



AGENDA FOR ORDINARY COUNCIL MEETING

25 September, 2012

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Carinda Hall** on **25 September, 2012** commencing at 10.00am to discuss the items listed in the Agenda.

- Please note that the bus will be leaving from the back of the Council Chambers at 8.15am
- A briefing session will be held for new Councillors (and existing ones too) at 9.30am

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act) A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

AGENDA

1. Opening of Meeting

2. Acknowledgement of Traditional Owners

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

3. Apologies

4. Welcome to Visitors

5. Mayoral Minutes

6. Election of Mayor/ Deputy Mayor

- 1. Determination of Method of Voting for Election of Mayor and Deputy Mayor by Councillors.....Pg 6
- 2. Election of Mayor for Ensuring Twelve (12) Months.....Pg 8
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7. Public Forum Presentation

5. Declaration of Pecuniary/Non Pecuniary Interests

6. Confirmation of Minutes/Matters Arising.....Pg 12

7. Reserve Trust Management Committee ReportsNil

8. Motions of which Notice has been given Nil

9. Presentation of Petitions

10. Councillor's Questions from Last Meeting.....Pg 36

11. Reports of Delegates and Representatives

5. North West Slopes and Plains Co-operative Library Service Minutes.....Pg 39

12. Reservation of items for Debate.....Nil

13. Reports of Officers

GENERAL MANAGER

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CORPORATE SERVICES

16. Native Title Determination Application Ngemba, Ngiyampaa, Wangoa Puwan & Wayilwan Federal Court File number
17. NSD 415/2012.....Pg 100
18. Cultural Activities- Walgett Shire.....Pg105
19. Matters Generally for Brief Mention or Information only from Director Corporate Services- September 2012..Pg 107

DIRECTOR PLANNING AND REGULATORY SERVICES

20. Grawin Glengarry Sheepyard Opal Fields Men's Shed.....Pg 110
21. Development and Complying Development Certificate Application.....Pg 115
22. Grants from the Walgett Shire Local Heritage Fund.....Pg 120
23. Matters for Brief Mention or Information only from Director Planning and Regulatory Services-
September 2012.....Pg 123

DIRECTOR OF URBAN INFRASTRUCTURE SERVICES

Nil

DIRECTOR ENGINEERING SERVICES

24. Monthly RMCC works Report.....Pg 125
25. Cemetery Access Roads- Gravelling.....Pg 128
26. Monthly Flood Works Report- September 2012.....Pg131
27. Matters Generally for Brief Mention or Information only from Director Engineering Services-
September 2012.....Pg 137

14. Confidential Reports/Closed Council Meeting Separate Cover

ENGINEERING SERVICES

28. Tenders – Replacement of Wangan Timber Bridge with Pre-cast Concrete Box Culvert..... Pg 142
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14. Questions for the Next Meeting..... Pg 147

15. Close of Meeting

Mayoral Minutes

Nil

1. DETERMINATION OF METHOD OF VOTING FOR ELECTION OF MAYOR AND DEPUTY MAYOR BY COUNCILLORS

REPORTING SECTION: Executive - Governance
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1456

Summary:

This report is prepared to allow Council to determine the Method of Voting for the Election of the Mayor and the Deputy Mayor by Councillors.

Discussion (including issues and background):

Schedule 7 of the Local Government (General) Regulation 2005 sets out the process to be followed for the election of a Mayor and Deputy Mayor by Councillors, including the methods of voting that may be determined by a resolution of Council. The methods of voting for the election of the Mayor and the Deputy Mayor, that Council may adopt are summarised below:-

- Open Voting – this is by show of hands or similar means
- Preferential Ballot – as per its normal interpretation the ballot papers are to contain names of all candidates and Councillors mark their votes 1, 2, 3 and so on against the various names, so as to indicate their order of preference for all of the candidates.
- Ordinary ballot – this is the usual method adopted in New South Wales. Ballots are secret with only one (1) candidate's name written on a ballot paper.

Where there are two (2) candidates, the person with the most votes is elected. If the ballots for the two (2) candidates are tied, the one to be elected is to be chosen by lots, with the first name out being declared elected.

Where there are three (3) or more candidates, the person with the lowest number of votes is eliminated and the process started again until there are only two (2) candidates. The determination of the election would then proceed as if the two (2) were the only candidates. In the case of three (3) or more candidates where a tie occurs the one (1) to be excluded will be chosen by lot.

- Choosing by Lot – to choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen, on the basis detailed above.

* NOTE: Ballot has its normal meaning of secret ballot.

Relevant Reference Documents:

Schedule 7 "Election of Mayor by Councillors" of the Local Government (General) Regulations 2005.

Stakeholders:

Councillors

WALGETT SHIRE COUNCIL AGENDA

Financial Implications:

Nil

Election of Mayor and Deputy Mayor

Recommendation:

1. That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.

Moved:

Seconded:

Attachments:

Nil

2. ELECTION OF MAYOR FOR ENSURING TWELVE (12) MONTHS

REPORTING SECTION: Executive - Governance
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1456

Summary:

Section 225 of the Local Government Act 1993 states that each Local government area must have a Mayor elected in accordance with the provisions of the Act.

Discussion (including issues and background):

The role of Mayor is defined as follows:

- To exercise, in case of necessity, the policy-making functions of the governing body of Council between meetings of the Council;
- To exercise such other functions of the Council as the Council determines;
- To preside at meetings of Council;
- To carry of the civic and ceremonial functions of the Mayoral office.

The Mayor for Walgett Shire Council is elected by the Councillors from among their own number.

The procedures for election of Mayor by Councillors under Schedule 7 of the Local Government (General) Regulation 2005 are summarised below:

- The General Manager (or a person appointed by the General Manager) is the Returning Officer.
- A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- The nomination is to be made in writing by two (2) or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer.
- The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.
- Nomination papers have been enclosed with the business paper and may be delivered or sent to the Returning Officer either prior to or at the commencement of the Ordinary meeting.
- If only one (1) Councillor is nominated, that Councillor is elected.
- If more than one (1) Councillor is nominated then the election will proceed in accordance with the method of voting determined by Council, at this meeting.
- The election is to be held at the Council meeting at which the Council resolves on the method of voting.

Nomination forms are circulated under separate cover with this report.

Relevant Reference Documents:

Local Government Act 1993

WALGETT SHIRE COUNCIL AGENDA

Stakeholders:

Councillors

Financial Implications:

Nil

Election of Mayor for Ensuring Twelve (12) Months**Recommendation:**

1. That the report be received and noted and the election for the position of Mayor be held now.

Moved:

Seconded:

Attachments:

Nomination Form circulated separately

3. ELECTION OF DEPUTY MAYOR FOR ENSURING TWELVE (12) MONTHS

REPORTING SECTION: Executive - Governance
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1456

Summary:

Section 231 of the Local Government Act 1993 sets out the provisions of the Act for election of the Deputy Mayor

Discussion (including issues and background):

Section 231 of the Local Government Act 1993 states that:-

- The Councillors may elect a person from among their number, to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected..

Procedures for Nominations and the Election of Deputy Mayor are the same as set out for the election of Mayor.

Nomination forms are circulated under separate cover with this report.

Relevant Reference Documents:

Local Government Act 1993

Stakeholders:

Councillors

Financial Implications:

Nil

Election of Deputy Mayor for Ensuring Twelve (12) Months

Recommendation:

1. That the report be received and noted and the election for the position of Deputy Mayor be held now.

Moved:

Seconded:

Attachment

Nomination Form circulated separately

6. Confirmation of Minutes

4. MINUTES OF COUNCIL MEETING–28 AUGUST 2012

Minutes of Council meeting – 28th August 2012
<p>Recommendation:</p> <p>1. That the minutes of the Council meeting held on 28th August 2012 be confirmed.</p> <p>Moved:</p> <p>Seconded:</p>

Attachment

Council Committee Minutes – 28th August 2012



MINUTES FOR ORDINARY COUNCIL MEETING

28th August, 2012

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers** on **28th August, 2012** commencing at 10:20am to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

CONFLICT OF INTERESTS

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No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

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- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
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No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

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Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 28<sup>TH</sup> AUGUST, 2012 AT 10:20AM

##### PRESENT

Clr B Murray (Mayor)  
Clr R Greenaway  
Clr J Keir  
Clr D Lane  
Clr K Smith  
Clr L Walford  
Clr I Woodcock  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Fred Coralde (Director Urban & Infrastructure Services)  
Yasmin Jones (Minute Secretary)

##### Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

##### Apologies

8/2012/1 APOLOGIES – 28<sup>TH</sup> AUGUST, 2012

##### Resolved:

That apologies from Clr Martinez be accepted and leave of absence granted.

Moved: Clr Greenaway

Seconded: Clr Walford

CARRIED

##### Public Forum Presentations

Nil

##### Declaration of Pecuniary/Non Pecuniary Interests

Clr Keir declared a Pecuniary Interest in item 27- Monthly Flood works report from Director Engineering Services as her family is currently operating contract plant.

Clr Greenaway declared a Non Pecuniary Interest in item 35- Review on Policy; Gates and Grids on Public Roads as he has grids on the property he owns.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Confirmation of Minutes

8/2012/2 MINUTES OF COUNCIL MEETING -24<sup>TH</sup> JULY 2012

**Resolved:**

That the minutes of the Council meeting held on 24<sup>th</sup> July 2012 having been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

#### Matters Arising

Nil

#### Reserve Trust Management Committee Reports

Nil

#### Mayoral Minutes

Nil

#### Motions of which Notice has been given

Nil

#### Presentation of Petitions

N/A

#### Councillors Questions From Last Meeting

Cllr Keir

**Question 1:**

In regards to Council supplied equipment (Laptop & Filing Cabinet) to the current councillors – Do we need to return these at the end of office.

**Response:**

The General Manager to advise once voting completed and will possibly need to get the laptops back to upgrade relevant software.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Clr Martinez

##### **Question 1:**

Council budget/report - Councillors didn't get a proper chance to analyse and identify surplus funds. Clr Martinez expressed his disappointment and hopes the new Council get the opportunity to look at the budget in detail.

##### **Response:**

The General Manager noted Clr Martinez's comments.

##### **Question 2:**

Can Council look into the Plant hire for the Street sweeper – It would be best practice for Council to seek tenders or alternatively look at purchasing its own street sweeper in the review of the Plant Replacement Program.

##### **Response:**

The General Manager advised the Street sweeper has been listed on the Agenda for the next Plant Committee meeting and also the Pulvy Mixer.

Fred Coralde & KC currently reviewing the Street sweeper contract.

#### Clr Walford

##### **Question 1:**

Clr Walford noted his appreciation of the efforts of Council's newly appointed Regulatory Officer particularly with the efforts in reducing the roaming dogs in Lightning Ridge.

##### **Response:**

The new Regulatory Officer has been advised accordingly.

#### Clr Greenaway

##### **Question 1:**

Can Council investigate the drainage problem within Rowena next to the School

##### **Response:**

The Director Urban & Infrastructure Services advised the site was visited on 9 August 2012, work is currently underway.

#### Clr Lane

##### **Question 1:**

Can Council please provide copies of the budget papers supplied at the last Council meeting. Clr Greenaway will also need a copy of this paperwork.

##### **Response:**

The General Manager advised that the budget papers will be supplied as requested.

#### Clr Murray

##### **Question 1:**

Can Council investigate a house at Carinda which has partially lost its roof and the remaining iron is a potential hazard.

##### **Response:**

The Director Planning & Regulations to investigate.

##### **Question 2:**

Can Council replace the bottoms of the bins at the big Warrambool on the Brewarrina Road as the bottoms have rusted out following the recent floods.

##### **Response:**

The Director of Engineering Services has advised work on this was completed 9 August 2012.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Question 3:**

Can Council please clean the Graffiti off the Skate Park at Walgett

**Response:**

The Director Urban & Infrastructure Services has advised this has been completed. This is a reoccurring event and this will required ongoing action.

**Question 4:**

Can Council arrange to mow the Collarenebri Race Course in preparation for the Collarenebri Races

**Response:**

The Director Urban & Infrastructure Services has advised this was completed 2 August 2012.

**Question 5:**

Can Council arrange to backfill and top up the trench following the electrical works at the Collarenebri Race Course

**Response:**

The Director of Urban & Infrastructure Services has advised this was completed 2 August 2012.

### **Reports of Delegates and Representatives**

Nil

### **Reservation of items for Debate**

Nil

### **Reports of Officers**

#### **8/2012/3 GENERAL MANAGER COUNCIL DECISIONS ACTION REPORT – JULY 2012**

**Resolved:**

That the Resolution Register for July 2012 be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

#### **8/2012/4 CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW**

**Resolved:**

That the information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.

**Moved:** Clr Lane

**Seconded:** Clr Smith

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 8/2012/5 CIRCULAR RECEIVED FROM THE DIVISION OF LOCAL GOVERNMENT – JULY 2012

**Resolved:**

That the information contained in the following Departmental circulars 12-25 to 12-29 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Lane  
**Seconded:** Cllr Walford  
**CARRIED**

#### 8/2012/6 MONTHLY CALENDAR –AUGUST 2012

**Resolved:**

That Council receive and note the regular monthly calendar for the period August 2012 to October 2012.

**Moved:** Cllr Lane  
**Seconded:** Cllr Keir

**CARRIED**

#### 8/2012/7 DICK COLLESS PERPETUAL SCHOLARSHIP

**Resolved:**

That Council adopt the following guidelines for the awarding of scholarships under the Dick Colless Perpetual Scholarship concept.

**Guidelines:**

**General**

1. Scholarships be awarded annually in February to persons entering the second and/or subsequent years of study.
2. A maximum of four scholarships with a maximum value of \$2,500 each be awarded in any one year
3. Scholarships be available only for recognised courses of study being undertaken at recognised tertiary institutions and TAFE Colleges
4. Scholarships be based on course fees, accommodation requirements and any other special requirements for study including residential course attendance expenses.
5. When awarding scholarships due consideration be had to the results achieved in the first or subsequent years of study
6. Where the annual vote of \$10,000 is not awarded, it be placed in a reserve for future years

**Specific:**

7. Scholarships be only awarded to students who have their principal place of abode within Walgett Shire
8. Formal application has to be made on the prescribed application form setting out personal details, course of study being undertaken, past results and any special circumstances for applying.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

9. Scholarship Applications close on 31 January each year
10. Applicants are to provide written proof of course fees and the like with their application.
11. Applicants are to provide information for any funding or scholarships they have previously held or intend to apply for.
12. That the selection panel awarding the scholarships be appointed by Council.

**Moved:** Clr Woodcock

**Seconded:** Clr Lane

**CARRIED**

#### **8/2012/8 INDEPENDENT LOCAL GOVERNMENT REVIEW PANEL MEETING**

**Resolved:**

That Council receive and note the General Manager's report in relation to the Independent Local Government Review Panel's meeting in Dubbo and that Council's working party be expanded to take in the issues being raised by the new Panel and also prepare a detailed submission for the Panel's discussion prior to the closing date for submissions.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

#### **8/2012/9 MATTERS FOR INFORMATION OR BRIEF MENTION ONLY**

**Resolved:**

That Council receive and note the following matters for brief mention.

1. One Association voting.
2. IPART Forum.

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 8/2012/10 ANNUAL FINANCIAL STATEMENTS 2011/2012 REFER TO AUDIT

**Resolved:**

1. The Draft Annual Financial Reports for 2011/2012 be referred to Council's Auditor.
2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.
5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2011/2012 at the October Council meeting

**Moved:** Cllr Lane  
**Seconded:** Cllr Walford  
**CARRIED**

#### 8/2012/11 RATES OUTSTANDING TO 30<sup>TH</sup> JUNE 2012

**Resolved:**

The Rates Outstanding to 30<sup>th</sup> June 2012 report detailing outstanding rates, being a total amount of \$1,395,089.40 to 30 June 2012 be received and noted.

**Moved:** Cllr Lane  
**Seconded:** Cllr Woodcock

**CARRIED**

*Fred Coralde left the meeting at 11:07am.*

*Fred Coralde returned to the meeting at 11:12am.*

#### 8/2012/12 CASH ON HAND AND INVESTMENT REPORT AS AT 31 JULY 2012

**Resolved:**

That the cash on hand and investment report as at 31 July 2012 be received.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Walford

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### 8/2012/13 COMMUNITY ASSISTANCE SCHEME DONATIONS – ROUND 1 2012/2013 APPLICATIONS

#### Resolved:

That Council further applies funds for financial assistance under section 356 of the Local Government Act 1993 for the first round of 2012/2013 as follows:

| Organisation                            | Project                                                                              | Cost of Project/Activity | Amount Requested | Recommended Amount | Beneficiaries                                                                                                               |
|-----------------------------------------|--------------------------------------------------------------------------------------|--------------------------|------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Lightning Ridge Arts and Crafts Council | Artistic Competition and workshop Sponsorship                                        | \$500.00                 | \$500.00         | \$500.00           | Lightning Ridge Community, elderly, disabled, disadvantaged and indigenous artists by increasing confidence and self esteem |
| Lightning Ridge Diving Incorporated     | Purchase a safety harness for divers when attempting difficult twists and manoeuvres | \$10,000.00              | \$5,000.00       | \$500.00           | Lightning Ridge Youth by providing a safe environment and build skills, ability and confidence                              |

|                                    |                   |                   |
|------------------------------------|-------------------|-------------------|
| <b>Totals</b>                      | <b>\$5,500.00</b> | <b>\$1,000.00</b> |
| Applications approved 24 July 2012 |                   | \$6,800.00        |
| ANNUAL BUDGET                      |                   | \$16,000.00       |
| Remaining Budget if approved       |                   | \$8,200.00        |

Moved: Cllr Lane  
Seconded: Cllr Keir

**CARRIED**

### 8/2012/14 FINANCIAL ASSISTANCE GRANT ADJUSTMENT

#### Resolved:

1. The Council note the advice from the Local Government Grants Commission and the Budget implications as noted in the report.
2. Representations be made to the Hon Simon Crean MP, Minister for Local Government in terms similar to the submission being made by the Local Government & Shires Association.
3. In the event that the submission for a reversal of the decision to recoup the funds in the amount of \$156,794.00 is not successful, that adjustments to the 2012/2013 Budget to recognise the reduction be at the 30 September Financial Review considered.

Moved: Cllr Lane  
Seconded: Cllr Walford

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

*Fred Coralde left the meeting at 11:18am.*

*Fred Coralde returned to the meeting at 11:20am.*

#### 8/2012/15 COMMUNITY DEVELOPMENT REPORT

**Resolved:**

That the quarterly report on Community Development be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

*Cllr Smith left the meeting at 11:25am.*

#### 8/2012/16 REPORT ON NATIONAL QUALITY FRAMEWORK REQUIREMENTS

**Resolved:**

1. That the report on National Quality Framework Policies regarding early childhood and care providers be received and noted
2. That the following Policies and Procedures pertaining to the framework be approved and placed on public exhibition for the prescribed period;
  - i. Gov - Vacation Care / Youth Centres Administration Policies & Procedures
  - ii. Gov - Vacation Care / Youth Centres Operation Policies & Procedures
  - iii. Gov - Youth Centres Hygiene Policies & Procedures
  - iv. Gov - Youth Centres Environment and Facilities Policies & Procedures
  - v. Gov - Youth Centres Safety and Emergency Policies & Procedures

**Moved:** Cllr Woodcock

**Seconded:** Cllr Lane

**CARRIED**

*Cllr Smith returned to the meeting at 11:27am.*

#### 8/2012/17 WALGETT SHIRE COUNCIL LIBRARIES

**Resolved:**

That the Walgett Shire Libraries half yearly report January-June 2012 be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Woodcock

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 8/2012/18 REPORT ON ABORIGINAL PROGRAMS & SERVICES

**Resolved:**

That the Walgett Shire Aboriginal Affairs and Liaison Report, May 2012 – July 2012 be received and noted.

**Moved:** Clr Walford

**Seconded:** Clr Lane

**CARRIED**

#### 8/2012/19 YOUTH DEVELOPMENT QUARTERLY REPORT

**Resolved:**

That the quarterly report on Youth Development and Services for the period April 2012 – June 2012 be received and noted.

**Moved:** Clr Lane

**Seconded:** Clr Walford

**CARRIED**

#### 8/2012/20 REPORT ON NSW YOUTH WEEK

**Resolved:**

That the report on NSW Local Government Youth Week Awards be received and noted.

**Moved:** Clr Keir

**Seconded:** Clr Walford

**Resolved:**

That a letter be sent congratulating George McCormick for his efforts in achieving excellent results in the annual LGSA Youth Week Awards.

**Moved:** Clr Greenaway

**Seconded:** Clr Smith

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 8/2012/21 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES JUNE 2012

**Resolved:**

1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.
  - Chick Pea Recipe Book
  - Heart Foundation Doorknock Appeal
  - Healthy Communities Coordinator
  - National Carers week
2. That a budget vote be established for the recording of income from the sale of chick pea recipe books.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

#### 8/2012/22 LIGHTNING RIDGE & SURROUNDING OPAL FIELDS MANAGEMENT RESERVE TRUST

**Resolved:**

That the draft minutes of the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust meeting held on 23 July 2012 be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

#### 8/2012/23 LIGHTNING RIDGE ADVISORY BOARD

**Resolved:**

That the draft minutes of the Lightning Ridge Advisory Board meeting held on 17 May 2012 be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Greenaway

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **8/2012/24 DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**Resolved:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority from June to July 2012.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**

#### **8/2012/25 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF PLANNING & REGULATORY SERVICES**

**Resolved:**

That Walgett Shire Council resolve to:

1. Note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted regarding;
  - Draft Walgett Local Environmental Plan 2012.
  - Draft Development Control Plan
  - New Planning System Green Paper
  - Lidar survey of Flood Plains in the vicinity of Urban Areas
  - Local Heritage fund
  - Opal Fields Trust Meeting
  - MDA- Murray Darling association meeting
  - NBN- National Broadband Network
  - Regulatory Officer
  - Environmental Health & Building surveyor
2. Amend Walgett Shire Council's fees and charges for 2012-2013 by adding the following fees:
  - (a) \$20 for colour copy of the draft Walgett LEP document.
  - (b) \$50 for colour copy of all draft Walgett LEP maps (on A3 paper).

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 8/2012/26 CEMETERY ROAD ENTRANCE REPORT

**Resolved:**

1. That Council note the Cemetery Road Entrance Report.
2. That Council staff take action to carry out minimal gravelling work from the various maintenance votes to enable limited vehicle access during wet weather as soon as possible.
3. That Council gravel the Carinda Cemetery access and re-sheet the Collarenebri Cemetery road access.
4. The General Manager report back to Council advising the costs involved.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**

*Cllr Keir declared a pecuniary interest in the following report and left the meeting at 12:30pm.*

#### 8/2012/27 MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES - AUGUST 2012

**Resolved:**

That Council receive and note the monthly July 2012 flood restoration works report.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Lane

**Carried**

*Cllr Keir returned to the meeting at 12:38pm*

**Resolved:**

That Council investigate the upgrade of alternative access ( all weather road) via Kurrajong road to Brewarrina road (SH29W) and also from Kurrajong road into the Grawin.

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**

*Cllr Walford left the meeting at 12:25pm.*

*Cllr Walford returned to the meeting at 12:30pm.*

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

8/2012/29 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM  
DIRECTOR ENGINEERING SERVICES- AUGUST 2012

**Resolved:**

That Council endorses action for Council to be represented at the Congress by the Mayor and available Senior staff and expenses be paid.

