



WALGETT SHIRE COUNCIL

AGENDA

27th October 2009

RAY KENT
General Manager



19 October 2009

Walgett Shire Council
PO Box 31
WALGETT NSW 2832

NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers commencing at 10.00am.**

Note that prior to the Council Meeting there will be a tour of the child care centres in Walgett. Councillors please meet at the back of the Council Chambers by 8.50am.

Following the child care centre tour, Councillors will also visit the old Doctor's surgery.

After the meeting, training in Code of Conduct will be provided to Councillors and the Executive Team.

AGENDA

1. Opening of Meeting

2. Acknowledgement of Traditional Owners

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

3. Apologies

4. Welcome to Visitors

5. Public Forum Presentations

(Limited to five minute presentations, and must relate to items listed within the Business Paper)

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- 16. Reports of Committees..... Nil**

- 17. Questions without notice from Councillors**

- 18. Confidential Reports/Closed Council Meeting**

- 1. Lightning Ridge HACC and Dementia Day Care Centre Page 3

- 19. Close of Meeting**

7. Confirmation of Minutes



WALGETT SHIRE COUNCIL

MINUTES

29 September 2009

RAY KENT
General Manager

WALGETT SHIRE COUNCIL MINUTES

MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE CARINDA HALL ON TUESDAY 29 SEPTEMBER 2009 COMMENCING AT 10:15am

PRESENT

Clr I Woodcock (Mayor)
Clr R Greenaway
Clr J Keir
Clr Martinez
Clr Colless
Clr K Smith
Clr L Walford
Clr G Murray
Clr D Lane
Mr R Kent (General Manager)
Ms C Medcalf (Director, Corporate and Community Services)
Mr M Goodwin (Director, Planning and Regulatory Services)
Mrs D Parker (Minute Secretary)

Apologies

Mr I Taylor (Director, Rural Infrastructure & Support Services)
Mr F Coralde (Director, Urban Infrastructure Services)

Welcome to Visitors

The Mayor welcomed all visitors to the meeting.

286/09 Election of Mayor

The Returning Officer, being the General Manager, advised that only one nomination was submitted and declared Councillor Ian Woodcock elected Mayor unopposed.

Nominated: Clr Colless
Seconded: Clr Greenaway

Mayor, Clr Woodcock assumed the Chair

287/09 Election of Deputy Mayor

The Returning Officer, being the General Manager, advised that only one nomination was submitted and declared Councillor Geoffrey Colless elected Deputy Mayor unopposed.

Nominated: Clr Greenaway
Seconded: Clr Woodcock

WALGETT SHIRE COUNCIL MINUTES

Public Forum Presentations

Dominic Warnock spoke on the following:

- There is currently issues with regard to the playground being positioned across the road from the hotel as the children are crossing the road to get to the park whilst their parents are at the hotel. There is a need for a pedestrian crossing to be placed in this area.
- There is a vacant block of land situated next to the park which has been recently sold by Council. Would it be possible for Council to purchase this land back so that the park may be extended?
- The local tip is considered to be an eyesore. It is quiet often overflowing with rubbish and the fence surrounding it makes it difficult to manage machinery.
- The precinct committee has requested that the infrastructure funding for Carinda be spent on resealing the tennis courts with bitumen. The community would be willing also to help with the installation of a practice wall.
- Shire Road 7516 which is now part of the Billybingbone Road to Brewarrina has a 4km gap of black dirt between gravel. This becomes an issue with wet weather as traffic cannot get through on this short section of road.
- The regular water release to flush the mains pipeline is causing water to hold in gutters in front of properties causing health issues.
- A rusty mains pipe is lying above ground along Mrs Regan's fence which is making the entrance to her property not safe as it creates a tripping hazard.
- Could a primitive camping area be considered at the Recreational Ground
- Could Council employees be encouraged to be on the lookout for things that may need repairing in the Shire and report them back to their managers?
- There is an ongoing water draining problem in front of the northern side of the hotel which is creating a problem with parking.

Walgett and District Ratepayers Association

A written presentation was considered by Councillors. The presentation covered the following matters:

- Classification of irrigable land
- A radio interview given by the General Manager
- The Christmas closedown of Council
- The election of the Mayor
- Water Restriction Policy

Declaration of Pecuniary/Non Pecuniary Interests

NIL

WALGETT SHIRE COUNCIL MINUTES

288/09	Confirmation of Minutes
<p>Resolution:</p> <p>1. That the minutes of the Council Meeting held 25th August 2009 be confirmed following amendments deleting the identification of owners of property in Questions 1 and 3 from Councillor Greenaway.</p> <p>Moved: Clr Greenaway Seconded: Clr Colless</p> <p>CARRIED</p>	

289/09	Confirmation of Minutes
<p>Resolution:</p> <p>1. That the minutes of the Council Extraordinary Meeting held 31st August 2009 be confirmed.</p> <p>Moved: Clr Walford Seconded: Clr Martinez</p> <p>CARRIED</p>	

Reserve Trust Management Committee Reports

Nil

Motions of which Notice has been given

Nil

Presentation of Petitions

Nil

Councillors Questions with Notice

Clr Greenaway:

Question 1:

What are the rules regarding vehicles parking in front of the Council Chambers (on the lawn or concrete area) in Fox Street?

WALGETT SHIRE COUNCIL MINUTES

Response:

The Director, Planning and Regulatory Services responded that there are no formal rules regarding parking on the lawn or concrete area at the front of the Council Chambers. Occasionally trades people park on the lawn when it facilitates their work on the Council building. Adjoining the disabled access ramp there is a brick and concrete area which is used periodically by disabled people for parking vehicles. This facilitates access, especially for people in wheel chairs, to the access ramp. At the present time there are no markings indicating that this is a disabled car park.

The General Manager advised that signage indicating parking for the disabled would be installed in association with the concrete area.

Question 2:

Could Councillors be given the following information:-

- (a) List of Consultants working for the Council
- (b) What work is each Consultant carrying out for Council?
- (c) Total cost of each Consultant for each project since 1/7/09

Response:

The following consultants have worked for Walgett Shire Council for the period 01/07/2009 to 17/09/2009:

Name		Cost exl GST
Strategic Consulting Solutions	HR	\$14,660
GHD Pty Limited	Bridge Design	\$24,524
M Ryan & Associates	Engineering	\$ 6,900
Ingle & Associates	Rates/System Analysis/IT	\$17,830
Brian Vaughan	Health & Building	\$ 459
Hunter Council Regional Procurement	Purchasing	\$ 4,800

Question 3:

Could Australia Day nominations be brought forward to enable more time?

Response:

The General Manager advised that he would call for nominations early in November and would ensure that the November Council Newsletter focused on Australia Day and the Awards

WALGETT SHIRE COUNCIL MINUTES

Reports of Delegates and Representatives

290/09	Camps on Claims Working Group Minutes
Resolution:	
1. That Council note the draft minutes of the Camps on Claims Working Group meeting held 19 August 2009.	
Moved:	Clr Lane
Seconded:	Clr Smith
CARRIED	

291/09	North West Weight of Loads Committee
Resolution:	
1. That Council note the minutes of the North West Weight of Loads Group and Council's 2008/2009 expenditure.	
Moved:	Clr Martinez
Seconded:	Clr Keir
CARRIED	

Reports of Officers

292/09	Delegates and Representatives to, and Members of, External Bodies
Resolution:	
1. That members, representatives and delegates be as outlined in the attached schedule with the following amendments:	
a) Councillor Murray be Council's sole member of the Walgett Community College Board	
b) No appointments are made to: the Lightning Ridge/Goodooga Reference Group or the Walgett/Collarenebri Reference Group	
c) Councillor Keir replace Councillor Greenaway as one of two Council members of the Northern Regional Library	
Moved:	Clr Greenaway
Seconded:	Clr Keir
CARRIED	

WALGETT SHIRE COUNCIL MINUTES

293/09 Closedown of Administration over Festive Season

Resolution:

1. Council operations close for the three days 29th to 31st December 2009 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements

Moved: Clr Greenaway
Seconded: Clr Smith

CARRIED

294/09 Ordinary Council Meetings – Dates and Venues for 2010

Resolution:

1. That the schedule of Ordinary Council Meetings for 2010 be as outlined in the report.

Moved: Clr Greenaway
Seconded: Clr Walford

CARRIED

295/09 Country and Regional Living Expo Report

Resolution:

1. That the Country & Regional Living Expo report be accepted.
2. That Council support a similar attendance at the 2010 Country & Regional Living Expo.

Moved: Clr Murray
Seconded: Clr Keir

CARRIED

WALGETT SHIRE COUNCIL MINUTES

296/09 Walgett Library Building Extension

Resolution:

1. That a Library Development Grant funding application to the State Library NSW be lodged for an extension to the Walgett Library.

Moved: Clr Keir
Seconded: Clr Smith

CARRIED

297/09 Community Consultation Summary Report

Resolution:

1. That the Community Consultation Summary Report be accepted.
2. That the draft Walgett Shire Community Plan 2011-2014 be presented at the next Council meeting.

Moved: Clr Lane
Seconded: Clr Keir

CARRIED

298/09 Annual Financial Statements 2008-2009

Resolution:

That:

1. The Draft Annual Financial Reports for 2008/2009 be referred to Council's Auditor.
2. The Mayor, General Manager and Finance Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
4. Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public.
5. Public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2008/2009

Moved: Clr Lane
Seconded: Clr Murray

CARRIED

WALGETT SHIRE COUNCIL MINUTES

299/09	Cash on Hand and Investment Report as at 31 August 2009
Resolution:	
1. That the cash on hand and investment report as at 31 August 2009 be received.	
Moved:	Clr Greenaway
Seconded:	Clr Smith
CARRIED	

300/09	Development And Complying Development Certificate Applications
Resolution:	
That Walgett Shire Council:	
1. Note the Development and Complying Development Certificate applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during August 2009.	
Moved:	Clr Keir
Seconded:	Clr Lane
CARRIED	

301/09	Proposal to Dedicate Crown Land as Public Road
Resolution:	
That Walgett Shire Council resolve to:	
1. Note the Land and Property Management Authority's letter dated 24 August 2009 regarding its proposal to dedicate a 450 square metre area between the Woolaroo Road and Western Lands Lease (WLL) 13301 (Lot 57, DP 705026) as a public road under section 12 of the Roads Act 1993.	
2. Respond by stating that Council has no objection to the dedication of the area as a public road, provided that:	
(a) The holder of Western Lands Lease 13301 accepts responsibility for maintaining the driveway and associated culvert located within the area	
(b) No cost is incurred by Council in converting the area to a public road	
Moved:	Clr Lane
Seconded:	Clr Colless
CARRIED	

WALGETT SHIRE COUNCIL MINUTES

302/09	Camping at Burren Junction Bore Baths
<p>Resolution:</p> <p>That Walgett Shire Council:</p> <ol style="list-style-type: none">1. Note that the Burren Junction Bore Baths has been closed since 12 September 2009, pending the resolution of issues associated with the evaporation ponds being full.2. Proceed to develop a concept plan and detailed cost estimates for a primitive camping ground at the Burren Junction Bore Baths with up to 32 sites.3. Seek agreement from the Land & Property Management Authority for the concept plan for a primitive camping ground at the Burren Junction bore baths.4. Lodge a Development Application and Activity Application to formalise the use of the Burren Junction bore baths as a primitive camping ground.5. Consider cost estimates for a primitive camping ground at the Burren Junction bore baths as part of the 2009-2010 budget preparation process.6. That Council liaise with North West Livestock, Health and Pest Authority, if necessary, to obtain control of any land associated with Burren Junction Bore Baths. <p>Moved: Clr Greenaway Seconded: Clr Smith</p> <p>CARRIED</p>	

303/09	Doctors Surgery Status Report
<p>Resolution:</p> <ol style="list-style-type: none">1. That Council make no decision regarding the future of the Walgett Doctors Surgery building until a Main Street Beautification master plan is in place. <p>Moved: Clr Greenaway Seconded: Clr Keir</p> <p>CARRIED</p>	

WALGETT SHIRE COUNCIL MINUTES

304/09	Water and Sewerage Program for Aboriginal Communities
<p>Resolution:</p> <ol style="list-style-type: none">1. That Council approve participation in the Aboriginal Water and Sewerage Program.2. That Council authorise the General Manager to continue negotiations with the NSW Aboriginal Land Council and NSW Department of Water and Energy regarding the Aboriginal Water and Sewerage Program in Walgett. <p>Moved: Clr Keir Seconded: Clr Walford</p> <p>CARRIED</p>	

305/09	Water Restriction Policy
<p>Resolution:</p> <ol style="list-style-type: none">1. That consideration of the report be deferred until the October meeting. <p>Moved: Clr Keir Seconded: Clr Greenaway</p> <p>CARRIED</p>	

WALGETT SHIRE COUNCIL MINUTES

306/09	Burren Junction Rescue Squad (VRA) – Request for Assistance
<p>Motion:</p> <p>That Council offer to the Burren Junction (Volunteer Rescue Association) Rescue Squad:</p> <ol style="list-style-type: none">1. A grant of \$5,000 for capital expenditure to be expended by 30 June 2010 and to be paid on receipt by Council of correctly rendered and paid Tax Invoices; and2. To enter a Memorandum of Understanding with Council for the payment of an annual contribution for operational and maintenance of the Squad of up to \$2,000 per financial year to commence in the year the agreement is signed and to operate for an initial period of five years. The annual continuation of the grant would be subject to the Squad providing Council with a copy of their audited annual accounts and remaining recommended for accreditation by the State Rescue Board of NSW. <p>Moved: Clr Keir Seconded: Clr Greenaway</p> <p>AMENDMENT</p> <p>That Council:</p> <ol style="list-style-type: none">1. Offer to Burren Junction (Volunteer Rescue Association) Rescue squad<ol style="list-style-type: none">(a) A grant of \$5,000 for capital expenditure to be expended by 30 June 2010 and to be paid on receipt by Council of correctly rendered and paid Tax Invoices; and(b) To enter a Memorandum of Understanding with Council for the payment of an annual contribution for operational and maintenance of the Squad of up to \$2,000 per financial year to commence in the year the agreement is signed and to operate for an initial period of five years. The annual continuation of the grant would be subject to the Squad providing Council with a copy of their audited annual accounts and remaining recommended for accreditation by the State Rescue Board of NSW.2. Request that Burren Junction Rescue Squad consider becoming an SES squad. <p>Moved: Clr Greenaway Seconded: Clr Lane</p> <p>CARRIED</p>	

Questions without Notice

Clr Lane:

Question 1:

The Cumborah/Castlereagh Highway section of road which has sharp bends has timber growing right up to the road. Could Council please refer the matter to the Traffic Committee so that they may consider removing the timber so that it will improve vision in this area

Response:

WALGETT SHIRE COUNCIL MINUTES

The Director of Planning and Regulatory Services responded that he will refer this matter on.

Clr Martinez:

Question 1:

With regard to the Main Street Beautification Project are the consultants working to a budget?

Response:

The Director of Corporate and Community Services advised that the Consultants were working to a budget of \$400,000 over a 3 year period for the implementation of the project.

Question 2:

The piping in regard to Lightning Ridge swimming pool – did Council call for tenders for this work?

Response:

The General Manager advised that the documents had been prepared and the tender would be called shortly.

Clr Walford

Question 1:

There is a sign on the concrete bridge coming into Walgett which reads “Beware of Horses”. There is quite a few children who cross this bridge. Would it be possible to have a sign erected for pedestrians crossing?

Response:

The General Manager responded that he will look into getting a pedestrian warning sign installed.

Clr Keir:

Question 1:

The CWA State President will be in the region on the 9th October. Clr Keir will not be able to attend. Can any other Councillors attend on her behalf?

Response:

The Councillors request was noted.

Question 3:

At the last Council Meeting Councillors were going to visit Coolabah Kids Long Day Care Centre. The centre had prepared a morning tea for the visit but Council did not attend. Are we able to make a time for another visit?

Response:

The General Manager responded that he was not aware that a firm appointment had been made. The Director, Corporate and Community Services advised that she will make appointments for inspection of Centres prior to the October Council meeting.

WALGETT SHIRE COUNCIL MINUTES

Question 4:

Councillor Keir advised that Coolabah Kids Long Day Care Centre has sent numerous correspondence to Council but has not received any replies. What is happening with this?

Response:

The Director of Corporate and Community Services advised that Council had received a letter dated 5th June and she had phoned the centre as well as forwarded an email response in regard to this.

Clr Murray

Question 1:

When Council is holding the dog desexing programs around the Shire would it be possible to incorporate an awareness program as well? Could Council conduct a program to wipe out the extra dogs that seem to be around at the moment?

Response:

The Director of Planning and Regulatory Services advised that this program has recently taken place in the Shire.

Question 2:

Would it be possible to have a community notice board in the area so that Council could better advertise community events?

Response:

The Director of Corporate and Community Services advised that all events are placed in the local media, on the website and sent via other mediums. Council is currently in the process of investigating other ways to advertise including a community site on our current website.

Question 3:

What is happening with the Interagency Meeting?

Response:

The General Manager advised that the meetings were convened by the Premiers Department and he was not aware of any having been convened this year.

Question 4:

Is there going to be another Police meeting in the near future?

Response:

The Director of Corporate and Community Services advised that these meetings are ongoing.

WALGETT SHIRE COUNCIL MINUTES

Question 5:

Will the presentation that Dominic Warnock read at the beginning of the meeting be included in the minutes?

Response:

The General Manager advised that this will be included.

Clr Smith

Question 1:

The Collarenebri airstrip is going to be resealed and have the lighting fixed but it is also too narrow. There is not enough money in the grant to have the airstrip widened as well but will there be enough money to complete the sealing and the lighting at the same time.

Response:

The General Manager advised that the cost of sealing is more than budgeted. The Director of Urban Infrastructure has had discussions with the funding body and they have advised that Council will need to put in another application for the lighting upgrade after returning the portion of grant which was intended for this purpose but which is now inadequate.

Question 2:

The water restrictions will be very hard to enforce in Collarenebri when the pool overflows and wastes water. Is this matter being looked into?

Response:

The General Manager advised that he will refer the matter to the Director Urban Infrastructure Services.

Question 3:

In the newsletter it stated that Collarenebri would have \$65,000 in infrastructure funding for the Primitive Camping Ground. How much of this money is left over?

Response:

The Director of Corporate and Community Services advised that she will prepare a report on all project costs for the next Council meeting.

12:30pm Clr Murray left the meeting

Clr Greenaway

Question 1:

The toilet at Collarenebri Race Course is going to be constructed. Is it possible that the community could construct it themselves as this would make their money go further?

Response:

WALGETT SHIRE COUNCIL MINUTES

The General Manager advised that he would take this on notice.

Question 2:

The minutes of the Collarenebri Precinct Committee has been forwarded to Council but still has not appeared in the agenda. They have also not had replies to their requests.

Response:

The Director of Corporate and Community Services advised that the minutes came to her attention when she was acting General Manager. The Director further advised that the requests have been forwarded to the relevant Directors for response. The minutes will be placed in the Agenda for the October meeting.

12:34pm Clr Murray returned to the meeting

Question 3:

Are all Shire buildings treated for white ants annually?

Response:

The Director of Corporate and Community Services advised that the buildings in Walgett were all treated about 5-6 months ago.

12.35pm Clr Walford left the meeting

Question 4:

Does Council get quotes for these works before they are undertaken?

Response:

The General Manager advised that Council generally requests quotes from 3 tradespersons before work is undertaken.

Question 5:

Could Council request that all road work cease on the main grain carrying routes during the harvest period?

Response:

The General Manager advised that he would refer the matter to the Director, Rural Infrastructure and Support Services.

12.38 Clr Walford returned to the meeting

Question 6:

The Precinct Committees of the Shire have not been notified of the additional Infrastructure grant monies. Is this going to happen?

WALGETT SHIRE COUNCIL MINUTES

Response:

The Director of Corporate and Community Services advised that correspondence has been sent notifying community bodies about additional funds and seeking their recommendations for projects. She further advised that the previous funding will need to be spent before the additional funds can be claimed.

Question 7:

Does Council receive any audited financial statements from organisations we provide funds to?

Response:

The General Manager advised that it is a normal requirement, for instance, we receive statements from Precinct Committees. The Director of Corporate and Community Services further advised that some organisations provide their annual reports which contain the financial statements.

307/09	Closed Session
<p>Resolution:</p> <p>1. That the public be excluded from the meeting pursuant to Sections 10A (2)(a) of the Local Government Act 1993 on the basis that the items deal with:</p> <p style="padding-left: 40px;">(a) personnel matters concerning particular individuals</p> <p>Moved: Clr Greenaway Seconded: Clr Colless</p> <p>CARRIED</p>	

308/09	Walgett Community Festival Report
<p>Resolution:</p> <p>That:</p> <p>1. The Walgett Community Festival report be accepted.</p> <p>2. The recommendations in the report are endorsed.</p> <p>Moved: Clr Lane Seconded: Clr Walford</p> <p>CARRIED</p>	

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

309/09	Open Session
Resolution:	
1. That Council return to Open Session.	
Moved:	Clr Keir
Seconded:	Clr Greenaway
CARRIED	

310/09	Disclosure Returns
Pursuant to Section 450A of the Local Government Act 1993 the General Manager tabled disclosure returns completed and submitted pursuant to Section 449 of the Act by the following designated persons:	
C Medcalfe	L Tasker
I Taylor	R Kent
M Goodwin	L Walford
F Coralde	J Keir
R White	D Lane
T Campbell	R Greenaway
J Chape	I Woodcock
M Lovegrove	M Martinez
T Colak	K Smith
Prafulla KC	B Stewart

The meeting closed at 1:05pm.

To be confirmed at the meeting of Council to be held on 27th October 2009

Mayor

General Manager

Confirmation of Minutes

1. That the minutes of the Council Meeting held 29 September 2009 be confirmed.

8. Reserve Trust Management Committee Reports

Nil

9. Mayoral Minutes

Nil

10. Motions of which Notice has been given

Councillor Murray

Notice of Motion - Installing Rainwater Tanks

That the Council encourages all households and businesses in the Shire to install rainwater tanks on their premises according to roof dimensions for use in their sewage, laundry and gardens. All new building projects above \$50,000 in value should have to install rainwater tanks.

11. Presentation of Petitions

Nil

12. Councillors Questions with Notice

Councillor Murray

Question 1:

When will the Burren Junction Bore Baths re-open?

Response:

The Director Urban Infrastructure Services advises that we are continually monitoring the water level at the evaporation pond. Once the desired level is reduced to more than 500mm from the top of the levee the bore bath can re-open.

Question 2:

What has been done to remediate the Carinda garbage tip?

Response:

The Director Urban Infrastructure Services advises that no remediation as at this date. The current funding available is \$5,000 and this is for minor maintenance. Variation of budget request has been submitted for \$40,000 for consideration at Quarterly Budget review at November Council Meeting. This money would allow the following works to be undertaken:

1. Cleaning, removal and appropriate disposal of scattered debris, junk and litter inside and outside the landfill area.
2. Consolidation/compaction of already disposed waste
3. Transport clean fill material to cover compacted waste
4. Open new, deeper rubbish cell (inside the landfill area)
5. Fabricate little protection wire fence to minimize proliferation of flying litter.

Question 3:

What has been done about the water under the Carinda Pub which is also lying in the street?

Response:

The Director Planning and Regulatory Services advises that about 18 months ago the plumbing under the Pub was replaced given that it was old and appeared to be the source of the water. Subsequently the problem has re-appeared. Inspections by Council's Senior Health and Building Surveyor, combined with anecdotal evidence, suggests that the profile of the land on which the pub is located has been changed in recent years and this may be leading to stormwater draining into and being retained in the cellar. The occupier of the pub has engaged a plumber to review the situation with a view to resolving it.

Councillor Greenaway

Question 1:

Could Council be given the amount of money spent on each item in the construction of the Primitive Camping Area at Collarenebri?

Response:

The Director Corporate and Community Services advises that the cost of construction of the Primitive Camping Area was \$36172, all inclusive quote so breakdown not available. This includes materials and administrative costs.

Question 2

What are the conditions and the hiring fee in regards to the Portable Grandstand owned by the Shire?

Response:

The Director Rural Infrastructure and Support Services advises that the Portable Grand Stand is hired in accordance with Council's Procedure AFM - Quoting Council Plant and Vehicle Hire (attached). The grandstand must be delivered by a council employee as per the procedure.

The hire cost is subject to the location to which it is delivered ex Walgett Depot. Currently it would be approximately \$6.71/hour plus \$6.50 per kilometre from Walgett Depot.



AFM – QUOTING COUNCIL PLANT AND VEHICLE HIRE

Approval Date:

Review Date: August 2011

Responsible Officer: Director Rural Infrastructure and Support Services

Objective

Walgett Shire Council will ensure that quotations for the hire of council plant, vehicles and equipment are done in an accurate and transparent manner.

Council Policy Reference

AFM – Purchasing Policy

Statutory Requirements

[Local Government Act 1993](#)

[Local Government \(General\) Regulation 2005](#)

[Local Government Code of Accounting Practice and Financial Reporting](#)

Related Policy/Procedure

AFM – Financial Management and Control

Quoting Council Plant and Vehicle Hire

Quotations for Hire

The following procedure will apply for providing quotations for the hire of council plant, vehicles and equipment:

- a) Plant quotations must be in accordance with the current council Management Plan (Fees and Charges).
- b) Availability of most plant is limited and council reserves the right to deny the availability of any plant not in serviceable condition or where making the plant available would potentially interrupt delivery of council's core services.
- c) All plant (including vehicles and other equipment) must be hired with a council employee as operator.
- d) Council *may* have adopted rates in its current Management Plan for specific conditions, such as grader hire to ratepayers during normal working hour associated with adjacent works in progress – these over-ride this procedure.
- e) Initial or general enquiries about plant hire should be directed to the Support Services Coordinator, who will confirm plant availability and liaise with the relevant technical or other officer to which particular plant items are normally allocated.
- f) Plant Hire Quotations may be made by any of the following positions:
 - Director Rural Infrastructure and Support Services
 - Director Urban Infrastructure Services
 - Roads and Bridges Engineer
 - Urban Utilities Engineer
 - Urban Services Coordinator
 - Technical Officer - Highways
 - Technical Officer – Road Maintenance
- g) The quoted rate(s) shall comprise the sum of the following items (1) + (2) + (3) + (4):
 - 1) **The (internal) plant hire rate found in Authority** – this is found in the Engineering – Plant module and is maintained by the Support Services Coordinator. They are reviewed on an as-required basis and may change over the course of a financial year. The rate covers the operating, maintenance and replacement cost of the plant item.
 - 2) **Council employee rate(s) from Payroll** – Select the actual staff that will be operating the plant and determine whether they will be working normal or overtime etc. The rate must cover the employee wages, leave entitlements, other allowances and council's payroll function. This is derived from the pay rate in Authority plus the labour overhead. See AFM – Cost Margins & Overheads on Council Works and Services. Where an employee is hiring the equipment

WSC Procedure AFM –Quoting Council Plant and Vehicle Hire

and they are a competent and licensed operator of the plant, they are not charged for their own time.

- 3) **Administration charge** – this is the currently adopted rate to cover council’s administrative overheads (management, finance, etc) It is applied to (1) + (2). See AFM – Cost Margins & Overheads on Council Works and Services.
 - 4) **Profit margin** - If Council submits an offer to provide commercial hire (hire where similar plant / vehicles are available in the region), it should, as a minimum, comply with the principle of Competitive Neutrality under the National Competition Policy. This involves making an allowance for the payment of all taxes or tax equivalent payments that a private firm would pay, such as payroll tax and stamp duty. See AFM – Cost Margins & Overheads on Council Works and Services.
- h) **Rates only to be provided** – Council does not provide lump sum quotations unless it is approved by the General Manager or Director Rural Infrastructure and Support Services. The hirer shall be charged the actual cost based on the above rates.

WSC Procedure AFM – Cost Margins & Overheads on Council Works and Services



AFM – COST MARGINS & OVERHEADS ON COUNCIL WORKS AND SERVICES

Approval Date:

Review Date: August 2011

Responsible Officer: Director Rural Infrastructure and Support Services

Objective

Walgett Shire Council will define what the minimum rates of certain overheads and margins are to be applied to the costs of Council Works and Services.

Council Policy Reference

Council Policy Reference
AFM – Purchasing Policy

Statutory Requirements

[Local Government Act 1993](#)

[Local Government \(General\) Regulation 2005](#)

[Local Government Code of Accounting Practice and Financial Reporting](#)

Related Policy/Procedure

AFM – Financial Management and Control

AFM – Fraud Control

AFM – Quoting Council Plant and Vehicle Hire

AFM – Quoting Contract Civil Works and Services

Cost Margins & Overheads on Council Works and Services

Overhead and Margin Rates

Margin	Rate	Applied to	Purpose
Labour on-cost	46.0%	Wages & Salary Rates including overtime	Cover all leave, payroll, and related entitlements
Full-service Sub-contract Administration	2.5%	Contract Price of Service	Cover financial administration and management
Project Management Only	5.0%	Contract Prices where a consultant is providing design, documentation, & construction surveillance	Cover financial administration and management
General Administration	22.0%	All Labour (including on-cost), plant, materials, other than full-service sub-contracts, and Project Management Only activities	Cover financial administration, management, and staff training
Profit Margin	30%	Additional margin applied to all costs (including margins) for private works projects	Meet National Competition Policy requirements for competitive neutrality

Question 3:

Is there Aboriginal Cultural Awareness Training for the Staff and/or Councilors? If so who is the facilitator and what is the reason?

Response:

The Director Corporate and Community Services advises that there is Cultural Awareness Training for all staff. We are also providing training for other organisations in the area for a fee. The facilitator is Jenny Trindall, Council's Aboriginal Liaison Officer. The purpose of this training is to better equip Council staff to deal equitably with the local Indigenous community. It is also used to broaden and encourage the understanding of same to lessen Council's exposure to potential discrimination actions. It is considered best practice in areas where there is a significant Indigenous population. Some Councils are doing it even where there isn't a significant Indigenous population for the reasons already stated.

Recommendation 18 of the Walgett Shire Council Aboriginal Community Development & Reconciliation Plan adopted on the 15th April 2008:

"that Council provides Cultural Awareness training to all Council staff on an annual basis as part of its induction process"

13. Reports of Delegates and Representatives

1. **CASTLEREAGH LOCAL AREA COMMAND COMMUNITY SAFETY PRECINCT COMMITTEE MINUTES**

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 09/58

Summary:

Minutes of meetings of Community Safety Precinct Committee are placed before Council for information and discussion, where appropriate.

Discussion (including issues and background):

Minutes of the meeting held on the 16th September 2009 are attached.

Relevant Reference Documents:

Nil

Stakeholders:

Residents of Walgett and surrounding areas

Financial Implications:

Nil

Castlereagh Local Area Command Community Safety Precinct Committee Minutes

Recommendation:

That:

1. **The Minutes of the 16 September meeting of the Castlereagh Local Area Command Community Safety Precinct Committee be noted.**

**MINUTES OF THE CASTLEREAGH LOCAL AREA COMMAND
COMMUNITY SAFETY PRECINCT COMMITTEE MEETING**

The following are minutes of the Castlereagh Local Area Command Community Safety Precinct Committee Meeting held on Wednesday, 16 September 2009 in the Walgett Police Station Meeting Room, commencing at 5.40 pm.

1. PRESENT

Acting Superintendent Bob Noble (Chairperson)	Castlereagh Local Area Command
Inspector Tony Mureau	Castlereagh Local Area Command
Natalie Dunstan (Minute Secretary)	Castlereagh Local Area Command
Carole Medcalf	Walgett Shire Council
Rod White	Gateway Hotel, Walgett
Gavin Schmetzer	Walgett Newsagency
John McGovern	Walgett Community Promotions
Ron Fuller	Centrelink
Mel Smith	Centrelink / Ratepayer
Lyn White	Ratepayer (arrived at 6.00 pm)

2. APOLOGIES

Mark Coulton	Federal Member for Parkes
Ray Kent	General Manager, Walgett Shire Council
Ian Woodcock	Mayor, Walgett Shire Council
Jacinda Scutt	The Gate Video Store, Walgett

3. WELCOME AND INTRODUCTION

Acting Superintendent Noble welcomed all to the meeting.

4. MINUTES OF PREVIOUS MEETING HELD 11 MARCH 2009

Minutes of the Community Safety Precinct Meeting held on 11 March 2009 were distributed to those attendees at the meeting.

RESOLUTION:

It was resolved, Moved Inspector Mureau, Seconded John McGovern that the Minutes of the Community Safety Precinct Committee Meeting held on 11 March 2009 be confirmed.

Carried.

