



AGENDA FOR ORDINARY COUNCIL MEETING

25th March, 2014

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Lightning Ridge Bowling Club** on **25 March, 2014** commencing at 10.00am to discuss the items listed in the Agenda.

Please note:

- (1) The bus will leave from the back of Council Chambers at 7:45am.**
- (2) Councillors are to meet at the Lightning Ridge Bowling Club at 9:00am for various inspections;**
 - a. Off-leash area**
 - b. Nobby Road/Windlass Avenue**
 - c. Australian Opal Centre Development**

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## AGENDA

### 1. Opening of Meeting

### 2. Acknowledgement of Traditional Owners

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### 3. Apologies

### 4. Welcome to Visitors

### 5. Public Forum Presentations

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

Presentation by Ms Wendy Spencer of Dharrivaa Elders Group – Caring for Country Project.....

Presentation by Lightning Ridge Arts & Crafts Council – Grant request for Gallery.....

### 6. Declaration of Pecuniary/Non Pecuniary Interests

### 7. Confirmation of Minutes/Matters Arising

Minutes of Council Meeting 11 February 2014.....pg 6

Minutes of Extra – Ordinary Council Meeting 4 March 2014.....pg 28

Minutes of Extra – Ordinary Council Meeting 11 March 2014.....pg 35

### 8. Reserve Trust Management Committee Reports

### 9. Mayoral Minutes

### 10. Motions of which Notice has been given - Nil

### 11. Presentation of Petitions - Nil

### 12. Councillor's Questions from Last Meeting

### 13. Reports of Committees/Delegates

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### 14. Reports from Officers

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| Quarterly Budget Review Statements 2013/14.....                                  | pg 143 |
| Sponsorship Request Walgett Memorial Bowls Carnival.....                         | pg 157 |
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## **15. Questions for the Next Meeting**

## **16. Confidential Reports/Closed Council Meeting**

### **16.1 General Manager**

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### **16.2 Director Corporate Services**

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### **16.3 Director Planning & Regulatory Services**

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| Request for Inspection Report by Council – Windlass Avenue Lightning Ridge..... | pg 229 |
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## **17. Close of Meeting**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

5.1 Presentation by Ms Wendy Spencer of Dharriwaa Elders Group – Caring for Country Project

5.2 Presentation by Lightning Ridge Arts & Crafts Council – Grant request

**6. Declaration of Pecuniary/Non Pecuniary Interests**

## **7. Confirmation of Minutes/Matters Arising**

### **7.1 Minutes of Council meeting held 11 February 2014**

| <b>Minutes of Council meeting –11<sup>th</sup> February 2014</b>                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Council meeting held 23 July 2013, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### **Attachment**

Minutes of Council meeting held 11<sup>th</sup> February 2014



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**11<sup>th</sup> February, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers**, on **11 February 2014** commencing at 10:07 am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of interests"** – A conflict of interests can be two types:

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### **Remoteness**

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**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

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### **Relatives, Partners**

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### **No interest in the Matter**

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- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
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**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

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### **Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 11<sup>th</sup> FEBRUARY, 2014 AT 10:07 AM**

**PRESENT**

Clr G Murray (Mayor)  
Clr R Greenaway  
Clr J Keir  
Clr D Lane  
Clr L Walford  
Clr M Taylor  
Clr I Woodcock  
Clr M Martinez  
Don Ramsland (General Manager)  
Bradley Pascoe (Acting Director Corporate Services)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Prafulla K.C (Acting Director Urban Infrastructure Services)  
Victoria Renshaw (Minute Secretary)

**Welcome to Visitors**

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

**Apologies**

**2/2014/1 Apologies – 11 February 2014**

**Resolved:**

1. That the apology received from Clr Cooper is accepted and a leave of absence granted.
2. That the apology received from Clr Keir is accepted and a leave of absence granted until she arrives at the meeting.

**Moved: Clr Greenaway**  
**Seconded: Clr Lane**

**CARRIED**

**Public Forum Presentations**

Nil.

**Declaration of Pecuniary/Non Pecuniary Interests**

Nil.

**Confirmation of Minutes**

**2/2014/2 Minutes of Council meeting – 17 December 2013**

**Resolved:**

1. That the minutes of the Council meeting held 17 December 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Lane**  
**Seconded: Clr Walford**

**CARRIED**

**Reserve Trust Management Committee Reports**

**2/2014/3 Collarenebri Golf Club – Temporary Licence Agreement**

**Resolved:**

1. That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .  
Provision of evidence of public liability insurance  
The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,  
That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.

**Moved: Clr Greenaway**  
**Seconded: Clr Lane**

**CARRIED**

**2/2014/4 Walgett Showground & Racecourse – Upgrade of Facilities**

**Resolved:**

1. That Council makes provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.

**Moved: Clr Greenaway**  
**Seconded: Clr Woodcock**

**CARRIED**

**2/2014/5 School of Arts Hall – Burren Junction**

**Resolved:**

1. That Council consults with the Burren Junction Community in order to ascertain an agreeable outcome based on community needs in conjunction with Council resourcing strategies/financial framework.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Lane

**CARRIED**

**Mayoral Minutes**

**Councillors Questions From Last Meeting**

**Cllr Taylor**

**Question 1**

Is Council able to approach/be included in new air route opportunities?

**Response**

The General Manager outlined the current position of the Shire in relation to air routes and the issues involved in retaining pilots.

**Question 2**

Has the Lightning Ridge Tourist Association received their quarterly contribution?

**Response**

The General Manager advised that payments have been made towards two quarterly contributions.

**Cllr Cooper**

**Question 1**

What is happening regarding Weir access issues on the property of Gavin & Linda Schmetzer?

**Response**

The General Manager advised that the matter is now with the Department of Crown Lands for determination. Council have indicated to Crown Lands that Council do not wish for access for regular use, instead requesting for the area to be fenced out.

**Cllr Keir**

**Question 1**

Road users are cutting across Gilbert Park to access Albert Street. Can some logs be placed across this area to fence it off?

**Response**

The Acting Director Planning & Regulatory Services advised that temporary fencing is already in place

**Question 2**

There is a lack of lawn and garden beds at the Walgett Court House. Can Council write to the landowner regarding maintenance?

**Response**

General Manager to write to the Courts Administration Section drawing attention to the issue.

**Clr Greenaway**

**Question 1**

Is Council planning on filling the centre of the artificial airstrip at Rowena with gravel?

**Response**

The Director Engineering Services advised that the airstrip will be sealed for 8 metres but only 6 metres of the remaining road.

**Question 2**

Is cardboard being collected for recycling by the Collarenebri landfill contractor?

**Response**

The Acting Director Urban Infrastructure Services advised that in the past, there was no provision in the contract for a recycling service to be provided. However, the contractors are required to provide an area for the purpose of recycling items.

**Clr Woodcock**

**Question 1**

When will Council staff be available to move the synthetic turf at the Lightning Ridge Bowling Club? Can glue and tape be provided by Council for the task?

**Response**

The Acting Director Urban Infrastructure advised that the task can be undertaken this Thursday and is to provide the glue and tape as requested. The Acting Director Urban Infrastructure Services is to also prepare the necessary risk assessment paperwork.

**Question 2**

What is happening regarding the leash free dog area in Lightning Ridge?

**Response**

The Acting Director Planning & Regulatory Services is to prepare a report for the February Council meeting.

**Question 3**

What is happening regarding work being done at the Lightning Ridge Racetrack?

**Response**

The General Manager advised that the pipe, rail and sprinkler issues have been resolved. One part of the running rail needs to be attached and this will be done shortly by Council staff. The General Manager is to write to the Stewarts to ensure they are satisfied with the improvements that have been made. The Acting Director Urban Infrastructure Services is to arrange for water to be supplied from the new bore to the racetrack dam for the purpose of watering the grass.

**Reports of Committees/Delegates**

**2/2014/6 Minutes of Health & Safety Committee Meeting – 12 December 2013**

**Resolved:**

1. That the minutes of the Health & Safety Committee Meeting held 12 December 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Martinez**  
**Seconded: Clr Woodcock**

**CARRIED**

**2/2013/7 Minutes of Consultative Committee Meeting – 12 December 2013**

**Resolved:**

1. That the minutes of the Consultative Committee Meeting held 12 December 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Woodcock**  
**Seconded: Clr Lane**

**CARRIED**

**Reports of Officers**

**Council's Decision Action Report – February 2014**

**Recommendation:**

That the Resolution Register for February 2014 held over to the March 2014 Council meeting.

**Moved:**  
**Seconded:**

**2/2014/8 Circulars Received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 50 – 51 for 2013 and 1 – 4 for 2014 from the Local Government NSW be received and noted.

**Moved: Clr Woodcock**  
**Seconded: Clr Lane**

**CARRIED**

**2/2014/9 Circulars Received from the Division of Local Government – February 2014**

**Resolved:**

That the information contained in the following Departmental circulars 13-51 to 14-01 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Woodcock

**CARRIED**

**2/2014/10 Monthly Calendar –February 2014 to April 2014**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period February 2014 to April 2014.

**Moved:** Clr Greenaway  
**Seconded:** Clr Martinez

**2/2014/11 'Welcome to the Community' Functions**

**Resolved:**

1. That Council receive and note the 'Welcome to the Community Functions' Report.

**Moved:** Clr Woodcock  
**Seconded:** Clr Taylor

**CARRIED**

**2/2014/12 ILGR Panel Discussion Documents – Consideration of Council's Position**

**Resolved:**

That

1. Council review the Independent Local Government Review Panel's and Taskforce's Final Reports and supporting documentation
2. Council prepare an appropriate submission commenting on the Recommendations made in the Panel's and Taskforce's Final Report.
3. Agree to having a joint seminar for the Councillors from Bourke, Brewarrina and Walgett Shires on Tuesday 18 February, 2014 at Brewarrina to consider advancing the Barwon Darling Coordination Group concept, with the seminar facilitated by Mr Graeme Fleming.

**Moved:** Clr Lane  
**Seconded:** Clr Taylor

**CARRIED**

**2/2014/13 Matters Generally for Brief Mention or Information Only – General Manager**

**Resolved:**

1. That the matters listed for brief mention or information is received, noted and endorsed.  
Australia Day Celebrations  
Expressions of Interest – REX  
2014/15 Operating Plan & Budget Preparation Schedule

**Moved:** Clr Walford  
**Seconded:** Clr Woodcock

**CARRIED**

**2/2014/14 Cash on Hand and Investment Report as at 31 December 2013**

**Resolved:**

1. That the cash on hand and investment report as at 31 December 2013 be received.

**Moved:** Clr Woodcock  
**Seconded:** Clr Lane

**CARRIED**

**2/2014/15 Cash on Hand and Investment Report as at 31 January 2014**

**Resolved:**

1. That the cash on hand and investment report as at 31 January 2014 be received.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

*Clr Keir arrived at the meeting at 11:03am.*

**2/2014/16 Quarterly Rates Report – September to December 2013**

**Resolved:**

Council note the improved outstanding rates percentage and ongoing commitment to improve this key performance indicator.

**Moved:** Clr Walford  
**Seconded:** Clr Lane

**CARRIED**

| <b>2/2014/17 Walgett War Memorial Restoration Project</b>                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"><li>1. That Council support the monument restoration project and provide funding of \$2,000 from the community projects budget 11.03561.1480.</li><li>2. That the project committee be informed of Council's requirements for supervision of the project and the preparation of a risk assessment.</li></ol> <p><b>Moved: Clr Greenaway</b><br/><b>Seconded: Clr Walford</b></p> <p><b>CARRIED</b></p> |

| <b>2/2014/18 Manager Community Development Report October – December 2013</b>                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"><li>1. That the quarterly report for October – December 2013 on Community Development be received and noted.</li></ol> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Walford</b></p> <p><b>CARRIED</b></p> |

| <b>2/2014/19 New Toilet Block – Grey Park Walgett</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"><li>1. That Council endorse the proposed renovation or refurbishment the Gray Park toilet</li><li>2. That Council makes provision in the 2013/2014 budget of an amount of \$75,000 for the renovation or refurbishment of the existing amenities block in Gray Park</li><li>3. That Council also investigate the renovation/refurbishment of the Walgett primitive camping area.</li></ol> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Woodcock</b></p> <p><b>CARRIED</b></p> |

| <b>2/2014/20 Air Conditioning Upgrade &amp; Repairs – Walgett Shire Council</b>                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council make provision in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system, such provision to be funded from reserves on the maintenance provision.</p> <p><b>Moved: Clr Woodcock</b><br/><b>Seconded: Clr Lane</b></p> <p><b>CARRIED</b></p> |

**2/2014/21 Stocktake Variance Financial Year 2013/14**

**Resolved:**

1. That Council approve the write off of stock with a total value of \$-11,366.37 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached

**Moved: Clr Walford**  
**Seconded: Clr Taylor**

**CARRIED**

**2/2014/22 Community Assistance Scheme Donations – Round 2 2013/2014**

**Resolved:**

That the following applications be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2013/2014;

| Organisation                                | Project                                                                                                 | Recommended Amount |
|---------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------|
| Walgett Little Athletics                    | Educate and train coaches to assist Walgett Little Athletics and to purchase timing/recording equipment | \$1,000            |
| Walgett RSL Sub-Branch                      | Restoration of the 'Man on the Monument'                                                                | Nil                |
| Barwon District Anglican Church             | To establish a outdoor P.A system in conjunction with Sing Australia who will buy the microphones       | \$1,000.00         |
| Isolated Children's Parents Association Inc | Community trivia evening at the Walgett Sporting Club                                                   | \$250.00           |
| Australian Opal Centre                      | Develop an interpretive display, detailing the story of the proposed Australian Opal Centre Building    | \$500.00           |

**Moved: Clr Woodcock**  
**Seconded: Clr Keir**

**CARRIED**

**2/2014/23 Move into Closed Session At 11:21AM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Woodcock**

**Seconded: Clr Keir**

**CARRIED**

**2/2014/24 Recognition of Service – Mr Les Greene**

**Resolved:**

- 1. That Council make a gratuity payment to Mr Les Greene in due recognition of his constant devotion to his duties during his continuous period of service of 53 years with Walgett Shire Council.
- 2. That the General Manager may use his discretion in determining the amount and type of payment to be made to Mr Greene.

**Moved: Clr Woodcock**

**Seconded: Clr Keir**

**CARRIED**

**2/2014/25 Return to Open Session at 11:28AM**

**Resolved:**

- 1. That Council return to open session.

**Moved: Clr Walford**

**Seconded: Clr Woodcock**

**CARRIED**

**2/2014/26 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Recognition of Service – Mr Les Greene

**Moved: Clr Woodcock**

**Seconded: Clr Greenaway**

**CARRIED**

**2/2014/27 Development and Complying Development Certificate Applications**

**Resolved:**

1. That Council resolve to note the report on Development and Complying Development Certificate Applications dealt with by Council staff under delegated authority for December 2013 & January 2014.

**Moved: Clr Greenaway**

**Seconded: Clr Keir**

**CARRIED**

**2/2014/28 Off Leash Area for Dogs at Lightning Ridge**

**Resolved:**

That this item be deferred to the March Council Meeting at Lightning Ridge.

**Moved: Clr Walford**

**Seconded: Clr Greenaway**

**CARRIED**

**2/2014/29 Adoption of Walgett Development Control Plan 2014**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Adopt the Walgett Shire Development Control Plan 2014, subject to the amendment allowing 12 months for the removal of existing security shutters.
2. Request that the General Manager:
  - (a) Give public notice of Walgett Shire Council's decision to adopt the Walgett Shire Development Control Plan 2014 via advertisements within the Walgett Spectator and Lightning Ridge News.
  - (b) Make the Walgett Shire Development Control Plan 2014 publically available via Council's website.

**Moved:** Clr Keir  
**Seconded:** Clr Lane

**CARRIED**

**Planning Division**

**For**

Clr Greenaway  
Clr Keir  
Clr Martinez  
Clr Lane  
Clr Walford  
Clr Taylor  
Clr Woodcock  
Clr Murray

**Against**

Nil

**Absent**

Clr Cooper

**2/2014/30 Update Regarding Khan's Supermarket Building December 2013 – January 2014**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Receive and note the report by the Acting Director of Planning & Regulatory Services regarding Dunpec Pty Ltd – Khan IGA relating to December 2013 and January 2014 activities.

**Moved: Clr Greenaway**

**Seconded: Clr Keir**

**CARRIED**

**2/2014/31 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Resolved:**

**That Walgett Shire Council resolves to:**

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
  - Structural integrity of building, 34 Opal St, Lightning Ridge
  - Rural Residential Land Use Strategy discussion paper
  - Grave of Jimmy & Marjorie Little
  - Pound dog rehoming.
  - RSPCA CAWS program

**Moved: Clr Walford**

**Seconded: Clr Keir**

**CARRIED**

**2/2014/32 Development Consent Modification 2004/034**

**Resolved:**

That Council resolves to approve the application by AWB Grainflow Pty Ltd to modify development consent DA2004/034 for the upgrading of the Beanbri Silo to a 180,000 tonnes grains storage facility at 5584 Beanbri Road, Walgett (Lot 1 DP 1009636) subject to the recommended modified conditions of development consent.

**Moved:** Clr Lane  
**Seconded:** Clr Taylor

**CARRIED**

**Planning Division**

**For**

Clr Greenaway  
Clr Keir  
Clr Martinez  
Clr Lane  
Clr Walford  
Clr Taylor  
Clr Woodcock  
Clr Murray

**Against**

Nil

**Absent**

Clr Cooper

**2/2014/33 Monthly RMCC works Report from Director Engineering Services – February 2014**

**Resolved:**

That Council receive and note the monthly RMCC works report for February 2014.

**Moved:** Clr Walford  
**Seconded:** Clr Keir

**CARRIED**

**2/2014/34 Monthly flood works Report from Director Engineering Services**

**Resolved:**

1. That Council receive and note the monthly flood restoration works report for January 2014.
2. That Council accepts the proposal to complete the flood restoration works on Wilby Wilby Road.

**Moved:** Clr Lane  
**Seconded:** Clr Walford

**CARRIED**

**2/2014/35 Matters Generally for Brief Mention or Information Only – Director Urban Infrastructure Services**

**Recommendation:**

1. That the matters listed for brief mention or information only is received, noted and endorsed.  
Netwaste Infrastructure Meeting  
Update on Walgett Graincorp Water Connection Request  
Dump Point – Lightning Ridge  
Standpipe Billing Pre-paid System  
Walgett Sewerage Treatment Plant WHS Update

**Moved:** Clr Woodcock  
**Seconded:** Clr Keir

**CARRIED**

**2/2014/36 Upgrade – Work in Beanbri Road (SR117) and Intersection of Beanbri Road and Kamilaroi Highway**

**Resolved:**

That Council note and accept the offer of \$ 250,000 for the 5.7 km rehabilitation works and \$50,000 for the intersection upgrade - Basic right (BAR) turn treatment as per Development consent condition 5 as per attached scope of works

**Moved:** Clr Lane  
**Seconded:** Clr Walford

**CARRIED**

*The meeting adjourned for lunch at 12:25pm.*

*The meeting resumed at 1:19pm with all those previously present again present.*

**Questions for the next Meeting**

**Clr Taylor**

**Question 1**

What is the progress of the drought funding application?

**Response**

The General Manager advised that a series of meetings must first take place. Plan is for meetings to take place in Walgett and Collarenebri first. Letters will also be sent to the Prime Minister, Barnaby Joyce and Joe Hockey inviting them to visit the Shire.

**Question 2**

What is the progress of the Hudson pear control funding?

**Response**

The General Manager advised that it is estimated that approximately \$150,000 will be received through Western Catchment Management. It is proposed that an amount will be allocated towards a feasibility study. A further amount will be allocated towards landholders to undertake their own work, with the balance to go to the Castlereagh Macquarie County Council to undertake work on roadsides etc.

**Question 3**

What is the progress of the Walgett Weir upgrade?

**Response**

The General Manager advised that the feasibility study will be completed shortly. When Council receives the study it will be forwarded to our consultant Jill Kilby. It is anticipated that the study will recommend the levee is raised by 1 metre. Once the feasibility study is received by Council an application for funding will be made.

**Question 4**

Has work been done on a grid on the highway 34km from the Lightning Ridge Post Office in the direction of Hebel?

**Response**

The Director Engineering Services advised that the RMS are currently doing work on this grid. Council are to provide RMS with specification for this.

**Clr Lane**

**Question 1**

A complaint has been received regarding the water restrictions. What restrictions are currently in place?

**Response**

The General Manager advised that in early January Council imposed Level 1 water restrictions. These restrictions did not allow for sprinkler use at any time. Council has previously adopted water restrictions that result in a stark difference between no restrictions and Level 1. Upon his return from leave the General Manager lessened the restrictions to allow for sprinklers to be used between 5-8am and 6-9pm. The General Manager noted that Council's current water restriction policy will need to be revised in the future. Clr Keir is to follow up with the complainant.

**Clr Martinez**

**Question 1**

The trees in Pandora Street are currently dying. Can this be resolved as soon as possible?

**Response**

The Acting Director Urban Infrastructure Services is to visit Pandora Street and investigate the state of the current sprinkler system in order for the trees to receive adequate water.

**Clr Greenaway**

**Question 1**

What is the progress of the repairs to the Collarenebri bank house?

**Response**

General Manager to investigate.

**Question 2**

When will work be carried out on the bridges located on Shire Road 5 and does Council intend to renew the bitumen on the approaches to these bridges?

**Response**

The Director Engineering Services to investigate.

**Clr Keir**

**Question 1**

What is happening with the state of the grounds at the Court House?

**Response**

The General Manager advised that the Court Administration has recently changed and it is anticipated that the issue should not continue under the new administration.

**Question 2**

The Walgett Sporting Club board have not received a letter from Council advising that they have received funding.

**Response**

The General Manager advised that this may have been overlooked in his absence while on leave. The General Manager to investigate.

**2/2014/37 Move into Closed Session At 1:40PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Woodcock**

**Seconded: Clr Lane**

**CARRIED**

**2/2014/38 Lehman Brothers (Asia) and (Australia) Update**

**Resolved:**

1. That the content of the report be noted.
2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.

**Moved: Clr Woodcock**

**Seconded: Clr Taylor**

**CARRIED**

**2/2014/39 Request for Inspection Report – George Mulder**

**Resolved:**

That an onsite inspection of the property by Councillors be scheduled and this item is deferred to the March Council meeting in Lightning Ridge.

**Moved: Clr Lane**

**Seconded: Clr Taylor**

**CARRIED**

**2/2014/40 Return to Open Session at 2:06PM**

**Resolved:**

1. That Council return to open session.

**Moved: Clr Woodcock**

**Seconded: Clr Keir**

**CARRIED**

**2/2014/41 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Lehman Brothers (Asia) and (Australia) Update
- 2) Request for Inspection Report – George Mulder

**Moved: Clr Greenaway**

**Seconded: Clr Walford**

**CARRIED**

**Close of Meeting**

The meeting closed at 2:07pm.

To be confirmed at the meeting of Council to be held on 25 March 2014 at Lightning Ridge.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

DRAFT

## 7.2 Minutes of Council meeting held 4 March 2014

| Minutes of Council meeting –4 March 2014                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Council meeting held 4 March 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### Attachment

Minutes of Council meeting held 4 March 2014.



**MINUTES FOR  
EXTRA-ORDINARY COUNCIL  
MEETING**

**4<sup>th</sup> March, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Extra-Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers**, on **4 March 2014** commencing at 3:07 pm to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partner or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL  
HELD AT WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 4<sup>th</sup> MARCH, 2014 AT  
3:07 PM**

**PRESENT**

Clr G Murray (Mayor)  
Clr J Keir  
Clr D Lane  
Clr L Walford  
Clr I Woodcock  
Clr M Martinez  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Andrew Wilson (Acting Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Prafulla K.C (Acting Director Urban Infrastructure Services)  
Victoria Renshaw (Minute Secretary)

**Welcome to Visitors**

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

**Apologies**

**3/2014/1 Apologies – 4 March 2014**

**Resolved:**

1. That the apologies received from Councillors Greenaway & Taylor is accepted and a leave of absence granted.
2. That the apology received from Clr Keir is accepted and a leave of absence granted until she arrives at the meeting.

**Moved: Clr Greenaway**  
**Seconded: Clr Lane**

**CARRIED**

**Reports of Committees**

**3/2014/2 Move into Closed Session At 3:08PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Woodcock**

**Seconded: Clr Keir**

**CARRIED**

*Matt Clarkson, Town Planner addressed Council in regards to the following item.  
IGA Walgett owners Gaurang Parekh, Salil Ray and Project Manager John Innes also attended the meeting to discuss this item.*

**3/2014/3 Review of Development Determination 2014/005 – Vaidehi Adhikari**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Approve Development Application DA2014/005 by Vaidehi Adhikari for a supermarket on:  
Lots 1 & 2 DP 778763, Lot A DP 31501 & Lot 20 DP 662667 subject to the conditions of development consent recommended in the application assessment report.

**Moved: Clr Lane**

**Seconded: Clr Walford**

**CARRIED**

**Planning Division**

**For**

Clr Keir  
Clr Martinez  
Clr Lane  
Clr Walford  
Clr Woodcock  
Clr Murray

**Against**

Nil

**Absent**

Clr Greenaway  
Clr Taylor

| <b>3/2014/4 Structural integrity of Khan's supermarket building, Lightning Ridge</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p><b>That Walgett Shire Council resolve to:</b></p> <ol style="list-style-type: none"><li>1. Request that the General Manager to take urgent action to address the structural integrity of the Khan's IGA supermarket building at 34 Opal Street, Lightning Ridge (lot 33, DP 752756) that is consistent:<ol style="list-style-type: none"><li>(a) With the recommendations of the Henry &amp; Hymas Consulting Engineers Pty Ltd preliminary report dated 25 February 2014 regarding the structural adequacy of the walls and roof of the building.</li><li>(b) With legal advice being provided by Marsden's Law Group.</li><li>(c) That the owner of the building is requested to make the building safe within 7 days, otherwise an Order 8 for closure of the building will be issued.</li><li>(d) That Council raise the issue with other government agencies and the Walgett Shire Local Emergency Management Committee with regards to public safety.</li></ol></li></ol> <p><b>Moved: Cllr Keir</b><br/><b>Seconded: Cllr Cooper</b></p> <p><b>CARRIED</b></p> |

| <b>3/2014/5 Lehman Brothers (Australia) Update</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"><li>1. That the content of the report be noted.</li><li>2. That Donald Henry Ramsland, General Manager and Stephen Bruce Holland, Director Corporate Services be delegated the authority to sign the Revised Claims Resolution Process (CRP) Deed and any associated documentation relating to the Council's claim against Lehman Bros Australia.</li><li>3. That the common seal of Council be affixed to any relevant documentation as required.</li></ol> <p><b>Moved: Cllr Lane</b><br/><b>Seconded: Cllr Walford</b></p> |

| <b>3/2014/6 Outback Shires Alliance Workshop</b>                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p><b>That Walgett Shire Council resolve to;</b></p> <ol style="list-style-type: none"><li>1. Note the information contained in the report of the Outback Shires Alliance Workshop</li><li>2. Endorse the outcomes and action plan as detailed in the report.</li></ol> <p><b>Moved: Cllr Woodcock</b><br/><b>Seconded: Cllr Keir</b></p> <p><b>CARRIED</b></p> |

| 3/2014/7 Return to Open Session at 4:22PM                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>1. That Council return to open session.</p> <p><b>Moved: Clr Keir</b><br/><b>Seconded: Clr Cooper</b></p> <p><b>CARRIED</b></p> |

| 2/2014/8 Adoption of Closed Session Reports                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council adopt the following recommendation of the Closed Committee:</p> <p>1) Review of Development Determination 2014/005<br/>2) Structural integrity of Khan's supermarket building, Lightning Ridge<br/>3) Lehman Brothers (Australia) Update<br/>4) Outback Shires Alliance Workshop</p> <p><b>Moved: Clr Woodcock</b><br/><b>Seconded: Clr Cooper</b></p> <p><b>CARRIED</b></p> |

**Close of Meeting**

The meeting closed at 4:25pm.

To be confirmed at the meeting of Council to be held on 25 March 2014 at Lightning Ridge.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

### 7.3 Minutes of Council meeting held 11 March 2014

| Minutes of Council meeting –11 March 2014                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Council meeting held 11 March 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### Attachment

Minutes of Council meeting held 11 March 2014.



## MINUTES FOR EXTRAORDINARY COUNCIL MEETING

11<sup>th</sup> November, 2014

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Extraordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers** on **11th November, 2014** commencing at 1.20 pm to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

WALGETT SHIRE COUNCIL MINUTES

CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

**Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

**Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 11TH NOVEMBER, 2014 AT 1:20 PM

PRESENT

Clr B Murray (Mayor)
Clr Cooper
Clr Taylor
Clr I Woodcock
Clr J Keir
Clr M Martinez
Clr L Walford
Don Ramsland (General Manager)

Welcome to Visitors

The Mayor welcomed Mr Christian Morris from Local Government Management Solutions to the meeting and acknowledged the traditional owners of the land.

Apologies

4/2014/1 APOLOGIES – 11th November 2014

Resolved:

That apologies from Clr Greenaway and Clr Lane be accepted and leave of absence granted.

Moved: Clr Cooper

Seconded: Clr Keir

CARRIED

Public Forum Presentations

Nil

Declaration of Pecuniary/Non Pecuniary Interests

Nil

4/2014/2 Move into Closed Session At 1:22PM

Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(a) of the Local Government Act 1993 on the basis that the items deal with:

- (a) personnel matters concerning particular individuals (other than Councillors)

Moved: Clr Keir

Seconded: Clr Walford

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

4/2014/3 Mayoral Minute – Performance Review – General Manager

Resolved:

That the action taken by the Mayor in arranging for the General Manager's Performance Appraisal to be facilitated by Local Government Management Solution (Mr. Christian Morris) be endorsed.

**Moved: Clr Woodcock
Seconded: Clr Walford**

CARRIED

4/2014/4 Mayoral Minute – Performance Review – General Manager

Resolved:

1. That it be noted that the six monthly monitoring of the General Manager's Performance Appraisal has been completed with a more than satisfactory outcome
2. That the General Manager's remuneration package be increased by the CPI increases determined by the Statutory and Other Officers Remuneration Tribunal with effect from 2 August 2011.
3. That other contractual issues be further considered in May, 2014.

**Moved: Clr Woodcock
Seconded: Clr Walford**

CARRIED

4/2014/5 Return to Open Session at 3:18 pm

Resolved:

1. That Council return to open session.

**Moved: Clr Woodcock
Seconded: Clr Taylor**

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

4/104/6 Adoption of Closed Session Reports

Resolved:

That Council adopt the following recommendation of the Closed Committee:

1) That the action taken by the Mayor in arranging for the General Manager's Performance Appraisal to be facilitated by Local Government Management Solution (Mr. Christian Morris) be endorsed.

2) 1. That it be noted that the six monthly monitoring of the General Manager's Performance Appraisal has been completed with a more than satisfactory outcome

2. That the General Manager's remuneration package be increased by the CPI increases determined by the Statutory and Other Officers Remuneration Tribunal with effect from 2 August 2011.

3. That other contractual issues be further considered in May, 2014.

Moved: Cllr Woodcock

Seconded: Cllr Taylor

CARRIED

Close of Meeting

There being no further business the meeting closed at 3:20pm.

Mayor

General Manager

- 8. Reserve Trust Management Committee Reports- Nil**
- 9. Mayoral Minutes – To Be Circulated**
- 10. Motions of which Notice has been given - Nil**
- 11. Presentation of Petitions - Nil**

12. Councillor's Questions from Last Meeting

Clr Taylor

Question 1

What is the progress of the drought funding application?

Response

The General Manager advised that a series of meetings must first take place. Plan is for meetings to take place in Walgett and Collarenebri first. Letters will also be sent to the Prime Minister, Barnaby Joyce and Joe Hockey inviting them to visit the Shire.

The Prime Minister and Minister for Agriculture visited Bourke Shire on Sunday 16 February, 2014. Council representatives attended that meeting and presented the Prime Minister with Council's submission. A further Drought Relief Package was released by the Federal Government on 26 February but did not address the employment concept submitted by Council.

Question 2

What is the progress of the Hudson pear control funding?

Response

The General Manager advised that it is estimated that approximately \$150,000 will be received through Western Catchment Management. It is proposed that an amount will be allocated towards a feasibility study. A further amount will be allocated towards landholders to undertake their own work, with the balance to go to the Castlereagh Macquarie County Council to undertake work on roadsides etc.

Question 3

What is the progress of the Walgett Weir upgrade?

Response

The General Manager advised that the feasibility study will be completed shortly. When Council receives the study it will be forwarded to our consultant Jill Kilby. It is anticipated that the study will recommend the levee is raised by 1 metre. Once the feasibility study is received by Council an application for funding will be made.

Question 4

Has work been done on a grid on the highway 34km from the Lightning Ridge Post Office in the direction of Hebel?

Response

The Director Engineering Services advised that the RMS are currently doing work on this grid. Council are to provide RMS with specification for this.

Clr Lane

Question 1

A complaint has been received regarding the water restrictions. What restrictions are currently in place?

Response

The General Manager advised that in early January Council imposed Level 1 water restrictions. These restrictions did not allow for sprinkler use at any time. Council has previously adopted water restrictions that result in a stark difference between no restrictions and Level 1. Upon his return from leave the General Manager lessened the restrictions to allow for sprinklers to be used between 5-8am and 6-9pm. The General Manager noted that Council's current water restriction policy will need to be revised in the future. Clr Keir is to follow up with the complainant.

Clr Martinez

Question 1

The trees in Pandora Street are currently dying. Can this be resolved as soon as possible?

Response

The Acting Director Urban Infrastructure Services is to visit Pandora Street and investigate the state of the current sprinkler system in order for the trees to receive adequate water.

Clr Greenaway

Question 1

What is the progress of the repairs to the Collarenebri bank house?

Response

The General Manager advises that arrangements to commence renovations to the premises have fallen through but a second builder is currently being approached. The issue of the future operation of the agency will be subject of a report to the April, 2014 meeting.

Question 2

When will work be carried out on the bridges located on Shire Road 5 and does Council intend to renew the bitumen on the approaches to these bridges?

Response

The Projects Officer advises that the bridge approaches were repaired in early March 2014. Work has not yet been carried out on the bridges.

Clr Keir

Question 1

What is happening with the state of the grounds at the Court House?

Response

The General Manager advised that the Court Administration has recently changed and it is anticipated that the issue should not continue under the new administration.

Question 2

The Walgett Sporting Club board have not received a letter from Council advising that they have received funding.

Response

The General Manager advised that this may have been overlooked in his absence while on leave. The General Manager advises that the club has been requested to provide an invoice which will be paid immediately once received.

13. Reports of Committees/Delegates

13.1 Walgett Shire Council Health & Safety Committee Minutes

| Minutes of Health & Safety Committee Meeting – 13 February 2014 |
|---|
| <p>Recommendation:</p> <p>1. That the minutes of the Health & Safety Committee Meeting held 13 February 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p>Moved:
Seconded:</p> |

Attachment:

Minutes of Health & Safety Committee Meeting 13 February 2014

**MINUTES OF THE MEETING
WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE**

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 13th February in the Walgett Council Chambers, meeting room commencing at 2:10pm.

