



AGENDA FOR ORDINARY COUNCIL MEETING

23 May 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Collarenebri Club** on **23 May 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Please Note: Citizenship Ceremony commencing at 9:30am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

## Table of Contents

|                                                                                                 |    |
|-------------------------------------------------------------------------------------------------|----|
| 1. OPENING OF MEETING .....                                                                     | 6  |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS .....                                                  | 6  |
| 3. LEAVE OF ABSENCE .....                                                                       | 6  |
| 4. WELCOME TO VISITORS .....                                                                    | 6  |
| 5. PUBLIC FORUM PRESENTATIONS .....                                                             | 6  |
| 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS.....                                        | 7  |
| 7. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                | 8  |
| 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 APRIL 2017 .....                                | 8  |
| 8. REPORTS OF COMMITTEES/DELEGATES.....                                                         | 18 |
| 8.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 10 <sup>th</sup> MAY<br>2017 ..... | 18 |
| 9. MAYORAL MINUTES.....                                                                         | 22 |
| 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil .....                                          | 23 |
| 11. REPORTS FROM OFFICERS .....                                                                 | 24 |
| 11.1 GENERAL MANAGER.....                                                                       | 24 |
| 11.1.1 COUNCIL’S DECISION ACTION REPORT .....                                                   | 24 |
| 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW.....                                     | 33 |
| 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT..                             | 35 |
| 11.1.4 MONTHLY CALENDAR MAY-JULY 2017.....                                                      | 43 |
| 11.1.5 CODE OF PRACTICE –FIXED CCTV SYSTEM AND MOBILE CCTV TRAILER<br>SYSTEM.....               | 47 |
| 11.1.6 ECONOMIC DEVELOPMENT - MATTERS FOR INFORMATION ONLY .....                                | 49 |
| 11.1.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM<br>GENERAL MANAGER.....     | 52 |
| 11.2 CHIEF FINANCIAL OFFICER .....                                                              | 59 |
| 11.2.1 CASH ON HAND & INVESTMENT AS AT 30 <sup>TH</sup> APRIL 2017 .....                        | 59 |
| 11.2.2 MONTHLY OUTSTANDING RATES REPORT .....                                                   | 63 |
| 11.2.3 RESIVED INVESTMENT POLICY .....                                                          | 66 |
| 11.2.4 RELATED PARTY DISCLOSURE POLICY .....                                                    | 67 |
| 11.2.5 THIRD QUARTER OPERATIONAL PLAN 2016/2017 .....                                           | 69 |
| 11.2.6 BURREN JUCNTION HALL 355 COMMITTEE APPLICATIONS .....                                    | 70 |
| 11.2.7 COLLARENEBRI AGENCY.....                                                                 | 72 |
| 11.2.8 ADOPTION OF WALGETT SHIRE DISABILITY INCLUSION ACTION PLAN 2017-<br>2021.....            | 74 |

|                                                                                                                 |                                         |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| 11.2.9 REPORT FOR COUNCIL- COMMUNITY DEVELOPMENT<br>QUARTERLY REPORT JANURARY-MARCH 2017 .....                  | 76                                      |
| 11.2.10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM<br>CHIEF FINANCIAL OFFICER .....                | 84                                      |
| 11.3 DIRECTOR ENVIRONMENTAL SERVICES .....                                                                      | 85                                      |
| 11.3.1 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS .....                                                           | 85                                      |
| 11.3.2 WALGETT CBD MESH FAÇADE REMOVAL .....                                                                    | 88                                      |
| 11.3.3 DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE<br>APPLICATIONS .....                                  | 90                                      |
| 11.3.4 MATTERS FOR BRIEF MENTION FROM DIRECTOR ENVIRONMENTAL<br>SERVICES.....                                   | 94                                      |
| 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES .....                                                               | 95                                      |
| 11.4.1 MONTHLY RMCC WORKS REPORT .....                                                                          | 95                                      |
| 11.4.2 MONTHLY SERVICE PROGRESS REPORT.....                                                                     | 97                                      |
| 11.4.3 MONTHLY MAINTENANCE GRADING REPORT.....                                                                  | 99                                      |
| 11.4.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM<br>DIRECTOR ENGINEERING TECHNICAL SERVICES ..... | 106                                     |
| 12. QUESTIONS FOR THE NEXT MEETING .....                                                                        | 108                                     |
| 13. MOVE INTO CLOSED SESSION.....                                                                               | <b>Error! Bookmark not defined.</b>     |
| 14. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING ..                                                              | <b>Error! Bookmark not defined.</b>     |
| 14.1 GENERAL MANAGER.....                                                                                       | <b>Error! Bookmark not defined.</b>     |
| 14.1.1 LOCAL GOVERNMENT – WESTERN DIVISION GROUP OF COUNCILS –<br>STRATEGIC INITIATIVE .....                    | <b>Error! Bookmark not defined.</b>     |
| 14.2 CHIEF FINANCIAL OFFICER .....                                                                              | <b>Error! Bookmark not defined.</b>     |
| 14.2.1 PURCHASE PROPERTY FROM COLLESS - 20 PITT STREET WALGETT .....                                            | <b>Error!<br/>Bookmark not defined.</b> |
| 14.2.2 LEASE TO ROADS AND MARITIME SERVIES WALGETT MOTOR REGISTRY<br>.....                                      | <b>Error! Bookmark not defined.</b>     |
| 14.2.3 LIGHTNING RIDGE BORE BATHS.....                                                                          | <b>Error! Bookmark not defined.</b>     |
| 15. RETURN TO OPEN SESSION.....                                                                                 | <b>Error! Bookmark not defined.</b>     |
| 16. ADOPTION OF CLOSED SESSION REPORTS .....                                                                    | <b>Error! Bookmark not defined.</b>     |
| 17. CLOSE OF MEETING.....                                                                                       | <b>Error! Bookmark not defined.</b>     |

## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from Clr Cameron and Clr Taylor are accepted and a leave of absence granted.

**Moved:** Clr  
**Seconded:** Clr

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 APRIL 2017

| Minutes of Ordinary Council Meeting – 28 April 2017                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 28 April 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 28 April 2017



# **MINUTES FOR ORDINARY COUNCIL MEETING**

**28<sup>th</sup> April 2017**

**ADOPTED: 23 May 2017**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 28<sup>th</sup> APRIL 2017 AT 10:10 AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr L Walford  
 Clr G Murray  
 Clr K Smith  
 Clr R Turnbull  
 Clr T Cameron  
 Clr M Taylor  
 Don Ramsland (General Manager)  
 Jess McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Leave of Absence**

**Resolved:**

That the leave of absence received from Clr Keir and Clr Martinez are accepted and a leave of absence granted.

**Moved: Clr Cameron**

**Seconded: Clr Murray**

**CARRIED**

**Public Forum**

Mr Jeff shanks Council's auditor from Luka Group discussed the changes being implemented by the Auditor General.

*The meeting adjourned for morning tea at 10:58am*

*The meeting resumed at 11:15am*

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason                |
|------------------|----------|-------------------------|-----------------------|
| Turnbull         | 11.4.2   | Pec                     | Related field of work |

**Confirmation of Minutes**

**Minutes of Ordinary Council Meeting – 28 March 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 28 March 2017, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Turnbull**

**Seconded: Clr Cameron**

**CARRIED**

**Minutes of the OROC Meeting – 10<sup>th</sup> March 2017**

**Resolved:**

That the minutes of the OROC meeting held 10<sup>th</sup> March 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Walford**  
**Seconded: Clr Taylor**  
**CARRIED**

**Minutes of the Local Area Traffic Committee Meeting – 6<sup>th</sup> April 2017**

**Resolved:**

That the minutes of the Local Area Traffic Committee meeting held 6<sup>th</sup> April 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Turnbull**  
**Seconded: Clr Taylor**  
**CARRIED**

**Notice of Motion – Clr Bill Murray**

**Resolved:**

Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire.

**Moved: Clr Walford**  
**Seconded: Clr Murray**  
**CARRIED**

**Council's Decision Action Report**

**Resolved:**

That the Resolution Register for April 2017 be received and noted.

**Moved: Clr Turnbull**  
**Seconded: Clr Cameron**  
**CARRIED**

**Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 11-14 from the Local Government NSW be received and noted.

**Moved: Clr Cameron**

**Seconded: Clr Smith**

**CARRIED**

**Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 17-04 to 17-05 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved: Clr Murray**

**Seconded: Clr Turnbull**

**CARRIED**

**Monthly Calendar April- June 2017**

**Resolved:**

That Council receive and note the regular monthly calendar for the period April- May 2017.

**Moved: Clr Smith**

**Seconded: Clr Cameron**

**CARRIED**

**Policy Review – Motor Vehicle Policy and Procedures**

**Resolved:**

That the revised Motor Vehicle Policy & Procedure is received, noted and adopted.

**Moved: Clr Cameron**

**Seconded: Clr Walford**

**CARRIED**

**Matters for Brief Mention or Information Only – April 2017**

**Resolved:**

That the following matters listed for brief mention or information only be received and noted.

**Moved: Clr Murray**

**Seconded: Clr Cameron**

**CARRIED**

**Cash and Investment Report as at 31<sup>st</sup> March 2017**

**Resolved:**

That the Investment report as at 31<sup>st</sup> March 2017 be received and noted.

**Moved:** Clr Turnbull  
**Seconded:** Clr Murray  
**CARRIED**

**Monthly Outstanding Rates Report – March 2017**

**Resolved:**

That the March 2017 outstanding rates report be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Taylor  
**CARRIED**

**Quarterly budget review statement 31<sup>st</sup> March 2017**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31st March 2017 as tabled.

**Moved:** Clr Smith  
**Seconded:** Clr Turnbull  
**CARRIED**

**Collarenebri “Collarindabri” 150 Years 2017 Committee**

**Resolved:**

That Council make an allocation of \$6,500 in the 2017/2018 budget to assist the Collarenebri “Collarindabri” 150 Years 2017 Committee.

**Moved:** Clr Turnbull  
**Seconded:** Clr Walford  
**CARRIED**

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Resolved:**

That the Matters Generally for brief mention or Information Only from the Chief Financial Officer be received and noted.

**Moved:** Clr Murray  
**Seconded:** Clr Smith  
**CARRIED**

**2017 Dick Colless Memorial Scholarship Awards**

**Resolved:**

That Council adopt the following recommendations for the awarding of the 2017 Dick Colless Memorial Scholarships:

|                     |                                                                                              |
|---------------------|----------------------------------------------------------------------------------------------|
| Joshua Hay-McKenzie | \$1500 (Construction, Plumbing and services training package / Certificate III in Carpentry) |
| Thomas Rummery      | \$2500 (Bachelor of Science in Agriculture)                                                  |
| Vanessa Marsh       | \$2000 (Bachelor of Laws)                                                                    |
| Prudence Fleming    | \$2000 (Bachelor of Nursing)                                                                 |
| Sidney Pye          | \$2000 (Bachelor of Medicine)                                                                |
| Isobel Pye          | \$1500 (Bachelor of Medicine)                                                                |
| Darryl Ferguson     | \$300 (Certificate III in Tourism)                                                           |

and an appropriate presentation ceremony be arranged to co-incide with university vacations

**Moved: Clr Murray**

**Seconded: Clr Smith**

**CARRIED**

**Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved: Clr Taylor**

**Seconded: Clr Turnbull**

**CARRIED**

**Monthly RMCC works Report from Acting Director Engineering / Technical Services – March 2017**

**Resolved:**

That Council receive and note the monthly RMCC works report for March 2017.

**Moved: Clr Murray**

**Seconded: Clr Walford**

**CARRIED**

*Clr Turnbull left to the meeting room at 12:50pm*

**Monthly Progress report from Acting Director Engineering Technical Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for March 2017.

**Moved:** Clr Murray  
**Seconded:** Clr Walford  
**CARRIED**

*Clr Turnbull returned to the meeting room at 12:53pm*

**Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for March 2017.

**Moved:** Clr Smith  
**Seconded:** Clr Walford  
**CARRIED**

**Economic Analysis of Realignment of Ridge Road**

**Resolved:**

That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).

That Council consult with affected landholders with regards to Option 4.

This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.

**Moved:** Clr Turnbull  
**Seconded:** Clr Smith  
**CARRIED**

**QUESTIONS FOR THE NEXT MEETING**

**Clr Woodcock**

Q1: Can Council provide a report on the Grawin Bore in relation of the pipeline?

**Clr Taylor**

Q1: Can we be advised as to what stage we are at with the Cumborah and Grawin bore, is it serviceable or not, if not why? What's the hold up?

Q2: Can the road/street entry to Khans Lightning Ridge be checked, road is breaking up, needs intervention

Q3: Flags: on important days can we have a decent presentation of National flags?

Q4: Did the school principal receive any compensation for the loss of his garden following the Council stuff up with his water meter replacement?

Q5: Where are we up to with recording of Council meetings?

**Clr Turnbull**

Q1: When are the graders starting on zone 3 roads? As they were meant to be already started. Already been one accident don't want anymore.

Q2: What is happening with the bypass for heavy vehicle in Lightning Ridge? Has Council heard any more about holes underground?

**Clr Murray**

Q1: IGA – speak to owners regarding food stock running out on shelves and dirt under the shelving.

Q2: Service Station in the main street – security fence required

Q3: David Lane – 21 years of service – can a presentation be organised?

Q4: RMS shop in Walgett - Can WSC push to open the business 3 days a week at least a month before harvest?

**Move into Closed Session at 1:20pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:           Clr Murray**  
**Seconded:      Clr Turnbull**  
**CARRIED**

**New Lightning Ridge Visitor Information Centre – call for EOs – concept and design**

**Resolved:**

That Council form a small committee to select a suitable consultant to assist with the preparation of a funding application for a new visitor Information centre at Lightning Ridge.

**Moved:           Clr Smith**  
**Seconded:      Clr Cameron**  
**CARRIED**

**Tender For Restoration of Colless Grandstand at Walgett Showground**

**Resolved:**

That Council using the “Open Tendering” method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.

**Moved:       Clr Murray**  
**Seconded:   Clr Cameron**  
**CARRIED**

**Return to Open Session at 1:23pm**

**Resolved:**

That Council return to open session.

**Moved:       Clr Murray**  
**Seconded:   Clr Walford**  
**CARRIED**

**Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.  
- New Lightning Ridge Visitor Information Centre – call for EOIs – concept and design  
- Tender For Restoration of Colless Grandstand at Walgett Showground

**Moved:       Clr Taylor**  
**Seconded:   Clr Turnbull**  
**CARRIED**

**Close of Meeting**

The meeting closed at 1:25pm

To be confirmed at the meeting of Council to be held on 23 May 2017.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 10<sup>th</sup> MAY 2017

| Minutes of the Local Area Traffic Committee Meeting – 10 <sup>th</sup> May 2017                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 10<sup>th</sup> May 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below

## MINUTES

**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL PLANT COMMITTEE  
HELD IN THE WALGETT SHIRE COUNCIL CHAMBERS ON WEDNESDAY 10<sup>TH</sup> MAY 2017**

### **PRESENT**

Mr Don Ramsland (General Manager)  
Mr Ian Woodcock (Mayor)  
Mr Rob Turnbull (Councillor)  
Mr Bill Murray (Councillor)  
Mr Michael Taylor (Councillor)  
Mr Sylvester Otieno (Director Engineering and Technical Services)  
Mr Greg Leersen (Fleet Superintendent)  
Ali Colless (Administrative Services)  
Bronte Kerr (Executive Assistant)

### **Welcome**

The Director Engineering/Technical Services, Sylvester Otieno welcomed everyone to the meeting.

### **Apologies**

| <b>2 Apologies</b>                            |
|-----------------------------------------------|
| <b>Resolved:</b><br><br>No apologies received |
| <b>Moved:</b><br><b>Seconded:</b>             |
| <b>CARRIED</b>                                |

| <b>3 Minutes 7<sup>th</sup> March 2017</b>                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br><br>That the minutes of the Plan Committee Meeting held 7 <sup>th</sup> March 2017, have been circulated and be confirmed as a true and accurate record of that meeting. |
| <b>Moved: Ian Woodcock</b><br><b>Seconded: Michael Taylor</b>                                                                                                                                |
| <b>CARRIED</b>                                                                                                                                                                               |

#### **4. Business**

| <b>4.1 Plant Insurance Claims</b>                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the General Manager's Report be received and noted and Council endorse the action being taken with regards to the monitoring of insurance claims and other vehicle damage.</p> <p><b>Moved: Rob Turnbull</b><br/><b>Seconded: Ian Woodcock</b></p> <p><b>CARRIED</b></p> |

| <b>4.2 Supply &amp; Delivery of Street Sweeper – Hino Scarab FG 1628</b>                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Plant Committee accept the tender of ROSEMECH ADELAIDE in the amount of \$356,064 ex GST for the supply &amp; delivery of Hino Scarab FG 1628 Street Sweeper subject to clarifying after sales service ability for Hino vehicle.</p> <p><b>Moved: Ian Woodcock</b><br/><b>Seconded: Bill Murray</b></p> <p><b>CARRIED</b></p> |

Don Ramsland declared a non-pecuniary interest and left the meeting room at 3:00pm

| <b>4.3 Supply &amp; Delivery of Caterpillar 12M Grader</b>                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Plant Committee accepts the tender of WESTRAC in the amount of \$242,000 ex GST for the supply &amp; delivery of Caterpillar 12M Grader.</p> <p><b>Moved: Ian Woodcock</b><br/><b>Seconded: Bill Murray</b></p> |

Don Ramsland returned to the meeting room at 3:05pm

| <b>4.4 Camping Accommodation</b>                                                                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That delegated authority be given to the General Manager to purchase Atco huts/donga type accommodation at auction once any industrial, productivity or efficiency issues and staff camping agreement have been addressed.</p> <p><b>Moved: Bill Murray</b><br/><b>Seconded: Michael Taylor</b></p> |

## **5. General Business**

| <b>5.1 Road Reclaimer &amp; Lime Spreader</b>                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The Plant Committee designates the General Manager authority to investigate and negotiate a price on a Lime Spreader and also obtain prices for a road Reclaimer / Pully machine.</p> <p><b>Moved: Ian Woodcock</b><br/><b>Seconded: Michael Taylor</b></p> <p><b>CARRIED</b></p> |

| <b>5.2 2017/2018 Plant Purchases</b>                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That a detailed list of plant purchases for 2017/2018 be submitted for consideration at the next Plant Committee Meeting.</p> <p><b>Moved: Rob Turnbull</b><br/><b>Seconded: Ian Woodcock</b></p> <p><b>CARRIED</b></p> |

