



AGENDA FOR ORDINARY COUNCIL MEETING

22nd September, 2015

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Carinda Golf Club** on **22nd September, 2015** commencing at 10.00am to discuss the items listed in the Agenda.

Please Note:

The bus will leave from the back of the Council building at 8:30am.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

# CONTENTS

|                                                                                                                                        |    |
|----------------------------------------------------------------------------------------------------------------------------------------|----|
| <b>1. Opening of Meeting</b> .....                                                                                                     | 5  |
| <b>2. Acknowledgement of Traditional Owners</b> .....                                                                                  | 5  |
| <b>3. Apologies</b> .....                                                                                                              | 5  |
| <b>4. Welcome to Visitors</b> .....                                                                                                    | 5  |
| <b>5. Public Forum Presentations</b> .....                                                                                             | 5  |
| 5.1 Dr Michele Bruniges AM, Secretary, Department of Education and Ms Michelle Hall,<br>Executive Director, Connected Communities..... | 5  |
| <b>6. Election of mayor/deputy mayor</b> .....                                                                                         | 6  |
| <b>6.1 Determination of method of voting for election of Mayor and Deputy Mayor by<br/>    Councillors</b> .....                       | 6  |
| <b>6.2 Election of Mayor for ensuring twelve (12) months</b> .....                                                                     | 8  |
| <b>6.3 Election of Deputy Mayor for ensuring twelve (12) months</b> .....                                                              | 10 |
| <b>6.4 Destruction of ballot papers</b> .....                                                                                          | 11 |
| <b>7. Declaration of Pecuniary/Non Pecuniary Interests</b> .....                                                                       | 12 |
| <b>8. Confirmation of Minutes/Matters Arising</b> .....                                                                                | 12 |
| <b>8.1 Minutes of Ordinary Council meeting held 23 June 2015</b> .....                                                                 | 12 |
| <b>9. Reserve trust management committee reports – Nil</b> .....                                                                       | 26 |
| <b>10. Mayoral Minutes</b> .....                                                                                                       | 26 |
| <b>10.1 MAYORAL REPORT</b> .....                                                                                                       | 27 |
| <b>11. Motions of which Notice has been given- Nil</b> .....                                                                           | 29 |
| <b>12. Presentation of petitions- Nil</b> .....                                                                                        | 29 |
| <b>13. Questions from last Meeting</b> .....                                                                                           | 29 |
| <b>14. Reports Of Committees/Delegates</b> .....                                                                                       | 31 |
| <b>14.1 Minutes of Work Health and Safety Committee meeting held 20 August 2015</b> .                                                  | 31 |
| <b>15. Reports from Officers</b> .....                                                                                                 | 34 |
| <b>15.1 General Manager</b> .....                                                                                                      | 34 |
| <b>COUNCIL’S DECISION ACTION REPORT –SEPTEMBER 2015</b> .....                                                                          | 34 |
| <b>LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW</b> .....                                                                           | 47 |
| <b>CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT</b> ....                                                                 | 49 |
| <b>MONTHLY CALENDAR: SEPTEMBER - NOVEMBER 2015</b> .....                                                                               | 52 |
| <b>DELEGATES AND REPRESENTATIVES TO, AND MEMBERS OF EXTERNAL<br/>        BODIES</b> .....                                              | 57 |
| <b>ADOPTION OF PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR<br/>        COUNCILLORS POLICY</b> .....                            | 63 |
| <b>ADOPTION OF THE PESTICIDE USE NOTIFICATION PLAN</b> .....                                                                           | 65 |

|                                                                                                                                   |            |
|-----------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>FENCING PROJECTS AT COLLARENEBRI AND WALGETT AIRSTRIPS .....</b>                                                               | <b>67</b>  |
| <b>MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM<br/>GENERAL MANAGER .....</b>                                     | <b>70</b>  |
| <b>15.2 Director Corporate Services .....</b>                                                                                     | <b>77</b>  |
| <b>CASH ON HAND &amp; INVESTMENT REPORT .....</b>                                                                                 | <b>77</b>  |
| <b>PRIMITIVE CAMP SITE – CARINDA .....</b>                                                                                        | <b>80</b>  |
| <b>ANNUAL FINANCIAL STATEMENTS 2014/2015 .....</b>                                                                                | <b>84</b>  |
| <b>MATTERS GENERALLY FOR BRIEF MENTION FROM DIRECTOR CORPORATE<br/>SERVICES.....</b>                                              | <b>86</b>  |
| <b>15.3 Director Planning and Regulatory Services.....</b>                                                                        | <b>87</b>  |
| <b>DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS<br/>.....</b>                                                   | <b>87</b>  |
| <b>DRAFT NOISE GUIDE - PRESERVED OPAL FIELDS .....</b>                                                                            | <b>93</b>  |
| <b>WALGETT CBD BUSINESS CONTRIBUTION APPLICATIONS .....</b>                                                                       | <b>100</b> |
| <b>15.4 Director Engineering Services.....</b>                                                                                    | <b>109</b> |
| <b>MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES –<br/>AUGUST 2015.....</b>                                        | <b>109</b> |
| <b>MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS<br/>REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2015.....</b> | <b>113</b> |
| <b>MONTHLY MAINTENANCE GRADING REPORT FROM DIRECTOR ENGINEERING<br/>SERVICES – AUGUST 2015 .....</b>                              | <b>116</b> |

## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

5.1 DR MICHELE BRUNIGES AM, SECRETARY, DEPARTMENT OF  
EDUCATION AND MS MICHELLE HALL, EXECUTIVE DIRECTOR,  
CONNECTED COMMUNITIES

## 6. ELECTION OF MAYOR/DEPUTY MAYOR

### 6.1 DETERMINATION OF METHOD OF VOTING FOR ELECTION OF MAYOR AND DEPUTY MAYOR BY COUNCILLORS

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1456

---

#### **Summary:**

This report is prepared to allow Council to determine the Method of Voting for the Election of the Mayor and the Deputy Mayor by Councillors.

#### **Discussion (including issues and background):**

Schedule 7 of the Local Government (General) Regulation 2005 sets out the process to be followed for the election of a Mayor and Deputy Mayor by Councillors, including the methods of voting that may be determined by a resolution of Council. The methods of voting for the election of the Mayor and the Deputy Mayor, that Council may adopt are summarised below:-

- Open Voting – this is by show of hands or similar means
- Preferential Ballot – as per its normal interpretation the ballot papers are to contain names of all candidates and Councillors mark their votes 1, 2, 3 and so on against the various names, so as to indicate their order of preference for all of the candidates.
- Ordinary ballot – this is the usual method adopted in New South Wales. Ballots are secret with only one (1) candidate's name written on a ballot paper.

Where there are two (2) candidates, the person with the most votes is elected. If the ballots for the two (2) candidates are tied, the one to be elected is to be chosen by lots, with the first name out being declared elected.

Where there are three (3) or more candidates, the person with the lowest number of votes is eliminated and the process started again until there are only two (2) candidates. The determination of the election would then proceed as if the two (2) were the only candidates. In the case of three (3) or more candidates where a tie occurs the one (1) to be excluded will be chose by lot.

- Choosing by Lot – to choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen, on the basis detailed above.

\* NOTE: Ballot has its normal meaning of secret ballot.

#### **Relevant Reference Documents:**

Schedule 7 "Election of Mayor by Councillors" of the Local Government (General) Regulations 2005.

**Stakeholders:**

Councillors

**Financial Implications:**

Nil

| <b>Election of Mayor and Deputy Mayor</b>                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 6.2 ELECTION OF MAYOR FOR ENSURING TWELVE (12) MONTHS

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1456

---

### **Summary:**

Section 225 of the Local Government Act 1993 states that each Local Government area must have a Mayor elected in accordance with the provisions of the Act.

### **Discussion (including issues and background):**

The role of Mayor is defined as follows:

- To exercise, in case of necessity, the policy-making functions of the governing body of Council between meetings of the Council;
- To exercise such other functions of the Council as the Council determines;
- To preside at meetings of Council;
- To carry of the civic and ceremonial functions of the Mayoral office.

The Mayor for Walgett Shire Council is elected by the Councillors from among their own number.

The procedures for election of Mayor by Councillors under Schedule 7 of the Local Government (General) Regulation 2005 are summarised below:

- The General Manager (or a person appointed by the General Manager) is the Returning Officer.
- A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- The nomination is to be made in writing by two (2) or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer.
- The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.
- Nomination papers have been enclosed with the business paper and may be delivered or sent to the Returning Officer either prior to or at the commencement of the Ordinary meeting.
- If only one (1) Councillor is nominated, that Councillor is elected.
- If more than one (1) Councillor is nominated then the election will proceed in accordance with the method of voting determined by Council, at this meeting.
- The election is to be held at the Council meeting at which the Council resolves on the method of voting.

Nomination forms are circulated under separate cover with this report.

### **Relevant Reference Documents:**

Local Government Act 1993

### **Stakeholders:**

Councillors

### **Financial Implications:**

Nil

**Election of Mayor for Ensuring Twelve (12) Months**

**Recommendation:**

That the report be received and noted and the election for the position of Mayor be held now.

**Moved:**

**Seconded:**

**Attachments:**

Nomination Form circulated separately.

## 6.3 ELECTION OF DEPUTY MAYOR FOR ENSURING TWELVE (12) MONTHS

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1456

---

### **Summary:**

Section 231 of the Local Government Act 1993 sets out the provisions of the Act for election of the Deputy Mayor.

### **Discussion (including issues and background):**

Section 231 of the Local Government Act 1993 states that:-

- The Councillors may elect a person from among their number, to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected.

Procedures for Nominations and the Election of Deputy Mayor are the same as set out for the election of Mayor.

Nomination forms are circulated under separate cover with this report.

### **Relevant Reference Documents:**

Local Government Act 1993

### **Stakeholders:**

Councillors

### **Financial Implications:**

Nil

| <b>Election of Deputy Mayor for Ensuring Twelve (12) Months</b>                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report be received and noted and the election for the position of Deputy Mayor be held now.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Nomination Form circulated separately

## 6.4 DESTRUCTION OF BALLOT PAPERS

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1456

---

**Summary:**

Where elections are held, following the conduct of those annual elections, it is appropriate to pass a motion authorising the destruction of ballot papers.

**Discussion (including issues and background):**

Over the years it has become accepted practice that any ballot papers used in the annual elections be destroyed and a resolution of Council is required to formalise this process.

**Relevant Reference Documents:**

Local Government Act 1993 Chapter 12 Part 5 Sections 383/400AA  
Local Government (General) Regulation 2005 – Schedule 9

**Stakeholders:**

Council Members

**Financial Implications:**

Nil

| Destruction of Election Ballot Papers                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That any ballot papers used in conjunction with the annual elections now be destroyed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## **7. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **8. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **8.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23 JUNE 2015**

| <b>Minutes of Ordinary Council Meeting – 25 August 2015</b>                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 25 August, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 25 August 2015



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**25<sup>th</sup> August, 2015**

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 25 AUGUST, 2015 AT 10:00 AM**

**PRESENT**

Clr Lane (Mayor)  
Clr Woodcock  
Clr Greenaway  
Clr Walford  
Clr Cooper  
Clr Murray  
Stephen Holland (Acting General Manager)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Prafulla K.C (Acting Director Urban Infrastructure Services)  
Bronte Kerr (Minute Secretary)

**Apologies**

**7/2015/1 Apologies**

**Resolved:**

That the apology from Councillors Keir, Taylor and Martinez are accepted and a leave of absence granted.

**Moved: Clr Greenaway**

**Seconded: Clr Walford**

**CARRIED**

**Public Forum Presentations**

**The Mayor tabled a letter from LRTA in relation to the funding and operation of that Organisation. Mr Lee Edlund from the LRTA addressed Council , which included the following points:**

- Mr Edlund advised that the Lightning Ridge Tourism Association (LRTA) had previously submitted a comprehensive proposal for a renewed Memorandum of Understanding (MoU) as per Council request.
- It detailed the funds LRTA would require to operate the Visitors Information Centre (VIC) for the 2015/16 financial year.
- The LRTA board believes the current budget of \$130,000 for the 2015/16 financial year is not acceptable and that LRTA require \$173,000 pa to fund its operations.
- Mr Edlund advised that without the required funding of \$173,000, LRTA would happily hand over the VIC to Walgett Shire Council to continue its management and operation and LRTA would assist with the tourism aspect as an independent body.
- Mr Edlund advised that LRTA is currently being paid in arrears and should be paid in advance.
- Mr Edlund requested that the documents previously handed to the General Manager and Mayor in regards to flags in the streets of Lightning Ridge be signed and returned to LRTA so they can move forward with the project.
- Mr Edlund also offered the opportunity for Councillors to be a part of the board of the LRTA and continue the open line of communication with the Walgett Shire. It was noted that a Councillor would attend as an observer only and not as a member of the board.

**Mr Gan Bruce discussed the following;**

- Mr Gan Bruce wanted to clarify the cost of the levee bank construction in Walgett.
- He was advised by Council that the project is estimated to cost in the order of \$8 million, and Walgett Shire has received grant income of approximately \$4.6 million to date on a ratio of 6-1 grant funding.
- Mr Gan Bruce expressed his concern in regards to Walgett receiving funding for infrastructure and Lightning Ridge not having received similar funding.

**Mr Col Hundy discussed the following;**

- Mr Hundy advised that he has not received a reply from two letters he sent to Council in regards to the cleaning times at the bore baths.
- Mr Hundy questioned whether Council has a reply policy based on the timeframe to reply to letters received.
- He was advised that Council does not have a particular policy in place, however Council acknowledges correspondence and depending on the issue and what it requires in terms of investigation, a report to Council, or reference back to other Government departments will impact on the actual timeframe a reply is sent.
- Mr Hundy requested clarification on working times on the opal fields on Western Lands leases believed to be 7am to 8pm, as he is concerned with conflicting information from the Police and Council in relation to noise issues.
- Mr Hundy suggested Council discuss the above matter with residents.
- Mr Hundy advised that the mining department has sent a directive to clean up particular sights in Lightning Ridge and have them rehabilitated.
- He expressed his concerns as it may affect the mining heritage in Lightning Ridge and suggested that Council form a group to identify areas that could be classified as 'sites of significance'.

**Ms Louise Chesworth commented as following;**

- Ms Chesworth wanted to clarify the operations of the PCYC in Walgett and whether Walgett Shire Council is funding its operation.
- Council advised that it was an advocate for the establishment of the PCYC, but does not provide direct funding to the organisation.
- Ms Chesworth expressed her concerns with the lack of youth programs in Lightning Ridge.
- Ms Chesworth suggested Council employ a coordinator to run sporting programs in the afternoons for the children.

### **Declaration of Pecuniary Interests**

Clr Greenaway declared a Pecuniary Interest – page 112 – Tenders for a provision of hired plant and minor works on a casual basis.

### **Confirmation of Minutes**

#### **7/2015/2 Minutes of Ordinary Council Meeting –28<sup>th</sup> July 2015**

**Resolved:**

That the minutes of the Ordinary Council Meeting held 28<sup>th</sup> July 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Walford**  
**Seconded: Clr Woodcock**

**CARRIED**

#### **7/2015/3 Payments to Organisation under Sec 356 Donations**

**Recommendation:**

That payments be made quarterly in advance on receipt of an invoice from the organisations listed under the 356 donations budget.

**Moved: Clr Greenaway**  
**Seconded: Clr Walford**

**CARRIED**

#### **7/2015/4**

**Recommendation:**

That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.

**Moved: Clr Greenaway**  
**Seconded: Clr Woodcock**

**CARRIED**

### **Mayoral Minutes**

#### **7/2015/5 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved: Clr Lane**  
**Seconded: Clr Woodcock**

**CARRIED**

**Notice of which Notice has been given – Nil**

**Reports of Committees/Delegates – Nil**

**Reports from Officers**

**7/2015/6 Council's decision action report – August 2015**

**Recommendation:**

That the Resolution Register for August 2015 be received and noted.

**Moved: Clr Woodcock**

**Seconded: Clr Walford**

**CARRIED**

**7/2015/7 Weekly's received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 28-32 from the Local Government NSW be received and noted.

**Moved: Clr Cooper**

**Seconded: Clr Murray**

**CARRIED**

**7/2015/8 Circulars received from the NSW Office of Local Government**

**Recommendation:**

That the information contained in the following Departmental circulars 15-28 /15-30 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved: Clr Woodcock**

**Seconded: Clr Walford**

**CARRIED**

**7/2015/9 Monthly calendar August – October 2015**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period August 2015 – October 2015.

**Moved: Clr Greenaway**

**Seconded: Clr Woodcock**

**CARRIED**

**7/2015/10 Local Government NSW – Annual Conference**

**Recommendation:**

That attendance of the Mayor and General Manager at the LGNSW Annual Conference in Sydney between 11/13 October be confirmed and expenses paid.

**Moved:** Clr Walford  
**Seconded:** Clr Cooper

**CARRIED**

**7/2015/11 Matters for brief mention or information only from General Manager**

**Recommendation:**

- Narran Lakes Reserve response letter
- Essential Energy response letter
- Letter in regards to Changes to Water Management Chargers
- SES Controller Reappointment Letters
- Hudson Pear Progress
- Walgett Community College Update

That the following matters listed for brief mention or information only be received and noted.

**Moved:** Clr Cooper  
**Seconded:** Clr Woodcock

**CARRIED**

**7/2015/12 Cash on hand and investment report as at 31 July 2015**

**Recommendation:**

That the cash on hand and investment report as at 31 July 2015 be received.

**Moved:** Clr Greenaway  
**Seconded:** Clr Murray

**CARRIED**

| 7/2015/13 Community Assistance Scheme Donations – Round 1 2015/2016 Applications                                                                   |                                                                                                                                                                      |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Recommendation:</b>                                                                                                                             |                                                                                                                                                                      |                    |
| That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the first round of 2015/2016; |                                                                                                                                                                      |                    |
| Organisation                                                                                                                                       | Project                                                                                                                                                              | Recommended Amount |
| Collarenebri Jockey Club                                                                                                                           | Assistance with mandatory ambulance fees and entertainment and catering costs for annual race meeting                                                                | \$1,000.00         |
| Isolated Children's Parent's Association Inc. Walgett                                                                                              | Hold a family/community tennis day in the September 2015 school holidays. Provide BBQ lunch to participants                                                          | \$400.00           |
| Lightning Ridge Junior Rugby League Football Club                                                                                                  | Install additional lighting at Spider Brown Oval to improve security in carpark and illuminate equipment container and for reimbursement of annual line marking fee. | \$880.00           |
| <b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Cooper</b>                                                                                         |                                                                                                                                                                      | <b>CARRIED</b>     |

| 7/2015/14 NSW Local Government Awards- Youth Week 2015                                   |  |
|------------------------------------------------------------------------------------------|--|
| <b>Recommendation:</b>                                                                   |  |
| That the report for NSW Local Government Awards – Youth Week 2015 be received and noted. |  |
| <b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Walford</b>                               |  |
| <b>CARRIED</b>                                                                           |  |

**7/2015/15 Adoption of Draft Walgett Shire Development Control Plan 2015**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Adopt the Walgett Shire Development Control Plan 2015.
2. Request that the General Manager:
  - (a) Give public notice of Walgett Shire Council's decision to adopt the Walgett Shire Development Control Plan 2015 via advertisements within the Walgett Spectator and Lightning Ridge News.
  - (b) Make the Walgett Shire Development Control Plan 2015 publicly available via Council's web site.

**Moved: Clr Greenaway**  
**Seconded: Clr Murray**

**CARRIED**

**DIVISION:**

For: All

Against: Nil

Absent: Clr Keir, Taylor & Martinez

**7/2015/16 New businesses - SP1 special activities zone**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Note the 2 letters dated 17 July 2015 have been received by Council from Bernice Mohr and Helen Theuma.
2. Write to NSW Department of Primary Industries, Western Lands Commission, Crown Lands Division and any applicable Reserve Trust for Crown Reserve 1024168 and ask whether they would support the amendment of the Walgett Local Environmental Plan 2013 to permit new commercial premises and tourist and visitor accommodation in the SP1 Special Activities zones.

**Moved: Clr Woodcock**  
**Seconded: Clr Cooper**

**CARRIED**

**DIVISION:**

For: All

Against: Nil

Absent: Clr Keir, Taylor & Martinez

**7/2015/17 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Recommendation:**

That Walgett Shire Council resolve to:

Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only.

**Moved: Clr Cooper**  
**Seconded: Clr Woodcock**

**CARRIED**

*Clr Walford left the meeting at 12.00pm*  
*Clr Walford returned to the meeting at 12.03pm*

**7/2015/18 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for July 2015.

**Moved: Clr Cooper**  
**Seconded: Clr Woodcock**

**CARRIED**

**7/2015/19 Monthly RMCC works Report from Director Engineering Services – July 2015**

**Recommendation:**

That Council receive and note the monthly RMCC works report for July 2015.

**Moved: Clr Walford**  
**Seconded: Clr Murray**

**CARRIED**

**7/2015/20 Workshop Arrangements – Shire Maintenance Program**

**Recommendation:**

That the General Manager make arrangements for a Council workshop on the methodology and criteria used in the formulation of the Shire road maintenance program.

**Moved: Clr Greenaway**  
**Seconded: Clr Murray**

**CARRIED**

*Clr Woodcock left the meeting at 12.30pm*

Clr Woodcock returned to the meeting at 12.32pm

| <b>7/2015/21 Monthly Maintenance Grading Report from Director Engineering Services</b>   |                   |
|------------------------------------------------------------------------------------------|-------------------|
| <b>Recommendation:</b>                                                                   |                   |
| That Council receive and note the monthly maintenance grading works report for July 2015 |                   |
| <b>Moved:</b>                                                                            | <b>Clr Cooper</b> |
| <b>Seconded:</b>                                                                         | <b>Clr Murray</b> |
| <b>CARRIED</b>                                                                           |                   |

The meeting adjourned at 12.38pm for lunch.  
The meeting resumed at 1:08pm with all those previously present again present.

| <b>7/2015/22 Amendment of Roads to Recovery Project Report from Director Engineering Services</b>                                                                                     |                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                                                                                                                |                      |
| 1. That Council receive and adopt the variation to the RTR Programme for 2015/2016                                                                                                    |                      |
| 2. That Council approve the transfer of \$ 213,590.92 from the Burranbaa Road to the Shermans Way reconstruction and sealing project.                                                 |                      |
| 3. That Council agree not to carry out the gravelling work on the section of Burranbaa Road between 7km – 10km (measured from the intersection of Angledool Road and Burranbaa Road). |                      |
| <b>Moved:</b>                                                                                                                                                                         | <b>Clr Greenaway</b> |
| <b>Seconded:</b>                                                                                                                                                                      | <b>Clr Murray</b>    |
| <b>CARRIED</b>                                                                                                                                                                        |                      |

| <b>7/2015/23 Matters Generally for Brief Mention or Information only from Director Engineering Services</b>             |                      |
|-------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                                                  |                      |
| That the matters listed by the Director of Engineering Services for brief mention or information be received and noted. |                      |
| <b>Moved:</b>                                                                                                           | <b>Clr Greenaway</b> |
| <b>Seconded:</b>                                                                                                        | <b>Clr Walford</b>   |
| <b>CARRIED</b>                                                                                                          |                      |

| <b>7/2015/24 Matters generally for brief mention or information only – Urban Infrastructure Services</b> |                    |
|----------------------------------------------------------------------------------------------------------|--------------------|
| <b>Recommendation:</b>                                                                                   |                    |
| That the matters listed for brief mention or information is received, noted and endorsed.                |                    |
| <b>Moved:</b>                                                                                            | <b>Clr Walford</b> |
| <b>Seconded:</b>                                                                                         | <b>Clr Cooper</b>  |
| <b>CARRIED</b>                                                                                           |                    |

**7/2015/25 Donation to Lightning Ridge Arts and Crafts Council**

**Recommendation:**

That Council provide a donation to the Lightning Ridge Art and Craft Council Inc of \$500.00 for the 2015 Spring Festival Acquisitive Art Prize.

**Moved:** Clr Woodcock

**Seconded:** Clr Walford

**CARRIED**

**Questions for Next Meeting**

**Clr Walford**

**Question 1**

Can Council inspect and repair the potholes located on George Sands Way to the Namoi Village boundary?