1. PRESENT

| | |
|-----------------|--------------------------------|
| Prafulla KC | Committee Member (Chairperson) |
| Don Ramsland | Management Representative |
| Dallas Williams | Committee Member |
| Ramesh Sharma | Committee Member |
| Rebecca Wilson | Committee Member |
| David Callander | Secretary |

2. APOLOGIES

| | |
|-------------|---------------------------|
| Raju Ranjit | Management Representative |
| Barry Maher | Committee Member |

3. MINUTES

The minutes from the meeting held on the 12th December 2013 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 12th December 2013 were confirmed and accepted

Moved: Rebecca Wilson
Seconded: Ramesh Sharma

4. BUSINESS ARISING FROM PREVIOUS MINUTES AS PER ACTION LIST

4.1 Walgett works Depot – Steering Committee

Mr Ramsland reported that he had spoken with Mr Ranjit with the view to organising a meeting. Mr Ramsland is waiting for Mr Ranjit to advise of a date for the meeting.

4.2 First Aid Allowance

Mr Callander advised that the checking of kits has begun with the majority of kits to be inspected and training provided to staff over the next couple of weeks.

4.3 Emergency Trailer

Mr Williams advised the committee that the trailer has been completed and is currently in the Depot being "fitted out". It is envisaged that a training session for relevant staff will be conducted within the next couple of weeks.

4.4 Fencing of Lightning Ridge Bore Baths

Mr Prafulla KC advised that he has received three quotes for the fencing. Mr Ramsland requested that the quotes include the addition of a turnstile as a means of counting patronage of the facility.

4.5 Storage Containers

Mr Callander advised that he is still working on obtaining a list of chemicals currently carried before a recommendation of size of containers required is presented.

4.6 Skin Patrol

Mr Callander advised the committee that the Skin patrol program is proceeding with 45 places having been filled. An even spread of indoor and outdoor staff have taken up the offer. Skin Patrol will be conducting testing in Walgett on the 24th March.

4.7 Documents Register

An email was sent to all WHS Committee members requesting additional information be supplied. To date there have been no replies.

4.8 Roads Policy

Mr Sharma advised the Committee that the new document is ready. Unfortunately it was not ready in time for February Council Meeting but it will be put up at the March council meeting for adoption.

4.9 Out of service Tags.

Mr Williams presented to the committee a selection of locking devices and explained how each worked.

4.10 Workshop Hoists

Mr Ramsland reported that Mr Williams has provided him with the information required and it will be tabled at the next Plant Committee Meeting to be held on 26th February.

4.11 Cleaning out of the strong room

Ms Wilson reported that there are a lot of items such as promotional products, bottles of wine and various other gift items currently held in the strongroom. The list when completed will go to the General Manager for a decision on distribution of the items.

5. GENERAL BUSINESS

5.1 Incident summary

Mr Callander presented the incident summary for the month of January. There were three reported incidents for the month. One involved an animal bite, one involved a motor vehicle incident and one was a stone thrown by a whipper snipper.

5.2 Nominations for committee

Mr Callander reported that he had not received any nominations for the current vacant positions on the committee . Mr Callander reported that Ms Donna Rutley had expressed an interest but he was unsure if the interest was genuine or not. Mr Callander also advised that it would be good if the committee could do some recruiting for the position, in particular targeting the outdoor staff.

Mr Ramsland left the meeting at 2:36pm to attend a teleconference.

5.3 Health Monitoring

Mr Callander gave the committee a short rundown on a new part of the legislation that Council are starting to develop. Under the new legislation, council's are required to instigate a Health Monitoring program with three areas in particular: any workers involved in Hazardous chemicals, asbestos and noise. These three are compulsory. Mr Callander outlined the program as it stands at this time and added that Walgett Council are also considering including skin checks and fluvax as a part of the health monitoring program.

5.4 Inspection Sheet

The new format was introduced to the committee. All agreed that it was a simpler process.

5.5 Return to Work

Mr Callander reported on the current staff members on return to work programs and their progress.

5.6 Newsletter feedback

Mr Callander reported that the only feedback on the newsletter has come from indoor staff.

6. OTHER BUSINESS

6.1 Ms Wilson received an email requesting that a concern be brought to the committee regarding the internal ladies toilet in the admin building at 77 Fox St. As there is not an exhaust fan or an opening window in the toilet, smells from that area waft into the Community Services Department and can be quite unpleasant. The committee have been asked to investigate / action.

Action: Ms Wilson to speak with the assets officer with the view to having an exhaust fan located in the toilet.

6.2 Treatment Works

Mr Prafulla KC reported that the works required following an inspection of the sewerage treatment works at Walgett have been completed.

7. NEXT MEETING

The next meeting is to be held Thursday 13th March commencing at 2pm.

There being no further business the meeting closed at 3:15pm.

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: _____ Mr Don Ramsland, General Manager

13.2 OROC Meeting Minutes

Minutes of OROC Meeting – 6 December 2014

Recommendation:

1. That the minutes of the OROC Meeting held 6 December 2014, having been circulated be confirmed as a true and accurate record of that meeting.

Moved:

Seconded:

Attachment:

Minutes of OROC meeting 6 December 2014

Note:

A meeting of OROC is being held in Nyngan on Tuesday 25 March 2014 following the LGNSW Workshop on the Independent Local Government Review Panel's recommendations.

As the Council meeting clashes with both the workshop and OROC meeting an apology has been tendered on behalf of Council. A detailed report commenting on the ILGRP recommendations is in the General Manager's Report at item 14.1.

Minutes of the OROC Meeting
held at
Gilgandra Shire Council Chambers
on
Friday 6th December 2013
at 8.45 am

1. Meeting Open and apologies

The meeting was opened at 9.35 am by OROC Chair Clr Bill McAnally.

Mayor of Gilgandra Shire Council, Clr Doug Batten warmly welcomed the OROC Board to the Gilgandra Shire.

Apologies: Derek Francis, General Manager Bogan Shire Council; Clr Lilliane Brady, Mayor Cobar Shire; Gary Woodman, General Manager Cobar Shire; Clr Mathew Dickerson, Mayor Dubbo City; Clr Rod Buhr, Mayor Wellington Shire.

Present: The Hon Kevin Humphries MP, Minister for Western NSW and Member for Barwon; Clr Doug Batten, Mayor Gilgandra Shire; Paul Mann, Gilgandra Shire; Ross Earl, General Manager Bourke Shire; Clr Andrew Lewis, Mayor Bourke Shire; Clr Graham Cross, Councillor, Wellington Shire Council; Michael Tolhurst, Wellington Shire; Clr Ray Donald, Mayor Bogan Shire; Clr Allan Karanouh, Mayor Coonamble Shire; Rick Warren, Coonamble Shire; Clr Bill Murray, Mayor Walgett Shire; Don Ramsland, Walgett Shire; Shire; Peter Shinton, Mayor Warrumbungle Shire; Mark Riley, Dubbo City; Steve Loane, Warrumbungle Shire; Ashley Wielinga, Warren Shire; Jason Collins, NSW Dept Premier and Cabinet; and Belinda Barlow OROC Executive Officer.

Motion: *That the apologies be accepted by the OROC Board.*

Moved: Steve Loane

Seconded: Clr Ray Donald

CARRIED

2. The Hon Kevin Humphries, Member for Barwon and Minister for Western NSW

The Member for Barwon and Minister for Western NSW The Hon Kevin Humphries addressed the OROC Board Meeting and discussed a number of matters with the Board.

Drought – The Minister for Primary Industries and the NSW Regional Assistance Advisory Committee (RAAC) are examining other areas that are impacted by prolonged dry period, there is a process that must be followed and at this stage only the Local Government Areas of Brewarrina, Bourke and Walgett have been drought declared.

Measures available include: Farm Innovation fund, Freight Subsidy and Emergency water infrastructure rebate, as well as waiving of Western Lands Lease payments and Wild Dog Destruction Board rates for landholders in the Western Division.

Rural support workers and a drought incident co-ordinator will also continue to be funded by NSW Government.

David Palmer from Rural Assistance Authority is closely monitoring the ongoing conditions across north western NSW and State and Federal Governments have no allocated budget for drought assistance.

LLS offices will merge in January 2014 and some existing offices of DPI, CMA and LHPA may remain open until such time when all staff will be merged and work from one office.

Murray Darling Basin Plan – Currently the NSW Government does not support the Basin Plan and the State government does recognise the oversubscribed buy back that has occurred in Macquarie Valley. The State government is not committed to any more buy backs and supports trading for productive purposes rather than environmental use.

Service Delivery to Western NSW - A review of NGO services will be undertaken by Federal Government in 2015 and most services will be contestable; it is recognised that the current suite of services that are delivered by NGOs is very fractured in many communities.

A white paper on Crown Land Management and Western Lands Management will be announced in early 2014.

Regional Airlines – the recent issues associated with Brindabella Airlines servicing the inland routes of Cobar, Moree, Narrabri, Mudgee and Orange is being investigated by NSW Transport. An inquiry into regional air services will be announced imminently and it is hoped regional and rural airline services can be improved and restored.

Independent Local Government Review – the ILGR Panel’s final report is currently with NSW Cabinet and Minister for Local Government. NSW Government has no formal position on the recommendations contained in the report and continues with the mantra of ‘no forced amalgamations’.

NSW Inland Roads Project – has been completed by Jill Kilby and equates to \$2.2 billion. The information has been lodged to Infrastructure NSW and the NSW Treasurer has been briefed on the project and Minister for Roads acknowledges the project.

Any future sales of NSW Government assets will assist to fund local and regional roads that are shovel ready.

There have been no identified short term large amounts of funding from the Federal Government to assist with this roads project.

Mining - Resources for Regions projects equating to \$80 million will be announced prior to Christmas 2013.

There are very large mining developments being undertaken around Narrabri. The Santos (Coal Seam Gas) Project being developed in the Pilliga will go ahead – it is considered a large scale development in a non-contentious area.

Natural Resources – Water Sharing Plans are currently under review and are being signed off by the Minister.

Codes for Native Vegetation Act have been reviewed with some significant changes to the current Act, which will allow landholders to self assess without having to go through an approval process and Property Vegetation Plan. The aim of the State Government to do away with the Native Vegetation Act and adopt customised regional planning between LLS and Councils.

State Government Agency Employment Numbers – Rural and Regional Cabinet have received a report that indicates how many FTEs’ state government positions are in each local government area. Although this report is not readily available to the general public at present, Minister Humphries

suggested that NSW Premier and Cabinet could be helpful in assisting OROC access a summary of this publication.

Western Local Health District (WLHD) is reducing its workforce and there will be some loss to nursing hours in many communities, especially those communities that employ agency staff. A new staff formula has been adopted by WLHD and nursing hours to patient ratios have been changed/reduced.

3. Confirmation of previous OROC Minutes - meeting held 18th October 2013 Wellington

Motion: *That the Minutes of the OROC meeting held in Coonamble on Friday 18th October 2013 be accepted as a true and accurate record of that meeting.*

Moved: Clr Allan Karanouh

Seconded: Steve Loane

CARRIED

3.1 Business arising from previous Minutes

2.1.1 Parliamentary Secretary to the Minister for Environment Senator Simon Birmingham

Senator Birmingham visited Narromine on 23rd October 2013 where he met with OROC representatives along with irrigators, pastoralists and community members to consult regarding the MDB Plan and PIOP funding projects underway in the Lower Macquarie.

Action: 1 That OROC send correspondence to Senator Birmingham thanking him for his interest in the Lower Macquarie and for making time to visit the region and hear first-hand about the Valley's concerns.

Confirmation of Minutes – GMAC Meeting held 22nd November 2013 in Dubbo

Motion: *That the Minutes of the GMAC meeting on 22nd November 2013 in Dubbo, be accepted as a true and accurate record of that meeting.*

Motion: *That the 8 recommendations contained therein be adopted by the OROC Board.*

Moved: Mark Riley

Seconded: Michael Tolhurst

CARRIED

1: That OROC write to Essential Energy encouraging the development and promotion of a relevant app/software program for the community to report non-functioning street lights throughout the Essential Energy region.

2: That OROC notes the information provided in the cost shift survey of member councils and uses the results of the 2011/2012 survey for advocacy and lobbying purposes.

3: (1) That the Expression of Interest/Consultant's Brief in respect of the OROC Shared Service review be adopted.

(2) That OROC proceed in early 2014 to invite Expressions of Interest from suitably qualified consultants as per the adopted brief in respect of the Shared Service Review to then be followed by a selective tender process in order to engage a consultant to undertake this work, with such tender process to occur following the receipt of, and discussions by OROC following the release of the report of the Local Government Independent Review Panel.

4: That GMAC encourages Ms Ryan to pursue the research project as proposed and in doing so, the

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member General Managers provide their full support and assistance to her during this process.

- 5: That GMAC raises considerable concern with LGNSW in relation to the recent alteration to the selection and appointment of Code of Conduct reviewers after Panel Members have been selected and prepare correspondence accordingly having regard to the advice of Coonamble Shire Council's General Manager, Mr R Warren.
- 6: That the General Manager, Narromine Shire Council, Mr Greg Lamont and the Executive Officer prepare correspondence to LGNSW seeking further guidance in relation to contractor insurance matters and in particular seek clarification for insurances that are required for Code of Conduct Review Panel Members.
- 7: (1) That the OROC Executive Officer be requested to supply Telstra Business Western NSW with a database of General Managers' contact details.
- (2) That member General Managers be requested to both facilitate and participate in discussions with Telstra along with their relevant staff.
- (3) That Telstra be invited to a meeting of GMAC November 2014 to detail outcomes as a result of such meetings.
- 8: (1) That information be noted.
- (2) That the Executive Officer be requested to seek feedback from Mayors and General Managers on the 2012 ordinary election and compile ideas for how the NSW Electoral Commission could improve its service, in order to determine the need for the Electoral Commission to address a future OROC Board Meeting.

Mark Riley, Chair GMAC highlighted Recommendation 1 as a direct consequence of the number of complaints to councils regarding street lights that are not functioning.

Mr Riley stressed that Recommendations 3.1 and 3.2 will be dealt with pending the receipt of and further discussions by OROC following the release of the report of the Local Government Independent Local Government Review Panel from Cabinet.

Clr Ray Donald also highlighted that the OROC cost shift survey and recent LGNSW survey has not seen an inherent cost shift by NSW Government in its current term.

4. OROC Correspondence

Motion: *That the OROC correspondence be accepted by the OROC Board.*

Moved: *Clr Ray Donald*

Seconded: *Clr Bill Murray*

CARRIED

5. Financial Report

The financial report was tabled by the Executive Officer.

Motion: *That the OROC financial report for the period ending 11th November 2013 be accepted by the OROC Board*

Moved: *Clr Rex Wilson*

Seconded: *Greg Lamont*

CARRIED

6. Executive Officer's Report

The financial report was tabled by the Executive Officer.

Motion: *That the OROC financial report for the period ending 11th November 2013 be accepted by the OROC Board*

Moved: Clr Rex Wilson

Seconded: Greg Lamont

CARRIED

7. General Business

7.1 Western NSW Mining and Resource Development Taskforce

Melissa Watkins, Director Environmental Services Dubbo City Council is OROC's nominated representative to this committee. Melissa offered OROC an update of Taskforce's development over the past 12 months to OROC Board Members.

7.2 Crown Lands

Councils have reported that they have been in receipt of backdated invoices from NSW Crown Lands Office for the rental of communication towers on crown reserves/lands for up to 5 years.

7.3 Naming suggestion Dubbo 'the capital of Western NSW'.

On behalf of Mayor of Dubbo, Clr Mathew Dickerson, Mark Riley asked the OROC Board to consider a suggestion proposed by a Dubbo City Councillor to name Dubbo as the 'capital of Western NSW' for the purposes of marketing the City and region.

Dubbo City Council will write to member Councils seeking feedback on the proposal.

7.3 Drought Declaration

The local government areas of Walgett, Brewarrina and Bourke have received visits from Minister for Primary Industries The Hon Katrina Hodgkinson MP and NSW Regional Assistance Advisory Committee (RAAC) to assess on-ground conditions and see first-hand how the drought is impacting the region. These local government areas were all recently drought declared with many neighbouring local government areas requesting for inclusion as drought declared in the near future.

Motion: *That OROC writes to Minister for Agriculture The Hon Barnaby Joyce encouraging the Federal Government to i) consider drought declared areas to receive accelerated depreciation provisions for fodder and grain storage; ii) Exceptional Circumstances to be reinstated, and for drought declaration to be treated similar to Natural Disaster arrangements.*

Moved: Clr Bill Murray

Seconded: Clr Mathew Slack-Smith

CARRIED

8. Close/ Next Meeting

The Meeting was closed at 10.35am.

The next meeting will be held on Friday 21st February in Nyngan.

Summary of Motions and Actions

1. **Motion:** *That the apologies be accepted by the OROC Board.*

Moved: Steve Loane

Seconded: Clr Ray Donald

CARRIED

2. **Motion:** *That the Minutes of the OROC meeting held in Coonamble on Friday 18th October 2013 be accepted as a true and accurate record of that meeting.*

Moved: Clr Allan Karanouh

Seconded: Steve Loane

CARRIED

3. **Motion:** *That the Minutes of the GMAC meeting on 22nd November 2013 in Dubbo, be accepted as a true and accurate record of that meeting.*

4. **Motion:** *That the 8 recommendations (below) contained therein be adopted by the OROC Board.*

Moved: Mark Riley

Seconded: Michael Tolhurst

CARRIED

- 1: That OROC write to Essential Energy encouraging the development and promotion of a relevant app/software program for the community to report non-functioning street lights throughout the Essential Energy region.
- 2: That OROC notes the information provided in the cost shift survey of member councils and uses the results of the 2011/2012 survey for advocacy and lobbying purposes.
- 3:
 - (1) That the Expression of Interest/Consultant's Brief in respect of the OROC Shared Service review be adopted.
 - (2) That OROC proceed in early 2014 to invite Expressions of Interest from suitably qualified consultants as per the adopted brief in respect of the Shared Service Review to then be followed by a selective tender process in order to engage a consultant to undertake this work, with such tender process to occur following the receipt of, and discussions by OROC following the release of the report of the Local Government Independent Review Panel.
- 4: That GMAC encourages Ms Ryan to pursue the research project as proposed and in doing so, the member General Managers provide their full support and assistance to her during this process.
- 5: That GMAC raises considerable concern with LGNSW in relation to the recent alteration to the selection and appointment of Code of Conduct reviewers after Panel Members have been selected and prepare correspondence accordingly having regard to the advice of Coonamble Shire Council's General Manager, Mr R Warren.
- 6: That the General Manager, Narromine Shire Council, Mr Greg Lamont and the Executive Officer prepare correspondence to LGNSW seeking further guidance in relation to contractor insurance matters and in particular seek clarification for insurances that are required for Code of Conduct Review Panel Members.
- 7:
 - (1) That the OROC Executive Officer be requested to supply Telstra Business Western NSW with database of General Managers' contact details.
 - (2) That member General Managers be requested to both facilitate and participate in discussions with Telstra along with their relevant staff.

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- (3) That Telstra be invited to a meeting of GMAC November 2014 to detail outcomes as a result of such meetings.
- 8: (1) That information be noted.
- (2) That the Executive Officer be requested to seek feedback from Mayors and General Managers on the 2012 ordinary election and compile ideas for how the NSW Electoral Commission could improve its service, in order to determine the need for the Electoral Commission to address a future OROC Board Meeting.

5. **Motion:** *That the OROC correspondence be accepted by the OROC Board.*

Moved: Clr Ray Donald

Seconded: Clr Bill Murray

CARRIED

6. **Motion:** *That the OROC financial report for the period ending 11th November 2013 be accepted by the OROC Board*

Moved: Clr Rex Wilson

Seconded: Greg Lamont

CARRIED

7. **Motion:** *That the OROC financial report for the period ending 11th November 2013 be accepted by the OROC Board*

Moved: Clr Rex Wilson

Seconded: Greg Lamont

CARRIED

8. **Motion:** *That OROC writes to Minister for Agriculture The Hon Barnaby Joyce encouraging the Federal Government to i) consider drought declared areas to receive accelerated depreciation provisions for fodder and grain storage; ii) Exceptional Circumstances to be reinstated, and for drought declaration to be treated similar to Natural Disaster arrangements.*

Moved: Clr Bill Murray

Seconded: Clr Mathew Slack-Smith

CARRIED

ACTIONS:

Action: 1 That OROC send correspondence to Senator Birmingham thanking him for his interest in the Lower Macquarie and for making time to visit the region and hear first-hand about the Valley's concerns.

13.3 Local Area Traffic Committee Meeting Minutes

| Minutes of Local Area Traffic Committee Meeting – 12 December 2013 |
|---|
| <p>Recommendation:</p> <p>1. That the minutes of the Local Area Traffic Committee Meeting held 12 December 2013, having been circulated be confirmed as a true and accurate record of that meeting and the recommendations therein be adopted as resolutions of Council.</p> <p>Moved:
Seconded:</p> |
| <p>Attachment:</p> <p>Minutes of Local Area Traffic Committee Meeting 12 December 2013</p> |

MINUTES OF THE WALGETT SHIRE COUNCIL LOCAL AREA TRAFFIC COMMITTEE MEETING HELD IN THE WALGETT SHIRE COUNCIL ADMINISTRATION BUILDING ON THURSDAY 12 DECEMBER 2013, AT 10AM

ATTENDANCE

| | |
|-------------------|--|
| Raju Ranjit | (Director Engineering Services- Walgett Shire Council) |
| Luke Hodges | (NSW Police) |
| David Vant | (Road Safety & Traffic, Western Region, RTA NSW) |
| Ian Woodcock | (Local State Member's Representative) |
| Sergent B Jameson | (NSW Police) |
| Manuel Martinez | (Councillor- Walgett Shire Council) |
| Matt Clarkson | (Town Planner- Walgett Shire Council) |
| Don Ramsland | (General Manager- Walgett Shire Council) |
| Rebecca Wilson | (Minute Secretary) |

1. WELCOME & APOLOGIES

Apologies – 12 December 2013

Recommendation:

That apologies received from Jane Keir be accepted.

Moved:

Seconded:

2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Nil.

3. CONFIRMATION OF MINUTES

Minutes of Local Area Traffic Committee Meeting –10 October 2013

Recommendation:

1. That the minutes of the Local Area Traffic Committee Meeting held 10 October 2013, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: David Vant

Seconded: Manuel Martinez

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. INCOMING CORRESPONDENCE

- 5.1 Letter from Ms Julia Schellnegger regarding 3 Mile Road

3 Mile Road

Action:

1. That three (3) Advanced Warning signs be installed. Raju Ranjit to provide quote for installation of signs to David Vant.

5.2 Aerial photograph regarding giveaway sign on service lane (copy attached).

Service Lane – Pandora and Gem Streets Lightning Ridge

Action:

1. That established plants be planted to form a barrier to eliminate vehicle entry/exit.
2. Raju Ranjit to provide draft plan/layout of the above.

Manuel Martinez noted there is poor visibility for vehicles utilising the dirt road leading to Sims Hill. It was suggested that the trees be trimmed to improve visibility.

Matt Clarkson noted that this area had been re-zoned and will determine if vacant blocks are to be developed in this area.

Pandora Street Lightning Ridge

Action:

1. Raju Ranjit to discuss tree trimming at the next Council meeting.

5.3 Request to move 80km zone in Burren Junction closer to town (approximately 200 metres).

80km Zone in Burren Junction be relocated

Recommendation:

1. David Vant re-affirmed that the speed limits and zones will not be changed.

5.4 Traffic Matters- New IGA store

Discussions regarding the new IGA store – Parking, truck docking & loading availability

- Manuel Martinez asked if it would be possible to acquire the land beside the IGA, current utilised by the school

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- Matt Clarkson noted the this would incur large solicitor fees
- Manuel Martinez agreed, however noted that could be viewed as a long term goal.
- It was noted that the current layout for truck deliveries/loading was unacceptable due to entry and exit point from the IGA site. David Vant advised that this would not meet requirements/ standards as determined by RTA as Fox Street is a State Highway.
- David Vant noted that the trucks need to be entering and exiting the premises 'nose first' to meet
- David Vant suggested Matt Clarkson speak with Fiona Francis, to discuss possible layout options and solutions for the truck loading/delivery.
- The option of keeping a similar existing layout, so the delivery trucks can utilise the car park before operating hours for truck deliveries, to be investigated by Matt Clarkson.
- Don Ramsland commented that all community consultation and issues arising from the new IGA Super needs to be finalised, so the DA is not delayed.

6. GENERAL BUSINESS

Raju Ranjit – Noted that due to the location of the temporary IGA there is increased traffic in Neilly Lane, which is causing some concern due to the small road.

Don Ramsland commented that Council will make this a one way section, to minimise the risk.

David Vant noted that the 80km signs had been removed in Pandora Street Lightning Ridge. It was requested that the signs are replaced and that road numerals are painted on the road.

Sargent B Jameson noted that the 50km sign in Morilla Street has also been removed, and requested the signs be replaced and that road numerals be painted on the road.

Walgett Shire Council to install speed limit signs on the Highway either side of the Stanley artwork.

7. CONFIRMATION OF NEXT MEETING

Thursday 13 February 2013

8. CLOSE OF MEETING

Meeting Closed 11.05am

13.4 Local Area Traffic Committee Meeting Minutes

Minutes of Local Area Traffic Committee Meeting – 13 February 2014

Recommendation:

1. That the minutes of the Local Area Traffic Committee Meeting held 13 February 2014, having been circulated be confirmed as a true and accurate record of that meeting and the recommendations therein be adopted as resolutions of Council.

Moved:

Seconded:

Attachment:

Minutes of Local Area Traffic Committee Meeting 13 February 2014

MINUTES OF THE WALGETT SHIRE COUNCIL LOCAL AREA TRAFFIC COMMITTEE MEETING HELD IN THE WALGETT SHIRE COUNCIL ADMINISTRATION BUILDING ON THURSDAY 13 FEBRUARY 2014, AT 10:12AM

ATTENDANCE

| | |
|--------------------|--|
| Raju Ranjit | (Director Engineering Services- Walgett Shire Council) |
| David Vant | (Road Safety & Traffic, Western Region, RTA NSW) |
| Ian Woodcock | (Local State Member's Representative) |
| Sergeant B Jameson | (NSW Police) |
| Manuel Martinez | (Councillor- Walgett Shire Council) |
| Jane Keir | (Councillor – Walgett Shire Council) |
| Don Ramsland | (General Manager- Walgett Shire Council) |
| Victoria Renshaw | (Minute Secretary) |

1. WELCOME & APOLOGIES

Apologies – 13 February 2014

Recommendation:

That an apology received from Sergeant Jameson be accepted.

Moved: Jane Keir

Seconded: Don Ramsland

2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Nil.

3. CONFIRMATION OF MINUTES

Minutes of Local Area Traffic Committee Meeting –12 December 2013

Recommendation:

1. That the minutes of the Local Area Traffic Committee Meeting held 12 December 2013, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Jane Keir

Seconded: David Vant

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Upgrade Walgett RSL Club Illuminated Sign at 73 Fox Street Walgett

Raju Ranjit confirmed that we have not responded to the RSL's letter regarding their proposal for an illuminated sign. The committee confirmed that the RSL will need to make a Development Application for the installation of a new sign. David Vant tabled a document

outlining RMS requirements and how they are involved in such projects. David explained that for the RMS illuminated signs on a state highway are a safety issue as they can be distracting for road users. Don Ramsland advised that the RSL will be in charge of maintenance of the sign, and a condition would be imposed upon the RSL requiring them to undertake such maintenance.

Upgrade Walgett RSL Club Illuminated Sign

Action:

1. Raju Ranjit to respond to the letter received from the RSL.

5. INCOMING CORRESPONDENCE

5.1 Walgett IGA Store Rebuild – Vehicle Access Issues

Don Ramsland advised that Council received plans for the new site last week. The plans propose a car park on the laneway side with 23 car spaces. The school laneway was not transferred with the property and is still owned by the Department of Education. IGA have indicated to Council that they are negotiating with the Department of Education to include the laneway on the site. IGA have also indicated to Council that they are also negotiating to include the fish and chip shop. David Vant noted that including the fish and chip shop area in the site would be a potential delivery area with easy truck access. This would also limit the conflict of cars and trucks attempting to access the site at the same time. The committee agreed that it would be useful for the site to include the fish and chip shop.

Raju Ranjit has approached the IGA manager requesting that the fencing from the site is taken away from the footpath. They have asked Council to undertake the work however Raju confirmed that they must hire a contractor/perform the work themselves.

5.2 New Walgett Police Station – Temporary “Police Only” Parking Restrictions Extension

Don Ramsland advised that he has been approached by Superintendent Jim Stewart to request an extension of “Police Only” parking restrictions while construction of the new police station takes place in May. They would like to extend the restrictions from the start of their site to the corner of Pitt Street (near the Courthouse). The committee noted that the post office delivery vehicle will not be affected; however this will impact on parking for post office users. It was proposed that car parks outside the post office near Best Employment have 15 minute parking restrictions in place from 1 May.

New Walgett Police Station – Temporary “Police Only” Parking Restrictions Extension

Action:

1. That from 1 May 2014 15 minute parking signage be placed in Pitt Street outside the Post Office.
2. That from 1 May 2014 “Police Only” parking signage be placed in Pitt Street outside the Police Station site and down to the corner near the Courthouse.

6. GENERAL BUSINESS

David Vant advised that Black Spot funding has been received for a 40km pedestrian zone in Morilla Street, Lightning Ridge. Funding is not available for the intersection on Opal and Pandora Streets, Lightning Ridge. David invites suggestion from Council as to how Council would like to proceed. Don Ramsland noted that there are a lot of services that run through this intersection, such as power, water, and Telstra. Raju Ranjit is to investigate if turning circles for road trains are an option.

David Vant noted that the 80km and 50km signs had been removed in Pandora Street Lightning Ridge. It was requested that Raju arrange for the signs to be replaced and that road numerals are painted on the road.

Manual Martinez noted there is poor visibility for vehicles utilising the dirt road leading to Sims Hill. It was suggested that trees be trimmed to improve visibility. Raju Ranjit is to instruct outdoor Council staff to trim trees. It was noted however that they must not be cut the trees too short.

Raju Ranjit advised that the draft design for the street upgrade has been completed and will be brought to the next meeting.

7. CONFIRMATION OF NEXT MEETING

Thursday 10 April 2014.

8. CLOSE OF MEETING

Meeting Closed at 11.13am.

13.5 Walgett Shire Council Plant Committee Meeting Minutes

Minutes of Walgett Shire Council Plant Committee Meeting -

Recommendation:

1. That the minutes of the Walgett Shire Council Plant Committee Meeting held 4 March 2014, having been circulated be confirmed as a true and accurate record of that meeting and the recommendations therein adopted as resolutions of Council.

Moved:

Seconded:

Attachment:

Minutes of Walgett Shire Council Plant Committee Meeting 4 March 2014



MINUTES OF THE PLANT COMMITTEE MEETING

4th March, 2014

NOTICE IS HEREBY GIVEN pursuant to clause 46 of Council's Code of Meeting Practice that the Plant Committee Meeting of Walgett Shire Council was held in the **Walgett Council Chambers** on **Tuesday 4 March, 2014** commencing at 2:05pm to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 445 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partner or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However,

Councillors should consider providing an explanation of why they consider a conflict does not exist.

- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

—oOo—

**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL PLANT COMMITTEE
HELD IN THE WALGETT SHIRE COUNCIL MEETING ROOM ON TUESDAY 4 MARCH
2014 AT 2:05PM**

Present

Mr D Ramsland (General Manager)
Clr B Murray (Mayor)
Mr R Ranjit (Director Engineering Services)
Mr G Leersen (Support Services Coordinator)
Mr B Pascoe (Finance Manager)
Clr D Lane (Councillor)
Clr I Woodcock (Councillor)

Apologies

1/2014/1 Apologies

Resolved:

1. That the apology received from Councillor Greenaway is accepted and a leave of absence granted.
2. That the apology received from Councillor Woodcock is accepted and a leave of absence granted until he arrives at the meeting.

Moved: Clr Lane
Seconded: Raju Ranjit

CARRIED

Reports

1/2014/2 Plant Reserve – Establishment and Operation

Resolved:

That the General Manager's Report be received and noted and the Committee endorse the action being taken in relation to the Plant Reserve.

Moved: Clr Lane
Seconded: Raju Ranjit

CARRIED

1/2014/3 Plant Committee – Insurance Claims Review

Resolved:

1. That the General Manager's Report be received and noted and Council endorse the action being taken with regards to the monitoring of insurance claims and other vehicle damage.

Moved: Cllr Lane

Seconded: Raju Ranjit

CARRIED

Cllr Woodcock arrived at the meeting at 2:40pm.

1/2014/4 Plant Replacement Programme 2013/14

Resolved:

1. That Council approve the proposed list of plant items to be replaced in 2013/2014 financial year as indicated.

Moved: Cllr Lane

Seconded: Raju Ranjit

CARRIED

Close of Meeting

The meeting closed at 2:55pm.

To be confirmed at the next Plant Committee Meeting held on a date to be advised.

14.1 GENERAL MANAGER

COUNCIL'S DECISION ACTION REPORT – MARCH 2014

REPORTING SECTION: General Manager

AUTHOR: Don Ramsland

FILE NUMBER: 10/154

Summary:

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

Background:

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

Current Position:

Details of Action taken/being taken are flagged for each motion. Currently a detailed review is being undertaken of all resolutions passed in 2013 and a report detailing which resolutions have been completed and which are still in progress is being undertaken.

Relevant Reference Documents/Policies:

Resolution Register March 2014

Governance issues:

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

Environmental issues:

Nil

Stakeholders:

Council and Manex Team

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

Council's Decision Action Report – March 2014

Recommendation:

That the Resolution Register for March 2014 be received and noted.

Moved:

Seconded:

Attachments:

Resolution Register- March 2014

Resolution Actions for Ordinary Meeting 11th February 2014

| | | | | | | |
|--------------------|-----------|--|-----------------------------|--|-----------------------------|-------------------|
| 11th February 2014 | 2/2014/3 | <p>That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .</p> <p>Provision of evidence of public liability insurance</p> <p>The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,</p> <p>That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.</p> <p>Moved: Clr Greenaway
Seconded: Clr Lane</p> | Director Corporate Services | 11.03.14 Letter forwarded to Club. Meeting with Club reps to progress works. | Director Corporate Services | |
| 11th February 2014 | 2/2014/4 | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Clr Greenaway
Seconded: Clr Woodcock</p> | Director Corporate Services | 11.03.14 Capital feasibility document provided to Finance Manager. | Director Corporate Services | |
| 11th February 2014 | 2/2014/5 | <p>That Council consults with the Burren Junction Community in order to ascertain an agreeable outcome based on community needs in conjunction with Council resourcing strategies/financial framework.</p> <p>Moved: Clr Greenaway
Seconded: Clr Lane</p> | Director Corporate Services | 11.03.14 Preparation for meeting in progress. | Director Corporate Services | |
| 11th February 2014 | 2/2014/12 | <p>1.Council review the Independent Local Government Review Panel's and Taskforce's Final Reports and supporting documentation</p> <p>2.Council prepare an appropriate submission commenting on the Recommendations made in the Panel's and Taskforce's Final Report.</p> <p>3.Agree to having a joint seminar for the Councillors from Bourke, Brewarrina and Walgett Shires on Tuesday 18 February, 2014 at Brewarrina to consider advancing the Barwon Darling Coordination Group concept, with the seminar facilitated by Mr Graeme Fleming.</p> <p>Moved: Clr Lane
Seconded: Clr Taylor</p> | General Manager | 14.3.14 Report prepared for March 2013 Meeting.
14.3.14 Joint Seminar held 18.2.14 | General Manager | Completed 14.4.14 |
| 11th February 2014 | 2/2014/17 | <p>1. That Council support the monument restoration project and provide funding of \$2,000 from the community projects budget 11.03561.1480.</p> <p>2. That the project committee be informed of Council's requirements for supervision of the project and the preparation of a risk assessment.</p> <p>Moved: Clr Lane
Seconded: Clr Walford</p> | Director Corporate Services | 11.03.14 Letter sent to applicant. | Director Corporate Services | |
| 11th February 2014 | 2/2014/19 | <p>1.That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.</p> <p>2.That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park</p> <p>3.That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane
Seconded: Clr Woodcock</p> | Director Corporate Services | 11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets). | Director Corporate Services | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | | |
|--------------------|-----------|--|---|---|---|-----------------------------|
| 11th February 2014 | 2/2014/20 | That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.

