



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 28th June 2022

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **28 June 2022** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b> | <b>TOPIC</b> |
|----------------|--------------|
| <b>Nil</b>     | <b>nil</b>   |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from \_\_\_\_\_ is accepted and leave of absence granted.

#### Moved:

#### Seconded:

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 5. CONFIRMATION OF MINUTES/MATTERS ARISING

### 5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 30 MAY 2022

| Minutes of Ordinary Council Meeting – 30 May 2022                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 30 May 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 30 May 2022



**MINUTES FOR THE  
ORDINARY COUNCIL  
MEETING**

**Monday 30<sup>th</sup> May 2022**

Michael Urquhart  
GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE  
WALGETT SHIRE CHAMBERS ON MONDAY 30<sup>TH</sup> MAY 2022 AT 11:00AM**
**OPEN FORUM****Public Presentations:***Nil**The Mayor declared the meeting open at 11:30AM***PRESENT**

Mayor Jane Keir  
 Deputy Mayor Greg Rummery  
 Cllr Alf Seaton  
 Cllr Colin Hundy  
 Cllr Daniel Walford  
 Cllr Ian Woodcock  
 Cllr Jasen Ramien  
 Cllr Michael Cooke  
 Cllr Sue Currey  
 Michael Urquhart (General Manager)  
 Tony Hughes (Chief Financial Officer)  
 Bob Stephen (Acting Director Engineering/Technical Services)  
 Belinda Petersons (Minute Secretary)

**Note:****Councillor Ramien attended the meeting via Zoom video link.****Leave of Absence:***Nil***Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor  | Item No. | Report title/ Subject matter                             | Pecuniary/Non-Pecuniary | Reason                   |
|-------------|----------|----------------------------------------------------------|-------------------------|--------------------------|
| Mayor Keir  | 10.3.1   | Monthly Maintenance Grading Report – as at 30 April 2022 | Pecuniary               | Family Business interest |
| Cllr Ramien | 10.3.1   | Monthly Maintenance Grading Report – as at 30 April 2022 | Pecuniary               | Family Business interest |
| Cllr Ramien | 11.1.5   | Walgett Showground Road and Carpark                      | Pecuniary               | Family Business interest |

**6/2022/1 Minutes of Ordinary Council Meeting – 26 April 2022**

**Resolved:**

That the minutes of the Ordinary Council meeting held 26 April 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Cooke  
**Seconded:** Clr Walford  
**CARRIED**

**6/2022/2 Monthly Mayoral Report**

**Resolved:**

That the Mayoral report for May 2022 be received and noted.

**Moved:** Clr Currey  
**Seconded:** Clr Rummery  
**CARRIED**

The General Manager read out the Questions on Notice and responded to each one of them. It was agreed that:

1. Item (e) from Resolution 1/2017/15 needs to be re-instated to the Resolution Register, and
2. The General Manager is to report back to Council with clarification of the Commonwealth Government's '15% of eligible project activities', completed by the Australian Opal and Fossil Centre Inc., in order to have achieved Milestone 2.

**6/2022/3 Council's Decision Action Report – April 2022**

**Resolved:**

That the Resolution Register as at April 2022 be received and noted.

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

**6/2022/4 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Department circular 22-12 through to 22-15 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford  
**CARRIED**

**6/2022/5 Important Dates For Councillors – Upcoming Meetings & Events**

**Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Seaton

**Seconded:** Clr Currey

**CARRIED**

**6/2022/6 Reconnecting Regional NSW – Community Events Program**

**Resolved:**

That Council:

(a) Participate in the Community Events Program and submit a grant application for \$301,708.

(b) Engage a part-time community events co-ordinator for a fixed term nine (9) month contract, which is funded from the grant.

**Moved:** Clr Cooke

**Seconded:** Clr Seaton

**CARRIED**

Clr Rummery would like it noted that Council should look at building on already existing events rather than creating new events, wherever possible.

*At 12:34pm Clr Ramien declared a pecuniary interest and his Zoom connection was put on pause.*

**6/2022/7 Walgett Showground Road and Carpark**

**Resolved:**

That Council:

(a) Approve expenditure for reconstruction of the Walgett Showground carpark of \$140,000 in 21/22.

(b) Make provision of \$126,000 in the 22/23 Operational Plan for sealing of the Showground road and carpark.

**Moved:** Clr Currey

**Seconded:** Clr Rummery

**CARRIED**

*At 12:36pm the General Manager telephoned Clr Ramien and invited him to return to the meeting, whereupon Clr Ramien re-instated the Zoom meeting connection.*

**6/2022/8 Monthly Outstanding Rates Report as at 30 April 2022**

**Resolved:**

The 30 April 2022 outstanding rates report be received and noted.

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

**6/2022/9 Cash and Investment Report as at 30 April 2022**

**Resolved:**

That the Investment report be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Rummery  
**CARRIED**

**6/2022/10 Quarterly Budget Review Statement 2021/2022 as at 31 March 2022**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31 March 2022 as tabled.

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

Tony Hughes, Chief Financial Officer, noted that the 'Council's General Fund result for the financial year... is projected to be a cash deficit of \$512,428', as written in the report, should read 'is projected to be a cash deficit of \$701,711'.

Clr Hundy raised concerns that Council and surrounding communities may be missing out on financial gains from non-registered Opal Field camps, which is also impacted by camp owners not being required to register on an annual basis.

Clr Hundy is to prepare a resolution to bring forward to the June 2022 Ordinary Council Meeting for discussion.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2022/11 Operational Plan 22/23, Delivery Program 22/23 to 24/25, Long-Term Financial Plan 22/23 to 31/32, Workforce Plan 22/23 to 24/25 and Asset Management Plan</b></p> <p><b>Resolved:</b></p> <p>That the Draft Operational Plan for 2022/23, Delivery Program 22/23 to 24/25, Long-Term Financial Plan 22/23 to 31/32, Workforce Plan 22/23 to 24/25 and Asset Management Plan be placed on public exhibition for a period of 28 days from the 31<sup>st</sup> May 2022 until 4:30pm on the 27<sup>th</sup> June 2022, inviting submissions from the public during this time.</p> <p><b>Moved:</b>       Clr Walford<br/> <b>Seconded:</b>   Clr Woodcock<br/> <b>CARRIED</b></p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*At 12:53pm Mayor Keir and Clr Ramien declared a pecuniary interest. Mayor Keir left the Chamber and Clr Ramien's Zoom connection was put on pause.*

*Deputy Mayor Rummery then presided over the meeting.*

|                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2022/12 Monthly Maintenance Grading Report – April 2022</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the monthly maintenance grading works report for April 2022.</p> <p><b>Moved:</b>       Clr Woodcock<br/> <b>Seconded:</b>   Clr Currey<br/> <b>CARRIED</b></p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*At 12:55pm Mayor Keir returned to the Chamber and the General Manager telephoned Clr Ramien and invited him to return to the meeting, whereupon Clr Ramien re-instated the Zoom meeting connection.*

*Mayor Keir resumed the chair.*

|                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2022/13 Monthly Progress Report as at 30 April 2022</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for April 2022</p> <p><b>Moved:</b>       Clr Woodcock<br/> <b>Seconded:</b>   Clr Walford<br/> <b>CARRIED</b></p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**6/2022/14 Flood Restoration Works – Update as at 30 April 2022**

**Resolved:**

That Council receive and note the flood restoration works report as at 30 April 2022.

**Moved:** Clr Seaton

**Seconded:** Clr Hundy

**CARRIED**

**6/2022/15 Development Approvals April 2022**

**Resolved:**

That Council receive and note the Development Approvals Report for April 2022.

**Moved:** Clr Rummery

**Seconded:** Clr Currey

**CARRIED**

**6/2022/16 Move into Closed Session**

**Time:** 1:00pm

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**Moved:** Clr Woodcock

**Seconded:** Clr Cooke

**CARRIED**

**6/2022/17 CONFIDENTIAL – Quotation for Construction Collarenebri Artesian Hot Spring**

**Resolved:**

That Council:

- (a) Accept the quotation of Lukas Building and Excavation at a price of \$1,127,400 (ex GST).
- (b) Enter into a contract with Lukas building and Excavation for construction of a 15m circular pool, associated amenities, park furniture, BBQ with shelter and seating, concrete paths and concourse, stormwater drainage, as per Quotation No. 264, at a price of \$1,127,400 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council.
- (c) The Council Seal be affixed to the contract.
- (d) Allocate \$170,000 for the piping and pumping of water to and from the artesian hot spring pool in 2022/2023.
- (e) Allocate \$205,876 additional funding for the construction of the pool and amenities in 2022/2023.

**Moved:** Clr Ramien

**Seconded:** Clr Seaton

**CARRIED**

**Item 6/2022/17 continued...**

Clr Woodcock would like it noted that the final design should consider a small wading area/pool for little children.

*Emergency Item considered by Mayor.*

**6/2022/18 Lightning Ridge Mega Park – Everyone Can Play**

**Resolved:**

That the General Manager enter into negotiations, with the owner/s, for the purchase of the old 'Diggers Rest' site at the corner of Opal and Morilla Streets, Lightning Ridge.

**Moved:** Clr Cooke  
**Seconded:** Clr Hundy  
**CARRIED**

**6/2022/19 Return to open session**

**Time: 1:18pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Currey  
**Seconded:** Clr Cooke  
**CARRIED**

**6/2022/20 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

**Close of Meeting**

The meeting closed at 1:20pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 6. REPORTS OF COMMITTEES/DELEGATES

### 6.1 BORDER REGIONAL ORGANISATION OF COUNCILS

#### MINUTES OF ORDINARY MEETING HELD 6 MAY 2022 – DRAFT



## MINUTES

### 6 May 2022 – Moree

(Moree Plains Shire Council)

|                   |                                                                                                |                                                              |                    |  |
|-------------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------------------|--|
| <b>Venue:</b>     | <b>Moree Plains Shire Council<br/>Level 1<br/>The Max Centre<br/>30 Heber Street<br/>Moree</b> | <b>Date:</b>                                                 | <b>6 May, 2022</b> |  |
| <b>Chair:</b>     | <b>Cr Kate Dight, - Inverell<br/>Shire Council</b>                                             | <b>Time:</b>                                                 | <b>10am</b>        |  |
| <b>Invitees:</b>  | Mark Connelly                                                                                  | Moree Plains Shire Council                                   |                    |  |
|                   | Tammy Elbourne                                                                                 | Moree Visitor Information Centre                             |                    |  |
|                   | Snr Sgt Chris Mitchell                                                                         | QLD Police                                                   |                    |  |
|                   | Philippe Benoliel                                                                              | Field Solutions Group                                        |                    |  |
|                   | Hon Adam Marshall MP                                                                           | Member Northern Tablelands                                   |                    |  |
| <b>Attendees:</b> | Cr Samantha O'Toole (Teams)<br>Matthew Magin                                                   | Balonne Shire Council                                        |                    |  |
|                   | Cr Kate Dight<br>Sharon Stafford                                                               | Inverell Shire Council                                       |                    |  |
|                   | Cr Bronwyn Petrie<br>Darryl Buckingham                                                         | Tenterfield Shire Council                                    |                    |  |
|                   | Cr Andrew Gale                                                                                 | Southern Downs Regional Council                              |                    |  |
|                   | Cr John Coulton                                                                                | Gwydir Shire Council                                         |                    |  |
|                   | Cr Lisa Orchin<br>Cr Mark Johnson<br>Scott Macdonald                                           | Moree Plains Shire Council                                   |                    |  |
|                   | Donna Hobbs (Teams)                                                                            | Bulloo Shire Council                                         |                    |  |
|                   | Cr Jane Keir (Teams)<br>Michael Urquhart (Teams)                                               | Walgett Shire Council                                        |                    |  |
|                   | Cr Barry Hollman (Teams)<br>(observer)                                                         | Bourke Shire Council                                         |                    |  |
|                   | <b>Also in Attendance:</b>                                                                     |                                                              |                    |  |
|                   | James McTavish                                                                                 | Cross Border Commissioner                                    |                    |  |
|                   | Jenny Rix                                                                                      | Regional Development Australia<br>Darling Downs & South West |                    |  |
|                   | Russell Stewart                                                                                | Regional Development Australia<br>Northern Inland            |                    |  |
|                   | Bill Lansbury (Teams)                                                                          | Department Transport & Main Roads                            |                    |  |

|                  |                         |                                                   |
|------------------|-------------------------|---------------------------------------------------|
|                  | Katie Williams (Teams)  | Premier & Cabinet QLD                             |
|                  | Angela Doering (Teams)  | Inland Rail (Dept Infrastructure)                 |
|                  | Jo Tait                 | ARTC                                              |
|                  | Andrew Langford (Teams) | Dept Ag & Fisheries QLD                           |
|                  | Damon Meadows (Teams)   | Dept Local Govt<br>Racing & Multicultural Affairs |
| <b>File Ref:</b> |                         |                                                   |

|           |                                                                                                                                                                                                                                                                            |                              |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>1.</b> | <b>Meeting Open</b>                                                                                                                                                                                                                                                        |                              |
| <b>2.</b> | <b>Apologies</b>                                                                                                                                                                                                                                                           |                              |
|           | Max Eastcott                                                                                                                                                                                                                                                               | Gwydir Shire Council         |
|           | Anne Leahy MP                                                                                                                                                                                                                                                              | Member for Warrego           |
|           | Cr Suzette Beresford<br>Cassie White                                                                                                                                                                                                                                       | Paroo Shire Council          |
|           | Cr Rob Mackenzie                                                                                                                                                                                                                                                           | Goondiwindi Regional Council |
|           | Janelle Saffin MP                                                                                                                                                                                                                                                          | Member for Lismore           |
|           | <p><b>Moved: Southern Downs</b><br/>That the apologies be accepted.<br/><b>Seconded: Gwydir</b></p>                                                                                                                                                                        |                              |
| <b>3.</b> | <b>Minutes of Meeting – 11 February 2022</b>                                                                                                                                                                                                                               |                              |
| 3.1       | <b>Matters Arising from the Minutes</b>                                                                                                                                                                                                                                    |                              |
|           | Nil                                                                                                                                                                                                                                                                        |                              |
|           | <p><b>Moved: Southern Downs</b><br/>That the Minutes be accepted.<br/><b>Seconded: Gwydir</b></p>                                                                                                                                                                          |                              |
| <b>4.</b> | <b>Correspondence</b>                                                                                                                                                                                                                                                      |                              |
| 4.1       | <b>Inwards:</b>                                                                                                                                                                                                                                                            |                              |
|           | <ul style="list-style-type: none"> <li>• Bank Statements and Fixed Term Certificate - National Australia Bank &amp; Credit Union</li> <li>• Response from Bourke Shire Council re: invitation to join BROC</li> <li>• List of Priorities – Bulloo Shire Council</li> </ul> |                              |
| 4.2       | <b>Outwards:</b>                                                                                                                                                                                                                                                           |                              |
|           | <ul style="list-style-type: none"> <li>• Letter of Appreciation to Cr Peter Petty, former Chairperson</li> <li>• Letters inviting Bourke &amp; Brewarrina Shire Councils to join BROC</li> </ul>                                                                           |                              |
| 4.3       | <b>Matters arising from Correspondence</b>                                                                                                                                                                                                                                 |                              |
|           | Nil                                                                                                                                                                                                                                                                        |                              |
|           | <p><b>Moved: Tenterfield</b><br/>That the correspondence be received and noted.</p>                                                                                                                                                                                        |                              |

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------|----------|-------------|-----------------------|---------------|-----------------------------|--------------------|--|--|-----------------------------------------------|--------------------|----------------------------------|--|---------------------------------------|---------------------|--------------------|-----------------|-----------------------------------|---------------------|-------------------------------|--|
|                                               | <b>Seconded: Moree</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| <b>5.</b>                                     | <b>Financial Report as at 11 April 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| 5.1                                           | <p><b>Transactions:</b></p> <table border="1"> <tr> <td>Opening Balance as at 12 January 2022</td> <td><b>\$15,478.11</b></td> </tr> <tr> <td>Interest</td> <td><b>0.39</b></td> </tr> <tr> <td>Membership - Inverell</td> <td><b>500.00</b></td> </tr> <tr> <td>Balance as at 11 April 2022</td> <td><b>\$16,280.50</b></td> </tr> <tr> <td></td> <td></td> </tr> </table> <p><b><u>National Australia Bank – Term Deposit 42-388-8697</u></b></p> <table border="1"> <tr> <td>Lodged 27 December 2021 for 12 months @ 0.45%</td> <td><b>\$10,536.57</b></td> </tr> <tr> <td>Maturity Date – 27 December 2022</td> <td></td> </tr> </table> <p><b><u>Warwick Credit Union – Fixed Term Deposit 100005924</u></b></p> <table border="1"> <tr> <td>Opening Balance as at 31 January 2022</td> <td><b>\$ 11,401.10</b></td> </tr> <tr> <td>Interest Paid 0.4%</td> <td><b>\$ 11.49</b></td> </tr> <tr> <td>Reinvested 22 January 2022 @ 0.4%</td> <td><b>\$ 11,412.59</b></td> </tr> <tr> <td>Maturity Date – 22 April 2022</td> <td></td> </tr> </table>                                | Opening Balance as at 12 January 2022 | <b>\$15,478.11</b> | Interest | <b>0.39</b> | Membership - Inverell | <b>500.00</b> | Balance as at 11 April 2022 | <b>\$16,280.50</b> |  |  | Lodged 27 December 2021 for 12 months @ 0.45% | <b>\$10,536.57</b> | Maturity Date – 27 December 2022 |  | Opening Balance as at 31 January 2022 | <b>\$ 11,401.10</b> | Interest Paid 0.4% | <b>\$ 11.49</b> | Reinvested 22 January 2022 @ 0.4% | <b>\$ 11,412.59</b> | Maturity Date – 22 April 2022 |  |
| Opening Balance as at 12 January 2022         | <b>\$15,478.11</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Interest                                      | <b>0.39</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Membership - Inverell                         | <b>500.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Balance as at 11 April 2022                   | <b>\$16,280.50</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Lodged 27 December 2021 for 12 months @ 0.45% | <b>\$10,536.57</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Maturity Date – 27 December 2022              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Opening Balance as at 31 January 2022         | <b>\$ 11,401.10</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Interest Paid 0.4%                            | <b>\$ 11.49</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Reinvested 22 January 2022 @ 0.4%             | <b>\$ 11,412.59</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Maturity Date – 22 April 2022                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| 5.2                                           | <p><b>Matters arising from Financial Report</b></p> <p>Noted that the Warwick Credit Union Fixed Term Deposit has since been reinvested.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|                                               | <p><b>Moved: Gwydir</b><br/>That the Financial Report be accepted.<br/><b>Seconded: Balonne</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| <b>6.</b>                                     | <b>Guest Speakers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|                                               | <p><b>10.30am</b><br/>James McTavish, Cross Border Commissioner (CBC)</p> <ul style="list-style-type: none"> <li>The CBC is currently re-negotiating with the Government on Cross Border Commissioner’s role for NSW &amp; QLD and it will be finalised by the end of this financial year. The CBC is looking to include a higher level of coordination with Local Government and other peak organisations. The extreme weather event in the Northern Rivers has highlighted the need for cross-border management and the recovery going forward will depend on this. It is recognised that there are some huge legacy infrastructure issues which are very difficult to untangle and engagement with the Commonwealth is required. The SA government has just tabled their Cross Border Commissioner Bill to parliament which offers a great blue print for other Commissioner Border roles and how they operate.</li> <li>The CBC is investigating their management of COVID, in particular, with respect to health, education and transport. A community survey has been</li> </ul> |                                       |                    |          |             |                       |               |                             |                    |  |  |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |

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|  | <p>undertaken as part of the review and 3000 responses have been received to date. The findings of the review will subsequently be tabled to BROCC.</p> <ul style="list-style-type: none"> <li>• The Cross Border Infrastructure Fund is in the process of final assessments with decisions expected on the 19 May 2022 and final announcements in June/July 2022. The full \$10M allocation is expected to be made.</li> <li>• The Commission has received ongoing funding allocation for another 4 years with \$13.3M enabling 14 staff to be retained. It is expected another \$20M will be available in the next round of the Infrastructure Growth Fund.</li> <li>• The Commission recognises the huge toll on well-being and mental health on the community from the recent extreme weather events and that it is critical that this be a part of any recovery process that the Commission implements.</li> </ul> <p><b>Moved: Gwydir</b><br/>That BROCC write to Damien Walker, Director General, Department of State Development, Infrastructure, Local Government and Planning urging the QLD Department to support the appointment of a Queensland Cross Border Commissioner.</p> <p><b>Seconded: Southern Downs</b></p>                                                                                                                                                                                          |
|  | <p><b>11.00 am</b><br/>Snr Sgt Chris Mitchell, District Disaster Management Coordinator – Cross Border Disaster Management (proposal to establish a formal group covering the cross border region).</p> <ul style="list-style-type: none"> <li>• Snr Sgt Mitchell presented on the disaster management processes currently in place in Qld. There are 3 tiers of response; Local (LG Government Councils), District Disaster Management and State Disaster Management (national &amp; defense asset response) and matters get escalated depending on the event. The border creates confusion which is why a relationship with BROCC is ideal.</li> <li>• The Coordinator would like to implement a workshop/forum to analyse NSW &amp; QLD disaster management functionality and response with a view to shared learning. While we are sitting outside a disaster event, it is time to come up with a disaster management framework specific to the border organisations.</li> <li>• The BROCC organisation unanimously agreed to support/auspice this forum in any way required and the matter is to proceed.</li> </ul> <p><b>Moved: Moree</b><br/>That BROCC support and be represented in the initiative of the District Disaster Management Coordinator to hold a Disaster Management Workshop in which all relevant cross border agencies would be invited to participate.</p> <p><b>Seconded: Southern Downs</b></p> |
|  | <p><b>11.30 am</b><br/>Philippe Benoliel, Field Solutions Group (a challenger telecommunications carrier) – Regional Connectivity Project.</p> <ul style="list-style-type: none"> <li>• Field Solutions Group (FSG) is a telco challenger organisation building infrastructure. They are the 4th mobile network with massive project activities (\$196M) currently in the build throughout all the border regions; Paroo, Bulloo, Balonne, Goondiwindi and Moree. Their mission is "Coverage</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|  | <p>should not be a factor”.</p> <ul style="list-style-type: none"> <li>• They are the first network to showcase the neutral host model where multiple services can be built on the same infrastructure. This carrier diversity allows for additional connectivity and builds resilience capacity. They are government funded and currently they have an agreement with Optus but are looking to host all carriers to be asset sharing.</li> <li>• FSG own all the infrastructure and maintain it. They are currently negotiating with many telcos (ie Starlink, One web, LEO Technology) and legislation is to be finalised by September 2023.</li> </ul> <p><b>Copy of presentation kindly provided and will be distributed with minutes.</b></p> <p><b>Moved: Tenterfield</b><br/>That BROC make representations to the Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts, in support of neutral hosting of communication infrastructure particularly for rural, regional and remote areas.</p> <p><b>Seconded: Moree</b></p> |
|  | <p><b>11.45 am</b><br/>Mark Connelly, Moree Plains Shire Council, Overview of Moree’s Special Activation Precinct.</p> <ul style="list-style-type: none"> <li>• The SAP in Moree is a huge infrastructure opportunity in the region with a 40 year vision statement.</li> <li>• In conjunction with the SAP, the MPSC are coordinating the Moree Hospital redevelopment, the UNE Smart Regulator Incubator, Inland Rail and the Inter-Modal Overpass, some huge infrastructure items for the future.</li> <li>• The SAP is a NSW government program funded by Snowy 2.0 allowing developments to be fast tracked and the approval process to be within 30 days. It enables developers to value add bringing opportunities to the local economy and surrounds. 800 new housing structures need to be strategised by 2026 to account for the economic and social growth brought about by the SAP.</li> </ul> <p><b>Copy of presentation kindly provided and will be distributed with minutes.</b></p>                                                                        |
|  | <p><b>12.10 pm</b><br/>The Hon Adam Marshall MP, Member for Northern Tablelands.</p> <ul style="list-style-type: none"> <li>• The SAP will transform the entire North West of NSW and is the biggest infrastructure project since the 1970’s. Traditionally the North/South connectors have been the priority but now this development makes the east/west connector corridor (ie Gwydir Hwy) the next opportunity of significant infrastructure upgrade.</li> <li>• Health Services are also a huge priority. The State government has been very good building the infrastructure but needs to ensure delivery of service. Health Services and attracting GP’s to rural, regional and remote areas is a really big issue.</li> <li>• The State budget is in June which is always a critical time.</li> </ul>                                                                                                                                                                                                                                                              |

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|  | <ul style="list-style-type: none"> <li>• The next election is in March 2023 and the strong recommendation is to advocate for issues and projects now for the remainder of this term. Road grant funding is always a huge item. The Bruxner Way is a part of the proposed hand back of roads of major significance to the state government. While this hasn't happened with the Bruxner as yet, it is still included in the proposal for Stage 2.</li> <li>• Request from Balonne Shire Council for communication between the NSW &amp; QLD Transport Department to bitumen seal the gap in the highway which runs between Bourke and Hebel.</li> <li>• RFS Assets being forced onto Councils.</li> <li>• RDA success of Shearing School at Glen Innes.</li> <li>• Housing Shortage – Does the State Government have any means to support developers re labour shortage, supply shortages, access to kit homes, opening up Crown Land for housing development etc.</li> <li>• Road Funding – threat of depreciation stopping road progress.</li> </ul>                                                                                                                                                                                                                                                                            |
|  | <p>At this juncture, the time being 12.45pm Cr Mark Johnson, Mayor of Moree Plains Shire Council welcomed delegates to Moree and wished BROCC every success with their endeavours on behalf of the border communities.</p> <p>Damon Meadows QLD Department Local Government, Racing &amp; Multicultural Affairs advised that he was moving on and wished BROCC every success moving forward.</p> <p>The Chairperson thanked Damon for his input and wished him well in his new role.</p> <p>At this juncture, the time being 12.50pm, Damon Meadows, Cr Jane Weir, Michael Urquhart and Cr John Coulton departed the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|  | <p><b>12.55 pm</b><br/>         Tammy Elbourne, Moree Plains Shire Council, The Wonders of Moree Plains and Working Together as a Region on Tourism.</p> <ul style="list-style-type: none"> <li>• The Moree Tourism Board is strongly supported by MPSC (provides 80% of funding) but is actually an industry based, non-profit organisation relying on community for volunteers and support. It employs 4 personnel and Tammy is the CEO. She works to seek tourism opportunities and products for the area. While Moree is one of the most agriculturally productive shires, it is all about arts and culture and the visitor economy is worth \$80M to the Shire. The priority is to increase the yield per stay which has increased from \$66/night to \$120/night over the last few years. New visitors are looking for connections to the community. They want back yard visits to green open spaces promoting health and well-being. The food weekend, "Moree on a Plate" has been a huge marketing/tourism success for the last 10 years and brings huge visitation to town. They run the community services directory for the region which is a great opportunity for promotion.</li> </ul> <p><b>Copy of presentation kindly provided and will be distributed with minutes.</b></p> <p><u>Border Tourism Trail</u></p> |

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|           | <p><b>Moved: Balonne</b><br/>That BROCC encourage Visitor Information Centre Tourism Managers to collaborate and formulate a position on the merits of establishing a focused Tourism Trail (eg geographic features/arts &amp; culture) throughout the BROCC local government areas.</p> <p><b>Seconded: Moree</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|           | <p>At this juncture, the time being 1.30pm, Russell Stewart departed the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|           | <p><b>1.40pm</b><br/>Jenny Rix, Interim Director, Regional Development Australia, Darling Downs and South West.</p> <p>Jenny briefed the group on important work that is currently underway to plan for the water needs of the future. The QLD Regional Water Assessment team continues to engage with the NSW Dept of Planning &amp; Environment as they continue to work on their Border Rivers Regional Water Strategy which has both a similar focus and stakeholders. It was noted that there may be cross border water supply options along the Border Rivers that need to be looked at. RDA suggested that both these agencies along with additional speakers be brought together to conduct a Cross Border Workshop.</p> <p><u>Cross Border Water Workshop</u></p> <p><b>Moved: Tenterfield</b><br/>That BROCC:</p> <p>a) Encourage Regional Development Australia, Darling Downs and South West to engage and collaborate with relevant water agencies with a view of holding a Cross Border Water Forum;</p> <p>b) BROCC members, agencies and organisations from both QLD and NSW be invited and encouraged to participate; and</p> <p>c) It was noted that Moree Plains Shire Council offered for the Workshop to be held in Moree.</p> <p><b>Seconded: Balonne</b></p> |
| <b>7.</b> | <b>Items Listed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|           | <p><b>Water Forum Idea</b></p> <p>Dealt with in conjunction with Cross Border Water Forum above.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|           | <p><b>Advocacy Opportunities - List of Priorities from Individual Councils</b></p> <p>To be held over to next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|           | <p><b>Bursary Suggestion (Tenterfield Shire Council)</b></p> <p>Additional information provided by Tenterfield Shire Council was received and noted. No further action.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|           | <p><b>QLD Cross Border Commissioner (Balonne Shire Council)</b></p> <p>Copy of letter requesting reconsideration of decision to not support creation of</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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|            | <p>QLD Cross Border Commissioner role received and noted.</p> <p>Dealt with in conjunction with address by Cross Border Commissioner, James McTavish earlier in the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|            | <p><b>Carbon Farming (Balonne Shire Council)</b></p> <p>To be held over to next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|            | <p><b>Cross Border Disaster Management (Balonne Shire Council)</b></p> <p>Presentation by District Disaster Management Coordinator, Snr Sgt Chris Mitchell received and noted.</p> <p>Dealt with in conjunction with address by Snr Sgt Chris Mitchell earlier in the meeting.</p>                                                                                                                                                                                                                                                                                                                                                              |
| <b>8.</b>  | <b>Action Log</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|            | <p><b>Moved: Inverell</b><br/>That:<br/>a) the Action Log be received and noted; and<br/>b) the following items, which have been actioned, be removed from the Action Log:</p> <ul style="list-style-type: none"> <li>- Reinvite Bindaree Beef to a future meeting</li> <li>- Exclusion Fencing</li> <li>- The Coffey Scheme</li> <li>- Engagement with NSW and Queensland State Government</li> <li>- Fast Internet Connectivity</li> <li>- Bursary Suggestion</li> <li>- Chairpersons Report AGM</li> <li>- Presence at BROCC meetings</li> <li>- Invitation to Join BROCC (Bourke &amp; Brewarrina)</li> </ul> <p><b>Seconded: Moree</b></p> |
| <b>9.</b>  | <b>Next Meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|            | <p><b>12 August, 2022 Thargomindah (Bulloo Shire Council) commencing at 9am.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>10.</b> | <b>General Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|            | <p><b>Road Classification Review and Regional Road Transfer – Bruxner Way</b></p> <p><b>Moved: Tenterfield</b><br/>That BROCC provide a letter supporting the application made by Tenterfield, Inverell, Gwydir and Moree Plains Shire Council to transfer the Bruxner Way to the NSW Government as part of the Road Classification Review and Regional Road Transfer.</p> <p><b>Seconded: Southern Downs</b></p>                                                                                                                                                                                                                               |
| <b>11.</b> | <b>Meeting Closed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|            | <p><b>There being no further business, the meeting was declared closed at 2.19pm.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## 6.2 FAR NORTH WEST JOINT ORGANISATION OF COUNCILS MINUTES OF ORDINARY MEETING HELD 9 MAY 2022 – DRAFT

### MINUTES OF THE ORDINARY MEETING OF THE FAR NORTHWEST JOINT ORGANISATION OF COUNCILS HELD ON 9<sup>th</sup> MAY 2022 VIA MICROSOFT TEAMS.