5. BUSINESS ARISING FROM MEETING HELD 11 MARCH 2009

5.1 Strategies Identified in Safety Audit

At the previous meeting it was agreed that Superintendent Gallagher make arrangements to meet with Walgett Shire Council's General Manager, Mr Ray Kent to discuss strategies identified within the Safety Audit and ways in which the strategies might be able to be implemented / actioned etc.

It was noted that a meeting had been held between representatives of both Castlereagh Local Area Command and Walgett Shire Council to discuss a number of matters.

Acting Superintendent Noble informed the meeting that the Police will continue to work in collaboration on a number of matters with the Walgett Shire Council.

5. BUSINESS ARISING FROM MEETING HELD 11 MARCH 2009 - continued

5.2 Visibility of Police

It was requested at the previous meeting that a stronger focus be placed on higher visibility of Police on the Streets across the Castlereagh Local Area Command.

Acting Superintendent Noble sought comment from the attendees at the meeting as to whether they felt there had been an improvement in the visibility of Police on the streets across the Command, however there was no comment made.

5.3 Follow Up Procedures

At the previous meeting it was requested that attention be given to improving follow up procedures and ensuring victim follow up, general information is conveyed and that there is open/clear communication occurring at all times.

Acting Superintendent Noble advised that Inspector Taylor had introduced a survey to capture responses from victims of crime in regards to follow up procedures and general attention by Police.

Some attendees of this meeting expressed concern about the lack of response from Police when reporting incidents and in particular that there remains a lack of attention provided by Police to members of the public.

After a lengthy discussion, Acting Superintendent Noble stressed the importance to members of the community that should they remain unhappy with the service provided when dealing with Police, then they should seek to speak with a Supervisor or member of the Senior Management Team.

Acting Superintendent Noble reiterated that concerns of discontent with the service provided by Police needs to be reported so matters can be addressed accordingly.

5.4 Abandoned BAC (Barwon Aboriginal Community Hall) Building

At the previous meeting discussions were held regarding the vacant Barwon Aboriginal Community Hall located in Fox Street, Walgett and that it was an unsafe area that attracted youth to this area.

Ms Medcalf of Walgett Shire Council informed the meeting that representations had been made by the Council to ascertain ownership and discussions will continue to be held.

5.5 Whole of Government Approach

At the previous meeting some discussions were held regarding a "whole of government approach" to ensure that all agencies were working in the one direction and focusing on achieving positive outcomes to address areas of concern across the communities.

Ms Medcalf of Walgett Shire Council advised that Interagency Meetings are to be convened by Premier and Cabinet to allow all Government Agencies to come together.

The Interagency Meetings have not been convened for some time and discussions are currently being held with Premier and Cabinet who are ultimately responsible for the convening of such meetings.

5.6 Lightning

The lack of lighting across the township of Walgett was discussed at the previous meeting where it was noted that Walgett Shire Council had received some funding for lighting improvements.

Ms Medcalf advised that the lighting improvement program has been scheduled by Country Energy to be carried out during October – November 2009. Walgett Shire Council are currently discussing with Country Energy to move the commencement date to late September 2009.

6. CRIME STATISTICS FOR CASTLEREAGH LOCAL AREA COMMAND

Inspector Mureau provided a presentation on Crime Statistics across the Castlereagh Local Area Command for the period June 2009 to August 2009 for the following matters:-

- Hot Spot Areas within the Walgett Township for Assaults, Malicious Damage, Break and Enter, Move On, Stealing, Person / Vehicle Searches
- Statistical information relating to the following categories:-
 - Break and Enter
 - Malicious Damage
 - Stealing
 - Move On
 - Person Search
 - Bail Compliance Checks
 - Breach of AVO's
 - Domestic Violence
 - Alcohol Related Crime
 - Legal Actions
 - Project and Programs

Inspector Mureau discussed particular matters that related to the different categories and allowed attendees of the meeting the opportunity to ask questions.

Note: - Mrs Mel Smith departed the meeting at 6.58 pm

7. OPEN FORUM – COMMUNITY MEMBERS

7.1 Pushbikes and Footballs

Concerns were raised regarding the increase of people riding pushbikes / scooters without helmets, on footpaths, no lights when riding at night, footballs being kicked across the street (particularly the main street of Walgett) and an overall concern that there is going to be an accident which will involve someone being badly injured.

Community members felt that there was a lack of respect for Police from youth and young adults and agreed that some action should be taken by Police to address these concerns and for the message to be conveyed that should they be failing to abide by the rules, then some form of action will be taken.

Acting Superintendent Noble informed the meeting that he would convey this information to the Police and request that a stronger focus be implemented to address these areas of concern.

ACTION:

That Acting Superintendent Noble convey to Police the community grievances regarding pushbikes/scooters/footballs etc and the action of some youth and young adults particularly in the vicinity of Fox and Wee Waa Streets, Walgett and request that a stronger focus be placed on these matters.

7.2 Liquor Accord at Collarenebri

Ms Medcalf of Walgett Shire Council informed the meeting that she had recently attended a meeting at Collarenebri where it was requested that action be taken to introduce a Liquor Accord Agreement in Collarenebri similar to that recently introduced in Walgett.

Acting Superintendent Noble did advise that a Liquor Accord Meeting would be held in Collarenebri in the near future to discuss a Liquor Agreement.

7. OPEN FORUM – COMMUNITY MEMBERS - continued

7.3 Northern Territory COAG Trial

Mr Ron Fuller discussed the Northern Territory COAG Trial and sought comment whether a similar trial would be beneficial in the Castlereagh Local Area Command communities.

Brief discussions were held regarding the above suggestion, however it was also noted that the State Government do not support the Trial therefore it would be unlikely that a similar approach would be introduced in our communities.

7.4 Liquor Accord Agreement in Walgett

Ms Lyn White informed the meeting that as an employee of Walgett IGA Supermarket where she is at times required to serve in the Liquor Department, since the introduction of the Walgett Liquor Accord Agreement there has been some concerns raised particularly by travelers / visitors to the township that they cannot purchase their alcohol before 2.00 pm.

Ms White also stated that she believed that if she was not able to serve full strength alcohol to a local person before 2.00 pm, it would be unfair to serve it to a visitor or people from outside of the Walgett township as it could cause an angry reaction from people within the town.

The concerns raised above were acknowledged, however will be addressed by the Walgett Liquor Accord Committee at the completion of the trial period on 31 March 2010.

There being no further business the meeting closed at 7.18 pm

**Next Meeting will be held on Wednesday, 2 December 2009
commencing at 5.30 pm in the Walgett Shire Council Chambers**

COPY OF DIRECTION FORWARDED TO POLICE BY ACTING SUPERINTENDENT NOBLE

All Walgett Operational Police

Last evening we hosted a Community Safety Precinct meeting where community members, service providers and businesses were represented. Many issues were raised which will be the subject of activity on our part in future.

A couple of items however require prompt and simple attention. The members of the CSP unanimously voiced grievances regarding youth and young adults in Fox and Wee Waa Streets, and surrounds, misbehaving while on bikes, scooters and or with the footballs.

I too have noticed an increase in this regard in the last couple of weeks. I generally stop and chip anyone I see riding without a helmet or on a footpath. It has increased a lot just recently. I have also noticed those young people more willing to challenge our authority to rebuke them than has been the case.

This is a precursor to other issues, make no mistake. If we fail to address this now we are going to be doing a lot more work during the hot months.

I am directing that a greater focus be placed on these types of offences. I still desire you to use your discretion in determining the appropriate course of action, however driving past kids who are flagrantly ignoring the law is not on. They are thumbing their noses at you.

Warnings are appropriate. Taking the bike and delivering it home to mum/dad/other is appropriate. In some cases the issue of a TIN is appropriate. Driving past and ignoring the offence is not appropriate. Take some form of action and record it. I guarantee this will have a positive effect on more serious forms of crime also.

The same goes for the young people kicking/passing the footy in the CBD. Given that young men and boys when doing this tend to be boisterous, noisy and in some cases aggressive with one another, it is not unreasonable to suggest they could cause a person of reasonable firmness to fear for their safety. Apply the "would my grandmother feel threatened" test.

By all means approach these interactions in a calm but firm manner, there is no need to precipitate confrontations unless the recipient of your attention escalates it.

We must reinforce the boundaries for these young people when they are in public. I really need you folks to run the ball up with this one. I am open of course to suggestions how else we may address these issues.

Thanks all,

2. WALGETT LOCAL AREA TRAFFIC COMMITTEE

REPORTING SECTION: Director Rural Infrastructure & Support Services
AUTHOR: Ian Taylor - Director Rural Infrastructure & Support Services
FILE NUMBER: 09/62

Summary:

This report recommends that Council note and adopts the recommendations of the recent meeting of the Local Area Traffic Committee.

Discussion (including issues and background):

The minutes of the recent meeting of the Local Area Traffic Committee in August and October 2009 are attached for consideration. The recommendations of these minutes may be noted and adopted by Council.

Relevant Reference Documents:

Minutes of the LATM meeting of 20 August 2009
Minutes of the LATM meeting of 15 October 2009

Stakeholders:

Walgett Shire Council
Road Users in Walgett Shire

Financial Implications:

Recommended works will be completed subject to available funding allocations.

Walgett Local Area Traffic Committee
<p>Recommendation:</p> <p>1. That Council note and adopts the recommendations of the meeting of the Local Area Traffic Committee on 20 August 2009 and 15 October 2009.</p>

Attachments:

Minutes of the LATM meeting of 20 August 2009
Minutes of the LATM meeting of 15 October 2009

Moved Ian Taylor Seconded David Vant that the committee note that council will develop and document revised plan in liaison with RTA on behalf of the school to submit to the next meeting. CARRIED

5.4. Burren Junction Silo Traffic Management Plan

No further action at this time – waiting advice from Graincorp.

5.5. Pedestrian Crossing Upgrade – Corner SH18 (Fox Street) and Arthur Streets Walgett

Moved Ian Taylor Seconded David Vant that the committee note that works have been delayed after contractor withdrew services and council is seeking to engage alternate ASAP. CARRIED

5.6. School Bus Pick-up Areas on MR7716 and HW18

Moved Ian Taylor Seconded David Vant that it is noted that further information will be presented for consideration at the next meeting. CARRIED

5.7. Burren Junction School Zone Signs

Awaiting implementation by council subject to the signs being available.

5.8. No Standing Signs

On-going.

5.9. Intersection HW29 and MR329 – Change to Priority

In progress.

5.10. Intersection Wilson Street (HW12) and Walgett Street Collarenebri – Stop Signs

Moved Ian Taylor Seconded David Vant that it is recommended that Stop Signs not be placed on the above intersection as it does not have restricted sight distance. CARRIED

5.11. Warrena Street Walgett – Incorrect No Parking Zone signage

ongoing

5.12. Intersection of Pandora Street and Nettleton Drive Lightning Ridge – Priority

Awaiting design by council.

5.13. Pandora Street Service Lane Lightning Ridge – Speed

Awaiting installation of traffic classifier by council.

5.14. HW18 Walgett Silo Entrance - Safety

Moved Ian Taylor Seconded David Vant that it is noted that David will follow up and advise who in RTA is assessing safety concerns relating to the design of the Walgett Silo entrance and confirm what action is being undertaken. CARRIED

6. INCOMING CORRESPONDENCE

6.1. HW18 Walgett Railway Crossing - Safety

Moved Ian Taylor Seconded David Vant that it is noted that the safety concerns regarding the railway crossing on HW18 at Walgett Silo will be addressed as part of item 5.14 (above). CARRIED

6.2. Rowena School – Bus Zone relocation

Moved Ian Taylor Seconded David Vant that the proposed relocation of the bus zone at Rowena School to improve access and parking arrangements be referred to RTA Safety Around Schools Project Officer for recommendation to the next meeting. CARRIED

7. GENERAL BUSINESS

7.1. DA2009020 – Development on Lot 100 DP1123790 Corner HW18 (Fox Street) and Euroka Street Walgett

Moved Ian Taylor Seconded David Vant that it is (a) noted that the proposed access for this development onto HW18 (Fox Street) is required to be referred to RTA under the Roads Act; and (b) recommended that the proposed access across the corner of Euroka Street and the side lane NOT be approved on traffic management and road safety grounds. CARRIED

7.2. Multi-articulated Vehicle Signage on HW29 (Kamilaroi Highway) through and in the vicinity of Walgett

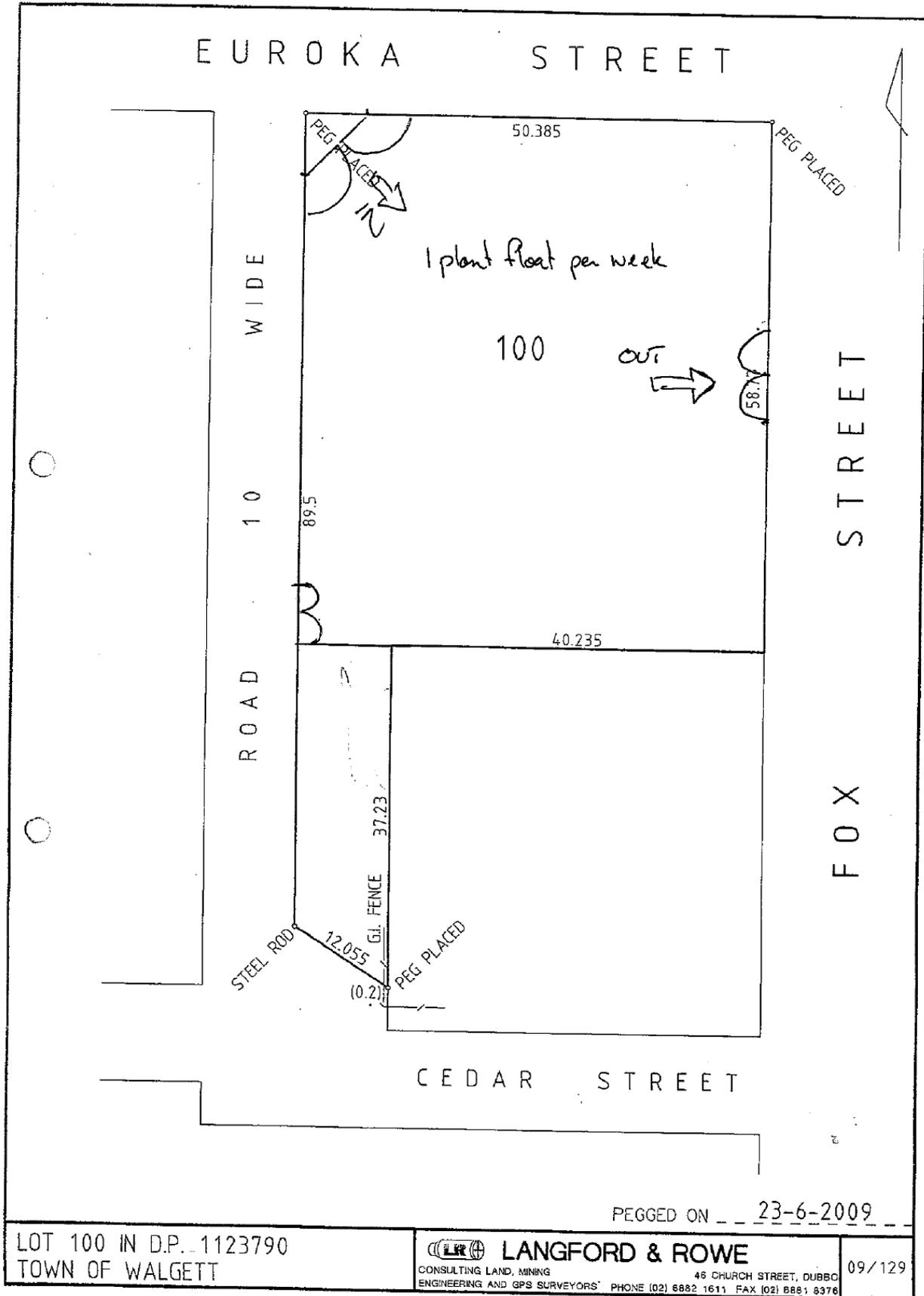
Moved Ian Taylor Seconded David Vant that it is noted that a meeting will be scheduled between the Chairman of the Committee and RTA designer next week on-site to discuss the proposed design of amended signage. CARRIED

8. NEXT MEETING

To be held at Walgett Shire Council Office, 77 Fox Street Walgett, at 1.00pm Thursday 15 October 2009.

9. MEETING CONCLUDED AT 11.21AM.

Encl. DA2009020 Site Plan (annotated with advice from Planning & Regulatory Services)



**MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD
THURSDAY 15 OCTOBER 2009 AT 9.13AM IN THE WALGETT SHIRE
COUNCIL MEETING ROOM FILE:09/62**

PRESENT:

Ian Taylor, Chair Director Rural Infrastructure & Support Services Walgett
Shire Council
David Vant Roads & Traffic Authority (RTA)
Insp. Chris Taylor NSW Police

1. APOLOGIES:

Clr Geoffrey Colless Walgett Shire Council

2. PRESENTATIONS

Nil.

3. PREVIOUS MINUTES

Moved David Vant Seconded Ian Taylor that the minutes of the meeting of 20 August 2009 be accepted as a true and accurate record of proceedings. CARRIED

4. CONFIRMATION OF INTERIM BUSINESS

4.1. Restricted Access Vehicle Routes through Walgett (Road Train & B-Double Routes)

Moved Ian Taylor Seconded David Vant that the committee endorse the proposal for the following streets in Walgett to be gazetted routes for Road Trains and B-Doubles:
Bate Street (MR333) – from Fox Street (HW18) to Peel Street
Peel Street – from Bate Street (MR333) to Arthur Street
Peel Street – from Arthur Street to Euroka Street (EXCLUDING School Zone Times)
Peel Street – from Euroka Street to Wee Waa Street (HW29)
Peel Street – from Wee Waa Street (HW29) to Warrena Street (EXCLUDING School Zone times)
Peel Street – from Warrena Street to Montkeila Street
Montkeila Street – from Peel Street to Fox Street (HW18)
Euroka Street – from Peel Street to Fox Street (HW18)
Euroka Street (MR7716) from Fox Street EAST
Pitt Street – from Euroka Street (MR7716) to Warrena Street
Warrena Street – from Fox Street (HW18) EAST
Namoi Street – from Euroka Street (MR7716) to Warrena Street
CARRIED

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1. Pedestrian Facility – Burren Junction, Waterloo Street at the intersection of Alma Street

Moved Ian Taylor Seconded David Vant that the committee note that works have been placed on hold awaiting confirmation of cost of Fox Street Project. CARRIED

5.2. Inquest into the Death of Benjamin David Walford – MR426 (Bill O'Brien Way) Lightning Ridge

No further action at this time - awaiting advice from RTA.

5.3. Walgett Community College – Safety Issues Corner Peel and Wareena Streets Walgett

Moved Ian Taylor Seconded David Vant that the committee note that council will develop and document revised plan in liaison with RTA on behalf of the school to submit to the next meeting. CARRIED

5.4. Burren Junction Silo Traffic Management Plan

No further action at this time – waiting advice from Graincorp.

5.5. Pedestrian Crossing Upgrade – Corner SH18 (Fox Street) and Arthur Streets Walgett

Moved Ian Taylor Seconded David Vant that the committee note that works have recommenced. CARRIED

5.6. School Bus Pick-up Areas on MR7716 and HW18

Moved Ian Taylor Seconded David Vant that it is noted that further information will be presented for consideration at the next meeting. CARRIED

5.7. Burren Junction School Zone Signs

Awaiting implementation by council subject to the signs being available.

5.8. No Standing Signs

On-going.

5.9. Intersection HW29 and MR329 – Change to Priority

Complete.

5.10. Warrena Street Walgett – Incorrect No Parking Zone signage

Complete.

5.11. Intersection of Pandora Street and Nettleton Drive Lightning Ridge – Priority

Awaiting design by council.

5.12. Pandora Street Service Lane Lightning Ridge – Speed

Awaiting installation of traffic classifier by council. No correspondence has been received to date providing further details of the issues.

5.13. HW18 Walgett Silo Entrance & Railway Crossing - Safety

Moved Ian Taylor Seconded David Vant that the committee note the correspondence received from GrainCorp indicating their proposed management of the stone hazard at the entrance. CARRIED

5.14. Rowena School – Bus Zone Relocation

Awaiting confirmation from RTA.

5.15. Multi-articulated Vehicle Signage on HW29 (Kamilaroi Highway) through and in the vicinity of Walgett

Moved Ian Taylor Seconded David Vant that the committee note the amended signage proposed by RTA and advise RTA of (a) amended spelling of “Gingie” Road; (b) recommendation that “Grawin” be retained as a destination along Gingie road; (c) will the existing sign on the south-east corner of the roundabout be retained; and (d) that height constraints due to LV powerlines may need further consideration with the installation of sign 18-3230-0,000-01. CARRIED

6. INCOMING CORRESPONDENCE

6.1. State Highways – Installation of Directional signage for Primitive Camp Grounds

Moved Ian Taylor Seconded David Vant that it the committee note the advice from the RTA and advise Council’s Tourism Officer to provide a revised request for signage to be designed by the RTA. CARRIED

7. GENERAL BUSINESS

7.1. New Walgett Bore Baths sign – Fox Street (HW18) and Corner Wee Waa Street (HW29) and Corner Montkeila Streets Walgett

Moved Ian Taylor Seconded David Vant that Council consider TASAC approval for the signage and that the proposal be referred to the RTA for approval. CARRIED

7.2. New Pedestrian Warning Signs – Castlereagh Highway Namoi River Bridge Walgett

Moved Ian Taylor Seconded David Vant that the proposal be referred to the RTA for implementation. CARRIED

7.3. Llanillo Road (MR402) – Vegetation control

Moved Ian Taylor Seconded David Vant that the committee note the concerns and refer it to Council as a routine maintenance issue. CARRIED

7.4. New Pedestrian Crossing – Carinda

Moved Ian Taylor Seconded David Vant that the request for a pedestrian crossing in Colin Street Carinda be denied as it does not meet the warrants for such a facility. CARRIED

8. NEXT MEETING

To be held at Walgett Shire Council Office, 77 Fox Street Walgett, at 1.00pm Thursday 17 December 2009.

9. MEETING CONCLUDED AT 10.05AM.

Encl.
Intersection signage plans
Primitive Camp Ground Signage advice
Walgett Bore Baths Signs proposal
Pedestrian Warning signs proposal



ATT: Mr Ian Taylor
Director Rural Infrastructure & Support Services
Walgett Shire Council
PO BOX 31
WALGETT NSW 2832

2 October 2009

Dear Ian,

RE: Walgett Silo Entrance ref 325/03/00/00

Further to your correspondence and subsequent discussions GrainCorp do not want to commit to any upgrade/improvement at this stage due to the following reasons.

- The council and RTA are currently reviewing the level crossing/highway intersection to the north of the depot. Any realignment of the highway may involve the relocation of the entrances/exits of the site.
- GrainCorp are currently reviewing the site strategy including increased storage capacity, truck marshalling area and changes to rail unloading. These proposed changes have the potential to change the way traffic in and out of the site is managed.

For this season GrainCorp propose the following interim control methods.

- The site has recently had the roads maintained. This involves grading and rolling with water truck to increase the particle bind and reduce the amount of loose material.
- The use of the water truck will be monitored ie: minimal water, improved atomisation of sprays and only used when dust levels are excessive. Our experience shows excessive watering increases the amount of damage to the road caused by soft (wet) gravel being lifted by the truck tyres.
- Any loose material that migrates onto the highway will be removed. The monitoring of this will be tasked by a GrainCorp employee.

Should you wish to discuss this further feel free to contact.

Regards,

Josh Connell
Regional Manager, Northern NSW
GrainCorp Ltd.

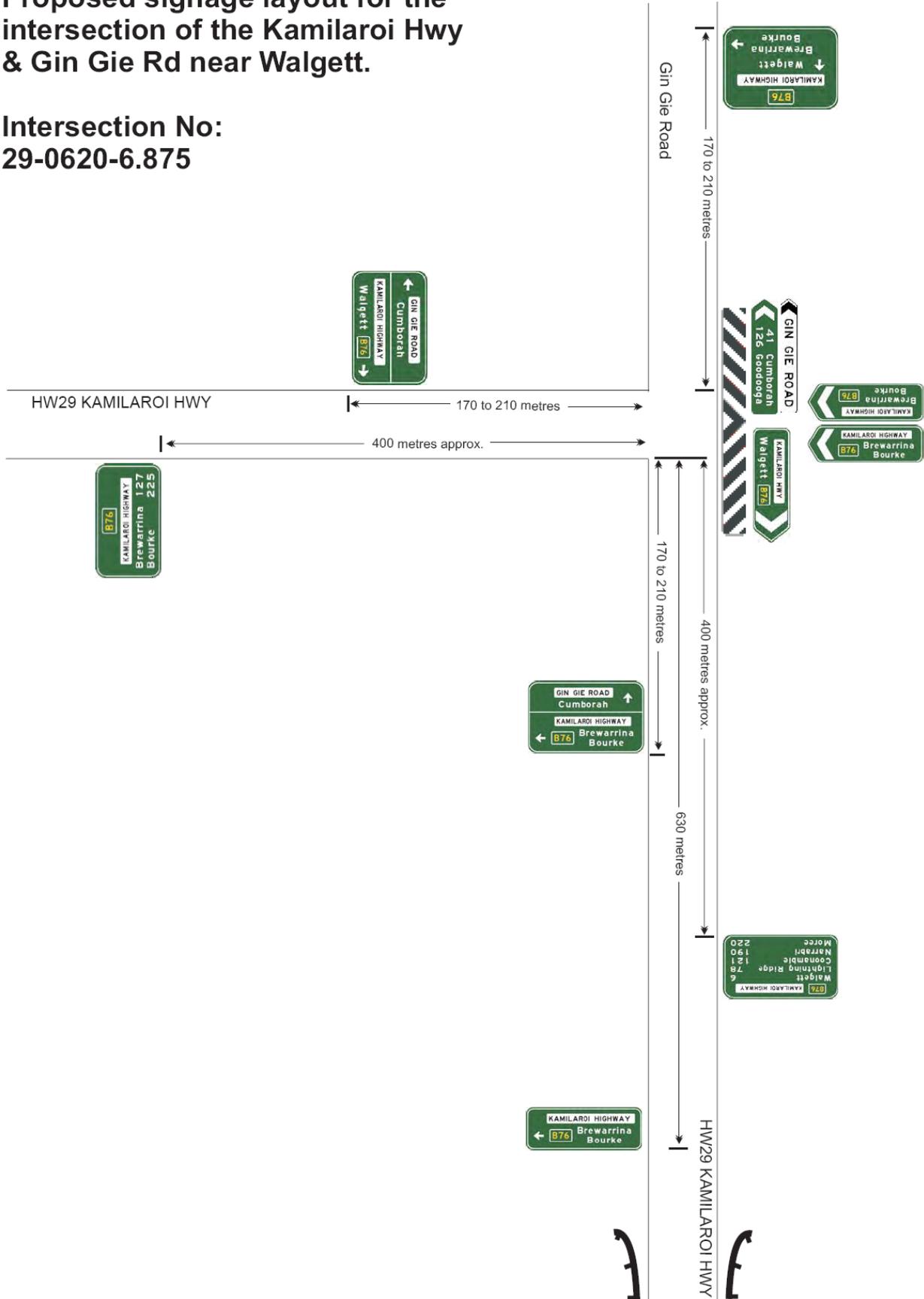
Narrabri Regional Office

GrainCorp Operations Limited ACN 003 875 401 ABN 52 003 875 401
30 Barwan Street, NARRABRI NSW 2390 PO Box 146, NARRABRI NSW 2390
Telephone: (02) 6792 8600 Facsimile: (02) 6792 3825
www.GrainCorp.com.au



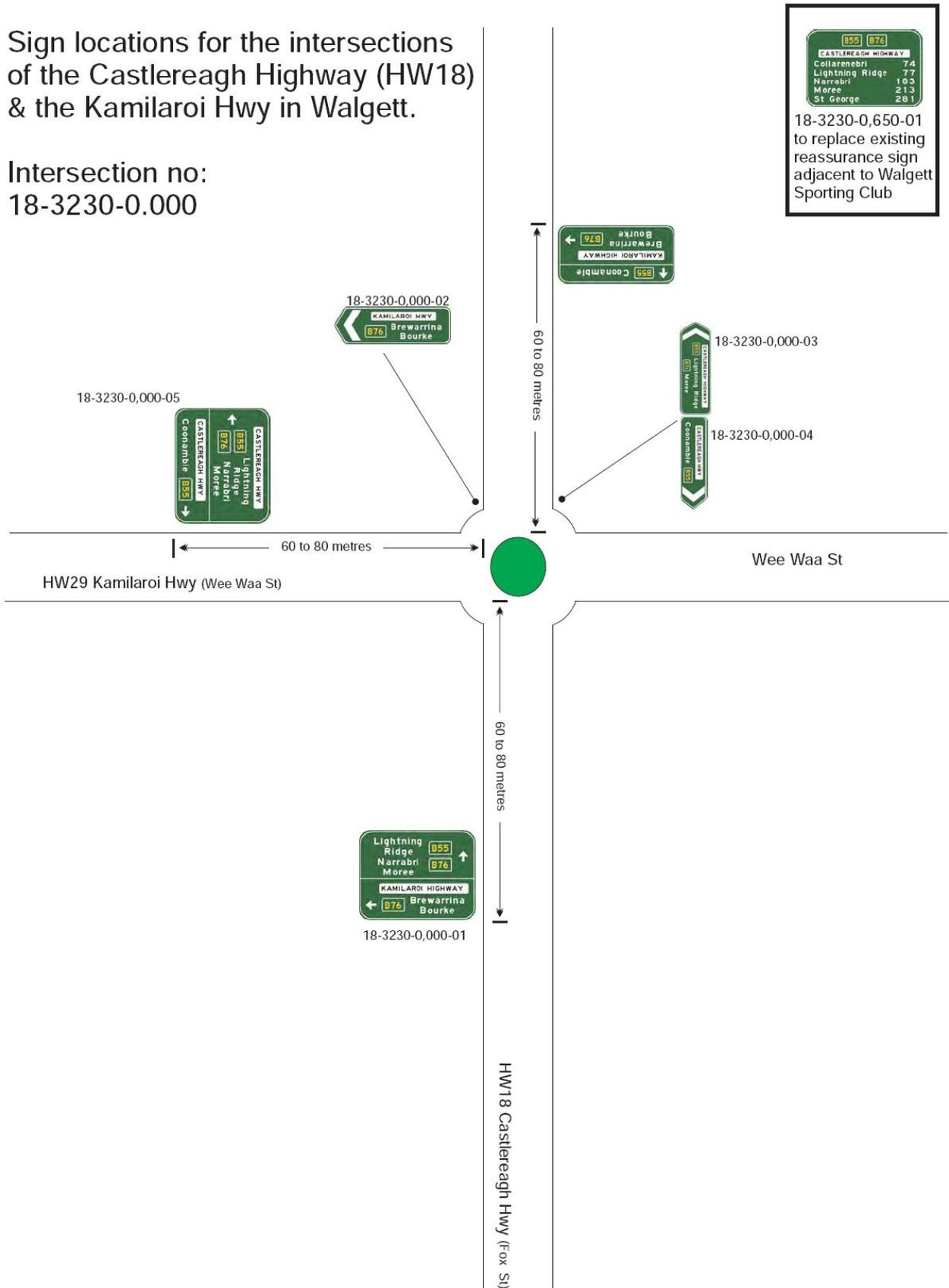
Proposed signage layout for the intersection of the Kamilaroi Hwy & Gin Gie Rd near Walgett.

Intersection No:
29-0620-6.875



Sign locations for the intersections of the Castlereagh Highway (HW18) & the Kamilaroi Hwy in Walgett.

Intersection no:
18-3230-0.000



Ian Taylor

From: VANT David G [David_VANT@rta.nsw.gov.au]
Sent: Tuesday, 29 September 2009 4:24 PM
To: Ian Taylor
Subject: RE: Local Traffic Committee Signage request

Afternoon Ian,

Sorry for the late reply but I have been out of the office and trying to catch up.

Signs on State/Regional roads will need the approval by the RTA.

Subject signs must be designed by the RTA.

"Primitive Camping" sign is not an approved sign and cannot be used. Only the "Tent" symbol sign can be used.

The worded "Public Toilet" sign is not an approved sign and cannot be used. Only the symbolic "male/female" sign can be used.

The symbolic fire place sign is not approved and cannot be used.

The Dump Point sign is not approved by the RTA but it is thought that travellers should be informed of such a facility as it may save potential environmental hazards at other locations i.e. unlawful dumping at rest areas.

