



AGENDA FOR ORDINARY COUNCIL MEETING

22nd March, 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Lightning Ridge Bowling Club – John Murray Room** on **22nd March, 2016** commencing at 9:30am to discuss the items listed in the Agenda.

Please Note: Citizenship Ceremony to commence at 9:30am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### **5.1 Col Hundy**

1. Closure of Lightning Ridge mining office and lost funding to Lightning Ridge with regards to online mining registrations.

2. The formation of progressive shire group (1) Collarenebri (1) Grawin (2) L/Ridge (2) Walgett

### **5.2 Legal Roads Network Project – Luke Hardy and Amanda Beetson**

The Department of Primary Industries-Lands is committed to the establishment of a legal access network in the Western Division of NSW.

The projects charter is to withdraw lands from leases currently used by the public as road and formally dedicate them as public roads and to identify landlocked properties and provide legal access by way of an easement.

The project is nearing completion of the identification of roads in the Wentworth Shire. The project will soon move into the part of Walgett Shire that is located in the Western Division. We would like to take the opportunity to update Council and/or its nominated officers on the process of the project by way of a PowerPoint presentation and a Q & A opportunity.

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

## 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 9<sup>TH</sup> FEBRUARY 2016

### Minutes of Ordinary Council Meeting – 9<sup>th</sup> February 2016

**Recommendation:**

That the minutes of the Ordinary Council meeting held 9<sup>th</sup> February 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 9<sup>th</sup> February 2016.



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**9<sup>th</sup> February, 2016**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers** on **9<sup>th</sup> February, 2016** commencing at 10:0am to discuss the items listed in the Agenda.

**ADOPTED: 22<sup>nd</sup> March 2016**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

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### **Remoteness**

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- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

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### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

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**Non-Pecuniary Interest** – Must be disclosed in meetings.

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### **Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE COUNCIL CHAMBERS ON 9<sup>TH</sup> FEBRUARY, 2016 AT 10:00 AM**

**PRESENT**

Clr J Keir (Deputy Mayor)  
Clr G Murray  
Clr R Greenaway  
Clr M Martinez  
Clr L Walford  
Clr M Taylor  
Clr I Woodcock  
Don Ramsland (General Manager)  
Michael Urquhart (Chief Financial Officer)  
Jessica McDonald (Director Environmental Services)  
Raju Ranjit (Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

Deputy Mayor Councillor Keir chaired the meeting.

**1/2016/1 Apologies**

**Resolved:**

That the apology from Councillors Lane and Councillor Cooper are accepted and a leave of absence granted.

**Moved: Clr Woodcock**

**Seconded: Clr Walford**

**CARRIED**

**Public Forum Presentations**

Robert Ward discussed the following:

The Walgett Sub branch of the RSL are requesting Council to consider waiving the fees associated with a Development Application, Construction Certificates and all subsequent inspections as a donation from Council towards the erection of a Memorial Wall to be located in Memorial RSL Park, 70 Fox Street, Walgett. The wall will feature RSL and Memorial plaques commemorating and honouring those that have served in conflicts around the world from the Walgett district.

**Declaration of Pecuniary Interests**

Clr Keir declared a Pecuniary Interest in item 14.4.3 – page 104 – Monthly maintenance grading report December 2015.

**Confirmation of Minutes**

**2/2016/1 Minutes of Ordinary Council Meeting –15<sup>th</sup> December 2015**

**Resolved:**

That the minutes of the Ordinary Council Meeting held 15<sup>th</sup> December 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Walford**

**Seconded: Clr Murray**

**CARRIED**

**Mayoral Minutes- Nil**

**Motions of which Notice has been given – Nil**

**Reports of Committees/Delegates – Nil**

**Reports from Officers**

**3/2016/1 Minutes of Local Area Traffic Committee Meeting 10 December 2015**

**Recommendation:**

That the minutes of the Local Area Traffic Committee meeting held 10 December 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Woodcock**

**Seconded: Clr Martinez**

**CARRIED**

**4/2016/1 Council's decision action Report - February 2016**

**Recommendation:**

That the Resolution Register for February 2016 be received and noted.

**Moved: Clr Greenaway**

**Seconded: Clr Walford**

**CARRIED**

**5/2016/1 Weekly's received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 48-50 and 1-4 from the Local Government NSW be received and noted.

**Moved: Clr Murray**

**Seconded: Clr Greenaway**

**CARRIED**

| <b>6/2016/1 Circulars received from the NSW Office of Local Government</b> |                                                                                                                                                                                                   |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                                                     |                                                                                                                                                                                                   |
|                                                                            | That the information contained in the following Departmental circulars No 15-40-15-43 and 16-01-16-02 from the Local Government Division Department of Premier and Cabinet be received and noted. |
| <b>Moved:</b>                                                              | <b>Clr Greenaway</b>                                                                                                                                                                              |
| <b>Seconded:</b>                                                           | <b>Clr Taylor</b>                                                                                                                                                                                 |
|                                                                            | <b>CARRIED</b>                                                                                                                                                                                    |

| <b>7/2016/1 Monthly Calendar February – April 2016</b> |                                                                                                  |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                                 |                                                                                                  |
|                                                        | That Council receive and note the regular monthly calendar for the period February - April 2016. |
| <b>Moved:</b>                                          | <b>Clr Greenaway</b>                                                                             |
| <b>Seconded:</b>                                       | <b>Clr Murray</b>                                                                                |
|                                                        | <b>CARRIED</b>                                                                                   |

| <b>8/2016/1 Bridges Renewal Programme – Round 2 – Successful Applications</b> |                                                                                                                                                                        |
|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                                                        |                                                                                                                                                                        |
|                                                                               | That Council's staff are to be congratulated for preparing three successful grant applications and the action being taken in formally accepting the grants be endorsed |
| <b>Moved:</b>                                                                 | <b>Clr Greenaway</b>                                                                                                                                                   |
| <b>Seconded:</b>                                                              | <b>Clr Woodcock</b>                                                                                                                                                    |
|                                                                               | <b>CARRIED</b>                                                                                                                                                         |

| <b>9/2016/1 2016 Lightning Ridge Easter Festival funding request</b> |                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                                               |                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                                                      | <ol style="list-style-type: none"> <li>1. For Council's consideration.</li> <li>2. The Lightning Ridge Tourism Association be requested to provide a detailed budget for the Lightning Ridge Festival with clarification on allocation of the \$12000.00.</li> <li>3. That an amount of \$12,000 be set aside by the LRTA each year as seed funding for the following year's Easter festival.</li> </ol> |
| <b>Moved:</b>                                                        | <b>Clr Woodcock</b>                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Seconded:</b>                                                     | <b>Clr Walford</b>                                                                                                                                                                                                                                                                                                                                                                                       |
|                                                                      | <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                           |

**10/2016/1 Approval and Funding Request – Lightning Ridge Race Club – Safety Fencing**

**Recommendation:**

That the request of the Lightning Ridge Race Club to erect safety fencing and associated funding be approved providing the additional information sought by Council is received.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

**11/2016/1 Western Division Group of Shires – Annual Conference - Motions**

**Recommendation:**

That the following motions be submitted to the Western Division Group Annual Conference:

- September, 2016 quadrennial local government elections – Far West Councils
- Guaranteed recurrent government expenditure
- Natural disaster funding exemption
- Mapping exercise – state and federal service delivery
- Rate pegging limits to apply to state agency contributions

**Moved:** Clr Woodcock  
**Seconded:** Clr Taylor

**CARRIED**

**12/2016/1 Matters for brief mention or information only from General Manager**

**Recommendation:**

That the listed matters be received and noted.

- Far West Initiative
- Drought Communities Programme
- Rural Financial Counselling Services
- Draft Budget Preparation Schedule
- Youth Training Concept
- Western Division Conference
- Fixing NSW Country Roads – Expression of Interest

**Moved:** Clr Murray  
**Seconded:** Clr Taylor

**CARRIED**

**13/2016/1 Cash on hand and investment report as at 31 December 2015**

**Recommendation:**

That the cash on hand and investment report as at 31 December 2015 be received.

**Moved:** Clr Taylor  
**Seconded:** Clr Greenaway

**CARRIED**

| <b>14/2016/1 Cash on hand and investment report as at 31 January 2016</b>      |                      |
|--------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                         |                      |
| That the cash on hand and investment report as at 31 January 2016 be received. |                      |
| <b>Moved:</b>                                                                  | <b>Clr Greenaway</b> |
| <b>Seconded:</b>                                                               | <b>Clr Taylor</b>    |
| <b>CARRIED</b>                                                                 |                      |

| <b>15/2016/1 Community Development Report: October – December 2015</b>                     |                     |
|--------------------------------------------------------------------------------------------|---------------------|
| <b>Recommendation:</b>                                                                     |                     |
| That the report for Community Development for October-December 2015 be received and noted. |                     |
| <b>Moved:</b>                                                                              | <b>Clr Woodcock</b> |
| <b>Seconded:</b>                                                                           | <b>Clr Taylor</b>   |
| <b>CARRIED</b>                                                                             |                     |

| <b>16/2016/1 Community Assistance Scheme Donations – Round 2 2015/2016 Applications</b>                                                            |                                                                                                   |                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|---------------------------|
| <b>Recommendation:</b>                                                                                                                             |                                                                                                   |                           |
| That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the first round of 2015/2016; |                                                                                                   |                           |
| <b>Organisation</b>                                                                                                                                | <b>Project</b>                                                                                    | <b>Recommended Amount</b> |
| Carinda and District Race Club                                                                                                                     | Hire of toilets for Carinda Race Day                                                              | \$1,800.00                |
| The Ridge Community Resource Centre Inc.                                                                                                           | Volunteers Picnic Day with Workshop costs of catering and supplement pages for the Induction Kits | \$800.00                  |
| Barwon District Anglican Churches                                                                                                                  | Purchase of microphones for use at Community Events held within the Walgett Shire                 | \$300.00                  |
| Burren Junction Fishing Club                                                                                                                       | Swimming Lessons for children from birth to 5 years of age                                        | \$1,200.00                |
| <b>Moved:</b>                                                                                                                                      | <b>Clr Murray</b>                                                                                 |                           |
| <b>Seconded:</b>                                                                                                                                   | <b>Clr Walford</b>                                                                                |                           |
| <b>CARRIED</b>                                                                                                                                     |                                                                                                   |                           |

| 17/2016/1 Model Code of Conduct – Adoption of Code                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the revised "Model Code of Conduct" as presented be adopted.</p> <p><b>Moved: Cllr Walford</b><br/> <b>Seconded: Cllr Taylor</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

| 18/2016/1 Matters Generally for Brief Mention or Information only from Director of Environmental Services                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>That Walgett Shire Council resolve to:</b></p> <p>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved: Cllr Greenaway</b><br/> <b>Seconded: Cllr Martinez</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

| 19/2016/1 Monthly RMCC works Report from Director Engineering Services – December 2015                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for December 2015.</p> <p><b>Moved: Cllr Murray</b><br/> <b>Seconded: Cllr Greenaway</b></p> |

| 20/2016/1 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering/Technical Services – December 2015                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering/Technical Services monthly works progress report for December 2015.</p> <p><b>Moved: Cllr Murray</b><br/> <b>Seconded: Cllr Walford</b></p> |

*Cllr Keir left the meeting room at 12:55am*

*Cllr Woodcock assumed the chair.*

**21/2016/1 Shire Road 5 – Removal of Ramp**

**Recommendation:**

That Council write to Mr Bruce Harris requesting he remove the ramp on Shire Road 5 (approx. 20km from Collarenebri) and replace it with a causeway.

**Moved:** Clr Greenaway  
**Seconded:** Clr Murray

**CARRIED**

**22/2016/1 Monthly Maintenance Grading Report from Director Engineering Services – December 2015**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for December 2015.

**Moved:** Clr Murray  
**Seconded:** Clr Taylor

**CARRIED**

*Clr Keir returned at 1:15pm and then assumed the Chair for the remainder of the meeting.*

**QUESTIONS**

**Clr Woodcock**

Q1. Can council provide a report in regards to the water affecting the air-conditioning systems in Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services will report accordingly.

Q2. Can Council provide an update on the Walgett bore?

Response: The General Manager advised that Council will be installing a cooling tower in the near future.

Q3. What is the progress in relation to the cooling tower in Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services will report accordingly.

Q4. Is there any funding for Bill O'Brien way, the section towards Lightning Ridge Town?

Response: The General Manager advised that Council has applied for funding for 16/17.

**Clr Greenaway**

Q1. When are the pavements in Collarenebri expected to be laid under the beautification program?

Response: The General Manager advised that the project is scheduled to commence in May 2016.

**Clr Martinez**

Q1. Slashing near the dog race track in Lightning Ridge.

Response: The General Manager advised area would be under the core control of Council.

Q2. Can Council investigate the current procedures being undertaken by private contractors in relation to pumping out septic systems?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q3. What is the update on the replacement of the toilet block in Lightning Ridge at the VIC?

Response: The General Manager advised that Council is currently seeking quotes.

**23/2016/1 Removal of ramps on SR55**

**Resolved:**

That Council take immediate action in relation to removing all 4 ramps located on Shire Road 55.

**Moved: Clr Walford**

**Seconded: Clr Martinez**

**CARRIED**

Q. When will the supplementary plant hire offers be presented to Council?

Response: The General Manager advised the report will be presented to the March meeting.

**Clr Murray**

Q. Can Council investigate install benches along Fox street in Walgett for those who walk to the hospital?

Response: The Acting Director of Engineering/Technical Services to investigate.

**Clr Taylor**

Q. Any indication of air services entering into Lightning Ridge and Walgett?

Response: The General Manager advised that expressions of interest have been called.

Q2. What is the progress in regards to the fencing project around the Lightning Ridge airport?

Response: The General Manager advised that Council is yet to receive the contract for the grant.

Q3. Can Council remove the dead trees in the streets of Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services to take appropriate action

Q4. Can Council ensure the trees in Lightning Ridge are being watered?

Response: The Acting Director of Engineering/Technical Services to take appropriate action.

**Clr Walford**

Q1. Can Council ensure outdoor staff complete some form of safety check prior to mowing the footpaths due to the rocks washed up on the footpaths.

Response: The Acting Director of Engineering/Technical Services to take appropriate action

**24/2016/1 Move into Closed Session at 12:25 pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Walford**  
**Seconded: Clr Woodcock**

**CARRIED**

**25/2016/1 Funding the erection of Street Banners at Lightning Ridge**

**Recommendation:**

That Council approve the quote provided by LRE Services to the sum of \$27,334.50 for phase 1 - the erection of 12 initial banners and phase 2 – the purchase of 70 brackets and mounting accessories as well as the erection of 35 banners to power poles in Lightning Ridge as per Essential Energy's specifications with funding coming from the Tourism Reserve.

**Moved: Clr Woodcock**  
**Seconded: Clr Martinez**

**CARRIED**

**26/2016/1 Resignation of Director of Engineering/Technical Service – Replacement Arrangements**

**Recommendation:**

That Council's Director of Engineering/Technical Services, Mr Raju Ranjit, resignation be accepted with regret and action being taken to source a replacement be endorsed.

**Moved: Clr Murray**  
**Seconded: Clr Greenaway**

**Against: Clr Woodcock**  
**CARRIED**

**27/2016/1 Tender for supply and delivery of traffic safety signage**

**Recommendation:**

Accept the tenders from Barrier Signs Pty Ltd and Artcraft Pty Ltd for Traffic Safety Signage.

**Moved: Clr Woodcock**  
**Seconded: Clr Taylor**

**CARRIED**

| <b>28/2016/1 Tender for supply and delivery of water meters</b>                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Accept the tender from Elster Metering for supply and deliver of Water Meters.</p> <p><b>Moved: Clr Woodcock</b><br/> <b>Seconded: Clr Taylor</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

| <b>29/2016/1 Matters Generally for Brief Mention or Information only</b>                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved: Clr Woodcock</b><br/> <b>Seconded: Clr Walford</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

| <b>30/2016/1 Return to Open Session at 12:45pm</b>                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved: Clr Greenaway</b><br/> <b>Seconded: Clr Murray</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

| <b>31/2016/1 Adoption of Closed Session Reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council adopt the following recommendation of the Closed Committee:</p> <ul style="list-style-type: none"> <li>- Funding the erection of Street Banners at Lightning Ridge</li> <li>- Resignation of Director of Engineering/Technical Service – Replacement Arrangements</li> <li>- Tender for supply and delivery of traffic safety signage</li> <li>- Tender for supply and delivery of water meters</li> <li>- Matters Generally for Brief Mention or Information only</li> </ul> <p><b>Moved: Clr Greenaway</b><br/> <b>Seconded: Clr Walford</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

*Noted that this was Raju Ranjit's last meeting*

*Note of Thanks – Raju Ranjit*

The Deputy Mayor and Councillors thanked the Director of Engineering/Technical Services for his work and wished him all the best in his future endeavours.

**Close of Meeting**

The meeting closed at 12:50pm.

To be confirmed at the meeting of Council to be held on 22<sup>nd</sup> March 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL

## 9. MAYORAL MINUTES

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Cllr David Lane – Mayor

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#### **Friday 4<sup>th</sup> March**

Attended OROC board meeting in Cobar with General Manager.

#### **Sunday 6<sup>th</sup> March**

Attended the welcome reception for delegates to the Western Division Conference at Lightning Ridge.

#### **Monday 7<sup>th</sup> and Tuesday 8<sup>th</sup> of March**

Attended the Western division Conference in Lightning Ridge.

#### **Monday 7<sup>th</sup> of March**

7.00pm Met with LGNSW President Keith Rhodes and CEO Donna Rygate.

#### **Friday 12<sup>th</sup> March**

Western Advisory Panel teleconference, Local Government Minister Paul Toole spoke, followed by Michelle Roberson from UTS.

| <b>Matters Generally for Brief Mention or Information only from Mayor</b>                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN - NIL**

**11. PRESENTATION OF PETITIONS- NIL**

## **12. QUESTIONS FROM LAST MEETING**

### **QUESTIONS**

#### **Clr Woodcock**

Q1. Can council provide a report in regards to the water affecting the air-conditioning systems in Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services will report accordingly.

Q2. Can Council provide an update on the Walgett bore?

Response: The General Manager advised that Council will be installing a cooling tower in the near future.

Q3. What is the progress in relation to the cooling tower in Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services will report accordingly.

Q4. Is there any funding for Bill O'Brien way, the section towards Lightning Ridge Town?

Response: The General Manager advised that Council has applied for funding for 16/17.

#### **Clr Greenaway**

Q1. When are the pavements in Collarenebri expected to be laid under the beautification program?

Response: The General Manager advised that the project is scheduled to commence in May 2016.

#### **Clr Martinez**

Q1. Can Council explain the slashing near the dog race track in Lightning Ridge?

Response: The General Manager advised area would be under the core control of Council.

Q2. Can Council investigate the current procedures being undertaken by private contractors in relation to pumping out septic systems?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q3. What is the update on the replacement of the toilet block in Lightning Ridge at the VIC?

Response: The General Manager advised that Council is currently seeking quotes.

Q4. When will the supplementary plant hire offers be presented to Council?

Response: The General Manager advised the report will be presented to the March meeting.

#### **Clr Murray**

Q1. Can Council investigate install benches along Fox street in Walgett for those who walk to the hospital?

Response: The Acting Director of Engineering/Technical Services to investigate.

#### **Clr Taylor**

Q. Any indication of air services entering into Lightning Ridge and Walgett?

Response: The General Manager advised that expressions of interest have been called.

Q2. What is the progress in regards to the fencing project around the Lightning Ridge airport?

Response: The General Manager advised that Council is yet to receive the contract for the grant.

Q3. Can Council remove the dead trees in the streets of Lightning Ridge?

Response: The Acting Director of Engineering/Technical Services to take appropriate action

Q4. Can Council ensure the trees in Lightning Ridge are being watered?

Response: The Acting Director of Engineering/Technical Services to take appropriate action.

**Clr Walford**

Q1. Can Council ensure outdoor staff complete some form of safety check prior to mowing the footpaths due to the rocks washed up on the footpaths.

Response: The Acting Director of Engineering/Technical Services to take appropriate action

## **13. REPORTS OF COMMITTEES/DELEGATES**

### **13.1 MINUTES OF WORK HEALTH AND SAFETY COMMITTEE MEETING HELD 25<sup>TH</sup> FEBRUARY 2016**

| <b>Minutes of Local Area Traffic Committee Meeting 25<sup>th</sup> February 2016</b>                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 25<sup>th</sup> February 2016 having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 25<sup>th</sup> February 2016

## **MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE**

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday 25<sup>th</sup> February 2016 in the Walgett Council Chambers, meeting room commencing at 3:05pm

### **1. PRESENT**

|                  |                                          |
|------------------|------------------------------------------|
| Slyvester Otumbo | Committee Member (Chairperson)           |
| Prafulla KC      | Management Representative                |
| Yasmin Bennett   | Committee Member                         |
| Gary Cameron     | Committee Member (Deputy Chairperson)    |
| Julie McKeown    | HR Manager                               |
| David Callander  | WHS Officer Rehab Coordinator, Secretary |

### **2. APOLOGIES**

|                |                                |
|----------------|--------------------------------|
| Don Ramsland   | Management Representative, G.M |
| Michael Dowell | Committee Member               |
| Donna Ruttle   | Committee Member               |

|                |                  |
|----------------|------------------|
| Absent:        |                  |
| Ricky Thurston | Committee Member |

### **3. MINUTES –**

Being the first meeting for 2016, Sylvester welcomed all to the meeting and welcomed KC to the meeting as the new Management Representative following the departure of Raju Ranjit who has left council.

The minutes from the meeting held on the 26<sup>th</sup> November 2015 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 26<sup>th</sup> November 2015 were confirmed and accepted

|           |                |
|-----------|----------------|
| Moved:    | Julie McKeown  |
| Seconded: | Yasmin Bennett |

### **4. BUSINESS ARISING**

Sylvester handed over the meeting to David who explained that the minutes were from the last official meeting that was held in November. The December meeting was used as an opportunity for SafeWork NSW, (old Workcover), to present a session to both the committee and invited shire contractors regarding the new direction that Workcover have taken for the future. This included the change of name, how the new organisation is set up, what services are available to, and an opportunity for a question and answer session. The talk presented was well received by those present.

- 4.1** Don to raise at the next MANNEX meeting that staff be made aware of the importance of engaging contractors properly ie: the correct way to go about it, insurances etc.

**Action:** as Don was an apology for this meeting, this item is carried fwd. to the next meeting.

- 4.2** David to speak to Moree Plains Shire regarding the drug and alcohol policy.

David reported that he did not manage to speak with the Moree Plains Shire as he had attended a meeting with the Orana Risk Group and had obtained a copy of Narromine Shire's policy which was the template produced by the LGA as a generic template for use by all Councils if required. David has adapted this to suit Walgett Shire and has presented it to the General Manager and is awaiting instruction for the next step.

- 4.3 David to upgrade the incident report forms with the amendments as suggested, ie: police event number, police notified etc.

David reported that the amendments had been completed, the form was currently in circulation and being used by staff when reporting.

- 4.4 Committee to attend the SafeWork NSW presentation

Completed, as reported above.

## **5. GENERAL BUSINESS**

- 5.1 Incident Reports review.

David presented the incident reports for the months of November and December 2015, and January 2016. The committee reviewed each month's reports.

It was noted by Gary that there has been an increase in the number of animal bites to the hand occurring and to this end he has placed an order for a set of bite resistant gloves to be issued.

- 5.2 David, as a part of "risk training" for the committee, spoke about 'obvious risk' in relation to risk assessing and site management. David presented to the committee an opportunity to practice risk assessing by asking that each member take a little time to have a look at the old prison well that is located in Gray Park with the question being 'does there need to be a fence on top of the brick wall that is in situ around the well or is this an obvious risk of injury if a person were to climb the current wall'

Action: The committee were asked to consider this and it will be discussed at the next meeting.

- 5.3 The question was raised regarding 'workers on foot' training, in relation to construction sites and the RMS. Sylvester responded indicating that the RMS did have a training program that is run in -house and he will obtain a copy with the view that training be conducted for all construction crews.

Action: Sylvester to obtain the training package from the RMS

- 5.4 David reminded the committee about the upcoming Flu shots and asked that staff are reminded of the final date for names to be submitted, being 4<sup>th</sup> March with the administration of the jabs being on the 23<sup>rd</sup> March.

- 5.5 KC spoke of the removal of the fence around the Apex Park play area – where it is up to. David responded that the fence has to stay until the new signage is installed. KC asked when the signs would be installed. The signs have not been ordered as there had been a bit of confusion as to where this was up to as the actions were decided around the time previously when KC had resigned from the Chairperson position and Sylvester had taken on the role. This was resolved.

Action: David and Sylvester to organise the signs and the fence removal.

- 5.6 Gary reported that he had been asked by Michael Urquhart to raise at the meeting about a large pothole in Fox St, in front of 'Stone's Throw'. This was discussed and Sylvester to pass on to the appropriate department for repairs.

Action: Sylvester to speak to the appropriate department to fix the pothole

- 5.7 Gary raised an issue that was brought to his attention by Di Kelly regarding the flower bed located on the footpath in front of her shop front in Fox St. Apparently the garden obscures the line of sight for motorists of young children using the crossing. This is a danger to the children as quite often children will just run out without looking. KC suggested that this should be brought up at the next Traffic meeting.

Action: KC to raise the issue at the next Traffic Meeting

- 5.8 Gary mentioned that he had noticed around the xmas period when staff were hanging decorations around the building, that staff were standing on chairs to hang items. He mentioned that he had spoken to a couple of people and suggested that a ladder be used as this is a safer method. Gary suggested that a memo be sent to all staff advising of correct and safer procedures for future reference.

Action: David to send a memo to all staff advising of the correct way to hang decorations in future.

## 6. NEXT MEETING

The next meeting is to be held on 17<sup>th</sup> March 2016 commencing at 8:30 am.

There being no further business the meeting closed at 4:08pm

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

## **13.2 DRAFT MINUTES OF CONSULTATIVE COMMITTEE MEETING HELD 2<sup>ND</sup> FEBRUARY 2016**

### **Draft Minutes of Consultative Committee Meeting 2<sup>nd</sup> February 2016**

**Recommendation:**

That the draft minutes of the Consultative Committee meeting held 2<sup>nd</sup> February 2016 having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Draft Minutes of Meeting held 2<sup>nd</sup> February 2016.

**MINUTES OF THE SPECIAL MEETING  
WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE**

The following are minutes of the Walgett Shire Council Consultative Committee Special Meeting held on Tuesday, 2 February 2016 in the Walgett Council Chambers, meeting commencing at 8:45am

**1. PRESENT**

|                  |                                          |
|------------------|------------------------------------------|
| Michael Urquhart | Acting General Manager                   |
| Raju Ranjit      | Management Representative                |
| Roy White        | Management Representative                |
| Norman Dunn      | Committee Member (United Services Union) |
| Donna Ruttley    | Committee Member (United Services Union) |
| Justin Bruvel    | Committee Member (DEPA Representative)   |
| Julie McKeown    | Human Resources Manager                  |

**2. APOLOGY**

|                |                                                             |
|----------------|-------------------------------------------------------------|
| Don Ramsland   | General Manager                                             |
| Prafulla KC    | Committee Member (LGEA Representative)                      |
| Jamie McKinnon | United Services Union Organiser (no response to invitation) |

**3. GENERAL BUSINESS**

Norman (John) Dunn elected as chairperson for this meeting.

**3.1 Management Accountant Position Description and Grade**

Human Resources Manager advised that the position had been created as part of the 'Fit for the Future' process and to assist the Chief Financial Officer in their role.

The position has been graded through the Mercer Salary System and has been evaluated as a grade seven (7).

