



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday, 24th March 2020

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **24th March 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
ACTING GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## 1. PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER                                                                                 | TOPIC               |
|-----------------------------------------------------------------------------------------|---------------------|
| <b>Angus Geddes</b><br><b>Regional Engagement Officer for the Barwon Darling region</b> | <b>Introduction</b> |

## 2. OPENING OF MEETING

Proceedings of the meeting commenced at \_\_\_\_\_am

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 25 FEBRUARY 2020**

#### **Minutes of Ordinary Council Meeting – 25 February 2020**

**Recommendation:**

That the minutes of the ordinary Council meeting held 25 February 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Ordinary Meeting held 25 February 2020.



**MINUTES FOR THE  
ORDINARY COUNCIL MEETING**

**Tuesday 25 February 2020**

Michael Urquhart  
ACTING GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE CHAMBERS ON  
TUESDAY 25 FEBRUARY 2020 AT 11.42am**

**OPEN FORUM**

*NSW Police Force – Detective Inspector Mr Trent Swinton Officer in Charge and Senior Constable Kate Miller addressed Council on policing matters in Walgett, Lightning Ridge, Collarenebri and Burren Junction.*

**Public Presentations:**

*The Mayor declared the meeting open at 11:42am*

**PRESENT**

Clr Ian Woodcock (Deputy Mayor)  
 Clr Bill Murray  
 Clr Robert Turnbull  
 Clr Kelly Smith  
 Clr Lawrence Walford  
 Clr Jane Keir  
 Michael Urquhart (Acting General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**ABSENT**

Mayor Manuel Martinez  
 Clr Tanya Cameron  
 Clr Michael Taylor

**Leave of Absence**

| 1/2020/1 Leave of Absence                                                                                                         |                    |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Resolved:</b>                                                                                                                  |                    |
| That the leave of absence received from Mayor Martinez, Clr Taylor and Clr Cameron, are accepted and leave of absence is granted. |                    |
| <b>Moved:</b>                                                                                                                     | <b>Clr Walford</b> |
| <b>Seconded:</b>                                                                                                                  | <b>Clr Smith</b>   |
| <b>CARRIED</b>                                                                                                                    |                    |

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor   | Item No.            | Pecuniary/Non-Pecuniary     |
|--------------|---------------------|-----------------------------|
| Clr Turnbull | 10.1.9              | Pecuniary and Non-Pecuniary |
|              | 10.2.1              |                             |
|              | 10.2.3 (Part 4)     |                             |
| Clr Keir     | 10.2.1              | Pecuniary and Non-Pecuniary |
|              | 10.2.2              |                             |
|              | 10.2.3 (Part 1 (d)) |                             |

**1/2020/2 Minutes of Ordinary Council Meeting – 17 December 2019****Resolved:**

That the minutes of the ordinary Council meeting held 17 December 2019, having been circulated and amended, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**1/2020/3 Notice of Motion – Cllr Cameron****Resolved:**

That the full Agenda and Minutes of the Joint Organisation meetings be included in the Council Agenda papers for the meeting immediately following the quarterly JO meeting.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**1/2020/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at February 2020 be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Walford  
**CARRIED**

**1/2020/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 20-01 to 20-03 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Smith  
**CARRIED**

**1/2020/6 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Smith  
**Seconded:** Cllr Keir  
**CARRIED**

**1/2020/7 Monthly Outstanding Rates Report**

**Resolved:**

The 31st December 2019 outstanding rates report be received and noted.

**Moved:** Clr Turnbull

**Seconded:** Clr Walford

**CARRIED**

**1/2020/8 Monthly Outstanding Rates Report**

**Resolved:**

The 31st January 2020 outstanding rates report be received and noted.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

**1/2020/9 Cash and Investment Report as at 31st December 2019**

**Resolved:**

That the Investment report as at 31st December 2019 be received and noted.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

**1/2020/10 Cash and Investment Report as at 31st January 2020**

**Resolved:**

That the Investment report as at 31st January 2020 be received and noted.

**Moved:** Clr Turnbull

**Seconded:** Clr Smith

**CARRIED**

| <b>1/2020/11 Community Assistance Scheme Donations – Round 2 2019/2020 Applications</b>                                                                                                                                                                     |                                                         |                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|------------------------|
| <b>Resolved:</b>                                                                                                                                                                                                                                            |                                                         |                        |
| That Council increase the 2019/2020 budget for the community Assistance Scheme by \$10,000 to \$30,000. That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2019/2020; |                                                         |                        |
| <b>Organisation</b>                                                                                                                                                                                                                                         | <b>Project</b>                                          | <b>Resolved amount</b> |
| Lightning Ridge Pistol Club                                                                                                                                                                                                                                 | Improvements to the 6 ranges as ordered by NSW firearms | 3,000.00               |
| Lightning Ridge Community Radio                                                                                                                                                                                                                             | Assistance with electricity costs                       | 900.00                 |
| Carinda District Race Club                                                                                                                                                                                                                                  | Carinda Annual Thoroughbred Race Meeting                | 3,000.00               |
| Walgett Show Society                                                                                                                                                                                                                                        | 2020 Walgett Show                                       | 3,000.00               |
| Burren Junction Rescue Squad                                                                                                                                                                                                                                | Purchase first equipment and hall hire fees             | 3,000.00               |
| North West Plains Sustainability Group                                                                                                                                                                                                                      | Communication and Succession Planning                   | 1,500.00               |
| Lightning Ridge Race Club                                                                                                                                                                                                                                   | Staff and contractor payments for race day              | 0.00                   |
| <b>Totals</b>                                                                                                                                                                                                                                               |                                                         | <b>\$ 14,400.00</b>    |
| <b>Moved: Clr Turnbull</b>                                                                                                                                                                                                                                  |                                                         |                        |
| <b>Seconded: Clr Smith</b>                                                                                                                                                                                                                                  |                                                         |                        |
| <b>CARRIED</b>                                                                                                                                                                                                                                              |                                                         |                        |

*Clr Turnbull declared a non-pecuniary interest in report 10.1.9 and left the room at 11:52am*

| <b>1/2020/12 Museum &amp; Galleries of NSW – Museum Advisors Program</b>                                                                    |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| <b>Resolved:</b>                                                                                                                            |  |  |
| 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.                                                         |  |  |
| 2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.                       |  |  |
| 3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program |  |  |
| 4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                        |  |  |
| <b>Moved: Clr Murray</b>                                                                                                                    |  |  |
| <b>Seconded: Clr Keir</b>                                                                                                                   |  |  |
| <b>CARRIED</b>                                                                                                                              |  |  |

Clr Turnbull returned to the meeting at 11.54am

| 1/2020/13 Information from Tourism/Visitor Information Section                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council receive and note this report; Information from Tourism/Visitor Information Section.</p> <p><b>Moved: Clr Keir</b><br/> <b>Seconded: Clr Smith</b><br/> <b>CARRIED</b></p> |

| 1/2020/14 NRMA - Electric Vehicle Fast Charging Station in Walgett                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>1. Council authorise the Acting General Manager to sign the non-binding letter of intent.<br/>                 2. Council continue discussions with NRMA for the specified locations.</p> <p><b>Moved: Clr Murray</b><br/> <b>Seconded: Clr Smith</b><br/> <b>CARRIED</b></p> |

| 1/2020/15 Street Lighting Upgrade Essential Energy                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>1. Participate in the Essential Energy Street lighting upgrade program, "Bulk Replacement Funded by Essential Energy".<br/>                 2. Endorse the actions of the Acting General Manager in executing the program agreement.</p> <p><b>Moved: Clr Smith</b><br/> <b>Seconded: Clr Keir</b><br/> <b>CARRIED</b></p> |

| 1/2020/16 Second Quarter Operational Plan & Half Yearly Delivery Program 19/20                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>Council accept the progress made on the 2019/2020 Operational Plan and Delivery Program as at 31<sup>st</sup> December 2019.</p> <p><b>Moved: Clr Walford</b><br/> <b>Seconded: Clr Smith</b><br/> <b>CARRIED</b></p> |

| 1/2020/17 Quarterly budget review statement 2019/2020                                                           |                  |
|-----------------------------------------------------------------------------------------------------------------|------------------|
| <b>Resolved:</b>                                                                                                |                  |
| That Council adopt the attached Quarterly Budget Review Statement for 31 <sup>st</sup> December 2019 as tabled. |                  |
| <b>Moved:</b>                                                                                                   | <b>Clr Keir</b>  |
| <b>Seconded:</b>                                                                                                | <b>Clr Smith</b> |
| <b>CARRIED</b>                                                                                                  |                  |

| 1/2020/18 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer                                                                                                                   |                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Resolved:</b>                                                                                                                                                                                                   |                    |
| That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted. |                    |
| <b>Moved:</b>                                                                                                                                                                                                      | <b>Clr Murray</b>  |
| <b>Seconded:</b>                                                                                                                                                                                                   | <b>Clr Walford</b> |
| <b>CARRIED</b>                                                                                                                                                                                                     |                    |

*Clr Turnbull declared a pecuniary interest in report 10.2.1 and left the room at 11.56am.  
 Clr Keir declared a pecuniary interest in reports; 10.2.1, 10.2.2 and a non-pecuniary interest in report 10.2.2 and left the meeting room at 11.56am  
 No quorum present in the meeting room.  
 The Monthly Maintenance Grading Report from Director Technical / Engineering Services report is held over till next Council Meeting.  
 Clr Turnbull returned to the meeting room at 12:01pm*

| 1/2020/19 Monthly Progress Report – February 2020                                                       |                    |
|---------------------------------------------------------------------------------------------------------|--------------------|
| <b>Resolved:</b>                                                                                        |                    |
| That Council receive and note the Engineering Services monthly works progress report for February 2020. |                    |
| <b>Moved:</b>                                                                                           | <b>Clr Smith</b>   |
| <b>Seconded:</b>                                                                                        | <b>Clr Walford</b> |
| <b>CARRIED</b>                                                                                          |                    |

*Clr Turnbull declared a pecuniary interest on report 10.2.3 and left the meeting room at 12:02pm  
 No quorum present in the meeting room.  
 The Matters Generally for Brief Mention or Information Only from Director Technical / Engineering Services report is held over till next Council Meeting.  
 Clr Keir and Clr Turnbull returned to the meeting room at 12:03pm*

**1/2020/20 Bulky Waste Collection – Allocation of monies****Resolved:**

Approve a new budget line for \$30,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the bulky waste collection event in the Shire.