This probably won't sit well with Alana but I have this advice from our sign experts.

Regards
David

From: Ian Taylor [mailto:itaylor@walgett.nsw.gov.au]
Sent: Thursday, 10 September 2009 6:14 AM
To: VANT David G
Subject: FW: Local Traffic Committee Signage request

David,

Council's Tourism section has requested the approval of installation of signs on State Highways as per the attached.

Please consider this request and advise me of the outcome.

Regards,

Ian Taylor
Director Rural Infrastructure & Support Services
Walgett Shire Council

Phone: (02) 6828 6121
Mobile: 0418 248 372
Fax: (02) 6828 1608
Email: itaylor@walgett.nsw.gov.au
Post: PO Box 31, Walgett NSW 2832

Attention:
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WALGETT SHIRE COUNCIL AGENDA

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Ian Taylor

From: Alana Douglas
Sent: Tuesday, 25 August 2009 11:14 AM
To: Ian Taylor
Subject: What are the chances?

Ian,

What are the chances of getting a 4670x450 brown & white double sided sign saying Walgett Bore Baths 400m (correct measurement to be sent) erected at roundabout at Wee Waa and fox on the special one corner?

Would this have to go to TASAC?

Am I better off looking at a smaller blue & white sign with just bore baths and the arrow?

Alana



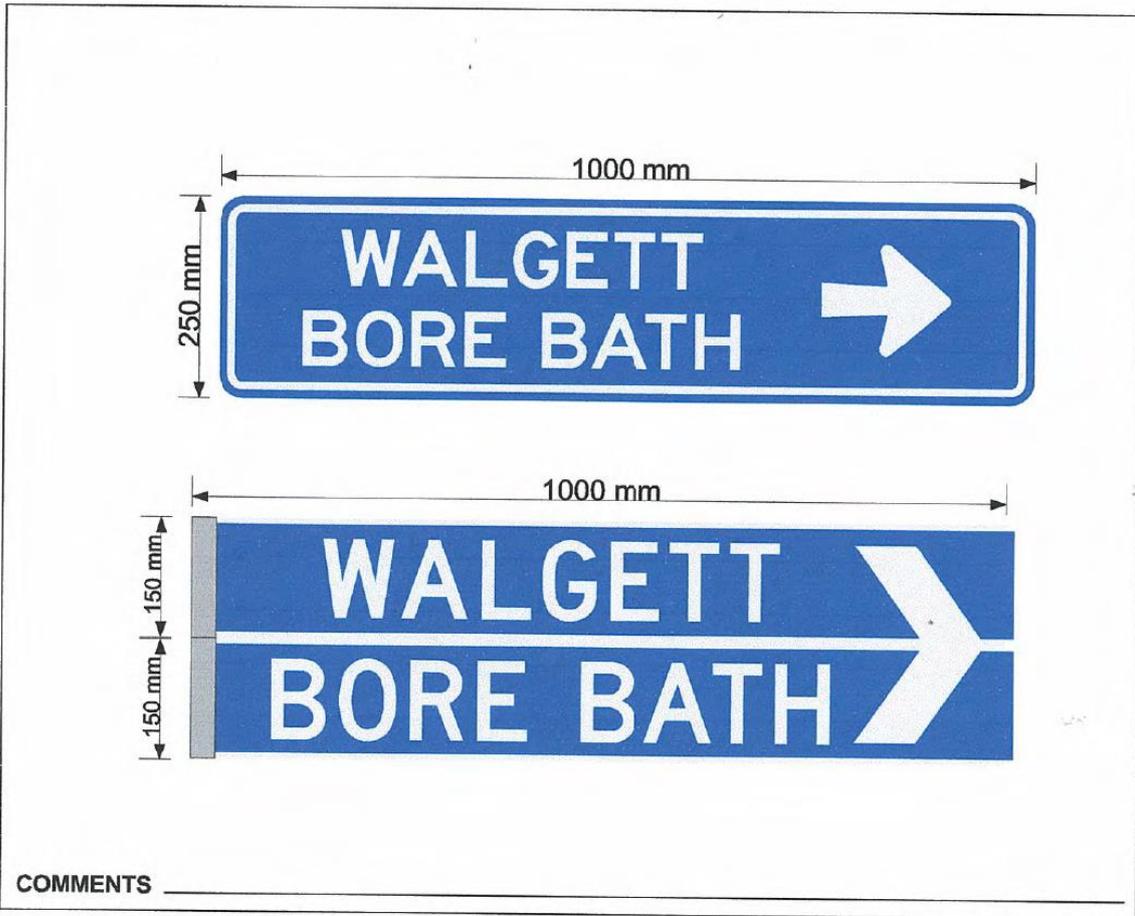
FINAL APPROVAL CHECKLIST

DATE: 1/10/09 No. OF PAGES INCLUDING THIS ONE: _____ FAX: _____

CLIENT: Walgett Council ORDER No. / REF: _____

ATTENTION: Alana Douglas FROM: Nathan Hill

The following ARTWORK is submitted for your APPROVAL. NO FURTHER WORK WILL BE PERFORMED WITHOUT THE SIGNING OF THIS DOCUMENT (including modifications).



PLEASE TICK THE FOLLOWING BOXES AS APPROVAL OF EACH COMPONENT OF YOUR ARTWORK:

- Check spelling, grammar & punctuation
- Check colours (& logo format)
- Position of holes
- Allow someone that is unfamiliar with the job to check over it
- Background & legend materials
- Size & layout

PLEASE TICK, SIGN AND FAX BACK

All is OK, proceed with order Alter as per my changes then re-submit

Printed Name: _____ Signature: _____ Date: _____

(Office Use ONLY) File saved as : **SALES DESIGN NATHAN WALGETT BORE BATH**

Sydney P: 02 9540 4400 F: 02 9540 1753 Melbourne P 03 9729 9111 F: 03 9720 5343 Brisbane P: 07 3899 3766 F: 07 3899 3011

SOC:SOC: 09/62

Siegfredo O Coralde

13 October 2009

Mr Ian Taylor
Chairman
Walgett Local Traffic Committee
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Dear Ian

**Re: Pedestrian Sign Request
(Castlereagh Highway: RTA Controlled Road)**

Council discussed the pedestrian traffic and safety hazard at Marjorie Phyllis Walford Bridge on 29 September 2009 Council Meeting. Councillors generally agreed that passing vehicles crossing the bridge should be warned of pedestrians by placing two pedestrian warning signs on both approaches.

A visual inspection was performed and based on observations, prepared a sketch drawing reflecting these observations. Although chaining of distances between signs is measured, these are not shown in the sketch drawing.

The following comments relevant to Council's request are:

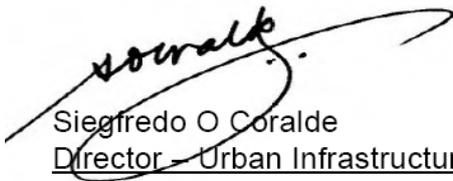
1. Most locals use a short cut in crossing the bridge though instead of using the usual road from the Namoi village. An undefined foot track (gray shaded) is a favourite spot where they jump over the railings (Photo 1).
2. There are 11 existing signs (Sketch Drawing: Numbers 1 to 11).
3. A possible Give Way sign (Sketch Drawing: Number 14) can be erected at road intersection leading to Walgett Sporting Club.
4. Sketch Drawing: Number 13 which is 'Pedestrian Warning Sign' can be installed below the existing 'Horse Warning Sign' (Number 4)

5. Erect a 'Pedestrian Warning Sign' (Number 12) as situated in the Sketch Drawing. The estimated distance from the bridge abutment is 225 meters. This signage can also be installed below the existing sign (Number 7) if feasible.
6. Locals use another foot track underneath the bridge when fishing at the river's upstream. This can be developed into a real foot track (blue shaded)

I understand that some traffic safety improvement initiatives are currently under consideration around the area. Please consider endorsing Council's request if found to be feasible at this stage.

The undersigned will present a report to Council in its 27 October 2009 regular meeting regarding this request.

Yours sincerely



Siegfredo O Coralde
Director - Urban Infrastructure Services

3. NSW RURAL FIRE SERVICE NORTH WEST ZONE SERVICE LEVEL AGREEMENT AND BUSH FIRE MANAGEMENT COMMITTEE MEETINGS

REPORTING SECTION: Director Rural Infrastructure & Support Services
AUTHOR: Ian Taylor - Director Rural Infrastructure & Support Services
FILE NUMBER: 09/57 & 09/46

Summary:

Rural Fire Service in Walgett Shire is managed by the North West Zone under a service level agreement (SLA). The Bush Fire Management Committee (BFMC) is legislated to oversee the management of the bush fire risk within the Zone.

Discussion (including issues and background):

The SLA meeting occurs quarterly and the minutes of its March 2009 meeting are attached.

The Bush Fire Management Committee (BFMC) usually meets twice a year.

Relevant Reference Documents:

North West Zone Service Level Agreement Meeting Draft Minutes
North West Zone Bush Fire Management Committee Meeting Draft Minutes

Stakeholders:

NSW Rural Fire Service - Walgett Brigades and Residents

Financial Implications:

Nil

NSW Rural Fire Service North West Zone Service Level Agreement and Bushfire Management Committee Meetings
--

Recommendation:

That Walgett Shire Council resolve to:

- 1. Note the draft minutes of the North West Zone NSW Rural Fire Service meeting held in accordance with the Service Level Agreement with its constituent councils June 2009; and**
- 2. Note the draft minutes of the North West Zone NSW Rural Fire Service Bush Fire Management Committee meeting March 2009**

Attachment:

Minutes of Meeting held June 2009
Minutes of Meeting held March 2009

North West Zone SLA Committee Meeting
25 June 2009

Fire trails John Kennedy is still looking into.

Shire maps- locations of fire tankers have been updated on the training room map. Most rural brigade areas are happy to receive tankers.

Agenda Item 4-Correspondence

Nil

Agenda Item 5 Schedule 3 Review.

4.11D; volunteer instructors- still lacking in numbers. Had a number of volunteers nominate to complete the training to become an instructor- however not all completed the training. Warren district in particular is lacking in instructors. 3.03A; information required from brigades- staff are unable to attend all meetings. Staff need to attend the rural brigade meetings if possible. Reminder for AGM's to be held is going out in the June newsletter. Snag meetings will be held across the four Shires again, many brigades are using the snag meetings as an opportunity to hold their AGM's. Some brigades that hold their AGM's are not sending the information back to the FCC office for updating. Letter drop to be done in Warren Shire as a recruitment drive.

H Kennedy advised the RFS needs a greater presence in Warren to generate interest. Have arranged a fortnightly swap of the L&D Officer and CSO in either Warren or Bogan Shires to generate interest.

1.05A; H/R proposals for Walgett Shire- information has been supplied and input into the system. Gap discrepancy exists due to the report being sent out before the end of the reporting period.

Agenda Item 6 Schedule 5 Review.

No changes have been made since the last meeting. Item 6; maintenance- doesn't effect Walgett Shire. Coonamble District commencing truck servicing shortly. Warren Shire serving of trucks not completed within reasonable time frames. (Bogan Shire has similar time frame problems). Zone Councils running well and will be on budget for 08/09. John Smyth is servicing Coonamble trucks and Duncan and Duncan at Walgett.

Schedule 5 review moved and accepted as correct
Moved; Michael Webb
Second; Rick Morse

Agenda Item 7 09/10 Budget

Most items asked for in the 09/10 budget have been approved, except the new office as Walgett and the additional staff member. Money has been allocated for another traineeship for 09/10.

Agenda Item 8 08/09 Budget

Financial support from all Zone Councils is appreciated, and has seen an influx of new tankers for the Zone- 2 new Cat 7's and 1 2nd hand Cat 1, and four additional second hand tankers. 1 Cat 2 tanker capable of grasslands works was Queensland built with no crew fighting area- this truck has been rejected and another to be allocated.

**North West Zone SLA Committee Meeting
25 June 2009**

Agenda Item 9 Council Support

Council support of maintenance- Council assistance with the build of the Burren Junction shed is appreciated. Collie shed at Warren has had a hole cut into the shed with the Warren Council slasher-needs to be followed up. Bourbah shed in Coonamble requires a load of road base-needs following up.

Agenda Item 10- General Business

Coonamble Shire- nil
Walgett Shire-nil
H Kennedy-nil

10 year Business Plan has been completed for the Zone and Bogan District, including tanker allocations and shed builds for the next ten year period. Includes budget projections and gives each Council an idea of their total commitment for the next ten years. Draft plan has to go to the Councils for approval.

Senior Management Team has been reformed and meets quarterly. New members consist of the new Group Officers and Deputy Group Officers recently elected.

A letter drop is to be done in Warren Shire to try and attract some new members. Hugh Kennedy advised the RFS needs a greater presence in Warren Shire to generate interest in the brigades. Zone Manager advised staff will be doing a fortnightly swap where the L&D Officer and CSO Officer rotate and work one day each per fortnight out of either the Bogan or Warren Offices.

Meeting Closed 11.30

Discussion after meeting closure re security at Walgett and Warren sheds, may need to install security.

North West Zone SLA Committee Meeting
25 March 2009

OUTSTANDING TASKS REGISTER:

Add any new tasks or keep any tasks that are still outstanding.

The Tasks Register is distributed to the Team Members prior to the following meeting for updating. The updated Register then forms part of the agenda from the following meeting.

When a task is completed it is reported at the next meeting and then drops off the Register at subsequent meetings)

Task Description	Current Details (including status, outstanding issues and planned actions):	Allocated to:	Due Date
Collie shed at Warren has had a hole cut into the shed with the Warren Council slasher-needs to be followed up.			
Bourbah shed in Coonamble requires a load of road base-needs following up.			Completed

DRAFT

**MINUTES OF MEETING FOR NORTH WEST BUSH FIRE MANAGEMENT COMMITTEE
HELD FRIDAY 25 MARCH 2009 AT COONAMBLE FCC**

Meeting start; 1.05

Present	Apology
Bill Murray- Walgett Shire	Matt Dejohnng- SF
Ian Taylor- Walgett Shire	Rex Wilson- Warren Shire
Michael Webb- Coonamble Shire	David Felton-NSWFB
Rick Warren-Coonamble Shire	R Donald-Bogan Shire
Ashley Weilinga-Warren Shore	Emma McIntyre-Coonamble RLPB
Allan Inglis- Coonamble	Natasha Stains-Nyngan RLPB
Rick Morse-Coonamble	
Hugh Kennedy-Warren	
John Kennedy-RFS	
Greg Lewis-NSWFB	
Mark Fosdick-NPWS	
Elan Palmer- RFS	
Derek Riley- FNSW	
Mick Redfern-DOL	
Simon Currey-RFS	
Alan Bier-RFS	
Geoff Graham- CWLHPA-Nyngan	
Georgie Primmer-RFS	

DRAFT ONLY

WALGETT SHIRE COUNCIL AGENDA

Item			Action
1&2	Welcome and apologies	Noted as above.	
3	Confirmation of minutes of previous meeting	The minutes of the meeting of 26 September 2008 were reviewed and confirmed. Moved; John Kennedy Second; Elan Palmer Carried	
4	Business arising from the previous minutes	Noted that M Webb, H Kennedy & R Warren where not listed as attending, when they had attended the meeting.	Minutes amended 09/04/09
5	Correspondence	19 March 2009 – letter from BFCC- re the conduct of hazard reduction (HR) by prescribed burning- copy attached. 10 March 2009- letter from BFCC- re the establishment of fire trail registers by BFMC's. 10 March 2009- letter from BFCC- re the strategic plan of the Bush Fire Coordinating Committee. Response to required by 22 April 2009.	
6	HR in RLPB reserves	Nyngan RLPB planning to use grazing along their TSR's. A review of the TSR's will be done later in the year, land may be handed back to Crown Lands or DECC- unsure yet. Area adjacent to the Macquarie River needs addressing via mechanical means. Warren- Macquarie-Quinine Reserve to be maintained closer to the fire season- looking at completing a cool burn for the area depending on the season.	
7	HR-Report	Majority of HR works proposed for the NWZ have been completed. Lighting Ridge and Grawin brigades have some areas of HR works they would	

WALGETT SHIRE COUNCIL AGENDA

Item		Action
		<p>like done.</p> <p>Other agencies HR proposals for next year are due for the BFMC now.</p> <p>DOL have completed works for the Castlereagh and Macquarie rivers along with CMA.</p> <p>Warren Shire have also completed river corridor works with the CMA.</p> <p>Cobar NP planning a burn at the Quanda Nature Reserve-wind rows around the boundary fences to be burnt-weather permitting.</p> <p>Funding closes 30th May 2009.</p>
8	08/09 Fire Season Debrief	<p>RFS have had a quiet season, with no class 2 or 3 incidents. Few smaller fires, 1 incident adjacent Pilliga West.</p> <p>Crews have been sent to Victoria to assist.</p> <p>PMR radio still not functioning- linking issues between north and south areas. Should be operational by next fire season, still using the GRN system.</p>
9	Agency Reports	<p>State Forest; no HR works planned- areas have been grazed. Fire trails- doing road works for SF.</p> <p>Warren Shire; received good rain in areas- good fuel loadings around the district.</p> <p>NSWFB; Warren HR burn completed at Gunningbar Estate. Castlereagh River issues to be addressed.</p> <p>RFS; happy to do paperwork for asset protection in towns and assist NSWFB to do the burns- pre planning to be in place.</p> <p>NPWS; Northern Plains area have 1 HR planned for the NWZ. Works being completed at Mt Kapitar. 1 burn for Hills Hole in the Warrenbungles near the Observatory 70 to 100 hectares- area may be in Coonamble Shire. Burning at Constables Boundary in West Pilliga 130 hectares. Grading has been completed in Pilliga with trail maintenance continuing. Warrumbungle's fire trails wee</p>

WALGETT SHIRE COUNCIL AGENDA

Item		Action
	<p>completed 15 months ago, with three additional areas to be done in April.</p> <p>DOL; two HR proposals for the Castlereagh and Macquarie Rivers- mechanical means. Castlereagh to be finalised next week, Macquarie to be completed before the deadline.</p> <p>Walgett Shire; routine maintenance completed- ro roadside slashing and should works.</p>	
10	<p>General Business.</p> <p>RFS now producing a twice weekly HR IAP report listing HR works plans in the districts. RFS will be more active in HR proposals including inputting the information into Brims. Two proposals for the NWZ need to be closed off in Brims.</p> <p>Also require regular input from other organisations on HR works.</p> <p>Private burns can be recorded as HR.</p> <p>Castlereagh River mechanical works will be on going.</p> <p>Warren figures for HR works do not include roadside grading/slashing. Have completed 300-400km grading on dirt roads. Shoulder grading increases to 800km a year.</p> <p>Issue of fire trail in the Warrumbungle's was previously raised at the NWZ SLA. J Kennedy to contact R Morse for follow up. Fire trail determination made by the BFMC, classification to be determined by the BFMC, if not registered cannot get funding for HR works for the trail.</p> <p>BFRMP working party has been established- will begin work shortly. Tentative date of 1st October to have the draft plan completed to be approved by the committee. Sub committee to establish date of next meeting.</p> <p>Next BFMC meeting to have an update progress report on the BFRMP for the committee to look at.</p>	<p>J Kennedy contact R More- re fire trail in Warrumbungle's</p> <p>BFRMP update for next meeting-J Kennedy</p> <p>Fire trail details from NPWS & SF- J Kennedy to contact.</p>

Item		Action
	<p>Fire trails register; NPWS have lists/data of their registers, maps etc. Trails need to be classified. J Kennedy to follow up with NPWS and SF- details to be emailed to RFS for the next meeting.</p> <p>Regional Office staff member Simon Currey presented maps with areas of risk for the NWZ noted. Members asked to look into the areas to ascertain if they are a risk and if they require HR funding.</p> <p>Permits finish at 31 March, those present recommended that there be no extension of the fire season.</p>	

Meeting finish; 2.20

DRAFT ONLY

14. Reservation of items for Debate

15. Reports of Officers

4. ***LIGHTNING RIDGE PRECINCT COMMITTEE – MINUTES OF MEETINGS***

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 09/1491

Summary:

Minutes of meetings of Precinct Committees are placed before Council for information and discussion, where appropriate.

Discussion (including issues and background):

Minutes of the meeting held on the 20th August 2009 and 8th October are attached. Copies have been distributed to Directors for noting and action, where appropriate.

Relevant Reference Documents:

Nil

Stakeholders:

Residents of Lightning Ridge and surrounding areas

Financial Implications:

Nil

Lightning Ridge Precinct Committee Minutes of Meetings

Recommendation:

That:

- 1. The Minutes of the August meeting of the Lightning Ridge Precinct Committee be noted.**
- 2. The Minutes of the October Meeting of the Lightning Ridge Precinct Committee be noted.**

Attachment:

Minutes of the Precinct Committee's August Meeting
Minutes of the Precinct Committee's October Meeting

Lightning Ridge Precinct Committee

Held 20 August 2009 6:30pm

At Lightning Ridge Bowling Club

Minutes

Present: Robert Jelbart, Maria Sorokoput, Danielle Osborne, Kym Briscoe,
Community Members: Herman Kreller,

Apologies: Christina Johannson, Karin Thurston
Apologies Community Members Val & Tim Mc Grath, Norman Schofield

Minutes from 2 July 2009 accepted.

Moved Kym Briscoe,
2nd Herman Kreller
Passed Unanimously.

Business arising from Minutes

Walgett Shire – Stray Dog Control. Andy Bostock (Dog Ranger) over the last few months has been visiting lightning Ridge at various times during the early morning and late into the evening as well as normal daytime patrols in order to capture stray dogs. He has manage to capture a number of strays and has asked to be informed of any problem areas.

CCTV

Herman Kreller has approached 26 Businesses within the Central Business area to survey the response of these owners installing CCTV systems if there was an grant that would help to cover the costs. Herman looked at the location of these premises and estimated that approximately 15 to 16 cameras would cover most of the Central Business area with the possibility of one monitor and one camera covering up to three premises.

At our last meeting May Woodcock told us he would inquiry about an Incentive Grant under the Self Help Program. A letter to be sent asking if he had any further information for the committee on grants.

Street Lighting

Members of our committee have looked at the street lighting in Lightning Ridge. There are many streets with insufficient lighting. It was suggested that lighting should be white lights as they have a cleaner look and have been proven to hot encourage people to hang around. It was also suggested that all intersections have a contrast light to warn motorists of the intersection.

Regional Infrastructure Grant Program Update Report,(Draft) 228/09

It was discussed on where the \$40,000 might be spent in Lightning Ridge, various options were looked at and it was decided that we approach Walgett Shire Council and ask if these funds could be used to help kickstart the CCTV in Lightning Ridge.

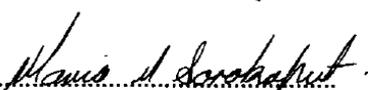
Bike Racks

Finance is now available for three bike racks and it was agreed that they should be place at the Diving Pool (when operational) Skate Park (when Operational) and Bore Baths

Meeting closed 8:10pm

Next meeting: @ 6:30pm Thursday 8 November 2009

Signed.....
Robert Jelbart (President)

Signed 
Maria Sorokoput (Secretary/Treasurer)

Lightning Ridge Precinct Committee

Held 8 October 2009 6:30pm

At Lightning Ridge Bowling Club

Minutes

Present: Robert Jelbart, Maria Sorokoput, Kym Briscoe, Christina Johannson

Community Members: Herman Kreller, Sandy Kreller, Barbra Moritz, Jenni Brammall, Vicki Drackett

Apologies: Ian Woodcock

Minutes from 20 August 2009 accepted.

Moved Kym Briscoe,
2nd Herman Kreller
Passed Unanimously.

RECEIVED 15 OCT 2009

General Business

Treasurer Report

A Statement was received from Westpac. As yet no funds from the grant have been spent. Maria Sorokoput requested that she be reimbursed for paper, postage and printer ink. Approval for this expenditure was given.

Water Quality

Robert received a copy of the results of water testing in Lightning Ridge after having been approached by community members worried that the quality of the water supply was causing health problems within the community. The readings show a high Ph level and above average reading of salts. Walgett Shire Engineers are monitoring for E Coli and chlorinate as required. A cooling plant fitted to the water supply would make chlorination a necessity.

CCTV

Herman asked if any reply had been received regarding Incentive Grants that Mayor Woodcock had stated may be available for this type of project. Robert to speak with Mayor Woodcock.

Regional Infrastructure Grant Program Update Report,(Draft) 228/09

This grant is for Community and Tourism projects. Jenni Brammall presented a proposal on behalf of the Australian Opal Centre. Herman indicated that he knew of another proposal that was being drafted.

We the committee have not received any indication as to time frames or criteria for this grant we will contact Mayor Woodcock to seek answers as per our letter sent to him on 15 September 2009.

An advertisement to be placed in The Ridge News with the date of our next meeting stating that the Grant would be discussed. Hopefully this will give other sections of the community the opportunity to present proposals.

Robert to speak with Mayor Woodcock to gain further information on this grant so that our committee can make informed decisions on our recommendations to Walgett Shire Council.

It was agreed that all proposals will be sent to Walgett Shire Council

Meeting closed 7:25pm

Next meeting: @ 6:30pm Thursday 22 October 2009

Signed.....
Robert Jelbart (President)

Signed *Maria Sorokoput*
Maria Sorokoput (Secretary/Treasurer)

5. COLLARENEBRI PRECINCT COMMITTEE – MINUTES OF MEETINGS

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 09/1491

Summary:

Minutes of meetings of Precinct Committees are placed before Council for information and discussion, where appropriate.

Discussion (including issues and background):

Minutes of the meeting held on the 11th August 2009 are attached. Copies have been distributed to Directors for noting and action, where appropriate.

Relevant Reference Documents:

Nil

Stakeholders:

Residents of Collarenebri and surrounding areas

Financial Implications:

Nil

Collarenebri Precinct Committee Minutes of Meetings
<p>Recommendation:</p> <p>That:</p> <p>1. The Minutes of the August meeting of the Collarenebri Precinct Committee be noted.</p>

Walgett Shire
Council
REC'D

13 AUG 2009

Collarenebri Precinct Meeting
Held at the Collarenebri Club
11th August, 2009 at 7.10 p.m.

FILE: 006/05/03/41

4438

LETTER No:

Present- Laura Simpson (Chair), David Charlton, Brian Kable, Dick Hartog,
Heather White, Dot Winters, Suzanne Murray, Sue Miners, George & Katie
Kable, Kirsty Witts, Richard & Shirley McGrath, Marg Bow (Secretary).

REFER: RKK

Apologies- Dianna Mason, Robert Greenaway, Gaye Coleman, Sue Newman
Suzanne Mahony. COPY:

The list below are concerns of the community of Collarenebri

Pile of trees & bushes at the sports oval which needs to be burnt.

Extra Garbage (preferably a 200 lt. drum) for old caravan park

Footpath in front of Service Station is in a dangerous condition.
(A lady recently had a fall there & blackened her eye).

Rear of 19 Wilson Street is untidy & overgrown with weeds & will no doubt be
a fire hazard for the whole of the western side of the CBD this summer.

32 Wilson Street is untidy with a large of amount of rubbish & neighbours are
concerned that it may harbour snakes in the summer.

At least six travellers per day are calling to the Newsagency asking about cara-
van park accommodation. When can we expect the caravan park to be ready? It
has been suggested that we advertise the caravan park on the outskirts of Moree
& other southern areas. Perhaps on Walgett Shire Council web sight.

Concern is held about skateboard riders in the CBD, an elderly lady was recently
knocked into a shop front. Fortunately she was not injured. Can something be
done about this?

We would like seats to be put in front of Khans & near the Post Office.

The hospital Administrator asked that bus like shelters be put over the seats in
Walgett Street.

Another suggestion was that we have an internet Café but suitable premises
could not be nominated. I believe it was suggested some time ago that the Post
Office would be a suitable site.

Bench type seating for the racecourse.

Beautify the Weir area e.g. Gravel whole area install BBQ & composting toilet.

Water tower needs painting

Remove wooden tree guards in main street & replace with "U" shaped 50mm pipe guard & suitable trees.

Repair or replace Road Sign in front of Newsagency.

Repair holes in road at the hospital.

"Sell our town" promotion. With the consent of the local Aboriginal Elders. A Bus or Tag-along tour of the local sights e.g. Aboriginal Cemetery, Carved Trees, Weir, etc.

A member brought along a copy of a flyer from Council titled below "Collarenebri Water Supply" Financial matters for information of Public Meeting re Filtration plant held on 7th July, 1982. A copy of which is available on request.

\$23,000 FEDERAL GRANT

The meeting decided that the money be spent at the Tennis Courts

Connect up the Toilets donated by the Ramien Family

Mark one court for net ball (In a different colour to tennis marking)

Install two mobile goal-posts.

Install lighting to the Courts

Playground equipment for children under eight years (one or two items)

Next meeting 8th September, 2009 at the Collarenebri Club at 7 p.m.

There being no further business the meeting closed at 8.30 p.m.

6. LOCAL GOVERNMENT ENGAGEMENT WITH THE MURDI PAAKI REGIONAL ASSEMBLY

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 09/1455

Summary:

On the 22nd July 2009 in Cobar, a meeting took place between the members of the Murdi Paaki Regional Assembly and representatives of the eight (8) Councils within the Murdi Paaki region. The Minutes of that meeting are attached.

Discussion (including issues and background):

The Murdi Paaki Regional Assembly is recognised by both the Federal and State Governments as the peak Indigenous community structure for the region, representing 16 Community Working Parties. As an initiative of the Council of Australian Governments (COAG), the Federal and NSW Governments entered into a Regional Partnership Agreement (RPA) with the Murdi Paaki Assembly in January 2009 (see Media Release attached). Among other things, the RPA placed a priority on strengthening relationships between the Assembly, the Working Parties and Local Councils.

The Working Parties that constitute the Assembly cover the communities of Dareton, Broken Hill, Menindee, Ivanhoe, Cobar, Gulargambone, Coonamble, Walgett, Collarenebri, Lightning Ridge, Goodooga, Weilmoringle, Brewarrina, Bourke and Engonia. The eight Councils that fall wholly or partly within the Murdi Paaki region are: Coonamble; Walgett; Brewarrina; Bourke; Cobar; Central Darling; Broken Hill and Wentworth.

The July Meeting focused on the key demographic changes taking place within the Region and the possible ramifications for Local Government.

Specifically, the demography is changing as follows: the total population is falling; the total number of non indigenous persons is falling; the non indigenous population is ageing; the aboriginal population is increasing in absolute terms; the aboriginal population is getting younger.

The particular issues raised as far as Local Government was concerned, within the context of an “aboriginalising” of the Region, were:

- The need for aboriginal persons to become involved in their local Councils to a much greater degree
- Given that Councils are the Region’s largest employers, the need for greater opportunities to be created for aboriginal employment and for there to be an emphasis on training and development opportunities, particularly for aboriginal youth
- The out migration of non indigenous persons was resulting in a skills loss throughout the Region
- The absolute fall in population was resulting in a withdrawal of services from the Region

At the July Meeting the following Motion was carried unanimously:

- “1. *There be regular consultations, at least annually, between MPRA and the eight councils*
2. *The first consultation to take place in November 2009*
3. *At the first consultation, amongst other things, the following occur:*
 - a. *a draft charter addressing the role and objectives of the consultation be considered*
 - b. *the regularity of consultations be addressed*
 - c. *each of the eight councils make a presentation addressing their initiatives, projects and programs related to their Aboriginal communities”*

The first consultation is scheduled for Wednesday 25th November in Cobar.

Relevant Reference Documents:

Nil

Stakeholders:

Council and its aboriginal community

Financial Implications:

Nil

Local Government engagement with the Murdi Paaki Regional Assembly
<p>Recommendation:</p> <ol style="list-style-type: none">1. That Council support the proposal for an annual consultation between the Murdi Paaki Regional Assembly and the Councils of the Region and that the Mayor and General Manager represent Council at the first consultation scheduled for 25th November 2009 in Cobar

Attachments:

Minutes of the MPRA/Local Government Engagement Meeting held 22nd July 2009; Press Release on the Murdi Paaki Regional Partnership Agreement January 2009.