Following amendments were recommended by the Committee

Remove Desirable Criteria point 1. A Degree is the same as graduate qualification.

**RECOMMENDATION:**

- 1. The position description for the Management Accountant is endorsed with the recommended changes.**
- 2. The position to be a grade seven (7)**

**3.2 Graduate Accountant Position Description and Grade**

Human Resources advised that the position had been graded through the Mercer Salary System and has been evaluated as a grade six (6).

The following changes were recommended.

**Reports directly to – Management Accountant**

**Objectives** point 3. Delete Chief Financial Officer and add Management Accountant.  
Point 4. Remove line.

**Responsibilities** Remove point 2 covered in point 1.  
Point 6. Delete Senior Finance Officer and add Management Accountant.

**RECOMMENDATION:**

- 1. The position description for the Graduate Accountant is endorsed with the recommended changes.**
- 2. The position be a grade six (6)**

**4. Other Business**

Human Resources Manager informed members that the Consultative Committee requires 2 USU representatives.

*Action note:* Human Resources Manager to call for nominations. To be distributed by email, payslips and staff noticeboards.

Once there is a full Committee training will be provided.

The Mercer Salary System are there any plans to change the system?

Human Resources advised that comparisons between the Local Government Award 2014 bands and levels and the Mercer system grades and levels were in line. Bands and levels within The Award overlap in the same fashion as the Mercer Salary structure. Due to changes in staffing over the years Council has limited numbers trained in the Mercer evaluation process. Contact had been made with the Mercer organisation to discuss training to staff in the evaluation and structure of the system. No further action had occurred due to Council restructure.

It was requested that all Consultative Committee members be included in the training to better understand the structure of the Mercer system.

**RECOMMENDATION:**

- 1. When training is scheduled that all Committee members be included.**

Where are the 2015 appraisal up to?

Human Resources advised that all but a small number of staff had been advised in writing of the outcome of their 2015 performance appraisals.

**There being no further business the meeting closed at 10am**

Next Meeting of the Consultative Committee Meeting to be advised.

I advise that in accordance with my delegated authority, the recommendations of the Consultative Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

DRAFT

## **14. REPORTS FROM OFFICERS**

### **14.1 GENERAL MANAGER**

#### **14.1.1 COUNCIL'S DECISION ACTION REPORT – MARCH 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

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**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's decision action Report – March 2016**

**Recommendation:**

That the Resolution Register for March 2016 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register – March 2016

## RESOLUTION ACTION LIST

| <i>Date</i>                                                                  | <i>Ref</i>      | <i>Resolution</i>                                                                                                                                                                                                                                                                                              | <i>Department</i>                       | <i>Updates</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <i>Completion date</i> |
|------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014</b> |                 |                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 11.02.14                                                                     | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                  | Chief Financial Officer                 | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress |                        |
| <b>Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014</b>      |                 |                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 27.05.14                                                                     | 8/2014/10       | 1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.<br>2. That naming rights for the Lightning Ridge Pool are investigated.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                          | General Manager                         | 02.06.14 Report being prepared for August 2014 meeting<br>18.09.14 Deferred to October meeting.<br>22.10.14 Deferred to April meeting.<br>18.8.15 being prepared based on last 3 full financial years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |
| 27.05.14                                                                     | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |
| 27.05.14                                                                     | Qs next Meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                                                                   | Director Engineering/Technical Services | Has been scheduled for inspection( 19/06/2014)<br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.<br>24.03.15 Received a letter re: the fencing work. Council advised him in writing about the Grid Policy and can pay only \$4,000 per grid.<br>22.7.15 an offer letter has been sent to O'Brien.<br>03.09.2015 - Waiting a response from O'Brien<br>17.11.015- DES has submitted a report to November Council meeting re: maintenance the critical grids on owner's cost                                                                                                                                                                             |                        |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014</b>     |                 |                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 24.06.14                                                                     | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                           | General Manager                         | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| 26.08.15                                                                     | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for                                                                                                                                                                                                                              | General Manager                         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |

|                                                                              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
|------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                              |                 | Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> October</b>       |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 28.10.14                                                                     | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering/Technical Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report. RMS is in process to prepare the audit report. |  |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> November 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 25.11.14                                                                     | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                                                                                                                                 | Chief Financial Officer                 | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors                                                                                                                                                                                                                                                                                                                                                    |  |
| 25.11.14                                                                     | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering/Technical Services to investigate.<br>Clr Greenaway                                                                                                                                                                                                                                                         | Director Engineering/Technical Services | 11.12.14 A report is to be prepared for the February Council Meeting.<br>6.3.15 Planning Department is working on it.                                                                                                                                                                                                                                                                                                                                                                        |  |
| 25.11.14                                                                     | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                 | General Manager                         | 04.12.14 To be listed for discussion at next consultation session.in 2015<br>29.01.16 see report to February Meeting 2016                                                                                                                                                                                                                                                                                                                                                                    |  |
| <b>Resolution Actions for Ordinary Meeting 17<sup>th</sup> December 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 17.12.14                                                                     | 16.2014.19      | That this item is deferred until a response is received from the NSW RFS Commissioner Shane Fitzsimmons regarding the issues raised by Clr Murray in his Motion of Notice.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                | Director Engineering/Technical Services | 23.01.15 Work in progress.<br>22.07.15 waiting for a response<br>14.10.2015 received an email RFS and forwarded to Clr. Bill Murray                                                                                                                                                                                                                                                                                                                                                          |  |
| <b>Resolution Actions for Ordinary Meeting 10<sup>th</sup> February 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 10.02.15                                                                     | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                              | Chief Financial Officer                 | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed                                                                                                                                                                                                                                                                                                               |  |
| 10.02.15                                                                     | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.                                                                                                               |  |
| 10.02.15                                                                     | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                            | Director Engineering/Technical          | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress                                                                                                                                                                                                                                                                                                                                                                                                            |  |

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|                                                                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Services                                | 17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                                                                                                               |  |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> March 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 24.03.15                                                                  | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSM, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4. Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established                                                                                                                                                                                                                                                                                                                                   |  |
| 24.03.15                                                                  | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Environmental Services         | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |  |
| 24.03.15                                                                  | 1/2015/31       | 1. That council accept the Restart NSW funding Offer in the amount of \$819,000 for "Gundabloui Road and \$1,116,000 for Bugilbone Road Upgrade Project".<br>2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering/Technical Services | 25.03.15 Draft deed agreement has been submitted to infrastructure NSW<br>17.06.2015 – Council waiting for the signed deed agreement.<br>19.8.15 Council has received a signed deed agreement and work has been scheduled for 1 week of September 2015.<br>14.10.2015 Camping out agreement has been sent out to Union Services United for their comments.<br>17.11.015 – Project has been commenced from 9/11/015                                                                                                                       |  |
| 24.03.15                                                                  | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                 | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.<br>27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.                                                                                                                                                                                                                                                               |  |
| 24.03.15                                                                  | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Engineering/Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                          |  |
| 24.03.15                                                                  | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                         | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain<br>18.11.15 project delayed by wet weather                                                                                                                                                                                                                                                                                                                                                                            |  |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> April 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 28.04.15                                                                  | 3/2015/12       | Recommendation:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                         | 21.5.15 workshop to be held 25.6.15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

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|                                                                         |                 | That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | 18.08.15 strategies being drafted<br>18.11.15 ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 28.04.15                                                                | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chief Financial Officer                 | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.<br>27.10.15 Eight trees removed to date.<br>11.12.15 Will require additional funds in the 16/17 Budget.                                                                                                            |  |
| 28.04.15                                                                | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Director Engineering/Technical Services Services to investigate and report accordingly<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Chief Financial Officer                 | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating<br>27.10.15 No further action to date<br>24.11.15 A/ Director Urban Services to consider in works program.                                                                                                                                                                            |  |
| 28.04.15                                                                | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering/Technical Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather |  |
| 28.04.15                                                                | Qs next meeting | Can Council utilise the diggings from the Australian Opal Center as a road base?<br>Response<br>The Director of Engineering Services advised a cost benefit analysis report will be complied.<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering/Technical Services | 05.05.2015 DES will present a report for the June Council meeting<br>17.06.2015 cost analysis to use crushers is in progress<br>22.07.15 report has been submitted to July meeting<br>19.08.15 Council has accepted the offer. DA in progress.<br>03.09.2015 Dealing with mineral department is in progress                                                                                                                                                                                               |  |
| 28.04.15                                                                | Qs next meeting | Can Council investigate the lane where children walk along located behind the Service Station opposite the Police Station in Lightning Ridge, it requires signage to prevent vehicles speeding up to the line?<br>Response<br>The Director of Engineering to investigate and take any action necessary.<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Engineering/Technical Services | 19.08.15 Investigation is in progress.<br>03.09.2015 proposal of an installation of stop signs will be submitted in October LATC meeting<br>17.11.015 the agenda will be Dec LATC meeting                                                                                                                                                                                                                                                                                                                 |  |
| <b>Resolution Actions for Ordinary Meeting 26<sup>th</sup> May 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 26.05.15                                                                | 4/2015/19       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br>- Making the strategy available as a pdf file via Council's web site.<br>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray | Director Environmental Services         | Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br><br>Copies available from council website<br><br>Letters sent to landholders and Gov agencies on 25.6.2015                                                                                                                                                                                                                                                                                                                                |  |
| 26.05.15                                                                | 4/2015/24       | Recommendation:<br>That the action to award the contract for construction of the Rowena Fire Station to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Engineering/Technical          | 19.08.15 The project is in progress. (started on 17/8/15)                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

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|          |                 | Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                               | Services                                | 27.10.15 Matter not progressed at this stage<br>17.11.015 construction is in progress                                                                                                                                                                                  |  |
| 26.05.15 | Qs next Meeting | Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?<br>Response<br>The Director of Corporate Services to take appropriate action.<br>Clr Murray                                                    | Chief Financial Officer                 | 23.06.15 no future action at this stage<br>18.8.15 report being prepared for October Meeting<br>14.09.15 No further progress                                                                                                                                           |  |
| 26.05.15 | Qs next Meeting | Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".<br>Response<br>The Director Engineering/Technical Services to investigate and take appropriate action.<br>Clr Greenaway | Director Engineering/Technical Services | 22.07.15 waiting response from RMS                                                                                                                                                                                                                                     |  |
| 26.05.15 | 4/2015/27       | Shop awning remediation & grants, Wilson St, Collarenebri- refer to May Minutes for more detail                                                                                                                                                                       | Director Environmental Services         | Grant offer letters sent 24-6-15<br>Orders requiring remediation works sent 24.6.15<br>As of Nov 2015 remediation is:<br><ul style="list-style-type: none"> <li>• Complete at 2 Wilson St</li> <li>• Planned at 21 Wilson St.</li> </ul> Not happening at 9 Wilson St. |  |

### Resolution Actions for Ordinary Meeting 23<sup>rd</sup> June 2015

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| 23.06.15 | 5/2015/17 | Recommendation:<br>1. That the council agree to the execution of a Memorandum of Understanding (MOU) or similar instrument to record its intent to provide funding if the AOC obtains firm commitments for the balance of the \$30 million project funding.<br>2. That the AOC be advised that consideration of these projects would need to be undertaken as part of councils overall asset management and as such it is unable to provide a commitment for these future works at this time.<br>Moved: Clr Taylor<br>Seconded: Clr Martinez | Chief Financial Officer                 | 28.07.15 documentation being prepared<br>15.09.15 Matter not progressed at this stage.<br>27.10.15 documentation being prepared<br>24.11.15 Letter sent, draft agreement prepared.<br>11.12.15 Signed Agreement received.                                                                      |  |
| 23.06.15 | 5/2015/18 | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                                                                                                                               | Chief Financial Officer                 | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.<br>27.10.15 Process discussed with auditor<br>24.11.15 Auditor to undertake week commencing 23/11/15<br>11.12.15 Awaiting auditors report.                                                |  |
| 23.06.15 | 5/2015/29 | Recommendation:<br>1. That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids and remove fence from the road reserve to the new fence line and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.<br>2. Payment to be made on final inspection.<br>Moved: Clr Greenaway<br>Seconded: Clr Cooper                                                                                                       | Director Engineering/Technical Services | 22.07.15 an offer letter has been emailed<br>19.08.15 The landowner has no responded to Council yet.<br>14.10.2015 Council has re sent a letter requesting commencement date<br>17.11.015 DES has submitted a report for Council's approval to maintain the critical grids on owner's expense. |  |

### Resolution Actions for Ordinary Meeting 28<sup>th</sup> July 2015

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| 28.07.15 | 6/2015/4  | Recommendation:<br>1. That prior to arranging the grading of unsealed roads in the rural area a full road inspection be carried out to determine the exact level and location of any maintenance grading required.<br>2. Council investigate the options of grading twice a year for the identified roads and also prepare a report on the classifying of unsealed roads into three categories - 1. Well used, 2. Used, 3. Low use, for road maintenance purposes.<br>3. Closed road signs – utilise the shape of option 2 and the wording in option 1 based on the draft document and the concept be referred to the Local Traffic Committee for comment.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock | Director Engineering/Technical Services | 19.08.15 Maintenance program has been prepared based on the once a year assumption due to the budget constraints. If required more than once in some busy road, it will be presented in Council Meeting for additional budget.<br>17.11.015 Council has advertised for an experienced road auditor . |  |
| 28.07.15 | 6/2015/14 | Recommendation:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                         |                                                                                                                                                                                                                                                                                                      |  |

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|          |                 | That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                |                                                  | 18.08.15 work proceeding as time and resources allow<br>18.11.15 Ongoing                                                                                                          |  |
| 28.07.15 | 6/2015/20       | Recommendation:<br>1. That Council enter into a lease with the Walgett Historical Society Incorporated over the old council chambers for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.<br>2. That Council enter into a lease with the Walgett Historical Society Incorporated over the Masonic Lodge for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway | Chief Financial Officer                          | 18.8.15 lease being prepared<br>14.09.15 Documentation being finalised<br>11.12.15 Leases signed and filed in Legal Docs.                                                         |  |
| 28.07.15 | 6/2015/26       | Mining Camp Addressing – Refer to minutes for details                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Environmental services                  | 3.8.2015 stakeholders invited to discuss solutions in Lightning Ridge in September 2015<br><br>Meeting held 13-10-2015.                                                           |  |
| 28.07.15 | 6/2015/31       | Recommendation:<br>That Council note and accept the quote of Johnstone Concrete Pty which is \$4.80 per tonne and an establishment cost of \$ 13,000 to crush the shincracker and Cumborah Quarry material.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                | Director Engineering/Technical Services          | 19.08.15 development application is in process.<br>03.09.2015 Council is working to get a permission from Mineral Department                                                      |  |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                                                                                 | Director Engineering/Technical Services          | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department                                                                 |  |
| 28.07.15 | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Director Engineering/Technical Services Services to arrange for erection of appropriate signage.                                                                                                                                                                                                              | Director Engineering/Technical Services Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                   |  |
| 28.07.15 | Qs next meeting | Can Council investigate the pump used to clean storm water out of the Streets in Rowena and ensure it is in working condition?<br>Response<br>The Director Engineering/Technical Services Services to take appropriate action as soon as possible.<br>Clr Greenaway                                                                                                                                                                                                                        | Director Engineering/Technical Services          | 19.08.15 New pit and culvert is programmed to be installed in September<br>14.09.15 Progressing as planned<br>18.11.15 Pits, pipe across road and new submersible pump installed. |  |
| 28.07.15 | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                                                                                        | Director Environmental Services                  | 18.8.15 revision of subdivision plan and costing in progress                                                                                                                      |  |
| 28.07.15 | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                                                                                           | Director Environmental Services                  | 18.8.15 research of previous reports in progress                                                                                                                                  |  |
| 28.07.15 | 6/2015/39       | Non-urban Water Connections at Collarenebri – refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                      | Director Environmental Services                  | 17.08.15 letter to residents sent                                                                                                                                                 |  |
| 28.07.15 | 6/2015/40       | Non-urban Water Connections at Walgett– refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                            | Director Environmental Services                  | 17.8.15 Letter to residents sent                                                                                                                                                  |  |

### Resolution Actions for Ordinary Meeting 25<sup>th</sup> August 2015

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| 25.08.15 | 7/2015/4        | Recommendation:<br>That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                            | General Manager                         | 21.10.15 Report to October Meeting<br>18.11.15 Awaiting outcome of LRTA meeting                                                  |  |
| 25.08.15 | 7/2015/16       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the 2 letters dated 17 July 2015 have been received by Council from Bernice Mohr and Helen Theuma.<br>2. Write to NSW Department of Primary Industries, Western Lands Commission, Crown Lands Division and any applicable Reserve Trust for Crown Reserve 1024168 and ask whether they would support the amendment of the Walgett Local Environmental Plan 2013 to permit new commercial premises and tourist and visitor accommodation in the SP1 Special Activities zones.<br>Moved: Clr Woodcock<br>Seconded: Clr Cooper | Director Environmental Services         | Letters sent 16-9-2015.<br>Response letter dated 16-10-2015 received from DPI stating that it does not support amending the LEP. |  |
| 25.08.15 | Qs next meeting | Can Council arrange for the flags to be flown on relevant Public Holidays such as the 25 <sup>th</sup> of April and the 11 <sup>th</sup> of November?<br>Response<br>The Director of Corporate Services to make arrangements.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                 | 11.1.15 Referred to Property Officer for implementation.                                                                         |  |
| 25.08.15 | Qs next meeting | What is the progress on the water charge for the Walgett Sporting Club in relation to the 100mm water pipe connection?<br>Response:<br>Chief Financial Officer advised Council is waiting on the Walgett Sporting Club to provide Council with a fire consultant report to determine the required meter size for firefighting.<br>Clr Murray                                                                                                                                                                                                                                                     | Chief Financial Officer                 | 27.10.15 awaiting advice from sporting club on fire system requirements                                                          |  |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                  | Director Engineering/Technical Services | 14.10.2015 Action is in progress                                                                                                 |  |

### Resolution Actions for Ordinary Meeting 22 September 2015

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| 22.09.15 | 8/2015/22       | Recommendation:<br>That the Proponents be advised that the Council is undertaking a cost benefit analysis of its existing primitive camping grounds and that further consideration will be given to the Carinda proposal when that has been completed.<br>Moved: Clr Keir<br>Seconded: Clr Martinez | Chief Financial Officer                 | 27.10.15 letter forwarded<br>24.11.15 Primitive Camping ground review not yet commenced.                                                                                                                                                             |  |
| 22.09.15 | Qs next meeting | Can Council write to the National Bank of Australia thanking them for staying in Walgett?<br>Response<br>The General Manager to take appropriate action.<br>Clr Murray                                                                                                                              | General Manager                         | 21.10.15 Letter Drafted<br>11.12.15 Other design options being investigated.                                                                                                                                                                         |  |
| 22.09.15 | Qs next meeting | Could the holes in the footpath along Wee Waa Street, Walgett be addressed?<br>Response<br>The General Manager advised that it will be addressed under the Main Street upgrade project.<br>Clr Murray                                                                                               | General Manager                         | 21.10.15 Referred to DETS                                                                                                                                                                                                                            |  |
| 22.09.15 | Qs next meeting | Can Council write to the IGA in Walgett expressing the need for extended hours, considering daylight savings will begin in October?<br>Response<br>The General Manager to take appropriate action.<br>Clr Murray                                                                                    | General Manager                         | 21.10.15 Meeting held in Sydney 14.10.15<br>18.11.15 Roller shutter issues considered – October Meeting                                                                                                                                              |  |
| 22.09.15 | Qs next meeting | What is the update on removal of the grids on the Burranbaa Road as the works need to be carried out urgently?<br>Response<br>The Director of Engineering Services advised that a letter has been sent to Gerard                                                                                    | Director Engineering/Technical Services | 14.10.2015 Received a letter from Land holder with not start date and hence re sent a letter requesting commencing date<br>17.11.2015 DES has submitted a report to gain Council's approval to maintain the critical grids on land owner's expenses. |  |

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|          |                 | O'Brien following up on the previous letter and Council is awaiting a reply. If there is no response shortly Council will take necessary action.<br>Clr Cooper                                                                                                                                                                                                                                                                                         |                                         |                                                                                                      |  |
| 22.09.15 | Qs next meeting | What is the update on the disabled toilet block at the Visitor Information Centre in Lightning Ridge?<br>Response<br>The General Manager advised that Council is investigating the options of a modular toilet block similar to the one installed at Gray Park in Walgett.<br>Clr Taylor                                                                                                                                                               | Chief Financial Officer                 | 27.10.15 Report to October Meeting                                                                   |  |
| 22.09.15 | Qs next meeting | Is there provision for disabled toilets at the bore baths in Lightning Ridge?<br>Response<br>The Chief Financial Officer to investigate and advise accordingly.<br>Clr Taylor                                                                                                                                                                                                                                                                          | Chief Financial Officer                 | 27.10.15 Project to be considered for 2016/17 budget                                                 |  |
| 22.09.15 | Qs next meeting | Can Council provide funding for the Lightning Ridge Easter festival?<br>Response<br>The Chief Financial Officer to investigate and advise accordingly.<br>Clr Taylor                                                                                                                                                                                                                                                                                   | Chief Financial Officer                 | 27.10.15 Matter not progressed                                                                       |  |
| 22.09.15 | Qs next meeting | Can Council consider donating a copy of the photo of the Walford tracker to the Police Station in Walgett with the approval of the Walford family?<br>Response<br>The Chief Financial Officer to investigate and take appropriate action.<br>Clr Taylor                                                                                                                                                                                                | Chief Financial Officer                 | 27.10.15 matter not progressed<br>24.11.15 Property Officer seeking original photos.                 |  |
| 22.09.15 | Qs next meeting | Can Council investigate the possibility of connecting hot water to the outside showers of the bore baths in Lightning Ridge?<br>Response<br>The Director Engineering/Technical Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                  | Director Engineering/Technical Services | 18.11.15 Quotation already received and matter is in progress.                                       |  |
| 22.09.15 | Qs next meeting | Is there funding available for the eradication of Hudson Pear?<br>Response<br>The General Manager advised there is a range of funding available.<br>Clr Taylor                                                                                                                                                                                                                                                                                         | General Manager                         | 18.11.15 Hudson pear taskforce reconvened                                                            |  |
| 22.09.15 | Qs next meeting | Can Council consider arranging a workshop for Councillors on Tourism facilitated by professionals in the field?<br>Response<br>The General Manager advised he would investigate the associated costs involved.<br>Clr Martinez                                                                                                                                                                                                                         | General Manager                         | 21.10.15 Workshop being arranged for late 2015/early 2016                                            |  |
| 22.09.15 | Qs next meeting | Can Council investigate clearing the trees and scrub on the Merrywinebone Road?<br>Response<br>The Director of Engineering to investigate and take appropriate action.<br>Clr Lane                                                                                                                                                                                                                                                                     | Director of Engineering                 | 14.10.2015 Investigation is in progress                                                              |  |
| 22.09.15 | 8/2015/32       | Recommendation:<br>That Council appoint Blackadder Associates to conduct the General Manager's performance review involving all Councillors in the process.<br>Moved: Clr Martinez<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                          | General Manager                         | 21.10.15 Negotiations underway<br>18.11.15 Workshop held, report to Nov Meeting                      |  |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                              | Chief Financial Officer                 | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements. |  |
| 22.09.15 | 8/2015/38       | Recommendation:<br>1. That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.<br>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.<br>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor | Director Engineering/Technical Services |                                                                                                      |  |

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| 27.10.15 | 9/2015/18       | Item deferred for further consideration and investigation of alternative sources of funding and design options with a preference for a concrete/ brick building.<br>Moved: Clr Martinez<br>Seconded: Clr Woodcock                                                                                                                                                                              | Chief Financial Officer                 | 24.11.15 Other design options being investigated.                                                                                                          |  |
| 27.10.15 | 9/2015/19       | Recommendation:<br>1. That the honour boards only record Shire President / Mayor and Deputies, Councillors and Shire Clerk / General Managers and that the current boards be amended and updating of the boards proceed on this basis.<br>2. A separate board be made to record the service of senior staff and staff who have served for 25 years.<br>Moved: Clr Keir<br>Seconded: Clr Cooper | Chief Financial Officer                 | 24.11.15 Boards being updated in Dubbo.                                                                                                                    |  |
| 27.10.15 | Qs next meeting | Question 1: What is the progress on the post office/bank building in Collarenebri?<br>Response: The General Manager advised that Council is currently seeking quotes and a report is being prepared for Council<br>Clr Taylor                                                                                                                                                                  | Chief Financial Officer                 | 24.11.15 Property Officer liaising with General Manager on progressing project.                                                                            |  |
| 27.10.15 | Qs next meeting | Question 3: What is the timeframe in regards to the water supply at Grawin?<br>Response: Project engineer advised the tender and specification will be published by December, 2015.<br>Clr Taylor                                                                                                                                                                                              | Director Engineering/Technical Services |                                                                                                                                                            |  |
| 27.10.15 | Qs next meeting | Question 4: Can Council ensure the trees in the Main Street of Lightning Ridge are watered regularly?<br>Response: Project engineer to investigate and respond accordingly.<br>Clr Taylor                                                                                                                                                                                                      | Director Engineering/Technical Services | 18.11.15 Instructed to water once a week on a regular basis.                                                                                               |  |
| 27.10.15 | Qs next meeting | Question 5: When is the expected start date for the town beautification project?<br>Response: The General Manager indicated that as previously advised works would be carried out in the order of Collarenebri, Walgett and Lightning Ridge.<br>Clr Taylor                                                                                                                                     | The General Manager                     | 18.11.15 as advised previously works being carried out in the order of Collarenebri, Walgett then Lightning Ridge and scheduled for completion by 30.06.16 |  |
| 27.10.15 | Qs next meeting | Question 7: Can Council investigate constructing a drain in Lions Park in Lightning Ridge?<br>Response: Project Engineer to investigate and respond accordingly.<br>Clr Taylor                                                                                                                                                                                                                 | Director Engineering/Technical Services | 18.11.15 All of identified pot holes filled with gravel.                                                                                                   |  |
| 27.10.15 | Qs next meeting | Question 1: How is Council going to recoup the additional funds of the Grawin bore?<br>Response: The General Manager advised Council will incorporate a fee through the general rates system of the Grawin residents.<br>Clr Martinez                                                                                                                                                          | The General Manager                     | 18.11.15 further investigations commenced                                                                                                                  |  |
| 27.10.15 | Qs next meeting | Question 2: What is the progress regarding the grids on O'Brien's property?<br>Response: Director Engineering/Technical Services advised a reply letter had been received by Council and Council will follow the matter up with a phone call in order to clarify the details of the work.<br>Clr Martinez                                                                                      | Director Engineering/Technical Services | 17.11.2015 DES has submitted a report for Council's approval to maintain the grids by Council on owner's cost.                                             |  |
| 27.10.15 | Qs next meeting | Question 1: Can Council write a letter to Barnaby Joyce in regards to the Shire retaining the service of rural financial Councillors?<br>Response: The General Manager to action accordingly.<br>Clr Murray                                                                                                                                                                                    | The General Manager                     | 18.11.15 letter drafted                                                                                                                                    |  |
| 27.10.15 | Qs next meeting | Question 1: Has the new sign for Hardies Road been erected?<br>Response: The Director Planning and Regulatory Services to investigate and respond accordingly.<br>Clr Keir                                                                                                                                                                                                                     | The Director Environmental Services     |                                                                                                                                                            |  |
| 27.10.15 | 9/2015/29       | Recommendation:<br>That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be amended for payment of the lump sum of \$15,000 to be now made by 31 December 2015.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                             | Chief Financial Officer                 | 24.11.15 Matter progressing.                                                                                                                               |  |
| 27.10.15 | 9/2015/30       | Recommendation:<br>That Council confirm that amendment to assessment 3236 and the refund of overpaid rates amounting to \$693.10 and compensatory interest of \$35.00 (total \$728.10)<br>Moved: Clr Greenaway                                                                                                                                                                                 | Chief Financial Officer                 | 24.11.15 Entries processed to rate assessment.                                                                                                             |  |

