



AGENDA FOR ORDINARY COUNCIL MEETING

31st May, 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Collarenebri Hall** on **31st May, 2016** commencing at 9:30am to discuss the items listed in the Agenda.

*A bus will be leaving the Council Chambers for Collarenebri from the rear of the Council

Chambers at Walgett at 8.15am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

*5.1 George Mulder*

*5.2 Karen McKinnon, Sean Andrews and Ann Dennis*

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26<sup>TH</sup> APRIL**

#### **MINUTES OF ORDINARY COUNCIL MEETING – 26<sup>TH</sup> APRIL 2016**

**Recommendation:**

That the minutes of the Ordinary Council meeting held 26<sup>th</sup> April 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 26<sup>th</sup> April 2016.



# **MINUTES FOR ORDINARY COUNCIL MEETING**

**26<sup>th</sup> April, 2016**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers** on **26th April, 2016** commencing at 10:0am to discuss the items listed in the Agenda.

**ADOPTED: 24<sup>th</sup> May 2016**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

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### **Remoteness**

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### **Relatives, Partners**

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### **No Interest in the Matter**

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- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

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### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON 26<sup>th</sup> April 2016 AT 10:15 AM**

**PRESENT**

Clr D Lane (Mayor)  
Clr J Keir (Deputy Mayor)  
Clr G Murray  
Clr R Greenaway  
Clr M Martinez  
Clr D Cooper  
Clr L Walford  
Clr I Woodcock  
Don Ramsland (General Manager)  
Michael Urquhart (Chief Financial Officer)  
Jessica McDonald (Director Environmental Services)  
Prafulla KC (Acting Director Engineering/Technical Services)  
Matt Clarkson (Town Planner)  
Bronte Kerr (Minute Secretary)

**1/2016/3 Apologies**

**Resolved:**

That the apology from Councillor Taylor be accepted and a leave of absence granted.

**Moved:** Clr Keir  
**Seconded:** Clr Murray

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests**

Clr Keir and Clr Martinez declared an interest in item 14.4.2 of the agenda.

**Confirmation of Minutes**

**2/2016/3 Minutes of Ordinary Council Meeting – 22<sup>nd</sup> March 2016**

**Resolved:**

That the minutes of the Ordinary Council Meeting held 22<sup>nd</sup> March 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Keir  
**Seconded:** Clr Murray

**CARRIED**

**Mayoral Minutes**

**3/2016/3 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Clr Lane  
**Seconded:** Clr Keir

**CARRIED**

**Motions of which Notice has been given – Nil**

**Reports of Committees/Delegates – Nil**

**Reports from Officers**

**4/2016/3 Minutes of Local Area Traffic Committee Meeting -14 April 2016**

**Resolved:**

That the minutes of the Local Area Traffic Committee meeting held 14 April 2016 be received and noted and the recommendations made be adopted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

**5/2016/3 Council's decision action Report – April 2016****Resolved:**

That the Resolution Register for April 2016 be received and noted.

**Moved:** Clr Cooper

**Seconded:** Clr Keir

**CARRIED**

**6/2016/3 Weekly's received from the Local Government NSW****Resolved:**

That the information contained in the weekly circulars numbers 11-13 from the Local Government NSW be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Cooper

**CARRIED**

**7/2016/3 Circulars received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars No 16-07 – 16-10 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

**8/2016/3 Monthly Calendar February – April 2016****Resolved:**

That Council receive and note the regular monthly calendar for the period April - June 2016.

**Moved:** Clr Martinez

**Seconded:** Clr Woodcock

**CARRIED**

**9/2016/3 2016 National General Assembly of Local Government****Resolved:**

That the Mayor and General Manager attend the 2016 National General Assembly of Local Government in Canberra 19-22 June 2016 and expenses be paid.

**Moved:** Clr Walford

**Seconded:** Clr Martinez

**CARRIED**

**10/2016/3 Local Government Reform – The Far West Initiative****Resolved:**

1. The General Manager's report be received and noted and the action being taken to run a series of confidential workshops be endorsed.
2. The Mayor and General Manager attend the next FWIAC meeting during the week commencing 30 May, 2016 and expenses be paid.
3. The General Manager undertake more work on his Queensland model to bring it into line with FWIAC preferred options, and if necessary seek academic input from the model's co-author Professor Brian Dollery.
4. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
5. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
6. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support

7. Should the opportunity arise, seek approval to remain a stand-alone Council.
8. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.
9. Following the release of the discussion paper by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendation it contains.
10. Commence its own community consultation process in conjunction with the 2016/17 draft budget forums.
11. Continue to press for the release of service mapping for the FWI area as a matter of urgency as Council believes that the DPC/OLG approach of determining a governance structure(s) first this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be adequately reflected any change in responsibilities and/or legislation

**Moved: Clr Greenaway**  
**Seconded: Clr Keir**

**CARRIED**

**11/2016/3 Cash and Investment Report As At 31 March 2016**

**Resolved:**

That the Investment report as at 31<sup>st</sup> March 2016 be received and noted.

**Moved: Clr Cooper**  
**Seconded: Clr Woodcock**

**CARRIED**

**12/2016/3 Community development report: January – March 2016**

**Resolved:**

That the report for Community Development for January- March 2016 be received and noted.

**Moved: Clr Woodcock**  
**Seconded: Clr Walford**

**CARRIED**

**13/2016/3 Audit – Water fund review period 1997 to 2015**

**Resolved:**

That the report 'Audit – Water fund review period 1997-2015 be deferred till the closed committee section of the agenda.

**Moved: Clr Woodcock**  
**Seconded: Clr Walford**

**CARRIED**

**14/2016/3 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Resolved**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:

1. Installation of Air conditioning Administration Centre.
2. Grant Applications
3. CCTV Installation Administration Centre, Walgett Library and VIC
4. Disable Toilet at the Lightning Ridge Visitor Information Centre

be received and noted.

**Moved: Clr Walford**  
**Seconded: Clr Martinez**

**CARRIED**

**15/2016/3 Companion Animal Issues – Large Dogs**

**Resolved:**

Walgett Shire Council resolve to:

1. Hire temporary trained staff to assist the Compliance Officer, and
2. Allocate an appropriate budget for ancillary resources required.
3. Develop a "keeping of animals" policy

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Cooper

**CARRIED**

**16/2016/3 Request for section 356 donation**

**Resolved:**

That Walgett Shire Council resolve to:

1. Note the letter from the Walgett Aero Club dated 2 September 2015.
2. Reimburse Development Application fees of \$534 to the Walgett Aero Club once an occupation certificate has been issued for the fuel storage facility.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray

**CARRIED**

**17/2016/3 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Woodcock

**CARRIED**

**18/2016/3 Bin Replacement – Walgett CBD Upgrade**

**Resolved:**

1. Note the quote from Strabe Group dated 9 December 2015.
2. Note the quote from Yeoman's Engineering dated 3 March 2016.
3. Allocate \$16,207.29 for the replacement of 11 metal litter bins in Fox St Walgett from the \$100,000 of Walgett CBD upgrade funds allocated on 23 June 2015 to business contributions.
4. Repurpose the existing bins in Walgett parks.

**Moved:** Cllr Walford  
**Seconded:** Cllr Cooper

**CARRIED**

**19/2016/3 Monthly RMCC Works Report - March 2016**

**Resolved:**

That Council receive and note the monthly RMCC works report for March 2016.

**Moved:** Cllr Cooper  
**Seconded:** Cllr Keir

**CARRIED**

*Cllr Keir and Cllr Martinez left the meeting room at 12.13pm*

**20/2016/3 Monthly Maintenance Grading Report from Acting Director Technical/Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report.

**Moved:** Cllr Murray  
**Seconded:** Cllr Greenaway

**CARRIED**

Clr Keir and Clr Martinez returned to the meeting at 12.16pm

**21/2016/3 Monthly Engineering/Technical Services Progress Report from Acting Director - Engineering/Technical Services – March 2016**

**Resolved:**

That Council receive and note the Engineering/Technical Services monthly works progress report for March 2016.

**Moved: Clr Greenaway**

**Seconded: Clr Woodcock**

**CARRIED**

*The meeting adjourned at 12.20pm for lunch*

*The meeting resumed at 12:50pm with all those previously present again present.*

**22/2016/3 Carinda Primitive Campground**

**Resolved:**

Council approve in principle the DA2016/006 and the General Manager be authorised to determine the development application.

**Moved: Clr Murray**

**Seconded: Clr Greenaway**

**CARRIED**

**QUESTIONS FOR THE NEXT MEETING**

**Clr Woodcock**

Q1. Can council provide an update on the funding projects under the 'Drought Communities Programme'?

Response: The General Manager advised that Council applied for fencing of the tips and Spider Brown oval and is waiting on the funding agreement.

Q2. Can Council include the street sweeper in the 16/17 budget?

Response: The General Manager advised that budget discussions are scheduled for the 20<sup>th</sup> May 2016.

Q3. Several streets in Lightning Ridge require re-sheeting as the surfaces are very rough

Response: The Acting Director Engineering/Technical Services to arrange inspections of roads.

Q4. Can Council inspect the crossing/ramps on the Mungndi Road ?

Response: The Acting Director Engineering/Technical Services to arrange an inspection.

**Clr Keir**

Q1. How is the long jump project progressing?

Response: The CFO advised that it is progressing and quotes are being sought.

Q2. How are the honour boards progressing?

Response: The advised that the boards are in Dubbo with Bridgewater signs and should be erected in the coming weeks.

Q3. Can Council arrange for the Area Manager (census) to present at the next Council meeting in Collarenebri?

Response: The General Manager will make arrangements.

**Clr Greenaway**

**23/2016/3 Ramps on SR55**

**Resolved:**

That the landholder be required to maintain grid approaches in a suitable condition and fence out by 30<sup>th</sup> June, 2016 otherwise Council will remove the grids on 1 July, 2016 and deduct the cost along with any maintenance costs from the previously agreed contribution of \$24,000.00

**Moved: Clr Greenaway**

**Seconded: Clr Cooper**

**CARRIED**

**Clr Cooper**

Q1. Can council issue a notice to demolish the BAC building located on Fox street Walgett?

Response: The Director Environmental Services to investigate.

Q2. Can Council fund improvements to the carpark of number 2 oval in Walgett?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q3. What are the bore baths opening hours in Walgett?

Response: The Acting Director Engineering/Technical Services advised that the baths are only open during the week and may not be open all season as the water levels are extremely low.

Q4. What is the update on the levee bank?

Response: The Acting Director Engineering/Technical Services advised that Council is making arrangements for remedial works to be undertaken by the contractor.

Q5. What is the update in relation to the Walgett weir committee?

Response: The General Manager advised that a steering committee was formed and meetings were held with Mark Coulton and Kevin Humphries mid-April.

**Clr Martinez** - Nil

**Clr Murray**

Q. Can Council arrange for duplicate copies of the 'weir documents' be returned to Jeff Austin?

Response: The Acting Director of Engineering/Technical Services to take appropriate action.

Q2. Can Council make a submission in relation to the inter-zonal taxes?

Response: The General Manager to investigate.

Q3. Can Council formally invite the principal of the Walgett Community Campus to provide an update to Council?

Response: The General Manager will make arrangements.

Q4. Can Council formally invite the Local Superintendent of Police to meet with Councillors?

Response: The General Manager will make arrangements.

**Clr Walford**

Q1. Can Council investigate the reasoning for police staff having to stand down from community football committees?

Response: The General Manager advised that this could be raised at the next Council meeting with the Local Superintendent of Police.

#### **24/2016/3 Move into Closed Session at 1.58 pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Greenaway**

**Seconded: Clr Walford**

**CARRIED**

#### **25/2016/3 Covenant - Standard & Poor's**

**Resolved:**

1. That the content of the report be noted
2. That Council authorise the Mayor and General Manager to execute and affix the Council Seal to the Covenant (Standard & Poor's) on behalf of Walgett Shire Council.
3. All funds be transferred into the Economic Development Reserve.

**Moved: Clr Walford**

**Seconded: Clr Keir**

**CARRIED**

#### **26/2016/3 Kiosk – Spider Brown Oval**

**Resolved:**

1. That the content of the report be noted
2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.

**Moved: Clr Woodcock**

**Seconded: Clr Walford**

**CARRIED**

**27/2016/3 Walgett CBD Business Contribution Applications****Resolved:**

1. Note the grant applications from the Gateway Hotel and Diane Kelly.
2. Reimburse:
  - a) \$1,390 to the Gateway Hotel.
3. Write to Diane Kelly requesting quotes for the proposed works from 2 other contractors by 31 May 2016.
4. Not reimburse invoices for successful Walgett Main Street Upgrade Business Contributions scheme applications after 31 October 2016.

**Moved: Clr Greenaway****Seconded: Clr Murray****CARRIED****28/2016/3 Rezoning land in lightning ridge for residential purposes****Resolved:**

1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.
2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.

**Moved: Clr Woodcock****Seconded: Clr Walford****CARRIED****DIVISION****For:**

Clr D Lane

Clr J Keir

Clr G Murray

Clr R Greenaway

Clr M Martinez

Clr L Walford

Clr I Woodcock

Clr D Cooper

**Absent:**

Clr M Taylor

**Against:**

Nil

**29/2016/3 Draft Walgett Shire Council Rural Residential Land Use Strategy****Resolved:**

1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.
2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).
3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.

**Moved: Clr Keir****Seconded: Clr Martinez****CARRIED**

**DIVISON**

**For:**

Clr D Lane

Clr J Keir

Clr G Murray

Clr R Greenaway

Clr M Martinez

Clr L Walford

Clr I Woodcock

Clr D Cooper

**Absent:**

Clr M Taylor

**Against:**

Nil

**30/2016/3 RFT 16/006 Construction & Design of Grawin Bore: Tender Recommendation**

**Resolved:**

That Council accept the tender for the construction and design of the Grawin bore submitted by WaterMin Drillers Pty Ltd for \$355,200.00 excluding GST.

**Moved:** Clr Greenaway

**Seconded:** Clr Martinez

**CARRIED**

**31/2016/3 Matters generally for brief mention or information only from Acting Director Engineering/Technical Services**

**Resolved:**

1. Council receive and note the letter from Nimrod.
2. The General Manager write to Nimrod Plumbing clarifying Council's position.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

**32/2016/4 Audit – Water fund review period 1997 to 2015**

**Resolved:**

That the report be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

*Council discussed the provision of gravel on the Angledool Road.*

**33/2016/3 Return to Open Session at 3.31pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Walford

**Seconded:** Clr Keir

**CARRIED**

**33/2016/3 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following Resolved of the Closed Committee:

- Covenant - Standard & Poor's
- Kiosk – Spider Brown Oval
- Walgett CBD Business Contribution Applications
- Rezoning land in lightning ridge for residential purposes
- Draft Walgett Shire Council Rural Residential Land Use Strategy
- RFT 16/006 Construction & Design of Grawin Bore: Tender Recommendation
- Matters generally for brief mention or information only from Acting Director Engineering/Technical Services
- Audit – Water fund review period 1997 to 2015

**Moved: Clr Cooper**

**Seconded: Clr Woodcock**

**CARRIED**

**Close of Meeting**

The meeting closed at 3.33pm.

To be confirmed at the meeting of Council to be held on 24<sup>th</sup> May 2016.

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Mayor

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General Manager

## 8. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL

## 9. MAYORAL MINUTES

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Cllr David Lane – Mayor

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#### **Tuesday 3<sup>rd</sup> May**

Meeting with GM and Engineer Grawin bore site.

#### **Wednesday 11<sup>th</sup> May**

Met with the President and committee members of the LR Tourist Association. They have asked for council to consider a long term MOU and funding agreement for the VIC, I gave them a commitment to put it before council for consideration and that we would give them a response in early June.  
Recommendation: Council consider the LRTA's request for a long term funding agreement and MOU.

#### **Tuesday 17<sup>th</sup> May**

Police medal presentation and memorial unveiling Walgett Police Station.

#### **Friday 20<sup>th</sup> May**

Budget meeting in Walgett.

#### **Wednesday 15<sup>th</sup> of May**

Attended the Far West Initiative Advisory Committee meeting in Sydney attended by Minister for LG.

| <b>MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR</b> |
|---------------------------------------------------------------------------|
|---------------------------------------------------------------------------|

**Recommendation:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:**

**Seconded:**

## 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN - NIL

## 11. PRESENTATION OF PETITIONS- NIL

## 12. QUESTIONS FROM LAST MEETING

### QUESTIONS FOR NEXT MEETING

#### Clr Woodcock

Q1. Can council provide an update on the funding projects under the 'Drought Communities Programme'?

Response: The General Manager advised that Council applied for fencing of the tips and Spider Brown oval and is waiting on the funding agreement.

Q2. Can Council include the street sweeper in the 16/17 budget?

Response: The General Manager advised that budget discussions are scheduled for the 20<sup>th</sup> May 2016.

Q3. Several streets in Lightning Ridge require re-sheeting as the surfaces are very rough

Response: The Acting Director Engineering/Technical Services to arrange inspections of roads.

Q4. Can Council inspect the crossing/ramps on the Mungndi Road ?

Response: The Acting Director Engineering/Technical Services to arrange an inspection.

#### Clr Keir

Q1. How is the long jump project progressing?

Response: The CFO advised that it is progressing and quotes are being sought.

Q2. How are the honour boards progressing?

Response: The advised that the boards are in Dubbo with Bridgewater signs and should be erected in the coming weeks.

Q3. Can Council arrange for the Area Manager (census) to present at the next Council meeting in Collarenebri?

Response: The General Manager will make arrangements.

#### Clr Greenaway

#### **23/2016/3 Ramps on SR55**

#### **Resolved:**

That the landholder be required to maintain grid approaches in a suitable condition and fence out by 30<sup>th</sup> June, 2016 otherwise Council will remove the grids on 1 July, 2016 and deduct the cost along with any maintenance costs from the previously agreed contribution of \$24,000.00

**Moved:           Clr Greenaway**

**Seconded: Clr Cooper**

**CARRIED**

#### Clr Cooper

Q1. Can council issue a notice to demolish the BAC building located on Fox street Walgett?

Response: The Director Environmental Services to investigate.

Q2. Can Council fund improvements to the carpark of number 2 oval in Walgett?

Response: The Acting Director of Engineering/Technical Services to investigate.

Q3. What are the bore baths opening hours in Walgett?

Response: The Acting Director Engineering/Technical Services advised that the baths are only open during the week and may not be open all season as the water levels are extremely low.

Q4. What is the update on the levee bank?

Response: The Acting Director Engineering/Technical Services advised that Council is making arrangements for remedial works to be undertaken by the contractor.

Q5. What is the update in relation to the Walgett weir committee?

Response: The General Manager advised that a steering committee was formed and meetings were held with Mark Coulton and Kevin Humphries mid-April.

**Clr Martinez** - Nil

**Clr Murray**

Q. Can Council arrange for duplicate copies of the 'weir documents' be returned to Jeff Austin?

Response: The Acting Director of Engineering/Technical Services to take appropriate action.

Q2. Can Council make a submission in relation to the inter-zonal taxes?

Response: The General Manager to investigate.

Q3. Can Council formally invite the principal of the Walgett Community Campus to provide an update to Council?

Response: The General Manager will make arrangements.

Q4. Can Council formally invite the Local Superintendent of Police to meet with Councillors?

Response: The General Manager will make arrangements.

**Clr Walford**

Q1. Can Council investigate the reasoning for police staff having to stand down from community football committees?

Response: The General Manager advised that this could be raised at the next Council meeting with the Local Superintendent of Police.

## **13. REPORTS OF COMMITTEES/DELEGATES - NIL**

## **14. REPORTS FROM OFFICERS**

### **14.1 GENERAL MANAGER**

#### **14.1.1 COUNCIL'S DECISION ACTION REPORT – MAY 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 16/39

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##### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Financial Implications:**

Nil

##### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL'S DECISION ACTION REPORT – MAY 2016**

**Recommendation:**

That the Resolution Register for May 2016 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register – May 2016

## RESOLUTION ACTION LIST

| <i>Date</i> | <i>Ref</i>      | <i>Resolution</i>                                                                                                                                                                                                                                                                                                                                                                       | <i>Department</i>                       | <i>Updates</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <i>Completion date</i> |
|-------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                           | Chief Financial Officer                 | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment. |                        |
| 27.05.14    | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                                          | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                        |
| 24.06.14    | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                    | General Manager                         | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.<br>31.5.16 Auditing issue of deeds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |
| 26.08.15    | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper | General Manager                         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| 28.10.14    | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                               | Director Engineering/Technical Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report. RMS is in process to prepare the audit report.                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 25.11.14    | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing                                                                                                                                                                                                                                                                                                                  | General Manager                         | 01.12.14 Policy and procedure to be implemented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |                 | Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         | 03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors<br>1.3.16 EDO to arrange meeting                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 25.11.14 | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                         | 04.12.14 To be listed for discussion at next consultation session.in 2015<br>29.01.16 see report to February Meeting 2016                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 10.02.15 | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016                                                                                                                                                                                                                                                                              |  |
| 10.02.15 | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                           | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.<br>- grant offers made 26.4.16                                                                                                                            |  |
| 10.02.15 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                          |  |
| 24.03.15 | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established                                                                                                                                                                                                                                                                                                                                   |  |
| 24.03.15 | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Environmental Services         | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |  |
| 24.03.15 | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                 | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.                                                                                                                                                                                                                                                                                                                                                            |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |                 | was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               | 27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.<br>27.05.16 CFO meeting with Councillors week commencing 06/06/2016 to review existing toilet block.                                                                                                                                                                                                                                                                                                                                                                         |  |
| 24.03.15 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director<br>Engineering/Technical<br>Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                                                        |  |
| 24.03.15 | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                               | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain<br>18.11.15 project delayed by wet weather<br>1.4.16 Walgett completed – Collarenebri by May                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.04.15 | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager                               | 21.5.15 workshop to be held 25.6.15<br>18.08.15 strategies being drafted<br>18.11.15 ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 28.04.15 | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                       | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.<br>27.10.15 Eight trees removed to date.<br>11.12.15 Will require additional funds in the 16/17 Budget.                                                                                                                                                                         |  |
| 28.04.15 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Director Engineering/Technical Services Services to investigate and report accordingly<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                       | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating<br>27.10.15 No further action to date<br>24.11.15 A/ Director Urban Services to consider in works program.                                                                                                                                                                                                                                         |  |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director<br>Engineering/Technical<br>Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather and scared tree issues.<br>26.5.16 Being delayed LALC issues |  |
| 26.05.15 | 4/2015/19       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br>- Making the strategy available as a pdf file via Council's web site.<br>- Providing a public display hard copy of the strategy at the Council office | Director<br>Environmental<br>Services         | Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br><br>Copies available from council website<br><br>Letters sent to landholders and Gov agencies on 25.6.2015<br><br>1.4.16 report to April meeting                                                                                                                                                                                                                                                                                                                                                       |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                           |  |
|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |                 | at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                       |                                         |                                                                                                                                                                                                                                                                                                                                           |  |
| 23.06.15 | 5/2015/18       | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                 | Chief Financial Officer                 | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.<br>27.10.15 Process discussed with auditor<br>24.11.15 Auditor to undertake week commencing 23/11/15<br>11.12.15 Awaiting auditors report.<br>24.05.16 Audit report to be tabled and presentation to Council by Auditor Jeff Shanks. |  |
| 28.07.15 | 6/2015/14       | Recommendation:<br>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | General Manager                         | 18.08.15 work proceeding as time and resources allow<br>18.11.15 Ongoing                                                                                                                                                                                                                                                                  |  |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                     | Director Engineering/Technical Services | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department<br>26.5.16 DA required – part of construction – work to be arranged                                                                                                                                                     |  |
| 28.07.15 | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Director Engineering/Technical Services to arrange for erection of appropriate signage.                                                                                                                                                           | Director Engineering/Technical Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                                                                                                                                                                           |  |
| 28.07.15 | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                            | Director Environmental Services         | 18.8.15 revision of subdivision plan and costing in progress<br>26.4.16- Report to April Meeting                                                                                                                                                                                                                                          |  |
| 28.07.15 | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                               | Director Environmental Services         | 18.8.15 research of previous reports in progress<br>26.4.16- Report to April Meeting                                                                                                                                                                                                                                                      |  |
| 25.08.15 | 7/2015/4        | Recommendation:<br>That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                          | General Manager                         | 21.10.15 Report to October Meeting<br>18.11.15 Awaiting outcome of LRTA meeting<br>26.5.16 – consulting with committee                                                                                                                                                                                                                    |  |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                | Director Engineering/Technical Services | 14.10.2015 Action is in progress                                                                                                                                                                                                                                                                                                          |  |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                      | Chief Financial Officer                 | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.                                                                                                                                                                              |  |
| 22.09.15 | 8/2015/38       | Recommendation:<br>1. That Council does not accept any of the tenders received for Walgett Levee                                                                                                                                                                                                                                                                                                                               | Director Engineering/Technical          | 26.5.16 Report to April Meeting<br>- Recommendation work to be completed by August                                                                                                                                                                                                                                                        |  |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                                 |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------|--|
|          |           | <p>Upgrade Stage-5 for the reasons detailed in the report.</p> <p>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.</p> <p>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                     | Services                                | 26.5.16- Fresh tenders being called to stage 5                                                                  |  |
| 22.03.16 | 9/2016/2  | <p>Recommendation:<br/>That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                 | 25.05.16 General Manager advised Sally Perry from Office of Local Government will be contacting IT coordinator. |  |
| 22.03.16 | 10/2016/2 | <p>Recommendation:<br/>That Council note the General Manager's Report in relation to the potential access by the Far West Initiative Councils to the T-Corp borrowing facilities and endorse the action being taken.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                         | 25.5.16 awaiting contact from OLG                                                                               |  |
| 22.03.16 | 15/2016/2 | <p>Recommendation:<br/>That Council apply for innovation Fund Grants to acquire the LG Solutions integrated Financial Management &amp; Reporting suite of "cloud" applications.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                 | 27.05.16 Grant application lodged 5.05.16                                                                       |  |
| 24.04.16 | 15/2016/3 | <p>Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>Hire temporary trained staff to assist the Compliance Officer, and</li> <li>Allocate an appropriate budget for ancillary resources required.</li> <li>Develop a "keeping of animals" policy</li> </ol>                                                                                                                                                                                                                                                                                                                                                                        | Director Environmental Services         | 26.5.16 Report to April Meeting – Temp Officer Arranged for June                                                |  |
| 24.04.16 | 22/2016/3 | <p>Resolved:<br/>Council approve in principle the DA2016/006 and the General Manager be authorised to determine the development application.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                         | 26.5.16 DA approved awaiting further at Carinda                                                                 |  |
| 24.04.16 | 23/2016/3 | <p>Resolved:<br/>That the landholder be required to maintain grid approaches in a suitable condition and fence out by 30th June, 2016 otherwise Council will remove the grids on 1 July, 2016 and deduct the cost along with any maintenance costs from the previously agreed contribution of \$24,000.00</p>                                                                                                                                                                                                                                                                                                                                                 | Director Engineering/Technical Services |                                                                                                                 |  |
| 24.04.16 | 26/2016/3 | <ol style="list-style-type: none"> <li>That the content of the report be noted</li> <li>That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                   | Chief Financial Officer                 | 27.05.16 Nil                                                                                                    |  |
| 24.04.16 | 28/2016/3 | <p>Resolved:</p> <ol style="list-style-type: none"> <li>Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.</li> <li>Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</li> </ol>                                                                                                                                                                                                                     | Director Environmental Services         |                                                                                                                 |  |
| 24.04.16 | 29/2016/3 | <p>Resolved:</p> <ol style="list-style-type: none"> <li>Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</li> <li>Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</li> <li>Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</li> </ol> | Director Environmental Services         |                                                                                                                 |  |
| 24.04.16 | 30/2016/3 | <p>Resolved:<br/>That Council accept the tender for the construction and design of the Grawin bore submitted by WaterMin Drillers Pty Ltd for \$355,200.00 excluding GST.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering/Technical Services | 13.5.16 Letter accepting tender                                                                                 |  |

