



AGENDA FOR ORDINARY COUNCIL MEETING

26th July 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Rowena Pub** on **Tuesday 26th July, 2016** commencing at 10:00am to discuss the items listed in the Agenda.

***Please note the meeting will be held at the Rowena Pub and not the Rowena Hall ***

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

**5.1 MARK WALSH** – *regarding equity / placement of caravan park signage in Lightning Ridge*

**5.2 TANYA CAMERON** – *regarding CWA Initiatives*

**5.3 JARED WEATE**– *regarding purchase of street sweeper – letter requested to be read out at the Council Meeting – see page 6*

Mr Don Ramsland  
General Manager  
Walgett Shire Council

Dear Mr Ramsland

I am asking that this letter be read at the Walgett Shire Council meeting to be held on the 26th July 2016.

I am aware that Council has been considering the purchase of a new street sweeper as discussed in the councils monthly minutes.

I would like to ask a few things be taken into consideration as to some of the benefits I have offered over time as a contractor. They are as follows.

- Hourly rate and travel rate are only adjusted every 3-5 years with no annual CPI increases.
- There has never been a minimum charge callout fee. Works have always been on a do and charge basis. If a plant is called out for 30minutes work, that is all that is charged regardless of weekend, night time or public holidays.
- I have offered on many occasions to negotiate a better rate if a longer term contract was an option. My current rate is \$95.00+GST/ hour. This price is for a truck running 2 engines, 2 brooms and a driver.
- Numerous modifications have been made to my trucks to suit the sweeping conditions within the Walgett Shire.
- In 19 years I have never been unable to provide my service to council for any planned or emergency work in major storm events. I have had a sweeper available within the hour it was requested.
- I have 2 sweepers available to make it possible to sweep between the towns within the shire simultaneously if required.

I would like to ask that these things be taken into consideration and that this helps make you aware of the service I am offering.

Thankyou

Kind Regards

Jared Weate  
Director

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 JUNE 2016

#### Minutes of Ordinary Council Meeting – 28 June 2016

**Recommendation:**

That the minutes of the Ordinary Council meeting held 28<sup>th</sup> June 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 28<sup>th</sup> June 2016.



# **MINUTES FOR ORDINARY COUNCIL MEETING**

## **28<sup>th</sup> June, 2016**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers** on **28<sup>th</sup> June 2016** commencing at 10:11am to discuss the items listed in the Agenda.

**ADOPTED: 26<sup>th</sup> July 2016**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

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**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
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### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

(a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.

(b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (c) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (d) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

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- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 28 JUNE 2016 AT 10:11 AM**

**PRESENT**

Clr D Lane (Mayor)  
Clr J Keir (Deputy Mayor)  
Clr D Cooper  
Clr G Murray  
Clr R Greenaway  
Clr M Martinez  
Clr L Walford  
Clr M Taylor  
Clr I Woodcock  
Don Ramsland (General Manager)  
Michael Urquhart (Chief Financial Officer)  
Prafulla KC (Acting Deputy Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**Apologies - Nil**

**Public Forum Presentations**

Ben Hawke, a road user & rate payer from Come By Chance along with several other people that live on RR7716 Walgett to Pilliga discussed the following;

- Mr Hawke asked Council to seek funding for the bitumen sealing of 69 kilometres for the Walgett to Pilliga Road RR7716. Mr Hawke presented Council with relevant statistics including rates paid & the value of produce from the properties serviced by the RR7716.
- Mr Hawke also raised the safety issues particularly for the school children living on the road & discussed the benefits that would flow from sealing the road.

David Cameron, ABS District Manager discussed the following;

- 2016 census on August 8th – The strategies that will ensure the best possible count is attained.

*The meeting adjourned for morning tea at 11:45am.*

*The meeting resumed at 12.20am with all those previously present again present.*

**Declaration of Pecuniary/Non Pecuniary Interests**

Clr Martinez and Clr Keir declared a pecuniary interest in item 14.4.2 on page 121.

**Confirmation of Minutes**

**1/2016/6 Minutes of Ordinary Council Meeting – 31 May 2016**

**Resolved:**

That the minutes of the Ordinary Council meeting held 31 May 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Cooper  
**Seconded:** Clr Keir

**CARRIED**

**Motions of Which Notice has been Given**

**2/2016/6 Walgett to Pilliga – RR7716**

**Resolved:**

That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.

**Moved:** Clr Keir  
**Seconded:** Clr Greenaway

**CARRIED**

**Reports of Committees/Delegates**

**3/2016/6 Minutes of Local Area Traffic Committee Meeting 9<sup>th</sup> June 2016**

**Resolved:**

That the minutes of the Local Area Traffic Committee Meeting held 9<sup>th</sup> June 2016 be received and noted and the recommendations contained therein adopted as resolutions of Council.

**Moved:** Clr Greenaway  
**Seconded:** Clr Taylor

**CARRIED**

#### **Reports from Officers**

##### **4/2016/6 Council's Decision Action Report – June 2016**

**Resolved:**

That the Resolution Register for June 2016 be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Murray

**CARRIED**

##### **5/2016/6 Council Election Briefings**

**Resolved:**

That Council advertise in the local newspaper the online briefing sessions for the 2016 Council Elections.

**Moved:** Clr Woodcock  
**Seconded:** Clr Greenaway

**CARRIED**

##### **6/2016/6 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 21-24 from the Local Government NSW be received and noted.

**Moved:** Clr Cooper  
**Seconded:** Clr Greenaway

**CARRIED**

##### **7/2016/6 Circulars Received from the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circular 36-38 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Murray  
**Seconded:** Clr Taylor

**CARRIED**

##### **8/2016/6 Monthly Calendar June – August 2016**

**Resolved:**

That Council receive and note the regular monthly calendar for the period June to August 2016.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

##### **9/2016/6 2016/17 Draft Budget & Operational Plan and Supporting Integrated Planning and Reporting Documentation**

**Resolved:**

That the General Manager's Report in relation to the 2016/17 Draft Budget and Operational Plan and Integrated Planning and Reporting documentation be received and noted and the 2016/17 Budget and Operating Plan and associated documentation adopted by Council.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

**10/2016/6 Local Government Reform – Joint Organisation Concept**

**Resolved:**

That Council prepare a submission with respect to the JO discussion paper and also include the concept in its own community consultation process.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Murray

**CARRIED**

**11/2016/6 Memorandum of Understanding –Walgett Aboriginal Medical Service Co-Operative Ltd**

**Resolved:**

That Council take a “whole of community” approach and adopt the revised Memorandum of Understanding and forward to WAMS for comment.

**Moved:** Cllr Keir  
**Seconded:** Cllr Walford

**CARRIED**

**12/2016/6 Review of Walgett Shire Tourist Destination Strategy**

**Resolved:**

That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.

**Moved:** Cllr Cooper  
**Seconded:** Cllr Murray

**CARRIED**

**13/2016/6 Matters Generally For Brief Mention or Information Only**

**Resolved:**

That the matters listed for brief mention or information is received, noted and endorsed.

**Moved:** Cllr Murray  
**Seconded:** Cllr Keir

**CARRIED**

*The meeting adjourned for lunch at 1:04 pm*

*The meeting resumed at 3:06 pm with all those previously present again present.*

**14/2016/6 Cash and Investment Report as at 31<sup>st</sup> May 2016**

**Resolved:**

That the Investment report as at 31<sup>st</sup> May 2016 be received and noted.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Walford

**CARRIED**

**15/2016/6 Adoption 2013/14-2016/17 Delivery Program, 2016/2017 Operational Plan And Long-term Financial Plan Including Fees and Charges**

**Resolved:**

1. Adopt the 2016 / 2017 Operational Plan and Budget, 2013/2014 – 2016/2017 Delivery Program and Long Term Ten (10) Year Financial Plan.
2. Adopt Fees and Charges 2016/2017 as listed in the Schedule of Fees and Charges 2016/2017 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Water Pricing Structure as set out in the Schedule of Fees and Charges

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Keir

**CARRIED**

## 16/2016/6 Making of the Ordinary Rates for the 2016/2017 Year

### Resolved:

- (a) Chief Financial Officers Report be received.
- (b) Whereas the Operational Plan detailing the Estimates of Revenue and Expenditure for the year commencing 1<sup>st</sup> July 2016 were adopted by the Walgett Shire Council on Tuesday 20<sup>th</sup> May 2016 for public exhibition, and the 2016/2017 Draft Operational Plan was adopted on Tuesday 28<sup>th</sup> June 2016 and that:  
Ordinary Rates for 2016/2017 be made for the following Rate Categories in accordance with the Ministers rate pegging legislation:

#### 1. Residential

A Residential Rate having a base rate per assessment of \$150.00 representing 33% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.00711874 in the dollar on Land Value.

#### 2. Walgett Residential

A Walgett Residential Rate having a base rate per assessment of \$200.00 representing 41% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01729640 in the dollar on Land Value.

#### 3. Lightning Ridge Residential

A Lightning Ridge Residential Rate having a base rate per assessment of \$200.00 representing 41% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01185969 in the dollar on Land Value.

#### 4. Collarenebri Residential

A Collarenebri Residential Rate having a base rate per assessment of \$200.00 representing 46% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.10873689 in the dollar on Land Value.

#### 5. Burren Junction Residential

A Burren Junction Residential Rate having a base rate per assessment of \$150.00 representing 36% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.03423533 in the dollar on Land Value.

#### 6. Carinda Residential

A Carinda Residential Rate having a base rate per assessment of \$75.00 representing 40% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.07428801 in the dollar on Land Value.

#### 7. Cumborah Residential

A Cumborah Residential Rate having a base rate per assessment of \$75.00 representing 43% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.00921331 in the dollar on Land Value.

#### 8. Rowena/Come-By-Chance Residential

A Rowena/Come-By-Chance Residential Rate having a base rate per assessment of \$75.00 representing 45% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.13907858 in the dollar on Land Value.

#### 9. Residential Preserved Opal Fields

A Residential Preserved Opal Fields Rate having a base rate per assessment of \$100.00 representing 34% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.08230154 in the dollar on Land Value.

#### 10. Walgett Business

A Walgett Business Rate having a base rate per assessment of \$300.00 representing 31% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.02787952 in the dollar on Land Value.

#### 11. Lightning Ridge Business

A Lightning Ridge Business Rate having a base rate per assessment of \$300.00 representing 30% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01213815 in the dollar on Land Value.

#### 12. Collarenebri Business

A Collarenebri Business Rate having a base rate per assessment of \$300.00 representing 41% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.12057126 in the dollar on Land Value.

#### 13. Burren Junction Business

A Burren Junction Business Rate having a base rate per assessment of \$250.00 representing 35% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.03427557 in the dollar on Land Value.

#### 14. Carinda Business

A Carinda Business Rate having a base rate per assessment of \$120.00 representing 45% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01719588 in the dollar on Land Value.

#### 15. Rowena/Come-By-Chance Business

A Rowena/Come-By-Chance Business Rate having a base rate per assessment of \$120.00 representing 40% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.09720446 in the dollar on Land Value.

#### 16. Business – Preserved Opal Fields

A Business – Preserved Opal Fields Rate having a base rate per assessment of \$250.00 representing 46% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.05244029 in the dollar on Land Value.

**17. Business**

A Business Rate having a base rate per assessment of \$150.00 representing 38% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.00971145 in the dollar on Land Value.

**18. Rural (Farmland)**

A Rural (Farmland) Rate having a minimum of \$206.00, with an ad valorem rate of 0.00312532 in the dollar on Land Value.

**19. Rural Irrigable (Farmland)**

A Rural Irrigable (Farmland) Rate having a minimum of \$206.00, with an ad valorem rate of 0.00330564 in the dollar on Land Value.

- (c) In accordance with Section 496 of the local Government Act 1993, Council having publicly exhibited its Draft Operational Plan now makes the following charges for the year 2016/2017 for the provision of **“Domestic Waste Management Service”** provided to Burren Junction, Carinda, Collarenebri, Cumborah, Lightning Ridge, Rowena and Walgett, a charge of \$461.00 pa per service for each parcel of rateable land for which the service is available for the 2016/2017 rating year commencing on 1<sup>st</sup> July 2016; and \$461.00 pa per service requested to non-rateable residential properties for the 2016/2017 rating year commencing 1<sup>st</sup> July 2016

and in accordance with Section 501 of the Local Government Act 1993, Council having publicly exhibited its Draft Operational Plan now makes the following charges for the year 2016/2017:

**“Trade Waste Collection Service”** for services provided to Burren junction, Carinda, Collarenebri, Cumborah, Lightning Ridge, Rowena and Walgett  
\$461.00 p.a for 240L MGB Weekly Collection  
\$1,317.00 p.a for 360L MGB twice weekly Collection  
\$659.00 p.a for 360L MGB Weekly Collection

**“Waste management Availability Charge”** per rateable assessment of \$51.00 pa

- (d) Council adopts the scheduled **“Waste Disposal Fees”** as detailed in the Draft operational Plan, Fees and Charges for 2016/2017
- (e) Whereas the Walgett Water Supply Service, Lightning Ridge Water Supply Service, Collarenebri Water Supply Service and Village Water Supply Service Estimates of Revenue and Expenditure for the year commencing 1<sup>st</sup> July 2016 were publicly exhibited, Water Supply Service Charges for 2016/2017 be made in accordance with the following tables.

| Access Charges                                          |                                | 2016/2017 | GST | TOTAL     |
|---------------------------------------------------------|--------------------------------|-----------|-----|-----------|
| <b>River Water - Walgett and Collarenebri</b>           |                                |           |     |           |
| 20mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 20mm Connection                                         | <i>Non Residential</i>         | 467.00    | 0   | 467.00    |
| 25mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 25mm Connection                                         | <i>Non Residential</i>         | 729.00    | 0   | 729.00    |
| 32mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 32mm Connection                                         | <i>Non Residential</i>         | 1,195.00  | 0   | 1,195.00  |
| 40mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 40mm Connection                                         | <i>Non Residential</i>         | 1,867.00  | 0   | 1,867.00  |
| 50mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 50mm Connection                                         | <i>Non Residential</i>         | 2,918.00  | 0   | 2,918.00  |
| 75mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 75mm Connection                                         | <i>Non Residential</i>         | 6,566.00  | 0   | 6,406.00  |
| 100mm Connection                                        | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 100mm Connection                                        | <i>Non Residential</i>         | 11,672.00 | 0   | 11,387.00 |
| Unmetered                                               | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| Unmetered                                               | <i>Non Residential</i>         | 467.00    | 0   | 467.00    |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                                |           |     |           |
| 20mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 20mm Connection                                         | <i>Non Residential</i>         | 308.00    | 0   | 308.00    |
| 25mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 25mm Connection                                         | <i>Non Residential</i>         | 480.00    | 0   | 480.00    |
| 32mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 32mm Connection                                         | <i>Non Residential</i>         | 788.00    | 0   | 788.00    |
| 40mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 40mm Connection                                         | <i>Non Residential</i>         | 1,231.00  | 0   | 1,231.00  |
| 50mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 50mm Connection                                         | <i>Non Residential</i>         | 1,924.00  | 0   | 1,924.00  |
| 75mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 75mm Connection                                         | <i>Non Residential</i>         | 4,308.00  | 0   | 4,203.00  |
| 100mm Connection                                        | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 100mm Connection                                        | <i>Non Residential</i>         | 7,655.00  | 0   | 7,468.00  |
| Unmetered                                               | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| Unmetered                                               | <i>Non Residential</i>         | 308.00    | 0   | 308.00    |
| <b>USAGE</b>                                            |                                |           |     |           |
| <b>River Water - Walgett and Collarenebri</b>           |                                |           |     |           |
| Filtered Usage Charge                                   | <i>per kilolitre &lt;500kl</i> | 0.7800    | 0   | 0.7800    |
| Filtered Usage Charge                                   | <i>per kilolitre &gt;500kl</i> | 1.0900    | 0   | 1.0900    |
| Raw Usage Charge                                        | <i>per kilolitre &lt;600kl</i> | 0.2600    | 0   | 0.2600    |
| Raw Usage Charge                                        | <i>per kilolitre &gt;600kl</i> | 0.3600    | 0   | 0.3600    |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                                |           |     |           |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | 0.2600    | 0   | 0.2600    |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | 0.3600    | 0   | 0.3600    |

(f) Whereas the Walgett, Lightning Ridge and Collarenebri Sewerage Service Estimates of Revenue and Expenditure for the year commencing 1<sup>st</sup> July, 2016 were publicly exhibited, and Sewerage Service Charges for the 2016/2017 be made in accordance with the following.

| Acces Charges                                                                                                                                                                                                                                                                  |                    | 2016/2017           | GST | TOTAL          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------|-----|----------------|
| All properties either connected to or within 75 metres of a Council sewer main and able to connect are charged                                                                                                                                                                 |                    |                     |     |                |
| Walgett                                                                                                                                                                                                                                                                        | <i>per annum</i>   | \$ 465.00           | Nil | \$ 465.00      |
| Lightning Ridge                                                                                                                                                                                                                                                                | <i>per annum</i>   | \$ 415.00           | Nil | \$ 415.00      |
| Collarenebri                                                                                                                                                                                                                                                                   | <i>per annum</i>   | \$ 495.00           | Nil | \$ 495.00      |
| <b>Additional Sewer Connections (per connection)</b>                                                                                                                                                                                                                           |                    |                     |     |                |
| Walgett                                                                                                                                                                                                                                                                        | <i>per annum</i>   | \$ 465.00           | Nil | \$ 465.00      |
| Lightning Ridge                                                                                                                                                                                                                                                                | <i>per annum</i>   | \$ 415.00           | Nil | \$ 415.00      |
| Collarenebri                                                                                                                                                                                                                                                                   | <i>per annum</i>   | \$ 495.00           | Nil | \$ 495.00      |
| <b>Cistern charges - Applicable to Business categories (per toilet/urinal)</b>                                                                                                                                                                                                 |                    |                     |     |                |
| Walgett                                                                                                                                                                                                                                                                        | <i>per cistern</i> | \$ 72.00            | Nil | \$ 72.00       |
| Lightning Ridge                                                                                                                                                                                                                                                                | <i>per cistern</i> | \$ 65.00            | Nil | \$ 65.00       |
| Collarenebri                                                                                                                                                                                                                                                                   | <i>per cistern</i> | \$ 65.00            | Nil | \$ 65.00       |
| (g) In accordance with Section 566 of the <i>Local Government Act 1993</i> , adopts an interest rate on overdue rates and charges for the 2016/2017 rating year commencing on 1 <sup>st</sup> July 2016 of 8.0%, being the maximum rate set by the Office of Local Government. |                    |                     |     |                |
| (h) In accordance with Section 563 of the <i>Local Government Act 1993</i> , adopts a discount of 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 31 August 2016.                   |                    |                     |     |                |
| <b>Moved:</b>                                                                                                                                                                                                                                                                  |                    | <b>Clr Martinez</b> |     |                |
| <b>Seconded:</b>                                                                                                                                                                                                                                                               |                    | <b>Clr Cooper</b>   |     |                |
|                                                                                                                                                                                                                                                                                |                    |                     |     | <b>CARRIED</b> |

#### 17/2016/6 Acceptance of Contract For Supply And Delivery Of Bulk Fuel

**Resolved:**

1. Accept the tender from Inland Petroleum for supply and deliver of Bulk Fuel.
2. Make provision for a 12 month extension after the initial 24 month contract.

**Moved:** Clr Martinez  
**Seconded:** Clr Woodcock

**CARRIED**

#### 18/2016/6 Walgett Shire Council Youth Week 2016

**Resolved:**

That the report for Walgett Shire Youth Week 2016 be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

#### 19/2016/6 Information Technology Equipment Disposal Policy

**Resolved:**

1. That the Chief Financial Officers Report be received.
2. That Council adopt the IT Equipment Disposal Policy as presented.

**Moved:** Clr Greenaway  
**Seconded:** Clr Taylor

**CARRIED**

#### 20/2016/6 Records Management Policy

**Resolved:**

1. That the Chief Financial Officers Report be received.
2. That Council adopt the "Records Management" Policy as presented.

**Moved:** Clr Woodcock

|                                    |                |
|------------------------------------|----------------|
| <b>Seconded:</b> <b>Clr Cooper</b> | <b>CARRIED</b> |
|------------------------------------|----------------|

**21/2016/6 Matters Generally For Brief Mention or Information Only – From Chief Financial Officer**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p><b>Resolved:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:</p> <ol style="list-style-type: none"> <li>1. Installation of Air conditioning Administration Centre.</li> <li>2. Spider Brown Oval Facilities</li> <li>3. Walgett Long Jump Pit</li> <li>4. Transfer management of Lightning Ridge Visitor Information Centre (VIC)</li> <li>4. Disable Toilet at the Lightning Ridge Visitor Information Centre – Funding allocation of \$5,000 for Council approval.</li> <li>6. Procurement &amp; Tendering</li> <li>7. Staff housing</li> <li>8. Innovation Funding</li> <li>9. Walgett Senior Librarian</li> <li>10. Mayors Sporting Challenge</li> <li>11. Community Safety Plan</li> </ol> <p>be received.</p> <p><b>Moved:</b>            <b>Clr Keir</b><br/> <b>Seconded:</b>        <b>Clr Cooper</b></p> | <b>CARRIED</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|

**22/2016/6 Development and Complying Development Certificate Applications December 2015 to May 2016**

|                                                                                                                                                                                                                                                                                            |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p><b>Resolved:</b></p> <p>Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for December 2015 to May 2016.</p> <p><b>Moved:</b>   <b>Clr Greenaway</b><br/> <b>Seconded:</b>    <b>Clr Keir</b></p> | <b>CARRIED</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|

**23/2016/6 Walgett CBD Business Contribution Applications**

|                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. Note the grant applications and quotes from Diane Kelly.</li> <li>2. Reimburse \$3,900 each for 51, 53 &amp; 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.</li> </ol> <p><b>Moved:</b>            <b>Clr Keir</b><br/> <b>Seconded:</b>        <b>Clr Murray</b></p> | <b>CARRIED</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|

**24/2016/6 Matters Generally For Brief Mention or Information Only From Director of Environmental Services**

|                                                                                                                                                                                                                                                           |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p><b>Resolved:</b></p> <p>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b>            <b>Clr Greenaway</b><br/> <b>Seconded:</b>        <b>Clr Keir</b></p> | <b>CARRIED</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|

**25/2016/6 Monthly RMCC Works Report from Acting Director Engineering/ Technical Services**

|                                                                                                                                                                                                             |                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p><b>Resolved:</b></p> <p>That Council receive and note the monthly RMCC works report for May 2016.</p> <p><b>Moved:</b>            <b>Clr Woodcock</b><br/> <b>Seconded:</b>        <b>Clr Cooper</b></p> | <b>CARRIED</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|

Clr Keir and Clr Martinez declared a pecuniary interest in the following item and left the meeting at 4:00pm

**26/2016/6 Monthly Maintenance Grading Report from Acting Director  
Technical/Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for May 2016.

**Moved:** Clr Greenaway

**Seconded:** Clr Murray

**CARRIED**

Clr Keir and Clr Martinez returned to the meeting at 4:06pm

**27/2016/6 Monthly Rural Infrastructure and Support Service Progress Report from  
Acting Director Engineering/Technical Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for May 2016.

**Moved:** Clr Woodcock

**Seconded:** Clr Walford

**CARRIED**

**QUESTIONS**

**Clr Woodcock**

**Question 1**

Can Council arrange for the rocks to be relocated to the outside of the bore bath fence in Lightning Ridge?

**Response**

The Acting Director Urban Services to investigate and take action accordingly.

**Question 2**

Can Council inspect Pandora Street and the corner of Potch and Pandora Street with regards to drainage?

**Response**

The Acting Director Urban Services to investigate and take action accordingly.

**Question 3**

What is happening with the grader driver in Lightning Ridge?

**Response**

The Director of Engineering/Technical Services will investigate and report accordingly.

**Clr Keir – Nil**

**Clr Greenaway – Nil**

**Clr Cooper – Nil**

**Clr Martinez**

**Question 1**

Can Council inspect the puddles on the roads in Lightning Ridge that require repairing?

**Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

**Clr Lane**

**Question 1**

Can Council inspect the drainage in the streets of Burren Junction?

**Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

**Clr Murray – Nil**

**Clr Walford – Nil**

**Clr Taylor**

**Question 1**

Are there any monies owing to the LRMA for past grading works undertaken and if so can they be paid?

**Response**

The Director of Engineering/Technical Services will investigate.

*Clr Taylor congratulated Danielle Osborne for her nomination recognising her volunteering services by Rotary Club in Taree and informed the Councillors that the winner will be announced on the 28<sup>th</sup> July 2016.*

**28/2016/6 Move into Closed Session at 4:17pm****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Murray

**Seconded:** Cllr Keir

**CARRIED**

**29/2016/6 Expression of Interest in the Development/Exchange/Purchase of Council Land****Resolved:**

That the Mayor and General Manager be authorised to submit an offer for the tender purchase of the subject land.

**Seconded:** Cllr Murray

**Moved:** Cllr Keir

**CARRIED**

**30/2016/6 Local Government Reform – The Far West Initiative****Resolved:**

The General Manager's report be received and noted and the action being taken to run a series of confidential workshops be endorsed.

1. The Mayor and General Manager attend the next FWIAC meeting during the week commencing 11 July, 2016 and expenses be paid.
2. The General Manager be thanked for his work on his Queensland model to bring it into line with FWIAC preferred options.
3. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
4. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
5. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
6. Should the opportunity arise, seek approval to remain a stand-alone Council.
7. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.
8. Following the release of the discussion paper by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendations it contains.
9. Immediately commence its own community consultation process in all towns and villages across the Shire so as not to be left at the starting gate when the proposed discussion paper is released.
10. Continue to press for the release of service mapping for the FWI area as a matter of urgency as Council believes that the DPC/OLG approach of determining a governance structure(s) first this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be adequately reflected any change in responsibilities and/or legislation
11. Note that service mapping information does not appear to be available for Councils likely to be involved with Joint Organisation proposals

**Moved:** Cllr Murray

**Seconded:** Cllr Taylor

**CARRIED**

**31/2016/6 Collarenebri Agency****Resolved:**

That Council call expressions of interest to purchase and lease both the property and

agency in Collarenebri.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

**32/2016/6 Walgett Levee Upgrade Stage 5- Construction of Extension to Town Levee: Tender Recommendation**

**Resolved:**

1. That Council receive and note NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Construction of Extension to Town Levee.
2. That Council accept and endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Constructoin of Extension of Town Levee and mandatory alternative work to be awarded to Batterline Earthmoving Pty Ltd subject to satisfactory financial assessment report.
3. Note that the Aboriginal land claims have been rejected subject to appeal by Walgett LALC until 7 July, 2016.
4. Advise OEH of acceptance of tender as above.

**Moved:** Clr Woodcock  
**Seconded:** Clr Murray

**CARRIED**

*Clr Keir, Clr Greenaway and Clr Cooper declared a pecuniary interest in the following item and left the meeting at 4:57pm.*

**33/2016/6Tenders for a Provision of Hired Plant and Minor Works on a Casual Basis - June 2016**

**Resolved:**

That Council note and endorse list of contractors for hired plant and minor works on casual basis for the period of July 2016 to June 2017

**Moved:** Clr Woodcock  
**Seconded:** Clr Murray

**CARRIED**

*Clr Cooper returned to the meeting at 5:05pm*

**34/2016/6 Minutes of Extra-Ordinary Council Meeting – 23 June 2016**

**Resolved:**

That the minutes of the Extra- Ordinary Council meeting held 23 June 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

**35/2016/6 Notice of Rescission**

**Resolved:**

Rescind the resolution passed by Council at the Extra-Ordinary meeting on Thursday 23<sup>rd</sup> June 2016.