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|                                                                 |            | Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                                                                                |                    |
| 27.10.15                                                        | 9/2015/34  | Recommendation:<br>Delegate authority to the General Manager and Mayor to take necessary action to resolve issues surrounding the operation of the Lightning Ridge Visitor Information Centre.<br>Moved: Clr Woodcock<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                            | The General Manager                   | 18.11.15 Awaiting outcome of LRTA Meeting                                      |                    |
| 27.10.15                                                        | 9/2015/36  | Resolved:<br>That the General Manager schedule a meeting with Brewarrina and Bourke Shire Councillors and General Managers to discuss future plans and options.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                          | The General Manager                   | 19.11.15 Matter raised by Mayor with Bourke and Brewarrina – reluctant to meet |                    |
| <b>Resolution Actions for Ordinary Meeting 24 November 2015</b> |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                                                                                |                    |
| 24.11.15                                                        | 10/2015/2  | Motion:<br>A motion was moved Clr Woodcock seconded Clr Martinez that:<br><br>1. Council invite quotations from an independent external auditor for a forensic audit of the Lightning Ridge water fund.<br>2. Council report to the February meeting on the costs involved.                                                                                                                                                                                                                                                                                                                                                                            | The General Manager                   | 11.12.15 Quotes being obtained.                                                |                    |
| 24.11.15                                                        | 10/2015/15 | Recommendation:<br>1. That a licence be issued to the Collarenebri Mulga Mudlarks Assoc. Inc. for use of Lot 57 DP 752673 for use as a Mud Trials area.<br>2. That the rent fee be \$468.00 per annum + GST for a total of 3 years duration.<br>3. That the Mayor and General Manager be authorised to sign the licence.                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer               | 11.12.15 Licence documentation prepared.                                       |                    |
| 24.11.15                                                        | 10/2015/15 | 1. That the decision to waive interest on extended payment arrangements be delegated to the General Manager and that these determinations be subsequently confirmed by the Council.<br><br>2. Residents put their request in writing addressed to the General Manager.                                                                                                                                                                                                                                                                                                                                                                                 | Chief Financial Officer               | 11.12.15 Policy implemented.                                                   |                    |
| 24.11.15                                                        | 10/2015/18 | Recommendation:<br>That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: a registered club and shop (retail sales of fresh produce) on Lot 1 Section 10 DP 758612 subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                      | Director<br>Environmental<br>Services | 10.12.15<br>DA Issued                                                          | Completed 11.12.15 |
| 24.11.15                                                        | 10/2015/19 | Recommendation:<br>That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: highway service centre and shop (retail sales of fresh produce) on Lot 3 DP 718739 subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                            | Director<br>Environmental<br>Services | 11.12.15 DA Issued                                                             | Completed 11.12.15 |
| 24.11.15                                                        | 10/2015/20 | Recommendation:<br>That Walgett Shire Council resolve to:<br><br>1. Note recent correspondence from the Lightning Ridge Miners' Association (LRMA) regarding water supply issues associated with Mining Purposes Lease 70.<br><br>2. Seek a legal opinion on the "in principle" water supply agreement between Walgett Shire Council and the LRMA regarding Lightning Ridge bore baths waste water (outflow) and the supply of domestic (potable) water to caretakers at the LRMA puddling dams on Mining Purposes Leases 70, 243 and 280. The opinion is sought on the basis that Council intends to proceed by formalising an appropriate agreement. | Director<br>Environmental<br>Services | 11.12.15 Legal opinion being obtained.                                         |                    |

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|          |                 | <p>3. Request that the General Manager to provide a further report once the legal opinion has been obtained.</p> <p>4. Write to the LRMA and inform it of this resolution and that Council will not be proceeding with its previous proposal to levy water access and use charges for Mining Purposes Lease 70 (rates assessment 29,876).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                            |  |
| 24.11.15 | 10/2015/21      | <p>Recommendation:<br/>That Walgett Shire Council resolve to:</p> <p>That a grant of \$7,602 be allocated from the Walgett Shire Council local heritage fund budget to assist with a \$18,000 project to repaint the Burren Junction hall.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Services         | 11.12.15 Projects approved and commencement being planned. |  |
| 24.11.15 | 10/2015/26      | <p>Recommendation:<br/>That Council support the proposal to repair the four grids on Burrnbaa Road on GJ O'Brien's Property at the owner's cost and provide the owner with 7 days' notice prior to work commencing.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering/Technical Services | 11.12.15 Letters being drafted.                            |  |
| 24.11.15 | 10/2015/27      | <p>Recommendation:<br/>That Council note the applications for funding of the projects :</p> <p>1. Heavy patching work with 50 mm thick road base overlay for 1.6 km in length x 8 m seal width on Bill O'Brian Way (RR426).</p> <p>2. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Ridge Road (RR426) from Collarenebri Road end. The estimated total cost is \$ 924,000</p> <p>3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Sherman's Way (RR426) from Lightning Ridge end. The estimated total cost is \$ 924,000</p> <p>4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716). The estimated total cost is \$ 924,000.</p> <p>5. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 340,000.</p> <p>6. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 910,000.</p> | Director Engineering/Technical Services | 11.12.15 Project application lodged.                       |  |
| 24.11.15 | 10/2015/28      | <p>Recommendation:</p> <p>1. That Council receive and adopt the variation of work program for 2015/2016</p> <p>2. That Council approve the re-allocate the unspent budget to the proposed additional projects.</p> <p>3. That Council approve the additional budget of \$293,023 for Merrywinebone Road (RR329) and Bellara Lane (SR2).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering/Technical Services | 11.12.15 Budget revised.                                   |  |
| 24.11.15 | Qs next meeting | Can Council's staff undertake a full inspection of the streets in Lightning Ridge and list all locations in need of repair?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering/Technical Services | 11.12.15 Inspections commenced.                            |  |
| 24.11.15 | Qs next meeting | What is the progress on a new street sweeper?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | The General Manager                     | 11.12.15 Referred to Plant Committee                       |  |
| 24.11.15 | Qs next meeting | Can council investigate the drainage in Lions Park near the Tourist Information Centre?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering/Technical Services | 11.12.15 Area to be inspected.                             |  |
| 24.11.15 | Qs next meeting | Can Council's investigate further road patching in Collarenebri and Burren Junction streets?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering/Technical Services | 11.12.15 Inspection being arranged.                        |  |

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| 24.11.15 | Qs next meeting | Can the approaches to the bridge on the Angledool / Collarenebri Road be inspected?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering/Technical Services | 11.12.15 Inspection being arranged.                                                                                                                               |           |
| 24.11.15 | Qs next meeting | Can Council investigate enforcing the 'no dogs signs' at the Sunday Markets?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Environmental Services         | 11.12.15 Follow up being organised.                                                                                                                               |           |
| 24.11.15 | Qs next meeting | Can Council investigate replacing the tap in Len Cram Park?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Engineering/Technical Services | 11.12.15 Repairs in train.                                                                                                                                        |           |
| 24.11.15 | Qs next meeting | Can Council investigate the faulty streetlights in Pandora Street?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | The General Manager                     | The General Manager advised that the faulty streetlights can now be reported online to Essential Energy by selecting the appropriate link on Council's home page. |           |
| 24.11.15 | Qs next meeting | Is the Cumborah hall operational and can a report be prepared outlining the final project cost?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The General Manager                     | 11.12.15 Report being prepared.                                                                                                                                   |           |
| 24.11.15 | Qs next meeting | Can Council clarify the budget allocation for the street sweeper and litter pickup?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering/Technical Services | 11.12.15 Figures to be reported.                                                                                                                                  |           |
| 24.11.15 | Qs next meeting | What is the progress on the culverts on Bate Street in Walgett?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering/Technical Services | 11.12.15 Contact being made with owners.                                                                                                                          |           |
| 24.11.15 | Qs next meeting | What direction has Council taken regarding the solar proposal by Iain McGregor?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The General Manager                     | 11.12.15 Further advice being obtained.                                                                                                                           |           |
| 24.11.15 | 10/2015/30      | Recommendation:<br>1. That this report be received and<br><br>2. That the projects to be inserted in Part 2 be considered at the December Meeting.<br><br>3. That the Agreement be then signed by the Mayor and General Manager and<br><br>4. That Council adopt a policy that the General Manager's TRP be increased by the following percentages should the Council rate the General Manager as 7 or above, being regarded as better than a satisfactory performance<br>Overall rating of 7 – 2% increase in TRP<br>Overall rating of 8 – 3% increase in TRP<br>Overall rating of 9 - 4% increase in TRP<br>Overall rating of 10 – 5% increase in TRP | The General Manager                     | 11.12.15 Project list to December Meeting.                                                                                                                        |           |
| 24.11.15 | 10/2015/31      | Recommendation:<br>Local Government Reform Update - That this matter be deferred and the Mayor and General Manager put forward an appropriate proposal following the meeting of the Far West Advisory Committee Meeting in Sydney on 7 December, 2015.                                                                                                                                                                                                                                                                                                                                                                                                  | The General Manager                     | 11.12.15 Meeting held in Sydney 6/7 December.                                                                                                                     |           |
| 24.11.15 | 10/2015/32      | Erection of Street Banners at Lightning Ridge<br>Recommendation:<br>Item deferred until future of Lightning Ridge Tourist Association resolved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The General Manager                     | 11.12.15 Matter on hold until LRTA issue resolved,<br>29.01.15 Report to February Meeting 2016                                                                    |           |
| 24.11.15 | 8/2015/33       | Recommendation:<br>That Council receive and noted the General Manager's report with regards the progress of the Organisational Restructure and endorse the revised structure put forward by the General Manager selecting the position of Director of Corporate Services and establishment of a position of Management Accountant.                                                                                                                                                                                                                                                                                                                      | The General Manager                     | 11.12.15 Action proceeding.                                                                                                                                       |           |
| 24.11.15 | 8/2015/34       | That the General Manager be authorised to determine whether Council supports the settlement proposal and to advise Squire Patton Boggs accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Chief Financial Officer                 | 11.12.15 Advice of Council support for settlement proposal provided.                                                                                              |           |
| 24.11.15 | 8/2015/35       | Recommendation<br>That the Deed of Agreement between Council and Lightning Ridge Olympic Pool Association Incorporated be executed under Seal of Council and that the Seal be affixed to the Agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Chief Financial Officer                 | 11.12.15 Documents finalised.                                                                                                                                     | Completed |
| 24.11.15 | 8/2015/36       | Recommendation<br>That the Deed of Agreement between Council and LRFOC Incorporated be executed under Seal of Council and that the Seal be affixed to the Agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Chief Financial Officer                 |                                                                                                                                                                   |           |
| 24.11.15 | 8/2015/37       | Recommendation:<br>1. That the best fit for purpose tenderer be awarded this contract as a single source supplier to Bitumen Emulsion Bitupave Limited t/as Boral Asphalt for the period 36 months , 1/01/2016 to 31/12/2018 and                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Engineering/Technical Services | 11.12.15 Tenders accepted.                                                                                                                                        |           |

|                                                                 |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                          |                                                   |          |
|-----------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|---------------------------------------------------|----------|
|                                                                 |            | <p>2. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to 31/12/2019.</p> <p>3. That Council authorise the General Manager and Mayor to execute any necessary contract documentation under Council Seal.</p>                                                                                                                                                                                                                                                                                                                                                                                                                       |                                          |                                                   |          |
| 24.11.15                                                        | 10/2015/38 | <p>Recommendation:</p> <p>1. That Council respond in writing back to the Walgett Aboriginal Medical Services, Dharrriwaa Elders Group and the NSW Ombudsman advising them on the progress and Council's position on Fluoridation of Public Water Supply.</p> <p>2. That Council work closely with different stakeholders in getting training organised for operators.</p> <p>3. That Council has provision in the FY2015/2016 budget approx. \$30/\$40,000 for training of operators.</p> <p>4. Council renew approaches to have the next training course conducted at Walgett and any interested Western Councils be invited to have their staff participate in this specialised training.</p>                    | Director Engineering/Technical Services  | 11.12.15 Appropriate response being sent.         |          |
| <b>Resolution Actions for Ordinary Meeting 15 December 2015</b> |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                          |                                                   |          |
| 15.12.15                                                        |            | <p>Expression of Interest in the development/exchange/purchase of Council Land</p> <p>Recommendation:<br/>That the General Manager refer to draft MOU now received to Council's solicitors for comment and advice.<br/>Moved: Clr Murray<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                          | 29.01.16 Awaiting advice from Councils solicitors |          |
| 15.12.15                                                        |            | Administration Building Air Conditioning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                          | 18.01.16 Letter sent to LRE as per resolution     |          |
| 15.12.15                                                        |            | <p>Walgett Levee Rehabilitation Stage 4 - Update</p> <p>Recommendation:<br/>That Council receive and note the report and endorse the action being taken by Council's staff.<br/>Moved: Clr Cooper<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering /Technical Services |                                                   |          |
| 15.12.15                                                        |            | <p>Walgett Weir 11A Raising and Fishway: Project Status</p> <p>Recommendation:</p> <p>1. That Council receive and note the report.</p> <p>2. That Council endorse General Manager's action to accept the fee proposal of \$189,760 excluding GST submitted by NSW Public Works.</p> <p>3. That Council appeal to the Minister to waive the asset ownership transfer fee \$696,845 proposed by Water NSW.</p> <p>4. That the action taken to consent to the transfer of the unconstructed Crown Road as detailed be endorsed.</p> <p>5. The Walgett Local Aboriginal Land Council be approached to allow easement to be establishes over relevant land claims.<br/>Moved: Clr Murray<br/>Seconded: Clr Martinez</p> | Director Engineering /Technical Services |                                                   |          |
| 15.12.15                                                        |            | <p>Letter to Ambulance Service NSW</p> <p>Recommendation:<br/>That Council write to Ambulance Service NSW in regards to the staffing levels for rural communities.<br/>Moved: Clr Keir<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                          | 29.1.16 letter sent                               | Complete |
| 15.12.15                                                        |            | <p>Bin Replacement – Walgett CBD Upgrade</p> <p>Recommendation:<br/>That Walgett Shire Council resolve to:<br/>Council trial having the bins painted by the local community members as part of a community project.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Environmental Services          |                                                   |          |
| 15.12.15                                                        |            | Purchase of high pressure water cleaner                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director                                 |                                                   |          |

|          |                 |                                                                                                                                                                                                                              |                                          |                                                                                                    |           |
|----------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------|-----------|
|          |                 | Recommendation:<br>That Walgett Shire Council resolve to:<br>Defer and investigate further.                                                                                                                                  | Environmental Services                   |                                                                                                    |           |
| 15.12.15 |                 | Cameron's Lane Rowena: Maintenance Grading Work<br>Recommendation:<br>That Council receive and note the report and an appropriate response be forwarded to the Rowena CWA.<br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council's investigate the high salt content in the bore water affecting air-conditioning systems in Lightning Ridge?                                                                                                     | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council provide an update on the drought relief projects?                                                                                                                                                                | General Manager                          |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council inspect the gutter located at the entrance to the Collarenebri club for repairs?                                                                                                                                 | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council provide an update on the bank house in Collarenebri?                                                                                                                                                             | General Manager                          | The General Manager advised that Council is in the process of seeking quotes for the works.        |           |
| 15.12.15 | Qs next meeting | Can Council investigate the lights that are flickering at the bore baths in Lightning Ridge?                                                                                                                                 | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council ensure the trees in Lightning Ridge are being watered?                                                                                                                                                           | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council provide an update on the air services to Lightning Ridge and Walgett?                                                                                                                                            | General Manager                          | Mayor Lane stated that Kevin Humphries advised that there will be an announcement in the new year. | Completed |
| 15.12.15 | Qs next meeting | When will the work commence in regards to the runway extension in Lightning Ridge as the grant has been approved?                                                                                                            | General Manager                          | The General Manager advised that Council is yet to receive the contract for the grant.             |           |
| 15.12.15 | Qs next meeting | Can Council replace the hand rails in the disabled toilets at the Lightning Ridge bore baths?                                                                                                                                | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can Council investigate the road heading towards the bore baths, the bitumen needs resealing?                                                                                                                                | Director Engineering /Technical Services |                                                                                                    |           |
| 15.12.15 | Qs next meeting | Can council investigate the situation of the hearse in Lightning Ridge?                                                                                                                                                      | General Manager                          | 15.12.15 Mayor has written to the RSL headquarters                                                 |           |

## **14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 5-10 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 5

- Item 3: Applications Open for \$4 million Innovation Fund
- Item 5: LGNSW Election Survey
- Item 11: New Fund for Social and Affordable Housing
- Item 12: Amalgamations Anonymous: Senior Leaders Network

#### Issue 6

- Item 4: LGNSW Recommends Transition Period before start of Newly Amalgamated Councils
- Item 7: Accessible Arts Small Grants Program
- Item 8: Child Protection Toolkit
- Item 9: Crystalline Methamphetamine (Ice) community Education Activities
- Item 11: Protecting National Historic Sites Funding Program
- Item 13: Grants Open for before and After School Care Fund
- Item 15: Biodiversity Legislation Reform Update
- Item 18: Executive Certificate for Elected Members – April/May 2016

#### Issue 7

- Item 4: NSW budget 2016/17 – LGNSW Submission
- Item 10: Regional Arts Boards Review
- Item 11: 2016 Councillors Pat Dixon Training Support program
- Item 12: Seniors Festival 2016- List your events now

#### Issue 8

- Item 4: LGNSW Submission to IPART Review of Local Government Regulatory Burdens
- Item 5: Development of new Local Government legislation
- Item 6: New merger proposals listed
- Item 13: Expressions of Interest Open for \$2.5 million in ClubGRANTS for Arts and Culture Infrastructure

#### Issue 9

- Item 4: Amalgamation Toolkit Available on LGNSW Website
- Item 5: Renegotiation of the Local Government (State) Award

#### Issue 10

- Item 3: NSW Government Merger Guidance Document
- Item 9: Error correction to Local Government (state) Award 2014
- Item 11: Lobbying for success

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 5-10 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

### **14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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**Summary:**

Copies of circular received Circular No 16-03 - 16-06 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 15-03: 2016 Ministers' Awards for Woman in Local Government  
Circular 16-04: Draft Code of Accounting Practice and Financial Reporting for 2015-16 (update 24)  
Circular 16-05: Changes for properties sold or leased with swimming pools  
Circular 16-06: Responsible Pet Ownership Grants Program – Year 3 (2016-17) – Call for applications

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Circulars received from the NSW Office of Local Government**

**Recommendation:**

That the information contained in the following Departmental circulars No 16-03 -16-06 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circular 16-03

Circular 16-04

Circular 16-05

Circular 16-06



|                             |                                                              |
|-----------------------------|--------------------------------------------------------------|
| <b>Circular Details</b>     | 16-03 / Wednesday 2 March / A462181                          |
| <b>Previous Circular</b>    |                                                              |
| <b>Who should read this</b> | Councillors, General Managers and council staff              |
| <b>Contact</b>              | Development Team 02 4428 4100<br>WomensAwards@olg.nsw.gov.au |
| <b>Action required</b>      | Information                                                  |

## 2016 Ministers' Awards for Women in Local Government

### What's new or changing

The Minister for Local Government, the Hon Paul Toole MP announced the winners of the ninth annual Ministers' Awards for Women in Local Government at Parliament House on 2 March 2016.

The Awards were established to recognise the outstanding contributions and achievements of women in local government in NSW. The awards are delivered in partnership with the Minister for Women, the Hon Pru Goward MP.

### Key points

Winners of the 2016 Ministers' Awards for Women in Local Government are:

#### Elected Representative from a Metropolitan Council

**Winner of the Award** – Councillor Yvonne Kean - The Hills Shire Council

#### Elected Representative from a Rural or Regional Council

**Winner of the Award** – Councillor Wendy Tuckerman - Boorowa Shire Council

Highly Commended – Councillor Danielle Mulholland - Kyogle Council

#### Senior Staff Member – Metropolitan Council

**Winner of the Award** – Sue Weatherley - Parramatta City Council

#### Senior Staff Member – Rural or Regional Council

**Winner of the Award** – Judy Charlton - Narrandera Shire Council

Highly Commended – Lee Furness - Shellharbour City Council

Highly Commended – Rebecca Ryan - Blayney Shire Council

#### Non-Senior Staff Member – Metropolitan Council

**Joint Winner of the Award** – Nicola Daaboul - Bankstown City Council

**Joint Winner of the Award** – Tina Sangiuliano - Liverpool City Council

Highly Commended – Annette Celle - Bankstown City Council

#### Non-Senior Staff Member – Rural or Regional Council

**Winner of the Award** – Cheryl Hyde - Dungog Shire Council

Highly Commended – Linda Christof - Dubbo City Council

Highly Commended – Tracie Mauro - Parkes Shire Council

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Women in a Non-Traditional Role – Metropolitan Council

**Winner of the Award** – *Cathy Coutlis - Blacktown City Council*

Highly Commended – *Christine Schlesinger - Waverley Council*

Women in a Non-Traditional Role – Rural or Regional Council

**Joint Winner of the Award** – *Dominique Judd - Tamworth Regional Council*

**Joint Winner of the Award** – *Sally Mullinger - Mid-Western Regional Council*

Lifetime Achievement Award

*Miss Norma Male* and *Ms Patricia Gould* were also recognised with Lifetime Achievement Awards.

**Where to go for further information**

Further information about the recipients of the 2016 Ministers' Awards for Women in Local Government is available on the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)



**Tim Hurst**  
**Acting Chief Executive**



|                             |                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-04 / 09 March 2016 / A461856                                               |
| <b>Previous Circular</b>    | 15-23                                                                                     |
| <b>Who should read this</b> | General Managers / All relevant council staff                                             |
| <b>Contact</b>              | Innovation Team / 44284178 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG at <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a>           |

## Draft Code of Accounting Practice and Financial Reporting for 2015-16 (update 24)

### What's new or changing

- The draft 2015-16 Code of Accounting Practice and Financial Reporting has been released for comment.

### What this will mean for your council

- Councils are invited to provide feedback on the draft Code (update 24) by Monday 28 March 2016 to: [code@olg.nsw.gov.au](mailto:code@olg.nsw.gov.au)
- There is an opportunity to learn more about the changes and provide feedback via a webinar on Monday 21 March 2016 (9:30am to 11:00am).
- Details on how to participate in the webinar are shown in Attachment A.

### Key points

- OLG has prepared draft Accounting Code (update 24) in response to sector feedback, policy changes and changes to the Australian Accounting Standards.
- Key changes include:
  - Note 27 – Fair value measurement: changes reflect AASB 2015-7 providing relief from certain disclosures in AASB 13 Fair Value Measurement.
  - Note 28: will capture (in one place) changes in accounting policies, accounting estimates and errors.
  - Special Schedule 7 – Report on Infrastructure Assets: Special Schedule 7 changes include:
    - refined asset categories and more clearly defined asset classes, renewals, condition and condition ratings, required and actual asset maintenance: and
    - the introduction of an additional ratio calculating the cost to bring infrastructure assets to an agreed level of service set by a council.
  - Appendix J – Significant changes to 2016/17 Code due to accounting standards changes: in preparation for AASB 124 - Related Party Disclosures commencing 1 July 2016, guidance and an example Note have been developed to assist councils to become familiar with the additional disclosures.
- Updates on the previous Code are highlighted for ease of reference.

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|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-05 / 11 March 2016 / A453880                                                         |
| <b>Previous Circular</b>    | 14-29                                                                                               |
| <b>Who should read this</b> | Councillors / General Managers / Staff responsible for swimming pool inspection programs            |
| <b>Contact</b>              | Program Delivery Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Councils to prepare for implementation                                                              |

## Changes for properties sold or leased with swimming pools

### What's changing

- The Government is proposing to amend the *Swimming Pools Regulation 2008*, *Conveyancing (Sale of Land) Regulation 2010* and *Residential Tenancies Regulation 2010* to:
  1. Allow the vendor of a property (with a swimming pool) to transfer the requirement to have a compliant pool barrier to the purchaser. The transfer will be realised through the attachment of a 'certificate of non-compliance' to the contract for sale.
  2. Give the purchaser 90 days from the date of ownership transfer to address any issues of non-compliance in relation to the swimming pool barrier or be subject to current penalties.
  3. Exempt properties with more than two (2) dwellings from the requirement to provide a compliant pool barrier on sale and lease as they are already regulated by mandatory three (3) year inspection programs.

### Key points

- All properties with a swimming pool or spa pool being sold or leased on or after **29 April 2016** will need a valid certificate of compliance, certificate of non-compliance or a relevant occupation certificate.
- A 'certificate of non-compliance' will enable the seller to transfer the responsibility to obtain a certificate of compliance to the buyer.
- This transfer will be realised through the attachment of a certificate of non-compliance to the contract for sale.
- The buyer will have 90 days from the date of settlement to rectify defects listed in the certificate of non-compliance and obtain a certificate of compliance.
- Councils are encouraged to liaise with solicitors, real estate agents, conveyancers and their community regarding the new requirements.
- Councils should already have completed most mandatory inspections within their swimming pool inspection programs, including for pools on properties with more than 2 dwellings.
- The NSW Government continues to work with Royal Life NSW to protect child safety around pools through the public "Be Pool Safe" campaign, which includes promotional resources for councils.
- Detailed guidance and support material will be distributed shortly.

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|                             |                                                                                                                 |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 16-06 / 15 March 2016/ A467776                                                                                  |
| <b>Previous Circulars</b>   | 15-15, 14-22 and 13-54                                                                                          |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Companion Animal Management                                |
| <b>Contact</b>              | Program Delivery Team / T: 02 44284100 / <a href="mailto:rpogrants@olg.nsw.gov.au">rpogrants@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information for potential applicants                                                                            |

## Responsible Pet Ownership Grants Program - Year 3 (2016-17) - Call for applications

### What's new or changing

- The NSW Government committed \$900,000 over 3 years to the Responsible Pet Ownership Grants Program (2014-15 through to 2016-17).
- Applications for the third year of funding for the Program can now be made.

### What this will mean for your council

- The Program provides funds for responsible pet ownership projects with a focus on innovation and collaboration.
- Individual councils may apply for up to \$15,000 and a group of councils may submit a combined application for up to \$50,000.
- Projects should provide opportunities to promote better practice in responsible pet ownership, involve demonstrated collaboration between councils and other organisations, and include a co-contribution from applicant council/s and/or partners to the overall cost of the project.

### Key points

- Councils can submit their applications using the template provided in the *Responsible Pet Ownership Grants Program Guidelines* (March 2016).
- Applications are to be sent to the Responsible Pet Ownership Grants Program email address: [rpogrants@olg.nsw.gov.au](mailto:rpogrants@olg.nsw.gov.au)
- The closing date for applications is **5:00pm, Friday 29 April 2016**.

