



AGENDA FOR ORDINARY COUNCIL MEETING

26th April, 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **26th April, 2016** commencing at 9:30am to discuss the items listed in the Agenda.

Please Note: Citizenship Ceremony to commence at 9:30am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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# CONTENTS

|                                                                                   |           |
|-----------------------------------------------------------------------------------|-----------|
| 1. Opening of Meeting.....                                                        | 5         |
| 2. Acknowledgement of Traditional Owners .....                                    | 5         |
| 3. Apologies .....                                                                | 5         |
| 4. Welcome to Visitors.....                                                       | 5         |
| 5. Public Forum Presentations .....                                               | 5         |
| 6. Declaration of Pecuniary/Non Pecuniary Interests .....                         | 5         |
| 7. Confirmation of Minutes/Matters Arising .....                                  | 6         |
| 7.1 Minutes of Ordinary Council Meeting held 22 <sup>nd</sup> March 2016 .....    | 6         |
| 8. Reserve Trust Management Committee Reports – Nil .....                         | 24        |
| 9. Mayoral Minutes .....                                                          | 24        |
| 10. Motions of which Notice has been given - Nil.....                             | 25        |
| 11. Presentation of petitions- Nil .....                                          | 25        |
| 12. Questions from last Meeting.....                                              | 25        |
| 13. Reports Of Committees/Delegates - Nil .....                                   | 27        |
| 13.1 Minutes of the local area traffic committee meeting held 14 April 2016 ..... | 27        |
| 14. Reports from Officers .....                                                   | 35        |
| <b>14.1 General Manager .....</b>                                                 | <b>35</b> |
| 14.1.1 COUNCIL'S DECISION ACTION REPORT – APRIL 2016.....                         | 35        |
| 14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW .....                      | 42        |
| 14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT .....           | 44        |
| 14.1.4 MONTHLY CALENDAR: APRIL – JUNE 2016 .....                                  | 50        |
| 14.1.5 2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT.....                    | 55        |
| 14.1.6 LOCAL GOVERNMENT – THE FAR WEST INITIATIVE – UPDATE .....                  | 58        |
| <b>14.2 Chief Financial Officer .....</b>                                         | <b>66</b> |
| 14.2.1 CASH ON HAND & INVESTMENT REPORT – MARCH 2016 .....                        | 66        |
| 14.2.2 COMMUNITY DEVELOPMENT – QUARTERLY REPORT JANUARY – MARCH 2016.....         | 70        |
| 14.2.3 AUDIT – WATER FUNDS REVIEW PERIOD 1997 TO 2015 .....                       | 76        |
| 14.2.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY .....              | 81        |
| <b>14.3 Director Environmental Services .....</b>                                 | <b>83</b> |
| 14.3.1 COMPANION ANIMAL ISSUES – LARGE DOGS.....                                  | 83        |
| 14.3.2 REQUEST FOR SECTION 356 DONATION.....                                      | 86        |
| 14.3.3 MATTERS FOR BRIEF MENTION OR INFORMATIONAL ONLY.....                       | 89        |
| <b>14.4 Acting Director Engineering/Technical Services.....</b>                   | <b>91</b> |
| 14.4.1 MONTHLY RMCC WORKS REPORT - MARCH 2016.....                                | 91        |
| 14.4.2 MONTHLY MAINTENANCE GRADING REPORT – MARCH 2016.....                       | 93        |

|                                                                                   |     |
|-----------------------------------------------------------------------------------|-----|
| <b>14.4.3 MONTHLY ENGINEERING/TECHNICAL SERVICES PROGRESS REPORT - MARCH 2016</b> |     |
| .....                                                                             | 105 |
| <b>15. QUESTIONS FOR THE NEXT MEETING</b>                                         | 108 |

## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 22<sup>ND</sup> MARCH 2016**

#### **Minutes of Ordinary Council Meeting – 22<sup>nd</sup> March 2016**

**Recommendation:**

That the minutes of the Ordinary Council meeting held 22<sup>nd</sup> March 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 22<sup>nd</sup> March 2016.



# **MINUTES FOR ORDINARY COUNCIL MEETING**

**22<sup>nd</sup> March, 2016**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Lightning Ridge Bowling Club** on **22<sup>nd</sup> March, 2016** commencing at 10:00am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

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### **Remoteness**

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- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

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- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (c) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (d) At any time during which the Council or Committee is voting on any question in relation to the matter.

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### **Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE LIGHTNING RIDGE BOWLING CLUB ON 22<sup>nd</sup> MARCH, 2016 AT 10:00 AM**

**PRESENT**

Clr D Lane (Mayor)  
Clr J Keir (Deputy Mayor)  
Clr G Murray  
Clr R Greenaway  
Clr M Martinez  
Clr L Walford  
Clr D Cooper  
Clr M Taylor  
Clr I Woodcock  
Don Ramsland (General Manager)  
Michael Urquhart (Chief Financial Officer)  
Jessica McDonald (Director Environmental Services)  
KC Prafulla (Acting Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**Public Forum Presentations**

*Col Hundy discussed the following three topics:*

1. Closure of Mines Dept. at Lightning Ridge

Council needs to seek assurance from the Minister that the office will remain open.

2. Registration of Mining Claims and Residential

Currently the Mines Dept. has in place a system that allows Mining claims fees to be lodged remotely each year and Residential to be renewed every 5 years after which the renewal can be lodged remotely. The current registration system allows persons to hold claims and residences in the Opal Fields without ever having to come back to the Shire. Mr Hundy expressed his concerns in relation to the effects this causes on the town and asked Councillors to recognise the gravity and give their full support on the matter.

3. Economic Development

Mr Hundy proposed that a group be formed solely for the purpose of investigating profitable ventures. He suggested the group be chaired by the Mayor and projects be then presented to the Council meeting.

*Greg Dunn discussed the following;*

Mr Dunn advised Council of the drain located on Opal Street whereby needles and rubbish are building up causing a health risk to the community and the lack of lightning in that particular area.

*Luke Hardy, Amanda Beetson and Amanda Duffy - Legal Roads Network Project presented the following;*

The Department of Primary Industries-Lands is committed to the establishment of a legal access network in the Western Division of NSW. The projects charter is to withdraw lands from leases currently used by the public as road and formally dedicate them as public roads and to identify landlocked properties and provide legal access by way of an easement.

The project is nearing completion of the identification of roads in the Wentworth Shire. The project will soon move into the part of Walgett Shire that is located in the Western Division.

The team intends to work closely with Walgett Shire Council throughout the project. A copy of the address is attached to the minutes.

### **Declaration of Pecuniary Interests**

Clr Keir declared a pecuniary interest in item 14.4.3 – page 115

Clr Greenaway declared a pecuniary interest in item 17.3.2 – page 153

Clr Martinez declared a pecuniary interest in item 14.4.3 – page 115 and 17.3.2 – page 153

### **Confirmation of Minutes**

#### **1/2016/2 Minutes of Ordinary Council Meeting –9<sup>th</sup> February 2016**

**Resolved:**

That the minutes of the Ordinary Council Meeting held 9<sup>th</sup> February 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:       Clr Walford**

**Seconded:   Clr Taylor**

**CARRIED**

### **Mayoral Minutes**

#### **2/2016/2 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

1. That the matters listed by the Mayor for brief mention or information only be received and noted.
2. Council staff efforts be acknowledged in relation to the planning of the Western Division Conference.

**Moved:       Clr Lane**

**Seconded:   Clr Keir**

**CARRIED**

### **Motions of which Notice has been given – Nil**

### **Reports of Committees/Delegates**

*Clr Woodcock left the meeting room at 10:52am*

*Clr Woodcock returned to the meeting at 10:55am*

#### **3/2016/2 Minutes of Work Health and Safety Committee Meeting 25<sup>th</sup> February 2016**

**Resolved:**

That the minutes of the Work Health and Safety Committee meeting held 25<sup>th</sup> February 2016 be received and noted.

**Moved:       Clr Greenaway**

**Seconded:   Clr Cooper**

**CARRIED**

**4/2016/2 Draft Minutes of Consultative Committee Meeting 2<sup>nd</sup> February 2016**

**Resolved:**

That the draft minutes of the Consultative Committee meeting held 2<sup>nd</sup> February 2016 be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Cooper

**CARRIED**

**Reports from Officers**

**5/2016/2 Council's decision action Report – March 2016**

**Resolved:**

That the Resolution Register for March 2016 be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Woodcock

**CARRIED**

**6/2016/2 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 5-10 from the Local Government NSW be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

**7/2016/2 Circulars received from the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 16-03 – 16-06 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Cooper

**CARRIED**

**8/2016/2 Monthly Calendar March - May 2016**

**Resolved:**

That Council receive and note the regular monthly calendar for the period March - May 2016.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

**9/2016/2 Walgett Shire Council Local Emergency Management Plan - February 2016**

**Resolved:**

That Council receive and note the General Manager's Report and compliment all the agencies involved in the Walgett EMPLAN's preparation for their efforts.

**Moved: Clr Greenaway**  
**Seconded: Clr Woodcock**

**CARRIED**

**10/2016/2 Far West Initiative – Video Conferencing Facilities**

**Resolved:**

That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.

**Moved: Clr Greenaway**  
**Seconded: Clr Murray**

**CARRIED**

*Clr Woodcock left the meeting room at 11.16am*  
*Clr Woodcock returned to the meeting at 11.18am*

*Clr Walford left the meeting room at 11.19am*

**11/2016/2 Far West Initiative – Access to T-Corp Borrowing Facility**

**Resolved:**

That Council note the General Manager's Report in relation to the potential access by the Far West Initiative Councils to the T-Corp borrowing facilities and endorse the action being taken.

**Moved: Clr Cooper**  
**Seconded: Clr Keir**

**CARRIED**

*Clr Walford returned to the meeting at 11.24am*

**12/2016/2 Local Government Reform – The Far West Initiative – Update**

**Resolved:**

1. The General Manager's report be received and noted and the action being taken to run a series of confidential workshops be endorsed.

2. The Mayor and General Manager attend the next FWIAC meeting in Wentworth on Wednesday 6 April, 2016 and expenses be paid.

3. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
4. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
5. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
6. Should the opportunity arise, seek approval to remain a stand-alone Council.
7. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.
8. Following the release of the discussion paper by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendations it contains and commencing its own community consultation process.
9. Continue to press for the release of service mapping for the FWI area as a matter of urgency as Council believes that the DPC/OLG approach of determining a governance structure(s) first this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be adequately reflected in any change in responsibilities and/or legislation.

**Moved: Clr Greenaway**  
**Seconded: Clr Walford**

**CARRIED**

**13/2016/2 Matters for brief mention or information only from General Manager – Approval of funding requests**

**Resolved:**

Council endorse the approval of both funding requests on the basis of the information provided by LRTA (festival committee) and the Lightning Ridge Race Club.

**Moved: Clr Cooper**  
**Seconded: Clr Keir**

**CARRIED**

**14/2016/2 Cash on hand and investment report as at 29 February 2016**

**Resolved:**

That the cash on hand and investment report as at 29 February 2016 be received.

**Moved: Clr Woodcock**  
**Seconded: Clr Keir**

**CARRIED**

**15/2016/2 Innovation fund program – Grant application**

**Resolved:**

That Council apply for innovation Fund Grants to acquire the LG Solutions integrated Financial Management & Reporting suite of “cloud” applications.

**Moved: Clr Greenaway**

**Seconded: Clr Taylor**

**CARRIED**

**16/2016/2 Quarterly budget review statement – 31<sup>st</sup> December 2015/2016**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> December 2015 as tabled.

**Moved: Clr Walford**

**Seconded: Clr Keir**

**CARRIED**

*Clr Keir left the meeting room at 12:23pm*

*Clr Keir returned to the meeting room at 12:24pm*

**17/2016/2 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Resolved:**

That the Matters Generally for Brief mention or Information Only from the Chief Financial Officer be received and noted for:

1. Results of Auction held on site on 12/03/2016
2. Expression of Interest for ClubGRANTS for Arts and Cultural Infrastructure
3. Audit Village Water Funds
4. Disable Toilet at the Lightning Ridge Visitor Information Centre
5. Investigation into the upgrade of Kiosk – Spider Brown Oval Lightning Ridge

**Moved: Clr Walford**

**Seconded: Clr Keir**

**CARRIED**

*The meeting adjourned at 12:45pm for lunch.*

*The meeting resumed at 1.20pm with all those previously present again present.*

**18/2016/2 Delegation of Authority to Renew Loans****Resolved:**

1. That Council delegates to the General Manager the authority to renew loan 220 for \$500,000 and loan 221 \$1,150,00 for final ten year period.
2. That Council authorise the Mayor and General Manager to sign the loan documentation and the agreement be executed under the common seal of Council as requested.

**Moved: Clr Greenaway****Seconded: Clr Woodcock****CARRIED****19/2016/2 Development and Complying Development Certificate Applications****Resolved:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for December 2015 – February 2016.

**Moved: Clr Walford****Seconded: Clr Cooper****CARRIED****20/2016/2 Matters Generally for Brief Mention or Information only from Director of Environmental Services****Resolved:**

That Walgett Shire Council resolve to:

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved: Clr Greenaway****Seconded: Clr Taylor****CARRIED****21/2016/2 Monthly RMCC works Report from Director Engineering Services – February 2016****Resolved:**

That Council receive and note the monthly RMCC works report for February 2016.

**Moved: Clr Martinez****Seconded: Clr Cooper****CARRIED**

**22/2016/2 Monthly Rural Infrastructure and Support Service Progress report from Acting Director Engineering Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for February 2016.

**Moved:** Clr Greenaway

**Seconded:** Clr Taylor

**CARRIED**

*Clr Keir and Clr Martinez left the meeting at 2:05pm*

**23/2016/2 Monthly Maintenance Grading Report from Acting Director Technical/Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for February 2016.

**Moved:** Clr Cooper

**Seconded:** Clr Woodcock

**CARRIED**

*Clr Keir and Clr Martinez returned to the meeting at 2.06pm*

**24/2016/2 Matters generally for brief mention or information only Acting Director Technical/Engineering Services**

**Resolved:**

1. That the matters listed for brief mention below be received, noted and endorsed
2. The Lightning Ridge airport upgrade agreement be executed under the common seal of Council.

- Walgett Levee Refurbishment stage 4
- Walgett weir raising and fish conservation measure
- Lightning Ridge Airport Upgrade
- Lightning Ridge Water Supply

**Moved:** Clr Walford

**Seconded:** Clr Taylor

**CARRIED**

*Clr Woodcock left the meeting room at 2:24pm*

**QUESTIONS FOR NEXT MEETING**

**Clr Cooper – Nil**

**Clr Greenaway – Nil**

**Clr Martinez – Nil**

*Clr Woodcock returned to the meeting at 2.38pm*

**Clr Woodcock – Nil**

**Clr Walford – Nil**

**Clr Taylor**

Q1. Did Council grant permission in relation to the two signs that have been erected on the yellow car door road?

Response: The Acting Director of Engineering/Technical services advised these signs are not Council's responsibility.

Q2. Can Council provide an update on the street sweeper?

Response: The General Manager advised the matter is being investigated as part of 2016/17 plant purchases.

Q3. Can Council refer to the follow recommendation to the traffic committee; implementing a 40km exclusion zone past the hospital in Lightning Ridge?

Response: The General Manager to present the matter to the Traffic Committee.

Q4. Is the operator of the garbage truck able to operate the street sweeper?

Response: The General Manager advised that both would be full-time positions.

Q5. Can Council investigate the drain located on Opal Street Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q6. Can Council investigate the possibility of install a toilet halfway between Walgett and Brewarrina?

Response: The General Manager advised that the RMS have the authority and control over installing such facility, however Council will make a suggestion to the RMS.

Q7. What is the progress in relation to the fencing projects for Walgett and Collarenebri airport?

Response: The General Manager advised that the Walgett project is completed and the Collarenebri is scheduled to be complete by late April/early May.

Q8. What is the update on the Grawin Bore?

Response: The General Manager advised that Council held pre-tender meeting on the 21<sup>st</sup> March and tenders close Friday 1<sup>st</sup> April.

Q9. Can Council install extra bins at the free camping area (across from Stanley statue)?

Response: The Acting Director of Engineering/Technical Services will investigate

**Clr Keir**

Q1. Can Council investigate the runoff of water that lies under the aero club building during heavy rain?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q2. What is the expected completion date of the culvert works near the St Josephs School?

Response: The acting Director of Engineering/Technical Services advised that the works are expected to be completed in 2 weeks.

Q3. Can Council investigate the charges issued to the Sporting Club for the 100mm water pipe connection?

Response: The Director Environmental Services to investigate and take appropriate action.

**Clr Murray**

Q1. What representations are being made in relation to the Emergency Services property levy?

Response: The General Manager advised that OROC was preparing a submission on behalf of member Councils.

Q2. What are the requirements for 6.5 meter length loads travelling on the roads?

Response: The Mayor advised of reforms taking place in relation to the requirements.

Q3. What is the update on the Carinda primitive camping ground?

Response: The Chief Financial Officer to investigate and report accordingly.

**25/2016/1 Move into Closed Session at 3.10 pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:       Clr Keir**  
**Seconded:   Clr Greenaway**

**CARRIED**

**26/2016/2 Additional Superannuation Contribution – Redundancy**

**Resolved:**

That the Chief Financial Officers report – Additional Superannuation Contribution – Redundancy be received and noted.

**Moved:       Clr Cooper**  
**Seconded:   Clr Taylor**

**CARRIED**

**27/2016/2 LRMA Non-urban water connection, Lightning Ridge**

**Resolved:**

That Council consider the advice as received from Marsden's Law Group and request that the agreement be redrafted for Council's adoption and implementation.

**Moved:       Clr Woodcock**  
**Seconded:   Clr Walford**

**CARRIED**

*Clr Murray left the meeting room at 3.20pm*

*Clr Murray returned to the meeting room at 3.30pm*

**28/2016/2 Shop awning remediation & Orders, Wilson St, Collarenebri**

**Resolved:**

Walgett Shire Council resolve to:

1. Note the report on shop awning remediation and orders regarding the following premises in Wilson St, Collarenebri
  - 9 Wilson St, Lot 9 DP 667728 (Assessment 11619).
  - 21 Wilson St, Lot 1 DP 103449 (Assessment 11551).
2. Council engage a structural engineer and carry out appropriate remediation works at 9 Wilson Street and follow the appropriate legal process of charging the works to the land.
3. If the property owner does not demolish the awning and or building as they have informed Council, Council will proceed and engage a structural engineer and carry out either remediation or demolition works at 21 Wilson Street and follow the appropriate legal process of charging the works to the land.

**Moved:       Clr Woodcock**

**Seconded:   Clr Taylor**

**CARRIED**

**29/2016/2 Walgett Water Supply Drought Emergency Works**

**Resolved:**

Pursuant to section 55 (3) (i) of the *Local Government Act*, Council resolve to accept the quote provided by Water Treatment Australia (WTA) Pty Ltd and that the General Manager be delegated authority to seek, negotiate and accept the final contract price in relation to water testing, electrical, mechanical and civil works for both bores for the reasons being:

1. The prolonged drought has caused the water flow in the Namoi to cease and Barwon River is predicted to also cease if the dry weather continues.
2. There is approximately only 3 months' water supply currently in the weir pool.
3. The tender process is predicted to take at least 10-12 weeks to reach a final proposal.
4. There is an advantage in using the same contractor that built the original water treatment plant as the design responsibility will rest with one company and there should not be any problems with integrating this new unit with the rest of the plant.
5. There is capacity for inclusions in the WTA's proposal for additional water quality testing and any additional work which will mitigate risk and address the difficulty of attracting quality contractors for small scale works such as this.
6. All costs involved are being funded by the NSW Government grant.

**Moved:       Clr Cooper**

**Seconded:   Clr Keir**

**CARRIED**

*Clr Martinez, Greenaway and Clr Keir left the meeting room at 3.40pm*

*Clr Martinez, Greenaway and Clr Keir returned to the meeting room at 3:42pm*

### 30/2016/2 Plant Hire- Opportunity for further tender

**Resolved:**

That Council accept tenders from the following businesses for RFQ 15/011 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW - for the period 1 January 2016 to 30 June 2016.

1. Sharpe Bros (Aust) Pty Ltd
2. RB + TM Turnbull
3. Ellis Consolidated
4. Stabilcorp Pty Ltd
5. Batterline Earthmoving Pty Ltd
6. SR & LM Girard Grader Hire Pty Ltd
7. Hunter's Agricultural Services Pty Ltd

**Moved: Clr Woodcock**

**Seconded: Clr Cooper**

**CARRIED**

### 31/2016/2 Update on Council Projects

**Resolved:**

That Council note the verbal report from the CFO in relation to the three Council projects;

- Long jump pit
- Spider Brown canteen
- Lightning Ridge Visitors Information toilet block

**Moved: Clr Walford**

**Seconded: Clr Martinez**

**CARRIED**

*Note: Council acknowledged the letters received by the Lightning Ridge Golf Club and by the Glengarry, Sheepyards and Grawin Community in regards to the Grawin Bore and will respond accordingly.*

### 32/2016/1 Return to Open Session at 4.11pm

**Resolved:**

That Council return to open session.

**Moved: Clr Greenaway**

**Seconded: Clr Murray**

**CARRIED**

### **33/2016/2 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the closed committee:

- Additional Superannuation Contribution – Redundancy Mr. Matthew Goodwin
- LRMA Non-urban water connection, Lightning Ridge
- Shop awning remediation & Orders, Wilson St, Collarenebri
- Walgett Water Supply Drought Emergency Works
- Plant Hire- Opportunity for further tender
- Update - Councils Projects

**Moved: Cllr Greenaway**

**Seconded: Cllr Walford**

**CARRIED**

### **Close of Meeting**

The meeting closed at 4.12pm.