**Moved:** Clr Murray  
**Seconded:** Clr Cooper

**For:** Clr Woodcock  
Clr Taylor  
Clr Martinez  
Clr Murray  
Clr Cooper

**Against:** Nil

**Absent:** Clr Keir  
Clr Greenaway

**CARRIED**

**36/2016/6 Notice of Motion – External and Independent investigation – Grant Funding Expenditure**

**Resolved:**

That Walgett Shire Council ask for an external and independent investigation into the management of all grant funding expenditure including the management of the SR103 Project as well as the management of the contractor selection processes of Council, including routine budget and grant funded projects.

That the Mayor be authorised to appoint an external independent person to carry out the investigation as soon as possible. With a full report to be presented to Council once the investigation is complete.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

*Clr Keir and Clr Greenaway returned to the meeting at 5:28pm*

*Note of Thanks- Councillor Greenaway thanked Mayor Lane for his efforts in this difficult circumstance.*

#### **37/2016/6 Return to Open Session at 5:31pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Walford  
**Seconded:** Clr Cooper

**CARRIED**

#### **38/2016/6 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Expression of Interest in the Development/Exchange/Purchase of Council Land
- Local Government Reform – The Far West Initiative
- Collarenebri Agency
- Walgett Levee Upgrade Stage 5- Construction of Extension to Town Levee: Tender Recommendation
- Tenders for a Provision of Hired Plant and Minor Works on A Casual Basis - June 2016
- Minutes of Extra-Ordinary Council Meeting – 23 June 2016
- Notice of Rescission
- Notice of Motion – External and Independent investigation – Grant Funding Expenditure

**Moved:** Clr Woodcock  
**Seconded:** Clr Taylor

**CARRIED**

#### **Close of Meeting**

The meeting closed at 5:31pm

To be confirmed at the meeting of Council to be held on 26<sup>th</sup> July in Rowena.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL

## 9. MAYORAL MINUTES

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Clr David Lane – Mayor

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#### **Thursday 30<sup>th</sup> June**

GM and I Met with Mr Danny Lester Deputy State Ombudsman (Aboriginal Programs) at Council Chambers.

#### **Tuesday 5<sup>th</sup> July**

GM and I met with Mr Jeff Caldbeck (CEO Rural Financial Counselling) at Council Chambers. In relation to their application to the Fed Gov for ongoing funding to provide financial counselling.

#### **Wednesday 6<sup>th</sup> July**

Plant committee meeting.

#### **Friday 8<sup>th</sup> July**

GM and I attended the OROC meeting in Gilgandra.

#### **Sunday 10<sup>th</sup> and Monday 11<sup>th</sup> July**

GM and I attended the Western Division Mid-Year conference in Cobar.

#### **Tuesday 19<sup>th</sup> July**

GM, KC and I met with Mr Col Hundy and other Councillors re Mr Hundy's concerns over road planning around Lightning Ridge and in particular the planned heavy vehicle by pass.

| <b>Matters Generally For Brief Mention or Information Only From Mayor</b>                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – NIL**

## **11. PRESENTATION OF PETITIONS- NIL**

## **12. QUESTIONS FROM LAST MEETING**

### **QUESTIONS FOR NEXT MEETING**

#### **Clr Woodcock**

##### **Question 1**

Can Council arrange for the rocks to be relocated to the outside of the bore bath fence in Lightning Ridge?

##### **Response**

The Acting Director Urban Services to investigate and take action accordingly.

##### **Question 2**

Can Council inspect Pandora Street and the corner of Potch and Pandora Street with regards to drainage?

##### **Response**

The Acting Director Urban Services to investigate and take action accordingly.

##### **Question 3**

What is happening with the grader driver in Lightning Ridge?

##### **Response**

The Director of Engineering/Technical Services will investigate and report accordingly.

#### **Clr Martinez**

##### **Question 1**

Can Council inspect the puddles on the roads in Lightning Ridge that require repairing?

##### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

#### **Clr Lane**

##### **Question 1**

Can Council inspect the drainage in the streets of Burren Junction?

##### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

#### **Clr Taylor**

##### **Question 1**

Are there any monies owing to the LRMA for past grading works undertaken and if so can they be paid?

##### **Response**

The Director of Engineering/Technical Services will investigate.

## 13. REPORTS OF COMMITTEES/DELEGATES

### 13.1 MINUTES OF PLANT COMMITTEE MEETING HELD 6<sup>TH</sup> JULY 2016

#### Minutes of Plant Committee Meeting held 6<sup>th</sup> July 2016

**Recommendation:**

That the minutes of the Plant Committee meeting held 6<sup>th</sup> July 2016 be received and noted and the recommendations contained therein adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 6<sup>th</sup> July 2016

**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL PLANT COMMITTEE HELD IN  
THE WALGETT SHIRE COUNCIL CHAMBERS ON WEDNESDAY 6<sup>TH</sup> JULY, 2:10PM**

**PRESENT**

|                      |                                                      |
|----------------------|------------------------------------------------------|
| Mr Don Ramsland      | (General Manager)                                    |
| Mr David Lane        | (Mayor)                                              |
| Mr Ian Woodcock      | (Councillor)                                         |
| Mr Prafulla KC       | (Acting Director Engineering and Technical Services) |
| Mr Greg Leersen      | (Fleet Superintendent)                               |
| Ms Ann-Maree Ritchie | (Administration Officer)                             |

**Welcome**

The General Manager, Don Ramsland welcomed everyone to the meeting.

**Apologies**

Clr Robert Greenaway  
Clr Michael Taylor  
Clr Darryl Cooper

| <b>2</b>                                                                                                                                                                                                                                                                          | <b>Apologies</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <p><b>Resolved:</b></p> <p>That the apology of Clr Robert Greenaway, Clr Michael Taylor and Clr Darryl Cooper be accepted and a leave of absence granted.</p> <p><b>Moved:</b> Don Ramsland<br/><b>Seconded:</b> Prafulla KC</p> <p style="text-align: right;"><b>CARRIED</b></p> |                  |

| <b>3</b>                                                                                                                                                                                                                                                                                                     | <b>Minutes 8 October 2015</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| <p><b>Resolved:</b></p> <p>That the minutes of the Plan Committee Meeting held 8 October 2015, have been circulated and be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b> Don Ramsland<br/><b>Seconded:</b> Greg Leersen</p> <p style="text-align: right;"><b>CARRIED</b></p> |                               |

**Business**

| <b>4.1</b>                                                                                                                                                                                                                                                                                                                                        | <b>Insurance Claims</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <p><b>Recommendation:</b></p> <p>That the General Manager's Report be received and noted and Council endorse the action being taken with regards to the monitoring of insurance claims and other vehicle damage.</p> <p><b>Moved:</b> Mayor David Lane<br/><b>Seconded:</b> Clr Ian Woodcock</p> <p style="text-align: right;"><b>CARRIED</b></p> |                         |

## **5.1 Proposed Plant Purchases**

### **Recommendation:**

- 1 That Council approve the proposed list of plant to be purchased in the 2016/17 financial year.
- 2 That Council add a Padfoot Roller to the list of plant to be purchased in the 16/17 financial year.

**Moved:** Mayor David Lane

**Seconded:** Clr Ian Woodcock

**CARRIED**

## **General Business**

### **6.1 Purchases to be investigated**

#### **Recommendation:**

- 1 That Council investigate and report on the price of purchasing a Road Reclaimer and Lime Spreader.
- 2 That Council investigate and report on the price of purchasing of a Camping Set up that includes kitchen/toilet/accommodation dongers for an 8 man crew.

**Moved:** Clr Ian Woodcock

**Seconded:** Mayor David Lane

**CARRIED**

## **Close of Meeting**

The meeting closed at 3:10pm  
To be confirmed at the next Council Meeting.

## **13.2 MINUTES OF WESTERN DIVISION MID-TERM MEETING HELD 11<sup>TH</sup> JULY 2016**

### **Minutes of Western Division Mid-Term Meeting held 11<sup>th</sup> July 2016**

**Recommendation:**

That the minutes of the Western Division Mid-Term meeting held 11<sup>th</sup> July 2016 be received and noted.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 11<sup>th</sup> July 2016.



## Mid-Term Meeting Minutes

Monday, July 11, 2016,

### Cobar NSW

**Attendees:** President Mayor Leigh Byron, Cr Steve O'Halloran, Cr Alan Joliffe and Aaron Drenovski GM Balranald; Mayor John Medcalf, Lachlan; Mayor Cr Andrew Lewis, Cr Jack Bennett and Ross Earl GM Bourke; Mayor Lilliane Brady OAM, Cr Peter Abbott Deputy Mayor, Cr Peter Yench and Peter Vlatko GM Cobar; Mayor Pippas and Dan Simmons GM Brewarrina; Mayor Bill Wheeldon, Cr Don McKinnon, Cr Peter Nunan and Peter Kozlowski GM Wentworth; Mayor David Lane and Don Ramsland GM Walgett; Michael Boyd GM Central Darling; Mayor Peter Laird and Phil Marshall GM Carrathool; James Roncon GM Broken Hill

Others: Executive Officer Ruth Fagan, Mary Kovac Department of Primary Industries, Linda Cutler, Deb Jones and John Williams, Rural Health Sydney University, John Williams, Chair Far West Initiative, Georgia Fahey, RDA Orana, Chief Inspector Brenton Lee Darling River Command,

**Apologies:** Member for Barwon Kevin Humphries, Cr Deputy Mayor Dave Gallagher and Cr Darriea Turley- Broken Hill; Greg Wright Administrator Central Darling; Cr Des Manwaring and Robert Hunt GM Lachlan; Parliamentary Secretary for Western NSW Sarah Mitchell, MLC, Emma Bradbury, CEO Murray Darling Association,

1) Mayor Lilliane Brady welcomed the delegates to Cobar

#### 2) Apologies

Moved Cobar/ seconded Bourke

3) **Minutes from Conference** , Walgett, March – (attached)

Move Bourke/ seconded Cobar

#### 4) Business Arising –

Zonal inquiry into Regional Taxation – some Councils had made submissions and there was interest in making a coordinated presentation at a Senate Inquiry Public forum. The Executive Officer will follow up with interested Councils.

President Leigh Byron said he had received a letter, recently appointing him to the Western Lands Board

#### 5) Treasurers report

Balranald GM Aaron Drenovski presented the Treasurers Report  
Income \$11,524  
Expenses \$6,411.36  
Balance \$31,760.19

Moved Balranald/ seconded Cobar

## 6) Darling River Health- Wentworth Council

Wentworth GM Peter Kozlowski said the four Councils in the south of the state Balranald, Broken Hill, Central Darling and Wentworth had held discussions with Mildura Council and were continuing to pursue an inquiry in the health of the Darling River. A motion calling for this had been successfully passed at the National Local Government Association Conference in Canberra recently.

The group was asking the Federal, State and Murray Darling Basin Authority to come up with a plan for the managing the health of the river.

Prior to the Conference, the NSW Government had announced a \$500 million pipeline from the Murray to Broken Hill but nothing else had been done.

Broken Hill GM James Roncon said discussion continues on reinvigorating the Menindee Lakes System and the reverse osmosis plant as well as the proposed pipeline to secure water for Broken Hill

**Motion: That the Western Division write to the Federal Minister for Water to ask for an urgent reply to the questions about the health of the Darling River.**

Moved Wentworth/ seconded Balranald

## 7) Far West Initiative Chair John Williams

Mr Williams said the options paper on the Far West Initiative would be release next week following feedback from the Councils which was outlined at the webinar held last Friday. The public consultations with the communities starts on July 18 and will be held over the next few weeks

The paper was based on recommendations from the Advisory panel at the May 25 meeting, which was worked up and was to be put into the public arena.

The Far West Authority will be legislated and put in place to represent 70% of NSW with power to talk to government about services and funding for the region and to co-ordinate government services.

Walgett Mayor David Lane said there were some vital things which concerned him.

1. The statutory nature of the organisation and statutory appointments of people outside Local Government to the Board
2. The funding arrangements, there was no mention of how the authority would be funded

John Williams said he felt the options paper was the best way to go forward, as the Fit For the Future Agenda in the city involved amalgamations and the Far West was not immune to these changes. In these options Councils have ownership and would be able to negotiate the future of LG in western NSW, into something that will work.

John Williams said he thought some aspects of the rates would fund the organisation and the Government would revisit the FAG allocation for more flexibility, to absorb some of the costs for this organisation. The Government will probably put up some funding to get it established but expect it to be self funding.

Brewarrina said they always thought it was going to be funded by the State and not Local Government. If the organisation had representation from other bodies were they going to contribute as well?

In the suggested framework there was no mention of funding and this was of concern.

Cr Don McKinnon from Wentworth said there needed to be true community consultation and the small communities need to be part of this, but it didn't seem to be the case with the suggested consultation dates.

There was general feeling that the majority of the Authority should be elected Local Government representatives around the table and they "don't want to be overruled by bureaucrats".

There was an expectation from State Government that the eight councils would support the options paper to their communities, when in reality they had not had time to share it with other Councillors or make suggestions on the options before it was released publicly.

Concern was also expressed about the impact these changes would have on the Local Government elections and whether it needed to be signed off by Councils before the election.

John Williams said Cabinet would accept the document in principle and then draw up legislation. He said this process left all shires intact and it was the best option for Western Councils. He suggested that Councils send him what they wanted so he could take it to the Minister.

General consensus was that Councillors needed to consult with their own Councils about the options paper before providing feedback to the OLG and putting it out to the public.

Comments had to be with the Office of Local Government by 4pm 11<sup>th</sup> July 2016

**Motion: That the Offices of DPC/OLG be contacted urgently and by 4pm today to:**

- 1. Request an extension of time until 31 July, 2016 to allow all the FWI Councils to meet and comment on the draft Consultation Paper for the Far West Initiative because of the need to involve all councillors in the consultation process before the paper is released to the general public.**
- 2. Request that the draft consultation paper not be presented to Cabinet until the all FWI Councils are given adequate time to prepare a response.**
- 3. Request that the commencement of the DPC/OLG community consultation process be delayed until 7 August, 2016 to enable all Councils to ensure all key centres are included in the process.**
- 4. That the General Managers of the FWI councils meet to prepare a draft implementation plan for the FWI including a proposed funding model as well as board membership makeup and voting rights.**

Moved Walgett/ seconded Cobar

The motion was also forwarded to John Williams

**8) Linda Cutler, Deb Jones, John Williams from the Sydney University Rural Health Unit- Broken Hill**

This organisation had received a grant to increase health student placements across the Far West region. They want to partner with Councils because they have the local knowledge

The Project looks at accommodation, staff being prepared to take students, outside the medical arena to include education and other local initiatives which might add value or could be of assistance to provide clinical placements and encourage students to stay in communities longer.

The students could come from all allied health professions.

There was two successful ways of encouraging more health professionals, one was to grow your own and the other was to make it more attractive for city students to do their clinical placements and stay for a period of time.

The Broken Hill Unit was keen to hear about possible local students who may come back to the region and local organisations which would be keen to help provide extra services for new students. Already 450 students were placed annually in the Far West Communities and this was an opportunity to extend and grow this project.

Linda said she would be visiting the Western Division Councils in the next month to discuss the project in detail. The Executive Officer is to provide contact details to Linda.

**9) Mary Kovac - Department of Primary Industries- Right to Farm Policy - Agricultural Land Use Planning Education & Regional Services**

NSW Government has released a new policy on the Right to Farm.

This is to deal with complaints about farming which have resulted from inappropriate planning where large horticultural and intensive farming industries have been surrounded by residential subdivisions.

A survey has been sent to all Councils and they were invited to respond. Ms Kovac said she didn't know how big the issue was in the Western area, but cropping, goats, cotton farming and feedlots may have an impact on the policy.

Link to survey ---- to be provided by Mary Kovac and circulated to all Councils

**10) Chief Inspector Brenton Lee, attached to Darling River Local Area Command**

The Area Command was conducting an Anti- illegal hunting operation called Operation High Ground trying to deal with the ongoing problem with illegal hunters.

There were continual complaints about these people who had no respect for property or landholders rights and were causing thousands of dollars worth of damage.

It was important that all landholders sent any information about these illegal hunters to the Police area Command so they could be dealt with. From January to March, there were 59 rural crime events and the Police had 35 convictions which included trespass, unlawful entrance, firearms, cause death of animals, entering closed lands without permission.

The Police had made a submission to increase penalties for these offences and have the power to seize their equipment and he encouraged Western Division residents to report these types of crimes.

**11) Council Telecommunications rollout – Ross Earl, Bourke**

The equipment including two (2) 55 inch screens should be rolled out to the eight Far West Councils in the next two weeks to enable the use of teleconferencing. This equipment and a 12 month subscription to communication's company, Blue Jeans was being paid for by the Office of Local Government.

Councils could then workout their usage and decide whether they wanted to use this technology or find something else and what the cost would be. There is the possibility of the Office of Local Government Funding an additional twelve (12) months but this is still to be decided

**12) Peter Yench, Board Member and Georgia Fahey, Project Officer RDA Orana**

Peter Yench said RDA Orana's aim was to improve Infrastructure, skilled workforces and sustainable communities. He said they wanted to outline two ideas for Western Division

1. **Outback Regional Tourism Ring road** which would provide direction for overseas tourists visiting the region. It needed the support of the Division to be wholly sealed. This would tap into increasing visitation and provide information and promotion to create a tourism product.

Some of the Councils said they were already committed to sealing the tourism road, the Wooltrack and they would have to discuss this further if this priority was to be changed.

2. **Orana Bio-hub**

There were opportunities for landholders to receive funds for waste product and the development of bio-hubs across the region to provide an alternate energy source. RDA Orana has received funding for first pilot Bio hubs and they were to be built at Cobar and Dubbo. More information was available on the RDA Orana website.

### 13) Clarence River Diversion

**Motion: That Western Division write to Griffith City Council supporting their proposal to have a feasibility study undertaken into the Scheme to "Divert tributaries of the Clarence River to the Murray Darling Basin," created by Engineer David Coffey and 1984**

Moved Bourke/ Seconded Cobar

### 14) Motions for LGNSW – Conference, October 16 – 18- Wollongong

General discussion about the motions and that appropriate motions from the Conference be forwarded to the LGNSW for consideration..

It was also agreed that a meeting of Western Division be held during the Conference

### 15) General Business

#### RDA Orana proposals

General consensus that these proposals need to be further investigated by individual Councils

**Motion: That the information be noted and circulated**

Moved Cobar/ seconded Balranald

#### Police Powers

**Motion: That Western Division write to the NSW Attorney General and Police Minister requesting a review of the legislation regarding, trespassing and illegal hunting in order to give Police more power to seize assets and property of illegal hunters, similar to that already in place for illegal fishermen.**

Moved Bourke/ seconded Walgett

#### Fire Services Levy

Following investigation by Bourke GM Ross Earl Western Division was alerted to a proposal to increase the Rural Fire Service contributions to levels far in excess of the 1.8% increase allowed for General Rates and the 2.5% increase in wages allowed for in the public service.

Ross Indicated that Bourke's increase would be in the order of 27.46% based on the 2015/2016 figures and if the average increase of 3.72% was applied it would be around 33%. An increase of that magnitude was hard to accept.

Ruth Fagan indicated that she would be raising the issue with LGNSW as they were apparently party to the negotiations of the new formula.

Bourke Shire Mayor Andrew Lewis indicated that Bourke Shire Council was happy to coordinate a meeting with the Minister for Emergency Services and Member for Barwon Kevin Humphries to discuss the situation and to also undertake the preparation of a submission to the Minister.

Bourke Shire Council will be seeking information from all impacted Councils to include in this submission.

**Motion: That Western Division seek an urgent meeting with Member for Barwon and Minister for Emergency Services as soon as possible. Individual Council information should be forward to Bourke GM for collation**

Moved Brewarrina/ seconded Bourke

#### **Greyhound Racing Ban in NSW**

**Motion: That Western Division contact the Member for Barwon Kevin Humphries to seek his support in strongly opposing the banning of Greyhound Racing in NSW**

Moved Balranald/ seconded Cobar

#### **Kangaroo Management Practices**

**Motion; Western Division write to Minister for Primary Industries asking for a review of NSW Kangaroo Management Practices to allow for an increase in the harvesting of Kangaroos in the Western Division.**

Moved Walgett/ seconded Cobar

#### **Western Division Councils of NSW**

The future of the Western Division Councils of NSW to be put on the Agenda for discussion at the 2017 Conference in Wentworth

Closed meeting 12.40pm

## 13.3 MINUTES OF GMAC MEETING HELD 23<sup>RD</sup> JUNE 2016

| Minutes of GMAC Meeting held 23 June 2016                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the GMAC meeting held 23 June 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 23 June 2016.

**Minutes of the GMAC Meeting**  
Held at Dubbo City Council  
West Conference Room  
**On Friday 23<sup>rd</sup> June 2016**  
at 9.15 am

**Chair:** Mark Riley

**1. Open and apologies**

The Meeting opened at 9.20 am.

**PRESENT:** Steve Loane, Warrumbungle; Peter Vlatko, Cobar; Derek Francis, Bogan; Ross Earl, Bourke; Paul Mann, Gilgandra; Mark Riley, Dubbo; Rick Warren, Coonamble; Greg Lamont, Narromine; Don Ramsland, Walgett; Ashley Wielinga, Warren and Belinda Barlow, OROC Executive Officer.

Apologies: Dan Simmons, Brewarrina.

**Determination 1:** That the apologies be accepted.

GMAC warmly welcomed newly appointed Cobar Shire Council General Manager Peter Vlatko to the GMAC meeting.

**2. NSW Rural Fire Service – Assistant Commissioner, Jason Heffernan and Operations Manager Region West, Paul Whitley**

Jason Heffernan and Paul Whitley discussed with GMAC members the alterations to the funding formula in respect to the annual contributions that are paid by local government to NSW Rural Fire Service.

The new funding formula will allow Councils to have a better ability to budget and forecast future payments to NSW Rural Fire Service.

It was noted that NSW Rural Fire Service has consulted extensively with LGNSW on this matter.

**Determination 2:** That GMAC note the information supplied by NSW Rural Fire Service.

At this juncture Jason Heffernan and Paul Whiteley left the meeting.

**3. Steve Robb, NSW Electoral Commission**

At this juncture Steve Robb joined the meeting.

A presentation in respect to the 2016 Local Government election was provided.

**Determination 3:** That GMAC note the information supplied by NSW Electoral Commission.

**Determination 4:** That OROC Executive Officer distributes a copy of the Power Point presentation offered by NSW Electoral Commission to GMAC members.

At this juncture Steve Robb left the meeting.

#### 4. Minutes of previous GMAC Meeting held 19<sup>th</sup> February 2016

**Determination 5:** That the minutes of previous GMAC Meeting held 19<sup>th</sup> February 2016 be adopted.

##### Business arising from previous Minutes:

#### 4.1 Fit for the Future – Local Government Reform

**Determination 6:** That the information supplied in respect to local government reform be noted.

##### 4.1.1 Joint Organisations

**Recommendation 1:** That the Draft OROC Statement of Regional Priorities be acknowledged and noted.

**Recommendation 2:** That the OROC Executive Officer proceed with a submission to the most recent working paper released by the NSW Government 'Towards a new model for regional collaboration' by 15<sup>th</sup> July 2016 with such submissions seeking to include Brewarrina, Bourke, Cobar and Walgett Shire Council areas as part of the OROC region.

##### 4.1.2 Far West Initiative

**Determination 7:** That the information supplied in respect to Far West Initiative be noted by GMAC.

**Determination 8:** That it be noted that the Far West Initiative Advisory Committee meeting scheduled for 12 July 2016 has been postponed.

#### 4.2 NSW Local Government Act Development Consultation

**Recommendation 3:** That the OROC submission to the Local Government Act Development Phase I be noted.

#### 4.3 OROC Human Resources and Learning Development Professional Team

**Determination 9:** That the OROC HR & LD Workshop Outcomes report 1<sup>st</sup> March 2016 be noted.

**Determination 10:** That the OROC HR & LD Action Plan 2016/17 be noted.

**Determination 11:** That the OROC HR & LD Meeting Minutes 19<sup>th</sup> May 2016 be noted.

**Recommendation 4:** That OROC proceed with engaging an independent facilitator for a further two (2) meetings of the OROC HR & LD Team.

**Determination 12:** That GMAC encourage participation and attendance of HR Managers and staff to the next Team Meeting to be held in Bourke.

## 5. GMAC Current Issues

### 5.1 Electricity Contract

**Recommendation 5:** That Sponsoring General Manager Ashley Wielinga be requested to undertake further investigation with Energy and Management Services in respect to the issue/benefit/cost of Smart Meters for OROC members.

**Recommendation 6:** That it be noted that OROC member councils have accepted the Origin Energy 3 year electricity contract based on a 28% reduction in tariff pricing for small sites.

### 5.2 DRAFT Central West - Orana Regional Plan

**Determination 13:** That the information supplied in respect to the Draft Central West- Orana Regional Plan be noted.

**Recommendation 7:** That the OROC Member councils will provide individual submissions to the Draft Central West - Orana Regional Plan.

### 5.3 NSW Zonal Taxation Inquiry

**Determination 14:** That the OROC Submission to the NSW Inquiry into NSW Zonal Taxation be noted.

### 5.4 NSW Regional Planning Inquiry

**Determination 15:** That the NSW Regional Planning Inquiry information be noted.

### 5.5 Emergency Services Property Levy

**Determination 16:** That OROC the information and correspondence in respect to the Emergency Services Property Levy be noted.

### 5.6 NSW Department of Premier and Cabinet – Regional Leadership Network Meeting

**Determination 17:** That the information in respect to the Regional Leadership Network Meeting be noted.

### 5.7 OROC Executive Meeting with the Hon Troy Grant MP

**Determination 18:** That the information in respect to the meeting between OROC Executive and the Hon Troy Grant MP be noted.

### 5.8 OROC Weather Radar

**Recommendation 8:** That the report in respect to OROC Weather Radar be noted.

### 5.9 Integrated Cancer Centre for Western NSW

**Determination 19:** That the information in respect of an integrated Cancer Centre for Western NSW be noted.

**Recommendation 9:** That the OROC Board offer continued support to the Integrated Cancer Centre for Western NSW to be constructed at Dubbo Hospital.

At this juncture Natasha Comber joined the meeting

#### **5.10 Inland NSW Tourism**

Due to the concerns in respect to the operation of Inland NSW Tourism, auditors were engaged by the Inland Tourism Board and on 31<sup>st</sup> March 2016 the organisation was forced into Administration.

**Recommendation 10:** That the update in respect to NSW Inland Tourism be noted.

**Recommendation 11:** That GMAC recognise the work undertaken by Natasha Comber, Manager City Development and Communication, Western Plains Regional Council in respect to Inland NSW Tourism on behalf of OROC member councils.

At this juncture Natasha Comber left the meeting.

#### **5.11 MDBA Consultation with the Region**

**Determination 20:** That the information in respect of the Murray Darling Basin Authority meeting in Narromine on 11 May 2016 be noted.

#### **5.12 OROC Website**

**Recommendation 12:** That OROC consider securing a range of domain names for a future Orana Joint Organisation website.

**Recommendation 13:** That OROC proceed to upgrade the current OROC website that will allow a regional calendar function to promote a wide range of business, tourism events and activities.

#### **5.13 'Love the Life We Live' Marketing Campaign**

Love the Life We Live has been established by OROC Member Councils on the back of the success of EvoCities– this campaign's aim is to attract young people who have moved away from the region for further education and employment, back to the rural communities outside the major regional centre of Dubbo.

It is planned to launch 'Love the Life We Live' campaign at the 2016 Regional Living Expo.