WALGETT SHIRE COUNCIL AGENDA

MINUTES OF THE 29th MURDI PAAKI REGIONAL ASSEMBLY – LOCAL GOVERNMENT ENGAGEMENT
HELD ON 22nd July, 2009 at Cobar Golf & Bowling Club, 9.00am -2.00pm

MPRA members in Attendance	<p>Mr Sam Jeffries, Chair, Regional Assembly Ms Joan Evans, Cobar Community Working Party Mr Norman Hall Collarenebri Community Working Party Ms Robyn Delaney, Gulargambone Community Working Party Ms Jenny, Barker, Ngemba Community Working Party Mr George Fernando, Walgett Community Working Party Mr Alan Lamb, Goodooga Community Working Party Ms Fay Johnstone, Ivanhoe Community Working Party Mr Des Jones, Wentworth/Dareton Community Working Party Ms Cheryl Johnstone, Menindee Community Working Party Mr Ted Fernando, Coonamble Community Working Party Mr William Bates, Wilcannia Community Working Party Mr Allan Cobb, Lightning Ridge Community Working Party Mr Alistair Ferguson, Bourke Community Working Party Cr Stephen Ryan, Dubbo Region Councillor, NSWALC Mr Brandon Hammond, MPYLP Mr Paul Ryan, MPYLP Ms Chanttel Dixon, MPYLP Ms Isabel Orcher, MPYLP</p>	
Guests	<p>Kym Fuller, Central Darling Shire Council Mr Ray Longfellow, Central Darling Shire Council Mr Tim Hazell, Central Darling Shire Council Mr Wulfe Reichler, Brewarrina Shire Council Mayor Marg Thompson, Wentworth Shire Council Mr Peter Kozlowski, Wentworth Shire Council Mr Des Bilske, Broken Hill City Council Mr John Griffiths, Coonamble Shire Council Mr Michael Webb, Coonamble Shire Council Mr Ray Kent, Walgett Shire Council</p>	
Apologies	<p>Mr Luke Brown, Weilmoringle Community Working Party Mayor Matthew Slac-k-Smith, Brewarrina Shire Council Ms Glenda Tasker, Brewarrina Shire Council</p>	<p>MOVED: That apologies be accepted Moved: Mr George Fernando Seconded: Ms Jenny Barker</p>

WALGETT SHIRE COUNCIL AGENDA

MINUTES OF THE 29th MURDI PAAKI REGIONAL ASSEMBLY – LOCAL GOVERNMENT ENGAGEMENT
HELD ON 22nd July, 2009 at Cobar Golf & Bowling Club, 9.00am – 2.00pm

	Mr Ian Woodcock, Walgett Shire Council	CARRIED
Chair of the Meeting	Mr Sam Jeffries	
Minutes Taken By	Mr Bill Palmer, Brewarrina Business Centre (Executive Support)	

MINUTES OF THE 29th MURDI PAAKI REGIONAL ASSEMBLY – LOCAL GOVERNMENT ENGAGEMENT

HELD ON 22nd July, 2009 at Cobar Golf & Bowling Club, 9.00am – 2.00pm

Issue & Discussion	Action
<p>Welcome All members, councillors and council management welcomed to this meeting</p>	
<p>LOCAL GOVERNMENT ENGAGEMENT</p> <ul style="list-style-type: none"> • Expression from Council's of having/developing employment strategies for Aboriginal people • Aboriginal people are putting themselves up for election but the lack of Aboriginal interest means that Aboriginal people are not getting across the line • What's available through local government needs to be communicated better • Local level participation is the start of the process • Day to day issues are the Aboriginal WIIFM not Governance or any other strategy – it is meeting the community's basic needs • Social issues are a good place to commence the dialogue and partnerships to "close the Gap" • Brewarrina Shire has had at least one Aboriginal Councillor on Council since 1990 • Major issue is education but outside the scope of Local Government • Labouring jobs are no longer available or jobs require skills or acquired skills in a particular area that require literacy • Engagement requires communication, but traditional communication methods do not work – how do we communicate so we do get that engagement • BH Council has advertised cadetships, traineeships for Aboriginal people but without any response from young people or Aboriginal people – 6 year endpoint of Bachelor of Accounting • Info sessions will be run about elections – getting Aboriginal involvement has/is proving difficult • ATSIC in the past put money into Electoral Commission to have Commission staff speak to Aboriginal community throughout the community which resulted in the past of engagement/involvement – this dropped off once this process from the Commission was stopped • Engagement is a continual process • Need for a formal document to cement relationship • Need to move forward working together • Leadership is fundamental to process but needs to get together and stay together • One voice is critical for Ministerial engagement • Need to move beyond talking and developing plans • All need to be on the one page – whether we like each other or not is irrelevant • Non-engagement will not produce results 	<p>MOVED:</p> <ol style="list-style-type: none"> 1. There be regular consultations, at least annually, between MPRA and the eight councils. 2. The first consultation to take place in Nov 2009. 3. At the first consultation, amongst other things, the following occur: A: a draft charter addressing the role and objectives of the consultation be considered B: the regularity of consultations be addressed C: each of the eight councils make a presentation addressing their initiatives projects and programs related to their Aboriginal communities. <p>Moved: Mr Ted Fernando Seconded: Mr Ray Kent CARRIED</p> <p>ACTION: Councils to be contacted prior to Nov to determine best date that does not conflict with Local Council Meetings</p>

MINUTES OF THE 29th MURDI PAAKI REGIONAL ASSEMBLY – LOCAL GOVERNMENT ENGAGEMENT
HELD ON 22nd July, 2009 at Cobar Golf & Bowling Club, 9.00am – 2.00pm

Issue & Discussion	Action
<ul style="list-style-type: none"> • Aboriginal community needs to support candidates who put themselves up for election • Skills do need to be developed locally as the higher paid positions are always filled from outside of the community • Council's are sometimes not welcomed by CWP's • Co-location is being ignored and not understood by some Councils • Circumstances have led to CWP's going into a lull – in their revival they want in engagement with the agencies that are working in the communities to provide input and engagement • Them and US – need to look at a solution to get away from this notion – it is a two way street where we both look at the problems and develop solutions • Is there Aboriginal money into Councils to address Aboriginal issues? Question has often been asked but never with an answer • Factions exist in every community and are not an excuse to not work with Aboriginal community • Looking for establishments of reference groups as part of the engagement process • Important that local Cultural Awareness is developed and delivered at local level • 	
<p>MPRA / LG Engagement – SOLUTIONS</p> <ul style="list-style-type: none"> • Aboriginal Reference Committees established to promote engagement process • Councillor Mentoring Program developed by Councils • Understanding of Aboriginal Culture – Cultural Awareness training • User friendliness of Local Government to be examined and acted upon by Local Government • Engagement strategy as part of strategic planning process <ul style="list-style-type: none"> ○ School-to-work traineeships ○ Traineeships ○ Aboriginal Community Development Fund ○ Aboriginal Cultural Awareness Program • Section 355 committees as means of formalising relationship were also discussed, but were rejected as not the most appropriate vehicle, with a strong support for continuing engagement with the CWP's and the MPRA • Local Government will work with CWP's to develop the 10 year vision required under recent amendments to the Act • Reference group model more flexible and more appropriate for policy advice to Councils • "Potholes" don't stop you from moving forward – strong commitment from all to keep moving forward • Local Government as part of RCMG as per Victorian model 	<p>ACTIONS</p> <ul style="list-style-type: none"> • Negotiations through NSW DAA to enable Local Government to be part of RPA • Gestures eg. Aboriginal Flag flown are important to engagement. All Councils to consider this as policy in their jurisdictions • Statement of Commitment as outcome of Forum to be developed – by whom not determined • Local Government reflected in Murdi Paaki Region Governance structure by DAA • Leaders (Aboriginal and non-Aboriginal) to go extra mile • Regular meetings (LG/CWP) feeding issues/solutions to sub-groups followed

MINUTES OF THE 29th MURDI PAAKI REGIONAL ASSEMBLY – LOCAL GOVERNMENT ENGAGEMENT

HELD ON 22nd July, 2009 at Cobar Golf & Bowling Club, 9.00am – 2.00pm

Issue & Discussion	Action
<ul style="list-style-type: none"> • Local Government / MPRA joint partnership equals bargaining power with federal and state Governments • Issues aside – both CWP's and Local Government all need to work together to bettering the community • Parallel Youth Council addressing issues that impact whole community • Possibility of MPRA / LG Forum as part of Western Division Conference in March 2010 • Certificate IV in Local Government and Administration available 	<ul style="list-style-type: none"> by ?6 monthly regional forums • Leadership and support for 'young' leadership were seen as a key feature and a commitment given to ensure this occurs in all 8 Councils.
<p>NEXT MEETING: TO BE DETERMINED: Best possible date in November</p>	



New South Wales Government
Department of Aboriginal Affairs



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New South Wales Department of
Aboriginal Affairs

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Murdi Paaki Regional Partnership Agreement

28 January 2009

Indigenous communities in the Murdi Paaki Region will benefit from an historic Regional Partnership Agreement (RPA) signed in Dubbo today by the Australian and New South Wales Governments, and the Murdi Paaki Regional Assembly.

This is the first RPA to be signed in NSW and it demonstrates a long-term commitment to improving the lives of people from the Murdi Paaki Region. NSW Minister for Aboriginal Affairs, Paul Lynch, said the success of the Agreement lies in the strength of local Aboriginal governance structures, leadership and their partnership with Government.

"The NSW Government's contribution to this partnership includes support for the Murdi Paaki Regional Assembly and the 16 Community Working Parties," Mr Lynch said.

"Additionally, we will provide funds for Murdi Paaki Young Aboriginal Leaders, Local Government engagement, regional planning and partnership community work.

"This important partnership has already seen marked improvements in housing, environmental health, water and sewerage, retention in education rates for Aboriginal students and economic outcomes for Aboriginal people.

"The continued efforts of all parties to work on both a local and regional level to improve outcomes for Aboriginal people will see commitments delivered and partnership strengthened now and into the future," Mr Lynch said.

Federal Minister for Indigenous Affairs, Jenny Macklin said the Australian and NSW Governments had committed more than \$2.8 million to address housing, education, health, life expectancy, employment, economic development and leadership in the region.

"The RPA has been made possible by the determination and cooperation of all parties involved and is a blueprint for a new era of economic self-reliance and independence," Ms Macklin said.

"The agreement will build strong partnerships between government and Indigenous people across a range of areas, including economic development, employment and training, health and education.

"A key objective of this agreement is to improve Indigenous education and employment outcomes. Giving more Indigenous people the skills to get and keep a job is critical for closing the gap in Indigenous disadvantage. "Having a job means financial independence and builds a connection with the community. "The Australian Government is also providing Indigenous people in the Murdi Paaki region with financial services to help them improve their money management skills."

The agreement will boost health services in the Murdi Paaki region, with an emphasis on early childhood and primary health care and tackling chronic disease.

The communities benefiting from this RPA include Brewarrina, Broken Hill, Cobar, Collarenebri, Coonamble, Dareton/Wentworth, Enngonia, Goodooga, Gulargambone, Ivanhoe, Lightning Ridge, Menindee, Walgett, Bourke Weilmoringle and Wilcannia.

"Today's signing does a couple of important things for Aboriginal people in the Murdi Paaki Region," Chair of the Murdi Paaki Regional Assembly, Mr Sam Jeffries, said.

"It rewards us for the contribution we have made, and continue to make, to improving the social and emotional well being of our people in the most socio-economic disadvantaged areas in NSW.

"It rewards us for our persistence to see a partnership between Aboriginal people and the Federal and NSW Governments, and most importantly, it recognises the Murdi Paaki's region and our belief in good governance ethics, in community and regional governance, its legitimacy, its leadership and its empowering expression that hands responsibility to us.

"I want to commend the logic demonstrated by Ministers Macklin and Lynch in finalising a very lengthy negotiation process, which allows for greater coordination and collaboration across Government and sees them working in partnership with Aboriginal people to deliver services and continue promoting governance, leadership and empowerment," Mr Jeffries said.

Media contact: Tim O'Halloran - 0434 188 980

Download more info:

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7. REQUEST FOR LAND FOR A MOTOR SPORTS TRACK AND TRAINING CENTRE – LIGHTNING RIDGE

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 09/1455

Summary:

A request has been received from the recently formed Lightning Ridge Motor Sports and Bike Club for Council to provide land for a track and training centre.

Discussion (including issues and background):

A letter received from the Vice President of the Club is attached. The letter advises that “the proposed site the club is interested in is 18 HA site located on the western side of Nebia Hill”.

The site in question is on Bill O'Brien Way and is owned by Council. It partly covers a freehold subdivision created by Council. The site has been investigated by the Director, Planning and Regulatory Services who has formed the view that the site is unsuitable for motor sports because of the presence of five mining camps within a 250 metre radius of the boundary of the site. The General Manager has advised the Club of the unsuitability of the site and also advised that Council staff would undertake research to see if a suitable site could be identified. A map of the site is attached.

A more appropriate site has been identified which is closer to town but which does not have any mining camps close by. The land is Crown Reserve designated for use as “Public Recreation”. Council is the Reserve Trust Manager. Preliminary advice from the Land and Property Management Authority indicates no issues with the proposed use though it has been pointed out that a DA would need to be endorsed by the Authority and that Council, as Reserve Trust Manager, would be required to enter into a lease or licence with the Club to lawfully authorise their occupation and remove any potential liability from the Trust and the Crown. A map of the site is attached.

It is suggested that the Club's views on the preferred site be sought and that a further report on this matter be placed before Council, in its role as Reserve Trust Manager, in November or December. Such report would, among other things, contain advice from Council's Solicitor on the proposal along with recommendations for licence/lease fees and conditions.

Relevant Reference Documents:

Nil

Stakeholders:

Lightning Ridge residents

Financial Implications:

Nil

Request for Land for a Motor Sports Track and Training Centre – Lightning Ridge

Recommendation:

That:

- 1. Council seek the views of the Club on the alternative identified site.**
- 2. Council's Solicitor provide recommendations regarding appropriate licence/lease conditions**
- 3. A further report be placed before Council as Reserve Trust Manager covering matters addressed in items 1. and 2. above and including recommendations in respect of fees to be charged.**

Attachments:

Letter from the Lightning Ridge Motor Sports and Bike Club
Map of site proposed for a Track and Training Centre by the Club
Map of preferred site on Crown Reserve

WALGETT SHIRE COUNCIL AGENDA

Lightning Ridge Motor Sports & Bike Club,

LIGHTNING RIDGE NSW 2834

4/8/09

General Manager,
Walgett Shire Council.
WALGETT

Attn: Mr. Raymond Kent,

Dear Ray,

This letter is to inform your Council of our Club intentions and goals.

We are a Motor & Bike Sports Club which was formed in April 2009.

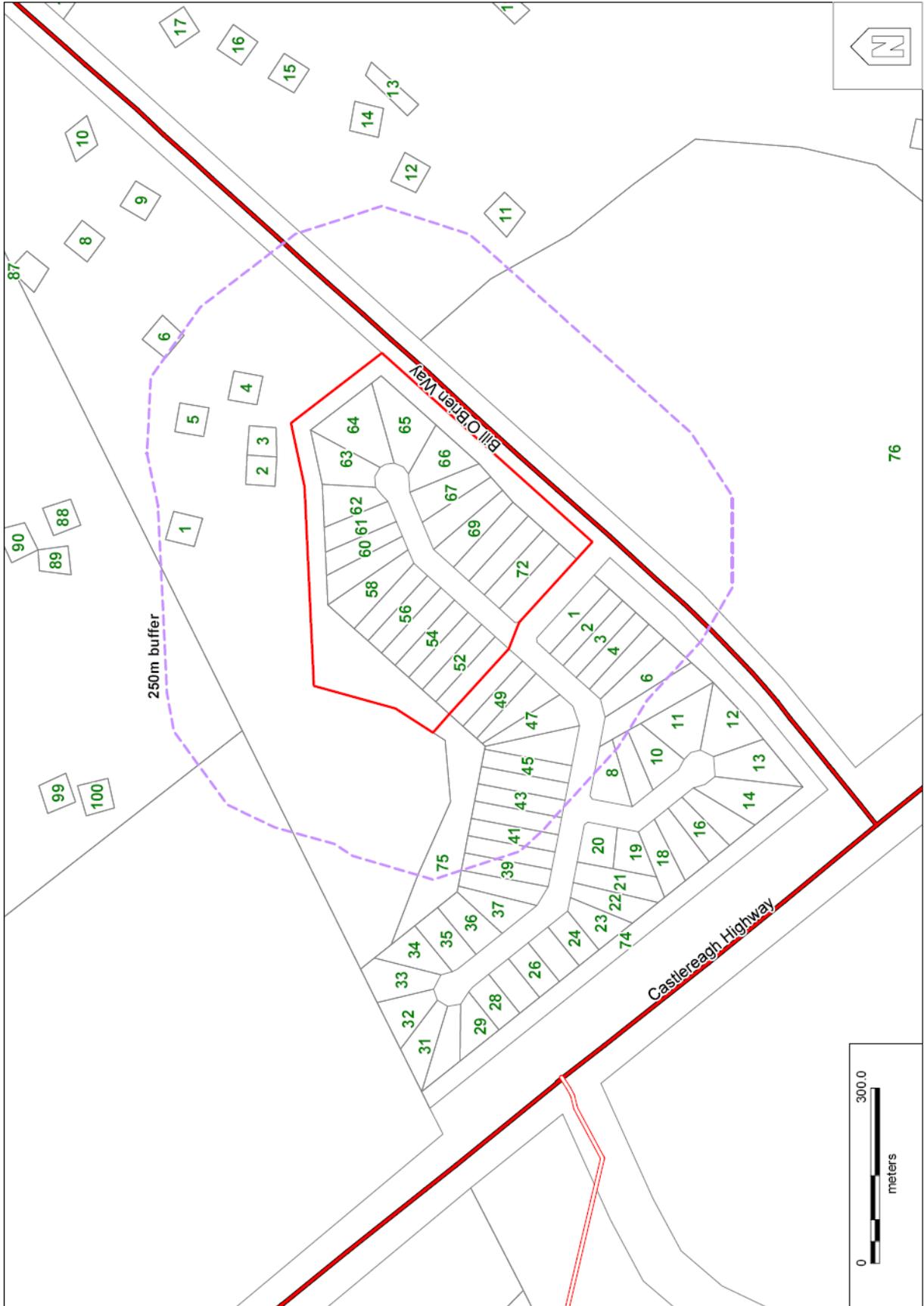
Our Clubs name is Lightning Ridge Motor Sports & Bike Club and although our club is only 3 months old, we currently have a strong and growing membership with good community support – our aims are:

1. To promote a safe and friendly area.
2. For motor cross & BMX bike race meetings and training and practice centre/track.
3. At a later date incorporate an area for Saloon car & Mud trails area.
4. The goal of our Club work with Best Employment and relevant organisation to help with the construction and planning of the Centre with intentions of ongoing training for all types of Motor Sports and incorporate a plant training centre for mobile equipment. In conjunction with OH&S establish training on mobile plant and incorporate plant used in the construction and future development of the track for the training centre. This will give trainees / operators opportunities to gain employment and in turn create some local job opportunities.
5. The proposed Motor Sports track and training Centre will create a safe and controlled area for Motor Cross and BMX bike riders.
Our community presently has no allocated area for this sport and hobbies. Currently there are ongoing problems with these activities having to operate in various uncontrolled locations.
6. The long term benefits to the community are not only creating a safe controlled centre but as well as financial benefits this will bring to the wider Walgett Shire with planning of 5-8 Motor Cross/BMX meetings a year which will bring a large amount of visitors to our district for these meetings.
7. The proposed site the Club is interested in is 18 HA site located on the western side of Nebia Hill which would suit the Motor Sports Club ideally. Following in the mail is a map of the proposed site,
8. We ask Council to consider this proposal where this land could be made available to the Club for the Motor & Bike Sports and Training Centre.
9. We are able at any time to discuss the above. Please don't hesitate to contact myself at any time.

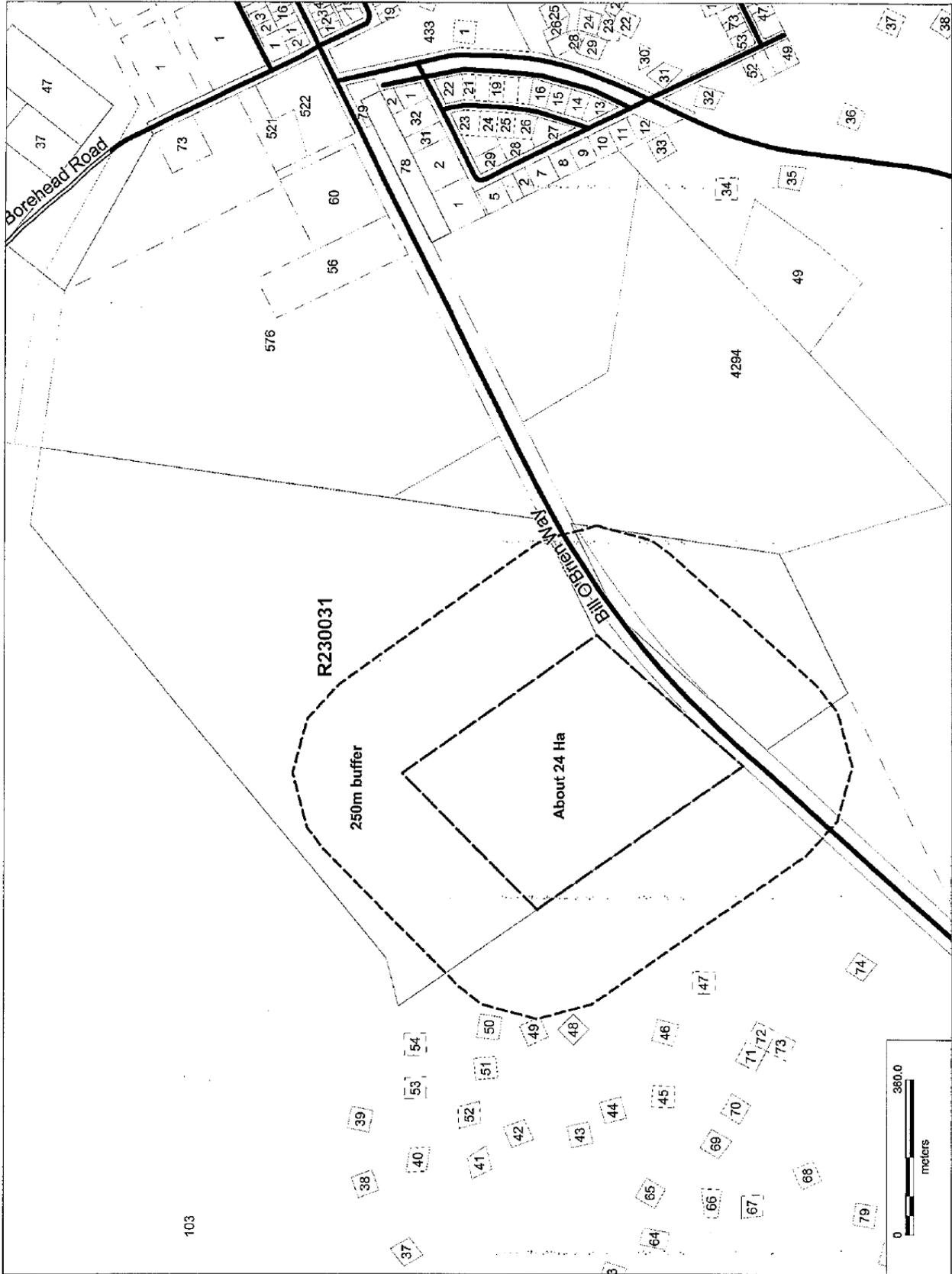
Yours faithfully,

Dianne French (Vice President) Ph: 68292296. P.O. Box 1625 Lightning Ridge N.S.W 2834.
Lt.Ridge Motor Sports & Bike Club

WALGETT SHIRE COUNCIL AGENDA



WALGETT SHIRE COUNCIL AGENDA



8. WALGETT LIQUOR ACCORD MINUTES OF MEETING

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf – Director Corporate & Community Services
FILE NUMBER: 09/1455

Summary:

The Walgett Liquor Accord is starting to meet regularly regarding the responsible selling of alcohol in Walgett and to try to reduce the impact of alcohol on levels of criminal activity affecting the town.

Discussion (including issues and background):

The Accord consists of Walgett licensees. Meetings are attended by the licensees as well as Police representatives, Council representatives, CDAT (Community Drug and Action Team) representative and the local taxi proprietor. Gaming and Racing departmental representatives attended the initial Accord meeting. Darryl Cooper (Walgett Sporting Club) was nominated as Chairperson and Paul Sills (Walgett RSL) was nominated as Secretary for a 12 month period.

The attached Minutes detail the agreement regarding sale of alcohol that was reached by the Accord. Since that time a number of members have expressed concern at the impact the agreement was having on their businesses.

Police and Gaming and Racing representatives have indicated that should the Accord not continue on a voluntary basis then consideration will be given to imposing the agreement conditions on licensed premises in Walgett, as has occurred elsewhere in the State.

Relevant Reference Documents:

Nil

Stakeholders:

Walgett Shire ratepayers, Council, Police, Licensees

Financial Implications:

Nil, if no secretarial support is provided.

Walgett Liquor Accord Minutes of Meeting
<p>Recommendation:</p> <ol style="list-style-type: none">That Council notes the minutes of the Walgett Liquor Accord.

**NOTICE OF MONTHLY MEETING OF
WALGETT LIQUOR ACCORD**

The next meeting of the Walgett Liquor Accord will take place at the Walgett Sporting Club in Fox St Walgett on Monday September 28th 2009 commencing at 11:00am.

AGENDA

WELCOME BY CHAIRMAN

APOLOGIES

BUSINESS ARISING FROM PREVIOUS MEETING

CONFIRMATION OF THE MINUTES of the meeting held on August 24th 2009

GENERAL BUSINESS

- Business presented for discussion by R White – Gateway Hotel (details attached)
- Business presented for discussion by Sergeant L Burnes – Walgett Police (details attached)

Other items from Accord members as permitted by the Chairman.

Paul Silis

SECRETARY – WALGETT LIQUOR ACCORD

September 21st 2009

MINUTES OF THE WALGETT LIQUOR ACCORD MEETING

The following are minutes of the Walgett Liquor Accord Meeting held on Monday, 24 August 2009 in the Walgett Police Station Meeting Room, commencing at 11.00 am.

1. PRESENT

Acting Superintendent Bob Noble (Chairperson)	Castlereagh Local Area Command
Acting Inspector Mark Hoath	Castlereagh Local Area Command
Natalie Dunstan (Minute Recorder)	Castlereagh Local Area Command
Rachel Noffke	Walgett RSL Memorial Club
Paul Sills	Walgett RSL Memorial Club
George Siegwalt	Walgett RSL Memorial Club
Pam Brown	Walgett RSL Memorial Club
Barry Rogers	Walgett RSL Memorial Club
Mervyn Bashby	Walgett RSL Memorial Club
Carole Medcalf	Walgett Shire Council
Ian Woodcock	Mayor, Walgett Shire Council
Darryl Cooper	Walgett District Sporting Club
Scott Fox	Office of Liquor, Gaming and Racing
Rod White	Gateway Hotel Motel Walgett
Keith Burke	Gateway Hotel Motel Walgett
Nick Patiel	Walgett IGA Supermarket
Ajitsinh Charty	Walgett IGA Supermarket

Mr Wayne Newman (Proprietor of Walgett Taxi Service arrived towards end of meeting).

2. APOLOGIES

Inspector Tony Mureau	Castlereagh Local Area Command
Sergeant Leighton Burnes	Castlereagh Local Area Command
Lisa Wallace	Oasis Hotel Walgett

3. WELCOME AND INTRODUCTION

Acting Superintendent Noble welcomed everyone to the meeting and advised that today's meeting had been convened to discuss any arrangements that might require attention prior to the implementation of the Liquor Accord Agreement previously dealt with at the meeting held on 20 July 2009.

3. MINUTES OF PREVIOUS MEETING HELD 20 JULY 2009

The minutes of the Walgett Liquor Accord Meeting held on 20 July 2009 were distributed to all in attendance at this meeting.

RESOLUTION:

It was resolved, Moved Barry Rogers, Seconded Darryl Cooper that the Minutes of the Walgett Liquor Accord Meeting held on 20 July 2009 be confirmed.

Carried.

4. MATTERS ARISING FROM THE MEETING HELD ON 20 JULY 2009

There were no matters arising from the previous meeting held on 20 July 2009, however it was agreed that those people wishing to discuss further details regarding the proposed Liquor Accord Agreement would do so in General Business.

5. GENERAL BUSINESS

5.1 MATTERS RAISED BY MR ROD WHITE – GATEWAY HOTEL

Mr White raised the following points in relation to the recently agreed licensing arrangements for takeaway alcohol sales in the township of Walgett:-

- Mr White believes that there has not been enough consideration given to the restrictions imposed on the sale of take away alcohol for those people residing out of the township of Walgett.
- Mr White sought the assistance of the members of the Walgett Liquor Accord to give consideration to amending the restrictions on sale of takeaway alcohol to accommodate those residents residing out of the township of Walgett on surrounding properties.
- Mr White advised that his proposal for an amendment to the restrictions agreed to by the Walgett Liquor Accord on 20 July 2009 had been forwarded to the Walgett Sporting Club and Walgett RSL Memorial Club to gauge their view / input.

Both the Walgett Sporting Club and Walgett RSL Memorial Club advised that they were happy to leave the restrictions as they were agreed to on 20 July 2009.

- Mr White expressed concern that he felt the restrictions that had been imposed were made to hastily and has since sought legal advice regarding these restrictions.

The following variation to Point 4 of the Walgett Liquor Accord Agreement is what Mr White is proposing:-

Tourists, travellers and people living outside a perimeter radius of 15-20 kilometres (max) from Walgett be allowed to purchase full strength alcohol products for takeaway to their various destinations outside of the perimeter and only for their consumption.

“Bonafide” persons would be required to sign a log book each time of purchase stating date, name, address and license number.

Penalties would be imposed on persons abusing the condition – ie barring for a period of time.

With the remainder of the Agreement to remain as agreed to at the meeting held on 20 July 2009.

5.2 COMMENTS NOTED IN REGARDS TO PROPOSED ACCORD AGREEMENT

- Acting Inspector Hoath provided a brief overview on the details of the Accord at present in Coonamble and stressed the importance of licensees voluntarily agreeing to an agreement to alleviate the Office of Liquor, Gaming and Racing imposing restrictions on takeaway sales for all licensed premises within the township.
- Acting Superintendent Noble advised Mr White that should he believe that the agreement was made in haste, then the signatories of the Accord Agreement need to indicate whether they support the variation to the Accord Agreement being proposed by Mr White.
- Acting Superintendent Noble also reiterated that the Accord Agreement was only for a trial period and at the end of the trial period any proposed amendments could be discussed by members of the Accord.
- Ms Medcalf, Walgett Shire Council advised that the Accord introduced at Brewarrina was on similar terms to that being proposed for Walgett and whilst there were initial concerns, they diminished over time and as the Accord progressed. Ms Medcalf believes that this will be the same for the township of Walgett.

5.2 COMMENTS NOTED IN REGARDS TO PROPOSED ACCORD AGREEMENT

- Mr Fox from the Officer of Liquor, Gaming and Racing informed the meeting that the reasoning behind the implementation of the restrictions on takeaway sales in the township of Walgett was to try and assist in the reduction of alcohol related matters within the township.
- Acting Superintendent Noble stated that New South Wales Police Force have the data to make application to the Office of Liquor Gaming and Racing to have the restrictions imposed, however would prefer to see the proposed Accord Agreement progress as agreed to at the previous meeting held on 20 July 2009.
- Mr Nick Patiel of Walgett IGA Supermarket informed the meeting that the Owners of the Supermarket wanted further clarification in regards to the same points raised by Mr White.
- The meeting noted that should any licensed premises choose not to partake in the Accord Agreement made by the Walgett Liquor Accord on 20 July 2009 that application can be made by the Accord or the New South Wales Police Force to the Officer of Liquor, Gaming and Racing for the restrictions to be imposed on the non supporters of the Agreement.

RESOLUTION:

It was resolved, Moved Darryl Cooper, Seconded Pam Brown that the Walgett Liquor Accord Agreement made on 20 July 2009 proceed as per details outlined in the Agreement for a trial period of 1 September 2009 to 31 March 2010

Carried.

- Mr White advised that he did not agree with the conditions set out in the Accord Agreement and would be waiting for further clarification before agreeing to the conditions proposed to be implemented on 1 September 2009.
- The meeting agreed that if required, conditions can be varied at the end of the trial period but this process needs to be voluntarily and not imposed by Police or the Office of Liquor, Gaming and Racing.
- The meeting noted that as of 1 September 2009 those licensees that have not agreed to comply with the Accord Agreement, then an application from either the Community, Walgett Liquor Accord or New South Wales Police Force would be made to the Director of Liquor Gaming and Racing.

