AGENDA FOR
ORDINARY COUNCIL MEETING

28 March 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Lightning Ridge Bowling Club** on **28 March 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Please Note: Naturalisation Ceremony commencing at 9:30am

Following the meeting an inspection of the Lightning Ridge Gem Gardens will be held

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:
Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.
Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)
Remoteness
A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.
Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners
A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:
(a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
(b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)
No Interest in the Matter
However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.
Non-Pecuniary Interest – Must be disclosed in meetings.
There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However,

Councillors should consider providing an explanation of why they consider a conflict does not exist.

- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)
A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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Local Government Act 1993

Chapter 3 section 8A

GUIDING PRINCIPLES FOR COUNCILS

(1) **Exercise of functions generally**
The following general principles apply to the exercise of functions by councils:

(a) Councils should provide strong and effective representation, leadership, planning and decision-making.
(b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.

(c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.

(d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.

(e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.

(f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.

(g) Councils should work with others to secure appropriate services for local community needs.

(h) Councils should act fairly, ethically and without bias in the interests of the local community.

(i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

(2) **Decision-making**
The following principles apply to decision-making by councils (subject to any other applicable law):

(a) Councils should recognise diverse local community needs and interests.
(b) Councils should consider social justice principles.

(c) Councils should consider the long term and cumulative effects of actions on future generations.

(d) Councils should consider the principles of ecologically sustainable development.

(e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

(3) **Community participation**
Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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1. OPENING OF MEETING

Time:_____am

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

3. LEAVE OF ABSENCE

Leave of Absence
Recommendation: That the leave of absence received from _____are accepted and a leave of absence granted. **Moved:** **Clr** **Seconded:** **Clr**

4. WELCOME TO VISITORS

5. PUBLIC FORUM PRESENTATIONS

(Limited to five minutes presentations and must also relate to items listed within the Business Paper)

5.1 Darryl Ferguson

(Murals within townships of Lightning Ridge, Walgett and Collarenebri. Darryl carves and paints Aboriginal Artwork and wants to discuss murals in the towns listed).

5.2 Debra Walford

Refer to attached letter on pages7 and 8.

5.3 Carly Prenzler Senior Consultant from Ross Planning

Development of the Active Travel Plan

RECEIVED 13 MAR 2017

1st March, 2017

Walgett Shire Council

Fox Street, Walgett

NSW 2832

Dear Counsellors,

Re: Proposal for Netball Courts, Number One Oval

We are writing, on behalf of the Walgett Community, to propose the netball courts at Number One Oval to be named Jenny Wright, after Janice Clare Wright. We would also like the individual courts to be numbered.

Janice Clare Wright, known to the community as Aunty Jenny Wright (Nee Simpson), was born and raised in Walgett and came from a large family. She was educated at Walgett Primary and High School. After that, she got married and had her own family. Aunty Jenny was appointed as an AEA (Aboriginal Education Assistant), in which she supported the education and well-being of Aboriginal and non-Aboriginal students at school from preschool to year 6. Her role lasted almost 30 years.

Aunty Jenny Wright was awarded a certificate of achievement and condemnation for her services to education in Walgett by the then Minister of Education, Virginia Chadwick. Aunty Jenny worked tirelessly throughout her career, supporting everyone who came into contact with her. She was a major role model and ambassador for education to the children of this community.

Recognising the impact of her service, Walgett Primary School named the netball competition The Aunty Jenny Wright Netball Shield in her honour. This competition had been simultaneously played alongside Ricky Walford Rugby League Shield for the past twenty years every August, in which schools from NSW partake in.

Aunty Jenny Wright was a greatly respected and admired member of the Walgett Community. As a result, Walgett Community would like the Shire to consider naming Jenny Wright Netball Courts at Number One Oval.

We would like the Shire to acknowledge Aunty Jenny Wright and Ricky Walford Shields by displaying banners across Fox Street to promote and mark the twentieth and twenty fifth anniversaries, respectively.

We would like to thank you for your time and consideration to name the Netball Courts after Jenny Wright. Should this proposal be successful, we wish for the name to be unveiled on the 7th August, 2017 prior to the Shield.

Should you wish to discuss this proposal, please feel free to contact me on 0467 303 775 or 6828 1077.

Yours in Unity,

D Walford

Debra Walford

On behalf of the Walgett Community. 9/3/2017.

6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

Councillor	Item No.	Pecuniary/Non-Pecuniary	Reason

7. CONFIRMATION OF MINUTES/MATTERS ARISING

7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 14 FEBRUARY 2017

Minutes of Ordinary Council Meeting – 14 February 2017
Recommendation: That the minutes of the Ordinary Council meeting held 14 February 2017, having been circulated be confirmed as a true and accurate record of that meeting. **Moved:** **Seconded:**

Attachment
Minutes of Meeting held 14 February 2017

MINUTES FOR
ORDINARY COUNCIL MEETING

14th February 2017

ADOPTED: 28 March 2017

Don Ramsland
GENERAL MANAGER

MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 14th FEBRUARY AT 9:30 AM

PRESENT

Clr Ian Woodcock	(Mayor)
Clr M Martinez	(Deputy Mayor)
Clr L Walford	
Clr G Murray	
Clr J Keir	
Clr K Smith	
Clr R Turnbull	
Clr T Cameron	
Clr M Taylor	
Don Ramsland	(General Manager)
Sylvester Otieno	(Director Engineering/Technical Services)
Bronte Kerr	(Minute Secretary)

Declaration of Pecuniary/Non Pecuniary Interests

Staff/Councillor	Item No.	Pecuniary/Non-Pecuniary	Reason
Woodcock	11.2.7 11.3.1	Pec	Affiliation with Lightning Ridge Gun Club Related to field of work/ business
Keir	11.4.2 11.4.3	Pec	Related to field of work/ business
Martinez	11.4.2 11.4.3	Pec Pec	Related to field of work/ business
Turnbull	11.4.2 11.4.3	Pec Pec	Relationship to Clr Martinez

Confirmation of Minutes

1/2017/1 Minutes of Ordinary Council Meeting – 13 December 2016

Resolved:

That the minutes of the Ordinary Council meeting held 13 December 2016, having been circulated be confirmed as a true and accurate record of that meeting subject to deleting word Acting on page 1 and including Councillor Murray in the planning division on page 6.

Moved: **Clr Turnbull**
Seconded: **Clr Murray**
CARRIED

1/2017/2 Council's Decision Action Report

Resolved:

That the Resolution Register for February 2017 be received and noted.

Moved: **Clr Cameron**
Seconded: **Clr Keir**
CARRIED

1/2017/3 Weekly's received from the Local Government NSW

Resolved:

That the information contained in the weekly circulars numbers 49-04 from the Local Government NSW be received and noted.

Moved: **Clr Murray**
Seconded: **Clr Taylor**
CARRIED

1/2017/4 Circulars Received From the NSW Office of Local Government

Resolved:

That the information contained in the following Departmental circulars No 16-48 to 17-02 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: **Clr Martinez**
Seconded: **Clr Walford**
CARRIED

1/2017/5 Monthly Calendar February 2017 – April 2017

Resolved:

That Council receive and note the regular monthly calendar for the period February 2017– April 2017 and endorse the change of date for the April meeting to Thursday 27th April, 2017.

Moved: **Clr Walford**
Seconded: **Clr Smith**
CARRIED

1/2017/6 Delegations to New State Ministers/Parliamentary Secretaries

Resolved:

That Council seek deputations with the following newly appointed Ministers/Parliamentary Secretaries: These include:
John Barilaro – Regional NSW, Skills and Small Business
Niall Blair – DPI, Regional Water and Trade and Industry
Donald Harwin – Resources, Energy and Utilities
Andrew Constance – Transport and Infrastructure
Robert Stokes – Education
Paul Toole – Lands
Gabrielle Upton – Local Government and Environment
Melinda Pavey – Roads, Maritime and Freight
Adam Marshall – Tourism and Major Events
Sarah Mitchell – Aboriginal Affairs and Education
Parliamentary Secretaries
Richard Colless – Natural Resources and Western NSW
Kevin Anderson – Regional Roads and Transport
and that separate submissions be prepared for each deputation.

Moved: **Clr Keir**
Seconded: **Clr Smith**
CARRIE

1/2017/7 Western Division Group of Shires – Annual Conference - Motions

Resolved:

That Council endorse the following motions for consideration at the 2017 Western Division Group of Shires Annual Conference:

1. State government agencies/departments - funding for all recurrent expenditure.
2. Voluntary allocation of key portfolios – general managers
3. Western division group of shires regular meetings with major state/federal agencies
4. Future of the western division group of shires
5. Betterment funding – disaster relief works

Moved: Clr Murray
Seconded: Clr Smith
CARRIED

1/2017/8 Review of Process for Dealing with Councillors' Queries or Questions for Next Meeting

Resolved:

That The General Manager's report be received and noted.

Moved: Clr Keir
Seconded: Clr Cameron
CARRIED

1/2017/9 Matters Generally for Brief Mention or Information only from the General Manager

Resolved:

Council receive and note the report by the General Manager in relation to matters listed above and endorse the proposal to name the #1 oval the 'Ricky Walford Oval'.

Moved: Clr Walford
Seconded: Clr Keir
CARRIED

Public Forum 10:20 am

Josh Higgs, Sharon Hawke and Amanda Beetson from NSW Department of Industry, Lands to provide an update on the Voluntary Surrender Scheme at Lightning Ridge

- Purpose of the scheme is to reduce dual land conflict in Lightning Ridge
- Project started in March 2016, allowing affected landowners to submit EOI to surrender land. The EOI were voluntary and non-binding.
- Independent valuations of the properties were carried out and in May 2016 the EOI were reviewed by the assessment panel and independent probity officer.
- Seven deeds of agreement were entered into by Departments of Industries –Lands and lease holders.
- Completion of the seven deeds of Agreements resulted in over 800 mineral tenures being added to the existing Lightning Ridge and Surrounding Opal Fields Management Reserve.
- Department of industries- Lands will ensure that any land made available will be free as possible from any potential for future dual land use conflict
- Any land that is not sold will remain a part of the existing Lightning Ridge and Surrounding Opal Fields Management Reserve.
- The Reserve is currently managed by Department of industries- Lands; however management is to be handed over to a community trust in the future.

- The trust will have four community members as well as members of several related agencies.
- Department of industries- Lands will work with the community trust when it is established to assist them to manage the land.

Jessica Picton from Epuron to discuss the Walgett Solar Farm

- Solar Farm located approx. 3km from CBD - State significant project
- 9 months construction phase – estimated to create 85 jobs
- Flood resistant/ Long-term vegetation management
- Public consultations sessions will be held

Mariam Chizari Community Affairs Manager NSW to discuss the nbn rollout program

- The Interim Satellite Service (ISS) will be shut down on 28th February 2017.
- To ensure a smooth transition to the new Sky Muster™ service, nbn is working closely with phone and internet service providers to help their customers migrate across to this new service.
- Some ISS users will be migrated across to the nbn™ Fixed Wireless technology if they are located within an nbn™ Fixed Wireless coverage area.
- You need to contact an internet provider urgently to switch to a service over nbn™ Sky Muster™ or nbn™ Fixed Wireless. This will not impact your copper landline phone service. Switching is not automatic.
- Any questions about the migration, the Sky Muster™ service, or the equipment installation process, call the nbn™ Contact Centre on 1800 687 626

The meeting adjourned for lunch at 12:00pm/ The meeting resumed at 12:45pm

1/2017/10 Cash and Investment Report as at 31st December 2016

Resolved:

That the Investment report as at 31st December 2016 be received and noted.

Moved: **Clr Walford**
Seconded: **Clr Cameron**
CARRIED

1/2017/11 Cash and Investment Report as at 31st January 2017

Resolved:

That the Investment report as at 31st January 2017 be received and noted.

Moved: **Clr Taylor**
Seconded: **Clr Turnbull**
CARRIED

1/2017/12 2016/17 Rating and Water Charges

Resolved:

That the Chief financial Officers report on 2016/17 rating and water charges be received and noted.

Moved: **Clr Martinez**
Seconded: **Clr Turnbull**
CARRIED

1/2017/13 Monthly Outstanding Rates Report – January 2017

Recommendation:

The January 2017 outstanding rates report be received and noted.

Moved: Clr Walford
Seconded: Clr Cameron
CARRIED

1/2017/14 Quarterly budget review statement 31st December 2016

Recommendation:

That Council adopt the attached Quarterly Budget Review Statement for 31st December 2016 as tabled.

Moved: Clr Turnbull
Seconded: Clr Murray
CARRIED

1/2017/15 Loan to Lighting Ridge Opal & Fossil Centre Inc

Resolved:

(a) That the Chief Financial Officers report be received.

(b) That the Council provide a zero interest loan of $48,000 to the Lightning Ridge Opal and Fossil Centre Inc for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.

(c) The loan be repaid over five (5) years as follows; 9th January 2018 - $10,000, 9th January 2019 - $10,000, 9th January 2020 - $10,000, 9th January 2021 - $10,000, 9th January 2022 - $8,000.

(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. entre into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.

(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a board member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.

Moved: Clr Martinez
Seconded: Clr Walford
CARRIED

Clr Woodcock left the Meeting Room at 1:44pm and Clr Martinez chaired the meeting.

1/2017/16 Community Assistance Scheme Donations – Round 2 2016/2017 Applications

Resolved:

That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2016/2017;

Organisation	Project	Amount
Lightning Ridge Pony Club	Repairs to grandstands including installation handrails and shade and replace worn timber with steel seating	$1000.00
Carinda & District Race Club	Hold annual race meeting and provide adequate toilet facilities for patrons	$1000.00
Burren Junction Public School P & C Association	Upgrade classroom environment and facilities with new furnishings (stools, benches, tables etc.)	$500.00
Lightning Ridge Gun Club	Upgrade existing facilities by laying concrete slabs	$2000.00

Moved: **Clr Taylor**
Seconded: **Clr Walford**
CARRIED

Clr Woodcock return to the meeting and resumed the chair at 1:54pm

1/2017/17 Community Development Report October – December 2016

Resolved:

That the report for Community Development: October- December 2016 be received and a multicultural function be addressed in future reports.

Moved: **Clr Smith**
Seconded: **Clr Martinez**
CARRIED

1/2017/18 Second Quarter Operational Plan & Half Yearly Delivery Program 16/17

Resolved:

That the content of the report be noted and Council accept the progress made on the 2016/2017 Operational Plan and Delivery Program as at 31st December 2016.

Moved: **Clr Turnbull**
Seconded: **Clr Keir**
CARRIED

1/2017/19 355 Committee Guidelines

Resolved:

1. That the Chief Financial Officer report be received.
2. That Council formally adopt the 355 Committee Guidelines as presented.

Moved: **Clr Smith**
Seconded: **Clr Murray**
CARRIED

1/2017/20 Burren Junction Hall 355 Committee

Resolved:

1. That the Chief Financial Officer report be received.

2. That Council formally agree to the creation of the Burren Junction Hall 355 Committee

3. That Council invite interested organisations to nominate representatives and also call for expressions of interest from people who are interested in being members of that Committee and then select people for the Committee from those expressions of interest

Moved: **Clr Murray**
Seconded: **Clr Keir**
CARRIED

1/2017/21 Drought Communities Program – Colless Grandstand Flooring/Seating Project

Resolved:

That the Chief Financial Officer report be received and noted.

Moved: **Clr Walford**
Seconded: **Clr Keir**
CARRIED

1/2017/22 Volunteers Policy/Procedure & Volunteers Manual & Memorandum of Understanding

Resolved:

1. That the Chief Financial Officers report be received.

2. That Council adopt the Volunteer Policy/Procedure, Volunteer Handbook and Volunteer Memorandum of Understanding as tabled.

Moved: **Clr Keir**
Seconded: **Clr Murray**
CARRIED

1/2017/23 Procurement & Disposal Policy & Procedure

Resolved

1. That the Chief Financial Officer's report be received.
2. The Walgett Shire Council Procurement & Disposal Policy and Procedure as presented be adopted.

Moved: **Clr Martinez**
Seconded: **Clr Taylor**
CARRIED

1/2017/24 Toilet Facility at Len Cran Park

Resolved:

1. That the Chief financial Officers report be received.
2. That Council transfer $15,000 from the asset reserve.
3. The Chief Financial Officer call for expressions of interest for the construction of the toilet facility at "Len Cran Park" Lightning Ridge.

Moved: **Clr Martinez**
Seconded: **Clr Walford**
CARRIED

1/2017/25 Transfer of Funds – shade structure Len Cran Park

Resolved:

1. That the Chief financial Officers report be received.
2. That Council transfer the net vote of $25,000 from the Burren junction Playground to Len Cran Park Lightning Ridge for a shade structure.
3. Similar shade structures be investigated for Apex Park, Grey Park and Collarenebri Park.

Moved: **Clr Turnbull**
Seconded: **Clr Taylor**
CARRIED

1/2017/26 Lightning Ridge Bore Bath

Resolved:

1. That Council engage a structural engineer firm to assess the bore bath and amenities building and provide Council with a full report and scope of works for repair of the bore bath and amenities building
2. And the cost associated is charged directly to the bore bath maintenance/operation budget allocation.

Moved: **Clr Cameron**
Seconded: **Clr Smith**
CARRIED

1/2017/27 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer

Resolved:

That the Matters Generally for Brief mention or information only from the Chief Financial Officer be received and noted.

Moved: Clr Murray
Seconded: Clr Taylor
CARRIED

Clr Woodcock left the Meeting Room at 2:33pm and Clr Martinez chaired the meeting.

1/2017/28 Development Application 2016/020

Resolved:

That Council resolve approve the Development Application 2016/020, for Lot 60 DP 725287, subject to the conditions of development consent

Seconded: Clr Walford
Moved: Clr Smith
CARRIED
Planning Division

For:	**Absent:**
Cameron	Woodcock
Walford	
Keir	
Taylor	
Smith	
Martinez	
Turnbull	
Murray	

Clr Woodcock return to the meeting and resumed the chair at 2:40pm.

1/2017/29 Matters Generally for Brief Mention or Information only from Director of Environmental Services

Resolved:

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

Moved: Clr Cameron
Seconded: Clr Turnbull
CARRIED

1/2017/30 Monthly RMCC works Report from Acting Director Engineering / Technical Services – January 2017

Resolved:

That Council receive and note the monthly RMCC works report for January 2017.

Moved: Clr Turnbull
Seconded: Clr Walford
CARRIED

Councillors Martinez, Turnbull and Keir left the meeting room 2:47pm.

1/2017/31 Monthly Progress report from Acting Director Engineering Technical Services

Resolved:

That Council receive and note the Engineering Services monthly works progress report for January 2017.

Moved: Clr Murray
Seconded: Clr Taylor
CARRIED

1/2017/32 Monthly Maintenance Grading Report from Director Technical / Engineering Services

Resolved:

That Council receive and note the monthly maintenance grading works report for January 2017.

Moved: Clr Cameron
Seconded: Clr Walford
C**ARRIED**

Councillors Keir, Turnbull, Martinez returned to meeting room at 2:53pm

1/2017/33 Rail/Road Interface Agreement

Resolved:

That Council approves signing of the Rail/Road Interface Agreement between itself, John Holland Rail and Roads and Maritime Services.

Moved: Clr Smith
Seconded: Clr Cameron
CARRIED

QUESTIONS FOR THE NEXT MEETING

Clr Smith – Nil
Clr Walford- Nil
Clr Cameron – Nil

Clr Taylor
Q1: Rest area between Walgett and Brewarrina, Can Council approach RMs for a toilet facility at the half way point.
Q2: Signs missing on the Tip Road (50 / 80 and Stop sign on the Golf Club Road)

Clr Martinez
Q1: Queried the length of the Lightning Ridge airstrip
Q2: Raised question of doing footpath works by contract

Clr Murray
Q1: Plastic bags from the bigger stores e.g. IGA – What can be done to minimise the problem at the tips
Q2: Request update of Warren tyre recycling project

Clr Turnbull
Q1: When is Council going to start reforming roads in the Shire? They were graded roughly before harvest as a quick fix and were meant to start reforming this year.
Q2: On Burranbaa Road, the corner needs serious attention near Oakey point.
Q3: When are the footpaths in Lightning Ridge getting repaired?

Clr Keir
Q1: Can Council ensure correspondence from the public is acknowledged and responded to as part of the CAR process.

Clr Woodcock
Q1: Need to repair a hole in the bitumen located near the rail crossing
Q2: What is the progress with calling for EOI for a consultant to prepare documents for the new Lightning Ridge VIC?
Q3: What is the progress on the Microphone/recording system for the chambers?
Q4: Can the minutes be displayed on the projector screen
Q5: Can an additional yellow bin be provided at Lightning Ridge
Q6: Rubbish dump on a Property in Lightning Ridge
Comment: Farewell for Margaret Mansfield on Saturday 20th February.

Public Forum – 3.00pm
Representatives APA Group from will be addressing Council regarding the proposed Western Slopes pipeline project

- APA Group is proposing to construct a 450km gas pipeline to connect natural gas from Santo's proposed Narrabri Gas Project to NSW gas transmission network.
- Preliminary studies have identified the preferred route that starts to the north of the Pilliga National Park and Pilliga West State Conservation areas, then travels west-southwest to connect to the Moomba Sydney Pipeline at the Bundure mainline valve station – approx. 100km west of Condobolin.
- The Western Slopes Pipeline will be subject to Environmental assessment (state significant Infrastructure) prior to licencing under the Pipelines Act 1967.
- The APA Group will contact landowners along the preliminary pipeline alignment to discuss the project.
- APA will then seek option agreements for an easement to accommodate the pipeline. Any such agreement will include an appropriate compensation agreement.
- Construction scheduled for early 2019. Construction phase expected to take 8-10 months.

1/2017/34 Move into Closed Session at 4:00pm

Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:
(a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
(b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: **Clr Walford**
Seconded: **Clr Kier**
CARRIED

1/2017/35 Penalty Imposed for Unauthorised Demolition at 70 Morilla Street, Lightning Ridge

Resolved:

That the Council give delegated authority to The General Manager to pursue any legal action as required.

Moved: Clr Martinez
Seconded: Clr Keir
CARRIED

1/2017/36 Walgett CBD Business Contribution Application

Resolved:

1. Note the emails from the Diane Kelly dated 19 October 2016 and 16 November 2016.
2. The General Manager write to Diane Kelly advising that her request for a time extension with a modified proposal under the Walgett CBD Business Contribution program has been refused.

Moved: Clr Keir
Seconded: Clr Cameron
CARRIED

1/2017/37 RFT 16/021 Lightning Ridge Airport Upgrade- Fence: Tender Recommendation

Resolved:

That because of his experience with local conditions Council accept the tender for the RFT 16/021 Lightning Ridge Airport Upgrade - Fence submitted by Danny Drew for the amount of $237,000.00 excluding GST subject to further clarification of his approach to the work, estimated completion time and quality of materials to be used and if not acceptable tender be awarded to JSB Fencing and Machinery Hire subject to similar clarifications.

Moved: Clr Walford
Seconded: Clr Keir
CARRIED

1/2017/38 RFT17/015 Design and Installation of Lightning Ridge Aerodrome Lighting

Resolved:

That Council accept the higher tender for RFT17/015 from *Saunders Electrics* in the sum of $469,430 in accordance with the specifications forming part of the tender document. This acceptance is subject to satisfactory reference, financial checks and clarification of technical issues and product quality and value and if not acceptable tender be awarded to Standard Energy T/A LRE Services also subject to the same clarification and note that the lowest tender lacked required experience.

Moved: Clr Walford
Seconded: Clr Smith
CARRIED

1/2017/39 RFT 17/017 Grawin Opal Fields Bore- Pump Station & Associated Works: Tender Recommendation

Resolved:

That Council accept the slightly higher tender for the RFT 17/017 Grawin Opal Fields Bore- Pump Station & Associated Works submitted by Darling Irrigation for the amount of $137,108.00 excluding GST subject to a background check as the tender includes a provision for rock excavation.

Moved: Clr Turnbull
Seconded: Clr Cameron
CARRIED

1/2017/40 Return to Open Session at 4:25pm

Resolved:

That Council return to open session.

Moved: Clr Taylor
Seconded: Clr Keir
CARRIED

1/2017/41 Adoption of Closed Session Reports

Resolved:

That Council adopt the recommendations of the Closed Committee Reports.
- RFT 16/021 Lightning Ridge Airport Upgrade- Fence: Tender Recommendation
- RFT17/015 Design and Installation of Lightning Ridge Aerodrome Lighting
- RFT 17/017 Grawin Opal Fields Bore- Pump Station & Associated Works: Tender Recommendation

Moved: Clr Walford
Seconded: Clr Cameron
CARRIED

Close of Meeting

The meeting closed at 4:38pm

To be confirmed at the meeting of Council to be held on 28 March 2017

_____ _____
Mayor General Manager

8. REPORTS OF COMMITTEES/DELEGATES

8.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 9th FEBRUARY 2017

Minutes of Ordinary Council Meeting – 9 February 2017

Recommendation:

That the minutes of the Local Area Traffic Committee Meeting held 9th February 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

Moved:
Seconded:

Attachment
Minutes of Meeting below

AGENDA OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON THURSDAY 9th February 2017 AT 10:00 AM

PRESENT

Don Ramsland	(General Manager - Walgett Shire Council)
David Vant	(Road Safety & Traffic, Western Region, RMS NSW)
Sharon Grierson	(Manager - Road Safety & Traffic, Western Region, RMS NSW)
Sylvester Otumbo	(Director Engineering/Technical Services - Walgett Shire Council)
Snr Con. Chris Lockett	(NSW Police)
Ian Woodcock	(Mayor – Walgett Shire Council)
Kelly Smith	(Councillor - Walgett Shire Council)
Donna Ruttley	(CSO – Engineering/Technical Services)

1. **APOLOGIES**

Apologies – 9th February 2016

Recommendation:

Apologies received from the following to be accepted:

Snr Con. Gavin Partridge (NSW Police)
Ali Colless (Administrative Services Officer - Walgett Shire Council)
Manuel Martinez (Councillor - Walgett Shire Council)

Moved: Consensus
Seconded:

2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

3. CONFIRMATION OF MINUTES

Minutes of Local Area Traffic Committee Meeting –8th December 2016
Resolved: 1. That the minutes of the Local Area Traffic Committee meeting held 8th December 2016, have been circulated be confirmed as a true and accurate record of that meeting. **Moved: David Vant** **Seconded: Don Ramsland**

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Truck Exhaust Braking in Walgett

Council have had a lot of complaints about the trucks using exhaust brakes and dropping dust through the town centre.