To be confirmed at the meeting of Council to be held on 26<sup>th</sup> April 2016.

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Mayor

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General Manager

### HOW DOES THE PROJECT PROVIDE LEGAL ACCESS?

- By identifying, withdrawing and dedicating land from leases that are used by the public as roads, which have not been previously dedicated as a public road.
- By identifying and closing Western Division Roads (WDR's) where the dedicated road network does not accurately define the actual road easement.
- By providing a restricted easement network to properties that do not have direct access to a public road.

Legal Road Network

### Continued

- By progressively removing the access condition regarding tracks from Western Lands Leases where legal access has been provided; and for Western Lands Leases that are burdened by the restricted easement.
- By closing existing WDR's where the dedicated road network did not accurately define the actual road easement and adding the land back to the surrounding/adjoining Western Lands Lease.

Legal Road Network



### LEGAL ROAD NETWORK PROJECT

Providing a system of effective public and restricted access throughout the Western Division of New South Wales

www.dpi.nsw.gov.au

### LEGAL ROAD NETWORK CHARTER

- To formalise the public road network in the Western Division of New South Wales.

Prior to project commencement about 50% of publicly maintained roads within the Western Division did not have legal status as a dedicated public road - this means the roads still formed part of the underlying Western Lands Lease.

- To provide one legal access to each property in the Western Division.

Legal Road Network

### WHERE IS THE PROJECT UP TO?

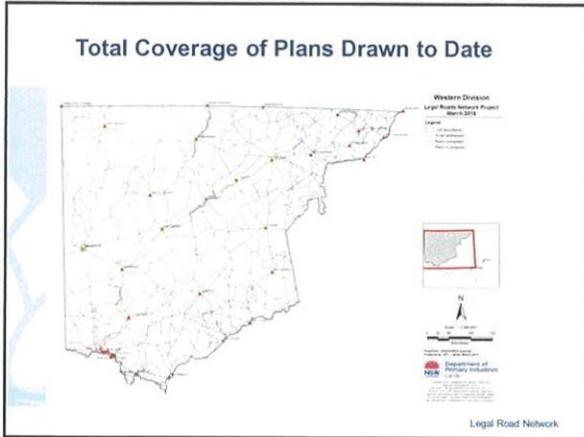
- The project commenced in Broken Hill in 2007 and is about 60% completed.
- The Unincorporated Area, Central Darling, Bourke & Cobar Shires have been completed and Bogan Shire and Wentworth Shire have been partially completed.
- 60 plans have been registered at Land and Property Information (LPI NSW) - representing some 12,700km's of road and 2,310 km's of restricted easements.

Legal Road Network

### Continued

- 2 plans have recently been lodged with LPI NSW and are awaiting registration - this represents 377km's of road and 13 km's of restricted easements.
- Currently three quarters of the way through the roads in Wentworth Shire. The last two plans for Wentworth are currently being prepared. Once these are lodged and registered with LPI NSW Wentworth Shire will be completed.
- After Wentworth we will move onto Walgett, then Balranald, Hay, Carrathool, residual of Bogan, and Brewarrina shires.

Legal Road Network



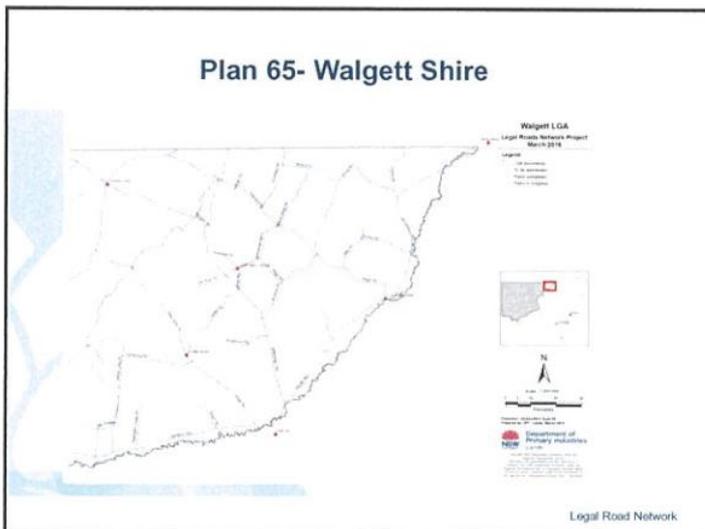
### Plans in Preparation

Plans currently being drawn by the LRN team are:

- Plan 62 – Wentworth Shire
- Plan 63 - Wentworth/Central Darling/Carrathool Shires
- Plan 65 - Walgett Shire  
Will define Angledool Rd, Bonanza Rd, Burranbaa Rd, Ridge Rd and Springs Rd.

Once Plan 65 is registered there will be approximately 850km's of road left to be defined in Walgett Shire.

Legal Road Network



## 8. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL

## 9. MAYORAL MINUTES

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Clr David Lane – Mayor

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#### **Friday 25<sup>th</sup> March**

FWIAC Teleconference; updated by NSW Planning and NSW treasury on demographics and state government expenditure in the Far West.

#### **Tuesday 5<sup>th</sup> April**

Capital Works and FWIAC workshop at council chambers with other councillors and staff.

#### **Wednesday 6<sup>th</sup> April**

Attended the; Far West Initiative Advisory Committee meeting in Wentworth attended by Minister for LG and the Parliamentary Secretary for Western NSW.

#### **Monday 11<sup>th</sup> of April**

1. Attended the launch of Dob in a Dealer at Walgett Police Station.
2. Met with Federal Member Mark Coulton at Council Chambers, discussed Walgett Weir, LG reform, Drought Assistance Funding and Communications.

#### **Wednesday 13<sup>th</sup> April**

Met with Kevin Humphries at Council Chambers, discussed LG reform, Walgett Weir, LR Reserve Trust, Petition by Collie residents in relation to internet access.

| <b>Matters Generally for Brief Mention or Information only from Mayor</b>                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN - NIL**

## **11. PRESENTATION OF PETITIONS- NIL**

## **12. QUESTIONS FROM LAST MEETING**

### **QUESTIONS FOR NEXT MEETING**

**Clr Cooper – Nil**

**Clr Greenaway – Nil**

**Clr Martinez – Nil**

**Clr Woodcock – Nil**

**Clr Walford – Nil**

**Clr Taylor**

Q1. Did Council grant permission in relation to the two signs that have been erected on the yellow car door road?

Response: The Acting Director of Engineering/Technical services advised these signs are not Council's responsibility.

Q2. Can Council provide an update on the street sweeper?

Response: The General Manager advised the matter is being investigated as part of 2016/17 plant purchases.

Q3. Can Council refer to the follow recommendation to the traffic committee; implementing a 40km exclusion zone past the hospital in Lightning Ridge?

Response: The General Manager to present the matter to the Traffic Committee.

Q4. Is the operator of the garbage truck able to operate the street sweeper?

Response: The General Manager advised that both would be full-time positions.

Q5. Can Council investigate the drain located on Opal Street Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q6. Can Council investigate the possibility of install a toilet halfway between Walgett and Brewarrina?

Response: The General Manager advised that the RMS have the authority and control over installing such facility, however Council will make a suggestion to the RMS.

Q7. What is the progress in relation to the fencing projects for Walgett and Collarenebri airport?

Response: The General Manager advised that the Walgett project is completed and the Collarenebri is scheduled to be complete by late April/early May.

Q8. What is the update on the Grawin Bore?

Response: The General Manager advised that Council held a pre-tender meeting on the 21<sup>st</sup> March and tenders close Friday 1<sup>st</sup> April.

Q9. Can Council install extra bins at the free camping area (across from Stanley statue)?

Response: The Acting Director of Engineering/Technical Services will investigate

**Clr Keir**

Q1. Can Council investigate the runoff of water that lies under the aero club building during heavy rain?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q2. What is the expected completion date of the culvert works near the St Joseph's School?

Response: The acting Director of Engineering/Technical Services advised that the works are expected to be completed in 2 weeks.

Q3. Can Council investigate the charges issued to the Sporting Club for the 100mm water pipe connection?

Response: The Director Environmental Services to investigate and take appropriate action.

**Clr Murray**

Q1. What representations are being made in relation to the Emergency Services property levy?

Response: The General Manager advised that OROC was preparing a submission on behalf of member Councils.

Q2. What are the requirements for 6.5 meter length loads travelling on the roads?

Response: The Mayor advised of reforms taking place in relation to the requirements.

Q3. What is the update on the Carinda primitive camping ground?

Response: The Chief Financial Officer to investigate and report accordingly.

## **13. REPORTS OF COMMITTEES/DELEGATES - NIL**

### **13.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 14 APRIL 2016**

| <b>Minutes of the Local Area Traffic Committee Meeting</b>                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 14 April 2016 be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 14 April 2016

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC  
COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON  
THURSDAY 14 APRIL 2016 AT 10:10 AM**

**PRESENT**

|                   |                                                          |
|-------------------|----------------------------------------------------------|
| Michael Urquhart  | (Acting General Manager – Walgett Shire Council)         |
| Prafulla KC       | (Acting Director Engineering Technical Services)         |
| David Vant        | (Road Safety & Traffic, Western Region, RMS NSW)         |
| Ian Woodcock      | (Councillor – Walgett Shire Council)                     |
| Ann-Maree Ritchie | (Administration Services Officer- Walgett Shire Council) |

**1. APOLOGIES**

**Apologies – 14 April 2016**

**Recommendation:**

Apologies received from the following be accepted:

|                             |                   |
|-----------------------------|-------------------|
| Don Ramsland                | (General Manager) |
| Jane Keir                   | (Councillor)      |
| Manuel Martinez             | (Councillor)      |
| Snr Con Christopher Lockett | (NSW Police)      |

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 11 February 2016**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 10 December, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

#### 4. BUSINESS ARISING FROM PREVIOUS MINUTES – SEE ACTION LIST

##### 4.1 Walgett Main Street Beautification Project

PAMP (Pedestrian Access Mobility Plan) to be included in the 2016/2017 WSC Budget.

**ACTION:**

1. Council will engage consultant for PAMP study and conduct community workshops in Walgett, Lightning Ridge, Collarenebri, Burren Junction and Carinda.

**RECOMMENDATION:**

1. Director Engineering/Technical Services will schedule for the 2016/2017 Budget to include a request for \$7000.00 to be allocated for the PAMP consultant.

##### 4.2 Keepit Street, Walgett be sealed and opened as a through road

Following recent road works and grading Raju Ranjit requested that the committee consider removing road barrier and making Keepit Street a through road.

**ACTION:**

1. Works will continue and the road will be opened on completion of work.

**RECOMMENDATION:**

Nil.

##### 4.3 Lightning Ridge School Bus Stop Signs, Kaolin St Lightning Ridge

**ACTION:**

1. David Vant suggested new timed No Stopping signs at each end of the bus zone and timed School Bus Only signs for the indent

**RECOMMENDATION:**

Updated signage will be installed

##### 4.4 Pedestrian Crossing on Brilliant Street Lightning Ridge

**ACTION:**

1. Stop zones do not comply. Matter of priority to make 20 approach and 10 departure in both directions  
2. This pedestrian crossing should also have a light

**RECOMMENDATION:**

Council must address the movement of the stop zones as a matter of priority.

Council to also issue the School with letter regarding the safety issues and notification of works.

#### 4.5 Road Lines – Agate St Lightning Ridge

**ACTION:**

1. Clr Woodcock advised the road lines on Agate Street, Lightning Ridge require repainting.

**RECOMMENDATION:**

Director Engineering/Technical Services will advise the appropriate staff members to investigate and action.

#### 4.6 Tree Trimming

**ACTION:**

1 Snr Con Christopher Lockett requested the tree trimming at the give way sign at the Wee Waa and Namoi intersection be trimmed.

**RECOMMENDATION:**

KC to arrange works to be completed

#### 4.7 Pandora Street Lightning Ridge

**ACTION:**

1. Clr Martinez advised Pandora Street Lightning Ridge experienced repeated incidents of speeding around the 50km and 80km zones.  
2. Clr Woodcock also advised that there are hoons that utilise the roads around the industrial area around the time of 5pm.

**RECOMMENDATION:**

Michael Urquhart to speak with Superintendent Jim Stewart to notify him of the situation and to request for more police presence

#### 4.8 Cryon intersection at the Kamilaroi Highway

**ACTION:**

1 Clr Woodcock also advised that there are hoons that utilise the roads around the industrial area around the time of 5pm.

**RECOMMENDATION:**

David Vant will investigate the current distance of the speed sign from the intersection in relation to the distance requirements.

## 5. INCOMING CORRESPONDENCE

### 5.1 Letter from Greg Lyons – Speed of traffic on Southern approach to Walgett

#### **ACTION:**

1 David Vant suggested Council contact the police to request more police enforcement or a speed camera on location.

#### **RECOMMENDATION:**

KC will respond to Greg Lyons with a letter outlining the outcome

### 5.2 Removal of Traffic Island at the intersection of Fox and Dewhurst Streets

#### **ACTION:**

1 KC advised committee that the current traffic island is not compliant and is looking for approval to remove it

#### **RECOMMENDATION:**

David Vant asked KC to send an e-mail advising Council has no objections of removing the current traffic island

### 5.3 Collarenebri Central School – Earl, Herbert and High Streets

#### **ACTION:**

1 David Vant advised of current safety issues around the Collarenebri Central School  
2 Committee was presented with an outline of projects that will change around the school.

#### **RECOMMENDATION:**

Projects have been accepted by committee

### 5.4 Give Way sign at Namoi and Warrena Streets.

#### **ACTION:**

1 KC requested that a give way sign be installed at the intersection of Namoi and Warrena Streets

#### **RECOMMENDATION:**

Give way sign will be installed as well as a TB Line

## 6. GENERAL BUSINESS

### 6.1 Give Way sign at Opal & Morilla Streets

#### **ACTION:**

1 Trees need to be trimmed at the intersection of Opal & Morilla Streets as it is covering the give way

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

|                                           |
|-------------------------------------------|
| KC will organise for trees to be trimmed. |
|-------------------------------------------|

**6.2 Pedestrian Crossing – Morilla St**

|                |
|----------------|
| <b>ACTION:</b> |
|----------------|

|                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 Clr Woodcock advised that the old pedestrian crossing on Morilla street needs to be covered again as it still is being used as a pedestrian crossing. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                      |
|--------------------------------------------------------------------------------------|
| 2 The new pedestrian crossing requires a coat of paint as the lines have faded badly |
|--------------------------------------------------------------------------------------|

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

|                                            |
|--------------------------------------------|
| KC will organise for works to be completed |
|--------------------------------------------|

**7. CLOSE OF MEETING –11:25am**

**8. CONFIRMATION OF NEXT MEETING – Thursday 9 June 2016, 10:00am**

**WALGETT LOCAL AREA TRAFFIC COMMITTEE**

**Actions carried forward from the previous minutes**

**Last Meeting Date: 11 February 2016**

| <b>Action No.</b> | <b>Actions</b>                                                                                                                                                                                              | <b>Responsible Person</b>                     | <b>Due Date</b> | <b>Completed Date</b> | <b>Notes / Comments</b>                                                                                                                                                                          |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.1               | Walgett Main Street Beautification<br>Raju Ranjit to seek Council approval to engage PAMP consultant and conduct community workshops in Walgett, Lightning Ridge, Collarenebri, Burren Junction and Carinda | Director<br>Engineering/Technical<br>Services | 1/7/2015        | In Progress           | RMS – requested involvement, as main St is on State Highway<br><br>Council to engage consultant for PAMP<br><br>RMS to fund project 50/50<br><br>Council to allocate funding in 2016/2017 Budget |
| 4.2               | Keepit Street, Walgett be sealed and opened as a through road.<br>Raju to consult Lands Department to determine if road is gazetted and to report back to committee                                         | Director<br>Engineering/Technical<br>Services |                 | In progress           | KC to check when road will be opened                                                                                                                                                             |
| 4.3               | Lightning Ridge School Bus Stop Signs, Kaolin St Lightning Ridge                                                                                                                                            | KC                                            |                 | In progress           | New timed signs will be installed in both the indent and on the street                                                                                                                           |
| 4.4               | Pedestrian crossing on Brilliant St Lightning Ridge Central School                                                                                                                                          | KC                                            |                 | In progress           | Stop zones to be moved as a matter of priority.<br>KC to send letter to school notifying them of changes due to safety issues                                                                    |
| 4.5               | Clr Woodcock advised the road lines on Agate Street, Lightning Ridge require repainting.                                                                                                                    | Director<br>Engineering/Technical<br>Services |                 |                       | Director Engineering/Technical Services will advise the appropriate staff members to investigate and action                                                                                      |
| 4.6               | The tree trimming at the give way sign at the Wee Waa and Namoi intersection be trimmed.                                                                                                                    | Director<br>Engineering/Technical<br>Services |                 |                       | Director Engineering/Technical Services to arrange staff members action.                                                                                                                         |
| 4.7               | Issues with people doing burnouts and speeding in Pandora St and the industrial area                                                                                                                        | Michael Urquhart                              |                 | In progress           | Michael will speak with Superintendent Jim Stewart                                                                                                                                               |

|     |                                                                                                                                                                               |                                         |  |  |                                                                                                                                                                             |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.8 | Clr Martinez requested signage at the Cryon intersection on the Kamilaroi Highway be investigated due to the intersection having a 110km speed limit sign in close proximity. | Director Engineering/Technical Services |  |  | David Vant would investigate the current distance of the speed sign from the intersection in relation to the distance requirements.                                         |
| 5.1 | Letter from Greg Lyons regarding the speed of traffic on the southern approach to Walgett                                                                                     | KC                                      |  |  | KC to write a response letter to Greg Lyons re the outcome of the meeting.<br><br>Request to police for a speed camera or more police presence in that location             |
| 5.2 | Traffic Island at Fox and Dewhurst Streets                                                                                                                                    | KC                                      |  |  | KC to e-mail David with no objections from Council to remove current traffic island                                                                                         |
| 5.3 | Collarenebri high school – Earl, Herbert and High Street changes                                                                                                              | KC                                      |  |  | Committee accepts the work proposed                                                                                                                                         |
| 5.4 | Give way sign at Namoi and Warrena Streets                                                                                                                                    | KC                                      |  |  | KC to organise installation of sign and line marking                                                                                                                        |
| 6.1 | Tree trimming at the intersection of Opal and Morilla Streets Lightning Ridge                                                                                                 | KC                                      |  |  | KC will organise for trees to be trimmed around give way sign                                                                                                               |
| 6.2 | Pedestrian crossing painting and covering at Morilla St                                                                                                                       | KC                                      |  |  | KC to organise the new pedestrian crossing to have new paint and the obsolete crossing to be covered again                                                                  |
| 6.3 | Black spot funding project application                                                                                                                                        | David Vant                              |  |  | David advised that the application has been received but as yet there is still no word if it was successful.<br><br>David will advise Council as soon as word comes through |

## **14. REPORTS FROM OFFICERS**

### **14.1 GENERAL MANAGER**

#### **14.1.1 COUNCIL'S DECISION ACTION REPORT – APRIL 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 16/39

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##### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Financial Implications:**

Nil

##### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's decision action Report – April 2016**

**Recommendation:**

That the Resolution Register for April 2016 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register –April 2016