**Moved:** Cllr Lane  
**Seconded:** Cllr Smith

**CARRIED**

8/2012/29 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM  
DIRECTOR ENGINEERING SERVICES- AUGUST 2012

**Resolved:**

That the matters listed by the Director of Engineering Services for brief mention or information be received and noted regarding;

- North West NSW Heavy Vehicle Breakfast Forum Program
- National Building Black Spot Program 2013-2014

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Walford

**CARRIED**

*The meeting adjourned for lunch at 12:58pm.*

*The meeting re-adjourned at 1:35pm.*

### **Questions for the next Meeting**

#### **Cllr Keir**

**Question 1:**

Is the Burren Pre-School Bus stop completed?

**Response:**

The Director Engineering Services advised the signs and land marking at the site are expected to be completed in the first week of September.

**Question 2:**

Cllr Keir would like it noted that there will be a play "Boxing Day" by Theatre Company Critical Stages, Saturday 2 November 2012 at the RSL Hall Walgett. The play is currently being sponsored by OBA's and the play is seeking sponsorship from the Walgett Shire Council.

**Response:**

This has been noted.

**Clr Greenaway:**

**Question 1:**

Clr Greenaway has requested that an inspection be carried out on the causeway on SR 5, between SR 123 and SR 16, has this been done?

**Response:**

To be actioned.

**Question 2:**

What has happened to the trees for Collarenebri Streets?

**Response:**

To be actioned.

**Question 3:**

Clr Greenaway requested a list of current staff and their positions for the next meeting.

**Response:**

To be actioned.

**Question 4:**

Are the rates being paid on the property "Eurool"; Between Walgett and Collarenebri?

**Response:**

To be actioned.

**Clr Lane**

**Question 1:**

Noted that Gosford City Council valued our sister city relationship and would like to ensure that this relationship is fostered, ensuring we communicate regularly to ensure both Councils are aware of upcoming events. Gosford Council also noted that they would have been interested in sharing their Engineers for the Floods at the beginning of the year.

**Response:**

To be actioned.

**Clr Kelly**

**Question 1:**

Can the Outdoor Staff be retrained in the placing of signs, ie ensuring that slow down signs are placed in an appropriate distance from the hazard.

**Response:**

To be actioned.

**Question 2:**

Clr Kelly noted that a number of complaints have been received from the resident of Collarenebri regarding the Walgett Shire Council's ranger.

**Response:**

To be actioned.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Question 3:**

What is the current progress of Shirley Wilson's application for water connection?

**Response:**

The Director Planning and Regulatory services will send letter to Mrs Shirley Wilson regarding whether she would like to formalise the water connection or disconnect.

**Question 4:**

The signs at the service station at Collarenebri need to be investigated as they are not big enough to be noticed and therefore are causing a potential hazard.

**Response:**

The Director of Urban Infrastructure Services to investigate.

**Question 5:**

Noted that staff changes have resulted in a copy of the Business Paper not being delivered to the Agency in Collarenebri or the Depot.

**Response:**

To be actioned.

**Question 6:**

Can the bank house at Collarenebri be fixed ASAP?

**Response:**

To be actioned.

**Question 7:**

Can there be sign put up at the Rowena camping site?

**Response:**

To be actioned.

**Question 8:**

Can the Truck Trailers and the Dolly parked on the walk ways in Church Street be moved?

**Response:**

This is a matter that would need to be referred to the Police.

**Question 9:**

Can the Shrubs along the road sides please be dealt with?

**Response:**

The approval to complete this was referred to the Castlereagh Macquarie County Council.

**Question 10:**

The George Street house yard is overgrown can this please be dealt with?

**Response:**

To be actioned.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Confidential Reports/Closed Council meeting

**8/2021/30 MOVE INTO CLOSED SESSION AT 2:05PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Walford

**Seconded:** Cllr Lane

**CARRIED**

**8/2012/31 QUOTES FOR DRAFT DEVELOPMENT CONTROL PLAN**

**Recommended:**

1. Note the three quotes obtained for the preparation of a draft Development Control Plan for Walgett Shire.
2. Engage Edge Land Planning to prepare a draft Development Control Plan for the Walgett Shire for \$7,300.00
3. Thank the unsuccessful firms for submitting a quote for the preparation of a draft Development Control Plan.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Greenaway

**CARRIED**

**8/2012/32 STREET SWEEPING – OPTIONS AND ALTERNATIVES**

**Recommended:**

That the proposal to consider the acquisition of a street sweeper be referred to Council's Plant committee for further investigation and report.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 8/2012/33 DRAFT DEBT WRITE OFF REPORT AS AT 30 JUNE 2012

##### Recommended:

1. That subject to Council's auditors approval Council formally write off the following debts:

Debtor account: 218.6 Mr J Cividin: Outstanding debt - \$50,709.00

Debtor account: 1279 Walgett Doctors Surgery: Outstanding debt - \$5,782.50

Debtor account: 1082 Best Employment: Outstanding debt - \$64,155.86

Debtor account: 1081 Mr MJ O'Brien: Outstanding debt \$5,222.67

Debtor account: 1538.6/1538.14 Mr G Nolan: Outstanding debt \$1,917.70

Debtor account: 1715 Mr O Cridge: Outstanding debt \$2,455

Ledger: 11.9050 Mr Paul Dowdle's Emu Farm: Outstanding debt \$104,554.90

Total debt write off: \$234,797.63

Moved: Clr Woodcock

Seconded: Clr Walford

**CARRIED**

#### 8/2012/34 RFO12001- PROVISION OF TENDERS HIRED PLANT AND MINOR WORKS ON A CASUAL BASIS(ADDITIONAL OFFERS)

##### Recommended:

That Council accepts tenders from the following businesses for RFO12001 –

1. RP & LM Malcom Pty Ltd
2. Ridgerock Earthmoving & Mining P/L
3. Stabico Pty Ltd
4. Sharpe Brothers
5. ACE Equipment Pty Ltd

Moved: Clr Greenaway

Seconded: Clr Lane

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **8/2012/35 REVIEW ON POLICY - GATES & GRIDS ON PUBLIC ROADS AUGUST 2012**

**Recommended:**

1. That Council receive revised policy AFM- Gates and Grids on Public roads.
2. Note the gates and grids on public roads procedures.
3. Place draft revised Policy on Public exhibition for 28 days and invite comment from the Community prior to considering formal adoption.

**Moved:** Cllr Lane  
**Seconded:** Cllr Walford

**CARRIED**

#### **8/2012/36 RFT12/009- REPLACEMENT OF WANGAN TIMBER BRIDGE WITH PRE CAST CONCRETE BOX CULVERT**

**Recommended:**

1. That Council, subject to receiving Ministerial approval, accept tender for RFT12/009 – Deniliquin Irrigation Contracting Pty. Ltd, in the sum of \$665, 468.10, (Wangan Bridge construction) as to delay acceptance may lead to price increases.
2. The General Manager make written application to the Minister for Local Government seeking approval to accept the Tender RFT12/009 – Deniliquin Irrigation Contracting Pty. Ltd in the sum of \$665, 468.10 for the construction of the Wangan Bridge for the following reasons:
  - a) The tender price is only fixed to 15 September, 2012 and following that could be subject to a substantial price increase.
  - b) The price is very reasonable when compared to the cost estimates for the Bridge works.
  - c) A full and detailed assessment of all tenders received has been undertaken as part of the tender evaluation process in determining the preferred tender.
  - d) The acceptance of tenders can not be delegated during the present caretaker period.
  - e) The incoming Council would be very unlikely to reject the tender recommendation.

**Moved:** Cllr Keir  
**Seconded:** Cllr Lane

**CARRIED**

#### **8/2012/37 RETURN TO OPEN SESSION AT 2:35pm**

**Resolved:**

That Council return to open session.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Greenaway

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Reports of Committees

##### **8/2012/38 ADOPTION OF CLOSED SESSION REPORTS**

###### **Resolved:**

That Council adopt the following recommendation of the Closed Committee:

Quotes for Draft Development Control Plan  
Street Sweeping- Options and Alternatives  
Debt Write off Report  
RFO 12001 – Tenders Plant Hire (Additional Offers)  
Review on Policy- Gates & Grids on Public Roads August 2012  
Tenders- Replacement of Wangan Timber Bridge with Pre Cast Concrete Box Culvert

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

#### Vote of thanks

##### Cllr Murray

Being the final meeting of the current term, Mayor Bill Murray thanked all Councillors and staff for their valued efforts during the last four years. He also wishes all those standing for re-election the very best and also sincerely thanked retiring Councillor Kelly Smith.

##### Cllr Greenaway

Thanked Councillor Ian Woodcock for his efforts over three years as Mayor and similarly Councillor Bill Murray as Mayor over the 12 months.

##### Cllr Walford

Extended all Councillors his thanks and best wishes in the forth coming elections.

#### Close of Meeting

The meeting closed at 2.41pm

To be confirmed at the meeting of Council to be held on 25 September 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

**Reserve Trust Management Committee Reports**

Nil

**Motions of which Notice has been given**

NIL

**Presentation of Petitions**

N/A

## **Councillors Questions From Last Meeting**

### **Clr Keir**

#### **Question 1:**

Is the Burren Pre-School Bus stop completed?

#### **Response:**

The Director Engineering Services advised this is 98% completed, the Bus stop is still requiring signs.

#### **Question 2:**

Clr Keir would like it noted that there will be a play "Boxing Day" by Theatre Company Critical Stages, Saturday 2 November 2012 at the RSL Hall Walgett. The play is currently being sponsored by OBA's and the play is seeking sponsorship from the Walgett Shire Council.

#### **Response:**

A report has been prepared by the Director of Corporate Services, please refer to the report.

### **Clr Greenaway:**

#### **Question 1:**

Clr Greenaway has requested that an inspection be carried out on the causeway on SR 5, between SR 123 and SR 16, has this been done?

#### **Response:**

The Director Engineering Services advised this has been programmed to start 24/09/2012.

#### **Question 2:**

What has happened to the trees for Collarenebri Streets?

#### **Response:**

The Director of Urban Infrastructure advised grown up trees purchased by Ms Shirley McGrath will be planted in various locations before the end of September. Suitable Trees are already ordered from A1 Trees, these will be planted before the end of September.

#### **Question 3:**

Clr Greenaway requested a list of current staff and their positions for the next meeting.

#### **Response:**

A list will be made available to Councillors at the August Meeting.

#### **Question 4:**

Are the rates being paid on the property "Eurool"; Between Walgett and Collarenebri?

#### **Response:**

The Director of Corporate Services has advised the property is currently non-rateable.

**Clr Lane**

**Question 1:**

Noted that Gosford City Council valued our sister city relationship and would like to ensure that this relationship is fostered, ensuring we communicate regularly to ensure both Councils are aware of upcoming events. Gosford Council also noted that they would have been interested in sharing their Engineers for the Floods at the beginning of the year.

**Response:**

The General Manager has advised this will be followed up with Gosford City Council after the elections.

**Clr Kelly**

**Question 1:**

Can the Outdoor Staff be retrained in the placing of signs, ie ensuring that slow down signs are placed in an appropriate distance from the hazard.

**Response:**

The Director of Engineering Services advised training was completed on 10/09/2012.

**Question 2:**

Clr Kelly noted that a number of complaints have been received from the resident of Collarenebri regarding the Walgett Shire Council's ranger.

**Response:**

The Director of Planning and Regulator Services has noted this.

**Question 3:**

What is the current progress of Shirley Wilson's application for water connection?

**Response:**

The Director Planning and Regulatory services have sent a letter on the 07/09/2012 to Ms Wilson requesting her to finalise application.

**Question 4:**

The signs at the service station at Collarenebri need to be investigated as they are not big enough to be noticed and therefore are causing a potential hazard.

**Response:**

The Director of Urban Infrastructure Services has advised this has been referred to the Traffic Management Committee for information and discussion.

**Question 5:**

Noted that staff changes have resulted in a copy of the Business Paper not being delivered to the Agency in Collarenebri or the Depot.

**Response:**

The Business Paper will be made available on the website to be viewed or alternatively a copy of the Business Paper can be provided on request for a small fee, however a copy will be made available at Collarenebri.

**Question 6:**

Can the bank house at Collarenebri be fixed ASAP?

**Response:**

The Director Planning and Regulatory services and the Director Urban and Infrastructure have advised an inspection was conducted on the 13 September 2012. The scope of the works to be completed are being finalised for tender purposes.

**Question 7:**

Can there be sign put up at the Rowena camping site?

**Response:**

The Director Urban & Infrastructure has advised further clarification needs to be sought.

**Question 8:**

Can the Truck Trailers and the Dolly parked on the walk ways in Church Street be moved?

**Response:**

The Director Engineering Services advised this matter was referred to the Police on 11 September 2012, and the matter is currently being investigated.

**Question 9:**

Can the Shrubs along the road sides please be dealt with?

**Response:**

The approval to complete this was referred to the RMCC with a request that the works be carried out through the Castlereagh Macquarie County Council.

**Question 10:**

The George Street house yard is overgrown can this please be dealt with?

**Response:**

The Director Planning and Regulatory Services advised ongoing observation throughout the Walgett Shire will be conducted on an ongoing basis by the Regulatory Officer to notify of overgrown properties that will require to be contacted to have the matter dealt with.

## **Reports of Delegates and Representatives**

### **5. North West Slopes and Plains Co-operative Library Service Minutes**

**Recommendation:**

1. That the minutes of the the North West Slopes and Plains Co-operative Library service held on the 3<sup>rd</sup> September 2012 be received and noted.

**Moved:**

**Seconded:**

Attachment:

Minutes of the North West Slopes and Plains Co-operative Library service

## **WALGETT SHIRE COUNCIL AGENDA**

**MINUTES OF THE MEETING OF THE NORTH WEST SLOPES AND PLAINS  
COOPERATIVE LIBRARY SERVICE HELD AT THE COUNCIL CHAMBERS  
WALGETT SHIRE COUNCIL FOX STREET WALGETT ON 3<sup>RD</sup> SEPTEMBER  
2011 COMMENCING AT 10.20AM.**

### **PRESENT:**

|                            |                                                                                       |
|----------------------------|---------------------------------------------------------------------------------------|
| Walgett Shire Council      | Councillor Jane Keir<br>Mr. Don Ramsland (General Manager)                            |
| Brewarrina Shire Council   | Councillor Wulf Reichler<br>Mr. Rod Shaw (General Manager)                            |
| Moree Plains Shire Council | Councillor Peter Strang (Chair)<br>David Aber (General Manager and Executive Officer) |

### **IN ATTENDANCE:**

Mrs Dell Price (Cooperative Library Manager)  
Mr Ross Earl (Administrative Support)  
Mr Stephen Holland (Walgett Shire Council)

### **MINUTE TAKER:**

Ross Earl/ Dell Price

### **APOLOGIES:**

Councillor Rodney Brazel (Moree Plains Shire Council)  
Councillor Kelly Smith (Walgett Shire Council)  
Councillor Robert Watson (Brewarrina Shire Council)  
M/s Lynne Moore

**Resolved that the apologies as listed be received and where appropriate  
leave of absence be granted.**

**Councillor Strang/Councillor Keir**

### **ADOPTION OF MINUTES**

**Resolved that the minutes of the Committee Meeting of the North West  
Slopes and Plains Cooperative Library Service, held in October 2011, as  
printed and circulated, be adopted.**

**Councillors Reichler/Mr Ross Earl**



## **WALGETT SHIRE COUNCIL AGENDA**

### **LIBRARY MANAGERS REPORT**

**Resolved that the report submitted be received.**

**Councillors Strang/Councillor Keir**

### **FINANCIAL REPORTS**

- 1. Resolved that the Audited Financial Reports 2010/2011 as submitted be received.**
- 2. Resolved that the Financial Reports 2011/2012 as submitted be received.**
- 3. Resolved that the Executive Officer and General Managers of the member councils meet to establish to determine the financial impact of Gwydir Shire Councils termination from the Cooperative Library.**

**Councillor Reichler/Councillor Keir**

### **EXECUTIVE OFFICERS REPORT**

**Resolved that the committee support Peter Strang retaining his role as a Trustees of Moree and District War Memorial Education Centre and representing the North West Slopes & Plains Cooperative Library Service.**

**Mr Don Ramsland/ Councillor Keir**

### **ANNUAL REPORT**

**Resolved that the report submitted be received, a copy be forwarded to NSW State Library and a copy be available in all branch libraries.**

**Mrs Dell Price/ Councillor Keir**

NSW STATE LIBRARY REVIEW

1. Resolved that the report be received and recommendations be noted
2. Resolved that the State Library NSW be thanked for their work in undertaking the review
3. Resolved that the General Managers meet to prioritise the recommendations and develop an implementation plan
4. Resolved that the implementation plan be systematically reviewed at future quarterly meetings

Mr Don Ramsland/ Mr Rod Shaw

NWSPCLS FEES AND CHARGES ANNUAL REVIEW

1. Resolved that NWSPCLS take a new and customer friendly approach to overdue and missing items.
2. Resolved that overdue fees are reduced to \$0.10 per item per day.
3. Resolved that overdue fees are capped at \$10.00 per adult and \$5.00 per junior member
4. Resolved that damaged/missing items be charged at replacement cost plus \$4.00 processing fee.
5. Resolved that Branch Managers be able to use their discretion for older stock which may no longer be suitable.
6. Resolved that the Regional Manager in consultation with branch managers and staff develop a procedure for all "claims returned" that is uniform across the NWSPCLS region.
7. Resolved that a Regional wide Amnesty be held for the months of September/October for the return of overdue resources

Councillor Strang/ Councillor Keir

LIBRARY MANAGEMENT SYSTEM UPGRADE

Resolved that this agenda item be held over until next meeting when the new committee has been appointed and the financial status of the Cooperative Library is more readily available.

Mr Don Ramsland/ Councillor Keir

## **WALGETT SHIRE COUNCIL AGENDA**

### **GENERAL BUSINESS**

**Mrs Dell Price sought direction of the committee as to the information to be included in future reports.**

### **NEXT MEETING**

**Resolved that the next meeting be scheduled following the meeting of the General Managers of all members Councils.**

### **CLOSE OF MEETING:**

**Their being no further general business the meeting was declared closed at 1.35pm with the next meeting to take place in Moree in November 2012.**

**Reservation of items for Debate**

Nil

**Reports of Officers**

Nil

## **6. COUNCIL'S DECISION ACTION REPORT – AUGUST 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

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### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council and includes any action from previous meetings still outstanding

### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at the last Meeting which required action. The Resolution Register also lists any matters from previous meetings (as of July 2011) that have not been finalised.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

### **Relevant Reference Documents/Policies:**

Resolution Register 20 December 2011

### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Council and Manex Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL DECISIONS ACTION REPORT – August 2012**

**Recommendation:**

1. That the Resolution Register for August 2012 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Resolution Register for – August 2012

|             |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                |                                                                                          |                                          |  |
|-------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------------------------------------------------------------------|------------------------------------------|--|
| May 2012    | 5/2012/2                       | That Council investigate the cost of providing all weather access to all cemeteries within the Shire and provide a report to the June, 2012 Meeting.<br><b>Moved: Cllr Keir Moved: Cllr Smith</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Urban Infrastructure Services  | Urban is working on this matter – 13/7/2012                                              | Director Urban & Infrastructure Services |  |
| 22 May 2012 | 5/2012/14                      | That:<br>1. Council note the letter dated 23 March 2012 from Department of Planning & Infrastructure which conditionally certifies the draft Walgett Local Environmental Plan 2012 (LEP) for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.<br><br>2. Note the verbal presentation by Ashley Albury, the Regional Director of the Department of Planning & Infrastructure during which he indicated that:<br>(a) He is prepared to provide a letter which guarantees the Department will allow rural lifestyle rezoning on suitable land in the vicinity of Collarenebri, Lightning Ridge and Walgett.<br>(b) The Department supports the public exhibition of an LEP which includes two options for mining camps in the proposed "SP1 Special activities – mining" zone (preserved Opal Fields), one excluding additional camps (current wording) and the other which allows new camps related to Opal mining.<br><br>3. Endorse a Draft Walgett LEP 2012 which includes two options for mining camps within the SP1 zone, one excluding new camps and the other enabling them.<br><br>4. Request the GM to ensure that appropriate explanatory notes regarding the camp options are circulated to the public and NSW Government agencies during the public exhibition period.<br><br>5. Place draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.<br><br>6. Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period. | Planning & Regulatory Services | No 1 & 2 & 3 No action required - 13/7/2012<br><br>No 4, 5 & 6 Completed or in progress. | Director Planning & Regulatory Services  |  |
| 22 May 2012 | Questions for the next Meeting | Can the Honour Board in the Council Chambers be updated the last time it was updated was back in 1999<br><b>Cllr Keir</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                | Costs being obtained 16/07/2012 Boards to be relocated and expanded.                     | General Manager                          |  |
| 22 May 2012 | Questions for the next Meeting | Can Council look into the beautification of the main street in Lightning Ridge as I have noticed that bitumen is being used. The bitumen is not a good look, could something be done between the gutters and the footpath, can this be put on a program for Lightning Ridge?<br><b>Cllr Martinez</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Governance                     | 16/7/2012 - Report deferred to August meeting                                            | General Manager                          |  |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 26 June 2012

|              |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |                                                                                                                                                          |                                          |  |
|--------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--|
| 26 June 2012 | 6/2012/12                      | That Council establish a small working party, comprising the Mayor, Deputy Mayor and MANEX to review the Plan and report on how best to contribute to the 5 key strategic directions identified in the Destination 2036 Action Plan<br><b>Moved: Clr Woodcock Seconded: Clr Keir</b>                                                                                                                                                                                           | General Manager               | 02/07/2012 First meeting planned for late July 2012<br>02/08/2012 Awaiting outcome of I.R.P meeting in August                                            | General Manager                          |  |
| 26 June 2012 | 6/2012/30                      | That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.<br><b>Moved: Clr Woodcock Seconded: Clr Smith</b><br>That Representative of NSW Office of Water (Mr Bill Ho) be invited to attend the July meeting of Council to discuss operational issues surrounding the Collarenebri Water Filtration Plant<br><b>Moved: Clr Smith Seconded: Clr Walford</b>                                            | Urban Infrastructure Services | Invited Mr Bill Ho to attend July meeting but he declined.<br><br>No further action required.<br><br>Mr Bill Ho is now being invited to October Meeting. | Director Urban & Infrastructure Services |  |
| 26 June 2012 | 6/2012/35                      | That Council:<br>1. Endorse the NSW Public Works tender recommendation for Stage 1 of Walgett Levee Refurbishment Program.<br>2. Accept the tender offer submitted by Batterline Earthmoving in the amount of \$494,210.00<br>3. Subject to satisfactory performance Council extend the Contract for expenditure of up to \$1 million<br>4. Sign documents the necessary Legal documentation under the Common Seal of Council<br><b>Moved: Clr Keir Seconded: Clr Woodcock</b> | Urban Infrastructure Services | 13/7/2012 - Action being taken to Award tender<br>Tender awarded. 31/07/2012<br>Start up meeting in late August.<br>24/09/2012 Work commenced.           | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | Can Council look into connecting 3 phase power to the Lightning Ridge Bore pump to reduce the electricity costs? Would also need to change over the pump switch board                                                                                                                                                                                                                                                                                                          | Urban Infrastructure Services | Investigation in progress -13/7/2012<br>19/07/2012 Site investigation completed, progressing, developing specifications.                                 | Director Urban & Infrastructure Services |  |