Moved: Clr Woodcock
Seconded: Clr Lane | Director Corporate Services | 11.03.14 Specifications being developed. | Director Corporate Services | |
| 11th February 2014 | 2/2014/22 | That the following applications be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2013/2014;
Walgett Little Athletics
Walgett RSL
Barwon District Anglican Church
ICPA
Australian Opal Centre

Moved: Clr Woodcock
Seconded: Clr Keir | Director Corporate Services | 11.03.14 Letters forwarded to applicants. | Director Corporate Services | |
| 11th February 2014 | 2/2014/24 | 1. That Council make a gratuity payment to Mr Les Greene in due recognition of his constant devotion to his duties during his continuous period of service of 53 years with Walgett Shire Council.
2. That the General Manager may use his discretion in determining the amount and type of payment to be made to Mr Greene.

Moved: Clr Woodcock
Seconded: Clr Keir | General Manager | 14.3.14 Negotiations proceeded on basis of gratuity plus vehicle. | General Manager | 14.3.14 Completed. |
| 11th February 2014 | 2/2014/29 | 1. Adopt the Walgett Shire Development Control Plan 2014, subject to the amendment allowing 12 months for the removal of existing security shutters.
2. Request that the General Manager:
(a) Give public notice of Walgett Shire Council's decision to adopt the Walgett Shire Development Control Plan 2014 via advertisements within the Walgett Spectator and Lightning Ridge News.
(b) Make the Walgett Shire Development Control Plan 2014 publically available via Council's website.

Moved: Clr Keir
Seconded: Clr Lane | Director Planning & Regulatory Services | Completed and website amended 10/3/2014. | Director Planning & Regulatory Services | |
| 11th February 2014 | 2/2014/32 | That Council resolves to approve the application by AWB Grainflow Pty Ltd to modify development consent DA2004/034 for the upgrading of the Beanbri Silo to a 180,000 tonnes grains storage facility at 5584 Beanbri Road, Walgett (Lot 1 DP 1009636) subject to the recommended modified conditions of development consent.

Moved: Clr Lane
Seconded: Clr Taylor | Director Planning & Regulatory Services | | Director Planning & Regulatory Services | Completed 17 February 2014. |
| 11th February 2014 | 2/2014/36 | That Council note and accept the offer of \$ 250,000 for the 5.7 km rehabilitation works and \$50,000 for the intersection upgrade - Basic right (BAR) turn treatment as per Development consent condition 5 as per attached scope of works

Moved: Clr Lane | Director Engineering Services | 19.02.2014 – Deed agreement has been sent to Council's legal adviser. | Director Engineering Services | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | | |
|--------------------|-----------|---|---|--|---|--|
| | | Seconded: Clr Walford | | | | |
| 11th February 2014 | 2/2014/39 | 1. That the content of the report be noted.
2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.

Moved: Clr Woodcock
Seconded: Clr Taylor | Director Corporate Services | 11.03.14 Matter ongoing. | Director Corporate Services | |
| 11th February 2014 | 2/2014/39 | That an onsite inspection of the property by Councillors is scheduled and this item is deferred to the March Council meeting.

Moved: Clr Lane
Seconded: Clr Taylor | Director Planning & Regulatory Services | 11.03.14 Inspection being arranged by Executive Assistant. | Director Planning & Regulatory Services | |

LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – MARCH 2014

REPORTING SECTION: General Manager

AUTHOR: Don Ramsland – General Manager

FILE NUMBER: 10/615

Summary:

Copies of weekly circulars numbers 5 – 9 received from Local Government NSW since the February Council meeting have been distributed to Councillors.

Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

Issue 5

Item 4: Register Now for Leaders Forums on Review Panel's Report

Issue 6

Item 4: Consultation Deadline Extended – Local Government Reform
Item 11: National Awards for Local Government – 2014 Nominations

Issue 7

Item 6: New Climate Risk Workshop Date Announced
Item 7: Applications Now Open for NSW Crown Reserve Funding
Item 10: Sustainable Roads Forums – Upcoming Dubbo Forum

Issue 8

Item 8: Australian Government Announces Drought Relief Package
Item 9: Infrastructure Funding to Improve Regional Water Supply
Item 13: Business Advisory Services Grants Program – Now Open
Item 14: LED Street Lighting Seminar
Item 16: Regional Air Services Inquiry – Submissions Due by Friday 14 March

Issue 9

Item 12: NSW Recreational Fishing Trusts Funding

Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Legal Issues:

Nil

Alternative Solutions/Options:

Not Applicable

Conclusion:

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

Circulars Received from the Local Government NSW

Recommendation:

That the information contained in the weekly circulars numbers 5 – 9 from the Local Government NSW be received and noted.

Moved:

Seconded:

Attachments:

Nil

Circulars received from the Local Government Department of Premier and Cabinet – March 2014

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/616

Summary:

Copies of circulars received 14-03 to 14-05 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

Background:

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 14.03 – Improvement and Intervention Framework for NSW Councils

Circular 14.04 – Extension of time Panel and Taskforce Submissions

Circular 14.05 – 2014 Minister's Awards for Women in Local Government

All circulars have been emailed to Councillors prior to Council meeting.

Relevant Reference Documents:

Nil

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Legal Issues:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

Circulars Received from the Division of Local Government – March 2014

Recommendation:

That the information contained in the following Departmental circulars 14-03 to 14-05 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved:

Seconded:

Attachments:

Circulars 14-03 to 14-05

| | |
|-----------------------------|--|
| Circular Details | 14-03 / 7 February 2014 / A327146 |
| Previous Circular | 13-30, 1 July 2013 |
| Who should read this | Councillors / General Managers / All council staff |
| Contact | Investigations Team 4428 4100 |
| Action required | Information |

Improvement and Intervention Framework for NSW Councils

What's new or changing

- An "Improvement and Intervention Framework for NSW Councils" has been developed to support the Minister for Local Government and Division of Local Government to identify appropriate intervention and improvement strategies for councils. This includes the use of the early intervention powers, as provided for in the *Local Government (Early Intervention) Amendment Act 2013*.
- The early intervention legislation is designed to assist councils to operate at a high level to deliver positive outcomes for their communities while ensuring compliance with legislation, standards and guidelines.

What this will mean for your council

- Councils will now be able to more clearly understand when the Minister and Division will intervene, and what action will be undertaken to address issues of underperformance.

Key points

- The *Local Government Amendment (Early Intervention) Act 2013* has now commenced.
- The *Local Government (General) Regulation 2005* now includes criteria that must be considered in determining whether to issue a performance improvement or suspension order.
- It is important that Councillors and council staff become familiar with these frameworks as well as the new legislation and associated resources.

Where to go for further information

- Further information is available at the 'Improvement and Intervention Framework – Councils in NSW' webpage on the Division's website at www.dlg.nsw.gov.au



Ross Woodward
Chief Executive, Local Government
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 E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195

| | |
|-----------------------------|---|
| Circular Details | Circular No. 14-04 / 12 February 2014 / Doc ID: A366342 |
| Previous Circular | 14-01 |
| Who should read this | Councillors / General Managers / All council staff |
| Contact | Innovation Team 02 4428 4100 |
| Action required | Response to DLG |

Extension of time – Submissions on Panel and Taskforce final reports

What's new or changing

The Minister for Local Government has extended the deadline for receipt of public submissions on the Independent Local Government Review Panel and Local Government Acts Taskforce final reports.

The new closing date for submissions is Friday 4 April 2014.

What this will mean for your council

This will allow councils additional time to consider the reports in detail and prepare their submissions.

Key points

- The extension of time from the Government is in response to feedback from the sector and requests from councils to the Minister. It also recognises the significance and importance of the Government Response to local government.
- Councils are strongly encouraged to discuss the issues raised in the reports with their communities and provide feedback by the due date.
- The feedback received will help to inform the NSW Government's response to the Panel and Taskforce recommendations.
- The new deadline is final and no further extensions of time will be granted.

Where to go for further information

Copies of the reports and details of how to make a submission are available on the Division's website: www.dlg.nsw.gov.au



Ross Woodward
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A Division of the Department of Premier and Cabinet

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| | |
|-----------------------------|--|
| Circular Details | Circular No 14-05 / 6 March 2014 / A367724 |
| Previous Circular | |
| Who should read this | Councillors, General Managers and Council staff |
| Contact | Development Team 4428 4100
womensawards@dlg.nsw.gov.au |
| Action required | Information |

Subject**2014 Ministers Awards for Women in Local Government**

The Minister for Local Government, the Hon Don Page MP, and the Minister for Women, the Hon Pru Goward MP, announced the winners of the seventh annual Ministers' Awards for Women in Local Government, as part of International Women's Day celebrations at Parliament House on 5 March 2014.

The Awards were established to recognise the outstanding contributions and achievements of women in local government in NSW.

Key points

Winners of the 2014 Ministers' Awards for Women in Local Government are:

Elected Representative from a Metropolitan Council

Highly Commended – *Councillor Elaine Malicki, Ku-ring-gai Council*

Winner of the Award– *Councillor Dr Michelle Byrne, The Hills Shire Council*

Elected Representative from a Rural or Regional Council

Highly Commended - *Councillor Leigh Vaughan, Great Lakes Council*

Winner of the Award - *Councillor Sharon Cadwallader, Ballina Council*

Senior Staff Member – Metropolitan Council

Highly Commended – *Sima Truuvert, Randwick City Council*

Winner of the Award – *Janice Bevan, Ku-ring-gai Council*

Senior Staff Member – Rural or Regional Council

Winner of the Award – *Kay Whitehead, Tumbarumba Shire Council*

Non-Senior Staff Member – Metropolitan Council

Highly Commended – *Ashlee Hodson, Bankstown City Council*

Highly Commended – *Vandana Ram, Bankstown City Council*

Winner of the Award – *Suzanne Flynn, Penrith City Council*

Non-Senior Staff Member – Rural or Regional Council

Highly Commended – *Margaret Ferguson, Snowy River Shire Council*

Winner of the Award– *Robyn Cooper, Wollondilly Shire Council*



Office of Local Government
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MONTHLY CALENDAR – MARCH 2014

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/22

Summary:

Monthly calendar of Council activities.

Discussion (including issues and background):

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

Current Position:

The calendar for the months of March 2014 to May 2014 is attached. Councillors are requested to raise any queries prior to the meeting.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

Environmental issues:

Not applicable

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Alternative Solutions/Options:

Not applicable

Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

Monthly Calendar –March 2014 to May 2014

Recommendation:

That Council receive and note the regular monthly calendar for the period March 2014 to May 2014.

Moved:

Seconded:

Attachment:

Calendar for March 2014 to May 2014.

WALGETT SHIRE COUNCIL AGENDA

March 2014

| Date of Meeting | Time | What | Who |
|---------------------------|--------------------------------------|---|---|
| Sat 1 March | | | |
| Sun 2 March | | | |
| Mon 3 March | 09:00am | Western NSW Councils Annual Conference – Hillston | Mayor & General Manager |
| Tues 4 March | 09:00am
3:00pm | Western NSW Councils Annual Conference – Hillston
Extra-Ordinary Council Meeting – Walgett | Mayor & General Manager
All Councillors & Directors |
| Weds 5 March | | | |
| Thurs 6 March | 09:30am | REMC Meeting – Dubbo | General Manager |
| Fri 7 March | | | |
| Sat 8 March | | | |
| Sun 9 March | | | |
| Mon 10 March | | | |
| Tues 11 March | 2:00pm | Extra-Ordinary Council Meeting – GM Performance Review | All Councillors |
| Weds 12 March | 9:00am | GMAC Meeting – Dubbo | General Manager |
| Thurs 13 March | | | |
| Fri 14 March | | | |
| Sat 15 March | | | |
| Sun 16 March | | | |
| Mon 17 March | | | |
| Tues 18 March | | | |
| Weds 19 March | 1:30pm | CMCC Meeting – Gilgandra | General Manager, Cirs
Greenaway, Taylor &
Woodcock. |
| Thurs 20
March | 3:00pm | Internal Audit Meeting – Gilgandra | General Manager, Mayor, Clr
Woodcock & Director
Corporate Services |
| Fri 21 March | 9:00am | Walgett LEP meeting with Kevin Humphries – Walgett | General Manager, Clr Lane,
Director Planning/Reg Services |
| Sat 22 March | | | |
| Sun 23 March | | | |
| Mon 24 March | | | |
| Tues 25 March | 9:00am
10:00am
1:00pm | LGNSW ILGRP Workshop – Nyngan
Council Meeting – Lightning Ridge
OROC Meeting – Nyngan | Apology
All Councillors & Directors
Apology |
| Weds 26 March | | | |
| Thurs 27 March | | | |
| Fri 28 March | | | |
| Sat 29 March | | | |
| Sun 30 March | | | |
| Mon 31 March | | | |

WALGETT SHIRE COUNCIL AGENDA

April 2014

| Date of Meeting | Time | What | Who |
|----------------------|----------------|--|--|
| Tues 1 April | | | |
| Weds 2 April | | | |
| Thurs 3 April | | | |
| Fri 4 April | | | |
| Sat 5 April | | | |
| Sun 6 April | | | |
| Mon 7 April | | | |
| Tues 8 April | 2:00pm | Special Meeting – Strategic Planning | All Councillors & Directors |
| Weds 9 April | | | |
| Thurs 10 April | | | |
| Fri 11 April | | | |
| Sat 12 April | | | |
| Sun 13 April | | | |
| Mon 14 April | | | |
| Tues 15 April | | | |
| Weds 16 April | | | |
| Thurs 17 April | | | |
| Fri 18 April | | Good Friday | |
| Sat 19 April | | Easter Saturday | |
| Sun 20 April | | Easter Sunday | |
| Mon 21 April | | Easter Monday | |
| Tues 22 April | | | |
| Weds 23 April | | | |
| Thurs 24 April | | | |
| Fri 25 April | | ANZAC Day | |
| Sat 26 April | | | |
| Sun 27 April | | | |
| Mon 28 April | | | |
| Tues 29 April | 10:00am | Council Meeting – Collarenebri TBC Subject to report at item 14.1 | All Councillors & Directors |
| Weds 30 April | | | |

WALGETT SHIRE COUNCIL AGENDA

May 2014

| Date of Meeting | Time | What | Who |
|------------------------|----------------|----------------------------------|--|
| Thurs 1 May | | | |
| Fri 2 May | | | |
| Sat 3 May | | | |
| Sun 4 May | | | |
| Mon 5 May | | | |
| Tues 6 May | | | |
| Weds 7 May | | | |
| Thurs 8 May | | | |
| Fri 9 May | | | |
| Sat 10 May | | | |
| Sun 11 May | | | |
| Mon 12 May | | | |
| Tues 13 May | | | |
| Weds 14 May | | | |
| Thurs 15 May | | | |
| Fri 16 May | | | |
| Sat 17 May | | | |
| Sun 18 May | | | |
| Mon 19 May | | | |
| Tues 20 May | | | |
| Weds 21 May | | | |
| Thurs 22 May | | | |
| Fri 23 May | | | |
| Sat 24 May | | | |
| Sun 25 May | | | |
| Mon 26 May | | | |
| Tues 27 May | 10:00am | Council Meeting – Walgett | All Directors & Councillors |
| Weds 28 May | | | |
| Thurs 29 May | | | |
| Fri 30 May | | | |
| Sat 31 May | | | |

IMPLEMENTATION OF PERFORMANCE MANAGEMENT PROCESS

REPORTING SECTION: Governance
AUTHOR: D H Ramsland – General Manager
FILE NUMBER:

Summary:

Recent dealings with disciplinary actions have identified inadequacies in Council's Practice and Procedures, with regards to "*Procedural Fairness*", during the initialisation of the disciplinary process.

Background:

From time to time it is necessary to engage in disciplinary proceedings with staff. A formal and set process has been engaged in the past. Recent dealings have found that the initial steps to the process need to be more clarified and involve written, checked roles, responsibilities and expectations.

Council has developed a template and procedure which underpins the roles, responsibilities and expectations of those engaging in the Individual Performance Improvement Plan (IPIP).

Supervisors and managers engaging staff in disciplinary matters are required to have the knowledge of the process and procedures so as to comply with "*Procedural Fairness*".

Current Position:

Supervisors and Managers engaging staff in disciplinary matters lack experience in this area. The process has been prepared and has the concurrence of Local Government advisory bodies. Staff will be informed of the defined process which can be introduced and undertaken by supervisors, managers and staff.

Relevant Reference Documents/Policies:

WSC Code of Conduct

Governance issues:

Nil

Environmental issues:

N/A

Stakeholders:

Council and staff

Financial Implications:

Nil.

Alternative Solutions/Options:

Nil.

Conclusion:

The process has been clearly defined, supervisors and managers will be coached in the process and a clearer outcome will be the end result.

| Implementation of Performance Management Process |
|--|
| <p>Recommendation:</p> <p>For Council's information.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachment:

Walgett Shire Council Performance Management Checklist

WALGETT SHIRE COUNCIL PERFORMANCE MANAGEMENT CHECKLIST

Preparation

1. Study relevant documents that refer to job performance. These may include job descriptions, the employment contract, awards and agreements, council policies and procedures, and individual performance assessment forms;
 - (a) Position Description
 - (b) Competency Criteria
 - (c) Council's Code of Conduct
2. Check whether employee has been provided with sufficient information about the job to understand what is required from him/her to perform the job effectively – eg what are the key outcomes/results required?
 - (a) Letters, Memo's advising of responsibilities and Competency Criteria
 - (b) Meetings (minutes) where advise was given regarding above
3. Check whether employee has received adequate training and supervision, and been supplied with adequate resources and other assistance to perform the job effectively.
 - (a) Meetings/Memo's, counselling – detailing instruction and direction
4. Assess the employee's performance in an objective way. Focus on actual job performance and outcomes. Seek objective evidence, such as actual samples of job behaviour or relevant records (such as attendance, error rates, etc).
 - (a) Examples of behaviour in undertaking work
 - (b) Examples of behaviour in communication – discussion, phone, notes, UHF etc
5. Ensure that people who conduct assessments (such as supervisors/managers) have received adequate training in how to conduct objective assessments.
6. If a formal performance assessment process is used, ensure that it focuses on actual performance rather than personal characteristics, and does not inappropriately discriminate against particular employees either directly or indirectly.

Conducting the interview

7. Interview the employee, having collected objective evidence about job performance as per above.
8. Discuss good and poor features of employee's performance, using actual behaviour-based examples. Point out consequences of poor performance, such as costs, disruption to other employees, loss of productivity, etc.
9. Allow employee the opportunity to respond to the examples of poor performance, for example to mention any mitigating circumstances.
10. Explore strategies that may assist performance to improve, such as retraining, development courses, changing work methods/procedures, improving resources/back-up, etc.
11. Again explain (and provide copy of) the key performance standards and outcomes require for the job.
12. If further assessment and discussion is to occur, schedule this. Allow employee sufficient time to improve performance if that is an issue.
13. Keep a record of the interview contents and decisions.

WALGETT SHIRE COUNCIL AGENDA

After the interview

14. If you have committed to actions such as those listed in 10 above, arrange for them to occur.
15. Continue to assess employee performance in an objective way.
16. If performance does not improve to required extent, discuss with employee again. If you reach this stage, it is good practice to invite the employee to have a representative or witness present at the interview, and to have a witness present on the interviewer's behalf.
17. Explain potential consequences of continued poor performance, such as disciplinary action, formal warnings or termination of employment.
18. If further assessment and discussion is to occur, schedule this.
19. Keep a record of the interview contents and decisions.
20. Implement any decisions that result from this process.

Ongoing steps

21. If job requirements and outcomes change, ensure the employee is made aware of the changes and given adequate retraining and resources to cope with them.
 22. If documents such as council policies change, inform employees of the changes and ensure they understand them.
 23. Conduct regular formal performance assessments and support them with more regular informal discussions between employee and manager/supervisor.
- Note: In serious cases of poor performance or misconduct, some steps in the process can be expedited, depending on the circumstances of each case. For example, point 17 could be raised during the initial interview, in which case you would also have witnesses/representatives present at this stage (as per point 16).
 - Important: If you are unsure about whether the particular circumstances warrant termination of employment, you should seek advice.

This document is only a general guide and, in any circumstance where termination of employment is a likely outcome, specific advice is recommended.

VARIATION OF COUNCIL MEETING DATE

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER:

Summary:

To vary the date of the April, 2014 Council Meeting because it runs into the Easter holiday period.

Background:

The scheduled date of the April, 2014 Council Meeting set in December, 2013 is Tuesday 22 April, 2014.

Current Position:

It has now been noted that this date falls between Easter Monday and Anzac Day and that because of these public holidays falls in a three day working week within the term two school holidays.

It is suggested that the meeting be moved back one week to 29 April, 2014.

Relevant Reference Documents:

Council Meeting Date Schedule

Stakeholders:

Councillors
Staff

Governance issues:

Nil

Environmental issues:

Nil

Financial Implications:

Nil

Legal Issues:

Nil

Alternative Solutions/Options:

Make no change

Conclusion:

That in view of running into the Easter holiday period, the April Meeting of Council be moved back one week to Tuesday 29 April, 2014.

| Variation of Council Meeting Date |
|---|
| <p>Recommendation:</p> <p>That in view of running into the Easter holiday period, the April meeting of Council be moved back one week to Tuesday 29 April 2014.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

Nil

SES CONTROLLER APPOINTMENT CONFIRMATION

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER:

Summary:

To confirm new SES controller appointments and existing SES controllers re-appointments.

Background:

Copies of new appointments/re-appointments to the SES positions at Lightning Ridge and Glengarry and Collarenebri, Carinda and Walgett are attached.

Current Position:

The SES regional Controller has been verbally advised that Council supports the appointments.

Relevant Reference Documents:

SES appointment advices

Stakeholders:

Shire SES units
Local communities
Walgett Shire

Governance issues:

Nil

Environmental issues:

Nil

Financial Implications:

Nil

Legal Issues:

Nil

Alternative Solutions/Options:

Not applicable

Conclusion:

That Council endorse action taken to support the new appointments/re-appointments to the SES positions at Lightning Ridge and Glengarry and Collarenebri, Carinda and Walgett and extend letters of appreciation to the outgoing controllers and those being re-appointed and also congratulate the newly appointed controllers.

SES Controller Appointment Confirmations

Recommendation:

That Council endorse action taken to support the new appointments/re-appointments to the SES positions at Lightning Ridge and Glengarry and Collarenebri, Carinda and Walgett and extend letters of appreciation to the outgoing controllers and those being re-appointed and also congratulate the newly appointed controllers.

Moved:

Seconded:

Attachments:

5 appointment/re-appointment letters



Maquarie Region Headquarters

160 Bultje Street

Dubbo NSW 2830

Phone: 02 6841 3160

Fax: 02 6841 3170

Email: mqr.admin@ses.nsw.gov.au

14 October 2013

General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Sir

SES CONTROLLER APPOINTMENT – LIGHTNING RIDGE

As you may be aware, Mr David Lane recently stood down from the position of Local Controller of the Lightning Ridge State Emergency Service. As a result, Mr Brett Gaie has been appointed as the Acting Local Controller until a formal appointment is made.

In accordance with the requirements of the SES Act, the formal appointment of Controllers is made by the Commissioner upon the recommendation of both the Region Controller and Local Council. I have reviewed Brett's performance in this acting position and recommend that he be formally appointed to the position.

As the position of Controller is a key appointment and has a major bearing on the capacity of the local SES to effectively and efficiently respond during emergencies, I would invite Council's input into the appointment process and seek their recommendation for appointment. Council's response would be appreciated to enable the finalisation of this matter.

Should you require any clarification on the appointment process, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Monk', is written over a light blue horizontal line.

David Monk
Region Controller



Maquarie Region Headquarters

160 Bultje Street

Dubbo NSW 2830

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14 October 2013

General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Sir

SES CONTROLLER APPOINTMENT – GLENGARRY

As you may be aware, Mr Wayde Robinson recently stood down from the position of Local Controller of the Glengarry State Emergency Service. As a result, Mr Scott Fraser has been appointed as the Acting Local Controller until a formal appointment is made.

In accordance with the requirements of the SES Act, the formal appointment of Controllers is made by the Commissioner upon the recommendation of both the Region Controller and Local Council. I have reviewed Scott's performance in this acting position and recommend that he be formally appointed to the position.

As the position of Controller is a key appointment and has a major bearing on the capacity of the local SES to effectively and efficiently respond during emergencies, I would invite Council's input into the appointment process and seek their recommendation for appointment. Council's response would be appreciated to enable the finalisation of this matter.

Should you require any clarification on the appointment process, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Monk', written in a cursive style.

David Monk
Region Controller



Maquarie Region Headquarters

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14 October 2013

General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Sir

SES CONTROLLER REAPPOINTMENT – COLLARENEBRI UNIT

In accordance with the requirements of the SES Act – Regulations Section 5, the appointment of Controllers is to be formally reviewed by the Commissioner every odd numbered year with a common reappointment date being 1st August.

I have reviewed Alice Thorne's performance in this position and recommend that she be reappointed to the position for a further 2 years.

As the position of Controller is a key appointment and has a major bearing on the capacity of the local SES to effectively and efficiently respond during emergencies, I would invite Council's input into the reappointment process and seek their recommendation for reappointment. Council's response would be appreciated to enable the finalisation of this matter.

Should you require any clarification on the reappointment process, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Monk', is written over a light blue horizontal line.

David Monk
Region Controller



Maquarie Region Headquarters

160 Bultje Street

Dubbo NSW 2830

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14 October 2013

General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Sir

SES CONTROLLER REAPPOINTMENT – CARINDA UNIT

In accordance with the requirements of the SES Act – Regulations Section 5, the appointment of Controllers is to be formally reviewed by the Commissioner every odd numbered year with a common reappointment date being 1st August.

I have reviewed Domonic Warnock's performance in this position and recommend that he be reappointed to the position for a further 2 years.

As the position of Controller is a key appointment and has a major bearing on the capacity of the local SES to effectively and efficiently respond during emergencies, I would invite Council's input into the reappointment process and seek their recommendation for reappointment. Council's response would be appreciated to enable the finalisation of this matter.

Should you require any clarification on the reappointment process, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Monk', is written in a cursive style.

David Monk
Region Controller



NSW STATE EMERGENCY SERVICE

Maquarie Region Headquarters

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14 October 2013

General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Sir

SES CONTROLLER REAPPOINTMENT – WALGETT UNIT

In accordance with the requirements of the SES Act – Regulations Section 5, the appointment of Controllers is to be formally reviewed by the Commissioner every odd numbered year with a common reappointment date being 1st August.

I have reviewed Julie Marshall's performance in this position and recommend that she be reappointed to the position for a further 2 years.

As the position of Controller is a key appointment and has a major bearing on the capacity of the local SES to effectively and efficiently respond during emergencies, I would invite Council's input into the reappointment process and seek their recommendation for reappointment. Council's response would be appreciated to enable the finalisation of this matter.

Should you require any clarification on the reappointment process, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Monk', is written over a light blue horizontal line.

David Monk
Region Controller

REVITALISING LOCAL GOVERNMENT – COMMENT ON ILGRP RECOMMENDATIONS

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER:

Summary:

To afford Council the opportunity to comment on the recommendations put forward by the Independent Local Government Reform Panel.

Background:

The Independent Local Government Reform Panel, in its final Report release in January, 2014 put forward a series of 65 recommendations. Originally comment on these recommendations was due to close on Friday 7 March, 2014 but after many requests for extension the closing date has now been extended to Friday 4 April, 2014.

Current Position:

A number of workshops have been held around the State to consider and encourage comment on the 65 recommendations.

Council representatives have attended meetings convened by both the Western Division Group of LGNSW as well as the OROC group of Councils.

A submission (attached) has now been prepared incorporating key points raised at both those sessions as well as a level of local comment to specific local issues.

The opportunity will be available for Council to add to, delete or otherwise vary the attached submission

Relevant Reference Documents:

Independent Local Government Reform Panel Final Report - October, 2013.

Stakeholders:

Walgett Shire Council and community

Governance issues:

Nil

Environmental issues:

Nil

Financial Implications:

Nil

Legal Issues:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

That Council consider the attached draft submission, make any changes it considers appropriate and forward it to the Office of Local Government prior to 4 April, 2014

Revitalising Local Government – Comment on ILGRP Recommendations

Recommendation:

That Council consider the attached draft submission, make any changes it considers appropriate and forward it to the Office of Local Government prior to 4 April, 2014.

Moved:

Seconded:

Attachments:

Revitalising Local Government – OROC summary

| Recommendations for <i>fiscal responsibility</i> | Agree/Disagree/
see Comment | Comment (Optional) |
|--|--------------------------------|--|
| <p>1</p> <p>Establish an integrated Fiscal Responsibility Program, coordinated by DLG and also involving TCorp, IPART and LGNSW to address the key findings and recommendations of TCorp's financial sustainability review and DLG's infrastructure audit (5.1 and 5.3)</p> | Agree | It needs to be consistent |
| <p>2</p> <p>As part of the program:</p> <ul style="list-style-type: none"> • Adopt an agreed set of sustainability benchmarks (5.1) | Agree | Benchmarks needs to be agreed – and they should be practical and tangible and realistic |
| <ul style="list-style-type: none"> • Introduce more rigorous guidelines for Delivery Programs as proposed in Box 9 (5.2) | Agree | <p>Eg: RMS – Regional Roads program, local govt needs to be informed of availability of funding for next 4 years in order to deliver such DPs. Therefore RMS is able to give councils further details on their contractual arrangements for RMCC, regional road and repair programs.</p> <p>Consultation between local and state but does not occur needs to be two way and in greater depth.</p> <p>Currently when local government develops a CSP it consults with state govt agencies, yet receives very little or no action/reaction for what is adopted in CSP when agencies are approached.</p> <p>Local govt is a service provider.</p> |
| <ul style="list-style-type: none"> • Commission TCorp to undertake regular follow-up sustainability assessments (5.3) | Agree | <p>Could be undertaken through existing external audit functions.</p> <p>Reduce triplication.</p> |
| <ul style="list-style-type: none"> • Provide additional training programs for councillors and staff (5.3) | Agree | Needs to be relevant and affordable and accessible. Need to recognise prior learning and experience. |
| <ul style="list-style-type: none"> • Require all councils to employ an appropriately qualified Chief Financial Officer (5.3) | Agree | <p>Needs to be relevant and affordable and accessible. Need to recognise prior learning and experience.</p> <p>Designated course required for local govt CFO position and functions</p> |

Revitalising Local Government – OROC summary

| | | | |
|---|---|-----------------------------------|---|
| | | | need to be tied to qualifications required.
If position could be shared or a regional basis function cost to individual (small) councils could be offset. Concept is also open to having a unified system across all councils – standardise the approach |
| 3 | Place local government audits under the aegis of the Auditor General (5.4) | Agree | Auditor General should align with functions of CFO. Councils don't want to be treated as State Agencies – auditors used to report to DLG. More detail required as to how Auditor General would function. |
| 4 | Ensure that the provisions of the State-Local Government Agreement are used effectively to address cost-shifting (5.5) | Agree | The most recent/classic example is the swimming pool inspection process; will it cost more to do undertake this function in one local government area than another. Little thought or understanding here by DLG. |
| Recommendations for Strengthening Revenues | | Agree/Disagree/See Comment | Comment (Optional) |
| 5 | Require councils to prepare and publish more rigorous Revenue Policies (6.1) | Disagree | There is a need to be able to differentiate between service provision and commercial activities. |
| 6 | Commission IPART to undertake a further review of the rating system focused on: <ul style="list-style-type: none"> Options to reduce or remove excessive exemptions and concessions that are contrary to sound fiscal policy and jeopardise councils' long term sustainability (6.2) | Agree | ALL land should be rated,
Councils will find setting up processes and software to collect LLS rates/levies cost prohibitive without a substantial upfront contribution from LLS.
Agreement needed for distributing income as it is received. |
| | <ul style="list-style-type: none"> More equitable rating of apartments and other multi-unit dwellings, including giving councils the option of rating residential properties on Capital Improved Values, with a view to raising additional revenues where affordable (6.3) | Disagree | Whilst the concept has merit, the issue of using Capital Improved Values creates more issues than it resolves |
| 7 | Either replace rate-pegging with a new system of 'rate benchmarking' or streamline current arrangements to remove unwarranted complexity, costs, and constraints to sound financial management (6.5) | Agree | Remove rate pegging.
Re-imburse Councils in full for pensioner concession write off |
| 8 | Subject to any legal constraints, seek to redistribute federal Financial Assistance Grants and some State grants in order to channel additional support to councils and communities with the greatest needs (6.6) | Agree | To communities of large area/low population – councils with greatest needs. |

Revitalising Local Government – OROC summary

| | | | |
|---|--|------------------------------------|---|
| 9 | <p>Establish a State- borrowing facility to encourage local government to make increased use of debt where appropriate by:</p> <ul style="list-style-type: none"> Reducing the level of interest rates paid by councils | Agree | <p>Agree in principle – could have an impact on local banking institutions, needs to be investigated carefully. Can't afford to lose local financial institutions in rural communities.</p> <p>Leave the decision of borrowing to each council, not be mandated.</p> <p>State and Federal governments – allow rural communities to establish development banks for the benefit to community- maybe lobby govts to consider.</p> |
| | <ul style="list-style-type: none"> Providing low-cost financial and treasury management advisory services (6.7) | Agree | Is this a function of CFO? |
| 10 | <p>Encourage councils to make increased use of fees and charges and remove restrictions on fees for statutory approvals and inspections, subject to monitoring and benchmarking by IPART (6.8)</p> | Disagree | Be able to set own rates and charges.. |
| Recommendations for Meeting Infrastructure Needs | | Agree/Disagree/ See Comment | Comment (Optional) |
| 11 | <p>Factor the need to address infrastructure backlogs into any future rate-pegging or local government cost index (7.1)</p> | Agree | <p>2 parts – 1 limit for operations and 1 limit for backlog.</p> <p>FAGS historically should have been distributed equitably.</p> <p>New and additional funds from state and federal governments.</p> |
| 12 | <p>Maintain the Local Infrastructure Renewal Scheme (LIRS) for at least 5 years, with a focus on councils facing the most severe infrastructure problems (7.2)</p> | Agree | <p>Providing it is not seen/used as a replacement for other revenue streams or opportunities for funding via state/federal government programs.</p> |
| 13 | <p>Pool a proportion of funds from the roads component of federal Financial Assistance Grants and, if possible, the Roads to Recovery program in order to establish a Strategic Projects Fund for roads and bridges that would:</p> <ul style="list-style-type: none"> Provide supplementary support for councils facing severe infrastructure backlogs that cannot reasonably be funded from other available sources | Disagree | <p>Combining of funds may not achieve desired outcomes to ensure and appropriate sized pool of \$s is available to councils.</p> <p>Must be new and additional money.</p> <p>Need to make provision for Betterment Funding</p> |

Revitalising Local Government – OROC summary

| | | | |
|---|---|--|---|
| | <ul style="list-style-type: none"> Fund regional projects of particular economic, social or environmental value (7.2) | Disagree | Within fairness and equity needs local focus; new and additional funds |
| 14 | Require councils applying for supplementary support from the Strategic Projects Fund to undergo independent assessments of their asset and financial management performance (7.2) | Disagree | Disagree if coming from existing funding it needs to be a new proposal – with new additional funds then it is agreed with input from the regional organisation of councils. |
| 15 | Carefully examine any changes to development (infrastructure) contributions to ensure there are no unwarranted impacts on council finances and ratepayers (7.3) | Agree | Needs to be undertaken as part of strategic planning process at State and Regional level |
| 16 | Adopt a similar model to Queensland's Regional Roads and Transport Groups in order to improve strategic network planning and foster ongoing improvement of asset management expertise in councils (7.4) | Agree (if new additional funding)

Disagree in principle | Require a lot more additional information in regard to this. Maybe need to have a Reclassification of roads similar to QLD if this is going to occur. (no regional roads in QLD, heirachy of NSW roads differentiates with other states)

Refer: Orana IPWEA - repair program this already is occurring

Needs to be new / additional funding

Betterment funding should be included, improved avail of money for this. National disaster funding should include this |
| 17 | Establish Regional Water Alliances as part of new regional Joint Organisations proposed in section 11 (7.5). | Agree | LMWUA is in place and is the same geographic footprint as OROC.

