



AGENDA FOR ORDINARY COUNCIL MEETING

TUESDAY, 22 February 2011

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers** on **Tuesday 22 February 2011**, commencing at 10.00am to discuss the items listed in the Agenda.

NOTE:

There is an opening of the Walgett Apex Park Children's Playground at 9.30am. All councillors are invited to attend.

Council will be conducting a staff presentation before the commencement of lunch.

Ian Taylor will be conducting a workshop in relation to the proposed Plant Replacement Programme at the conclusions of the meeting.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## AGENDA

- 1. Opening of Meeting**
  - 2. Acknowledgement of Traditional Owners**  
I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.
  - 3. Apologies**
  - 4. Welcome to Visitors**
  - 5. Public Forum Presentations**
    - Presentation by Council's Auditors
  - 6. Declaration of Pecuniary/Non Pecuniary Interests**
  - 7. Confirmation of Minutes ..... 5**
  - 8. Reserve Trust Management Committee Reports**
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    2. Lightning Ridge Reservoir (R89414) Reserve Trust – Land & Property Management Grant.....28
  - 9. Mayoral Minutes ..... Nil**
  - 10. Motions of which Notice has been given ..... Nil**
  - 11. Presentation of Petitions**
  - 12. Councillor's Questions with Notice ..... 31**
  - 13. Reports of Delegates and Representatives**
  - 14. Reservation of items for Debate**
  - 15. Reports of Officers**
- GENERAL MANAGER**
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## WALGETT SHIRE COUNCIL AGENDA

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### 16. Reports of Committees

### 17. Questions without notice from Councillors

### 18. Confidential Reports/Closed Council Meeting

|    |                                               |   |
|----|-----------------------------------------------|---|
| 1. | Industrial Relations Commission Hearing ..... | 3 |
| 2. | Staff Issues.....                             | 5 |

### 19. Close of Meeting

## 3. Apologies

Clr Keir will be an apology for the February Council Meeting.

## 6. Declaration of Pecuniary/Non Pecuniary Interests

## 7. Confirmation of Minutes



### **MINUTES FOR ORDINARY COUNCIL MEETING**

**TUESDAY, 21 December 2010**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers** on **Tuesday 21 December 2010**, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT COUNCIL CHAMBERS ON TUESDAY 21 DECEMBER 2010 COMMENCING AT 10:13 AM

#### PRESENT

Clr I Woodcock (Mayor)  
Clr L Walford  
Clr R Greenaway  
Clr J Keir  
Clr B Murray  
Clr G Colless  
Don Ramsland (General Manager)  
Mr M Goodwin (Director, Planning & Regulatory Services)  
Ms C Medcalf (Director, Corporate & Community Services)  
Mr F Coralde (Director, Urban Infrastructure Services)  
Mr T Colak (Roads Engineer)  
Mrs J Campbell (Minute Secretary)  
Mrs D Parker (Minute Secretary)

#### Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

#### Apologies

##### 370/10 Apologies

##### Resolution:

1. That apologies from Clr Martinez and Clr Smith be accepted and that a leave of absence be granted for the 21 December Council meeting.
2. That an apology from Ian Taylor be noted.
3. That it be noted that the leave of absence given to Clr Lane for the December Council meeting at the November Meeting be noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Murray

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Public Forum Presentation**

##### **Presentation on behalf of Garry Mattou – Spencer Steer**

###### **371/10 Public Forum Presentation – Audited Financial Statements**

**Resolution:**

That the presentation of the Audited financial Statements be accepted.

**Moved:** Clr Walford

**Seconded:** Clr Keir

**CARRIED**

###### **372/10 Public Forum Presentation – Invitation to Garry Mattou**

**Resolution:**

That Council's Auditor Garry Mattou be invited to attend the 2011 February Council Meeting to answer any questions that the Councillors have on our Audited Financial Statements.

**Moved:** Clr Keir

**Seconded:** Clr Colless

**CARRIED**

#### **Declaration of Pecuniary/Non Pecuniary Interests**

Clr Keir declared a non pecuniary interest in item 27 – 2010/2011 Local heritage Fund Applications.

Mayor Woodcock declared an interest into Question 1 in questions with Notice from Clr Greenaway as he is involved in the case.

Clr Colless declared a pecuniary interest in item 2 – North West Weight of Loads Committee Minutes – September 2010 as he is a major truck owner.

###### **373/10 Confirmation of Minutes of Council Meeting 23 November 2010**

**Resolution:**

That the Minutes of the Council meeting held 23 November 2010 be confirmed.

**Moved:** Clr Keir

**Seconded:** Clr Walford

**CARRIED**

#### **Reserve Trust Management Committee Reports**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Mayoral Minutes**

Nil

#### **Motions of which Notice has been given**

##### **374/10 Notice of Motion – Working with Landowners in Flood events in the Shire**

###### **Resolution:**

That Landholders and Walgett Shire Council work together for mutual benefit in repairing flood and rain damaged local and regional roads in the Shire.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

##### **375/10 Notice of Motion –Flood events in the Shire**

###### **Resolution:**

In the event that we have a flood in the Walgett Shire in the near future and are declared a natural disaster area, can we work together with the RTA in assessing the roads, securing funding and that urgent repairs to roads are carried out in a more timely fashion.

**Moved:** Clr Keir

**Seconded:** Clr Greenaway

**CARRIED**

##### **376/10 Notice of Motion – Mining Issues at Lightning Ridge**

###### **Resolution:**

That Walgett Shire Council write to the NSW Minister and Shadow Minister responsible for mines expressing councils concern at the Department Industry and Investment (Mines) lack of action or any apparent interest in mining related issues at Lightning Ridge. And that Walgett Shire Council invite the Minister, Shadow Minister and Local Members to visit Lightning Ridge in the New Year to discuss these concerns and possible options as a matter of urgency with councillors and Industry Representatives.

**Moved:** Clr Walford

**Seconded:** Clr Keir

**CARRIED**

#### **Presentation of Petitions**

Nil



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Councillors Questions with Notice**

##### **Councillor Greenaway**

###### **Question 1:**

Could Councillors be given the total cost of the expenses that the shire incurred in relation to the court hearing involving an ex-staff member in Dubbo in November? Costs are to include witness fees and/or wages, accommodation, meals and travelling expenses. Cost of legal fees relating to the two day court hearing and court costs.

###### **Response:**

The Director Corporate & Community Services advised that the costs which includes legal fees, wages and accommodation that are presented to date are just over \$25,000.

The General Manager advised that this matter should be held over to the closed session of Council as it deals with personnel matters.

The Mayor also declared that he has an Interest in this matter.

##### **Councillor Murray**

###### **Question 1:**

What is happening at the Basketball courts near No1 Oval? Who is the contractor?

###### **Response:**

The Director Corporate & Community Services advised that at the September Council the General Manager advised Council that the contractor is MPREC and that negotiations were ongoing to rectify an issue.

She further advised that contracts have been recently signed for work to recommence and were due to finish before end December but due to rain work has been delayed.

Councillors are reminded that this is not a Council project.

#### **Reports of Delegates and Representatives**

|                                                                                                                                                      |                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 377/10                                                                                                                                               | Rural Fire Service North West Zone Service Level Agreement Committee Minutes – September 2010 |
| <b>Resolution:</b>                                                                                                                                   |                                                                                               |
| 1. That the minutes of the September 2010 meeting of the Rural Fire Service North West Zone Service Level Agreement Committee be received and noted. |                                                                                               |
| <b>Moved:</b>                                                                                                                                        | Clr Murray                                                                                    |
| <b>Seconded:</b>                                                                                                                                     | Clr Colless                                                                                   |
| <b>CARRIED</b>                                                                                                                                       |                                                                                               |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|               |                                                                                                                                                          |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>378/10</b> | <b>Rural Fire Service North West Zone Service Level Agreement Committee – Explanation as to why the increase in service levy agreement for 2010/2011</b> |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|

**Resolution:**

That Council approach the appropriate Minister for an explanation as to why the increase in the rural fire service levy for the 2010/2011 budget.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

Clr Colless declared a pecuniary interest in the following item as he is a major truck owner.

|               |                                                                      |
|---------------|----------------------------------------------------------------------|
| <b>379/10</b> | <b>North West Weight of Loads Committee Minutes – September 2010</b> |
|---------------|----------------------------------------------------------------------|

**Resolution:**

1. That the minutes of the September 2010 meeting of the North West Weight of Loads Group Committee be received and noted.

**Moved:** Clr Colless

**Seconded:** Clr Murray

**CARRIED**

|               |                                                                    |
|---------------|--------------------------------------------------------------------|
| <b>380/10</b> | <b>Walgett Local Area Traffic Committee Minutes – October 2010</b> |
|---------------|--------------------------------------------------------------------|

**Resolution:**

1. That the minutes of the October 2010 meeting of the Walgett Local Area Traffic Committee be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Colless

**CARRIED**

11:18am Clr Walford left the meeting

11:23am Clr Walford returned to the meeting

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 381/10 Netwaste Forum Meeting Minutes

##### Resolution:

1. Council notes the Netwaste Minutes of the Meeting held at Narromine United Services Memorial Club, Narromine on 27 August 2010.
2. Council authorize the General Manager to officially advise Netwaste of the nomination of Prafulla KC and/or Roy White as representatives to attend Netwaste Meetings in conjunction with Council's elected representative.
3. That the creation of a Solid Waste Minimization Officer and the financial cost of this position be considered by Council in the formulation of the annual budget in 2011/2012.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

#### **Reservation of items for Debate**

Nil

#### **Reports of Officers**

#### 382/10 Circulars received from the NSW Local Government and Shires Association of NSW – December 2010

##### Resolution:

1. That the information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.

**Moved:** Clr Colless

**Seconded:** Clr Greenaway

**CARRIED**

#### 383/10 Circulars received from the Local Government Department of Premier and cabinet – December 2010

##### Resolution:

1. That the information contained in the Departmental circulars 10-28 to 10-31 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Colless

**Seconded:** Clr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 384/10 Council decisions Action Report – 23.11.10

**Resolution:**

1. That the report be received.

**Moved:** Clr Greenaway

**Seconded:** Clr Walford

**CARRIED**

#### 385/10 Monthly Calendar – December 2010

**Resolution:**

1. That Council receive and note the regular monthly calendar for the period December 2010 to February 2011.

**Moved:** Clr Keir

**Seconded:** Clr Colless

**CARRIED**

#### 386/10 Review of Policy and WSC Procedures – Provision of Information to and Interaction between Councillors and staff

**Resolution:**

1. That in accordance with the requirements of Sections 361, 362 and 363 of the Local Act 1993 as amended Council adopt the draft "Policy – Councillors Access to Information and their Interaction with Council Staff"

**Moved:** Clr Keir

**Seconded:** Clr Walford

**CARRIED**

#### 387/10 Review of Code of Meeting Practice

**Resolution:**

1. That in accordance with the requirements of Sections 361, 362 and 363 of the Local Act 1993 as amended Council adopt the proposed amendments to the Code of Meeting Practice.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------|----------------------|----------|----------------------------------------------------------------------|----------|----------------------------|----------|---------------------------------|----------|-------------------------------------------------|----------|---------------------------------------------------------------------------|----------|----------------------------------|----------|---------------------------------------------------|----------|----------------------|------------------|
| 388/10                                                                                                                                                                     | <b>Round 3 – Regional Local Community Infrastructure Programme (RLCIP) – Approval of Projects</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Resolution:</b>                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| 1.                                                                                                                                                                         | That Council adopt the following projects, income and expenditure as Round 3 of the Regional Local Community Infrastructure Programme: <table><tr><td>Collarenebri Skate Park Upgrade – Installation of Lighting</td><td>\$8,300</td></tr><tr><td>Apex Park Playground</td><td>\$45,000</td></tr><tr><td>Installation of a Shade Shelter at the Playground in Burren Junction</td><td>\$20,000</td></tr><tr><td>Walgett Skate Park Upgrade</td><td>\$20,300</td></tr><tr><td>Improvements at the Rowena Hall</td><td>\$15,000</td></tr><tr><td>Repair of Footpath at Lightning Ridge Dive Pool</td><td>\$23,400</td></tr><tr><td>Len Cram Park Lightning Ridge – Construction of Shelter Shed and Barbeque</td><td>\$18,000</td></tr><tr><td>Walgett Number 1 Oval Grandstand</td><td>\$35,000</td></tr><tr><td>Come By Chance Hall – Restumping and Improvements</td><td>\$15,000</td></tr><tr><td><b>Project Total</b></td><td><b>\$200,000</b></td></tr></table> | Collarenebri Skate Park Upgrade – Installation of Lighting | \$8,300 | Apex Park Playground | \$45,000 | Installation of a Shade Shelter at the Playground in Burren Junction | \$20,000 | Walgett Skate Park Upgrade | \$20,300 | Improvements at the Rowena Hall | \$15,000 | Repair of Footpath at Lightning Ridge Dive Pool | \$23,400 | Len Cram Park Lightning Ridge – Construction of Shelter Shed and Barbeque | \$18,000 | Walgett Number 1 Oval Grandstand | \$35,000 | Come By Chance Hall – Restumping and Improvements | \$15,000 | <b>Project Total</b> | <b>\$200,000</b> |
| Collarenebri Skate Park Upgrade – Installation of Lighting                                                                                                                 | \$8,300                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Apex Park Playground                                                                                                                                                       | \$45,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Installation of a Shade Shelter at the Playground in Burren Junction                                                                                                       | \$20,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Walgett Skate Park Upgrade                                                                                                                                                 | \$20,300                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Improvements at the Rowena Hall                                                                                                                                            | \$15,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Repair of Footpath at Lightning Ridge Dive Pool                                                                                                                            | \$23,400                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Len Cram Park Lightning Ridge – Construction of Shelter Shed and Barbeque                                                                                                  | \$18,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Walgett Number 1 Oval Grandstand                                                                                                                                           | \$35,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| Come By Chance Hall – Restumping and Improvements                                                                                                                          | \$15,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Project Total</b>                                                                                                                                                       | <b>\$200,000</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| 2.                                                                                                                                                                         | And that necessary adjustments be made to the 2010/2011 Budget to incorporate appropriate income and expenditure votes in respect of these projects totalling \$200,000.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Moved:</b>                                                                                                                                                              | Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Seconded:</b>                                                                                                                                                           | Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>CARRIED</b>                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| 389/10                                                                                                                                                                     | <b>Matters Generally for Brief Mention or Information only from General Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Resolution:</b>                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| 1.                                                                                                                                                                         | That the matters listed by the General Manager for brief mention or information be received and noted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Moved:</b>                                                                                                                                                              | Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Seconded:</b>                                                                                                                                                           | Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>CARRIED</b>                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| 390/10                                                                                                                                                                     | <b>Community Strategic Plan Workshop – January 2011</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Resolution:</b>                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| That a workshop for councillors be conducted in January 2011 on the Community Strategic Plan and that the matter again be considered at the February 2011 Council meeting. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Moved:</b>                                                                                                                                                              | Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>Seconded:</b>                                                                                                                                                           | Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |
| <b>CARRIED</b>                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                            |         |                      |          |                                                                      |          |                            |          |                                 |          |                                                 |          |                                                                           |          |                                  |          |                                                   |          |                      |                  |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Note:** *The Director Corporate & Community Services advised that her recommendation is to defer the workshop until the following year as per her recommendation in the report in the Business paper.*

#### 391/10 Cash on Hand and Investment report as at 30 November 2010

**Resolution:**

1. That the cash on hand and investment report as at 30 November 2010 be received.

**Moved:** Clr Greenaway

**Seconded:** Clr Murray

**CARRIED**

#### 392/10 2009-2010 Audited financial statements and audit report

**Resolution:**

1. That Council adopts the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2009 to 30 June 2010.

**Moved:** Clr Walford

**Seconded:** Clr Greenaway

**CARRIED**

#### 393/10 Change of Phone System – Telstra Submission

**Resolution:**

1. That Walgett Shire Council calls for a Tender for its phone system at the earliest possible time.

**Moved:** Clr Greenaway

**Seconded:** Clr Colless

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 394/10 Walgett Main Street Beautification

**Resolution:**

1. That Walgett Shire Council resolves to progress the Main Street Beautification short term goals by:
  - (b). Removing empty tree grilles with awnings over, grind out existing stumps and temporarily fill with a bound gravel surface or similar.
  - (d). Engaging business and stakeholder co-operation with painting of shop facades, removal of bars and screens, removing existing base posts where awnings are currently incomplete.

**Moved:** Clr Colless

**Seconded:** Clr Keir

**CARRIED**

#### 395/10 Walgett Main Street Beautification

**Resolution:**

1. That further investigation on costing for the outstanding items (a) and (c) in the original recommendation be brought back to the February 2011 Council Meeting as well as the results of the Traffic study conducted.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

12:54pm Clr Colless left the meeting

#### 396/10 Gov – Farmland for Rating Purposes Policy

**Resolution:**

1. That Walgett Shire Council resolves to adopt the attached policy.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

12:56pm Clr Colless returned to the meeting



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 397/10 Draft Annual Report

**Resolution:**

1. That Council adopts the Annual Report and a copy be forwarded to the Minister for Local Government
2. That Council endorses the provision of a separate State of the Environment document to Walgett Shire Council's annual report.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

12:56pm Council adjourned the meeting

Presentation by James Abel – Council's GIS Coordinator on the current flooding situation during the lunch break

1:42 pm Council returned from lunch

1:44pm Clr Walford left the meeting

1:45pm Clr Walford returned to the meeting

1:59pm Clr Waford left the meeting

1:59pm Clr Keir left the meeting

1:59pm Council lost its quorum

2:00pm Clr Keir returned to the meeting

2:00pm Council's quorum returned

2:04pm Clr Walford returned to the meeting

#### 398/10 IT System Change Proposal

**Resolution:**

1. That an expression of Interest is put out for an improved IT software system for council.
2. That the Mayor makes inquiries into the suitability of the IT software systems.

**Moved:** Clr Greenaway

**Seconded:** Clr Colless

**CARRIED**

2:15pm Mr Tekin Colak, Council's Roads Engineer joined the Council meeting and provided an updated on Council's current flood situation after his inspections this morning



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

| 399/10 Development and Complying Development Certificate Applications |                                                                                                                                                                                                   |
|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution:</b>                                                    |                                                                                                                                                                                                   |
| It is recommended that Walgett Shire Council resolve to:              |                                                                                                                                                                                                   |
| 1.                                                                    | Note the report on:                                                                                                                                                                               |
| a.                                                                    | Development Applications approved under delegated Authority by the Director Planning & Regulatory Services, Matthew Goodwin, during November 2010.                                                |
| b.                                                                    | Complying Development Certificate applications approved by Council's Senior Health and Building Surveyor, Len Smyth, as a Building Professionals Board Accredited Certifier during November 2010. |
| <b>Moved:</b>                                                         | Clr Greenaway                                                                                                                                                                                     |
| <b>Seconded:</b>                                                      | Clr Keir                                                                                                                                                                                          |
| <b>CARRIED</b>                                                        |                                                                                                                                                                                                   |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 400/10 Growth Strategy & Local Environment Plan

##### Resolution:

It is recommended that Walgett Shire Council resolve to:

1. Note the letter dated 18 October 2010 from the Regional Director, Western Region of the Department of Planning regarding the Walgett Shire Council Planning Reform Fund Project for the Walgett Shire Growth Management Study and Strategy and Local Environmental Plan. Also that the Department indicated that a finalisation date of 1 September 2012 is not acceptable.
2. Endorse and adopt the November 2010 version of the Walgett Shire Growth Management Study and Strategy as prepared by Edge Land Planning.
3. Note and endorse the letter dated 8 November 2010 from the General Manager to the Regional Director, Western Region of the Department of Planning which:
  - (a) Submitted the November 2010 version of the Walgett Shire Growth Management Study and Strategy and requested the Director General's endorsement for the document.
  - (b) Submitted a letter dated 19 October 2010 from the Department of Industry and Investment which endorsed Walgett Shire Council's proposal to have a 400 hectare minimum holding size for a dwelling entitlement on rural land.
  - (c) Submitted a modified 'Planning Reform Fund – Request Variation to Project' which proposes completion of the Walgett Shire Growth Management Study and Strategy and Local Environmental Plan project by 30 June 2011.
4. Request that the General Manager proceed with the development of the Walgett Local Environmental Plan based on:
  - (a) Standard Instrument (Local Environmental Plans) Order 2006
  - (b) The land use planning recommendations contained in the November 2010 version of the Walgett Shire Growth Management Study and Strategy.

**Moved:** Clr Colless

**Seconded:** Clr Keir

##### Planning Division:

**For:** Clr Colless, Clr Keir, Clr Greenaway, Clr Woodcock, Clr Walford, and Clr Murray

**Against:** Nil

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 401/10 Draft Walgett Local Environmental Plan 2011

**Resolution:**

That Walgett Shire Council resolve to:

1. Endorse the submission on 10 December 2010 of a draft Walgett Local Environmental Plan 2011 to the Dubbo regional office of the Department of Planning for preliminary consultation under section 64 of the Environmental Planning and Assessment Act 1979.
2. Delegate authority to the Mayor and General Manager to authorise changes to the draft Walgett Local Environmental Plan 2011 which arise from preliminary consultation discussions with the Department of Planning.
3. At the earliest opportunity, formally submit the draft Walgett Local Environmental Plan 2011 (LEP) to the Dubbo regional office of the Department of Planning under section 64 of the Environmental Planning and Assessment Act 1979 and request a certificate under section 65 of the Act to permit the public exhibition of the draft LEP.

**Moved:** Clr Greenaway

**Seconded:** Clr Walford

**Planning Division:**

**For:** Clr Colless, Clr Keir, Clr Greenaway, Clr Woodcock, Clr Walford, and Clr Murray

**Against:** Nil

**CARRIED**

#### 402/10 Walgett Local Approvals Plan

**Resolution:**

It is recommended that Walgett Shire Council resolve to:

1. Amend the March 2010 version of Walgett Shire Council Local Approvals Policy in accordance with the conditions of consent imposed by the Director General, Department of Planning, in a letter dated 8 November 2010.
2. Adopt the amended Walgett Shire Council Local Approvals Policy.
3. Give public notice of the adoption of the Walgett Shire Council Local Approvals Policy via advertisements in the Lightning Ridge News and the Walgett Spectator newspapers.

**Moved:** Clr Colless

**Seconded:** Clr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <b>403/10</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Pilot contaminated soil treatment trial, Walgett airport</b>     |
| <b>Recommendation:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                     |
| That Walgett Shire Council resolve to:                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                     |
| <ol style="list-style-type: none"><li>1. Note the report titled '<i>Pilot Soil Treatment for stockpile located in the vicinity of former crop duster wash down area at the Walgett Airport</i>', dated 16 September 2010 prepared for Walgett Shire Council by Parsons Brinkerhoff Australia Pty Limited.</li><li>2. That the cost of using or adding 10% lime to the stockpile be determined and if it is in the current budget allocation then for Council to proceed.</li></ol> |                                                                     |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Clr Colless                                                         |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Clr Keir                                                            |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                     |
| 2:47pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Clr Colless left the meeting                                        |
| 2:48pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Clr Colless returned to the meeting                                 |
| 2:56pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Clr Walford left the meeting                                        |
| 2:57pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Clr Walford returned to the meeting                                 |
| <b>404/10</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Development Application, Diesel Storage &amp; Sales, Walgett</b> |
| <b>Recommendation:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                     |
| That Walgett Shire Council resolve to:                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                     |
| <ol style="list-style-type: none"><li>1. Approve Development Application 2010/039 by Nicholas Tsirindanis for diesel sales from a containerised self bunded fuel tank at the Walgett grain silo, Castlereagh Highway, Walgett (lot 1, DP 819858) subject to the conditions of development consent recommended by the Director of Planning &amp; Regulatory Services.</li></ol>                                                                                                     |                                                                     |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Clr Colless                                                         |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Clr Murray                                                          |
| <b>Planning Division:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                     |
| <b>For:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Clr Colless, Clr Walford, Clr Woodcock, Clr Keir and Clr Murray     |
| <b>Against:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Clr Greenaway                                                       |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                     |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

*Clr Keir declared a non pecuniary interest in this item and left the meeting as she is applicant on behalf of the Come-By-Chance community.*

#### **405/10 2010/2011 Local heritage Fund Applications**

##### **Recommendation:**

It is recommended that Walgett Shire Council resolve to:

1. Disperse \$16,000 from the Walgett Shire Council Local Heritage Fund 2010-2011 via the following grants:
  - (a) \$3,000 for the "Epping" shearing shed, Epping Rd., Pilliga
  - (b) \$3,000 for the "Moongulla" outbuildings, Boora Rd, Collarenebri
  - (c) \$4,000 for the Walford house, Opal St, Lightning Ridge
  - (d) \$3,000 for the former Walgett Post Office (now Best Employment office), Fox St., Walgett
  - (e) \$3,000 for the Come-by-Chance hall, Colless St., Come-by-Chance
  - (f) \$5,000 for restoration of the Glenburnie Homestead stables

**Moved:** Clr Colless

**Seconded:** Clr Walford

**CARRIED**

3:14pm *Clr Keir returned to the meeting*

3:15pm *Clr Keir asked to excused from the meeting for approximately 15 minutes*

#### **406/10 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

##### **Recommendation:**

1. That the matters listed by the Director of Planning & Regulatory Services for brief mention, or information only, be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Colless

**CARRIED**

#### **407/10 Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services**

##### **Recommendation:**

1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.

**Moved:** Clr Colless

**Seconded:** Clr Greenaway

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|                         |                                                                                                                   |
|-------------------------|-------------------------------------------------------------------------------------------------------------------|
| 408/10                  | Review of Strategic Plant Replacement Program 2010 - 2024                                                         |
| <b>Recommendations:</b> |                                                                                                                   |
| 1.                      | That Council conduct a workshop after the February Council Meeting to discuss the recommendations in this report. |
| <b>Moved:</b>           | Clr Murray                                                                                                        |
| <b>Seconded:</b>        | Clr Greenaway                                                                                                     |
| <b>CARRIED</b>          |                                                                                                                   |

3:28pm Clr Murray left the meeting

3:28pm Clr Colless left the meeting

3:28pm Council lost its quorum

3:29pm Clr Colless returned to the meeting

3:29pm Clr Murray returned to the meeting

3:29pm Council's Quorum returned

### **Confidential Reports/Closed Council Meeting**

|                                                                                                                                                      |                          |        |
|------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------|
| 409/10                                                                                                                                               | Move into Closed Session | 3:30pm |
| <b>Resolution:</b>                                                                                                                                   |                          |        |
| That the public be excluded from the meeting pursuant to Sections 10A (2)(a) of the Local Government Act 1993 on the basis that the items deal with: |                          |        |
| (a) personnel matters concerning particular individuals (other than councillors)                                                                     |                          |        |
| <b>Moved:</b>                                                                                                                                        | Clr Walford              |        |
| <b>Seconded:</b>                                                                                                                                     | Clr Murray               |        |
| <b>CARRIED</b>                                                                                                                                       |                          |        |

3:34pm Clr Keir returned to the meeting

|                    |                                                                                                                                                                                                                                                 |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 410/10             | Northern Regional Library Agreement Report                                                                                                                                                                                                      |
| <b>Resolution:</b> |                                                                                                                                                                                                                                                 |
| 1.                 | That Walgett Shire Council authorises the General Manager to sign the Agreement for Library Services following the satisfactory resolution of the two outstanding issues outlined in the report and clarification of the cost of the Agreement. |
| <b>Moved:</b>      | Clr Greenaway                                                                                                                                                                                                                                   |
| <b>Seconded:</b>   | Clr Walford                                                                                                                                                                                                                                     |
| <b>CARRIED</b>     |                                                                                                                                                                                                                                                 |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|                                                                                                                                                                                                                                        |                                           |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------|
| <b>411/10</b>                                                                                                                                                                                                                          | <b>Return to Open Session</b>             | <b>3:44pm</b> |
| <b>Resolution:</b><br><br>That Council return to Open Session.<br><br><b>Moved:</b> Clr Murray<br><b>Seconded:</b> Clr Greenaway<br><br><b>CARRIED</b>                                                                                 |                                           |               |
| <b>412/10</b>                                                                                                                                                                                                                          | <b>Adoption of Closed Session Reports</b> |               |
| <b>Resolution:</b><br><br>That Council adopt the following reports of the Closed Committee:<br><br>1. Northern Regional Library Agreement Report<br><br><b>Moved:</b> Clr Greenaway<br><b>Seconded:</b> Clr Keir<br><br><b>CARRIED</b> |                                           |               |

The meeting closed at 3:46pm

To be confirmed at the meeting of Council to be held on Tuesday February 2011

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*General Manager*

21 December 2010

Page 19 of 19

### Confirmation of Minutes of Council Meeting 21 December 2010

**Recommendation:**

That the Minutes of the Council meeting held 21 December 2010 be confirmed.