## RESOLUTION ACTION LIST

| <b>Date</b> | <b>Ref</b>      | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                       | <b>Department</b>                       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Completion date</b> |
|-------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                           | Chief Financial Officer                 | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress |                        |
| 27.05.14    | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                                          | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |
| 24.06.14    | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                    | General Manager                         | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| 26.08.15    | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper | General Manager                         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |
| 28.10.14    | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                               | Director Engineering/Technical Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report. RMS is in process to prepare the audit report.                                                                                                                                                                                                                                                                                                                                              |                        |
| 25.11.14    | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing                                                                                                                                                                                                                                                                                                                  | Economic                                | 01.12.14 Policy and procedure to be implemented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |                 | Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Development Officer                     | 03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors<br>1.3.16 EDO to arrange meeting                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 25.11.14 | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                         | 04.12.14 To be listed for discussion at next consultation session.in 2015<br>29.01.16 see report to February Meeting 2016                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 10.02.15 | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting                                                                                                                                                                                                                                                                                                                           |  |
| 10.02.15 | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                           | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.                                                                                                                                                           |  |
| 10.02.15 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                          |  |
| 24.03.15 | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established                                                                                                                                                                                                                                                                                                                                   |  |
| 24.03.15 | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Environmental Services         | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |  |
| 24.03.15 | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                 | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.                                                                                                                                                                                                                                                                                                                                                            |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|----------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |                 | was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               | 27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 24.03.15 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director<br>Engineering/Technical<br>Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                   |  |
| 24.03.15 | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager                               | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain<br>18.11.15 project delayed by wet weather<br>1.4.16 Walgett completed – Collarenebri by May                                                                                                                                                                                                                                                                                                                   |  |
| 28.04.15 | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | General Manager                               | 21.5.15 workshop to be held 25.6.15<br>18.08.15 strategies being drafted<br>18.11.15 ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 28.04.15 | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                       | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.<br>27.10.15 Eight trees removed to date.<br>11.12.15 Will require additional funds in the 16/17 Budget.                                                                                                                                    |  |
| 28.04.15 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Director Engineering/Technical Services Services to investigate and report accordingly<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Chief Financial Officer                       | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating<br>27.10.15 No further action to date<br>24.11.15 A/ Director Urban Services to consider in works program.                                                                                                                                                                                                    |  |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director<br>Engineering/Technical<br>Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather and scared tree issues. |  |
| 26.05.15 | 4/2015/19       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br>- Making the strategy available as a pdf file via Council's web site.<br>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br>Moved: Clr Greenaway | Director<br>Environmental<br>Services         | Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br><br>Copies available from council website<br><br>Letters sent to landholders and Gov agencies on 25.6.2015<br><br>1.4.16 report to April meeting                                                                                                                                                                                                                                                                                                                  |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                 |
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|          |                 | Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                                                                                                                                                                                                                                 |
| 23.06.15 | 5/2015/18       | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                 | Chief Financial Officer                 | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.<br>27.10.15 Process discussed with auditor<br>24.11.15 Auditor to undertake week commencing 23/11/15<br>11.12.15 Awaiting auditors report. |
| 28.07.15 | 6/2015/14       | Recommendation:<br>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | General Manager                         | 18.08.15 work proceeding as time and resources allow<br>18.11.15 Ongoing                                                                                                                                                                        |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                     | Director Engineering/Technical Services | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department                                                                                                                               |
| 28.07.15 | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Director Engineering/Technical Services to arrange for erection of appropriate signage.                                                                                                                                                           | Director Engineering/Technical Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                                                                                 |
| 28.07.15 | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                            | Director Environmental Services         | 18.8.15 revision of subdivision plan and costing in progress                                                                                                                                                                                    |
| 28.07.15 | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                               | Director Environmental Services         | 18.8.15 research of previous reports in progress                                                                                                                                                                                                |
| 25.08.15 | 7/2015/4        | Recommendation:<br>That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                          | General Manager                         | 21.10.15 Report to October Meeting<br>18.11.15 Awaiting outcome of LRTA meeting                                                                                                                                                                 |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                | Director Engineering/Technical Services | 14.10.2015 Action is in progress                                                                                                                                                                                                                |
| 22.09.15 | Qs next meeting | What is the update on the disabled toilet block at the Visitor Information Centre in Lightning Ridge?<br>Response<br>The General Manager advised that Council is investigating the options of a modular toilet block similar to the one installed at Gray Park in Walgett.<br>Clr Taylor                                                                                                                                       | Chief Financial Officer                 | 27.10.15 Report to October Meeting<br>1.3.16 report to march meeting                                                                                                                                                                            |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper                                                                                                                            | Chief Financial Officer                 | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.                                                                                                                                            |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |  |  |
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|          |           | Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |  |  |
| 22.09.15 | 8/2015/38 | <p>Recommendation:</p> <ol style="list-style-type: none"> <li>1. That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.</li> <li>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.</li> <li>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.</li> </ol> <p>Moved: Clr Greenaway<br/>Seconded: Clr Taylor</p> | Director Engineering/Technical Services |  |  |
| 22.03.16 | 9/2016/2  | <p>Recommendation:</p> <p>That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.</p>                                                                                                                                                                                                                                                                                    | Chief Financial Officer                 |  |  |
| 22.03.16 | 10/2016/2 | <p>Recommendation:</p> <p>That Council note the General Manager's Report in relation to the potential access by the Far West Initiative Councils to the T-Corp borrowing facilities and endorse the action being taken.</p>                                                                                                                                                                                                                                                                                                   | Chief Financial Officer                 |  |  |
| 22.03.16 | 15/2016/2 | <p>Recommendation:</p> <p>That Council apply for innovation Fund Grants to acquire the LG Solutions integrated Financial Management &amp; Reporting suite of "cloud" applications.</p>                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 |  |  |

## **14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Copies of weekly circulars numbers 11-13 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 11

- Item 3: Amalgamations Anonymous: Senior Leaders' Network
- Item 6: Preventing Domestic and Family violence Forum
- Item 8: Release of Rural Youth Unemployment Report
- Item 10: Concerns about new emergency Services Property Levy
- Item 11: Remuneration Packaging – Motor Vehicle costs
- Item 13: Review of Swimming pool Barriers

#### Issue 12

- Item 3: LGNSW Submission on the Local Government Act Review
- Item 5: Responsible Pet Ownership Grants
- Item 8: Hiring Mature Age Workers in Councils
- Item 9: Crystalline Methamphetamine (Ice) community Education Activities
- Item 11: Protecting National Historic Sites Funding Program
- Item 13: Grants Open for before and After School Care Fund
- Item 15: Biodiversity Legislation Reform Update
- Item 18: Executive Certificate for Elected Members – April/May 2016

#### Issue 13

- Item 4: Grants Available for publicly Funded Regional Art Galleries
- Item 5: Boarding House Evaluation
- Item 6: Advocacy: Ne faces at LGNSW
- Item 7: 2016 Local Government Employment Law Seminar
- Item 8: Mayors' Weekend – Sydney in May 2016

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

**Weekly's received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 11-13 from the Local Government NSW be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### **14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Copies of circular received Circular No 16-07 - 16-10 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 15-07: Reporting of Rates Permissible Income for 2016-17  
Circular 16-08: Approval of investigation services suppliers specified under NSW Procurement's Performance and Management Services Prequalification Scheme for referrals of councils' code of conduct complaints  
Circular 16-09: Phase in of new powers to help manage boat trailer parking  
Circular 16-10: Model Asbestos Policy Update for NSW Councils

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Circulars received from the NSW Office of Local Government**

**Recommendation:**

That the information contained in the following Departmental circulars No 16-07 -16-10 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circular 16-07

Circular 16-08

Circular 16-09

Circular 16-10



|                             |                                                         |
|-----------------------------|---------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-07 / 22 March 2016 / A446095             |
| <b>Previous Circular</b>    | 15-16 and 14-19                                         |
| <b>Who should read this</b> | General Managers / Rates and Finance Staff              |
| <b>Contact</b>              | Performance Team (02) 4428 4100                         |
| <b>Action required</b>      | Determine and report Council's total permissible income |

## Reporting of Rates Permissible Income for 2016-17

### What's new or changing

- The structure of the Financial Statements has been updated for 2015-16 and as a result Special Schedule 9 has become **Special Schedule 8** to fit in numerically with the Financial Statements.
- On 4 December 2015, the Independent Pricing and Regulatory Tribunal (IPART) announced the 2016-17 rate-peg limit of 1.8%.
- The Special Schedule 8 Permissible Income Workpapers have been updated accordingly. The rate-peg for 2016-17 will be used to calculate the Permissible Income that will be reported and audited with the Financial Statements for 2015-16.

### What this will mean for your council

- The updated Workpapers are now available for councils to use in planning the rating structure for 2016-17.
- The reasonable cost calculation of Domestic Waste charges will continue to be audited and reported directly to Council.
- General Managers will need to sign the Statement of Compliance prior to the Workpapers being given to the Auditor. Councils are required to provide the Workpapers to their Auditor as part of the Financial Statements audit.
- The deadline for lodgement of the audited Financial Statements is 31 October 2016.

### Key points

- The 2016-17 Workpapers are available on the Office's website.
- When councils have an 'excess result' (where a council's rate income exceeds the permissible amount) the 'excess result' must be approved by the Minister (under s512, *Local Government Act*) on the condition that council will make an appropriate adjustment to the permissible income in the following year. Excess results will be identified by the Office through the Financial Statements and the Financial Data Return. Where excess results occur, the Office will seek the Minister's approval and will arrange publishing in the NSW Government Gazette.

### Where to go for further information

- The updated Workpapers are available on the OLG website: <http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/directory-of-policy-advice/rating-and-special-variations>.
- The "Local Government Code of Accounting Practice and Financial Reporting - Update 24" (the Code). Councils will be advised by circular when the Code is available.

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|                             |                                                                                               |
|-----------------------------|-----------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-08 / 31 March 2016 / A459248                                                   |
| <b>Previous Circular</b>    | 14-02 – Approval of the Internal Audit Bureau as an alternative provider of conduct reviewers |
| <b>Who should read this</b> | General Managers / Complaints Coordinators                                                    |
| <b>Contact</b>              | Council Governance Team, 4428 4100                                                            |
| <b>Action required</b>      | Complaints Coordinators to implement                                                          |

## Approval of investigation services suppliers specified under NSW Procurement's Performance and Management Services Prequalification Scheme for referrals of councils' code of conduct complaints

### What's new or changing

- The Internal Audit Bureau (IAB) ceased operations in December 2015. It was previously approved as an alternative provider of conduct reviewers under clause 6.2(b) of the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW* (Procedures).
- As an alternative provider of conduct reviewers, as Acting Chief Executive of the Office of Local Government, and in accordance with clause 6.2(b) of the Procedures, I have approved the investigation services suppliers list specified under the Performance and Management Services Prequalification Scheme administered by NSW Procurement, a business unit of the NSW Department of Finance, Services and Innovation.

### What this will mean for your council

- General managers should bring this circular to the attention of their council's complaints coordinator and any alternate complaints coordinators.
- Complaints coordinators may refer code of conduct complaints about councillors or the general manager to a supplier of investigation services specified under NSW Procurement's Performance and Management Services Prequalification Scheme as an alternative to referring the complaint to a conduct reviewer selected from the council's panel.

### Key points

- Clause 6.2(b) of the Procedures allows complaints coordinators to refer code of conduct complaints to a conduct reviewer selected from a panel of conduct reviewers established by an organisation approved by the Chief Executive, as an alternative to referral to the panel established by the council.
- The Chief Executive's decision to give approval to NSW Procurement's Performance and Management Services Prequalification Scheme under clause 6.2(b) provides all councils with access to an alternative pool of conduct reviewers.

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|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-09/ 6 April 2016/ A471509                                                |
| <b>Previous Circular</b>    | 14-31                                                                                   |
| <b>Who should read this</b> | Councillors / General Managers / Compliance Staff                                       |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                    |

### Phase in of new powers to help manage boat trailer parking

#### What's new or changing

- The *Impounding Act 1993* will now be amended by the *Impounding Amendment (Unattended Boat Trailers) Act 2015* from 1 July 2016, allowing councils and impounding authorities to 'opt in' to take impounding action against boat trailers parked for more than 28 days.
- To ensure that the effectiveness of the initial implementation is thoroughly assessed, the Office of Local Government (OLG) has invited three council areas where unattended boat trailers are of concern to participate in a program to pilot the new measures.
- From 1 October 2016, additional councils that have appropriately consulted with their communities may commence implementation of the measures in nominated areas. This will draw upon the lessons from the pilot to ensure effective implementation.
- Councils requiring additional time for community consultation may begin in early 2017.

#### What this will mean for your council

- Once the changes to the Act come into effect, councils and other impounding authorities can apply the new measures to all or part of their operational area. This provides flexibility to meet the specific needs of different communities.
- Councils will publish in the NSW Government Gazette the areas where the measures apply.
- Between 1 July and 30 September 2016, three councils have been invited to implement the new measures as part of a pilot program. OLG will host a workshop for these councils in order to establish a common approach to enforcement, establish an evaluation framework to capture learnings from the early implementation and facilitate a coordinated approach to implementation.
- Councils wishing to commence implementation from 1 October 2016 should apply to the Office of Local Government by 31 May 2016 and provide assurance that they have undertaken community consultation.
- Councils that have asked for extensions of time to consult their communities will now have until 1 October 2016 to notify the Office of Local Government, with enforcement to begin in their gazetted areas in early 2017.

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|                             |                                                                              |
|-----------------------------|------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-10 / 15 April 2016 / A463872                                  |
| <b>Previous Circular</b>    | 12-42 and 13-23                                                              |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Specific business areas |
| <b>Contact</b>              | Mr Bobbi Brodie / Policy / 4428 4100                                         |
| <b>Action required</b>      | Information / Council to Implement                                           |

## Model Asbestos Policy Update for NSW Councils

### What's new or changing

- The November 2012 Model Asbestos Policy for NSW Councils has been updated by the Heads of Asbestos Coordination Authorities (HACA).
- The updated policy, dated November 2015, incorporates guidance on two new categories of asbestos, being 'loose fill' and 'naturally occurring'.

### What this will mean for your council

- The 2012 Model Asbestos Policy was issued as a guideline under section 23A of the *Local Government Act 1993* for councils to implement an asbestos policy.
- This update is provided to councils to incorporate the additional information into their existing asbestos policy.
- It is anticipated that a new section 23A Model Asbestos Policy will be issued shortly.

### Key points

- The updated policy and a supporting guide to assist NSW councils in developing their asbestos policy is available on the Local Government NSW website at <http://www.lgnsw.org.au/policy/asbestos-model-policy>
- Councils in fulfilling their legislative obligations to asbestos management should consider the updated Model Asbestos Policy.
- Councils that already have an asbestos policy are strongly encouraged to review the policy and amend it as necessary to ensure the policy is consistent with the updated Model Asbestos Policy.

### Where to go for further information

- Local Government NSW has been funded to assist councils develop local asbestos policies using the Model Asbestos Policy. Further information is available on the websites of the Office of Local Government, Local Government NSW and HACA or by contacting Amy Lovesy, Project Manager, Asbestos Policy, Local Government NSW via email: [amy.lovesy@lgnsw.org.au](mailto:amy.lovesy@lgnsw.org.au)

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## **14.1.4 MONTHLY CALENDAR: APRIL – JUNE 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of April- June 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**Monthly Calendar April – June 2016**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period April – June 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

| <b>Apr-16</b> |            |             |                                 |                               |
|---------------|------------|-------------|---------------------------------|-------------------------------|
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>                     | <b>Who</b>                    |
| Friday        | 1/04/2016  |             |                                 |                               |
| Saturday      | 2/04/2016  |             |                                 |                               |
| Sunday        | 3/04/2016  |             |                                 |                               |
| Monday        | 4/04/2016  |             |                                 |                               |
| Tuesday       | 5/04/2016  |             |                                 |                               |
| Wednesday     | 6/04/2016  |             | FWIAC - Wentworth               | Mayor & GM                    |
| Thursday      | 7/04/2016  |             |                                 |                               |
| Friday        | 8/04/2016  |             |                                 |                               |
| Saturday      | 9/04/2016  |             |                                 |                               |
| Sunday        | 10/04/2016 |             |                                 |                               |
| Monday        | 11/04/2016 |             |                                 |                               |
| Tuesday       | 12/04/2016 |             |                                 |                               |
| Wednesday     | 13/04/2016 |             |                                 |                               |
| Thursday      | 14/04/2016 | 10:00 AM    | Local Traffic Committee Meeting | Clr Martinez, Clr Keir, GM    |
| Friday        | 15/04/2016 |             |                                 |                               |
| Saturday      | 16/04/2016 |             |                                 |                               |
| Sunday        | 17/04/2016 |             |                                 |                               |
| Monday        | 18/04/2016 |             |                                 |                               |
| Tuesday       | 19/04/2016 |             |                                 |                               |
| Wednesday     | 20/04/2016 |             |                                 |                               |
| Thursday      | 21/04/2016 |             |                                 |                               |
| Friday        | 22/04/2016 |             |                                 |                               |
| Saturday      | 23/04/2016 |             |                                 |                               |
| Sunday        | 24/04/2016 |             |                                 |                               |
| Monday        | 25/04/2016 |             | ANZAC Day                       |                               |
| Tuesday       | 26/04/2016 | 10:00AM     | Council Meeting - Walgett       | All Directors and Councillors |
| Wednesday     | 27/04/2016 |             |                                 |                               |
| Thursday      | 28/04/2016 |             |                                 |                               |
| Friday        | 29/04/2016 |             |                                 |                               |
| Saturday      | 30/04/2016 |             |                                 |                               |

| <b>May-16</b> |             |                                    |                             |
|---------------|-------------|------------------------------------|-----------------------------|
|               | <b>Time</b> | <b>What</b>                        | <b>Who</b>                  |
| 1/05/2016     |             |                                    |                             |
| 2/05/2016     |             |                                    |                             |
| 3/05/2016     |             |                                    |                             |
| 4/05/2016     |             | Local Gov Professionals Conference |                             |
| 5/05/2016     |             | Local Gov Professionals Conference |                             |
| 6/05/2016     |             | Local Gov Professionals Conference |                             |
| 7/05/2016     |             |                                    |                             |
| 8/05/2016     |             |                                    |                             |
| 9/05/2016     |             |                                    |                             |
| 10/05/2016    |             |                                    |                             |
| 11/05/2016    |             |                                    |                             |
| 12/05/2016    |             |                                    |                             |
| 13/05/2016    |             |                                    |                             |
| 14/05/2016    |             |                                    |                             |
| 15/05/2016    |             |                                    |                             |
| 16/05/2016    |             |                                    |                             |
| 17/05/2016    |             |                                    |                             |
| 18/05/2016    |             |                                    |                             |
| 19/05/2016    |             |                                    |                             |
| 20/05/2016    | 10:00 AM    | Special Budget Meeting - Walgett   |                             |
| 21/05/2016    |             |                                    |                             |
| 22/05/2016    |             |                                    |                             |
| 23/05/2016    |             |                                    |                             |
| 24/05/2016    | 10:00 AM    | Council Meeting - Collarenbri      | All Directors & Councillors |
| 25/05/2016    |             |                                    |                             |
| 26/05/2016    |             |                                    |                             |
| 27/05/2016    |             |                                    |                             |
| 28/05/2016    |             |                                    |                             |
| 29/05/2016    |             |                                    |                             |

| <b>Jun-16</b> |            |             |                                      |                               |
|---------------|------------|-------------|--------------------------------------|-------------------------------|
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>                          | <b>Who</b>                    |
| Wednesday     | 1/06/2016  |             |                                      |                               |
| Thursday      | 2/06/2016  |             |                                      |                               |
| Friday        | 3/06/2016  |             |                                      |                               |
| Saturday      | 4/06/2016  |             |                                      |                               |
| Sunday        | 5/06/2016  |             |                                      |                               |
| Monday        | 6/06/2016  |             |                                      |                               |
| Tuesday       | 7/06/2016  |             |                                      |                               |
| Wednesday     | 8/06/2016  |             | Big Sky Library Meeting - Brewarrina | Clr Keir                      |
| Thursday      | 9/06/2016  |             | Hudson Pear Taskforce Meeting        | Clr Woodcock, GM              |
| Friday        | 10/06/2016 |             |                                      |                               |
| Saturday      | 11/06/2016 |             |                                      |                               |
| Sunday        | 12/06/2016 |             |                                      |                               |
| Monday        | 13/06/2016 |             |                                      |                               |
| Tuesday       | 14/06/2016 |             |                                      |                               |
| Wednesday     | 15/06/2016 |             |                                      |                               |
| Thursday      | 16/06/2016 |             |                                      |                               |
| Friday        | 17/06/2016 |             |                                      |                               |
| Saturday      | 18/06/2016 |             |                                      |                               |
| Sunday        | 19/06/2016 |             | National General Assembly of LG      | GM and Mayor                  |
| Monday        | 20/06/2016 |             | CMCC Meeting                         | Clr Woodcock, Greenaway, GM   |
| Tuesday       | 21/06/2016 |             | National General Assembly of LG      | GM and Mayor                  |
| Wednesday     | 22/06/2016 |             |                                      |                               |
| Thursday      | 23/06/2016 |             |                                      |                               |
| Friday        | 24/06/2016 |             | GMAC Meeting - Dubbo                 | GM                            |
| Saturday      | 25/06/2016 |             |                                      |                               |
| Sunday        | 26/06/2016 |             |                                      |                               |
| Monday        | 27/06/2016 |             |                                      |                               |
| Tuesday       | 28/06/2016 | 10:00 AM    | Council Meeting - Walgett            | All Directors and Councillors |
| Wednesday     | 29/06/2016 |             |                                      |                               |
| Thursday      | 30/06/2016 |             |                                      |                               |

## **14.1.5 2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

The National General assembly of Local Government will be held in Canberra at the National convention Centre from the evening of Sunday 19<sup>th</sup> of June until Wednesday 22<sup>nd</sup> of June 2015 inclusive. It is necessary that Council resolve attendance at the May Council Meeting to enable registration and accommodation arrangements to be finalised.

### **Background:**

The draft Conference Program is attached. The conference involves presentations by representatives of the State Government and Federal Government and consideration of Motions from the Councils Australia Wide under the theme – “Partners in an Innovative and Prosperous Australia”.

### **Current Position:**

As it is important that Council be represented at major State and National Conferences the Mayor and General Manager will be attending the National General Conference Assembly of Local Government Conference.

This is an excellent opportunity for our representatives to put forward local issues that have State/ National significance. It also affords an opportunity to meet with the various departmental representatives on a face to face basis to pursue Government funding for a range of programmes including Nations stronger regions programme and drought relief issues.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

Walgett Shire  
Councillors

### **Governance Issues:**

Council has an opportunity to debate motions before the conference in line with the conference theme. Due date for motions is the 28<sup>th</sup> April 2016. Motions must follow the principles set out by the ALGA Board, namely:

1. Be relevant to the work of local government nationally;
2. Be consistent with the theme of the NGA;
3. Complement or build on the policy objectives of your state and territory local government association;
4. Propose a clear action and outcome; and
5. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, the local government sector.

### **Environmental Issues:**

Nil

**Financial Implications:**

Cost per attendee will be approximately \$1,800 (Early Bird Registration fee is \$929, accommodation will be in order of \$210-250 per night – 3 nights).

