



# WALGETT SHIRE COUNCIL

## AGENDA

19 JUNE 2007

*Stephen McLean*  
*General Manager*



15 June 2007

Administrator  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

**NOTICE IS HEREBY GIVEN** that the Ordinary Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers on Tuesday, 19 June 2007, commencing at 10.00am.**

## **AGENDA**

### **PUBLIC FORUM PRESENTATIONS**

*(limited to five minute presentations, and must relate to items listed within the Business Paper, with two speakers, speaking for the item and two speakers, speaking against the item to be considered)*

### **WELCOME TO VISITORS**

*(recognising the original Aboriginal caretakers of the lands covered by the Shire)*

### **CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD 15 MAY 2007**

#### **1. SECRETARY – RESERVE TRUST MANAGEMENT’S REPORT**

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#### **2. ADMINISTRATOR’S REPORT**

No Reports Submitted

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## SHIRE OF WALGETT – AGENDA

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<b>SECRETARY RESERVE TRUST, MANAGEMENT COMMITTEE REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 1

**Subject:** Acceptance of Reserve Trust Minutes

**Author:** Kaye Stone – Secretary of the Reserve Trust

**File No:** 280/01/00/00

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**Summary:**

This report recommends that Council accepts all the recommendations of the reserve trust meetings held 15 May and 19 June 2007.

**Comments (including issues and background):**

Council as the appointed reserve trust manager has certain responsibilities in its role as manager they include;

- Develop and implement Plans of Management in accordance with the *Local Government Act 1993* and *Crown Lands Act 1989*
- Making regulatory decisions eg; use of the reserve, hours of entry, fees and charges etc
- Adopting Codes of Conduct
- Financial record keeping
- Counter-signing of development application and grants
- Holding Reserve Trust meetings as required

Reserve Trust Management Meetings are held prior to the Council meeting on the 3<sup>rd</sup> Tuesday of the Month. Members of the public are welcome to attend and can obtain an agenda on the relevant reserve by contacting Council.

**Relevant Reference Documents:**

- Reserve Trust Minutes

**Stakeholders:**

- Walgett Shire Council
- Reserve Trust Management Committees
- Department of Natural Resources
- Department of Lands

**Financial Implications:**

There may be costs associated with resolutions of the Reserve Trust meetings. These will be stated in the relevant Reserve Trust Minutes.

**Recommendations:**

- 1. That Council endorse the resolutions of the Reserve Trust meetings held 15 May and 19 June 2007.**
- 2. That Council takes action to implement the resolutions of the Reserve Trusts.**

<b>ADMINISTRATOR'S REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:**

**Subject:**

**Author:**

**File No:**

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No Reports Submitted

<b>GENERAL MANAGER'S REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 2  
**Subject:** Council Meeting Dates 2007 - 2008  
**Author:** Stephen McLean – General Manager  
**File No:** 013/06/01/44

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**Summary:**

This report proposes dates for regular Council Meetings until 30 June 2008, for adoption.

**Comments (including issues and background):**

The proposed regular Council meeting dates through until June 2008 are set below. It is proposed to continue the scheduled dates as the third (3<sup>rd</sup>) Tuesday of each calendar month excepting January, which has been traditionally left without a meeting due to holidays and limited business being carried through this period.

The following dates are proposed until July 2008.

Month	Day	Date	Location
July 2007	Tuesday	17 <sup>th</sup>	Lightning Ridge
August 2007	Tuesday	21 <sup>st</sup>	Collarenebri
September 2007	Tuesday	18 <sup>th</sup>	Walgett
October 2007	Tuesday	16 <sup>th</sup>	Carinda
November 2007	Tuesday	20 <sup>th</sup>	Burren Junction
December 2007	Tuesday	18 <sup>th</sup>	Walgett
January 2008	No Meeting		
February 2008	Tuesday	19 <sup>th</sup>	Walgett
March 2008	Tuesday	18 <sup>th</sup>	Lightning Ridge
April 2008	Tuesday	15 <sup>th</sup>	Collarenebri
May 2008	Tuesday	20 <sup>th</sup>	Rowena
June 2008	Tuesday	17 <sup>th</sup>	Walgett

**Relevant Reference Documents:**

- Local Government Act 1993.

**Stakeholders:**

- Residents and Council of Walgett Shire

**SHIRE OF WALGETT – AGENDA**

**Financial Implications:**

Nil

**Recommendation:**

**That Council's scheduled meeting dates be set as listed below for the period July 2007 until June 2008.**

<b>Month</b>	<b>Day</b>	<b>Date</b>	<b>Location</b>
<b>July 2007</b>	<b>Tuesday</b>	<b>17<sup>th</sup></b>	<b>Lightning Ridge</b>
<b>August 2007</b>	<b>Tuesday</b>	<b>21<sup>st</sup></b>	<b>Collarenebri</b>
<b>September 2007</b>	<b>Tuesday</b>	<b>18<sup>th</sup></b>	<b>Walgett</b>
<b>October 2007</b>	<b>Tuesday</b>	<b>16<sup>th</sup></b>	<b>Carinda</b>
<b>November 2007</b>	<b>Tuesday</b>	<b>20<sup>th</sup></b>	<b>Burren Junction</b>
<b>December 2007</b>	<b>Tuesday</b>	<b>18<sup>th</sup></b>	<b>Walgett</b>
<b>January 2008</b>	<b>No Meeting</b>		
<b>February 2008</b>	<b>Tuesday</b>	<b>19<sup>th</sup></b>	<b>Walgett</b>
<b>March 2008</b>	<b>Tuesday</b>	<b>18<sup>th</sup></b>	<b>Lightning Ridge</b>
<b>April 2008</b>	<b>Tuesday</b>	<b>15<sup>th</sup></b>	<b>Collarenebri</b>
<b>May 2008</b>	<b>Tuesday</b>	<b>20<sup>th</sup></b>	<b>Rowena</b>
<b>June 2008</b>	<b>Tuesday</b>	<b>17<sup>th</sup></b>	<b>Walgett</b>

<b>GENERAL MANAGER'S REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 3  
**Subject:** Code of Meeting Practice  
**Author:** Stephen McLean – General Manager  
**File No:** 145/02/04/00

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**Summary:**

The Code of Meeting Practice for Council has been reviewed to ensure its consistency with the Local Government Act 1993 and the Local Government (General) Regulation 2005 and Department of Local Government, Practice Note 16 (Meetings practice note).

**Comments (including issues and background):**

The review of the document has seen changes made in order to comply with the changes included in the (General) Regulation 2005, being numbering references within the document, and clarification of points highlighted with the Meetings practice note.

The proposed order of business, or ability for the public to address matters that appear in the Council meeting business paper are not changed.

**Relevant Reference Documents:**

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Department of Local Government, Practice Note 16 (Meetings practice note)
- Walgett Shire Council Code of Meeting Practice (available separately)

**Stakeholders:**

- Walgett Shire Council
- Walgett Shire Community
- NSW Department of Local Government

**Financial Implications:**

Nil

**Recommendation:**

**That Council adopt the proposed Code of Meeting Practice as supplied separately in draft format.**

<b>GENERAL MANAGER'S REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 4  
**Subject:** Rural Fire Service Zoning  
**Author:** Stephen McLean – General Manager  
**File No:** 165/01/00/00

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**Summary:**

This report recommends that Council agree to “Zone” the NSW Rural Fire Service North West Team. A draft Zoning Agreement has been circulated to the Shires involved and is provided under separate cover for Council’s information.

**Comments (including issues and background):**

Council staff has had ongoing meetings with the NSW Rural Fire Service Team Manager – North West, Mr Mark Ryan with regard to the possible “zoning” of the current North West Team.

A simple explanation of the difference between a Team and a Zone is:

A Team involves the sharing of Rural Fire Service staff across all Shires, whereas a Zone allows the sharing of all resources across those Shires involved.

Consultation by the NSW RFS throughout the current Team area of Walgett, Coonamble, Warren and Bogan Shires at Brigade Captains meetings has seen support by the volunteers for the creation of a Zone across the Walgett, Coonamble and Warren areas. Bogan volunteers have chosen to remain in a Team arrangement.

The current situation of a Team requires the RFS staff to complete separate Budgets and Service Level Agreements for each Shire and for the Management Team at Coonamble. Agreeing to a Zone would simplify this to one set documents across the Zone. This may give potential reductions in recurrent costs across the Zone.

It is proposed that the costs of funding the Zone would be apportioned across the Shires on the basis that Bogan Shire (in its Team capacity) contribute 25% of Zone office, fire control centre operating costs, staff salaries and overheads and brigade operating costs including maintenance and repairs and fuel. The remaining 75% of costs will be apportioned across the other three Shires on a Pro Rata percentage based on land areas of the three Shires. Councils ongoing contribution to the Zone will only be adjusted by an annual CPI change.

**Relevant Reference Documents:**

- North West Zone RFS Zoning Agreement – DRAFT (provided under separate cover)

**Stakeholders:**

- Walgett Shire Council
- Warren Shire Council
- Coonamble Shire Council
- NSW Rural Fire Service – North West Team

**Financial Implications:**

Council's direct contribution will increase by 8% in the first year, which is within the budgeted amount for the 2007/2008 draft management plan. This would be partially offset by the transfer of all responsibility for accounting being transferred to the Zone and Coonamble Shire Council as the host.

**Recommendations:**

**That Council:**

1. **Enter into a New South Wales Rural Fire Service Zone with Warren and Coonamble Shire Councils.**
2. **Authorise the General Manager and Administrator to sign the North West Zone RFS Zoning Agreement under seal.**

<b>GENERAL MANAGER'S REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 5

**Subject:** Recruitment and Retention Applications

**Author:** Stephen McLean – General Manager

**File No:**

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**Summary:**

This report is to inform Council on applications made for review of employee salaries as allowed by Councils Recruitment and Retention Policy.

**Comments (including issues and background):**

As Council is aware the Labour Market Premium policy that has been endorsed, allow Council senior management a mechanism for adjusting the salary component of a position based on market forces.

To date, two (2) applications has been received and approved and a further five (5) applications have been lodged and have been assessed by the senior management team. These applications will be determined prior to the final pay period for the 2006/2007 financial year.

Although this policy was designed to allow the retention and recruitment of skilled staff that are in short supply across the Local Government Industry, it has highlighted the need for Council review its entire salary system to:

- Prepare for possible changes that will be brought on by Work Choices legislation.
- Recent inability to attract skilled and experienced people to area.
- Discrepancies identified during annual staff appraisals, flowing through from grade and skills

Council needs to be informed that management is seeking a suitably qualified and experienced independent organisation to carry out a complete review of the current salary system.

**Relevant Reference Documents:**

- Labour Market Premium policy document

**Stakeholders:**

- Walgett Shire Council

## **SHIRE OF WALGETT – AGENDA**

### **Financial Implications:**

It is expected that a review as suggested would cost the Council in the vicinity of \$50,000.00.

### **Recommendations:**

- 1. That Council note the application dealt with under the “Labour Market Premium” policy.**
- 2. That \$50,000.00 be considered in the 2007/2008 management plan for a review of the current salary system.**

**MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING  
19 JUNE 2007**

**Item No:** 6

**Subject:** Walgett Pre School Long Day Care Centre – Repayment of Loan

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 021/01/01/00

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**Summary:**

On Wednesday 16 May 2007 Walgett Pre School Long Day Care Centre (WPLDCC) fully repaid the two year interest free loan from Walgett Shire Council of \$350,000.

In addition, WPLDCC has requested that Council contribute \$1,575.00 towards the Centres legal costs to prepare the lease between WPLDCC and Walgett Shire.

**Comments (including issues and background):**

On the 20 October 2005 the following resolution was adopted:

**281/05 – Long Day Care Centre – Lot 20, Section 41, DP 759036  
File 021/01/01/00**

**RESOLUTION:-**

*It was resolved on the Motion of the Administrator that:-*

1. *The Walgett Shire Council agree to advance to the Walgett CWA Early Childhood Centre Incorporated by way of loan an amount of up to \$250,000.00 to provide matching funds if the Associations application for a Capital Grant is successful.*
2. *The terms of the loan be that it is interest free for the first two years and that no repayments be required until the third year of the loan.*
3. *A letter be issued to the Walgett CWA Early Childhood Centre Incorporated setting out the terms of this Resolution and authorising the Association to submit this letter as part of its application for a Capital Funding Grant.*

*Carried.*

## SHIRE OF WALGETT – AGENDA

On the 21 November 2006 the following resolution was adopted:

### **306/06 – Walgett Pre-School and Long Day Care Centre Inc.**

#### **RESOLUTION:**

*It was resolved on the Motion of the Administrator that:*

1. *That the Walgett Pre-School and Long Day Care Centre Incorporated be encouraged and supported by Walgett Shire Council in seeking funding opportunities.*
2. *That Council approve an additional loan amount of up to \$100,000.00 (\$350,000 in total) to the Walgett Pre-School and Long Day Care Centre Incorporated in the instance that all funding opportunities are exhausted.*
3. *The terms of the loan are that it is interest free for the first two years and that no repayments be required until the third year of the loan.*

*Carried.*

The first instalment of \$250,000 was paid to Walgett Pre School and Long Day Care Centre on 14 December 2006. The second instalment of \$100,000 was paid on 23 January 2007. The repayment of \$350,000 has been made before the two year interest free period ended so no interest was payable.

Council received a letter from WPLDCC on 26 May 2007 requesting payment of \$1,575 for legal costs for the preparation of the lease between Walgett Shire and WPLDCC. This request should be considered in conjunction with their ability to repay the interest free loan in such a short period.

#### **Relevant Reference Documents:**

- Minute 281/05 – Long Day Care Centre – Lot 20, Section 41, DP 759036
- Minute 306/06 – Walgett Pre School and Long Day Care Centre Inc

#### **Stakeholders:**

- Walgett Pre School Long Day Care Centre
- Walgett Shire Council

#### **Financial Implications:**

- \$350,000 received from Walgett Pre School Long Day Care Centre. Nil interest payable.
- An amount of \$1,575.00 be paid to WPLDCC payable from Expenditure Corporate Services – Legal Expenses.

**Recommendations:**

- 1. That Council note that the two year interest free loan of \$350,000 to Walgett Pre School Long Day Care Centre has been paid in full on 16 May 2007.**
- 2. That Council note that the loan to Walgett Pre School Long Day Care Centre was repaid before the interest free period of two years expired.**
- 3. That Council contribute \$1,575.00 towards the legal costs payable by Walgett Pre School Long Day Care for the preparation of the Lease between Walgett Shire Council and Walgett Pre School Long Day Care.**
- 4. That Council commend all parties involved in the project for their dedication to the establishment of a day care centre in Walgett.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 7

**Subject:** Lightning Ridge and Walgett and Districts Tourism Brochure

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 180/08/00/00

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**Summary:**

This report recommends Council's approval for a financial contribution to be made for the printing and distribution of the Lightning Ridge and Walgett District Tourism Brochures.

**Comments (including issues and background):**

Council has received correspondence from the Lightning Ridge Tourist Association requesting financial assistance in the amount of \$23,000.00 towards the printing and distribution of 50,000 copies of the Lightning Ridge and Walgett District Tourism Brochures.

There is currently a low supply of the Tourism Brochures in both the Walgett and Lightning Ridge Visitor Information Centres that is also preventing distribution to the neighbouring Visitor Information Centres.

The Lightning Ridge Visitor Information Centre have in the past been responsible for the distribution of the brochures and incurring significant costs associated with this project and funded from profits made within their own Centre.

It is currently at the height of the tourism season and therefore the low supply of brochures is not assisting nor reflecting well on the Walgett Shire as a tourism destination.

**Relevant Reference Documents:**

- Correspondence received from Lightning Ridge Tourist Association
- Walgett Shire Council's Budget

**Stakeholders:**

- Lightning Ridge Tourist Association
- Walgett and Districts Tourist Association
- Walgett Shire Council
- Visitors to Walgett Shire

## SHIRE OF WALGETT – AGENDA

### **Financial Implications:**

That \$23,000.00 be paid to Lightning Ridge Tourist Association for the printing of Walgett Shire Brochures.

### **Recommendation:**

**That Council reallocate \$23,000.00 from *Expenditure Tourism – Economic Development* to *Expenditure Tourism – Advertising / Publications* for the printing and distribution of 50,000 Lightning Ridge and Walgett District Tourism Brochures.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 8

**Subject:** Family Day Care Office

**Author:** Anna Fullarton – Family Day Care Coordinator

**File No:** 021/01/01/00

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**Summary:**

Family Day Care (FDC) provides quality child care for children up to 12 years in the homes of professional child care individuals in a family environment. Walgett Shire FDC services the greater community including Lightning Ridge, Collarenebri, Burren Junction and surrounding areas.

FDC offers flexible hours including overnight care, a supervised and stimulating environment with excellent staff to child ratio and gives eligible families the chance to claim assistance through Child Care Benefit (CCB).

**Comments (including issues and background):**

Walgett Shire FDC has been operating for many years now and has always had difficulties attracting employees to care for children. There have been constant issues with carer recruitment due to the implications of costs involved in starting up the business. Houses often need to undergo drastic changes to comply with the Children's Services Regulations and Department of Community Services (DOCS). Many prospective carers are discouraged due to the financial strain this may put on their own families to start up this business.

The impact of the new Long Day Care Centre opening in Walgett in February 2007 had the expected effects of losing carers and children. With recent news that the LDC centre is at full capacity, we have seen the need for FDC rise again. We have 2 new registered carers and a new carer enquiry. We have had many children enrol to be on the waiting list for positions available should they arise.

We are now receiving 4-5 calls per week for parents seeking casual positions for their children.

A recent review by Department of Community Services has seen the closure of un-registered carers in Lightning Ridge. This has caused many complications for families who were using this type of illegal care. We have encouraged these carers to join FDC, but most have declined.

Department of Community Services has offered to talk with members of the community in an open forum on registering as a child carer and using quality childcare. This was held on the 4 June 2007.

## **SHIRE OF WALGETT – AGENDA**

The other issue we are facing at present is that of In-Venue care. The national FDC body has recently released a media document offering rural and remote areas the chance to have carers care for children in a premises other than their home. This is already present in Victoria, but our own state is preventing this occurring due to DOCS regulations. DOCS believe this type of care will not comply with the State Regulations and are discouraging this care.

The Walgett scheme is due for National Accreditation in July, which is a system to ensure we are providing a quality child care service to our community. Our self study report is due at the end of July where we have to submit a written report on how we think our scheme is performing. In the following 3 months, we have a visit from a validator to view the evidence folders and necessary documents to substantiate our initial report. The validator will also visit the carer's homes and watch their working practices and how they interact with the children.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

- Walgett Shire Council
- Walgett Shire Family Day Care coordination staff
- Family Day Care employees / carers, parents, children
- Walgett Shire community

### **Financial Implications:**

Nil

### **Recommendation:**

**That Council continue to support Family Day Care in operating and recruiting carers as this is a valuable service provided to the community and much needed in the surrounding areas where no child care options are available.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 9

**Subject:** Investment Policy

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 180/02/01/00

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**Summary:**

As a part of Councils overall financial plan it must develop and maintain an investment policy. This policy must be reviewed at least once a year.

**Comments (including issues and background):**

Walgett Shire Council must comply with the Ministerial Investment Order, section 625 of the Local Government Act and Local Government Regulation 2005 when investing funds. In order to comply it is necessary to maintain and review Councils investment policy at least once a year.