**Response**

The Director of Engineering Services to investigate and take appropriate action.

**Clr Murray**

**Question 1**

Can Council arrange for the flags to be flown on relevant Public Holidays such as the 25<sup>th</sup> of April and the 11<sup>th</sup> of November?

**Response**

The Director of Corporate Services to make arrangements.

**Question 2**

What is the progress on the water charge for the Walgett Sporting Club in relation to the 100mm water pipe connection?

**Response:**

Director Corporate Services advised Council is waiting on the Walgett Sporting Club to provide Council with a fire consultant report to determine the required meter size for firefighting.

**Question 3**

Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?

**Response**

The Director of Engineering Services to investigate and take appropriate action.

**Question 4**

Can Council investigate if the Walgett IGA's has a designated exit route onto Neilly Street?

**Response**

The Director of Planning and Regulatory Services to review development consent conditions.

**Clr Cooper**

**Question 1**

Can Council inspect and repair the potholes located on the Come By Chance Road – the first 5kms of the bitumen?

**Response**

The Director of Engineering Services to investigate and take appropriate action.

**Clr Greenaway – Nil**

**Clr Woodcock**

**Question 1**

Can Council arrange for the area near the Barwon River Bridge to be cleaned right out to the sale yards?

**Response**

The Director of Engineering Services to investigate and take appropriate action.

**Clr Lane**

**Question 1**

Clr Lane raised the concern of generator noise in Lightning Ridge.

**Response**

Director of Planning and Regulatory Services explained in depth the process Council follows when complaints are received in regards to generator noise.

**7/2015/26 Move into Closed Session at 2.05pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Greenaway**

**Seconded: Clr Murray**

**CARRIED**

**7/2015/27 Tenders for Provision of Hired Plant & Minor Works on Casual Basis – August 2015**

**Recommendation:**

That the item be deferred pending the return to work of the General Manager and that a special meeting be held to further the recommendation if required.

**Moved: Clr Woodcock**

**Seconded: Clr Walford**

**CARRIED**

**7/2015/28 Matters for Information Only – General Manager**

**Recommendation:**

That the following matter listed for information only:  
Letter dated 14<sup>th</sup> August 2015 from Jan Zamlicka be received and noted.

**Moved: Clr Cooper**  
**Seconded: Clr Murray**

**CARRIED**

**7/2015/29 Return to Open Session at 3:00 pm**

**Resolved:**

That Council return to open session.

**Moved: Clr Greenaway**  
**Seconded: Clr Murray**

**CARRIED**

**7/2015/30 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Tenders for provision of hired plant and minor works on casual basis
- 2) Matter for Information only – General Manager

**Moved: Clr Woodcock**  
**Seconded: Clr Cooper**

**CARRIED**

**Close of Meeting**

The meeting closed at 3.00 pm.

To be confirmed at the meeting of Council to be held on 22 September 2015 in Carinda.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **9. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL**

### **10. MAYORAL MINUTES**

#### **Thursday 27<sup>th</sup> August**

Met with Federal Member for Parkes Mark Coulton, at council chambers. Discussions included drought, the Federal program for drought relief with pest and weed control grants, LR Post Office.

#### **Thursday 3<sup>rd</sup> September**

Attended Walgett Community College to help celebrate education week, focus was on local heroes, gave an address on importance of education.

#### **Tuesday 8<sup>th</sup> September**

Meeting with Crown Lands, Andrew Bell gave an update on Crown Reserve for Lightning Ridge and the process they would be going through to formalise and put in place a management for the trust.

#### **Monday 14<sup>th</sup> September**

Held discussions with President of Lightning Ridge Olympic Pool Association, there is a separate report on proposal.

#### **Friday 18<sup>th</sup> September**

Meeting with John Williamson in relation to Far West Initiative Advisory Board, will give a verbal report at meeting.

#### **Monday 21<sup>st</sup> September**

Official opening of Walgett Police Station and PCYC, will give verbal report at meeting.

| <b>Matters general for brief mention or information only from Mayor</b>                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 10.1 MAYORAL REPORT

### Lightning Ridge Olympic Pool Association

#### Loan repayment Proposal

##### **Background:**

The Lightning Ridge Olympic Pool Association has a loan from Walgett Shire Council of \$200,000.00. An agreement was made that this loan would be repaid upon completion and after the indoor diving pool opened; it was to be repaid in 3 equal instalments of \$66,666.67, one per year from when the diving pool opened. Recently the Association has requested Council to write this debt amount off; Council declined to agree to write off the loan, but requested that the Mayor enter into negotiations for repayment arrangements to be made with the association.

Currently the Lightning Ridge Olympic Pool Association receives an annual subsidy from council of \$350,000.00; this is to manage the entire complex, including the Olympic pool, indoor diving pool, theme park and indoor sport centre/gym. The subsidy has remained the same and has not been increased for three years. The Association continues to maintain the asset in good condition and has in the past year completed a major refurbishment of the diving pool with approximately \$135,000.00 spent on re-tiling.

The General Manager, Councillor Woodcock and I met with the President of the Lightning Ridge Olympic Pool Association on Monday the 14<sup>th</sup> September.

##### **Proposal:**

That the Lightning Ridge Olympic Pool Association agrees to repay the loan over a ten year period, paying instalments of \$20,000.00 per year, starting July 1<sup>st</sup> 2016. That Council agrees to sign a ten year Olympic pool, diving pool, theme park and indoor sports/gym complex management contract with the association from 1<sup>st</sup> July 2016 through to 30<sup>th</sup> June 2027.

The key points of the agreement will be:

1. That Council agrees to pay 4 quarterly equal management subsidy payments in advance with agreed dates of payment to be set out in the agreement.
2. That the total management subsidy for the first year will be \$350,000.00 + the annual Sydney CPI or 2% whichever is the higher. The subsidy will be allocated as follows, \$200k for the Olympic Pool, \$50k for the Diving Pool, \$50k for the Water Theme Park and \$50k for the Indoor Sports/gym.
3. That the \$20,000.00 repayments will be paid on and by an agreed date each year as set out in the agreement.
4. That as of the date of this agreement, that is the 1<sup>st</sup> July 2016 Council agrees to an annual increase in the management subsidy of 2.0% or the annual Sydney CPI rate whichever is the higher, and agrees to the same increase each year thereafter for the remainder of the agreement.
5. That the Olympic Pool Association will present to Council in October each year, an annual report of the associations financial and management activities for the past year, including usage numbers as well as their plans for the following 12 months.

## Lightning Ridge Olympic Pool Association – Loan Repayment Proposal

### **Recommendation:**

That Council authorises the General Manager to complete a ten year management and repayment contract with the Lightning Ridge Olympic Pool Association which agrees to the following;

1. That Council agree to the association repaying the loan at \$20,000.00 per year over ten years.
2. That Council agrees to sign a ten year management subsidy agreement of \$350,000.00 + 2% or the Sydney CPI increase whichever is the greater, each year for ten years from 1st July 2016 until 30th June 2027.

**Moved:**

**Seconded:**

## **11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN- NIL**

## **12. PRESENTATION OF PETITIONS- NIL**

## **13. QUESTIONS FROM LAST MEETING**

### **Clr Walford**

#### **Question 1**

Can Council inspect and repair the potholes located on George Sands Way to the Namoi Village boundary?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

### **Clr Murray**

#### **Question 1**

Can Council arrange for the flags to be flown on relevant Public Holidays such as the 25<sup>th</sup> of April and the 11<sup>th</sup> of November?

#### **Response**

The Director of Corporate Services to make arrangements.

#### **Question 2**

What is the progress on the water charge for the Walgett Sporting Club in relation to the 100mm water pipe connection?

#### **Response:**

Director Corporate Services advised Council is waiting on the Walgett Sporting Club to provide Council with a fire consultant report to determine the required meter size for firefighting.

#### **Question 3**

Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

#### **Question 4**

Can Council investigate if the Walgett IGA's has a designated exit route onto Neilly Street?

#### **Response**

The Director of Planning and Regulatory Services to review development consent conditions.

### **Clr Cooper**

#### **Question 1**

Can Council inspect and repair the potholes located on the Come By Chance Road – the first 5kms of the bitumen?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

**Clr Greenaway – Nil**

**Clr Woodcock**

**Question 1**

Can Council arrange for the area near the Barwon River Bridge to be cleaned right out to the sale yards?

**Response**

The Director of Engineering Services to investigate and take appropriate action.

**Clr Lane**

**Question 1**

Clr Lane raised the concern of generator noise in Lightning Ridge.

**Response**

Director of Planning and Regulatory Services explained in depth the process Council follows when complaints are received in regards to generator noise.

## 14. REPORTS OF COMMITTEES/DELEGATES

### 14.1 MINUTES OF WORK HEALTH AND SAFETY COMMITTEE MEETING HELD 20 AUGUST 2015

| Minutes of Work Health and Safety Committee Meeting – 20 August 2015                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Work Health and Safety Committee meeting held 20 August 2015, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 20 August 2015

**MINUTES OF THE MEETING  
WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE**

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday 20<sup>th</sup> August 2015 in the Walgett Council Chambers, meeting room commencing at 8:39am.

**1. PRESENT**

|                  |                                       |
|------------------|---------------------------------------|
| Slyvester Otumbo | Committee Member (Chairperson)        |
| Donna Ruttley    | Committee Member                      |
| Michael Brayshaw | Committee Member (Deputy Chairperson) |
| Donald Ramsland  | Management Representative             |
| Raju Ranjit      | Management Representative             |
| Michael Dowell   | Committee Member                      |
| Julie McKeown    | HR Manager                            |
| David Callander  | Secretary                             |

**2. APOLOGIES**

|                 |                  |
|-----------------|------------------|
| Rebecca Wilson  | Committee Member |
| Prafulla KC     | Committee Member |
| Vacant Position | Committee Member |

At this point, David Callander, Secretary, submitted to the committee the resignation of Prafulla KC as Chairperson and Committee member.

Slyvester Otumbo was nominated by Don Ramsland and was unanimously voted in as the new Chairperson.

At this point, David Callander, Secretary, submitted to the committee the resignation of Rebecca Wilson as a committee member.

Don Ramsland suggested that Rebecca may wish to remain a part of the committee upon her return to work following her maternity leave.

*Action: David to speak with Rebecca in relation to remaining a member of the committee.*

**3. MINUTES –**

The minutes from the meeting held on the 24<sup>th</sup> June 2015 were circulated via email and tabled for endorsement. The minutes of the Health & Safety Committee Meeting held on 24<sup>th</sup> June 2015 were confirmed and accepted

Moved: Donna Ruttley  
Seconded: Julie McKeown

Don Ramsland left the meeting at approximately 9:00am

**4. BUSINESS ARISING**

- 4.1 Prafulla KC travelled to Lightning Ridge on 18<sup>th</sup> Aug and has organised for the removal of the asbestos to be undertaken by the Lightning Ridge staff in the following week.
- 4.2 Don asked that the matter be forwarded to the Plant Superintendent for review / consideration
- 4.3 David travelled to Lightning Ridge on the 18<sup>th</sup> Aug and completed an inspection of the rocks in Len Cram Park
- 4.4 David provided the committee with a copy each of the updated constitution

- 4.5 An email was sent with a copy of the letter, a copy of the minutes from the meeting and the request was made to the Director to speak with the letter's author.
- 4.6 David reported that he has written and sent an email to all the Directors requesting assistance with the provision of wardens and to date has not had any response.
- 4.7 In the interests of time, David presented the committee with photos of the proposed location for the smokers bin. Discussion ensued in regards to the best location for the receptacles. Arguments for and against locating on the new toilet block, locating on the admin building or to locate as a free standing receptacle were discussed. An option was presented that the final decision on style and location be given to Donna Ruttlely who indicated that she was happy to take on the role.

*Action: Donna to investigate different styles and to organise the locating of the receptacles.*

- 4.8 David reported that he had sent around via email a reminder to all staff relating to smoking in Government buildings
- 4.9 Sylvester Otumbo, as the new Chairperson is to liaise with Prafulla KC in regards to any and all committee correspondence relevant that Sylvester will require in his role as Chairperson.

*Action: Sylvester to liaise with KC regarding committee issues.*

## **5. OTHER BUSINESS**

5.1 The position of Chairperson was decided at the commencement of the meeting. Sylvester Otumbo was welcomed to the position. Donna Ruttlely was nominated for the position of Deputy Chairperson and Michael Brayshaw indicated that he was also interested in the position. Donna graciously declined her nomination and was in favour of Michael being named as Deputy Chairperson. Michael was thanked and welcomed to the position of Deputy Chairperson.

5.2 David presented the incident reports for the months of June and July. David spoke of each incident and reported that any and all corrective actions required had been completed in relation to the incident reports.

5.3 Michael Brayshaw raised an issue for discussion relating to staff organising contractors to perform work on behalf of the Shire. Michael's concern was that staff may be engaging contractors without knowing some requirements relating to high risk work within the Shire. For example the undertaking of a risk assessment prior to commencing a high risk activity. The concern is aimed at indoor / admin staff perhaps not having a good understanding of the risks. Discussion led to David sending via email, to all indoor staff the importance of risk assessments. Julie raised the point that perhaps some in-house training for staff could be conducted to alert indoor / admin staff as to the correct procedures and requirements.

*Action: David to email all indoor staff relating the requirements in regards to high risk activity.  
David to devise an in-house training package for staff.*

5.4 The resignations of James Abel, Rebecca Wilson and Prafulla KC has left a void in the committee. Committee members were asked to consider suitable, preferably outdoor staff that may be interested in joining the committee. David is to place an advertisement calling for interested persons to join the committee into the next payslip.

*Action: David to insert expression of interest into next pay slips.*

## **6. NEXT MEETING**

The next meeting is to be held on 17<sup>th</sup> September'15 commencing at 8:30am.

**There being no further business the meeting closed at 9:26am**

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

# 15. REPORTS FROM OFFICERS

## 15.1 GENERAL MANAGER

### COUNCIL'S DECISION ACTION REPORT –SEPTEMBER 2015

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

---

**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

**Relevant Reference Documents/Policies:**

Resolution Register September 2015

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's decision action report – September 2015**

**Recommendation:**

That the Resolution Register for September 2015 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Resolution Register – September 2015

## RESOLUTION ACTION LIST

| <i>Date</i>                                                                  | <i>Ref</i>      | <i>Resolution</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <i>Department</i>                       | <i>Updates</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <i>Completion date</i> |
|------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |
| 11.02.14                                                                     | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                               | Director Corporate Services             | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly. |                        |
| <b>Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014</b>      |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |
| 27.05.14                                                                     | 8/2014/10       | 1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.<br>2. That naming rights for the Lightning Ridge Pool are investigated.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                       | General Manager                         | 02.06.14 Report being prepared for August 2014 meeting<br>18.09.14 Deferred to October meeting.<br>22.10.14 Deferred to April meeting.<br>18.8.15 being prepared based on last 3 full financial years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                        |
| 27.05.14                                                                     | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                                                                                                                                                                                              | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| 27.05.14                                                                     | Qs next Meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering Services           | Has been scheduled for inspection( 19/06/2014)<br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.<br>24.03.15 Received a letter re: the fencing work. Council advised him in writing about the Grid Policy and can pay only \$4,000 per grid.<br>22.7.15 an offer letter has been sent to O'Brien.<br>03.09.2015 - Waiting a response from O'Brien                                                                                                                                                                                                                 |                        |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014</b>     |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |
| 24.06.14                                                                     | 9/2014/14       | That Walgett Shire Council resolve to:<br>1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.<br>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:<br>(a) Walgett Shire Local Heritage Fund Annual Report 2013-2014.<br>(b) Walgett Shire Council Heritage Strategic Plan 2014-2017.<br>3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning & Environment. | Director Planning & Regulatory Services | Director Planning & Regulatory Services is currently consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.<br>Meeting held 10/9/2014 at Brewarrina to meet with Brewarrina heritage advisor and discuss resource sharing.<br>31.10.14 Council wrote to Office Environment & Heritage regarding facilitating sharing of Heritage Advisor                                                                                                                                                                                                                                                                                                                                 |                        |

|                                                                            |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                            |                 | <p>4. Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.</p> <p>5. Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.</p> <p>6. Seek expressions of interest for a new Heritage Advisor:</p> <p>(a) Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of Environment &amp; Heritage, July 2011.</p> <p>(b) Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Greenaway</p> |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 24.06.14                                                                   | 9/2014/21       | <p>1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.</p> <p>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager                           | <p>15.09.14 All owners contacted and in process of arranging transfers.</p> <p>21.10.14 Solicitors advised matter nearing resolution.</p> <p>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.</p>                                                                                                                                                                                                                                                                                                                                                                         |  |
| <b>Resolution Actions for Ordinary Meeting 22<sup>nd</sup> July 2014</b>   |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 22.07.14                                                                   | Qs next meeting | <p>What is the progress of works to be undertaken at the Lightning Ridge IGA?</p> <p>Response</p> <p>The Director Planning &amp; Regulatory Services advised that propping has been put in place and an engineer has approved this propping. Council recently wrote to the IGA owner requesting information regarding permanent propping with no response. The Director Planning &amp; Regulatory Services will follow up response.</p> <p>Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                           | Director Planning and Regulatory Services | <p>-Ongoing correspondence between Council and IGA owner relating to permeant propping, currently no indication as to when design shall be completed by Engineers.</p> <p>-In e-mail dated 19-1-2015 building owner's legal representative expects work to commence late March 2015 to implement permanent remediation measures.</p> <p>-Plans for permanent rectification measures supplied 24-4-2015. Council responded with letter dated 7-5-2015 indicating plans are inadequate.</p> <p>-Complying development certificate for works received 20 August 2015.</p> <p>- Installation of permanent rectification measures in progress Sep 2015.</p> |  |
| <b>Resolution Actions for Ordinary Meeting 26<sup>th</sup> August 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 26.08.14                                                                   | 11/2014/11      | <p>1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).</p> <p>2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                        | Director Corporate Services               | <p>1. No further action required.</p> <p>2. Currently being investigated.</p> <p>23.06.15 no future progress</p> <p>18.8.15 to be available by October meeting</p> <p>14.09.15 Updated report on the basis of 30 June 2015. Result to be provided to Nov Meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 26.08.15                                                                   | 11/2014/35      | <p>1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.</p> <p>2. That the proceeds of sale be transferred to Council's Property Development Reserve.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                           | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> October</b>     |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.10.14                                                                   | Qs next meeting | <p>Can a roundabout be put in place in Fox Street near the BP?</p> <p>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering Services             | <p>28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.</p> <p>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.</p> <p>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study</p>                                                                                                                                                                                                                                                                                                                                                  |  |

|                                                                              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                         |                   |
|------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|                                                                              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           | 19.08.2015 Discussion in progress                                                                                                                                                                                                                                                                       |                   |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> November 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                         |                   |
| 25.11.14                                                                     | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                                                                                                                                 | Director Corporate Services               | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors                                                                                                                                                               |                   |
| 25.11.14                                                                     | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                                                                                                                                                                                                                   | Director Engineering Services             | 11.12.14 A report is to be prepared for the February Council Meeting.<br>6.3.15 Planning Department is working on it.                                                                                                                                                                                   |                   |
| 25.11.14                                                                     | Qs next meeting | Can Council install water meters to properties outside of Lightning Ridge near the tip?<br>Response<br>The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to Council recently. Council resolved to seek legal advice, and he will be submitting that advice to Council in conjunction with an updated report.<br>Clr Taylor     | Director Planning and Regulatory Services | 02.12.14 Response provided at meeting by Director Planning and Regulatory Services<br>Updated report submitted & considered by Council at the 25 August 2015 meeting.                                                                                                                                   | Request Addressed |
| 25.11.14                                                                     | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                 | General Manager                           | 04.12.14 To be listed for discussion at next consultation session.in 2015                                                                                                                                                                                                                               |                   |
| <b>Resolution Actions for Ordinary Meeting 17<sup>th</sup> December 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                         |                   |
| 17.12.14                                                                     | 16.2014.19      | That this item is deferred until a response is received from the NSW RFS Commissioner Shane Fitzsimmons regarding the issues raised by Clr Murray in his Motion of Notice.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                | Director Engineering Services             | 23.01.15 Work in progress.<br>22.07.15 waiting for a response                                                                                                                                                                                                                                           |                   |
| <b>Resolution Actions for Ordinary Meeting 10<sup>th</sup> February 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                         |                   |
| 10.02.15                                                                     | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                              | Director Corporate Services               | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting                                                                                                                                                            |                   |
| 10.02.15                                                                     | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | Director Planning and Regulatory Services | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015. |                   |
| 10.02.15                                                                     | Qs next meeting | Can Council reassess the re-routing of heavy vehicles through Lightning Ridge? Can a by-pass be put in place?<br>Response                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services             | 24.03.15 Lorne Road has been discussed in previous meetings as an option for the by-pass. Investigating funding for this project.<br>19.08.15 has not been succeeded for any other funding yet.                                                                                                         |                   |

|                                                                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|---------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                           |                 | The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 10.02.15                                                                  | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services           | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.                                                                    |  |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> March 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 24.03.15                                                                  | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4. Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock             | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting                                                                                                                                                                                                                                                                                                            |  |
| 24.03.15                                                                  | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                                 | Director Planning & Regulatory Services | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change. Now awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment. |  |
| 24.03.15                                                                  | 2/2015/27       | That Walgett Shire Council resolves to:<br>1. Allocate \$100,000 of the Walgett CBD upgrade budget to \$:\$ in kind contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).<br>2. Allocate \$40,000 of the Walgett CBD upgrade budget to new plantings in the B2 Local Centre zone.<br>3. Allocate \$20,000 of the Walgett CBD upgrade budget to festoon lighting in the B2 Local Centre zone<br>4. Give public notification of the Walgett CBD Upgrade Strategy for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>Moved: Clr Martinez<br>Seconded: Clr Walford | Director Planning & Regulatory Services | Newspaper advertising commenced in Walgett Spectator 2,9 & 16 April<br>Proposal document published on Council web site.<br>One public submission supporting proposed grants.<br>Mail out regarding grant offer undertaken 2-7-2015<br>Grant offers publicly available as of 23 June 2015.                                                                                                                                                                                     |  |
| 24.03.15                                                                  | 1/2015/31       | 1. That council accept the Restart NSW funding Offer in the amount of \$819,000 for "Gundabloui Road and \$1,116,000 for Bugilbone Road Upgrade Project".<br>2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering Services           | 25.03.15 Draft deed agreement has been submitted to infrastructure NSW<br>17.06.2015 – Council waiting for the signed deed agreement.<br>19.8.15 Council has received a signed deed agreement and work has been scheduled for 1 week of September 2015.                                                                                                                                                                                                                       |  |
| 24.03.15                                                                  | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director of Corporate Services          | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced                                                                                                                                                                                                                                                                                                                                     |  |

|          |           |                                                                                                                                                                                                                                                                                         |                                                        |                                                                                                                                                                                                                                                                                                                                                 |  |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                      |                                                        | 14.09.15 design to be finalised.                                                                                                                                                                                                                                                                                                                |  |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford | Acting Director<br>Urban<br>Infrastructure<br>Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council. |  |
| 24.03.15 | 2/2015/40 | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway | General Manager                                        | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain                                                                                                                                                                                                                              |  |