5.3 NOMINATION OF CHAIRPERSON AND SECRETARY

At the Liquor Accord Meeting held on 20 July 2009 it was agreed that a Chairperson and Secretary should be elected and hold the position for a period of twelve months (Non Police or OLGR).

The following nominations were made:-

Position of Chairperson

Person Nominated: Mr Darryl Cooper

Mr Cooper accepted the nomination and agreed to fulfill the position of Chairperson for a period of twelve months.

Position of Secretary

Person Nominated: Mr Paul Sills

Mr Sills accepted the nomination and agreed to fulfill the position of Secretary for a period of twelve months.

5.4 NEXT MEETING

It was agreed that the next meeting would be held as follows:-

Monday, 28 September 2009, commencing at 11.00 am at the Walgett District Sporting Club

5.5 CHRISTMAS TRADING

Mr White sought comments and or suggestions regarding Christmas trading and whether there would be movement for the restrictions imposed to be lifted during the festive season.

- Mr Barry Rodgers discussed whether because the Accord would have been in place for three months, people might have become accustomed to the restrictions and would therefore this might not have an effect on licensed premises.
- Sergeant Hoath advised that the problems that are trying to be addressed by the introduction of restrictions on takeaway sales seem to escalate during the festive season and both Sergeant Hoath and Acting Superintendent Noble agreed that if the restrictions being imposed for takeaway sales were lifted for the festive season it could defeat the methods for the Accord being implemented.
- Mr White sought advice regarding Chrisco Orders that involve alcohol and orders of alcohol that are received either through Australia Post or Transport Carriers and whether there would be any restrictions imposed on these services.
- Mr Fox, Office of Liquor Gaming and Racing advised the meeting that Sergeant Watson has contacted Chrisco about restrictions being imposed and work is being carried out to address these concerns. The meeting noted that restrictions would not likely be imposed for the 2009 festive season in regards to Chrisco Hampers.

ACTION:

That Sergeant Burnes make enquiries with Licensing Sergeant Watson regarding Chrisco and Alcohol Mail Orders through Australia Post and Transport Companies.

5.6 RESTRICTIONS ON LOCAL TAXI SERVICE

Mr Wayne Newman, Proprietor of Walgett Taxi Service enquired whether there had been any restrictions imposed on the taxi service in the township of Walgett.

Acting Superintendent Noble replied by advising that there had been no restrictions imposed for the taxi service.

There being no further business the meeting closed at 12.10 pm

15 September 2009

The President
Walgett Liquor Accord
Mr Paul Sills
C/ Walgett RSL Club
Fax 68 281932

WALGETT LIQUOR ACCORD (WLA) MEETING 28 SEPTEMBER 2009, 11.00AM AT
WALGETT DISTRICT SPORTING CLUB

AGENDA ITEM:

1. FORMULATION OF WLA CONSTITUTION

2. REVIEW

Reconsider & Revise conditions of the WLA 20 July 2009.

Some points for discussion:

- i.e. its effect on
- (i) The Walgett Business Community
 - (ii) District Landholders
 - (iii) Effectiveness of WLA conditions, strategy and outcomes thus far
 - (iv) Consideration of alternative/supplementary strategies to achieve desired outcomes

3. Methodology of Alcohol Related Violence (Domestic & Non Domestic) Statistics
Compiled:

- Periods
- (i) Before 1/9/09 i.e. 04-08/08-09 (benchmark)
 - (ii) After implementation of WLA 1/9/09



R K White
Licensee,
Gateway Hotel, Walgett



Liquor accord agreement
 Voluntary undertakings given by members

Part 1 – Accord details, undertaking and approval

Accord

This voluntary undertaking is given in relation to the Walgett liquor accord, and supported by the members listed in part 2.

Individual members should retain a copy of this notice in their RSA registers.

Undertaking

Name of undertaking: Off premises alcohol sale restrictions- Walgett

Effective: 28th September 2009

Details of undertaking: The licensees listed in part two of this document, agree to the following:

- 1) No fortified wine in containers greater than 750ml.
- 2) No beer in 750ml bottles.
- 3) From 10AM to 2PM, only alcohol products with 4% alcohol by volume or less may be sold.
- 4) Condition 1, 2 & 3 apply to persons who reside within 10km of the Walgett Post Office.

Trial period commencing 01/09/2009 and completion 31/03/2010

Approval

Accord chairperson

Name	
Signature	
Date	

Part 1 – Accord details, initiative and approval

Part 2 – Acceptance by members

Part 3 – Attachments (where applicable)

Liquor accord agreement

9. TOURISM BRANDING

REPORTING SECTION: Corporate & Community Services
AUTHOR: Carole Medcalf – Director Corporate & Community Services
FILE NUMBER: 09/1334

Summary:

The Busy Street consultant has made his initial visit to Walgett Shire and is ready to forward his draft analysis.

Discussion (including issues and background):

Consultations were conducted by Busy Street consultant, Aleks Dobrochodow, around the Shire. Although the attendances were low the information gathered was useful and the lack of information in some instances also made for some useful observations. A draft report has been reviewed and will be provided under separate cover to Councillors prior to the Council meeting.

Relevant Reference Documents:

Draft analysis Busy Street

Stakeholders:

Walgett Shire Council and ratepayers, hospitality and tourism operators in the Shire

Financial Implications:

Nil, budget allocation for consultation process allocated in budget.

Tourism Branding
Recommendation: 1. That Council accepts the recommendations in the draft report.

Attachments:

Draft tourism analysis for Walgett Shire (Under Separate Cover)

10. DELEGATIONS FROM COUNCIL TO THE MAYOR, DEPUTY MAYOR AND GENERAL MANAGER

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf – Director Corporate & Community Services
FILE NUMBER: 09/1355

Summary:

Following the election at the September meeting of the Mayor and Deputy Mayor Council is required to delegate particular duties to those positions. Council delegates to the Mayor, Councillor Ian Woodcock, the Deputy Mayor, Councillor Dick Colless and to the General Manager, Mr Raymond Kent, specific functions and duties necessary to carry out the functions of their respective positions under Section 377 of the Local Government Act 1993.

Discussion (including issues and background):

In accordance with Section 226 of the Local Government Act 1993, the Mayor's role is to:

- *to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council*
- *to exercise such other functions of the council as the council determines*
- *to preside at meetings of the council*
- *to carry out the civic and ceremonial functions of the mayoral office.*

In accordance with Section 231 (3) of the Local Government Act 1993:

(3) The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.

In accordance with Section 335 of the Local Government Act 1993:

- (1) *The general manager is generally responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation, without undue delay, of decisions of the council.*
- (2) *The general manager has the following particular functions:*
 - *to assist the council in connection with the development and implementation of the community strategic plan and the council's resourcing strategy, delivery program and operational plan and the preparation of its annual report and state of the environment report*
 - *the day-to-day management of the council*
 - *to exercise such of the functions of the council as are delegated by the council to the general manager*
 - *to appoint staff in accordance with an organisation structure and resources approved by the council*
 - *to direct and dismiss staff*
 - *to implement the council's equal employment opportunity management plan.*

(3) *The general manager has such other functions as may be conferred or imposed on the general manager by or under this or any other Act.*

Relevant Reference Documents:

Local Government Act 1993

Stakeholders:

Walgett Shire Council and ratepayers

Financial Implications:

Nil

Delegations from Council to the Mayor, Deputy Mayor and General Manager

Recommendation:

1. That Council delegates to Councillor Ian Woodcock, all powers and duties necessary for the Mayor under Section 226 of the Local Government Act 1993 and to Councillor Dick Colless, all powers and duties necessary for the Deputy Mayor under Section 231(3) of the Local Government Act 1993, with the exception of those functions listed under Section 377 (1) of the Local Government Act 1993 as being beyond the power to delegate.
2. That Council delegates to Mr Raymond Kent, all powers and duties necessary to carry out the functions of General Manager under Section 335 of the Local Government Act 1993 with the exception of those functions listed under Section 377 (1) of the Local Government Act 1993 as being beyond the power to delegate

Attachments:

Section 377 (1) of the Local Government Act 1993

LOCAL GOVERNMENT ACT 1993 - SECT 377

General power of the council to delegate

377 General power of the council to delegate

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:
- (a) the appointment of a general manager,
 - (b) the making of a rate,
 - (c) a determination under section 549 as to the levying of a rate,
 - (d) the making of a charge,
 - (e) the fixing of a fee,
 - (f) the borrowing of money,
 - (g) the voting of money for expenditure on its works, services or operations,
 - (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
 - (i) the acceptance of tenders which are required under this Act to be invited by the council,
 - (j) the adoption of an operational plan under section 405,
 - (k) the adoption of a financial statement included in an annual financial report,
 - (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
 - (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
 - (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
 - (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#),
 - (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
 - (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
 - (s) the making of an application, or the giving of a notice, to the Governor or Minister,
 - (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.
- (2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Director-General except as provided by the instrument of delegation to the council.

11. REGIONAL INFRASTRUCTURE PROJECTS UPDATE REPORT

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf – Director Corporate & Community Services
FILE NUMBER: 09/1149

Summary:

The regional infrastructure projects program is approaching completion (most projects are completed). The Federal Government requested notification of opening ceremonies for each project as part of the funding agreement.

Discussion (including issues and background):

All of the infrastructure projects are not yet completed which has been discussed with the Federal Department of Infrastructure. We are working to a new deadline of 31 October with the possible exception of the Walgett lighting project which the Department understands is determined by the scheduling of Country Energy. The Department has indicated that we will not be able to start the second round of funding until completion of the first round projects has occurred. Walgett Shire Council is not the only Council in this position.

As Table 1 below indicates, some projects have run under budget, some over. It is advisable that Council adjusts allocations to ensure that all projects come in, on or below budget. Should Council wish to continue allocating equitably some of the changes in allocations are reflected in the second table.

The first round projects update is as follows:

WALGETT SHIRE COUNCIL AGENDA

Table 1

Project	Status	\$'s allocated	\$'s spent and committed	Difference	Proposal
Walgett – Primitive Camping Ground	Work on camp ground completed. Disabled toilet quoted and about to commence	84,500/74,500*	41,250	33,250	Allocate to Walgett lighting
Collarenebri – Primitive Camping Grounds	Work on camp ground completed. Dump point quoted and about to be installed.	65,000	51,972.73	13,027.27	Re-allocate to Collarenebri Skate park
Carinda Playground	Playground installed week beg 22 June 09 Work completed.	41,500/51,500*	48,604.87	2,895.13	After re-allocations Erect signs for children crossing if possible
Lightning Ridge Skate Park	Skate park installed. Fencing to be erected (by Bush Safari) and shade and seat	72,000	80,427	(8,427)	(7194.36) after re-allocations
Collarenebri Skate Park	Work completed.	67,000	77,671.46	(10,671.46)	With allocation 2,355.81
Lightning Ridge Gem Gardens	Project completed.	4,500	4,500	Nil	N/A
Cumborah Parks	Work to commence 13/10 and shade to play area installed 19/10. See comments in discussion section	6,000	6,000 for commencement of park work and shade	Nil	Approve finalisation of shading project with next round funding
Lightning Ridge VIC extension	VIC and Opal FM now licensed to occupy. See comments in discussion section	21,000	Not commenced – see discussion point in Table 2	21,000	Carry over to next round and re-allocate monies for immediate project in LR
Lightning Ridge VIC toilets upgrade	Plumbing painting etc been carried out, completed shortly.	10,000	10,000	Nil	N/A
Burren Junction Bore Baths	Work commenced on shade, showers and cementing. Completed shortly.	52,500	36,137.54	16,362.46	Allocate to Light Ridge Skate Park Start work on park as next round funding won't allow all recommended works to be undertaken

WALGETT SHIRE COUNCIL AGENDA

Lightning Ridge Bike Racks	Bike Racks installed, project completed.	2,500	1479.36	1,020.64	Re-allocate to LR skate park
Rowena Parks	Work yet to commence, scheduled to complete prior to 31 October.	6,000	6000	Nil	
<u>Lightning Ridge</u> cemetery and parks improvements	Work completed on upgrade car park at Lions Park with gravel re-sheet. Seats to be purchased and installed at cemetery and Apex Park upgrade to be undertaken	17,000	16,750	250	Re-allocate to LR Skatepark
Walgett CBD and town lighting	Purchase order and acceptance of quotes sent to Country Energy, work scheduled. See comments in discussion section	43,000	34531.64 3 rd quote for Fox Street received for \$32,000	8,468.36 + (32,000)= (23,531.64)	With allocation +9,718.36 Allocate to bar b q in 1 or 2 areas suggested in Round 2

*At time of last report to Federal Government Carinda was clearly going to be over budget and a \$10,000 redistribution was requested and approved. Each re-distribution has to be documented and approved by the Department which is done by phone initially then in writing as has occurred with Carinda.

Overspend on 2 projects = \$9,488.46 with a possible total of \$41,488.46 if Walgett lighting goes ahead.

Underspend on projects = \$65,088.11 with a possible total of \$86088.11 if LR VIC extension is included

Table 2

Project	\$'s Allocated Round 1	\$'s Allocated Round 2 (July Meeting)	Total Allocation
Walgett	74,500 + 43,000	60,000	177,500
Collarenebri	65,000 +67,000	23,000	155,000
Carinda	51,500	15,000	66,500
Lightning Ridge	72,000 + 4,500 + 21,000* +10,000 +2,500 +17,000	40,000	167,000
Cumborah Parks	6,000	15,000	21,000
Burren Junction	52,000	20,000	72,000
Rowena	6,000	15,000	21,000
Come By Chance		5,000	5,000
Total	492,000	193,000	685,000

For Round 2 funding, Council has received the following suggestions from Precinct Committees, Walgett Community Working Party and Walgett Ratepayers Association:

Walgett

*Trevallion Park Bar-b-q be upgraded and turf provided particularly around kiosk area;
Bar b q installed at Apex Park
Upgrade bar b q at Gray Park
Upgrade festoon lighting in CBD Fox St
Restore the Astronomical Survey Mark, fixed by Surveyor Dewhurst used for all original subdivisions of the town of Walgett and environs;
Children's play equipment (for younger age group) in Apex Park
Fencing skatepark*

Burren Junction

*Shaded seating picnic area
Water reticulation around the park
Demountable toilet in park
Extra (park) equipment*

Carinda

Reseal tennis courts

Collarenebri

*Tennis Courts upgrade by re-connecting toilets
Mark 1 court for net ball
Install 2 mobile goal posts
Install lighting to courts
Playground equipment for young children*

Rowena

Upgrade grandstand

Lightning Ridge

*Australian Opal centre proposal (no copy provided) understood to be establishment of a shed at proposed site for Museum
CCTV for businesses in LR*

Relevant Reference Documents:

Nil

Stakeholders:

Walgett Shire Council
Walgett Shire Council Ratepayers and Residents

Financial Implications:

As per table

Regional Infrastructure Projects Update Report

Recommendation:

1. **That Council approves the re-allocation of funds as per the proposals in Table 1**

12. CASH ON HAND AND INVESTMENT REPORT AS AT 30 SEPTEMBER 2009

REPORTING SECTION: Corporate and Community Services
AUTHOR: Myrene Lovegrove – Finance Manager
FILE NUMBER: 09/1460

Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 September 2009.

Discussion (including issues and background):

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests funds surplus to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

As at 30 September 2009 the operational bank account's balance was \$2,381,973.43 The reconciliation of this balance is:

**Operational Account Bank Reconciliation
 As at 31 August 2009**

	\$
Opening Ledger Account Balance as at 1 September 2009	2,558,197.53
Add: Receipts	4,372,416.56
Add: Recalled Investments	300,000.00
Less: New Investments	(1,500,000.00)
Less: Payments	(3,348,640.66)
Closing Ledger Balance as at 30 September 2009	2,381,973.43
Balance as per Bank Statement as at 30 September 2009	2,368,093.29
Add: Receipts not banked	19,778.88
Less: Payments not presented	(5,898.74)
Closing Balance of Bank Account	2,381,973.43
Difference (A-B)	(0.00)

As at 30 September 2009 Walgett Shire Council's investment register's balance was \$8,599,360.80. The balance as per the attached investment report comprised:

Term Deposits	\$7,550,000.00
Callable Range Accrual Notes	\$1,000,000.00
Floating Rate Collateralized Debt Obligation (CDO)	\$ 49,360.80

WALGETT SHIRE COUNCIL AGENDA

The market values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 30 June 2009 and were supplied by the ANZ Group.

As at 30 September 2009 Walgett Shire Council's total available cash and invested funds were \$10,881,334.23 represented by:

Working Account Balance	\$2,381,973.43
Investments	\$8,499,360.80

Cash on Hand and Investment Report as at 30th September 2009

Recommendation:

- 1. That the cash on hand and investment report as at 30 September 2009 be received by Council.**

WALGETT SHIRE COUNCIL AGENDA

Council investments have been made in accordance with the Local Government Act 1993, the regulations and council's investment policy

<u>Investment Institution</u>	<u>Type of Investment</u>	<u>Term (days)</u>	<u>Rate %</u>	<u>Ref</u>	<u>Reset Date</u>	<u>Maturity Date</u>		
Term Deposits								
Maquarie Bank	Term Deposit	91	4.35	581/10		06-Oct-09	\$	500,000.00
Local Government Financial Services	Term Deposit	91	4.30	583/10		06-Oct-09	\$	500,000.00
Westpac	Term Deposit	92	4.30	582/10		07-Oct-09	\$	500,000.00
IMB Ltd Financial Services	Term Deposit	90	4.20	585/10		12-Oct-09	\$	500,000.00
Savings & Loans Credit Union	Term Deposit	91	4.00	586/10		13-Oct-09	\$	250,000.00
Citibank	Term Deposit	91	4.17	587/10		20-Oct-09	\$	500,000.00
National Australia Bank	Term Deposit	91	4.00	588/10		03-Nov-09	\$	300,000.00
AMP Banking	Term Deposit	119	4.30	584/10		10-Nov-09	\$	500,000.00
Newcastle Permanent	Term Deposit	91	4.58	589/10		16-Nov-09	\$	500,000.00
Suncorp Metway	Term Deposit	91	4.25	590/10		17-Nov-09	\$	500,000.00
Savings & Loans Credit Union	Term Deposit	91	4.44	591/10		01-Dec-09	\$	500,000.00
Newcastle Permanent	Term Deposit	90	4.74	592/10		08-Dec-09	\$	500,000.00
National Australia Bank	Term Deposit	90	4.45	593/10		08-Dec-09	\$	500,000.00
St George Bank	Term Deposit	91	4.45	597/10		22-Dec-09	\$	500,000.00
Maquarie Bank	Term Deposit	92	4.45	598/10		29-Dec-09	\$	500,000.00
Bank of Queensland	Term Deposit	112	4.35	596/10		12-Jan-10	\$	500,000.00
Callable Range Accrual Notes (CRAN)								
Commonwealth Bank of Australia bond	Term Deposit	91	7.50	594/10	16-Dec-09	16-Dec-10	\$	500,000.00
Royal Bank Canada bond	Term Deposit	91	7.70	595/10	16-Dec-09	16-Mar-11	\$	500,000.00
Floating Rates Collateralized Debt Obligations (CDO)								
Zircon Finance Ltd	Floating Rate CDO		0.00			20-Sep-14	\$	0.00
Morgan Stanley Aces SP	Floating Rate CDO	91	5.325			20-Jun-15	\$	12,165.59
Helium Capital Ltd	Floating Rate CDO	91	4.590			23-Jun-14	\$	2,193.12
Magnolia Finance GLB Ltd	Floating Rate CDO	91	4.775			20-Mar-12	\$	35,002.09
							\$	<u>8,599,360.80</u>

13. LIGHTNING RIDGE URBAN EXPANSION

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director Planning and Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1546

Summary:

A project to extend the Lightning Ridge urban area in an area adjoining Fantasia and Lappkalle Streets has stalled due to the lack of a budget. It is recommended that Council resolve to apply a budget so that the project can recommence.

Discussion (including issues and background):

For some time Walgett Shire Council has been in the initial phases of acquiring an area of about 26 hectares adjoining Fantasia and Lappkalle Streets in Lightning Ridge. It was intended that the land should be subdivided and used for expansion of the urban residential area.

On 29 February 2007 Walgett Shire Council resolved to approve Development Application 2007051 to subdivide an area of land adjoining Fantasia and Lappkalle Streets at Lightning Ridge. The application was lodged by Walgett Shire Council with the intent of creating a lot of about 25.15 hectares that could be subsequently acquired from the Western Lands Commission and used by Council for expansion project (see Attachment A).

Subsequently on 20 November 2007 Walgett Shire Council resolved as follows:

358/07 – Acquisition of Land Lightning Ridge
--

RESOLUTION:

It was resolved on the Motion of the Administrator that Council adopt the following recommendations to enable Council to acquire part of Lot 1794 DP 767406:

1. That Council increase Expenditure – Properties Capital Projects – Land Acquisition by \$28,000 to \$28,000.
2. That Council increase Expenditure – Properties Capital Projects – Transfer from Reserves by \$28,000 to \$2,380,833.
3. That Council reduce Expenditure – Economic Development - Salaries and Wages by \$28,000 to \$43,134.

The subdivision and acquisition process has not progressed because:

- The budget was not internally restricted for carrying over into subsequent years, and no subsequent budget has been established.
- In response to a letter from Walgett Shire Council dated 20 December 2007, the Assistant Western Lands Commissioner, Andrew Bell, has verbally stated that the Department of Lands (now known as the Land and Property Management Authority [LPMA]) will not give any further consideration to selling the land to Council in the absence of detailed business

model proposal and commitment to develop the land. Furthermore, that the LPMA may pursue the subdivision of the land if it perceived that it would be profitable to do so.

The Walgett Shire Growth Management Study and Strategy (GMS), as prepared by Edge Land Planning (dated October 2008, pp 167 - 177), identifies the area as the most appropriate for the future urban residential expansion of Lightning Ridge. In a letter dated 1 June 2009 Peter Downes, from the Department of Planning, wrote to Council as the Chair of the Camps on Claims Working Group urging it to make provision for the urban expansion project.

Presently Walgett Shire Council has about 6 lots in Lightning Ridge that could potentially be sold. Of these, 4 within Pandora Street are not currently being offered because they are zoned "6(a) Open space" and most forms of residential development are prohibited in the zone under the Interim Development Order No 1 – Shire of Walgett. The GMS recommends that certain lots adjoining Pandora Street be rezoned for tourism land uses.

In the above circumstances it appears likely that there will be a shortage of vacant land in Lightning Ridge that could be used for residential development unless action is taken to develop a business proposal and commitment to develop the land.

It is also significant to note that land values in the Lightning Ridge urban area are already substantially higher than in any other town or village within the Shire. If vacant land is not made available, then it seems likely that land values will increase further due to the constraining of supply.

Relevant Reference Documents:

Development Application 2007051.

Walgett Shire Growth Management Study and Strategy prepared by Edge Land Planning, dated October 2008 (To be updated as per Council resolutions 24 February 2009).

Council minutes for 16 March 2006 meeting.

Council minutes for 20 November 2007 meeting.

Stakeholders:

Walgett Shire Council, Lightning Ridge residents.

Financial Implications:

A detailed business model proposal is required which includes an analysis of development costs, street and infrastructure layout concepts, demand scenarios and likely sale process to enable Council and the LPMA to make informed decisions about developing the land. It is estimated that engaging a suitably skilled firm to undertake this work will cost up to \$20,000.

Based on previously budgeted figures, the acquisition cost is likely to be about \$30,000. It should be noted that this could vary significantly depending on the zoning of the land at the time of any valuation or acquisition.

Lightning Ridge Urban Expansion

Recommendation:

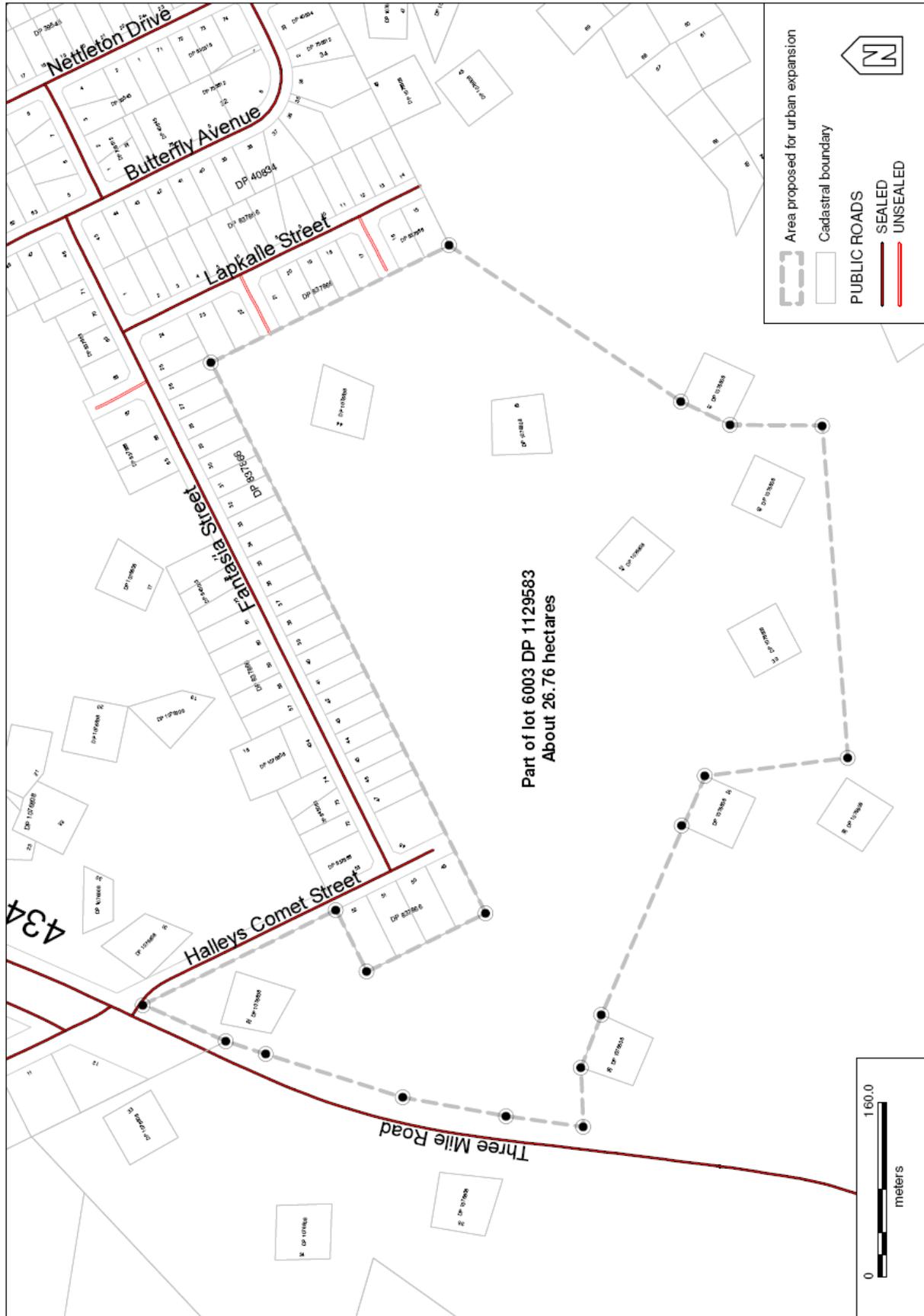
- 1. That Walgett Shire Council consider establishing a capital budget line item for the Fantasia and Lappkalle Street urban expansion project of \$50,000 at the quarterly budget review to be considered at the November Council meeting**

Attachments:

A – Plan of proposed urban expansion area adjoining Lappkalle & Fantasia Streets, Lightning Ridge

B – Letter dated 1 June 2009 from Peter Downes, Department of Planning

Attachment A – Plan of proposed urban expansion area adjoining Lappkalle & Fantasia Streets, Lightning Ridge



Attachment B – Letter dated 1 June 2009 from Peter Downes, Department of Planning



NSW GOVERNMENT
Department of Planning

Contact: Peter Downes
Phone: 9228 6321
Fax: 9228 6300
Email: peter.downes@planning.nsw.gov.au
Our ref: S93/00209/10
File: LR town extension Letter.doc

Mr Ray Kent
General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

1 June 2009

Dear Mr Kent

Lightning Ridge town extension at Fantasia Street

I am writing to urge your Council to make provision for this work in its budget for the coming financial year. Members of the Camps on Claims Working Group are worried that delaying work on this town extension will threaten Lightning Ridge's future. One of the Working Group's aims, which your Council supports, is to supply new housing in Lightning Ridge town, not on the preserved opal fields which should be available for mining. Acquiring the Fantasia Street land, and preparing a concept plan for its development, is the most important task in redirecting housing pressure in Lightning Ridge from the opal fields to the town.

The future of Lightning Ridge lies in opal mining and the tourism that this attracts. Most people servicing mining and tourism will live in Lightning Ridge town, which will need extra housing to accommodate them. The Fantasia Street area is the only obvious place to extend the town and it is important that the first part of the land is released for housing as soon as it can be. As planning, servicing and development will all take time, acquiring the land and planning for its release should begin now.

Working Group members appreciate that the Council's income is limited, and that there are many demands on its money, but we see advancing the Fantasia Street town extension as an important investment in the town's future. We urge the Council to amend its budget to provide for this work.

Yours sincerely

Peter Downes
Chairman, Camps on Claims
Working Group

**Walgett Shire
Council**

REC'D

05 JUN 2009

FILE: 145/11/12/00

LETTER No: 3051.

REFER: ML.

COPY:

E-MAILED
09/06/2009

Bridge Street Office Box 39 GPO Sydney NSW 2001
Phone: 9228 6111 Fax: 9228 6300 Website: planning.nsw.gov.au

14. ABORIGINAL HERITAGE STUDY EXPRESSIONS OF INTEREST

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director Planning and Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1111

Summary:

Walgett Shire Council recently invited expressions of interest from suitable consultants to undertake an Aboriginal Heritage Study of the Shire. A single expression of interest was received. It is recommended that the budget for the study be increased and the General Manager be authorised to accept a revised expression of interest which includes provision for more local consultation meetings.

Discussion (including issues and background):

At a meeting held on 25 August 2009 Walgett Shire Council resolved to

1. Increase budgeted expenditure for the Aboriginal Heritage Study from \$25,000 to \$30,000.
2. Create a new budget line item for income of \$15,000 for a grant from the Department of Planning for the Walgett Shire Aboriginal heritage study.
3. Invite expressions of interest from the parties listed in Attachment D, recognised by the Heritage Branch of the Department of Planning, to undertake an Aboriginal Heritage Study in accordance with the Walgett Shire Council - Aboriginal Heritage Study Consultant's Brief.

Expressions of interest to undertake the aboriginal heritage study were invited from the eleven recognised consultants via an e-mail on 27 August 2009.

Three responses were received to the invitation, as follows:

- Peter Kabaila indicated that he had prior commitments and the travelling distance was significant.
- Rick Shapter from ProperWay Cultural Heritage Services stated that, although he has previously worked in the area, the budget was inadequate to enable adequate consultation.
- Australian Museum Business Services (AMBS) submitted an expression of interest via Jenna Weston, as attached.

There is a perception that the \$30,000 budget for the study is quite limited as demonstrated by:

- Rick Shapter's comment that the budget was inadequate to enable adequate consultation.
- The AMBS expression of interest (section 2.1.2, 5 in particular) indicates that it will keep the project within budget, in part by using telephone meetings and e-mail. Accordingly there are limited opportunities for consultation meetings to occur within the Walgett Shire.
- Of the 11 consultants invited to submit an expression of interest, only one did.

In the above context, contact was made with the Heritage Office of the Department of Planning to determine whether it may be able to increase the dollar for dollar subsidy for the study. At the time of preparing this report a formal response had not yet been received.

To facilitate more consultation meetings, and hence potentially improve the study, it would be appropriate to review the budget.

Relevant Reference Documents:

- Walgett Shire Council - Aboriginal Heritage Study Consultant's Brief.
- Minutes and agenda for Council meeting of 25 August 2009.

Stakeholders:

Walgett Shire Council, Aboriginal community, public.

Financial Implications:

If the recommendation below is adopted, Council will incur an additional \$8,000 expenditure.

There is a chance that the Heritage Office of the Department of Planning may make additional grant funds available, thereby reducing the expenditure that will be funded by Council.

Aboriginal Heritage Study Expressions of Interest

Recommendation:

That Walgett Shire Council resolve to:

- 1. Increase Council's budgeted expenditure for the Walgett Shire Aboriginal Heritage Study from \$30,000 to \$38,000.**
- 2. Note that of the budgeted expenditure, \$36,000 will be applied directly to the heritage study while the remaining \$2,000 will be applied to advertising and meeting related expenses.**
- 3. Authorise the General Manager to accept a revised expression of interest from Australian Museum Business Services to undertake the Walgett Shire Aboriginal Heritage Study, provided that:**
 - a. It is based on a budget of \$36,000.**
 - b. The revised expression of interest contains an appropriate increase in the amount of local consultation meetings within the Walgett Shire.**

Attachments

A – Expression of interest in the Walgett Shire LGA Aboriginal Heritage Study, as submitted by Australian Museum Business Services.

