



AGENDA FOR ORDINARY COUNCIL MEETING

22 August 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council** on **22 August 2017** commencing at **9:30am** to discuss the items listed in the Agenda.

Please Note: Citizenship Ceremony commencing at 9.30am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from ..... are accepted and a leave of absence granted.

**Moved:**                      **Clr**  
**Seconded:**                **Clr**

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS - NIL

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 25 JULY 2017

| Minutes of Ordinary Council Meeting – 25 July 2017                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 25 July 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 25 July 2017



# **MINUTES FOR ORDINARY COUNCIL MEETING**

## **25 July 2017**

**ADOPTED: 22 August 2017**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE ROWENA HALL ON TUESDAY 25 JULY 2017 AT 10:05AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr M Martinez (Deputy Mayor)  
 Clr L Walford  
 Clr G Murray  
 Clr R Turnbull  
 Clr T Cameron  
 Clr J Keir  
 Clr M Taylor  
 Don Ramsland (General Manager)  
 Jess McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item No. | Pecuniary/Non-<br>Pecuniary | Reason                                    |
|----------------------|----------|-----------------------------|-------------------------------------------|
| Keir                 | 11.4.2   | Pec                         | Related to field of work/ family business |
|                      | 11.4.3   | Pec                         |                                           |
| Martinez             | 11.4.2   | Pec                         | Related to field of work/ business        |
| Turnbull             | 11.4.2   | Pec                         | Relationship to Clr Martinez              |

**7/2017/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Clr Smith be accepted and a leave of absence granted.

**Moved: Clr Cameron**  
**Seconded: Clr Turnbull**  
**CARRIED**

**7/2017/2 Minutes of Ordinary Council Meeting – 29 June 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 29 June 2017, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Murray**  
**Seconded: Clr Cameron**  
**CARRIED**

**7/2017/3 Minutes of the OROC Meeting – 7 July 2017**

**Resolved:**

That the minutes of the OROC meeting held 7 July 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Walford**  
**Seconded: Clr Taylor**  
**CARRIED**

**7/2017/4 Mayoral Report**

**Resolved:**

That Council receive and note the mayoral report that was delivered verbally.

**Moved: Clr Turnbull**  
**Seconded: Clr Taylor**  
**CARRIED**

**7/2017/5 Council's Decision Action Report**

**Resolved:**

That the Resolution Register for July 2017 be received and noted.

**Moved: Clr Walford**  
**Seconded: Clr Cameron**  
**CARRIED**

**7/2017/6 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 25-27 from the Local Government NSW be received and noted.

**Moved: Clr Turnbull**  
**Seconded: Clr Keir**  
**CARRIED**

**7/2017/7 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 18-20 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved: Clr Turnbull**  
**Seconded: Clr Cameron**  
**CARRIED**

**7/2017/8 Monthly Calendar July – September 2017**

**Resolved:**

That Council receive and note the regular monthly calendar for the period July – September 2017.

**Moved: Clr Taylor**  
**Seconded: Clr Murray**  
**CARRIED**

**7/2017/9 Creation of the NSW Regional Growth Fund**

**Resolved:**

Council receive and note the report.

**Moved: Clr Walford**  
**Seconded: Clr Keir**  
**CARRIED**

**7/2017/10 Local Government Reform – Western Division Group of Council – Strategic Proposal – Update July**

**Resolved:**

That Walgett Shire Council renew its support for the approach outlined in the Western Division Group of Councils Strategic concept paper and the four year commitment to the concept and to paying a \$9,000 (ex GST) p a membership fee subject of course to Council being able to continue to have access to membership of more than one regional organisation.

**Moved: Clr Taylor**  
**Seconded: Clr Murray**  
**CARRIED**

**7/2017/11 Tourism development – Information only**

**Resolved:**

That the items listed by the Senior Visitor Information officer for information is received, noted and endorsed.

**Moved: Clr Keir**  
**Seconded: Clr Taylor**  
**CARRIED**

**7/2017/12 Economic Development - Matters for Information Only**

**Resolved:**

That the matters listed by the Economic Development Officer for information is received, noted and endorsed.

**Moved:** Clr Taylor

**Seconded:** Clr Keir

**CARRIED**

**7/2017/13 Follow up on 17/18 budget initiatives – various projects**

**Resolved:**

That the General's Manager's Report be received and note.

**Moved:** Clr Keir

**Seconded:** Clr Taylor

**CARRIED**

**7/2017/14 Matters for Brief Mention or Information Only**

**Resolved:**

That the above matters listed for brief mention or information only be received and noted.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

**7/2017/15 Cash and Investment Report as at 30<sup>th</sup> June 2017**

**Resolved:**

That the Investment report as at 30<sup>th</sup> June 2017 be received and noted.

**Moved:** Clr Turnbull

**Seconded:** Clr Walford

**CARRIED**

**7/2017/16 Monthly Outstanding Rates Report – June 2017**

**Resolved:**

The June 2017 outstanding rates report be received and noted.

**Moved:** Clr Keir

**Seconded:** Clr Turnbull

**CARRIED**

**7/2017/17 Stock Take Variance Financial Year 2016**

**Resolved:**

That Council approve to write off of stock with a total value of \$11,781.81 to the stores ledger and control account and the adjustments to the stores ledger.

**Moved: Clr Cameron**

**Seconded: Clr Murray**

**CARRIED**

**7/2017/18 Internal Reserve Movements 16/17**

**Resolved:**

That Council approve the transfers to and from reserves as per the attached 30<sup>th</sup> June 2017 Internal Reserve Listing.

**Moved: Clr Cameron**

**Seconded: Clr Martinez**

**CARRIED**

**7/2017/19 2017/2018 Fees and Charges correction**

**Resolved:**

That Council place the attached fees and charges on display for a period of 28 days commencing 2<sup>nd</sup> August to 29<sup>th</sup> August 2017 and call for submission from the general public.

**Moved: Clr Keir**

**Seconded: Clr Taylor**

**CARRIED**

**7/2017/20 Opening hours Walgett and Collarenebri Swimming pools**

**Resolved:**

That the chief financial officer's report be received and noted.

**Moved: Clr Turnbull**

**Seconded: Clr Martinez**

**CARRIED**

**7/2017/21 Community Development Report April – June 2017**

**Resolved:**

That the report for Community Development April- June 2017 is received and noted.

**Moved: Clr Taylor**

**Seconded: Clr Turnbull**

**CARRIED**

**7/2017/22 Matters Generally for Brief Mention or Information Only – From CFO**

**Resolved:**

That the matters generally for brief mention or information only from the Chief Financial Officer be received and noted.

**Moved: Clr Walford**

**Seconded: Clr Taylor**

**CARRIED**

**7/2017/23 Development Application, Amigo's Castle Fence**

**Resolved:**

Approve Development Application 2017/016 for a fence on Lot 78 DP 1120765.

**Moved: Clr Martinez**

**Seconded: Clr Keir**

**CARRIED**

**DIVISION**

**For**

Clr Cameron  
Clr Ian Woodcock  
Clr M Martinez  
Clr L Walford  
Clr G Murray  
Clr R Turnbull  
Clr T Cameron  
Clr M Taylor

**Against**

Nil

**Absent**

Clr Smith

**7/2017/24 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved: Clr Cameron**

**Seconded: Clr Murray**

**CARRIED**

**7/2017/25 Monthly RMCC works Report from Acting Director Engineering / Technical Services – June 2017**

**Resolved:**

That Council receive and note the monthly RMCC works report for June 2017.

**Moved: Clr Walford**

**Seconded: Clr Cameron**

**CARRIED**

*Clr Keir, Martinez and Clr Turnbull left the meeting at 11:59am*

**7/2017/26 Monthly Service Progress Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for May 2017.

**Moved: Clr Cameron**

**Seconded: Clr Murray**

**CARRIED**

*Clr Martinez and Clr Turnbull returned to the meeting at 12:01pm*

**7/2017/27 Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for June 2017.

**Moved: Clr Murray**

**Seconded: Clr Taylor**

**CARRIED**

*Clr Keir returned to the meeting at 12:02pm*

**7/2017/28 Request for Pre-Approval of Performance Based Vehicles on Local Government Roads**

**Resolved:**

That Council resolves to pre-approve PBS Level 1 and 2 vehicles to operate on its road network.

**Moved: Clr Murray**

**Seconded: Clr Turnbull**

**CARRIED**

**Clr Taylor**

**Q1:** Have the new Council neckties and scarfs for the lady Councillors been ordered and when is the likely issue date?

**Q2:** The Container Deposit scheme when is the scheme due to commence?

**Q3:** Will Council acknowledge the achievement of George McCormick and his staff for their efforts, would Council also congratulate the participants.

**Clr Turnbull**

**Q1:** Can Council check the new tar that's been laid near Kalomos as its starting to lift?

**Q2:** Bigger pipes may need to be installed on the Western end of Earl Street in Collarenebri as they are blocking up regularly.

**Q3:** Can Council send out the agendas earlier?

**Clr Murray**

**Q1:** BAC Building in Fox street Walgett boarded up and being vandalised – Who owns it and what are the plans for the building?

**Clr Keir**

**Q1:** GRN – GOVT Radio network receivers called in 7.7.17 Subcontractor Comserve to service stream – can a letter be written supporting local contractors who have not been paid to Kevin Humphries and service stream.

**Q2:** Grawin Bridge Collarenebri – where are we up to with the renaming of the Bridge?

**Clr Martinez**

**Q1:** What is happening with the burnt out building behind IGA in Lightning Ridge?

**7/2017/29 Move into Closed Session at 12:18pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:           Clr Keir**  
**Seconded:      Clr Turnbull**  
**CARRIED**

**7/2017/30 Transfer from Reserve Footpath Replacement Fund**

**Resolved:**

That Council transfer \$176,000 from the reserve fund (footpath replacement) to the Lightning Ridge CBD beautification budget for 17/18 to fund the footpath proposal (from Opal Street to Onyx Street – both sides)

**Moved:           Clr Martinez**  
**Seconded:      Clr Walford**  
*Clr Cameron requested her vote recorded against the motion*  
**CARRIED**

**7/2017/31 Lightning Ridge Beautification Project**

**Resolved:**

1. That Council allocate \$80,000 to fund the supply, installation and irrigation of Buffalo grass on Morilla Street as proposed in the report.
2. Council review funds available for the proposed project at the September quarterly budget review.

**Moved:           Clr Martinez**  
**Seconded:      Clr Turnbull**  
**CARRIED**

**7/2017/32 Performance Review Arrangements – General Manager Don Ramsland**

**Motion:**

That a panel comprising the Mayor, Deputy Mayor, and Councillor Keir and a Councillor be nominated by the General Manager undertake the review on Tuesday 1 August, 2017 in conjunction with the facilitators from Blackadder and Associates.

**Moved: Clr Murray**  
**Seconded: Clr Cameron**

**The following amendment was moved**

**Amendment**

That Council write to Local Government Office seeking consent to permit for the 'whole' of Council to be on the panel for the General Manager's review.

**Moved: Clr Martinez**  
**Seconded: Clr Walford**

On being put the amendment was carried and then became the motion.

The motion was then resolved.

**CARRIED**

*Clr Cameron, Clr Keir and Clr Murray requested that their names be recorded as having voted against the motion.*

**7/2017/33 Organisational Restructure Progress**

**Resolved:**

That Council receive and note the General Manager's report with regards to the progress of the current Engineering/Technical Services Organisational restructure.

**Moved: Clr Walford**  
**Seconded: Clr Martinez**

**CARRIED**

**7/2017/34 Return to Open Session at 12:45pm**

**Resolved:**

That Council return to open session.

**Moved: Clr Turnbull**  
**Seconded: Clr Taylor**

**CARRIED**

**7/2017/35 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Clr Keir

**Seconded:** Clr Turnbull

**CARRIED**

**Close of Meeting**

The meeting closed at 12:46pm

To be confirmed at the meeting of Council to be held on 22 August 2017.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 TRAFFIC COMMITTEE MINUTES – 3<sup>rd</sup> AUGUST 2017

#### Traffic Committee Minutes – 3<sup>rd</sup> August 2017

**Recommendation:**

That the minutes of Traffic Committee meeting held on 3<sup>rd</sup> August 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting below

#### MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON THURSDAY 3<sup>RD</sup> AUGUST 2017

**PRESENT**

|                      |                                                  |
|----------------------|--------------------------------------------------|
| David Vant           | (Road Safety & Traffic, Western Region, RMS NSW) |
| Sylvester Otieno     | (Director Engineering/Technical Services)        |
| Snr Con Scott Atkins | (NSW Police)                                     |
| Kelly Smith          | (Councillor- Walgett Shire Council)              |
| Ali Colless          | (Administrative Services Coordinator)            |
| Manuel Martinez      | (Councillor- Walgett Shire Council)              |

### 1. APOLOGIES

#### Apologies – 3<sup>rd</sup> August

**Recommendation:**

Apologies received from the following to be accepted:

|                          |                                          |
|--------------------------|------------------------------------------|
| Don Ramsland             | (General Manager- Walgett Shire Council) |
| Snr Con. Gavin Partridge | (NSW Police)                             |
| Ian Woodcock             | (Mayor – Walgett Shire Council)          |

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 1<sup>st</sup> June 2017**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 6<sup>th</sup> April 2017, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** David Vant

**Second:** Kelly Smith

**4 HERBERT / WILSON STREET INTERSECTION COLLARENEBRI**

The Give way sign cannot be seen from 50m ahead of it. Sylvester suggests possibility of moving the give way sign on Wilson Street.

**RECOMMENDATION:**

1. Clr Smith suggests the removal of the tree that is blocking vision of give way sign. Council to decide whether tree removal is feasible.
2. David Vant is happy with either decision.

**ACTION:**

1. Committee agrees to prune trees right back for short term fix and investigate into removing the trees.
2. No stopping signs to be installed near the Servo along Wilson Street as has been discussed in previous meeting.

**5 DIRECTIONAL SIGN ON CARINDA ROAD TO CAMP**

Email for Loretta Robinson requesting a sign off Carinda Road directing campers to the primitive camp site.

**RECOMMENDATION:**

1. Committee agrees to the signs' installation.

**ACTION:**

1. Sylvester to organise sign to be installed.

**6 ROAD OCCUPANCY LICENSE APPLICATION – ALICE THORN**

Street parade and markets to celebrate 150 years in Collarenebri

**RECOMMENDATION:**

1. David Vant has no issues with Application as long as TCP is circulated to committee.
2. Sylvester to organise mobile CCTV to be put in Collarenebri for the weekend.

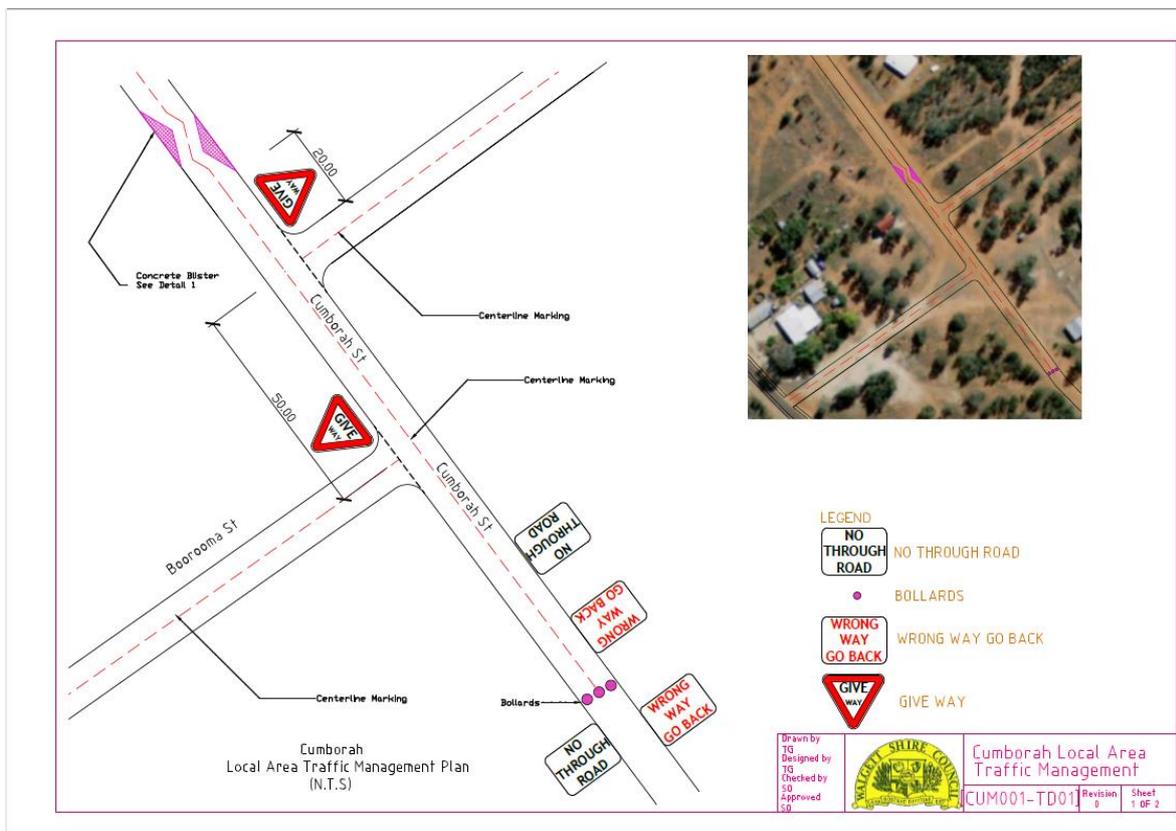
**ACTION:**

1. Circulate TCP then forward the application onto RMS for further approval.
2. Clr Smith requested mobile CCTV be put in Collarenebri for the weekend

**7 CUMBORAH STREET TRAFFIC DESIGN**

Complaints about the speed of traffic along Cumborah Street as is being used as a rat-run route into the town.

Sylvester proposed traffic design as follows;



**RECOMMENDATION:**

1. David Vant suggests moving bollards to right at the intersection to traffic from turning down the street and getting caught.
2. Bollards alone would solve the problem so nothing else will be needed.

**ACTION:**

1. Review design, install bollards and monitor and review later.

**8 PITT / WARRENA STREET INTERSECTION HIERARCHY**

Trees along the side of the road are blocking vision of the give way sign. It has been requested by General Manager that the trees cannot be removed if other options are available. Sylvester asks the possibility of changing hierarchy.

**RECOMMENDATION:**

1. Classified data will be need before we can look at changing the hierarchy of the intersection.

**ACTION:**

1. Put traffic counters on Warrena Street and southern end of the interception on Pitt Street.
2. Do a heavy prune on the trees and refresh the give way lines and BB lines. Erect another give way sign on the other side of the road.
3. Investigate classified data

**9 LETTER FROM COOLIBAH KIDS**

A letter from the Director of Coolibah Kids expressing her concern for the speeding cars that go past the Day Care Centre on the corner of Coral Avenue and Pitt Street.

**RECOMMENDATION:**

1. David Vant suggests that traffic counters be set-up on Pitt Street to get classified data before any decisions are made on slow traffic down.

**ACTION:**

1. Set up traffic counters on the southern end of Pitt Street and review classified data at the next meeting.

**10 RAILWAY CROSSING: CASTLEREAGH HIGHWAY – UPDATE**

Sylvester gave an update on repair of the Railway Crossing. JHG indicated to Sylvester that it has no funding for this year but will look into some sort of repair in the near future. A full repair will then be included in JHG's FY18/19 budget.

**RECOMMENDATION:**

1. David Vant suggests writing a letter to the RMS regarding what has happened and he would investigate into funding.

**ACTION:**

2. Council to write a letter to the RMS regarding the crossing.

**11 GENERAL BUSINESS**

**11.1 Pedestrian Active Movement (PAMP)**

Ross Planning was contracted by Council to prepare an Active Movement Plan for Walgett, Lightning Ridge and Collarenebri towns. A final draft has been submitted to Council.

**RECOMMENDATION:**

1. ROSS Planning presented the draft plan to Council and RMS representatives on 18<sup>th</sup> July 2017.

**ACTION:**

1. Sylvester to circulate draft report to the Committee for comments.

**11.2 Moving of signs**

**RECOMMENDATION:**

1. RMS suggested that the Committee should approve installation of any new signs or modification of existing ones.

**ACTION:**

1. All to note.

**11.3 Signage to Lightning Ridge from Collarenebri**

**RECOMMENDATION:**

1. Clr Smith suggested a need for a sign at the Wilson / Herbert Street intersection in Collarenebri to inform motorists headed for Lightning Ridge that Ridge Road is unsealed and closed when wet.

**ACTION:**

1. Clr Smith to take photos of the signs and circulate to the Committee.
2. David Vant to send through any signs that RMS have that would be suitable
3. Sylvester to organise signs to be erected

**11.4 Line Marking**

**RECOMMENDATION:**

1. Clr Martinez brought to the meeting that the line markings in Lightning Ridge is fading and refreshing.
2. Morilla & Opal Street in particular.