Not necessarily endorse the JOC. |
| Recommendations for Improvement, Productivity and Accountability | | Agree/Disagree/ See Comment | Comment (Optional) |
| 18 | Adopt a uniform core set of performance indicators for councils, linked to IPR requirements, and ensure ongoing performance monitoring is adequately resourced (8.1) | More Info required | More uniformity, not one document is the same at present. Clarification of the standards.
A core set of performance indicators that need to be fully qualified. |
| 19 | Commission IPART to undertake a whole-of-government review of the regulatory, compliance and reporting burden on councils (8.2) | Agree | |

Revitalising Local Government – OROC summary

| | | | |
|----|---|----------------------------------|---|
| 20 | Establish a new sector-wide program to promote, capture and disseminate innovation and best practice (8.3) | Agree | There needs to be a decision who would undertake this DLG or LGNSW |
| 21 | Amend IPR Guidelines to require councils to incorporate regular service reviews in their Delivery Programs (8.4) | More info/clarification required | Principles of service reviews vary dramatically between councils. |
| 22 | Strengthen requirements for internal and performance auditing as proposed in Box 17 (8.5) | Disagree | Agree with councils that have expenditures of over to \$25M to undertake auditing requirements. The community will make the decision.
Currently there is only a set of guidelines, no requirement to undertake it.
Adequately resourced to be able to undertake it.
The region can more effectively use a regional audit program – can work a better service delivery model/ or better guidelines for councils
Internal auditors need to be able to provide solutions on governance and performance groups.
The depth of internal audit requires further discussion. |
| 23 | Introduce legislative provisions for councils to hold Annual General Meetings (8.6) | Disagree | Existing provisions |
| 24 | Develop a NSW Local Government Workforce Strategy (8.7) | Agree | There is a need to support the industry with tertiary training. Need to return to having specialist training for specific professional positions and an appropriate LG certification process.

This approach would re-introduce career paths back into local government |
| 25 | Explore opportunities for the Local Government Award to continue to evolve to address future challenges facing the sector and changing operational needs. | Agree | Workplace agreements, a need to work more efficiently. Regional focus – needs to reflect the geographic area. |
| | | | |

Revitalising Local Government – OROC summary

| Recommendations for Political Leadership and Good Governance | Agree/Disagree/
see Comment | Comment (Optional) |
|--|--------------------------------|---|
| <p>Amend the Local Government Act to strengthen political leadership:</p> <ul style="list-style-type: none"> Require councils to undertake regular 'representation reviews' covering matters such as the number of councillors, method of election and use of wards (9.1) | Disagree | <p>Not enough credit given to diverse experience of councillors.</p> <p>Warren Shire has undertaken this process three times to determine from within their lga if a reduction of representation needs to be reduced – overwhelming positive response to remain with the status quo.</p> |
| <ul style="list-style-type: none"> Before their nomination is accepted, require all potential candidates for election to local government to attend an information session covering the roles and responsibilities of councillors and mayors (9.1) | More Information required | Mandatory Prof development delivered outside metro centres – not enough credit is given to diverse experiences |
| <p>26</p> <ul style="list-style-type: none"> Amend the legislated role of councillors and mayors as proposed in Boxes 19 and 21, and introduce mandatory professional development programs (9.2 and 9.3) | Agree | <p>In some instances this may be necessary. Difficult enough to interest general public in local government, without making the process any more difficult to recruit.</p> <p>Strength of the interests and backgrounds of the community in order to recruit potential elected members.</p> |
| <ul style="list-style-type: none"> Provide for full-time mayors, and in some cases deputy mayors, in larger councils and major regional centres (9.3) | Agree | Executive Mayors not supported. |
| <ul style="list-style-type: none"> Amend the provisions for election of mayors as proposed in Box 22 (9.3) | Disagree | Don't support elected Mayors. |
| <p>27</p> <p>Increase remuneration for councillors and mayors who successfully complete recognised professional development programs (9.2-9.4)</p> | Agree | Needs to be reflective of time spent |
| <p>28</p> <p>Amend the legislated role and standard contract provisions of General Managers as proposed in Boxes 23 and 24 (9.5)</p> | Agree | |
| <p>29</p> <p>Amend the provisions for organisation reviews as proposed in section 9.6</p> | Agree | Linked to review IP&R documents within 9 months of general election |

Revitalising Local Government – OROC summary

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| 30 | Develop a Good Governance Guide as a basis for 'performance improvement orders' and to provide additional guidance on building effective working relationships between the governing body, councillors, mayors and General Managers (9.7) | Agree | However DLG or Councillor training should avoid the need for performance improvement orders. |
| Recommendations to Advance Structural Reform | | Agree/Disagree/
See Comment | Comment (Optional) |
| 31 | Introduce additional options for local government structures, including regional Joint Organisations, 'Rural Councils' and Community Boards, to facilitate a better response to the needs and circumstances of different regions (10.1) | Disagree | <p>Recognise and retain the integrity of local councils and areas and local leadership as they exist. Continue to exist on current boundaries and arrangements. More than willing to work as a Regional Organisation.</p> <p>The JOC becomes a 4th tier of government.</p> <p>There is no evidenced base for change – what are the benefits?
Further information/evidence and detail required here, there has not been enough evidence to show any benefit to our communities.</p> <p>Consequence for the OROC region is that only one council will survive – Warrumbungle Shire.</p> <p>Box 33 – features of a rural council – there is not enough information.</p> <p>All want to remain councils within own right and continue working with the Regional Organisation. There are some rewarding aspects to the panel's papers, however member councils are content with some of these changes to take place and then determine at a later point in time 'additional options for local government structures.'</p> <p>The regional organisation becomes 'mandatory' as it exists, not voluntary; all agree that the resources and support in the roc are crucial.</p> <p>Reject the reports' terminology.</p> <p>Whilst retaining and recognising the integrity of each community in the region it was agreed that all 12 local government areas will remain councils (that currently exist) within a mandatory collaborative</p> |

Revitalising Local Government – OROC summary

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| | | | <p>organisation known as OROC - this organisation will be controlled by its member councils.</p> <p>OROC rejects the Far west regional authority, OROC does not exist instead of local government and carries on parallel with existing local government, to focus on the coordination of state and federal government services. – Councils can be the delivery division of many services of the Far West regional authority.</p> <p>Far west regional authority to be funded with new \$s not existing money and not FAGs. FAGs still go to councils.</p> <p>Bourke/Bre/Cobar/Walgett remain as members of OROC/LMWUA.</p> <p>And disagree with the structure proposed by the Panel.</p> <p>Would be happy to meet with government and define OROC's role and responsibilities of a mandatory organisation of Councils taking into consideration the region's unique circumstances.</p> <p>The evidence/research used by the panel uses examples from NZ and UK AND does not address the large area/low population areas such as OROC's.</p> |
| 32 | Legislate a revised process for considering potential amalgamations and boundary changes through a re-constituted and more independent Boundaries Commission (10.3) | Strongly disagree | As above. |
| 33 | Encourage voluntary mergers of councils through measures to lower barriers and provide professional and financial support (10.4) | Strongly disagree | As above. |
| 34 | Provide and promote a range of options to maintain local identity and representation in local government areas with large populations and/or diverse localities (10.5) | Strongly disagree | As above. |

Revitalising Local Government – OROC summary

| Recommendations for Regional Joint Organisations | Agree/Disagree/
See Comment | Comment (Optional) |
|---|--------------------------------|--|
| <p>35</p> <p>Establish new Joint Organisations for each of the regions shown on Maps 2 by means of individual proclamations negotiated under new provisions of the Local Government Act that replace those for County Councils(11.5)</p> <ul style="list-style-type: none"> Defer establishment of JOs in the Sydney metropolitan region, except for sub-regional strategic planning, pending further consideration of options for council mergers (11.5) | Strongly disagree | Our concerns here need to be addressed in relation to further information and evidence based proof of a case for change. |
| <ul style="list-style-type: none"> Enter into discussions with 2-3 regions to establish 'pilot' JOs (11.5) | Strongly disagree | |
| <ul style="list-style-type: none"> Re-constitute existing County Councils as subsidiaries of new regional Joint Organisations, as indicated in Table 5 (11.2) | Strongly disagree | |
| <ul style="list-style-type: none"> Establish Regional Water Alliances in each JO along the lines proposed in the 2009 Armstrong-Gellatly report (11.3) | Strongly disagree | |
| <ul style="list-style-type: none"> Set the core functions of Joint Organisations by means of Ministerial Guidelines (11.6) | Strongly disagree | |
| <ul style="list-style-type: none"> Seek federal government agreement to make JOs eligible for general-purpose FAGs (11.6) | Strongly disagree | |
| <p>36</p> <p>Identify one or more regional centres within each Joint Organisation and:</p> <ul style="list-style-type: none"> Create a network of those centres to drive development across regional NSW (11.7) | Strongly disagree | |
| <ul style="list-style-type: none"> Consider potential mergers of councils to consolidate regional centres, as indicated in Table 6 (11.7) | Strongly disagree | |

Revitalising Local Government – OROC summary

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| 37 | Develop close working partnerships between Joint Organisations and State agencies for strategic planning, infrastructure development and regional service delivery (11.8), and | Strongly disagree | |
| | <ul style="list-style-type: none"> Add representatives of Joint Organisations to State agency Regional Leadership Groups (11.8) | | |
| | <ul style="list-style-type: none"> Give particular attention to cross-border issues and relationships in the operations of Joint Organisations and in future regional strategies (11.9) | Strongly disagree | |

| Recommendations for 'Rural Councils' and Community Boards | | Agree /Disagree / See Comment | Comment (Optional) |
|---|---|-------------------------------|--------------------|
| 38 | Establish a working party as part of the Ministerial Advisory Group proposed in section 18 to further develop the concept of 'Rural Councils' for inclusion in the re-written Local Government Act (12.1) | Strongly Disagree | |
| 39 | Include provisions for <i>optional</i> Community Boards in the re-written Act, based on the New Zealand model, but also enabling the setting of a supplementary 'community rate' with the approval of the 'parent' council (12.2) | Strongly Disagree | |
| Recommendations for Metropolitan Sydney | | Agree /Disagree / See Comment | Comment (Optional) |
| 40 | Strengthen arrangements within State government for coordinated metropolitan planning and governance, and to ensure more effective collaboration with local government (13.1) | n/a | |
| 41 | Seek evidence-based responses from metropolitan councils to the Panel's proposals for mergers and major boundary changes, and refer both the proposals and responses to the proposed Ministerial Advisory Group (section 18.1) for review, with the possibility of subsequent referrals to the Boundaries Commission (13.3) | n/a | |

Revitalising Local Government – OROC summary

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| 42 | <p>Prioritise assessments of potential changes to the boundaries of the Cities of Sydney and Parramatta, and</p> <ul style="list-style-type: none"> Retain a separate City of Sydney Act to recognise its Capital City role | n/a | |
| | <ul style="list-style-type: none"> Establish State-local City Partnership Committees for Sydney and Parramatta along the lines of Adelaide’s Capital City Committee (13.4) | n/a | |
| 43 | Pending any future action on mergers, establish Joint organisations of councils for the purposes of strategic sub-regional planning (13.5) | n/a | |
| 44 | Maximise utilisation of the available local government revenue base in order to free-up State resources for support to councils in less advantaged areas (13.6) | n/a | |
| 45 | Continue to monitor the sustainability and appropriateness in their current form of the Hawkesbury, Blue Mountains and Wollondilly local government areas (13.7) | n/a | |
| 46 | Promote the establishment of a Metropolitan Council of Mayors (13.8) | n/a | |
| Recommendations for Hunter, Central Coast and Illawarra | | Agree/Disagree/
See Comment | Comment (Optional) |
| 47 | Seek evidence-based responses from Hunter and Central Coast councils to the Panel’s proposals for mergers and boundary changes, and refer both the proposals and responses to the proposed Ministerial Advisory Group (section 18.1) for review, with the possibility of subsequent referrals to the Boundaries Commission (14.1 and 14.2) | n/a | |
| 48 | Defer negotiations for the establishment of a Central Coast Joint Organisation pending investigation of a possible merger of Gosford and Wyong councils (14.2) | n/a | |

Revitalising Local Government – OROC summary

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| 49 | Pursue the establishment of Joint Organisations for the Hunter and Illawarra in accordance with Recommendation 35 (14.1 and 14.3) | n/a | |
| Recommendations for Non-Metropolitan Regions | | Agree/Disagree/See Comment | Comment (Optional) |
| 50 | Explore options for non-metropolitan councils in Group A as part of establishing the Western Region Authority proposed in section 16 (15.1) | Strongly Disagree | Remain as current councils – as part of mandatory organisation based on existing boundaries. (OROC/LMWUA) |
| 51 | Refer councils in Groups B-F to the Boundaries Commission in accordance with Table 11 and the proposed timeline (15.1) | Strongly Disagree | |
| 52 | Complete updated sustainability assessments and revised long term asset and financial plans for the 38 councils identified in Table 11 by no later than mid-2015 (15.2) | Agree | |
| Recommendations for the Far West | | Agree/Disagree/See Comment | Comment (Optional) |
| 53 | Agree in principle to the establishment of a Far West Regional Authority with the functions proposed in Box 39 and membership as proposed in Figure 9 (16.3) | Strongly disagree | Reject completely
Remain as current councils – form part of mandatory organisation based on existing boundaries. |
| 54 | Adopt the preferred new arrangements for local government set out in Box 40 as a basis for further consultation (16.4) | Strongly Disagree | Reject. |
| 55 | Establish a project team and reference group of key stakeholders within the DPC Regional Coordination Program to finalise proposals (16.5) | Strongly Disagree | Reject. |
| Recommendations for State-Local Government Relations | | Agree/Disagree/See Comment | Comment (Optional) |

Revitalising Local Government – OROC summary

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| 56 | Use the State-Local Agreement as the basis and framework for a range of actions to build a lasting partnership, and negotiate supplementary agreements as appropriate (17.2) | Agree | Requires a commitment.
OROC members supporting a mandatory collaboration of councils. |
| 57 | Introduce new arrangements for collaborative, whole-of-government strategic planning at a regional level (17.3) | Agree | |
| 58 | Amend the State Constitution to strengthen recognition of elected local government (17.4) | More information | Clarification of the intentions |
| 59 | Seek advice from LGNSW on the measures it proposes to take to meet its obligations under the State-Local Agreement (17.5) | More information | |
| 60 | Strengthen the focus of DLG on sector development and seek to reduce its workload in regulation and compliance (17.6) | More information | DLG an advisory and supportive body not necessarily regulatory. |
| Recommendations for Driving and Monitoring Reform | | Agree/Disagree/See Comment | Comment (Optional) |
| 61 | Establish a Ministerial Advisory Group and Project Management Office (18.1 and 18.2) | Disagree | Representatives from all stakeholders. |
| 62 | Refer outstanding elements of the Destination 2036 Action Plan to the Ministerial Advisory Group (18.1) | Disagree | Time line needs revision because of slippage already being experienced |
| 63 | Adopt in principle the proposed priority initial implementation package set out in Box 42, as a basis for discussions with LGNSW under the State-Local Government Agreement (18.3) | Agree/disagree | BOX 42
Numbers 1 and 12 not agree.
Numbers 2 to 11 agree. |
| 64 | Further develop the proposals for legislative changes detailed in Boxes 43 and 44, and seek to introduce the amendments listed in Box 43 in early 2014 (18.5) | Disagree | What recommendations will be adopted first Too premature to develop legislative changes. |

Revitalising Local Government – OROC summary

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| 65 | Adopt in principle the proposed implementation timeline (18.6) | Disagree | Reject timeline. Too premature to adopt - recommendations need to be considered, further information required/clarification sought across too many areas. |
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MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM GENERAL MANAGER – MARCH 2014

REPORTING SECTION: General Manager

AUTHOR: Don Ramsland – General Manager

FILE NUMBER:

1. Eurool Traditional Owners Aboriginal Corporation

On 11 March 2014 Council received correspondence from the Eurool Traditional Owners Aboriginal Corporation (ETOAC). The ETOAC is currently completing a business plan in relation to the use of Eurool Station, situated 15km southwest of Collarenebri and currently owned by the Indigenous Land Corporation on behalf of the Kamilaroi people. The attached correspondence outlines the elements of the business plan and identifies organisations and/or individuals that may assist ETOAC with their project. The correspondence further notes that ETOAC met with Council representatives on 28 February 2014, and that they view Council to be “*essential partners in this venture*”.

2. Revised 2014/15 Operating Plan and Budget Preparation Schedule

Since the being discussed at the February, 2014 meeting, it has been necessary to vary the proposed draft 2014/15 Operating Plan and Budget Preparation Schedule.

As previously advised you will notice that it is planned to do a couple of things differently when compared with last year.

The first is to have a special council meeting to get our councillors involved in the planning process as early as possible by reviewing and updating them with our current integrated planning and reporting documentation and priorities already identified by the community but allowing them the opportunity to consider and prioritise capital works proposals for 2014/15 to 2017/18. This meeting will now be held on Tuesday 8 April, 2014.

Second is the need to have the draft 2014/15 Operating Plan and Budget ready for adoption as early as possible. The main aim in doing this is to allow the preparation of the 2013/14 financial statements to commence well before the end of the financial year so as to ensure they are ready for audit early and lodged on time. We will have new auditors and we want to be sure any delays can't be put down to Council's staff or our accounting systems.

Third, it is intended to re-introduce the concept of “community forums” during the public exhibition period for the Operating Plan and Budget. We need an opportunity to keep the community fully informed with regards the restructure of local government and this approach affords us the opportunity to do a number of things at the same time. Community forums will now be held throughout the Shire during the period from Wednesday 7 May to Friday 30 May.

WALGETT SHIRE COUNCIL AGENDA

Fourth, it is intended for our Finance Manager and Directors to use the capital works template we set up a couple of years ago so as to get our capital works costing as accurate as possible and supported by appropriate documentation like detailed estimates and quotations. No capital items will be considered without the necessary forms and supporting documentation/information.

Revised Draft 2014/15 Operating Plan and Budget - Preparation Schedule

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|--------------------|--|
| Friday 11 January | Finance Manager to review, finalise and circulate a 2014/15 capital works template to all Directors. |
| Friday 24 January | Directors submit draft capital works proposals for 2014/15 to 2017/18 with supporting documentation |
| Tuesday 4 February | General Manager and Directors meet to consider draft capital works proposals for 2014/15 to 2017/18 |
| Tuesday 1 April | General Manager and Directors meet to consider draft Operational Plan and Budget for 2014/15 including capital works proposals for 2014/15 |
| Tuesday 1 April | Draft 2014/15 Operating Plan and Budget, draft rates, charges and fees for 2014/15 and supporting documentation to be finalised. |
| Tuesday 8 April | Special Council meeting to review 2012/2021 Community Strategic Plan, The Resourcing Strategy (incorporating the Long Term Financial Plan, Workforce Management Plan and Asset Management Plans), 2014/2017 Delivery Program incorporating the 2013/14 Operating Plan. To consider and prioritise draft capital works proposals for 2014/15 to 2017/18 |
| Tuesday 28 April | April Ordinary Council Meeting to adopt draft 2014/15 Operating Plan and Budget and set draft rates, charges and fees for 2014/15. |
| Wednesday 7 May to | Friday 30 May – Public Exhibition Period for 2014/15 Operating Plan and Budget. Tentative Community Forums Schedule to include Burren Junction, Carinda, Collarenebri, Come By Chance, Cumborah, Grawin, Lightning Ridge, Rowena, and Walgett. |
| Tuesday 3 June | 2014/15 Operating Plan and Budget – Public submissions will close at 4 pm following public exhibition period. |
| Tuesday 10 June | Ordinary May Council Meeting - Formally adopt 2014/15 Operating Plan and Budget after considering report/submissions received during public exhibition period. |

3. Expression of Interest Regional Express – Western Air Services

A copy of an expression of interest Council has lodged with Regional Express (REX) in respect of the provision of air services to Western NSW is attached. At this stage no response has been received.

4. Mobile Phone Coverage Submission

A copy of a submission prepared in response to the Federal Department of Communications Mobile Coverage Discussion Paper is attached for Council's information.

Council's submission recommends that existing Telstra towers at:

Berkley Downs, Come By Chance and
Marshmead Land, Walgett

In the submission Council stresses that it simply wants our local businesses and residents to be able to enjoy the benefits and have similar access to mobile services as the rest of Australia.

5. Regional Aviation Submission

A copy of a submission prepared for the NSW Legislative Assembly Standing Committee on State Development in respect of the provision of Regular Passenger Transport (RPT) Services regional areas. Council's submission addresses a number of issues and focuses on the loss of efficiency to both government and private enterprises between air travel and alternative road travel which more than triples the time taken.

Council's submission also identifies that there is little difference between the cost of air or road travel when all relevant cost factors are taken into account.

The submission recommends the introduction of fare subsidy/underwriting on a tender basis, the government purchase and lease back of aircraft to commercial operators or a combination of both as a means of overcoming the lack of air services to Western NSW towns previously served by "hub and spoke" services through Dubbo.

6. Drought Relief Submission

A copy of Council's Drought Submission presented to Prime Minister Hon Tony Abbott MP at Bourke on Sunday 16 February, 2014 is attached for Council's information.

Whilst recent additional drought announcements have not included Council's proposed employment relief scheme, a second opportunity will present itself shortly when the Federal Agriculture Minister calls for submissions in respect of his soon to be released white paper

7. Cost Shifting Survey

A copy of a cost shifting survey recently collated by OROC in respect of OROC Councils is attached for Councillors' information. The survey makes very interesting reading and the information sourced will be useful when making future submissions to government.

Matters Generally for Brief Mention or Information Only – General Manager

Recommendation:

1. That the matters listed for brief mention or information is received, noted and endorsed.
 - a) Eurool Traditional Owners Aboriginal Corporation
 - b) Revised 2014/15 Operating Plan & Budget Preparation Schedule
 - c) Expression of Interest Regional Express
 - d) Mobile Phone Coverage Submission
 - e) Regional Aviation Submission
 - f) Drought Relief Submission
 - g) Cost Shifting Survey

Moved:

Seconded:

Attachments:

Correspondence from ETOAC
Expression of Interest Regional Express
Mobile Phone Submission
Regional Aviation Submission
Drought Relief Submission
Cost Shifting Survey

Eurool Traditional Owners Aboriginal Corporation (ETOAC)

Mr Don Murray -

Senior Elder Collarenebri clan of the Goomeri (Kamilaroi) Nation and
Chairman of the Board (ETOAC) Collarenebri NSW

Mr James (Jim) Tribe -

Goomeri

Following is a synopsis of what ETOAC is about and what we have to offer the wider Australian community.

Around 19 years ago the lease on Eurool Station (15,000 acres) ran out, and under the Native Title Act a notice was sent out by government that, under the Act, aboriginal people that could prove connection to the land could put in a claim for the station. About one hundred people put in for that claim. This triggered the Indigenous Land Corporation (ILC) to purchase the station then hold it on behalf of the true descendants of the Gomeri (Kamilaroi) Aboriginal people whose traditional clan area encompassed Eurool Station. The property is situated approximately 15km southwest of Collarenebri on the Gwydir Highway, New South Wales. (See the attached document A.G Mathews) In this document it is recorded that Don Murrays Grandfather was a 17 year old initiate at the Bora initiation rite at Gundablui in 1894.

After 18 years Mr Don Murray & his clan did prove beyond any doubt that they were indeed the descendants of the original inhabitants. Under the ILC rules Don & his clan had to form a corporation for the hand over, in title and deed, of the property. Also a business plan had to be done to enable the corporation access to Federal, State and Local government and non-government funding. Even though the business plan has elements of a sheep and cattle station in it, it also encompasses horticulture and tourism. It is the intention of ETOAC to gradually enhance the business plan as developments in our negotiations are achieved. The land will be handed over in to Mr Murray and his clan in May 2014, although full access is afforded now. A 3 bay all purpose shed has already been completed and water allocation secured with a solar pump already set up and running water to the shed and funding to complete water line and tanks to the rest of the property.

ETOAC intends to bring Eurool station back to its original state as close as possible in its flora and fauna and farm traditional aboriginal medicines in the traditional way, primarily Weeping Pittosporum Angustifolium otherwise

known as Guwiirra, Gumbi Gumbi, Native Apricot, Cattle Bush (see attached info) and *Eremophila longifolia* otherwise known as Yurull (Urah) Emu Bush, Emu Apple, Berrigan. Other foods and medicines will also be subject to our attention. ETOAC will be seeking assistance on a professional level from soil scientists, botanists ECT in the reinvigoration of the soils which are not in good condition then the establishment of crops. An idea of a carp fertiliser factory has been discussed.

The Emu Bush is considered to be the most important traditional medicinal and ritualistic plant across all aboriginal Australia throughout history. Cattle bush would easily be 2nd in the line of significance. The health and deportment of Aboriginal people has been significantly documented by people such as Joseph Banks, Burke and Wills to Norman Tindale and from this the general view was Aboriginal people never knew such as virals (colds, flu) many people were wiped out by these and other diseases brought to the continent via ship. The Aboriginal people of Australia were prior to the coming of Europeans Naturopaths. Emu bush and native apricot were part of the everyday diet just like we eat salads today with the difference being its medicinal properties, and therefore the best anecdotal evidence of these and other medicines/foods used by all of our forbears.

As we seek and enter into negotiations it is to be remembered all final decisions will be decided by the board of ETOAC and its members. The tyranny of distance is a hindrance for the project as many of the people, institutions, government bodies that we need assistance from to make it happen are far removed from the situation on the ground not only physically but mentally as well.

ETOAC/Natures International Solutions Pty Ltd trading as the Herb Store.

Negotiations have begun in earnest with the women of this group in two ways,

1 to have assistance in the growing of herbs and the establishment of herb gardens at Eurool.

2 the selling of our products in leaf form at this stage in teas mixed with herbs and raw leaf for herbal pillows, we suspect the latter will work well as both plants give off pheromones closely related to human pheromones.

ETOAC/University of New England

The two scientists that know more about these two plants academically than anyone else are at the University of New England at Armidale, they are Associate Professor Graham Jones and Nick Sadgrove.

Twelve weeks ago Nick captured the smoke of the Emu Bush in the lab and discovered forming within the smoke of the plant a never seen before anti-biotic molecule. Although our forbears never knew of such things as an antibiotic molecule they knew it worked.

Swinburne University recently discovered that Emu Bush stops Golden Staphylococcus Aureus in its tracks and with its antiseptic properties it may well be the best mouthwash in history as it only targets the bad bacteria and promotes the good (see attached).

We have been informed, by the above mentioned scientists, that surgeons in a private hospital, who are known to them, are currently using Emu Bush to wash body replacement parts i.e.: hip replacement parts, prior to placing these parts into patients.

It has also been made known to us that much of the information used by others is information gathered by the two scientists at Armidale as they are obliged to put on the UNE web site any and all of their findings as UNE is a publicly funded institution.

We also know that the Gumby plant mixed with Sorbolene cream, from anecdotal evidence, fixes eczema overnight, and a number of other skin ailments. Don and I went to the UNE at Armidale on the 11th & 12th of February. We met both of the above scientists as well as soil scientists and the members of the Oorala (Aboriginal) unit. We have discussed having the Oorala Unit host an anecdotal two day meeting where people that already use these medicines with differing ailments and who have had successes with them will tell of their experiences to the medical and scientific professionals. There will

also be a number of people with eczema and other skin conditions who will be commencing a trial (topical only) using the fore mentioned plants. We will be seeking some funding for this to take place.

ETOAC/ANU John Curtin School of Medicine.

On the 26th of February we met with Professor Simon Eastaugh PhD, MBA, Director, National Centre for Indigenous Genomics and Dr Madeleine Nicol BSC (Hons), PhD at the ANU John Curtin School of medicine, we told them of our connection with UNE Armidale and a brief overview of what our intentions are and an idea of holding a symposium at ANU with Oorala being host has been proposed, of course all due procedures and protocols to be followed. Further talks are pending.

ETOAC/Blackmore's

After researching and reading about Blackmore's including Director and Chairman Marcus Blackmore and CEO Christine Holgate we came to a conclusion that their position/philosophy on natural healing/medicines was very much on par with our forebears way of life and therefore decided to send an Email to CEO Christine Holgate in anticipation that we may enter into discussions that might lead to an exciting opportunity together, and with her reply we have had our first discussions with Evan Hayes BSc MSc toward a goal of a Memorandum of Understanding.

From these initial discussions Blackmore's are having internal discussions and reviewing and studying the evidence.

Currently we are progressing toward an MOU and a Guiding Set of Principles to take us to the next step. A copy of Graham Jones & Nick Sadgroves thesis has been handed to Blackmore's for Dr Lesley Braun to do the due diligence and check the scientific facts. The eventual partnership/JV is to be between ETOAC and Blackmores only.

We see ETOAC as a supplier of product made at Collarenebri, then sent in bulk to be packaged and labelled by them but also working with us in the artwork of the labelling artwork with ETOAC/Other Aboriginal Clans & Nations

Once the negotiations have concluded with Blackmores and other stakeholders all of the neighbouring clans will through aboriginal custom be invited to

Eurool for formal negotiations following Aboriginal customs and laws then formal partnerships formed legally in the modern day sense, if agreed to they will be afforded everything ETOAC has bought about equally. To ETOAC these are the most important negotiations of all and many of these negotiations are although preliminary, well advanced.

ETOAC/Walgett Shire Council

We have had a first meeting with members of the Walgett Shire Council at Eurool station two Fridays ago, this went very well and they understand this project is for all Australians.

We view the Walgett Shire as essential partners in this venture and further negotiations and talks are required to reach this point. Council would be able to assist in a variety of ways and we see employment opportunities as just one of the benefits to Council and thereby the community.

ETOAC/Partners and other stakeholders on Supply.

A number of non Aboriginal property owners with differing amounts of both emu bush and native apricot have been approached and have expressed a keen interest. ETOAC have also expressed the idea of doing the same through Walgett shire Council to farmers/station owners throughout the Walgett Shire.

ETOAC has been actively seeking partners in shops, marketeers, and other health outlets and are currently going very well at it.

ETOAC/Ronnie Reddicliffe/CMT RTO

Talks with Mr Ronnie Reddicliffe have resulted in ETOAC beginning negotiations utilising Ronnie's Registered Training Organisation (CMT) which has a good record with Aboriginal training from Mareeba to the Torres Straits. What ETOAC likes best of all is their training practice with 20% theory and 80% practical in delivery. Ronnie also has 8,000 acres and a nursery in place ready to go and therefore a supplier as well. Ronnie and his Training manager Phil are also advisors to ETOAC and their input is most welcome.

ETOAC/Federal Government

As Aboriginal people who are very reliant on federal govt funding for this project ETOAC views the Federal Governments role as a stakeholder which if handled correctly will be of a great benefit to all Australians in health, employment, and export dollars. ETOAC has noted both the major parties and for that matter minor parties and independents have expressed the view since the apology they are basically as one on such things as closing the gap in education and so on that ETOAC holds them all to it. We wish very much for a bi-partisan approach in the interests of all Australians.

This is a project is a work in progress. In my own opinion I think of it as the two most widely used Aboriginal medicinal plants being scientifically proven and properly attached to modern medicinal practices as stand-alone medicines in their own right or at the very least used as complimentary medicines.

The project as far as ETOAC is concerned is for all Australians and as an economically viable and sustainable venture, for employment in the bush and then spreading to the wider community. It is, in our view, the last vestige of any hope for real long term employment for many Aboriginal and non-Aboriginal people and hope for their children as well as assisting people with health issues. Governments of all persuasions have often cited de-centralisation as a necessity in a sustainable future.

Sincerely Yours

Mr Don Murray

Mr James Tribe



Shire of Walgett

ABN 88 769 076 285

Reference: DR:RJ:

Your Reference:

Contact:

31st January 2014

Mr Gerry Filmer
Chief Operating Officer
Regional Express
81-83 Baxter Road
MASCOT NSW 2020

Dear Mr Filmer

Re: Expression of Interest – Regional Air Services

Walgett Shire Council wishes to express an interest in establishing a Regular Public Transport (RPT) air service to/from Sydney via Dubbo to both Walgett and Lightning Ridge.

As you would no doubt be aware, REX subsidiary Airlink serviced this route for many years until a pilot shortage saw services suspended late in 2008.

Council is interested in exploring the possibility of twice daily return services or, alternatively, some arrangement in conjunction with a neighbouring centre such as Bourke.

Council would be negotiable with regards landing fees and use of airport facilities at both Lightning Ridge as well as Walgett.

Council representatives would appreciate the opportunity to meet with you to further discuss this proposal, particularly in the light of a possible state government subsidy to underwrite costs associated with the re-establishment of air services to western NSW towns.

I may be contacted at anytime on (02)6828 6116

Yours faithfully

Dea Ramsland
General Manager



Shire of Walgett

ABN 88 769 076 385

Reference: DR:RW:

Your Reference:

Contact:

27 February 2014

The Manager
Mobile Coverage Program
Department of Communications
GPO Box 2154
CANBERRA ACT 2615

Dear Sir,

RE: Submission to the Mobile Coverage Program Discussion Paper

Walgett Shire Council has ongoing concerns regarding the lack of effective mobile phone reception across the whole of the Walgett Shire and welcomes the opportunity to comment on your discussion paper. Walgett Shire is situated in far west NSW and serves an area of approximately 22,000 sq kms. Large areas of the Shire receive little or no mobile phone coverage. Three major state highways traverse the Shire – the Castlereagh Highway (182.72km), the Gwydir Highway (77.6km) and the Kamilaroi Highway (166.2km). This network in particular experiences little or no coverage for most of its length which gives rise to obvious risks to the travelling public.