**Moved:****Seconded:**

## 8. Reserve Trust Management Committee Reports

### 1. ***LIGHTNING RIDGE RESERVOIR (R89414) RESERVE TRUST – LICENCE FEE***

**REPORTING SECTION:** Urban Infrastructure  
**AUTHOR:** Susan Hillier – Lands Officer  
**FILE NUMBER:** 09/1746

---

#### **Summary:**

This report recommends that the licence be signed and an annual fee of \$767.00 be paid by Council to the Land and Property Management Authority.

#### **Background:**

Walgett Shire Council is the Trust Manager for Crown Reserve R89414 containing the Lightning Ridge Council Depot and water tower. There are radio and TV antenna's located on top of the water tower and each owner is to be licensed with the LPMA. Council owns one telecommunication antenna which requires a licence.

#### **Current Position:**

Council is to enter into a licence with the LPMA in order to have our antenna on the water tower. The LPMA are the owners of the land as a crown reserve.

The LPMA has sent to Council two copies of a Head Licence Agreement for signing. The annual licence fee is \$767.00. The Head Licence number is 412626 and the Site Licence number is 430691. The Licence Agreement terminating date is 30<sup>th</sup> June 2027 with a market rent review every (5) five years from 1<sup>st</sup> July 2007.

#### **Relevant Reference Documents/Policies:**

Land and Property Management Authority Trust Handbook

#### **Governance issues:**

It is a requirement that the Common Seal of Walgett Shire Council be affixed to the licence.

#### **Environmental issues:**

N/A



## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Walgett Shire Council  
Land and Property Management Authority

### Financial Implications:

Council now has an expense of \$767 per annum for a licence fee for our antenna on the water tower.

### Alternative Solutions/Options:

N/A

### Conclusion:

| Lightning Ridge Reservoir (R89414) Reserve Trust – Licence Fee |                                                                                                                                                                                                    |
|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                                         |                                                                                                                                                                                                    |
| 1.                                                             | That Council sign the Head Licence Agreement and pay \$767.00 per annum to the Land and Property Management Authority for our Telecommunication Antenna on top of the Lightning Ridge Water Tower. |
| 2.                                                             | That the Licence Agreement be signed and sealed.                                                                                                                                                   |
| <b>Moved:</b>                                                  |                                                                                                                                                                                                    |
| <b>Seconded:</b>                                               |                                                                                                                                                                                                    |

### Attachments:

Letter from LPMA dated 2 December 2010 with Site Appendix

## WALGETT SHIRE COUNCIL AGENDA



Land & Property  
Management Authority  
Crown Lands

2 December 2010

RECEIVED 9 DEC 2010

General Manager  
Walgett Shire Council  
PO BOX 31  
WALGETT NSW 2832

Ref number: 08/10020

Dear Sir/Madam

**Re: Walgett Shire Council Licence 412626**

Your organisation has been identified as occupying Crown land for communication purposes at the following locations. Please find enclosed two copies of the following Site Appendices, for the above mentioned Head Licence, previously forwarded by us to your organisation.

| ACMA ID | Site Licence Number | User Type | Existing Account number (if applicable) |
|---------|---------------------|-----------|-----------------------------------------|
| 150017  | 430691              | Co User   | N/A                                     |

Attached to each site appendix is a details confirmation form for completion and return with the executed site appendix.

Please sign all site appendices within 28 days of the date of this letter and return all copies to the Telecommunications Project Team, Land and Property Management Authority, PO Box 2185 Dangar NSW 2309 for execution. An executed copy of each Site Appendix will be returned, once executed.

All existing agreements remain in place until such time as the site appendix has been executed by both parties for the location. Acceptance of the enclosed site appendix offer will be regarded as agreement to the termination of any existing agreement you may have with the Department for the site.

If you have any further enquiries regarding this matter please contact the project team on ph 02 4920 5057.

Yours sincerely

Telco Project Team

# WALGETT SHIRE COUNCIL AGENDA

## SITE APPENDIX

THIS IS A SITE APPENDIX REFERRED TO AND DEFINED IN THE LICENCE AGREEMENT BETWEEN THE MINISTER FOR LANDS AND WALGETT SHIRE COUNCIL ABN 88 769 076 385. IN ACCORDANCE WITH THE PROVISIONS OF CLAUSE 63 OF THE LICENCE, THIS SITE APPENDIX VARIES AND FORMS PART OF THE LICENCE AND ITS TERMS ARE INCORPORATED IN THEIR ENTIRETY INTO THE LICENCE

|                           |                                                                                                                             |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Minister's Reference      | Head Licence No: 412626<br>Head Licence Commencement Date: 1st July 2007<br>Site Licence No: 430691      File Ref: 08/10020 |
| Holder's Reference        | NOT HELD                                                                                                                    |
| <b>Location of Site</b>   |                                                                                                                             |
| Parish                    | WALLANGULLA                                                                                                                 |
| County                    | FINCH                                                                                                                       |
| Local Government Area     | WALGETT                                                                                                                     |
| Locality                  | LIGHTNING RIDGE                                                                                                             |
| Deposited Plan            | 8/32/758612                                                                                                                 |
| Land Status               | Reserve No: 89414<br>Reserve Purpose: Reservoir                                                                             |
| 34A Gazette Date          | Date: 7 NOVEMBER 2008<br>Additional Purpose: COMMUNICATION FACILITIES                                                       |
| Text Description          | ACMA Id 150017 - Water Tower Butterfly Street LIGHTNING RIDGE                                                               |
| Plan                      | The Plan annexed to this Site Appendix                                                                                      |
| Access Plan               | The Access Plan annexed to this Site Appendix (if applicable)                                                               |
| <b>Rent &amp; Term</b>    |                                                                                                                             |
| Commencement Date         | 1st July 2007                                                                                                               |
| Terminating date          | 30th June 2027                                                                                                              |
| Initial Rent              | \$767.00                                                                                                                    |
| Market Rent Review Date   | The date of expiry of each period of five (5) years after 1st July 2007                                                     |
| IPART Density Category    | Low                                                                                                                         |
| IPART Site Usage Category | Co-User                                                                                                                     |
| IPART Site User           | Budget Funded Sector                                                                                                        |

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Site Licence No: 430691

## **2. *LIGHTNING RIDGE RESERVOIR (R89414) RESERVE TRUST – LAND & PROPERTY MANAGEMENT GRANT***

**REPORTING SECTION:** Urban Infrastructure  
**AUTHOR:** Susan Hillier – Lands Officer  
**FILE NUMBER:** 09/1746

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### **Summary:**

This report recommends that Council accept the funding of \$2000 per annum from the Land and Property Management Authority for the purpose of maintenance of the water tower ladder and cleaning around the antennae's.

### **Background:**

Walgett Shire Council is the Trust Manager for Crown Reserve R89414 containing the Lightning Ridge Council Depot and water tower. There are radio and TV antennas located on top of the water tower. The Land and Property Management Authority have notified all Trust Managers that they will be handling the licensing of telecommunication antennas in NSW. In February 2010 Council responded by submitting a business case for compensation as the antennas are on Council's water tower. Council has expenses annually to maintain the ladder and clean around the antennas quarterly.

### **Current Position:**

The LPMA have approved a payment of \$2000 per annum for the period of 1 July 2010 to 30 June 2012. Any income received after 30 June 2012 will be subject to further assessment.

### **Relevant Reference Documents/Policies:**

Letter to Walgett Council dated 2/2/2010 from LPMA final opportunity to state business case  
Letter to LPMA dated 26/2/2010 stating Council's case for compensation  
Letter to Walgett Council dated 17/9/2010 from LPMA approval for compensation  
Letter to Walgett Council dated 19/11/2010 from LPMA payment and reporting conditions

### **Governance issues:**

That Walgett Shire Council will keep an independent record of expenditure separate to other expenses incurred by the Lightning Ridge Depot.

### **Environmental issues:**

N/A

### **Stakeholders:**

Department of Land and Property Management Authority (LPMA)  
Walgett Shire Council

## WALGETT SHIRE COUNCIL AGENDA

### Financial Implications:

Any money received will be placed in the Lightning Ridge Reservoir Trust Account to be used for the specific purposes of maintaining the ladder and cleaning around the antennas. That the expenditure of \$2000 will be in accordance with the Reserve Trust Handbook.

The trust will include this income in the Annual Crown Reserves Report submitted to LPMA.

### Alternative Solutions/Options:

N/A

### Conclusion:

In conclusion Walgett Shire Council should accept the revenue of \$2000 per annum from LPMA for maintenance of the ladder and cleaning around the antennas of the Lightning Ridge Water Tower.

| Lightning Ridge Reservoir (R89414) Reserve Trust – Land & Property Management Grant                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council accepts the funding of \$2000 per annum from Land and Property Management Authority.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### Attachments:

Letter to Walgett Council dated 19/11/2010 from LPMA payment and reporting conditions



## WALGETT SHIRE COUNCIL AGENDA



Land & Property  
Management Authority  
Crown Lands

Telecommunications Project Team  
437 Hunter St, Newcastle, NSW 2300  
PO Box 2185, DANGAR NSW 2309  
T (02) 49205057

Our ref: DOC10/103152

19 November 2010

General Manager  
Lightning Ridge Reservoir Reserve Trust  
Walgett Shire Council  
PO BOX 106  
URALLA NSW 2358

Dear Sir/Madam

**Re: Income Direction Payments to Reserve Trust for Communications sites on Crown Reserves.**

I am pleased to advise that payments for the first year income direction for communications sites on Crown Reserves for which Walgett Shire Council is Reserve Trust Manager (Trust) have been processed by the Land and Property Management Authority (LPMA).

The Crown Reserves included for the payment of \$2,000.00 per annum to the Trust are:

- Lightning Ridge Council Depot Reserve – Reserve 89414

The Trust should expect to be in receipt of these payments shortly. These payments will be sent to the bank account which was provided by the Trust via correspondence with the LPMA Telecommunications Project Team in 2010.

This payment is to be utilised as outlined in the Reserve Trust Handbook found at: [http://www.lpma.nsw.gov.au/trusts/trust\\_handbook](http://www.lpma.nsw.gov.au/trusts/trust_handbook) in particular section 20.1, under 'Using Trust Funds'. In summary the Trust should use this payment for the improvement and maintenance of the Crown Reserves listed above.

The Trust will be required to report this Crown Reserve income for the 2010 / 2011 financial year via the Crown Reserve Reporting System (CRRS). Further details of CRRS can be found at the following website [http://www.lpma.nsw.gov.au/trusts/crown\\_reserves\\_reporting\\_system\\_crrs](http://www.lpma.nsw.gov.au/trusts/crown_reserves_reporting_system_crrs)

Should you have a query regarding the above, please do not hesitate to contact a member of the Telecommunications Project team on Tel: 02 4920 5057

Yours sincerely,

Andrew Fife-Jackson  
Project Officer (Telecommunications)  
Crown Lands Division

## 9. Mayoral Minutes

Nil

## 10. Motions of which Notice has been given

## 11. Presentation of Petitions

Nil

## 12. Councillors Questions with Notice

**Councillor Smith**

### Question 1:

1. What are the requirements of patrons when using a public pool with regard to clothing/bathers? Do they need to wear bathers when entering? Do they need to shower before entering

### Response:

The Director Planning & Regulatory Services advised that Section 5.7 of the 'Public Swimming Pool and Spa Pool Guidelines' published by NSW Health state that:

*An adequate number of showers should be located in the dressing room in positions where patrons have to pass by them before entry to the pool area to encourage pre-showering. Soap should also be provided when possible. Signs should be erected to encourage showering before swimming. Cleaning should be performed daily with disinfection of shower floors and weekly scrubbing to remove soap accumulation.*

Effectively there are no legal requirements for pre-showering or the use of swimmers unless Council has erected signs under section 633 of the Local Government Act 1993 which require people to do these things. Prior to erecting such signs, it would be appropriate for Council to consider the practical issues associated with enforcing the signs.

### Question 2:

2. How often is the water tested and cleaned as it has been reported that the pool has insects that are affecting swimmers?

### Response:

The Director Planning & Regulatory Services advised that in addition to any testing done by the pool operator, Planning & Regulatory Services staff submit a microbiological sample each month from the public pools in the Shire to check that effective disinfection practices are being applied.

**Question 3:**

3. What are the rules regarding members of the public using the pool for fitness or competitive training?

**Response:**

The Director Urban Infrastructure services advised that the swimming pool is open to the general public and other approved patrons, including swimming and other clubs. The pool management is under contract and therefore, arrangements can be made through them.

**Question 4:**

4. Can we have a better program in place for the watering of trees in Collarenebri as we have 12 new trees to go in and they will need lots of water?

**Response:**

The Director Urban Infrastructure services advised that they are currently preparing/amending the 'level of service' provision/s for a shire-wide watering activity . Once completed, will provide a report to Council for information. For the meantime, watering shall be done at least 2 times a week to reduce to once a week after a month.

## **13. Reports of Delegates and Representatives**

Nil

## **14. Reservation of items for Debate**

Nil



## 15. Reports of Officers

### 3. *CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT DEPARTMENT OF PREMIER AND CABINET – FEBRUARY 2011*

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

#### **Summary:**

Copies of circulars received 10-32 to 10-34 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

#### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 10-32 – Quarterly Budget Review Statement  
Circular 10-33 – Alcohol Prohibited Areas – Amendments to the Local Government Act 1993  
Circular 10-34 – Capital Expenditure Guidelines

#### **Current Position:**

All three circulars have been emailed to Councillors prior to Council meeting.

#### **Relevant Reference Documents:**

Nil

#### **Governance Issues:**

All three circulars have Governance implications

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Councillors  
Walgett Shire Council staff

#### **Financial Implications:**

Obviously come circulars will have a financial impact and where this is the case, councillors particular attention will be drawn to them.

## WALGETT SHIRE COUNCIL AGENDA

### Alternative Solutions/Options:

Nil

### Conclusion:

Council will need to comply with the various requirements set out in the three circulars.

#### Circulars received from the Division of Local Government – February 2011

##### Recommendation:

1. That the information contained in the Departmental circulars 10-32 to 10-34 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

##### Attachments:

- Circular 10-32 – Quarterly Budget Review Statement
- Circular 10-33 – Alcohol Prohibited Areas – Amendments to the Local Government Act 1993
- Circular 10-34 – Capital Expenditure Guidelines



Circular No. 10/32  
Date 10 December 2010  
Doc ID. A234310

Contact Finance Policy Section  
02 4428 4100  
dlg@dlg.nsw.gov.au

### QUARTERLY BUDGET REVIEW STATEMENT

Recently the Division of Local Government issued draft Quarterly Budget Review Statement Guidelines (QBRS) for industry comment. A number of submissions were received during the consultation period. All submissions received were reviewed and comments considered.

The QBRS will facilitate progress reporting against the original and revised annual budgets at the end of a quarter. They will also provide explanations for major variations that result in recommendations for budget changes and enable the responsible accounting officer to indicate if council will be in a satisfactory financial position at the end of the financial year, given the changes to the original budgeted position.

The minimum requirements of the QBRS will be included in the *Code of Accounting Practice and Financial Reporting* (2011/12). As such, the QBRS will be mandatory from 1 July 2011. However, councils may wish to commence QBRS reporting prior to this date, if practicable.

The Quarterly Budget Review Statement Guidelines can be found on the 'Publications' page of the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

A handwritten signature in blue ink, reading 'Ross Woodward'.

**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**



Circular No. 10-33  
Date 15 December 2010  
Doc ID. A234506

Contact Karen Legge  
02 4428 4182  
karen.legge@dlg.nsw.gov.au

## **ALCOHOL PROHIBITED AREAS - AMENDMENTS TO THE LOCAL GOVERNMENT ACT 1993**

The NSW Parliament has passed the *Local Government Amendment (Confiscation of Alcohol) Act 2010*. The Act was assented to by the Governor on 7 December 2010 and its provisions commenced on that date. The purpose of this Circular is to advise councils of the effect of these amendments.

The amendments provide the power to Police and authorised council enforcement officers to confiscate and tip out alcohol in the possession of a person who is in an area where alcohol consumption is prohibited by a notice under section 632 (for existing Alcohol Prohibited Areas) and section 632A (for newly established Alcohol Prohibited Areas) of the *Local Government Act 1993* (the Act).

The effect of these amendments is to provide consistent enforcement powers for both Alcohol-Free Zones and Alcohol Prohibited Areas.

### **Section 632 and 632A notices**

The Act now delineates between notices erected by a council which prohibit alcohol consumption in public places such as parks and beaches (section 632A) and other notices (under section 632) which prohibit other activities (eg, skate boarding, dogs off leash). Under the changes, notices erected by councils prohibiting the consumption of alcohol will no longer be made under section 632 and instead will be made under section 632A(4).

### **Alcohol Prohibited Areas**

Section 632A(4) of the Act will enable councils to declare any public place or part of a place to be an Alcohol Prohibited Area, except those places (public roads, footpaths and car parks) which are to be dealt with under the Alcohol-Free Zone provisions of the Act.

### **Duration of Alcohol Prohibited Areas**

Public places or parts of places may be declared alcohol prohibited at all times, or only for specific days, times or events. For example, a council may choose to make a park alcohol prohibited from dusk until dawn, or for the period 6pm on 31 December to 6am on 1 January each year.

Department of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

Adequate signs must be erected by Council which make clear any time restrictions, and make clear that the consumption of alcohol is prohibited in that public place (section 632A(7) refers).

**Existing Alcohol Prohibited Areas previously established under section 632**

Where a council currently has restrictions or prohibitions on the consumption of alcohol in public places by notice under section 632, these will continue to apply under the amended legislation. If the council re-signs the area, it should be mindful that future signage should distinguish between the prohibition of alcohol consumption (now under section 632A of the Act) and the prohibition of other activities (which remain under section 632 of the Act).

The confiscation and 'tip out' powers of the amended legislation now apply to these existing Alcohol Prohibited Areas.

**Public Housing open space**

Where public housing open space is adjacent to a public place which is to be declared an Alcohol Prohibited Area or Alcohol-Free Zone, the public housing open space may be included by the council in the Alcohol Prohibited Area or Alcohol-Free Zone and the 'tip out' powers will apply.

Artificial boundaries, for example a footpath running between a council park and public housing open space, will not prevent the effective enforcement of the prohibition of alcohol across the whole space.

Public housing open space cannot be included in an Alcohol Prohibited Area without the consent of the NSW Land and Housing Corporation and without the approval of the NSW Commissioner of Police.

In the event that a council is considering the establishment of an Alcohol Prohibited Area adjacent to public housing open space, the council must consult directly with the relevant Area Office of Housing NSW. If Housing NSW agrees to include their public housing open space in the area which is to be established as alcohol prohibited, the council will erect appropriate signs across the whole area where the alcohol prohibition applies.

**Role of Police Local Area Command**

Section 632A(8) provides that "an Alcohol Prohibited Area cannot be established without the approval of the Local Area Commander of Police for the area in which the proposed Alcohol Prohibited Area is situated". Councils must seek and obtain this approval prior to establishing a new Alcohol Prohibited Area. This process will allow the Local Area Commander to consult with the relevant Community Safety Precinct Committee or similar body to help ensure that the decision to declare an area as alcohol prohibited is done transparently and in consideration of the community's wishes.

### **Special consultation requirements**

Those councils (currently 16) which are identified in the Ministerial Guidelines on Alcohol-Free Zones as being required to inform the NSW Anti-Discrimination Board of their proposal to establish an Alcohol-Free Zone must also comply with the consultation requirements of those Guidelines when seeking to establish new Alcohol Prohibited Areas.

### **Offences and penalties**

Consistent with Alcohol-Free Zones, monetary penalties will no longer apply in relation to the consumption of alcohol in an Alcohol Prohibited Area. Instead, confiscation and 'tip out' powers will apply to Alcohol Prohibited Areas.

It is noted that in circumstances where a person does not cooperate with a request by the Police or an authorised council enforcement officer to hand over alcohol in an Alcohol Prohibited Area or Alcohol-Free Zone, they can be charged with obstruction under the *Local Government Act 1993*, which carries a maximum penalty of \$2,200.

Councils are reminded that monetary penalties will continue to apply in relation to offences under section 632 (such as skateboarding or dogs off leash where this is prohibited).

### **Who may confiscate and tip out alcohol in an Alcohol Prohibited Area**

Consistent with the Alcohol-Free Zone provisions, Police and authorised council enforcement officers have the power to tip out or otherwise confiscate alcohol being consumed in an Alcohol Prohibited Area.

Where councils identify benefits to their community for their officers to enforce Alcohol Prohibited Areas, the General Manager will need to liaise with the Police Local Area Commander to ensure that council officers are suitable for this role. Only authorised employees of a council and not contractors, who may be otherwise engaged by a council to provide regulatory services, can be authorised for this purpose.

### **Ministerial Guidelines**

The *Local Government Amendment (Confiscation of Alcohol) Act 2010* makes reference to the Ministerial Guidelines on Alcohol-Free Zones. These Guidelines may be modified in due course to reflect this legislative change, at which time councils will be notified. The Guidelines may be viewed on the Division's website.



**Ross Woodward**

**Chief Executive, Local Government**

**A Division of the Department of Premier and Cabinet**





Circular No. 10-34  
Date 20 December 2010  
Doc ID. A180598

Contact Finance Policy Section  
02 4428 4100  
dlg@dlg.nsw.gov.au

## **CAPITAL EXPENDITURE GUIDELINES**

The purpose of this circular is to advise councils of the release of the Capital Expenditure Guidelines (the Guidelines). The Guidelines will assist councils in the preparation and review of certain capital expenditure projects. These Guidelines replace Circular to Councils 97-55.

The overriding principles of the Guidelines are accountability and prudent financial management of council resources.

Councils are required to undertake a capital expenditure review for projects that are not exempt and cost in excess of 10% of council's annual ordinary rates revenue or \$1 million (GST exclusive), whichever is the greater. There are additional requirements for non exempt capital projects where the project costs are expected to exceed \$10 million (GST exclusive).

Councils are required to notify the Division of all capital projects that fall within the threshold.

The Guidelines have been issued pursuant to section 23A of the *Local Government Act 1993*. As such, councils must consider these Guidelines before committing to capital projects. It should be noted that councils are expected to undertake the processes outlined in the Guidelines, irrespective of the funding sources of projects.

Councils may consider it prudent to undertake capital expenditure reviews for projects under the threshold, but this will be at the council's discretion.

A handwritten signature in blue ink, appearing to read 'Ross Woodward'.

**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**

Department of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
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E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

#### **4. CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – FEBRUARY 2011**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

##### **Summary:**

Copies of weekly circulars received from the Local Government and Shires Association since the December Council meeting have been distributed to Councillors.

##### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

##### **2010**

###### **Issue 48 – 10 December 2010**

- Item 3 – Grant and Funding opportunities for Local Government
- Item 6 – Large Grants available through Healthy Communities
- Item 13 – Release of Long Term Financial Plan Information

###### **Issue 49 – 17 December 2010**

- Item 6 – Cancer Council grants for Local Government
- Item 10 – Call for 2011/12 Floodplain Management Grants

##### **2011**

###### **Issue 1 – 14 January 2011**

- Item 5 – Shires Association Special Conference
- Item 34 – Murray Darling Basin Plan - LGSA Submissions

###### **Issue 2 – 21 January 2011**

- Item 15 – Increase in RFS Contributions

###### **Issue 3 – 28 January 2011**

- Item 18 – Countrylink Report and NSW Government Response
- Item 19 – IPART Info Sessions on Water Industry Competition Act

###### **Issue 4 – 4 February 2011**

- Item 15 – Royalties for regions – Special Meeting 23 February 2011
- Item 19 – Planning for Effective Public Participation (IAP2)
- Item 22 – New Conciliations/Arbitration System introduced for small DA's
- Item 24 – Amendments to Heavy Vehicle Driver Fatigue Regulations
- Item 25 – IA – Review of Regional Water Quality and Security

##### **Current Position:**

Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting.



## WALGETT SHIRE COUNCIL AGENDA

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Councillors  
Walgett Shire Council staff

### Financial Implications:

Any course attendance fees would need to be drawn from current budget allocations.

### Alternative Solutions/Options:

Not Applicable

### Conclusion:

Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars received from the NSW Local Government and Shires Association of NSW – February 2011                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### Attachments:

Nil

## **5. COUNCIL DECISIONS ACTION REPORT – 21.12.110**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/154

---

### **Summary:**

A Schedule will be provided to each Council Meeting which summarises action taken in respect of matters considered at the previous meeting of Council.