## **Close of Meeting**

*The meeting closed: 3:50pm*

*Next meeting to be held: 6<sup>th</sup> June 2017 at 2:30pm*

## 9. MAYORAL MINUTES

Report to be tabled

| <b>Mayoral Report</b>                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register for May 2017 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Department</b>       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                               | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMa, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from                       | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.<br>31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                      |                                                                                                                                                                                                                                                                                                                                                 |                                     |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|          |           | Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                      |                                                                                                                                                                                                                                                                                                                                                 |                                     |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                              | Director<br>Engineering/Technical<br>Services        | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council. |                                     |
| 22.09.15 | 8/2015/33 | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                            | Chief Financial Officer                              | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.<br>19.7.16 CFO to review arrangement                                                                                                                                               |                                     |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                              | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility                                                                                                                                                                                                                                                                    |                                     |
| 24.04.16 | 28/2016/3 | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                  | Director Environmental<br>Services                   | Public exhibition of the Planning Proposal has been completed. Minor amendments have been made following public submissions, and these are to be considered at the March 2017 meeting.                                                                                                                                                          |                                     |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental<br>Services                   | GHD and Council's Town Planner have prepared a draft Planning Proposal, which is to be reviewed by DOPE April 2017. The finalised proposal cannot be submitted until the housekeeping Planning Proposal is gazetted.                                                                                                                            | This matter is currently in action. |
| 31.05.16 | 4/2016/29 | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir                                                                                                                                                     | Director Environmental<br>Services                   | This matter requires further action and enforcement in 2017. Council staff to decide how to proceed and what enforcement action may be required.                                                                                                                                                                                                |                                     |
| 28.06.16 | 2/2016/6  | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.                                                                                                                                                                                                                                                                                                                                                                                             | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Quotes for feasibility Study will be called for at the end of October<br>2.11.16 Quotes have been called for                                                                                                                                                                                                                           |                                     |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                                                                                                                                                                                                                  |             |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                            | General Manager                         | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017                                                                                                                                                           |             |
| 28.06.16 | 23/2016/6  | 1. Note the grant applications and quotes from Diane Kelly.<br>2. Reimburse \$3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.<br>Moved: Clr Keir<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                            | Director of Environmental Services      | Council resolved to refuse the applications February 2017.                                                                                                                                                                       |             |
| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced. | General Manager                         | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103<br>18.4.17 Councils bid for SR103 on short list for funding                                                                                 |             |
| 26.07.16 | 22/2016/8  | a) That Council receive the Chief Financial Officers report.<br>b) The Chief Financial Officer arrange for valuations of the three (3) properties:<br>46 Euroka Street Walgett<br>32 Namoi Street Walgett<br>45 Pitt Street Walgett;<br>c) Council engage a local auctioneer and proceed to auction all three (3) properties.<br>d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.                                                          | Chief Financial Officer                 | 20.10.16 Awaiting valuator report from local valuer<br>10.02.17 auction process underway<br>18.4.17 45 Pitt & 46 Euroka Street withdrawn from sale as premises required for new staff. Auction 32 Namoi to proceed for June 2017 | In progress |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                   | Director of Environmental Services      | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.                                                  |             |
| 27.09.16 | 10/2016/32 | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                         | 31.1.17 to be put before meeting to be arranged                                                                                                                                                                                  |             |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                 | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.                                                                                                                          |             |
| 25.10.16 | 11/2016/22 | 1. Note the letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning.<br>2. Note the letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel.<br>3. Select new nominees for the Western Region Joint Regional Planning panel in line with published guidelines.                                                                                                                                                                                                                              | Director Environmental Services         | 2.11.16 Jessica McDonald, Matt Clarkson & Andrew Wilson Nominated. Letter to JRPP to confirm this.                                                                                                                               |             |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering/Technical Services |                                                                                                                                                                                                                                  |             |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |                                                                                                                                                                                                                                                                      |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                    |                                                                                                                                                                                                                                                                      |  |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                    | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting                                                                                                                                                                                         |  |
| 22.11.16 | 12/2016/24 | 1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.<br>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.<br>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.<br>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.<br>Moved: Clr Walford<br>Seconded: Clr Murray                                                                                                                                                                                                                   | Director of Environmental Services | A detailed report will be presented to the March 2017 meeting outlining a concept plans and all costings.                                                                                                                                                            |  |
| 13.12.16 | 13/2016/07 | That Council:<br>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.<br>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.<br>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing<br>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.<br>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.<br>6. Consider conducting a community survey to gauge community support for the stand alone council approach.<br>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative. | General Manager                    | Council's Submission submitted to OLG 16 December 2017<br>30.01.17 arranging meeting with New minister of LG<br>28.3.17 FWI concept now uncertain to proceed<br>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference |  |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Environmental Service     | RFQ has been drafted and is with GM for approval.<br>24.03.2017 the RFQ will be advertised at the begin of April 2017                                                                                                                                                |  |
| 14.02.17 | 1/2017/15  | (a) That the Chief Financial Officers report be received.<br>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.<br>(c) The loan be repaid over five (5) years as follows; 9th January 2018 - \$10,000, 9th January 2019 - \$10,000, 9th January 2020 - \$10,000, 9th January                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Chief Financial Officer            | 18.4.17 No acknowledgement of Council request for CFO to be given position on Board.                                                                                                                                                                                 |  |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                                                                                                                |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | <p>2021 - \$10,000, 9th January 2022 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a board member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> |                                         |                                                                                                                                |  |
| 14.02.17 | 1/2017/20 | <p>1. That the Chief Financial Officer report be received.</p> <p>2. That Council formally agree to the creation of the Burren Junction Hall 355 Committee</p> <p>3. That Council invite interested organisations to nominate representatives and also call for expressions of interest from people who are interested in being members of that Committee and then select people for the Committee from those expressions of interest</p>                                                                              | Chief Financial Officer                 | 18.4.17 Four (4) nominations received as at 13.4.2017. CFO to report to May Council meeting, awaiting additional applications. |  |
| 14.02.17 | 1/2017/24 | <p>1. That the Chief financial Officers report be received.</p> <p>2. That Council transfer \$15,000 from the asset reserve.</p> <p>3. The Chief Financial Officer call for expressions of interest for the construction of the toilet facility at "Len Cran Park" Lightning Ridge.</p>                                                                                                                                                                                                                                | Chief Financial Officer                 | 18.4.17 March Quarterly Budget Review                                                                                          |  |
| 14.02.17 | 1/2017/25 | <p>1. That the Chief financial Officers report be received.</p> <p>2. That Council transfer the net vote of \$25,000 from the Burren junction Playground to Len Cran Park Lightning Ridge for a shade structure.</p> <p>3. Similar shade structures be investigated for Apex Park, Grey Park and Collarenebri Park</p>                                                                                                                                                                                                 | Chief Financial Officer                 | 18.4.17 March Quarterly Budget Review. Waiting on quotations for shade shelters.                                               |  |
| 14.02.17 | 1/2017/26 | <p>1. That Council engage a structural engineer firm to assess the bore bath and amenities building and provide Council with a full report and scope of works for repair of the bore bath and amenities building</p> <p>2. And the cost associated is charged directly to the bore bath maintenance/operation budget allocation.</p>                                                                                                                                                                                   | Chief Financial Officer                 | 18.4.17 Engineer has completed assessment at bore baths, awaiting report                                                       |  |
| 14.02.17 | 1/2017/37 | That because of his experience with local conditions Council accept the tender for the RFT 16/021 Lightning Ridge Airport Upgrade - Fence submitted by Danny Drew for the amount of \$237,000.00 excluding GST subject to further clarification of his approach to the work, estimated completion time and quality of materials to be used and if not acceptable tender be awarded to JSB Fencing and Machinery Hire subject to similar clarifications                                                                 | Director Engineering/Technical Services |                                                                                                                                |  |
| 14.02.17 | 1/2017/38 | That Council accept the higher tender for RFT17/015 from Saunders Electrics in the sum of \$469,430 in accordance with the specifications forming part of the tender document. This acceptance is subject to satisfactory reference, financial checks and clarification of technical issues and product quality and value and if not acceptable tender be awarded to Standard Energy T/A LRE Services also subject to the same clarification and note that the lowest tender lacked required experience.               | Director Engineering/Technical Services |                                                                                                                                |  |
| 14.02.17 | 1/2017/39 | That Council accept the slightly higher tender for the RFT 17/017 Grawin Opal Fields Bore- Pump Station & Associated Works submitted by Darling Irrigation for the amount of \$137,108.00 excluding GST subject to a background check as the tender includes a provision for rock excavation.                                                                                                                                                                                                                          | Director Engineering/Technical Services |                                                                                                                                |  |
| 28.03.17 | 1/2017/11 | <p>Lightning Ridge Easter Festival – Funding Request</p> <p>1. For Council's consideration</p> <p>2. That a contribution of \$2,000 be made available towards the cost of providing portaloos at the 2017 Lightning Ridge Easter Festival</p> <p>3. Council investigate the costs associated with second hand mobile toilets and make provision in the 17/18 budget for the purchase of this asset.</p>                                                                                                                | General Manager                         | 12.4.17 letter sent to festival committee awaiting invoice                                                                     |  |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                                                                        |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------|--|
| 28.03.17 | 1/2017/13 | That the Mayor and General Manager attend the 2017 National General Assembly of Local Government in Canberra 18-21 June 2017 and expenses be paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                         | 12.4.17 registration pending                                                           |  |
| 28.03.17 | 1/2017/18 | Walgett CCTV System and Mobile Trailer – Code of Practice<br>1. Adopt the Code of Practice – CCTV System and Mobile Trailer – in principle and place it on public exhibition for a period of twenty eight (28) and invite submissions from community organisations, local businesses, specific groups and individual members of the public.<br>2. A Memorandum of Understanding in relation to the CCTV System and Mobile Trailer be entered into both by Walgett Shire Council and the NSW Police Force outlining the respective roles of both parties. The Memorandum of Understanding and any variations to it are to be approved by both the Mayor and General Manager.<br>3. During the public exhibition period consult with community organisations, local businesses, specific groups and individual members of the public.<br>4. Monitor the CCTV System and Mobile Trailer and periodically evaluate its effectiveness | General Manager                         | 12.4.17 CCTV policy advertised and submissions invited on Council website              |  |
| 28.03.17 | 1/2017/19 | Lightning Ridge Improvement and Beautification Section 355 Committee<br>1. That the General Manager's report be received and noted.<br>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.<br>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest                                                                                                                                                                                                                                                                                                                                                              | General Manager                         | 12.4.17 Meeting of committee to be held may to finalise membership and works programme |  |
| 28.03.17 | 1/2017/20 | Walgett and Collarenebri Swimming Pool Management<br>That Council invite tenders for the management of the Walgett and Collarenebri Swimming Pools for 3-5 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chief Financial Officer                 | 18.4.17 To be progressed May 2017                                                      |  |
| 28.03.17 | 1/2017/23 | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 | 18.4.17 In Progress                                                                    |  |
| 28.03.17 | 1/2017/26 | That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:<br>1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.<br>2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Environmental Service          |                                                                                        |  |
| 28.03.17 | 1/2017/27 | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service          |                                                                                        |  |
| 28.03.17 | 1/2017/28 | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service          |                                                                                        |  |
| 28.03.17 | 1/2017/34 | Request from Community Members to have Greater Lengths of the Mercadool Road Gravel Sheeted<br>That Council meet with community members from the Mercadool Road to discuss their request for accelerated graveling of the Road and see what                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services |                                                                                        |  |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |  |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|--|
|          |           | approaches could be taken through selective grading and self-help.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |  |  |
| 28.03.17 | 1/2017/37 | 1. That Council accepts the tender for RFT16/001 from Murray Constructions in the sum of \$2,198,306.00 incl GST in accordance with the specifications forming part of the tender document.<br>2. Council Investigate transferring the remainder of the funds to either Goangra or Hollywood bridges based on an economic benefit study.                                                                                                                                                                                                                                                                      | Director<br>Engineering/Technical<br>Services |  |  |
| 28.04.17 | 3//2017/5 | Resolved:<br><br>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                      | General Manager                               |  |  |
| 28.04.17 | 3/2017/22 | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4. This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | Director<br>Engineering/Technical<br>Services |  |  |
| 28.04.17 | 3/2017/24 | That Council form a small committee to select a suitable consultant to assist with the preparation of a funding application for a new visitor Information centre at Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                               |  |  |
| 28.04.17 | 3/2017/25 | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                       |  |  |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

### **Summary:**

Copies of weekly circulars numbers 15-18 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 15

- Item 4: Local Government Week 2017 – Discovery, Diversity, Democracy
- Item 8: NSW Local Government General Manager Remuneration Report Now available
- Item 10: Applications open for the museums and galleries NSW Gallery grants Scheme
- Item 11: Create NSW Launches New Arts and Cultural Development Program
- Item 15: Road User Charging Seminar
- Item 16: Water Resource Planning Stakeholder consultation

#### Issue 16

- Item 5: LGNSW annual good governance forum
- Item 6: \$200,000 investing in women funding program – applications open
- Item 8: Grants to reduce violence against women in CALD communities
- Item 15: Councillors and Mayoral fees, and the categorisation of Councils
- Item 18: Free registration opportunity for Councillor's for 2017 NSW Local Roads Congress – Making our roads work
- Item 19: LGNSW Courses to develop new thinking
- Item 21: Effective communication in the workplace – free webinar
- Item 22: LGNSW writing courses in June 2017

#### Issue 17

- Item 2: LGNSW Cost shifting survey for 15/16 financial year
- Item 5: Travelling stock reserves review
- Item 6: Local Government Heavy Vehicle Forum – Grafton
- Item 7: Development of New road safety plan 2021 – stakeholder input invited
- Item 8: Save the Date – Local Government roundtable on affordable housing
- Item 12: New navigator Men's Development Program – Special offer

#### Issue 18

- Item 3: The stolen generations – unfinished business report
- Item 8: Public consultation opened on land management and biodiversity conservation reforms regulations
- Item 9: Federal budget 17/18
- Item 10: IPART decision on special rate variation applications announced
- Item 11: Australian Taxation office webinar on new taxable payments reporting for Councils
- Item 15: Effective communication in the workplace – free webinar

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

**Weekly's received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 15-18 from the Local Government NSW be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

Copies of circular received Circular No 17-06 to17-08 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

10 May 2017- 17-08 2017/18 Determination of the Local Government Remuneration Tribunal

09 May 2017- 17-07 Update to Integrated Planning and Reporting Manual – request for feedback

04 May 2017- 17-06 Commencement of Phase 1 Amendments – An Overview

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Circulars Received From the NSW Office of Local Government**

**Recommendation:**

That the information contained in the following Departmental circulars No 17-06 to 17-08 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars

17-06

17-07

17-08



|                             |                                                                                                                                                                                                                                                             |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-06 / 4 May 2017 / A538210                                                                                                                                                                                                                    |
| <b>Previous Circulars</b>   | 16-30 Local Government Amendment (Governance and Planning) Act<br>16-35 More Phase 1 amendments to the Local Government Act commenced by proclamation<br>16-51 Further Phase 1 amendments to the Local Government Act commence and amending regulation made |
| <b>Who should read this</b> | General Managers / Council Governance Staff                                                                                                                                                                                                                 |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100                                                                                                                                                                                                                      |
| <b>Action required</b>      | Information                                                                                                                                                                                                                                                 |

### Commencement of Phase 1 Amendments – An Overview

#### What's new or changing

The Office of Local Government has received questions about the commencement dates of amendments to the *Local Government Act 1993* made by the *Local Government Amendment (Governance and Planning) Act 2016* (the Phase 1 Amendments).

#### What this will mean for your council

A table outlining the commencement date for each of the Phase 1 amendments is attached to this circular. The table also identifies those provisions that are yet to commence.

#### Key points

- The previous circulars referred to above provide further details of amendments that have already commenced.
- Some provisions have not yet commenced, in order to allow for consultation and the development of supporting regulatory frameworks. The consultation process for many of these has commenced and the supporting regulatory frameworks are currently under development.
- Councils will be advised by circular when these provisions are being commenced and will be given sufficient notice to allow them to implement and comply with new requirements.

#### Where to go for further information

- For further information, contact the Office's Council Governance Team on 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Tim Hurst**  
Acting Chief Executive

**ATTACHMENT TO CIRCULAR**

**Commencement of Phase 1 Amendments – An Overview**

|                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Commenced on 30 August 2016</b>                                                                                                                                                                                                                                                                                                |
| <b>GOVERNING BODY</b>                                                                                                                                                                                                                                                                                                             |
| <p><b>Mayoral term</b></p> <ul style="list-style-type: none"> <li>The mayoral term for councillor-elected mayors has increased to two years (from one year) (s230)</li> </ul>                                                                                                                                                     |
| <p><b>Councillor oath or affirmation of office</b></p> <ul style="list-style-type: none"> <li>Councillors, including mayors, must take an oath or affirmation of office before commencing their duties (s233A)</li> </ul>                                                                                                         |
| <p><b>Councillor expenses and facilities policy</b></p> <ul style="list-style-type: none"> <li>Policies must be adopted within 12 months of the commencement of the new council term, instead of annually (s252)</li> <li>Copies of the policy are no longer required to be provided to the Office of Local Government</li> </ul> |
| <p><b>Councillor fee increases</b></p> <ul style="list-style-type: none"> <li>Clarification that the State wages policy (currently limiting councillors' fee increases to 2.5%) does not apply to determinations by the Local Government Remuneration Tribunal that change a council's fee category (s242A)</li> </ul>            |
| <p><b>Organisation structure</b></p> <ul style="list-style-type: none"> <li>The council is to determine the organisation structure for the senior staff level in consultation with the general manager, with the general manager to determine the balance of the organisation structure (s332)</li> </ul>                         |
| <b>ELECTIONS</b>                                                                                                                                                                                                                                                                                                                  |
| <p><b>Casual vacancies</b></p> <ul style="list-style-type: none"> <li>Casual vacancies may only be filled by a countback election once a date to do so has been prescribed by regulation (s291A)</li> <li>A date has not yet been prescribed</li> </ul>                                                                           |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Commenced on 23 September 2016</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>LOCAL GOVERNMENT PRINCIPLES AND COUNCIL ROLES AND FUNCTIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p><b>New purposes and principles</b> (ss7-8C)</p> <ul style="list-style-type: none"> <li>• General principles</li> <li>• Decision making principles</li> <li>• Integrated planning and reporting principles</li> <li>• Community participation principle</li> <li>• Sound financial management principles</li> </ul>                                                                                                                                                                                           |
| <p><b>New roles</b></p> <ul style="list-style-type: none"> <li>• Governing bodies (s223)</li> <li>• Mayors (s226)</li> <li>• Councillors (s232)</li> <li>• Administrators (s258)</li> </ul>                                                                                                                                                                                                                                                                                                                     |
| <p><b>New functions</b></p> <ul style="list-style-type: none"> <li>• General manager (s335)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>DELEGATION OF TENDERS AND FINANCIAL ASSISTANCE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p>Councils may now delegate:</p> <ul style="list-style-type: none"> <li>• Acceptance of tenders, except for services currently provided by council staff (s377(1)(i))</li> <li>• Payment of financial assistance as part of a program specified in the council's operational plan that is not more than 5% of the council's rates income and that applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area (s377(1A))</li> </ul> |
| <b>GOVERNING BODY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Mayoral term</b></p> <ul style="list-style-type: none"> <li>• A mayor elected by councillors ceases to be mayor once that person ceases to hold office as a councillor (s234)</li> </ul>                                                                                                                                                                                                                                                                                                                  |
| <b>Commenced on 1 October 2016</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>AUDIT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p><b>External auditor</b></p> <ul style="list-style-type: none"> <li>• The Auditor-General is appointed as the external auditor for all councils from the 2016-17 financial year (s422)</li> </ul>                                                                                                                                                                                                                                                                                                             |
| <p><b>Performance audits</b></p> <ul style="list-style-type: none"> <li>• The Auditor-General may conduct performance audits of all or any activities of one or more councils to determine whether the councils are carrying out those activities effectively, economically and efficiently and in compliance with relevant laws (s421B)</li> </ul>                                                                                                                                                             |

|                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Commenced on 25 November 2016</b>                                                                                                                                                                                  |
| <b>FINANCIAL CONTROLLER</b>                                                                                                                                                                                           |
| <ul style="list-style-type: none"> <li>The Minister may appoint a financial controller to a council in association with a performance improvement order and after considering prescribed criteria (s438HB)</li> </ul> |

|                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Yet to commence (consultation either commenced or soon to commence)</b>                                                                                                                                                                                                                     |
| <b>INTEGRATED PLANNING AND REPORTING (IP&amp;R)</b>                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>Streamlined IP&amp;R requirements</li> </ul>                                                                                                                                                                                                            |
| <b>GOVERNANCE</b>                                                                                                                                                                                                                                                                              |
| <b>Induction and professional development for mayors and councillors</b>                                                                                                                                                                                                                       |
| <ul style="list-style-type: none"> <li>New requirements for the provision of, and reporting on, induction and ongoing professional development programs for mayors and councillors</li> </ul>                                                                                                  |
| <b>Model Code of Conduct and Procedures</b>                                                                                                                                                                                                                                                    |
| <ul style="list-style-type: none"> <li>Consolidation of the pecuniary interest provisions into the Model Code of Conduct for Local Councils in NSW</li> </ul>                                                                                                                                  |
| <b>Model Code of Meeting Practice</b>                                                                                                                                                                                                                                                          |
| <ul style="list-style-type: none"> <li>Prescription of a new Model Code of Meeting Practice</li> <li>Councils will not be required to adopt a new Meeting Code based on the Model Meeting Code until after the next ordinary election following commencement</li> </ul>                        |
| <b>Meetings – reduced number</b>                                                                                                                                                                                                                                                               |
| <ul style="list-style-type: none"> <li>One-off opportunity for prescribed councils to seek the approval of the Minister for Local Government to reduce the minimum number of council meetings to less than 10 a year</li> </ul>                                                                |
| <b>Councillors – reduced number</b>                                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>One-off opportunity for prescribed councils to seek the approval of the Minister for Local Government to reduce their councillor numbers (without a constitutional referendum)</li> </ul>                                                               |
| <b>PERFORMANCE MEASUREMENT FRAMEWORK</b>                                                                                                                                                                                                                                                       |
| <ul style="list-style-type: none"> <li>Prescription of a performance measurement framework for councils</li> </ul>                                                                                                                                                                             |
| <b>AUDIT COMMITTEES, INTERNAL AUDIT AND RISK</b>                                                                                                                                                                                                                                               |
| <b>Audit, risk and improvement committees</b>                                                                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>Requirement for councils to appoint audit, risk and improvement committees</li> <li>Councils will not be required to appoint an audit, risk and improvement committee until 6 months after the next ordinary election following commencement</li> </ul> |



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-07 / 9 May 2017 / A545468                                                         |
| <b>Previous Circular</b>    | 13/08                                                                                            |
| <b>Who should read this</b> | General Managers / staff responsible for Integrated Planning and Reporting activities in council |
| <b>Contact</b>              | Development Team / 02 4428 4100 / <a href="mailto:jpr@olg.nsw.gov.au">jpr@olg.nsw.gov.au</a>     |
| <b>Action required</b>      | Response to OLG                                                                                  |

### Update to Integrated Planning and Reporting Manual – request for feedback

#### What's new or changing

- In response to recent amendments to the *Local Government Act 1993*, the Office of Local Government (OLG) is revising the Integrated Planning and Reporting Guidelines.
- To support councils to implement these changes in their future integrated planning and reporting practice, the Integrated Planning and Reporting Manual (Manual) is also being updated.

#### What this will mean for your council

- OLG is encouraging those who have used the Manual in the past to provide feedback on how an updated version of the Manual could be enhanced.
- The current version of the Manual can be found on the OLG website at: <http://www.olg.nsw.gov.au/sites/default/files/Intergrated-Planning-and-Reporting-Manual-March-2013.pdf>
- Practitioner feedback will be used to enhance the updated Manual.

#### Key points

- OLG is inviting interested council staff to provide feedback via an email to [jpr@olg.nsw.gov.au](mailto:jpr@olg.nsw.gov.au)
- OLG is seeking a broad range of views, but respondents might consider the following questions:
  - How has the Manual supported your Integrated Planning and Reporting practice to date?
  - What aspects of the Manual have been most helpful in supporting your Integrated Planning and Reporting practice?
  - What aspects of the Manual have been least helpful?
  - Are there particular aspects of Integrated Planning and Reporting practice that you think require more attention in the Manual? If yes, please describe.
  - Is the Manual pitched appropriately? How could it be improved?
  - Is the level of detail in the Manual appropriate? How could it be improved?
  - Have you noted any errors or omissions during your use of the Manual? If so, please advise (providing page number or other reference).