### Resolution Actions for Ordinary Meeting 28<sup>th</sup> April 2015

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                                                                                                                                                                                                                                                                                                                                                       |  |
|----------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.15 | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                 | General Manager                         | 21.5.15 workshop to be held 25.6.15<br>18.08.15 strategies being drafted                                                                                                                                                                                                                                                                                              |  |
| 28.04.15 | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                        | Director<br>Corporate<br>Services       | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.                                                                                |  |
| 28.04.15 | 3/2015/29       | Recommendation:<br>1. That Council note and accept the recommendation regarding stopping Road Train and B Double traffic from passing through the Fox Street roundabout from west side of Walgett town.<br>2. That Council make an application to divert the Road Train and B Double vehicles from the intersection of Peel Street and Wee Waa Street.<br>3. That Council make an application to extend the access route for Road Train and B Double vehicles along Peel Street to Bate Street and then to Fox Street. | Director<br>Engineering<br>Services     | 05.05.2015 work in progress<br>17.06.2015 Waiting for a response from NVHR<br>22.07.15 discussed with NVHR again and found that the NVHR is sending the approval to RMS first then it comes to Council, it may take another 3 weeks.<br>19.08.15 NVHR has approved and waiting for signage                                                                            |  |
| 28.04.15 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly<br>Clr Taylor                                                                                                                                                                                                            | Director<br>Corporate<br>Services       | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating                                                                                                                                                   |  |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                                                                                                           | The Director<br>Engineering<br>Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department |  |
| 28.04.15 | Qs next meeting | Can Council utilise the diggings from the Australian Opal Center as a road base?<br>Response<br>The Director of Engineering Services advised a cost benefit analysis report will be compiled.<br>Clr Woodcock                                                                                                                                                                                                                                                                                                          | The Director<br>Engineering<br>Services | 05.05.2015 DES will present a report for the June Council meeting<br>17.06.2015 cost analysis to use crushers is in progress<br>22.07.15 report has been submitted to July meeting<br>19.08.15 Council has accepted the offer. DA in progress.<br>03.09.2015 Dealing with mineral department is in progress                                                           |  |
| 28.04.15 | Qs next meeting | Can Council investigate the lane where children walk along located behind the Service Station opposite the Police Station in Lightning Ridge, it requires signage to prevent vehicles speeding up to the line?<br>Response<br>The Director of Engineering to investigate and take any action necessary.<br>Clr Woodcock                                                                                                                                                                                                | Director of<br>Engineering              | 19.08.15 Investigation is in progress.<br>03.09.2015 proposal of an installation of stop signs will be submitted in October LATC meeting                                                                                                                                                                                                                              |  |

### Resolution Actions for Ordinary Meeting 26<sup>th</sup> May 2015

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                              |                                                                                                                                                                                                                                                                                                              |                    |
|----------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 26.05.15 | 4/2015/16       | <p>Recommendation:<br/>Re-establishment of Alcohol Free Zones - refer to May Minutes<br/>Moved: Clr Woodcock<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director of Planning and Regulatory Services | <p>Public notification via Council web site completed 18-6-2015.<br/>Public notification via newspaper will occur in week commencing 22 June 2015.<br/>Notification mail out in progress.<br/>New alcohol prohibition signage st LR Bore Baths &amp; Len Cram Park in progress.</p>                          |                    |
| 26.05.15 | 4/2015/18       | <p>Recommendation:<br/>That Walgett Shire Council resolve to:<br/>1. Publicly exhibit the draft Walgett Shire Development Control Plan 2015 for a minimum of 28 days.<br/>2. Undertake public exhibition consultation via:<br/>(a) Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.<br/>(b) Notification letters to Council's precinct committees and community working parties.<br/>(c) Making digital (PDF) copies of the document available via Council's web site.<br/>(d) Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge.<br/>Moved: Clr Woodcock<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                         | Director of Planning and Regulatory Services | <p>DCP placed on Council web site for public exhibition period from 29 May 2015 to Friday 3 July 2015.<br/>14.09.15 DCP adopted by Council on 25-8-2015<br/><br/>Advertising in Council newspaper columns on three occasions.<br/><br/>14.09.15 Report to be prepared for council regarding submissions.</p> | completed 25.08.15 |
| 26.05.15 | 4/2015/19       | <p>Recommendation:<br/>That Walgett Shire Council resolve to:<br/>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br/>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br/>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br/>- Letters to all relevant government agencies.<br/>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br/>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br/>- Making the strategy available as a pdf file via Council's web site.<br/>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br/>Moved: Clr Greenaway<br/>Seconded: Clr Murray</p> | Director of Planning and Regulatory Services | <p>Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br/><br/>Copies available from council website<br/><br/>Letters sent to landholders and Gov agencies on 25.6.2015</p>                                                                                                                        |                    |
| 26.05.15 | 4/2015/24       | <p>Recommendation:<br/>That the action to award the contract for construction of the Rowena Fire Station to Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.<br/>Moved: Clr Murray<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | The Director Engineering Services            | 19.08.15 The project is in progress. (started on 17/8/15)                                                                                                                                                                                                                                                    |                    |
| 26.05.15 | Qs next Meeting | <p>Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?<br/>Response<br/>The Director of Corporate Services to take appropriate action.<br/>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Corporate Services                  | <p>23.06.15 no future action at this stage<br/>18.8.15 report being prepared for October Meeting<br/>14.09.15 No further progress</p>                                                                                                                                                                        |                    |
| 26.05.15 | Qs next Meeting | <p>Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".<br/>Response<br/>The Director Engineering Services to investigate and take appropriate action.<br/>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | The Director Engineering Services            | 22.07.15 waiting response from RMS                                                                                                                                                                                                                                                                           |                    |
| 26.05.15 | 4/2015/27       | <p>Shop awning remediation &amp; grants, Wilson St, Collarenebri- refer to May Minutes for more detail</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Planning and Regulatory             | <p>Grant offer letters sent 24-6-15<br/>Orders requiring remediation works sent 24.6.15</p>                                                                                                                                                                                                                  |                    |

| Services                                                                 |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |                                                                                                                                                           |  |
|--------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Resolution Actions for Ordinary Meeting 23<sup>rd</sup> June 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |                                                                                                                                                           |  |
| 23.06.15                                                                 | 5/2015/17       | <p>Recommendation:</p> <p>1. That the council agree to the execution of a Memorandum of Understanding (MOU) or similar instrument to record its intent to provide funding if the AOC obtains firm commitments for the balance of the \$30 million project funding.</p> <p>2. That the AOC be advised that consideration of these projects would need to be undertaken as part of councils overall asset management and as such it is unable to provide a commitment for these future works at this time.</p> <p>Moved: Clr Taylor<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                              | Director Corporate Services               | 28.07.15 documentation being prepared<br>15.09.15 Matter not progressed at this stage.                                                                    |  |
| 23.06.15                                                                 | 5/2015/18       | <p>Recommendation:</p> <p>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                | Director Corporate Services               | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.                                                      |  |
| 23.06.15                                                                 | 5/2015/22       | <p>Recommendation:</p> <p>That the Council invite Expressions of Interest for the purchase of Lots 2 &amp; 3 Section 4 DP 758199 as a single parcel.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Corporate Services               | 28.07.15 EOI advertised<br>14.09.15 No expression of Interest received. To be include in future sale of surplus Council land.                             |  |
| 23.06.15                                                                 | 5/2015/28       | <p>Recommendation:</p> <p>That Walgett Shire Council resolve to:</p> <p>1. Note the email dated 28 April 2015 from Kathryn Byrne in support of the Walgett CBD Business Contributions.</p> <p>2. Allocate \$100,000 of the Walgett CBD upgrade budget to 1:1 contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).</p> <p>3. Advertise the availability of the contributions in the Walgett Spectator and on Council's website.</p> <p>4. An upper limit of \$5000 to apply to any single contribution.</p> <p>5. That Government authorities and NGOs be excluded from the scheme.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Keir</p> | Director Planning and Regulatory services | Grant offers publicly available as of 23 June 2015.                                                                                                       |  |
| 23.06.15                                                                 | 5/2015/29       | <p>Recommendation:</p> <p>1. That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids and remove fence from the road reserve to the new fence line and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.</p> <p>2. Payment to be made on final inspection.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                    | Director Engineering Services             | 22.07.15 an offer letter has been emailed<br>19.08.15 The landowner has no responded to Council yet.                                                      |  |
| 23.06.15                                                                 | Qs next Meeting | <p>Can Council write to the RFS regarding the conditions for providing 24hrs notice to burn-off?</p> <p>Response<br/>The General Manager to investigate and take appropriate action.<br/>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager                           | 20.07.15 letter sent to RFS                                                                                                                               |  |
| 23.06.15                                                                 | Qs next Meeting | <p>Can Council inspect the Mission Road (R67) that requires resealing?</p> <p>Response<br/>The Director of Engineering Services to investigate and take appropriate action.<br/>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director of Engineering Services          | 22.7.15 work in progress                                                                                                                                  |  |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> July 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |                                                                                                                                                           |  |
| 28.07.15                                                                 | 6/2015/4        | <p>Recommendation:</p> <p>1. That prior to arranging the grading of unsealed roads in the rural area a full road</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director of                               | 19.08.15 Maintenance program has been prepared based on the once a year assumption due to the budget constraints. If required more than once in some busy |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                               |                                                                                                                              |                         |
|----------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------|
|          |                 | inspection be carried out to determine the exact level and location of any maintenance grading required.<br>2. Council investigate the options of grading twice a year for the identified roads and also prepare a report on the classifying of unsealed roads into three categories - 1. Well used, 2. Used, 3. Low use, for road maintenance purposes.<br>3. Closed road signs – utilise the shape of option 2 and the wording in option 1 based on the draft document and the concept be referred to the Local Traffic Committee for comment.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock | Engineering Services                          | road, it will be presented in Council Meeting for additional budget.                                                         |                         |
| 28.07.15 | 6/2015/14       | Recommendation:<br>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                     | General Manager                               | 18.08.15 work proceeding as time and resources allow                                                                         |                         |
| 28.07.15 | 6/2015/20       | Recommendation:<br>1. That Council enter into a lease with the Walgett Historical Society Incorporated over the old council chambers for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.<br>2. That Council enter into a lease with the Walgett Historical Society Incorporated over the Masonic Lodge for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway                                                                                                         | Director Corporate Services                   | 18.8.15 lease being prepared<br>14.09.15 Documentation being finalised                                                       |                         |
| 28.07.15 | 6/2015/26       | Mining Camp Addressing – Refer to minutes for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Planning and Regulatory services     | 3.8.2015 stakeholders invited to discuss solutions in Lightning Ridge in September 2015                                      |                         |
| 28.07.15 | 6/2015/27       | Mining Western Lands Lease – Refer to minutes for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Planning and Regulatory services     | 01.08.15 in progress                                                                                                         |                         |
| 28.07.15 | 6/2015/31       | Recommendation:<br>That Council note and accept the quote of Johnstone Concrete Pty which is \$4.80 per tonne and an establishment cost of \$ 13,000 to crush the shincracker and Cumborah Quarry material.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                        | Director Engineering Services                 | 19.08.15 development application is in process.<br>03.09.2015 Council is working to get a permission from Mineral Department |                         |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                         | Director Engineering Services                 | 19.08.15 Once DA is approved, then crushing will commence.                                                                   |                         |
| 28.07.15 | Qs next meeting | Can Council inspect and repair the washout located approx. 4km from the Cumborah intersection on the Kurrajong Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action as a matter of urgency.<br>Clr Cooper                                                                                                                                                                                                                                                                                                                                          | Director Engineering Services                 | 19.08.15 inspection and repair have been carried out<br>03.09.2015 no further action required                                | Completed on 02/09/2015 |
| 28.07.15 | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Acting Director Urban Infrastructure Services to arrange for erection of appropriate signage.                                                                                                                                                                                                                                                                                                                         | Acting Director Urban Infrastructure Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.              |                         |
| 28.07.15 | Qs next meeting | Can Council investigate the pump used to clean storm water out of the Streets in Rowena and ensure it is in working condition?<br>Response<br>The Acting Director Urban Infrastructure Services to take appropriate action as soon                                                                                                                                                                                                                                                                                                                                                                 | Acting Director Urban Services                | 19.08.15 New pit and culvert is programmed to be installed in September<br>14.09.15 Progressing as planned                   |                         |

|                                                                            |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                           |                                                                                                 |                         |
|----------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------|
|                                                                            |                 | as possible.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                           |                                                                                                 |                         |
| 28.07.15                                                                   | Qs next meeting | Can Council arrange for a load of gravel to be placed in the gateway of the Rowena Hall?<br>Response<br>The Director of Engineering Services to arrange for gravel to be delivered and spread out as soon as possible.<br>Clr Greenaway                                                                                                                                                                                                                                                                                | Director Engineering Services             | 19.08.15 Instructed to construction team. Team is in Millie Road at present.                    | Completed on 02/09/2015 |
| 28.07.15                                                                   | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                                                                                                                    | General Manager                           | 18.8.15 revision of subdivision plan and costing in progress                                    |                         |
| 28.07.15                                                                   | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                                                                                                                       | General Manager                           | 18.8.15 research of previous reports in progress                                                |                         |
| 28.07.15                                                                   | 6/2015/39       | Non-urban Water Connections at Collarenebri – refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Planning and Regulatory Services | 17.08.15 letter to residents sent                                                               |                         |
| 28.07.15                                                                   | 6/2015/40       | Non-urban Water Connections at Walgett– refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Planning and Regulatory Services | 17.8.15 Letter to residents sent                                                                |                         |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> August 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                           |                                                                                                 |                         |
| 25.08.15                                                                   | 7/2015/3        | Recommendation:<br>That payments be made quarterly in advance on receipt of an invoice from the organisations listed under the 356 donations budget.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                  | General Manager                           | Noted                                                                                           | Completed               |
| 25.08.15                                                                   | 7/2015/4        | Recommendation:<br>That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                  | General Manager                           | 15.9.15 Report being prepared to October meeting                                                |                         |
| 25.08.15                                                                   | 7/2015/13       | Community Assistance Scheme Donations – Round 1 2015/2016<br>Applications – refer to details for additional information.<br>Moved: Clr Greenaway<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                               | Director Corporate Services               | 14.09.15 Applicants advised.                                                                    |                         |
| 25.08.15                                                                   | 7/2015/15       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Adopt the Walgett Shire Development Control Plan 2015.<br>2. Request that the General Manager:<br>(a) Give public notice of Walgett Shire Council's decision to adopt the Walgett Shire Development Control Plan 2015 via advertisements within the Walgett Spectator and Lightning Ridge News.<br>(b) Make the Walgett Shire Development Control Plan 2015 publicly available via Council's web site.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray | Director Planning and Regulatory Services | Advertising completed early Sept 2015<br><br>Updated DCP now available from Council's web site. | Complete                |
| 25.08.15                                                                   | 7/2015/16       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the 2 letters dated 17 July 2015 have been received by Council from Bernice Mohr and Helen Theuma.<br>2. Write to NSW Department of Primary Industries, Western Lands Commission, Crown Lands Division and any applicable Reserve Trust for Crown Reserve 1024168 and ask whether they would support the amendment of the Walgett Local                                                                                                           | Director Planning and Regulatory Services |                                                                                                 |                         |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                           |                                                                                                                                    |                         |
|----------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
|          |                 | Environmental Plan 2013 to permit new commercial premises and tourist and visitor accommodation in the SP1 Special Activities zones.<br>Moved: Clr Woodcock<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                    |                         |
| 25.08.15 | 7/2015/20       | Recommendation:<br>That the General Manager make arrangements for a Council workshop on the methodology and criteria used in the formulation of the Shire road maintenance program.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray                                                                                                                                                                                                                                                     | General Manager                           | 15.9.15 workshop being planned for 16 October, 2015.                                                                               |                         |
| 25.08.15 | 7/2015/22       | Recommendation:<br>1. That Council receive and adopt the variation to the RTR Programme for 2015/2016<br>2. That Council approve the transfer of \$ 213,590.92 from the Burranbaa Road to the Shermans Way reconstruction and sealing project.<br>3. That Council agree not to carry out the gravelling work on the section of Burranbaa Road between 7km – 10km (measured from the intersection of Angledool Road and Burranbaa Road).<br>Moved: Clr Greenaway<br>Seconded: Clr Murray | Director Engineering Services             | 03-09.2015 no further action is required                                                                                           |                         |
| 25.08.15 | 7/2015/25       | Recommendation:<br>That Council provide a donation to the Lightning Ridge Art and Craft Council Inc of \$500.00 for the 2015 Spring Festival Acquisitive Art Prize.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                     | Director Corporate Services               | 14.09.15 Letter sent.                                                                                                              |                         |
| 25.08.15 | Qs next meeting | Can Council inspect and repair the potholes located on George Sands Way to the Namoi Village boundary?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Walford                                                                                                                                                                                                                                                                   | Director Engineering Services             | 03-09.015 work in progress                                                                                                         |                         |
| 25.08.15 | Qs next meeting | Can Council arrange for the flags to be flown on relevant Public Holidays such as the 25 <sup>th</sup> of April and the 11 <sup>th</sup> of November?<br>Response<br>The Director of Corporate Services to make arrangements.<br>Clr Murray                                                                                                                                                                                                                                             |                                           | 14.09.15 Awaiting advice from Sporting Club                                                                                        |                         |
| 25.08.15 | Qs next meeting | What is the progress on the water charge for the Walgett Sporting Club in relation to the 100mm water pipe connection?<br>Response:<br>Director Corporate Services advised Council is waiting on the Walgett Sporting Club to provide Council with a fire consultant report to determine the required meter size for firefighting.<br>Clr Murray                                                                                                                                        | Director Corporate Services               |                                                                                                                                    |                         |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                         | Director Engineering Services             |                                                                                                                                    |                         |
| 25.08.15 | Qs next meeting | Can Council investigate if the Walgett IGA's has a designated exit route onto Neilly Street?<br>Response<br>The Director of Planning and Regulatory Services to review development consent conditions.<br>Clr Murray                                                                                                                                                                                                                                                                    | Director Planning and Regulatory Services | Plans approved under development consent 2014/005 show Neilly St as a loading dock. Approved entry and egress is via Fox St. only. | Complete                |
| 25.08.15 | Qs next meeting | Can Council inspect and repair the potholes located on the Come By Chance Road – the first 5kms of the bitumen?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Cooper                                                                                                                                                                                                                                                           | Director Engineering Services             | 03/09/2015 has been scheduled                                                                                                      |                         |
| 25.08.15 | Qs next meeting | Can Council arrange for the area near the Barwon River Bridge to be cleaned right out to the sale yards?<br>Response                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering Services             |                                                                                                                                    | Completed on 31/08/2015 |

|          |           |                                                                                                                                                                                                                                                                                                                  |                 |                                                    |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------|--|
|          |           | The Director of Engineering Services to investigate and take appropriate action.<br>Clr Woodcock                                                                                                                                                                                                                 |                 |                                                    |  |
| 25.08.15 | 7/2015/27 | Recommendation:<br>That the item be deferred pending the return to work of the General Manager and that a special meeting be held to further the recommendation if required.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford<br>Tenders for Provision of Hired Plant & Minor Works on Casual Basis – August 2015 | General Manager | 15.9.15 Report prepared to September 2015 meeting. |  |

## LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

### **Summary:**

Copies of weekly circulars numbers 33-36 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 33

- Item 3: LGNSW Submission To IPART's Review Of Reporting And Compliance Burdens On Local Government
- Item 10: Fish Habitat Action Grants Now Open

#### Issue 34

- Item 3: An invitation to participate in the LGNSW 2015-16 Remuneration Survey
- Item 6: Resource Recovery Facility Grants
- Item 12: NSW Livestock loading scheme review

#### Issue 35

- Item 3: Register Now workshops on Local Government Regulatory burdens
- Item 7: Before and After School Care Grants
- Item 10: Community Sharps Management Program
- Item 13: Review of the Pre-Gateway Process
- Item 15: Point to Point Transport Discussion Paper

#### Issue 36

- Item 3: Grant and funding opportunities for Local Government
- Item 4: Joint Organisation Emerging Directions Paper Released
- Item 7: Local Government HR Metrics Benchmarking Survey
- Item 10: Sport and Recreation Infrastructure Funding
- Item 13: 10/50 Vegetation Clearing Scheme Information Sessions
- Item 15: Councillor's Work Health and Safety Obligations
- Item 17: Mayor's Weekend – Sydney, November
- Item 18: Executive Certificate for Elected Members
- Item 20: Writing Skills Workshop

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 33-36 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

# CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

## **Summary:**

Copies of circular received Circular No 15-31 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

## **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 15-31: Managing Aggressive dogs in the community: Responsibility of Councils

## **Relevant Reference Documents:**

Nil

## **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

## **Environmental issues:**

Nil

## **Stakeholders:**

Councillors  
Walgett Shire Council staff

## **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

## **Legal Issues:**

Nil

## **Alternative Solutions/Options:**

Nil

## **Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Circulars received from the NSW Office of Local Government**

**Recommendation:**

That the information contained in the following Departmental circular 15-31 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circular 15-31



|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-31 / 1 September 2015 / A435358                                                                  |
| <b>Previous Circular</b>    | 14-14                                                                                               |
| <b>Who should read this</b> | General Managers / All council staff / Companion Animals Staff                                      |
| <b>Contact</b>              | Program Delivery Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                |

### Managing Aggressive Dogs in the Community – Responsibilities of Councils

#### What this will mean for your council

- Councils are reminded of responsibilities under the *Companion Animals Act 1998* (the Act) to help protect their community against the risk of attacks by aggressive dogs.
- Councils are also encouraged to conduct and maintain records of regular inspections of prescribed enclosures for categorised dogs.

#### Key points

- Councils have authority to issue orders on the following dog categories:
  - Menacing: where the dog has displayed unreasonable aggression towards a person or animal (other than vermin), or has, without provocation, attacked a person or animal (other than vermin) but without causing serious injury or death;
  - Dangerous: where the dog has, without provocation, attacked or killed a person or animal (other than vermin), or has, without provocation, repeatedly threatened to attack or repeatedly chased a person or animal (other than vermin), or is kept for the purposes of hunting.
  - Restricted: a dog identified as being a restricted breed under section 55 of the Act.
- Owners of menacing, dangerous or restricted dogs must comply with each of the control requirements listed under the Act in respect of the category of dog, including but not limited to:
  - being registered, desexed, and enclosed when at home; and
  - ensuring the dog wears a prescribed collar and muzzle.
- Strong penalties apply where an owner fails to comply with a classified dog order. An owner can be fined up to \$77,000 and receive up to five years imprisonment if the dog attacks as a result of non-compliance.

#### Where to go for further information

- Further information on the responsibilities of owners of dangerous, menacing and restricted dogs is contained in section 11 of the *Guidelines on the exercise of functions under the Companion Animals Act* available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

#### Marcia Doheny Chief Executive

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

## MONTHLY CALENDAR: SEPTEMBER - NOVEMBER 2015

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of August 2015 to October 2015 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**Monthly calendar September – November 2015**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period September-November 2015.