### **Background:**

Attached is the Action Report related to the December 2010 Council Meeting. The Report summarises action in respect of all Resolutions as well as any other matter raised at the Meeting which required action. The Report does not repeat Resolutions etc as these are contained in the Minutes of the previous Meeting which are included elsewhere in the Agenda.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

### **Relevant Reference Documents/Policies:**

Agenda and Minutes of the December 2010 Council Meeting

### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors and Executive Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

That the action list be received and noted.

| Council decisions Action Report – 21.12.10                                                                        |
|-------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the report be received.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Action Schedule

## WALGETT SHIRE COUNCIL AGENDA

### COUNCIL DECISIONS: Meeting held 21 December 2010

#### Action Report

|               |                                                                                                                                                          |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>370/10</b> | <b>Apologies</b>                                                                                                                                         |
| <b>GM:</b>    | No Further Action required                                                                                                                               |
| <b>371/10</b> | <b>Public Forum Presentation – Audited Financial Statements</b>                                                                                          |
| <b>DCCS:</b>  | Auditor to present                                                                                                                                       |
| <b>372/10</b> | <b>Public Forum Presentation – Invitation to Garry Mattou</b>                                                                                            |
| <b>DCCS:</b>  | Auditor will be present at the February Council Meeting to present                                                                                       |
| <b>373/10</b> | <b>Confirmation of Minutes of Council Meeting 23 November 2010</b>                                                                                       |
| <b>GM:</b>    | No Further Action required                                                                                                                               |
| <b>374/10</b> | <b>Notice of Motion – Working with Landowners in Flood events in the Shire</b>                                                                           |
| <b>DRRIS:</b> | No Further Action required                                                                                                                               |
| <b>375/10</b> | <b>Notice of Motion –Flood events in the Shire</b>                                                                                                       |
| <b>DRISS:</b> | No Further Action required                                                                                                                               |
| <b>376/10</b> | <b>Notice of Motion – Mining Issues at Lightning Ridge</b>                                                                                               |
| <b>DPRS:</b>  | Letters sent 14/02/11                                                                                                                                    |
| <b>377/10</b> | <b>Rural Fire Service North West Zone Service Level Agreement Committee Minutes – September 2010</b>                                                     |
| <b>DRISS:</b> | No further action required.                                                                                                                              |
| <b>378/10</b> | <b>Rural Fire Service North West Zone Service Level Agreement Committee – Explanation as to why the increase in service levy agreement for 2010/2011</b> |
| <b>DRISS:</b> | No further action required.                                                                                                                              |

## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                                        |
|---------------|------------------------------------------------------------------------------------------------------------------------|
| <b>379/10</b> | <b>North West Weight of Loads Committee Minutes – September 2010</b>                                                   |
| <b>DRISS:</b> | No Further action required                                                                                             |
| <b>380/10</b> | <b>Walgett Local Area Traffic Committee Minutes – October 2010</b>                                                     |
| <b>DRISS:</b> | No further action required.                                                                                            |
| <b>381/10</b> | <b>Netwaste Forum Meeting Minutes</b>                                                                                  |
| <b>DUIS:</b>  | No further action required.                                                                                            |
| <b>382/10</b> | <b>Circulars received from the NSW Local Government and Shires Association of NSW – December 2010</b>                  |
| <b>GM:</b>    | Identified items to be actioned as necessary                                                                           |
| <b>383/10</b> | <b>Circulars received from the Local Government Department of Premier and cabinet – December 2010</b>                  |
| <b>GM:</b>    | Identified items to be actioned as necessary                                                                           |
| <b>384/10</b> | <b>Council decisions Action Report – 23.11.10</b>                                                                      |
| <b>GM:</b>    | Monthly actions report prepared                                                                                        |
| <b>385/10</b> | <b>Monthly Calendar – December 2010</b>                                                                                |
| <b>GM:</b>    | No action required                                                                                                     |
| <b>386/10</b> | <b>Review of Policy and WSC Procedures – Provision of Information to and Interaction between Councillors and staff</b> |
| <b>GM:</b>    | Revised policy to be circulated                                                                                        |
| <b>387/10</b> | <b>Review of Code of Meeting Practice</b>                                                                              |
| <b>GM:</b>    | Revised Policy to be circulated                                                                                        |

## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                   |
|---------------|---------------------------------------------------------------------------------------------------|
| <b>388/10</b> | <b>Round 3 – Regional Local Community Infrastructure Programme (RLCIP) – Approval of Projects</b> |
| <b>DUIS:</b>  | Update provided in Directors Matters for Brief Mention report for February Council Meeting        |
| <b>389/10</b> | <b>Matters Generally for Brief Mention or Information only from General Manager</b>               |
| <b>GM:</b>    | Matters to be actioned as necessary                                                               |
| <b>390/10</b> | <b>Community Strategic Plan Workshop – January 2011</b>                                           |
| <b>GM:</b>    | Flooding situation has resulted in Workshop being deferred                                        |
| <b>391/10</b> | <b>Cash on Hand and Investment report as at 30 November 2010</b>                                  |
| <b>DCCS:</b>  | No Action required.                                                                               |
| <b>392/10</b> | <b>2009-2010 Audited financial statements and audit report</b>                                    |
| <b>DCCS:</b>  | No Action Required.                                                                               |
| <b>393/10</b> | <b>Change of Phone System – Telstra Submission</b>                                                |
| <b>DCCS:</b>  | No Action Required.                                                                               |
| <b>394/10</b> | <b>Walgett Main Street Beautification</b>                                                         |
| <b>DCCS:</b>  | Report to be presented to March Meeting                                                           |
| <b>395/10</b> | <b>Walgett Main Street Beautification</b>                                                         |
| <b>DCCS:</b>  | Report to be presented to March Meeting                                                           |
| <b>396/10</b> | <b>Gov – Farmland for Rating Purposes Policy</b>                                                  |
| <b>DCCS:</b>  | Report to be presented to March Meeting                                                           |
| <b>397/10</b> | <b>Draft Annual Report</b>                                                                        |
| <b>DCCS:</b>  | Annual report forwarded to DLG and placed on website                                              |

## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                                                  |
|---------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>398/10</b> | <b>IT System Change Proposal</b>                                                                                                 |
| <b>DCCS:</b>  | No action required.                                                                                                              |
| <b>399/10</b> | <b>Development and Complying Development Certificate Applications</b>                                                            |
| <b>DPRS:</b>  | No Action required.                                                                                                              |
| <b>400/10</b> | <b>Growth Strategy &amp; Local Environment Plan</b>                                                                              |
| <b>DPRS:</b>  | Letter sent to Regional Director, Department of Planning notifying her of resolution                                             |
| <b>401/10</b> | <b>Draft Walgett Local Environmental Plan 2011</b>                                                                               |
| <b>DPRS:</b>  | Awaiting feedback from Dept of Planning on preliminary draft LEP submitted on 10 December 2010                                   |
| <b>402/10</b> | <b>Walgett Local Approvals Policy</b>                                                                                            |
| <b>DPRS:</b>  | Adoption of Policy advertised in Walgett Spectator and Ridge News                                                                |
| <b>403/10</b> | <b>Pilot contaminated soil treatment trial, Walgett airport</b>                                                                  |
| <b>DPRS:</b>  | Preliminary Costing adding 10% hydrate lime is greater \$60k but budget only \$45k. Further report will be submitted to Council. |
| <b>404/10</b> | <b>Development Application, Diesel Storage &amp; Sales, Walgett</b>                                                              |
| <b>DPRS:</b>  | Development consent issued 22/12/2010                                                                                            |
| <b>405/10</b> | <b>2010/2011 Local heritage Fund Applications</b>                                                                                |
| <b>DPRS:</b>  | Grant notification letters sent 22/12/2010                                                                                       |
| <b>406/10</b> | <b>Matters Generally for Brief Mention or Information only from Director of Planning &amp; Regulatory Services</b>               |
| <b>DPRS:</b>  | No further action required.                                                                                                      |
| <b>407/10</b> | <b>Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services</b>                       |
| <b>DUIS:</b>  | No further action required.                                                                                                      |



## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                                                     |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>408/10</b> | <b>Review of Strategic Plant Replacement Program 2010 - 2024</b>                                                                    |
| <b>DRISS:</b> | All major plant purchases ceased. Workshop scheduled for after February Council meeting.                                            |
| <b>409/10</b> | <b>Move into Closed Session      3:30pm</b>                                                                                         |
| <b>GM:</b>    | No Action Required                                                                                                                  |
| <b>410/10</b> | <b>Northern Regional Library Agreement Report</b>                                                                                   |
| <b>DCCS:</b>  | Waiting for the next meeting to be notified. Moree notified of concerns. Gwydir presented similar report at their December meeting. |
| <b>411/10</b> | <b>Return to Open Session      3:44pm</b>                                                                                           |
| <b>GM:</b>    | No Action Required                                                                                                                  |
| <b>412/10</b> | <b>Adoption of Closed Session Reports</b>                                                                                           |
| <b>GM:</b>    | No Action required                                                                                                                  |

## **6. MONTHLY CALENDAR - FEBRUARY 2011**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities

### **Background:**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of February to April 2011 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

## WALGETT SHIRE COUNCIL AGENDA

### Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar – February 2011                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council receive and note the regular monthly calendar for the period February to April 2011.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



### Attachments:

Calendar for February to April 2011.

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

### February 2011

| Date of Meeting | Time | What                                                            | Who                                                  | Business Paper due Date |
|-----------------|------|-----------------------------------------------------------------|------------------------------------------------------|-------------------------|
| Tue, 1 Feb 11   |      |                                                                 |                                                      |                         |
| Wed, 2 Feb 11   |      |                                                                 |                                                      |                         |
| Thu, 3 Feb 11   |      |                                                                 |                                                      |                         |
| Fri, 4 Feb 11   |      |                                                                 |                                                      |                         |
| Sat, 5 Feb 11   |      |                                                                 |                                                      |                         |
| Sun, 6 Feb 11   |      |                                                                 |                                                      |                         |
| Mon, 7 Feb 11   |      |                                                                 |                                                      |                         |
| Tue, 8 Feb 11   |      |                                                                 |                                                      |                         |
| Wed, 9 Feb 11   |      |                                                                 |                                                      |                         |
| Thu, 10 Feb 11  |      |                                                                 |                                                      |                         |
| Fri, 11 Feb 11  |      |                                                                 |                                                      |                         |
| Sat, 12 Feb 11  |      |                                                                 |                                                      |                         |
| Sun, 13 Feb 11  |      |                                                                 |                                                      |                         |
| Mon, 14 Feb 11  |      | <b>Staff Climate Change Workshop</b>                            | <b>All staff</b>                                     |                         |
| Tue, 15 Feb 11  |      | Councillor Climate Change Workshop                              | <b>All Cllrs</b>                                     |                         |
| Wed, 16 Feb 11  |      | Staff Climate Change Workshop                                   |                                                      |                         |
| Thu, 17 Feb 11  |      |                                                                 |                                                      |                         |
| Fri, 18 Feb 11  |      |                                                                 |                                                      |                         |
| Sat, 19 Feb 11  |      |                                                                 |                                                      |                         |
| Sun, 20 Feb 11  |      |                                                                 |                                                      |                         |
| Mon, 21 Feb 11  |      |                                                                 |                                                      |                         |
| Tue, 22 Feb 11  |      | <b>Council Meeting 10.00 – Walgett</b>                          | All Cllrs and Directors                              |                         |
| Wed, 23 Feb 11  |      | <b>'One Association' Special Conference</b>                     | Mayor and General Manager                            |                         |
| Thu, 24 Feb 11  |      |                                                                 |                                                      |                         |
| Fri, 25 Feb 11  |      |                                                                 |                                                      |                         |
| Sat, 26 Feb 11  |      |                                                                 |                                                      |                         |
| Sun, 27 Feb 11  |      | <b>Western Division Conference – Brewarrina - 27Feb – 1 Mar</b> | Mayor, Deputy Mayor, General Manager and Councillors |                         |
| Mon, 28 Feb 11  |      | <b>Western Division Conference – Brewarrina</b>                 | Mayor, Deputy Mayor, General Manager and Councillors |                         |

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

March 2011

| Date of Meeting | Time | What                                     | Who                                                  | Business Paper due Date |
|-----------------|------|------------------------------------------|------------------------------------------------------|-------------------------|
| Tue, 1 Mar      |      | Western Division Conference – Brewarrina | Mayor, Deputy Mayor, General Manager and Councillors |                         |
| Wed, 2 Mar      |      |                                          |                                                      |                         |
| Thu, 3 Mar      |      |                                          |                                                      |                         |
| Fri, 4 Mar      |      |                                          |                                                      |                         |
| Sat, 5 Mar      |      |                                          |                                                      |                         |
| Sun, 6 Mar      |      |                                          |                                                      |                         |
| Mon, 7 Mar      |      |                                          |                                                      |                         |
| Tue, 8 Mar      |      |                                          |                                                      |                         |
| Wed, 9 Mar      |      | LGSA Tourism Conference - Engadine       |                                                      |                         |
| Thu, 10 Mar     |      | LGSA Tourism Conference                  |                                                      |                         |
| Fri, 11 Mar     |      | LGSA Tourism Conference                  |                                                      |                         |
| Sat, 12 Mar     |      |                                          |                                                      |                         |
| Sun, 13 Mar     |      |                                          |                                                      |                         |
| Mon, 14 Mar     |      |                                          |                                                      |                         |
| Tue, 15 Mar     |      |                                          |                                                      |                         |
| Wed, 16 Mar     |      | C Division Conference – Warrumbungles    |                                                      |                         |
| Thu, 17 Mar     |      |                                          |                                                      |                         |
| Fri, 18 Mar     |      |                                          |                                                      |                         |
| Sat, 19 Mar     |      |                                          |                                                      |                         |
| Sun, 20 Mar     |      |                                          |                                                      |                         |
| Mon, 21 Mar     |      |                                          |                                                      |                         |
| Tue, 22 Mar     |      | Council Meeting 10.00 – Lightning Ridge  |                                                      |                         |
| Wed, 23 Mar     |      |                                          |                                                      |                         |
| Thu, 24 Mar     |      |                                          |                                                      |                         |
| Fri, 25 Mar     |      |                                          |                                                      |                         |
| Sat, 26 Mar     |      |                                          |                                                      |                         |
| Sun, 27 Mar     |      |                                          |                                                      |                         |
| Mon, 28 Mar     |      |                                          |                                                      |                         |
| Tue, 29 Mar     |      |                                          |                                                      |                         |
| Wed, 30 Mar     |      |                                          |                                                      |                         |
| Thu, 31 Mar     |      |                                          |                                                      |                         |

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

April 2011

| Date of Meeting | Time | What                                 | Who | Business Paper due Date |
|-----------------|------|--------------------------------------|-----|-------------------------|
| Fri, 1 Apr      |      |                                      |     |                         |
| Sat, 2 Apr      |      |                                      |     |                         |
| Sun, 3 Apr      |      |                                      |     |                         |
| Mon, 4 Apr      |      |                                      |     |                         |
| Tue, 5 Apr      |      |                                      |     |                         |
| Wed, 6 Apr      |      |                                      |     |                         |
| Thu, 7 Apr      |      |                                      |     |                         |
| Fri, 8 Apr      |      |                                      |     |                         |
| Sat, 9 Apr      |      |                                      |     |                         |
| Sun, 10 Apr     |      |                                      |     |                         |
| Mon, 11 Apr     |      |                                      |     |                         |
| Tue, 12 Apr     |      |                                      |     |                         |
| Wed, 13 Apr     |      |                                      |     |                         |
| Thu, 14 Apr     |      |                                      |     |                         |
| Fri, 15 Apr     |      |                                      |     |                         |
| Sat, 16 Apr     |      |                                      |     |                         |
| Sun, 17 Apr     |      |                                      |     |                         |
| Mon, 18 Apr     |      |                                      |     |                         |
| Tue, 19 Apr     |      |                                      |     |                         |
| Wed, 20 Apr     |      |                                      |     |                         |
| Thu, 21 Apr     |      |                                      |     |                         |
| Fri, 22 Apr     |      |                                      |     |                         |
| Sat, 23 Apr     |      |                                      |     |                         |
| Sun, 24 Apr     |      |                                      |     |                         |
| Mon, 25 Apr     |      |                                      |     |                         |
| Tue, 26 Apr     |      | Council Meeting 10.00 – Collarenebri |     |                         |
| Wed, 27 Apr     |      |                                      |     |                         |
| Thu, 28 Apr     |      |                                      |     |                         |
| Fri, 29 Apr     |      |                                      |     |                         |
| Sat, 30 Apr     |      |                                      |     |                         |
|                 |      |                                      |     |                         |

## **7. ORDINARY COUNCIL MEETINGS – TIME, DATES AND VENUES FOR 2011 – CHANGE OF APRIL COUNCIL MEETING DATE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/657

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### **Summary:**

Council's Code of Meeting practice Clause 5 (2) requires "that Council shall, by Resolution set the Time, Date and place of Ordinary Meetings of the Council" It is desirable that Council determine its meeting schedule for the whole of 2011, to facilitate forward planning. As the day scheduled for the April 2011 Meeting has now been declared a public holiday it is necessary to reschedule that meeting

### **Background:**

Council has previously determined that Ordinary Meetings of Council should generally be held on the fourth Tuesday of each month and that "in any calendar year one Ordinary Meeting of Council be held in each of Lightning Ridge, Collarenebri, Rowena, Burren Junction and Carinda".

The following schedule provides for Meetings in 2011 to be held on the fourth Tuesday of the month other than in December, when it is proposed to be held on the third Tuesday (20<sup>th</sup> December). The locations are in the same sequence as for 2010. No meeting is scheduled for January. It is proposed that meetings continue to commence at 10.00am as has been the practice in the past.

22<sup>nd</sup> February – Walgett  
22<sup>nd</sup> March – Lightning Ridge  
26<sup>th</sup> April – Collarenebri  
24<sup>th</sup> May – Walgett  
28<sup>th</sup> June – Walgett  
26<sup>th</sup> July – Rowena  
23<sup>rd</sup> August – Walgett  
27<sup>th</sup> September – Carinda  
25<sup>th</sup> October – Walgett  
22<sup>nd</sup> November – Burren Junction  
20<sup>th</sup> December – Walgett

### **Current Position:**

Tuesday 26<sup>th</sup> April, 2011 has now been declared a public holiday and so the meeting scheduled for that day will now need to be rescheduled.

The preferred new date is Tuesday 3rd May, 2011. This will allow planning, preparation, advertising and public consultation for the 2011/12 Management Plan and Budget to be completed in time for final adoption at the June, 2011 meeting.

To bring the meeting forward in April, 2011 would run into school holidays and the lead into Easter.



## WALGETT SHIRE COUNCIL AGENDA

### Relevant Reference Documents:

Council's Code of Meeting Practice (15 July, 2008)

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Councillors and staff

### Financial Implications:

Nil

### Alternative Solutions/Options:

Nil

### Conclusion:

#### Ordinary Council meetings – Dates and Venues for 2011

### Recommendation:

1. That the Ordinary Council Meeting scheduled for Tuesday, 26th April, 2011 be moved back to Tuesday 3rd May, 2011 because of the additional public holiday declared for the original date, and the location remain unchanged at Collarenebri.

**Moved:**

**Seconded:**

### Attachments:

Nil

## **8. CODE OF CONDUCT COMMITTEE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 11/30

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### **Summary:**

At the 15 December 2009 Council meeting it was resolved, to appoint conduct Reviewers for a term of 12 months; not pay a fee for service to Reviewers but rather meet all out of pocket expenses and to invite Council's Solicitors to nominate a Solicitor to be a Conduct Reviewer.

Reviewers can be asked to form a panel of three or more or be an independent sole Reviewer. The second term of 12 months appointment has expired and Council will need to decide to re-appoint the current committee members or to re-advertise the expression of interest for committee members.

### **Background:**

A Conduct Reviewer is "a person independent of council who is solely selected from those appointed by council to review allegations of breaches of the code of conduct by Councillors or the General Manager in accordance with the procedures set out in Sections 12, 13 and 14".

A Conduct Review Committee is "a committee of three or more persons independent of council who are selected, from those appointed by council, to review allegations of breaches of the code of conduct by Councillors or the General Manager in accordance with the procedures set out in Sections 12, 13 and 14".

A number of expressions of interest to be reviewers were received. The Code of Conduct at Section 12.3 specifies that "The members of the conduct review committee and/or the persons acting as sole conduct reviewers should be appropriately qualified persons of high standing in the community."

### **Current Position:**

Our current reviewers are:

Mr Don Olney, Solicitor  
Ms Catherine Bott, former Rural Financial Councillor  
Mrs Colleen Edgar, Retired public servant

The ideal number of reviewers would be five with at least one having a legal background and a second with industrial relations experience.

### **Relevant Reference Documents:**

Code of Conduct

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Councillors  
General Manager,  
Staff  
Ratepayers

### Governance issues:

Council may follow Departmental guidelines with regards appointments of reviewers

### Environmental issues:

Nil

### Financial Implications:

Minimal

### Alternative Solutions/Options:

Nil

### Conclusion:

| Code of Conduct Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That Walgett Shire Council resolve to invite expressions of interest for membership of the Conduct Review Committee and/or the persons acting as Sole Conduct Reviewers from appropriately qualified persons of high standing in the community.</li><li>2. The initial appointment be for a 12 month period.</li><li>3. Council ensure Code of Conduct training is provided at the earliest opportunity to all Reviewers unfamiliar with Council's Code of Conduct.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### Attachments:

Nil

## **9. REVIEW OF CODE OF CONDUCT – PERSONAL BENEFIT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1409

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### **Summary:**

To review Council's Code of Conduct with regards Personal Benefits (Gifts and Benefits of Value).

### **Background:**

It recently came under notice that a staff member had been involved with a football tipping competition during 2010 and had in fact won that competition and was eligible for a gift card.

The current code is silent on this sort of activity.

It is appropriate that the Code now be amended accordingly to address such current practices.

However, before this can occur, Council must exhibit the proposed amendments and after considering the submissions received during the public consultation process, if it considers that the further amendments are not substantial, simply amend the proposed changes and adopt them. Alternatively if the proposed further amendments are substantial, re-exhibit the amendments with the proposed changes.

The only exception to this process is an amendment which is triggered by a change in the Act or the Local Government (General) Regulation 2005. In such cases the legislation effectively amends a code of conduct.

### **Current Position:**

Accordingly it is proposed to amend the present Clause 8 by adding in additional wording shown in bold type:

## WALGETT SHIRE COUNCIL AGENDA

### 8 PERSONAL BENEFIT

For the purposes of this section, a reference to a gift or benefit does not include a political donation or contribution to an election fund that is subject to the provisions of the relevant election funding legislation.

#### Token gifts, **Gift cards** and benefits

- 8.1 Generally speaking, token gifts, **gift cards** and benefits include:
- a. free or subsidised meals, beverages or refreshments provided in conjunction with:
    - i) the discussion of official business
    - ii) council work related events such as training, education sessions, workshops
    - iii) conferences
    - iv) council functions or events
    - v) social functions organised by groups, such as council committees and community organisations.
  - b) invitations to and attendance at local social, cultural or sporting events
  - c) gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)
  - d) ties, scarves, coasters, tie pins, diaries, chocolates or flowers.
  - e) Goods, products or services provided to all attendees at a conference/meeting where attendance by an official has been authorised.

#### Gifts and benefits of value

- 8.2 Notwithstanding clause 8.1, gifts, **gift cards** and benefits that have more than a token value include, but are not limited to, tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes (including the NRL, AFL, FFA, NBL)), corporate hospitality at a corporate facility at major sporting events, discounted products for personal use, the frequent use of
-

## WALGETT SHIRE COUNCIL AGENDA

facilities such as gyms, use of holiday homes, free or discounted travel, **social tipping contests and the like.**

### **Gifts and benefits**

8.3 You must not:

- a) seek or accept a bribe or other improper inducement
- b) seek gifts, **gift cards** or benefits of any kind
- c) accept any gift, **gift cards** or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty
- d) accept any gift, **gift cards** or benefit of more than token value
- e) accept an offer of money, regardless of the amount.

8.4 Where you receive a gift, **gift cards** or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor or the general manager. The recipient, supervisor, Mayor or general manager must ensure that any gifts, **gift cards** or benefits of more than token value that are received are recorded in a Gifts Register. The gift, **gift cards** or benefit must be surrendered to council, unless the nature of the gift, **gift cards** or benefit makes this impractical.

8.5 You must avoid situations giving rise to the appearance that a person or body, through the provision of gifts, **gift cards** benefits or hospitality of any kind, is attempting to secure favourable treatment from you or from the council.

8.5 (a) "No council official shall accept a gift, **gift cards** or benefit of any kind, regardless of value, from persons seeking the exercise of a council's decision making discretion or who have sought the exercise of the council's decision making discretion within the previous 12 months".

8.6 No Council official shall accept a gift, **gift cards** or benefit of any kind, regardless of value, from persons seeking the exercise of a council's decision making discretion or who have sought the exercise of the council's decision making discretion within the previous 12 months.

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### **Relevant Reference Documents:**

Local Government Act 1993 (as amended)  
Local Government (General Regulation 2005  
Council's Code of Conduct

### **Governance issues:**

### **Environmental issues:**

### **Stakeholders:**

Councillors  
Local community  
Staff

### **Financial Implications:**

Any costs will be met from current budget allocations

**Alternative Solutions/Options:**

**Conclusion:**

**Review of Code of Conduct – Personal Benefit**

**Recommendation:**

1. That, in accordance with the requirements of the Local Government Act 1993 (as amended) Council's Code of Conduct be amended by inserting the following words shown in bold type:

**8 PERSONAL BENEFIT**

For the purposes of this section, a reference to a gift or benefit does not include a political donation or contribution to an election fund that is subject to the provisions of the relevant election funding legislation.

Token gifts, **Gift cards** and benefits

- 8.1 Generally speaking, token gifts, **gift cards** and benefits include:
  - a. free or subsidised meals, beverages or refreshments provided in conjunction with:
    - i) the discussion of official business
    - ii) council work related events such as training, education sessions, workshops
    - iii) conferences
    - iv) council functions or events
    - v) social functions organised by groups, such as council committees and community organisations.
  - b) invitations to and attendance at local social, cultural or sporting events
  - c) gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)
  - d) ties, scarves, coasters, tie pins, diaries, chocolates or flowers.
  - e) Goods, products or services provided to all attendees at a conference/meeting where attendance by an official has been authorised.

**Gifts and benefits of value**

- 8.2 Notwithstanding clause 8.1, gifts, **gift cards** and benefits that have more than a token value include, but are not limited to, tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes (including the NRL, AFL, FFA, NBL)), corporate hospitality at a corporate facility at major sporting events, discounted products for personal use, the frequent use of



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facilities such as gyms, use of holiday homes, free or discounted travel, **social tipping contests and the like.**

### **Gifts and benefits**

8.3 You must not:

- a) seek or accept a bribe or other improper inducement
- b) seek gifts, **gift cards** or benefits of any kind
- c) accept any gift, **gift cards** or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty
- d) accept any gift, **gift cards** or benefit of more than token value
- e) accept an offer of money, regardless of the amount.

8.4 Where you receive a gift, **gift cards** or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor or the general manager. The recipient, supervisor, Mayor or general manager must ensure that any gifts, **gift cards** or benefits of more than token value that are received are recorded in a Gifts Register. The gift, **gift cards** or benefit must be surrendered to council, unless the nature of the gift, **gift cards** or benefit makes this impractical.

8.5 You must avoid situations giving rise to the appearance that a person or body, through the provision of gifts, **gift cards** benefits or hospitality of any kind, is attempting to secure favourable treatment from you or from the council.

8.5 (a) "No council official shall accept a gift, **gift cards** or benefit of any kind, regardless of value, from persons seeking the exercise of a council's decision making discretion or who have sought the exercise of the council's decision making discretion within the previous 12 months".

8.6 No Council official shall accept a gift, **gift cards** or benefit of any kind, regardless of value, from persons seeking the exercise of a council's decision making discretion or who have sought the exercise of the council's decision making discretion within the previous 12 months.

- 2. That the proposed amendments be placed on public exhibition for 28 Days and public submissions be invited within 42 days.
- 3. That following reviewing any submissions received, Council consider adopting the amended Code of Conduct.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **10. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – FEBRUARY 2011**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

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**a. Outback Arts Free Membership**

From 24 March 2011, Individuals and groups within the Outback Arts Region will have access to quarterly newsletters, email bulletins, contact with the Regional Arts Development Officer, promotional support, assistance with funding opportunities and connection to wider Regional Arts network, when changes to memberships occur.

For further information regarding becoming a member, fill out our membership form on our website or by clicking the link below Outback Arts Free membership form 2011.doc and forward it to [admin@outbackarts.com.au](mailto:admin@outbackarts.com.au). To enquire about upcoming changes to the 2011 Outback Arts Board contact Outback Arts RADO Jamie-Lea Hodges on (02)6822 2484 or email [rado@outbackarts.com.au](mailto:rado@outbackarts.com.au)

**b. Round 3 infrastructure Program – Change of Due Date**

Due to a number of factors, including widespread flooding across areas of eastern Australia and other natural disasters, many councils have been unable to start construction on their RLCIP projects, or have experienced delays in construction. As such, the due date for the first progress report has been put back one month – from 1 March to 1 April 2011. This will give you more time to progress projects and to provide more meaningful information in the progress reports.