**Alternatives/Options:**

Nil

**Conclusion:**

It is appropriate for Council to be represented at this conference because of the opportunity to put Walgett's case at a National forum.

**2016 National General Assembly of Local Government**

**Recommendation:**

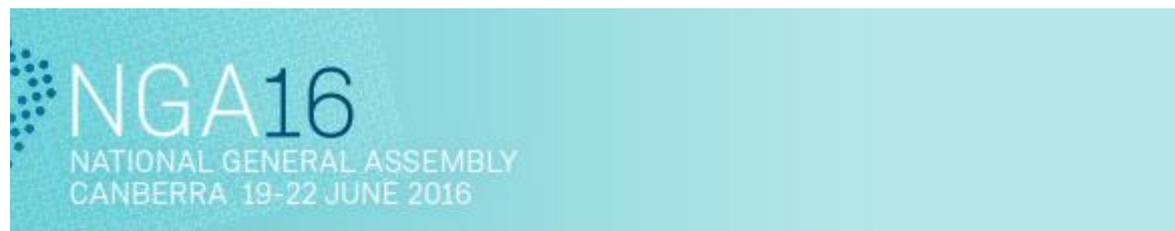
That the Mayor and General Manager attend the 2016 National General Assembly of Local Government in Canberra 19-22 June 2016 and expenses be paid.

**Moved:**

**Seconded:**

**Attachments:**

Draft Program for the National General Assembly of Local Government



## PROVISIONAL PROGRAM

### PARTNERS IN AN INNOVATIVE AND PROSPEROUS AUSTRALIA

| SUNDAY 19 JUNE |                                                                      | TUESDAY 21 JUNE |                                                                                                                                                                          | WEDNESDAY 22 JUNE |                                                                                                          |
|----------------|----------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------|
| 5.00-7.00pm    | Welcome Reception                                                    | 9.00 am         | Minister for Major Projects, Territories and Local Government, <b>the Hon Paul Fletcher MP</b> (invited)                                                                 | 9.00 am           | Shadow Minister for Regional Development and Local Government, <b>the Hon Julie Collins MP</b> (invited) |
| MONDAY 20 JUNE |                                                                      | 9.30 am         | KEYNOTE SPEAKER <b>Pip Marlow</b> , Managing Director, Microsoft                                                                                                         | 9.30 am           | Debate on Motions                                                                                        |
| 9.00 am        | Opening Ceremony                                                     | 10.00 am        | Speaker Q&A                                                                                                                                                              | 10.30 am          | MORNING TEA                                                                                              |
| 9.20 am        | Prime Minister, <b>the Hon Malcolm Turnbull MP</b> (invited)         | 10.30 am        | MORNING TEA                                                                                                                                                              | 11.00 am          | PANEL SESSION Local Government's role in facilitating prosperity                                         |
| 10.00 am       | KEYNOTE SPEAKER <b>George Megalogenis</b>                            | 11.00 am        | PANEL SESSION Digital transformation at the Local Government level                                                                                                       | 12.30 pm          | KEYNOTE SPEAKER <b>Robert de Castella AO MBE</b>                                                         |
| 10.30 am       | MORNING TEA                                                          | 12.30 pm        | LUNCH                                                                                                                                                                    | 1.00 pm           | LUNCH/CLOSE                                                                                              |
| 11.00 am       | PANEL SESSION The future of Local Government                         | 1.30 pm         | CONCURRENT SESSIONS<br>- New approaches to improve your business<br>- The infrastructure challenge<br>- Innovative approaches to the environment<br>- Northern Australia |                   |                                                                                                          |
| 12.30 pm       | LUNCH                                                                | 3.00 pm         | AFTERNOON TEA                                                                                                                                                            |                   |                                                                                                          |
| 1.30 pm        | PANEL SESSION Surfing the wave of disruption                         | 3.30 pm         | Leader of the Opposition, <b>the Hon Bill Shorten MP</b> (invited)                                                                                                       |                   |                                                                                                          |
| 2.30 pm        | Leader of the Australian Greens, <b>Senator Dr Richard Di Natale</b> | 4.00 pm         | Debate on Motions                                                                                                                                                        |                   |                                                                                                          |
| 3.00 pm        | AFTERNOON TEA                                                        | 5.00 pm         | CLOSE                                                                                                                                                                    |                   |                                                                                                          |
| 3.30 pm        | Debate on Motions                                                    |                 |                                                                                                                                                                          |                   |                                                                                                          |
| 5.00 pm        | CLOSE                                                                |                 |                                                                                                                                                                          |                   |                                                                                                          |

## SPONSORS



Australian Government  
Department of Infrastructure and Regional Development

## **14.1.6 LOCAL GOVERNMENT – THE FAR WEST INITIATIVE – UPDATE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

To provide Council with an update of progress in respect of the Far West Initiative, and in particular the meeting of the Far West Advisory Committee Meeting held at Wentworth on Wednesday 6 April, 2016.

### **Background:**

In August, 2015, the Minister for Local Government Hon Paul Toole M.P. established the Far West Initiative Advisory Committee (FWIAC) comprising a delegate from each of the Shires of Balranald, Bourke, Brewarrina, Central Darling, Cobar, Walgett and Wentworth as well as Broken City Council, a representative of Murdi Paaki Regional Assembly, a representative of the NGO sector, a representative from the Federal Government, plus representatives from the Department of Premier and Cabinet (DPC) and the Office of Local Government (OLG). The General Managers of each Council are able to attend in a non-voting capacity as observers/advisers.

Mr. John Williams, the former Member for Murray Darling, has been appointed to the role of an Independent Chairperson.

To date the FWIAC has met three as a group, once after the Annual Conference of LGNSW in October 2015, on Monday 7 December, 2015 both meetings in Sydney and again on Wednesday 6 April, 2016 in Wentworth. In addition, the FWIAC met via teleconference Friday 11 March, 2016

There have also been two (2) updates with the General Managers via teleconference.

During the meeting held on the 7 December 2015, Council members of the FWIAC tabled a list of seven (7) points that they wished to have raised during the meeting. Whilst there was some discussion on those seven points there was no resolution recorded and Bourke Shire Mayor Andrew Lewis then forwarded a copy of those points in a letter to the Minister on the 11 December 2015 for his attention. The Minister finally responded on 25 February 2016. (Copies of both letters are attached.)

Two major concerns for Councils were highlighted previously. The first is the DPC's intention to review the issue of Governance prior to any work being done on the service mapping of services provided with the FWI area. Councils believe that this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be reflected any change in responsibilities.

The second issue centred on the ability of the members of the FWIAC to discuss any issues raised within the meetings with their fellow Councillors and hence ensuring those Councillors have adequate input into the overall process.

A more recent problem has arisen with one member of the Committee going public with at least two press releases pushing for the dismissal of councils and their replacement by a regional authority.

**Current Position:**

While the response from Minister Toole did not really address any of the seven (7) points raised, he did attempt to address each of the points during the teleconference on Friday 11 March, 2016.

This teleconference was called to update all the delegates and observers in relation to processes being planned by the DPC/OLG going forward.

Without prior reference to the FWI Councils, the Department of Premier and Cabinet appointed the Institute for Public Policy and Governance, University of Technology (UTS) to prepare a "Discussion Paper" in relation to the FWI which was to include addressing matters such as "Governance Models" and options for the improvement for service delivery.

It is noted, that after a relatively slow beginning, the concept of the Far West Initiative has gained momentum rapidly with an "Options Paper" released for review by the FWIAC the next meeting held on Wednesday 6 April, 2016.

It has been stressed by the DPC that the subsequent Discussion Paper will in fact be the "Minister's Discussion Paper" and whilst members of the FWIAC will be invited to have comment regarding the contents of the "Discussion Paper" the decision as to what is included, and what is not included, will be the prerogative of the Minister – no doubt prompted by the DPC.

It is proposed that the "Discussion Paper" will be made public in early in the second half of 2016, after the State Cabinet has endorsed the recommendations/strategies it contains.

In addressing the FWIAC during last Wednesday's meeting the Minister stressed the need to involve all the Councillors and senior staff of the FWI Councils in any analysis of both the "Options Paper" and the shortly to be released "Discussion Paper" and believes this could be achieved by the conduct of confidential briefings/workshops which would still see Councillors and staff bound by the Council Code of Conduct in relation to confidentiality.

The Minister also indicated that any formal decisions taken by Council in relation to the "Discussion Paper" would need to be done in open Council.

At this stage it is still not clear when the other major stakeholders in the process, the residents and ratepayers of each shire, will get the opportunity to have their say but it is believed that this should occur before any final recommendations/strategies are put before State Cabinet.

The FWIAC discussed the five preliminary models proposed for consideration by UTS at its meeting in Wentworth on the Wednesday 6 April 2016. Options 2,4 and 5 were not supported by the council representatives present.

My model proposed in relation to the Queensland amalgamation process in 2007 and discussed at our recent workshop, was tabled at the meeting. It received very favourable support from both the Minister, the Chairman and DPC representatives and I have been requested to do some more work on the model in time for the next FWIAC meeting in late May, 2016.

At the same time, the Minister indicated that a discussion paper in respect of the joint organisation pilot projects would be released in the next two to three weeks and that two more joint organisation projects would be the subject of calls for expressions of interest in the near future.

To allow Walgett Shire's Councillors to gain a fuller understanding of what may be/is included in the "Discussion Paper" a series of confidential workshops will be conducted with the first of these being held on Tuesday 5 April, 2016.

It is also proposed to commence a series of public information forums in conjunction with the public forums being planned following the release of the draft budget for 2016/17 in early May, 2016.

The Minister for Local Government attended the meeting in Wentworth and the Councils delegates to the FWIAC had the opportunity to raise with the Minister any issues which have been raised by their respective Councils. In particular, the need for a whole of community consultative approach was raised on several occasions and the Minister has now released a press release (see attached) which can be used in the local media.

**Relevant Reference Documents:**

- ILGRP discussion paper "Final Report of the NSW Independent Local Government Review Panel"
- ILGRP discussion paper "Strengthening Far West Communities – A Pathway for Change"
- Supporting ILGRP Volumes 1-3.
- DCP "Far West Initiative" presentations – February/December, 2015
- DPC/UTS Options Paper – April, 2016

**Stakeholders:**

Walgett Shire community, Councillors and staff  
Western Division Group of Shires  
State Agencies

**Governance issues:**

Various governance issues are discussed broadly in the body of the various reports. However, as raised previously, much reliance is placed on anticipated population declines over the next twenty five years. No consideration has been given at this stage to likely falls in property valuations and their resultant impact on Council's financial viability or the wider business community.

Draft demographic and State Government expenditure estimates have now been released. Whilst the population figures show a downwards trend over the next 25 years or so, no action has been taken to identify the drivers of these trends or what actions could be taken to reverse them.

**Environmental issues:**

The reports focus on the future of local government in NSW and what the position is likely to be in twenty five years' time based on current trends. Little comment, if any, is made on the impact the changes being identified would have on the environmental sustainability of the broader community if they went ahead.

**Financial Implications:**

Decisions with regards the Far West Initiative (FWI) will no doubt have a significant financial impact on Councils. However, with the concept only in its embryonic stage it is difficult to determine what those levels impact could be.

The scoping document for the FWIAC requires each Council to meet the costs of its delegates attending FWIAC meetings. Given the fact that to date two meetings have been held in Sydney

and one in Wentworth Councils have incurred a considerable amount of time and expense. The next meeting will be held in the week commencing 30 May.

**Legal Issues:**

As discussed in the ILGR Panel's discussion documents – some proposals would need legislative change.

Public comment on the Proposed "Phase 1 Amendments" to the Local Government Act, 1993 closed recently and legislative amendments are likely to be announced and assented in the next sitting of State Parliament in 2016. These changes will include a two year term for Mayors.

**Alternative Solutions/Options:**

1. Do nothing
2. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
4. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
5. Should the opportunity arise, seek approval to remain a stand-alone Council. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.

**Conclusion:**

That following the release of the options paper by the Minister for Local Government, Council should consider commencing its own community consultation process.

**Local Government Reform – The Far West Initiative**

**Recommendation:**

1. The General Manager's report be received and noted and the action being taken to run a series of confidential workshops be endorsed.
2. The Mayor and General Manager attend the next FWIAC meeting during the week commencing 30 May, 2016 and expenses be paid.
3. The General Manager undertake more work on his Queensland model to bring it into line with FWIAC preferred options, and if necessary seek academic input from the model's co-author Professor Brian Dollery.
4. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
5. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
6. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
7. Should the opportunity arise, seek approval to remain a stand-alone Council.
8. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.

9. Following the release of the discussion paper by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendations it contains.

10. Commence its own community consultation process in conjunction with the 2016/17 draft budget forums.

11. Continue to press for the release of service mapping for the FWI area as a matter of urgency as Council believes that the DPC/OLG approach of determining a governance structure(s) first this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be adequately reflected any change in responsibilities and/or legislation

**Moved:**

**Seconded:**

**Attachments:**

1. Press release by Minister for Local Government dated 7 April, 2016.
2. Press release from the Barrier Daily Truth of 2 April, 2016.



**Paul Toole**  
Minister for Local Government

## MEDIA RELEASE

Thursday, 7 April 2016

### **MINISTER MEETS FAR WEST INITIATIVE ADVISORY COMMITTEE**

Minister for Local Government Paul Toole this week met with Walgett Shire council in Wentworth to discuss a range of options to strengthen local government in the Far West.

Mr Toole said the meeting with Walgett Shire council, and the seven other councils, and key stakeholders that make up the Far West Initiative Advisory Committee looked at further ways of working to improve services to Far West communities.

"For NSW as a whole to have a strong future, Far West communities must also be strong," Mr Toole said.

"At the heart of the Far West Initiative is a commitment to strengthening communities across the Far West and ensure councils have a viable future in the face of the unique challenges they confront.

"Whilst the Government recognises that there is no one size fits all approach, it is important to work with those Mayors and Councillors on the ground to hear first-hand how we can work together in partnership to deliver for these communities.

"The meeting highlighted the support that already exists and some innovative ways that councils can work with each other.

"It is clear that a new direction is needed to ensure that Far Western communities continue to receive the services they need."

Mr Toole said a discussion paper for public feedback would be released later this year.

"Through the ongoing implementation of the Far West Initiative, the NSW Government is committed to addressing the unique financial and social needs of the region.

The Chair of the Far West Initiative, John Williams, said he and the NSW Government would continue to consult councils, service providers and the community to develop new ways of working that is tailored to the needs of local communities.

"We want Far Western communities to work together to build their own solutions, explore opportunities for growth and encourage more connected service delivery in the region," Mr Williams said.

## **Barrier Daily Truth**

### **Aboriginal input needed**

*Saturday, 2nd April, 2016*



Murdi Paaki chairman Sam Jeffries

*By Andrew Robertson*

The region's peak Aboriginal group says Broken Hill and other far west councils should be scrapped and replaced with a single body that gives Aboriginal people a greater voice.

Murdi Paaki Regional Assembly (MPRA) chairman Sam Jeffries said Aboriginal people were under-represented on Western Division councils despite making up an increasingly large proportion of the region's population.

He said the assembly also had little confidence that a plan to reform local government in the region would reverse the dearth of Aboriginal people on councils.

The Far West Initiative aims to come up with a new governance and service delivery model in the eight Western Division councils, after an Independent Local Government Review Panel report found they were unsustainable.

But at its recent meeting in Cobar, the assembly called for the eight councils to be abolished and a model that "better reflects the future demographic" be established.

"What we're looking for is a model that is more reflective of the demographics, and if you have a look at the demographic trends that have happened over the last 20 years, there's been quite a significant shift in the general population going down and the Aboriginal population going up," Mr Jeffries told the BDT.

He said 20 years ago there were 65,000 people in the far west and 11.5 per cent were Indigenous. Today there were 45,000 people and 24.4 per cent were Indigenous.

Despite this, only three of the eight Western Division councils had Aboriginal representation on them, according to Mr Jeffries, who said a new body was needed that would work across all three tiers of government and “gives all residents, in particular Aboriginal people, a voice”.

“We want to have the confidence that local government will continue to deliver local government services to a predominantly Aboriginal population in most communities across western NSW.

“We feel that Aboriginal people have got to play a greater role in that.”

He said there were “some good young people” coming through the assembly’s leadership program and it wanted to expose them to the local government system.

“These young people are making a decision to stay in small rural communities and we feel local government is an opportunity to do that.”

To ensure adequate Aboriginal representation, Mr Jeffries said the new body would need to have a number of designated Aboriginal positions.

A campaign to educate Aboriginal people about the role of council would also be needed “because most Aboriginal people see government as government”.

Mr Jeffries said the assembly had deliberately set out to “ruffle a few feathers” as those involved in reform process appeared to be “fluffing around the edges”.

“What disappoints me at the moment is that the eight councils want to keep things as they are and I think that’s just such a lack of leadership.

“Aboriginal people will play an increasingly important role in the region and we need to lay the proper foundations now to secure something that will stand the test of time.”

## 14.2 CHIEF FINANCIAL OFFICER

### 14.2.1 CASH ON HAND & INVESTMENT REPORT – MARCH 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

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#### **Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> March 2016.

#### **Background:**

The investment portfolio consists of term deposits and is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility. Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

A revised Ministerial Order was released by the DLG on 18 August 2008 in response to the recommendations of the Cole Report and with transitional provisions to provide for existing investments. As at 31<sup>st</sup> March 2016, the portfolio investments were compliant with Council's investment policy.

#### **Current Position:**

Council at the end of the March reporting period held a total of \$23,785,605.42 in on-call and term deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating -A2/A2 or higher with Council's exposure to unrated institutions limited to \$2,500,000.00 less than 10% of the total portfolio.

The unrated institutions are IMB and the Australian Military Bank; both have a reputable history in the financial institutions market.

Projected interest for the year shall be adjusted at the March Quarterly Review.

Council's investments at 31<sup>st</sup> March had an average interest rate of 2.93% per annum. Given current term deposit investment markets this is an acceptable return on investment. The average 90 day BBSW for March is 2.31%.

#### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order May 2010  
AFM Investment Policy  
AFM Investment Procedures

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31<sup>st</sup> March 2016 Walgett Shire Council's total available cash and invested funds totalled \$23,785,605.42, a decrease of \$2,055,764.08 from 29<sup>th</sup> February 2016. This decrease in cash and invested funds is largely due to the finalisation of heavy plant purchases.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

| <b>Cash and Investment Report As At 31 March 2016</b>                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report as at 31<sup>st</sup> March 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Investment Register 31<sup>st</sup> March 2016  
Percentage Invested in each Institution  
Interest Earned vs Budget