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

|                             |                                        |
|-----------------------------|----------------------------------------|
| <b>Circular Details</b>     | 17-08 / 10 May 2017 / A545404          |
| <b>Previous Circular</b>    | 16-15                                  |
| <b>Who should read this</b> | Councillors / General Managers         |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 |
| <b>Action required</b>      | Council to Implement                   |

## 2017/18 Determination of the Local Government Remuneration Tribunal

### What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2.5% to mayoral and councillor fees for the 2017/18 financial year, with effect from 1 July 2017.
- Following the creation of 20 new councils in 2016, the Tribunal, in consultation with the sector, has conducted a review of the categories of councils and mayoral offices pursuant to section 239 of the *Local Government Act 1993* (the Act).
- The determination provides for the retention of five existing categories (some with new titles) and the creation of two new categories. In accordance with section 239, the categories of general purpose councils have been determined as follows:

#### **Metropolitan**

Principal CBD  
Major CBD  
Metropolitan Large  
Metropolitan Medium  
Metropolitan Small

#### **Non-metropolitan**

Regional City  
Regional Strategic Area  
Regional Rural  
Rural

- Each council is allocated into one of these categories based on criteria identified by the Tribunal in pages 12 to 15 of its determination.

### What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee based on the Tribunal's determination for the 2017/18 financial year.
- Six existing councils will be eligible for increases of more than 2.5% as those councils have been categorised into a higher or new category on the basis of the revised criteria.
- The 20 new councils created as a result of the 2016 mergers have been placed in one of the existing or new categories.

### Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

### 11.1.4 MONTHLY CALENDAR MAY-JULY 2017

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar May- July 2017                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period May-July 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

| <b>May-17</b> |          |             |                                   |                               |
|---------------|----------|-------------|-----------------------------------|-------------------------------|
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                       | <b>Who</b>                    |
| Monday        | 01-05-17 |             |                                   |                               |
| Tuesday       | 02-05-17 |             | Pallative Care Mtg Orange         | GM                            |
| Wednesday     | 03-05-17 |             |                                   |                               |
| Thursday      | 04-05-17 |             | Western Division Exec Broken Hill | Mayor, Mayor                  |
| Friday        | 05-05-17 |             |                                   |                               |
| Saturday      | 06-05-17 |             |                                   |                               |
| Sunday        | 07-05-17 |             |                                   |                               |
| Monday        | 08-05-17 |             |                                   |                               |
| Tuesday       | 09-05-17 | Orange      | Intergrated Mgt Seminar           | GM, Mayor, Deputy Mayor       |
| Wednesday     | 10-05-17 | 11:00am     | LEMC Meeting                      | GM, Mayor                     |
| Thursday      | 11-05-17 | 2:00pm      | Plant Committee                   |                               |
| Friday        | 12-05-17 | 10:00am     | GMAC - Dubbo                      | GM                            |
| Saturday      | 13-05-17 |             |                                   |                               |
| Sunday        | 14-05-17 |             |                                   |                               |
| Monday        | 15-05-17 |             |                                   |                               |
| Tuesday       | 16-05-17 |             |                                   |                               |
| Wednesday     | 17-05-17 |             | Bio Security Act Workshop Dubbo   | CMCC Staff                    |
| Thursday      | 18-05-17 |             |                                   |                               |
| Friday        | 19-05-17 |             |                                   |                               |
| Saturday      | 20-05-17 |             |                                   |                               |
| Sunday        | 21-05-17 |             |                                   |                               |
| Monday        | 22-05-17 | 8:30        | Forum - Come By Chance            |                               |
| Tuesday       | 23-05-17 | 10:00       | Council Meeting/Budget/CMCC Pres  | All Directors and Councillors |
| Wednesday     | 24-05-17 |             |                                   |                               |
| Thursday      | 25-05-17 |             | CMCC Budget Presentation - Warren | GM                            |
| Friday        | 26-05-17 |             |                                   |                               |
| Saturday      | 27-05-17 |             |                                   |                               |
| Sunday        | 28-05-17 |             |                                   |                               |
| Monday        | 29-05-17 |             |                                   |                               |
| Tuesday       | 30-05-17 |             |                                   |                               |
| Wednesday     | 31-05-17 |             |                                   |                               |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

| <b>Jun-17</b> |          |             |                                      |                               |
|---------------|----------|-------------|--------------------------------------|-------------------------------|
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                          | <b>Who</b>                    |
| Thursday      | 01-06-17 |             | CW REMC - Dubbo                      | GM                            |
| Friday        | 02-06-17 |             | OROC Meeting Mudgee                  | GM and Mayor                  |
| Saturday      | 03-06-17 |             |                                      |                               |
| Sunday        | 04-06-17 |             |                                      |                               |
| Monday        | 05-06-17 |             |                                      |                               |
| Tuesday       | 06-06-17 |             |                                      |                               |
| Wednesday     | 07-06-17 |             |                                      |                               |
| Thursday      | 08-06-17 |             |                                      |                               |
| Friday        | 09-06-17 |             |                                      |                               |
| Saturday      | 10-06-17 |             |                                      |                               |
| Sunday        | 11-06-17 |             |                                      |                               |
| Monday        | 12-06-17 |             |                                      |                               |
| Tuesday       | 13-06-17 |             |                                      |                               |
| Wednesday     | 14-06-17 |             | CMCC Budget Presentation - Coonamble | GM                            |
| Thursday      | 15-06-17 |             |                                      |                               |
| Friday        | 16-06-17 | 5:00pm      | Budget Submission Close              |                               |
| Saturday      | 17-06-17 |             |                                      |                               |
| Sunday        | 18-06-17 |             | National General Assembly            | GM and Mayor                  |
| Monday        | 19-06-17 |             | National General Assembly            | GM and Mayor                  |
| Tuesday       | 20-06-17 |             | National General Assembly            | GM and Mayor                  |
| Wednesday     | 21-06-17 |             | National General Assembly            | GM and Mayor                  |
| Thursday      | 22-06-17 |             |                                      |                               |
| Friday        | 23-06-17 |             |                                      |                               |
| Saturday      | 24-06-17 |             |                                      |                               |
| Sunday        | 25-06-17 |             |                                      |                               |
| Monday        | 26-06-17 |             | CMCC Budget Presentation - Gilgandra | GM                            |
| Tuesday       | 27-06-17 | 10:00am     | Council Meeting - Walgett            | All Directors and Councillors |
| Wednesday     | 28-06-17 |             |                                      |                               |
| Thursday      | 29-06-17 |             |                                      |                               |
| Friday        | 30-06-17 |             |                                      |                               |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

| <b>Jul-17</b> |             |                          |            |                               |
|---------------|-------------|--------------------------|------------|-------------------------------|
| <b>Date</b>   | <b>Time</b> | <b>What</b>              | <b>Who</b> |                               |
| Saturday      | 01-07-17    |                          |            |                               |
| Sunday        | 02-07-17    |                          |            |                               |
| Monday        | 03-07-17    |                          |            |                               |
| Tuesday       | 04-07-17    |                          |            |                               |
| Wednesday     | 05-07-17    |                          |            |                               |
| Thursday      | 06-07-17    |                          |            |                               |
| Friday        | 07-07-17    |                          |            |                               |
| Saturday      | 08-07-17    |                          |            |                               |
| Sunday        | 09-07-17    |                          |            |                               |
| Monday        | 10-07-17    |                          |            |                               |
| Tuesday       | 11-07-17    |                          |            |                               |
| Wednesday     | 12-07-17    | CMCC Meeting (Tentative) |            |                               |
| Thursday      | 13-07-17    | John Unwin - Last Day    |            |                               |
| Friday        | 14-07-17    |                          |            |                               |
| Saturday      | 15-07-17    |                          |            |                               |
| Sunday        | 16-07-17    |                          |            |                               |
| Monday        | 17-07-17    |                          |            |                               |
| Tuesday       | 18-07-17    |                          |            |                               |
| Wednesday     | 19-07-17    |                          |            |                               |
| Thursday      | 20-07-17    |                          |            |                               |
| Friday        | 21-07-17    |                          |            |                               |
| Saturday      | 22-07-17    |                          |            |                               |
| Sunday        | 23-07-17    |                          |            |                               |
| Monday        | 24-07-17    |                          |            |                               |
| Tuesday       | 25-07-17    | Council Meeting - Rowena |            | All Directors and Councillors |
| Wednesday     | 26-07-17    |                          |            |                               |
| Thursday      | 27-07-17    |                          |            |                               |
| Friday        | 28-07-17    |                          |            |                               |
| Saturday      | 29-07-17    |                          |            |                               |
| Sunday        | 30-07-17    |                          |            |                               |
| Monday        | 31-07-17    |                          |            |                               |

## 11.1.5 CODE OF PRACTICE –FIXED CCTV SYSTEM AND MOBILE CCTV TRAILER SYSTEM

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00

---

### **Summary:**

To consider the adoption of a draft Code of Practice for the CCTV System and Mobile Trailer that contains the basic standards in accordance with which the Walgett Shire Council's CCTV System and Mobile Trailer will be operated.

### **Background:**

Castlereagh Local Area Command (CLAC), in conjunction with the Walgett Community Safety Precinct Committee, prepared a Community Safety Proposal in 2015. The proposal identified replacement of the obsolete CCTV system in Fox St Walgett as critical to compliment Council works as part of the broader strategy for the Walgett CBD.

As Walgett Shire Council is the only body with the capability and willingness to execute the proposed CCTV project, Walgett 2020 necessarily requested Council be responsible for project management and implementation should the application be successful. In order to implement the system effectively it is essential to introduce a code of practice. This Code of Practice is based on 9 key principles from the NSW Government Department of Justice.

The Walgett Shire Council is the owner of the CCTV System and Mobile Trailer. The Walgett Shire Council retains ownership of and has copyright on all Intellectual Property, equipment, recorded material and documentation pertaining to the Program. The NSW Police Force is a partner in the Walgett Shire Council's CCTV System and Mobile Trailer

### **Current Position:**

The Walgett Shire Council is responsible for the introduction and implementation of the Code of Practice and for ensuring compliance with the principles contained within the Code.

The Walgett Shire Council should comply with the requirements for accountability set out in this Code of Practice.

It is the responsibility of the NSW Police Force to respond to incidents identified on monitoring screens to the extent that its resources and priorities allow. The NSW Police Force will develop its own operational procedures in relation to the CCTV System and Mobile Trailer to complement those developed by Walgett Shire Council.

Pursuant to a resolution passed by Council on 28 March 2017 the draft Code of Practice for the CCTV System and Mobile Trailer was place on public exhibition between Thursday 30<sup>th</sup> March 2017 and Friday 28<sup>th</sup> April 2017 and submissions from the public invited. A public consultation session was also held on 20<sup>th</sup> April 2017.

When the period for public submissions closed on no submissions had been lodged. Therefore it is now appropriate that Council proceed to formally adopt the draft Code of Practice for the CCTV System and Mobile Trailer. A copy of the draft code is attached.

### **Relevant Reference Documents/Policies:**

NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television in Public Places (CCTV) – 2014

Walgett Shire Crime Prevention and Community Safety Plan - June, 2016

**Governance issues:**

Prime responsibility for ensuring the Code of Practice is adhered to rests with the Walgett Shire Council. This responsibility includes ensuring that breaches of the Code are investigated and remedied to the extent that breaches of the Code are within the ambit of Walgett Shire Council's power to remedy.

**Environmental issues:**

No environmental issues have been identified.

**Stakeholders:**

General Public and Local Community Organisations  
Castlereagh Local Area Command  
Walgett Shire Council

**Financial Implications:**

Walgett Shire Council has committed its resources to project management and administration of the CCTV System and Mobile Trailer for a minimum of 15 years. Financial administration of the grant will be undertaken by Council via a dedicated ledger as the Walgett 2020 group does not have the capacity to undertake this task.

**Alternative Solutions/Options:**

Not commit to project management and administration: - *This has not been recommended as the as the costs of management present as minimal in comparison to the value of infrastructure received.*

**Conclusion:**

Use of Closed Circuit Television as an environmental crime protection measure has a demonstrated successful history, most notably in the promotion of community safety and reduction in anti-social behaviour. In order to implement the system effectively it is essential to introduce a Code of Practice and for this Code of Practice to be based on 9 key principles from the NSW Government Department of Justice.

**Draft Code of Practice for the Walgett Shire CCTV System and Mobile Trailer**

**Recommendation:**

That the draft Code of Practice for the Walgett Shire CCTV System and Mobile Trailer, having been placed on Public Exhibition for 28 days during which no public submission were lodged, now be formally adopted by Walgett Shire Council.

**Moved:**

**Seconded:**

## 11.1.6 ECONOMIC DEVELOPMENT - MATTERS FOR INFORMATION ONLY

**REPORTING SECTION:** Executive  
**AUTHOR:** Peta Schiller – Economic Development Officer  
**FILE NUMBER:** 00/00/00

---

### **2017/2018 Dollar for Dollar Native Fish Stocking Program:**

An application for the 2017/2018 Dollar for Dollar Native Fish Stocking Program has been made by Walgett Shire Council on behalf of the Burren Junction Fishing Club. Greg Lilliebridge, President of the Burren Junction Fishing Club was delighted with Councils offer to contribute \$2,000 if the application is successful. Approvals will be determined by September 2017.

### **2017 Walgett Bulldust to Bitumen Festival**

This year's Festival will be held from August 5 –12 and plans are coming along nicely. The celebrations have been pushed back a week as Lyn Carney, Committee Member of the Lightning Ridge Opal Festival expressed her concern that the 2 events clashed last year. Guy Yeomans, President of the Walgett Charity Bushmans Carnival has suggested that their Rodeo and Camp draft could also be included in next year's Bulldust to Bitumen Festival. The Committee are very mindful that Council expect the Festival to be self-sufficient in the future and will seek sponsorship and charge participants entry fees for some of the events. The support from local businesses and community groups has been great. To save on accommodation and travelling costs the Committee are focusing on using as many local Artists/Instructors as they can to provide the workshops/events.

The following events have already been confirmed and flyers have been circulated:

- **Books, Bubs and Toddlers:** Walgett Library will host this free event for 0 – 5 year olds. Local Author, Cathie Colless of "Yum Yum Where Does it Come From" will read to the children. Books can be purchased and signed at the Walgett Visitor Information Centre.
- **Combined Church Service & BBQ:** St Peters Anglican Church, St Mary's Catholic Church and AIM Peoples Church provide this annual service at Apex Park.
- **Coolibah Kids Long Lunch:** Funded by Coolibah Kids, this event is being held at the Walgett Showgrounds to celebrate its 10 Year Anniversary. This will be run as a major fundraiser for the Preschool.
- **Ladies Night:** Funded by NSW DPI, it will feature Stylist Beth Hattenfels, Makeup Artist Kirsty Witts of Skin N Tonic, Melanie Bradley of Frock On Boutique and Staff from Walgett Aboriginal Medical Service (WAMS) will make a presentation about the importance of Breast and Pap Smear Testing. Participants will be charged \$10 p/h.
- **Move and Groove Jam Time for Little People:** Free event for children between 0 – 5. Walgett Library, WAMS and Jo Cayzer of St Peters Anglican Church will host at the Walgett Library.
- **Photography Exhibition:** The Whiddon Group/Kookaburra Court will fund and host this exhibition by local Photographers Joanne Coleman, Sarah Dugan and Mardi Remond. An opening night will be followed by a 2 day exhibition at Kookaburra Court.
- **Pottery Classes:** Provided by Christine Dugan at the Walgett Visitor Information Centre. Participants will be charged \$10 p/h.
- **Quilting Workshop with Maree Corney:** Walgett Quilters Group – BOOKED OUT.
- Participants will be charged \$10 p/h.
- **Waste to Art Competition: Theme "Year of Plastic Bags and Plastic Packaging"** will be displayed at the Walgett Library for the duration of the Festival.

**Other events currently in the planning stages include:**

- **Barwon Inn to Cumborah Bike Ride:** Local cycling enthusiast, Simon Logan is in discussions with the Police about traffic management requirements. Details will be confirmed late May.
- **Cake Decorating Class:** Walgett Tafe have kindly donated their Kitchen so local Cake Maker, Errolyn Dunn can provide a workshop. Participants will be charged \$10 p/h.
- **Chickpea Cooking Competition:** Alana Copelin of the Walgett Visitor Information Centre is planning to launch a new Chickpea logo/souvenirs plus the latest Chickpea Cook Book. Categories for Cooking Competition will change to: Future Cooks – kids in the kitchen (age restriction), Hummus with a twist, Traditional dish, Modern Take and Healthy Dish. Alana is trying to think of ways to involve the winners of the Walgett Show Society Crop Competition 2016 and possibly get Kate Pearce from North West Local Land Services involved so they can promote their competition as well.
- **CWA High Tea:** Hosted by the Walgett CWA Branch, this event proves to be very popular every year.
- **Dance Party:** Peta Schiller approached Amanda Cheal of the Walgett PCYC and Janet Mason, Youth Development Officer of the Walgett Shire about running an event for children. They have agreed to host a Dance Party on a Friday night catering for 5 – 18 year olds at the Walgett Community College.
- **Job Active, Art Exhibition:** Boris Artamonoff of Joblink Plus, will be coordinating an exhibition with local Indigenous Artists featuring artworks about local lakes and history. Displayed at the Joblink Office, it will be open to the public for the full length of the Festival.
- **Obstacle Course:** Staff at WAMS in conjunction with the 3 local Schools will conduct this event at the No. 2 and 3 Ovals during School hours. This event was postponed last year due to wet weather.
- **Photography Competition – Theme “Faces of Walgett”** will be on display at the Walgett Library for the duration of the Festival.
- **Thermomix Cooking Class and Lunch:** Provided by Belinda Nugent at the Walgett CWA Rooms. Participants will be charged \$10 p/h.
- **Walgett and District Historical Society “Progressive Mystery Walk”:** An event that will feature 3 of Walgett’s Historical Buildings.
- **Walgett Community College “Bush Tucker Day”:** Ag Plot Staff and Students will prepare a variety of dishes for the public to sample. School Farm Manager Luke Farr will coordinate this free event which will be open to the public.
- **Wine with Words:** An annual event hosted by the Walgett Library, Furlong Wines and local entertainers Tony and Sue Moorhouse. This is a wonderful event where visitors get the chance to meet and socialize with the locals.
- **Big Day Out Street Party:** To be held between Euroka and Wee Waa Streets. Peta Schiller is to arrange the Traffic Control Plan (TCP) with Road and Maritime Service once times for the road closures have been confirmed.

**Autumn Newsletters**

Walgett Shire Newsletters were distributed throughout the region in early May. The Newsletter is also available for viewing on the home page of the Walgett Shire Council website, Facebook page and via the Weekly Bulletin. Copies are also circulated via Libraries and Visitor Information Centres. The next edition will be distributed in August 2017.

**Collarenebri Signage for Businesses**

Proofs for the signage to be installed at both the Collarenebri Lions Park and Primitive Camping Grounds are being amended. Drafts were forwarded onto locals Alice Thorn, Carol Smith, Jeff Biddle and Joy Franklin for comment. Changes to the map and business listings will be

corrected and a final draft from Artcraft will be forwarded to those listed above before printing commences. The signage is expected to be installed by the end of June.

**Facebook Page**

The official Walgett Shire Council Facebook page continues to attract followers. During the period between April 14 and May 11 2017 a total of 6,222 people were reached with a variety of posts including job vacancies, events, media releases and links to the Walgett Shire Council website. Content is then linked/shared to other Facebook pages including the Walgett Area Noticeboard, Collarenebri Swap Sell Buy, Lightning Ridge Buy Sell Swap Wanted, Love the Life we Live and 2WEB.

**Walgett Outdoor Markets:**

Held quarterly, the third Walgett Outdoor Market for 2017 will be held on Saturday the 17th of June at Apex Park. The Markets will complement the annual PJ O’Brien Race Meeting which will be held later in the day and some Stall Holders have indicated that they will be attending both events. 11 Stalls have already been booked including a Massage Therapist, Community BBQ, Gifts, Wine Tastings, Jewellery, Coffee, Ice Cream Van, Candles and Toys just to name a few.

**Work for the Dole Program**

Following on from the Business Advisory Dinner in March, Naomi Gwyn from Sureway Employment and Training has been in talks with Council about the possibility of running Work for the Dole projects in both Collarenebri and Walgett. Further discussions will be held in late May, tasks may include the general maintenance of Council owned Parks and Sporting facilities as well as beautification duties. Naomi has also been working with the Lightning Ridge Tourism Association who are looking to launch a 6 month Community Beautification Project in late May.

**Economic Development - Matters for Information Only**

**Recommendation:**

That the matters listed by the Economic Development Officer for information is received, noted and endorsed.

**Moved:**

**Seconded:**

## 11.1.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00/00

---

### 1. UPDATED LIST OF COMMUNITY FORUMS

An list of Community Forums to be held in May/June to meet with members of the community across the Shire to give a briefing on Council’s 2017/18 Budget and Operational Plan, Integrated Planning and Reporting documentation, together with an update of current local government reform proposals.

As a key requirement is the need for widespread community consultation, it is essential that Councillors attend as many of these public access sessions as possible.

#### Proposed dates and times:

|                                   |        |            |
|-----------------------------------|--------|------------|
| 1. Come-by-Chance Hall            | 8:30am | 22.05.2017 |
| 2. Carinda Hall                   | 5:30pm | 25.05.2017 |
| 3. Walgett Council Chambers       | 5:30pm | 30.05.2017 |
| 4. Rowena Hall                    | 5:30pm | 31.05.2017 |
| 5. Lightning Ridge – Bowling Club | 5:30pm | 05.06.2017 |
| 6. Cumborah Hall                  | 5:30pm | 06.06.2017 |
| 7. Grawin                         | 5:30pm | 08.06.2017 |
| 8. Burren Junction                | 5:30pm | 13.06.2017 |
| 9. Collarenebri Club              | 5:30pm | 14.06.2017 |

### 2. NBN ROLLOUT

Below a detailed update on the nbn rollout in the Walgett Local Government Area:

#### Fixed Line | Current Rollout 17 May 2016

| Anticipated Technology   | Area(s) covered or parts thereof | Approx. Premises | Expected commence construction |
|--------------------------|----------------------------------|------------------|--------------------------------|
| Fibre to the Node (FTTN) | Lightning Ridge                  | 900              | September/<br>October 2017     |
| Fibre to the Node (FTTN) | Walgett                          | 900              | November/<br>December 2017     |

Currently, close to 500 residents and businesses on the outskirts of Lightning Ridge are already able to connect to the nbn network through the fixed wireless technology.