**c. Constitutional Recognition of Local Government – A role for Councils**

In June last year, following the 2010 National General Assembly of Local Government, Geoff Lake wrote to you providing an update of progress on the Australian Local Government Association's (ALGA's) campaign for a referendum on the constitutional recognition of local government and providing copies of fact sheets and a brochure designed to highlight the importance of local government to local communities.

ALGA has devoted considerable resources over the past three years to developing the case for constitutional reform and the need for reform. That need was highlighted in stark terms in 2009 by the decision of the High Court in *Pape v Federal Commissioner of taxation*. In that case the High Court set out the limitations of the Australian Government's powers and, in doing so, clearly indicated that the Australian Government does not have the power to fund local government directly.

It is obviously in the best interests of local communities that federal Government, whatever their political persuasion, have the capacity to fund councils directly to achieve national objectives.

I am therefore writing to all councils to ask them to pass a resolution in council chambers in the first few months of 2011 endorsing the notions that a referendum be held by 2013 to change the Constitution to allow direct funding of local government bodies by the Commonwealth Government and also to include local government in any new Preamble

## WALGETT SHIRE COUNCIL AGENDA

to the Constitution if one is proposed. I have attached the draft text of a possible resolution for your assistance.

It is ALGA's intention that a Constitutional Declaration for Councils will be submitted for signature by Council representatives at the conclusion of the 2011 National General Assemble of Local Government on 22<sup>nd</sup> June 2011. ALGA's objective is that all councils will be in a position to sign the declaration supporting financial recognition at that time.

*"Walgett Shire Council declares its support for financial recognition of local government in the Australian Constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution if one is proposed, and calls on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition".*

**d. Integrated Planning Process**

Owing to the amount of time consumed in dealing with recent flooding and related issues, a decision has been made to defer the proposed Integrated Planning Workshop planned for January, 2011 until a date to be advised in mid March, 2011.

**e. Organisational Structure Review**

The proposed transfer of the Economic Development and Legal Matters?? functions to the direct supervision of the General Manager is to be effective from Monday 21 February, 2011.

**f. Flooding Issues**

A detailed report on flooding issues which occurred across the Shire during the period November 2010/February 2011 is being prepared for the March, 2011.

In the interim however I would like to commend the many staff who have been involved in various works during the emergency period, in particular those who have willingly undertaken extra responsibilities and worked far and beyond normal operational hours.

**g. Old Walgett Medical Centre Premises**

An approach has been made from a local organisation to negotiate a long term lease on the old Walgett Medical Centre Premises with an option to purchase.

The Mayor and General Manager may need delegated authority to be able to finalise these negotiations in order to secure the new tenant.

**Matters Generally for Brief Mention or Information only from General Manager – February 2011**

**Recommendation:**

1. That the matters listed by the General Manager for brief mention or information be received and noted.

**Moved:**

**Seconded:**

## **11. ABORIGINAL LEGAL SERVICE – CONFLICT OF INTEREST POLICY- SERIOUS DISRUPTION**

**REPORTING SECTION:** Corporate & Community Services  
**AUTHOR:** Carole Medcalf – Director Corporate & Community Services  
**FILE NUMBER:** 10/612

---

### **Summary:**

The Aboriginal Legal Service (NSW/ACT) Limited (ALS) requests support for their *Conflict of Interest Policy: Serious Disruption*. This report provides an outline and seeks Council's endorsement.

### **Background:**

The ALS provides services to Aboriginal people requiring legal services and representation.

In a dispute between two Aboriginal people, the Aboriginal Legal Service has in the past, applied different policy guidelines to determine which party if any they would represent.

This practice allowed for "potential serious disruption", in the community when an incident arose, as a result of ALS direct representation of an individual.

### **Current Position:**

The *Conflict of Interest Policy: Serious Disruption* includes the following service delivery criteria

- (a) Aboriginality
- (b) Means test
- (c) Relevant area of law– crime, children's (care and protection) and
- (d) There is no direct conflict in accordance with the conflict policy of the ALS
- (e) There is no potential for serious disruption to be caused in the community where the incident arose if the ALS represents a party

Point (e) above allows for ALS staff to determine whether representation could cause a serious disruption in the community and, if that is so determined, for the person to be referred elsewhere for assistance.

### **Relevant Reference Documents/Policies:**

The Walgett Shire Council Community Plan 2010 – 2014 states the following:

Aim: Responsiveness to cultural issues

Action: 9.4 – Work in collaboration with agencies and community groups to address existing and emerging issues specific to the Aboriginal community

### **Governance issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Environmental issues:

“Serious disruption” has the potential to affect the community in terms of antisocial behaviour and safety of public spaces. Potentially, Council is responsible for bearing the cost of rectifying any damage caused by civic unrest.

### Stakeholders:

Aboriginal Legal Service (NSW/ACT), Walgett Shire community members

### Financial Implications:

Nil

### Alternative Solutions/Options:

Nil

### Conclusion:

The Aboriginal Legal Service *Conflict of Interest Policy: Serious Disruption* allows protection where there may be a serious disruption in the community as a result of ALS representation. The policy aims to minimise unrest and antisocial behaviour and relates to Walgett Shire Council's current Social Plan aims of supporting local agencies to respond to existing and emerging social issues.

| Aboriginal Legal Service – Conflict of Interest Policy: Serious Disruption                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Walgett Shire Council resolves to endorse the Aboriginal Legal Service (NSW/ACT) Ltd <i>Conflict of Interest Policy: Serious Disruption</i> and a letter offering that support be written to the ALS.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



### Attachments:

Aboriginal Legal Service (NSW/ACT) Limited (ALS) Conflict of Interest Policy: “Serious Disruption” (previously known as “Black on Black”).

## Aboriginal Legal Service (NSW/ACT) Limited (ALS)

### **Conflict of Interest Policy:** **“Serious Disruption”** (previously known as “Black on Black”)

#### **General principles**

#### **No Aboriginal person should be turned away**

The term “black on black” has been used for many years to denote the fact that both parties to a dispute are Aboriginal or Torres Strait Islander. In the past, regional Aboriginal legal aid organisations across New South Wales have applied different policy guidelines to determine which party if any they would represent.

**The ALS does not refuse to assist, represent, advise or refer any Aboriginal or Torres Strait Islander person on the basis that their “matter” is one which could be described as “black on black”.**

Under our contractual terms with the federal government, the ALS is **bound** to assist all indigenous people. The question is, “what sort of assistance is possible in each case”?

**Direct representation** must be given when the following criteria are satisfied:

- Aboriginality
- means test (operative since May 2007)
- area of law we practice in relevant region – crime, children’s (care and protection)
- **AND**
- There is no direct conflict (that is, for the lawyer or lawyers at the relevant ALS office in the relevant area of practice – crime or children’s (care and protection) in accordance with the conflict policy of the ALS.
- There is no “potential for serious disruption” to be caused in the “community” where the incident arose if the ALS represents a party.

Solicitors must have consulted with relevant field officers and obtained their Zone Manager’s approval to conclude that there is the “potential for serious disruption”.

Where either a field officer or a Zone Manager (or Deputy Zone Manager) has their own conflict of interest due to a close association with a client, the field officer will



## WALGETT SHIRE COUNCIL AGENDA

refer the decision to their Zone Manager (or Deputy Zone Manager) and the Zone Manager (or Deputy Zone Manager) will refer the decision to the Chief Executive Officer. Examples of "potential serious disruption" are shown later in this policy to assist staff. Should a difficulty arise in coming to a concluded view contact should be made with the Zone Principal Legal Officer (or Deputy Zone Principal Legal Officer) or, in his or her absence, the Chief Legal Officer.

An important issue both for our clients and for other agencies and private lawyers is that we make the decision whether the ALS will represent the client or not as early as possible. It will cause disruption to the client and the agency to which we refer or brief a case if it is done at the last minute. So that our solicitors can have some certainty, an immediate assessment should now be made by each Zone Principal Legal Officer together with the Zone Manager and the field officers as to the community wishes about representation in the most common domestic violence cases where there is no serious injury (meaning 'Grievous Bodily Harm' or worse) in each town where court is held. That way both prospective clients and our solicitors can have prior notice as to whether the ALS will act in these more common domestic violence cases or refer them to another agency. In less common cases where there is doubt, our solicitor should appear at first instance, make a bail application if appropriate, and adjourn the case for inquiries and a decision to be made as to whether the ALS will act or refer the case. A decision should be made one way or the other by the time of the second court date.

Provided there is no direct conflict to the lawyers in the relevant area of practice in the relevant ALS office, the question to be asked is **"Will direct representation by the ALS of a party cause serious disruption in the Aboriginal community in which the incident arose?"** If the answer is no, go ahead with representation. If the answer to that question is yes, then the ALS should not represent any party to the issue and steps must be taken to provide the **most appropriate assistance** to the person seeking our help.

### Criminal Matters

In places where the Legal Aid NSW operates, a referral to them should be the next option. A letter is to be provided to Legal Aid from the ALS giving notice that there is a conflict (on whatever basis, including if an assignment will exhaust the "brief out" budget of the ALS)) together with the provision of all prosecution and defence material in the possession of the ALS and the client. The ALS is to complete the Legal Aid application form on behalf of the client. Clients will be required to obtain their own verification for their Legal Aid application. If such referral is made, it is to be appropriately recorded for data purposes.

Where referral to Legal Aid NSW is not possible, approval is to be obtained to brief the matter out to a private lawyer who is experienced and skilled in representing Aboriginal clients.

We do understand that these options are not always possible in remote areas, but we must try our utmost in these circumstances. Management accepts that we may need to provide additional funds to the more remote areas so that, when needed, private lawyers from outside the town in which the incident has arisen can be briefed to represent the client.

#### Civil Matters

The ALS does not conduct a civil litigation service, so any requests for such assistance need to be referred to the nearest Legal Aid NSW office or other such agency as available locally.

Assistance such as referral letters, affidavit swearing, statutory declarations, reading documents, filling in required documents or applications can be carried out by our legal and field staff. Such assistance is encouraged and is to be appropriately recorded for data purposes.

#### Examples of our Serious Disruption Policy in operation

- If someone was charged with sexual assault on children within a community it may be likely to cause serious disruption within that community were the ALS to represent that accused. If it is determined that there would be serious disruption within the particular community, the ALS will not represent the client. In such cases we either refer the case to Legal Aid or brief it out to an appropriate solicitor.
- If someone was charged with malicious damage to the letterbox of a neighbour who is also Aboriginal, and it was alleged to have been done whilst drunk and without any planning, it may well be that it would not cause serious disruption to the community for the ALS to represent that accused, even on a plea of not guilty.
- In the more common cases of domestic violence where serious physical injury is not caused to the victim, the serious disruption test may result in different answers in different communities. It is the role of our field officers, in consultation with the Zone Manager, to make inquiries as to the general view of the community as to whether the ALS in that town should be representing the defendants in those cases as a general rule. It would be only in the more serious and unusual cases that specific inquiry would be needed on a particular case. No matter what decision about the representation of the defendant is made, the victim can be assisted by one of our Family Violence Contact Officers, who will put the victim in touch with the appropriate services in their town. That may be the Domestic Violence Court Assistance Service at the

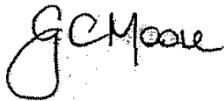
local courthouse, a local refuge or the police domestic violence liaison officer for the town. Our Family Violence Contact Officers are to develop networks for the assistance of victims in the respective towns throughout each Zone. They are not to be personal advocates for the victims, as that would be an impossibility, given that there is only one Contact Officer in each Zone.

## Parole Board matters

There is one group of cases in which the ALS will not represent clients; that is Parole Board matters where there were black on black issues when the client was sentenced. These are to be referred to Legal Aid NSW.

The ALS has determined that we will provide full legal representation during the course of the court case to the defendant, including applications for bail, provided the serious disruption test allows for it. However, the ALS intends to make a statement in support of Aboriginal victims that we will not assist prisoners, who have been sentenced to lengthy gaol sentences where the victim was Aboriginal, to gain release on parole.

Parole board hearings are not court cases, they are administrative hearings.



Gerry Moore  
Chief Executive Officer



John McKenzie  
Chief Legal Officer

## **12. REPORT ON YOUTH DEVELOPMENT AND SERVICES - OCTOBER – DECEMBER 2010**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** George McCormick – Youth Development Officer  
**FILE NUMBER:** 09/1763

---

### **Summary:**

This report presents a brief overview of Youth Development programs and services planned, implemented and completed for the period October 2010 – December 2010.

Programs, initiatives, events highlighted in this report are directly in line with *Walgett Shire Youth Strategy - A five year plan, 2009 – 2014* action plans.

### **Background:**

Last quarterly report submitted for the period June 2010 - September 2010

### **Current Position:**

#### Highlights:

- Stable attendance numbers at youth centres throughout the Shire.
- Community/ Youth Development staff presented at Asset Based Community Development Asian Pacific Conference at Newcastle University.
- Exceptional youth and community attendance at Shire youth centre Christmas parties
- NSW Youth Parliament 2011 - two young men from Walgett have been notified of their successful applications into the Parliament program this year.
- Successful delivery of "You Matter Sister Girl" (sexual health and well being initiative) in partnership with Lightning Ridge Sexual Health Team, Greater Western Area Health and Walgett Aboriginal Medical Service at Collarenebri.

#### After School Activities

All Youth Centres across the Shire were operational during the reporting period.

After school care is offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm, at Lightning Ridge and Collarenebri. Programs and events implemented for the reporting period include once a week community swimming pool visits, Wii challenges, pool / table tennis competitions, sports orientated games and arts and crafts. Attendance numbers of young people at centres across the Shire remain stable.

#### Youth Centres

The Walgett centre has continued to upgrade resources and equipment through a funding grant from FACHSIA. The centre has purchased multi media equipment, musical instruments and other resources, identified by the young people.

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### Youth Parliament 2011

Following on from the successful participation of our Youth Council members, Danielle Rennie and Brent Richards in the 2010 NSW Youth Parliament program we have received notification that the Walgett Shire will again have two participants involved in the program. Brent Richards and Jacob Dennis will participate in the 2011 program.

### Youth Options Walgett Project

This project has commenced engaging young people, in-place, with two youth workers involved in after hours youth support. Their role involves provision of support, information and referral with the aim of providing young people with healthy pathways to social, educational and recreational opportunities. On average, the Youth Options workers have been engaging with 47 young people per week.

### Presentation – Newcastle University

In early December 2010 Youth Development staff were invited to present to an international delegation at the Asian Pacific Asset Based Community Development Conference at Newcastle University. The team presented on Local Government engagement of young people through their workshop titled "Together We Are Strong".

### Local Implementation Plan

In line with Council's commitment to closing the gap on Indigenous disadvantage, Youth Development staff are participating in a youth sub-group comprising a number of services. The sub-group will report to the Walgett Gamilaraay Community Working Party with the aim of assisting to progress the Local Implementation Plan.

### Safari Park Signage

Youth Development staff have facilitated a series of consultations with young people regarding the design of the Safari Park sign, to be located at the Lightning Ridge Skate Park. Young people participated enthusiastically, expressing their satisfaction with the opportunity to provide input in decisions that affect them.

### Up and coming events

Anti graffiti program  
National Youth Week  
WAMS 25 year celebrations  
April school holiday programs  
Youth Council re-elections

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Management Plan 2008 / 2009 – 2012 / 2015  
Walgett Shire Youth Development Youth Strategy 2009 / 2013  
Walgett Shire Council Community Plan 2010 – 2014  
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Walgett Shire Council  
Youth Development Team  
Youth and Young people of Walgett Shire  
Walgett Shire Communities  
Service providers and local organisations/agencies

### Financial Implications:

Nil

### Alternative Solutions/Options:

Not applicable.

### Conclusion:

The Youth Development team have successfully progressed projects, and programs, this quarter in accordance with the Walgett Shire Youth Development Youth Strategy 2009 - 2014.

Report on Youth Development and Services – October – December 2010

#### Report on Youth Development and Services – October – December 2010

##### Recommendation:

1. That the quarterly report on Youth Development and Services for the period October 2010 – December 2010 be received and noted.

**Moved:**

**Seconded:**

### Attachments:

Nil

### **13. COMMUNITY DEVELOPMENT AND TOURISM QUARTERLY REPORT (OCTOBER – DECEMBER 2010)**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Lianne Tasker – Manager Community Development & Tourism  
**FILE NUMBER:** 09/1763

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#### **Summary:**

Community Development and Tourism quarterly report

#### **Background:**

Last quarterly report submitted for the period July – September 2010.

#### **Current Position:**

##### Youth

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The Youth Development Officer will provide a progress report to Council, as a separate report.

##### Tourism

Walgett Visitor Information Centre visitors during October – December 2010 totalled 565.

Lightning Ridge Visitor Information Centre visitors during October– December 2010 totalled 4,665.

Saturday morning opening hours during October – December 2010 totalled 72.

##### Visitor Information Guide.

The author's responsibility for project management of the visitor guide has been halted and the General Manager will be progressing the matter. Production of the guide was delayed by the General Manager at Christmas. Printing of the Guide needed to be commenced by now in order to have the guide ready for this tourism season. Due to the delay that will no longer be possible. It is understood, although unclear, that one of the tourism operators in Lightning Ridge took exception to the cover photo. It appears that operator is not an advertiser.

##### Libraries

Pre school literacy - "Stories on the Floor" literacy outreach program continues to visit Namoi, Gingie and Euragai Goondi Women's Group. The addition of "leave and read" books for families has increased family engagement with the project.

After 3pm Teen Literacy Group- this after school program continues to host high numbers of young people involved in a variety of hands on activities.

Babies & Books sessions are held on a weekly basis and continue to draw large numbers. Families have been provided with resources to assist them to facilitate early reading with their children, at home.

## WALGETT SHIRE COUNCIL AGENDA

Story time sessions continue in both libraries with regular pre school and community playgroup visits. In addition, Library Officers visit Collarenebri Pre School on a monthly basis.

A partnership has been developed with TAFE where exchanges take place, increasing the range of reading choices at our Libraries.

School holiday program included "Scare up a Good Book" holiday activities.

### Library visitation

#### New members

|                 | <b>Last quarter</b> | <b>October– December 2010</b> |
|-----------------|---------------------|-------------------------------|
| Lightning Ridge | 33                  | 21                            |
| Walgett         | 41                  | 69                            |

#### Items borrowed

|                 | <b>Last quarter</b> | <b>October – December 2010</b> |
|-----------------|---------------------|--------------------------------|
| Lightning Ridge | 2336                | 4480                           |
| Walgett         | 1238                | 2754                           |

#### General visitation

|                 | <b>Last quarter</b> | <b>October - December 2010</b> |
|-----------------|---------------------|--------------------------------|
| Lightning Ridge | 1256                | 953                            |
| Walgett         | 1796                | 1798                           |

Saturday morning opening hours began on the 11th September with Walgett Library open from 10am – 1pm. Saturday visitation numbers for the reporting period totalled 232.

### Community Development

- Strong Colli project - Council received funding from Attorney-General's Department for the amount of \$147,164.16. A Community Development Worker (CDO) is currently being recruited for a period of eighteen (18) months. The CDO will facilitate a range of activities that will connect and strengthen young people's capacity for self responsibility. The project aims to use capacity building and leadership development to divert young people from engaging in alcohol related activities and crime in Collarenebri
- *Art Across the Ages* project - Council received funding from Ageing, Disability & Home Care to facilitate *Art Across the Ages*, an intergenerational arts project. The project is progressing with a number of groups, across the Shire, engaged in workshops. The project is providing opportunities for seniors, throughout the Shire, to develop intergenerational relationships while sharing skills knowledge.
- Cultural Touring Program continued with the Kai Fech Drumming performance in October 2010. This involved the internationally renowned percussionist, Pape Mbaye. With



## WALGETT SHIRE COUNCIL AGENDA

additional funding from Country Arts Support Program, workshops were added to the performances, allowing community members to take part in an interactive African drumming experience.

Attendance numbers for community performances - Lightning Ridge 103, Walgett 87. Youth and community workshops – Lightning Ridge 45, Walgett 39, Collarenebri 29.

- Shire Artist Project - In partnership with Outback Arts, successful facilitation of Indigenous Artist project involving workshops and an exhibition in Walgett.
- Community Awareness sessions completed with “Walgett Shire Open Days” facilitated for local Aboriginal community members.
- Cultural Awareness training for Council staff facilitated by Aboriginal Liaison Officer.
- Community Development staff presented at the Asia Pacific Asset Based Community Development conference, showcasing Council’s approach to community capacity building.
- Ageing Population Strategy – Consultation took place during the reporting period and data collation and analysis is continuing.
- Support, collaborative events and community capacity building –
- Community development staff involved with supporting Collarenebri Men’s Group to facilitate urban numbering project.
- Mentoring provided for Strong Women project, building capacity of Community Development Officer in Collarenebri.
- Participation in the Walgett Domestic Violence Committee.
- Lightning Ridge multicultural mapping project – in collaboration with Transcultural Community Inc. community mapping project progressed to project plan.
- Supported the Collarenebri Community’s Step by Step project. This project involved connecting community, building skills and providing intergenerational opportunities in order to strengthen community pride and cultural engagement. One of the “flow-on” effects from this project involved Collarenebri school children performing at the ARIA Awards at the Sydney Opera House in 2010.

### Infrastructure projects

- Regional Infrastructure Projects – Round II. Corporate & Community Services now holds responsibility for two round II Infrastructure projects (Burren Junction Playground and Apex Playground Walgett). The Burren Junction playground is completed and the official opening took place in December 2010. The Apex Park play ground is completed and the official opening will take place on the 22nd February 2011. Both projects were completed within the Department of Infrastructure’s timeframe and budget, with terms of the funding agreement met.
- Basketball/ Netball Court Walgett. Currently, the project is awaiting a concrete slab re-pour, which is expected to occur in February 2011.

## WALGETT SHIRE COUNCIL AGENDA

- Collarenebri Shade Park Structure – project is progressing with materials received and installation expected in February 2011.

### Relevant Reference Documents/Policies:

Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Tourism Plan 2009 – 2011, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

### Financial Implications:

Nil

### Alternative Solutions/Options:

Not applicable

### Conclusion:

The Community Development and Tourism team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Tourism Plan 2009 – 2011, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

| Community Development and Tourism Quarterly Report (October – December 2010)                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the Community Development and Tourism quarterly report (October– December 2010) be received and noted</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### Attachments:

Nil

## **14. COLLARENEBRI SKATE PARK SHADE SHELTER - COUNCIL SEAL REQUIRED FOR VARIATION TO AGREEMENT**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Lianne Tasker – Manager Community Development & Tourism  
**FILE NUMBER:** 09/1458

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### **Summary:**

Council has received grant funding from the Department of Families, Housing, Community Services and Indigenous Affairs to construct a shade shelter at the Collarenebri Skate Park. The grant agreement has been varied to extend the completion date. The Council Seal is required to be affixed to the funding agreement.

### **Background:**

Council has received funding from the Department of Families, Housing, Community Services and Indigenous Affairs (FHCSIA) to construct a shade shelter at the Collarenebri Skate Park. The funds (in the amount of \$11,550.00) are provided under FHCSIA's Indigenous Communities Strategic Investment program.

### **Current Position:**

The project completion time has been varied from the 31st December 2010 to 30th June 2011. The Council Seal is required to be affixed to the Variation of Agreement.

### **Relevant Reference Documents:**

Walgett Shire Council Community Plan 2010-2014  
Walgett Shire Youth Development Strategy 5 Year Plan 2009-2014

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Collarenebri community members  
Department of Families, Housing, Community Services and Indigenous Affairs (FHCSIA)

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

| <b>Collarenebri Skate Park Shade Shelter – Council Seal Required for Variation to Agreement</b> |
|-------------------------------------------------------------------------------------------------|
|-------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                               |
|-----------------------------------------------|
| <p>That Walgett Shire Council resolve to:</p> |
|-----------------------------------------------|

- |                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Department of Families, Housing, Community Services and Indigenous Affairs <i>Deed of Variation to Standard Funding Agreement</i> for the variation of completion date of the construction of a shade shelter at Collarenebri Skate Park.</li></ol> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachments:**

Families, Housing, Community Services and Indigenous Affairs Deed of Variation of Standard Funding Agreement, in duplicate. (Under separate Cover for Signature only)

**15. CASH ON HAND AND INVESTMENT REPORT**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-02/015

---

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 January 2011.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 31 January 2011 the operational bank account's balance was \$673,135.66. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 31 January 2011**

|                                                                |                         |
|----------------------------------------------------------------|-------------------------|
|                                                                | \$                      |
| <b>Opening Ledger Account Balance as at 1 January 2011</b>     | <b>673,135.66</b>       |
| Add: Receipts                                                  | 2,135,860.14            |
| Add: Recalled Investments                                      | -                       |
| Less: New Investments                                          | -                       |
| Less: Payments                                                 | (1,365,599.48)          |
| <b>Closing Ledger Balance as at 31 January 2011</b>            | <b>1,440,908.91</b>     |
| <br><b>Balance as per Bank Statement as at 31 January 2011</b> | <br><b>1,467,601.23</b> |
| Add: Receipts not banked                                       | 2,935.50                |
| Less: Payments not presented                                   | (29,102.82)             |
| <b>Closing Balance of Bank Account</b>                         | <b>1,440,908.91</b>     |

A Term Deposit to the value of \$250,000.00 was recalled in December 2011.

As at 31 January 2011 Walgett Shire Council's investment register's balance was \$4,774,493.99. The balance as per the attached investment report comprised:

|               |                |
|---------------|----------------|
| Term Deposits | \$4,750,000.00 |
|---------------|----------------|

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Floating Rate Collateralized Debt Obligation (CDO)                      \$    24,493.99

The market values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 October 2010 and were supplied by the ANZ Group.