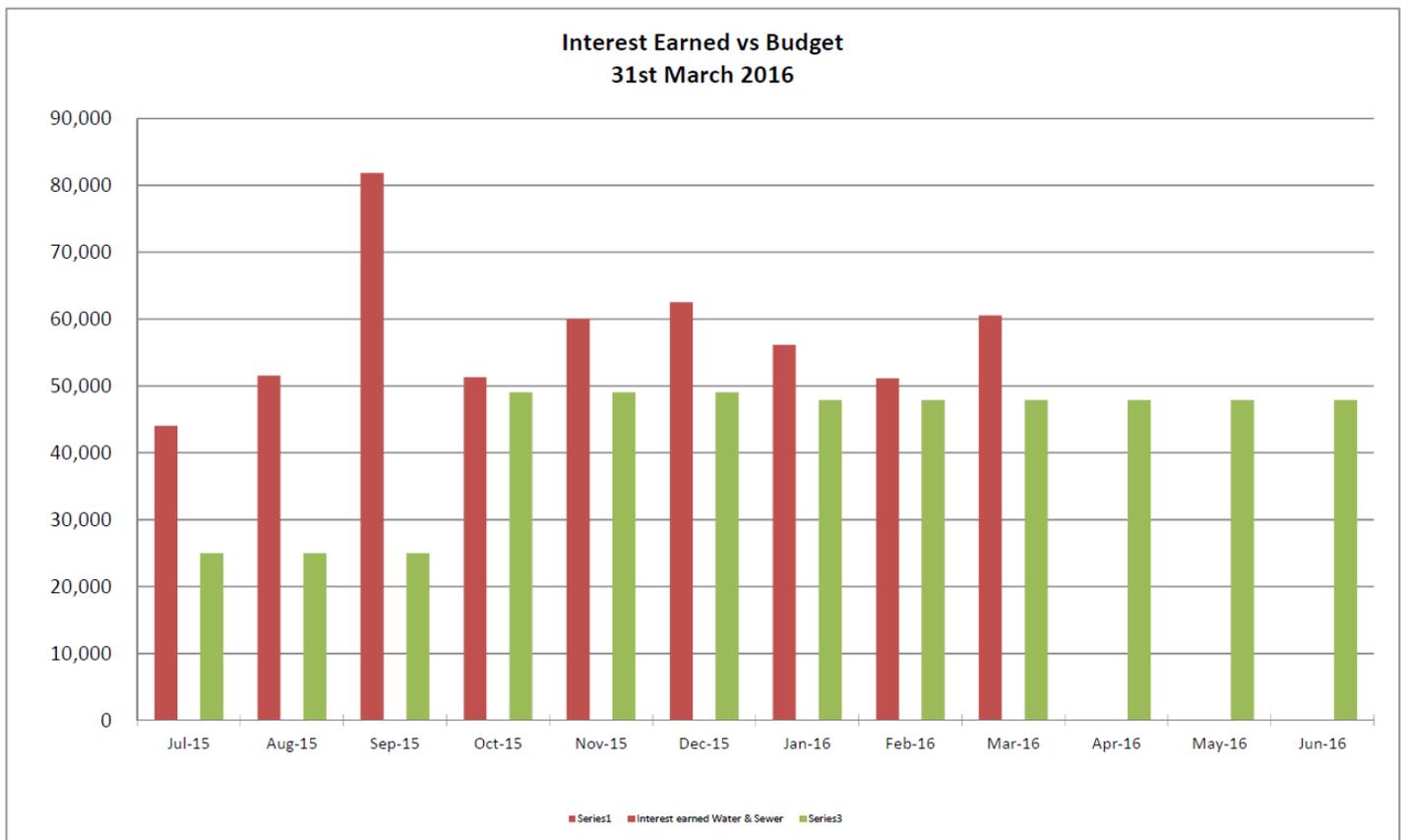
| Attachment One                                  |                                |                       |                    |          |                            |                               |                                       |
|-------------------------------------------------|--------------------------------|-----------------------|--------------------|----------|----------------------------|-------------------------------|---------------------------------------|
| Cash and Investments Holdings as at 31 Mar 2016 |                                |                       |                    |          |                            |                               |                                       |
| Investment                                      | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Maturity | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
| <i>On-Call Accounts</i>                         |                                |                       |                    |          |                            |                               |                                       |
| Commonwealth Bank                               | On Call                        | 1.40%                 | Monthly            | EOM      | 962,230                    | 4.05%                         | Pd Monthly                            |
| Commonwealth Bank                               | On Call                        | 1.70%                 | Monthly            | EOM      | 823,375                    | 3.46%                         | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                   |                                |                       |                    |          | <b>1,785,605</b>           | <b>7.51%</b>                  |                                       |
| <i>Term Deposits</i>                            |                                |                       |                    |          |                            |                               |                                       |
| Commonwealth Bank                               | 27-04-16                       | 2.98%                 | Maturity           | 27-04-16 | 1,000,000                  | 4.20%                         | \$10,340.44                           |
| Member Equity Bank                              | 27-04-16                       | 2.90%                 | Maturity           | 27-04-16 | 500,000                    | 2.10%                         | \$5,031.42                            |
| Bank of Queensland                              | 01-06-16                       | 3.00%                 | Maturity           | 01-06-16 | 500,000                    | 2.10%                         | \$4,918.03                            |
| Bank of Queensland                              | 01-06-16                       | 3.00%                 | Maturity           | 01-06-16 | 500,000                    | 2.10%                         | \$4,918.03                            |
| Bank of Queensland                              | 11-05-16                       | 2.95%                 | Maturity           | 11-05-16 | 500,000                    | 2.10%                         | \$4,553.96                            |
| National Australia Bank                         | 13-04-16                       | 3.00%                 | Maturity           | 13-04-16 | 500,000                    | 2.10%                         | \$4,344.26                            |
| Commonwealth Bank                               | 20-04-16                       | 3.02%                 | Maturity           | 20-04-16 | 500,000                    | 2.10%                         | \$4,290.71                            |
| Newcastle Permanent Building Society            | 06-04-16                       | 2.90%                 | Maturity           | 06-04-16 | 500,000                    | 2.10%                         | \$3,644.81                            |
| National Australia Bank                         | 06-04-16                       | 3.00%                 | Maturity           | 06-04-16 | 500,000                    | 2.10%                         | \$4,057.38                            |
| Bankwest                                        | 13-04-16                       | 3.05%                 | Maturity           | 13-04-16 | 1,000,000                  | 4.20%                         | \$7,083.33                            |
| Suncorp                                         | 08-06-16                       | 3.00%                 | Maturity           | 08-06-16 | 500,000                    | 2.10%                         | \$3,483.61                            |
| ADCU                                            | 08-06-16                       | 2.95%                 | Maturity           | 08-06-16 | 500,000                    | 2.10%                         | \$3,425.55                            |
| Bankwest                                        | 20-04-16                       | 3.00%                 | Maturity           | 20-04-16 | 500,000                    | 2.10%                         | \$3,196.72                            |
| National Australia Bank                         | 15-06-16                       | 3.05%                 | Maturity           | 15-06-16 | 500,000                    | 2.10%                         | \$3,250.00                            |
| Bankwest                                        | 25-05-16                       | 2.95%                 | Maturity           | 25-05-16 | 500,000                    | 2.10%                         | \$2,861.34                            |
| Commonwealth Bank                               | 20-07-16                       | 2.91%                 | Maturity           | 20-07-16 | 500,000                    | 2.10%                         | \$2,822.54                            |
| Bank of Queensland                              | 27-07-16                       | 3.10%                 | Maturity           | 27-07-16 | 500,000                    | 2.10%                         | \$2,710.38                            |
| National Australia Bank                         | 25-05-16                       | 3.00%                 | Maturity           | 25-05-16 | 500,000                    | 2.10%                         | \$2,622.95                            |
| Bank of Queensland                              | 03-08-16                       | 3.10%                 | Maturity           | 03-08-16 | 1,000,000                  | 4.20%                         | \$4,743.17                            |
| Bank of Queensland                              | 10-08-16                       | 3.10%                 | Maturity           | 10-08-16 | 500,000                    | 2.10%                         | \$2,117.49                            |
| Westpac                                         | 22-06-16                       | 2.95%                 | Maturity           | 22-06-16 | 500,000                    | 2.10%                         | \$2,015.03                            |
| Bankwest                                        | 18-05-16                       | 3.00%                 | Maturity           | 18-05-16 | 500,000                    | 2.10%                         | \$1,762.30                            |
| Newcastle Permanent Building Society            | 18-05-16                       | 3.00%                 | Maturity           | 18-05-16 | 500,000                    | 2.10%                         | \$1,721.31                            |
| Westpac                                         | 24-08-16                       | 2.90%                 | Maturity           | 24-08-16 | 1,000,000                  | 4.20%                         | \$2,773.22                            |
| ADCU                                            | 02-08-16                       | 2.95%                 | Maturity           | 02-08-16 | 500,000                    | 2.10%                         | \$1,168.72                            |
| IMB                                             | 07-09-16                       | 2.90%                 | Maturity           | 07-09-16 | 500,000                    | 2.10%                         | \$871.58                              |
| Australian Military Bank                        | 16-11-16                       | 3.00%                 | Maturity           | 16-11-16 | 1,000,000                  | 4.20%                         | \$1,803.28                            |
| ING                                             | 14-09-16                       | 3.00%                 | Maturity           | 14-09-16 | 500,000                    | 2.10%                         | \$901.64                              |
| Commonwealth Bank                               | 13-07-16                       | 2.95%                 | Maturity           | 13-07-16 | 500,000                    | 2.10%                         | \$604.51                              |
| Newcastle Permanent Building Society            | 29-06-16                       | 3.00%                 | Maturity           | 29-06-16 | 1,000,000                  | 4.20%                         | \$1,229.51                            |
| National Australia Bank                         | 21-09-16                       | 3.05%                 | Maturity           | 21-09-16 | 500,000                    | 2.10%                         | \$625.00                              |
| Suncorp                                         | 28-09-16                       | 3.08%                 | Maturity           | 28-09-16 | 500,000                    | 2.10%                         | \$42.08                               |
| Bankwest                                        | 17-08-16                       | 3.00%                 | Maturity           | 17-08-16 | 500,000                    | 2.10%                         | \$40.98                               |
| Newcastle Permanent Building Society            | 06-07-16                       | 3.00%                 | Maturity           | 06-07-16 | 500,000                    | 2.10%                         | \$40.98                               |
| <b>Total Term Deposits</b>                      |                                |                       |                    |          | <b>20,000,000</b>          | <b>84.08%</b>                 | <b>\$100,016.26</b>                   |
| <i>Floating Rate Deposits</i>                   |                                |                       |                    |          |                            |                               |                                       |
| IMB                                             | 24-01-18                       | 3.08%                 | Maturity           | 27-04-16 | 500,000                    | 2.10%                         | \$2,692.90                            |
| IMB                                             | 14-02-18                       | 3.09%                 | Maturity           | 17-05-16 | 500,000                    | 2.10%                         | \$1,815.16                            |
| ING                                             | 01-03-17                       | 3.32%                 | Maturity           | 01-06-16 | 1,000,000                  | 4.20%                         | \$2,721.31                            |
| <b>Total Floating Rate Deposits</b>             |                                |                       |                    |          | <b>2,000,000</b>           | <b>8.41%</b>                  | <b>\$7,229.37</b>                     |
| <b>Total Cash and Investments</b>               |                                |                       |                    |          | <b>23,785,605</b>          | <b>100.00%</b>                | <b>\$107,245.63</b>                   |

**Percentage Invested in each Institution as at 31st March 2016**

| <b><u>Institution Name</u></b>       | <b><u>Institution Codes</u></b> | <b><u>% of Money held</u></b> |
|--------------------------------------|---------------------------------|-------------------------------|
| Commonwealth Bank                    | CBA                             | 18.02%                        |
| Member Equity Bank                   | ME                              | 2.10%                         |
| Bank of Queensland                   | BOQ                             | 14.71%                        |
| National Australia Bank              | NAB                             | 10.51%                        |
| Newcastle Permanent Building Society | NPBS                            | 10.51%                        |
| Bankwest                             | BW                              | 12.61%                        |
| Suncorp                              | SC                              | 4.20%                         |
| Australian Military Bank             | AMB                             | 8.41%                         |
| Westpac                              | W                               | 6.31%                         |
| IMB                                  | IMB                             | 6.31%                         |
| ING                                  | ING                             | 6.31%                         |

100%

**Interest Earned vs Budget  
31st March 2016**



## **14.2.2 COMMUNITY DEVELOPMENT – QUARTERLY REPORT JANUARY – MARCH 2016**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the period January – March 2016 community services and development managed projects related to community engagement, cultural development and recognition, group capacity building, Aboriginal affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

### **Background:**

This report summarises project progress and outcomes of our Community and Youth Development teams, Libraries and Aboriginal Affairs during the period January – March 2016.

### **Current Position:**

During the reporting period Councils community development team has focused on community engagement and capacity building, initiated and supported projects and are partnering in programs, working with service providers and community alike as outlined below.

### **International Women's Day 2016**

International Women's Day (IWD) events across the Walgett Shire witnessed a marked increase in attendance and participation by the women of the Shire with over two hundred and thirty (230) women from our Shire, from a cross section of communities and backgrounds celebrating this event.

The women of Walgett Shire were out in force recognising International Women's' Day events, with the theme "*Pledge for Parity*" recognised at all three major events.

A large number of service providers, agencies and organisations working together produced a fabulous morning and opportunity to build relationships, gaining information strengthening community values of the vital role women play in society.

Collarenebri's IWD event was staged at the Bowls Club with pampering sessions, fun activities and lunch. Reports and feedback from those involved indicate the women thoroughly enjoyed the experience and thanked the services involved.

In Lightning Ridge the local women converged upon the Aboriginal Child and Integrated Family Centre (Walanbaa Dhurruli) with women enjoying a day of pampering, relaxation sessions and catered morning tea and lunch. An encouraging number of service providers, supported by Council planned, provided and delivered this event.

In Walgett the event was staged at the CWA Hall with a cooking class from the Walgett Community College undertaking all of the catering requirements, guest speakers and information and games. Success of the IWD events was a result of forming "working groups" in each community.

### **Harmony Day 2016**

Harmony Day focuses on *Saying no to racism*, promoting our community's success as a multicultural society, recommitting us to respect, demonstrate and practice goodwill and understanding between all Australians of all backgrounds.

Community members, school children and service providers came together in Walgett on the front lawns of the Council Administration Centre on Monday 21<sup>st</sup> March to celebrate Harmony Day 2016, coinciding with the United Nations International Day for the Elimination of Racial Discrimination.

Dance performances by St Joseph's Primary, Walgett Community College Primary kids and catering from Café'64 was well received, followed by special guests cutting the cake to celebrate the occasion. Invited community based speakers from diverse backgrounds addressed the crowd for an enjoyable, informative event in recognition of Harmony Day and its meaning.

At lightning ridge the Lightning Ridge Community Resource Centre Inc, together with Walgett Shire Council's Community Development Team organised the event with attendance of around one hundred and twenty (120). Community members enjoyed a day out at the Lions Park embracing Lightning Ridge's multiculturalism and community engagement.

In Collarenebri Council represented by the Manager of Community Development attended and participated in the Collarenebri Central School day of activities. This event coincided with the Schools Easter celebrations and was well attended by the Collarenebri community.

#### **Aboriginal Affairs:**

Within the quarter Councils community development department, through its Aboriginal Liaison & Community Development Officer (ALCDO), continues to make positive impacts across communities in the Shire including playing a key role in establishing School 2 Work participant interest. Our Aboriginal liaison and community development officer has been proactive in getting out and about meeting community groups and supporting local services and initiatives addressing a range of needs of our residents, strengthening relationships with the whole of community and assisting to build capacity of community.

The ALCDO has participated and supported a range of activities including International Women's Day events, Meet and Greet events, Harmony Day events, Seniors Day events, Royal Far West – Healthy Kids Bus Stop, Walgett Community Working Party Meetings, School Reference Group, Domestic Violence Committee and National Youth Week.

During the reporting period the ALCDO has worked with other internal departments of Council assisting with planning and environmental issues.

#### **Walgett Shire Community Safety & Crime Prevention Plan**

In March 2016 Council called for expressions of interest (EOI) for the production of the Walgett Shire Council "Community safety & Crime Prevention Plan". The EOI was advertised in the local and Sydney print media and the successful applicant was Shepherdson and Associates.

The Plans development will follow the listed stages below:

Stage 1 - Preliminary research and analysis and site visit

Stage 2 - Stakeholder consultation

Stage 3 - Drafting of the Walgett Community Safety Analysis

Stage 4 - Development of the Walgett Shire Community Safety and Crime Prevention Plan

A delivery program is soon to be advised and it is envisaged a Draft Plan will be completed before the 30<sup>th</sup> June 2016.

## **Youth Affairs**

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy. The Youth Development team has recorded sustained outcomes relating to implementation of Vacation Care attendance numbers across the community. Our team has continued successful partnerships with service providers and organisations in delivery of programs targeting development, leadership, early intervention and health and wellbeing initiatives.

## **National Youth Week 2016**

National Youth Week (NYW) is the largest celebration of young people in Australia. Thousands of young people aged 12-25 from across Australia are involved in NYW each year. In 2016, NYW will be held from 8th-17th April. The Walgett Shire youth and community development team have been planning all year, working in partnership with significant input from the Youth Council and service providers.

The two week program will be rolled out throughout our communities with a variety of high quality programs and initiatives offered to the youth and young people of Walgett Shire.

As the current State title holders for youth week *"Best Small Council with Most Outstanding Program NSW 2015"* and State wide award winners consistently for the past (9) nine years the Walgett Shire Youth Council, youth and community development teams are committed to again offering our youth and young people two weeks of entertainment, opportunities and excitement to be remembered. The theme for 2016 National Youth Week is *"It starts with us!"*

Events to be staged include, Blue Light dance parties, youth mental health and wellbeing workshops, sporting events, competitions, environment clean ups, cultural workshops arts comps, traditional Korean dance and martial arts performances, Walgett Shire has Youth Talent Quest, BMX and freestyle demonstrations and workshops by top ranked professionals, live music concert, excursions to neighbouring Shire's events and the pinnacle event *"It starts with us- Youth and Community Festival"* and WAMS 30<sup>th</sup> Year celebrations Community Event along with much more.

## **After School Activities/ Youth Centre's**

All Youth Centre's across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri. Programs for this period have included activities aligning and meeting the National Quality Framework and Standards.

Christmas Parties staged at all centers again proved popular for whole of communities with large numbers in attendance.

These include sports orientated games, arts and crafts, healthy cooking options workshops, Wii games, pool and table tennis competitions, waste to art projects, painting, recycling, environmental initiatives including worm farms and vegetable gardens. Youth and Community Development Teams continue to support and partner with local services and organisations to deliver quality engaging programs for the youth and young people of the Shire. All programming is in consultation with the Walgett Shire's Youth Council.

## **Vacation Care Services**

For the January holiday period 1075 youth and young people across the Shire engaged in meaningful activities and programs at our youth centres throughout the Shire.

Activities for this period included health visits from services, life skills, creative crafts, recycling and sporting events. All programming for youth and young people is in consultation with the youth of the Shire aligning with and meeting requirements of the National Quality Framework.

## **Seniors Week 2016**

NSW Seniors Week provides a platform to harness opportunities for seniors to be active, social and healthy with hundreds of events across our great state. It aims to inspire seniors to be part of their community and enjoy the benefits from participation.

Council's community development team supported events in the three larger communities. In Lightning Ridge the Australian Unity Home Care Services departments partnered with Council and staged a very well attended movie and luncheon day at the HACC Centre. Collarenebri also staged a morning tea, lunch and movie session. In Walgett the short movie festival Young at Heart was offered to its seniors along with several opportunities to engage in lunches and events throughout Seniors Week 2016.

## **Community Welcome: Meet and Greet Events**

Community Welcome events were held during March in the communities of Walgett and Lightning Ridge. Council facilitated the Community Welcomes to offer new comers to our Shire, local services and businesses an opportunity to connect in an informal manner. These events recorded an encouraging number of participants and aligned with: Community Strategic Plan 2012-2022 - C1.1: "*Develop a connected, informed and resilient community*".

Community feedback from the initiative has been very positive.

## **Libraries and services**

### **Walgett**

#### *Patrons and usage*

Walgett Library continues to attract new members with the variety of programs and initiatives it offers to all community. Many young adults visit on a regular basis utilising collections, activities and resource's provided in the library. New member statistics for the reporting period is huge with a total (43) forty three, boosted by (11) members re- registering giving a total of 470 members.

#### *Preschool literacy*

Bulk borrowing to all preschools takes place each quarter and this continues to enhance our younger residents learning and developmental resources. Over (30) thirty picture books are delivered every three months to three pre-schools in Walgett. Library staff endeavours to find books on relevant themes requested by preschool staff. Long Day Care and Play Group also participate in this initiative.

#### *Library Programs*

Key events for this quarter include *Outback Arts Archies Exhibition* which attracted 56 visitors.

An exhibition of artworks from Walgett Art Group has been displayed in the library during February / March, and received great feedback from community and visitors alike.

Technology awareness has been offered and delivered to community members during changes to library distribution of 'Self-Serve Units' and 'Self computer bookings' with security units installed.

*The 'Makerspace'* group has been joining in Wednesday afternoon/evening workshops developing skills through local artistic tutors encouraging input/participating from all community members.

*Lego in the Library'* is attracting young members to participate in a Club environment. Joining the Club on a Monday afternoon has proved to be popular with regular competitions between members.

#### *Outreach Programs*

Staff have investigated and implemented outreach visits to Euragai Goondi each week and Collarenebri Play Group once a month. Literacy packs were given out on the primary visit. New members were sourced on these visits. Visits are to encourage reading within family groups targeting literacy in the communities.

### *After School and Holiday Groups*

Holiday group activities are programmed for visits from youth and young adults spending their afternoons in the library catering for many children home for school holidays as well as local school goers. Activities included Summer Reading Club themed "Adventures" and Art workshops using local artists.

Our partnership continues with Walgett Aboriginal Medical Service's "Goonimoo Playgroup" who participated in two visits during the school holidays with activities and readings for children with an average of 29 children and 8 carers in attendance.

Library staff continues encouraging young adults and children to make use of the library facilities. This reporting period recorded over four thousand young people visiting the Walgett Library.

### *Deposit Stations*

Two visits to Deposit Stations over this period with collection of books and resources delivered to Burren Junction Deposit Station and Collarenebri CWA Library.

### **Lightning Ridge**

Lightning Ridge Library continues to attract new members with the variety of programs and initiatives it offers to the community. Many families with young children visit on a regular basis utilising collections, activities and resource's provided in the library.

New member statistics for the reporting period totalled (26) twenty six, boosted by (13) thirteen members re- registering giving a total of 581 members.

Continuation of involvement with *NSW State Library* has permitted resourcing a large range of multicultural literature which is available for loan. Designing and painting of new signage for the front fence is complete. Children who visit the library on a regular basis enhance their ownership of the facility by working on this project.

This ingenuity was supervised by local artist employed through a revitalisation grant from the State Library.

### *Preschool literacy*

Books and Babies continue on Tuesday mornings with ninety-six (96) in attendance. The program targets 0-5 age group and parents / caregivers. Sessions include readings, singing nursery rhymes and small age appropriate craft activities.

### *School Holiday & After School Programs*

Staff encourages youth 10 years and over to use the library facilities during school holidays with extra activities provided to cater for larger groups. Young people 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities available including board games, craft activities, computer workshops. This initiative saw 452 attendees this quarter. This program is running Wednesday and Thursday afternoons and continues to be well attended. Activities included Summer Reading Club themed "Adventures" and Christmas Craft decorating the library foyer area.

### *Book Club & Home Bound*

Book Club is held fortnightly and has new members attending with 13 members engaging and enjoying the offerings and programs. Home bound is active with books delivered fortnightly to house bound patrons.

**Relevant Reference Documents/Policies**

Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Australian National Quality Framework

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Councils operational plan 2015-2016 provides a budget allocation to deliver the abovementioned programs.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2012 – 2022 , Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 – 2014.

**Note from the Chief Financial Officer:**

Walgett Shire Council has been recognised before, for its outstanding community service achievements, all made possible by a dedicated and passionate team of professional staff. I wish to take this opportunity to congratulate the Walgett Shire Council Community Services team on the delivery, of yet another highly successful collection of support programs delivered to this wonderful community over the past three (3) months.