## **14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Copies of weekly circulars numbers 14 - 20 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 14

Item 9: 2016 NAIDOC Week Grants  
Item 11: Resilient Australia Awards

#### Issue 15

Item 4: Notice of Election for Board of directors of the association  
Item 5: Upcoming Local Government Week and RH Dougherty Awards  
Item 7: Funding Available For Arts and Cultural Development Program  
Item 10: Review Of the Public Health Act 2010  
Item 17: IPART Review of NSW Local Government Rating System

#### Issue 16

Item 3: Council Election Timing Announced  
Item 4: 2016 NSW Aboriginal Local Government Network Conference  
Item 5: Work space for members  
Item 9: Council Roadside Reserves Projects  
Item 13: Good Governance Forum

#### Issue 17

Item 2: Emergency Services Property Levy Consultation  
Item 7: Transforming Local Government In An Innovation Era

#### Issue 18

Item 7: National Awards For Local Government  
Item 10: Comments sought on NSW Biodiversity Reforms  
Item 12: Federal Budget: Roads To Recovery  
Item 14: Statutory Review of the WHS Act 2011  
Item 16: Local Government Elections Candidate Briefing Sessions

#### Issue 19

Item 4: Multicultural NSW Celebration Grants  
Item 11: Country Passenger Transport Infrastructure Grant Scheme  
Item 12: IPWEA 2016 NSW Local Roads Congress

#### Issue 20

Item 5: RH Dougherty Awards  
Item 7: Regional Partnership Funding Available Through Arts NSW  
Item 8: NSW Office Of Environment And Heritage Grants Available  
Item 12: IPART Local Government Rating System Review Submission

- Item 13: Senior Staff Entitlements: Local Government (General) Amendment (staff) Regulation 2016
- Item 15: Good Governance Forum
- Item 16: Transforming Local Government In An Innovation Era
- Item 17: Amalgamations: What's next?

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| WEEKLY'S RECEIVED FROM THE LOCAL GOVERNMENT NSW                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 14-20 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

### **14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Copies of circular received Circular No 16-07 - 16-10 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 16-11: Information about rating 16/17  
Circular 16-12: Arrangements for the sale and lease of swimming pools from 29 April 2016  
Circular 16-13: Taxation arrangements for new councils  
Circular 16-14: 2016-17 Youth Opportunities funding now open

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**Recommendation:**

That the information contained in the following Departmental circulars No 16-11- 16-14 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

- Circular 16-11
- Circular 16-12
- Circular 16-13
- Circular 16-14



|                             |                                                |
|-----------------------------|------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-11 / 22 April 2016 / A468938    |
| <b>Previous Circular</b>    | 15-14, 14-06, 13-12                            |
| <b>Who should read this</b> | Councillors / General Managers / Council staff |
| <b>Contact</b>              | Performance Team (02) 4428 4100                |
| <b>Action required</b>      | Information / Council to Implement             |

## Information about Rating 2016/17

### What's new or changing

- The maximum Boarding House Tariffs and maximum interest rate chargeable on overdue rates and charges for 2016/17 has been determined.
- Section 603 Certificate fee for 2016/17 has been determined.
- The statutory limit on the maximum amount of minimum rates for 2016/17 has been determined.

### What this will mean for your council

Councils should incorporate these determinations into their 2016/17 rating structures and Operational Plan Statement of Revenue Policies.

### Key points

#### Boarding House Tariffs 2016/17

- In accordance with section 516 of the *Local Government Act 1993* (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:
  - a) Where **full board and lodging** was provided –
    - \$365** per week per room for single accommodation, or
    - \$605** per week per room for family or shared accommodation.
  - b) Where **less than full board and lodging** is provided –
    - \$244** per week per room for single accommodation, or
    - \$405** per week per room for family or shared accommodation.

#### Maximum Interest on Overdue Rates and Charges

- In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the 2016/17 rating year will be **8.0%**.
- The methodology used to calculate the interest rate is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent of the maximum interest rate for the previous year. The cash rate used for the purposes of the maximum interest rate for local government is based on the rate as at 2 March 2016

Notice giving effect to these decisions was published in the NSW Government Gazette No. 29 of 22 April 2016.

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Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc., due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2016/17 is determined to be **\$75**.

- This determination applies to the issuing of a certificate for the matters specified in section 603(3) of the Act.
- Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service.
- Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 Certificate.

Statutory limit on the maximum amount of minimum rates

By an amendment to clause 126 of the *Local Government (General) Regulation 2005*, IPART has determined:

- Under section 548(3)(a) of the Act the maximum amount of a minimum ordinary rate to be **\$506** for 2016/17. This increase is the same level as the rate-peg limit of 1.8% for 2016/17.
- Under section 548(3)(b) of the Act the maximum amount of a minimum special rate will remain at **\$2**.
- The Regulation was published on the NSW Legislation website on 11 April 2016

**Where to go for further information**

The NSW Legislation website at: [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



**Tim Hurst**  
**Acting Chief Executive**



|                             |                                                                            |
|-----------------------------|----------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-12 / 29 April 2016 / A481676                                |
| <b>Previous Circular</b>    | 16-05, 14-29                                                               |
| <b>Who should read this</b> | General Managers / Staff responsible for swimming pool inspection programs |
| <b>Contact</b>              | Program Delivery Team / T: 02 4428 4100                                    |
| <b>Action required</b>      | Information / Council to implement                                         |

## Arrangements for the sale and lease of swimming pools from 29 April 2016

### What's new or changing

- As previously advised to councils, swimming pool barrier sale and lease requirements commence today (Friday 29 April 2016).

### What this will mean for your council

- From 29 April 2016, properties **sold** with a pool must have either:
  - A certificate of compliance;
  - A relevant occupation certificate and a certificate of registration; or
  - A certificate of non-compliance.
- From 29 April 2016, properties **newly leased** with a pool must have either:
  - A certificate of compliance; or
  - A relevant occupation certificate and a certificate of registration.
- These requirements do not apply to properties with more than two lots and a shared pool, such as units in strata complexes or community schemes, as they are already covered by the compulsory inspection programs already undertaken by local councils.
- Existing swimming pool laws still apply which includes the primary responsibility for swimming pool barrier compliance remaining with the property owner, not with local councils.
- Councils should continue to work with pool owners to ensure compliance with the relevant swimming pool barrier standards.

### Key points

- Councils conducting swimming pool barrier inspections at the request of the owner must now issue a notice (Cl.18B of the *Swimming Pools Regulation 2008*) and a certificate of non-compliance (Cl.18BA of the *Swimming Pools Regulation 2008*) when a pool barrier does not pass its compliance inspection.
- The notice and certificate of non-compliance make it clear to the pool owner that their pool barrier is non-compliant at the time of inspection.
- This will provide additional flexibility to a pool owner who intends to sell their property by allowing them to transfer the obligation to address any issues of barrier non-compliance to the new property owner.

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- The intent of the new provisions is to:
  - Give the new owner 90 days from date of settlement to rectify any non-compliance; and
  - Confirm that the pool owner remains at all times responsible for the condition and safety of their pool.
- A certificate of non-compliance attached to the contract for sale of land is a clear indication to prospective owners that they are accepting the condition of the pool at the sale date, and that they accept responsibility for ensuring pool barrier compliance.
- It is the Government's expectation that a certificate of non-compliance will provide clear notice to prospective purchasers of the requirement to address any issues of non-compliance within the 90 day period set by the Regulation.
- Councils should continue to use appropriate discretion with regard to any action under section 23 of the *Swimming Pools Act 1992* when issuing a certificate of non-compliance.
- Councils should continue to exercise sound and reasonable judgement in the application of their compliance and enforcement powers within the framework of regulation provided by the *Swimming Pools Act 1992*.
- To achieve the Government's policy aims regarding swimming pool barrier sale and lease requirements, Councils are encouraged to work with both people selling their properties and new pool owners to comply with the relevant pool barrier standards.
- OLG intends to monitor how the new requirements are being implemented with a view to assisting Councils to achieve the Government's policy aims.

**Where to go for further information**

- A range of support material on the sale and lease requirements is available on the OLG website at <http://www.olg.nsw.gov.au/public/my-home/swimming-pools/selling-property-pool-or-spa>.



**Tim Hurst**  
Acting Chief Executive

|                             |                                                            |
|-----------------------------|------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-13 / 17 May 2016 / A485070                  |
| <b>Previous Circular</b>    | Nil                                                        |
| <b>Who should read this</b> | Interim General Managers and Finance Staff in new councils |
| <b>Contact</b>              | Policy Team – (02) 4428 4100                               |
| <b>Action required</b>      | Council to Implement                                       |

### Taxation arrangements for new councils

#### What's new or changing

- Council finance staff in new councils should take action **immediately**, if they have not already done so, to ensure that the taxation issues associated with the new council are managed effectively.

#### What this will mean for your council

- There are numerous taxation issues that a new council must consider and address early in its establishment.

#### Key points

##### *Australian Business Number (ABN)*

- New councils will need to apply to the Australian Taxation Office (ATO) for ABN and taxation registration. Forms and application guide are available on the council portal.
- The ATO will accept emailed applications from new councils, which should be submitted with supporting information via email to [LMGTechnicalIssues@ato.gov.au](mailto:LMGTechnicalIssues@ato.gov.au) and cc [Raymond.Watson@ato.gov.au](mailto:Raymond.Watson@ato.gov.au).

##### *Input tax credits and old ABNs*

- New councils need to make a Section 29-70 application to the ATO **immediately** in order for:
  - customers to be able to claim input tax credits on tax invoices that a new council may issue and which are invalid for reasons such as the council does not yet have a new ABN, or is continuing to issue tax invoices on an old council's pre-printed stationery that has the old council's name and/or ABN pre-printed;
  - the new council to claim input tax credits on tax invoices issued by suppliers that contain the old council's name and/or ABN;
  - customers to be able to claim input tax credits on Recipient Claimed Tax Invoices (RCTI) issued by them to new councils with an incorrect council name/ABN, and pursuant to a now invalid RCTI agreement; and
  - the new council to claim input tax credits on RCTIs it issues with an incorrect council name/ABN, and pursuant to a now invalid RCTI agreement.

*GST management*

- Council staff will also need to consider appropriate treatment and management of GST claims and liabilities including whether a head office/branch ABN structure is appropriate for the new council.

*Other Issues*

- There is a range of other issues new councils should be examining and working through with their own professional advisors based on their own individual circumstances. These include:
  - transfer/re-registration of Deductible Gift Recipient approvals;
  - payroll issues;
  - Fringe Benefits Tax;
  - Payroll Tax where councils have commercial enterprises;
  - fuel tax credits; and
  - RCTI and agreements.
- Council staff should also consider the taxation arrangements and issues that may flow from existing contractual arrangements, such as with suppliers and sundry debtors.

**Where to go for further information**

- Councils should be guided by their own circumstances and seek professional advice, as necessary.
- Further information can be found on the Stronger Councils website at <http://www.strongercouncils.nsw.gov.au>.



**Tim Hurst**  
**Acting Chief Executive**



|                             |                                                                                                |
|-----------------------------|------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-14 / 26 May 2016 / A487059                                                      |
| <b>Previous Circular</b>    | Nil                                                                                            |
| <b>Who should read this</b> | All Staff                                                                                      |
| <b>Contact</b>              | Sector Development Team 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                    |

## 2016-17 Youth Opportunities funding now open

### What's new or changing

Applications are now open for funding from the Youth Opportunities Grant Program for projects to be run in 2017.

The Youth Opportunities Grant Program provides one-off, time-limited grants of up to \$50,000 to organisations and local councils for youth-led and youth-driven community projects that have a positive youth development focus.

### What this will mean for your council

Up to \$1.1 million is available State-wide for projects to be conducted between January and December 2017. Since the program was launched in 2012, more than \$6.8 million has been provided for 120 local projects throughout NSW.

### Key points

Funded projects from previous rounds have focused on giving young people the opportunity to develop a range of skills, including: life skills and healthy behaviours; leadership, communication and teamwork; event management and planning; and providing volunteering opportunities that link young people to further education and training.

### Online applications close at 5pm on Monday 27 June 2016

### Where to go for further information

The grants program is administered by the Department of Family and Community Services. For further information or to apply please visit <http://youth.nsw.gov.au/how-to-apply/>.

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Acting Chief Executive

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## **14.1.4 MONTHLY CALENDAR: MAY – JULY 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of May-July 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**MONTHLY CALENDAR MAY – JULY 2016**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period May - July 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

| <b>May-16</b> |             |                                    |                             |
|---------------|-------------|------------------------------------|-----------------------------|
|               | <b>Time</b> | <b>What</b>                        | <b>Who</b>                  |
| 1/05/2016     |             |                                    |                             |
| 2/05/2016     |             |                                    |                             |
| 3/05/2016     |             |                                    |                             |
| 4/05/2016     |             | Local Gov Professionals Conference |                             |
| 5/05/2016     |             | Local Gov Professionals Conference |                             |
| 6/05/2016     |             | Local Gov Professionals Conference |                             |
| 7/05/2016     |             |                                    |                             |
| 8/05/2016     |             |                                    |                             |
| 9/05/2016     |             |                                    |                             |
| 10/05/2016    |             |                                    |                             |
| 11/05/2016    |             |                                    |                             |
| 12/05/2016    |             |                                    |                             |
| 13/05/2016    |             |                                    |                             |
| 14/05/2016    |             |                                    |                             |
| 15/05/2016    |             |                                    |                             |
| 16/05/2016    |             |                                    |                             |
| 17/05/2016    |             |                                    |                             |
| 18/05/2016    |             |                                    |                             |
| 19/05/2016    |             |                                    |                             |
| 20/05/2016    | 10:00 AM    | Special Budget Meeting - Walgett   |                             |
| 21/05/2016    |             |                                    |                             |
| 22/05/2016    |             |                                    |                             |
| 23/05/2016    |             |                                    |                             |
| 24/05/2016    |             |                                    |                             |
| 25/05/2016    |             |                                    |                             |
| 26/05/2016    |             |                                    |                             |
| 27/05/2016    |             |                                    |                             |
| 28/05/2016    |             |                                    |                             |
| 29/05/2016    |             |                                    |                             |
| 30/05/2016    |             |                                    |                             |
| 31/05/2016    | 10:00AM     | Council Meeting - Collarenbri      | All Directors & Councillors |

| <b>Jun-16</b> |            |             |                                       |                                 |
|---------------|------------|-------------|---------------------------------------|---------------------------------|
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>                           | <b>Who</b>                      |
| Wednesday     | 1/06/2016  | 5:30PM      | Budget Forum - Carinda                | GM, Directors and Councillors   |
| Thursday      | 2/06/2016  | 5:30PM      | Budget Forum - Lightning Ridge        | GM, Directors and Councillors   |
| Friday        | 3/06/2016  |             |                                       |                                 |
| Saturday      | 4/06/2016  |             |                                       |                                 |
| Sunday        | 5/06/2016  |             |                                       |                                 |
| Monday        | 6/06/2016  |             |                                       |                                 |
| Tuesday       | 7/06/2016  | 5:30PM      | Budget Forum - Cumborah/Garwin        | GM, Directors and Councillors   |
| Wednesday     | 8/06/2016  | 5:30PM      | Big Sky Library - Bre/ Budget Walgett | Clr Keir/ GM Directors & Clrs   |
| Thursday      | 9/06/2016  | 5:30PM      | Hudson PearMeeting/ Budget Rowena     | Clr Woodcock, GM Directors Clrs |
| Friday        | 10/06/2016 |             |                                       |                                 |
| Saturday      | 11/06/2016 |             |                                       |                                 |
| Sunday        | 12/06/2016 |             |                                       |                                 |
| Monday        | 13/06/2016 |             | Queens Birthday                       |                                 |
| Tuesday       | 14/06/2016 |             |                                       |                                 |
| Wednesday     | 15/06/2016 |             |                                       |                                 |
| Thursday      | 16/06/2016 |             |                                       |                                 |
| Friday        | 17/06/2016 |             |                                       |                                 |
| Saturday      | 18/06/2016 |             |                                       |                                 |
| Sunday        | 19/06/2016 |             | National General Assembly of LG       | GM and Mayor                    |
| Monday        | 20/06/2016 |             | National General Assembly of LG       | GM and Mayor                    |
| Tuesday       | 21/06/2016 |             | National General Assembly of LG       | GM and Mayor                    |
| Wednesday     | 22/06/2016 |             |                                       |                                 |
| Thursday      | 23/06/2016 |             |                                       |                                 |
| Friday        | 24/06/2016 |             | GMAC Meeting - Dubbo                  | GM                              |
| Saturday      | 25/06/2016 |             |                                       |                                 |
| Sunday        | 26/06/2016 |             |                                       |                                 |
| Monday        | 27/06/2016 | 10:00 AM    | CMCC Meeting - Coonabarabran          | Clr Woodcock, Greenaway, GM     |
| Tuesday       | 28/06/2016 | 10:00 AM    | Council Meeting - Walgett             | All Directors and Councillors   |
| Wednesday     | 29/06/2016 |             |                                       |                                 |
| Thursday      | 30/06/2016 |             |                                       |                                 |

| <b>Jul-16</b> |             |             |                                   |                               |
|---------------|-------------|-------------|-----------------------------------|-------------------------------|
| <b>Date</b>   | <b>Time</b> | <b>What</b> | <b>Who</b>                        |                               |
| Friday        | 1/07/2016   |             |                                   |                               |
| Saturday      | 2/07/2016   |             |                                   |                               |
| Sunday        | 3/07/2016   |             |                                   |                               |
| Monday        | 4/07/2016   |             |                                   |                               |
| Tuesday       | 5/07/2016   |             |                                   |                               |
| Wednesday     | 6/07/2016   |             |                                   |                               |
| Thursday      | 7/07/2016   |             |                                   |                               |
| Friday        | 8/07/2016   |             | OROC Gilgandra                    | GM and Mayor                  |
| Saturday      | 9/07/2016   |             |                                   |                               |
| Sunday        | 10/07/2016  |             |                                   |                               |
| Monday        | 11/07/2016  |             | Mid-term Western Division - Cobar | GM and Mayor                  |
| Tuesday       | 12/07/2016  |             | FWIAC - Cobar                     | GM and Mayor                  |
| Wednesday     | 13/07/2016  |             |                                   |                               |
| Thursday      | 14/07/2016  |             |                                   |                               |
| Friday        | 15/07/2016  |             |                                   |                               |
| Saturday      | 16/07/2016  |             |                                   |                               |
| Sunday        | 17/07/2016  |             |                                   |                               |
| Monday        | 18/07/2016  |             |                                   |                               |
| Tuesday       | 19/07/2016  |             |                                   |                               |
| Wednesday     | 20/07/2016  |             |                                   |                               |
| Thursday      | 21/07/2016  |             |                                   |                               |
| Friday        | 22/07/2016  |             |                                   |                               |
| Saturday      | 23/07/2016  |             |                                   |                               |
| Sunday        | 24/07/2016  |             |                                   |                               |
| Monday        | 25/07/2016  |             |                                   |                               |
| Tuesday       | 26/07/2016  | 10:00AM     | Council Meeting - Rowena          | All Directors and Councillors |
| Wednesday     | 27/07/2016  |             |                                   |                               |
| Thursday      | 28/07/2016  |             |                                   |                               |
| Friday        | 29/07/2016  |             |                                   |                               |
| Saturday      | 30/07/2016  |             |                                   |                               |

## **14.1.5 LOCAL GOVERNMENT REFORM – ZONAL TAXATION CONCEPT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

---

### **Summary:**

To provide Council with details of a NSW Legislative Assembly Inquiry into a Zonal Taxation concept.

### **Background:**

The NSW Legislative Assembly has called for submissions in respect of the Government could grow regional economies by providing tax concessions for people and business in rural and regional areas focusing on payroll tax. Land tax, and stamp duty and possible concessions in utility charges.

### **Current Position:**

Submissions close on Friday 3 June, 2016. This inquiry presents a unique opportunity for local government to make the case for reforms which could go part way to addressing the decline in population and employment opportunities in the Western Division of NSW. A copy of my revised model is now tabled for Council's consideration.

### **Relevant Reference Documents:**

Legislative Assembly terms of reference

### **Stakeholders:**

Walgett Shire community, Councillors and staff  
State Agencies

### **Governance issues:**

Various governance issues are involved in the concept.

### **Environmental issues:**

Not identified at this stage.

### **Financial Implications:**

The concept is only in its embryonic stage and it is difficult to determine what those financial impacts could be.

### **Legal Issues:**

Some proposals would need legislative change.

### **Alternative Solutions/Options:**

Do nothing

### **Conclusion:**

It would be to the benefit of the Walgett Shire area for Council to lodge a submission.

**LOCAL GOVERNMENT REFORM – ZONAL TAXATION CONCEPT**

**Recommendation:**

That Council prepare and lodge a submission for the Legislative Assembly Zonal Taxation Inquiry.

**Moved:**

**Seconded:**

**Attachments:**

Inquiry into Zonal Taxation – Terms of Reference



## Inquiry into zonal taxation

### Terms of Reference

That the Committee inquire into and report on the possible benefits of zonal taxation for regional economies, infrastructure and services in NSW, with particular reference to:

- i. Exemptions from, or concessions in relation to, payroll tax, stamp duty, and land tax;
- ii. Concessions in relation to utility charges;
- iii. The impact of fuel levies on regional growth; and,
- iv. Any other related matters.

## **14.1.6 LOCAL GOVERNMENT REFORM – A TWO TIERED CONCEPT MODEL**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

---

### **Summary:**

To provide Council with a copy of an updated two tiered model of governance.

### **Background:**

A model I proposed in relation to the Queensland amalgamation process in 2007 and discussed at our recent workshop, was tabled at a recent FWIAC meeting and received very favourable support from both the Minister, the Chairman and DPC representatives. I was requested to do some more work on the model in time for the next FWIAC meeting held this week.

### **Current Position:**

A copy of my revised model is now tabled for Council's consideration.

### **Relevant Reference Documents:**

- ILGRP discussion paper "Final Report of the NSW Independent Local Government Review Panel"
- ILGRP discussion paper "Strengthening Far West Communities – A Pathway for Change"
- Supporting ILGRP Volumes 1-3.

### **Stakeholders:**

Walgett Shire community, Councillors and staff  
Western Division Group of Shires  
State Agencies

### **Governance issues:**

Various governance issues are discussed broadly in the body of the report

### **Environmental issues:**

The report focuses on the future of local government in NSW and what the position is likely to be in twenty five years' time based on current trends

### **Financial Implications:**

The concept is only in its embryonic stage and it is difficult to determine what those financial impacts could be.

### **Legal Issues:**

As discussed in the ILGR Panel's discussion documents –some proposals would need legislative change.

### **Alternative Solutions/Options:**

1. Do nothing
2. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing

**Conclusion:**

The model is tabled for Council's information.