Attachment A – Expression of interest in the Walgett Shire LGA Aboriginal Heritage Study, as submitted by Australian Museum Business Services.



Walgett Shire LGA Aboriginal Heritage Study

Prepared by Australian Museum Business Services
for Walgett Shire Council

Proposal

September 2009

090679



Australian Museum Business Services - 6 College Street, Sydney NSW 2010, Ph (02) 9320 6311, Fax (02) 9320 6428
australianmuseum.net.au/AMBS amb@austrmus.gov.au



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1 Introduction

1.1 Preamble

Australian Museum Business Services (AMBS) is pleased to submit this fee proposal for the development of an Aboriginal Heritage Study for the Walgett Shire Local Government Area, for Walgett Shire Council.

The AMBS Archaeology & Heritage division provides a range of cultural heritage consultancy services for Aboriginal and historical cultural heritage projects. AMBS can complete all stages of cultural heritage investigations and assessments required for heritage studies, impact assessments, conservation management plans, test and salvage excavation programs and development approval processes. AMBS bases the development of recommendations on historical research, documentary reviews, on-site surveys and consultation with stakeholder groups; Aboriginal communities, Local Council representatives and representatives of relevant statutory authorities, to specifically meet the requirements of projects.

1.2 Understanding the Brief

AMBS understands that Walgett Shire Council (Council) seeks to develop an Aboriginal Heritage Study for the Walgett Shire Local Government Area (LGA), to enable the management of Aboriginal cultural heritage within the relevant NSW statutory framework. The aim of this Study is to identify places of significance, record those places and develop recommendations for their management and conservation, which will assist Council to develop strategies to manage Aboriginal sites and places and develop a protocol for ongoing Aboriginal community liaison. AMBS understands that the Aboriginal Heritage Study is to actively involve the Aboriginal community in researching and recording items and in considering recommendations for their future management and promotion.

AMBS is well placed to undertake the Aboriginal heritage work for this project. AMBS is currently preparing an Aboriginal Heritage Study for Glen Innes Severn Council, and thus have experience in undertaking such studies. AMBS staff have extensive experience consulting with local Aboriginal communities, and the Australian Museum has an Aboriginal heritage liaison officer with specialist skills in negotiating and consulting with Aboriginal communities. Further, AMBS has previous experience in completing large LGA-wide heritage studies, undertaking thematic histories, and completing Inventory forms for the SHI database.

2 Methodology

The AMBS methodology outlined below is consistent with the requirements of the *National Parks and Wildlife Act 1974*, the *Heritage Act 1977*, the *Environmental Planning & Assessment Act 1979*, and current archaeological best practice. The methodology for Aboriginal community consultation is in accordance with the process required by Council, which is broadly consistent in principle with the Department of Environment, Climate Change and Water's (DECCW) *Interim Community Consultation Guidelines for Applicants* (DEC 2004).

AMBS propose to undertake the following tasks for the Aboriginal Heritage Study:

- consultation with local Aboriginal groups, in accordance with Council requirements;
- develop a thematic history of the LGA, with particular emphasis on Aboriginal history;
- identify and record Aboriginal heritage places within the LGA;
- identify and record Aboriginal heritage significance of identified places;
- develop management recommendations; and
- record information obtained during the Aboriginal Heritage Study.

2.1 Aboriginal Community Consultation

Consultation with local Aboriginal community members will be undertaken to ensure that their views and opinions are included as stakeholders in the identification and recording of any objects or places of Aboriginal cultural or archaeological significance within the study area.

Although there is no requirement for the project to be undertaken in accordance with the DECCW Interim Community Consultation Guidelines for Applicants, as the project will not include an application for a permit, Council requires a process of Aboriginal community consultation which is broadly consistent in principle with the interim guidelines. AMBS therefore proposes to undertake the following consultation process:

2.1.1 Identifying Aboriginal people with rights and interests in the area

AMBS will contact the following organisations in order to identify appropriate Aboriginal people to consult:

- Aboriginal Department of Planning, Heritage Branch, Department of Planning;
- Council's Aboriginal Department of Planning, Heritage Branch or Consultative Committee (if Council has these positions established);
- The NSW Aboriginal Land Council and/or the relevant Local Aboriginal Land Councils (LALCs). It is understood that the Walgett Shire LGA is predominantly within the boundaries of the Walgett, Lightning Ridge and Collarenebri LALCs, with a few small areas within the boundaries of the Brewarrina, Pilliga, and Coonamble LALCs;
- DECCW;
- the Native Title Tribunal; and
- any other Aboriginal organisations within the LGA such as Aboriginal Health (e.g. the Walgett Aboriginal Medical Service Co-operative), Legal Aid or CDEP projects. It is understood that Dharruwaa Elders Group is an Aboriginal organisation which is likely to be interested in being involved with the study.

It is anticipated that this stage of the process should take approximately two weeks.

2.1.2 Agree on a process

The above contacts will identify the appropriate Aboriginal community members to consult, and contact will be made with these people to identify their level of interest/involvement, and to allow an agreement to be reached on a process for continuing consultation. The project will be discussed with each individual/group, and one face-to-face public meeting will be organised and advertised in the local paper. AMBS will organise and attend this meeting over a period of four hours on one day, in order to keep meeting costs within budgetary constraints. This will allow for discussion of the aims of the project and the manner, timing and level of consultation. It is anticipated that this initial consultation and organisation of the meeting may take four weeks.

2.1.3 Establish protocols

Relevant protocols will be established for the project, including who has the right to speak for country or individual sites, and confidentiality issues. It is anticipated that initial consultation will be extensive enough to provide the information necessary prior to the meeting, to allow such protocols to be drafted at the meeting. The budgetary constraints on the project are such that provision for a series of meetings is not included. It is anticipated that follow-up work to finalise these protocols should take approximately four weeks.

2.2 Thematic History

Following discussion with the Heritage Branch, Department of Planning (Heritage Branch) Historian, AMBS will develop a thematic history of the study area to assist in developing an understanding of places of significance within the LGA. The history will be based on readily available primary and secondary documentary material, and information and views obtained through consultation with the local Aboriginal community. It is understood that a thematic history of Walgett Shire was prepared in 2003 by Terry Kass, to inform the Community-Based Heritage Study for Walgett Shire. AMBS will draw on this document in preparing the thematic history which has a particular emphasis on Aboriginal history.

The history will be formulated using the principal national, state and local historical themes to provide a context for examining sites in the study area. Major and minor historical themes would be used to establish parameters and priorities for identification and recording of Aboriginal heritage places (see section 2.3 below), by identifying those types of sites that best embody and illustrate each theme. In this way, Aboriginal heritage places that relate to different historical phases will be provided with a local and broader, state-wide context. The thematic history will inform an understanding of the Aboriginal sites and places that are located within the study area.

The thematic history will also draw together the various strands of the area's history to provide a holistic approach to the significance assessment (see section 2.4 below) based on the relevant themes identified for the study area. This will comprise a discussion of the relevant aspects of the development of the study area, an outline of the historic phases of the place and its place in the history of the local area. The importance of the place to the local community, the landscape characteristics, and the natural processes that have shaped the landscape will also be described. This discussion will provide a background to the assessment of the heritage significance of the study area (section 2.4). It is anticipated that the development of a thematic history may take up to six weeks, and will be undertaken concurrently with the Aboriginal community consultation.

2.3 Identify & Record Aboriginal Heritage Places

AMBS will undertake a search of the DECCW Aboriginal Heritage Information Management System (AHIMS), the State Heritage Register, the former Register of the National Estate and the National Heritage Register, to identify the location and character of known Aboriginal heritage sites in and around the study area. It is anticipated that preparation of the thematic history will identify some Aboriginal places or sites types, and the local Aboriginal community will be consulted to identify any information they may have about the places and whether they would like the places recorded. The community will also be consulted to identify places they would like recorded, and will be asked to record, or assist in recording, them.

Consultation with the local Aboriginal community, by phone, will be undertaken to determine appropriate people to visit sites. Preliminary consultation regarding the history and significance of each site or place will be undertaken by phone, to inform the site visits. Arrangements will be made to undertake visits to sites and places with appropriate community members, over two consecutive days. Information on sites and places will be recorded on the Heritage Inventory forms in accordance with the requirements of the Heritage Branch. Each inventory sheet will include a location plan, appropriate photographic image(s), a summary description of its function, assessment of its significance, condition assessment and management recommendations. The management recommendations will provide guidance on the ongoing maintenance to be implemented on a cyclical basis; immediate, monthly, annually and five yearly. It is anticipated that this stage of the project, including preliminary consultation and recording, may take place over an eight week period.

2.4 Identify & Record Aboriginal Heritage Significance

Following consultation with the community to ascertain the cultural significance of sites and places, and site visits, the significance of each site or place will be formalised using the eight criteria developed for assessing heritage significance as outlined in the Heritage Office document Assessing Heritage Significance, and will be recorded on the State Heritage Inventory form (SHI). Heritage studies undertaken by AMBS aim to integrate social/cultural values and the physical evidence of past occupation and events in the assessment and management of the heritage resource. Maintenance of the cultural heritage values is a significant component of the local area's history and as such will ultimately form a guiding principle in the development of appropriate management recommendations for each site/place. It is anticipated that the assessment of significance may take two weeks.

2.5 Develop Management Recommendations

The Aboriginal heritage values of site and places, and the protection and conservation of those values, will be the primary guiding principle in determining management recommendations for the study area. The development of management policies provides guidance for managing change while protecting these values for the future. As such, it is a function of AMBS heritage reports to establish criteria, management policies and recommendations for the future users and visitors to the place in an appropriate and desirable framework, in accordance with the legislation. Management issues addressed in the report may include:

- confidentiality or protection of culturally restricted information;
- storage of cultural material, such as through the development of a Museum/Keeping Place;
- repatriation of cultural material;
- access to sites or places for cultural purposes, or the restriction of access to certain places;
- the development of an Interpretation Plan for the LGA;
- recommendations of places for listing on the LEP or SHR;
- a review of LEP provisions for protection of Aboriginal cultural heritage;

- ongoing liaison with the Aboriginal community in respect of planning decisions which might affect the places recorded, and provision of protocols/strategies for such ongoing consultation to Council; and
- recommendations for ongoing review of management recommendations and the information contained in the database.

AMBS staff are able to manipulate and interpret digital map information using Geographic Information System (GIS) applications for heritage and archaeological analysis. AMBS will provide mapping that locates potential and identified Aboriginal site information, areas of archaeological sensitivity and significance to inform management recommendations and policies.

Management recommendations are informed by the Aboriginal heritage values of a site or place, and the results of consultation with the Aboriginal community. All appropriate management recommendations will be discussed with the local Aboriginal community by phone, and time allowed for the community to consider the issues and reach a consensus. It is anticipated that the development of management recommendations, in consultation with the local Aboriginal community, may take six weeks.

2.6 Recording the Information

All information will be recorded on the SHI database Heritage Inventory forms, as discussed in section 2.3 above. AMBS staff have extensive experience in completing Inventory forms (see section 3). It is anticipated that this recording may take four weeks.

3 Personnel

AMBS has a team of qualified archaeologists and heritage professionals, with extensive experience in all aspects of Aboriginal heritage assessment and management, including community consultation, writing histories, site recording, significance assessment and site management. AMBS has extensive experience in managing heritage studies and working with local government and Aboriginal communities, and Australian Museum staff have extensive experience in Aboriginal community liaison. In addition, senior Australian Museum staff are involved in projects in an advisory and review role, ensuring scientific accuracy of our reports.

Our work is conducted in accordance with current Federal and State legislation and standard practice guidelines. All staff hold a current 'Green Card' and first aid accreditation, with most staff also certificated in Asbestos Awareness. All projects involve consultation with and participation of local Aboriginal community groups. As a result, the Aboriginal heritage studies undertaken by AMBS aim to integrate social/cultural values and physical evidence of Aboriginal occupation and history.

The project will be under the direction of AMBS Senior Project Manager, Jennie Lindbergh, who will be directly responsible for final review and quality of all project deliverables. Chris Langeluddecke, AMBS Project Manager, will be responsible for the managing the Aboriginal heritage tasks. AMBS Project Officer Jenna Weston will research and write the Aboriginal history and undertake the Aboriginal community consultation, in consultation with Phil Gordon, Australian Museum Aboriginal Heritage Liaison Officer. AMBS Project Officers Tessa Boer-Mah and Ngaire Richards will assist on the project, as available and appropriate. Australian Museum Principal Research Scientist Dr Val Attenbrow will provide expert advice and undertake scientific review, as required. Brief outlines of staff experience are provided below, and Curricula Vitae are attached.

JENNIE LINDBERGH – SENIOR PROJECT MANAGER ARCHAEOLOGY & HERITAGE



Qualifications Master of Heritage Conservation (Architecture), University of Sydney (USyd)
Bachelor of Arts (Hons), Archaeology, USyd
Diploma of Art, National Art School, Darlinghurst, Sydney

Key Expertise

- Expert heritage advice, consultation & liaison
- Heritage policy & management
- Site Interpretation
- Archaeological management plans
- Heritage management plans & strategies
- Built & Industrial heritage assessment
Archaeological assessment & excavation
- Multi-disciplinary cultural research
management

Experience & Key Projects

Jennie has twenty years experience in heritage consultancy, with expertise in built, industrial and landscape heritage and historical archaeology. She has a sound knowledge and understanding of Commonwealth and State heritage legislation, and has prepared significance and impact assessments, conservation management plans, heritage and interpretation strategies, assessments and excavation reports for historical archaeological sites for diverse clients. Prior to joining AMBS, Jennie was a senior heritage consultant with Godden Mackay Logan Heritage Consultants (GML) and Environmental Resources Management Australia (ERM) during which time she prepared a diverse range of heritage consultancy reports as the primary author and as part of a multi-disciplinary team. Clients for whom Jennie has provided consultancy reports and expert heritage advice have included

DECCW, the Department of Defence, TIDC, the RTA, Country Energy, Sydney Water, Sydney Catchment Authority, Rio Tinto Coal & Allied, the Department of Mineral Resources, the Sydney Harbour Foreshore Authority, RailCorp, private companies and architectural practices.

Since joining AMBS in early 2007, Jennie has been responsible for the direction, quality and review of all cultural heritage projects. Jennie is a member of Australia ICOMOS, the National Trust of Australia (NSW) Industrial Heritage Committee, Australian Association of Consulting Archaeologists Incorporated (AACAI) (Associate) and Australasian Society of Historical Archaeology (ASHA).

CHRIS LANGELUDECKE – PROJECT MANAGER
ARCHAEOLOGY & HERITAGE



Qualifications Bachelor of Arts (Hons), Archaeology, Flinders University of South Australia, 2001

Key Expertise

- Archaeological & heritage management plans
- Aboriginal heritage assessment
- Inter-disciplinary project management
- Aboriginal community consultation
- Archaeological excavation & survey management
- Archaeological materials analysis & assessment
- Liaison with Local, State & Federal Government Agencies & Stakeholders

Experience & Key Projects

Chris is an archaeologist with eight years experience consulting in Aboriginal archaeology, community consultation and heritage management planning. He joined AMBS in 2006 after working for two years as a project manager/archaeologist for ERM, prior to which he was employed for several years as a project officer with the Tasmanian Aboriginal Heritage Office, establishing maintenance programs for Aboriginal sites within Tasmania's World Heritage Wilderness Areas. Clients have included DECCW, the Department of Defence, the RTA, Rio Tinto Coal & Allied, Centennial Coal, Transport Infrastructure Development Corporation, ERM Energy, private companies and local councils.

Chris has a comprehensive knowledge of Aboriginal heritage management practices and legislation, historic heritage management and current Australian archaeological methodologies, as well as extensive experience consulting and negotiating with government and community interest groups on heritage matters, particularly with Aboriginal groups. Chris has carried out Aboriginal and historic heritage assessments, archaeological investigations and management planning projects nationally, and is familiar with both State and Commonwealth heritage legislation and management planning requirements. He has prepared Aboriginal heritage management plans, strategies and advice for developments which required that the assessment of heritage values be addressed in an holistic, inclusive manner, taking into account not only the requirements and views of developers, managers and administrators, but also local community, government and Aboriginal community stakeholders. Management and policy recommendations were prepared in extensive consultation with clients and stakeholders to ensure optimal outcomes for heritage in both the short and long-term.

JENNA WESTON – PROJECT OFFICER**ARCHAEOLOGY & HERITAGE**

Qualifications Bachelor of Arts (Hons), Archaeology & Anthropology, University of Queensland, 2003

Key Expertise

- Aboriginal & historic heritage assessment
- Aboriginal community consultation
- Archaeological report preparation
- Archaeological excavation & survey
- Liaison with Local & State Government Agencies & developers
- Analysis of shell midden and lithic (stone tool) archaeological materials, including residues

Experience & Key Projects

Jenna has over five years' archaeological experience, specialising in Aboriginal cultural heritage. Jenna has extensive experience in consulting with Aboriginal community groups, conducting Aboriginal heritage assessments, preparing Aboriginal Heritage Impact Permits, and undertaking archaeological works in accordance with permits, including monitoring and excavation. Jenna's specialist areas include Aboriginal stone artefact analysis, residue analysis and shell midden analysis. Jenna is well versed in assessing heritage significance and preparing management recommendations in accordance with relevant NSW legislation and DECCW assessment and consultation guidelines. Jenna is currently undertaking the Aboriginal consultation and thematic history for the Glen Innes Aboriginal Heritage Study.

Jenna has built up expertise in historic heritage and has undertaken projects in NSW and the ACT, including assessments of mine site infrastructure in the Hunter Valley and residential developments in north-western Sydney. She has been involved in projects for the Department of Defence including assisting in the preparation of HMPs, archival recordings and photographic recordings. Since joining AMBS in 2007, Jenna has undertaken historical research, physical assessments, historic archaeological excavation and monitoring, significance assessments and the preparation of Statements of Heritage Impact, for a number of projects. She also recently reviewed a State Heritage Nomination for items located within a National Park.

Jenna is a committee member (Secretary of the NSW Executive Committee, and NSW State Delegate of the National Executive Committee) of AACAI (Associate), and a member of the Australian Archaeological Association (AAA).

PHIL GORDON – ABORIGINAL HERITAGE UNIT MANAGER/ABORIGINAL LIAISON OFFICER
ANTHROPOLOGY, AUSTRALIAN MUSEUM
**Key Expertise**

- Twenty-eight years experience in anthropology and Aboriginal community consultation
- Repatriation of cultural materials
- Provision of advice to government agencies on cultural heritage issues and policy development

Experience & Key Projects

Phil Gordon, has worked at the Australian Museum since 1980. Phil is currently the Manager of the Australian Museum Aboriginal Heritage Unit and was appointed the Head of the Division of Anthropology in 2000. Phil advises Aboriginal communities on issues such as Aboriginal Museum outreach and repatriation of Aboriginal human remains and other significant cultural property as well

as providing advice for various government agencies on cultural heritage issues and policy development. He plays an important role in working with cultural centres and Keeping Places in setting up and planning, as well as advising on ongoing training needs. Phil has a diverse range of experience with a range of funding agencies including Visions of Australia, as Chair of the NSW Museums Committee and as a member of the Heritage Collections Council. Until recently Phil was a member of the Joint Federal and State Committee dealing with the Return of Indigenous Cultural Property.

TESSA BOER-MAH –PROJECT OFFICER
ARCHAEOLOGY & HERITAGE

AMBS

Qualifications Masters of Philosophy (Archaeology), USyd, completed December 2008
Bachelor of Arts (Hons), Aboriginal Archaeology, USyd, 2002

Key Expertise

- Aboriginal & historic heritage assessment
- Aboriginal community consultation
- Aboriginal archaeological excavation
- Analysis of flaked stone tool & ground stone tool technology
- Archaeological report preparation
- Liaison with Local & State Government Agencies & developers

Experience & Key Projects

Tessa Boer-Mah has been working as an archaeological consultant since 2002 and has been involved in a range of Aboriginal heritage and historic heritage projects. During this time she has produced a variety of archaeological assessments, ranging from surveys to cultural heritage management plans for large residential developments. Her field experience encompasses excavation direction and survey co-ordination. Over the years, Tessa has consulted with a range of Aboriginal community groups and has a good understanding of issues involved in Aboriginal heritage assessment. She has specialist expertise in the analysis of stone artefacts and has produced numerous reports on Australian Aboriginal artefact assemblages. Recently, she completed a Master's Degree on stone tool technology at the University of Sydney, which has enhanced her analytical skills as well as provided a strong foundation for the mineralogical analysis of stone artefacts which is fundamental for identifying stone raw materials and potential sources of such raw materials. Tessa is a member of Australian Association of Consulting Archaeologists Incorporated (AACAI) (Associate).

NGAIRE RICHARDS – PROJECT OFFICER
ARCHAEOLOGY & HERITAGE

AMBS

Qualifications Bachelor of Arts Informatics (Hons), Archaeology (Prehistoric & Historical), Heritage Studies & Information Systems, University of Sydney 2007

Key Expertise

- Archaeological and heritage mapping using Geographic Information Systems (GIS)
- Global Positioning System (GPS) survey
- Indigenous & historic heritage assessment
- Database design and management
- Archaeological report preparation
- Historical research

Experience & Key Projects

Ngaire joined AMBS after working for two years as a research assistant in the Archaeological Computing Laboratory at the University of Sydney. Ngaire's specialist areas include archaeological mapping using Geographic Information Systems (GIS), Global Positioning System (GPS) survey,

database design and management and historical research. Ngaire has participated in archaeological projects in Australia and overseas, including collaboration with international teams in Cambodia, Egypt and Jordan. Her field experience encompasses excavation and survey co-ordination. During this time she has produced a variety of archaeological survey reports, site and artefact databases and web sites. Ngaire brings research, archaeological and mapping skills to AMBS and has been involved in a number of Indigenous and historic heritage assessments since joining the Archaeology & Heritage team.

DR VAL ATTENBROW – SENIOR RESEARCH SCIENTIST/ARCHAEOLOGIST
ANTHROPOLOGY, ARCHAEOLOGY & HERITAGE



Qualifications

- Doctor of Philosophy, University of Sydney 1987
- Bachelor of Arts (Honours) Prehistory, University of Sydney, 1976

Key Expertise

- Twenty-five years experience in archaeological work, including research, cultural resource management with NSW state authority responsible for Indigenous sites (relics), and consulting work Indigenous heritage assessment
- Expert knowledge in Indigenous archaeology, author of a major publication “Sydney’s Aboriginal Past: investigating the archaeological and historical records”

Experience & Key Projects

Dr Val Attenbrow is a Senior Research Scientist/Archaeologist in the Division of Anthropology within the Australian Museum. She is a leading expert on Indigenous prehistory in the Sydney region, and has recently published a book on Sydney’s Aboriginal past. Val has 25 years experience in archaeological work, including research, cultural resource management with the NSW state authority responsible for Indigenous sites, and consulting work. She has vast knowledge on a range of Indigenous sites throughout Australia and the archaeological literature in relation to these. Dr Attenbrow is generally involved in AMBS projects through being available to discuss archaeological issues throughout the project, and to provide advice, reference material and input into the assessment where appropriate. She also undertakes the scientific review of reports in accordance with AMBS quality assurance procedures, bringing her scientific review and editorial skills to projects.

4 Demonstrated Experience

As indicated in the staff outlines, AMBS staff have experience with a range of heritage and archaeological projects undertaken in a variety of environments and for clients including public authorities and private companies. All projects require a good understanding of relevant statutory requirements and AMBS staff have worked on projects managed by State and National authorities. Projects undertaken by AMBS staff have been in consultation with statutory authorities including local Councils, the Heritage Branch, Department of Planning, DECCW, and Defence Heritage (Department of Defence). These have included heritage assessments for Master Plans, large LGA-wide heritage studies, archaeological excavation and salvage studies and provision of expert advice. AMBS staff are ideally suited to undertake this heritage study, given our previous experience with heritage studies, community consultation, and completing Inventory forms, for the SHI database. An indicative selection of recent projects undertaken by AMBS is outlined below.

4.1 Glen Innes Aboriginal Heritage Study (2009)

AMBS is currently undertaking an Aboriginal Heritage Study for Glen Innes Severn Council, to enable the management of Aboriginal cultural heritage within the relevant NSW statutory framework. The aim of this Study is to identify places of significance, record those places and develop recommendations for their management and conservation, to assist Council to develop strategies to manage Aboriginal sites and places and develop a protocol for ongoing Aboriginal community liaison. The Study involves extensive consultation with the local Aboriginal community; the development of a thematic history for the Glen Innes Severn LGA, with particular emphasis on Aboriginal history; identification and recording of Aboriginal heritage places and their significance; and the development of management recommendations for these places. A report on the information obtained during the Study will be prepared, and places recorded on the SHI database Heritage Inventory forms.

4.2 Illawarra Escarpment Aboriginal Heritage Study (2006-2008)

AMBS undertook an Aboriginal Heritage Study of the Illawarra Escarpment for Wollongong City Council (WCC) to be incorporated into WCC's Illawarra Escarpment Strategic Management Plan and Draft Master Plan. The study investigated the Aboriginal cultural heritage issues of the study area, and provided a predictive assessment of the Escarpment's Aboriginal heritage objects or places. It incorporated a substantial history of the region, review of existing archaeological documentation and records, the environmental context, a targeted archaeological survey of the Escarpment study area and formal Aboriginal community consultation. The main outcome of the study was the generation of Aboriginal heritage conservation and management guidelines for the Escarpment, developed for use in WCC's future development planning and management activities.

4.3 Goonowigall State Conservation Area & Barayamal National Park Historical Heritage Assessment (2009)

AMBS was engaged by NSW National Parks and Wildlife Service, Glen Innes to develop a Historic Heritage Assessment for the Goonowigall State Conservation Area and Barayamal National Park. AMBS has prepared an engaging, authoritative and illustrated contextual history of Goonowigall SCA and Barayamal NP, which includes oral histories. The report includes an analysis of historic documentation and collation of relevant historical documentation, archival records, historic images, reports (published and unpublished), maps and any other historical material relating to the study area. The historical research has revealed a layering of history from recent and past Aboriginal settlement, European activities in discrete areas and villages of activity with sheep husbandry, woolwashing and tanning, and tin mining being the primary industries. The use of national, state and local historic

themes for the study area establish the parameters of significance and interpretation for the Goonooigall SCA and Barayamal NP. Preliminary recommendations were developed to guide the future management of the place. The report is currently being finalised.

4.4 Kurri Kurri Aboriginal Heritage Assessment (2009)

AMBS undertook a staged Indigenous heritage assessment for EnergyAustralia in the Rutherford/Telarah area of NSW. EnergyAustralia sought to upgrade the electricity supply through initial limited pole installation and reconfiguration of existing poles along a currently disused 66kV power line, three creek crossings, minor track work, as well as the replacement of one condemned pole and the installation of a limited number of concrete poles. This was to be followed by the complete rebuild of the line from the Kurri sub transmission substation to the Rutherford area, involving installation of approximately 103 new concrete poles, stringing of electrical conductor for a dual capacity 132kV/33kV feeder, three creek crossings and track works.

Following initial survey of the area with representatives of the Aboriginal community, conservation, erosion prevention measures, avoidance and limited movement of artefacts under an AHIP were recommended. This allowed EnergyAustralia to proceed with urgent track works and pole upgrades. Recommendations for additional works were provided, including salvage excavation and landform testing of pole locations. AMBS has undertaken extensive consultation with Aboriginal stakeholders and the DECCW to facilitate the permit approval process.

4.5 South West Rail Link (2008)

AMBS was commissioned by the NSW Transport Infrastructure Development Corporation (TIDC) to undertake Aboriginal and historic heritage assessments for the Glenfield-Rossmore section of the South West Rail Link development. These specialist studies were to be used to support the EA for the proposed rail line between Glenfield and Rossmore, which was assessed under Part 3A of the EP&A Act, and to support the REF for proposed upgrade works to Glenfield Station. The proposed route had the potential to impact State Heritage Register items and the historic heritage assessment was undertaken in consultation with the Heritage Branch, Department of Planning, to ensure that impacts are addressed and managed appropriately. The Aboriginal heritage assessment was undertaken in accordance with protocols established by the Sydney Growth Centres Commission, and with the requirements of DECCW and the NSW Department of Planning. This project involved historic research, consultation with the project team, Heritage Branch and several Aboriginal stakeholder communities, undertaking field survey, assessing the historic and Aboriginal heritage significance, developing land use and management options and providing input into precinct planning.

4.6 Lilli Pilli Point Reserve Conservation Management Plan (2008)

The Conservation Management Plan for Lilli Pilli Point Reserve was prepared by AMBS members of the *Archaeology & Heritage* team and *Ecology* team for Sutherland Shire Council. The CMP addressed the shared natural, historic and Aboriginal heritage of the site, and presented management strategies detailing how future recreational use of the reserve could be managed in relation to preservation of important heritage elements and community values. The project included archival research, natural, historic and Aboriginal site identification and assessment. The CMP presented a holistic assessment of significance for the site which informed the management policy recommendations for the natural, historic and Aboriginal values of the Lilli Pilli Point Reserve on Port Hacking.

5 Fee Proposal and Deliverables

AMBS is committed to providing a final product of the highest quality within predetermined deadlines and managing its services to meet the timing requirements of projects. AMBS has assessed their future project commitments to ensure that the *Archaeology & Heritage* staffing numbers, and current commitments, allow for the completion of projects in accordance with project timing requirements. As such, AMBS is able to commence work on this project immediately upon commission, and will be able to complete the project within eighteen months, prior to 30 June 2011.

AMBS is able to undertake the Aboriginal heritage tasks for the project for the identified fixed fee of \$30,000 (ex-GST).

This fee is in accordance with the methodology outlined above, and includes an allowance for Aboriginal consultation (including one face-to-face meeting with all identified Aboriginal heritage stakeholders). Any requirement for work outside the described methodology, including any additional heritage studies, advice or services, would be the subject of a variation in accordance with AMBS' schedule of rates, plus expenses, as outlined below.

Position	Rate (ex-GST)
Senior Project Manager	\$200
Project Manager	\$150
Project Officer	\$120

Please note that this fee does not include the costs (fees and expenses) of Aboriginal community members and their involvement in any consultation, meetings, site visits or additional heritage services. It is assumed that Aboriginal community involvement will be on a voluntary basis.

AMBS will provide a progress report by email every three months from commencement of the project to Council's Project Manager, and will attend one pre-commencement meeting to outline the project program and methodology and one progress meeting regarding draft management recommendations. Given the distance and costs involved in having face-to-face meetings in Walgett, it is proposed that progress reports, and the project program, methodology and draft management recommendations will be provided in electronic format, and that the pre-commencement meeting and progress meeting will be undertaken by telephone link-up with Councilors and senior staff.

AMBS will provide an electronic copy of the draft report to Council, in Microsoft Word or PDF format, within the timeframes required. The final report will be provided within two weeks following receipt of one set of consolidated client comments as one (1) bound hard copy and an electronic copy on disc.

Invoices will be submitted in accordance with Council's proposed payment schedule:

- 10% on commission
- 30% on progress report
- 40% on submission of draft report and draft SHI database
- 20% on submission of final report

5.1 Additional Requirements

AMBS requests that the following documents are provided on commission to ensure that AMBS can comply with the desired timing and budget:

- relevant aerial photographs, historic maps and plans, and topographic maps, held by Council;
- scale site plans and contour mapping in ArcMap compatible electronic format;
- access to all parts of the study area and to all sites as required by the agreed site visit methodology to be ensured by the client. Delays in securing access to all relevant sites for visits may require extensions to the time frames and would be a variation to the identified scope of work and fee; and
- any other material that may be required from Council for the successful completion of the project.

