



AGENDA FOR ORDINARY COUNCIL MEETING

TUESDAY, 26 July 2011

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers** on **Tuesday 26 July 2011**, commencing at 10.00am to discuss the items listed in the Agenda.

NOTE:

Please note that owing to the visit by NSW LGSA representatives this meeting will now be held in Walgett and not Rowena.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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**AGENDA**

**1. Opening of Meeting**

**2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

- Ann Kennedy – Coal Seam Gas
- Representatives from the NSW LGSA will attending the meeting between 1-3pm to discuss a range of relevant Local Government issues

**6. Declaration of Pecuniary/Non Pecuniary Interests**

**7. Confirmation of Minutes/Matters Arising ..... 5**

**8. Reserve Trust Management Committee Reports**

1. Lightning Ridge Lions Park Reserve – Gem Gardens Crown Reserve  
– R230076 ..... 26

**9. Mayoral Minutes ..... Nil**

**10. Motions of which Notice has been given ..... 29**

**11. Presentation of Petitions**

**12. Councillor’s Questions from Last Meeting ..... 30**

**13. Reports of Delegates and Representatives**

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**14. Reservation of items for Debate**

**15. Reports of Officers**

**GENERAL MANAGER**

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| 6.  | Council Decisions Action Report – 28.06.11 .....                                                 | 82  |
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| 10. | Walgett Water and Sewerage Capital Works – Strategic .....                                       | 111 |
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| 25. | IPWEA (NSW) - Annual Membership Fee .....                           | 201 |
| 26. | Monthly Report from Director Engineering Services – July 2011 ..... | 203 |

**16. Reports of Committees..... Nil**

**17. Questions for the Next Meeting**

**18. Confidential Reports/Closed Council Meeting ..... Nil**

**19. Close of Meeting**

**Apologies**

Nil

**Welcome to Visitors**

N/A

**Declaration of Pecuniary/Non Pecuniary Interests**

N/A

**Confirmation of Minutes/Matters Arising**



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**TUESDAY, 28 June 2011**

Don Ramsland  
GENERAL MANAGER

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

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WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

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| MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT COUNCIL CHAMBERS ON TUESDAY 28 JUNE 2011 COMMENCING AT 10:19AM |
|---|

PRESENT

Clr B Murray (Deputy Mayor) (Chairperson)
Clr L Walford
Clr J Keir
Clr R Greenaway
Clr K Smith
Clr G Colless
Clr M Martinez
Clr D Lane
Don Ramsland (General Manager)
Mr P Kc (Acting Director, Urban Infrastructure Services)
Mr R Ranjit (Director Engineering Services)
Mr G Warren (Acting Director Corporate Services)
Mr A Wilson (Acting Director Planning & Regulatory Services) - arrived at 11:02am
Mrs S Jones (Finance Manager) - arrived at 11:03am
Mrs J Campbell (Minute Secretary)

Welcome to Visitors

The Deputy Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

Apologies

| | |
|--------|--------------------------|
| 6/11/1 | Apologies – 28 June 2011 |
|--------|--------------------------|

Resolution:

1. That apology from Councillor Woodcock be received and leave of absence be granted.

Moved: Clr Colless

Seconded: Clr Walford

CARRIED

Public Forum Presentations

Nil

Declaration of Pecuniary/Non Pecuniary Interests

- Clr Colless declared a Pecuniary Interest in item 24 – North West Weight of Loads Committee – Agreement as he is a heavy transport operator.
- Clr Martinez declared a Pecuniary Interest in item 18 Development and Complying Development Certificate Application as he has submitted as Development Application.

Confirmation of Minutes/Matters Arising

6/11/2 Minutes of Council meeting – 24 May 2011

Motion:

That the minutes of the Council meeting held 24 May 2011 be confirmed.

Moved: Clr Lane

Seconded: Clr Smith

CARRIED

Reserve Trust Management Committee Reports

Nil

Mayoral Minutes

Nil

Motions of which Notice has been given

Nil

Presentation of Petitions

N/A

Councillors Questions From Last Meeting

Clr Smith

QUESTION 1: BAD POTHOLES ON CAMERON'S LANE NEAR ROWENA TURNOFF

At the Rowena Turnoff on Cameron's lane, there are 2 really bad potholes.

RESPONSE:

The Director Engineering Services advises that he is currently investigating the issue and will inspect the location over the next couple of weeks.

QUESTION 2: FLOOD DAMAGE – COLLY TO MUNGINDI ROAD

On the Collarenebri to Mungindi road, the flood damage is getting very bad and needs attention.

RESPONSE:

The Director Engineering Services advises that he is currently investigating the issue and will inspect the location over the next couple of weeks.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

QUESTION 3: BACK LANE BEHIND WILSON STREET, COLLARENEBRI

Has the back lane been fixed behind Wilson street, Collarenebri (west side)?

RESPONSE:

The Acting Director Urban Infrastructure Services advises that the road has been graded and compacted. He further advised that due to the wet weather the sealing has been delayed.

Clr Smith - Lane has been completed.

QUESTION 4: DUST STRIPS ON MUNGINDI TO COLLARENEBRI ROAD

The Sealed strips on the Collarenebri to Mungindi Road near Longswamp and Mogil Mogil needs attention.

RESPONSE:

The Director Engineering Services advises that he is currently investigating the issue and will inspect the location over the next couple of weeks.

Clr Keir**QUESTION 1: REPORT ON FUNDS SPENT ON SR7716**

No report has been received in relation to where the funds were allocated to the SR7716 upgrade feasibility study. \$30,000 was spent.

RESPONSE:

The Finance Manager advises that the Shire was always going to spend \$60k – out of this \$30k has been removed to other Shires so the final expense is only \$30k for Walgett Shire Council. This was discussed at the Council Budget meeting.

QUESTION 2: RURAL ROADS MEETING – 7 JUNE 2011

Councillors were emailed about the Rural Roads meeting on Tuesday 7 June, this is the same day as the Budget Workshop, but it is probably important that Council has a representative attend.

RESPONSE:

No response required.

Clr Murray**QUESTION 1: CULVERTS ON CARINDA TO WALGETT ROAD**

On the Walgett to Carinda road, when are the culverts going to be fixed?

RESPONSE:

The Director Engineering Services advises that he is currently investigating the issue and will inspect the location over the next couple of weeks.

QUESTION 2: LETTER OF SUPPORT FROM COUNCIL - COOPERA

Can Council write a letter of Support for the CoOpera group from Adelaide as they are no longer able to come out to Walgett with their shows?

RESPONSE:

The General Manager advised that an appropriate letter of Support is being drafted.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

QUESTION 3: ITEMS FROM BURREN JUNCTION BUDGET MEETING

Can Council please give us an update on the following items as to whether they can be completed?

1. Burren Junction Road outcome (all Muddy) – needs grading
2. At the turn near the Silo from Burren Junction to Pilliga – a mess
3. Bugilbone Crossroad – needs repair
4. Tareela Lane two (2) dangerous corners on road – possible clearing. One is a blind corner and the other is near the Tareela Homestead.
5. Tareela Lane causeway needs work
6. North side of the Namoi River Bridge to Pilliga needs resealing with gravel for 3000 metres between Ridge and Bitumen – (Could use gravel from Bugilbone Gravel Pit)
7. Nunkeri causeway – South of Namoi River on road to Pilliga needs resealing.

RESPONSE:

The Director Engineering Services advises that he is currently investigating.

Clr Murray advised Council that the Shire graders have been out on Tareela Lane over the past few weeks and have graded the road.

Clr Keir in relation to question 1, she asked for an explanation of the response that was given. She further advised that she was not sure what it meant that \$30k had been removed to other Shires.

Clr Keir wanted to congratulate Council on the Laser bucket that is on SR7716, she advised that the appropriate signs have been erected and it is going along well. She further advised that there is one problem; red dirt has been put on the approaches of the Goangra bridge which has made it worse than before. The red dirt is now in the river because of the rain and asked why council did not use the white Yarradool rock that is nearby.

The General Manager advised that he will have our new Director Engineering Services look into the matter.

Reports of Delegates and Representatives

6/11/3 Western Division Seminar - Minutes

Recommendation:

1. That the minutes of the 2011 Western Division Seminar be received.

Moved: Clr Lane

Seconded: Clr Walford

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

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| 6/11/4 Barwon Darling Alliance Committee – Minutes of Meeting |
| Recommendation:

1. That Council receive and note the minutes of the Meeting of the Barwon Darling Alliance held on 31 May 2011 and endorse action being take to wind up the Barwon Darling Alliance with any surplus funds being donated to Stewart House.

Moved: Clr Lane
Seconded: Clr Smith

CARRIED |
| 6/11/5 Orana Regional Organisation of Council's – Minutes of meeting |
| Recommendation:

1. That Council receive and note the minutes of the Orana Regional Organisation of Councils held on 4 March 2011 and 20 May 2011.

Moved: Clr Lane
Seconded: Clr Keir

CARRIED |
| 6/11/6 Outback Regional Tourism Organisation – Minutes of Meeting |
| Recommendation:

1. The Minutes of the Outback Regional Tourism Organisation held 10 June 2011 be received and noted and Council seek to join the Inland Tourism Organisation immediately.

Moved: Clr Lane
Seconded: Clr Smith |

Clr Smith raised a concern that there are 4 errors in the new Tourism booklet. He further advised that the errors were:

- Collarenebri was not mentioned in the Services section even though they are the third largest town in the Shire.
- The Race Track picture for Collarenebri must be an old picture because Collarenebri is praised for its lovely green race track.
- There is only one function in the events calendar for Collarenebri and it is listed under the wrong month – Collarenebri Rodeo
- Next to the picture of the scared trees at Collarenebri, there is a picture of a man from Walgett and not a local man from Collarenebri.

Reservation of items for Debate

Nil

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

Reports of Officers

| | |
|--|---|
| 6/11/7 | Council decisions Action Report – 24.05.11 |
| Motion: | |
| 1. That the report be received. | |
| Moved: | Clr Walford |
| Seconded: | Clr Greenaway |
| CARRIED | |
| Clr Keir asked whether a meeting had been set up in relation to the Regional Library Agreement as yet, as she has not heard anything. | |
| 6/11/8 | Circulars received from the NSW Local Government and Shires Association of NSW – June 2011 |
| Motion: | |
| That: | |
| 1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted. | |
| 2. Council nominate 3 Councillors (Clr Woodcock, Clr Murray, and Clr Keir) and the General Manager to attend the Local Government Reform Funding Workshops in Dubbo on Wednesday 13 July 2011. | |
| Moved: | Clr Smith |
| Seconded: | Clr Keir |
| CARRIED | |
| 6/11/9 | Circulars received from the Local Government – Department of Premier and Cabinet – June 2011 |
| Motion: | |
| 1. That the information contained in the Departmental circulars 11-07 to 11-09 from the Local Government Division Department of Premier and Cabinet be received and noted. | |
| Moved: | Clr Keir |
| Seconded: | Clr Lane |
| CARRIED | |

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

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| 6/11/10 Monthly Calendar – June 2011 |
| <p>Motion:</p> <p>1. That Council receive and note the regular monthly calendar for the period June to August 2011.</p> <p>Moved: Clr Smith
Seconded: Clr Keir</p> <p>CARRIED</p> |
| 6/11/11 Payment of Expenses and Provision of Facilities for Councillors Policy |
| <p>Motion:</p> <p>1. That following public exhibition and in view of the fact that no submissions were received: Council adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.</p> <p>Moved: Clr Lane
Seconded: Clr Keir</p> <p>CARRIED</p> |
| 6/11/12 Review of Code of Conduct – Personal Benefit |
| <p>Motion:</p> <p>1. That, in accordance with the requirements of the Local Government Act 1993 (as amended) and following the proposed amendments being on public exhibition for 28 days and in view of the fact no Public submissions were received with 42 days of the commencement of Public exhibition, Council's Code of Conduct be amended by inserting the following words shown in bold type:</p> |

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

8 PERSONAL BENEFIT

For the purposes of this section, a reference to a gift or benefit does not include a political donation or contribution to an election fund that is subject to the provisions of the relevant election funding legislation.

Token gifts, **Gift cards** and benefits

- 8.1 Generally speaking, token gifts, **gift cards** and benefits include:
- a. free or subsidised meals, beverages or refreshments provided in conjunction with:
 - i) the discussion of official business
 - ii) council work related events such as training, education sessions, workshops
 - iii) conferences
 - iv) council functions or events
 - v) social functions organised by groups, such as council committees and community organisations.
 - b) invitations to and attendance at local social, cultural or sporting events
 - c) gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)
 - d) ties, scarves, coasters, tie pins, diaries, chocolates or flowers.
 - e) Goods, products or services provided to all attendees at a conference/meeting where attendance by an official has been authorised.

Gifts and benefits of value

- 8.2 Notwithstanding clause 8.1, gifts, **gift cards** and benefits that have more than a token value include, but are not limited to, tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes (including the NRL, AFL, FFA, NBL)), corporate hospitality at a corporate facility at major sporting events, discounted products for personal use, the frequent use of

facilities such as gyms, use of holiday homes, free or discounted travel, **social tipping contests and the like**.

Gifts and benefits

- 8.3 You must not:
- a) seek or accept a bribe or other improper inducement
 - b) seek gifts, **gift cards** or benefits of any kind
 - c) accept any gift, **gift cards** or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty
 - d) accept any gift, **gift cards** or benefit of more than token value
 - e) accept an offer of money, regardless of the amount.
- 8.4 Where you receive a gift, **gift cards** or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor or the general manager. The recipient, supervisor, Mayor or general manager must ensure that any gifts, **gift cards** or benefits of more than token value that are received are recorded in a Gifts Register. The gift, **gift cards** or benefit must be surrendered to council, unless the nature of the gift, **gift cards** or benefit makes this impractical.
- 8.5 You must avoid situations giving rise to the appearance that a person or body, through the provision of gifts, **gift cards** benefits or hospitality of any kind, is attempting to secure favourable treatment from you or from the council.
- 8.5 (a) "No council official shall accept a gift, **gift cards** or benefit of any kind, regardless of value, from persons seeking the exercise of a council's decision making discretion or who have sought the exercise of the council's decision making discretion within the previous 12 months".
- 8.6 No Council official shall accept a gift, **gift cards** or benefit of any kind, regardless of value, from persons seeking the exercise of a council's decision making discretion or who have sought the exercise of the council's decision making discretion within the previous 12 months.

Moved: Clr Lane
Seconded: Clr Walford

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

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|---|--|
| 6/11/13 | Draft Management Plan 2011-2015 and Budget 2011-2012 Report |
| Motion: | |
| That Council: | |
| <ol style="list-style-type: none">1. Adopts Fees and Charges 2011/2012 as listed in the 2011-2015 Management Plan with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.2. Resolves in accordance with Section 566 of the Local Government Act 1993, to make the rate of interest to charge on overdue rates and charges be 9% for 2011/2012.3. Resolves in accordance with Section 563 of the Local Government Act 1993, to make the discount 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 29 August 2011.4. Adopts a 2.8% increase in the total levy for General Fund Rates.5. Adopt a 10% increase on Sewerage and Domestic Waste charges.6. Adopt a 10% increase on Water charges in all areas except Lightning Ridge, where the increase is 7%.7. Resolves to make the rates and charges for Ordinary Rates, Water, Sewer and Waste as set out in the 2011-2015 Management Plan.8. Adopt the 2011/2012 Income and Expenditure Statement as set out in the 2011-2015 Management Plan.9. Adopt the 2011/2015 Management Plan as presented incorporating any changes adopted. | |
| Moved: | Clr Colless |
| Seconded: | Clr Lane |
| CARRIED | |

| | |
|---|--|
| 6/11/14 | Rural Fire District Service Agreement – North West Zone |
| Motion: | |
| <ol style="list-style-type: none">1. That the Rural Fire District Service Agreement North West Zone commencing 1 September be executed under seal of Council. | |
| Moved: | Clr Lane |
| Seconded: | Clr Keir |
| CARRIED | |

11:29am Clr Walford left the meeting
11:31am Clr Walford returned to the meeting

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/11/15 Matters Generally for Brief Mention or Information only from General Manager – June 2011

Motion:

1. That the matters listed by the General Manager for brief mention or information be received and noted.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED

6/11/16 Human Services Funding 2011/2012

Motion:

That Walgett Shire Council resolve to:

1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Community Services, Department of Human Services NSW Service Agreement.

Moved: Clr Lane

Seconded: Clr Colless

CARRIED

6/11/17 Multicultural Policies and Services Program Plan 2011 -2014

Motion:

That Walgett Shire Council:

1. Adopts the Multicultural Policies and Services Program Plan 2011- 2014 as presented with any adopted changes.

Moved: Clr Lane

Seconded: Clr Martinez

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

| 6/11/18 | Funding Application Domestic Violence Prevention |
|---|--|
| Motion: | |
| 1. That the Department of Families, Housing, Community Services and Indigenous Affairs funding application in the amount of \$250,000, for the employment of a Community Development Worker, be received and noted. | |
| Moved: | Clr Lane |
| Seconded: | Clr Colless |
| CARRIED | |

| 6/11/19 | External funding received – NAIDOC 2011 |
|--|---|
| Motion: | |
| That Walgett Shire Council resolve to: | |
| 1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Department of Families, Housing, Community Services and Indigenous Affairs <i>Standard Funding Agreement</i> for the NAIDOC grant in the amount of \$800. | |
| Moved: | Clr Walford |
| Seconded: | Clr Lane |
| CARRIED | |

11:45am Clr Smith left the Meeting

| 6/11/20 | Cash on Hand and Investment Report as at 31 May 2011 |
|---|--|
| Motion: | |
| 1. That the cash on hand and investment report as at 31 May 2011 be received. | |
| Moved: | Clr Lane |
| Seconded: | Clr Keir |
| CARRIED | |

11:46am Clr Smith returned to the meeting

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/11/21 Interim Financial Audit Management Letter Report for the 2010/2011 financial year

Motion:

1. That the Audit Management Letter from Hills Rogers Spencer Steer be received and noted.
2. That details of action taken in respect of issues raised be reported to Council's October 2011 Council Meeting.

Moved: Clr Colless

Seconded: Clr Keir

CARRIED

11:53am Clr Martinez declared a pecuniary interest in the following item as he has submitted a Development Application and left the meeting.

6/11/22 Development and Complying Development Certificate Applications

Motion:

That Walgett Shire Council resolve to:

1. Receive and note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during May 2011.

Moved: Clr Colless

Seconded: Clr Keir

CARRIED

11:54am Clr Martinez returned to the meeting

6/11/23 Growth Strategy & Local Environmental Plan

Motion:

That Walgett Shire Council resolve to:

1. Receive and note the letter dated 18 May 2011 from the Director General, Department of Planning & Infrastructure which conditionally endorses the November 2010 version of the Walgett Shire Growth Management Study and Strategy.
2. Adopt and endorse the June 2011 version Walgett Shire Growth Management Study and Strategy which includes the changes requested by the Department of Planning & Infrastructure in point 5 of the Director General's letter dated 18 May 2011.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/11/24 Heritage Activities and Reporting 2010-2011

Motion:

That Walgett Shire Council resolve to:

1. Receive and note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2010-2011.
2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:
 - (a) The Walgett Shire Heritage Strategy Annual Report 2010-2011.
 - (b) The Walgett Shire Summary Local Heritage Fund Annual Report 2010-2011.
 - (c) The Walgett Shire Council Heritage Strategic Plan 2011-2014.
3. Endorse the submission of the documents to the Office of Environment and Heritage by Council's Director of Planning & Regulatory Services via e-mail on 15 June 2011.

Moved: Clr Lane

Seconded: Clr Walford

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/11/25 Alcohol Free Zones

Motion:

That Walgett Shire Council resolve to:

1. Receive and note the letters dated 31 May 2011 from the Walgett RSL Memorial Club Ltd and 30 March from the Dharriwaa Elders Group regarding the proposed re-establishment of Alcohol Free Zones.
2. Establish alcohol free zones in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones.
3. Inform the following parties that alcohol free zones have been established in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones, via:
 - (a) A public notice in the Walgett Spectator and Lightning Ridge News.
 - (b) A public notice on the Walgett Shire Council web site.
 - (c) Notification letters to the officers in charge of the Walgett, Lightning Ridge and Collarenebri police stations.
 - (d) A notification letter to the NSW Anti-Discrimination Board.
 - (e) A notification letter to all liquor licensees within or adjoining the proposed alcohol free zones.
 - (f) A notification letter to all identifiable Aboriginal or ethnic groups.
4. Update alcohol free zone signage in Walgett, Collarenebri and Lightning Ridge in accordance with the Ministerial Guidelines on Alcohol Free Zones issued by the Department of Local Government, February 2009.
5. That Council take action to include the Earl Park (Truck Stop area) at Collarenebri as an additional alcohol free zone area.

Moved: Clr Smith
Seconded: Clr Greenaway

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/11/26 Liquor License Application

Motion:

That Walgett Shire Council resolve to:

1. Receive and note the application for a single function liquor licence on behalf of the Lightning Ridge Miners Association for the 7th National Opal Symposium Dinner on 26 July 2011 at the Lightning Ridge Diving Pool.

Moved: Clr Smith

Seconded: Clr Lane

CARRIED

6/11/27 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

Motion:

1. That the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted.

Moved: Clr Lane

Seconded: Clr Walford

CARRIED

12:41pm Clr Colless declared a Pecuniary Interest in the following item as he is a stakeholder of this committee and left the meeting.

6/11/28 North West Weight of Loads Committee - Agreement

Motion:

1. That the North West Weight of Loads Inter-Council Memorandum of Agreement 2011-2016 be executed under seal of Council; and
2. That the North West Weight of Loads Authority Schedule be executed under seal of Council.

Moved: Clr Keir

Seconded: Clr Smith

CARRIED

12:43pm Clr Colless returned to the meeting

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/2011/29 RFQ11016 – Feasibility Study & Site Selection for the redevelopment of the Walgett Works Depot – Draft for Information

Motion:

1. Council receive and note the draft Brief for RFQ11016 - Feasibility Study & Site Selection for the Redevelopment of the Walgett Works Depot; and
2. Council endorse the *strategic* direction of this project.

Moved: Clr Lane

Seconded: Clr Colless

CARRIED

Reports of Committees

Nil

Questions for the next Meeting

Clr Smith -

Question 1:

Skate Parks in the Shire could we have them swept more often?

Question 2:

Tree guards in Main Street of Collarenebri, could we have them put in so trees can be put in come spring?

Clr Keir

Question 1:

Following up on the closure of beds in the Walgett hospital, was the Mayor and General Manager able to talk with Kevin Humphries?

Clr Keir thanked Council for the allocation of funds to upgrade the Come By Chance Hall.

Clr Greenaway

Clr Greenaway asked that a notice of motion and a policy be created and forward to the next Council meeting.

Notice of Motion

1. The Walgett Shire Council imposes a moratorium of sixty days on any future seismic surveys, drilling or exploration for Coal Seam Gas on property under the ownership of care, control and management of the Walgett Shire Council.
2. The Walgett Shire Council requests that the relevant State Government Agency fund and undertake a full assessment of the impact of Coal Seam Gas Extraction on the sustainability of agricultural production within the shire area during this period.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

3. That the sixty day period be extended if the report is incomplete at the conclusion of this period.

Policy Creation

Move that we formulate a policy 'That all applications for seismic surveys must come before Council for consideration and cannot be dealt with under delegation'

Clr Martinez

Question1:

In relation to landholders in the Shire and their gravel pits, can Council approach the local landholders and ask for permission to use the gravel from their pits instead of carting them from the other side of the Shire?

Response:

The General Manager advised that yes Council can approach the local landholders but only if they have established pits (DA authorised) and there are no problems with accessing them.

Clr Lane

Clr Lane advised that he attended the first Lightning Ridge Advisory Board Meeting; advised that there is still an issue with people building camps on the preserved opal fields in Lightning Ridge. He suggested that Council not get involved in this issue as it could cost Council thousands of dollars

Confidential Reports/Closed Council meeting

6/2011/30 Move into Closed Session at 1.14pm

Resolution:

That the public be excluded from the meeting pursuant to Sections 10A (2)(a) of the Local Government Act 1993 on the basis that the items deal with:

- (a) personnel matters concerning particular individuals (other than councillors)

Moved: Clr Greenaway

Seconded: Clr Lane

CARRIED

1:14pm Clr Colless declared an interest as he may be purchasing some of the land described in the report and left the meeting.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/2011/31 Section 713 Sale by Auction – November 2011

Recommendation:

1. That the land detailed in the following table be submitted for sale at public auction on Friday 18th November 2011 at 10am at the Council Chambers, 77 Fox Street Walgett 2832, as per sections 713 – 726 of the Local Government Act 1993.

| Ass Number | Owner Surname | Property Address | Lot/Sec/DP | VG Land Value |
|------------|---------------|-----------------------------------|--|---------------|
| 3269 | Hobbs | Fox Street, Walgett | Lot 36 DP 595705 | \$4,000 |
| 6692 | Chapman | 7 Warrena Street, Walgett | Lot A DP 157836 | \$11,800 |
| 7856 | Frost | Balaclava Street, Burren Junction | Lot 9 Sec 8 DP 758199 | \$4,500 |
| 8029 | Key | Balaclava Street, Burren Junction | Lot 5 Sec 4 DP 758199 | \$4,500 |
| 9191 | Bressington | Oliver Street, Carinda | Lot 2 Sec 14 DP 758227 | \$400 |
| 11684 | Cridge | Wilson Street, Collarenebri | Lot 1 DP 186099
Lot A DP 189513
Lot 4 DP 1098080 | \$4,750 |
| 11791 | Adams | Wilson Street, Collarenebri | Lot 4 Sec 18 DP 758262 | \$2,590 |
| 16808 | Liu | 6 Morilla Street, Lightning Ridge | Lot 3 Sec 16 DP 758612 | \$31,400 |
| 53520 | Houlton | Narran Street, Collarenebri | Lot 34 & 35 DP 238593 | \$1,000 |

2. That authorisation is given to carry out searches pertaining property information and persons having an interest in the land.
3. That each person ascertained as having an interest in the land be notified of Councils intention to sell the land under Section 713 of the Local Government Act 1993.
4. That the proposed sale of land be advertised in the Government Gazette not more than 6 months and not less than 3 months before the date of sale; and that the sale be advertised in at least 1 local newspaper.
5. That the auction sale be conducted by a licensed auctioneer and should any lots be unsold following the sale that they be listed for sale by private treaty.
6. Council authorises the execution of contracts and transfer documents under its Common Seal.
7. Invite expression of interest from local auctioneers to conduct the sale.
8. That deposits must be paid on the day of sale. The balance must be paid in full within 14 days.
9. That each bidder will need to be registered.

Moved: Clr Lane
Seconded: Clr Smith

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

6/2011/32 Return to Open Session at 1.25pm

Resolution:

That Council return to Open Session.

Moved: Clr Walford

Seconded: Clr Keir

CARRIED

6/2011/33 Adoption of Closed Session Reports

Resolution:

That Council adopt the following resolutions of the Closed Committee:

1. Section 713 Sale by Auction – November 2011

Moved: Clr Greenaway

Seconded: Clr Walford

CARRIED

Close of Meeting

The meeting closed at 1.28pm

To be confirmed at the meeting of Council to be held on Tuesday 26 July 2011

Mayor

General Manager

28 June 2011

Page 21 of 21

Minutes of Council meeting – 28 June 2011

Recommendation:

That the minutes of the Council meeting held 28 June 2011 be confirmed.

Moved:

Seconded:

26 July 2011

Page 25 of 208

Reserve Trust Management Committee Reports

1. LIGHTNING RIDGE LIONS PARK RESERVE – GEM GARDENS CROWN RESERVE – R230076

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Susan Hillier – Lands Officer
FILE NUMBER: 09/1746

Summary:

This report recommends that Council refund the Lightning Ridge IBC \$150 Temporary Licence fee and that Council pay the Licence fee each year for the Lightning Ridge IBC to enable them to continue the maintenance of the Gem Gardens (R230076).

Background:

Walgett Shire Council is the Trust Manager for Crown Reserve R230076 comprising the Lightning Ridge Lions Park/Opal FM Radio/Visitor Information Centre/Opal fossicking area and Gem Gardens.

The Lightning Ridge IBC (Improvement and Beautification Committee) is a not for profit organisation that started the Gem Gardens. The Gem Gardens have been a labour of love for the past five years that has seen an arid stretch of soil, turned into a thriving oasis with a mural fountain centre piece. There is also the bush tucker garden, complete with signboards and animal statues. Council often receive applications to hire the gardens for weddings due to the beautiful surroundings.

The Lightning Ridge IBC continue to maintain the Gem Gardens but they also have people from Probation and Parole do community service hours supervised by Mrs Margaret Mansfield, a member of the committee. The Lightning Ridge Council depot workers assist from time to time the committee in maintaining of the Gem Gardens.

The Lightning Ridge IBC pays annual Temporary Fee to Council to be able to use the Gem Gardens as required by the Department of Lands.

Current Position:

Lightning Ridge depot workers are not in a position to maintain the Gem Gardens.

The Lightning Ridge IBC usually apply for Temporary Licence every year, however, being a non-profit organisation with an ageing volunteer base and relying on donations, it is not in a financially strong position to continue paying the annual fee as required by Council.

The IBC is requesting that Council reimbursement the \$150 Temporary Licence Fee issued by Council for FY2011-12. Furthermore, the IBC wants the Council to pay the Temporary Licence Fee each year for the Lightning Ridge IBC.

Relevant Reference Documents/Policies:

Land and Property Management Authority Trust Handbook
Temporary Licence Agreement

Governance issues:

Gem Gardens is managed by Lightning Ridge IBC not Council.

Environmental issues:

The Lightning Ridge Gem Gardens is a major focus point of displaying the native vegetation relative to this area with local Yawallaraay Aboriginal knowledge of the uses of the plants. Tourists appreciate the contribution of local people in improving the environment at Gem Gardens.

Stakeholders:

Lightning Ridge IBC
Walgett Shire Council
Land and Property Management Authority
Residents of Lightning Ridge

Financial Implications:

The Reserve Trust has received the fee for the Temporary License Agreement this year and has been deposited into Council's Account 11.815.0684.

Council will lose \$150 annual revenue every year should it approve the request of the IBC.

Alternative Solutions/Options:

As one of Lightning Ridge's tourist attraction, Council understand the importance of maintaining the Gem Gardens. Council may consider providing assistance to IBC volunteers by waiving the annual temporary fee.

Conclusion:

The Lightning Ridge IBC do an outstanding job of maintaining the Gem Gardens. Mrs Margaret Mansfield has made a significant contribution to the town of Lightning Ridge. It is therefore only fair to assist this organisation by donating the annual temporary licence fee as requested.

Lightning Ridge Gem Gardens – Crown Reserve R230076

Recommendation:

1. That Council reimburse Lightning Ridge IBC the \$150 fee, for the Lightning Ridge Gem Gardens Temporary Licence Agreement as a charge against Section 356 donations.
2. That Council in future pay the \$150 fee annually for Lightning Ridge IBC.
3. That Council advise officially the Lightning Ridge IBC of this decision.

Moved:

Seconded:

Attachments:

Letter from Lightning Ridge IBC 23 June 2011
Photo of Margaret Mansfield standing next to Gem Gardens Mural

LIGHTNING RIDGE IBC
PO BOX 781
Lightning Ridge 2834

President Eddie Webb
Secretary Margaret Mansfield
ABN 41 847 762 474
Ph. 02 6829 1081

The General Manager
Walgett Shire
Fox St
Walgett

23rd June 2011

Re Temporary Licence Agreement

Dear Sir,

Enclosed is our cheque for \$150, the signed agreement and our Insurance currency certificate.

We are a not for profit organization. IBC stands for Improvement and Beautification committee. We have dedicated ourselves to creating and enhancing recreational facilities in Lightning Ridge. The IBC gem Gardens, & Ngiyaningu Yurrul gardens within would not exist but for our work and continued maintenance.

Would the Council please consider donating a reimbursement of the \$150 for the temporary licence which allows us to legally be on crown land for the purpose of maintaining the gardens.

Yours sincerely
Margaret Mansfield
Secretary the Lightning Ridge IBC.





Margaret Mansfield is busy repairing the Gem Garden's mural in time for the assessor from the Keep Australia Beautiful and Country Energy Bush Spirit Award's visit in August 2010.

Mayoral Minutes

Nil

Motions of which Notice has been given

Notice of Motion – Coal Seam Gas Moratorium

Motion:

1. That Walgett Shire Council impose a moratorium for an indefinite period on any future seismic surveys, drilling or exploration for Coal Seam Gas on property under the ownership of care, control and management of the Walgett Shire Council.
2. The Walgett Shire Council requests that the relevant State Government Agency fund and undertake a full assessment of the impact of Coal Seam Gas Extraction on the sustainability of agricultural production within the shire area during this period.
3. That the sixty day period be extended if the report is incomplete at the conclusion of this period.

Moved: Clr Greenaway

Seconded:

Notice of Motion – Policy for seismic surveys

Motion:

1. That Council formulate a policy 'That all applications for seismic surveys must come before Council for consideration and cannot be dealt with under delegation'.

Moved: Clr Greenaway

Seconded:

Presentation of Petitions

N/A

Councillors Questions From Last Meeting

Clr Smith -

Question 1:

Skate Parks in the Shire could we have them swept more often?

Response:

The Acting Director Urban Infrastructure Services advised that staff clean the skate parks daily. He further advised that we try to accommodate equal time to all other infrastructure all over the public places.

Question 2:

Tree guards in Main Street of Collarenebri, could we have them put in so trees can be put in come spring?

Response:

The Acting Director Urban Infrastructure Services advised that due to failure of the town committee to facilitate the installation, Council staff will be programmed to carry out the works at the end of August.

Clr Keir

Question 1:

Following up on the closure of beds in the Walgett hospital, was the Mayor and General Manager able to talk with Kevin Humphries?

Response:

The General Manager advised that the matter was discussed with Local member Hon Kevin Humphries MP whilst in Sydney for the 2011 Annual Shires Conference. He advised that no action would be taken to reduce acute care beds at Walgett hospital.

Clr Martinez

Question1:

In relation to landholders in the Shire and their gravel pits, can Council approach the local landholders and ask for permission to use the gravel from their pits instead of carting them from the other side of the Shire?

Response:

The General Manager advised that Council can approach the local landholders to supply gravel but only if they have established pits (DA authorised) and there are no problems with accessing them.

Reports of Delegates and Representatives

2. C DIVISION CONFERENCE – MINUTES

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1825

Summary:

This report recommends that Council receive and note the Minutes of the 2011 Annual C Division Conference.

Background:

The 2011 Annual C Division Conference was held in Coonabarbran on 16 March.

Current Position:

Council was represented at the Conference by Councillor Woodcock as well as the General Manager.

Relevant Reference Documents/Policies:

Minutes of 2011 C Division Conference

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Council
Councillors

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

C Division Conference - Minutes

Recommendation:

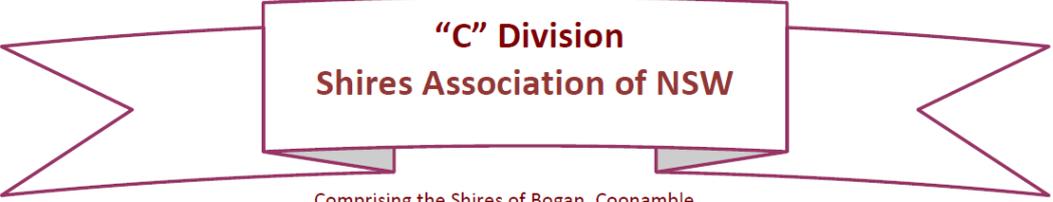
1. That the minutes of the 2011 Annual C Division Conference be received and noted.