Walgett Shire is home to a highly mobile population that is mainly engaged in farming and grazing undertakings or associated supporting service industries. Walgett Shire is also experiencing major growth in the tourism industry because of its location on the major highways referred to above. Distance between towns is in the average of 80/100 km. both local residents and travellers often attempt to make use of the time spent travelling by phoning business contacts, family and friends. The introduction of computers, tablets and iPhones in recent years is only adding to the pressure being placed on the existing, substandard broadband system.

Council makes the following suggestions with regards possible ways to improve mobile phone coverage within the shire.

Current Limitations

ASDL2 capacity issues

Whilst there is mobile phone coverage in the towns of Walgett, Lightning Ridge and Collarenebri, there does not appear to be any additional ASDL2 capacity at the local exchanges. Ideally improved infrastructure would provide for a 4G wireless system (4G) to allow for improved broadband and mobile phone reception. This would enable both council and commercial operations the opportunity to handle much greater data downloads.

Under Utilised Towers

The 4G network stops at Dubbo, 283 kms south east of Walgett.

Telstra is the only real provider of mobile phone services within the shire and upgrading to 4G would allow much faster downloads, particularly in areas where the existing signal is weak.

WALGETT SHIRE COUNCIL AGENDA

Council's concern in relation to the proposed \$80m Mobile Network Expansion Project, is that as there is only one carrier in our area there would be little benefit in tendering out the provision of towers. It seems any other carrier would be unlikely to bid in this area where they do not have an existing network.

Council believes there are a number of underutilised towers along the existing highway network across the Shire that could be used to greatly expand coverage. If these towers were used to install mobile receptors, it is possible that coverage along the whole highway network would be possible. At present, there is little coverage on the state highway network servicing not only Walgett but also Lightning Ridge and Collarenebri as well.

Increasing coverage across the Walgett Shire would provide added productivity benefits to the property owners and residents in outlying villages including Come By Chance, Grawin, Burren Junction and Rowena. In addition to the obvious safety benefits of an expanded mobile coverage, modern technology would allow a range of situations where equipment that could be monitored remotely could be installed.

Use of technology to improve access and reception levels

The use of up to date technology and improved devices including modern handsets, using patches and high reception aerials etc. could improve the coverage of the existing network, Walgett Shire believes that an information and subsidy system could be developed to promote the use of these devices.

A subsidy scheme would encourage the adoption of new technology and would be a low cost way of improving coverage once an information program increased the knowledge of landholders/residents to the types of things that could be done coverage.

Mobile Black Spots Project

Under this program outlying communities, such as Come By Chance, would be able to put forward locations to be funded for upgrading. Councils including Walgett Shire could submit Expressions of Interest. However, the expectation that Council would commit to a co-contribution is not reasonable as Council's resources are already stretched to breaking point in a bid to provide much needed core services to our community. Our view is that mobile networks are not one of local government's core responsibilities and should be provided by the private sector or higher tiers of government.

The expectation of higher tiers of government that Councils should contribute financially to the provision of mobile phone services is another example of why remote local governments are struggling to remain viable. This is not a local government responsibility and certainly not one that we could afford to be involved with. It should not be dependent on local government to ensure that there are adequate mobile phone services provided across any local government area.

The small populations residing in outlying areas of the Shire precludes these communities being able to provide private funding for any co-contribution but in the interests of non-discrimination this lack of capacity should not be the reason such services are not provided to these areas.

The Assessment Criteria

Council believes that the assessment criteria is biased towards larger population centres, and once again this disadvantages our more remote communities. In determining the value for money to the Commonwealth (criteria 5) – the number of premises covered is a criteria. Many of the potential users in Walgett Shire would be tourist including backpackers – this is not accounted for. The residential premises are few and far between. The value to industry should be taken into account

along with the productivity savings/business benefits from introducing extended coverage but along with the benefits for economic growth these are ignored.

One assessment criteria is *Commitment from more than one MNO*. In remote shires such as Walgett this is unlikely to happen as there is only one MNO currently providing any service. Again this should not result in a disadvantage for our communities.

Also, as mentioned above any requirement in the criteria for accessing co-contributions will disadvantage our communities' chances of having increased mobile phone coverage.

Utilising the NBN network

Again, this is not relevant to the Walgett Shire as there is no NBN infrastructure, leaving the Shire only more disadvantaged.

Recommendations

Having regard to the significant cost of erecting new base stations, Council urges the government to look at alternatives, including using existing towers that are located across the Shire. Co-location of services or using towers that are no longer in use is a cheaper means of providing a service, allowing a greater coverage to be achieved.

In Walgett Shire it is recommended that existing Telstra towers at:

- Berkley Downs, Come By Chance
- Marshmead Land, Walgett

could all be utilised to install new equipment and enable mobile coverage.

In far west NSW it is considered unnecessary to require all new base stations to be able to support at least two MNOs, as it is likely that only one could operate effectively. This requirement only adds additional costs to the projects. It is believed that additional towers should be centrally located to provide the most effective coverage for the entire Shire.

Council strongly believes that smaller communities should be responsible for finding co-contributions in order to be able to have access to mobile phone services.

Council also urges the Federal Government to consider an information and subsidy program, as detailed above, to increase coverage and make better use of the current network. The subsidy system would make it more affordable and the information will assist residents to understand their options and how to increase their ability to access the coverage that already exists.

There are many benefits to be had from improving the mobile network. Council simply wants our local businesses and residents to benefit and have similar access to mobile services as the rest of Australia.

Yours faithfully,



Don Ramsland

General Manager



Shire of Walgett

ABN 88 769 076 385

Reference: DHR:VR 10/252
Your Reference:
Contact: Mr Don Ramsland

13 March 2014

The Director
Standing Committee on State Development
Parliament House
Macquarie Street
SYDNEY NSW 2000

By facsimile: 02 9230 2981

Dear Sir,

RE: Submission in respect of Regional Aviation Enquiry

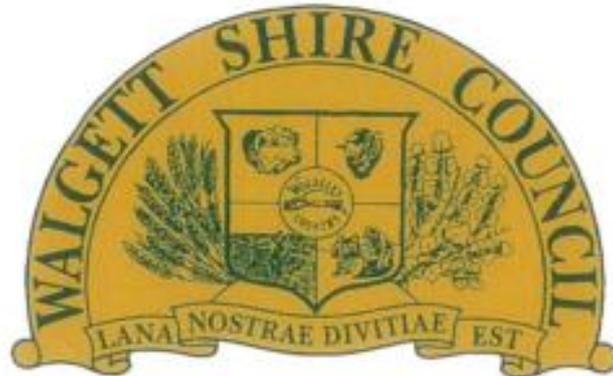
Please find attached Council's submission with regards to the current enquiry into Regional Aviation Services.

Walgett Shire Council would welcome the opportunity to clarify any aspects of the attached submission with the committee should the opportunity arise.

Should you require any further information, please do not hesitate to contact the undersigned.

Yours faithfully

Don Ramsland
General Manager



**SUBMISSION
TO
THE STANDING COMMITTEE ON STATE DEVELOPMENT
WITH REGARDS TO
REGIONAL AVIATION SERVICES**

WALGETT

13 March 2014

1. OVERVIEW

Walgett Shire Local Government Area is located in the far north west of New South Wales and covers an area of 22,007 square kilometres. Walgett Shire borders with Queensland to the north, Moree Plains and Narrabri Councils to the east, Coonamble to the south and Brewarrina to the west.

The Shire is located on Gamilaroi country in the southern and eastern sector and to the north is on Yuwaalaraay country. Geographically the Shire is on the rich black-soil plains of NSW South Wales part of which is in the Central Division and part in the Western Division.

The north and north-west of the Shire is opal bearing country, and is the home of the NSW State gemstone, the Black Opal.

The Shire population is currently estimated at being in the order of 6,500/7,000 people.

2. BACKGROUND

Up until December, 2008, Walgett and Lightning Ridge, along with Bourke and Cobar, had two daily return Regular Passenger Transport (RPT) services operated by Airlink Airlines, a subsidiary of Regional Express Airlines (REX) on a hub and spoke basis to Dubbo with on-carriage to Sydney and return by way of either regional carriers Qantaslink or REX.

When the service was suspended in December, 2008 the main reason given by the operators was "pilot shortages."

With the exception of Cobar, the alternative mode of travel between Dubbo and outlying areas is to travel by road. A number of State Government agencies, NGOs and the Aboriginal Medical Services have also resorted to using private air charter services on a regular basis

3. CURRENT SITUATION

Since the suspension of air services various government agencies have been faced with a number of challenges and have compensated by:

- Reducing visits
- Utilising audio-visual links hence, decreasing face to face visits.
- Organising charter aircraft and piggy-backing off organisations such as the Royal Flying Doctor Service when available.
- Utilising funding allocations for unfilled positions toward the added cost of travel.

Other difficulties identified by State Government agency staff include:

- Difficulties in attracting staff to vacant positions.
- Reluctance of staff to travel to remote locations.
- Loss of staff time in shuttling incoming staff from the airport (Dubbo).
- Social impact of staff being away from home for longer periods of time.
- Dangers in excessive driving hours.

Whilst local government and the broader community face similar issues associated by isolation the same range of options to compensate is not readily available to them.

Apart from travel by private vehicle, Walgett and Lightning Ridge are serviced by a daily return CountryLink coach service which connects at Dubbo to the afternoon XPT train to Sydney. The coach trip into Dubbo takes approximately four hours and the train trip into Sydney some seven hours.

During periods of flooding, the coach service can be suspended for periods of two or three weeks isolating the area completely.

WALGETT SHIRE COUNCIL AGENDA

4. AVAILABLE FACILITIES

Walgett Shire has two airstrips that were used to provide Regular Passenger Transport (RPT) services prior to December 2008.

At Walgett there is a fully sealed strip of 1,650 metres together with a well appointed passenger terminal and refuelling facilities. Walgett has GPS RNAV approaches for both strips. Similarly at Lightning Ridge there is a fully sealed strip of 1,200 metres together with a well appointed passenger terminal and refuelling facilities.

5. SERVICE VIABILITY

Council's advice from the former owner of Airlink Airlines, who operated the service as an independent operator from 1993 until the mid 2000s, is that over the years the service was financially viable although at times only marginally so during the off tourist season.

The use of RFDS aircraft to fly in specialist medical and auxiliary services personnel in recent years has been a disincentive to having a commercial RPT service resumed even though issues relating to pilot availability have now by and large been overcome.

Research between 2008 and 2013 indicates that the Walgett/Lightning Ridge return air service would attract in excess of 1500 government staff passengers per annum. Similarly a return air service into Bourke would attract some 1000 government staff passengers.

These numbers would be increased by a further 60% to 70% by private travellers and tourists.

Council had a number of encouraging discussions with an experienced operator who strongly believed that with the right type of aircraft, a fast, pressurised hub and spoke triangular service to Walgett and onto Bourke and return would be viable.

But for such a service to be re-introduced there would need to be an adequate level of government support by way of underwriting costs.

6. POLICY FORMULATION

Council believes that the government should adopt a Regional Airline Policy that targets remote centres that are more than 280kms away from the nearest regional centre with a population of in excess of 35,000 residents. Such a policy could be targeted at Bourke, Cobar and Walgett.

The following travel summary sets out estimated cost details applicable in 2010:

| Travel Summaries | | | | | | | | |
|---------------------------|------------------------|--|----------------------------|----------------------------|-----------------------------------|-------------------------------|------------------------------------|----------------------------|
| <i>Flight Destination</i> | <i>Distance in kms</i> | <i>Cost of return air flight in 2007</i> | <i>25% premium in 2010</i> | <i>Return Journey Time</i> | <i>Car travel at 27.6c per km</i> | <i>Accom Cost by 2 nights</i> | <i>Cost of return journey 2010</i> | <i>Return Journey Time</i> |
| Dubbo-Bourke | 800 | \$512.50 | \$640 | 3.5hrs | \$220 | \$398.90 | \$618.90 | 8 hrs |
| Dubbo-Cobar | 600 | \$476.22 | \$595 | 2hrs | \$165 | \$398.90 | \$563.90 | 7 hrs |
| Dubbo-Walgett | 540 | \$443.22 | \$554 | 1.5hrs | \$149 | \$398.90 | \$547.90 | 7 hrs |

Whilst this summary illustrates similar costings between air and road travel, particular attention needs to be given to the efficiency loss in government and commercial undertaking salaries as more than double the time is spent travelling and requires considerable government staff relief costs.

7. CONCLUSION

As Council sees the situation moving forward there are a number of options available. The more significant and viable of these are:

1. Fare subsidies:

Underwrite Government employee airfares in a tender is cost neutral as a failure to do so will continue to increase the cost of NSW Government service delivery into NSW. In 2010 informed sources placed the estimated cost of NSW Government employee return air flights from Dubbo to Cobar, Bourke and Walgett at an estimated cost of \$1,350,000 per annum. It is suggested that a sum of 10 percent less than this figure be factored into a tender guaranteeing payment on a monthly basis to an accredited RPT air service provider for a period of five years.

2. Aircraft Provision:

That the NSW Government purchase two suitable aircraft at a cost of in the order of \$2M/\$2.5M each and then lease those aircraft to a commercial operator at a negotiated rate for a five year period.

3. Mixture of Options

A third option would be a mixture of options one and two. These types of initiatives would have positive economic and social impacts on local communities in Western NSW. It could be co-ordinated by the Ministry of Western NSW with support from the Ministry of Transport and the Department of Commerce.



Shire of Walgett

ABN 88 749 074 385

Reference:

Your Reference:

Contact:

Don Ramsland
16 February 2014

The Hon Tony Abbott MP
Prime Minister of Australia
PO Box 6022
House of Representatives
Parliament House
CANBERRA ACT 2601

Dear Prime Minister,

Representatives of Walgett Shire Council appreciate the opportunity to meet with you today to discuss personally the ongoing drought and deteriorating conditions impacting on our Shire which make it imperative that immediate consideration be given to accelerating drought assistance measures for not only those directly engaged in farming and grazing but also those who derive their living from associated industries and the provision of supporting services.

Walgett Shire covers an area of some 22,000 square kilometres in north western NSW with a diverse landscape that is economically and socially reliant on farming and grazing which, in turn, are subject to the vagaries of climatic conditions.

Since the early 2000s grazing and farming, and in particular irrigated and dry land cropping, have been evolving through pre-planning innovation aimed at providing for seasonal vagaries centred around natural disasters of fire, flood and drought.

Vast tracts of the Shire were affected by a series of three floods in 2010, 2011 and 2012 respectively. Since then there has been no widespread meaningful seasonal rainfall and the current drought is considered to be one of the most severe and fastest developing for many, many decades.

In 2010 Walgett Shire was the third largest agricultural producer behind Moree and Griffiths. However, in 2013 less than 10% of the shire area capable of being cropped was planted and several silo facilities including those at Walgett, Cryon, Burren Junction and Beanbri did not operate.

Because of the ongoing nature and severity of the current drought Council believes that there is a need for additional drought assistance for our remote rural sector and supporting industries including provision for the following:

- (a) The immediate re-instatement of some form of interest rate subsidy, similar to that available under the former "Exceptional Circumstances" provisions to assist both

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- primary producers as well as those local businesses directly dependent upon primary production.
- (b) Primary producers in drought declared areas be able to receive accelerated depreciation for drought preparedness provisions for fodder and grain storage.
 - (c) That the Cap and Pipe Bores Programme (part of the Great Artesian Basin Sustainability Initiative) be continued and supported by the Federal Government and that this scheme be amended to include the provision of new bores in drought declared areas.
 - (d) That Natural Disaster Relief Provisions be extended to include drought as well as fire and flood.
 - (e) That the Federal Government accelerate the introduction of a new package of drought relief measures bearing in mind that if substantial falls of rain are not received by May, 2014 that there will again be no winter crops planted in the Walgett Shire. Even crops planted this year will not produce any income until early 2015 and in the event no crops are planted this year, then no income would be earned until early 2016.
 - (f) Consider the introduction of a "Remote Area Drought Relief Employment Programme (RADREP)" as set out in the attached briefing note, or a similar scheme, aimed at providing meaningful employment on infrastructure renewal and improvement projects under the supervision of local government for those people unable to be gainfully employed in the rural and allied industry sectors as a consequence of the current drought. Such a scheme could see Local Government matching Federal Government expenditure on a \$ for \$ basis for vital local infrastructure renewal and improvement projects

Walgett Council acknowledges and appreciate the recent drought assistance measures announced by the NSW Government, is aware of the current review of national drought assistance arrangements and has no argument that self reliance and preparedness is crucial to maintaining agricultural enterprises right across Australia.

However the three flooding episodes between 2010 and 2012, followed by the current drought which has developed more quickly than any drought in recent history, make it essential that the Federal Government accelerate the development of its new drought assistance programme and give immediate consideration to the introduction of an appropriate package of interim relief measures along the lines detailed above.

Council also notes from the 2010/11 Productivity Commission Report , which details the estimated levels of assistance - either through taxpayer subsidies or tariff assistance - provided to the various Australian industry sectors, that the level of assistance provided to primary production (farming, fisheries and forestry) was some 3.4%. Of this, only 0.6% within that sector went to farming or cropping industries. These figures were drawn from a period when drought assistance, since discontinued, was still being provided.

-3-

However, during the same period in 2010/11 the estimated levels of support for other sectors were as follows:

- Motor vehicle and parts manufacturing – 8.5%
- Textile clothing and footwear manufacturing – 10.6%
- Wood and paper products manufacturing – 4.7%
- Metal products manufacturing - 4.3%
- Other manufacturing – 5.0%

Thus it seems reasonable that additional assistance be provide for the rural sector, particularly when local government is prepared to come to the party and match identified employment relief measures on a \$ for \$ basis, is in order.

Walgett Shire stands prepared to work with the Federal Government in introducing a pilot programme of employment relief measures for those local residents unable to follow their usual vocations until seasonal conditions return to normal.

Should you wish to further discuss any of the matters outlined above please do not hesitate to contact us at any time.

Yours faithfully

Clr Bill Murray

Mayor

cc Hon Barnaby Joyce MP - Minister for Agriculture

cc Mr Mark Coulton MP Member for Parkes

Don Ramsland

General Manager

BRIEFING NOTE

REMOTE AREA DROUGHT RELIEF EMPLOYMENT PROGRAMME (RADREP)

1. OVERVIEW

The aim of this concept is to provide labour intensive, but meaningful, employment to residents of remote areas which are experiencing downturns in local employment due to prolonged periods of drought.

2. BACKGROUND

Many people who work in the rural sector, whilst they do not have one permanent employer, move from job to job regularly and are never without work of some kind. They are the lifeblood of the rural sector. However, from past experience during downturns in the rural sector, they sometimes choose to vote with their feet and where this occurs are lost to the sector forever.

Many outsiders fail to fully realise the impact prolonged drought has not only on landholders and their permanent staff, but also on allied industries like contract harvesting and shearing as well as on small business in small towns like tyre services, food stores, hardware suppliers and the like who carry large debts incurred by landholders whose normal source of income has dried up for extended periods and essentially become defacto bankers.

3. PROJECTS

Local job creation schemes are as necessary now as they were during the recent Global Fiscal Crisis. It is essential to ensure adequate pre-planning involving the local community to endeavour to have projects that are evenly dispersed throughout the Shire, cover a range of infrastructure projects including main street upgrades, new and replacement of footpaths and kerb and gutter, stormwater/drainage construction and community facilities to name but a few.

The range of infrastructure projects that could be undertaken is limited only by the level of funds available to the partners involved.

4. TARGET GROUP

This concept is specifically targeted at the short term unemployed thrown out of regular work by the downturn in the rural sector and allied service industries as a result of ongoing drought conditions in the Walgett Shire.

5. COMMUNITY BENEFITS

In the main the projects undertaken would be those unable to be funded in the immediate future because of Council's current funding constraints. Implementation of the concept would enable Council to address already identified infrastructure backlogs.

Partnerships could be formed with the Local Aboriginal Land Councils to undertake specific projects targeted for the three Aboriginal villages within the Shire (Namoj, Gingle and Walli).

6. TRAINING

Because of the multi-skilled nature of many of the workers in the rural sector the need for extensive formal training would be at a minimum. There would, however be a need to undergo a level of WH&S training depending on the nature and locations of the various projects.

7. DURATION

The programme would be delivered in 13 week blocks over the next twelve months depending on when the season breaks.

8. COSTING

As one of the aims of the scheme is to provide short term employment, it is essential that the schemes be labour intensive. This means that the labour content would range between 40 and 50 per cent of project costs, with plant and materials comprising a further 35 to 40 percent and supervision and insurance the balance of 10 to 15 per cent.

All projects would need to be subject to detailed cost estimated and approved individually.

As an example, a main street beautification project costing \$130,000 would provide work for 6 employees over 13 weeks and attract a grant of in the order of \$65,000.

It is anticipated that Walgett Shire Council could provide immediate, short term employment for in the order of 40 to 50 people at any one time.

9. SHADOW COST SAVINGS AND POLICY ISSUES

In determining the cost benefits of the scheme, due consideration should be taken of the shadow costs of providing welfare payments and subsidies which it is believed could offset the major portion of the direct grant expense that government would incur.

It may be seen by some that this concept is akin to placing a square peg in a round hole. The only time something similar has been tried was back in the 1970s under the then Regional Employment Development (RED) Scheme. The concept is designed to be labour intensive but also has limited training and educational opportunities. For some it could open up business opportunities in allied fields and these, in turn, if properly handled could lead to further employment and business ventures following the breaking of the drought. It is envisaged that this concept could be mirror imaged in the more remote communities Australia wide.

10. SUMMARY

In short, the concept presents both government and individuals living and wanting to remain living a golden opportunity which is too good to refuse, and which would be quite acceptable to the wider community. In the end everyone can be a winner.

This briefing note has been prepared by Mr Don Ramsland, General Manager of Walgett Shire Council. Mr Ramsland has more than 40 years experience in local government at a senior level and specialises in regional development and promotion. He can be contacted at Walgett Shire Council on (02) 6828 6116 or mobile 0458 200 158.

OROC COST SHIFTING SUMMARY

| Please note: Narramine Shire Council information supplied kindly by LGNSW Srr Policy Officer Sascha Moega.
Survey based on 2011/12 LGNSW questionnaire. | Walgett Shire Council | Warrumbungle Shire Council | Wellington Shire Council | Warren Shire Council | Bourke Shire Council | Dubbo City Council | Brewarrina Shire Council | Narramine Shire Council | Coonamble Shire Council | Gilgandra Shire Council | Cobar Shire Council | Bogan Shire Council | TOTAL |
|--|-----------------------|----------------------------|--------------------------|----------------------|----------------------|--------------------|--------------------------|-------------------------|-------------------------|-------------------------|---------------------|---------------------|---------------------|
| Total Area | 22334 sq kms | 12,381 sq kms | 4112 sq kms | 10,763 sq kms | 41,652 sq kms | 3,428 sq kms | 19,188 sq kms | 5263.90 sq kms | 9,926 sq kms | 4,836 sq kms | 45,604.80 sq kms | 14,612.30 sq kms | 194,099 |
| Population | 6,454 | 10,330 | 8875 | 2845 | 3079 | 41,763 | 1910 | 6841 | 4,030 | 4,700 | 5,178 | 3,003 | 99,008 |
| <i>Total income from continuing operations before capital amounts in \$, Total income from continuing operations less grants and contributions provided for capital purposes, less profit from disposal of assets, and less profit from interests in joint ventures & associates as shown in the income statement of council's financial statements.</i> | \$23,859 | \$33,144,000 | \$22,052,000 | \$14,219,000 | \$20,694,000 | \$86,658,281 | \$12,619 | \$18,817,000 | \$19,104,000 | \$22,665,000 | \$22,500,000 | \$14,219,000 | \$274,108,759 |
| 1. Contribution to NSW Fire Brigade | \$54,537 | \$42,064 | \$26,000 | \$18,855 | \$29,364 | \$301,172 | \$12,452 | \$27,960 | \$16,854 | \$23,092 | \$29,120 | \$18,855 | \$600,325 |
| 2. Contribution to NSW Rural Fire Service | \$236,460 | \$340,249 | \$206,000 | \$67,244 | \$87,083 | \$258,879 | \$92,000 | \$196,950 | \$84,524 | \$149,593 | \$225,562 | \$67,244 | \$2,011,788 |
| 2a. Contribution to NSW State Emergency Service | \$29,955 | \$38,634 | \$21,000 | \$8,228 | \$8,825 | \$59,783 | \$12,000 | \$18,425 | \$8,691 | \$12,532 | \$16,218 | \$8,228 | \$242,519 |
| 3. Pensioners rates rebates | \$90,225 | \$122,328 | \$301,000 | \$22,949 | \$16,672 | \$250,052 | \$8,668 | \$36,600 | \$35,761 | \$48,500 | | \$22,949 | \$965,704 |
| 4. Voluntary conservation agreements | n/a | n/a | n/a | n/a | | | n/a | | | | | n/a | \$0 |
| 5. Public library operations | \$395,067 | \$217,000 | \$327,000 | \$115,622 | \$193,493 | \$816,411 | \$31,247 | \$139,535 | \$172,814 | \$115,000 | \$264,196 | \$115,622 | \$2,903,007 |
| 6. Shortfall in cost recovery for on-site sewerage facilities. | n/a | n/a | u/e | u/e | | | n/a | | | | | u/e | \$0 |
| 7. Shortfall in cost recovery for administration of the Companion Animal Act (NSW) 1998. | \$178,075 | \$112,131 | u/e | \$58,010 | \$109,200 | \$129,793 | \$64,870 | \$93,830 | \$76,300 | \$93,000 | \$44,628 | \$58,010 | \$1,017,847 |
| 8. Shortfall in cost recovery for administration of Contaminated Land Management Act (NSW) 1997. | n/a | n/a | n/a | n/a | | n/a | | \$5,000 | | | | n/a | \$5,000 |
| 9. Shortfall in cost recovery for functions under the Protection of the Environment Operations Act (NSW) 1997. | n/a | n/a | u/e | \$5,008 | | \$383,831 | n/a | | \$3,950 | | | \$5,008 | \$397,797 |
| 10. Shortfall in cost recovery for functions as control authority for noxious weed. | \$93,452 | \$88,034 | \$114,000 | \$84,956 | \$59,162 | \$129,711 | \$30,000 | \$43,445 | \$88,034 | \$88,000 | \$77,891 | \$84,956 | \$981,641 |
| 11. Functions under the Rural Fires Act (NSW) 1997. | u/e | n/a | n/a | \$27,813 | | \$854,020 | \$89,315 | \$81,020 | \$5,343 | \$18,300 | | \$27,813 | \$1,104,524 |
| 12. Immigration services and citizenship ceremonies. | n/a | n/a | n/a | \$1,000 | | \$20,000 | \$1,000 | \$500 | | \$850 | \$5,000 | \$1,000 | \$29,350 |
| 13. Shortfall in cost recovery for administering food safety regulation. | u/e | \$5,000 | u/e | \$8,487 | \$3,200 | \$72,428 | u/e | | \$7,799 | \$10,000 | \$87,696 | \$8,487 | \$203,097 |
| 14. Provision of educational services. | u/e | n/a | n/a | n/a | | n/a | n/a | \$18,590 | | | | n/a | \$18,590 |
| 15. Community safety. | u/e | n/a | n/a | u/e | \$30,000 | \$16,426 | n/a | | \$14,949 | | | u/e | \$61,375 |
| 16. Flood Mitigation program. | u/e | n/a | n/a | n/a | \$42,000 | n/a | \$150,000 | | | | | n/a | \$192,000 |
| 17. Transfer of responsibilities for roads under recent RTA road reclassification reviews. | n/a | n/a | n/a | n/a | | n/a | n/a | | | | | n/a | \$0 |
| 18. Medical services. | u/e | \$43,354 | \$13,000 | \$15,000 | \$72,240 | n/a | \$161,537 | | \$34,067 | | \$30,000 | \$15,000 | \$384,198 |
| 19. Road safety. | n/a | \$54,000 | u/e | u/e | | \$122,171 | u/e | | | | | u/e | \$176,171 |
| 20. Community and human services. | \$277,995 | \$28,642 | \$461,000 | \$6,419 | \$32,700 | n/a | \$301,044 | \$3,500 | | | | \$6,419 | \$1,117,719 |
| 21. Waste levy. | n/a | n/a | n/a | n/a | | | n/a | | | | | n/a | \$0 |
| 22. Sewerage treatment system license fee. | n/a | \$7,319 | n/a | \$2,750 | \$9,000 | \$107,987 | \$2,750 | \$2,750 | \$3,729 | \$33,500 | \$0 | \$2,750 | \$172,535 |
| 23. Waste management site license fee. | n/a | n/a | \$4,000 | n/a | | \$3,616 | n/a | \$3,520 | | | \$0 | n/a | \$11,136 |
| 24. Taking away of revenue from crown reserve land under council management. | n/a | \$9,809 | n/a | n/a | | n/a | n/a | u/e | | | \$0 | n/a | \$9,809 |
| 25. Shortfall in cost recovery for processing of development applications. | \$361,352 | u/e | \$330,000 | \$59,482 | | \$440,303 | u/e | | \$14,460 | \$62,000 | \$87,696 | \$59,482 | \$1,414,775 |
| Other | n/a | | | | \$285,500 | \$40,169 | | | | | | | \$325,669 |
| Total net cost shifting in \$ (including additional examples) | \$1,717,118 | \$1,108,564 | \$1,803,000 | \$501,823 | \$978,439 | \$4,007,652 | \$956,883 | \$671,625 | \$567,275 | \$654,367 | \$868,007 | \$501,823 | \$14,336,576 |
| Survey developed based on 2011/12 LGNSW Survey. | | | | | | | | | | | | | TOTAL |

Additional Notes: Warrumbungle Shire NPWS do not pay any RFS Levy, yet are the largest user of services, this adds considerable costs to Council and Ratepayers

14.2 DIRECTOR CORPORATE SERVICES

CASH ON HAND & INVESTMENT REPORT

REPORTING SECTION: Corporate Services
AUTHOR: Shane Roberts – Senior Finance Officer
FILE NUMBER: 09/1460

Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 28 February 2014.

Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

Current Position:

As at 28 February 2014 the operational bank account's balance was \$938,698.57. The reconciliation of this balance is:

Operational Account Bank Reconciliation As at 28 February 2014

| | |
|---|---------------------|
| | \$ |
| Opening Ledger Account Balance as at 1 February 2014 | 1,894,893.19 |
| Add: Receipts | 3,118,953.09 |
| Add: Recalled Investments | |
| Less: New Investments | |
| Less: Payments | (4,068,759.76) |
| Closing Ledger Balance as at 28 February 2014 | 945,086.52 |
|
 | |
| Balance as per Bank Statement as at 28 February 2014 | 938,698.57 |
| Add: Receipts not banked | 9,002.75 |
| Less: Payments not presented | (2,614.80) |
| Closing Balance of Bank Account | 945,086.52 |

No Term Deposits were recalled.

No new Term Deposits were made.

No transfers were made from the BOS account.

1 transfer was made to the BOS account to the value of \$900,000.00.

WALGETT SHIRE COUNCIL AGENDA

As at 28 February 2014 Walgett Shire Council's investment register's balance was \$14,500,000.00. The balance as per the attached investment report comprised:

| | |
|--|-----------------|
| Term Deposits | \$14,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00 |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 January 2014 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

| | |
|--------------------------------|-----------------|
| 24 Hour Online Account Balance | \$ 1,166,669.32 |
|--------------------------------|-----------------|

Relevant Reference Documents/Policies:

| | |
|-----------------|--|
| 09/1772-02/0015 | February 2014 bank reconciliation ledger 11.5010 |
| 09/1460-03/0001 | Investments Report To Council 2013/2014 |

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Residents of Walgett Shire Council

Financial Implications:

As per report

Alternative Solutions/Options:

Nil

Conclusion:

As at 28 February 2014 Walgett Shire Council's total available cash and invested funds were \$16,611,755.84 represented by:

| | |
|--|-----------------|
| Reconciled Operational Account Balance | \$ 945,086.52 |
| Investments | \$14,500,000.00 |
| 24 Hour Online Saver Account | \$ 1,166,669.32 |

CASH ON HAND AND INVESTMENT REPORT AS AT 28 FEBRUARY 2014

Recommendation:

1. That the cash on hand and investment report as at 28 February 2014 be received.

Moved:

Seconded:

| <u>Investment Institution</u> | <u>Type of Investm</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> | |
|---|------------------------|-------------|---------------|------------|-----------------------------|----------------------|------------------------|
| Term Deposits | | | | | | | |
| Commonwealth Bank | Term Deposit | 182 | 3.40 | 877/14 | | 16-Apr-14 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 203 | 3.85 | 878/14 | | 07-May-14 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 147 | 3.80 | 879/14 | | 19-Mar-14 | \$500,000.00 |
| Suncorp | Term Deposit | 154 | 3.50 | 881/14 | | 09-Apr-14 | \$500,000.00 |
| Suncorp | Term Deposit | 175 | 3.50 | 882/14 | | 30-Apr-14 | \$500,000.00 |
| Bankwest | Term Deposit | 273 | 3.50 | 883/14 | | 06-Aug-14 | \$500,000.00 |
| Suncorp | Term Deposit | 182 | 3.65 | 884/14 | | 14-May-14 | \$500,000.00 |
| IMB | Term Deposit | 182 | 3.50 | 887/14 | | 21-May-14 | \$500,000.00 |
| National Australia Bank | Term Deposit | 182 | 3.77 | 888/14 | | 28-May-14 | \$500,000.00 |
| Westpac | Term Deposit | 217 | 3.75 | 889/14 | | 02-Jul-14 | \$500,000.00 |
| Credit Union Australia | Term Deposit | 242 | 3.65 | 890/14 | | 27-Aug-14 | \$500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 3.60 | 891/14 | | 05-Mar-14 | \$500,000.00 |
| IMB | Term Deposit | 119 | 3.50 | 892/14 | | 02-Apr-14 | \$500,000.00 |
| IMB | Term Deposit | 174 | 3.50 | 893/14 | | 28-May-14 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 188 | 3.75 | 894/14 | | 11-Jun-14 | \$500,000.00 |
| Bank West | Term Deposit | 181 | 3.50 | 895/14 | | 04-Jun-14 | \$500,000.00 |
| National Australia Bank | Term Deposit | 245 | 3.80 | 896/14 | | 13-Aug-14 | \$500,000.00 |
| Westpac | Term Deposit | 217 | 3.65 | 897/14 | | 16-Jul-14 | \$500,000.00 |
| Westpac | Term Deposit | 231 | 3.65 | 898/14 | | 30-Jul-14 | \$1,000,000.00 |
| National Australia Bank | Term Deposit | 182 | 4.08 | 899/14 | | 18-Jun-14 | \$500,000.00 |
| ING | Term Deposit | 182 | 3.55 | 900/14 | | 09-Jul-14 | \$750,000.00 |
| Suncorp | Term Deposit | 98 | 3.55 | 901/14 | | 23-Apr-14 | \$500,000.00 |
| ING | Term Deposit | 210 | 3.66 | 902/14 | | 03-Sep-14 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 189 | 3.70 | 903/14 | | 20-Aug-14 | \$500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 259 | 3.50 | 904/14 | | 05-Nov-14 | \$500,000.00 |
| ING | Term Deposit | 238 | 3.70 | 905/14 | | 15-Oct-14 | \$750,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 84 | 3.50 | 906/14 | | 21-May-14 | \$500,000.00 |
| | | | | | | | <u>\$14,500,000.00</u> |
| Floating Rates Collateralized Debt Obligations (CDO) | | | | | | | |
| Zircon Finance Ltd | Floating Rate CDO | | 0.00 | | | 20-Sep-14 | \$0.00 |
| Morgan Stanley Aces SP | Floating Rate CDO | | 0.00 | | 20-Mar-12 | 20-Jun-15 | \$0.00 |
| Helium Capital Ltd | Floating Rate CDO | | 0.00 | | | 23-Jun-14 | \$0.00 |
| | | | | | | | <u>\$0.00</u> |
| | | | | | Term Deposit Ledger Balance | | \$14,500,000.00 |
| | | | | | 24 hour Online Bank Account | | \$1,166,669.32 |
| | | | | | | | <u>\$15,666,669.32</u> |

Note that this is a separate interest bearing account linked with the Main Bank Account
Investment Report as at 28 February 2014

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

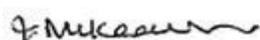
Signed



Shane Roberts
Senior Finance Officer



Prepared and Reconciled by Julie McKeown
Assistant Rates

 3/3/14

QUARTERLY BUDGET REVIEW STATEMENTS 2013/14

REPORTING SECTION: Finance Department

AUTHOR: Brad Pascoe – Finance Manager

FILE NUMBER:

Summary:

This report is to advise Council of the September and December Quarterly Budget Review Statements, outlining Council financial status following the original budget adoption for 2013/14 fiscal year.