The meeting was opened at 2.11 pm by the Executive Officer Ross Earl.

#### PRESENT - VOTING BOARD MEMBERS

| Name             | Organisation                       |
|------------------|------------------------------------|
| Clr Lachlan Ford | Deputy Mayor, Bourke Shire Council |
| Clr Jane Keir    | Mayor, Walgett Shire Council       |
| Clr Peter Abbott | Mayor Cobar Shire Council          |

#### PRESENT - NON-VOTING MEMBERS

| Name          | Organisation                                           |
|---------------|--------------------------------------------------------|
| Peter Vlatko  | General Manager, Cobar Shire Council                   |
| Mark Riley    | General Manager, Bourke Shire Council                  |
| Mike Urquhart | General Manager, Walgett Shire Council.                |
| Ross Earl     | Executive Officer FNWJO                                |
| Gerry Collins | Director Central and Far West Regional New South Wales |
| Leonie Brown  | Manager Corporate Services Bourke Shire- Observer      |
| Karen Purser  | Council Engagement Manager Office of Local Government  |

#### Teleconference or Video Conference Facility

The Meeting was conducted by audio visual facilities in accordance with the Local Government (General) Regulation 2005 – Reg 397G, Transaction of business by telephone or video conference etc:

*The board of the joint organisation may, if it thinks fit, transact any of its business at a meeting at which representatives (or some representatives) participate by telephone or other electronic means, but only if any representative who speaks on a matter before the meeting can be heard by the other representatives.*

#### **AGENDA ITEM 1- OPENING OF MEETING AND ELECTION OF CHAIRPERSON FOR TE MEETING**

The Executive Officer welcomed all present to the meeting of the Far North West Joint Organisation and noted that the Chairman Councillor Barry Hollman was an apology and in accordance with the provisions of the Code of Meeting Practice indicated that the Board Members present should elect a Chairperson for the meeting. The Executive

Officer also noted that Councillor Lachlan Ford Deputy Mayor was Bourke Shire Council's delegate to the meeting

The Executive Officer Called for nominations for a chairperson for the meeting and only the one nomination was received that of Councillor Ford who was deemed elected and assumed the Chair for this meeting.

**AGENDA ITEM 2 – APOLOGIES AND LEAVE OF ABSENCE**

The Executive Officer indicated that an apology had been received on behalf of Councillor Barry Hollman.

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND KEIR THAT THE APOLOGY OF COUNCILLOR HOLLMAN BE RECEIVED AND THAT LEAVE OF ABSENCE BE GRANTED.**

**AGENDA ITEM 3 – DECLARATION OF INTEREST**

**Board Members and delegates were reminded of their obligation to declare any interests that they might have in relation to the items becoming before the board.**

**General Manager of Bourke Shire Mark Riley declared a non-pecuniary interest in the confidential item dealing with the ongoing operation of air services as he was a regular passenger on the Dubbo to Bourke Flight.**

**AGENDA ITEM 4 – ADOPTION OF MINUTES**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD THAT THE MINUTES OF THE MEETING OF THE FAR NORTH WEST JOINT ORGANISATION OF COUNCILS HELD ON THE 25<sup>TH</sup> FEBRUARY 2022 BE ADOPTED AS A TRUE AND ACCURATE RECORD OF THAT MEETING**

**AGENDA ITEM 5 – CHAIRMANS MINUTE**

**Appointment of Executive Office**

Consideration of this item is to take place when the meeting is closed to the public for the in accordance with Section 10A(2)(a) *personnel matters concerning particular individuals (other than councillors)*

AGENDA ITEM 6 – EXECUTIVE OFFICERS REPORT

**ITEM 6 -EXECUTIVE OFFICER'S REPORT**

**a. FINANCIAL REPORTS**

RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD

1. That the reports be received and noted
2. That the Executive Officer provide monthly updates to each of the board members.

**b. UPDATE ON THE CONTAMINATED LANDS PROJECT.**

RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD

1. That the information be noted
2. That subject to the funding being received the FNWJO support the continuation of the project for a further twelve months and that the Executive Officer be authorized to negotiate an extension of the agreement between the current consultants and the FNWJO.

**c. FORMATION OF AN AUDIT RISK AND IMPROVEMENT COMMITTEE**

RESOLVED ON THE MOTION OF COUNCILLORS KEIR AND ABBOTT

1. That the Far Northwest Joint Organisation implement the establishment of an Audit Risk and Improvement Committee to be shared with member Councils
2. That all member Councils be invited and encouraged to be part of the Committee.
3. That all member councils be asked to confirm their participation by the end of May 2022.
4. That the Board appoint a board member to serve as the non-voting board member on the ARIC
5. That the FNWJO adopt the Draft Terms of Reference developed for the operation of the Audit Risk and Improvement noting the revised term to cater for the shorter period to be served by the current Councils and the fact that there is no current need for the Chair to be pre-qualified.
6. That the FNWJO adopt the Expression of Interest document developed for distribution to potential applicants for persons to serve as the Chair or one of the two (2) independent Committee Members including the suggested fees payable to the Chairman and Committee members
7. That the FNWJO continue to work with the Office of Local Government to determine a model that can be utilised by other Joint Organisations.
8. That following confirmation of the participation of all member Councils in the Shared Committee concept that applications be called for the position of Chair and Independent Committee Members
9. That applications as detailed in the Expression of Interest document be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area together with the Western Magazine and on the websites of each of the member Councils.

**10. That on the close of applications a listing of those applications received be presented to the board for determination.**

**d. UPDATE ON TOURISM PROJECTS INCLUDING A PRESENTATION BY LEONIE BROWN MANAGER OF CORPORATE SERVICES AT BOURKE AND FRAN CARTER MANAGER OF TOURISM AT BOURKE.**

The Manager of Corporate Services of Bourke Shire Council Leonie Brown joined with the Tourism Managers from each of the constituent Councils in presenting details relating to a proposal to establish a historic hotels trail across the FNWJO area.

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD**

- 1. That the FNWJO re-affirms the utilisation of the funding of \$300,000 OLG Capacity Building Grant in the development and implementation of the Far North West Tourism Marketing Campaign strategy as detailed within the report;**
- 2. That the FNWJO lodge an application for an extension of time to complete the projects given the interruption caused by COVID**
- 3. That the Board of the FWNJO authorise the development of a project plan and budget to utilise the \$475,000 grant to develop and implement a Historic Hotel Tours across the three (3) Councils.**
- 4. That Brewarrina Shire Council be approached in relation to their willingness to participate in the proposed project subject to them making an appropriate contribution.**
- 5. That the Executive Officer speak to the Far West Joint Organisation to gauge their interest in joining with the Far North West Joint Organisation in developing and participating in the proposed project.**

**E OUTCOMES FROM THE MEETING OF THE CHAIRS OF THE VARIOUS JOINT ORGANISATIONS ACROSS THE STATE.**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND KEIR**

**That the report be received and noted**

**f. REVIEW INTO THE ONGOING OPERATIONS OF JOINT ORGANISATIONS.**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD**

1. That the report be received and note
2. That the Office of Local Government be requested to provide an update as to the progress being made in the implementation of the eleven (11) recommendations contained within the report

**g. PREPARATION OF BUDGET FOR 2022/2023**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD**

That the Executive Officer prepare the 2022/2023 budget for the Far North- West Joint Organisation for presentation to the Board during early June 2022

**H. PREPARATION OF THE STATEMENT OF REGIONAL PRIORITIES.**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD**

1. That Executive Officer commence the preparation of the updated Statement of Regional Priorities.
2. That authority be given to the engagement of a suitably experienced consultant to assist in the finalisation of the Statement of Regional Priorities.

**I. RESIGNATION OF COUNCIL ENGAGEMENT OFFICER AMANDA BOWMAN.**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND FORD**

1. That the report of the Executive officer in relation to the resignation of the Council Engagement Officer Amanda Bowman be received and noted.
2. That the Executive Officer write to Amanda Bowman thanking her for her contribution and input whilst involved with the Far North-West Joint Organisation.

**J. HOUSING CRISIS AND ROLE OF JO'S IF DEEMED APPROPRIATE**

**RESOLVED ON THE MOTION OF COUNCILLORS KEIR AND ABBOTT**

- 1. Recommended that the report be received and noted.**

**AGENDA ITEM 7 – MATTERS OF URGENCY**

**Nil**

**AGENDA ITEM 8 – MATTERS FOR CONSIDERATION IN CLOSED COUNCIL**

- a. Ongoing Operation of Air Services in Western New South Wales funded through the Far Northwest Joint Organisation of Councils.**

Consideration of this item should take place in closed Council in accordance *Section 10A(2)(c) of the Local Government Act as that detail would be information that would, if disclosed, confer a commercial advantage on a person with whom the councils conducting (or proposes to conduct) business*

- b. Chairmans Minute - Recruitment of Executive Officer.**

The Chairman's Minute will be referred to closed Council in accordance with the provisions of the Local Government Act 1993

Consideration of this item is to take place when the meeting is closed to the public for the in accordance with Section 10A(2)(a) *personnel matters concerning particular individuals (other than councillors)*

**RESOLVED ON THE MOTION OF COUNCILLORS KEIR AND ABBOTT THAT COUNCIL GO INTO CLOSED COUNCIL FOR THE TWO ITEMS LISTED IN ACCORANCE WITH SECTION 10A (2) (c) and (a)**

Time 2.55pm

Return To Open Council

**RESOLVED ON THE MOTION OF COUNCILLORS KEIR AND ABBOTT THAT COUNCIL RETURN TO OPEN COUNCIL.**

Time 3.15 pm

**AGENDA ITEM 9 – RESOLUTION PASSED IN CLOSED COUNCIL.**

The Chairman advise that the following resolutions were passed in whilst in Closed Council

- a. **Ongoing Operation of Air Services in Western New South Wales funded through the Far Northwest Joint Organisation of Councils.**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND KEIR**

1. That the Executive Officer works with Hicksons Lawyers to bring a report back to the June Meeting
2. That Fly Pelican be advised of the Boards Decision and be asked to provide any further information which could assist in the Board's Determination

- b. **Chairman's Minute-Recruitment of Executive Office**

**RESOLVED ON THE MOTION OF COUNCILLORS ABBOTT AND KEIR**

1. That the Chairman of the FNWJO Board be authorised to take the necessary action to undertake recruitment for the position of Executive Officer with a view to a report being forthcoming to the JO Board recommending an applicant.
2. That the role be offered on the basis of 21 hours per week with the term of the contract being for a three (3) year period.

**AGENDA ITEM 11 – NEXT MEETING**

The next meeting has been scheduled for the 15<sup>th</sup> of June 2022 commencing at 2.00pm to be held via audio visual means.

**AGENDA ITEM 12 – CLOSURE**

**There being no further business the meeting closed at 3.20 pm**

## 6.3 MINING & ENERGY RELATED COUNCILS (NSW) INC. MINUTES OF ORDINARY MEETING HELD 3 JUNE 2022 – DRAFT

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2<sup>nd</sup> Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 3<sup>rd</sup> JUNE 2022

### Present in person

|                            |                                   |
|----------------------------|-----------------------------------|
| Cr Michael Banasik         | Wollondilly Shire Council (Chair) |
| Cr Kevin Duffy             | Orange City Council (Dep Chair)   |
| Cr Scott Ferguson          | Blayney Shire Council (Ex Comm)   |
| Cr Mathew <del>Deeth</del> | Wollondilly Shire Council         |
| Steve Loane OAM            | Forbes Shire Council              |
| Cr Peter Batten            | Cabonne Shire Council             |
| Murray Wood                | Dubbo Regional Council            |
| Cath Blakey                | Wollongong City Council           |
| Cr Elaine Bendall          | Lachlan Shire Council             |
| Greg Tory                  | Lachlan Shire Council             |
| Veronica <del>Windus</del> | <del>Cabonne Shire Council</del>  |

### By Zoom

|                   |                                      |
|-------------------|--------------------------------------|
| Cr Dennis Brady   | Lachlan Shire Council (Ex Comm)      |
| Cr Denis Todd     | Warrumbungle Shire Council (Ex Comm) |
| Cr Liz McGlynn    | Bland Shire Council                  |
| Cr Jim Hickey     | Broken Hill City Council             |
| Brendan Hayes     | Parkes Shire Council                 |
| Mike Urquhart     | Walgett Shire Council                |
| Cr Katrina Walker | Warren Shire Council                 |

### Apologies

|                                |                                         |
|--------------------------------|-----------------------------------------|
| Cr Phyllis Miller OAM          | Forbes Shire Council (Dep Chair)        |
| Cr Dom Figliomeni              | Wollongong City Council                 |
| Cr Jason <del>Hamling</del>    | Orange City Council                     |
| Kent Boyd                      | Parkes Shire Council                    |
| Heather Nicholls               | Cabonne Shire Council                   |
| Brad Cam                       | Mid <del>Western</del> Regional Council |
| Cr Mathew Dickerson            | Dubbo Regional Council                  |
| Ross Earl                      | Blayney Shire Council                   |
| Peter Vlatko                   | Cobar Shire Council                     |
| Cr Peter Abbott                | Cobar Shire Council                     |
| Cr Jarrod Marsden              | Cobar Shire Council                     |
| Cr Des Kennedy                 | Mid <del>Western</del> Regional Council |
| Brad Cam                       | Mid <del>Western</del> Regional Council |
| Cr Andrew Dawson               | Cabonne Shire Council                   |
| Ron Zwicker                    | Wollongong City Council                 |
| Cr Jane Keir                   | Walgett Shire Council                   |
| Gary Woodman                   | Warren Shire Council                    |
| Cr Ros Jackson                 | Warren Shire Council                    |
| Cr John Stafford               | Upper Lachlan Shire Council             |
| Colleen <del>Worthy</del>      | Upper Lachlan Shire Council             |
| Cr Aneillo <del>Iannuzzi</del> | Warrumbungle Shire Council              |
| Hon Anthony Roberts            | Minister for Planning & Public Places   |
| Hon Matt Kean                  | Minister for Energy & Treasurer         |
| Andrew Lewis                   | Ex Dir Energy, Dept Energy & Climate    |

### In attendance

Greg Lamont, Executive Officer (Minute Taker); Liza Schiff (Melting Pot Planning); Mike Young, Executive Director- Department Energy & Climate Change (Energy Corporation); Matthew Sprott, Director – Energy Co, DECC; Tim McMinn (DPE-Hydrogen Hub) and by zoom Daryl ~~Quinlivan~~, Commissioner for Agriculture.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2<sup>nd</sup> Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 3<sup>rd</sup> JUNE 2022**

**1. Welcome by Chair.**

The Chair, Councillor Michael Banasik, welcomed members to the meeting and declared the meeting open at 9.10am.

**2. Acknowledgement of Country by Chair**

"I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging".

**3. Apologies.**

**OM 9/2022** Resolved (Cr Ferguson/Loane) that the apologies as per the above list be received and noted

**4. Disclosures of Interest.**

Cr Dom Figliomeni declared an interest as a shareholder in New Hope and Whitehaven mining companies.

**5. Adoption of the Minutes of the Ordinary Meeting held on 18<sup>th</sup> March 2022**

**OM 10/2022** Resolved (Cr Duffy/Loane) that the minutes of the Ordinary meeting held on 18<sup>th</sup> March 2022 be received and noted.

**6. Business Arising from Minutes of the Ordinary meeting held on 18<sup>th</sup> March 2022 - Nil**

**7. Receipt of the Notes on the Executive Committee Meeting held on 31<sup>st</sup> May 2022**

**OM 11/2022** Resolved (Cr Duffy/Cr Brady) that consideration of the notes of the Executive Committee meeting held on 31<sup>st</sup> May 2022 be deferred until after the Executive Officer provides a background report on the items & recommendations.

**Executive Officer's Report**

The Executive Officer went through the items in his report that related to matters on the Agenda for this meeting prior to consideration of the notes to Item (j).

**SUSPENSION OF STANDING ORDERS AT 10AM TO RECEIVE PRESENTATIONS FROM THE FOLLOWING SPEAKERS AND MORNING TEA**

**OM 12/2022** Resolved (Cr Ferguson/Cr Duffy) that the meeting be suspended at 10.00am to receive the presentations from the three speakers and morning tea.

(a) Tim McMinn – Director, Hydrogen Hub, Depart Energy & Climate Change:

- Nation Leading Policy Framework established with 60 actions, \$3billion incentives and 2030 target stretch :-
  - 110,000 tonnes pa green hydrogen produced;
  - 10,000 hydrogen vehicles;
  - 10% gas network blending;
  - 100 refuelling stations;
  - 20% NSW government heavy vehicle fleet as users;
  - Renewable energy and electrolyser capacity.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2<sup>nd</sup> Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 3<sup>rd</sup> JUNE 2022**

- Establishment of Hydrogen Hubs – there has been 10 applicants shortlisted with up to \$150m grant funding available to have them start by end 2024. Program is to complement the Federal Governments \$464m Hubs Program;
- The 10 shortlisted areas are Moree, Newcastle x 3, Berrima, Muswellbrook, Wagga Wagga and Port Kembla x 3;
- Setting up the East Coast Hydrogen Network along Hume Hwy, then Pacific and New Highways to connect Melbourne, Sydney and Brisbane.
- Targeting 2026 for deployment of infrastructure along the 3 hwy's;
- Setting up 4 hydrogen refuelling stations and aiming to have 20-25 hydrogen powered linehaul trucks.  
(Slides to be distributed)

**(b) Mike Young – Executive Director- Planning & Communities, Energy Co, Dept Energy & Climate Change:**

- Energy Corporation of NSW is a statutory authority re-established in line with legislative functions under the Energy and Utilities Administration Act 1987 and Electricity Infrastructure Investment Act 2020 has been set up to "join the dots" with the design, delivery and coordination of Renewable Energy Zones (REZ's) and other electricity infrastructure in a way that benefits consumers, investors and regional communities;
- Transmission development is becoming increasingly controversial in local communities, with communities already raising concerns with compensation, consultation, land use conflict and cost recovery.
- The loss of social licence has the potential to delay the rollout of transmission infrastructure which would jeopardise energy security, slow NSW's transition to net zero emissions and increase electricity costs for consumers. To avoid this the government will need to actively build community support for the transition rollout.
- Consequently, Mike is keen to work with MERC to establish a dedicated forum, with strategic planning & coordination, developing a governance model for community benefit funding for community projects.
- Given MERC's involvement with VPA's and Resources for Regions criteria working parties involving Department of Planning and stakeholder bodies like the NSW Minerals Council in the past he has suggested to delegates that MERC could work with Energy Co with some of the foregoing. If it comes off there may be funds available for this that MERC could be eligible for its involvement.  
(Slides to be distributed)

**(c) Daryl Quinlivan – Commissioner for Agriculture, Dept Primary Industries via zoom had a general discussion with delegates on the recent Issues Paper - Renewable Energy and Agriculture in NSW he has released seeking feedback on them.**

He indicated that he had received a lot of submissions from individual landholders, councils, government agencies and developer entities and was sifting through them at the moment. He said there were some common themes among them and hopes to have a draft report ready to discuss with the Minister for Energy and senior staff by September 2022. The "right to farm" was also discussed with delegates. (No slides provided – discussion only)

**RESUMPTION OF STANDING ORDERS AT 12.00PM**

**OM 13/2022 Resolved (Cr Batten/Cr Blakey) that the meeting be resumed at 12.00pm to continue with the meeting items.**

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2<sup>nd</sup> Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 3<sup>rd</sup> JUNE 2022**

**Executive Officer's Report (continued)**

The Executive Officer continued through the items in his report that related to matters on the Agenda for this meeting from Item (j).

**Items (a) to (i) Information Noted**

**OM 14/2022** Resolved (Loane/Wood) that the notes of the Executive Committee meeting held on 31<sup>st</sup> May 2022 items (a) –(i) be received and noted.

**Item (j) Review - Delegates to Association**

**OM 15/2022** Resolved (Cr Ferguson/Cr Deeth) that:

- i. it be noted that Clause 7 of the constitution already indicates that non-elected delegates (if they are the endorsed delegates from their respective councils) are currently able to be elected to the Executive Committee (EC) and there is no need for a change to the constitution to be considered for the EC;
- ii. members be encouraged to appoint the General Manager or appropriate Director or senior officer to accompany elected delegates or have them appointed as delegates in addition to elected delegates to ensure the senior management of the member councils become more informed of MERC activities and involved in them;
- iii. members to be informed of the items in j and ii.

**8. Business Arising from the Notes of Executive Committee Meeting held on 31<sup>st</sup> May 2022 - Nil**

**9. Delegates Reports – Nil.**

**10. Executive Officer's Report – Dealt with in Item 7**

**11. General Business**

**(a) Life Memberships**

**OM 16/2022** Resolved (Loane/Cr Duffy) that consideration of the nominations for life memberships for Owen Hasler and Peter Shinton be referred to the next Executive Committee meeting to consider when a quorum is present as per protocol.

**(b) Two Year Terms**

**OM 17/2022** Resolved (Loane/Cr Duffy) that consideration of the two-year terms be referred to the Executive Committee for consideration.

**(c) Next Meetings**

**OM 18/2022** Resolved (Loane/Cr Duffy) that:

- (i) the next Ordinary meeting of MERC to be in Sydney 2<sup>nd</sup> September 2022; and
- (ii) the date of the next Executive Committee to be determined by Chair in consultation with Executive Committee and Executive Officer.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2<sup>nd</sup> Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 3<sup>rd</sup> JUNE 2022**

**(d) Membership of MERC**

OM 19/2022 Resolved (Cr Ferguson/Cr Banasik) that the Executive Officer make appropriate arrangements to meet with Mayor of the Council involved to discuss their membership options.

**(e) REZ Working Party**

OM 20/2022 Resolved (Cr Ferguson/Cr Duffy) that MERC write to the Minister for Energy & Treasurer requesting that our Association be part of the REZ Working Party being proposed by Mike Young, Executive Director-Planning & Communities, Energy Co, Department of Energy & Climate Change on the following basis:

- (i) there are many broader issues involved with councils in and out of the REZ's with renewable energy;
- (ii) MERC is the most appropriate entity to assist the government with the smooth roll out of their programs, given our involvement with Ministers and senior bureaucrats on working parties in the past.

**(f) Illawarra Freight Movements**

Cr Death outlined the issues that are being experienced with coal freight movements in the Illawarra and involvement of MERC in discussions with the Illawarra Chamber of Commerce on how MERC can assist. He will contact the CEO of Illawarra Chamber of Commerce to discuss with MERC EO.

**(g) Renewable Energy Sector**

Cr Ferguson suggested that the Executive Officer scan the renewable energy sector for appropriate entities that may benefit our exposure and membership if MERC became a member eg. Clean Energy Council, Re-Alliance, Renew, APPEA etc.

**(h) Dendrobium Coal Mine Extension Determination**

Cr Blakey informed delegates that the IPC rejected the approval of the State Significant Infrastructure Development for Dendrobium Mine and now it goes to the Minister to determine.

**Close – the meeting closed at 1.10pm**

The minutes (pages 1-4) were confirmed at a meeting of the Ordinary Meeting held on the 2<sup>nd</sup> September 2022 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 3<sup>rd</sup> June 2022.

.....  
Cr Michael Banasik  
Chairperson

## 7. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jane Keir OAM  
**FILE NUMBER:** 22/10/0078

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

- Attended the Traffic Committee meeting on 1<sup>st</sup> June 2022, at Council meeting room with fellow Councillors Cooke & Rummery. There was much discussion re permanent stock zones in the Shire & across NSW.
- Presided over naturalisation ceremony for Mr Hafiz Malik, staff member on 1<sup>st</sup> June 2022.
- Attended Joint Organisation meeting via zoom at Council Chambers with Bourke Mayor, Barry Hollman & Cobar Mayor, Peter Abbott on 15<sup>th</sup> June 2022. Ongoing discussion re air services across the 3 regions & the development of a tourism project – Historic Hotel Tour, the first of its kind in Australia.
- Travelled to Canberra on 18<sup>th</sup> June 2022 with Councillor Cooke & GM Mike Urquhart to attend the Australian LG Association General Assembly over 4 days.

The conference was attended by over 800 delegates from across Australia with local government areas represented in metro, rural & remote regions. The overwhelming focus for me was on climate change, reconciliation & recognition of our first nations people & lack of available & affordable housing across Australia.

Key note speakers were amazing, particularly Stan Grant, journalist & ABC Q & A host, who highlighted the current state of the world's politics.

The Governor General, David Hurley & the Ukrainian Ambassador to Australia, Vasyl Myroshnychenko received standing ovations following their presentations to the Assembly.

| Monthly Mayoral Report                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayoral report for June 2022 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 8. CORRESPONDENCE AND PETITIONS

### 8.1 LETTER FROM COUNTRY WOMEN'S ASSOCIATION OF NSW – BARWON GROUP



#### COUNTRY WOMEN'S ASSOCIATION OF NSW

ABN: 82 318 909 926  
Barwon Group

General Manager & All Councillors  
Walgett Shire Council  
Fox Street  
Walgett 2832

29 May, 2022

Dear Mike

Re: **Country Women's Association of NSW Barwon Group Medical Grant (BGMG)**

Following is a little history regarding The Walgett Shire Council input over past 23 years to the CWA of NSW BGMG.

Some councillors may be unaware Walgett Shire Council has contributed & assisted CWA Barwon Group in establishing BGMG in 1998 & has continued to do so ever since.

As Barwon Group President I addressed the 2008 Walgett Shire Council December meeting held in Burren Junction, chaired by the then Mayor Mr Ian Woodcock. Council was of the understanding CWA BGMG and The Bush Bursary were one & the same consequently the money allocated in the Budget to CWA BGMG was paid to the wrong cause.

I believe it was moved by Councillor Greenaway and passed, "Walgett Shire Council donate \$3000 to BGMG and to increase by CPI annually." This donation did not require applying for each year except a reminder be sent to the Shire for it to be included in the budget annually. It was also moved at the same time \$500 be granted Walgett Branch of CWA annually to assist funding The Annual CWA Senior Citizens Christmas Luncheon, encompassing the Walgett Shire.

In 2021 BGMG applied to Walgett Shire Council, "due to the rising costs since 2008 they consider increasing their donation to this most successful & worthy cause". At the Walgett Shire Council Meeting held 23<sup>rd</sup> February 2021 the donation was raised to \$5000.