**Moved:** Clr Smith  
**Seconded:** Clr Turnbull  
**CARRIED**

**1/2020/21 Draft Community Participation Plan****Resolved:**

That Walgett Shire Council resolve to:

1. Accept the Draft Walgett Community Participation Plan
2. Place the Draft Walgett Community Strategic Plan on public exhibition for a period of 28 days, and
3. Send to NSW Planning & Environment for comment during the Public Exhibition period.
4. Amend the Walgett Development Control Plan 2016 by removing clauses 2.6.1 and 2.6.2.

**Moved:** Clr Turnbull  
**Seconded:** Clr Walford  
**CARRIED**

**1/2020/22 Move into Closed Session**

*Time: 12.07pm*

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Turnbull  
**Seconded:** Clr Walford  
**CARRIED**

**1/2020/23 Lots C & D DP 30380****Resolved:**

1. Council purchase Lots C & D DP 30380 for \$25,000
2. Lots C & D DP 30380 be classified as operational land
3. The Covenant H 408797 encumbering Lot H DP 30380 be removed

**Moved:** Clr Smith  
**Seconded:** Clr Murray  
**CARRIED**

**1/2020/24 Return to Open Session**

**Resolved:**

That Council return to open session.

**Moved:** Cllr Walford  
**Seconded:** Cllr Turnbull  
**CARRIED**

**1/2020/25 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Keir  
**CARRIED**

**Close of Meeting**

The meeting closed at 12.25pm  
To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting General Manager

## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 Nil**

## 8. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 ACTING GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – MARCH 2020**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register as at March 2020 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 24 MARCH 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burransbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 grant application has been lodged</p> <p>17.03.2020 waiting for results of grant application</p> |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                 | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                                                                                                                                            |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                               | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

WALGETT SHIRE COUNCIL AGENDA – 24 MARCH 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26.09.17 | 9/2017/27  | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p> | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p> <p>20.08.19 RFQ for sludge study has been closed</p> <p>9.09.2019 RFQ assessment is in process.</p> <p>22.10.019 Contract has been awarded and study is in progress</p> <p>14.02.2020 conducted site visit and waiting for report</p> <p>17.03.2020 Waiting for report</p> |
| 19.12.17 | 12/2017/25 | <p>Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance</p>                                                                                            | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months</p>                                                                                                                                                                                                                                   |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <p>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</p> <p>6. Investigate the re-establishment of precinct committees.</p> <p>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</p>                                                                                                                                                          | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p>                                                                                                                   |
| 27.03.18 | 3/2018/25  | <p>1. That Council receives and notes the report.</p> <p>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.</p>                                                                                                                                                                          | DETS | <p>12.12.18 Not yet commenced</p> <p>22.10.019 Not yet commenced</p> <p>17.03.2020 not yet commenced</p>                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 01.05.18 | 5/2018/28  | <p>It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.</p>                                                                                                                              | GM   | <p>19.03.19 Significant issues to be considered &amp; investigated. Higher priorities at this stage.</p> <p>17.06.2019 see 1/2018/2 Above</p>                                                                                                                                                                                                                                                                                                                                                                                              |
| 25.9.18  | 14/2018/17 | <p>That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future</p>                                                                                                                                                                                                                                          | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019</p>                                                                                                                                                                                                                                                                                                                                                                                                         |
|          | 18/2018/11 | <p>That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.</p>                                                                                                                                                                                                | GM   | <p>17.06.19 Higher priorities at this stage. Policy will be developed later in 2019</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 18.03.19 | 1/2019/11  | <p>That Council</p> <p>(a) name the Park in Opal Street, Lightning Ridge, “Opal Park”</p> <p>(b) Application be made to the Geographical Names Board for registration of the parks name, “Opal Park”</p>                                                                                                                                                                                                                                     | CFO  | <p>17.419 Council have approved name change. Application to be submitted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 18.03.19 | 1/2019/18  | <p>That Council</p> <p>(a) Receive and note the Lightning Ridge Feasibility Study</p> <p>(b) That Council consider its options, for adoption at the March 2019 meeting</p>                                                                                                                                                                                                                                                                   | DETS | <p>16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club</p> <p>20.08.19 Report for the other option in progress</p> <p>9.09.2019 work in progress</p> <p>22.09.2019 funding application is in progress</p> <p>14.02.20 waiting for funding application results</p> <p>17.03.2020 waiting for the funding application results</p>                                                                                                                                                     |
| 18.03.19 | 1/2019/23  | <p>That Council;</p> <p>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project</p> <p>2. Continues to investigate options for providing improved water supply security for Walgett.</p>                                                                                                                                                                                                         | DETS | <p>19.03.2019 Tender document preparation being finalised</p> <p>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget</p> <p>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19<sup>th</sup> July 2019.</p> <p>9.09.2019 An additional funding application has been lodged.</p> <p>22.10.019 Contract will be awarded after October 2019 Council meeting</p>                                          |

WALGETT SHIRE COUNCIL AGENDA – 24 MARCH 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |           |                                                                                                                                                                                                                                                                                                                                 |      | 12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document<br>14.02.20 work in progress<br>17.03.2020 work in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 18.03.19 | 1/2019/25 | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                       | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burrumba Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102 the Ridge Road (RR426) to Collarenebri).                                                                                                                       | DETS | 16.06.19 Community Consultation in progress<br>11.07.2019 Documentation for second community consultation is in progress<br>20.08.19 Revised report in progress<br>9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019<br>14.02.20 Grant application in progress<br>17.03.2020 Waiting for the grant application result                                                                                                                                                                                                                                                                                   |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C". | DES  | November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 30.04.19 | 3/2019/26 | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                     | DETS | 16.06.19 Waiting on license.<br>11.07.19 works will commence from 22 <sup>nd</sup> July 2019.<br>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019<br>9.09.2019 Stage 1 as plan has been completed. Stage 2 i.e Pumping and water quality test is process.<br>22.10.019 waiting a proposal for second stage.<br>14.02.20 PWA is working on it<br>17.03.2020 work in progress                                                                                                                                                                                                                                  |
| 25.06.19 | 5/2019/29 | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                                            | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement<br>9.09.2019 Construction will be started from Jan 2020.<br>11.12.2019 Contractor has confirmed that the project will be commenced from March 2020<br>14.02.20 Construction starts from March 2020<br>17.03.2020 work is on hold due to river water                                                                                                                                                                                                                  |
| 30.07.19 | 6/2019/17 | That Council note and approve the option of installation of 100mm outlet on the old town bore line with a double check valve pipe water to its processing tanks to supplement the flow from the bore baths at the LRMA's cost                                                                                                   | DETS | 20.08.19 Sent approval letter<br>09.09.2019 waiting for a report on completion of the work.<br>22.10.019 waiting for a report from Lightning Ridge Mining association<br>11.12.2019 Proposal for pipe line from new bore has been submitted for Council for information.<br>17.03.2020 work in progress                                                                                                                                                                                                                                                                                                                                              |
| 30.07.19 | 6/2019/23 | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council                             | DES  | Nov 19 – Request to EPA regarding this matter. Response from EPA required. It is understood a response will be received in December 2019. The building has been fenced off by Outdoor staff.                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

WALGETT SHIRE COUNCIL AGENDA – 24 MARCH 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             |                                                                                                                                                                                                                                                                                                      |            |
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| 27.08.19 | 7/2019/28  | That Council accepts the tender for Reconstruction and Sealing of 5km of RR457 Gundabloui Road RFT 19/024 from Country Wide Asphalt in the sum of \$1,166,000.00 including GST                                                                                                                                                                                                                                                                      | DETS        | 09.09.2019 Contract has been awarded. Physical works will be commenced from 16 the September 2019.<br>22.10.019 works in progress<br>11.12.2019 Project completed.                                                                                                                                   | 11.12.2019 |
| 24.09.19 | 9/2019/20  | That Council note and refuse the proposed road disposal by making a submissions to Department of Industry - Lands & Water.                                                                                                                                                                                                                                                                                                                          | DETS        | 09.09.2019 an additional funding application has been lodged. Contractor has been notified.<br>22.10.019 Contract has been awarded to Batter line Earthmoving<br>12.11.2019 waiting for an agreement and works program                                                                               |            |
| 29.10.19 | 10/2019/16 | 1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.<br>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.                                                                                                                                                                  | DETS        | 12.11.2019 waiting for comments from Cumborah community<br>11.12.2019 meeting with Cumborah community on 9/12/2019. The community wants to use the remaining budget for infrastructure not for the further drilling.<br>14.02.20 waiting for proposal<br>17.03.2020 Waiting for design for pipe work |            |
| 29.10.19 | 10/2019/21 | That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.                                                                                                                                                                                                                                                                                  | DETS        | 12.11.2019 Offer letter has been sent out and waiting for agreement and works program<br>11.12.2019 works will commence from January<br>14.02.20 work in progress<br>17.03.2020 work in progress                                                                                                     |            |
| 26.11.19 | 11/2019/24 | 1. That Council receive and note the report<br>2. That Council source from the Roads to Recovery Funding (\$556,415) required to complete the project.<br>3. The General Manager investigate and provide a cost analysis between in-house and contractor work.                                                                                                                                                                                      | GM/<br>DETS | 11.12.2019 the project will be completed by 16/12/2019.                                                                                                                                                                                                                                              | 16/12/2019 |
| 26.11.19 | 11/2019/32 | 1. That Council receive and accept the offer from GS & LM Schmetzer to purchase the lot 63 DP 650476 (8.22 hec) at the cost of \$ 60,000 to create permanent and secure access to the Walgett Weir<br>2. That once the offer has been accepted, a contacts be drawn up and exchanged<br>3. That the land is to be classified as operational land pursuant to Section 31(2) of the Local Government Act 1993 once the sale is finalised              | DETS        | 11.12.2019 Acceptance letter has been sent out and legal activities in progress.<br>18.02.20 Independent reviewer to audit works                                                                                                                                                                     |            |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                             | CFO         | CFO investigating                                                                                                                                                                                                                                                                                    |            |
| 17.12.19 | 12/2019/15 | 1. That Council receive and note the report.<br>2. That Council source from the water funding for \$33,000 ex GST to complete the pipe work including a flow meter. The length of the pipe work is 1.7 km and diameter is 100mm (ID).                                                                                                                                                                                                               | DETS        | 14.2.20 work in progress<br>17.03.2020 work in progress                                                                                                                                                                                                                                              |            |
| 17.12.19 | 12/2019/18 | 1. Council make an application under the Building Better Regions Fund – Infrastructure Projects Stream Round 4 – Drought Support for the new build of a Lightning Ridge Visitor Information Centre<br>2. Council fund its 25% contribution of \$598,228 from the unallocated loan borrowings.                                                                                                                                                       | CFO         | 20.01.20 grant application lodged                                                                                                                                                                                                                                                                    |            |
| 17.12.19 | 12/2019/19 | Walgett Shire Council allocate \$5000.00 total from the reserves for the Walgett Memorial Wall towards the construction of the Cumborah Memorial Wall.                                                                                                                                                                                                                                                                                              | DES         |                                                                                                                                                                                                                                                                                                      |            |
| 17.12.19 | 12/2019/23 | That Council investigate the suitability of block of land near the racecourse in Lightning Ridge for the establishment of a recycling facility in Lightning Ridge.                                                                                                                                                                                                                                                                                  | DES         | Land is being surveyed 18/02/2020 and appears like a viable option for the recycling facility. Access and other matters are investigated.                                                                                                                                                            |            |
| 25.02.20 | 1/2020/3   | That the full Agenda and Minutes of the Joint Organisation meetings be included in the Council Agenda papers for the meeting immediately following the quarterly JO meeting.                                                                                                                                                                                                                                                                        | GM          |                                                                                                                                                                                                                                                                                                      |            |
| 25.02.20 | 1/2020/12  | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years. | GM          | Awaiting information for advisors                                                                                                                                                                                                                                                                    |            |
| 25.02.20 | 1/2020/20  | Approve a new budget line for \$30,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the bulky waste collection event in the Shire.                                                                                                                                                                                                                                                                      | DES         | Bulky Waste Collection Event will be organised.                                                                                                                                                                                                                                                      |            |
| 25.02.20 | 1/2020/21  | 1. Accept the Draft Walgett Community Participation Plan<br>2. Place the Draft Walgett Community Strategic Plan on public exhibition for a period of 28 days, and<br>3. Send to NSW Planning & Environment for comment during the Public Exhibition period.<br>4. Amend the Walgett Development Control Plan 2016 by removing clauses 2.6.1 and 2.6.2.                                                                                              | DES         | Plan is currently on public exhibition for comment.                                                                                                                                                                                                                                                  |            |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-07 Department of Premier and Cabinet circulars on employment arrangements and international and domestic travel in relation to novel coronavirus (COVID-19)
- 20-06 Novel Coronavirus (COVID-19) Development Updates
- 20-05 Release of councillor superannuation discussion paper
- 20-04 Land use planning changes to assist communities recover from NSW bushfires

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 20-04 to 20-07 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### Attachments:

Circulars

## **20-07 Department of Premier and Cabinet circulars on employment arrangements and international and domestic travel in relation to novel coronavirus (COVID-19)**

### **What's new or changing?**

- The Department of Premier and Cabinet (DPC) issued two circulars on 12 March 2020 in relation to COVID-19.
- The first DPC circular, (C2020-01), relates to employment arrangements in relation to COVID-19. Circular C2020-01 provides guidance on sick leave entitlements, flexible working arrangements, and arrangements for employees who are excluded from the workplace or who are unable to attend work for other reasons. The circular is available [here](#).
- The second DPC circular, (C2020-02), provides advice on international and domestic travel and transport in relation to COVID-19. The circular suggests that all proposed domestic and international travel should be re-evaluated based on the advice available at [www.smartraveller.gov.au](http://www.smartraveller.gov.au) and that international and domestic travel should be restricted to essential travel only. The circular is available [here](#).

### **What this will mean for your council**

- Both circulars apply to NSW public sector agencies. Contrary to the advice contained in each circular, councils are not required to comply with them.
- However, councils are encouraged to consider the guidance provided in each circular and to take their own steps to implement that guidance where practicable.

### **Where to go for further information**

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

## 20-06 Novel Coronavirus (COVID-19) Development Updates

### What's new or changing

- The NSW Human Influenza Pandemic Plan is the whole-of-government plan for an influenza pandemic in NSW. This plan is a sub plan to the NSW State Emergency Management Plan (EMPLAN). Under the EMPLAN, NSW Health is the combat agency for pandemic illnesses.
- The NSW Human Influenza Pandemic Plan details the coordination arrangements, responsibilities and mechanisms for all levels of government and compliments the federal government's Australian Health Sector Emergency Response Plan for Novel Coronavirus (COVID-19).
- The Senior Officers Group of the NSW Government has been established to coordinate management of the NSW Government response to a pandemic. This group consists of Cluster Secretaries, the State Emergency Operations Controller (SEOC), Chief Health Officer and State Emergency Recovery Coordinator and others as required.
- The SEOC has hosted a number of teleconferences with members of the State Emergency Management Committee since 28 January 2020 to facilitate emergency management planning and information sharing.
- The SEOC has opened the State Emergency Operations Centre with liaison officers from key stakeholders and they are supporting the planning for potential impacts and consequences of COVID-19.
- NSW Health has existing policies and plans for the management of a pandemic which have been well tested.
- NSW Health will be advising local councils on measures that need to be implemented within the workplace. Current information and advice for the community and business is available here: [www.nsw.gov.au/coronavirus](http://www.nsw.gov.au/coronavirus).
- Information is also available on the national health website: <https://www.health.gov.au/resources/collections/novel-coronavirus-2019-ncov-resources#find-the-facts>.

### What this will mean for your council

- Councils should review their business continuity plans as a matter of urgency to ensure appropriate planning is undertaken to address any potential disruption to their operations and the provision of services to the community.
- NSW Health will issue instructions for all agencies and will liaise directly with councils on their role.
- Councils should take a precautionary approach in line with the principles of prevention and preparation as outlined in the State Emergency Management Plan regarding the COVID-19 outbreak, working collaboratively with NSW Health to implement strategies to minimise COVID-19's transmission.
- All councils are advised to monitor the NSW Health website for updates: <https://www.health.nsw.gov.au/Infectious/diseases/Pages/coronavirus.aspx>.
- The Office of Local Government (OLG) will continue close contact directly with affected councils for daily updates on any COVID-19 related developments within their Local Government Areas (LGA) in order to compile a daily report to SEOC. Councils can call OLG on 02 4428 4100, or OLG will contact affected councils as required.

Reports from affected councils will need to include the following information:

1. Any staff members affected by COVID-19
  2. Actions implemented by Council to date to contain COVID-19
  3. Issues/requests for action by Council that have been identified/received.
- Councils should continue to closely monitor issues reported or identified within their LGA, and actively engage with NSWHealth Liaison Officers within their relevant Local Emergency Management Committees.
  - Management of council operated facilities, such as council offices, childcare centres, swimming pools and public amenities must be maintained in accordance with most current NSW Health guidance and recommended processes.
  - Councils should also review their delegations as a matter of urgency to ensure that decisions can be made quickly in response to any developments outside of the normal council meeting cycle.
  - Councils can be assured that OLG has also undertaken its own contingency planning to identify possible regulatory changes that may be required to support council decision making should the need arise. Councils will be advised of any changes if and when they are required.

- Councils have been requesting advice regarding the conduct of public events. Please note the following advice issued by the Commonwealth Department of Health, from the Australian Health Protection Principal Committee (AHPPC) dated 8 March 2020: <https://www.health.gov.au/news/australian-health-protection-principal-committee-ahppc-coronavirus-covid-19-statement-on-8-march-2020>.
- Due to the ongoing developments of the COVID-19 outbreak and its implications for overseas travel:
  - All currently booked and approved international travel should be reevaluated in line with the most up to date travel advice available at [www.smarttraveller.gov.au](http://www.smarttraveller.gov.au)
  - International travel should be restricted to essential travel only
  - Any change to planned travel should be done in accordance with standing procedures for individual councils.

#### Key points

- Management of local COVID-19 issues should be undertaken at Council level and elevated where appropriate to Local Emergency Management Committees (LEMC), when operational.
- The LEMC can further elevate operational or strategic issues to Regional or State Level as required.
- There is no vaccine nor antiviral medication available as this stage.
- The most important message from NSW Health is persistent, strict hand and respiratory hygiene, appropriate post exposure quarantine, provision of a nonjudgmental attitude toward those who are symptomatic and to ensure a proportionate and consistent response.
- COVID-19 is spread from an infected person to other people close to that person through contaminated droplets spread by coughing or sneezing, or by contact with contaminated hands, surfaces or objects. Signs and symptoms include respiratory symptoms and fever, cough and shortness of breath and/or diarrhoea.

#### Where to go for further information

- For up to date information on the COVID-19 situation please visit: <https://www.health.gov.au/resources/collections/novel-coronavirus-2019-ncov-resources#find-the-facts>.
- For any inquiries in relation to COVID-19, please ring the following health information line: 1800 020 080.
- For local operational issues in relation to COVID-19, please contact your LEMC.
- Contact details for local NSW Health Public Health Units are available here: <https://www.health.nsw.gov.au/Infectious/Pages/phus.aspx>.
- State level strategic or operational inquiries in relation to COVID-19 and Local Government can be directed to OLG for further investigation via the State Emergency Management Committee (SEMC).
- For any concerns relating to 'what to do if stations and/or work areas have potentially been exposed to COVID-19', please contact NSW Health Public Health staff who will provide immediate post exposure advice.
- NSW Health has compiled a number of Frequently Asked Questions which can be found here: <https://www.health.nsw.gov.au/Infectious/alerts/Pages/coronavirus-faqs.aspx#1-4>.

## **20-05 Release of councillor superannuation discussion paper**

### **What's new or changing**

- The Office of Local Government has issued a discussion paper to seek the views of councils and their local communities on whether councillors should receive superannuation payments.
- Under the Commonwealth *Superannuation Guarantee (Administration) Act 1993*, councils across Australia are not required to make superannuation contributions in relation to the fees they pay to mayors and councillors. This is because mayors and councillors are elected to a civic office in a council and are not employees of the council.
- The release of the discussion paper has been prompted by concerns raised by mayors and councillors that the ineligibility of councillors to receive superannuation payments is inequitable and is a deterrent to more women and younger people standing as candidates at council elections.
- The discussion paper is available on the Office of Local Government's (OLG) website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

### **What this will mean for your council**

- The Office to Local Government is seeking the views of councils, councillors and council staff on this issue.
- Councils are also encouraged to inform their local communities about the discussion paper and to encourage members of the community to make submissions.
- Submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), labelled 'Councillor Superannuation Consultation' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before COB Friday 8 May 2020.

### **Key points**

- The discussion paper seeks the views of councils and others on the following four options:
  - maintaining the status quo – mayors and councillors can continue to voluntarily contribute a *portion* of their fees to a complying superannuation fund of their choice
  - mandate the current voluntary situation – amend the *Local Government Act 1993* (the Act) to make it compulsory for councils to pay a *portion* of the mayors' and councillors' fees equivalent to the superannuation guarantee amount into a complying superannuation fund nominated by the mayor and councillors
  - amend the Act to allow councils to voluntarily pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the mayor and councillors *in addition to* the mayor's and councillors' fees – this means that the payment of councillor superannuation in addition to their fee would be at each council's discretion, allowing the council to take into account the council's resources and the local community's views, or
  - amend the Act to make it compulsory for councils to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the mayor and councillors *in addition to* the mayor's and councillors' fees.

### **Where to go for further information**

- For further information please contact the Council Governance team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

## **20-04 Land use planning changes to assist communities recover from NSW bushfires**

### **What's new or changing**

- Due to the recent bushfires and the number of homes and properties damaged and destroyed the NSW Government has introduced several changes to planning rules to make it easier for people to recover and rebuild.

### **What this will mean for your council**

- The NSW Government is committed to managing timely rebuilding processes for councils and their communities.
- Changes to planning rules have been made to ensure more people impacted by the bushfires are able to clean up and make safe their property and allow bush fire affected people to establish temporary accommodation, without the need for council approval.
- From 4 February 2020, the applicable government planning fees – BASIX Certificate and the Planning Reform Fund fees – will be waived on all development applications related to homes damaged or destroyed in the recent bushfires.
- From 5 February 2020, councils have the flexibility to modify conditions applying to a primitive camping ground, provided the council is satisfied it is necessary for the purposes of accommodating people who have lost their homes in the bushfires.
- Council staff should ensure they are aware of the regulatory changes and ensure relevant guidance is updated as necessary.

### **Key points**

- Amendments to the [State Environmental Planning Policy \(Exempt and Complying Development Codes\) 2008 \(Codes SEPP\)](#) allow a range of low impact works to be carried out as exempt development. These works need to meet the relevant development standards in order to be carried out without council approval, including:
  - Temporary repairs and non-structural permanent repairs to damage caused by a declared state of emergency in relation to the bushfires can be carried out as exempt development. The repairs need to be carried out within two years of the state of emergency being declared
  - People will be able to temporarily put a shipping container on private land affected by the fires for storage purposes, where a state of emergency, in relation to the bushfires, has been declared, for up to two years
  - People impacted by bushfires will be able to demolish buildings that have been substantially damaged by bushfire. People will also be able to partially demolish buildings to make them safe.
- These changes commenced on 31 January 2020.
- Amendments to the *Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005* assist in the provision of emergency accommodation for persons affected by bushfires. These changes include:
  - People who are unable to return to their homes as a result of a bushfire will be able to stay in a moveable dwelling, such as a caravan, in a caravan park or camping ground for an extended period of up to two years without the need for council approval
  - People whose homes have been badly damaged in a bushfire can install a moveable dwelling, such as a caravan, on land without council approval for up to two years. If a person wishes to stay in the moveable dwelling beyond two years, council approval will be needed.
- These changes commenced on the 5 February 2020.
- Affected property owners can contact the Department to arrange for a BASIX Certificate to be issued free of charge. Councils can refer applicants to the dedicated BASIX bushfire recovery hotline. The contact number is 1300 054 464.
- The NSW Government has been working in partnership with bushfire-affected councils on the new planning provisions.
- The NSW Government is continuing to work with councils and state agencies on what else is needed to support the recovery and rebuilding effort.

### **Where to go for further information**

- Further information on the changes is available at <https://www.planning.nsw.gov.au/Policy-and-Legislation/Bushfires-recovery>

### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>                 | <b>MEETING/FUNCTION</b> | <b>LOCATION</b>        | <b>NOTES</b>                                  |
|-----------------------------|-------------------------|------------------------|-----------------------------------------------|
| 28 <sup>th</sup> April 2020 | Council Meeting         | Walgett Shire Chambers | Councillors, GM and Executive Staff to attend |

## 10.1.4 MONTHLY OUTSTANDING RATES – AS AT 29<sup>TH</sup> FEBRUARY 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/14-03

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### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position:

Collection of the current years levy and arrears as at 29<sup>th</sup> February 20 is **70.02%** which is **1.16%** less than the previous year's collection of **71.18%**. Collections have increased in the first eight days of February with a total of **71.59%** collected.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| <b>Monthly Outstanding Rates Report</b>                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 29<sup>th</sup> February 2020 outstanding rates report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

### Monthly Report - Outstanding Rates & Annual Charges as at 29 February 2020

#### Report on Rates and Annual Charges - 29 February 2020

|                                                         | 8 March 2020          | 29 February 2020      | 28 February 2019     |
|---------------------------------------------------------|-----------------------|-----------------------|----------------------|
| Arrears from previous year                              | 905,134.18            | 905,134.18            | 832,246.36           |
| Adjustment                                              |                       |                       |                      |
| Sub Total                                               | 905,134.18            | 905,134.18            | 832,246.36           |
| <b>Current Year Activity</b>                            |                       |                       |                      |
| Legal fees (Including write off's)                      | 25,073.80             | 20,247.80             | 35,112.20            |
| Adjusted Levy                                           | 9,660,078.53          | 9,660,078.53          | 9,360,756.60         |
| Interest (Including write off's)                        | 37,362.25             | 37,203.01             | 35,490.12            |
| Adjustments (Including Write Off's)                     | 1,351.86              | 1,351.86              | (890.89)             |
| Sub Total                                               | 9,723,866.44          | 9,718,881.20          | 9,430,468.03         |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,629,000.62</b>  | <b>10,624,015.38</b>  | <b>10,262,714.39</b> |
| Payments                                                | (7,417,863.53)        | (7,247,750.43)        | (7,106,347.02)       |
| Pensioner Concessions - Govt                            | (94,943.36)           | (94,943.36)           | (98,915.54)          |
| Pensioner Concessions - Council                         | (77,684.98)           | (77,684.98)           | (80,935.50)          |
| Discount                                                | 0.00                  | 0.00                  | 0.00                 |
| Special Rebate Council                                  | (18,806.00)           | (18,806.00)           | (18,357.50)          |
| Sub Total                                               | (7,609,297.87)        | (7,439,184.77)        | (7,304,555.56)       |
| <b>Total Remaining Levy</b>                             | <b>\$3,019,702.75</b> | <b>\$3,184,830.61</b> | <b>2,958,158.83</b>  |
| Current                                                 | 2,355,383.26          | 2,515,113.56          | 2,366,126.81         |
| Arrears                                                 | 479,045.95            | 481,466.92            | 404,216.56           |
| Interest b/f from previous years                        | (7,572.84)            | (721.43)              | 3,142.61             |
| Current year interest                                   | 31,891.90             | 31,955.34             | 28,369.75            |
| Legals                                                  | 160,954.48            | 157,016.22            | 156,303.10           |
| <b>Total Remaining Levy</b>                             | <b>\$3,019,702.75</b> | <b>\$3,184,830.61</b> | <b>2,958,158.83</b>  |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>0.00</b>          |
| <b>Total YTD Collected</b>                              |                       |                       |                      |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 71.59%                | 70.02%                | 71.18%               |
| Collected YTD % of Levy                                 | 76.29%                | 74.57%                | 75.36%               |

**10.1.5 CASH & INVESTMENT REPORT AS AT 31ST JANUARY 2020**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 29<sup>th</sup> February 2020.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 29<sup>th</sup> February 2020 are compliant with the Relevant Reference Documents and Policies listed later in this report.

**Current Position:**

Council at 29<sup>th</sup> February 2020 held a total of \$30,068,489.96 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

**Maturity Compliance** as at 29/02/2020

| Compliant     | Term         | Invested             | Invested (%)  | Min Limit (%) | Max Limit (%) | Available     |
|---------------|--------------|----------------------|---------------|---------------|---------------|---------------|
| ✓             | 0 - 365 days | 18,068,489.86        | 60.09         | 40.00         | 100.00        | 12,000,000.10 |
| ✓             | 1 - 3 years  | 9,000,000.00         | 29.93         | 0.00          | 60.00         | 9,041,083.98  |
| ✓             | 3 - 5 years  | 3,000,000.10         | 9.98          | 0.00          | 40.00         | 9,027,395.88  |
| ✓             | 5 - 10 years | -                    | 0.00          | 0.00          | 10.00         | 3,006,849.00  |
| ✓             | +10 years    | -                    | 0.00          | 0.00          | 0.00          | -             |
| <b>TOTALS</b> |              | <b>30,068,489.96</b> | <b>100.00</b> |               |               |               |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

| Attachment One                                         |                                |                       |                    |                 |                            |                                       |
|--------------------------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|---------------------------------------|
| Cash and Investments Holdings as at 29th February 2020 |                                |                       |                    |                 |                            |                                       |
| Investment                                             | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | Accrued Interest to End of Month (\$) |
| <u>On-Call Accounts</u>                                |                                |                       |                    |                 |                            |                                       |
| Bankwest                                               | On Call                        | 1.00%                 | Monthly            | EOM             | 387                        | Pd Monthly                            |
| Commonwealth Bank                                      | On Call                        | 0.15%                 | Monthly            | EOM             | 1,059,914                  | Pd Monthly                            |
| Commonwealth Bank                                      | On Call                        | 0.90%                 | Monthly            | EOM             | 2,008,188                  | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                          |                                |                       |                    |                 | <b>3,068,490</b>           |                                       |
| <u>Term Deposits</u>                                   |                                |                       |                    |                 |                            |                                       |
| Bank of Queensland                                     | 6/07/2022                      | 3.50%                 | Maturity           | 2/07/2020       | 1,000,000                  | \$23,205.48                           |
| Bank of Queensland                                     | 7/07/2021                      | 3.15%                 | Maturity           | 2/07/2020       | 1,000,000                  | \$20,884.93                           |
| Bank of Queensland                                     | 14/10/2020                     | 3.15%                 | Maturity           | 12/10/2020      | 1,000,000                  | \$12,168.49                           |
| Bank of Queensland                                     | 16/03/2020                     | 3.30%                 | Maturity           | 16/03/2020      | 1,000,000                  | \$9,402.74                            |
| Members Equity Bank                                    | 11/05/2022                     | 3.47%                 | Maturity           | 11/05/2020      | 1,000,000                  | \$27,950.14                           |
| ING Direct                                             | 14/09/2021                     | 3.12%                 | Maturity           | 14/09/2020      | 500,000                    | \$7,137.53                            |
| National Australia Bank                                | 22/11/2021                     | 3.00%                 | Maturity           | 23/11/2020      | 1,000,000                  | \$7,972.60                            |
| Newcastle Permanent Building Society                   | 16/02/2022                     | 3.05%                 | Maturity           | 16/02/2021      | 1,000,000                  | \$1,504.11                            |
| AMP Bank                                               | 31/01/2024                     | 3.15%                 | Maturity           | 1/02/2021       | 1,000,000                  | \$33,916.44                           |
| Newcastle Permanent Building Society                   | 13/04/2022                     | 2.70%                 | Maturity           | 14/04/2020      | 1,000,000                  | \$3,402.74                            |
| Bank of Queensland                                     | 12/06/2024                     | 2.55%                 | Maturity           | 12/06/2020      | 1,000,000                  | \$18,234.25                           |
| AMP Bank                                               | 7/08/2024                      | 2.00%                 | Maturity           | 7/08/2020       | 1,000,000                  | \$11,287.67                           |
| AMP Bank                                               | 11/03/2020                     | 1.90%                 | Maturity           | 11/03/2020      | 1,000,000                  | \$8,797.26                            |
| Westpac                                                | 15/04/2020                     | 1.60%                 | Maturity           | 15/04/2020      | 1,000,000                  | \$5,961.64                            |
| AMP Bank                                               | 13/05/2020                     | 1.80%                 | Maturity           | 13/05/2020      | 1,000,000                  | \$5,326.03                            |
| MyState                                                | 8/04/2020                      | 1.80%                 | Maturity           | 8/04/2020       | 1,000,000                  | \$4,241.09                            |
| Westpac                                                | 15/04/2020                     | 1.62%                 | Maturity           | 15/04/2020      | 1,000,000                  | \$3,550.69                            |
| Westpac                                                | 8/04/2020                      | 1.66%                 | Maturity           | 8/04/2020       | 1,000,000                  | \$2,364.93                            |
| AMP Bank                                               | 29/04/2020                     | 1.75%                 | Maturity           | 29/04/2020      | 1,000,000                  | \$1,869.86                            |
| BankVic                                                | 20/05/2020                     | 1.60%                 | Maturity           | 20/05/2020      | 1,000,000                  | \$1,709.59                            |
| Auswide Bank                                           | 13/05/2020                     | 1.65%                 | Maturity           | 13/05/2020      | 1,000,000                  | \$768.49                              |
| Australian Military Bank                               | 3/06/2020                      | 1.61%                 | Maturity           | 3/06/2020       | 1,000,000                  | \$441.10                              |
| AMP Bank                                               | 26/08/2020                     | 1.85%                 | Maturity           | 26/08/2020      | 1,000,000                  | \$152.05                              |
| <b>Total Term Deposits</b>                             |                                |                       |                    |                 | <b>22,500,000</b>          | <b>212,250</b>                        |
| <u>Variable Rate Deposits</u>                          |                                |                       |                    |                 |                            |                                       |
| Commonwealth Bank                                      | 20/04/2021                     | 2.08%                 | Quarterly          | 20/04/2020      | 500,000                    | \$1,139.73                            |
| Commonwealth Bank                                      | 23/08/2021                     | 1.98%                 | Quarterly          | 24/05/2020      | 500,000                    | \$135.27                              |
| Commonwealth Bank                                      | 31/08/2021                     | 1.86%                 | Quarterly          | 28/05/2020      | 500,000                    | \$25.48                               |
| Westpac                                                | 16/11/2021                     | 2.11%                 | Quarterly          | 18/05/2020      | 1,000,000                  | \$692.58                              |
| IMB Bank                                               | 24/07/2020                     | 1.64%                 | Quarterly          | 24/04/2020      | 500,000                    | \$808.77                              |
| IMB Bank                                               | 11/02/2021                     | 1.72%                 | Quarterly          | 14/05/2020      | 500,000                    | \$400.55                              |
| Newcastle Permanent Building Society                   | 2/09/2020                      | 1.89%                 | Quarterly          | 2/03/2020       | 1,000,000                  | \$4,596.30                            |
| <b>Total Floating Rate Deposits</b>                    |                                |                       |                    |                 | <b>4,500,000</b>           | <b>\$7,798.68</b>                     |
| <b>Total Cash and Investments</b>                      |                                |                       |                    |                 | <b>30,068,490</b>          | <b>\$220,048.54</b>                   |

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 29<sup>th</sup> February 2020, Walgett Shire Council's total available cash and invested funds totalled \$30,068,489.96. There is an increase of \$255,555.50 from 31<sup>st</sup> January 2019. This minor increase in the portfolio can be attributed largely to the receipt of rates monies during the month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 29<sup>th</sup> February 2020.

Michael J Urquhart

**Acting General Manager – Responsible Accounting Officer**

**Cash and Investment Report as at 29<sup>th</sup> February 2020**

**Recommendation:**

That the Investment report as at 29<sup>th</sup> February 2020 be received and noted.

**Moved:**

**Seconded**

## 10.1.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 12/14-03

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### 1. Matters

- A purchase order has been issued for the installation of **CCTV** to all Council depots and Walgett water treatment plant.
- Investigation is underway for the installation of a shire wide “**bundy clock system**” for all staff.
- Funding is sought for the construction of a double carport at the **Lightning Ridge VIC** for use during the Sunday markets. Weekdays the carport shall be used by Opal FM volunteers.
- **Grawin toilet block.** Application is underway for a crown licence to construct a toilet block near the post office in Grawin.
- Grant applications have been submitted for **Building Better Regions** – VIC at Lightning Ridge (Submitted), **Drought Communities Program** – Turfing Collarenebri Sportsground, Footpaths in Lightning Ridge and Walgett (Submitted), and **Murray Darling Basin** – Contribution to the PCYC project (Submitted). The **Stronger Country Communities** grants submitted, and awaiting approval.
- **Insurance matters.**
  - Refurbishment of the Lightning Ridge horse stalls has been completed.
  - Apex Park Walgett repair is under way and purchase orders have been issued.
- A shire wide **ratepayer satisfaction survey** template is nearing completion. The survey to be conducted in late March 2020. Development of a staff climate survey is also underway.
- Installation of **defibrillators** in the outlying villages is continuing.
- Council has received two (2) quotations for the replacement of the lift in the **Walgett administration centre.**
- Council staff are investigating the construction of two (2) **additional staff dwellings** for Pitt Street Walgett, or alternatively purchasing two (2) existing homes in Walgett.
- On the 6<sup>th</sup> and 7<sup>th</sup> February a turf consultant from “Australian Sports Turf Consultants” visited the shire and conducted an audit on all the major shire ovals and playgrounds to establish what is needed for on-going management and or re-turfing. Turfing of around 25% of No 2 oval Walgett shall be carried out on Wednesday 18<sup>th</sup> March 2020.
- CFO has held preliminary discussions with a local artist for painting of the **Walgett Water Towers.** Artist is developing options for consideration.

- Investigation underway for painting of the **Burren Junction** gain silo's. Permission to be sought from owners.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey's Room**. Final plans and budgets have been lodged with the Department of Agriculture. Meeting held with users to establish scope of works.
- **Collarenebri Sportsground Amenities shed**. The shed proposal has been completed with the lining and fitout scheduled for coming months after the golf club project is completed.
- **Collarenebri Golf Club**. The new clubhouse has been erected and the kitchen fitout, electricity and water connection to be completed.
- **Lightning Ridge Multi-purpose Centre**, purchase order has been issued for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. Property has been surveyed and Barnsons have developed the draft concept plans, and these have been approved by the Community and Council. Contractor Barnsons have lodged the DA for Council's approval.
- **Walgett PCYC** A further report will be tabled when more information is available. The plan is to transfer the land at the Walgett skate park to the PCYC. A survey of the land is underway.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A request for Quotation to be issued upon completion of an external audit of Council's tender and quotation documentation.
- Refurbishment of the bathroom facilities at the **Walgett Administration Centre** is underway with the breeze way and storage area works now complete. In order to reduce disruption the works are being staged over the coming months. The scope of works has been extended to include the courtyard adjacent to the office stairwell.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities and will be completed in the off season 2020.
- Big Green tourism sign at **Burren Junction**. A purchase order has been issued and the first proof lodged for approval by Council.
- A new **Burren Junction Bore Bath toilet facility**, two quotations for similar style of toilets have been lodged with Council. A purchase order has been issued for the toilet construction.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" will be issued upon completion of an external audit of Council's documentation and processes.
- The review of Council's quotation and **tender documents** and processes is underway.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:**

**Seconded:**

## **10.2 ENGINEERING / TECHNICAL SERVICES**

### **10.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31<sup>ST</sup> JANUARY 2020**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 29<sup>th</sup> February 2020.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 29<sup>th</sup> February 2020, \$ 480,054.86 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| <b>Monthly Maintenance Grading Report from Director Technical / Engineering Services</b>                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for March 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Work carried out in February 2020 | Work Status up to 29 <sup>th</sup> February 2020 |
|------------------------------|----------------------|---------------------------------|---------------|-----------------------------------|--------------------------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                                   |                                                  |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                                   |                                                  |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                                   |                                                  |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                                   | Done                                             |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                                   |                                                  |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                                   |                                                  |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                                   |                                                  |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                                   |                                                  |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                                   |                                                  |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                                   |                                                  |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                                   |                                                  |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                                   |                                                  |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             | Done                              | done                                             |
| Gilwary Road SR32            | 7.9                  | \$ 4,898.00                     | F             |                                   |                                                  |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             | Done                              | Done                                             |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                                   | Done                                             |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                                   | Done                                             |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                                   |                                                  |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                                   |                                                  |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             | In progress                       |                                                  |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                                   | Done                                             |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                                   |                                                  |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               |                                   |                                                  |

| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Work carried out in February 2020 | Work Status up to 29 <sup>th</sup> February 2020 |
|--------------------------|----------------------|---------------------------------|---------------|-----------------------------------|--------------------------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                                   |                                                  |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             | Done                              | Done                                             |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                                   |                                                  |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                                   |                                                  |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                                   |                                                  |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                                   | Done                                             |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                                   |                                                  |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                                   | Done                                             |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                                   |                                                  |
| Cumborah Town Roads      |                      |                                 | E             |                                   |                                                  |
| <b>Subtotal Zone 2</b>   | <b>178.72</b>        | <b>\$ 114,700.00</b>            |               |                                   |                                                  |

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Work carried out in February 2020 | Work Status up to 29th February 2020 |
|-------------------------|----------------------|---------------------------------|---------------|-----------------------------------|--------------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                                   |                                      |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                                   |                                      |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E             |                                   | Done                                 |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E             |                                   |                                      |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E             |                                   | Done                                 |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             |                                   |                                      |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E             |                                   |                                      |
| Burransbaa Road SR55    | 18.1                 | \$ 11,222.00                    | E             | Done                              | Done                                 |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E             |                                   |                                      |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                                   |                                      |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F             |                                   |                                      |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E             |                                   |                                      |
| Three Mile Road SR91    | 0.2                  | \$ 4,278.00                     | E             |                                   |                                      |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D             |                                   |                                      |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E             |                                   |                                      |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D             | Done                              | Done                                 |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D             | Done                              | Done                                 |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             |                                   | Done                                 |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C             | Done                              | Done                                 |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C             | Done                              | Done                                 |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C             | Done                              | Done                                 |
| <b>Subtotal Zone 3</b>  | <b>440.7</b>         | <b>\$ 320,615.00</b>            |               |                                   |                                      |

| Road Name             | Total Length of Road | Budget Required for Entire Road | Road Category | Work carried out in February 2020 | Work Status up to 29th February 2020 |
|-----------------------|----------------------|---------------------------------|---------------|-----------------------------------|--------------------------------------|
| <b>Zone 4</b>         |                      |                                 |               |                                   |                                      |
| Franxton Road SR1     | 19                   | \$ 11,780.00                    | E             |                                   |                                      |
| Bellara Road SR2      | 21.4                 | \$ 13,268.00                    | D             | Done                              | Done                                 |
| Clarke's Road SR3     | 6                    | \$ 4,278.00                     | E             | Done                              | Done                                 |
| Cryon Road SR5        | 56.75                | \$ 35,185.00                    | C             |                                   | Done                                 |
| Woodvale Road SR13    | 8.96                 | \$ 8,556.00                     | E             |                                   |                                      |
| Baroona Road SR14     | 11.1                 | \$ 6,882.00                     | E             |                                   |                                      |
| Pokataroo Road SR15   | 8.1                  | \$ 5,022.00                     | E             |                                   | Done                                 |
| Perrottets Road SR66  | 5.9                  | \$ 3,658.00                     | F             |                                   |                                      |
| Pagan Creek Road SR79 | 1.3                  | \$ 4,278.00                     | F             |                                   |                                      |
| Fairview Road SR90    | 12.6                 | \$ 7,812.00                     | F             |                                   |                                      |
| Dundee Road SR124     | 13.9                 | \$ 8,618.00                     | F             |                                   |                                      |

|                                |               |                      |   |      |      |
|--------------------------------|---------------|----------------------|---|------|------|
| Glen Eden Road SR125           | 24.6          | \$ 15,252.00         | E |      |      |
| Millie Road SR12               | 9.1           | \$ 5,642.00          | C | Done | Done |
| Rossmore Road SR71             | 10.7          | \$ 6,634.00          | C |      |      |
| Rowena Road SR123              | 34.5          | \$ 21,390.00         | E |      | Done |
| Camerons Road SR128            | 15.2          | \$ 9,424.00          | D | Done | Done |
| Mercadool Road SR16            | 57.7          | \$ 35,774.00         | C |      | Done |
| Moomin Road SR59               | 31            | \$ 19,220.00         | D |      |      |
| Beanbri Road SR117             | 4.9           | \$ 4,278.00          | C |      |      |
| Pian Creek Road SR121          | 41.7          | \$ 25,854.00         | C |      |      |
| Old Burren Road SR122          | 33.9          | \$ 21,018.00         | D |      |      |
| Collarenebri Mission Road SR67 | 4.6           | \$ 4,278.00          | C |      |      |
| Rowena Town Roads              |               | \$ 4,278.00          | D |      |      |
| <b>Subtotal Zone 4</b>         | <b>432.91</b> | <b>\$ 282,379.00</b> |   |      |      |

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Work carried out in February 2020 | Work Status up to 29th February 2020 |
|----------------------------|----------------------|---------------------------------|---------------|-----------------------------------|--------------------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                                   |                                      |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                                   | done                                 |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                                   |                                      |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                                   |                                      |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                                   |                                      |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                                   |                                      |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                                   |                                      |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                                   | done                                 |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                                   |                                      |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                                   |                                      |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                                   | done                                 |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                                   |                                      |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                                   |                                      |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                                   |                                      |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                                   | done                                 |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                                   |                                      |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                                   | done                                 |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                                   |                                      |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                                   |                                      |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                                   |                                      |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                                   |                                      |
| Haynes Hut SR68            | 4.5                  |                                 | E             |                                   |                                      |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                                   | done                                 |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>         | <b>326335</b>                   |               |                                   | done                                 |
| <b>Total</b>               | <b>1,902.42</b>      | <b>1,294,669.00</b>             |               |                                   |                                      |



## 10.2.2 MONTHLY REPORT - SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING / TECHNICAL SERVICES –MARCH 2020

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 29<sup>th</sup> February 2020.

### Background:

A budget of \$ 32,838,017 has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2019/2020.

The breakdown of the budget is as follows.

### Breakdown of budgets:

| Items                               | Budget            | Expenditure up to 31 <sup>st</sup> January 2020 | (%)          |
|-------------------------------------|-------------------|-------------------------------------------------|--------------|
| Transportation including RMCC works | 34,111,829        | 15,543,963                                      | 45.57        |
| Water works ( maintenance)          | 3,503,894         | 1,413,262                                       | 40.33        |
| Water works ( Capital)              | 11,689,219        | 9,464,852                                       | 80.97        |
| Sewer works ( Maintenance works)    | 1,092,051         | 496,200                                         | 45.44        |
| Sewer works (Capital works)         | 514,818           | 5,818                                           | 1.13         |
| <b>TOTAL</b>                        | <b>50,911,811</b> | <b>26,924,095</b>                               | <b>52.88</b> |

### Current Position:

The status of work progress is as follows;

| Items                       | Status                                                      | Remarks                                                               |
|-----------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------|
| Walgett Weir                | Work has stopped due to high water level                    |                                                                       |
| Walgett Bore                | Drilling completed and waiting for quotation for pipe works |                                                                       |
| Drainage project in Rowena  | 1 <sup>st</sup> stage completed                             |                                                                       |
| Trevallion park upgrade     | In progress                                                 |                                                                       |
| Extension of Pandora street | In progress                                                 | Land acquisition is required and in progress<br>Waiting response from |

### Relevant Reference Documents/Policies:

2019/20 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 29th February 2020, \$ 26,924,095 million has been spent from a total amount of \$ 50,911,811 allocated for the 2019/2020 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress Report – March 2020**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for March 2020.

**Moved:**

**Seconded:**

### **10.2.3 GOANGRA BRIDGE LOCATION FOR CONSTRUCTION**

*Report to be tabled at the meeting.*

## 10.2.4 PUBLIC ROAD NETWORK – INCLUSION & NAMING OF A ROAD CORRIDOR (KNOWN AS “MISSION ROAD”-WIMBLEDON ROAD) AS A PUBLIC ROAD

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 00/00/00

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### Summary:

The purpose of this report is to consider the inclusion of the road corridor through crown land known as “Mission Road”/Wimbledon Road within Council’s Road Network as part of the Legal Road Network Project currently being undertaken by the Crown within the Western Division of the State of New South Wales. The road corridor would become a public road.

### Background:

Both “Mission Road” and Wimbledon Road form one contiguous/continuous road corridor approximately 10 km in length linking the Castlereagh Highway to the Kamilaroi Highway. There is no discernable junction within the road corridor which would separate “Mission Road” and Wimbledon Road from one another in regards to appropriate road naming of the whole of the road corridor.



Wimbledon Road off the Castlereagh Highway – approximately three kilometres of formed gravel road. This section of road was included within the NSW Government Gazette 13<sup>th</sup> February 2009 Folio 1030 as Wimbledon Road SR 64 (*Secondary Road*) appearing within the

Walgett Shire Council – Rural Road Map 2009 and subsequently in NSW Government Gazette 18<sup>th</sup> June 2010 Folio 2459 within Walgett Shire Council – Rural Road Map 2010. The road name - Wimbledon Road - was assigned/registered within the Geographical Names Board of NSW records on 13<sup>th</sup> February 2009.

“Mission Road” off the Kamilaroi Highway (being a “track-in-use” over crown land) - part of the road is a formed sealed road from the Kamilaroi Highway to the Gingie Aboriginal Mission turn off with signposting as the “Gary Murphy Drive Gingie Reserve”. From the turn off, the road becomes an “unformed” gravel road which links up to the Wimbledon Road. The name “Mission Road” is listed as a “Name-In-Use” within the Geographical Names Board of NSW records as at 21<sup>st</sup> August 2019. No listing of the name “Gary Murphy Drive” was able to be found within the Geographical Names Board of NSW records as at 21<sup>st</sup> August 2019.

The road corridor (being “Mission Road” and Wimbledon Road) is used as a back road in dry times and also as an emergency/alternate route in times of flooding.

It appears that the “Mission Road” section of the road corridor may have been inadvertently omitted from inclusion within the NSW Government Gazette 13<sup>th</sup> February 2009.

The Crown has advised that an opportunity exists for the whole of the road corridor to be included as part of its Legal Roads Network Project and be declared a public road on the following conditions:

- 1) *Council would need to appropriately name the whole of the proposed public road corridor in accordance the Geographical Names Board of NSW Policy – Place Naming and other guidelines. The road corridor cannot have two names i.e. be double ended.*

As the road name - Wimbledon Road - is already registered with the Geographical Names Board of NSW it would be preferable to name the whole of the proposed public road corridor as Wimbledon Road from the Castlereagh Highway to the Kamilaroi Highway. In effect the “Mission Road” section would become an extension of the gazetted Wimbledon Road (SR 64).

The naming of roads requires processes and procedures to be complied with in regards to the Roads Act 1993, Roads Regulation 2018 and the Geographical Names Boards of NSW policy and guideline documents. These include applicable notification and consultation with affected residents and relevant parties (i.e. Australia Post, Registrar –General, Surveyor-General, Ambulance Service of NSW, Fire and Rescue NSW, NSW Rural Fire Service, NSW Police Force, NSW State Emergency Service, NSW Volunteer Rescue Association, RMS) giving the prescribed period of notice for the making of submissions. It is important to note that an objection from a relevant party halts proceedings until the objection is resolved.

This matter will also affect and facilitate rural addressing of properties along the road corridor.

Once the notification, consultation and other processes have satisfactorily been completed, Council would need to separately ratify by resolution the naming of proposed public road corridor.

- 2) *Agree to the standard road width being 60m for the proposed public road corridor.*

The Crown would prepare the necessary documentation (e.g. plans, associated Gazettes) as part of the Legal Road Network Project.

It is important to note that a part of the road corridor transverses crown land Western Land Leases (WLLs) held by Salto (NSW) Pty Ltd. As understood from the Crown, Salto (NSW) Pty Ltd are pursuing the option of purchasing those WLLs as freehold land. The Crown is awaiting a response from Council in regards to its intentions so that it can either excluded the road

corridor from the purchase or include the land within the purchase, in which case public access will cease.

**Current Position:**

There appears to be no road easement in regards to the WLLs. Council may be able to request an easement over the land however that option is at the “discretion” of the Crown and others.

Both the public and adjoining land owners appear to be using the road corridor.

**Relevant Reference Documents/Policies:**

Roads Act 1993  
Roads Regulations 2018  
Local Government Act 1993  
Local Government (General) Regulation 2005

**Governance issues:**

Council has obligations to consider applicable matters and make determinations accordingly.

**Environmental issues:**

There are no known environmental issues associated other than those pertaining to roads.

**Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council  
Relevant Parties  
The Crown

**Financial Implications:**

Costs in regards to notification, consultation and lodging applicable Gazettes.

If the road corridor becomes part of Council’s Road Network, in the future, ongoing development/maintenance costs including signage.

The public road corridor becomes an Asset of Council.

The public road corridor would become eligible for inclusion in funding processes.

**Alternative Solutions/Options:**

Do Nothing – not an option. Council needs to advise the Crown of its intention so the Crown can complete its processes in regards to Salto (NSW) Pty Ltd crown land purchase request.

Not Include the Road Corridor within Council’s Road Network – the land [*in regards to Salto (NSW) Pty Ltd*] would become private freehold land with general public access along applicable sections of the road corridor ceasing. The existing road would become a private access road.

**Conclusion:**

Given the use and purpose of the road corridor it may be argued that it is in the long-term interests of the community to include the road corridor within Council’s public road network with a 60m width applying and to name the whole of the road corridor as Wimbledon Road (SR 64) located between the Kamilaroi and Castlereagh Highways.

**Public Road Network – Inclusion & Naming of a Road Corridor (Known as “Mission Road”-Wimbledon Road) As a Public Road**

**Recommendation:**

- (1) Council includes the road corridor (*known as “Mission Road” – Wimbledon Road*) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly
- (2) Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).
- (3) Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation
- (4) Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor’s inclusion within the Legal Roads Network Project with a standard 60m width

**Moved:**

**Seconded:**

## **10.2.5 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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### **1. Walgett**

#### **a. Bore bath**

- Concrete including stencil and fencing (school style) surrounding bore bath will commence from 2<sup>nd</sup> Week of April 2020.
- Footpath from bore bath to public toilet and existing swimming pool car park will commence from April 2020.
- Furniture installation will be completed after concrete works in the bore bath.

#### **b. Cemetery**

Sprinkle system installed

Searching for additional funding for pump station and pipe work from the Effluent pond is in process. In the meantime, raw water will be used for irrigation system

#### **c. Fox Street Beatification**

Plantation of 50 plants in Fox Street completed.

#### **d. Walgett Weir Raising Project**

Major work in Weir has been stopped due to major rain event and river flood.

#### **e. Desalination Plant**

- Delivery of RO unit- 22nd March 2020
- Completion - 17th April 2020

#### **f. Walgett Levee Extension project**

Contractor has completed the Walgett Levee Extension Project. The Public Works has organised for combined inspection on 27th March 2020.

#### **g. Walgett Bore**

- Drilling, installation, development and pump testing completed.
- Pump installation to be completed.
- New production bore completed at a depth of 705 m in Great Artesian Basin aquifer. The production bore is under pressure with free flow of 3 lit/sec.
- Pump test revealed the flow rate of 19 lit/sec with the potential of pumping of 1.5 Mg/day.

#### **a. Rowena**

- Rowena Flood Study

Received a draft report on 6th January 2020 and waiting comments from the Office of Environment and Heritage (OEH).

### **2. Collarenebri**

**a.** Sludge study - Site visit undertaken and waiting for draft report.

**b.** Desilting on Back Wash Pond (pond no.2- big) has been placed on hold due to major rain event.

- c. Collarenebri Bore – Work order has been given to contractor to install a cooling tower system. The tentative commencement date is 8 weeks and completion date will be 12 weeks.
- d. Construction of pipe system for the Back wash water from the water treatment Plant to effluent pond is in progress.
- e. Flood damage work in Gundabloui Road is in progress.
- f. Major pot hole in the Mooni Bridge western end of the bridge completed.
- g. Design of 12 km section on Gundabloui Road is in progress and will be completed by 26/03/2020. It has been revealed that some sections are in flood prone area and required to raise the road level. Council has organised a site meeting on 25/03/2020 at 2 pm, with all concerned stockholders to discuss about the impact of the raising road level.
- h. Slashing and spraying in cemetery, football oval and racing course are in progress.
- i. Slashing and spraying on Merrywinebone Road and Gundabloui are in progress

### 3. Lightning Ridge

- Received quotation for telemetry system for production bore and sewer pump.
- Received one quotation for 3 phase power system installation and waiting for another one at lease.
- Widening of sealed section in the Sunday market area near the visitor centre is in progress
- Heavy patching work in Harlequin Street is in progress
- Pandora Road extension – meeting held on 12 Feb 2020 with Lightning Ridge & Surrounding Opal Fields Reserve Land Management, land acquisition is in progress
- Water supply upgrade (Chlorination / Aeration) – in tender evaluation stage.
- Upgrade of Levee bank to protect the bore pump is completed.
- Construction of new banks in effluent pond is in progress.
- Work order has been given to purchase a new pump for the old bore pump station.
- Slashing and spraying in Airport is in progress
- Race course maintenance is in progress

### 4. Burren Junction

- Road widening on Bugilbone Road (Pilliga End) is in progress. Recently road widening on 256 m section completed.
- Line marking for the new section on Bugilbone Road is in progress.
- Pot hole repairs in town is in progress

### 5. Cumborah

- Risk assessment for public water supply system completed
- Received quotation for installation of pump and ancillary works for the new bore

### 6. Grawin

Proposal for Grawin bore water drinking scheme is in progress. Waiting for a report from DPIE and NSW Health department along with updated Council's Drinking water management plan

### 7. Vandalism

Nil

**8. RMCC**

- Ordered works started from 21<sup>st</sup> January 2020 and first approved ordered works budget is \$ 253,774.61. The total expenditure up-to-date is \$ 168,458.
- Routine maintenance works started from 2<sup>nd</sup> October 2019 and the approved budget for 2019/2020 is \$ 748,000. The total expenditure up to date is \$ 388,194.

**Matters Generally For Brief Mention or Information Only by Director of Engineering/Technical Services – March 2020**

**Recommendation:**

That the Matters Generally for Brief mention or Information only from the Director engineering/ Technical Services for March 2020 be received and noted.

**Moved:**

**Seconded:**

## 10.3 ENVIRONMENTAL SERVICES

### 10.3.1 DEVELOPMENT APPLICATION 2020/2 – LIGHTNING RIDGE WATER SUPPLY UPGRADE

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Contract Town Planner, Libby Cumming  
**FILE NUMBER:** DA2020/2

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#### Summary:

This report considers the merits of Development Application 2020/2 for the upgrade of the Lightning Ridge Water Supply, located at 21 Butterfly Avenue, Lightning Ridge on Lot 8 Section 32 DP 758612.

#### Background:

A development application has been submitted to upgrade the existing water supply system for Lightning Ridge.

The main issues with the existing Lightning Ridge Water Supply System have been identified as:

- Lack of chlorination due to high water temperature;
- The unpleasant quality of water due to high water temperature; and
- The unpleasant odour of water (rotten eggs odour) and associated community complaints.

#### Proposed Development Description

This proposal will involve the upgrade the Lightning Ridge Water Supply System to improve the quality of water supplied to the town of Lightning Ridge. The proposed upgrade will consist of the following:

- Construction of an aeration system, comprising a jet spray type aerator inside the two water reservoirs in Lightning Ridge;
- Construction a chlorine dosing facility;
- Modification to the pipework around the two reservoirs; and
- Associated works including temperature monitoring system on each reservoir, power supply, SCADA system and water monitoring system.

Based on the concept design and Technical Specifications Report prepared by Public Works in 2019, the proposed Lightning Ridge Water Supply System upgrade would be located within the existing water reservoirs site boundaries, and would consist of the following general components:

#### Aeration System

- Install a jet spray type aerator inside each reservoir; and
- Modify the current inlet arrangement of each reservoir to suit the new aerators.

#### Modification of Pipework

- Excavate the ground to expose the pipework around the two reservoirs to clearly understand the pipework arrangement prior to the design work;
- Undertake all necessary pipework modification to receive bore water directly to 1.1 ML reservoir in addition to 5.5 ML reservoir;
- Construct a new pipeline (minimum 200mm) between the two reservoirs connecting the outlet of the large reservoir and the inlet of the small reservoir with a flow control valve and a magflow meter; and

- Install a transfer pumping system on the 200 mm pipeline between the two reservoirs.

#### Chlorination System

- Install an online chlorine analyser on the outlet of each reservoir;
- Install an online pH analyser with the facilities to sample the water from the outlet of each reservoir;
- Install a chlorine dosing facility using gas chlorine; and
- Undertake all necessary pipework modification to supply the town from individual reservoir as well as both reservoirs simultaneously while receiving the bore water to each or both reservoirs.

#### Other Associated Works

- Install a magflow meter on the inlet of each reservoir;
- Install a magflow meter on the common outlet to the town;
- Install temperature monitoring system on the inlet and outlet of each reservoir;
- Install a single online turbidimeter with the facilities to sample the water from the outlet of any reservoir;
- Construct a building for the new facilities;
- Install a pressure sensor type level monitoring system on each reservoir; and
- Provide a SCADA system to monitor and control the upgraded scheme and provide signals for others to connect to the ClearSCADA system.

#### New Building

Would consist of three rooms, including:

- A closet type room for the chlorine cylinder storage;
- A room for chlorine dosing equipment, chlorine booster pumps, chlorine control panel and any other item associated with the chlorine dosing system; and
- A room for the electrical switch board, SCADA, online analyser displays, transfer pump VSDs, electrical metering panel, and any other instruments which are not directly connected to the chlorine dosing system.

The building would be a brick construction with colorbond or similar roof. Thermal insulation would be provided for the roof as well as other building services (power outlets, lighting, smoke and fire alarms, fire extinguishers and hose reel).

#### Hours of Construction

Will be as follows:

- Monday to Friday: 7.30am to 6.00pm.
- Saturdays: 7.30am to 1.00pm.
- Sundays and Public Holidays: No work allowed unless special permission granted.

#### Legislative Compliance

This development:

Does not fall under the provisions of *State Environmental Planning Policy (Infrastructure) 2007* due to the zoning of the land.

Is defined as a water supply system under the *Walgett Local Environmental Plan 2013* and is permissible development in the R1 zone. Further, these upgrade works are considered to ancillary development to the existing water supply infrastructure located onsite.

Does not meet the minimum building height restriction of 10 metres under the *Walgett Local Environmental Plan 2013*. The existing reservoirs are approximately 25 metres in height, and where existing when the restriction was bought into place. The new building to be constructed onsite will meet the building height restriction.

Has no issues under the *Walgett Development Control Plan 2016* that cannot be dealt with by the use of appropriate conditioning.

### **Major Impacts**

There is only one major negative impact after construction and that is noise.

The upgraded Supply will be run by an automated system that will engage in response to demand and peak load requirements. As a result, the facility will operate intermittently throughout day, evening and night periods. Given the morning demand upon the Lightning Ridge water supply, the upgraded supply is anticipated to regularly be required to operate in the early morning hours, prior to 7am. The proposed aeration system is considered to be the main source of noise during the operation of the upgraded supply. The noise assessment undertaken by SKM Consultants concluded that the noise generated by the (previously proposed) cooling tower is expected to fall beneath the *Noise Policy for Industry (NPfI) 2017* recommended maximum criteria at all residential receptors throughout the day and evening periods, but are likely to exceed the adopted threshold at the night periods, potentially resulting in a minor noise disturbance to the north-eastern residents.

It is noted that the currently proposed aeration system (jet spray aerator) is considered to have a much lower noise and vibration levels when compared with cooling towers. The jet spray aerators would be installed inside the reservoirs, which would act like a barrier to stop direct emissions of noise. It is noted also that the aerators will operate intermittently throughout day, evening and night periods.

This level of intrusion may result in a minor disturbance to the surrounding residential amenity. It is worth noting however, that the noise generated by the aerators would be similar in character to domestic air-conditioning units, however, noise emitted by the aerators and their location inside the reservoirs is anticipated to be at lower levels of noise and vibration. Therefore, the impact may be less noticeable, particularly throughout the summer months.

It is concluded that the operational noise of the jet spray aerators is not anticipated to have a significant impact on the surrounding sensitive receptors.

### **Minor Impacts**

There will be two minor impacts to note. One is that visually there will be a new building onsite. Details of this building have not been included with this application therefore a separate application will be required. The rest of the equipment will be installed mainly inside of the reservoirs.

The second minor impact is the noise from the construction works. It is envisaged that the construction will take place over a period of eight weeks. A Construction Environmental Management Plan will be prepared that will address any issues that arise.

### **Notification**

Notification has not been carried out as at the date of this report. But to expedite the construction works, Council is being asked to consider this application without it being finalised and to give delegated authority to the General Manager to approve this application if no written submissions of objection are received.

A full development assessment report, Statement of Environmental Effects and Plans are attached to this report.

### **Current position:**

Construction was anticipated to commence in late February 2020 and would take up to eight weeks to complete, but to date an approval has not been issued. To expedite the process, a

recommendation in this report will be to give delegated authority to the General Manager to approve the application if no written submission of objection are received.

The ‘do -nothing’ option would mean that the existing issues in the Lightning Ridge Water Supply System will remain unresolved, and that the drinking water quality would not be improved.

**Relevant reference documents/policies:**

Walgett Development Control Plan 2016

**Governance issues:**

Environmental Planning & Assessment Act 1979

Walgett Local Environmental Plan 2013

**Environmental issues:**

Increase in background noise created by the aeration system, yet this is expected to fall beneath the *Noise Policy for Industry* (NPfI) 2017 recommended maximum criteria at all residential receptors throughout the day and evening periods, but are likely to exceed the adopted threshold at the night periods, potentially resulting in a minor noise disturbance to the north-eastern residents.

**Stakeholders:**

Walgett Shire Council, Community, and Developers

**Financial Implications:**

This will require resourcing, by the use of staff and/or a consultant, and the cost of the media advertising as part of the public exhibition.

**Alternative solutions/options:**

Nil.

**Development Application 2020/2 – Lightning Ridge Water Supply Upgrade**

**Recommendation:**

That Walgett Shire Council resolve to:

1. If no written submission of objection is received, give delegation to the General Manager to approve Development Application 2020/2 for the upgrading of the Lightning Ridge Water Supply System located on Lot 8 Section 32 DP 758612 known as 21 Butterfly Avenue, Lightning Ridge subject to the conditions of the development assessment report;
2. Alternatively, if a written submission by way of objection is received, Development Application 2020/2 is to be presented to Council for consideration of the submission.

**Moved:**

**Seconded:**

**Attachments:**

1. DA Assessment (*refer to attachment document*)
2. SEE (*refer to attachment document*)

### 10.3.2 MATTERS FOR BRIEF MENTION, ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jessica McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### 1. Walgett Recycling Shed & Transfer Station – EPA Trust Grant progress update

The planning stages of the recycling shed at Walgett are in full swing with final plans now complete for DA approval and for the tender process. The final plans are attached for any comment. Comments from internal and external stakeholders will be requested.

Site surveys of the potential site in Lightning Ridge for the LR Recycling Shed are complete and this project will be underway with some further soil investigations expected at the site. Insofar, the site appears suitable and further information will be bought to Council as the project progresses.

The RFDS (Royal Flying Doctors Service) recycling collection point will be established at the Lightning Ridge Landfill shortly. This will consist of a sheltered area and large bins for separated recycling. At present only resources for the RFD will be collected until such time as the recycling shed is established.

#### 2. NetWaste – RENEW 2020

In July 2019 Council's DES was nominated and voted in as NetWaste's new Executive Officer. This position required Council's DES to Chair Committee meetings and Forums. Meetings already occurred in 2020 include the kick off Forum held in Bathurst on February 28<sup>th</sup> 2020. The next committee meeting, an extra ordinary meeting for NetWaste was held in Dubbo on 13<sup>th</sup> March 2020 to welcome NetWaste's new Project Coordinator, Antony Ward and to discuss new projects for 2020 and longer terms goals.

A committee meeting will be held on 1<sup>st</sup> May 2020 and the next NetWaste Forum will be held in Lightning Ridge at the end of May 2020 which is expected to be well attended. DES and NetWaste Executive Officer & Chair Jessica McDonald will be doing presentations on the various waste matters in the shire and grant projects. The next RENEW meeting will be held in May 2020, originally to be held in conjunction with the 2020 Waste Conference however the conference has been cancelled due to the COVID-19 Virus outbreak.

#### 3. Temporary Closure of Lightning Ridge Return & Earn Facility managed by Royal Flying Doctors Service

Due to Cleanaway, the company that collects, transports and processes recyclable materials suspending operations in Sydney temporarily, The RFDS R&E facility in Lightning Ridge will also temporarily suspend operations until further notice. The suspension is due to the outbreak of COVID-19 virus in Australia and is to help minimize the spread of the disease. Operations will begin again upon advice of Cleanaway that collections will continue. A timeframe for the temporary closure at this time is not known.

**Environmental Services - Matters for brief mention, or information only**

**Recommendation:**

That Walgett Shire Council resolve to receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

## 15. CLOSE OF MEETING

**Time:** .....