### Where to go for further information

- The *Responsible Pet Ownership Grants Program Guidelines* (March 2016) and application template are available for download on the Office of Local Government's website <http://www.olg.nsw.gov.au>

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## **14.1.4 MONTHLY CALENDAR: MARCH – MAY 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of February – April 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**Monthly Calendar March – May 2016**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period March – May 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

**Mar-16**

| <b>Date</b> |            | <b>Time</b> | <b>What</b>           | <b>Who</b>                    |
|-------------|------------|-------------|-----------------------|-------------------------------|
| Tuesday     | 1/03/2016  |             |                       |                               |
| Wednesday   | 2/03/2016  |             |                       |                               |
| Thursday    | 3/03/2016  |             |                       |                               |
| Friday      | 4/03/2016  |             |                       |                               |
| Saturday    | 5/03/2016  |             |                       |                               |
| Sunday      | 6/03/2016  | 6:00 PM     | Western Division - LR | Councillors, GM & Directors   |
| Monday      | 7/03/2016  | 7:30 AM     | " "                   | Councillors, GM & Directors   |
| Tuesday     | 8/03/2016  | 8:00 AM     | " "                   | Councillors, GM & Directors   |
| Wednesday   | 9/03/2016  | 10:00 AM    | H.P Taskforce         | Clr Woodcock & GM             |
| Thursday    | 10/03/2016 |             |                       |                               |
| Friday      | 11/03/2016 |             | FWIAC Teleconfernce   | Mayor & GM                    |
| Saturday    | 12/03/2016 |             |                       |                               |
| Sunday      | 13/03/2016 |             |                       |                               |
| Monday      | 14/03/2016 |             |                       |                               |
| Tuesday     | 15/03/2016 |             |                       |                               |
| Wednesday   | 16/03/2016 |             |                       |                               |
| Thursday    | 17/03/2016 |             |                       |                               |
| Friday      | 18/03/2016 |             |                       |                               |
| Saturday    | 19/03/2016 |             |                       |                               |
| Sunday      | 20/03/2016 |             |                       |                               |
| Monday      | 21/03/2016 |             |                       |                               |
| Tuesday     | 22/03/2016 | 10:00 AM    | Council Meeting       | All Directors and Councillors |
| Wednesday   | 23/03/2016 |             |                       |                               |
| Thursday    | 24/03/2016 |             |                       |                               |
| Friday      | 25/03/2016 |             | Good Friday           |                               |
| Saturday    | 26/03/2016 |             | Easter Saturday       |                               |
| Sunday      | 27/03/2016 |             | Easter Sunday         |                               |
| Monday      | 28/03/2016 |             | Easter Monday         |                               |
| Tuesday     | 29/03/2016 |             |                       |                               |
| Wednesday   | 30/03/2016 |             |                       |                               |
| Thursday    | 31/03/2016 |             |                       |                               |

**Apr-16**

| <b>Date</b> |            | <b>Time</b> | <b>What</b>                     | <b>Who</b>                      |
|-------------|------------|-------------|---------------------------------|---------------------------------|
| Friday      | 1/04/2016  |             |                                 |                                 |
| Saturday    | 2/04/2016  |             |                                 |                                 |
| Sunday      | 3/04/2016  |             |                                 |                                 |
| Monday      | 4/04/2016  |             |                                 |                                 |
| Tuesday     | 5/04/2016  |             |                                 |                                 |
| Wednesday   | 6/04/2016  |             | FWIAC - Wentworth               | Mayor & GM                      |
| Thursday    | 7/04/2016  | 10:00AM     | Budget Meeting                  | All Councillors, GM & Directors |
| Friday      | 8/04/2016  |             |                                 |                                 |
| Saturday    | 9/04/2016  |             |                                 |                                 |
| Sunday      | 10/04/2016 |             |                                 |                                 |
| Monday      | 11/04/2016 |             |                                 |                                 |
| Tuesday     | 12/04/2016 |             |                                 |                                 |
| Wednesday   | 13/04/2016 |             |                                 |                                 |
| Thursday    | 14/04/2016 | 10:00 AM    | Local Traffic Committee Meeting | Clr Martinez, Clr Keir, GM      |
| Friday      | 15/04/2016 |             |                                 |                                 |
| Saturday    | 16/04/2016 |             |                                 |                                 |
| Sunday      | 17/04/2016 |             |                                 |                                 |
| Monday      | 18/04/2016 |             |                                 |                                 |
| Tuesday     | 19/04/2016 |             |                                 |                                 |
| Wednesday   | 20/04/2016 |             |                                 |                                 |
| Thursday    | 21/04/2016 |             |                                 |                                 |
| Friday      | 22/04/2016 |             |                                 |                                 |
| Saturday    | 23/04/2016 |             |                                 |                                 |
| Sunday      | 24/04/2016 |             |                                 |                                 |
| Monday      | 25/04/2016 |             | ANZAC Day                       |                                 |
| Tuesday     | 26/04/2016 | 10:00AM     | Council Meeting                 | All Directors and Councillors   |
| Wednesday   | 27/04/2016 |             |                                 |                                 |
| Thursday    | 28/04/2016 |             |                                 |                                 |
| Friday      | 29/04/2016 |             |                                 |                                 |
| Saturday    | 30/04/2016 |             |                                 |                                 |

| <b>May-16</b> |             |                 |                             |
|---------------|-------------|-----------------|-----------------------------|
|               | <b>Time</b> | <b>What</b>     | <b>Who</b>                  |
| 1/05/2016     |             |                 |                             |
| 2/05/2016     |             |                 |                             |
| 3/05/2016     |             |                 |                             |
| 4/05/2016     |             | LPG conference  |                             |
| 5/05/2016     |             | LPG conference  |                             |
| 6/05/2016     |             | LPG conference  |                             |
| 7/05/2016     |             |                 |                             |
| 8/05/2016     |             |                 |                             |
| 9/05/2016     |             |                 |                             |
| 10/05/2016    |             |                 |                             |
| 11/05/2016    |             |                 |                             |
| 12/05/2016    |             |                 |                             |
| 13/05/2016    |             |                 |                             |
| 14/05/2016    |             |                 |                             |
| 15/05/2016    |             |                 |                             |
| 16/05/2016    |             |                 |                             |
| 17/05/2016    |             |                 |                             |
| 18/05/2016    |             |                 |                             |
| 19/05/2016    |             |                 |                             |
| 20/05/2016    |             |                 |                             |
| 21/05/2016    |             |                 |                             |
| 22/05/2016    |             |                 |                             |
| 23/05/2016    |             |                 |                             |
| 24/05/2016    | 10:00 AM    | Council Meeting | All Directors & Councillors |
| 25/05/2016    |             |                 |                             |
| 26/05/2016    |             |                 |                             |
| 27/05/2016    |             |                 |                             |
| 28/05/2016    |             |                 |                             |
| 29/05/2016    |             |                 |                             |

## **14.1.5 WALGETT SHIRE COUNCIL LOCAL EMERGENCY MANAGEMENT PLAN**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary:**

To review action taken to prepare the Walgett Shire Council Emergency Management Plan (Walgett Shire EMPLAN), February 2016.

### **Background:**

As previously recent amendments to emergency management legislation have required all Local Emergency Management Committees (LEMCs) to prepare new Emergency Management Plans (EMPLANS) meeting new specifications.

The changes are aimed at streamlining the management processes involved in responding to emergency situations that arise from time to time.

### **Current Position:**

The Walgett LEMC has been working on the new plan for several months now and the plan is now finalised and was endorsed at the meeting of the Regional Emergency Management Committee meeting in Orange on 2 March, 2016.

One feature of the new planning process has been the introduction and preparation of consequence management guides.

In the case of the Walgett EMPLAN ten hazard areas were identified and rated as moderate requiring significant coordination:

| <b>Risk Description</b>             | <b>Risk Level</b> | <b>Combat Agency</b>          |
|-------------------------------------|-------------------|-------------------------------|
| Agricultural Disease – Animal/Plant | Extreme           | Department Primary Industries |
| Flood (Riverine)                    | Extreme           | NSW SES                       |
| Storm                               | Extreme           | NSW SES                       |
| Communicable Disease – Human        | High              | Department of Health          |
| Fire – Bush or Grass                | High              | NSW Rural Fire Service        |
| Heatwave                            | High              | LEOCON<br>NSW Police Force    |
| Transport Emergency - Air           | High              | LEOCON<br>NSW Police Force    |
| Transport Emergency - Road          | High              | LEOCON<br>NSW Police Force    |
| Utilities Failure                   | High              | LEOCON<br>NSW Police Force    |
| Mine Shafts                         | High              | LEOCON<br>NSW Police Force    |

In comparison with earlier plans, the new plan contains a lot more local information to assist those involved with emergency management and is aim at being an up to date tool to assist in emergency situations.

**Relevant Reference Documents:**

Walgett Shire Council Local Emergency Management Plan (EMPLAN), February, 2016

**Stakeholders:**

Various State agencies  
Walgett Shire resident and rate payers  
Castlereagh Area Command NSW Police  
Walgett Shire Council

**Governance issues:**

A letter of endorsement of the plan from the Regional Emergency Management Committee is attached.

**Environmental issues:**

As identified in the Walgett Shire EMPLAN, February, 2016

**Financial Implications:**

The plan was produced by Council's administrative staff as part of their routine duties and any costs covered from existing expenditure votes. A considerable amount of input was also required by the various combat agencies identified in the plan.

**Legal Issues:**

All legal requirements have now been met.

**Alternative Solutions/Options:**

No options applicable.

**Conclusion:**

Walgett Shire Council now has an emergency management tool that is a bench mark for other Councils in our area and our staff and the staff of the other agencies involved in its preparation should be warmly applauded for their efforts.

**Walgett Shire Council Local Emergency Management Plan - February 2016****Recommendation:**

That Council receive and note the General Manager's Report and compliment all the agencies involved in the Walgett EMPLAN's preparation for their efforts.

**Moved:****Seconded:****Attachments:**

Letter from REMC

**Note:** Walgett EMPLAN distributed under separate cover.



Central West  
Region Emergency Management Committee

The Chairperson,  
Walgett Local Emergency Management Committee  
PO Box 31  
Walgett NSW 2832

Dear Sir,

Re: Walgett Local Emergency Management Plan

At its meeting held on the 2 March 2016, the Central West Region Emergency Management Committee endorsed the Walgett Local Emergency Management Plan Parts 1, 2 & 3 and the ten (10) Consequence Management Guides, dated February 2016, as submitted.

On behalf of the Central West Region Emergency Management Committee, I would like to thank the members of the Walgett Local Emergency Management Committee for their efforts in the preparation of the plan to date. With the future development of the Consequence Management Guides for the risks identified, this integrated approach to emergency management planning will benefit the community and help to ensure a coordinated approach to dealing with emergencies in the area.

I look forward to your next submissions.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Geoffrey McKechnie'.

Assistant Commissioner Geoffrey McKechnie APM

Chair,  
Central West Region Emergency Management Committee

2 March 2016

## **14.1.6 FAR WEST INITIATIVE – VIDEO CONFERENCING FACILITIES**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary:**

To consider access to video conferencing facilities

### **Background:**

As detailed in an earlier report, Minister for Local Government recently announced the availability of funding to enable Councils involved in the proposed Far West Initiative (FWI) to share in the purchase of video conferencing facilities as this should reduce the amount of travelling required by FWI Councils.

Bourke Shire Council has offered to assist in the procurement of the equipment. This role is more of a facilitation role and does not involve any additional financial commitment.

### **Current Position:**

Given the disparate locations of the Councils involved with the FWI, it would seem practical that the Councils use Telstra as their provider as they are a common provider throughout the group. Additionally from both the economics of a bulk purchasing point of view and also to ensure compatibility all Councils should purchase the same equipment.

Currently a small working party involving the following has been established to coordinate the purchase of the equipment:

Melissa Gibbs- Director Policy and Sector Development Office of Local Government  
Chris Pressner - Chief Information Officer Department of Heritage and Environment  
Jacob Philip - Business Manager Central Darling Shire Council  
Ross Earl - General Manager Bourke Shire Council

### **Relevant Reference Documents:**

Recent Ministerial correspondence and press releases.

### **Stakeholders:**

FWI Councils

### **Governance issues:**

The tendering requirements of the Local Government (General) Regulation 2005 will need to be followed during negotiations.

### **Environmental issues:**

Yet to be identified.

### **Financial Implications:**

It is anticipated that the level of funding outlined in the announcement made by Minister Toole will cover the cost of the purchase of the both hardware and software required plus the operation of the facility for at least the first twelve months.

Consideration of the cost of operation of the facilities on an ongoing basis will need to be accurately determined so that future usage remains cost effective.

**Legal Issues:**

Yet to be identified

**Alternative Solutions/Options:**

Do nothing

Not accept the Minister's funding offer

**Conclusion:**

The Minister's offer opens the way for Council to provide video conferencing facilities at no cost other than future operational expenses and should be fully considered.

**Far West Initiative – Video Conferencing Facilities**

**Recommendation:**

That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.

**Moved:**

**Seconded:**

## **14.1.7 FAR WEST INITIATIVE – ACCESS TO T-CORP BORROWING FACILITY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

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### **Summary:**

To consider access to the new T-Corp borrowing facility.

### **Background:**

One of the benefits for NSW Councils deemed “Fit for the Future” will be the ability to access a loan borrowing facility to be offered by T-Corp at a rate lower than that currently enjoyed by most Councils and this would potentially lead to significant savings.

In media releases detailing the benefits of the Local Government Reform the State Government indicated that there would be \$1B in savings for Councils and \$600M of that \$1 B was attributed to the ability to access that borrowing facility.

### **Current Position:**

In a letter in response to the seven (7) points raised at the December Meeting of the Far West Initiative Advisory Committee (FWIAC) Minister Toole said:

*“I support councils seeking to undertake further work in relation to asset management and financial planning, and have asked the Office of Local Government to provide the Far West councils with the opportunity to undertake an assessment against the “Fit for the Future “ benchmarks that are used to determine access to the T-Corp borrowing facility. Following this assessment I will consider whether each Far West council should be afforded access to the T-Corp borrowing facility”.*

Melissa Gibbs, the newly appointed Director of Policy and Development, at the Office of Local Government has indicated that she is keen to look at the T-Corp issue and has asked that a small working party involving members of her team at OLG and representatives from the General Managers from the Far West Initiative Councils.

I will be joining Peter Kozlowski from Wentworth and Ross Earl from Bourke as a member of that Working Party.

At this stage the Working Party will meet via teleconference although the opportunity exists for a face to face meeting at the coming FWIAC meeting at Wentworth on 6 April, 2016.

### **Relevant Reference Documents:**

Various Ministerial press releases in respect of Local Government Reform Savings

### **Stakeholders:**

NSW Councils  
FWIAC  
Walgett Shire

### **Governance issues:**

It is anticipated special procedures will be established for access to the proposed T-Corp borrowing facility.

### **Environmental issues:**

Yet to be identified.

**Financial Implications:**

As Council is planning to borrow to meet its share of funding for several projects where government grant applications were successful, there could be some very significant savings for Council in funding various projects to improve and maintain existing facilities.

**Legal Issues:**

It is anticipated that standard borrowing agreements would need to be negotiated.

**Alternative Solutions/Options:**

Do nothing

Negotiate with traditional lenders at higher rates of interest and more stringent terms and conditions

**Conclusion:**

Council has been offered an opportunity to access potential savings on borrowings which it should do everything possible to bring to fruition

**Far West Initiative – Access to T-Corp Borrowing Facility**

**Recommendation:**

That Council note the General Manager's Report in relation to the potential access by the Far West Initiative Councils to the T-Corp borrowing facilities and endorse the action being taken.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **14.1.8 LOCAL GOVERNMENT – THE FAR WEST INITIATIVE - UPDATE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary:**

To provide Council with an update of progress in respect of the Far West Initiative.

### **Background:**

In August, 2015, the Minister for Local Government Hon Paul Toole M.P. established the Far West Initiative Advisory Committee (FWIAC) comprising a delegate from each of the Shires of Balranald, Bourke, Brewarrina, Central Darling, Cobar, Walgett and Wentworth as well as Broken City Council, a representative of Murdi Paaki Regional Assembly, a representative of the NGO sector, a representative from the Federal Government, plus representatives from the Department of Premier and Cabinet (DPC) and the Office of Local Government (OLG). The General Managers of each Council are able to attend in a non-voting capacity as observers/advisers.

Mr. John Williams, the former Member for Murray Darling, has been appointed to the role of an Independent Chairperson.

To date the FWIAC has met twice as a group, once after the Annual Conference of LGNSW in October 2015, and again on Monday 7 December, 2015. In addition, the FWIAC met via teleconference Friday 11 March, 2016

There have also been two (2) updates with the General Managers via teleconference.

During the meeting held on the 7 December 2015, Council members of the FWIAC tabled a list of seven (7) points that they wished to have raised during the meeting. Whilst there was some discussion on those seven points there was no resolution recorded and Bourke Shire Mayor Andrew Lewis then forwarded a copy of those points in a letter to the Minister on the 11 December 2015 for his attention. The Minister finally responded on 25 February 2016. (Copies of both letters are attached.)

Two major concerns for Councils are highlighted. The first is the DPC's intention to review the issue of Governance prior to any work being done on the service mapping of services provided with the FWI area. Councils believe that this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be reflected any change in responsibilities.

The second issue centred on the ability of the members of the FWIAC to discuss any issues raised within the meetings with their fellow Councillors and hence ensuring those Councillors have adequate input into the overall process.

### **Current Position:**

While the response from Minister Toole did not really address any of the seven (7) points raised, he did attempt to address each of the points during last week's teleconference.

This teleconference was called to update all the delegates and observers in relation to processes being planned by the DPC/OLG going forward.

Without prior reference to the FWI Councils, the Department of Premier and Cabinet appointed the Institute for Public Policy and Governance, University of Technology (UTS) to prepare a "Discussion Paper" in relation to the FWI which was to include addressing matters such as "Governance Models" and options for the improvement for service delivery.

It is noted, that after a relatively slow beginning, the concept of the Far West Initiative is gaining momentum rapidly with the "Discussion Paper" due for completion in early April 2016 and available for review by the FWIAC by mid to late April, but after the next FWIAC meeting which is scheduled for Wentworth on Wednesday 6 April, 2016.

It has been stressed by the DPC that the Discussion Paper is in fact the "Minister's Discussion Paper" and whilst members of the FWIAC will be invited to have comment regarding the contents of the "Discussion Paper" the decision as to what is included, and what is not included, will be the prerogative of the Minister – no doubt prompted by the DPC.

It is proposed that the "Discussion Paper" will be made public in early in the second half of 2016, after the State Cabinet has endorsed the recommendations/strategies it contains.

In addressing the FWIAC during last Friday's teleconference the Minister indicated he understood the need to involve all the Councillors and senior staff of the FWI Councils in any analysis of the "Discussion Paper" and believes this could be achieved by the conduct of confidential briefings/workshops which would still see Councillors and staff bound by the Council Code of Conduct in relation to confidentiality.

The Minister also indicated that any formal decisions taken by Council in relation to the "Discussion Paper" would need to be done in open Council.

At this stage it is still not clear when the other major stakeholders in the process, the residents and ratepayers of each shire, will get the opportunity to have their say but it is believed that this should occur before any final recommendations/strategies are put before State Cabinet.

The FWIAC have been made aware of the preliminary models being proposed for consideration by UTS and these will be more fully discussed when the FWIAC next meets in Wentworth on the Wednesday 6 April 2016.

To allow Walgett Shire's Councillors to gain a fuller understanding of what may be/is included in the "Discussion Paper" a series of confidential workshops will be conducted with the first of these being held following the March Council Meeting, followed by a second session in conjunction with planning for capital works in the 2016/17 budget on Tuesday 5 April, 2016.

The Minister for Local Government will be attending the meeting in Wentworth and the Councils delegates to the FWIAC will have the opportunity to raise with the Minister any issues which may come from their respective Council sessions.

**Relevant Reference Documents:**

- ILGRP discussion paper "Final Report of the NSW Independent Local Government Review Panel"
- ILGRP discussion paper "Strengthening Far West Communities – A Pathway for Change"
- Supporting ILGRP Volumes 1-3.
- DCP "Far West Initiative" presentations – February/December, 2015

**Stakeholders:**

Walgett Shire community, Councillors and staff

Western Division Group of Shires  
State Agencies

**Governance issues:**

Various governance issues are discussed broadly in the body of the various reports. However, as raised previously, much reliance is placed on anticipated population declines over the next twenty five years. No consideration has been given at this stage to likely falls in property valuations and their resultant impact on Council's financial viability or the wider business community

**Environmental issues:**

The reports focus on the future of local government in NSW and what the position is likely to be in twenty five years' time based on current trends. Little comment, if any, is made on the impact the changes being identified would have on the environmental sustainability of the broader community if they went ahead.

**Financial Implications:**

Decisions with regards the Far West Initiative (FWI) will no doubt have a significant financial impact on Councils. However, with the concept only in its embryonic stage it is difficult to determine what those levels impact could be.

The scoping document for the FWIAC requires each Council to meet the costs of its delegates attending FWIAC meetings. Given the fact that to date two meetings have been held in Sydney and the next meeting being scheduled for Wentworth Councils have incurred a considerable amount of time and expense.

**Legal Issues:**

As discussed in the ILGR Panel's discussion documents – some proposals would need legislative change.

Proposed "Phase 1 Amendments" to the Local Government Act, 1993 are currently open for public discussion and comment with any legislative amendments likely to be announced and assented to in the next sitting of State Parliament in 2016.

**Alternative Solutions/Options:**

1. Do nothing
2. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
4. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
5. Should the opportunity arise, seek approval to remain a stand-alone Council or being a "Rural Council" tied to an Orana based joint organisation
6. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.

**Conclusion:**

That following the release of the discussion paper by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendations it contains and commencing its own community consultation process.

## Local Government Reform – The Far West Initiative

### Recommendation:

1. The General Manager's report be received and noted and the action being taken to run a series of confidential workshops be endorsed.
2. The Mayor and General Manager attend the next FWIAC meeting in Wentworth on Wednesday 6 April, 2016 and expenses be paid.
3. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
4. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
5. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
6. Should the opportunity arise, seek approval to remain a stand-alone Council or being a "Rural Council" tied to an Orana based joint organisation
7. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.
8. Following the release of the discussion paper by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendations it contains and commencing its own community consultation process.
9. Continue to press for the release of service mapping for the FWI area as a matter of urgency as Council believes that the DPC/OLG approach of determining a governance structure(s) first this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be adequately reflected any change in responsibilities and/or legislation.

**Moved:**

**Seconded:**

### Attachments:

1. Letter dated 11 December, 2015 from Bourke Shire Mayor Clr Andrew Lewis on behalf of FWI Councils.
2. Response from Minister for Local Government dated 25 February, 2016.

# The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W 2840  
P.O. Box 21, Bourke, N.S.W 2840  
Telephone (02) 6830 8000 Fax (02) 6872 3030  
Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)  
Web: <http://www.bourke.nsw.gov.au>



Our Ref: AL-15-KHO-LB.33

## Office of the Mayor

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11<sup>th</sup> December 2015

The Hon. Paul Toole, MP  
Minister for Local Government  
GPO Box 5341  
SYDNEY NSW 2001  
[office@toole.minister.nsw.gov.au](mailto:office@toole.minister.nsw.gov.au)

Dear Minister,

*Re: Far West Initiative Implementation*

The eight (8) Councils identified to be part of the Far West Initiative (FWI) remain genuinely committed to working with both the Department and Premier and Cabinet (DPC) and Office of Local Government (OLG) to further develop a concept of the FWI.

The Councils understand the need to improve service delivery in the Far West and to ensure that Local Government has a structure to be able to participate in both bringing this improvement to fruition and maintaining the improvement going forward.

The Councils, with the exception of Broken Hill whose travel arrangements did not allow their attendance, had the opportunity to meet together on Sunday, 6<sup>th</sup> December 2015 to discuss the FWI and were able to present a summary of that meeting to the meeting of the Far West Initiative Advisory Committee (FWIAC) on the 7<sup>th</sup> December 2015 and I was asked to present the summary to the meeting.

The initial summary presented was discussed at the FWIAC and some of the points were amended in light of the presentation by T-Corp at that meeting and feedback from officers of both the DPPC and OLG.

The Councils acknowledge comments that you have previously made in respect of not having a specific timeframe for the development of the FWI but rather a focus on ensuring that "we get it right" as we will be influencing service delivery and governance for some time to come.

The following seven (7) points were agreed upon by all eight (8) Councils with all Councils feeling that with improvement to service delivery and the involvement of Council in this process will not only mean an increased level of sustainability for Councils but also the need to ensure that any proposed changes to the governance framework allows for the ease of interaction of Local Government with the other tiers of Government which is seen as an essential element of any change, given the majority of these services are State and Federally based.

- 1. That all Far West Councils at present are to remain stand-alone Councils with those Councils continuing with their current affiliations;*
- 2. That the increased level of maturity of Far West Councils financials and asset management be further reported and noted by the Far West Initiative Advisory Committee and be conveyed to the Minister for Local Government and that the Far West Councils undertake further work with the Office of Local Government to enable Far West Councils if required to be able to access T-Corp loan funding as "Fit for the Future" Councils;*
- 3. That the initial focus of the Far West Initiative becomes investigation including service mapping and forward budget allocation determination and redevelopment of the whole of Government services provision to improve services to local communities in the Far West where the communities in the Far West through their Local Government Councils have the opportunity to influence the provision, facilitation and coordination of meaningful strategic and operational placed based solutions and outcomes for the Far West Area;*
- 4. That a concurrent focus of the Far West Initiative Advisory Committee becomes the investigation of areas of improvement of Local Government Councils in the Far West and how the Councils in the Far West can help address whole of Government service provision improvement program issues;*
- 5. That Far West Initiative Advisory Committee matters be able to be reported and discussed in each Council's Closed Council Section in accordance with Section 10A of the Local Government Act 1993 to ensure that Councillors are fully briefed and Far West Advisory Committee Representatives are able to obtain the necessary advice from fellow Councillors and Senior Staff;*
- 6. That service mapping and investigation work including forward budget allocation determination concerning Far West whole of Government service provision be reported to the Far West Initiative Advisory Committee as soon as practical to allow full commencement of the whole of Government service provision improvement program of the Committees work;*
- 7. That the General Managers of the Far West Initiative Local Government Councils be able to provide equal non-voting contributions in the same way as Committee Representatives to the Far West Initiative Advisory Committee Meetings.*

I would reiterate the commitment of Councils to work towards the anticipated improvements in service delivery where duplication of services and ineffective and inefficient service delivery is a thing of the past.

I look forward to again meeting with you to discuss the progress made to date in relation to the FWI. I would also like the opportunity to speak to you about the contents of this letter should you have any concerns or require clarification on any part thereof.

Kind Regards,

A handwritten signature in black ink, appearing to read 'Andrew Lewis', with a stylized flourish at the end.

Councillor Andrew Lewis  
**MAYOR**



**The Hon Paul Toole MP**  
Minister for Local Government

Clr Andrew Lewis  
Mayor  
Bourke Shire Council  
PO Box 21  
BOURKE NSW 2840

|             |          |
|-------------|----------|
| File No:    |          |
| Circ No:    |          |
| ACK         | RESP OFF |
| TASK        | RIA      |
| 03 MAR 2016 |          |
| MAYOR       | COUNCIL  |
| GM          | LIBRARY  |
| MCS         | RATES    |
| MT&D        | BOBEC    |
| MEV         | HR       |
| MRS         | IT       |
| MIN         | DEPOT    |
| OTHER       |          |

Ref: AL-15-KHO-  
LB.33  
MIN: 2015-14419  
Doc ID: A455312



25 FEB 2016

Dear Clr Lewis

Thank you for your letter of 11 December 2015 about the Far West Initiative prepared on behalf of the eight Far West councils. I also thank all eight councils for their commitment to achieving improved outcomes for the communities of the region.

I appreciate you bringing to my attention the matters that the councils tabled at the December 2015 meeting of the Far West Initiative Advisory Committee. I understand that each of the points made in your letter were discussed at length and addressed during the meeting.

I would like to take this opportunity to reinforce my commitment to ensuring that the Far West Initiative delivers long-term sustainable solutions for the communities of the region. I acknowledge that this requires change to how all levels of government work and collaborate.