### 3. COLLARENEBRI WATER SUPPLY – UPDATE

Collarenebri Water Supply System is tested on a weekly basis for Microbiology at NSW Government Health Pathology Lab in Sydney. The sample taken on 3 April 2017 failed for Microbiology and a good residual chlorine level wasn’t observed in the reticulation system chlorine had been dosed at the normal rate in treatment plant.

Normally boil water alerts are imposed if the second consecutive sample also fails but NSW Health advised Council to impose a “boil water” alert as a precaution as the residual chlorine levels wasn’t consistently observed throughout the reticulation.

Resampled water wasn’t delivered to the Sydney laboratory by Courier Company within the required 24 hour time period before Easter in two instances and as a result weren’t analysed. Reliable samples weren’t delivered until after Easter. All of the subsequent samples were negative for E.Coli & Total Coliform but the possible cause of earlier contamination couldn’t be located. Reservoirs were intact and no mains break had occurred in recent times.

Despite increasing Chlorine dosing in treatment plant, the required residual of 0.2mg/l weren’t observed in testing points like the Council Depot and Walli Village. NSW Health assisted Council in the investigation by engaging specialist scientist from Bligh Tanner. Investigations were conducted on 15/16 May 2017 but an obvious source of contamination couldn’t be located either. However an on-site chlorine decay test suggested rapid decay of chlorine within in the system as a result of high chlorine demand.

The membrane filter is designed for 300NTU turbidity of raw water but in recent periods, the turbidity has gone well above 1000NTU for prolong durations. Although the media filter was installed as cost effective solution in front of the membrane to take load off the membrane, it eventually became over loaded and wasn’t being effective due to lack of adequate backwash system and not having long enough time to form the flocculation that can be retained in media filter.

The “boil water” alert has now been lifted following advice received from NSW Health that all of recent samples had been free of E-Coli .Coli & investigation on 15 May couldn’t locate obvious source of contamination.

As an immediate solution, the media filter is being cleaned manually and three membrane filter modules which failed integrity testing have been taken offline. These modules will be repaired and replaced if they can’t be repaired to acceptable standard.

For a longer term sustainable solution, the consultant has recommended that improved coagulation be achieved.

#### **4. CORRESPONDENCE RECEIVED 16 MAY 2017 FROM LIGHTNING RIDGE MINERS’ ASSOCIATION LTD**

Letters attached seeking support from Council for retaining the grey soils in the Opal Fields Reserve Trust.

**Conclusion:**

If there are no other queries, the above matters should be received and noted.

| <b>Matters for Brief Mention or Information Only</b>                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the following matters listed for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## Lightning Ridge Miners' Association Ltd.

ABN 36 001 204 726

P O Box 177  
3 Morilla Street  
LIGHTNING RIDGE NSW 2834

Phone: (02) 6829 0427  
Fax: (02) 6829 0830  
Email: [manager.lrma@bigpond.com](mailto:manager.lrma@bigpond.com)

16 May 2017

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

By email: [dramsland@walgett.nsw.gov.au](mailto:dramsland@walgett.nsw.gov.au)

Dear Mr Ramsland,

### **Re: Lightning Ridge and Surrounding Opal Fields Reserve Management Trust**

Attached for your information is a copy of letters the Lightning Ridge Miners' Association Ltd (LRMA) and the Lightning Ridge Tourist Association (LRTA) has sent the Hon. Paul Toole, MP, Minister for Lands with copies to the Ministers for Planning and Resources and the Member for Barwon, Kevin Humphries.

The LRMA, Glengarry Grawin Sheepyards Miners Association, LRTA, the Australian Opal Centre and the Lightning Ridge Historical Society believe that it is vital the grey soils, purchased by the NSW Government as part of the Voluntary Surrender Scheme (VSS), is added to the Reserve Trust. The grey soils, through agricultural pursuits, should be able to generate sufficient additional income to enable the Reserve Trust lands to be managed effectively thus avoiding ongoing land use conflicts and the potential failure of the Trust. Otherwise the Trust will be forever burdened with applying for government grants which will be onerous for the volunteer community trust.

As a fellow ex-officio member of the proposed community trust we are seeking the Walgett Shire Council's support and request that Council also lobby for all the lands purchased under the VSS, the red ridges and the grey soil, to be added to the Reserve Trust.

The LRMA would appreciate it if you would raise this at the Council meeting on 17 May 2017. Time is of the essence as Crown Lands are in the process of planning the subdivision and fencing off the grey soils.

Yours sincerely,

Maxine O'Brien  
Secretary/Manager

e.e. LRTA; LR Historical Society; GGSMA; AOC

Lightning Ridge  Tourism Association  
**Black Opal Country**

ABN 45 628 230 109  
P.O. Box 341  
Lightning Ridge NSW 2834  
Email: lrtansw@gmail.com

6 April 2017

The Hon. Paul Toole, MP  
Minister for Lands and Forestry  
GPO Box 5341  
**SYDNEY NSW 2001**

Dear Minister

**Lightning Ridge and Surrounding Opal Fields Reserve Management Trust  
(LRSOFRMT)**

We wish to congratulate the NSW Government with regard to the recently finalised Voluntary Surrender Scheme (VSS). The scheme has provided certainty to graziers and also to the Lightning Ridge opal miners. Both endeavors now can move ahead with confidence with minimal land use conflict issues.

The land purchased under the VSS by the NSW Government is to be added to the current LRSOFRMT, increasing the total size of the land managed by the Trust to 17,500 ha.

In our capacity as a future trust board member we attended an open community meeting with the department of lands held in Lightning Ridge on 20th March 2017. At that meeting we unequivocally added our support for the Trust to be managed by the Lightning Ridge community so that decisions made with regard to the Trust are made by locals who have a first-hand understanding of the intricacies and specific issues affecting land management in this part of NSW.

We voiced our deep concern at the meeting however that the financial management of the Trust has been set up to fail from the outset because:

- This new Trust will be the largest by area in NSW.
- The primary source of income to the Trust is from new and renewed opal mining leases, which based upon historical evidence can vary dramatically from year to year through factors of global demand for opal, cost of fuel to operate machinery and climate - all of which are beyond the control of the Trust management committee. Income to the Trust could vary as much as 50% year on year subject to the ebb and flow of mining activity, which would make budgeting and forecasting impossible.
- Based upon the current best estimate of some 2,000 mining lease applications/renewals for the 2017/18 financial period (providing gross income of \$200,000 to the Trust), it is inconceivable that this amount of income would be sufficient to manage the responsibilities for all of the matters as discussed in the 279 page NSW Department of Primary Industries - Lands, Reserve Trust Handbook.

- The paid human resources alone required to satisfy the management, governance and reporting obligations would likely consume the bulk of the gross income leaving little for practical land management, maintenance, caretaking, pest and weed control, bushfire control and hazard management - to name but a few Trust obligations.
- The Trust board of management is therefore required to apply for government grants (with no certainty of outcome) and generate substantial sundry income from marketing activities in order to generate sufficient income to manage the assets of the Trust. It is unreasonable to expect that Board members would have the time and expertise to undertake these initiatives on an honorary and voluntary basis.

To redress this situation the following matters could be considered:

- Prior to formal establishment of the Trust, a detailed expenditure budget be produced in collaboration between the department and the new board; including identification of all resources required to undertake the management responsibilities. The budget would form the basis of understanding the income requirements.
- Identify parts of the 'grey soil' areas that could remain within the Trust for leasing out to farming activity in order to generate income to the Trust in addition to that earned from mining leases.
- Jointly determining that income from cropping of the grey soils plus mining leases is sufficient to meet the management obligations of the Trust.
- Any surplus profit from Trust activities is retained for any future VSS initiative.

The current model will simply not work and place an unrealistic and unreasonable burden on the honorary board. We have no desire to undertake an activity that in our view will result in handing back the Trust to the government under a failed scheme. Quite to the contrary, we are enthusiastic about the prospect of managing our "backyard" to the benefit of all stakeholders with a financial model that works in the long term.

We are happy to make ourselves available to meet with you at any time and as a matter of urgency before the LRSOFRMT is finalised.

Yours sincerely



Andrew Kemeny  
President  
Lightning Ridge Tourism Association

cc The Hon. Anthony Roberts, MP, Minister for Planning  
The Hon. Donald Harwin, MLC, Minister for Resources  
The Hon. Kevin Humphries, MP, Member for Barwon



## Lightning Ridge Miners' Association Ltd.

ABN 36 001 204 726

P O Box 177  
3 Morilla Street  
LIGHTNING RIDGE NSW 2834

Phone: (02) 6829 0427  
Fax: (02) 6829 0830  
Email: [manager.lrma@bigpond.com](mailto:manager.lrma@bigpond.com)

29 March 2017

The Hon. Paul Toole, MP  
Minister for Lands and Forestry  
GPO Box 5341  
Sydney NSW 2001

Dear Minister,

### **Re: Lightning Ridge and Surrounding Opal Fields Reserve Management Trust**

The NSW Government recently completed the Voluntary Surrender Scheme (VSS) which involved the voluntary surrender of western lands leases to reduce land use conflict between opal mining and grazing.

The VSS resulted from a pre-election Memorandum of Understanding with NSW Farmers to primarily benefit the graziers. The opal mining industry is also appreciative of the NSW Government's initiative however has some grave concerns in regards to plans to exclude the surrendered grey soil areas from the Reserve Trust area.

Crown Lands recently made a presentation to the community in Lightning Ridge where it became very obvious that the costs to manage the current Reserve Trust area of approx. 17,500ha in regards to pests, weeds, bushfire maintenance, road works etc. would far outstrip any income generated by mining compensation, license fees and possible agistment of stock.

The Lightning Ridge community and their representative voluntary organisations did not hesitate to agree to participate on the Lightning Ridge and Surrounding Opal Fields Reserve Management Trust to manage the surrendered lands.

The voluntary members of the Reserve Trust feel they have been set up to fail and will be condemned to a life of applying for government grants to satisfy land management responsibility and to avoid conflict with neighbouring landholders.

The Trust area at present is made up of the cretaceous red ridge with low grazing capability. We understand the grey soil part of the properties surrendered under the VSS will be subdivided, fenced and sold on to recoup some of the NSW government's initial outlay. The Lightning Ridge Miners' Association Ltd believes this is short sighted and unfair to the Lightning Ridge community.

Some of the grey soils have cropping capabilities, particularly Coocoran Lake, and could generate sufficient income through, for example, share farming to adequately manage the Reserve Trust and bumper years could provide a substantial buffer against future income fluctuations.

Adding the grey soil to the Reserve Trust area will benefit a number of stakeholders including the NSW government. Following are some of those benefits: -

- Save the NSW Government the costs of surveying and fencing
- Enable the Trust to crop those grey soils with the appropriate capabilities thus generating sufficient income to manage the Trust Reserve lands comprehensively
- Reduce conflict between the Reserve Trust and surrounding landholders
- Reduce ongoing burden on the NSW government by negating the need for ongoing funding to manage the Trust lands
- Negate the likelihood of the Community Trust handing back the land to Crown Lands to manage should it prove too burdensome
- In the long term it may generate sufficient returns to purchase additional lands should the NSW Government decide to recreate the VSS in the future.

The LRMA requests a meeting with you as a matter of urgency to discuss this more fully.

Yours sincerely,



Sebastian Deisenberger  
President

c.c. The Hon. Anthony Roberts, MP, Minister for Planning  
The Hon. Donald Harwin, MLC, Minister for Resources  
The Hon. Kevin Humphries, MP, Member for Barwon

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 30<sup>TH</sup> APRIL 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> April 2017.

**Background:**

The investment portfolio consists of on call bank accounts, fixed interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 30<sup>th</sup> April 2017 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

**Current Position:**

Council at the end of the April 2017 held a total of \$27,130,842.72 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2/A2 or higher. Council does not have any exposure to unrated institutions.

At the end of April 2017 Council had earned \$635,197.54 in interest including accrued interest to 30<sup>th</sup> April 2017. This result compares favourably with the current budget.

Council's investments at 30<sup>th</sup> April 2017 had an average interest rate of 2.65% per annum which is higher than the 3 and 6 months BBSW rates of 1.7450% and 1.9550% respectively as at 30<sup>th</sup> April 2017.

| <b>Overall Portfolio Maturity</b> |                              |                              |                               |                           |
|-----------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><u>Maturity Periods</u></i>    | <i><u>Policy Minimum</u></i> | <i><u>Policy Maximum</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount held</u></i> |
| Portfolio % < 1 year              | 40%                          | 100%                         | 76.04%                        | \$ 20,630,842.72          |
| Portfolio % > 1 year, < 3 years   | 0%                           | 60%                          | 12.90%                        | \$ 3,500,000.00           |
| Portfolio % > 3 year, < 5 years   | 0%                           | 40%                          | 11.06%                        | \$ 3,000,000.00           |
| Portfolio % > 5 years             | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                   |                              |                              | 100%                          | \$ 27,130,842.72          |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

| <b>Attachment One</b>                                      |                                |                       |                    |                 |                            |                               |                                       |
|------------------------------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|-------------------------------|---------------------------------------|
| <b>Cash and Investments Holdings as at 30th April 2017</b> |                                |                       |                    |                 |                            |                               |                                       |
| Investment                                                 | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
| <i>On-Call Accounts</i>                                    |                                |                       |                    |                 |                            |                               |                                       |
| Commonwealth Bank                                          | On Call                        | 0.90%                 | Monthly            | EOM             | 338,227                    | 1.25%                         | Pd Monthly                            |
| Commonwealth Bank                                          | On Call                        | 1.20%                 | Monthly            | EOM             | 1,792,612                  | 6.61%                         | Pd Monthly                            |
| Suncorp                                                    | On Call                        | 0.00%                 | Monthly            | EOM             | 4                          | 0.00%                         | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                              |                                |                       |                    |                 | <b>2,130,843</b>           | <b>7.85%</b>                  |                                       |
| <i>Term Deposits</i>                                       |                                |                       |                    |                 |                            |                               |                                       |
| Members Equity Bank                                        | 21/09/2017                     | 2.85%                 | Maturity           | 21/09/2017      | 500,000                    | 1.84%                         | \$5,856.16                            |
| Bendigo and Adelaide Bank                                  | 10/07/2019                     | 3.10%                 | Maturity           | 10/07/2017      | 500,000                    | 1.84%                         | \$12,400.00                           |
| Bendigo and Adelaide Bank                                  | 11/07/2018                     | 3.00%                 | Maturity           | 11/07/2017      | 500,000                    | 1.84%                         | \$12,000.00                           |
| Bank of Queensland                                         | 10/05/2017                     | 2.52%                 | Maturity           | 10/05/2017      | 500,000                    | 1.84%                         | \$3,279.45                            |
| Newcastle Permanent Building Society                       | 15/08/2018                     | 2.90%                 | Maturity           | 15/08/2017      | 500,000                    | 1.84%                         | \$10,169.86                           |
| Westpac                                                    | 24/08/2017                     | 3.00%                 | Maturity           | 24/08/2017      | 1,000,000                  | 3.69%                         | \$20,465.75                           |
| ING                                                        | 14/09/2021                     | 3.12%                 | Maturity           | 14/09/2017      | 500,000                    | 1.84%                         | \$9,744.66                            |
| National Australia Bank                                    | 7/06/2017                      | 2.80%                 | Maturity           | 7/06/2017       | 500,000                    | 1.84%                         | \$7,939.73                            |
| National Australia Bank                                    | 17/05/2017                     | 2.71%                 | Maturity           | 17/05/2017      | 1,000,000                  | 3.69%                         | \$14,849.32                           |
| Auswide Bank                                               | 25/10/2017                     | 2.65%                 | Maturity           | 25/10/2017      | 500,000                    | 1.84%                         | \$145.21                              |
| My State Bank                                              | 26/07/2017                     | 2.75%                 | Maturity           | 26/07/2017      | 500,000                    | 1.84%                         | \$6,969.18                            |
| Bank of Queensland                                         | 16/03/2020                     | 3.30%                 | Maturity           | 16/11/2017      | 1,000,000                  | 3.69%                         | \$15,550.69                           |
| Bank of Queensland                                         | 10/05/2017                     | 2.52%                 | Maturity           | 10/05/2017      | 500,000                    | 1.84%                         | \$3,279.45                            |
| Bank of Queensland                                         | 27/07/2017                     | 2.80%                 | Maturity           | 27/07/2017      | 1,000,000                  | 3.69%                         | \$7,287.67                            |
| ME Bank                                                    | 3/05/2017                      | 2.60%                 | Maturity           | 3/05/2017       | 1,000,000                  | 3.69%                         | \$6,268.49                            |
| ME Bank                                                    | 10/05/2017                     | 2.60%                 | Maturity           | 10/05/2017      | 1,000,000                  | 3.69%                         | \$5,271.23                            |
| National Australia Bank                                    | 24/05/2017                     | 2.60%                 | Maturity           | 24/05/2017      | 1,000,000                  | 3.69%                         | \$5,769.86                            |
| ME Bank                                                    | 7/06/2017                      | 2.60%                 | Maturity           | 7/06/2017       | 1,000,000                  | 3.69%                         | \$4,772.60                            |
| ME Bank                                                    | 19/07/2017                     | 2.65%                 | Maturity           | 19/07/2017      | 1,000,000                  | 3.69%                         | \$4,864.38                            |
| National Australia Bank                                    | 21/06/2017                     | 2.57%                 | Maturity           | 21/06/2017      | 500,000                    | 1.84%                         | \$2,358.77                            |
| AMP Bank                                                   | 30/08/2017                     | 2.75%                 | Maturity           | 30/08/2017      | 1,000,000                  | 3.69%                         | \$4,520.55                            |
| National Australia Bank                                    | 30/08/2017                     | 2.52%                 | Maturity           | 30/08/2017      | 500,000                    | 1.84%                         | \$2,071.23                            |
| Bankwest                                                   | 2/08/2017                      | 2.50%                 | Maturity           | 2/08/2017       | 1,000,000                  | 3.69%                         | \$753.42                              |
| AMP Bank                                                   | 14/06/2017                     | 2.50%                 | Maturity           | 14/06/2017      | 500,000                    | 1.84%                         | \$1,815.07                            |
| National Australia Bank                                    | 21/06/2017                     | 2.54%                 | Maturity           | 21/06/2017      | 1,000,000                  | 3.69%                         | \$2,713.97                            |
| Bankwest                                                   | 24/05/2017                     | 2.50%                 | Maturity           | 24/05/2017      | 500,000                    | 1.84%                         | \$1,335.61                            |
| Bankwest                                                   | 31/05/2017                     | 2.50%                 | Maturity           | 31/05/2017      | 1,000,000                  | 3.69%                         | \$2,191.78                            |
| Auswide Bank                                               | 27/09/2017                     | 2.70%                 | Maturity           | 27/09/2017      | 500,000                    | 1.84%                         | \$1,183.56                            |
| <b>Total Term Deposits</b>                                 |                                |                       |                    |                 | <b>20,500,000</b>          | <b>75.56%</b>                 | <b>\$175,827.67</b>                   |
| <i>Floating Rate Deposits</i>                              |                                |                       |                    |                 |                            |                               |                                       |
| IMB                                                        | 24/01/2018                     | 2.55%                 | Quarterly          | 27/07/2017      | 500,000                    | 1.84%                         | \$104.79                              |
| IMB                                                        | 14/02/2018                     | 2.58%                 | Quarterly          | 17/05/2017      | 500,000                    | 1.84%                         | \$2,544.66                            |
| Commonwealth Bank                                          | 20/04/2021                     | 2.98%                 | Quarterly          | 20/07/2017      | 500,000                    | 1.84%                         | \$408.22                              |
| Commonwealth Bank                                          | 23/08/2021                     | 3.21%                 | Quarterly          | 24/05/2017      | 500,000                    | 1.84%                         | \$2,858.22                            |
| Commonwealth Bank                                          | 31/08/2021                     | 2.83%                 | Quarterly          | 28/05/2017      | 500,000                    | 1.84%                         | \$2,364.79                            |
| National Australia Bank                                    | 4/11/2019                      | 2.78%                 | Quarterly          | 3/05/2017       | 1,000,000                  | 3.69%                         | \$6,550.14                            |
| Westpac                                                    | 16/11/2021                     | 2.98%                 | Quarterly          | 16/05/2017      | 1,000,000                  | 3.69%                         | \$5,960.00                            |
| <b>Total Floating Rate Deposits</b>                        |                                |                       |                    |                 | <b>4,500,000</b>           | <b>16.59%</b>                 | <b>\$20,790.82</b>                    |
| <b>Total Cash and Investments</b>                          |                                |                       |                    |                 | <b>27,130,843</b>          | <b>100.00%</b>                | <b>\$196,618.49</b>                   |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| <b>Percentage invested in each institution as at 30th April 2017</b> |                                 |                               |                           |
|----------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <b><i>Institution Name</i></b>                                       | <b><i>Institution Codes</i></b> | <b><i>% of Money held</i></b> | <b><i>Amount Held</i></b> |
| AMP                                                                  | AMP                             | 5.53%                         | \$1,500,000.00            |
| Auswide Bank                                                         | AB                              | 1.84%                         | \$500,000.00              |
| Bank of Queensland                                                   | BOQ                             | 11.06%                        | \$3,000,000.00            |
| Bankwest                                                             | BW                              | 9.21%                         | \$2,500,000.00            |
| Bendigo and Adelaide Bank                                            | BAB                             | 3.69%                         | \$1,000,000.00            |
| Commonwealth Bank                                                    | CBA                             | 13.38%                        | \$3,630,838.79            |
| IMB                                                                  | IMB                             | 3.69%                         | \$1,000,000.00            |
| ING                                                                  | ING                             | 1.84%                         | \$500,000.00              |
| Members Equity Bank                                                  | ME                              | 14.74%                        | \$4,000,000.00            |
| My State Bank                                                        | MSB                             | 1.84%                         | \$500,000.00              |
| National Australia Bank                                              | NAB                             | 20.27%                        | \$5,500,000.00            |
| Newcastle Permanent Building Society                                 | NPBS                            | 5.53%                         | \$1,500,000.00            |
| Suncorp                                                              | SC                              | 0.00%                         | \$3.93                    |
| Westpac                                                              | W                               | 7.37%                         | \$2,000,000.00            |
|                                                                      |                                 | <b>100%</b>                   | <b>\$27,130,842.72</b>    |