The policy presented has also been amended to reflect changes recommended by Council Auditors in an Audit Management Letter dated 30 April 2007.

Between July 2006 and May 2007 Council has invested at any one time between \$9,500,000 and \$11,950,000 with various institutions and/or third parties. Council maintains a conservative approach towards its investment practices in order to maintain and preserve its investment capital.

**Relevant Reference Documents:**

- DLG Circular to Councils 06-70
- DLG Circular to Councils 05-53
- Investment Order (of the Minister) dated 15 July 2005
- NSW Local Government Investments Best Practice Guide
- Spencer Steer Audit Management Letter dated 30 April 2007

**Stakeholders:**

- Walgett shire Council

**Financial Implications:**

Nil

**Recommendation:**

**That Council's Investment Policy as attached to this report be adopted and reviewed in June 2008.**

## INVESTMENT POLICY



### 1.1 Policy Statement

Walgett Shire Council is committed to openness and transparency in its financial management practices and sets out to ensure that the Council's funds are secure when investing surplus funds by adopting appropriate credit and duration limits and to maximise earnings subject to those limits. Walgett Shire Council is committed to the preservation of capital rather than rate of return.

### 1.2 Authority for Investment

All investments are to be made in accordance with:

- Local Government Act 1993 – Section 625
- Local Government Act 1993 – Investment Order (of the Minister) dated 15<sup>th</sup> July 2005.
- Local Government (Financial Management) Regulation 2005 – Clause 16

### 1.3 Delegation of Authority

The General Manager has the authority to invest surplus funds and may delegate this function to the Director of Corporate Services and/or Council Accountant. All investments must be signed by two (2) signatories. The following officers have the authority to sign investments:

1. General Manager
2. Manager Corporate Services
3. Accountant
4. Finance Officer

## INVESTMENT POLICY



### 1.4 Policy Objectives

The purpose of this policy is to ensure that:

- Preservation of capital is maintained;
- Council maximises the return on surplus funds, taking into consideration the levels of risk;
- Risk Management strategies are in place to protect Council investments;
- Council complies with its legislative responsibilities, including provisions of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 that provides for reporting on council investments by the Responsible Accounting Officer.

### 1.5 Scope

This policy applies to the employees of Walgett Shire Council and in particular to the Manager Corporate Services, Accountant and employees of the Finance Department.

INVESTMENT POLICY



**2.1 Investment Guidelines**

- **Forms of Investment** – Forms of Investment for the purposes of section 625 (2) of the Local Government Act 1993 are by Order of the Minister notifying forms of investment. A copy of the Investment Order is attached as “Annexure A”.
- **Legislative Obligations** – All investments are to be made exercising care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons. Investments that are speculative or hazardous in nature are to be avoided.
- **Legislative Requirements** – All investments are to be made in accordance with the provisions of the Local Government Act 1993, with particular regard to the following:
  1. The purpose of the investment;
  2. The desirability of diversifying council investments;
  3. The nature of and risk associated with council investments;
  4. The desirability of maintaining the real value of the capital and income of the investment;
  5. The risk of capital or income loss or depreciation;
  6. The potential for capital appreciation;
  7. The likely income return and the timing of income return;
  8. The length of the term of a proposed investment;
  9. The period for which the investment is likely to be required ;
  10. The liquidity and marketability of a proposed investment during, and on the determination of, the term of the investment;
  11. The aggregate value of the assets of the council;
  12. The likelihood of inflation affecting the value of the proposed investment;

INVESTMENT POLICY



13. The costs of making a proposed investment;
  14. The results of any review of existing council investments.
  15. Other matters as appropriate.
- **Working Capital** – the Commonwealth Bank working account balance of Council is to be kept at a level no greater than is required to meet Council's immediate working capital requirements, with any surplus funds being applied either to reduce debt or for investment purposes.
  - **Quotations** – Three (3) quotations will be obtained from authorised institutions before making an investment. The Code of Accounting Practice and Financial Reporting require that Council maintains a separate record of these quotations.
  - **Maximum Value** – The maximum value allowed to be invested with any one institution is \$1,000,000 unless approved by Council.
  - **Long term investments** – Investments fixed for a period greater than 12 months, should they arise, are to be approved by Council.
  - **Separate Records Maintained** – The Code of Accounting Practice requires Council to maintain a separate record of money it has invested under section 625 of the Act. The record must specify
    - a) the source and amount of money invested;
    - b) particulars of the security or form the money is invested;
    - c) if available, the rate of interest to be paid, the amount of money that the council has earned, in respect to the money invested.
  - **Reports on Council Investments** – The responsible accounting officer must provide Council with a written report detailing all money that Council has invested. This information must be presented in accordance with Section 625 of the Act and must be presented at each monthly ordinary meeting. This report must include a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and Council's investment policy.

INVESTMENT POLICY



- **Third Party Investors** – Any investment advisor or investment dealer acting on behalf of Council must be licensed with the Australian Securities and Investment Commission. These third parties are expected to exercise the care, diligence and skill that a prudent person would exercise in investing council funds. This policy is to be presented to all third parties to ensure that Fund Managers are delivering appropriately and complying with Council’s requirements, including the Ministerial Investment Order. The responsible accounting officer should obtain assurance from Fund Managers that third party investments comply with Council’s requirements.
- **Withdrawal of Investments** – In the event that a credit rating of a security, company or body issuing the security falls below the minimum requirement, as set out in the Minister’s Order, a council must make all the necessary arrangements to withdraw the deposit as soon as practicable.
- **Annual Review** – Investment performance will be reviewed at the end of each financial year, and the outcomes will be reported to Council. The investment policy will also be reviewed at this time.

1.6 Appendix A – Local Government Act 1993 – Ministerial Investment Order (2005)

**APPENDIX “A”**

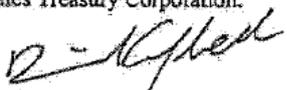
***LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER***

(Relating to investments by councils)

I, David Campbell, MP, Acting Minister for Local Government, in pursuance of section 625 (2) of the Local Government Act 1993 and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or Government stock or Government securities of the Commonwealth or any State of the Commonwealth;
- (b) any debentures or securities guaranteed by the Government of New South Wales;
- (c) any debentures or securities, issued by a public or local authority, or a statutory body representing the Crown, constituted by or under any law of the Commonwealth, of any State of the Commonwealth or of the Northern Territory or of the Australian Capital Territory and guaranteed by the Commonwealth, any State of the Commonwealth or a Territory;
- (d) any debentures or securities issued by a Territory and guaranteed by the Commonwealth;
- (e) any debentures or securities issued by a council (within the meaning of the Local Government Act 1993);
- (f) mortgage of land in any State or Territory of the Commonwealth;
- (g) purchase of land (including any lot within the meaning of the Strata Schemes Management Act 1996) in any State or Territory of the Commonwealth;
- (h) interest bearing deposits in a bank authorised to carry on the business of banking under any law of the Commonwealth or of a State or Territory of the Commonwealth;
- (i) interest bearing deposits with a building society or credit union;
- (j) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank, building society or credit union as the acceptor or endorser of the bill for an amount equal to the face value of the bill;
- (k) any securities which are issued by a body or company (or controlled parent entity either immediate or ultimate) with a Moody's Investors Service, Inc. credit rating of "Aaa", "Aa1", "Aa2", "Aa3", "A1" or "A2" or a Standard & Poor's Investors Service, Inc credit rating of "AAA", "AA+", "AA", "AA-", "A+", or "A" or a Fitch Rating credit rating of "AAA", "AA+", "AA", "AA-", "A+" or "A";
- (l) any securities which are given a Moody's Investors Service Inc credit rating of "Aaa", "Aa1", "Aa2", "Aa3", "A1", "A2" or "Prime-1" or a Standard and Poor's Investors Service, Inc credit rating of "AAA", "AA+", "AA", "AA-", "A+", "A", "A1+" or "A1" or a Fitch Rating credit rating of "AAA", "AA+", "AA", "AA-", "A+" or "A";
- (m) any debentures or securities issued by a bank, building society or credit union;
- (n) a deposit with the Local Government Investment Service Pty Ltd;
- (o) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

Dated this day of 15th July 2005

  
Hon DAVID CAMPBELL MP  
Acting Minister for Local Government

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 10

**Subject:** Report of Inspections Performed for the Month of May 2007

**Author:** David Callander – Occupational Health and Safety Coordinator

**File No:** 145/04/11/00

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**Summary:**

This report outlines workplace inspections performed during the month of May 2007 and includes actions, recommendations and financial implications relevant to the work required to bring Walgett Shire Council to a level of compliance as is required under the Occupational Health and Safety Act 2000 and the Occupational Health and Safety Regulations 2001.

**Comments (including issues and background):**

An inspection of the Collarenebri Depot was conducted on Wednesday, 16 May 2007 by Council's Coordinator Occupational Health and Safety, accompanied by the Collarenebri Team Leader.

The following areas from the inspection need to be addressed. (copy of inspection document attached).

**Health and Safety Systems**

There is a lack of documentation outlining policies and procedures, possibly due to depot staff not having been educated to the requirements in the past.

***Action 1:***

The Coordinator OH&S will work with the Team Leader to organise relevant documents and provide training in completion of same documents with the view to compliance.

**Electrical**

Although testing has been performed in the past, these are now out of date.

The main electrical switch board needs to be secured.

There is no fire protection in the workshop area where welding and grinding take place.

***Action 2:***

Team Leader to liase with Coordinator Support Services to have all electrical tests/tags performed.

**Action 3:**

Team Leader to purchase through stores, a padlock for the main switch board and provide electricity supplier with a key.

**Action 4:**

A fire extinguisher to be purchased and located near workshop where electrical equipment is stored and used.

**Mobile Plant and Equipment**

Administrative procedures are not in place. Documented evidence of safety checks being carried out is required.

**Action 5:**

Team Leader is to liaise with OH&S Coordinator to develop required templates.

**Machinery and Workbenches**

An old two wheel grinder is located on the bench top. The eye shield is missing from the wire brush wheel, there is no work rests located on the machine and the power cord is in an inappropriate place in relation to the machine.

**Action 6:**

Team Leader to organise for the replacement and relocation of the grinder to another part of the workbench.

**Hazardous Substances**

There is no chemical register listing all chemicals held in store. There is a requirement for an individual Material Safety Data Sheet (MSDS) to be held for all chemicals in storage. There is no safety shower or emergency eye wash located near chemical storage area.

**Action 7:**

Team Leader to develop a chemical register listing all chemicals held.

**Action 8:**

Team Leader to arrange with Stores Officer for an updated MSDS to be provided for all chemicals held.

**Action 9:**

Consider relocating the existing shower and eyewash closer to the work shop. Relocate the chemical storage area closer to the workshop.

## **Welding**

There is no fire extinguisher located anywhere in the workshop area.

There is a need to protect staff and visitors from welding flash. At present there is no method of screening from the welding works.

### ***Action 10:***

Team Leader to order through stores a fire extinguisher for the workshop area.

### ***Action 11:***

Staff to construct suitable mobile screens that can be utilised during welding operations.

## **Stair, Steps and Landings**

The decks of the steps leading to the landing on the swimming pool end of the building are too narrow with no toe board or means to prevent slippage between the steps.

### ***Action 12:***

Staff to remove existing steps and replace with a wider deck.

## **Manual Handling**

There are no current safe work method statements or risk assessments documented.

### ***Action 13:***

Team Leader with assistance from OH&S Coordinator, to develop and implement safe work method statements and perform risk assessments.

## **Confined Spaces**

Risk assessments have not been documented. There is no written communication or rescue plan and confined spaces need to be identified.

### ***Action 14:***

Team Leader is to perform a risk assessment at each site having a recognised confined space.

### ***Action 15:***

Team Leader is to write operating procedures relating to communications and a rescue plan for each site recognised as a confined space.

**Action 16:**

Team Leader to arrange for the Stores Officer to purchase some confined spaces signage for each identified sight.

**First Aid**

There is a lack of adequate stocks in the first aid cabinet. A record of treatment book needs to be placed in the first aid cabinet.

**Action17:**

Team Leader to arrange through the Stores Officer for a supply of equipment.

**Action 18:** Team Leader to organise a book to be placed in the cabinet.

**General Comment:**

A majority of the works required at the Depot are of an administrative nature and this deficiency is possibly due to the staff not being aware or having a knowledge of what documentation is required, even though they are performing the duties.

The maintenance tasks that are required have been and can continue to be undertaken by the depot staff, in consultation with the Technical Officer (towns) and the Coordinator Occupational Health and Safety.

**Relevant Reference Documents:**

- Inspection Document
- OH&S Act 2000
- OH&S Regulations 2001

**Stakeholders:**

- Walgett Shire Council
- Staff Collarenebri Depot

**Financial Implications:**

Nil

**Recommendation:**

**That Council receive and note the report on the Occupational Health and Safety inspection and ongoing actions, of the Collarenebri Depot of the Walgett Shire Council.**

# SHIRE OF WALGETT – AGENDA

## Occupational Health and Safety Report for the month of May 2007

Action	Area	Issue	Cost	Date for Completion	Comments
Action 1	Collarenebri Depot	Health & Safety Systems	Nil	30/05/2007	Completed by Coord OH&S and team leader
Action 2	Collarenebri Depot	Electrical	Nil	30/05/2007	Completed by Support6 Services Coord
Action 3	Collarenebri Depot	Electrical	Nil	30/05/2007	Completed, a padlock has been fitted
Action 4	Collarenebri Depot	Electrical	Approx \$90	30/06/2007	ordered through Firetalk
Action 5	Collarenebri Depot	Mobile Plant 7 Equipment	Nil	30/05/2007	Completed
Action 6	Collarenebri Depot	Machinery & workbenches	approx \$200	30/06/2007	New Grinder ordered
Action 7	Collarenebri Depot	Hazardous Substances	Nil	30/05/2007	Completed. Template provided by Coord OHS
Action 8	Collarenebri Depot	Hazardous Substances	Nil	30/06/2007	Storeman requested to provide
Action 9	Collarenebri Depot	Hazardous Substances	Nil	30/06/2007	Support Services Coord to investigate cost/feasibility
Action 10	Collarenebri Depot	Welding	Nil	30/06/2007	Ordered through Firetalk
Action 11	Collarenebri Depot	Welding	Nil	30/05/2007	Completed. Screen constructed
Action 12	Collarenebri Depot	Stair, steps and landings	Nil	30/06/2007	Depot crew to attend to when possible
Action 13	Collarenebri Depot	Manual Handling	Nil	30/06/2007	Team Leader to liaise with Coord OHS
Action 14	Collarenebri Depot	Confined Spaces	Nil	30/06/2007	Team Leader to complete
Action 15	Collarenebri Depot	Confined Spaces	Nil	30/06/2007	Team Leader to liaise with Coord OHS
Action 16	Collarenebri Depot	Confined Spaces	Nil	30/06/2007	Storeman requested to provide
Action 17	Collarenebri Depot	First Aid	Nil	30/06/2007	Order placed with Stores
Action 18	Collarenebri Depot	First Aid	Nil	30/05/2007	Completed. Book provided by Coord OHS

### Diary Notes - Inspections

Action	Area	Issue	Cost	Consultation	Comments
Inspection	Cryon Roadworks	Traffic Control drive through on new work site	Nil	23/05/2007	Correct signage as per TCP
Inspection	Collarenebri Agency	Consult with Staff re: security arrangements for counter	Nil	30/05/2007	Require risk assessment
Inspection	Cryon Roadworks	meet with RTA surveillance officer	Nil	31/05/2007	Site safety inspection, major roadworks

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 11

**Subject:** Monthly Management Report to 31 May 2007

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 145/04/27/00

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**Summary:**

This report is prepared to report on the operational performance against adopted estimates for the period ending 31 May 2007.

**Comments (including issues and background):**

The report analyses the financial performance of Council for the period ending 31 May 2007 comparing actual expenditure and revenue against the budget. The Council's position at this time is within budgetary expectations with a surplus of \$2,605,334 compared to a budgeted \$193,778.

**General Budgetary Position**

This review analyses the financial performance of the Council for the period ending 31 May 2007, comparing actual expenditure and revenue against the budget. Council's budgetary position for the period ending May 2007 is financially sound. The Budgeted surplus was \$193,778 and at the end of May the surplus based on actual's was \$2,605,334.

The surplus was due to the following:-

- All rates and changes income brought to account up to 30 June 2007
- Additional Single Invitation ordered work payments in excess of \$1.3 million dollars as at 31 May 2007
- Year end adjustments not brought to account

The results for the period are summarised as follows:

**SHIRE OF WALGETT – AGENDA**

	Original Budget	Revised Budget	Actuals	% of Budget	
<b><u>Corporate Services</u></b>					
<b>Income</b>					
River Towns	131,000	131,000	-	59,216	-45%
Corporate Services	26,000	26,000		14,465	56%
Human Resources	-	-		10,771	
Tourism	20,000	20,000		28,654	143%
Agencies	41,500	41,500		60,678	146%
Finance	18,000	394,862		455,708	115%
Rates General	3,868,381	3,868,381		3,872,793	100%
Untied Grants	2,274,000	2,308,763		2,277,205	99%
Capital utilisation	457,000	527,000		536,198	102%
Revenue	9,500	9,500		45,060	474%
Indirect Labour Costs	-	-		-	
Total Income	6,845,381	7,327,006	7,242,316		99%
<b>Expenditure</b>					
Members & Civic	346,000	256,500		164,869	64%
Executive	367,329	315,800		261,299	83%
River Towns	131,000	131,000		14,439	11%
Corporate Services	437,300	462,300		425,923	92%
Human Resources	303,565	303,565		311,538	103%
Tourism	306,098	341,098		288,467	85%
Executive Services	266,500	266,500		244,630	92%
Agencies	163,000	163,000		151,697	93%
Risk Management	353,122	353,122		260,143	74%
Finance	280,503	243,503		186,791	77%
Bank Charges	8,000	8,000		5,973	75%
Capital Utilisation	17,480	17,480		14,959	86%
Information technology	273,143	327,143		328,195	100%
Creditors	50,000	50,000		39,793	80%
Revenue	256,361	361,361		344,379	95%
Payroll	59,578	59,578		50,340	84%
Indirect Labour Costs	-	-		536,186.00	
Total Expenditure	3,618,979	3,659,950	2,557,249		70%
Operating Result	3,226,402	3,667,056	4,685,067		

## SHIRE OF WALGETT – AGENDA

### Community Services

#### **Income**

Community Services	45,500	45,500	4,920	11%
Youth Services	39,500	39,500	6,447	16%
Vacation Care	18,600	18,600	215	1%
Family Day Care	106,000	106,000	57,400	54%
Library Services	42,500	42,500	43,794	103%
<b>Total Income</b>	<b>252,100</b>	<b>252,100</b>	<b>112,776</b>	<b>45%</b>

#### **Expenditure**

Community Services	117,637	152,637	143,589	94%
Youth Services	173,228	173,228	126,792	73%
Vacation Care	27,960	27,960	40,354	144%
Family Day Care	106,000	106,000	94,795	89%
Library Services	194,617	194,617	208,662	107%
<b>Total Expenditure</b>	<b>619,442</b>	<b>654,442</b>	<b>614,192</b>	<b>94%</b>
<b>Operating Result</b>	<b>- 367,342</b>	<b>- 402,342</b>	<b>- 501,416</b>	

### Planning & Regulation

#### **Income**

Planning/Building	56,700	56,700	66,795	118%
Environmental Health	850	850	2,080	245%
Animal Control/Regulatory	3,300	3,300	5,578	169%
Rural Addressing	118,000	-	-	
<b>Total Income</b>	<b>178,850</b>	<b>60,850</b>	<b>74,453</b>	<b>122%</b>