**LOCAL GOVERNMENT REFORM – A TWO TIERED CONCEPT MODEL**

**Recommendation:**

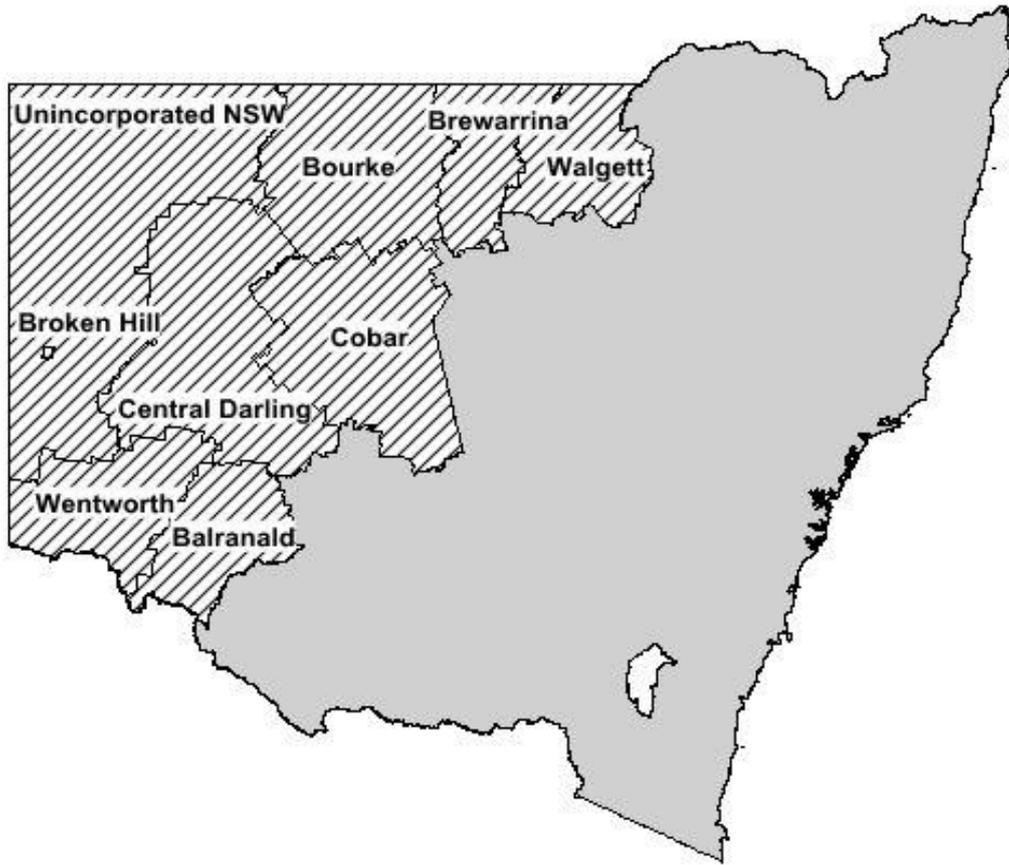
The General Manager's report be received and noted.

**Moved:**

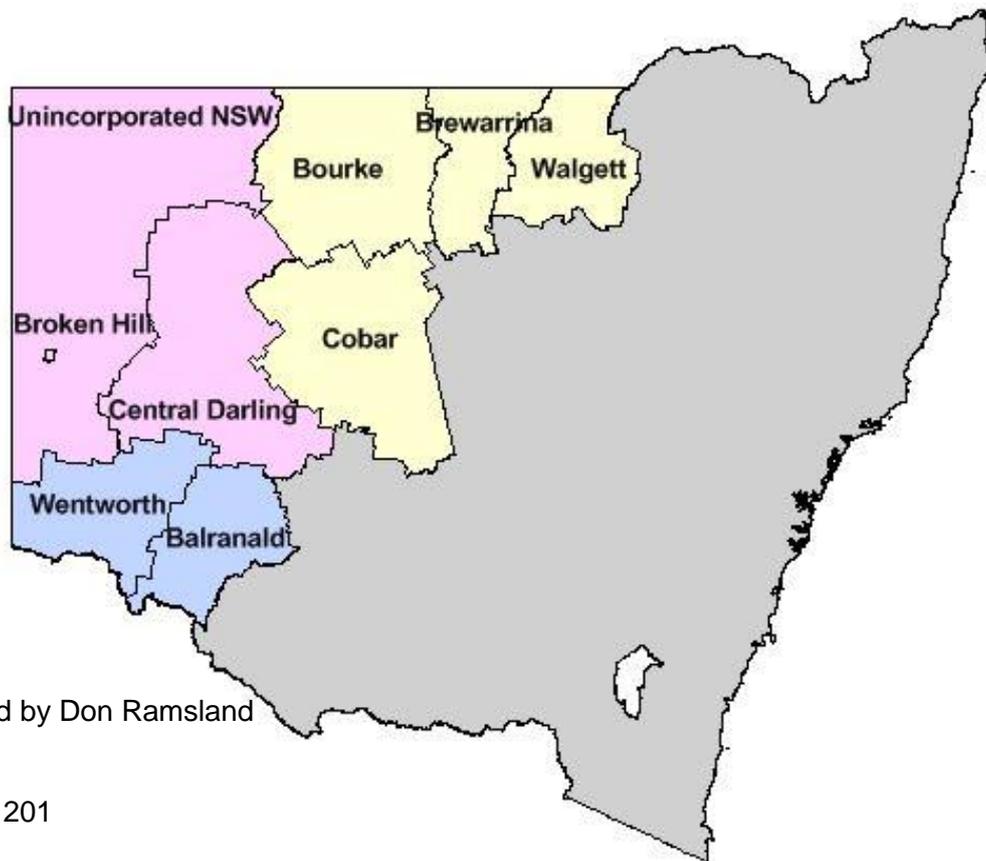
**Seconded:**

**Attachments:**

Two Tiered Local Governance concepts – Prepared by Don Ramsland



## FAR WEST NSW COUNCILS – TWO TIERED LOCAL GOVERNANCE CONCEPTS



Prepared by Don Ramsland  
Walgett.

23 May, 201

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Charter of Councils

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- 3.2 Population Issues
- 3.3 Employment
- 3.4 Education
- 3.5 Regional Funding
- 3.6 Zonal Taxation
- 3.7 Independent Local Government Reform Panel Recommendations
- 3.8 Communities of Interest
- 3.9 Disaster Management
- 4. The Model
- 5. Structure and Membership
- 6. Advantages/Disadvantages
  - 6.1 Advantages
  - 6.2 Disadvantages
- 7. Cost Benefit Appraisal
- 8. Resourcing Impacts and Financial Oversight
- 9. Community Views
- 10. Conclusion
- 11. Recommendations
- 12. Attachments
- 13. References

## 1. Background

In March, 2012 the then NSW Minister for Local Government, the Hon Don Page MP appointed the Independent Local Government Review Panel (ILGRP) following a request from the Local Government and Shires Association. The Panel's task was to look at options for the improvement of local government through changes to local government structures, governance models and boundary changes. Independent research was commissioned to provide supporting information.

The Panel finalised its work in October, 2013 and its final report containing 65 recommendations were placed on public exhibition in early 2014. The NSW Government released its response those recommendations and the recommendations of the Local Government Act Task Force in September, 2014.

The "Fit for the Future" Programme was launched in September, 2014 on the premise that the current local government system was not working as well as it could and the State could no longer sustain 152 councils. The eight Councils in Far Western NSW were exempted from the "Fit for the Future" process and instead became the focus of the "Far Western Initiative" which is aimed at strengthening their financial sustainability and strategic capacity.

In October 2015 the Minister for Local Government, the Hon Paul Toole MP announced the formation of the Far Western Initiative Advisory Committee (FWIAC) to work with the Councils and Communities in Far Western NSW to develop solutions that improve the way all levels of government could work together to deliver services to the communities in the region. Minister Toole put no time limit on achieving the desired outcomes saying, "it will take as long as it takes – if that means three years then so be it"

That Committee, under the Chairmanship of Mr John Williams, the former State member for Broken Hill has been meeting periodically since that time to consider how best to ensure appropriate governance structures can be developed and investigate to achieve financially viable and sustainable council entities.

On 11 December, 2011 the Mayor of Bourke, Clr Andrew Lewis wrote to Minister Toole (see attachment 1) raising seven points, one of which was the need for service mapping and investigation to be carried out and available before any decision was taken with regards preferred governance models.

In April, 2016 the Committee considered 5 draft governance options prepared by the Department of Premier and Cabinet (DPC) and the Office of Local Government (OLG) in conjunction with consultants from the Local Government Unit from the University of Technology, Sydney. At this stage in-depth discussion with regards options 1, 2, 4 and 5 with the eight Far Western Councils resulted in them being considered to be far from favourable solutions to the issues facing the Far West region communities.

Option 3 which was subdivided into three sub-options centred on (A) sub-regional statutory bodies, (B) sub-regional joint organisations and (C) a regional joint organisation was the option preferred and a further similar two tiered local government system option (D) submitted by Walgett Shire for considered was also identified for further development and is the subject of this discussion paper and consideration at the May meeting of the Committee.

## **2. Charter of Councils**

Section 8 of the Local Government Act, 1993 establishes the charter of a council which includes:

- Exercising community leadership
- Exercising its functions in a manner that is consistent with and actively promotes the multicultural principles
- Bearing in mind that it is the custodian and trustee for public assets and to effectively plan for, account for and manage the assets for which it is responsible
- Facilitating the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- Having regard to the long term and cumulative effects of its decisions
- Engages in long-term strategic on behalf of the local community
- Exercising its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- Being a responsible employer

These are essential criteria to be considered when designing any local government model

## **3. Matters for Consideration**

### **3.1 NSW Boundaries Commission Functions**

One issue considered when drafting this new governance model for the Far West was whether local government area boundaries should be brought into line with other boundaries like the water catchment boundaries/LLS established in the mid 2000s or whether the boundaries of regional state and federal agencies should be brought into line with local government boundaries because of the major benefits which could result when facilitating service delivery.

However, it was considered that in the light of recent legislation proposals it was not practical to try to align these boundaries completely at this stage although there was quite valid reasoning for moving in this direction in the future.

In determining the structure of any governance model it was concluded that although local government resource sharing and strategic alliances can have benefits for service delivery in a region, they are not a substitute for comprehensive government reform which enables greater co-ordination and delineation of State and Federal Government functions to avoid duplication of service delivery in any tier of governance.

The following factors are detailed in Section 263 (3) of the Local Government Act 1993 (as amended) as matters that the Local Government Boundaries Commission is required to consider when examining and reporting on proposed changes to existing council structures in New South Wales:

- Financial Factors
- Community of Interest and geographic cohesion
- Historical and Traditional Values
- Attitudes of Residents and ratepayers
- Elected Representation
- Service delivery and facilities
- Employment impacts
- Rural Impacts
- Dividing the area into Wards
- Effective representation of diverse communities
- Other Factors.

In further developing the option 3(D), due regard has been given to some of the work already prepared by or in conjunction with the DPC/OLG. This work includes a “*Far West NSW Population Indicators Presentation*” prepared by the NSW Department of Planning and Environment and “*The Far West – Estimating NSW Government Funding in the Region Presentation*” prepared by The NSW Treasury.

The following observations are made with regards those presentations:

### 3.2 Population Issues:

Whilst the forecast population trends for the period between 2011 and 2031 show percentage decreases of between 1.9% and 19.1% there is also an increase of 4.1% forecast for the unincorporated area no explanation is offered for these variations.

Anecdotal evidence suggests that there are three or four drivers for these changes including unemployment, continuing drought conditions, poor level of education and health facilities. It would be interesting to know what steps would need to be taken to reverse these trends rather than write the area off.

### 3.3 Employment

Employment opportunities, or lack of them, are one of the drivers of the loss of population in the Far West. However, not enough resources are being committed at higher tiers of government to identifying the reasons for the loss of employment opportunities or attempting to arrest this trend

### 3.4 Education

It is believed poor educational outcomes is one of the drivers of people leaving the western division, particularly when children reach high school age and families can no longer afford to send children away to boarding schools.

The high proportion of indigenous students remaining behind appears to be impacting adversely on the critical mass of reasonable schooling outcomes. The introduction of programmes such as the ‘Connected Communities Programme’ is less than successful in a number of centres due mainly to poor attendance rates, dysfunctional families and wide spread drug and alcohol abuse even at a student level.

### 3.5 Regional Funding:

One of the issues repeatedly raised by ILGRP representatives when visiting the Far West region during their information gathering phase was the inability to access details of government spending by either State or Federal agencies or NGOs on their behalf.

Recent work initiated by the DPC/OLG has resulted in figures being prepared for the first time by the NSW Treasury in respect of the State Government recurrent indigenous expenditure and more recently the total recurrent expenditure by all State agencies in the Far West.

This latter figure was set at \$814M in 2013/14 broken down as follows:

| <u>Function</u>               | <u>\$</u> | <u>%</u> |
|-------------------------------|-----------|----------|
| Public Order and Safety       | 109,207   | 13%      |
| School Education              | 164,240   | 20%      |
| Tertiary Education            | 29,870    | 4%       |
| Transport and Communications  | 85,566    | 10%      |
| Early Childhood Development   | 5,446     | 1%       |
| Economic Participation        | 13,189    | 2%       |
| Family and Community Services | 89,365    | 11%      |
| Health                        | 227,689   | 28%      |
| Housing                       | 14,530    | 2%       |
| Other Government Services     | 75,266    | 9%       |

However, it can easily be seen from these figures that only somewhere between 10% and 15% of this expenditure could be devolved to local government for new service delivery initiatives. The balance is in respect of functions that would never be devolved down to the local government tier of governance by either the NSW State Government or the Federal Government

The *Commonwealth Government's 2015 Intergenerational Report – Australia in 2055* suggests that “conventional international wisdom requires the forging of new creative partnerships between all levels of government, business and civil society. This reflects in part the challenge of fiscal austerity that faces governments throughout the world and will beset Australia to for at least another decade”.

### 3.6 Zonal Taxation

One way to re-energise commercial activity in the Far West would be for the Federal Government to introduce Zonal Taxation benefits to companies basing the administrative and operational operations in the Far West. It is believed that such an approach would not only encourage the retention and expansion of existing commercial operations but also attract new ventures into the area.

### 3.7 Independent Local Government Review Panel Recommendations:

The Independent Local Government Review Panel made the following recommendations in respect of the eight FWI Councils in its final report in October, 2015.

|                 |                                                  |
|-----------------|--------------------------------------------------|
| Balranald       | - joint administration or merger with Wentworth  |
| Bourke          | - joint administration or merger with Brewarrina |
| Brewarrina      | - joint administration or merger with Bourke     |
| Broken Hill     | - Council in Far West Region                     |
| Central Darling | - Unincorporated with Community Boards           |
| Cobar           | - Council in Far West Region (review by 2020)    |
| Walgett         | - Council in Far West Region (review by 2020)    |
| Wentworth       | - joint administration with Balranald            |

The Panel also prepared a further paper "*Strengthening Far West Communities – A Pathway For Change*" supporting Information – Volume 3 in October, 2015. In that paper the Panel canvases various options for change including the formation of a Far Western Regional Authority.

However much of the thought underlying this recommendation has been found to be flawed and without justification, particularly the theory that funds currently available from State and Federal service delivery could be easily redirected through local government. The higher tiers of government simply are not prepared to relinquish the major functions or expenditure associated with them as set out in the above paragraphs to local councils.

Also the issue of sustainability raised by the Panel based on the T-Corp FSR review of local government's 2011/12 revenue and asset management assessment figures has markedly improved for the majority of the councils to the extent it can no longer be considered as a compelling factor for joint administration or merger. This is basically due to the state of maturity of the new integrated planning and reporting documentation reached by those councils after having been introduced in the majority of cases from 2012 onwards.

### 3.8 Communities of Interest

It is difficult to identify common communities of interest within a region as large as the Western Division currently under consideration. Any commonality would be limited to groups of councils for specific functions and focused towards either to the west (Broken Hill and Central Darling) to the south east (Brewarrina, Bourke, Cobar and Walgett) and due east or alternatively across the border into northern Victoria (Balranald and Wentworth).

Any proposal to establish a combined local government area based on the whole of the Western Division would serve no useful purpose in strengthening local communities of interest except from a strategic viewpoint. The likelihood of improved planning and negotiation the local delivery of State and Federal Government services provided by the proposed *joint organisation* could protect and strengthen at least some of the services for the predominantly rural communities.

### 3.9 Disaster Management

More than 85% of North Western NSW lies within a floodplain. As a result the Shires of Walgett, Brewarrina, Bourke and Central Darling are regularly subject to major flooding. During these periods local resources are stretched to the hilt at times for two or three months. Flood waters from the 2012 flood took more than twelve months to dissipate in the areas west of Lightning Ridge and Cumborah severely limiting local access.

A major fear for local residents is that any new governance model would reduce the number of council staff with the administrative and technical expertise and the local knowledge available to handle both the immediate emergencies and ongoing issues arising from such floods. This includes flood damage repairs to the mainly unsealed rural road network which are clearly beyond the capabilities of State emergency authorities.

## 4. The Model

In considering this clause, reference should be made to the attached figure 1.

This proposal describes an alternative two tiered local governance model for the Western Division Area, which comprises over 42% of the NSW land mass, and includes the whole of the current Shires of Balranald, Bourke, Brewarrina, Central Darling, Cobar, Walgett, Wentworth, the City of Broken Hill and the Unincorporated Area.

One of the major difficulties in bringing these local government areas together in some form of partnership is the diversity of their regional centres of interest, some to the west, some to the south/east and others the east or across the border into Victoria.

The model is in essence a two tier model of local government based on the presumption that one "regional" administrative structure could serve a number of "district councils" or local councils that are defined by common social, economic and geographical features.

In this way, existing shire council strategic functions could be merged or mixed to achieve sufficient critical mass to establish a skill base necessary to provide the required strategic administrative systems and processes to more effectively manage the assets and strategic services of a number of smaller district communities whilst leaving those "district councils" to deliver traditional locally delivered services at the coalface.

The key to the model is the recognition of the need to function simultaneously at two different levels:

- i. A local institutional component or "district council" that serves each existing shire council area and its local communities using its existing organisational resources but which could be review following the establishment of the regional component
- ii. A regional institutional component or "joint organisation" that provides for over-arching administrative, professional and technical services to a regional grouping or groupings of "district councils" and including the unincorporated area of NSW. Such an organisation would initially be under the control of an executive officer but with power to co-opt initially from the ranks of constituent councils.

**FIGURE 1: STRUCTURE OF TWO-TIER MODEL OF LOCAL GOVERNMENT FOR FAR WEST NSW.  
(SINGLE JOINT ORGANISATION)**

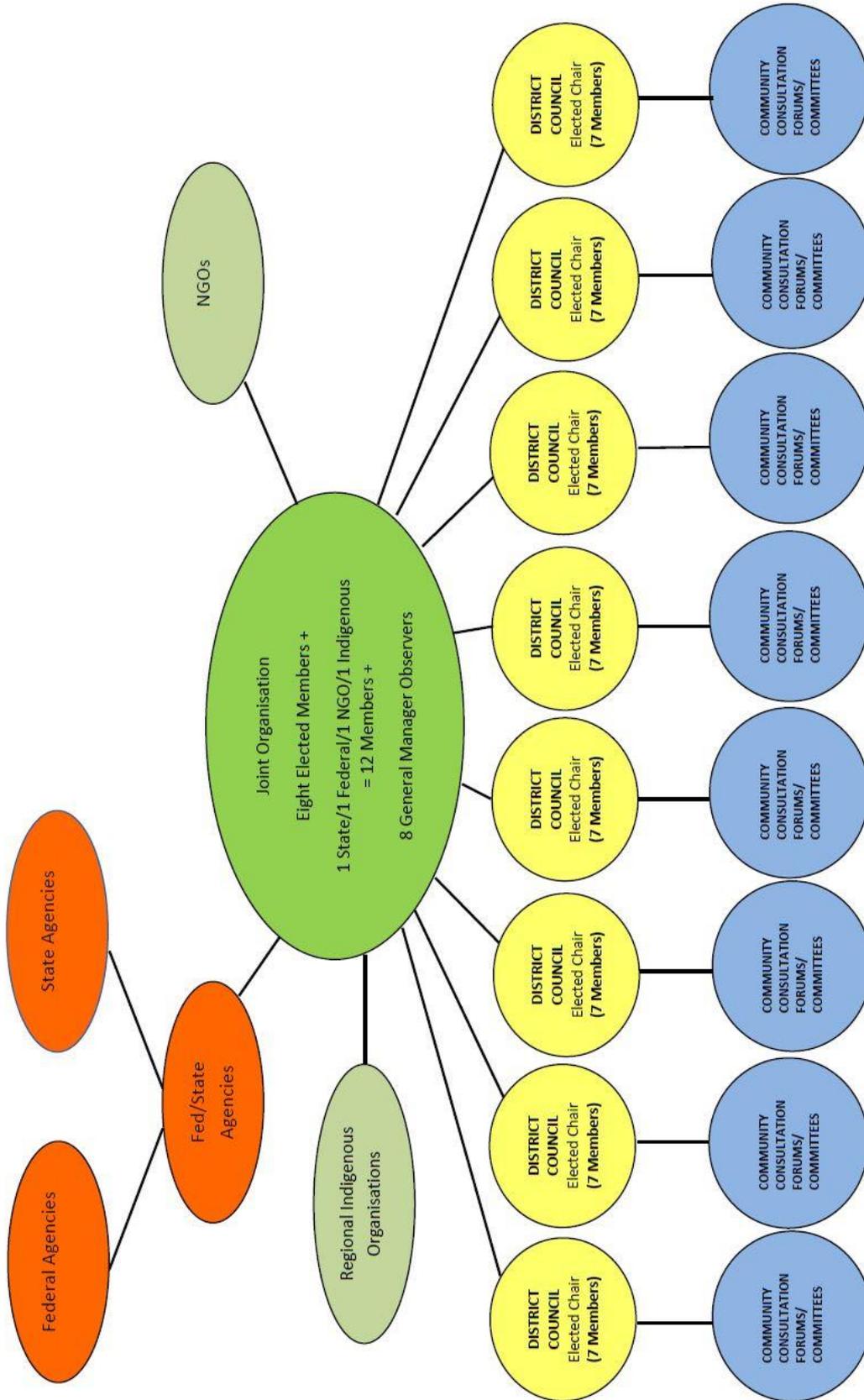


FIGURE 2A: STRUCTURE OF TWO TIER MODEL OF LOCAL GOVERNMENT FOR FAR WEST NSW.  
(3 JOINT ORGANISATIONS)

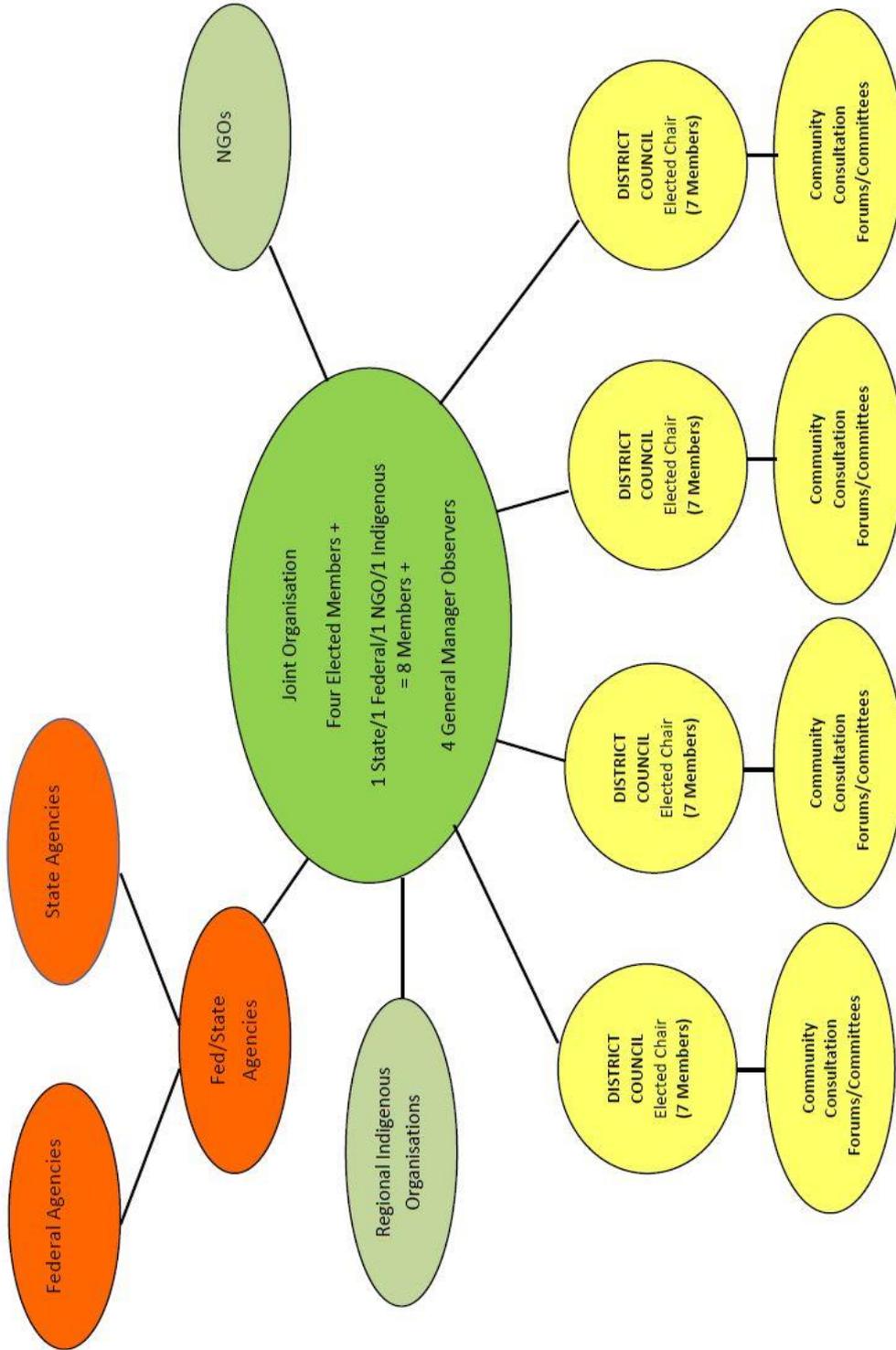


FIGURE 2B: STRUCTURE OF TWO TIER MODEL OF LOCAL GOVERNMENT FOR FAR WEST NSW.  
(3 JOINT ORGANISATIONS)