**ACTION:**

1. Sylvester to investigate and organise lines to be refreshed. Morilla Street shall be resealed before remarking of pedestrian crossing is implemented.

**12 CONFIRMATION OF NEXT MEETING – 10:00am, 5<sup>th</sup> October 2017**

**13 CLOSE OF MEETING – 11:15am**

## 8.2 PLANT COMMITTEE MINUTES – 9<sup>th</sup> AUGUST 2017

### Plant Committee Minutes – 9<sup>th</sup> August 2017

**Recommendation:**

That the minutes of Plant Committee meeting held on 9<sup>th</sup> August 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting below

### MINUTES

**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL PLANT COMMITTEE  
HELD IN THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 9<sup>TH</sup> AUGUST  
2017 COMMENCING AT 2:30PM**

**PRESENT**

|                     |                                               |
|---------------------|-----------------------------------------------|
| Mr Don Ramsland     | (General Manager)                             |
| Mr Ian Woodcock     | (Mayor)                                       |
| Mr Bill Murray      | (Councillor)                                  |
| Mr Sylvester Otieno | (Director Engineering and Technical Services) |
| Mr Greg Leersen     | (Fleet Superintendent)                        |
| Ali Colless         | (Administrative Services)                     |

**Welcome**

The Director Engineering/Technical Services, Sylvester Otieno welcomed everyone to the meeting.

**Apologies**

**APOLOGIES**

**Resolved:**

That Apologies received from Cllr Rob Turnbull and Cllr Michael Taylor received and leave of absence granted.

**Moved: Ian Woodcock**

**Seconded: Greg Leersen**

**CARRIED**

**MINUTES 6<sup>TH</sup> JUNE 2017**

**Resolved:**

That the minutes of the Plant Committee Meeting held 6<sup>th</sup> June 2017, have been circulated and be confirmed as a true and accurate record of that meeting.

**Moved: Greg Leersen**

**Seconded: Bill Murray**

**CARRIED**

**Matters Arising:**

Tenders for the 2017/2018 Plant Replacement programme are to be called as soon as possible.

**4. Business**

**HIRE OF CONTRACT BITUMEN PATCHIN TRUCK**

**Recommendation:**

The Plant Committee received and noted this report.

**Moved: Ian Woodcock**

**Seconded: Bill Murray**

**CARRIED**

**PURCHASE OF ROAD RECLAIMER & TRUCK MOUNTED SPREADER UNIT**

**Recommendation:**

The Plant Committee received and noted this report and agreed to call for tenders for the following plant and sale or trade of existing items:

|   | <b>Description</b>  | <b>Supplier</b> | <b>Model</b> | <b>Net Price<br/>(<u>excl.GST</u>)</b> |
|---|---------------------|-----------------|--------------|----------------------------------------|
| 1 | Road Reclaimer      | Caterpillar     | RM500        | \$700,000                              |
| 2 | Road Reclaimer      | Wirtgen         | WR240        | \$800,000                              |
| 3 | Spreader            | Streumaster     | SW20MC       | \$220,000                              |
| 4 | Truck               | MAN             |              | \$230,000                              |
| 5 | Spread Deck Trailer |                 |              |                                        |

**Moved: Ian Woodcock**

**Seconded: Bill Murray**

**CARRIED**

**5. General Business**

**INSURANCE CLAIMS**

**Recommendation:**

The Plant Committee received and noted a late report detailing all insurance claims for July 2017.

**Moved: Ian Woodcock**

**Seconded: Bill Murray**

**CARRIED**

A Gravel Screening Unit report to be prepared for the next meeting, along with an update for Camping Accommodation.

***Next meeting: TBA***

**Close of Meeting**

***The meeting closed: 3:35pm***

## 9. MAYORAL MINUTES

Report to be tabled

| <b>Mayoral Report</b>                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register for August 2017 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Department</b>       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Completion date</b> |
|-------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | <p>1. That the content of the report be noted.</p> <p>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer | <p>11.03.14 Matter ongoing.</p> <p>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.</p> <p>20.05.14 Proof of claim lodged with liquidators by lawyers.</p> <p>14.07.14 Proof of claim admitted by liquidators.</p> <p>12.08.14 Awaiting further update.</p> <p>01.12.14 Ongoing.</p> <p>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.</p> <p>24.03.15 Matter ongoing no further update.</p> <p>28.04.15 Matter ongoing – no further update</p> <p>26.05.15 \$200,000 in draft 2015/16 budget</p> <p>23.06.15 Advice received that payment of interim dividend will be made around mid-July.</p> <p>28.07.15 no further update received</p> <p>18.8.15 payment authority provided</p> <p>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.</p> <p>27.10.15 \$19,974.19 received as initial dividend</p> <p>24.11.15 Matter in progress</p> <p>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.</p> <p>18.4.17 Further payment received</p> <p>27.6.17 In progress</p> |                        |
| 27.05.14    | 8/2014/21  | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p> <p>That the General Manager</p> <p>1. Invite expressions of interest for the development of all or part of the CBD parking area</p> <p>2. Consider submitting a tender price for land adjoining the CBD car park.</p> <p>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.</p> | General Manager         | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p> <p>1.06.15 MOU being delayed because of ongoing drought conditions</p> <p>18.11.15 Report to November Meeting</p> <p>31.5.16 Report to May Meeting 2016</p> <p>19.07.16 EOI called closing 25 July 2016</p> <p>25.1.16 EOI lodged</p> <p>5.1.17 applicant drafting up detailed proposal for consideration</p> <p>18.4.17 applicant followed up</p> <p>21.1.17 arranging to meet early August 2017</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |
| 10.02.15    | 1/2015/11  | <p>That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                               | Chief Financial Officer | <p>10.6.15 referred to DCS to undertaken review</p> <p>28.07.15 project yet to commence</p> <p>18.8.15 information to be available for December Meeting</p> <p>24.11.15 Matter not progressed</p> <p>1.4.16 Report to May meeting</p> <p>27.05.16 DA adopted by Council April 2016</p> <p>20.10.16 CFO to review all facility contribution for 17/18 budget</p> <p>27.6.17 In Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| 24.03.15    | 2/2015/4   | <p>That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:</p> <p>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.</p> <p>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources &amp; Energy.</p>                                                                                                                       | General Manager         | <p>20.4.15 Letter to New Minister</p> <p>10.06.15 issue raised with new Minister</p> <p>06.08.15 meeting held with new minister in Sydney</p> <p>18.8.15 Report to August Meeting</p> <p>31.10.15 Trust being established</p> <p>19.07.16 awaiting appointment of industrial chairperson.</p> <p>31.1.17 Crown Lands representatives to address council February council meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                        |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|          |           | 3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                   |                                          | 28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                              | Director Engineering/ Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.<br>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.<br>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding. |                                     |
| 22.09.15 | 8/2015/33 | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                            | Chief Financial Officer                  | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.<br>19.7.16 CFO to review arrangement                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                  | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility<br>27.6.17 In progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |
| 24.04.16 | 28/2016/3 | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                  | Director Environmental Services          | Public exhibition of the Planning Proposal has been completed. Minor amendments have been made following public submissions, and these are to be considered at the March 2017 meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental Services          | GHD and Council's Town Planner have prepared a draft Planning Proposal, which is to be reviewed by DOPE April 2017. The finalised proposal cannot be submitted until the housekeeping Planning Proposal is gazetted.                                                                                                                                                                                                                                                                                                                                                                                                                                             | This matter is currently in action. |
| 31.05.16 | 4/2016/29 | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir                                                                                                                                                     | Director Environmental Services          | This matter requires further action and enforcement in 2017. Council staff to decide how to proceed and what enforcement action may be required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                          |                                                                                                                                                                                                                                                                                                                                                                      |             |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 28.06.16 | 2/2016/6   | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering/ Technical Services | 20.10.16 Quotes for feasibility Study will be called for at the end of October<br>2.11.16 Quotes have been called for<br>31.5.17 Report completes and submitted to Council by PEECE                                                                                                                                                                                  |             |
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                            | General Manager                          | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017<br>9.8.17 EOI's Readvertised                                                                                                                                                                                                                                                                  |             |
| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced. | General Manager                          | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103<br>18.4.17 Councils bid for SR103 on short list for funding<br>1.8.17 5.4 million approved awaiting funding agreement before proceeding                                                                                                                                         |             |
| 26.07.16 | 22/2016/8  | a) That Council receive the Chief Financial Officers report.<br>b) The Chief Financial Officer arrange for valuations of the three (3) properties:<br>46 Euroka Street Walgett<br>32 Namoi Street Walgett<br>45 Pitt Street Walgett;<br>c) Council engage a local auctioneer and proceed to auction all three (3) properties.<br>d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.                                                          | Chief Financial Officer                  | 20.10.16 Awaiting valuator report from local valuer<br>10.02.17 auction process underway<br>18.4.17 45 Pitt & 46 Euroka Street withdrawn from sale as premises required for new staff. Auction 32 Namoi to proceed for June 2017<br>27.6.17 Auction Scheduled for 15 <sup>th</sup> July 2017<br>11.8.17 Auction failed. Namoi street flats listed with local agents. | In progress |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                   | Director of Environmental Services       | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.                                                                                                                                                                                      |             |
| 27.09.16 | 10/2016/32 | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                          | 31.1.17 to be put before meeting to be arranged                                                                                                                                                                                                                                                                                                                      |             |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                  | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.<br>27.6.17 In progress                                                                                                                                                                                                                                       |             |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.<br>Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering/ Technical Services |                                                                                                                                                                                                                                                                                                                                                                      |             |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                           | General Manager                          | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting<br>9.8.17 Advice Council's EOI has been short listed formal application due 31.01.17                                                                                                                                                                                                    |             |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                    |                                                                                                                                                                                                                                                                                                                                     |          |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 22.11.16 | 12/2016/24 | <p>1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p> <p>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:</p> <ul style="list-style-type: none"> <li>- Advertising the strategy in the Walgett Spectator.</li> <li>- Making the strategy available as a pdf file via Council's web site.</li> </ul> <p>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.<br/>Moved: Clr Walford<br/>Seconded: Clr Murray</p>                                                                                                                                                                                                                               | Director of Environmental Services | A detailed report will be presented to the July 2017 meeting outlining a concept plans and all costings                                                                                                                                                                                                                             |          |
| 13.12.16 | 13/2016/07 | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.</li> <li>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.</li> <li>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing</li> <li>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.</li> <li>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.</li> <li>6. Consider conducting a community survey to gauge community support for the stand alone council approach.</li> <li>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.</li> </ol> | General Manager                    | <p>Council's Submission submitted to OLG 16 December 2017</p> <p>30.01.17 arranging meeting with New minister of LG</p> <p>28.3.17 FWI concept now uncertain to proceed</p> <p>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference</p> <p>31.7.17 still awaiting formal advice</p> |          |
| 13.12.16 | 13/2016/16 | <ol style="list-style-type: none"> <li>1. Develop a vision for the Walgett Shire Council Waste Management Strategy;</li> <li>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Environmental Service     | Submissions have been assessed and recommendations forwarded to the GM for approval on 2.06.2017 followed by a full weighted assessment of all 11 submissions on 7.06.2017.                                                                                                                                                         |          |
| 14.02.17 | 1/2017/25  | <ol style="list-style-type: none"> <li>1. That the Chief financial Officers report be received.</li> <li>2. That Council transfer the net vote of \$25,000 from the Burren junction Playground to Len Cran Park Lightning Ridge for a shade structure.</li> <li>3. Similar shade structures be investigated for Apex Park, Grey Park and Collarenebri Park</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer            | 18.4.17 March Quarterly Budget Review. Waiting on quotations for shade shelters.                                                                                                                                                                                                                                                    | Complete |
| 28.03.17 | 1/2017/13  | That the Mayor and General Manager attend the 2017 National General Assembly of Local Government in Canberra 18-21 June 2017 and expenses be paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                    | 12.4.17 registration pending                                                                                                                                                                                                                                                                                                        |          |
| 28.03.17 | 1/2017/19  | <p>Lightning Ridge Improvement and Beautification Section 355 Committee</p> <ol style="list-style-type: none"> <li>1. That the General Manager's report be received and noted.</li> <li>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.</li> <li>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                    | <p>12.4.17 Meeting of committee to be held may to finalise membership and works programme</p> <p>9.8.17 Report to Council August S355 Committee appointed</p>                                                                                                                                                                       |          |
| 28.03.17 | 1/2017/20  | <p>Walgett and Collarenebri Swimming Pool Management</p> <p>That Council invite tenders for the management of the Walgett and Collarenebri Swimming Pools for 3-5 years.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Chief Financial Officer            | <p>18.4.17 To be progressed May 2017</p> <p>27.6.17 Tenders called, Report to June 17 Council Meeting</p>                                                                                                                                                                                                                           | Complete |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |                                                                                                                                                                                                                                   |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.03.17 | 1/2017/23 | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                        | Chief Financial Officer                  | 18.4.17 In Progress<br>27.6.17 In Progress                                                                                                                                                                                        |  |
| 28.03.17 | 1/2017/26 | That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:<br>1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.<br>2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508                                                                                                                                                                                                                               | Director Environmental Services          |                                                                                                                                                                                                                                   |  |
| 28.03.17 | 1/2017/27 | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | Council is currently working with the NSW RFS in regards to the maps and will provide any feedback as a result of our inspections by July 2017.                                                                                   |  |
| 28.03.17 | 1/2017/28 | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | New quotes and costings in relation to grass and paving are being sought from a variety of suppliers in accordance with the amended concept plan for the July 2017 meeting.                                                       |  |
| 28.03.17 | 1/2017/37 | 1. That Council accepts the tender for RFT16/001 from Murray Constructions in the sum of \$2,198,306.00 incl GST in accordance with the specifications forming part of the tender document.<br>2. Council Investigate transferring the remainder of the funds to either Goangra or Hollywood bridges based on an economic benefit study.                                                                                                                                                                                                                                                                         | Director Engineering/ Technical Services |                                                                                                                                                                                                                                   |  |
| 28.04.17 | 3//2017/5 | Resolved:<br><br>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                         | General Manager                          | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Reginal Growth Funding proposal                                                                                                                     |  |
| 28.04.17 | 3/2017/22 | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | Director Engineering/ Technical Services | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.                                                                                                                                       |  |
| 28.04.17 | 3/2017/24 | That Council form a small committee to select a suitable consultant to assist with the preparation of a funding application for a new visitor Information centre at Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                          | 26.5.17 Meeting being arranged                                                                                                                                                                                                    |  |
| 28.04.17 | 3/2017/25 | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Chief Financial Officer                  | 27.6.17 In Progress – waiting on Engineers Report                                                                                                                                                                                 |  |
| 23.5.17  | 4/2017/18 | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                  | 27.6.17 In Progress – Business plan underway & Lease of agency residence in progress                                                                                                                                              |  |
| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                               | Director Environmental Services          | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress |  |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |                                                                                                                                     |                            |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 23.5.17  | 4/2017/29 | Authorise Acquisition by Compulsory Process<br>That Council authorise acquisition of the road corridor through Lot 7303 DP1160968 by the compulsory acquisition process<br>That Council make an application to the Minister/Governor to the Minister to approve the compulsory acquisition process and to allow the acquisition process to be expedited ahead of the coming 2017 'flood season'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering/ Technical Services  | Application lodged for consent to Crown Lands, NSW Aboriginal Land Council. Local Land Services, Walgett Aboriginal Land Council    | Survey has been completed. |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                           | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division                                                    |                            |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                   | 27.6.17 Quotation for design & construction to be called in coming months.<br>Work to be carried out during November 17 to March 18 |                            |
| 29.06.17 | 6/2017/7  | That Council investigate and report to Council to the July 2017 Council Meeting on the following:<br><br>1. The options of increasing the proposed special rate variation (SRV) from 5% to 10% and 15% and consider accessing additional loan funds with a view to commencing further community consultation in August 2017.<br>2. Explore the introduction of rebates for irrigation systems and supply of tap timers.<br>3. If the Burren Junction airport turn around apron is required at an estimated cost of \$75,000.<br>4. The option of sealing Wilga Street in Carinda at an estimated cost of \$180,000.<br>5. Differential rating structure review be undertaken prior to 2018/19 budget.<br>6. Review the operating hours and fees of the swimming pools throughout the Shire.<br>7. Review the operating hours of the youth centres in conjunction with the libraries and PCYC<br>8. The options of a compliant pound facility at a reduced cost<br>9. The options for the Collarenebri to Ridge Road diversion | CFO/GM                                    | 18.8.17 Council staff attending (SRV) workshop in Dubbo on 18.8.17                                                                  |                            |
| 29.06.17 | 6/2017/8  | Note and resolve to publicly exhibit the Walgett Shire State of the Environment Report for 2013 - 2017, as prepared by Council's Town Planner with further amendments to be included by the Director of Environmental Services prior to public exhibition and a further report to Council for its adoption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Environmental Services           |                                                                                                                                     |                            |
| 29.06.17 | 6/2017/16 | That Council submit an application for funding in the next rounds of the Fixing Country Roads and Heavy Vehicle Safety and Productivity Programmes for the upgrade the Come-By-Chance Road between Walgett and Pilliga.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering / Technical Services | Application ongoing, closing 1 <sup>st</sup> September 2017                                                                         |                            |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br><br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                           | 7.8.17 EOI's invited for S355 Committee                                                                                             |                            |
| 29.06.17 | 6/2017/18 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Economic Development Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br><br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                           | 7.8.17 EOI invited for S355 Committee                                                                                               |                            |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM                                        | 7.8.17 GM preparing media releases and formal package document.                                                                     |                            |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                             |             |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------|-------------|
|          |           | <p>1. Development facilitation<br/>                 2. Refunding of Development application fees<br/>                 3. Section 94 Concessions<br/>                 4. Service and connection fees<br/>                 5. Online support<br/>                 6. Employee subsidies<br/>                 7. Building Protection/Beautification</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                           |                                                                                                             |             |
| 29.06.17 | 6/2017/25 | <p>That the Chief Financial Officer report be received.</p> <p>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.</p> <p>2. Council advertise the new Committees and call for nominations.</p> <p>3. Council investigate a system for the Burren Junction Bore Baths.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                   | Advertising for members underway                                                                            | In progress |
| 29.06.17 | 6/2017/32 | <p>1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.</p> <p>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering / Technical Services | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing. |             |
| 29.06.17 | 6/2017/36 | <p>1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.</p> <p>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.</p> <p>3.WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.</p> <p>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.</p> <p>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.</p> <p>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.</p> <p>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.</p> <p>And further that</p> <p>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged.</p> | Chief Financial Officer                   | Letter written to WDSC                                                                                      |             |
| 25.07.17 | 7/2017/10 | <p>That Walgett Shire Council renew its support for the approach outlined in the Western Division Group of Councils Strategic concept paper and the four year commitment to the concept and to paying a \$9,000 (ex GST) p a membership fee subject of course to Council</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM                                        | See 4/2017/31 of 23.5.17                                                                                    |             |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                         |                         |  |             |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--|-------------|
|          |           | being able to continue to have access to membership of more than one regional organisation.                                                                                                                                                             |                         |  |             |
| 25.07.17 | 7/2017/19 | That Council place the attached fees and charges on display for a period of 28 days commencing 2nd August to 29th August 2017 and call for submission from the general public.                                                                          | Chief Financial Officer |  | Underway    |
| 25.07.17 | 7/2017/30 | That Council transfer \$176,000 from the reserve fund (footpath replacement) to the Lightning Ridge CBD beautification budget for 17/18 to fund the footpath proposal (from Opal Street to Onyx Street – both sides)                                    | Chief Financial Officer |  | In Progress |
| 25.07.17 | 7/2017/31 | 1. That Council allocate \$80,000 to fund the supply, installation and irrigation of Buffalo grass on Morilla Street as proposed in the report.<br>2. Council review funds available for the proposed project at the September quarterly budget review. | Chief Financial Officer |  | In Progress |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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### Summary:

Copies of weekly circulars numbers 25-27 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

### Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 28

- Item 5: Crown Land Management
- Item 6: Member Research
- Item 9: Regional Cultural Fund
- Item 13: Upcoming Courses – July and August 2017

#### Issue 29

- Item 3: LGNSW Finance Summit
- Item 10: Aboriginal Employees Asbestos Training Scholarship
- Item 11: New Fire Safety Regulations come into effect October 2017

#### Issue 30

- Item 4: Summit motions for LGNSW Annual Conference
- Item 8: Before and After School Care Funding
- Item 9: Capital Works Funding for Preschools
- Item 10: Child protection measures and child-safe eLearning
- Item 13: Seeking proposals to tackle youth employment
- Item 14: Strong and resilient communities grants open
- Item 19: NSW Government increases threshold on section 94 contributions
- Item 20: Closing date extended for submissions to NSW parliamentary inquiry
- Item 21: Country Passenger transport infrastructure grant scheme
- Item 22: Councils can now close their own Roads

### Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### Relevant Reference Documents/Policies:

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

**Weekly's received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 25-27 from the Local Government NSW be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Copies of circular received Circular No 17-18 to 17-20 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

17-23 Preparing for implementation of the Biodiversity Conservation Act 2016

17-22 Oath or affirmation of office by councillors

17-21 Reporting of Rates Permissible Income for 2017-18

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Circulars Received From the NSW Office of Local Government**

**Recommendation:**

That the information contained in the following Departmental circulars No 18 - 20 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars

|                             |                                                                                               |
|-----------------------------|-----------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-21 / 24 July 2017 / A526670                                                    |
| <b>Previous Circular</b>    | 16-07                                                                                         |
| <b>Who should read this</b> | General Managers / Rates and Finance Staff                                                    |
| <b>Contact</b>              | Performance Team (02) 4428 4100 or <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Determine and report Council's total permissible income                                       |

### Reporting of Rates Permissible Income for 2017-18

#### What's new or changing

- On 29 November 2016, the Independent Pricing and Regulatory Tribunal (IPART) announced the 2017-18 rate-peg limit of 1.5%.
- The Special Schedule 8 Permissible Income Workpapers have been updated accordingly. The rate-peg for 2017-18 will be used to calculate the Permissible Income that will be reported and audited with the Financial Statements for 2017-18.