Moved:

Seconded:

Attachments:

Minutes of C Division Conference held 16 March



**"C" Division
Shires Association of NSW**

Comprising the Shires of Bogan, Coonamble,
Gilgandra, Narromine, Walgett,
Warren, Warrumbungle, Wellington, Dubbo City Council
and Castlereagh-Macquarie County Council

ANNUAL "C" DIVISION CONFERENCE

Minutes

Wednesday 16th March 2011

Coonabarabran Bowling Club

Edward Street

COONABARABRAN

Hosted by Warrumbungle Shire Council

Chairman Cr Ray Donald

Bogan Shire Council

Nyngan

C Division Conference, Coonabarabran 16th March 2011

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

PRESENT

| | | |
|-------------------------------------|--|--|
| Cr. Bruce Miller | President | Local Government Shires Association of NSW |
| Mr. Bill Gillooly AM | Secretary General | Local Government Shires Association of NSW |
| Mr. Christian Morris | Management Solutions | Local Government Shires Association of NSW |
| Mr Shaun McBride | Senior Strategy Manager,
Policy Finance, Infrastructure
& Planning | Local Government Shires Association of NSW |
| Cr Keith Rhodes | AFSM President | Local Government Association of NSW |
| Ms Kate Carragher-Hughes | Senior Media Officer | Local Government Shires Association of NSW |
| Mr. Derrick Hines | Account Manager | Country Energy |
| Mr. Brain O'Mara | General Manager | Local Government Procurement |
| Mr Adam Marshall | Mayor | Gunnedah Shire Council |
| Mr. Pete Halliwell | Regional General Manager
North Western Region | Country Energy |
| Ms. Helen Rhodes | Manager Community
Relations North Western | Country Energy |
| Mr. Craig Pevitt | Senior Account Executive | Telstra |
| Mr Luke Webb | Business Development
Consultant | Macquarie Credit Union |
| Ms. Belinda Barlow | Executive Officer | Orana Regional Organisation of Councils (OROC) |
| Commissioner Shane Fitzsimmons | NSWRFS | NSWRFS |
| Assistant Commissioner Dominic Lane | NSWRFS | NSWRFS |

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

| | | |
|----------------------------|---------------------------------|--------------------------------------|
| Mr Paul Smith | Regional Manager West
NSWRFS | NSWRFS |
| Superintendent Stan Single | Regional Area Command | Police |
| Mr Peter Dearden | Western Regional manager | RTA |
| Cr. Ray Donald | Chairman Mayor | "C" Division
Bogan Shire Council |
| Ms Theresa Haley | Manager Corporate Services | Bogan Shire Council |
| Cr. Hazel Griffiths | Councillor | Bogan Shire Council |
| Cr. Glen Neill | Councillor | Bogan Shire Council |
| Mrs. Cathy Ellison | Administration | Bogan Shire Council |
| Ms. Vicky Cleaver | Administration | Bogan Shire Council |
| Mr. Ian Kelly | General Manager | Castlereagh-Macquarie County Council |
| Mr. Noel Kinsey | Deputy Chairman | Castlereagh-Macquarie County Council |
| Mr. Rick Warren | General Manager | Coonamble Shire Council |
| Mr. Alan Smith | Mayor | Dubbo City Council |
| Mr Mark Riley | General Manager | Dubbo City Council |
| Cr. Doug Batten | Mayor | Gilgandra Shire Council |
| Mr Paul Mann | General Manager | Gilgandra Shire Council |
| Cr. Bill McAnally | Mayor | Narromine Shire Council |
| Mr Greg Lamont | General Manager | Narromine Shire Council |
| Cr. Ian Woodcock | Mayor | Walgett Shire Council |
| Mr. Don Ramsland | General Manager | Walgett Shire Council |
| Cr. Rex Wilson AOM | Mayor | Warren Shire Council |
| Cr. Pauline Serdity | Deputy Mayor | Warren Shire Council |
| Mr. Ashley Wielinga | General Manager | Warren Shire Council |

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

| | | |
|--------------------|------------------------|----------------------------|
| Cr. Peter Shinton | Mayor | Warrumbungle Shire Council |
| Cr. Ray Lewis | Councillor | Warrumbungle Shire Council |
| Cr. Kerry Campbell | Councillor | Warrumbungle Shire Council |
| Cr. Dennis Todd | Councillor | Warrumbungle Shire Council |
| Cr. Victor Schmidt | Councillor | Warrumbungle Shire Council |
| Cr. Mark Powell | Councillor | Warrumbungle Shire Council |
| Cr. Murray Coe | Councillor | Warrumbungle Shire Council |
| Mr. Kevin Tighe | Acting General Manager | Warrumbungle Shire Council |
| Mrs Glennis Mangan | Executive Assistant | Warrumbungle Shire Council |
| Cr. Anne Jones | Mayor | Wellington Council |
| Mr. Alan Dive | General Manager | Wellington Council |

REMEMBRANCE – Victims of the Japan tsunami.

WELCOME TO DELEGATES AND OPENING OF CONFERENCE

Councillor Ray Donald Chairman of “C” Division introduced Shires Association President, Shires Association representatives, sponsors, delegates and guests to the Conference.

Mayor of Warrumbungle Shire Council, Councillor Peter Shinton welcomed dignitaries, delegates and guests to the Conference on behalf of Warrumbungle Shire Council and declared the Conference opened.

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

APOLOGIES

| | |
|-----------------------|---------------------------------------|
| Mr Kevin Humphries MP | State Member for Barwon |
| Mr Mark Coulton MP | Federal Member for Parkes |
| Mr Tony Place | Zone Manager, RFS |
| Dr Robin Williams | Chair, Western NSW, LHN |
| Mrs. Dawn Fardell MP | Independent Member for Dubbo |
| Mr. Tim Horan | Mayor, Coonamble Shire Council |
| Mr. Allan Karanouh | Deputy Mayor, Coonamble Shire Council |
| Mr. Don Schieb | Councillor, Coonamble Shire Council |

RESOLVED on the motion of Warren Shire Council and second by Gilgandra Shire Council that the above listed apologies be accepted.

MINUTES OF THE 'C' DIVISION CONFERENCE HELD IN WARREN ON 18TH MARCH 2010

RESOLVED on the motion of Gilgandra Shire Council and seconded by Warrumbungle Shire Council that the Minutes of the "C" Division Conference held in Warren on the 18th March 2010 be adopted.

RESOLVED on the motion of Gilgandra Shire Council and seconded by Warren Shire Council that the Statement of Income and Expenditure for 2010 be adopted.

SPONSORS

Macquarie Credit Union

Essential Energy

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held at the Coonabarabran Bowling Club on Wednesday 16th March 2011

GUESTS- ADDRESSES TO THE CONFERENCE

Cr Bruce Miller, President of Shires Association of NSW

Mr Pete Halliwell, Regional Manager, Essential Energy

Mr Derrick Hines, Accounts Manager, Essential Energy

Mr Paul Mann – Member of Local Health Network

Mr Brian O'Mara – Local Government Procurement

Commissioner Shane Fitzsimmons – NSW RFS

Superintendent Mr Stan Single – Coal Area Command Police

Mr Christian Morris – Management Solutions, LGSA

Mr Luke Webb – Macquarie Credit Union

Introduction:

Mr Craig Pevitt, Telstra and Mr Peter Dearden, RTA.

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

MOTIONS

ASSOCIATION MATTERS

1. Motion from Gilgandra Shire Council

That "C" Division lobby the Federal Government Minister for Local Government for support to put in place a national fund for emergency disasters such as bushfire, flood, droughts and other major catastrophe outside the State's ability to fund.

RESOLVED on the motion of Gilgandra Shire Council and Warrumbungle Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

Supporting statements:

1. *States could be funded more equitably.*
2. *Funds could be collected in a similar manner to Medicare.*
3. *Suggest a CPI increase approximately every 2 years.*
4. *Administration to come from a national body and funding only be used for the reason the fund was established.*
5. *The body-committee must be accountable to the Federal Government.*
6. *Many states are treated very unfairly and funding should not depend on donations.*
7. *For the exclusive use for the Australian nation only.*
8. *Funding collected must never be invested outside Australia.*

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

DROUGHT

2. Motion from Bogan Shire Council

That the Federal Minister for Agriculture, Forestry and Fisheries be urgently requested to provide a report on the effectiveness of the current Federal Government's new drought assistance measures being trialled in Western Australia so a transparent comparison can be made with the previous Exception Circumstances Drought Relief arrangements.

RESOLVED on the motion of Bogan Shire Council and Gilgandra Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

1. *Most if not all of NSW will lose EC Drought Assistance measures by the end of March 2011 as the National Rural Advisory Council will most likely advise the Federal Government that seasonal conditions have improved to a level that previous EC assistance should cease (household and business support or interest rate subsidies).*
2. *Little has been heard of the result of the new policy currently being trialled in Western Australia.*
3. *The economic, social and community value of the previous EC drought assistance measures, admittedly with some improvements needed to the criteria for inclusion, was extremely high and needs to be retained for future Exceptional Circumstances drought assistance unless replaced by a proven better system for Natural Disaster support.*

Minutes of the Annual Conference of C Division of the Shires Association of NSW held at the Coonabarabran Bowling Club on Wednesday 16th March 2011

EMERGENCY SERVICES

3. Motion from Bogan Shire Council

RURAL FIRE SERVICES

That the Shires Association retain its preference for a broad based property levy to fund Emergency Services to be charged on all properties to cover the current 11.7% paid by Councils. However, while the current arrangements remain, and Emergency Services Levy be included in Council's Annual Budget and Management Plans that is put out for community consultation and adoption. Any increases that occur during the year either from the State Budget or other situations be considered for inclusion in the following financial year.

RESOLVED on the motion of Bogan Shire Council and Walgett Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

1. *Any requirement for an increase in the Emergency Service Budget during the financial year must be avoided as Councils have put out their budgets for community approval. Increased expenditure for the Emergency Service Levy will take funding away from other agreed programs during the year.*
2. *If the Emergency Service State Budget increases during the financial year, as happened after the State Government adopted some of the Victorian Bushfire recommendations, Councils be exempted from any quarterly increases and consider that increase for the next financial year, or to be phased in over subsequent years keeping in mind the rate pegging limit.*
3. *The current situation is just another cost shift onto Local Government and should be abolished in favour of an Emergency Service Charge on all properties.*

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4. Motion from Warren Shire Council

REIMBURSEMENT OF EMERGENCY WORKS

The NSW State Government be requested to review the reimbursement of emergency works undertaken during declared Natural Disasters, by Councils who are required to undertake duties of emergency response agencies.

RESOLVED on the motion of Warren Shire Council and Warrumbungle Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

Warren Shire Council (and many other rural western Councils) are now required to undertake duties of emergency response agencies like the State Emergency Service due to their lack of numbers.

This requires to take staff from its operations (some externally funded) to undertake traditional emergency services duties and in doing so, do not get reimbursed ordinary hours wages. The sad fact is, if a contractor was hired, Council would be fully reimbursed.

Councils without reimbursement may/will not be able to afford to carry out these activities in the future.

In Warren Shire Council's case for the December 2010 flood event, the cost to Council for disallowed payment of emergency works is in excess of \$400,000,000.

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ENVIRONMENT

5. Motion from Castlereagh Macquarie County Council

That the Shires Association makes representation to the State Government to accept their responsibility to provide sufficient funds to control Fruit Fly throughout the State.

RESOLVED on the motion of Castlereagh Macquarie County Council and Gilgandra Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

The County has been carrying out a Fruit fly control program throughout its area. NSW has both exclusion and non-exclusion Fruit fly areas with no control carried out by Industry & Investment. If funds are made available for the control of Fruit Fly there would be an increased production of fruit throughout the State.

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HEALTH

6. Motion from Bogan Shire Council

AMBULANCE SERVICES

That the State Government ensure that an ambulance and crew maintain a 24 /7 triple zero response capability in all towns, particularly small towns in NSW.

RESOLVED on the motion of Bogan Shire Council and Walgett Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

1. *In some centres in NSW the local ambulance and on call crew are required to carry out "non-urgent" patient transfers to take a patient from the local hospital to a larger regional centre for further treatment. This takes the immediate 000 response capability away from that town should an emergency call occur.*
2. *This current situation has lead to incidents where no ambulance was able to respond to the emergency call, and a delay occurring for the person concerned while the local ambulance returns or one from a neighbouring town travels to attend.*
3. *Other means of adequate transport for these legitimate patients to another hospital does exist (eg. Community transport vehicles, special ambulance transfer vehicles or RFDS) and needs to be fully implemented so the local 000 response remains available.*

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7. Motion from Bogan Shire Council

RURAL DOCTORS

That the State Government ensure that the provision of a doctor in a hospital 24/7 takes priority over other measures currently being trialled or implemented by health authorities to treat patients or those admitted to hospitals sometimes in an emergency situation.

RESOLVED on the motion of Bogan Shire Council and Warrumbungle Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

1. *The cost of providing locums to hospitals when the Visiting Medical Officer is on leave is becoming prohibited (well in excess of \$1,000 per day with travelling and accommodation also provided) and beyond the capacity of smaller hospitals' budgets to compete with larger hospitals.*
2. *There remains a reasonable expectation from existing patients, and those admitted, to have their condition treated by a doctor, particularly in rural centres.*
3. *Without being critical of those involved, treatment by trained sisters and nursing staff, video links and phone advice from another doctor if not an adequate or acceptable replacement for patients, particularly those in a serious condition, being immediately attended to by a doctor on location.*
4. *Immediate treatment by a doctor on site to urgent situations (eg. heart attacks, serious physical accident) can make the difference between the survival of the person or not. To have to transport them any distance to another hospital with a doctor is to the extreme detriment of the patient concerned.*

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8. Motion from Warrumbungle Shire Council

That the Shires Association urges the Federal Minister for Health and Ageing to re-examine the new Australian Standard Geographical Classification System (for Remoteness), which is currently being used to determine the extent of Federal relocation and retention payments, which apply to doctors working across regional, rural and remote Australia.

RESOLVED on the motion of Warrumbungle Shire Council and Warren Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

Under the new classifications of remoteness, the same level of support is provided by Doctors working in places as diverse as Tumut and Hobart. This is making it extremely difficult for smaller townships to attract doctors, given that they can locate in major regional centres (eg Hobart) and receive the same level of support.

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NOXIOUS WEEDS

9. Motion from Wellington Shire Council

ADDITIONAL FUNDING FOR WEED ERADICATION

That additional funding be allocated for the eradication of noxious weeds due to the unusually good season.

RESOLVED on the motion of Wellington Shire Council and Warren Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

Due to the exceptional spring and early summer period, an explosion has occurred in the prevalence of noxious weeds throughout many districts. The ability to meet the demands on noxious weeds eradication is difficult enough in an ordinary year, however, additional funding needs to be considered to combat the further spread of weeds due to the current conditions.

10. Motion from Castlereagh Macquarie County Council

That the Shires Association makes representation to the Minister for Industry & Investment NSW requesting an urgent increase in noxious weed funding throughout NSW.

RESOLVED on the motion of Castlereagh Macquarie County Council and Dubbo City Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

The County has had two major floods during the past 12 months which has resulted in large germinations of noxious weeds throughout the area.

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11. Motion from Castlereagh Macquarie County Council

That the Shires Association again makes representation to the Minister for Lands to adequately fund the control of noxious weed on Crown Land.

RESOLVED on the motion of Castlereagh Macquarie County Council and Walgett Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

The Department of Lands is one of the largest occupiers of land within the Castlereagh Macquarie County Council area. During the past few years no control work has been carried out. An urgent commitment from the Department of Lands is required to stop the spread of Noxious Weeds from Crown Land.

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PLANNING

12. Motion from Warrumbungle Shire Council

That the Shires Association make representations to the Minister for Planning to ensure that any Development Applications granted under Part 3A of the Environmental Planning & Assessment Act 1979 include appropriate conditions to require proponents to enter into a planning agreement to provide a community enhancement program with the relevant Council of the local government area within which the development is proposed to take place.

RESOLVED on the motion of Warrumbungle Shire Council and Narromine Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

C Division does not accept Part 3A of the EP & A Assessment Act and believes it should be repealed.

Notes from Council:

The developments being granted consent under Part 3A of the Act by the Minister are very significant in value and scale and have major impacts upon the communities that surround the development sites by increasing the demands on already strained Council owned infrastructure. Presently there is no mechanism to ensure that these larger developments make appropriate contributions toward infrastructure improvements that Council and the general community will be required to provide.

A general guide for the community enhancement funds operation could involve a contribution of approximately 1% of the value of the development in the same way that Section 94A contributions apply with the contributions formalised in a planning agreement and the funds held by Council.

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RAIL

13. Motion from Gilgandra Shire Council

That State Rail is encouraged to attract more road haulage to rail.

RESOLVED on the motion of Gilgandra Shire Council and Wellington Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

1. To save our roads.
2. To increase safety on the roads.
3. State and regional roads which carry the majority of road freight are in crisis due to lack of funding. It is noted that 565 Councils across the country manage 650,000 kilometres of roads which is 80% of the entire Australian local road network and have a major input to maintenance of regional roads.

RECYCLING

14. Motion from Warrumbungle Shire Council

That the Shires Association lobbies the Federal Government to provide resources whereby Councils can provide adequate means of collection and disposal of disused analogue television sets, as no buy-back strategy has been put into place and the rollover period has already commenced.

RESOLVED on the motion of Warrumbungle Shire Council and Bogan Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

As the time for the cessation of analogue television approaches landfill sites will be inundated with disused sets. With no recycling opportunity, local government areas will need funds to provide adequate means of collection and disposal of these sets.

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ROADS AND TRAFFIC AUTHORITY

15. Motion from Wellington Shire Council

LEARNER DRIVER'S LICENCE TUITION HOURS

That the required 120 hours tuition to obtain a learner driver's licence be reduced.

RESOLVED on the motion of Wellington Shire Council and Castlereagh Macquarie County Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

Difficulties are being faced by learner drivers, particularly those in the country and in more remote communities in obtaining the required 120 hours tuition in order to obtain a driver's licence. Delays in obtaining the required number of hours and consequently, in getting a licence, can prevent them from attending TAFE or other educational institutions and/ or limit their opportunities for employment.

16. Motion from Bogan Shire Council

That the State Government immediately instigate a complete review of all legislative requirements and regulations that the RTA are currently responsible for with a view to substantially reduce their authority

RESOLVED on the motion of Bogan Shire Council and Gilgandra Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

1. The RTA has become far too powerful a bureaucracy with a lot of their regulations outside legislative guidelines set by government legislation and community needs.
2. They pay very little attention to community consultation or community response to their actions as seen by the reduction to 100kmph of the Newell Highway last year.

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17. Motion from Warrumbungle Shire Council

That the Shires Association seek from the RTA an established set of guidelines and standards for road closed signs in advance of flooded sections of road.

RESOLVED on the motion of Warrumbungle Shire Council and Warren Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

With the recent heavy rains in the Shire many roads needed to be closed. Local residents who live along roads that were closed and were going around the signs to reach their properties were being issued a fine by the local Police. The question was also raised as to the distance a warning sign should be placed from the hazard and any liability involved for the local road authority.

ROADS

18. Motion from Bogan Shire Council

ROAD FUNDING

That the current criteria for repairs to flood damage roads in a Natural Disaster declared area be changed from funding the repairs to “restore the road to its former condition” to “carry out repairs to improve the condition of the road to lessen future flood damage”.

RESOLVED on the motion of Bogan Shire Council and Warren Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

- 1. This change will ensure that repairs carried out are funded under Natural Disaster funding arrangements and restores the road to a condition that improves its all weather capacity rather than being repaired to its former condition.*
- 2. Evidence of previous reasonable maintenance to the road must be provided by the Council concerned.*

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19. Motion from Bogan Shire Council

REPAIR GRANTS FOR REGIONAL ROADS

That the criteria for allocating points for Councils to successfully obtain State Government Repair Grants on regional roads include extra points for the total kilometres of local roads that join the regional road. This would acknowledge the importance of sealing this regional road so users of the local roads involved have all weather access by this regional road to and from their nearest town or regional centre.

RESOLVED on the motion of Bogan Shire Council and Warren Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried.

This resolution to be also referred to the RTA Regional Consultative Committee.

Notes from Council:

1. *Current criteria for Repair Grants does not adequately recognise the fact that long lengths of local roads, particularly in larger Shires, depend heavily on the regional road to be sealed to allow all weather access for delivery of produce to markets, school bus routes, conveying children to a school bus, and emergency services access.*
2. *The State Government will make a major contribution to upgrading the State's regional road network by the retention of this program and criteria that enables more financial assistance to come to Councils to seal their regional road.*

20. Motion from Warrumbungle Shire Council

That the Shires Association seek compensation for the local road authorities in the event that roads are damaged by another government authority undertaking emergency repairs on their own infrastructure.

RESOLVED on the motion of Warrumbungle Shire Council and Warren Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

ARTC undertaking works on railways during wet weather, without regard for the road conditions resulting in heavy vehicles causing damage to local road.

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RURAL FIRE SERVICES NSW

21. Motion from Warrumbungle Shire Council

That the Shires Association make representation to the NSW Rural Fire Service seeking an explanation and clarification of the disbursement of the Fire Fighting Fund, in particular the 11.7% Council contribution which is then noted as Reimbursable Items the following year.

RESOLVED on the motion of Warrumbungle Shire Council and Gilgandra Shire Council that the motion be adopted and approved for submission to the 2011 Shires Association Conference. Carried

Notes from Council:

From the current NSW Rural Fire Fighting Fund Council summary it appears that Council is reimbursed 11.7% of the state wide Other Support in the following bid year. Thus Council has paid the full contribution on this amount. In the following year the RFS adds an allocation in for reimbursable items on which Council pays a further 11.7%. So Council is not receiving the full amount back.

Example:

Warrumbungle Shire in 2009-2010 had a reimbursable amount of \$87,684.00 and in the 2010-2011 bid it is added in above the line and Council pay 11.7% on it again. This amounts to \$10,250.91 actual reduction in the amount received.

In the 2011-2012 Bid Year the \$91,940.94 which is Council's rebate it will be added in above the line again and Council will pay 11.7% on it again, which equates to \$10,757.09.

The other aspect to this is it inflates the allocation for Council by this total amount of money. Attached.

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
at the Coonabarabran Bowling Club on Wednesday 16th March 2011

NSW Rural Fire Fighting Fund

Shire: WARRUMBUNGL E COUNCIL

(WARR-5115)

Region: REGION NORTH

2009 - 2010

Printed: 07 February, 2010

Council Summary

| | Allocation |
|---|-----------------------|
| Maintenance / Repairs | \$157,484.00 |
| Hazard Reduction Subsidy | \$0.00 |
| Fire Fighting Appliances | \$386,688.00 |
| Second Hand Tankers | \$126,000.00 |
| Stations | \$70,000.00 |
| Equipment | \$44,978.00 |
| Reimbursable Items | \$72,000.00 |
| Firezone | \$0.00 |
| Volunteer Intranet | \$0.00 |
| Community Education | \$0.00 |
| Other Vehicles | \$0.00 |
| PPE | \$25,000.00 |
| District Management | |
| Communications Platform | \$4,697.00 |
| Vehicles (Change Over) | \$27,000.00 |
| Vehicles Maintenance | \$16,000.00 |
| Equipment-Computer | \$5,000.00 |
| Equipment-General | \$28,000.00 |
| District Salaries | \$340,656.00 |
| Travel Costs | \$7,000.00 |
| IS Services | \$4,528.00 |
| Allocation for Council | \$1,315,031.00 |
| Proportion of Statewide Programs | |
| INSURANCES | \$92,709.00 |
| * Other Programs | \$749,431.00 |
| 11.7% Council Contribution | (\$87683.43) ① |
| Ledger Balance | \$52,566.00 |
| Debit | |
| TOTAL COSTS | \$2,209,737.00 |
| COUNCIL CONTRIBUTION | |
| 11.7% OF TOTAL COSTS | \$258,539.23 |

* Reimbursable next financial year

NSW Rural Fire Fighting Fund

Shire: WARRUMBUNGL E SHIRE COUNCIL

(WARR-5115)

Region: REGION NORTH

2010 - 2011

Printed: 24 January, 2011

Council Summary

| | Allocation |
|--------------------------|-------------------|
| Maintenance / Repairs | \$143,148.00 |
| Hazard Reduction Subsidy | \$20,000.00 |

WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held at the Coonabarabran Bowling Club on Wednesday 16th March 2011

22. RESOLVED on the motion of Dubbo City Council and Wellington Shire Council that C Division support the actions of the Shires Association in strongly opposing the

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WALGETT SHIRE COUNCIL AGENDA

Minutes of the Annual Conference of C Division of the Shires Association of NSW held
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recommendations of Aecom in its report to Infrastructure Australia titled "Regional Towns Water Quality and Security Review". Unanimous

URGENT MOTION

23. RESOLVED on the motion of Dubbo City Council and Warren Shire Council that C Division call on the NSW Government through the NSW Health to ensure there is at least one person trained in each Local Area Command in sexual assault. Further that they are trained to conduct forensics work for the purpose of evidence gathering after a sexual assault has occurred. Unanimous

GENERAL BUSINESS

RESOLVED on the motion of Gilgandra Shire Council and Warrumbungle Shire Council that the 2012 Annual "C" Division Conference be hosted by Wellington Shire Council.

Warrumbungle Shire Council was commended for hosting the Conference.

A presentation was made to Cr Bruce Miller for his contribution to LGSA during four years as President.

Thank you to all present.

There being no further business the Conference closed at 1.10pm.

Notes

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3. LIGHTNING RIDGE ADVISORY BORAD MINUTES OF MEETING

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director of Planning & Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/38

Summary:

To consider the Minutes of the Meeting of the Lightning Ridge Advisory Board Meeting held 26 May 2011.

Background:

At a meeting held on 28 September 2010, Walgett Shire Council resolved to nominate the following delegates to the Lightning Ridge Mining Board:

- * Clr David Lane – delegate.
- * Clr Gustavus (Bill) Murray - alternate delegate.

Current position:

To receive and note the Minutes of the Meeting of the Lightning Ridge Advisory Board Meeting held 26 May 2011.

Relevant reference documents/policies:

Minutes of Lightning Ridge Advisory Board – 26.5.11

Governance issues:

Nil

Environmental issues:

Not applicable.

Stakeholders:

Walgett Shire Council, community, state government.

Financial Implications:

Nil

Alternative solutions/options:

Not Applicable

Conclusion:

Lightning Ridge Advisory Board Minutes of Meeting

Recommendation:

1. That the minutes of the Lightning Ridge Advisory Board Meeting held 26 May 2011 be received and noted.

Moved:

Seconded:

Attachments:

Minutes of Meeting – 26.5.11



Lightning Ridge Advisory Board

Minutes

Thursday, 26 May 2011, Office of Resources & Energy, Lightning Ridge.

Welcome

Inaugural meeting opened at 10:20am. Order constituting the newly named Lightning Ridge Advisory Board was read verbatim and copies circulated. Area of operation, membership, and purpose remain unchanged from the former Lightning Ridge Mining Board.

Attendance

| | |
|------------------------|---|
| John Jobling | Chairperson |
| Russell Harris | Acting Deputy Chair, Office of Resources & Energy |
| James Hereford-Ashley | Secretary, Office of Resources & Energy |
| Andrew Bell | Department of Primary Industries (Crown Lands) |
| Shaun Barker | Department of Primary Industries (Crown Lands) |
| David Lane | Walgett Shire Council |
| Sebastian Deisenberger | Lightning Ridge Miners' Association |
| Maxine O'Brien | Lightning Ridge Miners' Association |
| Fred Mallouk | Lightning Ridge Miners' Association |
| Patrick Fletcher | Grawin, Glengarry, Sheepyards Miners' Association |

Observers

| | |
|------------------|---|
| Ms Janet Town | Office of Resources & Energy |
| Mr Patrick Ellis | Grawin, Glengarry, Sheepyards Miners' Association |

Apologies

| | |
|------------------|--|
| Mr Nick Deshon | NSW Farmers Association |
| Mr John Pocknell | Narran-Warrambool Pastoralists Association |
| Mr Peter Downes | Department of Planning |

Vacancy exists for a NSW Farmers Association appointment; no nominations received to date.

Chairperson's Address

1. Establishment of Advisory Board

The Chairperson confirmed preliminary discussions with the Minister for Resources and Energy indicate the Lightning Ridge Advisory Board will:

- Operate in an open and transparent manner, providing public access to the activities of the Board.
- Resolve adversarial issues associated with opal mining in the Narran-Warrambool Reserve; in the absence of agreement convergent views will be presented to the Minister for determination.
- Report directly to the Minister, independently of the Department (Office of Resources and Energy).
- Review agency reports under the direction of the Minister, facilitating advice on matters that affect the strategic direction of Lightning Ridge.



Lightning Ridge Advisory Board

Minutes

2. Procedure of Advisory Board

Meetings

Future meetings will be open to the public. The agenda is to include an open session, allowing for questions to be received on notice. The media maybe invited to attend, subject to the level of public interest in the matters being addressed. If a matter of commercial confidence arises, the meeting will be closed to the public.

Agencies

Through the Minister, the chairperson will be seeking greater participation from relevant government agencies, including Industry & Investment (now, Department of Trade & Investment, Regional Infrastructure & Services). This will include timely response and reporting on matters that affect the area of operation of the advisory board.

3. General comment

The Chairperson identified deficiencies of the former Lightning Ridge Mining Board, citing an inability to resolve matters through negotiation and delays in reporting from agencies.

Agenda items

The board adopted an informal agenda; unresolved items to carry over to next meeting.

1. Wilcox report

Fred Mallouk, Director, Lightning Ridge Miners' Association raised the concern that reviewing the Wilcox Report could delay its release and ultimately risk the implementation of any recommendations.

The chairperson confirmed that there is a risk of further delay, however given the role of the advisory board it is appropriate that members are provided with an opportunity to comment on the report.

The Wilcox report is being prepared for the Director General of Industry & Investment NSW (now, Department of Trade & Investment, Regional Infrastructure & Services), it is the intent of the chairperson to gain access to the report directly from the Minister.

Information noted.

2. Board procedure

Maxine O'Brien, Manager, Lightning Ridge Miners' Association required clarification on the following;

Advice to the Minister

Will members be privy to the advice being presented to the Minister? The chairperson indicated that correspondence received by the Minister would be made available to members.

Information noted.



Lightning Ridge Advisory Board

Minutes

Public Participation

What is the rationale of opening meetings to the general public? The chairperson indicated that minutes received by the Minister are subject to Freedom of Information, and are subsequently accessible to the public. It is the expressed wishes of the current government that the dealings of the board be open and transparent.

Information noted.

Andrew Bell, Western Lands Commissioner, Department of Primary Industries – Crown Lands Division requested that the board adopt the following:

Exercising authority

Decisions of the board should be in the form of nominations, motions, and resolutions; with members being able to request advice from the Minister. The chairperson confirmed the board would operate similarly to other government boards and committees.

Information noted.

Minutes

Minutes are circulated within 7 days to members for amendment if required. The secretary cited the *Mining Regulation 2010*, confirming the legislation requires the minutes be provided to the Minister and members within a month of the meeting. Minor amendments can be presented to the secretary.

Information noted. Secretary to circulate minutes to members within 14 days.

3. Changes to the constitution

Sebastian Deisenberger, President, Lightning Ridge Miners' Association tabled a letter dated 25 May 2011 recommending changes the current constitution:

An elected Chairperson

Landholders representatives to have opal mining on property

Board to approve advice to the Minister and be privy to the reply.

Members discussed the points presented by the Lightning Ridge Miners' Association, as they relate to improving the operation of the newly named advisory board.

David Lane, Councilor, Walgett Shire Council expressed concern about electing a local chairperson, stating that independence is best achieved by Ministerial appointment as provided by the current constitution.

Mr Lane indicated that the tactics of certain members hindered the capacity of the former Lightning Ridge Mining Board, and that firm direction from the chairperson was likely to improve future outcomes. It is the expressed wish of council that the advisory board seek solutions to matters within the Walgett Shire.

Information noted, authority of the chairperson confirmed.



Lightning Ridge Advisory Board

Minutes

4. Objects of the Board

Patrick Fletcher, President, Grawin, Glengarry, Sheepyards Miners' Association informed members of the intended purpose of the former Lightning Ridge Mining Board namely; to promote opal industry and to foster productive relationships between miners and landholders affected by opal mining. In the current climate Mr Fletcher proposed that advisory board consider; how to keep the industry going, and how are we going to promote it?

Members discussed the purpose and function of the advisory board. It was unanimously agreed that focus should still remain on mining, despite its omission from the new title of the advisory board.

Information noted, object of the advisor board to be developed and discussed at the next meeting.

5. Notice of meeting

Members objected to the short notice of the meeting. The chairperson acknowledged the concerns raised, and indicated that the short notice was unavoidable in the current circumstances.

Information noted.

6. Opal mining in the economy

Mr Lane, Walgett Shire Council expressed concerns that over the last 5 years there has been a decline in the level of support for the industry, particularly the NSW state government. Stating that there has been an apparent absence of interest from the Department (in reference to Mineral Resources Division), with actions and policy decisions being counter productive.

Janet Town, Senior Mine Safety Officer, Office of Resources & Energy objected to Mr Lanes' position, indicating that mine safety had improved over the last decade.

Members agreed that the agency administering the act has to make decisions, whilst still remaining impartial.

The secretary indicated that an opportunity might exist for the advisory board to participate in a review of mining and regional communities, as part of the governments 100-Day Action Plan.

Resolution

The Lightning Ridge Advisory Board seeks inclusion in a review of mining and regional communities.

Action, secretary to draft letter.

7. Land acquisition

Mr Lane, Walgett Shire Council proposed that government should consider purchasing properties to resolve land use conflicts.

Information noted.



Lightning Ridge Advisory Board

Minutes

8. Camps on claims

The chairperson outlined an email received from Peter Downes, Department of Planning that raised concerns about issues arising through the camps on claims program. The principal concern being that funds assigned to the program have been held by the administering agency, Office of Resources and Energy. This action has caused significant delay in the purchase of the property 'Combadero', that was negotiated by the former Department of Lands.

Mr Bell, Department of Primary Industries – Crown Lands Division provided a detailed outline of the program and confirmed that delay has serious implications for the future success of the program.

Resolution

The Lightning Ridge Advisory Board request that the Minister confirm that Office of Resources and Energy re-commit to the camps on claims program.

Action, secretary to draft letter.

Correspondence

Inward

Mr Sebastian Deisenberger (Lightning Ridge Miners' Association)
Letter dated 26 May 2011, see agenda item (3) Changes to constitution.

Mr Peter Downes (Department of Planning)
Email to chairperson, see agenda item (8) Camps on claims.

Actions

Proposed meeting dates for 2011

Scheduled to commence at 10:00am at the Lightning Ridge District Bowling Club.

- 25 August 2011
- 24 November 2011

Meeting closed at 12:40pm

Confirmed:

Chairperson

Date

4. NETWASTE FORUM MINUTES OF MEETING

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Roy White – Towns Services Coordinator
FILE NUMBER: 09/1508

Summary:

This report recommends that Council note the Netwaste Minutes of Meeting held at Grenfell Bowling Club on 24 June 2011.

Background:

Netwaste is a non-profit organization composed of 28 member Councils located in the Central and Western regions of New South Wales as shown below:

| | |
|-------------------------------|------------------------------|
| Bathurst Regional Council | Forbes Shire Council |
| Bland Shire Council | Gilgandra Shire Council |
| Blayney Shire Council | Lithgow City Council |
| Blue Mountains City Council | Lachlan Shire Council |
| Bogan Shire Council | Mid-Western Regional Council |
| Bourke Shire Council | Narromine Shire Council |
| Brewarrina Shire Council | Oberon Council |
| Broken Hill City Council | Orange City Council |
| Cabonne Council | Parkes Shire Council |
| Central Darling Shire Council | Walgett Shire Council |
| Cobar Shire Council | Warren Shire Council |
| Coonamble Shire Council | Warrumbungle Shire Council |
| Cowra Shire Council | Weddin Shire Council |
| Dubbo City Council | Wellington Council |

The Netwaste area represents over one third of the State of New South Wales.

Current Position:

Mr David Neeves from Gilgandra Shire Council met with Kevin Humphries MP on matters relating to successes of the Netwaste Group. Mr Humphries was provided with a summary of the Netwaste activities which includes the existence and role of the Voluntary Regional Waste Groups (VRWG). It recommends writing to all MPs in the Netwaste area, requesting the opportunity to meet representatives of Netwaste.

Relevant Reference Documents/Policies:

Nil

WALGETT SHIRE COUNCIL AGENDA

Governance issues:

Netwaste is planning to hold Strategic Plan Workshops prior to the development of its Strategic Plan 2012-2015 on the following dates:

- 11-12 August 2011 – Dubbo Shire Council
- 08 September 2011 – Gilgandra Shire Council (day prior to Netwaste Meeting)

Netwaste requests all participants to attend the workshops to ensure the successful development of the Strategic Plan.

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Netwaste Member Councils

Financial Implications:

Nil

Alternative Solutions/Options

Nil

Conclusion:

Council has started sending a staff member to the Netwaste Group meetings regularly and therefore, gaining a better 'hands-on networking' with other Council representatives.

Netwaste Forum Minutes of Meeting

Recommendation:

1. Council note the Netwaste Minutes of the Meeting held at Grenfell Bowling Club, on 24 June 2011.
2. Council note the next Netwaste Meeting is to be held at Gilgandra on 09 September 2011.
3. Council agree to send representative/s to the Netwaste Strategic Plan Workshop at Ground Central Conference Room, Dubbo City Council on 10-12 August 2011.

Moved:

Seconded:

Attachments:

Appendix 1 - Netwaste Minutes of Meeting on 24 June 2011
Appendix 2 - Netwaste Forum Executive Officers Report – 24 June 2011.
Appendix 3 - Netwaste Planning Workshop programme in Dubbo on 10-11 August 2011.