**Moved:**

**Seconded:**

## September

| Date of Meeting | Time            | What                                                                                                                                         | Who                                  |
|-----------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Tues 1 Sept     |                 |                                                                                                                                              |                                      |
| Wed 2 Sept      |                 |                                                                                                                                              |                                      |
| Thurs 3 Sept    |                 |                                                                                                                                              |                                      |
| Fri 4 Sept      |                 |                                                                                                                                              |                                      |
| Sat 5 Sept      |                 |                                                                                                                                              |                                      |
| Sun 6 Sept      |                 |                                                                                                                                              |                                      |
| Mon 7 Sept      |                 |                                                                                                                                              |                                      |
| Tues 8 Sept     |                 |                                                                                                                                              |                                      |
| Wed 9 Sept      |                 |                                                                                                                                              |                                      |
| Thurs 10 Sept   |                 |                                                                                                                                              |                                      |
| Fri 11 Sept     |                 |                                                                                                                                              |                                      |
| Sat 12 Sept     |                 |                                                                                                                                              |                                      |
| Sun 13 Sept     |                 |                                                                                                                                              |                                      |
| Mon 14 Sept     |                 |                                                                                                                                              |                                      |
| Tues 15 Sept    |                 |                                                                                                                                              |                                      |
| Wed 16 Sept     |                 |                                                                                                                                              |                                      |
| Thurs 17 Sept   |                 |                                                                                                                                              |                                      |
| Fri 18 Sept     | <b>9.00 AM</b>  | <b>L.G Reform Meeting with Far West Initiative Committee, Chairperson John Williams Teleconference and Plant Committee Meeting to follow</b> | <b>All Councillors, GM</b>           |
| Sat 19 Sept     |                 |                                                                                                                                              |                                      |
| Sun 20 Sept     |                 |                                                                                                                                              |                                      |
| Mon 21 Sept     |                 |                                                                                                                                              |                                      |
| Tues 22 Sept    | <b>10.00 AM</b> | <b>Council Meeting – Carinda (Mayoral Election)</b>                                                                                          | <b>All Directors and Councillors</b> |
| Wed 23 Sept     |                 |                                                                                                                                              |                                      |
| Thurs 24 Sept   |                 |                                                                                                                                              |                                      |
| Fri 25 Sept     |                 |                                                                                                                                              |                                      |
| Sat 26 Sept     |                 |                                                                                                                                              |                                      |
| Sun 27 Sept     |                 |                                                                                                                                              |                                      |
| Mon 28 Sept     |                 |                                                                                                                                              |                                      |
| Tues 29 Sept    |                 |                                                                                                                                              |                                      |
| Wed 30 Sept     |                 |                                                                                                                                              |                                      |

## October

| Date of Meeting | Time     | What                                                                       | Who                         |
|-----------------|----------|----------------------------------------------------------------------------|-----------------------------|
| Thurs 1 Oct     |          |                                                                            |                             |
| Fri 2 Oct       |          |                                                                            |                             |
| Sat 3 Oct       |          |                                                                            |                             |
| Sun 4 Oct       |          |                                                                            |                             |
| Mon 5 Oct       |          | Public Holiday                                                             |                             |
| Tues 6 Oct      |          |                                                                            |                             |
| Wed 7 Oct       |          |                                                                            |                             |
| Thurs 8 Oct     | 5.00pm   | Tour de OROC – Walgett                                                     |                             |
| Fri 9 Oct       |          |                                                                            |                             |
| Sat 10 Oct      |          |                                                                            |                             |
| Sun 11 Oct      |          | LGNSW Annual Conference Sydney at Rosehill Gardens Racecourse              | Mayor & GM                  |
| Mon 12 Oct      |          | LGNSW Annual Conference Sydney at Rosehill Gardens Racecourse              | Mayor & GM                  |
| Tues 13 Oct     |          | LGNSW Annual Conference Sydney at Rosehill Gardens Racecourse              | Mayor & GM                  |
| Wed 14 Oct      |          |                                                                            |                             |
| Thurs 15 Oct    |          |                                                                            |                             |
| Fri 16 Oct      | 2.00 PM  | Shire Road Maintenance Workshop                                            | All Councillors             |
| Sat 17 Oct      |          |                                                                            |                             |
| Sun 18 Oct      |          |                                                                            |                             |
| Mon 19 Oct      | 10.00 AM | RSPCA NSW Community Animal Welfare Scheme (CAWS)<br>CMCC Meeting Coonamble | Clr Woodcock, Greenaway, GM |
| Tues 20 Oct     |          |                                                                            |                             |
| Wed 21 Oct      |          |                                                                            |                             |
| Thurs 22 Oct    |          |                                                                            |                             |
| Fri 23 Oct      |          |                                                                            |                             |
| Sat 24 Oct      |          |                                                                            |                             |
| Sun 25 Oct      |          |                                                                            |                             |
| Mon 26 Oct      |          |                                                                            |                             |
| Tues 27 Oct     | 9.30AM   | Council Meeting – Walgett<br>Citizenship Ceremony                          | All Directors & Councillors |
| Wed 28 Oct      |          |                                                                            |                             |
| Thurs 29 Oct    |          |                                                                            |                             |
| Fri 30 Oct      | 9.30AM   | OROC Meeting – Lightning Ridge                                             | GM & Mayor                  |
| Sat 31 Oct      |          |                                                                            |                             |

## November

| Date of Meeting | Time    | What                              | Who                           |
|-----------------|---------|-----------------------------------|-------------------------------|
| Sun 1 Nov       |         |                                   |                               |
| Mon 2 Nov       |         |                                   |                               |
| Tues 3 Nov      |         |                                   |                               |
| Wed 4 Nov       |         |                                   |                               |
| Thurs 5 Nov     |         |                                   |                               |
| Fri 6 Nov       |         |                                   |                               |
| Sat 7 Nov       |         |                                   |                               |
| Sun 8 Nov       |         |                                   |                               |
| Mon 9 Nov       |         |                                   |                               |
| Tues 10 Nov     |         |                                   |                               |
| Wed 11 Nov      |         |                                   |                               |
| Thurs 12 Nov    |         |                                   |                               |
| Fri 13 Nov      |         |                                   |                               |
| Sat 14 Nov      |         |                                   |                               |
| Sun 15 Nov      |         |                                   |                               |
| Mon 16 Nov      |         |                                   |                               |
| Tues 17 Nov     |         |                                   |                               |
| Wed 18 Nov      |         |                                   |                               |
| Thurs 20 Nov    |         |                                   |                               |
| Fri 22 Nov      |         |                                   |                               |
| Sat 21 Nov      |         |                                   |                               |
| Sun 22 Nov      |         |                                   |                               |
| Mon 23 Nov      |         |                                   |                               |
| Tues 24 Nov     | 10.00am | Council Meeting – Burren Junction | All Directors and Councillors |
| Wed 25 Nov      |         |                                   |                               |
| Thurs 26 Nov    |         |                                   |                               |
| Fri 27 Nov      |         |                                   |                               |
| Sat 28 Nov      |         |                                   |                               |
| Sun 29 Nov      |         |                                   |                               |
| Mon 30 Nov      |         |                                   |                               |

## DELEGATES AND REPRESENTATIVES TO, AND MEMBERS OF EXTERNAL BODIES

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1454

---

### **Summary:**

The term of appointment of Council representatives and delegates is one year, terminating in September, unless indicated otherwise.

### **Discussion (including issues and background):**

Attached is a schedule identifying Councillors and staff who were currently involved in external bodies on behalf of Council.

It should be noted that Councillors Woodcock and Greenaway were elected to the Castlereagh Macquarie County Council for a term of four years and appointments to the County Council are expected to be for the duration of Council.

It should be further noted that:

- 1) The Outback Shires Alliance was formed in February 2014 and the Section 355 Committee is comprised of the Mayor, Deputy Mayor and General Manager of each of the Councils of Bourke, Brewarrina and Walgett.
- 2) Council will need to appoint a delegate for the Far West Initiative Advisory Committee
- 3) The following committees/groups are no longer functional and as such no Council delegates are required;
  - a. Weight of loads committee
- 4) The status of the following committees is being determined;
  - a. Community Safety Precinct Committee
  - b. Lightning Ridge and surrounding Opal Fields Management Crown Reserve 024168 Trust
  - c. Lighting Ridge Advisory Board

It is suggested that the practice of nominating an alternative council delegate also to cover those occasions when the nominated delegate may be unavailable which was introduced in 2010/2011 be continued.

There have also been instances in the past when Council delegates have been unaware that meetings are being held and appropriate action continue to be taken to overcome this problem in the future.

Separate Community Working Parties operate in respect of Walgett, Lightning Ridge, and Collarenebri.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

Councillors and members of MANEX

### **Financial Implications:**

Nil

**Delegates and Representatives to, and members of External bodies**

**Recommendation:**

That members, representatives and delegates be as outlined in the attached schedule with the following amendments (if any):  
*(To be determined at meeting)*

**Moved:**

**Seconded:**

**Attachments:**

Schedule of representatives and delegates for 2014/15

## Representatives and delegates for 2014/15

| COMMITTEE                                                                        | OFFICER                                           | COUNCILLOR                                         |
|----------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------|
| Australian Airports Association                                                  | Director Urban Infrastructure Services            |                                                    |
| Bushfire Management Committee                                                    | Director Engineering Services                     | Clr Murray                                         |
| Camps on Claims Working Group ( <i>Status to be determined</i> )                 | Director Planning and Regulatory Services         | Clr Lane                                           |
| Castlereagh Macquarie County Council                                             | General Manager                                   | Clr Woodcock and Clr Greenaway                     |
| Collarenebri Community Working party                                             | General Manager                                   | Mayor                                              |
| Community Safety Precinct Committee                                              | General Manager                                   | Mayor and Deputy Mayor                             |
| Lightning Ridge & Surrounding Opal Fields Management Crown Reserve 1024168 Trust | Director Planning and Regulatory Services         | Clr Lane<br>Alternative Clr Murray                 |
| Floodplain Management Authorities Group                                          | Director Urban Infrastructure Services            | Clr Taylor and Clr Cooper                          |
| Inland Tourism Organisation                                                      | Tourism Development Officer & General Manager     | Clr Taylor<br>Alternative Clr Lane                 |
| Kamilaroi Highway Group                                                          | Tourism Development Officer & General Manager     |                                                    |
| Lightning Ridge Advisory Board                                                   |                                                   | Delegate Clr Lane<br>Alternate Clr Murray          |
| Lightning Ridge Tourism Board                                                    | General Manager                                   | Clr Taylor<br>Alternative Clr Walford              |
| Lightning Ridge Community Working Party                                          | General Manager                                   | Clr Walford                                        |
| Local Emergency Management Committee                                             | General Manager as LEMO                           | Mayor                                              |
| Local Traffic Committee                                                          | Director Engineering Services and General Manager | Clr Martinez<br>Alternative Clr Keir               |
| Mungindi Menindee Advisory Council                                               |                                                   | Clr Greenaway and Clr Murray                       |
| Namoi Peel Catchment Customer Service Committee                                  | Director Urban Infrastructure Services            | Clr Greenaway                                      |
| Netwaste                                                                         | Director Urban Infrastructure Services            |                                                    |
| Northwest Slopes & Plains Cooperative Library Service                            | Director Corporate Services                       | Clr Cooper and Clr Keir                            |
| Regional Development Australia - Orana                                           | General Manager                                   | Clr Lane                                           |
| Orana Regional Organisations of Council – GMAC                                   | General Manager                                   |                                                    |
| Orana Regional Organisations of Council (OROC)                                   | General Manager                                   | Mayor and Deputy Mayor                             |
| Outback Arts Incorporated                                                        | Director Corporate Services                       | Clr Keir<br>Alternative Clr Taylor                 |
| Plant Committee                                                                  | Director Engineering Services and General Manager | Clr Lane, Clr Woodcock, Clr Greenaway & Clr Taylor |
| Regional Procurement Initiative                                                  | Director Engineering Services                     |                                                    |
| Rural Bush Fire Management Group                                                 | Director Engineering Services                     | Clr Murray                                         |
| Saleyards Advisory Committee                                                     | Director Urban Infrastructure Services            | Clr Murray                                         |
| Western Division of the Shire's Association                                      | General Manager                                   | Mayor & Deputy Mayor                               |
| Walgett Community Working Party                                                  | Manager Community Services and General Manager    | Mayor                                              |
| Walgett Shire Interagency Group                                                  | General Manager                                   | Clr Keir                                           |
| Coonabarabran – Mungindi Road Upgrade Project steering Committee                 | Director Engineering Services and General Manager | Mayor<br>Clr Greenaway                             |
| Water Utilities Group                                                            | Director Urban Infrastructure Services            | Not required                                       |
| Internal Audit and Risk Management                                               | General Manager                                   | Clr Woodcock<br>Alternative Clr Murray             |
| Joint Regional Planning Panel                                                    | Not Required                                      | Clr Lane Clr Woodcock<br>Alternative Clr Murray    |
| Walgett HACC                                                                     | General Manager                                   | Clr Keir                                           |
| Outback Shires Alliance                                                          | General Manager                                   | Mayor & Deputy Mayor                               |
| Local Government NSW                                                             | General Manager                                   | Mayor & Deputy Mayor                               |

## CLOSEDOWN OF ADMINISTRATION OVER FESTIVE SEASON

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

---

### **Summary:**

It is considered efficient for the majority of Council's operations to close down for the work days between Christmas and New Year's Day. It also suits the needs of the majority of staff to plan holidays during the Festive Season.

### **Discussion (including issues and background):**

This year Christmas Day falls on Friday 25<sup>th</sup> December 2015, Boxing Day on Saturday 26<sup>th</sup> December, 2015 and New Year's Day on Friday 1<sup>st</sup> January, 2016. It is proposed that Council operations close down for the three intervening days of Tuesday 29<sup>th</sup> to Thursday 31<sup>st</sup> December, 2015 inclusive.

For the three days of the closedown staff are required to take leave and/or to utilise accumulated flexi-time.

During the closedown essential service staff remain on duty in the garbage and water/sewer service areas and emergency service staff are rostered to be on call in other areas of Council operations.

In addition to the standard shutdown, a shutdown for three weeks will be put in place for all Outdoor Staff not rostered for work from Friday 18 December 2015 until Monday 15 January 2016.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

Council staff and residents

### **Financial Implications:**

As staff will be required to take either Annual Leave or accumulative Flex Time during this four day period, the four day shutdown will be revenue neutral. Staff rostered to work during the period attracts payment of normal rates of pay.

## Closedown of Administration over Festive Season

### **Recommendation:**

1. Council operations close for the three days Tuesday 29<sup>th</sup> to Thursday 31<sup>st</sup> December 2015 inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note the Outdoor Staff shutdown period from Friday 18 December, 2015 to Monday 15 January 2016.

**Moved:**

**Seconded:**

### **Attachments:**

Schedule of 2015-2017 Public Holidays from NSW Government Industrial Relations Website

## NSW Public Holidays 2015-2017

Holidays for NSW under the *Public Holidays Act 2010*

|                                                      | <b>2015</b>           | <b>2016</b>          | <b>2017</b>          |
|------------------------------------------------------|-----------------------|----------------------|----------------------|
| New Year's Day                                       | Thursday, 1 January   | Friday, 1 January    | Sunday, 1 January    |
| <sup>3</sup> Additional Day                          |                       |                      | Monday, 2 January    |
| <sup>2</sup> Australia Day                           | Monday, 26 January    | Tuesday, 26 January  | Thursday, 26 January |
| Good Friday                                          | Friday, 3 April       | Friday, 25 March     | Friday, 14 April     |
| Easter Saturday - the Saturday following Good Friday | Saturday, 4 April     | Saturday, 26 March   | Saturday, 15 April   |
| Easter Sunday                                        | Sunday, 5 April       | Sunday, 27 March     | Sunday, 16 April     |
| Easter Monday                                        | Monday, 6 April       | Monday, 28 March     | Monday, 17 April     |
| Anzac Day                                            | Saturday, 25 April    | Monday, 25 April     | Tuesday, 25 April    |
| Queen's Birthday                                     | Monday, 8 June        | Monday, 13 June      | Monday, 12 June      |
| <sup>1</sup> Bank Holiday                            | Monday, 3 August      | Monday, 1 August     | Monday, 7 August     |
| Labour Day                                           | Monday, 5 October     | Monday, 3 October    | Monday, 2 October    |
| Christmas Day public holiday                         | Friday, 25 December   | Sunday, 25 December  | Monday, 25 December  |
| Boxing Day                                           | Saturday, 26 December | Monday, 26 December  | Tuesday, 26 December |
| <sup>3</sup> Additional Day                          | Monday, 28 December   | Tuesday, 27 December |                      |

<sup>1</sup> Applies to banks and certain financial institutions see *Retail Trading Act 2008*.

<sup>2</sup> From 31/12/11 when Australia Day (26 January) falls on a Saturday or Sunday, there will be no public holiday on that day as the following Monday will be declared a public holiday.

<sup>3</sup> From 31/12/11, the Holiday Act provides for an extra public holiday to be added when New Year's Day, Christmas Day or Boxing Day falls on a weekend.

# ADOPTION OF PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1409

---

## **Summary:**

The purpose of this report is to enable Council to consider the adoption of a Draft Policy for the payment of expenses and provision of facilities to Councillors.

## **Background:**

This matter was previously considered by Council at the meeting on 28 July, 2015.

Council is required to adopt a policy for the payment of expenses and the provision of facilities to Councillors within five months after the end of each year, with a copy of the policy to be forwarded to the Department of Local Government.

## **Current Position:**

A draft policy was prepared for Council's consideration, taking into account the existing policy, legislative requirements and the guidelines issued by the Department of Local Government.

An additional clause was included on page 10 of the policy clarifying that Council approval is required for the reimbursement of legal costs. The guidelines from the Division of Local Government suggest that an approvals process be in place.

Subsequently the proposal was advertised on the local press for 28 days and the proposal was also displayed on Council's website.

No submissions were received during the period the proposed policy was on public exhibition and accordingly it is now appropriate for Council to further consider and determine the matter.

## **Relevant Reference Documents/Policies:**

Local Government Act 1993  
WSC Policies Document  
WSC Procedures Document

## **Governance issues:**

The adoption of a policy will contribute to the governance of the organisation

## **Environmental issues:**

Nil

## **Stakeholders:**

Councillors  
Council staff

## **Financial Implications:**

The monetary amounts in the policy were updated last year, and the current draft policy does not provide for an increase.

**Alternative Solutions/Options:**

Council is required to adopt a policy for the Payment of Expenses and the Provision of Facilities to Councillors, however the terms of the policy may be varied.

**Conclusion:**

Following public exhibition and in view of the fact that no submissions were received it is now appropriate for Council to determine the matter.

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Adoption of the Payment of Expenses and Provision of Facilities for Councillors Policy</b> |
|-----------------------------------------------------------------------------------------------|

**Recommendation:**

That following public exhibition and in view of the fact that no submissions were received: Council adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **ADOPTION OF THE PESTICIDE USE NOTIFICATION PLAN**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary:**

The purpose of this report is to enable Council to consider the adoption of Council's Pesticide Use Notification Plan.

### **Background:**

It is important that Walgett Shire Council continues to maintain and comply with its pesticide notification plan as these plans provide a clear framework for the provision of information about pesticide use in public places. The regulation requires all NSW public authorities that use pesticides in outdoor public places to prepare a notification plan in relation to their pesticide use and to give notice according to that plan.

The revised plan was previously considered by Council at the meeting on 28 July, 2015.

### **Current Position:**

The Pesticides Regulation 1995 was reviewed with effect from 1 September, 2009 although only minor amendments were made.

Clause 22 (2) of the 2009 Regulation requires a Council to place a copy of the latest version of its plan on its website and for the plan to also be available for inspection at the Council's main offices. There are also a range of requirements Council must observe in relation to the use of pesticides in public places.

The revised pesticides use notification plan was advertised on the local press for 28 days and the proposal was also displayed on Council's website.

No submissions were received during the period the proposed policy was on public exhibition and accordingly it is now appropriate for Council to further consider and determine the matter.

### **Relevant Reference Documents:**

Pesticides Act 1999 and Regulations 2009  
Revised Pesticides Use Notification Plan

### **Stakeholders:**

Council  
Council Community

### **Governance issues:**

The adoption of a policy will contribute to the governance of the organisation.

### **Environmental issues:**

Council has an obligation to ensure the safe use of pesticides flowing from its own operational activities.

### **Financial Implications:**

Nil

**Legal Issues:**

None identified

**Alternative Solutions/Options:**

Not applicable as Council must meet its regulatory obligations.

**Conclusion:**

Following public exhibition and in view of the fact that no submissions were received it is now appropriate for Council to determine the matter.

**Adoption of the revised pesticide use notification plan**

**Recommendation:**

That Council adopt the revised Pesticides Use Notification Plan.

**Moved:**

**Seconded:**

**Attachments:**

Nil

# FENCING PROJECTS AT COLLARENEBRI AND WALGETT AIRSTRIPS

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

## **Summary:**

This report has been prepared to address various queries in relation to plant hire and engagement of staff raised at Council's August meeting.

## **Background/Plant Utilisation:**

Each year, usually in April/June, Council invites tenders for Casual Plant Hire and Minor Works for the following year. This allows a transparent process to be followed which fair, open, achieves value for money and avoids any conflicts of interest.

However, not all Council's plant hire requirements in any one year can be fully sourced from the list of plant available from the various local operators and at times it is necessary to source plant from other suppliers to satisfy particular needs. Some listed plant can be too small/large or too costly for particular projects or not available when required.

In these instances in the past, Council has taken the option to approach other local or regional suppliers with plant immediately available, which is more suitably sized, and/or being offered at more suitable/ competitive hire rates.

Where possible the suppliers of such additional plant are encouraged to complete and provide similar tender information as those suppliers already on the annual list so that they may be added to the casual plant hire list. They also have to have their plant undergo a similar evaluation process to ensure it is fit for purpose and meets the various insurance and operational requirements.

There are also times when existing suppliers may acquire new plant replacing existing items on the list and where this occurs the same practice is followed.

The whole process is aimed at ensuring no operator receives an improper advantage or that operators can not engage in any form of collusive or anti-competitive practices.

## **Engagement of Staff:**

As Council is aware, the need for labour intensive projects to provide meaningful work for local farmers, rural workers and workers in allied industries displaced by the continuing drought in the Walgett Shire has been the subject of repeated approaches to government and reports to Council over the last twelve months.

The fencing projects at the Collarenebri and Walgett Airstrips were identified as ones which ideally fitted into this category.

A number of advertisements have been placed in the local press in recent months requesting landholders/rural workers with suitable plant available or who are interested in drought relief works to submit expressions of interest.

**Current Position/ Plant Utilisation:**

In the case of the fencing project at the Collarenebri Airstrip, there was a need to hire a small dozer for only one or two hours a day, once or twice a week, to clear the existing fence line once the old fence had been removed. It was decided to remove as little of the old fence at any one time as possible to allow more effective control of feral animals and reduce the chance of the airstrip being invaded by feral animals during the reconstruction process.

From an operational aspect, there is a need to ensure that the airstrip remains available for RFDS twenty four hours a day and removal of the entire length of the old fence at one time would preclude this from happening for the duration of the project – 6/8 weeks.

Council was able to negotiate with a neighbouring land owner with a smaller (D6) dozer at an hourly rate of \$150 to undertake the clearing on a needs basis. This compared with D9 dozers on the plant hire list at more than twice the hourly rate (between \$320 and \$360 per hour).

A small tractor is also being hired as a suitable machine was also not available at the time. A Bobcat post-hole borer is being sourced from the existing plant hire list. A second post-hole borer operator was found to be too slow.

A similar approach has been taken with the Walgett airstrip fencing project.

**Engagement of Staff:**

Five of the staff engaged on these two projects were selected from the expressions of interest/ job applications received as part of the formal recruitment process followed as part of Council's normal merit based selection process. However, it was necessary to also engage a person with the appropriate skill set and fencing experience to supervise the project.

**General:**

These two projects are being used as pilot projects on which to base further labour intensive projects in the coming twelve months under the Federal Government's Community Drought Programme. At this early stage it appears that there will be a number of fencing projects at all three towns – Lightning Ridge, Collarenebri and Walgett – and more than enough work for both contractors and day labour initiatives alike.

**Relevant Reference Documents:**

Casual Plant Hire list

**Stakeholders:**

Walgett Shire  
Local plant operators

**Governance issues:**

When Council identified the needs of the project, appropriate action was taken to have the additional plant/operators added to the casual plant hire list in accordance with usual practice.

Complaints by other local plant operators border on intimidatory and collusive work practices.

As a proactive interaction, it is proposed to advise relevant government agencies of the action Council has taken in this regard.

**Environmental issues:**

Nothing identified

**Financial Implications:**

Council need to ensure project costs are kept within approved budget levels

**Legal Issues:**

Nothing identified.

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

That the best interests of Council and the community have been served in sourcing plant and labour for the airport fencing projects currently being undertaken.

**Fencing Projects at Collarenebri and Walgett Airstrips**

**Recommendation:**

That the General Manager's Report be received and noted and the action taken be endorsed.