#### What this will mean for your council

- The updated Workpapers are now available for councils to use in reporting the rating structure for 2017-18.
- The list of councils in the Workpapers includes former councils to assist in the permissible income calculations.
- General Managers will need to sign the Statement of Compliance prior to the Workpapers being given to their Auditor. Councils are required to provide the Workpapers to their Auditor as part of the Financial Statements audit.
- The deadline for lodgement of the audited Financial Statements is 31 October 2017.

#### Key points

- The 2017-18 Workpapers are available on the Office of Local Government (OLG) website.
- When councils have an 'excess result' (where a council's rate income exceeds the permissible amount) the 'excess result' must be approved by the Minister for Local Government (under s512, *Local Government Act 1993*) by order published in the Government Gazette, on the condition that council will make an appropriate adjustment to the permissible income in the following year. Excess results will be identified by OLG through the Financial Statements and the Financial Data Return.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

|                             |                                                                                                |
|-----------------------------|------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-22 / 25 July 2017 / A556241                                                     |
| <b>Previous Circular</b>    | 16-30 and 16-32                                                                                |
| <b>Who should read this</b> | Councillors, General Managers and governance staff of councils with upcoming elections.        |
| <b>Contact</b>              | Council Governance   02 4428 4100   <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Oaths and affirmations of office to be taken at the first meeting                              |

### Oath or affirmation of office by councillors

#### What's new or changing

- Under the *Local Government Act 1993*, councillors (including mayors) are now required to take an oath or affirmation of office. The prescribed words of the oath and affirmation are contained in the attachment to this Circular.
- Oaths or affirmations of office must be taken by each councillor at or before the first meeting of the council after being elected.

#### What this will mean for your council

- Each council will need to make arrangements for the oath or affirmation to be taken by each councillor at the first meeting of a newly-elected council, or at a newly-elected councillor's first meeting following a by-election.
- Councillors should be made aware of this requirement prior to the first meeting of a newly-elected council or the newly-elected councillor's first meeting following a by-election.
- An oath or affirmation should be taken by each councillor as the first item of business for the meeting.
- The general manager must ensure that a record is kept of the taking of the oath or affirmation. This can be done by way of a signed statement containing the oath or affirmation or by recording the taking of the oath or affirmation by each councillor in the minutes of the council meeting.
- If the councillor is unable to attend the first council meeting, he or she may take the oath or affirmation of office at another location in the presence of the general manager.
- The oath or affirmation of office may also be taken before an Australian legal practitioner or a Justice of the Peace.
- The taking of the oath or affirmation outside a council meeting must be publicly recorded by the council.
- Where an oath or affirmation is taken outside a council meeting, a council staff member should also be present to ensure that an accurate record can be kept by the council.

|                             |                                                                                            |
|-----------------------------|--------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-23 / 26 July 2017 / A552187                                                 |
| <b>Previous Circular</b>    | N/A                                                                                        |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                         |
| <b>Contact</b>              | Development Team - 02 4428 4100 <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Response to OLG / Council to Implement                                       |

### Preparing for implementation of the *Biodiversity Conservation Act 2016*

#### What's new or changing

- In March 2015, the NSW Government committed to all 43 recommendations of the Independent Biodiversity Legislation Review Panel's review of biodiversity conservation legislation.
- The new *Biodiversity Conservation Act 2016* (BC Act) and *Local Land Services Amendment Act 2016* passed through the NSW Parliament in November 2016.
- The draft Biodiversity Conservation Regulation (BC Regulation), Local Land Services Amendment Regulation, Vegetation SEPP and other key supporting products were exhibited from 10 May to 21 June 2017. Feedback from the consultation period is now being considered.
- The BC Act and draft BC Regulation together outline a new framework for the assessment and approval of biodiversity impacts associated with developments that require consent under the *Environmental Planning and Assessment Act 1979* (EP&A Act). This includes the introduction of a new Biodiversity Offsets Scheme.
- A key element of this framework is the Biodiversity Assessment Method which must be used to assess the biodiversity impacts of a development proposal to which the Biodiversity Offsets Scheme applies. A species impact statement will not be required under the offset scheme.
- The Biodiversity Assessment Method must be applied by an accredited assessor.
- A Vegetation SEPP will regulate clearing of vegetation in urban and environmental zones where the clearing does not otherwise require development consent under the EP&A Act.

#### What this will mean for your council

A table outlining key elements of the proposed amendments of relevance to councils is attached to this circular.

#### Strategy for supporting councils in implementation

- The Office of Environment and Heritage (OEH), in partnership with the Office of Local Government (OLG) and in consultation with Local Government NSW (LGNSW) is developing a capacity building program to support local government to implement biodiversity reform.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

2

- Under the program, a regionally-based support network will be established to provide 'help-desk' support for councils. The support model will include eight positions embedded within the local government sector. Negotiations with host partners are currently underway. OLG will keep councils informed as the support network is established.
- OEH is also developing:
  - Guidance material and other products to assist councils in implementing the BC Act
  - A process for councils to submit data to be considered for inclusion in future releases of the Biodiversity Values map. OEH will keep councils informed as this process is established.

*Biodiversity Offset Scheme training for local government staff*

- OEH will sponsor up to 500 training places for local government employees involved in development assessment and approvals. Employees can register their interest to participate through the registration portal at <http://www.greencap.com.au/training/biodiversity-offsets-scheme-training-nsw>
- Training will commence for approvers in August 2017. Five sessions are planned:
  - 3 August – Sydney
  - 11 August – Sydney
  - 16 August – Nowra (location tentative)
  - 22 August – Grafton (location tentative)
  - 30 August – Dubbo (location tentative)
- More training for local government will be scheduled for September – December 2017.

**Key points**

- Staff involved in development assessment and approvals should register their interest in participating in approvers training. Local Government staff may elect to become accredited assessors.

**Where to go for further information**

- For further information on the land management and biodiversity conservation reforms, visit the Land Management consultation portal at [www.landmanagement.nsw.gov.au](http://www.landmanagement.nsw.gov.au)
- The Explanation of Intended Effect for the proposed Vegetation SEPP can be viewed on the website above or via the Department of Planning's website at <http://www.planning.nsw.gov.au/Policy-and-Legislation/State-Environmental-Planning-Policies-Review/Draft-Vegetation-SEPP>

For further information, contact Kelly Carbery, Project Manager – Capacity Building, at OEH on 02 9995 6726 or [implementation.bioreforms@environment.nsw.gov.au](mailto:implementation.bioreforms@environment.nsw.gov.au) or Jim Fraser, Principal Project Officer at OLG on 02 4428 4100.



**Tim Hurst**  
**Acting Chief Executive**

## 11.1.4 MONTHLY CALENDAR AUGUST - OCTOBER 2017

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**Monthly Calendar August - October 2017**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period August – October 2017.

**Moved:**

**Seconded:**

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| <b>Aug-17</b> |          |             |                            |                               |
|---------------|----------|-------------|----------------------------|-------------------------------|
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                | <b>Who</b>                    |
| Tuesday       | 01-08-17 |             |                            |                               |
| Wednesday     | 02-08-17 |             |                            |                               |
| Thursday      | 03-08-17 | 10:00am     | Traffic committee meeting  |                               |
| Friday        | 04-08-17 |             | OROC Meeting - Mudgee      | GM and Mayor                  |
| Saturday      | 05-08-17 |             |                            |                               |
| Sunday        | 06-08-17 |             |                            |                               |
| Monday        | 07-08-17 |             |                            |                               |
| Tuesday       | 08-08-17 |             |                            |                               |
| Wednesday     | 09-08-17 | 2:30pm      | Plant Committee            |                               |
| Thursday      | 10-08-17 |             |                            |                               |
| Friday        | 11-08-17 |             |                            |                               |
| Saturday      | 12-08-17 |             |                            |                               |
| Sunday        | 13-08-17 |             |                            |                               |
| Monday        | 14-08-17 |             |                            |                               |
| Tuesday       | 15-08-17 |             |                            |                               |
| Wednesday     | 16-08-17 | 10:00am     | Hudson Pear Taskforce - LR |                               |
| Thursday      | 17-08-17 |             |                            |                               |
| Friday        | 18-08-17 | 8:00am      | Ipart Workshop SRV - Dubbo |                               |
| Saturday      | 19-08-17 |             |                            |                               |
| Sunday        | 20-08-17 |             |                            |                               |
| Monday        | 21-08-17 | 10:00am     | CMCC Meeting (Walgett)     |                               |
| Tuesday       | 22-08-17 | 10:00am     | Council Meeting (Walgett)  | All Directors and Councillors |
| Wednesday     | 23-08-17 |             |                            |                               |
| Thursday      | 24-08-17 |             |                            |                               |
| Friday        | 25-08-17 | 10:00am     | BROC Meeting (Walgett)     | GM and Mayor                  |
| Saturday      | 26-08-17 |             |                            |                               |
| Sunday        | 27-08-17 |             |                            |                               |
| Monday        | 28-08-17 |             |                            |                               |
| Tuesday       | 29-08-17 |             |                            |                               |
| Wednesday     | 30-08-17 |             |                            |                               |
| Thursday      | 31-08-17 | 2:30pm      | Waste strategy workshop    | Councillors                   |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| <b>Sep-17</b> |          |             |                            |                               |
|---------------|----------|-------------|----------------------------|-------------------------------|
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                | <b>Who</b>                    |
| Friday        | 01-09-17 |             |                            |                               |
| Saturday      | 02-09-17 |             |                            |                               |
| Sunday        | 03-09-17 |             |                            |                               |
| Monday        | 04-09-17 |             |                            |                               |
| Tuesday       | 05-09-17 | TBA         | Toursim - Sect 355 C'tte   | TBA                           |
| Wednesday     | 06-09-17 |             |                            |                               |
| Thursday      | 07-09-17 | TBA         | Economic Dev Sec 355 C'tte | TBA                           |
| Friday        | 08-09-17 |             |                            |                               |
| Saturday      | 09-09-17 |             |                            |                               |
| Sunday        | 10-09-17 |             |                            |                               |
| Monday        | 11-09-17 |             |                            |                               |
| Tuesday       | 12-09-17 |             |                            |                               |
| Wednesday     | 13-09-17 |             |                            |                               |
| Thursday      | 14-09-17 |             |                            |                               |
| Friday        | 15-09-17 |             |                            |                               |
| Saturday      | 16-09-17 |             |                            |                               |
| Sunday        | 17-09-17 |             |                            |                               |
| Monday        | 18-09-17 |             |                            |                               |
| Tuesday       | 19-09-17 |             |                            |                               |
| Wednesday     | 20-09-17 |             | LEMC Training - Mudgee     | GM                            |
| Thursday      | 21-09-17 |             | LEMC Training - Mudgee     | GM                            |
| Friday        | 22-09-17 |             |                            |                               |
| Saturday      | 23-09-17 |             |                            |                               |
| Sunday        | 24-09-17 |             |                            |                               |
| Monday        | 25-09-17 |             |                            |                               |
| Tuesday       | 26-09-17 | 10:00am     | Council Meeting (Carinda)  | All Directors and Councillors |
| Wednesday     | 27-09-17 |             |                            |                               |
| Thursday      | 28-09-17 |             |                            |                               |
| Friday        | 29-09-17 |             |                            |                               |
| Saturday      | 30-09-17 |             |                            |                               |

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| <b>Oct-17</b> |             |             |                           |                               |
|---------------|-------------|-------------|---------------------------|-------------------------------|
| <b>Date</b>   | <b>Time</b> | <b>What</b> | <b>Who</b>                |                               |
| Sunday        | 01-10-17    |             |                           |                               |
| Monday        | 02-10-17    |             | Public Holiday            |                               |
| Tuesday       | 03-10-17    |             |                           |                               |
| Wednesday     | 04-10-17    |             |                           |                               |
| Thursday      | 05-10-17    | 10:00am     | Traffic Committee Mtg     |                               |
| Friday        | 06-10-17    |             |                           |                               |
| Saturday      | 07-10-17    |             |                           |                               |
| Sunday        | 08-10-17    |             |                           |                               |
| Monday        | 09-10-17    |             |                           |                               |
| Tuesday       | 10-10-17    |             |                           |                               |
| Wednesday     | 11-10-17    |             |                           |                               |
| Thursday      | 12-10-17    |             |                           |                               |
| Friday        | 13-10-17    |             |                           |                               |
| Saturday      | 14-10-17    |             |                           |                               |
| Sunday        | 15-10-17    |             |                           |                               |
| Monday        | 16-10-17    |             |                           |                               |
| Tuesday       | 17-10-17    |             |                           |                               |
| Wednesday     | 18-10-17    |             |                           |                               |
| Thursday      | 19-10-17    |             |                           |                               |
| Friday        | 20-10-17    |             |                           |                               |
| Saturday      | 21-10-17    |             |                           |                               |
| Sunday        | 22-10-17    |             |                           |                               |
| Monday        | 23-10-17    |             |                           |                               |
| Tuesday       | 24-10-17    | 10:00am     | Council Meeting (Walgett) | All Directors and Councillors |
| Wednesday     | 25-10-17    |             |                           |                               |
| Thursday      | 26-10-17    |             |                           |                               |
| Friday        | 27-10-17    |             |                           |                               |
| Saturday      | 28-10-17    |             |                           |                               |
| Sunday        | 29-10-17    |             |                           |                               |
| Monday        | 30-10-17    |             |                           |                               |
| Tuesday       | 31-10-17    |             |                           |                               |

## 11.1.5 TOURISM DEVELOPMENT - INFORMATION ONLY

**REPORTING SECTION:** Executive  
**AUTHOR:** Alana Copelin – Senior Visitor Information Centre Officer  
**FILE NUMBER:** 00/00/00

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### 1. WEEKLY BULLETIN

Campaign engagement  
 565 Emails Delivered (7 days)  
 Opened 177 - 31.33% of Delivered  
 Clicked 18 - 10.17% of opened

### 2. WALGETT SHIRE COUNCIL WEBSITE STATISTICS JULY 2017

| Total Visitors | Page Views    | Pages per Visit | Conversions                        |
|----------------|---------------|-----------------|------------------------------------|
| 5,191          | 19,005        | 3.7             | 8 (1 for every 2,375.6 page views) |
| 3.7% of total  | 3.2% of total | Average is 4.2  | 2.9% of total                      |

The following pages were viewed most often during the reporting period.

| Page                                                   | Page views | Unique Visitors |
|--------------------------------------------------------|------------|-----------------|
| <a href="#">Home</a>                                   | 4,683      | 3,126           |
| <a href="#">What's On</a>                              | 4,134      | 185             |
| <a href="#">What's On</a>                              | 3,939      | 14              |
| <a href="#">Tenders</a>                                | 514        | 200             |
| <a href="#">Quotations and Expression Of Interests</a> | 494        | 180             |
| <a href="#">Positions Vacant</a>                       | 324        | 298             |

### 4. PROJECT – STATIC DISPLAY SERIES

The design for the chickpea sculpture is now complete. Final quotes are being gathered.

### 5. COLLARENEBRI TOWN MAP & BROCHURE

Collarenebri Brochure has been finalised, quotes have been requested for printing.  
 3 proofs for the Collarenebri Sign have been received from Design and Digital they have been forwarded to Council's Economic Development Officer for final approval.

### 6. WALGETT TOWN MAP & BROCHURE

All information for mapping and information have been sent to Design and Digital, who will create the brochure and new map, a proof is expected in the next 5-10days.

**7. CARINDA TOWN MAP & BROCHURE**

All previous marketing material (brochures & mapping) have been sent to Design and Digital for development of new map, brochure and sign.

Bill Phillips (Destination Macquarie Marshes Task Force) has also provided a paragraph on the Macquarie Marshes and existing tourist activities he has also provided high res photos for inclusion in the brochure.

**8. WALGETT SHIRE COUNCIL IMAGE LIBRARY**

All images have been collated and are now being placed on Council's online storage space for use by all Council Staff.

**9. WALGETT REGION DESTINATION GUIDE**

Four Quotes for the 2017/28 Walgett Region Visitor Guide were received and recommendations have been made to the General Manager.

**10. AVIC NETWORK UPDATE (The Tourism Group)**

Approached Mark Greaves about the possibility of hosting Customer Service Workshops closer to Lightning Ridge or specifically for LRVIC & WVIC. Mark passed on our request to Peter Lipman from Destination NSW as Peter is liaising with the deliverers of this Customer Service Program. As at 10/8 there has been no response from Peter. If providing a local workshop is not possible at this time VIC Staff and Volunteers will be sent to other available workshops in Dubbo or Tamworth.

**11. KAMILAROI HIGHWAY COMMITTEE UPDATE**

Walgett Shire Council provided feedback & input on the Kamilaroi Highway Destination Management Planning document in preparation of our meeting on 16-17 August with Jenny Rand who will be preparing the DMP.

**12. GREAT INLAND WAY UPDATE**

Walgett Shire Council has been accepted as an Administrator on the Great Inland Way Facebook Page which will help us reach a greater number of potential visitors and promote events and attractions f

**13. CHICKPEA RECIPE BOOK**

The recipe book has been proof read and has been sent to for printing. Expected delivery Friday 11<sup>th</sup> August

**14. DESTINATION MACQUARIE MARSHES TASK FORCE UPDATE**

RiverSmart has also now submitted its application for an NSW NPWS Ecopass for Marsh tours with the hope we might be able to kick them off in the coming spring (September). MMTF have given us permission to use the newly approved logo in our Carinda Town Brochure and will also provide text with updated information on the Macquarie marshes and Macquarie River Trails. I met with Bill Phillips on Wednesday 9<sup>th</sup> August to discuss the draft Destination Macquarie Marshes Work Plan and opportunities for our individual Council's to contribute, or where things might be advanced collectively. He has asked that we contribute to developing a Macquarie marshes signage strategy specific to Walgett Shire specifically Walgett & Carinda. He also advised that his Expression of Interest had been successful and we would plan a meeting with the entire Task Force to discuss the application.

**16. REGIONAL CULTURAL FUND 2017 (ROUND 1) SMALL SCALE**

Grants of up to \$60,000 are available for the improvement of arts and cultural infrastructure and the purchase of fixed equipment used for arts and cultural purposes. Walgett does not currently have a space dedicated for exhibiting art, I have approached several local artists and also Outback Arts about the possibility of properly fitting out Wolseley House (Walgett Visitor Information Centre & Walgett Library) with equipment to host future exhibitions.

Wolseley House currently hosts a number of exhibitions and workshops but is currently not equipped to display or store such works and this grant would enable us to confidently host more of these events and support local and travelling artists. Outback Arts are happy to work with me to develop a budget on what is needed for the fitout.

**17. CANVA – GRAPHIC DESIGN WEBINAR**

Graphic Design Tool: - Webinar Speaker Ellie Russell from The Darling Design Co spoke to me about the possibility of doing more workshops across the Far West and was interested to hear what workshops may be of interest. Outback Arts contacted Walgett Shire Council and plan to host a Canva workshop in the first week of September.

**18. SOCIAL MEDIA UPDATE**

Contacted The Darling Design Co regarding the development of a Social Media Strategy for Walgett Shire which would include: The Weekly Bulletin newsletter, Walgett Shire Website, Walgett Shire Council & Lightning Ridge Visitor Information Centre Facebook Pages and how we can engage our target markets with using Instagram and the use of hashtags. Ellie Russell from the Darling Design Co is interested in talking more regarding the strategy and also providing a quote to help us develop one.