### Relevant Reference Documents/Policies:

09/1772/015                      January 2011 bank reconciliation ledger 11.5010  
09/1460-02/005                  Investments Report To Council 2010-2011

### Governance issues:

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 31 January 2011 Walgett Shire Council's total available cash and invested funds were \$6,215,402.90 represented by:

|                         |                |
|-------------------------|----------------|
| Working Account Balance | \$1,440,908.91 |
| Investments             | \$4,774,493.99 |

### Cash on Hand and Investment Report as at 31 January 2011

#### Recommendation:

1. That the cash on hand and investment report as at 31 January 2011 be received.

**Moved:**

**Seconded:**

### Attachments:

Report as at 31 January 2011

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Council investments have been made in accordance with the Local Government Act 1993, the regulations and council's investment policy

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term<br/>(days)</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |    |                 |
|-------------------------------------------------------------|---------------------------|------------------------|---------------|------------|-------------------|----------------------|----|-----------------|
| <b>Term Deposits</b>                                        |                           |                        |               |            |                   |                      |    |                 |
| Credit Union Australia                                      | Term Deposit              | 245                    | 6.14          | 646/10     |                   | 01-Mar-11            | \$ | 250,000.00      |
| Bankwest                                                    | Term Deposit              | 92                     | 5.65          | 655/11     |                   | 02-Feb-11            | \$ | 250,000.00      |
| Newcastle Permanent Building Society                        | Term Deposit              | 91                     | 5.93          | 656/11     |                   | 08-Feb-11            | \$ | 250,000.00      |
| National Australia Bank                                     | Term Deposit              | 92                     | 5.90          | 657/11     |                   | 23-Feb-11            | \$ | 250,000.00      |
| Australian Defence Credit Union                             | Term Deposit              | 99                     | 6.05          | 658/11     |                   | 09-Mar-11            | \$ | 500,000.00      |
| Bankwest                                                    | Term Deposit              | 92                     | 5.85          | 659/11     |                   | 02-Mar-11            | \$ | 250,000.00      |
| Bankwest                                                    | Term Deposit              | 92                     | 5.90          | 660/11     |                   | 09-Mar-11            | \$ | 250,000.00      |
| Bank of Queensland                                          | Term Deposit              | 120                    | 6.10          | 661/11     |                   | 06-Apr-11            | \$ | 500,000.00      |
| National Australia Bank                                     | Term Deposit              | 92                     | 6.00          | 662/11     |                   | 16-Mar-11            | \$ | 250,000.00      |
| National Australia Bank                                     | Term Deposit              | 92                     | 5.87          | 663/11     |                   | 23-Mar-11            | \$ | 250,000.00      |
| Newcastle Permanent Building Society                        | Term Deposit              | 90                     | 6.00          | 664/11     |                   | 07-Apr-11            | \$ | 250,000.00      |
| Macquarie Bank                                              | Term Deposit              | 91                     | 5.80          | 665/11     |                   | 12-Apr-11            | \$ | 250,000.00      |
| Bankwest                                                    | Term Deposit              | 90                     | 5.85          | 666/11     |                   | 11-Apr-11            | \$ | 250,000.00      |
| Macquarie Bank                                              | Term Deposit              | 92                     | 5.80          | 667/11     |                   | 20-Apr-11            | \$ | 250,000.00      |
| Newcastle Permanent Building Society                        | Term Deposit              | 92                     | 6.00          | 668/11     |                   | 20-Apr-11            | \$ | 250,000.00      |
| Newcastle Permanent Building Society                        | Term Deposit              | 92                     | 6.00          | 669/11     |                   | 27-Apr-11            | \$ | 250,000.00      |
| Credit Union Australia                                      | Term Deposit              | 92                     | 6.02          | 670/11     |                   | 27-Apr-11            | \$ | 250,000.00      |
|                                                             |                           |                        |               |            |                   |                      |    | 4,750,000.00    |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |                        |               |            |                   |                      |    |                 |
| Zircon Finance Ltd                                          | Floating Rate CDO         |                        | 0.00          |            |                   | 20-Sep-14            | \$ | 0.00            |
| Morgan Stanley Aces SP                                      | Floating Rate CDO         | 91                     | 6.950         |            | 20-Mar-11         | 20-Jun-15            | \$ | 3,032.81        |
| Helium Capital Ltd                                          | Floating Rate CDO         | 92                     | 6.7417        |            | 23-Mar-11         | 23-Jun-14            | \$ | 21,461.18       |
|                                                             |                           |                        |               |            |                   |                      |    | \$ 24,493.99    |
|                                                             |                           |                        |               |            |                   |                      |    | \$ 4,774,493.99 |

### Investment Report as at 31 January 2011

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed



Susie Jones  
Finance Manager

## **16. COMMUNITY ASSISTANCE SCHEME ROUND 2**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 10/405/026

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### **Summary:**

This report identifies requests for financial assistance from Council through the Community Assistance Scheme 2010/2011 and under Section 356 of the Local Government Act 1993

This is the second (of two) rounds of requests for financial assistance for the 2010/2011 financial year.

### **Background:**

Applications have been received from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 4 February 2011.

Applicants must be non-profit organisations and based in, or affiliated with, Walgett Shire. Donations are generally in the region of \$500-\$1000, and are limited to one donation per organisation per year.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

### **Current Position:**

An amount of \$15,300.00 has been provided for in the 2010/2011 Budget in accordance with Section 356 of the Local Government Act 1993. This is to be utilised between the two rounds of funding as well as a nominal amount to be utilised in the advertising of the scheme (this came to \$324 in 2009/2010).

\$3,490.91 was allocated in Round 1, leaving a total of \$11,809.09 to be allocated in Round 2.

11 Community Organisations have requested funding in this final round for the 2010/2011 financial year as listed below.



## WALGETT SHIRE COUNCIL AGENDA

|    | Organisation                                                 | Project                                                                                                          | Request            | Cost of Project / Activity | Recommended        | Beneficiaries                                                                        |
|----|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|--------------------|--------------------------------------------------------------------------------------|
| 1  | Lightning Ridge & Region Transcultural Community Council Inc | "New Friends" Volunteer Visiting Project Volunteers Week Picnic Day                                              | \$600.00           | \$1,340.00                 | \$600.00           | Local Lightning Ridge Community and other attenders of the Picnic Day                |
| 2  | Lightning Ridge Gymnastics Club                              | Purchase 30 New Team Leotards for clothing pool for competitions in 2011                                         | \$500.00           | \$750.00                   | \$500.00           | Lightning Ridge Gymnastics Club members and low income families                      |
| 3  | Walgett District Historical Society                          | Honour Board Project                                                                                             | \$2,000.00         | \$4,000.00                 | \$1,000.00         | Walgett District Historical Society and the Walgett District Community               |
| 4  | Carinda Diggers Memorial Hall                                | Purchase new crockery for Carinda Hall to replace and upgrade that which has deteriorated over the last 50 years | \$500.00           | \$750.00                   | \$500.00           | Community members who wish to use hall and the Catering facility which they provide. |
| 5  | Lightning Ridge Opal & Fossil Centre                         | Construct Shelves for Gem and Fossil display                                                                     | \$500.00           | \$985.00                   | \$500.00           | Lightning Ridge Opal & Fossil Centre and visitors                                    |
| 6  | Lightning Ridge Arts & Crafts Council Inc                    | Prize Monies for Spring Exhibition                                                                               | \$500.00           | \$500.00                   | \$500.00           | Local Artists and Lightning Ridge Community members                                  |
| 7  | Anglicare - Northern Inland, Moree                           | Monthly Counselling Service at Lightning Ridge to provide for 5 of 12 visits                                     | \$4,500.00         | \$10,800.00                | \$1,000.00         | Lightning Ridge Community members                                                    |
| 8  | St Peter's Anglican Church                                   | Install new Sound System for Service's, Funeral's, Weddings etc. Old system is unreliable                        | \$2,390.94         | \$2,390.94                 | \$1,000.00         | Walgett Anglican Church and Walgett District Community                               |
| 9  | Lightning Ridge Community Radio                              | 15th Birthday Celebrations of Radio Station, Picnic in the Park Event                                            | \$1,000.00         | \$3,000.00                 | \$1,000.00         | Lightning Ridge Community                                                            |
| 10 | Nancy Ghobrial & Darryl Mills - Wildlife Carers              | Rescue and rehabilitate orphaned and injured wildlife                                                            | \$500.00           | \$3,950.00                 | \$500.00           | Walgett Shire Community                                                              |
| 11 | Walgett Community School                                     | Walgett Community College Band to attend MMAD Youth Conference                                                   | \$4,000.00         | \$4,000.00                 | \$200.00           | Walgett Community College Students and the Walgett Shire Community                   |
|    |                                                              | <b>TOTAL:</b>                                                                                                    | <b>\$12,990.94</b> | <b>\$28,465.94</b>         | <b>\$7,300.00</b>  |                                                                                      |
|    | Round 1 Paid and Committed                                   |                                                                                                                  |                    |                            | <b>\$3,490.91</b>  |                                                                                      |
|    | 2010/2011 Budget                                             |                                                                                                                  |                    |                            | <b>\$15,300.00</b> |                                                                                      |
|    | Budget Remaining                                             |                                                                                                                  |                    |                            | \$4,509.09         |                                                                                      |

### Relevant Reference Documents/Policies:

WSC Procedures – AFM – Requests for Assistance  
 Section 356 Local Government Act 1993  
 Local Government (General) Regulation 2005  
 Walgett Shire Council Management Plan 2009 - 2014

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
 Various community organisations

## **WALGETT SHIRE COUNCIL AGENDA**

### **Financial Implications:**

A total of \$7,100.00 is remaining in the Community Assistance Scheme budget after Round 1. If the recommendations are approved there will be \$4,509.09 remaining.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

All applications for funding from the Community Assistance Scheme are of benefit to the Walgett Shire Communities

# WALGETT SHIRE COUNCIL AGENDA

## Community Assistance Scheme Donations – 2010/2011 Budget

### Recommendation:

- That Council applies funds for financial assistance under section 356 of the Local Government Act 1993 for the second round of 2010/2011 as follows:

|    | Organisation                                                 | Project                                                                                                          | Request            | Cost of Project / Activity | Recommended        | Beneficiaries                                                                        |
|----|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|--------------------|--------------------------------------------------------------------------------------|
| 1  | Lightning Ridge & Region Transcultural Community Council Inc | "New Friends" Volunteer Visiting Project Volunteers Week Picnic Day                                              | \$600.00           | \$1,340.00                 | \$600.00           | Local Lightning Ridge Community and other attenders of the Picnic Day                |
| 2  | Lightning Ridge Gymnastics Club                              | Purchase 30 New Team Leotards for clothing pool for competitions in 2011                                         | \$500.00           | \$750.00                   | \$500.00           | Lightning Ridge Gymnastics Club members and low income families                      |
| 3  | Walgett District Historical Society                          | Honour Board Project                                                                                             | \$2,000.00         | \$4,000.00                 | \$1,000.00         | Walgett District Historical Society and the Walgett District Community               |
| 4  | Carinda Diggers Memorial Hall                                | Purchase new crockery for Carinda Hall to replace and upgrade that which has deteriorated over the last 50 years | \$500.00           | \$750.00                   | \$500.00           | Community members who wish to use hall and the Catering facility which they provide. |
| 5  | Lightning Ridge Opal & Fossil Centre                         | Construct Shelves for Gem and Fossil display                                                                     | \$500.00           | \$985.00                   | \$500.00           | Lightning Ridge Opal & Fossil Centre and visitors                                    |
| 6  | Lightning Ridge Arts & Crafts Council Inc                    | Prize Monies for Spring Exhibition                                                                               | \$500.00           | \$500.00                   | \$500.00           | Local Artists and Lightning Ridge Community members                                  |
| 7  | Anglicare - Northern Inland, Moree                           | Monthly Counselling Service at Lightning Ridge to provide for 5 of 12 visits                                     | \$4,500.00         | \$10,800.00                | \$1,000.00         | Lightning Ridge Community members                                                    |
| 8  | St Peter's Anglican Church                                   | Install new Sound System for Service's, Funeral's, Weddings etc. Old system is unreliable                        | \$2,390.94         | \$2,390.94                 | \$1,000.00         | Walgett Anglican Church and Walgett District Community                               |
| 9  | Lightning Ridge Community Radio                              | 15th Birthday Celebrations of Radio Station, Picnic in the Park Event                                            | \$1,000.00         | \$3,000.00                 | \$1,000.00         | Lightning Ridge Community                                                            |
| 10 | Nancy Ghobrial & Darryl Mills - Wildlife Carers              | Rescue and rehabilitate orphaned and injured wildlife                                                            | \$500.00           | \$3,950.00                 | \$500.00           | Walgett Shire Community                                                              |
| 11 | Walgett Community School                                     | Walgett Community College Band to attend MMAD Youth Conference                                                   | \$4,000.00         | \$4,000.00                 | \$200.00           | Walgett Community College Students and the Walgett Shire Community                   |
|    |                                                              | <b>TOTAL:</b>                                                                                                    | <b>\$12,990.94</b> | <b>\$28,465.94</b>         | <b>\$7,300.00</b>  |                                                                                      |
|    | Round 1 Paid and Committed                                   |                                                                                                                  |                    |                            | <b>\$3,490.91</b>  |                                                                                      |
|    | 2010/2011 Budget                                             |                                                                                                                  |                    |                            | <b>\$15,300.00</b> |                                                                                      |
|    | Budget Remaining                                             |                                                                                                                  |                    |                            | \$4,509.09         |                                                                                      |

**Moved:**

**Seconded:**

### Attachments:

Nil

**17. QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2010****REPORTING SECTION:** Corporate and Community Services**AUTHOR:** Susie Jones – Finance Manager**FILE NUMBER:** 10/38**Summary:**

This report presents to Council the quarterly budget review for the period ending 31 December 2010.

**Background:**

The quarterly review is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

At the Council meeting on 28 June 2010, Council adopted the 2010-2014 Management Plan, which incorporated the 2010/2011 budget.

The adopted budget provides for an operating deficit of \$1,361,905, and a Capital Deficit of \$4,244,231.

**Current Position:**

If the variations are adopted the budget will provide for the following distribution of funds:

| <b>Fund</b>  | <b>Operating Surplus/(Deficit)</b> | <b>Capital Surplus/(Deficit)</b> |
|--------------|------------------------------------|----------------------------------|
| General Fund | (360,066)                          | (2,166,736)                      |
| Water Fund   | (766,537)                          | (348,000)                        |
| Sewer Fund   | (111,395)                          | (6,000)                          |
| Waste Fund   | (8,261)                            |                                  |
| <b>Total</b> | <b>(1,246,260)</b>                 | <b>(2,520,736)</b>               |

This is a net improvement to the original budget by:

\$115,645 for the operational budget and \$1,723,495 for the capital budget.

The original budgeted distribution of funds was:

| <b>Fund</b>  | <b>Operating Surplus/(Deficit)</b> | <b>Capital Surplus/(Deficit)</b> |
|--------------|------------------------------------|----------------------------------|
| General Fund | (1,113,175)                        | (4,206,231)                      |
| Water Fund   | (359,059)                          | (38,000)                         |
| Sewer Fund   | 118,590                            |                                  |
| Waste Fund   | (8,261)                            |                                  |
| <b>Total</b> | <b>(1,361,905)<sup>^</sup></b>     | <b>(4,244,231)</b>               |

<sup>^</sup> Loss due to the governments Financial Assistance Grant of \$1.1m being received in June 2010 and therefore recognised in the previous financial year.

## WALGETT SHIRE COUNCIL AGENDA

Variations passed in the Quarter to 30<sup>th</sup> September include the carried forward projects from the prior year, and an increase in the federal assistance grant. Details of the variations are summarised in the November 2010 council meeting minutes.

### Summary of amendments passed by council during the quarter to 31 December 2010

Amendments passed by council in the Operating budget during the quarter to 31 December 2010:

#### Income

- NSW Office of Water Management fee \$222,811

**Total \$222,811**

#### Expense

- NSW Office of Water Management fee \$222,811
- Demolition – Wilson St Collarenebri \$2,000
- Walgett Airport Pesticide Pit Remediation (\$2,000)

**Total \$222,811**

Amendments passed by council in the budget to 31 December 2010 are as follows:

#### Expense

- Round 3 Regional Infrastructure projects:
  - Installation of Shade Shelter in Burren Junction \$20,000
  - Improvements at Rowena Hall \$5,000
  - Len Cram Park Lightning Ridge \$18,000
  - Walgett no 1 Oval Grandstand \$35,000
  - Come by Chance Hall restumping \$15,000
- Removal of Burren Junction Bore Bath steps (\$15,000)
- Removal of Burren Junction Dump point (\$15,000)

**Total \$63,000**

### Summary of identified further amendments (amendments are discussed in detail in the next section)

Identified amendments in the General Fund Operational budget for the Quarterly Review are as follows:

#### Income

- Reimbursable income for fire protection \$20,000
- Lightning Ridge Reservoir Trust grant \$2,000
- Fire Hazard Private income \$15,000
- Admin on-costs to align cost in Waste fund to income in General fund \$140,680

**Total: \$177,680**

#### Expense

- Rural salaries and wages for 2 new engineering staff advertised \$70,000
- Expense for fire protection \$20,000
- Radio and Television transmitters (to complete Lightning Ridge Reservoir Trust grant) \$2,000

## WALGETT SHIRE COUNCIL AGENDA

|                                                                          |            |
|--------------------------------------------------------------------------|------------|
| • Saleyard maintenance increase in expense                               | \$3,000    |
| • Parking expenses reduction in expense                                  | (\$3000)   |
| • Fire Hazard private income expense                                     | \$15,000   |
| • Gross Pollutant Trap Maintenance (granted money to be carried forward) | (\$20,000) |
| • Community Projects expense reduction                                   | (\$5,000)  |
| • Community Development Action                                           | (\$4,557)  |
| • Arts Development reduction in expense                                  | (\$5,000)  |
| • Walgett Festival project (not carried forward at start of year)        | \$14,557   |
| • Burren Junction Bore Baths increase in expense                         | \$20,000   |
| • Parks and Reserves reduction in expense                                | (\$10,000) |
| • Sporting fields reduction in expense                                   | (\$10,000) |

**Total \$87,000**

Identified amendments in the Water, Sewer and Waste Funds Operational budget for the Quarterly Review are as follows:

### Expense

|                                                                |            |
|----------------------------------------------------------------|------------|
| • Walgett Sewer administration on-cost re-alignment            | \$104,517  |
| • Lightning Ridge Sewer administration on-cost re-alignment    | \$103,862  |
| • Collarenebri Sewer administration on-cost re-alignment       | \$27,606   |
| • Pump station repair and maintenance                          | \$10,000   |
| • Treatment works repair and maintenance                       | (\$10,000) |
| • Walgett Water administration on-cost re-alignment            | \$77,776   |
| • Lightning Ridge Water administration on-cost re-alignment    | \$275,355  |
| • Collarenebri administration on-cost re-alignment             | \$39,347   |
| • Walgett charge for water meter software installation         | \$4,950    |
| • Carinda charge for water meter software installation         | \$450      |
| • Rowena charge for water meter software installation          | \$450      |
| • Lightning Ridge charge for water meter software installation | \$6,750    |
| • Collarenebri charge for water meter software installation    | \$2,400    |
| • Hazard Waste operations reduction in expense in Waste fund   | (\$16,000) |
| • Tyre Shredding Operations in Waste fund                      | \$16,000   |

**Total \$643,463**

Identified amendments in the General Fund Capital budget are:

### Expense

|                                                            |             |
|------------------------------------------------------------|-------------|
| • Regional Roads improvement reduction in expense          | (\$70,000)  |
| • Meeting room at Cumborah                                 | (\$90,000)  |
| • Cubaroo Campdraft electrical box                         | (\$1,200)   |
| • Carinda Tennis courts update                             | (\$25,000)  |
| • Collarenebri Tennis courts development of sports area    | (\$7,000)   |
| • Resurface of Lightning Ridge Netball courts              | (\$20,000)  |
| • Relocation of play equipment from Lions to Len Cram park | (\$2,000)   |
| • Heating of Lightning Ridge diving pool                   | (\$16,000)  |
| • Pavers in Wilson Street Collarenebri                     | (\$15,000)  |
| • Footpath replacement program                             | (\$195,000) |

**Total (\$441,200)**

## WALGETT SHIRE COUNCIL AGENDA

Identified amendments in the Water, Sewer and Waste Funds Capital budget are:

### Expense

- Water mains replacement program \$16,000

**Total \$16,000**

### Discussion of proposed changes:

### GENERAL FUND

#### Operating budget

- As a result of undertaking more Fire Hazard reduction work for the Rural Fire Service, there is an increase in reimbursable income and expense from both the Rural department (\$20,000) and the Urban department (\$15,000).
- A small grant of \$2,000 has been received to maintain the television transmitter on behalf of the Lightning Ridge Reservoir Trust. A corresponding increase in expense has also been identified.
- On review of the administration on-costs between the General fund and the Waste fund, there has been found an inconsistency in the budgeted charges. Therefore to ensure that a true reflection of the time and effort the Urban engineering staff are spending on Waste an increase in income of \$140,680 is proposed in the General fund. This income is already recognised as an expense in the Waste fund budget.
- An increase in expense for the two new rural engineers worth \$70,000 has been included to ensure the budget covers their wages for the rest of the financial year. This money has been recouped from the Regional Roads improvements Capital expense, where more work was completed in the prior financial year than expected, therefore leaving a higher budget than needed in the current year.
- A slight increase in the saleyard maintenance budget of \$3,000 is needed to due to unforeseen minor repairs which have been completed. This money has been taken from the parking expenses budget, leaving available funds of \$10,401 for the rest of the year.
- The Gross Pollutant Trap Maintenance expense of \$20,000 will not be completed this year due to lack of resources. It is noted that these funds are, and now will remain restricted as they must be used to maintain the Gross Pollutant Traps.
- A project included in the Walgett Festival called 'puppets go west' was not carried forward at the start of the year, therefore the budget has been pulled from the community project expense (\$5,000), community development action (\$4,557) and Arts development (\$5,000) to pay for this project. These reductions in expense do not hinder the work in these other budgets for the rest of the year.
- Heating of Lightning Ridge Diving Pool – this project is almost complete therefore the budget can be reduced.
- An increase in the Burren Junction Bore baths operational budget is required to complete operations for the rest of the financial year. The increase in expenditure can be funded by a reduction of budget of \$10,000 in parks and reserves and \$10,000 from sporting fields. The remaining budgets are sufficient to cover operations for the rest of the financial year.

## **Capital budget**

The Round 2 and 3 Regional Infrastructure Projects have been prioritised this year as the money has been granted. This means the Urban staff will be unable to complete all the currently budgeted projects this year. Therefore the projects have been reviewed, and delayed where necessary. This will help reduce the deficit originally budgeted for of \$4,244,231, as the Council does not currently have the unrestricted cash available to pay for this full deficit.

The following projects have been identified for which the budgets will be reduced or cancelled this year:

- Meeting room at Cumborah – this project is to be delayed until a project plan can be completed.
- Cubaroo Campdraft electrical box – this project is complete
- Carinda Tennis courts update – on review of the funds budgeted, it is not enough to complete this project, therefore the project must be reviewed and resubmitted to council.
- Collarenebri Tennis courts development of sports area – this project has been superseded by the Regional Infrastructure Project grant which will now pay for this project.
- Resurface of Lightning Ridge Netball courts – there are not enough resources to complete this project this financial year. It will be reviewed for consideration in the 2011/2012 budget
- Relocation of play equipment from Lions to Len Cram park – there are not enough resources to complete this project this financial year. It will be reviewed for consideration in the 2011/2012 budget.
- Pavers in Wilson Street Collarenebri – there are not enough resources to complete this project this financial year. It will be reviewed for consideration in the 2011/2012 budget.
- Footpath replacement program – this budget has been reduced to cover currently identified footpaths which need replacing this financial year. The remaining footpaths will be reviewed with the completion of the asset management plan to ensure that the footpaths are replaced once they reach the end of their useful lives.

## **WATER FUND**

- On review of the administration on-costs between the General fund and the Water fund, there has been found an inconsistency in the budgeted charges. Therefore to ensure that a true reflection of the time and effort the Urban engineering staff are spending on Water an increase in expense within the Water fund of \$392,478 has been identified. This expense is already recognised as income in the General fund budget.
- It is noted that the General fund is currently bearing costs relating to the water fund. These costs should be included within the water fund to ensure that any profit or loss made in the water fund is a true and fair reflection of the costs and income associated with providing the water services. Therefore a total amount of \$15,000 has been identified for inclusion in the water fund budget to pay for the installation of the water meter software. This cost has been split into the different towns by size of population.

## **SEWER FUND**

- On review of the administration on-costs between the General fund and the Sewer fund, there has been found an inconsistency in the budgeted charges. Therefore to ensure that a true reflection of the time and effort the Urban engineering staff are spending on Sewer services, an increase in expense within the Sewer fund of \$235,985 has been identified. This expense is already recognised as income in the General fund budget.
- Due to more expenses for repairs needed in the Pump station in Walgett, \$10,000 has been re-allocated to the pump station from the treatment works.



**WASTE FUND**

- There is an identified further \$16,000 needed to complete the tyre shredding operations in the current financial year. These funds have been pulled from the Hazard Waste operations, leaving a remaining available budget of \$4,000 in this budget, which is sufficient to cover these operations for the rest of the financial year.

Subject to the revised estimates of income and expenditure being adopted, and the two new loans of \$600k and \$2m being granted in the near future, the financial position of the Council is satisfactory.

**Relevant Reference Documents:**

Quarterly Budget Review to 30 September 2010  
Quarterly Budget Review to 31 December 2010  
Walgett Shire Council Management Plan 2010-2014

**Governance Issues**

N/A

**Environmental Issues**

N/A

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Ratepayers

**Financial Implications:**

Identified budget amendments represent:  
A net increase in the General fund Operational Budget result of \$90,679  
A net increase of \$409,200 in the General Fund Capital Budget result  
A net decrease of \$407,478 in the Water fund Operational result  
A net decrease of \$16,000 in the Water Fund Capital result  
A net decrease in the Sewer Fund Operational result of \$235,985.