# WALGETT SHIRE COUNCIL AGENDA

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| 26 June 2012 | Questions for the next Meeting | Can Council advise what happened to the RFDS airport lighting at Lightning Ridge which is needed especially during foggy conditions                                                                                                                                       | General Manager               | 16/7/2012 – Matter being investigated<br>30/07/2012 GPS tracking system required- Cost being investigated.                                                             | Director Urban Infrastructure Services.  |  |
| 26 June 2012 | Questions for the next Meeting | The town truck at Lightning Ridge needs to be inspected and repaired. When the boys start the truck there seems to be a litre of oil on the roof of the truck and when they recently completed the town run you could see hydraulic oil left on the road all around town. | General Manager               | 16/7/2012 – Matter being referred to Plant Committee<br>15/07/2012 Planned for replacement 2012/2013                                                                   | Director Engineering Services            |  |
| 26 June 2012 | Questions for the next Meeting | The Lightning Ridge Sporting Field carpark is a sea of water and needs gravel to tidy up and level the area.                                                                                                                                                              | Urban Infrastructure Services | Progressing 13/7/2012<br>20/07/2012<br>Received 1 quote from PW.<br>Ron Mansfield has been approached.                                                                 | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | The road to Namoi Village needs to be inspected and repaired. Apparently the school bus lost a wheel due to the poor state of the road.                                                                                                                                   | Engineering Services          | Council portion has been completed except sealing.<br>Community's road portion is in investigation.<br><br>Estimation has been submitted to Land Council on 26/07/2012 | Director Engineering Services            |  |
| 26 June 2012 | Questions for the next Meeting | Can Council commence planting the trees in the main street of Collarenebri                                                                                                                                                                                                | Urban Infrastructure Services | Trees bought were same (unsafe) species as before – to be reordered.<br><br>14/08/2012 A1 tress has been approached for a list of suitable tress.                      | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | The house boat in the Barwon River at Collarenebri has resurfaced and is located in the area where water sports activities occur it needs to be removed to prevent any accidents.                                                                                         | General Manager               | 16/7/2012 – Matter discussed with SES.<br>RMS to be approached to remove obstacle from Waterways<br>12/08/2012 Request to RMS drafted.                                 | General Manager                          |  |

# WALGETT SHIRE COUNCIL AGENDA

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| 26 June 2012 | Questions for the next Meeting | Can Council investigate and repair the drainage issues within the Collarenebri township. Need to look into properly laser levelling the ground installing culvert pipes and/or white gravel.                        | Urban Infrastructure Services | 13/7/2012 - Investigation in progress<br>Levelling Programmed organised for 31/08/2012                         | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | Clr Murray advised that he has received a letter from Mr Mark Evans requesting Council support trying to improve the mobile telephone service to the south of Walgett by utilising the tower 30kms south of Walgett | General Manager               | 13/7/2012 – Letters sent to Federal Member & Complainant 1/08/2012 Similar response to later letters received. | General Manager                          |  |

## Resolution Actions for Ordinary Meeting 24<sup>th</sup> July 2012

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                      |                                                                                                                              |                                  |  |
|--------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--|
| 24 July 2012 | 5/2012/1A | That Council investigate the cost of providing all weather access to all cemeteries within the Shire and provide a report to the June, 2012 Meeting.<br><br><b>Moved: Clr Keir</b><br><b>Seconded: Clr Smith</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director of Urban and Infrastructure | Report will be provided to August Council meeting with costing.<br>18/09/2012 Further report to September Meeting completed. | Director of Engineering Services |  |
| 24 July 2012 | 7/2012/13 | <ol style="list-style-type: none"> <li>1. That Council receive and note the report in relation to RV Friendly Town Schemes within Walgett Shire.</li> <li>2. That Council endorse all 5 applications including Burren Junction, Collarenebri, Carinda, Rowena, Lightning Ridge and Walgett and supports the establishment of signage once Walgett Shire Council has received approval from CMCA from existing budget allocations.</li> <li>3. That Council advise the CMCA of the proposals and seek approval to establish appropriate signage</li> <li>4. That Council identify suitable areas on dedicated public roads to designate as "caravan parking" areas which could be used for "short term" parking</li> </ol> | General Manager                      | 18/08/2012 Proposal being negotiated with CMCA<br>5. Highway signage inspected with WLC representative.                      | General Manager                  |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--|
|              |           | <p>5. That an approach be made to the RMS for the erection of appropriate signage at the roadside rest area on the Castlereagh Highway near Lightning Ridge</p> <p>6. Council respond appropriately to each of the submissions received.</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Walford</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |                                                                                                                                                       |                                            |  |
| 24 July 2012 | 7/2012/14 | <p>1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.</p> <p>2. Consider updating the various expenditure limits</p> <p>3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors policy then be placed on public exhibition and public submissions invited.</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Maritnez</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                            | 18/09/2012 Policy being advertised.                                                                                                                   | General Manager                            |  |
| 24 July 2012 | 7/2012/16 | <p>That Walgett Shire Council resolves to:</p> <p>1. Note the letter dated 12 June 2012 from the Department of Planning &amp; Infrastructure conditionally certifying the draft Walgett Local Environmental Plan 2012 for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.</p> <p>2. Note the letter dated 18 July 2012 from the Department of Planning &amp; Infrastructure regarding large lot living opportunities and the draft Walgett Local Environmental Plan 2012.</p> <p>3. Note and endorse the draft Walgett Local Environmental Plan 2012 document and mapping dated June 2012.</p> <p>4. Place the draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.</p> <p>5. Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period.</p> | Director of Planning & Regulatory services | <p>No 1, 2 &amp; 3 No Action required.</p> <p>No 4 &amp; 5 Completed or in progress.</p> <p>No 6 &amp; 7 to commence as LEP &amp; DCP progresses.</p> | Director of Planning & Regulatory services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--|
|              |                                | <p>6. Request the General Manager to prepare a Planning Proposal for large lot living rezoning proposal for Walgett, Lightning Ridge and Collarenebri.</p> <p>7. Request the General Manager to pursue funding and engage a consultant to facilitate early finalisation of the large lot living areas rezoning proposal.</p> <p><b>Moved:</b> Cllr Lane<br/><b>Seconded:</b> Cllr Walford</p> |                                                     |                                                                                                                            |                                                     |  |
| 24 July 2012 | 7/2012/17                      | <p>That Council receive and note the General Manager's report and endorse the action being taken with regards undertaking the Cumborah Hall Extensions Project.</p> <p><b>Moved:</b> Cllr Greenaway<br/><b>Seconded:</b> Cllr Maritnez</p>                                                                                                                                                    | General Manager                                     | 1/08/2012 Plans being drafted with specifications.                                                                         | General Manager                                     |  |
| 24 July 2012 | 7/2012/31                      | <p>That Walgett Shire Council approve the above projects under RTR and RMS funding programmes for 2012/2013 and 2013/2014.</p> <p><b>Moved:</b> Cllr Greenaway<br/><b>Seconded:</b> Cllr Walford</p>                                                                                                                                                                                          | Director of Engineering Services                    | Submitted to Council meeting                                                                                               | Director of Engineering Services                    |  |
| 24 July 2012 | 7/2012/33                      | <p>That Council receive and note the monthly July 2012 flood restoration works report.</p> <p><b>Moved:</b> Cllr Walford<br/><b>Seconded:</b> Cllr Maritnez</p>                                                                                                                                                                                                                               | Director of Engineering Services                    | Ongoing                                                                                                                    | Director of Engineering Services                    |  |
| 24 July 2012 | 7/2012/35                      | <p>That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.</p> <p>Option A: Leave the trees as they are, remove the existing K/G and relocate the Kerb/Gutter at a distance of up to a metre from the existing location.</p> <p><b>Moved:</b> Cllr Greenaway<br/><b>Seconded:</b> Cllr Keir</p>                               | Director of Engineering Services                    | Work starting from 23/08/2012                                                                                              | Director of Engineering Services                    |  |
| 24 July 2012 | Questions for the next meeting | In regards to Council supplied equipment (Laptop & Filing Cabinet) to the current councillors – Do we need to return these at the end of office.                                                                                                                                                                                                                                              | General Manager                                     | 20/08/2012 Memo to Councillors                                                                                             | General Manager                                     |  |
| 24 July 2012 | Questions for the next meeting | Can Council look into the Plant hire for the Street sweeper – It would be best practice for Council to seek tenders or alternatively look at purchasing its own street sweeper in the review of the Plant Replacement Program                                                                                                                                                                 | General Manager/<br>Director Urban & Infrastructure | 20/08/2012 Report to August meeting                                                                                        | General Manager/<br>Director Urban & Infrastructure |  |
| 24 July 2012 | Questions for the next meeting | Can Council investigate the drainage problem within Rowena next to the School                                                                                                                                                                                                                                                                                                                 | Director Urban & Infrastructure                     | <p>Site visited 09/08/2012.</p> <p>16/08/2012 Electrician has fixed the sump pump.</p> <p>Trying to organise a Grader.</p> | Director Urban & Infrastructure                     |  |

# 1 WALGETT SHIRE COUNCIL AGENDA

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|              |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                 |                                                                                |                                 |  |
| 24 July 2012 | Questions for the next meeting | Can Council investigate a house at Carinda which has partially lost its roof and the remaining Iron is a potential hazard.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Planning & Regulations |                                                                                | Director Planning & Regulations |  |
| 24 July 2012 | 7/2012/38                      | <p>That Council endorse the following changes proposed to the Organisational Structure:</p> <p>Creation of a new position of Workshop Foreman to replace the existing one of Leading Hand Mechanic</p> <p>Upgrading of Two (2) Diesel Mechanic positions to a senior level</p> <p>Renaming the role of Support Services Coordinator to Plant Superintendant</p> <p>Transfer the responsibility of the Stores function to the Corporate Services Division</p> <p>Creation of a part time Economic Development Officer (21 hours per week) within the Executive Division</p> <p>These changes will be negotiated through the relevant Award processes prior to implementation.</p> <p><b>Moved:</b> Clr Lane</p> <p><b>Seconded:</b> Clr Walford</p> | General Manager                 | 26/07/2012 Action being taken to follow award consultation process.            | General Manager                 |  |
| 24 July 2012 | 7/2012/39                      | <p>Industrial Land Subdivision proposal for Walgett- For Council's consideration.</p> <p><b>Moved:</b> Clr Keir</p> <p><b>Seconded:</b> Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                 | 26/07/2012 Land sales to fund project being facilitated.                       | General Manager                 |  |
| 24 July 2012 | 7/2012/40                      | <p>Residential Land Subdivision for Lightning Ridge- For Council's consideration.</p> <p><b>Moved:</b> Clr Lane</p> <p><b>Seconded:</b> Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                 | 26/07/2012 Land sales to fund project being facilitated.                       | General Manager                 |  |
| 24 July 2012 | 7/2012/41                      | <p>That Council accept the offer of \$250,000 by Thiyama-Li Family Violence Service Inc for the purchase of lot 25 DP 539526 Wee Waa Street Walgett known as the (Old Medical Centre building) in accordance with the right of first refusal contained in the current lease agreement for the premises, the existing toilet block be subdivided off the existing title and the necessary planning and legal documentation be prepared and executed under the Common Seal of Council.</p> <p><b>Moved:</b> Clr Martinez</p> <p><b>Seconded:</b> Clr Keir</p>                                                                                                                                                                                        | General Manager                 | 26/07/2012 Letter drafted for Purchaser regarding the Subdivision for Toilets. | General Manager                 |  |

# WALGETT SHIRE COUNCIL AGENDA

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|-----------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------|----------------------------------|--|
| 24 July<br>2012 | 7/2012/42 | <ol style="list-style-type: none"> <li>1. Council note the Invoice of \$8,096.00 including GST sent by Booth Brown, Samuels &amp; Olney on 31 May 2012.</li> <li>2. Council pay the outstanding Invoice of \$8,096.00 inclusive of GST to Booth Brown Samuels &amp; Olney for costs and disbursements in relation to 38 unsold properties prepared under instruction from Walgett Shire Council.</li> <li>3. Council resolve to offer this land for Sale</li> </ol> <ol style="list-style-type: none"> <li>1. A further report be prepared detailing the most appropriate arrangements with regards Sale.</li> <li>2. That Council's Solicitors be requested to provide copies of the draft contracts of Sale prior to Council making payment of the invoice now received.</li> </ol> <p><b>Moved:</b> Cllr Lane<br/><b>Seconded:</b> Cllr Greenaway</p> | General Manager                  | 26/07/2012 Land sales being investigated. And copies of contracts obtained. | General Manager                  |  |
| 24 July<br>2012 | 7/2012/45 | <ol style="list-style-type: none"> <li>1. That Council receive and note tenders for the RFT 12/006 and not accept any tender</li> <li>2. That Council negotiate with the two lowest tenders with a view to reducing the tendered prices and, if not successful, that the scope of works be reduce and fresh tenders be called.</li> </ol> <p><b>Moved:</b> Cllr Martinez<br/><b>Seconded:</b> Cllr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director of Engineering Services | Negotiations in progress, revised plans and specifications being drafted.   | Director of Engineering Services |  |

**Resolution Actions for Ordinary Meeting 28<sup>th</sup> August 2012**

|                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                             |                                                                                                                                                 |                             |  |
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| 28 August 2012 | 8/2012/3  | <p>That the Resolution Register for July 2012 be received and noted.</p> <p><b>Moved: Clr Greenaway</b><br/><b>Seconded: Clr Keir</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager             | Outstanding issues being followed-up.                                                                                                           | General Manager             |  |
| 28 August 2012 | 8/2012/10 | <p>1. The Draft Annual Financial Reports for 2011/2012 be referred to Council's Auditor.</p> <p>2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.</p> <p>3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.</p> <p>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.</p> <p>5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2011/2012 at the October Council meeting</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Walford</b></p> | Director Corporate Services | <p>Draft Financial Reports signed and referred to Council's Auditor.</p> <p>3, 4 &amp; 5; to be actioned as required.</p>                       | Director Corporate Services |  |
| 28 August 2012 | 8/2012/11 | <p>The Rates Outstanding to 30th June 2012 report detailing outstanding rates, being a total amount of \$1,395,089.40 to 30 June 2012 be received and noted.</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Woodcock</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Corporate Services | Debt recovery procedures to be implemented to reduce level of outstanding rates.                                                                | Director Corporate Services |  |
| 28 August 2012 | 8/2012/14 | <p>1. The Council note the advice from the Local Government Grants Commission and the Budget implications as noted in the report.</p> <p>2. Representations be made to the Hon Simon Crean MP, Minister for Local Government in terms similar to the submission being made by the Local Government &amp; Shires Association.</p> <p>3. In the event that the submission for a reversal of the decision to recoup the funds in the amount of \$156, 794.00 is not successful, that adjustments to the 2012/2013 Budget to recognise the reduction be at the 30 September Financial Review considered.</p>                                                                                                                                                                                                                           | Director Corporate Services | <p>Letter to minister Drafted.</p> <p>Advice provided to Finance Manager regarding possible consideration at 30 September Financial Review.</p> | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                |           | <p><b>Moved: Clr Lane</b><br/> <b>Seconded: Clr Walford</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                        |                                                                                           |                               |  |
| 28 August 2012 | 8/2012/16 | <p>1. That the report on National Quality Framework Policies regarding early childhood and care providers be received and noted</p> <p>2. That the following Policies and Procedures pertaining to the framework be approved and placed on public exhibition for the prescribed period;</p> <p>i. Gov - Vacation Care / Youth Centres Administration Policies &amp; Procedures</p> <p>ii. Gov - Vacation Care / Youth Centres Operation Policies &amp; Procedures</p> <p>iii. Gov - Youth Centres Hygiene Policies &amp; Procedures</p> <p>iv. Gov - Youth Centres Environment and Facilities Policies &amp; Procedures</p> <p>v. Gov - Youth Centres Safety and Emergency Policies &amp; Procedures</p> <p><b>Moved: Clr Woodcock</b><br/> <b>Seconded: Clr Lane</b></p> | Director Corporate Services            | Policies and Procedures Placed on Public Exhibition at Youth Centre and Councils website. | Director Corporate Services   |  |
| 28 August 2012 | 8/2012/21 | <p>1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.</p> <ul style="list-style-type: none"> <li>- Chick Pea Recipe Book</li> <li>- Heart Foundation Doorknock Appeal</li> <li>- Healthy Communities Coordinator</li> <li>- National Carers week</li> </ul> <p>2. That a budget vote be established for the recording of income from the sale of chick pea recipe books.</p> <p><b>Moved: Clr Lane</b><br/> <b>Seconded: Clr Keir</b></p>                                                                                                                                                                                                                                                              | Director Corporate Services            | Budget adjustment to be actioned by Finance Manager.                                      | Director Corporate Services   |  |
| 28 August 2012 | 8/2012/26 | <p>1. That Council note the Cemetery Road Entrance Report.</p> <p>2. That Council staff take action to carry out minimal gravelling work from the various maintenance votes to enable limited vehicle access during wet weather as soon as possible.</p> <p>3. That Council gravel the Carinda Cemetery access and re-sheet the Collarenebri Cemetery road access.</p> <p>4. The General Manager report back to Council</p>                                                                                                                                                                                                                                                                                                                                               | Director Urban Infrastructure Services | Engineering Services to carry out the works. 18/09/2012 Report for September Meeting      | Director Engineering services |  |



# WALGETT SHIRE COUNCIL AGENDA

|                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                                                                                                                                                                     |                                                                                      |  |
|----------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--|
|                |           | advising the costs involved.<br><b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Keir</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                                                                                                                                                                     |                                                                                      |  |
| 28 August 2012 | 8/2012/27 | That Council receive and note the monthly July 2012 flood restoration works report.<br><b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Lane</b><br><br>That Council investigate the upgrade of alternative access ( all weather road) via Kurrajong road to Brewarrina road (SH29W) and also from Kurrajong road into the Grawin.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Walford</b>                                                                                                                                                                                                      | Director Engineering Services<br><br><br><br><br><br><br><br><br><br>General Manager | The estimated cost for Kurrajong Road to Brewarrina Road (SH29W) is \$1.10 million ( for 51.80km * 8m * 0.20m) Graveling for Kurrajong rd to turnoff ( 18.90km *8 *.20) \$400000.00 | Director Engineering Services<br><br><br><br><br><br><br><br><br><br>General Manager |  |
| 28 August 2012 | 8/2012/28 | That Council endorses action for Council to be represented at the Congress by the Mayor and available Senior staff and expenses be paid.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Smith</b>                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering Services                                                        | Arrangements pending.                                                                                                                                                               | Director Engineering Services                                                        |  |
| 28 August 2012 | 8/2012/32 | That the proposal to consider the acquisition of a street sweeper be referred to Council's Plant committee for further investigation and report.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Keir</b>                                                                                                                                                                                                                                                                                                                                                                                          | Director Urban Infrastructure Services                                               | Further investigation is being carried out. A Report will be submitted at the October Meeting.                                                                                      | Director Urban Infrastructure Services                                               |  |
| 28 August 2012 | 8/2012/33 | 1. That subject to Council's auditors approval Council formally write off the following debts:<br>Debtor account: 218.6 Mr J Cividin: Outstanding debt - \$50,709.00<br>Debtor account: 1279 Walgett Doctors Surgery: Outstanding debt - \$5,782.50<br>Debtor account: 1082 Best Employment: Outstanding debt - \$64,155.86<br>Debtor account: 1081 Mr MJ O'Brien: Outstanding debt \$5,222.67<br>Debtor account: 1538.6/1538.14 Mr G Nolan: Outstanding debt \$1,917.70<br>Debtor account: 1715 Mr O Cridge: Outstanding debt \$2,455<br>Ledger: 11.9050 Mr Paul Dowdle's Emu Farm: Outstanding | Director Corporate Services                                                          | Amounts written off from Ledger subject to auditors approval.                                                                                                                       | Director Corporate Services                                                          |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |                                |                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                                                                                |                               |  |
|----------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------------------------------------------|-------------------------------|--|
|                |                                | <p>debt \$104,554.90</p> <p>Total debt write off: \$234,797.63</p> <p><b>Moved: Clr Woodcock</b><br/><b>Seconded: Clr Walford</b></p>                                                                                                                                                                                                                                                                              |                               |                                                                                |                               |  |
| 28 August 2012 | 8/2012/34                      | <p>That Council accepts tenders from the following businesses for RFO12001 –</p> <ol style="list-style-type: none"> <li>1. RP &amp; LM Malcom Pty Ltd</li> <li>2. Ridgerock Earthmoving &amp; Mining P/L</li> <li>3. Stabico Pty Ltd</li> <li>4. Sharpe Brothers</li> <li>5. ACE Equipment Pty Ltd</li> </ol> <p><b>Moved: Clr Greenaway</b><br/><b>Seconded: Clr Lane</b></p>                                     | Director Engineering Services | Ongoing.                                                                       | Director Engineering Services |  |
| 28 August 2012 | 8/2012/35                      | <ol style="list-style-type: none"> <li>1. That Council receive revised policy AFM- Gates and Grids on Public roads.</li> <li>2. Note the gates and grids on public roads procedures.</li> <li>3. Place draft revised Policy on Public exhibition for 28 days and invite comment from the Community prior to considering formal adoption.</li> </ol> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Walford</b></p> | Director Engineering Services | Will be in Newspapers on 20/09/2012                                            | Director Engineering Services |  |
| 28 August 2012 | 8/2012/36                      | <p>That Council, subject to receiving Ministerial approval, accept tenders for RFT12/009 – Deniliquin Irrigation Contracting Pty. Ltd, in the sum of \$665, 468.10, (Wangan Bridge construction) as to delay in acceptance may lead to price increases.</p> <p><b>Moved: Clr Keir</b><br/><b>Seconded: Clr Lane</b></p>                                                                                            | Director Engineering Services | General Manager is going to re-submit on 25/09/2012 Council Meeting.           | Director Engineering Services |  |
| 28 August 2012 | Questions for the next Meeting | <p>Is the Burren Pre-School Bus stop completed?</p> <p><b>Clr Keir</b></p>                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services | 98% completed, waiting for signs.                                              | Director Engineering Services |  |
| 28 August 2012 | Questions for the next Meeting | <p>Clr Keir would like it noted that there will be a play "Boxing Day" by Theatre Company Critical Stages, Saturday 2 November 2012 at the RSL Hall Walgett. The play is currently being sponsored by OBA's and the play is seeking sponsorship from the Walgett Shire Council.</p> <p><b>Clr Keir</b></p>                                                                                                         | General Manager               | Report to be prepared by Director of Corporate Services for the August Meeting | Director Corporate Services   |  |
| 28 August 2012 | Questions for the next Meeting | <p>Clr Greenaway has requested that an inspection be carried out on the causeway on SR 5, between SR 123 and SR 16, has this been done?</p> <p><b>Clr Greenaway</b></p>                                                                                                                                                                                                                                            | Director Engineering Services | Has been programmed. Starts from 24/09/2012.                                   | Director Engineering Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |                                |                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                |                                                                                                                                                                                                                            |                                                                                |  |
|----------------|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|--|
| 28 August 2012 | Questions for the next Meeting | What has happened to the trees for Collarenebri Streets?<br><b>Clr Greenaway</b>                                                                                                                                                                                                                                                                                                    | Director of Urban & Infrastructure                                             | Grown up trees purchased by Ms Shirley McGrath will be planted in various locations before the end of September. Suitable trees are already ordered from A1 Trees, these will also be planted before the end of September. | Director of Urban & Infrastructure                                             |  |
| 28 August 2012 | Questions for the next Meeting | Clr Greenaway requested a list of current staff and their positions for the next meeting.<br><b>Clr Greenaway</b>                                                                                                                                                                                                                                                                   | General Manager                                                                | List to be made available                                                                                                                                                                                                  | General Manager                                                                |  |
| 28 August 2012 | Questions for the next Meeting | Are the rates being paid on the property "Eurool"; Between Walgett and Collarenebri?<br><b>Clr Greenaway</b>                                                                                                                                                                                                                                                                        | Director Corporate Services                                                    | Property is currently non-rateable.                                                                                                                                                                                        | Director Corporate Services                                                    |  |
| 28 August 2012 | Questions for the next Meeting | Noted that Gosford City Council valued our sister city relationship and would like to ensure that this relationship is fostered, ensuring we communicate regularly to ensure both Councils are aware of upcoming events. Gosford Council also noted that they would have been interested in sharing their Engineers for the Floods at the beginning of the year.<br><b>Clr Lane</b> | General Manager                                                                | 18/09/2012<br>To be followed up with Gosford City Council after elections                                                                                                                                                  | General Manager                                                                |  |
| 28 August 2012 | Questions for the next Meeting | Clr Kelly noted that a number of complaints have been received from the resident of Collarenebri regarding the Walgett Shire Council's ranger.<br><b>Clr Kelly</b>                                                                                                                                                                                                                  | Director Planning & Regulatory Services                                        | Noted.                                                                                                                                                                                                                     | Director Planning & Regulatory Services                                        |  |
| 28 August 2012 | Questions for the next Meeting | What is the current progress of Shirley Wilson's application for water connection?<br><b>Clr Kelly</b>                                                                                                                                                                                                                                                                              | Director Planning & Regulatory Services                                        | Letter sent on 07/09/2012 to Ms Wilson requesting her to finalise application.                                                                                                                                             | Director Planning & Regulatory Services                                        |  |
| 28 August 2012 | Questions for the next Meeting | The signs at the service station at Collarenebri need to be investigated as they are not big enough to be noticed and therefore are causing a potential hazard.<br><b>Clr Kelly</b>                                                                                                                                                                                                 | Director Urban & Infrastructure                                                | Referred to Traffic Management Committee for information and discussion.                                                                                                                                                   | Director Engineering Services                                                  |  |
| 28 August 2012 | Questions for the next Meeting | Can the bank house at Collarenebri be fixed ASAP?<br><b>Clr Kelly</b>                                                                                                                                                                                                                                                                                                               | Director Planning & Regulatory Services<br><br>Director Urban & Infrastructure | Joint investigation with both departments carried out on 13/09/2012. Scope of works being finalised for tender purposes.                                                                                                   | Director Planning & Regulatory Services<br><br>Director Urban & Infrastructure |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |                                |                                                                                                              |                                         |                                                                                                        |                                         |  |
|----------------|--------------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 28 August 2012 | Questions for the next Meeting | Can there be sign put up at the Rowena camping site?<br><b>Clr Kelly</b>                                     | Director Urban & Infrastructure         |                                                                                                        | Director Urban & Infrastructure         |  |
| 28 August 2012 | Questions for the next Meeting | Can the Truck Trailers and the Dolly parked on the walk ways in Church Street be moved?                      | Director Engineering Services           | This has been referred to Collarenebri Police Station 11/09/2012                                       | Director Engineering Services           |  |
| 28 August 2012 | Questions for the next Meeting | Can the Shrubs along the road sides please be dealt with?<br><b>Clr Kelly</b>                                | Director Engineering Services           | The approval to complete this was referred to the Castlereagh Macquarie County Council.                | Director Engineering Services           |  |
| 28 August 2012 | Questions for the next Meeting | The George Street house yard in Collarenebri is overgrown can this please be dealt with?<br><b>Clr Kelly</b> | Director Planning & Regulatory Services | Ongoing observation will be conducted by the Regulatory Officer to notify of any overgrown properties. | Director Planning & Regulatory Services |  |