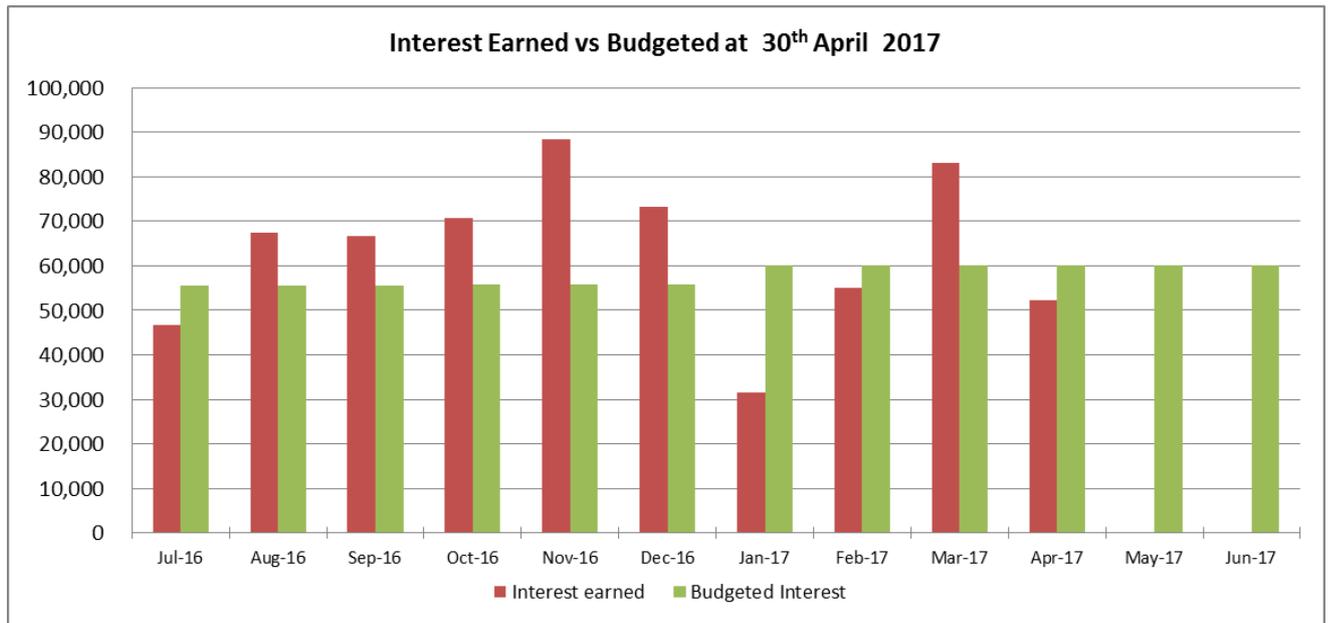
**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30<sup>th</sup> April 2017 Walgett Shire Council's total available cash and invested funds totalled \$27,130,842.72, a decrease of \$1,383,782.77 from 31<sup>st</sup> March 2017. RBA has also kept the cash rate unchanged at 1.5%. The reduction in the portfolio can largely be attributed to the ongoing capital works program on roads and other expenditure on jobs that need to be completed before the end of financial year.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> April 2017.

Michael J Urquhart  
**Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 30<sup>th</sup> April 2017**

**Recommendation:**

That the Investment report as at 30<sup>th</sup> April 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

---

### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%, however, in 2016 the unrecovered balance increased to 9.58%, a consequence of reduced debt recovery, due to vacancies in the rating area.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 30th April 2017 is 83.98% up from 80.55% at the 31<sup>st</sup> March 2017. There are no comparison figures available for 2016. This increase on the previous month's collection data is a result of increased debt recovery over recent months. Debt recovery will continue in the coming months, with reminder letters being issued to those ratepayers with outstanding rates and charges. With the next quarterly instalment due on the 31<sup>st</sup> May 2017 it is hoped the collection of arrears and current levy will exceed 90%.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30<sup>th</sup> April 2017.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community

Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

**Monthly Outstanding Rates Report – April 2017**

**Recommendation**

That the April 2017 Outstanding Rates Report be received and noted

**Moved:**

**Seconded:**

**Attachments:**

Monthly Report - Outstanding Rates Report as at 30<sup>th</sup> April 2017.

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

**Monthly Report - Outstanding Rates & Annual Charges as at 30 April 2017**

**Report on Rates and Annual Charges - 30 April 2017**

|                                                         | 10 May 2017    | 30 April 2017  | **No Comparative Figures Available**<br>30 April 2018 |
|---------------------------------------------------------|----------------|----------------|-------------------------------------------------------|
| Arrears from previous year                              | 840,548.35     | 840,548.35     | 774,770.67                                            |
| Adjustment                                              |                |                | (5.59)                                                |
| Sub Total                                               | 840,548.35     | 840,548.35     | 774,765.08                                            |
| <b>Current Year Activity</b>                            |                |                |                                                       |
| Legal fees (Including write offs)                       | 89,609.22      | 89,375.02      |                                                       |
| Adjusted Levy                                           | 8,945,009.99   | 8945009.99     |                                                       |
| Interest (Including write offs)                         | 53,003.60      | 52,762.29      |                                                       |
| Adjustments (Including Write Offs)                      | (9,374.62)     | (9,319.39)     |                                                       |
| Sub Total                                               | 9,078,248.19   | 9,077,827.91   | 0.00                                                  |
| <b>Total Arrears and Adjusted Levy</b>                  | 9,918,796.54   | 9,918,376.26   | 774,765.08                                            |
| <b>Payments</b>                                         | (7,623,303.07) | (7,441,094.97) |                                                       |
| Pensioner Concessions - Govt                            | (99,383.84)    | (99,383.84)    |                                                       |
| Pensioner Concessions - Council                         | (81,318.16)    | (81,318.16)    |                                                       |
| Discount                                                | (98,603.99)    | (98,603.99)    |                                                       |
| Special Rebate Council                                  | (15,880.75)    | (15,880.75)    |                                                       |
| Sub Total                                               | (7,918,691.81) | (7,736,283.71) | 0.00                                                  |
| <b>Total Remaining Levy</b>                             | \$2,000,104.73 | \$2,182,092.55 | \$774,765.08                                          |
| <b>Current</b>                                          | 1,514,295.67   | 1,671,591.10   |                                                       |
| Arrears                                                 | 303,421.70     | 349,047.84     |                                                       |
| Interest b/f from previous years                        |                | (25,784.06)    |                                                       |
| Current year interest                                   | 34,930.22      | 35,624.11      |                                                       |
| Legals                                                  | 147,457.14     | 151,613.56     |                                                       |
| <b>Total Remaining Levy</b>                             | \$2,000,104.73 | \$2,182,092.55 | \$0.00                                                |
| <b>Variance</b>                                         | -\$0.00        | \$0.00         | -\$774,765.08                                         |
| <b>Total YTD Collected</b>                              |                |                |                                                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 79.84%         | 78.00%         | 0.00%                                                 |
| Collected YTD % of Levy                                 | 83.98%         | 81.97%         | #DIV/0!                                               |

### 11.2.3 REVISED INVESTMENT POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

**Summary:**

Council must review its Investment Policy each year in accordance with the provisions of its policy.

**Background:**

Each year Council must review its Investment policy. The writer has examined the policy to ensure it meets current legislation and the Office of Local Government guidelines and now submits a revised policy for Council’s consideration.

**Current Position:**

The revised Investment Policy as adopted in May 2016 addressed a number of issues including flexibility required to maximise the rate of return on invested funds in terms of Institutional balances and a number of essential provisions, such as “Risk Management Guidelines” and “Prohibited Investments” that were missing from the policy. The May 2017 review makes no changes to the policy.

**Governance issues:**

NIL

**Stakeholders:**

Walgett Shire Council

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

N/A

**Conclusion:**

There are no changes to the current policy and the Chief Financial Officer recommends the adoption of the revised Investment Policy.

| Revised Investment Policy                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <ol style="list-style-type: none"><li>1. That the report be received</li><li>2. That Council adopts the revised Investment Policy as presented</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Investment Policy (Refer to attachment document)

## 11.2.4 RELATED PARTY DISCLOSURE POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

### **Summary:**

This report is tabled with the attached AASB124 Related Party Disclosure Policy for Council to consider its adoption in readiness for collection of statutory information forming part of Council's 2016/2017 annual financial statements.

### **Background:**

Commencing 1st July 2016, AASB 124 Related Party Disclosures will apply to local government. This type of disclosure has been applicable to the private sector for many years. This will mean Walgett Shire Council must disclose all related party transactions, balances and commitments in the annual financial statements.

Council must now adopt a policy to establish the parameters for related party transactions, including the relevant management positions and level of disclosure in order to comply with AASB 124.

The draft related Party Disclosure Policy, including Related Party Disclosure by Key Management Personnel and Privacy Collection Notices, is attached.

### **Current Position:**

The AASB 124 Related Party Disclosure requirement came into effect on the 1<sup>st</sup> July 2016. There was no requirement prior to this for Council compliance.

### **Relevant Reference Documents/Policies:**

Councils Code of Conduct  
AASB 124  
Local Government Act 1993

### **Governance issues:**

Council must adopt a policy and framework for the related party transactions intended for compliance with AASB124 and the Local Government Act 1993.

### **Environmental issues:**

No environmental issues have been identified in relation to this matter.

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Councillors  
Walgett Shire Community members  
Walgett Shire Council Senior Staff

### **Financial Implications:**

Adoption of the AASB 124 "Related Party Disclosure policy does not have any financial consequences for Council, however, the cost associated with collection of information will be minimal and is already encompassed in the salaries and wages budget allocation.

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

It is a requirement for Walgett Shire Council to comply with AASB 124 and the Chief Financial Officer recommends Council adopt the attached policy and related documents to facilitate compliance in the 2016/2017 Financial Statements.

| <b>Related Party Disclosure Policy</b>                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the Related Party Disclosure Policy and associated compliance documents.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Related Party Disclosure Policy and Associated Compliance Documents. (Refer to attachment document)

## 11.2.5 THIRD QUARTER OPERATIONAL PLAN 2016/2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

**Summary:**

This report provides Council with the status of the Third Quarter Operational Plan Targets for 2016/2017.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 31<sup>st</sup> March 2017 and the extent to which the performance targets have been achieved.

**Current Position:**

The Third Quarter Operational Plan Status Report is attached for Council's information.

At this time a majority of the performance targets are generally completed while a number of projects that are on-going or in progress are expected to be completed at the 30<sup>th</sup> June 2017.

**Governance issues:**

Nil

**Stakeholders:**

Walgett Shire Council

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council should note the progress made during the three quarters on the Operational Plan 2016/2017.

| Third Quarter Operational Plan                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the content of the report be noted. Council accept the progress made on the 2016/2017 Operational Plan as at 31<sup>st</sup> March 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Third Quarter Operational Plan Status Report (Refer to attachment document).

## 11.2.6 BURREN JUNCTION HALL 355 COMMITTEE APPLICATIONS

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

### **Summary:**

The report is presented to Council for consideration of the attached applications for Membership to the Burren Junction Hall 355 Committee.

### **Background:**

Section 355 of the Local Government Act 1993 allows Council to delegate authority to individuals or committees to carry out functions on its behalf, or to take the care, control and management of various facilities. The Burren Junction community has rallied together to assist with a successful hall refurbishment grant, raise funds to purchase much needed refrigeration equipment for the hall and to assist with the general maintenance of the hall. Council encourages this type of support from its community.

At its February 2017 Council formalised the formation of the Burren Junction Hall 355 Committee and called for applications. To date six (6) applications have been received for membership.

### **Current position:**

The hall is presently managed for bookings and maintained by Walgett Shire Council. This arrangement will continue with the Committee carrying out small maintenance and grounds activities. The Committee can raise funds for future works at the hall and this will be reported to Council. The financial position of the Committee shall form part of Council's consolidated year-end financial statements.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
WSC Section 355 Committee Guidelines

### **Stakeholders:**

Walgett Shire Council  
Burren Junction Community

### **Governance issues:**

Council has the authority to delegate management of the hall under section 355 of the Local Government Act 1993.

### **Financial Implications:**

The 355 Committee operates under the control of Council and will provide a monthly financial report, end of year financials are also lodged with Council for auditing and inclusion in Council's financial statements. When volunteers work for the Committee they also complete a volunteers register of attendance. Creating a 355 Committee reduces unnecessary expenditure for a community group aiming to assist Council in the management and maintenance of its assets. The Committee members are covered by Council's public liability insurance, accident and volunteer's insurance cover.

**Alternative Solutions/Options:**

Council not approve membership of the applicants to the Burren Junction Hall 355 Committee.

**Conclusion**

The writer recommends to Council the following six applicants be accepted as members of the Burren Junction Hall 355 Committee. Mr. Philip Marshall, Mrs. Coral Marshall, Mrs. Elizabeth Powell, Mr. Philip Powell, Mrs. Lucinda Stump and Mr. Sandy Stump.

| <b>Burren Junction Hall 355 Committee Applications</b>                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the Chief Financial Officer report be received</li><li>2. That Council formally agree to the membership of Mr Mr. Philip Marshall, Mrs. Coral Marshall, Mrs. Elizabeth Powell, Mr. Philip Powell, Mrs. Lucinda Stump and Mr. Sandy Stump to the Burren Junction Hall 355 Committee.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 11.2.7 COLLARENEBRI AGENCY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

### **Summary:**

This report aims to provide Council with information to consider retaining the Collarenebri Agency as a Council owned and operated business.

### **Background:**

Council has been operating the Collarenebri Agency for approximately 20 years and in 2016, Council requested the Chief Financial Officer prepare an “Expression of Interest” (EOI) for the lease or sale of the Agency. The EOI was completed in late 2016.

It was then decided, before the EOI was advertised, to carry out a community consultation exercise with the residents of Collarenebri, aimed at establishing the community’s thoughts and impacts the proposal may have on the residents of Collarenebri.

The General Manager, Cr. Smith and the CFO attended a Q&A forum at the Collarenebri Hall on the 27<sup>th</sup> April 2017, which was attended by 23 local residents. The residents understood why Council had chosen to consider the EOI, but nonetheless, they remained deeply concerned about a loss of jobs and reduction in services should a new owner, close the Agency in the future.

The residents were unanimously in favour of Council retaining the Agency operations, with the aim of finalising a business plan, leasing the Agency residence and introducing new retail lines, in an effort to reduce the on-going deficit.

### **Current Position:**

The Agency is currently operating largely as an Australia Post Agency with a number of small third party arrangements such as rail bookings.

For the past ten (10) years the Agency has recorded on average an operating loss of \$100,000.

### **Governance issues:**

NIL

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire Council  
Collarenebri Residents  
Agency Staff

### **Financial Implications:**

The Agency currently operates at a loss, in the order of \$100,000 and this deficit is funded from Councils surplus general purpose revenues. The proposal is to retain the Agency and reduce future operating deficits through the introduction of new income streams. Leasing of the Agency residence should realise an estimated \$13,000 per annum.

**Alternative Solutions/Options:**

Continue with the “Expression of Interest” for the sale or lease of the Agency.

**Conclusion:**

The Chief Financial Officer recommends Council retain the Agency and the CFO complete a business plan, which includes initiatives such as leasing out the residence and introducing third party arrangements and retail merchandise to the Agency operations. The Agency residence should be let immediately to a reputable tenant, to avoid possible future vandalism of the property.

**Collarenebri Agency**

**Recommendation:**

1. That the report be received
2. That a Business Plan be completed for the Agency operations.
3. The Agency residence be made available for immediate lease.

**Moved:**

**Seconded:**

## 11.2.8 ADOPTION OF WALGETT SHIRE DISABILITY INCLUSION ACTION PLAN 2017-2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

---

### **Summary:**

In 2014 the NSW Government introduced the Disability Inclusion Act. This act was developed to ensure all Local Government Areas have in place a current Plan by July 2017. Council works to promote access and inclusion of people with a disability in our community and recognises that people with a disability have a right to quality facilities and services that enable them to live and fully participate in their communities. Over the past several months Councils community development staff has consulted extensively with residents, services, agencies and people with disabilities to present the Walgett Shire Disability Inclusion and Action Plan for consideration.

### **Background:**

Under the Disability Inclusion Act 2014, councils are required to develop Disability Inclusion Action Plans by 1 July 2017. A Disability Inclusion Action Plan demonstrates local government's commitment to people with a disability on improving access to services, facilities and jobs and is also designed to change perceptions about people with a disability.

Councils have a number of options, they can prepare a standalone DIAP, if they have an existing Disability Action Plan (DAP), adapt it to meet the regulatory requirements. If they are merging with other councils they can adapt their existing DIAP to cover the new LGA.

Walgett Council Senior staff attended a session with NSWLG representatives in preparation of developing the *Disability Inclusion Action Plan* and from this Walgett Shire has committed to forming and developing its own "stand alone" Disability Inclusion Action Plan, reflective of community needs and a Plan which demonstrated Councils commitment to Disability Inclusion and Access.

### **Current Position:**

The final draft "Disability Inclusion Action Plan; 2017- 2021 has been developed following a committed comprehensive consultation process. The Councils community development department staged numerous "in place "surveys, attended community gatherings and service provider information events, all supported with an on line survey option to capture the input from residents across the whole of Shire. The Plan is reflective of community and relevant to our residents with achievable outcomes.

### **Relevant Reference Documents/Policies:**

Walgett Shire Community Strategic Plan 2012-2022 and associated Plans underpinned by CSP- 2012-2022  
Disability Inclusion Act 2014  
National Disability Strategy 2010-2020  
Australian Bureau of Statistics  
National Disability Insurance Scheme  
Australian Building Codes

**Governance issues:**

Council is required to comply with the requirements of the NSW Disability Council and legislation supporting this.

**Environmental issues:**

To be considered as relevant to particular operations and activities.

**Stakeholders:**

Walgett Shire residents, organisations and agencies with an interest in the social outcomes of all people with a disability residing, working in, and visiting, the Walgett Shire. People with a disability and their families.

**Financial Implications:**

Development and consultations conducted within applicable budgets however Council may consider introducing a new budget line “*Disability and Access Improvements*” to address some of the needs and improvements with infrastructure aligning with the Plan.

**Alternative Solutions/Options:**

As this is legislatively based, there are no alternative options available.

**Conclusion:**

This report recommends the Walgett Shire Disability Inclusion Action Plan be adopted by Council and placed on Public Exhibition.

| Disability Inclusion Action Plan 2017-2021 – Adoption                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the report be received</li><li>2. That Council place the Walgett Shire Disability Inclusion Action Plan (DIAP) 2017-2021 on public exhibition for a period of 28 days commencing 23<sup>rd</sup> May 2017.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Draft Walgett Shire Disability Inclusion Action Plan 2017-2021. (Refer to attachment document).

## 11.2.9 REPORT FOR COUNCIL- COMMUNITY DEVELOPMENT QUARTERLY REPORT JANURARY-MARCH 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

---

### Summary:

During this reporting period community services development managed projects related and targeted community engagement, cultural development and recognition, group capacity building, Aboriginal and Multicultural Affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

### Background:

This report summarises project progress and outcomes of our community and youth development teams, Libraries and Aboriginal and Multicultural Affairs and delivery to community during the reporting period January-March 2017. Last report submitted October-December 2016.

### Current Position:

During the reporting period Councils community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with Council's overarching *Community Strategic Plan 2012-2022*.

### Community capacity building:

Throughout this reporting period Council has engaged and worked with community to deliver a highly successful range of programs and initiatives The Community Development Team with support of the formation in each community of the "community event working groups".

The success of events as outlined further in this report can be attributed to the collaborative delivery model.



*The Walgett Knitters Group.*

The development and formation of the Disability Inclusion Action Plan (DIAP) is complete with the draft to be reviewed by the reference groups and then forwarded to the Disability Council NSW prior to presentation to Council for review and adoption for public exhibition

Collaboration and partnerships with community continue to prove invaluable with many good news stories throughout the Shire taking place, none more so than the Walgett library knitting and coffee club group. The group of (10) ten ladies have been knitting for the Special Needs Nursery in Tamworth, Breast Cancer Foundation and beanies for the troops in Afghanistan to wear under their helmets for extra warmth.

The Youth Council Annual General Meeting was staged on 17<sup>th</sup> March at the Walgett Community College "Hub". It was tremendous to see a high number of youth from across the three larger community's engage in this initiative again. This is the 10<sup>th</sup> year our youth

council has been operating and demonstrates sustainability and an excellent tool in offering voice for young people at local government level. Congratulations to all the executive members elect for 2017. The Youth Council focused on a range of issues within the communities and will work with Council and services to address the gaps and needs of youth in our Shire.

Council has demonstrated its commitment to making a positive difference in ending violence and bullying within our communities across the whole of Shire by registering and participation in the National Million Stars Project.

Walgett Shire Youth Council, Youth and Community development teams have encouraging and presented information to residents, schools, businesses, services, organisations and individuals to join together and participate in this initiative raising awareness and stamping out violence and bullying across our communities. To date over 2300 stars have been woven by community members.