**Alternative Solutions**

N/A

# WALGETT SHIRE COUNCIL AGENDA

## Quarterly Budget Review as at 31 December 2010

### Recommendation:

1. That Council note the quarterly budget review for the period to 31 December 2010 and adopt the changes as follows:

Amendments in the General Operational budget:

#### Income

|                                                                        |                  |
|------------------------------------------------------------------------|------------------|
| • Reimbursable income for fire protection                              | \$20,000         |
| • Lightning Ridge Reservoir Trust grant                                | \$2,000          |
| • Fire Hazard Private income                                           | \$15,000         |
| • Admin on-costs to align cost in Waste fund to income in General fund | \$140,680        |
| <b>Total:</b>                                                          | <b>\$177,680</b> |

#### Expense

|                                                                                         |                 |
|-----------------------------------------------------------------------------------------|-----------------|
| • Rural salaries and Wages for 2 new engineering staff advertised                       | \$70,000        |
| • Expense for fire protection                                                           | \$20,000        |
| • Radio and Television transmitters (to complete Lightning Ridge Reservoir Trust Grant) | \$2,000         |
| • Saleyard maintenance increase in expense                                              | \$3,000         |
| • Parking expenses reduction in expense                                                 | (\$3,000)       |
| • Fire Hazard private income expense                                                    | \$15,000        |
| • Gross Pollutant Trap Maintenance (granted money to be carried forward)                | (\$20,000)      |
| • Community Projects expense reduction                                                  | (\$5,000)       |
| • Community Development Action                                                          | (\$4,557)       |
| • Arts Development reduction in expense                                                 | (\$5,000)       |
| • Walgett Festival project (not carried forward at start of year)                       | \$14,557        |
| • Burren Junction Bore Baths increase in expense                                        | \$20,000        |
| • Parks and Reserves reduction in expense                                               | (\$10,000)      |
| • Sporting fields reduction in expense                                                  | (\$10,000)      |
| <b>Total</b>                                                                            | <b>\$87,000</b> |

Amendments in the Water, Sewer and Waste funds Operational budget:

#### Expense

|                                                                |                  |
|----------------------------------------------------------------|------------------|
| • Walgett Sewer administration on-cost re-alignment            | \$104,517        |
| • Lightning Ridge Sewer administration on-cost re-alignment    | \$103,862        |
| • Collarenebri Sewer administration on-cost re-alignment       | \$27,606         |
| • Walgett Water administration on-cost re-alignment            | \$77,776         |
| • Lightning Ridge Water administration on-cost re-alignment    | \$275,355        |
| • Collarenebri administration on-cost re-alignment             | \$39,347         |
| • Walgett charge for water meter software installation         | \$4,950          |
| • Carinda charge for water meter software installation         | \$450            |
| • Rowena charge for water meter software installation          | \$450            |
| • Lightning Ridge charge for water meter software installation | \$6,750          |
| • Collarenebri charge for water meter software installation    | \$2,400          |
| • Hazard Waste operations reduction in expense in Waste fund   | (\$16,000)       |
| • Tyre Shredding Operations in Waste fund                      | \$16,000         |
| • Pump station Walgett repairs and maintenance                 | \$10,000         |
| • Treatment works – repairs and maintenance Walgett            | (\$10,000)       |
| <b>Total</b>                                                   | <b>\$643,463</b> |

Amendments in the General Fund Capital budget:

#### Expense

|                                                         |            |
|---------------------------------------------------------|------------|
| • Regional Roads improvement reduction in expense       | (\$70,000) |
| • Meeting room at Cumborah                              | (\$90,000) |
| • Cubaroo Campdraft electrical box                      | (\$1,200)  |
| • Carinda Tennis courts update                          | (\$25,000) |
| • Collarenebri Tennis courts development of sports area | (\$7,000)  |

## WALGETT SHIRE COUNCIL AGENDA

|   |                                                          |             |
|---|----------------------------------------------------------|-------------|
| • | Resurface of Lightning Ridge Netball courts              | (\$20,000)  |
| • | Relocation of play equipment from Lions to Len Cram park | (\$2,000)   |
| • | Heating of Lightning Ridge diving pool                   | (\$16,000)  |
| • | Pavers in Wilson Street Collarenebri                     | (\$15,000)  |
| • | Footpath replacement program                             | (\$195,000) |
|   | <b>Total (\$441,200)</b>                                 |             |

Amendments in the Water, Sewer and Waste funds Capital budget:

**Expense**

|   |                                 |          |
|---|---------------------------------|----------|
| • | Water mains replacement program | \$16,000 |
|   | <b>Total \$16,000</b>           |          |

**Moved:**

**Seconded:**

**Attachments:**

Quarterly Budget Review

**WALGETT SHIRE COUNCIL AGENDA**

| <b>WALGETT SHIRE COUNCIL: Quarterly Budget Review to 30 September 2010</b><br><b>ORGANISATION DIVISION: All Division Operational Summary</b><br><b>RESPONSIBILITY: General Manager - Don Ramsland</b> |                            |                            |                                    |                            |                                |                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------|------------------------------------|----------------------------|--------------------------------|---------------------------|
|                                                                                                                                                                                                       | <b>Original<br/>Budget</b> | <b>Amended<br/>to date</b> | <b>Actual<br/>Income / Expense</b> | <b>%<br/>Actual/Budget</b> | <b>Recommended<br/>Changes</b> | <b>Amended<br/>Budget</b> |
| <b><u>OPERATING REVENUE</u></b>                                                                                                                                                                       |                            |                            |                                    |                            |                                |                           |
| Members and Executive                                                                                                                                                                                 | 296,939                    | 296,939                    | 105,367                            | 35%                        | 0                              | 296,939                   |
| General Purpose Revenue                                                                                                                                                                               | 6,752,727                  | 6,907,606                  | 5,690,082                          | 82%                        | 0                              | 6,907,606                 |
| Corporate & Community Services                                                                                                                                                                        | 3,142,699                  | 3,417,425                  | 1,624,633                          | 48%                        | 0                              | 3,417,425                 |
| Planning & Regulatory Services                                                                                                                                                                        | 155,291                    | 155,291                    | 99,109                             | 64%                        | 0                              | 155,291                   |
| Rural Infrastructure and Support Services                                                                                                                                                             | 13,917,627                 | 14,409,814                 | 4,931,051                          | 34%                        | 20,000                         | 14,429,814                |
| Urban Infrastructure Services                                                                                                                                                                         | 4,320,420                  | 4,543,232                  | 3,857,796                          | 85%                        | 157,680                        | 4,700,912                 |
| <b>TOTAL</b>                                                                                                                                                                                          | <b>28,585,703</b>          | <b>29,730,307</b>          | <b>16,308,038</b>                  | <b>55%</b>                 | <b>177,680</b>                 | <b>29,907,987</b>         |
| <b><u>OPERATING EXPENDITURE</u></b>                                                                                                                                                                   |                            |                            |                                    |                            |                                |                           |
| Members and Executive                                                                                                                                                                                 | 1,163,224                  | 1,163,224                  | 652,123                            | 56%                        | 0                              | 1,163,224                 |
| Corporate & Community Services                                                                                                                                                                        | 5,182,094                  | 5,456,819                  | 2,210,407                          | 41%                        | 0                              | 5,456,819                 |
| Planning & Regulatory Services                                                                                                                                                                        | 1,415,501                  | 1,415,501                  | 520,292                            | 37%                        | 0                              | 1,415,501                 |
| Rural Infrastructure and Support Services                                                                                                                                                             | 13,624,207                 | 13,608,847                 | 5,851,476                          | 43%                        | 90,000                         | 13,698,847                |
| Urban Infrastructure Services                                                                                                                                                                         | 8,562,582                  | 8,779,393                  | 4,914,607                          | 56%                        | 640,463                        | 9,419,856                 |
| <b>TOTAL</b>                                                                                                                                                                                          | <b>29,947,608</b>          | <b>30,423,784</b>          | <b>14,148,905</b>                  | <b>47%</b>                 | <b>730,463</b>                 | <b>31,154,247</b>         |
| <b>NETT OPERATING SURPLUS/(DEFICIT)</b>                                                                                                                                                               | <b>(1,361,905)</b>         | <b>(693,477)</b>           | <b>2,159,133</b>                   |                            | <b>(552,783)</b>               | <b>(1,246,260)</b>        |

# WALGETT SHIRE COUNCIL AGENDA

|                                           | Original<br>Budget | Amended<br>to date | Actual<br>Surplus /(Deficit) | Recommended<br>Changes | Amended<br>Budget  |
|-------------------------------------------|--------------------|--------------------|------------------------------|------------------------|--------------------|
| <b>NETT Surplus / (Deficit)</b>           |                    |                    |                              |                        |                    |
| Members and Executive                     | (866,285)          | (866,285)          | (546,756)                    | 0                      | (866,285)          |
| General Purpose Revenue                   | 6,752,727          | 6,907,606          | 5,690,082                    | 0                      | 6,907,606          |
| Corporate & Community Services            | (2,039,395)        | (2,039,394)        | (585,774)                    | 0                      | (2,039,394)        |
| Planning & Regulatory Services            | (1,260,210)        | (1,260,210)        | (421,183)                    | 0                      | (1,260,210)        |
| Rural Infrastructure and Support Services | 293,420            | 800,967            | (920,425)                    | (70,000)               | 730,967            |
| Urban                                     | (3,993,431)        | (3,993,431)        | (2,112,568)                  | 160,679                | (3,832,751)        |
| Water                                     | (359,059)          | (359,059)          | 257,127                      | (407,478)              | (766,537)          |
| Sewer                                     | 118,590            | 124,590            | 357,487                      | (235,985)              | (111,395)          |
| Waste                                     | (8,261)            | (8,261)            | 441,143                      | 0                      | (8,261)            |
|                                           | <b>(1,361,905)</b> | <b>(693,477)</b>   | <b>2,159,133</b>             | <b>(552,784)</b>       | <b>(1,246,260)</b> |

# WALGETT SHIRE COUNCIL AGENDA

| WALGETT SHIRE COUNCIL:<br>ORGANISATIONAL DIVISION:<br>RESPONSIBILITY:                                                     |                    |                    |                        |                        |                   |
|---------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|------------------------|------------------------|-------------------|
| Quarterly Budget Review to 30 September<br>2010<br>Members and Executive<br>Council and General Manager - Don<br>Ramsland |                    |                    |                        |                        |                   |
|                                                                                                                           | Original<br>Budget | Amended<br>to date | Actual<br>Income/Costs | Recommended<br>changes | Amended<br>Budget |
| <b><u>OPERATING REVENUE</u></b>                                                                                           |                    |                    |                        |                        |                   |
| Operation Revenue (internal)                                                                                              | 296,939            | 296,939            | 105,367                | 0                      | 296,939           |
| <b>TOTAL</b>                                                                                                              | 296,939            | 296,939            | 105,367                | 0                      | 296,939           |
| <b><u>OPERATING EXPENDITURE</u></b>                                                                                       |                    |                    |                        |                        |                   |
| Governance -Cost of Council Democratic operations                                                                         | 296,942            | 296,942            | 105,367                | 0                      | 296,942           |
| Section 356 Donations and Subsidies                                                                                       | 866,282            | 866,282            | 546,757                | 0                      | 866,282           |
| <b>TOTAL</b>                                                                                                              | 1,163,224          | 1,163,224          | 652,123                | 0                      | 1,163,224         |
| <b>NETT OPERATING SURPLUS/(DEFICIT)</b>                                                                                   | <b>(866,285)</b>   | <b>(866,285)</b>   | <b>(546,756)</b>       | <b>0</b>               | <b>(866,285)</b>  |

# WALGETT SHIRE COUNCIL AGENDA

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br>RESPONSIBILITY: | Quarterly Budget Review to 30 September<br>2010<br>Corporate and Community Services<br>Director of Corporate and Community Services - Carole<br>Medcalf |                    |                        |                        |                    |
|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------|------------------------|--------------------|
|                                                                     | Original<br>Budget                                                                                                                                      | Amended<br>to date | Actual<br>Income/Costs | Recommended<br>Changes | Amended<br>Budget  |
| <b><u>OPERATING REVENUE</u></b>                                     |                                                                                                                                                         |                    |                        |                        |                    |
| Corporate Services Administration                                   | 2,934,043                                                                                                                                               | 2,934,042          | 1,465,941              | 0                      | 2,934,042          |
| Community Services and Education                                    | 49,586                                                                                                                                                  | 301,752            | 105,313                | 0                      | 301,752            |
| Recreational & Culture                                              | 79,212                                                                                                                                                  | 101,773            | 25,266                 | 0                      | 101,773            |
| Economic Affairs                                                    | 79,858                                                                                                                                                  | 79,858             | 28,113                 | 0                      | 79,858             |
| <b>TOTAL</b>                                                        | <b>3,142,699</b>                                                                                                                                        | <b>3,417,425</b>   | <b>1,624,633</b>       | <b>0</b>               | <b>3,417,425</b>   |
| <b><u>OPERATING EXPENDITURE</u></b>                                 |                                                                                                                                                         |                    |                        |                        |                    |
| Corporate Services Administration                                   | 3,809,601                                                                                                                                               | 3,809,601          | 1,767,674              | 0                      | 3,809,601          |
| Community Services and Education                                    | 431,919                                                                                                                                                 | 684,083            | 191,137                | (9,557)                | 674,526            |
| Recreational & Culture                                              | 402,031                                                                                                                                                 | 424,592            | 132,660                | 9,557                  | 434,149            |
| Economic Affairs                                                    | 538,543                                                                                                                                                 | 538,543            | 118,935                | 0                      | 538,543            |
| <b>TOTAL</b>                                                        | <b>5,182,094</b>                                                                                                                                        | <b>5,456,819</b>   | <b>2,210,407</b>       | <b>0</b>               | <b>5,456,819</b>   |
| <b>NETT OPERATING SURPLUS/(DEFICIT)</b>                             | <b>(2,039,395)</b>                                                                                                                                      | <b>(2,039,394)</b> | <b>(585,774)</b>       | <b>0</b>               | <b>(2,039,394)</b> |

# WALGETT SHIRE COUNCIL AGENDA

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br>RESPONSIBILITY: | Quarterly Budget Review to 30 September 2010<br>Planning & Regulations<br>Director of Planning & Regulatory Services - Matthew Goodwin |                    |                        |                        |                    |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------|------------------------|--------------------|
|                                                                     | Original<br>Budget                                                                                                                     | Amended<br>to date | Actual<br>Income/Costs | Recommended<br>Changes | Amended<br>Budget  |
| <b><u>OPERATING REVENUE</u></b>                                     |                                                                                                                                        |                    |                        |                        |                    |
| Administration                                                      | 96,700                                                                                                                                 | 96,700             | 40,232                 | 0                      | 96,700             |
| Public order and safety                                             | 6,000                                                                                                                                  | 6,000              | 5,031                  | 0                      | 6,000              |
| Health                                                              | 1,500                                                                                                                                  | 1,500              | 400                    | 0                      | 1,500              |
| Mining, Manufacturing & Construction                                | 51,091                                                                                                                                 | 51,091             | 53,446                 | 0                      | 51,091             |
| <b>TOTAL</b>                                                        | 155,291                                                                                                                                | 155,291            | 99,109                 | 0                      | 155,291            |
| <b><u>OPERATING EXPENDITURE</u></b>                                 |                                                                                                                                        |                    |                        |                        |                    |
| Administration                                                      | 1,077,307                                                                                                                              | 1,075,307          | 370,402                | 0                      | 1,075,307          |
| Public order and safety                                             | 142,800                                                                                                                                | 155,800            | 57,191                 | 0                      | 155,800            |
| Health                                                              | 195,394                                                                                                                                | 184,394            | 92,699                 | 0                      | 184,394            |
| Mining, Manufacturing & Construction                                |                                                                                                                                        |                    |                        |                        |                    |
| <b>TOTAL</b>                                                        | 1,415,501                                                                                                                              | 1,415,501          | 520,292                | 0                      | 1,415,501          |
| <b>NETT OPERATING SURPLUS/(DEFICIT)</b>                             | <b>(1,260,210)</b>                                                                                                                     | <b>(1,260,210)</b> | <b>(421,183)</b>       | <b>0</b>               | <b>(1,260,210)</b> |



# WALGETT SHIRE COUNCIL AGENDA

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br>RESPONSIBILITY: | Quarterly Budget Review to 30 September 2010<br>Rural Infrastructure and Support Services<br>Director of Rural and Support Services -Ian<br>Taylor |                    |                            |                        |                   |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|------------------------|-------------------|
|                                                                     | Original<br>Budget                                                                                                                                 | Amended<br>to date | Actual<br>Income/(deficit) | Recommended<br>Changes | Amended<br>Budget |
| <b><u>OPERATING REVENUE</u></b>                                     |                                                                                                                                                    |                    |                            |                        |                   |
| Administration and Support Services                                 | 1,574,212                                                                                                                                          | 1,574,212          | 715,049                    | 0                      | 1,574,212         |
| Public Order and Safety                                             | 10,000                                                                                                                                             | 10,000             | 0                          | 20,000                 | 30,000            |
| Transport -fleet, Roads and RTA Works                               | 12,091,355                                                                                                                                         | 12,583,542         | 4,075,941                  | 0                      | 12,583,542        |
| Economic Affairs                                                    | 242,060                                                                                                                                            | 242,060            | 140,061                    | 0                      | 242,060           |
| <b>TOTAL</b>                                                        | <b>13,917,627</b>                                                                                                                                  | <b>14,409,814</b>  | <b>4,931,051</b>           | <b>20,000</b>          | <b>14,429,814</b> |
| <b><u>OPERATING EXPENDITURE</u></b>                                 |                                                                                                                                                    |                    |                            |                        |                   |
| Administration and Support Services                                 | 1,600,383                                                                                                                                          | 1,600,383          | 945,694                    | 70,000                 | 1,670,383         |
| Public Order and Safety                                             | 255,059                                                                                                                                            | 255,059            | 235,251                    | 20,000                 | 275,059           |
| Transport -fleet, Roads and RTA Works                               | 11,396,305                                                                                                                                         | 11,380,945         | 4,459,166                  | 0                      | 11,380,945        |
| Economic Affairs                                                    | 372,460                                                                                                                                            | 372,460            | 211,365                    | 0                      | 372,460           |
| <b>TOTAL</b>                                                        | <b>13,624,207</b>                                                                                                                                  | <b>13,608,847</b>  | <b>5,851,476</b>           | <b>90,000</b>          | <b>13,698,847</b> |
| <b>NETT OPERATING SURPLUS/(DEFICIT)</b>                             | <b>293,420</b>                                                                                                                                     | <b>800,967</b>     | <b>(920,425)</b>           | <b>(70,000)</b>        | <b>730,967</b>    |

**WALGETT SHIRE COUNCIL AGENDA**

| <b>WALGETT SHIRE COUNCIL:</b><br><br><b>ORGANISATION DIVISION:</b><br><br><b>RESPONSIBILITY:</b> |                    | <b>Quarterly Budget Review to 30 September 2010</b><br><b>Urban Infrastructure</b><br><b>Services</b><br><br><b>Director of Urban Infrastructure Services -Siegfredo Coralde</b> |                         |                     |                    |
|--------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|--------------------|
|                                                                                                  | Original Budget    | Amended to date                                                                                                                                                                  | Actual Income/(Deficit) | Recommended Changes | Amended Budget     |
| <b><u>OPERATING REVENUE</u></b>                                                                  |                    |                                                                                                                                                                                  |                         |                     |                    |
| Engineering Administration and Support services                                                  | 920,190            | 920,190                                                                                                                                                                          | 530,395                 | 140,680             | 1,060,870          |
| Housing and Community Amenities                                                                  | 320,340            | 320,340                                                                                                                                                                          | 169,050                 | 2,000               | 322,340            |
| Recreation & Culture                                                                             | 0                  | 0                                                                                                                                                                                | 0                       | 0                   |                    |
| Transport & Communication                                                                        | 11,220             | 11,220                                                                                                                                                                           | 8,945                   | 0                   | 11,220             |
| Economic Affairs                                                                                 | 14,000             | 14,000                                                                                                                                                                           | 11,003                  | 15,000              | 29,000             |
| Domestic Waste Management                                                                        | 1,095,041          | 1,095,041                                                                                                                                                                        | 1,081,510               | 0                   | 1,095,041          |
| Water Supplies                                                                                   | 1,234,637          | 1,457,448                                                                                                                                                                        | 1,336,556               | 0                   | 1,457,448          |
| Sewerage Supplies                                                                                | 724,993            | 724,993                                                                                                                                                                          | 720,337                 | 0                   | 724,993            |
| <b>TOTAL</b>                                                                                     | <b>4,320,420</b>   | <b>4,543,232</b>                                                                                                                                                                 | <b>3,857,796</b>        | <b>157,680</b>      | <b>4,700,912</b>   |
| <b><u>OPERATING EXPENDITURE</u></b>                                                              |                    |                                                                                                                                                                                  |                         |                     |                    |
| Engineering Administration                                                                       | 1,880,873          | 1,880,873                                                                                                                                                                        | 919,069                 | 0                   | 1,880,873          |
| Housing and Community Amenities                                                                  | 2,097,999          | 2,097,999                                                                                                                                                                        | 1,090,211               | (20,000)            | 2,077,999          |
| Recreation & Culture                                                                             | 899,133            | 899,133                                                                                                                                                                          | 636,933                 | 2,000               | 901,133            |
| Transport & Communication                                                                        | 367,186            | 367,186                                                                                                                                                                          | 173,889                 | (3,000)             | 364,186            |
| Economic Affairs                                                                                 | 13,990             | 13,990                                                                                                                                                                           | 11,858                  | 18,000              | 31,990             |
| Domestic Waste Management                                                                        | 1,103,302          | 1,103,302                                                                                                                                                                        | 640,368                 | 0                   | 1,103,302          |
| Water Supplies                                                                                   | 1,593,696          | 1,816,507                                                                                                                                                                        | 1,079,429               | 407,478             | 2,223,985          |
| Sewerage Supplies                                                                                | 606,403            | 600,403                                                                                                                                                                          | 362,850                 | 235,985             | 836,388            |
| <b>TOTAL</b>                                                                                     | <b>8,562,582</b>   | <b>8,779,393</b>                                                                                                                                                                 | <b>4,914,607</b>        | <b>640,463</b>      | <b>9,419,856</b>   |
| <b>NETT OPERATING SURPLUS/(DEFICIT)</b>                                                          | <b>(4,242,162)</b> | <b>(4,236,161)</b>                                                                                                                                                               | <b>(1,056,811)</b>      | <b>(482,783)</b>    | <b>(4,718,944)</b> |

**WALGETT SHIRE COUNCIL AGENDA**

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br>RESPONSIBILITY: | Quarterly Budget Review to 30 September 2010<br>All Division Capital Summary<br>General Manager - Don Ramsland |                    |                            |                    |                        |                    |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|--------------------|------------------------|--------------------|
|                                                                     | Original<br>Budget                                                                                             | Amended<br>to date | Actual<br>Income/(Deficit) | %<br>Actual Budget | Recommended<br>Changes | Amended<br>Budget  |
| <b><u>CAPITAL REVENUE</u></b>                                       |                                                                                                                |                    |                            |                    |                        |                    |
| Corporate & Community Services                                      | 0                                                                                                              | 0                  | 0                          | 0%                 | 0                      | 0                  |
| Rural Infrastructure and Support Services                           | 170,000                                                                                                        | 2,287,430          | 1,801,972                  | 79%                | 0                      | 2,287,430          |
| Urban Infrastructure Services                                       | 0                                                                                                              | 286,754            | 4,065                      | 1%                 | 0                      | 286,754            |
| <b>TOTAL</b>                                                        | <b>170,000</b>                                                                                                 | <b>2,574,184</b>   | <b>1,806,036</b>           | <b>70%</b>         | <b>0</b>               | <b>2,574,184</b>   |
| <b><u>CAPITAL EXPENDITURE</u></b>                                   |                                                                                                                |                    |                            |                    |                        |                    |
| Corporate & Community Services                                      | 120,600                                                                                                        | 60,600             | 38,316                     | 63%                | 0                      | 60,600             |
| Rural Infrastructure and Support Services                           | 3,390,631                                                                                                      | 3,275,631          | 1,549,990                  | 47%                | (70,000)               | 3,205,631          |
| Urban Infrastructure Services                                       | 903,000                                                                                                        | 2,183,889          | 235,624                    | 11%                | (355,200)              | 1,828,689          |
| <b>TOTAL</b>                                                        | <b>4,414,231</b>                                                                                               | <b>5,520,120</b>   | <b>1,823,930</b>           | <b>33%</b>         | <b>(425,200)</b>       | <b>5,094,920</b>   |
| <b>NETT CAPITAL SURPLUS/(DEFICIT)</b>                               | <b>(4,244,231)</b>                                                                                             | <b>(2,945,936)</b> | <b>(17,894)</b>            |                    | <b>425,200</b>         | <b>(2,520,736)</b> |

|                                           | Original<br>Budget | Amended<br>to date | Actual<br>gain/(loss) | Recommended<br>Changes | Amended<br>Budget  |
|-------------------------------------------|--------------------|--------------------|-----------------------|------------------------|--------------------|
| <b>NETT Surplus / (Deficit)</b>           |                    |                    |                       |                        |                    |
| Corporate & Community Services            | (120,600)          | (60,600)           | (38,316)              | 0                      | (60,600)           |
| Rural Infrastructure and Support Services | (3,220,631)        | (988,201)          | 251,981               | 70,000                 | (918,201)          |
| Urban                                     | (931,000)          | (2,235,135)        | (276,894)             | 339,200                | (1,895,935)        |
| Water                                     | 28,000             | 332,000            | 45,335                | 16,000                 | 348,000            |
| Sewer                                     |                    | 6,000              | 0                     | 0                      | 6,000              |
|                                           | <b>(4,244,231)</b> | <b>(2,945,936)</b> | <b>(17,894)</b>       | <b>425,200</b>         | <b>(2,520,736)</b> |

**WALGETT SHIRE COUNCIL AGENDA**

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br>RESPONSIBILITY:                                                                                                                                                             | Quarterly Budget Review to 30 September 2010<br>Corporate and Community Services<br>Director of Corporate and Community Services - Carole Medcalf |                    |                            |                        |                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|------------------------|-------------------|
| <div>CAPITAL REVENUE</div> <div>Corporate Services Administration</div> <div>TOTAL</div> <div>CAPITAL EXPENDITURE</div> <div>Corporate Services Administration</div> <div>TOTAL</div> <div>NETT CAPITAL SURPLUS/(DEFICIT)</div> | Original<br>Budget                                                                                                                                | Amended<br>to date | Actual<br>Income/(Deficit) | Recommended<br>Changes | Amended<br>Budget |
|                                                                                                                                                                                                                                 |                                                                                                                                                   |                    |                            |                        |                   |
|                                                                                                                                                                                                                                 | 0                                                                                                                                                 | 0                  | 0                          | 0                      | 0                 |
|                                                                                                                                                                                                                                 |                                                                                                                                                   |                    |                            |                        |                   |
|                                                                                                                                                                                                                                 | 120,600                                                                                                                                           | 60,600             | 38,316                     |                        | 60,600            |
|                                                                                                                                                                                                                                 | 120,600                                                                                                                                           | 60,600             | 38,316                     | 0                      | 60,600            |
|                                                                                                                                                                                                                                 | (120,600)                                                                                                                                         | (60,600)           | (38,316)                   | 0                      | (60,600)          |

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br><br>RESPONSIBILITY: | Quarterly Budget Review to 30 September 2010<br>Rural Infrastructure and Support Services<br>Director of Rural and Support Services -Ian<br>Taylor |                    |                            |                        |                   |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|------------------------|-------------------|
|                                                                         | Original<br>Budget                                                                                                                                 | Amended<br>to date | Actual<br>Income/(Deficit) | Recommended<br>Changes | Amended<br>Budget |
| <u>CAPITAL REVENUE</u>                                                  |                                                                                                                                                    |                    |                            |                        |                   |
| Transport -fleet, Roads and RTA Works                                   | 170,000                                                                                                                                            | 2,287,430          | 1,801,972                  |                        | 2,287,430         |
| TOTAL                                                                   | 170,000                                                                                                                                            | 2,287,430          | 1,801,972                  | 0                      | 2,287,430         |
| <u>CAPITAL EXPENDITURE</u>                                              |                                                                                                                                                    |                    |                            |                        |                   |
| Administration and Support Services                                     | 52,500                                                                                                                                             | 52,500             | 2,935                      |                        | 52,500            |
| Transport -fleet, Roads and RTA Works                                   | 3,338,131                                                                                                                                          | 3,223,131          | 1,547,055                  | (70,000)               | 3,153,131         |
| TOTAL                                                                   | 3,390,631                                                                                                                                          | 3,275,631          | 1,549,990                  | (70,000)               | 3,205,631         |
| NETT CAPITAL SURPLUS/(DEFICIT)                                          | (\$3,220,631)                                                                                                                                      | (\$988,201)        | 251,981                    | 70,000                 | (918,201)         |

**WALGETT SHIRE COUNCIL AGENDA**

| WALGETT SHIRE COUNCIL:<br>ORGANISATION DIVISION:<br>RESPONSIBILITY: | Quarterly Budget Review to 30 September 2010<br>Urban Infrastructure Services<br>Director of Urban Infrastructure Services -Siegfredo Coralde |                    |                            |                        |                    |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|------------------------|--------------------|
|                                                                     | Original<br>Budget                                                                                                                            | Amended<br>to date | Actual<br>Income/(Deficit) | Recommended<br>Changes | Amended<br>Budget  |
| <b><u>CAPITAL REVENUE</u></b>                                       |                                                                                                                                               |                    |                            |                        |                    |
| Recreation & Culture                                                | 0                                                                                                                                             | 251,550            | (4,736)                    | 0                      | 251,550            |
| Transport & Communication                                           |                                                                                                                                               | 35,204             | 8,801                      | 0                      | 35,204             |
| <b>TOTAL</b>                                                        | <b>0</b>                                                                                                                                      | <b>286,754</b>     | <b>4,065</b>               | <b>0</b>               | <b>286,754</b>     |
| <b><u>CAPITAL EXPENDITURE</u></b>                                   |                                                                                                                                               |                    |                            |                        |                    |
| Housing and Community Amenities                                     | 105,000                                                                                                                                       | 225,000            | 3,658                      | (90,000)               | 135,000            |
| Recreation & Culture                                                | 205,000                                                                                                                                       | 922,685            | 164,711                    | (71,200)               | 851,485            |
| Transport & Communication                                           | 555,000                                                                                                                                       | 698,204            | 21,921                     | (210,000)              | 488,204            |
| Domestic Waste Management                                           | 10,000                                                                                                                                        | 0                  | 0                          | 0                      | 0                  |
| Water Supplies                                                      | 28,000                                                                                                                                        | 332,000            | 45,335                     | 16,000                 | 348,000            |
| Sewerage Supplies                                                   | 0                                                                                                                                             | 6,000              | 0                          | 0                      | 6,000              |
| <b>TOTAL</b>                                                        | <b>903,000</b>                                                                                                                                | <b>2,183,889</b>   | <b>235,624</b>             | <b>(355,200)</b>       | <b>1,828,689</b>   |
| <b>NETT CAPITAL SURPLUS/(DEFICIT)</b>                               | <b>(903,000)</b>                                                                                                                              | <b>(1,897,135)</b> | <b>(231,559)</b>           | <b>355,200</b>         | <b>(1,541,935)</b> |

## **18. DELEGATION OF RESPONSIBILITY TO ACCEPT BEST QUOTE FOR FINANCIAL LOANS**

**REPORTING SECTION:** Corporate and Community Services

**AUTHOR:** Susie Jones – Finance Manager

**FILE NUMBER:** 00/0000

---

### **Summary:**

As detailed in the 2010/2011 Management Plan and the 2009/2010 Management Plan, Council now need to apply for the financial loan worth \$600,000 to replenish the General Fund from the expenditure of the Gilbert Street Units construction.