ACTION:
1. Possibility to have signs erected on each entrance to Walgett - “Dust Drop Zone” and “Minimise Exhaust Braking”.

RECOMMENDATION:
2. David to email Nathan to permit “Minimise Exhaust Braking” sign with a design, Council to erect sign once received. There is no stand pad to permit a “Drop Dust Sign”. 3. Consensus to withdraw item from Agenda.

4.2 Pick Up & drop off zone at Walgett Primary School

ACTION:
1. Letter from Walgett Community Collage P&C dated 29/11/2016. 2. Email dated 07/02/17 from Tory & Jo Cayzer following up on letter sent to Traffic Committee in October 2016.

RECOMMENDATION:
3. David Vant to organise as Safety around Schools meeting with the school, including Lightning Ridge to investigate and create a design for the schools. 4. David Vant will be meeting with Janine Pout to discuss issues at the Schools regarding signage, parking, safe drop off zones etc.

4.3 Signage off Highway into Rowena

Kelly Smith wondering about getting signage into Rowena from the highway so that travellers know to come into the village.

ACTION:
1. Kelly to get a letter with list of facilities.

RECOMMENDATION:
2. See attached letter. 3. David Vant to follow up with RMS Signage Department – "Service Signs"

5. GENERAL BUSINESS

5.1 David Vant Request to Change Meeting Times

ACTION:
1. Change our meeting times from the second Thursday of every second month to the first Thursday of every second month.

RECOMMENDATION:
1. Approved to change the Meeting to the first Thursday of every second month.

5.2 Yamballa Bus Run Extension - Lightning Ridge School

ACTION:
1. Request from change of route for the Lighting Ridge bus run (See email attached)

RECOMMENDATION:
1. Council carryout Bus Risk Assessment on the extension of the Route only and send letter to Operator. Notification sent to all GM's re the requirements from the Minister of Transport. David Vant to assist in the process.

5.3 Median Strip – Fox Street

The median strip on Fox Street is causing Pavement Detrition

ACTION:
1. Possibility of removal?

RECOMMENDATION:
1. Don Ramsland will be attending a meeting with Siva - RMS later on today. At this meeting he will discuss issues and concerns regarding the median strip in Fox Street Walgett (SH18).

5.4 Walgett RSL Club Taxi / Disabled Parking

Letter from Walgett RSL Club requesting the Taxi Zone to be an additional Disabled Parking spot.

ACTION:
1. Remove Taxi Zone Signage located out the front of the Walgett RSL Club - Fox Street Walgett.

RECOMMENDATION:
1. Further investigation required by Council to ascertain if Taxi Plates have been handed in or the possibility of the Taxi Service being reinstated in the near future. Council respond to the Walgett RSL Club's letter in writing.

5.5 Shipway Pty Ltd - Extension of School Bus Run

Letter from Shipway Pty Ltd requesting Council to reply with written advice of road conditions for the extended route and erect new bus stop signs.

ACTION:
1. Council provide Bus Proprietor with letter and erect new signs.

RECOMMENDATION:
1. Council carryout Bus Risk Assessment on the extension of the Route only and send letter to Operator. Notification sent to all GM's re the requirements from the Minister of Transport. Further investigation of area will be carried out by David Vant.

5.6 Signage on Merrywinebone Road - Kamilaroi Highway

Option 1. Improve Signage with Existing Priority – Option 2. Conforming with Standard

ACTION:
1. Council seeking approval of correct signage required at T-Intersection.

RECOMMENDATION:
1. Option 1. Two bottom signs going the wrong way. Option 2. Not approved. David Vant will carry out a site investigation of the area.

5.7 Agate Street Alignment (to Pandora St) Lightning Ridge – Road Upgrade

ACTION:
1. Road requires reseal & correct line marking

RECOMMENDATION:
1. Sylvester to follow up.

5.8 Cnr Wilson & Herbert Strs Collarenebri - Signage

ACTION:
1. A No Parking sign be placed within the two access driveways out front of the Collarenebri Service Station.

RECOMMENDATION:
1. David Vant to investigate if a No Stopping Sign would be more appropriate and sign posted to this area.

5.9 Pedestrian Crossing – Fox Street Walgett

ACTION:
1. Pedestrian Crossing out front of the Walgett Pharmacy needs repainting.

RECOMMENDATION:
1. Sylvester to follow up.

5.10 Council Events or Requests for Road Closures – All roads within Shire

ACTION:
1. Council to advise RMS immediately of any events requiring approval to close or change traffic conditions on the Highways. These requests do not need to wait for a Traffic Committee Meeting, requests can be emailed to RMS for approval once received. This includes Anzac Day closures and Easter Festival Lightning Ridge.

RECOMMENDATION:
1. David Vant will email Council a copy of the Policy.

1. **CLOSE OF MEETING – 11.10am**

2. **CONFIRMATION OF NEXT MEETING** – 10.00am, Thursday 6th April 2017

8.2 MINUTES OF THE PLANT COMMITTEE MEETING HELD 7th MARCH 2017

Minutes of Plant Committee Meeting – 7 March 2017
Recommendation: 1. That the minutes of the Plant Committee meeting held 7 March 2017, having been circulated be received and noted and the recommendations contained therein adopted as resolutions of Council 2. That Council amend its organisational structure to include the position of 'Street Sweeper Operator'. **Moved:** **Seconded:**

Attachment:
Minutes of Meeting below

MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL PLANT COMMITTEE HELD IN THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 7TH MARCH 2017 COMMENCING AT 2PM

PRESENT

Mr Don Ramsland	(General Manager)
Mr Ian Woodcock	(Mayor)
Mr Rob Turnbull	(Councillor)
Mr Bill Murray	(Councillor)
Mr Michael Taylor	(Councillor)
Mr Sylvester Otieno	(Director Engineering and Technical Services) (CHAIR)
Mr Greg Leersen	(Fleet Superintendent)
Ali Colless	(Administrative Services)
Bronte Kerr	(Executive Assistant)

Welcome

The General Manager, Don Ramsland welcomed everyone to the meeting.

Apologies

Nil

3 Minutes 6th July 2016

Resolved:

That the minutes of the Plant Committee Meeting held 6th July 2017, havne been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Don Ramsland
Seconded: Clr Ian Woodcock

CARRIED

Business

4.1 Insurance Claims 2016/2017

Recommendation:

That the General Manager's Report be received and noted and Council endorse the action being taken with regards to the monitoring of insurance claims and other vehicle damage.

Moved: Clr Ian Woodcock
Seconded: Clr Bill Murray

CARRIED

5.1 Review Proposed Plant Purchases 2016/2017

Recommendation:

That Council note the following update of 2016/2017 Plant Purchases Programme.

1.

	Make	Description	Est 1	Comments
1	New Purchase	Road Sweeper	$ 360,000.00	See separate repot and revised cost
2	Ditch Witch	Mini Backhoe	$ 90,000.00	Mini CAT Excavator Purchased
3	Minuteman	Footpath Sweeper	$ 85,000.00	On hold pending decision (1)
4	Isuzu	Truck Tipping	$ 150,000.00	Reviewed operation requirements - See recommendation below
5	Bobcat	Skid Street Loader	$ 65,000.00	Reviwed operation requirements (wheel & track)
6	Caterpilla	Grader	$ 320,000.00	Tenders being called
7	Isuzu	Truck Tray/Crane	$ 130,000.00	Reviewed operation requirements - See recommendation below
8	Multi-Pac	Mulit Tyre Roller	$ 150,000.00	Sold and being replaced with a Pad Foot Roller (Tenders Called)
	Estimated Total		$ 1,350,000.00	

2. Proceed with the purchase of the new street sweeper and advise contractor accordingly as the contract unit continues to perform poorly.

3. Further consider the purchase of a Road Reclaimer and Camping Accommodation in conjunction 2017/2018 Plant Replacement Programme in April 2017.

4. That items 4 & 7 above be replaced by:
- Heavy Tipper (HR)
- Flat Top (with a Crane and tilt tray) HR
- Light Tipper with crew cab

following a review of operational requirements

5. Delivery of the Garbage compactor unit carried forward from the 2015/2016 replacement programme is due for delivery in April 2017

Moved: Bill Murray
Seconded: Ian Woodcock

CARRIED

Next Meeting:

The next Plant Committee Meeting is scheduled for Tuesday 18th April 2017

Close of Meeting

The meeting closed at 2:45pm

8.3 MINUTES OF THE WHS COMMITTEE MEETING HELD 15th MARCH 2017

Minutes of WHS Committee Meeting – 15th March 2017

Recommendation:

That the minutes of the WHS Committee meeting held 7 March 2017, having been circulated be received and noted and the recommendations contained therein adopted as resolutions of Council.

Moved:
Seconded:

Attachment:
Minutes of Meeting below

MINUTES OF THE MEETING
WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on 15th March 2017 in the Walgett Council meeting room commencing at 8:40am.

1. Present

Sylvester Otumbo	Committee Member (Chairperson)
Gary Cameron	Committee Member (Deputy Chairperson)
Don Ramsland	Management Representative
Dilip Tiwari	Management Representative
Donna Ruttley	Committee Member
Rebecca Wilson	Committee Member
Chad Moorehouse	Committee Member
Julie McKeown	HR Manager
David Callander	Secretary

2. Apologies received

Damien Andrews	Committee Member
Ricky Thurston	Committee Member
Michael Dowell	Committee Member

3. Absent from meeting

New category to be used for future minutes

4. Minutes

Chairperson Sylvester opened the meeting by welcoming all present.

The minutes from the meeting held on the 8th February 2017 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 8th February 2017 were confirmed and accepted

Moved: Rebecca
Seconded: Julie

5. Matters arising from previous minutes

4.1 *Workers on foot training* was not discussed

4.3 *Vacant positions on the WHS Committee* – Julie mentioned that Anthony Leeder was interested in joining the committee. He did not show for this meeting.

4.5 *Fire Warden training* was not discussed.

Action: All above items to be addressed at next meeting

5.1 Julie raised the issue of the body cameras for discussion. Members were required to read through an email that Julie sent following the last meeting to familiarise themselves with the concept prior to this meeting. Concern was raised that following a brief discussion on the use of the cameras, Council's Ranger was not keen to wear one. Reasons unknown. Julie offered to speak with both the Ranger and the Director again with the view to encouraging the Ranger to wear a camera for the trial period and then to make a report to the committee as to the usefulness or not, of the camera.

Action: Julie to speak with the Director and the Ranger, report to next meeting.

6. Matters raised for discussion

6.1 Raised by Rebecca that a recommendation to the Traffic Committee to have all the pedestrian crossings along Fox St be repainted.

Action: Sylvester to make recommendation to the Traffic Committee to repaint all pedestrian crossings along Fox St.

6.2 David reported that numbers for the skin checks and flu shots are down on previous numbers. The period to nominate for the service has closed and the likely date will be either 26th or 27th April. David will issue appointment letters soon.

Action: David to issue letters to those attending skin check and flu shots

6.3 David presented to the group a proposal to purchase a grave shoring system to improve safety at the cemeteries. Discussion was held regarding all facets of the proposal and a recommendation of moving to the next level of submitting the proposal to the General Manager was made by Rebecca, seconded by Julie.

Action: David to submit the proposal to the General Manager prior to the next Council Meeting.

6.4 David raised the issue of the mobile cover located at the Walgett cemetery. It is in a general state of disrepair and needs replacing. David suggested that the committee perform a risk assessment on the current cover. Some discussion ensued and the committee are to 'pair up' and perform a risk assessment regarding the requirement for shade at the cemetery.

Action: Committee members are to pair up and perform a risk assessment with the view to reporting to the next meeting . *Suggestion – consult with the people that use it the most ie: Funeral Director, WSC parks/gardens staff*

7.General Business

7.1 Donna raised the issue of the incident reports. Donna has been filling in for Roy whilst he is away and part of that role is checking the incident reports. Donna reported that incident reports are not being filled in correctly, are being submitted late, sections of the report are not being signed off correctly. Much discussion ensued.
The committee discussed various methods to enforce compliance and these are noted, however the procedure for WHS Committee only allows for the committee to make recommendations to the General Manager.
The General Manager upon receiving a report from the committee will act in accordance with current policy / procedure to ensure compliance.

7.2 Gary reported that whilst he was traveling from Collarenebri to Walgett he passed through a road works site whereby the traffic lights being used as a part of traffic control at the site, were not functioning correctly. It seems that traffic was being allowed to move from both directions at the same time. This was creating a dangerous situation.

Action: Sylvester to investigate why the lights were not working correctly and to rectify the error.

7.3 Gary spoke of trees overhanging the approach signs to the local bridges and requested that a crew be sent to trim them.

Action: Sylvester to investigate and organise for rectification of the issue.

7.3 Rebecca asked why the fence around the playground at Apex Park is still standing. It seems that the posts of the old fencing are the only parts that haven't been removed (stolen) and this needs to be completed.
Donna responded that she will follow up with the removal following the next markets. Removal prior to the markets would leave soft holes in the grounds and this is a potential hazard for those attending the markets.

Action: Donna to investigate and organise rectification of the issue following the next market day.

8. Next Meeting

The next meeting is to be held on 20th April 2017 in the meeting room commencing at **8:30am**.

There being no further business the meeting closed at 9:43am

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Mr Don Ramsland, General Manager

9. MAYORAL MINUTES

Attended the Western Division conference at Wentworth 26th to the 28th February 2017.

As with most conferences there are some interesting speakers and the chap who spoke about the Carp problem gave a great insight as to the damage that they do to our waterways. It would be to our advantage for us to either have him up to Walgett or be able to publish his presentation to make people more aware of the problems that the carp cause to our waterways

I had the chair of the Castlereagh Macquarie County Council and one his Councillors come to Lightning Ridge to have a look at the Hudson pear. They do not have the problem at Gilgandra and he wanted to have a look at it first hand as it is discussed at length at meetings and quite a bit of money is spent trying to control it. We covered the area around the 3 mile down to the 3 mile flat, around the 4 mile, and over Nebia and down to the puddling dams.

There are a lot of new plants that we saw and it gives a better prospective for the chairman when the issues are raised at CMCC meetings.

That afternoon we had a meeting with LLS at the Bowling Club and Doug and Greg returned to Gil the next day. We have another Hudson Task Force meeting coming up later this month and we should be advised as to when they may have the bug ready for release to help control this very nasty cactus.

At this stage we are none the wiser as to what is happening with the Far West Initiative except they say that it off the table and then they add at this stage. By the time of the Council meeting we may more aware of what is happening in our area.

Mayoral Report
Recommendation: That Council receive and note the Mayoral report. **Moved:** **Seconded:**

10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN -Nil

11. REPORTS FROM OFFICERS

11.1 GENERAL MANAGER

11.1.1 COUNCIL'S DECISION ACTION REPORT

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland- General Manager
FILE NUMBER: 17/21

Summary:
This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

Background:
Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

Current Position:
Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

Relevant Reference Documents/Policies:
Resolution Register

Governance issues:
Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

Environmental issues:
Nil

Stakeholders:
Council and Manex Team

Financial Implications:
Nil

Alternative Solutions/Options:
Nil

Conclusion:
That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

Council's Decision Action Report
Recommendation: That the Resolution Register for March 2017 be received and noted. **Moved:** **Seconded:**

Attachment:
Resolution Register

Date	***Ref***	***Resolution***	***Department***	***Updates***	***Completion date***
11.02.14	2/2014/39	1. That the content of the report be noted. 2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed. Moved: Clr Woodcock Seconded: Clr Taylor	Chief Financial Officer	11.03.14 Matter ongoing. 15.04.14 Matter ongoing. Awaiting proof of debt from lawyers. 20.05.14 Proof of claim lodged with liquidators by lawyers. 14.07.14 Proof of claim admitted by liquidators. 12.08.14 Awaiting further update. 01.12.14 Ongoing. 03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs. 24.03.15 Matter ongoing no further update. 28.04.15 Matter ongoing – no further update 26.05.15 $200,000 in draft 2015/16 budget 23.06.15 Advice received that payment of interim dividend will be made around mid-July. 28.07.15 no further update received 18.8.15 payment authority provided 14.09.15 Net payment after cost of 10.99c in $ of admitted claim expected shortly. 27.10.15 $19,974.19 received as initial dividend 24.11.15 Matter in progress 27.05.16 Deed sent and bank details provided 26/05/2016 for payment.	
27.05.14	8/2014/21	That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett. Moved: Clr Walford Seconded: Clr Taylor That the General Manager 1.Invite expressions of interest for the development of all or part of the CBD parking area 2. Consider submitting a tender price for land adjoining the CBD car park. 3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.	General Manager	15.09.14 Negotiations continuing. 22.10.14 Awaiting draft MOU. 1.06.15 MOU being delayed because of ongoing drought conditions 18.11.15 Report to November Meeting 31.5.16 Report to May Meeting 2016 19.07.16 EOI called closing 25 July 2016 25.1.16 EOI lodged 5.1.17 applicant drafting up detailed proposal for consideration	
10.02.15	1/2015/11	That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility. Moved: Clr Greenaway Seconded: Clr Keir	Chief Financial Officer	10.6.15 referred to DCS to undertaken review 28.07.15 project yet to commence 18.8.15 information to be available for December Meeting 24.11.15 Matter not progressed 1.4.16 Report to May meeting 27.05.16 DA adopted by Council April 2016 20.10.16 CFO to review all facility contribution for 17/18 budget	
24.03.15	2/2015/4	That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following: 1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve. 2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy. 3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study	General Manager	20.4.15 Letter to New Minister 10.06.15 issue raised with new Minister 06.08.15 meeting held with new minister in Sydney 18.8.15 Report to August Meeting 31.10.15 Trust being established 19.07.16 awaiting appointment of industrial chairperson. 31.1.17 Crown Lands representatives to address council February council meeting 28.2.17 Awaiting Ministerial announcement	

		on the acquisition of potential opal bearing lands. Moved: Clr Lane Seconded: Clr Woodcock			
24.03.15	2/2015/38	1.That Council receive and note the report 2. That Council endorse the action taken by General Manager to commence the weir raising project 3. Resolve the issue of ownership of the weir and approve to raise the weir height. Moved: Clr Greenaway Seconded: Clr Walford	Director Engineering/Technical Services	Consultant engaged Site investigation is scheduled on 25-26th June 2015 Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing. 14.09.15 Detail design of weir is progressing. Weir ownership issue was discussed and agreed in principal between Water NSW and Council.	
22.09.15	8/2015/33	Recommendation: 1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted. 2. That a further report details the actual amount to be written off when the $15,000 payment has been received. Moved: Clr Cooper Seconded: Clr Keir	Chief Financial Officer	27.10.15 Further update report to October meeting 24.11.15 Matter proceeding as per arrangements. 27.05.16 CFO to report to June 2016 Council meeting. 19.7.16 CFO to review arrangement	
24.04.16	26/2016/3	1.That the content of the report be noted 2.That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.	Chief Financial Officer	27.05.16 Nil 20.10.16 Town Planner developing on master plan for facility	
24.04.16	28/2016/3	Resolved: 1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge. 2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.	Director Environmental Services	Public exhibition of the Planning Proposal has been completed. Minor amendments have been made following public submissions, and these are to be considered at the March 2017 meeting.	
24.04.16	29/2016/3	Resolved: 1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy. 2. Prepare a planning proposal for the Department of Planning and Environment to rezone toR5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673). 3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.	Director Environmental Services	GHD and Council's Town Planner have prepared a draft Planning Proposal, which is to be reviewed by DOPE April 2017. The finalised proposal cannot be submitted until the housekeeping Planning Proposal is gazetted.	This matter is currently in action.
31.05.16	4/2016/29	Resolved: 1. Note the letter from George Mulder received 15 April 2016. 2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the: a) Building Permit 31/94 and the Building Code of Australia in force at that time, b) Environmental Planning and Assessment Act 1979 and associated regulation. Moved: Clr Martinez Seconded: Clr Keir	Director Environmental Services	This matter requires further action and enforcement in 2017. Council staff to decide how to proceed and what enforcement action may be required.	
28.06.16	2/2016/6	That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.	Acting Director Engineering/Technical Services	20.10.16 Quotes for feasibility Study will be called for at the end of October 2.11.16 Quotes have been called for	

28.06.16	12/2016/6	That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry. Moved: Clr Cooper Seconded: Clr Murray	General Manager	14.7.16 EOI called 31.1.17 fresh EOI's to be invited March 2017	
28.06.16	23/2016/6	1. Note the grant applications and quotes from Diane Kelly. 2. Reimburse $3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016. Moved: Clr Keir Seconded: Clr Murray	Director of Environmental Services	Council resolved to refuse the applications February 2017.	
26.07.16	14/2016/8	Resolved: That the General Manager's report with regards the Fixing Country Roads Programme: 1. Be received and noted. 2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements. 3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works. 4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.	General Manager	30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103	
26.07.16	22/2016/8	a) That Council receive the Chief Financial Officers report. b) The Chief Financial Officer arrange for valuations of the three (3) properties: 46 Euroka Street Walgett 32 Namoi Street Walgett 45 Pitt Street Walgett; c) Council engage a local auctioneer and proceed to auction all three (3) properties. d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.	Chief Financial Officer	20.10.16 Awaiting valuator report from local valuer 10.02.17 auction process underway	
23.08.16	9/2016/18	1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds. 2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.	Director of Environmental Services	2.11.16 Grant for construction of $1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.	
27.09.16	10/2016/32	That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.	General Manager	31.1.17 to be put before meeting to be arranged	
25.10.16	11/2016/18	1. That Council receive and note the Collarenebri Cricket Pitch Report. 2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri	Chief Financial Officer	2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.	
25.10.16	11/2016/22	1. Note the letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning. 2. Note the letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel. 3. Select new nominees for the Western Region Joint Regional Planning panel in line with published guidelines.	Director Environmental Services	2.11.16 Jessica McDonald, Matt Clarkson & Andrew Wilson Nominated. Letter to JRPP to confirm this.	
25.10.16	11/2016/31	1. Demolish the awning as a matter of priority. Council should engage a suitably qualified person to demolish the awning and a structural engineer for specification on the façade remediation works at 9 Wilson Street and follow the appropriate legal process of charging the works to the land.	Director Engineering/Technical Services	16.11.16 temporary propping carried out by Council	

		2. Fine the property owner for not complying with an Order 27 from the Local Government Act being failure to remove an object or matter from a public place or prevent any object or matter being deposited there. 3. That Council give the owners the option to remediate the awning where works are to occur quickly. Where the owners fail to remediate the awning within a suitable timeframe, Council is to carry out remediation works to the awning and charge the costs back to the owner.			
22.11.16	12/2016/4	Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads. Moved: Clr Murray Seconded: Clr Martinez	Director Engineering/Technical Services		
22.11.16	12/2016/11	Moved Clr Murray and Seconded Clr Cameron 1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only. 2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .	General Manager	31.1.17 EOI's to be invited February 2017 28.3.17 Report to April Meeting	
22.11.16	12/2016/21	1. That Council allocate $25,000 to the Lightning Ridge sporting ground bar and kitchen facility for the purpose of building maintenance and facility upgrades from the building and maintenance reserve. Moved: Clr Walford Seconded: Clr Taylor	Chief Financial Officer	10.02.17 complete quotations underway	
22.11.16	12/2016/24	1.Defer the consideration of $160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council. 2.Allocate the Walgett CBD Upgrade funds balance of $80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required. 3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh. 4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by: - Advertising the strategy in the Walgett Spectator. - Making the strategy available as a pdf file via Council's web site. 5. Allocate the $157,246 balance of Collarenebri CBD Upgrade funds to paving. Moved: Clr Walford Seconded: Clr Murray	Director of Environmental Services	A detailed report will be presented to the March 2017 meeting outlining a concept plans and all costings.	
13.12.16	13/2016/07	That Council: 1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed. 2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery. 3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing 4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit. 5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process. 6. Consider conducting a community survey to gauge community support for the	General Manager	Council's Submission submitted to OLG 16 December 2017 30.01.17 arranging meeting with New minister of LG 28.3.17 FWI concept now uncertain to proceed	

		stand alone council approach. 7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.			
13.12.16	13/2016/16	1. Develop a vision for the Walgett Shire Council Waste Management Strategy; 2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.	Director Environmental Service	RFQ has been drafted and is with GM for approval. 24.03.2017 the RFQ will be advertised at the begin of April 2017	
14.02.17	1/2017/15	(a) That the Chief Financial Officers report be received. (b) That the Council provide a zero interest loan of $48,000 to the Lightning Ridge Opal and Fossil Centre Inc for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan. (c) The loan be repaid over five (5) years as follows; 9th January 2018 - $10,000, 9th January 2019 - $10,000, 9th January 2020 - $10,000, 9th January 2021 - $10,000, 9th January 2022 - $8,000. (d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. entre into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document. (e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a board member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.	Chief Financial Officer		
14.02.17	1/2017/20	1. That the Chief Financial Officer report be received. 2. That Council formally agree to the creation of the Burren Junction Hall 355 Committee 3. That Council invite interested organisations to nominate representatives and also call for expressions of interest from people who are interested in being members of that Committee and then select people for the Committee from those expressions of interest	Chief Financial Officer		
14.02.17	1/2017/24	1. That the Chief financial Officers report be received. 2. That Council transfer $15,000 from the asset reserve. 3. The Chief Financial Officer call for expressions of interest for the construction of the toilet facility at "Len Cran Park" Lightning Ridge.	Chief Financial Officer		
14.02.17	1/2017/25	1. That the Chief financial Officers report be received. 2. That Council transfer the net vote of $25,000 from the Burren junction Playground to Len Cran Park Lightning Ridge for a shade structure. 3. Similar shade structures be investigated for Apex Park, Grey Park and Collarenebri Park	Chief Financial Officer		
14.02.17	1/2017/26	1. That Council engage a structural engineer firm to assess the bore bath and amenities building and provide Council with a full report and scope of works for repair of the bore bath and amenities building 2. And the cost associated is charged directly to the bore bath maintenance/operation budget allocation.	Chief Financial Officer		
14.02.17	1/2017/37	That because of his experience with local conditions Council accept the tender for the RFT 16/021 Lightning Ridge Airport Upgrade - Fence submitted by Danny Drew for the amount of $237,000.00 excluding GST subject to further clarification of his approach to the work, estimated completion time and quality of materials to be used and if not acceptable tender be awarded to JSB Fencing and Machinery Hire subject to similar clarifications	Director Engineering/Technical Services		
14.02.17	1/2017/38	That Council accept the higher tender for RFT17/015 from Saunders Electrics in the sum of $469,430 in accordance with the specifications forming part of the	Director Engineering/Technical		

		tender document. This acceptance is subject to satisfactory reference, financial checks and clarification of technical issues and product quality and value and if not acceptable tender be awarded to Standard Energy T/A LRE Services also subject to the same clarification and note that the lowest tender lacked required experience.	Services		
14.02.17	1/2017/39	That Council accept the slightly higher tender for the RFT 17/017 Grawin Opal Fields Bore- Pump Station & Associated Works submitted by Darling Irrigation for the amount of $137,108.00 excluding GST subject to a background check as the tender includes a provision for rock excavation.	Director Engineering/Technical Services		