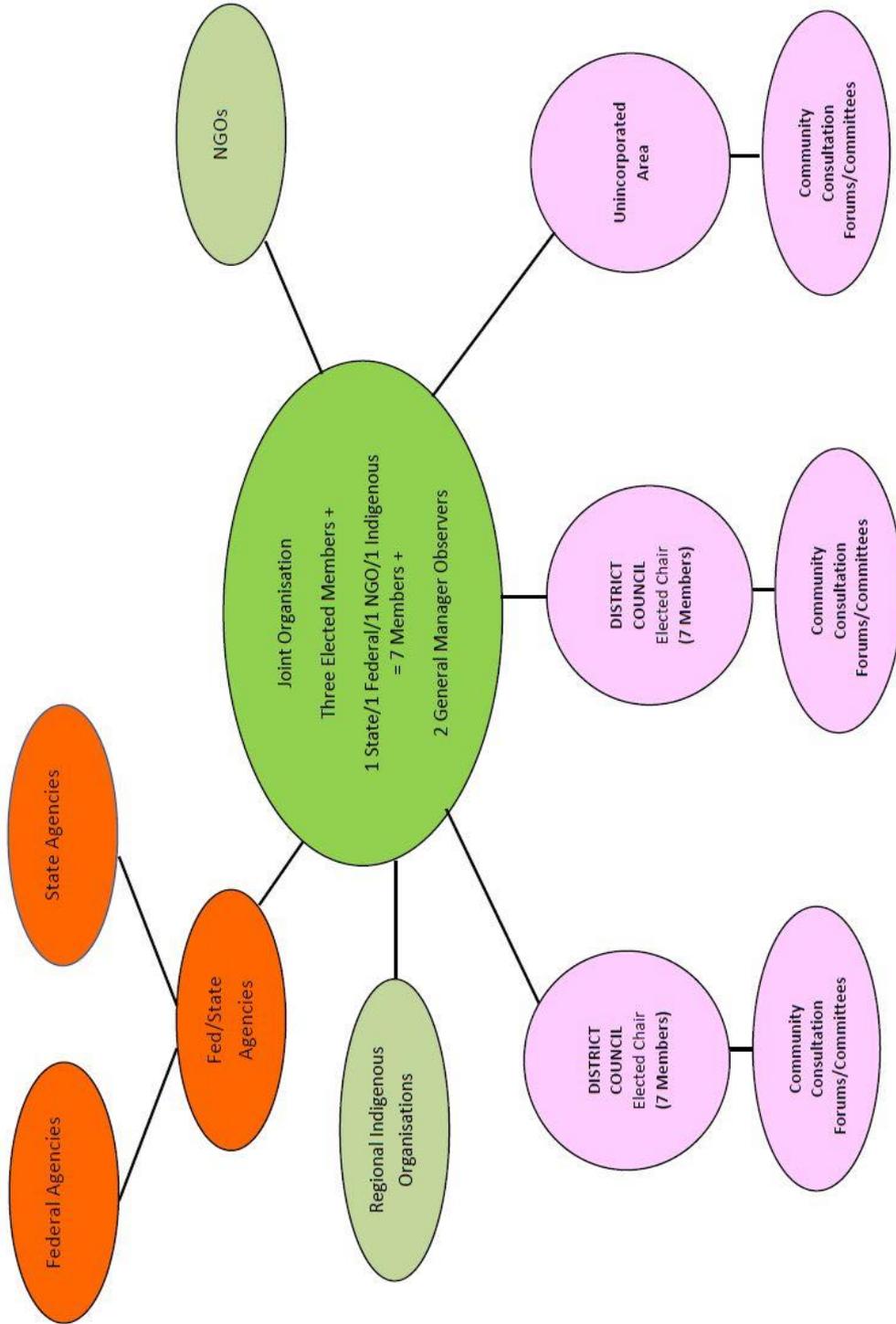
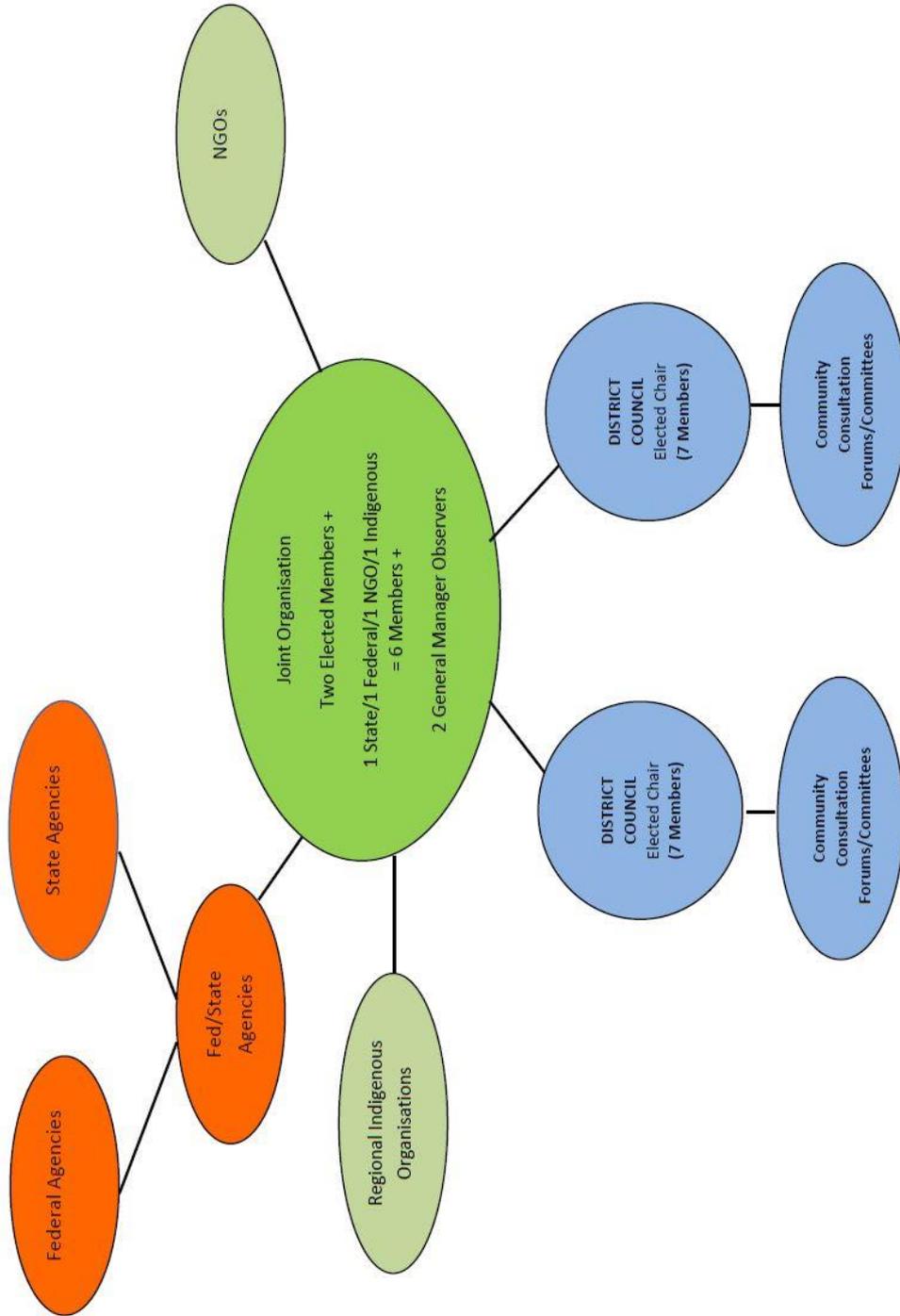


FIGURE 2C: STRUCTURE OF TWO TIER MODEL OF LOCAL GOVERNMENT FOR FAR WEST NSW.  
(3 JOINT ORGANISATIONS)



Apart from the Broken Hill City Council, all the shires involved have a common, primarily rural focus.

The opportunity to pool and, where appropriate, to reallocate resources offers the following potential benefits from the establishment of a *Far West Joint Organisation or series of joint organisations*:

- A higher level and quality of community services
- More effective cross district co-operation
- Better environmental planning as well as improved social and economic outcomes
- Broader depth of technical expertise, particularly in those skills presently in chronically short supply in the region
- Improved financial outcomes and
- More effective utilisation of built assets, plant and machinery and human resources.

Any new *joint organisation area* should have an estimated population of exceeding 10,000 (48,000 approximately for a single joint organisation) thus achieving the critical mass needed to develop as a self-supporting identity.

Arguably the second tier in these models replaces the second tier already in place in many parts of the State in the form of various voluntary, and at times poorly structured and ineffective, regional organisations of councils.

Thus it is far preferable for any new joint organisation to be of a statutory nature.

An alternative to this model based on three smaller centres of interest, one in the north, one in the west and one to the south, is described in the attached figure 2(a) – 2 (c)

## **5. Structure/Membership**

The number of councillors on any *joint organisation* should be based on the levels of representation and on the effectiveness of *the joint organisation* as a policy and decision making body. Generally speaking the larger the number of people appointed to a board or committee, the less effective that body is in making decisions.

The proposal to establish a new *joint organisation* is designed to bring about more effective local government services and representation for the region as a whole, as well as for the various towns within the region.

There have been strong fears expressed by smaller communities throughout the Western Division region that they would not have a sufficiently strong voice on any new regional *organisation* because of the tyrannies of distance and the wide spread of a sparse population. As a result any *joint organisation* could be dominated by the largest centre within the region. The population split between the various centres to the east, north and south and Broken Hill in the west lends support to this argument.

It is clear from legislation that elected representatives are on any joint organisation to exercise community leadership for the whole of the region and the subject model re-enforces this concept.

The recommendation is that any *joint organisation* have 1 councillor elected on a proportional representation basis by the constituent “district councils”. There should also be provision for each “district council” to have an alternative delegate and for the General Managers of each “district council” to attend meetings as observers.

Similarly, it is recommended that the “district councils” should comprise between 5 and 7 elected councillors on each.

It is recommended that the councillors at each tier elect the chairperson to be known as the “Chairperson” in the case of the joint organisation and the “Mayor” in the case of the “district council”.

There is also a need for both the NSW and Federal Governments, Non-Government Organisations as well as the peak Indigenous body in the region, to be represented on any joint organisation but not necessarily have formal voting rights.

It is also believed that “district councils” should actively mentor and encourage the indigenous community to stand for election to “district councils” as this approach should increase the level of indigenous representation at all levels and be more encouraging of cohesive communities than a continuation of representation by a peak indigenous body set up as an alternative/parallel system of governance.

It is recommended that the *new major joint organisation* be named the “Far West Joint Organisation” and the existing shire councils become “district councils”. If more than one joint organisation were to be formed it should take on an appropriate representative district name.

## **6. Advantages/Disadvantages**

Preliminary analysis has identified the following main advantages and disadvantages that could flow to the communities of the relevant existing council areas as a result of the establishment of Joint Organisations concept.

### **6.1 Advantages**

The main advantage would be the more effective and efficient use of the combined resources of the constituent councils in providing strategic local government services both across the western division and possibly to other areas where the establishment of centres of excellence allowed access to this as an additional source of revenue. This would be achieved through:

- An improved ability to control and manage the increasing pressure being placed on the built and natural environments identified with the region.
- An enhanced ability for the *joint organisation* to employ and utilise the additional environmental science and other skills needed to manage the natural environment (water catchment systems) more effectively. In addition, the regional focus would encourage a more systematic approach to natural resource management within the region.
- The creation of a more sustainable and even stronger resource base to deal with the protection of biodiversity, weed management, erosion controls, clearing controls and ground cover. This would overcome many of the shortfalls currently being experienced by the recently introduced Local Land Service concept.

- The development of strategic planning systems for the whole region to ensure that sufficient residential and industrial land is available with appropriate infrastructure, preserve community structures, encourage suitable residential, commercial and industrial development, protect village environments, protect the agricultural base of the region and conserve and enhance natural systems.
- The region being able to realise its considerable economic potential through increasing selected activities including sustainable agriculture, niche organic farming, viticulture, computer technology and tourism. A system of zonal taxation could enhance existing commercial operations as well as attract new development to the area.
- The establishment of agreements with surrounding regions, including cross border agreements, ensuring that the social, cultural economic infrastructure, energy and security interests of the region are significantly and properly developed in an orderly fashion.
- The reduction in costs of existing local government operations (ie records information technology, purchasing, tendering, plant utilisation and financial management) through economies of scale and the utilisation of an ever improving technologies and equipment.
- Reducing costs of organisational reporting and regulatory procedures such as corporate and management plans, common local laws and policies, and common environmental reporting. Reductions in costs would also be achieved in the production of the many statistical reports and other material which local government identities are required to provide State and Federal Governments.
- Reducing the cost of governance (less councillors) and of administration through a reduction in the number of senior staff positions.
- The attraction of specialist skills that cannot be attracted by smaller entities which will improve the quality of professional advice and service to the enhanced entity. The reintroduction of the need for specialist local government qualifications would also enable the re-establishment of professional career paths throughout the local government industry.
- Building efficiencies in plant maintenance, workshops, store and plant utilisation.
- The creation of a additional funding base to ensure a consistent flow of income to provide services and fund capital improvement without necessarily increasing the level of rates paid by residential property owners through the establishment of a regionally based system of to distribute a reallocation of FAGs funding. The pool of funds available to the regional identity would be substantial and provide a more effective base to support improved service delivery across the whole area.
- The ability of new or larger entities to establish more opportunities for the Council to boost revenue through business enterprises and other means. As an example, bidding for Auslink/Roads to Recovery or Fixing Country Roads funding (particularly the regional component) may become easier.
- The establishment of partnerships with other levels of government, the corporate sector and non-government organisations to achieve regional outcomes.

- The preparation of regional integrated planning and reporting documentation including a consolidated community management plan

## 6.2 Disadvantages

It is believed that the main disadvantage of the concept would flow from the transitional costs for the integration of the *joint organisation*. These costs include:

- The management of the integration process.
- Integrating the organisational structures and fitting staff into appropriate positions.
- Systems integration.
- Any voluntary/forced redundancy costs. At present there is a government commitment which provides a three year employment guarantee. This makes structural change and affecting immediate cost savings difficult.

There could also be the establishment costs of setting up place management systems, community forums/committees and creating specialist units (centre of excellence) to deliver the enhanced range of services that a *joint organisation* would be able to provide.

The perception of a diminishing population base and the possible loss of venture capital through the down-sizing of smaller centres will also need to be addressed.

There needs to be further consideration as to whether the elements of the “Fit for the Future” concept applied in other local government areas, such as “scale and capacity”, are relevant to, or might impede the successful and effective introduction of the Far West Initiative.

There is a need for appropriate specialist local government qualifications to be introduced similar to those existing prior to the introduction of the 1993 Local Government Act.

## 7. Cost Benefit Appraisal

The short lead time allowed for the lodgement of this submission has prevented the preparation of a detailed cost benefit analysis.

Some detailed information may be available through the recent research undertaken or facilitated by NSW Department of Premier and Cabinet/Office of Local Government. Recent presenters have indicated that both the accuracy and currency of any of that data which is still in raw form remains highly suspect and would need to be properly assessed and vetted before being used as solely as a basis for determining any new reform measures. This particularly applies to population estimates and State government recurrent expenditure figures.

However, it is believed that across the board from any resource sharing exercise there will be limited one-off savings generated from things like better plant utilisation and the disposal of any surplus plant and equipment or reduced office or depot space for example.

Ongoing savings would also be available from changes to the staff structure, a reduction in duplicated activities and administrative systems, economies of scale from bulk purchasing of insurance, advertising and the integration of operating systems, savings by a reduction in councillor numbers and the reporting and streamlining of the governance function.

An educated but preliminary estimate is that these savings could be as much as 7% to 10%, with minimum annual savings in the order of \$500,000 - \$700,000 per “district council”. In a merged entity these savings would be considerably lower.

On balance it would appear that the cost benefit of any *joint organisation* would be increasingly positive over a five to ten year period.

## **8. Resourcing Impacts and Financial Oversight**

It is considered that the main financial resourcing impacts of the creation of any *joint organisation* would include:

- An alternate funding base - which makes the new joint organisation more flexible and more able to cope with unforeseen change.
- The introduction of a regional accounting and finance oversight function.
- The introduction of a regional audit function reporting in respect of both internal and external audit functions.
- The integration of IT, accounting and records management functions across a number of “district councils”
- Reduced financial business risks - the alternative funding capital base would spread any risks associated with business operations and allow greater operational flexibility.
- Reduced costs of operations and the like – a joint organisation would be able to create more effective partnerships with State and Federal governments and, in turn, provide better and more cost effective services to the community.
- Spreading of overheads – a joint organisation would be able to spread the costs of overheads including WH&S, governance, financial, management and environmental reporting.
- Better use of resources, especially staff – duplicated resources can be deployed elsewhere opening up new areas of servicing as well as improved levels of services. The need for additional staff in the future may also be reduced.
- Rationalisation of operating assets – funds may be generated by the sale of surplus office, depot and other operating assets.
- Lowering of costs by the reduction of the use of consultants through the establishment of Centres of Excellence staffed by existing staff deployed to undertake more specialised and/or strategic tasks. Opening up of possible
- new revenue sources through being able to offer specialised local government services to constituent district councils”.
- Loss of Grants – the NSW Local Government Grants Commission has the opportunity to be sympathetic to councils that are amalgamated or that have undergone boundary changes. It is anticipated that there should be little, if any, effect on the level of grants received as a result of the proclamation of a new local government structure.

It is recommended that, at least, the level of existing grants should be maintained for a five-year period. One approach would be for each “district council” to continue receiving its current entitlement and for any additional pool of funding to be administered and allocated by the joint organisation.

- Cost of integration – there will be costs associated with the creation of any *joint organisation* but these are not expected to be significant. It is recommended that any major set up expenses be offset by a one-off State Government “marriage” grant.

## **9. Community Views**

The concept has only been developed in recent weeks and there hasn’t been the time to canvass the concept widely across the proposed region.

At this stage the concept has been canvassed within the Walgett Shire only, although preliminary discussions have been held with a view to placing it before the next Far West Initiative Advisory Committee being held in Sydney on Wednesday 25 May, 2016

It is believed that the general public within Walgett Shire would receive the concept very warmly, but the elected representatives and senior staff may seem less than enthusiastic initially because of fears of larger centres being forced to subsidise smaller ones could impact adversely on the future sustainability of the larger centres.

However, it is believed that a substantially improved level of support would flow following the completion of a comprehensive cost benefit analysis that addressed the various concerns raised either at an industry level or during any public consultation phase.

## **10. Conclusion**

It is widely accepted that structural reform is the key to making local government in the Far West both financially viable and economically sustainable into the future. Most of the issues surrounding financial viability are being progressively addressed through the Integrated Planning and Reporting legislation passed in 2009 and introduced in far western councils in the majority of cases from 2012 onwards. That legislation is only just starting to show the benefits to be gained.

With regards economical sustainability the introduction of a two tiered system at a local government level, rather than an overarching Far Western Authority, would appear to have the capability of enhancing local government well into the future.

There is a need for greater co-ordination and delineation of State and Federal Government functions by relevant agencies to avoid duplication of service delivery in any tier of government. Much of the answer to local government being able to provide a limited range of State/Federal functional service delivery revolves around those services being place base rather than programmed driven at the delivery coal face.

Much of the thought underlying the Independent Local Government Reform Panel’s recommendations in respect of the Far West have been found to be flawed and without justification, particularly the theory that funds currently available from State and Federal service delivery could be easily redirected through local government. The higher tiers of government simply are not prepared to relinquish the major functions or expenditure associated with them to councils as detailed in section 3.5 above.

Any change to the structure of local government in the Western Division of NSW must be the subject of widespread and fully meaningful consultation with residents, ratepayers and all relevant organisations. Lessons must be learned from the rushed and lack of meaningful consultation with all relevant stakeholders during the consideration of merger proposals elsewhere in the State where the aim appears to have been merely the ticking of procedural boxes.

## **11. Recommendations**

The proposal for the structural reform of local government in the in Far West of NSW be supported taking into consideration the various matters discussed in this paper.

The two tiered local government model detailed in this paper be the preferred model for structural reform either with an overarching joint organisation over the whole region or three joint organisations based to the north, centre and south.

The following issues should be the subject of further investigations by the Far West Initiative Advisory Committee (FWIAC):

- (i) The establishment of a joint organisation and district councils
- (ii) The membership of any joint organisation or district council
- (iii) The redefinition of state and federal agency boundaries to align with local government or joint organisation boundaries
- (iv) The review of FAGs grant levels to provide recurrent funding for the joint organisation
- (v) Clarification of State grants for structural reform in the Western Division.
- (vi) Clarification of staffing requirements and levels for reform proposals
- (vii) Consideration of the re-introduction of formal qualifications for local government professionals.
- (viii) The introduction of Regional Integrated Planning and Reporting Documentation including provision for the financial oversight of "District Councils"

## **12. Attachments**

1. Letter dated 11 December, 2015 from the Mayor of Bourke Shire Council
2. Model Overview Summary – Option 3(D) 1 and 2

# The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W 2840  
P.O. Box 21, Bourke, N.S.W 2840  
Telephone (02) 6830 8000 Fax (02) 6872 3030  
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Web: <http://www.bourke.nsw.gov.au>



Our Ref: AL-15-KHO-L8.33

## Office of the Mayor

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11<sup>th</sup> December 2015

The Hon. Paul Toole, MP  
Minister for Local Government  
GPO Box 5341  
SYDNEY NSW 2001  
[office@toole.minister.nsw.gov.au](mailto:office@toole.minister.nsw.gov.au)

Dear Minister,

*Re: Far West Initiative Implementation*

The eight (8) Councils identified to be part of the Far West Initiative (FWI) remain genuinely committed to working with both the Department and Premier and Cabinet (DPC) and Office of Local Government (OLG) to further develop a concept of the FWI.

The Councils understand the need to improve service delivery in the Far West and to ensure that Local Government has a structure to be able to participate in both bringing this improvement to fruition and maintaining the improvement going forward.

The Councils, with the exception of Broken Hill whose travel arrangements did not allow their attendance, had the opportunity to meet together on Sunday, 6<sup>th</sup> December 2015 to discuss the FWI and were able to present a summary of that meeting to the meeting of the Far West Initiative Advisory Committee (FWIAC) on the 7<sup>th</sup> December 2015 and I was asked to present the summary to the meeting.

The initial summary presented was discussed at the FWIAC and some of the points were amended in light of the presentation by T-Corp at that meeting and feedback from officers of both the DPPC and OLG.

The Councils acknowledge comments that you have previously made in respect of not having a specific timeframe for the development of the FWI but rather a focus on ensuring that "we get it right" as we will be influencing service delivery and governance for some time to come.

The following seven (7) points were agreed upon by all eight (8) Councils with all Councils feeling that with improvement to service delivery and the involvement of Council in this process will not only mean an increased level of sustainability for Councils but also the need to ensure that any proposed changes to the governance framework allows for the ease of interaction of Local Government with the other tiers of Government which is seen as a essential element of any change, given the majority of these services are State and Federally based.

- 1. That all Far West Councils at present are to remain stand-alone Councils with those Councils continuing with their current affiliations;*
- 2. That the increased level of maturity of Far West Councils financials and asset management be further reported and noted by the Far West Initiative Advisory Committee and be conveyed to the Minister for Local Government and that the Far West Councils undertake further work with the Office of Local Government to enable Far West Councils if required to be able to access T-Corp loan funding as "Fit for the Future" Councils;*
- 3. That the initial focus of the Far West Initiative becomes investigation including service mapping and forward budget allocation determination and redevelopment of the whole of Government services provision to improve services to local communities in the Far West where the communities in the Far West through their Local Government Councils have the opportunity to influence the provision, facilitation and coordination of meaningful strategic and operational placed based solutions and outcomes for the Far West Area;*
- 4. That a concurrent focus of the Far West Initiative Advisory Committee becomes the investigation of areas of improvement of Local Government Councils in the Far West and how the Councils in the Far West can help address whole of Government service provision improvement program issues;*
- 5. That Far West Initiative Advisory Committee matters be able to be reported and discussed in each Council's Closed Council Section in accordance with Section 10A of the Local Government Act 1993 to ensure that Councillors are fully briefed and Far West Advisory Committee Representatives are able to obtain the necessary advice from fellow Councillors and Senior Staff;*
- 6. That service mapping and investigation work including forward budget allocation determination concerning Far West whole of Government service provision be reported to the Far West Initiative Advisory Committee as soon as practical to allow full commencement of the whole of Government service provision improvement program of the Committees work;*
- 7. That the General Managers of the Far West Initiative Local Government Councils be able to provide equal non-voting contributions in the same way as Committee Representatives to the Far West Initiative Advisory Committee Meetings.*

I would reiterate the commitment of Councils to work towards the anticipated improvements in service delivery where duplication of services and ineffective and inefficient service delivery is a thing of the past.

I look forward to again meeting with you to discuss the progress made to date in relation to the FWI. I would also like the opportunity to speak to you about the contents of this letter should you have any concerns or require clarification on any part thereof.