APPENDIX 1

MINUTES OF THE MEETING OF NETWASTE FORUM HELD AT GRENFELL BOWLING CLUB ON FRIDAY 24 JUNE 2011 COMMENCING AT 10.00 AM

Meeting opened at 10.am

1. ATTENDANCE

Antony Cullen-Ward (Bathurst Regional), Russell Deans (Bathurst Regional), Paul O'Brien (Blayney Shire), Rebecca Tempest (Blue Mountains City), Joanne Allan (Blue Mountains City), Dean Woods (Bogan Shire), Lex Stewart (Cabonne), Paul Bennett (Forbes Shire), David Neeves (Gulgandra Shire), Adrian Butler (Lachlan Shire), Sam Wythes (Lachlan Shire), Julian Geddes (MidWestern Regional), Mark Robertson (Narromine Shire), Wayne Davis (Orange City), Steve Campbell (Parkes Shire/Executive Officer), Roy White (Walgett Shire), Shane Wilson (Weddin Shire), Isabel Holmes (Weddin Shire), Glenn Whiteman (Wellington), Kristy Cosier (NetWaste), Shaun Rava (Orbitas Pty Ltd), Vernon Keighly (drumMUSTER), Dennis Russell (TPI), Cecily Shirley (TPI), Phil McAndrew (TPI), Dave Warren (Shoalhaven Recycling), David Hill (Skillset/Flannery Centre)

2. APOLOGIES

Wayne Broad (Bland Shire), Dwayne Willoughby (Bourke Shire), Libby Guest (Broken Hill City), Kookie Atkins (Coonamble Shire), Craig Lynch (Cowra Shire), Michael McCulloch (Dubbo City), Steve Clayton (Dubbo City), Chris Lane (Lithgow City), Francois Vanderberg (Lachlan Shire), Chris Brook (Narromine Shire), Leigh Robins (Oberon), Stephen Sykes (Orange City), John Kite (Warren Shire), Tim Riley (Bogan Shire), Sue Clarke (NetWaste), Gillian Kearney (NetWaste), Ann Trofa (OEH), Jason Scarborough (OEH), Greg Miller (JR Richards), Jason Blackmore (Sims Metal), Charlie Carlisle (Sims Metal), Phil Tucker (drumMUSTER), Rachel Young (Centroc)

RESOLVED (Julian Geddes/Shane Wilson)
That the apologies be accepted and leave of absence granted to Wayne Broad (Bland Shire), Dwayne Willoughby (Bourke Shire), Libby Guest (Broken Hill City), Kookie Atkins (Coonamble Shire), Craig Lynch (Cowra Shire), Michael McCulloch (Dubbo City), Steve Clayton (Dubbo City), Chris Lane (Lithgow City), Francois Vanderberg (Lachlan Shire), Chris Brook (Narromine Shire), Leigh Robins (Oberon), Stephen Sykes (Orange City), John Kite (Warren Shire), Tim Riley (Bogan Shire), Sue Clarke (NetWaste), Gillian Kearney (NetWaste), Ann Trofa (OEH), Jason Scarborough (OEH), Greg Miller (JR Richards), Jason Blackmore (Sims Metal), Charlie Carlisle (Sims Metal), Phil Tucker (drumMUSTER), Rachel Young (Centroc)

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED (Adrian Butler/Antony Cullen-Ward)
That the Minutes of the Meeting of the NetWaste Forum held at Dubbo on Friday 3 March 2011 are hereby confirmed as a true and accurate record of the decisions of that Meeting.

3.1 Matters arising from the minutes:

Wayne Davis asked for an update on the used oil filters and containers, which was to be discussed by TPI later in the meeting.

4. REGIONAL CONTRACTS UPDATE

Option for Used Oil Filters/Containers

Cecily Shirley & Phil McAndrew from TPI provided an overview of the services provided by TPI and ERS Waste Management (presentation available). Used oil filters are collected, mechanically crushed at Glenddenning with oil captured for recycling; Oily rags are washed and environmentally disposed of or used as fuel. Service available for majority of waste produced at Council workshops.

Cecily also discussed the general costs & services applicable to Ccls who wish to collect used oil filters and oily rags; prices range from \$85 - \$170 per service (depending on location), with cost covering supply of 200 litre drums and service. Interested Ccls would need to sign a service agreement.

Used Oil Contract

General update provided by Dennis Russell (TPI) – contract formally extended until end April 2012. No issues regarding service, although comment made by Dennis regarding some incidents of water in collection units and also added that up to 10% is acceptable, however in excess of this impacts on quality of the used oil and recycling potential.

Processing of Garden Organics Contract

Dave Warren from Shoalhaven Recycling was in attendance who commented services recently undertaken at Orange, Bathurst, Gilgandra and Eugowra. General feedback from these Councils was that the contractor had provided a high quality service and they were very happy with the chipped product.

Discussion was also had around the feasibility of Shoalhaven purchasing an attachment for their excavator to provide a service for C&D crushing. Dave Warren updated the group that it was not considered feasible to pursue this option, the product quality would not be high and it would not include a magnet to separate rio from the concrete. Interested in purchasing an actual machine to crush the material, but need more of an idea on the volumes available and interested Councils. The group commented that some Ccls currently separate the material & have volumes ready to crush, and that other Ccls are watching with interest. David Neeves (Gilgandra Shire) commented they had recently called for quotes to process approx 2500m³ (later advised that no submissions were received). It was agreed that further discussion should be had between the interested Ccls and Dave Warren to explore the issue & possible options further.

Recommendations from Regional Contracts Update:

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| RESOLVED Paul O'Brien/Antony Cullen-Ward |
| <ul style="list-style-type: none">• That the NetWaste Projects Coordinator circulate an EOI to Councils to determine interest in used oil filters/oily rag collection and liaise with TPI• That a small group of interested Ccls and Dave Warren (Shoalhaven Recycling) have further discussion about C&D crushing options |

5. LEAD ACID BATTERY MANAGEMENT OPTION (ORBITAS RESOURCE RECOVERY)

Shaun Rava (Orbitas Pty Ltd) provided an overview of the company, recycling processes and services available to Councils (presentation available). Some points of interest include:

- Established a state of the art processing facility at Wagga Wagga to recycle LAB & NLAB;
- 100% of the batteries are recycled with 98% of each battery recycled. Estimated 40,000 tonnes to be processed this year, with 65 batteries per tonne.
- Currently recruiting an agent to be based in Orange

WALGETT SHIRE COUNCIL AGENDA

- Option for Ccls is enter into a 12 month agreement with Orbitas who provide a storage container (fully enclosed lockable polypropylene box) suitable for holding 65 car batteries. Cost per unit is \$500 (+ GST) which Ccls can either pay upfront or can be recouped from battery sales following which Ccls then own the bins. Orbitas collect and transport the batteries, with prices per tonne reviewed on a monthly basis.
- Also capable of accepting and recycling household batteries

Steve Campbell also advised that Sims Metal, who currently provide an option for LAB recycling as an additional component to the scrap metal arrangement are happy for NetWaste to pursue the option provided by Orbitas.

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| RESOLVED David Neeves/Shane Wilson |
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| <ul style="list-style-type: none">• That the NetWaste Projects Coordinator circulate an EOI to Councils to determine interest in pursuing the LAB management option offered by Orbitas Resource Recovery |
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6. FLANNERY CENTRE PRESENTATION

David Hill (Skillset) provided an overview of the Flannery Centre currently being constructed in Bathurst and the training opportunities that will be available in the near future included accredited training in waste management (presentation available).

7. DEALING WITH ASBESTOS – General Discussion

This discussion was initiated by MidWestern Ccl who has had an increased incidence of illegal dumping of asbestos. Julian Geddes provided an overview of the issues they have encountered and some of things they have implemented in response to these: Ccl has experienced increased incidence of illegal dumping at their 13 rural transfer stations and bulk storage facilities, with a particular incident where bonded asbestos was dumped and then burnt, resulting in it determined as friable. This had flow on effects to a hygienist being required, with overall cost being around \$12,000 to clean up. MidWestern have recently had all waste staff trained so they can now handle bonded asbestos and also response kits placed in vehicles.

Significant discussion was held around the fact there is no one agency responsible for asbestos management and the range of material/guidance papers that now exist.

There was strong support from attendees for a dedicated workshop session as part of a NetWaste forum on this topic, specifically covering: other Ccl experiences, speakers from OEHL, WorkCover, Ombudsmen (possibly) and also how NetWaste can implement a uniform response to the issue including a simple risk assessment tool, information on websites, how material is received and handled across the region's landfills and pricing.

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| RESOLVED Adrian Butler/Paul O'Brien |
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| <ul style="list-style-type: none">• That a dedicated workshop be held in conjunction with the upcoming December 2011 forum in Mudgee with Ccls to provide significant input to NetWaste on the issues they want discussed and workshop presenters. |
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8. NETWASTE EXECUTIVE OFFICER UPDATE

Steve Campbell tabled a report (Attachment 1) regarding points of interest for the Forum:

- (a) **Representation to local MPs** – Following on from David Neeves (Gilgandra Shire) recent discussion with the Member for Barwon (Kevin Humphries) regarding NetWaste activities and

WALGETT SHIRE COUNCIL AGENDA

achievements, it was agreed highly beneficial for NetWaste to make representation to the other MPs in the region given the appointment of a new state government. Representatives indicated their willingness to do this which was supported by the Forum, with Kristy Cosier available to also attend if necessary.

- (b) **NetWaste Regional Strategy 2012-2015** – Steve highlighted the importance of all NetWaste Councils being represented at the upcoming workshop on 10 & 11 August 2011 in Dubbo to inform development of the Strategy, with Kristy circulating an invitation at the meeting. The workshop will be facilitated by Bob Bailey who will be doing a lot of groundwork in the lead up to the meeting so we won't be starting with a blank sheet of paper. The agenda also includes 2 sessions on specific waste issues to break up the sessions, including Rationalising of Small Landfills and Developing a 10 year Financial Waste Plan.
- (c) **RENEW NSW Forum** – A brief update was provided on the meeting held in May 2011 as part of the Waste Conference, with the NetWaste Projects Coordinator appointed to 2 working groups formed to implement projects in the OEH Implementation Plan: HHW and Recycling Infrastructure. Councils were also reminded to please provide input into the survey currently being conducted by OEH regarding HHW facilities and services available.

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| <p>RESOLVED David Neeves/Lex Stewart</p> <ul style="list-style-type: none">• That the NetWaste Projects Coordinator send a letter and summary document to local MPs, with meeting appointments to be made between the following NetWaste representatives and respective Members at an appropriate time:<ol style="list-style-type: none">1. Paul Toole (Member for Bathurst) – Antony Cullen-Ward2. Andrew Gee (Member for Orange) & Jeremy Buckingham (Member of Legislative Council) – Wayne Davis3. Adrian Piccoli (Member for Murrumbidgee) – Adrian Butler4. John Williams (Member for Murray-Darling) – Kristy to approach Peter Oldsen5. Troy Grant (Member for Dubbo) – Steve Campbell• That an invitation to be sent to all NetWaste Councils encouraging their involvement in the August Workshop.• That the report be noted. |
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9. NETWASTE PROJECTS COORDINATOR REPORT

Kristy Cosier provided an update of recent projects and activities, with specific discussion as follows:

E-waste collection program – Project nearing completion with 9 Ccls delivering material so far to Sydney for processing. Councils are reminded of the importance to securely package their items following an incident with one Council's delivery in recent weeks. Sims has indicated they will reject any loads which have potential risks associated with unloading them.

HHW – Delivery of the gas cylinder enclosures is nearly complete, with the last to be delivered w/c 27 June. Councils are reminded to please pay for their contributions asap, with the invoices distributed in early June. Kristy also advised that the funding request for the HHW Collection Campaign has been made to OEH and currently waiting for a response.

Kristy also requested (as supported at the March Steering Cttee) that a small Working Group of Ccls be set up to assist with this topic and provide input into development of Operational Factsheets to accompany the gas cylinder storage enclosures, the quotation process to secure a Contractor for the annual campaign (subject to funding) and to review the promotional material around this topic to try and increase community response. Input will be largely via email & teleconference.

WALGETT SHIRE COUNCIL AGENDA

Joint Landfill Monitoring Contract – It was previously indicated there was strong support from Ccls with licensed landfill sites to pursue a regional contract for environmental monitoring, with Bob Bailey available to prepare tender documents. To date, only Forbes, Narromine and Dubbo Ccls have confirmed interest with more needed to pursue this arrangement.

LGSA Excellence in Environment Awards – These awards are currently open and close on 31 August with 2 categories of relevance to NetWaste activities (Waste Avoidance Award and Local Sustainability Award)

Glass Crushing project – 5 Ccls, NetWaste and Australian Food and Beverage Council are currently involved in preparing an application to the Packaging Covenant to purchase a mobile glass crusher to share throughout the region with applications closing 30 June.

2011/12 Project List – Kristy highlighted the range of projects to be implemented in the coming financial year with Ccls encouraged to contact NetWaste if any are of particular interest.

C&D Reuse/Recycling Project – This is a new project and of particular interest to Ccls who currently have stockpiles of C&D for crushing but limited options available to get the work done. It was agreed to form a Working Group to provide input largely via teleconference and emails and work with Dave Warren from Shoalhaven Recycling to pursue options.

Organics Management Strategy – Discussion was had around the need to investigate and develop a regional approach to organics management. Whilst on the ground work has been done through some trials, there has been limited 'big picture' work done on what options may exist, feedstock etc. It was agreed to form a Working Group to provide input largely via teleconference and emails to develop this project.

RESOLVED Antony Cullen-Ward/Shane Wilson

- That the following members comprise the **HHW Working Group**: Mark Robertson, Wayne Davis, Julian Geddes and David Neeves
- That the Joint Landfill Monitoring Contract be pursued, with Parkes and Blayney confirming interest.
- That submissions be made to the LGSA Excellence in Environment Awards, with possible projects including RESAP and HHW facilities and campaign
- That the following members comprise the **C&D Working Group**: Craig Lynch, Wayne Davis, Julian Geddes, David Neeves, Mark Robertson
- That the following members comprise the **Organics Working Group**: Craig Lynch, Wayne Davis, Antony Cullen-Ward, Mark Robertson
- That the report be noted

10. ENVIRONMENTAL LEARNING ADVISOR REPORT

Sue Clarke was absent from the meeting due to setting up for the Regional Waste to Art Exhibition to be held in Grenfell on Saturday 25 June 2011, with the group to do a visit following the meeting.

Of particular note in the report was the successful Love Food Hate Waste funding application, with a project to be implemented in partnership with Orange City Council.

RESOLVED Antony Cullen-Ward/Shane Wilson

- That the report be noted.

11. WEDDIN SHIRE UPDATE

Shane Wilson provided a brief update on recent waste management activities including the Grenfell Waste Depot becoming a supervised site approximately 18 months ago including introduction of fees, which impacted on some of the smaller unmanned sites in the LGA. Changes were reasonably well accepted by the community with them able to see obvious improvements at the waste depot. Council also introduced kerbside recycling with product transported to Cowra for sorting and commercial waste service about to commence through development and implementation of local policy, which includes the supply of bins. Council has also introduced recycling in the villages which involves using a trailer to transport MGBs from Grenfell to outer areas and swap over at 'bin banks' in the villages.

12. COUNCIL UPDATES

Narromine – Recent agreement established with Amcor who provided a cardboard press at Narromine, with Council also committed to purchase a trailer to allow cardboard from Tomingley and Trangie to be brought back to Narromine for recycling. Also current debate around introducing waste services to rural residents.

Gilgandra – Recent discussions had with Bogan Shire which involves recyclables to be delivered to Gilgandra MRF for processing. Sue Clarke will also be working with Bogan Shire to deliver some educational programs in support of the service.

Bathurst – TPI, who own the gas flare infrastructure are having initial discussions with AGL about a partnership to establish a power generation unit, capable of powering 400 homes.

Orange – Currently finalising tender specifications for Orange Waste project (formerly The Hub) which includes provision of an organics collection service, processing of the organics and construction of an AWT for composting, residual waste baling and wrapping facility and transfer of residual waste to the new Euchareena Rd site under a single contract. OCC will tender the construction of the new landfill and will be managed by Council. Proposed timetable is to call for tenders end July/August 2011, construction in 2012 and service to commence in 2013. Expiry of the organics collection contract will be 2025 to coincide with the existing waste and recycling contract. The processing contract will be for a 20 year term. Wayne made a formal request to the Forum for Orange to use the NetWaste brand on trucks and bins, recognising possible future regional collaborations and implementation of the Regional and Subregional NetWaste plans. The request was strongly supported by the Forum.

Cabonne – Have recently had consultants undertaking work on their future directions for waste management.

Wellington – Council recently committed to supervising and introducing fees at their small facilities in the LGA.

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| RESOLVED Shane Wilson/Paul O'Brien |
| <ul style="list-style-type: none">• That formal advice be sent to Orange City Council approving the use of the NetWaste brand (logo) on the trucks and bins to be utilised for the organics collection service in the Orange Waste Project |

13. GENERAL BUSINESS

drumMUSTER – Update provided by Vernon Keighly who is the new Southern NSW Consultant. Training recently undertaken in Wellington, MidWestern, Warrumbungle and Forbes with Drums Go Round and Visy the main processors. There has been some issues at the Peak Hill site with

WALGETT SHIRE COUNCIL AGENDA

chemicals, which Steve indicated he would follow up on. New compounds to be set up in Elong Elong and Armatree. Total drum numbers are slightly down although does not include May collections, with it still acknowledged there is likely a lot of drums still on farms and are not being returned through the drumMUSTER program.

WCRA Training opportunities – Kristy raised the opportunities offered by WCRA and encouraged Ccls to contact NetWaste if they were interest in any of the following:

- Waste & Resource Recovery Facility Workers Manual Training Workshop – proposed to be run in Cobar in July or August, 6 have indicated interest but need 12 to make it worthwhile.
- Working safely near overhead cables (for waste industry).
- Managing Driver Fatigue in Waste Management.

NetWaste staff position – Steve updated the group on the current position advertised which is for NetWaste Administration Officer for 3 days per week, with the structure reverting to the same as before the NetWaste Projects Coordinator went on maternity leave. Gillian Kearney will be finishing work with NetWaste at end of July 2011, with the group acknowledging the support she has provided to the group during the last 12 months.

Communication medium – Steve Campbell raised the possibility of setting up a Yahoo Groups for the NetWaste forum to utilise for project discussion which offers the benefit of having history in the discussion thread. The Forum agreed it may be beneficial and worth investigating.

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| RESOLVED Adrian Butler/Paul Bennett |
| <ul style="list-style-type: none">• That Gillian Kearney be thanked for the support provided to the NetWaste Forum during her time with the group• That the NetWaste Projects Coordinator investigate the use of Yahoo Groups as a possible communication medium for the Forum |

**NEXT ORDINARY MEETING – 9 SEPTEMBER 2011 TO BE HELD AT GILGANDRA commencing at 10 am
MEETING CLOSED 12.25PM**

**THIS IS PAGE NO. 7 AND THE FINAL PAGE OF THE MEETING OF THE NETWASTE FORUM
HELD AT GRENFELL HELD FRIDAY 24 JUNE 2011**

Attachments

1. Executive Officer's Report

APPENDIX 2

EXECUTIVE OFFICERS REPORT

1. Representations to Local Members of Parliament

The election of the Coalition Government in NSW and the emergence of a number of new MP's provides an opportunity for the NetWaste Group to brief them on the existence and activities of the Voluntary Regional Waste Groups (VRWG's).

David Neeves from Gilgandra Council recently met with Kevin Humphries MP and took the opportunity to inform him regarding the VRWG's and to highlight the successes of the NetWaste Group. He was also provided with a summary of the groups activities.

It is proposed to write to all MP's in the NetWaste area explaining the role of the VRWG's, providing them with a summary and requesting the opportunity to meet with representatives of NetWaste.

Recommended. That the actions be endorsed and that volunteers be sought to meet with local MP's.

2. NetWaste Strategic Plan 2012 - 2015

Dates have been set for the NetWaste Strategic Plan Workshops which are being facilitated by Bob Bailey formerly Waste Facilities and Buildings Manager, Port Macquarie Shire Council. The first workshop will be held at Dubbo on 10 & 11 August 2011 and the second at Gilgandra on Thursday 8 September 2011 (day prior to Forum Meeting). I ask that you make an early commitment to attend the workshops as your participation will be central to the successful development of the strategic plan. This will be the basis for funding and projects for the next three year period.

It is intended to use some of the time allocated to work in a group on specific projects of interest.

Recommended. That the information be noted.

3. RENEW Forum

The last RENEW Meeting held at Coffs Harbour in conjunction with the Waste Conference saw the establishment of a number of Working Groups to address single issues. The NetWaste Projects Coordinator had been appointed to the Household Hazardous Waste Facilities and the Recycling Infrastructure Working Groups.

Recommended: That the information be noted.

Steven Campbell
Executive Officer

Reservation of items for Debate

Nil

Reports of Officers

5. *MEETINGS OF THE LIGHTNING RIDGE PRECINCT COMMITTEE - MINUTES*

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1491

Summary:

Minutes of meetings of external bodies whose deliberations are relevant to council are placed before Council for consideration and noting.

Background:

Lightning Ridge Precinct Committee is a non-profit organization which represents the community.

On 11 July 2011, the committee discussed again the proposed 5 to 10 year re-development plan of the Lightning Ridge Sports Grounds for the benefit of those people who were not present at the previous meeting on 13 June 2011. The committee agreed that the re-development proposal is worth supporting and will actively consult all sporting bodies, will pursue available recreational grants and furthermore, ask Council to provide some funding. Identified areas to be up-graded are the existing lighting system, electrical up-grades and re-surfacing of the ovals.

Minutes of meetings of the Precinct Committee held in 11 July and 13 June 2011 are attached.

Current Position:

It would be appropriate for a representative of the Lightning Ridge Precinct Committee to be invited to attend the August, 2011 meeting of Council.

Relevant Reference Documents:

Nil

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Council and Lightning Ridge residents

Financial Implications:

Council does not have any funds available at present for upgrading works of the scope being motted by the Precinct Committee.

Alternative Solutions/Options:

Nil

Conclusion:

Meetings of the Lightning Ridge Precinct Committee - Minutes

Recommendation:

That the Minutes of the meetings of the Lightning Ridge Precinct Committee held 13 June and 11 July 2011 be noted.

That representatives from the Lightning Ridge Precinct Committee be invited to address Council's August 2011 meeting.

Moved:

Seconded:

Attachments:

Minutes of Meeting held 11 July 2011

Minutes of Meeting held 13 June 2011

09/1339.¹⁴⁷¹

LIGHTNING RIDGE PRECINCT COMMITTEE

Meeting held in the John Murray room at the Lightning Ridge Bowling Club.

11 July, 2011 at 8:30pm

Present: Rob Jelbart, Noel Hodges, Joan Treweeke, Matti Ammla, Chris Taylor, Rosemary Smith, Theresa B, Michael Taylor, Neroli Bevan, Danielle Osborne, John Bevan, Roz Garz, Brian McCudden, Rory Treweeke and TJ Bevan.

Apologies: Nil

Chairperson: Robert Jelbart **Secretary/Treasurer:** Christine Taylor

Minutes: Minutes of the last meeting dated 13 June were accepted as read.
Moved Chris Taylor 2nd Roz Garz.

General Business: Chairperson, Rob Jelbart outlined our proposed plan for the redevelopment of the **Lightning Ridge Sports Grounds** for those people who were not present at the previous meeting. We envisage a 5 – 10 year redevelopment plan involving all the users of the Crown Reserve.

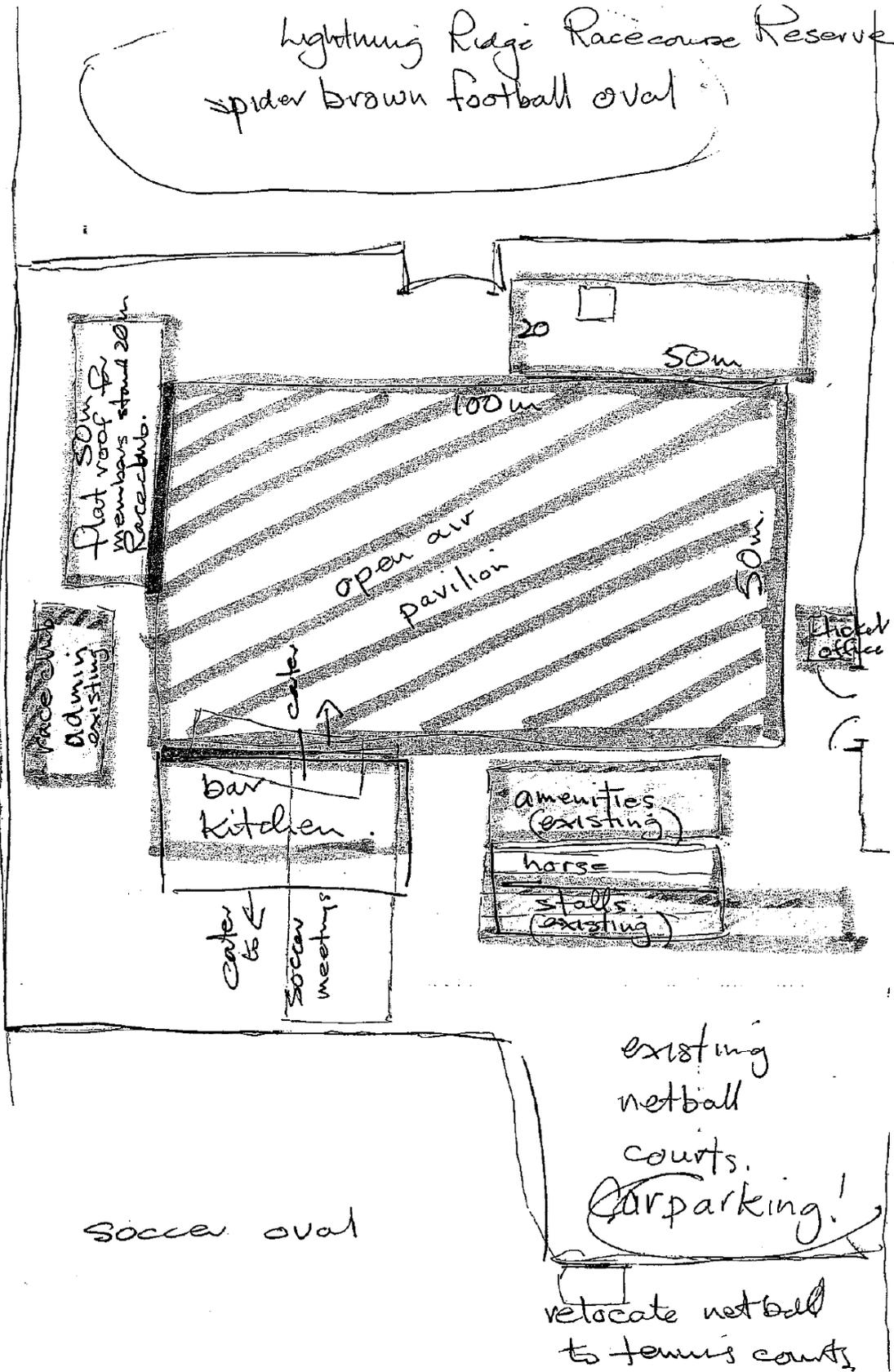
Rob moved a motion that we put a proposal to Walgett Shire Council for a long term redevelopment plan 2nd **Rory Treweeke**. Rob is prepared to attend a Council meeting to present our proposal on behalf of the Precinct Committee.

Suggestions from the floor: All present said the proposal is worth supporting and the Committee consult with other sporting bodies, pursue recreational grants and ask Council make available funding for upgrading the facilities. The most important being:

- **The repairs to the lighting system**
- **Electrical upgrading**
- **Resurfacing of the ovals.**

Neroli Bevan moved a motion that we approach the 30 architectural students who are coming to the Ridge in July to draw up a design for our project and offer a suitable incentive (Opals!) 2nd **Rory Treweeke**.

Meeting closed 9:00pm. Next Meeting: To be advertised.



09/1491

LIGHTNING RIDGE PRECINCT COMMITTEE

Meeting held in the John Murray room at the Lightning Ridge Bowling Club.

13 June 2011 at 8:30pm

Present: Roz Garz, Brian McCudden, Chris Taylor, Rob Jellbart, Noel Hodges, Roemary Smith, Michael Taylor and Danielle Osborne.

Apologies: Nil

The Precinct Committee has reconvened after a short absence.

Maria Sorokoput resigned as Secretary/Treasurer due to work commitments.

Chairperson: Rob Jellbart **Secretary/Treasurer:** Chris Taylor (Nominated by Roz Garz 2nd Rose Smith)

General Business: Rob Jellbart, Michael Taylor and Danielle Osborne recently attended the Lightning Ridge Forum held by Walgett Shire Council to discuss the 2011-2015 Draft Management Plan and Budget. Council was seeking submissions from the residents and Michael Taylor put in a submission in relation to a five year plan for the redevelopment of the Lightning Ridge Sports Grounds.

Michael presented his submission to the Precinct Committee and asked that they adopt the redevelopment plan.

He moved a proposal that,

the Committee submit an application to Walgett Shire Council to replace or upgrade the existing facilities in a staged development over the next five years (or longer!) **Seconded:** Brian McCudden.

Rob Jellbart, Chairman indicated that he is prepared to attend the next Council Meeting to present this proposal on behalf of the Committee. Rob inspected the facilities at the Sports Grounds and sketched plans for our proposal.

Meeting closed 9:00pm. Next Meeting: To be advised.

11/17/0009
09/1491

SUBMISSION FORM

TOPIC: 2011-2015 Draft Management Plan and Budget.

Name: Michael Taylor
Address: 59 Pandora Street Lightning Ridge
Phone: Home 6829 0391 Mobile 0427 433 231
Email: christaylor48@yahoo.com.au

Walgett Shire Council to consider the following issues over the next five years for the Lightning Ridge Racecourse and Sporting Oval Reserve.

I propose that

- An inspection be undertaken of the structures and buildings on the grounds to ascertain their current and future use. ✓
- There is need for ground re-surfacing of the playing fields. I realize this is a costly process but could be spread of the next five years or so. Many groups hire out the sporting facilities and I am told young people are experiencing ankle and leg injuries arising from the uneven surfaces of the playing areas.
- The electrical work be upgraded as it is totally inadequate to run the bar and kitchen facilities at the Races. The kitchen dates back at least 30 years or more and needs refurbishing. As a food preparation area it would not pass food handling requirements. Perhaps there may be grants available that Council can pursue.
- The floodlights on both the Spider Brown Oval and the Soccer field be overhauled as they are not functioning properly to enable the young sports people to train at night in the winter months. One local electrician told me recently that some of the lights haven't worked for the past 10 years.
- The netball courts be resurfaced or a more cost effective use be made of the existing tennis courts. Netball is enjoying a resurgence in popularity and since the present netball courts have been declared unsafe for use the players have opted to play on the uneven grass surface of the cricket oval. The present tennis facilities are in reasonable order and have flood lights, power connected to a club house and are fully fenced so it would make good sense to convert the courts for both tennis and netball. ✓
- A feasibility study be done for a multi-purpose undercover pavilion to be established in the car-parking area. Lightning Ridge doesn't have hall or Showground as most towns have. This structure could be the focus for markets, auctions, carnivals, visiting shows, historical displays, food festivals, open air concerts etc. The possibilities are endless and would increase revenue to Council.

6. **COUNCIL DECISIONS ACTION REPORT – 28.06.11**

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/154

Summary:

A Schedule will be provided to each Council Meeting which summarises action taken in respect of matters considered at the previous meeting of Council.

Background:

Attached is the Action Report related to the 28 June 2011 Council Meeting. The Report summarises action in respect of all Resolutions as well as any other matter raised at the Meeting which required action. The Report does not repeat Resolutions etc as these are contained in the Minutes of the previous Meeting which are included elsewhere in the Agenda.

Current Position:

Details of Action taken/being taken are flagged for each motion.

Relevant Reference Documents/Policies:

Agenda and Minutes of the 28 June 2011 Council Meeting

Governance issues:

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

Environmental issues:

Nil

Stakeholders:

Councillors and Executive Team

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

That the action list be received and noted. It is suggested that any queries be passed with the General Manager prior to meeting day to facilitate at the meeting.

Council decisions Action Report – 28.06.11

Recommendation:

4. That the report be received and noted.

Moved:

Seconded:

Attachments:

Action Schedule

WALGETT SHIRE COUNCIL AGENDA

COUNCIL DECISIONS:

Meeting held 28 June 2011

Action Report

| | |
|---------------|---|
| 6/11/1 | Apologies – 28 June 2011 |
| GM: | No Action required |
| 6/11/2 | Minutes of Council meeting – 24 May 2011 |
| GM: | No Action required |
| 6/11/3 | Western Division Seminar - Minutes |
| GM: | No Action required |
| 6/11/4 | Barwon Darling Alliance Committee – Minutes of Meeting |
| GM: | Letter to be forwarded endorsing action taken |
| 6/11/5 | Orana Regional Organisation of Council's – Minutes of Meeting |
| GM: | No Action required |
| 6/11/6 | Outback Regional Tourism Organisation – Minutes of Meeting |
| GM: | Membership application to be completed for new Inland Tourist Association |
| | Errors in the Collarenebri Section of the New Tourism Booklet |
| GM: | Details forwarded to Senior Visitor Information officer for correction |
| 6/11/7 | Council decisions Action Report – 24.05.11 |
| GM: | Any outstanding items to be followed up |
| 6/11/8 | Circulars received from the NSW Local Government and Shires Association of NSW – June 2011 |
| GM: | Appropriate items being followed up |

WALGETT SHIRE COUNCIL AGENDA

| | |
|----------------|---|
| 6/11/9 | Circulars received from the Local Government – Department of Premier and Cabinet – June 2011 |
| GM: | Appropriate items being followed up |
| 6/11/10 | Monthly Calendar – June 2011 |
| GM: | Calendar to be updated as required |
| 6/11/11 | Payment of Expenses and Provision of Facilities for Councillors Policy |
| GM: | Copies to be circulated to Councillors and copy to Department and posted to website |
| 6/11/12 | Review of Code of Conduct – Personal Benefit |
| GM: | Copies to be circulated to Councillors and senior staff, Induction manual to be updated. |
| 6/11/13 | Draft Management Plan 2011-2015 and Budget 2011-2012 Report |
| GM: | Budget, Fees and Charges and Rates for 2011/10 to be actioned. Copy of Management Plan to be distributed and posted on website. |
| 6/11/14 | Rural Fire District Service Agreement – North West Zone |
| GM: | Agreement to be signed and returned to RFS for Signature |
| 6/11/15 | Matters Generally for Brief Mention or Information only from General Manager – June 2011 |
| GM: | Matters to be followed up as appropriate |
| 6/11/16 | Human Services Funding 2011/2012 |
| GM: | Agreement to be signed |
| 6/11/17 | Multicultural Policies and Services Program Plan 2011 -2014 |
| GM: | Revised Policy to be implemented |
| 6/11/18 | Funding Application Domestic Violence Prevention |
| GM: | No Action required |

WALGETT SHIRE COUNCIL AGENDA

| | |
|----------------|--|
| 6/11/19 | External funding received – NAIDOC 2011 |
| GM: | Agreement to be signed |
| 6/11/20 | Cash on Hand and Investment Report as at 31 May 2011 |
| DCS: | No Action required |
| 6/11/21 | Interim Financial Audit Management Letter Report for the 2010/2011 financial year |
| DCS: | To be reported to October 2011 Council meeting |
| 6/11/22 | Development and Complying Development Certificate Applications |
| DPRS: | No Action required |
| 6/11/23 | Growth Strategy & Local Environmental Plan |
| DPRS: | Growth Management Study & Strategy updated and loaded to Council's website 12.7.2011 |
| 6/11/24 | Heritage Activities and Reporting 2010-2011 |
| DPRS: | No Action required |
| 6/11/25 | Alcohol Free Zones |
| DPRS: | Notification letters and Public Notices completed |
| DUIS: | Alcohol Free Zone Signs erected |
| 6/11/26 | Liquor License Application |
| DPRS: | No Action required |
| 6/11/27 | Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services |
| DPRS: | No Action required |
| 6/11/28 | North West Weight of Loads Committee - Agreement |
| DES: | Agreement to be signed off |

WALGETT SHIRE COUNCIL AGENDA

6/2011/29 RFQ11016 – Feasibility Study & Site Selection for the redevelopment of the Walgett Works Depot – Draft for Information

DES: Work is on progress (To be advertised)

Confidential Reports/Closed Council meeting

6/2011/30 Move into Closed Session at 1.14pm

GM: No Action required

6/2011/31 Section 713 Sale by Auction – November 2011

DCS: To be advertised September 2011

6/2011/32 Return to Open Session at 1.25pm

GM: No Action required

6/2011/33 Adoption of Closed Session Reports

GM: No Action required

7. CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – JULY 2011

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/615

Summary:

Copies of weekly circulars received from the Local Government and Shires Association since 28 June 2011 Council meeting have been distributed to Councillors.

Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

Issue 23

Item 3 – Draft Program for the LGSA Water Conference 2011
Item 4 – Local Government Week Awards – Robert Wilson OAM Award
Item 17 – IPART Review of Access Pricing on NSW Grain Lines

Issue 24

Item 13 – Changes in Emergency Standards As3745
Item 15 – Local Government Remuneration Tribunal 2012 Review of Categories
Item 20 – Local Government Reform Funding – free Asset Management and Long Term Financial Planning Workshops
Item 26 – 2011 National Local Roads and Transport Congress
Item 28 – NSW Speed Zones Review

Issue 25

Item 11 – Regional Relocation Grants
Item 14 – Funding to promote the Home Power Savings Program
Item 15 – Local Government (State) Award 2010: Increase in Rates of Pay
Item 27 – Fees for DAs going up on 1 July

Issue 26

Item 16 – Free Introduction to Emergency Management by Local Government
Item 17 – New insurance arrangements for Council owned RFS vehicles
Item 21 – New fees for Section 149 Certificates

Issue 27

Item 10 – Healthy Communities funding – Phase 3
Item 19 – Panel to oversee review of NSW planning legislation
Item 23 – NSW Water Supply & Sewerage Performance Monitoring Report
Item 24 - OEH report – Stormwater Management Charge Implementation

WALGETT SHIRE COUNCIL AGENDA

Current Position:

Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Action has been taken to amend Council's schedule of Fees and Charges as to incorporate the new fees for Development Applications and Section 149 Certificate as presented by legislation from 1 July 2011.

Alternative Solutions/Options:

Not Applicable

Conclusion:

Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

Circulars received from the NSW Local Government and Shires Association of NSW – July 2011

Recommendation:

That:

1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.
2. Council endorse the action taken to amend the schedule of Fees and Charges for DA's and Section 149 Certificates as prescribed by legislation.

Moved:

Seconded:

Attachments:

Nil

8. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT DEPARTMENT OF PREMIER AND CABINET – JULY 2011

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/616

Summary:

Copies of circulars received 11-10 to 11-15 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

Background/Current Position:

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- Circular to Councils 11-10 Watershed Planning event: Local Government - Destination 2036
 1. *Arrangements have been made for the Mayor and General Manager to attend this seminar*
- Circular to Councils 11-11 - conduct of Elections by Councils - Amendments to the Local Government Act
 2. *Arrangements have been made for the General Manager to attend a brief by the NSW Electoral Commission at Dubbo on 13 September 2011. A report will be prepared for the September, 2011 meeting following this briefing.*
- Circular to Councils 11-12 - Constitutional Arrangements for Councils - Amendments to the Local Government Act 1993
 3. *It is not believed that these legislative amendments would have any impact on Walgett Shire unless a reduction in the number of Councillors was envisaged.*
- Circular to Councils 11-13 - Strengthening Protections for Public Officials who make public interest Disclosures
 4. *A revised policy is currently being prepared for consideration at the August 2011 meeting*
- Circular to Councils 11-14- Guidelines for the Appointment and oversight of General Managers
 5. *A report, together with a copy of the new guidelines will be prepared for consideration at the August meeting.*
- Circular to Councils 11-15 - Information about Rates for 2011/2012 - Maximum Interest Rate on Overdue rates and charges
 6. *Council endorse action whether to increase the rates applicable for overdue rates and charges for 2011/2012 to the maximum permissible of 11%*

All circulars have been emailed to Councillors prior to Council meeting.

WALGETT SHIRE COUNCIL AGENDA

Relevant Reference Documents:

Nil

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Obviously come circulars will have a financial impact and where this is the case, councillors particular attention will be drawn to them.

Alternative Solutions/Options:

Nil

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

Circulars received from the Division of Local Government – July 2011

Recommendation:

1. That the information contained in the Departmental circulars 11-10 to 11-15 from the Local Government Division Department of Premier and Cabinet be received and noted.
2. That pursuant to DLG Circular 11/15 Council endorse the action taken to amend the rate for overdue rates and charges to the maximum permissible rate of 11% for 2011/2012.

Moved:

Seconded:

WALGETT SHIRE COUNCIL AGENDA

Attachments:

- Circular to Councils 11-10 Watershed Planning event: Local Government - Destination 2036
- Circular to Councils 11-11 - conduct of Elections by Councils - Amendments to the Local Government Act
- Circular to Councils 11-12 - Constitutional Arrangements for Councils - Amendments to the Local Government Act 1993
- Circular to Councils 11-13 - Strengthening Protections for Public Officials who make public interest Disclosures
- Circular to Councils 11-14- Guidelines for the Appointment and oversight of General Managers
- Circular to Councils 11-15 - Information about Ration for 2011/2012 - Maximum Interest Rate on Overdue rates and charges



Circular No. 11-10
Date 24 June 2011
Doc ID. A246601

Contact Mark Hely
02 4428 4176
mark.hely@dlg.nsw.gov.au

WATERSHED PLANNING EVENT: LOCAL GOVERNMENT - DESTINATION 2036

Over the next 25 years, our population, technologies and economy are going to change dramatically. As the providers of core services to our communities, it is incumbent upon us to consider what these changes will mean, both for our communities and for the councils that serve them. Furthermore, we must ensure that our system of local government is well placed to accommodate these changes.

I am therefore pleased to advise that the Division of Local Government will be hosting a major strategic planning event for NSW local government in Dubbo on 17-18 August 2011.

Local Government – Destination 2036 is being developed with the help of the Local Government and Shires Associations (LGSA), the Local Government Managers Australia (NSW) (LGMA) and the Australian Centre of Excellence for Local Government (ACELG).

Local Government – Destination 2036 will bring together the mayors and general managers of all councils, chairs and chief executives of county councils and executive officers of regional organisations of councils to consider and plan for the future in a positive and open way. Invitations have already been sent advising of the event and encouraging attendance.

The Minister for Local Government, the Hon Don Page MP, will be attending the event and he is particularly interested in hearing directly what you believe needs to be done, both by and for the sector, to meet the challenges of the future.

The two-day workshop, which will be independently facilitated, will consider possible scenarios for the future of local communities based on information gathered in the lead-up to and during the workshop and with the support of available demographic, economic and environmental data. The workshop will be preceded by a discussion paper and online survey, both of which are designed to elicit views and stimulate interest.

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WALGETT SHIRE COUNCIL AGENDA

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The primary objectives of *Local Government – Destination 2036* are to:

- create a bold vision for local government
- identify the roadmap that will put us on a path to this vision
- develop a shared view on the best approaches for local government in NSW
- develop a short term action plan (4 years) that is innovative, achievable and focused on priorities
- create an opportunity for new relationships of trust within and between local government and the State Government to help deliver better services for the communities of NSW through successful councils.

Local Government – Destination 2036 will be a highly interactive workshop and, as a result, the program and agenda will be dynamic and largely driven by the participants. I will provide further detail as we draw closer to the event date.

In the meantime, if you have any questions regarding the event, please contact the Project Manager, Mark Hely, on telephone 02 4428 4176 or via email at mark.hely@dlg.nsw.gov.au.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Circular No. 11-11
Date 29 June 2011
Doc ID. A249154 (A)

Contact Helen Damaschin
02 4428 4212
helen.damaschin@dlg.nsw.gov.au

CONDUCT OF ELECTIONS BY COUNCILS – AMENDMENTS TO THE LOCAL GOVERNMENT ACT 1993

The NSW Parliament has passed the *Local Government Amendment (Elections) Act 2011* (the Amending Act). The Amending Act was assented to by the Governor on 27 June 2011 and its provisions commenced on that date. The purpose of this circular is to advise councils of the resulting changes to the *Local Government Act 1993* (the Act) concerning the conduct of council elections.

A copy of the Amending Act can be found on the NSW Parliamentary Counsel's Office legislation website at www.legislation.nsw.gov.au.

Section 296 of the Act now provides that council elections (and, by operation of section 18 of the Act, constitutional referendums and polls) are to be administered by the general manager of the council concerned.

However, a council may, within 12 months after an ordinary election of councillors for the area, resolve that the council is to enter into a contract or make arrangements with the Electoral Commissioner for the NSW Electoral Commission to administer all elections for the council (other than elections of mayors and deputy mayors by councillors). If such a contract is entered into or such arrangements made, the Electoral Commissioner is to administer all the elections, constitutional referendums and polls of the council until the conclusion of the following ordinary election for councillors.

Section 55(3) of the Act now provides that a council need not invite tenders before entering into a contract with the Electoral Commissioner for the administration of the council's elections, constitutional referendums and polls.

Where a council decides to conduct its own elections, constitutional referendums and polls, section 296 of the Act makes it clear that the general manager is responsible for their conduct.

Section 296A of the Act provides that the responsibilities of the general manager include appointing a suitably qualified independent returning officer and a substitute returning officer for the council's area, appointing the polling places and determining the fees payable to the returning officer, substitute returning officer and electoral officials. The returning officer is to appoint one or more electoral officials.

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Importantly, section 296A provides that an employee of a council for an area cannot be appointed as a returning officer or substitute returning officer for that area. However, an electoral official may be an employee of the council.

Section 296A also provides that a general manager cannot be appointed as a returning officer, substitute returning officer or electoral official for any area.

The general manager will also be responsible for managing the relevant election costs and preparing a report for the Minister for Local Government on the conduct of each election. The report must disclose, among other things, full and transparent costings for that election. It is already the practice of the Electoral Commissioner to report to the NSW Government on the outcome of council ordinary elections.

While the latter requirement is not included in the Act, it is intended that it will form part of the new regulation and guidelines to be released by the Division of Local Government.

The guidelines will assist councils in understanding the level of service and accountability required of them so that they can make an informed choice whether to conduct their elections.

It is vitally important that councils do not make a final decision on who is to conduct their 2012 ordinary elections until they have considered the new regulation and guidelines.

For the purposes of the conduct of the September 2012 ordinary elections, Schedule 8 of the Act provides that a council may resolve, before 31 October 2011 (or such later date as may be prescribed by the regulation), to retain the Electoral Commissioner to administer its elections (other than elections of mayors and deputy mayors by councillors), constitutional referendums and polls until the conclusion of the 2012 ordinary election for councillors.

If a later date is prescribed, the Division will advise councils forthwith.

The Division is presently developing the necessary regulation and guidelines to complement these amendments. Councils will be notified as soon as the regulation and guidelines have been issued.

Section 434B of the Act provides that the Director General of the Department of Premier and Cabinet may recover the reasonable expenses incurred by the Director General in, or in respect of, the preparation of a Departmental representative's report under Division 1 (Inquiries and reviews) of Part 5 (Inquiries, reviews and surcharging) of Chapter 13 (How are councils made accountable for their actions?) of the Act that relates to the administration of an election by a general manager, including investigation expenses of the Director General or the Departmental representative.

WALGETT SHIRE COUNCIL AGENDA

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It should be noted that the conduct of the Wollongong City Council and Shellharbour City Council fresh elections on 3 September 2011 are not affected by these changes.

Finally, the Amending Act has also made certain changes affecting councils' constitutional arrangements. Details of these changes are provided in Circular to Councils No 11-12.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Circular No. 11-12
Date 29 June 2011
Doc ID. A249154 (B)

Contact David Rolls
02 4428 4210
david.rolls@dlg.nsw.gov.au

CONSTITUTIONAL ARRANGEMENTS FOR COUNCILS – AMENDMENTS TO THE LOCAL GOVERNMENT ACT 1993

The NSW Parliament has passed the *Local Government Amendment (Elections) Act 2011* (the Amending Act). The Amending Act was assented to by the Governor on 27 June 2011 and its provisions commenced on that date. The purpose of this circular is to advise councils of the resulting changes to the *Local Government Act 1993* (the Act) concerning constitutional arrangements for councils.

A copy of the Amending Act can be found on the NSW Parliamentary Counsel's Office legislation website at www.legislation.nsw.gov.au.

The *Local Government Act 1993* now:

1. enables councils, in certain circumstances, to make an application to the Minister for Local Government for approval to reduce the number of their councillors without the need for approval at a constitutional referendum
2. enables councils, in certain circumstances, to make an application to the Minister for approval to abolish all wards in their areas without the need for approval at a constitutional referendum
3. provides that a by-election need not be held to fill a casual vacancy in the office of a councillor (but not a mayor elected by the electors) if a constitutional referendum has approved a reduction in the number of councillors for the council area but the reduction has not yet taken effect
4. enables councils to apply to the Minister for an order dispensing with the requirement to hold a by-election where a casual vacancy in the office of a councillor (including a mayor elected by the electors of an area) occurs within 18 months before an ordinary election, and
5. contains provisions of a consequential, savings and transitional nature.

Ministerial approvals for reduction in number of councillors without constitutional referendum

Section 224A of the Act now provides councils with a further limited opportunity to make application to the Minister for approval to reduce their councillor numbers without the need for approval at a constitutional referendum.

Applications must be made no later than 5 months after the commencement of the Amending Act, that is, no later than 28 November 2011.

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WALGETT SHIRE COUNCIL AGENDA

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Section 224A now requires a council to give not less than 42 days public notice of its proposal to resolve to apply to the Minister for Local Government for approval to reduce its councillor numbers. Formerly, not less than 21 days notice was required. In all other respects the procedure for making an application remains the same.

The procedure can now be summarised as follows:

- A council must give not less than 42 days public notice of its proposal to resolve to apply to the Minister for approval to reduce its councillor numbers
- The public notice must:
 - state the place at which, the dates on which, and the times during which the public may inspect the proposed resolution, and
 - invite public submissions on the proposal
- The council must bring the notice to the attention of as many people in its area as possible This is commonly done by doing all of the following:
 - advertising in a newspaper regularly circulating in the council area
 - exhibiting the notice in public areas such as community centres, libraries and public notices boards, and
 - posting the notice on the council's website
- After passing the resolution the council must forward to the Minister:
 - a copy of the resolution
 - a summary of any submissions received by it, and
 - its comments concerning those submissions.

Councils are reminded that section 224A still prevents such applications being made where:

- the reduction would result in the council having less than 5 councillors
- the council is divided into wards and the reduction would result in the number of councillors for each ward being fewer than 3.

Further, as was the case before the amendment:

- where a council receives approval to reduce the number of councillors, the reduction will not take place until the next ordinary elections, however
- by reason of section 294A of the Act, any casual vacancies that occur during this period will not be required to be filled unless the number of councillors on the council would become less than the reduced number approved by the Minister.

Ministerial approvals for abolition of wards without constitutional referendum

Section 210B of the Act allows councils a one-off opportunity to resolve to apply to the Minister to approve the abolition of all wards of their council areas.

Applications must be made no later than 5 months after the commencement of the Amending Act, that is, no later than 28 November 2011.

The steps in the application process are generally the same as those required for the application to reduce councillor numbers as noted above.

Casual vacancies need not to be filled where approval has been obtained at a constitutional referendum to reduce councillor numbers

Section 294B of the Act provides that a by-election is not to be held to fill a casual vacancy in the office of a councillor (but not a mayor elected by the electors) if a constitutional referendum has approved a reduction in the number of councillors for the council area but the reduction has not yet taken effect.

Increase of period before an ordinary election during which by-elections may be dispensed with

Section 294 of the Act now provides that a council may apply to the Minister to dispense with the requirement to hold a by-election for a casual vacancy in the office of a councillor (including a mayor elected by the electors of an area) that has occurred during the 18 months immediately before an ordinary election of the councillors.

Previously, such applications could only be made during the 12 months immediately before an ordinary election of the councillors.

Other amendments concerning the administration of elections

The Amending Act has made councils responsible for the administration of their elections, constitutional referendums and polls. Details of these amendments are provided in Circular to Councils No 11-11.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

Circular No. 11-13
Date 7 July 2011
Doc ID. A251323

Contact Division of Local Government
02 4428 4100
dlg@dlg.nsw.gov.au

**STRENGTHENING PROTECTIONS FOR PUBLIC OFFICIALS
WHO MAKE PUBLIC INTEREST DISCLOSURES**

The purpose of this circular is to advise councils of recent changes in legislation to protect public officials who disclose wrongdoing in accordance with the *Public Interest Disclosures Act 1994*.

The Division of Local Government is committed to the continuous improvement of the integrity of council administration and supporting public officials who make disclosures about wrongdoing in the local government sector, including preventing reprisal action against them.

The *Protected Disclosures Act 1994*, which has been renamed the *Public Interest Disclosures Act 1994* (the Act), sets out a comprehensive framework for protecting public officials who disclose wrongdoing in accordance with the Act.

The purpose of any protected disclosures system is to promote integrity and to enable councils to fix problems. Councillors and those who work for a council are often the best placed to identify and report problems. It is therefore in the public interest, and in the council's interest, that councillors and members of staff are encouraged to come forward with information of this kind and are supported when they do so.

Legislative changes to strengthen protections for public officials who disclose wrongdoing took effect on 1 July 2011.

These changes apply to all public authorities, which includes local councils.

Councils will need to ensure that they:

- are aware of the changes and make sure councillors and staff throughout the organisation are aware
- operate in accordance with the new strengthened procedures that apply from 1 July 2011, and
- adopt, by 1 October 2011, a policy for receiving, assessing and dealing with protected disclosures.

General Managers are reminded that the Standard Contract of Employment requires them to facilitate council staff awareness of the procedures for making protected disclosures and of the protection provided by the Act.

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WALGETT SHIRE COUNCIL AGENDA

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The NSW Ombudsman has established the Public Interest Disclosures Unit to help agencies by providing education, advice and assistance. Information about the legislative changes is available at www.ombo.nsw.gov.au or via email to pid@ombo.nsw.gov.au

The Ombudsman's Office will be developing resources to assist councils with the implementation of the requirements of the new legislation, including the development of internal reporting policies for councils.

All councils (if they have not already done so) should nominate a person who will have responsibility for implementing the changes, and forward their name and contact information to the Ombudsman.

General Managers should ensure this circular is brought to the attention of all councillors and staff.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Circular No. 11-14
Date 8 July 2011
Doc ID. A246643

Contact Alice Leslie
02 4428 4222
alice.leslie@dlg.nsw.gov.au

GUIDELINES FOR THE APPOINTMENT AND OVERSIGHT OF GENERAL MANAGERS

The Division of Local Government has issued Guidelines under section 23A of the *Local Government Act 1993* to assist councillors to be aware of their obligations under the Local Government Act, the Local Government (General) Regulation 2005 and the Standard Contract of Employment for General Managers when recruiting, appointing, reappointing and managing the performance of general managers.

The Guidelines, which are designed to provide a summary of essential matters that must be addressed by councils when engaging in these processes, were developed in consultation with the Local Government and Shires Associations, Local Government Managers Australia (NSW) and NSW councils.

As the Guidelines have been issued under section 23A of the Local Government Act, councils must take the Guidelines into consideration when exercising functions related to the recruitment, oversight and performance management of general managers.

The Guidelines for the Appointment and Oversight of General Managers are available on the 'Publications' page of the Division's website at www.dlg.nsw.gov.au.

A handwritten signature in blue ink that reads 'Ross Woodward'.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Circular No. 11-15
Date 8 July 2011
Doc ID. A231848

Contact Helen Pearce
02 4428 4131
helen.pearce@dlg.nsw.gov.au

INFORMATION ABOUT RATING FOR 2011/2012 – MAXIMUM INTEREST RATE ON OVERDUE RATES AND CHARGES

In accordance with section 566(3) of the *Local Government Act 1993*, the Minister for Local Government has determined that the maximum rate of interest payable on overdue rates and charges for the 2011/2012 rating year will be 11%.

Councils should note that the Supreme Court no longer makes a ruling for the interest rate percentage, which was historically the basis for setting the maximum interest rate on overdue rates and charges for local government. The Supreme Court now uses the Reserve Bank cash rate plus 6%, which has been adopted as the methodology for determining the maximum interest rate on overdue rates and charges.

A notice giving effect to this decision was published in the NSW Government Gazette on 8 July 2011.

A handwritten signature in blue ink, appearing to read 'Ross Woodward'.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

9. MONTHLY CALENDAR – JULY 2011

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/22

Summary:

Monthly calendar of Council activities

Discussion (including issues and background):

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

Current Position:

The calendar for the months of July to September 2011 is attached. Councillors are requested to raise any queries prior to the meeting.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Good governance centres in part on good communication and forward planning.

Environmental issues:

Not applicable

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Alternative Solutions/Options:

Not applicable

Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

Monthly Calendar – July 2011

Recommendation:

1. That Council receive and note the regular monthly calendar for the period July to September 2011.

Moved:

Seconded:

Attachments:

Calendar for July to September 2011.

WALGETT SHIRE COUNCIL AGENDA



STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

July 2011

| Date of Meeting | Time | What | Who | Business Paper due Date |
|-----------------|------|--|---------------------------|-------------------------|
| Fri, 1 July | | | | |
| Sat, 2 July | | | | |
| Sun, 3 July | | | | |
| Mon, 4 July | | | | |
| Tue, 5 July | | | | |
| Wed, 6 July | | | | |
| Thu, 7 July | | | | |
| Fri, 8 July | | GMAC Meeting | GM | |
| Sat, 9 July | | | | |
| Sun, 10 July | | | | |
| Mon, 11 July | | | | |
| Tue, 12 July | | | | |
| Wed, 13 July | | | | |
| Thu, 14 July | | Local Government Workshops Dubbo | Mayor, GM, DCS and 3 Clrs | |
| Fri, 15 July | | | | |
| Sat, 16 July | | | | |
| Sun, 17 July | | | | |
| Mon, 18 July | | | | |
| Tue, 19 July | | | | |
| Wed, 20 July | | Collarenebri Community Working Party Meeting 11.00am
Lightning Ridge Community Working Party meeting 5.30pm | Mayor, GM, MCS | |
| Thu, 21 July | | | | |
| Fri, 22 July | | | | |
| Sat, 23 July | | | | |
| Sun, 24 July | | | | |
| Mon, 25 July | | | | |
| Tue, 26 July | | Council Meeting – Walgett 10.00am | All Clrs & Exec Team | |
| Wed, 27 July | | Walgett Community Working Party Meeting 10.00am | Mayor, GM, MCs | |
| Thu, 28 July | | | | |
| Fri, 29 July | | OROC Meeting, Brewarrina | Mayor, Deputy Mayor, GM | |
| Sat, 30 July | | | | |
| Sun, 31 July | | | | |

WALGETT SHIRE COUNCIL AGENDA



STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

August 2011

| Date of Meeting | Time | What | Who | Business Paper due Date |
|------------------------|-------------|---|--------------------------------|--------------------------------|
| Mon, 1 Aug | | Local Government Week | | |
| Tue, 2 Aug | | Local Government Week | | |
| Wed, 3 Aug | | Local Government Week
Local Government Awards Evening
Integrated Planning & Reporting Workshop | Mayor and MCS
GM | |
| Thu, 4 Aug | | Local Government Week
TBA – Tentative Date – Meeting Walgett, Narrabri & Warrumbungle Shires – Coonababran – Mungindi Road Project | | |
| Fri, 5 Aug | | Local Government Week | | |
| Sat, 6 Aug | | Local Government Week | | |
| Sun, 7 Aug | | Local Government Week | | |
| Mon, 8 Aug | | | | |
| Tue, 9 Aug | | | | |
| Wed, 10 Aug | | | | |
| Thu, 11 Aug | | | | |
| Fri, 12 Aug | | | | |
| Sat, 13 Aug | | | | |
| Sun, 14 Aug | | | | |
| Mon, 15 Aug | | | | |
| Tue, 16 Aug | | | | |
| Wed, 17 Aug | | LG Destination 2036 Workshop | GM and Mayor | |
| Thu, 18 Aug | | LG Destination 2036 Workshop | GM and Mayor | |
| Fri, 19 Aug | | UNISON Workshop
Healthy Workshop Funding Phase 3 Close | GM | |
| Sat, 20 Aug | | | | |
| Sun, 21 Aug | | | | |
| Mon, 22 Aug | | | | |
| Tue, 23 Aug | | Council Meeting - Rowena | All Councillors and Exec Staff | |
| Wed, 24 Aug | | L/Ridge Community Working Party
Collarenebri Community Working Party | Mayor, GM, MCS | |
| Thu, 25 Aug | | | | |
| Fri, 26 Aug | | | | |
| Sat, 27 Aug | | | | |
| Sun, 28 Aug | | | | |
| Mon, 29 Aug | | UNISON Workshop | GM | |
| Tue, 30 Aug | | | | |
| Wed, 31 Aug | | Walgett Community Working Party | Mayor, GM, MCS | |

WALGETT SHIRE COUNCIL AGENDA



STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

September 2011

| Date of Meeting | Time | What | Who | Business Paper due Date |
|-----------------|------|---|-----------------------------------|-------------------------|
| Thu, 1 Sep | | | | |
| Fri, 2 Sep | | | | |
| Sat, 3 Sep | | | | |
| Sun, 4 Sep | | | | |
| Mon, 5 Sep | | | | |
| Tue, 6 Sep | | | | |
| Wed, 7 Sep | | | | |
| Thu, 8 Sep | | | | |
| Fri, 9 Sep | | | | |
| Sat, 10 Sep | | | | |
| Sun, 11 Sep | | | | |
| Mon, 12 Sep | | | | |
| Tue, 13 Sep | | | | |
| Wed, 14 Sep | | | | |
| Thu, 15 Sep | | | | |
| Fri, 16 Sep | | | | |
| Sat, 17 Sep | | | | |
| Sun, 18 Sep | | | | |
| Mon, 19 Sep | | | | |
| Tue, 20 Sep | | | | |
| Wed, 21 Sep | | | | |
| Thu, 22 Sep | | L/Ridge Community Working Party
Collarenebri Community Working Party | Mayor, GM, MCS | |
| Fri, 23 Sep | | | | |
| Sat, 24 Sep | | | | |
| Sun, 25 Sep | | | | |
| Mon, 26 Sep | | | | |
| Tue, 27 Sep | | Council Meeting – Carinda – Mayoral Election | All Councillors and
Exec Staff | |
| Wed, 28 Sep | | Walgett Community Working Party | Mayor, GM, MCS | |
| Thu, 29 Sep | | | | |
| Fri, 30 Sep | | | | |
| | | | | |
| | | | | |

10. WALGETT WATER AND SEWERAGE CAPITAL WORKS – STRATEGIC

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/306

Summary:

To consider the strategic directions to be taken in selecting the site for the proposed new Walgett water filtration plant.

Background:

Provision has been made for the upgrade of the Walgett water and sewerage plants in Council's 2011/2012 Budget with funds being sourced from Federal Government, State Government and Council sources.

Current Position:

Planning and design work is about to commence and the first project Steering Committee meeting was held on Thursday 30 June, 2011.

At that meeting the issue of the siting of the new water filtration plant was identified as an issue that required immediate determination to allow planning and design works to progress.

The choice of sites is limited to the existing site in Wee Waa Street, a site adjacent to the existing plant or the old caravan park site on the Brewarrina Road. The latter is the preferred site as it will allow development of an intake close to the existing lower intake which in time can be assured of a secure water supply from either the existing Namoi River, a pipeline from the Barwon River or the raising of the existing Barwon River Weir. Until the lower intake is upgraded, during low flows in the Namoi River, water will continue to be able to be sourced from the existing upper intake.

Governance Issues:

An interdepartmental Steering Committee process has been established to oversight the Water and Sewerage Upgrade projects. Council will also be subject to the normal tendering requirements of the Local Government (General) Regulation 2005.

Environmental Issues:

Both the piping of water from the Barwon River and the raising of the level of the existing weir in the Barwon River raise environmental issues and there is a long history in respect of issues to raise the weir height in particular but these issues should be dealt with separately so as not to delay the current proposed upgrade works as any delay may put these grant funds in jeopardy.

Financial Issues:

The current proposed works have been fully funded by a combination of government grant funds and Council loan sources.

Legal Issues:

Apart from needing to comply with local government tendering processes and any other requirements with the LGA there are no issues which may affect the works currently proposed. However, Council will need to carefully comply with various legislative and community consultation processes particularly if a preferred option for raising the height of the weir on the Barwon River is identified as the best approach to ensuring a secure water supply in the future.

Alternatives/Options:

The selection of the site on the Brewarrina Road will enable Council to continue long term strategic planning for the existing water filtration plant site which adjoins Council's existing Walgett Works Depot which itself is under consideration for replacement/relocation away from the residential area.

It would be appropriate for Council to commence investigations for the raising of the height of the weir in the Barwon River at Walgett as this is also an essential element in the strategic planning for the future of Walgett Shire. An initial step in this process would be to convene a meeting between relevant Government Agencies and Council at the earliest possible opportunity.

Conclusion:

Selection of the site for the new water filtration plant at Walgett is a key decision in the strategic planning process for Walgett Shire and it would be a shame to let the opportunity to set some positive strategic directions which will impact on the whole Shire in place pass.

Walgett Water and Sewerage Capital Works - Strategic

Recommendation:

1. Endorse the proposal to locate the new water filtration plant for Walgett on the old caravan park site on Reserve 81681 on the Brewarrina Road.
2. Commence investigations into the possibility of raising the height of the weir on the Barwon River at Walgett to ensure that the town has a secure water supply into the future by convening a meeting between relevant Government Agencies and Council.

Moved:

Seconded:

Attachments:

Map of Proposed site

WALGETT SHIRE COUNCIL AGENDA



11. NSW GRANTS COMMISSION VISIT – OUTCOMES

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/352

Summary:

To consider the presentation by the NSW Grants Commission during their visit to Walgett on 30 June, 2011.

Background:

The NSW Grants Commission visited Council on Thursday 30 June, 2011 for the first time for more than eight years.

Current Position:

As only two Councillors were able to attend the meeting, it is proposed to make a second presentation of the power point presentation made on the day to bring all Councillors up to date with the methodology followed by the Commission in determining the annual allocation of Federal Assistance Fund grants.

Conclusion:

The visit enabled Councillors and staff to be more familiar with the basis for the allocation of grant funds to Council and also enabled staff to hone in on areas where it may be possible for Council to identify additional areas of disability and consequently endeavour to attract additional grants funds.

NSW Grants Commission Visit - Outcomes

Recommendation:

1. That following consideration of the power point presentation, Council make a further disability submission to the NSW Grants Commission based on information provided during the Commission's recent visit to Walgett.

Moved:

Seconded:

12. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – JULY 2011

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1455

1. Ministerial Council for Policy and Emergency Management

A copy of a communiqué released following a meeting of the Ministerial Council for Police and Emergency Management held in Canberra 11 February 2011 is attached. The Communiqué identifies 11 priority issues needed to establish an integrated national approach to emergency management.

2. Australian Rural Road Group Newsletter

A copy of Australian Rural Road Group Newsletter No 4 is attached for Council's information.

3. PCYC Capital Works Grants

Advice is to hand that application for the first stage of a Capital Works Grant for PCYC facilities will be invited shortly. Castlereagh LAC (NSW Police) representatives have indicated that Walgett is on the top of the priority list. Council is continuing to work with local police in an endeavour to attract funding for a suitable facility estimated to cost in the order of \$2M.

4. Lightning Ridge Community Centre Proposal

An approach has been received from the Lightning Ridge Community Centre Inc to endorse the calling of tenders for an architect to undertake the detailed design of the proposed community centre.

However, on reviewing Council's file in this matter, it has been noted that it appears lot 5 is now managed by a Reserve Trust vested in Barriekneal Housing and Community Pty Ltd whilst Lot 7 remains as a Reserve Trust manager by Walgett Shire Council.

It would be inappropriate to initiate any further action with regards to concept until the ownership/management of the proposed site is clarified.

5. Coal Seam Gas Correspondence

Council received 2 items of correspondence in relation to the Coal Seam Gas exploration, both copies are attached.

6. Integrated Planning and Reporting Concept

It is proposed to commence the next round of Community Consultations leading to the finalisation of our 10 year Community Strategic Plan in late August/early September 2011. However, before this process commences there will be a need to fine tune parts of the existing draft document.

Matters Generally for Brief Mention or Information only from General Manager – July 2011

Recommendation:

1. That the matters listed by the General Manager for brief mention or information be received and noted.

Moved:

Seconded:

Attachments:

Communique - Ministerial Council for Policy and Emergency Management
Australian Rural Road Group Newsletter
Coal Seam Gas Correspondence

Communiqué

Ministerial Council for Police and Emergency Management - Emergency Management

11 February 2011 - Canberra

An extraordinary meeting of the Ministerial Council for Police and Emergency Management – Emergency Management (MCPPEM-EM) was convened in Canberra today. The Commonwealth Attorney-General, and State, Territory and New Zealand emergency management Ministers, along with the Australian Local Government Association, discussed the priorities for building the nation's resilience, in light of the unprecedented number, severity and scale of natural disaster events over summer.

In 2009, the Council of Australian Governments (COAG) agreed to adopt a whole-of-nation resilience-based approach to disaster management, which recognises that a national, coordinated and cooperative effort is needed to enhance Australia's capacity to prepare for, withstand and recover from disasters. The Emergency Management Council has endorsed the draft National Strategy for Disaster Resilience, which will be considered by COAG on Sunday, 13 February 2011.

The Emergency Management Council agreed that this disaster season confirms and reinforces the need for such an approach. The Council noted that it will be leading implementation of the National Strategy for Disaster Resilience on behalf of all Australian governments. The Council discussed those parts of the Strategy which have particular resonance at this time and agreed on a number of priority actions.

The Ministerial Council for Police and Emergency Management – Emergency Management **agreed** that it is fully committed to leading governments toward a national, integrated approach to building disaster resilience and the delivery of sustained behavioural change and enduring partnerships across Australia.

WALGETT SHIRE COUNCIL AGENDA

In delivering on this commitment, MCPPEM-EM agreed to task the National Emergency Management Committee (NEMC), as a priority, to:

1. review and report on the effectiveness of arrangements between all Australian jurisdictions for communication, situational awareness, liaison and response to natural disasters
2. examine and report on the effectiveness of Commonwealth and state/territory relief and recovery payments
3. convene a forum to consider new and emerging technologies that could be harnessed to assist with preparedness, response and recovery to natural disasters, with an initial focus on floods
4. work with Treasuries on issues relating to arrangements for the insurance of the assets of:
 - a. Australian individuals and businesses for damage and loss associated with flood and other natural disasters, and
 - b. Australian governments for damage and loss associated with flood and other natural disasters, with a view to removing disincentives to take-up of private insurance and encouraging equity and best practice in maximising community and government self-reliance
5. work, in consultation with Geoscience Australia, to scope a potential work program to map areas of risk relating to riverine flooding, flash floods, storm surge and coastal inundation. That work should take into account existing knowledge and initiatives, currency of information and identified information gaps, and the need for consistent and robust methodologies
6. develop an Action Plan to work in partnership with the Australian Building Codes Board, Standards Australia, planning officials at all levels of government, and across other relevant public and private organisations to influence and effect land-use planning and building
7. identify an evidence base to highlight the efficacy of essential public infrastructure improvement and mitigation, with a view to program changes that encourage betterment of infrastructure that is regularly damaged by natural disasters
8. review existing programs and prepare a draft strategy for MCPPEM-EM's consideration for the efficient and effective coordination of volunteer effort in the immediate clean up stage post-disaster
9. develop and research examples of individual and community resilience initiatives which have mitigated damage and / or losses from natural disasters
10. work with Treasuries to review and report on Australia's legal structures regarding charities with particular reference to the application of taxation laws and to the principle of "charitable purposes" in the context of natural disasters, and
11. give particular attention to the emerging role of social media, as part of the work on communicating with, and educating people about risks, under the COAG National Strategy for Disaster Resilience.

WALGETT SHIRE COUNCIL AGENDA

Noting the value of the telephone-based warning systems, Emergency Alert and StateAlert, and the work that is being undertaken on the location-based warning capability, the Emergency Management Council emphasised that these technologies can only supplement emergency warning and information that is delivered primarily through radio and television, and also through a number of other mechanisms.

The Emergency Management Council members noted the importance of achieving COAG's high level objectives following COAG's consideration of the National Strategy for Disaster Resilience. The Emergency Management Council reiterated its full commitment to a national, integrated approach to building disaster resilience and the delivery of sustained behavioural change and enduring partnerships across Australia.

AUSTRALIAN RURAL ROAD GROUP NEWSLETTER NO.4 JULY 2011



AUSTRALIAN RURAL ROAD GROUP INC. MAKING HUGE INROADS

Australian Rural Road Group Inc. (ARRG) Chair, John Coulton is very pleased with an Infrastructure Australia Report released in June.

This Report specifically names the ARRG as creating a fresh approach to improving rural road asset management. Further the Report states that the ARRG has 'painted a compelling picture of the need for wide spread reform'.

Infrastructure Australia's role is to provide all levels of government policy advice and to develop infrastructure priority lists. The Report cites a national goal is to establish a national freight network capable of efficiently moving freight by rail and road.

On 7th June the Infrastructure Co-ordinator, Mr Michael Deegan and General Manager of Policy, Mr John Austen both of Infrastructure Australia at the invitation of the ARRG made an air and road tour of Moree Plains Shire Council and Gwydir Shire Council. From the tour they both attended an open forum at the Roxy Theatre, Bingara.

Mr Deegan actually said at the forum that before his visit he was not aware of how productive our region is and how bad the roads are.

Chair John Coulton said, 'I would like to thank again the many people who attended the June forum as their stories and concerns obviously made a big impact on Mr Deegan. The ARRG welcomes the Infrastructure Report and is extremely pleased with its direction. The Report explains the need for a National Road Portfolio Manager which is an initiative of our group and we are very proud that our group is, not only being heard, but is directly contributing to national policy making'.