11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
Copies of weekly circulars numbers 5-10 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

Background:
The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

Issue 5
Item 5: NSW Local Government General Manager Remuneration report 15/16 early bird discount
Item 6: NSW Local Government 16/17 Remuneration Survey
Item 14: Draft code of accounting practice and financial reporting released for comment

Issue 6
Item 3: NSW Budget 17/18 LGNSW Submission
Item 15: Local Government Heavy Vehicle Forum

Issue 7
Item 3: Public Reserve Management Fund 17/18
Item 4: Elsa Dixon Aboriginal Employment Program
Item 11: Department of Planning and Environment – Legislative Update sessions
Item 21: Local Government NSW Employment Law Seminar 2017
Item 22: LGNSW Financial Training

Issue 8
Item 5: Specialist Recruitment Services
Item 7: Festival Australia Funding
Item 11: Towards sustainable Disaster Recovery
Item 12: Volunteer Museums Grants
Item 15: Community War Memorials Fund
Item 18/: LGNSW writing Courses
Item 20: Business Excellence in Local Government
Item 22: SEPP review Workshop

Issue 9
Item 7: Rate Path freeze Legislation for amalgamated Councils
Item 8: Boost for Regional Growth – New Environment and Tourism Fund

Issue 10
Item 2: Grant and funding opportunities for Local Government
Item 5: Topics for Local Government Performance Audit by NSW Auditor General
Item 9: Rural and Regional Event Funding
Item 11: Container Deposit Scheme to commence December 2017

Item 12: Floodplain Management grants 2017/18
Item 13: Notification of Council Entities to Auditor – General
Item 15: Business Excellence in Local Government Workshop

Current Position:
Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

Relevant Reference Documents/Policies:
Nil

Governance issues:
Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

Environmental issues:
Nil

Stakeholders:
Councillors
Walgett Shire Council staff

Legal Issues:
Nil

Alternative Solutions/Options:
Not Applicable

Conclusion:
Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

Weekly's received from the Local Government NSW
Recommendation: That the information contained in the weekly circulars numbers 5-10 from the Local Government NSW be received and noted. **Moved:** **Seconded:**

Attachments:
Nil

11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
Copies of circular received Circular No 16-49 to 17-02 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

Background:
The General Manager has flagged the following circulars as requiring the particular attention of councillors:

07 Mar 2017: 2017 Ministers' Awards for Women in Local Government

Relevant Reference Documents:
Nil

Governance Issues:
All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

Environmental issues:
Nil

Stakeholders:
Councillors
Walgett Shire Council staff

Financial Implications:
Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Legal Issues:
Nil

Alternative Solutions/Options:
Nil

Conclusion:
Council will need to comply with the various requirements set out in the circulars.

Circulars Received From the NSW Office of Local Government
Recommendation: That the information contained in the following Departmental circulars No 17-03 from the Local Government Division Department of Premier and Cabinet be received and noted. **Moved:** **Seconded:**

Attachments:
Circulars
17-03

Strengthening local government

Office of Local Government

Circular to Councils

Circular Details	17-03 / Tuesday 7 March 2017 / A536930
Previous Circular	*Circular No 16-03*
Who should read this	Councillors, General Managers and council staff
Contact	Client Services 02 4428 4100 WomensAwards@olg.nsw.gov.au
Action required	Information

2017 Ministers' Awards for Women in Local Government

What's new or changing

The Minister for Local Government, the Hon. Gabrielle Upton MP announced the winners of the tenth annual Ministers' Awards for Women in Local Government at Parliament House on 7 March 2017.

The Awards were established to recognise the outstanding contributions and achievements of women in local government in NSW. The awards are delivered in partnership with the Minister for Women, the Hon. Tanya Davies MP.

Key points

Winners of the 2017 Ministers' Awards for Women in Local Government are:

Elected Representative from a Metropolitan Council

- Winner: Councillor Jennifer Anderson, Ku-ring-gai Council

Special Achievement Award

- Councillor Judith Rutherford AM, Willoughby City Council

Elected Representative from a Rural or Regional Council

- Winner: Councillor Kristy McBain, Bega Valley Shire Council
- Highly Commended: Councillor Jenny Clarke, Narrandera Shire Council

Senior Staff Member – Metropolitan Council

- Winner: Julie Vaughan, Central Coast Council
- Highly Commended: Marissa Racomelara, Georges River Council
- Highly Commended: Gail Connolly, Georges River Council

Senior Staff Member – Rural or Regional Council

- Winner: Margot Stork, Murray River Council

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Non-Senior Staff Member – Metropolitan Council

- Winner: Petrina Nelson, City of Canada Bay Council
- Highly Commended: Adama Kamara, Cumberland Council

Non-Senior Staff Member – Rural or Regional Council

- Winner: Debra Hilton, Gunnedah Shire Council

Women in a Non-Traditional Role – Metropolitan Council

- Winner: Martina Fletcher, Blacktown City Council
- Highly Commended: Kelly Loveridge, Inner West Council

Women in a Non-Traditional Role – Rural or Regional Council

- Winner: Megan Cone, Armidale Regional Council
- Highly Commended: Maree Brennan, Kyogle Council

Where to go for further information

Further information about the recipients of the 2017 Ministers' Awards for Women in Local Government is available on the OLG website at www.olg.nsw.gov.au.

Tim Hurst
Acting Chief Executive

11.1.4 MONTHLY CALENDAR: MARCH – MAY 2017

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland– General Manager
FILE NUMBER: 17/21

Summary:
Monthly calendar of Council activities.

Discussion (including issues and background):
It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

Current Position:
The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

Relevant Reference Documents/Policies:
Nil

Governance issues:
Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

Environmental issues:
Not applicable

Stakeholders:
Councillors
Walgett Shire Council staff

Alternative Solutions/Options:
Not applicable

Conclusion:
Provided there are no changes it is appropriate to receive and note the information.

Monthly Calendar March – May 2017
Recommendation: That Council receive and note the regular monthly calendar for the period March - May 2017. **Moved:** **Seconded:**

Mar-17

Date		Time	What	Who
Wednesday	01-03-17			
Thursday	02-03-17			
Friday	03-03-17			
Saturday	04-03-17			
Sunday	05-03-17			
Monday	06-03-17			
Tuesday	07-03-17			
Wednesday	08-03-17			
Thursday	09-03-17			
Friday	10-03-17		OROC - Dubbo	GM and Mayor
Saturday	11-03-17			
Sunday	12-03-17			
Monday	13-03-17			
Tuesday	14-03-17			
Wednesday	15-03-17			
Thursday	16-03-17			
Friday	17-03-17			
Saturday	18-03-17			
Sunday	19-03-17			
Monday	20-03-17			
Tuesday	21-03-17			
Wednesday	22-03-17			
Thursday	23-03-17			
Friday	24-03-17			
Saturday	25-03-17			
Sunday	26-03-17			
Monday	27-03-17			
Tuesday	28-03-17	10:00 AM	Council Meeting - Lightning Ridge	All Directors and Councillors
Wednesday	29-03-17			
Thursday	30-03-17	6-7:00pm	LR Sporting Facility Consultation	Public
Friday	31-03-17			

Apr-17

Date		Time	What	Who
Saturday	01-04-17			
Sunday	02-04-17			
Monday	03-04-17			
Tuesday	04-04-17			
Wednesday	05-04-17		Hudson Pear Taskforce - LR	GM and Clr Woodcock
Thursday	06-04-17		Local Traffic Committee Meeting	
Friday	07-04-17			
Saturday	08-04-17			
Sunday	09-04-17			
Monday	10-04-17		CMCC Meeting - Coonabarran	GM, Clr Woodcock & Martinez
Tuesday	11-04-17			
Wednesday	12-04-17			
Thursday	13-04-17	5.30-6.30	Collarenebri Agency - Public Meeting	Public
Friday	14-04-17		Good Friday	
Saturday	15-04-17		Easter	
Sunday	16-04-17		Easter	
Monday	17-04-17		Easter	
Tuesday	18-04-17		Plant Committee Meeting	
Wednesday	19-04-17			
Thursday	20-04-17		Budget Workshop Meeting	
Friday	21-04-17			
Saturday	22-04-17			
Sunday	23-04-17			
Monday	24-04-17			
Tuesday	25-04-17		Anzac Day	
Wednesday	26-04-17			
Thursday	27-04-17			
Friday	28-04-17		Council Meeting - Walgett	All Directors and Councillors
Saturday	29-04-17			
Sunday	30-04-17			

May-17

Date		Time	What	Who
Monday	01-05-17			
Tuesday	02-05-17			
Wednesday	03-05-17			
Thursday	04-05-17			
Friday	05-05-17			
Saturday	06-05-17			
Sunday	07-05-17			
Monday	08-05-17			
Tuesday	09-05-17			
Wednesday	10-05-17			
Thursday	11-05-17			
Friday	12-05-17	10:00am	GMAC - Dubbo	GM
Saturday	13-05-17			
Sunday	14-05-17			
Monday	15-05-17			
Tuesday	16-05-17			
Wednesday	17-05-17			
Thursday	18-05-17			
Friday	19-05-17			
Saturday	20-05-17			
Sunday	21-05-17			
Monday	22-05-17			
Tuesday	23-05-17	10:00	Council Meeting - Collarenebri	All Directors and Councillors
Wednesday	24-05-17			
Thursday	25-05-17			
Friday	26-05-17			
Saturday	27-05-17			
Sunday	28-05-17			
Monday	29-05-17			
Tuesday	30-05-17			
Wednesday	31-05-17			

11.1.5 REQUEST TO SPONSOR THE LIGHTNING RIDGE EASTER RACE MEETING

REPORTING SECTION: General Manager
AUTHOR: Don- Ramsland -General Manager
FILE NUMBER: 17/21

Summary:
To consider a request from the Lightning Ridge Race Club to sponsor the Opal Bracelet Race Meeting on Easter Saturday 15 April, 2017 in the sum of $15,000.

Background:
A letter received 13 March from the Lightning Ridge Race Club inviting Council to sponsor their race meeting on Easter Saturday and requesting that the matter be put before Council's March meeting for consideration. The club has been racing since 1911.

In recent years Council has contributed extensively to the upgrading of the jockey rooms and horse stables to remove impediments to the annual meeting being able to go ahead as planned.

Current Position:
Racing NSW has brought in new regulations which require contracted professionals to now undertake jobs including barrier attendants, weighting judges etc., which were formerly done by community representatives on a voluntary basis. As a result the Club is facing increased operating costs.

Council has requested details of what other sponsorship has been secured for the event.

Relevant Reference Documents:
Lightning Ridge Race Club letter received 13 March, 2017

Stakeholders:
Lightning Ridge Race Club
Easter Festival community
Local residents

Governance issues:
Any request for funding of this nature needs to be determined at a Council level.

Environmental issues:
None identified.

Financial Implications:
There are local race meetings conducted annually at Lightning Ridge, Walgett, Collarenebri, Carinda and Come By Chance. Council needs to be mindful that by agreeing to the current request that it would be setting a precedent for the others meetings.

Council has recently incurred cartage costs in the vicinity of $14,000 for 200 tonne of sand for spreading at the Spider Brown Oval/race course complex in addition to approximately $25,000 for the upgrading of equipment in the food preparation area ahead of the Easter Festival.

Legal Issues:
None identified at this stage

Alternative Solutions/Options:
Do nothing

Conclusion:
In recent years Council has a history of providing improved facilities to allow the annual race meeting to go ahead as planned. This is the first time however that a request for the direct sponsorship of the race meeting has been received and it gives rise to the possibility of setting a precedent.

Request to Sponsor the Lightning Ridge Easter Race Meeting
Recommendation: For Council's consideration. **Moved:** **Seconded:**

Attachments:
Letter from the Lightning Ridge Race Club

Lightning Ridge Race Club

Po Box 1102
Lightning Ridge
NSW 2834

Dear Walgett Shire Council,

The Lightning Ridge Race Club would like to invite you to sponsor our club for the Easter Saturday 15th April Opal Bracelet Race Meeting.

As you would be aware to takes a lot of money to run a horse racing meeting. We believe we bring to the shire lots of visitors along with the Easter Festival, not only travellers but the horse racing community. This brings lots of business to the whole community. Lightning Ridge Race Club has been racing since 1911, so we having been racing for 106 years and hopefully many years to come.

Every year NSW Racing bring in new requirements for clubs to hold a race meeting. Where years ago we could get people from the community to do jobs like barrier attendants, weighting judges etc, we now have to contract those jobs to professionals. This is why we are asking you for sponsorship of $15,000. We hope that you take everything into consideration and sponsor the Lightning Ridge Race Club for the enjoyment of the whole community.

Thank you
Belinda Butler
Secretary
Email- belinda.butler@y7mail.com
Phone - 0410422557

11.1.6 LIGHTNING RIDGE EASTER FESTIVAL - FUNDING REQUEST

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
To consider a request from the Lightning Ridge Tourism Association (LRTA) for assistance in providing public conveniences for the 2017 Easter Festival.

Background:
In 2015 Council provided financial assistance in the form of paying for additional toilets to the value of $2079.99.

In 2016 Council resolved to make a donation of $12,000 subject to their providing a detailed budget. The LRTA was also advised to set aside an amount of $12,000 each year as seed funding for the following year's Easter Festival to provide essential facilities.

Current Position:
In a letter dated 6 March, 2017 the LRTA seeks Council's support to fund the hire of ten portaloos for the weekend, transport to and from and emptying as required during the weekend with the LRTA willing to unload, reload them on to the delivery truck, clean them and provide consumables.

The LRTA advises that they raise in excess of $40,000 in cash and prizes from Lightning Ridge and surrounding organisations, businesses and individuals to run each year's Festival.

The Committee has resolved to commit $9,000 on top of the above amounts to remunerate the festival co-ordinator.

Relevant Reference Documents:
Lightning Ridge Tourism Association letter dated 6 March, 2017.

Stakeholders:
Walgett Shire
LRTA
Lightning Ridge business houses
Lightning Ridge residents

Governance issues:
Any request for assistance of this nature should be referred for consideration at a Council level.

Environmental issues:
Nothing identified

Financial Implications:
The late timing of the lodging of the request means that it wasn't able to be considered along with the requests by other community associations earlier in the year.

When Council resolved to take over the running of the Lightning Ridge Visitor Information in July, 2016 it left the LRTA with a quite sizable bank balance.

Legal Issues:
Nil

Alternative Solutions/Options:
Not to approve the request
Consider an alternative means of providing support

Conclusion:
As with previous years, Council needs to consider the level of sponsorship support, both direct and indirect, for the Lightning Ridge Easter Festival.

Lightning Ridge Easter Festival – Funding Request
Recommendation: 1. For Council's consideration 2. That a contribution of $2,000 be made available towards the cost of providing portaloos at the 2017 Lightning Ridge Easter Festival **Moved:** **Seconded:**

Attachments:
LRTA letter date 6 March, 2017

Lightning Ridge Tourism Association
Black Opal Country

ABN 45 628 230 109
P.O. Box 341
Lightning Ridge NSW 2834
Email: lrtansw@gmail.com

6 March 2017

The General Manager, Mayor and Councilors
Walgett Shire Council
77 Fox Street
WALGETT NSW 2832

Dear Don, Mayor and Councilors

Lightning Ridge Easter Festival 2017

On behalf of our annual Easter Festival I am writing to you and requesting your assistance with public conveniences for the 2017 festival.

Council kindly assisted us with portaloos a couple of years ago. We took on responsibility for same in 2016 and to be frank, our budget simple cannot cope with the additional expense as we typically run revenue neutral save for the portaloo expenses which cost us an additional $5,000 or so.

Since the elimination of the public toilet block adjacent to the Racing Club, there are now insufficient conveniences to cater for the 2 – 3,000 strong crowd over the Easter weekend. We approached the LR Courthouse to request the use of their toilet block and have been denied access. The nearest public toilets to the centre of town are a 300m walk and totally unable to cope with demand over the weekend. The Lions Park toilets are a substantial 600m walk from the centre of town.

We are asking Council to please fund the hire of ten portaloos for the weekend. We are more than happy to provide resources to unload and reload them from the delivery truck, clean them, and provide consumables.

We request Council fund the hire, transport to and from, and emptying (as required during the weekend and before collection).

As you are aware, the economic benefit of the Easter Festival to Lightning Ridge and the region cannot be overstated. It kick starts the tourist season and just as importantly, showcases our town to visitors who then return home to spread the word about our region. The weekend injects hundreds of thousands of dollars into the Lighting Ridge economy. This of course indirectly benefits Council with businesses earning good income at the beginning of the tourism period therefore underpinning their ability to meet financial commitments at the early part of the season.

The 2017 programme again continues the trend we established a few years back of extending visitor stays for the entire weekend.

As in previous years, the whole package we deliver for the Easter Festival cannot happen without the generosity of Lightning Ridge and surrounding organisations, businesses and individuals. We raise in excess of $40,000 in cash and prizes from these sources. There is no government sponsorship – all funds save for some merchandise sales is donated. This is an amazing and substantial commitment by dozens of people and is on top of the 30 or so overall volunteers who assist the festival coordinators.

For Council's information, the Lightning Ridge Tourism Association considers the longevity of the festival to be so important that it has committed $9,000 on top of these numbers to remunerate the festival coordinator from very finite and dwindling resources. This is in line with previous years' commitments.

We hope that you will support us. Would you please let us know if this is possible at the earliest opportunity.

Best Regards

Andrew Kemeny
President
Lightning Ridge Tourism Association
0407 557 638

11.1.7 ECONOMIC DEVELOPMENT – MATTERS FOR INFORMATION ONLY

REPORTING SECTION: Executive
AUTHOR: Peta Schiller – Economic Development Officer
FILE NUMBER: 17/21

Facebook Page
The official Walgett Shire Council Facebook page went live on January 12 2017. Administrator, Peta Schiller updates content on a regular basis. Subscribers are unable to comment on posts but can share with their contacts and there are no charges associated with the page. From January 13 – March 17 over 30 posts including job vacancies, events, media releases and links to the Walgett Shire Council website has reached 37,790 Facebook subscribers.

Posts are shared with numerous other Facebook pages including the Walgett Area Noticeboard, Collarenebri Swap Sell Buy, Lightning Ridge Buy Sell Swap Wanted, Love the Life we Live and 2WEB.

2016/2017 Dollar for Dollar Native Fish Stocking Program:
Fish Releases for Collarenebri and Walgett were carried out by nominated releasing groups being the Collarenebri Fishing Club and Walgett Youth Centre.

A total of 7,000 Murray Cod and 6,856 Golden Perch Fingerlings were supplied and delivered by the Narrabri Fish Farm and were released into the Barwon River at Collarenebri and Namoi River at Walgett during the months of February and March 2017.Following ongoing Carp Musters at both locations, it is anticipated that the Native Fish Stocking Program will greatly improve fish numbers within the Walgett Shire. Walgett Shire Council will be applying on behalf of the Burren Junction Fishing Club for the 2017/2018 Dollar for Dollar Native Fish Stocking Program.

Summer Newsletters
Walgett Shire Newsletters were distributed throughout the region in mid-February. Departments contribute articles, reports, events and photos to the Newsletter which is created quarterly. The next edition of the WSC Newsletter is to be distributed in April 2017.

Meet & Greet Nights
Meet and Greet Nights were organised for Collarenebri, Lightning Ridge and Walgett during the month of February. Each year these evenings offer newcomers to the region a chance to meet with local business owners, community groups and government representatives. Welcome Packs are provided and over 30 people subscribed to receive the Weekly Bulletin issued by the Walgett Information Centre each Wednesday. The response especially for the events at both Walgett and Collarenebri that attracted great numbers.

Walgett: Over 50 guests
Lightning Ridge: 25 guests
Collarenebri: 40 guests

Walgett Outdoor Markets:
Held quarterly, the first Walgett Outdoor Market for 2017 was held on Saturday the 18th of March at the Apex Park. A total of 18 Stalls were booked but due to wet weather 4 chose not to participate. Most Vendors indicated that they had a very successful day and would be

returning for the next Market that will coincide with the Annual PJ O'Brien Memorial Race Day on June 17 2017.

Hogs for the Homeless, No. 1 Oval Project
Wednesday the 22nd of February was a warm but fabulous afternoon in Walgett where the No. 1 Oval was re-turfed and renamed as the Ricky Walford Oval. Initiated by the charity "Hogs for the Homeless", numerous businesses, organisations and sponsors assisted with the project that has been valued at approximately $150,000. Over 50 volunteers from the Walgett community plus sponsors turned up to lend a hand to help lay the new turf which was completed in a record time of 1 hour and 28 minutes.

Council is revising its policy for the use of all sporting fields within the Shire, in relation to the Ricky Walford Oval it will be unavailable for use until late April 2017 to allow the new turf to establish.

Business Advisory Dinner:
Tafe NSW in conjunction with the Walgett Shire Council hosted a Business Advisory Dinner on Thursday evening the 16th of March 2017.The purpose of the evening was to inform businesses/organisations within the Walgett Shire of Apprenticeships, Employment Services, School to Work programs, Training Opportunities, Work for the Dole, NSW Government Procurement and E-tendering Processes. 50 people attended with businesses and organisations from Carinda, Collarenebri, Lightning Ridge and Walgett represented.

The evening proved to be a great opportunity for businesses to network and a similar event is being planned for Lightning Ridge in the future.

Economic Development - Matters for Information Only
Recommendation: That the matters listed by the Economic Development Officer for information is received, noted and endorsed. **Moved:** **Seconded:**

11.1.8 2017 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNNMENT

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 16/39

Summary:
The National General assembly of Local Government will be held in Canberra from 18 - 21 June at the National Convention Centre, Canberra. It is necessary that Council resolve attendance at the Council Meeting to enable registration and accommodation arrangements to be finalised.

Background:
The draft Conference Program is attached. The conference involves presentations by representatives of the State Government and Federal Government and consideration of Motions from the Councils Australia Wide under the theme – "Building Tomorrow Communities".

Current Position:
As it is important that Council be represented at major State and National Conferences the Mayor and General Manager will be attending the National General Conference Assembly of Local Government Conference.

This is an excellent opportunity for our representatives to put forward local issues that have State/ National significance. It also affords an opportunity to meet with the various departmental representatives on a face to face basis to pursue Government funding for a range of programmes including Nations stronger regions programme and drought relief issues.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:
1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the NGA;
3.Complement or build on the policy objectives of your State and Territory Local Government Association;
4.Be submitted by a council which is a financial member of their state or territory local government association;
5.Propose a clear action and outcome; and
6.Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Relevant Reference Documents:
Nil

Stakeholders:
Walgett Shire
Councillors

Governance Issues:
Council has an opportunity to debate motions before the conference in line with the conference theme.

Environmental Issues:
Nil

Financial Implications:
Cost per attendee will be approximately $1,800 (Early Bird Registration fee is $929, accommodation will be in order of $210-250 per night – 3 nights.

Alternatives/Options:
Nil

Conclusion:
It is appropriate for Council to be represented at this conference because of the opportunity to put Walgett's case at a National forum.

2017 National General Assembly of Local Government

Recommendation:

That the Mayor and General Manager attend the 2017 National General Assembly of Local Government in Canberra 18-21 June 2017 and expenses be paid.

Moved:
Seconded:

Attachments:
Draft Program for the National General Assembly of Local Government 2017

NATIONAL CONVENTION CENTRE • CANBERRA

18-21 JUNE 2017

National General Assembly of Local Government 2017

PROVISIONAL PROGRAM

SUNDAY 18 JUNE

5:00 pm	Welcome Reception

MONDAY 19 JUNE

9:00 am	Opening Ceremony
9:10 am	ALGA President's Opening
9:20 am	**The Hon Malcolm Turnbull MP**, Prime Minister (invited)
9:50 am	KEYNOTE SPEAKER **Laura Tingle**
10:30 am	MORNING TEA
11:00 am	*3D City Infrastructure Modelling* **Mayor Mark Jamieson**, Sunshine Coast Council
11:20 am	PANEL SESSION *Building Tomorrow's Communities*
12:30 pm	LUNCH
1:30 pm	PANEL SESSION *Governing into the future*
3:00 pm	AFTERNOON TEA
3:30 pm	Debate on Motions
4:30 pm	**The Hon Bill Shorten MP**, Leader of the Opposition (invited)
5:00 pm	Close
7:00 pm	DINNER

TUESDAY 20 JUNE

9:00 am	**Senator the Hon Fiona Nash**, Minister for Local Government and Territories
9:30 am	PANEL SESSION *Building Liveable Communities*
10:30 am	MORNING TEA
11:00 am	**The Hon Angus Taylor MP**, Assistant Minister for Cities and Digital Transformation
11:30 am	Debate on Motions
12:30 pm	LUNCH
1:30 pm	PANEL SESSION *Empowering Indigenous Communities*
3:00 pm	AFTERNOON TEA
3:30 pm	Debate on Motions
4:30 pm	The Australian Greens, **Senator Richard Di Natale** (invited)
5:00 pm	Close
7:00 pm	OFFICIAL DINNER Parliament House

WEDNESDAY 20 JUNE

9:00 am	PANEL SESSION *City Deals*
10:00 am	Delegate Workshop
10:30 am	MORNING TEA
11:00 am	National Policy Initiatives
11:30 am	PANEL SESSION *Harnessing tomorrow's technology*
12:30 pm	Delegate Workshop
1:00 pm	ALGA President's Close

SPONSORS

McArthur Best People Fit

Australian Government Department of Infrastructure and Regional Development

JLT

11.1.9 POLICY REVIEW – FLEXIBLE WORK PRACTICES

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
To review Council's Flexible Work Practices.