Kind Regards,



Councillor Andrew Lewis  
MAYOR

## OVERVIEW OF MODELS – 3(D)1 AND 3(D)2

|                                              | 3D1. Regional Joint Organisation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 3D2. Sub-regional Joint Organisations                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Description and focus</b>                 | The Far West would be divided into a number of sub-regions with regional functions clearly separated from local functions. Regional functions would be assigned to a regional governance entity and local functions would remain with local councils.                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                 |
|                                              | Far West approach                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Local Government functions – Regional</b> | Function that can be undertaken in a more strategic and efficient manner would be assigned to a sub-regional or regional body. Service delivery functions would include: <ul style="list-style-type: none"> <li>• Whole of sub-regional or regional planning for economic and community development.</li> <li>• Whole of sub-regional or regional planning for sustainable land use.</li> <li>• A sub-regional or regional approach to protecting the environment.</li> <li>• A regional oversight of financial operations.</li> <li>• A regional oversight of audit functions.</li> <li>• Regional integrated planning and reporting legislation function.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Local Government functions – Local</b>    | Functions that are most effectively and efficiently delivered at the local level would remain with local councils.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Governance and elected representation</b> | Version of Regional Joint Organisations – membership based entity made up of representatives from member councils plus State and Federal Governments and NGOs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Version of Sub-regional Joint Organisations – membership based entity made up of representatives from member councils plus State and Federal Governments and NGOs.                                                                                                                                                                                              |
|                                              | Murdi Paaki Regional Assembly would continue to be a key point of engagement for any new entities and for NSW and Commonwealth Governments. Strengthened Aboriginal representation within the governance of the region.                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Legislative and/or policy framework</b>   | Varies from the existing Regional Joint Organisation approach with more functions than they currently have with some additional functions that are currently delivered by councils being assigned to or vested in the Joint Organisation. Could be provided for through amendments to the Local Government Act 1993. A policy framework may also be needed.                                                                                                                                                                                                                                                                                                            | Varies from the existing Sub-regional Joint Organisation approach with more functions than they currently have with some additional functions that are currently delivered by councils being assigned to or vested in the Joint Organisation. Could be provided for through amendments to the Local Government Act 1993. A policy framework may also be needed. |
|                                              | The sub-regional or regional body and district council could have powers to: <ul style="list-style-type: none"> <li>• Raise revenues through a variety of regulated means.</li> <li>• Employ staff.</li> <li>• Enter into contracts.</li> <li>• Expend funds.</li> <li>• Enter into partnership agreements with the NSW and Federal Governments, the non-government sector, industry and business.</li> <li>• Undertake core regulatory functions either vested in them through new legislation or the Local Government Act 1993 and optional functions, by agreement, on behalf of member councils.</li> </ul>                                                        |                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Boundary impacts</b>                      | Boundaries would need to be designated for the sub-regional governance entities. State and Federal boundaries could be aligned with Council boundaries.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                 |

### **13. References**

Dollery, B.E and Ramsland D.H. (2007), Inglewood Model – A New Model for Queensland Local Government

NSW Treasury (March, 2016), The Far West – Estimating NSW Government Funding in the Region presentation

NSW Planning and Environment (March, 2016), Far West NSW Population Indicators presentation

Local Government Professional Australia (March 2016), Australia in a Century of Transformative Governance: A Federation for Communities and Places

Commonwealth Government (June, 2014), White Paper on the Reform of the Federation

NSW Independent Local Government Review Panel (October, 2013) Strengthening Far West Communities: A Pathway for Change

NSW Independent Local Government Review Panel (October 2013) Revitalising Local Government: Final Report

Commonwealth Government (2015), Intergenerational Report – Australia in 2055

### **14.1.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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#### **DRAFT DELEVERY PROGRAM 2013-2017 AND DRAFT OPERATIONAL PLAN & BUDGET 2016-2017**

Council's Draft Operational Plan 2016-2017/ Delivery Program 2013-2017 incorporating the 2016/17 Budget is on public exhibition for a period of twenty eight (28) days, from Wednesday 25 May, 2016 until 4:30pm Tuesday, 21 June, 2016.

The Draft Operational Plan 2016-2017/ Delivery Program 2013-2017 incorporating the Budget is be available on Council's website at [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au).

Details of the dates, times and places of the community forums are as follows;

1. Collarenebri – Collarenebri Hall at 5:00pm on Tuesday 31 May 2016
2. Carinda – Carinda Hall at 5:30pm on Wednesday 1 June 2016
3. Lightning Ridge – Lightning Ridge Bowling Club at 5:30pm on Thursday 2 June 2016
4. Rowena / Burren Junction – Rowena Pub at 5:30pm on Thursday 9 June 2016
5. Cumborah / Grawin – Cumborah Hall at 5:30pm on Tuesday 7 June 2016
6. Walgett – Walgett Council Chambers at 5:30pm on Wednesday 8 June 2016

| <b>MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY</b>                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed for brief mention or information is received, noted and endorsed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 14.2 CHIEF FINANCIAL OFFICER

### 14.2.1 CASH ON HAND & INVESTMENT REPORT – APRIL 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

---

#### **Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> April 2016.

#### **Background:**

The investment portfolio consists of on call bank accounts, interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

All investments at 30<sup>th</sup> April 2016 are in compliance with the revised Ministerial Investment Order released by the OLG on 1 May 2016 and with Council's investment policy.

#### **Current Position:**

Council at the end of the April reporting period held a total of \$23,740,545 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with Council's exposure to unrated institutions limited to \$3,500,000.00, less than 15% of the total portfolio.

The unrated institutions are IMB and the Australian Military Bank; both have a reputable history in the financial institutions market.

At the end of April 2016 Council had earned \$468,452.29 in interest and had accrued interest in the current investments of \$112,820.77 a total interest earned at 30<sup>th</sup> April 2016 of \$581,273.06. This result compares favourably with the current budget.

Council's investments at 30<sup>th</sup> April 2016 had an average interest rate of 2.94% per annum which is an excellent result, given the cash rate was 2% and the 90 BBSW was 2.26% on average for April 16.

#### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order May 2010  
AFM Investment Policy  
AFM Investment Procedures

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30<sup>th</sup> April 2016 Walgett Shire Council's total available cash and invested funds totalled \$23,740,545.45, a decrease of \$45,060 from 31<sup>st</sup> March 2016. This is a minimal fluctuation in the total portfolio and can be attributed to the progress being made to completing budgeted capital works projects.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

**CASH AND INVESTMENT REPORT AS AT 30 April 2016****Recommendation:**

That the Investment report as at 30<sup>th</sup> April 2016 be received and noted.

**Moved:**

**Seconded:**

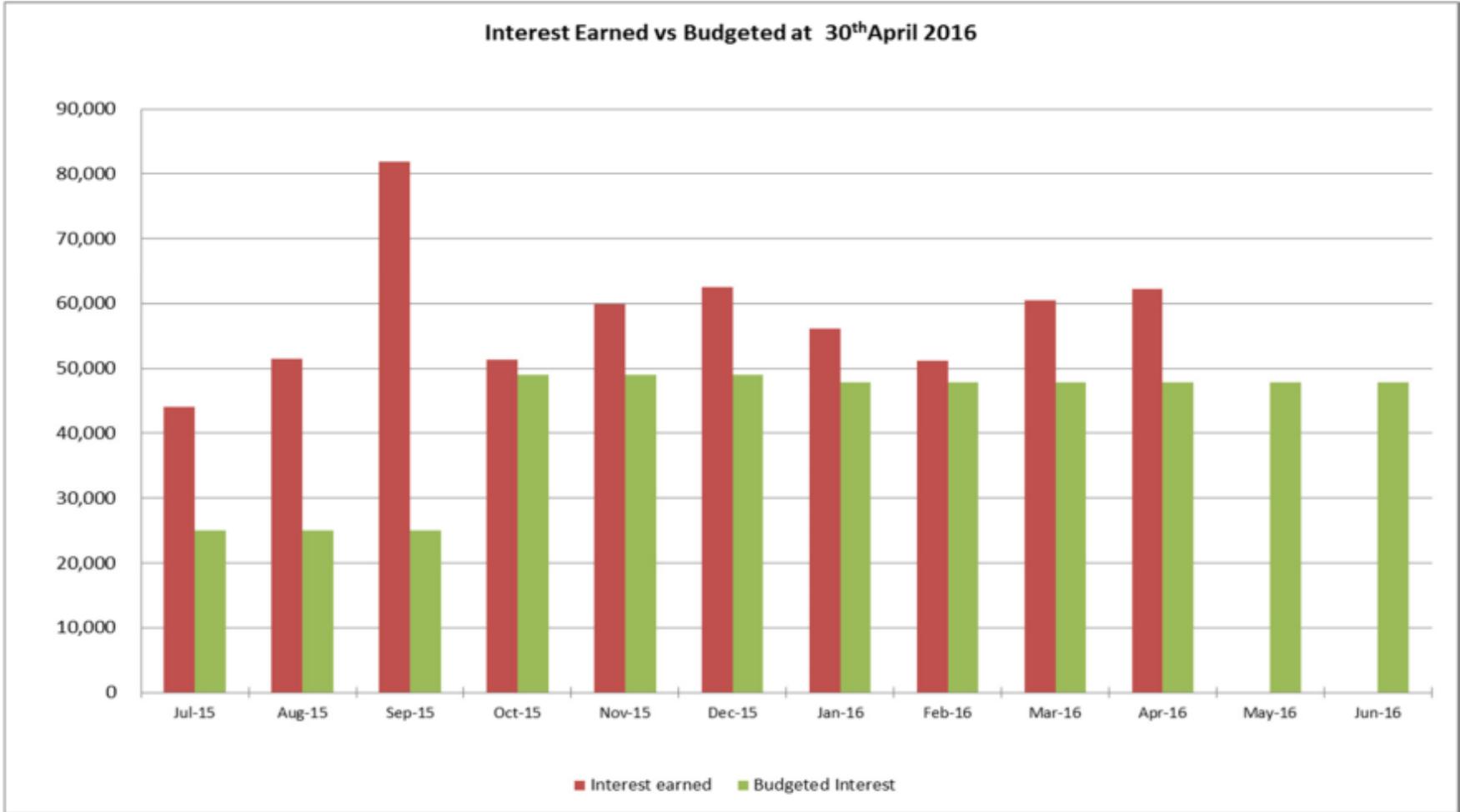
**Attachments:**

1. Investment Register 30<sup>th</sup> April 2016
2. Percentage Invested in each Institution & Operational Account Bank Reconciliation as at 30 April 2016
3. Interest Earned vs Budget
4. Details of investments in each institution

| Attachment One                                    |                                |                       |                    |            |                            |                               |                                       |
|---------------------------------------------------|--------------------------------|-----------------------|--------------------|------------|----------------------------|-------------------------------|---------------------------------------|
| Cash and Investments Holdings as at 30 April 2016 |                                |                       |                    |            |                            |                               |                                       |
| Investment                                        | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Maturity   | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
| <i>On-Call Accounts</i>                           |                                |                       |                    |            |                            |                               |                                       |
| Commonwealth Bank                                 | On Call                        | 1.40%                 | Monthly            | EOM        | 1,014,236                  | 4.27%                         | Pd Monthly                            |
| Commonwealth Bank                                 | On Call                        | 1.70%                 | Monthly            | EOM        | 726,309                    | 3.06%                         | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                     |                                |                       |                    |            | <b>1,740,545</b>           | <b>7.33%</b>                  |                                       |
| <i>Term Deposits</i>                              |                                |                       |                    |            |                            |                               |                                       |
| Bank of Queensland                                | 1/06/2016                      | 3.00%                 | Maturity           | 1/06/2016  | 500,000                    | 2.11%                         | \$6,147.54                            |
| Bank of Queensland                                | 1/06/2016                      | 3.00%                 | Maturity           | 1/06/2016  | 500,000                    | 2.11%                         | \$6,147.54                            |
| Bank of Queensland                                | 11/05/2016                     | 2.95%                 | Maturity           | 11/05/2016 | 500,000                    | 2.11%                         | \$5,762.98                            |
| Suncorp                                           | 8/06/2016                      | 3.00%                 | Maturity           | 8/06/2016  | 500,000                    | 2.11%                         | \$4,713.11                            |
| ADCU                                              | 8/06/2016                      | 2.95%                 | Maturity           | 8/06/2016  | 500,000                    | 2.11%                         | \$4,634.56                            |
| National Australia Bank                           | 15/06/2016                     | 3.05%                 | Maturity           | 15/06/2016 | 500,000                    | 2.11%                         | \$4,500.00                            |
| Bankwest                                          | 25/05/2016                     | 2.95%                 | Maturity           | 25/05/2016 | 500,000                    | 2.11%                         | \$4,070.36                            |
| Commonwealth Bank                                 | 20/07/2016                     | 2.91%                 | Maturity           | 20/07/2016 | 500,000                    | 2.11%                         | \$4,015.16                            |
| Bank of Queensland                                | 27/07/2016                     | 3.10%                 | Maturity           | 27/07/2016 | 500,000                    | 2.11%                         | \$3,980.87                            |
| National Australia Bank                           | 25/05/2016                     | 3.00%                 | Maturity           | 25/05/2016 | 500,000                    | 2.11%                         | \$3,852.46                            |
| Bank of Queensland                                | 3/08/2016                      | 3.10%                 | Maturity           | 3/08/2016  | 1,000,000                  | 4.21%                         | \$7,284.15                            |
| Bank of Queensland                                | 10/08/2016                     | 3.10%                 | Maturity           | 10/08/2016 | 500,000                    | 2.11%                         | \$3,387.98                            |
| Westpac                                           | 22/06/2016                     | 2.95%                 | Maturity           | 22/06/2016 | 500,000                    | 2.11%                         | \$3,224.04                            |
| Bankwest                                          | 18/05/2016                     | 3.00%                 | Maturity           | 18/05/2016 | 500,000                    | 2.11%                         | \$2,991.80                            |
| Newcastle Permanent Building Society              | 18/05/2016                     | 3.00%                 | Maturity           | 18/05/2016 | 500,000                    | 2.11%                         | \$2,950.82                            |
| Westpac                                           | 24/08/2016                     | 2.90%                 | Maturity           | 24/08/2016 | 1,000,000                  | 4.21%                         | \$5,150.27                            |
| Australian Military Bank                          | 2/08/2016                      | 2.95%                 | Maturity           | 2/08/2016  | 500,000                    | 2.11%                         | \$2,377.73                            |
| Australian Military Bank                          | 16/11/2016                     | 3.00%                 | Maturity           | 16/11/2016 | 1,000,000                  | 4.21%                         | \$4,262.30                            |
| ING                                               | 14/09/2016                     | 3.00%                 | Maturity           | 14/09/2016 | 500,000                    | 2.11%                         | \$2,131.15                            |
| IMB                                               | 7/09/2016                      | 2.90%                 | Maturity           | 7/09/2016  | 500,000                    | 2.11%                         | \$2,060.11                            |
| Commonwealth Bank                                 | 13/07/2016                     | 2.95%                 | Maturity           | 13/07/2016 | 500,000                    | 2.11%                         | \$1,813.52                            |
| Newcastle Permanent Building Society              | 29/06/2016                     | 3.00%                 | Maturity           | 29/06/2016 | 1,000,000                  | 4.21%                         | \$3,688.52                            |
| National Australia Bank                           | 21/09/2016                     | 3.05%                 | Maturity           | 21/09/2016 | 500,000                    | 2.11%                         | \$1,875.00                            |
| Suncorp                                           | 28/09/2016                     | 3.08%                 | Maturity           | 28/09/2016 | 500,000                    | 2.11%                         | \$1,304.37                            |
| Bankwest                                          | 17/08/2016                     | 3.00%                 | Maturity           | 17/08/2016 | 500,000                    | 2.11%                         | \$1,270.49                            |
| Newcastle Permanent Building Society              | 6/07/2016                      | 3.00%                 | Maturity           | 6/07/2016  | 500,000                    | 2.11%                         | \$1,270.49                            |
| Newcastle Permanent Building Society              | 27/07/2016                     | 3.00%                 | Maturity           | 27/07/2016 | 500,000                    | 2.11%                         | \$983.61                              |
| National Australia Bank                           | 5/10/2016                      | 3.08%                 | Maturity           | 5/10/2016  | 500,000                    | 2.11%                         | \$1,009.84                            |
| National Australia Bank                           | 12/10/2016                     | 3.09%                 | Maturity           | 12/10/2016 | 500,000                    | 2.11%                         | \$717.62                              |
| Bankwest                                          | 13/07/2016                     | 3.05%                 | Maturity           | 13/07/2016 | 1,000,000                  | 4.21%                         | \$1,416.67                            |
| Bankwest                                          | 21/09/2016                     | 3.08%                 | Maturity           | 21/09/2016 | 500,000                    | 2.11%                         | \$420.77                              |
| Commonwealth Bank                                 | 27/07/2016                     | 3.05%                 | Maturity           | 27/07/2016 | 1,000,000                  | 4.21%                         | \$250.00                              |
| Member Equity Bank                                | 30/11/2016                     | 3.15%                 | Maturity           | 30/11/2016 | 500,000                    | 2.11%                         | \$129.10                              |
| <b>Total Term Deposits</b>                        |                                |                       |                    |            | <b>19,500,000</b>          | <b>82.14%</b>                 | <b>\$99,794.95</b>                    |
| <i>Floating Rate Deposits</i>                     |                                |                       |                    |            |                            |                               |                                       |
| IMB                                               | 24/01/2018                     | 3.08%                 | Maturity           | 27/04/2016 | 500,000                    | 2.11%                         | \$3,955.19                            |
| IMB                                               | 14/02/2018                     | 3.09%                 | Maturity           | 17/05/2016 | 500,000                    | 2.11%                         | \$3,081.56                            |
| ING                                               | 1/03/2017                      | 3.32%                 | Maturity           | 1/06/2016  | 1,000,000                  | 4.21%                         | \$5,442.62                            |
| Commonwealth Bank                                 | 20/04/2021                     | 4.00%                 | Maturity           | 19/07/2016 | 500,000                    | 2.11%                         | \$546.45                              |
| <b>Total Floating Rate Deposits</b>               |                                |                       |                    |            | <b>2,500,000</b>           | <b>10.53%</b>                 | <b>\$13,025.82</b>                    |
| <b>Total Cash and Investments</b>                 |                                |                       |                    |            | <b>23,740,545</b>          | <b>100.00%</b>                | <b>\$112,820.77</b>                   |

| <b>Percentage Invested in each institution as at 30th April 2016</b> |                                 |                               |                         |
|----------------------------------------------------------------------|---------------------------------|-------------------------------|-------------------------|
| <b><i>Institution Name</i></b>                                       | <b><i>Institution Codes</i></b> | <b><i>% of Money held</i></b> | <b><i>\$ Figure</i></b> |
| Commonwealth Bank                                                    | CBA                             | 17.86%                        | \$4,240,545.45          |
| Member Equity Bank                                                   | ME                              | 2.11%                         | \$500,000.00            |
| Bank of Queensland                                                   | BOQ                             | 14.74%                        | \$3,500,000.00          |
| National Australia Bank                                              | NAB                             | 10.53%                        | \$2,500,000.00          |
| Newcastle Permanent Building Society                                 | NPBS                            | 10.53%                        | \$2,500,000.00          |
| Bankwest                                                             | BW                              | 12.64%                        | \$3,000,000.00          |
| Suncorp                                                              | SC                              | 4.21%                         | \$1,000,000.00          |
| Australian Military Bank                                             | AMB                             | 8.42%                         | \$2,000,000.00          |
| Westpac                                                              | W                               | 6.32%                         | \$1,500,000.00          |
| IMB                                                                  | IMB                             | 6.32%                         | \$1,500,000.00          |
| ING                                                                  | ING                             | 6.32%                         | \$1,500,000.00          |
|                                                                      |                                 | 100%                          | \$23,740,545.45         |

| <b>Operational Account Bank Reconciliation</b>             |                     |
|------------------------------------------------------------|---------------------|
| <b>As at 30 April 2016</b>                                 |                     |
|                                                            | \$                  |
| <b>Opening Ledger Account Balance as at 1st April 2016</b> | <b>831,279.95</b>   |
| Add: Receipts                                              | 5,360,490.81        |
| Add: Recalled Investments                                  |                     |
| Less: New Investments                                      |                     |
| Less: Payments                                             | (5,177,534.50)      |
| <b>Closing Ledger Balance as at 30 April 2016</b>          | <b>1,014,236.26</b> |
| <b>Balance as per Bank Statement as at 30 April 2016</b>   | <b>1,020,248.35</b> |
| Add: Receipts not banked                                   | 11,575.14           |
| Less: Payments not presented                               | (17,587.23)         |
| <b>Closing Balance of Bank Account</b>                     | <b>1,014,236.26</b> |



| Last day of month 30/04/2016 Days in Year 366 |                   |                       |                            |                                      |               |                |      |                 |        |                         |                 |                       |                                 |
|-----------------------------------------------|-------------------|-----------------------|----------------------------|--------------------------------------|---------------|----------------|------|-----------------|--------|-------------------------|-----------------|-----------------------|---------------------------------|
| Financial Institution                         | Investment Number | BPS above 90 day BBSW | ISIN/ Account or Reference | Rating at End of Month (S&P/Moody's) | Date Invested | Final Maturity | Days | Coupon Maturity | Rate % | Capital Amount Invested | Coupon Interest | Weighted Avg Int Rate | Accrued Interest Payment        |
| <b>On-Call/ CMT Accounts</b>                  |                   |                       |                            |                                      |               |                |      |                 |        |                         |                 |                       |                                 |
| Commonwealth Bank                             | Chq Acc           |                       | 273228000051               | A-1+                                 |               |                | 31   | EOM             | 1.40%  | \$1,014,236.26          |                 | 0.06%                 | -                               |
| Commonwealth Bank                             | BOS               |                       | 273210036507               | A-1+                                 |               |                | 31   | EOM             | 1.70%  | \$726,309.19            |                 | 0.05%                 | -                               |
| <b>Term Deposits</b>                          |                   |                       |                            |                                      |               |                |      |                 |        |                         |                 |                       |                                 |
| Bank of Queensland                            | 159/16            |                       |                            | A-2                                  | 2/12/2015     | 1/06/2016      | 182  | 1/06/2016       | 3.00%  | \$500,000.00            | 7,479.45        | 0.06%                 | 6,147.54                        |
| Bank of Queensland                            | 161/16            |                       |                            | A-2                                  | 2/12/2015     | 1/06/2016      | 182  | 1/06/2016       | 3.00%  | \$500,000.00            | 7,479.45        | 0.06%                 | 6,147.54                        |
| Bank of Queensland                            | 165/16            |                       |                            | A-2                                  | 9/12/2015     | 11/05/2016     | 154  | 11/05/2016      | 2.95%  | \$500,000.00            | 6,223.29        | 0.06%                 | 5,762.98                        |
| Suncorp                                       | 174/16            |                       |                            | A-1                                  | 6/01/2016     | 8/06/2016      | 154  | 8/06/2016       | 3.00%  | \$500,000.00            | 6,328.77        | 0.06%                 | 4,713.11                        |
| ADCU                                          | 175/16            |                       |                            | NR                                   | 6/01/2016     | 8/06/2016      | 154  | 8/06/2016       | 2.95%  | \$500,000.00            | 6,223.29        | 0.06%                 | 4,634.56                        |
| National Australia Bank                       | 177/16            |                       |                            | A-1+                                 | 13/01/2016    | 15/06/2016     | 154  | 15/06/2016      | 3.05%  | \$500,000.00            | 6,434.25        | 0.06%                 | 4,500.00                        |
| Bankwest                                      | 178/16            |                       |                            | A2                                   | 20/01/2016    | 25/05/2016     | 126  | 25/05/2016      | 2.95%  | \$500,000.00            | 5,091.78        | 0.06%                 | 4,070.36                        |
| Commonwealth Bank                             | 179/16            |                       |                            | A-1+                                 | 20/01/2016    | 20/07/2016     | 182  | 20/07/2016      | 2.91%  | \$500,000.00            | 7,255.07        | 0.06%                 | 4,015.16                        |
| Bank of Queensland                            | 181/16            |                       |                            | A-2                                  | 27/01/2016    | 27/07/2016     | 182  | 27/07/2016      | 3.10%  | \$500,000.00            | 7,728.77        | 0.07%                 | 3,980.87                        |
| National Australia Bank                       | 182/16            |                       |                            | A-1+                                 | 27/01/2016    | 25/05/2016     | 119  | 25/05/2016      | 3.00%  | \$500,000.00            | 4,890.41        | 0.06%                 | 3,852.46                        |
| Bank of Queensland                            | 183/16            |                       |                            | A-2                                  | 4/02/2016     | 3/08/2016      | 181  | 3/08/2016       | 3.10%  | \$1,000,000.00          | 15,372.60       | 0.13%                 | 7,284.15                        |
| Bank of Queensland                            | 184/16            |                       |                            | A-2                                  | 10/02/2016    | 10/08/2016     | 182  | 10/08/2016      | 3.10%  | \$500,000.00            | 7,728.77        | 0.07%                 | 3,387.98                        |
| Westpac                                       | 185/16            |                       |                            | A-1+                                 | 10/02/2016    | 22/06/2016     | 133  | 22/06/2016      | 2.95%  | \$500,000.00            | 5,374.66        | 0.06%                 | 3,224.04                        |
| Bankwest                                      | 186/16            |                       |                            | A2                                   | 17/02/2016    | 18/05/2016     | 91   | 18/05/2016      | 3.00%  | \$500,000.00            | 3,739.73        | 0.06%                 | 2,991.80                        |
| Newcastle Permanent Building Society          | 188/16            |                       |                            | A2                                   | 18/02/2016    | 18/05/2016     | 90   | 18/05/2016      | 3.00%  | \$500,000.00            | 3,698.63        | 0.06%                 | 2,950.82                        |
| Westpac                                       | 189/16            |                       |                            | A-1+                                 | 25/02/2016    | 24/08/2016     | 181  | 24/08/2016      | 2.90%  | \$1,000,000.00          | 14,380.82       | 0.12%                 | 5,150.27                        |
| Australian Military Bank                      | 191/16            |                       |                            | NR                                   | 2/03/2016     | 2/08/2016      | 153  | 2/08/2016       | 2.95%  | \$500,000.00            | 6,182.88        | 0.06%                 | 2,377.73                        |
| Australian Military Bank                      | 192/16            |                       |                            | NR                                   | 9/03/2016     | 16/11/2016     | 252  | 16/11/2016      | 3.00%  | \$1,000,000.00          | 20,712.33       | 0.13%                 | 4,262.30                        |
| ING                                           | 193/16            |                       |                            | A-2                                  | 9/03/2016     | 14/09/2016     | 189  | 14/09/2016      | 3.00%  | \$500,000.00            | 7,767.12        | 0.06%                 | 2,131.15                        |
| IMB                                           | 194/16            |                       |                            | NR                                   | 9/03/2016     | 7/09/2016      | 182  | 7/09/2016       | 2.90%  | \$500,000.00            | 7,230.14        | 0.06%                 | 2,060.11                        |
| Commonwealth Bank                             | 195/16            |                       |                            | A-1+                                 | 16/03/2016    | 13/07/2016     | 119  | 13/07/2016      | 2.95%  | \$500,000.00            | 4,808.90        | 0.06%                 | 1,813.52                        |
| Newcastle Permanent Building Society          | 196/16            |                       |                            | A2                                   | 16/03/2016    | 29/06/2016     | 105  | 29/06/2016      | 3.00%  | \$1,000,000.00          | 8,630.14        | 0.13%                 | 3,688.52                        |
| National Australia Bank                       | 197/16            |                       |                            | A-1+                                 | 16/03/2016    | 21/09/2016     | 189  | 21/09/2016      | 3.05%  | \$500,000.00            | 7,896.58        | 0.06%                 | 1,875.00                        |
| Suncorp                                       | 198/16            |                       |                            | A-1                                  | 30/03/2016    | 28/09/2016     | 182  | 28/09/2016      | 3.08%  | \$500,000.00            | 7,678.90        | 0.06%                 | 1,304.37                        |
| Bankwest                                      | 199/16            |                       |                            | A2                                   | 30/03/2016    | 17/08/2016     | 140  | 17/08/2016      | 3.00%  | \$500,000.00            | 5,753.42        | 0.06%                 | 1,270.49                        |
| Newcastle Permanent Building Society          | 200/16            |                       |                            | A2                                   | 30/03/2016    | 6/07/2016      | 98   | 6/07/2016       | 3.00%  | \$500,000.00            | 4,027.40        | 0.06%                 | 1,270.49                        |
| Newcastle Permanent Building Society          | 201/16            |                       |                            | A2                                   | 6/04/2016     | 27/07/2016     | 112  | 27/07/2016      | 3.00%  | \$500,000.00            | 4,602.74        | 0.06%                 | 983.61                          |
| National Australia Bank                       | 202/16            |                       |                            | A-1+                                 | 6/04/2016     | 5/10/2016      | 182  | 5/10/2016       | 3.08%  | \$500,000.00            | 7,678.90        | 0.06%                 | 1,009.84                        |
| National Australia Bank                       | 203/16            |                       |                            | A-1+                                 | 13/04/2016    | 12/10/2016     | 182  | 12/10/2016      | 3.08%  | \$500,000.00            | 7,703.84        | 0.07%                 | 717.62                          |
| Bankwest                                      | 204/16            |                       |                            | A2                                   | 13/04/2016    | 13/07/2016     | 91   | 13/07/2016      | 3.05%  | \$1,000,000.00          | 7,604.11        | 0.13%                 | 1,416.67                        |
| Bankwest                                      | 205/16            |                       |                            | A2                                   | 20/04/2016    | 21/09/2016     | 154  | 21/09/2016      | 3.08%  | \$500,000.00            | 6,497.53        | 0.06%                 | 420.77                          |
| Commonwealth Bank                             | 207/16            |                       |                            | A-1+                                 | 27/04/2016    | 27/07/2016     | 91   | 27/07/2016      | 3.05%  | \$1,000,000.00          | 7,604.11        | 0.13%                 | 250.00                          |
| Members Equity Bank                           | 208/16            |                       |                            | P-2                                  | 27/04/2016    | 30/11/2016     | 217  | 30/11/2016      | 3.15%  | \$500,000.00            | 9,363.70        | 0.07%                 | 129.10                          |
| <b>Floating Rate Deposits</b>                 |                   |                       |                            |                                      |               |                |      |                 |        |                         |                 |                       |                                 |
| IMB                                           | 180/16            | 80                    |                            | NR                                   | 27/01/2016    | 24/01/2018     | 91   | 27/04/2016      | 3.08%  | \$500,000.00            | 3,839.45        | 0.06%                 | 3,955.19                        |
| IMB                                           | 187/16            | 80                    |                            | NR                                   | 17/02/2016    | 14/02/2018     | 90   | 17/05/2016      | 3.08%  | \$500,000.00            | 3,809.59        | 0.07%                 | 3,081.56                        |
| ING                                           | 190/16            | 103                   |                            |                                      | 1/03/2016     | 1/06/2017      | 92   | 1/06/2016       | 3.32%  | \$1,000,000.00          | 8,368.22        | 0.14%                 | 5,442.62                        |
| Commonwealth Bank                             | 206/16            | 90                    |                            |                                      | 20/04/2016    | 20/04/2021     | 90   | 19/07/2016      | 4.00%  | \$500,000.00            | 4,931.51        | 0.08%                 | 546.45                          |
| NR - No Rating Available                      |                   |                       |                            |                                      |               |                |      |                 | 2.97%  | \$23,740,545.45         | 268,121.25      | 2.94%                 | 112,820.77                      |
|                                               |                   |                       |                            |                                      |               |                |      |                 |        |                         |                 | <b>Capital Value</b>  | <b>Net Revaluation Movement</b> |