**Recommendation 14:** That OROC write to RDA Orana seeking a \$5000 contribution from RDA Orana towards the cost of hiring a site at the 2016 Country NSW Expo for OROC member councils involved in Love the Life We Live campaign.

#### **5.14 Briefing Paper – Weight of Loads Group Membership**

**Recommendation 15:** That the OROC Board consider 'Weight of Loads' becoming a mandatory function of the Joint Organisation model.

### **6. Correspondence**

**Determination 21:** That the OROC Correspondence be accepted.

**Determination 22:** That the correspondence of Gilgandra Shire Council in respect to the 2015/16 Regional Road Block Grant be noted.

**8. OROC Financial Report**

**Determination 23:** That the financial report for period ending 15<sup>th</sup> June 2016 be noted.

**9. OROC Executive Officer's Report**

**Determination 24:** That the Executive Officer's report be accepted.

**10. GMAC Professional Team updates**

**Determination 25:** That GMAC note the Economic Development Network Team meeting minutes from the meeting held on 6<sup>th</sup> May 2016.

**10. General Business**

**10.1 RMCC Prepayment System**

**Determination 26:** That GMAC note RMCC prepayment system is to be based on a trial of actual payments rather than payments in advance.

**Determination 27:** That each council to investigate RMCC prepayment system further and report to the next meeting of GMAC.

**10.2 Copyright information – Local Government**

**Determination 28:** That GMAC note the information supplied in respect to Copyright information and determine individual council's payment for annual licences.

**10.3 State Government funding to all NSW Councils**

**Recommendation 16:** That OROC write to the Minister for Local Government seeking an update in respect to the Independent Local Government Review Panel's proposed recommendations to review and potentially amend the distribution of Financial Assistance Grants.

**10.4 NSW Police Numbers**

**Recommendation 17:** That OROC write to NSW Minister for Police in respect to the concern of the shortage of Police officers; remote and special remote conditions that are no longer supplied for attraction and retention and the lack of adequate law and order service in all communities across the region.

**10.5 Orana RDA Infrastructure Assessment Report**

**Recommendation 18:** That the draft Orana RDA Infrastructure Assessment Report be noted.

**Recommendation 19:** That OROC acknowledge discussions were held between GMAC representatives and RDA Orana Chair John Walkom expressing concerns in respect to this project's process and report findings.

**10.6 Hear Our Heart**

Gilgandra Shire Council has invited 'Hear Our Heart' to present to the next OROC Board Meeting on 8<sup>th</sup> July 2016.

**10.7 Innovation Fund – 4 Rural Councils**

It was reported that Bogan Shire, Coonamble Shire, Gilgandra Shire and Warren Shire Councils have received \$400,000 from the NSW Government's 'Fit for the Future' Innovation fund for total asset management system software and processes across the 4 rural councils.

**10.8 Inland Rail Development**

Warrumbungle Shire Council raised the safety concern of the Inland Rail track which will not install signals at level crossings, this is especially dangerous for private landholders that will have to cross rail lines to enter and exit private property.

**10.9. Chairmanship of GMAC Meetings**

**Recommendation 20:** That OROC note Mark Riley, Interim General Manager Western Plains Regional Council has stepped down from the role of GMAC Chair and that Greg Lamont General Manager Narromine Shire Council has accepted the Chair's role.

**10.10 Paul Mann – retirement**

**Recommendation 21:** That the OROC Board acknowledge Paul Mann's valuable contribution and friendship to all OROC councils and the region, and warmly congratulate him on his long service to local government and in particular to Gilgandra Shire Council.

**11. Close / Next Meeting**

The meeting closed at 1.20 pm.

The next OROC Board Meeting will be held on **Friday 8<sup>th</sup> July 2016** commencing with lunch at midday. The meeting will be held at Cooeee Lodge Aged Care facility, noting that the Cooeee Village units will be open for inspection prior to the OROC Board Meeting.

## **14. REPORTS FROM OFFICERS**

### **14.1 GENERAL MANAGER**

#### **14.1.1 COUNCIL'S DECISION ACTION REPORT – JULY 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 16/39

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**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's Decision Action Report – July 2016**

**Recommendation:**

That the Resolution Register for July 2016 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register – July 2016

## RESOLUTION ACTION LIST

| Date     | Ref             | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Department                              | Updates                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11.02.14 | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer                 | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment. |
| 27.05.14 | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 24.06.14 | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                        | General Manager                         | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.<br>31.5.16 Auditing issue of deeds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 26.08.15 | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                     | General Manager                         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 28.10.14 | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering/Technical Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report. RMS is in process to prepare the audit report.                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 25.11.14 | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                         | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors<br>1.3.16 EDO to arrange meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
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|          |                 | Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | 19.07.16 contractors meeting scheduled for August 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 25.11.14 | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                         | 04.12.14 To be listed for discussion at next consultation session.in 2015<br>29.01.16 see report to February Meeting 2016                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 10.02.15 | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016                                                                                                                                                                                                                                                                              |  |
| 10.02.15 | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                           | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.<br>- grant offers made 26.4.16                                                                                                                            |  |
| 10.02.15 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                          |  |
| 24.03.15 | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.                                                                                                                                                                                                                                                                       |  |
| 24.03.15 | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Environmental Services         | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |  |
| 24.03.15 | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                 | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.<br>27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.<br>27.05.16 CFO meeting with Councillors week commencing 06/06/2016 to review                                                                                                                                                                                 |  |

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|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         | existing toilet block.<br>19.7.16 plans for facility obtained and costing review underway.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 24.03.15 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                        | Director Engineering/Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                                                        |  |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                   | Director Engineering/Technical Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather and scared tree issues.<br>26.5.16 Being delayed LALC issues |  |
| 28.07.15 | 6/2015/14       | Recommendation:<br>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | General Manager                         | 18.08.15 work proceeding as time and resources allow<br>18.11.15 projects submitted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                     | Director Engineering/Technical Services | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department<br>26.5.16 DA required – part of construction – work to be arranged                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 28.07.15 | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Director Engineering/Technical Services to arrange for erection of appropriate signage.                                                                                                                                                           | Director Engineering/Technical Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.07.15 | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                            | Director Environmental Services         | 18.8.15 revision of subdivision plan and costing in progress<br>26.4.16- Report to April Meeting<br>Crown Lands advised February 2016 that a private treaty for the sale of the land is unlikely given the declining population of Lightning Ridge.                                                                                                                                                                                                                                                                                                                    |  |
| 28.07.15 | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                               | Director Environmental Services         | 18.8.15 research of previous reports in progress<br>26.4.16- Report to April Meeting<br>Research has been completed and Planning Proposal in drafting stage                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                | Director Engineering/Technical Services | 14.10.2015 Action is in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.                                                                                                                                                 | Chief Financial Officer                 | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.<br>19.7.16 CFO to review arrangement                                                                                                                                                                                                                                                                                                                                                                      |  |

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|          |           | Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                                                                                                                      |  |
| 22.09.15 | 8/2015/38 | Recommendation:<br>1. That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.<br>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.<br>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                               | Director Engineering/Technical Services | 26.5.16 Report to April Meeting<br>- Recommendation work to be completed by August<br>26.5.16- Fresh tenders being called to stage 5 |  |
| 22.03.16 | 9/2016/2  | Recommendation:<br>That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                 | 25.05.16 General Manager advised Sally Perry from Office of Local Government will be contacting IT coordinator.                      |  |
| 22.03.16 | 10/2016/2 | Recommendation:<br>That Council note the General Manager's Report in relation to the potential access by the Far West Initiative Councils to the T-Corp borrowing facilities and endorse the action being taken.                                                                                                                                                                                                                                                                                                                                                                                     | General Manager                         | 25.5.16 awaiting contact from OLG                                                                                                    |  |
| 24.04.16 | 15/2016/3 | Walgett Shire Council resolve to:<br>1. Hire temporary trained staff to assist the Compliance Officer, and<br>2. Allocate an appropriate budget for ancillary resources required.<br>3. Develop a "keeping of animals" policy                                                                                                                                                                                                                                                                                                                                                                        | Director Environmental Services         | 26.5.16 Report to April Meeting – Temp Officer Arranged for June                                                                     |  |
| 24.04.16 | 22/2016/3 | Resolved:<br>Council approve in principle the DA2016/006 and the General Manager be authorised to determine the development application.                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                         | 26.5.16 DA approved awaiting further development at Carinda                                                                          |  |
| 24.04.16 | 23/2016/3 | Resolved:<br>That the landholder be required to maintain grid approaches in a suitable condition and fence out by 30th June, 2016 otherwise Council will remove the grids on 1 July, 2016 and deduct the cost along with any maintenance costs from the previously agreed contribution of \$24,000.00                                                                                                                                                                                                                                                                                                | Director Engineering/Technical Services |                                                                                                                                      |  |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                 | 27.05.16 Nil                                                                                                                         |  |
| 24.04.16 | 28/2016/3 | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                  | Director Environmental Services         | Council's Town Planner is currently preparing a 'housekeeping' Planning Proposal which will incorporate the rezoning.                |  |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental Services         | GHD and Council's Town Planner are currently preparing a draft Planning Proposal, which is expected to be completed by 30 June.      |  |
| 24.04.16 | 30/2016/3 | Resolved:<br>That Council accept the tender for the construction and design of the Grawin bore submitted by WaterMin Drillers Pty Ltd for \$355,200.00 excluding GST.                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering/Technical Services | 13.5.16 Letter accepting tender                                                                                                      |  |
| 31.05.16 | 4/2016/4  | Walgett Shire Council take over the operations of the Lightning Ridge Information Centre from 1st July 2016.<br>Moved: Clr Keir<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                         | 1.7.16 Council assumed control of LRVIC                                                                                              |  |
| 31.05.16 | 4/2016/29 | Resolved:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director                                |                                                                                                                                      |  |

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|          |                 | <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p> <p>Moved: Clr Martinez</p> <p>Seconded: Clr Keir</p> | Environmental Services                         |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Walford</p> <p>Can Council arrange for the rocks be to relocated to the outside of the bore bath fence in Lightning Ridge?</p> <p>Response</p> <p>The Acting Director Engineering/Technical Services to investigate and take action accordingly.</p>                                                                                                                                                                                                    | Acting Director Engineering/Technical Services |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Taylor</p> <p>Can Council remove the dead trees in Lions Park in Lightning Ridge?</p> <p>Response</p> <p>The Director of Engineering/Technical Services will investigate and take appropriate action.</p>                                                                                                                                                                                                                                               | Acting Director Engineering/Technical Services |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Taylor</p> <p>Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?</p> <p>Response</p> <p>The Acting Director of Engineering/Technical Services will investigate and take appropriate action.</p>                                                                                                                                                                                                             | Acting Director Engineering/Technical Services |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Taylor</p> <p>Can Council's Regulatory Officer ensure insurance checks are carried out on market day in Lightning Ridge?</p>                                                                                                                                                                                                                                                                                                                            | Director of Environmental Services             |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Taylor</p> <p>Can Council investigate installing additional powerpoints at the race club facilities in Lightning Ridge?</p> <p>Response</p> <p>The Chief Financial Officer advised of Council's grant application for an upgraded kitchen facility.</p>                                                                                                                                                                                                 | Chief Financial Officer                        | 19.7.16 CFO to meet with Clr Taylor on site for location of powerpoints. |  |
| 31.05.16 | Qs next meeting | <p>Clr Taylor</p> <p>Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?</p> <p>Response</p> <p>The Director of Engineering/Technical Services will investigate and take appropriate action.</p>                                                                                                                                                                                                                    | Acting Director Engineering/Technical Services |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Greenaway</p> <p>Can Council inform Peter Harrison of possible approval requirements to reopen the silo at Rowena?</p> <p>Response</p> <p>The Director of Environmental Services will investigate and take appropriate action.</p>                                                                                                                                                                                                                      | Director of Environmental Services             |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Woodcock</p> <p>Can Council investigate install irrigation for the trees in Lightning Ridge?</p> <p>Response</p> <p>The Acting Director Engineering/Technical Services to investigate and report accordingly.</p>                                                                                                                                                                                                                                       | Acting Director Engineering/Technical Services |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Clr Woodcock</p> <p>What is the progress on the disabled toilet for the visitor information centre in Lightning Ridge?</p> <p>Response</p> <p>The Chief Financial Officer advised that additional options are being explored and quote being sought.</p>                                                                                                                                                                                                    | Chief Financial Officer                        |                                                                          |  |
| 31.05.16 | Qs next meeting | <p>Can Council look at the possibility of limiting the Council meetings to Walgett and Lightning Ridge?</p> <p>Response</p> <p>The General Manager to investigate and report accordingly.</p>                                                                                                                                                                                                                                                                  | General Manager                                | 14.7.16 report to August meeting                                         |  |
| 31.05.16 | Qs next meeting | <p>Clr Keir</p> <p>Can Council write to the Minister for Primary Industries, Lands and water, Niall</p>                                                                                                                                                                                                                                                                                                                                                        | General Manager                                | Letter sent<br>Favourable response from DPI Minister                     |  |

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|          |                 | Blair giving Council's support to the imminent changes to the Native Vegetation Act particularly in view of the economic benefits this will bring to the Walgett Shire?<br>Response<br>The General Manager to investigate and report accordingly.                                            |                                                      |                           |           |
| 31.05.16 | Qs next meeting | Clr Martinez<br>What is the expected completion date for the bore in Walgett?<br>Response<br>The Acting Director Engineering/Technical Services advised it is expected to be completed in three weeks.                                                                                       | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | 2/2016/6        | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway                                       | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | 10/2016/6       | That Council prepare a submission with respect to the JO discussion paper and also include the concept in its own community consultation process.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray                                                                                            | General Manager                                      | 14.7.16 Submission lodged | Completed |
| 28.06.16 | 12/2016/6       | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                 | General Manager                                      | 14.7.16 EOI called        |           |
| 28.06.16 | 23/2016/6       | 1. Note the grant applications and quotes from Diane Kelly.<br>2. Reimburse \$3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.<br>Moved: Clr Keir<br>Seconded: Clr Murray | Director of<br>Environmental<br>Services             |                           |           |
| 28.06.16 | Qs next meeting | Can Council arrange for the rocks to be relocated to the outside of the bore bath fence in Lightning Ridge?<br>Response<br>The Acting Director Urban Services to investigate and take action accordingly.<br>Clr Woodcock                                                                    | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | Qs next meeting | Can Council inspect Pandora Street and the corner of Potch and Pandora Street with regards to drainage?<br>Response<br>The Acting Director Urban Services to investigate and take action accordingly.<br>Clr Woodcock                                                                        | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | Qs next meeting | What is happening with the grader driver in Lightning Ridge?<br>Response<br>The Director of Engineering/Technical Services will investigate and report accordingly.<br>Clr Woodcock                                                                                                          | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | Qs next meeting | Can Council inspect the puddles on the roads in Lightning Ridge that require repairing?<br>Response<br>The Director of Engineering/Technical Services will investigate and take appropriate action.<br>Clr Martinez                                                                          | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | Qs next meeting | Can Council inspect the drainage in the streets of Burren Junction?<br>Response<br>The Director of Engineering/Technical Services will investigate and take appropriate action.<br>Clr Lane                                                                                                  | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | Qs next meeting | Are there any monies owing to the LRMA for past grading works undertaken and if so can they be paid?<br>Response<br>The Director of Engineering/Technical Services will investigate.<br>Clr Taylor                                                                                           | Acting Director<br>Engineering/Technical<br>Services |                           |           |
| 28.06.16 | 29/2016/6       | That the Mayor and General Manager be authorised to submit an offer for the                                                                                                                                                                                                                  | General Manager                                      | Tender submitted 30/06/16 |           |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                      |                                                                              |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------------------|--|
|          |           | tender purchase of the subject land.<br>Seconded: Clr Murray<br>Moved: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                      | 1.7.16 tender accepted transfer proceeding                                   |  |
| 28.06.16 | 31/2016/6 | That Council call expressions of interest to purchase and lease both the property and agency in Collarenebri.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO                                                  | 4.7.16 CFO met with Agency staff and explained current position and proposal |  |
| 28.06.16 | 32/2016/6 | 1. That Council receive and note NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Construction of Extension to Town Levee.<br>2. That Council accept and endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Constructoin of Extension of Town Levee and mandatory alternative work to be awarded to Batterline Earthmoving Pty Ltd subject to satisfactory financial assessment report.<br>3. Note that the Aboriginal land claims have been rejected subject to appeal by Walgett LALC until 7 July, 2016.<br>4. Advise OEH of acceptance of tender as above.<br>Moved: Clr Woodcock<br>Seconded: Clr Murray | Acting Director<br>Engineering/Technical<br>Services |                                                                              |  |

## **14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Copies of weekly circulars numbers 21-24 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 25

Item 4: Local Government Week 2016  
Item 7: LGNSW Finance Summit 2016  
Item 8: Integrity Reforms Legislation  
Item 9: NSW 2016/17 Budget  
Item 11: regional Arts Fund Community Grants Open  
Item 14: Candidate Briefings For Upcoming Elections

#### Issue 26

Item 3: Grant and funding opportunities for local government  
Item 9: NSW Community Building Partnership Grants  
Item 13: Candidate Briefings For Upcoming Elections

#### Issue 27

Item 6: Innovation Fund Grant  
Item 8: Grants Program To Fund Grandparents' Day Events  
Item 11: Local Government Community Safety and Crime Prevention Network Conference  
Item 15: Changes to the Local Government (State) Award 2014  
Item 18: ARRB Group: Local Area Traffic Management Workshop  
Item 19: Country Passenger Transport Grant Scheme

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors

Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

**Weekly's received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 25-27 from the Local Government NSW be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### **14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

---

**Summary:**

Copies of circular received Circular No 16-18 - 16-23 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

15 Jul 2016

16-23 Stand for your community guide and candidate diversity strategy publications

07 Jul 2016

16-22 The Local Government and Elections Legislation Amendment (Integrity) Act 2016

06 Jul 2016

16-21 2016/17 Calendar of Compliance and Reporting Requirements

27 Jun 2016

16-20 “Electoral matter” and use of council resources prior to local government elections

27 Jun 2016

16-19 Preparation of non-residential rolls

27 Jun 2016

16-18 Council decision-making prior to the September 2016 local government elections

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Circulars Received From the NSW Office Of Local Government**

**Recommendation:**

That the information contained in the following Departmental circulars No 16-18- 16-23 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circular 16-18  
Circular 16-19  
Circular 16-20  
Circular 16-21  
Circular 16-22  
Circular 16-23



|                             |                                                    |
|-----------------------------|----------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-18/ 27 June 2016 / A489192          |
| <b>Previous Circular</b>    | 12-19                                              |
| <b>Who should read this</b> | Councillors / General Managers / All council staff |
| <b>Contact</b>              | Council Governance Team / 4428 4100                |
| <b>Action required</b>      | Information/ Council to Implement                  |

## Council decision-making prior to the September 2016 local government elections

### What's new or changing

- Clause 393B of the *Local Government (General) Regulation 2005* limits councils' ability to exercise some of their functions in the four weeks preceding the date of an ordinary local government election (the caretaker period).

### What this will mean for your council

- Councils are expected to assume a "caretaker" role during election periods to ensure that major decisions are not made which would limit the actions of an incoming council.
- Councils, the general manager or any other delegate of the council (other than a Joint Regional Planning Panel or the Central Sydney Planning Committee) must not exercise the following functions during the caretaker period:
  - Entering into any contract or undertaking involving an expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger);
  - Determining a "controversial development application", except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period;
  - Appointing or reappointing the council's general manager (except for temporary appointments).
- In certain circumstances, these functions may be exercised with the approval of the Minister.

### Key points

- "Controversial development application" means a development application under the *Environmental Planning and Assessment Act 1979* for which at least 25 persons have made submissions under section 79(5) of that Act by way of objection.
- The caretaker period for the September 2016 ordinary local government elections commences on Friday 12 August 2016 and ends on Saturday 10 September 2016.

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|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-19/ 27 June 2016 / A489192                                                        |
| <b>Previous Circular</b>    | 12-22                                                                                            |
| <b>Who should read this</b> | General Managers / Staff dealing with council elections                                          |
| <b>Contact</b>              | Council Governance Team - 4428 4100 – <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                               |

## Preparation of non-residential rolls

### What's new or changing

- The *Local Government Act 1993* (the Act) requires council general managers to prepare and confirm the rolls of non-resident owners, occupiers and ratepaying lessees of rateable land in the council's area (the non-residential rolls).
- The non-residential rolls are to include the names of the persons who:
  - have applied, **at any time**, for the inclusion of their name in any such roll; and
  - on the closing date (40 days prior to the election) are, in the opinion of the general manager, qualified for inclusion in that roll.

### What this will mean for your council

- The Act provides that all non-resident owners, occupiers and ratepaying lessees of rateable land in an area are eligible to vote in local government elections.
- In preparing the non-residential rolls, the general manager must:
  - include the names of all persons who have previously applied for enrolment; and
  - check that those persons continue to be eligible to be enrolled.
- 40 days prior to election day, councils' general managers are required to finalise the non-residential rolls:
  - For councils administering their own elections, the general manager is to confirm the non-residential rolls; and
  - For elections administered by the Electoral Commissioner, the Commissioner is to confirm the roll after being certified by the general manager.

### Key points

- Councils need to ensure that everyone eligible to vote in the upcoming local government elections has the opportunity to do so.
- Councils should include relevant information, including eligibility criteria and the process for making a claim for inclusion on the non-residential rolls on their websites.
- Customer services staff must be made aware of this issue in order for them to assist any person wishing to make a claim for inclusion on the rolls.

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|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-20 / 27 June 2016 / A489192                                                       |
| <b>Previous Circular</b>    | 12-20                                                                                            |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                               |
| <b>Contact</b>              | Council Governance Team - 4428 4100 – <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Response to OLG / Council to Implement                                             |

## “Electoral matter” and use of council resources prior to local government elections

### What’s new or changing

- Council officials must not use council resources, property (including intellectual property), and facilities for the purposes of assisting their election campaign or the election campaign of others unless the use is lawfully authorised and proper payment is made where appropriate.
- In the 40 days preceding the election, councils need to consider whether their publications could amount to an “electoral matter”.

### What this will mean for your council

- Council officials must use council resources lawfully, ethically, effectively and carefully keeping in mind the council’s code of conduct and other policies such as the policy on the payment of expenses and the provision of facilities to mayors and councillors.
- “Electoral matter” for the purposes of the *Local Government (General) Regulation 2005* broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate fall within the definition of “electoral matter”.
- Council publications that promote the achievements of the council may also potentially fall within the definition of “electoral matter”.

### Key points

- Under the Model Code of Conduct, the following **must not** be used for the purpose of assisting anyone’s election campaign:
  - council resources, property or facilities (unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility); and
  - council letterhead, council crests and other information that could give the appearance it is official council material.
- Breaches of a council’s code of conduct may result in disciplinary action.
- Councils and council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the council’s functions and activities in the lead-up to elections. Councils should be mindful of how the community may perceive any of their activities or actions during this time.

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|                             |                                                |
|-----------------------------|------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-21 / 6 July 2016 / A478549      |
| <b>Previous Circular</b>    | 15-18                                          |
| <b>Who should read this</b> | Councillors / General Managers / Council staff |
| <b>Contact</b>              | Sector Performance Team (02) 4428 4100         |
| <b>Action required</b>      | Information / Council to Implement             |

## 2016/17 Calendar of Compliance and Reporting Requirements

### What's new or changing

- The [2016/17 Calendar of Compliance and Reporting Requirements](#) is now available for councils.

### What this will mean for your council

- Councils should use the Calendar to assist in planning strategic and operational tasks for 2016/17.

### Key points

- The Calendar includes key statutory and other reporting deadlines for general purpose councils.
- For new councils, some dates may have changed by Proclamation.
- The following items have been added to the Calendar since last year:
  - Local Government Elections (unless delayed).
- An on-line Calendar of Compliance and Reporting is currently being developed. Councils will be advised when the facility becomes available.

### Where to go for further information

- A copy of the Calendar is available on the Office of Local Government's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

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Acting Chief Executive

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|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-22 / 7 July 2016 / A498703                                                           |
| <b>Previous Circular</b>    | Not applicable                                                                                      |
| <b>Who should read this</b> | Councillors / General Managers / Governance staff                                                   |
| <b>Contact</b>              | Council Governance Team - 02 4428 4100 - <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                         |

## The Local Government and Elections Legislation Amendment (Integrity) Act 2016

### What's new or changing

- The NSW Parliament has passed amendments to the *Local Government Act 1993* (the LGA) and the *Election Funding, Expenditure and Disclosures Act 1981* (the Election Funding Act). The amendments are designed to promote confidence in the integrity of local government elections and the candidates who stand for election to councils, and to offer a more effective deterrent to misuse by councillors of their office for personal gain.
- The *Local Government General Regulation 2005* (Regulation) has also been amended to increase transparency about whether candidates at local government elections are property developers or close associates of corporations that are property developers. These terms are defined in clause 290(5) of the Regulation.

### What this will mean for your council

- The amendments to the Election Funding Act extend the State caps on political donations to local government elections. In practice, this means that:
  - candidates and third-party campaigners will not be able to accept more than \$2,600 per year from the same donor; and
  - registered parties and groups will not be able to accept more than \$5,900 per year from the same donor.
- The amendments to the LGA:
  - disqualify a person from holding civic office in a council where:
    - they have been convicted by a court of an offence under the Election Funding Act (other than by way of the issue of a penalty notice) while holding that office, or within 2 years before nomination for election; or
    - they have been convicted of an offence carrying a sentence of 5 years or more imprisonment within 7 years before nomination for election;
  - repeal the loophole in the LGA that allowed councillors to vote on changes to environmental planning instruments that do not alter the permissible uses of land without disclosing a pecuniary interest in the matter; and
  - allow the Chief Executive of the Office of Local Government to apply to the Supreme Court for an order that a councillor, who has been found by the NSW Civil and Administrative Tribunal to have participated in the consideration of a matter in which they had a pecuniary interest in breach of their obligations under the LGA, pay to the council an amount

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|                             |                                                                                                        |
|-----------------------------|--------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-23 / 15 July 2016 / A504277                                                             |
| <b>Previous Circular</b>    | 12-14                                                                                                  |
| <b>Who should read this</b> | General Managers / council staff dealing with elections                                                |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100 –<br><a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information /Council to Implement                                                                      |

## Stand for your community guide and candidate diversity strategy publications

### What's new or changing

- A guide for candidates, *stand for your community*, and other resources have been prepared by the Office of Local Government, in collaboration with Local Government NSW, to ensure candidates reflect the diverse communities they represent. The resources will also assist prospective candidates in making informed decisions about standing for local government elections in September 2016.

### What this will mean for your council

- Nominations for councils having elections this year are open from 1 August and close at noon on 10 August 2016.
- Councils are encouraged to use these materials to seek diverse and passionate individuals who are interested in representing their local community.
- Councils are encouraged to conduct candidate information sessions for prospective candidates.

### Key points

- The Office has developed, for use by councils, a *stand for your community* brochure, three tailored *stand for your community* flyers and digital resources to support a social media campaign.
- Councils are encouraged to make use of these resources to attract a greater and more diverse group of candidates.