**Moved:**

**Seconded:**

## **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000/000

---

1. **Letter received 28<sup>th</sup> August, 2015 from Inspector Greg Sim, NSW Rural Fire Services**  
A response to the enquiry made by Council in regards to the 24 hr notice requirement for burning off.
2. **Letter received 2<sup>nd</sup> September, 2015 from Adrian Piccoli MP, Minister of Education**  
Letter acknowledging Council's ongoing commitment to Walgett Community College.
3. **Letter received 31<sup>st</sup> August, 2015 from the Hon Niall Blair, Minister for Primary Industries, Minister for Lands and Water**  
Advising of the need for issues surrounding the Walgett weir project to be given a high priority because of the need to secure the Walgett water supply and ensure the availability of funding. Noting that discussions with various government agencies have commenced and one to continue as a matter of urgency. All necessary Ministerial consents will be presented for consideration as part of the outcome of these discussions.
4. **Community War Memorials Fund**  
Advising that Local Councils, community organisations, veterans group across NSW are eligible to apply for funding to help protect and conserve war memorials. Applications close on 11 November, 2015.
5. **Wild Dog Programme 2015/2016**  
Consideration is being given to a wild dog programme; a funding application is being lodged on behalf of Bourke, Brewarrina, Balonne and Walgett Shires.
6. **Shire Wide Tourism Strategy**  
A report on a revised Shire Wide Tourism Strategy is being prepared for consideration at Council's October, 2015 meeting as part of that report, discussions will be held with relevant local tourist associations and operations with a view to promote Tourism across the whole of the Shire and to allow maximum benefit to be given from Council funds available.
7. **Road Maintenance Workshop**  
Arrangements are in place to conduct a workshop on the methodology and criteria used in the formation of the Shire Road Maintenance Programme on Friday 16<sup>th</sup> October, 2015 at 2.00pm in the Council Chambers at Walgett.
8. **Letter received 8<sup>th</sup> September, 2015 from NSW Rural Fire Services, Jason Heffernan**  
Jason Heffernan is the recently appointed Director of Regional Services for the NSW Rural Fire Services (NSWRFS). A series of Local Government forums will be held September and October for both Council and the NSWRFS to discuss matters of mutual interest with District, Regional and Group Management.

**9. Tour de OROC**

Walgett will host the Tour de OROC on Thursday evening the 8<sup>th</sup> of October. Experienced Riders can join the relay at the property “Ulah” located 28kms west of Walgett. Other Riders will be invited to join the relay at the levy bank on the Brewarrina Road. Cyclists will ride into the main street and be welcomed at Walgett Swimming Pool for the: “2015 Tour de OROC – Fundraising BBQ & Pool Party”. Meals and entertainment will be available. Participants will be encouraged to make a gold coin donation and dinner will be available for \$10.00 per head.

**Conclusion:**

If there are no other queries that the above matters should be received and noted.

| <b>Matters for brief mention or information only</b>                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the above matters be received and noted for brief mention or information only</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Letters received from the above listed.



RECEIVED 28 AUG 2015

Don Ramsland  
General Manager  
PO Box 31  
WALGETT NSW 2832

20/08/2015

Dear Mr Ramsland

**Re: 24 hr Notice Requirement for Burning Off**

Thank you for your recent correspondence. I have identified two separate issues within your letter that raise concerns about the permit process in place for the North West Zone(NWZ). These being the requirement to notify and the duration of an issued permit.

We have actively increased the emphasis on the safe use of fire in an effort to protect the community throughout NWZ. Whilst the legislation has not changed with any significance for permits, some landowners are unaware of the requirements set in the legislation. The permit issuing process has been a focus for the RFS for the past few years particularly due to an increase in escaped permit burns and the damage to property that results. Education and continued training has been taking place across NWZ with land owners, Permit Issuing Officers(PIO's) and Brigade Captains.

The legislative instruments that sets the requirements and conditions of permits is the Rural Fires Act 2007 and the Rural Fires Regulation 2013. Amongst other items these set the maximum allowable duration of a permit and the requirements for notification.

Section 90 of the Act stipulates that the maximum period for which a fire permit may be issued is 21 days (3 weeks). The PIO may reduce this at the time of issue to suit local conditions. By far the majority of permits issued across NWZ are issued for 21 days.

Reg 33 of the Regulations states the requirement to notify is at least 24hours, there are a number of reasons why this notification is required including;

- > It is important for the Fire Control Officer (FCO) to know what is burning in the area should some adverse weather develop.
- > Communication takes place prior to ignition should the predicted weather be unfavourable
- > The notification reduces the unnecessary deployment of resources to a legal supervised permit burn.

Should you require clarification on any aspect of permit issuing, permit conditions or notification processes please give me a call.

Yours Sincerely

Inspector Greg Sim | Manager North West Zone/Bogan District | Region West  
NSW RURAL FIRE SERVICE  
P 02 6822 4422 F 02 6822 4203 M 0428 253 224 E [Greg.Sim@rfs.nsw.gov.au](mailto:Greg.Sim@rfs.nsw.gov.au)



**The Hon. Adrian Piccoli MP**  
Minister for Education

RECEIVED 02 SEP 2015

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

RML15/3671

Dear Mr Ramsland *Don*

I write in response to your letter of 5 August 2015, regarding Walgett Community College (your reference: DR:RW).

Thank you for meeting with me on 5 August 2015 and relaying your concerns about Walgett Community College. As agreed, the many factors impacting on the school are social issues that need to be addressed collectively and with commitment.

I am pleased that you found the meeting with Dr Michele Bruniges AM, Secretary, Department of Education and Ms Michele Hall, Executive Director, Connected Communities, helpful and I know that they will continue to liaise with you over the coming months in relation to progress at the school and the issues you have raised in your letter.

Thank you for your commitment to Walgett Community College.

Yours sincerely

**Adrian Piccoli MP**  
Minister for Education

27 AUG 2015



**The Hon Niall Blair MLC**

Minister for Primary Industries  
Minister for Lands and Water

RECEIVED 31 AUG 2015

IM15/13791

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Ramsland *Don*

Thank you for your further letter of 7 May 2015 concerning Council's proposal to raise weir 11A under Restart NSW: Water Security for Regions.

I appreciate the high priority of this proposal in order to secure Walgett's water supply, and also the need to expedite the project to ensure availability of funding.

In addition to the matter you raise in your letter concerning the issuing of consents to access lands owned by the Water Administration Ministerial Corporation and Water and Irrigation Ministerial Corporation, I am advised by WaterNSW (the current owner of the weir) that there remain a number of further issues requiring resolution before the project can proceed. These include arrangements for the provision of fish passage, arrangements for future ownership of, or access to, the various lands and assets associated with the weir and the proposed fishway. WaterNSW is keen to ensure that it faces no increase in future costs and liabilities as a result of the works.

I understand that preliminary discussions have taken place between Council, DPI Fisheries and WaterNSW in order to progress these matters. I have asked DPI Fisheries and WaterNSW to ensure these discussions continue as a matter of urgency, and I expect that all necessary ministerial consents will be presented for my consideration as part of the outcomes of these discussions.

Please contact Mr Andrew George, Executive Manager Strategic Engineering, WaterNSW on 02 8245 2031 if you wish to discuss this matter. I have also asked both DPI Fisheries and WaterNSW to keep me closely informed about progress.

Yours sincerely

25 AUG 2015

**The Hon Niall Blair MLC**  
Minister for Primary Industries  
Minister for Lands and Water



# NSW RURAL FIRE SERVICE



RECEIVED 08 SEP 2015

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

1 SEP 2015

Dear Mr Ramsland

By means of introduction, I write to you as the recently appointed Director of Regional Services for the NSW Rural Fire Service (NSWRFS). The Regional Services group encompasses management and oversight of NSWRFS Regions and District Offices as well as maintaining relationships with key internal and external stakeholders in the delivery of rural fire services across NSW.

Subsequently as Director, with the Regional Managers, we propose to conduct a series of Local Government Forums across the state to allow effective collaboration and communication with Local Government. These forums will provide a great opportunity for both Council and the NSWRFS to discuss matters of mutual interest with District, Regional and Group Management.

I would like to extend an invitation to all Mayors, General Managers and relevant Council senior staff to attend any of the six forums that will be held throughout September and October. Please find attached schedule which provides details of the date and location of each forum.

Whilst the forums are envisioned to be an open forum of free discussion, the NSWRFS will also cover items including but not limited to, the following:

- > Hazard Reduction Funding and reimbursement
- > 2015/16 State Government Budget (NSWRFS related)
- > Section 44 Funding and Reimbursements
- > 2014/15 Season Overview
- > 2015/16 Pre-season Overview
- > 10/50 Vegetation Clearing Legislation

In addition to the items listed above, should you wish any other matter of interest to Council to be briefed on by NSWRFS, please forward your agenda item to Mrs Jaimi Jackson at [regional.services@rfs.nsw.gov.au](mailto:regional.services@rfs.nsw.gov.au) by Wednesday 16 September 2015. I encourage your attendance and look forward to catching up with you at the upcoming forums.

Yours sincerely



Jason Heffernan  
Assistant Commissioner  
Director, Regional Services

**Postal address**

NSW Rural Fire Service  
Locked Bag 17  
GRANVILLE NSW 2142

**Street address**

NSW Rural Fire Service  
15 Carter Street  
LIDCOMBE NSW 2141

T (02) 8741 5555  
F (02) 8741 5550  
[www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)





**David Elliott**  
Minister for Veterans Affairs

**Gladys Berejiklian**  
Treasurer

## **MEDIA RELEASE**

Monday, 14 September 2015

### **APPLICATIONS OPEN FOR COMMUNITY WAR MEMORIAL GRANTS**

Grants of up to \$10,000 are now available for the preservation, repair or restoration of community war memorials, as part of the NSW Government's commemoration of the Centenary of the Anzac.

Minister for Veterans Affairs David Elliott and Treasurer Gladys Berejiklian today announced applications are now open for the 2015/16 Community War Memorials Fund and close on Remembrance Day – November 11.

The fund has previously funded repairs to the Taree War Memorial Clock, conservation of the Coramba Community Hall World War I Honour Roll, and improvements to security of the Parkes War Memorial.

"NSW made a major contribution to the war effort and during the Centenary of the Anzac (2014- 2018), it is important to ensure that our war memorials continue to stand proud and strong," Mr Elliott said.

"As a Minister and as a veteran, when I travel around NSW and see memorials in need of a bit a love, I take great pride in letting communities know that these grants are available."

Ms Berejiklian said \$247,000 was allocated to 45 recipients for 52 projects last year.

"In my own electorate, the former Member for Willoughby Edward Larkin was killed on the battlefield of Gallipoli while still a serving member of Parliament," Ms Berejiklian said.

"A commemorative tablet in the Legislative Assembly in honour of Sergeant Larkin serves as a constant reminder to current Members about the importance of remembering all who have served and continue to serve in defending our freedoms.

"I encourage RSL sub-branches, community groups and councils to consider applying and ensure Australia's servicemen and women continue to be remembered in their local communities."

Sergeant Larkin and Lt-Colonel George Braund are the only two serving NSW MPs to have been killed on the field of battle.

More information is available at [veterans.nsw.gov.au/community-war-memorials-fund](http://veterans.nsw.gov.au/community-war-memorials-fund)

**MEDIA:** Katherine Danks | Minister Elliott | 0437 428 715  
Ehssan Veiszadeh | Treasurer | 0418 986 206

## 15.2 DIRECTOR CORPORATE SERVICES

### CASH ON HAND & INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-03

---

#### Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 August 2015.

#### Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

#### Current Position:

As at 31 August 2015 the operational bank account's balance was \$2,688,942.49. The reconciliation of this balance is:

#### Operational Account Bank Reconciliation As at 31 August 2015

|                                                           |                     |
|-----------------------------------------------------------|---------------------|
|                                                           | \$                  |
| <b>Opening Ledger Account Balance as at 1 August 2015</b> | <b>1,044,960.79</b> |
| Add: Receipts                                             | 4,389,849.85        |
| Add: Recalled Investments                                 |                     |
| Less: New Investments                                     |                     |
| Less: Payments                                            | (2,723,607.24)      |
| <b>Closing Ledger Balance as at 31 August 2015</b>        | <b>2,711,203.40</b> |
| <b>Balance as per Bank Statement as at 31 August 2015</b> | <b>2,688,942.49</b> |
| Add: Receipts not banked                                  | 29,878.41           |
| Less: Payments not presented                              | (7,617.50)          |
| <b>Closing Balance of Bank Account</b>                    | <b>2,711,203.40</b> |

No Term Deposit was recalled.

No new Term Deposits were made.

1 transfer was made from the BOS account to the value of \$200,000.00.

No transfers were made to the BOS account.

As at 31 August 2015 Walgett Shire Council's investment register's balance was \$19,000,000.00. The balance as per the attached investment report comprised:

Term Deposits \$19,000,000.00

The values for the Floating Rate Collateralised Debt Obligation (CDO) have had no legal entitlement since September 2014 and have been removed from Council's Investment Report.

Business Online Saver Account Balance \$ 4,492,017.63

**Relevant Reference Documents/Policies:**

09/1772-02/0039 August 2015 bank reconciliation ledger 11.5010  
09/1460-03/0029 Investments Report to Council 2015 2016

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31 August 2015 Walgett Shire Council's total available cash and invested funds were \$26,203,221.03 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 2,711,203.40 |
| Investments                            | \$19,000,000.00 |
| BOS Account                            | \$ 4,492,017.63 |

**Cash on hand and investment report as at 31 August 2015**

**Recommendation:**

That the cash on hand and investment report as at 31 August 2015 be received.

**Moved:**

**Seconded:**

**Attachments:**

Investment listing

| <u>Investment Institution</u>        | <u>Type of Investm.</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |
|--------------------------------------|-------------------------|-------------|---------------|------------|-------------------|----------------------|
| Bank of Queensland                   | ELE - Term Dep          | 105         | 2.80          | 1000/15    |                   | 02-Sep-15            |
| IMB                                  | Term Deposit            | 98          | 2.75          | 1002/15    |                   | 02-Sep-15            |
| Bank of Queensland                   | Term Deposit            | 105         | 2.85          | 1001/15    |                   | 09-Sep-15            |
| Newcastle Permanent Building Society | Term Deposit            | 98          | 2.65          | 1004/15    |                   | 09-Sep-15            |
| Newcastle Permanent Building Society | Term Deposit            | 91          | 2.65          | 1005/15    |                   | 09-Sep-15            |
| Bankwest                             | Term Deposit            | 98          | 2.85          | 1006/15    |                   | 16-Sep-15            |
| Newcastle Permanent Building Society | Term Deposit            | 91          | 2.65          | 1007/15    |                   | 16-Sep-15            |
| National Australia Bank              | Term Deposit            | 91          | 2.90          | 1008/15    |                   | 23-Sep-15            |
| Newcastle Permanent Building Society | Term Deposit            | 91          | 2.65          | 1009/15    |                   | 23-Sep-15            |
| Suncorp                              | Term Deposit            | 97          | 2.85          | 1010/15    |                   | 30-Sep-15            |
| Bank of Queensland                   | Term Deposit            | 91          | 2.75          | 100/16     |                   | 30-Sep-15            |
| ADCU                                 | Term Deposit            | 97          | 2.50          | 101/16     |                   | 07-Oct-15            |
| National Australia Bank              | Term Deposit            | 97          | 2.90          | 102/16     |                   | 07-Oct-15            |
| Bankwest                             | Term Deposit            | 96          | 2.90          | 103/16     |                   | 07-Oct-15            |
| National Australia Bank              | Term Deposit            | 100         | 2.90          | 104/16     |                   | 14-Oct-15            |
| ING                                  | Term Deposit            | 72          | 2.14          | 105/16     |                   | 16-Sep-15            |
| Commonwealth Bank                    | Term Deposit            | 100         | 2.80          | 106/16     |                   | 14-Oct-15            |
| Bankwest                             | Term Deposit            | 98          | 2.85          | 107/16     |                   | 14-Oct-15            |
| IMB                                  | Term Deposit            | 98          | 2.75          | 108/16     |                   | 14/10/15             |
| Westpac                              | Term Deposit            | 98          | 2.25          | 109/16     |                   | 21-Oct-15            |
| ING                                  | Term Deposit            | 98          | 2.25          | 109/16     |                   | 21-Oct-15            |
| Suncorp                              | Term Deposit            | 100         | 2.24          | 110/16     |                   | 28-Oct-15            |
| Westpac                              | Term Deposit            | 91          | 2.70          | 111/16     |                   | 28-Oct-15            |
| Bankwest                             | Term Deposit            | 98          | 2.25          | 112/16     |                   | 28-Oct-15            |
| Westpac                              | Term Deposit            | 104         | 2.90          | 113/16     |                   | 04-Nov-15            |
| Westpac                              | Term Deposit            | 105         | 2.25          | 114/16     |                   | 11-Nov-15            |
| IMB                                  | Term Deposit            | 105         | 2.75          | 115/16     |                   | 11-Nov-15            |
| Member Equity Bank                   | Term Deposit            | 105         | 2.65          | 116/16     |                   | 18-Nov-15            |
| Commonwealth Bank                    | Term Deposit            | 105         | 2.74          | 117/16     |                   | 18-Nov-15            |
| Commonwealth Bank                    | Term Deposit            | 105         | 2.80          | 118/16     |                   | 25-Nov-15            |
| Suncorp                              | Term Deposit            | 105         | 2.75          | 119/16     |                   | 25-Nov-15            |
| Member Equity Bank                   | Term Deposit            | 98          | 2.65          | 120/16     |                   | 25-Nov-15            |
| ADCU                                 | Term Deposit            | 105         | 2.60          | 121/16     |                   | 02-Dec-15            |
| IMB                                  | Term Deposit            | 98          | 2.75          | 122/16     |                   | 02-Dec-15            |
| Bank of Queensland                   | Term Deposit            | 98          | 2.70          | 123/16     |                   | 02-Dec-15            |

Term Deposit Ledger Balance

\$19,000,000.00

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 31 August 2015

24 hour Online Bank Account

\$4,492,017.63

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed  
 Shane Roberts  
 Senior Finance Officer  
 Prepared and Reconciled by Niki Ryan  
 Finance Officer

*8.2.2015. 7/9/15*  
*3-9-15*

## PRIMITIVE CAMP SITE – CARINDA

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Alison Rogers – Senior Administration Officer  
**FILE NUMBER:** 12/14-02

---

### **Summary:**

This report is to advise Council of a request on behalf of the Carinda Community to establish a Primitive Camp site at Carinda Oval. An initial assessment of the proposal including a site meeting at Carinda has been undertaken and it is recommended that the proposal be further considered following completion of a report on the provision of primitive camping facilities generally across the shire.

### **Background:**

A letter from Mrs Loretta Robinson on behalf of the Carinda Community requesting that the Carinda oval be designated as a primitive camp site was received by Council on 2<sup>nd</sup> July 2015. The letter notes that support for the proposal came from a meeting of residents at the Carinda hall on 1 July 2015.

### **Current Position:**

The proponents believe that the establishment of a primitive camping ground at Carinda would provide an economic stimulus for local businesses and also attract more people to attend local events such as the race meeting and camp draft.

They state that a substantial number of caravans and campers travel through the town, and with the option of a primitive camping ground, may stay and inject some cash into the local economy.

At the meeting held at the Carinda Hall on Wednesday 1<sup>st</sup> July 2015, there was interest in attracting other activities and events. Events such as Car Rallying, Dog Trials, Motorbike adventure outings were suggested. The letter also states that the meeting was informed that council was intending to construct a skate park in Carinda and their preference was to have these funds allocated to the establishment of a primitive camping ground. This is not correct as there is no planning or funding currently for a skate park at Carinda.

Council's Town Planner, Matt Clarkson, has advised that the establishment of a Primitive Campground is an activity that requires the following approvals from Council:  
Development Consent (planning approval) under the provisions of the Environmental Planning and Assessment Act 1979. Activity Approval for the operation of the primitive camping ground under the Local Government Act 1993. This approval is issued for a maximum of five (5) years at a time, with the initial approval initially issued as part of the development consent.

On the 10<sup>th</sup> August 2015, council staff met with community representatives, Marion Saunders and Dominic Warnock to inspect the site and discuss the proposal. They advised that Carinda Oval has minimal use, only being used a couple times per year for private functions and school athletics. The facilities are basic and currently comprise some old toilets which would need to be replaced including provision for disabled access.

### **Assessment**

Whilst the community initiative to establish a primitive camping ground at Carinda is to be commended, the project would require substantial funding to provide the required level of facilities. Prior to this, a cost benefit analysis would need to be undertaken to confirm

whether the anticipated community benefits would in fact be achieved, given the capital cost to establish such a facility and the ongoing maintenance and operational costs.

Council has resolved to undertake a cost benefit analysis of its existing primitive camping grounds including in the context of where they fit in the overall tourism strategy for the shire. As such it is recommended that the proponents be advised that council will be in a position to consider the proposal further when the review of existing sites is completed.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government General Regulation

**Governance issues:**

Should Council decide to establish a Primitive Camp site at Carinda, it will be a requirement to ensure that the facility complies with a number of legislative and insurance related requirements.

**Environmental issues:**

Environmental requirements for such a facility would be identified as part of a development approval process.

**Stakeholders:**

Walgett Shire Council  
Carinda Community and surrounding district communities

**Financial Implications:**

In addition to the capital cost of establishing such a facility, the ongoing operational costs would need to be funded. The cost benefit analysis of current primitive camping sites will provide a basis for the determination of the financial implications for establishing a similar facility at Carinda.

**Alternative Solutions/Options:**

It is believed that there are no appropriate alternatives to the recommendation at this stage given that there is no budget allocation and the broader issue of the cost of existing facilities versus the benefit they provide to the shire economy is yet to be determined.

**Conclusion:**

This report relates to a request on behalf of the Carinda Community to establish a Primitive Camp site at Carinda Oval. The report notes that such a facility would require significant capital for its establishment and would require ongoing operational expenditure. It further notes that a cost benefit analysis of the existing primitive camp grounds is to be undertaken and that the proponents be advised that council will be in a position to consider their proposal further when that has been completed.

**Primitive Camp Site – Carinda****Recommendation:**

That the Proponents be advised that the Council is undertaking a cost benefit analysis of its existing primitive camping grounds and that further consideration will be given to the Carinda proposal when that has been completed.

**Moved:****Seconded:****Attachments:**

Letter from Mrs Loretta Robinson

On behalf of the Carinda Community

Walgett Shire  
WALGETT  
NSW 2832

Mrs Loretta Robinson  
Wonga  
WALGETT NSW 2832

Dear Mr Ramsland

I am writing to you on behalf of the Carinda Community in relationship to establishing a Primitive Camp site at the Carinda Oval.

At a meeting of members of the Carinda community held at the Carinda Hall on Wednesday the 1<sup>st</sup> July 2015 it was decided to approach the Walgett Shire to request that the Carinda oval be designated as a Primitive Campsite to help boost the economics of our small town.

We would like to know what the procedure is for this to occur.

Some of the points brought up for clarification are:-

- What is involved to have a RV friendly site?
- What signs are required and how we can get these?
- Would a camp fire pit be aloud?
- Could a permanent BBQ be installed?
- Does the site need to have toilets, showers etc available?
- Does the Shire know of ways we can get the word out when the site is established?
- What do we have to do to put signs out from the town advertising the site?
- What legal requirements are needed?
- How can the community make it work?
- 

We see only benefits from having this established in our town; fuel, meals and drinks purchased, outside money brought into the town. More people to attend events held in the town as there will be a designated camping area.

During the winter months there are many caravans and campers go through the town and we would like to be able to capture some of these people in the hope that they may fuel up or have a meal at the pub, stay a couple of nights and enjoy our small town.

We hold the Carinda Races, Carinda Campdraft and host many variety bashes and car rallies which all bring money into the town and have the capacity to bring more if we could keep the people attending in the town for a night or two.

We would like to further extend our list of events held in the town in the future. Events such as a Car rally, Dog Trials, Motor Bike adventure outings etc. At present we have a very keen car rally competitor who would love to hold such an event at Carinda. A similar event is held in Condobolin and brings into that town and district tens of thousands of dollars. It would not only be Carinda that would benefit from holding such an event but the surrounding towns as well. The competitors would have to travel through Walgett, Warren and Coonamble to get to Carinda and would stock up on their fuel and food. The Carinda committee would purchase their requirements to hold the event from Walgett. Services would be needed such as ambulance officers, security etc. all sourced from the local towns.

Other events that we could try to get is the motor bike touring club stopping in Carinda. We have in the past had this group but only a few stayed on as there was no camp site for them. There are many of these types of groups now that want to have these out of the way adventures that we feel we could tap into. The community is keen to progress our small town and are willing to help in as many ways as we can to get some events happening. If you would further like to discuss this issue with the Carinda Community that could be arranged.

We were also informed at the meeting that the Shire was intending to erect a skate park in our town. It was felt that the money to do this would be better spent on helping to establish the campsite or fix the tennis courts. There are few children in the actually town and it was felt that a skate park would not be utilized or benefit the community as a whole whereas if the money was spent on the campsite it could potentially benefit many.