**19. LIGHTNING RIDGE VISITOR INFORMATION CENTRE REPORT (DI KEARL)**

The numbers were up by 11.6% with a total of visitors for the month 6315. The Month of July was another busy month with the annual Opal Festival. Most of the visitors that come to the festival do not come into the VIC. Approx. 70% that visited the VIC didn't know the festival was on. Visitors for the festival started coming into Lightning Ridge a week before the festival started. The whole town was full throughout this period. We had to accommodate people in Walgett & Hebel. Also visitors are coming through from Melbourne Caravan & Camping Show in February

**Conclusion:**

If there are no other queries, the above matters should be received and noted.

**Tourism Development - Information Only**

**Recommendation:**

That the matters listed by the Senior Visitor Information Officer for information is received, noted and endorsed.

**Moved:**

**Seconded:**

## 11.1.6 CREATION OF NSW REGIONAL GROWTH FUND - PRIORITIES

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00

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### **Summary:**

To consider which projects should be put forward for consideration under the Stronger Country Communities Grant Programme and what priority should be given to the various projects identified so far.

### **Background:**

At meetings at Bourke and Walgett on Wednesday 12 July, 2011 the NSW Deputy Premier Hon John Barilaro announced the creation a new \$1.3B Regional Growth Fund which has been in turn funded by the State's sale of the "poles and wires."

Interested community groups are being invited to put applications forward and Council now needs to determine how to assign a priority to each project and also what grant fund would be more appropriate so as to allow Council to maximise the community benefits that will flow from the Regional Growth Fund.

Just to remind Council, the \$1.3B Regional Growth Fund is broken down into the following programmes:

#### **1. Economic Activation Funds - \$1B comprising:**

- Connecting Country Communities – to invest in communications infrastructure and deliver improved regional voice and data connectivity. This fund will build and upgrade mobile base stations, connect businesses to global markets and schools with innovative learning resources and will open late in 2017 - \$60M.
- Regional Sports Infrastructure – to foster the benefits of sport in communities. This fund will invest in new and existing venues to improve participation and performance in sports at all levels for projects costing at least \$1M. An expression of interest process opened in July, 2017 and remains open all year round - \$100M.
- Resources for the Regions – to support job creation and economic growth in mining communities in regional NSW. This fund will help build infrastructure across health, water, road, education, tourism and CBD renewals to attract businesses, tourists and residents. An expression of interest process opened July, 2017 and closes on 18 August, 2017 - \$100M
- Growing Local Economies – to develop the enabling infrastructure to grow regional centres. This fund will invest in the crucial projects needed to support job creation and economic growth in regional NSW and will open in July, 2017 - \$740M

#### **2. Community Amenity Funds - \$300M comprising:**

- Regional Cultural Fund – to deliver investment to support bold and exciting regional arts and culture. This fund will encourage the rich diversity of the regions, build tourism potential

and support young people. Expressions of interest will open in July, 2017 and close on 4 September, 2017- \$100M

- Stronger Country Communities Fund – to support councils and community groups in delivering crucial local infrastructure to improve quality of life. This fund will support local projects such as upgrades to community facilities and playgrounds and opened on 20 July, 2017. Because of the short lead time and other pressing commitments, Council has successfully applied to be included in Tranche B which opens on 16 August, 2017 and closes on 13 September, 2017 - \$200M

Details of the other various funding programmes are being circulated as they become available

**Current Position:**

Applications are currently being prepared for the follow projects:

*Stronger Country Communities Fund*

1. Upgrade of the Walgett Cemetery
2. Provision of steel/colour bond shade shelters for Gray Park, Apex Park (Walgett), Len Cram Park and Lions Park (Lightning Ridge).
3. Lightning Ridge Main Street Beautification
4. CCTV – Lightning Ridge and Collarenebri
5. Upgrading toilet facilities at primitive caravan parks at Carinda, Collarenebri and Walgett
6. Upgrading of children’s playground facilities at Burren Junction, Carinda and Walgett.
7. Lightning Ridge – Spider Brown Oval Master Plan (50% with Regional Sports Infrastructure Grant)

*Regional Cultural Fund (Expressions of Interest close 4 September, 2017)*

1. Lightning Ridge – Australian Opal Centre

*Regional Sports Infrastructure Lightning Ridge*

1. Spider Brown Oval Master Plan (50% with Stronger Country Communities Fund)

*Resources for the Region Fund (Expressions of Interest close 18 August, 2017)*

1. Lightning Ridge Multi-purpose centre (part of master plan)

It is proposed that details of each project, including estimated costs, be circulated prior to the meeting.

**Relevant Reference Documents:**

NSW Regional Growth Fund

**Stakeholders:**

NSW Rural Communities

Walgett Shire

Walgett Shire Residents

**Financial Implications:**

The financial implications of all available funding are currently being assessed. Round 1 of the Stronger Country Communities Fund open on 7 July and closed on 9 August.

Because of the short lead time and other pressing commitments, Council has successfully applied to be included in Tranche B which opens on 16 August, 2017 and closes on 13 September, 2017 - \$200M

Each Council has been allocated \$750K from this fund each year for the next 2 years but there is a process to be followed in seeking project approval which involves an independent community survey and satisfying a review panel that community aspirations are being met.

**Conclusion:**

This is the time for regions. Council needs to continue to seek input from the community to identify possible projects and then review possible funding sources to determine the best fit. This would also include projects for pre-existing programmes like the Fixing Country Roads and Water for the Regions programmes.

It might also be prudent to set up our own community panel to undertake our own community surveys.

We should initially be looking for all the low hanging fruit that we can put into the basket in the short term future.

**Creation of NSW Regional Growth Fund - Priorities**

**Recommendation:**

That Council consider the level of cross community support for the various projects put forward and allocate each project a priority accordingly.

**Moved:**

**Seconded:**

**Attachments:**

Details of individual projects will be circulated prior to the meeting.

## 11.1.7 RAIL INFRASTRUCTURE INITIATIVE STUDY – GROWER COOPERATIVE LIMITED

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00/00

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### **Summary:**

To consider an invitation by the Moree based Grower Cooperative Limited for Council to participate in Phase 1 of the Grower Cooperative Limited’s “Fit for Purpose Infrastructure Study.”

### **Background:**

Representatives of the Moree based Grower Cooperative Limited were introduced to Council by Rowena based farmer Ken Stump recently. The Cooperative was established about 18 months ago and has a membership of 50 grain growers in the Moree/Narrabri/Gwydir Shire who produce around 1 million tonne of grain per annum.

The Cooperative aims to achieve greater efficiencies the grain supply chain through:

1. Negotiating rebates to storage sites
2. Promoting and having a role in the coordination of rail movements into the port of Newcastle
3. Promoting a “Fit for Purpose” approach to the establishment of infrastructure for the proposed Inland Rail network through providing additional loading opportunities and passing loops.

### **Current Position:**

The group has entered into a partnership with the Australian Rail Track Corporation (ARTC) to conduct a “Fit for Purpose” Infrastructure study through the CSIRO using their TraNSIT model.

The study will cost at least \$50,000 to complete and the funding gap is being sought from key participants including Moree Plains, Narrabri and Gwydir Shires.

### **Relevant Reference Documents:**

2017/18 Integrated Planning and Reporting Documentation.

### **Stakeholders:**

Walgett Shire Council  
Walgett Community  
Moree Plains, Narrabri and Gwydir Shire Councils.

### **Governance issues:**

None identified at this stage

### **Environmental issues:**

None identified as this stage

### **Financial Implications:**

The Cooperative is seeking a commitment of \$10,000 from Walgett Shire

### **Legal Issues:**

Nothing identified

**Alternative Solutions/Options:**

Chose not to become involved in this initiative

**Conclusion:**

Council has the opportunity to become involved in a study that will greatly reduce the costs of transporting grain/legume to market and make the farming sector more viable well into the future.

**Rail Infrastructure Initiative Study – Grower Cooperative Limited**

**Recommendation:**

That Council consider making a contribution of \$10,000 towards the cost of the “Fit for Purpose Infrastructure Study” being undertaken by the Moree based Grower Cooperative Limited.

**Moved:**

**Seconded:**

**Attachments:**

Letter dated 9 August, 2017 from the Grower Cooperative Limited

Grower Co-operative Limited  
PO Box 707  
Moree 2400

[admin@growerco.com.au](mailto:admin@growerco.com.au)



ABN 11 782 387 158

Mr Don Ramsland  
General Manager, Walgett Shire Council  
77 Fox St, Walgett  
NSW 2832

9<sup>th</sup> August 2017

**Invitation to Participate in the GrowerCo Fit for Purpose Infrastructure Study Initiative**

Dear Don,

Further to the discussion today with GrowerCo representatives, I would like to formally invite Walgett Shire Council, (WSC), through yourself to participate in Phase 1 of GrowerCo's "Fit for Purpose Infrastructure Study".

Phase 1 Study is an initiative of GrowerCo under our current 5 Year Strategic Plan. GrowerCo has entered into a partnership arrangement with Australian Rail Track Corporation, (ARTC), to conduct the Study through CSIRO using their TraNSIT model.

GrowerCo is keen to fully understand the opportunities that will emerge from ARTC's Inland Rail project and how the presence of a heavy rail corridor may benefit the grain and broader agriculture community in our region. The Study will focus on defining the best interface infrastructure design requirements to enable increased supply chain efficiency for the local grain/legume and general agriculture sector. Obviously a shift to heavy haul will also benefit the entire region and we feel it is imperative that WSC be able to participate and input to the Study.

GrowerCo would also be grateful if WSC is able to contribute financially towards the cost of the Study. At this stage it is anticipated that the Study will cost upwards of \$50,000 to complete. The study will be funded partially by ARTC and GrowerCo with additional make up gap funding being sought from key participants such as MPSC, Narrabri Shire, Gwydir Shire Council, CRDC and hopefully yourselves.

In the meantime GrowerCo will keep you informed on Study developments.

I am looking forward to your input to the Study and thank you for any contribution WSC can make towards the Study cost.

If you require any additional information please don't hesitate to contact either John Picone (0427 465604).

Yours faithfully,

Tim Grellman  
Chairman  
GrowerCo

## **11.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – AUGUST, 2017**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000

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### **1. Expression of Interest – Lightning Ridge Tourist Information Centre Upgrade**

Council has received advice that its Expression of Interest for the upgrading of the Lightning Ridge Tourist Information has been successful and the project is now shortlisted for Round 1 of the Restart NSW Regional Growth – Environment and Tourism Funding.

Infrastructure NSW will shortly providing a briefing for applicants to assist in preparing a detailed application.

The extent of any co-funding or innovative partnership or delivery arrangements will be taken into consideration in assessing the final application.

It is proposed to review the expressions of interest received from consultants earlier this year to select those suitable to assist with the preparation of the detailed application. Copies of the EOI have been sent to the Councillors on the working party and a meeting will be held in Lightning Ridge on Wednesday 16 August at 2.30 pm.

Applications for this grant will close on Tuesday 31 October, 2017 and the level of input into that submission will have a direct bearing on its outcome.

### **2. Walgett Saleyard Truck Wash**

Council has been successful in attracting a joint State/Federal grant of \$502,000 to establish a Truck Wash Facility at the Walgett Saleyards. A formal deed of agreement is currently being negotiated.

### **3. Section 355 Tourism Committee**

Expressions of Interest are currently being called for the new Section 355 Tourism Committee and will close on Friday 25 August, 2017 with the first meeting being planned for early September, 2017. An option to provide a meal or travel allowance to Committee members is being investigated.

### **4. Economic Development Committee**

Expressions of Interest are currently being called for the new Section 355 Economic Development Committee and will close on Friday 25 August, 2017 with the first meeting being planned for early September, 2017. An option to provide a meal or travel allowance to Committee members is being investigated.

## **5. Walgett Local Aboriginal Land Council**

Council has still been unable to get any response from the Walgett Local Aboriginal Land Council in respect of requests to be granted access easements over unmade public roads leading into the sites of the proposed Walgett Weir and new Depot sites. Accordingly, a letter has now been sent advising that unless advice to the contrary is received by 31 August, 2017 Council deem to have their concurrence.

## **6. Walgett Weir – Fishway Funding**

Advice now to hand from Infrastructure NSW is that the best option Council should follow is to seek an additional funding source to allow the fishway construction to proceed with the weir construction.

Refer to attached email dated 9 August, 2017.

Council will also have to provide the latest business case proposal for the weir that included the Fishway costing.

Negotiations are continuing with the various agencies involved but it appears that Council will again need to approach the NSW Premier in relation to this issue.

## **7. Innovation Fund – Human Resource Management: Local Workforce Capability and Capacity**

Council has been successful with a joint application with Bourke and Brewarrina Shire in gaining a Grant under Round 2 of the Innovation Fund for a project – Human Resource Management – Engaging, Developing and Utilising Local Workforce Capability and Capacity.

The grant will allow the three Councils to prepare a joint approach to position descriptions, salary systems and performance appraisals with a view to attracting a higher level of permanent employees.

## **8. Work Programmes**

Each division is required to prepare a comprehensive works programme as part of Council's Integrated Planning and Reporting framework. It is proposed that a monthly update of these works programmes will be a part of routine monthly reports to Council to allow Councillors to be updated regularly on the various projects being, or due to be, undertaken by Council's workforce and various contractors and consultants and will enable a direct comparison between planned and actual works being undertaken and completed. It will also highlight any slippage in planned works

As I am planning on taking three weeks annual leave in September, this reporting arrangement will commence in October, 2017.

## **9. Local Emergency Management Committee Incentive**

Council's Local Emergency Management Committee has agreed to investigate ways of overcoming shortages in the number of volunteers available to volunteer organisations during emergencies.

There have recently been a scaling down of the activities of local organisations because of lack of numbers and this has the potential to create life threatening delays in response during emergencies.

### 10. Castlereagh Macquarie County Council Initiatives

The Castlereagh Macquarie County Council has recently resolved to reduce the number of meetings

Held annually to four as a cost saving measure and will now meet in March, June, August and November. The County is also seeking advice from the Office of Local Government in reducing the number of delegates from ten back to five and also investigating the implementation of an alternative Committee type structure.

### 11. Waste Management Consultants' Waste Management Strategy Workshop

Consultants Impact Environmental have been engaged to prepare Council's new Waste Management Strategy and will be conducting a workshop for Councillors on Thursday 31 August, 2017 commencing at 2.30 pm with all Councillors invited to attend.

During their visit the consultants will also be holding discussions with our finance staff on the Thursday afternoon and environment/engineering staff on the Friday morning in addition to having an inspection of our existing landfill facilities

#### **Conclusion:**

If there are no other queries that the above matters should be received and noted.

#### **Matters for Brief Mention or Information Only – August, 2017**

#### **Recommendation:**

That the above matters listed for brief mention or information only be received and noted.

#### **Moved:**

#### **Seconded:**

#### **Attachments:**

1. Letter from Infrastructure NSW – re: shortlisting (Lightning Ridge VIC, agency, conference/community centre and transit hub
2. Letter from Transport NSW – re: Walgett Saleyards Truck Wash upgrade
3. Email from Melissa Alt –re: Walgett fishway
4. Letter from OLG – re: innovation fund outcome of round two



Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

PO Box 6020  
Royal Exchange NSW 1220  
P+61 2 8016 0100  
E [info@insw.com](mailto:info@insw.com)  
[www.insw.com](http://www.insw.com)  
ADN/R5 031302596

Email: [dramsland@walgett.nsw.gov.au](mailto:dramsland@walgett.nsw.gov.au)

Cc: Mr Matt Clarkson, [mclarkson@walgett.nsw.gov.au](mailto:mclarkson@walgett.nsw.gov.au)

Dear Mr Ramsland

Reference: RNSW1241 Restart NSW application for funding for Lighting Ridge Visitor Information Centre, Council Agency, Conference/Community Centre and Transit Hub

I am pleased to advise that this project has been shortlisted for Restart NSW Regional Growth – Environment and Tourism first round funding.

Infrastructure NSW will provide a briefing for all shortlisted applicants to assist you to prepare a detailed application. An invitation will be issued shortly.

The briefing will include guidance on preparing:

- a business case and an economic appraisal for the project including financial forecasts in accordance with NSW Government guidelines and including evidence for the supporting assumptions.
- information demonstrating operational sustainability and that you are able to meet ongoing operational, maintenance and asset renewal costs.
- a risk assessment and a risk management strategy.
- an asset procurement plan describing the proposed delivery approach and project delivery timeframe.

Please note that the extent of co-funding and any innovative partnership or delivery arrangements will be taken into account when assessing the application.

For any information about the detailed application process, please email me in the first instance at [tourism@insw.com](mailto:tourism@insw.com) or phone 8016 0100.

There is no pro-forma for the detailed application. Please arrange for the detailed application to be submitted to INSW at [tourism@insw.com](mailto:tourism@insw.com) by close of business Tuesday 31 October 2017.

The Regional Growth – Environment and Tourism Fund is in addition to the \$1.3 billion Regional Growth Fund announced in the 2017-18 Budget.

Yours sincerely

Jenny Davis  
Executive Director



Friday, 28 July 2017

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
77 Fox Street  
Walgett NSW 2832  
admin@walgett.nsw.gov.au

**Walgett Saleyards Truck Wash Upgrade**

Dear Donald,

Thank you for applying for funding under the Fixing Country Truck Washes initiative. We received many high-quality applications for co-funding from the State's dedicated infrastructure fund, Restart NSW and the Australian Government.

You will have received a letter from the Minister for Roads Maritime and Freight advising you that Walgett Shire Council's application for the Walgett Saleyards Truck Wash Upgrade has been successful for a funding recommendation of \$502,000 with qualification.

To ensure funding is delivered, Walgett Shire Council should provide the selection panel with the following additional information:

- Council to revise specification in consultation with industry, to allow disposal of holding tanks and the project's performance as a livestock and grain truck wash.
- The Enviro Concept proposal that was submitted may need to be revised.

Restart NSW Funding of this project will be via a funding deed. I have asked Julie Paton at Infrastructure New South Wales to liaise with Walgett Shire Council to progress administrative arrangements. If Council have not already contacted INSW please email [restartpmo@insw.com](mailto:restartpmo@insw.com) to arrange a time to discuss the project and funding deed with INSW.

The NSW Government looks forward to working with Walgett Shire Council in delivering this important infrastructure project for the region.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Damian Colclough'.

**Damian Colclough**  
Executive Director  
Freight Industry  
Freight, Strategy and Planning  
Transport for NSW

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

**From:** Melissa Alt [<mailto:melissa.alt@infrastructure.nsw.gov.au>]  
**Sent:** Wednesday, August 9, 2017 9:40 AM  
**To:** Don Ramsland  
**Cc:** David Watson; Restart PMO; Ross Parker; Julie Paton; Dilip Tiwari  
**Subject:** RNSW 341 - Walgett weir & fishway - business case

Hi Don,

From our investigations to date, INSW feels the best option will be to seek additional funding source to allow the fishway construction to proceed with the weir.

There are a number of NSW funding opportunities coming up, so we'd like to look at your prior submission with view to getting the costings updated in light of the design work completed with the weir design, and seeing how the benefit cost ratio looks now; and to see what funding programs are suitable for an application.

For Restart NSW fund we need a BCR greater than 1. DPC regional are doing the cost benefit analysis for the 2017 funding programs so I'd like to get their feedback.

Can you please send me the latest business case proposal for the weir that included the fishway costing?

Then I can talk to David Watson re cost plan update and see how it looks.

Regards  
Melissa

Melissa Alt  
Project Manager - Performance Management  
Restart NSW Program  
Infrastructure NSW

---



Office of  
Local Government

5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A557825  
Your Reference:  
Contact: Jim Fraser  
Phone: 02 4428 4100

Mr Ross Earl  
General Manager  
Bourke Shire Council  
PO Box 21  
BOURKE NSW 2840  
[rearl@bourke.nsw.gov.au](mailto:rearl@bourke.nsw.gov.au)

8 August 2017

Dear Mr Earl

**INNOVATION FUND – OUTCOME OF ROUND TWO**

Thank you for your application under Innovation Fund (Round Two) for Harmonisation of Human Resource Management: Engaging, Developing and Utilising Local Workforce Capability and Capacity.

I am delighted to advise that your Council's application for funding has been successful.

There was considerable interest in the second round of the Innovation Fund with 35 applications received. Applications were assessed by a panel with local government and innovation expertise. All applications were assessed in accordance with the criteria set out in the Innovation Fund Guidelines (Round Two).

A Funding Agreement detailing the offer of funding under the Innovation Fund (Round Two) will be forwarded to you shortly.

Should you have any questions please contact your Council's Relationship Manager, Jim Fraser on 02 4428 4100.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Tim Hurst'.

**Tim Hurst**  
**Acting Chief Executive**  
**Office of Local Government**

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 30 JUNE 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer  
**FILE NUMBER:** 00/00/00

**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> July 2017.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility. Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines. All investments at 31<sup>st</sup> July 2017 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

**Current Position:**

Council at the end of July 2017 held a total of \$31,724,762.69 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of July 2017 Council had earned \$68,522.63 in interest including accrued interest to 31<sup>st</sup> July 2017. This result is in excess of the current budget of \$53,704 for the period and validates Council's current investing strategy.