#### **Expenditure**

Pesticide Pit Remediation	10,000	10,000	-	0%
Environmental Health	5,500	5,500	4,301	78%
Noxious Plants	122,810	122,810	112,931	92%
Animal Control/Regulatory	109,300	109,300	91,144	83%
Manager Planning & Regulation	616,500	527,000	445,046	84%
<b>Total Expenditure</b>	<b>864,110</b>	<b>774,610</b>	<b>653,422</b>	
<b>Operating Result</b>	<b>- 685,260</b>	<b>- 713,760</b>	<b>- 578,969</b>	

## SHIRE OF WALGETT – AGENDA

### Emergency Services

#### Income

Fire Services	46,000	46,000	77,629	169%
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#### Expenditure

Fire Services	148,005	148,005	152,752	103%
SES	65,400	65,400	23,073	35%
Total Expenditure	<u>213,405</u>	<u>213,405</u>	<u>175,825</u>	
Operating Result	- 167,405	- 167,405	- 98,196	

### Engineering Administration

#### Income

Manager Engineering	68,000	68,000	84,403	124%
Public Halls	14,084	14,084	12,616	90%
Plant Operations	1,913,000	1,913,000	1,898,253	99%
Council Properties	327,000	327,000	99,150	30%
Council Reserves	27,050	27,050	35,140	130%
Total Income	<u>2,349,134</u>	<u>2,349,134</u>	<u>2,129,562</u>	91%

#### Expenditure

Manager Engineering	466,667	518,196	525,239	101%
Private Works	26,000	26,000	63,152	243%
Plant Running Expenses	859,000	919,000	1,170,121	127%
Properties Maintenance	745,000	765,000	545,742	71%
Motor Vehicles/Plant/Equipment	541,000	541,000	405,750	75%
Total Expenditure	<u>2,637,667</u>	<u>2,769,196</u>	<u>2,710,004</u>	98%
Operating Result	- 288,533	- 420,062	- 580,442	

### Roads & Bridges

#### Revenue

Roads & Bridges	5,895,813	5,914,259	8,036,978	136%
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#### Expenditure

Urban Roads	500,000	500,000	748,743	150%
Rural Roads	1,818,813	1,818,813	1,705,126	94%
Regional Roads	1,524,000	1,524,000	1,040,826	68%
Gravel Pit Restoration	-	50,000	47,577	95%
State Highways	1,500,000	1,500,000	3,415,033	228%
Total Expenditure	<u>5,342,813</u>	<u>5,392,813</u>	<u>6,957,305</u>	129%
Operating Result	<u>553,000</u>	<u>521,446</u>	<u>1,079,673</u>	

**SHIRE OF WALGETT – AGENDA**

**Recreation & Community Assets**

**Revenue**

Natural Disaster Mitigation program	100,000	100,000	-	0%
Aerodromes	18,000	18,000	161,018	895%
Cemeteries	22,000	22,000	29,539	134%
Total Income	<u>140,000</u>	<u>140,000</u>	<u>190,557</u>	136%

**Expenditure**

Recreation & Community Assets	1,952,000	2,027,000	1,731,326	85%
Depots Operations	247,404	247,404	269,759	109%
Capital Projects	-	-	-	
Total Expenditure	<u>2,199,404</u>	<u>2,274,404</u>	<u>2,001,085</u>	88%
Operating Result	<u>- 2,059,404</u>	<u>- 2,134,404</u>	<u>- 1,810,528</u>	

**Domestic Waste Management**

**Revenue**

DWM	751,687	751,687	789,673	105%
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**Expenditure**

DWM	693,950	693,950	620,711	89%
Operating Result	<u>57,737</u>	<u>57,737</u>	<u>168,962</u>	

## SHIRE OF WALGETT – AGENDA

### Water Supplies

#### **Revenue**

Walgett Water	503,962	503,962	577,506	115%
Lightning Ridge Water	441,920	441,920	479,395	108%
Collarenebri Water	156,100	156,100	166,805	107%
Rowena Water	3,840	3,840	-	0%
Carinda Water	13,706	13,706	-	0%
Total Income	<u>1,119,528</u>	<u>1,119,528</u>	<u>1,223,706</u>	109%

#### **Expenditure**

Walgett Water	597,553	563,053	594,946	106%
Walgett Water Capital Projects	25,000	25,000	-	0%
Lightning Ridge Water	335,190	335,190	272,272	81%
Lightning Ridge Water Capital Projects	3,000	3,000	-	0%
Collarenebri Water	246,031	246,031	205,246	83%
Collarenebri Water Capital Projects	500	500	-	0%
Rowena Water	-	17,050	15,652	92%
Carinda Water	-	23,950	15,543	65%
Cumborah Water	-	27,800	4,804	17%
Village Water	33,800	-	-	
Village Water Capital Projects	500	-	-	
Total Expenditure	<u>1,241,574</u>	<u>1,241,574</u>	<u>1,108,462</u>	89%
Operating Result	<u>- 122,046</u>	<u>- 122,046</u>	<u>115,244</u>	

### Sewerage Supplies

#### **Revenue**

Walgett Sewer	257,639	257,639	283,087	110%
Lightning Ridge Sewer	246,039	246,039	252,068	102%
Collarenebri Sewer	72,772	72,772	78,561	108%
Total Income	<u>576,450</u>	<u>576,450</u>	<u>613,716</u>	106%

#### **Expenditure**

Walgett Sewer	383,555	384,055	297,406	77%
Walgett Sewer Capital Projects	500	-	-	
Lightning Ridge Sewer	220,337	222,337	159,744	72%
Lightning Ridge Sewer Capital Projects	2,000	-	-	
Collarenebri Sewer	62,000	62,500	30,637	49%
Collarenebri Sewer Capital Projects	500	-	-	
Total Expenditure	<u>668,892</u>	<u>668,892</u>	<u>487,787</u>	73%
Operating Result	<u>- 92,442</u>	<u>- 92,442</u>	<u>125,929</u>	

### Net Result

Total Income	18,154,943	18,537,014	20,491,366
Total Expenditure	18,100,236	18,343,236	17,886,042
<b>Net Result</b>	<b>\$ 54,707</b>	<b>\$ 193,778</b>	<b>\$ 2,605,324</b>

## **SHIRE OF WALGETT – AGENDA**

### **Relevant Reference Documents:**

- Management Review 31 May 2007.
- Walgett Shire Council Management Plan 2006-07

### **Stakeholders:**

- Walgett Shire Council

### **Financial Implications:**

Overall, the results of the monthly review indicate that the financial position of Council is satisfactory and continues to operate within budgetary constraints.

### **Recommendation::**

**That Council note the Management Report for the period ending 31 May 2007.**

**MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING  
19 JUNE 2007**

**Item No:** 12

**Subject:** Northern Regional Library

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 135/02/01/03

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**Summary:**

The ongoing service issue and increasing costs associated with Walgett Shire Council being a member of Northern Regional Library has been assessed and addressed. This report recommends the future direction for Council's library service.

**Comments (including issues and background):**

In October 2005 it was resolved:

**289/05 – Walgett Shire Library Services  
File 135/02/01/03**

*It was resolved on the Motion of the Administrator that Council note the further investigation into the move to becoming a member of the North Western Library.*

*Carried.*

In June 2006 it was resolved:

**105/06– Northern Regional Library**

- 1. That Walgett Shire continues to remain an active member of Northern Regional Library for a further twelve months for 2006/07.*
- 2. That Walgett Shire continues investigating options for most effective utilisation of Walgett Shire Library Services.*

*Carried.*

A number of options have been assessed regarding the future direction of Council's Library Services.

**Option 1 – Become a member of North Western Library**

Membership was sought with North West Library Co-operative in Warren. This co-operative did not allow for any expansion but did state that they would enable Walgett to resource share when purchasing books and resources.

### **Option 2 – Remain a member of Northern Regional Library**

Over the past twelve months Council staff and Management have been liaising closely with the staff of Northern Regional Library (NRL) and monitoring the standard of resources and service provided by NRL.

A meeting was held in **January 2007** with Walgett Shire General Manager, Walgett Shire Manager Corporate Services, Moree Plains General Manager and NRL Manager.

A number of issues were addressed at this meeting including:

- The poor quality of resources - it was agreed that this needed to be amended immediately. Since this the quality of resources has improved.
- Indigenous Section – Walgett would like access the Indigenous Unit operated at NRL. At this stage no resources have been provided to Walgett or Lightning Ridge however NRL have stated that these resources will become available to all members.
- Expenditure on Resources was only \$69,000 pa – out of a total budget of over \$900,000. This is an unacceptable level.
- Some exchanges are occurring in some instances once every three months.
- Problems with the IT situated in the library.
- Magazine collection has been reduced.

The Moree Plains General Manager and NRL Manager agreed that there was some deficiency in the service and urged Council to continue monitoring the service provision.

Since this meeting the standard of service has increased and the quality of resources provided has increased to an acceptable level.

### **Option 3 – Stand Alone Library Service**

The option of Walgett withdrawing from Northern Regional Library was considered and investigated as was the option of operating a stand alone library service. To enable Council to operate stand alone the following was required:

- Additional library space for processing, shelving, resources, boxes etc.
- More staff would be required in both Walgett and Lightning Ridge. At the very least a full time librarian would need to be employed.
- Council would be responsible for purchasing all resources.
- Council would be responsible for all training, special promotions.
- Additional equipment such as shelving, large processing tables, stationery etc would be required.
- Spydus software would need to be purchased at a total cost of over \$221,000 for 5 years.
- Additional IT equipment would be required in excess to what the library already has.

## SHIRE OF WALGETT – AGENDA

Ultimately, this option would provide Council with a high standard of resources and enable Council to facilitate the direction of library services within the Shire. However, there are a number of issues that would need to be addressed:

- Staff shortages already experienced by Council and the ability to attract a full time librarian.
- The high cost of operating Spydus software as stand alone.
- The need to upgrade and extend Walgett and Lightning Ridge Library buildings to enable storage for resources and exchanges.
- Additional costs associated with training and special promotions.
- Limited experience without access to fully qualified librarians.
- Costs of additional shelving and storage.
- Additional costs associated with purchasing IT equipment to be able to operate Spydus software.
- Ability to effectively dispose of old resources.

Council is currently facing an increase in capital expenditure with a focus on ageing infrastructure. In light of Councils commitment to capital improvement and the increase in the level of service and resources provided by NRL it would be reasonable to commit to membership for a further twelve months taking into account the necessity for Management to continue to closely liaise with Moree Plains Shire Council and staff of NRL.

### **Relevant Reference Documents:**

- Northern Regional Library Agenda dated 28th February 2007
- Minute 105/06 – Northern Regional Library
- Northern Regional Library Joint Agreement

### **Stakeholders:**

- Walgett Shire Council
- Walgett Library
- Lightning Ridge Library
- Northern Regional Library

### **Financial Implications:**

Annual contribution of approximately \$150,000.

### **Recommendations:**

1. **That Council advise Northern Regional Library that it will continue its membership for a further twelve months to 30 June 2008.**
2. **That Council advise Northern Regional Library that they intend on closely monitoring the resources and service provided by Northern Regional Library.**

**MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING  
19 JUNE 2007**

**Item No:** 13

**Subject:** School to Work Program

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 295/04/02/00

---

**Summary:**

Walgett Shire Council has recently implemented a School to Work Program in partnership with Walgett Community College and the Walgett/Collarenebri Community Facilitator.

**Comments (including issues and background):**

Walgett Shire Council is committed to providing a high quality of service and responsiveness to the needs of the community of Walgett Shire. Part of this service is to provide work experience opportunities for local students through a School to Work Program.

Over the past two months Council staff has been liaising with Walgett Community College and the Walgett/Collarenebri Community Facilitator in an attempt to implement a School to Work Program for students at Walgett Community College.

Five (5) students started work experience at Walgett Shire Council on 6<sup>th</sup> May 2007. These students will continue the program until the end of Term 4. The program will be implemented annually.

The proposed Work to School Program sets out the program aims, goals, employment conditions, Buddy System, Mentoring and pay conditions.

**Relevant Reference Documents:**

- School to Work Program

**Stakeholders:**

- Walgett Shire Council
- Walgett Community College

**Financial Implications:**

Approximately \$15,000 per annum for salaries for five (5) students for a twelve month period.

**Recommendation:**

**That Council endorse Walgett Shire Council School to Work Program.**

## SCHOOL TO WORK PROGRAM



### 1.1 Program Aims

Walgett Shire Council is committed to providing a high quality of service and responsiveness to the needs of the community within Walgett Shire. Part of this service is to provide work experience opportunities for local students through a *School to Work Program*.

### 1.2 Short Term Goals

#### Students

- Provide young people with responsibility and an exciting venture outside the school environment yet within the school curriculum.
- A direct insight to work at Walgett Shire Council.
- Incentive to attend school.

#### Walgett Shire Council

- Students learning on the job.
- Promote Councils commitment to Community Working Party Action Plan and Walgett Shire Management Plan.
- Establish partnership with Walgett Community College.

#### Walgett Shire

- Establishment of School to Work Program.

### 1.3 Long Term Goals

#### Students

- Ability to apply for Vacant Positions.
- Work experience.
- Increase in confidence.
- Increase in skills.
- Access to formal training which assists in future Job Applications.
- Work Ethic.
- Ability to identify career opportunities.
- Understanding of Local Government.

## SCHOOL TO WORK PROGRAM



### Walgett Shire Council

- Increase employable labour.
- Students with skills directly supervised by Council staff.
- Ability for students with work experience to apply for advertised positions.
- Positions left vacant for a shorter period.
- Increase Council's number of apprenticeships and traineeships.
- On going partnership with Walgett Community College.

### Walgett Shire

- Students finishing school with work experience skills.
- More employable students.
- A larger pool of skilled people within the Shire.
- Ability for students with work experience to apply for advertised positions.

#### 2.1 Employment Conditions

- All students are to be given a staff induction by Human Resources Manager.
- All students to be given a Work experience package.
- All students are to be given a copy of Position Description to enable them to be fully informed of what the position duties are.
- Student hours are to be negotiated between Walgett Community College and Walgett Shire Council. Set hours each week are preferred for continuity.
- Each student will be expected to sign in and sign off each day.
- Each student will be given the opportunity to attend in house training relevant to the position they hold.
- Council will provide recruitment training to each student involved in the program.

#### 2.2 “Buddy” System

Each work experience student will be allocated a Buddy within the Council. This Buddy will work directly with the student to enable a working relationship to develop. Each student is encouraged to explore work experience opportunities in all areas of Council and will not be limited to any one area.

#### 2.3 Mentor

The Community Facilitator and Aboriginal Liaison Officer will be available to act as Mentors for the students.

## SCHOOL TO WORK PROGRAM



## 3.1 Pay Conditions

Each student will be assessed after working a consecutive four week period. Each student will be reviewed at the start of week five and if their level of performance is satisfactory than they will paid in accordance with Local Government State Award (2004).

Students will be assessed through Councils staff appraisal system – Work Experience Position Description.

Aim	Activity	Measurement, Method and Target	Responsible
Develop School to Work Program	Develop School to Work Strategy	Complete	Manager Corporate Services/Community Facilitator/HR Coordinator
	Seek support from relevant Community Groups	Complete	Community Facilitator/Aboriginal Liaison Officer
	Co ordinate program in consultation with Walgett Community College	Complete	Manager Corporate Services/Community Facilitator/Aboriginal Liaison Officer
	On the Job Training	Complete, program implemented 6/6/07	Manager Corporate Services/Community Facilitator/HR Coordinator
Induct Students into Council	HR Co Coordinator to present induction package	Complete, 6/6/07	HR Coordinator
	OH&S Induction	Complete, 6/6/07	OH&S Coordinator
	Students introduced to <i>Buddy</i>	Complete, 6/6/07	HR Coordinator
	Students taken to relevant area	Complete, 6/6/07	Buddy
	Commence on the job training	Complete, 6/6/07	Buddy
Monitor Performance	Four week trial period	Four weeks from start date	HR Coordinator
	Staff Appraisal	Appriaisal to be held in week 5	HR Coordinator/Buddy
	Assess payment under Local Government State Award (2004)	After staff appraisal	HR Coordinator
	Monthly Staff Appraisals	Each month	Community Facilitator/Aboriginal Liaison Officer/Buddy/HR Coordinator
	Mentor	On going	Community Facilitator/Aboriginal Liaison Officer
Evaluate strategy outcomes	Review and assess each student	Decemebr 2007	Manager Corporate Services/Community Facilitator/HR Coordinator
	Assess eligibility for ongoing work experience	Decemebr 2007	Manager Corporate Services/Community Facilitator/HR Coordinator

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 14  
**Subject:** Walgett Shire Council Social Plan 2007-2010  
**Author:** Gai Richardson – Community Liaison Officer  
**File No:** 100/33/01/00

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**Summary:**

This report recommends that Council receive and note the draft Walgett Shire Council Social Plan 2007-2010 and place on public exhibition for a period of twenty eight days.

**Comments (including issues and background):**

Walgett Shire Council's Social Plan will be tabled at the meeting on 19 June 2007.

The Plan is in accordance with the Walgett Shire Council Management Plan 2007-2008, whose mission is for Council to be an advocate for social matters on behalf of the community, and included completing the Social Plan by June 2007 and achievements reported to Council by November, 2007.

This plan will be put on public display for 28 days ending 20 July 2007 and written submissions and any recommendations will be considered so the Plan can be presented at the August meeting of Council for adoption.

**Stakeholders:**

- Walgett Shire Council
- Walgett Shire Community

**Relevant Reference Documents:**

Nil

**Recommendations:**

- 1 That Council receive and note the draft copy of the Community Social Plan 2007-2010**
- 2. That the Walgett Shire Council Community Social Plan be placed on public display for 28 days ending 20 July, 2007.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 15  
**Subject:** Objection to Re-Categorisation of Land  
**Author:** Katie Hook – Rates Clerk  
**File No:** 180/09/17/00

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**Summary:**

This report recommends that Council does not approve an objection to the re-categorisation of land as requested by the rateable person for Assessments 5043, 4203 and 5512.

**Comments (including issues and background):**

Walgett Shire Council is in receipt of correspondence from the rateable person for three Assessments, 5043, 4203 and 5512 stating an objection to the re-categorisation of the land contained in these Assessments.

The rateable person believes that the category of Non-Urban Business does not accurately reflect the primary use of the land in Assessments 5043 and 4203; also the category of Business Mining does not reflect the primary use of land contained in Assessment 5512.

On May 9, 2007 letters were compiled Walgett Shire Council pertaining to the re-categorisation of land as advised by the Department of Local Government as part of the extensive rate review being completed by Ingle and Associates.

Three separate letters were compiled:

- 1 Changing the category of Farmland to Non-Urban Residential,
- 2 Changing the category of Farmland to Non-Urban Business,
- 3 Changing the category of Mining to Business.

Assessments 5043 and 4203, which both contain a licence for gravel extraction, were categorised as Farmland and a letter stating a change of category to Non-Urban Business was issued to these properties.

The letter stated:

*Section 515 (1) of the Local Government Act 1993 states:*

*“land is to be categorised as farmland if it is a parcel of rateable land valued as one assessment and its dominant use is for farming.”*

## SHIRE OF WALGETT – AGENDA

Section 515 (1) a) continues:

*Has a significant and substantial commercial purpose or charter.*

Calculations using the Draft Management Plan, adjusted to reflect a 3.4% rate pegging, containing the new categories as stated above indicate that by re-categorising these two Assessments there will be a saving of \$20.00 per assessment for the rateable person as the minimum amount for the new category is less than the minimum amount for the original category.