*Stars woven- on display in Walgett Library*

The Shire will be seeking to reach a target of 10,000 stars woven by people, community groups and others to go towards a huge sculpture to be installed at the Gold Coast 2018 Commonwealth Games. The Million Stars project began in Brunswick Victoria, 2012. Since then, it has grown into an international weaving movement with stars being woven by communities in Australia, New Zealand, the Pacific Islands, Europe and the USA.

Some of these stars have been part of stunning displays at the Royal Exhibition Building Melbourne, Queen St Mall Brisbane (G20), Myer Melbourne and the Sydney Opera House.

### **Community Engagement and Consultations:**

Council works closely with communities across our Shire, in partnership groups, organisations, agencies and peak bodies to meet local needs, advocating, facilitating and negotiating where needed and encourage increased partnerships with community stakeholders to deliver tangible benefits to the community.

During this reporting period our department has facilitated and supported the following:

- Planning, resourcing, delivery and evaluation of International Women's Day in three communities
- Planning, resourcing, delivery and evaluation of National Seniors Week events and workshops across the Shire
- Planning, resourcing, delivery and evaluation delivery of National Harmony Day events across the Shire
- Walgett and Lightning Ridge Inter-agency groups planning, promotion and delivery of community focused initiatives and projects to the broader community
- Support as auspice body of Lightning Ridge and Walgett Community Drug Action Teams
- Successful implementation of Dec/ Jan school holiday activities and Vacation Care

A significant number of events, initiatives and engagement are due to be rolled out over the

next few months which include National Youth Week 2017, April / Easter Holiday Programs, Volunteers Week 2017, Sorry Day acknowledgment and NAIDOC Week events. Council's community development team, youth and Library staff will again facilitate community meetings in a bid to develop working groups around each event in each community ensuring residents have input into what takes place in their community.

The recent Walgett Shire facilitated Business Dinner was very impressive with many business owners, service providers and supporters of improving work training and employment options of our youth in attendance. The PCYC Walgett - Blue Star participants also attended and engaged in conversations with community and business representatives and also gained some valuable information that may assist them in their pathways following schooling.



PCYC Blue Star participants at the recent dinner

### International Women's Day 2017:

Each year International Women's Day (IWD) is celebrated on March the 8th with thousands of events occurring across the world to mark the economic, political and social achievements of women.



The first International Women's Day was held in 1911 with organisations, governments, charities, educational institutions, women's groups, corporations and the media celebrating the day. This year's theme was "**Be Bold for Change**". Major events were planned in Walgett, Collarenebri and Lightning Ridge with working groups in each community assisting and supporting, planning, resourcing and finally delivering alongside Council's

community development teams.

In each community many Women were engaged in a variety of workshops and initiatives with official participation numbers for the three major events totalling (148) one hundred and forty – eight women celebrating and engaging in events offered. Feedback from those involved has rated this year's events most enjoyable and well planned and delivered.



### Community Drug Action Teams- Walgett & Lightning Ridge (CDAT):

Recent changes with the Community Drug Action Teams funding body, *Australian Drug Foundation* has seen programs planned for communities moved forward for delivery due to the ADF requesting funding be spent by June 2017. Council's role as auspice body and representatives in executive positions in these groups will continue in any event and we will remain in full support to advocate and work with communities and the local CDAT'S in Walgett and Lightning Ridge to educate and minimize drug and alcohol issues.

### Harmony Day 2017:

Harmony Day 2017 was again celebrated in fine fashion with many community members participating in the ceremony's across the Shire. In Walgett the school Choir of St Joseph's sung brilliantly in front of the crowd to mark the occasion as Walgett Primary students and local services and residents celebrated the day. In Lightning Ridge over 120 community members came together to celebrate and acknowledge the multi- culturalism of this community with a lunch and entertainment provided.



The community of Collarenebri celebrated their Harmony Day at the Central School with official speakers and a morning tea/ lunch to commemorate the event. Thanks go to the many service providers and individuals for making this a memorable day in all communities. It was tremendous to see the school kids get involved and sing in front of a good crowd at the official opening at the Walgett Council Administration Building



*Pictures of the events across the Shire: Celebrating the harmonious diverse and multi-cultural communities we live in.*

### Seniors Week 2017:

Following a successful grant outcome our teams delivered a range of programs and experiences for our Shire Senior citizens throughout their special week. The full week- long programs for Senior's in Walgett, Lightning Ridge and Collarenebri also coincided with IWD and from feedback from communities and services involved the events were swamped by local Senior's celebrating "their week" under the theme "**Let's Do More Together**".



Programs delivered by the working groups and services included Tech Savvy events, morning teas, luncheons, information from service provider's focusing on the NDIS, workshops and events, star weaving workshops, Arts and crafts workshops and entertainment from school choirs.

Official participation numbers for Walgett Shire 2017 Seniors Weeks totalled (187) one hundred and eighty-seven which is an increase on last year's participation numbers.

### Youth Affairs

#### After School Activities/ Youth Centre's:

Participation numbers of youth and young people at youth centres has remained stable. Activities meet the standards of the National Quality Framework objectives and learning centres and programs are offered to youth participating. The move (in Lightning Ridge) to the Aboriginal Integrated Child and Family Centre continues to prove positive with young people frequenting the service in droves. With the new tender (Outback Division of General

Practice) now managing the facility Council may be required to meet with management and discuss options to remain and continue this vital service at the facility.

More information will be forth coming in the next month. Collarenebri numbers of young people attending has increased for the quarter and all services report incident free periods.

**Vacation Care Services:**

Council's Vacation Care Programs have recorded huge participation numbers during the December – January holiday period and all centers experienced increased attendance on previous years. Walgett Centre averaged 45 young people a day, Lightning Ridge 54 per day and Collarenebri 42 per day. Programs, initiatives and engagement opportunities aligned with the National Quality Framework objectives.

Planning is underway for the April 2017 holiday period in which the youth teams will align the programs to coincide with National Youth Week. Programs have been promoted widely across communities and also on Council's bulletin and web page.

**Walgett Shire Youth Week 2017:**

Youth Week 2017 is gearing up to be bigger and better with several regional services expressing interest to be a part of the massive two week celebration of our youth and young people out here in our Shire. The theme for 2017 youth week is "**Get involved, be heard, and make a difference**". Programs again have been developed in consultation with the youth Council ensuring engagement and delivery of initiatives that they want to participate in. Services across communities have again displayed a commitment to this period to showcase our youth and will support many events across the Shire.

**Walgett Shire Youth Council Elected:**

The Youth Council continues to sustain its involvement with youth affairs and acts as a conduit between young people and council to the broader community. At the recent Youth Council AGM staged in Walgett the 17<sup>th</sup> March, the executive members for 2017 were elected to lead the youth voice throughout the year. The meeting was attended by 24 young people from across the Shire with representation from service providers, NSW Police, Mackillop, Walgett PCYC and the Council youth development team support the event. The youth council endorsed the Youth Week programs and set about developing other initiatives within their communities. Council welcomes and congratulates the elected executive and members of the 2017 Youth Council.



Walgett Shire Youth Council Executive for 2017

The 2017 Walgett Shire executive elect: Chairperson: Hollie Cooling- (Grawin /Lightning Ridge), Vice Chair: Wayne Murray (Walgett), Secretary: Bronwyn Hollis, Treasurer: Aaron Smith, (Collarenebri) , Publicity Officer : Shalana Walsh (Lightning Ridge), Des Sharkey (Grawin) , Bailey Newman (Collarenebri) and Abbey Ashby,(Walgett)



The executive and members recently endorsed the Youth Week Program for 2017.

## Libraries and services

### Walgett

#### Patrons and usage

Big Sky Libraries membership card can now provide access to the State Library of NSW online resources, including local and international newspapers, full text journals, magazines, online databases, eBooks and eAudio books. Cardholders can also use our computers to access the internet, Microsoft Office and use our printing and scanning facilities. New members for the reporting period totalled (61) boosted by (24) members re-registering giving a total of 653 current members. During this three month reporting period 1580 items were borrowed from the Library and 510 computer bookings were placed.

#### Preschool literacy

Bulk borrowing to all preschools takes place each quarter and this continues to enhance our younger residents learning and developmental resources.

Over (30) thirty picture books are delivered every term to three Pre Schools in Walgett. Library staff works with Preschool staff to find books on relevant themes.

Last week the children from Coolabah Kids came to the Library for an excursion. They had a wonderful time seeing how the library works, participating in an Easter craft activity and enjoying story time.

Playgroup is very popular which is held at the Library every Friday 10am till 12 pm for children 0-5 years. We have up to 20 infants enjoying story time and craft activities at the library.

#### Library programs:

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. This group have been knitting for the special needs Nursery in Tamworth, Breast Cancer Foundation and beanies for the troops in Afghanistan to wear under their helmets for extra warmth. The local painting group use the Library on Thursdays with painting and art activities with an exhibition of their work hosted at the Library on the 27<sup>th</sup> October, 2017.

Technology awareness continues being promoted through Borrow Box to Library members helping them download eBooks, eMagazines and eAudio

#### *Outreach programs*

Goonimoo playgroup remains a key program of engagement with our younger generation on Friday mornings recording approximately 15 children and their carers enjoy story time and doing a craft activity.

#### *Afterschool and Holiday Groups*

Holiday group activities are programmed for visits from youth and young adults spending their afternoons in the library. The library is very popular with the teenage children after school using our collections, computers and Wi-Fi. These young patrons have displayed a care for the library and continue to appreciate alternate means of engagement.

#### *Deposit Stations*

Both deposit stations at Collarenebri and Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks.



We have continued weeding books from the library and delivering them to the travellers at the burren Junction Bore Baths and our libraries as free books for visiting tourists and locals.

#### *Book Club*

Next month we are starting a local book club on Wednesdays 10am – 12pm. We have had 9 RSVP's to join the club and hopefully more interest to come.

#### *Homebound*

In February we advertised and launched homebound services within the Walgett community. To date we have 10 members in this program who receive books, audio books and DVD's delivered to their home every fortnight.



#### **Lightning Ridge**

##### *Patrons and usage*

Lightning Ridge Library continues to prove it is a very popular hub within the community to enjoy the programs and initiatives it offers to all ages.

New members for the reporting period totalled (14) plus (20) members re-registering giving a total of 668 members. During this reporting period 1290 items were borrowed from the Library and 229 computer bookings were placed.

Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

##### *Preschool literacy*

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. This is a very popular activity for the younger children. We deliver interactive nursery rhymes, stories, songs and age appropriate craft using collections, activities and resources provided by the Library.

##### *School Holiday & After School Programs*

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities offered at the library including board games, craft activities and computer workshops. This program is offered Wednesday and Thursday afternoons and continues to be popular during this quarter we have had over 300 youth and young people attending this program.

#### *Book Club*

Book Club is still very popular with the community. We currently have 12 members involved in the Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together.

#### **Aboriginal and Multi-Cultural Affairs:**

Within the quarter our Aboriginal Liaison & Community Development Officer has been actively involved in a number of activities, programs and support roles across the Shire. The role continues to support, advocate and establish positive relationships across residents within the Walgett Local Government Area.

NAIDOC WEEK funding and meetings are soon to take place across all communities. The position sustains the support of local CDAT'S, DV Committee, Inter Agency Meetings and working groups and service providers addressing a range of needs of our residents.

Attendance at the State CDAT Conference in Sydney during November has brought back fresh and innovative ideas in addressing the gaps and needs of drug and alcohol usage across the Shire.

**Upcoming events and Programs:**

|                              |                                             |
|------------------------------|---------------------------------------------|
| National Youth Week Program  | 31 <sup>st</sup> March - 21st April         |
| Shire Vacation Care Services | 10 <sup>th</sup> April – 21st April         |
| Volunteer Week               | 8 <sup>th</sup> May - 14th May              |
| NAIDOC Week                  | 2 <sup>nd</sup> July - 9 <sup>th</sup> July |

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Walgett Shire Crime Prevention & Safety Plan 2017-2021, Australian National Quality Framework for young people.

**Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents.

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities and programs conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2012 – 2022.

**Community Development Report January – March 2017**

**Recommendation:**

That the report for Community Development January- March 2017 is received.

**Moved:**

**Seconded:**

## 11.2.10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 17/18

---

### **1. Lightning Ridge Bore Baths**

The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building. See separate report.

### **2. Walgett Library Disability Access Ramp**

The disabled ramp has been constructed and the stainless steel hand rail will be installed shortly. Unfortunately, removal of the former rock and brick retaining walls adjoining the footpath, has revealed large sections of footpath in need of renewal. The original tender made provision for replacement of the footpath immediately fronting the ramp entrance. It is proposed to fund the footpath renewal from underspent community services expenditure allocations.

### **3. Property Matters**

- Auction of the Euroka Street flats is scheduled for Saturday 24<sup>th</sup> June 2017.
- Come-by Chance toilet facility, construction in progress
- The CFO and Property Officer have met with Burren Junction community members and heritage adviser Mr Ray Christison regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the “Drought Communities Program”. An application is in progress and submission made when estimates of works are to hand.
- Refurbishment of the bathroom facilities at the Administration Centre has been put on hold.
- Estimates are underway for painting/refurbishment and air conditioning of the Collarenebri Town Hall. It is recommended this project be also funded from the “Drought Communities program”.
- The Property Officer, Asset/Purchasing Officer and CFO met with a representative of a solar energy company to discuss the installation of solar panels on the roof of the Administration Centre. The representative is intending to firm up a proposal for Council’s consideration. In the mean-time Council’s Asset Office is investigating tender specifications for the installation of solar infrastructure.

#### **Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

##### **Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:

**Moved:**

**Seconded:**

## 11.3 DIRECTOR ENVIRONMENTAL SERVICES

### 11.3.1 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Ray Christison, Heritage Advisor  
**FILE NUMBER:** 16/75

**Summary:**

Recently a letter was sent to the owners/managers of local heritage items inviting applications for a grant from Council’s Local Heritage Fund. It is recommended that grants be allocated from the fund in accordance with recommendations provided by Council’s Heritage Advisor.

**Background:**

In a letter dated 28 July 2015 Walgett Shire Council wrote to 57 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (eg. State Government, Council). The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2016-2017 to assist with conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council’s contribution.

**Current position:**

Six applications for grants were received. Walgett Shire Council’s Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                             | Address                                           | Proposed works                                      | Cost of Works      | Requested          | Recommended Grant  |
|---------------------------------------|---------------------------------------------------|-----------------------------------------------------|--------------------|--------------------|--------------------|
| Ivana Prasad                          | Astronomers’ Monument, Lightning Ridge            | Repair works & install windows to protect interiors | \$5,862.00         | \$2,887.00         | \$2,000.00         |
| Glen Whitely (Collarenebri Mens Shed) | Old Bakery, Collarenebri                          | Secure the site and building                        | \$15,000.00        | \$4,800.00         | \$4,000.00         |
| BEST Employment                       | Old Post Office, Walgett                          | Repair entrance roof & ceilings                     | \$14,701.13        | \$5,000.00         | \$4,000.00         |
| Anglican Parish of Coonamble          | St John the Evangelist Church, Colin St., Carinda | Repair roof & paint exterior                        | \$6,000.00         | \$4,000.00         | \$2,000.00         |
| Anglican Parish of Walgett            | St Peters Anglican Church, 21 Pitt St, Walgett    | Install air-conditioning & upgrade switchboard      | \$9,945.00         | \$4,975.00         | \$3,000.00         |
| Anglican Parish of Lightning Ridge    | St Petrer’s in the Pines, Cumborah                | Repair fascias & install guttering                  | \$9,770.00         | \$5,000.00         | \$3,000.00         |
| <b>TOTAL</b>                          |                                                   |                                                     | <b>\$61,278.13</b> | <b>\$26,662.00</b> | <b>\$18,000.00</b> |

Under a “Local Heritage Places Development Grant”, the NSW Office of Environment & Heritage (now known as NSW Department of Planning & Environment [DoPE]) will reimburse Council one third (33%) of the grants that it distributes, up to a maximum of \$3,500. Council must submit a claim at the end of the financial year to obtain the DoPE funding. A key requirement of the funding agreement is that the fund be dispersed with regard for the recommendations of Council’s Heritage Advisor.

**Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008 and the Heritage schedule in the Walgett Local Environmental Plan 2013.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council’s charter.

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners, Walgett Shire.

**Financial implications:**

Council has established a \$18,000 budget for 2015-2016 expenditure associated with the operation of the local heritage fund. A grant of up to \$3,500 will be available from DoPE if Council complies with the terms of the grant offer. An unallocated amount of \$10,602 will remain available if Council proceeds with the distribution recommended for the Walgett Shire Council Local Heritage Fund Grant.

**Alternative solutions/options:**

Decline to offer grants: - Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts: - Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- There is a limited amount of funding available to Council from DoPE.
- The amounts have been recommended by Council’s Heritage Advisor with regard for the heritage merits of the respective applications.

**Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Grants from the Walgett Shire Local Heritage Fund**

**Recommendation:**

Disperse \$18,000 from the Walgett Shire Council Local Heritage Fund 2016-2017 in the following manner:

- A) \$2,000 to Ivana Prasad to undertake conservation works on the Astronomers' Monument, Lightning Ridge
- B) \$4,000 to Glen Whitely to secure the site and building of the Old Bakery at Collarenebri
- C) \$4,000 to BEST Employment to repair the entrance roof & ceilings in the Old Post Office, Walgett
- D) \$2,000 to Anglican Parish of Coonamble to repair the roof & repaint interior of the St John the Evangelist Church at Carinda (Stage 2).
- E) \$3,000 to Anglican Parish of Walgett to install air-conditioning & upgrade the switchboard of St Peters Anglican Church, Walgett.
- F) \$3,000 to Anglican Parish of Lightning Ridge to repair fascias and install guttering at St Peters in the Pines Church at Cumborah

Upon completion of proposed works and receipt of paid invoices for same.

**Moved:**

**Seconded:**

### 11.3.2 WALGETT CBD MESH FAÇADE REMOVAL

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 14/234

---

**Summary:**

Council has allocated the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens in the CBD and replace them with ‘Crim-Safe’ mesh. It is recommended that Council amend the resolution to allow acrylic / polycarbonate glass to be installed in place of ‘Crim-Safe’ mesh.

**Background:**

On 22 November 2016 Council resolved to:

1. Allocate up to \$160,000 from Lightning Ridge CBD Upgrade funds to paving.
2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with ‘Crim-Safe’ mesh, as required.
3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with ‘Crim-Safe’ mesh.
4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:
  - Advertising the strategy in the Walgett Spectator.
  - Making the strategy available as a pdf file via Council’s web site.
5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving

**Current position:**

Council has begun discussions with Walgett landowners and tenants who have heavy gauge steel mesh fronting their commercial premises. In the course of these discussions it has become apparent that it may be desirable for landowners and tenants to have the option to install acrylic / polycarbonate glass instead of the more expensive ‘Crim – Safe’ mesh.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Walgett Development Control Plan 2014 – 2016

**Governance issues:**

Guiding principles for councils: - Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

**Environmental issues:**

Nil

**Stakeholders:**

The community, business owners, Walgett Shire Council, and the travelling public.

**Financial Implications:**

The option to install acrylic / polycarbonate glass instead of the more expensive ‘Crim – Safe’ mesh may enable Council to offer the façade replacement to more business owners.

**Alternative Solutions/Options:**

Resolve to not amend the resolution: This is not recommended as installation of acrylic / polycarbonate glass represents a significant cost saving and would have a positive impact on the Walgett CBD view shed.

**Conclusion:**

It is in Council's and the community's interest to amend the resolution.

**Walgett CBD Mesh Façade Removal**

**Recommendation:**

That Walgett Shire Council resolve to amend the 22 November 2016 resolution: "Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to "Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh or acrylic / polycarbonate glass, as required".