Background:

The quarterly review is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter, however have been delayed due to completion of Annual Financial Statements and other items.

Current Position:

The current position can be attained by viewing the attached Quarter 1 (period ending September 2013) and Quarter 2 (period ending 31st December 2013) Quarterly Budget Review Statements attached.

Relevant Reference Documents/Policies:

Local Government (General) Regulation 2005
Integrated Planning and Reporting Framework
Quarterly Budget Review Statement September 2013
Quarterly Budget Review Statement December 2013

Governance issues:

N/A

Financial Implications:

The Quarterly Budget Reviews indicate Councils current financial projections for the 2013/14 fiscal year, both at end of September and December periods.

Alternative Solutions/Options:

N/A

Conclusion:

That Council note the attached Quarterly Budget Review Statements and adopt the adjustments/changes indicated within each report respectively.

QUARTERLY BUDGET REVIEW STATEMENTS 2013/14

Recommendation:

1. That Council note the attached Quarterly Budget Review Statements and adopt the adjustments/changes indicated within each report respectively.

Moved:

Seconded:

Attachments:

September 2013 Quarterly Budget Review Statement
December 2013 Quarterly Budget Review Statement

Quarterly Budget Review Statement

REVISED

2013/2014

Quarter 1

1st July 2013 – 30th September 2013



WALGETT SHIRE COUNCIL AGENDA

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Capital Budget and Proposed Variations 6
Legal and Contracts 6

Revised Quarterly Budget Review Statement

For the period 01/07/13 to 30/09/13

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203 (2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Walgett Shire Council for the quarter ended 30/9/13 indicates that Council's projected financial position at 30/06/14 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

Date: _____

Bradley Pascoe

Responsible Accounting Officer

WALGETT SHIRE COUNCIL AGENDA

| Quarterly Budget Review Statement as at 30th September 2013 | | | | | | | | | | |
|---|---------------------|-------------------------|----------|----------|----------|---------------------|---------------------|---------------------------|---------------------|-------|
| Operating Budget Consolidated | | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year End Result | YTD figures | |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | | QBR 4 |
| OPERATING REVENUE | | | | | | | | | | |
| Members and Executive | (9,341,577) | (22,655) | | | | (9,364,232) | 0 | (9,364,232) | (9,454,948) | |
| Corporate & Community Services | (3,373,245) | (235,000) | | | | (3,608,245) | 0 | (3,608,245) | (209,335) | |
| Planning & Regulatory Services | (269,397) | (56,000) | | | | (325,397) | 0 | (325,397) | (30,978) | |
| Rural Infrastructure and Support Services | (18,966,701) | | | | | (18,966,701) | 452,814 | (18,513,887) | (4,998,053) | |
| Urban Infrastructure Services | (1,083,056) | | | | | (1,083,056) | 0 | (1,083,056) | (61,019) | |
| TOTAL | (33,033,976) | (313,655) | 0 | 0 | 0 | (33,347,631) | 0 | (32,994,817) | (10,754,333) | |
| OPERATING EXPENDITURE | | | | | | | | | | |
| Members and Executive | 1,671,058 | 22,655 | | | | 1,693,713 | 0 | 1,693,713 | 731,211 | |
| Corporate & Community Services | 5,298,911 | 235,000 | | | | 5,533,911 | 0 | 5,533,911 | 2,149,778 | |
| Planning & Regulatory Services | 1,195,469 | 56,000 | | | | 1,251,469 | 0 | 1,251,469 | 337,179 | |
| Rural Infrastructure and Support Services | 20,280,208 | | | | | 20,280,208 | (257,798) | 20,022,410 | 4,072,994 | |
| Urban Infrastructure Services | 6,381,786 | | | | | 6,381,786 | 0 | 6,381,786 | 1,282,991 | |
| TOTAL | 34,827,432 | 313,655 | 0 | 0 | 0 | 35,141,087 | (257,798) | 34,883,289 | 8,574,153 | |
| NETT OPERATING (SURPLUS)/DEFICIT | 1,793,456 | 0 | 0 | 0 | 0 | 1,793,456 | (257,798) | 1,985,472 | (2,180,179) | |

The adjustments listed for Rural Infrastructure and Support Services are relating to Regional and Local Roads Flood damage budget items, these were estimated at the time of the Annual Budget being compiled and the adjustment reflects the amendments required to indicate correct balances.

| Quarterly Budget Review Statement as at 30th September 2013 | | | | | | | | | | |
|---|--------------------|-------------------------|----------|----------|----------|--------------------|---------------------|---------------------------|--------------------|-------|
| Operating Budget Water Fund | | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year End Result | YTD figures | |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | | QBR 4 |
| OPERATING REVENUE | | | | | | | | | | |
| Walgett | (1,225,073) | | | | | (1,225,073) | 0 | (1,225,073) | (921,036) | |
| Carinda | (14,648) | | | | | (14,648) | 0 | (14,648) | (17,618) | |
| Rowena | (24,385) | | | | | (24,385) | 0 | (24,385) | (6,565) | |
| Cumbarrah | 0 | | | | | 0 | 0 | 0 | 0 | |
| Lightning Ridge | (298,758) | | | | | (298,758) | 0 | (298,758) | (224,810) | |
| Collarenebri | (279,599) | | | | | (279,599) | 0 | (279,599) | (226,322) | |
| TOTAL | (1,842,463) | 0 | 0 | 0 | 0 | (1,842,463) | 0 | (1,842,463) | (1,396,350) | |
| OPERATING EXPENDITURE | | | | | | | | | | |
| Walgett | 1,072,129 | | | | | 1,072,129 | 0 | 1,072,129 | 198,747 | |
| Carinda | 22,820 | | | | | 22,820 | 0 | 22,820 | 2,121 | |
| Rowena | 22,600 | | | | | 22,600 | 0 | 22,600 | 3,541 | |
| Cumbarrah | 700 | | | | | 700 | 0 | 700 | 322 | |
| Lightning Ridge | 330,709 | | | | | 330,709 | 0 | 330,709 | 46,389 | |
| Collarenebri | 498,074 | | | | | 498,074 | 0 | 498,074 | 88,490 | |
| TOTAL | 1,947,032 | 0 | 0 | 0 | 0 | 1,947,032 | 0 | 1,947,032 | 339,610 | |
| NETT OPERATING (SURPLUS)/DEFICIT | 104,569 | 0 | 0 | 0 | 0 | 104,569 | 0 | 104,569 | (1,056,740) | |

There have been no adjustments to this area of operations for the September quarter.

WALGETT SHIRE COUNCIL AGENDA

| Quarterly Budget Review Statement as at 30th September 2013 | | | | | | | | | | |
|---|------------------|-------------------------|----------|----------|----------|------------------|---------------------|---------------------------|--------------------|-------|
| Operating Budget Sewer Fund | | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year End Result | Actual YTD figures | |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | | QBR 4 |
| OPERATING REVENUE | | | | | | | | | | |
| Walgett | (408,750) | | | | | (408,750) | 0 | (408,750) | (391,815) | |
| Lightning Ridge | (207,000) | | | | | (207,000) | 0 | (207,000) | (213,941) | |
| Collarenebri | (116,100) | | | | | (116,100) | 0 | (116,100) | (98,545) | |
| TOTAL | (851,850) | 0 | 0 | 0 | 0 | (851,850) | 0 | (851,850) | (803,501) | |
| OPERATING EXPENDITURE | | | | | | | | | | |
| Walgett | 420,520 | | | | | 420,520 | 0 | 420,520 | 57,914 | |
| Lightning Ridge | 173,984 | | | | | 173,984 | 0 | 173,984 | 33,376 | |
| Collarenebri | 54,713 | | | | | 54,713 | 0 | 54,713 | 5,240 | |
| TOTAL | 649,217 | 0 | 0 | 0 | 0 | 649,217 | 0 | 649,217 | 96,530 | |
| NETT OPERATING (SURPLUS)/DEFICIT | (202,633) | 0 | 0 | 0 | 0 | (202,633) | 0 | (202,633) | (706,971) | |

There have been no adjustments to this area of operations for the September quarter.

| Quarterly Budget Review Statement as at 30th September 2013 | | | | | | | | | | |
|---|--------------------|-------------------------|----------|----------|----------|--------------------|---------------------|---------------------------|--------------------|-------|
| Operating Budget Waste Fund | | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year End Result | Actual YTD figures | |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | | QBR 4 |
| OPERATING REVENUE | | | | | | | | | | |
| Income | (1,233,817) | | | | | (1,233,817) | 0 | (1,233,817) | (1,161,370) | |
| TOTAL | (1,233,817) | 0 | 0 | 0 | 0 | (1,233,817) | 0 | (1,233,817) | (1,161,370) | |
| OPERATING EXPENDITURE | | | | | | | | | | |
| Walgett | 864,964 | | | | | 864,964 | (132,380) | 732,584 | 197,244 | |
| Lightning Ridge | 235,681 | | | | | 235,681 | 47,036 | 282,717 | 65,416 | |
| Collarenebri | 25,041 | | | | | 25,041 | 0 | 25,041 | 2,682 | |
| Carinda | 6,500 | | | | | 6,500 | 0 | 6,500 | 0 | |
| Rowena | 6,500 | | | | | 6,500 | 0 | 6,500 | 1,428 | |
| Burren Junction | 6,000 | | | | | 6,000 | 0 | 6,000 | 0 | |
| Come By Chance | 12,000 | | | | | 12,000 | 0 | 12,000 | 0 | |
| TOTAL | 1,156,686 | 0 | 0 | 0 | 0 | 1,156,686 | (85,344) | 1,071,342 | 266,769 | |
| NETT OPERATING SURPLUS/(DEFICIT) | (77,131) | 0 | 0 | 0 | 0 | (77,131) | (85,344) | (162,475) | (894,601) | |

The change to this area of operations is relating to a savings from changes in a contractual arrangement for EPA monitoring of Walgett Waste facility, this has been reported to Council prior to the quarterly budget review process (\$-49,607). This level of funds has been re-directed to spend on Waste fund Capital works, per the Capital summary.

A savings total of \$35,737.00 relates to revised tender fee's for Walgett (\$-82,773) and L/Ridge (\$47,036), per Council awarding a new tender.

WALGETT SHIRE COUNCIL AGENDA

| Quarterly Budget Review Statement as at 30th September 2013 | | | | | | | | | | |
|---|---------------------|-------------------------|----------|----------|----------|---------------------|---------------------|---------------------------|------------------|-------|
| Summary Capital Budget | | | | | | | | | | |
| CAPITAL REVENUE | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year end Result | YTD figures | |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | | QBR 4 |
| Corporate & Community Services | 0 | | | | | 0 | 0 | 0 | 0 | |
| Rural Infrastructure and Support Services | (5,509,380) | (281,482) | | | | (5,870,862) | 0 | (5,870,862) | (12,625) | |
| Urban Infrastructure Services | (1,187,950) | (24,000) | | | | (1,211,950) | (94,000) | (1,301,950) | (25,000) | |
| Walgett Water | (1,270,880) | | | | | (1,270,880) | 0 | (1,270,880) | 0 | |
| L/Ridge Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Collie Water | 0 | (295,000) | | | | (295,000) | 0 | (295,000) | 0 | |
| Carinda Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Roxeys Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Cumborah Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Walgett Sewer | (1,155,000) | (980,000) | | | | (4,155,000) | 0 | (4,155,000) | 0 | |
| L/Ridge Sewer | 0 | | | | | 0 | 0 | 0 | 0 | |
| Collie Sewer | 0 | (40,000) | | | | (40,000) | 0 | (40,000) | 0 | |
| Waste Fund | 0 | | | | | 0 | 0 | 0 | 0 | |
| TOTAL | (13,702,330) | (1,140,482) | 0 | 0 | 0 | (14,842,812) | (90,000) | (14,932,812) | (37,635) | |
| CAPITAL EXPENDITURE | | | | | | | | | | |
| Corporate & Community Services | 166,000 | | | | | 166,000 | 0 | 166,000 | 15,621 | |
| Rural Infrastructure and Support Services | 7,625,876 | 281,482 | | | | 7,917,378 | 0 | 7,917,378 | 379,412 | |
| Urban Infrastructure Services | 2,193,876 | 24,000 | | | | 2,217,876 | 135,000 | 2,352,876 | 1,044,479 | |
| Walgett Water | 3,285,000 | | | | | 3,285,000 | 0 | 3,285,000 | 618 | |
| L/Ridge Water | 40,000 | | | | | 40,000 | 0 | 40,000 | 189 | |
| Collie Water | 36,000 | 295,000 | | | | 331,000 | 0 | 331,000 | 0 | |
| Carinda Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Roxeys Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Cumborah Water | 0 | | | | | 0 | 0 | 0 | 0 | |
| Walgett Sewer | 3,705,000 | 980,000 | | | | 4,705,000 | 0 | 4,705,000 | 0 | |
| L/Ridge Sewer | 36,000 | | | | | 36,000 | 0 | 36,000 | 0 | |
| Collie Sewer | 0 | 40,000 | | | | 40,000 | 0 | 40,000 | 0 | |
| Waste Fund | 50,000 | | | | | 50,000 | 49,607 | 99,607 | 0 | |
| TOTAL | 16,447,772 | 1,140,482 | 0 | 0 | 0 | 17,788,254 | 184,607 | 17,972,861 | 1,431,306 | |
| NETT CAPITAL (SURPLUS)/DEFICIT | 2,945,442 | 0 | 0 | 0 | 0 | 2,945,442 | 94,607 | 3,040,049 | 1,393,672 | |

Waste Fund operational savings being re-directed to Capital expenditure for Walgett landfill fencing \$49,607.

\$135,000 additional expense added for Cumborah Hall, of which \$90,000 is to be funded from internal restricted reserve (held from prior years), per Council resolution in September 2013.

Quarterly Budget Review Statement
for the period 01/07/13 to 30/09/13

Consultancy, Legal Expenses & Contracts Budget Review Statement

Consultancy & Legal Expenses Overview

| Expense | YTD Expenditure
(Actual Dollars \$) | Budgeted
(Y/N) |
|---------------|--|-------------------|
| Consultancies | | Y |
| Legal Fees | 1,292 | Y |

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Contracts Listing

There have been NIL contracts have been committed to by Council in Quarter 1, 1st July to 30th September 2013

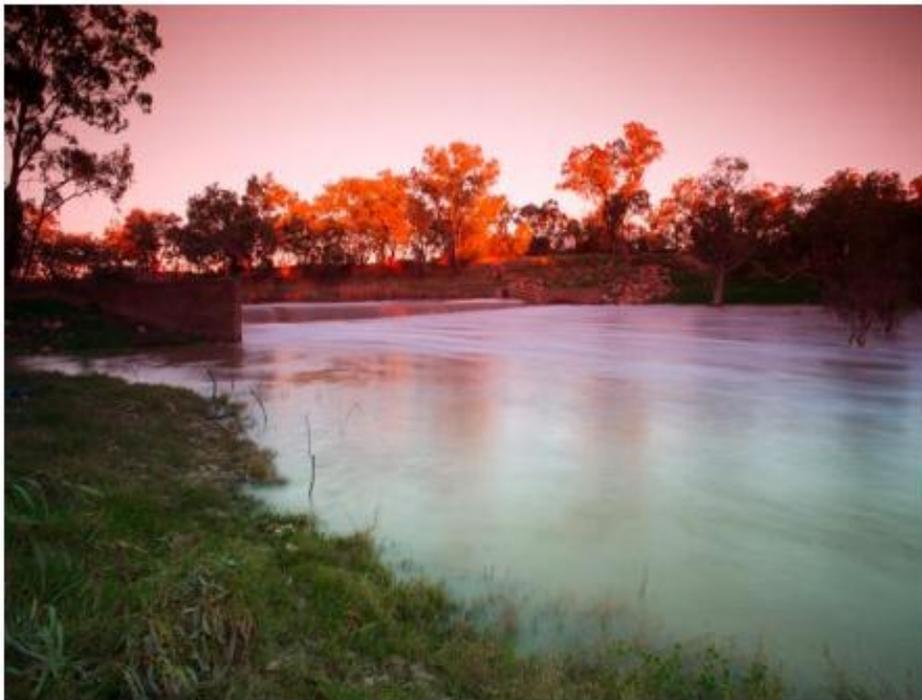
Quarterly Budget Review Statement

REVISED

2013/2014

Quarter 2

1st October 2013 – 31st December 2013



WALGETT SHIRE COUNCIL AGENDA

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Quarterly Budget Review Statement 3
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Capital Budget and Proposed Variations 6
Legal and Contracts 6

Revised Quarterly Budget Review Statement

For the period 01/10/13 to 31/12/13

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203 (2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Walgett Shire Council for the quarter ended 31/12/13 indicates that Council's projected financial position at 30/06/14 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

Date: _____

Bradley Pascoe

Responsible Accounting Officer

WALGETT SHIRE COUNCIL AGENDA

| Quarterly Budget Review Statement as at 31st December 2013 | | | | | | | | | |
|--|---------------------|-------------------------|------------------|----------|----------|---------------------|---------------------|---------------------------|---------------------|
| Operating Budget Consolidated | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year End Result | YTD figures |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | |
| OPERATING REVENUE | | | | | | | | | |
| Members and Executive | (9,341,577) | (22,655) | 0 | | | (9,364,232) | 0 | (9,364,232) | (6,140,753) |
| Corporate & Community Services | (3,373,245) | (235,000) | 0 | | | (3,608,245) | 0 | (3,608,245) | (301,734) |
| Planning & Regulatory Services | (269,397) | (56,000) | 0 | | | (325,397) | 0 | (325,397) | (58,144) |
| Rural Infrastructure and Support Services | (18,966,701) | | 452,814 | | | (18,513,887) | 0 | (18,513,887) | (9,247,025) |
| Urban Infrastructure Services | (1,083,056) | | 0 | | | (1,083,056) | 0 | (1,083,056) | (94,442) |
| TOTAL | (33,033,976) | (313,655) | 452,814 | 0 | 0 | (32,894,817) | 0 | (32,894,817) | (15,842,099) |
| OPERATING EXPENDITURE | | | | | | | | | |
| Members and Executive | 1,671,058 | 22,655 | 0 | | | 1,693,713 | 0 | 1,693,713 | 878,738 |
| Corporate & Community Services | 5,298,911 | 235,000 | 0 | | | 5,533,911 | 0 | 5,533,911 | 3,428,142 |
| Planning & Regulatory Services | 1,195,469 | 56,000 | 0 | | | 1,251,469 | 0 | 1,251,469 | 625,994 |
| Rural Infrastructure and Support Services | 29,280,208 | | (257,798) | | | 29,022,410 | 3,736 | 29,026,146 | 6,778,439 |
| Urban Infrastructure Services | 6,381,786 | | 0 | | | 6,381,786 | 0 | 6,381,786 | 1,984,282 |
| TOTAL | 34,827,432 | 313,655 | (257,798) | 0 | 0 | 34,883,289 | 3,736 | 34,887,025 | 13,695,594 |
| NETT OPERATING (SURPLUS)/DEFICIT | 1,793,456 | 0 | 195,016 | 0 | 0 | 1,988,472 | 3,736 | 1,992,208 | (2,146,505) |

The adjustments listed for Rural Infrastructure and Support Services are relating to an increase of charges for WOLG as notified after the original budget had been set.

There was an adjustment made for staff training in Corporate & Community Services, a savings in wages costs \$20,000.00 has been reallocated to increase the training budget, creating a nil effect on the budget.

| Quarterly Budget Review Statement as at 31st December 2013 | | | | | | | | | |
|--|--------------------|-------------------------|----------|----------|----------|--------------------|---------------------|---------------------------|--------------------|
| Operating Budget Water Fund | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year End Result | YTD figures |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | |
| OPERATING REVENUE | | | | | | | | | |
| Walgett | (1,225,073) | | | | | (1,225,073) | | (1,225,073) | (981,486) |
| Carinda | (14,648) | | | | | (14,648) | | (14,648) | (18,293) |
| Rowena | (24,385) | | | | | (24,385) | | (24,385) | (6,613) |
| Camborah | 0 | | | | | 0 | | 0 | 0 |
| Lightning Ridge | (298,758) | | | | | (298,758) | | (298,758) | (232,619) |
| Collarenebri | (279,599) | | | | | (279,599) | | (279,599) | (229,757) |
| TOTAL | (1,842,463) | 0 | 0 | 0 | 0 | (1,842,463) | 0 | (1,842,463) | (1,468,769) |
| OPERATING EXPENDITURE | | | | | | | | | |
| Walgett | 1,072,129 | | | | | 1,072,129 | | 1,072,129 | 369,175 |
| Carinda | 22,820 | | | | | 22,820 | | 22,820 | 3,313 |
| Rowena | 22,600 | | | | | 22,600 | | 22,600 | 4,294 |
| Camborah | 700 | | | | | 700 | | 700 | 322 |
| Lightning Ridge | 330,709 | | | | | 330,709 | | 330,709 | 90,429 |
| Collarenebri | 498,074 | | | | | 498,074 | | 498,074 | 130,235 |
| TOTAL | 1,947,032 | 0 | 0 | 0 | 0 | 1,947,032 | 0 | 1,947,032 | 597,768 |
| NETT OPERATING (SURPLUS)/DEFICIT | 104,569 | 0 | 0 | 0 | 0 | 104,569 | 0 | 104,569 | (871,001) |

There have been no adjustments to this area of operations for the December quarter.

WALGETT SHIRE COUNCIL AGENDA

| Quarterly Budget Review Statement as at 31st December 2013 | | | | | | | | | | |
|--|------------------|-------------------------|----------|----------|----------|------------------|----------------|---------------------|---------------------------|--------------------|
| Operating Budget Sewer Fund | | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | | Revised Budget | Proposed Variations | Projected Year End Result | Actual YTD figures |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | QBR 4 | | | | |
| OPERATING REVENUE | | | | | | | | | | |
| Walgett | (408,750) | | | | | (408,750) | 0 | (408,750) | (393,716) | |
| Lightning Ridge | (327,000) | | | | | (327,000) | 0 | (327,000) | (321,791) | |
| Collarenebri | (116,100) | | | | | (116,100) | 0 | (116,100) | (101,533) | |
| TOTAL | (851,850) | 0 | 0 | 0 | 0 | (851,850) | 0 | (851,850) | (817,040) | |
| OPERATING EXPENDITURE | | | | | | | | | | |
| Walgett | 420,520 | | | | | 420,520 | 0 | 420,520 | 98,179 | |
| Lightning Ridge | 173,984 | | | | | 173,984 | 0 | 173,984 | 53,927 | |
| Collarenebri | 54,713 | | | | | 54,713 | 0 | 54,713 | 11,891 | |
| TOTAL | 649,217 | 0 | 0 | 0 | 0 | 649,217 | 0 | 649,217 | 163,996 | |
| NETT OPERATING (SURPLUS)/DEFICIT | (202,633) | 0 | 0 | 0 | 0 | (202,633) | 0 | (202,633) | (653,044) | |

There have been no adjustments to this area of operations for the December quarter.

| Quarterly Budget Review Statement as at 31st December 2013 | | | | | | | | | | |
|--|--------------------|-------------------------|-----------------|----------|----------|--------------------|----------------|---------------------|---------------------------|--------------------|
| Operating Budget Waste Fund | | | | | | | | | | |
| | Original Budget | Adopted Changes to date | | | | | Revised Budget | Proposed Variations | Projected Year End Result | Actual YTD figures |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | QBR 4 | | | | |
| OPERATING REVENUE | | | | | | | | | | |
| Income | (1,233,817) | | | | | (1,233,817) | 0 | (1,233,817) | (1,189,271) | |
| TOTAL | (1,233,817) | 0 | 0 | 0 | 0 | (1,233,817) | 0 | (1,233,817) | (1,189,271) | |
| OPERATING EXPENDITURE | | | | | | | | | | |
| Walgett | 864,964 | | (132,380) | | | 732,584 | 0 | 732,584 | 410,317 | |
| Lightning Ridge | 235,681 | | 47,034 | | | 282,717 | 0 | 282,717 | 242,641 | |
| Collarenebri | 25,041 | | 0 | | | 25,041 | 0 | 25,041 | 9,994 | |
| Carinda | 6,500 | | 0 | | | 6,500 | 0 | 6,500 | 4,000 | |
| Rowena | 6,500 | | 0 | | | 6,500 | 0 | 6,500 | 1,428 | |
| Burren Junction | 6,000 | | 0 | | | 6,000 | 0 | 6,000 | 0 | |
| Come By Chance | 12,000 | | 0 | | | 12,000 | 0 | 12,000 | 0 | |
| TOTAL | 1,156,686 | 0 | (85,344) | 0 | 0 | 1,071,342 | 0 | 1,071,342 | 668,380 | |
| NETT OPERATING (SURPLUS)/DEFICIT | (77,131) | 0 | (85,344) | 0 | 0 | (162,475) | 0 | (162,475) | (520,890) | |

There have been no adjustments to this area of operations for the December quarter.

WALGETT SHIRE COUNCIL AGENDA

| Quarterly Budget Review Statement as at 31st December 2013 | | | | | | | | | |
|--|---------------------|-------------------------|-----------------|----------|----------|---------------------|---------------------|---------------------------|------------------|
| Summary Capital Budget | | | | | | | | | |
| CAPITAL REVENUE | Original Budget | Adopted Changes to date | | | | Revised Budget | Proposed Variations | Projected Year end Result | YTD figures |
| | | Carried Forward | QBR 1 | QBR 2 | QBR 3 | | | | |
| Corporate & Community Services | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Rural Infrastructure and Support Services | (5,585,380) | (281,482) | 0 | | | (5,870,862) | 0 | (5,870,862) | (25,579) |
| Urban Infrastructure Services | (1,387,950) | (24,000) | (90,000) | | | (1,381,950) | 0 | (1,381,950) | (25,000) |
| Walgett Water | (3,270,000) | | 0 | | | (3,270,000) | 0 | (3,270,000) | (488,858) |
| L/Ridge Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Collie Water | 0 | (295,000) | 0 | | | (295,000) | 0 | (295,000) | 0 |
| Carindia Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Rowena Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Cambarah Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Walgett Sewer | (4,155,000) | (580,000) | 0 | | | (4,155,000) | 0 | (4,155,000) | 0 |
| L/Ridge Sewer | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Collie Sewer | 0 | (40,000) | 0 | | | 0 | 0 | 0 | 0 |
| Waste Fund | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| TOTAL | (13,702,330) | (1,140,482) | (90,000) | 0 | 0 | (14,892,812) | 0 | (14,892,812) | (531,420) |
| CAPITAL EXPENDITURE | | | | | | | | | |
| Corporate & Community Services | 166,000 | | 0 | | | 166,000 | 0 | 166,000 | 24,315 |
| Rural Infrastructure and Support Services | 7,620,876 | 281,482 | 0 | | | 7,917,378 | 0 | 7,917,378 | 781,664 |
| Urban Infrastructure Services | 3,193,874 | 24,000 | 135,000 | | | 3,352,874 | 0 | 3,352,874 | 1,088,034 |
| Walgett Water | 3,285,000 | | 0 | | | 3,285,000 | 0 | 3,285,000 | 435,912 |
| L/Ridge Water | 40,000 | | 0 | | | 40,000 | 0 | 40,000 | 189 |
| Collie Water | 36,000 | 295,000 | 0 | | | 331,000 | 0 | 331,000 | 0 |
| Carindia Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Rowena Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Cambarah Water | 0 | | 0 | | | 0 | 0 | 0 | 0 |
| Walgett Sewer | 3,205,000 | 580,000 | 0 | | | 3,785,000 | 0 | 3,785,000 | 0 |
| L/Ridge Sewer | 36,000 | | 0 | | | 36,000 | 0 | 36,000 | 13,704 |
| Collie Sewer | 0 | 40,000 | 0 | | | 40,000 | 0 | 40,000 | 0 |
| Waste Fund | 50,000 | | 49,607 | | | 99,607 | 0 | 99,607 | 0 |
| TOTAL | 16,447,772 | 1,140,482 | 104,607 | 0 | 0 | 17,672,861 | 0 | 17,672,861 | 2,540,512 |
| NET CAPITAL SURPLUS/DEFICIT | 2,945,442 | 0 | 94,607 | 0 | 0 | 3,080,049 | 0 | 3,080,049 | 2,009,092 |

There have been no adjustments to this area of operations for the December quarter.

Quarterly Budget Review Statement for the period 01/10/13 to 31/12/13

Consultancy, Legal Expenses & Contracts Budget Review Statement

Consultancy & Legal Expenses Overview

| Expense | YTD Expenditure
(Actual Dollars \$) | Budgeted
(Y/N) |
|---------------|--|-------------------|
| Consultancies | 0 | Y |
| Legal Fees | 4,927 | Y |

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Contracts Listing

There have been NIL known contracts committed to by Council in Quarter 2, 1st October to 31st December 2013

SPONSORSHIP REQUEST WALGETT MEMORIAL BOWLS CARNIVAL

REPORTING SECTION: Corporate and Community Services
AUTHOR: George McCormick – Manager Community Services
FILE NUMBER: 12/14

Summary:

The Walgett District Sporting Clubs “Thorne’s Memorial Bowls Easter Carnival” is again in the planning stages to be held during Easter this year. The event expects to attract bowlers and their families from as far away as Dubbo, Newcastle and Sydney. It is believed that this event will provide substantial benefits to the community both socially and economically and is worthy of support. It is recommended that Council support this year’s event with provision of sponsorship of \$500.00 from the Aboriginal projects vote.

Background:

The Walgett Sporting Club Memorial Bowls Carnival in memory of Thorn’s Family members was first held in 2013 with the Thorne family raising all the sponsorship funds. The 2013 event attracted many visiting bowlers and their families to Walgett during Easter and is becoming a valuable addition to the calendar of events within the Walgett Shire. The Thorne Family are a well-respected local family and Mr Eric Thorne was also a long serving employee of Walgett Shire Council.

Current Position:

The Walgett District Sporting Club is seeking sponsorship support from local businesses and organisations to conduct this year’s event. The Thorne Family is contributing \$1500 and Council has received a request from the Walgett District Sporting Club LTD to provide sponsorship support to the event this year. It is believed that this event will provide substantial benefits to the community both socially and economically and is worthy of support. It is recommended that Council support this year’s event with provision of sponsorship of \$500.00 from the Aboriginal projects vote as the community assistance vote has been expended. It will be suggested that the club apply in the January Community Assistance funding round should it seek sponsorship in future years.

Relevant Reference Documents/Policies:

Walgett Shire Council Community Strategic Plan 2012 – 2022
Letter date 19th March 2014 and attached information / event flyer from Walgett District Sporting Club

Governance issues:

There are no identified governance issues in relation to this matter.

Environmental issues:

There are no identified environmental issues in relation to this matter.

Stakeholders

Walgett Shire Community
Walgett District Sporting Club

Financial Implications:

It is recommended that the council's contribution of \$500.00 be funded from the Aboriginal projects budget number 11.03561.1479

Alternative Solutions/Options:

That Council not support the request for funding.

Conclusion:

It is believed that this Event would have wide community support and attract significant numbers of past residents and visitors to Walgett during Easter. It is recommended that funding of \$500.00 be provided and that the Walgett District Sporting Club be advised to submit an application to the January round of Council's Community Assistance program should it seek sponsorship for future year's events.

Walgett Memorial Bowls Carnival Support

Recommendation:

1. That Council provide sponsorship to the Walgett District Sporting Club for the Thorne's Memorial Bowls Carnival in the sum of \$500.00 from the Aboriginal Projects budget 11.03561.1479
2. That the Walgett Sporting Club be advised to submit an application to the January round of Council's Community Assistance program should it wish to seek sponsorship for future year's events.

Moved:

Seconded:

Attachments:

Event Flyer
Letter from the Walgett District Sporting Club

THORNE'S MEMORIAL BOWLS 2013 EASTER CARNIVAL

ATTACHMENT

INAUGURAL YEAR
POSTER DISTRIBUTED
TO VARIOUS BOWLING
CLUBS.



ALL SPONSORS
WILL BE RECOGNISED



\$3,600.00 Cash Prize Money
30th & 31st March

Easter Saturday & Easter Sunday **Open (3 Bowl) Triples**
6 Games of 15 Ends with wins and margin to decide the event.
If two or more teams are equal on 6 wins a 3 end playoff will
decide the winners

1st \$1,800.00 2nd \$900.00 3rd \$450.00

Nomination Fee: \$90.00 per Team

Play to commence at 9.00am with a blind draw being conducted at 8.30 am

ENTRIES FOR THIS EVENT CLOSES Thursday 28th March, 2013

All inquiries to BILL KENNEDY, Bowls President
Tel: 0457 794 181 or email bill.kennedy7@hotmail.com
Or contact the Sporting Club on 6828 1271



(ABN 85 000 919 086)

Cnr Fox & Montkeila Streets
(PO Box 112)
WALGETT NSW 2832

Phone: 02 6828 1271
Fax: 02 6828 1653
Email: walgettsporto@bigpond.com

Mr D Ramsland
General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Sir,

Re: Sponsorship Request to support Annual Thorne Memorial Bowls Event

The inaugural year of this event was conducted during the Easter weekend in 2013. Walgett District Sporting Club and the mens bowls are going to hold the event again this year over Easter Saturday 19th April and Sunday 20th April.

It is a two day event, and is conducted in a three bowl, three member team format. This year the event will consist of a total of 6 games for each team over the two days.

The event is played in honour of three members of a local Aboriginal family, all of whom were bowlers and members of the Walgett District Sporting Club. This event will be held in their memory and as a tribute to the time and commitment that they put into the club.

This event competes against other major bowls events within the North West Region for the Pennants and District grade bowlers. However, the Thorne event is open to any team that wishes to enter, and encourages both male and female participation, as well as broader members of the community who may not be bowlers.