The next step for Infrastructure Australia is to present a draft National Land Freight Strategy later this year for consideration by the Council of Australian Governments (COAG). The ARRG will again play a key role in the consideration of this strategy as it is a COAG stakeholder. Chair John Coulton said, 'The ARRG now has 96 members right across Australia and we are making a real difference. We have effectively shown policy makers that the rural road network is inferior, and more importantly they are interested in our proposals to fix the problem. I believe the ARRG will trigger real reform for rural areas.'



WALGETT SHIRE COUNCIL AGENDA

26th June 2011

Mr Ian Woodcock

Walgett Shire Council

WALGETT NSW 2832

Dear Mr Ian Woodcock,

Re: Coal Seam Methane Exploration/ Production within the Walgett Shire

I am writing to seek your support to help protect agriculture from Coal Seam Gas mining within the Walgett Shire.

We are concerned landholders in the Walgett Shire. We own land within the area affected by the proposed operations in PEL 428 by Eastern Star Gas in pursuit of coal seam methane gas.

Through the research we have done we are concerned about the future of agriculture in North West NSW. There is overwhelming evidence to suggest coal seam gas mining will destroy our farming land and aquifers. Our main area of concern within the Walgett district is the impact coal seam gas mining will have on the Great Artesian Basin, the very source of water for the towns, livestock and irrigation within our shire. Coal Seam Gas mining poses a serious threat to both the quality and the quantity of the water we receive from our bores. Research shows it is impossible to rebuild and undo water contamination within the Great Artesian Basin. Furthermore, it will have negative impacts on our farming country, food security, health and livelihood.

It appears the Coal Seam Gas mining industry is mostly unregulated, with failed and inadequate risk assessments in air emissions, the impact and release of BTEX chemicals, the risk of toxic chemicals (on human health, environment and water contamination) and the damage of aquifers.

As a result of the reasons outlined above we are morally opposed to any coal seam gas drilling within the Walgett Shire and we support a moratorium on any such drilling until it is independently and scientifically proven that there will not be any detrimental effect on the underground water supply and the environment.

As a landholder in the Walgett Shire we ask for the Shire Councillors to address this issue directly. We would like to know what the Walgett Shire's position is on Coal Seam Gas. We also like to know what exploration has been conducted within the Walgett Shire and whether any further drilling has been consented to or planned.

We appreciate your time and ask you to help protect agriculture from Coal Seam Gas mining in the Walgett Shire.

Yours sincerely,

Tim and Marney O'Brien

Cc: Bill Murray, Robert Greenaway

WALGETT SHIRE COUNCIL AGENDA

Dear Jodie,

My name is Victoria Hamilton and I have enclosed a letter I recently sent to the Courier Newspaper in Narrabri, stating our opinions as landholders in the Narrabri and Walgett Shire.

Can we ascertain the Walgett Shire Councils position with regard to CSG exploration in their and their ratepayers Shire.

Has the Council discussed their position with all Councillors, as to, access of CSG companies to Shire roads and legal implications of same?

There is a growing concern by landholders and others in our communities of the effect CSG extraction on underground water aquifers, infringements on abilities to farm effectively and impacts on grazing land. We believe these concerns are very real and we need Councils to work with us to protect our rights.

We see it as imperative that a clear position is reached, so your ratepayers can address their concerns in a manner of understanding, where their Council is concerned.

Could you please circulate this email, including 'letter to editor' underneath, to the Mayor Mr Woodcock and all Councillors for inclusion in Correspondance in your next council meeting, which I believe is tomorrow night Tuesday the 28th of June.

Thankyou,
Regards,
Victoria Hamilton
"ERROLDON"
Wee Waa
NSW 2388 ph. 0267961731

----- Original Message -----

From: [Victoria Hamilton](mailto:Victoria.Hamilton@nwcourier.com.au)

To: editorial@nwcourier.com.au

Sent: Wednesday, June 22, 2011 1:04 PM

Subject: letter to the editor from VICTORIA HAMILTON hopefully for inclusion in Thursdays Courier and next weeks Wee Waa News, print name as required, not phone number Thanks

Dear Editor,

As a ratepaying landholder in the Narrabri Shire, I wish to inform the public of my and my families complete opposition to any coal seam gas exploration, drilling and extraction on our prime agricultural land in this

Shire, and also the Walgett Shire, where we also have a holding of land.

With a requirement of a well being placed across a paddock every 100 hectares for extraction purposes and subsequent underground piping of methane, as conveyed to us by company representatives of ESG

yesterday,(Tuesday 21st of June) this represents to us a complete infringement of our capabilities to farm effectively.

WALGETT SHIRE COUNCIL AGENDA

The government should not allow our prime agricultural land and livelihood to be put at risk. We wont. We are totally against all forms of mining on prime agricultural land, ours and yours. If you agree with us,

gather your Anzac spirit and as Winston Churchill once said, with effect, on June 18th 1940 (with a little tweaking) "Let us therefore brace ourselves to our duty, and so bear ourselves, that, if the Narrabri ,Walgett

and Moree Shire Farmers, last a thousand years, their descendents will still say, "This was their finest hour".

Victoria Hamilton
"ERROLDON"
WEE WAA
NSW 2388 phone 02 67961731

Dear Ian,

Hope this can go in tomorrows edition and next weeks Wee Waa NEWS, name for printing, not phone thanks, Victoria Hamilton

13. VARIATION OF FUNDING AGREEMENT – STRONG COLLI PROJECT

REPORTING SECTION: Corporate & Community Services
AUTHOR: Lianne Tasker – Manager Community Development & Tourism
FILE NUMBER: 10/390

Summary:

Council has received grant funding from Attorney-General's Department to facilitate the Strong Colli project. The grant agreement has been varied to accommodate difficulties with recruitment of a project co-ordinator. The Council Seal is required to be affixed to the funding agreement.

Background:

Council has received funding from Attorney-General's Department for the amount of \$147,164.16. The grant is one of only 14 successful applications from a total of 1200 submissions.

The *Strong Colli* project will aim to use capacity building and leadership development to divert young people from engaging in alcohol related activities and crime in Collarenebri. Through social opportunities, education, support, encouragement and leadership development, this project will aim to address binge drinking by connecting young men and women to their cultural traditions. The funding provided for the creation of an Aboriginal and Torres Straight Islander identified Community Development Worker (CDO) for a period of eighteen (18) months. A CDO was not able to be recruited and the project was granted a variation to accommodate this.

Current Position:

The Strong Colli project is progressing to varied project plan and signature and the Council Seal is required to be affixed to the Variation of Agreement to formalise the new project terms.

Relevant Reference Documents/Policies:

Walgett Shire Council Community Plan 2010-2014
Walgett Shire Youth Development Strategy 5 Year Plan 2009-2014

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Collarenebri community members
Attorney General's Department

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

In order for a variation to the Strong Colli project, the Mayor and General Manager are required to sign and affix the Council seal to two copies of the attached Funding Agreement Variation.

Variation of Funding Agreement Strong Colli project

Recommendation:

That Walgett Shire Council resolve to:

1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Variation of Funding Agreement for the Strong Colli project.

Moved:

Seconded:

Attachments:

Variation to Funding Agreement, in duplicate for signing purposes only.

14. COMMUNITY DEVELOPMENT AND TOURISM QUARTERLY REPORT (APRIL TO JUNE 2011)

REPORTING SECTION: Corporate and Community Services
AUTHOR: Lianne Tasker –Manager Community Development & Tourism
FILE NUMBER: 09/1763

Summary:

During the period April – June 2011 Community Services managed projects related to community safety, cultural development, group capacity building, multicultural development, infrastructure, collaborative events, seniors, youth & early childhood and community health. This report summaries project progress during the period April – June 2011.

Background:

Last quarterly report submitted for the period January – March 2011.

Current Position:

Youth

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The Youth Development Officer will provide a progress report to Council, as a separate report. This quarter has recorded outstanding achievements in youth development and exceptional facilitation of Youth Week 2011, by the Youth Development Team.

Tourism

| | Last quarter | April – June 2011 |
|---|---------------------|-------------------|
| Lightning Ridge Visitor Information Centre visitors | 2,041 | 8099 |
| Walgett Visitor Information Centre visitors | 382 | 477 |
| Walgett Primitive Camping Ground visitation Campers | 91 (February-March) | 558 |

Libraries

Library program attendance during the reporting period–

| Program | Average attendance per session – Walgett | Average attendance per session- Lightning Ridge |
|--|--|---|
| Pre school literacy program | 11 | |
| After 3pm Teen Group | 12 | 8 |
| Babies & Books | 3 | 4 |
| Story time | 4 | 12 |
| School holiday program | 38 | 4 |
| After school art class | 14 | |
| Book Club | 8 | |
| Collarenebri outreach – early literacy | 10 | |
| TAFE Library exchange | 2 | |

WALGETT SHIRE COUNCIL AGENDA

Library visitation

New members

| | Last quarter | April– June 2011 |
|-----------------|--------------|------------------|
| Lightning Ridge | 27 | 21 |
| Walgett | 32 | 38 |

Items borrowed

| | Last quarter | April– June 2011 |
|-----------------|--------------|------------------|
| Lightning Ridge | 1815 | 1939 |
| Walgett | 1159 | 1346 |

General visitation

| | Last quarter | April – June 2011 |
|-----------------|--------------|-------------------|
| Lightning Ridge | 1007 | 1177 |
| Walgett | 2098 | 2107 |

Community Development

- Strong Colli project – (externally received funding from Attorney-General's Department for the amount of \$147,164). Project variation granted from the funding body to remedy difficulty in recruiting project coordinator. The project is proceeding to variation plan.
- Art Across the Ages project – (externally received funding from Ageing, Disability & Home Care). Groups from Walgett, Carinda and Lightning Ridge were engaged in this intergenerational arts project which concluded in June 2011. The project met objectives and was finalised to budget. The end product has resulted in a large embroidered wall hanging depicting the towns of the Shire. The piece will be displayed at the Walgett Art Craft & Curio Exhibition as well as travel to Carinda and Lightning Ridge for display. The project also has sustainable outcomes with groups maintaining their connection and continuing to share skills after the project conclusion.
- Local Implementation Plan (LIP)– Walgett. Council is actively participating in the Local Implementation Plan by driving the following working groups:
 - Walgett Domestic Violence Committee. The Committee is currently working towards the integration of the Local Implementation Plan and finalisation of a draft Walgett Domestic Violence Prevention plan.
 - LIP Youth Subgroup. This group will consist of youth sector stakeholders who will work towards implementing the actions outlined in the LIP.
- Burren Junction Mental Health project. The Burren Junction Choir has commenced with positive feedback from community members in terms of the outcomes of decreasing social isolation and increasing positive mental health.
- Closing the Gap – Building Blocks activity

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In December 2007, the Council of Australian Governments (COAG) agreed to a partnership agreement between all levels of government to work with Aboriginal communities to close the gap on Aboriginal disadvantage. Annexed to this quarterly report is the July 2011 report to the Walgett Gamilaraay Community Working Party outlining Council's progress in relation to the seven building blocks.

- **Multicultural Advisory Group.**
The first Migrant Advisory Group met in May 2011 where the participants reviewed and provided feedback for the Multicultural Policies and Services Program Plan (MPSP, formerly Local Ethnic Affairs Priorities Statement). At the June 2011 meeting, Council endorsed the Walgett Shire MPSP which will now be promoted to the community through the Multicultural Advisory Group.
- **Cancer Council Alive & Well project.**
The Cancer Council Alive & Well Local Government Grants offers the opportunity for Councils to facilitate projects with a focus on improving health outcomes of communities. Walgett Shire Council submitted an application to facilitate "Alive & Well" with a focus on supporting healthy eating and active living. Activities to meet the project objectives include a community food audit, local food outlet engagement and workshops, assisting business to develop healthy food options and promotion of healthy food alternatives throughout Walgett, Lightning Ridge, Collarenebri and Burren Junction. The project has commenced with the consultant "I'm not Fussy!" engaged to facilitate the project.
- In an effort to aid integrated service throughout Council, the Community Development Team has produced a staff newsletter this quarter. Copy attached.
- Council has applied for funding under the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) Community Action Grants program in the amount of \$250,000. If successful, the funding will be utilised to employ a Community Development Worker to work with communities throughout Walgett Shire for the prevention of domestic violence.
- Support, collaborative events and community capacity building –
 - Library staff involved with skill development workshops with Collarenebri Women's Group.
 - Mentoring and capacity building of Strong Women project Community Development Officer continues in Collarenebri.
 - Supported the development of Collarenebri's community audit project. This project involves conducting a community audit to ascertain community strengths, gaps and future opportunities. The project is a partnership between Collarenebri Central School, Strong women project and Walgett Shire Council.
 - NAIDOC week celebrations occurred during the last week of June with Council participating in the NAIDOC organising committee. Council's main function this year involved hosting the NAIDOC breakfast, flag raising ceremony and morning tea on the opening day of the weeklong event schedule. Council also contributed to the Collarenebri and Lightning Ridge celebrations.
 - WAMS 25th Anniversary celebration – April 2011. Council was involved with Walgett Aboriginal Medical Service's 25 year celebration through sponsorship of their celebration Ball and youth partnership events. Council's support also enabled the WAMS Family Day to incorporate internationally renowned comedian, Sean Choolburra. Sean also performed in Collarenebri and Lightning Ridge under Council's touring performer program.

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Infrastructure projects

- Basketball/ Netball Court Walgett. Court line marking is complete and the project is finalised.

Relevant Reference Documents/Policies:

Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Tourism Plan 2009 – 2011, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

Financial Implications:

Nil

Alternative Solutions/Options:

Not applicable.

Conclusion:

The Community Development and Tourism team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Tourism Plan 2009 – 2011, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

Community Development and Tourism Quarterly Report (April – June 2011)

Recommendation:

That the Community Development and Tourism quarterly report (April– June 2011) be received and noted.

Moved:

Seconded:

Attachments:

Close the Gap - Building Blocks Report July 2011, quarterly community development staff newsletter.



Closing the Gap Building Blocks Report

Reporting organisation : Walgett Shire Council
Report to: Gamilaraay Community Working Party
Report date: July 2011

Background:

In December 2007, the Council of Australian Governments (COAG) agreed to a partnership between all levels of government to work with Aboriginal communities to close the gap on Aboriginal disadvantage. In recognition that outcomes for Indigenous Australians remain well below those of non-Indigenous Australians, COAG agreed to six targets;

- Close the life expectancy gap within a generation
- Halve the gap in mortality rates for Indigenous children under five within a decade
- Halve the gap for Indigenous students in reading, writing and numeracy within a decade
- Halve the gap in employment outcomes between Indigenous and non Indigenous Australians within a decade
- Within five years all four year olds in remote Indigenous communities have access to a quality early childhood education program
- At least halve the gap for Indigenous students in year 12 or equivalent attainment rates by 2020

COAG identified seven building blocks that need to be in place in order to address the current level of disadvantage. This report outlines activity against the seven building blocks.

Current position:

Walgett Shire Council's community service delivery, in terms of the seven building blocks, is outlined in the table below and is followed by a summary of each project.

Council's current Community Development Team (Walgett) consists of:

- Lianne Tasker, Manager Community Development & Tourism
- George McCormick, Youth Development Officer
- Vacant – Aboriginal Liaison Officer
- Christine Dugan, Senior Library Officer
- Sue Moorhouse, Library Officer (Early Literacy Outreach)
- Beth Kerr, Library Officer
- Trish Weatherall, Team Leader – Walgett Youth Centre
- Charlie Kennedy, Youth Worker
- Edward Sharpley, Youth Worker
- Lindsay Hinch, Youth Worker
- Raelene Murray, Youth Worker
- David Peters, Youth Worker

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| Building Block | Outcomes | Walgett Shire Council services – activity July 2011 |
|-----------------------|---|--|
| Early Childhood | <p>Indigenous children ;
 Are born healthy
 Acquire the basic skills for life and learning
 Benefit from better social inclusion & reduced disadvantage
 Have access to affordable, quality early childhood education
 Quality early childhood education and care supports parental workforce participation</p> | <p>Babies & Books – Session held at Walgett Library once per week encouraging early connection to reading and parental/carer bonding through song and rhyme.
 Stories on the Floor – Weekly outreach sessions to Gingi where families participate in storytime and mobile library borrowing service. Aimed at children 0 – 5, the early literacy library worker uses felt boards, alphabet charts and other resources to encourage early literacy skills. An average of 7-8 children attending.</p> |
| School/Youth | <p>Schooling promotes social inclusion & reduces educational disadvantage
 Indigenous youth meet basic literacy and numeracy standards and overall levels of literacy and numeracy are improving
 Indigenous young people successfully transition from school to work and or further study.</p> | <p>School to work – currently 4 young people are involved in the School to Work project. The project provides an opportunity for young people to gain employment with Council (after a 4 week probation period) while still at school. Involvement in School to Work increases the work readiness of young people, increasing their skills, knowledge and understanding of the work environment.</p> <p>Youth Development service and Vacation Care service. During the reporting period (June- July) a variety of activities and services have been provided by the Youth Development Team which have included recreation, skill/ knowledge and personal development.</p> <p>Council is driving the LIP Youth Subgroup with the first meeting to take place on the 29th July. A youth sector “service snap shot” is currently being undertaken by Council in preparation of the meeting. Youth sector stakeholders were asked to indicate their attendance by the 7th June so that reporting to the CWP could occur. The following have indicated their attendance: Walgett Community Centre, Reconnect, Walgett Community School, Safe Families.</p> |

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| | | |
|------------------------|---|--|
| Health | <p>Indigenous people:
 Achieve health outcomes comparable to the broader population
 Have ready access to suitable and culturally inclusive primary health and preventative services
 Remain healthy and free of preventable disease</p> | <p>Alive & Well – healthy eating and active living program. A consultant, “I’m Not Fussy!”, have been engaged to facilitate the project which will involve support, training and guidance for local food businesses to provide healthy eating options for community members.</p> <p>Recreational facilities - the Walgett Basketball/Netball Court project finalised during the reporting period</p> <p>Healthy eating events –Youth Centre vacation care activities included healthy eating events.</p> |
| Economic participation | <p>The indigenous working age population has the depth and breadth of skills to enable effective educational, labour market and social participation
 Indigenous people of working age participate effectively in all sectors of the labour market</p> | |
| Healthy homes | <p>Indigenous children’s living environments are healthy
 Indigenous families live in appropriate housing with access to all basic utilities
 People have improved housing amenity and reduced overcrowding, particularly in remote areas and discrete communities
 Indigenous people have the same housing opportunities as other people</p> | |
| Safe communities | <p>Alcohol and substance abuse among Indigenous people is addressed
 Indigenous children and parents are afforded basic protective security from violence and neglect</p> | <p>Youth Options Walgett (YOW) – further recruitment has taken place during the reporting period. Youth workers are engaging with approximately 30 young people per session.</p> <p>Council is driving the Domestic Violence Committee, using the LIP as the guiding document for the Walgett Family Violence prevention plan. Development of the plan has progressed during the reporting period.</p> <p>Youth Development Team – binge drinking presentation at Youth Council meeting</p> |

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| | | |
|-------------------------|---|---|
| Governance & Leadership | Indigenous communities are empowered to participate in policy making and program implementation
Indigenous communities are represented through credible consultation / governance mechanisms;
Governments work tougher effectively in remote areas. | Youth Council provides the opportunity for young people to actively engage in decisions that affect them while advancing the voice of their peers. During the reporting period two Youth Council meetings have been staged. In Walgett 34 young people attended the April meeting and at the June meeting held in Collarenebri, 38 young people represented the communities of Walgett, Collarenebri and Lightning Ridge. |
|-------------------------|---|---|

Community Services – description, projects and programs.

Building Block - Early Childhood

A vast body of evidence suggests that the early years of life are critical to a child's development. Further, that reading to a baby or toddler exposes the child to a greater vocabulary and to the link between the written and spoken word. Early literacy intervention for children aged 0-5 lays the foundation for future language and literacy development.

Research also suggests that the quality of interactions between parents and their babies builds the foundations for a child's educational experience and social adjustment.

Walgett Library facilitates three projects that aim to support early childhood development:

Stories on the Floor aims to provide early literacy support to children aged 0-5 and their families in Walgett. The project involves an outreach Library Officer visiting playgroups in Walgett to interact with children and their families. The outreach visits involve telling stories, engaging participants in active songs, rhymes/poetry and/or crafts.

Babies & Books is facilitated from the Walgett Library and involves early literacy development through song, singing and rhyme. Carers and babies from birth to 12 months old are engaged in singing & rhyme activities that aim to develop children's gross motor skills and early literacy and encourage a bond between babies and their carers.

Story Time sessions are visited by pre schools and community playgroups. This program engages pre school aged children and supports and resources local groups in responding to early literacy needs.

Stories on the Floor, Babies & Books and Story Time have the following project goals;

1. improve the capacity and confidence of parents and carers of 0-5 year olds by providing them with skills and resources to read to their children;
2. encourage parents and carers of 0-5 year olds to share books and read regularly to their children;
3. enhance the development of children's early literacy skills and reading readiness;
4. enhance positive interactions and connections between parents and their children;
5. encourage parents, carers and children to regularly visit the Walgett library;
6. resource and support groups and individuals to respond effectively to early literacy needs.

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Building block - School (As outlined in the LIP, this building block also includes youth services).

School to Work- Walgett Shire Council is committed to providing a high quality of service and responsiveness to the needs of the community within Walgett Shire. Part of this service is to provide work experience opportunities for local students through a *School to Work Program*. Each work experience student is allocated a buddy within the Council. This buddy works directly with the student to enable a working relationship to develop. Each student is encouraged to explore work experience opportunities in all areas of Council and, after a probation period of 4 weeks, is employed by Council on an ongoing, weekly basis. To date approximately 16 school students have participated in various sections of Council. This project assists students to become job ready by providing hands-on experience as well as mentoring in workplace ethics and employee/employer responsibilities and expectations.

Youth Development Services – a variety of youth activities is provided through the Shire’s Youth Development Team. Activities include culturally specific programs, and all fall within Council’s youth engagement strategy of:

Diversion – provision of recreational and life skills activities as a first step to engaging young people eg: Youth Centre recreation programs.

Participation – provision of opportunities that encourage and allow young people to participate in decisions that affect them eg: Young person led Youth Centre projects.

Development – provision of opportunities that involve young people in broader community activities, developing active and valued citizenship eg: Youth Council.

Vacation Care Services – School holiday programs providing diverse engagement, participation and development activities.

Library Services- After school activities aimed at school aged young people including activities focused on life skills and literacy.

Building block – Health

Recreational facilities – in partnership with Department of Infrastructure, Families and Community Services, Indigenous Affairs (FACSIA) and Department of Aboriginal Affairs (DAA), recreational facilities have been installed:

Apex Park playground 0-5 year olds

Walgett Basketball/Netball Courts, Skate Park & shade shelter

Recreational activities – participation in physical and passive leisure activities is important to a healthy community. Leisure experiences contribute to a community’s sense of identity. Interactive engagement in cultural, recreational and leisure activities bring people together and contribute to the building of social capital. Council facilitates or contributes to a number of cultural/leisure events in accordance with it’s Aboriginal Community Development & Reconciliation Plan. Examples include: NAIDOC celebrations, Harmony Day event, Seniors’ Morning Tea, Sorry Day event.

WAMS Market Garden – financial and other support has been provided for the development of the WAMS Market Garden.

Alive & Well project - The Cancer Council *Alive & Well Local Government Grants* offers the opportunity for Councils to facilitate projects with a focus on improving health outcomes of communities. Council has been successful with an application to facilitate “Alive & Well” focussing on supporting healthy eating and active living, with the following objectives:

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Provide education and promotion to local business about healthy food options.
Provide practical support for business to develop healthy food options.
Promote healthy food options to the broader community.

Activities to meet the above objectives include a community food audit, local food outlet engagement and workshops, assisting business to develop healthy food options and promotion of healthy food alternatives throughout Walgett.
The project is in Expression of Interest stage and is due to begin in June.

Building block – Economic Participation

Indigenous Artists project – This project aims to recognise and promote Aboriginal artists and to assist develop their capacity for self employment. In partnership with Outback Arts, a series of workshops aimed at developing work methods and business skills were conducted with local Aboriginal artists. This included staging exhibitions of the artwork at local venues.

Strategic training & mentoring of existing staff – Council recognises the need to build workplace capacity of local people to enable full labour market participation. Targeted training and professional development opportunities are identified for current staff to increase skills and knowledge in their specialised areas.

Building block – Healthy Homes

Healthy living & lifeskills programs - The Walgett Youth Centre incorporates healthy eating and life skills programs that aim to assist young people to improve their living environment.

Building block – Safe Communities

Walgett Domestic Violence Committee - Council is an active member of the Domestic Violence Committee and is currently co-facilitating the development of the Walgett Family Violence Prevention Plan.

Namoi House Inc. – Council is an active member of Namoi House Inc Management Committee. This community based Management Committee is responsible for Barwon Cottage Women's Refuge and Namoi House. Both of these services provide critical accommodation, programs and support for Walgett community members.

Youth Options Walgett – This project aims to connect Walgett youth, build skills and provide healthy pathways to social, educational and recreational opportunities. The project focuses on street work and weekend sporting activities in order to reach project aims. Youth workers engage with young people “in-place” on Tuesdays – Fridays from 7pm – 11pm and on Saturdays for four hours.

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Building block – Leadership & Governance

Youth Council – The Youth Council was established four years ago and operates throughout the Shire as a section 355b Committee of the Local Government Act. The Youth Council has a budget allocated each year and has a direct line to the General Manager of the Shire. It is supported by the Shire Youth Development Team by way of facilitation of meetings, assistance with funding submissions and delivery of programs and initiatives. The Youth Council provides an opportunity for young people to actively participate in issues that affect them. Achievements include :

Shire Open Days – this project provides an opportunity for Indigenous people to tour through the Shire Administration Building, Library and Visitor Centre and engage with Council staff. The project endeavours to increase community understanding of Local Government and community participation with the aim of empowering local people to participate in policy making and program implementation. The project is facilitated by Council's Aboriginal Liaison Officer and transport is provided for people residing at Namoi & Gingi.

Community Consultation – In accordance with Council's Community Plan and Aboriginal Community Development & Reconciliation Plan 2007 – 2010 (ACD&RP) community consultation is required with Walgett's Aboriginal community. The development of the Aboriginal Community Development & Reconciliation Plan 2011 – 2014 is currently underway.

15. **REPORT ON YOUTH DEVELOPMENT SERVICES (APRIL TO JUNE 2011)**

REPORTING SECTION: Corporate and Community Services
AUTHOR: George McCormick – Youth Development Officer
FILE NUMBER: 09/1763

Summary:

This report presents a brief overview of Youth Development programs and services planned, implemented and completed for the period April 2011 – June 2011.

Programs, initiatives, events highlighted in this report are directly in line with *Walgett Shire Youth Strategy - A five year plan, 2009 – 2014* action plan.

Background:

Last quarterly report submitted for the period January 2011 – March 2011

Current Position:

Highlights:

- Youth Week 2011, rated “*best ever*” by our young people.
- Increased attendance numbers at youth centres/ after school activities at all Youth Centres.
- Increased genuine participation by young people in planning, implementing and facilitating Youth Week 2011
- Youth Council meeting: survey / meeting structure to be modelled by ACT/NSW *Aboriginal Legal Service* throughout NSW.
- Successful funding application by Youth Council for “Connecting our Communities” event funding through peak organisation for young people in NSW - *Y.A.P.A Youth Action Policy Association*
- Partnerships continue to strengthen with local, regional and State bodies
- Completed expenditure of Walgett resources grant
- Hepatitis A, B, C, awareness and education initiative to be staged in Walgett and Collarenebri, funding through Hep C Council NSW
- Successful delivery of *Stage 2 “You Matter Sister Girl”* (sexual health and well being initiative) in partnership with Lightning Ridge Sexual Health Team, Greater Western Area Health and Walgett Aboriginal Medical Service at Collarenebri.

After School Activities

All Youth Centres across the Shire are operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm, at Lightning Ridge and Collarenebri. Daily programs implemented for the reporting period include, computers, DJ equipment, cooking, Wii challenges, pool / table tennis competitions, sports orientated games and arts and crafts. Participation numbers have increased during the reporting period at all centres with the figures reported at the Collarenebri centre a standout.

For the month of May, Collarenebri Youth Centre had attendance numbers of five hundred and sixty four (564), which is a substantial increase from previous months. Furthermore, the

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two week period 30th May - June 6th, two hundred and twenty-one (221) young people have attended the Youth Centre.

Walgett Youth Centre records an average of 25-35 young people per day. Lightning Ridge is recording 25-30 per day for the reporting period attending after school activities at their centre.

These figures increase dramatically for special events i.e.: dance parties, movie nights.

Youth Centres

The Walgett Youth Centre has expended the funding grant from FACHSIA, with final report being submitted June 2011. **New pool tables have been purchased for Lightning Ridge and Collarenebri centres** in a bid to implement pool competitions on Friday nights as identified by the young people. In Walgett it is envisaged that Karaoke programs will commence in the near future following the recent purchase of Karaoke machine.

Vacation Care Services

National Youth Week 2011 coincided with April Vacation Care Programs, offering a full three weeks of opportunities, activities and entertainment for young people across our Shire.

Local service providers continue to support these holiday programs in partnership delivery of a wide range of activities to young people. During April the Country Rugby League staged their first ever skills and drills event with the twenty seven (27) young people at the Grawin Vacation Care.

A huge program is planned for the July school holiday break with the teams from STORM CO confirming their attendance to work in partnership with our Youth Development Teams across the Shire. Other highlights will include Hep A, B, C, awareness and education initiative targeting increased knowledge of hepatitis A, B, C, and other blood borne viruses.

The Youth development team will partner with the Hep C Council NSW, Outback Division of General Practices, and Youth off the Streets, Greater Wester Area Health Service, and Walgett Aboriginal Medical Service to deliver these programs to our young people.

The Connecting our Communities event will also form a major part of our July school holiday program with the event to see young people from Lightning Ridge and Collarenebri transported to Walgett for a Sports and fun day , facilitated by youth council members following successful funding submission and the youth development team. Partners in this initiative include Outback Division of General Practices, Safe Families Walgett, and Youth off the Streets, Yawarra Meamei, Thiyama-li and Aboriginal Legal Service.

Attendance and engagement numbers: April Vacation Care/Youth Week

11th-21st April - (Incorporating Youth Week 1st - 10th April)

| | | |
|------------------|-----|---|
| Walgett | 723 | (not including the many who attended the WAMS day at the No 1 Oval) |
| Lightning Ridge: | 697 | |
| Collarenebri: | 423 | |
| Grawin: | 123 | |
| Total | : | 1966 |

Note: These are the highest attendance, participation figures recorded by our team for this period.

Youth Week 2011

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2011 National Youth Week, 1st – 10th April, included a variety of events and opportunities which were identified, planned and implemented in partnership with our Youth Council and Youth Development Team as well as local, regional and state organisations. The National event to celebrate and recognise the valuable contribution young people play in our communities was extended to take place over two weeks instead of the usual one week. The week extension accommodated the amount of programs staged across the Shire.

The second week coincided with the Walgett Aboriginal Medical Services' 25 year celebration. With grant funding from the Ministry of Transport, young people were transported from Lightning Ridge and Collarenebri for major community events during the week.

This year the Youth Council focussed on opportunities around the key areas of physical fitness, health and well being, education, awareness of services and strengthening community partnerships and relationships.

Events included world class entertainers and performers, competitions included pool, table tennis, dance, fishing and other games. Dance parties in all larger centres recorded over 400 young people attending each event.

Coinciding with the scheduled Youth Council meeting the Fairness and Awareness Youth Forum was staged in the Council Chambers. This event saw 39 young people from across the Shire participate in presentations from State legal services, and other local service providers, in a bid to increase awareness of the rights and responsibilities of young people. This event has been hailed by the NSW Aboriginal Legal Service as an outstanding success with their service intending to replicate the model throughout NSW.

Major input again from local service providers partnering with Council saw local based activities and initiatives which included girls only events, U play the DJ, family violence awareness programs, environmental projects involving cleaning the river systems with a Carp Muster in Collarenebri and cleaning off the graffiti from the Walgett Skate Park. All events were incident free with attendance figures totalling 1554 young people participating in Youth Week across the Shire. Community Services team has completed acquittal of the event and will nominate for the Local Government Awards for 2011 (Youth Week acquittal attached)

Youth Council

The Walgett Shire Youth Council has conducted two meetings during the reporting period.

The meeting in Walgett on 6th April 2011 coincided with National Youth Week and targeted the rights and responsibilities of our young people. The meeting, tagged "Fairness and Awareness Youth Forum" saw thirty seven (37) young people from our three major communities engaged in presentations from state legal services, police, local domestic violence services and other services.

During this meeting the Youth Council moved to apply for funding through Youth Action Policy Association of NSW, the peak body relating to young people. Council has since been informed that the application is successful, being one of only ten (10) successful submissions from over sixty eight (68) submitted across NSW. The Youth Council will host the "Connecting Our Communities Sports and Funday" in Walgett on 12th July.

On the 22nd June 2011 Youth Council met at the Collarenebri Central School. This meeting targeted binge drinking – outcomes and effects. Many young people from across the Shire demonstrated their willingness to voice their concerns, increase their education and awareness regarding issues that affect them. Forty- five (45) young people attended this meeting.

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Exceptional numbers of young people have engaged and participated in Youth Council meetings and planning sessions. Next meeting will take place during the month of August at Lightning Ridge.

*Both meeting minutes attached.

Programs

Youth Options Walgett Project –

Youth Workers continue to engage young people, in-place, with two youth workers involved in after hours youth support. Their role involves provision of support, information and referral with the aim of providing young people with healthy pathways to social, educational and recreational opportunities. Youth workers report numerous young people have received advice and support regarding referrals and links to services that may assist them.

School to Work Initiative

Currently there are four (4) students engaged in the school to work program in Collarenebri (youth services), Walgett (youth services) and Lightning Ridge (urban infrastructure and youth services). Identification of other potential participants will commence in the coming weeks.

Blue Reelers

Movie nights have been staged across the Shire in partnership with the local police force and Aboriginal Community Liaison Officers in all communities during the reporting period. These events continue to draw large numbers of young people and some families to events.

Up and coming events

NAIDOC Celebrations
July school holiday programs
Youth Council - Connecting our Communities event
Hep C awareness events
NSW Local Government Awards
Local Implementation Plan Youth Sub Group
Results Based Accountability training facilitation
Youth Council meeting- August

Relevant Reference Documents/Policies:

Walgett Shire Council Management Plan 2008 / 2009 – 2012 / 2015
Walgett Shire Youth Development Youth Strategy 2009 / 2013
Walgett Shire Council Community Plan 2010 – 2014
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010

Governance issues:

Nil

Environmental issues:

Nil

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Stakeholders:

Walgett Shire Council
Youth Development Team
Youth and Young people of Walgett Shire
Walgett Shire Communities
Service providers and local organisations/agencies

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

The Youth Development team have successfully progressed projects and programs, this quarter in accordance with the Walgett Shire Youth Development Youth Strategy 2009 - 2014.

Report on Youth Development Services – April to June 2011

Recommendation:

1. That the quarterly report on Youth Development and Services for the period April 2011 – June 2011 be received and noted.

Moved:

Seconded:

Attachments:

Walgett Shire Youth Council minutes held April / June
One Hard copy – Walgett Shire Youth Week Acquittal



WALGETT SHIRE YOUTH COUNCIL

Incorporating Fairness & Awareness Youth Forum

7TH APRIL 2011

Meeting minutes

VENUE – Walgett Shire Council Chambers

Minute taker: Bella McKenzie

Apologies: Lianne Tasker (WSC), Danielle Rennie, Michael Raveneau, Theresa Laborte, Kiralee Fuller (LR), All of Collarenabri sub group, Collarenabri Youth Team (Collarenabri engaged in Harmony Day Activities)

Present:

Youth: -WALGETT- Bryan Kennedy, Corey Murray, Mikey Kennedy, Owen Murphy,. Nathan Fero-Jones, Geoff Walford, Nick Tedim, Dean Shields, Marcus Weatherall, Pamela Able, Daniel Kauri, Patten Wise, Stewart Murray, Tristan Ward, Manea Kauri, Samantha Sullivan, Monique , Kaylah , Margaret, Jonathon Murray
LIGHTNING RIDGE – Arabella Mckenzie Kayla Hobden, Brooklyn Bostock, Katelyn Gilbert, Katie Thomas, Jessica Saxelby, Telena Drew.

Present: Service Providers/Organisation Rep's:

Thiyama-La Violence Prevention and Legal Service- Marcus Weatherall, Sandra

Youth off the Streets: Jonathon Neil

ACT/ NSW Aboriginal Legal Service: Hewitt Whyman, Garry Trindall

Walgett Reconnect: John Thomas

Walgett Youth Development Team: Trish Weatherall, Charlie Kennedy

Lightning Ridge Youth Development Team: Kylie Smith, Kimberley Wood

Walgett Shire Youth Development: George McCormick YDO

Walgett Police – ACLO- Ike Gordon

Marcus chaired meeting.

Daniel Kauri opened meeting, acknowledged Country and Elders, minutes silence . Introduction from service providers, Youth Development staff and a round table welcome to all.