## 14.2.2 THIRD QUARTER OPERATIONAL PLAN

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14

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**Summary:**

This report provides Council with the status of the Third Quarter Operational Plan Targets for 2015/2016.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 31<sup>st</sup> March 2016 and the extent to which the performance targets have been achieved.

**Current Position:**

The Third Quarter Operational Plan Status Report is attached for Council's information.

At this time a majority of the performance targets are generally completed while a number of projects that are on-going or in progress are expected to be completed at the 30<sup>th</sup> June 2016.

**Governance issues:**

Nil

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council should note the progress made during the three quarters on the Operational Plan 2015/2016.

| THIRD QUARTER OPERATIONAL PLAN                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the content of the report be noted.</li><li>2. Council accept the progress made on the 2015/2016 Operational Plan as at 31<sup>st</sup> March 2016.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Third Quarter Operational Plan Status Report *\*Refer to Attachment Document\**

### 14.2.3 REVISED INVESTMENT POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14

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**Summary:**

Council must review its Investment Policy each year in accordance with the provisions of its policy.

**Background:**

The writer has reviewed the policy and now submits a revised policy for Council consideration.

**Current Position:**

The previous investment policy did not provide the flexibility required to maximise the rate of return on invested funds in terms of Institutional balances and a number of essential provisions, such as “Risk Management Guidelines” and “Prohibited Investments” were missing from the policy.

**Governance issues:**

Nil

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The Chief Financial Officer recommends the adoption of the new Investment Policy.

| REVISED INVESTMENT POLICY                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the content of the report be noted.</li><li>2. Council adopts the revised Investment policy as presented.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Investment Policy *\*Refer to Attachment Document\**

#### **14.2.4 SUPPLEMENTARY- QBRS REVIEW JANUARY- MARCH 16**

## 14.3 DIRECTOR ENVIRONMENTAL SERVICES

### 14.3.1 KEEPING OF ANIMALS ORDERS POLICY

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Matthew Goodwin  
**FILE NUMBER:** 00/00/00

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#### Summary:

Attached is the proposed new 'Keeping of Animals Orders Policy' for Walgett Shire for 'Companion Animals' only being Cats and Dogs.

#### Background:

Walgett Shire Council is currently experiencing a severe spike in Dog Attacks with some of the attacks being fatal. Council is also experiencing an increase in large aggressive dogs roaming the streets and an increase in complaints regarding these dogs.

In response to these issues, Council is taking a number of actions to deal with these issues, one of these actions is to develop a 'Keeping of Animals Orders Policy' which will outline the environment an animal should live in and restricts the number of animals that's can be kept on each property at one time. It is considered that such a policy can help improve how the community takes care of their animals and reduce the number of dogs on the streets. This policy will also assist in taking enforcement action against irresponsible pet owners, giving Council more power to deal with companion animals issues.

At the April 2016 Council meeting, in response to a report by the Director of Environmental Services regarding large dogs and associated safety issues and concerns, *Council* resolved to:

| 15/2016/3 Companion Animal Issues – Large Dogs |                                                                    |
|------------------------------------------------|--------------------------------------------------------------------|
| <b>Resolved:</b>                               |                                                                    |
| Walgett Shire Council resolve to:              |                                                                    |
| 1.                                             | Hire temporary trained staff to assist the Compliance Officer, and |
| 2.                                             | Allocate an appropriate budget for ancillary resources required.   |
| 3.                                             | Develop a "keeping of animals" policy                              |
| <b>Moved:</b>                                  | <b>Clr Greenaway</b>                                               |
| <b>Seconded:</b>                               | <b>Clr Cooper</b>                                                  |
|                                                | <b>CARRIED</b>                                                     |

#### Current position:

Attached is a copy of the proposed new "Keeping of Animals Orders Policy' developed in accordance with Section 124 of the Local Government Act 1993.

This policy has been developed in response to the growing incidences of roaming and attacking dogs and trends indicating an increase in large dog breeds in the shire, many of which are surrendered or impounded for other reasons. The development of this policy is also in accordance with Council Resolution from the April meeting.

This policy discusses the purpose, objectives and requirements of the policy and how Council can control and regulate the keeping of animals. This policy will be required to be placed on public exhibition for 28 days before being presented to Council for formal adoption thereafter.

**Relevant reference documents/policies:**

- Local Government Act 1993 – *Section 124, 'Orders'*.
- Companion Animal Act 1998
- Protection of the Environment Operations Act 1997
- The Impounding Act, 1993
- The Food Act, 1989 (prohibits animals to be kept where food is handled for sale).

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- To exercise community leadership
- To have regard to the long term and cumulative effects of its decisions
- To exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- To keep the local community and the State government (and through it, the wider community) informed about its activities
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- To be a responsible employer.

**Environmental issues:**

This policy is designed to assist with existing Environmental issues and prevent further issues occurring.

**Stakeholders:**

The Public, Walgett Shire Council and ratepayers.

**Financial Implications:**

No significant expenditure is expected for the purposes of adopting this policy.

**Alternative solutions/options:**

Do nothing: - This option has not been recommended as Council is experiencing an increasing number of incidences in relation to large, dangerous dogs and experiencing an increase in dog attacks in the shire.

**Conclusion:**

The adoption of this policy may assist in the reduction of roaming dogs within the community, leading to a decrease in dog attacks and improved responsible pet ownership in the community. The policy will also assist Council staff in taking enforcement action when dealing with certain animals issues.

**KEEPING OF ANIMALS ORDERS POLICY**

**Recommendation:**

Approve the 'Walgett Shire Council Keeping of Animals Orders Policy' for public exhibition.

**Moved:**

**Seconded:**

**Attachments:** Keeping of Animals Orders Policy. \* Refer to Attachment Document \*

## **14.3.2 ABORIGINAL COMMUNITY BASED ENVIRONMENTAL AND WASTE MANAGEMENT**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jessica McDonald  
**FILE NUMBER:** 00/00/00

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### **Summary:**

NetWaste has recently submitted an application for Innovation Funding through the Fit For The Future Government Program, a combined application which includes the three Council areas of Bourke, Brewarrina & Walgett as part of the Council Alliance.

This funding is designed as a clean-up and employment opportunity for Aboriginal communities, where individuals in Aboriginal communities are provided with training and employment with the sole purpose of cleaning up the communities of which they live.

### **Background:**

The NSW Government and the packaging industry's Australian Packaging Covenant have already funded this project in Bourke and Enngonia.

In 2016 the NSW Government and the Australian Packaging Covenant funded additional work in three more communities including Walgett.

The Waste Aid model consists of two parts, Aboriginal community clean up and waste management infrastructure supply, and establishing Aboriginal Community-based Environmental Management (ACBEM). The program is dependent on integration between Aboriginal community governance and local government, and relies on innovative and cooperative problem solving between the Aboriginal community and its local government authority.

Bourke Shire Council has piloted the approach with success in Bourke and Enngonia and NetWaste now intends to embed the work in Bourke Shire and expand it into Brewarrina and Walgett Shires.

### **Current position:**

The program is led by Bourke Shire and supported by the voluntary local government waste organisation Netwaste.

Netwaste & Bourke Shire Council are now seeking an innovation grant for implementation of the local government component of this work which requires support for cost neutral clean-up of legacy waste in all five Aboriginal communities, supply of infrastructure to communities, and employment of Aboriginal waste liaison officers and community environment advisors in all three councils and five Aboriginal communities.

This project now has significant state, industry and local government support, and we believe that we now have the opportunity to increase Aboriginal community-based waste and environmental health management capacity and to secure long term employment sustainability through state and local government.

Bourke Shire Council is leading this initiative and had applied for funding on behalf of Walgett & Brewarrina.

Benefits of this program would include:

- Clean up of built-up historical waste and illegal dumping in Aboriginal communities;
- Provide appropriate waste management infrastructure to communities;
- Develop educational and change management materials for use by communities;
- Employ Community Environment Advisors (CEA);
- Improved communication, coordination and technical and material support in local government to enhance the waste management and environmental health outcomes in Aboriginal communities in their local government areas.

Funding would provide regional technical support and coordination to all councils and Aboriginal communities in Bourke, Brewarrina and Walgett Shires.

The project components, capacity building and support delivered by this part of the project include:

1. Developing Community Based Environmental Management (ACBEM) to increase and support the sustainable self-management of waste and environmental health issues by Aboriginal communities.
2. Employment of Community Environmental Advisors (CEA) to develop better links between Aboriginal communities and councils in waste management and improved environmental health
3. Council technical support to assist and advise communities
4. Implementing community appropriate evaluation and monitoring to put waste and environmental health decision making on a scientific and information
5. Community appropriate education, information and waste infrastructure

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- To exercise community leadership
- To have regard to the long term and cumulative effects of its decisions
- To exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- To facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- To keep the local community and the State government (and through it, the wider community) informed about its activities
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- To be a responsible employer.

**Environmental issues:**

Nil – this program is designed to improve Environmental matters.

**Stakeholders:**

The public, Walgett Shire Council, ratepayers and the Aboriginal community.

**Financial Implications:**

No significant expenditure is expected for the purposes of adopting this policy.

**Alternative solutions/options:**

Do nothing: - This option has not been recommended as Council is experiencing an increase in illegal dumping and littering in the community.

**Conclusion:**

By participating in this project, Council may potentially improve Council-Community relationships, boost employment opportunities, provide training to members of the community, increase education regarding the environment and improve Environmental Conditions overall in the community. This project has benefits that directly correspond with other programs in the works in the Shire.

**ABORIGINAL COMMUNITY BASED ENVIRONMENTAL AND WASTE MANAGEMENT**

**Recommendation:**

Participate in the Aboriginal Community based Environmental and Waste Management program as part of the Fit For The Future Government Program.

**Moved:**

**Seconded:**

**Attachments:**

Application form for Aboriginal Community based Environmental and Waste Management program as part of the Fit For The Future Government Program written by Dwayne Willoughby from Bourke Shire Council. *\*Refer to Attachment Document\**

### **14.3.3 UNAUTHORISED BUILDING WORKS AND OCCUPATION 6 WINDLASS AVE LIGHTNING RIDGE**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 09/1498

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#### **Summary:**

Walgett Shire Council issued a Notice of Intention to Give an Order (NOI) to Mr G. W. Mulder on 9 August 2012, requiring works to address unauthorised building alterations and residential occupation of 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710). Mr Mulder advised in a letter received 15 April 2016 that the required works have still not been completed. It is recommended that Council resolve to reinspect the property to ascertain what works have been completed and determine compliance with relevant statutory requirements and approvals.

#### **Background:**

Walgett Shire Council issued a Notice of Intention to Give an Order (NOI) to Mr G. W. Mulder on 9 August 2012 requiring works to address unauthorised building alterations and residential occupation of 6 Windlass Ave, Lightning Ridge. The NOI is included as Attachment 1.

#### **1<sup>st</sup> Extension of time**

In a letter dated 6 September 2012, Council granted an extension of time to 4 October 2012 following a verbal request to the General Manger from Mr Mulder.

#### **2<sup>nd</sup> Extension of time**

In a letter sent via email on 28 September 2012, Council granted a 12 month extension of time to the 15 September 2013 following a written request to the General Manger from Mr Mulder.

#### **3<sup>rd</sup> Extension of time**

In a letter dated 26 August 2013, Council granted a further extension of time to 16 December 2013 following a request from engineer Mr R Sirasch on behalf of Mr Mulder for an extension of time.

#### **4<sup>th</sup> Request of extension of time**

Council received an e-mail from Mr Sirasch on 6 November 2013 stating that due to contractor delays, they requested an unspecified extension of time.

On 27 November 2013 Council wrote advising George Mulder that Council had not agreed to his request for fourth extension of time and that the NOI must be complied with by 16 December 2013.

#### **Current position:**

Walgett Shire Council's Senior Environmental Health and Building Surveyor, Andrew Wilson, undertook an inspection on 13 November 2013 which showed:

1. No works had been undertaken to address the NOI in Factory units 1 & 2, shops 1 & 2 and the second residential unit.
2. Factory unit 3:-
  - a) About 80% of the mezzanine floor had been removed.
  - b) The fire wall at the roof line had been sealed with fire stop/fire check.

- c) The air duct and drainage pipes between the shop and factory unit 3 were not fire rated at time of inspection.
- d) The aluminium windows and door frame facing Nobby Road were still in place.

On 25 March 2014 Councillors inspected the ground floor of the building, following which they resolved to provide three options to resolve issues with the NOI:

1. Return building to previously approved use and layout.
2. Formalise current use and layout.
3. (Future) significant changes to structure and / or use.

No further inspections have taken place as Mr Mulder had not advised which option he intended to pursue. In his most recent letter received 15 April 2016 he advised that works required to satisfy any of the three options had not been completed (Attachment 2).

**Relevant Reference Documents:**

- Environmental Planning & Assessment Act 1979.
- Environmental Planning & Assessment Regulation 2000.
- Walgett Local Environmental Plan 2013.
- Notice of intention to give an order, dated 9 August 2012.
- Sundry emails and letters between Mr Mulder, Mr Sirasch, and Walgett Shire Council.

**Governance issues:**

Council's charter: - Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- To exercise community leadership
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- To have regard to the long term and cumulative effects of its decisions
- To engage in long-term strategic planning on behalf of the local community
- To exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights.

**Environmental issues:**

Ongoing prohibited use of the building in an IN1 Industrial zone compromises the objectives of the zone, and poses a threat to the safety and amenity of the building occupiers.

**Stakeholders:**

The public, affected land owners, tenants and Walgett Shire Council.

**Financial implications:**

Potential liability to Council due to non-enforcement relevant legislation. Significant Council costs incurred dealing with the matter.

If Council issues an order, it can then recover compliance costs under section 121CA of the Environmental Planning and assessment Act 1979. Compliance costs can include all costs incurred by Council in association with issuing, or monitoring of compliance with, the order.

**Alternative solutions/options:**

Do nothing: - This option has not been recommended as after over of 4 years of efforts by Council staff to resolve the unauthorised building works and illegal occupation, the works required to comply with statutory requirements have still not been completed.

**Conclusion:**

As investigation and attempts at resolution of this matter have been ongoing for in excess of 4 years, and it appears there remains a significant risk to the public, it is appropriate for any non-compliance to be swiftly identified and dealt with through fines and / or orders.

**UNAUTHORISED BUILDING WORKS AND OCCUPATION 6 WINDLASS AVE  
LIGHTNING RIDGE****Recommendation:**

1. Note the letter from George Mulder received 15 April 2016.
2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:
  - a) Building Permit 31/94 and the Building Code of Australia in force at that time,
  - b) Environmental Planning and Assessment Act 1979 and associated regulation.

**Moved:****Seconded:****Attachments**

1. Notice of intention to give an order, dated 9 August 2012.
2. Letter from George Mulder received, 15 April 2016, requesting an inspection of 6 Windlass Ave Lightning Ridge.



**Shire of Walgett**

ABN 88 769 076 385

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Reference: AW: DR: 09/1600/0018, Ass 17608

Your Reference:

Contact: Andrew Wilson

Mr G. W. Mulder  
P.O. Box 12  
Lightning Ridge NSW 2834

Dear Sir,

**NOTICE OF INTENTION TO GIVE AN ORDER UNDER SECTION 121B OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 AND REGULATIONS**

**PROPERTY AFFECTED**

Lot 1, DP 827710, corner of Nobby Road and Windlass Ave, Lightning Ridge.

**LEGAL BASIS**

Walgett Shire Council is providing notice of its intention to Issue Order 1 and 12 under Section No.121B of the Environmental Planning and Assessment Act 1979 and associated regulations.

**PROPOSED ORDER**

Walgett Shire Council proposes to issue an order that will require the following actions to be taken within **TWENTY EIGHT (28)** days on the commercial building:

- a) Cease using Factory units 1, 2 and 3, as well as shops 1 and 2, for residential accommodation.
- b) Cease using the second upstairs single caretakers flat.
- c) Remove unauthorised structures within the building, including mezzanine floors, and restore premises to the condition as per original approval documents.
- d) Reinstate the internal walls and the fire safety measures as per conditions of Building Permit 31/94.

**REASON WHY COUNCIL IS PROPOSING TO ISSUE AN ORDER**

An inspection on 28 March, 2012 by Walgett Shire Council's Senior Environmental Health and Building Surveyor, Andrew Wilson, and Town Planner, Matt Clarkson, showed that :-

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*All communication to be addressed to the: General Manager PO Box 31, Walgett NSW 2832*  
Telephone: (02) 6828 1399 Facsimile: (02) 6828 1608 Email: admin@walgett.nsw.gov.au

- 1) Factory one has a mezzanine floor which has been fitted out with sleeping quarters and cooking facilities. These were being used at time of inspection by the tenants of factory 1 in conjunction with their mechanical business.
- 2) Factory 2 has a kitchen and sleeping quarters that were being used at the time of inspection by the tenant of factory 2 in conjunction with their business activity.
- 3) Factory 3 has a mezzanine floor with a kitchen. The ground floor was divided into two different sleeping/storage areas being used by 2 persons and was not being used as a commercial premises.
- 4) Shop 1 was being used for residential use and has a kitchen and sleeping quarters and unauthorised alterations and additions were observed and not as per approval documents.
- 5) Shop 2 was not occupied, however had 2 steel bars affixed to the rear exit door jamb which prevented the door from being used. A glass sliding door was also observed in the dividing wall between shops 1 and 2.
- 6) The upstairs class 4 caretakers unit has been divided into two units. At time of inspection one unit contained cooking facilities and sleeping quarters, with a sealed off doorway between both units being a door in the door jamb without a door handle. The other unit was not inspected but you stated that it was being used as a separate residence.

A review of Councils records showed that:

- Development Consent 9/85 approved 25 Feb 85, for 3 workshop units, however approval lapsed prior to the commencement of works.
- Development Consent 34/88 being a workshop for industrial use.
- Building Permit 35/89, approved 20 April 1989, Class 8(a), for 2 factory units (factory units 1 and 2) with combined change dining room and WC/shower facilities. Plans do not show any mezzanine floor.
- Development Consent 1/94, approved 16 February 1994, for extensions being workshop, commercial and offices.
- Building Permit 31/94, approved 6 May 1994, Class (8 and 6), for workshop (factory 3) and shops, plans show mezzanine concrete slab over shop 1 and 2 and no mezzanine floor in shed extension.
- Development Consent 47/94, approved 19 December 1994, for a bus terminal, photo service, single caretakers flat and ancillary facilities.
- No Building permit could be located for works associated with Development Consent 47/94.
- Development Application 41/95, cancelled by G.W. Mulder on 9 May 1996.

- Development Consent 2000/080, approved 15/09/2000 for a warehouse, laundromat and caretakers residence, Class (4 and 5). File note dated 27 May 2010, no works have commenced therefore consent has lapsed.
- Construction Certificate 2000/051, approved 15/09/2000, has lapsed as no works have commenced.
- Development Consent 2007/043, approved 26 September 2007, Class (10a) extension to existing deck.
- Construction Certificate 2007/043, approved 10 March 2008, construct extension to existing deck.

Overall the comparison of the approved plans against the actual building shows that:

- One caretaker unit has been approved by Council.
- At the time of inspection there were at least six separate areas being used for residential occupation by unrelated persons.
- Substantial alterations have been undertaken to the building without council approval.

In this context the undersigned has formed the opinion that:

- The premises are being used for a purpose for which development consent is required but has not been obtained.
- The premises are being used in contravention of the conditions of a development consent.
- Work has been unlawfully carried out on the building.

#### **RIGHT TO MAKE REPRESENTATIONS**

You are advised of your right to make representations to Walgett Shire Council as to:

- Why the Order should not be given; or
- The terms of the Order; or
- The period of time for the compliance with the Order

Such representations should be made in writing to the General Manager within **TWENTY EIGHT (28)** days from the date of this notification. The representations may be made by you personally or by a barrister, solicitor or agent on your behalf.

#### **ADDITIONAL INFORMATION**

Please contact Council's Senior Environmental Health & Building Surveyor, Andrew Wilson, at Walgett Shire Council for any additional information.

- 3 -

**DATE ISSUED**

9 August 2012



Don Ramsland  
General Manager

Attachment:  
Draft of proposed order

Attachment 2 - letter from George Mulder received, 15 April 2016, requesting an inspection of 6 Windlass Ave Lightning Ridge.

RECEIVED 15 APR 2016

General Manager  
Walgett Shire Council  
PO Box 31  
77 Fox St Walgett  
NSW 2832

Dear Mr Ramsland,

I am writing this letter to bring Walgett Shire Council up to date regarding my complex at 6-8 Windlass Av, Fred Bodel Industrial Estate, Lightning Ridge.

UNIT 1

Alan and Francine Matteer still rent this unit for use as a work shop for electrical repairs. They reside in a camp on Bald Hill opal field, however they have their washing machine in the workshop and as it is more convenient for them to use the electricity and water at the work shop to do their washing. The upstairs area that was their residence has been collecting dust for some time and it would be a shame to demolish it as it is a very sound structure that with very little work would pass the Australian building standards.