As the Minister for Local Government, I am particularly interested to ensure that local government across the region is operating effectively. It is my view that improvements to local government can be identified and implemented at the same time as improvements to whole of government service delivery.

I encourage councils to fully consider the options that are available and to actively seek opportunities to improve.

I support councils seeking to undertake further work in relation to asset management and financial planning, and have asked the Office of Local Government to provide the Far West councils with the opportunity to undertake an assessment against the *Fit for the Future* benchmarks that are used to determine access to the TCorp borrowing facility. Following this assessment I will consider whether each Far West council should be afforded access to the TCorp borrowing facility.

**14.1.9 SUPPLEMENTARY REPORT – REVIEW OF ADDITIONAL  
SPECIFIC PURPOSE GRANTS ATTRACTED**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

Report to be tabled at the meeting.

## **14.1.10 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000/000

---

### **1. Funding for the Lightning Ridge Easter Festival**

At the Council meeting held 9<sup>th</sup> February Council resolved;

1. To fund the requested amount of \$12,000 for the Lightning Ridge Easter Festival
2. Requested LRTA to provide a detailed budget with clarification on the allocation of the \$12,000.
3. An amount of \$12,000 be set aside by the LRTA each year as seed funding for the following year's Easter festival.

See attached information provided by LRTA as requested in point 2 of the resolution.

Please note LRTA (festival committee) are forecasting a \$10,115 surplus with brought forward balance of \$13,519 giving an estimated amount of \$23, 634. This figure will allow for LRTA to meet point 3 of Council's resolution.

Council encourages LRTA to apply for future grants such as those available in the LGNSW weekly to secure continuation of such events.

### **2. Funding request from Lightning Ridge Race Club for a safety fence**

At the Council meeting held 9<sup>th</sup> February Council resolved to approve the request provided the Lightning Ridge Race Club provide Council with additional information as requested below;

- a copy of the Racing NSW formal approach (letter) detailing the need for safety fencing as this could have implications for other racing venues within the Shire
- A sketch plan of the location of the fencing and approximate distances involved.
- Council is also interested to know whether or not the proposed fencing would have any adverse effect on any of the other users of the facility as this would clarify the need for fencing to be either temporary or permanent.
- A quote for the cost of the materials and work involved.

Council received a sketch of the proposed fence as well as a quote for the fencing material amounting to \$3650.90. See attachments.

#### **Conclusion:**

If there are no other queries that the above matters should be received and noted.

**Matters for brief mention or information only from General Manager – Approval of Funding Requests**

**Recommendation:**

Council endorse the approval of both funding requests on the basis of the information provided by LRTA (festival committee) and the Lightning Ridge Race Club.

**Moved:**

**Seconded:**

**Attachments:**

1. Information/spreadsheets provided by LRTA (Festival Committee)
2. Sketch plan and quote for fencing materials – information provided by LR Race Club

# Lightning Ridge Easter Festival 2016

| Expenses                          |                 |                                                        |
|-----------------------------------|-----------------|--------------------------------------------------------|
| Entertainment/Perfomers           | \$              | Comments                                               |
| Fireworks                         | 3,400           | Lee Family Parks                                       |
| Live Band                         | 5,000           | 4 Gigs-Festival/Race Club/Bowling Club                 |
| PA Hire                           | 1,200           | Lee Family for Saturday and Sunday                     |
| Noahs Pig Races                   | 4,675           |                                                        |
| Accommodation                     | 586             | Lees, Pigs, Band                                       |
| Accommodation                     | 170             | 2WEB                                                   |
| Portable Toilets                  | 1160            | Coates Hire for Portaloos                              |
| Advertising                       |                 |                                                        |
| TV Advertising production         | 770             | Imagine Media for TV Clip                              |
| 2WEB                              | 2,145           | Broadcast from Festival/Air time                       |
| Update Merchandise                | 500             | Re-order 25 shirts for sale                            |
| Website                           | 418             | www.lightningridgeinfo.com.au update                   |
| Stubbyholder                      | 603             | For sale/for sponsors/Prices/for volunteer             |
| volunteer shirt                   | 802             | Shirts with sponsors 2016                              |
| Poster,Flyer,signs                | 800             |                                                        |
| Various                           |                 |                                                        |
| WSC Road closure&Oval hire        | 150             |                                                        |
| APRA                              | 110             |                                                        |
| Volunteer food/drinks             | 200             | \$10 per person per day                                |
| Digs                              |                 |                                                        |
| Tickets Print                     | 148             | Only Little Dig tickets needed this year               |
| Little Dig Prices                 | 2,967           | JB Hifi-Mix of Techii Prices                           |
| Street Races                      |                 |                                                        |
| Miners Strength Challenge         | 800             | Price money 1st \$500, 2nd \$200, 3rd \$100            |
| Miners Rickshaw Challenge         | 800             | Price money 1st \$500, 2nd \$200, 3rd \$100            |
| Miners Grand Final                | 1,000           | Price money 1st \$500, 2nd \$300, 3rd \$200            |
| Egg&Spoon Races                   | 50              | Fresh Eggs Estimate                                    |
| Micro Dig                         | 250             | Additional Prices                                      |
| Float Parade Prize Money          | 1,000           | 1st \$500, 2nd \$200, 3rd \$100,Bike \$100,Award \$100 |
| Photos with Easter Bunny          |                 |                                                        |
| Easter Bunny Costume              | 184             |                                                        |
| Sweets                            | 168             | Chocolat eggs/Sweets                                   |
| Backdrop                          | 113             | For John Murray painting                               |
| Sundry Expenses                   |                 |                                                        |
| Protective Gear                   | 150             | Earplugs for audience and entrants/vests               |
| Hay bales                         | 280             | For pig races                                          |
| Public liability Insurance        | 2,206           |                                                        |
| Other Expense                     | 200             | Toilet Paper, Stationary, Electrical Cord              |
| <b>Total</b>                      | <b>33,005</b>   |                                                        |
| Event Coordinator paid by LRTA    | 9,000           |                                                        |
| Total inclusive Coordinator       | 42,005          |                                                        |
| <b>Walgett Shire Contribution</b> | <b>\$12 000</b> |                                                        |
| <b>LRTA contribution</b>          | <b>9,000</b>    |                                                        |
| <b>Remaining Expenses</b>         | <b>20,905</b>   |                                                        |

## A Crazy Big Thank you to our SPONSORS

Ladies and gentlemen, a round of applause for the sponsors who have made this weekend possible!

**LIGHTNING RIDGE EASTER FESTIVAL** is brought to you by these great sponsors:

### GOLD SPONSORS



### SILVER SPONSORS

DOWN TO EARTH OPALS • BEST EMPLOYMENT  
 JOHN MURRAY ART GALLERY • CHAMBERS OF THE BLACK HAND • GRAWIN CLUB IN THE SCRUB  
 LOST SEA OPALS • GLENGARRY HILTON / SHEEPYARD INN  
 SHEEPYARD & COMMUNITY WAR MEMORIAL  
 KHAN'S SUPA IGA • MR CHEAP BARGAIN WAREHOUSE  
 ABSOLUTE OPALS • BLACK OPAL TOURS  
 PW CONCRETE & GRAVEL • BLACK OPAL DIRECT  
 OPAL BIN / OUTBACK OPAL TOURS • MANDALA OPALS  
 AUSTRALIAN OPAL CENTRE • PETER CARROLL OPALS  
 JENNY, BRAD & DERRICK DUNLOP

### BRONZE SPONSORS

OPAL CARAVAN PARK • CROCODILE CARAVAN PARK  
 ANDREW KEMENY • K&M AUTO • RIDGE AFFORDABLES  
 BLUEY MOTEL • BRUNO'S ITALIAN RESTAURANT  
 CAROL M'CLORY • COUNTRY WIDE TYRES  
 RIDGE BUTCHERY • SNAK SHACK • MINING & STEEL  
 MEN'S SHED • TOM'S LAPIDARY • DUNCAN'S FASHIONS  
 RIDGE REAL ESTATE • HARLEQUIN CAFE  
 BARRIEKNEAL FUELS • NAOMI JAYNE'S HAIR STUDIO  
 GOURMET GECKO CAFE • LANDMARK WALGETT  
 LIGHTNING RIDGE TRADING POST • RIDGE AUTO SPARKS  
 THE HUNGRY SPIRIT • M&D BOBCAT HIRE • BIG OPAL  
 INLAND DISTRIBUTOR • RURAL FIRE BRIGADE  
 LIGHTNING RIDGE POLICE, AMBULANCE & SES  
 LIGHTNING RIDGE MINERS' ASSOCIATION  
 ZITA'S VIDEO • WESTPAC • RIDGE REDBACKS

\* Highlighted yellow are the expenses to be covered by WSC contribution

**2016 Budget/Forecast  
PROFIT/ (LOSS) estimate**

Revision: 15-Mar-16

**23,634**

**INCOME**

LRTA  
Cash funds brought forward from 2015

**Street Stalls**  
Rent from 40 stalls at \$25 each (Saturday)  
Rent from 40 stalls at \$5 each (Sunday)

**Digs**  
Big Dig - Sell 650 tickets at \$5.00 each  
Little Dig - Sell 650 tickets at \$2.50 each

**Sundry Income**

Bowling Club  
Horse Race Committee  
Walgett Shire  
Merchandise Sales  
Cash Donations

**Total**

**EXPENSES**

**Entertainment/Performers;**

Fireworks (Lees Family)  
Band/Entertainer  
PA hire  
Noah's Pig Races  
Accommodation for Band and Firework  
Accommodation for 2WEB  
Portable Toilet Hire

**Advertising;**

TV Advertisement production - Imagine Media  
2WEB  
Updated merchandise  
Website updates/changes, etc  
Corflute sponsors/Micro Dig  
Stubby Holder for Merchandise  
Posters, programmes, etc

**Various**

WSC road closure & oval hire  
APRA  
Lunch Volunteers

**Digs**

Tickets for Little Dig/Plain tickets  
Little Dig Prizes

**Street Races**

Miners Strength Challenge  
Miners Rickshaw Challenge  
Grand Final  
Egg and Spoon Races  
Easter Bunny Backdrop and Acc.  
Piglet Races  
Float Parade Prize Money

**Street Floats**

Easter egg hunt

**Sundry Expenses**

Protective gear  
20 x mini hay bales for pig races  
"Event Crew" T shirts (30 off x \$20)  
Electrical Cord  
Stationary  
Sundry contingency for unforeseens  
Public liability insurance

**Total**

**COMMENTS**

LRTA is separately funding the Easter co ordinators fees as per previous precedent  
13,519 Account balance Westpac as at 30 Nov 15, event ended with \$12,300 in bank June 2015

Included in Merchandise Sales  
Included in Merchandise Sales

2,940 2013 Sold 412 tickets, 2014 sold 640 tickets, 2015 sold 588 tickets, estimate same volume  
1,250 2013 Sold 378 tickets - 2014 sold 600 tickets, 2015 not accurate, my estimate is 500 tickets

4,000  
2,500  
12,000  
4,000  
17,350 Figure estimated-Merch sales plus street events entry fees plus street stalls plus door money - based on 2015  
We expect to receive a further \$4,200 in Cash donation as some businesses pay in instalments

**57,559**

3,400 Steven Lee and family Parkes  
5,000 Duo and Solo for Saturday/Sunday Festival and Races  
1,200 Lee Family as per previous years  
4,675 Noahs Pig Races  
586 Estimated-as per 2015  
170 Estimated-as per 2015  
1,160 Coates Hire 6 Toilets , pump-out service and transport  
770 TV Advertisement production - Imagine Media - as for 2015  
2,145 As per 2015  
542 Re-order missing sizes T-Shirts from Sunrise products  
418 www.lightningridgeinfo.com.au  
184 Easy Signs  
603 Stubby holder with John Murray print for Sale Saturday/Sunday  
886 A3 Poster, folded flyer, Map and postage Dark Horse Printing (all designwork FOC)

150 As per 2015  
110 As per 2015  
200 \$10 per person per day

209 Raffle Tickets  
2,967 JB HI

800 Winner \$500, second \$200, third \$100  
800 Winner \$500, second \$200, third \$100  
1,000 Winner \$500, second \$300, third \$200  
200 Estimate for Eggs and Chocolate  
303 Mining and Stavel, helmets, Easter bunny costume  
160 4 races, Winer \$25,second \$10, third \$5  
1,000 1st \$500; 2nd \$200; 3rd \$100 Best pushbike \$100 Encouragement Award

120 As per 2015

150 Earplugs and safety equipment, etc for entrants and audience  
220 Walgett Michael Hughes Transport  
802 Event Crew with sponsors 2016 and Winner Shirts  
40  
150 Laminating, Clip boards, prices Bags, Pens...  
300 Estimate Toilet Paper for portaloos, Hoise, Tape for Electrical cord, Bin Bags...  
2,505 \$2,206 plus \$299.20 to extend to \$20Million at Webster Hyde Health

**33,925**

## 2015 Budget/Forecast

Revision: 3-Jun-15

**PROFIT/ (LOSS)**

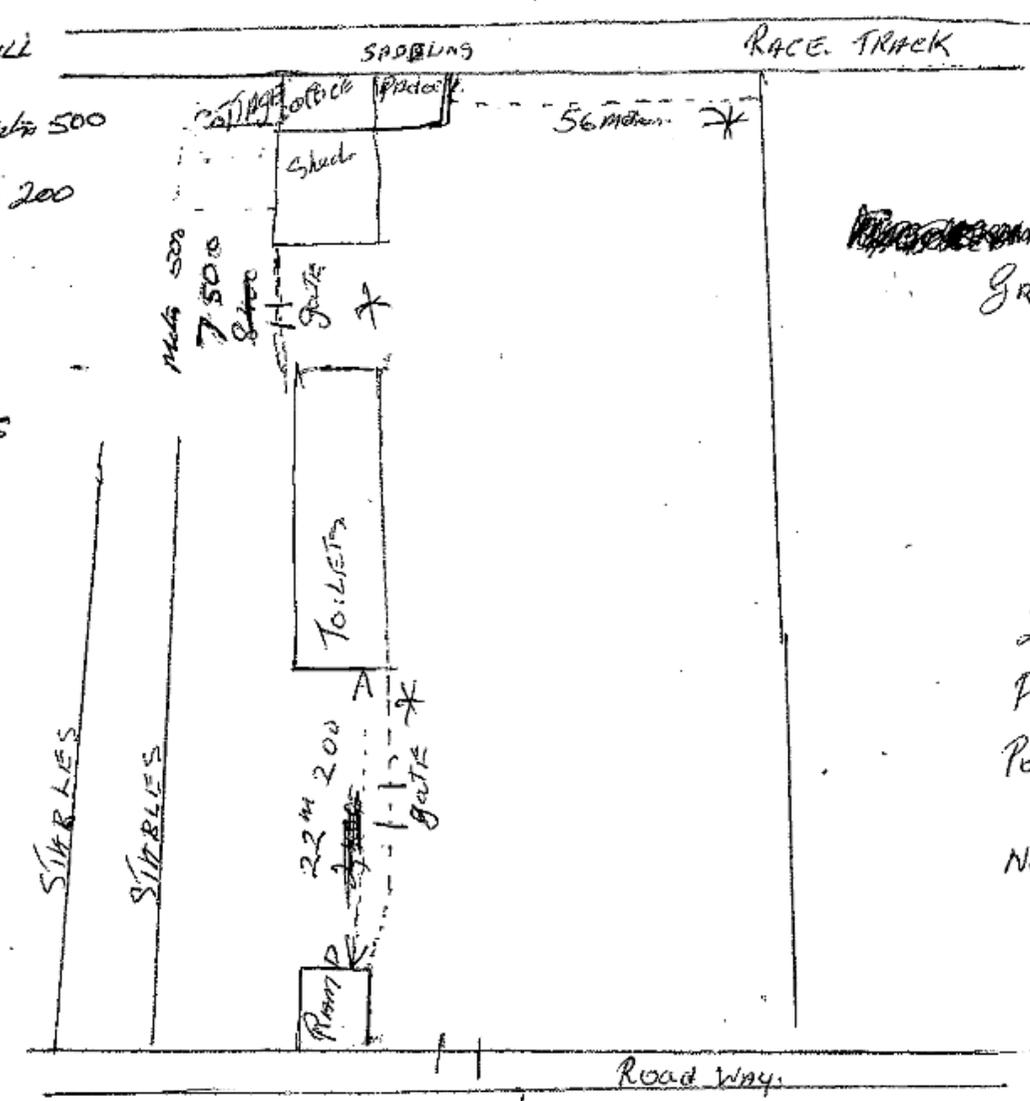
**12,308**

Deficit due to \$5K commitment Piglet Races (plus accommodation etc) and \$1K committed but not paid by Khans

| INCOME                                        | COMMENTS                                                                                                                                                                         |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LRTA                                          | 7,000 LRTA Contribution - paid                                                                                                                                                   |
| Cash funds brought forward from 2014          | 19,704 Account balance Westpac as at 5 Jan 2015                                                                                                                                  |
| <b>Street Stalls</b>                          |                                                                                                                                                                                  |
| Rent from 30 stalls at \$20 each (Saturday)   | See below                                                                                                                                                                        |
| Rent from 30 stalls at \$5 each (Sunday)      | See below (Sunday market stall fees donated back to relevant charity for that day)                                                                                               |
| <b>Digs</b>                                   |                                                                                                                                                                                  |
| Big Dig - Sell 650 tickets at \$5.00 each     | 2,940 2013 Sold 412 tickets, 2014 sold 640 tickets, 2015 sold 588 tickets                                                                                                        |
| Little Dig - Sell 650 tickets at \$2.50 each  | 1,250 2013 Sold 378 tickets - 2014 sold 600 tickets, 2015 not accurate, my estimate is 500 tickets                                                                               |
| <b>Sundry Income</b>                          |                                                                                                                                                                                  |
| Bowling Club                                  | 4,000 Paid                                                                                                                                                                       |
| Horse Race Committee                          | 2,500 Paid                                                                                                                                                                       |
| Walgett Shire                                 | - No cash but funded approx \$1,200 for 10 portakabos                                                                                                                            |
| Merchandise Sales                             | 3,793 Merch sales plus street races entry fees plus street stalls plus door money                                                                                                |
| T Shirt sales pre Easter (to town businesses) |                                                                                                                                                                                  |
| Door money and sundry income                  | See above                                                                                                                                                                        |
| Cash Donations (Other)                        | 7,270 Khans still owe \$1,000 otherwise all received                                                                                                                             |
| Raffles                                       |                                                                                                                                                                                  |
| Street Races, Float Parade, etc               | See above                                                                                                                                                                        |
| <b>Total</b>                                  | <b>48,457</b>                                                                                                                                                                    |
| EXPENSES                                      |                                                                                                                                                                                  |
| <b>Entertainment/Performers;</b>              |                                                                                                                                                                                  |
| Fireworks (Lees Family)                       | 3,300 Paid                                                                                                                                                                       |
| The Twine                                     | 5,000 Paid                                                                                                                                                                       |
| PA hire                                       | 1,000 Paid                                                                                                                                                                       |
| Noah's Pig Races                              | 4,400 Paid                                                                                                                                                                       |
| Accommodation for Lees, Pigs and Twine        | 586 Paid                                                                                                                                                                         |
| Accommodation for 2WEB                        | 170 Paid                                                                                                                                                                         |
| <b>Advertising;</b>                           |                                                                                                                                                                                  |
| LR News                                       | - Advertising donated by LR News                                                                                                                                                 |
| TV Advertisement production - Imagine Media   | 770 TV Advertisement production - Imagine Media - completed - paid                                                                                                               |
| 2WEB                                          | 2,145 Booked                                                                                                                                                                     |
| Updated merchandise                           | 6,919 Last merch lasted 2+ years now need replacement                                                                                                                            |
| Poster design updates/changes, etc            | - Jenni Brammal has done for gratis well over \$2,000 worth value                                                                                                                |
| Opal FM                                       | 130                                                                                                                                                                              |
| WSC Tourism Brochure                          | 1,400 Paid                                                                                                                                                                       |
| Posters, programmes, etc                      | 605 Paid - note for 2015 - change Grawin distance on map to 60km; change reference for fireworks to between LR Bowling Club and LR Outback Resort IF Outback Resort donate again |
| <b>Various</b>                                |                                                                                                                                                                                  |
| WSC road closure & oval hire                  | 150                                                                                                                                                                              |
| APRA                                          | 110 Fee for being allowed to broadcast music during the weekend                                                                                                                  |
| Volunteers refreshments                       | 150 Pay to volunteers in cash, they can eat anywhere - estimated at around \$150 paid out                                                                                        |
| <b>Digs</b>                                   |                                                                                                                                                                                  |
| Tickets (use 2013/14 stock)                   | - Andrew Kemery has funded \$485 in 2013 MUST REORDER before 2016                                                                                                                |
| Containers for opals (10 off) (LRTA)          | - In stock                                                                                                                                                                       |
| Little Dig Prizes                             | 2,881 Actual                                                                                                                                                                     |
| <b>Street Races</b>                           |                                                                                                                                                                                  |
| Human Goat Race                               | 300 3 heats, 5 each heat (15 entries); 1 final 6 runners. Winners \$150, second \$100, third \$50                                                                                |
| Miners Rickshaw Challenge                     | 800 3 time trials, 5 each heat (15 entries); 1 final 6 miners. Winner \$500, second \$200, third \$100                                                                           |
| Men's Rag Race                                | See list                                                                                                                                                                         |
| Egg and Spoon Races                           | See list                                                                                                                                                                         |
| Strength Challenge - adult/kid competition    | See list                                                                                                                                                                         |
| Piglet Races                                  | 160 See list                                                                                                                                                                     |
| Float Parade Prize Money                      | 1,000 1st \$500; 2nd \$200; 3rd \$100 Best pushbike \$100 Best Hat/Bonnet \$100                                                                                                  |
| Best busker prize                             | 1,300 1st \$1,000; 2nd \$200; 3rd \$100                                                                                                                                          |
| <b>Street Floats</b>                          |                                                                                                                                                                                  |
| Easter egg hunt                               | 120 Paid                                                                                                                                                                         |
| <b>Sundry Expenses</b>                        |                                                                                                                                                                                  |
| Steel safety bollards                         | Andrew Kemery has funded to the Mens Shed                                                                                                                                        |
| 44 gall drums and shovels                     | In Stock                                                                                                                                                                         |
| 20 x mini hay bales for pig races             | 280 Paid                                                                                                                                                                         |
| "Event Crew" T shirts (30 off x \$20)         | Contained in merch quote above                                                                                                                                                   |
| Letter Box Drop                               | By LRTA                                                                                                                                                                          |
| Volunteer vouchers                            | 400 Mister Cheap Vouchers                                                                                                                                                        |
| Sundry contingency for unforeseen             | I had \$2,000 - not used                                                                                                                                                         |
| Public liability insurance                    | 2,073 Paid                                                                                                                                                                       |
| <b>Total</b>                                  | <b>36,149</b>                                                                                                                                                                    |

56 Meters on Hill  
 Hut to Toilet 7m @ 500  
 Ramp to Toilet 2.2m @ 200  
2x12ft Gates

85.7 meters  
 total,  
 less 2 gates



~~Football Grounds~~  
 Football  
 Grounds

2 gates @ \$100 = 200  
 Panels @ \$99 =  
 Posts @ \$22 =  
 NO LABOUR.

\* safety fence required

# METALCORP

Everything in Steel

Metalcorp EIS  
MITCHELL HIGHWAY  
DUBBO NSW 2830

## Tax Invoice - Cash Sale No. 10082822

Shipping Condition: Customer pickup

Document Date 08.03.2016

Payment Details: Other TO BE PAID

Date Created 08.03.2016

|                                                                                                   |                    |                                |                    |                  |
|---------------------------------------------------------------------------------------------------|--------------------|--------------------------------|--------------------|------------------|
| <b>Sold To:</b><br>LIGHTNING RIDGE RACE CLUB<br>belinda.butler@y7mail.com<br><br>NSW<br>AUSTRALIA | <b>PO Number</b>   |                                | <b>Account No.</b> | <b>Facsimile</b> |
|                                                                                                   | 08.03.2016         |                                | 938216             | 02 6841 2166     |
|                                                                                                   | <b>Salesperson</b> | <b>E-mail</b>                  |                    | <b>Telephone</b> |
|                                                                                                   | Justin Whitney     | jwhitney@metalcorpsteel.com.au |                    | 02 6841 2156     |

|                                                                                                   |                                                                              |  |
|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|--|
| <b>Ship To:</b><br>LIGHTNING RIDGE RACE CLUB<br>belinda.butler@y7mail.com<br><br>NSW<br>AUSTRALIA | <b>Cash Sale Notes:</b>                                                      |  |
|                                                                                                   | Project MCSNR<br>Job Title<br>Terms of Payment Cash Sale<br>Shipping Instrns |  |
| Please visit <a href="http://www.metalcorpsteel.com.au">www.metalcorpsteel.com.au</a>             |                                                                              |  |

| Item No. | Description                                                                                                       | Quantity | Weight (Kg) | Unit Price | Net Amount |
|----------|-------------------------------------------------------------------------------------------------------------------|----------|-------------|------------|------------|
| 100      | FEN-BANK-PANEL-LMAX-1210-2405 (150764)<br>FENCING BANKSIA PANEL LIFEMAX                                           | 24.0 EA  | 264         | 54.54 EA   | 1,308.96   |
| 300      | FEN-POOL-GATE-S-HDGAL-1270-1000 (163026)<br>FENCING POOL GATE SINGLE<br>HOT DIPPED GALVANISED                     | 1.0 EA   | 10          | 80.00 EA   | 80.00      |
| 400      | FEN-FI-GATE-KIT-SGL-25-SQ-FRM (183660)<br>FENCE FITTING GATE KIT SINGLE                                           | 1.0 EA   | 0           | 35.00 EA   | 35.00      |
| 500      | FEN-POST-CAP-SQ-GB-DO-50 (137713)<br>POST CAP SQUARE GALVABOND DRIVE ON                                           | 24.0 EA  | 1           | 1.00 EA    | 24.00      |
| 600      | FEN-FI-CLIP-U-GAL (137655)<br>FENCE FITTING U CLIP<br>GALVANISED                                                  | 88.0 EA  | 1           | 0.15 EA    | 13.20      |
| 700      | GEN-FAST-TEK-HEX-SHS12-20N-QTY100 (183898)<br>FASTENER TEK HEXAGONAL                                              | 1.0 EA   | 0           | 20.00 EA   | 20.00      |
| 800      | SIMPLE PROCESSING CUT (804601)                                                                                    | 18.0 EA  | 0           | 1.50 EA    | 27.00      |
| 900      | RHS-50-50-5-C350-GAL-8000 (140565)<br>RECTANGULAR HOLLOW SECTION AS1163<br>GRADE C350<br>GALVANISED               | 6.0 EA   | 307         | 120.00 EA  | 720.00     |
|          | CUT 24 ONLY @ 2000                                                                                                |          |             |            |            |
| 1000     | RHS-115-42-2-GRD350-GAL-RL-6100 (140609)<br>RECTANGULAR HOLLOW SECTION<br>GRADE GRD350<br>GALVANISED RAIL SECTION | 10.0 EA  | 260         | 40.90 EA   | 409.00     |
|          | ***PLEASE CUT IN HALF***                                                                                          |          |             |            |            |

All goods supplied by Bluescope Distribution Pty Ltd ABN 88 096 380 068 are supplied under the Bluescope Distribution Conditions of Sale.  
The Conditions of Sale are available from sales centres, by selecting the business link at <http://www.bluescopedistribution.com.au>, or by calling Credit on 1300 360 823.