Additionally, this event will be widely publicized throughout the Shire and to other Bowling Clubs beyond these boundaries. In the inaugural year teams representing Dubbo, Bourke, Narromine, Penrith, Bathurst and Dungog attended, thus proving that it extends far beyond Walgett Shire Boundaries.

We expect this event to become an iconic and well known tournament within the Walgett Shire, and will always draw members of the extended Thorne family, their friends and those bowlers who enjoy the tournament. It is these people we want to visit our town and Shire and enjoy the facilities and events that our Shire has to offer.

WALGETT SHIRE COUNCIL AGENDA

Walgett District Sporting Club is seeking from Council a financial contribution to assist in the running of this event in 2014. The Bowlers have been trying hard to raise funds towards the event, however, more funds are required to make the event more attractive to attend.

Yours faithfully



Jenni McKenzie
Secretary/Manager

19th March 2014

MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – MARCH 2014

REPORTING SECTION: Corporate and Community Services
AUTHOR: Stephen Holland– Director Corporate Services
FILE NUMBER: 12/14

1. Request for Donation

Outback Arts are facilitating a two (2) day workshop entitled 'Mad Hatter Millinery for Rural Women' at the Walgett Showground pavilion on 5 & 6 May 2014.

A temporary licence has been issued and Outback Arts have requested that the licence fee of \$150 be waived for this event. Council has a budget for Arts Development and the request for the fee to be waived has been approved administratively and funded from Art Development – 11.03563.1487.

Matters Generally for Brief Mention or Information only from Director Corporate Services – March 2014

Recommendation:

That the matters listed by the Director Corporate Services for brief mention or information be received and noted.

Moved:

Seconded:

Attachments:

Nil

14.3 DIRECTOR PLANNING & REGULATORY SERVICES

ROAD DEDICATION, WALGETT

REPORTING SECTION: Planning and Regulatory Services

AUTHOR: Matt Clarkson, Town Planner

FILE NUMBER: 09/1837

Summary:

SMK Consultants has written to Council asking it to request Crown Lands to dedicate Neill Street and part of Pitt Street in Walgett as Council public roads. It is recommended that Council respond by writing to Crown Lands asking for them to be dedicated to Walgett Shire Council control.

Background:

SMK Consultants (SMK) have been engaged by Rod White to subdivide Lots 22, 50 & 54 DP 750313 and Lots 511 & 512 DP 600800. In the course of their investigations, they found that Neill Street and part of Pitt Street form a part of Travelling Stock Reserve 12870 which is not dedicated to Council control (see map Attachment A).

In a letter dated 27 February 2014, SMK requested that Council write to Crown Lands asking that management of these parts of the reserve be transferred to Council from Crown lands (see Attachment B).

Current position:

Council currently maintains formed roads over Neill Street and Pitt Street. As these roads are maintained by Council and form part of Walgett's road infrastructure, it presents as being in the public interest to have them dedicated to Council control.

Relevant Reference Documents:

Roads Act 1993

Walgett Local Environmental Plan 2013.

Governance issues:

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community
- * to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

None.

Stakeholders:

The public, Rod White, Walgett Shire Council, Crown Lands.

Financial implications:

Ongoing maintenance of Pitt and Neill Streets, which has historically been undertaken by Council.

Alternative solutions / options:

Not submit a request to Crown Lands that the roads be dedicated to Council control. This option has not been recommended as the roads form part of the Walgett network.

Conclusion:

The suggested dedication of Neill and Pitt Streets to Council control present as being in the public interest.

Road Dedication, Walgett

It is recommended that Walgett Shire Council resolve to:

1. Note the letter dated 27 February 2014 from SMK requesting that Council write to Crown Lands asking that control these parts of the reserve be transferred to Council from Crown lands.
2. Respond to Crown Lands requesting that Neill Street and the part of Pitt Street that form part of Travelling Stock Reserve 12870 be dedicated to Council control.

Moved:

Seconded:

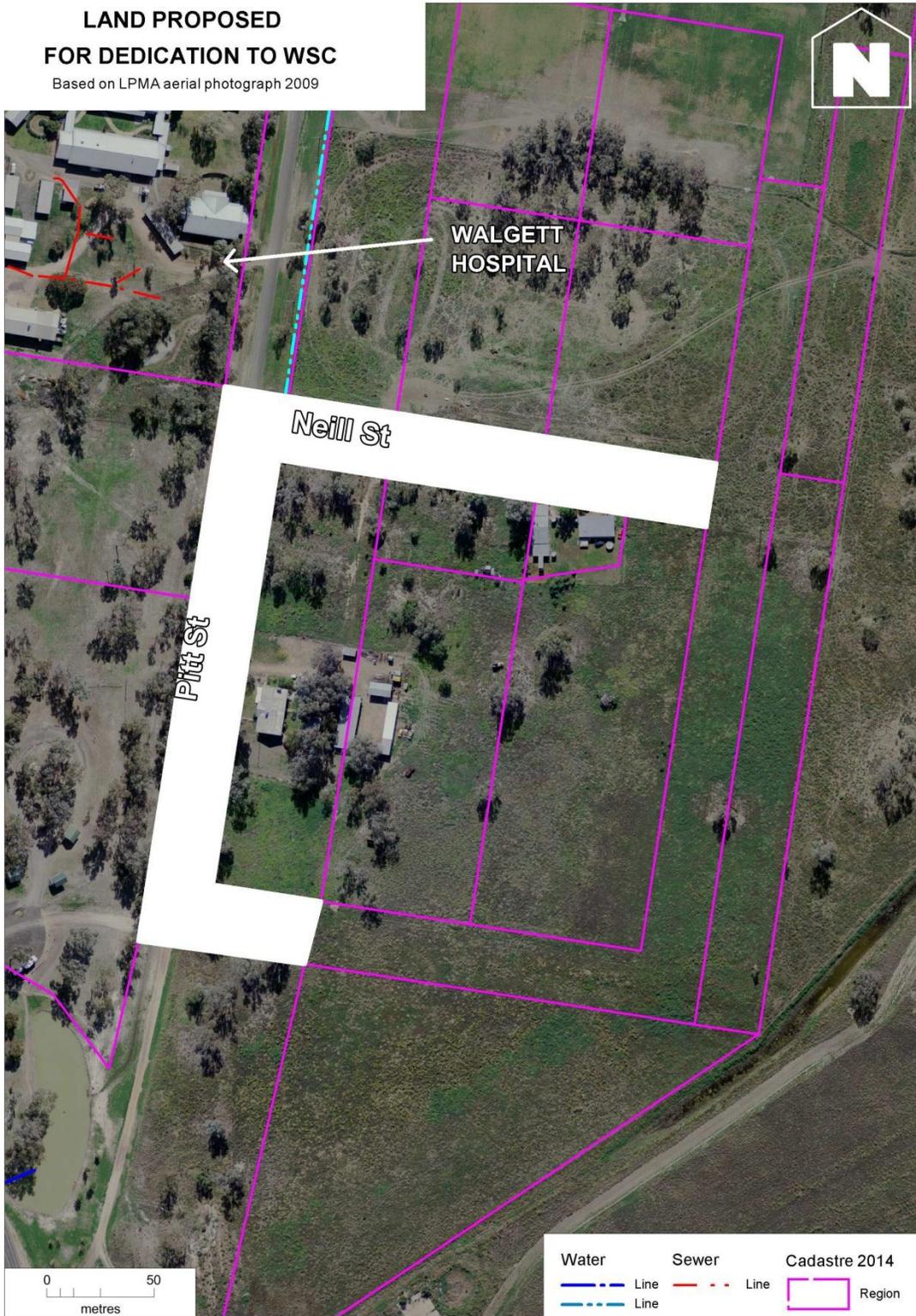
Attachments

A – Map showing Neill Street and part of Pitt Street which are proposed to be dedicated to Council management.

B – Letter dated 27 February 2014 from SMK Consultants

**LAND PROPOSED
FOR DEDICATION TO WSC**

Based on LPMA aerial photograph 2009



WALGETT SHIRE COUNCIL AGENDA

ATTACHMENT B – LETTER DATED 27 FEBRUARY 2014 FROM SMK CONSULTANTS.

SMK Consultants Pty Ltd

Surveying – Irrigation – Environmental – Planning

ABN 63 061 919 003
Registered Surveyors NSW
Licensed Surveyors QLD



39 Frome Street
PO Box 774
Moree NSW 2400
Ph. 02 6752 1021
Fax. 02 6752 5070
admin@smk.com.au
www.smk.com.au

Other offices: Goondiwindi
Gatton, Brisbane, Miles

27th February 2014

The General Manager
Walgett Shire Council
PO BOX 31
WALGETT NSW 2832

Dear Sir/Madam,

**Re: Rod White Proposed Subdivision
Lots 22, 50 & 54 DP 750313
Lots 511 & 512 DP 600800**

SMK Consultants is acting for Mr Rod White in relation to the subdivision of the aforementioned property located on the corner of Pitt Street and Neill Street Walgett. We have been liaising with Mr Matt Clarkson and Mr Matthew Goodwin in relation to the roads that surround this property.

Pitt Street and Neil Street are the named streets that surround the proposed development site. It was initially thought that these streets were Council Public roads as Council seals and maintains these roads. However during our investigation of the area it was revealed that these streets are still Crown land in particular Travelling Stock Reserve.

We are asking Council to dedicate these roads as Council Public Roads and take over the Management of them from Crown Lands.

Please do not hesitate to contact us should you require any further information or have any questions.

Yours Sincerely,

Sarah Grady (B.Env.Sc)
Environmental Consultant

DA 2014/006, DWELLING EXTENSIONS, OPAL ST LIGHTNING RIDGE

REPORTING SECTION: Planning and Regulatory Services

AUTHOR: Town Planner, Matt Clarkson

FILE NUMBER: DA2014/006

Summary:

A Development Application has been received from Councillor Michael Taylor for dwelling extensions. It is recommended that Council approve the application subject to the attached conditions of development consent.

Background:

Councillor Taylor has lodged an application to install a front patio awning, and a rear patio awning / carport on a dwelling at 37 Opal Street Lightning Ridge (Lot 30 DP 752756).

A copy of the Development Application Assessment Report has been provided as Attachment A.

Current Position:

As Councillor Taylor is a sitting representative, the application has been referred to Council for determination.

Relevant Reference Documents/Policies:

- * Environmental Planning & Assessment Act 1979.
- * Environmental Planning & Assessment Regulation 2000.
- * Walgett Local Environmental Plan 2013.
- * Walgett Development Control Plan 2014.

Governance issues:

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

Environmental issues:

No significant adverse environmental issues known or expected. See attached Development Application Assessment Report for more information.

Stakeholders:

The applicant, public, and Walgett Shire Council.

Financial Implications:

None known or expected.

Alternative Solutions/Options:

Refuse the application - This option has not been recommended as there appears to be no reasonable basis for refusing the application.

Conclusion:

It is recommended that Council;

Review of Development Determination 2014/006 – Michael Taylor

Recommendation:

That Walgett Shire Council resolve to:

1. Approve Development Application DA2014/006 by Michael Taylor for dwelling extensions on Lot 30 DP 752756 subject to the conditions of development consent recommended in the application assessment report.

Moved:

Seconded:

Attachment:

A - DEVELOPMENT APPLICATION ASSESSMENT REPORT DA2014/006

WALGETT SHIRE COUNCIL AGENDA

DEVELOPMENT APPLICATION ASSESSMENT REPORT

APPLICATION DETAILS

| | | | |
|--------------------------|--|----------------------|------------|
| Application number | DA2014/006 | Lodgement date | 28.2.2014 |
| Application is for | Dwelling extensions | Value of development | \$24,294 |
| Land address | 37 Opal Street Lightning Ridge | Lot/sec/DP | 30/7752756 |
| Applicant name | Michael Lance Taylor | Ass | 18390 |
| Owner name | Michael Lance Taylor | | |
| Land zoning | B2 Local Centre | | |
| Current use /development | Dwelling house | | |
| Assessment report author | Matt Clarkson, Town Planner | | |
| Statutory days | Deemed refusal after 40days (Cl. 113 EPAR2000) | | |

PROPOSAL

Construct 2 awnings on dwelling house and demolish existing carport.

SUBJECT SITE AND LOCALITY

An inspection of the site and surrounding area was undertaken on 6 March 2014.

The site has a total area of 1063 square metres. It currently contains a dwelling, three sheds, and a carport.

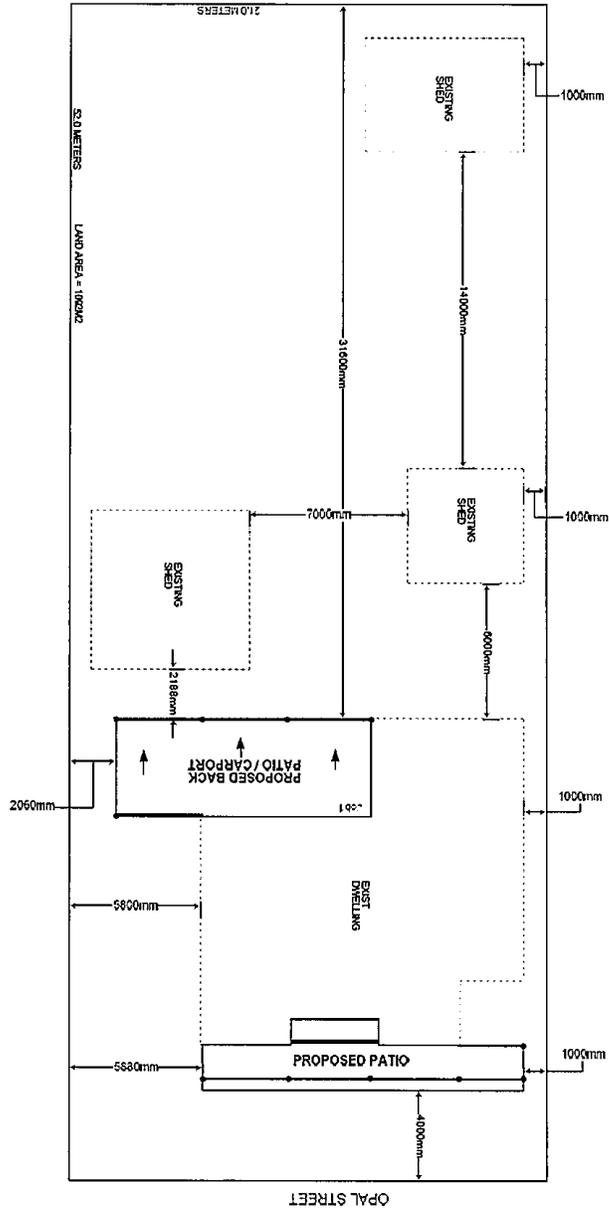
Dominant land use in the area is commercial, as shown in the aerial photograph below.

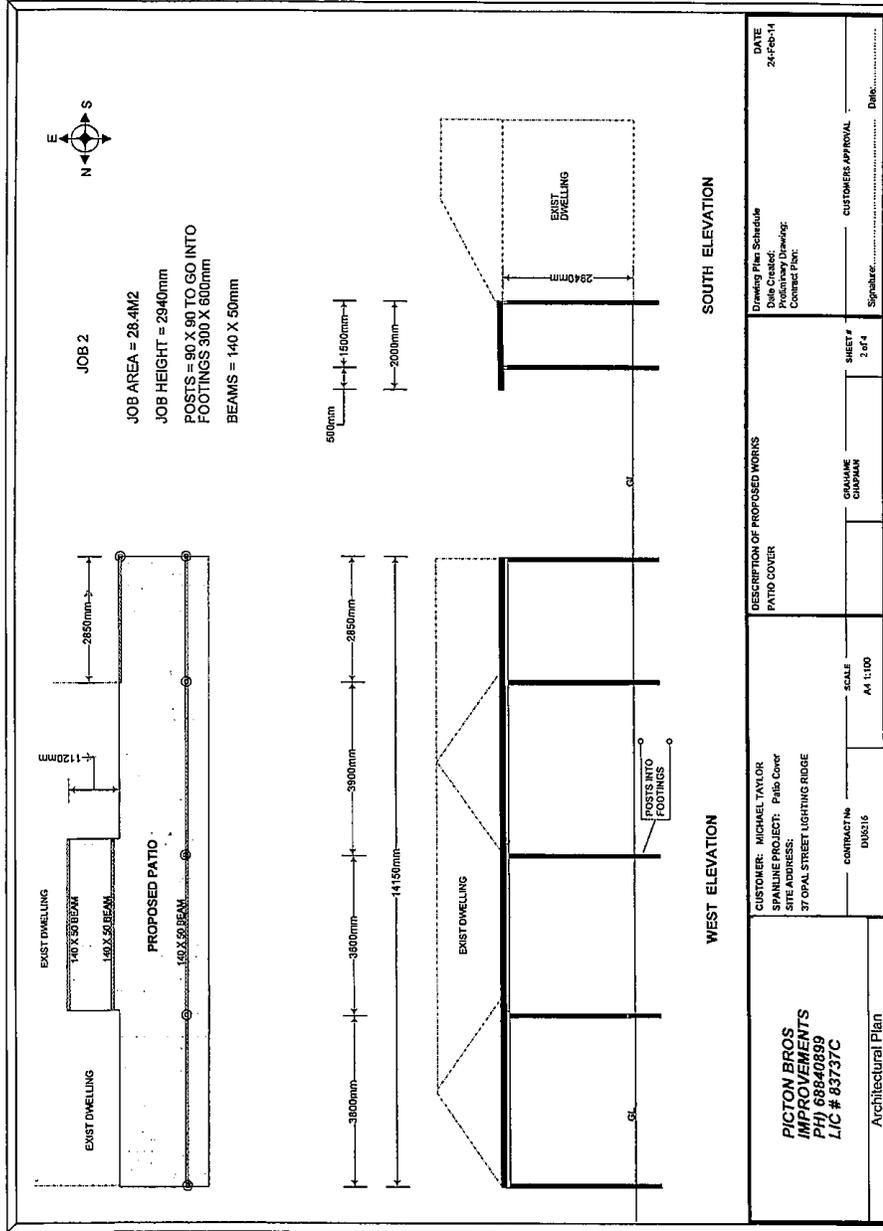
EXISTING LAND USE

Based on 2009 LPMA aerial photograph



WALGETT SHIRE COUNCIL AGENDA





DEVELOPMENT APPLICATION AND SITE HISTORY

Previous consents:

DA1973/016, Store, approved 15.3.2014

Previous use/development:

Dwelling house.

Previous enforcement action:

None known.

REFERRALS

Minor local development, no referrals to government authorities warranted or undertaken.

SECTION 79C EVALUATION

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the “Assessment – Key Issues” section of the report.

79C(1)(a)(i) the provisions of any environmental planning instrument

| | Applicable Clauses | Compliance |
|---|--|---|
| State Environmental Planning Policies (SEPPs) | | |
| Nil | Nil | N/A |
| Regional Environmental Planning Policies (deemed SEPPs) | | |
| Nil | Nil | N/A |
| Local Environmental Plans (LEPs) | | |
| Walgett Local Environmental Plan 2013 | Part 2 Permitted or prohibited development and the land use table for B2 Local Centre. | The proposed land use requires development consent. |
| | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | The proposed development is an existing lawful use, is compatible with the general character of the area, and is unlikely to adversely affect the amenity of development within the zone. In that context it is compliant with the objectives for a B2 Local Centre zone. |

WALGETT SHIRE COUNCIL AGENDA

79C(1)(a)(ii) the provisions of any draft environmental planning instrument

| | Applicable Clauses | Compliance |
|---|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil | N/A |
| Draft Local Environmental Plans (LEPs) | Nil | N/A |

79C(1)(a)(iii) any development control plan

| | Applicable Clauses | Compliance |
|---------------------------------------|-------------------------|---|
| Walgett Development Control Plan 2013 | 4.3.1 Building setbacks | Not specified for a B2 Local Centre. The street frontage setback is quite short for a dwelling, however it is not inconsistent with other structures in the immediate vicinity. No significant impact expected. |
| | 4.3.5 Site coverage | Not specified for a B2 Local Centre. |
| | 4.3.8 Parking | Yes. Parking is provided for at least two vehicles. |
| | 6.7 Stormwater | No. This is effectively dealt with by recommended condition of consent Plu12. |

79C(1)(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses | Compliance |
|---|---|
| 92(1)(b) Demolition | Demolition must be conducted in a manner consistent with appropriate standards (see recommended condition of development consent Dem21). |
| 93 Fire safety and other considerations | N/A – No change of building use for an existing building proposed. |
| 94 Consent authority may require buildings to be upgraded | The fire protection measures contained in the building may be inadequate to protect persons using the building and to facilitate their egress from the building, in the event of fire This is effectively dealt with by recommended condition of consent Fir30. |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed. |
| 95 Deferred commencement consent | N/A – Not proposed or required. |
| 97A Fulfilment of BASIX commitments | Not required for development under \$50,000. |

WALGETT SHIRE COUNCIL AGENDA

79C(1)(b) the likely impacts of that development

| | |
|----------------|--|
| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
| Nil | N/A |

79C(1)(c) the suitability of the site for the development

| | Summary of site suitability issues |
|---|---|
| Does the development fit into the locality | The development is not inconsistent with land use in the area. |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development. |

79C(1)(d) any submissions made in accordance with this Act or the Regulations

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

79C(1)(e) the public interest

| | Summary of any detrimental impacts |
|--|------------------------------------|
| Federal, state or local government interests | None known or expected. |
| Community interests | None known or expected. |

PUBLIC PARTICIPATION

Public notification of single story additions to a house are not required under Clause 2.6.1 of the Walgett Development Control Plan 2013, hence no notification was undertaken.

ASSESSMENT – KEY ISSUES

No significant issues warranting detailed assessment have been identified.

Conclusion

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

RECOMMENDATION

Approval



Town Planner Date 7 March 2014

WALGETT SHIRE COUNCIL AGENDA

INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

DIRECTOR ENGINEERING SERVICES

Comments _____

Recommendation _____

Signature Plab Date 10.03.

SENIOR HBS

Comments _____

Recommendation Approval

Signature [Signature] Date 10/3/2014

REFERRAL

This application is referred to Walgett Shire Council for determination because the applicant is a sitting Councillor. It is recommended that Council:

- Approve the development subject to the attached conditions of development consent.

[Signature] Acting Director Planning & Regulatory Services Date 10/3/2014

ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS

CONDITIONS IMPOSED BY COUNCIL

The following development consent conditions are imposed by Council as the consent authority.

CONDITIONS THAT ARE ONGOING REQUIREMENTS

GENERAL

Gen 10

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

Gen 11

Occupancy of the building is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued. All required trade certifications are to be available to the PCA before the final inspection will be carried out.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.

WATER, SEWER, AND STORMWATER

Plu 10.

Provision shall be made for a water meter upstand within the confines of the property to be accessible to Council staff at all times.

Reason: To provide access for periodic water meter reading by Council staff.

Plu 11

The land surrounding the completed building is to have a drainage system so that:-

- (a) It is graded to divert surface water to the street, and clear of existing and proposed structures and adjoining premises, or;
- (b) It is to be collected and drained via a gravity system to a Council stormwater line, or;
- (c) Disposed of in a manner, which will not create any additional nuisance to adjoining properties.

Reason: To minimise the potential for detrimental impacts to buildings or neighbouring properties.

Plu 12

Roof water is to be disposed in a manner that does not cause a nuisance for neighbouring properties, by one of the following methods:

- (a) By piping to the street gutter.
- (b) To a rainwater tank and then via the overflow to the street gutter.

Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.

Plu 13

Any rainwater tank must be installed so that it is:-

- (a) Not interconnected in any way with Council's water supply without a backflow prevention device.
- (b) If it is connected with Council's water supply, then it must have a backflow prevention device that is compliant with AS 3500 National Plumbing and Drainage Code - Compendium
- (c) The overflow is to be connected to the stormwater system if available or on the downhill side of the dwelling/building at a minimum distance of 3 metres from any boundary of the property or any structure so as to prevent damage to any structure.

Reason: To prevent structural damage to buildings and protect public health.

CONDITIONS THAT MUST BE COMPLIED WITH DURING CONSTRUCTION

SITING/SETOUT

Set 20

The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

Reason: To avoid any buildings being erected in a location where it would be inappropriate.

DEMOLITION

Dem 21

All demolition work to be undertaken in accordance with Australian Standard 2601 – The Demolition of Structures.

Reason: To ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.

CONSTRUCTION

Con 20

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

| | |
|--------------------------|---|
| Monday to Saturday | 7.00 AM to 5.00 PM |
| Sunday & public Holidays | No construction activities are to take place. |

Reason: To ensure that public amenity is not unduly affected by noise.

Con 21

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.

CONDITIONS THAT MUST BE COMPLIED WITH PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

FIRE SAFETY

Fir 30

The building or home must be equipped with smoke alarms that are located, on or near the ceiling in any storey of the building or home containing bedrooms—in every corridor or hallway associated with a bedroom, and if there is no such corridor or hallway associated with a bedroom, between that part of the building or home containing the bedroom and the remainder of the building or home.

Reason: To ensure the fire protection and structural capacity of the building is inappropriate for the building's proposed use.

ADVISORY NOTES – EPA act 1979

CONSTRUCTION CERTIFICATE & PRINCIPLE CERTIFYING AUTHORITY

Sub-section 81A(2) of the Environmental Planning and Assessment Act 1979 provides that:

- (2) The erection of a building in accordance with a development consent must not be commenced until:
 - (a) a construction certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
 - (b) the person having the benefit of the development consent has:
 - (i) appointed a principal certifying authority for the building work, and
 - (ii) notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

LICENCED CONTRACTOR APPOINTMENT

Sub-section 81A(2)(b2) of the Environmental Planning and Assessment Act 1979 provides that:

- (b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:
 - (i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
 - (ii) notified the principal certifying authority of any such appointment, and
 - (iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

NOTIFICATION OF COMMENCEMENT OF BUILDING WORKS

Sub-section 81A(2)(c) of the Environmental Planning and Assessment Act 1979 provides that:

- (c) the person having the benefit of the development consent has given at least 2 days' notice to the council, and the principal certifying authority if that is not the council, of the person's intention to commence the erection of the building.

ADVISORY NOTES – EPAR regulation 2000

BUILDING CODE OF AUSTRALIA

Sub-clause 98(1)(a) of the Environmental Planning and Assessment Regulation 2000 makes the following mandatory condition of development consent.

- (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*,

ERECTION OF SIGNS

Clause 98A of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:

WALGETT SHIRE COUNCIL AGENDA

- (2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the work site is prohibited.
- (3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
- (4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.
- (5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.
- (6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note. Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

ADVISORY NOTES – General

PLUMBING, STORMWATER AND SEWER DRAINAGE WORKS

Section 68 of the Local Government Act 1993 requires that any plumbing, stormwater or sewer drainage works require prior approval from Council via an Activity Application.

COVENANTS

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

OPAL MINING DISTURBANCE

Opal mining and prospecting operations may have been previously carried out on, or below, the land, which is the subject of this consent, or on adjoining lands. There are no official records of the extent of opal mining workings within the Lightning Ridge area. The developer should make their own enquiries to determine whether the land being developed might be adversely affected by such activities, prior to proceeding with the development.

DIAL BEFORE YOU DIG

Underground infrastructure may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures.

END.

OFF LEASH AREA FOR DOGS AT LIGHTNING RIDGE

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director of Planning & Regulatory Services, Matthew Goodwin
FILE NUMBER: 10/313

Summary:

Council has received a response from Crown Lands regarding the proposed establishment of an off-leash area for dogs at Lightning Ridge. It is recommended that Council proceed with the establishment of the area over part of the Lions Park. Council will note that at the February 2014 Council resolved for this item to be deferred in order to be considered at this meeting.

Background:

At a meeting held on 26 March 2013 Walgett Shire Council resolved to:

1. **Adopt part of Crown Reserve 230076, commonly known as the Lions Park, as its preferred site at Lightning Ridge for a declared off-leash area for dogs.**
2. **Write to the Crown Lands Division of the NSW Department of Primary Industries and seek its agreement for the establishment of an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in Attachment B.**

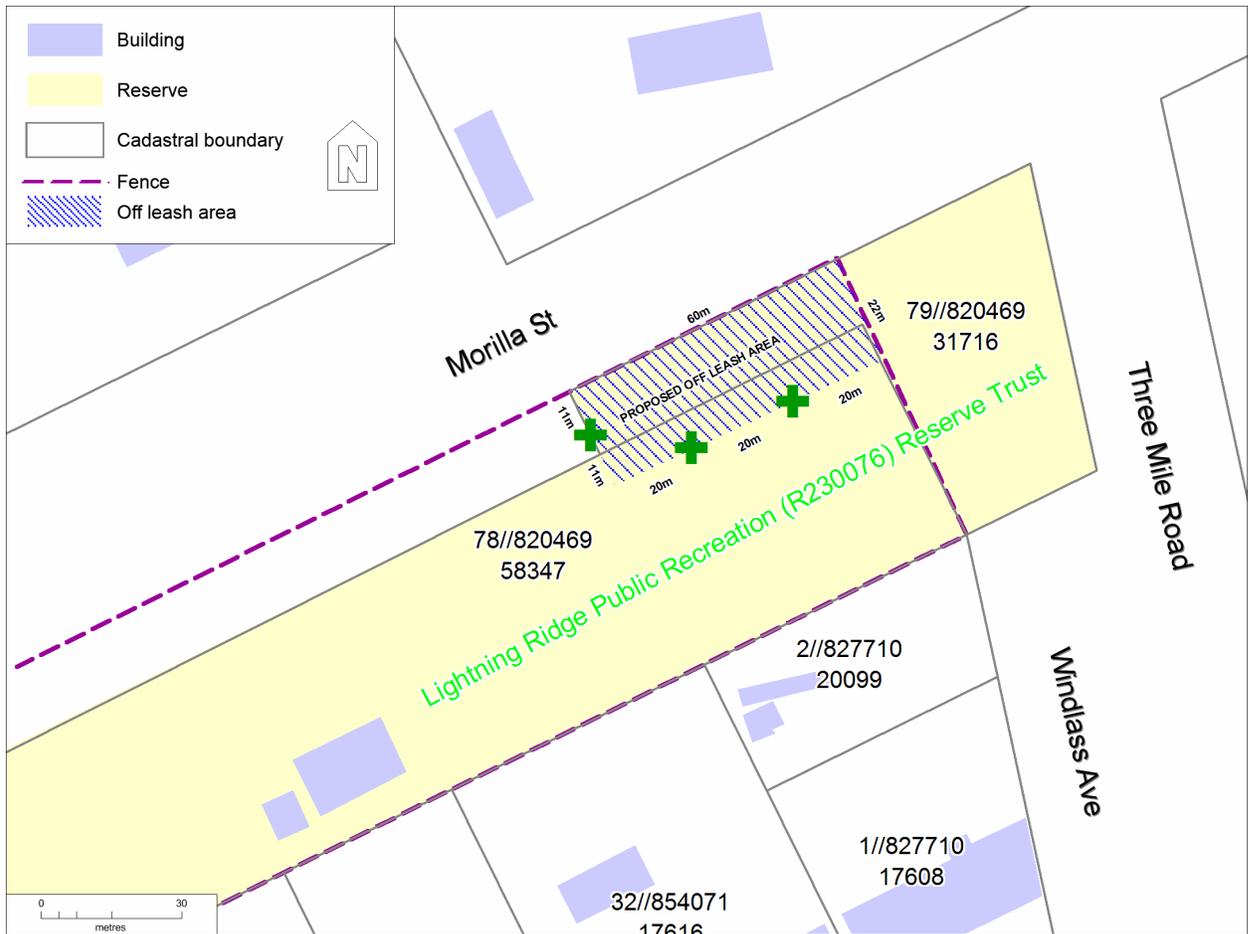
Current position:

Crown Lands responded via a letter dated 13-8-2013 which supports the establishment of the off leash area within the Crown Reserve over the area outlined in red (see Attachment A). The area is rectangular and about 22m wide by 60m long (1,320 square metres).

To proceed with the establishment of the area it would be appropriate to install a minimum of three signs on poles, say 600 by 400mm in size around the perimeter. One sign on the western edge and two on the southern edge, as shown in the diagram below, would provide reasonable coverage. The proposed wording for the signs is as follows:

OFF LEASH AREA FOR DOGS
Dogs must be kept under voice control
within signposted area.
Owners must remove faeces immediately.
Off leash area does not operate during public
events, such as markets and ANZAC day.
Fines may be issued for breaches.
General Manager, Walgett Shire Council

WALGETT SHIRE COUNCIL AGENDA



Relevant reference documents/policies:

- Companion Animals Act 1998 & Companion Animals Regulation 2008.
- Crown Lands Act 1989 & Crown Lands Regulation 2006.
- Business paper & minutes for Council meeting held on 18 December 2012.
- Business paper & minutes for Council meeting held on 26 March 2013.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

WALGETT SHIRE COUNCIL AGENDA

Walgett Shire Council does not have a signposted off-leash area at Lightning Ridge. Sub-section 13(6) of the Companion Animals Act 1998 requires that Council must at all times have at least one public place allocated as an off-leash area.

Environmental issues:

No significant issues expected.

Stakeholders:

Walgett Shire Council, dog owners at Lightning Ridge, Crown Lands Division.

Financial Implications:

It is expected that the costs of manufacturing and installing three off-leash area signs would be about \$1,200 and could be met from the existing Urban Infrastructure budget for Parks and Reserves.

Alternative solutions/options:

Not proceed: This option has not been considered or recommended because Council is obligated to provide a designated off-leash area.

An enhanced proposal including fencing & dog waste bins This option has not been considered or recommended because it was not provided for within the 2013-2014 budget and there are limited funds available.

Conclusion:

There is a legal and ethical case that Council is obliged to establish and maintain an off leash area for dogs in Lightning Ridge.

Off Leash Area for Dogs at Lightning Ridge

Recommendation:

That Walgett Shire Council resolve to:

1. Note the response letter from the Crown Lands Division of the NSW Department of Primary Industries dated 13-8-2013 regarding Council's proposed off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, Lightning Ridge.
2. Establish an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in red within the Attachment B by erecting three signs around the perimeter.

Moved:

Seconded:

Attachment:

A – 13-8-2013 Response from Crown Lands



Trade &
Investment
Crown Lands

RECEIVED 15 AUG 2013

TRIM Reference: DOC13/111978

Mr Don Ramsland
General Manager
PO Box 31 Walgett
WALGETT NSW 2832

Dear Mr Ramsland,

Proposed Off-Leash Area, Crown Reserve 230076, Lightning Ridge Park

I refer to your letter dated 4 April 2013, reference MG, DR; 10/313/028, requesting the support of NSW Trade and Investment, Crown Lands for a proposed declared off-leash area for dogs, within the Lightning Ridge Lions Park. I would also like to take this opportunity to apologise for the delayed response to your letter.

Upon inspection of this proposed area, we note that the area, outlined in broken white lines on the diagram you provided, for the proposed off-leash dog area falls partly outside the Lions Park Reserve (R230076).

Crown Lands have no authority over lands which it does not own and therefore, we can only support the proposed activities on the section, of the above proposal, that falls within Crown Land. I have provided two diagrams both showing Lots 78 and 79 of DP 820469, being R230076. The blue outline represents Walgett Shire Council's proposed off-leash dog area and the red outline shows the section of it which constitutes Crown Lands and which we support.