UNIT 2

Marie Wild rents this unit as an art space and workshop. Marie lives in one of the retirement units in Lightning Ridge. Marie would like to continue using the space for another year or two at the most. We would request, that as Marie is 77 years old we are able to leave the space as is and once she leaves we will remove the three partition walls to bring the unit back to its original state.

UNIT 3

The showroom and office downstairs and the upstairs residence have been demolished. The existing fire wall has been upgraded at a cost of \$2000. This unit is now rented by retail outlet Super Save in Opal St as a workshop and storage shed.

UNIT 4

This unit is rented as a white goods repair workshop. The tenant does not feel the business is viable and will vacating soon. Nothing has changed since it had its final inspection in 1996 other than the cooking equipment being removed.

UNIT 5

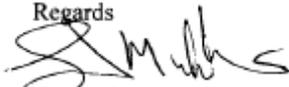
The Australian Opal Centre will be using this space as a training workshop and storage area. They also own the 40 ft container in the yard.

UNIT 6

This is the whole top floor above units 4 and 5. It is being used by a caretaker. Nothing has changed since the final inspection other than the door between bedrooms two and three being opened again.

We would like to request to have an inspection carried out on the work already completed on the complex and discuss further work that may need to be completed. Upon an agreement being reached by us, we would then like to apply for a DA, which will include a completed engineers report, for the upstairs structure in Unit 1. We also request that work required in unit 2 to remove the partition walls be carried out after the present tenant vacates.

Regards



George Mulder  
Po Box 12  
Lightning Ridge  
NSW 2834

## 14.3.4 MATTERS FOR BRIEF MENTION OR INFORMATIONAL ONLY

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

**a) Request for advice western lands lease application**

Council has received a request from Crown Lands to advise on any matters that should be considered in relation to the possible granting of a Western Lands Lease for residential purposes over Mining Purposes Lease 278 in Lightning ridge. Council has responded suggesting that it may be appropriate to consider zone objectives, permissible development within the zone, and statutory limitations.

**b) Planning and building overhaul**

On 19<sup>th</sup> May 2016 the Environmental Services Department met as a team to discuss how we can improve our customer service and streamline internal processes and procedures to make planning applications and building functions more user friendly for the community. Some ideas discussed on the day include how to make processing applications faster and easier for clients and staff, producing checklists and easy to read informative documents for internal and external use, updating the website and introducing new internal templates.

Environmental Services will be working together to introduce an easier, more improved system which will offer the community a more informative, faster and smoother transaction with Council staff whilst streamlining processes for our Team internally.

**c) Dog 'blitz' to commence May 2016**

In May 2016 a dog 'blitz' will commence in Walgett Shire. A casual position has been offered to Gary Bassenschutt, an experienced Ranger from Wagga Wagga who will conduct an initial 'blitz' to last four (4) weeks in the shire. This time may be extended depending on the success of the blitz. There is also an option to use Rangers from our sister city at Gosford Council pending negotiations with the Team Leader at that Council.

Impounding Statistics for April – 17<sup>th</sup> May are:

| <b>April</b>  | <b>May up to 17<sup>th</sup> May 2016</b> |
|---------------|-------------------------------------------|
| Stray dogs 22 | Surrenders 16                             |
| Surrenders 17 | Stray dogs 3                              |
| Cats 1        | Cats 15                                   |

**Microchipping days are being held as follows:**

Walgett - 26<sup>th</sup> May 2016 from 9 am- 12 noon in Grey Park  
Lightning Ridge - 16<sup>th</sup> June 2016 from 9 am - 12 noon at the information centre  
Collarenebri - 16<sup>th</sup> June 2016 from 2.00pm – 4.30pm at the Lions Park  
Cost: \$15 for first animal and \$10 per animal extra.  
Dogs must be on leash and all cats must be in a cage.

Council has received a large number of enquiries and is confident that these days will be a success.

**d) The following grants have been successful this month:**

- 27 hours EPA funded advisory services with GHD for Waste Infrastructure.

**MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM  
DIRECTOR OF ENVIRONMENTAL SERVICES**

**Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

## 14.4 ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 14.4.1 MONTHLY RMCC WORKS REPORT - APRIL 2016

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla K.C. – Acting Director - Technical/Engineering Services  
**FILE NUMBER:** 12/211

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#### **Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30 April 2016.

#### **Background:**

The RMS has approved a contract of \$ 5,407,693.02 for 2015/2016 financial year. The details of scope of works are given in Table 1. In addition RMS awarded Council additional works including guardrail works, signs replacement and culvert headwalls construction.

#### **Current Position:**

Routine maintenance works is ongoing. Works on Replacement of Box Culverts on Dewhurst/Fox streets intersection has been completed and rehabilitation works on Castlereagh Highway (between Walgett and Lightning Ridge) will be completed by end of June.

#### **Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:** Nil

**Environmental issues:** Nil

#### **Stakeholders:**

Walgett Shire  
Walgett Residents

#### **Financial Implications:**

As at 30<sup>th</sup> April 2016, \$2,954,543.77 from 2015/2016 budget has been spent.

**Alternative Solutions/Options:** Nil

#### **Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

#### **MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – APRIL 2016**

#### **Recommendation:**

That Council receive and note the monthly RMCC works report for April 2016.

**Moved:**

**Seconded:**

**Attachments:**  
Summary Table

Table 1

| <b>SN</b>    | <b>Description</b>          | <b>Budget</b>         | <b>Physical status</b> |
|--------------|-----------------------------|-----------------------|------------------------|
| 1            | HW 12 Warrambool Widening   | \$1,008,472.07        | Completed              |
| 2            | HW12 Intersection Signs     | \$ 51,387.60          | Completed              |
| 3            | Routine works               | \$1,100,000.00        | On going               |
| 4            | Culvert Headwall Works      | \$ 72,600.00          | Completed              |
| 5            | Incident Management         | \$ 8,992.39           | On going               |
| 6            | Heavy patching              | \$ 588,101.55         | Completed              |
| 7            | Lightning Ridge Rutting     | \$1,300,000.00        | On going               |
| 8            | Reseals                     | \$ 980,000.00         | Completed              |
| 9            | Dewhurst/Fox St Int Culvert | \$ 198,653.40         | On going               |
| 10           | Line marking SH12           | \$ 25,786.01          | Completed              |
| 11           | Guardrail posts             | \$ 73,700.00          | Completed              |
| <b>TOTAL</b> |                             | <b>\$5,407,693.02</b> |                        |

## **14.4.2 MONTHLY MAINTENANCE GRADING REPORT – MARCH 2016**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otumbo – Deputy Director Technical/Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period ending 30 April 2016.

### **Background:**

Council has allocated amounts of \$962,254 and \$329,590 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

### **Current Position:**

Due to the dry weather, grading activity has been reduced. Only very critical work is being carried out, subject to availability of water.

External contractors are carrying out urgent maintenance works and this process will be continued until the position is filled.

Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

### **Financial Implications:**

As at 30<sup>th</sup> April 2016, \$ 554,538.94 has been spent from a total amount of \$ 1,291,844 provided in the 2015/2016 budget and operational plan.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**MONTHLY MAINTENANCE GRADING REPORT FROM DIRECTOR TECHNICAL  
/ENGINEERING SERVICES**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for April 2016.

**Moved:**

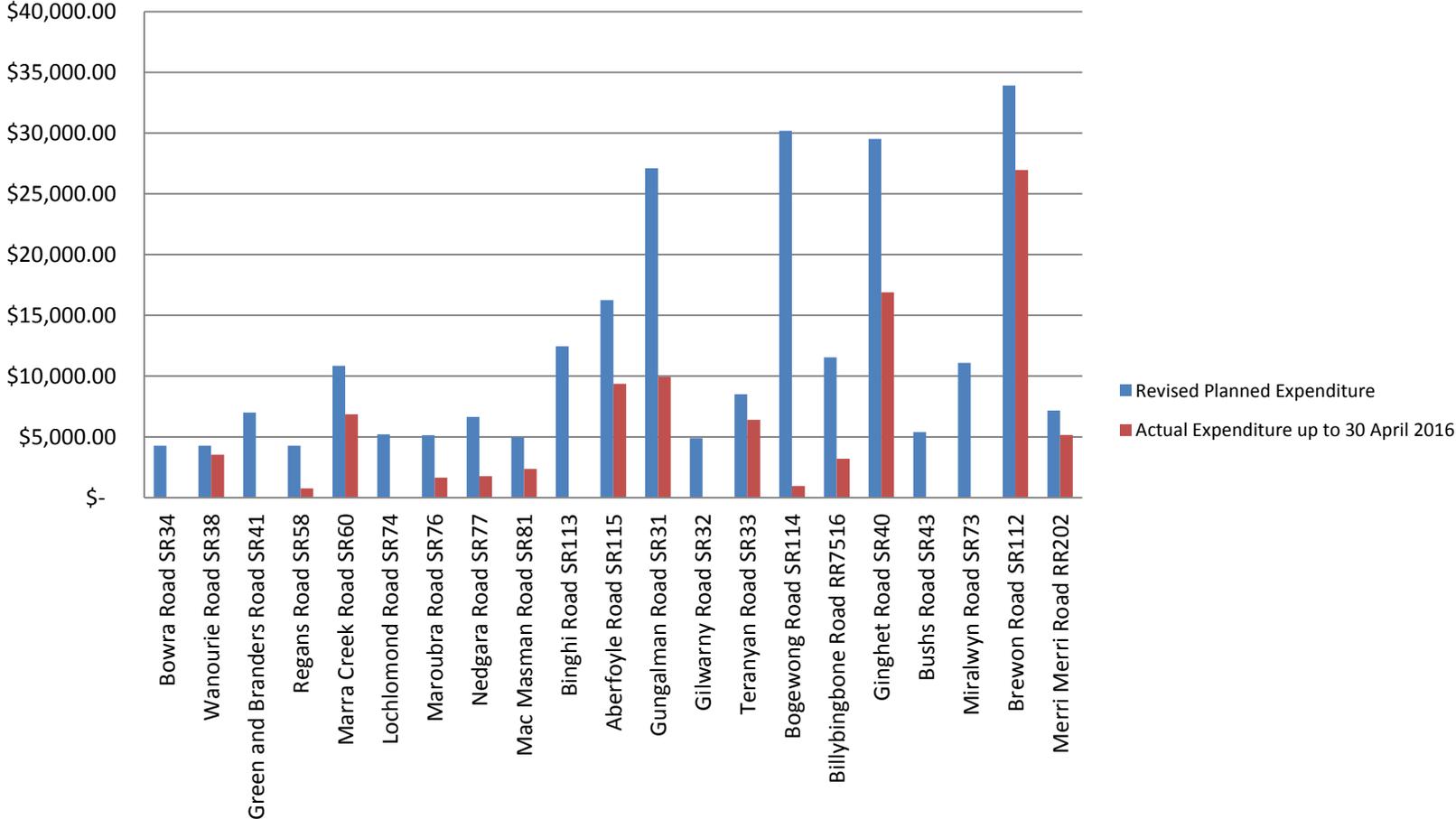
**Seconded:**

**Attachments:**

Maintenance works progress summary.

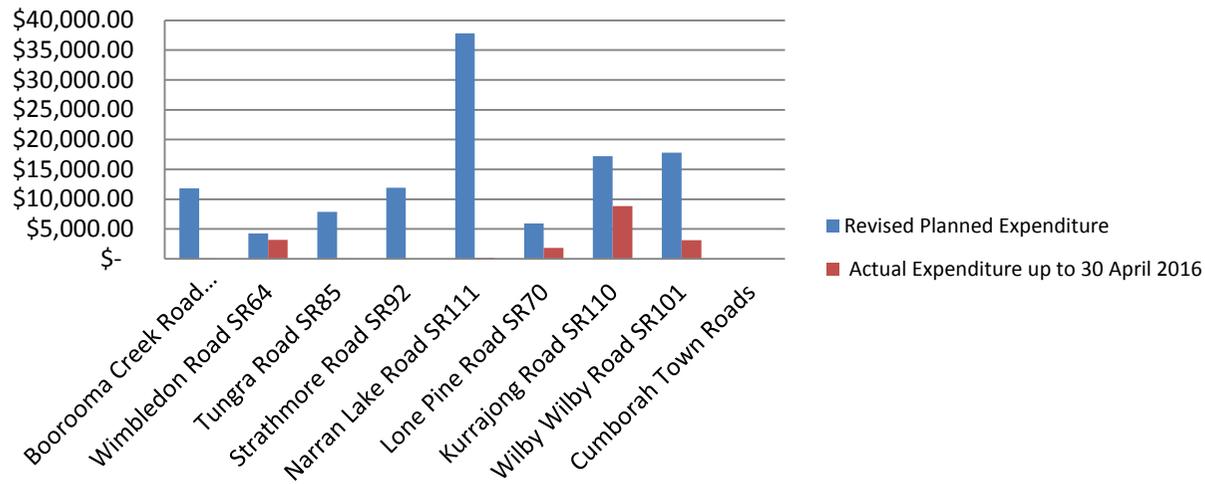
| Road Name                    | Total Length of Road | Planned Length  | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 30 April 2016 |
|------------------------------|----------------------|-----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 1</b>                |                      |                 |                             |                    |                  |                   |                 |                                        |
| Bowra Road SR34              | 3.95                 | 3.95            | \$ 4,278.00                 | 20/07/2015         | 20/07/2015       |                   |                 |                                        |
| Wanourie Road SR38           | 6.5                  | 3.8             | \$ 4,278.00                 | 21/07/2015         | 21/07/2015       | 22/02/2016        | 23/02/2016      | \$ 3,525.53                            |
| Green and Branders Road SR41 | 11.3                 | 6.7             | \$ 7,006.00                 | 22/07/2015         | 22/07/2015       |                   |                 |                                        |
| Regans Road SR58             | 3.2                  | 3.2             | \$ 4,278.00                 | 23/07/2015         | 23/07/2015       | 18/08/2015        | 19/08/2015      | \$ 752.63                              |
| Marra Creek Road SR60        | 17.5                 | 10.3            | \$ 10,850.00                | 27/07/2015         | 28/07/2015       | 8/09/2015         | 9/09/2015       | \$ 6,854.84                            |
| Lochlomond Road SR74         | 8.4                  | 5.0             | \$ 5,208.00                 | 29/07/2015         | 29/07/2015       |                   |                 |                                        |
| Maroubra Road SR76           | 8.3                  | 4.9             | \$ 5,146.00                 | 30/07/2015         | 30/07/2015       | 20/07/2015        | 19/08/2015      | \$ 1,634.73                            |
| Nedgara Road SR77            | 10.7                 | 6.3             | \$ 6,634.00                 | 31/07/2015         | 31/07/2015       | 4/05/2016         | 1/08/2015       | \$ 1,771.15                            |
| Mac Masman Road SR81         | 8                    | 4.7             | \$ 4,960.00                 | 3/08/2015          | 3/08/2015        | 17/08/2015        | 18/08/2015      | \$ 2,352.98                            |
| Binghi Road SR113            | 20.1                 | 11.9            | \$ 12,462.00                | 4/08/2015          | 5/08/2015        | 21/04/2016        | 24/04/2016      |                                        |
| Aberfoyle Road SR115         | 26.2                 | 15.5            | \$ 16,244.00                | 6/08/2015          | 11/08/2015       | 16/02/2016        | 2/03/2016       | \$ 9,370.81                            |
| Gungalman Road SR31          | 43.7                 | 25.8            | \$ 27,094.00                | 12/08/2015         | 18/08/2015       | 8/07/2015         | 29/07/2015      | \$ 9,944.58                            |
| Gilwarny Road SR32           | 7.9                  | 4.7             | \$ 4,898.00                 | 19/08/2015         | 19/08/2015       |                   |                 |                                        |
| Teranyan Road SR33           | 13.7                 | 8.1             | \$ 8,494.00                 | 7/07/2015          | 8/07/2015        | 23/03/2016        | 23/03/2016      | \$ 6,394.36                            |
| Bogewong Road SR114          | 48.7                 | 28.7            | \$ 30,194.00                | 20/08/2015         | 28/08/2015       | 3/03/2016         | 17/08/2015      | \$ 953.60                              |
| Billybingbone Road RR7516    | 18.67                | 11.0            | \$ 11,532.00                | 31/08/2015         | 1/09/2015        | 30/01/2016        | 1/02/2016       | \$ 3,201.35                            |
| Ginghet Road SR40            | 47.6                 | 28.1            | \$ 29,512.00                | 2/09/2015          | 10/09/2015       | 20/07/2015        | 06.08.2015      | \$ 16,890.57                           |
| Bushs Road SR43              | 8.7                  | 5.1             | \$ 5,394.00                 | 11/09/2015         | 11/09/2015       |                   |                 |                                        |
| Miralwyn Road SR73           | 17.9                 | 10.6            | \$ 11,098.00                | 14/09/2015         | 15/09/2015       |                   |                 |                                        |
| Brewon Road SR112            | 54.7                 | 32.3            | \$ 33,914.00                | 16/09/2015         | 24/09/2015       | 3/02/2016         | 11/02/2016      | \$ 26,972.48                           |
| Merri Merri Road RR202       | 6.57                 | 3.9             | \$ 7,166.00                 | 6/07/2015          | 6/07/2015        | 2/02/2016         | 2/02/2016       | \$ 5,167.46                            |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>234.3826</b> | <b>\$ 250,640.00</b>        |                    |                  |                   |                 | <b>\$ 95,787.07</b>                    |

# Zone 1



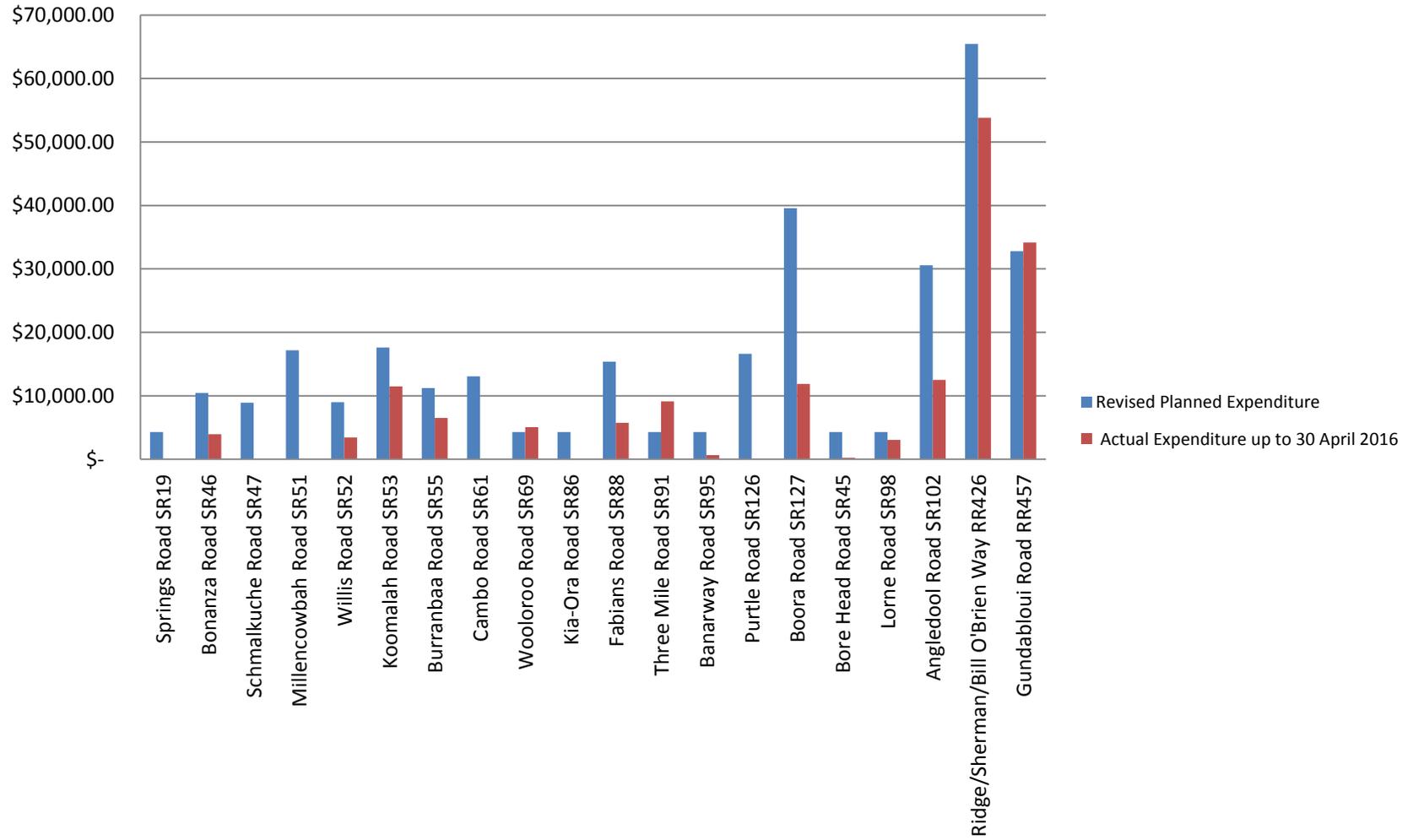
| Road Name                | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date  | Actual Start Date | Actual End date | Actual Expenditure up to 30 April 2016 |
|--------------------------|----------------------|----------------|-----------------------------|--------------------|-------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 2</b>            |                      |                |                             | <b>20/07/2015</b>  | <b>15/10/2015</b> |                   |                 |                                        |
| Boorooma Creek Road SR48 | 19.1                 | 11.3           | \$ 11,842.00                | 25/09/2015         | 28/09/2015        |                   |                 | \$ 73.63                               |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 4,278.00                 | 29/09/2015         | 29/09/2015        | 12/02/2016        | 15/02/2016      | \$ 3,167.75                            |
| Tungra Road SR85         | 12.7                 | 7.5            | \$ 7,874.00                 | 30/09/2015         | 30/09/2015        |                   |                 | \$ 65.60                               |
| Strathmore Road SR92     | 19.2                 | 11.3           | \$ 11,904.00                | 1/10/2015          | 6/10/2015         |                   |                 |                                        |
| Narran Lake Road SR111   | 61                   | 36.0           | \$ 37,820.00                | 7/10/2015          | 15/10/2015        |                   |                 | \$ 146.20                              |
| Lone Pine Road SR70      | 9.6                  | 5.7            | \$ 5,952.00                 | 20/07/2015         | 20/07/2015        |                   |                 | \$ 1,841.59                            |
| Kurrajong Road SR110     | 27.8                 | 16.4           | \$ 17,236.00                | 21/07/2015         | 23/07/2015        |                   |                 | \$ 8,826.39                            |
| Wilby Wilby Road SR101   | 28.7                 | 16.9           | \$ 17,794.00                | 27/07/2015         | 29/07/2015        | 20/01/2016        | 22/01/2016      | \$ 3,133.23                            |
| Cumborah Town Roads      |                      |                | \$ -                        | 30/07/2015         | 30/07/2015        |                   |                 |                                        |
| <b>Subtotal Zone 2</b>   | <b>181.5</b>         | <b>108.479</b> | <b>\$ 114,700.00</b>        |                    |                   |                   |                 | <b>\$ 17,254.39</b>                    |