Kind Regards  
Loretta Robinson  
On Behalf of the Carinda Community

# ANNUAL FINANCIAL STATEMENTS 2014/2015

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 15/47

---

## **Summary:**

This report recommends the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2015 be referred for audit.

## **Background:**

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2015 to be prepared, referred to audit and audited by 31 October 2015.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

## **Current Position:**

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

The report recommends that the General Manager be delegated the authority to authorise the Financial Statements for issue to the Department of Local Government, and to the public before formal adoption at the next available Council meeting.

Council staff are currently in the process of preparing the draft financial statements, once completed they will be referred to audit by LUKA Group as the nominated independent auditing body.

## **Relevant Reference Documents/Policies:**

Local Government Act (1993)

## **Governance issues:**

Full disclosure and transparency in activities relating to financial management will be met by provision of draft financial statements to be tabled at a later meeting of Council (prior to audit).

## **Environmental issues:**

There are no identified environmental issues.

**Stakeholders:**

Councillors of Walgett Shire Council  
Department Local Government

**Financial Implications:**

The Financial Reports represent Council's financial position as at 30 June 2015.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2014/2015 Financial Reports.

**Annual Financial Statements 2014/2015 Refer to Audit****Recommendation:**

1. The Draft Annual Financial Reports for 2014/2015 be referred to Council's Auditor.
2. The Mayor, another Councillor, the General Manager and Director Corporate Services be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

**Moved:****Seconded:****Attachments:**

Section 413 statements for signature - To be tabled at the Meeting

## MATTERS GENERALLY FOR BRIEF MENTION FROM DIRECTOR CORPORATE SERVICES

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Stephen Holland Director Corporate Services  
**FILE NUMBER:** 12/14-02

---

### Lehman Bros

On 3 September 2015 an amount of \$58,480.34 was received by Lawyers Squire Patton Boggs on council's behalf. This represents a distribution of 10.99c in the dollar on council's admitted claim of \$532,123.22.

On 14/09/15, Council received an amount of \$19,974.19 representing 34.16% of the amount received. Under the funding agreement with IMF they receive 33% of any funds recovered after deduction of costs, principally which are legal costs. Working on the basis of a 40% recovery of the total admitted claim, an amount in the order of \$212,850 will hopefully ultimately be released by the liquidators. Using this distribution as a benchmark, Council could expect around 34 % of this being \$72,400. This is substantially below our initial estimate of \$100,000 - \$120,000 but better than our previous position of zero return. Given that there are still a number of processes to finalise, I would remain optimistic that council still may achieve closer to the \$100,000 mark when all actions are completed. Further updates will be provided to Council as the matter progresses.

### 2015/2016 Public Reserves Management Fund Program

An application for funding under Round 1 of the Public Reserves Management Fund Program 2015/2016 was submitted for the upgrade of bar and kitchen, electrical and plumbing facilities, and installation of new shade shelter at the Lightning Ridge Race Course. Total project cost was \$276,254, with a Council contribution of \$30,000. Unfortunately, Council was advised in August 2015, that the application was unsuccessful.

Council subsequently submitted a grant application for funding under the 2015/2016 Community Building Partnerships Project for the Lightning Ridge Racecourse upgrade with successful applicants to be notified in January 2016. Unlike the public Reserves Management Fund Program, this funding program requires 50/50 funding contribution from Council. Consideration would need to be given to funding the council's proportion in the event that the application is successful.

### Gray Park Toilet Block Upgrade

Installation of new modular unit completed in August 2015

Demolition of the old block finalised September 2015

Installation of turf and concrete path section to existing path to be finalised September 2015

Repairs undertaken to security lighting in park and carpark.

| Matters Generally for Brief Mention or Information Only – From Director Corporate Services                           |
|----------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>That the report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 15.3 DIRECTOR PLANNING AND REGULATORY SERVICES

### DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1367-03

---

#### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

#### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

#### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

#### **Relevant Reference Documents:**

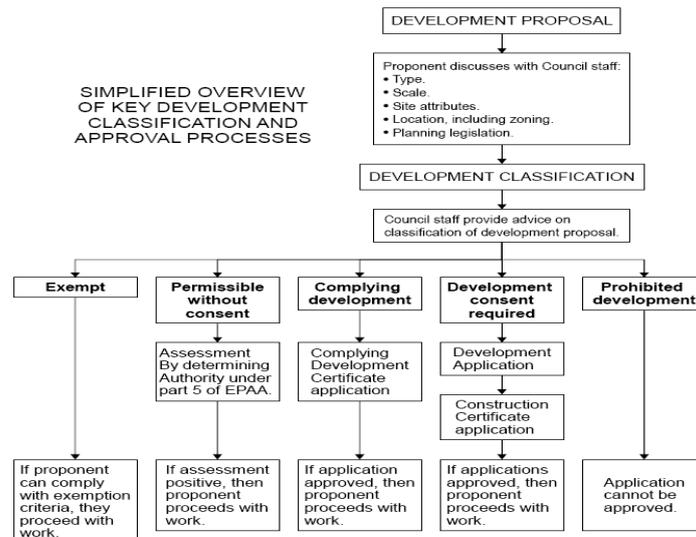
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

#### **Governance issues:**

**DAs:** DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



**Environmental issues:**

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

**Stakeholders:**

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:** Nil

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

**Development and Complying Development Certificate Applications**

**It is recommended that Walgett Shire Council resolve to:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for June - August 2015

**Moved:**

**Seconded:**

**Attachments:** A - DAs & CDCs approved June – August 2015

AUTHORITY

Determined Applications



09/08/2015 Parameters: Date Range: Y Document Type: Officer: ALL  
 Start Date: 1/06/2015 Number of Days: 0  
 End Date: 31/08/2015 Stop The Clock: Yes  
 As At Date:

Page: 1

| Document                 | Applicant Name / Address      | Development Type                                                                                          | Determination                          | Received   |
|--------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------|------------|
| <b>Document Type: 20</b> |                               |                                                                                                           |                                        |            |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 45</b>                                                                    |                                        |            |
|                          |                               | <b>Calendar Stop Days: 31</b>                                                                             |                                        |            |
|                          |                               | <b>Adjusted Calendar Days: 14</b>                                                                         |                                        |            |
| 020/2015/000000011/001   | Mr T Francis                  | 150 Class 10b - Fence/Antenna/Other                                                                       | Approved - Staff Delegation 25/06/2015 | 12/05/2015 |
|                          |                               | 1 Morilla ST GRAWIN OPAL FIELDS<br>LOT: 56 DP: 45038 WLL: 13848<br>Mr A Bruce                             |                                        |            |
| <b>Document Type: 77</b> |                               |                                                                                                           |                                        |            |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 77</b>                                                                    |                                        |            |
|                          |                               | <b>Calendar Stop Days: 45</b>                                                                             |                                        |            |
|                          |                               | <b>Adjusted Calendar Days: 32</b>                                                                         |                                        |            |
| 020/2015/000000013/001   | Mr M Popovic                  | 150 Class 10b - Fence/Antenna/Other                                                                       | Approved by Council 28/07/2015         | 13/05/2015 |
|                          |                               | 132-136 Pandora ST LIGHTNING RIDGE<br>LOT: 1 DP: 846336<br>Serbian Orthodox Church                        |                                        |            |
| <b>Document Type: 20</b> |                               |                                                                                                           |                                        |            |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 20</b>                                                                    |                                        |            |
|                          |                               | <b>Calendar Stop Days: 0</b>                                                                              |                                        |            |
|                          |                               | <b>Adjusted Calendar Days: 20</b>                                                                         |                                        |            |
| 020/2015/000000014/001   | Taylor Made Buildings Pty Ltd | 10 Class 1a -Single Dwelling/Dual Occupancy                                                               | Approved - Staff Delegation 02/06/2015 | 14/05/2015 |
|                          |                               | 25 Wee Wee Way ST WALGETT<br>LOT: A DP: 159823<br>Walgett Aboriginal Medical Service<br>Co-operative Lt d |                                        |            |
|                          | <b>Stop the Clock</b>         | <b>Total Elapsed Calendar Days: 38</b>                                                                    |                                        |            |
|                          |                               | <b>Calendar Stop Days: 0</b>                                                                              |                                        |            |
|                          |                               | <b>Adjusted Calendar Days: 38</b>                                                                         |                                        |            |

AUTHORITY



09/08/2015 Parameters: Date Range: Y Document Type: Officer: ALL  
 Start Date: 1/06/2015 Number of Days: 0  
 End Date: 31/08/2015 Stop The Clock: Yes  
 As At Date:

| Document                                                                               | Applicant Name / Address | Development Type                                                                                                                     | Determination               | Determined | Received   |
|----------------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b><br>020/2015/000000015/001                                     | Mr I Murray              | 141 Class 10a - Garage<br>1 Fox ST WALGETT<br>LOT: A DP: 336341<br>Mr I & Mrs J Murray                                               | Approved - Staff Delegation | 08/07/2015 | 01/06/2015 |
| <b>Stop the Clock</b>                                                                  |                          |                                                                                                                                      |                             |            |            |
| Total Elapsed Calendar Days: 14<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 14 |                          |                                                                                                                                      |                             |            |            |
| 020/2015/000000016/001                                                                 | Mrs M DUNN               | 140 Class<br>10a Garage/Carport/Sheed/Verandah<br>65 Opal ST LIGHTNING RIDGE<br>LOT: 1 SEC: 30 DP: 758612<br>Mr B R & Mrs M R Dunn   | Approved - Staff Delegation | 23/06/2015 | 10/06/2015 |
| <b>Stop the Clock</b>                                                                  |                          |                                                                                                                                      |                             |            |            |
| Total Elapsed Calendar Days: 41<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 41 |                          |                                                                                                                                      |                             |            |            |
| 020/2015/000000017/001                                                                 | Mr J W Murray            | 140 Class<br>10a Garage/Carport/Sheed/Verandah<br>65 Pandora ST LIGHTNING RIDGE<br>LOT: 23 SEC: 21 DP: 758612<br>Mr J & Mrs V Murray | Approved - Staff Delegation | 20/07/2015 | 10/06/2015 |
| <b>Stop the Clock</b>                                                                  |                          |                                                                                                                                      |                             |            |            |
| Total Elapsed Calendar Days: 27<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 27 |                          |                                                                                                                                      |                             |            |            |

Determined Applications



09/08/2015 Parameters: Date Range: Y Document Type: Officer: ALL  
 Start Date: 1/06/2015 Number of Days: 0  
 End Date: 31/08/2015 Stop The Clock: Yes  
 As At Date:

| Document                                                                                                        | Applicant Name / Address | Development Type                                                                                                                     | Determination               | Determined | Received   |
|-----------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
|                                                                                                                 | Property Address         | Title                                                                                                                                | Owner                       |            |            |
| Document Type: 20<br>020/2015/00000018/001                                                                      | Ms J Hawkins             | 10 Class 1a -Single Dwelling/Dual Occupancy<br>15 Euroka ST WAGGETT<br>LOT: 7 DP: 30504<br>Ms J F Hawkins                            | Approved - Staff Delegation | 15/07/2015 | 19/06/2015 |
| <b>Stop the Clock</b><br>Total Elapsed Calendar Days: 15<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 15 |                          |                                                                                                                                      |                             |            |            |
| 020/2015/00000020/001                                                                                           | Mr G Van Wilpe           | 10 Class 1a -Single Dwelling/Dual Occupancy<br>23 Cardinal RIDGE LIGHTNING RIDGE<br>LOT: 15 SEC: 27 DP: 758612<br>Crown Lands Office | Approved - Staff Delegation | 30/07/2015 | 16/07/2015 |
| <b>Stop the Clock</b><br>Total Elapsed Calendar Days: 17<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 17 |                          |                                                                                                                                      |                             |            |            |
| 020/2015/00000021/001                                                                                           | Ms J MacDonald           | 170 Change of Use<br>45 Morilla ST LIGHTNING RIDGE<br>LOT: 21 SEC: 11 DP: 758612<br>Mr M Ammala                                      | Approved - Staff Delegation | 27/08/2015 | 11/08/2015 |

Officer: Mr M Clarkson  
 Number of Applications: 9  
 Total Elapsed Calendar Days: 294.00  
 Total Calendar Stop Days: 76.00  
 Total Adjusted Calendar Days: 218.00

Determined Applications



09/08/2015 Parameters: Date Range: Y Document Type: Officer: ALL Page: 4  
 Start Date: 1/06/2015 Number of Days: 0  
 End Date: 31/08/2015 Stop The Clock: Yes  
 As At Date:

| Document                 | Applicant Name / Address | Development Type                                                                                                                               | Determination                | Determined | Received   |
|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------|------------|
| <b>Document Type: 24</b> |                          |                                                                                                                                                |                              |            |            |
| <b>Stop the Clock</b>    |                          |                                                                                                                                                |                              |            |            |
| 024/2015/00000004/001    | Mr P Osh                 | Class 9c - Aged Care Building<br>130 Class 9c - Aged Care Building<br>146-148 Fox ST WALGETT<br>LOT: 3 DP: 803866<br>Walgett District Hospital | Approved - Staff Delegation  | 03/08/2015 | 24/07/2015 |
| <b>Stop the Clock</b>    |                          |                                                                                                                                                |                              |            |            |
| 024/2015/00000005/001    | Mr R Khan                | Class 6 - Shop<br>70 Class 6 - Shop<br>34-36 Opal ST LIGHTNING RIDGE<br>LOT: 33 DP: 752756<br>Dumpes Pty Ltd                                   | Approved - Private Certifier | 17/08/2015 | 17/08/2015 |

Officer: Mr A R Wilson  
 Number of Applications: 2  
 Total Elapsed Calendar Days: 12.00  
 Total Calendar Stop Days: 0.00  
 Total Adjusted Calendar Days: 12.00

**Report Totals & Averages**  
 Total Number of Applications : 11  
 Average Elapsed Calendar Days: 27.82  
 Average Calendar Stop Days: 6.91  
 Average Adjusted Calendar Days: 20.91

## DRAFT NOISE GUIDE - PRESERVED OPAL FIELDS

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1480

---

### Summary:

Recently Council has received several inquiries and complaints about generator noise on the preserved opal fields. This report recommends Council note and endorse a noise guide intended to inform the public about the matter.

### Background:

This year Council has received several inquiries and complaints regarding generator noise on the 'preserved' opal fields, especially at Lightning Ridge. Some community members have indicated expectations that are inconsistent with current regulatory requirements, including:

- There are specific limits on the hours of operation for a generator.
- There are specific limits on the maximum decibels that a generator can emit.
- If there are no limits, then Council should establish some and enforce them.
- If a person has a 'good' reason, then they can run their generator at any time.

Noise is regulated under the provisions of the:

- Protection of the Environment Operations Act 1997.
- Protection of the Environment Operations (Noise Control) Regulation 2008.
- Protection of the Environment Operations (General) Regulation 2009.

The act and regulations provide a range of legal controls for noise. The table below provides an outline of their relevance to managing generator noise.

**Table – Regulatory mechanisms for managing generator noise**

| MECHANISM                                                                                              | ATTRIBUTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | RELEVANCE                                                                         |
|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <b>Power tool restrictions</b><br>Clause 50 of noise control regulation                                | <ul style="list-style-type: none"> <li>• Prescribed time periods for operating power tools.</li> <li>• Penalty notice fine \$300 for individuals.</li> </ul>                                                                                                                                                                                                                                                                                                                                       | Nil.<br>Generators not defined as a power tool in reg.                            |
| <b>Noise control notice</b><br>Section 264 of Act                                                      | <ul style="list-style-type: none"> <li>• Need to measure noise and establish an acceptable noise level.</li> <li>• Remains in effect until revoked or varied.</li> <li>• Penalty notice fine \$750 for individual breaching notice.</li> <li>• \$506 (2015-2016) administrative fee for issue of notice (Cl 99 of general regulation).</li> <li>• Penalty notice fine \$500 for an individual failing to pay administrative fee.</li> </ul>                                                        | Limited.<br>Need calibrated device & measurements under controlled circumstances. |
| <b>Noise Abatement Direction</b><br>Section 276 of Act                                                 | <ul style="list-style-type: none"> <li>• "Offensive noise" has occurred within the last 7 days.</li> <li>• Operates for 28 days.</li> <li>• No administration fee.</li> <li>• Penalty notice fine \$300 for an individual breaching a notice.</li> </ul>                                                                                                                                                                                                                                           | Limited, direction ceases effect after 28 days.                                   |
| <b>Prevention Notice</b><br>Section 96 of Act<br><br><i>Can be used for other environmental issues</i> | <ul style="list-style-type: none"> <li>• Activity is being carried out in an "environmentally unsatisfactory manner", which can include "offensive noise".</li> <li>• Remains in effect until revoked or varied.</li> <li>• \$506 (2015-2016) administrative fee for issue of notice (Cl 99 of general regulation).</li> <li>• Penalty notice fine \$4,000 for an individual breaching a notice.</li> <li>• Penalty notice fine \$500 for individual failing to pay administrative fee.</li> </ul> | Best option to ensure ongoing control of generator noise at a given site.         |

Council's Planning & Regulatory Service staff use a staged process of dealing with complaints about generator noise, as follows:

- Receive – Check that the complainant has actually raised their concerns with the person who is causing the problem. If they have and the situation appears to involve “offensive noise” under the Act, then proceed to investigate the matter.

Exceptions to this process may be made where there is alleged significant criminal activity involved, or there is a history of aggression toward the complainant, etc. In these cases the complainant is referred to the NSW Police Force which also is an appropriate regulatory authority under the Act.

- Investigate – Council staff then investigate using the offensive noise test outlined in the NSW EPA Local Government Noise Guide (see attachment B). As a general principle, Council expects that an offensive noise problem in an area with multiple mining camps will result in more than one complaint.
- If substantiated – If a complaint is substantiated and warrants action by Council, then an escalating process is used where required, as follows:
  - Verbal and/or written warnings in the first instance.
  - If the warnings are ineffective, then a Prevention Notice is issued.
- If not substantiated – The complainant is advised of the actions taken and that the complaint could not be substantiated beyond reasonable doubt.

#### **Current position:**

Given the recent inquiries and complaints regarding noise on the preserved opal fields, a document has been drafted with the title “Noise Guide for the Preserved Opal Fields” (see Attachment A). The intent is to provide information to the community, government agencies and staff about noise issues, relevant regulatory requirements and Council's expectations for the preserved opal fields.

A new concept in the guide is specifying that Council will not take any enforcement action regarding noise from a generator (with a muffler) operating between 7:00AM and 9.30PM. Complaints regarding generators operating outside this time frame, or without a muffler, will be judged on their merits.

#### **Relevant reference documents/policies:**

- Noise Guide for Local Government, NSW EPA available from <http://www.epa.nsw.gov.au/noise/nqlg.htm>
- Protection of the Environment Operations Act 1997 and associated regulations.
- Walgett Shire Council Enforcement Policy, adopted 25 June 2013.
- Walgett Local Environmental Plan 2013.

#### **Governance issues:**

The Noise Guide for Local Government published by the NSW Environmental Protection Authority provides guidance to Councils on the regulatory framework for noise. Council's regulation of noise must be consistent with the guide and relevant provisions of the Protection of the Environment Operations Act 1997 and regulations.

#### **Environmental issues:**

Management of noise is a significant environmental issue for residents on the preserved opal fields.

#### **Stakeholders:**

Residents on the preserved opal fields, Police, Walgett Shire Council.

**Financial Implications:**

No significant implications identified.

**Alternative solutions/options:**

Do nothing:- Council can choose not to have a noise guide. This option has not been recommended because noise on the opal fields is an ongoing issue and it is helpful for the community and staff to have a reference document outlining the regulatory context and Council's expectations.

Amend the noise guide:- Council can amend the draft noise guide, for example by changing the period in which generators can be operated without causing offensive noise. Any amendment should be done with regard for the offensive noise checklist (Attachment B).

**Conclusion:**

Previously the community has not had a publicly available document which outlines the current state of noise regulation on the preserved opal fields and Council's approach to the matter. The draft noise guide will address this issue, hence the recommendations below.

**Noise Guide for the Preserved Opal Fields****Recommendation:****That Walgett Shire Council resolve to:**

1. Note and endorse the Walgett Shire Council Noise Guide for the Preserved Opal Fields.
3. Advertise the availability of the Noise Guide for the Preserved Opal Fields via:
  - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
  - (b) Council's web site.
  - (c) Letters to the:
    - Lightning Ridge Precinct Committee
    - Lightning Ridge Miners Association
    - Grawin Glengarry Sheeppark Miners Association
    - Lightning Ridge and Opal Fields Group
    - Lightning Ridge Neighbourhood Centre
    - NSW Police at Lightning Ridge

**Moved:****Seconded:****Attachments:**

A – Draft Noise Guide for the Preserved Opal Fields

B – NSW Offensive Noise Test: Checklist of considerations (extract from NSW EPA Noise Guide for Local Government)

## Attachment A – Draft Noise Guide for the Preserved Opal Fields



### Walgett Shire Council

77 Fox St  
PO Box 31  
WALGETT, N.S.W. 2832

Telephone: (02) 6828 1399  
Facsimile: (02) 6828 1608  
E-mail: admin@walgett.nsw.gov.au

## NOISE GUIDE FOR THE PRESERVED OPAL FIELDS

### INTRODUCTION

This guide has been prepared by Walgett Shire Council to provide information regarding noise on the 'preserved' opal fields.

### BACKGROUND

This guide applies to areas commonly known as 'preserved' opal fields, which are generally zoned as SP1 Special Activities – Mining zones under the Walgett Local Environmental Plan 2013. Objectives of these zones include:

- To ensure that opal mining is the main type of development in the zone.
- To facilitate development that is in keeping with the special characteristics of the site or its existing or intended special use, and that minimises any adverse impacts on surrounding land.

### NOISE ON THE PRESERVED OPAL FIELDS

#### Sources

Various activities occur regularly on the opal fields which generate noise, including:

- Drilling for opal, which involves machinery drilling holes in the ground, typically ranging from 0.1 to 1.0 metre in diameter and up to 25 metres deep.
- Opal mining, using various forms of machinery are used to excavate opal bearing rock from underground and open cut opal mines.
- Movement of vehicles.
- Operation of electricity generators to provide power to opal mining operations and mining camps.

#### Noise that is not offensive

Certain noises on the opal fields may be inconvenient for a sensitive person, but could not be reasonably regarded as offensive. Council will not take any enforcement action in these circumstances. Examples include:

- A generator operating with a muffler between 7.00AM and 9.30PM.
- Mining or drilling equipment, fitted with an appropriate muffler, operating during daylight hours near a dwelling.

### OFFENSIVE NOISE

#### What is offensive noise?

'Offensive noise' is defined in the dictionary of the NSW Protection of the Environment Operations Act 1997 (POEO Act) as noise:

*(a) that, by reason of its level, nature, character or quality, or the time at which it is made, or any other circumstances:*

*(i) is harmful to (or is likely to be harmful to) a person who is outside the premises from which it is emitted, or*

- (ii) interferes unreasonably with (or is likely to interfere unreasonably with) the comfort or repose of a person who is outside the premises from which it is emitted, or*
- (b) that is of a level, nature, character or quality prescribed by the regulations or that is made at a time, or in other circumstances, prescribed by the regulations.*

The POEO Act and Noise Control Regulation allow for an assessment of offensive noise in some neighbourhood noise situations without the use of a sound level meter to measure actual noise levels.

### **Examples of potentially offensive noise**

Occasionally situations arise where noise may be offensive. Examples include:

- A generator operating in the open all night amongst numerous occupied mining camps.
- A generator without a muffler operating early in the morning within 50 metres of a neighbour's mining camp.

### **What should I do if my neighbour is causing offensive noise?**

Council encourages people who are concerned about an offensive noise to politely discuss the matter with the person causing it. Often they may not be aware of the impact that they are having on others and will fix the issue when it comes to their attention.

### **What will Council do if there is an ongoing offensive noise problem?**

Council staff will investigate complaints regarding offensive noise if the affected individuals have been unable to resolve the matter.

Complaints regarding offensive noise should include the following information, where relevant:

- The type of noise.
- How often the noise is occurring.
- Where the noise is coming from.
- The distance to the nearest occupied dwelling/s.
- Details of previous discussions with the person causing the offensive noise.
- Contact details for other people who believe there is a problem.