**Community development report: January – March 2016****Recommendation:**

That the report for Community Development for January- March 2016 be received and noted.

**Moved:****Seconded:**

### **14.2.3 AUDIT – WATER FUNDS REVIEW PERIOD 1997 TO 2015**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-03

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**Summary:**

The writer provides an update to Council on the audit of Council's Water Funds for the period 1997 to 2015.

**Background:**

At the December 2015 Ordinary meeting, Council requested the combined water funds be audited to establish if the available cash asset reported for the Lightning Ridge water supply was in fact correct. Council's external auditor, Luka Group from Dubbo were engaged to conduct the review.

**Current Position:**

Luka Group has issued an interim report (see attached) on the audit and in summary has identified a number of issues including:

- Inconsistency of annual financial reports (Staffing issue)
- System issues with processing of journals (System and staffing issue)
- Differences between trial balance information and special purpose reports (staffing issue)
- Lack of supporting information for application of overhead charges (Staffing issue)

Corporate Services staff in the coming week will continue to research and provide Luka Group with information necessary to compile the final audit report.

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Shire residents

**Financial Implications:**

Provision has been made in the December 2015 Quarterly Budget Review for an estimated expense of \$30,000 to conduct the review.

**Alternative Solutions/Options:**

NIL

**Conclusion:**

Council staff continue to assist the auditor and provide information to progress the compiling of a final report on the water funds for the period 1997 to 2015.

**Audit – Water fund review period 1997 to 2015**

**Recommendation:**

That the report be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Interim report from Luka Group Accountants and Advisors.

# Luka Group

ACCOUNTANTS & ADVISORS

15 April 2016

General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Don,

**RE: WATER FUND REVIEW – FOR THE PERIOD 1997 TO 2015**

Council have requested Luka Group to provide a brief interim report on the Walgett Shire Council Water Fund for the 19 year period 1997 to 2015.

***Scope:***

The aim of our work was to review the Walgett Shire Council Water Fund for the past nineteen (19) years. At the Council meeting we attended on 15 December 2015, it was felt by some present that the amount of cash assets Lightning Ridge should have, was in the vicinity of \$6 million.

***Summary:***

As management understands there has been difficulty in gathering all data for this review. We still have a number of queries that management is following up. However, we are pleased to provide a summary of where we are currently up to in our review. We have encountered various issues. These were:

1. Issues with obtaining data due to a multitude of different staff in the past nineteen (19) year period.
2. Difficulty with consistency of financial statement reporting in the past due to a lack of understanding from previous staff which was likely due to high staff turnover.
3. System and human errors in Authority, particularly relating to automatic journals.
4. We were unable to obtain financial statements from 1997 to 2002.
5. There were differences noted between the Special Purpose Financial Statements and the trial balances received from 2008 to 2013, due to a lack of understanding by previous staff.
6. There were differences noted between past information reported to Council relating to the water fund as compared to the trial balances received. This was potentially due to a lack of understanding by previous staff.



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www.lukagroup.com.au

7. In the meeting we attended in December there were concerns raised that the Lightning Ridge Water Fund should have had \$6m in cash assets. We have been able to determine that over the 19 year period revenue was \$7,846,661 and expenditure was \$5,778,924 for Lightning Ridge. Total net surplus over the 19 year period was \$2,067,737. Total net surplus across all Water Funds was only \$1,407,969. Therefore it was never possible that Lightning Ridge could have had cash assets in the vicinity of \$6m.

Based on the information we currently have the total net position of each water fund over the 19 year period is:

|                 | Income            | Expenditure       | Net Surplus/(Loss) |
|-----------------|-------------------|-------------------|--------------------|
| Walgett         | 17,676,832        | 16,101,763        | 1,575,069          |
| Lightning Ridge | 7,846,661         | 5,778,924         | 2,067,737          |
| Collarenebri    | 3,885,856         | 5,999,011         | (2,113,155)        |
| Villages        | 140,775           | 262,457           | (121,682)          |
| <b>Total</b>    | <b>29,550,124</b> | <b>28,142,155</b> | <b>1,407,969</b>   |

8. We are still attempting to finalise the final cash position of each of the Water Funds for the 19 year period as we are working through inter-fund transactions, capital acquisitions and loan repayments.
9. Council were unable to provide any documentation regarding administration charges. However we noted that the distribution of general overheads has been a very gradual process leading to the general fund subsidising the Water Funds. In 2011 and 2012 Council performed a catch up from previous years. We also note that there were no administration costs charged to any of the Water Fund accounts for 2013, 2014, or 2015. We are currently putting a full review of this together.
10. Council are also to provide further information for:

- **NOW Aboriginal WS&S Program**

It is unclear whether revenue reported for the NOW Aboriginal WS&S Program is recorded correctly in the trial balance. We have requested a full reconciliation of income and expenditure by fund from Council.

- **Operating Grants**

Council to provide us with agreements and supporting documents where possible for operating grants received over the nineteen (19) year period to ensure they are allocated to the correct fund.

- **User Charges & Fees**

User Charges & Fees income spiked for Lightning Ridge Water Fund in 2014 and Walgett Water Fund in 2015. We are investigating what the reason for this was.

- **Due to and by inter-funding**

There were journals incorrectly processed in relation to cash ledger accounts. There were system and human errors in the inter-funding journals, we are unsure of the full impact of this on the Water Fund.

- **Investments**

Investment distribution has not occurred from 2007 to 2014 from a review of the data.

- **Borrowing Costs**

Borrowing costs may have been included in interest in the profit and loss. Council are investigating.

- **Depreciation**

Depreciation was static in some years. We are investigating this with Council.

We have taken a lot of time and resources to collate, revise and analyse the past nineteen (19) years of data. We have had multiple meetings and discussions with Councils finance staff in an effort to come as close to providing you with the most accurate review of Councils Water Fund over the past nineteen (19) years.

We are close to finalising the information we need from Council and anticipate that our full comprehensive report will be ready in May 2016 for presentation to the May Council meeting.

If you have any queries do not hesitate to contact Lisa Mannion or myself.

Yours faithfully  
LUKA GROUP

Per:



JEFF SHANKS  
PARTNER

## **14.2.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14

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### **1. Installation of Air Conditioning Administration Centre**

In March 16 Council issued a purchase order to the successful tenderer LRE of Lightning Ridge for the installation of air-conditioning to the Administration Centre and Council Chamber.

All necessary plant & equipment has arrived on-site and installation commenced on Friday 15<sup>th</sup> April 2016. LRE report, all going well the installation should be complete by the 15<sup>th</sup> May 2016.

### **2. Grant Applications**

The following grants have been submitted for March 2016.

- Stronger Communities Program – Project – Construction of a toilet facility at Come By Chance Park.
- Public Reserve Fund Management – Project – Renovate the Lightning Ridge Sportsground / Racecourse existing bar and kitchen facilities and construction of a new roof structure spanning over bar and kitchen.

### **3. CCTV Installation Administration Centre, Walgett Library and VIC**

Council at its March 2016 Ordinary meeting approved a second quarterly budget review adjustment of \$10,000 for the purchase and installation of CCTV at the Administration Centre, Library and Visitor Information Centre.

Purchase orders were issued for CCTV cameras and associated recording systems with installation scheduled for May 16.

Upon adoption of Councils “Safety & Crime Prevention Plan” in August 2016, it is anticipated Council will be eligible for grant funding to purchase and install a CBD CCTV system.

### **4. Disable Toilet at the Lightning Ridge Visitor Information Centre**

The CFO has again inspected the surrounds of the Lightning Ridge Visitor Information Centre (VIC) with the aim of locating space for a new toilet facility featuring a disabled and parents rest room.

Preliminary investigation has revealed an area to the east of the VIC with sufficient space to cater for a new toilet facility. Adjacent to the site is an existing septic tank and other utilities water and electricity are available from the VIC supply.

Council’s Health and Building surveyor is examining the proposal and shall prepare a list of conditions surrounding the development.

The CFO shall include this project in the draft capital budget for 2016/2017.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:

1. Installation of Air conditioning Administration Centre.
2. Grant Applications
3. CCTV Installation Administration Centre, Walgett Library and VIC
4. Disable Toilet at the Lightning Ridge Visitor Information Centre

be received and noted.

**Moved:**

**Seconded:**

## 14.3 DIRECTOR ENVIRONMENTAL SERVICES

### 14.3.1 COMPANION ANIMAL ISSUES – LARGE DOGS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jess McDonald  
**FILE NUMBER:** 00/00/00

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#### **Summary:**

This report provides an update on Companion Animal issues currently rife within Walgett Shire, including the recent spike in dog attacks, Council's response, and recommendations for further actions to respond to the issue.

#### **Background:**

At the Council meeting held on 22<sup>nd</sup> March 2016 the Director of Environmental Services noted in Matters for Brief Mention the current spike in Dog Attacks and Council's immediate response to the issue.

Several staff have been booked to attend Dog Bite Prevention Training in Narromine in April, and there is scope to attend a Dangerous Dog short course later in the year once the course becomes available in the area. Further PPE was purchased, and Council staff have worked together to plan which staff would respond to immediate issues such as large aggressive dogs and multiple dogs. Council's Compliance Officer has also spent time looking into ways to combat the issue.

#### **Current position:**

Since the aforementioned report, Council has experienced further dog attacks, several with dog fatalities, and other incidences where dogs have attacked and killed stock, mainly sheep. Council is also experiencing a spike in complaints regarding vicious dogs displaying intimidating behaviour in public areas.

In order to respond to these issues immediately, Council has put the following plans into action:

- Environmental Services Staff are heavily assisting the Compliance Officer, including assisting with issues involving large dogs.
- Prioritising staff resources to the Walgett area in order to respond to incidences faster.
- Patrols throughout Walgett have increased, with patrol times moving to include early mornings and evenings.
- An additional staff member has moved equipment into their vehicle including catch poles and a cage to enable immediate assistance with additional patrols and impounding.
- Increased media attention regarding this issue including written releases to increase public awareness.
- Council also holds regular microchipping and de-sexing campaigns where these services are offered at a reduced rate to encourage the community to use these services.

- Council's Compliance Officer is attending Youth Week during April and has prepared 'show bags' for the kids to take home on the day. These show bags are highly educational and include informative brochures and educational activities all steered towards responsible pet ownership.
- Council staff are also currently in the process of applying for funding from the Office of Local Government to contribute towards the costs of the micro-chipping and de-sexing campaigns. This will allow Council to increase media awareness, with the aim of doubling the amount of animals booked in for the program.

### **Increase in complaints and incidences regarding Aggressive Dogs:**

In addition to the above, Council is experiencing an increased number of dogs of large breeds coming through the system as a result of a complaint, surrender, or roaming and impounded. These large dogs are generally showing signs of highly aggressive behaviour, and are very difficult to catch and place into the Compliance Officer's truck.

Out of the 118 Dogs impounded between 5<sup>th</sup> January and 11<sup>th</sup> April 2016, 46 of these were 'large pig dog types', and 43 were working dogs. There were also 6 dogs of large breed that were not aggressive.

Many of these dogs are timid and difficult to catch, however once caught become aggressive and highly volatile. These dogs are incredibly difficult to place into the cage on the truck, and just as difficult to remove from the cage and into the cage at the pound. The handling safety risk to staff members is increasing with this issue of large dogs, and staff are increasingly exposed to bites, and other injuries.

With each issue regarding large dogs at this present time, at least two staff members are required to attend in order to catch and impound.

The increase in incidents in the local area has also impacted on perception of Council, with the theme from community being that 'The Ranger does nothing'. With the Compliance Officer attending to a large council area and dealing with many issues, it is difficult to provide a high level of patrol activity, give special attention to certain areas, and respond to all incidences and complaints quickly.

A common theme from complaints is that early morning in the Walgett area is the most dangerous with many people avoiding morning walks in fear of dog attacks.

### **Relevant Reference Documents:**

Companion Animals Act 1998

### **Governance issues:**

Council's charter: - Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### **Environmental issues:**

Increase in dogs in the community leading spread of disease, increased breeding rates, as well as stock and wildlife attacks.

### **Stakeholders:**

Walgett Shire Council, community and pet owners.

**Financial implications:**

Costs relating to dedicating increased resources allocated to the issue, (including additional staff and training), time spent on patrols, impounding, pound maintenance, PPE and dispatch. There is potential increase in costs over time should the issue continue or escalate.

**Alternative solutions/options:**

Continue using current staff resources: This option is not recommended as:

Health & safety risk to staff members;

Costs of potential over-time incurred by Compliance Officer;

Allocation of additional Environmental Services Staff takes away from other duties;

The response time to these issues will be longer and the overall issue will take longer to resolve, meaning risk to the community will stay at a high level for a longer period of time.

Staff absences can impact on response times and limit use of resources etc.

Do nothing: This option has not been recommended as:

No action could result in further injuries to people, death, and litigation.

**Conclusion:**

It is desirable for Council to pursue this matter as a matter of priority to ensure the risk of dog attack in the community is dramatically decreased, ensure the general safety of the public and repair Council Perception.

**Companion Animal Issues – Large Dogs**

**Recommendation:**

Walgett Shire Council resolve to:

1. Hire temporary trained staff to assist the Compliance Officer, and
2. Allocate an appropriate budget for ancillary resources required.

**Moved:**

**Seconded:**

### **14.3.2 REQUEST FOR SECTION 356 DONATION**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** DA2015/024

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#### **Summary:**

Council has received an application for a refund of Development Application fees from the Walgett Aero Club. It is recommended that Council resolve to reimburse the Aero Club \$534 upon completion of the development.

#### **Background:**

On 4 September 2015 Council received an application for a refund of Development Application fees totalling \$534 from the Walgett Aero Club (see attachment A).

#### **Current position:**

Council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions under the provisions of Section 356 of the Local Government Act 1993.

#### **Relevant Reference Documents/Policies:**

Local Government Act 1993

#### **Governance issues:**

Council's charter: - Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- To exercise community leadership
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- To have regard to the long term and cumulative effects of its decisions
- To engage in long-term strategic planning on behalf of the local community
- To exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett community, the applicant, and Walgett Shire Council

#### **Financial Implications:**

Council would forfeit \$534 of fees should it resolve to approve the request.

#### **Alternative Solutions/Options:**

Refuse the request for refund of fees: - This option has not been recommended as:

The Walgett Aero Club is a not-for-profit community organisation, and

- The Development Application from the Aero Club was for a new fuel storage facility, and it is reasonable to suggest that the community receives some benefit from the upgrade of this infrastructure.

#### **Conclusion:**

Endorsement of the request for refund of fees presents as an appropriate use of Council's powers under Section 356 of the Local Government Act 1993.

**Request for section 356 donation****Recommendation:**

That Walgett Shire Council resolve to:

1. Note the letter from the Walgett Aero Club dated 2 September 2016.
2. Reimburse Development Application fees of \$534 to the Walgett Aero Club once an occupation certificate has been issued for the fuel storage facility.

**Moved:****Seconded:****Attachments:**

Application for a refund of Development Application fees from the Walgett Aero Club.

# Walgett Aero Club Inc.

ABN 51 635 916 653

FLYING TRAINING

AVIATION FUEL SERVICES



**President:** Colleen Delaney  
**Vice President:** Jenny Perrin  
**Secretary:** Jeff Austin  
**Treasurer:** Chris Perrin  
**Committee:** Barry Pettiford  
Roy Kerr  
Guy Yeomans

**Address correspondence to:**  
The Secretary  
PO Box 152  
Walgett  
NSW 2832  
enquiries 02 6828 1054

RECEIVED 04 SEP 2015

## Request for Refund

DA 2015/024

General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Attention: Matt Clarkson

Dear Matt

Thank you for processing our DA for the installation of an above ground double-bunded 35,000 l fuel storage facility.

We understand we may be eligible for a refund of the DA fee paid in the amount of \$534 in terms of Section 356.

We are a not-for-profit incorporated organisation whose charter is to provide a service to the local community.

We would be pleased if you would favourably consider this request. Any refund could be directly deposited to the Club's local NAB account as follows:

Walgett Aero Club Inc  
BSB: 082-888  
Account: 57-080-9573

Regards

Colleen Delaney (Chair)

### **14.3.3 MATTERS FOR BRIEF MENTION OR INFORMATIONAL ONLY**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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#### **1. Netwaste**

Environmental Services is now involved in NETWASTE, previously attended by Engineering Staff. This year Council have signed new waste tyre and waste oil contracts which will see these elements of landfill managed with some shared costs with other Councils.

The Director of Environmental Services, Jessica McDonald was also nominated by NETWASTE to attend the Waste 2016 Conference with the costs of the Conference covered by the Waste Less, Recycle More program funded by Waste 2016 and the EPA. Jessica was successful in this nomination and will attend the Conference in Coffs Harbour on the 4<sup>th</sup> and 5<sup>th</sup> of May 2016.

#### **2. Waste Handover**

A meeting between KC Prafulla, Justin Bruvel, Donna Ruttley, Lyn Douglas, Roy White and Jessica McDonald took place on 12<sup>th</sup> April 2016 to arrange hand over of Waste Management from Engineering to Environmental Services.

This process will take time to complete however Environmental Services will now manage Landfill Operations within the shire.

#### **3. Crown Lands management fund application – BMX track lighting ridge**

On the 8<sup>th</sup> April 2016 an application was made to Crown Lands under the Crown Lands Management Funding Program for funding to clear and remediate the Crown Lands site, being the BMX Track, Pandora Street, Lightning Ridge. The site comprised an old ‘humpy’ which is estimated to have burned down some months ago. The left over building materials contain both friable and non-friable asbestos.

On February 12, 2016 Regional EnviroScience carried out a site inspection of the burnt out building and the surrounding land in general and provided a site risk assessment and proposed scope of works to clean up and remediate the site. It is proposed that any site clean-up and remediation be carried out in accordance with this report.

#### **4. Waste and recycling infrastructure advisory services for local Councils**

NSW Environment Protection Authority has established a panel of expert contractors to provide free advice on waste and recycling infrastructure and procurement. Advisory services are available for local councils in NSW.

The on-request advisory services can assist councils with guidance, coaching and critical feedback on infrastructure. Advice is available on a wide range of issues, such as procurement, planning, licensing, technical/engineering and compliance. Services do not include undertaking major project works or developing entire plans/designs on the behalf of councils.

Council has made application to the EPA for free advisory services for an initial landfill assessment of landfill within the Shire ahead of the development of the new Waste Management Strategy. If successful, this will provide Council with 27 hours of advisory services through GHD and will deliver valuable information and advice for Council. Further information to be provided at future Council meetings.

**Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 14.4 ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 14.4.1 MONTHLY RMCC WORKS REPORT - MARCH 2016

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla K.C. – Acting Director - Technical/Engineering Services  
**FILE NUMBER:** 12/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31 March 2016.

**Background:**

The RMS has approved a contract of \$ 4,890,000 for 2015/2016 financial year. The details of scope of works are given in Table 1. On top of that, RMS awarded Council additional works including guardrail works, signs replacement and culvert headwalls construction.

**Current Position:**

Routine maintenance works is ongoing. Works on Replacement of Box Culverts on Dewhurst/Fox streets intersection will be completed in April 2016, after which works will commence on Lightning Ridge Rutting Project.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:** Nil

**Environmental issues:** Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 31st March 2016, \$2,888,145 from 2015/2016 budget has been spent. (Ref. Table 1).

**Alternative Solutions/Options:** Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

| Monthly RMCC Works Report - March 2016                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for March 2016.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Table 1 – Allocations for 2015/2016 RMCC Works

**Table 1- Allocations for 2015/2016 RMCC Works**

| SN           | Description                 | Budget                | Expenditure Till 31/03/2016 | Expenditure in percentage | Physical status |
|--------------|-----------------------------|-----------------------|-----------------------------|---------------------------|-----------------|
| 1            | HW 12 Warrambool Widening   | \$1,008,472.07        | \$ 708,462.79               | 70%                       | Completed       |
| 2            | HW12 Intersection Signs     | \$ 51,387.60          | \$ 22,576.91                | 44%                       | Completed       |
| 3            | Routine works               | \$1,100,000.00        | \$ 715,786.00               | 65%                       | On going        |
| 4            | Culvert Headwall Works      | \$ 72,600.00          | \$ 54,495.12                | 75%                       | Completed       |
| 5            | Incident Management         | \$ 8,992.39           | \$ 8,992.39                 | 100%                      | On going        |
| 6            | Heavy patching              | \$ 588,101.55         | \$ 339,740.80               | 58%                       | Completed       |
| 7            | Lightning Ridge Rutting     | \$1,300,000.00        | \$ 12,677.27                | 1%                        | On going        |
| 8            | Reseals                     | \$ 980,000.00         | \$ 862,391.62               | 88%                       | Completed       |
| 9            | Dewhurst/Fox St Int Culvert | \$ 198,653.40         | \$ 79,852.11                | 40%                       | On going        |
| 10           | Line marking SH12           | \$ 25,786.01          | \$ 25,786.01                | 100%                      | Completed       |
| 11           | Guardrail posts             | \$ 73,700.00          | \$ 57,383.96                | 78%                       | Completed       |
| <b>TOTAL</b> |                             | <b>\$5,407,693.02</b> | <b>\$ 2,888,144.98</b>      | <b>53%</b>                |                 |

## **14.4.2 MONTHLY MAINTENANCE GRADING REPORT – MARCH 2016**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otumbo – Acting Deputy Director  
Technical/Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period March 2016.