Previous minutes

Previous minutes briefed over by Arabella . Passed as a true and accurate indication of previous meeting, passed Marcus -seconded Tristan .

Business arising from previous minutes:

- **Motion to change Point 8. Walgett Shire Youth Council Constitution.**

Action: George has done a report to Council (May meeting) to proceed with recommendation to Council regarding the requested changes.

- **Youth Strategy - A five year plan**

Motion: Daniel was nominated and accepted to take document home and read over, highlighting any areas that he didn't understand, or felt other young people would not understand.

He will bring his findings to next meeting for review.

Action: Daniel Kauri (Treasurer) reported he has read over document and believes it is user friendly for all young people to understand. He recommended others to get in and have a read.

In coming correspondence

Youth Action Policy funding opportunity.

Outgoing correspondence

Nil

General business.

Huge discussion around the YAPA grants availability.

Many ideas came up relating to youth focused programs, including, dance, music and other events.

Tristan moves motion regarding funding, if successful to be directed into a Gala Day in Walgett. The meeting discussed what, how, who etc.

The event will focus on Physical activities and strengthening of inter town relationships with young people from three larger centres to participate.

Vote taken on where to stage event..... All voted. Walgett was selected.

A vote put forward regarding what sports to focus on. All in favour of League Tag and now Walgett has Basketball courts we should focus on Basketball or Netball.

Event will be tagged Connecting our Communities.

The event will offer service providers a promotion of services opportunity and will also target healthy eating for all.

The meeting voted if funding is successfully to have t-shirts made with Youth Council logo and recognition of the event..

"Connecting our Communities"- 2011... By the young people... for the young people!

Action: George to assist Tristan, Marcus and Danielle in funding application ASAP

Fairness and Awareness Initiative - Youth Week

Hewitt Whyman and Garry Trindall from ACT/ NSW Aboriginal Legal Service conducted presentation around legal rights and responsibilities of young people in today's society. Good feedback and questioning by young people.

Garry and Hewitt spoke for a half hour on situations and issues and applauded the Youth Council in the way in which they do business and act as a peak body for young people of this Shire.

Survey was distributed to all in attendance. Results of survey to be shared at next Youth Council meeting in Collarenebri on a date TBA.

Walgett Reconnect- John Thomas

John introduced himself and spoke of his organisation/ support and assistance to young people and their families in Walgett.

Handed information to all.

Walgett Police

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Local ACLO, Ike Gordon introduced himself and spoke of his role as a Aboriginal person working with the police.

Spoke of opportunities around for all young people regardless of backgrounds / race or religions.

Explained his position and as he is relatively new to the role encouraged all young people to stop and have a yarn with him.. and that of fellow ACLO Graham Ruttley.

Ike promoted the act of thinking before doing in some situations.

All about making positive choices!!

Thiyama-La- Marcus Weatherall/ Sandra Dowse

Marcus and Sandra spoke of this organisation

They briefed all in attendance on the service, its function and objectives. Then played presentation regarding family Violence. They are here to support ALL young people!!

Team Leaders -

Walgett - Trish Weatherall

Trish gave overview of what's available at the centre spoke of programs in Walgett Youth Centre, Inter-net available, cooking and Music days . Will be looking to staging Basket ball arvos soon

Lightning Ridge – Kylie Smith

Kylie reported heaps of young people attending youth centre in Ridge .

Would like to get a new pool table asap as the young people keep mentioning this to her. They are doing cooking and arts and craft also . Looking forward to the Movie Nights coming up soon. Keen and Ready for the rest of YOUTH Week's!!

Walgett Shire Youth Development - George McCormick

George yet to collate the survey(Valued or Not)) from previous meeting but will do so prior at next meeting.

Spoke of Youth Week 2011 and the wide range of programs, great that all have input and encouraged all to get in and participate. Highlighted other events happening this week and the next. George said he will seek support from the Outback Division of General Practices to offer presentation regarding Binge Drinking, effects and outcomes for the next Youth Council; meeting and the Aboriginal Legal Service also expressed interest in attending again . George congratulated all for continued support and commitment to Youth Council, communities and their fellow young people.

Meeting closed @ approx 1.55pm

Next meeting - either May – June at a date TBA

Venue_ Collarenebri Town Hall

Guest speakers will include: Representatives from Outback Division of General Practice, Aboriginal Legal Service, Thiyama- Li



WALGETT SHIRE YOUTH COUNCIL

Meeting - 22nd June 2011

Venue – Collarenebri Central School

Minute taker: Jessica Saxelby

Chaired- Daniel Kauri

Apologies: Marcus Weatherall, Bella McKenzie, Danielle Rennie(Youth Reps) , Garry Trindall(ALS), Mick Ah-Kit (ODGP)

Present:

Youth: - WALGETT- Jodie Pollet, Belinda Sullivan, Owen Murphy, Brent Richards Polly Haley, Daniel Kauri, Stewart Murray, Manea Kauri, **COLLARENEBRI** –Michael Graham , Dustin Peters, Peter Adams, Peyton Ramien, Tahahnee Brown, Phoebe Newman, Liam Peters, Tyrah Ramien, Kobi Hall, Olivia Carberry, Carl Mason, David Cunningham, Shaquille Peters, Dolly Adams, Peter Adams, Melinda Gordon, Jackie Burke, Jayden Flick, Savannan Murray, Tanayan Peters, Zoey Adams, **LIGHTNING RIDGE** –Kayla Hobden, Kathy Jackson, John Bladen, Nathan Liard, Brooklyn Bostock, Katelyn Gilbert, Katie Thomas, Jessica Saxelby, Casey Rice Jones,

Service Providers/Organisation Rep's:

Collarenebri Youth Development Team: Janet Mason,

Walgett Youth Development Team: Trish Weatherall

Lightning Ridge Youth Development Team: Kylie Smith, Kimberley Wood

Walgett Shire Youth Development: George McCormick

Walgett Shire Manger Community Development & Tourism: Lianne Tasker

Collarenebri Central School: Peter Baum (DP) several teachers and staff

ODGP: Information/ presentation and resources

Walgett Police- ALO – Isaac Gordon

--Welcome-----

Daniel Kauri opened meeting, acknowledged Country and Elders, 1 min silence in respect of Elders past.

Introduction from service providers, youth team, school staff / a round table welcomed new attendees: noted this is the highest representation of Collarenebri young people to attend a meeting.

Many new faces at this meeting George spoke about the purpose and objectives of the youth council, previous outcomes, partnerships, its constitution, the role in which it plays in Local Government and an overview of this group. Spoke out the outstanding outcomes and positive change to date, and exciting future for the group. Briefed about making a difference to their communities and fellow young people and Councils commitment to young people..

Previous minutes

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Previous minutes briefed over by George/ Passed as a true and accurate indication of previous meeting, passed Katie -seconded Manea .

Business arising from previous minutes:

As chairperson is new to the role, George talked on several issues: Group spoke of Youth Week 2011 / outcomes/ variety of events etc.(informed of nomination for LG Awards 2011)

Holiday programs – to be planned at this meeting
YAPA Grant success – celebration of young people
Hep C Events and funding – health promo

In coming correspondence

Tabled letters of Successful YAPA grant and Hep C Council

Action : follow reporting / acquittal guidelines when completed projects

Outgoing correspondence

Nil

General business.

Vacation Care Programs Holiday programs

Yarn up regarding the possibilities of programs for Vacation Care in the three towns. All young people broke into groups with team leaders from their communities. Groups workshopped for near an hour regarding the programs they wish to participate in during holiday.

Many good ideas and initiatives came from each community sub group - majority of events were debated and voted on democratically.

A representative from each community then read out the programs they wish to have implemented.

George informed all the events and programs all sounded feasible and will seek to include their suggestions when finalising youth holiday programs. Thanked them for their input, as offering / encouraging them (y/p) to have a say in the things they are going to do aids in high participation numbers and engagement at centres.

Action: Programs will be finalised by 24th and flyers sent to all schools and youth services.

ODGP- The group then were shown a power point presentation regarding and targeting increased education around Binge Drinking – effects and outcomes) .This presentation was developed by Mick Ah-kit (ODGP). The power point was presented by George (Mick was unavailable to be at the meeting). A group discussion followed the presentation. Group then engaged in experimentation of Beer Goggles

(Alcohol intoxication tool resource) Group discussion around what it was like, reality of intoxication, awareness of intake and data regarding statistics relating to binge drinking / alcohol related issues. Resources were distributed to all at the meeting with remaining resources to be used by the school.

High Achievers The meeting then recognised some of our Youth Councils high achievers and past members and spoke of their excellent outcomes.

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University entry
Successful employment in community related fields.
Collie Crew and schools for their award winning efforts .
School to work participants
School captaincy
Youth Parliamentarians
Youth Council executive
Competition winners (Talent Quest)

Walgett Shire Youth Development - George McCormick

In closing of meeting George addressed all, thanked the service providers for their input, teachers and youth development staff. George - It is inspiring to see so many young people at this meeting. George Thanked all for coming and acknowledged the great work being done by the Youth Council and the YD team.

Youth Council Treasurer- Daniel: Thanked all for being in attendance and looks forward to next meeting. CLOSED MEETING.

Meeting closed @ approx 1.45pm

Next meeting – August – 10 am @ Lightning Ridge

Date and venue TBC

**16. GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT, 2009
PUBLICATION GUIDE**

REPORTING SECTION: Corporate Services
AUTHOR: Glen Warren - Acting Director Corporate Services
FILE NUMBER: 09/1780

Summary:

The new Government Information (Public Access) Act 2009 (GIPA Act) replaces the previous Freedom of Information Act 1989 and a requirement of the new Act is to develop and adopt a publication guide.

Background:

It is imperative that Council adopts the 2011 Publication Guide to comply with its statutory requirements under the above Act.

Under the previous Freedom of Information Act 1989, Section 14, Council was required to have an up to date Statement of Affairs which is to be updated at intervals of not more than 12 months. The new GIPA Act 2009 requires a Publication Guide in place of the Statement of Affairs.

Current Position:

Section 20 of the GIPA Act states the following:

The new Government Information (Public Access) Act, 2009 states the following

20 Agencies must have publication guide

- (1) An agency (other than a Minister) must have a guide (its "publication guide") that:
 - (a) describes the structure and functions of the agency, and
 - (b) describes the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public, and
 - (c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions, and
 - (d) identifies the various kinds of government information held by the agency, and
 - (e) identifies the kinds of government information held by the agency that the agency makes (or will make) publicly available, and
 - (f) specifies the manner in which the agency makes (or will make) government information publicly available, and
 - (g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.
- (2) An agency must make government information publicly available as provided by its publication guide.

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- (3) The Director-General of the Department of Local Government may, in consultation with the Information Commissioner, adopt mandatory provisions for inclusion in the publication guide of local authorities. The publication guide of a local authority must include any such mandatory provision unless the Director-General otherwise approves in a particular case.

Section 21 of the GIPA Act states the following:

21 Adoption and review of publication guide

An agency must adopt its first publication guide within 6 months after the commencement of this section and must review its publication guide and adopt a new publication guide at intervals of not more than 12 months. An agency may update and amend its publication guide at any time.

Council's Publication Guide should have been adopted by Council prior to 31 December 2010 however due to staff vacancies was unable to accomplish this.

The draft 2011 Publication Guide has been approved by the Information Commissioner and is required to be adopted by Council.

Relevant Reference Documents/Policies:

The Government Information (Public Access) Act 2009

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Council and the Community

Financial Implications:

Nil. The Publication Guide was produced in house.

Alternative Solutions/Options:

Nil. This is a statutory requirement.

Conclusion:

Council is required under Section 20 of the GIPA Act 2009 to produce a Publication Guide and this document is to be reviewed at intervals of not more than 12 months.

Government Information (Public Access) Act, 2009 Publication Guide

Recommendation:

1. That Council adopt the 2011 Publication Guide to comply with statutory requirements under the Government Information (Public Access) Act 2009.

Moved:

Seconded:

Attachments:

Draft 2011 Publication Guide (Circulated under separate cover)

17. CASH ON HAND & INVESTMENT REPORT

REPORTING SECTION: Corporate Services
AUTHOR: Shane Roberts – Senior Finance Officer
FILE NUMBER: 09/1460

Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 June 2011.

Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

Current Position:

As at 30 June 2011 the operational bank account's balance was \$1,929,872.23. The reconciliation of this balance is:

**Operational Account Bank Reconciliation
 As at 30 June 2011**

| | |
|---|---------------------|
| | \$ |
| Opening Ledger Account Balance as at 1 June 2011 | 1,650,747.53 |
| Add: Receipts | 2,944,799.75 |
| Add: Recalled Investments | |
| Less: New Investments | |
| Less: Payments | (2,665,675.05) |
| Closing Ledger Balance as at 30 June 2011 | 1,929,872.23 |
|
 | |
| Balance as per Bank Statement as at 30 June 2011 | 1,946,110.29 |
| Add: Receipts not banked | 16,579.80 |
| Less: Payments not presented | (32,817.86) |
| Closing Balance of Bank Account | 1,929,872.23 |

No Term Deposits were recalled in June 2011.

As at 30 June 2011 Walgett Shire Council's investment register's balance was \$5,274,493.99. The balance as per the attached investment report comprised:

| | |
|--|----------------|
| Term Deposits | \$5,250,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 24,493.99 |

The market values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 October 2010 and were supplied by the ANZ Group.

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Relevant Reference Documents/Policies:

09/1772/0006 June 2011 bank reconciliation ledger 11.5010
09/1460-02/005 Investments Report To Council 2010-2011

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Residents of Walgett Shire Council

Financial Implications:

As per report

Alternative Solutions/Options:

Nil

Conclusion:

As at 30 June 2011 Walgett Shire Council's total available cash and invested funds were \$7,204,366.22 represented by:

| | |
|-------------------------|----------------|
| Working Account Balance | \$1,929,872.23 |
| Investments | \$5,274,493.99 |

Cash on Hand and Investment Report as at 30 June 2011

Recommendation:

1. That the cash on hand and investment report as at 30 June 2011 be received.

Moved:

Seconded:

Attachments:

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| <u>Investment Institution</u> | <u>Type of Investment</u> | <u>Term</u>
(days) | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> | |
|---|---------------------------|-----------------------|---------------|------------|-------------------|----------------------|-----------------------|
| Term Deposits | | | | | | | |
| National Australia Bank | Term Deposit | 154 | 6.21 | 672/11 | | 27-Jul-11 | \$250,000.00 |
| Suncorp | Term Deposit | 153 | 6.21 | 677/11 | | 10-Aug-11 | \$250,000.00 |
| Credit Union Australia | Term Deposit | 181 | 6.27 | 678/11 | | 07-Sep-11 | \$250,000.00 |
| Suncorp | Term Deposit | 168 | 6.15 | 684/11 | | 14-Sep-11 | \$250,000.00 |
| Bank of Queensland | Term Deposit | 154 | 6.10 | 686/11 | | 31-Aug-11 | \$250,000.00 |
| Bank of Queensland | Term Deposit | 91 | 5.75 | 687/11 | | 06-Jul-11 | \$250,000.00 |
| Bank of Queensland | Term Deposit | 182 | 6.20 | 688/11 | | 05-Oct-11 | \$250,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 90 | 5.91 | 689/11 | | 06-Jul-11 | \$250,000.00 |
| Bankwest | Term Deposit | 93 | 5.85 | 690/11 | | 13-Jul-11 | \$250,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 5.84 | 691/11 | | 20-Jul-11 | \$250,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 5.89 | 692/11 | | 27-Jul-11 | \$250,000.00 |
| Credit Union Australia | Term Deposit | 98 | 5.94 | 693/11 | | 03-Aug-11 | \$250,000.00 |
| Bankwest | Term Deposit | 91 | 5.90 | 694/11 | | 03-Aug-11 | \$250,000.00 |
| Bankwest | Term Deposit | 91 | 6.00 | 695/11 | | 17-Aug-11 | \$250,000.00 |
| Credit Union Australia | Term Deposit | 91 | 6.09 | 696/11 | | 31-Aug-11 | \$250,000.00 |
| Suncorp | Term Deposit | 91 | 6.06 | 697/11 | | 31-Aug-11 | \$250,000.00 |
| Suncorp | Term Deposit | 91 | 6.11 | 698/11 | | 07-Sep-11 | \$250,000.00 |
| National Australia Bank | Term Deposit | 182 | 6.29 | 699/11 | | 14-Dec-11 | \$250,000.00 |
| National Australia Bank | Term Deposit | 91 | 5.90 | 700/11 | | 21-Sep-11 | \$250,000.00 |
| Credit Union Australia | Term Deposit | 91 | 6.00 | 701/11 | | 28-Sep-11 | \$250,000.00 |
| National Australia Bank | Term Deposit | 91 | 5.92 | 702/11 | | 28-Sep-11 | \$250,000.00 |
| | | | | | | | <u>\$5,250,000.00</u> |
| Floating Rates Collateralized Debt Obligations (CDO) | | | | | | | |
| Zircon Finance Ltd | Floating Rate CDO | | 0.00 | | | 20-Sep-14 | \$0.00 |
| Morgan Stanley Aces SP | Floating Rate CDO | 91 | 6.950 | | 20-Sep-11 | 20-Jun-15 | \$3,032.81 |
| Helium Capital Ltd | Floating Rate CDO | 92 | 6.7417 | | 23-Sep-11 | 23-Jun-14 | \$21,461.18 |
| | | | | | | | <u>\$24,493.99</u> |
| | | | | | | | <u>\$5,274,493.99</u> |

Investment Report as at 30 June 2011
 I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed 

Susie Jones
 Finance Manager

 Prepared and Reconciled by Shane Roberts
 Senior Finance Officer

18. DATE TO WHICH DISCOUNT WILL APPLY TO RATES

REPORTING SECTION: Corporate Services
AUTHOR: Susie Jones - Finance Manager
FILE NUMBER: 11/31

Summary:

Through Council resolution 6/11/11 'Draft Management Plan 2011-2015 and Budget 2011-2012 Report' it was resolved:

"In accordance with Section 563 of the Local Government Act 1993, to make the discount 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 29 August 2011."

It is proposed that this period be extended to the 31 August 2011 to bring it in line with the deadline the rates fall due.

Background:

Section 563 of the Local Government Act 1993 states:

"A council may discount the amount of a rate or charge to such extent as it determines if the whole of the discounted amount of the rate or charge is paid by a date nominated by the council."

Historically the deadline has been in line with the quarterly rates deadline, and it has been found to be the communities expectation this will be the case.

Current Position:

Currently the deadline is the 29th August which is two days before the quarterly rates deadline.

Relevant Reference Documents/Policies:

Section 563 of the Local Government Act 1993
Council Resolution 6/11/11

Governance issues:

N/A

Environmental issues:

N/A

Stakeholders:

Ratepayers
Council staff

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Financial Implications:

A few more discounts may be granted if the extension to the deadline is resolved.

Alternative Solutions/Options:

To leave the deadline as it is which may cause some aggravation with rate payers if they do not realise there is a difference in the dates.

Conclusion:

| Date to which deadline of rates discount applies |
|---|
| <p>Recommendation:</p> <p>1. Council resolve to extend the deadline for which the discount is applied for early payment of rates in the 2011/2012 year from the 29th August 2011 to the 31 August 2011.</p> <p>Moved:
Seconded:</p> |

Attachments:

Nil

18A. QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2011

REPORTING SECTION: Corporate Services
AUTHOR: Susie Jones – Finance Manager
FILE NUMBER: 10/38

Summary:

This report presents to Council the quarterly budget review for the period ending 30 June 2011.

Background:

The quarterly review is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

At the Council meeting on 28 June 2010, Council adopted the 2010-2014 Management Plan, which incorporated the 2010/2011 budget.

The adopted budget provides for an operating deficit of \$1,361,905, and a Capital Deficit of \$4,244,231.

Current Position:

A detailed review as at 30 June 2011 has been completed, and identified a number of actual to budget variances.

Throughout the year the budget is reviewed and amended to capture changes when they are needed, the most current budget as at 31 March can be seen below:

| Fund | Operating Surplus/(Deficit) | Capital Surplus/(Deficit) |
|--------------|------------------------------------|----------------------------------|
| General Fund | 58,646 | (1,295,473) |
| Water Fund | (766,277) | (368,000) |
| Sewer Fund | (111,395) | (6,000) |
| Waste Fund | (8,261) | |
| Total | (827,288) | (1,669,473) |

This is a net improvement to the original budget by:
 \$534,617 for the operational budget and
 \$2,574,758 for the capital budget.

The original 2010/2011 budgeted distribution of funds was:

| Fund | Operating Surplus/(Deficit) | Capital Surplus/(Deficit) |
|--------------|------------------------------------|----------------------------------|
| General Fund | (1,113,175) | (4,206,231) |
| Water Fund | (359,059) | (38,000) |
| Sewer Fund | 118,590 | |
| Waste Fund | (8,261) | |
| Total | (1,361,905)[^] | (4,244,231) |

[^] Loss due to the governments Financial Assistance Grant of \$1.1m being received in June 2010 and therefore recognised in the previous financial year.

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Actual figures to date are summarised below:

| Fund | Operating Surplus/(Deficit) | Capital Surplus/(Deficit) |
|--------------|-----------------------------|---------------------------|
| General Fund | (6,631,401) | (5,182,685) |
| Water Fund | (603,298) | (307,392) |
| Sewer Fund | (31,115) | (1,703) |
| Waste Fund | 158,966 | 0 |
| Total | (7,106,848) | (5,491,780) |

Variations passed in the Quarter to 31st December include the carried forward projects from the prior year, and an increase in the federal assistance grant. Details of the variations are summarised in the November 2010 and February 2011 and April 2011 council meeting minutes.

Summary of amendments passed by council during the quarter to 30 June 2011

Income Variations

- Alive and Well Cancer Council \$19,155
- Total \$19,155**

Expense Variations

- Alive and Well Cancer Council Expense \$19,155
- Total \$19,155**

Final Actual to budget variances have been identified for the year ending 30 June 2011, and the following explanations for variations over 10% and \$6k have been given:

Please note the variations are reported on in each department by activity and corresponding notes can be traced to the attached summary.

General Fund Operational budget Variations for Actual to Budgeted expenditure are as follows:

(1) Members and Executive – Governance – income and expenditure 14% under budget - \$42k

A saving has been made in the General Manager's department due to the short period of time the position was vacant, as well as less being spent on travel and conferences.

(2) Corporate Services Administration Revenue and expenditure 10% under budget - \$289k and \$395k respectively

Corporate Services Administration Revenue is mainly made up from the re-charge of the net expense drawn from Corporate Services. It moves in proportion with the Administration expense.

Over all there was a saving of \$395k in Corporate Services Administration which is due to the large number of staff positions left vacant during the year. Due to this situation a number of other budgets such as staff training and the traineeship program also fell short of the budget. However this should be rectified in the new financial year where full expenditure of the new budget is expected.

(3) Community Services and Education – expenditure 36% under budget - \$247k (income 53% under budget - \$115k)

There was a net underspend of \$132k. This is mainly due to staff vacancies throughout the year (approx \$50k saving) as well as unspent grant monies for the Strong Colly project (\$50k). The remaining \$32k is due to the savings in administration passed on from the executive and corporate departments.

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- (4) **Community Services Recreation and Culture – expenditure 38% under budget - \$167k (income 25% under budget - \$21k)**
The income is less than expected due to the museums grant which was not received during the year. This was a one to one grant for an advisor to be employed. However our advisor left Council during the year. Council is now considering the replacement of the advisor, and should be able to claim half of the expense (amounting to \$4k) incurred to date.

The expense is due to an underspend in the contribution to regional library due to on-going negotiations for the services they provide (a \$146k underspend), plus the remaining outstanding budget for the museum advisor.
- (5) **Community Services Economic Affairs – expense 23% under budget (\$122k)**
Again this is due to staff vacancies during the year which has lead to a delay in the marketing and promotion activities taking place.
- (6) **Planning and Regulations - Mining, Manufacturing and Construction income 115% over budget (\$59k)**
This is due to a larger number of construction fee's being received compared to budget.
- (7) **Planning Administration – 20% under budget - \$217k**
This is due to a number of projects (granted and non granted) which have not been completed through the year such as the Lightning Ridge Urban expansion design project for \$20k, the LEP budget of \$40k which remains outstanding and the Urban rural addressing for \$16k.. There was also a \$36k saving on wages due to staff vacancies during the year as well as \$36k underspend on plant, however this may be due to a lack of final journals being posted from the plant revenue within the Rural department. The rest of the underspend comes from a number of grants and other budget lines including the savings passed on from executive services and corporate services.
- (8) **Planning – Public Order and Safety under budget by 29% (\$45k)**
\$12k of this is for the relief regulatory officer for whom only \$1k was spent out of a budget of \$13k. This balance has been restricted for use in the current financial year. A further \$15k has been underspent out of the plant expense however this again is due to the final journals not being processed in the rural department. There was an underspend of \$11k on the Walgett pound running costs. The remaining \$7k underspend is split between a number of smaller ledgers.
- (9) **Planning – Health under budget by 46% - \$85k**
The Noxious Weeds contribution came in \$37k under budget – this often consists of smaller programs run during the year, of which there were less in the FY2011 year. Also the Pesticide Pit remediation expense contained a saving of \$46k. This work has been carried forward into the new financial year.
- (10) **Rural – Administration and Support services expense 15%, or \$234k under budget**
\$130k of this underspend is due to staff vacancies during the year. The remaining saving is due to the savings for corporate and executive services.
- (11) **Rural – Public Order and Safety – 21% under budget \$58k**
This is mainly due to the last journals not being posted for the use of plant, especially for the SES. Also the contribution to the Rural Fire Service came in \$26k under budget due to less activity through the year for fire emergencies.
- (12) **Rural – Transport – Fleet operations income 20% under budget (\$705k)**

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This is due to the final transfer of expense not being completed at this stage (which has led to a number of other budget lines coming in under budget, and this income line, also coming in under budget.

(13) Rural – Transport expense over budget by 83% (\$6.6m)

This over expenditure of \$6.6m can be split into separate components being:

- a) Depreciation: \$4.7m due to the revaluation of roads during the year.
- b) Flood Damage: \$1.35m overspend due to the large number of floods we have had during the year, and catching up on work not finished from prior years.
- c) RMCC works came to \$687k more than budgeted – of which \$1m is still to be invoiced.

(14) Rural – Economic Affairs – expense 24% over budget (\$89k) income 13% over budget (\$32k)

More Private works were completed during the year than budgeted (\$64k more). This has resulted in a corresponding increase in revenue and an increase in profit of \$7k.

The income includes internal income, including internal plant maintenance income from the workshop for which internal journals have not yet been completed. This has therefore depressed the actual income against budget, and led to only a 13% actual over budget result.

(15) Urban – Housing and Community Amenities revenue 11% over budget (\$35k)

This is mainly due to the profit on disposal made on council owned land which was not budgeted for during the year. It consists of a Fantasia street Lot which was sold making a profit of \$15k during the year. The rest of the increase is due to more fees being received for burial and internment during the year.

(16) Urban – Housing and Community Amenities Expense 79% over budget (\$1.5m)

A capital adjustment has been made to write off some assets which were incorrectly included on the buildings asset register to the sum of \$762k. This is a consequence of Council's continuing issue of recording its correct assets. It is noted that as a result of the revaluation of other structures and other assets, Council's balance sheet has increased its net asset value by around \$6m. The details of this are outlined in a separate report.

A further \$534k of the value belongs to an increase of depreciation expended over budget, which shows a much more accurate status of Council's Housing and Community Amenities.

The last \$204k over spend is due to the following:

- One off expenses given to the Walgett Historical Society, spent on the Medical Centre, and Family day care centre, totalling \$25k of unbudgeted spend.
- Walgett Showground overspent by around \$60k due to the clean up after the storms

Sealed road sweeping overspent by \$57k due to extra work completed by the contractor after the floods and after the storms. This amount is so high due to the contractor working all over the shire, rather than just in one area.

Sealed road pavement maintenance also overspent by around \$54k for the same reason.

The remaining overspend was accumulated by a number of smaller under or over variances, including the increase in cemetery expense (\$13k) due to the increased workload during the year.

WALGETT SHIRE COUNCIL AGENDA

(17) Urban – Transport and Communication income – 316% over budget (\$35k) Expense over budget 32% (\$114k)

The is due to unbudgeted grants, mainly the street lighting grant of \$25k received during the year. This grant is received each year, and will be included as a variation into the 2011/2012 budget.

The majority of the overspend in the expense is due to footpath depreciation of \$79k which was never budgeted for, and \$30k in the street lighting budget which was due to an overspend in the Regional Infrastructure Project round 1 – Walgett Street Lighting.

(18) Urban – Economic Affairs Income – 55% over budget (\$16k) Expense 37% under budget (\$12k)

This is due to the fire hazard reduction works extra income given by the Rural Fire Services for work completed mainly for slashing. However the expense for this income has been allocated to council expenses such as the aerodromes and sporting grounds, and has contributed to the overspend during the year on these budgets, and the underspend in economic affairs.

(19) Waste fund – expense 16% under budget (\$177k)

A number of contingencies are always built into the budget on a yearly basis which are not always used up, creating a surplus actual to budget. The main expense which came in under budget is for the EPA Bore monitoring System which left an unspent budget of \$65k. This was due to on-going negotiations which saw the rest of this budget cease to be needed.

Capital Budget Variations

(20) Urban – Recreation and Culture Capital Income 58% (\$147k) under budget Expense 36% (\$309k) under budget

This is due to only receiving half of the Regional Infrastructure round 3 funding to date (\$100k) and also a couple of other grants were included as income but received in the prior year making up the \$47k difference. It is proposed to carry forward the rest of the income which should be received in the new financial year.

A number of projects were not started/completed during the year which has led to the under spend in the capital expenditure budget. \$210k of this underspend relates to the regional infrastructure projects which have a December 2011 deadline. The outstanding balances will be carried forward into the new financial year. The remaining \$99k relates mainly to the Burren Junction Bore bath work which also will be internally restricted and carried forward.

(21) Urban – Transport and Communication Income 25% under budget (\$26k)

This is due to the Collarenebri Aerodrome Grant only being received in portions. The remaining grant funds will be received in the new financial year and it is proposed to carry forward this budget income.

(22) Urban – Housing and Community Amenities Capital expenditure – 91% under budget (\$1,049k)

This is made up with the Dementia Day care centre grant funding received for \$994k, and only \$2k of this had been spent in the 2010/2011 financial year. The rest will be restricted and carried forward to be spent in this financial year. Work on the centre has commenced. This expense has been restricted and the budget line will be carried forward.

The remaining \$55k is work not started on the Council building to replace the roof and exterior facade. This budget will also be internally restricted and carried forward into the new financial year.

WALGETT SHIRE COUNCIL AGENDA

(23) Urban – Transport and Communication expenditure – 55% under budget (\$120k)

This is made up of two unstarted projects, being:

- a) Footpath from Bowling Club to Hospital in Collarenebri \$50k
- b) Warrena and Fox Street Drainage repairs \$88k.

The Footpath is under construction and the full amount will be restricted and carried forward. The Fox street drainage repairs is still under consultation at the time of writing this report, at present \$88k will be restricted and carried forward into the new financial year.

(24) Water – expense under budget by 16% (\$66k)

This is due to the Walgett open drains upgrade of which only \$20k out of \$90k was spent. This work has been delayed due to being unable to obtain the relevant equipment. The expense will be carried forward into the new financial year.

Rural – Fleet and Transport over budget by 196% (\$5.4m)

This variance represents the remaining work completed on the bridges during the year, and also the fleet renewal funded by the \$2m loan taken out during the year. It is noted that no budget variation was made for these items at the beginning of the 2010/2011 year.

Relevant Reference Documents:

Quarterly Budget Review to 30 September 2010
Quarterly Budget Review to 31 December 2010
Quarterly Budget Review to 31 March 2011
Walgett Shire Council Management Plan 2010-2014

Governance Issues

N/A

Environmental Issues

N/A

Stakeholders:

Walgett Shire Council
Walgett Shire Ratepayers

Financial Implications:

The Actual Operating results have varied from Budget for the different funds as follows:
General Fund: \$6,690k deficit to budget (however it is noted that the large operating difference is mostly due to the depreciation charge actual to budgeted)
Water: \$163k surplus to budget
Sewer: \$80k surplus to budget
Waste: \$167k surplus to budget

Alternative Solutions

N/A

Quarterly Review to 30 June 2011

Recommendation:

That Council note the Quarterly Review report to 30 June 2011 and all it's identified variations.