**Moved:**

**Seconded:**

### 11.3.3 DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1367-04

---

**Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

**Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Environmental Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

**Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

**Relevant Reference Documents:**

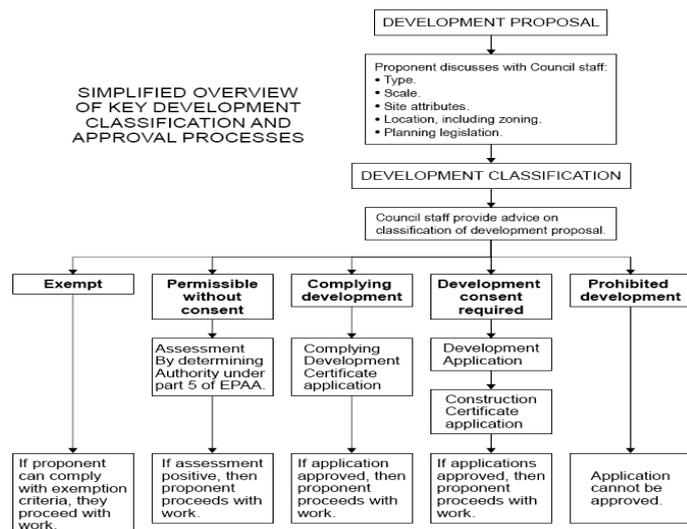
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

**Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



**Environmental issues:**

**DA**s: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDC**s: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

**Stakeholders:**

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

**Development and Complying Development Certificate applications March – April 2017**

**Recommendation:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for March 2017 – April 2017.

**Moved:**

**Seconded:**

**Attachments:** A - DAs & CDCs approved March 2017 – April 2017

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

AUTHORITY

**Determined Applications**



|            |             |                                                                          |                                                                          |        |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|
| 05/10/2017 | Parameters: | Date Range:Y<br>Start Date:3/1/2017<br>End Date:4/30/2017<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:1 |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|

| Document                 | Applicant Name / Address      | Development Type<br>Property Address<br>Title Owner                                                                                                 | Determination               | Determined | Received   |
|--------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b> |                               |                                                                                                                                                     |                             |            |            |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 147</b><br><b>Calendar Stop Days: 145</b><br><b>Adjusted Calendar Days: 2</b>                                       |                             |            |            |
| 020/2016/0000022/001     | Taylor Made Buildings Pty Ltd | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>36 Pitt ST WALGETT<br>PLT: 7019 DP: 1027303<br>NSW Police Force                                   | Approved - Staff Delegation | 26/04/2017 | 01/12/2016 |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 98</b><br><b>Calendar Stop Days: 85</b><br><b>Adjusted Calendar Days: 13</b>                                        |                             |            |            |
| 020/2017/0000002/001     | Mr J Flick                    | 150 Class 10b - Fence/Antenna/Other<br>Gundabloui RD COLLARENEBRI<br>LOT: 100 DP: 1162159 WLL: 15046<br>Collarenebri Local Aboriginal Lands Council | Approved - Staff Delegation | 26/04/2017 | 19/01/2017 |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 31</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 31</b>                                         |                             |            |            |
| 020/2017/0000003/001     | Mr A Webb                     | 1511 N/A Miscellaneous<br>**** NOT DEFINED **** BURREN<br><del>WONGMIDIP</del> 1067218<br>Graincorp Operations Ltd                                  | Approved - Staff Delegation | 08/03/2017 | 06/02/2017 |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 9</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 9</b>                                           |                             |            |            |

AUTHORITY

AUTHORITY

**Determined Applications**



|            |             |                                                                          |                                                                          |        |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|
| 05/10/2017 | Parameters: | Date Range:Y<br>Start Date:3/1/2017<br>End Date:4/30/2017<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:2 |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|

| Document                 | Applicant Name / Address                   | Development Type<br>Property Address<br>Title Owner                                                                                                                                        | Determination               | Determined | Received   |
|--------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b> |                                            |                                                                                                                                                                                            |                             |            |            |
| 020/2017/0000004/001     | Department of Industry - Lands             | 160 Subdivision/Consolidation<br>20928 Castlereagh HWY LIGHTNING RIDGE<br>LOT: 1021 DP: 762143 WLL: 2928<br>Mr R A & Mrs H A Hall<br><i>There are Multiple Parcels on this application</i> | Approved - Staff Delegation | 23/03/2017 | 15/03/2017 |
|                          | <b>Stop the Clock</b>                      | <b>Total Elapsed Calendar Days: 13</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 13</b>                                                                                |                             |            |            |
| 020/2017/0000005/001     | Mr M Woodham                               | 70 Class 6 - Shop<br>160-168 Fox ST WALGETT<br>LOT: 7 DP: 633738<br>Mr G J & Mrs M A Woodham                                                                                               | Approved - Staff Delegation | 27/03/2017 | 15/03/2017 |
|                          | <b>Stop the Clock</b>                      | <b>Total Elapsed Calendar Days: 5</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 5</b>                                                                                  |                             |            |            |
| 020/2017/0000006/001     | Mr M Urquhart<br>C/o Walgett Shire Council | 145 Class 10a - Other<br>Colless ST COME-BY-CHANCE<br>LOT: 1 DP: 203150<br>Walgett Shire Council                                                                                           | Approved - Staff Delegation | 20/03/2017 | 16/03/2017 |
|                          | <b>Stop the Clock</b>                      | <b>Total Elapsed Calendar Days: 8</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 8</b>                                                                                  |                             |            |            |
| 020/2017/0000007/001     | Mrs J A Borowski                           | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>631 Hardies Lease RD PILLIGA<br>LOT: 18 DP: 750292 IP: 206513<br>Mr E S & Mrs J A Borowski                                               | Approved - Staff Delegation | 04/04/2017 | 28/03/2017 |

AUTHORITY

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

AUTHORITY

**Determined Applications**



|            |             |                                                                          |                                                                          |        |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|
| 05/10/2017 | Parameters: | Date Range:Y<br>Start Date:3/1/2017<br>End Date:4/30/2017<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:3 |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 20

|                       |               |                                                                                                         |                             |            |            |
|-----------------------|---------------|---------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <i>Stop the Clock</i> |               | <i>Total Elapsed Calendar Days: 22<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 22</i>         |                             |            |            |
| 020/2017/00000008/001 | Mr H W Loftus | 143 Class 10a - Carport<br>Mining LIGHTNING RIDGE<br>LOT: 365 DP: 1076808 WLL: 16079<br>Mr D R Clements | Approved - Staff Delegation | 18/04/2017 | 28/03/2017 |

|                       |               |                                                                                                                          |                             |            |            |
|-----------------------|---------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <i>Stop the Clock</i> |               | <i>Total Elapsed Calendar Days: 23<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 23</i>                          |                             |            |            |
| 020/2017/00000009/001 | Miss V Bokros | 150 Class 10b - Fence/Antenna/Other<br>11 Morilla ST LIGHTNING RIDGE<br>LOT: 15 SEC: 9 DP: 758612<br>Kitty Hawke Pty Ltd | Approved - Staff Delegation | 21/04/2017 | 30/03/2017 |

|                                                     |                                                                                                                             |                                                                                                                          |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Officer: Mr M Clarkson<br>Number of Applications: 9 | <i>Average Elapsed Calendar Days: 14.00<br/>Average Calendar Stop Days: 25.56<br/>Average Adjusted Calendar Days: 14.00</i> | <i>Total Elapsed Calendar Days: 356.00<br/>Total Calendar Stop Days: 230.00<br/>Total Adjusted Calendar Days: 126.00</i> |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 24

|                       |  |                                                                                               |  |  |  |
|-----------------------|--|-----------------------------------------------------------------------------------------------|--|--|--|
| <i>Stop the Clock</i> |  | <i>Total Elapsed Calendar Days: 7<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 7</i> |  |  |  |
|-----------------------|--|-----------------------------------------------------------------------------------------------|--|--|--|

AUTHORITY

AUTHORITY

**Determined Applications**



|            |             |                                                                          |                                                                          |        |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|
| 05/10/2017 | Parameters: | Date Range:Y<br>Start Date:3/1/2017<br>End Date:4/30/2017<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:4 |
|------------|-------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 24

|                       |              |                                                                                                                   |                             |            |            |
|-----------------------|--------------|-------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| 024/2017/00000002/001 | Mrs E Newton | 152 Class 10b - Swimming Pool<br>782 Strathmore RD WALGETT<br>LOT: 438 SEC: DP: 761274 WLL: 2370<br>Mr M J Newton | Approved - Staff Delegation | 04/04/2017 | 29/03/2017 |
|-----------------------|--------------|-------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|

|                                                     |                                                                                                                          |                                                                                                                    |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Officer: Mr A R Wilson<br>Number of Applications: 1 | <i>Average Elapsed Calendar Days: 7.00<br/>Average Calendar Stop Days: 0.00<br/>Average Adjusted Calendar Days: 7.00</i> | <i>Total Elapsed Calendar Days: 7.00<br/>Total Calendar Stop Days: 0.00<br/>Total Adjusted Calendar Days: 7.00</i> |
|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|

|                                     |                                                                                                                             |                                                                                                                          |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <u>Report Totals &amp; Averages</u> | <i>Average Elapsed Calendar Days: 36.30<br/>Average Calendar Stop Days: 23.00<br/>Average Adjusted Calendar Days: 13.30</i> | <i>Total Elapsed Calendar Days: 363.00<br/>Total Calendar Stop Days: 230.00<br/>Total Adjusted Calendar Days: 133.00</i> |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|

AUTHORITY

### 11.3.4 MATTERS FOR BRIEF MENTION FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- a. Walgett Waste Management Strategy**  
The RFQ for the Walgett waste Management Strategy closed on the 28<sup>th</sup> April 2017. Council received 11 submissions with a recommendation to the General Manager expected mid-late May and advice to Council of the successful submission occurring June 2017 meeting.
- b. Environmental Health & Building Surveyor**  
Council's Environmental Health & Building Surveyor Justin Bruvel finished up with Council Friday 12<sup>th</sup> June 2017. This position will be re-advertised in due course.
- c. Walgett/Brewarrina/Bourke Innovation Fund**  
On Thursday 11<sup>th</sup> May Council staff attended a meeting with NetWaste & WasteAid to discuss the innovation fund due to commence earlier this year. The fund has run into a number of issues including the resignation of various key staff members and changes to the funding structure. It has been announced that the asbestos clean-up program will not be funded in 2018 however the general and bulky waste clean-up program will continue. WasteAid proposes to change the priority of the program to include asbestos clean-up first in 2017 and progress to the general and bulky waste clean-up in 2018 as funding for this program will continue. Council and Netwaste agreed and WasteAid will make a submission to have the funding agreement changed so the program can commence.
- d. Lightning Ridge Main Street Beautification Fund**  
Following up on Council's report to the April meeting, an amended costing for turf and irrigation in Morilla Street is being prepared. Subject to receipt of an acceptable quote within budget, these works be undertaken, ideally with a local contractor.

| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b>                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30 April 2017.

**Background:**

The RMS has approved a contract of \$ 4,327,000 for 2016/2017 financial year which are made up of \$980,000 and \$3,795,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30 April 2017, \$1,706,628 from Ordered Works and \$586,968 for Routine Services for 2016/2017 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

| Monthly RMCC works Report from Acting Director Engineering / Technical Services                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for April 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Table 1 – 2016/2017 RMCC Ordered Works

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**

| SN | Description                                           | Physical status                                 |
|----|-------------------------------------------------------|-------------------------------------------------|
| 1  | Fox street rehabilitation works (in front of Chemist) | Completed Shire part (Waiting for Reseal works) |
| 2  | Heavy Patching                                        | Completed                                       |
| 3  | Namoi Bridge Approach Shoulder Widening               | Completed                                       |
| 4  | Walgett Town Street Shoulder Widening HW18S           | Completed                                       |
| 5  | SH12 & HW18 Intersection Shoulder Widening            | Completed                                       |
| 6  | Culverts Replacement, SH29W                           | Completed                                       |
| 7  | Culverts Replacement, SH18N and SH18S                 | Completed                                       |
| 8  | Resealing HWY'S                                       | On Going                                        |
| 9  | Lightning Ridge Rehabilitation Final Seal             | Completed                                       |
| 10 | SH12 Warrambool Widening Phase 3                      | Completed                                       |
| 11 | BJ Railway Crossing Approach Work                     | Completed                                       |
| 12 | Truck Stop Areas SH29W & SH12                         | Ongoing                                         |
| 13 | Culvert Replacement SH12                              | Completed                                       |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 30 April 2017.

### Background:

A budget of \$25.64 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2016/2017.

### Current Position:

The status of work progress is as follows;

| In Progress                                        | Comments  |
|----------------------------------------------------|-----------|
| RR426 Ridge Road                                   | Completed |
| Heavy patching on SH18N                            | Completed |
| Bill O'Brien Way – Heavy Patch                     | Completed |
| Box Culvert Replacement SH18N                      | Completed |
| Cedar Street (Kerb and Gutter)                     | Ongoing   |
| L/Ridge Airport Runway Extension                   | Completed |
| Collarenebri Streets - Repair                      | Completed |
| Sherman's Way                                      | Completed |
| SH12 Big Warrambool Widening                       | Completed |
| SR16 Mercadool Rd – Gravel Resheeting              | Completed |
| RR329 Heavy Patching                               | Ongoing   |
| SR112 Brewon Rd – Gravel Resheeting                | Complete  |
| SR102 Angledool Rd – Gravel Resheeting             | Ongoing   |
| SR102 Cryon Rd – Gravel Resheeting                 | Ongoing   |
| RR7716 Come-By-Chance Rd                           | Ongoing   |
| Reseals on LR Streets, highways and regional roads | Ongoing   |
| RR329 Heavypatching                                | Ongoing   |

### Relevant Reference Documents/Policies:

2016/17 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

### Stakeholders:

Walgett Shire  
 Walgett Shire Residents and Rate Payers

### Financial Implications:

As at 30 April 2017, \$13,129,694 has been spent from a total amount of \$25,644,161 allocated for the 2016/2017 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for April 2017.

**Moved:**

**Seconded:**

**Attachment:**

2016/2017 Budget vs Expenditure spread sheet up the 31 March 2017.

| Ledger Item                            | Actual, Committed and On Cost up to 30 April 2017 | Budget                 |
|----------------------------------------|---------------------------------------------------|------------------------|
| Engineering Administration             | \$316,827.00                                      | \$620,644.00           |
| Depot Operation                        | \$36,107.00                                       | \$20,575.00            |
| Emergency Services (RFS*SES)           | \$123,887.00                                      | \$305,542.00           |
| Emergency Services                     | \$3,355.00                                        | \$25,085.00            |
| Fleet Operations & Workshop            | \$2,094,525.00                                    | \$3,811,409.00         |
| Emergency Works Flood Damage           | \$295,424.00                                      | \$300,000.00           |
| Regional Road Flood Damage             | \$295,424.00                                      | \$200,000.00           |
| Urban Road Operation                   | \$228,230.00                                      | \$228,520.00           |
| Local Roads Operations                 | \$304,241.00                                      | \$785,922.00           |
| Local Roads Maintenance                | \$765,165.00                                      | \$1,516,043.00         |
| Regional Roads Operations              | \$944,012.00                                      | \$1,874,939.00         |
| Regional Roads Maintenance             | \$826,807.00                                      | \$1,338,051.00         |
| RMCC                                   | \$2,289,472.00                                    | \$2,931,172.00         |
| Private Works                          | \$160,978.00                                      | \$184,789.00           |
| Walgett Depot Renewal and Improvements | \$0.00                                            | \$0.00                 |
| Fleet Renewal and Improvements         | \$1,183,441.00                                    | \$1,886,683.00         |
| Local Roads Renewal                    | \$604,580.00                                      | \$8,109,206.00         |
| Regional Road Renewal                  | \$0.00                                            | \$250,471.00           |
| Regional Road Improvement              | \$2,657,219.00                                    | \$1,255,110.00         |
| <b>Total</b>                           | <b>\$13,129,694.00</b>                            | <b>\$25,644,161.00</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo –Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2016/2017 Maintenance Road Works Programme on Shire Roads for the period ending 30 April 2017.

**Background:**

Council has allocated amounts of \$962,488 and \$245,000 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council’s approved 2016/2017 Shire Roads Maintenance Grading Works schedule

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As at 30 April 2017, \$669,143 has been spent from a total amount of \$1,207,488 provided in the 2016/2017 budget and operational plan.

**Alternative Solutions/Options:**

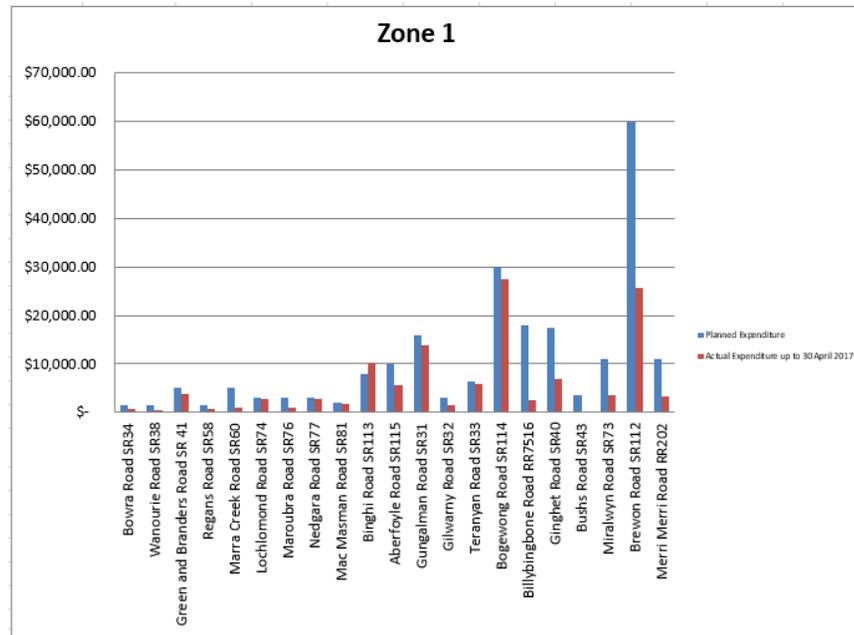
Nil

|                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Maintenance Grading Report from Director Technical / Engineering Services</b>                                                                          |
| <b>Recommendation:</b><br><br>That Council receive and note the monthly maintenance grading works report for April 2017.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachments:**

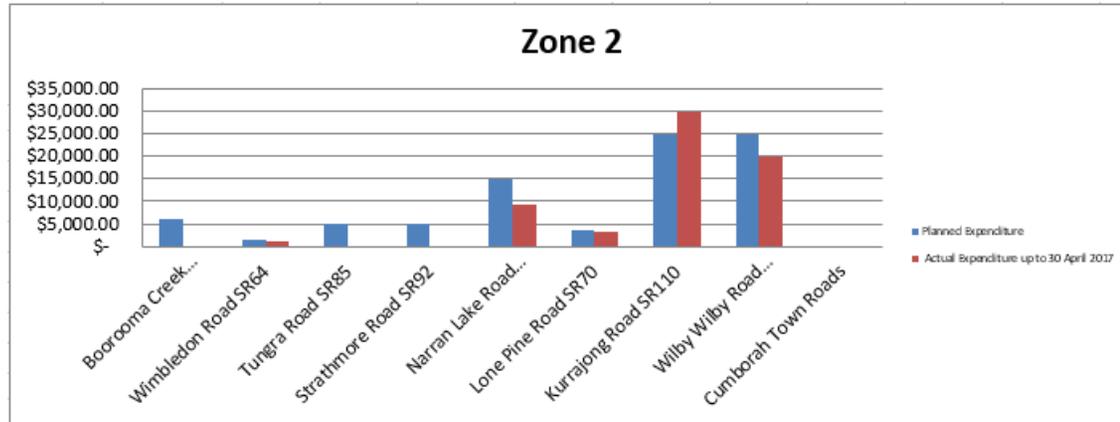
Maintenance works progress summary

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**



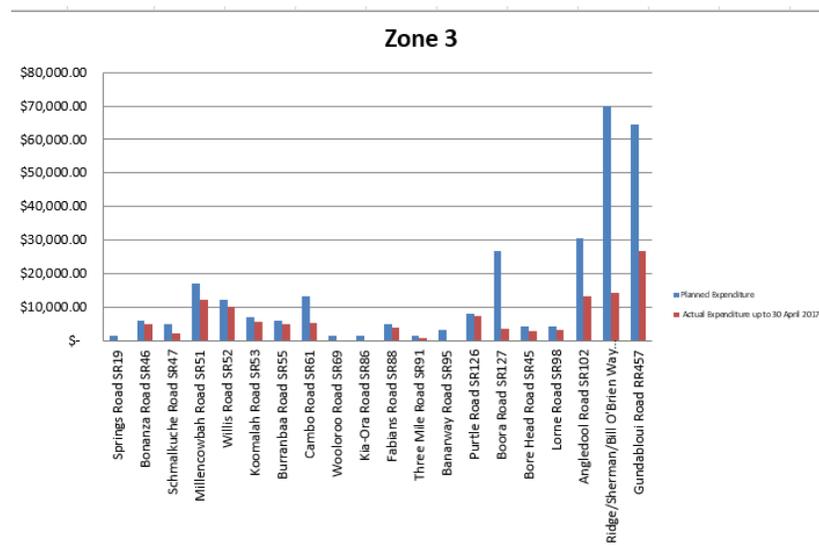
| Road Name                     | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2017 |
|-------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 1</b>                 |                      |                |                      |               |                 |                                        |
| Bowra Road SR34               | 3.95                 | 3.95           | \$ 1,500.00          | F             | 17/07/16        | \$675.00                               |
| Wanourie Road SR38            | 6.5                  | 6.5            | \$ 1,500.00          | E             | 16/01/2017      | \$540.00                               |
| Green and Branders Road SR 41 | 11.3                 | 11.3           | \$ 5,000.00          | F             | 26-03-17        | \$3,780.00                             |
| Regans Road SR58              | 3.2                  | 3.2            | \$ 1,500.00          | F             | 15/07/16        | \$607.50                               |
| Marra Creek Road SR60         | 17.5                 | 17.5           | \$ 5,000.00          | E             | 12-07-16        | \$1,012.50                             |
| Lochlomond Road SR74          | 8.4                  | 8.4            | \$ 3,000.00          | E             | 11-11-16        | \$2,869.04                             |
| Maroubra Road SR76            | 8.3                  | 8.3            | \$ 3,000.00          | E             | 26/07/16        | \$877.50                               |
| Nedgara Road SR77             | 10.7                 | 10.7           | \$ 3,000.00          | F             | 03-03-17        | \$2,840.72                             |
| Mac Masman Road SR81          | 8                    | 8              | \$ 2,000.00          | E             | 18/07/16        | \$1,755.00                             |
| Binghi Road SR113             | 20.1                 | 20.1           | \$ 8,000.00          | E             | 25/02/2017      | \$10,125.00                            |
| Aberfoyle Road SR115          | 26.2                 | 26.2           | \$ 10,000.00         | D             | 02-09-17        | \$5,602.50                             |
| Gungalman Road SR31           | 43.7                 | 43.7           | \$ 16,000.00         | C             | 05-04-17        | \$13,861.57                            |
| Gilwarry Road SR32            | 7.9                  | 7.9            | \$ 3,000.00          | C             | 0/4/2017        | \$1,620.00                             |
| Teranyan Road SR33            | 13.7                 | 13.7           | \$ 6,500.00          | C             | 06-04-17        | \$5,841.57                             |
| Bogewong Road SR114           | 48.7                 | 48.7           | \$ 30,194.00         | D             | 21/02/2017      | \$27,412.50                            |
| Billybingbone Road RR7516     | 18.67                | 18.67          | \$ 18,000.00         | C             | 20/07/2016      | \$2,487.35                             |
| Ginghet Road SR40             | 47.6                 | 47.6           | \$ 17,500.00         | D             | 04-04-17        | \$6,907.50                             |
| Bushs Road SR43               | 8.7                  | 8.7            | \$ 3,600.00          | D             |                 |                                        |
| Miralwyn Road SR73            | 17.9                 | 17.9           | \$ 11,098.00         | D             | 25/11/2016      | \$3,577.50                             |
| Brewon Road SR112             | 54.7                 | 54.7           | \$ 60,000.00         | C             | 16/01/2017      | \$25,704.16                            |
| Merri Merri Road RR202        | 6.57                 | 6.57           | \$ 11,000.00         | C             | 07-04-17        | \$3,199.67                             |
| <b>Sub total Zone 1</b>       | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 220,392.00</b> |               |                 | <b>\$ 121,296.58</b>                   |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**