## Zone 2



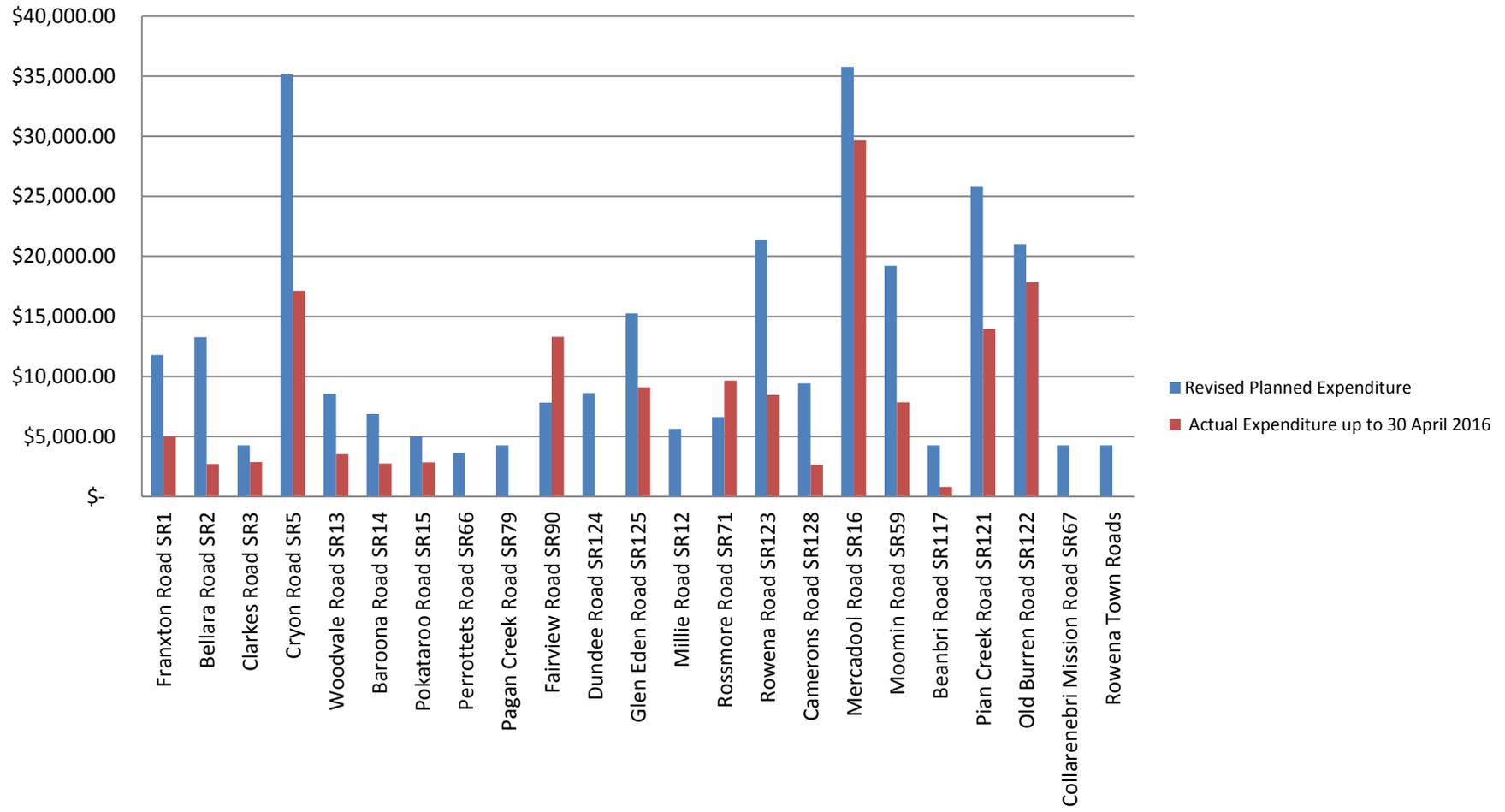
| Road Name                            | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date  | Actual Start Date | Actual End date | Actual Expenditure up to 30 April 2016 |
|--------------------------------------|----------------------|----------------|-----------------------------|--------------------|-------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 3</b>                        |                      |                |                             | <b>31/07/2015</b>  | <b>29/10/2015</b> |                   |                 |                                        |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 4,278.00                 | 31/07/2015         | 31/07/2015        |                   |                 |                                        |
| Bonanza Road SR46                    | 16.9                 | 10.0           | \$ 10,478.00                | 3/08/2015          | 4/08/2015         | 10-Aug            | 12/08/2015      | \$ 3,960.00                            |
| Schmalkuche Road SR47                | 14.4                 | 8.5            | \$ 8,928.00                 | 5/08/2015          | 6/08/2015         | 4/05/2016         |                 |                                        |
| Millencowbah Road SR51               | 27.7                 | 16.3           | \$ 17,174.00                | 10/08/2015         | 12/08/2015        |                   |                 |                                        |
| Willis Road SR52                     | 14.5                 | 8.6            | \$ 8,990.00                 | 13/08/2015         | 14/08/2015        | 4/02/2016         | 5/02/2016       | \$ 3,450.00                            |
| Koomalah Road SR53                   | 28.4                 | 16.8           | \$ 17,608.00                | 17/08/2015         | 19/08/2015        | 14/03/2016        | 18/03/2016      | \$ 11,477.50                           |
| Burrabaa Road SR55                   | 18.1                 | 10.7           | \$ 11,222.00                | 20/08/2015         | 24/08/2015        |                   |                 | \$ 6,510.00                            |
| Cambo Road SR61                      | 21.1                 | 12.4           | \$ 13,082.00                | 25/08/2015         | 26/08/2015        |                   |                 |                                        |
| Woolaroo Road SR69                   | 1                    | 1.0            | \$ 4,278.00                 | 27/08/2015         | 27/08/2015        |                   |                 | \$ 5,063.17                            |
| Kia-Ora Road SR86                    | 6.8                  | 4.0            | \$ 4,278.00                 | 28/08/2015         | 28/08/2015        |                   |                 | \$ 89.21                               |
| Fabians Road SR88                    | 24.8                 | 14.6           | \$ 15,376.00                | 31/08/2015         | 2/09/2015         | 9/11/2015         | 17/11/2015      | \$ 5,770.00                            |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 4,278.00                 | 3/09/2015          | 3/09/2015         |                   |                 | \$ 9,151.83                            |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 4,278.00                 | 7/09/2015          | 7/09/2015         | 11/08/2015        | 11/08/2015      | \$ 654.50                              |
| Purtle Road SR126                    | 26.8                 | 15.8           | \$ 16,616.00                | 8/09/2015          | 10/09/2015        |                   |                 |                                        |
| Boora Road SR127                     | 63.8                 | 37.6           | \$ 39,556.00                | 11/09/2015         | 23/09/2015        | 18/08/2015        | 28/08/2015      | \$ 11,850.00                           |
| Bore Head Road SR45                  | 5.1                  | 3.0            | \$ 4,278.00                 | 24/09/2015         | 24/09/2015        | 8/11/2015         | 9/11/2015       | \$ 232.44                              |
| Lorne Road SR98                      | 6.9                  | 4.1            | \$ 4,278.00                 | 25/09/2015         | 25/09/2015        | 25/09/2015        | 25/09/2015      | \$ 3,064.96                            |
| Angledool Road SR102                 | 49.3                 | 29.1           | \$ 30,566.00                | 28/09/2015         | 7/10/2015         | 14/01/2016        | 26/01/2016      | \$ 12,510.00                           |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 43.7           | \$ 65,450.00                | 8/10/2015          | 21/10/2015        | 5/05/2016         | 16/05/2016      | \$ 53,800.76                           |
| Gundabloui Road RR457                | 52.9                 | 31.2           | \$ 32,798.00                | 22/10/2015         | 29/10/2015        | 13/01/2013        | 6/02/2016       | \$ 34,174.38                           |
| <b>Subtotal Zone 3</b>               | <b>456.7</b>         | <b>271.544</b> | <b>\$ 317,790.00</b>        |                    |                   |                   |                 | <b>\$161,758.75</b>                    |

### Zone 3



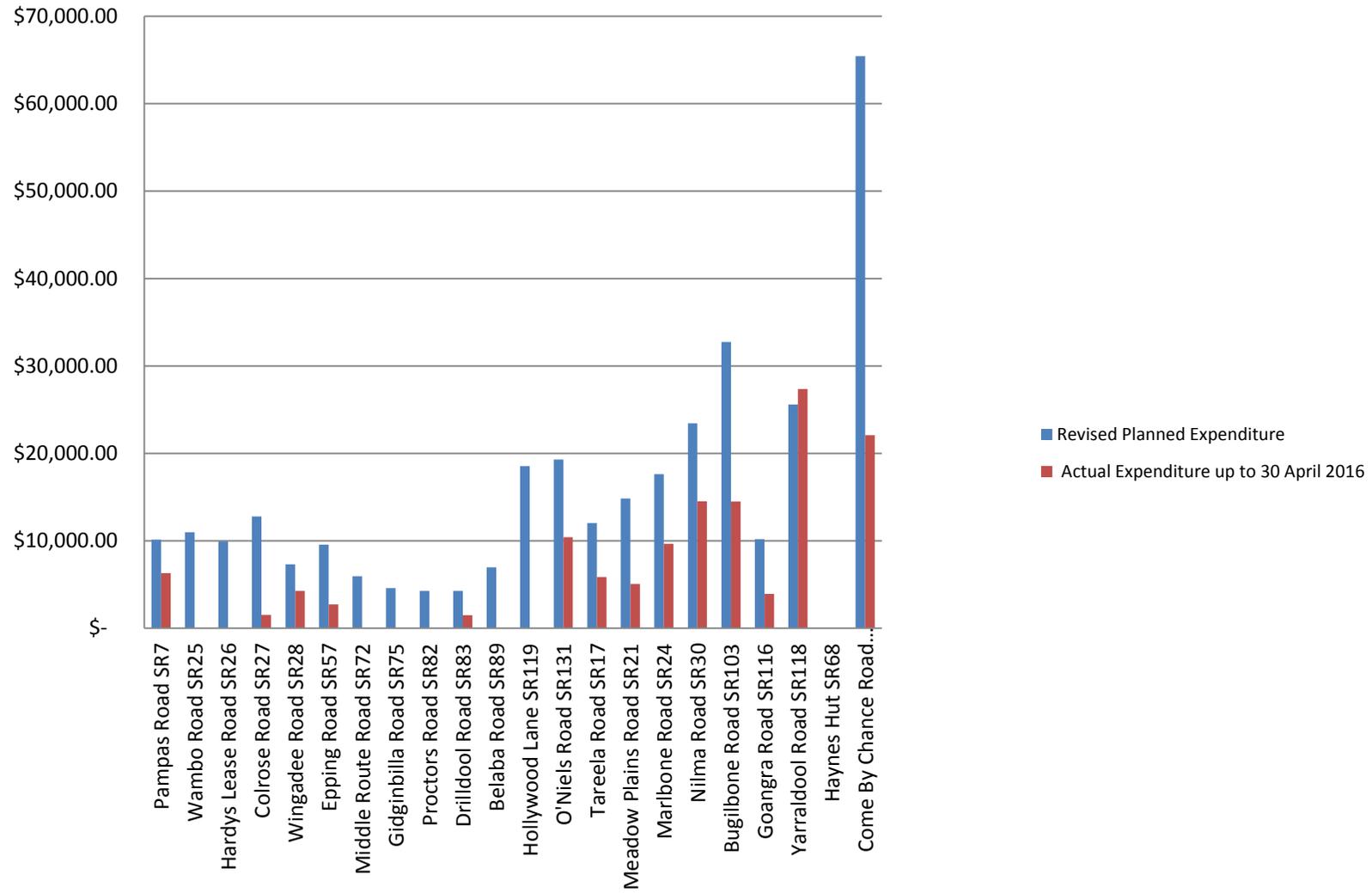
| Road Name                      | Total Length of Road | Planned Length  | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 30 April 2016 |
|--------------------------------|----------------------|-----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 4</b>                  |                      |                 |                             | <b>2/11/2015</b>   | <b>5/02/2016</b> |                   |                 |                                        |
| Franxton Road SR1              | 19                   | 11.2            | \$ 11,780.00                | 2/11/2015          | 3/11/2015        | 12/02/2016        | 14/02/2016      | \$ 4,982.90                            |
| Bellara Road SR2               | 21.4                 | 12.6            | \$ 13,268.00                | 4/11/2015          | 6/11/2015        | 15/02/2016        | 16/02/2016      | \$ 2,707.11                            |
| Clarkes Road SR3               | 6                    | 3.5             | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 17/02/2016        | 18/02/2016      | \$ 2,871.27                            |
| Cryon Road SR5                 | 56.75                | 33.5            | \$ 35,185.00                | 10/11/2015         | 19/11/2015       | 2/02/2016         |                 | \$ 17,115.01                           |
| Woodvale Road SR13             | 8.96                 | 5.3             | \$ 8,556.00                 | 20/11/2015         | 20/11/2015       | 13/02/2016        | 23/02/2016      | \$ 3,534.30                            |
| Baroona Road SR14              | 11.1                 | 6.5             | \$ 6,882.00                 | 23/11/2015         | 23/11/2015       | 7/03/2016         | 9/03/2016       | \$ 2,748.90                            |
| Pokataroo Road SR15            | 8.1                  | 4.8             | \$ 5,022.00                 | 24/11/2015         | 24/11/2015       | 23.10.15          |                 | \$ 2,858.00                            |
| Perrottets Road SR66           | 5.9                  | 3.5             | \$ 3,658.00                 | 25/11/2015         | 25/11/2015       |                   |                 |                                        |
| Pagan Creek Road SR79          | 1.3                  | 1.3             | \$ 4,278.00                 | 26/11/2015         | 26/11/2015       |                   |                 |                                        |
| Fairview Road SR90             | 12.6                 | 7.4             | \$ 7,812.00                 | 30/11/2015         | 30/11/2015       | 29/02/2016        | 06/03/16\$9100  | \$ 13,300.00                           |
| Dundee Road SR124              | 13.9                 | 8.2             | \$ 8,618.00                 | 1/12/2015          | 2/12/2015        |                   |                 |                                        |
| Glen Eden Road SR125           | 24.6                 | 14.5            | \$ 15,252.00                | 3/12/2015          | 7/12/2015        | 5/08/2015         | 13/08/2015      | \$ 9,100.00                            |
| Millie Road SR12               | 9.1                  | 5.4             | \$ 5,642.00                 | 8/12/2015          | 8/12/2015        |                   |                 |                                        |
| Rossmore Road SR71             | 10.7                 | 6.3             | \$ 6,634.00                 | 9/12/2015          | 9/12/2015        | 23/02/2016        | 26/02/2016      | \$ 9,660.00                            |
| Rowena Road SR123              | 34.5                 | 20.4            | \$ 21,390.00                | 10/12/2015         | 16/12/2015       | 13/08/2015        | 31/08/2015      | \$ 8,470.00                            |
| Camerons Road SR128            | 15.2                 | 9.0             | \$ 9,424.00                 | 17/12/2015         | 18/12/2015       | 2/09/2015         | 3/09/2015       | \$ 2,660.00                            |
| Mercadool Road SR16            | 57.7                 | 34.0            | \$ 35,774.00                | 21/12/2015         | 11/01/2016       | 22/03/2016        | 23/03/2016      | \$ 29,660.12                           |
| Moomin Road SR59               | 31                   | 18.3            | \$ 19,220.00                | 12/01/2016         | 18/01/2016       | 9/03/2016         | 10/03/2016      | \$ 7,854.00                            |
| Beanbri Road SR117             | 4.9                  | 4.9             | \$ 4,278.00                 | 19/01/2016         | 19/01/2016       | 13/11/2015        | 13/11/2015      | \$ 817.32                              |
| Pian Creek Road SR121          | 41.7                 | 24.6            | \$ 25,854.00                | 20/01/2016         | 27/01/2016       | 25/02/2016        | 2/03/2016       | \$ 13,963.27                           |
| Old Burren Road SR122          | 33.9                 | 20.0            | \$ 21,018.00                | 28/01/2016         | 3/02/2016        | 23/02/2016        | 4/03/2016       | \$ 17,843.14                           |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6             | \$ 4,278.00                 | 4/02/2016          | 4/02/2016        |                   |                 |                                        |
| Rowena Town Roads              |                      |                 | \$ 4,278.00                 | 5/02/2016          | 5/02/2016        |                   |                 |                                        |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>259.8449</b> | <b>\$ 282,379.00</b>        |                    |                  |                   |                 | <b>\$150,145.34</b>                    |

## Zone 4



| Road Name                  | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 30 April 2016 |
|----------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|----------------------------------------|
| <b>Zone 5</b>              |                      |                |                             | <b>7/07/2015</b>   | <b>5/01/2016</b> |                   |                 |                                        |
| Pampas Road SR7            | 16.3                 | 9.6            | \$ 10,106.00                | 19/10/2015         | 20/10/2015       | 6/03/2016         | 6/03/2016       | \$ 6,283.75                            |
| Wambo Road SR25            | 17.7                 | 10.4           | \$ 10,974.00                | 21/10/2015         | 22/10/2015       |                   |                 |                                        |
| Hardys Lease Road SR26     | 16                   | 9.4            | \$ 9,920.00                 | 23/10/2015         | 26/10/2015       | 5/05/2016         | 6/05/2016       |                                        |
| Colrose Road SR27          | 20.6                 | 12.2           | \$ 12,772.00                | 27/10/2015         | 28/10/2015       | 16.09.15          | 16.09.15        | \$ 1,522.50                            |
| Wingadee Road SR28         | 11.8                 | 7.0            | \$ 7,316.00                 | 29/10/2015         | 29/10/2015       | 08.09.15          | 11.09.15        | \$ 4,277.50                            |
| Epping Road SR57           | 15.4                 | 9.1            | \$ 9,548.00                 | 2/11/2015          | 3/11/2015        | 16/02/2016        | 16/02/2016      | \$ 2,707.50                            |
| Middle Route Road SR72     | 9.6                  | 5.7            | \$ 5,952.00                 | 4/11/2015          | 4/11/2015        |                   |                 |                                        |
| Gidginbilla Road SR75      | 7.4                  | 4.4            | \$ 4,588.00                 | 5/11/2015          | 5/11/2015        |                   |                 |                                        |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 4,278.00                 | 6/11/2015          | 6/11/2015        |                   |                 |                                        |
| Drilldool Road SR83        | 5.1                  | 3.0            | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 16/11/2015        | 16/11/2015      | \$ 1,470.00                            |
| Belaba Road SR89           | 11.2                 | 6.6            | \$ 6,944.00                 | 10/11/2015         | 10/11/2015       |                   |                 |                                        |
| Hollywood Lane SR119       | 29.9                 | 17.6           | \$ 18,538.00                | 11/11/2015         | 17/11/2015       |                   |                 |                                        |
| O'Niels Road SR131         | 31.1                 | 18.3           | \$ 19,282.00                | 18/11/2015         | 23/11/2015       | 11/02/2016        | 15/02/2016      | \$ 10,407.50                           |
| Tareela Road SR17          | 19.4                 | 11.4           | \$ 12,028.00                | 14/07/2015         | 15/07/2015       | 14/07/2015        | 21/07/2015      | \$ 5,838.02                            |
| Meadow Plains Road SR21    | 23.9                 | 14.1           | \$ 14,818.00                | 24/11/2015         | 26/11/2015       | 17/11/2015        |                 | \$ 5,049.50                            |
| Marlbone Road SR24         | 28.4                 | 16.8           | \$ 17,608.00                | 30/11/2015         | 2/12/2015        | 11/11/2015        | 12/11/2015      | \$ 9,660.00                            |
| Nilma Road SR30            | 37.8                 | 22.3           | \$ 23,436.00                | 3/12/2015          | 8/12/2015        | 18/01/2016        | 27/02/2016      | \$ 14,515.00                           |
| Bugilbone Road SR103       | 28.7                 | 16.9           | \$ 32,725.00                | 9/12/2015          | 14/12/2015       | 13/01/2016        | 17/01/2016      | \$ 14,498.64                           |
| Goangra Road SR116         | 16.4                 | 9.7            | \$ 10,168.00                | 15/12/2015         | 16/12/2015       |                   |                 | \$ 3,915.00                            |
| Yarraldool Road SR118      | 41.3                 | 24.4           | \$ 25,606.00                | 17/12/2015         | 5/01/2016        | 24/02/2016        | 7/03/2016       | \$ 27,365.64                           |
| Haynes Hut SR68            | 4.5                  | 2.7            |                             |                    |                  |                   |                 |                                        |
| Come By Chance Road RR7716 | 69.7                 | 41.1           | \$ 65,450.00                | 7/07/2015          | 16/07/2015       | 23/01/2016        | 23/01/2016      | \$ 22,082.84                           |
| <b>Subtotal Zone 5</b>     | <b>466.6</b>         | <b>277.098</b> | <b>\$ 326,335.00</b>        |                    |                  |                   |                 | <b>\$129,593.39</b>                    |

## Zone 5



| Zones           | Total Length of Road (km) | Revised Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 30 April 2016 |
|-----------------|---------------------------|-----------------------------|---------------------|----------------------------------------|
| Subtotal Zone 1 | 392.29                    | \$ 250,640.00               | 234.38              | \$ 95,787.07                           |
| Subtotal Zone 2 | 181.5                     | \$ 114,700.00               | 108.48              | \$ 17,254.39                           |
| Subtotal Zone 3 | 456.7                     | \$ 317,790.00               | 271.54              | \$161,758.75                           |
| Subtotal Zone 4 | 432.91                    | \$ 282,379.00               | 259.84              | \$150,145.34                           |
| Subtotal Zone 5 | 466.6                     | \$ 326,335.00               | 277.10              | \$129,593.39                           |
| <b>Total</b>    | <b>1930</b>               | <b>\$ 1,291,844.00</b>      | <b>1151.35</b>      | <b>\$554,538.94</b>                    |

SUMMARY

### 14.4.3 MONTHLY ENGINEERING/TECHNICAL SERVICES PROGRESS REPORT – APRIL 2016

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Prafulla K.C. – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 00/00/00

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**Summary:**

The purpose of this report is to update Council with regards to Engineering Services works progress up to the 30<sup>th</sup> April 2016.

**Background:**

A budget of \$25.15 Million including RMCC work has been allocated to the Engineering/Technical Services for capital & maintenance works, fleet management and engineering administration for 2015/2016.

**Current Position:**

The status of work progress is as follows;

| In Progress              | Completed                          |
|--------------------------|------------------------------------|
| Cedar Street (Peel-Duff) | Merrywinebone Road                 |
| Gundabluoi Road          | Gingie Village Road                |
|                          | Merrywinebone Road (Near Mayleigh) |
|                          | Maitland Street                    |
|                          | Lane ways in Collarenebri          |
|                          | Mission Road                       |
|                          | Pitt Street                        |
|                          | Castlereagh Highway North          |
|                          | Namoi Village Road                 |
|                          | Opal Street                        |
|                          | Onyx Street                        |
|                          | Castlereagh Highway South          |
|                          | Bellara Lane                       |
|                          | Cedar St (Pitt-Fox)                |
|                          | Euroka St (Pitt-Fox)               |
|                          | Wee Waa St (Namoi-Pitt)            |
|                          | Waterloo St (Alma-Slacksmith)      |
|                          | Thomas Street                      |
|                          | Pilliga Burren Junction Road       |
|                          | Dewhurst/Fox St Culvert            |
|                          | Namoi Street                       |
|                          | Houlahan St (Alma-Slacksmith)      |
|                          | Waterloo St (Balaclava-Sebastopol) |

**Relevant Reference Documents/Policies:**

2015/16 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. Procurement and Tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
 Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at the 30 April 2016, \$9,153,320.05 has been spent from a total amount of \$25,150,161 allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$7,685,575.97

See attachment for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**MONTHLY PROGRESS REPORT FROM ACTING DIRECTOR ENGINEERING/  
TECHNICAL SERVICES**

**Recommendation:**

That Council receive and note the Engineering/Technical Services monthly works progress report for April 2016.

**Moved:**

**Seconded:**

**Attachment:**

2015/2016 Budget vs Expenditure spread sheet up to the 30 April 2016.

The Engineering Services 2015/2016 allocated budget is as follows:

| <b>Ledger Item</b>                     | <b>Actuals, Committed and On Cost up to 30<sup>st</sup> April 2016</b> | <b>Budget</b>          | <b>% Budget</b> |
|----------------------------------------|------------------------------------------------------------------------|------------------------|-----------------|
| Engineering Administration             | \$346,044.00                                                           | \$704,684.00           | 49              |
| Depot Operation                        | \$45,386.00                                                            | \$41,000.00            | 111             |
| Emergency Services (RFS*SES)           | \$279,006.00                                                           | \$340,000.00           | 82              |
| Emergency Services                     | \$55,283.32                                                            | \$65,000.00            | 85              |
| Fleet Operations & Workshop            | \$1,454,039.65                                                         | \$3,610,000.00         | 40              |
| Regional Road Flood Damage             | 0                                                                      | \$30,000.00            | 0               |
| Urban Road Operation                   | \$2,283.00                                                             | \$311,140.00           | 1               |
| Local Roads Operations                 | \$117,037.89                                                           | \$909,002.00           | 13              |
| Local Roads Maintenance                | \$655,127.77                                                           | \$1,696,554.00         | 39              |
| Regional Roads Operations              | \$63,541.86                                                            | \$710,172.00           | 9               |
| Regional Roads Maintenance             | \$701,917.56                                                           | \$1,261,255.00         | 56              |
| RMCC                                   | \$3,536,458.58                                                         | \$4,890,000.00         | 72              |
| Private Works                          | \$361,247.35                                                           | \$234,000.00           | 154             |
| Walgett Depot Renewal and Improvements | \$834.43                                                               | \$2,587,192.00         | 3               |
| Fleet Renewal and Improvements         | \$1,535,112.64                                                         | \$2,492,376.00         | 62              |
| Local Roads Renewal                    | \$1,331,624.64                                                         | \$4,529,530.00         | 29              |
| Gundabluoi Road                        | \$273,185.00                                                           | \$145,000.00           | 188             |
| R2R Local / Urban Roads                | \$1,161,841.73                                                         | \$2,820,756.00         | 41              |
| <b>Total</b>                           | <b>\$9,153,320.05</b>                                                  | <b>\$25,150,161.00</b> | <b>36</b>       |

#### **14.4.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla KC-Acting Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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##### **Walgett Drought Emergency Work**

As part drought emergency work civil work for water pre-treatment including slab casting and tank stand has been constructed. Cooling/aeration water will be onsite end of May. Ancillary works such as piping and fitting is expected to complete by first week of June.

Bore pumps, electrical and control system work is progressing. Special pumps have been ordered due to the bore water temperature. These pumps will be able to operate with water temperature above 42 degree centigrade. Lead time for pump delivery is three weeks. The work is planned to be completed by end of June.

##### **Walgett Levee Refurbishment Stage 4**

Central West Civil has submitted rectification work plan for Stage 4 Levee work. As per the program work will commence from 14 June 2016 completing on 8 August 2016. Work plan is attached with this report.

##### **Walgett Weir Raising and Fishway**

Detailed Weir Design and documentation (specification) has been 90 % completed. Conceptual fishway design has been completed 30% and additional water modelling to calculate change in water level upstream and velocities (upstream and downstream) of the weir due to the new weir raising will be completed on 1<sup>st</sup> week of June. Overall project is progressing as per milestone. It is expected to call tender in September and construction will be completed by 30<sup>th</sup> June 2017.

##### **Land adjoining to Collarenebri Water treatment Plant**

Council is in ongoing discussions with Mr Allan Ramien regarding acquiring part Lot 2 DP1137164 on Gundabloui Road. The intent is to acquire a small parcel of land adjacent to the filtration plant with the intent of constructing new evaporation ponds.

##### **Walgett and Collarenebri Airport Fencing Projects**

The 3.5km Walgett fencing project was completed mid-May. The Collarenebri fencing project is partially completed (3.1km completed out of 4.98km). The new perimeter fence has provided a safe runway for regular emergency services, freight services, pilot training, local commuters and charter services. Please refer to photos of the projects.

#### **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY – ENGINEERING/ TECHNICAL SERVICES**

##### **Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

##### **Moved:**

##### **Seconded:**

**WALGETT AIRPORT**



**COLLARENEBRI AIRPORT**



## **15. QUESTIONS FOR THE NEXT MEETING**