Moved:

Seconded:

Attachments:

Quarterly Budget Review Summery with variances

WALGETT SHIRE COUNCIL AGENDA

| WALGETT SHIRE COUNCIL: | | Quarterly Budget Review to 30 June 2011 | | | | | |
|---|--------------|--|------------------------|------------------------------|------------------------|----------------------------|---------------------------------|
| ORGANISATION DIVISION: | | All Division Operational | | | | | |
| RESPONSIBILITY: | | Summary | | | | | |
| | | General Manager - Don Ramsland | | | | | |
| | | Original Budget | Amended to date | Actual Income/Expense | % Actual Budget | Recommended Changes | \$ Variance (Under)/Over |
| OPERATING REVENUE | | | | | | | |
| Members and Executive | | 296,939 | 296,939 | 252,374 | 85% | | (44,565) |
| General Purpose Revenue | | 6,752,727 | 6,957,606 | 7,839,454 | 113% | | 881,848 |
| Corporate & Community Services | | 3,142,699 | 3,118,581 | 2,693,590 | 86% | | (424,991) |
| Planning & Regulatory Services | | 155,291 | 155,291 | 220,352 | 142% | | 65,061 |
| Rural Infrastructure and Support Services | | 13,917,627 | 14,429,814 | 13,547,135 | 94% | | (882,679) |
| Urban Infrastructure Services | | 4,320,420 | 4,700,912 | 4,841,131 | 103% | | 140,219 |
| | TOTAL | 28,585,703 | 29,659,143 | 29,394,036 | 99% | 0 | (265,107) |
| OPERATING EXPENDITURE | | | | | | | |
| Members and Executive | | 1,160,624 | 1,147,924 | 1,051,462 | 92% | | (96,462) |
| Corporate & Community Services | | 5,182,094 | 5,231,474 | 4,300,764 | 82% | | (930,711) |
| Planning & Regulatory Services | | 1,415,501 | 1,402,201 | 1,054,911 | 75% | | (347,290) |
| Rural Infrastructure and Support Services | | 13,624,207 | 13,475,347 | 19,637,985 | 146% | | 6,162,638 |
| Urban Infrastructure Services | | 8,562,582 | 9,229,484 | 10,455,761 | 113% | | 1,226,277 |
| | TOTAL | 29,945,008 | 30,486,430 | 36,500,883 | 120% | 0 | 6,014,453 |
| NETT OPERATING SURPLUS/(DEFICIT) | | (1,359,305) | (827,287) | (7,106,846) | | 0 | (6,279,559) |
| Check to Management Plan | | (1,361,905) | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| NETT (Deficit) / Surplus by Fund | Original Budget | Amended to date | Actual Surplus/(Deficit) | % Variance | \$ Variance (Under)/Over |
|---|--------------------|------------------|--------------------------|------------|--------------------------|
| Members and Executive | (863,685) | (850,985) | (799,088) | 94% | 51,897 |
| General Purpose Revenue | 6,752,727 | 6,957,606 | 7,839,454 | 113% | 881,848 |
| Corporate & Community Services | (2,039,395) | (2,112,893) | (1,607,173) | 76% | 505,720 |
| Planning & Regulatory Services | (1,260,210) | (1,246,910) | (834,559) | 67% | 412,351 |
| Rural Infrastructure and Support Services | 293,420 | 954,467 | (6,090,850) | -638% | (7,045,317) |
| Urban | (3,993,431) | (3,642,639) | (5,139,184) | 141% | (1,496,545) |
| Water | (359,059) | (766,277) | (603,298) | 79% | 162,979 |
| Sewer | 118,590 | (111,395) | (31,115) | 28% | 80,280 |
| Waste | (8,261) | (8,261) | 158,966 | -1924% | 167,227 |
| | (1,359,305) | (827,287) | (7,106,846) | | (6,279,559) |

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Corporate and Community Services
Director of Corporate and Community Services | | | | |
|------|---|---|--------------------|-----------------------|------------|--------------------------|
| | | Original Budget | Amended to date | Actual Income/Expense | % Variance | \$ Variance (Under)/Over |
| | OPERATING REVENUE | | | | | |
| 2 | Corporate Services Administration | 2,934,043 | 2,754,043 | 2,465,129 | 90% | (288,914) |
| 3 | Community Services and Education | 49,586 | 215,907 | 101,000 | 47% | (114,907) |
| 4 | Recreational & Culture | 79,212 | 83,773 | 62,766 | 75% | (21,007) |
| | Economic Affairs | 79,858 | 64,858 | 64,696 | 100% | (162) |
| | TOTAL | 3,142,699 | 3,118,581 | 2,693,590 | 86% | (424,991) |
| | OPERATING EXPENDITURE | | | | | |
| 2 | Corporate Services Administration | 3,809,601 | 3,591,601 | 3,196,891 | 89% | (394,711) |
| 3 | Community Services and Education | 431,919 | 687,181 | 440,116 | 64% | (247,065) |
| 4 | Recreational & Culture | 402,031 | 434,149 | 267,053 | 62% | (167,096) |
| 5 | Economic Affairs | 538,543 | 518,543 | 396,704 | 77% | (121,839) |
| | TOTAL | 5,182,094 | 5,231,474 | 4,300,764 | 82% | (930,711) |
| | NETT OPERATING SURPLUS/(DEFICIT) | (2,039,395) | (2,112,893) | (1,607,173) | | 505,720 |

WALGETT SHIRE COUNCIL AGENDA

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Planning & Regulations
Director of Planning & Regulatory Services - Matthew Goodwin | | | | |
|------|---|---|--------------------|----------------------------|---------------|-----------------------------|
| | | Original
Budget | Amended
to date | Actual
Income / Expense | %
Variance | \$ Variance
(Under)/Over |
| | <u>OPERATING REVENUE</u> | | | | | |
| | Administration | 96,700 | 96,700 | 100,540 | 104% | 3,840 |
| | Public order and safety | 6,000 | 6,000 | 9,384 | 156% | 3,384 |
| | Health | 1,500 | 1,500 | 550 | 37% | (950) |
| 6 | Mining, Manufacturing & Construction | 51,091 | 51,091 | 109,879 | 215% | 58,788 |
| | TOTAL | 155,291 | 155,291 | 220,352 | 142% | 65,061 |
| | <u>OPERATING EXPENDITURE</u> | | | | | |
| 7 | Administration | 1,077,307 | 1,062,007 | 844,973 | 80% | (217,033) |
| 8 | Public order and safety | 142,800 | 155,800 | 110,535 | 71% | (45,265) |
| 9 | Health | 195,394 | 184,394 | 99,403 | 54% | (84,991) |
| | TOTAL | 1,415,501 | 1,402,201 | 1,054,911 | 75% | (347,290) |
| | NETT OPERATING SURPLUS/(DEFICIT) | (1,260,210) | (1,246,910) | (834,559) | | 412,351 |

WALGETT SHIRE COUNCIL AGENDA

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Rural Infrastructure and Support Services
Director of Rural and Support Services -Ian Taylor | | | | |
|------|---|--|--------------------|----------------------------|---------------|-----------------------------|
| | | Original
Budget | Amended
to date | Actual
Income / Expense | %
Variance | \$ Variance
(Under)/Over |
| | <u>OPERATING REVENUE</u> | | | | | |
| | Administration and Support Services | 1,574,212 | 1,574,212 | 1,526,509 | 97% | (47,703) |
| | Public Order and Safety | 10,000 | 30,000 | 35,000 | 117% | 5,000 |
| | Transport -Roads and RTA Works | 8,482,355 | 8,974,542 | 8,808,124 | 98% | (166,418) |
| 12 | Transport - fleet | 3,609,000 | 3,609,000 | 2,903,846 | 80% | (705,154) |
| 14 | Economic Affairs | 242,060 | 242,060 | 273,655 | 113% | 31,595 |
| | TOTAL | 13,917,627 | 14,429,814 | 13,547,135 | 94% | (882,679) |
| | <u>OPERATING EXPENDITURE</u> | | | | | |
| 10 | Administration and Support Services | 1,600,383 | 1,608,883 | 1,374,619 | 85% | (234,264) |
| 11 | Public Order and Safety | 255,059 | 275,059 | 217,522 | 79% | (57,537) |
| 13 | Transport -Roads and RTA Works | 7,994,665 | 7,979,305 | 14,626,608 | 183% | 6,647,303 |
| 12 | Transport - fleet | 3,401,640 | 3,239,640 | 2,958,168 | 91% | (281,472) |
| 14 | Economic Affairs | 372,460 | 372,460 | 461,066 | 124% | 88,606 |
| | TOTAL | 13,624,207 | 13,475,347 | 19,637,985 | 146% | 6,162,638 |
| | NETT OPERATING SURPLUS/(DEFICIT) | 293,420 | 954,467 | (6,090,850) | | (7,045,317) |

WALGETT SHIRE COUNCIL AGENDA

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Urban Infrastructure
Services
Director of Urban Infrastructure Services -Siegfredo Coralde | | | | |
|------|---|---|--------------------|----------------------------|---------------|-----------------------------|
| | | Original
Budget | Amended
to date | Actual
Income / Expense | %
Variance | \$ Variance
(Under)/Over |
| | <u>OPERATING REVENUE</u> | | | | | |
| | Engineering Administration and Support services | 920,190 | 1,060,870 | 1,060,791 | 100% | (79) |
| 15 | Housing and Community Amenities | 320,340 | 322,340 | 356,841 | 111% | 34,501 |
| 17 | Transport & Communication | 11,220 | 11,220 | 46,637 | 416% | 35,417 |
| 18 | Economic Affairs | 14,000 | 29,000 | 45,001 | 155% | 16,001 |
| | Domestic Waste Management | 1,095,041 | 1,095,041 | 1,085,595 | 99% | (9,446) |
| | Water Supplies | 1,234,637 | 1,457,448 | 1,519,355 | 104% | 61,907 |
| | Sewerage Supplies | 724,993 | 724,993 | 726,911 | 100% | 1,918 |
| | TOTAL | 4,320,420 | 4,700,912 | 4,841,131 | 103% | 140,219 |
| | <u>OPERATING EXPENDITURE</u> | | | | | |
| | Engineering Administration | 1,880,873 | 1,808,673 | 1,682,669 | 93% | (126,004) |
| 16 | Housing and Community Amenities | 2,097,999 | 1,931,087 | 3,450,614 | 179% | 1,519,527 |
| | Recreation & Culture | 899,133 | 935,133 | 1,021,918 | 109% | 86,785 |
| 17 | Transport & Communication | 367,186 | 359,186 | 473,255 | 132% | 114,069 |
| 18 | Economic Affairs | 13,990 | 31,990 | 19,998 | 63% | (11,992) |
| 19 | Domestic Waste Management | 1,103,302 | 1,103,302 | 926,629 | 84% | (176,674) |
| | Water Supplies | 1,593,696 | 2,223,725 | 2,122,653 | 95% | (101,072) |
| | Sewerage Supplies | 606,403 | 836,388 | 758,025 | 91% | (78,363) |
| | TOTAL | 8,562,582 | 9,229,484 | 10,455,761 | 113% | 1,226,277 |
| | NETT OPERATING SURPLUS/(DEFICIT) | (4,242,162) | (4,528,572) | (5,614,629) | | (1,086,058) |

WALGETT SHIRE COUNCIL AGENDA

| WALGETT SHIRE COUNCIL: | | Quarterly Budget Review to 30 June 2011 | | | |
|---|------------------------|--|--------------------------------|------------------------|---------------------------------|
| ORGANISATION DIVISION: | | All Division Summary | | | |
| RESPONSIBILITY: | | General Manager - Don Ramsland | | | |
| | Original Budget | Final Budget | Actual Income / Expense | % Actual Budget | \$ Variance (Under)/Over |
| <u>CAPITAL REVENUE</u> | | | | | |
| Rural Infrastructure and Support Services | 170,000 | 2,517,930 | 2,682,322 | 107% | 164,392 |
| Urban Infrastructure Services | 0 | 1,284,027 | 1,110,810 | 87% | (173,217) |
| TOTAL | 170,000 | 3,801,957 | 3,793,132 | | (8,825) |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Corporate & Community Services | 120,600 | 50,600 | 45,917 | 91% | (4,683) |
| Rural Infrastructure and Support Services | 3,390,631 | 2,813,076 | 8,173,600 | 291% | 5,360,524 |
| Urban Infrastructure Services | 903,000 | 2,607,754 | 1,065,395 | 41% | (1,542,359) |
| TOTAL | 4,414,231 | 5,471,430 | 9,284,912 | | 3,813,482 |
| NETT CAPITAL SURPLUS/(DEFICIT) | (4,244,231) | (1,669,473) | (5,491,780) | | (3,822,307) |

| | Original Budget | Final Budget | Actual Surplus / (Deficit) | % Actual to Budget | \$ Variance (Under)/Over |
|--|------------------------|---------------------|-----------------------------------|---------------------------|---------------------------------|
| Nett Surplus / (Deficit) | | | | | |
| Corporate & Community Services | (120,600) | (50,600) | (45,917) | 91% | 4,683 |
| Rural Infrastructure and Support Services | (3,220,631) | (295,146) | (5,491,279) | 1861% | (5,196,133) |
| Urban | (941,000) | (949,727) | 354,510 | -37% | 1,304,237 |
| WATER | 28,000 | (368,000) | (307,392) | 84% | 60,608 |
| SEWER | 0 | (6,000) | (1,703) | 28% | 4,297 |
| WASTE | 10,000 | 0 | 0 | 0% | 0 |
| | (4,244,231) | (1,669,473) | (5,491,780) | 20 | (3,822,307) |

WALGETT SHIRE COUNCIL AGENDA

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Urban Infrastructure Services
Director of Urban Infrastructure Services -Siegfredo Coralde | | | | |
|------|---|--|--------------------|-------------------------------|--------------------------|-----------------------------|
| | | Original
Budget | Final
Budget | Actual
Income /
Expense | %
Actual to
Budget | \$ Variance
(Under)/Over |
| | <u>CAPITAL REVENUE</u> | | | | | |
| 20 | Recreation & Culture | 0 | 255,050 | 108,236 | 42% | (146,814) |
| 21 | Transport & Communication | 0 | 35,204 | 8,801 | 25% | (26,403) |
| | Housing and Community Amenities | 0 | 993,773 | 993,773 | 100% | (0) |
| | TOTAL | 0 | 1,284,027 | 1,110,810 | 87% | (173,217) |
| | <u>CAPITAL EXPENDITURE</u> | | | | | |
| 22 | Housing and Community Amenities | 105,000 | 1,147,685 | 98,623 | 9% | (1,049,062) |
| 20 | Recreation & Culture | 205,000 | 867,865 | 559,079 | 64% | (308,786) |
| 23 | Transport & Communication | 555,000 | 218,204 | 98,598 | 45% | (119,606) |
| | Domestic Waste Management | 10,000 | 0 | 0 | 0% | 0 |
| 24 | Water Supplies | 28,000 | 368,000 | 307,392 | 84% | (60,608) |
| | Sewerage Supplies | 0 | 6,000 | 1,703 | 28% | (4,297) |
| | TOTAL | 903,000 | 2,607,754 | 1,065,395 | 41% | (1,542,359) |
| | NETT CAPITAL SURPLUS/(DEFICIT) | (903,000) | (1,323,727) | 45,415 | | 1,369,142 |

WALGETT SHIRE COUNCIL AGENDA

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Corporate and Community Services
Director of Corporate and Community Services | | | | |
|------|---|---|-----------------|----------------------------|--------------------------|-----------------------------|
| | | Original
Budget | Final
Budget | Actual
Income / Expense | %
Actual to
Budget | \$ Variance
(Under)/Over |
| | <u>CAPITAL EXPENDITURE</u> | | | | | |
| | Corporate Services Administration | 120,600 | 50,600 | 45,917 | 91% | (4,683) |
| | TOTAL | 120,600 | 50,600 | 45,917 | 91% | (4,683) |
| | NETT CAPITAL SURPLUS/(DEFICIT) | 120,600 | 50,600 | 45,917 | | (4,683) |

| NOTE | WALGETT SHIRE COUNCIL:
ORGANISATION DIVISION:
RESPONSIBILITY: | Quarterly Budget Review to 30 June 2011
Rural Infrastructure and Support Services
Director of Rural and Support Services -Ian Taylor | | | | |
|------|---|--|--------------------|----------------------------|--------------------------|-----------------------------|
| | | Original
Budget | Final
Budget | Actual
Income / Expense | %
Actual to
Budget | \$ Variance
(Under)/Over |
| | <u>CAPITAL REVENUE</u> | | | | | |
| | Transport -Fleet | 170,000 | 2,517,930 | 2,682,322 | 107% | 164,392 |
| | Economic Affairs | | | | | |
| | TOTAL | 170,000 | 2,517,930 | 2,682,322 | 107% | 164,392 |
| | <u>CAPITAL EXPENDITURE</u> | | | | | |
| | Administration and Support Services | 52,500 | 52,500 | 5,495 | 10% | (47,006) |
| 25 | Transport -Fleet | 3,338,131 | 2,760,576 | 8,168,106 | 296% | 5,407,530 |
| | TOTAL | 3,390,631 | 2,813,076 | 8,173,600 | 291% | 5,360,524 |
| | NETT CAPITAL SURPLUS/(DEFICIT) | (\$3,220,631) | (\$295,146) | (5,491,279) | (2) | (5,196,133) |

18B. DRAFT RESTRICTED CASH AS AT 30 JUNE 2011 AND CARRIED FORWARD PROJECTS INTO THE 2011/2012 FINANCIAL YEAR

REPORTING SECTION: Corporate Services
AUTHOR: Susie Jones – Finance Manager
FILE NUMBER: 11/158

Summary:

This report represents the financial position Council is in at 30 June 2011 and the corresponding restricted balances to be carried forward into the 2011/2012 budget.

Background:

A number of operational and capital budgets were not completed in the 2010/2011 year. It is proposed to restrict these balances out of Council funds as at 30 June 2011, and carry forward the budgets into the new financial year. It should be noted that only projects for which Council has available cash for in the reserves as at 30 June 2011 have been carried forward, and therefore the 2011/2012 budget remains in the same budget neutral position as adopted at year end.

Current Position:

Please refer to Appendix 1 for a breakdown of the draft restricted reserves as at 30 June 2011. This schedule reflects both the externally restricted cash from Grants received, as well as the internally restricted cash for carried forward provisions and projects.

See below for list of carried forward projects to be included in the current year budget. These represent the amounts restricted as at 30 June 2011 which are expected to be paid out in the 2011/2012 year, plus any further funds expected to be received in conjunction with ongoing granted projects.

It also includes a variation for the internal loan from the Walgett Sewer fund which was granted by the Department of Local Government in their letter referenced: A245593. The Department have stated that the Loan will be repaid with interest over a 2 year period at a rate of 7%. This means that a total of \$21k of interest will be payable by the General fund during the 2011/2012 financial year, unless sufficient funds become available to repay the loan early.

Please find attached the letter from the Department of Local Government on Appendix II.

WALGETT SHIRE COUNCIL AGENDA

| | | |
|---|---|------------------|
| Externally Restricted Grants | | \$ |
| | Youth Worker Project Walgett | 12,414 |
| | Strong Colli Grant income | (97,166) |
| | Community Services transition training grant | 8,024 |
| | YAPA | 2,500 |
| | HEP C | 700 |
| | Juvenile Justice | 1,000 |
| | Library Priority Grant | 55,489 |
| | Alive and Well Grant income to be received | (10,448) |
| | Alive and Well Grant not yet expensed | 2,706 |
| | | (24,781) |
| Internally restricted budget to be carried forward | | |
| | Relief regulatory officer | 11,454 |
| | LR Urban expansion design | 20,000 |
| | Local Environmental Plan | 40,000 |
| | | 71,454 |
| Proposed Capital cash restrictions to carry forward into the FY2012 Budget | | |
| | | |
| Income | Collarenebri Aerodrome Grant | (26,403) |
| | Regional Infrastructure Grant income | (100,000) |
| | | (126,403) |
| Expense | Collarenebri Aerodrome expense | 36,731 |
| | Dementure Day care Centre Grant | 982,079 |
| | Collarenebri Showground Portable grandstand | 5,337 |
| | Levee Bank upgrade | (40,000) |
| | Council Owned Dwellings Capital expenditure | 30,000 |
| | 77 Fox Street Capital expenditure | 20,000 |
| | Burren Junction Bore Baths | 99,365 |
| | Collarenebri Tennis courts | 7,000 |
| | Walgett Showground Update | 5,000 |
| | Footpath from bowling club to hospital (Collarenebri) | 50,000 |
| | Warrena and Fox St Drainage Repairs | 88,000 |
| | Walgett Shade Shelter (unspent funds) | 1,149 |
| Regional Infrastructure Grant expense carried forward | | |
| Round 2 | Apex Park I | 3,097 |
| | Upgrade of Collarenebri Tennis Courts | 5,547 |
| | Refurbishment of Tennis courts at Carinda | 5,319 |
| | Construction of Motocross Track near LR | 10,000 |
| | Shade Shelter at Cumborah park | 2,826 |
| | Rowena Hall round II | 4,180 |
| Round 3 | Fencing and Lighting at Walgett Skate Park | 20,099 |
| | Lighting at Collarenebri Skate Park | 8,099 |
| | Apex Park stage II | 45,000 |
| | Come by Chance Hall - Restumping and Improvements | 14,799 |
| | Shade Shelter at Burren Junction Playground | 20,000 |
| | Lightning Ridge Diving Pool footpath | 20,412 |
| | Len Cram Park Lightning Ridge - Shelter Shed and BBQ | 17,799 |
| | Walgett no 1 Oval Grandstand | 33,803 |
| | | 1,495,639 |
| Variations to 2011/2012 Budget | | |
| | Internal loan interest to pay to Sewer fund | 21,000 |
| | Reduction in Museum Advisor grant expense | (8,641) |
| | | 12,359 |
| Sewer Fund (Operational Income) | | |
| | Interest from General fund for internal Loan | (21,000) |
| Water Fund (Capital Expense) | | |
| | Walgett Open Drains Upgrade expense | 69,554 |

Relevant Reference Documents/Policies:

Quarterly review ended 30 June 2011
Walgett Shire Council Management Plan 2011-2015
Draft Restricted Cash Schedule (Appendix I)
Letter from the Department of Local Government (Appendix II)

Governance issues:

N/A

Environmental issues:

N/A

Stakeholders:

Walgett Shire Council
Walgett Shire Ratepayers

Financial Implications:

With current restrictions in place over Council funds, it is noted that the unrestricted balance as at 30 June 2011 is only \$2,018. This low balance is a result of a number of factors including not receiving expected cash from the sale of one of the Gilbert Street units, falling behind in invoicing the RTA for works completed, and Council not completing capital works during the 2010/2011 year.

It is also noted that these restricted balances have not been audited, and are subject to change. If it is found that further funds need to be externally restricted, Council will have to review the internally restricted balances and cut restrictions where possible. This will lead to cuts within the current year General fund budget, which may affect the ability for Council to achieve it's set objectives.

A variation has also been made to the current year budget to account for the internal loan interest which has now become payable of \$21,000 for the year. If this can be repaid sooner, this interest will reduce. However we have found a saving with the Museum advisor grant, \$8,461 which was spent in the prior year. Therefore the current year expense has been reduced by this amount.

The implication to the current 2011/2012 budgeted cash surplus is that it has been amended from having a surplus of \$14,184, to having a cash surplus of only \$7,103.

Alternative Solutions/Options:

If Capital projects were cancelled, rather than being carried forward, more funds would be available to cover unbudgeted contingent expenses Council may have to pay.

Conclusion:

WALGETT SHIRE COUNCIL AGENDA

Draft restricted cash as at 30 June 2011 and corresponding Carried Forward Projects into the 2011/2012 Budget

Recommendation:

1. Council note the Draft restricted cash report, and adopt the following variations to the 2011/2012 budget:

| Externally Restricted Grants | | \$ |
|---|---|------------------|
| | Youth Worker Project Walgett | 12,414 |
| | Strong Colli Grant income | (97,166) |
| | Community Services transition training grant | 8,024 |
| | YAPA | 2,500 |
| | HEP C | 700 |
| | Juvenile Justice | 1,000 |
| | Library Priority Grant | 55,489 |
| | Alive and Well Grant income to be received | (10,448) |
| | Alive and Well Grant not yet expensed | 2,706 |
| | | (24,781) |
| Internally restricted budget to be carried forward | | |
| | Relief regulatory officer | 11,454 |
| | LR Urban expansion design | 20,000 |
| | Local Environmental Plan | 40,000 |
| | | 71,454 |
| Proposed Capital cash restrictions to carry forward into the FY2012 Budget | | |
| Income | Collarenebri Aerodrome Grant | (26,403) |
| | Regional Infrastructure Grant income | (100,000) |
| | | (126,403) |
| Expense | Collarenebri Aerodrome expense | 36,731 |
| | Dementure Day care Centre Grant | 982,079 |
| | Collarenebri Showground Portable grandstand | 5,337 |
| | Levee Bank upgrade | (40,000) |
| | Council Owned Dwellings Capital expenditure | 30,000 |
| | 77 Fox Street Capital expenditure | 20,000 |
| | Burren Junction Bore Baths | 99,365 |
| | Collarenebri Tennis courts | 7,000 |
| | Walgett Showground Update | 5,000 |
| | Footpath from bowling club to hospital (Collarenebri) | 50,000 |
| | Warrena and Fox St Drainage Repairs | 88,000 |
| | Walgett Shade Shelter (unspent funds) | 1,149 |
| Regional Infrastructure Grant expense carried forward | | |
| Round 2 | Apex Park I | 3,097 |
| | Upgrade of Collarenebri Tennis Courts | 5,547 |
| | Refurbishment of Tennis courts at Carinda | 5,319 |
| | Construction of Motocross Track near LR | 10,000 |
| | Shade Shelter at Cumborah park | 2,826 |
| | Rowena Hall round II | 4,180 |
| Round 3 | Fencing and Lighting at Walgett Skate Park | 20,099 |
| | Lighting at Collarenebri Skate Park | 8,099 |
| | Apex Park stage II | 45,000 |
| | Come by Chance Hall - Restumping and Improvements | 14,799 |
| | Shade Shelter at Burren Junction Playground | 20,000 |
| | Lightning Ridge Diving Pool footpath | 20,412 |
| | Len Cram Park Lightning Ridge - Shelter Shed and BBQ | 17,799 |
| | Walgett no 1 Oval Grandstand | 33,803 |
| | | 1,495,639 |
| Variations to 2011/2012 Budget | | |
| | Internal loan interest to pay to Sewer fund | 21,000 |
| | Reduction in Museum Advisor grant expense | (8,641) |
| | | 12,359 |
| Sewer Fund (Operational Income) | | |
| | Interest from General fund for internal Loan | (21,000) |
| Water Fund (Capital Expense) | | |
| | Walgett Open Drains Upgrade expense | 69,554 |

WALGETT SHIRE COUNCIL AGENDA

Moved:
Seconded:

Attachments:

Appendix 1 – Restricted Funds

Appendix 2 – Letter from Premier and Cabinet

| APPENDIX 1 | | Transfers | Transfers | |
|--|------------------|------------------|--------------------|------------------|
| | 30-Jun-10 | To Reserve | from Reserve | 30-Jun-11 |
| External Restrictions - Grants | | | | |
| Operating | | | | |
| Walgett Community Transport | 44,375 | | (44,375) | - |
| Local Environmental Plan (1:1 grant) | | 20,000 | - | 20,000 |
| Art Across the Ages | - | 22,561 | (23,813) | (1,252) |
| Youth Officer Walgett | - | 85,000 | (30,874) | 54,126 |
| Youth Resources Grant | | 20,000 | (20,000) | - |
| Minister of Transport | 2,786 | | | 2,786 |
| Youth Council event (4-15 July) | - | 2,273 | (2,273) | - |
| Strong Colli project | | 50,000 | | 50,000 |
| Alive and Well Cancer council project | | 8,707 | (8,707) | - |
| International Womens Day | | 1,000 | (1,064) | |
| Community Services transition training grant | - | 10,000 | (1,976) | 8,024 |
| YAPA | - | 2,500 | | 2,500 |
| HEP C | | 700 | | 700 |
| Juvenile Justice | | 1,000 | | 1,000 |
| Walgett Community Capability Fund | 23,240 | | (23,240) | - |
| Library Priority Grant | 37,562 | 20,315 | (2,388) | 55,489 |
| Walgett Recreational Reserve Trust | 37,106 | | | 37,106 |
| Capital | | | | |
| Colli Aerodrome Grant | - | 8,037 | (8,037) | - |
| Dementia Day care Centre Grant | - | 993,773 | (11,694) | 982,079 |
| Gross Trap Pollutant grant | - | 20,000 | | 20,000 |
| Shade Shelter Colli Skate Park | | 11,550 | (10,991) | 559 |
| Walgett Shade Shelter | | 40,000 | (38,851) | 1,149 |
| Regional Infrastructure Program | 227,438 | 100,000 | (216,460) | 110,978 |
| Colli Show ground portable grandstand | - | 3,500 | (43) | 3,457 |
| Levee Bank Upgrade | 85,000 | | (40,000) | 45,000 |
| Total Grants | 457,507 | 1,420,916 | (484,786) | 1,393,701 |
| ROADS | | | | |
| Roads to Recovery | 738,113 | | (738,113) | - |
| Regional Roads Timber Bridge Partnership | | 1,540,000 | (1,540,000) | - |
| Flood Damage | 1,229,519 | 1,468,369 | (2,865,700) | - |
| Regional Roads Block Grant | | 1,854,943 | (1,854,943) | - |
| Total RTA | 1,967,632 | 4,863,312 | (6,998,756) | - |
| Externally restricted Funds | | | | |
| (not including Water/Sewer/Waste) | 2,425,139 | 6,284,228 | (7,483,542) | 1,393,701 |

WALGETT SHIRE COUNCIL AGENDA

| APPENDIX 1 (continued) | | | Transfers | Transfers | |
|--|--|------------------|------------------|--------------------|------------------|
| | | 30-Jun-10 | To Reserve | from Reserve | 30-Jun-11 |
| Internally restricted funds - Operating | | | | | |
| Relief Regulatory officer | | | 11,454 | | 11,454 |
| State Roads - SIMC Warranty | | 350,000 | | | 350,000 |
| LR Urban expansion design | | | 20,000 | | 20,000 |
| LEP | | | 20,000 | | 20,000 |
| Donation to LR community Centre (unclaimed in FY2011) | | | 25,000 | | 25,000 |
| Internally restricted funds - Capital carried forward | | | | | |
| Council Owned Dwellings Capital expenditure | | | 30,000 | | 30,000 |
| 77 Fox Street Capital expenditure | | | 20,000 | | 20,000 |
| Burren Junction Bore Baths | | | 99,365 | | 99,365 |
| Collarenebri Tennis courts | | | 7,000 | | 7,000 |
| Walgett Show ground Update | | | 5,000 | | 5,000 |
| Footpath from bowling club to hospital (Collarenebri) | | | 50,000 | | 50,000 |
| Colli Aerodrome Lighting | | | 10,328 | | 10,328 |
| Warrena and Fox St Drainage Repairs | | | 88,000 | | 88,000 |
| | | 350,000 | 386,147 | - | 736,147 |
| Provisions for possible large payouts | | | | | |
| Leave Liability | | 500,000 | | | 500,000 |
| Gravel Pit Restoration | | 100,000 | | | 100,000 |
| | | 600,000 | - | - | 600,000 |
| Total Internal | | 950,000 | 386,147 | - | 1,336,147 |
| Total General Fund Reserves | | 3,375,139 | 6,670,375 | (7,483,542) | 2,561,972 |
| Walgett Water | | - | (104,458) | | (104,458) |
| Lightning Ridge Water | | 3,021,000 | 116,971 | | 3,137,971 |
| Collarenebri Water | | - | | (788,998) | (788,998) |
| Villages Water | | - | | (33,666) | (33,666) |
| Water Fund | | 3,021,000 | 12,512 | (822,664) | 2,210,848 |
| Walgett Sewer | | 1,487,933 | 5,829 | | 1,493,762 |
| Lightning Ridge Sewer | | 902,518 | 66,743 | | 969,261 |
| Collarenebri Sewer | | (398,627) | 31,707 | | (366,920) |
| Sewerage Fund | | 1,991,824 | 104,279 | - | 2,096,103 |
| Domestic Waste Mgt | | 111,908 | 127,007 | | 238,915 |
| Total External Restricted Funds | | 7,549,871 | 6,528,026 | (8,306,206) | 5,939,566 |
| Total Restricted Funds | | 8,499,871 | 6,914,173 | (8,306,206) | 7,275,713 |
| Internal Loan from Sewer Fund | | | | | 300,000 |
| Unrestricted Cash | | 16,494 | | | 2,018 |
| INTEREST RELATING TO WATER/SEWER/WASTE | | | | | (227,544) |
| Total Cash funds | | 8,516,365 | - | - | 7,205,276 |



Premier & Cabinet
Division of Local Government

RECEIVED 28 JUN 2011

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference:
Your Reference:
Contact:
Phone:

A245593
DR:SJ: 11/13
Chris Duff
02 4428 4133

Mr Donald Ramsland
General Manager
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Don

Dear Mr Ramsland

I am writing in reply to your letter of 9 May 2011 seeking endorsement and support for the following:

1. A fixed interest loan from the Sewer Fund for the sum of \$300,000 to the General Fund at an interest rate of 7 percent.
2. The loan to be repaid in a period of 2 years.

As I understand it, the \$300,000 is surplus to requirements for the sewer activities and those funds have not been allocated against a foreseeable project. Council is therefore of the view that it can borrow the funds from the sewer fund for short term financing. I understand that this will assist Council to meet its immediate commitments until such time Council has sold the investment properties.

The Minister for Local Government, the Hon Donald Page MP, has approved of an internal loan pursuant to section 410(3) of the *Local Government Act 1993*, subject to conditions as set out in the attached Instrument of Approval.

The approval is also on the understanding that the loan arrangement will not adversely affect the Council's ability to maintain and provide necessary sewer infrastructure.

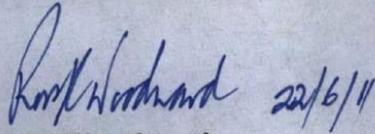
Please note that this approval should not be construed as an endorsement of Council's development. Council should continue to rely on its own advice as to the merits and the appropriate management of Council's development projects.



In undertaking any further capital projects Council should have regard to the Division of Local Government, Capital Expenditure Guidelines (the Guidelines), published in December 2010. Any future development should apply the Guidelines to provide assurances that accountability, risk management and prudent financial management of council resources have been considered.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in blue ink that reads "Ross Woodward" followed by the date "22/6/11".

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

WALGETT SHIRE COUNCIL AGENDA

LOCAL GOVERNMENT ACT 1993

WALGETT SHIRE COUNCIL

**APPROVAL OF INTERNAL LOANS
PURSUANT TO SECTION 410(3) AND 410(4)**

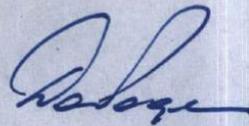
I, **DONALD PAGE MP**, Minister for Local Government, in pursuance of section 410(3) and 410(4) of the *Local Government Act 1993*, do hereby approve of Walgett Shire Council making the following internal loan:

\$300,000 from the Walgett Shire Council Sewerage Fund to the Walgett Shire Council General Fund for 2 years at a fixed interest rate of 7% per annum, for the purpose of providing short term funding to Walgett Shire Council.

The principal is payable at the end of the 2nd year.

The loan is approved on the proviso that the funds loaned are funds that have been acquired only by way of a special rate or charge.

Dated this 17th day of JUNE 2011.



**Hon Donald Page MP
Minister for Local Government**

19. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services
FILE NUMBER: 09/1367

Summary:

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

Background:

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, a Building Professionals Board Accredited Certifier.

Current position:

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications dealt with under delegated authority by the Director Planning and Regulatory Services during June 2011. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

Relevant Reference Documents:

- * Respective DA and CDC files.
- * Environmental Planning & Assessment Act 1979.
- * Environmental Planning and Assessment Regulation 2000.
- * State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004.
- * State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- * State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

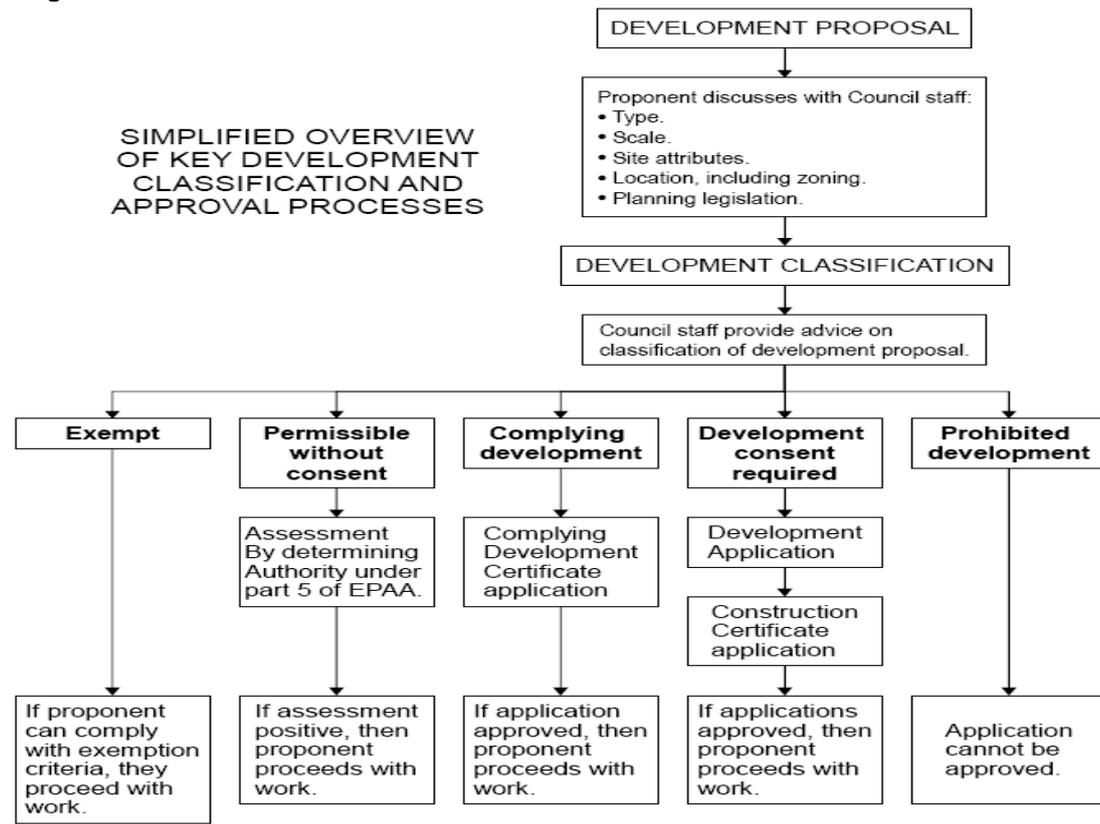
Governance issues:

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

WALGETT SHIRE COUNCIL AGENDA

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes are provided in the diagram below.



Environmental issues:

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

Stakeholders:

Public, applicants, Council, Department of Planning.

Financial implications:

WALGETT SHIRE COUNCIL AGENDA

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

Alternative solutions/options:

Nil

Conclusion:

Date Development and Complying Development certificate Applications

Recommendation:

It is recommended that Walgett Shire Council resolve to:

1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during June 2011.