Should you require any further assistance, please do not hesitate to contact me at the Department's Dubbo office on 02 6883 5441 or at flavia.bartoletti@lands.nsw.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Flavia Bartoletti'.

Flavia Bartoletti
Commercial Officer, Far West Area

13 August 2013

ROAD NETWORK RISK MANAGEMENT POLICY

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit - Director Engineering Services
FILE NUMBER: 11/260

Summary:

Council's legal responsibilities in regard to maintaining the road network are identified in the Roads Act 1993. The Civil Liability Act 2002 provides certain legal protections for Council; subject to Council being able to demonstrate it has fulfilled a range of requirements.

A policy has been developed to provide a systematic method of identification, evaluation and prioritising of maintenance works on Council's road network that will assist Council's decision making process in its annual budget formulation.

This report provides a draft policy for consideration by Council.

Background:

Due to financial restraints Council is unable to allocate sufficient funds to allow maintenance of its road network without consideration of resources limits. In order to minimise the potential hazards to road users, Council has developed a risk management approach to maintenance of Council's road network.

WSC has recognised that potential hazards to road users resulting in public liability claims or injuries, place a significant burden on the community. WSC believes it should endeavour to manage the road network to assist in minimising these potential hazards.

The procedures developed for this purpose are derived from industry best practice as documented in the Statewide Mutual Best Practice Manual – Roads

Current Position:

Council does not have a Road Network Risk Management Policy to implement the systematic method of identification, evaluation and prioritisation of maintenance works on Council's road network.

Relevant Reference Documents/Policies:

Roads Act 1993
Civil Liability Act 2002

Governance issues:

Council is required to have a policy and procedure in place and to carry out systematic method of identification, evaluation and prioritisation of road works.

Environmental issues:

Risk Management is the systematic method of Hazard Control.

Stakeholders:

Walgett Shire Council
Walgett Community
Tourists

Financial Implications:

Council will assess in formulating its annual road budget (in the context of its overall budget), the appropriate allocation of funding to maintenance works in such a way as to generally achieve the best possible long term condition of the road network.

Alternative Solutions/Options:

Council is required to have a policy to implement the system effectively and efficiently.

Conclusion:

This report recommends that the policy be adopted in principle.

| Road Network Risk Management Policy |
|---|
| <p>Recommendation:</p> <p>That the draft Road Network Risk Management Policy be adopted in principle.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachment:

Road Network Risk Management Policy



ROAD NETWORK RISK MANAGEMENT POLICY

Adoption Date:

Review Date:

Responsible Officer: Director of Engineering Services

1. Policy Statement

Walgett Shire Council is a Road Authority committed to ensuring that risks to public safety on its public road network are minimized and will implement systematic measures to eliminate or mitigate this risk.

2.Objective

To provide a systematic method of identification, evaluation and prioritisation of maintenance works on Walgett Shire Council's road network that will assist Council's decision-making process in its annual budget formulation.

To establish procedures that provide a simple, systematic and readily usable risk management approach to the maintenance of public roads and road related infrastructure and to determine road maintenance methods within road reserves under the care and control of Council.

3.Background

Due to financial restraints WSC is unable to allocate sufficient funds to allow maintenance of its Road Network without consideration of resource limits.

In order to minimise the potential hazards to road users, WSC has developed a risk management approach to maintenance of WSC's road network.

WSC has recognised that potential hazards to road users resulting in public liability claims or injuries, place a significant burden on the community. WSC believes it should endeavour to manage the road network to assist in minimising these potential hazards.

The procedures developed for this purpose are derived from industry best practice as documented in the Statewide Mutual Best Practice Manual – Roads

4.Scope

This policy and associated procedures covers all maintenance and capital works on roads and road related infrastructure including, but not limited to, road pavements, road surfaces, bridges, causeways, footpaths, kerb and guttering, stormwater drainage, signs, safety barriers and any other physical item that has a foreseeable impact on the safety and amenity of road users within the road reserves under the care and control of Council.

5.Policy

This policy, together with the related operational procedures, provides the guidelines for identifying the location, nature, inspection frequency, treatment options and repair priorities of potential hazards to users of the Road Network. The implementation of this policy aims to minimise public liability exposure and provide a best value service to the community in relation to provision of road infrastructure services.

6.Budgeting

Council will assess in formulating its annual road budget (in the context of its overall budget), the appropriate allocation of funding to maintenance works in such a way as to generally achieve the best possible long term overall condition of the road network.

Council will allocate human and financial resources in order to conduct inspections and assessments for the implementation of the policy and procedures within Council’s budget constraints.

7. Related Documents

Refer to the “Road Network Inspection and Maintenance Procedure Manual” which details related documents and the processes and procedures that need to be followed to ensure the principles of this Policy are adhered to in the day to day operation and management of Councils Road Network.

8. Policy Status

This is a new policy

9. Policy Review

The policy and the associated operational procedures will be reviewed biannually.

Authorization

.....

Position: General Manager

Date:/...../.....

ROWENA RURAL FIRE SERVICE SHED – MARCH 2014

REPORTING SECTION: Engineering Services
AUTHOR: Sylvester Otumbo – Projects Officer
FILE NUMBER: 09/57

Summary:

This report recommends that Council note and accepts the demolition and disposal of the existing RFS station and building of a new RFS station in Rowena under the North West Zone RFS full funding schemes.

Background:

The existing 2 bay station at Rowena is beyond economical repair and RFS have plans to build a new 2 bay station in its place. The RFS approached Council to provide project management services. Council's Projects Officer was appointed to oversee the project.

RFS has explored several options to dispose of the existing shed;

- Demolish and dispose
- Leave it in its current position for Council's use, and then Council allocates another piece of land for the proposed shed.
- Remove the station from the Council asset register by way of writing off, as the station is beyond economical repair.
- Allowing the Brigade to dispose of the station as they see fit.

Option 1 is wasteful especially because of existence of Option 3, and has severe environmental effects. Option 2 would have been ideal if Council needs the existing shed, but is expensive for RFS because of the cost of providing new infrastructure like fire hydrants, tanks etc at the new site. Option 3 is the best because it removes cost of disposal to either Council or RFS, but may present the Brigade with some donation. Further, the environmental impact is minimal.

Current Position:

RFS is finalizing building plans with a view of lodging a Development Application to erect the proposed shed. Meanwhile, the local Brigade has identified local buyers interested in purchasing the existing shed then modifying it to suit their needs.

Relevant Reference Documents/Policies:

Walgett Shire Council Land use Strategy.

Governance issues:

Nil

Environmental issues:

Noise, dust and safety.

Stakeholders:

Council and Residents
Rural Fire Service
Interested buyers

Financial Implications:

RFS is fully funding the disposal of existing shed and construction of the proposed station in 2014/2015.

Alternative Solutions/Options:

Demolish and dispose the existing shed
Leave the existing shed in its current position for Council's use

Conclusion:

ROWENA RFS SHED

Recommendation:

1. That Council note the report and support disposal of the existing station and the building of a new station.
2. That Council allow the Brigade to dispose the station.

Moved:

Seconded:

Attachment:

Email from Greg Sim - Manager North West - NSW Rural Fire Service

WALGETT SHIRE COUNCIL AGENDA

From: Greg Sim [<mailto:Greg.Sim@rfs.nsw.gov.au>]
Sent: Wednesday, 19 February 2014 10:51 AM
To: Sylvester Otieno
Subject: Rowena Station

Hi Sylvester

I met with the Rowena Brigade last week and they raised a few good points in relation to the Station build, as you would have seen I sent a modified plan off to Csaba this morning. The following are concerns from the Brigade which need your attention.

Removal of existing station

The Brigade identified a few locals who would be interested in purchasing the current station with the intention of modifying it and placing on their own property. The Brigade fundraised and built one half of the station some time ago, the remainder of the station is a Council asset. They want to know if it is possible to sell the shed rather than demolish it. I didn't discuss it with them at all but maybe the buyer can donate an amount to the Brigade for the shed. Seeing as this is a Council asset you guys will need to recommend how you want this disposal as such to take place. Once you have worked this out could you please let me know so I can talk to the Captain.

Station Size

Are you able to confirm that the proposed station will actually be able to fit on the site, what they suggested is pushing the station as close as possible to the fence on the LHS of the property boundary(within Council regulations).

Drive Way

The drive way into the station will need to be modified. Currently the cut out in the curb doesn't match up with the roller doors. To limit costs if possible I think we just place some crushed gravel or similar as the driveway once the curb has been fixed up.

Concrete Slab

The brigade is concerned about the concrete slab seeing as the current one has cracked and has moved significantly. We just need to ensure that this is considered when designing the new one.

Hydrant

The current hydrant is in the ground to the RHS of the building, this may or may not need to be moved with the new station. The brigade have also installed some hoses which fill the trucks when they are parked in the station. This I believe is connected to the Hydrant line underground, this will need to be included in the new station.

Roller Doors

In consultation with the Brigade I have agreed to install electric roller doors running from a switch inside the station. This is the standard we are heading for with all our stations that are on mains power. They have also indicated there is a problem with the existing roller doors that allow pigeons into the station through the gap at the top of the doors. Something needs to be considered in the new station build to stop this from happening.

Shed build

WALGETT SHIRE COUNCIL AGENDA

The Brigade has requested that the shed company is used to erect the shed. They have also requested that local contractors are used to fit out the internals, details of contractors available from Brigade Captain.

Funding in the amount of \$125,000 has been approved for this project. So we need to stay within that limit. Once the DA is submitted I also need to seek regional approval from the RFS, which will not be a problem it is just part of the process.

Please let me know if you have any questions about the above.

Regards



Greg Sim

Manager North West

NSW Rural Fire Service

Coonamble FCC | Lot 3 Buckley Drive Coonamble NSW 2829

Mail | PO Box 370 Coonamble NSW 2829

m 0428 253 224 | p 02 6822 4422 | f 02 6822 4203 | email: greg.sim@rfs.nsw.gov.au

PREPARE. ACT. SURVIVE.

KERB AND GUTTER WORK IN WARRENA STREET, WALGETT

REPORTING SECTION: Engineering Services
AUTHOR: Barry Maher – Works Coordinator
FILE NUMBER: 11/260

Summary:

Kerb and guttering work in Warrena Street, Walgett was one of the programs of 2013/2014 financial year. Due to the some unseen technical reasons, the concrete work failed and Council were required to replace the concrete. This report is for Council to explain how the concrete work failed.

Background:

A Concrete Gang had been formed at the beginning of the 2013/2014 financial year to undertake Council's Footpath Replacement Program, Kerb and Gutter replacement Program, RMCC Drainage Works, Local, Urban and Regional Roads Drainage Works and other various works.

The removal of ineffective kerb and gutter in Warrena Street, Walgett and preparation of earthworks were completed in late January and early February in conjunction with other works. Kerb and gutter pouring was undertaken on Thursday 13 February 2014. Complaints from residents led to the removal of the new work on Monday 17 and 18 February 2014.

Moisture content of the concrete kerb mix is an integral part to the extrusion being able to support itself as it affects the bonding and compaction capabilities of the mix. Staff were working on water quantity with the concrete supplier to ensure that it was close to optimum moisture content. There were initial electrical and mechanical problems with the machine which delayed the start by more than an hour. There were four loads delivered on Thursday morning 13 February. The third load did not perform well and sections of the kerb collapsed. It was nearing 2:00pm and the hottest part of the day when the fourth load arrived which completed the kerb and then was used to fill the vehicular crossings and a topping or slurry applied which was not finished well.

A specialist contractor was engaged to work with staff to make adjustments the machine, staff requirements and the mix as needed on site. This was organised to be undertaken on Monday 17 February. Rain over the weekend delayed the pour until Tuesday 18 February when a section consisting of one load was completed successfully. Further sections were completed over the next two days with the vehicular crossings, again being delayed by rain, were completed on 4 March with supporting earthworks following as required

Current Position:

Staff lack experience in this area of work. The quantity and timing of kerbing has a relationship to the quality and similarly, the supply of material. Whilst there is funding to complete kerb and gutter replacement a proportion will be taken up with earth works and shorter sections are not achievable with the kerb extrusion machine and have to be hand poured.

Relevant Reference Documents/Policies:

WSC Management plan 2013/2014

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council, residents and other users

Financial Implications:

WSC Management plan 2013/2014 and additional expenditure of \$4,500.

Alternative Solutions/Options:

Continue to use contractual arrangements at additional cost to Council.

Conclusion:

Kerb and gutter replacement will be continued in accordance with management.

| Kerb and Gutter Work in Warrena Street, Walgett |
|---|
| <p>Recommendation:</p> <p>1. That Council note the information contained in this report.</p> <p>Moved:
Seconded:</p> |

Attachments:

Nil

MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – MARCH 2014

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit - Director Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as of 28th February 2014.

Background:

In December 2011 and February 2012, Walgett Shire suffered major flood disasters which significantly affected 62 Shire Roads, 7 Regional roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge areas were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves remediation & reconstruction.

Current Position:

All the flood restoration works have been completed except on Wilby Wilby Road and Beanbri Road. The flood restoration works on Wilby Wilby Road commenced on 19/02/2014.

Relevant Reference Documents/Policies:

RMS approved schedule

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Walgett Residents
Tourists

Financial Implications:

As at 28th February 2014, \$10,702,228.55 has been spent from a total amount of \$ 11,623,727 provided in the February 2012 flood restoration works programme.

Alternative Solutions/Options:

Nil

Conclusion:

Council has been monitoring the progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

| Monthly flood works Report from Director Engineering Services |
|--|
| <p>Recommendation:</p> <p>1. That Council receive and note the monthly flood restoration works report for March 2014.</p> <p>Moved:
Seconded:</p> |

Attachment:

Flood restoration works progress summary.

Shire Roads

| Item No. | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount spent by Council | Total Expenditure upto 28/02/2014 (RMS) | Total Expenditure Up to 28/02/2014 | Progress in % | Status |
|----------|------------|-------------------------------------|---------------------------------|-------------------------|---|------------------------------------|---------------|-----------|
| S R 1 | 2284 | Franxton Road | \$36,769 | | \$42,847.57 | \$42,847.57 | 116.5 | completed |
| S R 2 | 2285 | Belarra Lane | \$106,061 | | \$90,571.01 | \$90,571.01 | 85.4 | completed |
| S R 3 | 2286 | Clarkes Lane | \$9,885 | | \$11,966.97 | \$11,966.97 | 121.1 | completed |
| S R 5 | 2287 | Cryon Road | \$190,907 | | \$172,878.29 | \$172,878.29 | 90.6 | completed |
| S R 12 | 2288 | Millie Road | \$143,025 | | \$181,538.75 | \$181,538.75 | 126.9 | completed |
| S R 13 | 2289 | Woodvale Road | \$111,256 | | \$120,828.19 | \$120,828.19 | 108.6 | completed |
| S R 14 | 2290 | Baroona Road | \$91,346 | | \$90,885.55 | \$90,885.55 | 99.5 | completed |
| S R 15 | 2291 | Pokataroo Road | \$50,030 | | \$27,632.16 | \$27,632.16 | 55.2 | completed |
| S R 16 | 2292 | Mercadool Road | \$145,698 | | \$139,080.34 | \$139,080.34 | 95.5 | completed |
| S R 19 | 2293 | Springs Road | \$3,630 | | \$3,630.00 | \$3,630.00 | 100.0 | completed |
| S R 21 | 2294 | Meadow Plains Road | \$17,000 | | \$25,549.09 | \$25,549.09 | 150.3 | completed |
| S R 24 | 2295 | Marlbone Road | \$20,716 | | \$25,438.76 | \$25,438.76 | 122.8 | completed |
| S R 27 | 2296 | Colrose Road | \$19,456 | | \$23,444.48 | \$23,444.48 | 120.5 | completed |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount spent by Council | Total Expenditure upto 28/02/2014 (RMS) | Total Expenditure Up to 28/02/2014 | Progress in % | Status |
|----------|------------|-------------------------------------|---------------------------------|-------------------------|---|------------------------------------|---------------|------------|
| S R 28 | 2297 | Wingadee Road | \$10,140 | 812.97 | \$18,266.33 | \$19,079.30 | 188.2 | complete d |
| S R 31 | 2298 | Gungalman Road | \$39,781 | | \$30,275.17 | \$30,275.17 | 76.1 | complete d |
| S R 38 | 2299 | Wanourie Creek Road | \$18,120 | | \$13,264.08 | \$13,264.08 | 73.2 | complete d |
| S R 40 | 2300 | Ginghet Road | \$7,061 | 3,912.74 | \$7,767.36 | \$11,680.10 | 165.4 | complete d |
| S R 43 | 2301 | Bushs Road | \$9,846 | | \$6,323.59 | \$6,323.59 | 64.2 | complete d |
| S R 45 | 2302 | Borehead Road | \$7,914 | | \$1,779.83 | \$1,779.83 | 22.5 | complete d |
| S R 48 | 2303 | Boorooma Creek Road | \$25,252 | | \$17,898.83 | \$17,898.83 | 70.9 | complete d |
| S R 51 | 2304 | Millencowbah Road | \$23,400 | | \$31,552.59 | \$31,552.59 | 134.8 | complete d |
| S R 52 | 2305 | Willis Road | \$6,570 | | \$7,395.32 | \$7,395.32 | 112.6 | complete d |
| S R 53 | 2306 | Koomalah Road | \$124,044 | | \$47,398.46 | \$47,398.46 | 38.2 | complete d |
| S R 57 | 2307 | Epping Road | \$50,889 | | \$49,780.33 | \$49,780.33 | 97.8 | complete d |
| S R 59 | 2308 | Moomin Road | \$60,342 | | \$62,413.51 | \$62,413.51 | 103.4 | complete d |
| S R 60 | 2309 | Marra Creek Road | \$7,512 | | \$3,300.00 | \$3,300.00 | 43.9 | complete d |
| S R 61 | 2310 | Cambo Road | \$34,365 | | \$28,240.46 | \$28,240.46 | 82.2 | complete d |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount spent by Council | Total Expenditure upto 28/02/2014 (RMS) | Total Expenditure Up to 28/02/2014 | Progress in % | Status | |
|----------|------------|-------------------------------------|---------------------------------|-------------------------|---|------------------------------------|---------------|--------|---------------|
| S
R | 64 | 2311 | Wimbledon Road | \$26,028 | | \$19,377.31 | \$19,377.31 | 74.4 | complete
d |
| S
R | 67 | 2312 | Collarenebri Mission Road | \$13,000 | | \$6,387.95 | \$6,387.95 | 49.1 | complete
d |
| S
R | 70 | 2313 | Lone Pine Road | \$13,980 | 1,718 | \$15,378.00 | \$17,096.37 | 122.3 | complete
d |
| S
R | 71 | 2314 | Rossmore Lane | \$8,100 | | \$19,855.63 | \$19,855.63 | 245.1 | complete
d |
| S
R | 72 | 2315 | Middle Route Road | \$17,496 | | \$11,221.29 | \$11,221.29 | 64.1 | complete
d |
| S
R | 73 | 2316 | Miralwyn Road | \$10,554 | | \$10,540.02 | \$10,540.02 | 99.9 | complete
d |
| S
R | 77 | 2317 | Nedgera Road | \$11,009 | | \$3,840.00 | \$3,840.00 | 34.9 | complete
d |
| S
R | 79 | 2318 | Pagan Creek Road | \$5,916 | | \$5,916.00 | \$5,916.00 | 100.0 | complete
d |
| S
R | 85 | 2319 | Tungra Road | \$47,510 | | \$38,956.28 | \$38,956.28 | 82.0 | complete
d |
| S
R | 88 | 2320 | Fabians Road | \$24,990 | | \$25,153.24 | \$25,153.24 | 100.7 | complete
d |
| S
R | 89 | 2321 | Belaba Road | \$17,007 | | \$15,394.69 | \$15,394.69 | 90.5 | complete
d |
| S
R | 90 | 2322 | Fairview Road | \$26,436 | | \$14,791.99 | \$14,791.99 | 56.0 | complete
d |
| S
R | 92 | 2357 | Strathmore Road | \$6,360 | | \$6,105.69 | \$6,105.69 | 96.0 | complete
d |
| S
R | 95 | 2323 | Banarway Crossing Road | \$22,360 | | \$24,271.65 | \$24,271.65 | 108.5 | complete
d |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount spent by Council | Total Expenditure upto 28/02/2014 (RMS) | Total Expenditure Up to 28/02/2014 | Progress in % | Status |
|----------|------------|--|---------------------------------|-------------------------|---|------------------------------------|---------------|-------------|
| S R 98 | 2324 | Lorne Road | \$72,913 | | \$77,865.06 | \$77,865.06 | 106.8 | complete d |
| S R 101 | 2325 | Wilby Wilby Road | \$1,084,467 | | \$785,160.40 | \$785,160.40 | 72.4 | In progress |
| | 2387 | Kurrajong Road under Wilby Wilby Funding | \$350,000 | 10,000 | \$283,714.61 | \$293,714.61 | 83.9 | complete d |
| S R 102 | 2326 | Angledool Road | \$244,548 | | \$258,438.52 | \$258,438.52 | 105.7 | complete d |
| S R 103 | 2327 | Bugilbone Road | \$130,824 | | \$116,081.34 | \$116,081.34 | 88.7 | complete d |
| S R 110 | 2328 | Kurrajong Road | \$5,040 | | \$17,367.15 | \$17,367.15 | 344.6 | complete d |
| S R 111 | 2329 | Narran Lake Road | \$20,170 | 4,047 | \$22,186.88 | \$26,233.88 | 130.1 | complete d |
| S R 112 | 2330 | Brewon Road | \$72,024 | | \$71,583.71 | \$71,583.71 | 99.4 | complete d |
| S R 113 | 2331 | Binghi Road | \$13,168 | 2,640 | \$14,720.40 | \$17,360.35 | 131.8 | complete d |
| S R 114 | 2332 | Bogewong Road | \$24,378 | | \$19,476.40 | \$19,476.40 | 79.9 | complete d |
| S R 115 | 2333 | Aberfoyle Road | \$18,266 | | \$14,781.94 | \$14,781.94 | 80.9 | complete d |
| S R 116 | 2334 | Goangra Road | \$185,711 | | \$136,686.27 | \$136,686.27 | 73.6 | complete d |
| S R 117 | 2335 | Beanbri Road | \$499,530 | | \$12,047.29 | \$12,047.29 | 2.4 | In progress |
| S R 118 | 2336 | Yarraldool Road | \$140,365 | | \$139,941.23 | \$139,941.23 | 99.7 | complete d |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount spent by Council | Total Expenditure upto 28/02/2014 (RMS) | Total Expenditure Up to 28/02/2014 | Progress in % | Status |
|----------|-----|------------|-------------------------------------|---------------------------------|-------------------------|---|------------------------------------|---------------|------------|
| S
R | 121 | 2337 | Pian Creek Road | \$156,948 | | \$127,932.53 | \$127,932.53 | 81.5 | complete d |
| S
R | 122 | 2338 | Old Burren Road | \$54,015 | | \$91,376.97 | \$91,376.97 | 169.2 | complete d |
| S
R | 123 | 2339 | Rowena Road | \$131,288 | | \$75,917.48 | \$75,917.48 | 57.8 | complete d |
| S
R | 124 | 2340 | Dundee Road | \$52,470 | | \$63,254.18 | \$63,254.18 | 120.6 | complete d |
| S
R | 125 | 2341 | Glen Eden Road | \$145,997 | | \$150,200.65 | \$150,200.65 | 102.9 | complete d |
| S
R | 126 | 2406 | Purtles Road | \$53,486 | | \$50,234.41 | \$50,234.41 | 93.9 | complete d |
| S
R | 127 | 2342 | Boora Road | \$21,870 | | \$31,053.89 | \$31,053.89 | 142.0 | complete d |
| S
R | 128 | 2343 | Camerons Lane | \$36,389 | 6,000 | \$66,765.23 | \$72,765.23 | 200.0 | complete d |
| S
R | 129 | 2344 | George Sands Way | \$131,640 | | \$116,228.41 | \$116,228.41 | 88.3 | complete d |
| S
R | 131 | 2345 | O'Neils Road | \$59,754 | | \$78,426.46 | \$78,426.46 | 131.2 | complete d |
| | | 2346 | Tip Road | \$70,200 | | \$63,214.15 | \$63,214.15 | 90.0 | complete d |
| | | | Emergency Works | \$476,727 | | \$476,727.00 | \$476,727.00 | 100.0 | complete d |
| | | | Council's Contribution | -\$29,000 | | | | | |
| | | | | \$5,844,947 | \$29,131 | \$4,860,519.32 | \$4,889,650.35 | | |

WALGETT SHIRE COUNCIL AGENDA

Regional Roads

| Item No. | Work Order | Road name | Amount to be Contributed by Council | RMS's Contribution | Total Expenditure to 4/10/2013 | % | Status | |
|----------|------------|-----------|-------------------------------------|--------------------|--------------------------------|-----------------------|--------|-----------|
| 1 | RR329 | 2347 | MERRYWINE BONE ROAD | N/A | \$3,822,345 | \$3,750,267.56 | 98.11 | completed |
| 2 | RR333 | 2348 | CARRINDA ROAD | N/A | \$552,750 | \$693,906.02 | 125.54 | completed |
| 3 | RR402 | 2349 | GINGIE/LLANILLO | N/A | \$628,763 | \$586,009.45 | 93.20 | completed |
| 5 | RR426 | 2350 | SHERMANS WAY | N/A | \$29,480 | \$13,953.23 | 47.33 | completed |
| 5 | RR426 | 2351 | RIDGE ROAD | N/A | \$55,228 | \$55,228.00 | 100.00 | completed |
| 6 | RR457 | 2352 | GUNDABLOUI ROAD | N/A | \$348,161 | \$360,362.64 | 103.50 | completed |
| 7 | RR7716 | 2353 | COME BY CHANCE | N/A | \$168,578 | \$179,377.19 | 106.41 | completed |
| | Emergency | | | | \$173,474.11 | \$173,474.11 | 100.00 | completed |
| | | | TOTAL | | \$5,778,779 | \$5,812,578.20 | 100.58 | |

| Summary | | | |
|----------------|-------------------------|------------------------------|---------------|
| Road Hierarchy | Toad amount | Expenditure up to 28/02/2014 | Status |
| Local Roads | \$ 5,844,948.00 | \$ 4,889,650.35 | 83.66% |
| Regional Roads | \$ 5,778,779.00 | \$ 5,812,578.20 | 100.58% |
| TOTAL | \$ 11,623,727.00 | \$ 10,702,228.55 | 92.07% |

NSW RURAL FIRE FIGHTING -NORTH WEST ZONE SERVICE DRAFT BUDGET 2014/2015

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit – Director Engineering Services
FILE NUMBER: 09/1238-02

Summary:

That Council formally receives draft budget for Council's Contribution to the Rural Fire fighting North West Zone funding for 2014/2015.

Background:

The Rural Fire Service in Walgett Shire is managed by the North West Zone. The 2014/2015 draft budget of funding for the Rural Fire Service totals \$ 4,087,352.11.

Current Position:

The Rural Fire Service North West Zone has submitted a draft budget of \$4,087,352.11 of which Council's contribution is \$ 478,220.20. Council's contribution is 50% of \$478,220.20 which is \$ 239,110.10. The Total contribution for 2013/2014 was \$416,402 which was 14.85% lesser than the 2014/2015 draft budget contribution.

Relevant Reference Documents/Policies:

North West Zone Funding budget.

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

NSW Rural Fire Service- Walgett Brigades and Residents.

Financial Implications:

WSC management plant 2014/2015

Alternative Solutions/Options:

Nil

Conclusion:

The 2014/2015 draft budget for Council contribution is \$ 239,110.10 (50% of \$478,220.20). As comparing to the 2013/2014 budget which was \$208,201 (50% of \$ 416,402), Council's contribution has been increased by \$30,909.10 ie 14.85%. Council is unable to bear any increment above the 2.3% rate increment approved by the State Government for Local Government.

Rural Fire Fighting North West Zone Service Draft budget 2014/2015

Recommendation:

1. That Council receive and notes the draft budget for 2014/2015.
2. That Council advise the RFS that it is unable to approve any increase in the 2014/15 RFS budget that exceeds the 2.3% State Government rate pegging limit.
3. That Council request OROC to investigate whether other local Councils are having similar levies in excess of rate pegging limits imposed on them.
4. Council adopt a similar stance with other government agencies (eg. NSW Fire & Rescue etc).

Moved:

Seconded:

Attachment:

RFS Draft Budget Document



**NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
North West Zone
Estimate Summary**

| | | 14/15 | 13/14 |
|---|---|-----------------------|-----------------------|
| Operations | Hazard Reduction Subsidy | \$96,000.00 | \$96,000.00 |
| | Fire Mitigation Works | \$415,000.00 | \$391,270.00 |
| | Aviation & Operational Co-ordination | \$143,000.00 | \$134,312.00 |
| | Community Engagement & Public Awareness | \$41,500.00 | \$39,811.00 |
| | Emergency Fund | \$53,000.00 | \$49,100.00 |
| Infrastructure | Fire Fighting Appliances & Vehicles | \$1,148,270.00 | \$817,737.00 |
| | Buildings & Stations | \$325,000.00 | \$170,000.00 |
| | Radio Communications | \$252,991.40 | \$243,825.00 |
| | Information Communications Technology | \$39,874.41 | \$42,830.00 |
| | Infrastructure & Engineering | \$156,000.00 | \$147,267.00 |
| | Maintenance / Repairs | \$330,950.00 | \$330,950.00 |
| | Equipment | \$117,343.30 | \$115,000.00 |
| Membership | PPE | \$60,000.00 | \$60,000.00 |
| | District Administration | \$509,582.00 | \$520,028.00 |
| | Insurances | \$157,341.00 | \$146,761.00 |
| Support | Training & Volunteer Support | \$50,500.00 | \$47,473.00 |
| | Corporate Support | \$89,000.00 | \$82,927.00 |
| | Regional Support | \$42,000.00 | \$38,718.00 |
| | Reimbursable Items (VASS) | \$60,000.00 | \$84,979.00 |
| | Previous Year Commitments | Unknown | \$452,633.00 |
| Estimated Total Budget | | \$4,087,352.11 | \$4,011,621.00 |
| Ledger Balance | | Unknown | \$55,019.00 |
| Estimated Total Council Contribution | | \$478,220.20 | \$416,402.00 |

Notes:

| | |
|------------------------|--|
| VASS Reimbursements | This figure has been reducing each year estimate figure provided based on last years figure. |
| PY Commitments | This figure will not be known until after the end of the FY as this is the amount which has been carried over for projects to be completed. |
| Ledger Balance | This figure will not be known until after the end of the FY as this is the amount which has not been spent or carried over in the previous FY. |
| Estimated Total Budget | For the 13/14 FY this includes the previous year commitments for the 14/15 year this figure will not be known until the end of the FY. |

| |
|---|
| NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
M & R Subsidies |
|---|

| Maintenance/Repair/Running Expenses | Estimate |
|-------------------------------------|---------------------|
| Stations/Sheds | \$11,000.00 |
| Vehicles | \$102,000.00 |
| Pumps | \$1,100.00 |
| Radio | \$20,100.00 |
| Petrol/Oil | \$43,000.00 |
| Other | \$51,750.00 |
| Subtotal (Maintenance etc.) | \$228,950.00 |
| Freight/Cartage | \$2,200.00 |
| Telephone Charges (Rental) | \$20,000.00 |
| (Official Phone) | \$14,500.00 |
| Electricity Charges | \$0.00 |
| Insurance | \$14,000.00 |
| Other Expenditure | \$51,300.00 |
| Subtotal | \$102,000.00 |
| Total | \$330,950.00 |
| Hazard Reduction Subsidy | \$96,000.00 |

| |
|--|
| NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
Appliances |
|--|

New Appliances

| Type | Brigade | Estimate |
|-------------|----------------|-----------------|
| Cat 1 | Walgett HQ | \$285,000.00 |
| Cat 6 | Walgett HQ | \$390,000.00 |

| | |
|------------------|---------------------|
| Sub Total | \$675,000.00 |
|------------------|---------------------|

Second Hand Appliances

| Type | Brigade | Estimate |
|--------------|----------------|-----------------|
| Cat 1 (6-10) | Beanbri | \$98,055.00 |
| Cat 1 (6-10) | Ginghet | \$98,055.00 |
| Cat 1 (6-10) | Gingie | \$98,055.00 |
| Cat 1 (6-10) | Gillendoon | \$98,055.00 |
| Cat 7 (6-10) | Pigeonbah | \$61,050.00 |
| Referb Costs | | \$20,000.00 |

| | |
|------------------|---------------------|
| Sub Total | \$473,270.00 |
|------------------|---------------------|

| | |
|--------------------------|-----------------------|
| Appliances Totals | \$1,148,270.00 |
|--------------------------|-----------------------|

Note: New Cat 1 Vehicle to be removed if SLA agree.

**NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
Buildings & Stations**

| Brigade | Type | Estimate |
|-------------------|---------------|---------------------|
| Coonamble Airport | Water Tank | \$45,000.00 |
| Walgett HQ | 4 Bay Station | \$280,000.00 |
| Total | | \$325,000.00 |

**NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
Equipment**

| Equipment | Estimate |
|-----------------------------|---------------------|
| Pumps | \$3,500.00 |
| Firezone/Volunteer Intranet | \$0.00 |
| Community Education | \$2500.00 |
| Other Equipment | \$111,500.00 |
| AED Service | \$2,343.30 |
| Total Equipment | \$117,343.30 |
| PPE | \$60,000.00 |
| Total PPE | \$60,000.00 |

**NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
District Administration**

| Item | Estimate |
|-------------------------|---------------------|
| Salaries and Wage | \$420,182.00 |
| Comms Platform | \$3,247.68 |
| New Vehicles | \$0.00 |
| Changeover Cost | \$33,000.00 |
| Vehicle Maintenance | \$32,000.00 |
| Travel | \$7,400.00 |
| Telephones | \$10,000.00 |
| Equipment General/Other | \$7,000.00 |
| Equipment Computers | \$6,400.00 |
| IS | \$30,226.73 |
| Sub Total | \$549,456.41 |
| GRN | \$121,991.40 |
| Red Fleet Insurance | \$93,341.00 |
| Sub Total | \$215,332.40 |
| Total | \$764,788.81 |

Notes:

The Equipment Computers figure still to be provided by HO.
White Fleet costs are also to be advised.

**NSW Rural Fire Fighting Fund
2014 -2015 Financial Year
Volunteer & Statewide Support**

| | |
|--|-----------------------|
| TRAINING & VOLUNTEER SUPPORT | \$50,500.00 |
| FIRE MITIGATION WORKS | \$415,000.00 |
| INSURANCES | \$64,000.00 |
| RADIO COMMUNICATIONS | \$131,000.00 |
| EMERGENCY FUND | \$53,000.00 |
| AVIATION & OTHER OPERATIONAL | \$143,000.00 |
| ENGINEERING & OTHER INFRASTRUCTURE | \$156,000.00 |
| COMMUNICATIONS & PUBLIC AWARENESS | \$39,000.00 |
| CORPORATE SUPPORT | \$89,000.00 |
| REGIONAL SUPPORT | \$42,000.00 |
| Volunteer & Statewide Support | \$1,182,500.00 |

Notes:

These figures are estimates based on 6% (3% Inflation + 3%Technology) + Rounding increase from last year. Accurate figures have not been released from HO yet.