## **7. CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – AUGUST/SEPTEMBER 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 34-37 received from the Local Government and Shires Association since 28 August 2012 Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

#### **Issue 34**

Item 10 – New working with Children check  
Item 13 – Fish Habitat Action Grants open  
Item 21 – Rates Exemptions, eServices and the Privacy Act 1998 (Cth)

#### **Issue 35**

Item 8 – Erosion and sediment Control on Unsealed Roads  
Item 10 – Review of Funding of Fire and Emergency Services NSW  
Item 11 – Local Government Human Resources Conference

#### **Issue 36**

Item 6 – Community Building Partnership Program 2012 (30/10/12)  
Item 11 – Funding for Open Spaces and recreational facilities (05/10/2012)  
Item 14 – Councillor Professional Development 2012/13 Program Calendar  
Item 17 – Workforce Architects Funding Project  
Item 21 – Draft NSW Long Term Transport Master Plan Released

#### **Issue 37**

Item 4 – Invitation to participate in the LGSA 2012-2013 Remuneration Survey  
Item 6 – Age- Friendly Community Grants and Workshop (16/11/2012)  
Item 14 – Work Health and Safety – Due diligence Obligations and Practical Solutions for General Manager and Senior Managers  
Item 16 – National Land Freight Strategy Released

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting.

## WALGETT SHIRE COUNCIL AGENDA

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### Environmental issues:

Nil

### Stakeholders:

Councillors  
Walgett Shire Council staff

### Financial Implications:

Nil

### Alternative Solutions/Options:

Not Applicable

### Conclusion:

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

### CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW

#### Recommendation:

1. That the information contained in the weekly circulars numbers 34-37 from the NSW Local Government and Shires Association be received and noted.

**Moved:**

**Seconded:**

### Attachments:

Nil

**8. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT  
DEPARTMENT OF PREMIER AND CABINET –AUGUST 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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**Summary:**

Copies of circulars received 12-30 to 12-34 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circular as requiring the particular attention of councillors:

- Circular to Councils 12-30 – September 2012 Local Government Elections- Answers to commonly asked questions about pre-election requirements
- Circular to Councils 12-31 – End of Year Financial reporting 2012
- Circulars to Council 12-32 – Modernisation of Local Government Legislation
- Circulars to Council 12-33 – 2012 Councillor Workshop
- Circulars to Council 12-34 – 2012 Local Government Elections – Survey of Candidates and Councillors

All circulars have been emailed to Councillors prior to Council meeting.

**Current Position:**

Circular 12-30 – Council's Winter Newsletter held until 10 September, 2012.  
Circular 12-31 – Appropriate action being taken  
Circular 12-32 – For information – Councillors and Staff  
Circular 12-33 – See separate report  
Circular 12-34 – Completed Survey due 26 October 2012

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**CIRCULAR RECEIVED FROM THE DIVISION OF LOCAL GOVERNMENT –AUGUST 2012**

**Recommendation:**

1. That the information contained in the following Departmental circulars 12-30 TO 12-34 from the Local Government Division Department of Premier and Cabinet be received and noted.
  - Circular to Councils 12-30 – September 2012 Local Government Elections- Answers to commonly asked questions about pre-election requirements
  - Circular to Councils 12-31 – End of Year Financial reporting 2012
  - Circulars to Council 12-32 – Modernisation of Local Government Legislation
  - Circulars to Council 12-33 – 2012 Councillor Workshop
  - Circulars to Council 12-34 – 2012 Local Government Elections – Survey of Candidates and Councillors

**Moved:**

**Seconded:**

**Attachments:**

Circulars 12-30 to 12-34





**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 12-30  
Date 20 August 2012  
Doc ID. A293584

Contact Council Governance Team  
(02) 4428 4100

### **SEPTEMBER 2012 LOCAL GOVERNMENT ELECTIONS - ANSWERS TO COMMONLY ASKED QUESTIONS ABOUT PRE-ELECTION REQUIREMENTS**

#### **Purpose**

The purpose of this Circular is to provide further guidance on issues councils need to be aware of in the lead-up to the September 2012 elections.

#### **Issue**

The Division of Local Government has received many enquiries seeking clarification about Circular to Councils 12-20 regarding the use of council resources and electoral material. This circular specifically addresses the various questions that have been raised with the Division about:

- requirements relating to council-issued publications in the 40-day "regulated period" preceding the election, and
- councillors' obligations under the Model Code of Conduct in relation to the use of council resources for re-election purposes.

#### **Action**

General Managers are asked to bring this circular to the attention of all councillors and senior staff.

A handwritten signature in black ink, appearing to read 'Ross Woodward'.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

**Q. What is "electoral matter"?**

"Electoral matter" for the purposes of the *Local Government (General) Regulation 2005* (the Regulation) broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate also fall within the definition of electoral matter.

The regulatory requirements that relate to "electoral matter" and "electoral material" under Regulation apply in the 40 days preceding the election.

**Q. Can council publications be "electoral matter"?**

A council publication that makes no reference to councillors and does not carry their images or statements would not constitute electoral matter if it is not intended or likely to affect voting at the election.

However, council publications that promote the achievements of the council may potentially have this effect and therefore may constitute "electoral matter" even if they do not carry the images or statements of councillors. This potentially includes end-of-term reports. More information on this is provided below.

Ultimately whether a council publication constitutes "electoral matter" is an assessment that needs to be made by each council on a case-by-case basis. If a council is in doubt, then it should defer issuing the publication until after the election.

**Q. Does the Mayoral column constitute "electoral matter"?**

Yes. Because the Mayoral column carries the Mayor's image and name, it will constitute electoral matter. Councils should instead consider publishing the Mayoral column in the 40 days preceding the election as a generic council column.

**Q. Does the end-of term report constitute "electoral matter"?**

Because the end of term report identifies the achievements of the council over its preceding term it may potentially constitute "electoral matter" because of its potential to impact on voting at the election.

**Q. Can the end of term report be reported to council during caretaker period?**

Yes. The end-of-term report *must* be presented to the final meeting of an outgoing council. The provisions in the Regulation relating to "electoral material" do not prevent the end-of-term report being presented to the council or from being made available on a council's website as part of the business papers of the meeting.

However, because the final meeting of the outgoing council will normally fall within the 40 day "regulated period" preceding the election, councils should

refrain from publishing the end-of-term report as a separate publication until after 8 September elections. The end-of-term report should be appended to that year's annual report.

**Q. Can councillors attend council-arranged or community events?**

Nothing in circular 12-20 should be interpreted as preventing councillors from attending or presiding over council-arranged or community events in the lead up to the election.

**Q. Can councillors make "political statements" at council-arranged events?**

The Model Code of Conduct deems a councillor's interest in their re-election to be a private interest. Bearing this in mind, where the event is arranged by the council, is held in council facilities or supported by council staff, councillors should refrain from using the event to assist their campaign for re-election.

However, the Model Code also deems the political views of a councillor not to be a private interest. Accordingly, nothing under the Model Code, would serve to preclude a councillor from expressing their political views or making political statements at such events.

**Q. Can councillors make comments in the media?**

Circular 12-20 does not seek to prevent councillors from offering media comment, provided that comment is not made in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.

**Q. What else should councils, councillors and council staff be aware of in the lead up to the election?**

Beyond the formal requirements described above, councils and council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the council's functions and activities in the lead-up to elections.

Councils should therefore be mindful of how the community may perceive any of their activities or actions in the lead up to the election.



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 12-31  
Date 21 August 2012  
Doc ID. A288928

Contact Performance & Compliance Team  
(02) 44284100

### END OF YEAR FINANCIAL REPORTING 2012

#### Purpose

The following information is made available to assist councils in the preparation of financial reports.

#### Issue

- Due Date and Forwarding Addresses

A copy of council's audited financial reports (General Purpose Financial Reports, Special Purpose Financial Reports and Special Schedules), plus a copy of the Auditor's reports on the financial reports, are to be received by the Division of Local Government and the Australian Bureau of Statistics (ABS) by **7 November 2012**. The Division will not accept as submitted, financial statements that are faxed or emailed. Reports are to be sent as follows:

|                                                                                                                           |                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Chief Executive<br>Division of Local Government<br>Department of Premier and Cabinet<br>Locked Bag 3015<br>NOWRA NSW 2541 | Local Government Statistics Unit<br>Australian Bureau of Statistics<br>GPO Box 9817<br>BRISBANE QLD 4001 |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|

- Notification of Borrowings

Councils are reminded to advise the Division of borrowings in accordance with the regulations (clause 230 of the *Local Government (General) Regulation 2005*) outlining the amount, interest rate and term of the loan.

- GST Certificates

Councils should forward GST certificates to [finance@dlg.nsw.gov.au](mailto:finance@dlg.nsw.gov.au) in accordance with Circular to Councils 11-23 and the revised requirements.

#### Action

Councils are requested to observe the requirements in the attached annexure (Annexure 1) in completing annual financial statements for 2012.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

**Annexure 1**

**Code of Accounting Practice and Financial Reporting – Update No 20**

Code Update No 20 (in Acrobat® format) is available for download from the Division's website. The word version of Code 20 can be obtained from the Division by phoning (02) 4428 4142.

Two versions of the Code have been developed. One is a set of blank statements with cross-references to the standards and commentary (the official Code) and the second contains worked examples specific to Local Government (the Guidelines).

They are all located on the Division's website under General Publications/Accounting Practice. The Code is combined into one document containing all the financial reports and Appendices. The Appendices include the Investment Order, Borrowing Order, the Public Notice in regard to the presentation of the financial reports, definitions and a list of current standards. It is highly recommended that Finance Managers/Responsible Accounting Officers and their staff read the Code to ensure compliance with the Australian Accounting Standards and the Division's requirements.

**Statement by Councilors and Management**

Section 415(1) of the *Local Government Act 1993* (the Act), states an Auditor must audit the council's financial reports as soon as practicable. Section 413(2)(c) of the Act states the financial reports must include a statement in the approved form by the council as to its opinion on the general purpose financial report. The understanding of this is that the Statement by Councilors and Management should be signed prior to submission to the Auditor for audit. The statement should also be signed by a resolution of full council, rather than a committee of council.

**Note 1**

Council should ensure Note 1 is relevant to council, rather than the assumed council as reported in Code 20.

**Fair Value**

Councils are reminded of the need to have adequate documentation for the Auditor to be satisfied with the opinion and fair value of council's investments and other assets. Councils should contact its Auditor prior to the audit date to establish the required documentation. This is council's responsibility. Councils are reminded of the requirement to fair value water and sewer assets at 30 June 2012 (see Circular to Councils 12-09).

**Indicative Rates for the Purpose of Discounting Cash Flows (Employee Benefits)**

AASB 119 (Employee Benefits), states that employee benefit liabilities that are expected to be settled more than 12 months after the reporting date must be measured using market yields of National Government Bonds. To assist councils in this process, indicative rates of National Government Bonds

(Treasury Bonds) are provided on the Reserve Bank website ([www.rba.gov.au](http://www.rba.gov.au)) by searching indicative rates.

**Financial Data Return and Information to be used in the Comparative Publication**

The 2011/12 Financial Data Return (FDR) will be emailed separately to councils, to the attention of Finance Managers, alerting them to the issue of the electronic financial data return. If you have not received the electronic return, please check with your IT section prior to contacting the Division.

Councils are reminded that care should be exercised when completing the FDR to ensure that it does not contain any errors and that it contains data from the final audited reports. **FDRs with errors will be returned for correction.** A completion checklist has been included in the return for councils to ensure completeness and accuracy. Please ensure that the return is lodged immediately after the hard copy of the financial reports have been completed, audited and forwarded to the Division. It is expected that councils not wait until 7 November to lodge the FDR when the statements have been forwarded.

**The FDR now contains the Comparative Information KPI Checklist.** The data will be populated direct from the FDR and councils are required to check the data. Please note there will be no further opportunity for councils to check the data prior to publication. The cover sheet also requires councils to acknowledge they have checked this data.

The Division's 2011/12 financial data return has again incorporated the Australian Bureau of Statistics' electronic return. The ABS appreciates the information provided by councils.

The FDR is to be emailed to the Division at [fin@dlq.nsw.gov.au](mailto:fin@dlq.nsw.gov.au) no later than **7 November 2012**. Please note that the above email address is for FDR returns only. If Council wishes to request further information from the Division, emails should be directed to [finance@dlq.nsw.gov.au](mailto:finance@dlq.nsw.gov.au).

**Index Rates for Water and Sewer**

The NSW Office of Water releases index rates for water and sewer assets. Councils should use the most current index rates for these assets. The reference rates for 2012 have been issued by the NSW Office of Water.

**Notification of Borrowings**

Councils are reminded that the Loan Borrowing Request was to be returned to the Division by 29 June 2012. Councils are also reminded that funds that are not, or will not be, drawn down by 30 June each year are 'lost' and must be included in the following year's Loan Borrowing Request. This notification should be sent to [finance@dlq.nsw.gov.au](mailto:finance@dlq.nsw.gov.au), not the loan borrowing return address.



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 12-32  
Date 27 August 2012  
Doc ID. A294640

Contact LGA Taskforce Project Team  
4428 4100

### MODERNISATION OF LOCAL GOVERNMENT LEGISLATION

#### Purpose

To announce the commencement of the Local Government Acts (LGA) Taskforce.

#### Issue

- The Hon Don Page MP has appointed the LGA Taskforce to review the *Local Government Act 1993* and the *City of Sydney Act 1988*. This appointment follows the release of the Destination 2036 Action Plan earlier this year.
- The Taskforce members are:
  - Mr John Turner (Chair)
  - Mrs Gabrielle Kibble AO
  - Cllr Dr Ian Tiley
  - Mr Stephen Blackadder
- The Taskforce will commence work in September this year, and will report back to the Minister by September 2013.
- The Terms of Reference of the LGA Taskforce are attached to this Circular.
- The Taskforce will work closely with the Independent Local Government Review Panel to ensure that the new legislation supports and facilitates the outcomes of this work.
- A webpage will be established on the Division's website which will enable interested persons to keep track of the progress of the review, provide ready access to LGA Taskforce publications as they become available, and facilitate the consultation process.
- The work of the LGA Taskforce is an important initiative that will assist in ensuring that NSW has the right legislative framework for strong and sustainable local government into the future.

#### Action

General Managers are asked to bring this Circular to the attention of councillors, council staff and their local community.

A handwritten signature in black ink, appearing to read 'Ross Woodward'.

**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**

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**Terms of Reference for the *Local Government Act 1993* and the *City of Sydney Act 1988* Taskforce**

The Local Government Acts Taskforce will consider the provisions of the *Local Government Act 1993* and the *City of Sydney Act 1988*, and their practical operation so as to:

- Ensure that the legislation and statutory framework meet the current and future needs of the community, local government, and the local government sector.
- Strengthen and streamline the legislation to enable local government to deliver services and infrastructure efficiently, effectively and in a timely manner.
- Ensure that the legislation is progressive, easily understood and provides a comprehensive framework, while avoiding unnecessary red tape.
- Recognise the diversity of local government in NSW.
- Provide greater clarity on the role and responsibility of local government.
- Adopt the decisions of the Government in relation to the recommendations of the Independent Local Government Review Panel.
- Make recommendations to the Minister for Local Government for legislative changes considered necessary and appropriate for a new Local Government Act.
- Identify and recommend to the Minister for Local Government, at any time during the review process, any legislative changes that need to be implemented prior to the completion of the review.

The Taskforce comprises four (4) members and will provide to the Minister for Local Government its final report by September 2013.

**Other considerations:**

In carrying out its work the Taskforce will:

- Engage and consult with the wider NSW community and with local government stakeholders (including the Local Government and Shires Associations of NSW, Local Government Managers Australia (NSW), local councils, village committees, county councils, regional organisations of councils, business, community, industrial and employee associations, relevant professional bodies, and government agencies) about the operation of the legislation.
- Identify key principles to underpin local government legislation in NSW. In developing these principles the Taskforce will consider legislation and its application in other jurisdictions both in Australia and overseas.
- Take account of the work, findings and government decisions, in relation to the NSW Planning System Review, the Destination 2036 Action Plan and the NSW State Plan "NSW 2021 – A Plan to make NSW number one".
- Conduct its work in a manner that recognises the terms of reference and approach being taken by the Independent Local Government Review Panel.





**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 12-33  
Date 4 September 2012  
Doc ID. A288221

Contact Education  
(02) 4428 4100

### 2012 COUNCILLOR WORKSHOPS

#### Purpose

The Division of Local Government, supported by the Local Government and Shires Association, is holding a series of Councillor Workshops for all councillors. The official program flier provides information on the workshop content, dates, locations and how to register.

#### Issue

The 30 Councillor Workshops are designed to help councillors hit the ground running following the September elections. They are a not-to-be missed event to support them in serving their community and fulfilling their responsibilities as a councillor. All councillors and General Managers are strongly encouraged to attend.

The program has been designed so that the morning session is tailored to first-time councillors and the afternoon session provides crucial information for all councillors on the Model Code of Conduct, Integrated Planning and Reporting framework introduction and the support available to all councillors during their term.

An on-line registration system will be available immediately following the September elections. Information about how to access the system will be provided to General Managers in the near future.

#### Action

General Managers are asked to:

- widely promote the workshops and strongly encourage attendance, including through putting relevant workshop dates/locations the council calendar and putting the workshops on the agenda for the first council meeting (with the flyer as an attachment);
- coordinate the registration of councillors once details are provided; and
- attend the Councillor Workshops so that key staff receive consistent information and updates from the Division.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

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Premier & Cabinet  
Division of Local Government

## Circular to Councils

Circular No. 12-34  
Date 11 September 2012  
Doc ID. A288762

Contact Innovation Team  
02 4428 4210

### 2012 LOCAL GOVERNMENT ELECTIONS – SURVEY OF CANDIDATES AND COUNCILLORS

#### Purpose

To request that councils complete the survey of candidates and councillors for the 2012 local government elections.

#### Issue and further information

- The Division has been conducting this survey since the 1987 elections. The report on survey findings from the 2008 elections, *2008 Local Government Election Results Survey Report – Candidates and Councillors*, is available on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).
- Information provided by councils in response to the survey will help the Division and local communities monitor community representation on councils. The information will also be used to evaluate the effectiveness of the Division's Candidate Diversity Strategy which aimed to increase the diversity of candidates standing at the 2012 elections (see Circular 12-14).
- Councils are required to respond to this information request under section 429 of the *Local Government Act 1993*.
- Councils can use the Statistical Information Sheets that candidates completed prior to the elections to complete the survey. Councils are required to retain these sheets under clause 391(6) of the Local Government (General) Regulation 2005.
- Two new questions have been added to the survey about membership of a registered political party for those elected only. The survey includes advice on how to obtain this information.
- Information provided by councils is subject to the *Government Information (Public Access) Act 2009*. Information collected in response to the survey will be held by the Division and will only be used for the purposes stated in this circular. Information provided about individual candidates will be kept confidential. Only aggregated information for individual councils and for the State will be published.

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## WALGETT SHIRE COUNCIL AGENDA

2

### Action

Councils are requested to email the completed survey, which will be emailed to councils separately, to [elect12@dlg.nsw.gov.au](mailto:elect12@dlg.nsw.gov.au) by 5pm on 26 October 2012. This includes councils where elections are not being held due to elections being held previously or in the case of uncontested elections.

The assistance of councils in providing this information is appreciated.