Also by way of council resolution 118/10 in the council meeting dated 27 April 2010 and also included in the 2009/2010 Management Plan, Council need to apply for the financial loan worth \$2,000,000 to fund the Plant Capital Purchase Program.

### **Background:**

Part 12, Section 621 of the Local Government Act (1993), and Appendix B of the Local Government Code of Accounting Practice and Financial Reporting, state that a council is able to borrow funds from an institution as long as it is not outside the Commonwealth of Australia nor in any other currency other than Australian currency.

The \$600,000 loan is to be secured on the Gilbert Street units. Councillors may recall, the decision to build the units was made contingent on this loan, and the sale of older properties. The original costs have been taken from the General Fund which now need to be replaced.

The \$2,000,000 loan is to be secured on the newly purchased plant, as part of the Plant Capital Purchase Program detailed in council resolution 118/10 in the council meeting dated 27 April 2010. These funds also have been taken from the General Fund and need to be replaced.

### **Current Position:**

Division 1, Section 55 of the Local Government Act (1993), Council does not need to tender for a financial loan, however Council now need to invite and obtain quotes for the financial loans, and to accept the best offer. Due to the limited timeframe most financial institutions give to accept loan offers, Chapter 12 of the Local Government Act allows Council to delegate the operational responsibility of accepting the best loan offer to the General Manager.

The limited time frame will most likely be a one hour window of opportunity to accept the loan at the interest rate nominated.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993 part 12 Section 621, Chapter 12, Division 1 Section 55  
Local Government Code of Accounting Practice and Financial Reporting 2009

### **Governance issues:**

N/A

## WALGETT SHIRE COUNCIL AGENDA

### Environmental issues:

N/A

### Stakeholders:

Local Council  
Financial institutions

### Financial Implications:

The acceptance of the loans will see an increase in unrestricted available cash of \$2.6 million. This money will fund the deficit of available funds spent on both the construction of the Gilbert street units, and the plant capital purchase program.

### Alternative Solutions/Options:

N/A

### Conclusion:

| Delegation of Responsibility to Accept best Quote for Financial Loans                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the Walgett Shire Council resolves to delegate to the General Manager the authority to accept the best quote for the financial loans worth \$600,000 secured on the Gilbert Street units, and \$2,000,000 secured on the newly purchased plant from the Plant Capital Purchase Program.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### Attachments:

Page 14 Management plan 2010-2014  
Page 13 Management plan 2009-2010

*Proposed Loan Borrowings for 2010/2011*

Council identified a need to upgrade and replace housing for its employees in order to attract and retain qualified staff and built eight (8) units between Gilbert Street and Arthur Streets, Walgett. Council's purpose in borrowing is to distribute the initial capital cost of assets and major capital improvements to those members of the community who will gain a benefit from the assets in the future, rather than imposing the total initial capital cost on current ratepayers. Council has started the process of selling some of its older housing stock as well as some of the 8 units. Council will fund the remaining costs through a loan of \$600,000, spread over a 20 year period.

Council has identified a need to upgrade or purchase new high use plant such as graders and road rollers. The purpose in borrowing is to spread the cost over the effective life of the assets. Borrowing of \$1.5 to \$2 million and interest will be funded by plant cost recovery to all areas of Council's operations that benefit from the use of the plant. Proposed term of the loan will be 10 years.

These proposed borrowings will result in a debt service ratio of less than 4%.



## WALGETT SHIRE COUNCIL AGENDA

### *Proposed Loan Borrowings for 2009/2010*

Council identified a need to upgrade and replace housing for its employees in order to attract and retain qualified staff. Council is building eight (8) units between Gilbert Street and Arthur Streets, Walgett (expected completion date September 2009). Council's purpose in borrowing is to distribute the initial capital cost of assets and major capital improvements to those members of the community who will gain a benefit from the assets in the future, rather than imposing the total initial capital cost on current ratepayers. Council has started the process of selling some of its older housing stock as well as some of the 8 units. Council will fund the remaining costs through a loan of \$600,000. Council, in partnership with the federal government through grants, will borrow \$1.58 million over a two year period, to build new bridges to replace former timber bridges.

## **19. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 09/1367

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### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed under delegated authority by Council staff.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services, then approved by the Director or General Manager under delegated authority. A minority of applications which are recommended for refusal, or where there are objections received from the public, are referred to Council for decision.

Complying Development Certificate (CDC) applications lodged with Walgett Shire Council are assessed by Council's Senior Health and Building Surveyor, Len Smyth, as a Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of recent:

- DAs approved under delegated authority by the Director Planning and Regulatory Services.
- CDC applications approved by Council's Senior Health and Building Surveyor.

Document type 20 represents DAs while document type 24 represents CDCs.

### **Relevant Reference Documents:**

Files for the respective DA and CDCs  
Environmental Planning & Assessment Act 1979  
Environmental Planning and Assessment Regulation 2000  
State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004.  
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.  
State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

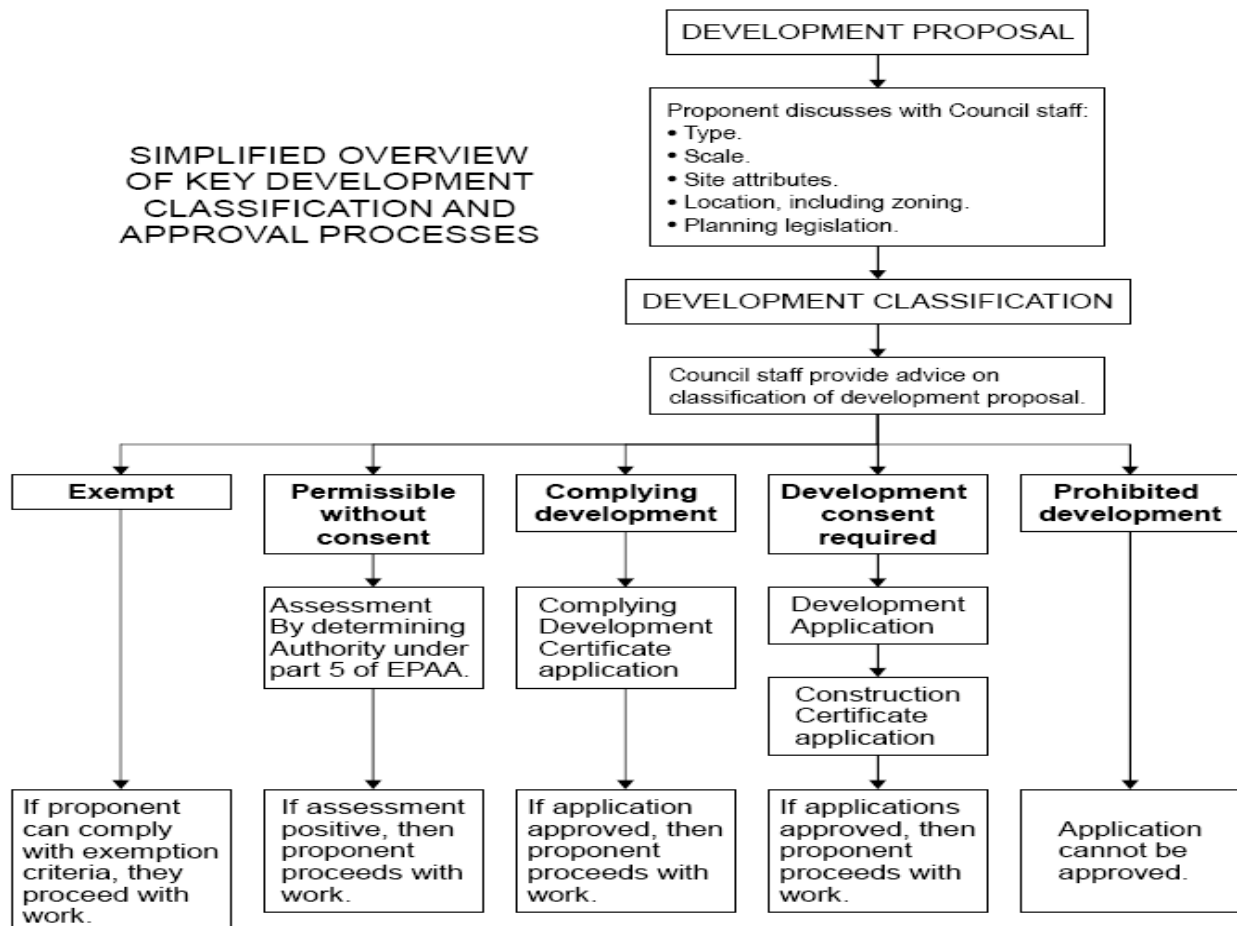
### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is standard practice for any consent authority to impose conditions that are relevant to the nature and scale of the development, as well as the setting in which it is proposed to occur.

## WALGETT SHIRE COUNCIL AGENDA

**CDCs:** Types and standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development proposals are classification is provided in the diagram below.



### Environmental issues:

**DAs:** Council requests a Statement of Environmental Effects to be lodged with DAs that contains environmental information that is appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental assessment documentation.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil

**Conclusion:**

| Development and Complying Development Certificate Applications |                                                                                                                                                                                                                    |
|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                                         |                                                                                                                                                                                                                    |
| 1.                                                             | Note the report on:                                                                                                                                                                                                |
| (a)                                                            | Development Applications approved under delegated authority by the Director Planning and Regulatory Services, Matthew Goodwin, during December 2010 and January 2011.                                              |
| (b)                                                            | Complying Development Certificate applications approved by Council's Senior Health and Building Surveyor, Len Smyth, as a Building Professionals Board Accredited Certifier during December 2010 and January 2011. |
| <b>Moved:</b>                                                  |                                                                                                                                                                                                                    |
| <b>Seconded:</b>                                               |                                                                                                                                                                                                                    |

**Attachments**

A – Report on DAs and CDCs issued during December 2010 and January 2011

## AUTHORITY

## Determined Applications



| 02/07/2011 | Parameters: | Date Range: Y<br>Start Date: 1/12/2010<br>End Date: 31/01/2011<br>As At Date: | Document Type:<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 1 |
|------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------|
|------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------|

| Document               | Applicant Name / Address                         | Development Type<br>Property Address<br>Title Owner                                    | Determination | Determined | Received   |
|------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------|---------------|------------|------------|
| Document Type: 20      | Stop the Clock                                   | Total Elapsed Calendar Days: 58<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 58 |               |            |            |
| 020/2010/000000039/001 | 150 Class 10b - Fence/Antenna/Other              | Approved by Council                                                                    | 21/12/2010    |            | 25/10/2010 |
|                        | LOT: 1 DP: 819858<br>NSW Grain Corporation Board |                                                                                        |               |            |            |

|                        |                                                                                                           |                                                                                        |            |  |            |
|------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|------------|--|------------|
| 020/2010/000000040/001 | Stop the Clock                                                                                            | Total Elapsed Calendar Days: 29<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 29 |            |  |            |
|                        | 144 Class 10a - Verandah<br>Church ST COLLARENEBRI<br>LOT: 10 SEC: 16 DP: 758262<br>Mr J E & Mrs J E Earl | Approved - Staff Delegation                                                            | 11/01/2011 |  | 14/12/2010 |

|                                                    |                                                                                                                   |                                                                                                             |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Officer: Ms J R Babic<br>Number of Applications: 2 | Average Elapsed Calendar Days: 43.50<br>Average Calendar Stop Days: 0.00<br>Average Adjusted Calendar Days: 43.50 | Total Elapsed Calendar Days: 87.00<br>Total Calendar Stop Days: 0.00<br>Total Adjusted Calendar Days: 87.00 |
|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

|                   |                |                                                                                      |  |  |  |
|-------------------|----------------|--------------------------------------------------------------------------------------|--|--|--|
| Document Type: 24 | Stop the Clock | Total Elapsed Calendar Days: 8<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 8 |  |  |  |
|-------------------|----------------|--------------------------------------------------------------------------------------|--|--|--|

|           |
|-----------|
| AUTHORITY |
|-----------|

AUTHORITY

## Determined Applications



02/07/2011      Parameters:      Date Range: Y      Document Type:      Page: 2  
 Start Date: 1/12/2010      Officer: ALL  
 End Date: 31/01/2011      Number of Days: 0  
 As At Date:      Stop The Clock: Yes

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|----------|--------------------------|------------------|---------------|------------|----------|
|          | Property Address         | Title            | Owner         |            |          |

|                                            |                                                                                                                                        |                             |            |  |            |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|--|------------|
| Document Type: 24<br>024/2010/00000036/001 | 10      Class 1a - Single Dwelling/Dual<br>Occupancy<br>90 Arthur St WALGETT<br>LOT: 2 DP: 321718<br>Murdi Paaki Regional Housing Corp | Approved - Staff Delegation | 14/12/2010 |  | 07/12/2010 |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|--|------------|

|                                                      |                                                                                                                 |                                                                                                           |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| Officer: Mr M P Goodwin<br>Number of Applications: 1 | Average Elapsed Calendar Days: 8.00<br>Average Calendar Stop Days: 0.00<br>Average Adjusted Calendar Days: 8.00 | Total Elapsed Calendar Days: 8.00<br>Total Calendar Stop Days: 0.00<br>Total Adjusted Calendar Days: 8.00 |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|

|                                                              |                                                                                                                   |                                                                                                             |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Report Totals & Averages<br>Total Number of Applications : 3 | Average Elapsed Calendar Days: 31.67<br>Average Calendar Stop Days: 0.00<br>Average Adjusted Calendar Days: 31.67 | Total Elapsed Calendar Days: 95.00<br>Total Calendar Stop Days: 0.00<br>Total Adjusted Calendar Days: 95.00 |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|

AUTHORITY

## **20. REQUEST FOR PET CEMETERY, LIGHTNING RIDGE**

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services

**FILE NUMBER:** 09/762

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### **Summary:**

Recently a request was lodged with Council for the establishment of a pet cemetery within the Lightning Ridge cemetery. It is recommended that Council resolve to respond by declining to undertake the project,

### **Background:**

In a letter dated 7-11-2010 the Lightning Ridge Funeral Advisory Committee has written to Walgett Shire Council and inquired whether Council is prepared to establish “a pet cemetery for small animals at the Lightning Ridge Cemetery”.

### **Current position:**

Presently there are no approved public or private pet cemeteries within the Shire.

Preliminary research suggests that very few Councils in Australia provide pet cemeteries. Where such cemeteries exist, they tend to be located near major urban areas and are privately owned and operated.

### **Relevant Reference Documents:**

Public Health Act 1991 (note that the Public Health Act 2010 has not yet commenced)  
Public Health (Disposal of Bodies) Regulation 2002

### **Governance issues:**

Owner's consent: The land involved is a Crown Reserve “owned” by the NSW Land and Property Management Authority (LPMA). Council cannot proceed with the proposal unless the LPMA agrees.

Administration: The Public Health Act and regulations impose requirements on Council for keeping records for cemeteries. If Council wished to proceed with the proposal, it would also be important to maintain burial plot maps and burial records for the animals to avoid:

Future disturbance of burial sites.

Enable relocation of burial sites for particular animals, to enable animal owners to erect headstones, etc.

### **Environmental issues:**

In general terms cemeteries are not ecologically sustainable over the longer term because they consume land and resources for maintenance. Current and future generations are being ‘burdened’ with the responsibility for maintaining cemeteries.

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Public, pet owners, Lightning Ridge Funeral Advisory Service, Land and Property Management Authority and Walgett Shire Council

### Financial implications:

In 2009/2010 Walgett Shire Council derived \$37,605 of revenue from cemetery operations within the Shire, while incurring \$80,325 of expenditure.

Establishing a pet cemetery would require Council to consider whether is prepared to cross subsidise the costs of providing the new service or implement a true 'user pays' arrangement for some or all cemetery services.

### Alternative solutions/options:

If Council wished to pursue the establishment of the cemetery, it would be appropriate to:

- Consult with the Land and Property Management Authority, as the landowner of the Crown Reserve where the cemetery is located.
- Consult with NSW Health to determine whether any statutory or practical issues arise from the proposal.
- Consult with the community to determine whether there was support for the proposal.

Assuming consultation shows there are no significant impediments, then Council would need to:

- Designate the area within the cemetery to be used for pet burials.
- Establish fees for the burial of animal remains (ashes and bodies).
- Determine what species and sizes of animals will be accepted for burial.
- Commit appropriate resources for record keeping, plot recording, etc.

### Conclusion:

#### Request for Pet Cemetery, Lightning Ridge

##### Recommendation:

1. Note the letter dated 7-11-2010 from the Lightning Ridge Funeral Advisory Committee which inquired whether Walgett Shire Council is prepared to establish "a pet cemetery for small animals at the Lightning Ridge Cemetery":
2. Respond with a letter which indicates that:
  - (a) Walgett Shire Council has considered the Committee's inquiry regarding the possibility of Council establishing a pet cemetery for small animals at the Lightning Ridge Cemetery.
  - (b) Unfortunately the provision of a pet cemetery is not part of Council's core responsibilities and Council believes that it would be inappropriate to divert resources toward the implementation of such a project.

**Moved:**

**Seconded:**



## **WALGETT SHIRE COUNCIL AGENDA**

### **Attachments**

A – Letter of 7-11-2010 from Lightning Ridge Funeral Advisory Committee

WALGETT SHIRE COUNCIL AGENDA

Attachment A – Letter of 7-11-2010 from Lightning Ridge Funeral Advisory Committee

Lightning Ridge Funeral Advisory Committee Inc

PO Box 1239

LIGHTNING RIDGE NSW 2834

RECEIVED 09 NOV 2010

The General Manager

Walgett Shire

PO Box 131

WALGETT NSW 2832

Dear Sir

Several enquiries have been received regarding the establishment of a pet cemetery for small animals at the Lightning Ridge Cemetery.

A possible site would be at the Western end of the cemetery , to the right of the large white cross at the western boundary of the cemetery.

Residents have referred to the pet cemetery at Bourke.

Should council consider this request, cost of burial responsibility would have to be decided, as would depth/dimensions/regulations pertaining to such burials, as well as limitations on size and erection of identification( cross/plaque etc)

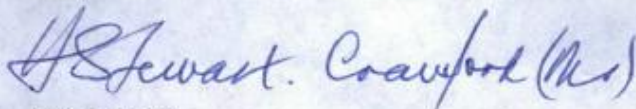
Hoping that the submission will be approved

I am

Yours faithfully

H Stewart-Crawford

Hon Treas



07.11.2010

## **21. MATTERS FOR BRIEF MENTION FROM DIRECTOR PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters arising in the Planning & Regulatory Services Division between 21 December 2010 and 8 February 2011.

### **a) RETIREMENT OF SENIOR HEALTH AND BUILDING SURVEYOR**

Council's Senior Health and Building Surveyor, Len Smyth, will retire on 18 February 2011 after commencing employment with Council on 13 October 2003. Len's extensive knowledge and skills associated with the Building Code of Australia, architecture, plumbing and other fields have proven to be significant assets for Council and the community. This has included significant contributions to improvement in the standard of building certification services provided by Council.

The vacancy for the Senior Health and Building Surveyor position is expected to be advertised during February – March 2011.

### **b) HEALTH AND BUILDING SERVICES, LIGHTNING RIDGE**

Previously Health and Building Surveying services were provided in Lightning Ridge at Council's office within the Home and Community Care (HACC) building, located in Pandora St near the hospital, on Tuesday mornings each week. This has now been changed to Wednesday mornings.

### **c) FLOOD RESPONSE SUPPORT**

During the period Council's Geographic Information Systems Coordinator, James Able, has been almost exclusively committed to providing mapping support to Council staff, emergency services and land holders during the flood events in the Castlereagh, Namoi and Narran River systems.

### **d) URBAN ADDRESSING PROJECT**

This project has effectively stalled because the GIS Coordinator has been engaged in flood response support.

Public consultation has been completed regarding proposed changes to street number allocations in Pandora St and Harlequin St, Lightning Ridge as resolved by Council at the 26 October 2010 Council meeting. Council's GIS Coordinator personally delivered a letter to 13 out of 13 residents/landowners, and a letter was posted to 3 non-resident landowners, whose address is proposed to change. A single submission supporting the proposed change was received from a resident in Pandora St. A report will be submitted to Council on this matter as soon as possible.

**e) APPLICATION TO UPGRADE ACCREDITATION, ANDREW WILSON**

In January 2011 the General Manager lodged an application with the NSW Building Professionals Board for Council's Health and Building Surveyor, Andrew Wilson, to upgrade his accreditation as a Council building certifier from an A4 level to an A3 level. It is expected that a further application to upgrade his accreditation from A3 to A2 will be lodged in the next couple of months.

The table below provides a simplified overview of the categories and authority associated with each level of accreditation.

| <b>CATEGORY</b>                                             | <b>AUTHORITIES</b>                                                                                                                                                                                                                                           |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A1 Accredited Certifier – Building Surveying Grade 1</b> | <b>Issue CDCs, CCs and OCs for all classes and sizes of buildings. Undertake all critical stage inspections.</b>                                                                                                                                             |
| <b>A2 Accredited Certifier – Building Surveying Grade 2</b> | <b>Issue CDCs, CCs and OCs for:</b><br><b>(a) Class 1 &amp; 10 buildings.</b><br><b>(b) Class 2 to 9 buildings, maximum 3 storeys and maximum floor area 2,000m<sup>2</sup>.</b><br><b>Undertake critical stage inspections associated with (a) and (b).</b> |
| <b>A3 Accredited Certifier – Building Surveying Grade 3</b> | <b>Issue CDCs, CCs and OCs for:</b><br><b>(a) Class 1 &amp; 10 buildings.</b><br><b>(b) Class 2 to 9 buildings, maximum 2 storeys and maximum floor area 500m<sup>2</sup>.</b><br><b>Undertake critical stage inspections associated with (a) and (b).</b>   |
| <b>A4 Building Inspector</b>                                | <b>Inspections, apart from last critical stage inspection, of:</b><br><b>(a) Class 1 &amp; 10 buildings.</b><br><b>(b) Class 2 to 9 buildings, maximum 2 storeys and maximum floor area 500m<sup>2</sup>.</b>                                                |

Note:

CDC - Complying Development Certificate

CC - Construction Certificate

OC - Occupation Certificate

**f) REGIONAL LOCAL COMMUNITY INFRASTRUCTURE PROGRAMME PROJECTS**

Council's Health and Building Surveyor, Andrew Wilson, has been providing significant support to Council staff involved in management of the Regional Local Community Infrastructure Programme projects.

## WALGETT SHIRE COUNCIL AGENDA

|                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information only from Director of Planning &amp; Regulatory Services</b> |
|--------------------------------------------------------------------------------------------------------------------|

**Recommendation:**

1. That the matters listed by the Director of Planning & Regulatory Services for brief mention, or information only, be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **22. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR URBAN INFRASTRUCTURE SERVICES**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Siegfredo Coralde – Director Urban Infrastructure Services  
**FILE NUMBER:** 10/585

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This report is sub-divided into the following functional areas:

- A. Director Meetings and other Calendar Events
  - B. Financial Status – Cash Flows and Projections
  - C. Planning, Strategies and Policies
  - D. Grant, Capital, Special and Emergency Projects
  - E. Capital Projects (Council CAPEX)
  - F. OPEX – Water and Sewerage
  - G. OPEX – Buildings and Amenities
  - H. OPEX – Parks and Recreations
  - I. OPEX – Recreations
- 

### **A. Director Meetings and other Calendar Events**

- A.1 Waste Management Advisory Group. Public nominations to join the Waste Management Advisory Group will be opened on 01 March 2011.
- A.2 NAMS (Asset Management). Council's Asset Management Officer attended another training session early this month in Dubbo. The first draft of the Asset Management Plan is expected to be reported to Council in April 2011.
- A.3 LEMO Meetings – Lightning Ridge SES Building. Attended 4 meetings with the General Manager regarding the emergency flooding observations within the shire, mostly in Lightning Ridge.
- A.4 Urban Infrastructure Services Networking. No attendance although submitted Minutes of Various Meetings to Council for information.
- A.5 Insurance Claims. Council has already lodged a full insurance compensation claim to repair the damage at the Walgett Showground. Councillor Bill Murray was already briefed regarding Council's position about these claims.
- A.6 Walgett Medical Centre – Wee Waa Street Walgett. Quotes received for repair of identified damaged areas such as walls and ceilings. The General Manager, Asset Officer and the Director UIS inspected the building on 12 January 2011 for final re-evaluation.

Council received two fresh offers but nothing has progressed at this stage. Council's Asset Officer is in the process of collating more information regarding the terms of offer. A report is expected to be submitted to Council regarding the future of this building in March 2011.

## WALGETT SHIRE COUNCIL AGENDA

### A.7 Staff Movements:

Director Urban Infrastructure Services – on annual leave from 27 January until 11 February 2011. Prafulla KC was appointed as the Acting Director.

Danielle Osborne – on annual leave from 04 to 27 February 2011. Jason Bailey was appointed as the Acting Assets Officer.

Roy White – on leave from 16 to 25 February 2011. His responsibilities will be spread amongst the Utilities Engineer, Asset Officer and Director UIS.

### B. Financial Status – Cash Flows and Projections

Completed the draft Financial Budget Review where re-alignment of some activities was requested.

### C. Planning, Strategies and Policies

- C.1 Walgett Aerodrome. Council entered into a hire agreement with Mr. John Crouch of 2 Thomas Street, Walgett to occupy No. 6 Hangar for one year effective 03 December 2010. The fee charged to the new lessee was \$1,650.00 as per Council's Management Plan.

Mr Crouch is concerned about the safety issue of his plane and asked Council if he can improve No. 6 Hangar by enclosing the area in accordance with the Council's building standards. He suggested he is happy to leave the building improvement to Council after four years. However, Mr Crouch further suggested that his lease payment for the next three years shall be waived to compensate the cost of the proposed building improvements.

The Director of Infrastructure Services indicated to Mr Crouch that improvements can only be carried out with Council's consent and approval.

The Director will continue discussions with Mr John Crouch regarding the proposed No. 6 Hangar improvements and submit a report to Council seeking approval in March 2011 Ordinary Council Meeting.

- C.2 Burren Junction Long-Term Development Strategy. A simple development concept plan was presented to the Burren Junction community during the Integrated Planning Consultation on 02 December 2010, this was accepted as a positive strategy for this small community. The finalization of this plan is in progress and a report shall be presented to Council in April 2011.