### **Background:**

Council has allocated amounts of \$962,254 and \$329,590 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

### **Current Position:**

Due to the dry weather, grading activity has been reduced. Only very critical work is being carried out, subject to availability of water. External contractors are carrying out urgent maintenance works and this process will be continued until the position is filled. Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

### **Financial Implications:**

As at 31<sup>th</sup> March 2016, \$ 542,419.18 has been spent from a total amount of \$ 1,291,844 provided in the 2015/2016 budget and operational plan.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Monthly Maintenance Grading Report from Acting Director Technical/Engineering Services**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report.

**Moved:**

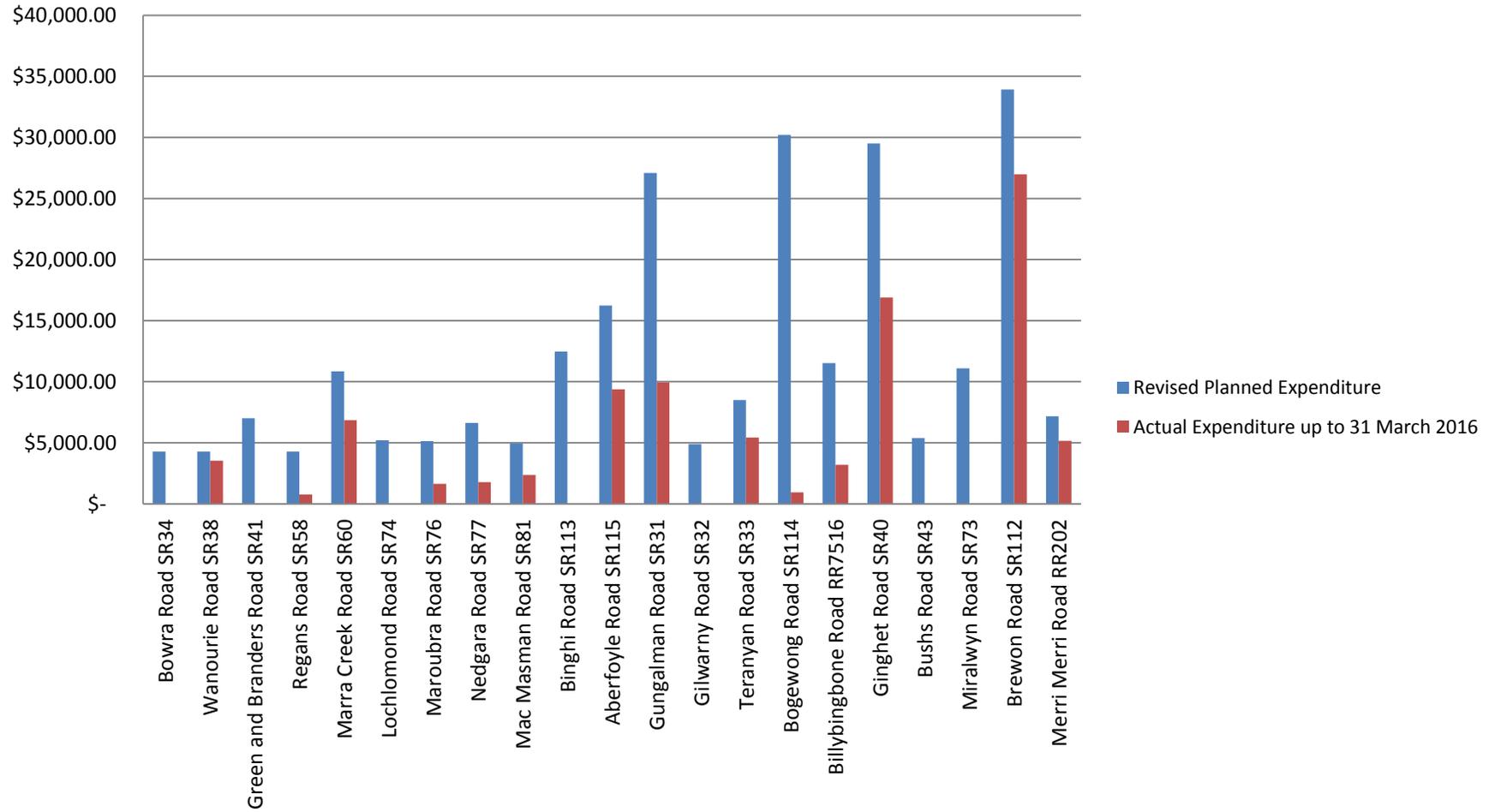
**Seconded:**

**Attachments:**

Maintenance works progress summary.

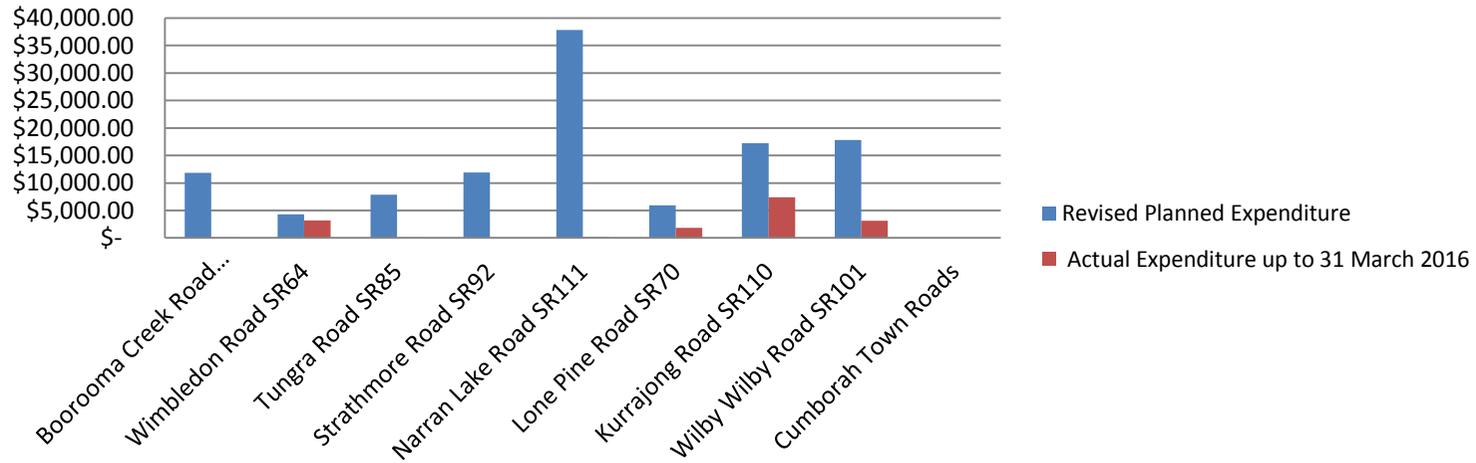
| Road Name                    | Total Length of Road | Planned Length  | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 March 2016 |
|------------------------------|----------------------|-----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 1</b>                |                      |                 |                             |                    |                  |                   |                 |                                        |
| Bowra Road SR34              | 3.95                 | 3.95            | \$ 4,278.00                 | 20/07/2015         | 20/07/2015       |                   |                 |                                        |
| Wanourie Road SR38           | 6.5                  | 3.8             | \$ 4,278.00                 | 21/07/2015         | 21/07/2015       | 22/02/2016        | 23/02/2016      | \$ 3,525.53                            |
| Green and Branders Road SR41 | 11.3                 | 6.7             | \$ 7,006.00                 | 22/07/2015         | 22/07/2015       |                   |                 |                                        |
| Regans Road SR58             | 3.2                  | 3.2             | \$ 4,278.00                 | 23/07/2015         | 23/07/2015       | 18/08/2015        | 19/08/2015      | \$ 752.63                              |
| Marra Creek Road SR60        | 17.5                 | 10.3            | \$ 10,850.00                | 27/07/2015         | 28/07/2015       | 8/09/2015         | 9/09/2015       | \$ 6,854.84                            |
| Lochlomond Road SR74         | 8.4                  | 5.0             | \$ 5,208.00                 | 29/07/2015         | 29/07/2015       |                   |                 |                                        |
| Maroubra Road SR76           | 8.3                  | 4.9             | \$ 5,146.00                 | 30/07/2015         | 30/07/2015       | 20/07/2015        | 19/08/2015      | \$ 1,634.73                            |
| Nedgara Road SR77            | 10.7                 | 6.3             | \$ 6,634.00                 | 31/07/2015         | 31/07/2015       | 1/08/2015         | 1/08/2015       | \$ 1,771.15                            |
| Mac Masman Road SR81         | 8                    | 4.7             | \$ 4,960.00                 | 3/08/2015          | 3/08/2015        | 17/08/2015        | 18/08/2015      | \$ 2,352.98                            |
| Binghi Road SR113            | 20.1                 | 11.9            | \$ 12,462.00                | 4/08/2015          | 5/08/2015        |                   |                 |                                        |
| Aberfoyle Road SR115         | 26.2                 | 15.5            | \$ 16,244.00                | 6/08/2015          | 11/08/2015       | 16/02/2016        | 2/03/2016       | \$ 8,621.58                            |
| Gungalman Road SR31          | 43.7                 | 25.8            | \$ 27,094.00                | 12/08/2015         | 18/08/2015       | 8/07/2015         | 29/07/2015      | \$ 9,944.58                            |
| Gilwarny Road SR32           | 7.9                  | 4.7             | \$ 4,898.00                 | 19/08/2015         | 19/08/2015       |                   |                 |                                        |
| Teranyan Road SR33           | 13.7                 | 8.1             | \$ 8,494.00                 | 7/07/2015          | 8/07/2015        | 23/03/2016        | 23/03/2016      | \$ 5,440.77                            |
| Bogewong Road SR114          | 48.7                 | 28.7            | \$ 30,194.00                | 20/08/2015         | 28/08/2015       | 3/03/2016         | 17/08/2015      | \$ 953.60                              |
| Billybingbone Road RR7516    | 18.67                | 11.0            | \$ 11,532.00                | 31/08/2015         | 1/09/2015        | 30/01/2016        | 1/02/2016       | \$ 3,201.35                            |
| Ginghet Road SR40            | 47.6                 | 28.1            | \$ 29,512.00                | 2/09/2015          | 10/09/2015       | 20/07/2015        | 06.08.2015      | \$ 16,890.57                           |
| Bushs Road SR43              | 8.7                  | 5.1             | \$ 5,394.00                 | 11/09/2015         | 11/09/2015       |                   |                 |                                        |
| Miralwyn Road SR73           | 17.9                 | 10.6            | \$ 11,098.00                | 14/09/2015         | 15/09/2015       |                   |                 |                                        |
| Brewon Road SR112            | 54.7                 | 32.3            | \$ 33,914.00                | 16/09/2015         | 24/09/2015       | 3/02/2016         | 11/02/2016      | \$26,972..48                           |
| Merri Merri Road RR202       | 6.57                 | 3.9             | \$ 7,166.00                 | 6/07/2015          | 6/07/2015        | 2/02/2016         | 2/02/2016       | \$ 5,167.46                            |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>234.3826</b> | <b>\$ 250,640.00</b>        |                    |                  |                   |                 | <b>\$ 68,065.36</b>                    |

# Zone 1



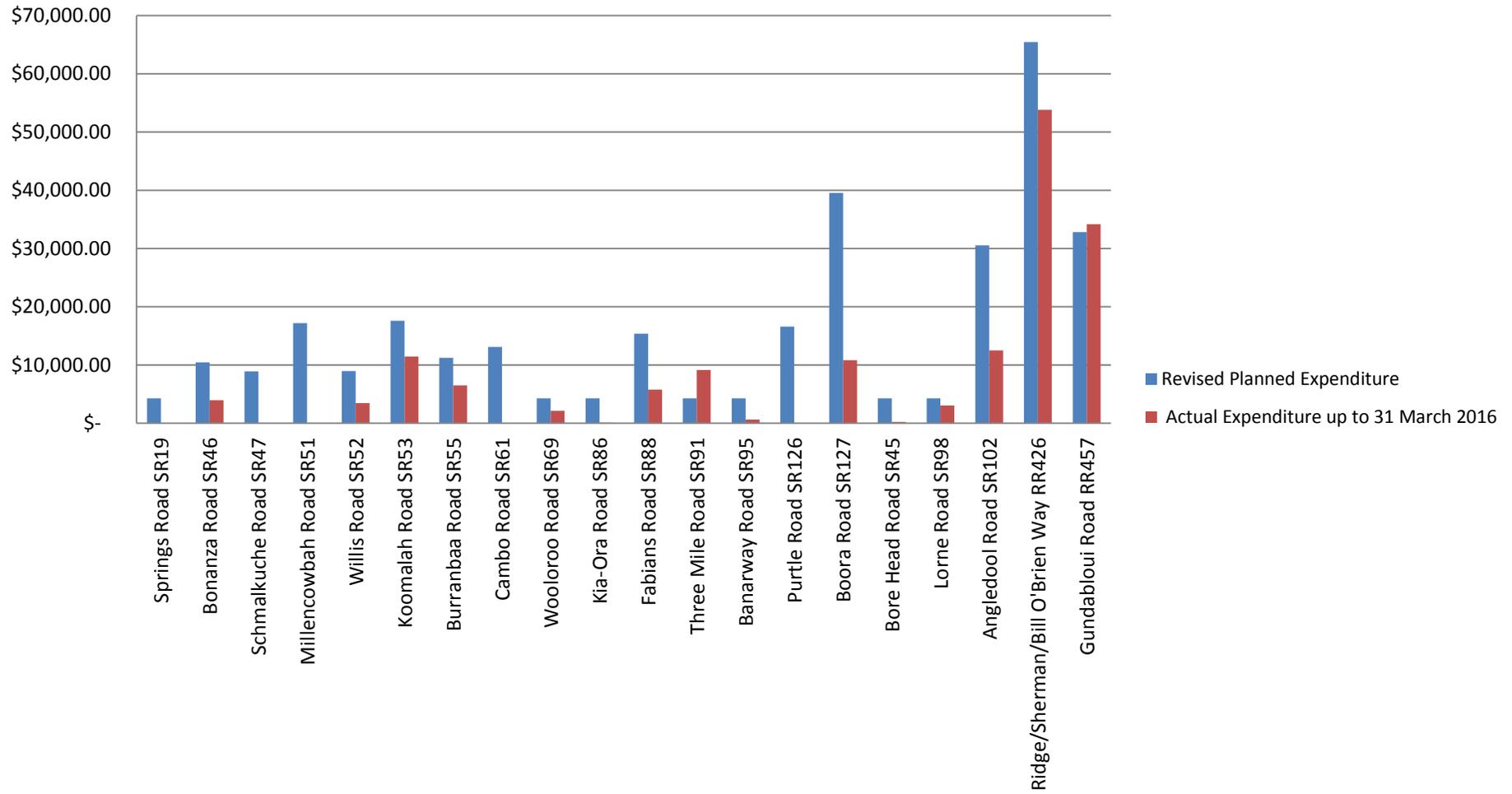
| Road Name                | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 March 2016 |
|--------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 2</b>            |                      |                |                             |                    |                  |                   |                 |                                        |
| Boorooma Creek Road SR48 | 19.1                 | 11.3           | \$ 11,842.00                | 25/09/2015         | 28/09/2015       |                   |                 | \$ 73.63                               |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 4,278.00                 | 29/09/2015         | 29/09/2015       | 12/02/2016        | 15/02/2016      | \$ 3,167.75                            |
| Tungra Road SR85         | 12.7                 | 7.5            | \$ 7,874.00                 | 30/09/2015         | 30/09/2015       |                   |                 | \$ 65.60                               |
| Strathmore Road SR92     | 19.2                 | 11.3           | \$ 11,904.00                | 1/10/2015          | 6/10/2015        |                   |                 |                                        |
| Narran Lake Road SR111   | 61                   | 36.0           | \$ 37,820.00                | 7/10/2015          | 15/10/2015       |                   |                 | \$ 146.20                              |
| Lone Pine Road SR70      | 9.6                  | 5.7            | \$ 5,952.00                 | 20/07/2015         | 20/07/2015       |                   |                 | \$1,841.59                             |
| Kurrajong Road SR110     | 27.8                 | 16.4           | \$ 17,236.00                | 21/07/2015         | 23/07/2015       |                   |                 | \$ 1,974.68                            |
| Wilby Wilby Road SR101   | 28.7                 | 16.9           | \$ 17,794.00                | 27/07/2015         | 29/07/2015       | 20/01/2016        | 22/01/2016      | \$ 3,133.23                            |
| Cumborah Town Roads      |                      |                | \$ -                        | 30/07/2015         | 30/07/2015       |                   |                 |                                        |
| <b>Subtotal Zone 2</b>   | <b>181.5</b>         | <b>108.479</b> | <b>\$ 114,700.00</b>        |                    |                  |                   |                 | <b>\$ 8,561.09</b>                     |

## Zone 2



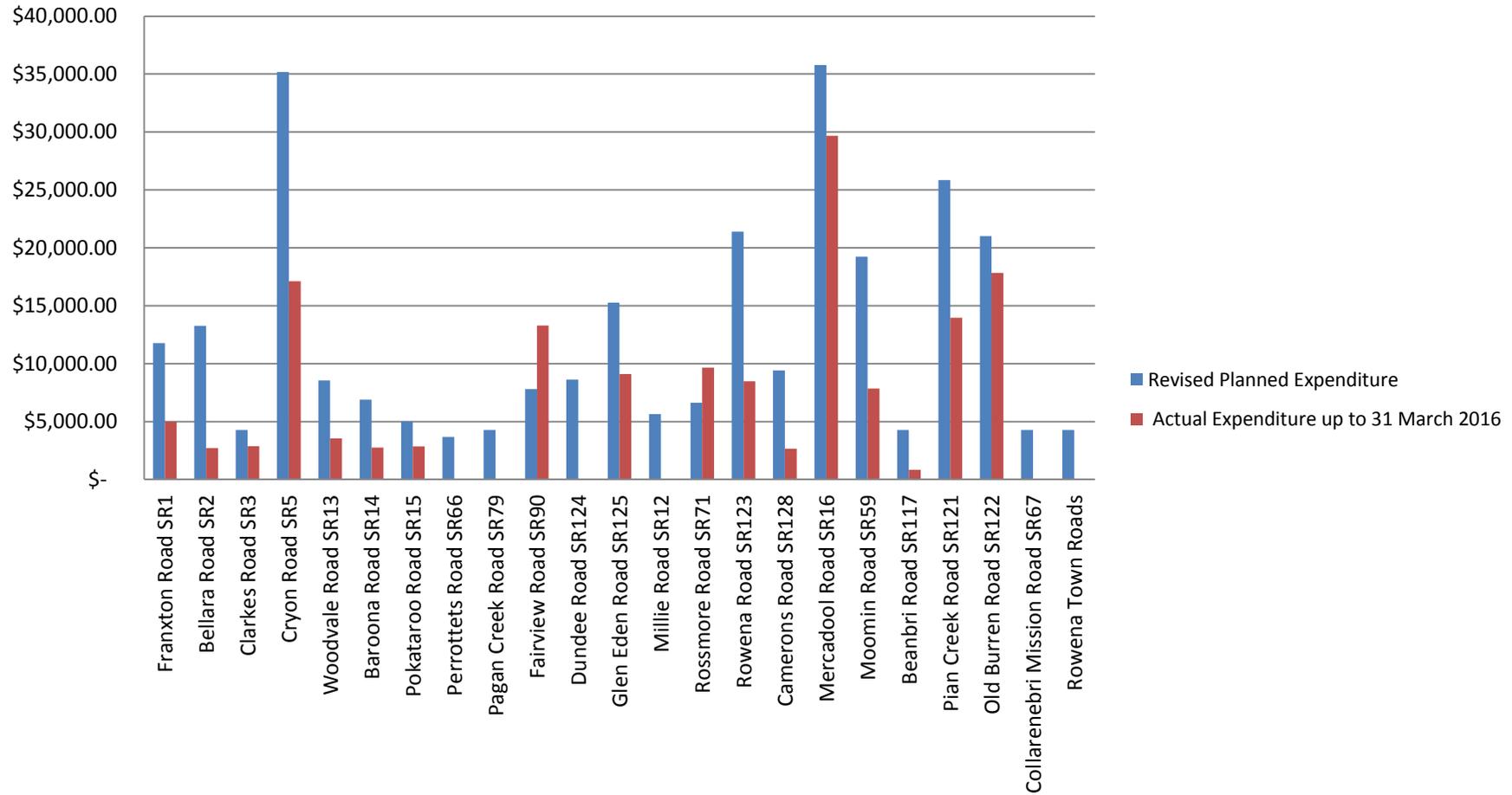
| Road Name                            | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 March 2016 |
|--------------------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 3</b>                        |                      |                |                             |                    |                  |                   |                 |                                        |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 4,278.00                 | 31/07/2015         | 31/07/2015       |                   |                 |                                        |
| Bonanza Road SR46                    | 16.9                 | 10.0           | \$ 10,478.00                | 3/08/2015          | 4/08/2015        | 10-Aug            | 12/08/2015      | \$ 3,960.00                            |
| Schmalkuche Road SR47                | 14.4                 | 8.5            | \$ 8,928.00                 | 5/08/2015          | 6/08/2015        |                   |                 |                                        |
| Millencowbah Road SR51               | 27.7                 | 16.3           | \$ 17,174.00                | 10/08/2015         | 12/08/2015       |                   |                 |                                        |
| Willis Road SR52                     | 14.5                 | 8.6            | \$ 8,990.00                 | 13/08/2015         | 14/08/2015       | 4/02/2016         | 5/02/2016       | \$ 3,450.00                            |
| Koomalah Road SR53                   | 28.4                 | 16.8           | \$ 17,608.00                | 17/08/2015         | 19/08/2015       | 14/03/2016        | 18/03/2016      | \$ 11,477.50                           |
| Burransbaa Road SR55                 | 18.1                 | 10.7           | \$ 11,222.00                | 20/08/2015         | 24/08/2015       |                   |                 | \$ 6,510.00                            |
| Cambo Road SR61                      | 21.1                 | 12.4           | \$ 13,082.00                | 25/08/2015         | 26/08/2015       |                   |                 |                                        |
| Woolaroo Road SR69                   | 1                    | 1.0            | \$ 4,278.00                 | 27/08/2015         | 27/08/2015       |                   |                 | 2,165.48                               |
| Kia-Ora Road SR86                    | 6.8                  | 4.0            | \$ 4,278.00                 | 28/08/2015         | 28/08/2015       |                   |                 | \$ 89.21                               |
| Fabians Road SR88                    | 24.8                 | 14.6           | \$ 15,376.00                | 31/08/2015         | 2/09/2015        | 9/11/2015         | 17/11/2015      | \$ 5,770.00                            |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 4,278.00                 | 3/09/2015          | 3/09/2015        |                   |                 | \$ 9,151.83                            |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 4,278.00                 | 7/09/2015          | 7/09/2015        | 11/08/2015        | 11/08/2015      | \$ 654.50                              |
| Purtle Road SR126                    | 26.8                 | 15.8           | \$ 16,616.00                | 8/09/2015          | 10/09/2015       |                   |                 |                                        |
| Boora Road SR127                     | 63.8                 | 37.6           | \$ 39,556.00                | 11/09/2015         | 23/09/2015       | 18/08/2015        | 28/08/2015      | \$ 10,850.00                           |
| Bore Head Road SR45                  | 5.1                  | 3.0            | \$ 4,278.00                 | 24/09/2015         | 24/09/2015       | 8/11/2015         | 9/11/2015       | \$ 232.44                              |
| Lorne Road SR98                      | 6.9                  | 4.1            | \$ 4,278.00                 | 25/09/2015         | 25/09/2015       | 25/09/2015        | 25/09/2015      | \$ 3,064.96                            |
| Angledool Road SR102                 | 49.3                 | 29.1           | \$ 30,566.00                | 28/09/2015         | 7/10/2015        | 14/01/2016        | 26/01/2016      | \$ 12,510.00                           |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 43.7           | \$ 65,450.00                | 8/10/2015          | 21/10/2015       | 14/01/2016        | 26/01/2016      | \$ 53,800.73                           |
| Gundabloui Road RR457                | 52.9                 | 31.2           | \$ 32,798.00                | 22/10/2015         | 29/10/2015       | 13/01/2013        | 6/02/2016       | \$ 34,174.38                           |
| <b>Subtotal Zone 3</b>               | <b>456.7</b>         | <b>271.544</b> | <b>\$ 317,790.00</b>        |                    |                  |                   |                 | <b>\$156,793.11</b>                    |