Council will then investigate the matter in accordance with the principles outlined in its [enforcement policy](#). If the investigation substantiates a problem, further action will be taken that is appropriate for the circumstances involved. This could include:

- A verbal and/or written warning.
- Issuing a noise "prevention notice" under section 96 of the POEO Act.
- Requiring payment of a \$506 (2015 fee) administrative fee for the issue of the notice.
- Issuing penalty notice fines of \$4,000 (2015 fine) per offence if noise continues after the notice is issued.

### **What should I do if I am causing offensive noise?**

People who are causing an offensive noise are responsible for rectifying the situation. This can be done in several ways, including:

- Cease causing the noise:- For example, stop using any generator that does not have a muffler.
- Modify the activity which is causing the noise:- For example, only operate the generator at hours that your neighbours agree are reasonable.
- Mitigate the noise:- For example, construct a sound proof enclosure for the generator.

## GENERATORS

Generators are the most common source of offensive noise on the 'preserved' opal fields. This section provides additional information specifically about generators and noise management.

### Hours of operation

Council generally regards the operation of a generator, with a muffler, between the hours of 7:00AM and 9:30PM as a reasonable and appropriate activity.

Council has no objection to them being operated at other times, provided that they cannot be heard in the bedroom/s of the nearest habitable dwelling.

### Sound proof enclosures

A well-constructed sound proof enclosure can be a practical way of preventing offensive noise from generators. Enclosures can be constructed in many different ways, but some general issues to consider include:

- Sound-absorptive materials reduce the level of reflected sound. They are porous materials such as glass fibre, wool and mineral wool. Thin layers are capable of absorbing only high frequencies, whereas thicker layers can absorb a wider frequency range.
- Materials commonly used for noise barriers include solid brick walls, concrete blocks or panels, earth mounds, trenches and cuttings.
- Multiple layers of sound-absorptive materials and/or barriers are required to ensure a significant level of noise reduction.
- Trees or other vegetation do not provide an effective noise barrier.

### Other sources of electricity

Many opal field residents use a mixture of electricity sources, especially solar panels and batteries, to provide electricity during the night. This usually avoids the need to operate a generator at an unreasonable time.

## MORE INFORMATION

Please contact Council's Planning & Regulatory Services division if you require any additional information.

## DOCUMENT CONTROL

| DATE        | COMMENT                                                                                                         | PREPARED BY                    | APPROVED BY                    |
|-------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------|
| August 2015 | Document drafted to reflect Council's standard operating practice regarding noise on the preserved opal fields. | Director Planning & Regulation | Director Planning & Regulation |

END

## **Attachment B – NSW Offensive Noise Test (extract from NSW EPA Noise Guide for Local Government)**

'Offensive noise' has been considered by the Land and Environment Court in *Meriden v Pedavoli* (2009), NSW Land and Environment Court judgement 183 (22 October 2009).

### **Offensive noise test: Checklist of considerations**

#### **Q1: Is the noise loud in an absolute sense? Is it loud relative to other noise in the area?**

This establishes that the noise is likely to be heard by neighbours. Its volume alone may be annoying. An example would be music being played at a very high volume in a residence so it can be heard over very noisy activity outside, such as construction work. The noise may also be loud relative to the background noise. An example would be loud fireworks set off late at night. Noise measurements using a sound level meter would help to determine how loud the noise is relative to the background noise level in the area.

#### **Q2: Does the noise include characteristics that make it particularly irritating?**

The presence of tones, impulses or fluctuations in volume can make people more likely to react to the noise. These can be judged subjectively but noise measurements will help to quantify the extent of these characteristics. Examples might be screeching sounds from poorly maintained equipment or a 'beeper' alarm that uses a pulsed sound made up of one or two alternating frequency tones, usually higher pitched, that are louder than the background noise in the area.

#### **Q3: Does the noise occur at times when people expect to enjoy peace and quiet?**

People usually expect their surroundings to be quieter during the evening and at night. Talk to the complainants about how the noise affects them to see if it is interfering unreasonably with their comfort at home. Is it regularly disturbing their sleep, making it difficult to have a conversation, study, read or hear the TV? Noise that regularly disturbs sleep is likely to be considered offensive by complainants and this should be taken into account in your assessment.

#### **Q4: Is the noise atypical for the area?**

Where noise from an activity that is causing nuisance is new or unusual for an area, people are more likely to react. Look at the typical uses of the area and determine whether the activity is consistent with the local environmental plan. An example might be a community event with amplified music affecting a residential area that has not traditionally been affected by such events.

#### **Q5: Does the noise occur often?**

Noise can be more annoying when it occurs frequently. Examples might be a leaf blower used every morning or a band that practises frequently without regard to the impact on neighbours.

#### **Q6: Are a number of people affected by the noise?**

Only one person needs to be affected by the noise for it to be deemed offensive. However, talking to other neighbours likely to be exposed to the same noise about how it affects them may assist in deciding what action to take. Some councils have a policy of requiring a minimum number of complaints from different individuals before taking formal action.

# WALGETT CBD BUSINESS CONTRIBUTION APPLICATIONS

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 14/234

---

## **Summary:**

Council has received 3 applications for grants under the Walgett Main Street Upgrade Business Contributions scheme. It is recommended that Council resolve to reimburse the businesses 50% of eligible upgrades up to a maximum of \$5,000 upon completion of works and receipt of paid invoices.

## **Background:**

On 23 June 2015 Council resolved to:

1. Note the email dated 28 April 2015 from Kathryn Byrne in support of the Walgett CBD Business Contributions.
2. Allocate \$100,000 of the Walgett CBD upgrade budget to 1:1 contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).
3. Advertise the availability of the contributions in the Walgett Spectator and on Council's website.

## **Current position:**

Availability of the contributions have been publicly notified as above and individual information documents were also sent on 14 July 2015 to property owners in the CBD (excluding Government agencies and non-government organisations, as resolved 23 June 2015).

Applications for grant funding have been received from:

1. The Gateway Hotel. Proposed works total \$13,160 (see Attachment A), therefore maximum grant funding available is \$5,000.
2. NorthWest Vets. Proposed works total \$10,472 (see Attachment B), therefore maximum grant funding available is \$5,000.
3. Stone's Throw (café). Proposed works total \$4,448 (see Attachment C), therefore maximum grant funding available is \$2,224.

\$5,940 of the works proposed by the Gateway Hotel are for security cameras, which do not satisfy the advertised criteria i.e. demonstrate improved visual amenity. For this reason, only the \$7,220 balance of the proposed works are eligible under the scheme, therefore the maximum grant funding that can be allocated is \$3,610.

## **Relevant Reference Documents/Policies:**

Local Government Act 1993.

Business papers and minutes for 24 March 2015 and 23 June 2015 Council meetings.

## **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development

- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice - principles of equity, access, participation and rights

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett community, business owners, Walgett Shire Council, and the travelling public.

**Financial Implications:**

Council allocated a budget of \$160,000 for upgrades to the Walgett CBD in the 2014-2015 budget.

**Alternative Solutions/Options:**

Do nothing:- This option has not been recommended as:

- Council has previously resolved to make \$100,000 available for fascia upgrades, and
- The applications satisfy the advertised criteria, with the exception of proposed cameras for the Gateway Hotel.

**Conclusion:**

Endorsement of the grant applications presents as an appropriate allocation of Walgett CBD upgrade funds.

| <b>Walgett CBD Business Contribution Applications</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b><br/>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Note the grant applications from the Gateway Hotel, NorthWest Vets and Stone's Throw.</li> <li>2. Reimburse:               <ol style="list-style-type: none"> <li>a) \$3,610 to the Gateway Hotel,</li> <li>b) \$5,000 to NorthWest Vets, and</li> <li>c) \$2224 to Stone's Throw upon completion of proposed works and receipt of paid invoices for same.</li> </ol> </li> </ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

- A – Grant application from the Gateway Hotel.
- B – Grant application from the Northwest Vets.
- C – Grant application from the Stone's Throw.

Attachment A - Grant application from the Gateway Hotel.

Outback Hotels Pty Ltd  
PO Box 65  
WALGETT NSW 2832

RECEIVED 17 AUG 2015

14 August 2015

Walgett Shire Council  
Town Planner – Mr M Clarkson  
PO Box 31  
Walgett NSW 2832

Dear Mr M Clarkson

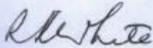
Regarding: Grant Application – Walgett CBC Shopfront Upgrade

Please find attached two quotes for the cost of upgrades to the Wee Waa St side of the Gateway Hotel.

- I. GBC Building & Hardware – For replacement of a window to suit recent Wee Waa St window improvements - \$7,220.00
- II. Paul McNamara Security – upgrade & install 5 full HD Security Cameras to cover the Fox St & Wee Waa St corner - \$5,940.00

These two quotes total \$13,160.00. As these quotes are only valid for a restricted period I request that early consideration, & advise of same, be given to this application.

Yours faithfully



RK White  
Director  
Gateway Management Co. P/L





## QUOTE

ROD WHITE  
CNR WEE WAA & FOX STS  
WALGETT

GBC Building & Hardware Pty Ltd  
ABN: 61104285903  
P: 68283525  
E: [info@gbcbuilding.com.au](mailto:info@gbcbuilding.com.au)  
W: [www.gbcbuilding.com.au](http://www.gbcbuilding.com.au)  
Quote Date: 10/08/2015  
Quote No: 3081  
Reference No: shopfront

Valid for 30 days from Quote Date

| Description                                                                                                                                                                                                                                                                                                                    | Quantity | Unit Price | Net Amount         | Amount     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|--------------------|------------|
| CNR WEE WAA & FOX STS<br>WALGETT<br>- Remove existing window on Wee Waa St side of the building<br>- Supply & install shop front window to match the existing ones on this side<br>- Make good all cladding so that it is all flat, neat & tidy<br>- Paint all works to match existing<br>- Clean site<br>- Remove all rubbish |          |            |                    |            |
| LABOUR QUOTED                                                                                                                                                                                                                                                                                                                  | 1        | \$4,200.00 | \$4,200.00         | \$4,620.00 |
| MATERIALS QUOTED                                                                                                                                                                                                                                                                                                               | 1        | \$2,363.64 | \$2,363.64         | \$2,600.00 |
|                                                                                                                                                                                                                                                                                                                                |          |            | <b>Subtotal:</b>   | \$6,563.64 |
|                                                                                                                                                                                                                                                                                                                                |          |            | <b>GST Total:</b>  | \$656.36   |
|                                                                                                                                                                                                                                                                                                                                |          |            | <b>Amount Due:</b> | \$7,220.00 |

Valid for 30 days from Quote Date

Attachment B – Grant application from the Northwest Vets.

**Matt Clarkson**

---

**From:** NorthWest Vets admin <parryvetadmin@bigpond.com>  
**Sent:** Thursday, 3 September 2015 10:19 AM  
**To:** Matt Clarkson; admin Walgett  
**Subject:** Application for Walgett CBD Shopfront upgrade grant, by NorthWest Vets  
**Attachments:** GBC Building & Hardware Pty Ltd Quotation #3261.pdf

To:  
Matt Clarkson, Town Planner,  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Clarkson, and Councillors,

Following is our Application for Walgett Shire Council grant for Walgett CBD shopfront upgrade.

Written Summary of proposed works:

As part of re-opening this premises to the public, NorthWest Vets plans to improve the appearance of the building at 84 Fox Street, Walgett, in the Walgett CBD.

We propose to

- Remove the old solid steel door and replace it with a larger glass and aluminium door
- Remove the security grills over the broken windows, replace the windows and install crim-style security mesh over the windows.
- Repair and paint the building awning
- Update the signage

This building has been unused and derelict for over 18 months now. Because of its prominent position in the CBD, opposite the Council, next to the Library and between the newsagency and the rest of the CBD, we are hoping to breathe life into it and improve it's appearance and the general CBD appearance. As part of our commitment to Walgett we are spending additional tens of thousands of dollars to provide a modern veterinary hospital in the main street, and look forward to continuing to provide veterinary services to the citizens of the Walgett Shire.

I have attached the relevant quotes for labour and materials.

We trust this meets with the Grant application's requirements, please advise if you require a hard copy of this application,

Regards,  
Kylie and Scott Parry

**Kylie Parry BVSc Scott Parry BVSc • NORTHWEST VETS**

PO Box 2 • Coonamble NSW 2829

Phone: 02 6822 1381 • Mobile: 0437 226 600

{private}: [parryvet@bigpond.net.au](mailto:parryvet@bigpond.net.au) • (office): [parryvetadmin@bigpond.com](mailto:parryvetadmin@bigpond.com) • (work): [northwestvets@bigpond.com](mailto:northwestvets@bigpond.com)



## QUOTE

North West Vets  
NorthWest Vets  
PO Box 2  
Coonamble NSW 2829

GBC Building & Hardware Pty Ltd  
ABN: 61104285903  
P: 68283525  
E: [info@gbcbuilding.com.au](mailto:info@gbcbuilding.com.au)  
W: [www.gbcbuilding.com.au](http://www.gbcbuilding.com.au)  
Quote Date: 3/09/2015  
Quote No: 3261  
Reference No:

Valid for 30 days from Quote Date

| Description                                                                                                                                                                                                                                                                                               | Quantity | Unit Price | Net Amount         | Amount      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|--------------------|-------------|
| 84 FOX STREET<br>WALGETT<br>Upgrade front door material \$950, labour \$2000<br>Repair of surround material \$400, labour \$400<br>New crim-mesh screens material \$700 x 5 = \$3500,<br>labour \$1000<br>New glass in windows material \$1122 (3 panes)<br>Painting of exterior and awning labour \$1100 |          |            |                    |             |
| MATERIALS QUOTED                                                                                                                                                                                                                                                                                          | 1        | \$5,429.09 | \$5,429.09         | \$5,972.00  |
| LABOUR QUOTED                                                                                                                                                                                                                                                                                             | 1        | \$4,090.91 | \$4,090.91         | \$4,500.00  |
|                                                                                                                                                                                                                                                                                                           |          |            | <b>Subtotal:</b>   | \$9,520.00  |
|                                                                                                                                                                                                                                                                                                           |          |            | <b>GST Total:</b>  | \$952.00    |
|                                                                                                                                                                                                                                                                                                           |          |            | <b>Amount Due:</b> | \$10,472.00 |

Valid for 30 days from Quote Date

Attachment C – Grant application from the Stone’s Throw.

**Matt Clarkson**

---

**From:** Katie Byrne <email.stonestrow@gmail.com>  
**Sent:** Tuesday, 18 August 2015 4:18 PM  
**To:** Matt Clarkson  
**Subject:** 56C Fox st application for street front grant  
**Attachments:** GBC Building & Hardware Pty Ltd Quotation #556.pdf

Hi Matt,

I would like to apply for the current council street front beautification grant for 56C Fox St.

I have attached a quote from GBC to put roller doors on the outside of shop front window once the bars have been removed so I can continue to secure my shop at night however it will look much nicer during the day!

Please note the quote is obviously a quote only and may vary a little upon installation.

Please let me know if any questions.

Kind regards,

Katie

**Katie Byrne**  
**Stone’s Throw | Walgett**  
56C Fox St (PO BOX 711) Walgett NSW 2832  
P: 02 6828 3359 | 0416 919 702  
E: [email.stonestrow@gmail.com](mailto:email.stonestrow@gmail.com)  
ABN: 31 601 459 529

**Stone’s Throw | Dubbo**  
194 Brisbane St, Dubbo NSW 2830  
P: 0416 919 702  
E: [email.stonestrow@gmail.com](mailto:email.stonestrow@gmail.com)  
ABN: 98 491 913 767



## QUOTE

STONES THROW  
FOX ST  
WALGETT, NSW 2832

GBC Building & Hardware Pty Ltd  
ABN: 61104285903  
P: 68283525  
E: [info@gbcbuilding.com.au](mailto:info@gbcbuilding.com.au)  
W: [www.gbcbuilding.com.au](http://www.gbcbuilding.com.au)  
Quote Date: 13/11/2014  
Quote No: 556  
Reference No: ROLLERDOOR

Valid for 30 days from Quote Date

| Description                                                                                                                                                                                                                                                                          | Quantity | Unit Price | Net Amount  | Amount     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|-------------|------------|
| ROLLERDOOR<br>56C FOX STREET<br>WALGETT<br>- Quote to supply and install roller shutter to fit<br>securely on the inside of the shop front window<br>- Quote to supply and install Crimmesh to the front<br>glass door and glass panels above door to ensure<br>security of the shop |          |            |             |            |
| MATERIALS QUOTED                                                                                                                                                                                                                                                                     | 1        | \$2,868.00 | \$2,868.00  | \$3,154.80 |
| LABOUR QUOTED                                                                                                                                                                                                                                                                        | 1        | \$1,056.00 | \$1,056.00  | \$1,161.60 |
| FREIGHT QUOTED                                                                                                                                                                                                                                                                       | 1        | \$120.00   | \$120.00    | \$132.00   |
|                                                                                                                                                                                                                                                                                      |          |            | Subtotal:   | \$4,044.00 |
|                                                                                                                                                                                                                                                                                      |          |            | GST Total:  | \$404.40   |
|                                                                                                                                                                                                                                                                                      |          |            | Amount Due: | \$4,448.40 |

Valid for 30 days from Quote Date

## 15.4 DIRECTOR ENGINEERING SERVICES

### MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2015

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31<sup>st</sup> August 2015.

**Background:**

The initial RMCC Contract for 2014/2015 was \$ 3,390,000. Due to an increase the scope of works, RMS has approved a variation of \$ 1,736,396. The revised contract is \$ 5,126,396.

The scope of works in this contract increases:

Resealing, Heavy Patching, HW 12 Mt Brandon Widening, Grids Replacement (New item), Big Warrambool widening (new item) and Routine works. Recently, replacement of guard rail posts and additional heavy patching have been added on the contract.

Except the line marking on the HW12 Warrnambool Widening project and guardrail posts work, all the scope of work has been completed. The remaining works will be completed by end of August 2015 (see table 1)

**Current Position:**

The RMS has also approved a contract of \$ 4,890,000 for 2015/2016 financial year. The details of scope of works are given in table 2.

One construction team is working on HW 12 Warrambool widening near Collarenebri.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> July 2015, \$4,582,379 (Ref. Table 1) has been spent from 2014/2015 budget and \$ 317,924 from 2015/2016 budget (Ref. Table 2).

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Director Engineering Services – August 2015**

**Recommendation:**

That Council receive and note the monthly RMCC works report for August 2015.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – Allocations for 2014/215 RMCC Works

Table 2 – Allocations for 2015/2016 RMCC Works

The funding allocations for 2014/2015 RMCC works are \$5,126,396 details are as follows in table 1. The item no.1 & 2 is under Routine Maintenance category and rest of the items are under ordered works category.

**Table 1**

| SN | Description                                                                                                                                                                               | Budget         | Expenditure Till 31/08/2015 | Expenditure in percentage | Physical status                                 |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|---------------------------|-------------------------------------------------|
| 1  | Routine works                                                                                                                                                                             | \$1,160,000.00 | \$1,160,000.00              | 100%                      | Completed                                       |
| 2  | Additional routine works                                                                                                                                                                  | \$60,000.00    | \$25,865.14                 | 43%                       | Completed                                       |
| 3  | Heavy patching                                                                                                                                                                            | \$1,337,455.42 | \$1,301,428.18              | 97%                       | Completed                                       |
| 4  | HW 12 Warrambool Widening-1st stage                                                                                                                                                       | \$703,416.80   | \$545,532.84                | 78%                       | Completed                                       |
| 5  | Resealing                                                                                                                                                                                 | \$1,095,163.65 | \$948,673.99                | 87%                       | Completed                                       |
| 6  | Grids Replacement                                                                                                                                                                         | \$146,351.06   | \$83,606.01                 | 57%                       | Completed                                       |
| 7  | Culvert Headwall Works                                                                                                                                                                    | \$65,000       | \$43,484.34                 | 67%                       | Completed                                       |
| 8  | Culvert Replacement                                                                                                                                                                       |                | \$139,903.71                |                           | ( paid on 2013/2014 but completed on 2014/2015) |
| 9  | Table drains                                                                                                                                                                              | \$35,000.00    | \$33,301.00                 | 95%                       | Completed                                       |
| 10 | Soil Tests LR Rutting                                                                                                                                                                     | \$23,919.40    | \$4,505.00                  | 19%                       | Completed                                       |
| 11 | Guardrail posts for Jim Harper, 13 Mile Culvert, 2 Mile, 5 Mile, 13 Mile, 21 Mile, 23 Mile, 26 Mile, Big Warrambools, Barwon, Pian Ck, Pagan Ck Bridges and Wire Rope of 5 culverts SH18N | \$500,090.00   | \$296,079.00                | 59%                       | On going                                        |
|    | TOTAL                                                                                                                                                                                     | \$5,126,396    | \$4,582,379                 | 89%                       |                                                 |

The funding allocations for 2015/2016 RMCC works are \$ 4 890,000 details are as follows in table 2. The item no.1 is under Routine Maintenance category and rest of the items are under ordered works category.

**Table 2**

| SN | Description                                                                                  | Budget         | Expenditure Till<br>31/08/2015 | Expenditure<br>in percentage | Physical status |
|----|----------------------------------------------------------------------------------------------|----------------|--------------------------------|------------------------------|-----------------|
| 1  | HW 12 Warrambool Widening-<br>1st stage                                                      | \$1,008,472.07 | \$195,701.34                   | 19%                          | On going        |
| 2  | HW12 Intersection signs                                                                      | \$51,387.60    | \$16,359.68                    | 32%                          | On going        |
| 3  | Routine works                                                                                | \$1,100,000.00 | \$85,763.11                    | 8%                           | On going        |
| 4  | Culvert Headwall Works                                                                       | \$72,600       | \$0.00                         | 0%                           |                 |
| 5  | Guardrail posts                                                                              | \$73,700.00    | \$20,100.00                    | 27%                          | On going        |
| 6  | Heavy patching work                                                                          | \$510,000.00   |                                |                              |                 |
| 7  | Reconstruction work on HW 18<br>for 4.9 km reach starts from<br>Heathfield ( Lighting Ridge) | \$1,300,000.00 |                                |                              |                 |
| 8  | Resealing                                                                                    | \$773,840.33   |                                |                              |                 |
|    | TOTAL                                                                                        | \$4,890,000    | \$317,924                      | 7%                           |                 |

# MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2015

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

---

## **Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> August 2015.

## **Background:**

A budget of \$24.08 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2015/2016.

## **Current Position:**

Rehabilitation works on Merrywinebone Road, Gingie Road and Millie Road have been completed. Maintenance works on Shire Roads are being carried out by Council's maintenance team and three contractors. Other work statuses are as follows:

Constructions crew 1 - HW 12 Warrumbool widening near Collarenebri – in progress  
Construction crew 2- Pit Street in Walgett - in progress  
Construction crew 3- Rowena Street, South Street in Rowena and Maitland Street in Collarenebri – In progress

## **Relevant Reference Documents/Policies:**

2015/16 Operational Plan and Budget.

## **Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

## **Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

## **Stakeholders:**

Walgett Shire  
Walgett Residents

## **Financial Implications:**

As at 31<sup>st</sup> August 2015, \$ 2,548,856 has been spent from a total amount of \$24.08m allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$ 1,779,062.

See attachment for details.