Moved:

Seconded:

Attachments

ATTACHMENT A - Report - DAs & CDCs dealt with under delegated authority June 2011



Determined Applications

AUTHORITY

07/08/2011 Parameters: Date Range:Y Start Date:1/06/2011 End Date:30/06/2011 As At Date: Document Type: Officer:ALL Number of Days: 0 Stop The Clock:Yes Page:1

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|---|---|------------------|-----------------------------|------------|------------|
| Document Type: 20 | | | | | |
| Stop the Clock | | | | | |
| Total Elapsed Calendar Days: 120
Calendar Stop Days: 109
Adjusted Calendar Days: 11 | | | | | |
| 020/2011/00000004/001 | 150 Class 10b - Fence/Antenna/Other
Kamilaroi HWY BURREN JUNCTION
LOT: 1 DP: 1153934
Walgett Shire Council | | Approved - Staff Delegation | 03/06/2011 | 04/02/2011 |

Officer: Ms J R Babic Number of Applications: 1 Total Elapsed Calendar Days: 120.00
Average Calendar Stop Days: 109.00
Average Adjusted Calendar Days: 11.00

| | | | | | |
|--|--|--|-----------------------------|------------|------------|
| Stop the Clock | | | | | |
| Total Elapsed Calendar Days: 39
Calendar Stop Days: 0
Adjusted Calendar Days: 39 | | | | | |
| 020/2011/00000013/001 | 10 Class 1a -Single Dwelling/Dual
Occupancy
53 Namoi ST WALGETT
LOT: 5 DP: 220655
NSW Police Force | | Approved - Staff Delegation | 24/06/2011 | 17/05/2011 |

| | | | | | |
|--|--|--|-----------------------------|------------|------------|
| Stop the Clock | | | | | |
| Total Elapsed Calendar Days: 25
Calendar Stop Days: 0
Adjusted Calendar Days: 25 | | | | | |
| 020/2011/00000014/001 | 150 Class 10b - Fence/Antenna/Other
Dewhurst ST WALGETT
R: 520097
Walgett Shire Council | | Approved - Staff Delegation | 23/06/2011 | 30/05/2011 |

AUTHORITY



Determined Applications

AUTHORITY

07/08/2011 Parameters: Date Range: Y Start Date: 1/06/2011 End Date: 30/06/2011 As At Date: Document Type: Officer: ALL Number of Days: 0 Stop The Clock: Yes Page: 2

| Document | Applicant Name / Address | Development Type | Property Address | Title | Owner | Determination | Determined | Received |
|---|--------------------------|----------------------|------------------|-------|--|-----------------------------|------------|------------|
| Document Type: 20 | | | | | | | | |
| Stop the Clock | | | | | | | | |
| 020/2011/00000015/001 | | Class 10a - Shed | 142 | | Mr R L Brown | Approved - Staff Delegation | 23/06/2011 | 01/06/2011 |
| Total Elapsed Calendar Days: 23
Calendar Stop Days: 0
Adjusted Calendar Days: 23
35 Hanlequin ST LIGHTNING RIDGE
LOT: 13 SEC: 15 DP: 758612 WLL: 9857
Mr R L Brown | | | | | | | | |
| Stop the Clock | | | | | | | | |
| 020/2011/00000016/001 | | Class 10a - Verandah | 144 | | High ST COLLARENEBRI
LOT: 6 SEC: 5 DP: 758262 CNL: 91022
Walgett Shire Council | Approved - Staff Delegation | 24/06/2011 | 02/06/2011 |
| Total Elapsed Calendar Days: 23
Calendar Stop Days: 0
Adjusted Calendar Days: 23 | | | | | | | | |

Officer: Mr M P Goodwin
 Number of Applications: 4
 Average Elapsed Calendar Days: 27.50
 Average Calendar Stop Days: 0.00
 Average Adjusted Calendar Days: 27.50
 Total Elapsed Calendar Days: 110.00
 Total Calendar Stop Days: 0.00
 Total Adjusted Calendar Days: 110.00

Report Totals & Averages
 Total Number of Applications: 5
 Average Elapsed Calendar Days: 46.00
 Average Calendar Stop Days: 21.80
 Average Adjusted Calendar Days: 24.20
 Total Elapsed Calendar Days: 230.00
 Total Calendar Stop Days: 109.00
 Total Adjusted Calendar Days: 121.00

AUTHORITY

20. DRAFT LEP HERITAGE SCHEDULE REVIEW

REPORTING SECTION: Planning and Regulatory Services

AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services

FILE NUMBER: 10/313

Summary:

Council's Heritage Advisor has undertaken a review of items previously recommended for listing as local heritage items within a Local Environmental Plan 2011. It is recommended that Council resolve to adopt the Advisor's recommendations to remove certain items from the draft listing.

Background:

The Report of the Community Based Heritage Study of Walgett Shire, April 2008 was endorsed by Council at a meeting held on 20 May 2008. The heritage study was prepared by Graham Hall, Council's previous Heritage Advisor. It is a significant document which identifies heritage items and recommends that certain items be listed as local heritage items within the forthcoming Walgett Local Environmental Plan 2011 (LEP).

At a meeting held on 15 December 2009 Council resolved to correct errors noted within the study, as well not proceed with the inclusion of several items in the heritage schedule for the LEP. The current draft heritage schedule for the LEP is based on Council's resolution from 15 December 2009.

Current position:

Council's current Heritage Advisor, Ray Christisson of High Ground Consulting, has been reviewing the current draft heritage schedule for the LEP. The results of his review are contained in a letter dated 23 June 2011 (see Attachment A).

Relevant Reference Documents:

Report of the Community Based Heritage Study of Walgett Shire, April 2008.

Minutes for 20 May 2008 Council meeting.

Minutes for 15 December 2009 Council meeting.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community
- * to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

Listing an item within the heritage schedule in an LEP imposes a more rigorous legal requirement for the owner and Council to consider an item's heritage values in association with any development proposal. It is important to note that listing does not prohibit further development, or demolition, of a site.

Stakeholders:

Public, affected land owners, Walgett Shire.

Financial implications:

None known or expected.

Alternative solutions/options:

Do nothing

Conclusion:

Draft LEP Heritage Schedule

Recommendation:

That Walgett Shire Council resolve to:

1. Note and endorse the recommendations in the letter dated 23 June 2011 from Council's Heritage Advisor, Ray Christisson of High Ground Consulting to remove various items from the draft heritage schedule for the Walgett Local Environmental Plan.

Moved:

Seconded:

Attachments

ATTACHMENT A – 23 June 2011 recommendations from Council's Heritage Advisor

WALGETT SHIRE COUNCIL AGENDA

ATTACHMENT A – 23 June 2011 recommendations from Council's Heritage Advisor



Hammusk Pty Ltd
116 Hassans Walls Road
LITHGOW NSW 2790

ABN: 67 070 055 319
(02) 6353 1812
0419 438 609

highground@swiftdsl.com.au

General Manager
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Attn: Matthew Goodwin, Director of Planning & Regulatory Services

Dear Matthew,

Walgett Shire LEP – Draft Heritage Schedule Recommendations regarding removal of items

Over the past two years I have undertaken an ongoing review of the Walgett Shire Community-Based Heritage Study and the list of heritage items recommended for inclusion in an LEP Heritage Schedule. This has included inspection of many locations and review of statements of significance attached to recommended heritage items.

As a result of this review I recommend that the following 29 items be removed from the draft LEP Heritage Schedule:

| Locality | Item | Address | No. | Reason |
|-----------------|----------------------------|--------------------------------|-----|----------------------------------|
| Burren Junction | House | Alma St. | 17 | Marginal significance |
| Burren Junction | House | Alma St. | 20 | Marginal significance |
| Burren Junction | House | Alma St. | 22 | Marginal significance |
| Burren Junction | House | Cnr. Waterloo & Inkermann Sts. | 18 | Marginal significance |
| Burren Junction | House | Waterloo St. | 19 | Marginal significance |
| Burren Junction | House | Waterloo St. | 23 | Marginal significance |
| Burren Junction | Shop | Houlahan St. | 68 | Destroyed by storm |
| Carinda | House | Lot 5 Warren St. | 124 | Derelict – marginal significance |
| Collarenebri | Denyer's Store | Wilson Street | 107 | Demolished |
| Collarenebri | House | Earl Street | 35 | Marginal significance |
| Collarenebri | House | 14 George St | 34 | Marginal significance |
| Collarenebri | House | 27-29 High St | 108 | Marginal significance |
| Collarenebri | House | Wilson St | 109 | Marginal significance |
| Come-By-Chance | Come-By-Chance Post Office | Colless St | 37 | Derelict |
| Come-By-Chance | Storekeeper's Residence | Colless St | 65 | Owner objection |
| Lightning Ridge | Bore baths | Pandora St | 82 | Extensively rebuilt |
| Lightning Ridge | Original Government | Wallangulla Tank | 9 | Owner objection |



| Locality | Item | Address | No. | Reason |
|-----------------|--------------------------|---------------|-----|--|
| | Tank | | | |
| Lightning Ridge | Preserved Opal Fields | - | 53 | This needs further study & more precise definition |
| Rowena | House | 9 Middle St | 32 | Marginal significance |
| Rowena | House | 10 Middle St | 33 | Marginal significance |
| Walgett | House | 55 Arthur St | 30 | Marginal significance |
| Walgett | House | 64 Arthur St | 29 | Marginal significance |
| Walgett | House | Fox St | 25 | Marginal significance |
| Walgett | House | Pitt St | 134 | Marginal significance |
| Walgett | House | 24 Pitt St | 133 | Marginal significance |
| Walgett | House | 19 Warrena St | 135 | Marginal significance |
| Walgett | House | Warrena St | 129 | Marginal significance |
| Walgett | Shops (Vaughan's Arcade) | Wee Waa St | 42 | Extensively reconstructed |
| Walgett | Walgett Levy Banks | - | 76 | Imprecise location |

In addition it is recommended that the description of the following item be altered:

| Study No. | Current description | Amended description |
|-----------|------------------------|--|
| 99 | Mercadool Inn (former) | Euralah Homestead, Barwon Nature Reserve |

I also recommend that a full review of the Community-Based Heritage Study be undertaken within the next five years.

I am happy to discuss any of the above recommendations.

Yours faithfully

Ray Christison
Heritage Advisor Walgett Shire
23 June 2011

21. LRMA PROCESSING TANKS, LIGHTNING RIDGE

REPORTING SECTION: Planning & Regulatory Services
AUTHOR: Director of Planning & Regulatory Services – Matthew Goodwin
FILE NUMBER: 09/1436

Summary:

Council has received a letter from the Lightning Ridge Miners Association seeking support for processing tanks located on Mining Purposes Leases 70 and 243 not to be rehabilitated after processing operations cease. It is recommended that Council agree to the Association's request.

Background:

The Lightning Ridge Miners Association (LRMA) holds a number of Mining Purposes Leases (MPLs) where its members have communal access to water, and undertake opal puddling operations to separate opal from opal bearing claystone. MPLs are regulated by the Mineral Resources unit of the NSW Department of Trade and Investment, Regional Infrastructure and Services (DTIRIS). DTIRIS holds security deposits on each MPL for the purpose of ensuring that the sites are rehabilitated at the cessation of operations.

MPL 70 was granted in 1970, while MPL 243 was granted in 1986, to the LRMA. The MPLs are located about 3.2 kilometres west of the Lightning Ridge Post Office and their extent is shown in an aerial photograph below. Both leases are located within Crown Reserve 1024168 for the purpose of "opal mining, exploration and public access". The Crown Reserve was gazetted on 4 December 2009 over the area of former Permissive Occupancy 1985/19 and is administered by the Crown Land unit of DTIRIS (formerly known as the Land and Property Management Authority).

Extensive areas of the Crown Reserve are covered by historic and active opal mining fields that are known as the "preserved fields". The concept of the preserved fields was developed by a working group coordinated by the Walgett Shire Council in the early 1990s. The working group sought public and government stakeholders comments on what standards of rehabilitation should be applied to opal fields in the Lightning Ridge area. On behalf of the community, Walgett Shire Council recommended to the then Department of Mineral Resources (now part of DTIRIS) that some areas be designated as "preserved fields" and that their moonscape appearance be maintained for heritage and social reasons.

Walgett Shire Council adopted "Opal Mining Related Policies" on 25 August 2009 which includes the following statements regarding preserved opal fields:

Preserved opal fields

Walgett Shire Council:

1. Regards opal mining and prospecting as the dominant land use on the 'preserved' opal fields. Accordingly, unless there are substantial and tangible benefits arising for the community, Council will oppose any development that may detrimentally affect the dominant land use.
2. Regards low to medium density mining camps, tourism and grazing as secondary land uses on the 'preserved' opal fields.



MPL 70 and 243 are located outside the actual preserved opal fields on alluvial flood plains. For more than 40 years they have been used by hundreds of miners to process substantial volumes of opal bearing claystone that has been mined from nearby preserved opal fields. Given their age and function, they are a significant component of the cultural, social and land use history of the region. In the above context they are generally regarded by the Lightning Ridge community as a defacto part of the preserved opal fields.

WALGETT SHIRE COUNCIL AGENDA

At a meeting held on 29 April 2002 Walgett Shire Council resolved to:

1. **Write to the Department of Mineral Resources supporting the Lightning Ridge Miners Associations request in asking that the Department of Mineral Resources not impose a requirement for Mining Purposes Lease 70 and 243 to be rehabilitated.**
2. **Incorporate in the letter advice that the request is supported on the basis that the sites are actively used for tourism.**

Current Position:

If the MPLs are not rehabilitated to an adequate standard by the leaseholder upon cessation of operations, then the DTIRIS has the ability to undertake any rehabilitation works necessary. The security deposit can then be used to pay for those works. If the security held is insufficient, the remainder of the money can be recovered from the leaseholder as a debt to the Crown under the provisions of the Mining Act 1992.

In a letter dated 1 June 2011 the LRMA has written to Walgett Shire Council requesting that it provide a letter of support that the processing tanks be retained and not rehabilitated after processing operations cease on Mining Purposes Leases 70 and 243 (see Attachment A).

Relevant Reference Documents/Policies:

Walgett Shire Growth Management Study and Strategy
Council policy titled "P & R - opal mining related Policies", adopted 25 August 2009.

Governance issues:

Council does not have a formal regulatory role in this matter. Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community
- * to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

The opal puddling operations create a residue of 'silt' which is contained within retaining walls constructed from black soil, preventing silt or water leaving (or entering) the site. The silt consists of fine particles of claystone that generally show elevated salinity. Based on aerial photography from 2009, the silt dams have an area of about 45 hectares.

Stakeholders:

LRMA, public, Crown Land and Mineral Resources units of DTIRIS.

Financial Implications:

None known or expected.

Alternative Solutions/Options:

1. Do nothing
2. Respond by requesting that the area be rehabilitated.

Conclusion:

LRMA Processing Tanks, Lightning Ridge

Recommendation:

That Walgett Shire Council resolve to:

1. Note the letter dated 1 June 2011 from the Lightning Ridge Miners' Association requesting that Walgett Shire Council provide a letter of support that the processing tanks be retained and not rehabilitated after processing operations cease on Mining Purposes Leases 70 and 243.
2. Write to the Lightning Ridge Miners' Association and state that it supports processing tanks located on Mining Purposes Leases 70 and 243 not being rehabilitated after processing operations cease. This support is provided on the basis that they are a significant component of the cultural, social and land use history of the region which Council believes will have significant future value for the community as a tourism feature.

Moved:

Seconded:

Attachments:

A – Letter dated 1 June 2011 from LRMA

ATTACHMENT A – Letter dated 1 June 2011 from LRMA



Lightning Ridge Miners' Association Ltd.

ABN 36 001 204 726

**P O Box 177
Lot 60 Morilla Street
LIGHTNING RIDGE NSW 2834**

**Phone: (02) 6829 0427
Fax: (02) 6829 0830
Email: lrma@lightningridge.net.au**

1 June 2011

Don Ramsland
General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

RECEIVED - 6 JUN 2011

Dear Don,

Re: LRMA Processing Tanks – we need your letter of support

The Lightning Ridge Miners' Association Ltd (LRMA) is in the process of negotiating the end land use with the landholder, Land & Property Management Authority, for our town processing tanks situated approximately 5km from Lightning Ridge. The three processing facilities known as LRMA Tanks 1, 2 and 3 are on Mining Purpose Leases 70 and 243.

Once these tanks are no longer required for opal processing, which hopefully will be many decades away, the LRMA believes they should be retained for historical, cultural and tourism purposes. These processing tanks are some of the oldest in Lightning Ridge, containing up to 80 processing sites, one of which has been operational since the late 1960s. They represent an excellent example of opal processing and the communal achievement of opal miners.

To convince the landholder and NSW Minerals & Energy that the tanks are retained for the community and not rehabilitated once they are no longer required for mining we need to demonstrate that we have community support.

To this end we are seeking a letter of support from your organisation, forwarded to us, as soon as is convenient.

If you should require any further information, please do not hesitate to contact me.

Yours sincerely,



Maxine O'Brien
Secretary/Manager

22. WALGETT SHIRE ABORIGINAL HERITAGE STUDY

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director of Planning & Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1111-02

Summary:

At Walgett Shire Council's request, Australian Museum Business Services have prepared a report titled Walgett Shire Aboriginal Heritage Study. It is recommended that Council note and endorse the study, including the recommendations contained therein.

Background:

In a letter dated 27 July 2009 (Attachment A), the Heritage Branch of the Department of Planning offered Walgett Shire Council a grant of up to \$15,000 for its planned Aboriginal Heritage Study. The grant was offered subject to Council meeting Heritage Branch requirements for such studies.

At a meeting held on 27 October 2009 Walgett Shire Council resolved to accept an expression of interest from Australian Museum Business Services to undertake the study in accordance with the Walgett Shire Aboriginal Heritage Study Consultant's Brief (based on a standard brief provided by the Heritage Office). A key element of the brief was to prepare a thematic aboriginal history of the Walgett Shire. It was expected that sites with heritage significance could be identified when developing the thematic history, but the project did not involve a comprehensive study, or audit, of individual sites.

Current Position:

Australian Museum Business Services have completed the Walgett Shire Aboriginal Heritage Study. Two versions of the study have been provided to Council as follows:

- * Complete version – which includes culturally sensitive information, including maps showing the location of some aboriginal heritage sites within the Shire.
- * Public version – which does not include culturally sensitive information.

The aboriginal community within the Walgett Shire has requested that certain parts of the report not be publicly circulated, as noted in this extract from page 51 of the report:

Confidentiality

Aboriginal heritage site and sensitivity mapping is to be treated confidentially by Council, and is only to be used to assist in consideration of the adequacy of the Aboriginal heritage components of development applications. The information should be considered as *need-to-know*, and should not be made publically available. The mapping and site location information (see Section 5) should not be included on any publicly accessible media, nor websites. AMBS has provided two versions of the report to Council, one of which includes all confidential information and mapping, while the other contains none of the Aboriginal heritage sensitivity mapping, and as such can be treated as a publicly available document.

In the above context the public version of the study has been circulated to Councillors via e-mail on 12 July 2011. Access to the complete version has been restricted to senior Council staff involved in infrastructure planning and development assessment. It will be used to determine whether there are known items of aboriginal heritage in a given area and/or whether the area is likely to be a

WALGETT SHIRE COUNCIL AGENDA

place of heritage significance. In turn this will assist in determining whether an aboriginal heritage assessment is required.

Chapter 6 of the study includes a series of recommendations by Australian Museum Business Services to Walgett Shire Council regarding Aboriginal Heritage.

Section 6.2 (pages 51-52) of the study, and the Dharriwaa Elders Group submission dated 29 April 2011 within Appendix A, contain a number of requests for Council's consideration.

Relevant Reference Documents/Policies:

- * Walgett Shire Aboriginal Heritage Study Consultant's Brief (based on standard brief provided by the).
- * Walgett Shire LGA Aboriginal Heritage Study dated May 2011 by Australian Museum Business Services – public version (sensitive maps excluded).
- * Walgett Shire LGA Aboriginal Heritage Study dated May 2011 by Australian Museum Business Services – confidential version (sensitive maps included).

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community
- * to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

The Walgett Shire Aboriginal Heritage Study is important to improve awareness of, hence protection for, aboriginal heritage.

Stakeholders:

Aboriginal community, Walgett Shire Council, Australian Museum Business Services, public.

Financial Implications:

Key financial aspects of the Aboriginal Heritage Study include:

Expenditure of \$3,775 in 2009/2010.

Expenditure of \$32,400 in 2010/2011.

Income via a grant of \$15,000 from the Heritage Branch in 2010/2011.

Alternative Solutions/Options:

1. Do nothing.
2. Unconditionally endorse all the recommendations and requests contained with chapter 6 of the Walgett Shire LGA Aboriginal Heritage Study.

Conclusion:

Walgett Shire Aboriginal Heritage Study

Recommendation:

That Walgett Shire Council resolve to:

1. Note the final report of Walgett Shire LGA Aboriginal Heritage Study, dated May 2011 as prepared by Australian Museum Business Services.
2. Endorse the land use planning related recommendations made by Australian Museum Business Services in sections 6.1.1, 6.1.2, 6.1.3, 6.1.4 and 6.1.5 of the Walgett Shire LGA Aboriginal Heritage Study, dated May 2011.
3. Request the General Manager to provide recommendations for Council's consideration regarding the requests made by the aboriginal community within section 6.2 of the Walgett Shire LGA Aboriginal Heritage Study, dated May 2011.

Moved:

Seconded:

Attachments:

Nil

23. MATTERS FOR BRIEF MENTION, PLANNING AND REGULATORY SERVICES

REPORTING SECTION: Planning & Regulatory Services
AUTHOR: Matthew Goodwin, Director Planning & Regulatory Services
FILE NUMBER: 10/434

This report provides notes on items for brief mention, or information only, on more significant matters arising in the Planning & Regulatory Services Division between 9 June 2011 and 11 July 2011.

a) DRAFT WALGETT LOCAL ENVIRONMENTAL PLAN 2011

Significant staff time has been dedicated to responding to a letter dated 16-3-2011 from the Regional Director of the Department of Planning & Infrastructure regarding the draft Walgett Local Environmental Plan (LEP). In consultation with Ian Sinclair of Edge Land Planning, this has included:

- * Compiling additional LEP mapping to delineate areas that are environmentally sensitive due to wetlands and biodiversity. These maps have been requested by the NSW Office of Environment and Heritage (formerly known as DECCW) and the NSW Department of Planning & Infrastructure (formerly known as DOP).
- * Finalising a review of the LEP document.
- * Preparing an application for a section 65 certificate from the Department, to enable the LEP to be publicly exhibited.

b) URBAN ADDRESSING PROJECT

A project to establish standardised urban addresses within Walgett Shire commenced in April 2010. Volunteers from the Lightning Ridge Men's Shed have been installing street number plates on buildings in Lightning Ridge that are not clearly identified. This work is about 50% complete, but stalled during June 2011 because the number supplier has had problems with their manufacturing equipment which has delayed delivery of the remaining street numbers.

c) ENVIRONMENTAL HEALTH AND BUILDING SURVEYOR

Doug McLennan has accepted an offer of employment as Council's Environmental Health and Building Surveyor. He commences employment on 18 July 2011.

d) TRAINEE BREWARRINA BUILDING SURVEYOR

The General Manager has agreed to a request from Brewarrina Shire Council to allow a trainee Building Surveyor to spend about one day a month working with Walgett Shire's Building Surveyor. This will provide the trainee with an opportunity for on the job development.

e) RELIEVING REGULATORY OFFICER

Narrabri Shire Council has supplied a relieving Regulatory Officer for several days while Council's Regulatory Officer has been on annual leave.

f) CONTRACT BUILDING CERTIFICATION & ENVIRONMENTAL HEALTH SERVICES

Brian Vaughan, a consultant building certifier from Narrabri has been providing periodic building certification and environmental health services during June. He completed unannounced inspections of the majority of high and medium risk food premises within the Shire during May and June.

Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

Recommendation:

1. That the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted.

Moved:

Seconded:

Attachments:

Nil

24. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR URBAN INFRASTRUCTURE SERVICES

REPORTING SECTION: Urban Infrastructure Services

AUTHOR: Siegfredo Coralde – Director Urban Infrastructure Services

FILE NUMBER: 10/585

1. **Round 2 Regional Infrastructure Projects**

Seven out of nine projects are completed as at this report. The following projects are still outstanding:

- Construction of MotorCross Track-Lightning Ridge. Still under investigation.
- Came by Chance Hall Improvement. Waiting for the local contractor to commence works.

2. **Round 3 Regional Infrastructure Projects**

Three out of nine projects are completed as at this report. The following projects are still outstanding:

- Fencing and Lighting at Skate Park - Walgett. Fencing works is expected to complete 20 July 2011. Provision for adequate lighting is still under investigation.
- Supply and Installation of Shade Structure at Burren Junction Playground. Project specification is currently under development.
- Supply and Installation of Shelter Shed and Barbeque at Len Cram Park – Lightning Ridge. Installation to start on the last week of August 2011.
- Apex Park (Walgett) Upgrade, Stage II. Project specification is currently under development.
- Supply and Installation of Grandstand of No. 1 Oval – Walgett. Installation to commence once the Engineer's Drawings and Certificate are received from the manufacturer.
- Supply and Installation of Lighting at Collarenebri Skate Park. Application submitted to Essential Energy to install one night vision flood light.

3. **Burren Junction 2nd Evaporation Pond**

The Construction of second evaporation pond, earthwork only, excavation and earthen embankment) has been completed. Open cut water channel, overflow pipes and other environmental works to commence once approval is provided.

4. **Walgett Levee Plans**

Draft design reviewed and final design and estimates is to be completed end of July.

5. **Rowena Grandstand (Crown Reserve).**

Murrumay Murilla Aboriginal Corporation delivered this structure at a cost of \$9,493 incl. GST. The grandstand is made of galvanized or aluminium structure (to seat at least 50 people and fully engineered with ABS.

6. **Water Meter Readings.**

Council officers are about to start 'trial runs' of all installed meters in Walgett, Lightning Ridge, Carinda, Rowena and Collarenebri townships. This is a quarterly reading exercise in order to build the water usage database which will be helpful in determining the reasonable water charging regime to households and businesses. Water educational program to commence once prepared by Council officers and approved by Council.

7. **Bore License Application (Lightning Ridge)**

Three potential sites were identified as below:

- Council Depot, Lightning Ridge
- Pandora Street, next of the existing valve pit
- Harlequin Street, behind new toilet block and next to the Caravan Park.

The preferred option is in Pandora Street and this is where the bore application license is to be based upon.

8. **Collarenebri Aerodrome Lighting System Project**

The upgrade to the Collarenebri Airport Runway Lighting has been completed.

9. **Various Crown Reserve Activities**

• **Collarenebri – Lions Park R230021**

Council recently applied for funding to install fencing to the car park area to prevent people driving onto the grass. The funding application was sent to Land and Property Management Authority.

• **Collarenebri – Earl Park R78775**

Council recently applied for funding to install a Sheltered Aluminium park setting at Earl Park as there is currently no seating available. The funding application was sent to Land and Property Management Authority.

• **Collarenebri – Racecourse D630054**

Council recently held a meeting on Tuesday 5th July 2011 to sort out disagreements between users of this reserve. The meeting went well and some of the problems were solved. The user groups thought it would be a good idea to have a meeting every couple of months to continue to discuss issues and ideas for improving this reserve.

• **Walgett – Island near Golf Course R89408**

Council inspected this reserve on 3rd June 2011 with a representative from Namoi CMA. A vegetation assessment was conducted and this reserve was found to be in moderate-good condition. During the visit we came across two signs from NSW Parks and Wildlife signposting Aboriginal Burial areas. One area was fully fenced with a gate. Local Aboriginal people were contacted regarding these sites and there doesn't seem to be a lot of knowledge regarding these areas. Council is seeking further information from Dept of Environment and Climate Change who hold the records about these two sites. It has been confirmed that the "Nicholls Family" is buried in one of those two areas.

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- **Upcoming Events on the Reserves**
 - Collarenebri Campdraft – a record 820 nominations – 16-17 July 2011
 - Collarenebri Netball Gala Day – 21st August 2011
 - Carinda Races – 23rd July 2011
 - Lightning Ridge – Netball has started on 30th June 2011
 - Walgett - Ricky Walford Shield 10-11th August 2011
 - Walgett – Naidoc Celebrations 27th June - 1st July 2011
 - Rowena Preschool – Fire cracker night at Rowena Hall 12th June 2011 raised \$16,000

| Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services |
|--|
|--|

Recommendation:

1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.

Moved:

Seconded:

25. IPWEA (NSW) - ANNUAL MEMBERSHIP FEE

REPORTING SECTION: Director Engineering Services

AUTHOR: Raju Ranjit

FILE NUMBER: 09/1395

Summary:

Council has received an annual membership fee (2011/2012) invoice for the Road & Transport Directorate. The payable amount is \$ 2,321.00 (incl GST). This report recommends that Council accept the invoice submitted.

Background:

Walgett Shire Council, a member of IPWEA- Road & Transport Directorate has established working relationships with the Local Government Association of NSW and the Shires Association of NSW by providing a valuable source of information and assistance.

Current Position:

Ongoing membership

Relevant Reference Documents/Policies:

Timber Bridge Management Report and Road Management Report forwarded by the IPWEA

Governance issues:

Not applicable

Environmental issues:

Not applicable

Stakeholders:

Walgett Shire Council and Engineering staff

Financial Implications:

The Strategic Plan is funded through subscriptions journals or publications area under the Engineering Administration expenses.

Proposed expenditure for 2011-2012 is within/close to the approved budget allocation of \$2,623.00

Alternative Solutions/Options:

Nil

Conclusion:

Council approve the invoice for the payment.

IPWEA (NSW) – Annual Membership Fee

Recommendation:

2. That Council approve the renewal of membership with the IPWEA.

Moved:

Seconded:

Attachments:

Nil

26. MONTHLY REPORT FROM DIRECTOR ENGINEERING SERVICES – JULY 2011

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit – Director Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to inform Council of progress and issues relating to Roads and Bridges in the period since the report was prepared in late June 2011.

Background:

RTA – Road Maintenance Council Contract

| | | |
|------|---|--|
| SH12 | Gwydir (Walgett - Collarenebri-Moree) | Heavy Patching work is done on Segment 15 and Segment 30 as well as the routine patching works and routine inspections, signs, guideposts, litters and debris maintenance. |
| SH18 | Castlereagh (Coonamble-Walgett Lightning Ridge) | Routine patching works and routine inspections, signs, guideposts, litters and debris maintenance. |
| SH29 | Kamilaroi (Narrabri-Walgett-Brewarrina) | Routine patching works and routine inspections, signs, guideposts, litters and debris maintenance. |

Regional Roads

| | | |
|-------|--|---|
| RR202 | Merri Merri (Carinda - Quambone) | Maintenance grading performed. |
| RR329 | Merrywinebone (Collarenebri-Burren Junction) | Flood damage heavy patching work as well as the routine patching works and routine inspections, signs, guideposts maintenance. New signs are put up at Rowena turn-off. |
| RR333 | Carinda (Carinda-Warren) | Routine patching works and routine inspections, signs, guideposts, litters and debris maintenance. |
| RR333 | Cumberdoon Way (Walgett-Carinda) | Flood damage heavy patching work as well as the routine patching works and routine inspections, signs, guideposts maintenance. |
| RR383 | Pilliga (Pilliga-Connamble) | Routine patching works done. |
| RR402 | Gingie (Walgett-Cumborah) | Routine patching works and routine inspections, signs, guideposts maintenance done. |
| RR402 | Llanillo (Cumborah-Lightning Ridge) | Routine patching works and routine inspections, signs, guideposts maintenance done. |
| RR426 | Bill O'Brien Way | Routine inspections done, |
| RR426 | Ridge Road | Routine inspections, signs, guideposts maintenance done. |
| RR426 | Shermans Way | Routine inspections done, |
| RR437 | Bangate (Lightning Ridge-Goodooga) | Good condition |

WALGETT SHIRE COUNCIL AGENDA

| | | |
|--------|--------------------------------------|---|
| RR457 | Gundabloui (Collarenebri - Mungindi) | Maintenance grading and routine inspections, signs, guideposts maintenance done. |
| RR7516 | Billybingbone (Carinda-Warren) | Routine inspections, signs, guideposts maintenance done. |
| RR7716 | Come By Chance | Reformation and Maintenance grading, routine inspections, signs, guideposts maintenance done. |

Shire Roads

| | | |
|------|--------------------|---|
| SR1 | Franxton | Maintenance grading work started. |
| SR2 | Bellara Lane | Routine inspections and sign maintenance done. |
| SR3 | Clarkes Lane | Programmed for inspection |
| SR5 | Cryon | Maintenance grading done. |
| SR7 | Pampas | Routine inspections and sign maintenance done. |
| SR12 | Millie | Routine inspections and sign maintenance done. |
| SR13 | Woodvale | Programmed for inspection |
| SR14 | Baroona | Programmed for inspection |
| SR15 | Pokataroo | Programmed for inspection |
| SR16 | Mercadool | Reformation and Maintenance grading done. |
| SR17 | Tareela | Reformation and Maintenance grading done. |
| SR19 | Springs | Routine inspections and sign maintenance done. |
| SR21 | Meadow Plains | Routine inspections and sign maintenance done. |
| SR24 | Marlbone | Reformation and Maintenance grading done. |
| SR25 | Wombo | Maintenance grading done. |
| SR26 | Hardies Lease | Routine inspections and sign maintenance done. |
| SR27 | Colrose | Routine inspections and sign maintenance done. |
| SR28 | Wingadee | Routine inspections and sign maintenance done. |
| SR30 | Nilma | Routine inspections and sign maintenance done. |
| SR31 | Gungalman | Routine inspections and sign maintenance done. |
| SR32 | Gilwarny | Routine inspections and sign maintenance done. |
| SR33 | Teranyan | Routine inspections and sign maintenance done. |
| SR34 | Bowra | Routine inspections and sign maintenance done. |
| SR38 | Wanourie Creek | Routine inspections and sign maintenance done. |
| SR40 | Ginghet | Routine inspections and sign maintenance done. |
| SR41 | Green and Branders | Programmed for inspection |
| SR43 | Bushs Road | Routine inspections and sign maintenance done. |
| SR45 | Bore Head | Programmed for inspection |
| SR46 | Bonanza | Programmed for inspection |
| SR47 | Schmalkuche | Programmed for inspection |
| SR48 | Boorooma Creek | Programmed for inspection |
| SR51 | Millencowbah | Routine inspections and sign maintenance done. |
| SR52 | Willis | Routine inspections and sign maintenance done. |
| SR53 | Koomalah | Flood damage regarding and re-sheeting work done. |
| SR55 | Burransbaa | Routine inspections and sign maintenance done. |
| SR57 | Epping | Maintenance grading done. |

WALGETT SHIRE COUNCIL AGENDA

| | | |
|-------|----------------------|---|
| SR58 | Regans | Routine inspections and sign maintenance done. |
| SR59 | Moomin | Programmed for inspection |
| SR60 | Marra Creek | Programmed for inspection |
| SR61 | Cambo | Programmed for inspection |
| SR64 | Wimbledon | Programmed for inspection |
| SR66 | Perrottets | Routine inspections and sign maintenance done. |
| SR67 | Collarenebri Mission | Programmed for inspection |
| SR68 | Haines Hut | Programmed for inspection |
| SR69 | Woolaroo | Programmed for inspection |
| SR70 | Lone Pine | Programmed for inspection |
| SR71 | Rossmore | Routine inspections and sign maintenance done. |
| SR72 | Middle Route | Programmed for inspection |
| SR73 | Miralwyn | Programmed for inspection |
| SR74 | Lochlomond | Programmed for inspection |
| SR75 | Gidginbilla | Programmed for inspection |
| SR76 | Maroubra | Routine inspections and sign maintenance done. |
| SR77 | Nedgara | Routine inspections and sign maintenance done. |
| SR79 | Pagen Creek | Programmed for inspection |
| SR81 | Mac Masman | Routine inspections and sign maintenance done. |
| SR82 | Proctors | Programmed for inspection |
| SR83 | Drilldool | Routine inspections and sign maintenance done. |
| SR84 | Fred Reece | Programmed for inspection |
| SR85 | Tungra | Programmed for inspection |
| SR86 | Kia-Ora | Programmed for inspection |
| SR87 | Burren Bore | Programmed for inspection |
| SR88 | Fabians | Programmed for inspection |
| SR89 | Belaba | Routine inspections and sign maintenance done. |
| SR90 | Fairview | Routine inspections and sign maintenance done. |
| SR91 | Three Mile | Programmed for inspection |
| SR92 | Strathmore | Programmed for inspection |
| SR94 | Ivanhoe Crossing | It is not a shire road anymore done. |
| SR95 | Banarway Crossing | Maintenance Grading done. |
| SR96 | Saleyards | Programmed for inspection |
| SR98 | Lorne | Programmed for inspection |
| SR101 | Wilby Wilby | Routine patching works and routine inspections, signs, guideposts maintenance done. |
| SR102 | Angledool | Flood damage regarding and re-sheeting works done. |
| SR103 | Bugilbone | Maintenance Grading done. |
| SR110 | Kurrajong | Routine inspections and sign maintenance done. |
| SR111 | Narran Lake | Routine inspections and sign maintenance done. |
| SR112 | Brewon | Reformation and Maintenance grading done. |
| SR113 | Binghi | Routine inspections and sign maintenance done. |
| SR114 | Bogewong | Routine inspections and sign maintenance done. |
| SR115 | Aberfoyle | Routine inspections and sign maintenance done. |

WALGETT SHIRE COUNCIL AGENDA

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| SR116 | Goangra | Maintenance Grading done. |
| SR117 | Beanbri | Maintenance Grading done. |
| SR118 | Yarraldool | Programmed for inspection |
| SR119 | Hollywood | Routine inspections and sign maintenance done. |
| SR121 | Pian Creek | Reformation and Maintenance grading done. |
| SR122 | Old Burren | Maintenance grading done. |
| SR123 | Rowena | Routine patching works and routine inspections, signs, guideposts maintenance. |
| SR124 | Dundee | Programmed for grading |
| SR125 | Glen Eden | Programmed for inspection |
| SR126 | Purtles | Routine inspections and sign maintenance done. |
| SR127 | Boora | Programmed for inspection |
| SR128 | Camerons | Routine inspections and sign maintenance done. |
| SR129 | George Sands | Programmed for inspection |
| SR131 | Oneils | Routine inspections and sign maintenance done. |

Current Position:

SR 45 and SR 101 are still under water. Most of the roads have been graded and programmed for another inspection.

Relevant Reference Documents/Policies:

n/a

Governance issues:

n/a

Environmental issues:

n/a

Stakeholders:

Council and Users

Financial Implications:

WSC Management plan 2010/2011

Alternative Solutions/Options:

n/a

Conclusion:

Based on regular road inspection programme, Most of the roads have been inspected and have been programmed for maintenance to provide better service .

Monthly Report from Director Engineering Services – July 2011

Recommendation:

That Council receive and note the regular Monthly Road & Bridge Report

Moved:

Seconded:

Attachments:

Nil

Reports of Committees

Nil

Questions for the next Meeting

Confidential Reports/Closed Council meeting

Nil

Close of Meeting