Background:
Council should review all its various policies within twelve months of a quadrennial election. Many policies will remain unchanged; others require minor changes and some major review particularly where there has been a change in legislation.

Current Position:
With the WR – Flexible Work Practices changes are required to address the number of hours which may be accrued reducing it from 35 hours to 21 hours, the spread of hours to be 6 am to 6 pm in line with the Award and a minimum block of 15 minutes to be worked to accrue hours.
The amendments are highlighted in Appendix A.

Relevant Reference Documents:
Flexible Work Practices Policy

Stakeholders:
Walgett Shire Council
Council staff

Governance Issues:
Council should review all its various policies within twelve months of a quadrennial election or following changes in legislation or circumstances.

Financial Implications:
Nothing identified

Legal Issues:
Nil

Conclusion:
The revised policy is now tabled for adoption.

Policy Review – Flexible Work Practices
Recommendation: That the revised Flexible Work Practices be adopted. **Moved:** **Seconded:**

Attachments:
Flexible Work Practices Policy (Refer to attachment document).

11.1.10 POLICY REVIEW – STAFF TRAINING

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
To review Council's Staff Training Policy.

Background:
Council should review all its various policies within twelve months of a quadrennial election. Many policies will remain unchanged, others require minor changes and some major review particularly where there has been a change in legislation.

Current Position:
With the Staff Training Policy a minor change is required to address the issue where an employee fails to complete a training course within a designated time and course fees lapse. Where this occurs all re-enrolment fees will be at the employee's cost. The amendment is on page 2 of the attached policy document.

Relevant Reference Documents:
Staff Training Policy

Stakeholders:
Walgett Shire Council
Council staff

Governance Issues:
Council should review all its various policies within twelve months of a quadrennial election or following changes in legislation or circumstances.

Financial Implications:
Places a financial responsibility on the employee where subjects are not passed or courses completed within the designated timeframe.

Alternatives/Options:
Nil

Conclusion:
The revised policy is now tabled for adoption.

Policy Review –Staff Training Policy
Recommendation: That the revised Staff Training Policy be adopted. **Moved:** **Seconded:**

Attachments:
Staff Training Policy (Refer to Attachment Document).

11.1.11 POLICY REVIEW – STAFF UNIFORM AND PPE POLICY AND PROCEDURE

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
To review Council's Staff Uniform and PPE Policy and Procedure.

Background:
Council should review all its various policies within twelve months of a quadrennial election. Many policies will remain unchanged, others require minor changes and some major review particularly where there has been a change in legislation.

Current Position:
With the WR – Staff Uniform and PPE Policy and Procedure minor changes are required to address work health and safety issues. The amendments are on page 3 and 6 of the attached policy document.

Relevant Reference Documents:
Staff Uniform and PPE Policy and Procedure

Stakeholders:
Walgett Shire Council and Council staff

Governance Issues:
Council should review all its various policies within twelve months of a quadrennial election or following changes in legislation or circumstances.

Financial Implications:
Nothing identified

Legal Issues:
Nil

Conclusion:
The revised policy is now tabled for adoption.

Policy Review - Staff Uniform and PPE Policy and Procedure
Recommendation: That the revised Staff Uniform and PPE Policy and Procedure be adopted. **Moved:** **Seconded:**

Attachments:
Staff Uniform and PPE Policy and Procedure (Refer to Attachment Document).

11.1.12 POLICY REVIEW – TIME IN LIEU

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
To review Council's Time in lieu Policy.

Background:
Council should review all its various policies within twelve months of a quadrennial election. Many policies will remain unchanged; others require minor changes and some major review particularly where there has been a change in legislation.

Current Position:
With the Time in lieu policy changes are required to address the maximum number of days which may be accrued reducing it from five (5) days to three (3) days. All exceptions for an accrual in excess of three (3) days must be approved in writing by the General Manager.

Relevant Reference Documents:
Time in lieu Policy

Stakeholders:
Walgett Shire Council
Council staff

Governance Issues:
Council should review all its various policies within twelve months of a quadrennial election or following changes in legislation or circumstances.

Financial Implications:
Nothing identified

Legal Issues:
Nil

Conclusion:
The revised policy is now tabled for adoption.

Policy Review – Time in lieu
Recommendation: That the revised Time in lieu policy be adopted. **Moved:** **Seconded:**

Attachments:
Time in lieu Policy (Refer to attachment document).

11.1.13 CODE OF PRACTICE - FIXED CCTV SYSTEM & MOBILE CCTV TRAILER SYSTEM

REPORTING SECTION: Governance
AUTHOR: Don Ramsland
FILE NUMBER: 17/21

Summary
The Walgett 2020 group successfully applied for a grant for a Closed Circuit Television System in Walgett under the NSW Community Safety Fund Program. Preparation of the application was done with the assistance of Castlereagh Local Area Command and Walgett Shire Council staff. A draft Code of Practice for the CCTV System and Mobile Trailer has been written that contains the basic standards in accordance with which the Walgett Shire Council's CCTV System and Mobile Trailer will be operated.

Background:
Castlereagh Local Area Command (CLAC), in conjunction with the Walgett Community Safety Precinct Committee, prepared a Community Safety Proposal in 2015. The proposal identified replacement of the obsolete CCTV system in Fox St Walgett as critical to compliment Council works as part of the broader strategy for the Walgett CBD.

The Walgett Shire Council is the owner of the CCTV System and Mobile Trailer. The Walgett Shire Council retains ownership of and has copyright on all Intellectual Property, equipment, recorded material and documentation pertaining to the Program. The NSW Police Force is a partner in the Walgett Shire Council's CCTV System and Mobile Trailer.

Current Position:
The Walgett Shire Council will be responsible for the introduction and implementation of the Code of Practice and for ensuring compliance with the principles contained within the Code. The Walgett Shire Council will comply with the requirements for accountability set out in this Code of Practice. The Walgett Shire Council will also consult with and provide information to the public about the operation of the CCTV System and Mobile Trailer.

It is the responsibility of the NSW Police Force to respond to incidents identified on monitoring screens to the extent that its resources and priorities allow. The NSW Police Force will develop its own operational procedures in relation to the CCTV System and Mobile Trailer to complement those developed by Walgett Shire Council.

Relevant Reference Documents/Policies:
NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television in Public Places (CCTV) – 2014
Walgett Shire Crime Prevention and Community Safety Plan - June, 2016

Governance issues:
Prime responsibility for ensuring the Code of Practice is adhered to rests with the Walgett Shire Council. This responsibility includes ensuring that breaches of the Code are investigated and remedied to the extent that breaches of the Code are within the ambit of Walgett Shire Council's power to remedy.

Environmental issues:
No environmental issues have been identified.

Stakeholders:
General Public,
Castlereagh Local Area Command
Walgett Shire Council
Local Community Organisations

Financial Implications:
Walgett Shire Council has committed its resources to project management and administration of the CCTV System and Mobile Trailer for a minimum of 15 years. Financial administration of the grant will be undertaken by Council via a dedicated ledger as the Walgett 2020 group does not have the capacity to undertake this task.

Alternative Solutions/Options:
Not commit to project management and administration: - *This has not been recommended as the as the costs of management present as minimal in comparison to the value of infrastructure received.*

Conclusion:
Use of Closed Circuit Television as an environmental crime protection measure has a demonstrated successful history, most notably in the promotion of community safety and reduction in anti-social behaviour.

In order to implement the system effectively it is essential to introduce a Code of Practice and for this Code of Practice to be based on 9 key principles from the NSW Government Department of Justice.

Walgett CCTV System and Mobile Trailer – Code of Practice

Recommendation:

1. Adopt the Code of Practice – CCTV System and Mobile Trailer – in principle and place it on public exhibition for a period of twenty eight (28) and invite submissions from community organisations, local businesses, specific groups and individual members of the public.

2. A Memorandum of Understanding in relation to the CCTV System and Mobile Trailer be entered into both by Walgett Shire Council and the NSW Police Force outlining the respective roles of both parties. The Memorandum of Understanding and any variations to it are to be approved by both the Mayor and General Manager.

3. During the public exhibition period consult with community organisations, local businesses, specific groups and individual members of the public.

4. Monitor the CCTV System and Mobile Trailer and periodically evaluate its effectiveness.

Moved:
Seconded:

Attachments:
Code of Practice – Walgett CCTV System and Mobile Trailer (Refer to Attachment Document).

11.1.14 LIGHTNING RIDGE IMPROVEMENT AND BEAUTIFICATION SECTION 355 COMMITTEE

REPORTING SECTION: Executive
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

Summary:
A delegation from the Lightning Ridge Improvement and Beautification Committee met with Council representatives recently seeking support for the ongoing maintenance of the facilities the Committee has developed at Lightning Ridge as the President Margaret Mansfield was retiring and leaving town. The community group now to formally set up a Section 355 Committee to management these facilities..

Section 355 of the Local Government Act 1993 allows Council to delegate authority to individuals or committees to carry out functions on its behalf, or to take the care, control and management of various facilities.

Background:
The Lightning Ridge community has rallied together over the years to assist with a successful gem gardens, raise funds to purchase much needed equipment and to assist with the general maintenance of the facilities. Council encourages this type of support from its community.

Current position:
At present the facilities are managed and maintained by incorporated Committee.

Relevant Reference Documents/Policies:
Local Government Act 1993
WSC Section 355 Committee Guidelines

Stakeholders:
Walgett Shire Council
Lightning Ridge Community

Governance issues:
Council has the authority to delegate management of the facilities under section 355 of the Local Government Act 1993.

Financial Implications:
The 355 Committee operates under the auspices of Council and will provide a monthly financial report, end of year financials are also lodged with Council for auditing and inclusion in Council's financial statements. When volunteers work for the Committee they also complete a volunteers register of attendance.

Creating a 355 Committee reduces unnecessary expenditure for a community group aiming to assist Council in the management and maintenance of its assets. The Committee is covered by Council's public liability insurance, accident and volunteer's insurance cover.

Alternative Solutions/Options:
Council not approve the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.

Conclusion
The establishment of the Lightning Ridge Improvement and Beautification Section 355 Committee provides a great opportunity to build community capacity to engage the Community to assist Council in the management and maintenance of these long established facilities.

Lightning Ridge Improvement and Beautification Section 355 Committee
Recommendation: 1. That the General Manager's report be received and noted. 2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee. 3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest **Moved:** **Seconded:**

Attachment:
Nil

11.1.15 WALGETT AND COLLARENEBRI SWIMMING POOL MANAGEMENT

REPORTING SECTION: Governance
AUTHOR: Don Ramsland
FILE NUMBER: 17/21

Summary:
The pool contractor has requested an extension of the current contract and it is recommended that a further twelve (12) month extension be provided from 1 September 2017.

Background:
Commencing from the 2013 / 2014 swimming season, Council entered into a three (3) year Management Contract with Riley Aquatic Management Pty Ltd for the operation of the Walgett and Collarenebri Swimming Pools. The final year of the contract was the 2015 / 2016 swimming season commencing 1 September 2015 and concluding 31 August 2016. The contract provides for a further 2 x 12 month extensions at council' discretion should it wish to do so. At the Council Meeting in September 2016 Council resolved to extend the contract twelve (12) months from 1 September 2016 in accordance with the terms of the contract.

Current Position:
Riley Aquatic Management has written to Council advising that it wishes to extend the contract by a further twelve months from 31 August 2017. The management of the pools by Kimball Riley and his staff has been of a high standard and they have worked well with Council staff to provide pool patrons with a good standard of facilities.

The contract doesn't provide for any variations to the conditions, in particular the management fee if it is extended. Given the performance of the operator under the contract to date it is recommended that council agree to a twelve month extension until 31 August 2018.

Relevant Reference Documents/Policies:
Management contract between Council and Riley Aquatic Management Pty Ltd

Governance issues:
An extension of the contract is in accordance with its terms and conditions.

Environmental issues:
There are no identified environmental issues in relation to this matter.

Stakeholders:
Walgett Shire Council, Walgett and Collarenebri communities and Riley Aquatic Management Pty Ltd.

Financial Implications:
The budget provides for a management fee of $161,380 for Walgett and $145,027 for Collarenebri. A contract extension would be on similar terms.

Alternative Solutions/Options:
That Council invite tenders for the operation of the pool from 1 September 2017. This option is not supported.

Conclusion:
The current contractor has performed to a high standard and it is recommended that Council agree to a further extension of twelve (12) months from 1 September 2017 in accordance with the terms of the contract.

Walgett and Collarenebri Swimming Pool Management
Recommendation: That Council agree to a further extension of twelve (12) months from 1 September 2017 in accordance with the terms of the contract. **Moved:** **Seconded:**

Attachments:
Nil

11.1.16 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 17/21

1. EOI – Lightning Ridge Visitor Information Centre Design/Concept
Expressions of Interest have been advertised for consultants on the website as well as local and regional newspaper during the month of March, submission close 31 March 2017. A report detailing what EOI's have been received will be presented to the April, 2017 meeting.

2. Integrity Management Programme Seminar
Statewide Mutual is extending an invitation to Walgett Shire Council for senior leaders in Local Government such as GM, Mayors and Directors for the one day seminar on Integrity Management in Local Government presented by the Australian Institute of Company Directors. The seminar explores the challenges facing Councils, structured and defensible governance processes, the role and responsibility of Councillors, Mayors and General Managers, Risk Management and internal control, assessing exposure and application of Governance systems. Registrations close Thursday 13th April. Registrations will initially be open to up to 3 delegates per Council.

3. Notice of Discontinuance – Local Aboriginal Lands Council
Council has received advice that the Walgett LACL lodged a notice of discontinuance on Friday 17 March 2017 in respect of the land claim which has been delaying the start of the final stage of the Walgett levee project. Arrangements are now in hand to have works proceed as soon as possible for the finalisation of the levee. Department of Industry – Lands provided a copy of the notice of discontinuance from the Land and Environment Court regarding the appeal of the Minister's refusal of Aboriginal Land Claims 26718 and 26719. It was advised that this notice brings to the end the Aboriginal Land Claims 26718 and 26719 which had affected Lot 7300 DP 1155957.Council is now free to proceed with its plans that were impeded by the Land Claims.

4. Letter received 17 March from the Australian Opal Centre
The Australian Opal Centre has provided Council with an update on progress in relation to funding opportunities and the suite of planning documents. The AOC has extended a thank-you to Walgett Shire Council for its financial support. Please refer to the attached letter below.

Matters Generally For Brief Mention or Information Only
Recommendation: That the matters listed by the General Manager for brief mention or information is received, noted and endorsed. **Moved:** **Seconded:**

Attachment:
Letter received 17 March from the Australian Opal Centre.

AUSTRALIAN OPAL CENTRE
LIGHTNING RIDGE · NSW

LROFC Inc • PO Box 229 • 3/11 Morilla Street • Lightning Ridge • NSW 2834 • AUSTRALIA • ABN 20 377 425 512
(+61) 2 6829 1667 • contact@australianopalcentre.com • www.australianopalcentre.com

Councillor Ian Woodcock
Mayor, Walgett Shire Council
PO Box 31
Walgett NSW 2832

17 March 2017

Dear Mayor and Councillors,

Australian Opal Centre building project UPDATE

Thanks once again for the $48,000 loan from Walgett Shire Council to LROFC Inc last month, to enable the completion of documentation required by a major federal funding application for the new Australian Opal Centre building.

An update on progress is enclosed for your information. We are very pleased to report strong prospects for state, federal and private funding sufficient to complete the project.

1. Federal funding opportunity: Building Better Regions Fund (BBRF)

LROFC Inc planned to seek funding for the AOC building through a recent round of the Australian Government's *Building Better Regions Fund* (BBRF), for which applications were due on 28 February 2017.

By 23 February 2017 LROFC Inc had near-complete documentation, had raised $450,000 in co-funding commitments, and was prepared to submit an application on 28 February.

A meeting was held in Dubbo with Member for Parkes, Mark Coulton, to discuss the project and application. At that stage a commitment had not yet been secured from the NSW Government. This threatened the success of an otherwise robust application. The management committee resolved to postpone the BBRF application and focus on securing further co-funding from NSW Government and private sources, then make a strong bid to the next round.

2. NSW Government funding opportunity: Regional Growth – Environment and Tourism Fund (RGETF)

Just two weeks later, on 8 March 2017, the $300 million NSW *Regional Growth - Environment and Tourism Fund* was announced, with $100 million available in the first round. The Australian Opal Centre is a perfect fit for the *Regional Growth - Environment and Tourism Fund*.

Kevin Humphries MP requested a meeting with AOC representatives on 14 March 2017 to discuss RGETF. Mr Humphries strongly encouraged LROFC Inc to apply for funding for the Australian Opal Centre building, confirming that this major regional project addresses many key government objectives for regional NSW. He also recognised that the project is now strengthened by having a strong business case, valuable assets, widespread support and a track record of accomplishment.

Expressions of Interest for RGETF have been called for, and close on 6 April 2017. Applications will be invited from organisations submitting successful EOIs. Successful projects are expected to be announced before the end of 2017.

3. Documentation

The suite of planning documents commissioned by LROFC Inc for the new Australian Opal Centre is near completion. All documents are either completed or in final review stage.

Thanks to Walgett Shire Council's timely assistance, LROFC Inc will be ready to take advantage of the funding opportunity provided by the *Regional Growth - Environment and Tourism Fund*. The NSW Government has allowed only 4 weeks between announcing RGETF and closing Expressions of Interest for the first round, so only projects in an advanced stage of planning will be in a position to apply to the first round. LROFC Inc will have the following documents available to support its EOI and intended application.

Document	Prepared by	Status
Plan for Complementary and Ancillary Development, Australian Opal Centre	Case Analytix	Completed
Australian Opal Centre Cost Plan March 2017	Northcroft Australia Pty Ltd	Completed
Australian Opal Centre Procurement Plan	GHD	Completion by 24 Mar 17
Australian Opal Centre Project Management Plan	GHD	Completion by 24 Mar 17
Australian Opal Centre Risk Management Plan	GHD	Completion by 24 Mar 17
Australian Opal Centre Asset Management Plan	GHD	Completion by 24 Mar 17
Australian Opal Centre Economic Impact Statement and Cost Benefit Analysis	Case Analytix	Completion by 31 Mar 17
Australian Opal Centre Business Case	Case Analytix	Completion by 31 Mar 17
Australian Opal Centre Business Plan (revised)	Case Analytix	Completion by 30 Apr 17

4. Next steps: summary of proposed program

After years of hard work and investment by many individuals and organisations, including Walgett Shire Council, there are funding sources together capable of completing the new Australian Opal Centre.

These are the NSW Government's *Regional Growth - Environment and Tourism Fund*, the Australian Government's *Building Better Regions Fund* and the Australian Opal Centre's *AOC Founders* pledge campaign.

We intend to commence the next phase of construction in 2018, for completion in 2020. We are working towards securing the available funds, and preparing for the final phase of design and documentation.

We are also strengthening our capabilities and governance by recruiting highly skilled and experienced new team members. Brigadier (retired) Darren Naumann recently accepted an appointment as Honorary Infrastructure Advisor to the Australian Opal Centre project. A brief CV for Brig. Naumann is attached for your interest; his appointment has already piqued the interest of our state and federal politicians.

Dates	Activity	Estimated cost
17 March 17 – 6 April 17	**Prepare and submit Expression of Interest for *Regional Growth - Environment and Tourism Fund***	
March 17 – July 17	**Secure private funding for completion of design and documentation** *(in contact with possible sources)*	
1 July 17 – 30 June 18	**Complete design and documentation** *During this period, LROFC Inc will seek to secure construction funds from the NSW and Australian governments and the balance of funding through the AOC Founders campaign*	$1.5 million
1 July 18 – 30 June 20	**Construction and fitout**	$30 million

We will keep Council informed of progress. In the meanwhile, please don't hesitate to contact me if you require further information.

Yours sincerely,

Vicki Bokros
President, LROFC Inc

Cc Don Ramsland, General Manager Walgett Shire Council

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11.2 CHIEF FINANCIAL OFFICER

11.2.1 CASH ON HAND & INVESTMENT REPORT

REPORTING SECTION: Corporate Services
AUTHOR: Shirley Burraston – Management Accountant
FILE NUMBER: 09/1460

Summary:
This report summarises the cash and investments held by Walgett Shire Council as at 28th February 2017.

Background:
The investment portfolio consists of on call bank accounts, fixed interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

All investments at 28th February 2017 are in compliance with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's investment policy.

Current Position:
Council at the end of the February 2017 held a total of $29,630,913.81 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with limited exposure to unrated institutions.

The only unrated institution is IMB; it has a reputable history in the financial institutions market. Investments in unrated institutions are grandfathered, are being reviewed upon maturity and reinvested in compliance with Council's current investment policy.

At the end of February 2017 Council had earnt $499,635.05 in interest including accrued interest to 28th February 2017. This result compares favourably with the current budget.

Council's investments at 28th February 2017 had an average interest rate of 2.69% per annum which is higher than the 3 and 6 months BBSW rates of 1.7800% and 1.9850% respectively as at 28th February 2017.

Overall Portfolio Maturity				
Maturity Periods	***Policy Minimum***	***Policy Maximum***	***% of Money held***	***Amount held***
Portfolio % < 1 year	40%	100%	76.38%	$ 22,630,913.81
Portfolio % > 1 year, < 3 years	0%	60%	10.12%	$ 3,000,000.00
Portfolio % > 3 year, < 5 years	0%	40%	13.50%	$ 4,000,000.00
Portfolio % > 5 years	0%	10%	0.00%	$ -
			100%	$ 29,630,913.81

Relevant Reference Documents/Policies:
Local Government Act (NSW), 1993

Local Government (General) Regulation 2005
Ministerial Investment Order 5th January 2016
Investment Policy (Revised and adopted in May 2016)

Attachment One
Cash and Investments Holdings as at 28th February 2017

Investment	Investment Final Maturity Date	Current Interest Rate	Interest Frequency	Coupon Maturity	Amount Invested Value ($)	% of Total Funds (Face Value)	Accrued Interest to End of Month ($)
On-Call Accounts							
Commonweath Bank	On Call	0.90%	Monthly	EOM	1,091,546	3.68%	Pd Monthly
Commonweath Bank	On Call	1.20%	Monthly	EOM	1,039,368	3.51%	Pd Monthly
Total On-Call Accounts					**2,130,914**	**7.19%**	
Term Deposits							
Members Equity Bank	21/09/2017	2.85%	Maturity	21/09/2017	500,000	1.69%	$3,474.66
Bank of Queensland	8/03/2017	2.61%	Maturity	8/03/2017	500,000	1.69%	$3,968.63
National Australia Bank	22/03/2017	2.39%	Maturity	22/03/2017	1,000,000	3.37%	$2,684.66
Bendigo and Adelaide Bank	10/07/2019	3.10%	Maturity	10/07/2017	500,000	1.69%	$9,809.59
National Australia Bank	1/03/2017	2.72%	Maturity	1/03/2017	500,000	1.69%	$3,614.25
Bendigo and Adelaide Bank	11/07/2018	3.00%	Annually	11/07/2017	500,000	1.69%	$9,493.15
Bankwest	1/03/2017	2.60%	Annually	1/03/2017	500,000	1.69%	$3,419.17
ME Bank	3/05/2017	2.60%	Maturity	3/05/2017	1,000,000	3.37%	$8,858.91
ME Bank	10/05/2017	2.60%	Maturity	10/05/2017	1,000,000	3.37%	$16,319.18
National Australia Bank	24/05/2017	2.60%	Maturity	24/05/2017	1,000,000	3.37%	$15,746.58
AMP	8/03/2017	2.95%	Maturity	8/03/2017	500,000	1.69%	$8,163.01
Bankwest	12/04/2017	2.50%	Maturity	12/04/2017	500,000	1.69%	$7,479.45
Newcastle Permanent Building Society	21/08/2019	3.00%	Maturity	29/03/2017	500,000	1.69%	$2,589.04
Newcastle Permanent Building Society	15/08/2018	2.90%	Maturity	5/04/2017	500,000	1.69%	$2,224.65
Bankwest	19/04/2017	2.50%	Annually	19/04/2017	1,000,000	3.37%	$14,882.19
AMP	22/03/2017	2.95%	Annually	22/03/2017	1,000,000	3.37%	$15,679.45
Westpac	24/08/2017	3.00%	Maturity	24/08/2017	1,000,000	3.37%	$15,452.05
ME Bank	7/06/2017	2.60%	Maturity	7/06/2017	1,000,000	3.37%	$6,197.26
ING	14/09/2021	3.12%	Maturity	14/09/2017	500,000	1.69%	$7,137.53
ME Bank	7/06/2017	2.60%	Maturity	7/06/2017	1,000,000	3.37%	$5,239.72
National Australia Bank	7/06/2017	2.80%	Maturity	7/06/2017	500,000	1.69%	$5,600.00
National Australia Bank	21/06/2017	2.57%	Annually	21/06/2017	500,000	1.69%	$10,360.00
National Australia Bank	17/05/2017	2.71%	Maturity	17/05/2017	1,000,000	3.37%	$10,320.28
My State Bank	26/04/2017	2.75%	Maturity	26/04/2017	500,000	1.69%	$4,671.23
Auswide Bank	26/07/2017	2.75%	Maturity	26/07/2017	500,000	1.69%	$4,671.24
Bank of Queensland	16/03/2020	3.30%	Maturity	16/11/2017	1,000,000	3.37%	$9,312.33
Newcastle Permanent Building Society	29/03/2017	2.75%	Maturity	29/03/2017	1,000,000	3.37%	$5,198.63
Newcastle Permanent Building Society	5/04/2017	2.75%	Maturity	5/04/2017	1,000,000	3.37%	$4,143.83
Bank of Queensland	10/05/2017	2.52%	Maturity	10/05/2017	500,000	1.69%	$1,173.70
Bank of Queensland	27/07/2017	2.80%	Maturity	27/07/2017	1,000,000	3.37%	$2,608.22
Total Term Deposits					**22,000,000**	**74.25%**	**$220,492.59**
Floating Rate Deposits							
IMB	24/01/2018	2.56%	Quarterly	27/04/2017	500,000	1.69%	$1,122.19
IMB	14/02/2018	2.58%	Quarterly	17/05/2017	500,000	1.69%	$388.77
ING	1/03/2017	2.80%	Quarterly	1/03/2017	1,000,000	3.37%	$6,904.11
Commonweath Bank	20/04/2021	3.01%	Quarterly	20/04/2017	500,000	1.69%	$1,608.08
Commonweath Bank	23/08/2021	3.21%	Quarterly	24/05/2017	500,000	1.69%	$175.89
Commonweath Bank	31/08/2021	2.83%	Quarterly	28/05/2017	500,000	1.69%	$0.00
National Australia Bank	4/11/2019	2.78%	Quarterly	3/05/2017	1,000,000	3.37%	$1,904.11
Westpac	16/11/2021	2.98%	Quarterly	16/05/2017	1,000,000	3.37%	$979.73
Total Floating Rate Deposits					**5,500,000**	**18.56%**	**$13,082.87**
Total Cash and Investments					**29,630,914**	**100.00%**	**$233,575.46**