**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

**9. MONTHLY CALENDAR – SEPTEMBER 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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**Summary:**

Monthly calendar of Council activities

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar for the months of September 2012 to November 2012 is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Alternative Solutions/Options:

Not applicable

### Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

### MONTHLY CALENDAR – SEPTEMBER 2012

#### Recommendation:

1. That Council receive and note the regular monthly calendar for the period September 2012 to November 2012.

**Moved:**

**Seconded:**

### Attachments:

Calendar for September 2012 to November 2012

# WALGETT SHIRE COUNCIL AGENDA

| Date of Meeting      | Time          | What                                                     | Who                                                |
|----------------------|---------------|----------------------------------------------------------|----------------------------------------------------|
| Sat 1 Sept           |               |                                                          |                                                    |
| Sun 2 Sept           |               |                                                          |                                                    |
| Mon 3 Sept           |               |                                                          |                                                    |
| Tue 4 Sept           |               |                                                          |                                                    |
| Wed 5 Sept           |               |                                                          |                                                    |
| Thurs 6 Sept         |               |                                                          |                                                    |
| Fri 7 Sept           |               |                                                          |                                                    |
| <b>Sat 8 Sept</b>    |               | <b>Local Government Elections</b>                        | <b>DRO</b>                                         |
| Sun 9 Sept           |               |                                                          |                                                    |
| Mon 10 Sept          |               |                                                          |                                                    |
| Tue 11 Sept          |               |                                                          |                                                    |
| Wed 12 Sept          |               |                                                          |                                                    |
| Thurs 13 Sept        |               |                                                          |                                                    |
| Fri 14 Sept          |               |                                                          |                                                    |
| Sat 15 Sept          |               |                                                          |                                                    |
| Sun 16 Sept          |               |                                                          |                                                    |
| Mon 17 Sept          |               |                                                          |                                                    |
| Tue 18 Sept          |               |                                                          |                                                    |
| <b>Wed 19 Sept</b>   |               | <b>Tentative date for Declaration of Poll</b>            | <b>DRO</b>                                         |
| <b>Thurs 20 Sept</b> | <b>9.00am</b> | <b>PCYC Meeting – Walgett High School</b>                | <b>Police, CNR &amp; EDU</b>                       |
| <b>Fri 21 Sept</b>   | <b>9.30am</b> | <b>CMCA Meeting Dubbo</b>                                | <b>General Manager</b>                             |
| Sat 22 Sept          |               |                                                          |                                                    |
| Sun 23 Sept          |               |                                                          |                                                    |
| Mon 24 Sept          |               |                                                          |                                                    |
| <b>Tue 25 Sept</b>   |               | <b>First Meeting of new Council - Carinda</b>            | <b>All Councillors and Senior Management Staff</b> |
| Wed 26 Sept          |               |                                                          |                                                    |
| Thurs 27 Sept        |               |                                                          |                                                    |
| Fri 28 Sept          |               |                                                          |                                                    |
| Sat 29 Sept          |               |                                                          |                                                    |
| <b>Sun 30 Sept</b>   | <b>5.00pm</b> | <b>Final Day for S444 Disclosure of Interest returns</b> | <b>Continuing CLR's</b>                            |

# WALGETT SHIRE COUNCIL AGENDA

| Date of Meeting     | Time            | What                                                       | Who                                                |
|---------------------|-----------------|------------------------------------------------------------|----------------------------------------------------|
| Mon 1 Oct           |                 |                                                            |                                                    |
| Tue 2 Oct           |                 |                                                            |                                                    |
| Wed 3 Oct           |                 |                                                            |                                                    |
| Thurs 4 Oct         |                 |                                                            |                                                    |
| Fri 5 Oct           |                 |                                                            |                                                    |
| Sat 6 Oct           |                 |                                                            |                                                    |
| Sun 7 Oct           |                 |                                                            |                                                    |
| Mon 8 Oct           |                 |                                                            |                                                    |
| <b>Tue 9 Oct</b>    | <b>4pm</b>      | <b>Plant Committee Meeting</b>                             | <b>TBA</b>                                         |
| Wed 10 Oct          |                 |                                                            |                                                    |
| Thurs 11 Oct        |                 |                                                            |                                                    |
| Fri 12 Oct          |                 |                                                            |                                                    |
| Sat 13 Oct          |                 |                                                            |                                                    |
| <b>Sun 14 Oct</b>   |                 |                                                            |                                                    |
| Mon 15 Oct          |                 |                                                            |                                                    |
| Tue 16 Oct          |                 |                                                            |                                                    |
| Wed 17 Oct          |                 |                                                            |                                                    |
| <b>Thurs 18 Oct</b> | <b>10:00 am</b> | <b>Traffic Committee Meeting</b>                           | <b>TBA</b>                                         |
| Fri 19 Oct          |                 |                                                            |                                                    |
| Sat 20 Oct          |                 |                                                            |                                                    |
| Sun 21 Oct          |                 |                                                            |                                                    |
| Mon 22 Oct          |                 |                                                            |                                                    |
| <b>Tue 23 Oct</b>   | <b>10:00 am</b> | <b>Council Meeting- Walgett</b>                            | <b>All Councillors and Senior Management Staff</b> |
| Wed 24 Oct          |                 |                                                            |                                                    |
| Thurs 25 Oct        |                 |                                                            |                                                    |
| <b>Fri 26 Oct</b>   | <b>12:00 pm</b> | <b>Western Division Councils Mid Term Meeting - Bourke</b> | <b>Mayor, Deputy Mayor &amp; General Manager</b>   |
| Sat 27 Oct          |                 |                                                            |                                                    |
| Sun 28 Oct          |                 |                                                            |                                                    |
| Mon 29 Oct          |                 |                                                            |                                                    |
| Tue 30 Oct          |                 |                                                            |                                                    |
| Wed 31 Oct          |                 |                                                            |                                                    |

# WALGETT SHIRE COUNCIL AGENDA

| Date of Meeting    | Time            | What                                                    | Who                                                |
|--------------------|-----------------|---------------------------------------------------------|----------------------------------------------------|
| Thur 1 Nov         |                 |                                                         |                                                    |
| <b>Fri 2 Nov</b>   | <b>9.30am</b>   | <b>OROC Meeting - Warren</b>                            | <b>Mayor &amp; General Manager</b>                 |
| Sat 3 Nov          |                 |                                                         |                                                    |
| Sun 4 Nov          |                 |                                                         |                                                    |
| Mon 5 Nov          |                 |                                                         |                                                    |
| Tue 6 Nov          |                 |                                                         |                                                    |
| Wed 7 Nov          |                 |                                                         |                                                    |
| Thur 8 Nov         |                 |                                                         |                                                    |
| Fri 9 Nov          |                 |                                                         |                                                    |
| Sat 10 Nov         |                 |                                                         |                                                    |
| Sun 11 Nov         |                 |                                                         |                                                    |
| Mon 12 Nov         |                 |                                                         |                                                    |
| Tue 13 Nov         |                 |                                                         |                                                    |
| <b>Wed 14 Nov</b>  |                 | <b>2012 National Local Roads and Transport Congress</b> | <b>TBA</b>                                         |
| <b>Thur 15 Nov</b> |                 | <b>2012 National Local Roads and Transport Congress</b> | <b>TBA</b>                                         |
| <b>Fri 16 Nov</b>  |                 | <b>2012 National Local Roads and Transport Congress</b> | <b>TBA</b>                                         |
| Sat 17 Nov         |                 |                                                         |                                                    |
| Sun 18 Nov         |                 |                                                         |                                                    |
| Mon 19 Nov         |                 |                                                         |                                                    |
| Tue 20 Nov         |                 |                                                         |                                                    |
| Wed 21 Nov         |                 |                                                         |                                                    |
| Thur 22 Nov        |                 |                                                         |                                                    |
| Fri 23 Nov         |                 |                                                         |                                                    |
| Sat 24 Nov         |                 |                                                         |                                                    |
| Sun 25 Nov         |                 |                                                         |                                                    |
| Mon 26 Nov         |                 |                                                         |                                                    |
| <b>Tue 27 Nov</b>  | <b>10:00 am</b> | <b>Council Meeting- Burren Junction</b>                 | <b>All Councillors and Senior Management Staff</b> |
| Wed 28 Nov         |                 |                                                         |                                                    |
| Thur 29 Nov        |                 |                                                         |                                                    |
| Fri 30 Nov         |                 |                                                         |                                                    |



## **10. FEES FOR MAYOR AND COUNCILLORS 2012/13**

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 11/304

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### **Summary:**

Pursuant to Section 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal determines the categories for Councils and the maximum and minimum fees to be paid during the forthcoming Financial Year to Mayors and Councillors within each category. The Tribunal released its determinations for the 2012/13 Financial Year on the 27<sup>th</sup> April 2012.

### **Current Position:**

At the September 2011 Ordinary Meeting of Council it was resolved that as a matter of Policy Councillor Fees in future be set at the maximum level set by the Local Government Remuneration Tribunal. Walgett is classified as a "Rural" Council.

The fee for the Deputy Mayor has been allocated from the Mayoral fee in the past and it is recommended that 25% of the Mayor's fee be allocated to the Councillor occupying the position of Deputy Mayor.

### **Relevant Reference Documents:**

Local Government Act 1993 - 2011 Report and Determinations of the Local Government Remuneration Tribunal

### **Governance issues:**

It is considered important that Councillors fees should properly reflect the effort put into this very important and at times onerous public office.

The consideration of fees is used at some councils as an opportunity to grandstand and to not keep pace with inflation. By adopting the maximum fees set by an Independent Tribunal Council can ensure reasonable payment for services rendered. Fees should be reflective of Councillors lost income from their usual occupation or the need to pay someone to replace them whilst they are absent from their usual employment/role on Council business.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors and citizens

**Financial Implications:**

Provision for the fees has been made in the Draft Budget 2012/2013

**Alternative Solutions/Options:**

Make no payment to the Deputy Mayor.

**Conclusion:**

**That Council determine its position with payment of the Deputy Mayor.**

| <b>Fees for Mayor and Councillors 2012/2013</b>                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That:</p> <ol style="list-style-type: none"><li>1. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Determination pursuant to section 241 of Fees for Councillors and Mayors

## WALGETT SHIRE COUNCIL AGENDA

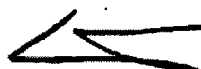
### DETERMINATION PURSUANT TO SECTION 241 OF FEES FOR COUNCILLORS AND MAYORS

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2012 are determined as follows:

|                        | Councillor/Member<br>Annual Fee |         | Mayor/Chairperson<br>Additional Fee* |         |
|------------------------|---------------------------------|---------|--------------------------------------|---------|
|                        | Minimum                         | Maximum | Minimum                              | Maximum |
| Principal City         | 23,250                          | 34,100  | 142,250                              | 187,180 |
| Major City             | 15,490                          | 25,580  | 32,940                               | 74,530  |
| Metropolitan Major     | 15,490                          | 25,580  | 32,940                               | 74,530  |
| Metropolitan Centre    | 11,640                          | 21,700  | 24,700                               | 57,660  |
| Metropolitan           | 7,740                           | 17,060  | 16,480                               | 37,230  |
| Regional Rural         | 7,740                           | 17,060  | 16,480                               | 37,230  |
| Rural                  | 7,740                           | 10,220  | 8,220                                | 22,310  |
| County Council – Water | 1,540                           | 8,530   | 3,300                                | 14,000  |
| County Council - Other | 1,540                           | 5,100   | 3,300                                | 9,310   |

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Local Government Remuneration Tribunal



Helen Wright

Dated: 27 April 2012

## **11. CLOSEDOWN OF ADMINISTRATION OVER FESTIVE SEASON**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

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### **Summary:**

It is considered efficient for the majority of Council's operations to close down for the work days between Christmas and New Year's Day. It also suits the needs of the majority of staff to plan holidays during the Festive Season.

### **Discussion (including issues and background):**

This year Christmas Day falls on a Tuesday 25<sup>th</sup> December 2012, Boxing Day on Wednesday 26<sup>th</sup> December, 2012 and New Years Day on Tuesday 1<sup>st</sup> January, 2013. It is proposed that Council operations close down for the three intervening days of Thursday 27<sup>th</sup> to Monday 31<sup>st</sup> inclusive.

For the three days of the closedown staff are required to take leave and/or to utilise accumulated flexi-time.

During the closedown essential service staff remain on duty in the garbage and water/sewer service areas and emergency service staff are rostered to be on call in other areas of Council operations.

In addition to the standard shutdown, a shutdown for three weeks will be put in place for all Outdoor Staff not rostered for work from Friday 21 December 2012 until Monday 14 January 2013.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

Council staff and residents

### **Financial Implications:**

Staff will be required to take either Annual Leave or accumulative Flex Time during this three day period, the three day shutdown will be revenue neutral. Staff rostered to work during the period attracts payment of normal rates of pay.

**Closedown of Administration over Festive Season**

**Recommendation:**

1. Council operations close for the three days Thursday 27<sup>th</sup> to Monday 31<sup>st</sup> inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note the Outdoor Staff shutdown period from Friday 21 December, 2012 to Monday 14 January 2013.

**Moved:**

**Seconded:**

**Attachments:**

Schedule of 2012-2013 Public Holidays from NSW Government Industrial Relations Website

# WALGETT SHIRE COUNCIL AGENDA

## NSW Public Holidays 2012-2014

Holidays for NSW under the Public Holidays Act 2010

|                              | 2012                   | 2013                   |
|------------------------------|------------------------|------------------------|
| New Year's Day               | Sunday, 1 January      | Tuesday, 1 January     |
| Additional Day               | Monday, 2 January      |                        |
| **Australia Day              | Thursday, 26 January   | Monday, 28 January     |
| Good Friday                  | Friday, 6 April        | Friday, 29 March       |
| Easter Saturday              | Saturday, 7 April      | Saturday, 30 March     |
| Easter Sunday                | Sunday, 8 April        | Sunday, 31 March       |
| Easter Monday                | Monday, 9 April        | Monday, 1 April        |
| Anzac Day                    | Wednesday, 25 April    | Thursday, 25 April     |
| Queen's Birthday             | Monday, 11 June        | Monday, 10 June        |
| *Bank Holiday                | Monday, 6 August       | Monday, 5 August       |
| Labour Day                   | Monday, 1 October      | Monday, 7 October      |
| Christmas Day public holiday | Tuesday, 25 December   | Wednesday, 25 December |
| Boxing Day                   | Wednesday, 26 December | Thursday, 26 December  |

**\* Applies to banks and certain financial institutions see Retail Trading Act 2008.**

**\*\* From 31/12/11 when Australia Day (26 January) falls on a Saturday or Sunday, there will be no public holiday on that day as the following Monday will be declared a public holiday.**

## **12. ORDINARY COUNCIL MEETINGS – TIME, DATES AND VENUES FOR 2013**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/657

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### **Summary:**

Council's Code of Meeting practice Clause 5 (2) requires "that Council shall, by Resolution set the Time, Date and place of Ordinary Meetings of the Council" It is desirable that Council determine its meeting schedule for the whole of 2013, to facilitate forward planning.

### **Discussion (including issues and background):**

Council has previously determined that Ordinary Meetings of Council should generally be held on the fourth Tuesday of each month and that "in any calendar year one Ordinary Meeting of Council be held in each of Lightning Ridge, Collarenebri, Rowena, Burren Junction and Carinda".

Council also resolved at its 22 March 2011 Ordinary Meeting the following:

#### **3/2011/3 Monthly Council meeting for January**

##### **Resolution:**

That Council resolve to hold a normal monthly meeting in January every year.

**Moved:** Clr Greenaway  
**Seconded:** Clr Martinez

##### **Amendment:**

That Council resolve to hold its normal monthly December meeting on the last available Tuesday before Christmas and bring its February Meeting to the second Tuesday of February.

**Moved:** Clr Colless  
**Seconded:** Clr Keir

**ON BEING PUT THE AMENDMENT BECAME THE MOTION**

**ON BEING PUT THE MOTION WAS CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

The following schedule provides for Meetings in 2013 to be held on the fourth Tuesday of the month other than in February when it is proposed to be held on the second Tuesday (12<sup>th</sup> February) and December, the third Tuesday (17<sup>th</sup> December). The locations are in the same sequence as for 2012. No meeting is scheduled for January. It is proposed that meetings continue to commence at 10.00am as has been the practice in the past.

- 12<sup>th</sup> February – Walgett
- 26<sup>th</sup> March – Lightning Ridge
- 23<sup>rd</sup> April – Collarenebri
- 28<sup>th</sup> May – Walgett
- 25<sup>th</sup> June – Walgett
- 23<sup>rd</sup> July – Rowena
- 27<sup>th</sup> August – Walgett
- 24<sup>th</sup> September – Carinda
- 22<sup>nd</sup> October – Walgett
- 26<sup>th</sup> November – Burren Junction
- 17<sup>th</sup> December - Walgett

### Relevant Reference Documents:

Council's Code of Meeting Practice (Revision 21 December 2010)

### Stakeholders:

Councillors and staff

### Financial Implications:

Nil

### Ordinary Council meetings – Dates and Venues for 2012

#### Recommendation:

1. That the schedule of Ordinary Council Meetings for 2012 be outlined as follows:
  - 12th February – Walgett
  - 26th March – Lightning Ridge
  - 23rd April – Collarenebri
  - 28th May – Walgett
  - 25th June – Walgett
  - 23rd July – Rowena
  - 27th August – Walgett
  - 24th September – Carinda
  - 22nd October – Walgett
  - 26th November – Burren Junction
  - 17th December - Walgettand that the meetings commence at 10.00am

Moved:

Seconded:

### Attachments:

Nil



**13. DELEGATES AND REPRESENTATIVES TO, AND MEMBERS OF, EXTERNAL BODIES**

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1454

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**Summary:**

The term of appointment of Council representatives and delegates is one year, terminating in September, unless indicated otherwise.

**Discussion (including issues and background):**

Attached is a schedule identifying Councillors and staff who were currently involved in external bodies on behalf of Council.

It should be noted that Councillors Woodcock and Greenaway were elected to the Castlereagh Macquarie County Council for a term of four years and appointments to the County Council are expected to be for the duration of Council.

It should be further noted that:

- 1) Walgett District Tourism Association no longer exists, but some local tourism organisation in Walgett is needed.
- 2) The Walgett Community College Board constitution now only makes provision for a Councillor member.
- 3) The Joint Regional Planning Panel and Internal Audit and Risk Management Committee have been added to the previous listings.
- 4) Whilst the "Camps on Claims Working Group" has not met for a number of years, in view of the pending decisions with regards the Wilcox report, Council should continue to nominate delegates.

It is suggested that the practice of nominating an alternative council delegate also to cover those occasions when the nominated delegate may be unavailable which was introduced in 2010/2011 be continued.

There have also been instances in the past when Council delegates have been unaware that meetings are being held and appropriate action continue to be taken to overcome this problem in the future.

Separate Community Working Parties operate in respect of Walgett, Lightning Ridge, and Collarenebri.

**Relevant Reference Documents:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Councillors and members of MANEX

### Financial Implications:

Nil

### Delegates and Representatives to, and members of External bodies

#### Recommendation:

1. That members, representatives and delegates be as outlined in the attached schedule with the following amendments:

*(To be determined at meeting)*

**Moved:**

**Seconded:**

### Attachments:

Schedule of representatives and delegates for 2011/12

# WALGETT SHIRE COUNCIL AGENDA

## Schedule of Representatives and Delegates for 2011/12

| COMMITTEE                                                                        | OFFICER                                           | COUNCILLOR.                                     |
|----------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------|
| Australian Airports Association                                                  | Director Urban Infrastructure Services            | Not Required                                    |
| Bushfire Management Committee                                                    | Director Engineering Services                     | Clr Keir                                        |
| Camps on Claims Working Group ( <i>Status to be determined</i> )                 | Director Planning and Regulatory Services         | Clr Lane                                        |
| Castlereagh Macquarie County Council                                             |                                                   | Clr Woodcock and Clr Greenaway                  |
| Collarenebri Community Working party                                             | General Manager                                   | Clr Smith                                       |
| Community Safety Precinct Committee                                              | General Manager                                   | Mayor and Deputy Mayor                          |
| Lightning Ridge & Surrounding Opal Fields Management Crown Reserve 1024168 Trust | Director Planning and Regulatory Services         | Clr Lane<br>Alternative Clr Murray              |
| Floodplain Management Authorities Group                                          | Director Urban Infrastructure Services            | Clr Woodcock and Clr Keir                       |
| Inland Tourism Organisation                                                      | Tourism Development Officer & General Manager     | Clr Martinez<br>Alternative Clr Lane            |
| Kamilaroi Highway Group                                                          | Tourism Development Officer & General Manager     | Not Required                                    |
| Lightning Ridge Advisory Board                                                   |                                                   | Delegate Clr Lane<br>Alternate Clr Murray       |
| Lightning Ridge Tourism Board                                                    | General Manager                                   | Clr Woodcock                                    |
| Lightning Ridge Community Working Party                                          | General Manager                                   | Clr Walford                                     |
| Local Emergency Management Committee                                             | General Manager as LEMO                           | Mayor                                           |
| Local Government Group of the Namoi Catchment Management Authority               | Director Urban Infrastructure Services            | Clr Greenaway                                   |
| Local Traffic Committee                                                          | Director Engineering Services and General Manager | Clr Martinez<br>Alternative Clr Keir            |
| Mungindi Menindee Advisory Council                                               |                                                   | Clr Greenaway and Clr Murray                    |
| Namoi Peel Catchment Customer Service Committee                                  | Director Urban Infrastructure Services            | Clr Greenaway                                   |
| Netwaste                                                                         | Director Urban Infrastructure Services            | Not Required                                    |
| Northwest Slopes & Plains Cooperative Library Service                            | Director Corporate Services                       | Clr Smith and Clr Keir                          |
| Regional Development Australia - Orana                                           | General Manager                                   | Clr Lane                                        |
| Orana Regional Organisations of Council - GMAC                                   | General Manager                                   | Not Required                                    |
| Orana Regional Organisations of Council (OROC)                                   | General Manager                                   | Mayor and Deputy Mayor                          |
| Outback Arts Incorporated                                                        | Director Corporate Services                       | Clr Keir, Clr Woodcock and<br>Clr Greenaway     |
| Plant Committee                                                                  | Director Engineering Services and General Manager | Clr Lane                                        |
| Regional Procurement Initiative                                                  | Director Engineering Services                     | Not Required                                    |
| Rural Bush Fire Management Group                                                 | Director Engineering Services                     | Clr Keir                                        |
| Saleyards Advisory Committee                                                     | Director Urban Infrastructure Services            | Clr Murray                                      |
| Shire's Association of NSW C Division                                            | General Manager                                   | Mayor and Deputy Mayor                          |
| Western Division of the Shire's Association                                      | General Manager                                   | Mayor and Deputy Mayor                          |
| Walgett Community Working Party                                                  | Manager Community Services and General Manager    | Mayor                                           |
| Walgett Community College Board                                                  |                                                   | Clr Murray                                      |
| Walgett Shire Interagency Group                                                  | General Manager                                   | Clr Keir                                        |
| Weight of Loads Committee                                                        | Director Engineering Services                     | Clr Smith and Clr Martinez                      |
| Coonabarabran - Mungindi Road Upgrade Project steering Committee                 | Director Engineering Services and General Manager | Mayor                                           |
| Water Utilities Group                                                            | Director Urban Infrastructure Services            | Not required                                    |
| "C" Division of the Shires Association                                           | General Manager                                   | General Manager, Mayor and Deputy<br>Mayor      |
| Internal Audit and Risk Management                                               | General Manager                                   | Clr Woodcock                                    |
| Joint Regional Planning Panel                                                    | Not Required                                      | Clr Lane Clr Woodcock<br>Alternative Clr Murray |
| Namoi House                                                                      | General Manager                                   | Clr Greenaway                                   |
| Walgett HACC                                                                     | General Manager                                   | Clr Keir                                        |

## **14. RESULTS OF QUADRENNIAL LOCAL GOVERNMENT ELECTIONS – INFORMATION AND TRAINING FOR NEW COUNCILLORS**

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1456

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### **Summary:**

To advise of the outcome of the 2012 Quadrennial Local Government Elections, provide information to and training for new councillors.

### **Background:**

The 2012 Quadrennial Local government Election was held on Saturday 8 September, 2012 with the outcome of the poll being declared on Saturday 15 September 2012.

### **Current Position:**

A copy of the declaration of the poll is attached.

Congratulations are extended to newly elected Councillors Michael Taylor and Darryl Cooper together with Councillors Woodcock, Keir, Murray, Walford, Martinez, Lane and Greenaway who were re-elected.

It is important that newly elected Councillors attend one of the training sessions being organised by either the Division of Local Government or the LGSA at the earliest possible opportunity.