For guidelines on the safe handling and storage of our steel products refer to the following site:  
<http://www.bluescope.com.au/safety-data-sheets>

BLUESCOPE DISTRIBUTION PTY LTD, ABN 88 096 380 068  
PAGE 1 OF 2

Payments may be made via EFT into the following ANZ bank account. Please ensure that you quote the Invoice No. above.  
BSB: 014-002 A/c#: 837166723

**METALCORP**

*Everything in Steel*

Metalcorp EIS  
MITCHELL HIGHWAY  
DUBBO NSW 2830

**Tax Invoice - Cash Sale  
No. 10082822**

Shipping Condition: Customer pickup

Document Date 08.03.2016  
Date Created 08.03.2016

| Item No. | Description                                                                                                                                  | Quantity | Weight (Kg) | Unit Price | Net Amount |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|------------|------------|
| 1100     | RHS-100-100-3-C350-GAL-8000 (216030)<br>RECTANGULAR HOLLOW SECTION AS1163<br>GRADE G350L0<br>GALVANISED<br><br>*** PLEASE CUT ALL @ 2000 *** | 2.0 EA   | 143         | 163.92 EA  | 327.84     |
| 1200     | FEN-GATE-N-ST-GAL-10FT-1170-2970 (169630)<br>GATE N STAY 10 FOOT<br>GALVANISED MESH INFILL                                                   | 3.0 EA   | 81          | 90.00 EA   | 270.00     |
| 1300     | FEN-FI-GATE-HINGE-WELD-SET-GAL (215464)<br>FENCE FITTING HINGE WELD SET<br>GALVANISED                                                        | 3.0 EA   | 6           | 20.00 EA   | 60.00      |
| 1400     | FEN-POST-CAP-SQ-GB-DO-100 (137717)<br>POST CAP SQUARE GALVABOND DRIVE ON                                                                     | 8.0 EA   | 2           | 3.00 EA    | 24.00      |

|                          |       |                         |          |
|--------------------------|-------|-------------------------|----------|
| <b>Total Weight (kg)</b> | 1,077 | <b>Net Value</b>        | 3,319.00 |
|                          |       | <b>GST</b>              | 331.90   |
|                          |       | <b>Total Value(AUD)</b> | 3,650.90 |

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## 14.2 CHIEF FINANCIAL OFFICER

### 14.2.1 CASH ON HAND & INVESTMENT REPORT – FEBRUARY 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

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#### **Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 29 February 2016.

#### **Background:**

The investment portfolio consists of term deposits and is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility. Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

A revised Ministerial Order was released by the DLG on 18 August 2008 in response to the recommendations of the Cole Report and with transitional provisions to provide for existing investments. As at 29<sup>th</sup> February 2016, the portfolio investments were compliant with Council's investment policy.

#### **Current Position:**

Council at the end of the February reporting period held a total of \$25,841,369.50 in on-call and term deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with Council's exposure to unrated institutions limited to \$2,500,000.00 less than 10% of the total portfolio.

The unrated institutions are IMB and the Australian Defence Credit Union, both of which have a reputable history in the financial institutions market.

Council has increased the projected income from investments in the December 2015 Quarterly Budget Review to \$634,108.00. At the end of February 2016 Council had earned \$345,479.76 in interest and had accrued interest in the current investments of \$112,996.99, a total interest earned at 29 February 2016 of \$458,476.75. This is a result earned of 72% of the current projected income and compares favourably with the current budget.

Council's investments at 29 February had an average interest rate of 2.90% per annum. This compares favourably with the 90 day BBSW (Bank Bill Swap Reference Rate) at that date of 2.29%.

#### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order May 2010  
AFM Investment Policy  
AFM Investment Procedures

#### **Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 29 February 2016 Walgett Shire Council's total available cash and invested funds totalled \$25,841,369.50, an increase of \$1,285,561.07 from 31 January 2016. This increase in cash and invested funds can be largely contributed to the receipt of the third quarterly rates instalment payments and the third FAG instalment.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

M Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

**Cash and investment report as at 29 February 2016**

**Recommendation:**

That the Investment report as at 29 February 2016 be received and noted.

**Moved:**

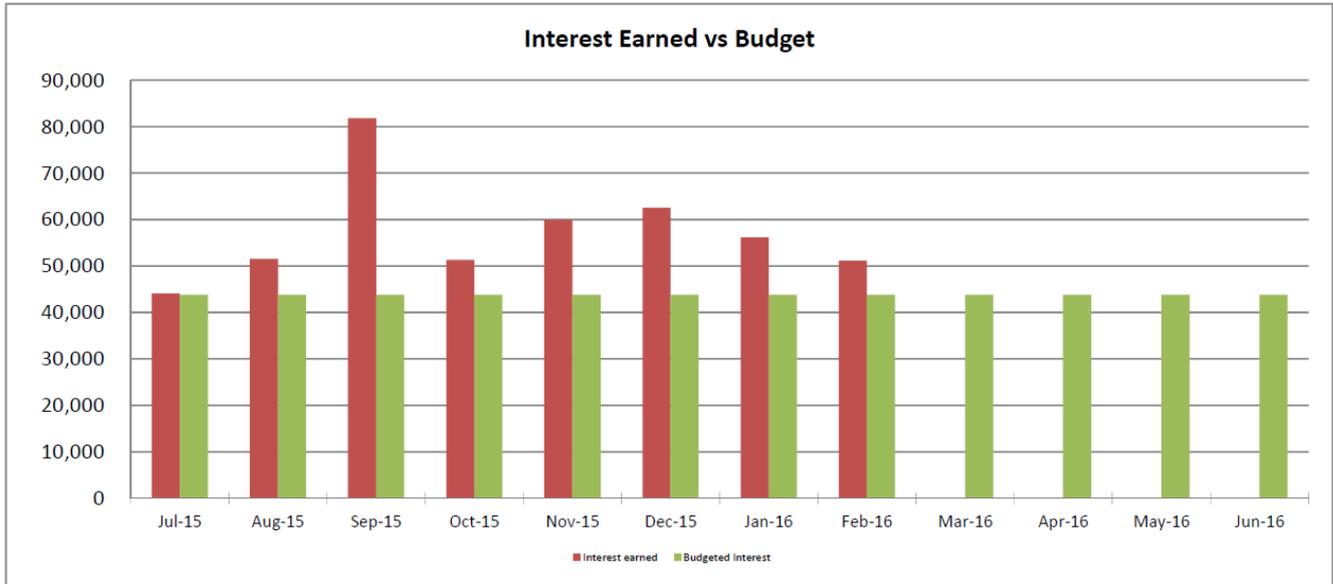
**Seconded:**

**Attachments:**

Investment Register 29 February 2016  
Interest Earned vs Budget

**Attachment One  
Cash and Investments Holdings as at 29 Feb 2016**

| Investment                                                     | Investment | Current | Interest | Maturity | Amount            | % of Total     | Accrued Interest    |
|----------------------------------------------------------------|------------|---------|----------|----------|-------------------|----------------|---------------------|
| <i>On-Call Accounts</i>                                        |            |         |          |          |                   |                |                     |
| Commonwealth Bank Cheque Account Bearing Business Online Saver | On Call    | 1.40%   | Monthly  | EOM      | 1,919,430         | 8.53%          | Pd Monthly          |
|                                                                | On Call    | 1.60%   | Monthly  | EOM      | 1,421,940         | 6.32%          | Pd Monthly          |
| <b>Total On-Call Accounts</b>                                  |            |         |          |          | <b>3,341,370</b>  | <b>14.85%</b>  |                     |
| <i>Term Deposits</i>                                           |            |         |          |          |                   |                |                     |
| Commonwealth Bank                                              | 02-03-16   | 2.92%   | Maturity | 02-03-16 | 1,000,000         | 4.44%          | \$8,217.49          |
| Commonwealth Bank                                              | 23-03-16   | 2.95%   | Maturity | 23-03-16 | 750,000           | 3.33%          | \$6,226.43          |
| Westpac                                                        | 23-03-16   | 2.97%   | Maturity | 23-03-16 | 750,000           | 3.33%          | \$6,268.65          |
| Commonwealth Bank                                              | 27-04-16   | 2.98%   | Maturity | 27-04-16 | 1,000,000         | 4.44%          | \$7,816.39          |
| Suncorp                                                        | 30-03-16   | 2.90%   | Maturity | 30-03-16 | 500,000           | 2.22%          | \$3,803.28          |
| Member Equity Bank                                             | 27-04-16   | 2.90%   | Maturity | 27-04-16 | 500,000           | 2.22%          | \$3,803.28          |
| Bankwest                                                       | 30-03-16   | 3.00%   | Maturity | 30-03-16 | 500,000           | 2.22%          | \$3,647.54          |
| Bank of Queensland                                             | 01-06-16   | 3.00%   | Maturity | 01-06-16 | 500,000           | 2.22%          | \$3,647.54          |
| ADCU                                                           | 02-03-16   | 2.90%   | Maturity | 02-03-16 | 500,000           | 2.22%          | \$3,525.96          |
| Bank of Queensland                                             | 01-06-16   | 3.00%   | Maturity | 01-06-16 | 500,000           | 2.22%          | \$3,647.54          |
| IMB                                                            | 09-03-16   | 2.80%   | Maturity | 09-03-16 | 500,000           | 2.22%          | \$3,404.37          |
| Member Equity Bank                                             | 02-03-16   | 3.00%   | Maturity | 02-03-16 | 500,000           | 2.22%          | \$3,647.54          |
| Commonwealth Bank                                              | 16-03-16   | 2.92%   | Maturity | 16-03-16 | 500,000           | 2.22%          | \$3,271.04          |
| Bank of Queensland                                             | 11-05-16   | 2.95%   | Maturity | 11-05-16 | 500,000           | 2.22%          | \$3,304.64          |
| National Australia Bank                                        | 16-03-16   | 2.92%   | Maturity | 16-03-16 | 500,000           | 2.22%          | \$3,271.04          |
| Newcastle Permanent Building Society                           | 16-03-16   | 2.90%   | Maturity | 16-03-16 | 1,000,000         | 4.44%          | \$5,942.62          |
| National Australia Bank                                        | 13-04-16   | 3.00%   | Maturity | 13-04-16 | 500,000           | 2.22%          | \$3,073.77          |
| Commonwealth Bank                                              | 20-04-16   | 3.02%   | Maturity | 20-04-16 | 500,000           | 2.22%          | \$3,011.75          |
| Newcastle Permanent Building Society                           | 06-04-16   | 2.90%   | Maturity | 06-04-16 | 500,000           | 2.22%          | \$2,416.67          |
| Newcastle Permanent Building Society                           | 30-03-16   | 2.90%   | Maturity | 30-03-16 | 500,000           | 2.22%          | \$2,693.99          |
| National Australia Bank                                        | 06-04-16   | 3.00%   | Maturity | 06-04-16 | 500,000           | 2.22%          | \$2,786.89          |
| Bankwest                                                       | 13-04-16   | 3.05%   | Maturity | 13-04-16 | 1,000,000         | 4.44%          | \$4,500.00          |
| Suncorp                                                        | 08-06-16   | 3.00%   | Maturity | 08-06-16 | 500,000           | 2.22%          | \$2,213.11          |
| ADCU                                                           | 08-06-16   | 2.95%   | Maturity | 08-06-16 | 500,000           | 2.22%          | \$2,176.23          |
| Bankwest                                                       | 20-04-16   | 3.00%   | Maturity | 20-04-16 | 500,000           | 2.22%          | \$1,926.23          |
| National Australia Bank                                        | 15-06-16   | 3.05%   | Maturity | 15-06-16 | 500,000           | 2.22%          | \$1,958.33          |
| Bankwest                                                       | 25-05-16   | 2.95%   | Maturity | 25-05-16 | 500,000           | 2.22%          | \$1,612.02          |
| Commonwealth Bank                                              | 20-07-16   | 2.91%   | Maturity | 20-07-16 | 500,000           | 2.22%          | \$1,590.16          |
| Bank of Queensland                                             | 27-07-16   | 3.10%   | Maturity | 27-07-16 | 500,000           | 2.22%          | \$1,397.54          |
| National Australia Bank                                        | 25-05-16   | 3.00%   | Maturity | 25-05-16 | 500,000           | 2.22%          | \$1,352.46          |
| Bank of Queensland                                             | 03-08-16   | 3.10%   | Maturity | 03-08-16 | 1,000,000         | 4.44%          | \$2,117.49          |
| Bank of Queensland                                             | 10-08-16   | 3.10%   | Maturity | 10-08-16 | 500,000           | 2.22%          | \$804.64            |
| Westpac                                                        | 22-06-16   | 2.95%   | Maturity | 22-06-16 | 500,000           | 2.22%          | \$765.71            |
| Bankwest                                                       | 18-05-16   | 3.00%   | Maturity | 18-05-16 | 500,000           | 2.22%          | \$491.80            |
| Newcastle Permanent Building Society                           | 18-05-16   | 3.00%   | Maturity | 18-05-16 | 500,000           | 2.22%          | \$450.82            |
| Westpac                                                        | 24-08-16   | 2.90%   | Maturity | 24-08-16 | 1,000,000         | 4.44%          | \$316.94            |
| <b>Total Term Deposits</b>                                     |            |         |          |          | <b>21,500,000</b> | <b>95.56%</b>  | <b>111,102</b>      |
| <i>Floating Rate Deposits</i>                                  |            |         |          |          |                   |                |                     |
| IMB                                                            | 24-01-18   | 3.08%   | Maturity | 27-04-16 | 500,000           | 2.22%          | \$1,388.52          |
| IMB                                                            | 14-02-18   | 3.09%   | Maturity | 17-05-16 | 500,000           | 2.22%          | \$506.56            |
| <b>Total Floating Rate Deposits</b>                            |            |         |          |          | <b>1,000,000</b>  | <b>4.44%</b>   | <b>\$1,895.08</b>   |
| <b>Total Cash and Investments</b>                              |            |         |          |          | <b>22,500,000</b> | <b>100.00%</b> | <b>\$112,996.99</b> |



## 14.2.2 INNOVATION FUND PROGRAM – GRANT APPLICATION

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14

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### Summary:

To seek Council approval for the submission of an application to the Office of Local Government for a grant under the Innovation Fund Program.

### Background:

In May 2015 the Minister for Local Government announced the State Government's record investment in rural and regional NSW. A \$4 million Innovation Fund to promote new solutions for small rural communities, with populations under 10,000, was part of the package of funding.

The Innovation Fund "will provide one-off grants to help them develop new ways of working and improve their performance to benefit their communities."

### Current Position:

Guidelines for the Fund were released in with the announcement in May 2015 and included details such as who can apply, how much is available, what will be funded, ineligible projects etc.

The Innovation Fund has now been split into Round 1 and Round 2 with \$2 million available for each Round. Grants of up to \$150,000 are available to individual councils and up to \$400,000 for projects involving more than 1 council. One council in a group project must have a population of less than 10,000.

The main change to the eligibility criteria is "*Councils that are part of a merger proposal process are not eligible to apply for a grant.*" These councils and councils that do not receive funding in Round 1 can re-apply for Round 2 funding.

Walgett Shire Council meets the main eligibility criteria with a population less than 10,000. It is recommended Council apply for Innovation Fund Grants in Round 1 to "develop new ways of working and improve performance to benefit our community.

It is proposed through Innovation Grant funding to implement an **integrated** Financial Management & Reporting suite of "cloud" applications that will enhance council's ability to become financially fit through improved financial information supporting better planning and decision making. The suite includes the following products:

- a. **QBRs** (a current year budgeting tool that feeds into the LTFP)
- b. **LTFP** (a Long Term Financial Plan where Councils determine how far out it goes)
- c. **Fees & Charges**
- d. An **Analysier** tool (to compare, contrast & report Council's financials against other NSW Councils)
- e. Cloud **Year End** (permitting the collaborative preparation of Council's Financial Statements)
- f. A **LG "expert financial panel"** (the FCC links Council to LG Financial Experts for external review)

- g. **PuMA** (a Performance Management & Analysis tool for all of Council's internal & statutory KPI's)
- h. **Council Services** (a tool that integrates all the Financial Control Centre products & all of Council's Services providing a fully integrated view of Council's Services from a financial perspective) which when bundled together form the NEW "**Financial Control Centre**" of Council.

**Recommended Stage 1 funding:** LTFP, QBRs, F&C, Analyser, Expert "cloud" Panel

**Recommended Stage 2 funding:** PuMA, "Our Services", Year End

The Guidelines give examples of projects that may be suitable for funding:

- **Improved financial or governance systems**
  - *The LGS Financial Control Centre is aimed at providing significant improvements to Council's financial management, planning and reporting systems.*
  - *The modules assist in establishing a process and structure for preparation of financial information and sound management decisions.*
- **Alternative service delivery models**
  - *The Financial Control Centre modules are "cloud based"*
  - *'Cloud' products provide Staff and Community (i) Ease of accessibility, (ii) around the clock availability, (iii) multi user accessibility, (iv) slice & dice the data with ease.*
- **Service review projects**
  - *The Financial Control Centre modules assist in establishing the true cost of services and enable comparison over time or to other councils and groups of councils.*
- **Projects using innovative infrastructure building or maintenance techniques that are suited to rural/remote applications**
  - *The Financial Control Centre cloud applications are ideally suited to rural/remote applications*
- **Projects aimed at capacity building within the Organisation/s**
  - *Staff work together with LGS Consultants in the implementation of the modules – reviewing current practices, identifying information and process gaps, sourcing information and developing processes.*
  - *In conjunction with LGS consultants, Staff plan access and use across Council*
- **Projects that aim to share learning, skills or innovation across multiple councils**
  - *with the assistance and ongoing support from LGS consultants, Council will be able to share learnings with other councils*

The Financial Control Centre proposed for purchase meets the assessment criteria and will benefit Council and the Community in many ways:

- **There will be benefits to be gained from implementing the applications for:**
  - i. the Community, with better access to information and services from greater transparency*
  - ii. Councillors will receive improved information for decision making, confidence in information provided, improved governance, transparency*
  - iii. Council as a whole will benefit from improved efficiency & transparency, knowledge upon which to plan a financial sustainability roadmap, ability to review achievement of targets*
  - iv. Council Staff will be able to work with greater efficiency, less time wasted on outdated systems, improved job satisfaction, confidence, ability to plan.*
  
- **The Financial Control Centre will assist council to meet the targets set down in the Operational Plan, Delivery Program and Community Strategic Plan:**
  - v. The modules will assist in providing accurate budget and financial planning information*
  - vi. The implementation will review & ensure completeness of the inputs to financial plans*
  - vii. Budget and planning assumptions will be reviewed to ensure appropriateness, reasonableness, relevance, completeness*
  - viii. Improved governance and risk mitigation through compliance with GST legislation & rulings*
  
- **The Financial Control Centre will assist in implementing the actions and ultimately meeting the targets set out in the FFTF Improvement Proposal:**
  - ix. Confidence in financial data and forecasts will assist with planning actions to meet set targets*
  - x. The ability to quickly test multiple scenarios for short & long term impacts of actions and projects*
  - xi. Potential for improved revenues through*
    - 1. knowledge of service costs, volumes and subsidies*
    - 2. completeness of charging regime*
    - 3. review of pricing policies*

It is recommended that Council apply for grant funding to purchase:

Recommended Stage 1 funding: LTFP, QBRS, F&C, Analyser, Expert “cloud” Panel  
 Recommended Stage 2 funding: PuMA, “Our Services”, Year End

**Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
 Integrated Planning and Reporting Framework  
 Local Government Act 1993

**Governance issues:**

Acquisition of the Financial Management & Reporting programs meets the objective G5.1 of the Community Strategic Plan “Governance & Civic Leadership – Strategic Plan”:

*“Implement governance and financial management process that support the effective administration of the Council”.*

**Financial Implications:**

Cost of implementing stage 1 & 2 is \$54,250 consisting of grant funds totalling \$35,500 and Council’s in-kind contribution valued at \$18,750 for the implementation process.

The on-going annual licence for all elements is \$35,500 pa (commencing 17/18) which is an additional \$24,000 as Council already pays \$11,500 for 3 standalone elements.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The Innovation Fund Grants are an opportunity for Council to significantly update and improve its financial management, planning, reporting and service delivery.

The suite of programs will also allow capacity building within the Council, a high level of financial support and assistance which the organisation needs in its “Fit for the Future” program.

| <b>Innovation fund program – Grant application</b>                                                                                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council apply for innovation Fund Grants to acquire the LG Solutions integrated Financial Management &amp; Reporting suite of “cloud” applications.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 14.2.3 QUARTERLY BUDGET REVIEW STATEMENT – DECEMBER 2015

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14

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### Summary:

The Chief Financial Officer (CFO) reports to Council on the status of the December 2015 Quarterly Budget Review (QBR) Statement. The report outlines the second quarter operations against the adopted 2015-2016 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### Background:

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### Current Position:

The current position is detailed in the attached Quarter 2 (period ending 31<sup>st</sup> December 2015) Quarterly Budget Review Statement report.

Generally the majority of income and expenditure estimates for 2015/16 are on track, however there is a number of major variations brought to account in the attached report because of current expenditure trends or the availability of known actual figures.

The major variations for the December 2016 quarter are as follows:

| Ledger                                  | Description                                             | Reason                                                                                                                                                                                                          | Positive Variation | Negative Variation |
|-----------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|
| Various                                 | Salaries & Wages & Oncosts                              | Original estimates did not allow for Inclusion of on-costs. All additional wages & salaries expenditure is offset with additional oncost income. So to are additional on-cost expenses such as maternity leave. | 530,631            | 530,631            |
| 11.01606.1580<br>11.01606.1581          | Main Street Upgrade programs                            | It is requested funds be transferred from reserve to fund expenditure                                                                                                                                           | 40,000             | 40,000             |
| 11.03451.1220                           | Staff replacement                                       | Cost of recruitment has far exceeded original estimates                                                                                                                                                         | 0                  | 25,000             |
| 11.00018.0401<br>11.00221.0402          | Financial Assistance Grant (FAG)<br>FAG Roads component | Correction to actual grant allocation as advised by Local government Grants Commission                                                                                                                          | 101,832            | 13,497             |
| 11.00020.191<br>11.00020.193            | Interest from bank and investments                      | On current trends interest on investments will exceed original budget allocations                                                                                                                               | 200,000            | 50,000             |
| 11.038.1516<br>Tsfr To Economic Reserve | Profit on investment                                    | Interim return on failed CDO from class action and its requested these funds be transferred to the Economic Development Reserve                                                                                 | 19,974             | 19,974             |

|                                                                 |                                                  |                                                                                                                               |           |           |
|-----------------------------------------------------------------|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|
| 11.00019.0615<br>11.03836.1367                                  | Legal Fees Income & expenditure                  | Legal expenses recovered from ratepayers                                                                                      | 50,000    | 50,000    |
| 11.03402.400                                                    | Rates and charges on Council properties          | On current expenditure trends it is envisaged a saving will occur as the original budget is in excess of pro rata expenditure | 50,000    | 0         |
| 11.03805.1210<br>11.03816.1210                                  | Salaries and Wages / Contractors                 | It is requested that forecast salary savings be redirected to assistance for a rates officer                                  | 25,000    | 25,000    |
| 11.03836.2038                                                   | Rates Write off                                  |                                                                                                                               |           |           |
| 11.03561.1586                                                   | Community Safety Plan and Transfer from reserve  | Council approval sought to transfer monies from reserve to fund the Community Safety Plan Strategy                            | 20,000    | 20,000    |
| 11.00461.0144<br>11.03561.1510                                  | Traction Thru Transport Grant                    | Community services grant                                                                                                      | 20,000    | 20,000    |
| 11.03836.2038                                                   | Rates Write Off                                  | Increased bad debts provision for write off of rates.                                                                         | 0         | 20,000    |
| Health Services                                                 | Clean up of House Lightning Ridge                | Removal of building remains located on crown reserve lightning Ridge. WSC as Trustee.                                         | 0         | 20,000    |
| 11.00812.0951<br>11.03400.919<br>11.03400.4007<br>11.03413.1242 | Plant Running Income and Expenses<br>Plant sales | It is suggested the net increase in plant income and increased plant sales be transferred to the plant reserve                | 197,000   | 197,000   |
| 11.00275.0551<br>11.02815.1903                                  | Private Works                                    | Increased private works has resulted in additional surplus funds                                                              | 182,000   | 150,000   |
|                                                                 | Walgett Depot Construction                       | Timing and the lack of available funds from the RFS does not permit the commencement of the depot construction                | 2,587,192 | 2,400,000 |
| 11.00221.0341<br>11.03150.2652                                  | Roads To Recovery                                | Increased RTR project expenditure is offset with RTR grant funding                                                            | 407,648   | 407,648   |
| Various                                                         | Regional Roads                                   | Reallocation of funds between budget allocations for RMS Regional Block Grant funding                                         | 22,000    | 22,000    |
| 11.00348.0705<br>11.03056.1612                                  | Walgett Boat Ramp                                | Bring to account grant funds and expenditure to finalise project                                                              | 32,700    | 43,272    |
| 11.00161.0622<br>11.01420.1628                                  | Walgett & Collie Aerodrome Fencing               | Bring to account grants funds and expenditure                                                                                 | 575,996   | 575,996   |

**Domestic Waste Services** has recorded a surplus adjustment variation with a further \$87,322 being transferred to the reserve account for year-end accounting purposes.

**Water funds** adjustments include:

- Walgett
  - New water connections - a net expense adjustment of \$10,000
  - Filtration plant repairs \$17,000
  - Transfer to reserve - adjustment of \$33,837
  - Walgett Weir – The expense is offset with grant funding \$NIL
  - Telemetry replacement – adjustment \$165,000
  - Transfer from Reserve – positive adjustment \$232,188
- Lightning Ridge
  - Audit of previous years accounts (resolution of Council), expense of \$30,000 funded from reserve \$NIL

- Collarenebri
  - Water system asset replacement, expense of \$50,000 funded from reserve \$NIL
- Carinda
  - Adjustment transfer from reserve \$29,653
- Rowena
  - Adjustment transfer from reserve totalling \$26,568

**Sewer Services**

The combined Sewer Services Fund variations are small in number with a revised year end transfer to reserve of \$40,254.

**Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
 Integrated Planning and Reporting Framework  
 Quarterly Budget Review Statement December 2015

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2015/16 fiscal year as at the quarter ending 31<sup>st</sup> December 2015. A revised result forecasts a general purpose cash surplus of \$118,136.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The QBRS as at 31<sup>st</sup> December 2015 provides council with information relating to status of the budget after six (6) months of operations. The movement of rollover grants and their related expenditure this financial year has impacted upon the result, with a revised consolidated net operating result from continuing operations being a cash surplus of \$118,136.

|                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Quarterly budget review statement – 31<sup>st</sup> December 2015/2016</b>                                                                                                                    |
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> December 2015 as tabled.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

December 2015 Quarterly Budget Review Statement  
**\*Refer to Ordinary Attachment Document\***

## **14.2.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER– MARCH 2016**

**REPORTING SECTION:** Corporate and Community  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14

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### **1. Council Auction held on site on 12/03/2016**

On the 12<sup>th</sup> March 2016 Council conducted a sale of surplus plant / equipment and old materials. The auction was held at the Walgett depot with Kelly's Property Sales administering the day and providing an auctioneer.

Fifty lots were presented for auction on the day with a total of 35 being sold grossing a total of \$75,540 ex gst. Motor vehicles and larger more expensive items had reserve prices.

Items not sold on the day shall be stored at the depot in readiness for another auction or private sale.

### **2. Expression of Interest for ClubGRANTS for Arts and Cultural Infrastructure**

The ClubGRANTS Scheme is again open with Category 3 program providing grants between \$100,000 and \$300,000 (No Matching Council Funds Required) for new and upgrade infrastructure for up to 25 projects in the 2015/16 financial year. Projects eligible for funding include:

- Arts and cultural facilities or venues based in metropolitan, regional or remote NSW that benefit the general public or community
- Facilities that significantly improve and enhance arts and cultural infrastructure to increase capacity, use and outcomes for local communities
- Upgrading, building, renewing or expanding cultural infrastructure or acquiring land in conjunction with the construction of a cultural facility

Council has few properties that meet the guidelines, however one that does comply and that is in serious need of refurbishment is the Collarenebri Town Hall. Expressions of Interest closed 18 March 2016 - Council has submitted an Expression of Interest to upgrade the Collarenebri Town Hall.