Governance issues:
Nil

Environmental issues:
Nil

Stakeholders:
Walgett Shire Council
Residents of Walgett Shire Council
Financial Institutions

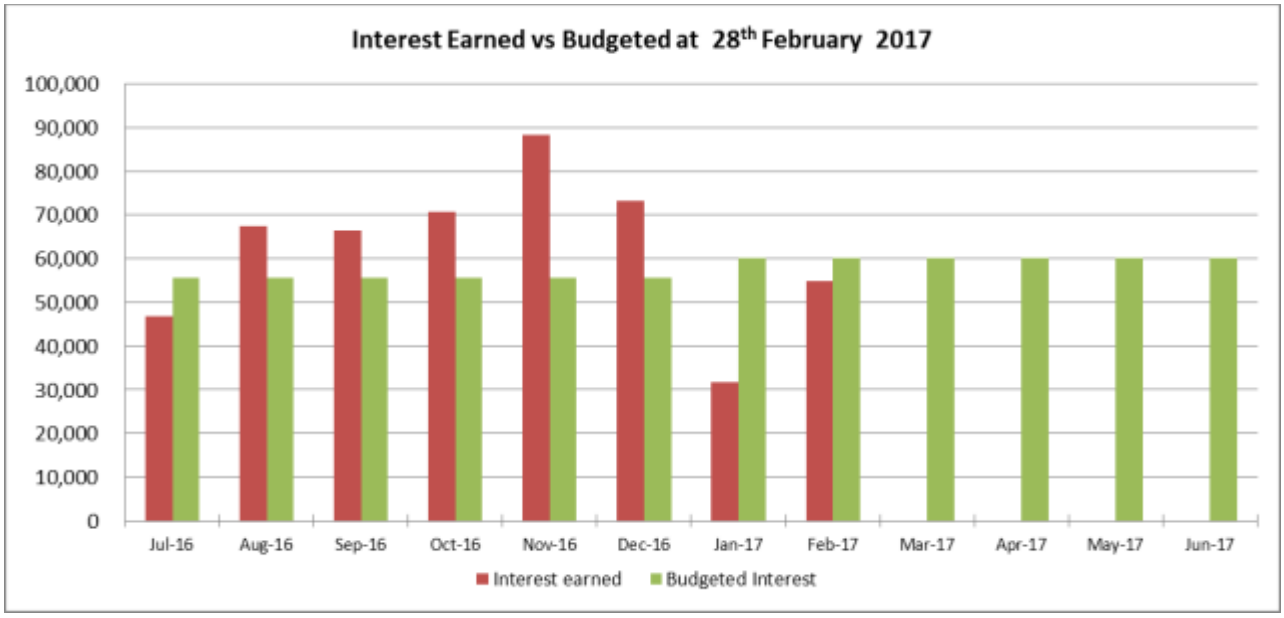
Financial Implications:
As per report

Percentage invested in each institution as at 28th February 2017			
Institution Name	***Institution Codes***	***% of Money held***	**Amount Held**
Commonwealth Bank	CBA	12.25%	$3,630,913.81
Members Equity Bank	ME	15.19%	$4,500,000.00
Bank of Queensland	BOQ	10.12%	$3,000,000.00
National Australia Bank	NAB	18.56%	$5,500,000.00
Newcastle Permanent Building Society	NPBS	10.12%	$3,000,000.00
Bankwest	BW	6.75%	$2,000,000.00
Bendigo and Adelaide Bank	BAB	3.37%	$1,000,000.00
Auswide Bank	AB	1.69%	$500,000.00
Westpac	W	6.75%	$2,000,000.00
My State Bank	MSB	1.69%	$500,000.00
AMP	AMP	5.06%	$1,500,000.00
IMB	IMB	3.37%	$1,000,000.00
ING	ING	5.06%	$1,500,000.00
		100%	**$29,630,913.81**

Alternative Solutions/Options:
Nil

Conclusion:
As at 28th February 2017 Walgett Shire Council's total available cash and invested funds totalled $29,630,913.18, an increase of $885,270.13 from 31st January 2017. The increase in portfolio can be attributed to the inflow of 3rd quarterly rate payments. RBA has also kept the cash rate unchanged at 1.5%.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993,* clause 212 of the *Local Government (General) Regulation 2005, the Investment Order (of the Minister) 5th January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 28th February 2017.

M J Urquhart
Chief Financial Officer – Responsible Accounting Officer

Cash and Investment Report as at 28th February 2017
Recommendation: That the Investment report as at 28th February 2017 be received and noted. **Moved:** **Seconded:**

11.2.2 GORDON PAVILLION WALGETT SHOWGROUND

REPORTING SECTION: Corporate Services
AUTHOR: Michael Urquhart – Chief Financial Officer
FILE NUMBER: 00/00/00

Summary:
The report provides Council with information for a decision regarding the approval of allocating $10,000 from Council's "Matching Government Grants" budget allocation for 2016/2017.

Background:
The Gordon Pavilion is located at the Wallet Showground and is used by many community organisations throughout the year.

Extract from the Walgett Show Society letter.
"The Gordon Pavilion is used by a number of community organizations for a range of purposes, which Walgett Shire Council, as Reserve Trustee of Walgett Racecourse and Showground, would be aware. The Gordon Pavilion houses a range of Pavilion exhibits at Walgett Show each year, including Photography; Cookery; Cut and Decorative Flowers; Indoor Plants; Children's Handicrafts; Needlework and Dressmaking; Handicrafts, Patchwork and Quilting; Aboriginal Artefacts and Painting; Fine Arts; Knitting and Crochet. Walgett Pony Club and Bourke-Walgett School of Distance Education, amongst other groups, rely on the availability of the Gordon Pavilion for fire-safe camp sleeping quarters. Professional and recreational training and workshops are also held in the Gordon Pavilion. In close proximity to the Leonard Pavilion with adjoining kitchen facilities, the Gordon Pavilion can also be used for catering preparation and dining area when functions are held at Walgett Racecourse and Showground."

The Walgett Show Society has successfully been granted funding from the Royal Agricultural Society of NSW Foundation (RASF) to renew the roofing on the Gordon Pavilion. The cost of reroofing is $43,000.

The RASF is providing funding of $25,000, while the Showground users will contribute $8,000, leaving a shortfall of $10,000. Council has $10,000 available in the "Matching Government Grants" 16/17 budget which can be allocated to this project.

Current Position:
The Gordon pavilion roof has deteriorated badly over the past few years and presents as a possible risk to the public, should roofing become further released in windy conditions.

Environmental issues:
Nil at present.

Stakeholders:
Walgett Shire Council
Royal Agricultural Society of NSW Foundation (RASF)
Walgett Show Society
Other Showground User Groups

Financial Implications:
Council has $10,000 available in the "Matching Government Grants" budget allocation for 2016/2017.

Alternative Solutions/Options:
Nil

Conclusion:
The writer recommends to Council that $10,000 be made available from the "Matching Government Grants" 2016/2017 budget allocation. This is a very worthy project and a great outcome for the local community as a result of partnering with the Royal Agricultural Society of NSW Foundation (RASF) and Walgett Showground user groups

Gordon Pavilion Walgett Showground
Recommendation 1. That the Chief financial Officers report be received. 2. That Council make a $10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation. **Moved:** **Seconded:**

Attachments: The letter from the Walgett Show Society is printed below.

WALGETT SHOW SOCIETY INC

PO Box 56 WALGETT NSW 2832

26 February 2017

Mr Don Ramsland
General Manager
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Dear Don,

Following a meeting involving Ian Murray, Michael Urquhart, Walgett Jockey Club President Russell Halloran and myself on Wednesday 22nd February, I am writing on behalf of Walgett Show Society to request a financial contribution from Walgett Shire Council towards roof restoration of the Gordon Pavilion at Walgett Racecourse and Showground, ideally of the amount of $10,000.

As advised by Russell Halloran, Walgett Jockey Club has been successful with their recent application for $25,000 funding for this specific purpose through the Community Futures Grant program offered by the Royal Agricultural Society of NSW Foundation (RASF). This

application was prepared and submitted by Walgett Jockey Club following discussions with Walgett Showground users and Walgett Shire Council representatives about potential projects that would meet the objectives of the funding program. The Gordon Pavilion was identified as a priority due to the condition of the roof having significantly deteriorated over the last 12-24 months, to the point that even moderate storm damage could possibly render the facility unsafe for use in the future.

The Gordon Pavilion is used by a number of community organizations for a range of purposes, which Walgett Shire Council, as Reserve Trustee of Walgett Racecourse and Showground, would be aware. The Gordon Pavilion houses a range of Pavilion exhibits at Walgett Show each year, including Photography; Cookery; Cut and Decorative Flowers; Indoor Plants; Children's Handicrafts; Needlework and Dressmaking; Handicrafts, Patchwork and Quilting; Aboriginal Artifacts and Painting; Fine Arts; Knitting and Crochet. Walgett Pony Club and Bourke-Walgett School of Distance Education, amongst other groups, rely on the availability of the Gordon Pavilion for fire-safe camp sleeping quarters. Professional and recreational training and workshops are also held in the Gordon Pavilion. In close proximity to the Leonard Pavilion with adjoining kitchen facilities, the Gordon Pavilion can also be used for catering preparation and dining area when functions are held at Walgett Racecourse and Showground.

As part of planning for the Community Futures Grant application, an inspection and quote was sought from local builder, Mr Richard James. Mr James' assessment was that, ideally, the Gordon Pavilion roof requires the removal and replacement of existing roofing, flashings, valleys, fascies, gutters and downpipes. Repairs to the existing roof (i.e. new fascias, gutters, downpipes, valleys, re-screwing and the replacement of transparent roof sheets) would not provide an adequate longer-term solution or ensure the that Gordon Pavilion roof would be waterproof, due to deterioration of the iron sheets and the widespread problem of screws and nails failing to stay fixed due to age and shrinkage of timber. Although a considerably cheaper option in the short-term, at around one-third of the cost, repairing the roof would be less economical in the longer term, particularly with the contribution of the $25,000 RASF funding.

Mr James quoted $43,000.00 (GST excl.) for the removal and replacement of the roof and $13,000 (GST excl.) for roof repair only. A copy of these estimates is included below at the end of this letter, outlining both options. With RASF as the major contributor to this project, it is proposed that the difference of $18,000 for the replacement option could be shared between Walgett Showground community group users and Walgett Shire Council. Initial discussions between Walgett Showground users has identified a combined amount of $8,000 available to contribute to the project. Accordingly, the balance of $10,000 is requested of Walgett Shire Council.

I am collating figures to provide an estimate indication of the contribution of community groups to the upgrading and repair of facilities at Walgett Racecourse and Showground in recent years and will provide this information very shortly. The purpose of this exercise is to demonstrate the community's commitment to Walgett Racecourse and Showground and efforts to contribute to works and not just expect Walgett Shire Council as Reserve Trustee to cover all the cost.

Yours sincerely,

B O'Keeffe

Brennan O'Keeffe
President, Walgett Shire Council

11.2.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate Services
AUTHOR: Michael Urquhart – Chief Financial Officer
FILE NUMBER: 00/00/00

1. Spider Brown Oval Facilities

Town Planner is preparing a "Master Plan" for the complex. The recent grant application was unsuccessful.

A purchase order has been placed for a number of the items below which will be delivered to Lightning Ridge on or about the 24th March 2017 in readiness for use at the Easter Festival at approximate cost of $25,000.

1. Additional power points.
2. Installation of long shank ceiling fans.
3. Purchase of drinks fridges.
4. Installation of stainless steel sinks.
5. Purchase of stainless steel benches.
6. Installation of small hot water systems.
7. Purchase of gas BBQ. – Withdrawn.
8. Purchase of drink fridges.
9. Purchase and installation of a cool room. – Withdrawn
10. Purchase of deep fryer. – Replaces BBQ

5. Other property matters

- Auction of Council units Euroka Street underway. Auction Scheduled for April 2017.
- Grant works for toilet facility at Come-by-chance in progress.
- Grant works at Burren junction Hall to be assessed. Other maintenance works also to be considered to allow opening of kitchen and dining room.
- EOI advertised for the renovation to the bathroom facilities at the administration centre Walgett.
- Cleaning, painting and improvement general facilities Walgett Showgrounds.
- Improvement and renovation Colless grandstand flooring/seating Walgett Showgrounds. Drought grant program. Waiting on approval of application.
- Renovation/ replacement roof of Gordon Pavilion Walgett Showground to be undertaken by sporting clubs.
- Shade structure development Collarenebri swimming pool. Estimate for budgeting (2017/18).
- Heating/cooling improvement, investigation roof repairs Collarenebri youth centre and refurbishment Collarenebri Hall (2017/18).

2. Lightning Ridge Bore Baths

A consultant from GHD visited the bore baths on the 15th and 16th March 2017 to inspect the tank and amenities building with the aim of establishing what is causing the rising pavement and cracking walls in the amenities building.

The CFO will table Council the consultant's report at the April, 2017 Ordinary Council meeting.

3. Walgett Shire Disability Inclusion Action Plan:

A draft Disability Action Plan will be reviewed by the various DIAP groups and DIAP Committee in March and tabled at the April Ordinary meeting of Council.

4. Walgett Library Disability Access Ramp

Council has engaged a local firm for the construction of the disability access ramp to the Walgett library, and construction is underway.

Matters Generally for Brief Mention or Information Only – From Chief Financial Officer
Recommendation That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in regards to the Spider Brown Oval Facilities, Other Property Matters, Lightning Ridge Bore Baths, Walgett Shire Disability Action Plan and the Walgett Library Disability Access Plan be received and noted. **Moved:** **Seconded:**

11.3 DIRECTOR ENVIRONMENTAL SERVICES

11.3.1 DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

REPORTING SECTION: Environmental Services
AUTHOR: Matt Clarkson, Town Planner
FILE NUMBER: 09/1367-04

Summary:
This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

Background:
Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Environmental Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

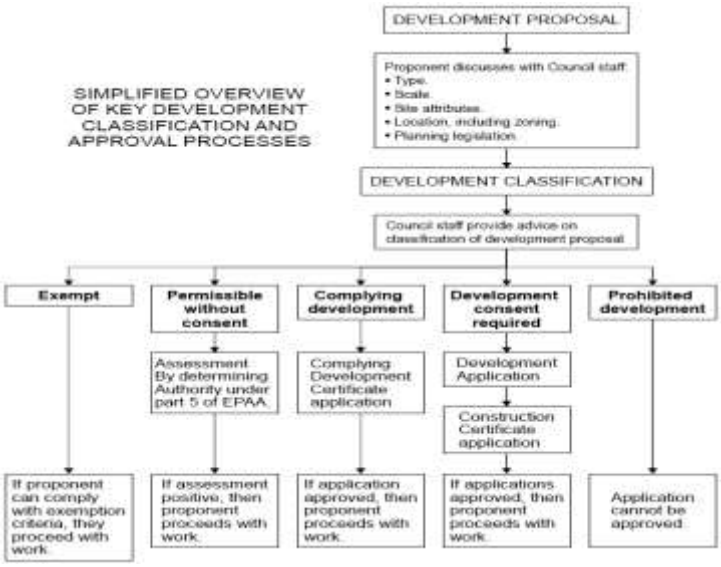
Current position:
The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

Relevant Reference Documents:
* Respective DA and CDC files.
* Environmental Planning & Assessment Act 1979.
* Environmental Planning and Assessment Regulation 2000.
* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Governance issues:
DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



Environmental issues:
DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

Stakeholders:
Public, applicants, Council and the Department of Planning and Infrastructure.

Financial implications:
Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

Conclusion:
It is recommended that Council note the current level of development activity within the Shire.

Development and Complying Development Certificate applications July 2016 – February 2017
Recommendation: Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for July 2016 – February 2017. **Moved:** **Seconded:**

DAS & CDCS Approved July 2016 – February 2017

AUTHORITY

Determined Applications

civica

03/14/2017 Parameters: Date Range:Y
Start Date:8/1/2016
End Date:2/28/2017
As At Date:
Document Type:
Officer:ALL
Number of Days: 0
Stop The Clock:Yes
Page:1

Document	Applicant Name / Address	Development Type / Property Address / Title Owner	Determination	Determined	Received
Document Type: 20					
	Stop the Clock	*Total Elapsed Calendar Days: 34* *Calendar Stop Days: 0* *Adjusted Calendar Days: 34*			
020/2003/00000021/003	Mr M Walsh	1502 Operate a caravan park or camping ground 142-186 Pandora ST LIGHTNING RIDGE LOT: 2 DP: 1079966 WLL: 14484 Opal Caravan Park Pty Ltd	Approved - Staff Delegation	04/10/2016	01/09/2016
	Stop the Clock	*Total Elapsed Calendar Days: 28* *Calendar Stop Days: 0* *Adjusted Calendar Days: 28*			
020/2014/00000023/002	Ms M M Sladok	151 Class 10b - Fence Mining LIGHTNING RIDGE LOT: 10 DP: 1120765 WLL: 16089 Ms M M Sladok	Approved - Staff Delegation	04/10/2016	07/09/2016
	Stop the Clock	*Total Elapsed Calendar Days: 19* *Calendar Stop Days: 6* *Adjusted Calendar Days: 13*			
020/2016/00000015/001	Ms D Peters	142 Class 10a - Shed 3 Warrena ST WALGETT LOT: 22 DP: 579731 Ms D Peters	Approved - Staff Delegation	23/08/2016	05/08/2016
	Stop the Clock	*Total Elapsed Calendar Days: 20* *Calendar Stop Days: 0* *Adjusted Calendar Days: 20*			

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03/14/2017¶ Parameters:·¶

Date·Range:Y¶
Start·Date:8/1/2016¶
End·Date:2/28/2017¶
As·At·Date:

Document·Type:
Officer:ALL¶
Number·of·Days: 0¶
Stop·The·Clock:Yes¶

Page:2

Document¶	Applicant·Name·/·Address¶	Development·Type¶ Property·Address¶ Title¶ Owner¶	Determination	Determined	Received¶
Document·Type:·20·¶					
020/2016/00000016/001¶	Mrs·M·Snjegota¶	·10¶ Class·1a·-Single·Dwelling/Dual·Occupancy¶ 10·Cardinal·RD·LIGHTNING·RIDGE¶ LOT:·44·DP:·803512¶ Mr·M·&·Mrs·M·Snjegota¶	Approved·-·Staff·Delegation¶	04/10/2016¶	15/09/2016¶
	Stop·the·Clock¶	***Total·Elapsed·Calendar·Days:·10*** ***Calendar·Stop·Days:·0*** ***Adjusted·Calendar·Days:·10***			
020/2016/00000017/001¶	Mrs·L·Sisa¶	·151¶ Class·10b·-·Fence¶ 40-56·Gem·ST·LIGHTNING·RIDGE¶ LOT:·8·DP:·1123745·CRN:·230055¶ Lightning·Ridge·Public·Baths·Reserve·Trust¶	Approved·-·Staff·Delegation¶	13/10/2016¶	04/10/2016¶
	Stop·the·Clock¶	***Total·Elapsed·Calendar·Days:·8*** ***Calendar·Stop·Days:·0*** ***Adjusted·Calendar·Days:·8***			
020/2016/00000019/001¶	Mr·M·Martinez¶	·143¶ Class·10a·-·Carport¶ 97-105·Pandora·ST·LIGHTNING·RIDGE¶ LOT:·2·DP:·1221888¶ Mr·M·&·Mrs·C·M·Martinez¶	Approved·-·Staff·Delegation¶	30/11/2016¶	23/11/2016¶
	Stop·the·Clock¶	***Total·Elapsed·Calendar·Days:·31*** ***Calendar·Stop·Days:·24*** ***Adjusted·Calendar·Days:·7***			
020/2016/00000021/001¶	Ms·J·Simmonds¶	·143¶ Class·10a·-·Carport¶ 21·Albert·ST·COLLARENEBRI¶ LOT:·20·SEC:·9·DP:·758262·WLL:·9290¶ Mrs·J·A·Price¶	Approved·-·Staff·Delegation¶	17/02/2017¶	01/12/2016¶

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Determined Applications

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03/14/2017 Parameters: Date Range:Y
Start Date:8/1/2016
End Date:2/28/2017
As At Date:
Document Type:
Officer:ALL
Number of Days: 0
Stop The Clock:Yes
Page:1

Document	Applicant Name / Address	Development Type / Property Address / Title	Owner	Determination	Determined	Received
Document Type: 20						
	Stop the Clock	*Total Elapsed Calendar Days: 34* *Calendar Stop Days: 0* *Adjusted Calendar Days: 34*				
020/2003/00000021/003	Mr M Walsh	1502 Operate a caravan park or camping ground 142-186 Pandora ST LIGHTNING RIDGE LOT: 2 DP: 1079966 WLL: 14484	Opal Caravan Park Pty Ltd	Approved - Staff Delegation	04/10/2016	01/09/2016
	Stop the Clock	*Total Elapsed Calendar Days: 28* *Calendar Stop Days: 0* *Adjusted Calendar Days: 28*				
020/2014/00000023/002	Ms M M Sladok	151 Class 10b - Fence Mining LIGHTNING RIDGE LOT: 10 DP: 1120765 WLL: 16089	Ms M M Sladok	Approved - Staff Delegation	04/10/2016	07/09/2016
	Stop the Clock	*Total Elapsed Calendar Days: 19* *Calendar Stop Days: 6* *Adjusted Calendar Days: 13*				
020/2016/00000015/001	Ms D Peters	142 Class 10a - Shed 3 Warrena ST WALGETT LOT: 22 DP: 579731	Ms D Peters	Approved - Staff Delegation	23/08/2016	05/08/2016
	Stop the Clock	*Total Elapsed Calendar Days: 20* *Calendar Stop Days: 0* *Adjusted Calendar Days: 20*				

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Determined Applications

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03/14/2017 Parameters: Date Range:Y
Start Date:8/1/2016
End Date:2/28/2017
As At Date:

Document Type:
Officer:ALL
Number of Days: 0
Stop The Clock:Yes

Page:4

Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
Document Type: 24					
Officer: Mr A R Wilson Number of Applications: 2		*Average Elapsed Calendar Days: 6.50* *Average Calendar Stop Days: 0.00* *Average Adjusted Calendar Days: 6.50*	*Total Elapsed Calendar Days: 13.00* *Total Calendar Stop Days: 0.00* *Total Adjusted Calendar Days: 13.00*		
	Stop the Clock	*Total Elapsed Calendar Days: 14* *Calendar Stop Days: 0* *Adjusted Calendar Days: 14*			
024/2016/00000002/001	NSW Land & Housing/Anna Thomas	150 Class 10b - Fence/Antenna/Other 80 Dewhurst ST WALGETT LOT: 14 DP: 239986 NSW Land and Housing Corporation	Approved - Staff Delegation	18/08/2016	05/08/2016
Officer: Mrs J McDonald Number of Applications: 1		*Average Elapsed Calendar Days: 14.00* *Average Calendar Stop Days: 0.00* *Average Adjusted Calendar Days: 14.00*	*Total Elapsed Calendar Days: 14.00* *Total Calendar Stop Days: 0.00* *Total Adjusted Calendar Days: 14.00*		
Report Totals & Averages **Total Number of Applications: 10**		*Average Elapsed Calendar Days: 17.70* *Average Calendar Stop Days: 3.00* *Average Adjusted Calendar Days: 14.70*	*Total Elapsed Calendar Days: 177.00* *Total Calendar Stop Days: 30.00* *Total Adjusted Calendar Days: 147.00*		

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11.3.2 PROPOSED UPDATE TO THE AMENDMENT OF THE WALGETT LOCAL ENVIRONMENTAL PLAN 2013 (PLANNING PROPOSAL)

REPORTING SECTION: Environmental Services
AUTHOR: Town Planner, Matt Clarkson
FILE NUMBER: 15/115

Summary:
Council staff prepared a Planning Proposal to amend the Walgett Local Environmental Plan 2013 (LEP). Three submissions were received during the public exhibition period. This report recommends that Council resolve to amend the Planning Proposal to:

- Propose substituting 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.
- Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508.

Background:
Council prepared a comprehensive Local Environmental Plan based on the Standard Instrument and the Walgett Shire Growth Management Study and Strategy. This plan was gazetted on 5 July 2013. Council staff recently prepared a Planning Proposal to make small, significant amendments to the Walgett Local Environmental Plan 2013. The proposal was publically exhibited from Monday 23 January to Friday 10 March 2017.