Appendix 1

AMBS Staff Curricula Vitae

JENNIE LINDBERGH – SENIOR PROJECT MANAGER ARCHAEOLOGY & HERITAGE



Qualifications Master of Heritage Conservation (Architecture), University of Sydney
Bachelor of Arts (Hons), Archaeology, University of Sydney
Diploma of Art, National Art School, Darlinghurst, Sydney

Employment History

Mar 2007 – Present Australian Museum Business Services – Senior Project Manager
Aug 2005 – Feb 2007 Environmental Resources Management – Senior Heritage Consultant
Aug 2001 – Aug 2005 Godden Mackay Logan – Senior Heritage Consultant
Dec 2004 – Mar 2005 NSW Heritage Office – Heritage Officer (Conservation Team)
1999 – Aug 2001 Environmental Resources Management – Senior Heritage Consultant
1996 – Present Senior member of University of Sydney Expedition to Paphos World Heritage Site, Cyprus
1989 – 1999 Heritage and archaeological consultant
1989 – 1991 Tutor Archaeology II, University of Sydney

Professional Affiliations

- Australia ICOMOS (International Council on Monuments & Sites)
- TICCH Australia
- National Trust of Australia (NSW) Industrial Heritage Committee
- Australian Association of Consulting Archaeologists Incorporated (AACAI) (Associate)
- Australasian Society of Historical Archaeology (ASHA)

Expertise

- Built & Industrial heritage assessment
- Impact assessment
- Heritage policy & management
- Heritage management plans & strategies
- Expert Witness
- Professional heritage consultation, advice & liaison
- Site Interpretation
- Archaeological management plans
- Archaeological assessment & excavation
- Cultural resource management

Select Bibliography / Presentations

Lindbergh, J 2009 'Australian Archaeology & Heritage' Keynote Address Ancient and Modern History Teachers Day, Macquarie University 22 August 2009.

Lindbergh, J 2004 'Touring the Ancient City of Paphos, Cyprus' paper presented at the ICOMOS Conference 'Loving it to Death', Port Arthur, Tasmania.

Lindbergh, J 1999, 'Buttoning Down Archaeology', Australian Historical Archaeology, Vol 17, *Journal of the Australasian Society for Historical Archaeology*, University of Sydney.

Lindbergh, J 1988-1997 Lecture Series for the WEA and the University of Sydney Continuing Education Program on the 'Greeks, Etruscans and the Cultural Heritage of the Mediterranean Region'.

Select Professional Experience

2009	<i>Katoomba Commuter Car Park – Statement of Heritage Impact</i>	TIDC
	<i>Melbourne to Brisbane Inland Railway Alignment Study, Stage 2, & Northern Sydney Freight Corridor, Sydney-Newcastle, Stage 1, Confidential Mining Project in the Gunnedah Basin</i>	Parsons Brinckerhoff Australia Pty Ltd URS Australia
	<i>Goonoowigall State Conservation Area and Barayamal National Park: Historic Heritage Assessment</i>	Department of Environment and Climate Change, Glenn Innes
	<i>Warragamba Sewage Treatment Plant Conservation Management Strategy. Report prepared for Sydney Water</i>	AAP for Sydney Water Corporation
2008	<i>Statements of Heritage Impact for Menangle, Brownlow Hill, Wallacia, Theresa Park, Douglas Park, Camden, Sharpes, Cobbitty, Mount Hunter Rivulet and Penrith Weirs on the Nepean River.</i>	SMEC for Sydney Catchment Authority
	<i>Blue Gum Hills Regional Park Mining Precinct Heritage Assessment</i>	DECC Hunter Region
	<i>The Bonnie Vale Day Use & Camping Area, Royal National Park Heritage Action Statement and cabin specific SoHIs</i>	Department of Environment and Conservation RNP
	<i>Supplementary Statement of Heritage Impact, Morpeth Bridge over the Hunter</i>	Parsons Brinckerhoff for RTA
	<i>Glenfield Suspension Centre Office SoHI</i>	Parsons Brinckerhoff for TIDC
	<i>Statements of Heritage Impact for Sydney Catchment Authority: Cataract, Cordeaux, Nepean Dams, Pheasants Nest and Broughton's Pass Weirs</i>	SMEC for Sydney Catchment Authority
2007	<i>Split Rock Dam: Preliminary Heritage Impact Assessment</i>	URS for State Water
	<i>Wellington Gas Pipeline, Power Station & Compressor Station Heritage Assessment and Heritage Advice concerning Nanima House</i>	Parsons Brinckerhoff for ERMPower
	<i>Bonnie Vale Royal National Park: Archival Photographic Recording – Stage 2 Works</i>	Department of Environment and Conservation RNP
	<i>GL 7 Fossil Trackway Archaeological Management Plan Mungo National Park, Willandra Lakes World Heritage Area</i>	DECC, Buronga NSW
	<i>Lilli Pilli Point Reserve CMP</i>	Sutherland Shire Council
	<i>Eveleigh Noise Wall SoHI</i>	Parsons Brinckerhoff for RailCorp
	<i>Maria Island – Darlington Settlement & Point Lesueur CMP</i>	Tasmanian Parks and Wildlife Services
	<i>Mount Kembla Mine site: Industrial Heritage Assessment</i>	ERM for DEC Illawarra Region
	<i>Mulwala Explosives Factory Draft Heritage Management Strategy</i>	Department of Defence
	<i>Warragamba Dam Electrical Upgrade Heritage Management Plan</i>	Sydney Catchment Authority
2006	<i>Lismore Power Station Heritage Impact Assessment</i>	Country Energy
	<i>Mullumbimby Power Station Heritage Impact Assessment</i>	Country Energy
	<i>Headquarters Joint Operations Command Project – Hibernia Hotel Archaeological Assessment</i>	Department of Defence
	<i>Stockton Bight Lands Cultural Heritage Significance Assessment</i>	NSW NPWS (Hunter)
	<i>Albion Flour Mill, Brisbane Heritage Impact Assessment</i>	Robert Kirk Architect
	<i>Murinbin House Group, Singleton Military Area HMP</i>	Department of Defence

	<i>Redriff House, Steel Street Williamstown Heritage Impact Assessment</i>	Department of Defence
2005	<i>The former Murrumbidgee Flour Mill Impact Assessment</i>	FuturePlus Financial Services P/ L
	<i>RTCA Heritage Register Update</i>	Rio Tinto Coal and Allied
	<i>Old Holsworthy Site Heritage Assessment and Management Policies for the World War 1 Internment Camp Structures</i>	Defence Maintenance Management
	<i>Mount St Thomas Training Depot</i>	Defence Corporate Services and Infrastructure Group
	<i>Prospect Reservoir—Proposed Installation of New Pumping System</i>	Sinclair Knight Merz
	<i>Woronora Dam Road Upgrade Statement of Heritage Impact</i>	Roads and Traffic Authority
2004	<i>The Former Sanananda Barracks, Wacol, Heritage Assessment</i>	Department of Defence
	<i>RAAF Base Richmond Management Plan</i>	Department of Defence
	<i>Sewage Pumping Station 67, Camellia, Statement of Heritage Impact, and supplementary SoHI</i>	Sydney Water
	<i>South Bulli Colliery, Russell Vale Conservation Management Plan</i>	Bellpac Pty Ltd
	<i>South Bulli Colliery, Russell Vale – Washery SoHI</i>	Bellpac Pty Ltd
	<i>Dapto Smelter Site, Heritage Impact Statement</i>	Miltonbrook Group of Companies
2003	<i>Sydney Airport Building 119 (former Air Control Tower) and Building 132 (former Fire Station) Proposed Demolition Section 30 Referral</i>	Sydney Airport Corporation Ltd
	<i>Guided Missile Launcher Silo, Garden Island, Section 30 Referral</i>	ARUP Australia
	<i>WPS 005, Ryde Heritage Impact Statement</i>	Sydney Water Corporation
	<i>Woronora to Helensburgh Rising Main—Renewal and Associated Works, Statement of Heritage Impact</i>	Sydney Water Corporation
	<i>Former Sunbeam Factory Site, Campsie, Heritage Impact Statement (2 separate Reports)</i>	URS Australia Pty Ltd
	<i>BHP No. 4 Blast Furnace, Heritage Impact Statement</i>	BHP Steel Port Kembla Steelworks
	<i>Clyde Rail Yard, Clyde, Heritage Impact Statement</i>	Maunsell Australia Pty Ltd on behalf of Pacific National
	<i>'Old Mobil Warehouse' at Shell Clyde Refinery Site Camellia – Heritage Impact Advice</i>	KMH Environmental
	<i>Tempe Bus Depot CMP</i>	State Transit Authority of NSW
	<i>White Bay Power Station, Historic Machinery Inventory and Conservation Strategies, input into CMP</i>	prepared by Design 5 for Sydney Harbour Foreshore Authority
	<i>Camden Airport, Heritage Assessment</i>	Camden Airport Limited
	<i>Bankstown Airport, Heritage Assessment</i>	Bankstown Airport Limited
2002-2003	<i>Sewage Pumping Stations (SPS 22, Concord; SPS 38, Mascot; SPS 60, Botany; SPS 65, Drummoyne; SPS 72, SPS 85, Campsie; Concord; SPS 145, Wollongong) SoHIs</i>	Sydney Water
	<i>Newtown Silos Site, Interpretation Strategy & Maintenance Plan</i>	Incoll Management Pty Ltd

CHRIS LANGELUDDECKE – PROJECT MANAGER ARCHAEOLOGY & HERITAGE



Qualifications Bachelor of Arts (Hons) Archaeology, Flinders University of SA, 2001

Employment History

2006 – Present	Australian Museum Business Services – Archaeologist/Project Manager
2004 – 2006	Environmental Resources Management – Archaeologist/Project Manager
2002 – 2004	Tasmanian Cultural Heritage Office – Project Officer
2001 – 2002	Independent Archaeological Consultant

Expertise

- Aboriginal heritage assessment
- Historic heritage assessment
- Aboriginal community consultation
- Liaison with Local, State & Federal Government Agencies & Stakeholders
- Archaeological report preparation
- Archaeological & Heritage management plans
- Archaeological excavation methodology design, planning, direction & analysis
- Analysis of faunal bone & stone tool archaeological materials

Professional Experience

Directed and undertook archaeological salvage excavations, analysis and assessment of Aboriginal shell midden sites at Currarong, NSW to allow installation of a residential Sewerage System for the town, on behalf of the NSW Department of Commerce and Shoalhaven City Council.

Managed and undertook Aboriginal heritage assessments for the proposed South West Rail Link in Sydney, NSW. The scope comprised impact assessment on Aboriginal archaeology and heritage values, assessing the heritage significance, developing land use and management options and providing input into precinct planning. The proposal was for the construction of a new rail line between Glenfield-Rossmore and was a designated project under Part 3A of the EP&A Act, undertaken for Parsons Brinckerhoff, on behalf of TIDC.

Responsible for undertaking historic and Aboriginal heritage assessments for the construction of a gas-fired power station and associated 100km gas pipeline at Wellington, NSW. This included providing input on pipeline route planning, identification of development constraints and opportunities for the overall development, extensive Aboriginal community consultation, and undertaking survey and assessment of the proposed route.

Responsible for development of the Illawarra Escarpment Aboriginal Heritage study for Wollongong City Council. The study determined the Aboriginal cultural heritage issues of the Escarpment area, and outlined heritage management plans and strategies to be incorporated into the Illawarra Escarpment Strategic Management Plan and the Council's Draft Masterplan. Tasks undertaken included Aboriginal community consultation, archaeological survey of the Escarpment, archival and background research and the development of a Conservation Management Plan for the area.

Directed and undertook archaeological test excavation, analysis and assessment of Aboriginal shell midden sites at Wallaga Lake, South Coast NSW for installation of a residential Sewerage System.

Undertook Aboriginal consultation, background research and site assessment to develop heritage management plans for Australian Defence Force sites within the Wet Tropics World Heritage Area plans for use by Australian Defence Force base personnel in Queensland

Project managed and developed a heritage management plan for use by the Australian Defence Force for Garden Island Naval Base and HMAS Kuttabul, Sydney, NSW

Developed research designs, managed and drafted an assessment and management plan for potential subsidence impacts impacting Aboriginal heritage sites arising from underground coal mining operations around Lithgow, Blue Mountains, NSW

Selected Archaeological & Heritage Projects

- Aboriginal Heritage Assessment: 33kv Kurri-Rutherford Feeder Split, Hunter Valley NSW
- Idano Road Aboriginal Cultural Heritage Assessment, Singleton NSW
- Port Douglas Waterfront Masterplan: Indigenous Cultural Heritage Assessment, Port Douglas QLD
- South West Rail Link Aboriginal Heritage Assessment, Sydney NSW
- Glenfield Station Aboriginal Heritage Assessment, Sydney NSW
- Verons Estate, Sussex Inlet: Aboriginal & European Archaeological & Cultural Heritage Assessment, Jarvis bay, NSW
- Split Rock Dam Heritage Impact Assessment, Western NSW.
- El Caballo Blanco & Gledswood Rezoning Aboriginal Heritage Assessment, Sydney NSW.
- Wellington Power Station & Gas Pipeline heritage assessment, Western NSW
- Currarong Sewerage Scheme Aboriginal heritage assessment & Salvage excavation, Jarvis Bay NSW
- Excelsior Colliery Aboriginal heritage assessment, Illawarra NSW
- Illawarra Escarpment Aboriginal Heritage Study
- Wallaga Lake Aboriginal midden excavation, Bega Sewerage System Development, South Coast NSW
- Caddens Release Area Aboriginal heritage assessment, Western Sydney
- Eastern Creek Archaeology Project, Western Sydney
- Renwick Aboriginal heritage, Bowral NSW
- Schofields Road Aboriginal heritage excavation, Western Sydney
- Charmhaven Aboriginal heritage assessment, NSW
- Flinders Aboriginal heritage assessment, South Coast NSW
- Springvale Subsistence Management Plan, Blue Mountains, NSW
- Angus Place Subsistence Management Plan, Blue Mountains, NSW
- Clarence Colliery Subsistence Management Plan, Blue Mountains, NSW
- Clarence Colliery EIS Update, Blue Mountains
- Springvale to Wallerawang Pipeline Project: Heritage Assessment, Blue Mountains, NSW
- Angus Place Colliery - Construction of dewatering borehole, air ventilation hole & infrastructure, Blue Mountains, NSW
- Cheshunt Mine, Hunter Valley Operations South Aboriginal heritage excavation, Hunter Valley, NSW
- RAAF Base Amberley Heritage Impact Assessment, Queensland
- Marulan South Quarry Aboriginal & historic heritage assessment, NSW
- Hydrodec Environmental Assessment heritage component, Young, NSW
- Bermagui Pipeline assessment for the Bermagui/Wallaga Lake Sewerage Scheme
- Deer Park Defence Disposal heritage assessment, Melbourne
- Sewerfix Review of Environmental Factors, heritage component, Sydney
- Defence Sites in the Wet Tropics World Heritage Area, Queensland, Heritage Management Plan
- LAP Fairfield Aboriginal heritage assessment, Sydney
- Murrayfield Aboriginal heritage survey, Bruny Island, Tasmania
- Highlands Development Due Diligence, Craigieburn, Victoria
- Wargatta Mina & Ballawine rock art monitoring & CMP, World Heritage Area, Tasmania
- South West Middens Stabilisation Project, World Heritage Area, Tasmania
- Parklea Aboriginal Heritage Excavation, Western Sydney
- Tasmanian Aboriginal Places Cyclical Maintenance Project
- Sunshine Track Investigation (assessment & expert witness)
- Defence Headquarters Joint Operations Centre Historic Heritage archival recording, Queanbeyan NSW
- HMAS Albatross Naval Base Heritage Management Plan, Nowra, NSW
- Southpipe historic assessment, Western Sydney Villawood Detention Centre historic archival recording, NSW
- Garden Island Naval Base & HMAS Kuttabul Heritage Management Plan, Sydney NSW
- Marulan South Quarry, Marulan, NSW

JENNA WESTON – PROJECT OFFICER**ARCHAEOLOGY & HERITAGE****Qualifications** Bachelor of Arts (Hons), Archaeology, University of Queensland, 2003**Employment History**

2007 – Present Australian Museum Business Services – Archaeologist/ Project Officer

2005 – 2007 Environmental Resources Management – Archaeologist

2004 – 2005 Eastern Yugambah Ltd – Archaeologist

Professional Affiliations

- Australian Association of Consulting Archaeologists Incorporated (AACAI) (Associate, and committee member)
- Australian Archaeological Association (AAA)

Expertise

- Aboriginal and historic cultural heritage assessments
- Consultation with Aboriginal community groups
- Liaison with Local Government, State Government Agencies and developers
- Archaeological report preparation
- Aboriginal and historic archaeological excavations
- Analysis of shell midden and lithic (stone tool) archaeological materials, including residues

Select Bibliography / Presentations

'Whale Rock: Rock art baseline recording and monitoring of impact for works arising from a freeway widening'. Paper presented at the AAA Conference 'New Ground', University of Sydney, 2007.

Weston, J (2009) 'Seeing red: The use of a biological stain to identify cooked and processed/damaged starch grains in archaeological residues'. *Terra Australis* 28: New Directions in Archaeological Science. Proceedings of the 2005 Australasian Archaeometry Conference.

Lamb, J and Loy, T (2005) 'Seeing Red: The use of Congo Red dye to identify cooked and damaged starch grains in archaeological residues'. *Journal of Archaeological Science* 32 (10):1433-1440.

Sample of Professional Experience

Contextual history and field visit to identify elements of colliery site for heritage assessment of Blue Gum Hills Regional Park, Minmi, NSW

Aboriginal consultation, background research and site assessment to identify constraints and opportunities for the proposed South West Rail Link, Western Sydney, NSW

Section 90 application and monitoring for bridge construction works as part of Water Cycle Management Plan for South Hoxton Park/Middleton Grange, Sydney

Photographic recording to archival standards, including historical research, of WWII pump house at RAAF Base Williamstown, Newcastle, NSW

Aboriginal consultation, background research and site assessment to identify constraints and opportunities for proposed residential development of Catherine Hill Bay and Gwandalan, NSW

Archaeological test excavation, analysis and assessment of Aboriginal shell midden sites at Wallaga Lake and Currarong, South Coast NSW

Contextual history and field visit to identify potential heritage items and assess the significance of previously identified heritage items at North Kellyville, Sydney, NSW

Aboriginal and historic survey and assessment to identify constraints and opportunities for a proposed upgrade to the highway between Cooperook and Moorland, North Coast, NSW

Trench director and lithics analyst in archaeological salvage excavations of Aboriginal stone stool scatters at Claremont Meadows, Western Sydney and Cheshunt, Hunter Valley, NSW

Shell midden analyst for the Southern Curtis Coast Regional Archaeological Project (4 years)

Aboriginal Archaeological Assessments

Berowra Railway Station CCP, NSW	Middleton Grange Watermain, Sydney, NSW
Upper Nepean Weirs (artifact relocation)	NSW Ethanol Plants, Condobolin, Coleambally & Oaklands, NSW
Middleton Grange LTZ, NSW	University Hill, Melbourne (excavation)
Wahroonga Estate Redevelopment, NSW	Prospect quarry Part 3A, Greystanes, NSW
Verons Estate, Sussex Inlet, NSW	Wallaga Lake, South Coast NSW (excavation & analysis)
Wallgrove Road, Horsley Park, NSW	Rosarii Part 3A, South West Rocks, NSW
Central Coast Highway Upgrade, Wamberal, NSW	La Trobe Golf Club, Alphington, VIC
South West Rail Link, Western Sydney, NSW	Cheshunt mine, Hunter Valley, NSW (excavation & analysis)
Curragong Sewerage Scheme, South Coast NSW (S.90/87 application, excavation & analysis)	Bengalla mine, Hunter Valley, NSW
Minmi Road underground cable, Fletcher, NSW	Fennell Bay, Lake Macquarie, NSW
Riverside site, Tea Gardens, NSW	Boundary Road Reserve, Maraylya, NSW
Toronto (monitoring), NSW	Marulan South quarry, Marulan, NSW Bombala quarry, Bombala, NSW
Lower Hunter Estates Development, Catherine Hill Bay, Nords Wharf and Gwandalan, NSW (monitoring)	Sutton Forest Inn, Sutton Forest, NSW
Whale Rock, Mt Kur-ring-gai, NSW (photographic recording & monitoring)	HEZ transmission line, Kurri Kurri, NSW (monitoring & S.90 application)
Middleton Grange central creek bridge, Sydney (monitoring & S.90 application)	Quira transmission line, Bemboka, NSW
Muswellbrook, Hunter Valley, NSW	Claremont Meadows, Western Sydney (excavation & analysis)
Caddens Release Area, Western Sydney Seascape Grove Part 3A, South West Rocks, NSW	Drydock Road, Tweed Heads, NSW
Gujerat mine, Avondale and Russel Vale, NSW	Reserve Road, Upper Coomera, QLD (excavation & analysis)
Robertson Sewerage Scheme, NSW	Hollywell, QLD (excavation & analysis)
Catherine Hill Bay & Gwandalan, NSW	

Historic Heritage Assessments

Waterfall Railway Station CCP, NSW	GCC North Kellyville, Sydney, NSW
Royal National Park Coastal Cabins, NSW (review of State Heritage Nomination)	Cooperook-Moorland Highway Upgrade, NSW
Port Kembla Pit Pony Stables, NSW (monitoring)	WWII Stop Butt, Bullecourt Barracks, Adamstown (photographic recording)
Darling Walk, Darling Harbour, NSW (excavation)	RTCA Heritage Register Update, Hunter Valley, NSW
Middleton Grange LTZ, NSW	Booragul DA, Lake Macquarie, NSW
Wahroonga Estate Redevelopment, NSW	Airservices Australia, Mt Heaton, QLD and Passchendaele, NSW
Verons Estate, Sussex Inlet, NSW	Macquarie Hotel, Port Macquarie
Blue Gum Hills Regional Park, Minmi, NSW	75-77 Clarence Street, Port Macquarie
South West Rail Link, Western Sydney, NSW	Marulan South quarry, Marulan, NSW
Bonnie Vale cabins, NSW (HAS and SoHIs)	Mill Point Archaeological Project, QLD
Upper Nepean Catchment, NSW (HIA)	
Mid-City Centre, Sydney, NSW (excavation)	
WWII Pump House, RAAF Base Williamtown (photographic recording)	

Assistance with Conservation and Heritage Management Plans

Chain of Ponds Inn, Hunter Valley	Clifford and Stafford, Hunter Valley
Archerfield outbuildings, Hunter Valley	Mt Thorley, Hunter Valley

TESSA BOER-MAH – PROJECT OFFICER ARCHAEOLOGY & HERITAGE



Qualifications Master of Philosophy (Archaeology), University of Sydney, completed December 2008

Bachelor of Arts (Hons), Aboriginal Archaeology, University of Sydney, 2002

Employment History

2007 – Present Australian Museum Business Services – Archaeologist

2002 – 2006 Archaeological Consultant

Professional Affiliations

Australian Association of Consulting Archaeologists Incorporated (AACAI) (Associate)

Australian Archaeological Association

Expertise

- Aboriginal cultural heritage assessments
- Consultation with Aboriginal community groups
- Liaison with Local Government, State Government Agencies and developers
- Archaeological report preparation
- Undertaking and direction of Aboriginal archaeological excavations
- Analysis of flaked stone artefacts (Aboriginal artefacts)

Select Publications / Presentations

Boer-Mah, T. (2008) Reduction and Adze Form: Ground Stone Adzes from Ban Non Wat, Northeast Thailand. *Bulletin of the Indo-Pacific Prehistory Association*. (28):44-51.

Ward, I.A.K. Fullagar, R.L.K., Boer-Mah, T. *et al.* (2006) Comparison of Sedimentation and Occupation Histories Inside and Outside Rock Shelters, Keep-River Region, Northwestern Australia. *Geoarchaeology*. 1(1):1-27.

'Damage, repair and the effect of reduction on the form of Neolithic and early Bronze Age ground stone adzes from Ban Non Wat, Northeast Thailand.' Paper presented at the AAA Conference 'New Ground', University of Sydney, 2007.

Professional Experience

Preparation of Aboriginal Cultural Heritage report for a survey of a 54 km easement and consultation with the local Aboriginal community, Lower Hunter Valley, NSW

Preparation of an urgent of a preliminary archaeological Aboriginal heritage assessment in Charlestown, Newcastle, NSW

Preparation of an AHIP, survey report and Aboriginal consultation for Aboriginal sites along an 8km easement at Kurri Kurri, Lower Hunter Valley, NSW

Preparation of an urgent Aboriginal Heritage Impact Permit (AHIP) application for proposed works associated with a condemned pole replacement at Idano Road, Singleton, NSW.

Prepared a Statement of Heritage Impact for development in the vicinity of Hill View conservation area, Sydney.

Prepared Statement of Heritage Impact for proposed development in the vicinity of Southridge, western Sydney.

Site Director and Permit holder for excavations at Sheehan Bridge Duplication, Gundagai, Indigenous Archaeology for RTA

Excavation coordinator and lithics analyst for the Hume Highway upgrade at Towrang, Indigenous Archaeology for RTA

Survey direction for Aboriginal heritage sites along the Wilpinjong escarpment.

Selected Aboriginal Archaeological & Heritage Projects

- Charlestown Preliminary Aboriginal Archaeological Due Diligence Assessment for a proposed substation and feeders.
- Kurri-Redbank Feeder 953/95R (132kV) Upgrade: Aboriginal Heritage Assessment and survey with the local Aboriginal community, Hunter Valley, NSW
- Aboriginal Heritage Assessment: 33kv Kurri-Rutherford Feeder Split, Hunter Valley NSW
- Aboriginal Heritage Due Diligence Assessment: 33kV Kurri-Rutherford Feeder Split
- Idano Road Aboriginal Cultural Heritage Assessment, Singleton NSW
- Aboriginal Archaeological Heritage Assessment for Douglas Park, Menangle & Brownlow Hill Weirs: Environmental Flow Releases for the Upper Hawkesbury–Nepean River.
- Aboriginal Archaeological Heritage Assessment for Camden, Shapes, Cobbitty, Mount Hunter Rivulet and Penrith Weirs.
- Aboriginal Archaeological Heritage Assessment for Theresa Park & Wallacia Weirs: Environmental Flow Releases for the Upper Hawkesbury–Nepean River.
- Currarong Sewage Scheme Archaeological Review and S90 Salvage Excavation Methodology
- Aboriginal archaeological survey and cultural heritage assessment, Hyde Park Reserve, Hartley, Blue Mountains, NSW.
- Lithics Report for an Archaeological Test Excavation 'Trash and Treasure' site, Horningsea Park, N.S.W.
- Tebutt's Farm Lithics Report, for excavations at Schofields Road, Rouse Hill, NSW.
- Twin Creeks Lithics Catalogue for flaked stone artefacts recovered from excavations of Aboriginal Sites, NSW
- Lithics report for surface salvage and salvage excavation between Towrang Road and Carrick Road, Hume Highway, NSW.
- Lithics Report for Surface Salvage and Salvage Excavation at Wilpinjong Mine, N.S.W.
- Lithics Report for Salvage excavations at Wilton Park (WP8), NSW.
- Jardine Drive, West Hoxton, Aboriginal Heritage Assessment, Western Sydney.
- Lithics Report for Area 1 Pad 7 Salvage Excavation and Monitoring, near Windsor, NSW.
- Lithics Report for the Salvage Excavation of Sites DEC#36-3-75 and DEC#36-3-75 Wollar, NSW.
- Indigenous Heritage Assessment: Proposed Reticulation Scheme for the Upper Blue Mountains, Blackheath and Medlow Bath, NSW.
- Holroyd Substation Site: Aboriginal archaeological survey and assessment.
- Lot 1001, DP 1046728, Old Castle Hill Road, Castle Hill: archaeological survey and assessment for Aboriginal Sites
- Aboriginal Site Survey for Proposed Car park at Berrilee, August 2003.
- MetroGrid Project Test Excavation of Buried Shell Bed at Fraser Park, Marrickville, N.S.W.

Selected Non-Indigenous Heritage Projects

- Southridge House (North) Statement of Heritage Impact
- Hill View Conservation Area Statement of Heritage Impact
- Movable Heritage Items from Sydney Power Stations.
- Record of Mary Ann St Culvert Remains Stored at TransGrid's Wallgrove Site

Assistance with Cultural Heritage Management Plans

- Bingara Gorge: Aboriginal Cultural Heritage Management Plan (March). Prepared for Delfin Lend Lease.
- Nambucca Shire Council Aboriginal Cultural Heritage Management Plan, May 2003. A report to Nambucca Shire Council.

NGAIRE RICHARDS – PROJECT OFFICER ARCHAEOLOGY & HERITAGE



Qualifications Bachelor of Arts Informatics (Hons) (Archaeology (Prehistoric & Historical), Heritage Studies & Information Systems), University of Sydney, 2007

Employment History

2008 - Present Australian Museum Business Services – Project Officer
2003 - 2005 Archaeological Computing Laboratory, University of Sydney – Research Assistant

Professional Affiliations

- Australasian Society for Historical Archaeology (ASHA), member
- Near Eastern Archaeology Foundation (NEAF), member
- Heritage Watch, research affiliate

Expertise

- Archaeological mapping using Geographic Information Systems (GIS)
- Global Positioning System (GPS) survey
- Indigenous & historic heritage assessment
- Historical research
- Database design and management
- Archaeological report preparation

Select Bibliography / Presentations

2007 Lustig, E., D. Evans, and N. Richards. Words across Space and Time: An Analysis of Lexical Items in Khmer Inscriptions, Sixth-Fourteenth Centuries CE. *Journal of Southeast Asian Studies* 38:1-26.

2005 Piper, C., L. Hazelwood, and N. Richards. Baths at Little Manly in Sydney Harbour. *Bulletin of the Australasian Institute for Maritime Archaeology* 29:44-52.

Selected Professional Experience

Survey of Kurri-Redbank Electricity Easement, Hunter Valley, NSW
Heritage Assessment of Alternative Waste Technology Facility, Lucas Heights Waste & Recycling Centre, NSW
Aboriginal Cultural Heritage Assessment, Mary McDonald Activity Centre, Woolloomooloo, NSW
Historic background for the Supplementary Statement of Heritage Impact, Morpeth Bridge over the Hunter River, NSW
Archaeological excavation of Aboriginal shell midden sites at Currarong, NSW
Cultural heritage assessment for the Matcham Road to Ocean View Drive Central Coast Highway Upgrade, NSW
Statement of Heritage Impact for the site of the proposed Glenfield Station Car Park, NSW
Aboriginal heritage context and GIS mapping for the Preliminary Heritage Impact Assessment of Split Rock Dam, NSW
Historical research and survey of the baths at Little Manly, Sydney Harbour, NSW
GPS survey of prehistoric (Iron Age) and Angkorean sites in the Banteay Chmar region, Cambodia, and preparation of accompanying report, site database and archaeological map
Archaeological excavation and GPS surveys of Angkorean sites in the Siem Reap region, Cambodia, and preparation of accompanying survey report
Archaeological excavations at the Predynastic site of Hierakonpolis, Egypt
GPS survey of tombs in the Petra-Shobak region, Jordan

Professional Experience

Excavations

Aboriginal shell midden sites, Currarong, Hierakonpolis, Egypt
South Coast, New South Wales
Tumnup Barang, Siem Reap province,
Cambodia

Surveys

Kurri-Redbank Electricity Easement, Hunter Valley, NSW
Goonoowigall State Conservation Area, NSW
Baths at Little Manly, Sydney Harbour, NSW
Central Coast Highway, Matcham Road, Erina Heights - Ocean View Drive, Wamberal, NSW
Petra-Shobak Tomb Survey, Jordan
Great North Channel and Kulen Gap regions,
Banteay Chmar region, Banteay Mean Chey Siem Reap province, Cambodia
province, Cambodia

**PHIL GORDON – ABORIGINAL HERITAGE UNIT MANAGER/
ABORIGINAL LIAISON OFFICER
AUSTRALIAN MUSEUM, ANTHROPOLOGY**



Phil Gordon has worked at the Australian Museum since 1980. Phil is currently the Manager of the Australian Museum Aboriginal Heritage Unit and was appointed the Head of the Division of Anthropology in 2000. Phil advises Aboriginal communities on issues such as Aboriginal Museum outreach and repatriation of Aboriginal human remains and other significant cultural property as well as providing advice for various government agencies on cultural heritage issues and policy development. He plays an important role in working with cultural centres and Keeping Places in setting up and planning, as well as advising on ongoing training needs. Phil has a diverse range of experience with a range of funding agencies including Visions of Australia, as Chair of the NSW Museums Committee and as a member of the Heritage Collections Council. Until recently Phil was a member of the Joint Federal and State Committee dealing with the Return of Indigenous Cultural Property.