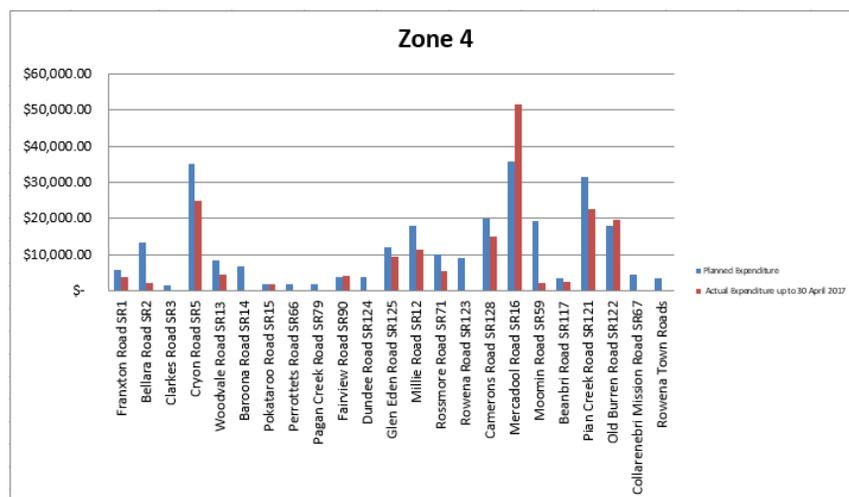
| Road Name                | Total Length of Road | Planned Length | Planned Expenditure | Road Category | Actual End date | Actual Expenditure up to 30 April 2017 |
|--------------------------|----------------------|----------------|---------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 2</b>            |                      |                |                     |               |                 |                                        |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 6,000.00         | E             |                 |                                        |
| Wimbleton Road SR64      | 3.4                  | 3.4            | \$ 1,500.00         | E             | 10-02-17        | \$1,308.36                             |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 5,000.00         | F             |                 |                                        |
| Strathmore Road SR92     | 19.2                 | 19.2           | \$ 5,000.00         | E             |                 |                                        |
| Narran Lake Road SR111   | 61                   | 61             | \$ 15,000.00        | D             | 07-04-17        | \$9,296.61                             |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 3,600.00         | D             | 08-12-16        | \$3,330.00                             |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 25,000.00        | D             | 30-03-17        | \$29,761.22                            |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 25,000.00        | D             | 14-04-17        | \$19,902.17                            |
| Cumborah Town Roads      |                      |                | \$ -                | E             |                 |                                        |
| <b>Sub total Zone 2</b>  | <b>181.5</b>         | <b>181.5</b>   | <b>\$ 86,100.00</b> |               |                 | <b>\$ 63,598.36</b>                    |

WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING



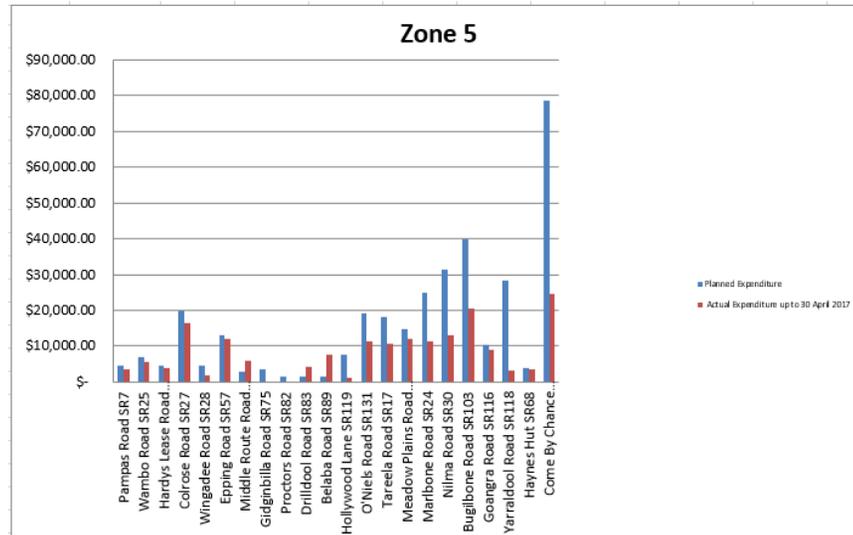
| Road Name                            | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2017 |
|--------------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 3</b>                        |                      |                |                      |               |                 |                                        |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 1,500.00          | E             |                 |                                        |
| Bonanza Road SR46                    | 16.9                 | 16.9           | \$ 6,000.00          | E             | 20-04-17        | \$4,830.00                             |
| Schmalkuche Road SR47                | 14.4                 | 14.4           | \$ 5,000.00          | E             | 14/11/2016      | \$2,225.30                             |
| Millencowbah Road SR51               | 27.7                 | 27.7           | \$ 17,174.00         | E             | 20/10/2016      | \$12,270.00                            |
| Willis Road SR52                     | 14.5                 | 14.5           | \$ 12,000.00         | F             | 15/11/2016      | \$9,948.40                             |
| Koomalah Road SR53                   | 28.4                 | 28.4           | \$ 7,000.00          | E             | 30/07/16        | \$5,490.00                             |
| Burranbaa Road SR55                  | 18.1                 | 18.1           | \$ 6,000.00          | E             | 15/08/16        | \$4,755.72                             |
| Cambo Road SR61                      | 21.1                 | 21.1           | \$ 13,082.00         | E             | 19/08/16        | \$5,393.95                             |
| Woolaroo Road SR69                   | 1                    | 1              | \$ 1,500.00          | E             |                 |                                        |
| Kia-Ora Road SR86                    | 6.8                  | 6.8            | \$ 1,500.00          | F             |                 |                                        |
| Fabians Road SR88                    | 24.8                 | 24.8           | \$ 5,000.00          | E             | 26/10/2016      | \$3,990.00                             |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 1,500.00          | E             | 28-01-17        | \$582.80                               |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 3,000.00          | D             |                 |                                        |
| Purtle Road SR126                    | 26.8                 | 26.8           | \$ 8,000.00          | E             | 24/11/2016      | \$7,461.30                             |
| Boora Road SR127                     | 63.8                 | 63.8           | \$ 26,566.00         | D             |                 | \$3,653.55                             |
| Bore Head Road SR45                  | 5.1                  | 5.1            | \$ 4,278.00          | D             | 03-09-16        | \$2,710.36                             |
| Lorne Road SR98                      | 6.9                  | 6.9            | \$ 4,278.00          | D             | 03-07-16        | \$3,100.00                             |
| Angledool Road SR102                 | 49.3                 | 49.3           | \$ 30,566.00         | C             | 04-11-16        | \$13,210.00                            |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 74.1           | \$ 70,000.00         | C             | 12-09-16        | \$14,280.50                            |
| Gundablouli Road RR457               | 46.9                 | 46.9           | \$ 64,538.00         | C             | 28/10/2016      | \$26,889.73                            |
| <b>Sub total Zone 3</b>              | <b>450.7</b>         | <b>450.7</b>   | <b>\$ 288,482.00</b> |               |                 | <b>\$ 120,791.61</b>                   |

**WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING**



| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2017 |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                        |
| Franxton Road SR1              | 19                   | 19             | \$ 6,000.00          | E             | 01-03-17        | \$3,992.45                             |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 13,268.00         | D             | 01-01-17        | \$2,094.40                             |
| Clarkes Road SR3               | 6                    | 6              | \$ 1,500.00          | E             | 01-01-17        | \$392.70                               |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 35,185.00         | C             | 0/3/2017        | \$24,832.15                            |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 8,556.00          | E             | 14/11/2016      | \$4,406.03                             |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 6,882.00          | E             |                 |                                        |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 2,000.00          | E             | 0/4/2017        | \$1,963.50                             |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 2,000.00          | F             |                 |                                        |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 2,000.00          | F             |                 |                                        |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 4,000.00          | F             | 10-04-17        | \$4,060.00                             |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 4,000.00          | F             |                 |                                        |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 12,000.00         | E             | 27/10/2016      | \$9,450.00                             |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 18,000.00         | C             | 02-02-17        | \$11,390.40                            |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 10,220.00         | C             | 0/4/2017        | \$5,670.00                             |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 9,000.00          | E             | 25-02-17        | \$140.00                               |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 20,000.00         | D             | 16/11/2016      | \$15,120.00                            |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 35,774.00         | C             | 10-04-17        | \$51,470.89                            |
| Moomin Road SR59               | 31                   | 31             | \$ 19,220.00         | D             | 15/11/2016      | \$2,100.00                             |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 3,600.00          | C             | 0/4/2017        | \$2,616.74                             |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 31,500.00         | C             | 0/4/2017        | \$22,467.74                            |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 18,000.00         | D             | 17-04-17        | \$19,740.00                            |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 4,500.00          | C             |                 |                                        |
| Rowena Town Roads              |                      |                | \$ 3,600.00          | D             |                 |                                        |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 270,805.00</b> |               |                 | <b>\$ 181,907.00</b>                   |

WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING

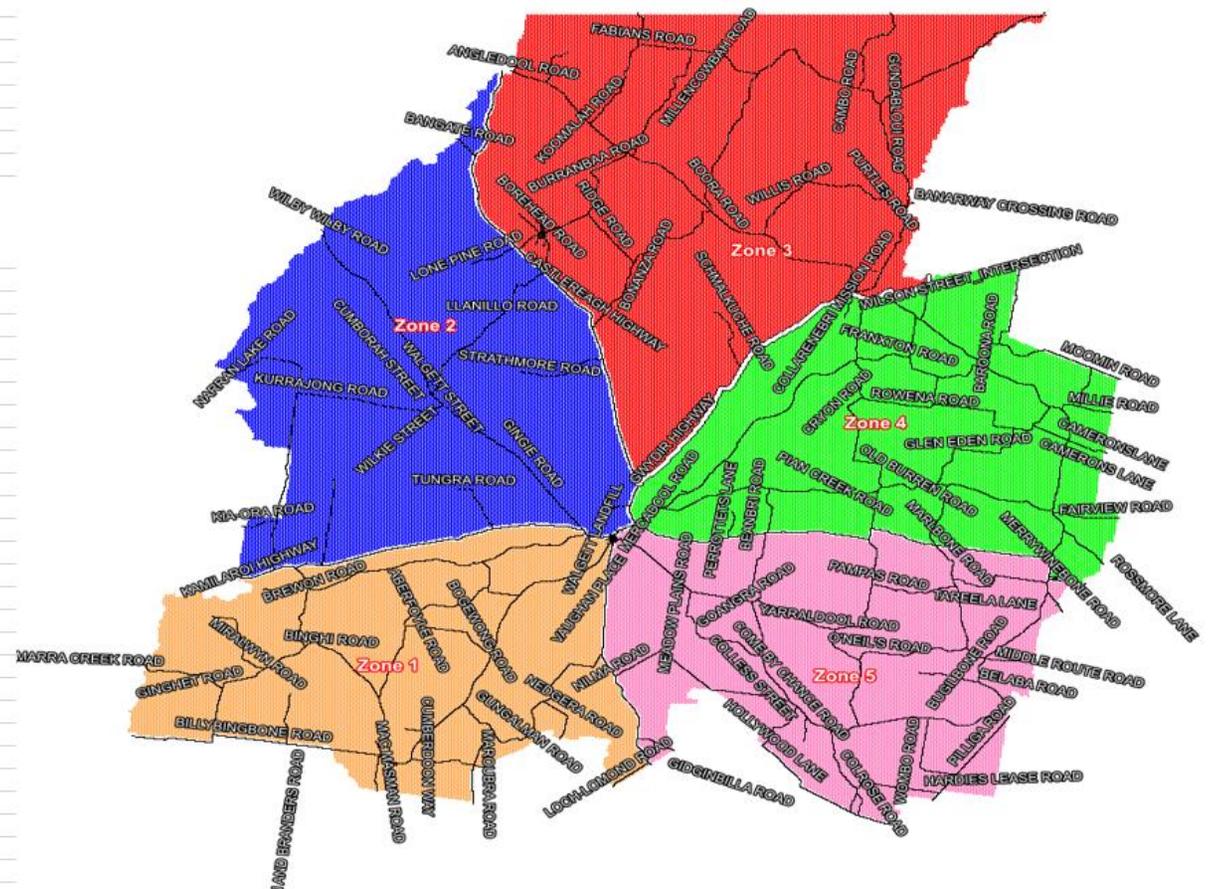


| Road Name                  | Total Length of Road | Planned Length  | Planned Expenditure    | Road Category | Actual End date | Actual Expenditure up to 30 April 2017 |
|----------------------------|----------------------|-----------------|------------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 5</b>              |                      |                 |                        |               |                 |                                        |
| Pampas Road SR7            | 16.3                 | 16.3            | \$ 4,500.00            | E             | 19/10/2016      | \$3,640.00                             |
| Wambo Road SR25            | 17.7                 | 17.7            | \$ 7,000.00            | E             | 18/11/2016      | \$5,625.00                             |
| Hardys Lease Road SR26     | 16                   | 16              | \$ 4,500.00            | E             | 16/11/2016      | \$3,992.50                             |
| Colrose Road SR27          | 20.6                 | 20.6            | \$ 20,000.00           | E             | 15/11/2016      | \$16,457.50                            |
| Wingadee Road SR28         | 11.8                 | 11.8            | \$ 4,500.00            | E             | 27/09/16        | \$1,932.50                             |
| Epping Road SR57           | 15.4                 | 15.4            | \$ 13,000.00           | E             | 21/11/2016      | \$12,077.50                            |
| Middle Route Road SR72     | 9.6                  | 9.6             | \$ 3,000.00            | E             | 02-02-17        | \$5,740.00                             |
| Gidginbilla Road SR75      | 7.4                  | 7.4             | \$ 3,600.00            | E             |                 |                                        |
| Proctors Road SR82         | 4.4                  | 4.4             | \$ 1,500.00            | F             |                 |                                        |
| Drilldool Road SR83        | 5.1                  | 5.1             | \$ 1,500.00            | F             | 15/02/2017      | \$4,130.00                             |
| Belaba Road SR89           | 11.2                 | 11.2            | \$ 1,500.00            | F             | 02-10-17        | \$7,490.00                             |
| Hollywood Lane SR119       | 29.9                 | 29.9            | \$ 7,500.00            | C             | 06-12-16        | \$1,210.00                             |
| O'Niels Road SR131         | 31.1                 | 31.1            | \$ 19,282.00           | C             | 01-02-17        | \$11,350.00                            |
| Tareela Road SR17          | 19.4                 | 19.4            | \$ 18,000.00           | C             | 0/4/2017        | \$10,780.00                            |
| Meadow Plains Road SR21    | 23.9                 | 23.9            | \$ 14,818.00           | D             | 11-04-16        | \$11,867.50                            |
| Marlbone Road SR24         | 28.4                 | 28.4            | \$ 25,000.00           | C             | 0/4/2017        | \$11,410.00                            |
| Nilma Road SR30            | 37.8                 | 37.8            | \$ 31,500.00           | D             | 28/09/2016      | \$13,111.66                            |
| Bugilbone Road SR103       | 28.7                 | 28.7            | \$ 40,000.00           | C             | 0/3/2017        | \$20,440.00                            |
| Goangra Road SR116         | 16.4                 | 16.4            | \$ 10,168.00           | D             | 11-07-16        | \$9,062.50                             |
| Yarraldool Road SR118      | 41.3                 | 41.3            | \$ 28,440.00           | C             | 04-11-16        | \$3,307.50                             |
| Haynes Hut SR68            | 4.5                  | 4.5             | \$ 3,700.00            | E             | 31/08/16        | \$3,357.50                             |
| Come By Chance Road RR7716 | 69.7                 | 69.7            | \$ 78,701.00           | C             | 23/09/2016      | \$24,567.50                            |
| <b>Sub total Zone 5</b>    | <b>466.6</b>         | <b>466.6</b>    | <b>\$ 341,709.00</b>   |               |                 | <b>\$ 181,549.16</b>                   |
| <b>Total</b>               | <b>1,924.00</b>      | <b>1,924.00</b> | <b>\$ 1,207,488.00</b> |               |                 | <b>669,142.71</b>                      |

WALGETT SHIRE COUNCIL AGENDA –23 May 2017 – ORDINARY COUNCIL MEETING

| Zones        | Total Length of Road (km) | Carried Forward FY15/16 | FY16/17 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 30 April 2017 |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|----------------------------------------|
| Zone 1       | 392.29                    | \$ 77,659.85            | \$ 142,732.15        | \$ 220,392.00             | 392.29              | \$121,296.58                           |
| Zone 2       | 181.5                     | \$ 42,758.22            | \$ 43,341.78         | \$ 86,100.00              | 181.50              | \$ 63,598.36                           |
| Zone 3       | 450.7                     | \$ 82,610.06            | \$ 205,871.94        | \$ 288,482.00             | 450.70              | \$120,791.61                           |
| Zone 4       | 432.91                    | \$ 97,161.53            | \$ 173,643.47        | \$ 270,805.00             | 432.91              | \$181,907.00                           |
| Zone 5       | 466.6                     | \$ 168,680.34           | \$ 173,028.66        | \$ 341,709.00             | 466.60              | \$181,549.16                           |
| <b>Total</b> | <b>1924</b>               | <b>\$468,870.00</b>     | <b>\$ 738,618.00</b> | <b>\$ 1,207,488.00</b>    | <b>1924.00</b>      | <b>\$669,142.71</b>                    |

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



## 11.4.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno - Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

---

### **Goangra Bridge**

*Bridges Renewal Program* grant application was submitted on 15<sup>th</sup> May 2017 for design and construction of Goangra Bridge on Goangra Road (SR116). This program is funded by the Federal Government and it is on a 1:1 ratio.

### **Rowena Levee**

A grant application was submitted on 27<sup>th</sup> April 2017 for design and construction of Rowena Levee. The funding is 6:1 and is provided by NSW Office of Environment and Heritage under the Floodplain Management Program.

### **Cryon Road**

*Department of Industry – Lands (DPI-L)* proposed to close a section of Cryon Road (see attached map). Director of Engineering (DES) submitted an objection to inform the Department that the section forms part of current road alignment. As a result, the Department has recommended for the road to be transferred to the authority of Council. DES has advised DPI-L to proceed with the recommendation.

### **Collarenebri Filtered Water**

A consultant has been engaged to investigate why filtered water in the town has consistently recorded low residual chlorine levels. Council has explored all options including super-dosing chlorine to the limit but did not succeed in solving the problem. Council will be advised of findings and recommendation of the investigation.

### **Telemetry and Switchboard Upgrade**

Public Works Department has been engaged by Council to design and document upgrade of telemetry systems, and switchboards at Collarenebri River Pump Station (RPS) and Walgett Sewerage Treatment Plant (STP).

At present all telemetry stations are equipped with Radtel proprietary Remote Telemetry Units (RTU) and Radios. A Radtel Front End Processor SCADA system is located in Walgett Office and Lightning Ridge Depot. Those Radtel equipment and systems are obsolete and no longer supported. This presents a significant risk of water quality, reliability and security of water & wastewater infrastructure and increased operational costs.

The main objective of the upgrade work is to establish a reliable, user-friendly and cost effective telemetry network using latest available technology with a minimum life cycle of 15 years.

The telemetry upgrade will resolve the current flow of water into the Barwon River from the raw water reservoir in Collarenebri.

The existing electrical systems of the RPS and STP are about 30 and 49 years old respectively. Since their first installation, a number of modifications and changes have been made to the electrical system which may not be compliant with the current safety standards. Almost all existing switchgear is aged and may not be cost effective to operate and maintain.

The objectives of the electrical system upgrade are to design and construct a safe, reliable and user friendly electrical system and to provide an updated electrical signal interface with the proposed Telemetry System.

**Additional RMCC Works**

RMS intends to award Council additional work worth approximately \$1m. DES intends to form two teams in order to complete the works by end of June 2017. Two road reclaimers will be hired for the works.

**Polycom Additive**

A 4km trial section of Ridge Road (RR426) will be treated with *Polycom* agent at a cost of \$58,000. *Polycom* is a polymeric stabilising additive recognised in the market as being able to provide superior sustainability advantages for the construction and maintenance of low-volume roads (particularly unsealed roads) over traditional cement-blended additives.

The work will be implemented for lengths of 2km each on both Lightning Ridge and Collarenebri approaches. The sections will be monitored over a period of time to evaluate *Polycom*'s performance and to assess any cost savings.

**Kerb & Gutter Works in Lightning Ridge**

A request for tender was publicly advertised on 27<sup>th</sup> March 2017 for kerb and gutter works on Morilla (Opal-Brilliant) and Opal (Morilla-Harlequin) Streets. The tender closed at 4:00pm on 19<sup>th</sup> April 2017 with no bid received. The work has since been carried over to the next financial year.

**Upgrade of Open Drain in Lightning Ridge**

Quotes will be requested to lay concrete culvert pipes along the open drain that runs from the back of Opal Street, across the swamp up to Pandora Street near Lightning Ridge health Centre. The project is currently being designed by Shire engineers and it is planned to be completed by the end of June 2017.

**Matters Generally For Brief Mention or Information Only – Engineering/Technical Services**

**Recommendation:**

That Council receives and notes this report.

**Moved:**

**Seconded:**

## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