## **Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for August 2015.

**Moved:**

**Seconded:**

**Attachment:**

2015/2016 Budget vs Expenditure spreadsheet up the 31<sup>st</sup> August

The Rural Infrastructure and support Services 2015/2016 allocated budget is as follows:

| Ledger Item                            | Actuals, Committed and Oncost up to 31st August 2015 | Budget              | % Budget   | Remarks                                                                                                                      |
|----------------------------------------|------------------------------------------------------|---------------------|------------|------------------------------------------------------------------------------------------------------------------------------|
| Engineering Administration             | \$93,455                                             | \$704,684           | 13%        |                                                                                                                              |
| Depot operation                        | 13137                                                | \$41,000            | 32%        |                                                                                                                              |
| Emergency Services (RFS * SES)         | 177446                                               | \$340,000           | 52%        |                                                                                                                              |
| Enforcement of Regulations             | 55403                                                | \$25,000            | 222%       |                                                                                                                              |
| Fleet Operations                       | \$206,206                                            | \$3,610,000         | 6%         |                                                                                                                              |
| Regional Road Flood damage             |                                                      | \$30,000            | 0%         |                                                                                                                              |
| Urban Road Operation                   |                                                      | \$394,243           | 0%         |                                                                                                                              |
| Local Roads Operations                 | \$ 24,779                                            | \$1,042,889         | 2%         | Capital and maintenance                                                                                                      |
| Local Roads Maintenance                | \$135,416                                            | \$799,300           | 17%        | Capital and maintenance                                                                                                      |
| Regional Roads Operations              | \$7,824                                              | \$880,864           | 1%         | Capital and maintenance                                                                                                      |
| Regional Roads Maintenance             | \$363,909                                            | \$975,160           | 37%        | Capital and maintenance                                                                                                      |
| RMCC                                   | \$992,534                                            | \$4,890,000         | 20%        | Capital and maintenance                                                                                                      |
| Private Works                          | \$203,803                                            | \$60,000            | 340%       | Costing of RFS station in Rowena ( \$ 240,000 ) and expenditure of SES vehicles will be revised during Sept 2015 QBR Review. |
| Walgett Depot Renewal and Improvements |                                                      | \$2,587,192.00      | 0%         |                                                                                                                              |
| Fleet Renewal and Improvement          | \$ 20,344                                            | \$2,492,376.00      | 1%         | Capital and maintenance                                                                                                      |
| Local Road Renewal                     | \$1,03,994                                           | \$1,803,000.00      | 6%         | Capital and maintenance                                                                                                      |
| Regional Road Improvement              | \$150,606                                            | \$3,410,720.00      | 4%         | Capital work                                                                                                                 |
| <b>Total</b>                           | <b>\$2,548,856</b>                                   | <b>\$24,086,428</b> | <b>11%</b> |                                                                                                                              |

# MONTHLY MAINTENANCE GRADING REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2015

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

---

## **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period August 2015.

## **Background:**

Council has allocated amounts of \$465,000 and \$190,000 to maintain the unsealed Local and Rural Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year. This may require an additional budget vote in future, but will have to be offset against other works should this occur.

## **Current Position:**

Council has two maintenance graders, only one is working currently. The other one is out of operation due to the lack of a grader operator. Council is in the process of filling the vacant position.

External contractors are carrying out urgent maintenance works and this process will be continued until the position is filled.

Details of maintenance grading locations are detailed in the attached report.

## **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

## **Governance issues:**

Nil

## **Environmental issues:**

Nil

## **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

## **Financial Implications:**

As at 31<sup>st</sup> August 2015, \$ 164,203.30 has been spent from a total amount of \$ 655,000 provided in the 2015/2016 budget and operational plan.

## **Alternative Solutions/Options:**

Nil

## **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Monthly Maintenance Grading Report from Director Engineering Services**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for August 2015

**Moved:**

**Seconded:**

**Attachments:**

Maintenance works progress summary.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 31st August 2015 | Actual Resource             |
|------------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|------------------|------------------|-------------------|-----------------|-------------------------------------------|-----------------------------|
| <b>Zone 1</b>                |                      |                                 |                |                     |                    |                  |                  |                   |                 |                                           |                             |
| Bowra Road SR34              | 3.95                 | \$ 3,100.00                     | 3.95           | \$ 3,100.00         | 20/07/2015         | 20/07/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Wanourie Road SR38           | 6.5                  | \$ 4,030.00                     | 3.8            | \$ 3,100.00         | 21/07/2015         | 21/07/2015       | Jack Mclean      | 19/08/2015        | 20/08/2015      | \$ 2,993.72                               | WSC Jack Mclean             |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | 6.7            | \$ 4,134.00         | 22/07/2015         | 22/07/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Regans Road SR58             | 3.2                  | \$ 3,100.00                     | 3.2            | \$ 3,100.00         | 23/07/2015         | 23/07/2015       | Jack Mclean      | 18/08/2015        | 19/08/2015      | \$ 1,023.32                               | WSC Jack Mclean             |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | 10.3           | \$ 6,402.00         | 27/07/2015         | 28/07/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | 5.0            | \$ 3,100.00         | 29/07/2015         | 29/07/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | 4.9            | \$ 3,100.00         | 30/07/2015         | 30/07/2015       | Jack Mclean      | 20/07/2015        | 19/08/2015      | \$ 1,634.73                               | Contractor Peter Cochrane   |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | 6.3            | \$ 3,914.00         | 31/07/2015         | 31/07/2015       | Jack Mclean      | 1/08/2015         | 1/08/2015       | \$ 1,771.15                               | Contractor - Peter Cochrane |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | 4.7            | \$ 3,100.00         | 3/08/2015          | 3/08/2015        | Jack Mclean      | 17/08/2015        | 18/08/2015      | \$ 2,713.21                               | WSC Jack Mclean             |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | 11.9           | \$ 7,353.00         | 4/08/2015          | 5/08/2015        | Jack Mclean      |                   |                 |                                           |                             |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | 15.5           | \$ 9,584.00         | 6/08/2015          | 11/08/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | 25.8           | \$ 8,000.00         | 12/08/2015         | 18/08/2015       | Jack Mclean      | 8/07/2015         | 29/07/2015      | \$ 9,944.58                               | Contractor - Peter Cochrane |
| Gilwaryn Road SR32           | 7.9                  | \$ 4,898.00                     | 4.7            | \$ 3,100.00         | 19/08/2015         | 19/08/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | 8.1            | \$ 5,011.00         | 7/07/2015          | 8/07/2015        | Jack Mclean      | 7/07/2015         | 15/07/2015      | \$ 5,440.77                               | WSC Jack Mclean             |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | 28.7           | \$ 17,814.00        | 20/08/2015         | 28/08/2015       | Jack Mclean      | 17/08/2015        | 17/08/2015      | \$ 421.42                                 | D Chape - signage           |
| Billybingbone Road RR7516    | 18.6                 | \$ 11,532.00                    | 11.0           | \$ 6,804.00         | 31/08/2015         | 1/09/2015        | Jack Mclean      |                   |                 |                                           |                             |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | 28.1           | \$ 17,412.00        | 2/09/2015          | 10/09/2015       | Jack Mclean      | 20/07/2015        | 06.08.2015      | \$ 16,890.57                              | WSC Jack Mclean             |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | 5.1            | \$ 3,182.00         | 11/09/2015         | 11/09/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | 10.6           | \$ 6,548.00         | 14/09/2015         | 15/09/2015       | Jack Mclean      |                   |                 |                                           |                             |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | 32.3           | \$ 15,000.00        | 16/09/2015         | 24/09/2015       | Jack Mclean      | 3/08/2015         | 21/08/15        | \$ 16,346.85                              | Contractor Peter Cochrane   |
| Merri Merri Road RR202       | 6.6                  | \$ 4,092.00                     | 3.9            | \$ 3,100.00         | 6/07/2015          | 6/07/2015        | Jack Mclean      | 6/07/2015         | 6/07/2015       | \$ 4,350.10                               | WSC Jack Mclean             |

| Road Name                | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date  | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 31st August 2015 | Actual Resource  |
|--------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|-------------------|------------------|-------------------|-----------------|-------------------------------------------|------------------|
| <b>Zone 2</b>            |                      |                                 |                |                     | <b>20/07/2015</b>  | <b>15/10/2015</b> |                  |                   |                 |                                           |                  |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | 11.3           | \$ 6,987.00         | 25/09/2015         | 28/09/2015        | Jack Mclean      |                   |                 | \$ 73.63                                  | WSC - inspection |
| Wimbledon Road SR64      | 3.4                  | \$ 3,100.00                     | 3.4            | \$ 3,100.00         | 29/09/2015         | 29/09/2015        | Jack Mclean      |                   |                 |                                           |                  |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | 7.5            | \$ 4,646.00         | 30/09/2015         | 30/09/2015        | Jack Mclean      |                   |                 | \$ 65.60                                  | WSC - inspection |
| Strathmore Road SR92     | 19.2                 | \$ 11,904.00                    | 11.3           | \$ 7,023.00         | 1/10/2015          | 6/10/2015         | Jack Mclean      |                   |                 |                                           |                  |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | 36.0           | \$ 18,000.00        | 7/10/2015          | 15/10/2015        | Jack Mclean      |                   |                 | \$ 146.20                                 | WSC - inspection |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | 5.7            | \$ 3,512.00         | 20/07/2015         | 20/07/2015        | Michael Russel   |                   |                 |                                           |                  |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | 16.4           | \$ 10,169.00        | 21/07/2015         | 23/07/2015        | Michael Russel   |                   |                 | \$ 78.55                                  | WSC - inspection |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | 16.9           | \$ 8,000.00         | 27/07/2015         | 29/07/2015        | Michael Russel   |                   |                 |                                           |                  |
| Cumbarah Town Roads      |                      |                                 |                | \$ 3,100.00         | 30/07/2015         | 30/07/2015        | Michael Russel   |                   |                 |                                           |                  |
| Sub total Zone 2         | 181.5                | \$ 113,522.00                   | 108.479        | \$ 64,537.00        |                    |                   |                  |                   |                 | \$ 363.98                                 |                  |

| Road Name                            | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date  | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 31st August 2015 | Actual Resource      |
|--------------------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|-------------------|------------------|-------------------|-----------------|-------------------------------------------|----------------------|
| <b>Zone 3</b>                        |                      |                                 |                |                     | <b>31/07/2015</b>  | <b>29/10/2015</b> |                  |                   |                 |                                           |                      |
| Springs Road SR19                    | 2.7                  | \$ 3,100.00                     | 2.7            | \$ 3,100.00         | 31/07/2015         | 31/07/2015        | Michael Russel   |                   |                 |                                           |                      |
| Bonanza Road SR46                    | 16.9                 | \$ 10,478.00                    | 10.0           | \$ 6,182.00         | 3/08/2015          | 4/08/2015         | Michael Russel   | 10-Aug            | 12/08/2015      | \$ 3,960.00                               | Contractor Ridgerock |
| Schmalkuche Road SR47                | 14.4                 | \$ 8,928.00                     | 8.5            | \$ 5,268.00         | 5/08/2015          | 6/08/2015         | Michael Russel   |                   |                 |                                           |                      |
| Millencowbah Road SR51               | 27.7                 | \$ 17,174.00                    | 16.3           | \$ 10,133.00        | 10/08/2015         | 12/08/2015        | Michael Russel   |                   |                 |                                           |                      |
| Willis Road SR52                     | 14.5                 | \$ 8,990.00                     | 8.6            | \$ 5,304.00         | 13/08/2015         | 14/08/2015        | Michael Russel   |                   |                 |                                           |                      |
| Koomalah Road SR53                   | 28.4                 | \$ 17,608.00                    | 16.8           | \$ 10,389.00        | 17/08/2015         | 19/08/2015        | Michael Russel   |                   |                 |                                           |                      |
| Burranbaa Road SR55                  | 18.1                 | \$ 11,222.00                    | 10.7           | \$ 6,621.00         | 20/08/2015         | 24/08/2015        | Michael Russel   |                   |                 | \$ 12,430.00                              | Contractor Ridgerock |
| Cambo Road SR61                      | 21.1                 | \$ 13,082.00                    | 12.4           | \$ 7,718.00         | 25/08/2015         | 26/08/2015        | Michael Russel   |                   |                 |                                           |                      |
| Woolaroo Road SR69                   | 1                    | \$ 3,100.00                     | 1.0            | \$ 3,100.00         | 27/08/2015         | 27/08/2015        | Michael Russel   |                   |                 |                                           |                      |
| Kia-Ora Road SR86                    | 6.8                  | \$ 4,216.00                     | 4.0            | \$ 3,100.00         | 28/08/2015         | 28/08/2015        | Michael Russel   |                   |                 | \$ 89.21                                  | WSC - Inspection     |
| Fabians Road SR88                    | 24.8                 | \$ 15,376.00                    | 14.6           | \$ 9,072.00         | 31/08/2015         | 2/09/2015         | Michael Russel   |                   |                 |                                           |                      |
| Three Mile Road SR91                 | 0.2                  | \$ 3,100.00                     | 0.2            | \$ 3,100.00         | 3/09/2015          | 3/09/2015         | Michael Russel   |                   |                 |                                           |                      |
| Bananway Road SR95                   | 1.2                  | \$ 3,100.00                     | 1.2            | \$ 3,100.00         | 7/09/2015          | 7/09/2015         | Michael Russel   | 11/08/2015        | 11/08/2015      | \$ 654.50                                 | Contractor Ramien    |
| Purtle Road SR126                    | 26.8                 | \$ 16,616.00                    | 15.8           | \$ 9,803.00         | 8/09/2015          | 10/09/2015        | Michael Russel   |                   |                 |                                           |                      |
| Boora Road SR127                     | 63.8                 | \$ 39,556.00                    | 37.6           | \$ 15,000.00        | 11/09/2015         | 23/09/2015        | Michael Russel   | 18/08/2015        | 28/08/2015      | \$ 10,760.00                              | Contractor Ridgerock |
| Bore Head Road SR45                  | 5.1                  | \$ 3,162.00                     | 3.0            | \$ 3,100.00         | 24/09/2015         | 24/09/2015        | Michael Russel   |                   |                 |                                           |                      |
| Lorne Road SR98                      | 6.9                  | \$ 4,278.00                     | 4.1            | \$ 3,100.00         | 25/09/2015         | 25/09/2015        | Michael Russel   | 25/09/2015        | 25/09/2015      | \$ 1,494.60                               | WSC                  |
| Angledool Road SR102                 | 49.3                 | \$ 30,566.00                    | 29.1           | \$ 18,034.00        | 28/09/2015         | 7/10/2015         | Michael Russel   |                   |                 |                                           |                      |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | \$ 45,942.00                    | 43.7           | \$ 27,106.00        | 8/10/2015          | 21/10/2015        | Michael Russel   |                   |                 | \$ 5,920.00                               | Contractor Ridgerock |
| Gundabloui Road RR457                | 52.9                 | \$ 32,798.00                    | 31.2           | \$ 19,351.00        | 22/10/2015         | 29/10/2015        | Michael Russel   | 6/08/2015         | 27/08/2015      | \$ 10,406.55                              | Contractor Ramien    |
| Sub total Zone 3                     | 456.7                | \$ 292,392.00                   | 271.544        | \$ 171,681.00       |                    |                   |                  |                   |                 | \$ 45,714.86                              |                      |

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 31st August 2015 | Actual Resource             |
|--------------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|------------------|------------------|-------------------|-----------------|-------------------------------------------|-----------------------------|
| <b>Zone 4</b>                  |                      |                                 |                |                     | <b>2/11/2015</b>   | <b>5/02/2016</b> |                  |                   |                 |                                           |                             |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | 11.2           | \$ 6,950.00         | 2/11/2015          | 3/11/2015        | Michael Russel   |                   |                 |                                           |                             |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | 12.6           | \$ 7,828.00         | 4/11/2015          | 6/11/2015        | Michael Russel   |                   |                 |                                           |                             |
| Clarkes Road SR3               | 6                    | \$ 3,720.00                     | 3.5            | \$ 3,100.00         | 9/11/2015          | 9/11/2015        | Michael Russel   |                   |                 |                                           |                             |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | 33.5           | \$ 20,759.00        | 10/11/2015         | 19/11/2015       | Michael Russel   |                   |                 | \$ 500.56                                 | WSC- inspection and signage |
| Woodvale Road SR13             | 8.96                 | \$ 5,555.20                     | 5.3            | \$ 3,278.00         | 20/11/2015         | 20/11/2015       | Michael Russel   |                   |                 |                                           |                             |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | 6.5            | \$ 4,060.00         | 23/11/2015         | 23/11/2015       | Michael Russel   |                   |                 |                                           |                             |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | 4.8            | \$ 3,100.00         | 24/11/2015         | 24/11/2015       | Michael Russel   |                   |                 |                                           |                             |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | 3.5            | \$ 3,100.00         | 25/11/2015         | 25/11/2015       | Michael Russel   |                   |                 |                                           |                             |
| Pagan Creek Road SR79          | 1.3                  | \$ 3,100.00                     | 1.3            | \$ 3,100.00         | 26/11/2015         | 26/11/2015       | Michael Russel   |                   |                 |                                           |                             |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | 7.4            | \$ 4,609.00         | 30/11/2015         | 30/11/2015       | Michael Russel   |                   |                 |                                           |                             |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | 8.2            | \$ 5,085.00         | 1/12/2015          | 2/12/2015        | Michael Russel   |                   |                 |                                           |                             |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | 14.5           | \$ 8,999.00         | 3/12/2015          | 7/12/2015        | Michael Russel   | 5/08/2015         | 13/08/2015      | \$ 9,100.00                               | Contractor- Phil Stewart    |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | 5.4            | \$ 3,329.00         | 8/12/2015          | 8/12/2015        | Michael Russel   |                   |                 |                                           |                             |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | 6.3            | \$ 3,914.00         | 9/12/2015          | 9/12/2015        | Michael Russel   | 3/08/2015         | 4/08/2015       | \$ 2,800.00                               | Contractor- Phil Stewart    |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | 20.4           | \$ 10,000.00        | 10/12/2015         | 16/12/2015       | Michael Russel   | 13/08/2015        | 31/08/2015      | \$ 8,470.00                               | Contractor- Phil Stewart    |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | 9.0            | \$ 5,560.00         | 17/12/2015         | 18/12/2015       | Michael Russel   | 2/09/2015         | 3/09/2015       | \$ 2,660.00                               | Contractor Phil Stewart     |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | 34.0           | \$ 13,000.00        | 21/12/2015         | 11/01/2016       | Michael Russel   |                   |                 |                                           |                             |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | 18.3           | \$ 8,000.00         | 12/01/2016         | 18/01/2016       | Michael Russel   |                   |                 |                                           |                             |
| Beanbri Road SR117             | 4.9                  | \$ 3,100.00                     | 4.9            | \$ 3,100.00         | 19/01/2016         | 19/01/2016       | Michael Russel   |                   |                 |                                           |                             |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | 24.6           | \$ 8,000.00         | 20/01/2016         | 27/01/2016       | Michael Russel   |                   |                 |                                           |                             |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | 20.0           | \$ 8,000.00         | 28/01/2016         | 3/02/2016        | Michael Russel   |                   |                 |                                           |                             |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 3,100.00                     | 4.6            | \$ 3,100.00         | 4/02/2016          | 4/02/2016        | Michael Russel   |                   |                 |                                           |                             |
| Rowena Town Roads              |                      |                                 |                | \$ 3,100.00         | 5/02/2016          | 5/02/2016        | Michael Russel   |                   |                 |                                           |                             |
| Sub total Zone 4               | 432.91               | \$ 271,008.20                   | 259.8449       | \$ 143,071.00       |                    |                  |                  |                   |                 | \$ 23,530.56                              |                             |

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date | Planned Resource                   | Actual Start Date | Actual End date | Actual Expenditure up to 31st August 2015 | Actual Resource                    |
|----------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|------------------|------------------------------------|-------------------|-----------------|-------------------------------------------|------------------------------------|
| <b>Zone 5</b>              |                      |                                 |                |                     | <b>7/07/2015</b>   | <b>5/01/2016</b> |                                    |                   |                 |                                           |                                    |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | 9.6            | \$ 5,963.00         | 19/10/2015         | 20/10/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Wambo Road SR25            | 17.7                 | \$ 10,974.00                    | 10.4           | \$ 6,000.00         | 21/10/2015         | 22/10/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Hardies Lease Road SR26    | 16                   | \$ 9,920.00                     | 9.4            | \$ 5,853.00         | 23/10/2015         | 26/10/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | 12.2           | \$ 7,535.00         | 27/10/2015         | 28/10/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | 7.0            | \$ 4,000.00         | 29/10/2015         | 29/10/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | 9.1            | \$ 5,000.00         | 2/11/2015          | 3/11/2015        | Jack Mclean                        |                   |                 |                                           |                                    |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | 5.7            | \$ 3,512.00         | 4/11/2015          | 4/11/2015        | Jack Mclean                        |                   |                 |                                           |                                    |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | 4.4            | \$ 3,100.00         | 5/11/2015          | 5/11/2015        | Jack Mclean                        |                   |                 |                                           |                                    |
| Proctors Road SR82         | 4.4                  | \$ 3,100.00                     | 4.4            | \$ 3,100.00         | 6/11/2015          | 6/11/2015        | Jack Mclean                        |                   |                 |                                           |                                    |
| Drilldool Road SR83        | 5.1                  | \$ 3,162.00                     | 3.0            | \$ 3,100.00         | 9/11/2015          | 9/11/2015        | Jack Mclean                        |                   |                 |                                           |                                    |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | 6.6            | \$ 4,052.00         | 10/11/2015         | 10/11/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | 17.6           | \$ 7,000.00         | 11/11/2015         | 17/11/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | 18.3           | \$ 6,000.00         | 18/11/2015         | 23/11/2015       | Jack Mclean                        | 5/08/2015         | 16/08/2015      | \$ 3,262.50                               | Contractor David Keir              |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | 11.4           | \$ 7,097.00         | 14/07/2015         | 15/07/2015       | Contractor- Phil Stewart           | 14/07/2015        | 21/07/2015      | \$ 5,530.00                               | Phil Stewart                       |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | 14.1           | \$ 8,743.00         | 24/11/2015         | 26/11/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | 16.8           | \$ 9,000.00         | 30/11/2015         | 2/12/2015        | Jack Mclean                        |                   |                 |                                           |                                    |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | 22.3           | \$ 9,000.00         | 3/12/2015          | 8/12/2015        | Jack Mclean                        | 22/06/2015        | 17/08/2015      | \$ 7,062.34                               | Jack Mclean                        |
| Bugilbone Road SR103       | 28.7                 | \$ 17,794.00                    | 16.9           | \$ 10,498.00        | 9/12/2015          | 14/12/2015       | Jack Mclean                        | 9/12/2015         | 14/12/2015      | \$ 5,491.14                               | SR28                               |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | 9.7            | \$ 3,000.00         | 15/12/2015         | 16/12/2015       | Jack Mclean                        |                   |                 |                                           |                                    |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | 24.4           | \$ 9,000.00         | 17/12/2015         | 5/01/2016        | Jack Mclean                        |                   |                 |                                           |                                    |
| Come By Chance Road RR7716 | 69.7                 | \$ 43,214.00                    | 41.1           | \$ 20,000.00        | 7/07/2015          | 16/07/2015       | Contractor-Phil Stewart/David Keir | 7/07/2015         | 19/08/2015      | \$ 9,717.50                               | Contractor-Phil Stewart/David Keir |
| Sub total Zone 5           | 462.1                | 286874                          | 274.443        | \$ 140,553.00       |                    |                  |                                    |                   |                 | \$ 31,063.48                              |                                    |
| Total                      | 1,925.46             | 1,208,758.20                    | 1,148.67       | 655,800.00          |                    |                  |                                    |                   |                 | 164,203.30                                |                                    |

| SUMMARY          |                           |                                 |                     |                      |                                           |  |
|------------------|---------------------------|---------------------------------|---------------------|----------------------|-------------------------------------------|--|
| Zones            | Total Length of Road (km) | Budget Required for Entire Road | Planned Length (Km) | Planned Expenditure  | Actual Expenditure up to 31st August 2015 |  |
| Sub total Zone 1 | 392.25                    | \$ 244,962.00                   | 234.359             | \$ 135,958.00        | 63530.42                                  |  |
| Sub total Zone 2 | 181.5                     | \$ 113,522.00                   | 108.479             | \$ 64,537.00         | 363.98                                    |  |
| Sub total Zone 3 | 456.7                     | \$ 292,392.00                   | 271.544             | \$ 171,681.00        | 45714.86                                  |  |
| Sub total Zone 4 | 432.91                    | \$ 271,008.20                   | 259.8449            | \$ 143,071.00        | 23530.56                                  |  |
| Sub total Zone 5 | 462.1                     | \$ 286,874.00                   | 274.443             | \$ 140,553.00        | 31063.48                                  |  |
| <b>Total</b>     | <b>1925.46</b>            | <b>\$ 1,208,758.20</b>          | <b>1148.67</b>      | <b>\$ 655,800.00</b> | <b>\$ 164,203.30</b>                      |  |