C.3 Conversion from Existing Overhead Electrical Pole Infrastructure to Underground in Fox & Euroka Streets, Walgett – Country Energy. Discussions regarding the possible upgrades of existing electric poles along Fox Street with Country Energy is in progress.

Letter of application for Country Energy funding of beautification works for Fox St Walgett has to be submitted and accepted, after/ if accepted % of funding will be calculated, a time frame for design and construction will be negotiated at this time. If accepted, an application for a firm quote will be sent to Walgett Shire Council for design and construction of Country Energy funded works.

## WALGETT SHIRE COUNCIL AGENDA

Walgett Shire Council will be required to pay all design costs, this figure will be in the letter and could possibly be around \$10,000 (note this is not a binding figure, it is a rough guide).

Should this project be undertaken, it will add a beautiful future CBD landscape with no overhanging wires and poles. However, the opportunity cost is quite huge. Should Council wish to proceed, at least a minimum of \$0.60 million is estimated based on a 390 metre distance covered in Wee Waa and Fox Streets.

Council was advised that it will take at least 2-3 years should Council wish to undertake this project.

Council officers will continue its discussion with Country Energy and prepare a report to Council in March 2011 for deliberation and approval.

C.5 Water Restriction Policy. With the approaching summer season as well as the introduction of water meter charges, the Water Restriction Policy needs to be revised. NOW introduced WaterWise, an acronym of Water Restriction Policy which is now becoming acceptable to some NSW Councils. Re-examination of this policy is in progress and to be reported to Council in April 2011 for adoption.

C.6 Asset Valuation for Buildings and other Assets. Physical investigation and collation of necessary data is now in progress. The Asset Management Officer and the Asset Officer are directly involved in the draft preparation of valuations. A report will be submitted to Council in June 2011.

C.7 Solid Waste Asset Management (NAMS format). Development is still in progress. A draft plan will be available in May 2011.

C.8 Billing System for Water Charges – Compumeter. The routing, sequencing and metering creation numbering in the billing system via Authority to Compumeter system is currently under exploration. Produced host files from the Billing Production System to import into Compumeter are expected to be running at the end of February 2011. Ingles and Associates have partly completed the water billing module in the Authority Test Database. Intermoco Group Pty will assist council in completing data synchronization. Update report is to be submitted to Council in March 2011.

### **D. Grant, Capital, Special and Emergency Projects**

D.1 Gingie, Namoi and Walli Aboriginal Water and Sewerage System. The interim management of these three schemes are now in place for twelve months. The NSW Office of Water is the Principal of these projects.

D.2 Walgett Levee Design. The draft design plan without specifications was submitted to Council by the Department of Commerce for comments in late December 2010. Comments were promptly provided and Department of Commerce is now in the process of finalizing the design and tender documentations by March 2011.

The estimated cost of this project is \$8 million but with added provisions such as site management, CPI increase over the next 3 years of construction and contingencies, minor rehabilitation of telemetry and pumping systems, the project cost may increase to \$10 million.

Council will submit an application for financial assistance of constructing the Walgett Levee to the Department of Environment, Climate Change and Water NSW (DECCW) under the Floodplain Management Program 2011-12.



## WALGETT SHIRE COUNCIL AGENDA

Assistance under this program is provided by the NSW Government on 2:1 ratio i.e. \$2 for every \$1 provided by Walgett Shire Council. Should council be successful with the application, Council may reduce the local contribution towards the overall project costs.

- D.3 Fluoridation Projects – Walgett and Collarenebri Towns. Application for Fluoridation plants for Walgett and Collarenebri water system has been approved by Department of Water in early February 2011.

The construction of the new fluoridation plants will complement with the future rehabilitation and improvement of both existing water treatment plants.

Council is currently exploring the possibility of getting grants for water fluoridation trainees to learn how the system works and be implemented safely.

- D.4 Heat Exchanger Grant – Lightning Ridge Swimming Pool. The exchanger system has been completed and appropriate release of funds was prepared. Council in consultation with the Lightning Ridge Swimming Pool Committee can plan the official opening of the facility.

Council contributed to the successful installation of the 1.8 kilometer water pipe lines as part of its water recycling and conservation initiative in March 2010.

- D.5 Collarenebri Aerodrome – Lighting Improvement. Council released its public invite for quotations to supply and improve the existing lighting system of Collarenebri Aerodrome under the Remote Aerodrome Safety Program. This project is expected to be completed before June 2011.

- D.6 Gem Street Drainage Issue. Concreting of a shallow channel across Gem Street has been completed. This remedial measure will eliminate the usual flooding complaints from the local traffic especially from Mr Petch's driveway where flooding usually occurs during heavy rains.

- D.7 Round 3 – Regional Infrastructure Projects. These projects are currently managed by Mr. George Bechara, Council's undergraduate Civil Engineer with assistance from all Prafulla K.C., Roy White, Danielle Osborne and Donna Ruttley.

D.7.1 11/002 Fencing and Lighting at Skate Park- Walgett. Scope of works completed and LMPA representative Mr. Greg Campbell was notified of the proposed project. Request for quotation (RFQ) is completed and set for advertising release on Friday 11 February 2011.

D.7.2 11/003 Come By Chance Hall Re-stumping. Discussed with Dalton Building Services who provided Council an initial quotation to re-stump the external hall. Mr. Andrew Dalton still showed his interest in the project and was re-invited to participate in the renewed public quotation. A revised Request for Quotation (RFQ) is completed and set for advertising release on Friday 11 February 2011.

D.7.3 11/004 Rowena Hall Improvements. Grant money received for the maintenance and rectification works including repair to the hall roof. LMPA representative Mr. Wal Smith was notified of the proposed project. Request for quotation (RFQ) are completed and set for advertising release on Friday 11 February 2011.

## WALGETT SHIRE COUNCIL AGENDA

- D.7.4 11/005 Supply and Installation of Shade Structure at Burren Junction Playground. Shade structure size taken and included in the RFQ. However, several already matured and planted trees may impede the shade installation and further site investigation is necessary before the RFQ is released.
- D.7.5 11/006 Lightning Ridge Dive Pool Footpath construction. The aim of the project is to allow pedestrian access to and from the diving pool via the installation of a footpath. This project has been incorporated in RFQ 10/055 Footpath Construction and Rehabilitation Program. Being a regional infrastructure project, method of payments will be treated separately from capital footpath construction.
- D.7.6 11/007 Supply and Installation of Shelter Shed and Barbeque at Len Cram Park - Lightning Ridge. The Land and Property Management Authority (LPMA) representative Ms. Corinne Shields has been notified of project proposal. RFQ have been completed for this project and due for advertising release Friday 11 February 2011.
- D.7.7 11/008 Apex Park Upgrade, Stage II – Walgett. The project involves the construction of a natural play area for children 0-5yrs, supply and installation of a shade structure, supply and installation of lighting and a seating arrangement. Joint inspection showed that various uncertainties remain regarding placement and choice of features of natural play space, therefore the RFQ has not been released until investigated further. The Land and Property Management Authority (LPMA) representative Mr. Greg Campbell has been notified of the project proposal.
- D.7.8 11/009 Supply and Installation of Grandstand of No. 1 Oval - Walgett. Inspected and agreed that a grandstand placement would occur in the South-Western corner, on the Pitt Street side the oval. The Land and Property Management Authority (LPMA) representative Mr. Greg Campbell has been notified of project proposal. RFQ to be released for advertising on Friday 11 February 2011, for the supply and installation of a 5 tier grandstand.
- D.7.9 11/010 Supply and Installation of Lighting at Collarenebri Skate Park. RFQ have been completed for this project and due for advertising release on Friday 11 February 2011.
- D.8 Round – 2 Regional Infrastructure Projects.
- D.8.1 10/703 Construction of MotoCross Track-Lightning Ridge. Undergraduate engineer George Bechara has spoken to various individuals from the Lightning Ridge motocross association, including Michael Smith, Peter Moran and Vice-president Grahame Henry. He was informed that the association had clearance that no sacred indigenous site exists of the proposed land in Lightning Ridge; however are having certain troubles with LPMA. George organised a meeting for Wednesday 19th January between director Fred Coralde, Motocross vice-president Grahame Henry and Undergraduate civil engineer George Bechara to discuss the matter. Grahame did not show up and George has been unable to initiate contact despite several attempts to do so.
- D.8.2 10/704 Visitor Information Centre Upgrade-Lightning Ridge. Grant was for electrical upgrade of the Visitor Information Centre. Funds have been released and the project has been signed off on.
- D.8.3 10/678 Tennis Court Upgrade-Collarenebri.
- Request for quotes (RFQ) received detailing the supply and installation of a prefabricated toilet block at the Collarenebri tennis courts. RFQ were released by Community Services department.

## WALGETT SHIRE COUNCIL AGENDA

- Installing a pre-fabricated toilet block will deem this project ineligible to government funding, as guidelines state that the existing tennis club facility must be upgraded.
- On-site are two septic tanks and a rusted aluminum toilet shed which has been transported and dumped on-site. An inspection by building surveyor Andrew Wilson concluded that one septic tank cannot be used due to faults and concrete cancer, while the aluminum toilet block does not meet Australian Standards Unisex/disabled toilet block specifications.
- An inspection of the tennis club from building surveyor Andrew Wilson, Acting director Prafulla KC and undergraduate engineer George Bechara was completed. With George Bechara currently reporting on the feasibility of transforming a store room in the club house in to a unisex/disable toilet. Report to be presented to General Manager Don Ramsland with a decision to be made then regarding the best course of action to take.

### D.8.4 Refurbishment of Tennis Court-Carinda

- Acting director Prafulla KC has inspected the tennis courts and proposes the levelling and re-sealing of one tennis court, with the other to be transformed in to a half court with a practice wall.
- George has unsuccessfully attempted to organize a meeting with tennis club official Mr Peter Saunders. Have left several messages with various parties but still have not received a call back.

### D.8.5 10/706 Electrical Upgrade of Rowena Hall: 3 quotes were received and Gwydir Construction was awarded the project, with project completion date set for Thursday, 17 February 2010.

### D.8.6 10/706 Upgrade of Come By Chance hall

- Initial quotes received were for electrical upgrades to the hall.
- Councilor Keir informs Walgett Shire Council that electrical upgrades were completed via a heritage grant.
- Project objective was then shifted to carpentry improvements of the hall, with two quotes received.
- Council initiated contact with Dalton Building Services to complete the works. Dalton Building Services have also supplied a quote for Round 3 project Hall-Re-stumping. Waiting on RFQ process of Round 3 projects to be completed as hall re-stumping should be carried out first before any other maintenance work begins.

## E. Capital Projects (Council CAPEX)

- E.1 RFQ10055 Footpath Construction and Rehabilitation Programme. The tender was closed on 20 December 2010. However, as a result of the re-alignment in the Financial Quarterly Budget Review (refer to II Financial Status – Cash Flows and Projections above), the budget has been reduced. The Contractor after a series of consultations agreed to undertake the project under the revised terms of the project. A Council report is to be submitted in March 2011 for approval.
- E.2 Construction of 2<sup>nd</sup> Evaporation Pond (Burren Junction). The Development Application (DA2011/004) was lodged on Friday, 4 February 2011 to the Council's Planning and Regulatory Services. Once the approval is obtained, Council officers will proceed in

## WALGETT SHIRE COUNCIL AGENDA

the planning and final design of the pond. Council officers will prepare the budget estimate and submit a report to Council to consider in its budget formulation in 2011-12 year.

Negotiations regarding the final purchase of the land are still in progress. Council has already sent back a signed contract to LMPA with a cheque payment. Council is now waiting the 'exchange contract' from PMPA through our Dubbo solicitors.

Mr David Baber of LMPA advised Council regarding the possible outcome after the closing date of the appeal regarding the Aboriginal claim of the land. The deadline to submit an appeal was closed on 01 February 2011. LMPA received no appeals and therefore will move favourably to sell the land unconditionally to Council. LMPA advised that Council already received the extension to Occupy the Land to Council in September 2010.

- E.3 Collarenebri Racecourse Toilet Construction. The toilet block has been delivered from Goondiwindi and all fees were paid. Council officers are now liaising with Mr. Dave Furnell regarding the final positioning of the toilet, plumbing and electrical installations. This project is expected to be fully operational in the first week of March 2011.

### F. OPEX – Water and Sewerage

- F.1 Carinda Water Supply Augmentation. The installation of water pipes and pressure pumps to increase the water pressure in Carinda is scheduled in March 2011.

### G. OPEX – Buildings and Amenities

- G.1 Rental Matters:

- |                              |                                                                        |
|------------------------------|------------------------------------------------------------------------|
| 1. 2/32 Euroka Street flats: | Still vacant (one bedroom)                                             |
| 2. 45 Namoi St:              | vacated by Len Smyth (Health & Building)                               |
| 3. 3 Montkeila St .          | Currently occupied by three Engineering Trainees                       |
| 4. Unit 2/15a Gilbert St.    | Currently occupied by the Rural Financial Counselling Service Employee |
| 5. Unit 5/15a Gilbert St.    | Currently occupied by two Engineering Trainees                         |
| 6. Cardinal Road L/Ridge     | Under negotiation.                                                     |

- G.2 Available For Sale. Units 3 & 6/15a Gilbert St and Unit A/18a Arthur St Walgett. The properties have been listed with Elder's Real Estate Dubbo.

### H. OPEX – Parks and Recreations

- H.1 Collarenebri Tree Guards. Already delivered to the Committee for installation.
- H.2 Collarenebri Swimming Pool. The swimming pool was inspected to ensure that Health and Safety is not compromised. The OH & S initially reported that a layer of tiles has been lifted up from under the fibre glass layer. This fibre glass is also coming away from the side walls to a height of about 300 mm from the bottom of the pool. The damage extends horizontally for about 2.5 meters. Precautionary measures were recommended to the pool manager to close the lane where the damage has occurred.

## WALGETT SHIRE COUNCIL AGENDA

Further investigation is to be conducted, produce an estimate to repair the pool and include in the formulation of Council's 2011-12 budget. A report will also be submitted to Council once the a plan of action is accomplished.

### I. OPEX –Reserves

- I.1 Property Identification Codes (PIC) – Moving and Selling Sheep, Beef and Goats. On 12 January 2011, Council sent official notices to twelve (12) operators regarding the up-dating of all stock movements in the National Livestock Identification System (NLIS). All operators were advised to notify the NLIS database of their respective PIC numbers not Council. The following operators are:

|                                     |                            |
|-------------------------------------|----------------------------|
| Walgett Charity Bushman'sw Carnival | PO Box 339, Walgett        |
| Walgett Pony Club                   | PO Box 107, Walgett        |
| Clemson & Hiscox                    | PO Box 270, Walgett        |
| Walgett Show Society                | PO Box 56, Walgett         |
| Walgett Jockey Race Club            | PO Box 154, Walgett        |
| Carinda Race Club 'Willewa North'   | Carinda                    |
| Mr Garry Brazier                    | PO Box 193, Collarenebri   |
| Mr Lislie Hoffman                   | PO Box 52, Burren Junction |
| Mrs Dianne Norman                   | PO Box 8, Collarenebri     |
| Collarenebri Campdraft 'Derrmia'    | Collarenebri               |
| Collarenebri Rodeo 'Longswamp'      | Collarenebri               |
| Collarenebri Jockey Club ;Jomana'   | Collarenebri               |

- I.2 Gem Garden: Lighting Ridge Recreational Shade. Shade repaired and already installed.

#### Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services

##### Recommendation:

1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.

Moved:

Seconded:

## **23. HIGHER MASS LIMITS ON LOCAL ROADS**

**REPORTING SECTION:** Rural Infrastructure & Support Services  
**AUTHOR:** Tekin Colak – Roads Engineer  
**FILE NUMBER:** 09/1171

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### **Summary:**

Council has been requested to consider approving the operation of vehicles on a section of its local road network at Higher Mass Limits (HML). This report recommends that Council approve one request on the basis that it is not a precedent for approval of HML on other local roads.

### **Background:**

Council has been requested to consider approving the operation of vehicles on a section of its local road network at Higher Mass Limits (HML).

Vehicles enrolled in the Intelligent Access Program (IAP) may travel at HML on approved routes. Their movement is monitored electronically and their on-route compliance is managed by the Roads and Traffic Authority of NSW.

Currently HML vehicles may travel on all State Highways in Walgett Shire, and only on one local road HML is allowed on Bugilbone Road between Kamilaroi Highway and Burren Junction Silo entry.

At HML loading, a 25/6m B-double is 8.8% heavier than the same vehicle at GML. This results in a significant productivity improvement in bulk materials transport, however, it will shorten the life of a traditional thin gravel pavement by many times this gain.

At this time Council does not have adequate information on its Local Road network to adequately assess the impact of HML traffic on these roads. At approximately \$160,000 per km to rehabilitate, a typical pavement life of 40 years, and in excess of 300km of sealed local roads attractive to HML vehicles - this has the potential to create a liability far exceeding the current \$1.2M per annum average renewal cost. It is therefore not prudent to permit HML vehicles to travel over anything except a very limited length of local roads.

One request is that HML travel be permitted from the Kamilaroi Highway, along Cryon Road to the entry to the GrainCorp Cryon Grain Receival Centre. This is a road length of approximately 500 metres. Approval would facilitate HML travel between the silo and other grain terminals without further travel on Council's roads. This would have significant productivity gains to the industry at limited cost to Council.

Due to the very limited length of this request, it is recommended that approval be granted for this section of Cryon Road.

A second request is for HML travel to be permitted from Kamilaroi Highway, along Beanbri Road to the entry to the AWB Beanbri Silo complex. This is a road length of approximately 5.7 kilometres. The road is currently awaiting the repair of damage incurred during the December 2010 Flood and the 2008/09 harvest season associated with the poor design of the road which makes it very susceptible to inundation during minor flooding events.

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Due to the demonstrated limited capacity of this Beanbri Road to endure current mass limits, and the length of road subject to this request, it is recommended that approval NOT be granted for Beanbri Road.

### **Current Position:**

### **Relevant Reference Documents/Policies:**

HML application 13 January 2011  
HML Application 01 February 2011

### **Governance issues:**

N/A

### **Environmental Issues:**

N/A

### **Stakeholders:**

Walgett Shire Council

### **Financial Implications:**

Undetermined increase in road renewal costs.

### **Alternative Solutions/Options:**

N/A

| Higher Mass Limits on Local Roads                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That Council approve Higher Mass Limits on Cryon Road for a distance of 500 metres from the intersection with the Kamilaroi Highway; and</li><li>2. That approval is not granted for Higher Limits on Beanbri Road.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### **Attachments:**

Nil

## **24. REGIONAL PROCUREMENT CONTRACTS - RENEWAL**

**REPORTING SECTION:** Director Rural Infrastructure & Support Services  
**AUTHOR:** Ian Taylor - Director Rural Infrastructure & Support Services  
**FILE NUMBER:** 09/1262

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### **Summary:**

This report informs Council of recent contracts renewed through Regional Procurement.

### **Background:**

Walgett Shire Council is a member of Regional Procurement. Regional Procurement undertakes tendering and contract preparation for most Councils in Orana Regional on both an individual and group basis.

### **Current Position:**

There are a number of period contracts that were reaching completion, including the following: Concrete Pipes and ancillary items, General Hardware, PVC Pipes and fittings, Mobile Garbage Bins.

Previous expenditure under these contracts has remained below the tender threshold requiring Council resolution to execute the contracts.

Tender evaluation has been completed with the oversight of Regional Procurement and local representatives.

These are group contracts with most other councils in the Orana Region.

The contracts are exclusive or panel based and assessed on the basis that they are more advantageous than alternate procurement offerings.

### **Relevant Reference Documents/Policies:**

T41011OROC Concrete Pipes  
T51011OROC General Hardware  
T31011OROC PVC Pipes  
T61011OROC MGB

### **Governance issues:**

Governance is administered by Walgett Shire Council and Regional Procurement. The contracts are directly between the suppliers and Walgett Shire.

### **Environmental issues:**

Walgett Shire Council has responsibility for managing environmental issues in relation to the activities of the contracts where appropriate.

### **Stakeholders:**

Walgett Shire Council



**Financial Implications:**

Expenditure is on an individual Purchase Order basis and kept within existing budget allocations.

**Alternative Solutions/Options:**

Make each procurement separately  
Tender internally  
Use Buy NSW Contracts  
Use Procurement Australia Contracts

**Conclusion:**

Council should note the Regional Procurement Contracts.

| Regional Procurement Contracts - Renewal                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council note the Regional Procurement Contracts.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Nil

## **25. RURAL ROAD GROUP AND ALGA LOCAL ROADS FUNDING STUDY**

**REPORTING SECTION:** Director Rural Infrastructure & Support Services  
**AUTHOR:** Ian Taylor - Director Rural Infrastructure & Support Services  
**FILE NUMBER:** 09/1437

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### **Summary:**

This report informs Council of recent reports on road funding issued by ALGA and the Australian Rural Road Group Inc. of which Council is a member.

### **Background:**

Currently most councils in Australia cannot access sufficient funding to maintain there existing road network, let alone seal more roads. This is true of Walgett Shire. A number of reports have been completed to quantify this situation and to put forward solutions. Two recent reports are:

- 1) The Local Road Funding Gap, Australian Local Government Association/ Jeff Roorda & Associates, October 2010; and
- 2) Going Nowhere: The Rural Local Road Crisis Its National Significance and Proposed Reforms, Australian Rural Road Group/ Juturna Consulting, November 2010

### **Current Position:**

The Local roads Funding Gap:

The report examines total spending and funding for roads across Australia with specific focus on Local Roads.

Key findings include that expenditure on local roads will need to increase by an average \$1.2 billion per year for the next 15 years to avoid further possible acceleration of service level deterioration; and there is significant growth in Local Government transport infrastructure with no corresponding addition in revenues.

Going Nowhere:

This report examines the Australian Rural Roads Group, Key pressures on rural local roads, Proposed Reforms, and the consensus of reform in the context of Australian road policy. Both reports are available electronically.

### **Relevant Reference Documents/Policies:**

The Local Road Funding Gap, Australian Local Government Association/ Jeff Roorda & Associates, October 2010; <http://www.alga.asn.au/policy/transport/LocalRoadsFunding.pdf>  
Going Nowhere: The Rural Local Road Crisis Its National Significance and Proposed Reforms, Australian Rural Road Group/ Juturna Consulting, November 2010  
<http://www.juturna.com.au/documentone.pdf>

### **Governance issues:**

Nil

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### Environmental issues:

nil.

### Stakeholders:

Walgett Shire Council.  
Road users  
State and Federal Governments

### Financial Implications:

Council currently has insufficient funds to meet its road maintenance and development aspirations.

### Alternative Solutions/Options:

Not applicable

### Conclusion:

Council should note recent reports on road funding and apply this information to its asset management strategies and lobbying efforts to reform road funding in Australia.

| Rural Road Group and ALGA Local Roads Funding Study                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>2. That Council note recent reports on road funding issued by ALGA and the Australian Rural Road Group Inc. and apply this information to its asset management strategies; and</li><li>3. That Council maintain its support for informed lobbying to reform road funding arrangements in Australia.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### Attachments:

**26. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR RURAL INFRASTRUCTURE & SUPPORT SERVICES**

**REPORTING SECTION:** Rural Infrastructure Services  
**AUTHOR:** Ian Taylor – Director Rural Infrastructure & Support Services  
**FILE NUMBER:** 09/1437

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**a) Staff**

All Technical Officer positions are now filled and present. Limited applications have been received for vacant positions of Contracts Engineer, and Administrative Services Coordinator. Ten applications have been received for the junior position of Design Engineer. Two Industrial Training undergraduate Engineers have been working with the Department for January/February.

**b) Fleet**

All heavy fleet deliveries ordered in 2009/2010 have now been received. Fuel tank is awaiting electrician before commissioning can be completed. Planned changeover of the SES vehicle fleet at Collarenebri, Walgett, and Glengarry should be completed in February and Grader Crew Trucks upgrade completed shortly thereafter. Hire/lease of heavy tipper is being pursued due to ongoing delays in approval for the purchase of a replacement and the poor serviceability of the current vehicle. Two unplanned 100hp Tractor/Slasher combinations have had to be procured due to damage/unserviceability of the current plant that is not cost-effective to repair. All other non-essential procurement has been on hold since November awaiting Council approval.

**c) Road Maintenance Council Contract (RMCC)**

Routine and Ordered Works are currently running close to the agreed program. Delays have been due to the effects of weather, however we have been able to attract satisfactory contract performance reports. RTA is changing the Ordered Works program to accommodate funding requirements for flood damage work.

**d) General Road and Bridge Maintenance**

General maintenance remains at risk of being neglected in favour of the RTA's demands to meet the RMCC. Flood damage restoration work is receiving preliminary approval from the RTA in stages for the December – February 2011 Flood Event.

**e) Cumberdoon Way Gravel Pavement Upgrade/Flood Damage Restoration & Seal**

This project (carry over from 2009/2010) has been delayed due to access difficulties for the supply of gravel due to the height of the Castlereagh River and flooding.

**f) Bridge Replacement**

26 Mile Bridge on Gingie Road is open to traffic. Sparkes Warrambool Bridge on Gingie Road is trafficable, but not yet open. Work has recommenced on Cumberdoon Way Bridges and Piling is booked to start on Epping Bridge mid February. Subject to weather, all bridges should be at least close to completion by early May. Works are funded from the RTA and Roads To Recovery.

**g) Wangan Bridge**

The Roads Engineer is coordinating the upgrade of the side track by installing multiple culverts to raise the road and thereby reduce the water depth for most rain events.

## WALGETT SHIRE COUNCIL AGENDA

**h) Coonabarabran – Pilliga – Mungindi Road Upgrade Project**

Draft report due shortly – some delays due to access to roads for inspections.

**i) Depot Project**

One of the undergraduate staff has been assisting with the preparation of the functional brief for this project. This should be ready for issue by March.

**j) Walgett Heavy Vehicle Inspection Station EOI**

The requirements for this have been incorporated in the Depot functional brief.

**k) Works Management Systems Review and Upgrade**

This project being undertaken by Constructive Solutions is about 80% complete. A complete draft revision, including reviewed Safe Work Method Statements and other working documents is with staff for review.

**l) Walgett Local Area Traffic Committee**

All proposals for regulatory signage and other traffic facilities (such as medians and line marking) are required to be referred to the Traffic Committee prior to implementation by Council. Exceptions to this are primarily (a) ALL traffic facilities on State Highways must be approved by NSW RTA; and (b) ALL speed zones must be approved by the NSW RTA. The exceptions must be referred to the NSW RTA through Council's administration. Any person can put a proposal or make a recommendation to the Traffic Committee by writing attention to the Chairman. The Traffic Committee is a technical advisory committee to Council, not a committee of Council. Presentations may be made to the Committee by proponents, however they are not permitted to observe the deliberations of the Committee unless they are a member.

**m) Local Emergency Management Committee**

The Committee has been conducting numerous briefing meetings to monitor the response to the flooding in the Shire since December 2010. The Director Urban Infrastructure Services is the Alternate LEMO when I am on leave or the Local Emergency Management Centre is operating 24 hours.

**n) Asset Valuations**

The requirement to revalue council roads at 30 June 2010 has been completed and results submitted to the Department of Local Government. The data is yet to be transferred to Council's asset management system to permit an acceptable audit trail for changes.

| <b>Matters Generally for Brief Mention or Information only from Director Rural Infrastructure &amp; Support Services</b>                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the matters listed by the Director Rural Infrastructure &amp; Support Services for brief mention or information only be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil