AGENDA FOR
ORDINARY COUNCIL MEETING

Tuesday 22 September 2020

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **22 September 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:
Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.
Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)
Remoteness
A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.
Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners
A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:
(a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
(b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)
No Interest in the Matter
However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.
Non-Pecuniary Interest – Must be disclosed in meetings.
There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However,

Councillors should consider providing an explanation of why they consider a conflict does not exist.

- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)
A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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Local Government Act 1993

Chapter 3 section 8A

GUIDING PRINCIPLES FOR COUNCILS

(1) Exercise of functions generally
The following general principles apply to the exercise of functions by councils:

(a) Councils should provide strong and effective representation, leadership, planning and decision-making.
(b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
(c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
(d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
(e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
(f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
(g) Councils should work with others to secure appropriate services for local community needs.
(h) Councils should act fairly, ethically and without bias in the interests of the local community.
(i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

(2) Decision-making
The following principles apply to decision-making by councils (subject to any other applicable law):

(a) Councils should recognise diverse local community needs and interests.
(b) Councils should consider social justice principles.
(c) Councils should consider the long term and cumulative effects of actions on future generations.
(d) Councils should consider the principles of ecologically sustainable development.
(e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

(3) Community participation
Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

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PUBLIC FORUM PRESENTATIONS

The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).

Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.

The General Manager or their delegate may refuse to allow such material to be presented.
A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.

The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.

Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.

Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.

The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.

SPEAKER	TOPIC
Scott Bailey	**DA 2020/16 – Lightning Ridge District Bowling Club**

1. OPENING OF MEETING

Proceedings of the meeting commenced at _____am

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

3. LEAVE OF ABSENCE

Leave of Absence
Recommendation: That the leave of absence received from _____ is accepted and leave of absence granted. **Moved:** **Seconded:**

4. ELECTION OF MAYOR/DEPUTY MAYOR

4.1 DETERMINATION OF METHOD OF VOTING FOR ELECTION OF MAYOR AND DEPUTY MAYOR BY COUNCILLORS

REPORTING SECTION: **Executive - Governance**
AUTHOR: **General Manager**

Summary:
This report is prepared to allow Council to determine the Method of Voting for the Election of the Mayor and the Deputy Mayor by Councillors.

Discussion (including issues and background):
Schedule 7 of the Local Government (General) Regulation 2005 sets out the process to be followed for the election of a Mayor and Deputy Mayor by Councillors, including the methods of voting that may be determined by a resolution of Council. The methods of voting for the election of the Mayor and the Deputy Mayor, that Council may adopt are summarised below:-

- Open Voting – this is by show of hands or similar means

- Preferential Ballot – as per its normal interpretation the ballot papers are to contain names of all candidates and Councillors mark their votes 1, 2, 3 and so on against the various names, so as to indicate their order of preference for all of the candidates.

- Ordinary ballot – this is the usual method adopted in New South Wales. Ballots are secret with only one (1) candidate's name written on a ballot paper.

  Where there are two (2) candidates, the person with the most votes is elected. If the ballots for the two (2) candidates are tied, the one to be elected is to be chosen by lots, with the first name out being declared elected.

  Where there are three (3) or more candidates, the person with the lowest number of votes is eliminated and the process started again until there are only two (2) candidates. The determination of the election would then proceed as if the two (2) were the only candidates. In the case of three (3) or more candidates where a tie occurs the one (1 to be excluded will be chose by lot.

- Choosing by Lot – to choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen, on the basis detailed above.

On the 25th March 2020 the Covid-19 Legislation Amendment (Emergency Measures) Act 2020 came into force. This Act subsequently amended a number of Acts, including the Local Government Act 1993.

(1) For the prescribed period—
(a) a requirement in the Act or the regulations that members of a council or other persons attend a meeting is satisfied if the meeting is held in whole or in part—
(i) remotely using audio visual links, or
(ii) in any other manner approved by the Minister but only if audio visual links are not reasonably available, and

(b) a requirement in the Act or the regulations that a meeting be open to members of the public is satisfied if—
(i) a webcast of the meeting is made public, or
(ii) members of the public are informed of what occurred at the meeting in any other manner approved by the Minister but only if a webcast is not practicable in the circumstances.
(2) The regulations may prescribe that subsection (1) does not apply to—
(a) a particular council, or
(b) a particular class of meeting.
(3) In this section— prescribed period means the period—
(a) starting on the commencement of this section, and
(b) ending on—
(i) the day that is 6 months after the commencement, or
(ii) the later day, not more than 12 months after the commencement, prescribed by the regulations.

Should a Councillor wish to attend the September 2020 meeting remotely using an audio visual link, the number of methods available shall be limited to just the **"Open Voting – this is by show of hands or similar means".**

Relevant Reference Documents:
Schedule 7 "Election of Mayor by Councillors" of the Local Government (General) Regulations 2005.

Stakeholders:
Councillors

Election of Mayor and Deputy Mayor
Recommendation: The method for the election of Mayor and Deputy Mayor be selected on the day. **Moved:** **Seconded:**

Attachments:
Nil

4.2 ELECTION OF MAYOR FOR ENSURING ONE (1) YEAR

REPORTING SECTION: **Executive - Governance**
AUTHOR: **General Manager**

Summary:
Section 225 of the Local Government Act 1993 states that each Local Government area must have a Mayor elected in accordance with the provisions of the Act.

Discussion (including issues and background):
The role of Mayor is defined as follows:

- To exercise, in case of necessity, the policy-making functions of the governing body of Council between meetings of the Council;
- To exercise such other functions of the Council as the Council determines;
- To preside at meetings of Council;
- To carry of the civic and ceremonial functions of the Mayoral office.

The Mayor for Walgett Shire Council is elected by the Councillors from among their own number.

The procedures for election of Mayor by Councillors under Schedule 7 of the Local Government (General) Regulation 2005 are summarised below:

- The General Manager (or a person appointed by the General Manager) is the Returning Officer.
- A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- The nomination is to be made in writing by two (2) or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer.
- The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.
- Nomination papers have been enclosed with the business paper and may be delivered or sent to the Returning Officer either prior to or at the commencement of the Ordinary meeting.
- If only one (1) Councillor is nominated, that Councillor is elected.
- If more than one (1) Councillor is nominated then the election will proceed in accordance with the method of voting determined by Council, at this meeting.
- The election is to be held at the Council meeting at which the Council resolves on the method of voting.

Nomination forms are circulated under separate cover with this report.

Relevant Reference Documents:
Local Government Act 1993

Stakeholders:
Councillors

Election of Mayor for Ensuring One (1) Year
Recommendation: That the report be received and noted and the election for the position of Mayor be held now. **Moved:** **Seconded:**

Attachments:
Nomination Form circulated separately.

4.3 ELECTION OF DEPUTY MAYOR FOR ENSURING ONE (1) YEAR

REPORTING SECTION: **Executive - Governance**
AUTHOR: **General Manager**

Summary:
Section 231 of the Local Government Act 1993 sets out the provisions of the Act for election of the Deputy Mayor.

Discussion (including issues and background):
Section 231 of the Local Government Act 1993 states that:-

- The Councillors may elect a person from among their number, to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected.

Procedures for Nominations and the Election of Deputy Mayor are the same as set out for the election of Mayor.

Relevant Reference Documents:
Local Government Act 1993

Stakeholders:
Councillors

Election of Deputy Mayor for Ensuring One (1) Year
Recommendation: That the report be received and noted and the election for the position of Deputy Mayor be held now. **Moved:** **Seconded:**

Attachments:
Nomination Form circulated separately.

4.4 DESTRUCTION OF BALLOT PAPERS

REPORTING SECTION: **Executive - Governance**
AUTHOR: **General Manager**

Summary:
Where elections are held, following the conduct of those annual elections, it is appropriate to pass a motion authorising the destruction of ballot papers.

Discussion (including issues and background):
Over the years it has become accepted practice that any ballot papers used in the elections be destroyed and a resolution of Council is required to formalise this process.

Relevant Reference Documents:
Local Government Act 1993 Chapter 12 Part 5 Sections 383/400AA
Local Government (General) Regulation 2005 – Schedule 9

Stakeholders:
Council Members

Destruction of Election Ballot Papers
Recommendation: That any ballot papers used now be destroyed. **Moved:** **Seconded:**

Attachments:
Nil

5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

Councillor	Item No.	Pecuniary/Non-Pecuniary	Reason

6. CONFIRMATION OF MINUTES/MATTERS ARISING

6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 25 AUGUST 2020

Minutes of Ordinary Council Meeting – 25 August 2020
Recommendation: That the minutes of the ordinary Council meeting held 25 August 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting. **Moved:** **Seconded:**

Attachments:
Minutes of Ordinary Meeting held 25 August 2020.

MINUTES FOR THE ORDINARY COUNCIL MEETING

Tuesday 25 August 2020

Michael Urquhart
GENERAL MANAGER

MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 25 AUGUST 2020 AT 11.32AM

OPEN FORUM

Public Presentations:

- Cameron Rowntree – Discussion on native vegetation laws

The Mayor declared the meeting open at 11.32am

PRESENT

Clr Manuel Martinez (Mayor)
Clr Ian Woodcock (Deputy Mayor)
Clr Jane Keir
Clr Lawrence Walford
Clr Michael Taylor
Clr Bill Murray
Michael Urquhart (General Manager)
Tony Hughes (Chief Financial Officer)
Elizabeth Cumming (Contract - Town Planner)
Raju Ranjit (Director Engineering/Technical Services)
Bronte Kerr (Minute Secretary)

Note: Elizabeth Cumming attended the meeting via zoom

ABSENT

Clr Kelly Smith
Clr Tanya Cameron
Clr Robert Turnbull

9/2020/1 Leave of Absence

Resolved:

That the leave of absence received from Clr Tanya Cameron, Clr Kelly Smith and Clr Robert Turnbull are accepted and leave of absence granted.

Moved: Clr Woodcock
Seconded: Clr Taylor
CARRIED

Declaration of Pecuniary/Non-Pecuniary Interests

Councillor	Item No.	Report title	Pecuniary/ Non-Pecuniary	Reason
Clr Martinez	10.1.1	Action Resolution List (26	Pecuniary	Business interest
Clr Keir	10.2.1 & 10.2.2	Monthly grading Flood works	Pecuniary	Business interest

9/2020/2 Minutes of Ordinary Council Meeting – 28 July 2020

Resolved:

That the minutes of the ordinary Council meeting held 28 July 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

Moved: **Clr Taylor**
Seconded: **Clr Walford**
CARRIED

9/2020/3 Minutes of Extra Ordinary Council Meeting – 10th August 2020

Resolved:

That the minutes of the Extra ordinary Council meeting held 10th August 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

Moved: **Clr Murray**
Seconded: **Clr Keir**
CARRIED

9/2020/4 Mayoral Report

Resolved:

That Council receive and note the verbal Mayoral report. The Mayor advised Councillors that the Far North West Joint Organisation (FNWJO) had $650k for tourism related projects along with another $150k for tourism promotion. The Mayor suggested a new initiative of "Tourism Radio" as a project. The Mayor also advised that the FNWJO is currently reviewing the Airlink flight schedule and base fee.

Moved: **Clr Keir**
Seconded: **Clr Taylor**
CARRIED

9/2020/5 Council's Decision Action Report

Resolved:

That the Resolution Register as at August 2020 be received and noted.

Moved: **Clr Woodcock**
Seconded: **Clr Murray**
CARRIED

9/2020/6 Circulars Received From the NSW Office of Local Government

Resolved:

That the information contained in the following Departmental circulars 20-29 – 20-32 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: **Clr Taylor**
Seconded: **Clr Keir**
CARRIED

9/2020/7 Important Dates For Councillors - Upcoming Meetings & Events

Resolved:

That Council receive and note the list of upcoming meetings and events.

Moved: **Clr Murray**
Seconded: **Clr Keir**
CARRIED

9/2020/8 Monthly Outstanding Rates Report

Resolved:

The 31st July 2020 outstanding rates report be received and noted.

Moved: **Clr Woodcock**
Seconded: **Clr Taylor**
CARRIED

9/2020/9 Cash and Investment Report as at 31st July, 2020

Resolved:

That the Investment report as at 31st July, 2020 be received and noted.

Moved: **Clr Murray**
Seconded: **Clr Keir**
CARRRIED

9/2020/10 Fourth Quarter Delivery and Operational Plan 19/20

Resolved:

That the content of the report be noted.
Council accept the progress made on the fourth quarter 2019/2020 Delivery and Operational Plan as at 30th June 2020.

Moved: **Clr Walford**
Seconded: **Clr Taylor**
CARRIED

9/2020/11 Quarterly budget review statement 2019/2020

Resolved:

That Council adopt the attached Quarterly Budget Review Statement for 30th June 2020 as tabled, noting the transfer to and from reserves for 2019/2020.

Moved: **Clr Woodcock**
Seconded: **Clr Walford**
CARRIED

9/2020/12 Policy Review – Asbestos Policy & Procedure

Resolved:

Council adopt the asbestos policy & procedure as presented.

Moved: **Clr Keir**
Seconded: **Clr Murray**
CARRIED

9/2020/13 Community Development Report April 2020 - July 2020

Resolved:

That the report for Community Development: April 2020- July 2020 be received.

Moved: **Clr Woodcock**
Seconded: **Clr Keir**
CARRIED

9/2020/14 Community Assistance Scheme Donations – Round 1 2020/21 Applications

Resolved:

1. That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round One of the 2020/21 Community Assistance Scheme.

Burren Men's Breakfast	$1,000.00
Carinda Parents & Children	$1,000.00
Carinda Hall Committee	$1,500.00
Burren Junction Hall Committee	$2,000.00
Collarenebri Watersports Club	$1,500.00
Lightning Ridge Community Radio	$1,300.00
Lightning Ridge Tigers Junior Rugby League	$2,000.00
Burren Junction Rescue Squad Inc	$3,000.00
Walgett District Pony Club	$1,000.00
Walgett Amateur Swim Club	$3,000.00
Carinda Hall Committee - Carinda Sewing Group	$1,500.00
Walgett District Historical Society	$1,500.00
Total	*$20,300.00*

2. Council review the guidelines of the Community Assistance Scheme and include the following criteria; inclusion of Committee agendas and minutes.

Moved: **Clr Keir**
Seconded: **Clr Taylor**
CARRIED

9/2020/15 Delegation of Authority by Council

Resolved:

That Council confirm the delegations to Michael Urquhart as General Manager of all powers and duties necessary to carry out the functions of office under Section 335 of the Local Government Act 1993 and any other Act of Parliament or any rule, regulation, ordinance or by-law under or pursuant to any such Act but subject to Section 377 of the Local Government Act.

Moved: **Clr Woodcock**
Seconded: **Clr Walford**
CARRIED

9/2020/16 Allocation of Funds for "Tracks In Use" (TIU) On Crown Lands

Resolved:

That Council make a $30,000 contribution toward maintenance of the Miners Road (from the first ramp to the Grawin Store) a "Track In Use" and a further $30,000 allocation to the upgrading of Car Door Tour Roads, "Tracks In Use", and this be funded from the 2020/2021 Unsealed Shire Roads Budget allocation.

Moved: **Clr Woodcock**
Seconded: **Clr Walford**
CARRIED

Clr Keir declared a pecuniary interest and left the meeting room at 11.56am

9/2020/17 Monthly Maintenance Grading Report – June 2020

Resolved:

That Council receive and note the monthly maintenance grading works report for August 2020.

Moved: **Clr Murray**
Seconded: **Clr Woodcock**
CARRIED

9/2020/18 Flood works report from Director Engineering / Technical Services

Resolved:

That Council receive and note the flood restoration works report for August 2020.

Moved: **Clr Walford**
Seconded: **Clr Taylor**
CARRIED

Clr Keir returned to the meeting room at 11.57am

9/2020/19 Provision of 40 KM/H Speed Zone in Walgett CBD

Resolved:

That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:
i. Fox street between Euroka Street and Warrena Street
ii. Wee Waa Street between Peel Street and Pit Street

Moved: **Clr Keir**
Seconded: **Clr Walford**
CARRIED

9/2020/20 Report from Director Technical / Engineering Services

Resolved:

That Council note and authorise the variation of $ 45,171.79 (Excl GST) for the Walgett weir project.

Moved: **Clr Walford**
Seconded: **Clr Woodcock**
CARRIED

9/2020/21 Matters Generally For Brief Mention or Information Only

Resolved:

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

Moved: **Clr Taylor**
Seconded: **Clr Walford**
CARRIED

9/2020/22 Development Approvals July 2020

Resolved:

That Council note the information contained within this report.

Moved: **Clr Woodcock**
Seconded: **Clr Keir**
CARRIED

9/2020/23 Planning Proposal – Intensive Plant Agriculture

Resolved:

That Walgett Shire Council resolve to:

1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.

2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;
3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;

4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and

5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,

Moved: **Clr Keir**
Seconded: **Clr Murray**
CARRIED

DIVISION DECISION

For	Against	Absent
Clr Keir	*Nil*	*Clr Smith*
Clr Woodcock		*Clr Cameron*
Clr Murray		*Clr Turnbull*
Clr Taylor		
Clr Walford		
Clr Martinez		

9/2020/24 Development Application 2020/10 – Lightning Ridge Visitor Information Centre

Resolved:

That That Council give delegation to the General Manager to:

1. Consider the submissions on behalf of Council, and apply any appropriate condition or refer back to Council,

2. Consider the comment from NSW Police and apply the appropriate conditions as requested by NSW Police,

3. Approve the development consent conditions for DA2020/010, being the construction of a Visitor Information centre on Lots 78 & 79 DP 820469 known as 2 Bill O'Brien Way, Lightning Ridge per the recommendation of the Assessment Report.

Moved: **Clr Woodcock**
Seconded: **Clr Taylor**
CARRIED

DIVISION DECISION

For	Against	Absent
Clr Keir	*Nil*	*Clr Smith*
Clr Woodcock		*Clr Cameron*
Clr Murray		*Clr Turnbull*
Clr Taylor		
Clr Walford		
Clr Martinez		

9/2020/25 Walgett Local Planning Statement 2020

Resolved:

That Council adopt the Walgett Local Planning Statement 2020.

Moved: **Clr Walford**
Seconded: **Clr Taylor**
CARRIED

9/2020/26 Matters for Brief Mention or Information Only from the Environmental Services Department

Resolved:

That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

Moved: **Clr Woodcock**
Seconded: **Clr Keir**
CARRIED

9/2020/27 Development Application Modification – IGA Supermarket, 34-38 Fox Street, Walgett

Resolved:

That Council delete Condition 6 in the development consent conditions for DA2020/001-2, being the construction of a supermarket on Lot 1 DP1203370 known as 34-38 Fox Street, Walgett under section 4.55 of the Environmental Planning & Assessment Act 1979.

Moved: **Clr Keir**
Seconded: **Clr Murray**

CARRIED

DIVISION DECISION

For	Against	Absent
Clr Keir	*Nil*	*Clr Smith*
Clr Woodcock		*Clr Cameron*
Clr Murray		*Clr Turnbull*
Clr Taylor		
Clr Walford		
Clr Martinez		

9/2020/28 Move into Closed Session **Time: 12.09pm**

That the public be excluded from the meeting pursuant to Sections10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:
(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: **Clr Taylor**
Seconded: **Clr Walford**
CARRIED

9/2020/29 Bathurst Regional Council Renaming River

Resolved:

Council note and receive the report.

Moved: **Clr Walford**
Seconded: **Clr Woodcock**
CARRIED

9/2020/30 Management of Walgett and Collarenebri Swimming Pools

Resolved:

1. Accept the new base fee with Riley Aquatic Management P/L for the two (2) year management of the Walgett and Collarenebri swimming pools commencing 2020/2021 with an annual fee of $288,997.12 inc GST.

2. Riley Aquatic Management P/L pay house rental of $5,040.00 pa payable for the combined rental of the Walgett and Collarenebri pool houses.

Moved: **Clr Keir**
Seconded: **Clr Murray**
CARRIED

9/2020/31 Return to open session	Time: 12.23 pm

Resolved:

That Council return to open session.

Moved: **Cir Taylor**
Seconded: **Cir Walford**
CARRIED

Adoption of closed session reports

Resolved:

That Council adopt the recommendations of the Closed Committee Reports.

Moved: **Cir Murray**
Seconded: **Cir Keir**
CARRIED

Close of Meeting

The meeting closed at 12.43pm
To be confirmed at the next meeting of Council.

Mayor

General Manager

6.2 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD 31 AUGUST 2020

Minutes of Extra Ordinary Council Meeting – 31 August 2020
Recommendation: That the minutes of the Extra ordinary Council meeting held 31 August 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting. **Moved:** **Seconded:**

Attachments:
Minutes of Ordinary Meeting held 31 August 2020

MINUTES FOR THE EXTRA ORDINARY COUNCIL MEETING

Monday 31st August 2020

Michael Urquhart
GENERAL MANAGER

MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON MONDAY 31st August 2020 AT 5.30pm

OPEN FORUM

Public Presentations:
Nil

The Mayor declared the meeting open at 5:34pm

PRESENT

Clr Manuel Martinez	(Mayor)
Clr Ian Woodcock	(Deputy Mayor)
Clr Robert Turnbull	
Clr Michael Taylor	
Clr Jane Keir	
Clr Tanya Cameron	
Clr Kelly Smith	
Clr Bill Murray	
Michael Urquhart	(Acting General Manager)
Bronte Kerr	(Minute Secretary)

Note: All Councillors attended the meeting via teleconference

Declaration of Pecuniary/Non-Pecuniary Interests – Nil

10/2020/1 Leave of Absence

Resolved:

That the leave of absence received from Clr Walford is accepted and leave of absence granted.

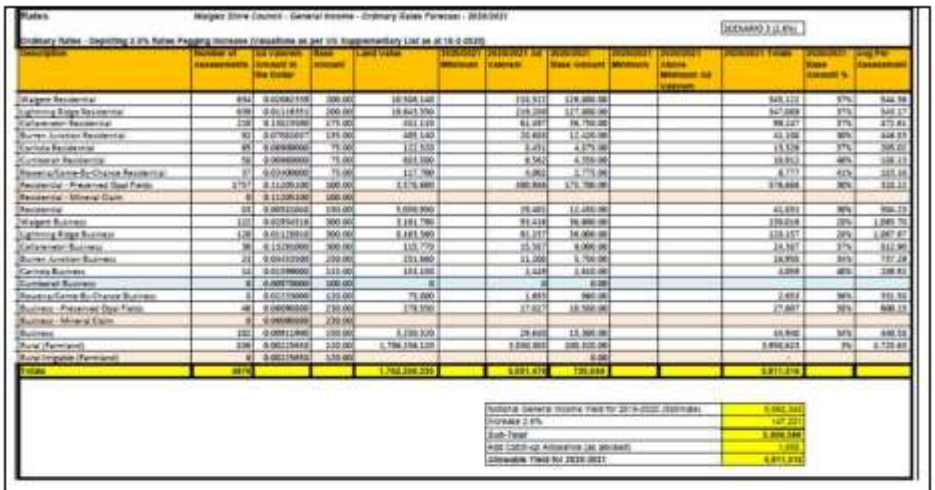
Moved: **Clr Keir**
Seconded: **Clr Taylor**
CARRIED

10/2020/2 Making the Ordinary Rates and Annual Charges

Resolved:

1. Resolves in accordance with sections 534 and 535 of the Local Government Act 1993 NSW, to make the Ordinary Rates for the 2020/2021rating year commencing 1st July 2020 as set out in Table 1 below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the Local Government Act 1993 NSW.

TABLE 1



1. Walgett Residential Rate
A Walgett Residential Ordinary Ad Valorem Amount of 0.02062339 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $200.00 representing 37% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

2. Lightning Ridge Residential Rate
A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.01116351 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $200.00 representing 37% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

3. Collarenebri Residential Rate
A Collarenebri Residential Ordinary Ad Valorem Amount of 0.13823500 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $175.00 representing 37% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

4. Burren Junction Residential Rate
A Burren Junction Residential Ordinary Ad Valorem Amount of 0.07081037 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $135.00 representing 30% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

5. Carinda Residential Rate
A Carinda Residential Ordinary Ad Valorem Amount of 0.06909000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $75.00 representing 37% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

6. Cumborah Residential Rate
A Cumborah Residential Ordinary Ad Valorem Amount of 0.00960000 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $75.00 representing 40% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

7. Rowena/Come-By-Chance Residential Rate
A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.03400000 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $75.00 representing 41% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

8. Residential – Preserved Opal Fields Rate
A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.11205100 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $100.00 representing 30% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

9. Residential – Mineral Claim Rate
A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.11205100 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $100.00 representing 0% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

10. Residential Rate
A Residential Ordinary Ad Valorem Amount of 0.00581048 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the Local Government Act 1993 NSW and having a Base Amount per assessment of $150.00 representing 30% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

11. Walgett Business Rate
A Walgett Business Ordinary Ad Valorem Amount of 0.02954516 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $300.00 representing 28% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

12. Lightning Ridge Business Rate
A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.01128910 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $300.00 representing 28% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

13. Collarenebri Business Rate
A Collarenebri Business Ordinary Ad Valorem Amount of 0.13291000 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and

having a Base Amount per assessment of $300.00 representing 37% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

14. Burren Junction Business Rate
A Burren Junction Business Ordinary Ad Valorem Amount of 0.04453500 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $250.00 representing 34% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

15. Carinda Business Rate
A Carinda Business Ordinary Ad Valorem Amount of 0.01599000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $115.00 representing 40% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

16. Cumborah Business Rate
A Cumborah Business Ordinary Ad Valorem Amount of 0.00970000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $100.00 representing 0% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW

17. Rowena/Come-By-Chance Business Rate
A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.02233000 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $120.00 representing 36% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

18. Business – Preserved Opal Fields Rate
A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.06090800 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $230.00 representing 38% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

19. Business - Mineral Claim Rate
A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.06090800 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the Local Government Act 1993 NSW and having a Base Amount per assessment of $230.00 representing 0% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

20. Business Rate
A Business Ordinary Ad Valorem Amount of 0.00911900 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the Local Government Act 1993 NSW and having a Base Amount per assessment of $150.00 representing 34% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

21. Rural (Farmland)
A Rural (Farmland) Ordinary Ad Valorem Amount of 0.00225658 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the Local Government Act 1993 NSW, and having a Base Amount per assessment of $120.00 representing 3% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

22. Rural Irrigable (Farmland)
A Rural Irrigable Ordinary Ad Valorem Amount of 0.00225658 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the Local Government Act 1993 NSW, and having a Base Amount per assessment of $120.00 representing 0% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

22. Resolves in accordance with section 496 (1) of the Local Government Act 1993 NSW, Council make an annual charge of $510.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2020/2021 rating year commencing on 1st July 2020.

23. Resolves in accordance with section 496 (2) of the Local Government Act 1993 NSW, Council make an annual charge of $510.00 per service to non-rateable residential properties for the 2020/2021 rating year commencing on 1st July 2020.

24. Resolves in accordance with section 501 of the Local Government Act 1993 NSW, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2020/2021 rating year commencing on 1st July 2020. These charges are set out in Council's Operational Plan – Statement of Revenue Policy and Schedule of Fees and Charges 2020/2021 under the headings Waste Management, Trade Waste Management, Water Supply and Sewerage and are included in Table 2.

TABLE 2
Waste Management Charges

SERVICE PROVIDED	DOMESTIC WASTE MANAGEMENT	2020/2021
Domestic Waste Collection Charge (s496) per occupancy	*per bin per annum*	*$510.00*

SERVICE PROVIDED	TRADE WASTE MANAGEMENT	2020/2021
240L MGB Collection – weekly collection	*per bin per annum*	*$510.00*
360L MGB Collection – twice weekly collection	*per bin per annum*	*$1455.00*
360L MGB – weekly service	*per bin per annum*	*$727.00*

SERVICE PROVIDED	WASTE MANAGEMENT	2020/2021
Waste Management Charge (s501)	*per annum*	*$57.00*

Water Supply Charges

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

ACCESS CHARGES		
Bore Water – Lightning Ridge, Carinda and Rowena		**2020-2021**
20mm Connection	*Residential*	*$340.00*
20mm Connection	*Non Residential*	*$340.00*
25mm Connection	*Residential*	*$340.00*
25mm Connection	*Non Residential*	*$530.00*
32mm Connection	*Residential*	*$340.00*
32mm Connection	*Non Residential*	*$870.00*
40mm Connection	*Residential*	*$340.00*
40mm Connection	*Non Residential*	*$1,359.00*
50mm Connection	*Residential*	*$340.00*
50mm Connection	*Non Residential*	*$2,124.00*
75mm Connection	*Residential*	*$340.00*
75mm Connection	*Non Residential*	*$4,639.00*
100mm Connection	*Residential*	*$340.00*
100mm Connection	*Non Residential*	*$8,243.00*
Unmetered	*Residential*	*As per applicable size*
Unmetered	*Non Residential*	*As per applicable size*

CONSUMPTION CHARGES		
Bore Water – Lightning Ridge, Carinda and Rowena		**2020-2021**
Usage Charge	*per kilolitre <600kl*	*$0.32*
Usage Charge	*per kilolitre >600kl*	*$0.48*

ACCESS CHARGES		
River Water – Walgett and Collarenebri		**2020-2021**
20mm Connection	*Residential*	*$516.00*
20mm Connection	*Non Residential*	*$516.00*
25mm Connection	*Residential*	*$516.00*
25mm Connection	*Non Residential*	*$805.00*
32mm Connection	*Residential*	*$516.00*
32mm Connection	*Non Residential*	*$1,319.00*
40mm Connection	*Residential*	*$516.00*
40mm Connection	*Non Residential*	*$2,061.00*
50mm Connection	*Residential*	*$516.00*
50mm Connection	*Non Residential*	*$3,222.00*
75mm Connection	*Residential*	*$516.00*
75mm Connection	*Non Residential*	*$7,070.00*
100mm Connection	*Residential*	*$516.00*
100mm Connection	*Non Residential*	*$12,570.00*
Unmetered	*Residential*	*As per applicable size*
Unmetered	*Non Residential*	*As per applicable size*

CONSUMPTION CHARGES		
River Water – Walgett and Collarenebri		**2020-2021**
Filtered Usage Charge	*per kilolitre <600kl*	*$0.95*
Filtered Usage Charge	*per kilolitre >600kl*	*$1.46*
Raw Usage Charge	*per kilolitre <600kl*	*$0.32*
Raw Usage Charge	*per kilolitre >600kl*	*$0.48*

Sewerage Charges

All properties either, connected to or within 75 metres of a Council sewer main and able to be connected are charged.

SERVICE PROVIDED	SEWERAGE	2020-2021
Walgett	per annum	$514.00
Lightning Ridge	per annum	$444.00
Collarenebri	per annum	$427.00
Additional Sewer Connections *(per connection)*		
Walgett	per annum	$514.00
Lightning Ridge	per annum	$444.00
Collarenebri	per annum	$427.00
Cistern Charges – Applicable to Business Categories *(per toilet/urinal)*		
Walgett	per annum	$80.00
Lightning Ridge	per annum	$69.00
Collarenebri	per annum	$62.00

25. Resolves in accordance with Section 566 of the Local Government Act 1993 NSW, to adopt an interest rate on overdue rates and charges for the 2020/2021 rating year commencing on 1st July 2020 for the period 1 July 2020 to 31 December 2020 (inclusive) of 0.0% and for the period 1 January 2021 to 30 June 2021 (inclusive) of 7.0%, being the maximum rates set by the Office of Local Government.

Moved: **Clr Woodcock**
Seconded: **Clr Keir**
CARRIED

Close of Meeting

The meeting closed at 5:37pm
To be confirmed at the next meeting of Council.

Mayor

General Manager

7. REPORTS OF COMMITTEES/DELEGATES

7.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 6th AUGUST 2020

Minutes of Local Area Traffic Committee – 6/08/2020
Recommendation: That the minutes of the Local Area Traffic Committee Meeting held 6th August 2020, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council. **Moved:** **Seconded:**

Attachment
Minutes of Meeting below

MINUTES

REQUIRED

David Vant	(Road Safety & Traffic, Western Region, RMS NSW)
Raju Ranjit	(Director Engineering/Technical Services - Walgett Shire Council)
Trent Swinton	(Inspector – Central North Police District)
Ian Woodcock	(Deputy Mayor – Walgett Shire Council)
Sharon Girling	(Administration Service Coordinator – Engineering/Technical Services)
Michael Urquhart	(Acting General Manager)
Bob Steven	(Manager Infrastructure Roads)

- **APOLOGIES**

Apologies – 6th August 2020	
Resolved:	
Manuel Martinez	(Mayor – Walgett Shire Council)
Kelly Smith	(Councillor - Walgett Shire Council)
Moved: Ian Woodcock	
Seconded: David Vant	

- **DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

- **CONFIRMATION OF MINUTES**

Minutes of Local Area Traffic Committee Meeting – 6th February 2020
Resolved
1. That the minutes of the Local Area Traffic Committee meeting held 6th February 2020, have been circulated, be confirmed as a true and accurate record of that meeting.
Moved: Ian Woodcock
Seconded: David Vant

- **MATTERS ARISING FROM PREVIOUS MEETING**
  - Lorne Road – the data from the traffic counters were corrupted, it has been sent to the manufacture for conversion. A concept design is needed for the T-intersection. 80km speed limit have been installed. A VMS board will be used for the upcoming wheat season. Speed zone review 100 metres west from the intersection to town, move to 60kms. Raju to do a draft regarding the speed reduction and send to David.

- **GENERAL BUSINESS**
  - Application for B double access on Bugilbone Road (SR103) – the road has been sealed now an application is now needed for B Double usage. A route assessment is needed.
  - Line Marking on Euroka Street and Wee Waa Street – line marking to be completed when sealing is complete. Addition line design is needed and to be emailed out to committee.
  - Refuse Island on Waterloo Street in Burren Junction – with a refuse island there will be parking issues as no parking will be allowed on Waterloo Street, a kerb extension is the better option. A design to be sent through to the committee
  - Extension of school bus ran – Woodlands Road – Raju to conduct a risk assessment and design prior to next meeting.
  - Monkella Street kerb extension/path to be investigated to join to Apex Park. This road is a designated heavy vehicle road. Investigation and design needed to review.
  - Beautification of the main street, corner of Wee Waa & Fox Street near the monument. Bollards needed to encourage foot traffic movement to the designated area.
  - Speed zone reduction in the main street between Warrena and Euroka Street. Change to 40kms zone, Raju to do report to send to Council. Public constitution and police support needed.

- Stop sign at Police station in Lightning Ridge needs to be investigated, yellow hatching to be looked into.
- Zebra crossing has been completed in Morilla Street, Lightning Ridge. This was done with thermal.

- **CONFIRMATION OF NEXT MEETING – 1st October**

- **CLOSE OF MEETING – 11.08am**

Item 2 - Line Marking

Item 3 – Refuse at Burren Junction

7.2 MINUTES OF THE FAR NORTH WEST JOINT ORGANISATION MEETING HELD 29TH JULY 2020

Minutes of The Far North West Joint Organisation Meeting held 29th July 2020
Recommendation: That the minutes of the Minutes of The Far North West Joint Organisation Meeting held 29th July 2020 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council. **Moved:** **Seconded:**

Attachment:
Minutes of Meeting below

MINUTES OF THE ORDINARY MEETING BY VIDEO CONFERENCE HELD ON 29th JULY 2020 IN THE COBAR SHIRE COUNCIL CHAMBERS, 36 LINSLEY ST, COBAR, NSW

PRESENT - VOTING BOARD MEMBERS

Name	Organisation
Clr Lilliane Brady OAM	Mayor, Cobar Shire Council (Chair)
Clr Barry Holman	Mayor, Bourke Shire Council
Clr Manuel Martinez	Mayor, Walgett Shire Council

PRESENT - NON-VOTING MEMBERS

Name	Organisation
Mr Ross Earl	General Manager, Bourke Shire Council
Mr Kym Miller	A/General Manager, Cobar Shire Council
Mr Mike Urquhart	A/General Manager, Walgett Shire Council
Mr Greg Lamont	Executive Officer, FNWJO
Mr Peter Evans	OLG Central West & Orana Council Engagement Mgr

PRESENT – OBSERVERS – Cr Peter Abbott, Deputy Mayor, Cobar Shire Council; M/s Lisa Schiff, Melting Pot Planning; M/s Leonie Brown & M/s Fran Carter (Bourke Shire Council); Alana (Walgett Shire Council) and Demi (Cobar Shire Council).

MEETING OPENING – CHANGE OF MEETING VENUE DUE TO COVID-19 VIRUS

The meeting was opened at 10.03am by the Chair, Clr Lilliane Brady OAM. The Chair also noted that the Ordinary meeting was being conducted via Cobar Shire Council using their Zoom video conferencing facilities.

AGENDA ITEM 1 - APOLOGIES

Apologies were received from – Ashley Albury, RNSW and Peter Vlatko (Cobar Shire Council).

MOTION (Clr Hollman /Clr Martinez) that the apologies of Peter Vlatko and Ashley Albury be noted & they be granted leave of absence from this meeting.
CARRIED

AGENDA ITEM 2 - DECLARATIONS ON INTEREST

No interests were declared. The Executive Officer indicated that the Disclosures of Interests form needed to be completed as at 30th June 2020 by Board members and designated persons– forms to be distributed by EO.

AGENDA ITEM 3 – PRESENTATIONS

Presentations by Lisa Schiff at 10.25am and Leonie Brown/Fran Carter at 10.35am

AGENDA ITEM 4 - CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON 27th MAY 2020

MOTION (Clr Hollman/Clr Martinez) that the minutes of the Far North West Joint Organisation Ordinary meeting held on 27th May 2020 be confirmed as a true and accurate record of proceedings. **CARRIED**

AGENDA ITEM 5 - MATTERS ARISING FROM MINUTES 27th May 2020

Nil.

AGENDA ITEM 6 – CHAIRPERSONS MINUTE

Chair submitted a verbal address to the Board, indicating that she had been confronted by Cr Peter Yensch, Cobar Shire Council, at their meeting on 23rd July 2020, where he was saying that the Contaminated Land Project approval and the $20,000 contribution by each member Council had never approved by Cobar Shire Council (referred to in this business paper – Item 7 (d)).

The Chair outlined to him at the Council meeting that the application for the grant was made in 2018 by Cobar Shire Council on behalf of the FNWJO Board, it was approved by the EPA, the three Council's agreed to make the contribution plus the funds were received and Deed of Agreement signed off in 2019. Chair also indicated that there had been several updating reports to Cobar Shire Council when the issue was never raised as a concern by the Councillor.

The Chair has referred the matter to the Office of Local Government.

AGENDA ITEM 7 – EXECUTIVE OFFICERS REPORTS – PART A (ACTION)

a) 2019/2020 Budget Review as at 30th June 2020

MOTION (Clr Hollman/Clr Martinez) that the budget review of the FNWJO as at 30th June 2020 be noted.
CARRIED

b) Monthly Investment Report for April, May & June 2020

MOTION (Clr Martinez/Clr Abbott) that the Investment Report as at 30th June 2020 be noted.

CARRIED

c) 2020/2021 Adopted Revenue Policy and Budget 2020/21

MOTION (Clr Martinez/Clr Hollman) that the Board note the changes reflected in the adopted Budget as at 30th June 2020 for 2020/2021.
CARRIED

SUSPENSION OF STANDING ORDERS

MOTION (Clr Martinez/Clr Hollman) that the meeting be adjourned to receive the presentation from M/s Lisa Schiff, Melting Pot Planning on Item 7(d) at 10.25am and the power point presentation from Leonie Brown and Fran Carter, Bourke Shire Council on Item 7 (f).
CARRIED

RESUMPTION OF MEETING

MOTION (Clr Martinez/Clr Hollman) that the meeting be resumed at 11.30am
CARRIED

(d) Contaminated Lands Officer EPA Project Update.

MOTION (Clr Hollman/Clr Martinez) that the FNWJO note the information and presentation on the EPA CLM Project.
CARRIED

(e) FNWJO Audit 1/7/18 -30/6/20

MOTION (Clr Hollman/Clr Martinez) that the Board of the FNWJO note the timetable for the implementation of the 2018 – 2020 Audit Engagement Plan.
CARRIED

(f) JO Capacity Building OLG Grant $150k FNW Tourism Marketing Strategy

MOTION (Clr Hollman/Clr Martinez) that the FNWJO conduct a workshop to consider the FNWJO Tourism Marketing Strategy proposal and any other proposals that member council's may wish to make on how the OLG Grant can be utilised to develop a FNW Tourism Marketing Strategy, including comments on how the project is to be managed, contributions to be made by members, a break-up of the project budget, a project plan, etc;
CARRIED

g) Cross Border Tourism Promotion Project.
MOTION (Clr Hollman/Clr Martinez) that FNWJO Board note the report and update from the Executive Officer.
CARRIED

h) Regional Roads Classification & Transfer Review

MOTION (Clr Martinez/Clr Hollman) that FNWJO prepare a submission if required endorsing the submissions from the member councils, when to hand.
CARRIED

i) Allowance for Elected Members of FNWJO

MOTION (Clr Hollman/Clr Martinez) that the Executive Officer seek further clarification from the respective entities involved in the determination of remuneration for Joint Organisation of Council's in NSW regarding the provision of an allowance for elected members appointed to the Board of a Joint Organisation.
CARRIED

j) Election of Deputy Chair for the FNWJO

MOTION (Clr Hollman/Clr Martinez) at the next election for the Chair, the appointment of a Deputy Chair on an alternate basis be determined.
CARRIED

k) Joint Organisation Chairs Forum Update

MOTION (Clr Martinez/Clr Brady) that:

1. The FNWJO advise the JO Chairs' Forum that it endorses the following:
   (a) The JO Chairs' Forum focus on the financial sustainability challenge for the next 12 months;
   (b) The JO Chairs' Forum seek a secondment from the Office of Local Government to lead and support the intergovernmental collaboration arrangements between JO's and the State Government.
2. That the FNWJO advise the JO Chairs' Forum that it does not support each JO contributing $1500 for the provision of a secretariat for the JO Chairs' Forum on the basis that this should be the responsibility of the State Government OLG to fund and/or provide.
   CARRIED

AGENDA ITEM 8 – EXECUTIVE OFFICERS REPORTS – PART B (INFORMATION)

a) Pathways Status Report.

MOTION (Clr Martinez/Clr Brady that the information be noted. **CARRIED**

b) Statement of Regional Priorities Update

MOTION (Clr Martinez/Clr Brady) that the information be noted. **CARRIED**

AGENDA ITEM 9 – EXECUTIVE OFFICER REPORTS - PART C (CONFIDENTIAL)

To be dealt with in conjunction with Item 12

AGENDA ITEM 10 – MATTERS OF URGENCY

Nil

AGENDA ITEM 11 – CORRESPONDENCE

MOTION (Clr Martinez/Clr Hollman) that correspondence be noted **CARRIED**

AGENDA ITEM 12 – COMMITTEE OF THE WHOLE

MOVE INTO COMMITTEE OF THE WHOLE AS AT 12.18pm

MOTION (Clr Martinez/Clr Abbott) that the Board resolves into a Committee of the Whole, to consider Item 9, Part C (Confidential) of the Executive Officer's Report, as per the Agenda, the following items:

9(a) Service Agreement with Cobar Shire Council & Administration Resources.

In accordance with the provisions of Section 9 (2A) of the Local Government Act, the Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: Section 10A(2)(a) personnel matters concerning particular individuals (other than councillors).

9(b) Management of Western Airline Services Contracts – Fare Review and Update.

In accordance with the provisions of Section 9 (2A) of the Local Government Act, the Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: Section 10A(2)(c) information that would, if disclosed, confer a commercial advantage on a person with whom the councils conducting (or proposes to conduct) business.

9(c) Annual Performance Review of the Executive Officer.

In accordance with the provisions of Section 9 (2A) of the Local Government Act, the Executive Officer is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: Section 10A(2)(a) personnel matters concerning particular individuals (other than councillors). **CARRIED**

Public Requests: Pursuant to section 10A (2) (a) & (c), Local Government Act 1993, there were no public present or submissions received for anyone to make representations to the Board Meeting before the meeting was closed, as to whether the meeting should be closed to consider the identified reports or they be dealt with in open session.

RESUME ORDINARY MEETING OPEN SESSION AS AT 12.55PM

MOTION (Clr Holman/Clr Martinez) that the Board move out of Committee of the Whole and resume the Ordinary meeting to consider the Executive Officer's report, in open session, on the decisions made in the Committee of the Whole. **CARRIED**

ADOPTION OF THE COMMITTEE OF THE WHOLE DECISIONS IN OPEN MEETING

MOTION (Clr Holman/Clr Martinez) that the report of the meeting of the Committee of the Whole Board held on 29h July 2020 as advised to the Ordinary meeting, in open session, by the Executive Officer, the motions be adopted as follows:

Item 9(a) – Service Agreement with Cobar Shire Council & Administration Resources

MOTION (Clr Martinez/Clr Holman) that the FNWJO Board note the progress with the provision of administration services to the FNWJO by Cobar Shire Council as outlined in the report for $60,000.

Item 9(b) – Management of the Airlines Services Contracts Update

MOTION (Clr Martinez/Clr Holman) that the FNWJO urgently conduct a workshop to consider the late proposal from Air Link and comments from Hickson's in regard to it, such as schedules, air fares, infrastructure and marketing.

Item 9(c) – Annual Performance Review of the Executive Officer

MOTION (Clr Martinez/Clr Holman) that

1. the performance of the Executive Officer as agreed with the Executive Officer was satisfactory for all parts A-E of the Performance Management System used;
2. the Executive Officer's contract be extended to 28 hours a week effective from 15th July 2020 in view of the satisfactory performance appraisal result in (1) by the FNWJO Board;
3. the Statutory & Other Officers' Remuneration Tribunal (SOORT) Annual increase of 2.5% be applied to the remuneration package of the Executive Officer effective from 15th July 2020 as per Schedule C in accordance with Clause 8.5 of the Standard Contract of Employment for Executive Officers' of Joint Organisations in NSW.
   CARRIED

AGENDA ITEM 15 – NEXT MEETING DATE

That the Executive Officer liaise with the Chairperson to determine a date/time of the next meeting attendees advised accordingly in September.

The meeting closed at 12.56pm.

8. MAYORAL MINUTES

REPORTING SECTION: Office of Mayor
AUTHOR: Manuel Martinez

Summary:
This report provides Council with information regarding the activities of the Mayor for the past month.

Background:
In the past month I have completed the following activities:

Conducted a number of radio interviews:

1. Progress of Walgett IGA
2. Update on the Walgett Weir and progress of capital works projects in the shire

Attended the Far North West Joint Organisation meeting 3rd September 2020.

- Discussion regarding airline services

On the 1st September 2020 the Deputy Mayor General Manager and I met with the Member for Dubbo Dougald Saunders and MLC Sam Farraway to discuss issues facing regional NSW and opportunities for Walgett Shire Council. The Member for Dubbo officially announced the Walgett PCYC had been successful with a further $1,000,000 funding to secure the Walgett PCYC facility.

Mayoral Report
Recommendation: That Council receive and note the Mayoral report. **Moved:** **Seconded:**

9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10. REPORTS FROM OFFICERS

10.1 GENERAL MANAGER

10.1.1 COUNCIL'S DECISION ACTION REPORT – SEPTEMBER 2020

REPORTING SECTION: **Executive**
AUTHOR: **Michael Urquhart**
FILE NUMBER: **12/14-03**

Summary:
This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

Background:
Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

Current Position:
Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

Relevant Reference Documents/Policies:
Resolution Register

Governance issues:
Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

Environmental issues:
Nil

Stakeholders:
Council and Manex Team

Alternative Solutions/Options:
Nil

Conclusion:
That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

Council's Decision Action Report
Recommendation: That the Resolution Register as at September 2020 be received and noted. **Moved:** **Seconded:**

Attachment:
Action Resolution Register

28.04.17	3/2017/22	That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool). That Council consult with affected landholders with regards to Option 4. This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.	DETS	9.8.17 Surveyor engaged 22.8.17 Report to Council to resolve for compulsory acquisition. 5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council. 21.11.17 DETS held talks with Peter Scoles. He has indicated no objection. 7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's. 12.04.18 DETS meets Lees's and all agree on Option 2. 16.08.18 Additional survey ongoing 16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd 9.09.2019 work in progress 22.10.019 Work in progress 14.02.2020 grant application has been lodged 17.03.2020 waiting for results of grant application 20.05.2020 Waiting for results of grant application 9/6/2020 Waiting for results of grant application 22/7/2020 Waiting for results of grant application 16/9/2020 Contacted with Funding authority and said that they are working on it.	
28.04.17	3/2017/25	That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.	CFO	27.6.17 In Progress – Request for Engineers Report 13.12.17 Engineers report required 5.2.18 waiting on information from structural engineer 18.4.18 Engineer inspected facility, costing and report underway 21.8.18 Costing for refurbishment underway 12.12.18 Report to December Council Meeting 17.04.19 March 2019 Council approved funding, RFT underway 20.08.19 RFT to be advertised 15.11.2019 RFT document under external audit 16.09.20 Waiting notification of funding. Tender ready for issue	
23.5.17	4/2017/34	Lightning Ridge Bore Baths 1. Council receive the CFO report 2. 2. Council make provision of $100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18 3. Recommendations of the structural assessment be implemented 4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration	CFO	27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18 18.9.17 CFO in discussions with firm for engineers design 18.10.17 CFO Issued purchase order for design of new tank 22.11.17 Draft plan Received -RFQ to be issued 13.12.17 Waiting on new specifications & plan 18.4.18 Project postponed until November 2018. 18.4.18 RFQ to be issued and contractor engaged prior to October 2018 17.4.19 RFT Underway for October March 19/20 12.12.19 RFQ document under external review	
26.09.17	9/2017/25	That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.	DETS	8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap. 5.11.17 Quotes received for cadastral survey 30.03.18 Cadastral survey completed 16.06.19 Work in Progress 22.10.2019 Work in progress 14.02.2020 Work in progress 17.03.2020 Work in progress 20.05.2020 work in progress 9/6/2020 work in progress 22/7/2020 work in progress 16/9/2020 collected all the information required and the process in completion stage.	
26.09.17	9/2017/26	1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947. 2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.	DETS	5.11.17 Quote received for cadastral survey 10.1.18 Quote accepted 16.08.18 Survey ongoing 16.06.19 Work in progress 9.09.2019 work in progress 22.10.019 Work in progress 14.02.2020 Work in progress 17.03.2020 Received survey plan 20.04.2020 Registration is in progress	

				20.05.2020 work in progress 9/6/2020 work in progress 22/7/2020 work in progress 16/9/2020 work in hold at this stage as the related staff has other important other commitments	
26.09.17	9/2017/27	1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply. 2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment. 3. Lodge an expression of interest (EOI) for the safe and secure water programme.	DETS	8.10.17 Council lodges EOI under SSWP 9.1.18 Council invited for detailed application 26/02/2018 Detailed application submitted. 12.12.18 Funding received – development of RFQ for study underway 16.06.19 Work in progress 20.08.19 RFQ for sludge study has been closed 9.09.2019 RFQ assessment is in process. 22.10.019 Contract has been awarded and study is in progress 14.02.2020 conducted site visit and waiting for report 17.03.2020 Waiting for report 20.04.2020 Waiting for report from Consultant that is due June 2020 20.05.2020 completed the new bore drilling 9/6/2020 Cooling tower and fencing completed. Power upgrade work in process. 22/7/2020 Power upgrade in progress 16/9/2020 Contracted essential energy and confirmed that the power upgrade will be completed by end of November 2020	
19.12.17	12/2017/25	Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance	CFO	5.2.18 Proposal in the planning phase 17.4.19 Kiosk and amenities building under construction Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets. 20.08.19 Building erected and fit out to be completed in coming months. 16.09.20 Purchase orders issued for works.	
8.02.18	1/2018/2	That Council: 5. Arrange for an independent community satisfaction survey to be undertaken within the next six months. 6. Investigate the re-establishment of precinct committees. 7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.	GM	19.03.18 ongoing 17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning. 23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020 6.Work in progress – Collarenebri established under Economic Development 7. No progress to date 15/4/20 ratepayer survey to be undertaken July 2020 16.09.20 Survey complete. Report to Oct 2020 meeting	
27.03.18	3/2018/25	1. That Council receives and notes the report. 2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.	DETS	12.12.18 Not yet commenced 22.10.019 Not yet commenced 17.03.2020 not yet commenced 15/4/2020 not yet commenced 20.05.2020 work in process 9/6/2020 work in process 22/7/2020 Investigation Work in progress 16/9/2020 Contacted to Resource and Energy Department and waiting for response.	
01.05.18	5/2018/28	It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the "car door tours" operate or alternatively take the necessary steps to dedicate them as public roads.	GM	19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage. 17.06.2019 see 1/2018/2 Above 21.05.20 Opal trust reserve meeting, sub-committee formed to investigate funding sources to maintain roads. Council should allocate $30,000 in 20/21 budget	Complete
25.9.18	14/2018/17	That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future	GM	17.06.19 Initial investigations complete. Complex issues. On the 'to do' list 25.02.20 Audit commenced December 2019 to be completed August 2020 16.09.20 Audit recommended	
	18/2018/11	That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.	GM	17.06.19 Higher priorities at this stage. Policy will be developed later in 2019	
18.03.19	1/2019/11	That Council (a) name the Park in Opal Street, Lightning Ridge, "Opal Park" (b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"	CFO	17.419 Council have approved name change. Application to be submitted. 16.09.20 Application October 2020	

18.03.19	1/2019/18	That Council (a) Receive and note the Lightning Ridge Feasibility Study (b) That Council consider its options, for adoption at the March 2019 meeting	DETS	16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club 20.08.19 Report for the other option in progress 9.09.2019 work in progress 22.09.2019 funding application is in progress 14.02.20 waiting for funding application results 17.03.2020 waiting for the funding application results 20.04.2020 " " " 20.05.2020 Waiting for the funding application results 9/6/2020 Waiting for the funding application results 22/7/2020 Waiting for the funding application results 16/9/2020 Have contacted to funding authority and said that they are working on it.	
18.03.19	1/2019/23	That Council; 1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project 2. Continues to investigate options for providing improved water supply security for Walgett.	DETS	19.03.2019 Tender document preparation being finalised 16.06.19 Tenders have been evaluated and waiting for an additional funding for $543,000 as the bidder amount is higher than allocated budget 11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19th July 2019. 9.09.2019 An additional funding application has been lodged. 22.10.019 Contract will be awarded after October 2019 Council meeting 12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document 14.02.20 work in progress 17.03.2020 work in progress 20.05.2020 Construction works in progress 9/6/2020 about 40 % work completed 22.7/2020 80 % work completed 16/9/2020 concrete work in fish way in progress	
18.03.19	1/2019/25	That Council adopt the alternative solution 4, as outlined in the report.	DETS	19.03.2019 Further report will be submitted for council Consideration. 16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting, 11.7.19 Council is planning to carry out second community consultation 20.08.19 Deed agreement is in progress 9.09.2019 Physical works will be commenced from Jan 2020 12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment. 14.02.20 Bridge construct starts March 2020 17.03.2020 Project is on hold due to weather 20.04.2020 work in progress 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment. 9.6.2020 Waiting for contractors' new schedule. 22/7/2020 Report will be tabled on July 2020 Council meeting 16/9/2020 awaiting a response from legal advisor	
03.04.19	2/2019/20	That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Anglgedool Road (SR102 the Ridge Road (RR426) to Collarenebri).	DETS	16.06.19 Community Consultation in progress 11.07.2019 Documentation for second community consultation is in progress 20.08.19 Revised report in progress 9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019 14.02.20 Grant application in progress 17.03.2020 Waiting for the grant application result 20.04.2020 Waiting for the grant application result 20.05.2020 Waiting for the grant application result 9.6.2020 Waiting for the grant application result 22.7.2020 Waiting for the grant application result 16/9/2020 contacted with Funding authority and said that they are working on it.	

03.04.19	2/2019/23	That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".	DES	November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.	
25.06.19	5/2019/29	RFT 18/003 Design and Construction of Goangra Bridge	DETS	11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19th July 2019 20.08.19 Waiting for deed agreement 9.09.2019 Construction will be started from Jan 2020. 11.12.2019 Contractor has confirmed that the project will be commenced from March 2020 14.02.20 Construction starts from March 2020 17.03.2020 work is on hold due to river water 20.04.2020 work is on hold due to river water 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment. 9.6.2020 Waiting for contractor's updated schedule 22.7.2020 Supplementary report will be tabled on July 2020 Council Meeting. 16/9/2020 Report will be submitted in October 2020 meeting as council waiting for legal advisor on the tendering matter.	
29.10.19	10/2019/16	1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework. 2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.	DETS	12.11.2019 waiting for comments from Cumborah community 11.12.2019 meeting with Comborah community on 9/12/2019.The community wants to use the remaining budget for infrastructure not for the further drilling. 14.02.20 waiting for proposal 17.03.2020 Waiting for design for pipe work 20.04.2020 Pump installation is in progress 9.6.2020 Pump installation in process 20.05.2020 no further drilling of the Cumborah bore. Received a scope of works for reticulation system and will be submitted the proposal in May 2020 Council meeting 9.6.2020 No further drilling will be done. Installation of a new pump in process 22.7.2020 Pump and 22 Kl tank installed. 16/9/2020 Completed to install tanks and pump. Waiting for the PWA for cooperation cost calculation.	
17.12.19	12/2019/4	Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information	GM	GM investigating tourist possibilities	
25.02.20	1/2020/12	1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program. 2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program. 3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program 4. Funding of $10,000 be allocated annually and indexed for the next six (6) years.	GM	Awaiting information for advisors	
24.03.20	2/2020/11	(1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly (2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64). (3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation (4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width	DETS	20.04.2020 Preparation for Community Consultation is in progress 20.5.2020 Due to Covid 19, it has not been done 9.6.2020 Work in progress 22.7.2020 Work in progress 16.9/2020 Work on hold due to some other urgent commitments	
28.04.20	3/2020/15	That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.	DES	In action.	
28.04.20	3/2020/24	That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.	DETS	20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment. 9.6.2020 Work in process 22.7.2020 Waiting for response from Crown land 16.9/2020 waiting for legal advice from legal party.	

26.05.20	4/2020/24	1.Council exercise its option to renew agreement with the owner of Shop 4, 12 Opal Street Lightning Ridge, Lot 111, DP 778049 being Opal Court ,for a further 3 year period, (with a further 3 year option). 2. Council investigate the feasibility of leasing additional office space and report back to the next Council meeting.	GM	Investigating 16.09.20 GM to provide a report to Council	
23/06/20	5/2020/18	1.Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013; 2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination; 3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013; 4.Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and 5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979	DES	Documentation with DPIE	
25/08/20	9/2020/19	That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads: i. Fox street between Euroka Street and Warrena Street ii. Wee Waa Street between Peel Street and Pit Street	DETS	16.9.2020 discussed in Traffic Committee meeting held on 10th September 2020 and advised to send council resolution to all traffic committee members .	
25/08/20	9/2020/23	1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone. 2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination; 3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013; 4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and 5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,	DES		
25/08/20	9/2020/24	1. Consider the submissions on behalf of Council, and apply any appropriate condition or refer back to Council, 2. Consider the comment from NSW Police and apply the appropriate conditions as requested by NSW Police, 3. Approve the development consent conditions for DA2020/010, being the construction of a Visitor Information centre on Lots 78 & 79 DP 820469 known as 2 Bill O'Brien Way, Lightning Ridge per the recommendation of the Assessment Report.	DES		

10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

REPORTING SECTION: **Executive**
AUTHOR: **Michael Urquhart**
FILE NUMBER: **12/14-03**

Summary:
Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

Background:
The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-36 End of Year Financial Reporting 2019-20
- 20-35 2019-20 Survey of Seizures of Cats and Dogs – Extension of Due Date
- 20-34 Joint Organisation Calendar of Compliance and Reporting Requirements 2020-21
- 20-33 Calendar of Compliance and Reporting Requirements 2020-21

Governance Issues:
All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Stakeholders:
Councillors and Walgett Shire Council staff

Financial Implications:
Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Conclusion:
Council will need to comply with the various requirements set out in the circulars.

Circulars Received From the NSW Office of Local Government
Recommendation: That the information contained in the following Departmental circulars 20-33 – 20-36 from the Local Government Division Department of Premier and Cabinet be received and noted. **Moved:** **Seconded:**

Attachments:
Circulars

Strengthening local government

Office of Local Government

Circular to Councils

Circular Details	Circular 20-36 / 7 September 2020 / A711271
Previous Circular	19-15 End of Year Financial Reporting 2018-19
Who should read this	General Managers / Finance & Rating Staff / JO Executive
Contact	Performance Team / 02 4428 4100 / finance@olg.nsw.gov.au
Action required	Councils and Joint Organisations to apply the 2018-19 end of year financial reporting arrangements.
Attachments	Annexure 1 – For councils Annexure 2 – For JOs

End of Year Financial Reporting 2019-20

What's new or changing

- End of year financial reporting information for 2019-20.

What this will mean for your council

- Councils and Joint Organisations need to review the attached end of year financial reporting information and apply it when completing the Financial Statements and Financial Data Return (FDR).

Key points

- Annexure 1 provides information to assist councils prepare 2019-20 Financial Statements.
- Annexure 2 provides information to assist joint organisations (JO) prepare 2019-20 Financial Statements.
- The Financial Data Return (FDR) will be sent under separate cover with an explanatory email and is available on the Council Portal of OLG's website.
- The Financial Statements and FDR are to be sent electronically to OLG by 30 November 2020. Detailed instructions on how and where to email these are included in the Annexures.
- GST certificates should be emailed to olg@olg.nsw.gov.au (see Circular 05-26 & 11-23).

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Strengthening local government

Office of Local Government

Circular to Councils

Circular Details	20-35 / 7 September 2020 / A717788
Previous Circular	*N/A*
Who should read this	General Managers / Companion Animal Teams/ Ranger Services
Contact	Performance Team & Program Delivery Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

2019-20 Survey of Seizures of Cats and Dogs – Extension of Due Date

What's new or changing

- The NSW Companion Animals Register (Register) was temporarily shut down on 19 June 2020 to allow urgent maintenance and upgrading work to accommodate the introduction of annual permits for non-desexed cats and dangerous and restricted dogs from 1 July 2020. These works included necessary security upgrades to protect the system and the data it holds.
- The first release of functionality on the Register was made available to all users from 3 August 2020. The first-stage release prioritised functions that would enable councils to resume their usual day-to-day companion animals management practices and work through their data entry backlog.
- The Survey of Seizures of Cats and Dogs (Survey) functionality is currently unavailable to councils. This functionality will be released as soon as possible over the coming weeks.
- To ensure councils have adequate time to accurately record and submit their 2019-20 Surveys, councils have been provided with a temporary extension to 13 November 2020 to submit their Surveys in the Register, in accordance with section 67A of the *Companion Animals Act 1998*.
- The Calendar of Compliance and Reporting Requirements 2020-21 has been updated to reflect this change.

What this will mean for your council

- Councils who have contracted out the completion or partial completion of the Survey to an animal holding facility service should ensure the contractor is aware of the changes.
- Councils are encouraged to ensure the required data in relation to the seizures of cats and dogs for the 2019-20 financial year is collated and prepared in readiness for the release of the Survey functionality in the Register.
- Councils can download the updated Calendar of Compliance and Reporting Requirements 2020-21 from the Office of Local Government website.

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Key points

- Some councils contract out or share their animal holding facility services. Where a contractor provides the animal holding facility, councils should ensure that they can access or receive adequate information from the contractor to complete the appropriate sections of the Survey.
- Alternative arrangements may be made by a council for the contractor to partially or wholly complete the Survey.
- A council may also delegate authority to complete its Survey to another council where services are shared or contracted.
- Whichever alternative is used, and whether or not council shares or contracts out animal care services, the responsibility for submitting the completed Survey in the Register by the due date rests with each council.

Where to go for further information

- Information regarding the Register can be found on the Office of Local Government website at www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/the-cat-and-dog-register/
- For any further information in relation to the Register, please contact the Program Delivery Team on 02 4428 4100 or by email at pets@olg.nsw.gov.au
- For any further information in relation to the Survey, please contact the Performance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au

Tim Hurst
Deputy Secretary, Local Government, Planning and Policy

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Strengthening local government

NSW GOVERNMENT | Office of Local Government

Circular to Councils

Circular Details	20-34 / 21 August 2020 / A706590
Previous Circular	19-03
Who should read this	Councillors / General Managers / Joint Executive Officer
Contact	Performance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Joint Organisation to Implement

Joint Organisation Calendar of Compliance and Reporting Requirements 2020-21

What's new or changing

The Joint Organisation Calendar of Compliance and Reporting Requirements has been updated for the 2020-21 financial year.

What this will mean for your council

Joint Organisations should use the Joint Organisations Calendar of Compliance and Reporting Requirements 2020-21 to assist in planning strategic and operational tasks throughout the year.

Key points

- The Joint Organisations Calendar of Compliance and Reporting Requirements 2020-21 includes key statutory and other reporting deadlines for Joint Organisations (including temporary deadline changes introduced in response to the COVID-19 pandemic).
- Joint Organisations' statutory and other reporting deadlines are not limited to those included in the Joint Organisations Calendar of Compliance and Reporting Requirements 2020-21.
- The online Calendar of Compliance and Reporting, developed by the Office of Local Government (OLG), will be updated to reflect the Joint Organisation Calendar of Compliance and Reporting Requirements 2020-21.

Where to go for further information

- The Joint Organisation Calendar of Compliance and Reporting Requirements 2020-21 is available on the OLG website at www.olg.nsw.gov.au
- A Calendar of Compliance and Reporting Requirements 2020-21 for councils has been prepared (Circular 20-33) and can be located at: https://www.olg.nsw.gov.au/circulars/

Tim Hurst
Deputy Secretary
Local Government, Planning and Policy

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Strengthening local government

NSW GOVERNMENT | Office of Local Government

Circular to Councils

Circular Details	20-33 / 21 August 2020 / A706590
Previous Circular	19-18
Who should read this	Councillors / General Managers / All council staff
Contact	Performance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Calendar of Compliance and Reporting Requirements 2020-21

What's new or changing

The Calendar of Compliance and Reporting Requirements for councils has been updated for the 2020-21 financial year.

What this will mean for your council

Councils should use the Calendar of Compliance and Reporting Requirements 2020-21 to assist in planning strategic and operational tasks throughout the year.

Key points

- The Calendar of Compliance and Reporting Requirements 2020-21 includes key statutory and other reporting deadlines for councils (including temporary deadline changes introduced in response to the COVID-19 pandemic).
- Councils' statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance and Reporting Requirements 2020-21.
- The online Calendar of Compliance and Reporting, developed by the Office of Local Government (OLG), will be updated to reflect the Calendar of Compliance and Reporting Requirements 2020-21.

Where to go for further information

- The Calendar of Compliance and Reporting Requirements 2020-21 is available on the OLG website at www.olg.nsw.gov.au
- A Joint Organisation Calendar of Compliance and Reporting Requirements 2020-21 has been prepared (Circular 20-34) and can be located at: https://www.olg.nsw.gov.au/circulars/

Tim Hurst
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10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

REPORTING SECTION: **Executive**
AUTHOR: **Michael Urquhart**
FILE NUMBER: **12/14-03**

Summary:
A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

Discussion (including issues and background):
This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

Current Position:
Councillors are requested to raise any queries prior to the meetings listed.

Governance issues:
Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

Environmental issues:
Not applicable

Stakeholders:
Councillors and Walgett Shire Council staff

Alternative Solutions/Options:
Not applicable

Conclusion:
Provided there are no changes it is appropriate to receive and note the information.

Important Dates For Councillors - Upcoming Meetings & Events
Recommendation: That Council receive and note the list of upcoming meetings and events. **Moved:** **Seconded:**

IMPORTANT DATES - Upcoming Meetings and Events

DATE	MEETING/FUNCTION	LOCATION	NOTES
27 October 2020	Council Meeting	Chambers	Councillors, GM and Executive Staff to attend
16 November 2020	CMCC Meeting	Lightning Ridge	CMCC Councillors
24 November 2020	CMCC opening of biocontrol unit	Lightning Ridge	
24 November 2020	Council Meeting	Chambers	Councillors, GM and Executive Staff to attend

10.1.4 ADOPTION OF MODEL CODE OF CONDUCT FOR LOCAL COUNCILS IN NSW AND PROCEDURES (2020)

REPORTING SECTION: **Executive**
AUTHOR: **Michael Urquhart – General Manager**
FILE NUMBER: **12/14-03**

Summary:
This report is to present the new *Model Code of Conduct for Local Councils in NSW* and Procedures for adoption.

Background:
This Code of Conduct is made under section 440 of the Local Government Act 1993 and the Local Government Regulation 2005.

Amendments to the Procedures (OLG Circular 20-32 (14/08/20)

- *Consistent with the Supreme Court's decision, councils have the following options when taking disciplinary action against councillors for breaches of their codes of conduct under the new Procedures:*
    - *that a councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (the Act), or*
    - *that a councillor be formally censured for a breach under section 440G and the matter referred to OLG for further disciplinary action under the misconduct provisions of the Act.*
- *The process for censuring councillors for breaches of the code of conduct has been significantly strengthened to ensure councillors are made publicly accountable to their electors for their conduct. When censuring councillors, councils are required to specify in their resolution the grounds on which the councillor is being censured by disclosing the investigator's findings and determination and any other grounds that the council considers may be relevant or appropriate.*
- *Councillors may seek to avoid public censure for breaches of the code of conduct by voluntarily agreeing to undergo training or counselling, to apologise for their conduct or to give undertakings not to repeat their conduct before the investigator finalises their report to the council. Investigators can finalise their investigations without a report to the council where they consider these to be an appropriate outcome to the matter they are investigating. However, it will remain open to investigators to finalise their report and to recommend censure where they consider this is appropriate and warranted.*
- *The process for referral by councils of code of conduct breaches by councillors to OLG for further disciplinary action under the misconduct provisions of the Act has been streamlined. Investigators are required to consult with OLG before recommending the referral of matters to ensure the conduct in question is sufficiently serious to warrant disciplinary action for misconduct and that there is sufficient evidence of the breach to allow OLG to take further disciplinary action.*
- *Other amendments have been made to the Procedures to:*
    - *allow panels of conduct reviewers to be appointed without a resolution of the council, and*
    - *allow the referral of investigators' reports to OLG for action under the misconduct provisions of the Act where the council will not have a quorum to deal with the matter.*

Amendments to the Model Code of Conduct (OLG Circular 20-32 (14/08/20)

- *The Model Code of Conduct has been amended to:*
    - *remove as a breach, failure to comply with a council resolution requiring action in relation to a code of conduct breach (because it is now redundant)*
    - *update the language used to describe the various heads of discrimination in clause 3.6 to reflect more contemporary standards*
    - *include in the definition of council committee and council committee members, members of audit, risk and improvement committees (ARICs) in anticipation of the commencement of the requirement for all councils to appoint an ARIC following the next local government elections.*

- *Amendments have also been made to the gifts and benefits provisions of the Model Code of Conduct in response to feedback from some councils. The amendments:*
- *lift the $50 cap on the value of gifts that may be accepted to $100*
- *clarify that items with a value of $10 or less are not "gifts or benefits" for the purposes of the Model Code of Conduct and do not need to be disclosed*
- *clarify that benefits and facilities provided by councils (as opposed to third parties) to staff and councillors are not "gifts or benefits" for the purposes of the Model Code of Conduct, and*
- *remove the cap on the value of meals and refreshments that may be accepted by council officials in conjunction with the performance of their official duties.*
- *Councils are not obliged to amend their codes of conduct to lift the cap on the value of gifts that may be accepted if they do not wish to. It is open to councils to retain the existing $50 cap or to impose another cap that is lower than $100.*

Relevant Documents/Policies:
Local Government Act 1993
Model Code of Conduct for Local Councils in NSW
Model Code of Meeting Practice for Local Councils in NSW
NSW Office of LG Circular 20-32 14th August 2020

Stakeholders:
NSW Government
Federal Government
Walgett Shire Council

Model Code of Conduct for Local Councils in NSW and Procedures (2020)
Recommendation: That Council receives and adopts the Model Code of Conduct for Local Councils in NSW and Procedures. **Moved:** **Seconded:**

Attachment:
Model Code of Conduct 2020 (***Refer to attachment document – Part A).***
Procedures for the Administration of Model Code of Conduct ***(Refer to attachment document – Part A).***

10.1.5 SECTION 356 COMMUNITY ASSISTANCE PROGRAM 2020/21- BURREN JUNCTION CWA APPLICATION

REPORTING SECTION: **Executive Services**
AUTHOR: **Michael Urquhart**
FILE NUMBER: **12/14-03**

Summary:
This report aims to assist Council is assessing the application for financial assistance through the Community Assistance Scheme Round One 2020/21.

Background:
Applications were invited from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 7th August 2020.

Applications must be non-profit organisations and based in, or affiliated with, Walgett Shire. The maximum amount per project is $3,000 and is limited to one donation per organisation per year. The Council reserves the right to part fund applications.

At its meeting on 25th August 2020, Council recommended twelve (12) organisations receive financial assistance totalling $20,300.00.

Burren Junction CWA, submitted an application for financial assistance under Round 1 of the 2020/21 Community Assistance Scheme. Council received the application prior to the closing date, however, the application was blocked by Council's e-mail filtering system (anti-virus system) and therefore blocked from viewing.

Current Position:
An amount of $30,000 has been provided for in the 2020/21 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993. Council has committed a total of $20,300 under the first round of applications, leaving a balance of $9,700.00, for the second round of the Community Assistance Scheme applications.

The Burren Junction CWA are seeking financial assistance for the following activities;

1. Community lunch (post drought, post COVID-19 isolation) with a guest speaker to enable people to come together after a very trying time.
2. In December each year the Burren Junction CWA host the community Christmas carols.

The total cost of the activities is estimated at $5,146.00 and the Burren Junction CWA are requesting an amount of $3000 from Council to support the activities listed above.

Relevant Reference Documents/Policies:
WSC Procedures – AFM – Requests for Assistance
Section 356 Local Government Act 1993
Local Government (General) Regulation 2005

Governance issues:
Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

Stakeholders:
Walgett Shire Council.
Walgett Shire Community
Community organisation applicants

Financial Implications:
That Council resolve to approve or disapprove applications.

Conclusion:
The report recommends funding be provided to support the activities of the Burren Junction CWA to a maximum of $2,000. This will leave $7,700 for round 2 in January 2021.

Community Assistance Scheme 2020/21 Round One – Burren Junction CWA Application For financial assistance.
Recommendation: For Council approve financial assistance of $2,000 to the Burren Junction CWA under the Community Assistance Scheme 2020/21 Round One Program. **Moved:** **Seconded:**

Attachments:
Nil

10.1.6 LOCAL GOVERNMENT NSW – ANNUAL CONFERENCE

REPORTING SECTION: **Executive**
AUTHOR: **Michael Urquhart - General Manager**
FILE NUMBER: **12/14-03**

Summary:
The Annual Conference of LGNSW will be held online from 8.45am on the Monday 23 November 2020.It is necessary that Council resolve attendance at the September Council Meeting to enable registration to be finalised.

Background:
The draft Conference Program is attached. The Conference is the signature event of the year, bringing together NSW Councils and providing a forum to debate issues that are important to their communities. It also provides the opportunity for Councils to hear from State Government Leaders, Business Representatives, Community Groups and Academics.

Member Councils are invited to submit motions to the conference that are of importance to the industry, that introduce issues and matters requiring policy and actions from the conference. Conference motions must be submitted by **Monday 28th September 2020**.

Current Position:
The conference this year is an on-line event due to the Covid-19 pandemic and social distancing rules. The Mayor and General Manager will be attending the Conference online (Council Chamber). As provided for in the policy, all Councillors are entitled to participate.

Relevant Reference Documents:
LGNSW Draft Conference Program

Stakeholders:
Council
Councillors

Governance issues:
Council policies cover conference attendance arrangements.

Environmental issues:
Various environmental issues are likely to be raised and discussed during the course of the Conference.

Financial Implications:
LGNSW have reduced the ticket price to reflect the revamped, shorter program with ticket prices set at $66 per delegate.

Legal issues:
None identified

Alternative solutions:
NIL.

Conclusion:
It is appropriate for Council to be represented at this conference.

Local Government NSW – Online Annual Conference – 23 November 2020

Recommendation:

For Council's consideration.

Moved:
Seconded:

Attachment:
Draft Program for the LGNSW Conference.

Annual Conference 2020
Monday 23rd November 2020

DRAFT PROGRAM (as of 9 sept 2020) for website

MONDAY 23 NOVEMBER 2020 – Business Session	
8.45am	Demonstration of voting procedure and getting online.
9.00am – 9.05am	Conference introduction by **Scott Phillips**, Chief Executive, LGNSW
9.05am – 9.45am (15 min speech, 15 mins motions, 10 mins treasurer)	President's Welcome: Address by **Cr Linda Scott**, President, LGNSW Acknowledgement of Country and Opening of conference Opening of the Federal Conference: adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members, business session and consideration of motions. Opening of the State Conference including adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members, business sessions, and consideration of motions. Chaired by **Cr Linda Scott** Treasurer's report, **Cr Jerome Laxale**, Treasurer, LGNSW Adoption of the Treasurer's report
9.45am – 10.35am	**Meet the Politicians Forum** with Masters of Ceremony: **Cr Linda Scott, President** and **Scott Phillips**, CE, LGNSW Presentation from Premier of NSW, **The Hon Gladys Berejiklian (15 mins) pre-record** Followed by the **Politicians' panel & Q&A**: What is the best way for State Government to partner with councils to assist in a locally led recovery? • **The Hon Shelley Hancock MP**, Minister for Local Government (invited) • **Ms Jodi McKay**, Leader of the Opposition (invited) • **Mr David Shoebridge, MLC**

Local Government NSW Annual Conference 2020 – Draft Program 1

10.35am – 11.15am	Presentation: Facilitated by Linda Scott Keynote address: **Building resilience through partnership**. Presented by Commissioner of Resilience NSW, **Shane Fitzsimmons (sponsor) (10 mins)** Panel: **Recovery and Resilience & Q&A**: local strategies and actions to prepare for, recover from and build resilience to disasters and crisis. • **Leanne Barnes OAM**, GM, Bega Shire Council • **Mick Willing**, NSW Assistant Police Commissioner, Bushfire Recovery • **Shane Fitzsimmons,** Commissioner of Resilience NSW
11.15am – 11.30am	• Sponsor address • **Presentation of the AR Bluett Awards by the Trustees**
11.30am – 11.45am	LGNSW President and Elite Sponsor presents Outstanding Service Awards to elected members
12.00pm – 12.30pm	General Manager's Virtual Lunch (sponsor) (exclusive to GMs) Delegates break for lunch
12.30pm-4.30pm	**Conference business if required**

10.2 CHIEF FINANCIAL OFFICER

10.2.1 MONTHLY OUTSTANDING RATES – AS AT 31st AUGUST 2020

REPORTING SECTION: **Corporate Services**
AUTHOR: **Kevin Dunshea – Rates Clerk**
FILE NUMBER: **12/14-03**

Summary:
Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

Background:
Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Councils should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

Current Position:
Collection of the prior years levy and arrears as at 31st August 2020 is 10.81% which is 18.75% less than the previous year's collection at 31st August 2019 of 29.56%. Collections have increased in the first 7 days of September with a total of 13.44% collected.

It should be noted that the Office of Local Government in its Circular No: 20-12 of 17 April 2020 (Modification of statutory requirements in response to the COVID-19 pandemic) advised that regulations had been made under section 747B of the Local Government Act 1993 to temporarily modify the application of the Act in response to the COVID-19 pandemic and in relation to the rate levy specifically that:

"Councils have the option to delay issuing rates notices to ratepayers until 1 September 2020, and the collection of the first quarter rates instalment until 30 September 2020."

"Councils do not need to resolve to extend the date to adopt its Operational Plan, issue rates notices or collect the first rates instalment."

Council's 2020-2021 Rates and Annual Charges Notices were issued with a due date of 30 September 2020.

In addition, the Office of Local of Local Government issued the following circulars:

Circular No: 20-18 of 19 May 2020 (Important changes for all councils made by the COVID-19 Legislative Amendment [Emergency Measures-Miscellaneous] Act No.2) states:

"These changes:"

"prevent councils from commencing legal action to recover rates and charges for six months unless the following specific matters have been considered:

- *whether the payment of the rate or charge could be made in instalments or by way of some other financial arrangement,*
- *whether the person should be referred to a financial counsellor,*
- *whether mediation or alternative dispute resolution should be attempted first; and*
- *whether interest on the unpaid amount should be deferred or waived."*

"Councils should also review debtors owing unpaid rates and charges and ensure any further action is compliant with the new requirements."

"A second amendment to the Local Government Act prevents councils from taking legal action to recover unpaid rates and charges unless specific matters have been considered, for six months. This is to ensure that ratepayers facing financial difficulties are provided support and opportunities to pay their bills and defer the potential for formal debt recovery. This amendment applies until 26 September 2020."

Circular No: 20-19 of 26 May 2020 (Information about Ratings 2020-21) states:

"The interest rate has been set at 0.0% for the first half of the 2020-21 financial year in response to the financial impacts faced by the community as a result of the COVID-19 Pandemic."

Circular No: 20-20 of 3 June 2020 (Clarification for issuing and collecting 2020-21 single and first quarter rates instalments) states:

"Councils cannot enforce the collection of a single instalment or the first quarter rates instalments until after 30 September 2020."

In addition, Council issued a media release within its Walgett Shire Council Newsletter 12 Autumn 2020 Edition stating:

"In the next nine (9) months to the 31st December 2020, Council would not actively engage in the debt recovery process offering all ratepayers a window of opportunity to make adhoc payments if necessary during this time, without fear of legal action being taken against them."

In summary, the first due date for 2020-2021 is 30 September and not 31 August, debt recovery action has been temporarily suspended, with no statutory interest being charged on overdue amounts for the first half of the 2020-2021 financial year.

Relevant Reference Documents/Policies:
Outstanding Rates Report.

Governance issues:
Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

Environmental issues:
Nil

Stakeholders:
Walgett Shire Council Community
Walgett Shire Ratepayers
Walgett Shire Council

Financial Implications:
The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

Alternative Solutions/Options:
There are no alternative solutions or options.

Conclusion:
The report recommends that Council note the outstanding rates and annual charges percentage and the extraordinary circumstances in reference to the impacts of the world-wide COVID-19 Pandemic Crisis.

Monthly Outstanding Rates Report
Recommendation: The 31st August 2020 outstanding rates report be received and noted. **Moved:** **Seconded:**

Attachments:
Monthly Report - Outstanding Rates Report

Monthly Report - Outstanding Rates & Annual Charges as at 31 August 2020

Report on Rates and Annual Charges - 31 August 2020

	7 September 2020	31 August 2020	31 August 2019
Arrears from previous year	1,073,123.02	1,073,123.02	905,134.18
Adjustment			
Sub Total	1,073,123.02	1,073,123.02	905,134.18
Current Year Activity			
Legal fees (Including write off's)	0.00	0.00	3,863.00
Adjusted Levy	9,827,064.43	9827064.43	9651045.73
Interest (Including write off's)	(284.76)	(284.76)	7,910.32
Adjustments (Including Write Off's)	(257.07)	(486.10)	1,189.00
Sub Total	9,826,522.60	9,826,293.57	9,664,008.05
Total Arrears and Adjusted Levy	10,899,645.62	10,899,416.59	10,569,142.23
Payments	(1,271,668.59)	(984,878.77)	(2,936,562.72)
Pensioner Consessions - Govt	(94,521.58)	(94,521.58)	(92,785.19)
Pensioner Consessions - Council	(77,339.94)	(77,339.94)	(75,919.10)
Discount	0.00	0.00	0.00
Special Rebate Council	(21,212.50)	(21,212.50)	(18,806.00)
Sub Total	(1,464,742.61)	(1,177,952.79)	(3,124,073.01)
Total Remaining Levy	**$9,434,903.01**	**$9,721,463.80**	**$7,445,069.22**
Current	8,341,087.87	8,610,089.07	6,513,906.74
Arrears	757,556.41	775,034.35	660,577.49
Interest b/f from previous years	187,981.52	188,063.17	101,779.13
Current year interest	0.00	0.00	8,889.77
Legals	148,277.21	148,277.21	159,916.09
Total Remaining Levy	**$9,434,903.01**	**$9,721,463.80**	**$7,445,069.22**
Variance	$0.00	$0.00	-$0.00
Total YTD Collected			
Collected YTD % of Levy, Arrears, Interest & Legal Fees	13.44%	10.81%	29.56%
Collected YTD % of Levy	12.94%	10.02%	30.39%

*** COVID-19 Pandemic Crisis ***
(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 *(Ist Instalment/Payment in Full - Due Date 30 September 2020)*
Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 *(Re: OLG Circular 20-19/ 26 May 2020)*

10.2.2 CASH & INVESTMENTS FOR THE PERIOD ENDING 31ST AUGUST 2020

REPORTING SECTION: **Corporate Services**
AUTHOR: **Shirley Burraston – Management Accountant**
FILE NUMBER: **09/1460**

Summary:
This report provides a summary and analysis of Council's cash and investments for the period ending 31st August 2020.

Background:
The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio but meets Council policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

Current Position:
Council at month end held a total of $34,013,389.98 in on-call and interest bearing deposits with financial institutions in Australia. All investments are held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

Maturity Compliance as at 31/08/2020

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✔	0 - 365 days	23,513,389.88	69.13	40.00	100.00	10,500,000.10
✔	1 - 3 years	6,500,000.00	19.11	0.00	60.00	13,908,033.99
✔	3 - 5 years	4,000,000.10	11.76	0.00	40.00	9,605,355.89
✔	5 - 10 years	-	0.00	0.00	10.00	3,401,339.00
✔	+10 years	-	0.00	0.00	0.00	-
TOTALS		34,013,389.98	100.00			

Relevant Reference Documents/Policies:
Local Government Act (NSW), 1993
Local Government (General) Regulation 2005
Ministerial Investment Order 5th January 2016
Investment Policy (Revised and adopted in May 2019)

Attachment One
Cash and Investments Holdings as at 31st August 2020

Investment	S&P/ Fitch Rating	Investment Final Maturity Date	Current Interest Rate	Interest Frequency	Coupon Maturity	Amount Invested Value ($)	Accrued Interest to End of Month ($)
On-Call Accounts							
Commonwealth Bank	A-1+	On Call	0.04%	Monthly	EOM	2,764,197	Monthly
Commonwealth Bank	A-1+	On Call	0.00%	Monthly	EOM	1,749,192	Monthly
Total On-Call Accounts						**4,513,390**	
Term Deposits							
Bank of Queensland	BBB+	6/07/2022	3.50%	Maturity	2/07/2021	1,000,000	$5,753.42
Bank of Queensland	A-2	7/07/2021	3.15%	Maturity	7/07/2021	1,000,000	$5,178.08
Bank of Queensland	A-2	14/10/2020	3.15%	Maturity	12/10/2020	1,000,000	$28,047.94
Members Equity Bank	BBB	11/05/2022	3.47%	Maturity	15/02/2021	1,000,000	$18,823.56
ING Direct	A	14/09/2021	3.12%	Maturity	14/09/2020	500,000	$15,044.38
National Australia Bank	AA-	22/11/2021	3.00%	Maturity	23/11/2020	1,000,000	$23,178.08
Newcastle Permanent Building Society	BBB	16/02/2022	3.05%	Maturity	16/02/2021	1,000,000	$16,378.08
AMP Bank	BBB+	31/01/2024	3.15%	Maturity	1/02/2021	1,000,000	$18,295.89
Newcastle Permanent Building Society	BBB	13/04/2022	2.70%	Maturity	12/10/2020	1,000,000	$3,328.77
Bank of Queensland	BBB+	12/06/2024	2.55%	Maturity	15/06/2021	1,000,000	$5,379.45
AMP Bank	BBB+	7/08/2024	2.00%	Maturity	7/08/2020	1,000,000	$21,369.86
AMP Bank	A-2	30/06/2021	0.80%	Maturity	30/06/2021	1,000,000	$109.59
AMP Bank	A-2	10/09/2020	1.55%	Maturity	10/09/2020	1,000,000	$7,346.57
AMP Bank	A-2	7/10/2020	1.85%	Maturity	7/10/2020	1,000,000	$7,349.32
Bank of Queensland	A-1+	16/09/2020	1.10%	Maturity	16/09/2020	1,000,000	$2,893.15
Bank of Queensland	A-2	16/09/2020	1.10%	Maturity	16/09/2020	1,000,000	$2,893.15
AMP Bank	A-2	25/11/2020	1.65%	Maturity	25/11/2020	1,000,000	$4,339.73
Bank of Queensland	A-2	2/12/2020	0.90%	Maturity	2/12/2020	1,000,000	$1,479.45
Bank of Queensland	A-2	18/11/2020	0.88%	Maturity	18/11/2020	1,000,000	$1,446.57
Bank of Queensland	A-2	11/11/2020	0.85%	Maturity	11/11/2020	1,000,000	$1,397.26
National Australia Bank	A-2	29/10/2020	0.85%	Maturity	29/10/2020	1,000,000	$1,397.26
National Australia Bank	A-1+	22/10/2020	0.85%	Maturity	22/10/2020	1,000,000	$1,397.26
Bank of Queensland	A-1+	4/11/2020	0.85%	Maturity	4/11/2020	1,000,000	$1,397.26
MyState Bank	A-2	7/10/2020	1.05%	Maturity	7/10/2020	1,000,000	$1,553.43
Bank of Queensland	A-2	6/08/2020	1.30%	Maturity	6/08/2025	1,000,000	$890.41
National Australia Bank	AA-	16/12/2020	0.70%	Maturity	16/12/2020	1,000,000	$230.14
Variable Rate Deposits							
Commonwealth Bank	A-1+	20/04/2021	1.33%	Maturity	20/10/2020	500,000	$768.02
Commonwealth Bank	AA-	23/08/2021	1.20%	Maturity	24/08/2020	500,000	$1,625.49
Commonwealth Bank	AA-	31/08/2021	1.14%	Maturity	30/11/2020	500,000	$15.62
Westpac Bank	AA-	16/11/2021	1.30%	Maturity	17/08/2020	1,000,000	$3,733.40
IMB Bank	A-2	11/02/2021	0.89%	Maturity	14/08/2020	500,000	$1,328.90
Newcastle Permanent Building Society	A-2	2/09/2020	1.10%	Maturity	2/09/2020	1,000,000	$2,730.00
Total Term Deposits						**29,500,000**	**207,100**
Total Cash and Investments						**34,013,390**	**$207,099.50**

Percentage invested in each institution as at 31st August 2020		
Institution Name	***% of Money held***	**Amount Held**
AMP	17.64%	$6,000,000.10
Bank of Queensland	32.34%	$11,000,000.00
Commonwealth Bank	17.68%	$6,013,389.88
IMB	1.47%	$500,000.00
My State	2.94%	$1,000,000.00
ING	1.47%	$500,000.00
Members Equity Bank	2.94%	$1,000,000.00
National Australia Bank	11.76%	$4,000,000.00
Newcastle Permanent Building Society	8.82%	$3,000,000.00
Westpac	2.94%	$1,000,000.00
	100%	**$34,013,389.98**

Financial Implications:
As per report

Stakeholders:
Walgett Shire Council
Residents of Walgett Shire Council
Financial Institutions

Conclusion:
At month end Walgett Shire Council's total cash and invested funds totalled $34,013,389.98. There is an increase of $1,899,075.37 from the previous month. This increase in the portfolio can be largely attributed to the receipt of FAG and Block grants.

Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993,* clause 212 of the *Local Government (General) Regulation 2005, the Investment Order (of the Minister) 5th January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes
Acting Chief Financial Officer – Responsible Accounting Officer

Cash and Investment Report as at 31st August, 2020

Recommendation

That the Investment report as at 31st August, 2020 be received and noted.

Moved:
Seconded:

10.3 ENGINEERING / TECHNICAL SERVICES

10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31st AUGUST 2020

REPORTING SECTION: **Engineering / Technical Services**
AUTHOR: **Raju Ranjit – Director Engineering / Technical Services**
FILE NUMBER: **11/211**

Summary:
The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31st August 2020.

Background:
The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

Current Position:
Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

Relevant Reference Documents/Policies:
Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule

Stakeholders:
Walgett Shire Council
Walgett Residents
Tourists

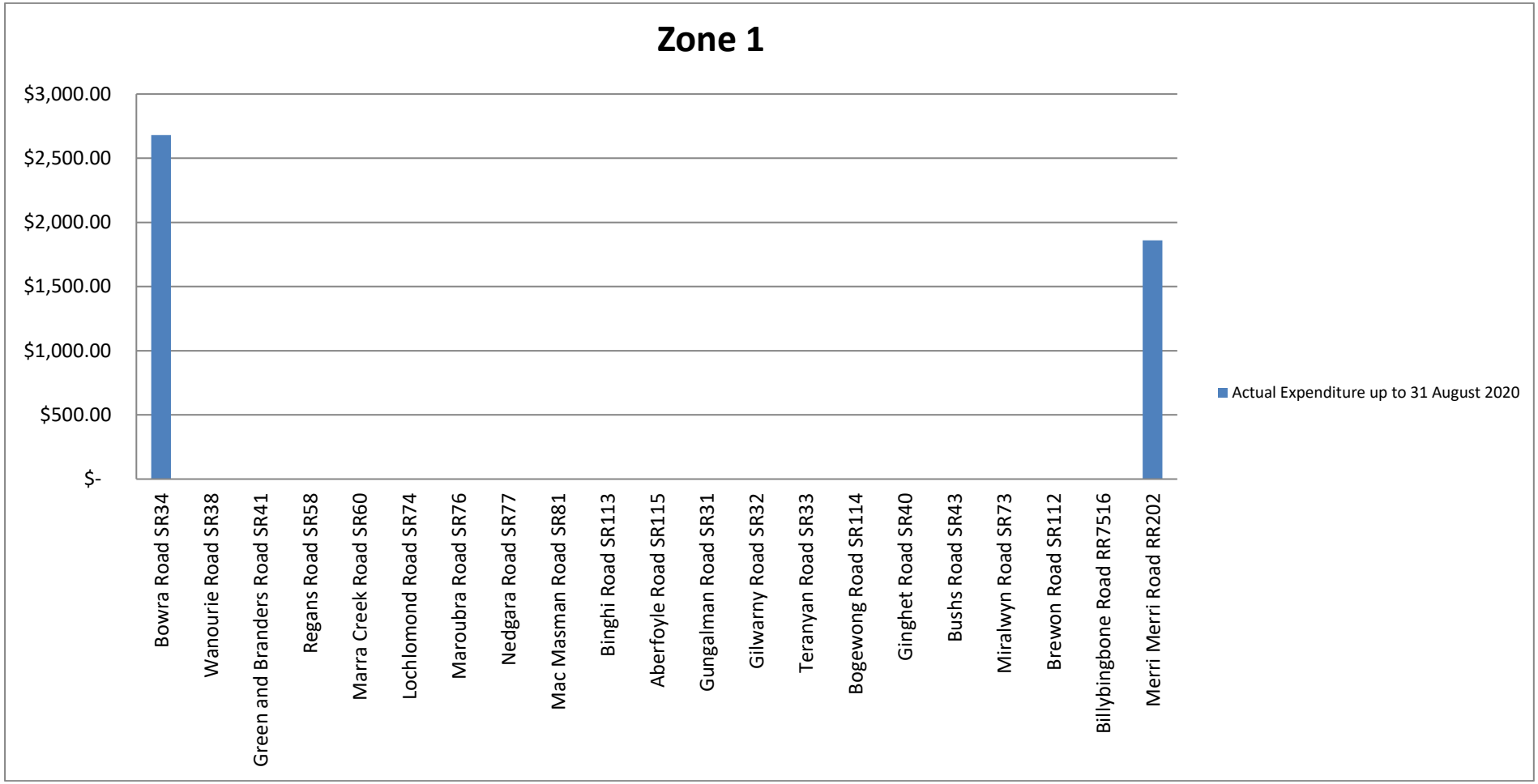
Financial Implications:
As of 31st August 2020, $ 47,055 has been spent.

Conclusion:
Council has established a system to monitor progress continually to keep within the approved budget.

Monthly Maintenance Grading Report – September 2020
Recommendation: That Council receive and note the monthly maintenance grading works report for September 2020. **Moved:** **Seconded:**

Attachments:
Monthly maintenance grading works

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For August 2020	Actual Expenditure up to 31 August 2020	Activities
.						
Bowra Road SR34	3.95	$ 4,278.00	F	$ 2,680.52	$ 2,680.52	Maintenance on damaged section
Wanourie Road SR38	6.5	$ 4,278.00	E			
Green and Branders Road SR41	11.3	$ 7,006.00	F			
Regans Road SR58	3.2	$ 4,278.00	F			
Marra Creek Road SR60	17.5	$ 10,850.00	E			
Lochlomond Road SR74	8.4	$ 5,208.00	E			
Maroubra Road SR76	8.3	$ 5,146.00	E			
Nedgara Road SR77	10.7	$ 6,634.00	F			
Mac Masman Road SR81	8	$ 4,960.00	E			
Binghi Road SR113	20.1	$ 12,462.00	E			
Aberfoyle Road SR115	26.2	$16,244.00	D			
Gungalman Road SR31	43.7	$ 27,094.00	D			
Gilwarny Road SR32	7.9	$ 4,898.00	F			
Teranyan Road SR33	13.7	$ 8,494.00	D			
Bogewong Road SR114	48.7	$ 30,194.00	D			
Ginghet Road SR40	47.6	$ 29,512.00	D			
Bushs Road SR43	8.7	$ 5,394.00	D			
Miralwyn Road SR73	17.9	$ 11,098.00	D			
Brewon Road SR112	54.7	$ 33,914.00	C			
Billybingbone Road RR7516	18.67	$ 11,532.00	C			
Merri Merri Road RR202	6.57	$ 7,166.00	C	$ 1,860.89	$ 1,860.89	
Subtotal Zone 1	**392.29**	$ 250,640.00		**$ 4,541.41**	$ 4,541.41	


Zone 1
$3,000.00
$2,500.00
$2,000.00
$1,500.00
$1,000.00
$500.00
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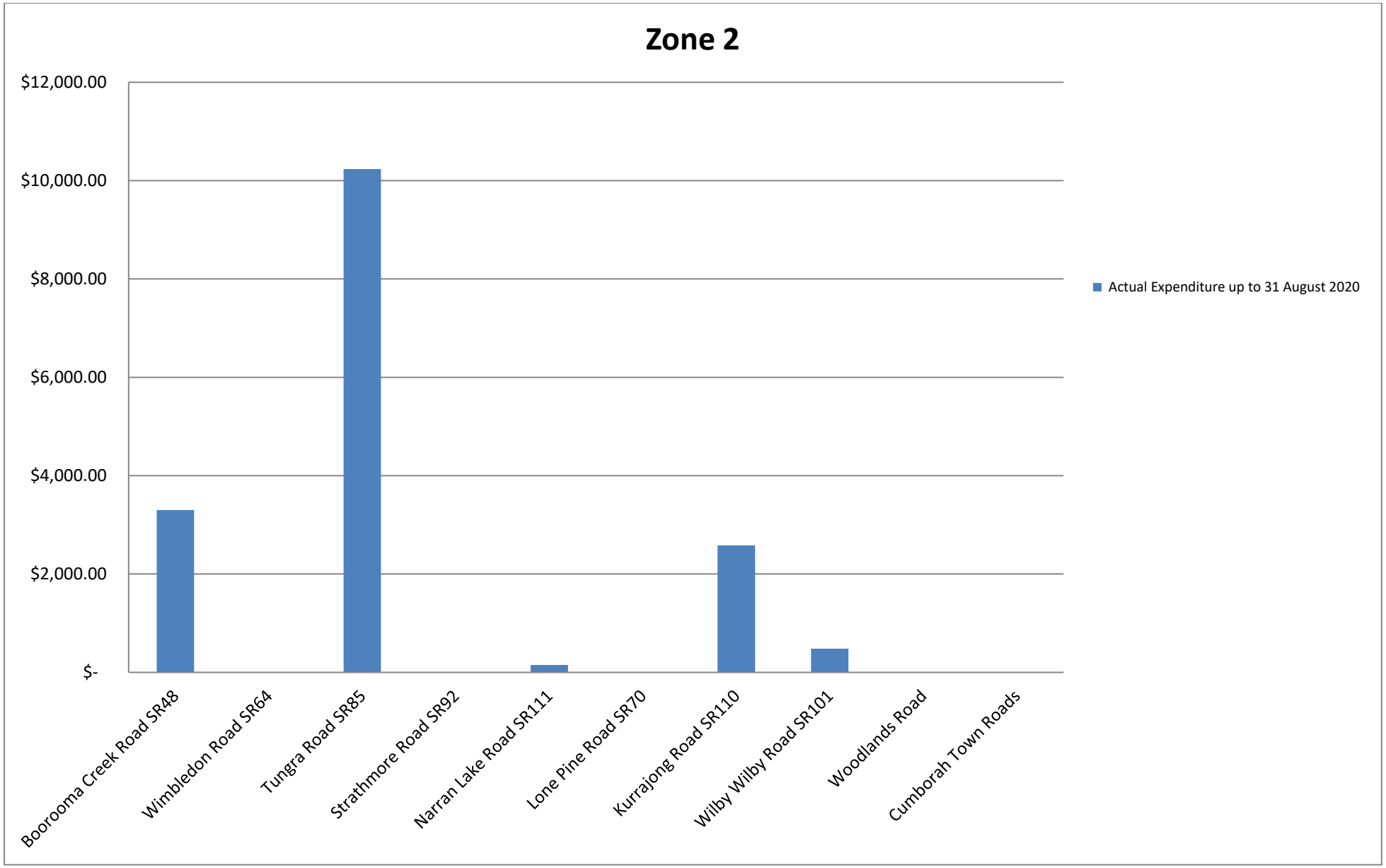
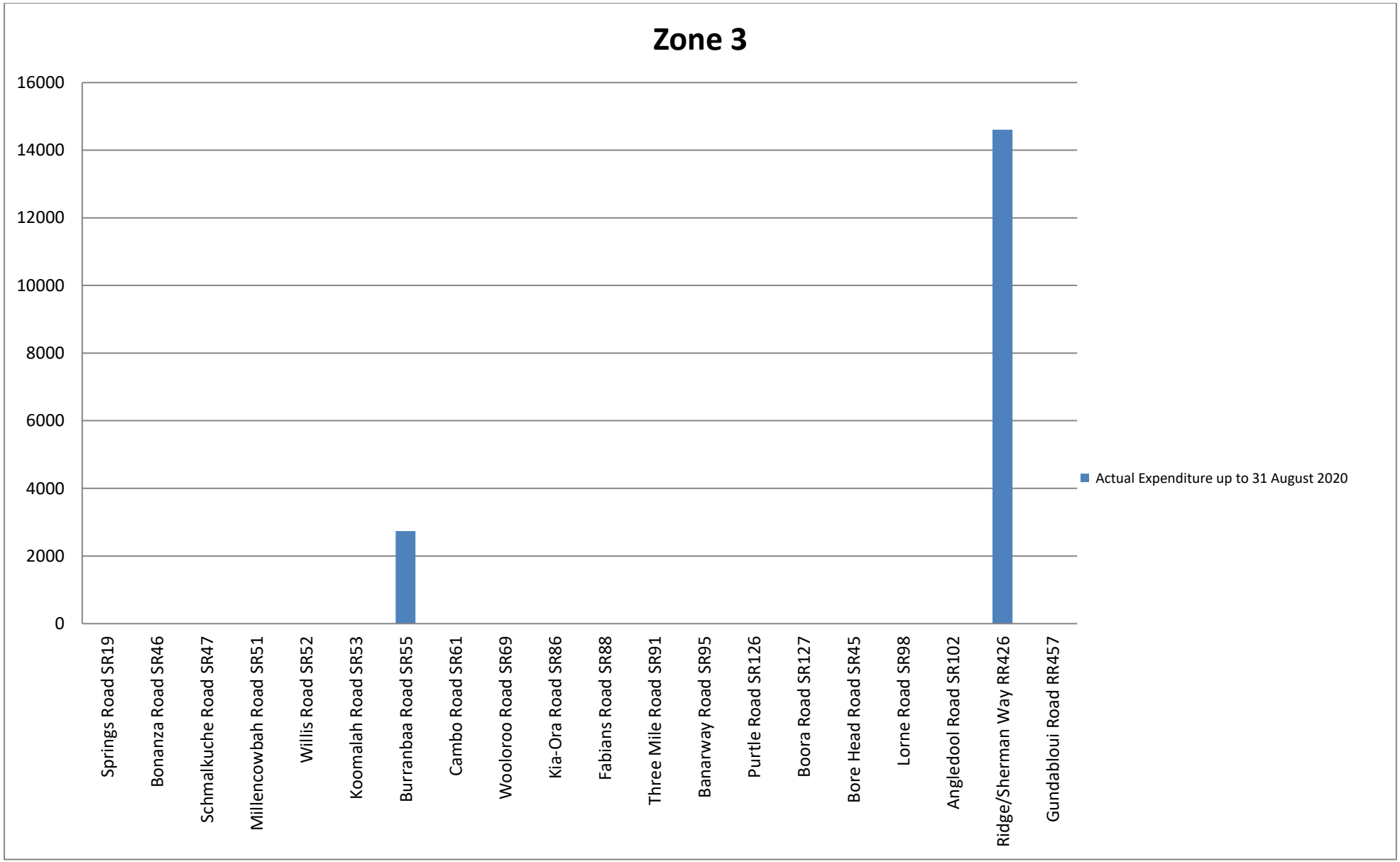
Bowra Road SR34
Wanourie Road SR38
Green and Branders Road SR41
Regans Road SR58
Marra Creek Road SR60
Lochlomond Road SR74
Maroubra Road SR76
Nedgara Road SR77
Mac Masman Road SR81
Binghi Road SR113
Aberfoyle Road SR115
Gungalman Road SR31
Gilwarny Road SR32
Teranyan Road SR33
Bogewong Road SR114
Ginghet Road SR40
Bushs Road SR43
Miralwyn Road SR73
Brewon Road SR112
Billybingbone Road RR7516
Merri Merri Road RR202
Actual Expenditure up to 31 August 2020

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For August 2020	Actual Expenditure up to 31 August 2020	Activities
Zone 2						
Boorooma Creek Road SR48	19.1	$ 11,842.00	E	$ 3,299.51	$ 3,299.51	Maintenance works in damaged section
Wimbledon Road SR64	3.4	$ 4,278.00	E			
Tungra Road SR85	12.7	$ 7,874.00	F	$ 7,0101.80	$10,234.83	Maintenance works in damaged section
Strathmore Road SR92	16.42	$ 11,904.00	E			
Narran Lake Road SR111	61	$ 37,820.00	D	$ 151.04	$ 151.04	Inspection
Lone Pine Road SR70	9.6	$ 5,952.00	D			
Kurrajong Road SR110	27.8	$ 17,236.00	D	$2,581.30	$2,581.30	Maintenance works in damaged section
Wilby Wilby Road SR101	28.7	$ 17,794.00	D	$ 481.93	$481.93	Maintenance works in damaged section
Woodlands Road	2.33	$1,445.00	D			
Cumborah Town Roads			E			
Subtotal Zone 2	**178.72**	$ 116,145.00		$ 9,683.10	$ 16,748.61	


Zone 2
$12,000.00
$10,000.00
$8,000.00
$6,000.00
$4,000.00
$2,000.00
$-
Boorooma Creek Road SR48
Wimbledon Road SR64
Tungra Road SR85
Strathmore Road SR92
Narran Lake Road SR111
Lone Pine Road SR70
Kurrajong Road SR110
Wilby Wilby Road SR101
Woodlands Road
Cumborah Town Roads
Actual Expenditure up to 31 August 2020

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For August 2020	Actual Expenditure up to 31 August 2020	Activities
Zone 3						
Springs Road SR19	2.7	$ 4,278.00	E			
Bonanza Road SR46	16.9	$ 10,478.00	E			
Schmalkuche Road SR47	14.4	$ 8,928.00	E			
Millencowbah Road SR51	27.7	$ 17,174.00	E			
Willis Road SR52	14.5	$ 8,990.00	F			
Koomalah Road SR53	28.4	$ 17,608.00	E			
Burranbaa Road SR55	18.1	$ 11,222.00	E	$ 2,734.85	$ 2,734.85	Maintenance works in damaged section
Cambo Road SR61	21.1	$ 13,082.00	E			
Wooloroo Road SR69	1	$ 4,278.00	E			
Kia-Ora Road SR86	6.8	$ 4,278.00	F			
Fabians Road SR88	24.8	$ 15,376.00	E			
Three Mile Road SR91	0.2	$ 4,278.00	E			
Banarway Road SR95	1.2	$ 4,278.00	D			
Purtle Road SR126	26.8	$ 16,616.00	E			
Boora Road SR127	63.8	$ 39,556.00	D			
Bore Head Road SR45	5.1	$ 4,278.00	D			
Lorne Road SR98	6.9	$ 4,278.00	D			
Angledool Road SR102	49.3	$ 30,566.00	C			
Ridge/Sherman Way RR426	70.1	$ 68,275.00	C	$14,607.50	$14,607.50	Maintenance works in damaged section
Gundabloui Road RR457	40.9	$ 32,798.00	C			
Subtotal Zone 3	**440.7**	**$ 320,615.00**		**$ 14,607.50**	**$ 17,342.35**	


Zone 3
16000
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12000
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8000
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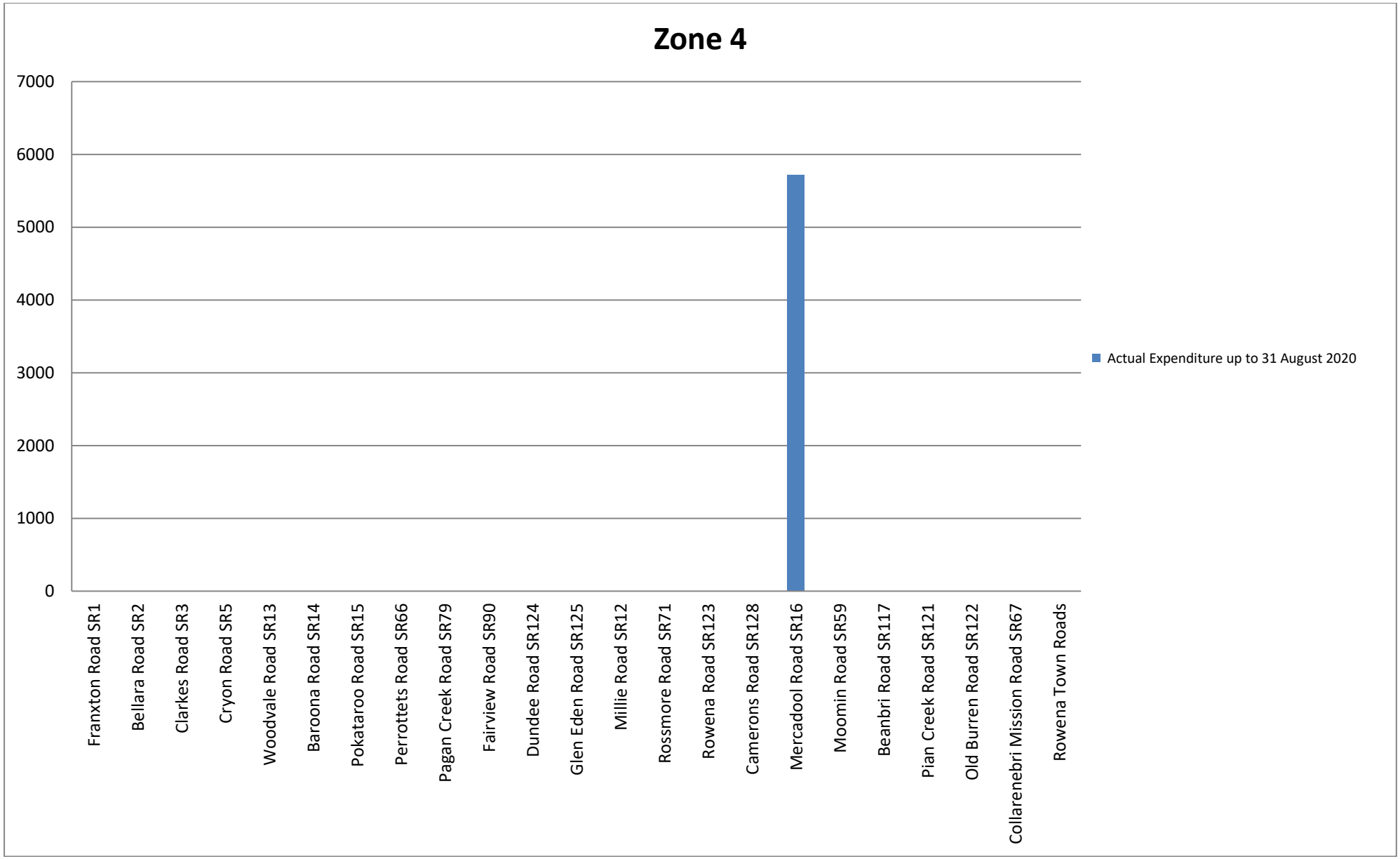
0
Springs Road SR19
Bonanza Road SR46
Schmalkuche Road SR47
Millencowbah Road SR51
Willis Road SR52
Koomalah Road SR53
Burranbaa Road SR55
Cambo Road SR61
Wooloroo Road SR69
Kia-Ora Road SR86
Fabians Road SR88
Three Mile Road SR91
Banarway Road SR95
Purtle Road SR126
Boora Road SR127
Bore Head Road SR45
Lorne Road SR98
Angledool Road SR102
Ridge/Sherman Way RR426
Gundabloui Road RR457
Actual Expenditure up to 31 August 2020

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For August 2020	Actual Expenditure up to 31 August 2020	Activities
Zone 4						
Franxton Road SR1	19	$ 11,780.00	E			
Bellara Road SR2	21.4	$ 13,268.00	D			
Clarkes Road SR3	6	$ 4,278.00	E			
Cryon Road SR5	56.75	$ 35,185.00	C			
Woodvale Road SR13	8.96	$ 8,556.00	E			
Baroona Road SR14	11.1	$ 6,882.00	E			
Pokataroo Road SR15	8.1	$ 5,022.00	E			
Perrottets Road SR66	5.9	$ 3,658.00	F			
Pagan Creek Road SR79	1.3	$ 4,278.00	F			
Fairview Road SR90	12.6	$ 7,812.00	F			
Dundee Road SR124	13.9	$ 8,618.00	F			
Glen Eden Road SR125	24.6	$ 15,252.00	E			
Millie Road SR12	9.1	$ 5,642.00	C			
Rossmore Road SR71	10.7	$ 6,634.00	C			
Rowena Road SR123	34.5	$ 21,390.00	E			
Camerons Road SR128	15.2	$ 9,424.00	D			
Mercadool Road SR16	57.7	$ 35,774.00	C	$ 5,717.72	$5,717.72	Maintenance works in damaged section
Moomin Road SR59	31	$ 19,220.00	D			
Beanbri Road SR117	4.9	$ 4,278.00	C			
Pian Creek Road SR121	41.7	$ 25,854.00	C			
Old Burren Road SR122	33.9	$ 21,018.00	D			
Collarenebri Mission Road SR67	4.6	$ 4,278.00	C			
Rowena Town Roads		$ 4,278.00	D			
Subtotal Zone 4	**432.91**	**$ 282,379.00**		**$ 5,717.72**	**$ 5,717.72**	


Zone 4
7000
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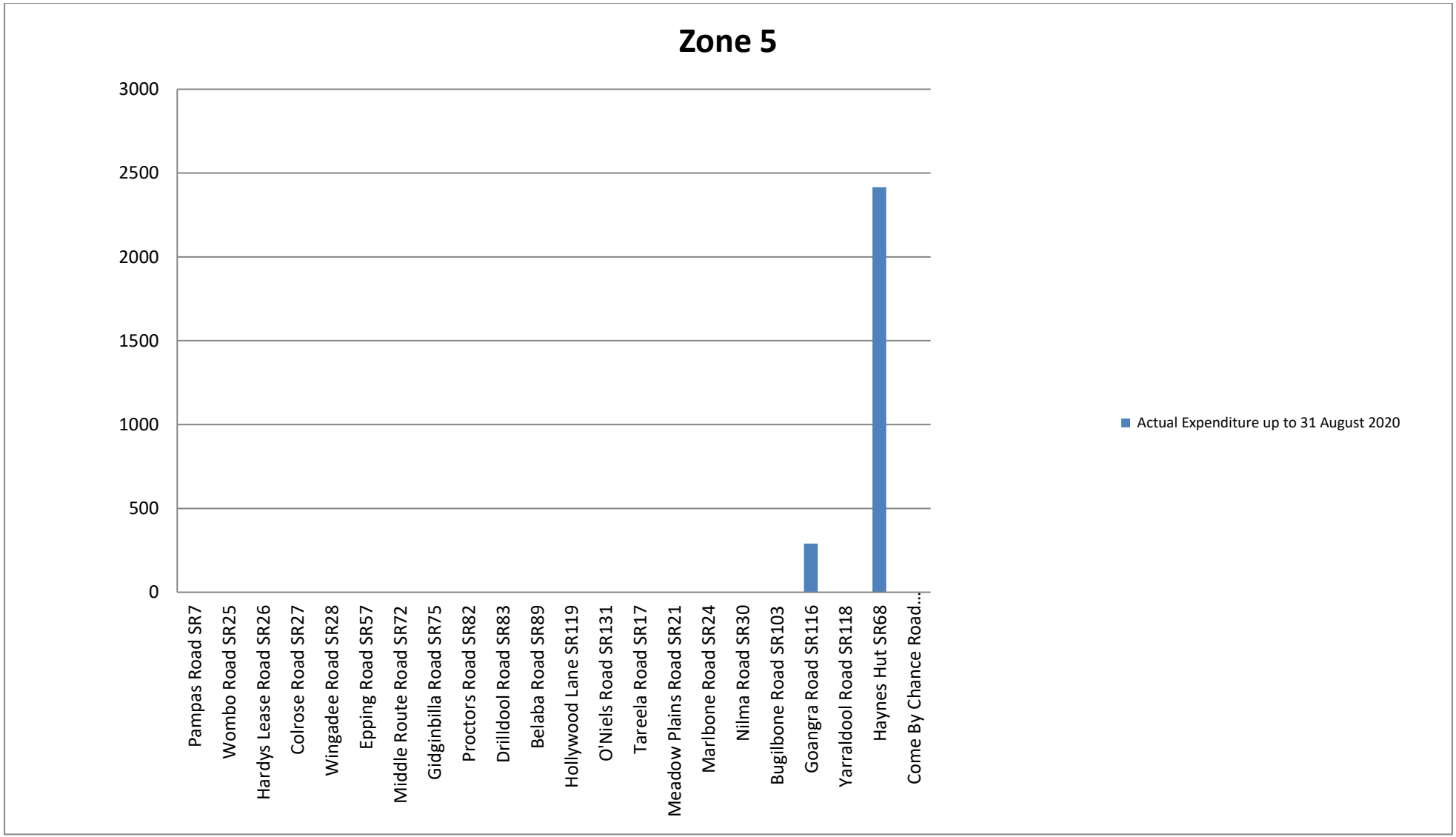
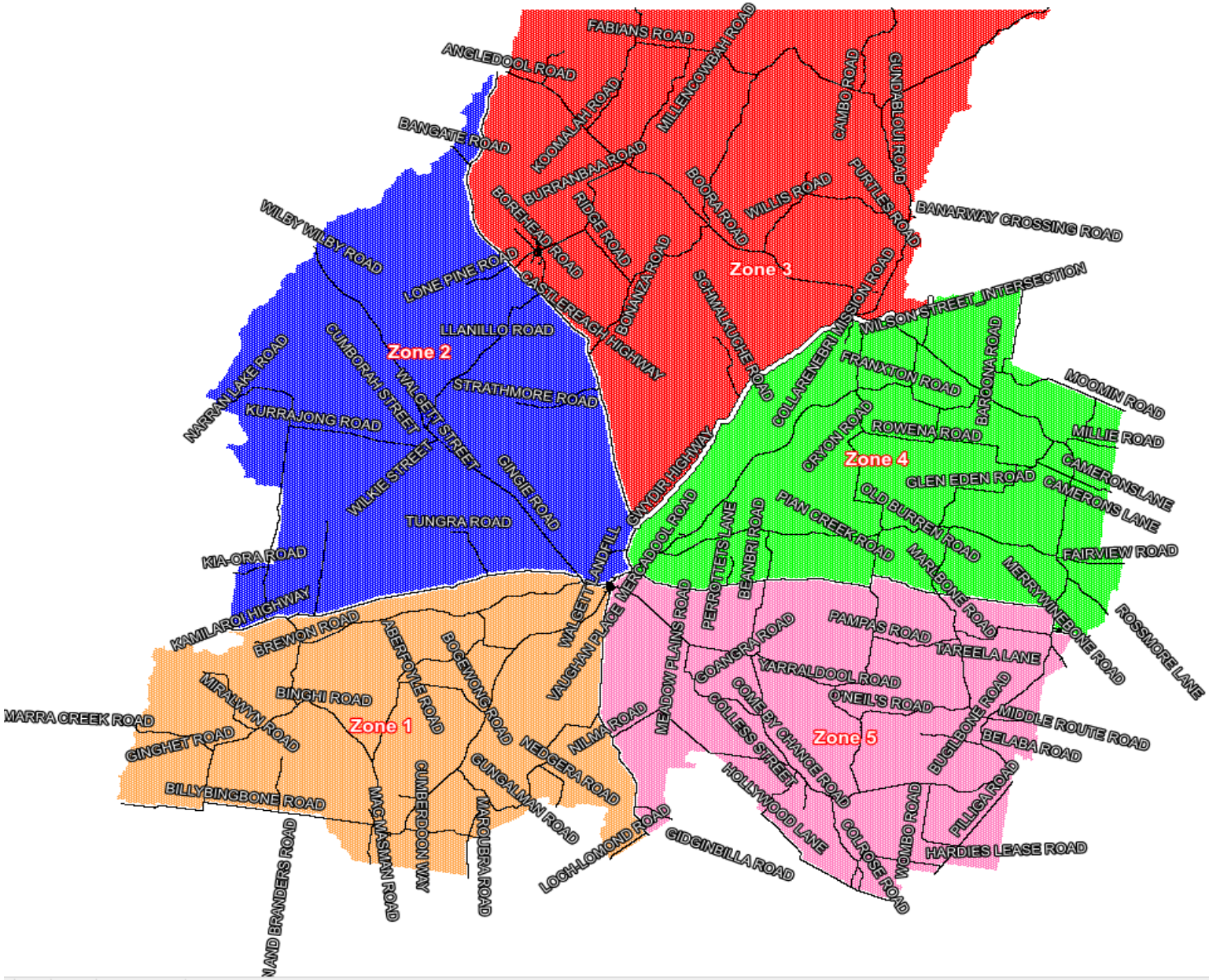
Franxton Road SR1
Bellara Road SR2
Clarkes Road SR3
Cryon Road SR5
Woodvale Road SR13
Baroona Road SR14
Pokataroo Road SR15
Perrottets Road SR66
Pagan Creek Road SR79
Fairview Road SR90
Dundee Road SR124
Glen Eden Road SR125
Millie Road SR12
Rossmore Road SR71
Rowena Road SR123
Camerons Road SR128
Mercadool Road SR16
Moomin Road SR59
Beanbri Road SR117
Pian Creek Road SR121
Old Burren Road SR122
Collarenebri Mission Road SR67
Rowena Town Roads
Actual Expenditure up to 31 August 2020

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For August 2020	Actual Expenditure up to 31 August 2020	Activities
Zone 5						
Pampas Road SR7	16.3	$ 10,106.00	E			
Wombo Road SR25	17.7	$ 10,974.00	E			
Hardys Lease Road SR26	16	$ 9,920.00	E			
Colrose Road SR27	20.6	$ 12,772.00	E			
Wingadee Road SR28	11.8	$ 7,316.00	E			
Epping Road SR57	15.4	$ 9,548.00	E			
Middle Route Road SR72	9.6	$ 5,952.00	E			
Gidginbilla Road SR75	7.4	$ 4,588.00	E			
Proctors Road SR82	4.4	$ 4,278.00	F			
Drilldool Road SR83	5.1	$4,278.00	F			
Belaba Road SR89	11.2	$ 6,944.00	F			
Hollywood Lane SR119	29.9	$ 18,538.00	E			
O'Niels Road SR131	31.1	$ 19,282.00	D			
Tareela Road SR17	19.4	$ 12,028.00	D			
Meadow Plains Road SR21	23.9	$ 14,818.00	D			
Marlbone Road SR24	28.4	$ 17,608.00	D			
Nilma Road SR30	37.8	$ 23,436.00	D			
Bugilbone Road SR103	28.7	$ 32,725.00	C			
Goangra Road SR116	16.4	$ 10,168.00	D	$289.93	$289.93	Causeways work
Yarraldool Road SR118	41.3	$ 25,606.00	C			
Haynes Hut SR68	4.5	$2,790	E	$2,415	$2,415	
Come By Chance Road RR7716	60.9	$ 65,450.00	C			
Subtotal Zone 5	**457.8**	**$ 329,125.00**		**$2,704.93**	**$2,704.93**	
Total	**1,904.75**	**$ 1,298,904.00**		**$26,995.53**	**$ 47,055.02**	


Zone 5
3000
2500
2000
1500
1000
500
0
Pampas Road SR7
Wombo Road SR25
Hardys Lease Road SR26
Colrose Road SR27
Wingadee Road SR28
Epping Road SR57
Middle Route Road SR72
Gidginbilla Road SR75
Proctors Road SR82
Drilldool Road SR83
Belaba Road SR89
Hollywood Lane SR119
O'Niels Road SR131
Tareela Road SR17
Meadow Plains Road SR21
Marlbone Road SR24
Nilma Road SR30
Bugilbone Road SR103
Goangra Road SR116
Yarraldool Road SR118
Haynes Hut SR68
Come By Chance Road...
Actual Expenditure up to 31 August 2020


Zone 1
Zone 2
Zone 3
Zone 4
Zone 5
FABIANS ROAD
ANGLEDOOL ROAD
BANGATE ROAD
KOOMALAH ROAD
MILLENGOWBAH ROAD
CAMBO ROAD
GUNDABLOUI ROAD
BURRAWBAA ROAD
BOORA ROAD
WILLIS ROAD
PURILES ROAD
BANARWAY CROSSING ROAD
BOREHEAD ROAD
RIDGE ROAD
BONANZA ROAD
SOMALKUCHE ROAD
WILBY WILBY ROAD
LONE PINE ROAD
CASTLEREACH HIGHWAY
WILSON STREET INTERSECTION
LLANILLO ROAD
GUMBORAH STREET
WALGETT STREET
STRATHMORE ROAD
NARRAN LAKE ROAD
KURRAJONG ROAD
WILKIE STREET
GINGIE ROAD
TUNGRA ROAD
KIA-ORA ROAD
KAMILAROI HIGHWAY
BREWON ROAD
ABERFOYLE ROAD
BOGEWONG ROAD
VAUGHAN PLACE
WALGETT LANDFILL
GYADIR HIGHWAY
MERCADOOL ROAD
COLLARENEBRI MISSION ROAD
FRANXTON ROAD
BAROONA ROAD
MOOMIN ROAD
ROWENA ROAD
MILLIE ROAD
CRYON ROAD
GLEN EDEN ROAD
CAMERONSLANE
CAMERONS LANE
OLD BURREN ROAD
PIAN CREEK ROAD
MARLBONE ROAD
MERRYWINEBONE ROAD
FAIRVIEW ROAD
ROSSMORE LANE
PERROTTE'S LANE
BEANBRI ROAD
MEADOW PLAINS ROAD
PAMPAS ROAD
TAREELA LANE
COANGRA ROAD
YARRALDOOL ROAD
O'NEIL'S ROAD
COMEBY CHANCE ROAD
COLLESS STREET
BUGILBONE ROAD
MIDDLE ROUTE ROAD
BELABA ROAD
HOLLYWOOD LANE
COLROSE ROAD
WOMBO ROAD
PILLIGA ROAD
HARDIES LEASE ROAD
GIDGINBILLA ROAD
LOCH LOMOND ROAD
NILMA ROAD
NEDGERA ROAD
GUNGALMAN ROAD
MAROUBRA ROAD
CUMBERDOON WAY
WAGMASMAN ROAD
BINGHI ROAD
MIRALWYN ROAD
MARRA CREEK ROAD
GINGHET ROAD
BILLYBINGBONE ROAD
AND BRANDERS ROAD

Road Category

Road Category	No. of Grades/Year
C	4
D	2
E	1
F	Occasional

10.3.2 ROWENA FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN

REPORTING SECTION: **Engineering Services**
AUTHOR: **Raju Ranjit - Director Engineering Services**
FILE NUMBER: **11/211**

Summary:
This report recommends that Council note and accept the report.

Background:
Council engaged a consultant to carry out a flood study and floodplain risk management study. The study was carried out for the town of Rowena in accordance with the NSW Floodplain Management Program granted by Environment Energy & Science | Department of Planning, Industry and Environment.

The study uses the record of flooding at the town and the wider region, as a well as a series of hydrologic and hydraulic models, to determine the town's design flood behaviour. The primary outputs of the flood study are description and mapping of a range of design flood events, ranging from frequent to very rare floods. The floodplain risk management study, contained in this joint report with the flood study, assesses flood risk and possible flood risk management measures.

This project has seven Milestones. Reporting to Council and Public Exhibition of the Flood study is the third Milestone as agreed with Environment Energy & Science | Department of Planning, Industry and Environment

Current Position:
The Draft report has been forwarded to the Environment Energy & Science | Department of Planning, Industry and Environment for comments.

Relevant Reference Documents/Policies:
Deed agreement of NSW Floodplain Management Program

Governance issues:
Strategy, Development and implementation of goals and plans to reduce the impact of flooding on individual owners and flood prone property.

Environmental issues:
The aim of the study to manage or reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone property, and to reduce private and public losses resulting from floods.

Stakeholders:
Walgett Shire Council, Water NSW, Residents and other users

Financial Implications:
No impact to Council 2020/2021 budget as this is under Environment Energy & Science | Department of Planning, Industry and Environment funding.

Alternative Solutions/Options:
Nil

Conclusion:
The town experiences widespread shallow flooding and can also be isolated for days or weeks during flooding of the creek and river systems to the north and south of the town. Flooding in the town itself is caused by heavy rainfall in the local area to the east.

Improved drainage through the town's railway line, and a levee system on the north side of the town have the potential to significantly reduce the occurrence of flooding in the town. It is also recommended that Council implement a flood planning level for development in the town, based on the 1% AEP design flood event. A list of recommended measures is presented in the executive summary and constitutes the draft Floodplain Risk Management Plan.

Rowena Flood Study and Flood Plain Risk Management Study and Plan
Recommendation: 1. That Council note and accept the Rowena Flood Study and Floodplain Risk Management Study and Plan. 2. That Council authorise Director Engineering / Technical Services to conduct a community consultation. **Moved:** **Seconded:**

Attachments:
Rowena Flood Study and Floodplain, Risk Management Study and Plan – Draft Report. ***(Refer to Attachment Document – Part B).***

10.3.3 VARIATION IN TENDER AMOUNT FOR WALGET WEIR

REPORTING SECTION: **Engineering Services**
AUTHOR: **Raju Ranjit - Director Engineering Services**
FILE NUMBER: **11/211**

Summary:
This report recommends that Council note and authorise the General Manager to approve the variation recommended.

Background:
Public Works design team has reviewed the site condition during the Fish way construction and found the unsuitable material and encountered resulting in additional work. This requires change of the Fishway slab. The additional works includes:

a. Fish way subgrade suitability:
   - Fishway slab thickness is required to increase from 300 mm to 360 mm across the entire fishway.
   - Adding of 22 x 200 shear studs to slant face of all sheet piles
   - Subgrade from 1 to 11 is required to support excavation and blinding concrete placement.
b. Construction of 12 m x 8 m x 400 mm thick Crane Pad

Council has received recommendations for item a and b are $78,544.75 (Excl GST) and $3,500 (Excl GST). The total for this variation is $82,044.75 (Excl GST).

Current Position:
The Contractor has commenced the sheet piling works.

Relevant Reference Documents/Policies:
PWA recommendation
Pensar Variation Summary sheet

Stakeholders:
Walgett Shire Council, Water NSW, Residents and other users

Financial Implications:
The variation will not impact to Council 2020/2021 budget as this is under Infrastructure NSW funding.

Conclusion:
Due to the urgency, the contractor has been advised to proceed with the additional works.

Variation in Tender Amount for Walgett Weir – September 2020
Recommendation: That Council note and endorse the actions of the General Manager in authorising the variation of $82,044.75 (Excl GST). **Moved:** **Seconded:**

Attachments:

- Variation Summary Sheet
- PWA recommendation

Contract No. 1500655
Date 8/09/2020
Fishway floor redesign

Item	Description	Contractor's Submission Unit	Qty	Rate	Total	PWA Comments
1	**Additional Geotech Support & Planning to determine a solution**					
1.1	Macquarie Geotech - Alan Pile	Hr	1	$ 4,800.00	$ 4,800.00	Geotechnical testing and reporting is required by Contract- not considered as variation
1.2	Morrison Geotech - Mick Morrison	Each	1	$ 9,933.00	$ 9,933.00	Please include invoice to substantiate consultant's claim; Inspection by Morrison Geotech was not requested by PWA
1.3	Project Manager	Hr	15	$ 200.00	$ 3,000.00	
1.4	Project Engineer	Hr	20	$ 160.00	$ 3,200.00	
2	**Additional Excavation to facilitate access onto unsuitable material and form a solid base for blinding Additional time to place rock and excavate additional material. Overall excavation from Bay 11 to Bay 1 was 11 days of which we are seeking 4 days for the additional subgrade prep works**					
2.1	Excavator 35T	hrs	24	$ 221.65	$ 5,319.60	No 35T Excavator in use during the days, Noted 32T Excavator used for coffer dam etc.
2.2	Excavator 3.5T	hrs	40	$ 143.00	$ 5,720.00	These quantities not matching with Daily Reports- Shows 10.5 hrs on 6/8/20; Noted 5.2 T & 3.2T Excavator engaged in Fishway excavation. Total excavator hours (88 hrs) from 5/8-19/8 as per daily records. Please clarify.
2.3	Labour	hrs	88	$ 102.75	$ 9,042.00	Labour for extra excavation is disproportionate
2.4	Confirmed space equipment Hire, Access, Monitoring, Ventilation	Days	4	$ 2,476.00	$ 9,904.00	Please provide invoice and items cost.
2.5	Loader	Days	3	$ 520.00	$ 1,560.00	
2.6	Infill Gravel & Rock	T	140	$ 67.60	$ 9,464.00	Considering the density of grave/ rock (1.4 to 1.7 t/ m3) - =140/1.7 = 83 m3 of foundation material replaced with rock fill placed; Please justify with photos etc.
3	**Additional Excavation due to Increase in Slab thickness from 300mm to 360mm Bay 11 to Bay 24**					Meeting with PWA held on 4/8/2020 in Dubbo, Bay 11-20 blinding concreting completed on 6.8.20
3.1	Excavator 35T	hrs	10	$ 221.65	$ 2,216.50	Claim shows a total 91 hours of excavator use for Bay 1-24). Where as the daily records shows a total of 88 hrs during the period (5/5 to 18/8) with 5.3T & 3.2T Excavator. Please clarify.
3.2	Excavator 3.5T	hrs	17	$ 143.00	$ 2,431.00	
3.3	Labour	hrs	42	$ 102.75	$ 4,315.50	
3.4	confined space equipment Hire, Access, Monitoring, Ventilation	Days	2	$ 2,476.00	$ 4,952.00	
4	**Additional Blinding required due to poor quality subgrade requiring over excavation in areas. Ave. Blinding now 125mm. (Extra Over only)**					
4.1	Excavator and Kibble to Place- 26T	hrs	6	$ 233.65	$ 1,401.90	
4.2	Concrete Supply and Place	m3	25	$ 650.43	$ 16,260.75	Contract calls of min 50 mm blinding thickness.
5	**Additional Thickness to Concrete Slab from 300mm to 360mm incl additional Shear Studs, Reinforcement, Concrete and Labour**					
5.1	Additional Shear Studs- Supply	Each	1	$ 3,042.00	$ 3,042.00	Please provide invoice for the extra stud order
5.2	Additional Shear Studs Install	Hrs	40.22	$ 264.55	$ 10,640.20	~ 2 x 140 additional Studs - Welding 8.6 minutes/ stud; This appears excessive - Max 4-5 minutes / stud.
5.3	Reinforcement -Additional U Bars -Supply	T	1.77	$ 1,885.00	$ 3,336.45	Please provide invoice for the extra rebar order
5.4	Reinforcement -Additional U Bars -Install	T	1.77	$ 1.755.00	$ 3.106.35	
5.5	N32 Concrete - Supply and Place	m3	26.99	$ 825.92	$ 22,291.58	
6	**Supervision**					
6.1	Site Supervisor - Pensar	Hr	10	$ 160.00	$ 1,600.00	
6.2	Project Manager - Pensar	Hr	10	$ 200.00	$ 2,000.00	
	Subtotal Construction				$ 139,536.83	

	Unit	Qty	Rate	Total
Principal Contractor's Margin			10.00%	$ 13,953.68
Total Excl GST				$ 153,490.51
			10%	$ 15,349.05
Total Incl GST				$ 168,839.57

	NSW~PW Assessment				
Reference	Unit	Qty	Rate	Total	Reference
	LS	1	$ -	$ -	Saving on not performing the compaction tests, plate load test not included in the claim. Please clarify.
	LS	1	$ 4,000.00	$ 4,000.00	
	LS	15	$ 200.00	$ 3,000.00	
	LS	20	$ 160.00	$ 3,200.00	
				$ -	
	hr	15	$ 221.65	$ 3,324.75	Extra excavation due to design change is 17m3
	hr	26	$ 143.00	$ 3,718.00	Proportionate to match with extra blinding (16/25)
	hrs	21	$ 102.75	$ 2,157.75	Labour used for clearing the extra over the depth of excavation.
	Days	4	$ 500.00	$ 2,000.00	
	Days	3	$ 520.00	$ 1,560.00	
	T	50	$ 67.60	$ 3,380.00	Half meter below the excavation replaced from Bay1 to 11 (35 m x 2.85 m x 0.5 m)
	hr	0	$ 221.65	$ -	Tis is valued in item 2.1 above
	hr	0	$ 143.00	$ -	Tis is valued in item 2.2 above
	hrs	0	$ 102.75	$ -	Tis is valued in item 2.3 above
	Days	0	$ 500.00	$ -	Tis is valued in item 2.4 above
	LS	6	$ 233.65	$ 1,401.90	
	LS	15.66	$ 650.43	$ 10,187.28	75 mm extra blinding
	LS	1.00	$ 3,042.00	$ 3,042.00	
Minor arithmetic error	Hrs	24.00	$ 264.55	$ 6,349.20	
	T	1.77	1885.00	$ 3,336.45	
	T	1.77	$ 1.755.00	$ 3.106.35	
	m3	17.00	$ 825.92	$ 14,040.64	
	hr	10	$ 160.00	$ 1,600.00	
	hr	10	$ 200.00	$ 2.000.00	
				$ 71,404.32	

	Unit	Qty	Rate	Total
			10%	$ 7,140.43
Total Excl GST				$ 78,544.75
			10%	$ 7.854.48
Total Incl GST				$ 86,399.23
				-95%

6099.00	
29400.00	
19600.00	Bay 1 to Bays 2 5 to 3 0
11200.00	
7000.00	
16800.00	
9800.00	
-2350.00	

2.849 97.549 0.06 16.675 m3

10.3.4 STREET RE-NAMING REQUEST – HARE STREET CARINDA

REPORTING SECTION: **Engineering / Technical Services**
AUTHOR: **Sharon Girling, Engineering/Technical Services Administrative Coordinator**
FILE NUMBER: **14/267**

Summary:
Council has received a request from Libby Caton and her family in regards to renaming Hare Street in Carinda to Patty Cake Lane, Carinda. Patricia Regan (Nee: Caton) was a resident of Carinda her entire life is considered to have had significant involvement in the Carinda Community throughout her lifetime.

However the road type will need to be changed from Lane to Street because of the NSW Address Policy and User Manual October 2019, 6.1 General Principles of Addressing - 6.10 Road Types which was derived from AS/NZS 4819:2011. With Lane meaning a narrow way between walls, buildings or a narrow country or city roadway and Street meaning public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides.

It is recommended that Council conduct public consultation with regard to naming the street.

Background:
Patricia Regan was born in 1930 and lived her entire life in Carinda until her death on 26th October 2019. Patrica was on all committees in Carinda including CWA, Life Member of both the Carinda Race Club and Carinda Golf Club, Bowie Committee and was the organiser and of The Biggest Morning Tea for the past 10 years.

Current position:
A search of the GNB road name directory showed no existing roads with this name.

If Council chose to facilitate the request for the street to be re-named, the following processes would need to be followed as outlined within the NSW GNB - NSW Address Policy and User Manual October 2019. The NSW Addressing User Manual is a comprehensive guide which has been assembled to assist with all aspects of addressing including the naming and renaming of roads.

1) Public Consultation – Council would be required to extensively advertise its intent to name the road and request submissions for any alternate names or objection from the general public.
2) Affected residence consultation – Chapter 7.1.3 of the NSW Addressing User Manual outlines that Council would need to: "consult with the immediate community who directly utilise the road names assigned to sites affected by a name change or addition. This includes, but is not limited to residents, ratepayers and businesses".
Those affected would need to be notified in writing of Council's intentions and allowed 15 business days to provide feedback regarding the proposal.
3) Endorse selected name – At the completion of the consultation periods, Council would need to endorse the selected name if it is found to be valid in preparedness for submission to the Geographical Names Board of NSW for approval.
4) Submit proposed name to the Geographical Names Board of NSW – The proposed name would need to be submitted to the GNB to enable them verify/check for conformity with AS/NZS 4819:2011 and for their approval.
5) Notify intent to establish road name – Once conformity is established, as per the "Roads Regulation Act 2008", Council as the road naming Authority must then;

- Publish notice of its proposal in a local newspaper
- Serve notice of its proposal on the prescribed authorities listed in Regulation 7.1 of the act. The list of prescribed authorities includes;
  i. Australia Post
  ii. Registrar-General
  iii. Surveyor-General
  iv. Chief Executive of the Ambulance Service of NSW
  v. Fire and Rescue NSW
  vi. NSW Rural Fire Service
  vii. NSW Police Service
  viii. State Emergency Service
  ix. New South Wales Volunteer Rescue Association Incorporated
  Prescribed authorities need to be given time (15 business days) to comment on any proposed name prior to gazettal.
  (x) for a classified road - the Roads and Maritime Services.

6) Submit name for gazettal – Council would be required to;

7) Publish notice of the name in the NSW Government gazette.

- Advertise the name extensively in local newspapers.
- Notify affected residents of the road name and their change of address if applicable.
- Notify prescribed authorities listed in Regulation 7.1 of the "Roads Regulation Act
  2008" of the finalised name and subsequent gazettal.

8) Erect signage – Council would need to install road signage displaying the name.

9) Update corporate records – Council would be required to apply updates to all records pertaining to the newly named road within Council's corporate database, "Authority" including addressing and parcel location records.

10) Update Council's Geographic Information System – Council would need to apply updates to all records pertaining to the newly named road within Council's Geographical Information System (GIS), including addressing and all road related data and mapping. It is anticipated that the Geographic Names Board would support the request for name creation that Council submitted.

Relevant Reference Documents:
AS/NZS 4819:2011 Australian/New Zealand Standard – Rural and urban addressing
NSW Addressing User Manual – October 2019

Governance issues:
Compliance with LG Act and GNB policy and regulations.

Stakeholders:
The public and residents of Carinda, Walgett Shire Council, Emergency Services, Service Providers

Financial implications:
It is anticipated that the total cost of renaming the street including community consultation and installing a new street blade signs would cost $1200.00

Alternative solutions/options:

1. Do nothing and the street remains Hare Street, Carinda.

Street Re-Naming Request – Hare Street Carinda
Recommendation: 1. Council conduct the appropriate public consultation regarding the renaming of Hare Street, Carinda to Patty Cake Street, Carinda in compliance with NSW Address Policy and User Manual October 2019 and report back to Council. **Moved:** **Seconded:**

Attachments:
A – Map showing proposed renaming of Hare Street, Carinda
B – Letter from Libby Caton regarding the renaming.

A – Map showing proposed renaming of Hare Street, Carinda

B – Letter from Libby Caton regarding the renaming.

To The General Manager Walgett Shire Council

Dear Sir

REF: Change of street name.

With the recent passing of Patricia Regan (Nee: Caton) we would like to rename a street in her honour as she was a resident of Carinda her whole life and an extremely valued member of the Carinda community.

The community will miss her greatly as she was involved in all committees in our small town: CWA, Life Member of both the Carinda Race Club and Carinda Golf Club, Bowie Committee and was the organiser and of The Biggest Morning Tea for the past 10 years.

Related too or a great friend to all our community, young and old, Pat was always involved in helping out.

To be able to do this for her and her family would be a great honour to a lady who our whole community loved.

The street in question is Hare St and we would like to rename: Patty Cake Lane (as she was fondly known to many as).

We have approached the two residents in Hare St and they are fully agreeable with this idea.

Regards

On behalf of the family

10.3.5 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES

REPORTING SECTION: **Engineering / Technical Services**
AUTHOR: **Raju Ranjit – Director Engineering / Technical Services**
FILE NUMBER: **11/211**

1. **Walgett**

a. Bore bath

- Furniture installation to commence.
- Further Landscaping to commence – early September including seeding for turf along the new path. (Ref. Photo 1).
- New safety signs in bore bath to be installed.
  New plants in garden Main Street to commence.

Photo 1

b. Apex Park

- Solar lights to be installed

c. Grey Park

- New Play equipment and Swing set to be installed.

d. Cemetery

- Sealing the access road (internal road) in progress.
- Turfing in the new lawn area will be commenced in early September 2020.

e. Walgett Weir Raising Project

- Installation of sheet pile completed (Ref Photo 2)
- Floor over the weir, occurring.
- FAT (Testing at the Factory inspection of Baffles progressing. (Ref. Photo 3
- FAT testing of Gates & Stop Logs – this Wednesday and Thursday.
- Upper structure metal works- scheduled deliver on site 6th Oct 2020.
- Downstream Rock blanket work completed (Ref. photo 4)
- Fishway floor concreting pour 2(Bays 2-11 & Bays 20-28) scheduled for Wednesday, 16.9.20 (Ref. photo 5 and 6)

Photo 2 (facing to South)

Photo 3

Photo 4

Photo 5

Photo 6

f. Desalination Plant

- The RO Plant operation is on hold due to the Sewerage Treatment effluent pond capacity.
- Council is awaiting a response from EPA's approval for new two effluent ponds

g. Walgett Bore (New)

- Installation of additional new bore :
  - Discussion with DPIE's Hydrologist in progress

h. Sewer Treatment Plant

- Fencing around the STP is in progress.
- Construction of V drain in progress

i. Carinda Road rehabilitation works commenced from 6th July 2020.The scope of works includes

Removal of existing geotextile and replacing the existing material with 200 mm imported gravel with 1.5 % lime, hot seal and line marking. The total expenditure as of 31st August 2020 is $ 347,470.27. The total heavy patching area completed as of 31st August 2020 is 11.374.8 sq. (Ref photo 7)

Photo 7

j. Flow meter installation in Walgett River Pump stations are in progress
k. Fixing of Footpath in Wee Waa Street in front of Police Station in process.

3. Rowena

- Rowena Flood Study - Final report received
- Waiting for quotations to install an additional water tank and fire hydrants.

4. Collarenebri

- Final report on Sludge study in progress.
- Desilting on Back Wash Pond in process.
- Construction of the chemical store shed completed and Awing in one side in process
- Desilting of the effluent pond no.3 completed.
- Reconstruction and sealing works in Gundabloui Road commenced on 22nd June 2020.
  - 2.4 km ready for pulverisation and lime spreader
  - 3 km are being prepared for gravel
  - 2 pipe culverts in two sites completed
  - 5 km will be sealed on third week of September
- Pot holes repair (Black jack) in Merrywinebone Road in progress
- Mapping of Fire Hydrants in progress.
- Maintenance of table drains in progress.
- Opening of the side gate to the Cemetery in process.
- Solar lights in Lions, Earl and Denyer Park to be installed.
- BBQ in Lions Park to be installed.
- Flow meter installation in River Pump station completed

- Main street beatification has commence (6 large pots- 1.2 m diameter x 1 m high)
- Garden near the Post Office has commence

5. Lightning Ridge

- Pandora Road extension – site meeting with Lightning Ridge Area Opal Reserve on 1/9/2020.
- Re- tendering water supply upgrade project in process.
- Received a new pump (second time) and installation in process.
- Construction of box culvert on 3 Mile Road in process
- RFQ for Box culvert construction on Opal Street (in front of Police station) in progress. RFQ will be closed on 1st October 2020.
- Heavy patching work in Harlequin Street up to Opal Street completed. The Heavy patching work between Opal Street and Gems Street is on hold and will commenced on January 2021.
- Shoulder widening works on Fred Reece Way between Butterfly Road and Airport gate is in progress.
- Design of the Intersection of Fred Reece way and Lorne Road :
    - Field survey completed
    - Design in progress

6. Burren Junction

- Road widening on Bugilbone Road (Pilliga End) is in progress.
    - 3 km (both sides) ready for pulverisation. Currently this project is on hold as the team has moved to Pillia to Coonamble Road (RR383) due to the urgency. Heavy patching works started from 1st September.

- Design of Kerb extension in Waterloo Street between Hall and Park is in progress

7. Cumborah

- Drinking water management plan for Cumborah new bore is in progress.
- Pump installation completed (Ref. Photo 8) & this project is on hold due to Covid-19
- Two tanks of 22.5 KL delivered on site and installed.
- Three girds on the Cumborah Road (between Cumborah and Castlereagh Highway) will be repaired after 10th September 2020.

Photo 8

8. Grawin

- Drinking water management plan for Cumborah new bore is in progress.
- Pump system has been isolated as the bore system has good free flow power.
- 25 mm pipe has been installed until the control system installed.
- Road works (formation) between Wilby Wilby Road and first Grid commenced on 17th August 2020 and completed.
- Additional works between the first grid and second grid commenced from 3rd September 2020 and will be completed on 10th September except the replacement of double grid (First Grid).

9. RMCC

- Ordered works will commence from 14th September 2020 .The proposed heavy patching sites will be on segments of 3415,3425,3430,3445,3450 and 3460 on Castlereagh Highway (SH18) and segments of 6850 and 6855 on Kamilaroi Highway (SH 29) .
- The total expenditures against the Routine maintenance budget as of 31st August 2020 is $ 111,851.78.
- RMS has sent a confirmation for RMAP 2020/2021. The amended approved budget for the RMAP is $ 1,542,500.

Matters Generally For Brief Mention or Information Only
Recommendation: That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted. **Moved:** **Seconded:**

10.4 ENVIRONMENTAL SERVICES

10.4.1 DEVELOPMENT APPROVALS AUGUST 2020

REPORTING SECTION: **Planning**
AUTHOR: **Libby Cumming, Contract Town Planner**
FILE NUMBER: **10/434**

Summary:
This report is to advise the August 2020 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

Background:
To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

Current Position:
To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor information purposes, the following development was approved during August 2020.

Development Applications

Applic. No	Address	Title	Development	Determination
DA20/1/2 Amended	34-38 Fox Street, Walgett	Lot 1 DP1203370	Supermarket	Council
DA20/1/3 Amended	34-38 Fox Street, Walgett	Lot 1 DP1203370	Supermarket	Council
DA2020/7	12144 Castlereagh Highway, Walgett	Lot 96 DP704096	Manufactured Dwelling	Delegated Authority
DA2020/13	5 Red Robin Street, Lightning Ridge	Lot 7 DP3945	Shed	Delegated Authority

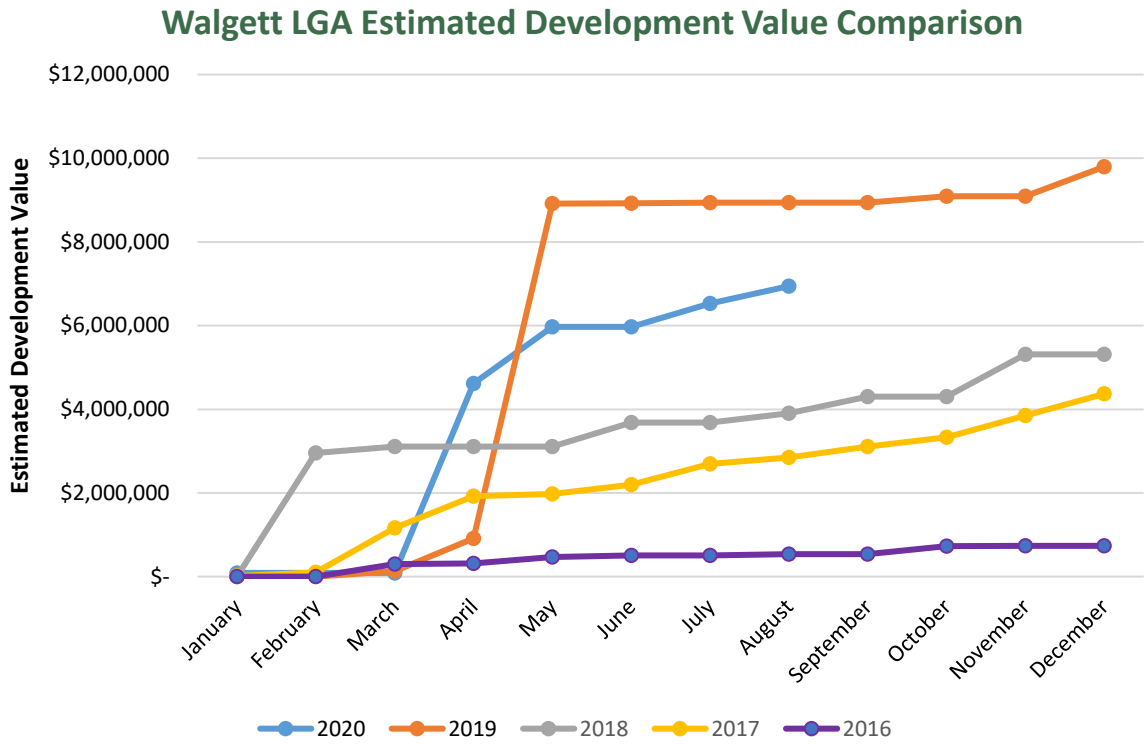
Complying Development
Nil

Estimated Development Value Comparison to Same Period Last Year

	August 2020	August 2019	July 2020	July 2019	2020 To Date	2019 To Date
Application Number	4	0	2	2	11	13
Estimated Project Value	$412,148	$0	$563,120	$12,830	$6,943,268	$8,939,425

Estimated Development Value Comparison from 2016 until 2020

For Councillor information purposes, the following graph demonstrates the approved Estimated Development Value for the last five years, and has the values combined for both Development and Complying Development Applications. Please note, this is only current until August 2020.



For Councillor information purposes, the following development has been lodged and is currently waiting a determination. Please note, this is only current as at 1 September 2020.

Development Applications

Applic. No	Address	Title	Development	Status
DA2007/22	Bald Hill Opal Field, Lightning Ridge	Part Lot 2 DP1107943	Quartz Mining	Waiting on Applicant
DA2017/4/2 Amendment	20928 Castlereagh Highway, Lightning Ridge	Lot 1021 DP762143, Lot 6268 DP769122, Lot 6272	Subdivision & Consolidation	Waiting on Crown to Consider Draft Conditions

		DP764625 & Lot 2849 DP765013		
DA2020/11	Application Number to be Allocated			
DA2020/12	18-20 Colin Street, Carinda	Lot 6 Sec 14 DP758227	Subdivision	Waiting on Further Information
DA2008/12/2 Amendment	Lightning Ridge Opal & Fossil Centre, Three Mile Road, Lightning Ridge	Lot 1 DP1103508	Reduction in Building Footprint, Increased Building height, Relocation of Carpark, Inclusion of External Terraced Area, Additional Design Elements, Ancillary Structures and Request for Staging	Council Determination
DA2020/14	46 Wee Waa Street, Walgett	Lot 38 DP610725	Demolition of Skillion & Toilet & Construction of Storage Shed	Council Determination
DA2020/9	Lightning Ridge	Lot 142 DP1120765 WLL1623	Dwelling Additions	Under Assessment
DA2020/10	Lightning Ridge Visitor Information Centre, 2 Bill O'Brien Way, Lightning Ridge	Lots 78 & 79 DP820469	Construct Visitor Information Centre	Waiting on NSW Police Comment
DA2020/8	110 Fox Street, Walgett	Lot 2 DP511835	Installation of Underground Fuel Tanks & Replacement Pylon Signage	Under Assessment
DA2020/15	1 Rubbish Tip Road, Walgett	Lot 102 DP750291	Recycling Shed	Council Determination

<u>Complying Development</u>
Nil

Relevant Reference Documents:
Environmental Planning & Assessment Act 1979 & Regulations

Governance issues:
Nil

Stakeholders:
Walgett Shire Council
Developer
Residents of Walgett Shire Council

Financial Implications:
Nil

Development Approvals - August 2020
Recommendation: That Council note the information contained within the development approvals report for August 2020. **Moved:** **Seconded:**

Attachments:
Nil

10.4.2 DEVELOPMENT APLICATION 2020/12 – SUBDIVISION – 18-20 COLIN STREET CARINDA

REPORTING SECTION: **Planning**
AUTHOR: **Libby Cumming, Contract Town Planner**
FILE NUMBER: **DA2020/12**

Summary:
This report is to consider Development Application 2020/12 for a 2 lot subdivision on Lot 6 Section 40 DP 758227 being 18-20 Colin Street, Carinda.

This report is to be considered under Clause 4.6 of the *Walgett Local Environmental Plan 2013* (WLEP).

Background:
Local environmental plans and state environmental planning policies contain a wealth of development standards that regulate the type of development that can be given a development consent. These standards cover different aspects of a proposed development. They include well-known types of standards, such as those relating to building height, floor space ratio and minimum lot size. Clause 4.6 provides flexibility in the application of development standards, allowing the consent authority to grant development consent for developments that do not comply with identified development standard, where it can be shown that flexibility in the application of the standard would achieve better outcomes for and from the development.

However, Council is unable to approve an application under Clause 4.6 unless concurrence has been received from the Secretary of NSW Planning, Industry & Environment. To accompany any referral, a resolution of Council is required.

Current Position:
This report is to consider Development Application 2020/12 for the for a 2 lot subdivision on Lot 6 Section 40 DP 758227 being 18-20 Colin Street, Carinda. Lot 1 will have an area of 1142m2 and will contain the existing dwelling and Lot 2 will be 881.4m2 and contain the existing petrol station. The proposed Plan of Subdivision and accompanying Statement of Environmental Effects is attached to this report.

The land is zoned RU5 Village under the WLEP and complies with the intent of the zone objectives. However the development is not permissible as it does not comply with the minimum lot size of 2000m^2 per lot. Hence the applicant has made a request under Clause 4.6 for a variation to this development standard. The clause reads:

4.6 Exceptions to development standards

(1) The objectives of this clause are as follows—
- *(a) to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
- *(b) to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*

(2) Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument. However, this clause does not apply to a development standard that is expressly excluded from the operation of this clause.

(3) Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating—

(a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and
(b) that there are sufficient environmental planning grounds to justify contravening the development standard.

(4) Development consent must not be granted for development that contravenes a development standard unless—
(a) the consent authority is satisfied that—
(i) the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and
(ii) the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and
(b) the concurrence of the Planning Secretary has been obtained.

(5) In deciding whether to grant concurrence, the Planning Secretary must consider—
(a) whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and
(b) the public benefit of maintaining the development standard, and
(c) any other matters required to be taken into consideration by the Planning Secretary before granting concurrence.

(6) Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone E2 Environmental Conservation, Zone E3 Environmental Management or Zone E4 Environmental Living if—
(a) the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or
(b) the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard.
Note—
When this Plan was made it did not include all of these zones.

(7) After determining a development application made pursuant to this clause, the consent authority must keep a record of its assessment of the factors required to be addressed in the applicant's written request referred to in subclause (3).

(8) This clause does not allow development consent to be granted for development that would contravene any of the following—
(a) a development standard for complying development,
(b) a development standard that arises, under the regulations under the Act, in connection with a commitment set out in a BASIX certificate for a building to which State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 applies or for the land on which such a building is situated,
(c) clause 5.4.

The applicant has addressed all requirements within the attached submitted Clause 4.6 Variation Report.

The application was notified as per the provisions of the *Walgett Community Participation Plan 2020* for the period 24 June 2020 until 7 July 2020. There were no submissions received.

The biggest concern regarding this development is whether each lot has enough area for the disposal of onsite effluent. However, if the applicant can prove by way of submission of an onsite effluent disposal report that there is enough site area for effluent disposal, there is no reason to refuse the application.

There are no other outstanding issues that cannot be dealt with by the use of appropriate development conditioning. The full development assessment, including recommended development conditions is are attached**.**

If Council chooses to resolve approval for this development, prior to being able to issue a formal development consent, the concurrence of the NSW Planning, Industry & Environmental must be obtained. If they give concurrence, it is appropriate to give delegation to the General Manager to approve the development as per the concurrence. However, if the General Manager believes there is an issue that required Council consideration or alternatively if concurrence is not given by NSW Planning, Industry & Environment, the matter will be reported back to Council.

Relevant reference document/policies:
Local Government Act (NSW) 1993 & Regulations
Environmental Planning & Assessment Act 1979 & Regulations
Walgett Local Environmental Plan 2013
Walgett Development Control Plan 2016

Governance issues:
Council is unable to approve the application without the concurrence of NSW Planning, Industry & Environment.

Environmental issues:
The disposal of onsite effluent which has been discussed above.

Stakeholders:
Developer
Walgett Shire Council
Residents of Walgett Shire Council
NSW Planning, Industry & Environment

Financial implications:
Nil

Alternative solutions:
The alternative solution is to refuse the application.

Development Application 2020/12 – Subdivision – 18-20 Colin Street Carinda
1. Approve the development consent conditions for DA2020/12, being a 2 lot subdivision on Lot 6 Section 40 DP 758227 being 18-20 Colin Street, Carinda, as per the recommendation of the Development Assessment report and the concurrence of NSW Planning, Industry & Environment Secretary, and 2. Delegation be given to the General Manager (a) To approve DA2020/12 upon receipt of the concurrence of NSW Planning, Industry & Environment, and (b) Ensure any development consent issued is as per the conditions within any received concurrence. **Moved:** **Seconded:**

Attachments:
(Refer to Attachment Document – Part C)

1. Plan of Subdivision
2. Statement of Environmental Effects
3. Clause 4.6 Variation Report
4. Development Assessment

10.4.3 DEVELOPMENT APLICATION 2008-2-2 MODIFICATION – AUSTRALIAN OPAL CENTRE – THREE MILE ROAD, LIGHTNING RIDGE

REPORTING SECTION: **Planning**
AUTHOR: **Libby Cumming, Contract Town Planner**
FILE NUMBER: **DA2008-2-2**

Summary:
This report is to consider a modification to Development Application 2008-2-2 for the construction of the Australian Opal Centre on Lot 1 DP 1103508 being Three Mile Road, Lightning Ridge.

Background:
The Australian Opal Centre was formally approved by Council at its Ordinary meeting held 15 July 2020. The proposed building includes a museum for public displays, shop, café, offices and staff facilities, research library, workshop, cinema, storage and an indoor garden.

The two storey building will be recessed into an excavated area approximately 28 metres by 90 metres by 11 metres deep.

The proposal included an on-site parking for 75 cars, 2 access parking spaces and coach parking.

The development was commenced in 2003 with the issuing of a construction certificate for the bulk excavation of the site.

Current Position:
This report is to consider a modification to Development Application 2008-2-2 for the construction of the Australian Opal Centre on Lot 1 DP 1103508 being Three Mile Road, Lightning Ridge.

The modifications consists of

➢ ***Staged Application***

Complete the application into two Stages.

- Stage 1:
  - ✓ Building the complete structure of walls and roof and fitting out the ground floor entry level for public access. This would include a cafe, shop, ticketing, exhibition areas, toilets, internal courtyard garden and office space.
  - ✓ Pit void - external to walls covered/enclosed
  - ✓ The Malqaf and natural ventilation system would be completed along with all required fire safety and Australian Building Code compliance requirements
  - ✓ Rain water collection tanks.
  - ✓ Toilets for stage 2 installed
  - ✓ Carparking
  - ✓ Temporary landscaping
- Stage 2:
  - ✓ Completion of lower ground floor
  - ✓ Eastern terrace and gardens

- **Reduced Building Footprint**

Overall area of building has been reduced by 16% from 3,082.26m^2 to 2,586.07m^2 (excluding external terrace).

- **Height of the Building**

The building parapet height has been marginally increased by 0.5m to a height of 7m above finished ground.

- This amendment was required in order to shorten the ramped entry into the building which in turn allowed the overall area of the building to be decreased. The height of the Malqaf has increased by 2.7m to a height of 12.7m above finished ground.
- This amendment was required as the detailed design required the cross sectional area of the Malqaf to be increased in order to increase the passive cooling efficiency which in turn required an increase in height
- The additional height also allows the Malqaf better access to non-turbulent air.

- **Eastern End of Building**

The design of the eastern end of the building has been amended to include an external terraced area.

- This amendment was necessary as the approved design included a viewing platform into an existing excavation at the eastern end of the site. Since the approval was granted, the excavated pit at the eastern end of the site has been filled in so the viewing platform is no longer possible to construct.
- The proposed external terrace provides a considered and appropriate landscape resolution to this end of the building and offers an outdoor space for events.

- **Carpark and Coach drop off area location**

The proposed location of the carpark has been changed from directly in front of the southern elevation and entry of the building, to adjacent to (west of) the existing Black Opal Heritage Shed (marked as Black Opal Shed on drawings) to the south east of the new building. The coach drop off is proposed to be moved to the eastern end of the building. These changes to car parking and coach drop off have been proposed in order to:

- simplify the entry to the facility to a single point at the eastern end of the building
- exceed the equal access (DDE and AS1428) requirements and meet best practice for safety by design with regard to pedestrian movements around vehicles by;
  - ✓ physically separating the pedestrian movement from the vehicle movement and by
  - ✓ reducing the required distance for visitors to walk to the entry point and providing a single point of pedestrian access via a ramped walkway

The amended design also removes cars from directly in front of the building which allows:

- the developed landscape design to deal with surface water run off across the site and
- the presentation of a clear and more beautiful arrival experience for the visitor.

- **Additional Sustainable Design Elements and Ancillary Structures for Fire and Services**

  - Inclusion of a Geothermal Bore Field. Moving the carpark has allowed for a geothermal bore field to be installed to the southern area in front of the building (where the carpark was proposed in the current approval). This bore field will provide a majority of the passive energy required for the cooling of the building. It is intended the geothermal borefield will be buried no more than 600mm beneath the ground's surface, permitting access if required for repairs.
  - Expansion of the Solar Array. It is proposed that the solar array proposed for the roof of the AOC building be expanded beyond the roof. Potential areas for the expanded

solar array are indicated on the site plan. This is proposed to increase solar power generation to supply the AOC building.

- Solar Battery storage is proposed to the north of the building. This is proposed as a maximum of 2 x 40 foot (2.4m x 12m) containers which will be integrated into the landscape. The solar battery storage is proposed to be external of the main building to reduce the risk of fire and to provide easy access for maintenance, replacement and expansion in the future.
- A connection to the main electricity grid is proposed as an option. This would entail running a new single or 3 phase power line to the building. This is proposed as an alternative sustainable option. The AOC building with an expanded solar array could become a net exporter of electricity back to the grid. Drawing from the grid during peak demand, then exporting net additional power to the grid, may be preferred to storing surplus power in batteries.
- Black water treatment system is proposed to be partially buried to the north of the building. The black water treatment system is proposed to be located external of the main building to provide easy access for maintenance.
- Fire Water tank storage and associated pumps. These structures are proposed to be located to the south of the building adjacent to the carpark.

The proposed Plans are Commercial in Confidence at the request of the developer. Therefore a full copy of the internal plans will be made available under separate cover, but the notification plans, accompanying information and original development consent is attached to this report.

The application was notified as per the provisions of the *Walgett Community Participation Plan 2020* for the period 13 August 2020 until 26 August 2020. An advert was placed in the media, and on Council's webpage and Facebook site. There were no submissions received.

The modifications are considered to be minimal in impact, therefore it was not considered necessary to undertake any external referrals.

An assessment has been undertaken as to what conditions of development consent should be modified, deleted or included. The Assessment and recommended condition changes is attached to this report. A summary of the recommended changes are:

Original Condition		Proposed Condition
Gen 010	It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.	<u>Deleted Condition</u> No covenant appears on the title / lease documents.
Dis 010	Access for persons with disabilities to and within the building and facilities is to be provided in accordance with the Building Code of Australia and Australian Standard 1428.1 & 1428.4. Design for Access and Mobility – New building work.	<u>Deleted Condition</u> Compliance with the *Building Code of Australia* is already required via Clause 98 of the *Environmental Planning & Assessment Regulations 2000*, and *Disability Discrimination Act 1992* regardless.

Dis 040	At least two (2) accessible car-parking spaces shall be provided within the proposed car park. The parking spaces shall have a minimum width of 3.8m, with signage and marking complying with the requirements of AS 2890.1-2004.	<u>Modified Condition</u> At least two (2) accessible car-parking spaces shall be provided within the proposed car park. All accessible car-parking shall comply with AS2890.6.
Ter 10	a) Treatment against termites is to be carried out in accordance with AS 3660.1. Upon completion of the selected method of treatment: b) A certificate is to be issued to Council by the licensed installer of the system certifying that the system installed is in accordance with the specific requirements of Council and AS3600.1. • A durable notice must be permanently fixed within the meter box indicating: • The method of protection • The date of installation of the system • Where a chemical barrier is used, it's life expectancy as listed on the National Registration Authority label and • The need to maintain and inspect the system on a regular basis.	<u>Deleted Condition</u> Compliance with the *Building Code of Australia* is already required via Clause 98 of the *Environmental Planning & Assessment Regulations 2000*, and *Disability Discrimination Act 1992* regardless.
Pub 005	If 'public entertainment' is to be conducted in the building or part thereof, then the developer is to ensure that the building complies with the Building Code of Australia. (Note: In particular, NSW Part 101 Places *of Public Entertainment other than Temporary Structures and Drive in Theatres*).	<u>Deleted Condition</u> Compliance with the *Building Code of Australia* is already required via Clause 98 of the *Environmental Planning & Assessment Regulations 2000*, and *Disability Discrimination Act 1992* regardless.
Inspections	Critical Stage Inspections – Class 9 • At the commencement of the building work, and • On set-out of the works and prior to any excavation. • Footings after excavation and before of any concrete	<u>Deleted Condition</u>

	• Footings/piers and slab after placement of moisture barrier, reinforcement and prior to pouring of any concrete. • Underfloor drainage prior to pouring concrete. • On completion of blockwork/brickwork and prior to core filling. • On completion of framing prior to covering. • On completion of plumbing pipe installation (hot & cold after service) prior to covering. • On completion of waterproofing of wet areas and prior to commencement of wall and floor tiling. • Prior to covering any sewer or stormwater drainage pipe work and connection points. • First floor slabs after placement of reinforcement and prior to the pouring of any concrete. • Installation of sewerage system and effluent lines prior to backfilling. • All external sewer drainage prior to covering in trenches, clearly visible and under hydrostatic test. • Final inspection before use of installed equipment. • Final inspection of Fire service installations • Prior to covering any stormwater drainage connections, and • After the building work has been completed and prior to any occupation certificate being issued in relation to the building.	
Gen 001		<u>Additional Condition</u> This development is to be staged as per the following: Stage 1: ○ Building the complete structure of walls and roof and fitting out the

		ground floor entry level for public access. This would include a cafe, shop, ticketing, exhibition areas, toilets, internal courtyard garden and office space. o Pit void - external to walls covered/enclosed o The Malqaf and natural ventilation system would be completed along with all required fire safety and Australian Building Code compliance requirements o Rain water collection tanks. o Toilets for stage 2 installed o Carparking o Temporary landscaping Stage 2: o Completion of lower ground floor o Eastern terrace and gardens Staging of this application will require a separate Construction Certificate to be submitted for each stage. This will also require a separate Occupation Certificate to be issued for each stage, prior to occupation of the building.
Gen 055-1		<u>Additional Condition</u> A report by an accredited access consultant must be prepared and lodged with the Construction Certificate application showing compliance with all relevant legislation.
Gen 056-1		<u>Additional Condition</u> A report by an accredited Fire Engineer must be lodged with the Construction Certificate application. If alternate solutions are required these must be accompanied by a peer review report by an accredited certifier and if required, sign off by NSW Fire and Rescue.

A summary of the changes not supported are:

Original Condition		Requested Condition
Gen 065	The use or occupation of the premises is not to commence until such time as the terms of Development Consent have been complied with and a final occupation certificate issued.	The use or occupation of the premises is not to commence until such time as the terms of Development Consent have been complied with and the relevant interim or final occupation certificate issued.

Reason:	This is Staged development, the current wording would prohibit occupation/use at Stage 1.
Comment:	This condition should remain. An additional condition (Gen 001) be inserted as per below detailing staging and that a construction certificate be submitted for each stage. Therefore an occupation certificate is required for each stage.

There are no other outstanding issues.

Relevant reference document/policies:
Local Government Act (NSW) 1993 & Regulations
Environmental Planning & Assessment Act 1979 & Regulations
Walgett Local Environmental Plan 2013
Walgett Development Control Plan 2016

Governance issues:
Nil

Environmental issues:
Nil

Stakeholders:
Developer
Walgett Shire Council
Residents of Walgett Shire Council
NSW Planning, Industry & Environment – Crown Lands

Financial implications:
Nil

Alternative solutions:
The alternative solution is to refuse the modified application.

Development Application 2008-2-2 Modification – Australian Opal Centre – Three Mile Road, Lightning Ridge

Recommendation:

That Council approve the modification as proposed in DA2008-2-2, being the construction of the Australian Opal Centre on Lot 1 DP 1103508 being Three Mile Road, Lightning Ridge, as per the recommendation of the Development Assessment report.

Moved:
Seconded:

Attachments:
(Refer to Attachment Document – Part C)

1. Neighbour Notification Plans
2. Supporting Documentation
3. Original Development Consent
4. Development Assessment

*Full Set of Plans - Commercial in Confidence – Under Separate Confidential Cover

10.4.4 DEVELOPMENT APLICATION 2020/14 – STORAGE SHED – 46 WEE WAA STREET, WALGETT

REPORTING SECTION: **Planning**
AUTHOR: **Libby Cumming, Contract Town Planner**
FILE NUMBER: **DA2020/14**

Summary:
This report is to consider Development Application 2020/14 for the demolition of skillion and toilet, and construction of storage shed on Lot 38 DP 610725 being 46 Wee Waa Street, Walgett.

This application has a variation to the *Walgett Development Control Plan 2016* and has sole access off Council controlled land.

Background:
The site has been used historically for commercial purposes, with a butcher's shop building located at the front, with an open skillion and toilet at the rear. This building is now vacant.

The land has an area of 324.1m$^{2.}$

Current Position:
This report is to consider Development Application 2020/14 for the demolition of skillion & toilet, and construction of storage shed on Lot 38 DP 610725 being 46 Wee Waa Street, Walgett. The proposed Plan and accompanying Statement of Environmental Effects is attached to this report.

The land is zoned B2 Local Centre under the WLEP and complies with the intent of the zone objectives.

The application was notified as per the provisions of the *Walgett Community Participation Plan 2020* for the period 6 August 2020 until 19 August 2020. No submissions were received.

There are two issues for Council consideration:

1. <u>Variation to the *Walgett Development Control Plan 2016*</u>

The proposed development does not comply with Clause 4.9.3 – Design and specifically the following elements:

- ✓ Building facades shall be articulated by use of colour, arrangement of elements or by varying materials.
- ✓ Large expansive walls not permitted unless abutting a building on an adjoining allotment.

The applicant has requested a variation:

The development is non-compliant with the above provisions of the DCP However considering the nature of the development, a departure request is sought and considered justified in that:

- *Concrete tilt panels have been specifically chosen as a building material for security purposes. As the proposed shed shall be used for storage purposes only, secure and*

safe storage of items of high important, along with reducing vandalism for the site, Windows have not been introduced as this would compromise the security of the building;

- *The bulk and scale of the development is not significant;*
- *The proposed new building is located to the rear of the site and the existing butchers shop building provides for a visual buffer between the streetscape and the new building. The new building is setback approximately 11m from the boundary facing Wee Waa Street and existing vegetation located on the neighbouring property to the east adds to visually concealing the proposed development from the street scape;*
- *The subject site and general locality has a commercial feel being centrally located in Walgett and by having large expansive carparking areas within proximity, In its context, the development is not expected to be antipathetic to the locality;*
- *The development will not block any views or vistas, nor would it create any negative views for adjoining properties;*
- *Concrete has become a material widely used by designers by turning a building's structural elements into an artistic statement. Visual concrete, and in this case the proposed concrete walls, provide a winning combination between aesthetic ambition and simple practicality in design. The concrete provides a robust, low maintenance finish and adequate security for the proponent.*

Section 3.42 of the *Environmental Planning & Assessment Act 1979* provides that the purpose of development control plans are to provide **guidance** on:

a) **giving effect to the aims** of any local environmental plan that applies to the development,
b) **facilitating development** that is permissible, and
c) **achieving the objectives of land zones**.

What this means is that a certain provisions within a development control plan might be a necessary consideration in the assessment of a development application, but those terms may be interpreted with flexibility. As the *Walgett Development Control Plan 2016* is a policy of Council, Council must determine if the above variation request is warranted in this instance.

The development assessment highlights no issues that would prevent the above variation request from being approved.

2. <u>Access from the Council Carpark</u>

There is no onsite car parking, and it is proposed to access the storage shed from the Council owned carpark. At the date of writing this report, the exact status of the carpark was not available, i.e. id the land still operational or community, and do Crown Land still have status as the Land Manager. This information will be provided at the meeting.

However, it is still appropriate to require a right of carriage way arrangement between the land owner/land manager and the property owner. This would also include a maintenance clause as there will be trucks regularly turning within the carpark area, which causes pavement stress from the “screwing” motion. The cost of this would be borne by the developer, and provides not only protection for the land owner, but also the community via Council.

There are no other outstanding issues that cannot be dealt with by the use of appropriate development conditioning. The full development assessment, including recommended development conditions is attached**.**

Relevant reference document/policies:
Local Government Act (NSW) 1993 & Regulations
Environmental Planning & Assessment Act 1979 & Regulations
Walgett Local Environmental Plan 2013
Walgett Development Control Plan 2016

Governance issues:
Nil

Environmental issues:
Nil

Stakeholders:
Developer
Walgett Shire Council
Residents of Walgett Shire Council
NSW Planning, Industry & Environment – Crown Land

Financial implications:
Nil

Alternative solutions:
The alternative solution is to refuse the application.

Development Application 2020/14 – Storage Shed – 46 Wee Waa Street, Walgett
Recommendation: That Council approve Development Application 2020/14, being for the demolition of skillion and toilet, and construction of storage shed on Lot 38 DP 610725 being 46 Wee Waa Street, Walgett, as per the recommendation of the Development Assessment report. **Moved:** **Seconded:**

Attachments:
(Refer to Attachment Document – Part C)

1. Statement of Environmental Effects
2. Plans
3. Development Assessment

10.4.5 DEVELOPMENT APLICATION 2020/15 – RECYCLING STORAGE SHED, TOILET BLOCK & WASTE TRANSFER STATION – 1 RUBBISH TIP ROAD, WALGETT

REPORTING SECTION: **Planning**
AUTHOR: **Libby Cumming, Contract Town Planner**
FILE NUMBER: **DA2020/15**

Summary:
This report is to consider Development Application 2020/15 for the construction of a recycling storage shed, toilet block and waste transfer station on Lot 102 DP 750291 being Walgett Landfill, 1 Rubbish Tip Road, Walgett.

This application is being considered by Council, as they are owner operator of the land and landfill.

Background:
Council resolved to upgrade the Walgett Landfill and received $137,500 from NSW Environmental Trust in grant funding to carry out the work, with Council approving $52,800 in kind to match the funding in May 2020.

Current Position:
This report is to consider Development Application 2020/15 for the construction of a recycling storage shed, toilet block and waste transfer station on Lot 102 DP 750291 being Walgett Landfill, 1 Rubbish Tip Road, Walgett. The proposed Plans are attached to this report.

The land is zoned RU1 Primary Production under the WLEP and complies with the intent of the zone objectives. The use is an ancillary use to the existing waste transfer facility being the Walgett Landfill. This is a permissible use within the zone.

The application was not notified and this is in accordance with the provisions of the *Walgett Community Participation Plan 2020*.

As Council is the land manager, consideration before an Ordinary Meeting of Council is considered necessary rather than the utilisation of a determination by delegation.

There are no outstanding issues that cannot be dealt with by the use of appropriate development conditioning. The full development assessment, including recommended development conditions is attached**.**

Relevant reference document/policies:
Local Government Act (NSW) 1993 & Regulations
Environmental Planning & Assessment Act 1979 & Regulations
Walgett Local Environmental Plan 2013
Walgett Development Control Plan 2016

Governance issues:
Nil

Environmental issues:
Nil

Stakeholders:
Developer
Walgett Shire Council
Residents of Walgett Shire Council

Financial implications:
Nil

Alternative solutions:
The 'do -nothing' option would mean that the community would not benefit from the proposed upgrade works as proposed.

Development Application 2020/15 – Recycling Storage Shed, Toilet Block & Waste Transfer Station – 1 Rubbish Tip Road, Walgett
Recommendation: That Council Approve Development Application 2020/15, being for the construction of a recycling storage shed, toilet block and waste transfer station on Lot 102 DP 750291 being Walgett Landfill, 1 Rubbish Tip Road, Walgett, as per the recommendation of the Development Assessment report. **Moved:** **Seconded:**

Attachments:
(Refer to Attachment Document – Part C)
1. Plans
2. Development Assessment

11. CLOSE OF MEETING

Time: ……