Once again, I presume due to lack of knowledge of past history, the funding for 2022 was not granted, and incorrectly adjusted to \$3500.00.

Would appreciate your assistance to rectify this matter.

Kindest Regards

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- Pride in our Past – Faith in our Future -



## *CWA BARWON GROUP MEDICAL GRANT*

The CWA Barwon Group Medical Grant commenced in 1998 to raise funds to assist students studying any recognised health related field and to encourage graduates to return to their rural roots.

Students whose principal place of residence is within the Walgett Shire, Goodooga, Pilliga and Wee Waa and have completed their first year of study may apply.

*NO administration fees are applied by BGMG.* ALL funds raised each year go to the successful applicants.

Unlike many other grants, the BGMG Committee provides *grants in cash* which allows the students to purchase books or apply the grant where it is most needed.

We could not continue this essential service without the generous support of our many sponsors. Following are some testimonials from our grateful future health providers:

- "The CWA had been very good to me on my health journey. I can't wait until this degree is over with and I can get out there and actually work in the bush. The next year will go very quickly but I am very grateful for the wonderful work the CWA does."
- "Thank you! I am very grateful that I am fortunate enough to receive this grant."
- "Thank you so much for this. I really want to thank you and the committee for this amazing opportunity and it's really going to help me go a long way. Thank you so much."
- "The support means so much and I am sincerely grateful for the BGMG committee and the community. I feel honoured to have people in my corner and it is encouraging to have my career in rural medicine acknowledged with such generosity. I look forward to keeping in touch with you and I thank you again for your support."

If you would like to make a donation, either direct debit NAB Bank, BSB: 082 888 A/C 716002319 or cheque payable to CWA BGMG, P.O. Box 410, Walgett, NSW, 2832. Your assistance would be greatly appreciated.

For further information or an application form for students wishing to apply, please contact Co-ordinator, Sue Scoles, on 0428 511 102 or email [scolesrugby@bigpond.com](mailto:scolesrugby@bigpond.com)

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – MAY 2022**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register become3s the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register.

**Governance Issues:**

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental Issues:**

Nil.

**Stakeholders:**

Council and Manex Team.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report – May 2022**

**Recommendation:**

That the Resolution Register May 2022 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register.

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                    |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 14.02.17 | 1/2017/15 | <p>Loan to Lightning Ridge Opal &amp; Fossil Centre Inc.</p> <p>(a) That the Chief Financial Officers report be received.</p> <p>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc. for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.</p> <p>(c) The loan be repaid over five (5) years as follows; 9/01/18 - \$10,000, 9/1/2019 - \$10,000, 9/1/20 - \$10000, 9/1/21 - \$10,000, 9/1/22 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightening Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a Board Member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> | GM   | 30/05/22 Items (a) to (d) have been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | GM to report to Council                                            |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>15.11.2021 GM to call tender for new pool when additional grant funds become available.</p> | In progress                                                        |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 " "</p> <p>14/02/2022 GM to follow up as current status</p>                                                                                        | This is still in progress delay due to change of ownership of land |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                               | Waiting on approval from crown lands                               |

WALGETT SHIRE COUNCIL AGENDA – 28 JUNE 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 16/9/2020 work in hold at this stage as the related staff has other important other commitments<br>18.03.21 Crown Lands to authorise licence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                             |
| 8.02.18  | 1/2018/2  | That Council:<br><br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                                                                                                                                                                                                                                            | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date<br>15/4/20 ratepayer survey to be undertaken July 2020<br>16.09.20 Survey complete. Report to Oct 2020 meeting<br>15.11.2021 The General Manager is participating in Minerals Environment and Geoscience community consultation process for opening up of OPA4.<br>15.11.2021 The General Manager in the forthcoming year to investigate precinct committees.<br>15.03.2022 Precinct committee to be established for Walgett & Burren Junction, at request of community. GM attended Walgett meeting.<br>20.06.2022 Committee for Walgett in progress | Partly completed            |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                     | DES  | Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br>Cityplan's name has changed to "Gyde"<br><br><ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul> 09/02/2022 – TEAMS meeting with Gyde Planning and DPIE representatives on Friday<br>4/02/2022 to discuss recommendations of Bridging Report.<br>15/02/2022 – Further technical analysis required by Gyde Planning.                                                                | In progress                 |
| 17.12.19 | 12/2019/4 | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                             | GM   | GM investigating tourist possibilities<br>Rural Aid project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | In Progress                 |
| 25.02.20 | 1/2020/12 | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years. | GM   | 15.11.2021 Awaiting information for advisors<br>18.05.2022 GM has again contacted Museum & Galleries requesting a list of advisors for engagement.<br>20.06.2022 Waiting on contact from Museum and Galleries NSW                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | In progress                 |
| 28.04.20 | 3/2020/15 | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                               | DES  | Delayed pending appointment of new DES.<br>15.11.2021 To be followed up by DES in early 2022.<br>15.02.2022 – Consultation with business owners to commence in March '22.<br>19.04.2022 Acting Director Environmental Services to investigate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Ongoing                     |
| 25/08/20 | 9/2020/19 | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Eureka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                 | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21.10.2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage<br>20.06.2022 Submitting grant application July 2022 – Collarenebri, Lightning Ridge & Walgett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Waiting on funds from TfNSW |

WALGETT SHIRE COUNCIL AGENDA – 28 JUNE 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |             |                                                                                                                                                                                                                                                                                                                                                                                    |                                                                      |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| 25/08/20 | 9/2020/23  | <ol style="list-style-type: none"> <li>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.</li> <li>2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;</li> <li>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;</li> <li>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</li> <li>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979,</li> </ol> | DES         | <p>Work on this project is suspended due to high number of development applications and enquiries.<br/>15.02.2022 – No change</p>                                                                                                                                                                                                                                                  | <p>Planning consultant to progress actions for planning proposal</p> |
| 15.12.20 | 15/2020/17 | <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppard.</li> <li>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES         | <p>Negotiations with stakeholders has commenced.<br/>19.04.2022 Acting Director Environmental Services to investigate<br/>18.05.2022 Acting Director Environmental Services to investigating relevant licenses for land at Glengarry and Grawin</p>                                                                                                                                | <p>Ongoing</p>                                                       |
| 23.03.21 | 3/2021/14  | <p>That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS        | <p>15.11.2021 To be followed up January 2021.<br/>19.04.2022 Belle to follow draft policies and report to GM<br/>18.05.2022 Policies are being placed on Public Exhibition from 25/05/22 to 21/06/22. A report will be prepared for Council by Bob Stephens once submissions have been received.<br/>20.06.2022 Report for adoption to be tabled at June 2022 Ordinary Meeting</p> | <p>In Progress</p>                                                   |
| 27.04.21 | 4/2021/15  | <p>Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO         | <p>22.07.21 Project underway<br/>15.11.21 Bar area 95% complete, main steel supports are in place, holes for foundations being prepared<br/>20.06.22 Gletan Group submitted a claim for extras which has been referred to the project manager at Barnson's</p>                                                                                                                     | <p>In progress</p>                                                   |
| 29.06.21 | 6/2021/3   | <ol style="list-style-type: none"> <li>A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.</li> <li>B. The General Manager report back to Council on the outcome of investigations.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM          | <p>15.11.2021 The General Manager has spoken to Committee members and is waiting on financial information.<br/>19.04.2022 GM to report to May 2022 meeting re tender option for provision of fuelling station.<br/>20.06.2022 Airport Manager preparing scope of works</p>                                                                                                         | <p>In progress</p>                                                   |
| 22.02.22 | 3/2022/22  | <ol style="list-style-type: none"> <li>b) That Council agree to sell both Lot 156 and Lot 157 DP 882747 Duff Street Walgett to Michael Hughes Transport for \$85,000 (GST exclusive).</li> <li>c) A condition of sale being, the blocks are land locked and Council is not obligated to provide access via Duff Street, with connection to water/septic services, power, and Council's half share of fencing, and removal of soiled fill, and relocation of the septic main to allow development be at the expense of Michael Hughes Transport.</li> <li>d) The General Manager and Mayor be authorised to execute the sale of documents and the Council's Seal be affixed accordingly.</li> </ol>                                                                                                                                                                                         | GM          | <p>19.04.22 GM wrote to interested parties and has, so far, not received a response.</p>                                                                                                                                                                                                                                                                                           | <p>Waiting on response from prospective purchasers</p>               |
| 29.03.22 | 4/2022/13  | <p>That Council make submission to Whiddon Group for the acquisition of the property at 146-148 Fox Street, Walgett – being Lot 3 DP803866</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM          | <p>18.05.2022 – Submission lodged – awaiting outcome of assessment by Whiddon Group<br/>20.06.2022 Submission successful and a report to be tabled at the June 2022 Ordinary Meeting for approval of transfer</p>                                                                                                                                                                  | <p>In progress</p>                                                   |
| 29.03.22 | 4/2022/14  | <ol style="list-style-type: none"> <li>1. Reconstruction and Sealing of 54.96kms of Come by Chance Road</li> <li>2. Council accept Batterline Earthmoving Pty Ltd's submission for the reconstruction and sealing of 54.96kms of Come by Chance Road.</li> <li>3. That the General Manager be authorised to sign the contract.</li> <li>4. A dedicated project officer be assigned to the project and report to Council on a monthly basis.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS/<br>GM | <p>05.04.2022 – Letter of Award for Batterline, signed and returned to ArcBlue<br/>18.05.2022 – Contract signed – work to commence June 2022</p>                                                                                                                                                                                                                                   | <p>In progress</p>                                                   |
| 29.03.22 | 4/2022/15  | <ol style="list-style-type: none"> <li>1. Burranbaa Road Reconstruction and Sealing of 10.6 kms</li> <li>2. Council accept Batterline Earthmoving Pty Ltd's submission for the reconstruction and sealing of 10.6kms of the Burranbaa Road between Collarenebri and Lightning Ridge.</li> <li>3. That the General Manager be authorised to sign the contract.</li> <li>4. A dedicated project officer be assigned to the project and report to Council on a monthly basis.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                      | DETS/<br>GM | <p>05.04.2022 – Letter of Award for Batterline, signed and returned to ArcBlue<br/>18.05.2022 – Contract signed – work to commence June 2022</p>                                                                                                                                                                                                                                   | <p>In progress</p>                                                   |

WALGETT SHIRE COUNCIL AGENDA – 28 JUNE 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                                                                                                                                                                                                                                                                                                                                                                                                              |             |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 26.04.22 | 5/2022/7  | Lightning Ridge Mega Par – Everyone Can Play<br>a) Council looks to find a new site to the LR Mega Park<br>b) The GM to investigate further sites, to purchase outright;<br>i) in Pandora Street<br>ii) behind the service station in Harlequin Street<br>iii) a free-hold block<br>c) The GM to come back to May 2022 Ordinary Meeting with new proposal and recommendation                                                                                                                                                                                                                                                                                                                                                       | GM                   | 18.05.2022 – GM investigating possible new sites                                                                                                                                                                                                                                                                                                                                                                             | In progress |
| 26.04.22 | 5/2022/10 | That Council apply to the Independent Pricing and Regulatory Tribunal for a permanent Additional Special Rate Variation of 1.3% (representing income of approximately \$77,000 per year) under section 508 (2) of the Local Government Act 1993 (in addition to the approved rate pegging increase of 0.7%) for the 2022/23 financial year.                                                                                                                                                                                                                                                                                                                                                                                        | CFO                  | 18.05.2022 – Special Rate Variation lodged – awaiting IPART decision<br>21.06.2022 advice received from IPART that the additional special rate variation has been approved. Report to be tabled at June 2022 Ordinary Meeting                                                                                                                                                                                                | COMPLETE    |
| 30.05.22 | 6/2022/6  | Reconnecting Regional NSW – Community Events Program<br>(a) Participate in the Community Events Program and submit a grant application for \$301,807<br>(b) Engage a part-time Community Events Co-ordinator for a fixed term nine (9) month contract, which is funded from the grant.                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM                   | 20.06.2022 Program underway with events                                                                                                                                                                                                                                                                                                                                                                                      | In progress |
| 30.05.22 | 6/2022/7  | Walgett Showground Road and Carpark<br>(b) Make provision of \$126,000 in the 22/23 Operational Plan for sealing of the Showground road and carpark                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CFO                  | 20.06.2022 Included in advertised Operational Plan 2022/2023 (Page 47 of 133)                                                                                                                                                                                                                                                                                                                                                | COMPLETE    |
| 30.05.22 | 6/2022/11 | Operational Plan 22/23, Delivery Program 22/23 to 24/25, Long-Term Financial Plan 22/23 to 31/32, Workforce Plan 22/23 to 24/25 and Asset Management Plan.<br>That the Draft Operational Plan 22/23, Delivery Program 22/23 to 24/25, Long-Term Financial Plan 22/23 to 31/32, Workforce Plan 22/23 to 24/25 and Asset Management Plan be placed on Public Exhibition for a period of 28 days from the 31 <sup>st</sup> May 2022 until 4:30pm on the 27 <sup>th</sup> June 2022, inciting submissions from the public during this time.                                                                                                                                                                                            | GM                   | 31.05.2022 – Draft documents placed on public exhibition on website and hard copies available in Shire offices at Walgett, Lightning Ridge & Collarenebri and also at the Post Office/Service Station in Carinda. Advertisements placed on facebook to Council and a number of community pages and also in the Spectator Newspaper.<br>20.06.2022 Received submissions and report to be tabled at June 2022 Ordinary Meeting | In progress |
| 30.05.22 | 6/2022/17 | Construction Collarenebri Artesian Hot Spring<br>(b) Enter into a contract with Lukas Building and Excavation for the construction of a 15m circular pool, associated amenities, park furniture, BBQ with shelter and seating, concrete paths, concourse and stormwater drainage, as per Quotation No. 264, at a price of \$1,127,400 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council<br>(c) The Council Seal be affixed to the Contract.<br>(d) Allocate \$170,000 for the piping and pumping of water to and from the artesian hot spring pool.<br>(e) Allocate \$205,876 additional funding for the construction of the pool and amenities. | GM/<br>Mayor<br>/CFO | 20.06.2022 Design in progress                                                                                                                                                                                                                                                                                                                                                                                                | In progress |
| 30.05.22 | 6/2022/18 | Lightning Ridge Mega Park – Everyone Can Play<br>That the General Manager enter into negotiations, with the owner/s, for the purchase of the old 'Diggers Rest' site at the corner of Opal and Morilla Street, Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM                   | 20.06.2022 In progress, meeting to be arranged                                                                                                                                                                                                                                                                                                                                                                               | In progress |

## **10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### **Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 22-16 / Increases to companion animal fees for 2022/23
- 22-17 / Increase in tendering threshold for natural disaster response and recovery related contracts
- 22-18 / Updated statutory forms under the Land Acquisition (Just Terms Compensation) Act 1991 to take effect from 8 June 2022

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### **Stakeholders:**

Councillors and Walgett Shire Council staff.

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### **Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

### **Circulars Received From the NSW Office of Local Government**

#### **Recommendation:**

That the information contained in the following Department circulars 22-16 and 22-18, from the Local Government Division Department of Premier and Cabinet, be received and noted.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Circulars



|                             |                                                                                                                        |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 22-16 / 2 June 2022 / A821940                                                                                          |
| <b>Previous Circular</b>    | 21-15                                                                                                                  |
| <b>Who should read this</b> | Councillors / General Managers / Council finance staff / Companion Animal Enforcement and Administration Officers      |
| <b>Contact</b>              | Program Delivery Team – (02) 4428 4100 or 1300 134 460<br><a href="mailto:pets@olg.nsw.gov.au">pets@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                                   |

### Increases to companion animal fees for 2022/23

#### What's new or changing

- All registration and annual permit fees have been adjusted for 2022/23.
- The 2022-23 registration and permit fees effective from 1 July 2022 are prescribed below:

| Registration Category                              | New fee amount |
|----------------------------------------------------|----------------|
| Dog – Desexed (by relevant age)                    | \$69           |
| Dog – Desexed (by relevant age eligible pensioner) | \$29           |
| Dog – Desexed (sold by pound/shelter)              | \$0            |
| Dog – Not Desexed or Desexed (after relevant age)  | \$234          |
| Dog – Not Desexed (not recommended)                | \$69           |
| Dog – Not Desexed (recognised breeder)             | \$69           |
| Dog – Working                                      | \$0            |
| Dog – Service of the State                         | \$0            |
| Assistance Animal                                  | \$0            |
| Cat – Desexed or Not Desexed                       | \$59           |
| Cat – Eligible Pensioner                           | \$29           |
| Cat – Desexed (sold by pound/shelter)              | \$0            |
| Cat – Not Desexed (not recommended)                | \$59           |
| Cat – Not Desexed (recognised breeder)             | \$59           |
| Registration late fee                              | \$19           |
| Annual permit category                             | New fee amount |
| Cat not desexed by four months of age              | \$85           |
| Dangerous dog                                      | \$206          |
| Restricted dog                                     | \$206          |
| Permit late fee                                    | \$19           |

- Councils must continue to register eligible pound/shelter animals through the NSW Companion Animals Register. Free registration for these animals does not mean that registration is not required. The established process of 'flagging' an animal as being purchased from an eligible pound/shelter is required to validate a free registration.

- When processing a registration for an eligible pensioner whose pet has been recommended by a vet to not undergo desexing (either temporarily or permanently), select the new "not desexed (not recommended – pensioner)" category. This will allow the eligible pensioner to claim the discounted registration.

#### Key points

- The *Companion Animals Regulation 2018* has been amended so that
  - cl.18(2)(a) sets the baseline registration fee for a dog at \$69; and
  - cl.18(2)(c) has been removed and replaced by a new clause under section 18(4) to prescribe that no registration fee is payable for a companion animal that is desexed and sold to the owner by a rehoming organisation.
- Clause 18(2)(b) is unchanged in that the registration fee for a cat would remain at \$10 less than the registration fee for a dog (\$69). However, to avoid doubt, a new clause prescribed as 18(6C) sets out the registration fee for a dog and cat at \$69 and \$59. The amounts include the CPI adjustment.
- The CPI adjusted registration fee for pensioners, the additional fee for a non-desexed dog, late fee and permit fees remain as per the notice (as outlined in the table above).
- The NSW Pet Registry will be updated to include the new fees for online registration and permit payments made by pet owners from 1 July 2022.
- Both the old and new fee structures will be maintained on the Companion Animals Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (i.e. where fees have been received before 1 July 2022 but not entered on the Register).

#### Where to go for further information

- A list of registration categories, current fees and the new fees for 2022/23 is provided on the Office of Local Government's (OLG) website at [www.olg.nsw.gov.au/public/dogs-cats/nsw-pet-registry/microchipping-and-registration](http://www.olg.nsw.gov.au/public/dogs-cats/nsw-pet-registry/microchipping-and-registration).
- Information relating to the processing of registration fees is available in *Companion Animals Guideline 1 – Registration Agents*, available on OLG's website at [www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/the-cat-and-dog-register](http://www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/the-cat-and-dog-register).



**Ally Dench**  
Executive Director  
Local Government

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-17 / 10 June 2022 / A824946                                                          |
| <b>Previous Circular</b>    | N/A                                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                  |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                         |

### Increase in tendering threshold for natural disaster response and recovery related contracts

#### What's new or changing

- The *Local Government (General) Regulation 2021* has been amended to prescribe a tendering threshold of \$500k for contracts entered into by councils for the purpose of responding to, or recovering from, a declared natural disaster within 12 months of the declaration of the natural disaster.

#### What this will mean for your council

- The amendment means that councils are not required to tender prior to entering into a contract with a value of less than \$500k where the contract:
  - is primarily for the purpose of response to or recovery from a "declared natural disaster", and
  - is entered into within 12 months after the date on which the natural disaster is declared.

#### Key points

- The phrase, "*declared natural disaster*", is defined in the Regulation to mean a natural disaster that has been declared in relation to the area of a council by either:
  - a Natural Disaster Declaration for the purposes of the Natural Disaster Relief and Recovery Arrangements jointly administered by the Commonwealth and the States and Territories, or
  - a declaration under the *State Emergency and Rescue Management Act 1989*, section 33.

#### Where to go for further information

- For further information please contact the Council Governance Team on 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Melanie Hawyes**  
Deputy Secretary, Crown Lands and Local Government

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|                             |                                                            |
|-----------------------------|------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-18 / 14 June 2022 / A824952                 |
| <b>Previous Circular</b>    |                                                            |
| <b>Who should read this</b> | General Managers / Staff responsible for land acquisitions |
| <b>Contact</b>              | Performance Team                                           |
| <b>Action required</b>      | Information                                                |

**Subject**

**Updated statutory forms under the *Land Acquisition (Just Terms Compensation) Act 1991* to take effect from 8 June 2022**

**What's new or changing**

- New versions of the statutory forms have been developed by the Department of Planning and Environment.
- The updated statutory forms are designed to be easier for both acquiring authorities and property owners to use, and contain more detail and instructions.
- The new statutory forms will supersede all previous versions and are to operate from 12:00 am on Wednesday, 8 June 2022.

**What this will mean for your council**

- Councils carrying out property acquisitions under the *Land Acquisition (Just Terms Compensation) Act 1991* are required to use these updated statutory forms from 12:00 am on 8 June 2022.
- Previous versions of the statutory forms should be archived in line with the council's information management policies and their usage should cease as from 12:00 am on 8 June 2022.
- Updated statutory forms should be issued to property owners and interest holders who are in possession of previous versions that are yet to be submitted.

**Key points**

- The updated statutory forms have been approved by the Minister for Lands and Water, the Hon. Kevin Anderson MP. Notice of Minister Anderson's approval was published in NSW Government Gazette No. 148 of 8 April 2022.
- The Department of Planning and Environment worked in consultation with the Centre for Property Acquisition, acquiring authorities, and the NSW Valuer General to update the statutory forms.
- The updates have been made to align with the recommendations from the Pratt Review of Housing Acquisition completed by the then Customer Service Commissioner, Mike Pratt, in 2016 that communications and collateral be reviewed to ensure they are clear, accurate, and current.
- The updated statutory forms will be made available to the general public on the [Property Acquisition NSW website](#) from 8 June 2022.

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**Where to go for further information**

- The updated forms can be viewed at the Centre for Property Acquisition's Property Acquisition Portal, a resource available to all NSW acquiring authorities, including councils. You may register for access to the Property Acquisition Portal by [emailing the Centre for Property Acquisition](#).
- Enquiries about the new statutory forms may be directed to the Centre for Property Acquisition by [email](#) or by phone on 1300 029 146.
- Further information about the compulsory acquisition process can be found on the [Office of Local Government website](#).

**Karin Bishop**  
**Director, Sector Performance & Intervention**

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### 10.1.3 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and not the information.

| <b>Important Dates For Councillors – Upcoming Meetings &amp; Events</b>                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

| DATE              | MEETING/FUNCTION                               | LOCATION                         | NOTES                                         |
|-------------------|------------------------------------------------|----------------------------------|-----------------------------------------------|
| 1 July 2022       | Alliance of Western Councils Meeting           | Nyngan                           | Mayor, Deputy Mayor and General Manager       |
| 14 July 2022      | Barwon-Darling Customer Advisory Group Meeting | Video Conference                 | Mayor, Deputy Mayor and General Manager       |
| 26 July 2022      | Council Meeting                                | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 10 August 2022    | LEMC Meeting                                   | Walgett Police Station           | General Manager                               |
| 12 August 2022    | BROC General Meeting                           | Thargomindah                     | Mayor, Deputy Mayor and General Manager       |
| 23 August 2022    | Council Meeting                                | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 29 August 2022    | Castlereagh Macquarie County Council Meeting   | Coonamble Shire Council Chambers | Clr Woodcock, Clr Cooke and General Manager   |
| 27 September 2022 | Council Meeting                                | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 24 October 2022   | Castlereagh Macquarie County Council Meeting   | Coonamble Shire Council Chambers | Clr Woodcock, Clr Cooke and General Manager   |
| 25 October 2022   | Council Meeting                                | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 9 November 2022   | LEMC Meeting                                   | Walgett Police Station           | General Manager                               |
| 22 November 2022  | Council Meeting                                | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 19 December 2022  | Castlereagh Macquarie County Council Meeting   | Coonamble Shire Council Chambers | Clr Woodcock, Clr Cooke and General Manager   |
| 20 December 2022  | Council Meeting                                | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |

## 10.1.4 COUNCILLOR FEES, LOCAL GOVERNMENT REMUNERATION TRIBUNAL

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart - General Manager  
**FILE NUMBER:** 22/10/0079

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### Summary:

This report sets out the Local Government Remuneration Tribunals range of fees for Councillors and Mayors within each category for 2022/2023. The rural category includes Walgett Shire Council.

### Background:

The Remuneration Tribunal in accordance with section 239 and 241 of the Local Government Act 1993 each year makes its determination for the annual fees payable to Mayors and Councillors of Local Councils. Under sections 248 (4) and 249 (4) of the Act a Council that does not fix its fees must pay the appropriate minimum fee determined by the Remuneration Tribunal.

### Current Position:

The tribunal has increased the fees for the forthcoming year by 2%.

The table below sets out the new fee structure applicable for 2022/2023 and Council must now formally adopt fees within the range as shown. The Mayoral fee is paid in addition to the Councillors fee.

| <b>Category "Rural" Fees</b> | <b>Category Minimum</b> | <b>Category Maximum</b> |
|------------------------------|-------------------------|-------------------------|
| Mayor                        | <b>10,180</b>           | <b>27,600</b>           |
| Councillor                   | <b>9,560</b>            | <b>12,650</b>           |

Walgett Shire Council from 2011/2012 has set the Councillor fees at the maximum level as set by the Remuneration Tribunal, with 25% of the Mayoral fee being allocated to the Deputy Mayor.

In making its determination, the Remuneration Tribunal reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and had regard to budgetary limitations imposed by the Independent Pricing and Regulatory Tribunal rate pegging. It determined a 2 per cent increase per annum. The 2 per cent increase will apply to the minimum and maximum of the ranges for all existing categories.

### Superannuation contribution payments

A recent amendment to the *Local Government Act 1993* permits Council to resolve on superannuation contribution payments to Councillors/Members, effective from 1 July 2022. This would be payable at the same frequency as the Councillor/Member fees (monthly) at the current rate of 10.5%, which is equivalent to amount under the Commonwealth superannuation legislation if the Councillor/Member were an employee of the Council. The rate will increase by 0.5% percent each year until 1 July 2025 when it reaches 12%. This payment is in addition to Councillor/Member fees.

In order to make a superannuation contribution payment, Council is required to formally resolve to do so at an open meeting before the 1<sup>st</sup> July 2022.

A Councillor who does not wish to receive a superannuation contribution payment, may agree in writing to forgo or reduce the payment.

Councillors should nominate a superannuation account before 30 June 2022. *Superannuation account* means an account for superannuation or retirement benefits from a scheme or fund to which the Commonwealth superannuation legislation applies.

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government Tribunal Annual Report and Determination 20th April 2022.

**Governance issues:**

Council is obliged to adopt a Councillor and Mayoral fee for the forthcoming financial year in accordance with the provisions as set out in the Local Government Act 1993.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Walgett Shire Councillors

**Financial Implications:**

The 2022/2023 budget makes provision for a total of \$139,215 for all Councillor and Mayoral fees, an adjustment of \$2,235 is necessary at the September 2023 QBR as the actual cost will be \$141,450. In previous years the Deputy Mayor received 25% of the Mayoral fee for officiating at functions when the Mayor is unable to attend. A superannuation allocation of \$14,627 has been made for 22/23 (an adjustment of \$225.00 required at the September QBR)

**Alternative Solutions/Options:**

Council may adopt a lesser fee for 2022/2023.

**Conclusion:**

The report recommends that Council adopt the maximum fee for Councillors and Mayor for 2022/2023.

**Councillor Fees, Local Government Remuneration Tribunal**

**Recommendation:**

That the Councillor fees be set at the maximum level set by the Local Government Remuneration Tribunal for a Rural Category:

- (a) The Councillor fee for 2022/2023 be \$12,650;
- (b) The Mayoral fee for 2022/2023 be set at \$27,600;
- (c) Makes a superannuation contribution payment to its Councillors in accordance with section 254B of the Local Government Act 1993;
- (d) 25% of the Mayoral fee be allocated to the Councillor occupying the position of Deputy Mayor.

**Moved:**

**Seconded:**

**Attachment:**

NIL

## 10.1.5 AUDIT, RISK AND IMPROVEMENT COMMITTEE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0080

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### **Summary:**

The purpose of this report is for Council to be made aware of the requirements for all Councils and Joint Organisations to establish an Audit, Risk and Improvement Committee as detailed in section 428 Of the Local Government Act 1993 (the Act )

Section 428B of the Act provides for the establishment of shared Committee Members.

With this in mind it is proposed that the Far North West Joint Organisation and all member Councils participate in a shared Committee which will be appointed by the Far North West Joint Organisation and service the JO, all three (3) member Councils.

### **Background:**

428A of the Local Government Act 1993 requires Councils to have Audit, Risk and Improvement Committee (ARIC) to independently review and advise on the following areas of Councils operations:

- compliance
- risk management
- fraud control
- financial management
- governance
- implementation of the strategic plan, delivery program and strategies
- service reviews
- collection of performance measurement data by the council
- and any other matter prescribed by regulation

The ARIC must develop a strategic plan every four years and must develop an annual work plan. A report must be provided to Council after every committee meeting detailing its opinion and activities. A quarterly report must be provided to Council – the content to be determined by Council. The ARIC must also provide an annual assessment.

The establishment of a Shared Committee is seen as a way of reducing costs but retaining the ability to attract suitability qualified and skilled persons to be part of the committee given that the draft guidelines will be reasonably prescriptive in this regard.

### **Core Requirement- 1 Composition of Committee**

All member Councils and the JO falls into tier one general purpose Councils ie population less than 20,000 and predominately rural in nature.

Under the proposed guidelines tier one Councils are required to have as a minimum:

- Three independent voting members, a Chair who must be prequalified under the NSW Government Scheme. Two voting committee members – who not being required to be prequalified are required to meet independence requirements, and eligibility requirements.
- One non-voting Councillor, who must also have the appropriate experience and exposure to business operations.

At this stage Councils do not have access to the prequalification scheme and as such need not have a pre-qualified chairperson.

### **Core Requirement 2 – Risk Management**

Each Council and Joint Organisation must implement a risk management framework that is consistent with current Australian Standards for Risk Management.

Councils risk management framework must demonstrate the following six elements:

1. Leadership and commitment: - management must demonstrate strong leadership.
2. Integration: - risk must be managed in every part of Council's operations.
3. Design: - the design must be structured to meet Council's needs.
4. Implementation: - risk management activities must be understood and practiced.
5. Evaluation: - Councils must regularly evaluate the framework to ensure relevance.
6. Improvement: - each Council must continually adapt and improve the design of the framework

Councils must provide sufficient resources to deliver and implement the risk management framework. Council's provide strategic leadership, the General Manager operational leadership, Internal Function – provides review and assurance and the ARIC provides advice and assurance.

### **Core Requirement 3 – Internal Audit**

Each Council must have an independent internal audit function that reports to the Audit, Risk and Improvement Committee and is consistent with current international standards for internal audit.

The Councils internal audit function must operate independently of the Council and cannot be subject to direction by Council. It reports administratively to the General Manager and functionally to the ARIC.

Each Council must have a head of in-house internal audit function. This must be a Council employee and cannot be outsourced, other than through a shared arrangement with another Council, and meet the eligibility and independence criteria for the position.

Internal audit documents can be accessed by the governing body (Council), subject to the approval of the Chair of the committee.

Councils are required to have an ARIC of some type by June 2022 and will then have two years, until 30 June 2024 to comply with the risk management and internal audit requirements

under the guidelines, and five years to comply with the audit, risk and improvement committee requirements.

However, advice to the JO has been that the establishment of a committee proposed would be regarded as part of the implementation phase.

### **Legal Framework**

Section 428B of the Local Government provides as follows

*A council may enter into an arrangement with another council, or a body prescribed by the regulations for the purposes of this section, to jointly appoint an Audit, Risk and Improvement Committee to exercise functions for more than one council or body.*

### **Section 355 of the Local Government Act details how Councils can exercise their functions**

#### **355 How a council may exercise functions**

*A function of a council may, subject to this Chapter, be exercised—*

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or*
- (b) by a committee of the council, or*
- (c) partly or jointly by the council and another person or persons, or*
- (d) jointly by the council and another council or councils (including by means of a joint organisation or a Voluntary Regional Organisation of Councils of which the councils concerned are members), or*
- (e) by a delegate of the council (which may, for example, be a joint organisation or a Voluntary Regional Organisation of Councils of which the council is a member).*

### **Section 377 of the Local Government Act details the ability of Councils to Delegate**

#### **377 General power of the council to delegate**

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council under this or any other Act, other than the following—*
- (a) the appointment of a general manager,*
- (b) the making of a rate,*
- (c) a determination under section 549 as to the levying of a rate,*
- (d) the making of a charge,*
- (e) the fixing of a fee,*

- (f) the borrowing of money,*
- (g) the voting of money for expenditure on its works, services or operations,*
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),*
- (i) the acceptance of tenders to provide services currently provided by members of staff of the council,*
- (j) the adoption of an operational plan under section 405,*
- (k) the adoption of a financial statement included in an annual financial report,*
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,*
- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,*
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,*
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#),*
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,*
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,*
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,*
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,*
- (t) this power of delegation,*
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.*
- (1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if—*
  - (a) the financial assistance is part of a specified program, and*
  - (b) the program is included in the council’s draft operational plan for the year in which the financial assistance is proposed to be given, and*
  - (c) the program’s proposed budget for that year does not exceed 5 per cent of the council’s proposed income from the ordinary rates levied for that year, and*
  - (d) the program applies uniformly to all persons within the council’s area or to a significant proportion of all the persons within the council’s area.*

- (2) *A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.*
- (3) *A council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.*

Additionally, the proposed guidelines provide for the establishment of an Audit Risk and Improvement Committee (ARIC) by a Joint Organisation which may be shared with the member Councils.

It is important to note that the Guidelines are yet to be adopted, however, given they will be at some stage in the not too distant future it would be prudent to utilise the guidelines as the basis on which to establish a committee.

The guidelines are some 116 pages in length and cover a wide variety of provisions in relation to establishment and operation of an ARIC.

**Current Position:**

At the last meeting of the Far West Joint Organisation (JO) a report tabled detailing the establishment of an ARIC Committee by the JO to be utilised by the JO and each of the member Councils. There was an agreement by all members that the proposal would have significant benefits for each of the member Councils and should deliver economies of scale.

The Board of the FNWJO have agreed to undertake the necessary steps to appoint an ARIC, the Committee members of which would also be the membership of the ARIC of each member Council

Whilst the Committee Members would be on a shared basis, each of the Councils are still required to have their own committee meeting utilising the same three (3) appointed committee members with the meetings to be held on the same day to reduce travel costs and make it easier to schedule meetings. It may also be advantageous for the Committee to review the same areas for each Council at the one time.

The guidelines refer to pre-qualified chairs and committee members, however, as detailed earlier, at this stage Local Government does not have access to the pre-qualification list.

In respect of tier 1 Councils only the chair needs to be pre-qualified but until the pre-qualification list is available to Local Government this requirement need not be met.

A Terms of Reference for the proposed Audit Risk and Improvement Committee has been developed and is consistent with the model as provided in the guidelines issued by the Office of Local Government.

The Terms of Reference document is attached.

Each Council and the FNWJO is required to adopt their own terms of reference document which will effectively mirror that contained within the guidelines, subject to any minor amendments that may be required including references to a JO instead of a Council as appropriate.

The JO have developed an expression of interest document to be provided to potential applicants who respond to an advertising process and within that document is a schedule of fees payable which has been adopted by the JO Board.

The fees payable have been determined following a review of the fees payable by other Councils including those are operating on a shared basis as is proposed by the FNWJO and the fees as detailed are fair and reasonable and reflect both the fact that there are five (5) entities involved and time taken in attending meetings, travel and preparatory work.

The fees adopted by the Far North West Joint Organisation are as follows

The Independent Chair be paid \$650.00 per meeting per FNWJO member (ie. \$2600.00 per day exclusive of GST).

The Independent Members be paid \$500.00.00 per meeting per FNWJO member (ie. \$2000.00 per day exclusive of GST).

In both instances the daily rate is inclusive of preparation time and travel time for any face to face meeting(s).

Reasonable travel, accommodation and sustenance costs of members required to travel to meetings upon provision of tax invoices. A cents per kilometre travel costs will be paid in line with the Local Government Award (NSW).

No additional costs will be provided for members attending meetings remotely

The Committee would be required to meet four (4) times a year and it would be proposed that at this stage only one (1) of these would be face to face and the others via audio visual means.

**Relevant Reference Documents/Policies:**

Local Government Act 1993

**Governance issues:**

Council must comply with the relevant provisions of the Local Government Act.

**Environmental issues:**

NIL

**Stakeholders:**

Walgett Shire Council  
Far North West Joint Organisation

**Financial Implications:**

The projects considered will be 100% grant funded and not impact upon Council's budget bottom line for 2022-2023.

It is difficult to accurately determine the actual cost for each Council as it will depend, in part, where each of the committee members are located and travel costs involved.

A figure of around \$10,000 per Council and the JO per year is seen as an indicative budgetary figure which would include the fees and estimated travel costs together with some of the secretarial work associated with the committee.

This figure does not include all staff time nor does it include the cost involved in the appointment of an internal auditor who will need to be appointed in 2024 under the current guidelines.

**Alternative Solutions/Options:**

No alternate solution

**Conclusion:**

The writer recommends Council participate in the FNWJO ARIC proposal.

**AUDIT, RISK AND IMPROVEMENT COMMITTEE**

**Recommendation**

That:

1. Council join with the Far North West Joint Organisation and all member Councils in establishing a Shared Audit Risk and Improvement Committee in accordance with section 428B of the Local Government Act 1993.
2. Council delegate authority to the Far North West Joint Organisation to appoint the chair and two (2) independent members to form the Shared Audit Risk And Improvement Committee to serve the Far North West Joint Organisation and all three member Councils.
3. Council appoint a Councillor to serve as the non-voting board member on the ARIC for this Council only.
4. Council adopt the Draft Terms of Reference developed for the operation of the Audit Risk and Improvement noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.
5. Council note the Expression of Interest document developed by the Far North West Joint Organisation for distribution to potential applicants for persons to serve as the Chair or one of the two (2) independent Committee Members including the fees payable to the Chair and Committee members
6. Applications as detailed in the Expression of Interest document be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area together with the websites of each of the member Councils to provide local residents the opportunity to apply to become a member of the Shared Committee if they are suitably qualified and wish to apply.

**Moved:**

**Seconded:**

**Attachments:**

Terms of Reference – Audit, Risk and Improvement Committee



# TERMS OF REFERENCE

## AUDIT, RISK AND IMPROVEMENT COMMITTEE

### 1.0 Introduction

1.1 The Audit, Risk and Improvement Committee has been established in accordance with Section 428A of the *Local Government Act 1993* and Clauses {insert clauses when established} of the Local Government (General) Regulation 2021.

1.2 These Terms of Reference set out the ARIC's objectives, authority, composition and tenure, roles and responsibilities, reporting and administrative arrangements.

### 2.0 Definitions

2.1 "**Act**" means the *Local Government Act 1993*

2.2 "**ARIC**" means Audit Risk and Improvement Committee

2.3 "**Council**" means Walgett Shire Council

2.4 "**Governing body**" means the elected officials of Walgett Shire Council

2.5 "**Guidelines**" means the *Risk Management and Internal Audit for local councils in NSW Guidelines*, as amended.

2.6 "**IP&R**" means Integrated Planning and Reporting

2.7 "**Internal Audit**" means the independent, objective approach receive independent assurance that Council is performing its functions legally, effectively and efficiently and to advise on how it can improve its performance.

### 3.0 Independence

3.1 The ARIC is to be independent to ensure it has no real or perceived bias or conflicts of interest that may interfere with its ability to act independently and provide Council with robust, objective and unbiased advice and assurance.

3.2 The ARIC is to provide an advisory and assurance role only and is to have no administrative function, delegated financial responsibility or any management functions of the Council.

3.3 The ARIC will provide independent advice to the Council that is informed by the Council's internal audit and risk management activities and information and advice provided by Council staff, relevant external bodies and subject matter experts.

3.4 The ARIC must at all times ensure it maintains a direct reporting line to and from the Council's internal audit function and act as a mechanism for internal audit to report to the governing body and General Manager on matters affecting the performance of the internal audit function.

### 4.0 Authority

4.1 Council authorises the ARIC, for the purposes of exercising its role and responsibilities, to:

- 4.1.1 Access any information it needs from the Council
  - 4.1.2 Use any Council resources it needs
  - 4.1.3 Have direct and unrestricted access to the General Manager and senior management of the Council
  - 4.1.4 Seek the General Manager's permission to meet with any other Council staff member or contractor
  - 4.1.5 Discuss any matters with the external auditor or other external parties
  - 4.1.6 Request the attendance of any employee at committee meetings
  - 4.1.7 Obtain external legal and professional advice within the budget set for such expenses for the ARIC.
- 4.2 Information and documents pertaining to the ARIC are confidential and are not to be made publicly available. The ARIC may only release Council information to external parties that are required to assist with the ARIC fulfilling its responsibilities with the approval of the Governance Coordinator, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.
- 4.3 Clause 4.2 does not limit or extinguish Council's responsibilities under the *Government Information (Public Access) Act 2009* and requests to access the information from members of the public should be subject to the public interest test applicable under that legislation.

## **5.0 Composition and Tenure**

- 5.1 The Committee will consist of one independent prequalified, voting Chair, two independent voting members and one non-voting councillor member.
- 5.2 The Council is to appoint the Chair and members of the Committee by resolution.
- 5.3 All committee members are to meet the independence and eligibility criteria prescribed in the Guidelines at the time of their appointment and at all times during their tenure.
- 5.4 The term of members, including the Chair, will be no less than three years and no more than four years on a staggered basis to ensure continuity of independent membership is maintained. Members can be reappointed for a further term but the total period of continuous membership cannot exceed eight years.
- 5.5 The non-voting councillor member will be appointed at the beginning of each term and hold a position for a duration of not less than one year and not more than the length of the Council term. The total period of continuous membership cannot exceed eight years.
- 5.6 Members who have served an eight-year term (either as a member or a Chair) must have a two-year break from serving on the ARIC before being appointed again.
- 5.7 To preserve the ARIC's knowledge of Council, ideally, no more than one member should leave the ARIC because of rotation on any one year.
- 5.8 Specific member terms and conditions are to be disclosed in a letter of appointment. New members will be thoroughly inducted to their role and receive

relevant information and briefings on their appointment to assist them to meet their ARIC responsibilities.

- 5.9 Prior to approving the reappointment or extension of the Chair's or an independent member's term, the Council is to undertake an assessment of their performance. Reappointment will also be subject to the individual still meeting independence and eligibility requirements.
- 5.10 Members of the Committee are to possess and maintain a broad range of skills, knowledge and experience relevant to the operations, governance and financial management of Council, the environment in which Council operates and the contribution that the ARIC makes to the Council.
- 5.11 At least one member of the ARIC must have accounting or related financial management experience with an understanding of accounting and auditing standards in a local government environment.
- 5.12 All members should have sufficient understanding of the Council's financial reporting responsibilities to be able to contribute to the ARIC's consideration of the annual financial statements.

## **6.0 Role**

- 6.1 In accordance with Section 428A of the Act, the role of the ARIC is to keep under review and provide independent advice to the Council regarding the following aspects of the Council's operations:
  - 6.1.1 Compliance
  - 6.1.2 Risk management
  - 6.1.3 Fraud control
  - 6.1.4 Financial management
  - 6.1.5 Governance
  - 6.1.6 Implementation of the strategic plan, delivery program and strategies
  - 6.1.7 Service reviews
  - 6.1.8 Collection of performance measurement data by the Council
  - 6.1.9 Any other matters prescribed by the regulation
- 6.2 The ARIC must also provide information to the Council for the purpose of improving Council's performance of its functions.
- 6.3 The ARIC's specific audit, risk and improvement responsibilities, pursuant to Section 428A of the Act are outlined in **Schedule 1**.
- 6.4 The ARIC will comply with the specific implementation timeframes for these responsibilities as provided for by the Office of Local Government.
- 6.5 The ARIC will act as a forum for the Council's internal audit function and oversee its planning, monitoring and reporting to ensure it operates effectively.
- 6.6 The ARIC will have no power of direction over external audit or the manner in which the external audit is planned or undertaken but will act as a forum for the consideration of external audit findings.

- 6.7 The ARIC is directly accountable to the governing body of the Council for the exercise of its responsibilities and must at all times recognise that the primary responsibility for the management of the Council rests with the governing body and the General Manager.
- 6.8 The responsibilities of the ARIC may be revised or expanded in consultation with, or as requested by, the governing body of the Council from time to time.

## 7.0 Independent Member responsibilities

- 7.1 The Chair and members of the ARIC are expected to understand and observe the requirements of the Guidelines as attached as **Schedule 2**.
- 7.2 Independent Members are also expected to:
  - 7.2.1 Make themselves available as required to attend and participate in meetings
  - 7.2.2 Contribute the time needed to review and understand information provided to it
  - 7.2.3 Apply good analytical skills, objectivity and judgement
  - 7.2.4 Act in the best interests of the Council
  - 7.2.5 Have the personal courage to raise and deal with tough issues, express opinions respectfully and frankly, ask questions that go to the fundamental core of the issue and pursue independent lines of inquiry
  - 7.2.6 Maintain effective working relationships with the Council
- 7.3 In addition to those expectations listed in 7.2, the Chair is expected to:
  - 7.3.1 Have strong leadership qualities
  - 7.3.2 Ability to lead effective meetings
  - 7.3.3 Oversee the Council's internal audit function

## 8.0 Councillor Members

- 8.1 To preserve the independence of the ARIC, the Councillor member is a non-voting member. Their role is to:
  - 8.1.1 Relay to the ARIC any concerns the governing body may have regarding the Council and issues being considered by the ARIC
  - 8.1.2 Provide insights into local issues and the strategic priorities of the Council that would add value to the ARIC's consideration of agenda items
  - 8.1.3 Advise the governing body (as necessary) of the work of the ARIC and any issues arising from it, and
  - 8.1.4 Assist the governing body to review the performance of the ARIC.
- 8.2 Issues or information the Councillor Member raises with or provides to the ARIC must relate to the matters listed in **Schedule 1** and issues being considered by the ARIC.
- 8.3 The Councillor Member must conduct themselves in a non-partisan and professional manner and not engage in any conduct that seeks to politicise the activities of the ARIC or the internal function or that could be seen to do so.

## 9.0 Conduct

- 9.1 All members of the ARIC are required to comply with the Council's Code of Conduct and be held to the same ethical, behavioural and conduct standards as Council Officials.
- 9.2 Complaints in relation to alleged breaches of the Code of Conduct will be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW. The General Manager must consult with the governing body prior to undertaking any disciplinary action against an independent member in response to a breach of the Council's Code of Conduct.
- 9.3 Prequalified ARIC members are also required to comply with the code of conduct governing the NSW Government's *Audit and Risk Committee Independent Chairs and members Prequalification Scheme*.

## 10.0 Conflicts of Interest

- 10.1 Once a year, ARIC members will provide written declarations to the Council stating that they do not have any conflicts of interest that would preclude them from being members of the ARIC.
- 10.2 ARIC members are also 'designated persons' and must complete and submit returns of interest.
- 10.3 ARIC members and observers must declare any pecuniary or non-pecuniary conflicts of interest they have at the start of each meeting, before discussion of the relevant agenda item or issue and when the issue arises and should be managed in accordance with Council's Code of Conduct.
- 10.4 Declared conflicts of interest, and whether an ARIC member has left the meeting, will be minuted.

## 11.0 Standards

- 11.1 ARIC members are to conduct their work in accordance with the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors and the current Australian risk management standard, where applicable.

## 12.0 Workplans

- 12.1 The work of the ARIC is to be thoroughly planned and executed to ensure that all activities and functions are reviewed.
- 12.2 The ARIC must develop a strategic plan every four years to ensure that all matters listed in **Schedule 1** are reviewed by the ARIC and the internal audit function over each Council term. The strategic plan must be reviewed annually to ensure it remains current.

- 12.3 The ARIC may, in consultation with the Council's governing body, vary the strategic work plan at any time to address new or emerging risks. The governing body may also, by resolution, request the ARIC to approve a variation to the strategic work plan. However, any decision to vary the strategic work plan must be made by the ARIC.
- 12.4 The ARIC must also develop an annual workplan to guide its work, and the work of Internal Audit, over the forward year.
- 12.5 The ARIC may, in consultation with the Council's governing body, vary the annual work plan at any time to address new or emerging risks. The governing body may also, by resolution, request the ARIC to approve a variation to the strategic work plan. However, any decision to vary the strategic work plan must be made by the ARIC.
- 12.6 When considering whether to vary the strategic or annual work plans, the ARIC must have regard for the impact of the variation on the internal audit function's existing workload and the completion of pre-existing priorities and activities identified under the workplan.

### **13.0 Assurance Reporting**

- 13.1 The ARIC will provide an update to the governing body and the General Manager of its activities and opinions after every meeting.
- 13.2 The update will keep the governing body informed of matters considered by the ARIC and any emerging issues that may influence the strategic direction of the Council or the achievement of the Council's goals and objectives.
- 13.3 The ARIC will provide an annual assessment to the governing body and General Manager each year on the ARIC's work and its opinion on how Council is performing.
- 13.4 The ARIC will provide a comprehensive assessment every council term of all the matters listed in **Schedule 1** to the governing body and General Manager.
- 13.5 The ARIC may, at any time, report to the governing body or General Manager on any other matter it deems of sufficient importance. If the ARIC intends to report directly to the governing body, they first need to notify the General Manager of this.
- 13.6 The Mayor and the Chair of the ARIC may also meet at any time to discuss issues relating to the work of the ARIC.
- 13.7 Should the governing body require additional information, a request for the information may be made to the Chair by resolution. The Chair may also provide the information requested by the governing body where the Chair is satisfied that it is reasonably necessary for the governing body to receive the information for the purposes of performing its functions under the *Local Government Act 1993*. Individual councillors are not entitled to request or receive information from the ARIC.

## **14.0 Meetings**

- 14.1 The ARIC will meet at least four (4) times per year, with one special meeting to review the Council's financial statements.
- 14.2 The ARIC can hold additional meetings when significant unexpected issues arise or if the Chair is asked to hold an additional meeting by an ARIC member, the General Manager or the governing body.
- 14.3 ARIC meetings can be held in person, by telephone or videoconference. Proxies are not permitted if a member is unable to attend a meeting.
- 14.4 A quorum will consist of a majority of voting members. Where the vote is tied, the Chair has the casting vote.
- 14.5 The Chair of the ARIC will decide the agenda for each meeting. Each meeting is to be minuted to preserve a record of the issues considered and the actions and decisions taken by the ARIC.
- 14.6 The General Manager and Governance Coordinator are to attend meetings as non-voting observers. The external auditor (or their representative) is to be invited to each meeting as an independent observer.
- 14.7 The Chair can request the Council's Finance Manager, senior managers, any councillors, any employee or contractor of the council and any subject matter expert to attend meetings. These individuals must attend and provide any information requested, where possible.
- 14.8 Observers have no voting rights and can be excluded from a meeting by the Chair at any time.
- 14.9 The ARIC may hold closed meetings whenever it needs to discuss confidential or sensitive issues with only voting members of the ARIC present.

## **15.0 Voting**

- 14.1 Voting at a meeting of the ARIC is to be by open means, such as by voice or a show of hands.

## **16.0 Dispute Resolution**

- 16.1 Members of the ARIC and Council's management should maintain an effective working relationship and seek to resolve any difference they may have directly in an amicable and professional way via discussion and negotiation.
- 16.2 In the event of a disagreement between the ARIC and the General Manager or other senior managers, the dispute is to be resolved by the governing body.
- 16.3 Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Secretary of the Department of Planning, Industry and Environment in writing.

## **17.0 Secretariat**

- 17.1 The General Manager will appoint a Council employee to provide secretariat support to the ARIC.
- 17.2 The secretariat will ensure the agenda for each meeting and supporting papers are circulated after approval from the Chair at least two (2) weeks before the meeting and ensure that minutes of meetings are prepared and maintained.
- 17.3 Minutes must be approved by the Chair and circulated within two (2) weeks of the meeting to each member.

## **18.0 Resignation and dismissal of members**

- 18.1 Where the Chair or a member is unable to complete their term or does not intend to seek reappointment after the expiry of their term, they should give three (3) months notice to the Chair and governing body prior to their resignation to enable the Council to ensure a smooth transition to a new ARIC member.
- 18.2 The position of a councillor member on the ARIC can be terminated at any time by the governing body via resolution.
- 18.3 Temporary vacancies that occur on the ARIC affecting the quorum may be filled by a suitably qualified person, appointed by the General Manager, following consultation with the ARIC chairperson and/or Councillor member on the ARIC.
- 18.4 The governing body can terminate, via resolution, the engagement of any Chair or independent member before the expiry of their term where the individual has:
  - 18.4.1 Breached the conditions or, or become ineligible under, the NSW Government's *Audit and Risk Committee Independent Chairs and Members Prequalification Scheme*
  - 18.4.2 Breached the Council's Code of Conduct
  - 18.4.3 Performed unsatisfactorily or not to expectations
  - 18.4.4 Been declared bankrupt or found to be insolvent
  - 18.4.5 Experienced an adverse change in business status
  - 18.4.6 Been proven to be in a serious breach of their obligations under any legislation, or
  - 18.4.7 Declared, or is found to be in, a position of a conflict of interest which is unresolvable.

## **19.0 Review Arrangements**

- 19.1 At least once every council term the governing body must conduct an external review of the effectiveness of the ARIC.
- 19.2 This Terms of Reference is to be reviewed annually by the ARIC and once each council term by the governing body. Any substantive changes are to be approved by the governing body.

**HISTORY**

|                                                                     |                  |                      |
|---------------------------------------------------------------------|------------------|----------------------|
| Terms of Reference drafted by                                       | Governance       |                      |
| Terms of Reference reviewed by Managers' Meeting                    | [Date]           |                      |
| Terms of Reference reviewed by Manex                                | [Date]           |                      |
| Terms of Reference reviewed by ARIC                                 | [Date]           |                      |
| Council Resolution Number, if applicable                            | [Date]           |                      |
| Date of Adoption                                                    | [Date]           |                      |
| Review Date                                                         | [Date]           |                      |
| This Terms of Reference works in conjunction with these polices     | [Policy Name]    | [Records Manager No] |
| This Terms of Reference works in conjunction with these procedures: | [Procedure Name] | [Records Manager No] |

## **Schedule 1: Audit, Risk and Improvement Committee Responsibilities**

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### **Audit**

#### *Internal audit*

- Provide overall strategic oversight of internal audit activities
- Act as a forum for communication between the governing body, General Manager, senior management, the internal audit function and external audit
- Coordinate, as far as is practicable, the work programs of internal audit and other assurance and review functions
- Review and advise the Council:
  - On whether the Council is providing the resources necessary to successfully deliver the internal audit function
  - If the Council is complying with internal audit requirements, including conformance with the International Professional Practices Framework
  - If the Council's Internal Audit Charter is appropriate and whether the internal audit policies and procedures and audit/risk methodologies used by the Council are suitable
  - Of the strategic four-year plan and annual work plan of internal audits to be undertaken by the Council's internal audit function
  - If Council's internal audit activities are effective, including the
- performance of the head of the internal audit function and internal audit function
- Of the findings and recommendations of internal audits conducted, and corrective actions needed to address issues raised
- Of the implementation by Council of these corrective actions
- On the appointment of the head of the internal audit function and external providers, and
- if the internal audit function is structured appropriately and has sufficient skills and expertise to meet its responsibilities.

#### *External audit*

- Act as a forum for communication between the governing body, General Manager, senior management, the internal audit function and external audit
- Coordinate as far as is practicable, the work programs of internal audit and external audit
- Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the audit services provided
- Review all external plans and reports in respect of planned or completed audits and monitor council's implementation of audit recommendations
- Provide advice to the governing body and/or General Manager on action taken on significant issues raised in relevant external audit reports and better practice Guides

## Risk

### *Risk management*

Review and advise the Council:

- If the council has in place a current and appropriate risk management framework that is consistent with the Australian risk management standard
- Whether the council is providing the resources necessary to successfully implement its risk management framework
- Whether the council's risk management framework is adequate and effective for identifying and managing the risks the council faces, including those associated individual projects, programs and other activities
- If risk management is integrated across all levels of the council and across all processes, operations, services, decision-making, functions and reporting
- Of the adequacy of risk reports and documentation, for example, the council's risk register and risk profile
- Whether a sound approach has been followed in developing risk management plans for major projects or undertakings
- Whether appropriate policies and procedures are in place for the management and exercise of delegations
- If council has taken steps to embed a culture which is committed to ethical and lawful behaviour
- If there is a positive risk culture within the council and strong leadership that supports effective risk management of the adequacy of staff training and induction in risk management
- How the council's risk management approach impacts on the council's insurance arrangements
- Of the effectiveness of council's management of its assets, and
- Of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

### *Internal controls*

Review and advise the Council:

- Whether council's approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective
- Whether council has in place relevant policies and procedures and that these are periodically reviewed and updated
- Whether appropriate policies and procedures are in place for the management and exercise of delegations
- Whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with
- If the Council's monitoring and review of controls is sufficient, and if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately

### *Compliance*

Review and advise the council of the adequacy and effectiveness of the council's framework, including:

- If the council has appropriately considered legal and compliance risks as part of the council 's risk management framework
- How the council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements, and
- Whether appropriate processes are in place to assess compliance.