Assessment 5512 which is a Mining Purpose Lease was categorised as Mining. A letter stating a change of category to Business was issued to this property. The letter stated:

*Section 517 (1) of the Local Government Act 1993 states:*

*“land is to be categorised as mining if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.”*

And

*“Advice from the Department of Local Government confirms that mines not covered by section 517 (1), including Opal Mines, must be categorised as business.”*

Calculations using the Draft Management Plan, adjusted for a 3.4% rate pegging, containing the new categories indicates a rate levy of \$1,250.90 for the rating year of 2007/2008 compared to the levy of \$1,225.80 for this current rating year.

### **Relevant Reference Documents:**

- Local Government Act 1993 Section 515 (1)
- Local Government Act 1993 Section 517 (1)
- Letter of objection from rateable person for Assessments 5043, 2403 and 5512
- Letter from Department of Local Government – File 265/03/01/00

### **Stakeholders:**

- Rateable Person for Assessments 5043, 2403 and 5512
- Walgett Shire Council
- Department of Local Government

**Financial Implications:**

Ordinary rates for 2007/2008 compared to Ordinary rates for 2006/2007 displayed below.

Assessment Number	2007/2008 Levy	2006/2007 Levy
5043	\$ 140.00	\$ 160.00
2403	\$ 140.00	\$ 160.00
5512	\$1,250.90	\$1,225.80
Totals	\$1,530.90	\$1,545.80

**Recommendations:**

1. That Council declines the objection to re-categorisation for Assessments 5043 and 2403 on the basis that:
  - a) Each Assessment has a licence to extract gravel and
  - b) The total area of each Assessment is 4 hectares and therefore not considered to be viable farmland.
  
2. That Council decline the objection to re-categorisation of Assessment 5512 on the basis that the category, Mining, will cease to exist as at 1 July 2007 as per direction from the Department of Local Government.



Department of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

OUR REFERENCE A89757  
YOUR REFERENCE ED:ED:265/03/01/00  
CONTACT Mark Hely  
02 4428 4176

Mr Stephen McLean  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

12 MAR 2007

Dear Mr McLean...

I am writing in reply to Council's letter of 29 January 2007 from the Manager, Corporate Services regarding the classification of opal mining for rating purposes.

Section 517(1) of the *Local Government Act 1993* specifies that "...land is to be categorised as *mining* if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine". The issue of classification is therefore whether an opal mine falls within the meaning of the words "metalliferous mine".

The Council Rating and Revenue Raising Manual (2007 Update) states that the word "metal" should be given its ordinary meaning in this context, namely "...any of a class of elementary substances, such as gold, silver, copper, etc all of which are crystalline when solid and many of which are characterised by opacity, ductility, conductivity, and a peculiar lustre when freshly fractured" (Concise Macquarie Dictionary).

While s517(2) allows a regulation to prescribe circumstances in which land is or is not to be categorised as mining, there is currently no such regulation. Therefore, in the absence of any prescription, mines not covered by s517(1), including opal mines, must be categorised as business.

I trust this information clarifies the situation.

Yours sincerely

  
Garry Payne AM  
Director General

Walgett Shire  
Council  
REC'D

14 MAR 2007

FILE: 265/03/01/00.

LETTER No: 1536.

REFER: SJM per NAB

COPY: EJD.

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E dlq@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 16

**Subject:** National Community Crime Prevention Program  
Application for Funding – CCTV Installation Project

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 005/10/01/48

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**Summary:**

Walgett Shire Council is committed to promote Walgett as a safe business community and a safe place to live and encourage people to either stop and visit or relocate. As part of crime prevention and community safety, Council, in consultation with Castlereagh Local Area Command are in the process of completing an Application of Funding to National Community Crime Prevention Programme for the upgrade and installation of CCTV.

**Comments (including issues and background):**

The National Community Crime Prevention Programme Application for Funding closes on 28 June 2007.

Council, in consultation with Castlereagh Local Area Command are currently in the process of completing this application for funding of \$150,000 towards the replacement and installation of CCTV in Walgett CBD and surrounding high crime areas.

This application will be supported by *Walgett CBD Business Security Evaluation – Safer by Design* compiled by Castlereagh Local Area Command and letters of support provided by members of the Community.

The upgrade of the video surveillance cameras in Walgett will enable the following:

- Aesthetically improve the town centre by enabling Council to continue with its commitment towards bar removal, painting and revegetation through its beautification program.
- Reduce the perception of fear in Walgett associated with the bars on windows in the CBD.
- Raise the level of business activity by attracting business to Walgett.
- Promote Walgett as a safe town.
- Upgrade of lighting in the main street.
- Allow Council to better utilise its available resources.
- Complement Police resources.
- Promote Walgett as a safe place to relocate to from other regions.

## **SHIRE OF WALGETT – AGENDA**

This list is not exhaustive and highlights the necessity to upgrade and install cameras before any further commitments are undertaken.

### **Relevant Reference Documents:**

- National Community Crime Prevention Programme Application for Funding
- Letter of Support for application of funding

### **Stakeholders:**

- Walgett Shire Council
- Castlereagh Local Area Command
- Walgett Business Houses
- Walgett Shire Residents

### **Financial Implications:**

On going maintenance associated with general maintenance of CCTV Cameras.  
Capital expenditure subject to quotes and/or tenders.

### **Recommendation:**

**That Council endorse the National Community Crime Prevention Programme Application for Funding prepared by Walgett Shire Council for funding of \$150,000 towards the CCTV Installation Program.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 17

**Subject:** Strategic Regional Programme

**Author:** Emma Darcy –Manager Corporate Services

**File No:** 195/04/00/00

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**Summary:**

This report recommends that Council make application to the Minister for Local Government for borrowings of up to \$1,800,000.00 in the 2007/2008 Financial Year in order to assist in completing sealing of RR329 and RR333.

**Comments (including issues and background):**

It was recently announced by The Hon Jim Lloyd MP, Minister for Local Government, Territories and Roads that Walgett Shire Council secured funding for RR329 and RR333 under the Strategic Regional Programme. Each project involves a total budget of \$4 million and the funding will provide \$2.8 million each.

A local Rowena resident has committed to a contribution of \$200,000 towards the RR 329 project and has requested that Council meet this contribution.

The Five Year Road Plan will be amended to provide funding towards the additional \$2.2 million required to ensure that the projects are completed. There also exists the possibility that Council will receive funding under the Timber Bridge Partnership Program to replace bridges over Pian Creek on RR329 and Castlereagh River RR333. A dollar for dollar grant would be anticipated.

In order to ensure that Council has the funds available to complete the projects it is expected that approximately \$1.8 million will need to be borrowed to finance the projects. Loan repayments can be made from funding received from Council's Block Grant as both roads are classified on regional roads.

**Relevant Reference Documents:**

- AusLink Strategic Regional Programme letter dated 16/5/07
- Management Plan 2007/2008 – 2011/2012

**Stakeholders:**

- Walgett Shire Council
- Department of Transport and Regional Services
- Roads and Traffic Authority

**Financial Implications:**

If the full amount of \$1,800,000 is borrowed, repayments of approximately \$270,000 per annum will need to be made for ten years. The Manager Engineering indicates this repayment amount could be absorbed by the Block Grant. The total borrowings will be contingent on the adoption of the Management Plan 2007/2008 – 2011/2012.

**Recommendation:**

**That Council make application to the Minister for Local Government for borrowings not exceeding \$1,800,000.00 for the purpose of Strategic Regional Projects on RR329 and RR333**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 18  
**Subject:** Department of Community Services – Service Agreement 2007/2008  
**Author:** Emma Darcy – Manager Corporate Services  
**File No:** 003/01/01/05

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**Summary:**

This report recommends that Council approves the Administrator and General Manager to sign, under seal, a service agreement with the Minister for Community Services, for and on behalf of the State of New South Wales, acting through the Department of Community Services and Walgett Shire Council for renewable funding grants for 2007/2008, provided for Community Development, Youth Services and Children's Services.

**Comments (including issues and background):**

The State, acting through Department of Community Services, enters into Agreements to support the provision of social and community services,

This service agreement relates to renewable funding for the following projects:-

COMMUNITY DEVELOPMENT OFFICER	\$37,060.00
YOUTH DEVELOPMENT OFFICER	\$43,545.00
VACATION CARE (Collarenebri, Lightning Ridge)	<u>\$10,868.00</u>
TOTAL	\$91,473.00

**Relevant Reference Documents:**

- Department of Community Services – Service Agreement 2007/2008

**Stakeholders:**

- Walgett Shire Council
- Department of Community Services
- Walgett Shire Community

**Financial Implications:**

In order to continue to provide services to the community it is imperative that Council takes every opportunity to avail itself of funds on offer and where possible seek additional assistance.

**Recommendation:**

**That Council approves the Administrator and General Manager to sign, under seal, a service agreement with the Minister for Community Services for renewable funding grants for 2007/2008 as follows:-**

<b>COMMUNITY DEVELOPMENT OFFICER</b>	<b>\$37,060.00</b>
<b>YOUTH DEVELOPMENT OFFICER</b>	<b>\$43,545.00</b>
<b>VACATION CARE (Collarenebri, Lightning Ridge)</b>	<b><u>\$10,868.00</u></b>
<b>TOTAL</b>	<b><u>\$91,473.00</u></b>

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 19

**Subject:** Sale of Land for Overdue Rates

**Author:** Heidi Webb – Customer Service Officer, Finance

**File No:** 180/09/00/00

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**Summary:**

This report provides a current update on the progress following the sale of land for unpaid rates and charges under Section 713 of the *Local Government Act 1993* on the 5 May 2007.

**Comments (including issues and background):**

The sale of land for unpaid rates and charges took place on Saturday 5 May 2007.

The ten properties listed for Sale under Section 713 of the *Local Government Act 1993* all sold on the day of the Auction.

The contracts are currently being exchanged.

**Result of the Sale:**

The total outstanding rates and charges relating to the ten properties was \$165,793.48 at the time of the sale.

The ten properties sold for a total of \$116,450.

As the sales were not finalised at the date of this report the net result of the sales cannot be reported.

A deposit of 10% of the sale price per property sold was paid by the purchaser to the Agent Clemson Hiscox and Co who hold the deposit money in trust.

**Write off Outstanding Rates**

Section 719 of the *Local Government Act* states “*If the purchase money is insufficient to satisfy all rates and charges...b) the rates, charges and debts are to be taken to be fully satisfied*”

The purchase money will recover a substantial amount of the outstanding rates and charges however an amount will need to be written off after fulfilment of contracts is met and the purchase money is received.

## **SHIRE OF WALGETT – AGENDA**

At the time of writing this report the amount of rates and charges to write off is approximately \$64,769.32.

### **Relevant Reference Documents:**

- All relevant assessment numbers
- Sections 713 and 719 of the Local Government Act 1993

### **Stakeholders:**

- Walgett Shire Council
- Walgett Shire Ratepayers

### **Financial Implications:**

Walgett Shire Council will have recovered approximately \$116,450.00 less expenses as a result of the sale of land for unpaid rates and charges, effectively reducing the total amount of overdue rates and charges within the Shire.

### **Recommendation:**

**That Council note the status of the sale of land for unpaid rates and charges held on Saturday 5 May 2007.**

**MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING  
19 JUNE 2007**

**Item No:** 20  
**Subject:** Report on Rates and Charges – 31 May 2007  
**Author:** Katie Hook – Rates Clerk  
**File No:** 180/09/00/00

**REPORT ON RATES AND CHARGES - 31 May 2007**

	<b>May-07</b>	<b>May-06</b>	
Arrears as at 30 June	1,618,773.48		
Adjusted Levy	6,332,606.98		
Interest	82,912.87		
Payments	(6,009,213.72)	FIGURES NOT AVAILABLE	
Adjustments	(32,030.09)		
Discount	(59,621.54)		
Special Rebate Council	(4,781.68)		
Legal Fees	35,512.67		
Total Outstanding	\$ <u>1,964,158.97</u>		<u>1,997,816.02</u>

**SUMMARY WITH 2005/2006**

	<b>May-07</b>	<b>May-06</b>
Current	1,012,219.35	955,335.17
Arrears	578,133.37	695,714.29
Interest	302,691.62	291,098.70
Legals	71,114.63	55,667.86
Total Outstanding	\$ <u>1,964,158.97</u>	<u>1,997,816.02</u>

**Total YTD Collected**

	<b>May-07</b>	<b>May-06</b>
Collected YTD % of Arrears and Levy	77%	FIGURES NOT AVAILABLE
Collected YTD % of Levy	96%	

**Recommendation:**

**That the Report on Rates as at 31 May 2007 be received.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 21

**Subject:** Investment Report as at 31 May 2007

**Author:** Amy Taylor – Customer Service Officer Finance

**File No:** 180/02/01/00

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**Summary:**

This report summarises the investments of Walgett Shire Council for the month of May 2007.

**Comments (including issues and background):**

The Investment summary as at 31 May 2007 is as follows:

## SHIRE OF WALGETT – AGENDA

### INVESTMENTS - CONSOLIDATED

Council investments have been made in accordance with the Local Government Act 1993 No 30, the regulations and council's investment policy

<u>Investment Institution</u>	<u>Type of Investment</u>	<u>Term (days)</u>	<u>Rate %</u>	<u>Ref</u>	<u>Maturity Date</u>		
Bank of Qld	Term Deposit	126	6.47	427/07	05-Jun-07	\$	250,000.00
Citibank	Term Deposit	133	6.45	428/07	19-Jun-07	\$	500,000.00
Comminvest (FIIG Securities)	Term Deposit	182	6.40	429/07	14-Aug-07	\$	500,000.00
Citibank	Term Deposit	126	6.43	430/07	26-Jun-07	\$	300,000.00
Savings & Loans Credit Union (FIIG Securities)	Term Deposit	126	6.51	431/07	03-Jul-07	\$	500,000.00
IMB Ltd	Term Deposit	126	6.49	432/07	10-Jul-07	\$	500,000.00
ACCU (FIIG Securities)	Term Deposit	133	6.63	433/07	17-Jul-07	\$	500,000.00
Bankwest	Term Deposit	133	6.51	434/07	24-Jul-07	\$	500,000.00
CBA	Term Deposit	94	7.50	435/07	16-Jun-07	\$	500,000.00
Royal Bank Canada	Term Deposit	94	7.70	436/07	16-Jun-07	\$	500,000.00
Bankwest	Term Deposit	154	6.63	437/07	21-Aug-07	\$	300,000.00
Suncorp	Term Deposit	154	6.61	438/07	28-Aug-07	\$	500,000.00
National	Term Deposit	90	6.21	439/07	02-Apr-07	\$	300,000.00
National	Term Deposit	202	6.19	440/07	03-Apr-07	\$	500,000.00
Citibank	Term Deposit	209	6.37	441/07	10-Apr-07	\$	500,000.00
IMB Ltd	Term Deposit	182	6.75	442/07	16-Oct-07	\$	300,000.00
Local Govt Financial Services	Term Deposit	181	6.47	443/07	30-Oct-07	\$	500,000.00
Bank of Qld	Term Deposit	182	6.55	444/07	13-Nov-07	\$	500,000.00
Savings & Loans Credit Union	Term Deposit	126	6.54	445/07	25-Sep-07	\$	250,000.00
Bankwest	Term Deposit	134	6.49	446/07	10-Oct-07	\$	300,000.00
Grange Securities - Zircon Finance Limited	Term Deposit	92	7.76		20-Jun-07	\$	500,000.00
Grange Securities - Elders Rural Bank	Term Deposit	92	6.95		06-Jun-07	\$	500,000.00
						\$	<b>9,500,000.00</b>

### Recommendation:

**That the Investment Report as at 31 May 2007 be received.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
--

**Item No:** 22

**Subject:** Department of Families, Community Services and Indigenous Affairs  
Funding Agreement for Services Under the Child Care Support Program

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 003/01/01/05

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**Summary:**

This report recommends that Council approves the Administrator and General Manager to sign, under seal, a funding agreement between the Commonwealth of Australia, as represented by and acting through the Department of Families, Community Services and Indigenous Affairs (FaCSIA) and Walgett Shire Council to deliver services under the Child Care Support Program.

**Comments (including issues and background):**

The funding being provided is for Family Day Care Sustainability Assistance and will be undertaken by Walgett Shire Family Day Care.

This funding agreement is for an amount of \$52,852.00 (exclusive of GST).

**Relevant Reference Documents:**

- Department of Families, Community Services and Indigenous Affairs funding agreement

**Stakeholders:**

- Walgett Shire Council
- Walgett Shire Family Day Care
- FaCSIA

**Financial Implications:**

In order to continue to provide services to the community it is imperative that Council takes every opportunity to avail itself of funds on offer and where possible seek additional assistance.

**Recommendation:**

**That Council approves the Administrator and General Manager to sign, under seal, a funding agreement in the amount of \$52,852.00 (GST Excl) between the Commonwealth of Australia, as represented by and acting through the Department of Families, Community Services and Indigenous Affairs and Walgett Shire Council to deliver services under the Child Care Support Program.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
--

**Item No:** 23  
**Subject:** Purchasing Policy  
**Author:** Emma Darcy – Manager Corporate Services  
**File No:** 004/12/03/00

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**Summary:**

This report recommends the adoption of Council’s Purchasing Policy and Procedures document.

**Comments (including issues and background):**

Walgett Shire Council’s Purchasing Policy will be tabled at the Council meeting on Tuesday, 19 June 2007.

The development and implementation of a Purchasing Policy for Council will assist to ensure consistent procedures in the expenditure of public funds for public purposes and to ensure Council acquires the most suitable goods, works and services in a planned manner and in the most cost effective terms and conditions.

**Relevant Reference Documents:**

- Department of Local Government Circular – 06/07
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Draft Walgett Shire Council Purchasing Policy and Procedures (to be tabled at meeting)

**Stakeholders:**

- Walgett Shire Council
- Walgett Shire Ratepayers

**Recommendations:**

1. **That Council adopt the “Walgett Shire Council Purchasing Policy and Procedures” document as presented to Council.**
2. **That the Purchasing Policy and Procedures document be reviewed in May 2009.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
--

**Item No:** 24

**Subject:** Walgett Shire Tourism Signage

**Author:** Alana Douglas (Tourist Development Officer)

**File No:** 245/02/01/00

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**Summary:**

In order to develop and update new and existing signage, a complete signage audit is essential and has recently been completed.

This report was developed to ensure all community members are given an opportunity to comment on the Walgett Shire Tourism Signage Audit.

**Comments (including issues and background):**

Council has recognised through its Tourism Destination Strategy 2007-2010, that signage is an important asset for tourism development. A review of all signage has been conducted and a plan developed to design and implement adequate signage to the local government area.

The main strategy to come from the Tourism Destination Strategy was to implement effective tourism signposting within the Shire with the first action to facilitate a signage audit focused on the entire Shire area.