Existing Councillors may also be interested in attending one of these sessions to refresh their memory and/or update themselves in respect of the many and varied legislative changes that have occurred in the last four years.

Appropriate arrangements will be circulated to all Councillors in the near future.

There are also certain key documents that new Councillors will need to become familiar with as soon as possible and the following documents have been circulated to them under separate cover:

1. Ten Year Community Strategic Plan
2. Resourcing Documents including Asset Management Plans and Long Term Financial Plan
3. 2012/2016 Delivery Programme
4. 2012/2013 Operational Plan and Budget

## **WALGETT SHIRE COUNCIL AGENDA**

5. A bound portfolio containing the following document: Code of Meeting Practice, Code of Conduct, Payment of Expenses and Provision of Facilities for Councillors Policy and the Policy of the Provision of Information to and Interaction between Councillors and Staff.

A supply of "Request for Information" and "Councillors Question for Next Meeting" sheets have been circulated for all Councillors.

By way of information, a Calendar of Coming Events is included with each month's Council Agenda.

The review of Council's organisational charts will be listed for consideration at Council's October meeting.

Existing Councillors are required to complete their annual statutory "Disclosure of Interest" Returns by 30 September, 2012 and the newly elected Councillors will have until 31 December, 2012 to complete their primary "Disclosure Interest Returns." Memos have been sent to all Councillors detailing what is required of them in this regard.

It is proposed to hold a short briefing session at 9.30 am to welcome the new Councillors and explain any issues they may have prior to the commencement of the September meeting.

Councillors should note that they are no longer required to swear an "Affirmation of Office" following their election to Council.

Further documents will be distributed and discussed at various sessions which relate to key recurrent activities, capital projects and various works already in the planning stages.

### **Relevant Reference Documents/Policies:**

As identified above

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors and staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

## **WALGETT SHIRE COUNCIL AGENDA**

### **Conclusion:**

It is aimed at having as smooth a transition between the two councils as possible and any Councillors with any questions are requested to contact the General Manager prior to the meeting

### **Results of Quadrennial Local Government Elections - Information and Training for new Councillors.**

#### **Recommendation:**

That the General Manager's Report be received and noted and appropriate arrangements made for Councillors to attend the various training sessions being offered following the recent elections

**Moved:**

**Seconded:**

### **Attachments:**

Declaration of Councillors

LOCAL GOVERNMENT ELECTIONS – SATURDAY, 8 SEPTEMBER, 2012

**electoral**

**LG-560**

|                       |       |
|-----------------------|-------|
| *Ward (if applicable) | N / A |
|-----------------------|-------|

9

The counting of votes resulted in the election of the candidates with the word 'Elected' next to their name, and I declare those candidates duly elected as Councillors until the next Council elections in September 2016:

Quota: 250

A full copy of the election results may be viewed on the NSWEC website.

SARAH RISBY

RETURNING OFFICER'S NAME

RETURNING OFFICER'S SIGNATURE \_\_\_\_\_

15 / 09 / 2012

DATE \_\_\_\_\_

**\*Note:** Returning Officer to complete one declaration (LG 560) per ward

## **15. MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

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### **Summary:**

To advise Council of the following matters/issues which are for brief mention or information only.

#### **1. Container Deposit Systems (CDS)**

A newly released independent study into Container Deposits Systems has revealed that CDS will financially, socially and environmentally benefit Council's and their local Communities. The study of a container deposit/refund system on (CDS) on Kerbside recycling and Council's found:

- Council Kerbside recycling service costs would be reduced by 19-47% under a CDS.
- NSW Council's could save \$23 to \$62 million annually on recycling costs.
- Council's across Australia could save \$69 to \$183 million annually.
- Materials Recovery Facilities (MRFs) would also benefit financially under a CDS (with revenues increased by up to 31%).
- Recycling is likely to result in a payment as opposed to a charge to Councils at the MRF gate.
- There would be significant benefits to recycling in regional / rural / remote locations, where kerbside systems are not practicable or efficient.
- Councils would experience significantly reduced litter collection costs, and reduced environmental education costs.

The study was commissioned by the LGSA and prepared by Mike Ritchie and Associates (MRA).

A full copy of the study can be found <http://www.lgsa.org.au/key-initiatives/container-deposits>

#### **2. Essential Energy**

In March this year the NSW Government announced a new governance and management structure for the three NSW Government owned electricity networks, with the changes taking effect on 1 July 2012. The aim is to drive the business more effecently to deliver more than \$400 million in savings over four years to fund rebates to families and low-income households to help pay their electricity bills.

Under the changes a common Chairman, Board and Chief Executive Officer (CEO) replaced the three Chairs, Boards and CEO's at Essential Energy, Ausgrid and Endeavour Energy. Mr Roger Massy-Greene became Chairman of all three companies, and Endeavour Energy's CEO, Vince Graham, was appointed interim CEO of Networks NSW, to oversee the three business and



## **WALGETT SHIRE COUNCIL AGENDA**

Gary Humphreys has been appointed to the new position of Chief Operating Officer at Essential Energy.

### **3. Discussion Paper regarding NGO delivery of Human Services**

The Commission has been undertaking an analysis of the corruption risks in the funding of NGOs to deliver human services on behalf of the Government. The long-term shift from direct Government provision of Human Services to delivery by NGOs poses significant new control challenges for Government agencies, both in achieving value for money and ensuring probity in the transfer of Government monies to third parties. With billions of dollars flowing to thousands of NGOs the risk of corruption is real. The Commission has identified a number of potential weaknesses in the arrangements within and between agencies.

At this point the Commission is seeking submissions on key issues identified during the research to date. A consultation paper canvassing these issues, Funding NGO delivery of human services in NSW: A period of transition can be found on the website; [www.icac.nsw.gov.au/media-centre/media-releases/article/4127](http://www.icac.nsw.gov.au/media-centre/media-releases/article/4127)

The Commission would appreciate Council's comments in relation to the issues raised in this paper, and will be accepting submissions up until 5pm on Friday 5 October 2012.

### **4. Far West Academy of Sport Transition Working Party**

The third Far West Academy of Sport Transition Working Party was held on 27 August 2012. The Working Party welcomed new member from Broken Hill Mr Bob Davis, Chief Executive Officer, Maari Ma Health and Chair, Regional Development Australia, Far West region. The meeting discussed the draft constitution at length and a further draft will be prepared the following meeting. The Working Party reconsidered the fundamental tasks which must be placed prior to a successful transition and the transition timetable was reaffirmed. The preparations for the transition of the FWAS to independence continue to progress as well. The next meeting is scheduled for Monday 22 October 2012.

Council's General Manager is a member of the Working Party.

### **5. Strategic Regional Land Use Policy**

The NSW Government has released its Strategic Regional Land Use Policy which aims to better balance the interests of agriculture, the environment and mining.

For the first time in our State's history Strategic Agricultural Land will be identified and protected, as will our aquifers and water resources. The policy contains 27 new measures that work together to identify, map and protect the State's most valuable agriculture land and our critical underground water resources.

This policy has been designed to balance the needs of farmers, towns industry and the environment and to provide certainty for companies wanting to invest in mining and coal seam gas projects and create jobs in regional NSW.

The full Aquifer Interference Policy is available via the Strategic Regional Land Use Policy website <http://www.nsw.gov.au/strategicregionallanduse>

**WALGETT SHIRE COUNCIL AGENDA**

**MATTER FOR BRIEF MENTION OR INFORMATION ONLY**

**Recommendation**

That the General Manager's Report on matters for brief mention or information only be received and noted.

**Moved:**

**Seconded:**

Attachments:

Letter from Essential Energy

## WALGETT SHIRE COUNCIL AGENDA



RECEIVED 06 SEP 2012

30 August 2012

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Mr Ramsland

As an important stakeholder of Essential Energy, I am writing to advise you of recent changes to our operating model and management structure.

As you may be aware, in March this year the NSW Government announced a new governance and management structure for the three NSW Government owned electricity networks. These arrangements came into effect on 1 July 2012, and are intended to drive business efficiencies to deliver more than \$400 million in savings over four years to fund rebates to families and low-income households to help pay their electricity bills.

Under the arrangements, a common Chairman, Board and Chief Executive Officer (CEO) replaced the three Chairs, Boards and CEOs at Essential Energy, Ausgrid and Endeavour Energy. Mr Roger Massy-Greene became Chairman of all three companies, and Endeavour Energy's CEO, Vince Graham, was appointed interim CEO of Networks NSW, to oversee the three network businesses.

As part of these changes I have been appointed to the new position of Chief Operating Officer at Essential Energy. In this role I am responsible for overseeing day to day operations, including our 4,000 regional employees and the essential services we provide to more than 1,500 communities across NSW. Prior to this I was Executive General Manager of Essential Energy's Infrastructure Operations division, responsible for our field services and network asset maintenance.

While our management structure has changed, I want to assure you there will be no change to the network services we provide to regional NSW, and we will continue to be a major regional employer. While we have several business priorities, Essential Energy's highest priority remains employee and public safety – this also remains my highest priority.

Customers can continue to contact us on 13 20 80 to report electricity network faults and emergencies, and our local field service teams will be ready to respond 24 hours-a-day, seven-days-a-week.

I look forward to working with you, and if you have any questions about these changes or our network services please feel free to contact me on 02 6589 8702. Alternatively please contact Matthew Patterson, Regional General Manager Northern, on 02 6701 7514.

Yours sincerely

A handwritten signature in black ink, appearing to read "Gary Humphreys".  
**Gary Humphreys**  
Chief Operating Officer

PO Box 718 Queanbeyan NSW 2620 Telephone: 02 6589 8622 Fax: 02 6589 8695 [www.essentialenergy.com.au](http://www.essentialenergy.com.au)

**16. NATIVE TITLE DETERMINATION APPLICATION**  
**NGEMBA, NGIYAMPAA, WANGAAYPUWAN & WAYILWAN**  
**FEDERAL COURT FILE NUMBER NSD 415/2012**

**REPORTING SECTION:** Corporate Services

**AUTHOR:** Stephen Holland – Director Corporate Services

**FILE NUMBER:** 09/1122

---

**Summary:**

This report is to inform the Council of an application by the above named claimant group to have their native title rights and interests recognised over the area detailed in the report.

The report provides details of the claim and recommends that the Council lodge the necessary documentation to be registered as a party to the claim.

**Background:**

The Native Title Act commenced in 1994 and provides for a particular group's native title rights and interests to be legally recognized through a native title determination application filed in the Federal Court.

Walgett Shire Council is currently registered as an interested party together with seventeen other Councils in the Gomeroi people native claim.

**Current Position:**

Council received notification of the application by letter dated 24<sup>th</sup> August 2012. The area of land within Walgett Shire is largely the area south of the Castlereagh River (refer to attached Council map). The total area of the claim is shown in the map attached to the application (copy attached). In addition to advising Council of the claim, the letter also advises Council of its option to be registered with the court as a party to the application. Being registered as a party allows Council to be kept informed on the progress of the claim and to participate in mediation process's where appropriate. Whether Council is registered as a party to the claim or not it still must be aware of compliance procedures once a claim has been lodged. This principally relates to the whether notification of any proposed works needs to be made to the National Native Title Tribunal. From an initial review of the compliance requirements, the majority of Council's works and projects would not require notification, however Council needs to be aware of its obligations and ensure compliance where required. To ensure an effective and consistent process for administering Council's involvement in native title claims, all matters relating to current claims are required to be referred to the Director Corporate Services.

## **WALGETT SHIRE COUNCIL AGENDA**

### **Relevant Reference Documents/Policies:**

Native Title Act 1994

Native Title Determination Application Federal Court File Number - NSD 415/2012

### **Governance issues:**

Council is required to comply with its obligations under the Native Title Act 1994.

### **Environmental issues:**

Separate consideration is required in relation to Cultural Heritage obligations which may originate from other State or Federal legislation.

### **Stakeholders:**

Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan People

Walgett Shire Council

National Native Title Tribunal

Other affected Local Government areas

### **Financial Implications:**

Potential financial implications relate to legal representation in determining compliance requirements and representation as a party to the application in the Federal Court. Potential financial implications relating to particular projects/works would emerge if and when such situation arose.

### **Legal Issues:**

Council may require legal representation at some stage in the determination process

### **Alternative Solutions/Options:**

There are no alternatives/options to the requirement for Council to comply with the Native Title Act. The option of not registering to be a party to the application is not supported.

### **Conclusion:**

The native title claim by the Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan people includes an area of approx 2529 km<sup>2</sup> within Walgett Shire. To ensure that the Council's interests can be appropriately administered over the duration of the claim process, it is recommended that the Council gives notice to the Federal Court of its intention to become a Party to the application.

**WALGETT SHIRE COUNCIL AGENDA**

**Native Title Determination Application Ngemba, Ngiyampaa Wangaapuwan & Wayilwan Federal Court File Number NSD 415/2012**

**Recommendation:**

1. That the report be received and noted
2. That the Council give notice of its intention to become a party to the Determination Application by the Ngemba, Ngiyampaa, Wangaapuwan and Wayilwan people to the Federal Court.

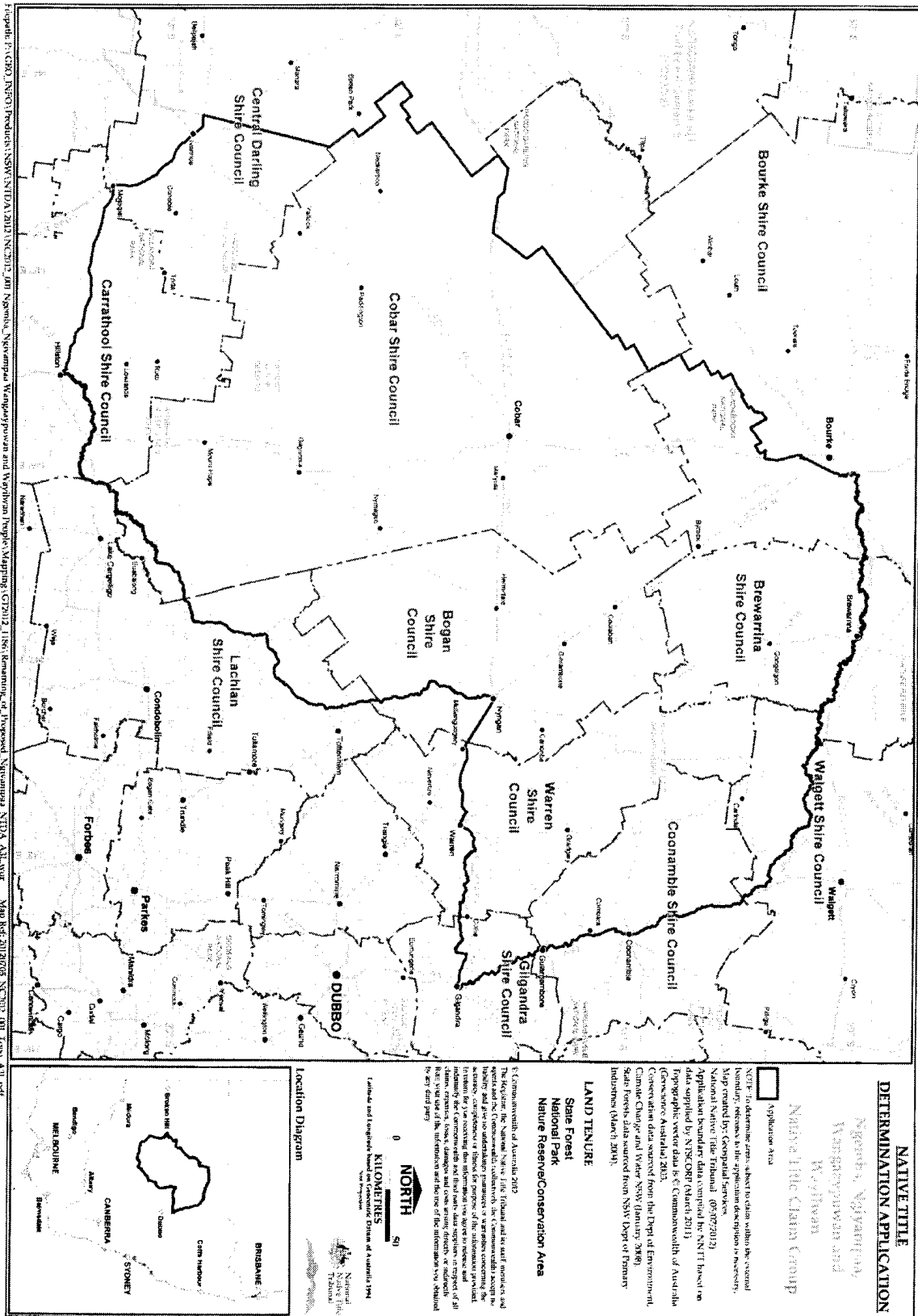
**Moved:**

**Seconded:**

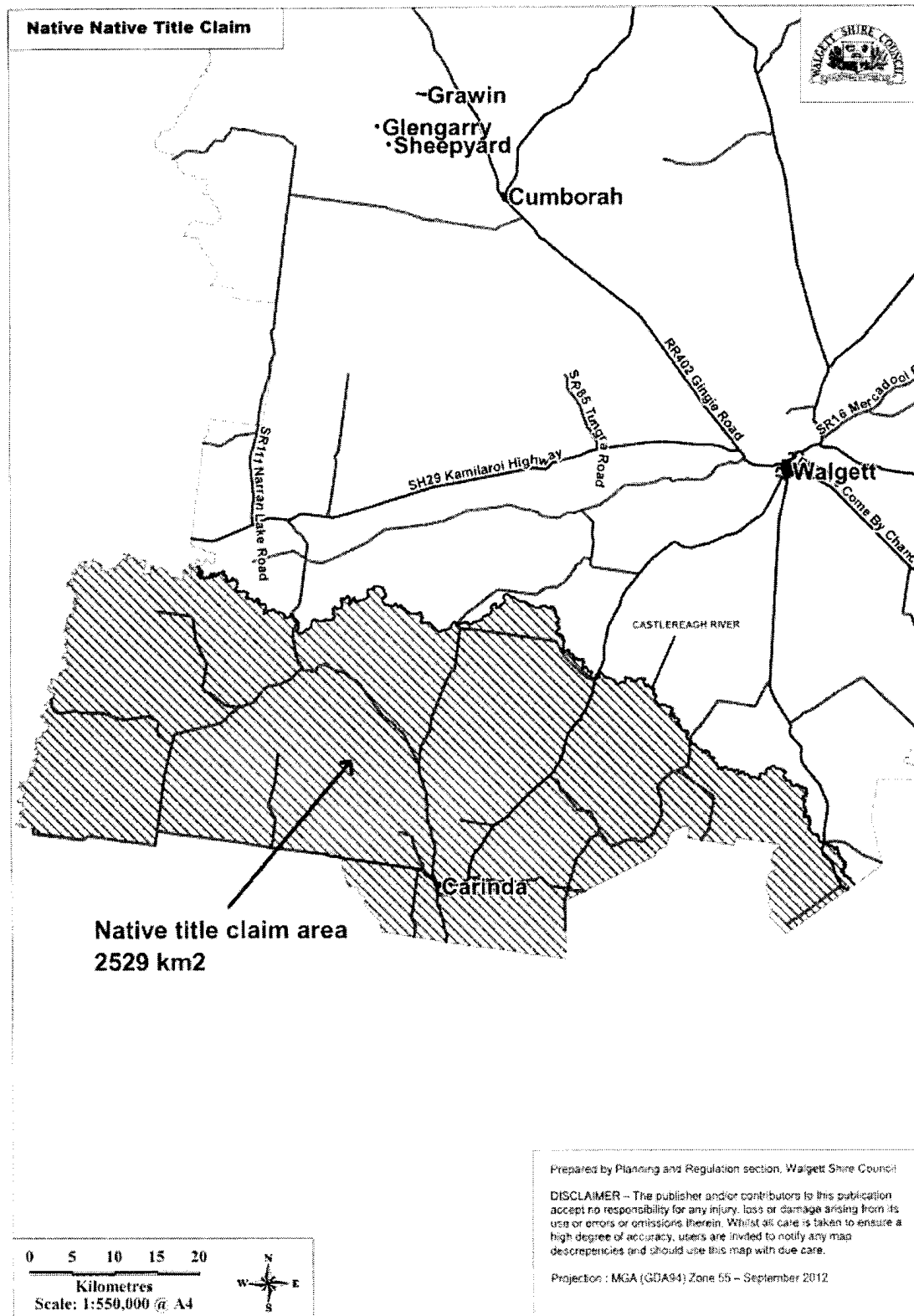
**Attachments:**

Native Title Claim Maps

# WALGETT SHIRE COUNCIL AGENDA



# WALGETT SHIRE COUNCIL AGENDA





## WALGETT SHIRE COUNCIL AGENDA

### **17. CULTURAL ACTIVITIES – WALGETT SHIRE**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 09/796

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#### **Summary:**

Outback Arts have facilitated the tour of the stage production 'Boxing Day' to our region. A 'presenter group' is required to actually assume responsibility for the production in each centre and this report recommends that the Council assume that role with the assistance of community members to actually prepare for, and run the performance on the night.

#### **Background:**

Council is a member of Outback Arts which in general terms promotes the arts in its various forms across the region. They have facilitated the tour of the 'Boxing Day' play by the Critical Stages and Tin Shed Theatre Company to our region with the Walgett performance scheduled for Saturday 3 November in the RSL Hall.

#### **Current Position:**

This is a great opportunity for the Walgett Shire community to experience a quality production which has been subsidised through Outback Arts. Promotion of the Walgett performance has commenced and it is proposed to sell a minimum of 100 tickets at \$30 each which will cover the outlay required locally to host the play. An amount of \$2870 (\$2200 plus 15% of ticket sales) is required to be paid to Critical Stages which would leave a small shortfall for food. If more than 100 tickets were sold then the production would likely break even or run at a small profit.

Under its arts and culture budget the council provides funding for 'touring performers' under which this production could be underwritten. It is believed that this is the preferred manner of bringing the performance to Walgett rather than having another group promote the show and then request a council contribution. The report recommends that Council assume responsibility for the staging of the production in Walgett. The cost to be underwritten by the Council with the assistance of community members to actually prepare for and run the performance on the night.

#### **Relevant Reference Documents/Policies:**

Community Strategic Plan C 1.7 'a community with access to an appropriate range of cultural, sporting and recreational activities'.

Undertaking a cultural event is also an action in the Operational Plan.

#### **Governance issues:**

No Governance Issues have been identified in relation to this proposal.

## **WALGETT SHIRE COUNCIL AGENDA**

### **Environmental issues:**

N / A

### **Stakeholders:**

Walgett Shire Community  
Walgett Shire Council

### **Financial Implications:**

There are believed to be minimal potential financial implications for Council in this matter. In the event that there were no tickets sold, Council's financial commitment should not exceed \$3,000. The available budget in the 'Touring Performers budget' is \$10,000

### **Alternative Solutions/Options:**

That Council not underwrite the performance. This would require another organisation or individuals to assume responsibility for the staging of the production.

### **Conclusion:**

The performance of the play 'Boxing Day' provides a great opportunity for Walgett Shire residents to experience a quality subsidized performance. It supports an objective in the community strategic plan and can be underwritten from a budget created for this type of activity. On this basis it is recommended that the Council assume responsibility for staging the production and that it underwrite the cost which on a worst case basis should not exceed \$3,000.

## **Culture Activities – Walgett Shire Report**

### **Recommendation:**

1. That the Council assume responsibility for staging the performance of 'Boxing Day' in Walgett on Saturday 3 November 2012 and that it underwrite the cost of the Walgett performance with the maximum payment to Critical stages being \$2200 plus 15% of ticket sales (plus GST).