Council's investments at 31<sup>st</sup> July 2017 had an average interest rate of 2.62% per annum and a weighted average interest rate of 2.56%, both of which are higher than the 3 and 6 months BBSW rates of 1.6900% and 1.8100% respectively as at 31<sup>st</sup> July 2017.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| <b>Overall Portfolio Maturity as at 31st July 2017</b> |                              |                              |                               |                           |
|--------------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><b>Maturity Periods</b></i>                         | <i><b>Policy Minimum</b></i> | <i><b>Policy Maximum</b></i> | <i><b>% of Money held</b></i> | <i><b>Amount held</b></i> |
| Portfolio % < 1 year                                   | 40%                          | 100%                         | 76.36%                        | \$ 24,224,762.69          |
| Portfolio % > 1 year, < 3 years                        | 0%                           | 60%                          | 11.03%                        | \$ 3,500,000.00           |
| Portfolio % > 3 year, < 5 years                        | 0%                           | 40%                          | 12.61%                        | \$ 4,000,000.00           |
| Portfolio % > 5 years                                  | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                        |                              |                              | 100%                          | \$ 31,724,762.69          |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016

**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

**Investment Policy (Revised and adopted in May 2016)**

| Attachment One                                     |                                |                       |                    |                 |                            |                               |                                       |
|----------------------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|-------------------------------|---------------------------------------|
| Cash and Investments Holdings as at 31st July 2017 |                                |                       |                    |                 |                            |                               |                                       |
| Investment                                         | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
| <i>On-Call Accounts</i>                            |                                |                       |                    |                 |                            |                               |                                       |
| Commonwealth Bank                                  | On Call                        | 0.90%                 | Monthly            | EOM             | 1,420,950                  | 4.48%                         | Pd Monthly                            |
| Commonwealth Bank                                  | On Call                        | 1.10%                 | Monthly            | EOM             | 1,798,406                  | 5.67%                         | Pd Monthly                            |
| Commonwealth Bank                                  | On Call                        | 0.90%                 | Monthly            | EOM             | 5,403                      | 0.02%                         | Pd Monthly                            |
| Suncorp                                            | On Call                        | 0.00%                 | Monthly            | EOM             | 4                          | 0.00%                         | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                      |                                |                       |                    |                 | <b>3,224,763</b>           | <b>10.16%</b>                 |                                       |
| <i>Term Deposits</i>                               |                                |                       |                    |                 |                            |                               |                                       |
| Members Equity Bank                                | 21/09/2017                     | 2.85%                 | Maturity           | 21/09/2017      | 500,000                    | 1.58%                         | \$9,447.94                            |
| Bendigo and Adelaide Bank                          | 10/07/2019                     | 3.10%                 | Maturity           | 12/07/2018      | 500,000                    | 1.58%                         | \$806.85                              |
| Bendigo and Adelaide Bank                          | 11/07/2018                     | 3.00%                 | Maturity           | 12/07/2018      | 500,000                    | 1.58%                         | \$780.82                              |
| Newcastle Permanent Building Society               | 21/08/2019                     | 3.00%                 | Maturity           | 21/08/2017      | 500,000                    | 1.58%                         | \$14,301.37                           |
| Newcastle Permanent Building Society               | 15/08/2018                     | 2.90%                 | Maturity           | 15/08/2017      | 500,000                    | 1.58%                         | \$13,824.66                           |
| Westpac                                            | 24/08/2017                     | 3.00%                 | Maturity           | 24/08/2017      | 1,000,000                  | 3.15%                         | \$28,027.40                           |
| ING                                                | 14/09/2021                     | 3.12%                 | Maturity           | 14/09/2017      | 500,000                    | 1.58%                         | \$13,676.71                           |
| National Australia Bank                            | 14/09/2017                     | 2.52%                 | Maturity           | 14/09/2017      | 1,000,000                  | 3.15%                         | \$5,178.08                            |
| Auswide Bank                                       | 25/10/2017                     | 2.65%                 | Maturity           | 25/10/2017      | 500,000                    | 1.58%                         | \$3,484.93                            |
| Bank of Queensland                                 | 16/03/2020                     | 3.30%                 | Maturity           | 16/11/2017      | 1,000,000                  | 3.15%                         | \$23,868.50                           |
| Bank of Queensland                                 | 6/09/2017                      | 2.55%                 | Maturity           | 6/09/2017       | 500,000                    | 1.58%                         | \$2,864.38                            |
| Bank of Queensland                                 | 8/11/2017                      | 2.45%                 | Maturity           | 8/11/2017       | 1,000,000                  | 3.15%                         | \$268.49                              |
| ME Bank                                            | 11/05/2022                     | 3.47%                 | Maturity           | 10/05/2018      | 1,000,000                  | 3.15%                         | \$7,795.62                            |
| ME Bank                                            | 13/12/2017                     | 2.65%                 | Maturity           | 13/12/2017      | 1,000,000                  | 3.15%                         | \$3,920.55                            |
| AMP Bank                                           | 30/08/2017                     | 2.75%                 | Maturity           | 30/08/2017      | 1,000,000                  | 3.15%                         | \$11,452.06                           |
| Bankwest                                           | 2/08/2017                      | 2.50%                 | Maturity           | 2/08/2017       | 1,000,000                  | 3.15%                         | \$7,054.79                            |
| Auswide Bank                                       | 27/09/2017                     | 2.70%                 | Maturity           | 27/09/2017      | 500,000                    | 1.58%                         | \$4,586.30                            |
| Bank Australia                                     | 27/09/2017                     | 2.70%                 | Maturity           | 27/09/2017      | 1,000,000                  | 3.15%                         | \$4,586.30                            |
| Newcastle Permanent Building Society               | 30/08/2017                     | 2.60%                 | Maturity           | 30/08/2017      | 1,000,000                  | 3.15%                         | \$4,416.44                            |
| My State Bank                                      | 6/12/2017                      | 2.70%                 | Maturity           | 6/12/2017       | 1,000,000                  | 3.15%                         | \$4,068.49                            |
| Bank Australia                                     | 20/12/2017                     | 2.80%                 | Maturity           | 20/12/2017      | 1,000,000                  | 3.15%                         | \$4,142.47                            |
| Bank Australia                                     | 13/09/2017                     | 2.65%                 | Maturity           | 13/09/2017      | 1,000,000                  | 3.15%                         | \$3,775.34                            |
| Bankwest                                           | 16/08/2017                     | 2.10%                 | Maturity           | 16/08/2017      | 1,000,000                  | 3.15%                         | \$1,093.15                            |
| Bankwest                                           | 9/08/2017                      | 2.45%                 | Maturity           | 9/08/2017       | 1,000,000                  | 3.15%                         | \$3,490.41                            |
| Beyond Bank                                        | 29/09/2017                     | 2.65%                 | Maturity           | 29/09/2017      | 1,000,000                  | 3.15%                         | \$2,250.69                            |
| Beyond Bank                                        | 29/09/2017                     | 2.65%                 | Maturity           | 29/09/2017      | 1,000,000                  | 3.15%                         | \$2,250.69                            |
| Beyond Bank                                        | 4/10/2017                      | 2.65%                 | Maturity           | 4/10/2017       | 1,000,000                  | 3.15%                         | \$1,887.67                            |
| Beyond Bank                                        | 11/10/2017                     | 2.65%                 | Maturity           | 11/10/2017      | 1,000,000                  | 3.15%                         | \$1,887.67                            |
| ME Bank                                            | 1/11/2017                      | 2.45%                 | Maturity           | 1/11/2017       | 500,000                    | 1.58%                         | \$167.81                              |
| <b>Total Term Deposits</b>                         |                                |                       |                    |                 | <b>24,000,000</b>          | <b>75.65%</b>                 | <b>\$185,356.57</b>                   |
| <i>Variable Rate Deposits</i>                      |                                |                       |                    |                 |                            |                               |                                       |
| IMB                                                | 24/01/2018                     | 2.49%                 | Quarterly          | 27/10/2017      | 500,000                    | 1.58%                         | \$136.44                              |
| IMB                                                | 14/02/2018                     | 2.54%                 | Quarterly          | 17/08/2017      | 500,000                    | 1.58%                         | \$2,609.59                            |
| Commonwealth Bank                                  | 20/04/2021                     | 2.93%                 | Quarterly          | 20/10/2017      | 500,000                    | 1.58%                         | \$441.51                              |
| Commonwealth Bank                                  | 23/08/2021                     | 3.21%                 | Quarterly          | 24/08/2017      | 500,000                    | 1.58%                         | \$2,990.14                            |
| Commonwealth Bank                                  | 31/08/2021                     | 2.79%                 | Quarterly          | 28/08/2017      | 500,000                    | 1.58%                         | \$2,441.64                            |
| National Australia Bank                            | 4/11/2019                      | 2.78%                 | Quarterly          | 3/08/2017       | 1,000,000                  | 3.15%                         | \$6,778.63                            |
| Westpac                                            | 16/11/2021                     | 2.94%                 | Quarterly          | 16/08/2017      | 1,000,000                  | 3.15%                         | \$6,111.23                            |
| <b>Total Floating Rate Deposits</b>                |                                |                       |                    |                 | <b>4,500,000</b>           | <b>14.18%</b>                 | <b>\$21,509.18</b>                    |
| <b>Total Cash and Investments</b>                  |                                |                       |                    |                 | <b>31,724,763</b>          | <b>100.00%</b>                | <b>\$206,865.75</b>                   |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| <b>Percentage invested in each institution as at 31st July 2017</b> |                                 |                               |                           |
|---------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <b><i>Institution Name</i></b>                                      | <b><i>Institution Codes</i></b> | <b><i>% of Money held</i></b> | <b><i>Amount Held</i></b> |
| AMP                                                                 | AMP                             | 3.15%                         | \$1,000,000.00            |
| Auswide Bank                                                        | AB                              | 3.15%                         | \$1,000,000.00            |
| Bank of Queensland                                                  | BOQ                             | 7.88%                         | \$2,500,000.00            |
| Bankwest                                                            | BW                              | 9.46%                         | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                           | BAB                             | 3.15%                         | \$1,000,000.00            |
| Commonwealth Bank                                                   | CBA                             | 14.89%                        | \$4,724,758.76            |
| IMB                                                                 | IMB                             | 3.15%                         | \$1,000,000.00            |
| ING                                                                 | ING                             | 1.58%                         | \$500,000.00              |
| Members Equity Bank                                                 | ME                              | 9.46%                         | \$3,000,000.00            |
| My State Bank                                                       | MSB                             | 3.15%                         | \$1,000,000.00            |
| National Australia Bank                                             | NAB                             | 6.30%                         | \$2,000,000.00            |
| Newcastle Permanent Building Society                                | NPBS                            | 6.30%                         | \$2,000,000.00            |
| Bank Australia                                                      | BA                              | 9.46%                         | \$3,000,000.00            |
| Westpac                                                             | W                               | 6.30%                         | \$2,000,000.00            |
| Beyond Bank                                                         | BB                              | 12.61%                        | \$4,000,000.00            |
| Suncorp                                                             | SC                              | 0.00%                         | \$3.93                    |
|                                                                     |                                 | 100%                          | \$31,724,762.69           |

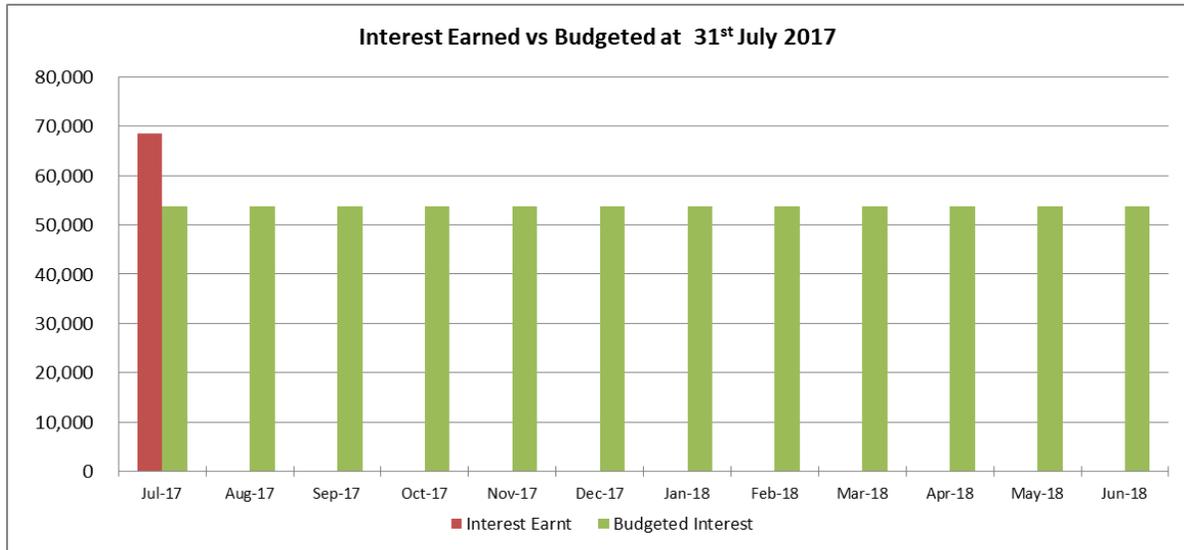
**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31<sup>st</sup> July 2017 Walgett Shire Council's total available cash and invested funds totalled \$31,724,762.69, a decrease of \$1,659,293.90 from 30<sup>th</sup> June 2017. The reduction in the portfolio can largely be attributed to a draw down on grant funds for the ongoing capital works program.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



**General Fund Bank Account Reconciliation**

|                                   |              |                       |
|-----------------------------------|--------------|-----------------------|
| Bank Statement Balance            | 31 July 2017 | \$1,420,949.73        |
| <b>Less:</b> Unpresented Cheques  |              | (12,475.14)           |
| <b>Plus:</b> Unpresented Deposits |              | 18,687.93             |
| Bank Account Balance              | 31 July 2017 | <b>\$1,427,162.52</b> |
| General Ledger Balance            | 31 July 2017 | <b>\$1,427,162.52</b> |

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council’s Investments Policy.
2. I hereby certify that Councils cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> July 2017.

Michael J Urquhart  
**Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 31<sup>st</sup> July 2017**

**Recommendation:**

That the Investment report as at 31<sup>st</sup> July 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT – JULY 2017

**REPORTING SECTION:** Finance Department  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%, however, in 2016 the unrecovered balance increased to 9.58%, a consequence of reduced debt recovery, due to vacancies in the rating area. The closing balance (unaudited) for 2017 was 7.31%.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position**

Collection of the current years levy and arrears as at 31<sup>st</sup> July 2017 is 5.15% up from 5.12% at the 31<sup>st</sup> July 2016. Debt recovery will continue in the coming months, reminder letters have been issued to those ratepayers with outstanding rates and charges.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 31<sup>st</sup> July 2017.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community

Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

**Monthly Outstanding Rates Report – July 2017**

**Recommendation:**

The July 2017 outstanding rates report be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Monthly Report - Outstanding Rates Report as at 31st July 2017.

**Monthly Report - Outstanding Rates & Annual Charges as at 31 July 2017**

**Report on Rates and Annual Charges - 31 July 2017**

*Special Note: Discounting Discontinued as at 1/7/2017*

|                                                         | <b>7 August 2017</b>  | <b>31 July 2017</b>   | <b>31 July 2016</b>   |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40            | 729,437.40            | 840,548.35            |
| Adjustment                                              |                       |                       |                       |
| <b>Sub Total</b>                                        | <b>729,437.40</b>     | <b>729,437.40</b>     | <b>840,548.35</b>     |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (including write off's)                      | 2.80                  | (497.20)              | 3,199.40              |
| Adjusted Levy                                           | 9,143,980.28          | 9,143,980.28          | 8,952,841.47          |
| Interest (including write off's)                        | 4,633.72              | 4,560.92              | 4,816.61              |
| Adjustments (including Write Off's)                     | (13,114.88)           | (13,114.88)           | 0.00                  |
| <b>Sub Total</b>                                        | <b>9,135,501.92</b>   | <b>9,134,929.12</b>   | <b>8,960,857.48</b>   |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>9,864,939.32</b>   | <b>9,864,366.52</b>   | <b>9,801,405.83</b>   |
| Payments                                                | (711,296.26)          | (337,318.08)          | (320,231.73)          |
| Pensioner Concessions - Govt                            | (94,818.52)           | (93,799.24)           | (94,799.55)           |
| Pensioner Concessions - Council                         | (77,382.75)           | (76,748.73)           | (77,567.18)           |
| Discount                                                |                       | 0.00                  | (9,677.52)            |
| Special Rebate Council                                  |                       | 0.00                  | 0.00                  |
| <b>Sub Total</b>                                        | <b>(883,697.53)</b>   | <b>(507,866.05)</b>   | <b>(502,275.98)</b>   |
| <b>Total Remaining Levy</b>                             | <b>\$8,981,241.79</b> | <b>\$9,356,500.47</b> | <b>\$9,299,129.85</b> |
| Current                                                 | 8,037,978.79          | 8,394,469.90          | 8,385,973.19          |
| Arrears                                                 | 664,935.90            | 679,295.72            | 701,905.59            |
| Interest b/ff from previous years                       | 105,180.15            | 107,182.79            | 106,123.58            |
| Current year interest                                   | 4,415.98              | 4,389.99              | 4,759.80              |
| Legals                                                  | 168,730.97            | 171,162.07            | 100,367.69            |
| <b>Total Remaining Levy</b>                             | <b>\$8,981,241.79</b> | <b>\$9,356,500.47</b> | <b>\$9,299,129.85</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 8.96%                 | 5.15%                 | 5.12%                 |
| Collected YTD % of Levy                                 | 7.79%                 | 3.69%                 | 3.57%                 |

### 11.2.3 FOURTH QUARTER OPERATIONAL PLAN & YEAR END DELIVERY PROGRAM FOR 16/17

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

This report provides Council with the status of the Fourth Quarter Operational Plan and end of year Delivery Program Targets for 2016/2017.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and Section 404 requires Council to adopt a Delivery Program. This report comments on the status of the Operational Plan and Delivery Program as at 30<sup>th</sup> June 2017 and the extent to which the performance targets have been achieved.

**Current Position:**

The Fourth Quarter Operational Plan & half year end Delivery Program Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Stakeholders:**

Walgett Shire Council

**Conclusion:**

Council should note the progress made during the fourth quarter of the Operational Plan and year end Delivery Program for 2016/2017.

| Fourth Quarter Operational Plan & Year End Delivery Program 16/17                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the content of the report be noted and Council accept the progress made on the 2016/2017 Operational Plan and Delivery Program as at 30<sup>th</sup> June 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Second Quarter Operational Plan & half yearly Delivery Program for 16/17 Status Report – Refer to attachment document.

**11.2.4 SUPPLEMENTARY REPORT – SECTION 356 COMMUNITY ASSISTANCE SCHEME**

Report to be tabled

## 11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER –AUGUST 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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### 1. Lightning Ridge Bore Baths

The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building which has been reported to Council. The Chief Financial Officer has commenced enquiries into the development of engineer's plans for the construction of a new tank.

### 2. Property Matters

- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold.
- The CFO and Property Officer have met with **Burren Junction Hall** committee members and heritage adviser Mr Ray Christison regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the "Drought Communities Program". A local builder has provided a scope of works and Tenders will be now called.
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the "Drought Communities program". A scope of works is also under development.
- Quotations are being sought for the installation of a type of "**Hammerhard**" unbreakable glass at Council properties in Fox Street Walgett that have been the subject of vandalism. If this is affordable there will be no need for an external protection barrier.
- Council was successful with its grant for the fencing of number **2 & 3 ovals at Walgett**. Work is to commence before the end of July 17 with a 31<sup>st</sup> August completion date.
- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed.
- **Len Cram Park** disabled toilet and shade shelter plans are underway and quotations will be finalised before the 31<sup>st</sup> July 2017.

### 3. Discussion on naming streets in the Shire with Aboriginal names alongside the existing names.

The staff have investigated the concept of having basic signage made to erect under existing street names with local Aboriginal words for each street.

The Chief Financial Officer contacted the Geographical Names Board (GNB) to identify the protocols for additional street signage using the indigenous language.

The GNB has responded, advising the use of additional street signage may create confusion in the case of an emergency situation. However, the Board recommends Council work with the Local Aboriginal Land Council to determine opportunities to name places that do not have an assigned geographical name, this is the preferred naming using the local Aboriginal language.

Staff will continue researching this matter and shall report back to Council when more information is available.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation:**

That the Matters Generally for Brief mention or Information Only from the Chief Financial Officer be received and noted.

**Moved:**

**Seconded:**

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 WESTERN SLOPES PIPELINE - WALGETT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jess McDonald  
**FILE NUMBER:** 00/00/00

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#### **Summary**

This report is in relation to the Western Slopes Pipeline and the process for development approval through the state and Council's position during that process.