### *Fraud and corruption*

Review and advise the council of the adequacy and effectiveness of the Council's fraud and corruption prevention framework and activities, including whether the council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

### *Financial management*

Review and advise the Council:

- If Council is complying with accounting standards and external accountability requirements of the appropriateness of Council's accounting policies and disclosures
- Of the implications for Council of the findings of external audits and performance audits and Council's responses and implementation of recommendations
- Whether the Council's financial statement preparation procedures and timelines are sound
- The accuracy of the Council's annual financial statements prior to external audit, including:
  - management compliance/representations
  - significant accounting and reporting issues
  - the methods used by the Council to account for significant or unusual transactions and areas of significant estimates or judgements
  - appropriate management signoff on the statements
- If effective processes are in place to ensure financial information included in the Council's report is consistent with signed financial statements
- If the Council's financial management processes are adequate
- The adequacy of cash management policies and procedures
- If there are adequate controls over financial processes, for example:
  - appropriate authorisation and approval of payments and transactions
  - adequate segregation of duties
  - timely reconciliation of accounts and balances
  - review of unusual and high value purchases
- If policies and procedures for management review and consideration of the financial position and performance of the Council are adequate
- Council grants and tied funding policies and procedures are sound.

### *Governance*

Review and advise the Council regarding its governance framework, including the Council's:

- Decision-making processes
- Implementation of governance policies and procedures
- Reporting lines and accountability
- Assignment of key roles and responsibilities
- Committee structure
- Management oversight responsibilities
- Human resources and performance management activities
- Reporting and communication activities
- Information and communications technology (ICT) governance, and
- Management and governance of the use of data, information and knowledge

## **Improvement**

### *Strategic planning*

Review and advise the Council:

- Of the adequacy and effectiveness of the Council's IP&R processes
- If appropriate reporting and monitoring mechanisms are in place to measure progress against objectives, and
- Whether the Council is successfully implementing and achieving its IP&R objectives and strategies.

### *Service reviews and business improvement*

- Act as a forum for communication and monitoring of any audits conducted by external bodies and the implementation of corrective actions (for example, NSW government agencies, Commonwealth government agencies, insurance bodies)
- Review and advise the Council:
  - If Council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance
  - If appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance, and
  - How the Council can improve its service delivery and the Council's performance of its business and functions generally.

### *Performance data and measurement*

Review and advise the Council:

- If Council has a robust system to determine appropriate performance
- indicators to measure the achievement of its strategic objectives
- If the performance indicators Council uses are effective, and
- Of the adequacy of performance data collection and reporting.

## 10.1.6 2022 DICK COLLESS MEMORIAL SCHOLARSHIP AWARDS

**REPORTING SECTION:** General Manager  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0082

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### Summary:

To approve the 2022 Dick Colless Memorial Scholarship Awards.

### Background:

In July 2012 meeting it was resolved to establish a perpetual scholarship to honour the memory of the late Councillor Dick Colless. Subsequently, Council adopted guidelines for the award of those scholarships which included inviting applications at the commencement of each year from persons entering the second and/or subsequent years of study.

A maximum of four scholarships with a maximum value of \$2,500 each be awarded in any one year with scholarships to be available only for recognised courses of study being undertaken at recognised tertiary institutions and TAFE Colleges.

Scholarships are to be based on course fees, accommodation requirements and any other special requirements for study including residential course attendance expenses. Formal application has to be made on the prescribed application form setting out personal details, course of study being undertaken, past results and any special circumstances for applying. Applicants are to provide written proof of course fees and the like with their application.

Scholarships should only be awarded to students who have their principal place of abode within Walgett Shire.

When awarding scholarships due consideration is to be had to the results achieved in the first or subsequent years of study. Where the annual vote of \$10,000 is not awarded, it is to be placed in a reserve for future years.

### Current Position:

Applications for the 2022 scholarships were invited and closed on 17<sup>th</sup> June 2022. Eight applications were received and all applications met the required criteria.

A small committee comprising the Mayor Jane Keir, Deputy Mayor Greg Rummery and Councillor Daniel Walford have reviewed the applications received and make the following recommendations for the award of scholarships in 2022:

|                  |                                                   |        |
|------------------|---------------------------------------------------|--------|
| Benjamin Morriss | Certificate III Engineering – Fabric Trade        | \$2000 |
| Alex Ziesemer    | Bachelor of Business (Honours)                    | \$2000 |
| Bridget Yeomans  | Bachelor of Nursing                               | \$1500 |
| Phoebe Lamph     | Bachelor of Education – Early Childhood & Primary | \$1500 |
| Georgia Hiscox   | Bachelor of Education – (K-6)                     | \$1500 |
| Heidi Powell     | Bachelor of Social Work                           | \$1500 |

### Relevant Reference Documents:

Dick Colless Memorial Scholarship Awards guidelines

### Stakeholders:

Walgett Shire

Younger members of the community undertaking formal studies

**Governance Issues:**

The aim of the guidelines is to provide some rigor around the annual awarding of scholarships.

**Environmental Issues:**

Not applicable

**Financial Implications:**

Council has agreed to provide \$10,000 annually from interest earned from investments to fund the scholarship concept each financial year.

**Legal Issues:**

Not applicable

**Alternatives/Options:**

Not applicable

**Conclusion:**

That Council adopt the recommendations for the award of scholarships in 2022. It would also be appropriate to arrange a presentation ceremony to coincide with the June - July University vacations when it is anticipated that the majority of students will be home.

**2018 Dick Colless Memorial Scholarship Awards**

**Recommendation:**

That Council adopt the following recommendations for the awarding of the 2022 Dick Colless Memorial Scholarships:

|                  |                                                   |        |
|------------------|---------------------------------------------------|--------|
| Benjamin Morriss | Certificate III Engineering – Fabric Trade        | \$2000 |
| Alex Ziesemer    | Bachelor of Business (Honours)                    | \$2000 |
| Bridget Yeomans  | Bachelor of Nursing                               | \$1500 |
| Phoebe Lamph     | Bachelor of Education – Early Childhood & Primary | \$1500 |
| Georgia Hiscox   | Bachelor of Education – (K-6)                     | \$1500 |
| Heidi Powell     | Bachelor of Social Work                           | \$1500 |

and an appropriate presentation ceremony be arranged to coincide with university vacations.

**Moved:**

**Seconded:**

**Attachments:**

Nil.

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 31 MAY 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0069

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#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges and Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges and Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 31 May 2022 is 82.64% which is 1.32% less than the previous year collection at 31 May 2021 of 83.95%. Collections have increased in the first week of June with a total of 83.85% collected.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

#### **Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts

to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

**Monthly Outstanding Rates Report as at 31 May 2022**

**Recommendation:**

The 31 May 2022 outstanding rates report be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Monthly Report – Outstanding Rates Report

Monthly Report - Outstanding Rates & Annual Charges as at 31 May 2022

|                                                         | 5 June 2022           | 31 May 2022           | 31 May 2021           |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,178,458.83          | 1,178,458.83          | 1,073,123.02          |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,178,458.83          | 1,178,458.83          | 1,073,123.02          |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | (10,778.00)           | (10,778.00)           | (647.00)              |
| Adjusted Levy                                           | 10,149,835.97         | 10,149,835.97         | 9,819,560.94          |
| Interest (Including write off's)                        | 70,228.57             | 70,212.57             | 31,453.39             |
| Adjustments (Including Write Off's)                     | (15,052.68)           | (15,052.68)           | (89,213.38)           |
| Sub Total                                               | 10,194,233.86         | 10,194,217.86         | 9,761,153.95          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>11,372,692.69</b>  | <b>11,372,676.69</b>  | <b>10,834,276.97</b>  |
| Payments                                                | (9,336,818.08)        | (9,198,424.89)        | (8,897,974.76)        |
| Pensioner Concessions - Govt                            | (97,409.16)           | (97,409.16)           | (97,101.57)           |
| Pensioner Concessions - Council                         | (79,702.41)           | (79,702.41)           | (79,450.91)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (22,487.25)           | (22,487.25)           | (21,212.50)           |
| Sub Total                                               | (9,536,416.90)        | (9,398,023.71)        | (9,095,739.74)        |
| <b>Total Remaining Levy</b>                             | <b>\$1,836,275.79</b> | <b>\$1,974,652.98</b> | <b>\$1,738,537.23</b> |
| Current                                                 | 1,001,692.55          | 1,129,666.22          | 1,138,561.29          |
| Arrears                                                 | 469,905.30            | 479,438.27            | 259,560.52            |
| Interest b/f from previous years                        | 183,887.47            | 184,294.73            | 176,469.70            |
| Current year interest                                   | 58,748.02             | 59,211.31             | 25,356.85             |
| Legals                                                  | 122,042.45            | 122,042.45            | 138,588.87            |
| <b>Total Remaining Levy</b>                             | <b>\$1,836,275.79</b> | <b>\$1,974,652.98</b> | <b>\$1,738,537.23</b> |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>-\$0.00</b>        | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 83.85%                | 82.64%                | 83.95%                |
| Collected YTD % of Levy                                 | 91.59%                | 90.23%                | 91.16%                |

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)

## 10.2.2 CASH & INVESTMENTS AS AT 31 MAY 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0068

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### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31 May 2022.

### **Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits and these are regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and this council's results continue to be better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$38,267,689 in on-call and interest-bearing deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information are shown on Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

In May the RBA, in a surprise move, increased the cash rate by 25 basis points or 0.25% from 0.10% to 0.35%. The Board commented it was, "committed to doing what is necessary to ensure that inflation in Australia returns to target over time. This will require a further lift in interest rates over the period ahead". The market continued to improve in May with rates in excess of 3% being achieved on term deposits of 365 days or more.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in June 2021)

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At 31<sup>st</sup> May 2022 Walgett Shire Council's total cash and invested funds totalled \$38,267,689 increasing the portfolio by \$887,427 from the previous month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Chief Financial Officer – Responsible Accounting Officer**

| <b>Cash and Investment Report as at 31<sup>st</sup> May 2022</b>                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets.  
Refer to Attachment Documents

### **10.2.3 ADOPTION OPERATIONAL PLAN 22/23, DELIVERY PROGRAM 22/23 TO 24/25, LONG-TERM FINANCIAL PLAN 22/23 TO 31/32, WORKFORCE PLAN 2022/23 TO 2024/25 AND ASSET MANAGEMENT PLAN**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes  
**FILE NUMBER:** 22/10/0077

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#### **Summary**

This report recommends the Operational Plan 2022/23, Resourcing Strategy, Delivery Program 22/23 to 24/25 be formally adopted as required under the Local Government Act 1993.

#### **Background**

The Operational Plan 2022/2023 and Budget including all section 356 donations and the Schedule of Fees and Charges for the 2022/2023 year, Delivery Program 2022/2023 to 2024/2025, Long Term Financial Plan for the 10 year period starting 2022/2023, Workforce Plan 2022/2023 to 2024/2025 and Asset Management Plan were placed on exhibition on 31st May 2022, and public comment invited with submissions closing at 4.30pm on 27th June 2022.

#### **Current Position**

Submissions will be tabled on the day. IPART have approved the additional special variation of 1.3% to the rate pegging limit of 0.7% making 2% the approved maximum increase to the general rates for 2022/2023.

#### **Relevant Reference Documents/Policies**

Local Government Act 1993 and Integrated Planning and Reporting legislation  
Local Government General Regulation 2021

#### **Governance issues**

Council must comply with the Local Government Act 1993 and Integrated Planning and Reporting legislation.

#### **Stakeholders**

Walgett Shire Community  
Walgett Shire Council  
Office of Local Government  
Ratepayers in the Walgett Shire Council area

#### **Financial Implications**

The respective financial details relating to the components of this report are detailed in the Operational Plan and Long-term Financial Plan.

**Adoption Operational Plan 22/23, Delivery Program 22/23 to 24/25, Long-Term Financial Plan 22/23 to 31/32, Workforce Plan 22/23 to 24/25 and Asset Management Plan**

**Recommendation:**

That Council, after having considered submissions received by the 27<sup>th</sup> June 2022:

1. Adopts the 2022/2023 Operational Plan and Budget, and Long Term Ten (10) Year Financial Plan.
2. Adopts the Fees and Charges for 2022/2023, as listed in the Schedule of Fees and Charges 2022/2023, with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Waste Management, Water and Sewer Pricing Structure as set out in the Schedule of Fees and Charges 2022/2023.
4. Adopts the Delivery Program 2022/2023 to 2024/2025.
5. Adopts the Workforce Plan 2022/2023 to 2024/2025.
6. Adopts the Asset Management Plan.

**Moved:**

**Seconded:**

**Attachments:**

Nil.

## 10.2.4 MAKING OF THE ORDINARY RATES AND ANNUAL CHARGES

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes  
**FILE NUMBER:** 22/10/0075

### Summary

Council is required to make the rates and charges for the 2022/2023 financial year commencing on 1<sup>st</sup> July 2022, pursuant to sections 500, 534 and 535 of the *NSW Local Government Act 1993*.

### Background

Following the Council resolution at its meeting held on 30<sup>th</sup> May 2022 the Operational Plan 2022/2023 incorporating the proposed 2022/2023 Rates & Charges, contained within the Statement of Revenue Policy 2022/2023 and Schedule of Fees & Charges 2022/2023, was placed on public exhibition for 28 days until 27<sup>th</sup> June 2022 in accordance with section 532 of the *NSW Local Government Act 1993*.

### Current Position

That, in accordance with section 534 and 535 of the *NSW Local Government Act 1993*, Council make the Ordinary Rates for every parcel of rateable land within the Walgett Shire for the 2022/2023 rating year commencing 1<sup>st</sup> July 2022 as detailed in the Operation Plan 2022/2023 – Statement of Revenue Policy. A summary of these Ordinary Rates is noted in **Table 1** below.

**TABLE 1**

| Walgett Shire Council - General Income - Ordinary Rates Forecast - 2022/2023 - Additional Special Variation (ASV)           |                 |                                 |             |                      |                   |                      |                       |                   |                                    |                                                        | SCENARIO 4 (ASV = 2.00% (0.7% + 1.3%)) |                    |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------|-------------|----------------------|-------------------|----------------------|-----------------------|-------------------|------------------------------------|--------------------------------------------------------|----------------------------------------|--------------------|
| Ordinary Rates - Depicting 2.0% (0.7%+1.3%) Rates Pegging Increase (Valuations as per VG Supplementary List as at 5-6-2022) |                 |                                 |             |                      |                   |                      |                       |                   |                                    |                                                        |                                        |                    |
| Description                                                                                                                 | Number of Assts | Ad Valorem Amount in the Dollar | Base Amount | Land Value           | 2022/2023 Minimum | 2022/2023 Ad Valorem | 2022/2023 Base Amount | 2022/2023 Minimum | 2022/2023 Above Minimum Ad Valorem | Totals                                                 | 2022/2023 Base Amount %                | Avg Per Assessment |
| Walgett Residential                                                                                                         | 632             | 0.02045725                      | 230.00      | 10,408,140           | 0                 | 212,922              | 145,360.00            |                   |                                    | 358,282                                                | 41%                                    | 566.90             |
| Lightning Ridge Residential                                                                                                 | 645             | 0.01107170                      | 230.00      | 19,801,950           | 0                 | 219,241              | 148,350.00            |                   |                                    | 367,591                                                | 40%                                    | 569.91             |
| Collarenebri Residential                                                                                                    | 210             | 0.13662500                      | 210.00      | 455,560              | 0                 | 62,241               | 44,100.00             |                   |                                    | 106,341                                                | 41%                                    | 506.39             |
| Burren Junction Residential                                                                                                 | 92              | 0.06991100                      | 165.00      | 405,140              | 0                 | 28,324               | 15,180.00             |                   |                                    | 43,504                                                 | 35%                                    | 472.87             |
| Carinda Residential                                                                                                         | 66              | 0.06809000                      | 100.00      | 122,570              | 0                 | 8,346                | 6,600.00              |                   |                                    | 14,946                                                 | 44%                                    | 226.45             |
| Cumborah Residential                                                                                                        | 57              | 0.00942500                      | 100.00      | 673,500              | 0                 | 6,348                | 5,700.00              |                   |                                    | 12,048                                                 | 47%                                    | 211.36             |
| Rowena/Come-By-Chance Residential                                                                                           | 37              | 0.03350000                      | 100.00      | 117,700              | 0                 | 3,943                | 3,700.00              |                   |                                    | 7,643                                                  | 48%                                    | 206.57             |
| Residential - Preserved Opal Fields                                                                                         | 1750            | 0.10936660                      | 130.00      | 3,573,100            | 0                 | 390,778              | 227,500.00            |                   |                                    | 618,278                                                | 37%                                    | 353.30             |
| Residential - Mineral Claim                                                                                                 | 0               | 0.10936660                      | 130.00      |                      |                   |                      | 0.00                  |                   |                                    | -                                                      |                                        |                    |
| Residential                                                                                                                 | 82              | 0.00574100                      | 180.00      | 4,157,950            | 0                 | 23,871               | 14,760.00             |                   |                                    | 38,631                                                 | 38%                                    | 471.11             |
| Walgett Business                                                                                                            | 124             | 0.02966920                      | 330.00      | 3,319,720            | 0                 | 98,493               | 40,920.00             |                   |                                    | 139,413                                                | 29%                                    | 1,124.30           |
| Lightning Ridge Business                                                                                                    | 121             | 0.01133950                      | 330.00      | 8,166,860            | 0                 | 92,608               | 39,930.00             |                   |                                    | 132,538                                                | 30%                                    | 1,095.36           |
| Collarenebri Business                                                                                                       | 31              | 0.13300000                      | 330.00      | 115,870              | 0                 | 15,411               | 10,230.00             |                   |                                    | 25,641                                                 | 40%                                    | 827.12             |
| Burren Junction Business                                                                                                    | 21              | 0.04443500                      | 280.00      | 184,640              | 0                 | 8,204                | 5,880.00              |                   |                                    | 14,084                                                 | 42%                                    | 670.69             |
| Carinda Business                                                                                                            | 14              | 0.01546000                      | 145.00      | 153,150              | 0                 | 2,368                | 2,030.00              |                   |                                    | 4,398                                                  | 46%                                    | 314.12             |
| Cumborah Business                                                                                                           | 1               | 0.12000000                      | 125.00      | 1,150                |                   | 138                  | 125.00                |                   |                                    | 263                                                    | 48%                                    | 263.00             |
| Rowena/Come-By-Chance Business                                                                                              | 8               | 0.02175000                      | 150.00      | 75,800               | 0                 | 1,649                | 1,200.00              |                   |                                    | 2,849                                                  | 42%                                    | 356.08             |
| Business - Preserved Opal Fields                                                                                            | 45              | 0.06058000                      | 260.00      | 275,050              | 0                 | 16,663               | 11,700.00             |                   |                                    | 28,363                                                 | 41%                                    | 630.28             |
| Business - Mineral Claim                                                                                                    | 0               | 0.06058000                      | 260.00      |                      |                   |                      | 0.00                  |                   |                                    | -                                                      |                                        |                    |
| Business                                                                                                                    | 98              | 0.00899800                      | 180.00      | 3,257,840            | 0                 | 29,314               | 17,640.00             |                   |                                    | 46,954                                                 | 38%                                    | 479.12             |
| Rural (Farmland)                                                                                                            | 827             | 0.00232009                      | 160.00      | 1,711,255,560        | 0.00              | 3,970,267            | 132,320.00            |                   |                                    | 4,102,587                                              | 3%                                     | 4,960.81           |
| Rural Irrigable (Farmland)                                                                                                  | 0               | 0.00232009                      | 160.00      |                      |                   |                      | 0.00                  |                   |                                    | -                                                      |                                        |                    |
| <b>Totals</b>                                                                                                               | <b>4861</b>     |                                 |             | <b>1,766,521,250</b> |                   | <b>5,191,127</b>     | <b>873,225</b>        |                   |                                    | <b>6,064,352</b>                                       |                                        |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Notional General Income Yield for 2021-2022 (Estimate) |                                        | 5,933,282          |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Increase 0.7%                                          |                                        | 41,533             |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Additional Special Variation of 1.3%                   |                                        | 77,133             |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | <b>Sub-Total</b>                                       |                                        | <b>6,051,948</b>   |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Add Catch-up Allowance (as advised)                    |                                        | 12,405             |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | <b>Allowable Yield for 2022-2023</b>                   |                                        | <b>6,064,353</b>   |

**1. Walgett Residential Rate**

A Walgett Residential Ordinary Ad Valorem Amount of 0.02045725 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$230.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**2. Lightning Ridge Residential Rate**

A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.01107170 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$230.00 representing 40% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**3. Collarenebri Residential Rate**

A Collarenebri Residential Ordinary Ad Valorem Amount of 0.13662500 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$210.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**4. Burren Junction Residential Rate**

A Burren Junction Residential Ordinary Ad Valorem Amount of 0.06991100 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$165.00 representing 35% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**5. Carinda Residential Rate**

A Carinda Residential Ordinary Ad Valorem Amount of 0.06809000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$100.00 representing 44% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**6. Cumborah Residential Rate**

A Cumborah Residential Ordinary Ad Valorem Amount of 0.00942500 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$100.00 representing 47% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**7. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.03350000 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$100.00 representing 48% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**8. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.10936660 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$130.00 representing 37% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**9. Residential – Mineral Claim Rate**

A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.10936660 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$130.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**10. Residential Rate**

A Residential Ordinary Ad Valorem Amount of 0.00574100 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$180.00 representing 38% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**11. Walgett Business Rate**

A Walgett Business Ordinary Ad Valorem Amount of 0.02966920 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$330.00 representing 29% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.01133950 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$330.00 representing 30% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Ad Valorem Amount of 0.13300000 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri

Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$330.00 representing 40% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Ad Valorem Amount of 0.04443500 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$280.00 representing 42% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**15. Carinda Business Rate**

A Carinda Business Ordinary Ad Valorem Amount of 0.01546000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$145.00 representing 46% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**16. Cumborah Business Rate**

A Cumborah Business Ordinary Ad Valorem Amount of 0.12000000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$125.00 representing 48% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*

**17. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.02175000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$150.00 representing 42% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**18. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.06058000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$260.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**19. Business - Mineral Claim Rate**

A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.06058000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$260.00

representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**20. Business Rate**

A Business Ordinary Ad Valorem Amount of 0.00899800 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$180.00 representing 38% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**21. Rural (Farmland)**

A Rural (Farmland) Ordinary Ad Valorem Amount of 0.00232009 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the *NSW Local Government Act 1993*, and having a Base Amount per assessment of \$160.00 representing 3% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**22. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Ad Valorem Amount of 0.00232009 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the *NSW Local Government Act 1993*, and having a Base Amount per assessment of \$160.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

That, in accordance with section 496 and 501 of the *NSW Local Government Act 1993*, Council make the Annual Charges for every parcel of rateable land within the Walgett Shire for the 2022/2023 rating year commencing 1<sup>st</sup> July 2022 as detailed in the Operation Plan 2022/2023 – Statement of Revenue Policy. A summary of these Annual Charges is noted in **Table 2** below.

**Domestic Waste Management Services**

That, in accordance with section 496 (1) of the *NSW Local Government Act 1993*, Council make an annual charge of five hundred and fifty one dollars exactly (\$551.00) per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022.

That, in accordance with section 496 (2) of the *NSW Local Government Act 1993*, Council make an annual charge of five hundred and fifty one dollars exactly (\$551.00) per service requested to non-rateable residential properties for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022.

**Water Supply, Sewerage Services and Waste Management Services**

That, in accordance with section 501 of the *NSW Local Government Act 1993*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022. These charges are set out in Council’s *Operational Plan – Statement of Revenue Policy 2022/2023 and Schedule of Fees and Charges 2022/2023* under the headings Waste Management, Commercial Waste Management, Water Supply and Sewerage and listed in **Table 2** below.

**TABLE 2**

*Waste Management Charges*

| <b>SERVICE PROVIDED</b>                               | <b>DOMESTIC WASTE MANAGEMENT</b> | <b>2022/2023</b> |
|-------------------------------------------------------|----------------------------------|------------------|
| Domestic Waste Collection Charge (s496) per occupancy | <i>per bin per annum</i>         | \$551.00         |

| <b>SERVICE PROVIDED</b>                       | <b>COMMERCIAL WASTE MANAGEMENT</b> | <b>2022/2023</b> |
|-----------------------------------------------|------------------------------------|------------------|
| 240L MGB Collection – weekly collection       | <i>per bin per annum</i>           | \$588.00         |
| 360L MGB Collection – twice weekly collection | <i>per bin per annum</i>           | \$1,680.00       |
| 360L MGB – weekly service                     | <i>per bin per annum</i>           | \$840.00         |

| <b>SERVICE PROVIDED</b>        | <b>WASTE MANAGEMENT</b> | <b>2022/2023</b> |
|--------------------------------|-------------------------|------------------|
| Waste Management Charge (s501) | <i>per annum</i>        | \$69.00          |

*Water Supply Charges*

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

| <b>ACCESS CHARGES</b>                                   |                        |                               |
|---------------------------------------------------------|------------------------|-------------------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                        | <b>2022/2023</b>              |
| 20mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 20mm Connection                                         | <i>Non Residential</i> | \$421.00                      |
| 25mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 25mm Connection                                         | <i>Non Residential</i> | \$626.00                      |
| 32mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 32mm Connection                                         | <i>Non Residential</i> | \$994.00                      |
| 40mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 40mm Connection                                         | <i>Non Residential</i> | \$1,539.00                    |
| 50mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 50mm Connection                                         | <i>Non Residential</i> | \$2,405.00                    |
| 75mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 75mm Connection                                         | <i>Non Residential</i> | \$5,253.00                    |
| 100mm Connection                                        | <i>Residential</i>     | \$421.00                      |
| 100mm Connection                                        | <i>Non Residential</i> | \$9,333.00                    |
| Unmetered                                               | <i>Residential</i>     | <i>As per applicable size</i> |
| Unmetered                                               | <i>Non Residential</i> | <i>As per applicable size</i> |

| <b>CONSUMPTION CHARGES</b>                              |                                |                  |
|---------------------------------------------------------|--------------------------------|------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                                | <b>2022/2023</b> |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | \$0.37           |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | \$0.54           |

| <b>ACCESS CHARGES</b>                         |                        |                  |
|-----------------------------------------------|------------------------|------------------|
| <b>River Water – Walgett and Collarenebri</b> |                        | <b>2022/2023</b> |
| 20mm Connection                               | <i>Residential</i>     | \$584.00         |
| 20mm Connection                               | <i>Non Residential</i> | \$584.00         |
| 25mm Connection                               | <i>Residential</i>     | \$584.00         |
| 25mm Connection                               | <i>Non Residential</i> | \$912.00         |

|                  |                        |                        |
|------------------|------------------------|------------------------|
| 32mm Connection  | <i>Residential</i>     | \$584.00               |
| 32mm Connection  | <i>Non Residential</i> | \$1,494.00             |
| 40mm Connection  | <i>Residential</i>     | \$584.00               |
| 40mm Connection  | <i>Non Residential</i> | \$2,334.00             |
| 50mm Connection  | <i>Residential</i>     | \$584.00               |
| 50mm Connection  | <i>Non Residential</i> | \$3,648.00             |
| 75mm Connection  | <i>Residential</i>     | \$584.00               |
| 75mm Connection  | <i>Non Residential</i> | \$8,005.00             |
| 100mm Connection | <i>Residential</i>     | \$584.00               |
| 100mm Connection | <i>Non Residential</i> | \$14,232.00            |
| Unmetered        | <i>Residential</i>     | As per applicable size |
| Unmetered        | <i>Non Residential</i> | As per applicable size |

|                                               |                                |                  |
|-----------------------------------------------|--------------------------------|------------------|
| <b>CONSUMPTION CHARGES</b>                    |                                |                  |
| <b>River Water – Walgett and Collarenebri</b> |                                | <b>2022/2023</b> |
| Filtered Usage Charge                         | <i>per kilolitre &lt;600kl</i> | \$1.08           |
| Filtered Usage Charge                         | <i>per kilolitre &gt;600kl</i> | \$1.65           |
| Raw Usage Charge                              | <i>per kilolitre &lt;600kl</i> | \$0.37           |
| Raw Usage Charge                              | <i>per kilolitre &gt;600kl</i> | \$0.54           |

*Sewerage Charges*

All properties either, connected to or within 75 metres of a Council sewer main and able to be connected are charged.

|                                                                                       |                  |                  |
|---------------------------------------------------------------------------------------|------------------|------------------|
| <b>SERVICE PROVIDED</b>                                                               | <b>SEWERAGE</b>  | <b>2022/2023</b> |
| Walgett                                                                               | <i>per annum</i> | \$546.00         |
| Lightning Ridge                                                                       | <i>per annum</i> | \$472.00         |
| Collarenebri                                                                          | <i>per annum</i> | \$454.00         |
| <b>Additional Sewer Connections (<i>per connection</i>)</b>                           |                  |                  |
| Walgett                                                                               | <i>per annum</i> | \$546.00         |
| Lightning Ridge                                                                       | <i>per annum</i> | \$472.00         |
| Collarenebri                                                                          | <i>per annum</i> | \$454.00         |
| <b>Cistern Charges – Applicable to Business Categories (<i>per toilet/urinal</i>)</b> |                  |                  |
| Walgett                                                                               | <i>per annum</i> | \$85.00          |
| Lightning Ridge                                                                       | <i>per annum</i> | \$73.00          |
| Collarenebri                                                                          | <i>per annum</i> | \$66.00          |

**Accrual of Interest on Overdue Rates and Charges**

The NSW Office of Local Government via Circular No: 22-06 has set the maximum interest on overdue rates and charges for the 2022/2023 rating year for the period 1 July 2022 to 30 June 2023 (inclusive) of 6.0%, being the maximum rates set by the NSW Office of Local Government. It is recommended that, in accordance with Section 566 of the *NSW Local Government Act 1993*, Council adopt this rate of interest to be applied on overdue rates and charges in the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022.

**Relevant Reference Documents/Policies**

- NSW Local Government Act 1993
- Office of Local Government Circular 22-06
- Operational Plan – Statement of Revenue Policy 2022/2023
- Operational Plan – Schedule of Fees and Charges 2022/2023

**Governance Issues**

Council will ensure it remains fair, equitable and transparent in the process of making the rates and charges annually and has meet requirements of Section 532 of the NSW Local Government Act 1993

**Environmental issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council

**Financial Implications:**

Council must ensure that it makes the rates and charges for 2022/2023 rating year commencing on 1<sup>st</sup> July 2022 by resolution at a Council meeting and that relevant sections of the *NSW Local Government Act 1993* are quoted to ensure legitimacy of these rates and charges once adopted and levied.

**Alternative Solutions/Options:**

There are no alternative options available to Council when making the annual rates and charges.

**Making of the Ordinary Rates for the 2022/2023 Year**

**Recommendation:**

That Council:

1. Resolves in accordance with sections 534 and 535 of the NSW Local Government Act 1993, to make the Ordinary Rates for the 2022/2023 rating year commencing 1<sup>st</sup> July 2022 as set out in Table 1 below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the NSW Local Government Act 1993.

**Continued**

**TABLE 1**

| Rates                                                                                                                       |                 |                                 |             |                      |                   |                      |                       |                   |                                    |                                                        |                                        |                    |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------|-------------|----------------------|-------------------|----------------------|-----------------------|-------------------|------------------------------------|--------------------------------------------------------|----------------------------------------|--------------------|
| Walgett Shire Council - General Income - Ordinary Rates Forecast - 2022/2023 - Additional Special Variation (ASV)           |                 |                                 |             |                      |                   |                      |                       |                   |                                    |                                                        | SCENARIO 4 (ASV = 2.00% (0.7% + 1.3%)) |                    |
| Ordinary Rates - Depicting 2.0% (0.7%+1.3%) Rates Pegging Increase (Valuations as per VG Supplementary List as at 5-6-2022) |                 |                                 |             |                      |                   |                      |                       |                   |                                    |                                                        |                                        |                    |
| Description                                                                                                                 | Number of Assts | Ad Valorem Amount in the Dollar | Base Amount | Land Value           | 2022/2023 Minimum | 2022/2023 Ad Valorem | 2022/2023 Base Amount | 2022/2023 Minimum | 2022/2023 Above Minimum Ad Valorem | 2022/2023 Totals                                       | 2022/2023 Base Amount %                | Avg Per Assessment |
| Walgett Residential                                                                                                         | 632             | 0.02045725                      | 230.00      | 10,408,140           | 0                 | 212,922              | 145,360.00            |                   |                                    | 358,282                                                | 41%                                    | 566.90             |
| Lightning Ridge Residential                                                                                                 | 645             | 0.01107170                      | 230.00      | 19,801,950           | 0                 | 219,241              | 148,350.00            |                   |                                    | 367,591                                                | 40%                                    | 569.91             |
| Collarenebri Residential                                                                                                    | 210             | 0.13662500                      | 210.00      | 455,560              | 0                 | 62,241               | 44,100.00             |                   |                                    | 106,341                                                | 41%                                    | 506.39             |
| Burren Junction Residential                                                                                                 | 92              | 0.06991100                      | 165.00      | 405,140              | 0                 | 28,324               | 15,180.00             |                   |                                    | 43,504                                                 | 35%                                    | 472.87             |
| Carinda Residential                                                                                                         | 66              | 0.06809000                      | 100.00      | 122,570              | 0                 | 8,346                | 6,600.00              |                   |                                    | 14,946                                                 | 44%                                    | 226.45             |
| Cumbarah Residential                                                                                                        | 57              | 0.00942500                      | 100.00      | 673,500              | 0                 | 6,348                | 5,700.00              |                   |                                    | 12,048                                                 | 47%                                    | 211.36             |
| Rowena/Come-By-Chance Residential                                                                                           | 37              | 0.03350000                      | 100.00      | 117,700              | 0                 | 3,943                | 3,700.00              |                   |                                    | 7,643                                                  | 48%                                    | 206.57             |
| Residential - Preserved Opal Fields                                                                                         | 1750            | 0.10936660                      | 130.00      | 3,573,100            | 0                 | 390,778              | 227,500.00            |                   |                                    | 618,278                                                | 37%                                    | 353.30             |
| Residential - Mineral Claim                                                                                                 | 0               | 0.10936660                      | 130.00      |                      |                   |                      | 0.00                  |                   |                                    | -                                                      |                                        |                    |
| Residential                                                                                                                 | 82              | 0.00574100                      | 180.00      | 4,157,950            | 0                 | 23,871               | 14,760.00             |                   |                                    | 38,631                                                 | 38%                                    | 471.11             |
| Walgett Business                                                                                                            | 124             | 0.02966920                      | 330.00      | 3,319,720            | 0                 | 98,493               | 40,920.00             |                   |                                    | 139,413                                                | 29%                                    | 1,124.30           |
| Lightning Ridge Business                                                                                                    | 121             | 0.01133950                      | 330.00      | 8,166,860            | 0                 | 92,608               | 39,930.00             |                   |                                    | 132,538                                                | 30%                                    | 1,095.36           |
| Collarenebri Business                                                                                                       | 31              | 0.13300000                      | 330.00      | 115,870              | 0                 | 15,411               | 10,230.00             |                   |                                    | 25,641                                                 | 40%                                    | 827.12             |
| Burren Junction Business                                                                                                    | 21              | 0.04443500                      | 280.00      | 184,640              | 0                 | 8,204                | 5,880.00              |                   |                                    | 14,084                                                 | 42%                                    | 670.69             |
| Carinda Business                                                                                                            | 14              | 0.01546000                      | 145.00      | 153,150              | 0                 | 2,368                | 2,030.00              |                   |                                    | 4,398                                                  | 46%                                    | 314.12             |
| Cumbarah Business                                                                                                           | 1               | 0.12000000                      | 125.00      | 1,150                |                   | 138                  | 125.00                |                   |                                    | 263                                                    | 48%                                    | 263.00             |
| Rowena/Come-By-Chance Business                                                                                              | 8               | 0.02175000                      | 150.00      | 75,800               | 0                 | 1,649                | 1,200.00              |                   |                                    | 2,849                                                  | 42%                                    | 356.08             |
| Business - Preserved Opal Fields                                                                                            | 45              | 0.06058000                      | 260.00      | 275,050              | 0                 | 16,663               | 11,700.00             |                   |                                    | 28,363                                                 | 41%                                    | 630.28             |
| Business - Mineral Claim                                                                                                    | 0               | 0.06058000                      | 260.00      |                      |                   |                      | 0.00                  |                   |                                    | -                                                      |                                        |                    |
| Business                                                                                                                    | 98              | 0.00899800                      | 180.00      | 3,257,840            | 0                 | 29,314               | 17,640.00             |                   |                                    | 46,954                                                 | 38%                                    | 479.12             |
| Rural (Farmland)                                                                                                            | 827             | 0.00232009                      | 160.00      | 1,711,255,560        | 0.00              | 3,970,267            | 132,320.00            |                   |                                    | 4,102,587                                              | 3%                                     | 4,960.81           |
| Rural Irrigable (Farmland)                                                                                                  | 0               | 0.00232009                      | 160.00      |                      |                   |                      | 0.00                  |                   |                                    | -                                                      |                                        |                    |
| <b>Totals</b>                                                                                                               | <b>4861</b>     |                                 |             | <b>1,766,521,250</b> |                   | <b>5,191,127</b>     | <b>873,225</b>        |                   |                                    | <b>6,064,352</b>                                       |                                        |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Notional General Income Yield for 2021-2022 (Estimate) | 5,933,282                              |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Increase 0.7%                                          | 41,533                                 |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Additional Special Variation of 1.3%                   | 77,133                                 |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | <b>Sub-Total</b>                                       | <b>6,051,948</b>                       |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | Add Catch-up Allowance (as advised)                    | 12,405                                 |                    |
|                                                                                                                             |                 |                                 |             |                      |                   |                      |                       |                   |                                    | <b>Allowable Yield for 2022-2023</b>                   | <b>6,064,353</b>                       |                    |

**1. Walgett Residential Rate**

A Walgett Residential Ordinary Ad Valorem Amount of 0.02045725 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$230.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**2. Lightning Ridge Residential Rate**

A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.01107170 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$230.00 representing 40% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**3. Collarenebri Residential Rate**

A Collarenebri Residential Ordinary Ad Valorem Amount of 0.13662500 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$210.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**4. Burren Junction Residential Rate**

A Burren Junction Residential Ordinary Ad Valorem Amount of 0.06991100 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$165.00 representing 35% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**5. Carinda Residential Rate**

A Carinda Residential Ordinary Ad Valorem Amount of 0.06809000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$100.00 representing 44% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**6. Cumborah Residential Rate**

A Cumborah Residential Ordinary Ad Valorem Amount of 0.00942500 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$100.00 representing 47% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**7. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.03350000 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$100.00 representing 48% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**8. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.10936660 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$130.00 representing 37% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**9. Residential – Mineral Claim Rate**

A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.10936660 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$130.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**10. Residential Rate**

A Residential Ordinary Ad Valorem Amount of 0.00574100 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$180.00 representing 38% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**11. Walgett Business Rate**

A Walgett Business Ordinary Ad Valorem Amount of 0.02966920 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$330.00 representing 29% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.01133950 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$330.00 representing 30% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Ad Valorem Amount of 0.13300000 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$330.00 representing 40% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Ad Valorem Amount of 0.04443500 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$280.00 representing 42% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**15. Carinda Business Rate**

A Carinda Business Ordinary Ad Valorem Amount of 0.01546000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$145.00 representing 46% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**16. Cumborah Business Rate**

A Cumborah Business Ordinary Ad Valorem Amount of 0.12000000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$125.00 representing 48% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**17. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.02175000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$150.00 representing 42% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**18. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.06058000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$260.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**19. Business – Mineral Claim Rate**

A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.06058000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$260.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**20. Business Rate**

A Business Ordinary Ad Valorem Amount of 0.00899800 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$180.00 representing 38% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**22. Rural (Farmland)**

A Rural (Farmland) Ordinary Ad Valorem Amount of 0.00232009 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the *NSW Local Government Act 1993*, and having a Base Amount per assessment of \$160.00 representing 3% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**23. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Ad Valorem Amount of 0.00232009 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the *NSW Local Government Act 1993*, and having a Base Amount per assessment of \$160.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

24. Resolves in accordance with section 496 (1) of the *NSW Local Government Act 1993*, Council make an annual charge of \$551.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022.
25. Resolves in accordance with section 496 (2) of the *NSW Local Government Act 1993*, Council make an annual charge of \$551.00 per service to non-rateable residential properties for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022.
26. Resolves in accordance with section 501 of the *NSW Local Government Act 1993*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022. These charges are set out in Council's *Operational Plan – Statement of Revenue Policy and Schedule of Fees and Charges 2022/2023* under the headings Waste Management, Commercial Waste Management, Water Supply and Sewerage and are included in **Table 2**.

**TABLE 2**

*Waste Management Charges*

| <b>SERVICE PROVIDED</b>                               | <b>DOMESTIC WASTE MANAGEMENT</b> | <b>2022/2023</b> |
|-------------------------------------------------------|----------------------------------|------------------|
| Domestic Waste Collection Charge (s496) per occupancy | <i>per bin per annum</i>         | \$551.00         |

| <b>SERVICE PROVIDED</b>                       | <b>COMMERCIAL WASTE MANAGEMENT</b> | <b>2022/2023</b> |
|-----------------------------------------------|------------------------------------|------------------|
| 240L MGB Collection – weekly collection       | <i>per bin per annum</i>           | \$588.00         |
| 360L MGB Collection – twice weekly collection | <i>per bin per annum</i>           | \$1,680.00       |
| 360L MGB – weekly service                     | <i>per bin per annum</i>           | \$840.00         |

| <b>SERVICE PROVIDED</b>        | <b>WASTE MANAGEMENT</b> | <b>2022/2023</b> |
|--------------------------------|-------------------------|------------------|
| Waste Management Charge (s501) | <i>per annum</i>        | \$69.00          |

*Water Supply Charges*

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

| <b>ACCESS CHARGES</b>                                   |                        |                               |
|---------------------------------------------------------|------------------------|-------------------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                        | <b>2022/2023</b>              |
| 20mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 20mm Connection                                         | <i>Non Residential</i> | \$421.00                      |
| 25mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 25mm Connection                                         | <i>Non Residential</i> | \$626.00                      |
| 32mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 32mm Connection                                         | <i>Non Residential</i> | \$994.00                      |
| 40mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 40mm Connection                                         | <i>Non Residential</i> | \$1,539.00                    |
| 50mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 50mm Connection                                         | <i>Non Residential</i> | \$2,405.00                    |
| 75mm Connection                                         | <i>Residential</i>     | \$421.00                      |
| 75mm Connection                                         | <i>Non Residential</i> | \$5,253.00                    |
| 100mm Connection                                        | <i>Residential</i>     | \$421.00                      |
| 100mm Connection                                        | <i>Non Residential</i> | \$9,333.00                    |
| Unmetered                                               | <i>Residential</i>     | <i>As per applicable size</i> |
| Unmetered                                               | <i>Non Residential</i> | <i>As per applicable size</i> |

| <b>CONSUMPTION CHARGES</b>                              |                                |                  |
|---------------------------------------------------------|--------------------------------|------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                                | <b>2022/2023</b> |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | \$0.37           |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | \$0.54           |

| <b>ACCESS CHARGES</b>                         |                        |                               |
|-----------------------------------------------|------------------------|-------------------------------|
| <b>River Water – Walgett and Collarenebri</b> |                        | <b>2022/2023</b>              |
| 20mm Connection                               | <i>Residential</i>     | \$584.00                      |
| 20mm Connection                               | <i>Non Residential</i> | \$584.00                      |
| 25mm Connection                               | <i>Residential</i>     | \$584.00                      |
| 25mm Connection                               | <i>Non Residential</i> | \$912.00                      |
| 32mm Connection                               | <i>Residential</i>     | \$584.00                      |
| 32mm Connection                               | <i>Non Residential</i> | \$1,494.00                    |
| 40mm Connection                               | <i>Residential</i>     | \$584.00                      |
| 40mm Connection                               | <i>Non Residential</i> | \$2,334.00                    |
| 50mm Connection                               | <i>Residential</i>     | \$584.00                      |
| 50mm Connection                               | <i>Non Residential</i> | \$3,648.00                    |
| 75mm Connection                               | <i>Residential</i>     | \$584.00                      |
| 75mm Connection                               | <i>Non Residential</i> | \$8,005.00                    |
| 100mm Connection                              | <i>Residential</i>     | \$584.00                      |
| 100mm Connection                              | <i>Non Residential</i> | \$14,232.00                   |
| Unmetered                                     | <i>Residential</i>     | <i>As per applicable size</i> |
| Unmetered                                     | <i>Non Residential</i> | <i>As per applicable size</i> |

| <b>CONSUMPTION CHARGES</b>                    |                                |                  |
|-----------------------------------------------|--------------------------------|------------------|
| <b>River Water – Walgett and Collarenebri</b> |                                | <b>2022/2023</b> |
| Filtered Usage Charge                         | <i>per kilolitre &lt;600kl</i> | \$1.08           |
| Filtered Usage Charge                         | <i>per kilolitre &gt;600kl</i> | \$1.65           |
| Raw Usage Charge                              | <i>per kilolitre &lt;600kl</i> | \$0.37           |
| Raw Usage Charge                              | <i>per kilolitre &gt;600kl</i> | \$0.54           |

*Sewerage Charges*

All properties either, connected to or within 75 metres of a Council sewer main and able to be connected are charged.

| <b>SERVICE PROVIDED</b>                                                        | <b>SEWERAGE</b>  | <b>2022/2023</b> |
|--------------------------------------------------------------------------------|------------------|------------------|
| Walgett                                                                        | <i>per annum</i> | \$546.00         |
| Lightning Ridge                                                                | <i>per annum</i> | \$472.00         |
| Collarenebri                                                                   | <i>per annum</i> | \$454.00         |
| <b>Additional Sewer Connections (per connection)</b>                           |                  |                  |
| Walgett                                                                        | <i>per annum</i> | \$546.00         |
| Lightning Ridge                                                                | <i>per annum</i> | \$472.00         |
| Collarenebri                                                                   | <i>per annum</i> | \$454.00         |
| <b>Cistern Charges – Applicable to Business Categories (per toilet/urinal)</b> |                  |                  |
| Walgett                                                                        | <i>per annum</i> | \$85.00          |
| Lightning Ridge                                                                | <i>per annum</i> | \$73.00          |
| Collarenebri                                                                   | <i>per annum</i> | \$66.00          |

2. Resolves in accordance with Section 566 of the *NSW Local Government Act 1993*, to adopt an interest rate on overdue rates and charges for the 2022/2023 rating year commencing on 1<sup>st</sup> July 2022 for the period 1 July 2022 to 30 June 2023 (inclusive) of 6.0%, being the maximum rates set by the NSW Office of Local Government.

**Moved:**

**Seconded:**

**Attachments:**

Nil.

## **10.3 DIRECTOR ENGINEERING / TECHNICAL SERVICES**

### **10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 MAY 2022**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Director Engineering / Technical Services  
**FILE NUMBER:** 22/10/0070

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#### **Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> May 2022.

#### **Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per Demand and Road Best Practice Manual. Details of maintenance grading and flood work locations are detailed in the attached report.

#### **Relevant Reference Documents/Policies:**

Council's approved 2021/2022 Shire Roads Maintenance Grading Works schedule.

#### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

#### **Financial Implications:**

As of 31<sup>st</sup> May 2022- \$707,130.22 has been spent.  
November Flood work costs up to 31<sup>st</sup> May 2022, actual cost \$1,946,165.05 and committed costs \$121,143.36; **Total \$2,067,308.41.**

#### **Alternative Solutions/Options:**

Nil

#### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

#### **Monthly Maintenance Grading Report – May 2022**

#### **Recommendation:**

That Council receive and note the monthly maintenance grading works report for May 2022.

#### **Moved:**

#### **Seconded:**

#### **Attachments:**

Monthly maintenance grading works.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date   |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|----------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            | \$ 6,660.00                |                          |                           | \$ 6,660.00          |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           | \$ 6,365.00                 | \$ 6,365.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 12,730.00         |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                             |                            |                           |                           |                           |                           | \$ 53.12                  |                            |                            |                          |                           | \$ 53.12             |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                             |                            |                           | \$ 9,691.89               | \$ 3,400.00               | \$ 1,621.33               |                           |                            |                            |                          |                           | \$ 14,713.22         |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                             |                            |                           |                           |                           |                           | \$ 2,800.00               |                            |                            |                          |                           | \$ 2,800.00          |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                           | \$ 12,815.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 12,815.00         |
| Gungahman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                           |                             |                            |                           |                           |                           | \$ 6,812.34               | \$ 13,213.92              |                            |                            |                          |                           | \$ 20,026.26         |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                           |                             |                            |                           |                           |                           | \$ 1,484.97               |                           |                            |                            |                          |                           | \$ 1,484.97          |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           |                             |                            |                           | \$ 6,200.00               |                           | \$ 6,759.90               |                           |                            |                            |                          |                           | \$ 12,959.90         |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           | \$ 25,310.00                |                            |                           |                           |                           |                           | \$ 266.56                 |                            |                            |                          |                           | \$ 25,576.56         |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           | \$ 10,672.33                |                            |                           |                           | \$ 2,587.06               |                           |                           |                            |                            |                          |                           | \$ 13,259.39         |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           | \$ 13,369.05                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,369.05         |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                             |                            | \$ 1,929.73               | \$ 11,218.43              | \$ 3,309.97               | \$ 2,940.00               | \$ 4,702.82               |                            |                            |                          |                           | \$ 24,100.95         |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           | \$ 2,990.00                 | \$ 2,990.00                |                           |                           |                           |                           |                           |                            | \$ 646.02                  | \$ 5,130.00              |                           | \$ 11,756.02         |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           | \$ 1,265.00                 | \$ 1,265.00                |                           |                           |                           |                           | \$ 1,603.87               |                            |                            |                          |                           | \$ 4,133.87          |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>               | <b>\$ 72,786.38</b>         | <b>\$ 10,620.00</b>        | <b>\$ 1,929.73</b>        | <b>\$ 27,110.32</b>       | <b>\$ 9,297.03</b>        | <b>\$ 19,618.54</b>       | <b>\$ 22,640.29</b>       | <b>\$ 646.02</b>           | <b>\$ 11,790.00</b>        | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 176,438.31</b> |

| Road Name                 | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date  |
|---------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 2</b>             |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Booroomba Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wimbledon Road SR64       | 3.4                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           | \$ 3,455.55               |                           |                            |                            |                          |                           | \$ 3,455.55         |
| Tungra Road SR85          | 12.7                 | \$ 7,874.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Strathmore Road SR92      | 16.42                | \$ 11,904.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Narran Lake Road SR111    | 61                   | \$ 37,820.00                    | D             |                           | \$ 15,375.44                | \$ 15,375.44               |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 30,750.88        |
| Lone Pine Road SR70       | 9.6                  | \$ 5,952.00                     | D             |                           |                             |                            | \$ 4,394.14               | \$ 413.45                 |                           |                           |                           |                            |                            |                          |                           | \$ 4,807.59         |
| Kurrajong Road SR110      | 27.8                 | \$ 17,236.00                    | D             |                           | \$ 6,717.60                 |                            |                           |                           |                           |                           |                           |                            | \$ 16,361.40               | \$ 4,808.02              |                           | \$ 27,887.02        |
| Wilby Wilby Road SR101    | 28.7                 | \$ 17,794.00                    | D             | \$ 7,526.60               | \$ 468.09                   | \$ 468.09                  | \$ 7,408.81               |                           |                           |                           |                           |                            |                            | \$ 11,614.75             |                           | \$ 27,486.34        |
| Grawin Opal Fields Road   | 0.9                  | \$ 557.00                       | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woodlands Road SR 130     | 2.33                 | \$ 1,445.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cumbarah Town Roads       |                      |                                 | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 2</b>   | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 7,526.60</b>        | <b>\$ 22,561.13</b>         | <b>\$ 15,843.53</b>        | <b>\$ 11,802.95</b>       | <b>\$ 413.45</b>          | <b>\$ -</b>               | <b>\$ 3,455.55</b>        | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ 16,361.40</b>        | <b>\$ 16,422.77</b>      | <b>\$ -</b>               | <b>\$ 94,387.38</b> |

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date   |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|----------------------|
| <b>Zone 3</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Springs Road SR19              | 2.7                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Bonanza Road SR46              | 16.9                 | \$ 10,478.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           | \$ 5,220.00                |                            | \$ 300.00                |                           | \$ 5,520.00          |
| Schmalkuche Road SR47          | 14.4                 | \$ 8,928.00                     | E             |                           | \$ 5,467.50                 | \$ 5,467.50                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 10,935.00         |
| Millencowbah Road SR51         | 27.7                 | \$ 17,174.00                    | E             |                           | \$ 4,117.50                 | \$ 4,117.50                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,235.00          |
| Willis Road SR52               | 14.5                 | \$ 8,990.00                     | F             |                           |                             |                            |                           |                           |                           | \$ 2,025.00               |                           |                            |                            |                          |                           | \$ 2,025.00          |
| Koomalah Road SR53             | 28.4                 | \$ 17,608.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Burranbaa Road SR55            | 18.1                 | \$ 11,222.00                    | E             |                           | \$ 1,600.00                 | \$ 1,600.00                |                           |                           |                           |                           |                           |                            |                            | \$ 11,818.47             |                           | \$ 15,018.47         |
| Cambo Road SR61                | 21.1                 | \$ 13,082.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            | \$ 3,957.72              |                           | \$ 3,957.72          |
| Woolaroo Road SR69             | 1                    | \$ 4,278.00                     | E             |                           |                             |                            |                           | \$ 1,402.59               |                           |                           |                           |                            |                            |                          |                           | \$ 1,402.59          |
| Kia-Ora Road SR86              | 6.8                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Fabians Road SR88              | 24.8                 | \$ 15,376.00                    | E             |                           | \$ 9,585.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 9,585.00          |
| Banarway Road SR95             | 1.2                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Purtle Road SR126              | 26.8                 | \$ 16,616.00                    | E             |                           |                             |                            |                           |                           |                           | \$ 3,780.00               |                           |                            |                            |                          |                           | \$ 3,780.00          |
| Boora Road SR127               | 63.8                 | \$ 39,556.00                    | D             |                           | \$ 6,075.00                 |                            |                           |                           |                           |                           |                           |                            |                            | \$ 405.00                | \$ 1,316.95               | \$ 7,796.95          |
| Bore Head Road SR45            | 5.1                  | \$ 4,278.00                     | D             |                           |                             |                            |                           | \$ 1,617.73               |                           |                           |                           |                            |                            |                          |                           | \$ 1,617.73          |
| Lorne Road SR98                | 6.9                  | \$ 4,278.00                     | D             |                           |                             |                            | \$ 2,978.70               | \$ 214.38                 |                           |                           |                           |                            |                            |                          | \$ 6,552.72               | \$ 9,745.80          |
| Angledool Road SR102           | 49.3                 | \$ 30,566.00                    | C             | \$ 5,469.62               | \$ 12,100.00                | \$ 12,100.00               | \$ 6,363.54               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 36,033.16         |
| Ridge/Sherman Way RR426        | 70.1                 | \$ 68,275.00                    | C             |                           | \$ 16,664.11                |                            | \$ 7,965.00               |                           |                           | \$ 3,105.00               | \$ 3,755.22               | \$ 2,650.47                | \$ 8,370.00                |                          |                           | \$ 42,509.80         |
| Gundabloui Road RR457          | 40.9                 | \$ 32,798.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| <b>Sub total Zone 3</b>        | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ 5,469.62</b>        | <b>\$ 55,609.11</b>         | <b>\$ 23,285.00</b>        | <b>\$ 17,307.24</b>       | <b>\$ 3,234.70</b>        | <b>\$ -</b>               | <b>\$ 8,910.00</b>        | <b>\$ 3,755.22</b>        | <b>\$ 7,870.47</b>         | <b>\$ 8,775.00</b>         | <b>\$ 23,945.86</b>      | <b>\$ -</b>               | <b>\$ 158,162.22</b> |
| <b>Zone 4</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Frankton Road SR1              | 19                   | \$ 11,780.00                    | E             |                           | \$ 9,040.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 9,040.00          |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                           | \$ 3,680.00                 |                            |                           |                           |                           |                           |                           |                            |                            | \$ 5,600.00              |                           | \$ 9,280.00          |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           | \$ 2,160.00               |                           |                           |                           |                            |                            | \$ 2,240.00              |                           | \$ 4,400.00          |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            |                           | \$ 6,080.00               |                           |                           |                           |                            |                            |                          |                           | \$ 6,080.00          |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           | \$ 3,200.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,200.00          |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            | \$ 4,480.00               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,480.00          |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            | \$ 900.00                  |                          |                           | \$ 900.00            |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           | \$ 5,760.00                |                            |                          |                           | \$ 5,760.00          |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           | \$ 8,640.00                 |                            |                           |                           |                           |                           |                           |                            |                            | \$ 4,298.59              |                           | \$ 12,938.59         |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           | \$ 13,280.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,280.00         |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           | \$ 4,800.00                 |                            |                           | \$ 4,960.00               |                           |                           |                           |                            |                            |                          |                           | \$ 9,760.00          |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           | \$ 6,341.55               |                           |                           |                           |                            |                            |                          |                           | \$ 6,341.55          |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                           | \$ 8,320.00                 |                            |                           |                           |                           |                           | \$ 4,640.00               |                            |                            |                          |                           | \$ 12,960.00         |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                           |                             |                            | \$ 1,461.27               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,461.27          |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                             |                            | \$ 14,720.00              |                           |                           |                           |                           |                            |                            |                          |                           | \$ 14,720.00         |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           | \$ 9,280.00               |                            |                            | \$ 5,981.72              |                           | \$ 15,261.72         |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ -</b>               | <b>\$ 50,960.00</b>         | <b>\$ -</b>                | <b>\$ 20,661.27</b>       | <b>\$ 19,541.55</b>       | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ 4,640.00</b>        | <b>\$ 15,040.00</b>        | <b>\$ 900.00</b>           | <b>\$ 18,120.31</b>      | <b>\$ -</b>               | <b>\$ 129,863.13</b> |

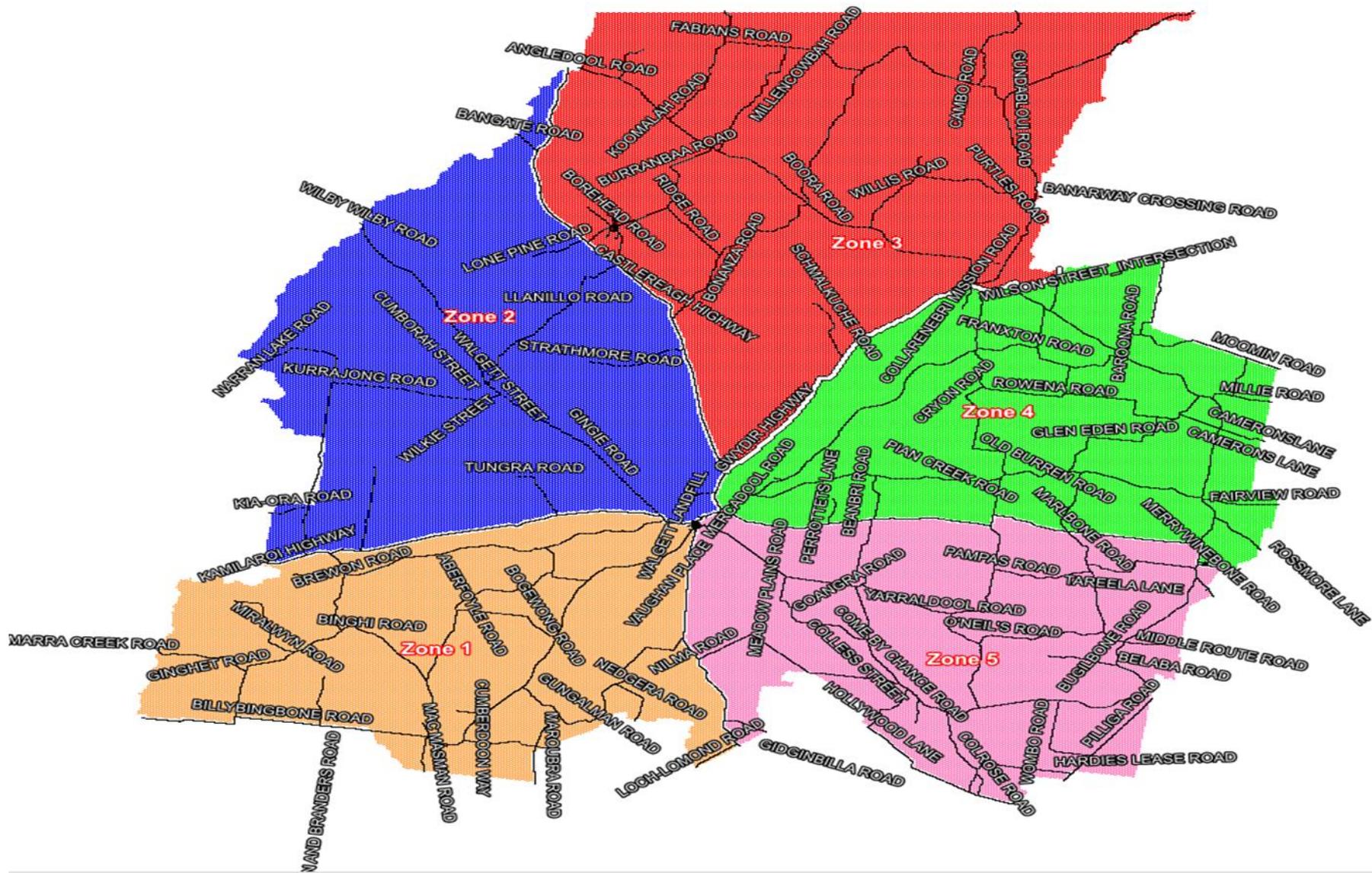
WALGETT SHIRE COUNCIL AGENDA – 28 JUNE 2022 – ORDINARY COUNCIL MEETING

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date   |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|----------------------|
| <b>Zone 5</b>              |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            | \$ 6,400.00              |                           | \$ 6,400.00          |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           |                             |                            | \$ 433.17                 | \$ 7,485.00               |                           |                           |                           |                            |                            |                          |                           | \$ 7,918.17          |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            | \$ 7,815.00               | \$ 3,450.00               |                           |                           |                           |                            |                            |                          |                           | \$ 11,265.00         |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           |                             |                            | \$ 7,125.00               |                           |                           |                           |                           | \$ 5,920.00                |                            |                          |                           | \$ 13,045.00         |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            | \$ 6,320.00              |                           | \$ 6,320.00          |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           | \$ 784.97                 |                           |                           |                           |                            |                            | \$ 5,680.00              |                           | \$ 6,464.97          |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            | \$ 5,175.00              |                           | \$ 5,175.00          |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                           | \$ 1,920.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,920.00          |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                             |                            | \$ 8,952.50               | \$ 1,760.00               |                           |                           |                           | \$ 720.00                  |                            |                          |                           | \$ 11,432.50         |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           | \$ 376.29                   | \$ 376.29                  | \$ 12,720.00              |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,472.58         |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           | \$ 918.18                 |                            |                            |                          |                           | \$ 918.18            |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            | \$ 33,715.00               |                          |                           | \$ 33,715.00         |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           |                             |                            |                           |                           |                           | \$ 1,524.73               |                           |                            |                            |                          |                           | \$ 1,524.73          |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            | \$ 296.49                 |                           | \$ 16.46                  |                           |                           |                            |                            |                          |                           | \$ 312.95            |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                           | \$ 786.30                   | \$ 786.30                  | \$ 14,157.50              | \$ 12,665.00              |                           |                           |                           |                            |                            |                          |                           | \$ 28,395.10         |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                           | <b>\$ 3,082.59</b>          | <b>\$ 1,162.59</b>         | <b>\$ 51,499.66</b>       | <b>\$ 26,144.97</b>       | <b>\$ 16.46</b>           | <b>\$ 1,524.73</b>        | <b>\$ 918.18</b>          | <b>\$ -</b>                | <b>\$ 40,355.00</b>        | <b>\$ 23,575.00</b>      |                           | <b>\$ 148,279.18</b> |
| <b>Total</b>               | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               | <b>\$ 12,996.22</b>       | <b>\$204,999.21</b>         | <b>\$ 50,911.12</b>        | <b>\$103,200.85</b>       | <b>\$ 76,444.99</b>       | <b>\$ 9,313.49</b>        | <b>\$ 33,508.82</b>       | <b>\$ 31,953.69</b>       | <b>\$ 23,556.49</b>        | <b>\$ 78,181.40</b>        | <b>\$ 82,063.94</b>      | <b>\$ -</b>               | <b>\$ 707,130.22</b> |

**Actual Budget \$627,300.00**

Month total \$ 78,181.40

| Road Category | # Grades   |
|---------------|------------|
| C             | 3          |
| D             | 2          |
| E             | 1          |
| F             | Occasional |



## 10.3.2 SERVICE PROGRESS REPORT AS AT 31 MAY 2022

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0072

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### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 31 May 2022.

### Background:

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2021/2022 is \$52,207,871.

### Breakdown of budgets:

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> April 2022 | (%)       |
|-------------------------------------|---------------------|-----------------------------------------------|-----------|
| Transportation including RMCC works | \$45,771,709        | \$17,286,413                                  | 38        |
| Water works ( maintenance)          | \$2,638,352         | \$1,375,168                                   | 52        |
| Water works ( Capital)              | \$1,649,236         | \$457,482                                     | 28        |
| Sewer works ( Maintenance works)    | \$786,364           | \$472,862                                     | 60        |
| Sewer works (Capital works)         | \$1,136,210         | \$360,020                                     | 32        |
| <b>TOTAL</b>                        | <b>\$52,207,871</b> | <b>\$19,333,945</b>                           | <b>37</b> |

### Current Position:

The status of work progress is as follows;

| Items                              | Status                                                                                                     |
|------------------------------------|------------------------------------------------------------------------------------------------------------|
| Flood damage repairs November 2021 | Emergency works completed, BEC will put claim together for further monies                                  |
| Goangra Bridge                     | Work on hold due to wet weather                                                                            |
| Come By Chance                     | Contract awarded to Batterline, contract has been signed work commence late June 2022 – weather permitting |
| Lorne Road                         | Contract awarded and signed. Work to commence early July 2022                                              |
| Burransbaa Road                    | Contract awarded to Batterline, contract signed and work will commence work early July 2022                |

### Relevant Reference Documents/Policies:

2021/22 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

### Stakeholders:

Walgett Shire  
Walgett Shire Residents and Rate Payers  
Contractors

**Financial Implications:**

As of 31<sup>st</sup> May 2022, \$19,333,945.00 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress Report – As at 31 May 2022**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for May 2022.

**Moved:**

**Seconded:**

**Attachment:**

Nil

### **10.3.3 ADOPTION OF POLICIES ON PARTNERING AND RELATIONSHIP MANAGEMENT, ENVIRONMENTAL AND QUALITY CONTROL**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0073

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**Summary:**

This report recommends the draft policies on Partnering and Relationship Management, Environmental and Quality Control be formally made and adopted.

**Background:**

The draft policies on Partnering and Relationship Management, Environmental and Quality Control were placed on Public Exhibition on Wednesday 25<sup>th</sup> May 2022, and public comment invited with submissions closing at 5:00pm on Tuesday 21<sup>st</sup> June 2022.

**Current Position:**

No submissions were received.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers  
Transport for New South Wales (TfNSW)

**Financial Implications:**

Nil.

| <b>Adoption of Policies: Partnering and Relationship Management, Environmental and Quality Control</b>                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council, after having received no submissions by the 21<sup>st</sup> June 2022:</p> <ol style="list-style-type: none"><li>1. Adopt the Partnering and Relationship Management Policy.</li><li>2. Adopt the Environmental Policy.</li><li>3. Adopt the Quality Control Policy.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

## 10.4 DIRECTOR ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS MAY 2022

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0076

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**Summary:**

This report is to advise of the May 2022 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following development was approved during May 2022

Complying Development Certificate

A total of one (1) complying Development Certificate for 32 Gem Street, Lightning Ridge 2384, awaiting information for approval.

Property Outstanding Notice Certificates

Two issued

Swimming Pool Compliance Certificates

Two inspections carried out both compliant

Activity Approvals

Three activity approval applications received now awaiting additional information to carry out approvals.

AA2022/37 Dual Occupancy Manufactured Home – Now approved

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 June 2022.**

#### Development Applications

| Appl. No  | Address                                          | Title                         | Development                                       | Status                                     |
|-----------|--------------------------------------------------|-------------------------------|---------------------------------------------------|--------------------------------------------|
| DA2021/46 | 110 George Sands Way, WALGETT.                   | Lot 43<br>DP 752271           | Torrens title subdivision at Namoi Reserve.       | On hold                                    |
| DA2021/54 | Kamilaroi Highway, WALGETT.                      | Lot 2 & lot 34<br>DP 752697   | Torrens title subdivision at Gingie Reserve.      | On hold                                    |
| DA022/13  | 28 Morilla Street<br>LIGHTNING RIDGE NSW<br>2834 | Lot 4 Section<br>15 DP 758612 | Shop change of use cake shop<br>takeaway          | On hold<br>awaiting further<br>information |
| DA2022/15 | 15 Rowena Street<br>ROWENA NSW                   | Lot 1 DP<br>1196533           | Post Office<br>Demountable<br>Building Relocation | On Hold<br>outstanding<br>information      |
| DA2022/16 | 2441 Pian Creek<br>Road Walgett                  | Lot 4 DP<br>752268            | Rural Workers<br>Cottage                          | Currently Being<br>Assessed                |
| DA2022/17 | 1060 Moomin<br>Road Rowena                       | Lot 3 DP<br>750467            | Rural Workers<br>Cottage                          | Currently Being<br>Assessed                |
| DA2022/29 | 6560 Castlereagh<br>Highway Walgett              | Lot 28 DP<br>728742           | Construction of a<br>Large Rural Shed             | Currently under<br>assessment              |

*Enquiries from the owner of Grawin Opal mine area, wishes to establish a tourist attraction of scavenging through opal mining mullich, now awaiting the Development Application.*

#### Planning Certificates

In May 2022 – sixteen (16) 10.7 Planning Certificates were issued.

#### **Other Environmental Services Activities:**

##### Training

UPSS Training: Council Director Environmental Services in conjunction with EPA Grant as part of the training for local government to take over the control and regulation of underground petroleum storage systems, as party to training team did conduct regional shire area inspections covering currently functional and disused systems within shire area.

May 2022 Animal Impounding Records

May 2022 - impounded 39 dogs with 38 dogs & 19 cats rehomed and a total of 235 feral cats have been euthanized and 1 dog taken home.

A total of 176 dogs and 254 cats have been through the animal pound in the months January 2022 through to May 2022.

During July 2022 the RSPCA will be in Walgett Shire Council area regarding the KEEPING CATS SAFE AT HOME CAPAIGN.

**4. NEW TOWN PLANNER EMPLOYEE**

Council now enjoys the recent employment of a Senior Town Planner, Mrs Janet Babic, whom was employed by Walgett Shire Council some years ago and has returned. Janet is now becoming accustomed to Council's regional area and with the new electronic systems that we now operate under with NSW Planning Portal.

**Relevant reference documents/policies:**

Environmental Planning & Assessment Act 1979 & Regulations.

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

- Walgett Shire Council
- Developer
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Development Approvals May 2022**

**Recommendation:**

That Council receive and note the Development Approvals Report for May 2022.

**Moved:**

**Seconded:**

**Attachments:**

Nil



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 28<sup>th</sup> June 2022**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **28<sup>th</sup> June 2022** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## 11. MOVE INTO CLOSED SESSION

### MOVE INTO CLOSED SESSION

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

## 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

### 12.1            GENERAL MANAGER

#### 12.1.1 TRANSFER OF KOOKABURRA COURT TO WALGETT SHIRE COUNCIL

### **13. RETURN TO OPEN SESSION**

| <b>Return to open session</b>                                                                                          |
|------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **14. ADOPTION OF CLOSED SESSION REPORTS**

| <b>Adoption of closed session reports</b>                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **15. CLOSE OF MEETING**

**Time:** .....



**ATTACHMENT DOCUMENT**

**FOR**

**COUNCIL MEETING**

**Tuesday 28<sup>th</sup> June 2022**

Michael Urquhart  
**GENERAL MANAGER**

## **AGENDA**

1. Monthly Investment Report from Imperium Markets – May 2022



# Monthly Investment Report

## May 2022



IMPERIUM MARKETS

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### Impact of COVID-19 to Council's Portfolio

COVID-19 has adversely impacted financial markets, which in turn, has also affected Council's investment portfolio. We provide a quick summary in this section.

The RBA cut rates to record lows on 3<sup>rd</sup> November 2020 to 0.10%, consistent with most global central banks resetting their official rates to emergency levels. As global markets transitioned to the recovery phase, supply chain issues has resulted in surging inflationary pressures. Longer-term bond yields have risen significantly in recent months as central banks reverse their easing policy measures (i.e. quantitative easing), whilst also flagging the potential to aggressive hike official interest rates to combat surging inflation. Importantly though when interpreting the stance of monetary policy, it is not just about the cash rate, but how broader financial conditions are influencing the economic outlook, **with markets now factoring the possibility of a recession as official rates move higher. The RBA lifted the official cash rate by 25bp to 0.35% on 4<sup>th</sup> May 2022 – the first time it has increased rates in over a decade.**

The largest impact to Council's investment portfolio is with regards to its largest exposure being assets held in bank term deposits, which accounts for around ~76% of Council's total investment. The biggest risk that Council faces over the medium-longer term in this environment is not the potential loss of capital (given all the banks are well capitalised and regulated by APRA), but the rapid loss of interest income as interest rates have plummeted.

Council's term deposit portfolio was yielding 1.67% p.a. at month-end, with a weighted average duration of around 390 days or ~13 months. Despite official rates rising, given an upward sloping deposit curve, maintaining a slightly longer duration position will continue to outperform averaging shorter durations.

With markets factoring a series of additional rate hikes, this has seen a significant shift in term deposit rates over the past year. As global central banks switch from their loose monetary policies to a tightening cycle, we are starting to see more ADIs re-enter the wholesale deposit market.

'New' investments above 3¼% p.a. now appears likely if Council can place its surplus funds for terms of +12 months.

# Council’s Portfolio & Compliance

## Asset Allocation

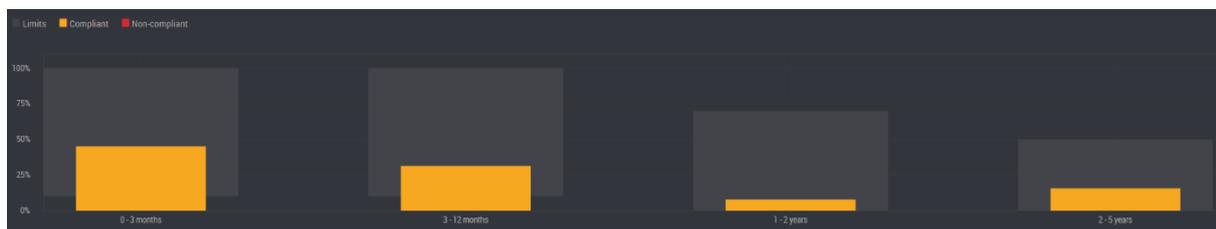
The majority of the portfolio is directed to fixed rate term deposits (75.78%). The remainder of the portfolio is held in various cash accounts with CBA and Macquarie (24.22%).



Senior FRNs are looking much more attractive given the widening of spreads in recent months – new issuances should now be considered again on a case by case scenario. In the interim, fixed deposits for 12 months to 2 years appear quite appealing following the spike in longer-term rates in recent months.

## Term to Maturity

The portfolio is sufficiently liquid with around 76% of the total investment portfolio maturing within 12 months, which is well above the minimum 10% limit required across 0-3 month and 3-12 month terms.



Where ongoing liquidity requirements permit Council to invest in attractive 1-2 year investments, we recommend this be allocated to medium-term fixed term deposits (refer to respective sections below).

| Compliant | Horizon       | Invested (\$)       | Invested (%)   | Min. Limit (%) | Max. Limit (%) | Available (\$) |
|-----------|---------------|---------------------|----------------|----------------|----------------|----------------|
| ✓         | 0 - 3 months  | \$17,267,689        | 45.12          | 0.00           | 10             | 100.00         |
| ✓         | 3 - 12 months | \$12,000,000        | 31.36          | 0.00           | 10             | 100.00         |
| ✓         | 1 - 2 years   | \$3,000,000         | 7.84           | 0.00           | 0              | 70.00          |
| ✓         | 2 - 5 years   | \$6,000,000         | 15.68          | 0.00           | 0              | 50.00          |
| ✓         | 5 - 10 years  | \$0                 | 0.00           | 0.00           | 0              | 25.00          |
|           |               | <b>\$38,267,689</b> | <b>100.00%</b> |                |                |                |



### Counterparty

As at the end of May 2022, Council did not have an overweight position to any single ADI. Overall, the portfolio is well diversified across the entire credit spectrum.

| Compliant | Issuer                 | Rating  | Invested (\$)       | Invested (%) | Max. Limit (%) | Available (\$) |
|-----------|------------------------|---------|---------------------|--------------|----------------|----------------|
| ✓         | Commonwealth Bank      | AA-     | \$8,727,058         | 22.81%       | 50%            | \$10,406,787   |
| ✓         | NAB                    | AA-     | \$1,000,000         | 2.61%        | 50%            | \$18,133,845   |
| ✓         | Westpac                | AA-     | \$1,000,000         | 2.61%        | 50%            | \$18,133,845   |
| ✓         | Macquarie Bank         | A+      | \$5,540,632         | 14.48%       | 40%            | \$9,766,444    |
| ✓         | ING Direct             | A       | \$1,000,000         | 2.61%        | 40%            | \$14,307,076   |
| ✓         | BOQ                    | BBB+    | \$5,000,000         | 13.07%       | 30%            | \$6,480,307    |
| ✓         | AMP Bank               | BBB     | \$7,000,000         | 18.29%       | 30%            | \$4,480,307    |
| ✓         | MyState Bank           | BBB     | \$2,000,000         | 5.23%        | 30%            | \$9,480,307    |
| ✓         | JUDO                   | BBB-    | \$5,000,000         | 13.07%       | 25%            | \$4,566,922    |
| ✓         | Coastline Credit Union | Unrated | \$1,000,000         | 2.61%        | 5%             | \$913,384      |
| ✓         | Volt Bank              | Unrated | \$1,000,000         | 2.61%        | 5%             | \$913,384      |
|           |                        |         | <b>\$38,267,689</b> | <b>100%</b>  |                |                |

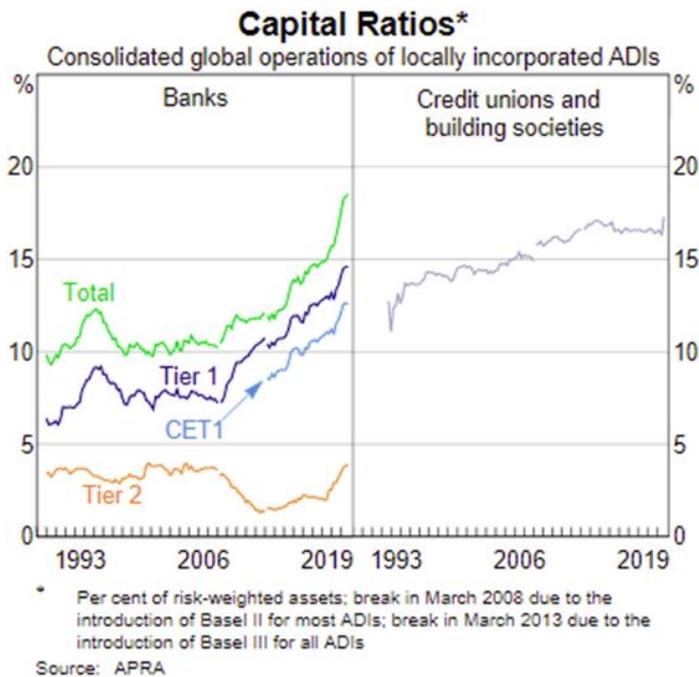
Effective March 2022, ME Bank formally relinquished its banking (ADI) licence with APRA, following its acquisition by BoQ in mid-2021. All ME Bank assets are now part of its parent company, BoQ.

We remain supportive of the regional and unrated ADI sector (and have been even throughout the GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

***RBA Governor Lowe has commented that they have not seen any signs of stress in the financial system and that unlike during the GFC, the banks (all ADIs) now have cash, are well capitalised and have acted as “shock absorbers” during the pandemic.***

Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). We believe that deposit investments with the lower rated ADIs should be continued going forward, particularly when they offer ‘above market’ specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio’s overall returns. The lower rated entities are generally deemed to be the more ‘ethical’ ADIs compared to the higher rated ADIs.

In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC and the pandemic period. **APRA’s mandate is to “protect depositors” and provide “financial stability”.**



### Credit Quality

The portfolio remains well diversified across the entire credit spectrum, including some exposure to the unrated ADI sector.

There is high capacity to invest in the higher rated ADIs (A or higher), particularly after the downgrades of BoQ and AMP Bank over the past few years, as all have now fallen back into the “BBB” rated category (previously in the “A” rated category).

From a ratings perspective, the “BBB” rated banks now generally dominate the number of ADIs issuing deposits within the investment grade space. There has been further signs of appetite developing in the wholesale deposit market as additional lower rated (“BBB” and unrated) ADIs have come to market to raise ‘new’ money. Over the coming year, we may start to see a more ‘normalised’ environment where the lower rated banks start to offer higher rates compared to the higher rated banks as the competition for deposits grow.

All aggregate ratings categories are within the Policy limits:

| Compliant | Credit Rating | Invested (\$)       | Invested (%) | Max. Limit (%) | Available (\$) |
|-----------|---------------|---------------------|--------------|----------------|----------------|
| ✓         | AA Category   | \$10,727,058        | 28%          | 100%           | \$27,540,632   |
| ✓         | A Category    | \$6,540,632         | 17%          | 80%            | \$24,073,520   |
| ✓         | BBB Category  | \$19,000,000        | 50%          | 70%            | \$7,787,382    |
| ✓         | Unrated ADIs  | \$2,000,000         | 5%           | 10%            | \$1,826,769    |
|           |               | <b>\$38,267,689</b> | <b>100%</b>  |                |                |



## Performance

Council's performance for the month ending 31 May 2022 is summarised as follows:

| Performance (Actual)                 | 1 month      | 3 months     | 6 months     | FYTD         | 1 year       |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Official Cash Rate                   | 0.03%        | 0.05%        | 0.07%        | 0.11%        | 0.12%        |
| AusBond Bank Bill Index              | 0.03%        | 0.02%        | 0.04%        | 0.05%        | 0.05%        |
| Council's T/D Portfolio <sup>^</sup> | 0.14%        | 0.38%        | 0.73%        | 1.38%        | 1.52%        |
| <b>Outperformance</b>                | <b>0.11%</b> | <b>0.36%</b> | <b>0.69%</b> | <b>1.34%</b> | <b>1.47%</b> |

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

| Performance (Annualised)             | 1 month      | 3 months     | 6 months     | FYTD         | 1 year       |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Official Cash Rate                   | 0.35%        | 0.18%        | 0.14%        | 0.12%        | 0.12%        |
| AusBond Bank Bill Index              | 0.41%        | 0.09%        | 0.07%        | 0.05%        | 0.05%        |
| Council's T/D Portfolio <sup>^</sup> | 1.68%        | 1.51%        | 1.47%        | 1.51%        | 1.52%        |
| <b>Outperformance</b>                | <b>1.27%</b> | <b>1.42%</b> | <b>1.40%</b> | <b>1.46%</b> | <b>1.47%</b> |

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of May, the total portfolio (excluding cash) provided a solid return of +0.14% (actual) or +1.68% p.a. (annualised), easily outperforming the benchmark AusBond Bank Bill Index return of +0.03% (actual) or +0.41% p.a. (annualised). Over the past 12 months, the return of +1.52% p.a. was significantly above benchmark – this is considered very strong given current economic circumstances.

Going forward, with additional rate hikes over coming months, Council's interest income can be increased significantly by undertaking a slightly longer duration position (12-24 months), with rates on offer along this part of the curve likely to be offered at nearly double the rate compared to shorter tenors

Investors using the Imperium Markets platform have reduced the invisible costs associated with brokerage, and thereby lift client portfolio returns as investors are able to deal in deposits directly with the ADIs and execute at the best price possible.

**We are pleased that Council remains amongst the best performing in the state of NSW where deposits are concerned, earning on average, over \$195,000 in additional interest income compared to its peers (as per the March 2022 rankings).** We have been pro-active in our advice about protecting interest income and addressing reinvestment risk for many years and encouraged to maintain a long duration position. This is now reflected by the high performance of the investment portfolio.



**Council’s Term Deposit Portfolio & Recommendation**

As at the end of May 2022, Council’s deposit portfolio was yielding 1.67% p.a. (down 1bp from the previous month), with an average duration of around 390 days (~13 months).

We recommend Council at least maintains its weighted average duration at current levels. With an upward sloping deposit curve, investors are rewarded if they can continue to maintain a longer average duration.

As the past decade or so has highlighted (post-GFC era), we have seen too many portfolios overpay for liquidity and generally not insured themselves by diversify their funding across various tenors. Those investors that can maintain a minimum weighted average duration of +12-18 months are likely to yield, on average, up to 1% p.a. higher than those investors who maintain a weighted average duration of less than 6-9 months.

At the time of writing, we see value in:

| ADI              | LT Credit Rating | Term    | T/D Rate   |
|------------------|------------------|---------|------------|
| ICBC, Sydney     | A                | 5 years | 4.33% p.a. |
| ICBC, Sydney     | A                | 4 years | 4.15% p.a. |
| ICBC, Sydney     | A                | 3 years | 4.02% p.a. |
| BoQ/ME Bank      | BBB+             | 3 years | 3.90% p.a. |
| Australian Unity | BBB+             | 3 years | 3.90% p.a. |
| ICBC, Sydney     | A                | 2 years | 3.78% p.a. |
| Australian Unity | BBB+             | 2 years | 3.75% p.a. |
| P&N Bank         | BBB              | 2 years | 3.75% p.a. |
| BoQ/ME Bank      | BBB+             | 2 years | 3.70% p.a. |
| Westpac          | AA-              | 2 years | 3.66% p.a. |

The above deposits are suitable for investors looking to maintain diversification and likely to lock-in a premium compared to purely investing short-term.