### **Moved:**

### **Seconded:**

### **Attachments:**

**18. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY  
FROM DIRECTOR CORPORATE SERVICES – SEPTEMBER 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland– Director Corporate Services  
**FILE NUMBER:** 12/14

---

**1. Water Billing**

The schedule for the introduction of water billing for the reticulated water supplies in Walgett Shire included the issue of a letter with an estimated water bill based on consumption for the period April to July. It was proposed to issue the letter in August prior to the issue of the first water account in October. This would have then provided residents with an opportunity to modify their water usage prior to receiving their first account in October.

The lead up to this has seen a number of issues arise in determining the accuracy of meter data and a significant number of meters that had not been previously identified and added to the system. Consequently, the letter will not be issued until the week commencing 17 September which would have been confusing for residents if the first 'payable' account was issued in October as originally planned. As a result, it was decided that the first payable account should be put back to February 2013 which would be for water consumed during the period 1 October to 31 January (actual reading dates will depend on the availability of water meter readers).

This decision will impact on the revenue received as there will be no income from water consumed during the three months July to the end of September. The total revenue from the consumption component of water billing used in the modelling was estimated at \$433,572.20. Although it is difficult to estimate any potential loss of consumption revenue, it is possible that any such reduction will be minimal given the following;

Additional consumption income from approx 150 meters that were not in the original modelling due to a number of reasons such as inability to access them at the time.

The period 1 July to 30 September where consumption will not be billed being before the peak summer period which if predictions are correct will move to a more drier El Nino type season.

On the basis of the situation as outlined, the decision to put the commencement of the first consumption billing period back to October had to be made quickly and the Council's endorsement of the General Manager's action is sought.

## **WALGETT SHIRE COUNCIL AGENDA**

### **2. Healthy Communities Program**

As reported previously, the Walgett Healthy Communities Initiative (HCI) has commenced following the appointment of the HCC Coordinator Amanda Cheal. Through the National Partnership Agreement on Preventive Health the Australian Government is funding the Healthy Communities Initiative (HCI) to support Local Government Areas (LGAs) in delivering effective community-based physical activity and healthy eating programs, as well as developing a range of local policies that support healthy lifestyle behaviours. The Implementation Plan (IP) has been finalised and approved and community engagement and promotion of the HCI has commenced.

The IP has 11 main programs which will be delivered to the Shire over the next two years (Program and Flyer will be distributed at the meeting). The objective is to deliver (and support existing) well run accessible healthy active lifestyle programs in our communities which will be sustainable after Amanda's given timeframe as the HCC. The formation of a Walgett Shire HCI Steering Committee has begun with keen interest from local health and community organisations and groups. Also supporting the delivery of programs and activities will be the formation sub-advisory groups based in Collarenebri, Lightning Ridge and Walgett. The Steering Committee and sub-groups will help guide the development of the project and the delivery of activities throughout the duration of the project.

### **3. Carers Week**

As reported to the August meeting, Carers Week will be recognised this year with an event in Walgett, Collarenebri and Lightning Ridge. To support these events, Council has sourced funding of \$900 from NSW Transport to transport seniors and elders in these communities who do not have access to private transport. Given the relatively modest amount of funding, the funds will be credited to the existing Youth Contingent Income budget (11.00550.0928) and expenditure (11011.03550.1365) rather than the creation of new budget numbers.

### **4. Donation Request**

Council has been requested to consider making a donation to the Collarenebri Central School New Bus project. The school is proposing to purchase a new 25 seat Mitsubishi bus to be funded as follows:

1. School - \$38,000
2. Variety NSW - \$38,000
3. Corporate and other Sponsorships.

Whilst the merits of the project are not in question, it is considered that the provision of this type of support to schools is the responsibility of the state government. Council makes a considerable contribution towards the wellbeing of young people in Collarenebri through its youth programs with a number involving partnerships with the

## **WALGETT SHIRE COUNCIL AGENDA**

school. It is recommended that the Collarenebri Central School be advised that Council is not in a position to make a contribution to their new school bus project.

### **Matters Generally for Brief Mention or Information only from Director Corporate Services – June 2012**

#### **Recommendation:**

1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.
2. That the General Manager's action in rescheduling the commencement of water billing consumption to October be endorsed.
3. That the Collarenebri Central School be advised that the Council is not able to make a contribution to their new school bus project.

**Moved:**

**Seconded:**

#### **Attachments**

Nil

## **19. GRAWIN GLENGARRY SHEEPYARD OPAL FIELDS MEN'S SHED**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1309

---

### **Summary:**

Walgett Shire Council's concurrence has been sought for a licence to occupy land on the Glengarry opal field. It is recommended that Council respond by indicating that it has no objection in principle, subject to appropriate formal approvals being obtained.

### **Background:**

In a letter dated 3 September 2012 the NSW Department of Primary Industries has sought the concurrence of Walgett Shire Council for licence application 505387 for occupation in the name of the Grawin Glengarry Sheeppark Opal Fields Men's Shed (see Attachment A).

### **Current position:**

Under the provisions of the Interim Development Order No1 Shire of Walgett 1968 the proposed development is permissible with the development consent of Council. However under the provisions of the Draft Walgett Local Environmental Plan 2012 (draft LEP), "*community facilities*" are currently prohibited within the proposed "SP1 Special Activities Mining" zone where this development is proposed to occur. The draft LEP is on public exhibition until 28 September 2012.

If Council wishes to support the proposal, then it would be prudent to seek an amendment to the draft LEP to enable the proposed development to be permissible with Council's consent under the provisions of the Environmental Planning and Assessment Act 1979. This advice is based on the assumption that a Development Application may not be lodged with Council prior to the gazettal of the draft LEP.

### **Relevant reference documents/policies:**

- Letter dated 3 September 2012 from the NSW Department of Primary Industries (Attachment A).
- Draft Walgett Local Environmental Plan 2012 (on public exhibition until 28 September 2012).
- Interim Development Order No1 Shire of Walgett 1968.

## **WALGETT SHIRE COUNCIL AGENDA**

### **5. Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

#### **Environmental issues:**

Nil.

#### **Stakeholders:**

Walgett Shire Council, NSW Department of Primary Industries, opal field residents.

#### **Financial Implications:**

Nil.

#### **Alternative solutions/options:**

Not support the proposal:- Granting a licence and the establishment of "men's shed" may have some adverse impacts including:

- Effectively sterilising some potentially opal bearing land within an established opal field, and;
- Incremental urbanisation of an opal mining field.

Ultimately the proposal should have significant social benefits for residents on the Grawin, Glengarry and Sheepyard opal mining fields which are likely to be greater than any expected adverse impacts. In the above context it was perceived that it would be inappropriate to recommend that Council not support the proposal.

#### **Conclusion:**

It is recommended that Council support the proposal in the manner outlined in the recommendation below.

## WALGETT SHIRE COUNCIL AGENDA

### Grawin Glengarry Sheeppyard Opal Fields Men's Shed

#### **Recommendation:**

That Walgett Shire Council resolve to:

1. Note the letter dated 3 September 2012 from the NSW Department of Primary Industries regarding licence application 505387 for occupation in the name of the Grawin Glengarry Sheeppyard Opal Fields Men's Shed.
2. Respond with a letter that states in principle Council has no objection to a community owned and operated "Men's Shed" facility. However formal approval for the facility will be required from Council via a Development Application and a Construction Certificate prior to the commencement of any construction works.
3. Seek amendments to the draft Walgett Local Environmental Plan 2012 to enable the proposed men's shed to be development that is permissible with Council's consent under the provisions of the Environmental Planning and Assessment Act 1979.

**Moved:**

**Seconded:**

#### **Attachments:**

A – Letter dated 3 September 2012 from NSW Department of Primary Industries



## WALGETT SHIRE COUNCIL AGENDA



Department of  
Primary Industries

### REFERENCE TO AUTHORITY

File Reference: 12/06266  
Account No: LI 505387

Contact: Di Smith  
Phone: 02 6883 5408  
Email: Di.Smith@lands.nsw.gov.au

Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

The proposal detailed below is under consideration by Department of Primary Industries. The Department of Primary Industries seeks your concurrence for the proposal as shown on the accompanying Location Plan.

#### Applicant

Grawin Glengarry Sheeppark Opal Fields Men's Shed  
PO Box 151 GRAWIN NSW 2832

#### Property Description

Lot 2 DP 803377 Parish Blackwood County Finch

#### PROPOSAL UNDER CONSIDERATION

1, occupation

It would be appreciated if you could forward your response to the proposal within two months of receipt. Please refer correspondence and any queries to the contact officer, Di Smith.

Should a reply not be received within two months, your concurrence may be assumed.

A handwritten signature in black ink, appearing to read "Di Smith".

Di Smith  
For Regional Manager / Western Lands Commissioner  
3rd September 2012

45 Wingewarra Street Dubbo NSW 2830. PO Box 1840 Dubbo NSW 2830.  
Telephone: 02 6883 5400 Facsimile: 02 6884 2067

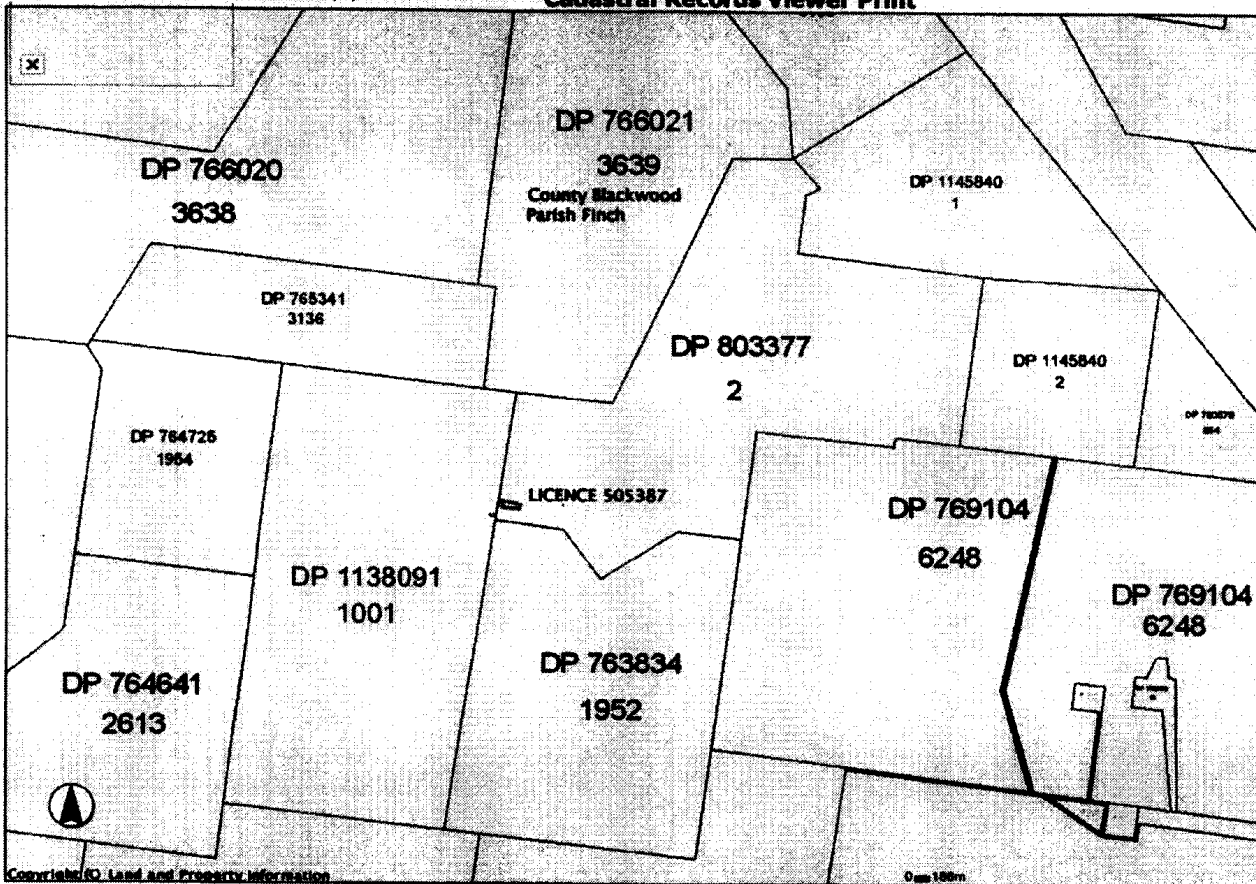
TNLRW01

25<sup>th</sup> September 2012

Page 113 of 147

Printed : Monday, 3 September 2012 10:45:14 AM by dpsmith

# Cadastral Records Viewer Print



**Current Features**  
Current Feature has not been selected.

- LEGEND**
- Rail Corridor
  - Waterway Corridor
  - Waterways
  - Undeveloped Parcels
  - Parcels**
    - Standard Lot
    - Standard Part Lot
    - Strake
    - Stratum
  - Roads (Centrelines only)

Copyright (c) Land and Property Information

This information is provided as a searching aid only. While every endeavour is made to ensure the current cadastral pattern is accurately reflected, the Registrar General cannot guarantee the information provided.  
Copyright (c) Land and Property Information ABN: 64 104 377 806

## **20. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 09/1367-02

---

### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- \* State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

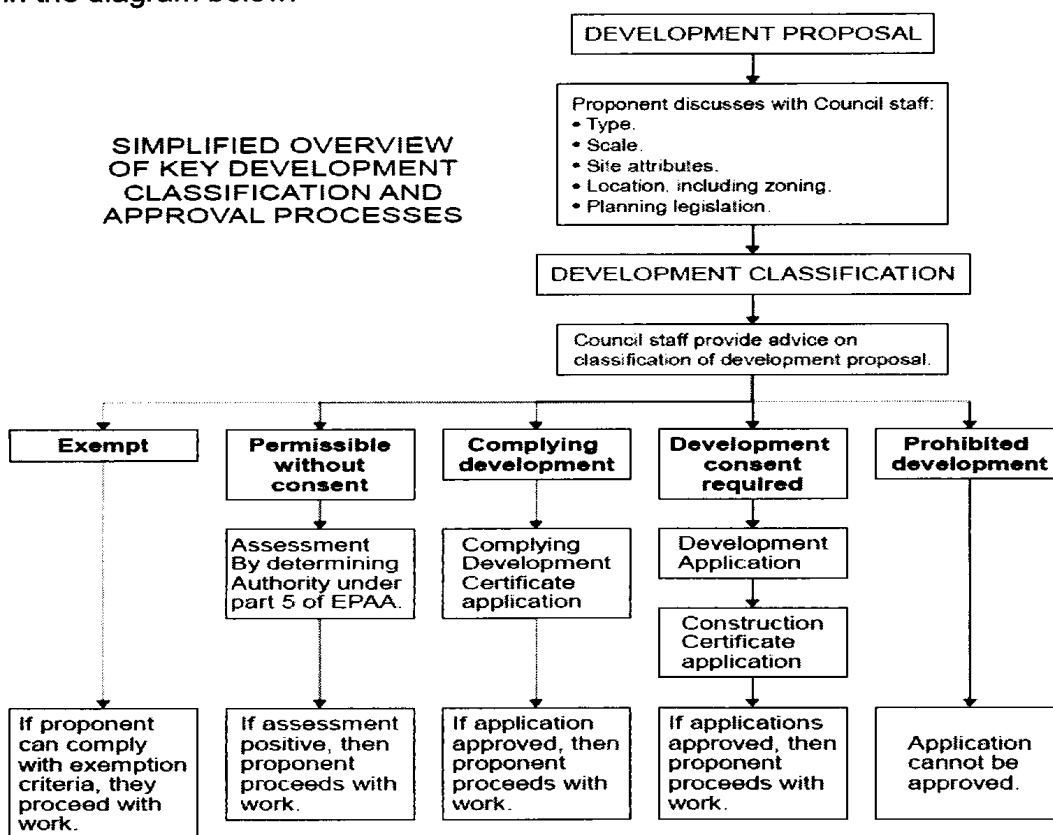
## WALGETT SHIRE COUNCIL AGENDA

### Governance issues:

**DAs:** DAs are assessed under against a series of “matters for consideration” specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



## WALGETT SHIRE COUNCIL AGENDA

### Environmental issues:

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

### Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

### 9. Alternative solutions/options:

Nil.

### 10. Conclusion:

Minimal development was approved during approved during August 2012.

### Development and Complying Development Certificate Application

#### Recommendation:

It is recommended that Walgett Shire Council resolve to:

1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during August 2012

**Moved:**

**Seconded:**

## **WALGETT SHIRE COUNCIL AGENDA**

### **Attachments**

A - DAs & CDCs approved August 2012

## AUTHORITY

## Determined Applications



|            |             |                                                                               |                                                                            |         |
|------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------|
| 09/12/2012 | Parameters: | Date Range: Y<br>Start Date: 1/08/2012<br>End Date: 31/08/2012<br>As At Date: | Document Type:<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 1 |
|------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 20

Stop the Clock

Total Elapsed Calendar Days: 2

Calendar Stop Days: 0

Adjusted Calendar Days: 2

020/2012/00000022/001

150 Class 10b - Fence/Antenna/Other

Approved - Staff Delegation

15/08/2012

14/08/2012

35 Pandora ST LIGHTNING RIDGE

LOT: 3 DP: 1100315 CNL: 230083

Walgett Shire Council

Officer: Mr M Clarkson  
Number of Applications: 1Average Elapsed Calendar Days: 2.00  
Average Calendar Stop Days: 0.00  
Average Adjusted Calendar Days: 2.00Total Elapsed Calendar Days: 2.00  
Total Calendar Stop Days: 0.00  
Total Adjusted Calendar Days: 2.00

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 24

Stop the Clock

Total Elapsed Calendar Days: 3

Calendar Stop Days: 0

Adjusted Calendar Days: 3

024/2012/00000009/001

140 Class

Approved - Staff Delegation

17/08/2012

15/08/2012

10a - Garage/Carport/Shed/Verandah

25 Euroka ST WALGETT

LOT: 3 DP: 517619

Mr T Batars

Officer: Mr A R Wilson  
Number of Applications: 1Average Elapsed Calendar Days: 3.00  
Average Calendar Stop Days: 0.00  
Average Adjusted Calendar Days: 3.00Total Elapsed Calendar Days: 3.00  
Total Calendar Stop Days: 0.00  
Total Adjusted Calendar Days: 3.00

AUTHORITY

## AUTHORITY

## Determined Applications



|            |             |                                                                            |                                                                         |        |
|------------|-------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------|--------|
| 09/12/2012 | Parameters: | Date Range:Y<br>Start Date:1/08/2012<br>End Date:31/08/2012<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days:0<br>Stop The Clock:Yes | Page:2 |
|------------|-------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------|--------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title    Owner | Determination | Determined | Received |
|----------|--------------------------|--------------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|--------------------------------------------------------|---------------|------------|----------|

Document Type: 24

Report Totals & AveragesTotal Number of Applications : 2*Average Elapsed Calendar Days: 2.50**Average Calendar Stop Days: 0.00**Average Adjusted Calendar Days: 2.50**Total Elapsed Calendar Days: 5.00**Total Calendar Stop Days: 0.00**Total Adjusted Calendar Days: 5.00*

AUTHORITY



## WALGETT SHIRE COUNCIL AGENDA

### 21. GRANTS FROM THE WALGETT SHIRE LOCAL HERITAGE FUND

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 12/172

---

#### Summary:

Owners of private items that have been proposed for listing as a local heritage item have been invited to apply for a grant from Council's Local Heritage Fund to assist with conservation and restoration work. It is recommended that the grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

#### Background:

In a letter dated 30 July 2012 Walgett Shire Council wrote to 59 land owners of items proposed for listing as local heritage items within the Walgett Local Environmental Plan. Letters were not sent for items owned by a public authority (State Government, Council).

The letter indicated that grants of between \$500 and \$3,000 were available from the Walgett Shire Local Heritage Fund for 2012-2013 to assist owners undertake conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council's contribution.

#### 3. Current position:

Three applications for grants were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                          | Address                  | Proposed works                                        | Cost of Works      | Requested          | Recommended Grant  |
|------------------------------------|--------------------------|-------------------------------------------------------|--------------------|--------------------|--------------------|
| Burren Junction CWA                | Cnr. Alma & Waterloo Sts | Restore floors within the hall                        | \$4,416.50         | \$3,000.00         | \$2,208.25         |
| Lightning Ridge Historical Society | 7 Morilla Street         | Repair termite & weather damage to bush nurse cottage | \$2,700.00         | \$1,400.00         | \$1,300.00         |
| Lightning Ridge Historical Society | 3 Mile opal field        | Stabilise & repair mud hut (former PO)                | \$1,875.00         | \$900.00           | \$900.00           |
| Philip & Coral Marshall            | "Glenburnie"             | Stabilise & conserve buildings                        | \$12,000.00        | \$6,000.00         | \$5,100.00         |
| Anglican Parish of Coonamble       | Colin Street             | Repaint exterior                                      | \$11,550.00        | \$8,550.00         | \$5,775.00         |
| TOTAL                              |                          |                                                       | <b>\$32,541.50</b> | <b>\$19,850.00</b> | <b>\$15,283.25</b> |

## **WALGETT SHIRE COUNCIL AGENDA**

The total value of the recommended grants is \$15,283.25, from a budget of \$20,000, which will leave an additional \$4,716.75 for any appropriate additional projects that may be identified by Council's Heritage Advisor.

### **Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008.  
Heritage schedule in Draft Walgett Local Environmental Plan 2012.

### **Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### **Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

### **Stakeholders:**

Public, affected land owners, Walgett Shire.

### **Financial implications:**

There is an established budget of \$20,000 for the Local Heritage Fund. If Council manages the fund in accordance with the requirements of the Heritage Branch of the NSW Office of Environment & Heritage, that agency will reimburse one third (33%) of the grants funded by Council, up to a maximum of \$8,500. Council must submit a claim at the end of the financial year to obtain Heritage Branch funding. A key requirement of the funding agreement is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

### **Alternative solutions/options:**

Decline to offer grants:- Council could decline to offer local heritage fund grants. For the owners of items proposed as local heritage items, and other people concerned about heritage, this would probably be seen as an adverse outcome.

## **WALGETT SHIRE COUNCIL AGENDA**

Vary the grant amounts:- Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- \* The amounts have been recommended by Council's Heritage Advisor with regard for the circumstances involved.
- \* From a public accountability perspective it is desirable that the funds are distributed purely on a merit basis.

### **Conclusion:**

There continues to be significant community interest in using Local Heritage Fund grants.

### **Grants from the Walgett Shire Local Heritage Fund**

#### **Recommendation:**

#### **That Walgett Shire Council resolve to:**

1. Disperse \$15,283.25 from the Walgett Shire Council Local Heritage Fund 2012-2013 in the following manner:
  - (a) \$2,208.25 to the Burren Junction CWA for the restoration of floors within the Burren Junction CWA hall.
  - (b) \$1,300 to the Lightning Ridge Historical Society to repair termite and weather damage to the bush nurse cottage, Morilla St, Lightning Ridge.
  - (c) \$900 to the Lightning Ridge Historical Society to stabilise and repair the mud hut (former post office), 3 Mile opal field, Lightning Ridge.
  - (d) \$5,100 to Phillip and Coral Marshal to stabilise and repair buildings at "Glenburnie", Burren Junction.
  - (e) \$5,775 to the Anglican Parish of Coonamble to repaint the exterior of the Anglican Church at Carinda.
2. Note that \$4,716.75 has not yet been allocated from the local heritage fund budget for 2012-2013 and request Council's Heritage Advisor to encourage further grant applications from any eligible and interested parties for Council's consideration.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 22. MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

This report provides notes on items for brief mention, or information only, on more significant matters arising in the Planning & Regulatory Services Division from late June to mid August 2012.