### Where to go for further information

- The guide, flyers and other resources are available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

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## **14.1.4 MONTHLY CALENDAR: JULY - SEPTEMBER 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of July – September 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**Monthly Calendar July – September 2016**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period July- September 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

| <b>Jul-16</b> |            |             |                                     |                               |
|---------------|------------|-------------|-------------------------------------|-------------------------------|
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>                         | <b>Who</b>                    |
| Friday        | 1/07/2016  |             |                                     |                               |
| Saturday      | 2/07/2016  |             |                                     |                               |
| Sunday        | 3/07/2016  |             |                                     |                               |
| Monday        | 4/07/2016  |             |                                     |                               |
| Tuesday       | 5/07/2016  |             | Rural Counselling Services- Meeting |                               |
| Wednesday     | 6/07/2016  |             | Plant Committee Meeting             |                               |
| Thursday      | 7/07/2016  |             |                                     |                               |
| Friday        | 8/07/2016  |             | OROC Gilgandra                      | GM and Mayor                  |
| Saturday      | 9/07/2016  |             |                                     |                               |
| Sunday        | 10/07/2016 |             |                                     |                               |
| Monday        | 11/07/2016 |             | Mid-term Western Division - Cobar   | GM and Mayor                  |
| Tuesday       | 12/07/2016 |             | FWIAC - Cobar                       | GM and Mayor                  |
| Wednesday     | 13/07/2016 |             |                                     |                               |
| Thursday      | 14/07/2016 |             |                                     |                               |
| Friday        | 15/07/2016 |             | J.O Submissions close               |                               |
| Saturday      | 16/07/2016 |             |                                     |                               |
| Sunday        | 17/07/2016 |             |                                     |                               |
| Monday        | 18/07/2016 |             |                                     |                               |
| Tuesday       | 19/07/2016 |             |                                     |                               |
| Wednesday     | 20/07/2016 |             |                                     |                               |
| Thursday      | 21/07/2016 |             |                                     |                               |
| Friday        | 22/07/2016 |             |                                     |                               |
| Saturday      | 23/07/2016 |             |                                     |                               |
| Sunday        | 24/07/2016 |             |                                     |                               |
| Monday        | 25/07/2016 |             |                                     |                               |
| Tuesday       | 26/07/2016 | 10:00AM     | Council Meeting - Rowena LG Reform  | All Directors and Councillors |
| Wednesday     | 27/07/2016 |             |                                     |                               |
| Thursday      | 28/07/2016 |             |                                     |                               |
| Friday        | 29/07/2016 |             |                                     |                               |
| Saturday      | 30/07/2016 |             |                                     |                               |

**Aug-16**

| <b>Date</b> |            | <b>Time</b> | <b>What</b>                          | <b>Who</b>                  |
|-------------|------------|-------------|--------------------------------------|-----------------------------|
| Monday      | 1/08/2016  | 5:30pm      | Walgett LG Reform Public Mtg         |                             |
| Tuesday     | 2/08/2016  | 5:30pm      | Cumborah LG Reform Public Mtg        |                             |
| Wednesday   | 3/08/2016  |             |                                      |                             |
| Thursday    | 4/08/2016  |             |                                      |                             |
| Friday      | 5/08/2016  |             |                                      |                             |
| Saturday    | 6/08/2016  |             |                                      |                             |
| Sunday      | 7/08/2016  |             |                                      |                             |
| Monday      | 8/08/2016  | 5:30pm      | Lightning Ridge LG Reform Public Mtg |                             |
| Tuesday     | 9/08/2016  | 5:30pm      | Garwin LG Reform Public Mtg          |                             |
| Wednesday   | 10/08/2016 | 5:30pm      | Carinda LG Reform Public Mtg         |                             |
| Thursday    | 11/08/2016 | 5:30pm      | Collarenebri LG Reform Public Mtg    |                             |
| Friday      | 12/08/2016 |             |                                      |                             |
| Saturday    | 13/08/2016 |             |                                      |                             |
| Sunday      | 14/08/2016 |             |                                      |                             |
| Monday      | 15/08/2016 | 10:00AM     | CMCC Meeting                         | Clr Woodcock, Greenaway, GM |
| Tuesday     | 16/08/2016 | 5:30pm      | Burren Junction LG Reform Public Mtg |                             |
| Wednesday   | 17/08/2016 |             |                                      |                             |
| Thursday    | 18/08/2016 |             |                                      |                             |
| Friday      | 19/08/2016 |             |                                      |                             |
| Saturday    | 20/08/2016 |             |                                      |                             |
| Sunday      | 21/08/2016 |             |                                      |                             |
| Monday      | 22/08/2016 |             |                                      |                             |
| Tuesday     | 23/08/2016 | 10:00AM     | Council Meeting - Walgett            | All Directors & Councillors |
| Wednesday   | 24/08/2016 |             |                                      |                             |
| Thursday    | 25/08/2016 |             |                                      |                             |
| Friday      | 26/08/2016 |             |                                      |                             |
| Saturday    | 27/08/2016 |             |                                      |                             |
| Sunday      | 28/08/2016 |             |                                      |                             |
| Monday      | 29/08/2016 |             |                                      |                             |
| Tuesday     | 30/08/2016 |             |                                      |                             |
| Wednesday   | 31/08/2016 |             |                                      |                             |

**Sep-16**

| <b>Date</b> |            | <b>Time</b> | <b>What</b>               | <b>Who</b>                  |
|-------------|------------|-------------|---------------------------|-----------------------------|
| Wednesday   | 1/09/2016  |             |                           |                             |
| Thursday    | 2/09/2016  |             |                           |                             |
| Friday      | 3/09/2016  |             |                           |                             |
| Saturday    | 4/09/2016  |             |                           |                             |
| Sunday      | 5/09/2016  |             |                           |                             |
| Monday      | 6/09/2016  |             |                           |                             |
| Tuesday     | 7/09/2016  |             |                           |                             |
| Wednesday   | 8/09/2016  |             |                           |                             |
| Thursday    | 9/09/2016  |             |                           |                             |
| Friday      | 10/09/2016 |             | Local Gov Elections       |                             |
| Saturday    | 11/09/2016 |             |                           |                             |
| Sunday      | 12/09/2016 |             |                           |                             |
| Monday      | 13/09/2016 |             |                           |                             |
| Tuesday     | 14/09/2016 |             |                           |                             |
| Wednesday   | 15/09/2016 |             |                           |                             |
| Thursday    | 16/09/2016 |             |                           |                             |
| Friday      | 17/09/2016 |             |                           |                             |
| Saturday    | 18/09/2016 |             |                           |                             |
| Sunday      | 19/09/2016 |             |                           |                             |
| Monday      | 20/09/2016 |             |                           |                             |
| Tuesday     | 21/09/2016 |             |                           |                             |
| Wednesday   | 22/09/2016 |             |                           |                             |
| Thursday    | 23/09/2016 |             |                           |                             |
| Friday      | 24/09/2016 |             |                           |                             |
| Saturday    | 25/09/2016 |             |                           |                             |
| Sunday      | 26/09/2016 |             |                           |                             |
| Monday      | 27/09/2016 | 10:00AM     | Council Meeting - Carinda | All Directors & Councillors |
| Tuesday     | 28/09/2016 |             |                           |                             |
| Wednesday   | 29/09/2016 |             |                           |                             |
| Thursday    | 30/09/2016 |             |                           |                             |

## 14.1.5 FEES FOR MAYOR AND COUNCILLORS 2016/2017

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Pursuant to Section 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal determines the categories for Councils and the maximum and minimum fees to be paid during the forthcoming Financial Year to Mayors and Councillors within each category. The Tribunal released its determinations for the 2016/17 Financial Year on the 29 March 2016.

### **Discussion (including issues and background):**

Attached is the page from the Tribunal determination which contains the Categories into which Councils and County Councils have been placed along with the range of fees that may be paid to Mayors and Councillors.

Vide Minute 09/2011/12 Council adopted as Policy that from 2011/2012 Councillor fees in future be set at the maximum level set by the Local Government Remuneration Tribunal annually subject to 25% of the Mayoral fee being allocated to the Councillor who occupies the position of Deputy Mayor.

Walgett Shire Council is one of 77 Councils categorised as Rural. All fees have been increased by 4.2%. It is considered appropriate that the maximum Councillor fee be adopted and that the additional fee to be applied to the position of Mayor also be the maximum permitted. It is recommended that 25% of the Mayor's fee be allocated to the Councillor occupying the position of Deputy Mayor. Note that the fee for the Deputy Mayor must be allocated from the Mayoral fee.

### **Relevant Reference Documents:**

Local Government Act 1993  
2016 Report and Determinations of the Local Government Remuneration Tribunal

### **Stakeholders:**

Councillors and Citizens

### **Financial Implications:**

Provision for the fees has been made in the Draft Budget 2016/17.

### **Fees for Mayor and Councillors 2016/2017**

#### **Recommendation:**

1. The Councillor fee for 2016/17 be \$11,290
2. The Mayoral fee for 2016/17 be \$24,630
3. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor

#### **Moved:**

#### **Seconded:**

**Attachments:**

Determination pursuant to section 241 of Fees for Councillors and Mayors – *Category - Rural*

**Local Government Remuneration Tribunal**

**Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors**

Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2016 are determined as follows:

**Table 3: Fees for General Purpose and County Councils**

| <b>Table 3: Fees for General Purpose and County Councils</b> |                                     |                |                                         |                |
|--------------------------------------------------------------|-------------------------------------|----------------|-----------------------------------------|----------------|
| <b>Category</b>                                              | <b>Councillor/Member Annual Fee</b> |                | <b>Mayor/Chairperson Additional Fee</b> |                |
|                                                              | <b>Minimum</b>                      | <b>Maximum</b> | <b>Minimum</b>                          | <b>Maximum</b> |
| <b>General Purpose Councils</b>                              |                                     |                |                                         |                |
| Principal City                                               | 25,670                              | 37,640         | 157,030                                 | 206,620        |
| Major City                                                   | 17,110                              | 28,240         | 36,360                                  | 82,270         |
| Metropolitan Major                                           | 17,110                              | 28,240         | 36,360                                  | 82,270         |
| Metropolitan Centre                                          | 12,830                              | 23,950         | 27,260                                  | 63,640         |
| Metropolitan                                                 | 8,540                               | 18,840         | 18,180                                  | 41,090         |
| Regional Rural                                               | 8,540                               | 18,840         | 18,180                                  | 41,090         |
| Rural                                                        | 8,540                               | 11,290         | 9,080                                   | 24,630         |
| <b>County Councils</b>                                       |                                     |                |                                         |                |
| Water                                                        | 1,700                               | 9,410          | 3,640                                   | 15,460         |
| Other                                                        | 1,700                               | 5,630          | 3,640                                   | 10,270         |

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

**The Local Government Remuneration Tribunal**

*Signed*

**Dr Robert Lang**

**Dated:** 29 March 2016

## 14.1.6 REVISED DRUG AND ALCOHOL POLICY

**REPORTING SECTION:** Executive  
**AUTHOR:** David Callander  
**FILE NUMBER:** 16/39

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### **Summary:**

In order for Council to exercise its right to perform Drug and Alcohol testing of staff, a policy detailing the methods and means to be utilised during the testing is a legal requirement.

### **Background:**

The Work Health & Safety Officer has reviewed the existing policy and a revised policy is now submitted for Council's consideration.

### **Current Position:**

The current policy is outdated and does not fully describe in adequate detail the testing methods, the penalties, the rights of the worker or management in relation to testing for drugs, what drugs are tested for, the provision of counselling. There are many 'holes' in the current policy to the extent that an outside provider of the testing service has indicated that they are not prepared to commence testing until such time as Council have an updated policy. It falls outside of the providers policy on testing.

### **Governance issues:**

Council is required to have an enforceable policy in place to carry out drug testing.

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Council Employees

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

N/A

### **Conclusion:**

It is recommended that the updated policy be adopted by Council to enable appropriate drug testing to be undertaken.

### **Revised Drug and Alcohol Policy**

#### **Recommendation:**

Council adopt the updated Drug and Alcohol policy to enable appropriate drug testing to be undertaken.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Revised Drug & Alcohol Policy \*Refer to Attachment Document\*

## **14.1.7 FIXING COUNTRY ROADS PROGRAMME – FUTURE APPROACH TO FUNDING AND WORKS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

To advise Council of the current position with regards Round 2 Fixing Country Roads Projects.

### **Background:**

In December, 2015 Council lodged Expressions of Interest (EOI) under the Fixing Country Roads Programme for reconstruction and sealing works projects on RR 457 – Collarenebri to Mungindi Rd (Gundabloui Road) (6 km) and SR103 – Burren Junction/Pilliga Roads (6 km). A further Expression of Interest was lodged in respect of the remaining unsealed section of SR103 (25 km).

Subsequently, as the next step in the funding process Council was invited to lodged full blown funding applications. Project proposals were submitted as follows:

- RR 457 – Collarenebri to Mungindi Rd (Gundabloui Road) (6 km) at an estimated cost of \$1,500,000 with a Council contribution of \$300,000.
- SR103 – Burren Junction/Pilliga Rd (6 km) at an estimated cost of \$1,500,000 with a Council contribution of \$300,000.
- SR103 – Burren Junction/Pilliga Rd (25 km) at an estimated cost of \$6,250,000 with a Council contribution of \$447,000 in 2016/17 and \$ 353,000 in 2017/18 respectively.

The applications were prepared by a small project team drawn from Council's engineering, finance and planning staff because of the complexity of the grant application guidelines and extent of the detail required.

### **Current Position:**

By letter dated 7 July, 2016 from the Minister for Roads, Maritime and Freight, Hon. Duncan Gay MLC, Council was advised that Council will receive funding from Restart NSW as part of Round 2 of the NSW Government's Fixing Country Roads programme for the reconstruction and sealing of the Gundabloui Road.

The next step in the process is for Council to sign a Deed of Agreement to undertake the project with a completion date of 30 June, 2017.

During a phone call with Infrastructure NSW Council was advised that its application for SR103 – Burren Junction/Pilliga Rd (25 km) at an estimated cost of \$6,250 had also been approved by the review committee but a grant would not be formally announced until funds were available from the sale of the "poles and wires". No time limit was given but it was indicated that Council's project was placed 6<sup>th</sup> on a waiting list of 13 projects.

In view of this the smaller project of 6km on SR103 would not be proceeding in the formal approval process.

Recent comments by the local member suggests that the future larger roads projects may be the subject of a competitive tender process because of the need to achieve improved cost effectiveness, efficiency and productivity by driving costs down.

Should this be the case, Council needs to be planning ahead for such a process to ensure it can maximise the chance of successfully tendering on the open market. This would necessitate Council reviewing its existing work practices to possibly allow for establishing a forward camp, working longer hours on a daily basis, working a longer week and other similar measures.

As part of the process Council would need to prepare detailed project tender documentation including:

Tender document preamble, General Requirements, Location of Works, Full Description of Works including Site Preparation and Drainage Requirements, Extent of Works including Foundation and Pavement Design, Payment, Requirements of Contract, General Issues, Security Deposit, Retention Moneys, Lump Sum Tender form or Schedule of Works, Tenderer Details, Financial Position, Schedule of Prices, Schedule of Rates, Schedule of Subcontractors, Schedule of Imported Materials, Schedule of Equipment, Schedule of Technical Data, Gantt Chart, General Conditions of Contract as per Australian Standards, Statutory Declarations from Tenderer, Plans and Drawings for Proposed Works, Pricing Summary and such other detail as may be necessary to allow a comprehensive tender to be prepared and eliminate claims for variations to works.

Council would also need to resolve to follow this process, indicate that it intended to lodge a competitive tender so that external tenderers would be aware of Council's position, and commence negotiations with the relevant unions to reach agreement with regards proposed changes in work practices.

Council would also need to set up a process to ensure tender probity with possibly an internal "Chinese wall" process being followed. Alternatively, tenders could be evaluated externally.

Provision has already been made in Council Plant Purchases/Replacement Programme for 2016/17 to investigate the acquisition of appropriate camp accommodation. Negotiations should also commence with Council's staff with regards the need to change our work practices in relation to camping out and this could possibly include calling for expressions of interest from staff prepared to camp and work extended hours and the like.

Were Council to be unsuccessful in such a tender process, it is highly likely that staff redundancies could come into the equation and result in a considerable sum having to be set aside for this process in the next year or so.

One of the issues which Council needs to strongly canvass during any competitive tendering process negotiations is the need to have experienced staff and reliable machinery available to respond at very short notice during times of natural disasters. External contractors will always have the ability to manipulate contracts for their own benefit financially.

**Relevant Reference Documents:**

Detailed tender specification documentation

**Operational Plan/Budget Link:**

2016/17 Operational Plan and Budget

**Stakeholders:**

Walgett Shire  
Local resident and ratepayers  
Council staff  
State agencies

Private road contractors

**Governance Issues:**

Council needs to establish a detailed tender specification and associated processes to ensure probity guidelines are followed and understood by all parties.

**Environmental Issues:**

Council will need to complete a Review of Environmental Factors as part of any future project

**Financial Implications:**

In Council's 2016/17 budget allowance was made for expenditure for the reconstruction and sealing of 4 km at a cost of \$1,005,813 in respect of the RR457 offset by grant income of \$819,000 and a Council contribution of \$170,000. Similarly, an allowance was made for expenditure for the reconstruction and sealing of km at a cost of \$1,464,480 in respect of the SR103 offset by grant income of \$1,152,000 and a Council contribution of \$280,000.

It is envisaged Council's contributions would be funded from revenue. Current construction costs are estimated to be in the order of \$220/\$250K per km.

Because of the uncertainty as to when funds for the larger SR103 project will become available Council will need to revise its 2016/17 works programme to ensure continuity of work for the outdoor staff. However, Council is in the very fortunate position this year of having received additional Roads to Recovery funding and these works, plus some carry forward from 2015/16 should make up any shortfall should that situation arise.

Council's attention is also drawn to the report on strategic road funding that flags the need to reallocate funds from the proposal to reconstruct and seal the Lorne Road pending investigations into the resurrection of the Pandora Street extension and Lightning Ridge-Collarenebri Road rerouting projects.

A report with regards these issues will be prepared for Council's August, 2016 meeting

**Legal Issues:**

Fixing Country Roads Programmes require Council to enter into a Deed of Agreement for each project.

**Alternatives/Options:**

Council needs to be planning ahead so as to position itself to be in the best possible position to win any tendering process and ensure ongoing work is available for existing Council staff

**Conclusion:**

Council needs to be planning ahead for possible changes in the funding guidelines for future projects under the Fixing Country Roads Programme aimed at achieving improved cost effectiveness and efficiency.

**Fixing of Country Roads Programme – Future Approach to Funding and Works**

**Recommendation:**

That the General Manager's report with regards the Fixing Country Roads Programme:

1. Be received and noted.

2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.
3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.
4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.

**Moved:**  
**Seconded:**

**Attachments:**

Letter dated 7 July, 2016 from the Minister for Roads, Maritime and Freight, Hon. Duncan Gay MLC.



## **14.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM THE GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramslund – General Manager  
**FILE NUMBER:** 16/39

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### **1. Local Government Reform – Far West Initiative Discussion Paper**

A draft of the Far West initiative Discussion paper has been forwarded to all Councillors for their perusal.

It is understood that the discussion paper will be released publically in the next week or so and the DPC/OLG round of Communication Sessions will commence shortly after, possibly around the last week in July, 2016.

DPC/OLG will also be releasing a draft Consultation Strategy Document which details how the various stakeholders may provide comment on the discussion paper when it is released.

There will be a formal submission process which will close early in September and follow various information sessions, targeted meetings with a range of agencies as well as face to face consultation sessions with the general public.

As previously arranged, Council staff will be conducting separate community consultation forums starting on 26 July, 2016 to allow Council to put its view out in the public arena and to discuss any concerns the public have so that they are appropriately brief ahead of the DPC/OLG sessions.

### **2. Strategic Road Works Planning**

Following a meeting of Lightning Ridge Councillors, the General Manager, Acting Director of Engineering/Technical Services and Mr Col Hundy on Tuesday 19 July, 2016 in Lightning Ridge to discuss his concerns about a proposal to reconstruct and seal section of the Lorne Road, documentation was produced showing plans to create an alternative heavy vehicle route into Lightning Ridge through the extension of Pandora Street to the Three Mile Road and then connecting Nobby Road to the Bill O'Brien Way that were drawn up in early 2001.

In order to update and further consider the Pandora Street Extension proposal the works on the Lorne Road have been put on hold. At the meeting, a reference was also made to a shorter route between Lightning Ridge and Collarenebri. As a result, it is proposed to do some research in relation to both proposals and bring a report back to Council shortly.

#### **Matters Generally For Brief Mention or Information Only**

##### **Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

##### **Moved:**

##### **Seconded:**

##### **Attachment:**

Nil

## 14.2 CHIEF FINANCIAL OFFICER

### 14.2.1 CASH ON HAND & INVESTMENT REPORT – 30 June 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

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#### Summary:

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> June 2016.

#### Background:

The investment portfolio consists of on call bank accounts, interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

All investments at 30<sup>th</sup> June 2016 are in compliance with the revised Ministerial Investment Order released by the OLG on 5<sup>th</sup> January 2016 and with Council's investment policy.

#### Operational Account Bank Reconciliation As at 30 June 2016

|                                                         |                     |
|---------------------------------------------------------|---------------------|
|                                                         | \$                  |
| <b>Opening Ledger Account Balance as at 1 June 2016</b> | <b>1,110,159.15</b> |
| Add: Receipts                                           | 3,681,593.96        |
| Add: Recalled Investments                               |                     |
| Less: New Investments                                   |                     |
| Less: Payments                                          | (4,319,987.69)      |
| <b>Closing Ledger Balance as at 30 June 2016</b>        | <b>471,765.42</b>   |
| <b>Balance as per Bank Statement as at 30 June 2016</b> | <b>458,209.56</b>   |
| Add: Receipts not banked                                | 2,299.85            |
| Less: Payments not presented                            | 11,256.01           |
| <b>Closing Balance of Bank Account</b>                  | <b>471,765.42</b>   |

Table 1

**Attachment One**  
**Cash and Investments Holdings as at 31 May 2016**

| Investment                           | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
|--------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|-------------------------------|---------------------------------------|
| <i><u>On-Call Accounts</u></i>       |                                |                       |                    |                 |                            |                               |                                       |
| Commonwealth Bank                    | On Call                        | 1.40%                 | Monthly            | EOM             | 1,124,396                  | 4.19%                         | Pd EOM                                |
| Commonwealth Bank                    | On Call                        | 1.70%                 | Monthly            | EOM             | 3,729,089                  | 13.89%                        | Pd EOM                                |
| <b>Total On-Call Accounts</b>        |                                |                       |                    |                 | <b>4,853,485</b>           | <b>18.07%</b>                 |                                       |
| <i><u>Term Deposits</u></i>          |                                |                       |                    |                 |                            |                               |                                       |
| Commonwealth Bank                    | 20/07/2016                     | 2.91%                 | Maturity           | 20/07/2016      | 500,000                    | 1.86%                         | \$6,440.16                            |
| Bank of Queensland                   | 27/07/2016                     | 3.10%                 | Maturity           | 27/07/2016      | 500,000                    | 1.86%                         | \$6,564.21                            |
| Bank of Queensland                   | 3/08/2016                      | 3.10%                 | Maturity           | 3/08/2016       | 1,000,000                  | 3.72%                         | \$12,450.82                           |
| Bank of Queensland                   | 10/08/2016                     | 3.10%                 | Maturity           | 10/08/2016      | 500,000                    | 1.86%                         | \$5,971.31                            |
| Westpac                              | 24/08/2016                     | 2.90%                 | Maturity           | 24/08/2016      | 1,000,000                  | 3.72%                         | \$9,983.61                            |
| AMB                                  | 2/08/2016                      | 2.95%                 | Maturity           | 2/08/2016       | 500,000                    | 1.86%                         | \$4,836.07                            |
| AMB                                  | 16/11/2016                     | 3.00%                 | Maturity           | 16/11/2016      | 1,000,000                  | 3.72%                         | \$9,262.30                            |
| ING                                  | 14/09/2016                     | 3.00%                 | Maturity           | 14/09/2016      | 500,000                    | 1.86%                         | \$4,631.15                            |
| IMB                                  | 7/09/2016                      | 2.90%                 | Maturity           | 7/09/2016       | 500,000                    | 1.86%                         | \$4,476.78                            |
| Commonwealth Bank                    | 13/07/2016                     | 2.95%                 | Maturity           | 13/07/2016      | 500,000                    | 1.86%                         | \$4,271.86                            |
| NAB                                  | 21/09/2016                     | 3.05%                 | Maturity           | 21/09/2016      | 500,000                    | 1.86%                         | \$4,416.67                            |
| Suncorp                              | 28/09/2016                     | 3.08%                 | Maturity           | 28/09/2016      | 500,000                    | 1.86%                         | \$3,871.04                            |
| Bankwest                             | 17/08/2016                     | 3.00%                 | Maturity           | 17/08/2016      | 500,000                    | 1.86%                         | \$3,770.49                            |
| Newcastle Permanent                  | 6/07/2016                      | 3.00%                 | Maturity           | 6/07/2016       | 500,000                    | 1.86%                         | \$3,770.49                            |
| Newcastle Permanent                  | 27/07/2016                     | 3.00%                 | Maturity           | 27/07/2016      | 500,000                    | 1.86%                         | \$3,483.61                            |
| NAB                                  | 5/10/2016                      | 3.08%                 | Maturity           | 5/10/2016       | 500,000                    | 1.86%                         | \$3,576.50                            |
| NAB                                  | 12/10/2016                     | 3.09%                 | Maturity           | 12/10/2016      | 500,000                    | 1.86%                         | \$3,292.62                            |
| Bankwest                             | 13/07/2016                     | 3.05%                 | Maturity           | 13/07/2016      | 1,000,000                  | 3.72%                         | \$6,500.00                            |
| Bankwest                             | 21/09/2016                     | 3.08%                 | Maturity           | 21/09/2016      | 500,000                    | 1.86%                         | \$2,987.43                            |
| Commonwealth Bank                    | 27/07/2016                     | 3.05%                 | Maturity           | 27/07/2016      | 1,000,000                  | 3.72%                         | \$5,333.33                            |
| Members Equity Bank                  | 30/11/2016                     | 3.15%                 | Maturity           | 30/11/2016      | 500,000                    | 1.86%                         | \$2,754.10                            |
| Bank of Queensland                   | 9/11/2016                      | 2.95%                 | Maturity           | 9/11/2016       | 500,000                    | 1.86%                         | \$2,015.03                            |
| Newcastle Permanent                  | 17/08/2016                     | 2.85%                 | Maturity           | 17/08/2016      | 500,000                    | 1.86%                         | \$1,674.18                            |
| Bankwest                             | 17/08/2016                     | 2.80%                 | Maturity           | 17/08/2016      | 500,000                    | 1.86%                         | \$1,644.81                            |
| NAB                                  | 23/11/2016                     | 2.98%                 | Maturity           | 23/11/2016      | 500,000                    | 1.86%                         | \$1,465.57                            |
| Bankwest                             | 24/11/2016                     | 2.80%                 | Maturity           | 24/11/2016      | 500,000                    | 1.86%                         | \$1,377.05                            |
| Bank of Queensland                   | 7/12/2016                      | 3.00%                 | Maturity           | 7/12/2016       | 1,000,000                  | 3.72%                         | \$2,377.05                            |
| Suncorp                              | 11/01/2017                     | 3.00%                 | Maturity           | 11/01/2017      | 500,000                    | 1.86%                         | \$901.64                              |
| AMB                                  | 14/09/2016                     | 2.90%                 | Maturity           | 14/09/2016      | 500,000                    | 1.86%                         | \$871.58                              |
| NAB                                  | 12/10/2016                     | 2.91%                 | Maturity           | 12/10/2016      | 500,000                    | 1.86%                         | \$596.31                              |
| Westpac                              | 26/10/2016                     | 2.90%                 | Maturity           | 26/10/2016      | 500,000                    | 1.86%                         | \$316.94                              |
| Newcastle Permanent                  | 28/09/2016                     | 2.80%                 | Maturity           | 28/09/2016      | 1,000,000                  | 3.72%                         | \$76.50                               |
| <b>Total Term Deposits</b>           |                                |                       |                    |                 | <b>19,500,000</b>          | <b>72.62%</b>                 | <b>\$125,961.20</b>                   |
| <i><u>Variable Rate Deposits</u></i> |                                |                       |                    |                 |                            |                               |                                       |
| IMB                                  | 24/01/2018                     | 3.08%                 | Maturity           | 24/01/2018      | 500,000                    | 1.86%                         | \$6,521.86                            |
| IMB                                  | 14/02/2018                     | 2.78%                 | Maturity           | 14/02/2018      | 500,000                    | 1.86%                         | \$5,089.07                            |
| ING                                  | 1/03/2017                      | 3.02%                 | Maturity           | 1/03/2017       | 1,000,000                  | 3.72%                         | \$9,984.15                            |
| Commonwealth Bank                    | 20/04/2021                     | 4.00%                 | Maturity           | 20/04/2021      | 500,000                    | 1.86%                         | \$3,879.78                            |
| <b>Total VRD</b>                     |                                |                       |                    |                 | <b>2,500,000</b>           | <b>9.31%</b>                  | <b>\$25,474.86</b>                    |
| <b>Total Cash and Investments</b>    |                                |                       |                    |                 | <b>26,853,485</b>          | <b>100.00%</b>                | <b>\$151,436.07</b>                   |

Table 2

**Current Position:**

Council at the end of the June reporting period held a total of \$26,853,485.21 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutions with a short term rating A-2/A2 or higher with limited exposure to unrated institutions (See Tables 1 and 2 above).

At the end of June 2016 Council had earned \$536,960.42 in interest and had accrued interest in the current investments of \$151,436.07 a total interest earned at 30th June 2016 of \$688,396.49. This result compares favourably with the current budget. (See Table 3 below).

Council’s investments at 30th June 2016 had an average interest rate of 2.93% per annum which is higher than the average 3 and 6 months BBSW rates at 30th June 2016 of 1.9924% and 2.1368% respectively. Current reference interest bearing deposit rates available to councils have steadied in the past month with all quoted periods offering rates of 2.65% to 2.80%.

Variable rate deposits for longer terms are offering better rates for the initial fixed rate period and continuing guaranteed fixed basis points over the 30 day BBSW rate for the term of the deposit. Council staff will be working on maximising Council’s return on investment while ensuring that operational needs are met in the coming months.

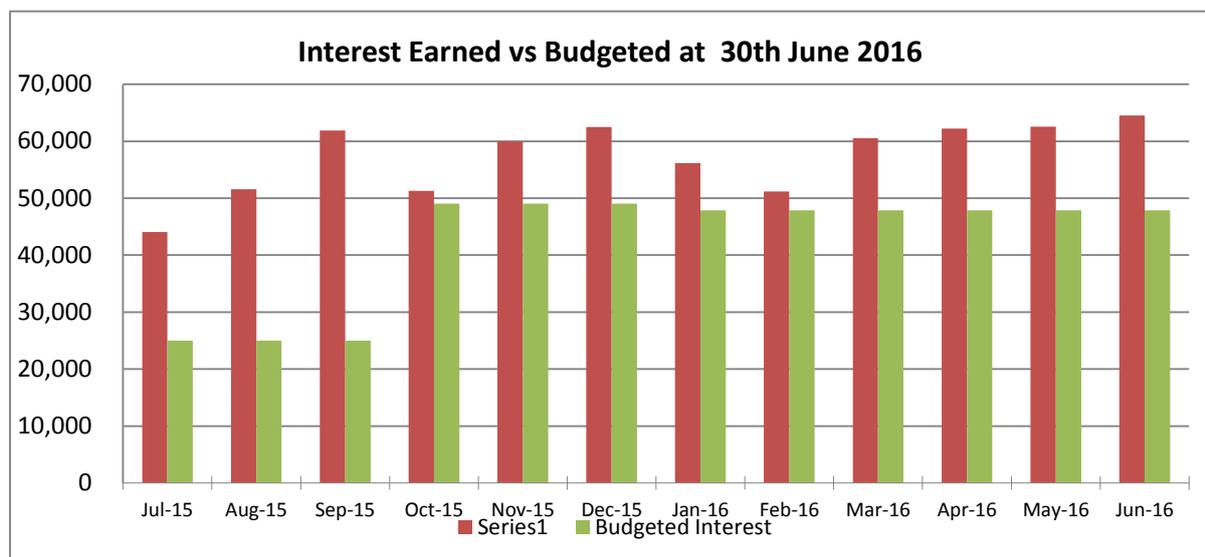


Table 3

**Relevant Reference Documents/Policies:**

- Local Government Act (NSW), 1993
- Local Government (General) Regulation 2005
- Ministerial Investment Order 5<sup>th</sup> January 2016
- Investment Policy (Revised and adopted in May 2016)

**Governance issues:**

Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council’s Investments Policy

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
 Residents of Walgett Shire Council  
 Financial Institutions

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30th June 2016 Walgett Shire Council's total available cash and invested funds totalled \$26,853,485.21, an increase of \$1,001,699.77.99 from 31<sup>st</sup> May 2016.

Tables 4 and 5 below confirm that Council's Investment Policy Guidelines have been met.

The revised Investment Policy will enable Council to maximise returns on the investment portfolio, with an increase in short to medium term deposits. The next issue is determining (estimating) the timing of the lowest point of the interest rate trough, to ensure deposits are not locked away at lower than average rates of return.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

| <b>Percentage invested in each institution as at 30 June 2016</b> |                                 |                               |                           |
|-------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <b><u>Institution Name</u></b>                                    | <b><u>Institution Codes</u></b> | <b><u>% of Money held</u></b> | <b><u>Amount Held</u></b> |
| Commonwealth Bank                                                 | CBA                             | 27.38%                        | \$7,353,485.21            |
| Members Equity Bank                                               | ME                              | 1.86%                         | \$500,000.00              |
| Bank of Queensland                                                | BOQ                             | 13.03%                        | \$3,500,000.00            |
| National Australia Bank                                           | NAB                             | 9.31%                         | \$2,500,000.00            |
| Newcastle Permanent Building Society                              | NPBS                            | 9.31%                         | \$2,500,000.00            |
| Bankwest                                                          | BW                              | 11.17%                        | \$3,000,000.00            |
| Suncorp                                                           | SC                              | 3.72%                         | \$1,000,000.00            |
| Australian Military Bank                                          | AMB                             | 7.45%                         | \$2,000,000.00            |
| Westpac                                                           | W                               | 5.59%                         | \$1,500,000.00            |
| IMB                                                               | IMB                             | 5.59%                         | \$1,500,000.00            |
| ING                                                               | ING                             | 5.59%                         | \$1,500,000.00            |
|                                                                   |                                 | 100%                          | \$26,853,485.21           |

Table 3

| <b>Overall Portfolio Maturity 30 June 2016</b> |                              |                              |                               |                           |
|------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <b><u>Maturity Periods</u></b>                 | <b><u>Policy Minimum</u></b> | <b><u>Policy Maximum</u></b> | <b><u>% of Money held</u></b> | <b><u>Amount held</u></b> |
| Portfolio % < 1 year                           | 40%                          | 100%                         | 94.41%                        | \$ 25,353,485.21          |
| Portfolio % > 1 year, < 3 years                | 0%                           | 60%                          | 3.72%                         | \$ 1,000,000.00           |
| Portfolio % > 3 year, < 5 years                | 0%                           | 40%                          | 1.86%                         | \$ 500,000.00             |
| Portfolio % > 5 years                          | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                |                              |                              | 100%                          | \$ 26,853,485.21          |

Table 4

| <b>Cash and Investment Report as at 30<sup>th</sup> June 2016</b>                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report as at 30<sup>th</sup> June 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **14.2.2 QUARTERLY OUTSTANDING RATES REPORT – JUNE 2016**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 00/00/00

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding debt recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the shire. The aim of this process is achieve a recovery of rates and charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57% which improved in 2014 to 7.61% a then a rise in 2015 to 8.35% and a further rise in 2016, 8.69%.

This is a good result considering Council didn't have a full time Rates Officer for much of the year.

### **Background:**

Council's must report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage.

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's for Fit for the Future purposes should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage (Rates Arrears) for the consolidated funds.

### **Current Position:**

At year end the rate recovery of all collectable rates and charges including the 15/16 levy, arrears and current interest and legal costs totalled 91.31%. This result is within the acceptable recommended rate recovery.

### **Relevant Reference Documents/Policies:**

Quarterly Report - Outstanding Rates Report as at 30<sup>th</sup> June 2016

### **Governance issues:**

Council must act in the community's best interest, to ensure adequate service provision is upheld through measures of improving long term financial sustainability. A key area is to show improvement in rates recovery by reducing the outstanding rates percentage to an acceptable benchmarked value.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council

### **Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review

Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

In the coming months Council staff will implement another program of debt recovery, including a postpone repayment plan for those ratepayers wanting to pay rate arrears over an extended period.

| <b>Quarterly Outstanding Rates Report – June 2016</b>                                                                  |
|------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Quarterly Report - Outstanding Rates Report as at 30<sup>th</sup> June 2016

## Quarterly Report - Outstanding Rates as at 31 March 2016

| Report on Rates and Charges - 31 March 2016             |                       |                       |  |
|---------------------------------------------------------|-----------------------|-----------------------|--|
|                                                         | Mar-16                | Mar-15                |  |
| Arrears from previous year                              | 774,765.08            | 836,128.94            |  |
| <b>Sub Total</b>                                        | <b>774,765.08</b>     | <b>836,128.94</b>     |  |
| <b>Current Year Activity</b>                            |                       |                       |  |
| Legal fees (Including write off's)                      | 57,074.00             | 27,594.42             |  |
| Adjusted Levy                                           | 8,763,192.73          | 8,469,126.60          |  |
| Interest (Including write off's)                        | 47,242.76             | 43,848.51             |  |
| Adjustments (Including Write Off's)                     | (769.00)              | (8,992.84)            |  |
| <b>Sub Total</b>                                        | <b>8,866,740.49</b>   | <b>8,531,576.69</b>   |  |
| <i>Total Arrears and Adjusted Levy</i>                  | <i>9,641,505.57</i>   | <i>9,367,705.63</i>   |  |
| Payments                                                | (7,386,404.54)        | (6,780,503.23)        |  |
| Pensioner Concessions - Govt                            | (98,222.38)           | (94,445.52)           |  |
| Pensioner Concessions - Council                         | (80,367.73)           | (77,277.97)           |  |
| Discount                                                | (96,979.59)           | (91,401.03)           |  |
| Special Rebate Council                                  | (16,785.30)           | (16,003.30)           |  |
| <b>Sub Total</b>                                        | <b>(7,678,759.54)</b> | <b>(7,059,631.05)</b> |  |
| <b>Total Remaining Levy</b>                             | <b>\$1,962,746.03</b> | <b>\$2,308,074.58</b> |  |
| Current                                                 | 1,577,415.33          | 1,855,124.33          |  |
| Arrears                                                 | 285,904.47            | 299,480.70            |  |
| Interest b/f from previous years                        | (28,932.74)           | 22,180.96             |  |
| Current year interest                                   | 34,728.58             | 31,981.36             |  |
| Legals                                                  | 93,630.39             | 99,307.23             |  |
| <b>Total Remaining Levy</b>                             | <b>\$1,962,746.03</b> | <b>\$2,308,074.58</b> |  |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>\$0.00</b>         |  |
| <b>Total YTD Collected</b>                              |                       |                       |  |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 79.64%                | 75.36%                |  |
| Collected YTD % of Levy                                 | 83.30%                | 79.48%                |  |
| <b>Arrears Outstanding % of Total Remaining Levy</b>    | <b>14.57%</b>         | <b>12.98%</b>         |  |

### **14.2.3 STOCKTAKE VARIANCE FINANCIAL YEAR 2016**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Gary Cameron – Stores Finance Officer  
**FILE NUMBER:** 12/14-02

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#### **Summary:**

This report is to advise Council of the outcome of the stores and materials stocktake held on site at Council stores depot in June 2016. The report provides explanations for discrepancies where these have been identified and recommends that the adjustments to the stores subsidiary ledger be approved.

#### **Background:**

The Local Government (General) Regulation 2005 requires Council to take all reasonable measures to ensure that the assets owned, or under control of, the Council are properly accounted for. To assist in the control of Council's Stores and Material's assets, a stocktake is undertaken annually. Physical counts are performed on all stock items held in the store. The results of the count are then compared to the stock item balances contained in Council's Corporate Database (Authority). If there are any major variances, a physical re-count is usually performed on each item to confirm the original count. Once all counts are completed, a discrepancy report is produced which details the recommended write-off or write-on for the stock take period.

#### **Current Position:**

For general stores items a new numbering system was allocated to stock to allow for more accurate counting. This has resulted in a write on of \$1,747.41 worth of stock. The high number of variances can most likely be attributed to overall operational activities within the stores function not being completed correctly (movement of stock in and out). Given the manner in which stores processes have been conducted previously, it is not possible to determine in most cases how the discrepancies have occurred. With the appointment of a Stores Finance Officer the stocktake process and stores operations generally will be subject to far more clear processes and closer oversight and it is expected that the 2016/2017 end of year stocktake result will reflect this.

Overall this stocktake is of concern given the number of adjusting transactions, where it clearly shows movement of stock in and out of stores is not accurately being recorded. It is proposed to conduct monthly spot checks of high transaction accounts and biannual stocktakes as part of a range of measures to improve stock accountability.

#### **Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Stocktake policy and procedures

#### **Governance issues:**

Stores policies will be reviewed with staff. Stocktake policies will be checked thoroughly and followed correctly.

#### **Financial Implications:**

A write on of \$1,747.41 will be receipted in 2015-2016 for the year ended 30 June 2016 as a result of the stock take adjustments

#### **Alternative Solutions/Options:**

Nil

**Conclusion:**

All stocktakes will result in variances across stock items principally as a result of errors and omissions in recording stock receipt issues.

The report recommends that Council approve the write on of stock to the stores ledger and control account.

**Stocktake Variance Financial Year 2016**

**Recommendation:**

That Council approve the write on of stock with a total value of \$1,747.41 to the stores ledger.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 14.2.4 COUNCIL INSURANCE RENEWALS – 2016-2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-02

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### Summary:

Council renews its insurances each year through Brokers Jardine Lloyd Thompson. The purpose of this report is to inform council of premium increases that will affect the 2016 / 2017 budget through an increase in expenditure at the September QBRs.

### Background:

Prior to the renewal of council insurances on 1 July each year, council is required to complete declarations in relation to knowledge of potential claims, update plant and property lists including the declaration of updated property values. The sourcing of premium quotations and the eventual placement of insurances is undertaken by Jardine Lloyd Thompson (JLT) who provides insurance services to local government nationally. In NSW they administer the Statewide Mutual liability scheme.

### Current Position:

#### Personal Accident.

- **Budget - \$3,043.00** - 2014 / 2015 \$2,992.00 – 2015 / 2016 \$2,992.00.
- **2016/2017 is \$2,992.00**

It is believed that Council has never had a claim under this policy. The 16/17 premium has remained the same as 15/16 and is under budget by \$51.00. The small actual to budget difference shall be adjusted in the September Quarterly Financial Review (QBR).

#### Property.

An additional premium of \$42.82 is an adjustment for last year.

- **Budget \$168,578.00**, 2014 / 2015 \$156,417.00 – 2015 / 2016 \$165,760
- **2016/2017 is \$158,336.00.**

Statewide has decreased the premium as a result of good claims history and the revaluation of properties. The budget to actual variation of \$10,242 will be adjusted in the September 2016 QBR.

#### Councillors and Officers Liability.

- **Budget \$24,882.00** 2014 / 2015 \$23,870 – 2015 / 2016 \$24,466
- **2016/2017 is \$24,906.00.**

An adjustment of \$24 is needed at the September QBR.

#### Public Liability-Professional Indemnity.

- **Budget \$198,648**, 2014 / 2015 \$190,899. 2015 / 2016 \$195,327
- **2016/2017 is \$200,433.00.**

The 2.6% increase is reflective of a number of claims and CPI movements. The difference of budget to actual \$1,785 will be adjusted at the September QBR.

#### Environmental Impairment Liability.

- **Budget \$53,329.00**, 2014 / 2015 \$45,520 - 2015 / 2016 \$52,438
- **2016/2017 is \$52,164.00,**

A reduction of \$274 on the previous year. The new WTP increased the premium in 2015/2016 however from a risk perspective; this facility is state of the art technology and would in effect reduce potential risk. Council also has not made any claims under this policy.

The budget allocation will be adjusted at the September 16 review to reflect the actual premium adjustment of \$1,165.

**Relevant Reference Documents/Policies:**

Council budget and insurance renewal documentation.

**Governance issues:**

Council is required to ensure that its assets are appropriately protected and that it is not exposed to potential uninsured liability claims.

**Environmental issues:**

The Environmental Insurance is to protect the council against potential liability arising from environmental incidents for which it may be found liable.

**Stakeholders:**

Council and the community.

**Financial Implications:**

The total effect on Councils budget is a reduction in expenditure of \$9,649 and this will happen at the September 16 QBRS.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council is required to ensure that appropriate insurance cover is in place across all insurance categories. The premiums as issued have been paid to ensure continuity of cover.

**Council Insurance Renewals 2016-2017**

**Recommendation:**

That the report be received and noted

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **14.2.5 COMMUNITY DEVELOPMENT QUARTERLY REPORT APRIL – JUNE 2016**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the period *April – June 2016* community services and development managed projects related and targeted community engagement, cultural development and recognition, group capacity building, Aboriginal affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

### **Background:**

This report summarises project progress and outcomes of our Community and Youth Development teams, Libraries and Aboriginal Affairs and delivery to community during the reporting period April – June 2016. Last report submitted December 2015 – March 2016

### **Current Position:**

During the reporting period Councils community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with *Council's Community Strategic Plan 2012-2022*.

The community development team focused on community engagement, awareness, community building, initiated and supported projects and have partnering in programs, working with service providers and community alike as outlined below.

### **Community capacity building:**

Council initiated "community working groups" to the three larger communities of Walgett, Lightning Ridge and Collarenebri in 2014 allowing collaboration and partnerships in delivery to community and targeted the eradication of duplication of service delivery.

The formation of these groups has offered the whole of community, organisations, services and individuals an opportunity to have input into decisions and outcomes, planning and delivery of services and events.

The concept has proved invaluable and sustainable as evidenced by the outstanding participation numbers at the recent series of events delivered across the larger communities within the Walgett Shire. Partnerships with services on all levels continue to strengthen as does the quality of programs to community.

During this reporting period our department has facilitated and supported the following:

- Community consultation, meetings and planning sessions regarding programing and event management and delivery
- Lightning Ridge Community Drug Action Team and Walgett Drug Action Team with key roles in committee and auspice body.
- Facilitated community / service provider meetings throughout the Shire
- Community consultation processes with consultants (Shepherdson & Asso ) in development of *Walgett Shire Crime Prevention and Safety Plan*
- Walgett and Lightning Ridge Inter-agency groups
- Implemented series of Dance Parties across the Shire

- Supported Volunteers Picnic in Lightning Ridge

### **Youth Affairs & Initiatives:**

*Royal North Shore Hospital Party Program delivered in the Walgett Shire:*

The P.A.R.T.Y. Program is a dynamic in-hospital trauma injury prevention program which the Royal North Shore Hospital (RNSH) has been conducting since September 2013 targeting over 3,400 youth from schools/ youth education programs throughout NSW. The program is the first of its kind in New South Wales and has proven to be a great success so far with the program becoming finalists in four categories at the 'Australian Road Safety Awards' 2014 & 2015.

After months of negotiating and correspondence on behalf of Councils community development team we successfully secured the "*party program*" to come from Sydney and deliver programs to our young people right across the Shire. The program was delivered on Tuesday 14<sup>th</sup> June – Walgett, Wednesday 15<sup>th</sup> June –Lightning Ridge and Thursday 16<sup>th</sup> June at Collarenebri. Support in delivery from local services was tremendous.

The Program involved:

- Hearing from doctors, nurses, allied health staff, paramedics, police and fire and rescue personnel on the harsh reality of poor choices which are often precipitated by drugs +/- alcohol
- Spend time in interactive sessions in the emergency room, morgue and rehabilitation units to understand the journey of a trauma patient and how it would feel to have a severe injury or disability
- Meet with an injury survivor who shares their story on how their life has changed and what it is like to have a severe life changing disability

The program has been hailed a success, so much so that Council has importantly secured the program to be delivered again during Youth Week 2017.

This program and the significant costs associated were fully externally funded and we are fortunate that consistent, purposeful lobbying from community development staff on behalf of Council and its communities allowed this to take place.

### **Strong Sister Program:**

Councils youth development staff continue to support a range of PCYC activities and programs offering "on the ground" support and resources. *The Strong Sister Program* has been impacting positively on the young ladies of the Shire and recording consistent participation numbers at each event staged ever second / third Friday night at alternate venues (PCYC Hall and Youth Centre).

### **After School Activities/ Youth Centre's:**

For this reporting period numbers have increased across the Shire, Youth and young people have in planning activities and events for all of community including. Activities for this period include arts and crafts, sport, cooking, jewellery making, and waste to art, vegetable plot.

Council youth and community development teams are forming a very strong relationship with Walgett PCYC and look to partner together in up and coming initiatives as developed and identified by the young people they will target.

### **Vacation Care Services / Youth Week:**

With the last holiday program (April) incorporating Youth Week the development team excelled in engaging, supporting and educating the youth and young people of the Shire.

Value adding to the fun activities regularly offered to youth and young people Council community development staff focused on meaningful life enhancing skills including Save a Mate, driver education, repurposing/recycling projects, wellbeing programs sporting activities supporting other youth councils in their youth week activities as well as all youth centers fully functional and offering comprehensive vacation activities.

Youth Development staff programmed delivery with the needs of young people attending centers with over (58) fifty- eight different events, whilst aligning with and meeting requirements and outcomes of the NQF.

The Development team continue to be proactive successfully working with other services and agencies to create familiarity and provide the best possible results for each child's wellbeing, health and learning.

Youth development also had a 1 day program in Burren Junction that was well received partnering with the local area command and Councils Regulatory officer for a fun filled day of arts and crafts animal care program, Giyaali Van and engaging fun games. Feedback from the Burren community was very positive and Councils teams will continue to offer outlying villages and communities programs when suitable.

All attending had a great day without incident.

**External funding submissions:**

*Department of Prime Minister and Cabinet:*

Successful submission of \$1500.00 grant funding for implementation of NAIDOC celebrations and events across the Shire (July 2016)

*Department of Family and Office of Communities: Community Services:*

Successful approval of recurrent funding for Youth Development Officer and Community Development Officer Positions 2016 /2017

**Local Government Awards -National Youth Week 2016:**

National Week 2016 with our Shire was rolled out across communities in April this year recording the highest number of youth participation to date delivering a variety of high quality and meaningful programs and initiatives offered to the youth and young people of Walgett Shire.

The success of the program has again for the (10<sup>th</sup>) tenth consecutive year, gained recognition at State level with Walgett Shire Council judged finalists in all (4) four of the eligible categories of the NSW Local Government Youth Week Awards 2016:

- 1. 2016 NSW Local Government - Finalist- NSW Best Small Council with the Most Outstanding Youth Week Program*
- 2. 2016 NSW Local Government- Finalist- NSW Council with the Best On-Going Commitment to Local Youth Week Programs*
- 3. 2016 NSW Local Government - Finalist- NSW Best Local Youth Week Program*
- 4. 2016 NSW Local Government Finalist - NSW Health's Play Safe Sexual Health Project Award*

**Other NSW finalists in the LG Awards are as follows:**

*The Council with the Best Local Youth Week Program in 2016*

*Finalists:* Camden Council, Campbelltown City Council, Cessnock City Council, Fairfield City Council, Innes West Council formerly Marrickville Council, Northern Beaches Council formerly Pittwater Council, Northern Beaches Council formerly Warringah Council, Port Macquarie-Hastings Council, Tamworth Regional Council, Walgett Shire Council, Western Plains Regional Council formerly Dubbo City Council.

*The Best Small Council with the Most Outstanding Youth Week Program in 2016*

*Finalists:* Brewarrina Shire Council, Central Darling Shire Council, Coonamble Shire Council, Glen Innes Severn Council, Gundagai Council formerly Gundagai Shire Council, Gunnedah Shire Council Singleton Council, **Walgett Shire Council**, Snowy Valleys Council formerly Tumut Shire Council, Warrumbungle Shire Council.

*The Council with the Best On-Going Commitment to Local Youth Week Programs*

*Finalists:* Camden Council, Fairfield City Council, **Walgett Shire Council**, Port Macquarie-Hastings Council, Western Plains Regional Council formerly Dubbo City Council.

*NSW Health Play Safe Sexual Health Project Award 2016*

*Finalists:* Hornsby Shire Council, Liverpool City Council, The City of Canterbury-Bankstown formerly Bankstown City Council, The City of Canterbury-Bankstown formerly The City of Canterbury, **Walgett Shire Council**, Western Plains Regional Council formerly Dubbo City Council.

## **Libraries and services:**

### **Walgett**

#### *Patrons and usage:*

Walgett Library continues to attract new members with the variety of programs and initiatives it offers to all community.

An increase in young adults visiting in afternoons on a regular basis utilising collections, activities and resource's provided in the library. New membership statistics for the reporting period total (17) seventeen, boosted by (16) sixteen members re- registering giving a total of 489 members.

#### *Preschool literacy:*

Bulk borrowing to all preschools takes place each quarter and this continues to enhance our younger residents learning and developmental resources. Borrowing from Vocational Care is happening during school holidays.

Over (30) thirty picture books are delivered every three months to three pre-schools in Walgett. Library staff endeavors to find books on relevant themes requested by preschool staff. Long Day Care and Play Group also participate in this initiative.

#### *Library Programs:*

Key events for this quarter include Local Knitters Group with seniors participating on Tuesday mornings starting with morning tea. This group is knitting for Children on the Streets and Wires. Technology awareness delivered to community members participating in downloading EBooks, EMagazines and EAudio which are available through membership from our webpage.

'Makerspace' group joining in Wednesday afternoon/evening workshops developing skills through local artistic tutors encouraging input/participating from all community members. Last quarter activities included printing techniques.

*Outreach Programs:*

Staff have investigated need and consulted with residents in regards to outreach visits to Euragai Goondi each week, consensus from community is that they appreciate the support and commitment from Council in addressing early childhood literacy concerns with this initiative making a positive difference to those participating. Books that have been weeded from the library system have been donated to this group.

*After School and Holiday Groups:*

Holiday group activities are programed for visits from youth and young adults spending their afternoons in the library catering for many children home for school holidays as well as local school goers. Our partnership with Walgett Aboriginal Medical Service's "Goonimoo Playgroup" participated in two visits during the school holidays with activities and readings for children with an average of 23 children and 8 careers in attendance. This reporting period recorded 3216 young people visiting the Walgett Library.

*Deposit Stations:*

Two visits to Deposit Stations over this period with collection of books and resources delivered to Burren Junction Deposit Station and Collarenebri CWA Library. Weeded books from the library were delivered to Burren Junction Bore Baths for visitors usage which is well received

**Lightning Ridge**

Lightning Ridge Library continues to attract new members with the variety of programs and initiatives it offers to all community. Many families with young children visit on a regular basis utilising collections, activities and resource's provided in the library.

*New members:*

New member statistics for the reporting period totaled (30) thirty, boosted by (18) members re- registering giving a total of 614 members.

Aligning with Councils commitment to embrace and support our multicultural communities' continuation of involvement with NSW State Library has permitted resourcing a large range of multicultural literature which is available for loan.

*Preschool literacy:*

Books and Babies continue on Friday mornings with 72 in attendance. The program targets 0-5 age group and parents / caregivers. Sessions include readings, singing nursery rhymes and small age appropriate craft activities.

*School Holiday & After School Programs:*

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities available including board games, craft activities, computer workshops. Lego in the Library has been introduced. This initiative saw 2014 attendees this quarter. This program is running Wednesday and Thursday afternoons and continues to be well attended. Activities include winter craft and Drug and Alcohol awareness displays

*Book Club & Home Bound:*

Book Club is held fortnightly and has new members attending with 14 members. Home bound is active with books delivered fortnightly to house bound patrons.

**Aboriginal Affairs:**

Within the quarter Councils community development department, through its Aboriginal Liaison & Community Development Officer (ALCDO), have made positive impacts across communities in the Shire.

Our Aboriginal liaison and community development officer has been proactive in getting out and about meeting community groups and supporting local services and initiatives addressing a range of needs of our residents.

He has supported and a member of CDATS, DV Committee, working groups in all communities and supports the work of our youth and library teams when required.

NAIDOC 2016 is sure to be a big week of opportunities and recognition and Council will play a key role in delivery to all communities. Aboriginal Liaison & Community Development Officer (ALCDO) has worked with School to Work Program at Walgett Community College and following school holiday period will undertake recruitment at other schools in the Shire.

**Walgett Shire Community Safety and Crime Prevention Plan:**

Extensive community consultations and development of draft *Walgett Shire Crime Prevention and Safety Plan 2016-2020* has been completed and is to be presented in a separate report for council to consider.

**Community Drug Action Teams:**

Council continues to auspice funding sought from the Australian Drug Foundation for both Lightning Ridge and Walgett CDATS (Community Drug Action Teams). Community development staff and youth team leader have been appointed into executive positions on these community committees designed to reduce the local impact of alcohol and other drug problems by identifying gaps in services. Councils supported National *Drug Action Week* in Lightning Ridge and will play a key role in educating and creating awareness to drugs and associated behaviours from usage throughout the Shire.

**Upcoming events and Programs:**

Shire Vacation Care Services 4<sup>th</sup>- 15<sup>th</sup> July

NAIDOC WEEK: 3<sup>rd</sup> – 9<sup>th</sup> July

PCYC Nations of Origin: 12<sup>th</sup> -15<sup>th</sup> July

Bulldust to Bitumen Festival: 30<sup>th</sup>- July- 7<sup>th</sup> August

NSW Local Government Week: 1<sup>st</sup>- 7<sup>th</sup> July

2016 NSW Local Government Awards: 4<sup>th</sup>-5<sup>th</sup> August

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Australian National Quality Framework

**Governance issues:**

The development of programs and activities are conducted with a whole of shire focus to enhance access and equity for shire residents.

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2012 – 2022 , Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 – 2014

**Note from the Chief Financial Officer**

I again congratulate the wonderful Community Services staff, on an outstanding job with their many programs in particular “Youth Week”, which we hope has earned yet another award for Council. This team uses their initiative and put in many extra hours above and beyond the call of duty. Walgett Shire Council is extremely lucky to have such dedicated, experienced and engaging team.

**Community Development Report April – June 2016**

**Recommendation:**

That the report for Community Development for April- June 2016 be received and noted.

**Moved:**

**Seconded:**

## **15.2.6 WALGETT SHIRE COMMUNITY SAFETY PLAN**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-02

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### **Summary:**

The Chief Financial Officer (CFO) presents the draft “Walgett Shire Community Safety Plan” for Council consideration.

### **Background:**

Council is committed to the safety of its community and those people visiting the Shire. When conducting community consultation for creation of its 2012-2022 Community Strategic Plan, Council identified the need for a “Community Safety Plan”.

### **Current Position:**

After calling for “Expressions of Interest” Consultant Patrick Shepherdson was engaged by Council to develop a “Walgett Shire Community Safety Plan”.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2012-2022  
Local Government Act 1993

### **Governance issues:**

Nil

### **Financial Implications:**

Provision was made in the 2015/2016 Operation Plan for production of the Crime Prevention and Community Safety plan.

The draft plan essentially identifies activities that can be developed to ensure the existing strategies for a safe community environment are enhanced. Before implementing a number of the recommendations Council staff must prepare a full cost analysis of the projects. Conversely, other plan recommendations can be easily actioned in conjunction with existing programs, while other activities may need to be considered when Council revisits its next delivery program in mid-2016/17.

### **Conclusion:**

The Walgett Shire Crime Prevention & Community Safety Plan is a comprehensive document which demonstrates the consultant has conducted a significant community consultation program.

The plan summarises the outcomes of existing programs and new initiatives needed to make the shire a safer place for visitors and locals alike.

The writer recommends to Council the draft Walgett Shire Crime Prevention & Community Safety Plan be placed on display for public comment.

## Walgett Shire Council Community Safety Plan

### **Recommendation:**

1. That the Chief Financial Officers Report be received.
2. That Council place the Draft Walgett Shire Crime Prevention & Community Safety Plan on public exhibition for a period of 28 days from 29<sup>th</sup> June, 2016.

### **Moved:**

### **Seconded:**

### **Attachments:**

Draft Walgett Shire Crime Prevention & Community Safety Plan – Refer to Attachment Document

## 15.2.7 SALE OF COUNCIL PROPERTIES

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-02

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### **Summary:**

The Chief Financial Officer (CFO) is reporting to Council with a proposal to rationalise Council's staff housing portfolio with the sale of three (3) properties in Walgett. Stage two of the strategy is to acquire vacant land in Walgett and construct a unit complex of four (4) two (2) bedroom units.

### **Background:**

With the remoteness of most rural communities comes the lack of suitably qualified local residents and Council's continually struggle to fill a variety of specialist positions. To maintain an employer of choice status, Walgett Shire Council endeavours to encourage experienced high calibre staff to the community, by offering a range of incentives, including subsidised rental of high quality modern housing.

A growing number of specialist positions have been filled by persons from outside the shire and in response, Council has acquired a variety of accommodation properties in Lightning Ridge, Collarenebri and Walgett

### **Current Position:**

With no two bedroom units available, it's been a case of single staff member occupying a three (3) bedroom residence which is not an ideal situation, particularly if a new recruit has a family and requires a larger home.

At present there are three older style properties in Walgett that are requiring increased maintenance and are in need of internal refurbishment of kitchens and bathrooms.

The properties are as follows:

- 46 Euroka Street Walgett, two bedroom house. Currently tenanted by finance department contractor.
- 32 Namoi Street Walgett, three (3) one bedroom units. Two units tenanted by Council staff and one unit vacant.
- 45 Pitt Street Walgett, two bedroom house. Currently tenanted by private individual.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Asset Management Plan

### **Governance issues:**

Council has a responsibility to maintain its housing stock in a reasonable condition in accordance with the following:

- Walgett Shire Council Asset management Plan – Sustainable service delivery
- Civil Liability Amendment Act 2002 – To protect Council from litigation
- Workplace Health & Safety Act 2012 – Council has a responsibility to ensure a safe workplace

### **Financial Implications:**

In stage one (1) the nett proceeds of all three (3) properties is most likely in the order of \$320,000 based upon current market trends.

The cost of stage two (2), purchase of land and construction of four (4) units is estimated to be in the order of \$700,000.

**Alternative Solutions/Options:**

Don't provide high quality accommodation to specialist candidates and run the risk of high staff turnover or not filling vacancies.

**Conclusion:**

That Council agree in principal to the housing replacement strategy, progressing stage one with the sale of all three (3) properties at auction with a reserve price plus 10%.

**Sale of Council Properties**

**Recommendation:**

- a) That Council receive the Chief Financial Officers report.
- b) The Chief Financial Officer arrange for valuations of the three (3) properties:
  - 46 Euroka Street Walgett
  - 32 Namoi Street Walgett
  - 45 Pitt Street Walgett;
- c) Council engage a local auctioneer and proceed to auction all three (3) properties.
- d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **14.2.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-02

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### **1. Installation of Air Conditioning Administration Centre**

In March 16 Council issued a purchase order to the successful tenderer LRE of Lightning Ridge for the installation of air-conditioning to the Administration Centre and Council Chamber.

All necessary plant & equipment has arrived on-site and installation commenced on Friday 15<sup>th</sup> April 2016. LRE staff have experienced health issues which has put the project behind, however, LRE advise the project will be completed in the coming weeks.

### **2. Spider Brown Oval Facilities**

The Chief Financial Officer will in the coming months prepare a long-term strategy for the upgrading of “Spider Brown Oval” facilities. Council will apply for grant funding to construct a new multi-purpose kitchen and bar facility with the removal of obsolete and old structures from the Oval precinct.

### **3. Walgett Long Jump Pit**

Council received two quotations for the construction of the Walgett No 2 Oval “Long Jump Pit”. A purchase order was subsequently issued to the successful company and Council has since removed the “Athol Pine” trees that were obstructing the run up to the long jump pit. The pit cell is being constructed off-site and should be ready if installation in the coming weeks, weather permitting.

### **4. Lightning Ridge Bore Baths**

The CFO, Senior Environmental Health & Building Surveyor and WHS Officer have scheduled an inspection of the facility, to determine the works necessary in order to address water and structure issues.

### **5. Disable Toilet at the Lightning Ridge Visitor Information Centre**

The CFO has met with Councillors from Lightning Ridge and it was agreed the CFO should prepare a plan for the Lions Park facility including a new Visitor Information Centre to be financed from grant funding. A report is required for Council.

Councillors supported the idea of spending a small amount of funds on a tidy-up of the existing toilet facility, which is very tired and doesn't present well to the thousands of visitors coming to Lightning Ridge each year. Funding allocation of \$5,000 approved by Council in June 2016 to tidy up existing facility.

Investigation (costing & plans) of a new toilet facility for the park is now underway.

### **6. Community Building Partnership Grant Application 2016 – Burren Junction Hall**

The CFO in conjunction with Burren Junction School Committee have prepared a grant application for refurbishment works at the hall including painting, sanding/polishing of floor and toilet upgrade.

## **7. Customer Action Request System**

Part of Councils Risk Management Strategy is having the ability to address issues in relation to Council assets and its infrastructure network to reduce Councils exposure to litigation and be of assistance to the community.

In response Council has commissioned a new "Customer Action Request" system. Residents or visitors of the shire can now log onto [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) web site and report important matters directly to the customer services section of Council. The information is processed and is directed to the relevant officer for action. Information can also be given directly to the customer service officers over the phone 68281399, faxed to 68281608 or Emailed to [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

So, if residents or visitors have any information worthy of reporting to Council concerning roads, water, sewer, dogs, footpaths, or any other matter needing Council's attention, they can and the request will be acknowledged and a TASK will be sent to the relevant Council officer.

The system allows Council to monitor information and issues such as faults (water), complaints, dog attacks/issues and the response times and actions taken.

Training of staff continues and the system will be rolled out to the community with a media release in the coming weeks.

## **8. End of Year Financial Statements**

Finance staff have commenced with the end of year processing for completion of the 15/16 financial statements. A list of reserves and carry over funds (grants & revenue) shall be presented to Council upon completion of the statements when all expenditure transactions have been finalised. It's anticipated Councils auditor will be on-site in mid-September 16.

## **9. Lightning Ridge Information Centre**

Operation and management of the Lightning Ridge Visitor Information Centre was successfully transferred to Council on the 1<sup>st</sup> July. There were some minor issues with IT, however these have been corrected and the various finance procedures have been put in place.

## **10. Public Works Workshop – Gavin Priestly**

Public Works representative (Gavin Priestly) will hold a workshop for local contractors interested in sub-contract work with Government Agencies on the 1<sup>st</sup> August 2016 commencing at 5.00pm -6.30pm in the Council Chambers. Flyers will be sent to tradespersons/ Companies and it will also be advertised in the Spectator and Council's Website.

## **11. Local Government Week**

Local government week theme this year is "Our Council, Our Community" and Walgett Shire Council will be participating with a launch on Monday 1<sup>st</sup> August between 11 and 2pm on the Council Chamber front lawns. A free sausage sizzle is provided with all departments having a presence with displays and information available.

Councillors are also invited to attend the launch to meet members of the community and discuss any issues they may have.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:

1. Installation of Air conditioning Administration Centre.
2. Spider Brown Oval Facilities
3. Walgett Long Jump Pit
4. Lightning Ridge Bore Baths
5. Disable Toilet at the Lightning Ridge Visitor Information Centre
6. Community Building partnership Grant Application 2016 – Burren Junction Hall
7. Customer Action Request System
8. End of Year financial Statements
9. Lightning Ridge Visitor Information Centre
10. Public Works Workshop – Gavin Priestly
11. Local Government Week

**Moved:**

**Seconded:**

## 14.3 DIRECTOR ENVIRONMENTAL SERVICES

### 14.3.1 COMPANION ANIMAL ISSUES – DOG BLITZ ROUND

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jess McDonald  
**FILE NUMBER:** 00/00/00

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#### Summary:

This report provides an update on Companion Animal issues currently within Walgett Shire, including the results of the recent 'dog blitz' conducted by Ranger Gary 'Buzz' Bussenschutt.

#### Background:

At the Council meeting held on 26<sup>th</sup> April 2016 the Director of Environmental Services reported on the dog issues rife within the community including large roaming and attacking dogs. A request for funding and resources to hire in additional staff to carry out a dog blitz was put to Council with the following resolution:

| 15/2016/3 Companion Animal Issues – Large Dogs |                                                                    |
|------------------------------------------------|--------------------------------------------------------------------|
| <b>Resolved:</b>                               |                                                                    |
| Walgett Shire Council resolve to:              |                                                                    |
| 1.                                             | Hire temporary trained staff to assist the Compliance Officer, and |
| 2.                                             | Allocate an appropriate budget for ancillary resources required.   |
| 3.                                             | Develop a "keeping of animals" policy                              |
| <b>Moved:</b>                                  | <b>Clr Greenaway</b>                                               |
| <b>Seconded:</b>                               | <b>Clr Cooper</b>                                                  |
| <b>CARRIED</b>                                 |                                                                    |

Gary Bussenschutt commenced employment with Walgett Shire on 31<sup>st</sup> May 2016 as a casual temporary Animal Control Ranger.

Gary's main duties included street patrol targeting roaming dogs, impounding of roaming dogs and dealing with nuisance dogs. The number of dogs impounded almost tripled in the first two weeks of the blitz. Various fines were issued to dog owners and Council may expect that many of these may be appealed.

#### Current position:

The initial 'Dog Blitz' completed on Thursday 7<sup>th</sup> July. Gary reported that whilst he received negative attention and inappropriate behaviour towards him, overall the community were reasonable to deal with. It is considered that the heavy increase in patrols was the key factor in the blitz and has sent an important message to the community and as a result there are significantly less roaming dogs than when the blitz first commenced.

Street patrols were conducted at various times, including early morning and late evening and also weekends. The Ranger attended various functions such as the Lightning Ridge Markets where his presence was heavily noticed and also appreciated.

Council received many comments during the blitz, some positive and some negative, however the overall result is a clear reduction in the number of roaming dogs on the street and members of the community appear to be attempting to keep their dogs under control and safe in their yards.

Whilst Council received various complaints regarding The Ranger, the number of complaints regarding roaming and nuisance dogs declined dramatically. Council also experienced a reduction in the number of dog attacks.

It is considered that the initial 'dog blitz' was successful and achieved dramatic results whilst sending a message to the community that it's time to take responsibility for their dogs. The below table reflects the number of dogs picked up during the blitz in comparison to previous months.

During his time at Council Gary Bussenschutt picked up and impounded a total of approximately 68 dogs.

### **Survey of Incoming Dogs Stray/Roaming Dogs April – June 2016**

|                                    | <b>APRIL</b> | <b>MAY</b> | <b>JUNE</b> |
|------------------------------------|--------------|------------|-------------|
| <b>DOGS INCOMING STRAY/ROAMING</b> | <b>19</b>    | <b>9</b>   | <b>53</b>   |

### **Current Position – Future 'Dog Blitz's'**

It is considered that the dog blitz as conducted was a success. Gary Bussenschutt is an experienced Ranger familiar with the relevant codes and legislations and carried out the role with confidence. This particular role is incredibly difficult to fulfil due to the heavy community resistance when carrying out enforcement and it may be difficult to fill this role in the future. It is recommended, where possible, Council continue to use Gary Bussenschutt, and other persons with similar training to carry out the dog blitz, employed under a casual arrangement with Council.

Council has had discussions with our sister city Gosford City Council to determine if it is possible for Rangers employed by Gosford to carry out similar blitz style operations within the shire under the sister city agreement. To date these discussions have been positive however no commitments have been made as yet.

In June the Director of Environmental Services was approached by The Manager of Health & Development at Bourke Shire Council to discuss the possibility of sharing a Ranger between Walgett, Bourke and Brewarrina Council's for the purpose of carrying out 'blitz's and also attending to heavy enforcement issues within the communities. This is a cost saving initiative and further discussions are expected over the coming months and a possible report to Council as a result.

### **Relevant Reference Documents:**

Companion Animals Act 1998

### **Governance issues:**

Council's charter: - Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### **Environmental issues:**

Increase in dogs in the community leading spread of disease, increased breeding rates, as well as stock and wildlife attacks.

**Stakeholders:**

Walgett Shire Council, community, pet owners.

**Financial implications:**

Costs relating to dedicating increased resources allocated to the issue, (including additional staff and training), time spent on patrols, impounding, pound maintenance, PPE and dispatch. There is potential increase in costs over time should the issue continue or escalate.

**Alternative solutions/options:**

Continue using current staff resources:

This option is not recommended as:

Health & safety risk to staff members; Allocation of additional Environmental Services Staff takes away from other duties; The response time to these issues will be longer and the overall issue will take longer to resolve, meaning risk to the community will stay at a high level for a longer period of time. Staff absences can impact on response times and limit use of resources etc.

Do nothing:

This option has not been recommended as:

No action could result in further injuries to people, death, and litigation.

**Conclusion:**

Continue with future dog blitz's using resources from other Council's and also use Gary Bussenschutt where possible. Look into the possibility of sharing a Ranger with Brewarrina and Bourke for dog blitz purposes.

**Companion Animal Issues – Large Dogs**

**Recommendation:**

Walgett Shire Council resolve to:

1. Note the report as written above;
2. Conduct dog blitz operations of a similar nature on a regular basis in the future.

**Moved:**

**Seconded:**

## **14.3.2 LIGHTNING RIDGE TOWN SIGNAGE**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 14/235

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### **Summary:**

Council allocated \$160,000 in the 2014/2015 budget for upgrades to the Lightning Ridge CBD. It is recommended that Council resolve to make up to \$45,000 of these funds available for Council's concept for new drystone signage on Bill O'Brien Way.

### **Background:**

Council staff and Mayor David Lane conducted community consultation regarding the Lightning Ridge CBD upgrade in October 2014. The minutes of this meeting form attachment D.

Consultation with the community provided no clear direction for expenditure of the funds available.

In the absence of strong demonstrated community desire for specific projects, Council staff investigated possible uses for the funds which demonstrate improved visual amenity for the town and value for money.

### **Current position:**

A drystone silcrete wall concept for replacing the 'Lightning Ridge' sign on Bill O'Brien Way was designed by Council staff (see attachment A), and two of the four drystone wall registered master craftsmen in Australia were contacted for quotes (two were excluded due to distance from Lightning Ridge). Only the NSW based craftsman expressed interest in the project. Geogenic Landscapes' indicative quote forms attachment B, and their alternative concept design forms attachment C.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993.

### **Governance issues:**

Council's charter: Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### **Environmental issues:**

Nil

### **Stakeholders:**

Lightning Ridge community, business owners, Walgett Shire Council, and the travelling public.

**Financial Implications:**

Council has allocated a budget of \$160,000 for upgrades to the Lightning Ridge CBD in the 2014-2015 budget.

**Alternative Solutions/Options:**Do nothing:-

- This option has not been recommended as funds have been allocated to Lightning Ridge for amenity projects.

Resolve to allocate funds to the concept design provided by Geogenic Landscapes: -

- This has not been recommended as the modern design may not gain popular acceptance within the community.

**Conclusion:**

Allocation of up to \$45,000 to new town entry signage is considered an appropriate use of Lightning Ridge CBD upgrade funds.

**Lightning Ridge Town Signage****Recommendation:****That Walgett Shire Council resolve to:**

1. Note the indicative quote and concept design supplied by Geogenic Landscapes for drystone wall signage in Lightning Ridge.
2. Resolve to allocate up to \$45,000 of Lightning Ridge CBD upgrade funds for Council's concept for new drystone signage on Bill O'Brien Way.

**Moved:****Seconded:****Attachments:**

- A - Council concept for drystone signage in Lightning Ridge.
- B - Geogenic Landscapes' indicative quote for drystone signage.
- C - Geogenic Landscapes' alternative concept design for drystone signage.
- D - Minutes of Lightning Ridge CBD upgrade community consultation.

Attachment A - Council concept for drystone signage in Lightning Ridge

**Lightning Ridge Entry Signage Dry Wall Concept**



Attachment B - Geogenic Landscapes' indicative quote for drystone signage

**Matt Clarkson**

---

**From:** drystonewalling@bigpond.com  
**Sent:** Monday, 20 June 2016 11:49 AM  
**To:** Matt Clarkson  
**Subject:** RE: Query re drystone wall project for Walgett Shire council  
**Attachments:** Lightning Ridge entry concept.pdf

Hi Matt,

I am just about to fly out and go on leave for a couple of weeks. I have worked a bit of an entry concept up as a starting point for you to consider. I am very keen to work on refining a design with you. We can ramp this up or pare it back depending on available budget. Also for a proper quote i will require a bit more info on the stone or some samples of it or possibly a site visit. Stone type will dictate the style of wall to be built and also what the stone is capable of as a structure.

Other things I will need to consider is whether the council will be able to assist with include supply of stone, equipment to move stone, prep foundations, any necessary traffic management plans, signage/bunting, traffic management during construction, identify signage transport and machinery to install

As an indication with the metal fabricated sign costs I would be looking at a rough cost of around \$28000 inc GST for the existing concept.

So perhaps an overall figure of \$33k including \$5k signage and installation with Council support as per above

Let me know how you would like to proceed.

I will have some intermittent email contact through my phone over the next couple of weeks.

Best Regards

Geoff

**Geoff Duggan**  
BLArch (Hons 1), Dip Hort.  
Master Craftsman DSWA

Geogenic Landscapes  
ABN 92 504 165 023  
0409122951  
[drystonewalling@bigpond.com](mailto:drystonewalling@bigpond.com)  
[www.geogenic.com.au](http://www.geogenic.com.au)

---

**From:** [mclarkson@walgett.nsw.gov.au](mailto:mclarkson@walgett.nsw.gov.au)  
**To:** [drystonewalling@bigpond.com](mailto:drystonewalling@bigpond.com)  
**Subject:** Query re drystone wall project for Walgett Shire council  
**Date:** Fri, 10 Jun 2016 04:42:14 +0000

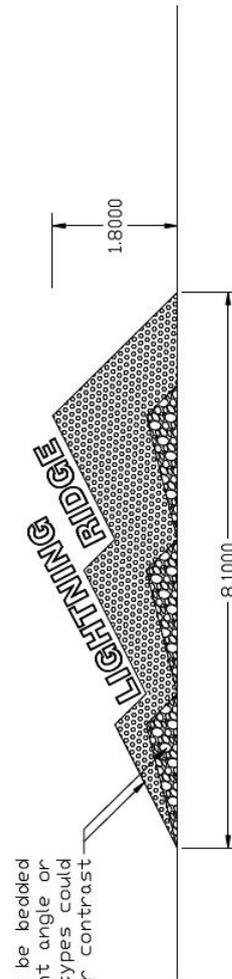
Hi Jeff

As discussed, I'm investigating the idea of redoing the existing signs at the entrance to Lightning Ridge as dry walls using the local silcrete, which we have huge stocks of already broken up in all sizes.

Please find a photo of the existing signs with some measurements attached.



Stone could be bedded at different angle or two stone types could used for contrast



DRY STONE WALLING SPECIALIST  
Geoff Duggan  
8 Arch Stone Dr  
Dorr Harb.  
Mooloolah Queensland 4556

Mobile: 0409 122 953  
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www.geogenic.com.au

# LIGHTNING RIDGE ENTRY CONCEPT PROPOSAL

20TH JUNE 2016

## COMMUNITY MEETING – LIGHTNING RIDGE

### CBD COMMUNITY CONSULTATION



THURSDAY 9<sup>th</sup> OCTOBER 2014 5:30PM

Attended by 27 community members, Walgett Shire Council Mayor, Councillor David Lane and Walgett Shire Council employees Don Ramsland (General Manager), Matt Clarkson (Town Planner) and Megan Glascott (Economic Development Officer).

Clr David Lane greeted everyone and passed on to Don. Don introduced the meeting, and went through the agenda, as shown below:

#### AGENDA

1. SWAT analysis exercise
2. The way forward / complementing existing
3. CBD discussion
4. Modified traffic calming plans
5. Establishment of a local business group
6. Establishment of an events committee
7. Establishment of a Shire-wide tourism group
8. E-tendering workshop – to be confirmed, 29<sup>th</sup> October (Walgett) – *Please note: this workshop did not go ahead on this date. As soon as a new date is confirmed, the community will be informed.*

The community got involved with a 'Strengths, Weaknesses, Alternatives, and Threats' exercise, where they were asked to put a marker on a large map of the Lightning Ridge main street, of things that did not like, and then of things they did like. This gave a great visual indication of where the main issues lie. The map is shown over the page, with the issues outlined in a table after that (as recorded by community members).

# LR CBD ISSUES MAP

Based on 2009 LFMA aerial photograph



### Pros & Cons of Existing CBD features

| Pros                                                                            | Cons                                                                                                                 |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| 1. Morilla St width is great                                                    | 1. Terrible footpaths                                                                                                |
| 2.                                                                              | 2. Shopping too spread out                                                                                           |
| 3.                                                                              | 3. VIC toilets a disgrace                                                                                            |
| 4. Len Cram Park is a nice outdoor green space                                  | 4. Eyesore vacant block / fence                                                                                      |
| 5.                                                                              | 5. Gravel footpaths                                                                                                  |
| 6. Green space is great; lawn and trees                                         | 6. Poor pedestrian access for crossing                                                                               |
| 7. Well presented shopfronts on Opal and Morilla Streets                        | 7. Kerb heights hit cars reversing                                                                                   |
| 8. Trees and gardens here look great, pity about the ones across the road       | 8. Street too narrow                                                                                                 |
| 9. Paving and well presented shops (blank wall exception) and John Murray mural | 9. Black spot: bad intersection                                                                                      |
| 10.                                                                             | 10. Too narrow                                                                                                       |
| 11. Hospital                                                                    | 11. Streets have no flow or journey. No green spots or seating.                                                      |
| 12.                                                                             | 12. Kaolin St to Morilla St: no paved footpath for school kids; forced to walk on road after rain and no kerb/gutter |
| 13.                                                                             | 13. Gan Bruce's house an eyesore                                                                                     |
| 14.                                                                             | 14. Needle exchange box – no return policy, sign for on return                                                       |
| 15.                                                                             | 15. Zebra crossings poorly marked; require signage and painting                                                      |
| 16.                                                                             | 16.                                                                                                                  |
| 17.                                                                             | 17. Should be a crossing on block side of road                                                                       |
| 18. Parking all good. Leave it alone                                            | 18. Poor signage at pools; looks like a gaol                                                                         |
| 19.                                                                             | 19. Town looks boring and barren on entry. No colour. Need seating and shade along Morilla St. Enough trees.         |
| 20.                                                                             | 20. No signage on tennis court, not inviting to use                                                                  |

- In a 3-dimensional image, Matt Clarkson showed where some new blisters will be going on Lightning Ridge's main street/s. The community had concerns that the road would then not be wide enough, given all of the large caravans and fifth-wheelers that come through town.
  - Concerns were raised that youth in town will damage any new signage
  - There was discussion around the need for these blisters, as the general public does not see speeding occur at this intersection. It was confirmed by a local Police officer

that speeding does occur here during the evening on a regular basis, so the blisters would be of benefit. The Police officer suggested that perhaps reflective bollards could be used rather than signs (to stop youth damaging / traffic knocking over)

- After some discussion, Council representatives confirmed that the minimum width allowed between bollards / blisters is 3.5m, and this is sufficient for heavy vehicles and caravans alike.
- Council representatives reinforced that the blisters are also about pedestrian safety.
- Community members raised the possible concern of traffic congestion due to traffic being unable to go straight through the Morilla/Opal St intersection while other traffic is waiting to turn right in to Opal St (with the addition of blisters).
- A community member raised the question about nose-in parking, which is to be trialed in Lightning Ridge.
  - There was discussion around how necessary and how safe this parking method is. Council staff assured the community that this is proven as a safer method (less accidents) than reverse-in parking, but community members remained sceptical.
  - A community member brought up the fact that there has already been a community meeting dedicated to the discussion of this issue, and it had been resolved, so there is no need to rehash that discussion.
- Police officer wanted to be sure that Council was aware that the zebra crossing is hard to see, and there are also no lights at night, making it more difficult to see.
- A heavy vehicle by-pass was raised as a possibility for the long term.
- A community member raised the need for more seating, especially for visitors and during Festivals and events.
  - Local youth have previously damaged seating – this is why it is no longer present.
  - There was discussion around encouraging cafes and other businesses in the main streets to have sidewalk seating. This then also encourages people to spend money in these businesses.
  - Another community member raised the problem of elderly members of the community needing seating, without having to spend money in a business.
- The possibility of a Shire-wide tourism group / events committee was raised. One of the tasks of this events committee could be to arrange temporary seating to be rotated around at different events throughout the Shire.
  - Don Ramsland noted that any comments around the possible events committee are welcome to be submitted to Council.

- This possible Shire-wide tourism group would aim to complement the current activities of the Lightning Ridge Tourism Association.
- There are current opportunities in the outlying areas that are going by the wayside without the presence of this group.
- If the group was to be established, it would aim to have visitors based in Lightning Ridge and visit other areas from there.
- A community member suggested that the old Digger's Rest Hotel site (corner Morilla and Opal Streets) be used perhaps as a parking lot. Council staff noted that the block is privately owned, with no purchaser at the current asking price.
  - Other community members agreed that if it were to be used as anything, it should be a park, rather than a parking lot. Most community members agreed.
- A community member asked whether black tar would be used in the case that new footpaths were to be installed, would black tar be used? Don Ramsland agreed that black tar is not the most aesthetically pleasing, so would probably not be used.
- A community member enquired about whether there was a possibility to introduce consultants to the process to encourage a particular journey through Lightning Ridge (especially important for visitors and new residents).
- The possibility of a local business group was raised, with the possibility for it to be Shire-wide.
- Walgett Shire Mayor, Cllr David Lane thanked everyone for their attendance, and closed the meeting.

### **14.3.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### **1. Report on Crown Lands rejection of Western Lands Lease application 15151**

Council is currently awaiting a determination from Mineral Resources in relation to this matter. A report will be tabled once received.

#### **2. Local Heritage Advisor Grants**

This month Council has been successful in securing \$8000.00 for our project titled "Walgett Shire Council Heritage Advisor Service". This grant has been approved under the Local Government Heritage Advisors stream of the NSW Heritage Grants.

#### **3. Survey of Council seizures of cats and dogs 2015/2016**

|                              | CATS | DOGS | TOTAL |
|------------------------------|------|------|-------|
| Stray Animals                | 184  | 147  | 331   |
| Surrendered Animals          | 10   | 233  | 243   |
| Released to Owners           | 0    | 28   | 28    |
| Rehomed to Organisation      | 77   | 301  | 378   |
| Stolen from Council Facility | 0    | 1    | 1     |
| Euthanased                   | 199  | 27   | 226   |

#### **4. New Environmental Services Website**

As part of our new user friendly image the Environmental Services Section has created a new, easy to use and informative website which is directly linked to the existing Council website. The website includes important, easy to read information about all aspects of the Environmental Services Section. Some final touches will be added to the site and with formal approval from the General Manager will 'go live' and be accessible shortly.

| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b> |
|--------------------------------------------------------------------------------------------------------|
|--------------------------------------------------------------------------------------------------------|

**Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

## 14.4 ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 14.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC – Acting Director Technical/Engineering Services  
**FILE NUMBER:** 12/211

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#### **Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30 June 2016.

#### **Background:**

The RMS has approved a contract of \$ 4,890,000 for 2015/2016 financial year. The details of scope of works are given in Table 1.

On top of that, RMS awarded Council additional works and budget has been reviewed to \$6,022,590.07

Ordered Work=\$3,790,000.00

Routine work=\$1,100,000.00

Total=\$4,890,000.00(15/16)

4,890,000-1,100,000=\$3,790,000(OW)

**\$6,022,590.07- \$4,890,000.00 = \$1,132,590.07(Additional Work)**

#### **Current Position:**

Routine maintenance works is ongoing. Works on Lightning ridge Rutting Project have been completed. The extra heavy-patching work and Pipe culvert replacement works on SH18S is work on progress (Little bit late because of wet weather).

#### **Relevant Reference Documents/Policies:**

RMS approved budget

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire

Walgett Residents

#### **Financial Implications:**

As at 30 June 2016, a budgeted amount of \$6,022,590.07 (with additional works) from 2015/2016 budget has been spent.

#### **Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

| Monthly RMCC works Report from Acting Director Engineering Technical Services |
|-------------------------------------------------------------------------------|
|-------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the monthly RMCC works report for July 2016.

**Moved:****Seconded:****Attachments:**

Table 1 – Allocations for 2015/2016 RMCC Works

| SN | Description                         | Physical status |
|----|-------------------------------------|-----------------|
| 1  | HW 12 Warrambool Widening 2         | Completed       |
| 2  | HW12 Intersection Signs             | Completed       |
| 3  | Routine works                       | On going        |
| 4  | Culvert Headwall Works              | Completed       |
| 5  | Incident Management                 | On going        |
| 6  | Heavy patching (SH18S extra works)  | On going        |
| 7  | Lightning Ridge Rutting             | Completed       |
| 8  | Reseals                             | Completed       |
| 9  | Dewhurst/Fox St Int Culvert         | Completed       |
| 11 | Guardrail posts                     | Completed       |
| 12 | Culverts SH18, SH12, SH29           | On going        |
| 13 | Aboriginal Road Safety              | Completed       |
| 14 | Supply of gravel for B/Warrambool 3 | On going        |

## **14.4.2 MONTHLY MAINTENANCE GRADING REPORT**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC– Acting Director Technical/Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period ending 30 June 2016.

### **Background:**

Council has allocated amounts of \$962,254 and \$329,590 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

### **Current Position:**

To optimize use of available moisture after the recent rainfall events, as many roads as possible are being graded.

Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

### **Financial Implications:**

As at 30 June 2016, \$667,249.62 has been spent from a total amount of \$ 1,291,844 provided in the 2015/2016 budget and operational plan. Due to the dry weather the planned maintenance work was not carried out which in result left surplus budget. This surplus budget on Local and Regional Roads maintenance from 2015/16 will be carried over to 2016/17 year.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Monthly Maintenance Grading Report from Director Technical/Engineering Services**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for June 2016.

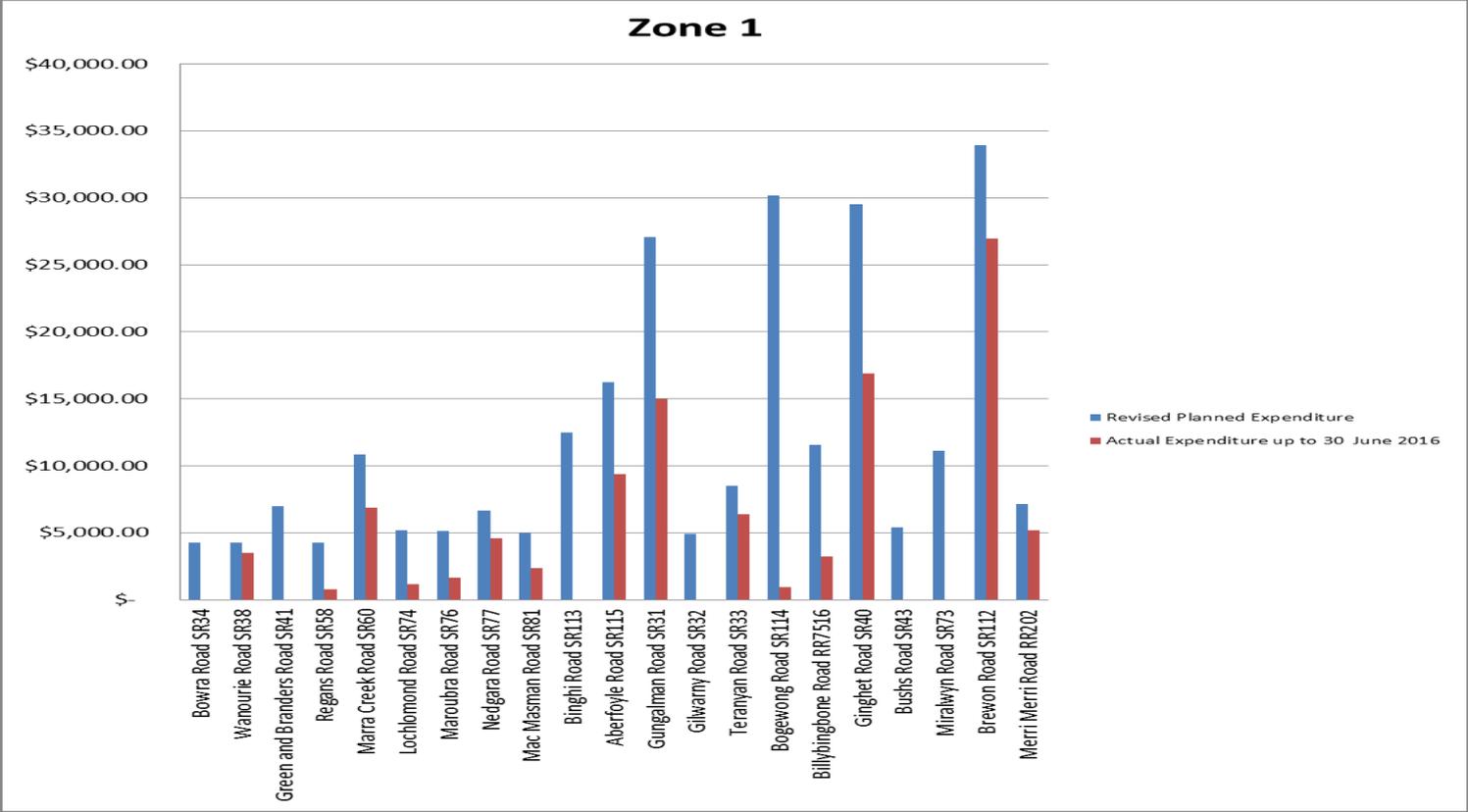
**Moved:**

**Seconded:**

**Attachments:**

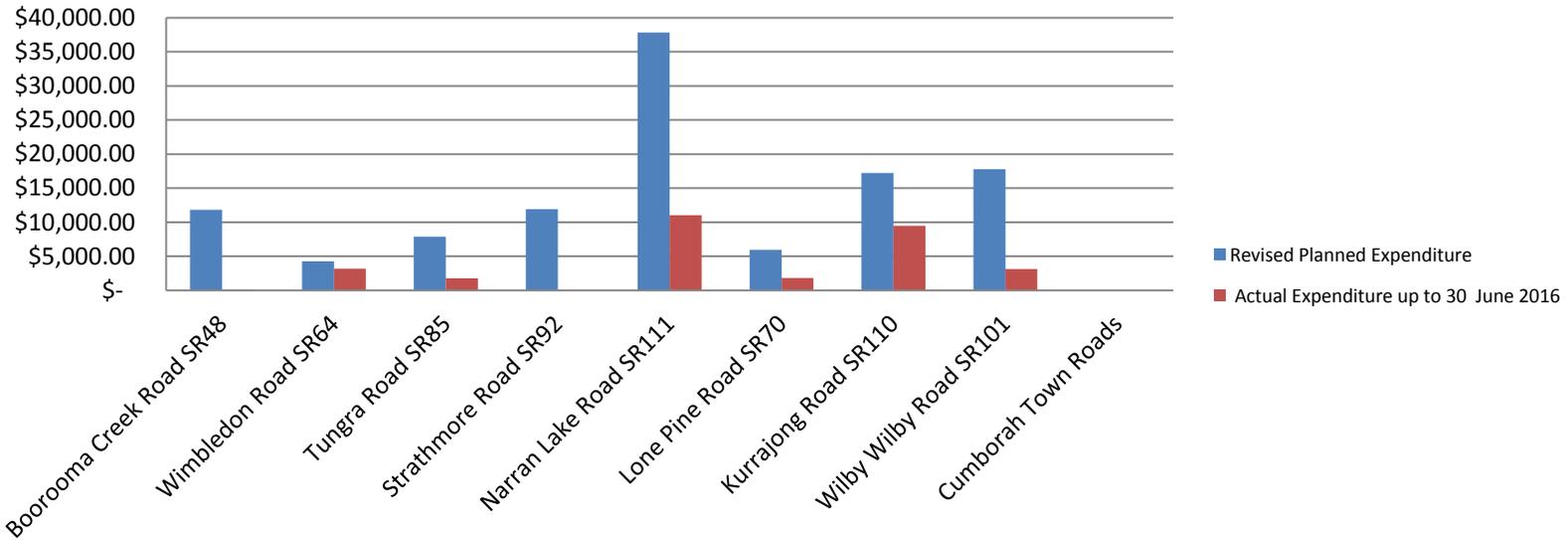
Maintenance works progress summary.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Planned Length  | Original Planned Expenditure | Revised Planned Expenditure | Planned Start Date | Planned End date | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 June 2016 |
|------------------------------|----------------------|---------------------------------|-----------------|------------------------------|-----------------------------|--------------------|------------------|------------------|-------------------|-----------------|---------------------------------------|
| <b>Zone 1</b>                |                      |                                 |                 |                              |                             |                    |                  |                  |                   |                 |                                       |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | 3.95            | \$ 3,100.00                  | \$ 4,278.00                 | 20/07/2015         | 20/07/2015       | Jack Mclean      |                   |                 |                                       |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | 3.8             | \$ 3,100.00                  | \$ 4,278.00                 | 21/07/2015         | 21/07/2015       | Jack Mclean      | 22/02/2016        | 23/02/2016      | \$ 3,525.54                           |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | 6.7             | \$ 4,134.00                  | \$ 7,006.00                 | 22/07/2015         | 22/07/2015       | Jack Mclean      |                   |                 |                                       |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | 3.2             | \$ 3,100.00                  | \$ 4,278.00                 | 23/07/2015         | 23/07/2015       | Jack Mclean      | 18/08/2015        | 19/08/2015      | \$ 752.63                             |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | 10.3            | \$ 6,402.00                  | \$ 10,850.00                | 27/07/2015         | 28/07/2015       | Jack Mclean      | 8/09/2015         | 9/09/2015       | \$ 6,854.84                           |
| Lochmond Road SR74           | 8.4                  | \$ 5,208.00                     | 5.0             | \$ 3,100.00                  | \$ 5,208.00                 | 29/07/2015         | 29/07/2015       | Jack Mclean      |                   |                 | \$ 1,157.94                           |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | 4.9             | \$ 3,100.00                  | \$ 5,146.00                 | 30/07/2015         | 30/07/2015       | Jack Mclean      | 20/07/2015        | 19/08/2015      | \$ 1,634.73                           |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | 6.3             | \$ 3,914.00                  | \$ 6,634.00                 | 31/07/2015         | 31/07/2015       | Jack Mclean      | 4/05/2016         | 1/08/2015       | \$ 4,563.81                           |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | 4.7             | \$ 3,100.00                  | \$ 4,960.00                 | 3/08/2015          | 3/08/2015        | Jack Mclean      | 17/08/2015        | 18/08/2015      | \$ 2,352.98                           |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | 11.9            | \$ 7,353.00                  | \$ 12,462.00                | 4/08/2015          | 5/08/2015        | Jack Mclean      | 21/04/2016        | 24/04/2016      | #3133.22                              |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | 15.5            | \$ 9,584.00                  | \$ 16,244.00                | 6/08/2015          | 11/08/2015       | Jack Mclean      | 16/02/2016        | 2/03/2016       | \$ 9,370.81                           |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | 25.8            | \$ 8,000.00                  | \$ 27,094.00                | 12/08/2015         | 18/08/2015       | Jack Mclean      | 8/07/2015         | 29/07/2015      | \$ 15,007.08                          |
| Gilwary Road SR32            | 7.9                  | \$ 4,898.00                     | 4.7             | \$ 3,100.00                  | \$ 4,898.00                 | 19/08/2015         | 19/08/2015       | Jack Mclean      |                   |                 |                                       |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | 8.1             | \$ 5,011.00                  | \$ 8,494.00                 | 7/07/2015          | 8/07/2015        | Jack Mclean      | 23/03/2016        | 23/03/2016      | \$ 6,394.36                           |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | 28.7            | \$ 17,814.00                 | \$ 30,194.00                | 20/08/2015         | 28/08/2015       | Jack Mclean      | 3/03/2016         | 17/08/2015      | \$ 953.60                             |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | 11.0            | \$ 6,804.00                  | \$ 11,532.00                | 31/08/2015         | 1/09/2015        | Jack Mclean      | 30/01/2016        | 1/02/2016       | \$ 3,201.35                           |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | 28.1            | \$ 17,412.00                 | \$ 29,512.00                | 2/09/2015          | 10/09/2015       | Jack Mclean      | 20/07/2015        | 06.08.2015      | \$ 16,890.57                          |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | 5.1             | \$ 3,182.00                  | \$ 5,394.00                 | 11/09/2015         | 11/09/2015       | Jack Mclean      |                   |                 |                                       |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | 10.6            | \$ 6,548.00                  | \$ 11,098.00                | 14/09/2015         | 15/09/2015       | Jack Mclean      |                   |                 |                                       |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | 32.3            | \$ 15,000.00                 | \$ 33,914.00                | 16/09/2015         | 24/09/2015       | Jack Mclean      | 3/02/2016         | 11/02/2016      | \$ 26,972.48                          |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | 3.9             | \$ 3,100.00                  | \$ 7,166.00                 | 6/07/2015          | 6/07/2015        | Jack Mclean      | 2/02/2016         | 2/02/2016       | \$ 5,167.46                           |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            | <b>234.3826</b> | <b>\$ 135,958.00</b>         | <b>\$ 250,640.00</b>        |                    |                  |                  |                   |                 | <b>\$104,800.18</b>                   |



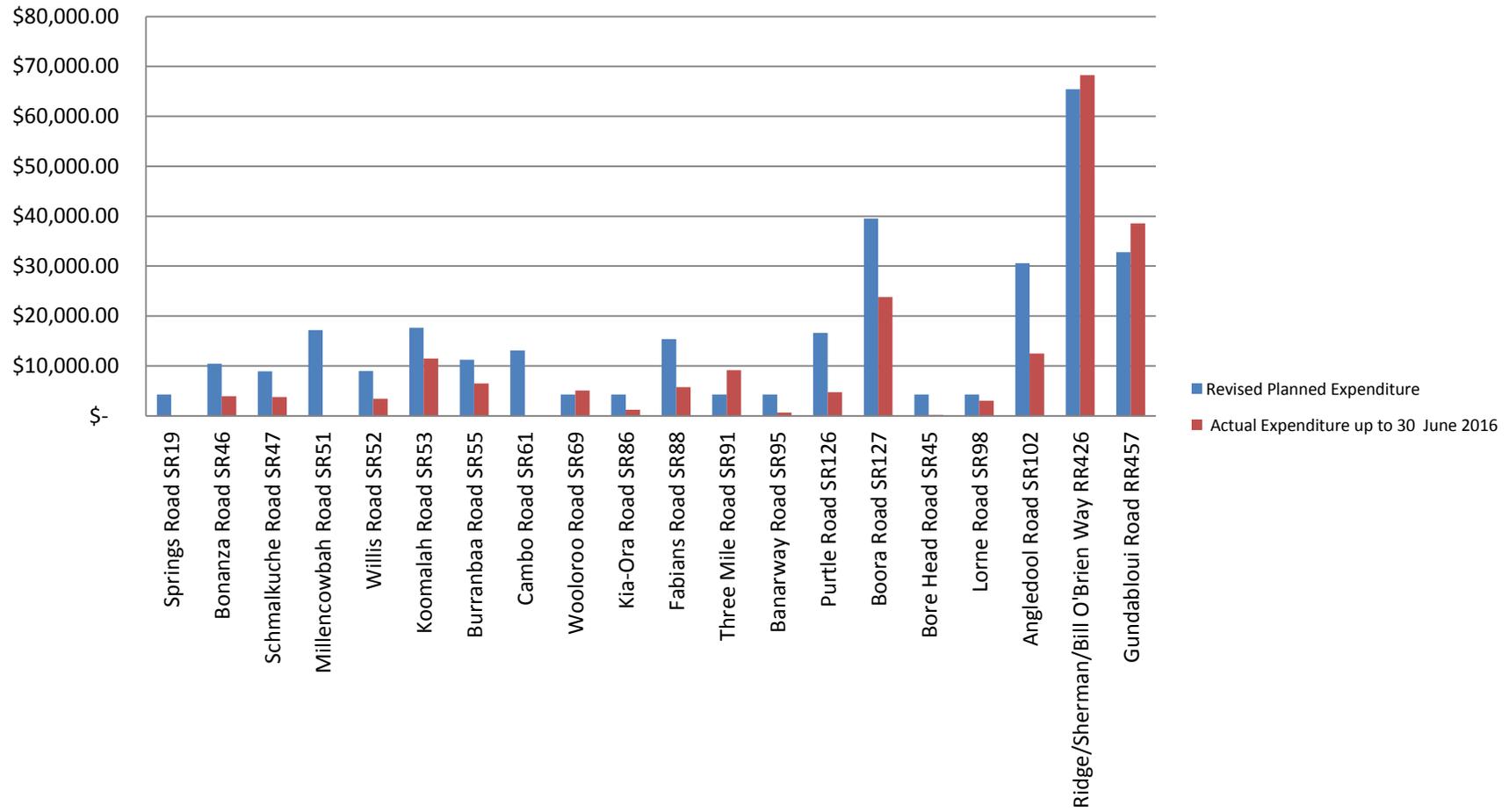
| Road Name                | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date  | Actual Start Date | Actual End date | Actual Expenditure up to 31 May 2016 |
|--------------------------|----------------------|----------------|-----------------------------|--------------------|-------------------|-------------------|-----------------|--------------------------------------|
| <b>Zone 2</b>            |                      |                |                             | <b>20/07/2015</b>  | <b>15/10/2015</b> |                   |                 |                                      |
| Boorooma Creek Road SR48 | 19.1                 | 11.3           | \$ 11,842.00                | 25/09/2015         | 28/09/2015        |                   |                 | \$ 73.63                             |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 4,278.00                 | 29/09/2015         | 29/09/2015        | 12/02/2016        | 15/02/2016      | \$ 3,167.75                          |
| Tungra Road SR85         | 12.7                 | 7.5            | \$ 7,874.00                 | 30/09/2015         | 30/09/2015        |                   |                 | \$ 65.60                             |
| Strathmore Road SR92     | 19.2                 | 11.3           | \$ 11,904.00                | 1/10/2015          | 6/10/2015         |                   |                 |                                      |
| Narran Lake Road SR111   | 61                   | 36.0           | \$ 37,820.00                | 7/10/2015          | 15/10/2015        |                   |                 | \$ 2,734.70                          |
| Lone Pine Road SR70      | 9.6                  | 5.7            | \$ 5,952.00                 | 20/07/2015         | 20/07/2015        |                   |                 | \$ 1,841.59                          |
| Kurrajong Road SR110     | 27.8                 | 16.4           | \$ 17,236.00                | 21/07/2015         | 23/07/2015        |                   |                 | \$ 9,476.39                          |
| Wilby Wilby Road SR101   | 28.7                 | 16.9           | \$ 17,794.00                | 27/07/2015         | 29/07/2015        | 20/01/2016        | 22/01/2016      | \$ 3,133.23                          |
| Cumborah Town Roads      |                      |                | \$ -                        | 30/07/2015         | 30/07/2015        |                   |                 |                                      |
| <b>Subtotal Zone 2</b>   | <b>181.5</b>         | <b>108.479</b> | <b>\$ 114,700.00</b>        |                    |                   |                   |                 | <b>\$ 20,492.89</b>                  |

## Zone 2



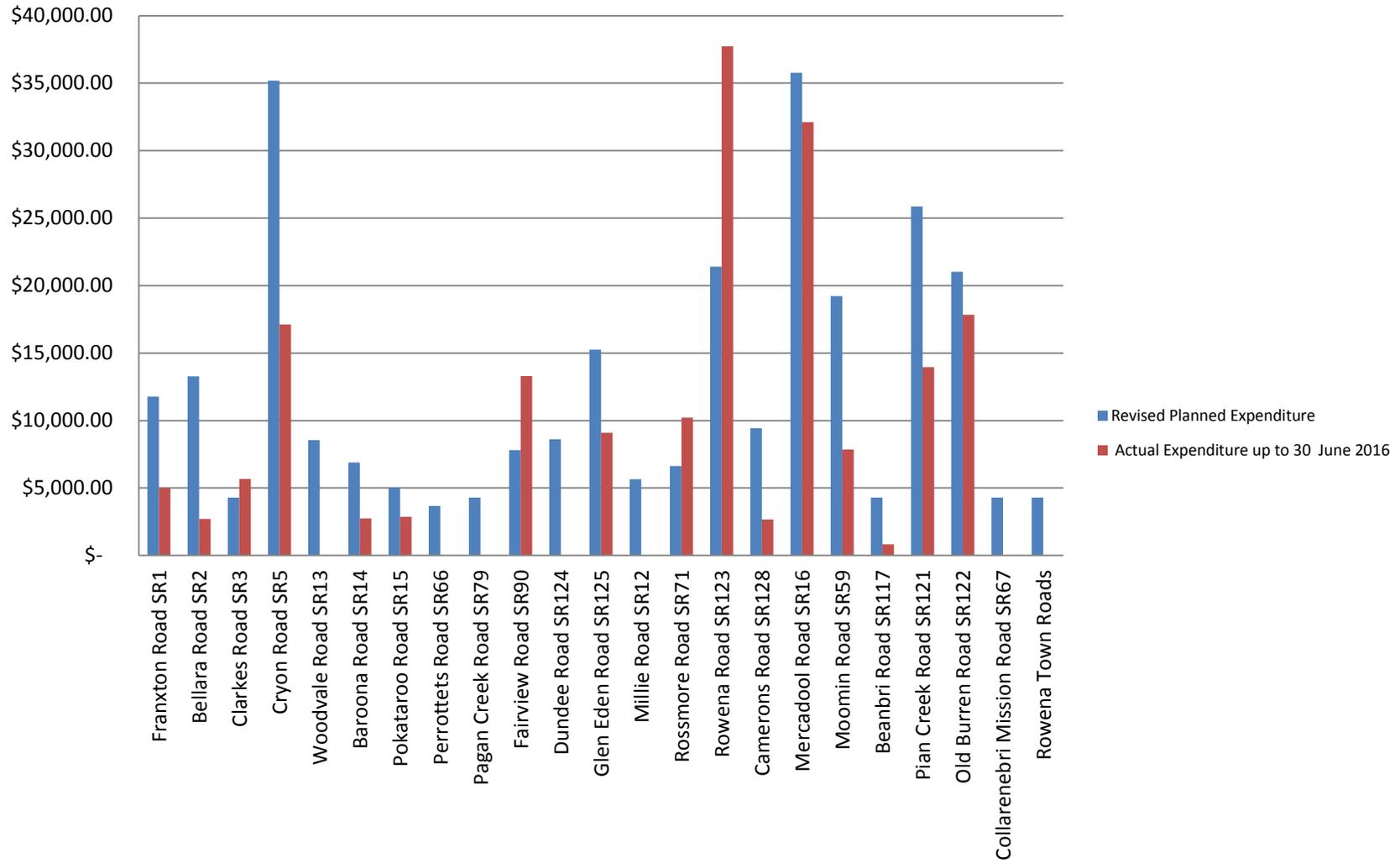
| Road Name                            | Total Length of Road | Budget Required for Entire Road | Planned Length | Original Planned Expenditure | Revised Planned Expenditure | Planned Start Date | Planned End date  | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 June 2016 |
|--------------------------------------|----------------------|---------------------------------|----------------|------------------------------|-----------------------------|--------------------|-------------------|------------------|-------------------|-----------------|---------------------------------------|
| <b>Zone 3</b>                        |                      |                                 |                |                              |                             | <b>31/07/2015</b>  | <b>29/10/2015</b> |                  |                   |                 |                                       |
| Springs Road SR19                    | 2.7                  | \$ 4,278.00                     | 2.7            | \$ 3,100.00                  | \$ 4,278.00                 | 31/07/2015         | 31/07/2015        | Michael Russel   |                   |                 |                                       |
| Bonanza Road SR46                    | 16.9                 | \$ 10,478.00                    | 10.0           | \$ 6,182.00                  | \$ 10,478.00                | 3/08/2015          | 4/08/2015         | Michael Russel   | 10-Aug            | 12/08/2015      | \$ 3,960.00                           |
| Schmalkuche Road SR47                | 14.4                 | \$ 8,928.00                     | 8.5            | \$ 5,268.00                  | \$ 8,928.00                 | 5/08/2015          | 6/08/2015         | Michael Russel   | 4/05/2016         |                 | \$ 3,796.10                           |
| Millencowbah Road SR51               | 27.7                 | \$ 17,174.00                    | 16.3           | \$ 10,133.00                 | \$ 17,174.00                | 10/08/2015         | 12/08/2015        | Michael Russel   |                   |                 |                                       |
| Willis Road SR52                     | 14.5                 | \$ 8,990.00                     | 8.6            | \$ 5,304.00                  | \$ 8,990.00                 | 13/08/2015         | 14/08/2015        | Michael Russel   | 4/02/2016         | 5/02/2016       | \$ 3,450.00                           |
| Koomalah Road SR53                   | 28.4                 | \$ 17,608.00                    | 16.8           | \$ 10,389.00                 | \$ 17,608.00                | 17/08/2015         | 19/08/2015        | Michael Russel   | 14/03/2016        | 18/03/2016      | \$ 11,477.50                          |
| Burrnbaa Road SR55                   | 18.1                 | \$ 11,222.00                    | 10.7           | \$ 6,621.00                  | \$ 11,222.00                | 20/08/2015         | 24/08/2015        | Michael Russel   |                   |                 | \$ 6,510.00                           |
| Cambo Road SR61                      | 21.1                 | \$ 13,082.00                    | 12.4           | \$ 7,718.00                  | \$ 13,082.00                | 25/08/2015         | 26/08/2015        | Michael Russel   |                   |                 |                                       |
| Woolaroo Road SR69                   | 1                    | \$ 4,278.00                     | 1.0            | \$ 3,100.00                  | \$ 4,278.00                 | 27/08/2015         | 27/08/2015        | Michael Russel   |                   |                 | \$ 5,063.17                           |
| Kia-Ora Road SR86                    | 6.8                  | \$ 4,278.00                     | 4.0            | \$ 3,100.00                  | \$ 4,278.00                 | 28/08/2015         | 28/08/2015        | Michael Russel   |                   |                 | \$ 1,247.15                           |
| Fabians Road SR88                    | 24.8                 | \$ 15,376.00                    | 14.6           | \$ 9,072.00                  | \$ 15,376.00                | 31/08/2015         | 2/09/2015         | Michael Russel   | 9/11/2015         | 17/11/2015      | \$ 5,770.00                           |
| Three Mile Road SR91                 | 0.2                  | \$ 4,278.00                     | 0.2            | \$ 3,100.00                  | \$ 4,278.00                 | 3/09/2015          | 3/09/2015         | Michael Russel   |                   |                 | \$ 9,151.83                           |
| Banarway Road SR95                   | 1.2                  | \$ 4,278.00                     | 1.2            | \$ 3,100.00                  | \$ 4,278.00                 | 7/09/2015          | 7/09/2015         | Michael Russel   | 11/08/2015        | 11/08/2015      | \$ 654.50                             |
| Purtle Road SR126                    | 26.8                 | \$ 16,616.00                    | 15.8           | \$ 9,803.00                  | \$ 16,616.00                | 8/09/2015          | 10/09/2015        | Michael Russel   |                   |                 | \$ 4,712.40                           |
| Boora Road SR127                     | 63.8                 | \$ 39,556.00                    | 37.6           | \$ 15,000.00                 | \$ 39,556.00                | 11/09/2015         | 23/09/2015        | Michael Russel   | 9/06/2016         | 10/06/2016      | \$ 23,780.00                          |
| Bore Head Road SR45                  | 5.1                  | \$ 4,278.00                     | 3.0            | \$ 3,100.00                  | \$ 4,278.00                 | 24/09/2015         | 24/09/2015        | Michael Russel   | 8/11/2015         | 9/11/2015       | \$ 232.44                             |
| Lorne Road SR98                      | 6.9                  | \$ 4,278.00                     | 4.1            | \$ 3,100.00                  | \$ 4,278.00                 | 25/09/2015         | 25/09/2015        | Michael Russel   | 25/09/2015        | 25/09/2015      | \$ 3,064.96                           |
| Angledool Road SR102                 | 49.3                 | \$ 30,566.00                    | 29.1           | \$ 18,034.00                 | \$ 30,566.00                | 28/09/2015         | 7/10/2015         | Michael Russel   | 14/01/2016        | 26/01/2016      | \$ 12,510.00                          |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | \$ 65,450.00                    | 43.7           | \$ 27,106.00                 | \$ 65,450.00                | 8/10/2015          | 21/10/2015        | Michael Russel   | 5/05/2016         | 13/05/2016      | \$ 68,275.01                          |
| Gundabloui Road RR457                | 52.9                 | \$ 32,798.00                    | 31.2           | \$ 19,351.00                 | \$ 32,798.00                | 22/10/2015         | 29/10/2015        | Michael Russel   | 13/06/2016        | 15/06/2016      | \$ 38,574.88                          |
| <b>Sub total Zone 3</b>              | <b>456.7</b>         | <b>\$ 317,790.00</b>            | <b>271.544</b> | <b>\$ 171,681.00</b>         | <b>\$ 317,790.00</b>        |                    |                   |                  |                   |                 | <b>\$202,229.94</b>                   |

### Zone 3



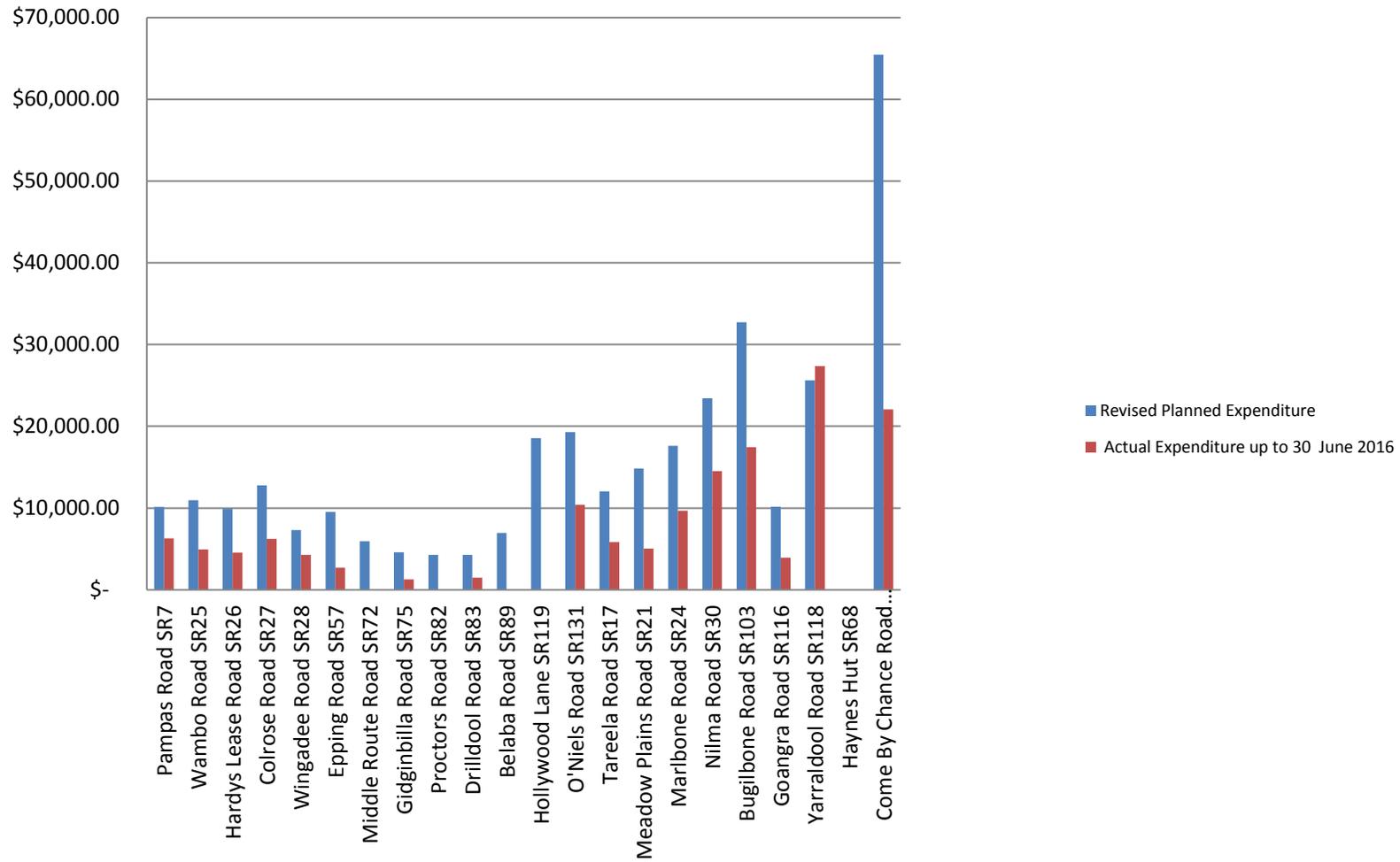
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Planned Length  | Original Planned Expenditure | Revised Planned Expenditure | Planned Start Date | Planned End date | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 June 2016 |
|--------------------------------|----------------------|---------------------------------|-----------------|------------------------------|-----------------------------|--------------------|------------------|------------------|-------------------|-----------------|---------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |                 |                              |                             | <b>2/11/2015</b>   | <b>5/02/2016</b> |                  |                   |                 |                                       |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | 11.2            | \$ 6,950.00                  | \$ 11,780.00                | 2/11/2015          | 3/11/2015        | Michael Russel   | 12/02/2016        | 14/02/2016      | \$ 4,982.90                           |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | 12.6            | \$ 7,828.00                  | \$ 13,268.00                | 4/11/2015          | 6/11/2015        | Michael Russel   | 15/02/2016        | 16/02/2016      | \$ 2,707.11                           |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | 3.5             | \$ 3,100.00                  | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | Michael Russel   | 31/05/2016        | 1/06/2016       | \$ 5,671.27                           |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | 33.5            | \$ 20,759.00                 | \$ 35,185.00                | 10/11/2015         | 19/11/2015       | Michael Russel   | 2/02/2016         |                 | \$ 17,115.01                          |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | 5.3             | \$ 3,278.00                  | \$ 8,556.00                 | 20/11/2015         | 20/11/2015       | Michael Russel   | 13/02/2016        | 23/02/2016      | #3534.30                              |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | 6.5             | \$ 4,060.00                  | \$ 6,882.00                 | 23/11/2015         | 23/11/2015       | Michael Russel   | 7/03/2016         | 9/03/2016       | \$ 2,748.90                           |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | 4.8             | \$ 3,100.00                  | \$ 5,022.00                 | 24/11/2015         | 24/11/2015       | Michael Russel   | 23.10.15          |                 | \$ 2,858.00                           |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | 3.5             | \$ 3,100.00                  | \$ 3,658.00                 | 25/11/2015         | 25/11/2015       | Michael Russel   |                   |                 |                                       |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | 1.3             | \$ 3,100.00                  | \$ 4,278.00                 | 26/11/2015         | 26/11/2015       | Michael Russel   |                   |                 |                                       |
| Fainview Road SR90             | 12.6                 | \$ 7,812.00                     | 7.4             | \$ 4,609.00                  | \$ 7,812.00                 | 30/11/2015         | 30/11/2015       | Michael Russel   | 29/02/2016        | 06/03/16\$91    | \$ 13,300.00                          |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | 8.2             | \$ 5,085.00                  | \$ 8,618.00                 | 1/12/2015          | 2/12/2015        | Michael Russel   |                   |                 |                                       |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | 14.5            | \$ 8,999.00                  | \$ 15,252.00                | 3/12/2015          | 7/12/2015        | Michael Russel   | 5/08/2015         | 13/08/2015      | \$ 9,100.00                           |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | 5.4             | \$ 3,329.00                  | \$ 5,642.00                 | 8/12/2015          | 8/12/2015        | Michael Russel   |                   |                 |                                       |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | 6.3             | \$ 3,914.00                  | \$ 6,634.00                 | 9/12/2015          | 9/12/2015        | Michael Russel   | 23/02/2016        | 26/02/2016      | \$ 10,220.00                          |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | 20.4            | \$ 10,000.00                 | \$ 21,390.00                | 10/12/2015         | 16/12/2015       | Michael Russel   | 11/05/2016        | 25/05/2016      | \$ 37,730.00                          |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | 9.0             | \$ 5,560.00                  | \$ 9,424.00                 | 17/12/2015         | 18/12/2015       | Michael Russel   | 2/09/2015         | 3/09/2015       | \$ 2,660.00                           |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | 34.0            | \$ 13,000.00                 | \$ 35,774.00                | 21/12/2015         | 11/01/2016       | Michael Russel   | 22/03/2016        | 23/03/2016      | \$ 32,112.21                          |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | 18.3            | \$ 8,000.00                  | \$ 19,220.00                | 12/01/2016         | 18/01/2016       | Michael Russel   | 9/03/2016         | 10/03/2016      | \$ 7,854.00                           |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | 4.9             | \$ 3,100.00                  | \$ 4,278.00                 | 19/01/2016         | 19/01/2016       | Michael Russel   | 13/11/2015        | 13/11/2015      | \$ 817.36                             |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | 24.6            | \$ 8,000.00                  | \$ 25,854.00                | 20/01/2016         | 27/01/2016       | Michael Russel   | 25/02/2016        | 2/03/2016       | \$ 13,963.27                          |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | 20.0            | \$ 8,000.00                  | \$ 21,018.00                | 28/01/2016         | 3/02/2016        | Michael Russel   | 23/02/2016        | 4/03/2016       | \$ 17,843.14                          |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | 4.6             | \$ 3,100.00                  | \$ 4,278.00                 | 4/02/2016          | 4/02/2016        | Michael Russel   |                   |                 |                                       |
| Rowena Town Roads              |                      | \$ 4,278.00                     |                 | \$ 3,100.00                  | \$ 4,278.00                 | 5/02/2016          | 5/02/2016        | Michael Russel   |                   |                 |                                       |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            | <b>259.8449</b> | <b>\$ 143,071.00</b>         | <b>\$ 282,379.00</b>        |                    |                  |                  |                   |                 | <b>\$ 181,683.17</b>                  |

## Zone 4



| Road Name                  | Total Length of Road | Budget Required for Entire Road | Planned Length | Original Planned Expenditure | Revised Planned Expenditure | Planned Start Date | Planned End date | Planned Resource                   | Actual Start Date | Actual End date | Actual Expenditure up to 30 June 2016 |
|----------------------------|----------------------|---------------------------------|----------------|------------------------------|-----------------------------|--------------------|------------------|------------------------------------|-------------------|-----------------|---------------------------------------|
| <b>Zone 5</b>              |                      |                                 |                |                              |                             | <b>7/07/2015</b>   | <b>5/01/2016</b> |                                    |                   |                 |                                       |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | 9.6            | \$ 5,963.00                  | \$ 10,106.00                | 19/10/2015         | 20/10/2015       | Jack Mclean                        | 6/03/2016         | 6/03/2016       | \$ 6,283.75                           |
| Wambo Road SR25            | 17.7                 | \$ 10,974.00                    | 10.4           | \$ 6,000.00                  | \$ 10,974.00                | 21/10/2015         | 22/10/2015       | Jack Mclean                        |                   |                 | \$ 4,930.00                           |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | 9.4            | \$ 5,853.00                  | \$ 9,920.00                 | 23/10/2015         | 26/10/2015       | Jack Mclean                        | 5/05/2016         | 6/05/2016       | \$ 4,560.72                           |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | 12.2           | \$ 7,535.00                  | \$ 12,772.00                | 27/10/2015         | 28/10/2015       | Jack Mclean                        | 16.09.15          | 16.09.15        | \$ 6,235.00                           |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | 7.0            | \$ 4,000.00                  | \$ 7,316.00                 | 29/10/2015         | 29/10/2015       | Jack Mclean                        | 08.09.15          | 11.09.15        | \$ 4,277.50                           |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | 9.1            | \$ 5,000.00                  | \$ 9,548.00                 | 2/11/2015          | 3/11/2015        | Jack Mclean                        | 16/02/2016        | 16/02/2016      | \$ 2,707.50                           |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | 5.7            | \$ 3,512.00                  | \$ 5,952.00                 | 4/11/2015          | 4/11/2015        | Jack Mclean                        |                   |                 |                                       |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | 4.4            | \$ 3,100.00                  | \$ 4,588.00                 | 5/11/2015          | 5/11/2015        | Jack Mclean                        |                   |                 | \$ 1,294.16                           |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | 4.4            | \$ 3,100.00                  | \$ 4,278.00                 | 6/11/2015          | 6/11/2015        | Jack Mclean                        |                   |                 |                                       |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | 3.0            | \$ 3,100.00                  | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | Jack Mclean                        | 16/11/2015        | 16/11/2015      | \$ 1,470.00                           |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | 6.6            | \$ 4,052.00                  | \$ 6,944.00                 | 10/11/2015         | 10/11/2015       | Jack Mclean                        |                   |                 |                                       |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | 17.6           | \$ 7,000.00                  | \$ 18,538.00                | 11/11/2015         | 17/11/2015       | Jack Mclean                        |                   |                 |                                       |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | 18.3           | \$ 6,000.00                  | \$ 19,282.00                | 18/11/2015         | 23/11/2015       | Jack Mclean                        | 11/02/2016        | 15/02/2016      | \$ 10,407.50                          |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | 11.4           | \$ 7,097.00                  | \$ 12,028.00                | 14/07/2015         | 15/07/2015       | Contractor- Phil Stewart           | 14/07/2015        | 21/07/2015      | \$ 5,838.02                           |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | 14.1           | \$ 8,743.00                  | \$ 14,818.00                | 24/11/2015         | 26/11/2015       | Travis Corbett                     | 17/11/2015        |                 | \$ 5,049.50                           |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | 16.8           | \$ 9,000.00                  | \$ 17,608.00                | 30/11/2015         | 2/12/2015        | Jack Mclean                        | 11/11/2015        | 12/11/2015      | \$ 9,660.00                           |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | 22.3           | \$ 9,000.00                  | \$ 23,436.00                | 3/12/2015          | 8/12/2015        | Jack Mclean                        | 18/01/2016        | 27/02/2016      | \$ 14,515.00                          |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | 16.9           | \$ 10,498.00                 | \$ 32,725.00                | 9/12/2015          | 14/12/2015       | Jack Mclean                        | 13/01/2016        | 17/01/2016      | \$ 17,438.64                          |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | 9.7            | \$ 3,000.00                  | \$ 10,168.00                | 15/12/2015         | 16/12/2015       | Jack Mclean                        |                   |                 | \$ 3,915.00                           |
| Yarraidool Road SR118      | 41.3                 | \$ 25,606.00                    | 24.4           | \$ 9,000.00                  | \$ 25,606.00                | 17/12/2015         | 5/01/2016        | Jack Mclean                        | 24/02/2016        | 7/03/2016       | \$ 27,365.64                          |
| Haynes Hut SR68            | 4.5                  |                                 | 2.7            |                              |                             |                    |                  |                                    |                   |                 |                                       |
| Come By Chance Road RR7716 | 69.7                 | \$ 65,450.00                    | 41.1           | \$ 20,000.00                 | \$ 65,450.00                | 7/07/2015          | 16/07/2015       | Contractor-Phil Stewart/David Keir | 23/01/2016        | 23/01/2016      | \$ 22,082.84                          |
| <b>Sub total Zone 5</b>    | <b>466.6</b>         | <b>326335</b>                   | <b>277.098</b> | <b>\$ 140,553.00</b>         | <b>\$ 326,335.00</b>        |                    |                  |                                    |                   |                 | <b>\$148,030.77</b>                   |

## Zone 5



| Zones           | Total Length of Road (km) | Revised Planned Expenditure | Actual Expenditure up to 30 June 2016 |
|-----------------|---------------------------|-----------------------------|---------------------------------------|
| Subtotal Zone 1 | 392.29                    | \$ 250,640.00               | \$104,800.18                          |
| Subtotal Zone 2 | 181.5                     | \$ 114,700.00               | \$ 30,505.56                          |
| Subtotal Zone 3 | 456.7                     | \$ 317,790.00               | \$202,229.94                          |
| Subtotal Zone 4 | 432.91                    | \$ 282,379.00               | \$181,683.17                          |
| Subtotal Zone 5 | 466.6                     | \$ 326,335.00               | \$148,030.77                          |
| <b>Total</b>    | <b>1930km</b>             | <b>\$ 1,291,844.00</b>      | <b>\$667,249.62</b>                   |

### 14.4.3 MONTHLY ENGINEERING/TECHNICAL SERVICES PROGRESS REPORT

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC– Acting Director Engineering Technical Services  
**FILE NUMBER:** 12/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30 June 2016.

**Background:**

A budget of \$25.15 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2015/2016.

**Current Position:**

The status of work progress is as follows;

| In Progress                  | Completed                          |
|------------------------------|------------------------------------|
| Culverts SH12, SH18 and SH29 | Merrywinebone Road                 |
| Heavy-patching SH18S         | Gingie Village Road                |
| Namoi Street                 | Merrywinebone Road (Near Mayleigh) |
| Gundabloui Road              | Maitland Street                    |
| Wee Waa Street               | Lane ways in Collarenebri          |
| Angeldool Road Re-sheeting   | Mission Road                       |
|                              | Pitt Street                        |
|                              | Castlereagh Highway North          |
|                              | Namoi Village Road                 |
|                              | Opal Street                        |
|                              | Onyx Street                        |
|                              | Castlereagh Highway South          |
|                              | Bellara Lane                       |
|                              | Cedar St (Pitt-Fox)                |
|                              | Euroka St (Pitt-Fox)               |
|                              | Wee Waa St (Namoi-Pitt)            |
|                              | Waterloo St (Alma-Slacksmith)      |
|                              | Thomas St                          |
|                              | Houhalan St (Alma-Slacksmith)      |
|                              | Waterloo St (Balaclava-Sebastopol) |
|                              | Cedar Street (Peel-Duff)           |
|                              | Pitt/Wee Waa St Spoon Drain        |
|                              | Pilliga Burren Junction Road       |
|                              | Dewhurst/Fox St Culvert            |
|                              | Lightning Ridge Rehabilitation     |

**Relevant Reference Documents/Policies:**

2015/16 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 30 June 2016, \$15,863,047 has been spent from a total amount of \$ 25,150,161 allocated for 2015/2016 budget. See attach table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| <b>Monthly Progress report from Acting Director Engineering/ Technical Services</b>                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for June 2016.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

2015/2016 Budget vs Expenditure spread sheet up the 30 June 2016.

The Rural Infrastructure and support Services 2015/2016 allocated budget is as follows:

Table 1

| <b>Ledger Item</b>                     | <b>Actual, Committed and On Cost up to 30 June 2016</b> | <b>Budget</b>          |
|----------------------------------------|---------------------------------------------------------|------------------------|
| Engineering Administration             | \$400,380                                               | \$704,684.00           |
| Depot Operation                        | \$50,881                                                | \$41,000.00            |
| Emergency Services (RFS*SES)           | \$297,704                                               | \$340,000.00           |
| Emergency Services                     | \$58,727                                                | \$65,000.00            |
| Fleet Operations & Workshop            | \$2,610,959                                             | \$3,610,000.00         |
| Regional Road Flood Damage             | \$0.00                                                  | \$30,000.00            |
| Urban Road Operation                   | \$2,283                                                 | \$311,140.00           |
| Local Roads Operations                 | \$219,879                                               | \$909,002.00           |
| Local Roads Maintenance                | \$810,113                                               | \$1,696,554.00         |
| Regional Roads Operations              | \$76,612                                                | \$710,172.00           |
| Regional Roads Maintenance             | \$823,724                                               | \$1,261,255.00         |
| RMCC                                   | \$4,922,179                                             | \$4,890,000.00         |
| Private Works                          | \$315,849                                               | \$234,000.00           |
| Walgett Depot Renewal and Improvements | \$886.41                                                | \$2,587,192.00         |
| Fleet Renewal and Improvements         | \$1,567,825                                             | \$2,492,376.00         |
| Local Roads Renewal                    | \$1,939,396                                             | \$2,302,030.00         |
| Regional Road Renewal                  | \$0.00                                                  | \$145,000.00           |
| Regional Road Improvement              | \$1,765,650                                             | \$2,820,756.00         |
| <b>Total</b>                           | <b>\$15,863,047</b>                                     | <b>\$25,150,161.00</b> |

#### **14.4.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Prafulla KC  
**FILE NUMBER:** 00/00/00

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##### **1. Collarenebri Pavers**

Council advertised for quotations from suitably qualified contractors for the laying of pavers in the Collarenebri CBD in June 2016. The advert was published in local newspaper and Council website for 21 Days. No quotations were received.

Council has readvertised for another 21 days. Quotations will be received by the General Manager up until 10:00am Monday, 25 July 2016. The tendering information document is uploaded to the Council Website.

If necessary a supplementary item will be submitted in relation to this matter.

#### **Matters Generally For Brief Mention or Information Only**

##### **Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

##### **Moved:**

##### **Seconded:**

## **15. QUESTIONS FOR THE NEXT MEETING**