### **3. Audit Village Water Funds**

Council's auditor (Luka Group) is progressing the audit of the village water funds with the last of the information requests Emailed to the CFO last week.

All going well it is planned to table the audit report to the April 2016 meeting.

### **4. Disabled Toilet at the Lightning Ridge Visitor Information Centre**

Architectural drawings are currently being drawn up for the refurbishment of the toilet block at the Lightning Ridge Visitor Information Centre. It is planned to include a disabled toilet and mother's rest room in the existing toilet complex.

It is envisaged quotations will be called in the coming weeks, with a possible start of the works in early May.

## **5. Investigation into the upgrade of Kiosk – Spider Brown Oval Lightning Ridge**

The CFO has held preliminary discussions with architects on-site at Spider Brown Oval Lightning Ridge with the aim of working up a set of plans and developing cost estimates for Councils consideration for the upgrade of the kiosk.

The existing kiosk is a very small and basic facility that does not allow sporting organisations to easily cater for large sporting events held at the oval.

It is expected the architect will forward a draft set of plans and cost estimate to Council prior to the March Council meeting.

### **Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

#### **Recommendation**

That the Matters Generally for Brief mention or Information Only from the Chief Financial Officer be received and noted for:

1. Results of Auction held on site on 12/03/2016
2. Expression of Interest for ClubGRANTS for Arts and Cultural Infrastructure
3. Audit Village Water Funds
4. Disable Toilet at the Lightning Ridge Visitor Information Centre
5. Investigation into the upgrade of Kiosk – Spider Brown Oval Lightning Ridge

**Moved:**

**Seconded:**

## 14.3 DIRECTOR ENVIRONMENTAL SERVICES

### 14.3.1 DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Andrew Wilson, Senior Environmental Health and Building  
Surveyor  
**FILE NUMBER:** 09/1367-03

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#### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

#### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Environmental Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

#### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

#### **Relevant Reference Documents:**

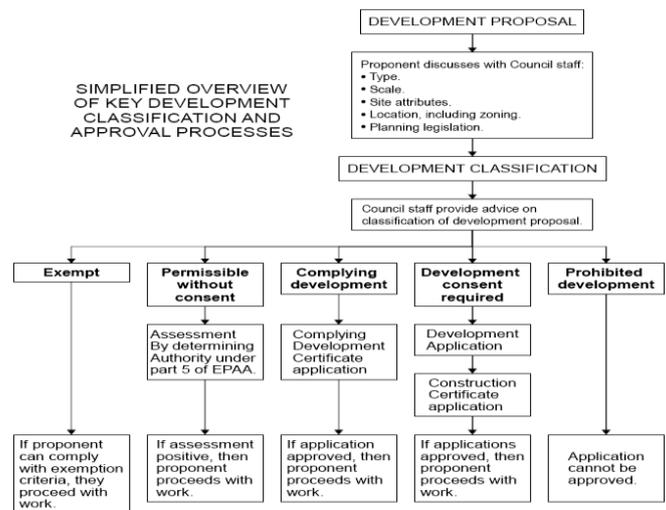
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

#### **Governance issues:**

**DAs:** DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



**Environmental issues:**

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

**Stakeholders:**

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:** Nil

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

**Development and Complying Development Certificate Applications**

**It is recommended that Walgett Shire Council resolve to:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for December 2015 – February 2016.

**Moved:**  
**Seconded:**

**Attachments:**

A - DAs & CDCs approved December 2015 – February 2016

Attachment A – DAs & CDs approved December 2015 – February 2016



Determined Applications

03/07/2016      Parameters:      Date Range: Y      Document Type:      Page: 1  
 Start Date: 1/12/2015      Officer: ALL  
 End Date: 29/02/2016      Number of Days: 0  
 As At Date:      Stop The Clock: Yes

| Document                 | Applicant Name / Address | Development Type                      | Determination | Received   |
|--------------------------|--------------------------|---------------------------------------|---------------|------------|
| <b>Document Type: 20</b> |                          |                                       |               |            |
|                          |                          | <b>Stop the Clock</b>                 |               |            |
|                          |                          | <b>Total Elapsed Calendar Days: 7</b> |               |            |
|                          |                          | <b>Calendar Stop Days: 0</b>          |               |            |
|                          |                          | <b>Adjusted Calendar Days: 7</b>      |               |            |
| 020/2016/00000001/001    | Mr R J Ward              | 150 Class 10b - Fence/Antenna/Other   | 25/01/2016    | 19/01/2016 |
|                          |                          | Fox ST WALGETT                        | WITHDRAWN BY  |            |
|                          |                          | PLT: 1 DP: 863511                     | APPLICANT     |            |
|                          |                          | Walgett RSL Sub-Branch                |               |            |

**Officer: Mr M Clarkson**  
**Number of Applications: 1**  
**Total Elapsed Calendar Days: 7.00**  
**Total Calendar Stop Days: 0.00**  
**Total Adjusted Calendar Days: 7.00**

**Report Totals & Averages**  
**Total Number of Applications: 1**  
**Average Elapsed Calendar Days: 7.00**  
**Average Calendar Stop Days: 0.00**  
**Average Adjusted Calendar Days: 7.00**

AUTHORITY

## **14.3.2 MATTERS FOR BRIEF MENTION OR INFORMATIONAL ONLY**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### **a) Increase in dog attacks**

In January and February and at the time of writing this report, Council staff have responded to seven separate dog attack incidents within the shire. Two of the attacks required persons to be hospitalised with the majority of the attacks being on other animals with two incidents being fatal. There appears to be an increase in the severity of the attacks occurring.

One particular attack required multiple Council staff to respond due to the severity of the attack and the incredibly aggressive nature of the dogs involved. Up to three staff was required to assist the Regulatory Services Officer to impound the dogs, highlighting the dangerous nature of the situation.

Council's response has been to ensure the provision of training to affected staff and provide specially made gloves to help protect against bites.

Council has also received a number of complaints regarding roaming and intimidating dogs within the Walgett area with the theme of the complaints being fear of going walking around the town.

There is an increasing issue within the shire in relation to roaming dogs, animals not microchipped and registered and animals not under effective control in public places.

Council will be increasing media exposure of these issues, highlighting the recent spike in dog attacks and staff is currently discussing ideas to help manage the issue.

### **b) Creation of updated swimming pool register**

Council staff has been busy updating and re-creating the Council's swimming pool register with a view to begin inspections within the shire shortly. It is estimated there are 180 registered swimming pools within the shire with this number set to increase as the data collection for the register continues.

The implementation of the Swimming Pool Register and Inspection program is in line with current legislative requirements. The Swimming Pools Act 1992 and its regulations work together with Australian Standard 1926 (AS1926) to establish the safety standards for 'backyard' swimming pools. These documents have been updated a number of times and, as a result, apply differently at different points in time.

To identify where swimming pools are, educate pool owners about pool safety, and enable inspections to be carried out to ensure that pools, particularly those that pose the highest risk to children, are made safe; the amended Act: established a statewide online register of all private swimming pools in NSW to require that pool owners self-register free of charge and certify, to the best of their knowledge, that their pool complies with the relevant requirements; to require that councils develop and adopt a locally appropriate and affordable inspection program in consultation with their communities; to require that councils conduct mandatory periodic inspections of pools associated with

tourist and visitor accommodation; to amend the Building Professionals Act 2005 to allow accredited certifiers to conduct inspections and issue certificates of compliance for swimming pools when requested by pool owners; and to amend the conveyancing and residential leases legislation to require that vendors and landlords have a valid swimming pool compliance certificate before offering a property for sale or lease.

Justin Bruvel will be managing the register and the implementation of the inspection process under the supervision of Jessica McDonald. The first part of the inspection process is aimed at educating the community on the swimming pool safety requirements and the current legislation surrounding pools.

Prior to the inspection process beginning Council will increase media exposure regarding the upcoming inspections to help raise awareness of swimming pool safety and to prepare the community for the inspections.

**c) Outback architects**

Architects Outback is a pilot program made possible by the NSW Country Division of the Australian Institute of Architects Small Projects Grants 2015 and the support of the NSW Architects Registration Board. The program aims to provide Architectural representation throughout Country and Outback NSW, for towns and communities that don't currently benefit from the services of permanent Architects.

The Architects Outback program provides a free design advisory and consultation service whereby anyone can organise a time to meet and discuss any aspects of a past, present or future project. The program aims to make seeking the advice of an architect easier and more cost effective by bringing the services directly to the community.

Residents, groups or organisations in each town and their greater regions are encouraged to get in touch with Architects Outback if they are interested in setting up a time to meet with an architect to discuss, or seek advice in relation anything architecture. Areas where an architect may be of assistance include:

- Residential, Commercial, Agricultural, Retail, Public, Tourism or industrial buildings.
- New buildings, Extensions, Internal Fit outs and Feasibility Studies.
- Sustainability and energy efficiency queries.
- Council / Planning, Building code and authority queries.

The Outback Architects first visit to Walgett Shire occurred on 8 March 2016 and was successful. Should the program continue to run successfully the community may benefit from monthly visits.

**d) Investigating illegal dumping issues**

Council staff are currently investigating illegal dumping of waste issues within the shire. Staff are collecting information regarding the Shire's 'hot spots' which attract dumping, the type of waste and the approximate volume of waste being dumped.

The EPA is currently offering grants to Council's and community groups to help combat illegal waste dumping in their area. For the year 2016, it is DES intent to apply for grant money to establish baseline data indicating the extent of illegal dumping within the shire with a view to win grants in 2017 and 2018 for the clean-up of illegally dumped waste.

**e) Voluntary surrender scheme for western lands leases in lightning ridge**

On 15 March 2016 Council's Town Planner attended a briefing session regarding the Voluntary Surrender Scheme (VSS) for Western Lands Leases in Lightning Ridge.

Under the VSS, the NSW Government proposes to fund a one-off voluntary surrender of Western Land Leases (WLL) by leaseholders of selected property lots in Opal Prospecting Areas (OPA) 1, 2 and 3. Compensation will be paid for accepted offers, and funding for the VSS is limited.

Leaseholders that are interested in surrendering some or all of their property lots within OPA 1, 2 or 3 are being asked to submit a non-binding expression of interest. These non-binding expressions of interest are to be submitted by 29 March 2016. Leaseholders that do not submit an expression of interest will not be considered for participation in the VSS and will be indicating acceptance of continuing to operate within the existing dual land use regulatory regime.

Relevant information provided by representatives from NSW Department of Industry during the night's discussions included:

- Any resultant subdivisions will be paid for by the scheme.
- Allocation of construction and maintenance costs for fencing has not been determined.
- The pool of funds available is not being disclosed.
- No subsequent rounds of offers are planned.

**f) PROPOSED NEW CODE FOR INLAND NSW**

On 9 March 2015 The Department of Environment & Planning released a review document for Exempt and Complying development in Inland NSW.

The document includes recommendations on how low-impact rural developments, like farm buildings, grain storage bunkers and silos, could be undertaken without the need for planning or building approval under the General Exempt Development Code. This new code would apply across all rural zoned land in NSW.

The Dept. Planning has requested comments regarding the review with the exhibition time expiring on 29<sup>th</sup> April 2016.

Attached is an overview of the proposed changes.

| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b>                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <p>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:** Nil

## **14.4 ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES**

### **14.4.1 MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – FEBRUARY 2016**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otumbo –Deputy Director Engineering/Technical Services  
**FILE NUMBER:** 12/211

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#### **Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 29 February 2016.

#### **Background:**

The RMS has approved a contract of \$ 4,890,000 for 2015/2016 financial year. The details of scope of works are given in Table 1.

On top of that, RMS awarded Council additional works including guardrail works, signs replacement and culvert headwalls construction.

#### **Current Position:**

Routine maintenance works is ongoing. Works on Replacement of Box Culverts on Dewhurst/Fox streets intersection will be completed in March 2016, after which works will commence on Lightning ridge Rutting Project.

#### **Relevant Reference Documents/Policies:**

RMS approved budget

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire  
Walgett Residents

#### **Financial Implications:**

As at 29<sup>th</sup> February 2015, \$2,337,015 from 2015/2016 budget has been spent. (Ref. Table 1).

#### **Alternative Solutions/Options:**

Nil

#### **Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Director Engineering Services – February 2016**

**Recommendation:**

That Council receive and note the monthly RMCC works report for February 2016.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – Allocations for 2015/2016 RMCC Works

Table 1

| SN           | Description                  | Budget                | Expenditure Till<br>29/2/2016 | Expenditure<br>in<br>percentage | Physical<br>status |
|--------------|------------------------------|-----------------------|-------------------------------|---------------------------------|--------------------|
| 1            | HW 12 Warrambool<br>Widening | \$1,008,472.07        | \$ 708,462.79                 | 70%                             | Completed          |
| 2            | HW12 Intersection Signs      | \$ 51,387.60          | \$ 22,576.91                  | 44%                             | Completed          |
| 3            | Routine works                | \$1,100,000.00        | \$ 595,687.39                 | 54%                             | On going           |
| 4            | Culvert Headwall Works       | \$ 72,600.00          | \$ 54,495.12                  | 75%                             | Completed          |
| 5            | Incident Management          | \$ 8,444.11           | \$ 8,444.11                   | 100%                            | On going           |
| 6            | Heavypatching                | \$ 588,101.55         | \$ 330,243.88                 | 56%                             | Completed          |
| 7            | Lightning Ridge Rutting      | \$1,300,000.00        | \$ 10,039.18                  | 1%                              | On going           |
| 8            | Reseals                      | \$ 980,000.00         | \$ 519,244.50                 | 53%                             | Completed          |
| 9            | Dewhurst/Fox St Int Culvert  | \$ 198,653.40         | \$ 18,157.97                  | 9%                              | On going           |
| 10           | Linemarking SH12             | \$ 12,279.05          | \$ 12,279.05                  | 100%                            | Completed          |
| 11           | Guardrail posts              | \$ 73,700.00          | \$ 57,383.96                  | 78%                             | Completed          |
| <b>TOTAL</b> |                              | <b>\$5,393,637.78</b> | <b>\$2,337,014.86</b>         | <b>43%</b>                      |                    |

## 14.4.2 MONTHLY RURAL INFRASTRUCTURE AD SUPORT SERVICE PROGRESS REPORT – FEBRUARY 2016

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otumbo – Deputy Director Engineering Services  
**FILE NUMBER:** 12/211

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### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 29<sup>th</sup> February 2016.

### Background:

A budget of \$25.15 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2015/2016.

### Current Position:

The status of work progress is as follows;

| In Progress                        | Completed                          |
|------------------------------------|------------------------------------|
| Pilliga Burren Junction Road       | Merrywinebone Road                 |
| Dewhurst/Fox St Culvert            | Gingie Village Road                |
| Namoi Street                       | Merrywinebone Road (Near Mayleigh) |
| Cedar Street (Peel-Duff)           | Maitland Street                    |
| Houhalan St (Alma-Slacksmith)      | Lane ways in Collarenebri          |
| Waterloo St (Balaclava-Sebastopol) | Mission Road                       |
|                                    | Pitt Street                        |
|                                    | Castlereagh Highway North          |
|                                    | Namoi Village Road                 |
|                                    | Opal Street                        |
|                                    | Onyx Street                        |
|                                    | Castlereagh Highway South          |
|                                    | Bellara Lane                       |
|                                    | Cedar St (Pitt-Fox)                |
|                                    | Euroka St (Pitt-Fox)               |
|                                    | Wee Waa St (Namoi-Pitt)            |
|                                    | Waterloo St (Alma-Slacksmith)      |
|                                    | Thomas St                          |

### Relevant Reference Documents/Policies:

2015/16 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

### Stakeholders:

Walgett Shire  
 Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 29<sup>th</sup> February 2016, \$9,626,468 has been spent from a total amount of \$ 25,150,161 allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$4,833,519.

See attachment for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for February 2016.

**Moved:**

**Seconded:**

**Attachment:**

2015/2016 Budget vs Expenditure spread sheet up the 29<sup>th</sup> February 2016.

The Rural Infrastructure and support Services 2015/2016 allocated budget is as follows:

| Ledger Item                            | Actuals, Committed and On Cost up to 29 <sup>th</sup> February 2016 | Budget                 | % Budget  |
|----------------------------------------|---------------------------------------------------------------------|------------------------|-----------|
| Engineering Administration             | \$320,087.00                                                        | \$704,684.00           | 45        |
| Depot Operation                        | \$39,069.00                                                         | \$41,000.00            | 95        |
| Emergency Services (RFS*SES)           | \$226,874.00                                                        | \$340,000.00           | 67        |
| Emergency Services                     | \$55,789.00                                                         | \$65,000.00            | 86        |
| Fleet Operations & Workshop            | \$1,190,862.00                                                      | \$3,610,000.00         | 33        |
| Regional Road Flood Damage             | 0                                                                   | \$30,000.00            | 0         |
| Urban Road Operation                   | \$2,283.00                                                          | \$311,140.00           | 1         |
| Local Roads Operations                 | \$107,492.00                                                        | \$909,002.00           | 12        |
| Local Roads Maintenance                | \$461,480.00                                                        | \$1,696,554.00         | 27        |
| Regional Roads Operations              | \$52,172.00                                                         | \$710,172.00           | 7         |
| Regional Roads Maintenance             | \$667,799.00                                                        | \$1,261,255.00         | 53        |
| RMCC                                   | \$2,909,892.00                                                      | \$4,890,000.00         | 60        |
| Private Works                          | \$279,062.00                                                        | \$234,000.00           | 119       |
| Walgett Depot Renewal and Improvements | 886                                                                 | \$2,587,192.00         | 0         |
| Fleet Renewal and Improvements         | \$1,655,638.00                                                      | \$2,492,376.00         | 66        |
| Local Roads Renewal                    | \$794,348.00                                                        | \$2,302,030.00         | 35        |
| Regional Road Renewal                  |                                                                     | \$145,000.00           | 0         |
| Regional Road Improvement              | \$862,735.00                                                        | \$2,820,756.00         | 31        |
| <b>Total</b>                           | <b>\$9,626,468.00</b>                                               | <b>\$25,150,161.00</b> | <b>38</b> |

### **14.4.3 MONTHLY MAINTENANCE GRADING REPORT – FEBRUARY 2016**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otumbo – Deputy Director Technical/Engineering Services  
**FILE NUMBER:** 11/211

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#### **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period February 2016.

#### **Background:**

Council has allocated amounts of \$962,254 and \$329,590 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

#### **Current Position:**

Council has two maintenance graders, only one is working currently. The other one is out of operation due to the lack of a grader operator. Council is in the process of filling the vacant position.

External contractors are carrying out urgent maintenance works and this process will be continued until the position is filled.

Details of maintenance grading locations are detailed in the attached report.

#### **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

#### **Financial Implications:**

As at 29<sup>th</sup> February 2016, \$ 418,134 has been spent from a total amount of \$ 1,291,844 provided in the 2015/2016 budget and operational plan.

#### **Alternative Solutions/Options:**

Nil

#### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Monthly Maintenance Grading Report from Director Technical/Engineering Services**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for February 2016.

**Moved:**

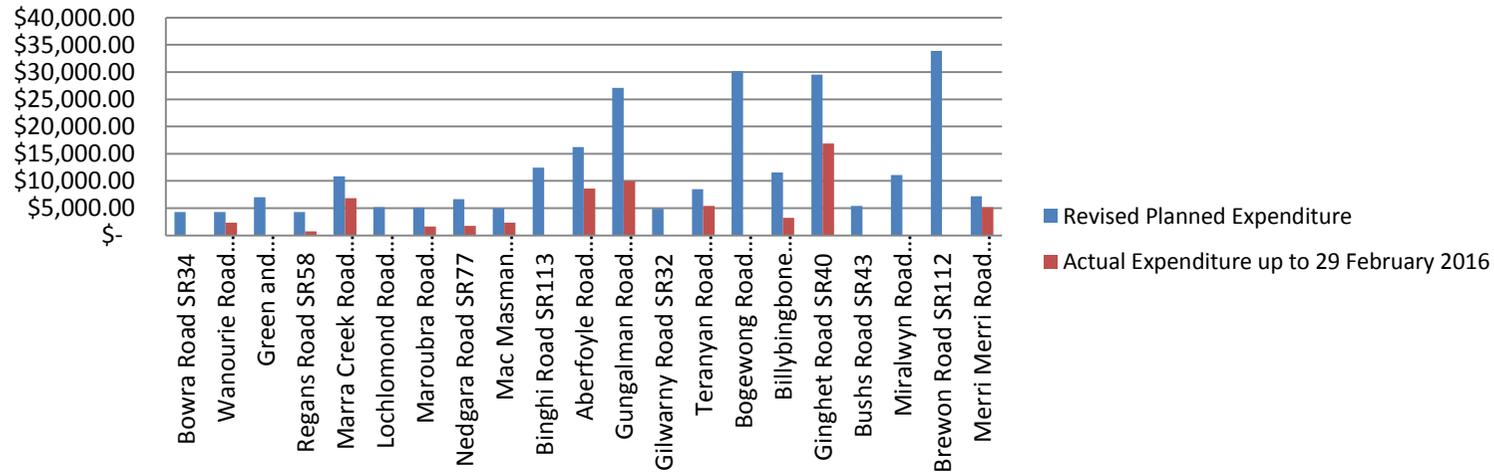
**Seconded:**

**Attachments:**

Maintenance works progress summary.

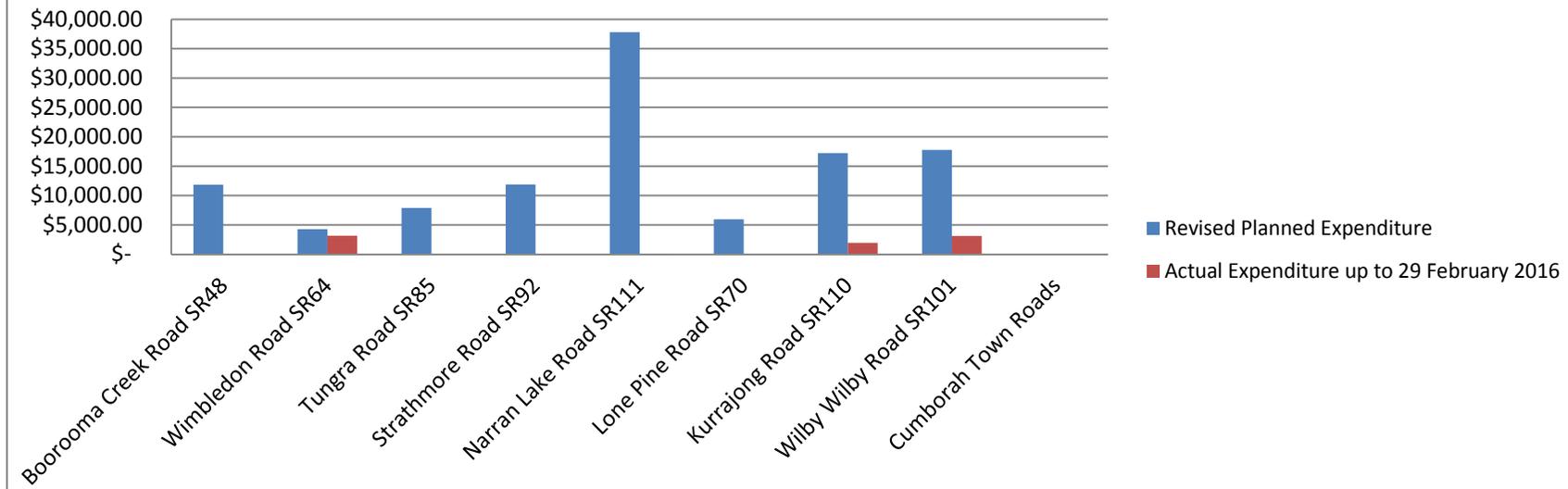
| Road Name                    | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 29 <sup>th</sup> February 2016 |
|------------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|---------------------------------------------------------|
| <b>Zone 1</b>                |                      |                |                             |                    |                  |                   |                 |                                                         |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 4,278.00                 | 20/07/2015         | 20/07/2015       |                   |                 |                                                         |
| Wanourie Road SR38           | 6.5                  | 3.8            | \$ 4,278.00                 | 21/07/2015         | 21/07/2015       | 19/08/2015        | 20/08/2015      | \$ 2,367.60                                             |
| Green and Branders Road SR41 | 11.3                 | 6.7            | \$ 7,006.00                 | 22/07/2015         | 22/07/2015       |                   |                 |                                                         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 4,278.00                 | 23/07/2015         | 23/07/2015       | 18/08/2015        | 19/08/2015      | \$ 752.63                                               |
| Marra Creek Road SR60        | 17.5                 | 10.3           | \$ 10,850.00                | 27/07/2015         | 28/07/2015       | 8/09/2015         | 9/09/2015       | \$ 6,854.84                                             |
| Lochlomond Road SR74         | 8.4                  | 5.0            | \$ 5,208.00                 | 29/07/2015         | 29/07/2015       |                   |                 |                                                         |
| Maroubra Road SR76           | 8.3                  | 4.9            | \$ 5,146.00                 | 30/07/2015         | 30/07/2015       | 20/07/2015        | 19/08/2015      | \$ 1,634.73                                             |
| Nedgara Road SR77            | 10.7                 | 6.3            | \$ 6,634.00                 | 31/07/2015         | 31/07/2015       | 1/08/2015         | 1/08/2015       | \$ 1,771.15                                             |
| Mac Masman Road SR81         | 8                    | 4.7            | \$ 4,960.00                 | 3/08/2015          | 3/08/2015        | 17/08/2015        | 18/08/2015      | \$ 2,352.98                                             |
| Binghi Road SR113            | 20.1                 | 11.9           | \$ 12,462.00                | 4/08/2015          | 5/08/2015        |                   |                 |                                                         |
| Aberfoyle Road SR115         | 26.2                 | 15.5           | \$ 16,244.00                | 6/08/2015          | 11/08/2015       | 16/02/2016        | 19/02/2016      | \$ 8,621.58                                             |
| Gungalman Road SR31          | 43.7                 | 25.8           | \$ 27,094.00                | 12/08/2015         | 18/08/2015       | 8/07/2015         | 29/07/2015      | \$ 9,944.58                                             |
| Gilwarny Road SR32           | 7.9                  | 4.7            | \$ 4,898.00                 | 19/08/2015         | 19/08/2015       |                   |                 |                                                         |
| Teranyan Road SR33           | 13.7                 | 8.1            | \$ 8,494.00                 | 7/07/2015          | 8/07/2015        | 7/07/2015         | 15/07/2015      | \$ 5,440.77                                             |
| Bogewong Road SR114          | 48.7                 | 28.7           | \$ 30,194.00                | 20/08/2015         | 28/08/2015       | 17/08/2015        | 17/08/2015      |                                                         |
| Billybingbone Road RR7516    | 18.67                | 11.0           | \$ 11,532.00                | 31/08/2015         | 1/09/2015        | 30/01/2016        | 1/02/2016       | \$ 3,201.35                                             |
| Ginghet Road SR40            | 47.6                 | 28.1           | \$ 29,512.00                | 2/09/2015          | 10/09/2015       | 20/07/2015        | 06.08.2015      | \$ 16,890.57                                            |
| Bushs Road SR43              | 8.7                  | 5.1            | \$ 5,394.00                 | 11/09/2015         | 11/09/2015       |                   |                 |                                                         |
| Miralwyn Road SR73           | 17.9                 | 10.6           | \$ 11,098.00                | 14/09/2015         | 15/09/2015       |                   |                 |                                                         |
| Brewon Road SR112            | 54.7                 | 32.3           | \$ 33,914.00                | 16/09/2015         | 24/09/2015       | 3/02/2016         | 11/02/2016      | \$26972..48                                             |
| Merri Merri Road RR202       | 6.57                 | 3.9            | \$ 7,166.00                 | 6/07/2015          | 6/07/2015        | 2/02/2016         | 2/02/2016       | \$ 5,167.46                                             |
| Subtotal Zone 1              | 392.29               | 234.3826       | \$ 250,640.00               |                    |                  |                   |                 | \$ 65,000.24                                            |