The following signage categories have been included in the Audit:

1. Visitor Information Centre Signage
2. Service Signage
3. Advance Signage
4. Advance Service Signage
5. Interpretive Signage
6. Welcome Signage
7. Attraction Signage
8. Direction Signage

**Relevant Reference Documents:**

- Walgett Shire Tourism Signage Audit Excel Spreadsheet
- Kamilaroi Highway Signage Audit (Walgett Shire Section)
- Tourism Development Strategy 2007-2010

**Stakeholders:**

- Walgett Shire Council
- Traffic Committee
- Roads and Traffic Authority (RTA)
- Tourist Attraction Signposting Assessment Committee (TASAC)
- Motoring tourist and or visitor
- Walgett Shire Community
- Local Business Operators
- Walgett and District Tourist Association
- Lightning Ridge Tourist Association

**Financial Implications:**

**Budget:**

2007/2008 - \$45,000.00  
2008/2009 - \$30,000.00  
2009/2010 - \$20,000.00  
2010/2011 - \$05,000.00  
2011/2012 - \$05,000.00

**Recommendations:**

1. That Council receive the Walgett Shire Tourism Signage Audit.
2. That Council place this document on public exhibition for twenty eight days and invite written submissions by 22 July 2007.
3. That Council adopt the Walgett Shire Tourism Signage Audit at the August 2007 Council meeting when all stakeholders have had the opportunity to make comments regarding the Audit known to Council and changes have been implemented.

**Kamilaroi Highway Signage Audit (Walgett Shire Section)**

Completed: 2005

**Audit Recommendations**

- Fuel warning signs on leaving Walgett are required. This could be a joint exercise with local fuel suppliers.
- Given the long distance between rest stops it is recommended consideration be given to identifying plant trees anything interesting along the road or simply facts about the shire or the upcoming area or town.
- 5kms West of Walgett on the Brewon road there are scar trees in two cages with table chairs shelters and water tanks. On the road to the old bridge, these scar trees need advance directional and interpretive signage, council and RTA need to discuss means of improving the access road to the Scar trees. Currently it is extremely difficult to access this attraction.
- 58kms West of Walgett at "Old Boorooma" are cattle yards adjacent to the road, which could have interpretive signage explaining the purpose of the yards. It would have to be undertaken in conjunction with property owners.
- 49kms East of Walgett is the hamlet of Cryon. There is a need however to improve the speed warning signs and relocate the reduce speed signs at both entry points to the Village as at present it is considered dangerous. There is also opportunity to provide interpretive material relating to the Kamilaroi in this locality.
- The Burren Bore Baths have inadequate signposting and advance warning signs. The site appears to be utilised currently by both travellers and semi permanent itinerants. The Bore itself is in very poor condition and it is recommended that council undertake a plan of management as to the future of the attraction.
- Due to the size of the wheat storage at Cryon there is an opportunity to place interpretive material at this site.

Undertaken by:  
Mick Crawley & Associates  
18 Palmer Street, Forster NSW 2428

In Association with:  
WOW Tourism Services  
Tuncurry NSW 2428



**Walgett Shire Tourism Signage Audit 2007 - DRAFT**

Sign Type	Location	Action Recommended	Priority Rating
Interpretive Signage	Castlereagh Highway Rest Area between Walgett & Lightning Ridge	History of Lightning Ridge, Aboriginal Meaning	Medium
	Lions Park Visitor Information Centre, Lightning Ridge	Town Map	Medium/High
	Lightning Ridge Information Centre, Lions Park	Black Opal Information, Statistics, History	Medium
	Lightning Ridge Bore Bath Site	History of Bore Baths, Uses	High
	Alex Trevallion Park, Walgett	Town Map	Medium/High
	Walgett Bore Baths Site	History of Bore Baths, Uses	High
	Norman Tracker Walford Walkway	History	Low/Medium
	Grey Park, Walgett	History of Old Gaol, Photo	Low/Medium
	Rest Area Castlereagh Highway, between Coonamble & Walgett	Agricultural Information, Indigenous Information	Medium
	Rest Area Site 5kms West of Walgett	Scar Trees meaning, history uses	Low/Medium
	Wheat Silo Site, Walgett	Use, Statistics	Low/Medium
	Alex Trevallion Park, Walgett	Frederick Wolsley History	Medium
	Lions Park, Collarenebri	Town Map	Medium/High
	Aboriginal Cemetery, Collarenebri	History, Meaning	Medium
	Wheat Silo Site, Cryon	Use, Statistics	Low/Medium
	Burren Junction Bore Bath Site	History of Bore Baths, Uses	High
	Bore Bath, Burren Junction	Town Map	Medium/High
	Wheat Silo, Burren Junction	Use, Statistics	Low/Medium
	New Carinda Historic Site, Carinda	History	Low/Medium
	Race Course, Come By Chance	Meaning of Name & Old Wives Tale	Low/Medium
	Railway Relics Site, Pokataroo	History of Railway Relics, Photo	Low/Medium
	Rowena		Low/Medium
	One sign on each Highway	Crops, earthworks, animals, plants	Low
	Grawin		



Walgett Shire Tourism Signage Audit 2007 - DRAFT

Sign Type	Location	Action Recommended	Priority Rating
<b>Welcome Signage</b>	T-Intersection Castlereagh Highway & Bill O'Brien Way, Lightning Ridge	Brick Entrance Sign either side of ramp	High
	Entrance, Castlereagh Highway Walgett	Town Entrance Sign - silhouettes	High
	Entrance, Castlereagh Highway Walgett	Town Entrance Sign - silhouettes	High
	Entrance, Kamilaroi Highway, Walgett	Town Entrance Sign - silhouettes	High
	Entrance, Kamilaroi Highway Walgett	Town Entrance Sign - silhouettes	High
	Entrance, Kamilaroi Highway, Burren Junction	Town Entrance Sign	High
	Entrance, Kamilaroi Highway, Burren Junction	Town Entrance Sign	High
	Entrance, Carinda	Town Entrance Sign	High
	Entrance, Carinda	Town Entrance Sign	High
	Entrance, Rowena	Town Entrance Sign	High
	Entrance, Rowena	Town Entrance Sign	High
	Entrance, Pokataroo	Town Entrance Sign	High
	Entrance, Pokataroo	Town Entrance Sign	High
	Entrance, Grawin, Glengary, Sheepyard	Town Entrance Sign	High
	Entrance, Grawin, Glengary, Sheepyard	Town Entrance Sign	High
<b>Attraction Signage</b>	All Shire Entry Points	"Welcome" by local Indigenous people	High
	Apex Park, Walgett	Apex Park Sign	Low
	Pearson Park, Walgett	Pearson Park Sign	Low
	Ovals, Shire Wide	Name of Oval On Site	Low
	Racecourse & Showground, Carinda	Name of Racecourse On Site	Low
<b>Tourist Route Marker</b>	New Carinda Historic Site, Carinda	Replace sign	Low
	Bill O'Brien Way, Lightning Ridge	Green Car Door Tour Sign	Medium/High
	Bottom of 3 mile Road	Yellow Car Door Tour Sign	Medium/High
	Corner Copi & Gem St	Blue Car Door Tour Sign	Medium/High
	Ernie Sherman Way	Red Car Door Tour Sign	Medium/High



**Walgett Shire Tourism Signage Audit 2007 - DRAFT**

Sign Type	Location	Action Recommended	Priority Rating
Direction Signage	400m left side of Route turn-off, Bill O'Brien Way, Lightning Ridge	400m Green Car Door Tour	High
	400m right side of Route turn-off, Bill O'Brien Way, Lightning Ridge	400m Green Car Door Tour	High
	Corner Bill O'Brien Way & 3 Mile Road, Lightning Ridge	5 km to Start of Yellow Car Door Tour	High
	Corner Pandora & Opal St, Lightning Ridge	5km to Start of Red Car Door Tour	High
	Corner Morilla & Gem St, Lightning Ridge	2km ahead Blue Car Door Tour	High
	Corner Euroka & Fox St, Walgett	Bourke	High
	Corner Euroka & Fox St, Walgett	Lightning Ridge	High
	Corner Pandora & Gem St, Lightning Ridge	Swimming Pool	Low
	Walgett	Pioneer Graves	Medium
	Walgett	Tracker Walker Walford Walkway	Medium
	Walgett	Showground	Medium
	Euroka & Pitt St Intersection, Walgett	Add Lightning Ridge to existing sign	High
	Shire Wide	Add Lightning Ridge to all existing signs	High
	Shire Wide	Sports Ovals	Low
	Shire Wide	Churches	Low
	Shire Wide	Parks	Low
	Corner Herbert & Wilson St, Collarenebri	Racecourse	Low
	Corner Herbert & Wilson St, Collarenebri	Cemetery	Low
	Entrance/Exit Mungindi Road, Collarenebri	Next town & Distance to travel	Medium
	Corner Herbert & Earl St, Collarenebri	Community Hall	Low
	Corner Wilson & Walgett St, Collarenebri	Weir	Medium
	Collarenebri	Aboriginal Cemetery	High
	Fork in the Dirt Road off Castlereagh Highway to Carinda	Arrow indicating the way to Carinda	Medium
	Shakespear St, Carinda	Golf Club, Tennis Courts	Low
	T Intersection near adjacent to public school, Carinda	Street Sign	High



Walgett Shire Tourism Signage Audit 2007 - DRAFT

Sign Type	Location	Action Recommended	Priority Rating
<b>Visitor Information Signs</b>			
	Bill O'Brien Way, Lightning Ridge	3km from VIC	High
	Castlereagh Highway, Walgett	3km from VIC	High
	Corner Euroka & Fox St, Walgett	100m from VIC	High
	Intersection Fox & Wee Waa St, Walgett	200m from VIC	High
	Collarenebri T-Intersection, Walgett	Lightning Ridge VIC ARROW	High
	Collarenebri T-Intersection, Walgett	Walgett VIC Arrow	High
	Burren Junction T-Intersection, Walgett	Walgett VIC Arrow	High
	T-Intersection Brewarrina Road, Walgett	Walgett VIC Arrow	High
	All Shire Entry Points	I sign beneath Shire Entry Signs	High
	On-Site Collarenebri Agency, Collarenebri	Collarenebri Visitor Information Centre Sign - over head	High
	On-Site Collarenebri Agency, Collarenebri	A Frame Open Sign	Medium/High
	On-Site Collarenebri Agency, Collarenebri	Accredited Italic I Symbol	High
	On-site Walgett Visitor Information Centre, Walgett	Accredited Italic I Symbol	High
	Beneath Welcome to Collarenebri Sign Gwydir Highway West of Collarenebri	Accredited Italic I Symbol & Distance	High
	Beneath Welcome to Collarenebri Sign Gwydir Highway East of Collarenebri	Accredited Italic I Symbol & Distance	High
<b>Service Signage</b>			
	Alex Trevallion Park, Walgett	Public Toilets Symbol	Medium
	Alex Trevallion Park, Walgett	Caravan Dump Point Symbol	Medium
	Alex Trevallion Park, Walgett	Barbeque Symbol	Medium
	Alex Trevallion Park, Walgett	Caravan Parking Symbol	Medium
	Grey Park, Walgett	Public Toilets Symbol	Medium
	Grey Park, Walgett	Barbeque Symbol	Medium
	Grey Park, Walgett	Bus Stop Symbol	Medium
	Apex Park, Walgett	Park Symbol	Low
	Apex Park, Walgett	Public Toilets Symbol	Medium
	Pearson Park, Walgett	Public Toilets Symbol	Low/Medium
	Pearson Park, Walgett	Play Equipment Symbol	Low

Prepared by: Alana Douglas Tourism Development Officer

June 2007

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Walgett Shire Tourism Signage Audit 2007 - DRAFT

Sign Type	Location	Action Recommended	Priority Rating
	Walgett Visitor Information Centre	Public Toilets Symbol	Medium/High
	Lyons Park, Lightning Ridge	Public Toilets Symbol	Medium/High
	Lyons Park, Lightning Ridge	Barbeque Symbol	Medium
	Lyons Park, Lightning Ridge	Caravan Parking Symbol	Medium/High
<b>Advance Signage</b>	All Town Exits	Last Fuel - Distance	Low/Medium
	Kamilaroi Highway, Walgett	Barwon Rest Area	Medium
	Castlereagh Highway, Lightning Ridge	Advance Warning sign to Collarenebri	Low/Medium
	Kamilaroi Highway, Cryon	Advance Warning, Reduce speed signs moved further back	Medium/High
<b>Advance Service Signage</b>	Castlereagh Highway, Walgett	Public Toilets Symbol	Medium
	Castlereagh Highway, Walgett	Caravan Dump Point Symbol	Medium
	Castlereagh Highway, Walgett	Caravan Parking Symbol	Medium
	Corner Euroka & Pitt St, Walgett	Public Toilets Symbol	Medium
	Corner Euroka & Pitt St, Walgett	Caravan Parks Symbol	Medium
<b>General Signage</b>	Entry Points, Walgett	Redesign wording on surveillance signs	Medium/High
Reference	WSC - Walgett Shire Council		
	RTA - Roads & Traffic Authority		
	T.C - Traffic Committee		
	M.G - Matt Goodwin		
	A.N - Alan Nelson		
	Lands Council - Aboriginal Lands Council		
	Private Land - Seek permission from owner		
	VIC - Visitor Information Centre		
	CMA - Catchment Management Authority		

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
--

**Item No:** 25  
**Subject:** Youth Off the Streets Project  
**Author:** Emma Darcy – Manager Corporate Services  
**File No:** 135/02/00/00

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**Summary:**

This report recommends that Council defer signing the Memorandum of Understanding between Walgett Shire Council and Youth Off the Streets until an inclusive review has been undertaken regarding the terms of the Memorandum of Understanding.

**Comments (including issues and background):**

At the Council Meeting held on 15 May 2007, a report was presented advising Council that Youth Off the Streets had requested Council to enter into a Memorandum of Understanding in relation to their proposed operations in the township of Walgett.

Council resolved to allow management time to review the Memorandum of Understanding prior to signing.

A review of the Memorandum of Understanding between Youth Off the Streets and Walgett Shire Council has been undertaken by the Manager Corporate Services and Council's Youth Services Staff and the following amendments have been requested to be considered:-

**Under the Memorandum of Understanding Heading - Purpose**

*Delivery of youth programs to the 12-24 year age group (not 12-14 year age group)*

**Under the Memorandum of Understanding Heading - Walgett Shire Council Roles and Responsibilities**

1. *Provision and regular maintenance of a site to run YOTS youth programs with evening access*

Walgett Shire Council does not have a site available to run YOTS youth programs and regular maintenance of a site is not specific enough.

## SHIRE OF WALGETT – AGENDA

2. *Access 9-5 week days to a functional office space for YOTS staff to deliver and undertake administrative and program planning and meetings.*

Walgett Shire Council does not have functional office space available for YOTS staff to deliver and undertake administrative and program planning.

However, bookings can be taken for access to the meeting room located at the Council Chambers upon request from YOTS.

3. *Payment of utility costs associated with YOTS programs and office*

Council is not able to commit to the payment of utility costs associated with YOTS programs and office, however Council could consider in its budget an annual subsidy for YOTS.

4. *Provision of a fixed phone and fax line and access to internet facilities for YOTS staff.*

Council could consider in its budget an annual subsidy for YOTS which would cover the provision of phone, facsimile and internet lines.

It is also recommended that Council forward the Draft Memorandum of Understanding between Walgett Shire Council and Youth Off the Streets to Council's Solicitors for their review.

### **Relevant Reference Documents:**

- Draft Memorandum of Understanding between Walgett Shire Council and Youth Off the Streets (not attached)

### **Stakeholders:**

- Walgett Shire Council
- Youth Off the Streets
- Community Members
- Youth

### **Financial Implications:**

- To be considered in Council's 2007/2008 Management Plan

**Recommendations:**

- 1. That Council authorise the General Manager to negotiate the terms of the Memorandum of Understanding between Walgett Shire Council and Youth Off the Streets taking into consideration the report presented to Council on 19 June 2007.**
- 2. That Council consider a subsidy towards Youth Off the Streets for inclusion in the 2007/2008 Management Plan.**
- 3. That Council's Solicitors, Booth Brown Samuels and Olney be forwarded the Draft Memorandum of Understanding between Walgett Shire Council and Youth Off the Streets for review, prior to the General Manager authorising and signing the Memorandum of Understanding.**

<b>MANAGER CORPORATE SERVICES REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 26

**Subject:** Request for Waiving of Temporary Licence Fees

**Author:** Emma Darcy – Manager Corporate Services

**File No:** 180/08/00/00

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**Summary:**

This report recommends Council approve the waiving of the Temporary Licence Fee of \$100.00 for the use of the facilities located at the Collarenebri Racecourse on Saturday, 16 June 2007 for the Collarenebri Charity Ride for Cancer.

**Comments (including issues and background):**

A Charity Ride for Cancer has been arranged by local residents of Collarenebri on Saturday, 16 June 2007.

The culmination of the ride will be a gathering at the Collarenebri Racecourse for everyone to attend.

Council has received a request from the organisers of the event for the Temporary Licence Fee attached to the use of the Collarenebri Racecourse to be waived in this instance and considered as a donation from the Walgett Shire Council towards this important event.

**Relevant Reference Documents:**

- Letter Requesting Waiving of Fees (not attached)

**Stakeholders:**

- Walgett Shire Council
- Residents of Collarenebri and surrounds
- Participants of Charity Ride

**Financial Implications:**

- Nil

**Recommendations:**

- 1. That Council approve the waiving of the Temporary Licence Fee of \$100.00 for the use of the Collarenebri Racecourse for the Charity Ride for Cancer to be held on Saturday, 16 June 2007.**
- 2. That the approval of this request not be seen as a precedent and that all future applications for waiving of fees will be assessed by Council based on their individual request.**

<b>MANAGER PLANNING AND REGULATIONS REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
--

**Item No:** 27

**Subject:** Development Application 2007019 – Gleeson Surveying

**Author:** Janet Babic – Town Planner

**File No:** DA 2007019

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**Summary:**

Gleeson Surveying has lodged a Development Application to subdivide Lot 18 in DP 665546 near Burren Junction into two lots.

**Comments (including issues and background):**

Development Application 2007019 has been lodged by Gleeson Surveying to subdivide Lot 18 in DP 665546 which is located about 1km east of Burren Junction on the Kamilaroi Highway. It is proposed that the subdivision will occur in the following context:

1. The land is currently used for agricultural purposes and an artesian bore.
2. The total area of the existing lot is about 650.24 hectares.
3. It is proposed to create two lots, one of about 649.7 hectares and one of about 0.54 hectares.
4. No change of use has been proposed. The new lots will continue to be used for agricultural purposes and the artesian bore. The subdivision will place the artesian bore on a separate lot.
5. Access to the smaller lot will be from a 60 metre existing frontage to the Kamilaroi Highway. The larger lot has a number of existing accesses.

Diagrams of the existing and proposed lots are included below.



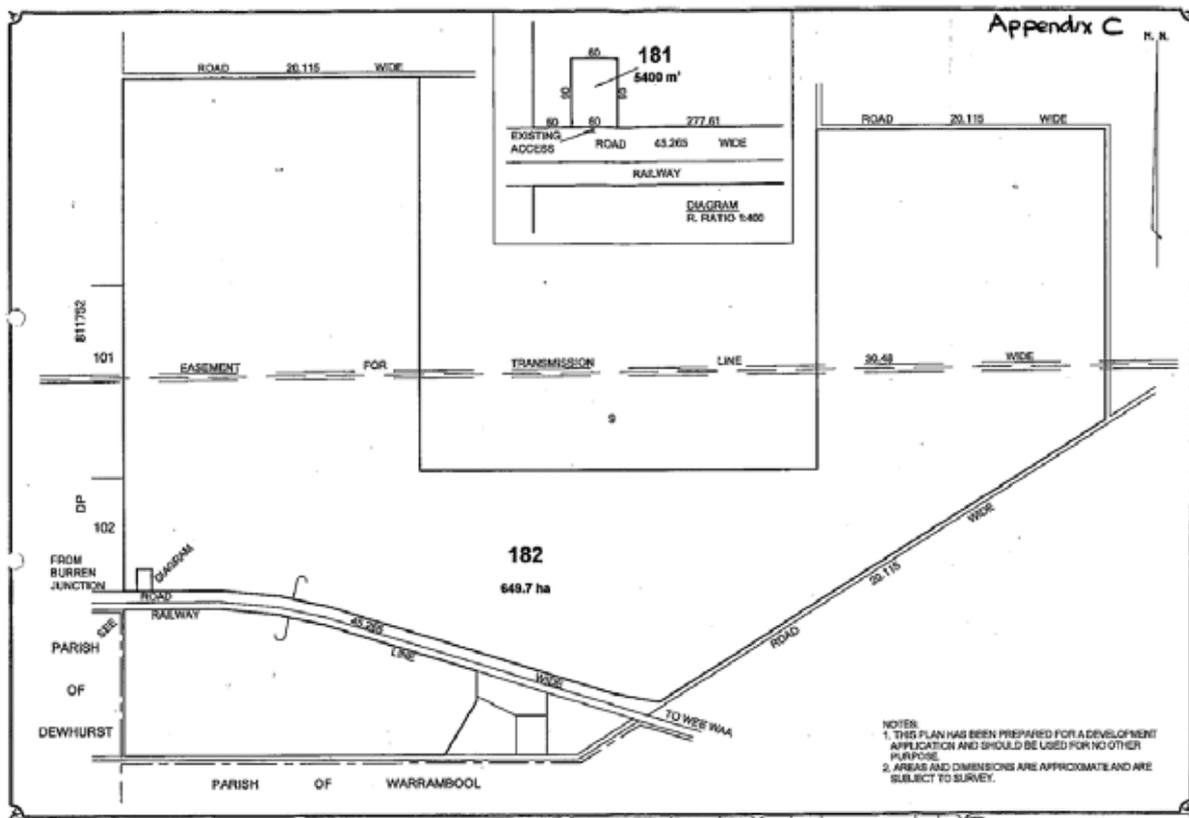


Figure – Proposed lots (numbered 181 and 182).

**Statutory matters for consideration:**

**79C (1)(a)(i) Provisions of any environmental planning instrument.**

The most relevant environmental planning instrument is the Interim Development Order No. 1 – Shire Of Walgett 1968 (IDO) and State Environmental Planning Policy No. 1 - Development Standards. (SEPP 1).

Under the IDO the land is located within “Non-urban 1 a” and “Non-urban 1b” zones. Development consent is required to permit the subdivision. However Clause 11 of the I.D.O. restricts the circumstances in which land can be subdivided. Sub-clause 4 (c) requires “the frontage of such allotments to a main road is not less than 200 metres”. The proposed 0.54 hectare lot will not have 200 metre frontage to a main road. In this context the proposed subdivision does not meet the development standards imposed by the IDO.

A written objection to the imposition of the 200m road frontage development standard has been submitted with the Development Application. Under Clause 7 of SEPP 1, “Where the consent authority is satisfied that the objection is well founded and is also of the opinion that granting of consent to that development application is consistent with the aims of this Policy as set out in clause 3, it may, with the concurrence of the Director, grant consent to that development application notwithstanding the development standard the subject of the objection referred to in clause 6”. Council has delegation from the Director of the Dept of Planning, to assume the concurrence of the Director under the circumstances as detailed under point 12 of Dept of Planning Circular B1.

There is no proposal to change the existing uses of the land.

Given that the ongoing operation of the bore benefits both the affected landholder and a number of others and that the existing 60metre frontage would be adequate for the occasional maintenance vehicles accessing the smaller lot, it would be appropriate to permit a deviation from the ‘200 metre frontage to a main road’ development standard imposed by the IDO.

## SHIRE OF WALGETT – AGENDA

79C (1)(a)(ii) Provisions of any draft environmental planning instrument that is or has been placed on public exhibition.

Not applicable.

79C (1)(a)(iii) Any development control plan.

Not applicable.

79C(1)(a)(iiia) Any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

Not applicable.

79C(1)(a)(iv) The regulations.

Section 92 and 92A of the Environmental Planning and Assessment Regulation 2000 prescribe additional matters for consideration (see comments below).

79C (1)(b) Likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.

Current land use on surrounding lots is predominantly agriculture. The proposed lots will continue to be used for agricultural purposes and the artesian bore, so it is not expected that the proposal will have a significant impact on the natural or built environments. The proposal is expected to have a positive economic and social impact by enabling the Burren Bore Water Trust to control the land where it's artesian bore is located.

79C (1)(c) Suitability of the site for the development.

**PUBLIC ROAD ACCESS:** The existing lot has access to the Kamilaroi Highway, and the created 0.54 hectare lot will have a 60 metre direct frontage to a main road. No increase in vehicle movements to and from the site are proposed. In this context a 60 metre frontage to the 0.54 lot appears to be adequate.

**FLOODING:** Although the land is located on a flood plain, no change in use of the land has been proposed.

**OVERALL:** There are no known environmental or other factors that make the site unsuitable for the proposed subdivision.

79C (1)(d) Submissions made in accordance with the Act or the regulations.

Not applicable. Under the Environmental Planning and Assessment Act 1979 the proposal is local development with no opportunity for submissions under the act or regulations (as opposed to designated or advertised development).

79C (1)(e) The public interest.

Adjoining landowners were notified of the Development Application and no objections were received.

The proposed subdivision will enable the existing artesian bore to be located on a separate title under the control of the Burren Bore Water Trust. Such control is considered to be an integral part of the "cap and pipe" the bores scheme.

The scheme is expected to have positive environmental impacts through more efficient water supply while minimising evaporation wastage (which is inherent in traditional open bore drains).

Given that the proposed development is permissible with development consent, it involves agricultural development within non-urban zones and will contribute to a reduction in water wastage, approval of the proposal appears to be in the public interest.

## SHIRE OF WALGETT – AGENDA

The following matters must also be considered by Council in accordance with Sections 92 and 92A of the Environmental Planning and Assessment Regulation 2000 when making a decision on any Development Application.

92 (1) (a) Coastal areas.

Not Applicable.

92 (1) (b) Demolition.

Not Applicable, no demolition work is proposed at this time.

92A Preliminary planning.

Not applicable.

### Relevant Reference Documents:

- Development Application file 2007019
- Environmental Planning and Assessment Act 1979.
- State Environmental Planning Policy No. 1 – Planning Standards
- Interim Development Order No. 1 – Shire of Walgett 1968.

### Stakeholders:

- Roger Strathmore Sendall (the owner of the land).
- The Burren Bore Water Trust (administrators of the bore).
- Gleeson Surveying (as the applicant).

### Recommendation:

That Walgett Shire Council approve Development Application 2007019 to subdivide Lot 18 DP 665546 subject to the following conditions of consent:

### **PRESCRIBED CONDITIONS OF DEVELOPMENT CONSENT**

As no 'work' is to be undertaken, there are no prescribed conditions of development consent under the Environmental Planning and Assessment Regulation 2000.

### **SPECIAL CONDITIONS SET BY COUNCIL**

#### GENERAL

#### Gen 010.

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

*Reason: To avoid breaching the requirements of any covenant.*

## SHIRE OF WALGETT – AGENDA

### SUBDIVISION

#### Sub 010.

That two lots are created by the subdivision of Lot 18, DP 665546, one of about 0.54 hectares and the other about 649.7 hectares.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council*

#### Sub 020.

A surveyor's plan must be submitted to Walgett Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

*Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyors plan is signed by an authorised officer of Walgett Shire Council.*

### APPROVED PLANS

#### Pln 010.

The development shall be implemented in accordance with:

(a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,

(b) the details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

**MANAGER PLANNING AND REGULATIONS REPORT TO COUNCIL  
MEETING 19 JUNE 2007**

**Item No:** 28

**Subject:** Development and Complying Development Certificate Applications

**Author:** Matthew Goodwin - Manager Planning and Regulation

**File No:** 315/01/00/00

**Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently dealt with under delegated authority.

**Comments (including issues and background):**

The following tables provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications dealt with under delegated authority by the Manager Planning and Regulation and General Manager during May 2007.

DA	DEVELOPMENT	ZONE	LAND (lot/sec/DP)	LOCATION	DECISION	DATE
2007011	Game meat chiller	2. Village	2737//764842	Collarenebri	Approved	30-May-07
2007013	Additions & alterations to open smoking area	2. Village	9,10,11,14/15/759036	Walgett	Approved	25-May-07
2007014	Raise soil level of block	2. Village	2//263351	Lightning Ridge	Approved	30-May-07
2007015	Shed extension 20ft	1 Non-urban B	20696MC	Lightning Ridge	Approved	30-May-07
2007018	Construct new dwelling (Existing to be demolished)	1 Non-urban A	1//1093267	Walgett	Approved	23-May-07

CDC	DEVELOPMENT	ZONE	LAND (lot/sec/DP)	LOCATION	DECISION	DATE
2007013	Pre-fabricated garage/shed	2. Village	53//1073508	Lightning Ridge	Approved	15-May-2007
2007015	Skillion roof with lockable room under roof	2. Village	1//1038790	Collarenebri	Approved	8-May-2007
2007016	Garage	2. Village	6/20/758612	Lightning Ridge	Approved	17-May-2007

**Relevant Reference Documents:**

- Respective Development Application and Complying Development Certificate files.

**SHIRE OF WALGETT – AGENDA**

**Stakeholders:**

- Public and applicants

**Financial Implications:**

Nil

**Recommendation:**

**That Walgett Shire Council resolve to note the Development and Complying Development Certificate applications dealt with under delegated authority by the Manager Planning and Regulation and General Manager during May 2007.**

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
---

**Item No:** 29  
**Subject:** Namoi Aquatic Initiative Project  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 140/01/00/00

---

**Summary:**

This report relates to a request from the NSW Department of Primary Industries that Council co-operates with the Department to remove fish barriers within the Namoi River. The report recommends that Council works with the Department but the removal of the temporary weir on the Namoi River not be supported until such stage that the original crest height of Weir 11A on the Barwon River is re-established.

**Comments (including issues and background):**

The NSW Department of Primary Industries is currently managing a Natural Heritage Trust project on behalf of the Namoi Catchment Management Authority entitled “Namoi Aquatic Habitat Initiative”. The project has been developed to address some of the major impacts on aquatic habitat in the Namoi catchment by delivering on ground works which focus on the rehabilitation of priority aquatic habitats.

Two high priority fish passage barriers, which are considered to be the responsibility of Council, have been identified in Walgett Shire. A further two high priority barriers in Walgett Shire, which are not the responsibility of Council, have also been identified.

In a meeting with departmental staff, the two high priority items involving Walgett Shire were discussed. The first is the temporary weir across the Namoi River in Walgett. The cost of removing this barrier to fish passage has been assessed as substantially less than retaining it and incorporating a fish passage into the structure. This weir was originally constructed as a means of ponding water in the section of river from which the Walgett Filtration Plant draws water. With the completion of drought emergency works, funded jointly by Council and the NSW Government, the need for this weir, from a town water supply perspective, will be significantly reduced. However there are other users who consider they will be greatly disadvantaged with the removal of this weir, unless the weir on the Barwon River (Weir 11A) is restored to its original crest level. Accordingly, Council should not agree to the removal of this temporary weir, until such time that the reasonable concerns of these other stakeholders are satisfied.

The second barrier to fish passage is a concrete causeway across the Namoi River on the Epping Road. (Stony Crossing) The Department of Primary Industries would like to see a bridge constructed at this location, however such a structure would be very expensive and there would be an expectation that Council would meet 50% of the cost. This expense, from Council’s perspective, would be very difficult to justify as anything but a very low priority.

## **SHIRE OF WALGETT – AGENDA**

The removal of a small section of causeway and provision of a culvert or race to allow for fish passage in low flow situations would be the most practical approach to the situation. Again, a 50% contribution from Council, estimated at \$20,000, would be required. With the current no flow situation in the river, there are significant benefits in completing this work in the immediate future.

### **Relevant Reference Documents:**

- Booklet – “The assessment and modification of barriers to fish passage in the Namoi River” (not attached)

### **Stakeholders:**

- Walgett Shire Council
- NSW Department of Primary Industries

### **Financial Implications:**

Council’s contribution to the cost of providing for fish passage at Stony Crossing can be met from existing budgets. Financial implications of temporary weir removal can be considered at a later stage.

### **Recommendations:**

**That Council adopt the following response to the NSW Department of Primary Industries, in relation to the removal of two identified fish barriers within the Namoi River :**

- 1. That Council not agree to the removal of the temporary weir in the Namoi River at Walgett until such time that the crest level of Weir 11A on the Barwon River is re-established to at least its original height.**
- 2. That Council agree to meet 50% of the cost, to a maximum of \$20,000, to provide for low flow fish passage across Stony Crossing on the Epping Road.**

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
---

**Item No:** 30  
**Subject:** Plant Replacement Programme  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 305/08/05/00

---

**Summary:**

This report recommends that Council adopts the fifteen (15) year plant replacement programme which is attached.

**Comments (including issues and background):**

Purchase, operation and subsequent disposal of major plant forms a significant part of Council's operating budget. A fifteen year plant replacement programme has been prepared and is attached to this report. It is submitted on this occasion for Council's adoption.

The programme has been prepared having regard to current needs and known future needs. The first two years involve significant expenditure in recognition of a need to catch up on major plant changeovers which have been delayed in recent times.

The programme will be maintained as a rolling programme, much the same as the five year road plan is. For various reasons the programme will be subject to amendment in time, however the present programme has been compiled having regard to current operations. Costs are all indicated on current values.

**Relevant Reference Documents:**

- Plant Replacement Programme

**Stakeholders:**

- Walgett Shire Council

**Financial Implications:**

The 2007/08 Management Plan, incorporating a forward budget beyond 2007/08, has been prepared utilising the costs contained in this programme.

**Recommendation:**

**That Council adopt in principle the fifteen (15) year plant replacement programme which is attached to this report.**

# SHIRE OF WALGETT – AGENDA

## PLANT REPLACEMENT PROGRAMME

Based upon the following operating periods between replacements

- Grader - 10 years
- Loader - 12 years
- Backhoe - 12 years
- Water Cart - 10 years
- Mower - 5 years
- Roller - 10 years
- Forklift - 15 years
- Tractor - 15 years
- Ditch Witch - 11 years
- Bobcat - 12 years
- Traffic Signals - 5 years
- Patching Truck - 10 years
- Heavy Truck - 12 years
- Light Truck - 15 years
- Footpath Sweeper - 8 years
- Footpath Roller - 15 years
- Float - 20 years
- Fuel Trailer - 10 years
- Waste Truck - 6 years
- Plumbers Truck - 10 years

Plant Item (Number)	Year Purchased	Unit Cost of Replacement	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Grader (69)	1997	\$250,000	\$250,000										\$250,000					
Grader (75)	1999	\$250,000			\$250,000										\$250,000			
Grader (120)	1998	\$250,000		\$250,000										\$250,000				
Grader (131)	2006	\$250,000										\$250,000						
Grader (150)	2001	\$250,000					\$250,000											\$250,000
Water Cart (174)	1995	\$180,000	\$180,000										\$180,000					
Tractor (186)	1998	\$70,000							\$70,000									
Mower (401)	2002	\$30,000	\$30,000					\$30,000					\$30,000					\$30,000
Mower (402)	2002	\$30,000	\$30,000					\$30,000					\$30,000					\$30,000
Mower (403)	2004	\$30,000			\$30,000					\$30,000								
Mower (404)	2006	\$30,000					\$30,000					\$30,000					\$30,000	
Footpath Sweeper (702)	2004	\$40,000						\$40,000								\$40,000		
Footpath Sweeper (703)	2004	\$70,000						\$70,000							\$70,000			
Mower (726)	1994	\$30,000	\$30,000					\$30,000					\$30,000					\$30,000
Tractor (728)	1999	\$50,000								\$50,000								

# SHIRE OF WALGETT – AGENDA

Plant Item (Number)	Year Purchased	Unit Cost of Replacement	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Ditch Witch (730)	1995	\$80,000	\$80,000											\$80,000				
Mower (732)	1999	\$30,000	\$30,000					\$30,000					\$30,000					\$30,000
Mower (733)	2004	\$30,000			\$30,000					\$30,000					\$30,000			
Tractor (734)	1999	\$60,000								\$60,000								
Mower (736)	1995	\$30,000	\$30,000					\$30,000					\$30,000					\$30,000
Mower (742)	1994	\$30,000	\$30,000					\$30,000					\$30,000					\$30,000
Loader (763)	2002	\$230,000								\$230,000								
Roller (781)	2002	\$150,000						\$150,000										\$150,000
Roller (783)	2002	\$150,000						\$150,000										\$150,000
Roller (784)	2002	\$150,000						\$150,000										\$150,000
Backhoe (791)	1996	\$140,000		\$140,000												\$140,000		
Backhoe (792)	2001	\$140,000							\$140,000									
Backhoe (794)	1996	\$140,000		\$140,000												\$140,000		
Roller (815)	1994	\$130,000	\$130,000										\$130,000					
Footpath Roller (820)	1995	\$30,000				\$30,000												
Bobcat (840)	1997	\$80,000			\$80,000													\$80,000
Forklift (845)	1996	\$80,000					\$80,000											
Float (961)	1976	\$90,000		\$90,000														
Float (962)	1992	\$90,000						\$90,000										
Traffic Signals (1003)	2006	\$30,000					\$30,000					\$30,000						\$30,000
Traffic Signals (1004)	2006	\$30,000					\$30,000					\$30,000						\$30,000
Traffic Signals (1005)	2007	\$30,000					\$30,000					\$30,000						\$30,000
Fuel Trailer (1008)	2006	\$10,000											\$10,000					
Fuel Trailer (1010)	2006	\$10,000											\$10,000					
Fuel Trailer (1011)	2006	\$10,000											\$10,000					
Light Truck (5201)	1993	\$80,000		\$80,000														
Heavy Truck (5210)	1996	\$180,000		\$180,000												\$180,000		
Heavy Truck (5246)	1999	\$100,000					\$100,000											
Light Truck (5271)	1993	\$60,000		\$60,000														
Patching Truck (5289)	1992	\$300,000	\$300,000								\$280,000							
Light Truck (5297)	1991	\$60,000	\$60,000															
Patching Truck (5316)	1998	\$300,000		\$300,000														
Heavy Truck (5344)	1991	\$120,000	\$120,000													\$120,000		
Heavy Truck (5353)	2002	\$120,000								\$120,000								
Light Truck (5354)	2002	\$80,000											\$80,000					
Light Truck (5394)	1993	\$60,000		\$60,000														
Light Truck (5501)	1998	\$100,000							\$100,000									
Waste Truck (5905)	1999	\$260,000			\$260,000						\$260,000						\$260,000	
Waste Truck (5906)	2005	\$200,000				\$200,000						\$200,000						\$200,000
Plumbers Truck (5912)	2004	\$60,000								\$60,000								
Light Truck (5938)	1995	\$80,000				\$80,000												
Light Truck (5946)	1998	\$60,000							\$60,000									
<b>TOTAL</b>			\$1,300,000	\$1,300,000	\$650,000	\$310,000	\$550,000	\$830,000	\$370,000	\$580,000	\$540,000	\$600,000	\$820,000	\$330,000	\$280,000	\$690,000	\$710,000	\$830,000

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
---

**Item No:** 31  
**Subject:** Carinda Hall  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 005/03/01/44

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**Summary:**

This report recommends that Council commits \$20,958 in the 2007/08 Management Plan to support an application for Regional Partnerships funding from the Carinda community for building works at the Carinda Hall. In the event that the application is unsuccessful, the funding will still be required to undertake essential works on this building.

**Comments (including issues and background):**

Orana Area Consultative Committee had a meeting with the Carinda community in late 2006 to ascertain if there was any way in which Regional Partnerships funding could help their community. This meeting was attended by about 30 people, representing the community groups of Carinda (included Hall Committee, P&F, Rugby Club, Race Club, and Carinda Precinct Committee) and was also attended by Emma Darcy representing Walgett Shire Council.

At this meeting the community identified a need to insulate, line the walls, replace the floor coverings and air condition the meeting room and supper room of the Carinda Hall as this would benefit many of the groups and increase community usage.

The action from this meeting was for the community to undertake consultation and obtain quotes for the proposed work to be undertaken to the hall. These quotes total \$37,888.58 (GST exclusive) of which Carinda community groups are willing to put some funds toward. The community have also applied for a FRRR (Foundation for Rural and Regional Renewal) grant of \$7,535 to go toward the purchase of an air conditioner for this project.

As a separate matter, the Carinda Precinct Committee has presented a quote, in an amount of \$20,958, for works to correct non compliant entrance and exit doors at the hall. Council's Building Surveyor advises that some doors do not comply with the Building Code of Australia, accordingly Council would need to undertake steps to make the doors comply or close the hall for public use. This latter option would be clearly unacceptable.

## **SHIRE OF WALGETT – AGENDA**

Excluding the grant application to the FRRR, if the other two projects were considered together, an application for Regional Partnerships funding would be considered to have good prospects for success on the basis of contributions from Council and the Carinda community. These projects are both building work and would easily be completed by the same contractor.

A larger project, in an isolated area such as Carinda, will probably attract greater interest from building contractors as well. As stated above, Council's contribution would be required in any case, however it could be used in an effort to leverage Regional Partnerships funding.

In terms of social interaction this project fits the Regional Partnerships criteria as an upgrade to the hall will increase usage through the summer months when this facility is currently not utilised and bring the community together.

The application for Regional Partnerships funding should be submitted by Council, with a pledge that the Carinda community will financially support the project. In the event that the application is successful, a full programme of building works will proceed. In the event that the application is unsuccessful, the Council contribution would be used to correct the situation of non-compliant external doors.

### **Relevant Reference Documents:**

- Building Quotations (not attached)
- Letter from Carinda Precinct Committee
- Report from Council's Building Surveyor (not attached)

### **Stakeholders:**

- Walgett Shire Council
- Carinda Precinct Committee
- Carinda Community
- Orana Area Consultative Committee
- Foundation for Rural and Regional Renewal

### **Financial Implications:**

Council's financial liability towards this project is limited to \$20,958. The 2007/08 budget needs to make allowance for this expenditure which will be required in any event, otherwise the Carinda Hall will need to be closed.

**Recommendations:**

- 1. That Council commit \$20,958.00 in the 2007/2008 Management Plan to the Carinda Hall.**
- 2. That Council submits an application for Regional Partnerships funding to complete a \$60,000 project at Carinda Hall with a contribution of \$20,958 from Council and a further contribution from the Carinda community.**
- 3. That, in the event the application for Regional Partnerships funding is unsuccessful, Council uses its contribution to address those external doors that do not comply with the Building Code of Australia.**

Walgett Shire  
Council  
RECD

22 MAY 2007

**Carinda Precinct Committee**

Chairperson: Dominic Warnock, "Gilwarney", Walgett 2832 Ph.6823 2335  
Co-ordinator: Margaret Johnstone, "Wirroona", Carinda 2831 Ph. 6823 2362

FILE: 230/01/00/00

LETTER No: 3895

15<sup>th</sup> May, 2007

Mr. Stephen McLean,  
Acting General Manager,  
Walgett Shire Council.

REFER: AEN

**COPY:**

Dear Stephen,

**Re Exterior Doors – Carinda Diggers Memorial Hall**

As you are aware the exterior doors of the Carinda Hall are in much need of attention. A builder, Mr. Harry West, was asked recently to inspect the doors and give a quote on the repair or replacement of the various doors. On inspection he stated that all the doors would not be passed by the Fire Service. The doors, which are tongue and groove, are old and in poor condition and the emergency push bars which open the double exit doors from the interior do not work. The smaller doors have various locks also not to emergency standards.

Mr. West advised the Hall Committee that the cost to replicate the double exit doors with the present tongue and groove and the necessary bracings, would be out of the question, and advised the use of solid core doors. He has given the Hall committee a quote which is enclosed.

Mr. West stated that if his quote is accepted he will provide the Council with a document to verify the doors are to Fire Safety Standard. He is known to the community as an honest and excellent builder. Please advise us of any decisions.

Yours sincerely,

*M. Johnstone*

Margaret Johnstone.

*Copy to Alan Nelson*

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
---

**Item No:** 32  
**Subject:** Supply of Pavement Stabilisation Services  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 230/01/00/00

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**Summary:**

This report recommends that Council invites tenders for pavement stabilisation services in 2007/08 from selected contractors in lieu of advertising as would normally be undertaken to comply with the requirements of the Local Government Act 1993.

**Comments (including issues and background):**

The use of stabilisation services, in the 2007/08 financial year will exceed the threshold value, above which the calling of tenders is required. However, Section 55(3) of the Local Government Act states:

(3) This section does not apply to the following contracts:

- subject to the regulations, a contract for the purchase of goods, materials or services specified by a person prescribed by the regulations made with another person so specified, during a period so specified and at a rate not exceeding the rate so specified
- a contract entered into by a council with the Crown (whether in right of the Commonwealth, New South Wales or any other State or a Territory), a Minister of the Crown or a statutory body representing the Crown
- a contract entered into by a council with another council
- a contract for the purchase or sale by a council of land
- a contract for the leasing or licensing of land by the council, other than the leasing or licensing of community land for a term exceeding 5 years to a body that is not a non-profit organisation (see section 46A)
- a contract for purchase or sale by a council at public auction
- a contract for the purchase of goods, materials or services specified by the State Contracts Control Board or the Department of Administrative Services of the Commonwealth, made with a person so specified, during a period so specified and at a rate not exceeding the rate so specified
- a contract for the employment of a person as an employee of the council

- **a contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, a council decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders**
- contract for which, because of provisions made by or under another Act, a council is exempt from the requirement to invite a tender
- a contract made in a case of emergency

That section of the Act which has been bolded permits Council to resolve not to invite tenders in certain situations. It is suggested that, instead of inviting tenders for this service through the Sydney press, stabilisation contractors who are members of the Australian Stabilisation Industry Association be invited to tender. This would save the expense of advertising and would probably result in the same number of competitive tenders received. Given these circumstances, to advertise a tender in the Sydney press would only waste Council's time and money as well as the time of any supplier who initially responded to the advertisement. One additional stabilisation contractor, (Roadbusters Pavement Recycling and Stabilisation) who is not a member of the abovementioned association, but has provided good cost effective service to Council in the recent past, should also be invited to tender.

**Relevant Reference Documents:**

Nil

**Stakeholders:**

- Walgett Shire Council
- Road Stabilisation Contractors

**Financial Implications:**

No significant financial implications will stem from the course of action recommended in this report.

**Recommendation:**

**That Council, having regard to the specialised service required and the need to attract offers from suitably experienced operators, invite tenders from NSW based contractors who are members of the Australian Stabilisation Industry Association, in addition to the company Roadbusters Pavement Recycling and Stabilisation, for the supply of pavement stabilisation services in Walgett Shire for the period 1 July 2007 to 30 June 2008 in lieu of newspaper advertising.**

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
---

**Item No:** 33  
**Subject:** Roads to Recovery Programme  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 175/07/07/00

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**Summary:**

This report advises Council that the federally funded Roads to Recovery Programme has been extended for a further four years to June 2014 and funding under the Strategic Regional Programme has been boosted significantly. It also advises Council that funding for both the Walgett-Carinda Road (Regional Road No 333) and Burren Junction-Collarenebri Road (Regional Road No 329) has been approved under the Strategic Regional Programme.

**Comments (including issues and background):**

As part of the Federal Budget announced last month, the Commonwealth has indicated that the Roads to Recovery Programme would be extended until 2013/14. The current version of Roads to Recovery was scheduled to conclude in June 2009. Apart from the time extension, the Commonwealth has indicated that the annual nationwide funding would increase from the current figure of \$307.5 million to \$350 million from 2009/10.

In the same communication, the Commonwealth advised that an additional \$250 million would be made available in 2006/07 under the Strategic Regional Programme for projects which have already been submitted. Council will recall that an allocation of \$2.1 million was provided under this programme for the Collarenebri to Mungindi Road. Both projects which Council had submitted earlier, unsuccessfully for the original funding distribution, have been successful in this subsequent funding distribution. Both the Walgett-Carinda Road and the Burren Junction-Collarenebri Road have been allocated \$2.8 million, out of a total project budget of \$4 million for each project. In the case of the Walgett-Carinda Road, Council must fund the balance (\$1.2 million) from its own funds and in the case of the Burren Junction-Collarenebri Road, Council must fund \$1.0 million and local residents will fund the remaining \$200,000. It is understood that the local residents, who have committed \$200,000 for the Burren Junction-Collarenebri Road, will be asking Council to accept this liability. However, whether or not this is acceptable to Council is considered to lie outside the scope of this report.

A report, recommending an amended Five Year Road Plan to recognise this additional funding, will be presented to the July meeting of Council. However the extent of funds required to match funding from the Strategic Regional Programme will now require the consideration of loan funds to permit these projects to proceed. This is the subject of a separate report from the Manager Corporate Services.

## **SHIRE OF WALGETT – AGENDA**

In addition to this supplementary funding, the Commonwealth has announced that two more funding rounds for Strategic Regional Projects would be held. Each funding round will involve the allocation of \$150 million, the first to be held in 2009/10 and the second in 2011/12.

### **Relevant Reference Documents:**

- Ministerial Press Release (not attached)

### **Stakeholders:**

- Walgett Shire Council
- Commonwealth Government
- New South Wales Government
- Roads and Traffic Authority

### **Financial Implications:**

Loan funds will be required to provide for the extent of local funding required for the additional two projects, funded under the Strategic Regional Programme, to proceed. Repayment of the loan would be a legitimate charge against Council's Block Grant as all works are located on regional roads.

### **Recommendations:**

- 1. That Council note an extension of the Roads to Recovery Programme to June 2014, as well as an increase of \$550 million in funding to the Strategic Regional Programme.**
- 2. That Council note the funding of \$2.8 million each for the Walgett-Carinda Road (Regional Road No 333) and the Burren Junction-Collarenebri Road (Regional Road No 329) under the Strategic Regional Programme.**

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 34  
**Subject:** Child Road Safety  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 135/08/01/00

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**Summary:**

This report has been presented in response to a request from the Roads and Traffic Authority, seeking Council's assistance in informing the community of initiatives to improve safety for school children within school zones. It is recommended that Council assist as requested.

**Comments (including issues and background):**

The Roads and Traffic Authority has sought Council's support in informing the community of a new enforcement programme which have recently been introduced to improve safety for school children across New South Wales. These programmes will target drivers and pedestrians within school zones.

Major features of the safety upgrade programme include:

1. Increased fines and loss of demerit points for driving offences in school zones.
2. Electronic school zone safety alert systems.
3. A combination of 50 fixed and mobile speed cameras to be installed and rotated between all NSW school zones.
4. A 'Drop Off and Pick Up' initiative to improve traffic congestion around schools.

Undoubtedly, schools in Walgett Shire are unlikely to be the principal focus of this programme, nevertheless it has statewide application and this community needs to be aware of its implications. Accordingly, it is suggested that local media outlets be encouraged to take an active role in publicising this programme.

**Relevant Reference Documents:**

- Letter from Roads and Traffic Authority (not attached)

**Stakeholders:**

- Walgett Shire Council
- Residents of Walgett Shire
- Roads and Traffic Authority
- NSW Government

**Financial Implications:**

Not Applicable

**Recommendation:**

**That Council supports the Roads and Traffic Authority by publicising a programme of the NSW Government to improve safety for school children within school zones.**

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
---

**Item No:** 35  
**Subject:** Street Lighting Charges  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 230/04/31/00

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**Summary:**

This report advises Council that Country Energy is increasing street lighting charges from 1 July 2007. This increase is within the capacity of Council's street lighting budget to absorb.

**Comments (including issues and background):**

Country Energy has notified Council that, as from 1 July 2007, street lighting charges in Walgett Shire will increase by 3.54%. This increase is in accordance with an earlier determination by IPART (Independent Pricing and Regulatory Tribunal) relating to public lighting pricing policies. This increase will be the first since February 2006.

This increase is within the capacity of Council's proposed budget for street lighting charges for the 2007/08 period.

**Relevant Reference Documents:**

- Letter dated 7 May 2007 from Country Energy

**Stakeholders:**

- Country Energy
- Walgett Shire Council

**Financial Implications:**

An increase of 3.54% is within the capacity of Council's 2007/08 budget to absorb.

**Recommendation:**

**That Council note the increase of 3.54% in public lighting charges, to apply from 1 July 2007.**

Walgett Shire  
Council  
RECD



Ref: JC:JC:C289548

10 MAY 2007

7 May 2007

FILE: 230/09/31/00

Mr Stephen McLean  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

LETTER No: 3535

REFER: AEN

Dear Stephen

COPY: 1

**Public Lighting Price Change**

Country Energy will introduce a price change to public lighting construction and maintenance charges on 1 July 2007 to allow for continued investment in the public lighting network.

While the price change is subject to approval from the Independent Pricing and Regulatory Tribunal (IPART), benefits of the investment program include replacing older lighting to improve reliability and reduce light pollution.

In June 2004, IPART released a determination on network pricing across New South Wales for 2004 to 2009. This determination required Country Energy to review our public lighting pricing policies to ensure consistency for all public lighting customers.

Based on this review, Country Energy introduced new public lighting 'use of system charges' on 1 December 2004. To minimise the impact of price changes on customers, we adopted the same strict limits on maximum price increases as IPART determined for all other Country Energy customers.

In September 2004 and November 2005, we wrote to advise of these regulatory changes and detailed Country Energy's price changes for the period of the IPART determination. The following variations in public lighting charges are consistent with our previous advice and will result in an average price increase of 5.25 per cent and a maximum price increase of 8.04 per cent.

These new charges will mean a 3.54 per cent increase in public lighting charges for Walgett Shire Council for the financial year beginning 1 July 2007.

The tariff factor applicable to your council from 1 July 2007 will be 1.00. To assist you in determining the actual charge for a specific installation, details regarding Country Energy's public lighting operational charges can be found on our website: <http://www.countryenergy.com.au>

Country Energy's policies reflect our commitment to providing customers with the best possible value for money, while improving public lighting efficiency and ensuring price equity across all local government areas. The new Public Lighting price arrangements highlighted in this letter will be the first change since the 1 February 2006, a period of 17 months.

If you would like to discuss Country Energy's public lighting charges, please contact Peter Halliwell, Regional General Manager for North Western region, on 02 6883 4536.

Yours sincerely

Ken Stonestreet  
Group General Manager Networks and Infrastructure

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 36  
**Subject:** North West Weight of Loads Committee  
**Author:** Alan Nelson – Manager Engineering  
**File No:** 004/09/03/84

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**Summary:**

This report briefs Council on an initiative of the North West Weight of Loads Committee to improve productivity, particularly in servicing outlying Councils from their Moree base.

**Comments (including issues and background):**

Council is a member of the North West Weight of Loads Committee, which seeks to restrict the frequency of overloaded vehicles on classified and local roads through enforcement activities. The Committee operates from a Moree base, however productivity has been significantly compromised in the past because of the time consumed in travelling to outlying council areas.

A six month programme is being undertaken to evaluate productivity gains by having the Inspectors camping away from their home base for up to two days per week. This will involve some additional costs, however the group considers these will not be great and may well be compensated by additional income. It was originally proposed that camping costs would be borne by the Council, in which the camping is being undertaken. However, after discussion, it was considered fairer to spread these costs across the group in proportion to policing time. Camping costs will be offset to some extent by reduced vehicle running costs. A review of the six month programme will be undertaken upon its completion and the results of this review will be provided to Council.

The next quarterly meeting of the North West Weight of Loads Group will be held in Walgett on Monday September 3 from 10am.

**Relevant Reference Documents:**

- Business Paper dated 4 June 2007 of North West Weight of Loads Committee (not attached)

**Stakeholders:**

- Walgett Shire Council
- Other members of the North West Weight of Loads Committee

**Financial Implications:**

The additional cost of the six month programme referred to in this report is able to be accommodated by Council's proposed budget for 2007/08.

**Recommendation:**

**That Council note an initiative of the North West Weight of Loads Committee to improve productivity, particularly in servicing outlying Councils from their Moree base.**

<b>MANAGER ENGINEERING REPORT TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:** 37  
**Subject:** Council Housing Policy  
**Author:** Kaye Stone – Asset Officer  
**File No:** 295/01/16/00

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**Summary:**

This report recommends that the attached housing policy be adopted.

**Comments (including issues and background):**

Walgett Shire Council first adopted a housing policy in 2005 and over the past two years Council has resolved to make a number of changes to the policy.

It is now proposed that the following changes be approved for inclusion in Council's Housing Policy:-

- 4) Rental charged to designated positions listed in appendix A staff is to be 30% (*unfurnished residences*) of equivalent market rental value independently assessed and reviewed every *five years*.
- 5) *On Termination of the Tenancy Agreement carpets must be professionally cleaned.*
- 8) *Annual inspections on leased residences shall be carried out by staff officers nominated by the General Manger.*
- 14) *All Council supplied soft furnishings must be professionally cleaned where they have come in contact with pets of any type.*

*That no further furniture be acquired for the refurbishment of Council Residences, unless Council resolves to the contrary.*

- 20) *Pets of any type are not allowed inside Council residences, unless/written application is made to the General Manager and permission is given in writing.*

*Any damage caused by the pets must be repaired at the cost of the tenant.*

**Relevant Reference Documents:**

- File No – 295/01/16/00
- General Managers - Report to Council 16 February 2006
- Administrators – Report to Council 16 February 2006
- Staff Housing Policy 2005

## SHIRE OF WALGETT – AGENDA

### **Stakeholders:**

- Walgett Shire Council
- Council Staff

### **Financial Implications:**

The cost to Council will be reduced due to no further furniture being acquired to furnish Council housing.

### **Recommendation:**

**That the attached Staff Housing Policy be adopted.**

**WALGETT SHIRE COUNCIL'S STAFF HOUSING POLICY**

**Policy:**

Note: This policy is applicable only to Council owned dwellings rented to Council staff.

Council purchases, upgrades and maintains as necessary adequate housing stock to provide rental housing for successful applicants of designated positions as listed in Appendix A.

Such housing is to be offered to the successful applicant, at the discretion of the General Manager. This arrangement contributes to a range of incentives designed to attract appropriate staff to the Walgett Shire and to provide encouragement for them to remain in employment with the Shire on a long term basis.

Position descriptions will include wording to the effect "Staff housing may be offered to the successful applicant"

**1. Ownership**

All housing remains at all times the property of Council.

**2. Housing Standards**

At present Council owns twenty seven (27) units and residences in Walgett, Lightning Ridge and Collarenebri. These dwellings range in quality of amenity and maintenance level from basic to executive accommodation.

All dwellings are to be subject to an initial condition appraisal to ascertain appropriate rental grading by an appropriate qualified independent individual or organisation.

**3. Excess housing**

Housing deemed, at any one time, as excess to the requirements of Council for staff use, may be available for rental by Government Departments and selected special purpose bodies (medical and dental practitioners etc) through selected Real estate Agencies at commercial rental rates.

**4. Rental**

Rental charged to staff is to be 30% (unfurnished residences) of equivalent market rental value independently assessed and reviewed every five years. Variations in rental level are to be applicable to new tenancy agreements entered into after the adoption of this policy. Rental rates for current employees will be adjusted in accordance with this Policy after a period of three months notice from the date of adoption of this Policy.

All rentals to staff shall be collected fortnightly by direct salary deduction.

Housing allocations included in salary packages are to be shown as a \$ cost on records for income purposes with moneys transferred to Council's Maintenance Funding Reserve.

**5. Tenancy Agreements and Bonds.**

It shall be the responsibility of the Council's Assets Officer to ensure that tenants sign a Tenancy Agreement prior to occupying a Council Residence.

A bond equal to four (4) weeks rental is to be paid by all new tenants.

In the case of staff it will be deducted from salary in 4 equal instalments. The bond will be retained for the duration of the tenancy and repaid on termination of employment less any costs incurred by Council associated with damage or works required for re-tenancy not considered fair wear and tear including garden maintenance.

All carpet must be professionally cleaned with the cost being deducted from the bond refund.

**6. Existing Tenancies**

All existing tenancy agreements are to remain at the discretion of Council.

Should any existing or new tenancy be deemed unsatisfactory it will be terminated strictly in accordance with the terms of the agreement or by an independent rental dispute tribunal.

**7. Pre-Tenancy Inspections**

Before commencement of a tenancy, a joint inspection of the condition of the property is to be carried out, a report prepared and signed by both the tenant and council's representative. This report will form the basis for maintenance requirements and be available should any dispute arise in the future.

**8. Periodical Inspections**

Twelve monthly inspection so Leased Residences shall be carried out by the Council Asset Officer and the Land Customer Service Officer.

The tenant shall be given at least forty eight hours notice of a proposed inspection and shall be entitled to be in attendance when the inspection is undertaken.

Unsatisfactory condition shall be dealt with in accordance with the terms of the tenancy agreement signed by the tenant.

**9. Day to Day Maintenance**

Then Tenant shall notify the Council's Asset officer in writing of any maintenance required as the need arises. The Asset officer shall consult the Manager of Engineering Services regarding the priority to be given to the work and funding available and where agreed arrange for the work to be performed as quickly as possible.

The Council will not pay for day to day maintenance not arranged in accordance with this Policy.

**10. Emergency repairs**

Where the need for emergency repairs arises during Council's normal operating hours, the matter shall be reported to the Council's Asset Officer for action.

Emergency repairs which affect the health or security of the tenant may be arranged by the tenant if the need for the repairs arises outside normal Council operating hours or if the Asset Officer is unavailable to deal with the matter.

Invoices for emergency repairs arranged by the tenant in accordance with this Policy shall be submitted to the Council for payment.

**11. Garden and Lawn Maintenance**

All properties are to be kept in a neat and tidy condition and clear of all rubbish at all times.

All dwellings, garden and lawn maintenance is to be the responsibility of the tenant. Council reserves the right to perform any cleanup or maintenance works necessary and charge the tenant at commercial rates.

**12. Disposal of Housing**

Housing stock deemed to be in excess of future housing requirements or in need of major maintenance may be disposed of at the discretion of the Council. All moneys received from the sale of such properties will be transferred to the Housing / Property Reserve.

**13. Accommodation Subsidies**

- a. Where Council has available, housing identified for the positions noted in Appendix A, which is not accepted by an employee, no rental subsidy will be payable by Council to that employee.
- b. Where Council has no housing available for positions noted in Appendix A, and the employee takes up a private lease agreement, a rental subsidy will be paid to the employee.

**14. Furniture**

Basic furniture already available to the tenant will continue for the term of his / her occupancy. Rental in such instances will be a minimum of \$10.00 and a maximum of \$50.00 depending on the quantity of furniture involved. Such rental to be added to the rental in Clause (4) and to be set by and independent individual or organisation.

Where a dwelling is provided with furniture, an annual inventory shall be prepared by the tenant in conjunction with Council's Asset Officer and submitted to council for record purposes.

All soft furnishings must be professionally clean where they have become in contact with pets of any type.

That no further furniture be acquired for the refurbishment of Council residences, unless Council resolves to the contrary.

Council provide a moving allowance to designated positions set down in 'Appendix A' as a reimbursement of cost at the following rates;

- 40% on commencement of employment
- 40% after 3 years of employment
- 20% after 5 years of employment

**15. Housing upgrades**

As part of the preparation of the Annual Management Plan, the Manager of Engineering Services shall arrange for an assessment of each of the Council's Residences to be made regarding the need for works to upgrade those residences and shall report to the Council the details of works considered necessary with an estimate of the cost.

The Council shall determine what upgrades shall be undertaken and include those works in its adopted Plan of Management for the relevant year.

**16. Utilities**

The tenant is to be responsible for all costs associated with Gas, Power and Water during the term of the tenancy. Telephone, electricity, and gas supplies are to be connected by and remain in the name of the tenant for the term of the tenancy.

**17. Insurance**

Council will maintain adequate property insurance.

All tenants are to take out appropriate contents insurance on all privately owned goods and chattels.

**18. Maintenance Funding Reserve**

All proceeds from rental received are to be deposited in a maintenance funding reserve to be expended on rates, insurance, maintenance and upgrading works associated with the Council's housing stock. Additional funding, where required, will be sourced by Council allocation in accordance with the annual budget process.

**19. Housing Allocations**

New housing allocations will initially be determined by the Council based on the merits of the application.

Any individuals wishing to relocate to another Council premise will be required to lodge an application to do so in writing for Council's consideration and determination.

**20. Pets**

Pets of any type are not allowed inside Council residences, unless written application is made to the General Manager and permission is given in writing.

Any damage attaining to the pet must be repaired at the cost of the tenant within 30 day of the damage occurring.

**21. Disputes**

Any unresolved dispute concerning the Council's Staff Housing Policy shall be referred to the General Manger whose decision shall be final and binding on the Council and the Tenant.

**Appendices**

- Appendix A: Eligibility for Housing – Designated Positions.  
Appendix B: Council Housing List.  
Appendix C: Residential tenancy Agreement – Council Employees.  
Appendix D: Market Assessment completed 2005

**APPENDIX A: ELIGIBILITY FOR HOUSING – DESIGNATED POSITIONS:-**

- General Manager
- Manager Corporate Services
- Manager Planning and Regulations
- Manager Engineering
- Accountant
- Finance Officer
- Corporate Services Officer
- Health & Building Surveyor
- Town Planner
- Engineer Projects
- Engineer Works

Additional vacant staff housing may be offered to other staff members if and when available after an application in writing which will be considered and determined by the Council.

SHIRE OF WALGETT – AGENDA

APPENDIX: B - WALGETT SHIRE COUNCIL HOUSING LIST AS AT 1ST JUNE 2005

Post Code	Town	Address	Dwelling Type	Lot, Section & DP No.
2832	Walgett	24 Euroka Street	Residence	22//253488
2832	Walgett	101 Fox Street	Residence & Carport	81//713774
2832	Walgett	8 Euroka Street	Residence	33//253488
2832	Walgett	45 Pitt Street	Residence	5//218709
2832	Walgett	32 Euroka Street	Residential Flats	K//414481
2832	Walgett	32 Euroka Street	Residential Flats	K//414481
2832	Walgett	32 Euroka Street	Residential Flats	K//414481
2832	Walgett	12 Arthur Street	2 Flats with Carports	37//632187
2832	Walgett	12 Arthur Street	2 Flats with Carports	37//632187
2832	Walgett	Aerodrome Road	Walgett Aerodrome Residence	11//851116
2832	Walgett	Montkeila Street	Residence & Carport	702/44/759036
2832	Walgett	26 Euroka Street	Residence	21//253488
2832	Walgett	6 Vaughan Place	Residence	123//774648
2832	Walgett	5 Vaughan Place	Residence & Garage	199//775242
2832	Walgett	16 Albert Street	Residence	22//226373
2832	Walgett	45 Namoi Street	Residence	101//713768
2832	Walgett	46 Euroka Street	Residence	62//801975
2832	Walgett	1 O'Neill Court, Walgett	Residence	1//811508
2832	Walgett	4 O'Neill Court	Residence	4//811508
2832	Walgett	Racecourse	Residence	75//750291
2834	Lightning Ridge	Pandora Street	Residence	166//820444
2834	Lightning Ridge	Gem Street	Residence	1/23/758612
2834	Lightning Ridge	Lot 23 Lappkalle	Residential	23//837866
2834	Lightning Ridge	Lot 50, Cardinal Road	Doctors Residence	50//803512
2834	Lightning Ridge	Aerodrome	Residence	161//862540
2833	Collarenebri	George Street	Residence	6/9/758262
2833	Collarenebri	Herbert	Dwelling	1//220534

**APPENDIX D**  
**Walgett Shire Council Property –**  
**Market Rental Assessment 2005 (unfurnished residences)**

Town	Address	Brick/ Hardy Plank	No of Rooms	Air Con	Heating	Market Rent Price		75% of Market		30% of Market		50% of Market	
						Per Week	Per Week	Rent per wk	Rent per wk	Rent per wk	Rent per wk	Rent per wk	Rent per wk
Walgett	24 Euroka Street	H/P	3	evap	wood	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Walgett	8 Euroka Street	H/P	3	evap	wood	\$165.00	\$123.75	\$49.50	\$82.50	\$49.50	\$82.50	\$82.50	\$82.50
Walgett	45 Pitt Street	H/P	3	Split Sys	Electricity	\$175.00	\$131.25	\$52.50	\$87.50	\$52.50	\$87.50	\$87.50	\$87.50
Walgett	Flat 1, 32 Euroka St	H/P	1	Air Con	Electricity	\$85.00	\$63.75	\$25.50	\$42.50	\$25.50	\$42.50	\$42.50	\$42.50
Walgett	Flat 2, 32 Euroka St	H/P	1	Air Con	Electricity	\$90.00	\$67.50	\$27.00	\$45.00	\$27.00	\$45.00	\$45.00	\$45.00
Walgett	Flat 3, 32 Euroka St	H/P	1	evap	Electricity	\$90.00	\$67.50	\$27.00	\$45.00	\$27.00	\$45.00	\$45.00	\$45.00
Walgett	1/12 Arthur Street	H/P	2	Air Con	Electricity	\$140.00	\$105.00	\$42.00	\$70.00	\$42.00	\$70.00	\$70.00	\$70.00
Walgett	2/12 Arthur Street	H/P	1	Air Con	Electricity	\$100.00	\$75.00	\$30.00	\$50.00	\$30.00	\$50.00	\$50.00	\$50.00
Walgett	Aerodrome Road	H/P	3	Split Sys	wood	\$170.00	\$127.50	\$51.00	\$85.00	\$51.00	\$85.00	\$85.00	\$85.00
Walgett	Monikeila Street	H/P	3	split/evap	wood	\$180.00	\$135.00	\$54.00	\$90.00	\$54.00	\$90.00	\$90.00	\$90.00
Walgett	26 Euroka Street	H/P	3	evap	wood	\$160.00	\$120.00	\$48.00	\$80.00	\$48.00	\$80.00	\$80.00	\$80.00
Walgett	6 Vaughan Place	H/P	4	evap	Electricity/Gas	\$210.00	\$157.50	\$63.00	\$105.00	\$63.00	\$105.00	\$105.00	\$105.00
Walgett	5 Vaughan Place	Brick	3	evap	Electricity	\$180.00	\$135.00	\$54.00	\$90.00	\$54.00	\$90.00	\$90.00	\$90.00
Walgett	16 Albert Street	H/P	3	evap	Oil/Electricity	\$175.00	\$131.25	\$52.50	\$87.50	\$52.50	\$87.50	\$87.50	\$87.50
Walgett	45 Namoi Street	H/P	3	2 split/evap	Split System	\$175.00	\$131.25	\$52.50	\$87.50	\$52.50	\$87.50	\$87.50	\$87.50
Walgett	46 Euroka Street	Fribo	3	evap	wood	\$150.00	\$112.50	\$45.00	\$75.00	\$45.00	\$75.00	\$75.00	\$75.00
Walgett	1 O'Neill Court,	Brick	3	split/evap	Split System	\$220.00	\$165.00	\$66.00	\$110.00	\$66.00	\$110.00	\$110.00	\$110.00
Walgett	4 O'Neill Court	Brick	3	evap	Electricity	\$210.00	\$157.50	\$63.00	\$105.00	\$63.00	\$105.00	\$105.00	\$105.00
Walgett	Racecourse	H/P	3	Split Sys	Electricity	\$165.00	\$123.75	\$49.50	\$82.50	\$49.50	\$82.50	\$82.50	\$82.50
Lightning Ridge	Gem Street	H/P	3	evap	Electricity	\$175.00	\$131.25	\$52.50	\$87.50	\$52.50	\$87.50	\$87.50	\$87.50
Lightning Ridge	Lot 23 Lappkalle	Brick	3	split/evap	Split System	\$225.00	\$168.75	\$67.50	\$112.50	\$67.50	\$112.50	\$112.50	\$112.50
Lightning Ridge	Lot 50, Cardinal Rd	Brick	3	Split/evap	Split System	\$225.00	\$168.75	\$67.50	\$112.50	\$67.50	\$112.50	\$112.50	\$112.50
Lightning Ridge	Aerodrome	Brick	2	evap	Electricity	\$170.00	\$127.50	\$51.00	\$85.00	\$51.00	\$85.00	\$85.00	\$85.00

**COMMITTEE MINUTES TO COUNCIL MEETING 19 JUNE 2007**

**Item No:** 38

**Subject:** Minutes of Local Area Traffic Committee – 13 June 2007

**Author:** Local Area Traffic Committee

**File No:** 145/04/00/00

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Walgett Shire Council

**MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING  
HELD WEDNESDAY 13th JUNE 2007 AT 2.10PM IN THE  
WALGETT SHIRE COUNCIL MEETING ROOM FILE: 145/04/00/00**

**PRESENT:**

Alan Nelson, Chair	Manager Engineering, Walgett Shire Council
David Vant	Roads & Traffic Authority
Jason Darcy	NSW Police Force

**1. APOLOGIES:**

Mary Casey-Marshall (Local Member's Representative)

**2. PREVIOUS MINUTES**

Moved David Vant Seconded Alan Nelson that the minutes of the February 2007 meeting held in the Walgett Shire Council Administration Building be accepted as a true and accurate record of proceedings.  
**CARRIED**

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

Alan Nelson advised that quotes have been sought for the revised arrangement at the Arthur Street pedestrian crossing. However, to date, no quote has been received and the possibility of having this work completed and funded from the 2006/07 budget has disappeared. Alan Nelson to follow up those invited to quote as the need to have the work completed expeditiously is still present.

**4. INCOMING CORRESPONDENCE**

Nil

**5. TOURISM SIGNAGE AUDIT**

Alan Nelson tabled a list of signage related issues which have been received from Council's Tourism Development Officer. This list was prepared following an audit of tourism signage and the tourism related requests of various persons connected with tourism in Walgett Shire.

Moved David Vant Seconded Jason Darcy that a general response to interpretative signage be that this type of signage is not permitted within the road reserve.  
**CARRIED**

Moved David Vant Seconded Jason Darcy that requests for welcome signage be referred to the RTA indicating layout, size, colour, content and preferred location of each sign. Alan Nelson indicated that, whilst four

**proposed signs were located on local roads, the same criteris should be adopted for consistency.**

**CARRIED**

**Moved Alan Nelson Seconded Jason Darcy that attraction signage not be permitted on the road reserve but rather within the boundaries of the actual attraction.**

**CARRIED**

**Moved David Vant Seconded Alan Nelson that the proposed Lightning Ridge Car Door sign layouts be referred to TASAC. It was noted that TASAC are next meeting in Lightning Ridge on July 18 2007.**

**CARRIED**

**Moved David Vant Seconded Jason Darcy that signage related to Visitor Information Centres be referred to the RTA.**

**CARRIED**

**Moved David Vant Seconded Alan Nelson that requests for service symbol signage in nominated parks be referred to the RTA.**

**CARRIED**

**Moved David Vant Seconded Alan Nelson that requests for signs indicating 'last fuel for ...km' be refused.**

**CARRIED**

**Moved David Vant Seconded Alan Nelson that requests for general signage as listed in the audit be referred to Council on a case by case basis, excepting signage on classified roads should be referred to the RTA.**

**CARRIED**

#### **6. 2007-08 RODEN CUTLER WHEELCHAIR ROLL**

Jason Darcy tabled some information relating to the 2007-08 Roden Cutler Wheelchair Roll around Australia. This event is scheduled to pass through Collarenebri, Lightning Ridge and Walgett in August 2007.

**Moved Alan Nelson Seconded David Vant that the event be supported in principle subject to the requirements of the RTA and the NSW Police Force being met.**

**CARRIED**

#### **7. NEXT MEETING**

To be advised. David Vant indicated that 19 July may be a suitable date.

**Meeting concluded at 2.45pm.**

<b>REPRESENTATIVE REPORTS TO COUNCIL MEETING 19 JUNE 2007</b>
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**Item No:**

**Subject:**

**Author:**

**File No:**

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No Reports Submitted

LETTERS OF APPRECIATION TO COUNCIL MEETING 19 JUNE 2007

Item No: 39  
Subject: Letter of Appreciation  
Author: Karin Thurston  
File No: 295/01/14/00/

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Stephen McLean  
General Manager  
Walgett Shire Council  
70 Fox St  
WALGETT

5/6/07 Re painting of the Mural for the Shire Chambers

Dear Stephen

On behalf of the Children of the Lightning Ridge Youth Centre I would like to put forward this expression of thanks. We thoroughly enjoyed painting the mural and we are very proud that it is going to be hung on the Shire building. We hope that you like our picture as we think it expresses the joy that we had painting it and therefore also the enjoyment of living here. Particularly gratifying was the care and detail that the children expressed. They also unwittingly started to teach each other and that is the start of future leadership qualities. I was impressed by their attitudes.

Please find attached the media stories from the Ridge News. Please convey my thanks to George McCormick and the Shire for this opportunity to work for you with the children of this shire. They will be proud of this mural for many years to come.

I trust that there will be some form of acknowledgement for the children involved in the form of a plaque or something. If you need me to make something please let me know. I did put their names in small print on the sunflowers in the picture.

The children involved were;  
Issack Drew, Tenile Hil, Karissa Frail, Lisa Nagy, Taylor Frail, Benjamin Drew, Talena Drew, Tara Drew, Madison Fazldeen, Thomas Nagy and supervisor Sandra Nagy.

Yours truly,

Karin Thurston  
Karin T Murals and Creations.



Walgett Shire  
Council  
REC'D

13 JUN 2007

FILE: 295/01/14/00

LETTER No: 4740.

REFER: SJM per NAG.

COPY: 9mm.