#### **Background:**

In late 2016 Council was addressed by and received a presentation from representatives of the Australian Pipeline Association (APA) regarding the Western Slopes Pipeline which will deliver gas from Narrabri to the Moomba Sydney Pipeline approximately 100km west of Condobolin.

#### **Issues:**

Council was informed that the pipeline will be constructed over a distance of 450 kilometres along the identified route, part of which will traverse Walgett LGA. APA representatives also made it clear that the proposed project has been declared "State Significant Infrastructure", automatically making the Minister for Planning the consent authority. Council, therefore, has no power in regard to approval or otherwise; or conditions of consent for the development. Council may however be involved in the process of conditioning and may be asked for comments and further information throughout the process.

The Minister must follow a process and allow for an exhibition period which will allow submissions to be made by Council or any other person or organisation in regard to the development. At present the development is in the initial stages of the process, with the Preliminary Environmental assessment being completed (SEARS with which Council made a submission in relation to the content). Preparation of the development application and full Environmental Impact Statement is yet to be completed. Following this, the development will be placed on exhibition for submissions to be made. Submissions are then collated, reviewed and responses prepared prior to Assessment and Determination of the application.

#### **Governance issues**

Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.

#### **Environmental issues**

Council has made written requests to the Department of Planning in relation to further information regarding potential environmental impacts. These impacts and how they will be responded too will be detailed in the Environmental Impact Statement.

#### **Stakeholders**

Walgett Shire Council, Community, Landowners

**Financial Implications**

Nil

**Alternative Solutions/Options**

Do Nothing – This is not recommended due to the significance of the development.

**Western Slopes Pipeline - Walgett**

**Recommendation:**

**That Council:**

- a) Note the proposed APA gas pipeline is designated State Significant Infrastructure;
- b) Council is not the consent authority, but the Minister for Planning and Environment;
- c) Council will have an opportunity, during the exhibition stage, to make comment and submission should it resolve to do so;
- d) Council ensure residents of the Shire are aware of the opportunity to make submissions in regard to the proposal.

**Moved:**

**Seconded:**

### 11.3.2 LEASE OVER UNAPPROVED BUSINESS ON OPAL FIELDS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 11/145

---

**Summary:**

A lease application has been lodged with Crown Lands over an unapproved business on the preserved opal fields (SP1 Special Activities zone) in Lightning Ridge. It is recommended that Council resolve to endorse in principle a Planning Proposal to have the parcel classified as an Additional Permitted Use under the Walgett Local Environmental Plan 2013, should one be lodged by the operator.

**Background:**

Council staff became aware of a large unapproved depot / workshop on the preserved opal fields in Lightning Ridge in late 2014. Review of cadastre data and investigations with various government agencies revealed that no title or lease on foot existed over the site. On 16 November 2016 a letter was sent to the operator requesting them to provide Council with evidence of title and Development Consent (see attachment A). The operator subsequently contacted Council and advised that neither title over the site or Development Consent had been obtained.

**Current position:**

The operator of the depot / workshop has lodged a lease application with Crown Lands. A number of issues prevent Council assisting Crown Lands to progress the matter in the short term:

- Crown Lands will not grant a lease until Development Consent is granted for the business.
- Council is prohibited from granting Development Consent over a business in the SP1 Special Activities zone unless it is classified as an Additional Permitted Use in the Walgett Local Environmental Plan 2013. This would require the operator to submit a Planning Proposal to DoPE, and for it to be approved by Council, DoPE, and Parliamentary Council.
- The nature and scale of the business may not pass a merit assessment should a Development Application be submitted. A Preliminary Hazard Analysis has been requested from the operator by Council.

As the preparation of a Planning Proposal will be at significant cost to the operator of the depot / workshop, it is considered warranted to first have endorsement of the proposal in principle by Council should it be lodged by the operator.

**Relevant Reference Documents/Policies:**

Environmental Planning & Assessment Act 1979.

Environmental Planning & Assessment Regulation 2000.

A Guide to Preparing Planning Proposals', NSW Department of Planning, July 2009.

Directions for LEP preparation issued by the Minister for Planning (Section 117 directions).

Various Department of Planning and Infrastructure circulars and guidelines regarding LEP development.

Walgett Local Environmental Plan 2013.

Walgett Development Control Plan 2016.

**Governance issues:**

Guiding principles for councils: - Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

Reportable political donations or gifts: - Sub-section 147(5) of the Environmental Planning and Assessment Act 1979 requires parties making submissions regarding the draft LEP to disclose any reportable political donations or gifts made to a Councillor or Council employee within the previous 2 years. If the donation or gift is made after the submission, a disclosure statement must be sent to the relevant consent or approval authority within 7 days after the donation or gift is made.

Conflicts of interest: - Part 2 of the Local Government Act 1993 includes requirements for Councillors and staff to disclose pecuniary and non-pecuniary interests in matters being considered by the Council.

**Environmental issues:**

The site is potentially contaminated.

**Stakeholders:**

The operator, public, lease holders and mineral claim holders, Walgett Shire Council, Lightning Ridge Miner's Association.

**Financial Implications:**

It is reasonable that the cost of preparation of the Planning Proposal be borne by the operator of the depot / workshop, rather than Council.

**Alternative Solutions/Options:**

Not resolve to endorse in principle a Planning Proposal to have the parcel classified as an Additional Permitted Use should one be lodged by the applicant:- This option has not been recommended as it is desirable to have title and Development Consent for the currently unapproved business.

**Conclusion:**

It is desirable and appropriate to assist the operator in gaining legal title and Development Consent for the depot / workshop.

**Proposed gazettal of the Three Mile Track**

**Recommendation:**

That Walgett Shire Council resolve to endorse in principle a Planning Proposal to have the large depot / workshop behind 35 Gem Street in Lightning Ridge (Lot 3 Section 22 DP 758612) classified as an Additional Permitted Use under the Walgett Local Environmental Plan 2013, should one be lodged by Gary Douglas Stone.

**Moved:**

**Seconded:**

**Attachments:**

A – Letter dated 16 November 2016 to Gary Douglas Stone regarding unauthorized occupation of an area behind 35 Gem St Lightning Ridge.

Attachment A – Letter dated 16 November 2016 to Gary Douglas Stone regarding unauthorized occupation of an area behind 35 Gem St Lightning Ridge.

MC, JM; 11/145/0160, Ass 15149

Matthew Clarkson

16 November 2016

Mr Gary Stone  
P.O. Box 191  
Lightning Ridge, 2834

Dear Sir,

**RE. DEPOT / WORKSHOP BEHIND GEM STREET, LIGHTNING RIDGE**

Council is investigating the nature of a large depot / workshop behind your house in Lightning Ridge (see attached map), and has been advised that you are the operator.

Neither Crown Lands or Department of Industry - Resources & Energy have any record of current title over the subject land, and a search of Council records failed to disclose any Development Consent (approval) issued for the site.

If you are the operator, please provide evidence of title and Development Consent to Council within 14 days of the date of this letter.

Please contact Council's Town Planner, Matt Clarkson if you have any queries regarding this matter.



Jess McDonald  
Director of Environmental Services  
For and on behalf of George Cowan, Acting General Manager

*Attachments:*

*A – Map of depot workshop.*

Attachment A – Map of depot / workshop.



### 11.3.3 PROPOSED GAZETTAL OF THE THREE MILE TRACK IN LIGHTNING RIDGE

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 09/1839

---

**Summary:**

NSW Department of Industry has contacted Council and asked if it would like part or all of the Three Mile Track gazetted as a road as part of their Legal Roads Network Project. It is recommended that Council resolve to refuse to have any of the track gazetted as a road unless the NSW Department of Industry also make provision for reconstruction and sealing.

**Background:**

On 25 July 2017 NSW Department of Industry - Lands and Forestry -- Far West Region contacted Council and asked if it we would like part or all of the Three Mile Track gazetted as a road as part of their Legal Roads Network Project.

**Current position:**

Currently Three Mile Road extend from Morilla Street in Lightning Ridge past the industrial area and formally ends just before the entrance to the Pony Club (see attachment A).

**Relevant Reference Documents/Policies:**

Roads Act 1993.  
Local Government Act 1993.  
Roads Regulation 2008.

**Governance issues:**

Guiding principles for councils:- Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

Reportable political donations or gifts:- Sub-section 147(5) of the Environmental Planning and Assessment Act 1979 requires parties making submissions regarding the draft LEP to disclose any reportable political donations or gifts made to a Councillor or Council employee within the previous 2 years. If the donation or gift is made after the submission, a disclosure statement must be sent to the relevant consent or approval authority within 7 days after the donation or gift is made.

Conflicts of interest:- Part 2 of the Local Government Act 1993 includes requirements for Councillors and staff to disclose pecuniary and non-pecuniary interests in matters being considered by the Council.

**Environmental issues:**

Gazettal of the Three Mile Track would sterilize potentially opal bearing land.

**Stakeholders:**

The public, lease holders and mineral claim holders, Walgett Shire Council, Lightning Ridge Miner's Association.

**Financial Implications:**

Gazettal costs would be paid for by NSW Department of Industry. Any other construction costs also need to be provided for.

**Alternative Solutions/Options:**

Request gazettal of Three Mile Track as far as Chambers of the Black Hand:- This option has not been recommended as:

- a) Maintenance of the track would become the responsibility of Council.
- b) There may be community expectation that once gazetted, the track would be sealed (at a cost of circa \$300,000).
- c) Gazettal of the Three Mile Track could sterilize potentially opal bearing land.

It is however reasonable to suggest that sealing of this section of the Three Mile Track would be of considerable benefit to the operators of Chambers of the Black Hand, and the Australian Opal Centre during and post construction.

Request gazettal of Three Mile Track through to the Castlereagh Highway:- This option has not been recommended for the same reasons as above, noting that the cost to seal would be circa \$900,000 (see attachment B).

**Conclusion:**

While there are some significant benefits to gazettal as a road of the Three Mile Track, it is considered that the disadvantages outweigh the benefits unless NSW Department of Industry are prepared to expend some of the funds the government agencies receive from mining permits.

**Proposed gazettal of the Three Mile Track**

**Recommendation:**

That Walgett Shire Council resolve to formally refuse the 25 July 2017 Department of Industry offer to have any of the Three Mile Track gazetted as a road unless due provision is made to the funding of any upgrade and sealing of the proposed road.

**Moved:**

**Seconded:**

**Attachments:**

A – Current extent of Three Mile Road.

B – Extent of Three Mile Track

Attachment A – Current extent of Three Mile Road



Attachment B – Extent of Three Mile Track



### 11.3.4 RURAL RESIDENTIAL LAND USE STRATEGY

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 12/256-10

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**Summary:**

The Department of Planning and Environment (DoPE) has advised that they require a Council resolution to request DoPE to endorse the Rural Residential Land Use Strategy adopted 26 May 2016. It is recommended that Council resolve to request DoPE to endorse the Rural Residential Land Use Strategy, with the exception of the identified preferred subdivision site in Lightning Ridge now being Lots 1-73 DP 838673 as this land is no longer unsuitable due to being potentially opal bearing.

**Background:**

Council staff recently submitted the Rural Residential Planning Proposal to rezone land in Lightning Ridge and Walgett to DoPE for review.

**Current position:**

The DoPE has advised that they require a Council resolution to request DoPE to endorse the Rural Residential Land Use Strategy before they can accept a request for a Gateway Determination. As per the 26 April 2016 resolution to rezone to R5 Rural Residential the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673), DoPE require the resolution to identify that this land is preferred for subdivision as it is no longer identified as unsuitable due to the possible presence of opals.

**Relevant Reference Documents/Policies:**

Environmental Planning & Assessment Act 1979.  
Environmental Planning & Assessment Regulation 2000.  
'A Guide to Preparing Planning Proposals', NSW Department of Planning, July 2009.  
Directions for LEP preparation issued by the Minister for Planning (Section 117 directions).  
Various Department of Planning and Infrastructure circulars and guidelines regarding LEP development.  
Walgett Shire Council Rural Residential Land Use Strategy Discussion Paper.

**Governance issues:**

Guiding principles for councils:- Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

Reportable political donations or gifts:- Sub-section 147(5) of the Environmental Planning and Assessment Act 1979 requires parties making submissions regarding the draft LEP to disclose any reportable political donations or gifts made to a Councillor or Council employee within the previous 2 years. If the donation or gift is made after the submission, a disclosure statement must be sent to the relevant consent or approval authority within 7 days after the donation or gift is made.

Conflicts of interest:- Part 2 of the Local Government Act 1993 includes requirements for Councillors and staff to disclose pecuniary and non-pecuniary interests in matters being considered by the Council.

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

**Environmental issues:**

As noted previously, the strategy identifies environmental constraints affecting the land under consideration. Chapter 8 provides a constraints analysis evaluating the relative importance of each criterion.

**Stakeholders:**

The public, landholders, Walgett Shire Council, Department of Planning & Infrastructure, State government agencies.

**Financial Implications:**

Nil.

**Alternative Solutions/Options:**

Do nothing:- This option has not been recommended as Council has previously resolved to pursue the rezoning of land in the vicinity of Walgett and Lightning Ridge for rural residential purposes. Doing nothing would be likely to prevent Council from receiving DoPE support for any proposed rezoning.

**Conclusion:**

A resolution to request DoPE to endorse the Rural Residential Land Use Strategy adopted 26 May 2016 will enable Council to request a Gateway Determination for the Rural Residential Planning Proposal.

**Rural Residential Land Use Strategy**

**Recommendation:**

That Walgett Shire Council resolve to formally request the Department of Planning and Environment to endorse the Rural Residential Land Use Strategy adopted 26 May 2016, with the exception of the identified preferred subdivision site in Lightning Ridge now being Lots 1-73 DP 838673 as this land is no longer unsuitable due to being potentially opal bearing.

**Moved:**

**Seconded:**

**Attachment:**

Rural Residential Land Use Strategy – Refer to attachment document

## 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31 July 2017.

**Background:**

The RMS has approved a contract of \$3,879,324 for 2017/2018 financial year which are made up of \$939,583 and \$2,939,741 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> July 2017, \$861,587 from Ordered Works and \$146,692 for Routine Services for 2016/2017 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

|                                                                                        |
|----------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Acting Director Engineering / Technical Services</b> |
|----------------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the monthly RMCC works report for July 2017.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description            | Physical status |
|----|------------------------|-----------------|
| 1  | SH12 Dundalla Widening | Ongoing         |
| 2  | Routine Services       | Ongoing         |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31 July 2017.

**Background:**

A budget of \$26.07 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2017/2018.

**Current Position:**

The status of work progress is as follows;

| In Progress            | Comments |
|------------------------|----------|
| Dundalla Widening      | Ongoing  |
| Kerb & Gutting Walgett | Ongoing  |
| Routine Services       | Ongoing  |

**Relevant Reference Documents/Policies:**

2017/18 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 31 July 2017, \$5,446,959 has been spent from a total amount of \$26,070,161 allocated for the 2017/2018 budget. See attached table for details.

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for July 2017.

**Moved:**

**Seconded:**

**Attachment:**

2017/2018 Budget vs Expenditure spread sheet up the 31 July 2017.

| Ledger Item                               | Actual, Committed and On Cost up to 31 July 2017 | Budget                 |
|-------------------------------------------|--------------------------------------------------|------------------------|
| Engineering Administration                | \$55,686.00                                      | \$607,070.00           |
| Depot Operation                           | \$0.00                                           | \$25,857.00            |
| Emergency Services (RFS*SES)              | \$0.00                                           | \$341,565.00           |
| Emergency Services                        | \$194.00                                         | \$25,511.00            |
| Fleet Operations & Workshop               | \$111,668.00                                     | \$4,016,423.00         |
| Emergency Works Flood Damage              | \$34,841.00                                      | \$0.00                 |
| Regional Road Flood Damage                | \$64,710.00                                      | \$0.00                 |
| Urban Road Operation                      | \$40,512.00                                      | \$591,916.00           |
| Local Roads Operations                    | \$972.00                                         | \$0.00                 |
| Local Roads Maintenance                   | \$80,968.00                                      | \$1,338,463.00         |
| Regional Roads Operations and Maintenance | \$385,083.00                                     | \$2,116,183.00         |
| RMCC                                      | \$1,008,279.00                                   | \$3,879,324.00         |
| Private Works                             | \$3,702.00                                       | \$132,210.00           |
| Walgett Depot Renewal and Improvements    | \$1.00                                           | \$2,400,000.00         |
| Fleet Renewal and Improvements            | \$931,891.00                                     | \$2,303,542.00         |
| Local Roads Renewal                       | \$2,579,712.00                                   | \$6,011,052.00         |
| Regional Road Renewal                     | \$0.00                                           | \$2,281,000.00         |
| Regional Road Improvement                 | \$148,740.00                                     | \$0.00                 |
| <b>Total</b>                              | <b>\$5,446,959.00</b>                            | <b>\$26,070,116.00</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Deputy Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 31<sup>st</sup> July 2017.

**Background:**

Council has allocated amounts of \$534,656 and \$349,990 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council’s approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents and Tourists

**Financial Implications:**

As at 31<sup>st</sup> July 2017, \$49,596 has been spent from a total amount of \$884,646 provided in the 2017/2018 budget and operational plan.

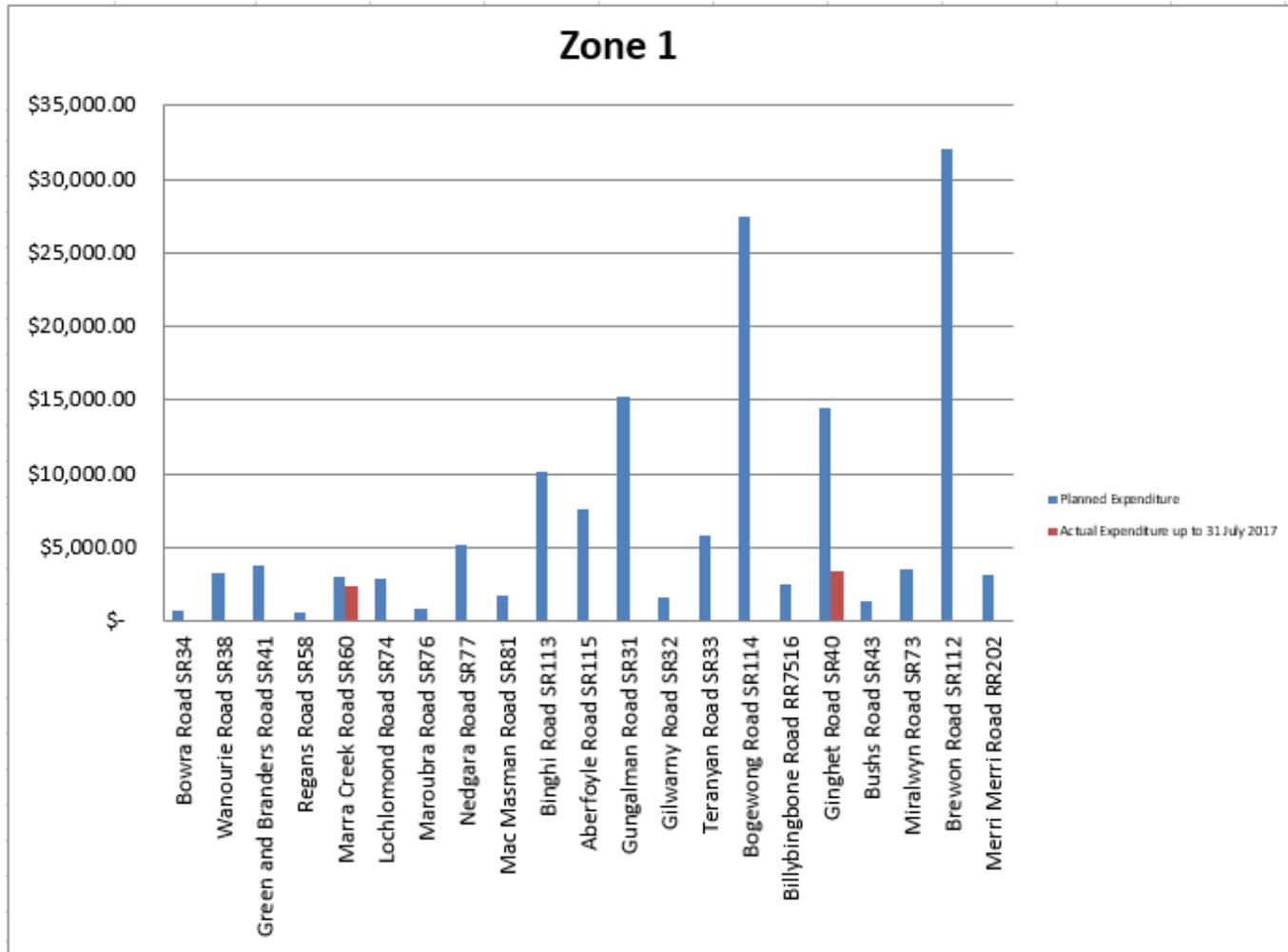
**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for July 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

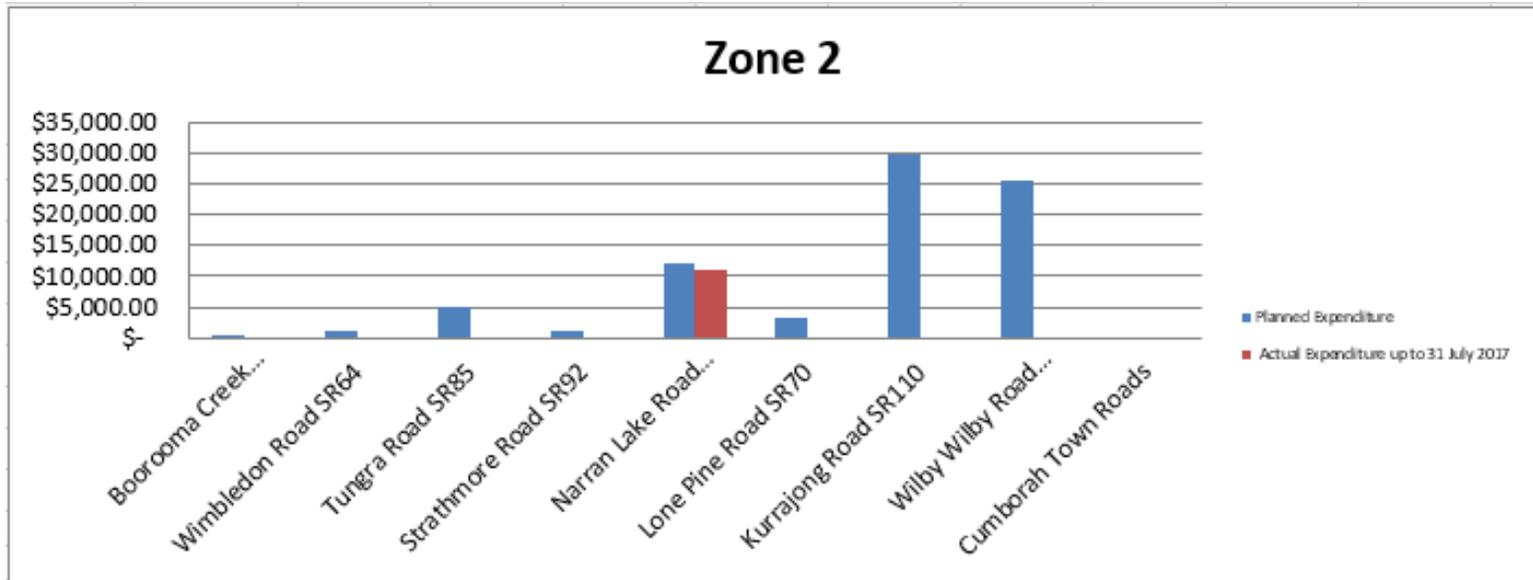
**Attachments:**

Maintenance works progress summary.

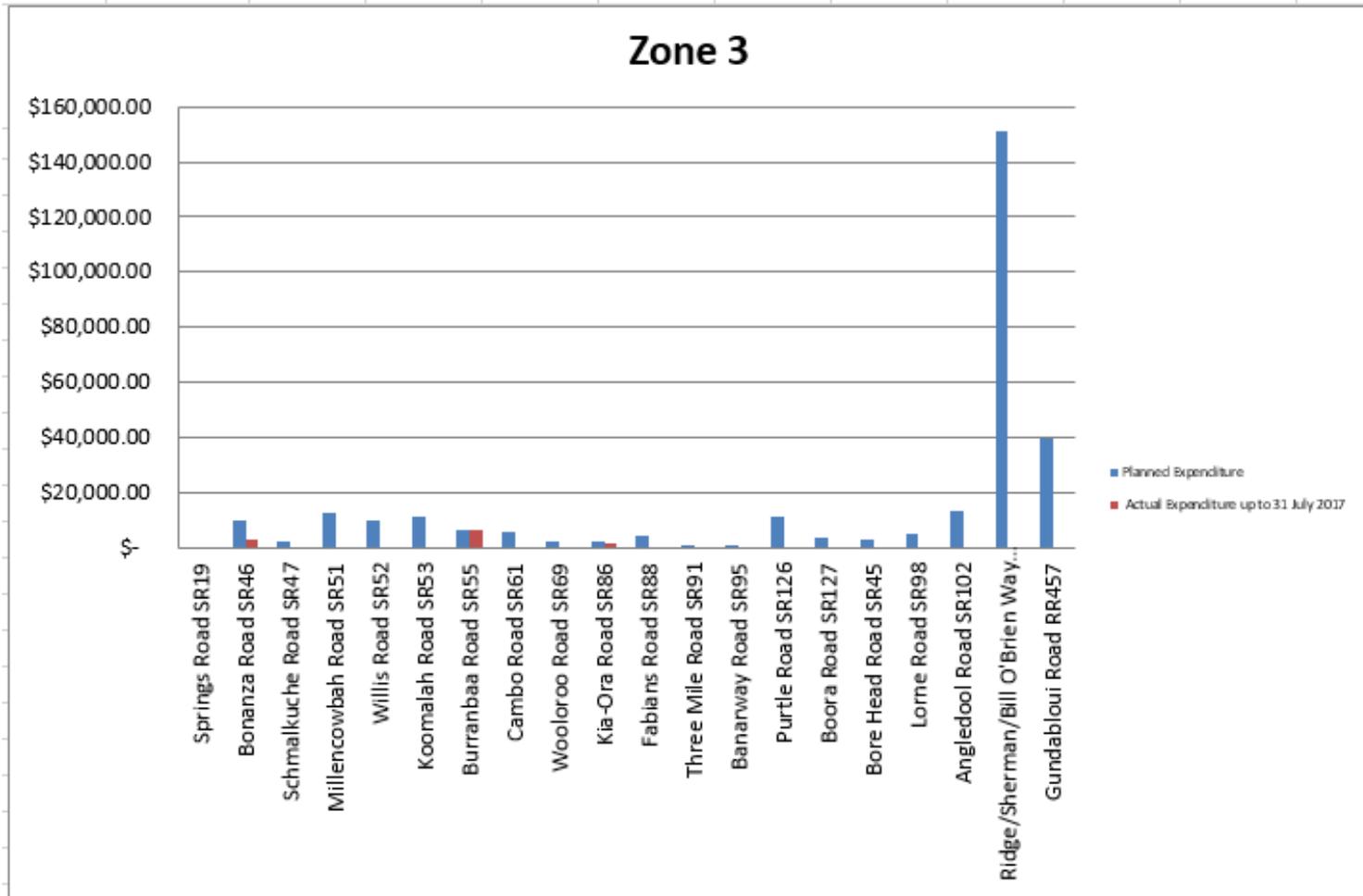


**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 July 2017 |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                       |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 675.00            | F             |                 |                                       |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 3,307.00          | E             |                 |                                       |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 3,780.00          | F             |                 |                                       |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 607.00            | F             |                 |                                       |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 3,000.00          | E             | 27-07-17        | \$2,380.00                            |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 2,869.00          | E             |                 |                                       |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 877.00            | E             |                 |                                       |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 5,135.00          | F             |                 |                                       |
| Mac Masman Road SR81         | 8                    | 8              | \$ 1,755.00          | E             |                 |                                       |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 10,125.00         | E             |                 |                                       |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 7,560.00          | D             |                 |                                       |
| Gungalman Road SR31          | 43.7                 | 43.7           | \$ 15,211.00         | D             |                 |                                       |
| Gilwarny Road SR32           | 7.9                  | 7.9            | \$ 1,620.00          | F             |                 |                                       |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 5,841.00          | D             |                 |                                       |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 27,412.00         | D             |                 |                                       |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,487.00          | C             |                 |                                       |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 14,535.00         | D             | 21-07-17        | \$3,360.00                            |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 1,350.00          | D             |                 |                                       |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 3,577.00          | D             |                 |                                       |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 32,066.00         | C             |                 |                                       |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 3,119.00          | C             |                 |                                       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 146,908.00</b> |               |                 | <b>\$ 5,740.00</b>                    |

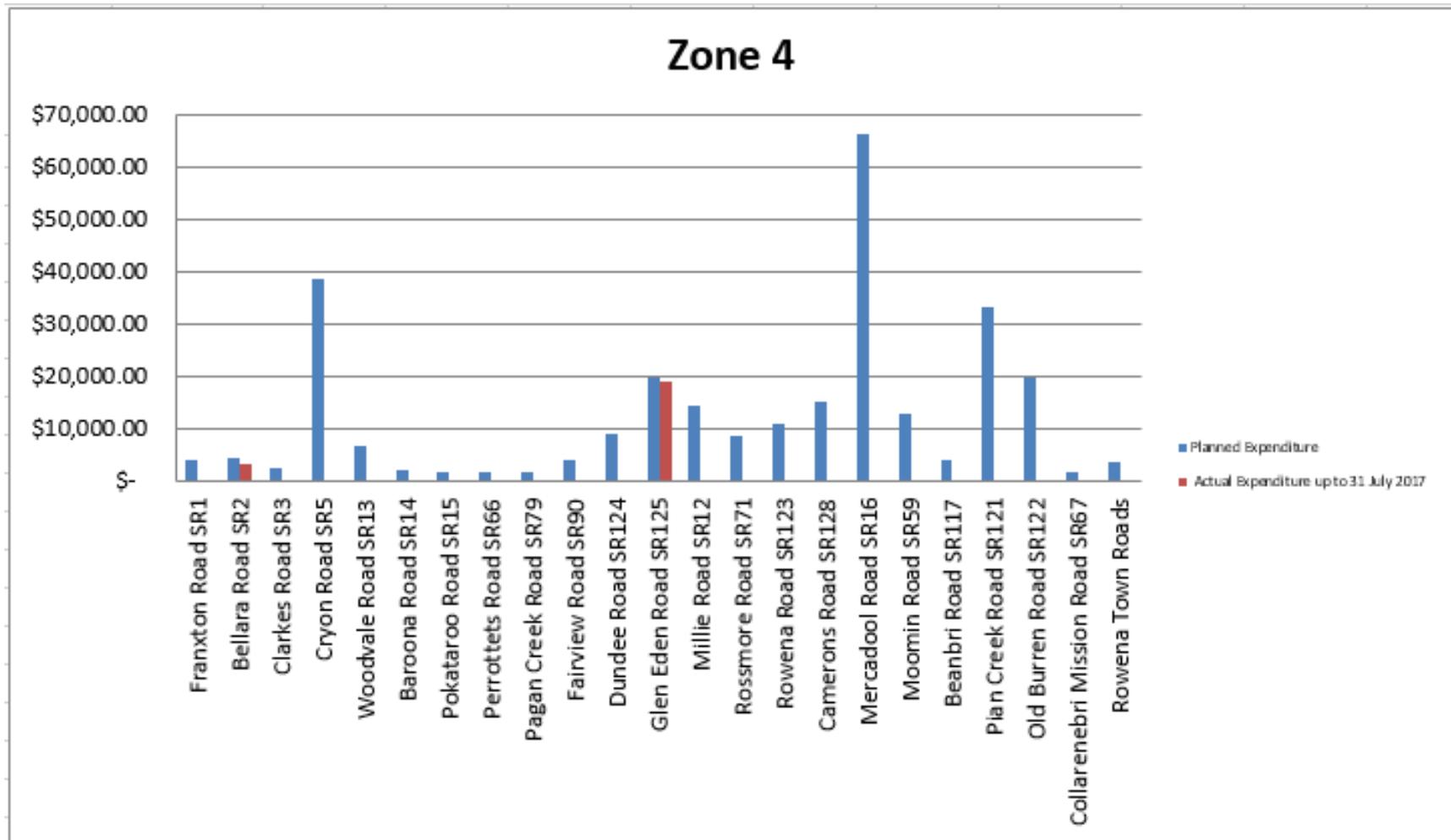


| Road Name                | Total Length of Road | Planned Length | Planned Expenditure | Road Category | Actual End date | Actual Expenditure up to 31 July 2017 |
|--------------------------|----------------------|----------------|---------------------|---------------|-----------------|---------------------------------------|
| <b>Zone 2</b>            |                      |                |                     |               |                 |                                       |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 515.00           | E             |                 |                                       |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 1,308.00         | E             |                 |                                       |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 5,000.00         | F             |                 |                                       |
| Strathmore Road SR92     | 19.2                 | 19.2           | \$ 1,172.00         | E             |                 |                                       |
| Narran Lake Road SR111   | 61                   | 61             | \$ 12,000.00        | D             | 14-07-17        | \$10,935.00                           |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 3,330.00         | D             |                 |                                       |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 29,761.00        | D             |                 |                                       |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 25,446.00        | D             |                 |                                       |
| Cumborah Town Roads      |                      |                | \$ -                | E             |                 |                                       |
| <b>Sub total Zone 2</b>  | <b>181.5</b>         | <b>181.5</b>   | <b>\$ 78,532.00</b> |               |                 | <b>\$ 10,935.00</b>                   |



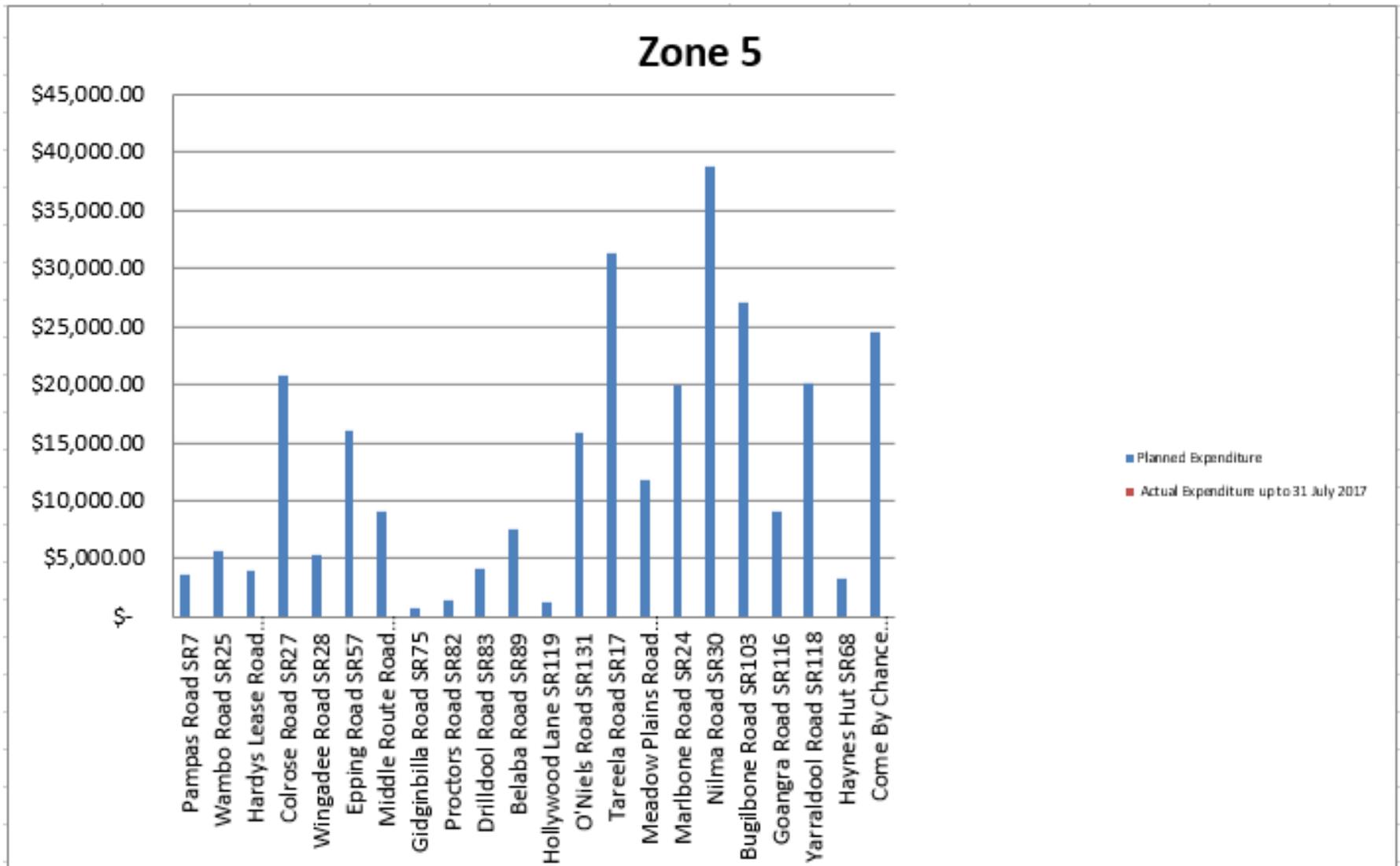
**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>                     | <b>Total Length of Road</b> | <b>Planned Length</b> | <b>Planned Expenditure</b> | <b>Road Category</b> | <b>Actual End date</b> | <b>Actual Expenditure up to 31 July 2017</b> |
|--------------------------------------|-----------------------------|-----------------------|----------------------------|----------------------|------------------------|----------------------------------------------|
| <b>Zone 3</b>                        |                             |                       |                            |                      |                        |                                              |
| Springs Road SR19                    | 2.7                         | 2.7                   |                            | E                    |                        |                                              |
| Bonanza Road SR46                    | 16.9                        | 16.9                  | \$ 9,580.00                | E                    | 04-07-17               | \$3,080.00                                   |
| Schmalkuche Road SR47                | 14.4                        | 14.4                  | \$ 2,225.00                | E                    |                        |                                              |
| Millencowbah Road SR51               | 27.7                        | 27.7                  | \$ 12,270.00               | E                    |                        |                                              |
| Willis Road SR52                     | 14.5                        | 14.5                  | \$ 9,948.00                | F                    |                        |                                              |
| Koomalah Road SR53                   | 28.4                        | 28.4                  | \$ 10,900.00               | E                    |                        |                                              |
| Burrabaa Road SR55                   | 18.1                        | 18.1                  | \$ 6,000.00                | E                    | 15-07-17               | \$5,990.00                                   |
| Cambo Road SR61                      | 21.1                        | 21.1                  | \$ 5,393.00                | E                    |                        |                                              |
| Woolaroo Road SR69                   | 1                           | 1                     | \$ 2,000.00                | E                    |                        |                                              |
| Kia-Ora Road SR86                    | 6.8                         | 6.8                   | \$ 2,000.00                | F                    | 21-07-17               | \$1,147.50                                   |
| Fabians Road SR88                    | 24.8                        | 24.8                  | \$ 3,990.00                | E                    |                        |                                              |
| Three Mile Road SR91                 | 0.2                         | 0.2                   | \$ 582.00                  | E                    |                        |                                              |
| Banarway Road SR95                   | 1.2                         | 1.2                   | \$ 283.00                  | D                    |                        |                                              |
| Purtle Road SR126                    | 26.8                        | 26.8                  | \$ 10,864.00               | E                    |                        |                                              |
| Boora Road SR127                     | 63.8                        | 63.8                  | \$ 3,653.00                | D                    |                        |                                              |
| Bore Head Road SR45                  | 5.1                         | 5.1                   | \$ 2,710.00                | D                    |                        |                                              |
| Lorne Road SR98                      | 6.9                         | 6.9                   | \$ 5,120.00                | D                    |                        |                                              |
| Angledool Road SR102                 | 49.3                        | 49.3                  | \$ 13,210.00               | C                    |                        |                                              |
| Ridge/Sherman/Bill O'Brien Way RR426 | 70.1                        | 70.1                  | \$ 151,100.00              | C                    |                        |                                              |
| Gundabloui Road RR457                | 40.9                        | 40.9                  | \$ 39,772.00               | C                    |                        |                                              |
| <b>Sub total Zone 3</b>              | <b>440.7</b>                | <b>440.7</b>          | <b>\$ 291,600.00</b>       |                      |                        | <b>\$ 10,217.50</b>                          |



*WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING*

| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 July 2017 |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                       |
| Franxton Road SR1              | 19                   | 19             | \$ 3,992.00          | E             |                 |                                       |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 4,500.00          | D             | 23-07-17        | \$3,534.30                            |
| Clarkes Road SR3               | 6                    | 6              | \$ 2,683.00          | E             |                 |                                       |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 38,838.00         | C             |                 |                                       |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 6,893.00          | E             |                 |                                       |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 2,225.00          | E             |                 |                                       |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 1,963.00          | E             |                 |                                       |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 2,000.00          | F             |                 |                                       |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 2,000.00          | F             |                 |                                       |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 4,060.00          | F             |                 |                                       |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 9,100.00          | F             |                 |                                       |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 20,000.00         | E             | 31-07-17        | \$19,170.00                           |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 14,401.00         | C             |                 |                                       |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 8,750.00          | C             |                 |                                       |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 11,004.00         | E             |                 |                                       |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 15,120.00         | D             |                 |                                       |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 66,197.00         | C             |                 |                                       |
| Moomin Road SR59               | 31                   | 31             | \$ 12,899.00         | D             |                 |                                       |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 4,086.00          | C             |                 |                                       |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 33,107.00         | C             |                 |                                       |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 19,740.00         | D             |                 |                                       |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 2,000.00          | C             |                 |                                       |
| Rowena Town Roads              |                      |                | \$ 3,600.00          | D             |                 |                                       |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 289,158.00</b> |               |                 | <b>\$ 22,704.30</b>                   |



**WALGETT SHIRE COUNCIL AGENDA –22 August 2017 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>           | <b>Total Length of Road</b> | <b>Planned Length</b> | <b>Planned Expenditure</b> | <b>Road Category</b> | <b>Actual End date</b> | <b>Actual Expenditure up to 31 July 2017</b> |
|----------------------------|-----------------------------|-----------------------|----------------------------|----------------------|------------------------|----------------------------------------------|
| <b>Zone 5</b>              |                             |                       |                            |                      |                        |                                              |
| Pampas Road SR7            | 16.3                        | 16.3                  | \$ 3,640.00                | E                    |                        |                                              |
| Wombo Road SR25            | 17.7                        | 17.7                  | \$ 5,625.00                | E                    |                        |                                              |
| Hardys Lease Road SR26     | 16                          | 16                    | \$ 3,992.00                | E                    |                        |                                              |
| Colrose Road SR27          | 20.6                        | 20.6                  | \$ 20,867.00               | E                    |                        |                                              |
| Wingadee Road SR28         | 11.8                        | 11.8                  | \$ 5,292.00                | E                    |                        |                                              |
| Epping Road SR57           | 15.4                        | 15.4                  | \$ 16,080.00               | E                    |                        |                                              |
| Middle Route Road SR72     | 9.6                         | 9.6                   | \$ 9,030.00                | E                    |                        |                                              |
| Gidginbilla Road SR75      | 7.4                         | 7.4                   | \$ 770.00                  | E                    |                        |                                              |
| Proctors Road SR82         | 4.4                         | 4.4                   | \$ 1,500.00                | F                    |                        |                                              |
| Drilldool Road SR83        | 5.1                         | 5.1                   | \$ 4,130.00                | F                    |                        |                                              |
| Belaba Road SR89           | 11.2                        | 11.2                  | \$ 7,490.00                | F                    |                        |                                              |
| Hollywood Lane SR119       | 29.9                        | 29.9                  | \$ 1,210.00                | E                    |                        |                                              |
| O'Niels Road SR131         | 31.1                        | 31.1                  | \$ 15,784.00               | D                    |                        |                                              |
| Tareela Road SR17          | 19.4                        | 19.4                  | \$ 31,290.00               | D                    |                        |                                              |
| Meadow Plains Road SR21    | 23.9                        | 23.9                  | \$ 11,867.00               | D                    |                        |                                              |
| Marlbone Road SR24         | 28.4                        | 28.4                  | \$ 19,880.00               | D                    |                        |                                              |
| Nilma Road SR30            | 37.8                        | 37.8                  | \$ 38,800.00               | D                    |                        |                                              |
| Bugilbone Road SR103       | 28.7                        | 28.7                  | \$ 27,020.00               | C                    |                        |                                              |
| Goangra Road SR116         | 16.4                        | 16.4                  | \$ 9,062.00                | D                    |                        |                                              |
| Yarraldool Road SR118      | 41.3                        | 41.3                  | \$ 20,160.00               | C                    |                        |                                              |
| Haynes Hut SR68            | 4.5                         | 4.5                   | \$ 3,370.00                | E                    |                        |                                              |
| Come By Chance Road RR7716 | 60.9                        | 60.9                  | \$ 24,583.69               | C                    |                        |                                              |
| <b>Sub total Zone 5</b>    | <b>457.8</b>                | <b>457.8</b>          | <b>\$ 281,442.69</b>       |                      |                        | <b>\$ -</b>                                  |



## 11.4.4 O'NEILS ROAD CORRIDOR RUNNING THROUGH FREEHOLD LAND

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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### Summary:

This report recommends that Council resolves to either;

1. Acquire Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr. Pike or,
2. Retain the Council-Controlled section

### Background:

Department of Primary Industries – Lands (DPIL) requested Council's consent to close a number of unformed roads among them being the section of O'Neils Road shown on the attached map.

Upon investigations, it was revealed that the Council-maintained section of the road actually runs through Raymond Pike's freehold land; Lots 36, 37, 39 & 42 DP 752273. It was also revealed that the Council-controlled section of the road is maintained and used by Mr. Pike.

DPIL recommended that Council acquires the Council-maintained section and complete a land swap deal with Mr. Pike for the Council-controlled section.

### Current Position:

Council maintains the section running through Raymond Pike's freehold land on Lots 36, 37, 39 & 42 DP 752273 while Mr. Pike maintains and uses the section vested to Council.

### Relevant Reference Documents/Policies:

Land Acquisition (Just Terms Compensation) Act 1991

### Governance issues:

Council's approval of the recommendation must be obtained before proceeding with the proposal.

### Environmental issues:

Various environmental issues will be assessed on a case by case basis to ensure all environmental legislation is complied with.

### Stakeholders:

Walgett Shire Council  
Department of Primary Industries – Lands  
Mr. Raymond Pike

### Financial Implications:

Subject to valuation, there could be compensation to Mr. Pike along with surveyor's fees and other legal, administrative and statutory fees.

### Alternative Solutions/Options:

Do nothing.

**Conclusion:**

Council will need to make a decision so that Department of primary Industries – lands can be advised accordingly.

**O’Neils Road Corridor Running through Freehold land**

**Recommendation:**

1. That Council resolves to acquire Raymond Pike’s land within which the current Council-maintained section of O’Neils Road runs, then surrender the Council-Controlled section of corridor to Mr. Pike or,
2. That Council resolves to retain the Council-Controlled section of the road.

**Moved:**

**Seconded:**

**Attachment:**

Map



## 11.4.5 PEDESTRIAN ACTIVE MOVEMENT PLAN FOR WALGETT, COLLARENEBRI AND LIGHTNING RIDGE TOWNS

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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### **Summary:**

This report presents the Pedestrian Active Movement Plan report by ROSS Consultants (ROSS).

### **Background:**

Council received a grant of \$11,250 from RMS in order to carry out an active movement study for the towns of Collarenebri, Lightning Ridge and Walgett. Council contributed \$3,750 since it was a 75:25 grant.

Council invited proposals from competent and experienced consultants to carry out the study. The recommended proposal was valued at \$28,800 and upon agreement with RMS, the grant amount was increased to \$18,800 with Council's contribution of \$10,000.

ROSS bid was accepted and the consultant undertook the study including community survey via questionnaire and live interviews across the three towns. The consultant also presented its proposal to Council at Lightning Ridge on 28<sup>th</sup> March 2017, and presented the final draft report on 18<sup>th</sup> July 2017.

### **Current Position:**

The draft report has been circulated to the Local Area Traffic Committee (LATC) for further comments.

### **Relevant Reference Documents/Policies:**

Austroroad Guides  
Council's Long Term Financial Plan (LTFP)

### **Governance issues:**

Procurement of services was carried out in accordance with Council's Procurement and Disposal Policy.  
Council complied with all conditions of the grant.

### **Environmental issues:**

Nil.

### **Stakeholders:**

Walgett Shire Council  
ROSS Consultants  
Roads and maritime services

### **Financial Implications:**

Preparation of the plan cost \$28,800; RMS contributed \$18,800 with Council kicking-in \$10,000.

The recommendations will be included in Council's LTFP. Council will apply for additional funding from RMS to augment its own funds.

### **Alternative Solutions/Options:**

Do nothing.

**Conclusion:**

ROSS will finalise the report after incorporating any further comments from LATC and Council. A prioritised list of recommended projects is included in this report.

**O’Neils Road Corridor Running through Freehold land**

**Recommendation:**

1. That Council receives and notes the Pedestrian Active Movement Plan prepared by ROSS Consultants, and
2. That Council submits any further comments to ROSS Consultants so that the report can be finalised.

**Moved:**

**Seconded:**

**Attachments:**

Pedestrian Active Movement Plan - Draft

## 5.5 Prioritisation and indicative costs

### *Maintaining the existing network*

Council's existing pathway network provides a sound basis to build upon, in the creation of a more active walking and cycling community. The existing network is ageing and requires ongoing maintenance to ensure the safety and accessibility for all path users.

### *Estimated costs*

The cost estimates provided below have been provided as an indicative rate only. All proposed projects are subject to detailed feasibility and design processes, and are subject to factors such as the location of existing utilities, verge suitability etc.

#### *Prioritisation and costing of projects*

| Reference      | Road name                         | Path/work type                        | Cost estimate<br>\$ | Town<br>priority<br>ranking |
|----------------|-----------------------------------|---------------------------------------|---------------------|-----------------------------|
| <b>Walgett</b> |                                   |                                       |                     |                             |
| WAL01          | Fox Street                        | Footpath                              | 162,394             | Medium                      |
| WAL02          | Dewhurst Street                   | Footpath                              | 176,216             | Low                         |
| WAL03          | Namoi Street                      | Footpath                              | 78,668              | Low                         |
| WAL04          | Montkeila Street                  | Footpath                              | 36,563              | Medium                      |
| WAL05          | Fox Street                        | Kerb Ramp                             | 750                 | Low                         |
| WAL06          | Wee Waa Street and Pitt Street    | Kerb Ramp                             | 750                 | Low                         |
| WAL07          | Warrena and Pitt Street           | Kerb Ramps (3)                        | 2,250               | Medium                      |
| WAL08          | Euroka Street                     | Kerb Ramp                             | 750                 | Medium                      |
| WAL09          | Arthur Street and Pitt Street     | Kerb Ramps (2)                        | 1,500               | High                        |
| WAL10          | Arthur Street and Namoi Street    | Kerb Ramp                             | 750                 | High                        |
| WAL11          | Dewhurst Street and Pitt Street   | Kerb Ramps (3)                        | 2,250               | High                        |
| WAL12          | Dewhurst Street and Fox Street    | Update Kerb Ramps (2)                 | 1,500               | High                        |
| WAL13          | Sutherland Street and Fox Street  | Kerb Ramps (2)                        | 1,500               | Medium                      |
| WAL14          | Peel Street and Arthur Street     | Kerb Ramps (2)                        | 1,500               | Medium                      |
| WAL15          | Peel Street and Sutherland Street | Kerb Ramps (2)                        | 1,500               | Medium                      |
| WAL16          | Duff Street and Araluen Street    | Footpath Extension and Kerb Ramp      | 1,200               | Low                         |
| WAL17          | Dewhurst Street and Duff Street   | Kerb Ramps (2)                        | 1,500               | Low                         |
| WAL18          | Peel Street and Dewhurst Street   | Kerb Ramps (3)                        | 2,250               | Low                         |
| WAL19          | Peel Street and Araluen Street    | Footpath Link and Kerb Ramps (2)      | 1,750               | Low                         |
| WAL20          | Peel Street and Hope Street       | Footpath Extension and Kerb Ramps (2) | 1,750               | Low                         |
| WAL21          | Fox Street and Wee Waa Street     | Pavement Repair and Ramp Alignment    | 750                 | High                        |
| WAL22          | Fox Street and Wee Waa Street     | Pedestrian Refuge                     | 3,000               | High                        |
| WAL23          | Fox Street                        | Kerb Ramp and Pedestrian Refuge       | 3,750               | High                        |
| WAL24          | Fox Street and Keepit Street      | Kerb Ramps (2)                        | 1,500               | Medium                      |
| WAL25          | Fox Street and Montkeila Street   | Kerb Ramp (1)                         | 750                 | Medium                      |
| WAL26          | Apex Park                         | Learn-to-ride Facility                | 20,000              | High                        |

| Reference              | Road name                        | Path/work type             | Cost estimate<br>\$ | Town<br>priority<br>ranking |
|------------------------|----------------------------------|----------------------------|---------------------|-----------------------------|
| WAL27                  | Norman Tracker Walford Walkway   | Hard Surfacing             | 100,000             | High                        |
| WAL28                  | Fox Street and Arthur Street     | Pedestrian Crossing Update | 1,000               | High                        |
| WAL29                  | Peel Street and Wee Waa Street   | Kerb Ramp (1)              | 750                 | Medium                      |
| <b>Lightning Ridge</b> |                                  |                            |                     |                             |
| LIG01                  | Kaolin Street                    | Footpath                   | 78,791              | Low                         |
| LIG02                  | Opal Street                      | Footpath                   | 186,983             | Low                         |
| LIG03                  | Sherman's Way                    | Footpath                   | 39,431              | High                        |
| LIG04                  | Brilliant Street                 | Footpath                   | 88,703              | High                        |
| LIG05                  | Opal Street                      | Footpath                   | 41,501              | High                        |
| LIG06                  | Morilla Street                   | Footpath                   | 80,453              | Medium                      |
| LIG07                  | Gem Street                       | Footpath                   | 145,421             | Medium                      |
| <b>Collarenebri</b>    |                                  |                            |                     |                             |
| COL01                  | Earl Street and Herbert Street   | Kerb Ramps (2)             | 1,500               | Medium                      |
| COL02                  | Wilson Street and Herbert Street | Kerb Ramps (2)             | 1,500               | Medium                      |
| COL03                  | Earl Street                      | Footpath                   | 77,561              | Medium                      |
| COL04                  | Herbert Street                   | Footpath                   | 45,045              | Medium                      |
| COL05                  | Herbert Street                   | Footpath                   | 43,485              | High                        |
| COL06                  | Gwydir Highway                   | Footpath                   | 190,013             | Low                         |
| COL07                  | Gwydir Highway                   | Signage (2)                | 1,000               | High                        |
| COL08                  | Herbert Street and High Street   | Pedestrian Facilities (2)  | 2,000               | High                        |
| COL09                  | Herbert Street and High Street   | Kerb Ramps (2)             | 1,500               | High                        |
| <b>Total</b>           |                                  |                            | <b>\$1,633,678</b>  |                             |

## 11.4.6 COUNCIL RESOLUTION FOR COMPULSORY ACQUISITION OF A ROAD CORRIDOR FOR REALIGNMENT OF RIDGE ROAD (RR426)

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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### Summary:

This report seeks Council's resolution to authorise compulsory acquisition of land for purposes of creating a new Ridge Road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940, Lot 6221 DP769073, as shown on the attached map.

### Background:

Council in its March 2017 meeting resolved to realign a section of Ridge Road (RR426).

This led to the Director of Engineering preparing an economic analysis of options including the Base case;

Option 1 – Retain and upgrade the current alignment

Option 2 – Upgrade a 22km realignment across the Big Warrambool

Option 3 – Upgrade a 16km realignment avoiding the Big Warrambool, and a 16km section of Angeldool Road.

The Base Case option was to retain and maintain the unsealed 35km section.

Council during its April 2017 meeting resolved to proceed with an amended Option 3 as shown on the attached map.

Ridge Road is part of Regional Road no 426. (RR426). It commences at the western end of Narran Street in Collarenebri Town and ends at the tee junction with Shermans Way and Burranbaa Road – just east of Lightning Ridge Town.

Shermans Way, also a part of RR426, starts at the tee junction and ends at the eastern end of Pandora Street near Lightning Ridge Bore Baths. The last part of RR426 is Bill O'Brien Way which starts at the western end of Morilla Street in Lightning Ridge Town, and ends at its intersection with Castlereagh Highway. Ridge Road/Shermans Way/Bill O'Brien Way forms an important link in the Shire, especially the link between Collarenebri and Lightning Ridge.

### Current Position:

The current alignment runs southerly from the tee junction with Shermans Way and Burranbaa Road to the intersection with Bonanza Road. It then turns easterly till its intersection with Angeldool Road. The total length of this section is 35km

Council has applied for funds under REPAIR program, to upgrade the remaining 3.25km unsealed section of Shermans Way. As a result, should funds be obtained to upgrade Ridge Road at the Lightning Ridge end, the works would fall on the proposed alignment. Hence the acquisition process should be completed by then.

### Relevant Reference Documents/Policies:

Council's 2016/ 2017 capital and maintenance road work program  
Land Acquisition (Just Terms Compensation) Act 1991

### Governance issues:

Council resolution must be obtained in order commence the process of compulsory acquisition.

**Environmental issues:**

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents  
NSW Department of Industry – Lands  
Local Land Services  
Western Lands Leaseholders  
NSW Aboriginal Land Council  
Walgett Local Aboriginal Land Council

**Financial Implications:**

Acquisition process will attract survey fees (\$10,000), Crown Consent fees (\$500), legal fees and staff man-hours.

Once acquired, the new alignment would be constructed at approximately \$10,000 excluding drainage structures and potentially a bridge over the Big Warrambool Creek.

**Alternative Solutions/Options:**

As identified above.

**Conclusion:**

In order to realign the section of the road as resolved by Council, a road corridor must be acquired through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.

**Resolution to Authorise Acquisition by Compulsory Process – 22<sup>nd</sup> August 2017**

**Recommendation:**

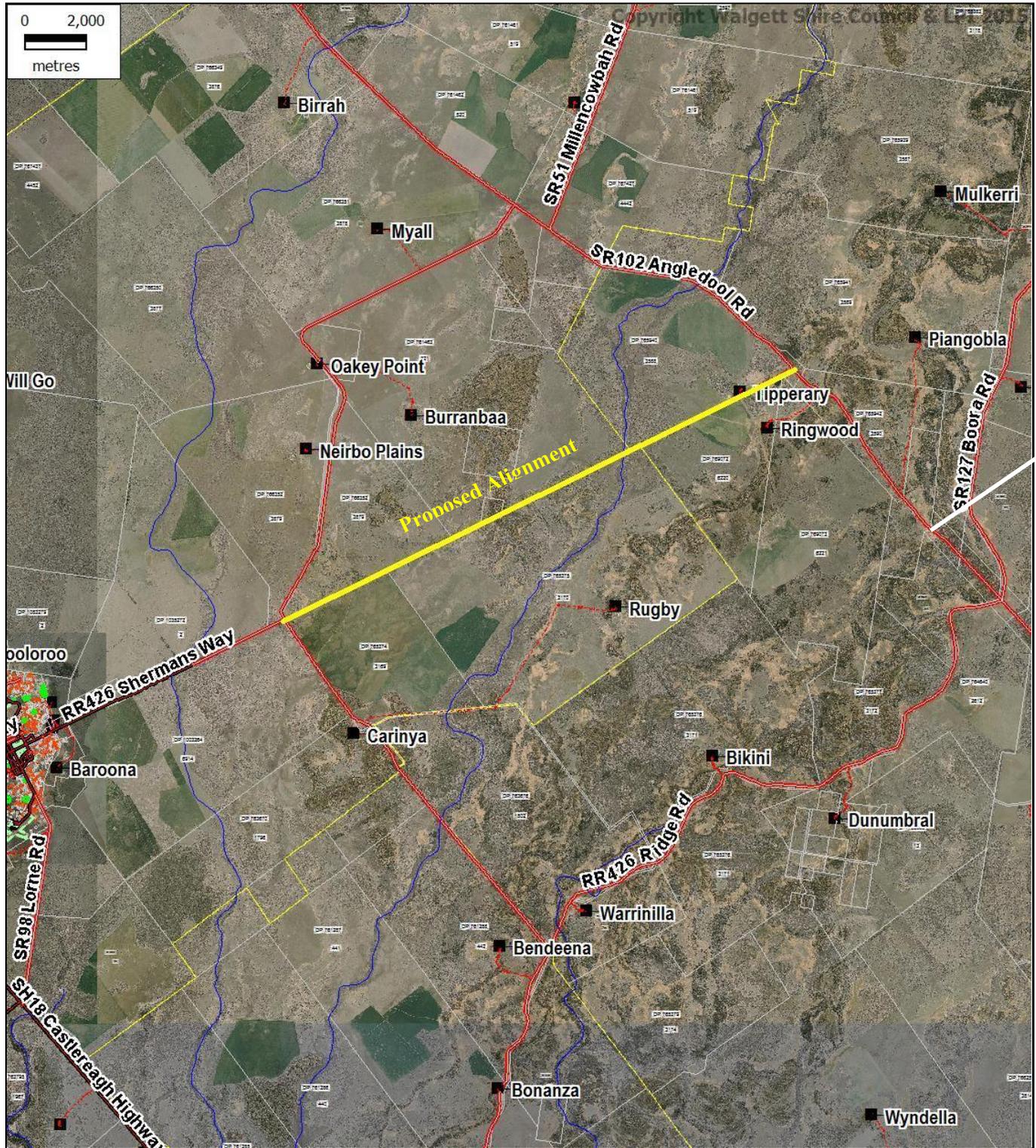
1. That Council resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.
2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.

**Moved:**

**Seconded:**

**Attachment:**

Map



## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