## Zone 1



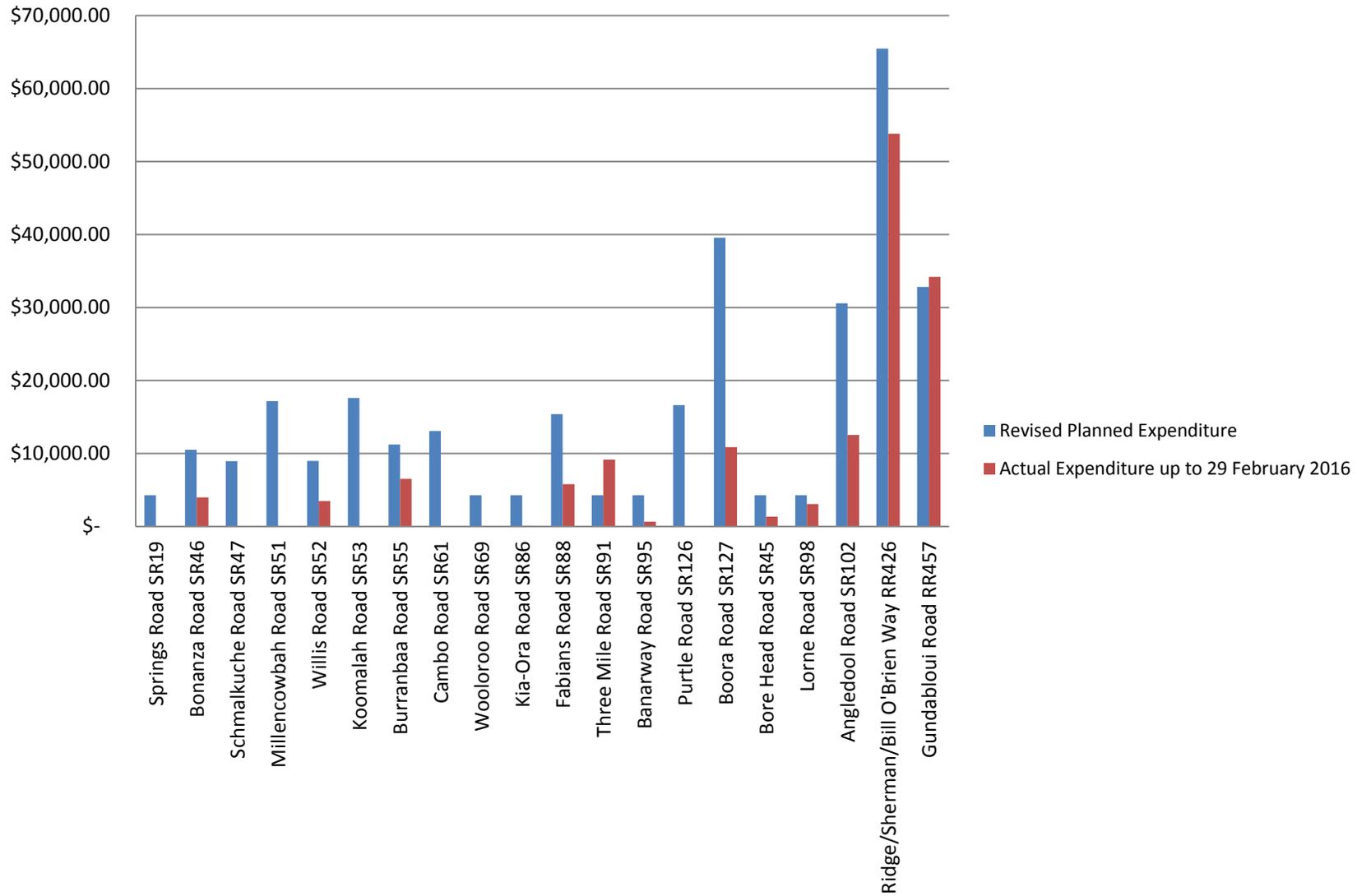
| Road Name                | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 29 February 2016 |
|--------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 2</b>            |                      |                |                             |                    |                  |                   |                 |                                           |
| Boorooma Creek Road SR48 | 19.1                 | 11.3           | \$ 11,842.00                | 25/09/2015         | 28/09/2015       |                   |                 | \$ 73.63                                  |
| Wimbleton Road SR64      | 3.4                  | 3.4            | \$ 4,278.00                 | 29/09/2015         | 29/09/2015       | 12/02/2016        | 15/02/2016      | \$ 3,167.75                               |
| Tungra Road SR85         | 12.7                 | 7.5            | \$ 7,874.00                 | 30/09/2015         | 30/09/2015       |                   |                 | \$ 65.60                                  |
| Strathmore Road SR92     | 19.2                 | 11.3           | \$ 11,904.00                | 1/10/2015          | 6/10/2015        |                   |                 |                                           |
| Narran Lake Road SR111   | 61                   | 36.0           | \$ 37,820.00                | 7/10/2015          | 15/10/2015       |                   |                 | \$ 146.20                                 |
| Lone Pine Road SR70      | 9.6                  | 5.7            | \$ 5,952.00                 | 20/07/2015         | 20/07/2015       |                   |                 |                                           |
| Kurrajong Road SR110     | 27.8                 | 16.4           | \$ 17,236.00                | 21/07/2015         | 23/07/2015       |                   |                 | \$ 1,974.68                               |
| Wilby Wilby Road SR101   | 28.7                 | 16.9           | \$ 17,794.00                | 27/07/2015         | 29/07/2015       | 20/01/2016        | 22/01/2016      | \$ 3,133.23                               |
| Cumborah Town Roads      |                      |                | \$ -                        | 30/07/2015         | 30/07/2015       |                   |                 |                                           |
| Sub total Zone 2         | 181.5                | 108.479        | \$ 114,700.00               |                    |                  |                   |                 | \$ 8,561.09                               |

## Zone 2



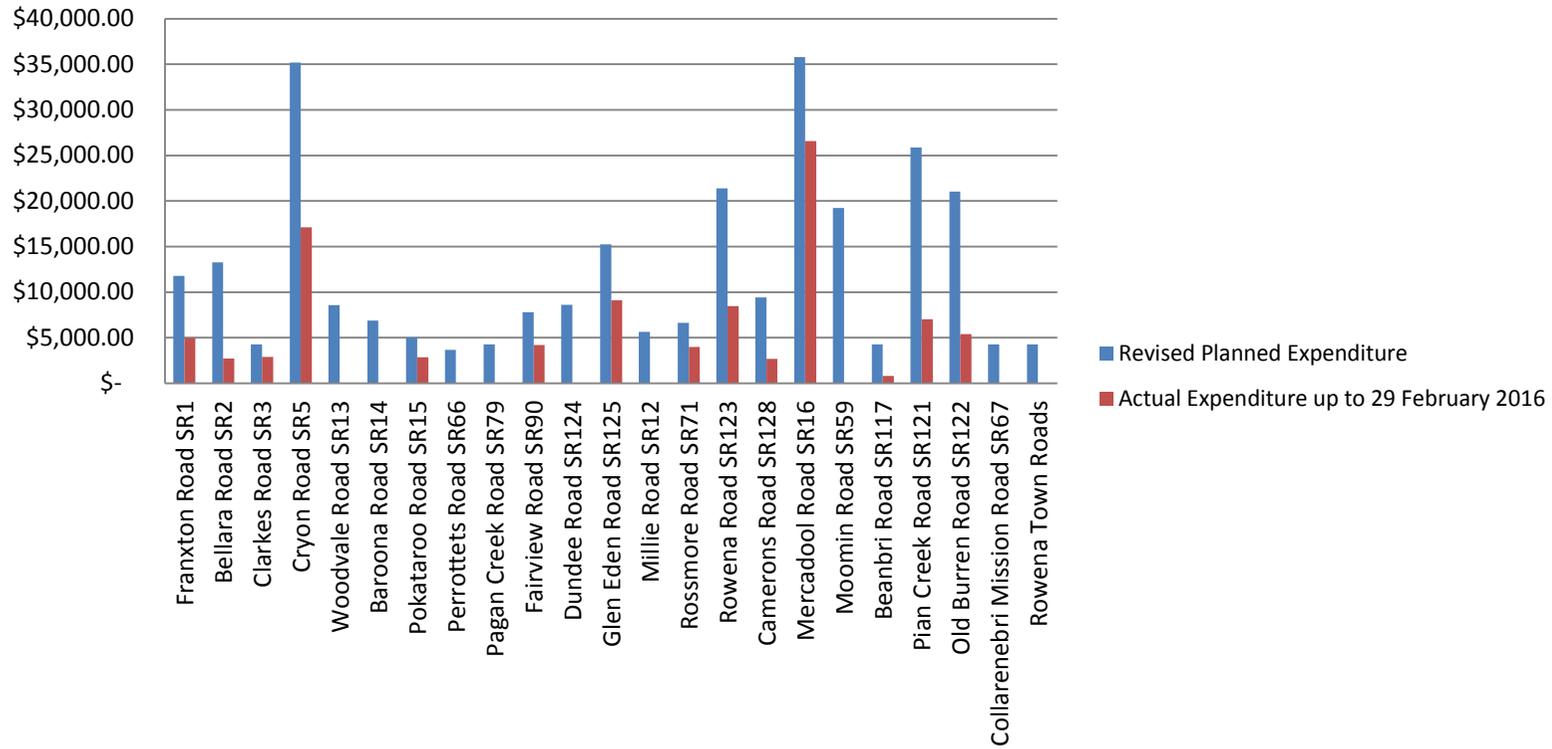
| Road Name                            | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 29 February 2016 |
|--------------------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 3</b>                        |                      |                |                             |                    |                  |                   |                 |                                           |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 4,278.00                 | 31/07/2015         | 31/07/2015       |                   |                 |                                           |
| Bonanza Road SR46                    | 16.9                 | 10.0           | \$ 10,478.00                | 3/08/2015          | 4/08/2015        | 10-Aug            | 12/08/2015      | \$ 3,960.00                               |
| Schmalkuche Road SR47                | 14.4                 | 8.5            | \$ 8,928.00                 | 5/08/2015          | 6/08/2015        |                   |                 |                                           |
| Millencowbah Road SR51               | 27.7                 | 16.3           | \$ 17,174.00                | 10/08/2015         | 12/08/2015       |                   |                 |                                           |
| Willis Road SR52                     | 14.5                 | 8.6            | \$ 8,990.00                 | 13/08/2015         | 14/08/2015       | 4/02/2016         | 5/02/2016       | \$ 3,450.00                               |
| Koomalah Road SR53                   | 28.4                 | 16.8           | \$ 17,608.00                | 17/08/2015         | 19/08/2015       |                   |                 |                                           |
| Burrnbaa Road SR55                   | 18.1                 | 10.7           | \$ 11,222.00                | 20/08/2015         | 24/08/2015       |                   |                 | \$ 6,510.00                               |
| Cambo Road SR61                      | 21.1                 | 12.4           | \$ 13,082.00                | 25/08/2015         | 26/08/2015       |                   |                 |                                           |
| Woolaroo Road SR69                   | 1                    | 1.0            | \$ 4,278.00                 | 27/08/2015         | 27/08/2015       |                   |                 |                                           |
| Kia-Ora Road SR86                    | 6.8                  | 4.0            | \$ 4,278.00                 | 28/08/2015         | 28/08/2015       |                   |                 | \$ 89.21                                  |
| Fabians Road SR88                    | 24.8                 | 14.6           | \$ 15,376.00                | 31/08/2015         | 2/09/2015        | 9/11/2015         | 17/11/2015      | \$ 5,770.00                               |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 4,278.00                 | 3/09/2015          | 3/09/2015        |                   |                 | \$ 9,151.83                               |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 4,278.00                 | 7/09/2015          | 7/09/2015        | 11/08/2015        | 11/08/2015      | \$ 654.50                                 |
| Purtle Road SR126                    | 26.8                 | 15.8           | \$ 16,616.00                | 8/09/2015          | 10/09/2015       |                   |                 |                                           |
| Boora Road SR127                     | 63.8                 | 37.6           | \$ 39,556.00                | 11/09/2015         | 23/09/2015       | 18/08/2015        | 28/08/2015      | \$ 10,850.00                              |
| Bore Head Road SR45                  | 5.1                  | 3.0            | \$ 4,278.00                 | 24/09/2015         | 24/09/2015       | 8/11/2015         | 9/11/2015       | \$ 1,330.00                               |
| Lorne Road SR98                      | 6.9                  | 4.1            | \$ 4,278.00                 | 25/09/2015         | 25/09/2015       | 25/09/2015        | 25/09/2015      | \$ 3,064.96                               |
| Angledool Road SR102                 | 49.3                 | 29.1           | \$ 30,566.00                | 28/09/2015         | 7/10/2015        | 14/01/2016        | 26/01/2016      | \$ 12,510.00                              |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 43.7           | \$ 65,450.00                | 8/10/2015          | 21/10/2015       | 14/01/2016        | 26/01/2016      | \$53,800.73                               |
| Gundabloui Road RR457                | 52.9                 | 31.2           | \$ 32,798.00                | 22/10/2015         | 29/10/2015       | 13/01/2013        | 6/02/2016       | \$ 34,174.38                              |
| Sub total Zone 3                     | 456.7                | 271.544        | \$ 317,790.00               |                    |                  |                   |                 | \$ 91,514.88                              |

### Zone 3



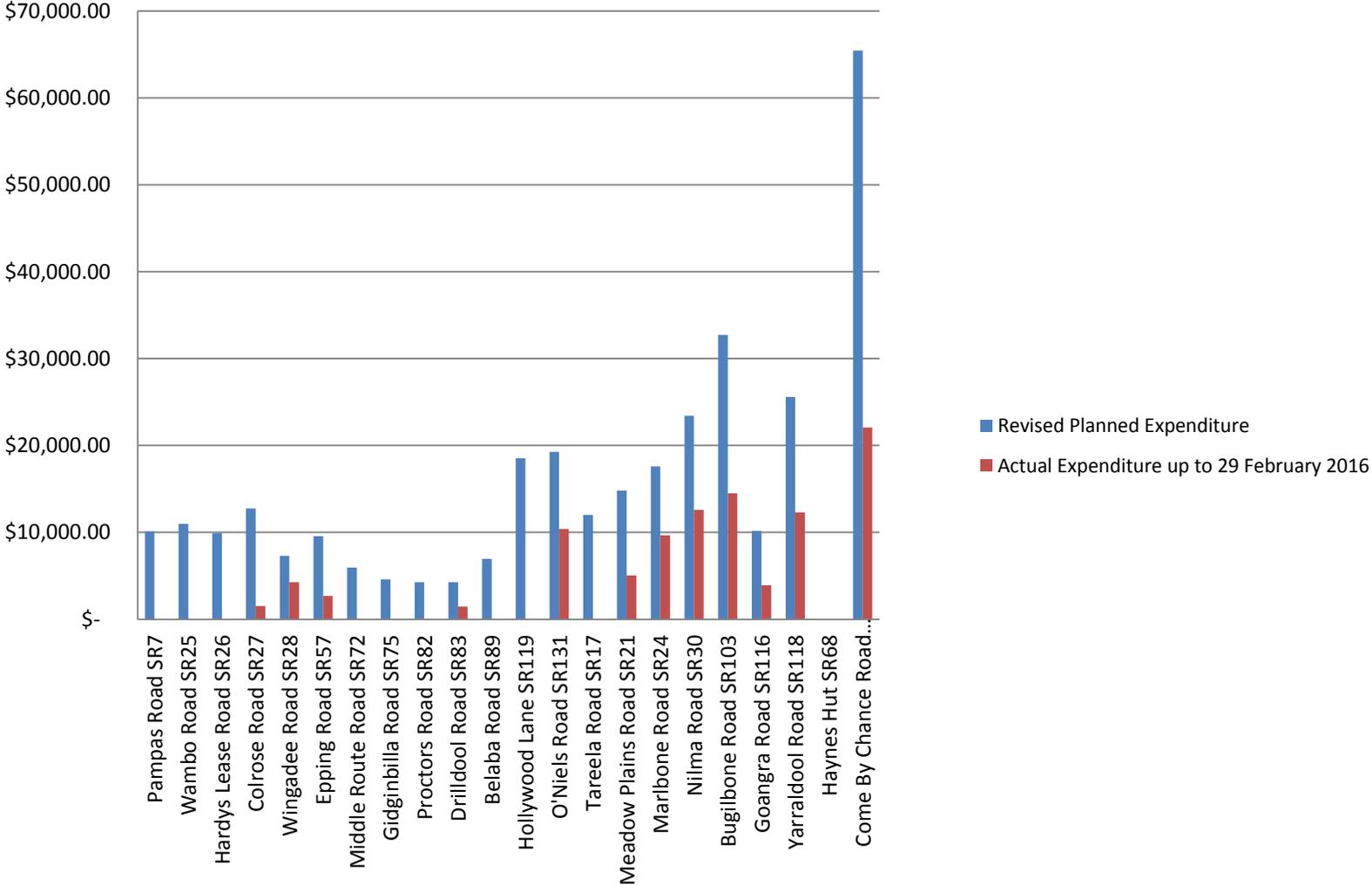
| Road Name                      | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 29 February 2016 |
|--------------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 4</b>                  |                      |                |                             |                    |                  |                   |                 |                                           |
| Franxton Road SR1              | 19                   | 11.2           | \$ 11,780.00                | 2/11/2015          | 3/11/2015        | 12/02/2016        | 14/02/2016      | \$ 4,982.90                               |
| Bellara Road SR2               | 21.4                 | 12.6           | \$ 13,268.00                | 4/11/2015          | 6/11/2015        | 15/02/2016        | 16/02/2016      | \$ 2,707.11                               |
| Clarkes Road SR3               | 6                    | 3.5            | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 17/02/2016        | 18/02/2016      | \$ 2,871.27                               |
| Cryon Road SR5                 | 56.75                | 33.5           | \$ 35,185.00                | 10/11/2015         | 19/11/2015       | 2/02/2016         |                 | \$ 17,115.01                              |
| Woodvale Road SR13             | 8.96                 | 5.3            | \$ 8,556.00                 | 20/11/2015         | 20/11/2015       |                   |                 |                                           |
| Barooka Road SR14              | 11.1                 | 6.5            | \$ 6,882.00                 | 23/11/2015         | 23/11/2015       |                   |                 |                                           |
| Pokataroo Road SR15            | 8.1                  | 4.8            | \$ 5,022.00                 | 24/11/2015         | 24/11/2015       | 23.10.15          |                 | \$ 2,858.00                               |
| Perrottets Road SR66           | 5.9                  | 3.5            | \$ 3,658.00                 | 25/11/2015         | 25/11/2015       |                   |                 |                                           |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 4,278.00                 | 26/11/2015         | 26/11/2015       |                   |                 |                                           |
| Fairview Road SR90             | 12.6                 | 7.4            | \$ 7,812.00                 | 30/11/2015         | 30/11/2015       | 8/09/2015         | 9/09/2015       | \$ 4,200.00                               |
| Dundee Road SR124              | 13.9                 | 8.2            | \$ 8,618.00                 | 1/12/2015          | 2/12/2015        |                   |                 |                                           |
| Glen Eden Road SR125           | 24.6                 | 14.5           | \$ 15,252.00                | 3/12/2015          | 7/12/2015        | 5/08/2015         | 13/08/2015      | \$ 9,100.00                               |
| Millie Road SR12               | 9.1                  | 5.4            | \$ 5,642.00                 | 8/12/2015          | 8/12/2015        |                   |                 |                                           |
| Rossmore Road SR71             | 10.7                 | 6.3            | \$ 6,634.00                 | 9/12/2015          | 9/12/2015        | 3/08/2015         | 4/08/2015       | \$ 3,990.00                               |
| Rowena Road SR123              | 34.5                 | 20.4           | \$ 21,390.00                | 10/12/2015         | 16/12/2015       | 13/08/2015        | 31/08/2015      | \$ 8,470.00                               |
| Camerons Road SR128            | 15.2                 | 9.0            | \$ 9,424.00                 | 17/12/2015         | 18/12/2015       | 2/09/2015         | 3/09/2015       | \$ 2,660.00                               |
| Mercadool Road SR16            | 57.7                 | 34.0           | \$ 35,774.00                | 21/12/2015         | 11/01/2016       | 16/11/2015        | 20/11/2015      | \$ 26,580.12                              |
| Moomin Road SR59               | 31                   | 18.3           | \$ 19,220.00                | 12/01/2016         | 18/01/2016       |                   |                 |                                           |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 4,278.00                 | 19/01/2016         | 19/01/2016       | 13/11/2015        | 13/11/2015      | \$ 817.32                                 |
| Pian Creek Road SR121          | 41.7                 | 24.6           | \$ 25,854.00                | 20/01/2016         | 27/01/2016       | 13/11/2015        | 20/11/2015      | \$ 7,015.33                               |
| Old Burren Road SR122          | 33.9                 | 20.0           | \$ 21,018.00                | 28/01/2016         | 3/02/2016        |                   |                 | \$ 5,383.14                               |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 4,278.00                 | 4/02/2016          | 4/02/2016        |                   |                 |                                           |
| Rowena Town Roads              |                      |                | \$ 4,278.00                 | 5/02/2016          | 5/02/2016        |                   |                 |                                           |
| Sub total Zone 4               | 432.91               | 259.8449       | \$ 282,379.00               |                    |                  |                   |                 | \$ 98,750.20                              |

## Zone 4



| Road Name                  | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 29 February 2016 |
|----------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 5</b>              |                      |                |                             |                    |                  |                   |                 |                                           |
| Pampas Road SR7            | 16.3                 | 9.6            | \$ 10,106.00                | 19/10/2015         | 20/10/2015       |                   |                 |                                           |
| Wambo Road SR25            | 17.7                 | 10.4           | \$ 10,974.00                | 21/10/2015         | 22/10/2015       |                   |                 |                                           |
| Hardys Lease Road SR26     | 16                   | 9.4            | \$ 9,920.00                 | 23/10/2015         | 26/10/2015       |                   |                 |                                           |
| Colrose Road SR27          | 20.6                 | 12.2           | \$ 12,772.00                | 27/10/2015         | 28/10/2015       | 16.09.15          | 16.09.15        | \$ 1,522.50                               |
| Wingadee Road SR28         | 11.8                 | 7.0            | \$ 7,316.00                 | 29/10/2015         | 29/10/2015       | 08.09.15          | 11.09.15        | \$ 4,277.50                               |
| Epping Road SR57           | 15.4                 | 9.1            | \$ 9,548.00                 | 2/11/2015          | 3/11/2015        | 16/02/2016        | 16/02/2016      | \$ 2,707.50                               |
| Middle Route Road SR72     | 9.6                  | 5.7            | \$ 5,952.00                 | 4/11/2015          | 4/11/2015        |                   |                 |                                           |
| Gidginbilla Road SR75      | 7.4                  | 4.4            | \$ 4,588.00                 | 5/11/2015          | 5/11/2015        |                   |                 |                                           |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 4,278.00                 | 6/11/2015          | 6/11/2015        |                   |                 |                                           |
| Drilldool Road SR83        | 5.1                  | 3.0            | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 16/11/2015        | 16/11/2015      | \$ 1,470.00                               |
| Belaba Road SR89           | 11.2                 | 6.6            | \$ 6,944.00                 | 10/11/2015         | 10/11/2015       |                   |                 |                                           |
| Hollywood Lane SR119       | 29.9                 | 17.6           | \$ 18,538.00                | 11/11/2015         | 17/11/2015       |                   |                 |                                           |
| O'Niels Road SR131         | 31.1                 | 18.3           | \$ 19,282.00                | 18/11/2015         | 23/11/2015       | 11/02/2016        | 15/02/2016      | \$ 10,407.50                              |
| Tareela Road SR17          | 19.4                 | 11.4           | \$ 12,028.00                | 14/07/2015         | 15/07/2015       | 14/07/2015        | 21/07/2015      | \$5838..02                                |
| Meadow Plains Road SR21    | 23.9                 | 14.1           | \$ 14,818.00                | 24/11/2015         | 26/11/2015       | 17/11/2015        |                 | \$ 5,049.50                               |
| Marlbone Road SR24         | 28.4                 | 16.8           | \$ 17,608.00                | 30/11/2015         | 2/12/2015        | 11/11/2015        | 12/11/2015      | \$ 9,660.00                               |
| Nilma Road SR30            | 37.8                 | 22.3           | \$ 23,436.00                | 3/12/2015          | 8/12/2015        | 18/01/2016        | 21/01/2016      | \$ 12,602.50                              |
| Bugilbone Road SR103       | 28.7                 | 16.9           | \$ 32,725.00                | 9/12/2015          | 14/12/2015       | 13/01/2016        | 17/01/2016      | \$ 14,498.64                              |
| Goangra Road SR116         | 16.4                 | 9.7            | \$ 10,168.00                | 15/12/2015         | 16/12/2015       |                   |                 | \$ 3,915.00                               |
| Yarraldool Road SR118      | 41.3                 | 24.4           | \$ 25,606.00                | 17/12/2015         | 5/01/2016        | 2/02/2016         |                 | \$ 12,313.14                              |
| Haynes Hut SR68            | 4.5                  | 2.7            |                             |                    |                  |                   |                 |                                           |
| Come By Chance Road RR7716 | 69.7                 | 41.1           | \$ 65,450.00                | 7/07/2015          | 16/07/2015       | 23/01/2016        | 23/01/2016      | \$ 22,082.84                              |
| Subtotal Zone 5            | 466.6                | 277.098        | \$ 326,335.00               |                    |                  |                   |                 | \$100,506.62                              |

### Zone 5



## SUMMARY

| Zones           | Total Length of Road (km) | Budget Required for Entire Road | Revised Planned Expenditure | Planned Length (Km) | Original Planned Expenditure | Actual Expenditure up to 29 February 2016 |
|-----------------|---------------------------|---------------------------------|-----------------------------|---------------------|------------------------------|-------------------------------------------|
| Subtotal Zone 1 | 392.29                    | \$ 250,640.00                   | \$ 250,640.00               | 234.38              | 135958.00                    | \$ 65000.24                               |
| Subtotal Zone 2 | 181.5                     | \$ 114,700.00                   | \$ 114,700.00               | 108.48              | 64537.00                     | \$ 8,561.09                               |
| Subtotal Zone 3 | 456.7                     | \$ 317,790.00                   | \$ 317,790.00               | 271.54              | 171681.00                    | \$145,315.61                              |
| Subtotal Zone 4 | 432.91                    | \$ 282,379.00                   | \$ 282,379.00               | 259.84              | 143071.00                    | \$ 98,750.20                              |
| Subtotal Zone 5 | 466.6                     | \$ 326,335.00                   | \$ 326,335.00               | 277.10              | 140553.00                    | \$100,506.62                              |
| <b>Total</b>    | <b>1930</b>               | <b>\$ 1,291,844.00</b>          | <b>\$ 1,291,844.00</b>      | <b>1151.35</b>      | <b>\$ 655,800.00</b>         | <b>\$418,133.76</b>                       |