### Zone 3



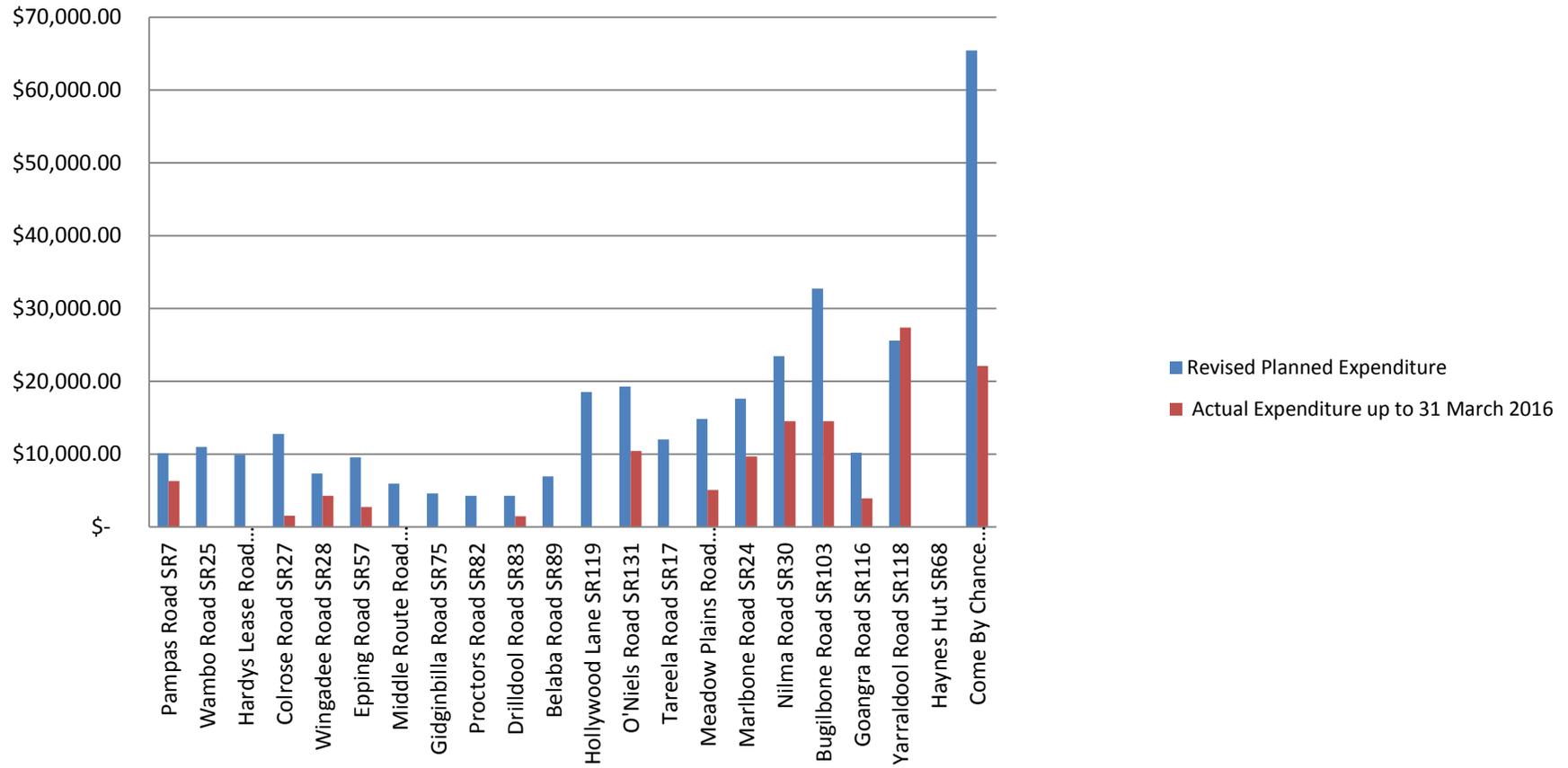
| Road Name                      | Total Length of Road | Planned Length  | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 March 2016 |
|--------------------------------|----------------------|-----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 4</b>                  |                      |                 |                             |                    |                  |                   |                 |                                        |
| Franxton Road SR1              | 19                   | 11.2            | \$ 11,780.00                | 2/11/2015          | 3/11/2015        | 12/02/2016        | 14/02/2016      | \$ 4,982.90                            |
| Bellara Road SR2               | 21.4                 | 12.6            | \$ 13,268.00                | 4/11/2015          | 6/11/2015        | 15/02/2016        | 16/02/2016      | \$ 2,707.11                            |
| Clarkes Road SR3               | 6                    | 3.5             | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 17/02/2016        | 18/02/2016      | \$ 2,871.27                            |
| Cryon Road SR5                 | 56.75                | 33.5            | \$ 35,185.00                | 10/11/2015         | 19/11/2015       | 2/02/2016         |                 | \$ 17,115.01                           |
| Woodvale Road SR13             | 8.96                 | 5.3             | \$ 8,556.00                 | 20/11/2015         | 20/11/2015       | 13/02/2016        | 23/02/2016      | \$ 3,534.30                            |
| Baroona Road SR14              | 11.1                 | 6.5             | \$ 6,882.00                 | 23/11/2015         | 23/11/2015       | 7/03/2016         | 9/03/2016       | \$ 2,748.90                            |
| Pokataroo Road SR15            | 8.1                  | 4.8             | \$ 5,022.00                 | 24/11/2015         | 24/11/2015       | 23.10.15          |                 | \$ 2,748.90                            |
| Perrottets Road SR66           | 5.9                  | 3.5             | \$ 3,658.00                 | 25/11/2015         | 25/11/2015       |                   |                 |                                        |
| Pagan Creek Road SR79          | 1.3                  | 1.3             | \$ 4,278.00                 | 26/11/2015         | 26/11/2015       |                   |                 |                                        |
| Fairview Road SR90             | 12.6                 | 7.4             | \$ 7,812.00                 | 30/11/2015         | 30/11/2015       | 29/02/2016        | 06/03/16        | \$ 4,200.00                            |
| Dundee Road SR124              | 13.9                 | 8.2             | \$ 8,618.00                 | 1/12/2015          | 2/12/2015        |                   |                 |                                        |
| Glen Eden Road SR125           | 24.6                 | 14.5            | \$ 15,252.00                | 3/12/2015          | 7/12/2015        | 5/08/2015         | 13/08/2015      | \$ 9,100.00                            |
| Millie Road SR12               | 9.1                  | 5.4             | \$ 5,642.00                 | 8/12/2015          | 8/12/2015        |                   |                 |                                        |
| Rossmore Road SR71             | 10.7                 | 6.3             | \$ 6,634.00                 | 9/12/2015          | 9/12/2015        | 23/02/2016        | 26/02/2016      | \$ 9,660.00                            |
| Rowena Road SR123              | 34.5                 | 20.4            | \$ 21,390.00                | 10/12/2015         | 16/12/2015       | 13/08/2015        | 31/08/2015      | \$ 8,470.00                            |
| Camerons Road SR128            | 15.2                 | 9.0             | \$ 9,424.00                 | 17/12/2015         | 18/12/2015       | 2/09/2015         | 3/09/2015       | \$ 2,660.00                            |
| Mercadool Road SR16            | 57.7                 | 34.0            | \$ 35,774.00                | 21/12/2015         | 11/01/2016       | 22/03/2016        | 23/03/2016      | \$ 29,660.12                           |
| Moomin Road SR59               | 31                   | 18.3            | \$ 19,220.00                | 12/01/2016         | 18/01/2016       | 9/03/2016         | 10/03/2016      | \$ 7,854.00                            |
| Beanbri Road SR117             | 4.9                  | 4.9             | \$ 4,278.00                 | 19/01/2016         | 19/01/2016       | 13/11/2015        | 13/11/2015      | \$ 817.32                              |
| Pian Creek Road SR121          | 41.7                 | 24.6            | \$ 25,854.00                | 20/01/2016         | 27/01/2016       | 25/02/2016        | 02/03/16        | \$ 13,963.27                           |
| Old Burren Road SR122          | 33.9                 | 20.0            | \$ 21,018.00                | 28/01/2016         | 3/02/2016        | 23/02/2016        | 4/03/2016       | \$ 17,843.14                           |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6             | \$ 4,278.00                 | 4/02/2016          | 4/02/2016        |                   |                 |                                        |
| Rowena Town Roads              |                      |                 | \$ 4,278.00                 | 5/02/2016          | 5/02/2016        |                   |                 |                                        |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>259.8449</b> | <b>\$ 282,379.00</b>        |                    |                  |                   |                 | <b>\$133,988.30</b>                    |

## Zone 4



| Road Name                  | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 March 2016 |
|----------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 5</b>              |                      |                |                             |                    |                  |                   |                 |                                        |
| Pampas Road SR7            | 16.3                 | 9.6            | \$ 10,106.00                | 19/10/2015         | 20/10/2015       | 6/03/2016         | 6/03/2016       | \$ 6,283.75                            |
| Wambo Road SR25            | 17.7                 | 10.4           | \$ 10,974.00                | 21/10/2015         | 22/10/2015       |                   |                 |                                        |
| Hardys Lease Road SR26     | 16                   | 9.4            | \$ 9,920.00                 | 23/10/2015         | 26/10/2015       |                   |                 |                                        |
| Colrose Road SR27          | 20.6                 | 12.2           | \$ 12,772.00                | 27/10/2015         | 28/10/2015       | 16.09.15          | 16.09.15        | \$ 1,522.50                            |
| Wingadee Road SR28         | 11.8                 | 7.0            | \$ 7,316.00                 | 29/10/2015         | 29/10/2015       | 08.09.15          | 11.09.15        | \$ 4,277.50                            |
| Epping Road SR57           | 15.4                 | 9.1            | \$ 9,548.00                 | 2/11/2015          | 3/11/2015        | 16/02/2016        | 16/02/2016      | \$ 2,707.50                            |
| Middle Route Road SR72     | 9.6                  | 5.7            | \$ 5,952.00                 | 4/11/2015          | 4/11/2015        |                   |                 |                                        |
| Gidginbilla Road SR75      | 7.4                  | 4.4            | \$ 4,588.00                 | 5/11/2015          | 5/11/2015        |                   |                 |                                        |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 4,278.00                 | 6/11/2015          | 6/11/2015        |                   |                 |                                        |
| Drilldool Road SR83        | 5.1                  | 3.0            | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 16/11/2015        | 16/11/2015      | \$ 1,470.00                            |
| Belaba Road SR89           | 11.2                 | 6.6            | \$ 6,944.00                 | 10/11/2015         | 10/11/2015       |                   |                 |                                        |
| Hollywood Lane SR119       | 29.9                 | 17.6           | \$ 18,538.00                | 11/11/2015         | 17/11/2015       |                   |                 |                                        |
| O'Niels Road SR131         | 31.1                 | 18.3           | \$ 19,282.00                | 18/11/2015         | 23/11/2015       | 11/02/2016        | 15/02/2016      | \$ 10,407.50                           |
| Tareela Road SR17          | 19.4                 | 11.4           | \$ 12,028.00                | 14/07/2015         | 15/07/2015       | 14/07/2015        | 21/07/2015      | \$5838..02                             |
| Meadow Plains Road SR21    | 23.9                 | 14.1           | \$ 14,818.00                | 24/11/2015         | 26/11/2015       | 17/11/2015        |                 | \$ 5,049.50                            |
| Marlbone Road SR24         | 28.4                 | 16.8           | \$ 17,608.00                | 30/11/2015         | 2/12/2015        | 11/11/2015        | 12/11/2015      | \$ 9,660.00                            |
| Nilma Road SR30            | 37.8                 | 22.3           | \$ 23,436.00                | 3/12/2015          | 8/12/2015        | 18/01/2016        | 27/02/2016      | \$ 14,515.00                           |
| Bugilbone Road SR103       | 28.7                 | 16.9           | \$ 32,725.00                | 9/12/2015          | 14/12/2015       | 13/01/2016        | 17/01/2016      | \$ 14,498.64                           |
| Goangra Road SR116         | 16.4                 | 9.7            | \$ 10,168.00                | 15/12/2015         | 16/12/2015       |                   |                 | \$ 3,915.00                            |
| Yarraldool Road SR118      | 41.3                 | 24.4           | \$ 25,606.00                | 17/12/2015         | 5/01/2016        | 24/02/2016        | 7/03/2016       | \$ 27,365.64                           |
| Haynes Hut SR68            | 4.5                  | 2.7            |                             |                    |                  |                   |                 |                                        |
| Come By Chance Road RR7716 | 69.7                 | 41.1           | \$ 65,450.00                | 7/07/2015          | 16/07/2015       | 23/01/2016        | 23/01/2016      | \$ 22,082.84                           |
| <b>Subtotal Zone 5</b>     | <b>466.6</b>         | <b>277.098</b> | <b>\$ 326,335.00</b>        |                    |                  |                   |                 | <b>\$123,554.12</b>                    |

## Zone 5



**SUMMARY**

| <b>Zones</b>    | <b>Total Length of Road (km)</b> | <b>Revised Planned Expenditure (\$)</b> | <b>Planned Length (Km)</b> | <b>Actual Expenditure up to 31 March 2016 (\$)</b> |
|-----------------|----------------------------------|-----------------------------------------|----------------------------|----------------------------------------------------|
| Subtotal Zone 1 | 392.29                           | \$ 250,640.00                           | 234.38                     | \$ 94,833.48                                       |
| Subtotal Zone 2 | 181.5                            | \$ 114,700.00                           | 108.48                     | \$ 15,823.96                                       |
| Subtotal Zone 3 | 456.7                            | \$ 317,790.00                           | 271.54                     | \$157,861.03                                       |
| Subtotal Zone 4 | 432.91                           | \$ 282,379.00                           | 259.84                     | \$150,145.34                                       |
| Subtotal Zone 5 | 466.6                            | \$ 326,335.00                           | 277.10                     | \$123,755.37                                       |
| <b>Total</b>    | <b>1930</b>                      | <b>\$ 1,291,844.00</b>                  | <b>1151.35</b>             | <b>\$542,419.18</b>                                |

### 14.4.3 MONTHLY ENGINEERING/TECHNICAL SERVICES PROGRESS REPORT - MARCH 2016

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Prafulla K.C. – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 00/00/00

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**Summary:**

The purpose of this report is to update Council with regards to Engineering Services works progress up to the 31st March 2016.

**Background:**

A budget of \$25.15 Million including RMCC work has been allocated to the Engineering/Technical Services for capital & maintenance works, fleet management and engineering administration for 2015/2016.

**Current Position:**

The status of work progress is as follows:

| In Progress                        | Completed                          |
|------------------------------------|------------------------------------|
| Pilliga Burren Junction Road       | Merrywinebone Road                 |
| Dewhurst/Fox St Culvert            | Gingie Village Road                |
| Namoi Street                       | Merrywinebone Road (Near Mayleigh) |
| Cedar Street (Peel-Duff)           | Maitland Street                    |
| Houlahan St (Alma-Slacksmith)      | Lane ways in Collarenebri          |
| Waterloo St (Balaclava-Sebastopol) | Mission Road                       |
| Gundabluoi Road                    | Pitt Street                        |
|                                    | Castlereagh Highway North          |
|                                    | Namoi Village Road                 |
|                                    | Opal Street                        |
|                                    | Onyx Street                        |
|                                    | Castlereagh Highway South          |
|                                    | Bellara Lane                       |
|                                    | Cedar St (Pitt-Fox)                |
|                                    | Euroka St (Pitt-Fox)               |
|                                    | Wee Waa St (Namoi-Pitt)            |
|                                    | Waterloo St (Alma-Slacksmith)      |
|                                    | Thomas Street                      |

**Relevant Reference Documents/Policies:**

2015/16 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. Procurement and Tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire and Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at the 31st March 2016, \$10,394,247 has been spent from a total amount of \$25,150,161 allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$5,601,298.

See attachment for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Engineering/Technical Services Progress Report from Acting Director - Engineering/Technical Services – March 2016**

**Recommendation:**

That Council receive and note the Engineering/Technical Services monthly works progress report for March 2016.

**Moved:**

**Seconded:**

**Attachment:**

2015/2016 Budget vs Expenditure spread sheet up the 31 March 2016

**The Engineering Services 2015/2016 allocated budget is as follows:**

| <b>Ledger Item</b>                     | <b>Actuals, Committed and On Cost up to 31<sup>st</sup> March 2016</b> | <b>Budget</b>          | <b>% Budget</b> |
|----------------------------------------|------------------------------------------------------------------------|------------------------|-----------------|
| Engineering Administration             | \$358,740.00                                                           | \$704,684.00           | 51              |
| Depot Operation                        | \$42,358.00                                                            | \$41,000.00            | 103             |
| Emergency Services (RFS*SES)           | \$229,271.00                                                           | \$340,000.00           | 67              |
| Emergency Services                     | \$58619.00                                                             | \$65,000.00            | 90              |
| Fleet Operations & Workshop            | \$1,312,746.00                                                         | \$3,610,000.00         | 36              |
| Regional Road Flood Damage             | 0                                                                      | \$30,000.00            | 0               |
| Urban Road Operation                   | \$2,283.00                                                             | \$311,140.00           | 1               |
| Local Roads Operations                 | \$111,674.00                                                           | \$909,002.00           | 12              |
| Local Roads Maintenance                | \$582,330.00                                                           | \$1,696,554.00         | 34              |
| Regional Roads Operations              | \$54,219.00                                                            | \$710,172.00           | 7               |
| Regional Roads Maintenance             | \$676,031.00                                                           | \$1,261,255.00         | 54              |
| RMCC                                   | \$3,353,180.00                                                         | \$4,890,000.00         | 69              |
| Private Works                          | \$317,122.00                                                           | \$234,000.00           | 135             |
| Walgett Depot Renewal and Improvements | 886                                                                    | \$2,587,192.00         | 0               |
| Fleet Renewal and Improvements         | \$1,615,638.00                                                         | \$2,492,376.00         | 66              |
| Local Roads Renewal                    | \$850,837.00                                                           | \$2,302,030.00         | 37              |
| Gundabluoi Road                        | \$273,185.00                                                           | \$145,000.00           | 188             |
| R2R Local / Urban Roads                | \$828,313.00                                                           | \$2,820,756.00         | 29              |
| <b>Total</b>                           | <b>\$10,394,247.00</b>                                                 | <b>\$25,150,161.00</b> | <b>41</b>       |

## **15. QUESTIONS FOR THE NEXT MEETING**