Current Position:
In recent discussions with other Councils, planning consultants, and the Department of Planning and Environment, it has come to light that manufactured homes do not meet the definition of a 'dwelling house' in the LEP dictionary, hence are prohibited in the RU1 Primary Production zone. As manufactured homes are the dominant form of new housing within Walgett Shire, their prohibition in the R1 Primary Production zone presents as an unreasonable and impractical restriction. Substitution of 'dwelling house' with 'dwelling' in the Land Use Table for this zone would remove any such restriction.

One submission has been received from Neville Darragh. Based on the content, complimented by numerous conversations with Mr Darragh over several years, it appears the overall substance of the submission is that he wishes to operate an observatory from his mining camp on the preserved opal fields in Lightning Ridge (extract provided as attachment A).

A second submission has been received from Mark Walsh. Mr Walsh proposes that the LEP be amended to make advertising structures permissible in the RU1 Primary Production zone (see attachment B). Council staff have since advised Mr Walsh that while the LEP prohibits advertising structures in the RU1 Primary Production zone, such development is permissible under the provisions of State Environmental Planning Policy No 64—Advertising and Signage.

NSW Office of Environment and Heritage made a submission noting that it had no specific comments to make on the Planning Proposal at this stage.

Relevant Reference Documents/Policies:
LEP preparation is regulated by:
* Environmental Planning & Assessment Act 1979.

* Environmental Planning & Assessment Regulation 2000.
* Standard Instrument (Local Environmental Plans) Order 2006.
* Local Government Act 1993.
* Directions for LEP preparation issued by the Minister for Planning (Section 117 directions).

Other relevant documents include:
* Walgett Shire Growth Management Study and Strategy, prepared by Edge Land Planning, dated June 2010.
* Numerous Department of Planning & Environment circulars and guidelines regarding LEP development.
* November 2016 business paper and minutes from Walgett Council ordinary meeting.

Governance issues:
Guiding principles for councils: Section 8a of the Local Government Act 1993.

Reportable political donations or gifts: - Sub-section 147(5) of the Environmental Planning and Assessment Act 1979 requires parties making submissions regarding the draft LEP to disclose any reportable political donations or gifts made to a Councillor or Council employee within the previous 2 years. If the donation or gift is made after the submission, a disclosure statement must be sent to the relevant consent or approval authority within 7 days after the donation or gift is made.

Conflicts of interest: - Part 2 of the Local Government Act 1993 includes requirements for Councillors and staff to disclose pecuniary and non-pecuniary interests in matters being considered by the Council.

Voting: - Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

Environmental issues:
An LEP is an important tool to facilitate particular land uses within appropriate settings, while restricting or prohibiting them in inappropriate settings.

Stakeholders:
The public, Walgett Shire Council, Department of Planning and Environment and the State Government agencies.

Financial Implications:
Council is expected to receive some revenue from the sale of lots rezoned to R1 General Residential.

Alternative Solutions/Options:
Do nothing: - This would stall the necessary amendment of the LEP. This option has not been recommended because it would be inconsistent with community expectations and Council's responsibilities under the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979.

Not amend the Planning Proposal to substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production:- This has not been recommended as the current LEP places an unreasonable and impractical prohibition on installation of manufactured homes in the RU1 Primary Production zone.

Not propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508:- This has not been recommended as the observatory can reasonably be expected to compliment the partial transition of the Lightning Ridge economy from opal mining to tourism.

Conclusion:
It is appropriate to modify the Planning Proposal to make appropriate amendments to the Walgett Local Environmental Plan 2013.

Amendment of the Walgett Local Environmental Plan 2013 (Planning Proposal)
Recommendation: That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to: 1. Substitute ‘dwellings’ for ‘dwelling houses’ in the Land Use Table for RU1 Primary Production. 2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508 **Moved:** **Seconded:**

Attachments:
A – Extract of submission by Neville Darragh dated 25 February 2017.
B – Submission by Mark Walsh dated 7 March 2017.

Attachment A – Extract of submission by Neville Darragh dated 25 February 2017.

RECEIVED 03 MAR 2017 Page 1 of 4

N Darragh

From: "Neville" <neville@speedweb.com.au>
Date: Saturday, 25 February 2017 2:04 PM
To: <neville@speedweb.com.au>
Subject: Last try

To Matt Clarkson
Hi Matt it's neville darragh from lot 177 at the deep four mile lightning ridge in zone sp1. It has been a while since we last spoke, back in 2013/14 and it was about the lep and my project in sp1,
I have since noticed you have done a lot of work on it to make it a better document, I have read the new planing proposal and I had a concern about your plans to rezone the piece of land on the corner of the castlereach hwy and lorn station. This I feel is now resolved by numerous phone calls to all parties concerned and I don't have any objections to it, I am aware that having camps on both sp1 and ru1 would be a concern with different building rules.
I am sending you copies of emails as I was requested to, this now puts a verbal agreement in writing with me and other party's.
The second issue is the 2013 lep rules for camps in sp1, the first is the 5m maximum height why is it different to other areas in the walgett sire and only puts restrictions on further development and improvement.
The biggest issue of all is if it isn't used for mining or agriculture it is prohibited
To the best of my knowledge there is no land in sp1 that is suitable for extensive agriculture and a lot of the old mines in sp1 if they have not been condemned are unsafe due to long term drying out of walls and roof pillars and are slowly being filled in.
Tourism seams to be a great way to move forward in sp1 but with prohibited and the way it is worded it locks you in to two areas that are not sustainable or in decline.
I know that growth from the coast to DUBBO is steady but after

25/02/2017

DUBBO it is very small to zero and even a decline, I have read that the camps are 1/3 of your rate able income 1800 approximately I all so know what for many years and it may still be going on a survey to check camp occupancy, one group was visiting the same camps on a regular basis others were randomly picked out and ticked off if no one was home, the person I spoke to was doing this for some time she stated the results are showing a decline in camp living some camps hadn't been used for years other 1/2 week every year and the others 3/4 months of the year the others full time, i have also noticed that in my area the age of people is between 60&80 years average is in there 70s there are camps were people have passed away falling apart one camp is no longer livable.

I feel there should be an incentive for people to fix up these camps and try to increase occupancy I feel you may see an impact in the next 5/10 years that may be in reversible and would be worth looking into tourists are great but full time people put more money into your economy.

Last issue is the observatory I have in closed some information to refresh your memory on things that happened when you visited my camp on two occasions and numerous phone call, i can't thank you enough for your help and guidance back then.

But unfortunately not everyone was on the same page and there was a lot of walls being put up to derail the project from going ahead.

But here we are 3 years on taking again as I have stated on the phone if this project doesn't get started in the next 12 months it will be dead in the water and I will be looking at a relocatable shed with a sliding roof which I have obtained.

I have spent a lot of time on this project and have met some very influential people who have stated that it was a great idea and there is no way anyone could be negative about it.

I was encouraged by the then president of the lrta to enter into the sculptures by the hwy in 2013 and hand it into the vic and there

would look after it, but surprise-surprise after the council took back the vic I received a call from the manager of the vic stating that there was documents with my name on it in the draw, the forms were never passed on i have enclosed it all so the article in the paper and a letter from john shobbrock as a reference.
John was the one that convinced me that this project must be shared with others, and was the architect of the solar system drive which he said could be added to with 2/3 alternative routes through the walgett sire to the observatory which would have a bill board the same as the other sites, johns letter explains it in more detail.
I also had support from Brian Schmidt from the Australian national university who is a Nobel prize winner in astrophysicist, after a lot emails and phone calls he agreed to meet me at the opening of the milory observatory he gave me his verbal support and I was to get in touch with his secretary to get this put in writing.
But on my return to the ridge I went to the meet and greet and had a in depth discussion about tourism education and development of sp1, with a representative of the council and councilors it was very negative and the only thing he was interested in was mining and his job was to promote growth and build a better community.
I stopped the project and ceased communication with my main supporters after thanking them for their time and support, I would be embarrassed to go back to them after all this time.
I am still sceptical that some council members and councilors have changed.
I have been pressed by some good people in the community to talk to you again assuring me there has been changes new faces new ideas and a team that will not be swayed by councilors with their own agenda at the end of the day i have nothing to loose, but do you think I have something the wallgett sire could benefit from.
Matt I hope this gives you a rough history of 2013/14 I look forward to your reply all spelling mistakes are free

25/02/2017

Attachment B – Submission by Mark Walsh dated 7 March 2017.

Matt Clarkson

From: Mark Walsh <markgwalsh@hotmail.com>
Sent: Tuesday, March 7, 2017 4:35 PM
To: Matt Clarkson
Subject: HPRM: Opal Caravan Park Lightning Ridge

Record Number: 12/256-10/0034

Matt Clarkson,
Town Planner,
Walgett Shire Council

Dear Matt,

I am requesting consideration be given to amending the town plan so that approval can be sought to erect advertising signage on private land along the Castlereagh Hwy so that businesses like mine can advertise themselves to the travelling public.

As tourism generates a significant portion of income for most Lightning Ridge businesses, it makes economic sense to attract people who otherwise may not turn onto Bill O'Brien Way to come to Lightning Ridge.

Most NSW towns I travel through have signs erected, but you wonder the benefit of some of them. One I have seen is for a company advertising truck Insurance on the way in to Dubbo.

Yours Sincerely,

Mark Walsh
Opal Caravan Park,
142 Pandora St.,
Lightning Ridge. 2834

1

11.3.3 RFS BUSH FIRE PRONE LAND – MAPPING

REPORTING SECTION: Environmental Services
AUTHOR: Director Environmental Services, Jessica McDonald
FILE NUMBER: 00/00/00

Summary:
This report provides information in regards to proposed new Bush Fire Prone Land mapping for the Walgett Shire.

Earlier this year Council received concept plans from the NSW Rural Fire Service demonstrating dramatically different Bush Fire Prone (BFP) Land mapping in comparison to our existing BFP Mapping.

Background:
On 1 August 2002, the Rural Fires and Environmental Assessment Legislation Amendment Act 2002 amended the Rural Fires Act 1997 and the Environmental Planning and Assessment Act 1979 (EP&A Act) to provide significant improvements in bush fire safety. This included a requirement for the preparation of a bush fire prone land map identifying vegetation within LGAs that has the potential to support a bush fire. The bush fire prone land map is the trigger for the consideration of bush fire protection measures for new development (Planning for Bush Fire Protection and Australian Standard 3959-2009 – Construction of buildings in bush fire prone areas).

On 1 March 2013, the *EP&A Act* was amended allowing the NSW Rural Fire Service (NSW RFS) to update bush fire prone land maps for urban release areas.

Section 146 of the *EP&A Act* requires councils, where a Bush Fire Risk Management Plan applies, to record a bush fire prone land map after consulting with the Commissioner of the NSW RFS. The Commissioner will designate lands to be bush fire prone within an area and, when satisfied that the lands have been recorded on a map, certify the map as the Bush Fire Prone Land map. Councils are required to make these maps available for public inspection.

Section 149 of the *EP&A Act* requires that a council will, in the planning certificate, include advice on relevant matters affecting a parcel of land of which it may be aware. This includes Bush Fire Prone Land, as specified in Schedule 4 of *Environmental Planning and Assessment Regulation 2000*. The section 149 certificate is an important mechanism for councils to inform people living in or looking to purchase into a bush fire prone area, that bush fire is a consideration.

Section 79BA of the *EP&A Act* requires that where development of bush fire prone land occurs, the consent authority must be satisfied that the development complies with *Planning for Bush Fire Protection* 2006 or has consulted with the Commissioner of the NSW RFS.

Complying development is permitted on bush fire prone land for the lower risk bush fire attack levels (Australian Standard 3959 BAL levels 12.5, 19, and 29). Such development is required to meet development standards complying with *Planning for Bush Fire Protection 2006*.

Section 100B of the *Rural Fires Act 1997* requires that a Bush Fire Safety Authority is issued by the Commissioner of the NSW RFS for all residential subdivision or special fire protection purpose developments on Bush Fire Prone Land. A Bush Fire Safety Authority is issued

where the Commissioner believes that the development complies with standards that provide the development with appropriate protection measures against bush fire.

Current position:

The new map shows a dramatically different outlook to the existing BFP Land map (attached). The map demonstrates that the majority of Council's LGA is identified as Vegetation Category 3 which is as follows:

Vegetation Category 3 is considered to be medium bush fire risk vegetation. It is higher in bush fire risk than category 2 but lower than Category 1. This category consists of:

- Grasslands, freshwater wetlands, semi-arid woodlands, alpine complex and arid scrublands.

Vegetation excluded from being mapped as bush fire prone includes:

- Single areas of vegetation less than 1 hectare in area and greater than 100 metres separation from other areas of Category 1, 2 or 3 vegetation;
- Multiple areas of vegetation less than 0.25 hectares in area and not within 30 metres of each other;
- Strips of vegetation less than 20 metres in width, regardless of length and not within 20 metres of other areas of Category 1, 2 or 3 vegetation;
- Areas of "managed grassland" including grassland on, but not limited to, recreational areas, commercial/industrial land, residential land, airports/airstrips, maintained public reserves and parklands, commercial nurseries and the like;
- Areas of managed gardens and lawns within curtilage of buildings;
- Non-vegetated areas, including waterways, roads, footpaths, buildings and rocky outcrops.
- Managed botanical gardens;
- Agricultural lands used for annual and/or perennial cropping, orchard, market gardens, nurseries and the likes are excluded;
- Saline wetlands including mangroves.
- Other areas that, due to their size, shape and overall risk are not considered Category 1, 2 or 3 vegetation.

A small area of Category 1 vegetation exists (current) which is considered the highest risk for bush fire.

There is a process for Amendments and Certification of a Bush Fire Prone Land Map, which includes a 3 year transition period of Category 3 into the Bush Fire Prone Land System.

Council will be required to work with NSW RFS for recertifying and will need to conduct reviews of the bush fire prone vegetation. Council can also apply to the NSW RFS to change the category of Bush Fire Risk to a particular site, including recommending that the site is not BFP at all.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter.

Environmental issues:

No new Environmental issues expected. This map has been based on the changing environment in the far west, including longer, dryer seasons mixed with heavy winds. The map is based largely on the existence of grasslands and unmanaged lands. Any new development is proposed to be designed and constructed in accordance with the Guidelines for Bushfire Protection and would take into consideration the Bush fire risk attached to the

land. Requirements for construction depend on the level of the threat of fire and are listed in the Guidelines and also the AS for structures.

Stakeholders:
Public, Walgett Shire Council, land owners and NSW RFS.
Financial Implications:
Council will be required to conduct BAL (Bushfire Attack Level) Assessments for each property identified as a risk in the Bush Fire Prone Land Map. These assessments are usually at a cost to the owner with the average fee set by Council's around $350 per assessment. This is a cost to the property owner/applicant of any application. Council can nominate their own appropriate fee for this kind of assessment, but any such fee should take into considerations travel and time to undertake BAL assessments.

Alternative solutions/options:
Oppose the Bushfire Prone Land Mapping: Prior to doing so, Council should conduct the required assessment of the land affected by the map (large area to cover) and provide written correspondence outlining why the map should not go ahead. This may not change the proposal.

Do nothing:- This option has not been recommended as Council has an obligation to respond to the request in writing and advise of Council's decision.

Conclusion:
The new maps have several years for transition, in particular for the introduction of Category 3 Vegetation. Council staff has an opportunity to counter propose the mapping where the Council staff assess the vegetation differently. Council staff will need to conduct a vegetation study to determine if any counter proposals should be made, and to determine if any land should remain as non-bush fire prone.

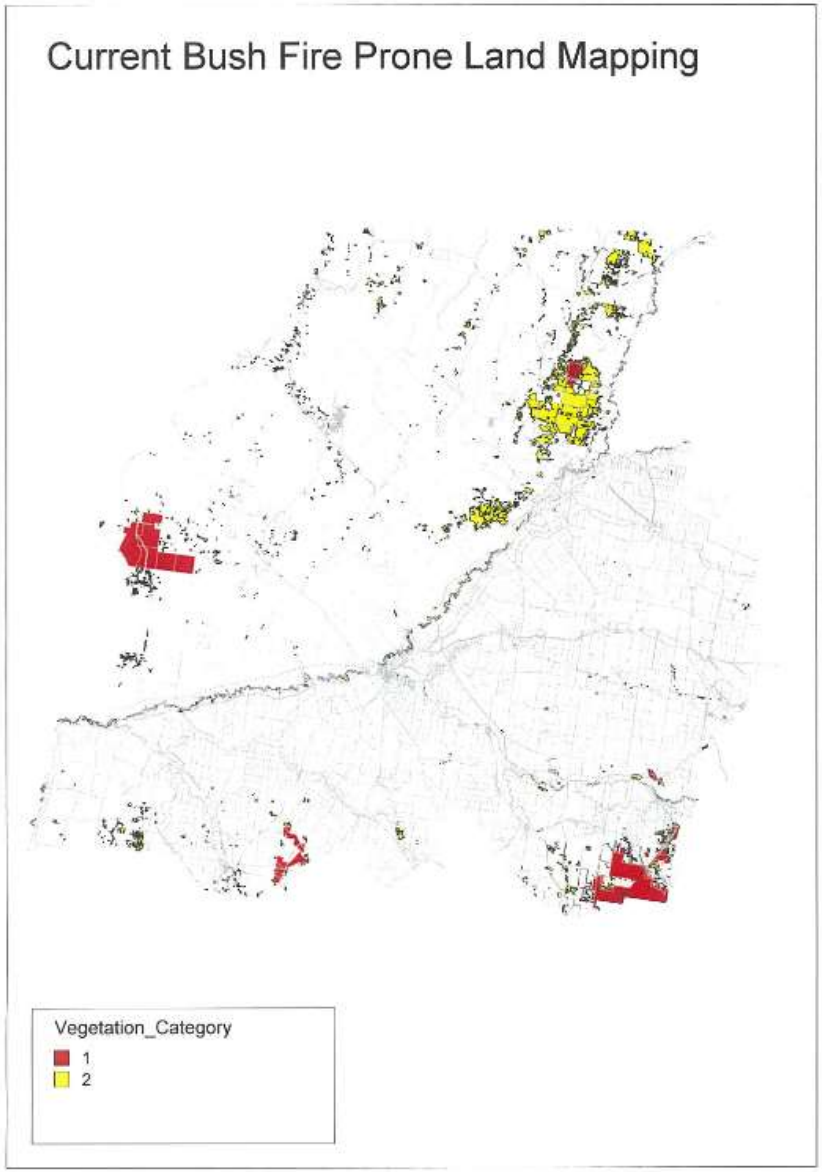
RFS Bush Fire Prone – Mapping

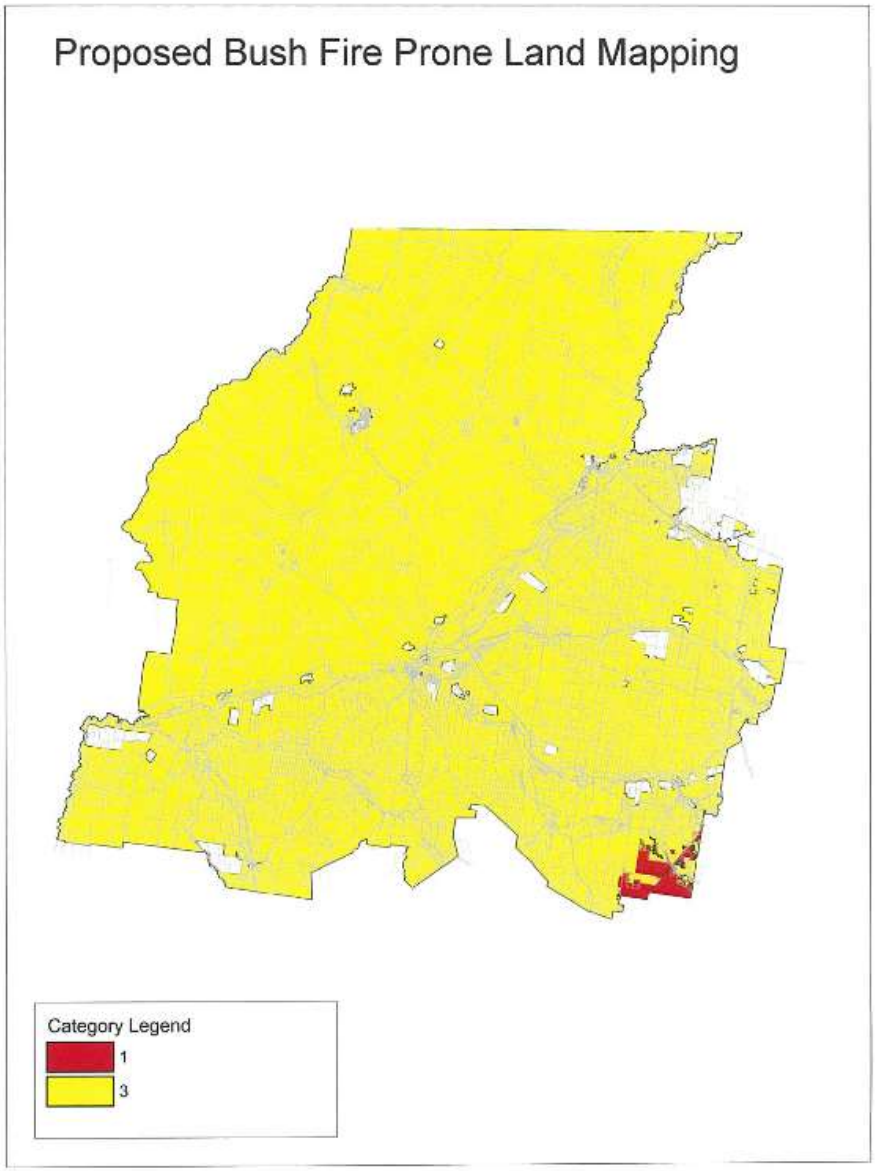
Recommendation:

That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.

Moved:
Seconded:

Attachment:
Existing and Proposed Bush Fire Prone Land Mapping


Current Bush Fire Prone Land Mapping
Vegetation_Category
1
2


Proposed Bush Fire Prone Land Mapping
Category Legend
1
3

11.3.4 LIGHTNING RIDGE CBD UPGRADE

REPORTING SECTION: Environmental Services
AUTHOR: Town Planner, Matt Clarkson
FILE NUMBER: 14/235

Summary:
Council allocated $160,000 in the 2014/2015 budget for upgrades to the Lightning Ridge CBD. It is recommended that Council resolve to allocate these funds to the installation of artificial turf and footpath repairs in Morilla Street.

Background:
Council's Director of Environmental Services, Jess McDonald, met with Mayor Ian Woodcock and Councillor Manuel Martinez on 7 December 2016 to discuss possible CBD upgrade projects.

Three projects were identified as desirable by the Councillors:
1. Increasing the 'green space' view shed on the town entry.
2. Morilla Street and Opal Street paving (with a preference for labour to be donated by a local tradesman), and
3. Fencing of the Visitor Information Centre and surrounds.

Increased 'green space' on the town entry and CBD paving are generally consistent with Lightning Ridge residents' preferences identified during community consultation (see Attachment C).

Current position:
Costings have been prepared by Council staff for the identified projects:

<u>Green space:</u>
- Option 1 - Irrigated natural grass in Morilla Street $487,025.00
- Option 2 – Synthetic grass in Morilla Street $150,661.50 (see Attachment A).

<u>Opal Street paving:</u>
- Option 1 - 900 m^2 pavers and supporting materials, excluding labour (as requested by Councillors) - $84,000 delivered to Lightning Ridge.
- Option 2 - 900 m^2 pavers and supporting materials, including labour - $270,000 (see map, Attachment B).

<u>Fencing of the Visitor Information Centre and surrounds:</u>
- 470m x 1500mm pool fencing installed with gates - $110,000 (+/- 10%).

Relevant Reference Documents/Policies:
Walgett Shire Council budget 2014/2015.

Governance issues:
Council's charter: Section 8 of the Local Government Act 1993.

Environmental issues:
Nil

Stakeholders:
Lightning Ridge community, business owners, Walgett Shire Council, and the travelling public.

Financial Implications:
Council allocated a budget of $160,000 for upgrades to the Lightning Ridge CBD in the 2014-2015 budget.

Alternative Solutions/Options:
Do nothing: - This option has not been recommended as funds have been allocated to Lightning Ridge for amenity projects.

Green space: Option 1 - Irrigated natural grass in Morilla Street: This option has not been recommended as Council has insufficient budgeted funds to execute the works.

Opal Street paving:
Option 1 - 900 m^2 pavers and supporting materials, excluding labour: This option has not been recommended as:

- Council has not been advised that a tradesman is willing to undertake the works without charge.
- A public-private partnership, where Council assumes responsibility for works without any control of their execution, has significant potential to result in undesirable outcomes.

Option 2 - 900 m^2 pavers and supporting materials, including labour: This option has not been recommended as Council has insufficient budgeted funds to execute the works.

Fencing of the Visitor Information Centre and surrounds: This option has not been recommended as it is considered that the installation of artificial grass in Morilla Street provides better amenity returns.

Conclusion:
Allocation of up to $160,000 to the installation of artificial grass and footpath repairs in Morilla Street is considered an appropriate use of Lightning Ridge CBD upgrade funds.

Lightning Ridge CBD Upgrade
Recommendation: That Walgett Shire Council resolve to allocate up to $160,000 to the installation of artificial grass and footpath repairs in Morilla Street Lightning Ridge as part of the CBD upgrade program. **Moved:** **Seconded:**

Attachments:
A – Morilla Street green space costings.
B – Map of proposed Morilla Street and Opal Street paving area.

Attachment A - Morilla Street green space costings.

WALGETT SHIRE COUNCIL
ENGINEERING SERVICES DEPARTMENT
COST ESTIMATES

Alternative 1 - Irrigated Natural Grass

Item No.	Item Description	Unit	Rate	Quantity	Amount
1	Onyx to Opal - Replace worn footpath with new concrete stencilled footpath on 200mm thick roadbase	m2	300.00	300.00	90,000.00
2	Onyx to Opal - Supply and install turf grass on sections with new footpath, and sections with missing turf	m2	650.00	400.00	260,000.00
3	Freight cost for turf	LS	5,000.00	1.00	5,000.00
4	Supply and install drip irrigation for both sides of Onyx-Opal section	LS	30,000.00	1.00	30,000.00
Total					**385,000.00**
Add 15% contigencies					442,750.00
Total Including GST					**487,025.00**

Notes:
1. This cost estimate is based on the concept plans, therefore are only indicative.