For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (dependent on daily funding requirements):

| ADI         | LT Credit Rating | Term      | T/D Rate                |
|-------------|------------------|-----------|-------------------------|
| BoQ/ME Bank | BBB+             | 12 months | 3.20% p.a.              |
| MyState     | BBB              | 12 months | 3.10% p.a.              |
| CBA         | AA-              | 12 months | 3.04% p.a.              |
| Westpac     | AA-              | 12 months | 3.03% p.a.              |
| ICBC        | A                | 12 months | 2.93% p.a.              |
| AMP         | BBB              | 12 months | 2.90% p.a. <sup>^</sup> |
| ING         | A                | 12 months | 2.88% p.a.              |
| NAB         | AA-              | 12 months | 2.85% p.a.              |
| Bendigo     | BBB+             | 12 months | 2.85% p.a.              |

<sup>^</sup> AMP T/Ds – contact us to receive an additional 0.20% p.a. rebated commission on top of the rate shown above

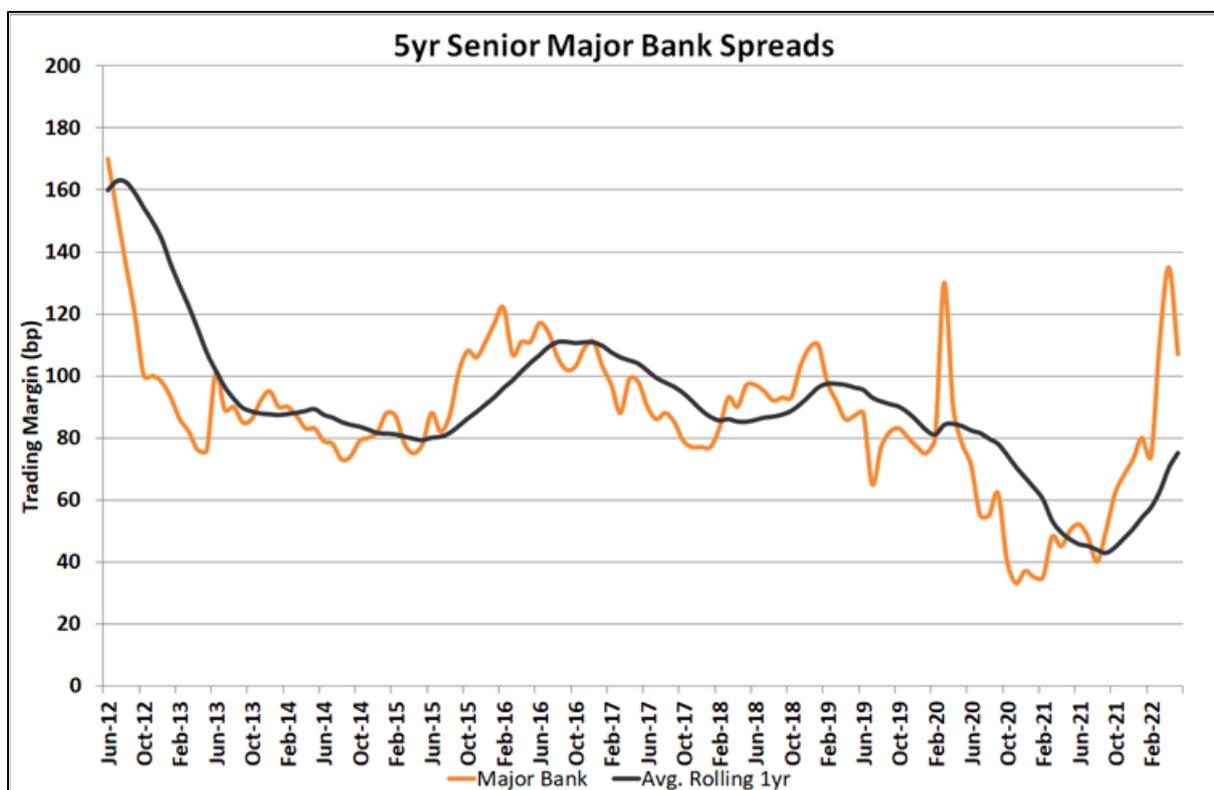
*Despite the uplift in outright rates recently, we still believe there is better value in slightly longer-dated terms of 18 months - 2 years. For those investors that do not require high levels of liquidity and can stagger their investments longer-term, they will be rewarded over coming years if they roll for an average term of 18 months - 2 years (this is where we current value), yielding, on average, up to 1% p.a. higher compared to those investors that entirely invest in short-dated deposits.*

### Senior FRNs Review

Over May, amongst the senior major bank FRNs, physical credit securities tightened by up to 25-30bp at the long-end of the curve. During the month of May, there was a significant pick-up in primary issuances from the major banks, issuing senior securities as follows:

- ANZ (AA-) 3 year fixed and FRN at +77bp
- ANZ (AA-) 5 year FRN at +97bp
- WBC (AAA) 3 year fixed and floating covered security at +73bp
- WBC (AA-) 5 year FRN at +105bp
- NAB (AA-) 3 year fixed and FRN at +90bp

Major bank senior securities are now looking fairly attractive again in a rising rate environment:



Source: IBS Capital

Outside of the major banks, there were also noticeable senior issuances from:

- RACQ Bank (BBB+) 3 year senior FRN at +125bp
- ING (AAA) 3 year fixed and floating covered security at +78bp
- ING (AAA) 5 year fixed covered bond at 4.50% s.a.

Amongst the “A” and “BBB” rated sector, the securities tightened by around 25bp at the long-end of the curve over May.



Credit securities are looking much more attractive given the widening of spreads in recent months. FRNs will continue to play a role in investor's portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment).

| Senior FRNs (ADIs) | 31/05/2022 | 30/04/2022 |
|--------------------|------------|------------|
| "AA" rated – 5yrs  | +107bp     | +135bp     |
| "AA" rated – 3yrs  | +90bp      | +115bp     |
| "A" rated – 5yrs   | +125bp     | +150bp     |
| "A" rated – 3yrs   | +100bp     | +125bp     |
| "BBB" rated – 3yrs | +115bp     | +140bp     |

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- **On or before mid-2024 for the "AA" rated ADIs (domestic major banks);**
- On or before mid-2023 for the "A" rated ADIs; and
- Within 6-9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub-optimal investments and are not maximising returns by foregoing realised capital gains. In the current low interest rate environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.

*Primary (new) FRNs are now looking more appealing and should be considered on a case by case scenario.*



### Senior Fixed Bonds – ADIs (Secondary Market)

As global inflationary pressures have emerged, this has seen a significant lift in longer-term bond yields (valuations fell) as markets have strongly factored in a tightening of global central bank policy measures (i.e. withdrawal of Quantitative Easing and lifting official interest rates).

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

| ISIN         | Issuer    | Rating | Capital Structure | Maturity Date | ~Remain. Term (yrs) | Fixed Coupon | Indicative Yield |
|--------------|-----------|--------|-------------------|---------------|---------------------|--------------|------------------|
| AU3CB0255776 | ING       | AAA    | Covered           | 07/09/2023    | 1.28                | 3.00%        | 3.07%            |
| AU3CB0258465 | Westpac   | AA-    | Senior            | 16/11/2023    | 1.48                | 3.25%        | 3.12%            |
| AU3CB0265403 | Suncorp   | AA-    | Senior            | 30/07/2024    | 2.18                | 1.85%        | 3.69%            |
| AU3CB0265593 | Macquarie | A+     | Senior            | 07/08/2024    | 2.20                | 1.75%        | 3.64%            |
| AU3CB0265718 | ING       | AAA    | Covered           | 20/08/2024    | 2.24                | 1.45%        | 3.66%            |
| AU3CB0266179 | ANZ       | AA-    | Senior            | 29/08/2024    | 2.26                | 1.55%        | 3.51%            |
| AU3CB0266377 | Bendigo   | BBB+   | Senior            | 06/09/2024    | 2.28                | 1.70%        | 3.74%            |
| AU3CB0268027 | BoQ       | BBB+   | Senior            | 30/10/2024    | 2.43                | 2.00%        | 3.84%            |
| AU3CB0269710 | ANZ       | AA-    | Senior            | 16/01/2025    | 2.65                | 1.65%        | 3.65%            |
| AU3CB0269892 | NAB       | AA-    | Senior            | 21/01/2025    | 2.66                | 1.65%        | 3.70%            |
| AU3CB0270387 | Macquarie | A+     | Senior            | 12/02/2025    | 2.72                | 1.70%        | 3.84%            |
| AU3CB0287415 | Westpac   | AA-    | Senior            | 17/03/2025    | 2.81                | 2.70%        | 3.73%            |
| AU3CB0280030 | BoQ       | BBB+   | Senior            | 06/05/2026    | 3.95                | 1.40%        | 4.38%            |
| AU3CB0282358 | ING       | AAA    | Covered           | 19/08/2026    | 4.24                | 1.10%        | 4.17%            |
| AU3CB0284149 | BoQ       | BBB+   | Senior            | 27/10/2026    | 4.42                | 2.10%        | 4.37%            |
| AU3CB0286037 | Westpac   | AA-    | Senior            | 25/01/2027    | 4.67                | 2.40%        | 4.01%            |



**Senior Bonds - Northern Territory Treasury Corporation (NTTC)**

Investors should be aware of the following senior retail bond offering from Northern Territory Treasury Corporation (NTTC) effective 21<sup>st</sup> February 2022:

| Maturity Date | Rate % p.a. <sup>^</sup> | Interest Paid |
|---------------|--------------------------|---------------|
| 15/06/2023    | 0.70%                    | Annually      |
| 15/06/2024    | 1.20%                    | Annually      |
| 15/06/2025    | 1.80%                    | Annually      |
| 15/06/2026    | 1.90%                    | Annually      |
| 15/06/2027    | 2.20%                    | Annually      |

<sup>^^</sup>The rates offered in the above table can be reviewed and changed at any time from Treasury. The rate for broker sponsored applications will be dropped by 0.20% p.a. effective 1 October 2020.

**Any investor interested in this product should avoid placing through the broker channel and contact Imperium Markets to receive the full commission of 0.25% (plus GST) on the face value of the investment, in the form of an additional rebate.** If placed through the brokers, they are likely to keep the 0.25% commission (on the face value of the investment).

| Overview              | Description                                                                                                |
|-----------------------|------------------------------------------------------------------------------------------------------------|
| Issuer                | Northern Territory Government                                                                              |
| Credit Rating         | Aa3 (Moody's), which is AA- equivalent (S&P)                                                               |
| Type                  | Fixed senior (retail) bonds                                                                                |
| Program               | Territory Bonds Issue 112                                                                                  |
| Date for applications | <b>01/01/2022 – 31/05/2022</b>                                                                             |
| Liquidity             | Weekly redemptions available, subject to the prevailing market rate and administration costs <sup>^^</sup> |

<sup>^^</sup> Note given this is a retail bond offering (min. parcel size of \$5,000), for wholesale investors, we would not consider this to be a liquid investment (the largest redemptions to date have only been \$200-\$300k).

The product should be viewed as a hold-to-maturity product, noting there are significant penalty costs including admin fees, the prevailing market interest rate, and factors in any associate commissions that were previously paid. Given the longer-term outlook for official interest rates, any investor interested should invest through Imperium Markets to receive an effectively higher rate, once factoring in the rebated commission. *These offers will need to be compared to other complying assets at the time of investment – term deposits are currently a better alternative.*

# Economic Commentary

## International Market

Market focus continues to be on central banks and the extent of their rate hikes this cycle. Importantly though when talking about the stance of monetary policy, it is not just about the cash rate, but how broader financial conditions are influencing the economic outlook.

In the US, the S&P 500 Index remained flat, while the NASDAQ fell -2.05%. Europe's main indices were mixed, with France's CAC falling -0.99%, while Germany's DAX (+2.06%) and UK's FTSE (+0.84%) gained.

The US Federal Reserve delivered their expected 50bp rate rise during May, taking the target range to 0.75%- 1.00%. It was the first 50bp hike since 2000 and the first back-to-back rise since 2006. Fed Chair Powell acknowledged that 50bp hikes, *"are on the table for the next couple of meetings"*.

The US Fed FOMC Minutes revealed a broad consensus for 50bp hikes in June and July and the possibility for a pause later in the year. The US the core PCE inflation dipped to +5.2% from +5.3%, marking the first decline since October 2020.

Europe inflation rose +7.5%/y/y in April, in line with expectations, but the big surprise came from the core reading, jumping from +2.9%/y/y in March to +3.5%/y/y in April. The Eurozone unemployment rate declined to 6.8% in March from an upwardly revised 6.9%.

The ECB is now aligned to start a rate hike process in July, with the market pricing in 3 x 25bp rises to +0.25% by December, but no 50bp moves.

The Bank of England raised its cash rate by 0.25% to 1.00%. Markets had prices some risk of a larger 50bp move, as 3 of 9 members voted in favour of 50bp. The UK's unemployment rate fell to 3.7 % in Q1, the lowest level since 1974. Meanwhile, UK's headline CPI hit +9.0% y/y, 0.1% less than expected and up from +7.0% y/y in March. Core CPI rose to +6.2% from +5.7%, in line with expectations.

The RBNZ raised interest rates by 50bp to 2.00% as it tries to get a handle on inflation, while signalling the benchmark rate would peak at nearly 4% in the second half of next year and remain there into 2024.

There was ongoing concerns about COVID spreading and the risk of tighter containment measures being stoked by an increase in recorded cases in Beijing, which would exacerbate existing inflationary pressures.

The MSCI World ex-Aus Index fell -0.13% for the month of May:

| Index                    | 1m     | 3m      | 1yr    | 3yr     | 5yr     | 10yr    |
|--------------------------|--------|---------|--------|---------|---------|---------|
| S&P 500 Index            | +0.01% | -5.53 % | -1.71% | +14.51% | +11.37% | +12.17% |
| MSCI World ex-AUS        | -0.13% | -6.46%  | -6.21% | +11.04% | +7.96%  | +9.20%  |
| S&P ASX 200 Accum. Index | -2.60% | +3.21%  | +4.84% | +7.85%  | +8.84%  | +10.37% |

Source: S&P, MSCI



## Domestic Market

The RBA somewhat surprised markets by raising the official cash rate by 25bp to 0.35% (consensus 15bp to 0.25%). The Board commented it was, “committed to doing what is necessary to ensure that inflation in Australia returns to target over time. This will require a further lift in interest rates over the period ahead”. The RBA’s forecast for underlying inflation is to have slowed only to 3% by mid-2024 even with an assumption of further increases in interest rates.

The wage price index (WPI) showed wages rose +0.7% q/q and +2.4% y/y in Q1, below consensus of +0.8% q/q.

The unemployment rate printed in line with expectations at 3.9%. That was a decline of 0.1% to 3.85% from a downwardly revised 3.93% in unrounded terms and is the lowest unemployment rate since 1974. The participation rate unexpectedly declined to 66.3% from 66.4% but remains near its record highs.

Retail sales rose +0.9% m/m in April (consensus +1.0%). Retail sales are now +22% above pre-pandemic levels and at their highest level ever.

Construction Work Done fell -0.9% q/q in Q1, below the +1.0% q/q rise expected.

Residential rents are rising with nationwide rents up +1.4% m/m after having increased by +2.4% in the previous month. Relative to a year ago, asking rents for Sydney houses are up +19.4% y/y and for Melbourne up +9.4% y/y.

Anthony Albanese was sworn as Australia’s 31<sup>st</sup> prime minister. Federal Labor is reportedly confident of securing enough seats to govern in its own right even though the election delivered an historically large crossbench.

S&P noted the change of government itself had no effect on Australia’s AAA rating, as long as the “fundamentals, such as our projected fiscal recovery, that support the rating remain sound”.

The Australian dollar rose +0.55%, finishing the month at US71.87 cents (from US71.48 cents the previous month).

## Credit Market

The global credit indices tightened over the month despite the ‘risk-off’ environment. The indices are back to their levels experienced in mid-2020:

| Index                      | May 2022 | April 2022 |
|----------------------------|----------|------------|
| CDX North American 5yr CDS | 79bp     | 81bp       |
| iTraxx Europe 5yr CDS      | 84bp     | 89bp       |
| iTraxx Australia 5yr CDS   | 95bp     | 97bp       |

Source: Markit



# Fixed Interest Review

## Benchmark Index Returns

| Index                                          | May 2022 | April 2022 |
|------------------------------------------------|----------|------------|
| Bloomberg AusBond Bank Bill Index (0+YR)       | +0.03%   | -0.02%     |
| Bloomberg AusBond Composite Bond Index (0+YR)  | -0.89%   | -1.49%     |
| Bloomberg AusBond Credit FRN Index (0+YR)      | -0.08%   | -0.05%     |
| Bloomberg AusBond Credit Index (0+YR)          | -0.58%   | -1.34%     |
| Bloomberg AusBond Treasury Index (0+YR)        | -1.00%   | -1.51%     |
| Bloomberg AusBond Inflation Gov't Index (0+YR) | -2.28%   | -1.60%     |

Source: Bloomberg

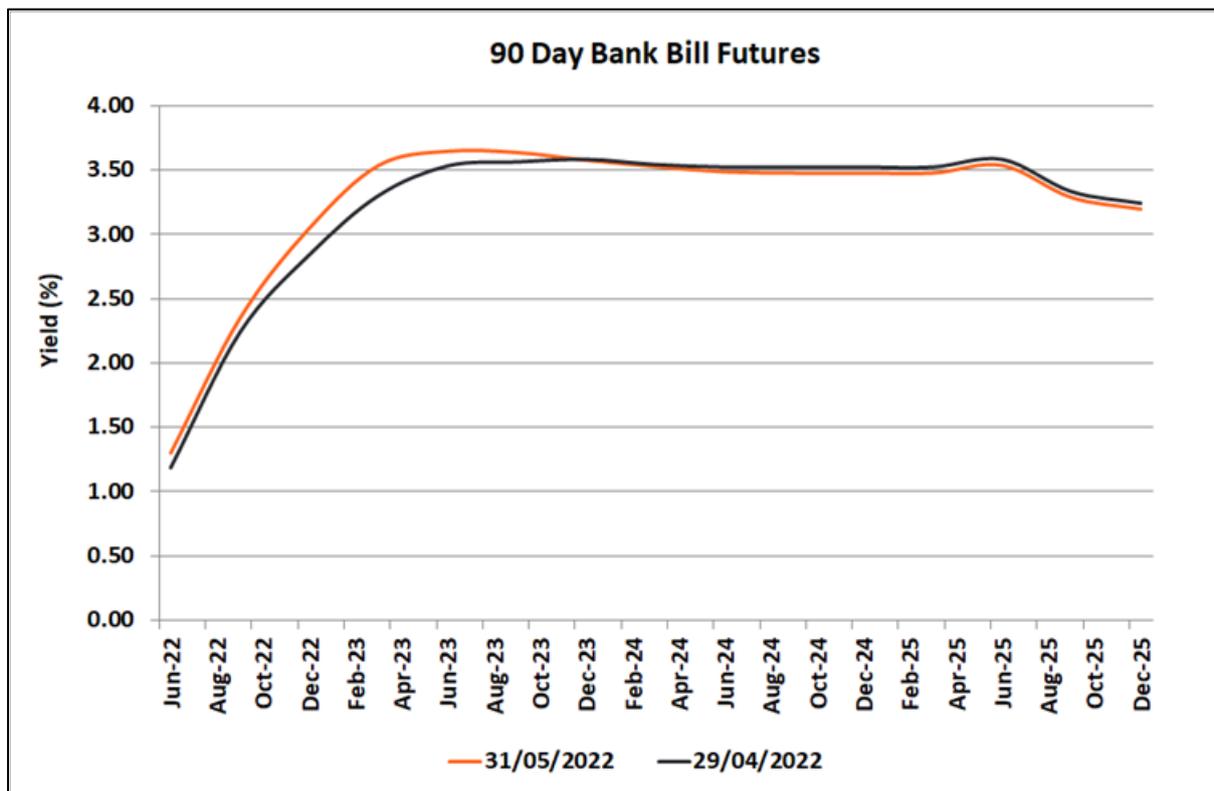
## Other Key Rates

| Index                            | May 2022    | April 2022  |
|----------------------------------|-------------|-------------|
| RBA Official Cash Rate           | 0.35%       | 0.10%       |
| 90 Day (3 month) BBSW Rate       | 1.18%       | 0.71%       |
| 3yr Australian Government Bonds  | 2.86%       | 2.71%       |
| 10yr Australian Government Bonds | 3.35%       | 3.12%       |
| US Fed Funds Rate                | 0.75%-1.00% | 0.25%-0.50% |
| 10yr US Treasury Bonds           | 2.85%       | 2.89%       |

Source: RBA, AFMA, US Department of Treasury

### 90 Day Bill Futures

Over May, bill futures rose sharply at the short-end of the curve as the market prepares itself for the RBA to hike rates aggressively after increasing rates for the first time in over a decade. At the longer-end of the curve, bill futures fell as the markets remain nervous about the pace of the rate hikes, factoring in the possibility of a recession:



Source: ASX

## Fixed Interest Outlook

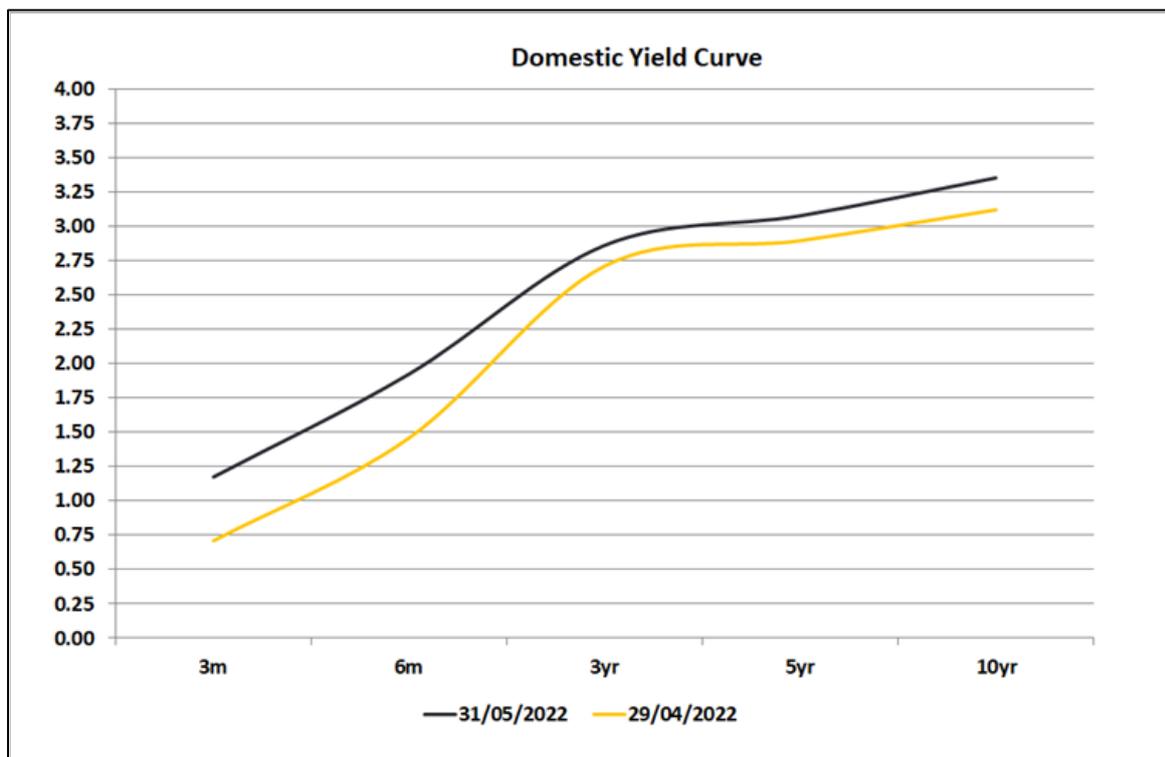
The US Fed meets again on June 15 and a 50bp Fed funds rate hike is all priced in, followed by another 50bp in the July meeting.

Domestically, the RBA's accompanying May Statement of Monetary Policy (SoMP) was broadly in line with the messaging from Governor Lowe previously suggesting *"further increases in interest rates will be necessary over the months ahead"* and of the cash rate lifting to around 2.50% over the next few years. The forecasts in the SoMP though highlights the risk that the RBA front loads its hiking cycle given core inflation is only forecast to get to within the 2-3% band by mid-2024 at +2.9% y/y, at which point wages growth is forecast to be running at +3.7% y/y.

The RBA Minutes from the May meeting contained two key insights:

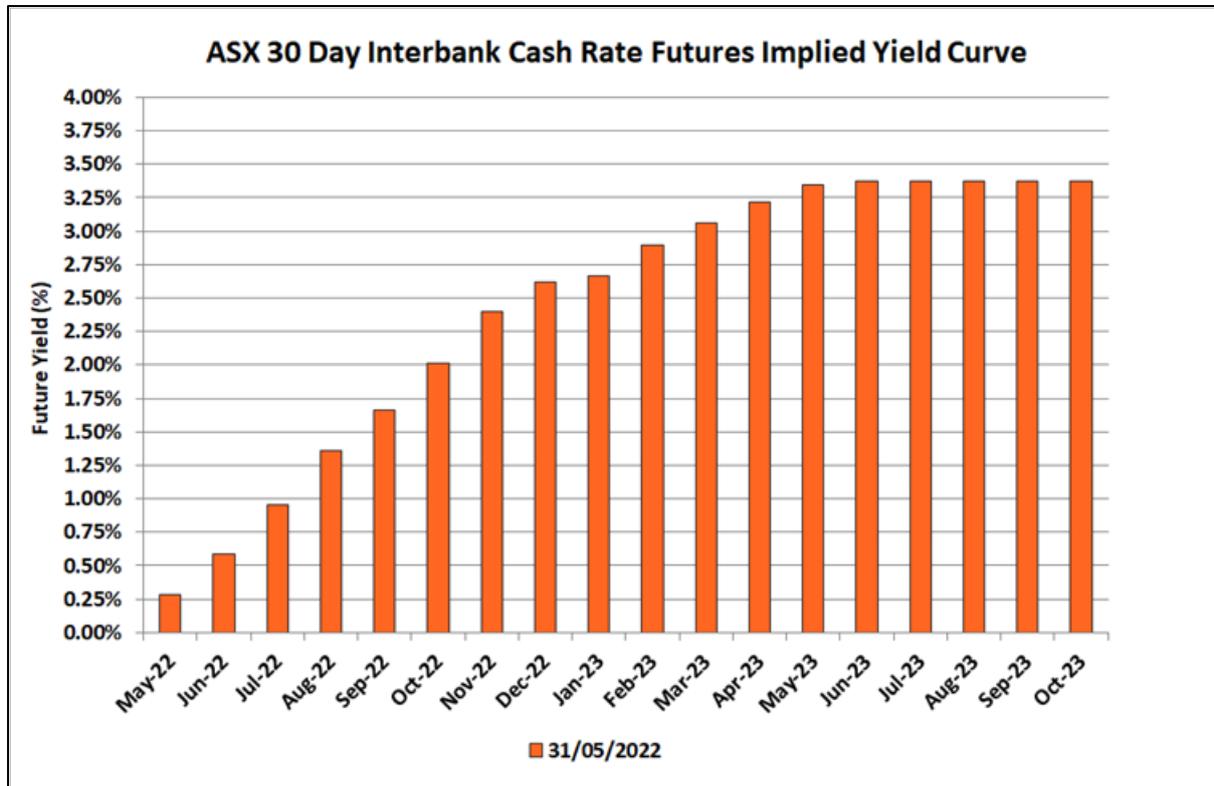
1. The RBA will most likely increase interest rates in June no matter what the WPI prints given *"...the recent evidence on wages growth from the Bank's liaison and business surveys was clear"*; and
2. The RBA is prepared to move in greater than 25bp increments if necessary, noting that May's decision to lift interest rates by 25bp reflected *"the historical practice of changing the cash rate in increments of at least 2bp"* and that *"an argument for an increase of 40bp could be made given the upside risks to inflation and the current very low level of interest rates"*.

The domestic bond market continues to suggest a prolonged low period of interest rates on a historical basis (10-year government bond yields still under 3½%). Over the month, yields rose around 23bp at the long-end of the curve:



Source: AFMA, ASX, RBA

Following the RBA’s rate rise in May, markets are currently pricing in around twelve additional rate rises over the next two years (up to 3.25%), against the RBA’s ‘neutral’ target of 2½%:



Source: ASX

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