Select Bibliography

- Gordon, P. (1998a). Museums, Indigenous Peoples and the 21st Century; Or Is There a Place for Museums in This Brave New World? Community Museums in Asia: Report on a Training Workshop. Tokyo: The Japan Foundation Asia Centre, 34-41.
- Gordon, P. (1998b). Community Museums: The Australia Experience. Community Museums in Asia: Report on a Training Workshop. Tokyo: The Japan Foundation Asia Centre, 118-132.
- Kelly, L., Gordon, P. and Sullivan, T. (2000) Evaluation of Previous Possessions, New Obligations: Policies for Museums and Aboriginal and Torres Strait Islander People. Green Paper prepared for Museums Australia National Office. November. (unpublished).
- Kelly, L. and Gordon, P. (2002). Developing a Community of Practice: Museums and Reconciliation in Australia. In Sandell, R. (ed) *Museums, Society, Inequality (Volume 1, Part 3)*, pp153-174. London: Routledge.
- Gordon, P. and Patrick, K. (1994a). Australian Museum's Aboriginal Collections: Morrison Collection. Sydney: Australian Museum.
- Gordon, P. and Patrick, K. (1994b). Australian Museum's Aboriginal Collections: Brungle Mission. Sydney: Australian Museum.
- Gordon, P. and Patrick, K. (1994b). Australian Museum's Aboriginal Collections: New South Wales Catalogue. Sydney: Australian Museum.

Professional Experience

Manager of the Australian Museum Aboriginal Heritage Unit and appointed the Head of the Division of Anthropology in 2000.

Involved in the development of Museum policy and procedures dealing with indigenous cultural issues and overseeing the development of indigenous public programs at the Museum.

Advising Aboriginal communities on issues such as Aboriginal Museum outreach and repatriation of Aboriginal human remains and other significant cultural property as well as providing advice for various government agencies on cultural heritage issues and policy development.

Recently been appointed to the Joint Federal and State Committee dealing with the Return of Indigenous Cultural Property.

Member of the NSW Governments Arts Advisory Council, State committee

Chair of the NSW Governments Museum's Committee, State committee

Former Member of the Return of Indigenous Cultural Property Committee, Joint Federal and State committee

Member Visions Committee, Federal committee

VAL ATTENBROW – SENIOR RESEARCH SCIENTIST/ARCHAEOLOGIST AUSTRALIAN MUSEUM, ANTHROPOLOGY



Qualifications PhD (Archaeology), University of Sydney, 1987
Bachelor of Arts (Honours) Prehistory, University of Sydney, 1976

Employment History

1989 – Present Australian Museum – Research Archaeologist, Anthropology
1979 – 1989 NSW National Parks and Wildlife Service – Discontinuous full-time and part-time temporary placements
1977 – 1989 Self-employed Consulting Archaeologist

Expertise

- Undergraduate and post-graduate learning in archaeology/prehistory and anthropology, principally in Aboriginal prehistory and material culture at Sydney University, Department of Anthropology, 1972-1987
- Twenty-five years experience in archaeological work, including research, cultural resource management with NSW state authority responsible for Aboriginal sites, and consulting work

Select Bibliography

- Attenbrow, V J (2004) 'What's changing: Population size or land-use patterns? The archaeology of Upper Mangrove Creek, Sydney Basin'. *Terra Australis No 21*. Pandanus Books, Research School of Pacific and Asian Studies, Australian National University, Canberra.
- Attenbrow, V J (2002) *Sydney's Aboriginal Past: Investigating the Archaeological and Historical Records*. UNSW Press, Sydney.
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Professional Experience

- Parramatta Park Plan of Management and Interpretation Program (Aboriginal Sites – Stage II, 1996) for Parramatta Park Trust
- Blue Mountains World Heritage Nomination (1994), an investigation of the World Heritage values (specifically Aboriginal cultural heritage) of the sandstone plateaux of the Sydney region, for NSW National Parks and Wildlife Service
- Parramatta Park Management and Interpretation (Aboriginal Sites – Stage I, 1994), for Parramatta City Council
- Proposed Welcome Reef Dam, Braidwood, NSW (Stage II, 1984), site survey and report for Metropolitan Water Sewerage and Drainage Board, Sydney (and Stage I, 1983, co-consultant with Dr Phillip Hughes)
- Proposed extensions to Lucas Heights waste disposal depot, NSW (1981), principal consultant and co-author of report on Tia Negerevich excavation and rock art recording for NSW Metropolitan Waste Disposal Authority, Sydney

15. RURAL ADDRESSING ROAD NAME AMENDMENT

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: James Abel - Geographic Information Systems Co-ordinator
FILE NUMBER: 09/1107

Summary:

Recently Walgett Shire Council entered public consultation with a proposal to change the name of the western portion of SR112 from Brewon Road to Bushs Road as part of its rural addressing program. This report recommends that Council adopt the proposed name change.

Discussion (including issues and background):

Walgett Shire Council is in the process of implementing rural addressing throughout the Shire. Rural addressing is an Australia wide initiative with the objective of providing a systematic and unique address for all rural properties. During May 2009 Council notified all rural property owners within Walgett Shire of their new location based rural address.

In response to a rural address notification letter, Mr John Cole made a submission requesting that the western portion of SR112 Brewon Road be changed to Bushs Road, the name that it had prior to the commencement of the rural addressing project. The Mayor subsequently endorsed a recommendation in a Mayoral Minute dated 21 August 2009 to revert the name, subject to no objections being received as a result of public notification.

A map showing the affected portion of road is attached.

Public consultation regarding the name reversion was undertaken via:
Advertisements on 9th September, 16th September and 23rd September within the Walgett Spectator.
Notification letters sent to people who owned land adjoining the part of the road proposed to be renamed.

The public consultation period concluded on the 9th October 2009. One written submission was received from Mr Christopher Priestly of "Glenacre" who supported the name reversion ().

In the above context there appears to be community support for the name reversion.

Relevant Reference Documents:

Australia/New Zealand Standard. Geographic information - Rural and urban addressing. AS/NZS 4819:2003.
"Guidelines for the naming of roads", published by the Geographical Names Board of NSW.
Mayoral minute dated 21 August 2009.

Stakeholders:

Walgett Shire Council, rural landholders, service providers.

Financial Implications:

Nil

Rural Addressing Road Name Amendment

Recommendation:

That Walgett Shire Council resolve to:

- 1. Adopt the name Bushs Road for the western portion of SR112 Brewon Road, as shown in the map included with this report as Attachment C**
- 2. Submit the amended name to the Geographical Names Board of NSW and request that it be gazetted as a formal road name.**
- 3. Notify John Cole and Christopher Priestly of this resolution.**

Attachments:

- A – Undated letter from John Cole regarding road naming
- B – Mayoral minute dated 21 August 2009.
- C – Map showing portion of SR112 Brewon Road affected by proposed name reversion.
- D – Letter dated 5 October 2009 from Christopher Priestly supporting name reversion.

A – Undated letter from John Cole regarding road naming

- 2 -

Walgett Shire
Council
REC'D

06 AUG 2009

John Cole
Horseshoe Lagoon
Bush's Road
Walgett NSW 2832

FILE: 100/03/00/00

LETTER No: 4205

General Manager
Walgett Shire Council
Fox Street
Walgett NSW 2832

REFER: JA

COPY:

Dear Sir,

RE: Address change – to Brewon Road from Bush's Road

I fell quite hurt by Council changing our address to Brewon Road as Bush's Road is a separate road and runs opposite to Brewon Road. Brewon Road runs to Brewon Station and onto Brewarrina. Bush's road runs to 2 properties Horseshoe Lagoon and Yarram, off Brewon Road.

Sometime ago I saw in the Spectator where someone went to the Shire Council and said Bush's Road should be Brewon Road. This is not the case as they are two different roads which go in different directions. Bush's Road goes to two properties owned by the Bush family and Brewon Road goes to Brewon Station and beyond.

By changing my address you are wiping away 111 years of Bush history. The Bush family settled here in 1888, the road was named after them and it would be wrong to change history. Bush Road only serviced 2 houses, the Bush families, Charlie Bush on Horseshoe Lagoon and Hedley Bush, on Yarram.

I was told the new address was so as services could find us easily, but recently I was taken ill and had to ring the ambulance and they knew exactly where Bush's Road was and were there within 45 to 50 minutes in the dark. If the address was changed I feel that people could end up on the Brewon Road, and could end up in Brewarrina where as now they know exactly where Bush's Road and adjoining properties are.

2

One wonders why it should be called Brewon Road, when the sign says Carinda, Warren Road. I note the signs on the road which say Brewon do not look like Council signs, I feel they were put there by Brewon Station.

I would like the opportunity to speak with Council at one of your meetings regarding this matter.

Sir I feel you would be quite hurt if you left work on Friday evening and I had changed your address over the weekend to Wee Waa Street which is exactly what I have.

I can be contacted on 02 (68289311) or 0428653117.

Yours faithfully


John Cole

Cc Bill Murray – Representative for my area

B – Mayoral minute dated 21 August 2009.



MINUTE

To: Mayor

Cc: Councillors; General Manager, Director Rural Infrastructure

From: Director Planning and Regulatory Services, Matthew Goodwin

Date: 21 August 2009

Subject: Renaming of western end of Brewon Road (reversion to Bush's Road)

In the attached letter John Cole has requested that Council maintain the name Bush's Road for the western portion of Brewon Road. This road was previously known as Bush's road, prior to the implementation of the rural addressing program.

Mr Cole initially raised his objection to the renaming of Bush's Road via a phone call when he received his rural address notification letter. Council's GIS Coordinator advised Mr Cole to express his concerns in writing, which he has now done.

The attached map shows the relevant portion of road.

The road is a dead end and only services two properties. (Horse shoe Lagoon and Miralwyn). Council's GIS Coordinator advises that he believes it is possible to maintain the name Bush's Road under AS/NZ 4819:2003 Rural and Urban Addressing (clause 2.5.5.2).

The following actions are required, or appropriate in the circumstances, to change the name:

- Advertising the proposed change in a newspaper (the Walgett Spectator) and writing to the property owners along the road notifying them of the proposed change (given the small number). A public consultation period of one month would be appropriate.
- Assuming there are no objections, then Council will need to adopt the name change and request the Geographic Names Board of New South Wales to gazette it.

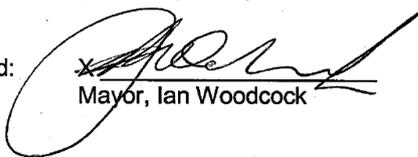
This matter was inadvertently left out of the agenda for the Council meeting scheduled for 25 August 2009.

RECOMMENDATION:

That, pursuant to authority delegated to you by Council, you endorse John Cole's request for the name of the western section of the Brewon Road to revert back to Bush's Road, subject to no objections being received as a result of public notification.


Matthew Goodwin
Director Planning and Regulatory Services

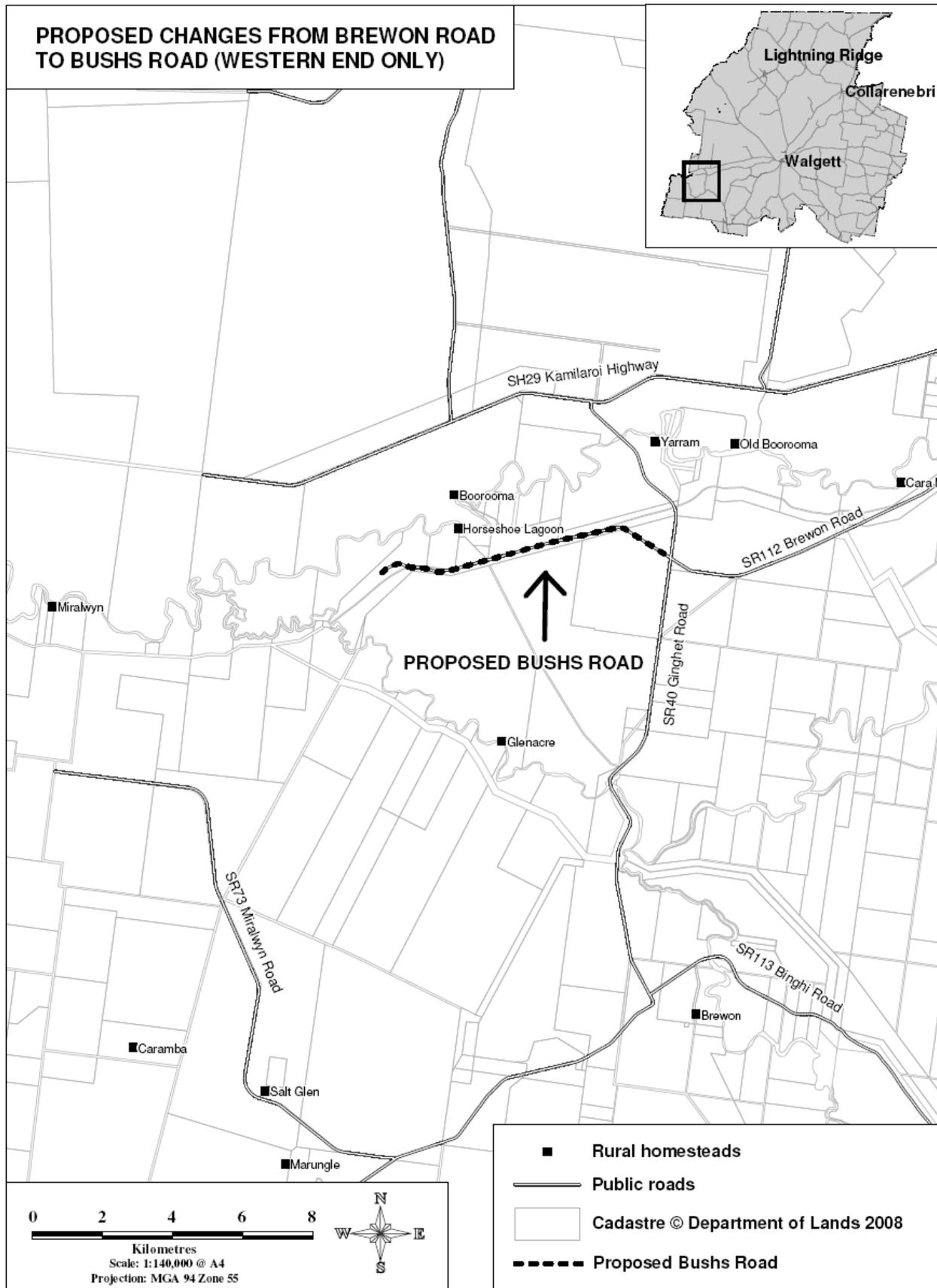
Endorsed:


Mayor, Ian Woodcock

Date:

24-8-09

C – Map showing portion of SR112 Brewon Road affected by proposed name reversion.



D – Letter dated 5 October 2009 from Christopher Priestly supporting name reversion.

WALGETT SHIRE COUNCIL AGENDA

"Glenacre"
Walgett NSW 2832

5th October 2009

Mr Mathew Goodwin
Director Planning and Regulatory Services
Walgett Shire Council
PO Box 31
Walgett NSW 2831

Dear Mr Goodwin

Thankyou for your letter dated 4th September 2009 Re: Proposal to Rename Western
Portion of Shire Road 112

My sister Claire Priestley and myself as owners of Glenacre and Larrimah fully support
the proposal to rename the road as per the attached map to Bushs Road.

Yours faithfully



Christopher W Priestley

16. DOGS ON THE ‘PRESERVED’ OPAL FIELDS

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director Planning and Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1524

Summary:

The Land and Property Management Authority grants Western Lands Leases over mining camps on the ‘preserved’ opal fields without any conditions restricting the number of dogs that can be kept on the lease. It is recommended that Walgett Shire Council write to the Authority and request that it impose a condition limiting dogs to one per lease.

Discussion (including issues and background):

In 1996, the incoming Minister for Mines had reached a pre-election agreement with ‘preserved’ opal fields resident group advocates. The agreement was to offer a secure title to mining camp dwellers on the ‘preserved’ opal fields in return for no houses on the new opal fields. A map showing the location of the ‘preserved’ opal fields is included as Attachment A. An overview of the numbers of residences on the ‘preserved’ opal fields is provided in the table below.

TABLE – Dwellings on the preserved opal fields

Opal Field	Residential Mineral Claims	Western Lands Lease (converted from residential Mineral Claims)	Western Lands Lease (predating residential Mineral Claims conversion process)	Mining Purposes Lease or Mining Lease
Lightning Ridge – within permissive occupancy	285 ?	664 granted	6 approx	17 ?
Lightning Ridge – outside permissive occupancy	163 ?	112	0	5 ?
Old Coocoran	16	0	0	0
Carters Rush	19	0	0	0
Grawin	259	0	0	0
Glengarry/Sheepyard	265	0	0	0
TOTAL	1007	776	6	23

Revised from Table 8.8 in the October 2008 version of the Walgett Shire Growth Management Study and Strategy

For several years the Land and Property Management Authority has been offering a residential Western Lands Lease (WLL) to people who hold current residential Mineral Claims within Permissive Occupancy 1985/19 at Lightning Ridge, held by Walgett Shire Council. In the last year it has also commenced offering WLLs to people holding residential Mineral Claims within the area known as Crutchfield’s block (lot 1, DP 1104383).

Western Land Leases are being granted for the purpose of a residence with an initial term of 20 years. The area of each lease has been limited to the boundaries of the previous residential Mineral Claim.

Residential Mineral Claims are invariably granted under a condition requiring the claim holder to ensure that no more than one dog is kept on the claim. This condition has made a substantial contribution toward limiting the number of dogs kept at mining camps. Management of dog numbers on the preserved opal fields is an important issue for adjoining graziers who experience ongoing livestock losses due to dog attacks.

Under current arrangements the Land and Property Management Authority grants Western Lands Leases over mining camps on the 'preserved' opal fields without any condition restricting the number of dogs. During informal discussions, representatives of the Authority have indicated that they regard dog management solely as a Council matter. If the Authority maintains this position, it is inevitable that Council staff will be called upon to dealing with a increasing frequency of dog attacks on sheep and cattle as residential Mineral Claims are progressively converted to Western Lands Leases and people become aware that there is no longer any restriction on the number of dogs they can keep.

Relevant Reference Documents:

Walgett Shire Growth Management Study and Strategy prepared by Edge Land Planning, dated October 2008 (To be updated as per Council resolutions 24 February 2009).

Stakeholders:

Walgett Shire Council, Land and Property Management Authority (formerly Department of Lands), Department of Industry and Investment (formerly Department of Primary Industries), opal miners, mining camp residents and graziers.

Financial Implications:

Nil

Dogs on the Preserved Opal Fields

Recommendation:

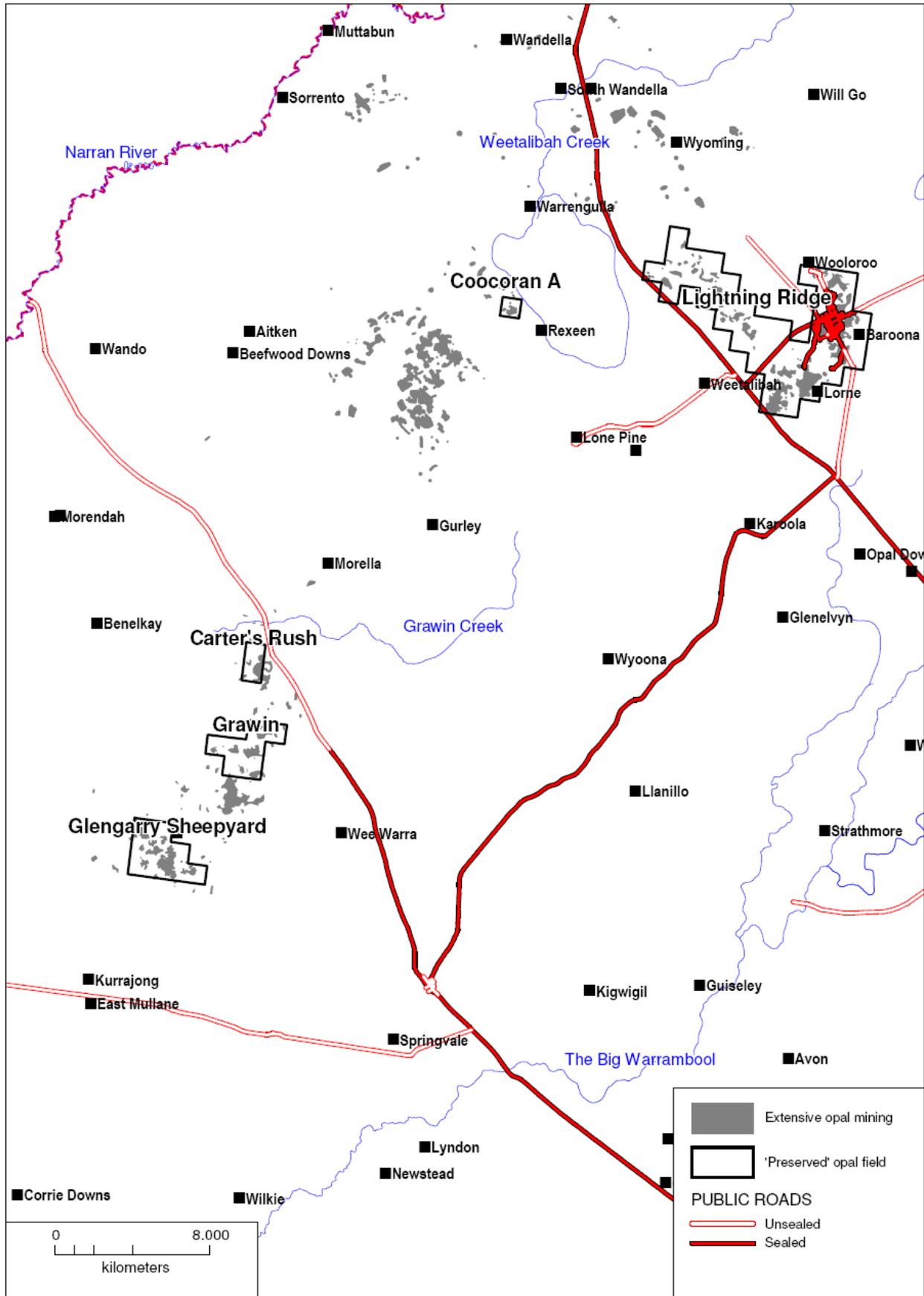
That Walgett Shire Council resolve to:

- 1. Write to the Western Lands Commissioner of the Land and Property Management Authority and request that it take immediate steps to impose a condition on any residential Western Lands Lease it grants on the 'preserved' opal fields restricting the number of dogs that can be kept to one, because:**
 - (a) Historically the number of dogs associated with mining camps was managed in part due to a condition on residential Mineral Claims requiring claim holders to keep no more than one dog.**
 - (b) Not maintaining such a condition on Western Lands Leases is very likely to result in an increase in dog numbers, hence more frequent dog attacks on livestock and native fauna.**
 - (c) Council believes that the Authority has a duty of care to avoid unnecessary adverse environmental and social outcomes associated with its administration of Western Lands Leases.**

Attachments:

A – Map of the 'preserved' opal fields

Attachment A – Map of the ‘preserved’ opal fields



17. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services
FILE NUMBER: 09/1367

Summary:

This report provides a summary of the Development and Complying Development Certificate applications recently processed under delegated authority.

Discussion (including issues and background):

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during September 2009.

Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

Relevant Reference Documents:

Files for the respective Development and Complying Development Certificate applications.

Stakeholders:

Public and applicants.

Financial Implications:

Nil.

Development and Complying Development Certificate Applications
<p>Recommendation:</p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none">Note the Development and Complying Development Certificate applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during September 2009

Attachments:

A – Report on DAs and CDCs issued September 2009

Attachment A – Report on DAs and CDCs issued September 2009



Determined Applications

10/07/2009 Parameters: Date Range: Y Start Date: 1/09/2009 End Date: 30/09/2009 As At Date: Document Type: 20
 Officer: ALL Number of Days: 0 Stop The Clock: Yes

Document	Applicant Name / Address	Development Type	Determination	Determined	Received
Document Type: 20					
	<i>Stop the Clock</i>	<i>Total Elapsed Calendar Days: 1 Calendar Stop Days: 0 Adjusted Calendar Days: 1</i>			
02/0/2007/000000049/002	160 Subdivision/Consolidation 8 Eureka ST WALGETT LOT: 30 DP: 253488 Walgett Shire Council		Approved - Staff Delegation	11/09/2009	11/09/2009
Document Type: 20					
	<i>Stop the Clock</i>	<i>Total Elapsed Calendar Days: 30 Calendar Stop Days: 9 Adjusted Calendar Days: 21</i>			
02/0/2009/000000020/001	170 Change of Use Fox ST WALGETT LOT: 100 DP: 1123790 Mrs J L Webster		Approved - Staff Delegation	02/09/2009	04/08/2009

Officer: Ms J R Babic
 Number of Applications: 2
Total Elapsed Calendar Days: 31.00
Total Calendar Stop Days: 9.00
Total Adjusted Calendar Days: 22.00

Report Totals & Averages
Total Number of Applications: 2
 Average Elapsed Calendar Days: 15.50
 Average Calendar Stop Days: 4.50
 Average Adjusted Calendar Days: 11.00

AUTHORITY

18. COLLARENEBRI EFFLUENT SYSTEM ISSUES

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director Planning and Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1385

Summary:

This report provides an overview of problems associated with the Collarenebri effluent system and recommends Council take action to address them.

Discussion (including issues and background):

Recently Councillors sought information on problems associated with the Collarenebri effluent system. This report provides an overview of the most significant issues.

1. **UNCONNECTED PREMISES:-** Council's Urban Infrastructure Services staff have:
 - Estimated there are about 15 residences which have an effluent main located nearby, but no connection point.
 - Indicated there is adequate capacity within the current effluent system to cope with 15 additional connections.

To enable the residences to connect, action needs to be taken to establish the connection point, including:

- Urban Infrastructure Services staff creating connection points over a period of about 2 to 3 weeks.
- Planning & Regulatory Services staff contacting land owners to encourage them to connect to Council's effluent system (if their land is located within 75m of a Council main). Where voluntary connection does not occur in a reasonable period of time, it may become necessary to use orders and infringements under the provisions of the Local Government Act 1993 to prompt connection.

2. **EXTENT OF MAINS:-** About 15 residences and 15 vacant lots within the Collarenebri urban area which do not have access to any effluent main, as shown in Figure 1. There is no current plan or budget to extend effluent mains to service this area. Currently residences in this area must use on site sewage management systems.

Council's Senior Health and Building Surveyor has advised that the minimum area required for the sustainable use of a site for on-site effluent disposal, where the soil profile is predominantly clay, is 2,000 square metres. It is significant to note that lot size in these areas varies from about 740 to 10,000 square metres.

3. **INAPPROPRIATE EFFLUENT DISPOSAL:-** Periodically problems arise from septic tanks being pumped out, or overflowing, and the effluent being discharged in an unhealthy manner. The effluent may be discharged on site, neighbouring land and public road corridors.

Council's Planning & Regulatory Services Division staff take action to address problems with inappropriate effluent disposal when they arise.

If the previous points are addressed, it would be reasonable to expect that the frequency of unhealthy effluent discharge to decrease over time.



Figure 1 – Extent of urban development and effluent mains in Collarenebri

Relevant Reference Documents:

Nil.

Stakeholders:

Land owners and residents in the Collarenebri urban area, Walgett Shire Council.

Financial Implications:

Council’s Director of Urban Infrastructure has provided tentative cost estimates for establishing 15 new connection points at about \$20,000. This unbudgeted expenditure could be funded by increasing the overall Collarenebri sewer fund deficit from about \$420,000 to \$440,000. Extending the effluent main to service lots west of Barwon St estimated at about \$500,000.

Collarenebri Effluent System issues

Recommendation:

That Walgett Shire Council resolve to:

- 1. Note the report on problems associated with the Collarenebri effluent system**
- 2. Consider options for funding 15 new connection points on the Collarenebri effluent system at the Budget review to be undertaken at the November Meeting.**
- 3. Consider cost estimates for extending the Collarenebri effluent system to service urban premises located west of Barwon Street as part of the 2010-2011 budget preparation process.**

19. WATER RESTRICTION POLICY

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Siegfredo Coralde – Director of Urban Infrastructure Services
FILE NUMBER: 09/1448

Summary:

This report sets out to address concerns relating to water supply and demand management by ensuring that the time periods when watering is permitted are moved away from the peak demand periods for normal domestic and business use.

This report recommends to Council the approval and implementation of Water Restriction Policy effective 24 October and 30 October 2009 respectively.

Discussion (including issues and background):

Over the years the water supplies in the Walgett, Lightning Ridge, Collarenebri, Rowena and Carinda communities have historically come under pressure during summer months where some schemes need further capital renewals to accommodate watering and irrigating of lawns and gardens.

To manage these issues, water restrictions in some form have been implemented before summer months or during emergencies to manage the demand to acceptable levels. These water restrictions have in the past been implemented in an 'ad-hoc' fashion and have never been formulated in Council policy.

Moving forward. A change of water restriction schedule was issued on 05 January 2009 where residents were prohibited using sprinklers other than between the following times:

Description	Sprinkling Times		Remarks
	Mornings	Evenings	
Residential Premises	6:00 am - 8:00am	6:00 pm – 10:00pm	Daily
Commercial Premises	From 8:00 am	To: 4:00 pm	Monday to Friday only

The above notice was revoked on 28 April 2009 when Council passed Resolution 93/09 lifting water restrictions from 01 May 2009 to 31 August 2009. Council did not reinstate a water restriction notice based on the above schedule pending approval of a new policy.

The new policy contains four levels of water restrictions. The first level which is intended to enforce this level upon approval of the Water Restriction Policy has the following schedule:

- Residential premises from 5:00 am to 8:00 am and 6:00 pm to 10:00 pm daily
- Public parks, sport fields and school grounds from 8:00 am to 4:00 pm Mondays to Fridays (for fully automated sprinklers)
- Public parks, sport fields and school grounds from 8:00 am to 4:00 pm Mondays to Fridays (for non-automated sprinklers)
- Commercial premises from 8:00 am to 4:00 pm Mondays to Fridays.

Relevant Reference Documents:

Water Management Regulation 2003
(Water Supply Authorities – Water Restrictions)
Water Meter Policy
Best Practice Management of Water Supply and Sewerage Guidelines

Stakeholders:

Walgett Shire Council
Walgett Shire Business Community
Walgett Shire Constituents

Financial, Social and Community Implications

Council needs to disseminate information to the general public by posting the policy to Council offices, libraries, depots and post offices. Publishing to local newspapers is also desirable.

Council give consumers an indication of permissible practises which are allowed during each level of water restriction, thereby making compliance and enforcement easier. The policy is intended to give a clear definition of how breaches of the restrictions will be dealt with by Council's enforcing officer.

Water Restriction Policy
<p>Recommendation:</p> <ol style="list-style-type: none">1. That Council approves the Water Restriction Policy effective 24 October 2009.2. That Council approves implementation of Water Restriction Level 1 effective 30 October 20093. That Council disseminate information to public libraries, Council depts., post offices including publication to local newspapers.

Attachments:

AFM – Water Restriction Policy

20. TENDERS - PLANT HIRE

REPORTING SECTION: Director Rural Infrastructure & Support Services
AUTHOR: Ian Taylor - Director Rural Infrastructure & Support Services
FILE NUMBER: 09/883

Summary:

Tenders calling for standing offers E08007 for the hire of various plant and related services have been advertised in accordance with the Local Government (General) Regulation. This report recommends that Council accept all conforming tenders submitted to date.

Discussion (including issues and background):

Tenders were called requesting standing offers for casual plant hire. The tender period is on-going.

The offer document makes provision for the selection of a plant hire contractor from those offers accepted. Selection must consider:

- Availability
- Suitability for Council's Project Requirements
- Total Estimated Project Price
- Documented Past Performance
- Value for Money

The offer documents include performance specifications and require the contractor to provide various insurances to mitigate public liability and worker death and injury risks associated with this class of work. Engagement is based on a Purchase Order Contract and Australian Standard 4905 Minor Works contract Conditions.

As the expenditure over a 12 month period with some of the plant hire contractors, or on an individual project may exceed the tender threshold of \$150,000, it is recommended that Council formally accept all conforming offers as follows:

- Ridgerock Earthmoving
- Walgett Tyre and Machinery
- Thurston & Sons
- Swan Weed Control
- Castlereagh Plant Hire

Any further offers received will be referred to Council at its meeting following the assessment of such offers.

Relevant Reference Documents:

Offer Documents E08007

Stakeholders:

Walgett Shire Council

Financial Implications:

Costs associated with the engagement of contractors are included in the expenditure of the relevant Council service delivery area in the Management Plan.

Tenders – Plant Hire

Recommendation:

1. **That Council accepts tenders from the following businesses for E08007 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW –**
 - * **Ridgerock Earthmoving**
 - * **Walgett Tyre and Machinery**
 - * **Thurston & Sons**
 - * **Swan Weed Control**
 - * **Castlereagh Plant Hire**