2. Quantities are based on visual inspection. Only footpaths with condition score of 4 or 5 has been proposed for replacement.
3. Turf condition is purely subjective. Only section whose footpath is replaced and other section with no turf will be turfed.

WALGETT SHIRE COUNCIL
ENGINEERING SERVICES DEPARTMENT
COST ESTIMATES

Alternative 2 - Synthetic Grass

Item No.	Item Description	Unit	Rate	Quantity	Amount
1	Onyx to Opal - Replace worn footpath with new concrete stencilled footpath on 200mm thick roadbase	m2	300.00	300.00	90,000.00
2	Excavate 50mm of existing material and replace with 50mm thick crusher dust and compact to level	m3	605.00	20.00	12,100.00
3	Onyx to Opal - Supply and install synthetic grass on sections with new footpath, and sections with missing turf	m2	30.00	400.00	12,000.00
4	Freight cost for turf	LS	5,000.00	1.00	5,000.00
Total					**119,100.00**
Add 15% contigencies					136,965.00
Total Including GST					**150,661.50**

Notes:
1. This cost estimate is based on the concept plans, therefore are only indicative.
2. Quantities are based on visual inspection. Only footpaths with condition score of 4 or 5 has been proposed for replacement.
3. Turf condition is purely subjective. Only section whose footpath is replaced and other section with no turf will be fake-grassed.

Attachment B – Map of proposed Morilla Street and Opal Street paving area.

11.3.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

REPORTING SECTION: Environmental Services
AUTHOR: Jess McDonald, Director Environmental Services
FILE NUMBER: 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

a. Collarenebri Tip Fire

On 28th February 2017 Collarenebri Landfill had a fire in the main pit. The tip caught fire at approximately 10.30am on the Tuesday and was attended to by Local Depot Staff and Council's Health & Building Officer who was visiting the town, immediately. The Fire Brigade attended the site and put the fire out by 11am, whilst the Council's water truck continued to water the pit until about 5pm that day. Safety measures were put into place at the time whilst a temporary pit was constructed for use. The landfill was closed overnight for safety purposes and reopened the next day once the site was considered safe. The incident has been reported in full to the EPA and a follow up report submitted for their records.

b. Local Environmental Issues – say No to Plastic Bags

In response to a request at the February meeting regarding reducing the incidence of plastic bags in the environment, Council are looking at a number of campaigns that could be implemented into the community. Council is working with NetWaste and has nominated the issue as one for the strategic plan for NetWaste. Council can look at implementing the 'Say No to Plastic bags' campaigns as well as the 'Ban The Plastic Bag' campaign. There is a chance to apply for funding for these projects in the near future, including funding for reusable bags for community use when rolling out the campaign.

c. Changes to Legislation - Planning

On 28 February Council's Town Planner attended a seminar on Contaminated Land Management in Regional NSW. The seminar focused on how Councils are now set to deal with State legislated remediation of land and other planning issues, as well as an update on Underground Petroleum Storage Systems (UPSS) Regulation compliance, including the handover of regulatory responsibility to Councils. Of particular importance to Walgett Shire is the postponement of the handover from June 2017 until September 2019. The UPSS Regulation applies to depots, cattle dips, and landfills in addition to current and historical fuel delivery sites.

On 1 March Council's Director of Environmental Services and Town Planner attended an Environmental Planning and Assessment Act legislative updates session in Dubbo. Central to the comprehensive reforms of the Act were:

- A standard format for development control plans,
- Establishment of local planning panels, local strategic planning statements, and periodic local environmental plan checks,
- Clearer regulation of state significant development, and
- Improvements to environmental impact assessment.

On 7 March Council's Town Planner attended the Local Government Heavy Vehicle Access Forum in Forbes. Discussions focused on:

- Optimisation of the Heavy Vehicle Access network,
- Understanding the Heavy Vehicle Access regulatory environment,

- Benefits to road managers from permitting High Productivity Vehicles (quadruple road trains etc.) on designated roads within their network.

Two grant applications totalling $1.64m were submitted under the Building Better Regions Fund for the Lightning Ridge Multi-Purpose Facility and Walgett Sewer Pump Station SPS7.

d. Warren Tyre Recycling Plant

The DES made contact with Warren Shire Council to request more information regarding the Tyre Recycling Plant located within the warren Shire. The plant is a privately run enterprise by Green Distillation Technologies, who have plants in other locations in Australia including Tasmania. The plant has the approval of Council and the EPA and was expected to commence operations in 2016, however during the final commissioning stages; it was revealed that the process of breaking down the tyres produced energy, with the type of energy production not being legislated for control by the EPA. Once this matter has been finalised with the EPA, it is expected GDT will commence operations. Their website is http://www.gdtc6.com/ for more information.

Matters Generally for Brief Mention or Information only from Director of Environmental Services
Recommendation: That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only. **Moved:** **Seconded:**

11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES

11.4.1 MONTHLY RMCC WORKS REPORT- FEBRUARY 2017

REPORTING SECTION: Engineering / Technical Services
AUTHOR: Sylvester Otumbo – Director Engineering / Technical Services
FILE NUMBER: 11/211

Summary:
The purpose of this report is to inform Council of progress with regards RMCC works till 28th February 2017

Background:
The RMS has approved a contract of $ 4,775,000 for 2016/2017 financial year which are made up of $980,000 and $3,795,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

Current Position:
Routine maintenance works is ongoing along with ordered works.

Relevant Reference Documents/Policies:
RMS approved budget

Stakeholders:
Walgett Shire
Walgett Residents
RMS

Financial Implications:
As at 28 February 2017, $993,008.00 from Ordered Works and $478,413.00 for Routine Services for 2016/2017 budget has been spent.

Conclusion:
Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

Monthly RMCC works Report from Director Engineering / Technical Services – February 2017
Recommendation: That Council receive and note the monthly RMCC works report for February 2017. **Moved:** **Seconded:**

Attachments:
Table 1 – 2016/2017 RMCC Ordered Works

SN	Description	Physical status
1	Fox street rehabilitation works (in front of Chemist)	Completed Shire part (Waiting for AC works)
2	Heavy Patching	On Going
3	Namoi Bridge Approach Shoulder Widening	Completed
4	Walgett Town Street Shoulder Widening HW18S	Completed
5	SH12 & HW18 Intersection Shoulder Widening	Completed
6	Culverts Replacement, SH29W	Completed
7	Culverts Replacement, SH18N and SH18S	On going
8	Resealing HWY'S	Not Commenced
9	Lightning Ridge Rehabilitation Final Seal	Not Commenced
10	SH12 Warrambool Widening Phase 3	Ongoing
11	BJ Railway Crossing Approach Work	Not Commenced
12	Culvert Replacement SH12	Completed

11.4.2 MONTHLY SERVICE PROGRESS REPORT - FEBRUARY 2017

REPORTING SECTION: Engineering / Technical Services
AUTHOR: Sylvester Otumbo – Director Engineering / Technical Services
FILE NUMBER: 11/211

Summary:
The purpose of this report is to update Council with regards Engineering Services works progress up to 28th February 2017.

Background:
A budget of $25.64 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2016/2017.

Current Position:
The status of work progress is as follows;

In Progress	Comments
RR426 Ridge Road	Ongoing
Heavy patching on SH18N	Completed
Bill O'Brien Way – Heavy Patch	Completed
Box Culvert Replacement SH18N	Completed
Cedar Street (Kerb and Gutter)	Ongoing
L/Ridge Airport Runway Extension	Completed
Collarenebri Streets - Repair	Completed
Sherman's Way	Completed
SH12 Big Warrambool Widening	Ongoing
SR16 Mercadool Rd – Gravel Resheeting	Completed
RR329 Heavy Patching	Ongoing
SR112 Brewon Rd – Gravel Resheeting	Completed
SR102 Angeldool Road – Gravel Resheeting	Ongoing
SR5 Cryon Road – Gravel Resheeting	Ongoing
RR7716 Come by Chance Road – Construction	Ongoing

Relevant Reference Documents/Policies:
2016/17 Operational Plan and Budget

Governance issues:
Due processes are followed on a routine basis i.e. procurement and tendering.

Environmental issues:
Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

Stakeholders:
Walgett Shire Council, Walgett Shire Residents and Rate Payers

Financial Implications:
As at 28th February 2017, $9,850,127.00 has been spent from a total amount of $25,644,161 allocated for the 2016/2017 budget. See attached table for details.

Alternative Solutions/Options:
Nil

Conclusion:
Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

Monthly Progress Report from Director Engineering Technical Services – February 2017

Recommendation:

That Council receive and note the Engineering Services monthly works progress report for February 2017.

Moved:
Seconded:

Attachment: 2016/2017 Budget vs Expenditure spread sheet up the 28th February 2017.

Ledger Item	Actual, Committed and On Cost up to 28th February 2017	Budget
Engineering Administration	$223,093.00	$620,644.00
Depot Operation	$32,554.00	$20,575.00
Emergency Services (RFS*SES)	$122,191.00	$305,542.00
Emergency Services	$2,035.00	$25,085.00
Fleet Operations & Workshop	$1,733,557.00	$3,811,409.00
Emergency Works Flood Damage	$142,786.00	$300,000.00
Regional Road Flood Damage	$142,786.00	$200,000.00
Urban Road Operation	$203,213.00	$228,520.00
Local Roads Operations	$303,638.00	$785,922.00
Local Roads Maintenance	$627,970.00	$1,516,043.00
Regional Roads Operations	$930,931.00	$1,874,939.00
Regional Roads Maintenance	$745,668.00	$1,338,051.00
RMCC	$1,471,421.00	$2,931,172.00
Private Works	$124,214.00	$184,789.00
Walgett Depot Renewal and Improvements	$0.00	$0.00
Fleet Renewal and Improvements	$648,043.00	$1,886,683.00
Local Roads Renewal	$595,203.00	$8,109,206.00
Regional Road Renewal	$0.00	$250,471.00
Regional Road Improvement	$1,800,824.00	$1,255,110.00
Total	**$9,850,127.00**	**$25,644,161.00**

11.4.3 MONTHLY MAINTENANCE GRADING REPORT – FEBRUARY 2017

REPORTING SECTION: Engineering / Technical Services
AUTHOR: Sylvester Otumbo –Director Engineering / Technical Services
FILE NUMBER: 11/211

Summary:
The purpose of this report is to update Council with regards progress on the 2016/2017 Maintenance Road Works Programme on Shire Roads for the period ending 28th February 2017**.**

Background:
Council has allocated amounts of $962,488 and $245,000 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

Current Position:
Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

Relevant Reference Documents/Policies:
Council's approved 2016/2017 Shire Roads Maintenance Grading Works schedule.

Governance issues:
Nil

Environmental issues:
Nil

Stakeholders:
Walgett Shire Council
Walgett Residents
Tourists

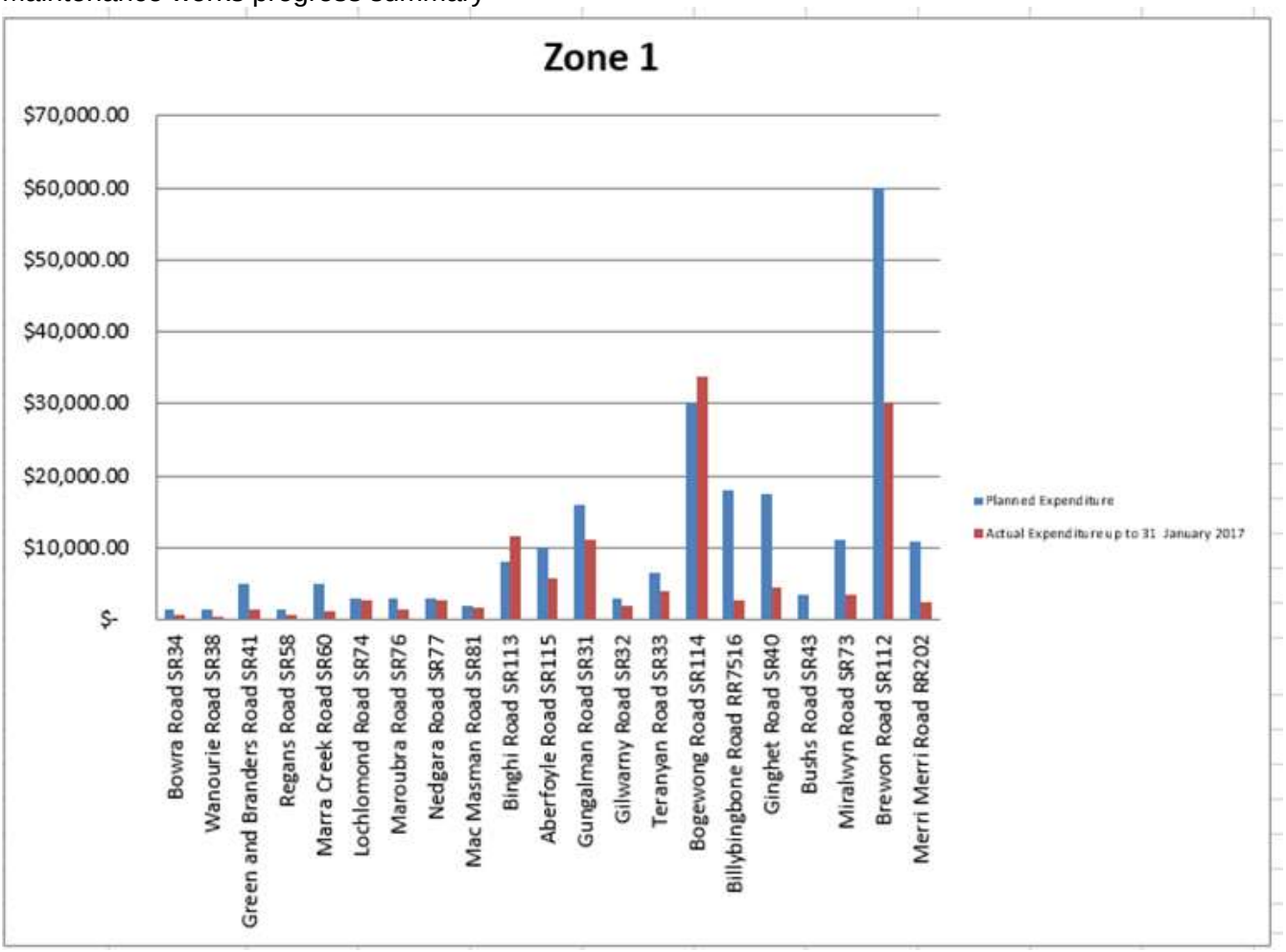
Financial Implications:
As at 28th February 2017, $608,711.75 has been spent from a total amount of $1,207,488 provided in the 2016/2017 budget and operational plan.

Alternative Solutions/Options:
Nil

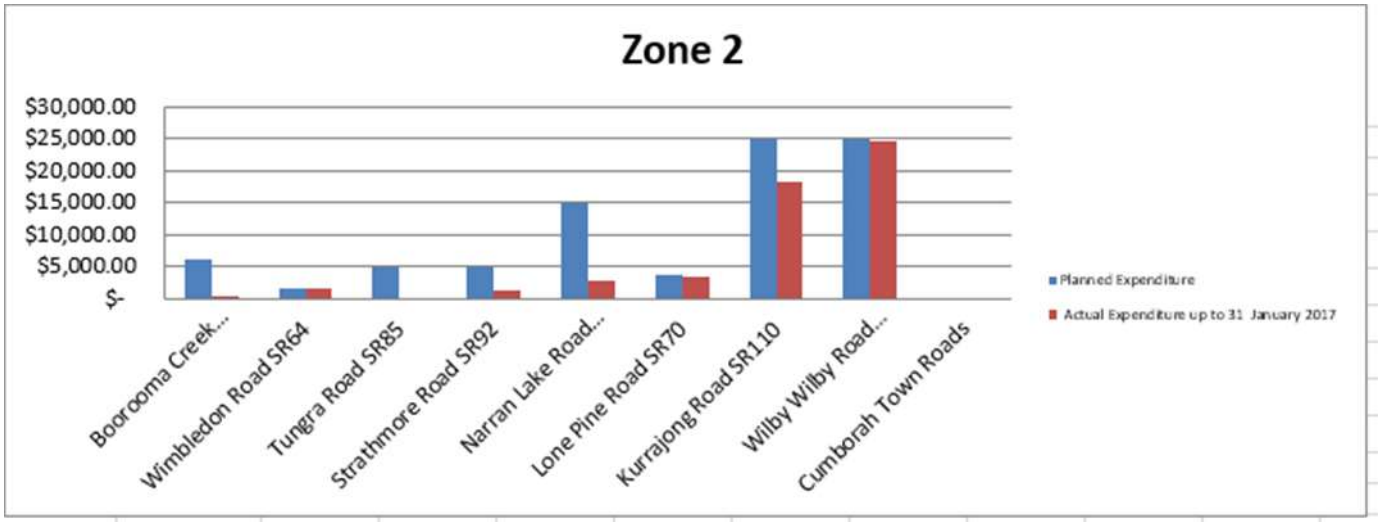
Conclusion:
Council has established a system to monitor progress continually to keep within the approved budget.

Monthly Maintenance Grading Report – February 2017
Recommendation: That Council receive and note the monthly maintenance grading works report for February 2017. **Moved:** **Seconded:**

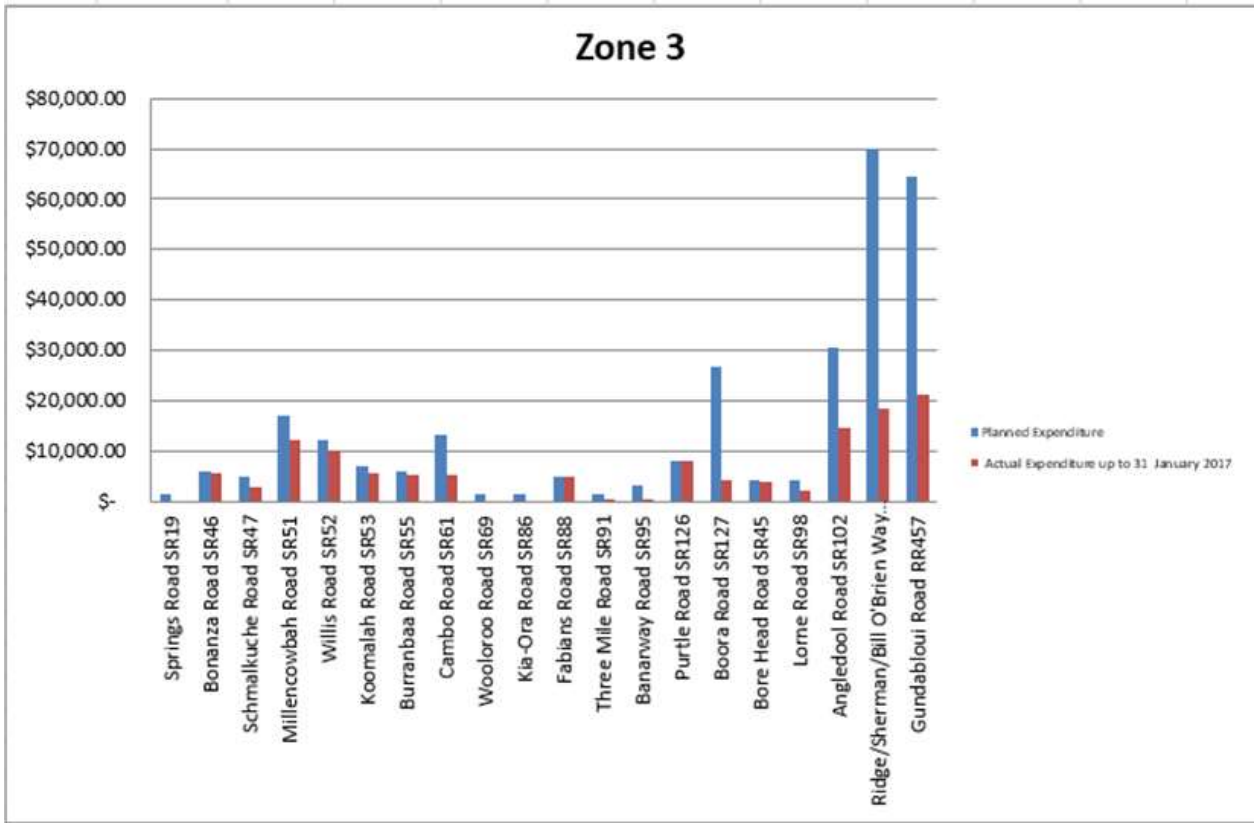
Attachments:
Maintenance works progress summary



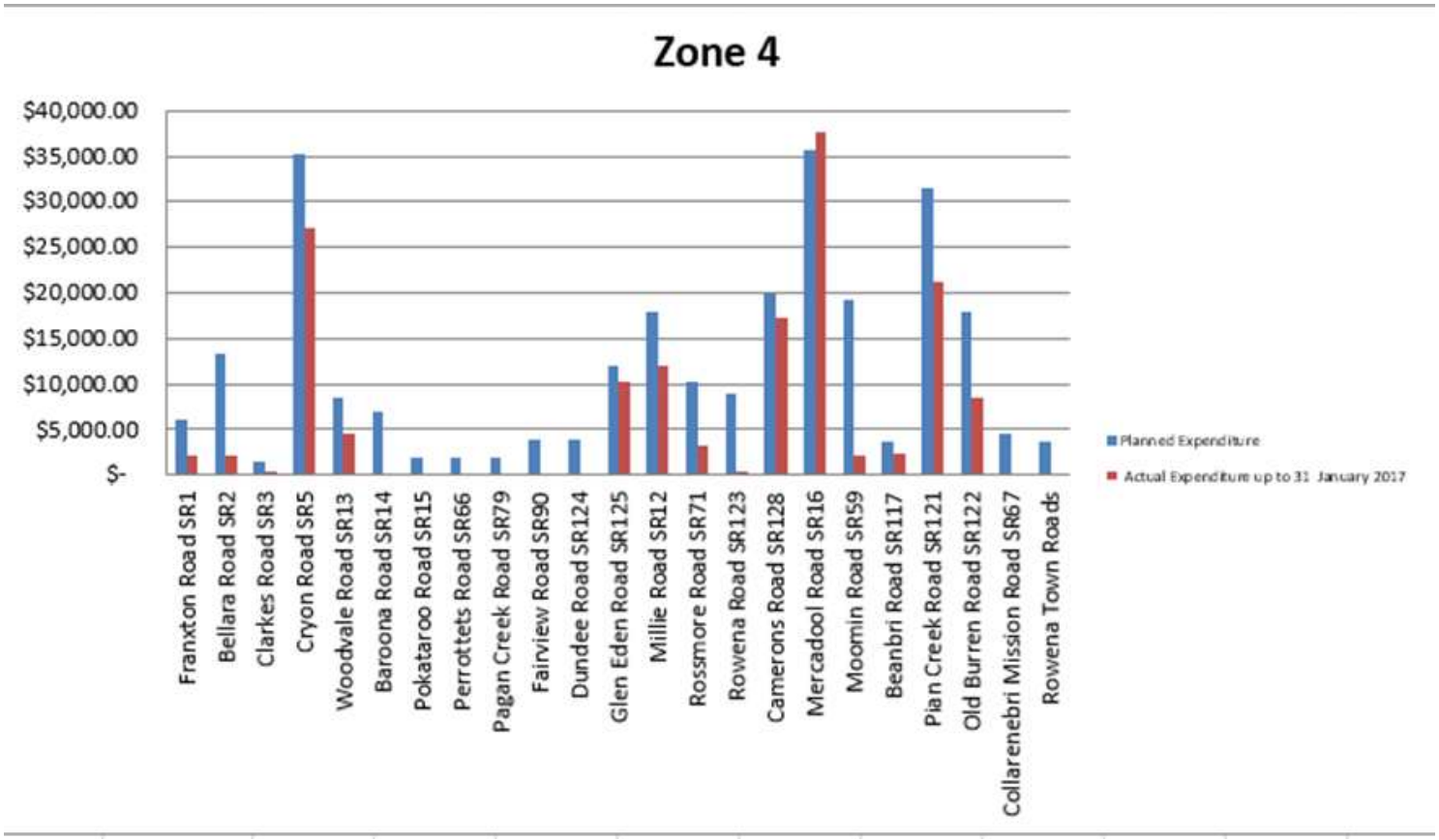
Road Name	Total Length of Road	Planned Length	Planned Expenditure	Road Category	Actual Expenditure up to 28 February 2017
Zone 1					
Bowra Road SR34	3.95	3.95	$ 1,500.00	F	$675.00
Wanourie Road SR38	6.5	6.5	$ 1,500.00	E	$540.00
Green and Branders Road SR41	11.3	11.3	$ 5,000.00	F	$1,351.68
Regans Road SR58	3.2	3.2	$ 1,500.00	F	$607.50
Marra Creek Road SR60	17.5	17.5	$ 5,000.00	E	$1,213.45
Lochlomond Road SR74	8.4	8.4	$ 3,000.00	E	$2,832.03
Maroubra Road SR76	8.3	8.3	$ 3,000.00	E	$1,328.18
Nedgara Road SR77	10.7	10.7	$ 3,000.00	F	$2,646.83
Mac Masman Road SR81	8	8	$ 2,000.00	E	$1,755.00
Binghi Road SR113	20.1	20.1	$ 8,000.00	E	$11,613.54
Aberfoyle Road SR115	26.2	26.2	$ 10,000.00	D	$5,862.18
Gungalman Road SR31	43.7	43.7	$ 16,000.00	C	$11,130.87
Gilwarny Road SR32	7.9	7.9	$ 3,000.00	C	$1,883.03
Teranyan Road SR33	13.7	13.7	$ 6,500.00	C	$3,889.76
Bogewong Road SR114	48.7	48.7	$ 30,194.00	D	$33,854.78
Billybingbone Road RR7516	18.67	18.67	$ 18,000.00	C	$2,788.00
Ginghet Road SR40	47.6	47.6	$ 17,500.00	D	$4,446.56
Bushs Road SR43	8.7	8.7	$ 3,600.00	D	
Miralwyn Road SR73	17.9	17.9	$ 11,098.00	D	$3,577.50
Brewon Road SR112	54.7	54.7	$ 60,000.00	C	$30,315.19
Merri Merri Road RR202	6.57	6.57	$ 11,000.00	C	$2,422.17
Sub total Zone 1	**392.29**	**392.29**	**$ 220,392.00**		**$ 124,733.25**