### a) PUBLIC EXHIBITION OF DRAFT WALGETT LEP 2012

In accordance with Council's resolution on 24 July 2012, the draft Walgett Local Environmental Plan 2011 (LEP) has been placed on public exhibition from Monday 13 August to Friday 28 September 2012 (>6 weeks).

Community information sessions have been held as detailed in the table below.

| LOCATION         | VENUE & ADDRESS          | TIME     | DATE      | ATTENDEES |
|------------------|--------------------------|----------|-----------|-----------|
| Grawin/Glengarry | Grawin Club in the Scrub | 10.00 AM | 27-8-2012 | 75        |
| Cumborah         | Sports Ground Hall       | 3.00 PM  | 27-8-2012 | 21        |
| Collarenebri     | Bowling Club             | 3.00 PM  | 29-8-2012 | 4         |
| Carinda          | Diggers Memorial Hall    | 3.00 PM  | 30-8-2012 | 0         |
| Lightning Ridge  | SES Headquarters         | 6.00 PM  | 3-9-2012  | 15        |
| Walgett          | Council Chambers         | 6.00 PM  | 4-9-2012  | 15        |

Due to an oversight the previously held community information sessions were not advertised within Council's newspaper column. In that context additional community information sessions were scheduled as follows:

| LOCATION        | VENUE & ADDRESS  | TIME    | DATE       |
|-----------------|------------------|---------|------------|
| Lightning Ridge | SES Headquarters | 5.00 PM | 17-9-2012  |
| Walgett         | Council Chambers | 5.00 PM | 18-9-2012  |
| Walgett         | Council Chambers | 5.00 PM | 24-09-2012 |

The community is being encouraged to review LEP documentation via Council's web site for free.

At the time this report was prepared (11-9-2012) Council had received 8 submission from the community and government agencies regarding the draft LEP.

## WALGETT SHIRE COUNCIL AGENDA

### b) DRAFT DEVELOPMENT CONTROL PLAN

In accordance with Council's resolution at the 28 August 2012, Edge Land Planning (Ian Sinclair) has been engaged to prepare a draft Development Control Plan (DCP) for the Walgett Shire. .

### c) EXPONARE IMPLEMENTATION

Council's Geographic Information System (GIS) Coordinator, James Abel, has recently undertaken a project in conjunction with Council's GIS software supplier, 1 Spatial, to:

- Implement Exponare GIS software. This provides Council with a simplified way of accessing and printing GIS maps.
- Digitally link GIS data within Exponare to data within Council's rating and property database (Authority). This provides a simplified method for staff to concurrently use information from both systems for example for ownership inquiries, targeted land owner mail outs, etc.

Completion of this project will enable further work to subsequently simplify additional administrative processes, such as the preparation of planning certificates.

### Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

#### Recommendation:

That Walgett Shire Council resolve to:

1. Note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted regarding:
  - Public exhibition of the draft Walgett LEP 2012.
  - Draft Development Control Plan.
  - Exponare implementation.

Moved:

Seconded:

Attachments:

Nil

**23. MONTHLY RMCC WORKS REPORT FROM DIRECTOR  
ENGINEERING SERVICES – SEPTEMBER 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of the attached report is to inform Council of progress relating to the RMCC Works in the period since the report was prepared in late August 2012.

**Current Position:**

At present, there are two teams are working for RMCC works and the expenditure over the 3 months period is \$ 548,304

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Council and Users

**Financial Implications:**

WSC Management plan 2012/2013

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council can monitor progress of RMCC works programmed for 2012/13 by reviewing the attached spread sheet and noting the progress to date.

**WALGETT SHIRE COUNCIL AGENDA**

**Monthly RMCC works Report from Director Engineering Services – September 2012**

**Recommendation:**

1. That Council receive and note the monthly RMCC works report .

**Moved:**

**Seconded:**

**Attachments:**

Monthly progress table

HW12 = Gwydir Highway

HW18 = Castlereagh Highway

HW29 = Kamilaroi Highway

# WALGETT SHIRE COUNCIL AGENDA

## Background:

The indicative funding allocations for 2012/2013 RMCC works are \$ 8,439,000. The details are as follows.

| Program description                        | HW12      | HW18        | HW29        | Total              | Expenditure up to 31st of August 2012 | Progress in percentage | Remarks                                   |
|--------------------------------------------|-----------|-------------|-------------|--------------------|---------------------------------------|------------------------|-------------------------------------------|
| Resealing                                  | \$150,000 | \$550,000   | \$500,000   | \$1,200,000        |                                       |                        | Programmed for Dec 2012 and February 2013 |
| Heavy patching                             |           | \$426,000   |             | \$426,000          |                                       |                        | Programmed for October and November 2012  |
| HW29 West Walgett Geotextile Rehab         |           |             | \$1,025,000 | \$1,025,000        |                                       |                        | Programmed for Sept – October 2012        |
| HW29 West Walgett widening                 |           |             | \$450,000   | \$450,000          |                                       |                        | Programmed for March 2013                 |
| HW29 East Pian Creek ( stage 1)            |           |             | \$50,000    | \$50,000           |                                       |                        | Programmed for November 2012              |
| Flood damage restoration ( Dec 2010 event) |           | \$1,141,000 |             | \$1,141,000        |                                       |                        | Programmed for February 2013              |
| Flood damage restoration ( Feb 2012 event) | 580645    | \$1,002,581 | \$1,416,774 | \$3,000,000        | \$548,304                             | 18                     | On going                                  |
| Routine Pavement                           |           |             |             | \$870,000          |                                       |                        | Sept 2012-May 2013                        |
| Routine Corridor                           |           |             |             | \$228,000          |                                       |                        | Sept 2012-May 2013                        |
| Routine Signs                              |           |             |             | \$49,000           |                                       |                        | Sept 2012-May 2013                        |
| <b>TOTAL</b>                               |           |             |             | <b>\$8,439,000</b> | <b>\$548,304</b>                      |                        |                                           |



## **24. CEMETERY ACCESS ROADS – GRAVELLING**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 12/190

---

### **Summary:**

This report recommends that council accept the costs and prioritizations to improve the access roads to cemeteries.

### **Background:**

Shire has six cemeteries and are located in Walgett, Carinda, Lightning Ridge, Collarenebri, Burren Junction and Cumborah. All the access roads towards the cemeteries from main roads are black soil road and impassable during wet weather.

On 22 May 2012 and 28<sup>th</sup> August 2012 Council meetings, Cllr. Kier raised the issue of improving the access roads. After the discussion, the roads have been investigated and estimates as detailed on the attached spread sheet.

### **Current Position:**

Two options have been prepared for each cemetery. The first is to do comprehensive gravelling and/or re-sheeting and the second (low cost) option is to supply and spread the required gravel but allow traffic usage for compaction.

1. Lightning Ridge: It has got the shortest access road among the listed four cemeteries and requires \$8,226 to make all weather road. Low cost option - \$2,639.42
2. Carinda Cemetery: The whole access road of 1.10km is a black soil road and needs a sub base preparation prior to spread 150mm thick local gravel. To make all weather road, an amount of \$100,546 is required. Low cost option - \$32,259.61
3. Collarenebri Cemetery: The length of the access road is 1.33km and an amount of \$121,569 is required in order to make all weather road. Low cost option - \$39,004.80
4. Burren Junction: The length of the access road is 1.70 km and improvement cost of this road is \$155,389.00. Low cost option - \$49,855.76

### **Relevant Reference Documents/Policies:**

WSC Cemetery Policy and Roads Act 1993

### **Governance issues:**

There will be fewer issues once gravelled all the access roads for listed cemeteries.

### **Environmental issues:**

N/A

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Walgett Shire Council, Residents and other users

### Financial Implications:

Construction of the access roads to the cemeteries is important to Council and should be funded from the maintenance budget.

No current funds are available for the maintenance of the access roads this year, but will be submitted for consideration for 2013/2014 financial year. As a result, Council is requested to determine whether to defer this work to 2013/14 (option 1) or adoption option 2 and fund as follows:

1. Lightning Ridge – fund from existing cemetery maintenance vote \$2,640
2. Carinda - fund from unsealed roads maintenance \$32,260
3. Collarenebri – fund from unsealed roads maintenance vote \$39,005
4. Burren Junction – maintenance vote deferred until 2013/14 \$49,856

### Alternative Solutions/Options:

Do nothing then 2013/14 upgrade roads progressively (internally)  
Fund from alternative sources in 2012/13

### Conclusion:

Improvement of the access roads will definitely increase the Council's image to the Community and required to prioritised subject to the availability of funds. It is proposed to make any necessary budget adjustments at the September Quarterly review.

### Cemetery Access Roads

#### Recommendation:

That Council note the cemetery access road estimates and determine whether to accept option 1 or option 2.

| Location        | Priority | Cost – Option 1 | Cost- Option 2 |
|-----------------|----------|-----------------|----------------|
| Lighting Ridge  | -1       | \$8,226         | \$2,640        |
| Carinda         | -2       | \$100,546       | \$32,260       |
| Collarenebri    | -3       | \$121,569       | \$39,005       |
| Burren Junction | -4       | \$155,389       | \$49,856       |

**Moved:**

**Seconded:**

### Attachments:

Estimates for Cemetery access

# WALGETT SHIRE COUNCIL AGENDA

OPTION1 Preparation of base course, supply, spread and roller compaction

Project Gravelling of access road to different cemeteries

| S.No | Description of works                                                      | unit | Length | Width | Rate/sq.m | Amount     |
|------|---------------------------------------------------------------------------|------|--------|-------|-----------|------------|
| 1    | Preparation of subbase, supply, spread and compact of 150 mm thick gravel |      |        |       |           |            |
|      | a. Carrinda                                                               | 1    | 1,100  | 5.00  | \$14      | 76,489.02  |
|      | b.Collarenebri                                                            | 1    | 1330   | 5.00  | \$14      | 92,482.17  |
|      | c.Lighting Ridge                                                          | 1    | 90     | 5.00  | \$14      | 6,258.19   |
|      | d. Burren Junction                                                        | 1    | 1700   | 5.00  | \$14      | 118,210.30 |

293,439.68

OPTION2 Supply, spread and compaction by traffic

Project Gravelling of access road to different cemeteries

| S.No | Description of works                                                      | unit | Length | Width | Rate/sq.m | Amount    |
|------|---------------------------------------------------------------------------|------|--------|-------|-----------|-----------|
| 1    | Preparation of subbase, supply, spread and compact of 100 mm thick gravel |      |        |       |           |           |
|      | a. Carrinda                                                               | 1    | 1,100  | 4.00  | \$7       | 32,259.61 |
|      | b.Collarenebri                                                            | 1    | 1330   | 4.00  | \$7       | 39,004.80 |
|      | c.Lighting Ridge                                                          | 1    | 90     | 4.00  | \$7       | 2,639.42  |
|      | d. Burren Junction                                                        | 1    | 1700   | 4.00  | \$7       | 49,855.76 |

123,759.59

**25.MONTHLY FLOOD WORKS REPORT FROM DIRECTOR  
ENGINEERING SERVICES – SEPTEMBER 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works in the period since the report was prepared in late August 2012.

**Background:**

RMS – Flood work programs

**Current Position:**

Total six teams (Three council teams and three contractor's team ) are working in the flood restoration works at present.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Nil

**Environmental issues:**

Flood water

**Stakeholders:**

Council and Users

**Financial Implications:**

WSC Management plan 2012/2013

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council can monitor progress of monthly Flood work program by reviewing the attached spread sheets and noting progress to date.

**Monthly flood works Report from Director Engineering Services – September 2012**

**Recommendation:**

2. That Council receive and note the monthly flood restoration works report.

**Moved:**

**Seconded:**

**Attachments:**

Flood restoration works tables

## Shire Roads

| Road number |    | Road name           | Amount to be contributed by RMS (\$) | Amount to be contributed by Council | Expenditure up to 31/08/012 (\$) | Progress in percentage | Remarks |
|-------------|----|---------------------|--------------------------------------|-------------------------------------|----------------------------------|------------------------|---------|
| SR          | 1  | Franxton Road       | 36,769                               |                                     | 3,372.73                         | 9.17                   |         |
| SR          | 2  | Belarra Lane        | 106,061                              |                                     | 678.60                           | 0.64                   |         |
| SR          | 3  | Clarkes Lane        | 9,885                                |                                     | 934.05                           | 9.45                   |         |
| SR          | 5  | Cryon Road          | 190,907                              |                                     | 672.17                           | 0.35                   |         |
| SR          | 12 | Millie Road         | 143,025                              |                                     | 5,816.13                         | 4.07                   |         |
| SR          | 13 | Woodvale Road       | 111,256                              |                                     | 2,290.75                         | 2.06                   |         |
| SR          | 14 | Baroona Road        | 91,346                               |                                     |                                  | 0.00                   |         |
| SR          | 15 | Pokataroo Road      | 50,030                               |                                     | 9,036.36                         | 18.06                  |         |
| SR          | 16 | Mercadool Road      | 145,698                              |                                     | 3,541.24                         | 2.43                   |         |
| SR          | 19 | Springs Road        | 3,630                                |                                     |                                  | 0.00                   |         |
| SR          | 21 | Meadow Plains Road  | 17,000                               |                                     | 606.17                           | 3.57                   |         |
| SR          | 24 | Marlbone Road       | 20,716                               |                                     | 4,561.33                         | 22.02                  |         |
| SR          | 27 | Colrose Road        | 19,456                               |                                     | 12,170.44                        | 62.55                  |         |
| SR          | 28 | Wingadee Road       | 10,140                               |                                     | 3,183.84                         | 31.40                  |         |
| SR          | 31 | Gungalman Road      | 39,781                               |                                     |                                  | 0.00                   |         |
| SR          | 38 | Wanourie Creek Road | 18,120                               |                                     | 3,622.26                         | 19.99                  |         |
| SR          | 40 | Ginghet Road        | 7,061                                |                                     | 11,680.31                        | 165.41                 |         |
| SR          | 43 | Bushs Road          | 9,846                                |                                     |                                  | 0.00                   |         |
| SR          | 45 | Borehead Road       | 7,914                                |                                     |                                  | 0.00                   |         |
| SR          | 48 | Boorooma Creek Road | 25,252                               |                                     | 17,758.80                        | 70.33                  |         |
| SR          | 51 | Millencowbah Road   | 23,400                               |                                     |                                  | 0.00                   |         |
| SR          | 52 | Willis Road         | 6,570                                |                                     |                                  | 0.00                   |         |
| SR          | 53 | Koomalah Road       | 124,044                              |                                     | 47,398.46                        | 38.21                  |         |
| SR          | 57 | Epping Road         | 50,889                               |                                     | 901.02                           | 1.77                   |         |

**WALGETT SHIRE COUNCIL AGENDA**

| Road number |     | Road name                 | Amount to be contributed by RMS (\$) | Amount to be contributed by Council | Expenditure up to 31/08/012 (\$) | Progress in percentage | Remarks   |
|-------------|-----|---------------------------|--------------------------------------|-------------------------------------|----------------------------------|------------------------|-----------|
| SR          | 59  | Moomin Road               | 60,342                               |                                     |                                  | 0.00                   |           |
| SR          | 60  | Marra Creek Road          | 7,512                                |                                     |                                  | 0.00                   |           |
| SR          | 61  | Cambo Road                | 34,365                               |                                     |                                  | 0.00                   |           |
| SR          | 64  | Wimbledon Road            | 26,028                               |                                     | 6,040.00                         | 23.21                  |           |
| SR          | 67  | Collarenebri Mission Road | 13,000                               |                                     |                                  | 0.00                   |           |
| SR          | 70  | Lone Pine Road            | 13,980                               |                                     |                                  | 0.00                   |           |
| SR          | 71  | Rossmore Lane             | 8,100                                |                                     |                                  | 0.00                   |           |
| SR          | 72  | Middle Route Road         | 17,496                               |                                     |                                  | 0.00                   |           |
| SR          | 73  | Miralwyn Road             | 10,554                               |                                     |                                  | 0.00                   |           |
| SR          | 77  | Nedgera Road              | 11,009                               |                                     |                                  | 0.00                   |           |
| SR          | 79  | Pagan Creek Road          | 5,916                                |                                     |                                  | 0.00                   |           |
| SR          | 85  | Tungra Road               | 47,510                               |                                     | 38,782.07                        | 81.63                  | Completed |
| SR          | 88  | Fabians Road              | 24,990                               |                                     |                                  | 0.00                   |           |
| SR          | 89  | Belaba Road               | 17,007                               |                                     |                                  | 0.00                   |           |
| SR          | 90  | Fairview Road             | 26,436                               |                                     | 3,580.00                         | 13.54                  |           |
| SR          | 92  | Stratmore Roads           | 6,360                                |                                     | 1,210.34                         | 19.03                  |           |
| SR          | 95  | Banarway Crossing Road    | 22,360                               |                                     | 1,210.34                         | 5.41                   |           |
| SR          | 98  | Lorne Road                | 72,913                               |                                     | \$777.80                         | 1.07                   |           |
| SR          | 101 | Wilby Wilby Road          | 530,135                              |                                     | 33,057.44                        | 6.24                   |           |
| SR          | 102 | Angledool Road            | 244,548                              |                                     | 88,837.26                        | 36.33                  |           |
| SR          | 103 | Bugilbone Road            | 130,824                              |                                     | 198.68                           | 0.15                   |           |
| SR          | 110 | Kurrajong Road            | 5,040                                |                                     | 6,857.15                         | 136.05                 | Completed |
| SR          | 111 | Narran Lake Road          | 20,170                               |                                     | 26,233.88                        | 130.06                 | Completed |
| 1580<br>4   | 112 | Brewon Road               | 72,024                               |                                     | 15,817.72                        | 21.96                  |           |
|             |     |                           |                                      |                                     |                                  |                        |           |

**WALGETT SHIRE COUNCIL AGENDA**

| Road number |     | Amount to be contributed by RMS (\$) | Amount to be contributed by Council | Expenditure up to 31/08/012 | Road number       | Road name | Amount to be contributed by RMS (\$) |
|-------------|-----|--------------------------------------|-------------------------------------|-----------------------------|-------------------|-----------|--------------------------------------|
| SR          | 113 | Binghi Road                          | 13,168                              |                             | 349.32            | 2.65      |                                      |
| SR          | 114 | Bogewong Road                        | 24,378                              |                             | 12,100.00         | 49.63     |                                      |
| SR          | 115 | Aberfoyle Road                       | 18,266                              |                             | 202.26            | 1.11      |                                      |
| SR          | 116 | Goangra Road                         | 185,711                             |                             | 76,757.05         | 41.33     | Completed bills to come)             |
| SR          | 117 | Beanbri Road                         | 499,530                             |                             |                   | 0.00      |                                      |
| SR          | 118 | Yarraldool Road                      | 140,365                             |                             | 947.10            | 0.67      |                                      |
| SR          | 121 | Pian Creek Road                      | 156,948                             |                             | 329.39            | 0.21      |                                      |
| SR          | 122 | Old Burren Road                      | 54,015                              |                             | 8,907.64          | 16.49     |                                      |
| SR          | 123 | Rowena Road                          | 131,288                             |                             | 1,170.53          | 0.89      |                                      |
| SR          | 124 | Dundee Road                          | 52,470                              |                             |                   | 0.00      |                                      |
| SR          | 125 | Glen Eden Road                       | 145,997                             |                             | 832.65            | 0.57      |                                      |
| SR          | 126 | Mills Road                           | 53,486                              |                             |                   |           |                                      |
| SR          | 127 | Boora Road                           | 21,870                              |                             |                   | 0.00      |                                      |
| SR          | 128 | Camerons Lane                        | 36,389                              |                             |                   | 0.00      |                                      |
| SR          | 129 | George Sands Way                     | 131,640                             |                             | 23,745.90         | 18.04     | Completed ( bills to come)           |
| SR          | 131 | O'Neils Road                         | 59,754                              |                             | 3,752.52          | 6.28      |                                      |
|             |     | Tip Road                             | 70,200                              |                             | 34,078.37         | 48.54     | Completed ( bills to come)           |
|             |     | Emergency Works                      | 476,727                             |                             | 476,727.00        | 100.00    | Completed                            |
|             |     | Council's Contribution               | -\$29,000                           |                             |                   |           |                                      |
|             |     |                                      | <b>4,940,616</b>                    |                             | <b>990,727.07</b> |           |                                      |



# WALGETT SHIRE COUNCIL AGENDA

## Regional Roads

| Road number |                               | Road name           | Amount to be contributed by RMS (\$) | Expenditure up to 31/08/2012 (\$) | Progress in percentage | Remarks                  |
|-------------|-------------------------------|---------------------|--------------------------------------|-----------------------------------|------------------------|--------------------------|
| RR          | 329                           | MERRYWINE BONE ROAD | 3,822,345.00                         | 103,867.74                        | 2.72                   |                          |
| RR          | 333                           | CARRINDA ROAD       | 552,750.00                           | 85,568.23                         | 15.48                  |                          |
| RR          | 402                           | GINGIE/LLANILLO     | 628,763.00                           | 424,161.31                        | 67.46                  | Completed (bill to come) |
| RR          | 426                           | RIDGE ROAD          | 24,480.00                            | 14,374.62                         | 58.72                  |                          |
| RR          | 457                           | GUNDABLOUI ROAD     | 348,161.00                           |                                   | 0.00                   |                          |
| RR          | 7716                          | COME BY CHANCE      | 276,086.00                           | 3,558.83                          | 1.29                   |                          |
|             | Emergency Funding (all roads) |                     | 173,474.11                           | 173,474.11                        | 100.00                 |                          |
|             |                               | TOTAL               | 5,826,059.11                         | 805,004.84                        |                        |                          |

**26.MATTERS GENERALLY FOR BRIEF MENTION OR  
INFORMATION ONLY - DIRECTOR ENGINEERING SERVICES-  
SEPTEMBER 2012**

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit – Director of Engineering Services

**FILE NUMBER:** 11/378

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**1. Capital Expenditure Review – Capital Works Exceeding \$1M**

As per the Capital Expenditure Guidelines released by the Division of Local Government in December 2010, Council is required to undertake a Capital Expenditure Review for certain capital works. These guidelines apply to capital projects for infrastructure facilities, including major renovations and extensions that are expected to cost in excess of 10 % of council's annual ordinary rate revenue or \$ 1 million, whichever is the greater (GST exclusive).

These guide lines do not apply to:

Capital expenditure on land purchase, land remediation, water supply networks, sewerage networks, stormwater drainage, domestic waste management facilities, roads, footpaths and bridges etc.

However the proposed new works depot will need to have a capital expenditure review as it is estimated to cost \$2M. The Division of Local Government have advised that the heavy patching and re-sealing of the runway at the Walgett airport will not require a review but it is intended to prepare one for internal use only

**2. Works Programmes for February 2012 Flood Restorations and RMCC Works**

Work programmes for the February 2012 Flood Restoration Works and RMCC Works have been developed based on available resources through until the end of June 2013. Currently we have private four contractors' teams and two Council teams working on the Flood Restoration Works and one Council team and one contractor's team working on RMCC Works.

**MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM  
DIRECTOR ENGINEERING SERVICES-SEPTEMBER 2012**

**Recommendation:**

1. That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

**Moved:**

**Seconded:**

Attachments-

A programme for Flood Restoration and RMCC Works will be tabled for information.

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***CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING***



## **AGENDA FOR CLOSED COUNCIL MEETING**

**TUESDAY, 25 September 2012**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Carinda Hall on 25 September, 2012** following the Ordinary meeting of Council, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

**Questions for the next Meeting**

Councillors are reminded of the need for all questions for the next meeting to be provided in writing at the meeting.