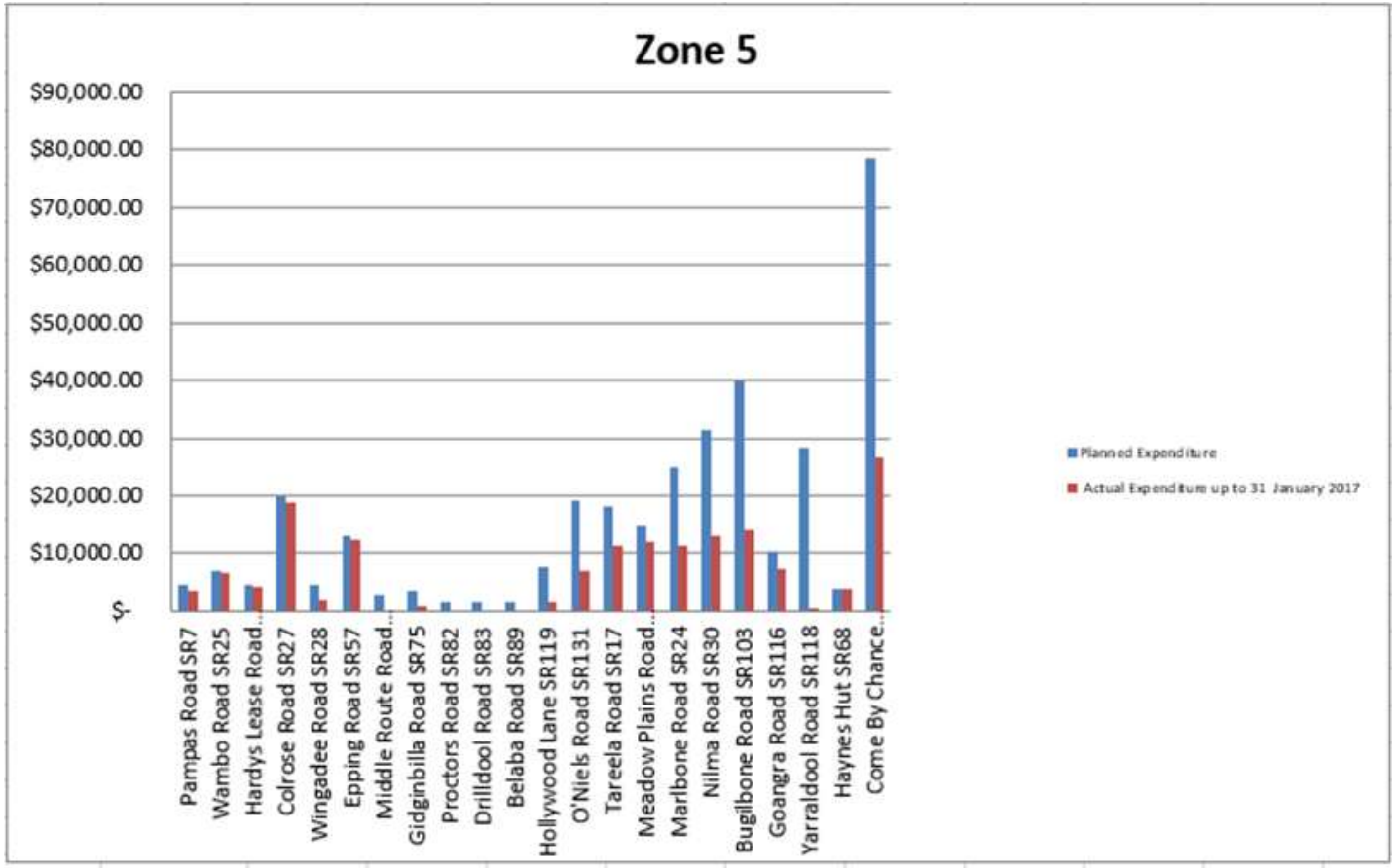
Road Name	Total Length of Road	Planned Length	Planned Expenditure	Road Category	Actual Expenditure up to 28 February 2017
Zone 2					
Boorooma Creek Road SR48	19.1	19.1	$ 6,000.00	E	$515.16
Wimbledon Road SR64	3.4	3.4	$ 1,500.00	E	$1,526.84
Tungra Road SR85	12.7	12.7	$ 5,000.00	F	
Strathmore Road SR92	19.2	19.2	$ 5,000.00	E	$1,172.61
Narran Lake Road SR111	61	61	$ 15,000.00	D	$2,713.55
Lone Pine Road SR70	9.6	9.6	$ 3,600.00	D	$3,330.00
Kurrajong Road SR110	27.8	27.8	$ 25,000.00	D	$18,245.99
Wilby Wilby Road SR101	28.7	28.7	$ 25,000.00	D	$24,639.67
Cumborah Town Roads			$ -	E	
Sub total Zone 2	**181.5**	**181.5**	**$ 86,100.00**		**$ 52,143.82**


Zone 3
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$-
Springs Road SR19
Bonanza Road SR46
Schmalkuche Road SR47
Millencowbah Road SR51
Willis Road SR52
Koomalah Road SR53
Burranbaa Road SR55
Cambo Road SR61
Wooloroo Road SR69
Kia-Ora Road SR86
Fabians Road SR88
Three Mile Road SR91
Banarway Road SR95
Purtle Road SR126
Boora Road SR127
Bore Head Road SR45
Lorne Road SR98
Angledool Road SR102
Ridge/Sherman/Bill O'Brien Way...
Gundabloui Road RR457
Planned Expenditure
Actual Expenditure up to 31 January 2017

Road Name	Total Length of Road	Planned Length	Planned Expenditure	Road Category	Actual Expenditure up to 28 February 2017
Zone 3					
Springs Road SR19	2.7	2.7	$ 1,500.00	E	
Bonanza Road SR46	16.9	16.9	$ 6,000.00	E	$5,448.00
Schmalkuche Road SR47	14.4	14.4	$ 5,000.00	E	$2,756.43
Millencowbah Road SR51	27.7	27.7	$ 17,174.00	E	$12,270.00
Willis Road SR52	14.5	14.5	$ 12,000.00	F	$10,050.75
Koomalah Road SR53	28.4	28.4	$ 7,000.00	E	$5,490.00
Burranbaa Road SR55	18.1	18.1	$ 6,000.00	E	$5,203.07
Cambo Road SR61	21.1	21.1	$ 13,082.00	E	$5,393.48
Wooloroo Road SR69	1	1	$ 1,500.00	E	
Kia-Ora Road SR86	6.8	6.8	$ 1,500.00	F	
Fabians Road SR88	24.8	24.8	$ 5,000.00	E	$4,742.13
Three Mile Road SR91	0.2	0.2	$ 1,500.00	E	$525.08
Banarway Road SR95	1.2	1.2	$ 3,000.00	D	$283.00
Purtle Road SR126	26.8	26.8	$ 8,000.00	E	$7,940.72
Boora Road SR127	63.8	63.8	$ 26,566.00	D	$4,138.12
Bore Head Road SR45	5.1	5.1	$ 4,278.00	D	$3,762.45
Lorne Road SR98	6.9	6.9	$ 4,278.00	D	$2,050.00
Angledool Road SR102	49.3	49.3	$ 30,566.00	C	$14,422.73
Ridge/Sherman/Bill O'Brien Way RR426	74.1	74.1	$ 70,000.00	C	$18,439.33
Gundabloui Road RR457	46.9	46.9	$ 64,538.00	C	$21,021.45
Sub total Zone 3	**450.7**	**450.7**	**$ 288,482.00**		**$ 123,936.74**


Zone 4
$40,000.00
$35,000.00
$30,000.00
$25,000.00
$20,000.00
$15,000.00
$10,000.00
$5,000.00
$-
Franxton Road SR1
Bellara Road SR2
Clarkes Road SR3
Cryon Road SR5
Woodvale Road SR13
Baroona Road SR14
Pokataroo Road SR15
Perrottets Road SR66
Pagan Creek Road SR79
Fairview Road SR90
Dundee Road SR124
Glen Eden Road SR125
Millie Road SR12
Rossmore Road SR71
Rowena Road SR123
Camerons Road SR128
Mercadool Road SR16
Moomin Road SR59
Beanbri Road SR117
Pian Creek Road SR121
Old Burren Road SR122
Collarenebri Mission Road SR67
Rowena Town Roads
Planned Expenditure
Actual Expenditure up to 31 January 2017

Road Name	Total Length of Road	Planned Length	Planned Expenditure	Road Category	Actual Expenditure up to 28 February 2017
Zone 4					
Franxton Road SR1	19	19	$ 6,000.00	E	$2,225.30
Bellara Road SR2	21.4	21.4	$ 13,268.00	D	$2,213.93
Clarkes Road SR3	6	6	$ 1,500.00	E	$392.70
Cryon Road SR5	56.75	56.75	$ 35,185.00	C	$27,136.14
Woodvale Road SR13	8.96	8.96	$ 8,556.00	E	$4,525.11
Baroona Road SR14	11.1	11.1	$ 6,882.00	E	$153.33
Pokataroo Road SR15	8.1	8.1	$ 2,000.00	E	$30.20
Perrottets Road SR66	5.9	5.9	$ 2,000.00	F	
Pagan Creek Road SR79	1.3	1.3	$ 2,000.00	F	
Fairview Road SR90	12.6	12.6	$ 4,000.00	F	
Dundee Road SR124	13.9	13.9	$ 4,000.00	F	
Glen Eden Road SR125	24.6	24.6	$ 12,000.00	E	$10,176.20
Millie Road SR12	9.1	9.1	$ 18,000.00	C	$11,997.83
Rossmore Road SR71	10.7	10.7	$ 10,220.00	C	$3,305.20
Rowena Road SR123	34.5	34.5	$ 9,000.00	E	$495.64
Camerons Road SR128	15.2	15.2	$ 20,000.00	D	$17,214.11
Mercadool Road SR16	57.7	57.7	$ 35,774.00	C	$37,551.81
Moomin Road SR59	31	31	$ 19,220.00	D	$2,100.00
Beanbri Road SR117	4.9	4.9	$ 3,600.00	C	$2,472.05
Pian Creek Road SR121	41.7	41.7	$ 31,500.00	C	$21,223.46
Old Burren Road SR122	33.9	33.9	$ 18,000.00	D	$8,470.00
Collarenebri Mission Road SR67	4.6	4.6	$ 4,500.00	C	
Rowena Town Roads			$ 3,600.00	D	
Sub total Zone 4	**432.91**	**432.91**	**$ 270,805.00**		**$ 151,683.01**


Zone 5
$90,000.00
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$-
Pampas Road SR7
Wambo Road SR25
Hardys Lease Road...
Colrose Road SR27
Wingadee Road SR28
Epping Road SR57
Middle Route Road...
Gidginbilla Road SR75
Proctors Road SR82
Drilldool Road SR83
Belaba Road SR89
Hollywood Lane SR119
O'Niels Road SR131
Tareela Road SR17
Meadow Plains Road...
Marlbone Road SR24
Nilma Road SR30
Bugilbone Road SR103
Goangra Road SR116
Yarraldool Road SR118
Haynes Hut SR68
Come By Chance...
Planned Expenditure
Actual Expenditure up to 31 January 2017

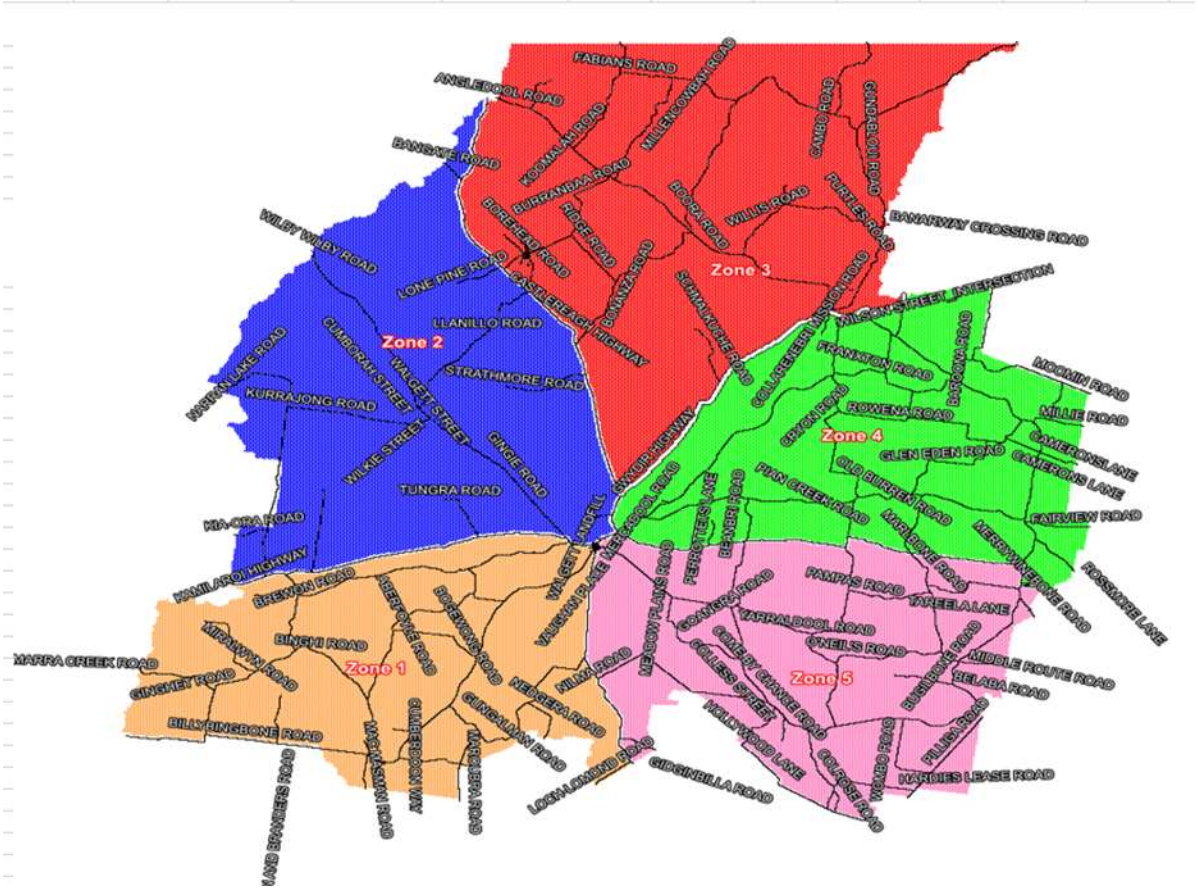
Road Name	Total Length of Road	Planned Length	Planned Expenditure	Road Category	Actual Expenditure up to 28 February 2017
Zone 5					
Pampas Road SR7	16.3	16.3	$ 4,500.00	E	$3,640.00
Wombo Road SR25	17.7	17.7	$ 7,000.00	E	$6,557.28
Hardys Lease Road SR26	16	16	$ 4,500.00	E	$4,328.17
Colrose Road SR27	20.6	20.6	$ 20,000.00	E	$18,671.31
Wingadee Road SR28	11.8	11.8	$ 4,500.00	E	$1,932.50
Epping Road SR57	15.4	15.4	$ 13,000.00	E	$12,399.26
Middle Route Road SR72	9.6	9.6	$ 3,000.00	E	
Gidginbilla Road SR75	7.4	7.4	$ 3,600.00	E	$761.99
Proctors Road SR82	4.4	4.4	$ 1,500.00	F	
Drilldool Road SR83	5.1	5.1	$ 1,500.00	F	
Belaba Road SR89	11.2	11.2	$ 1,500.00	F	
Hollywood Lane SR119	29.9	29.9	$ 7,500.00	C	$1,645.55
O'Niels Road SR131	31.1	31.1	$ 19,282.00	C	$6,775.57
Tareela Road SR17	19.4	19.4	$ 18,000.00	C	$11,180.72
Meadow Plains Road SR21	23.9	23.9	$ 14,818.00	D	$12,111.56
Marlbone Road SR24	28.4	28.4	$ 25,000.00	C	$11,300.27
Nilma Road SR30	37.8	37.8	$ 31,500.00	D	$13,162.82
Bugilbone Road SR103	28.7	28.7	$ 40,000.00	C	$13,896.22
Goangra Road SR116	16.4	16.4	$ 10,168.00	D	$7,284.20
Yarraldool Road SR118	41.3	41.3	$ 28,440.00	C	$83.52
Haynes Hut SR68	4.5	4.5	$ 3,700.00	E	$3,703.81
Come By Chance Road RR7716	69.7	69.7	$ 78,701.00	C	$26,780.18
Sub total Zone 5	**466.6**	**466.6**	**$ 341,709.00**		**$ 156,214.93**
Total	1,924.00	1,924.00	$ 1,207,488.00		608,711.75

SUMMARY

Zones	Total Length of Road (km)	Carried Forward FY15/16	FY16/17 Budget	Total Planned Expenditure	Planned Length (Km)	Actual Expenditure up to 28 February
Zone 1	392.29	$ 77,659.85	$ 142,732.15	$ 220,392.00	392.29	$124,733.25
Zone 2	181.5	$ 42,758.22	$ 43,341.78	$ 86,100.00	181.50	$ 52,143.82
Zone 3	450.7	$ 82,610.06	$ 205,871.94	$ 288,482.00	450.70	$123,936.74
Zone 4	432.91	$ 97,161.53	$ 173,643.47	$ 270,805.00	432.91	$151,683.01
Zone 5	466.6	$ 168,680.34	$ 173,028.66	$ 341,709.00	466.60	$156,214.93
Total	**1924**	$ 468,870.00	**$ 738,618.00**	**$ 1,207,488.00**	**1924.00**	**$608,711.75**

Road Category

Road Category	No. of Grades/Year
C	4
D	2
E	1
F	Occassional



11.4.4 REQUEST FROM COMMUNITY MEMBERS TO HAVE GREATER LENGTHS OF MERCADOOL ROAD GRAVEL SHEETED

REPORTING SECTION: Engineering Services
AUTHOR: Sylvester Otieno – Director Engineering/Technical Services
FILE NUMBER: 11/211

Summary:
This report brings to Council's attention requests from property owners along the road, to have more lengths of the road gravel sheeted; and informs Council of the strategic plan of graveling Mercadool Road over the next 10 years.

Background:
Mercadool Road SR16 (56km) has been recognised as a major harvest as well as a school bus route. There are a number farms located along the road including 4G, Morvenvale and Mercadool.

Residents have in the past raised numerous issues regarding the poor condition of the road. The road is impassable during rainy days, and turns into bulldust when dry. This has caused children to miss school, and resulted in inefficient delivery of farm produce, loss of productivity, incapacity to attract employees and increase of vehicle operation costs.

The residents appreciate that Council has recently gravelled 3km of the road and is considering staged graveling in the next 10 years, but are also requesting Council to consider accelerating the plan.

Current Position:
Council has completed graveling the first 3km section from the intersection with Castlereagh Highway. Mercadool Road has been proposed for staged graveling in the next 10 years. Each year, 3km lengths are being considered.

Relevant Reference Documents/Policies:
Council's 2016/ 2017 capital and maintenance road work program
10 Year Long-term Financial Plan 2016/17 – 2026/27

Governance issues:
Due processes are followed on a routine basis i.e. procurement and tendering

Environmental issues:
Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

Stakeholders:
Walgett Shire Council, Walgett Shire Council residents, Tourists and other agricultural farm operators.

Financial Implications:
WSC Operational Plan 2016/17

Alternative Solutions/Options:
Continue with the staged graveling plan
Do nothing

Conclusion:
Mercadool Road is an important harvest and school bus route, and also provides a shorter link to Rowena Village. Council should consider accelerating graveling of the road.

Request from Community Members to have Greater Lengths of the Mercadool Road Gravel Sheeted
Recommendation: That Council consider accelerating graveling of the Mercadool Road. **Moved:** **Seconded:**

Attachments:
Complaints from residents

Dear Sylvester,

Thank you for your time today on the telephone. Currently the Mercadool rd. Walgett is being gravelled for 3km and in my phone conversation I asked that if there was more money available would it be possible to do more Kilometres. Currently the road is totally impassable when it rains. We have four children and in the year 2010 during a wet summer we lost 31 days at school because our children were not able to get to school. We had similar days absent in 2012 and the winter of 2016.This is a huge concern.

There are two other families further down the road who have had similar experiences to us who also travel into Walgett for school. The other major issue we face is the lost productivity .As you know when it rains no one can move anywhere. This of course means no work and no production. During the last cotton and wheat harvest there would be over 20 million dollars' worth of product moved down the Mercadool road and in some cases there have been issues delivering this production because the road is so hard to move when wet.

The next issue is attracting employment. Currently the manager of Mercadool has handed his resignation in and the main reason is the total isolation when it is wet and also the state of the road when it became dry. The road simply can be in a very sad state of repair .It is very hard to attract quality labour when the road is so un hospitable and this causes major headaches for the owners of the businesses down the Mercadool rd.

The third issue is of course the repairs and maintenance of trucks and cars that use this road. We are constantly at a disadvantage because our maintenance costs are well above average for the kilometres travelled because our driving conditions when its either to wet or very dry put vehicles under high stress.
The fourth issue is that there is an owner of business in Walgett who lives down this road. He of course faces the same problems we all face when it rains and cannot get to work. This can be days at a time when there is major wet weather. This of course has obvious repercussions for his business.

Yours sincerely
Cameron and Camilla Rowntree
David and Susie Ricardo
Peter and Karen Ricardo
Rod and Jan White

Sylvester,

I had a short meeting with David Ricardo (Morvenvale) a cotton farmer who lives on the Mercadool Road near 4G. He has expressed his utter disgust in the present condition of the road (in particular sections). There are sections of extremely bad bulldust which is up to 6" (six inches) deep at present. This covers the full width of the traffic area. David has come in today to see someone in respect of these conditions and to see if any temporary works can be done in the short term to prevent or reduce the risk of serious accidents. I told him this would be very difficult to achieve at this time due to the lack of available abundant water. Without looking at the area there may be an opportunity to reduce the level of bulldust by grading it over the side but this would depend on the particular formation.

David went on to advise me that he and his neighbour are on the verge of stripping their cotton crops, with an estimated 400 road trains trips to and from Moomin Gin. The other neighbour (Mercadool Stn) has already started.
I explained my position and the fact that you and the (Road Staff) were unavailable today, but I would pass on the message for your urgent consideration. If you were to inspect the road you might like to check the irrigation channels and infrastructure in close proximity to the sites and see if they'll allow that water to be used. When I asked him was water available at the site he wasn't sure. His eight year old son said there was water in Pian Creek.

Perhaps an inspection and further signage would also be appropriate OR determine the road too dangerous for two way traffic (due to extremely dusty conditions and impose restrictions or curfews to allow local traffic to use the road as well.

In his request David did say the problem may be reduced with the use of a grader , roller and water cart. However, with the forecast amount of heavy traffic throughout the work and following six weeks or so I don't think the work would last long.

Cheers,

11.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES – FEBRUARY 2017

REPORTING SECTION: Engineering/Technical Services
AUTHOR: Sylvester Otieno - Director Engineering Technical Services
FILE NUMBER: 00/00/00

1. Gravel Sheeting
Sheeting on Cryon, Mercadool, Glen Eden, Brewon and Angledool are being carried out by wet hire equipment. This has been arranged so that we can free up Council's road construction crews for other jobs such as RMCC, Come By Chance, Ridge Road, Gundabloui Road and rehabilitation of regional roads.

2. Walgett Levee Stage 5
The project was scheduled to start on 10th October 2016. The Walgett Local Aboriginal Land Council (WLALC) lodged a claim on part of land where Stage 5 of Levee was passing through, which was determined by the Minister as not claimable. However WLALC lodged their appeal to Land & Environmental Court just before expiry of appeal period.

A subpoena was served to Walgett Shire Council on & Council lodged its subpoenaed documents to the Land & Environmental Court in Sep 2016. WLALC have until 17th March 2017 to submit its evidence prior to matter going before the Land & Environmental Court.

Council has approved variation of $38K for contractor to hold up price on supply of materials rather than paying approx. $900/day for delay cost. Council has requested Extension of Time till 31/12/2017 from funding agency Office of Environment & Heritage.

3. Rail/Road Agreements
John Holland Rail is awaiting authorisation from Transport for NSW to approve the updated process before rolling out the updated agreements and risk assessment process to all 60 Councils.

The agreement will be sent out to Council seeking signature by the end of March 2017.

4. Rest Area along Kamilaroi Highway (Brewarrina Road)
Susie McKay advised that Roads and Maritime Services does not currently have funding available for the construction of new rest stops on the Kamilaroi Highway. However, she has asked David Vant to discuss potential locations for future rest areas with Sylvester when he is next in Walgett, with a view of adding these locations to RMS register of potential future projects.

Whenever funding becomes available for rest stops in the future RMS will consider seeking funding for new or upgraded rest areas.

5. Lightning Ridge Aerodrome Fencing
Danny Drew withdrew his tender therefore tender was awarded to JSB as earlier recommended.

6. Lightning Ridge Aerodrome Lighting
Background checks were carried out on Saunders Electrics and LRE and both were found suitable to undertake the contract. Further negotiations were held with the two bidders with

variations to the contract, resulting in LRE having a more competitive price. The variation was the replacement of one Illuminated Wind Indicator with an Automatic Weather Station. In addition to a better price, LRE is a local company thus will present lesser contractual risks to Council.

Matters Generally For Brief Mention or Information Only – Engineering/Technical Services
Recommendation: That Council receive and note the report by the Director of Engineering/Technical Services on matters for brief mention, or information only. **Moved:** **Seconded:**

12. QUESTIONS FOR THE NEXT MEETING

Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.