



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 27 April 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **27 April 2021** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b>                                            | <b>TOPIC</b>            |
|-----------------------------------------------------------|-------------------------|
| <b>Hamish Meldrum – Ochre Health Director and Founder</b> | <b>Medical Services</b> |

## 1. OPENING OF MEETING

Proceedings of the meeting commenced at \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

**5. CONFIRMATION OF MINUTES/MATTERS ARISING**  
**5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23**  
**MARCH 2021**

**Minutes of Ordinary Council Meeting – 23 March 2021**

**Recommendation:**

That the minutes of the ordinary Council meeting held 23 March 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**

**Attachments:**

Minutes of Ordinary Meeting held 23 March 2021.



**MINUTES FOR THE  
ORDINARY COUNCIL MEETING**

**Tuesday 23 March 2021**

Michael Urquhart  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 23 MARCH 2021 AT 11:30AM**

**OPEN FORUM**

**Public Presentations:**

*Nil*

*The Mayor declared the meeting open at 11:30am*

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Manuel Martinez (Deputy Mayor)  
 Clr Jane Keir  
 Clr Lawrence Walford  
 Clr Bill Murray  
 Clr Kelly Smith  
 Clr Robert Turnbull  
 Clr Michael Taylor  
 Clr Tanya Cameron  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Bob Harris (Acting Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Libby Cumming (Town Planner)  
 Bronte Kerr (Minute Secretary)

**Note: Clr Kelly Smith, Clr Tanya Cameron, Clr Robert Turnbull, Clr Bill Murray and Libby Cumming attended the meeting via zoom**

**Leave of Absence:**

*Nil*

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor   | Item No. | Report title/ Subject matter        | Pecuniary/Non-Pecuniary | Reason                   |
|--------------|----------|-------------------------------------|-------------------------|--------------------------|
| Clr Keir     | 10.3.1   | Monthly Maintenance Grading Report  | Pecuniary               | Family business interest |
| Clr Martinez | 10.4.1   | Development approvals February 2021 | Pecuniary               | Family Business interest |
| Clr Turnbull | 10.4.1   | Development approvals February 2021 | Pecuniary               | Family Business interest |

**3/2021/1 Minutes of Ordinary Council Meeting – 23 February 2021**

**Resolved:**

That the minutes of the ordinary Council meeting held 23 February 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved: Clr Taylor**  
**Seconded: Clr Keir**  
**CARRIED**

**3/2021/2 Mayoral Report**

**Resolved:**

That the Mayor report for February and March 2021 be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Keir  
**CARRIED**

**3/2021/3 Council's Decision Action Report**

**Resolved:**

That the Resolution Register as at March 2021 be received and noted.

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

**3/2021/4 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circular 21-01 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Martinez  
**Seconded:** Clr Keir  
**CARRIED**

**3/2021/5 Important Dates For Councillors - Upcoming Meetings & Events**

**Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Walford  
**Seconded:** Clr Keir  
**CARRIED**

**3/2021/6 Local Road & Community Infrastructure Grant – Phase 2**

**Resolved:**

That;

1. Council Endorse the actions of the General Manager in signing the grant funding agreement with the Department of Infrastructure, Transport, Regional Development & Communication.
2. Council lodge the following projects with the Department of Infrastructure, Transport, Regional Development & Communication:
  - a) Drainage works in Collarenebri \$130,000
  - b) Drainage works Kaolin Street Lightning Ridge \$113,000
  - c) Sealing of the Ovals Multi Purpose Centre Car park Lightning Ridge \$121,000

- d) Drainage works and sealing Fox Street Walgett \$370,000
- e) Rehabilitation and heavy patching RR329 Merrywinebone Road \$246,229

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

**3/2021/7 Monthly Outstanding Rates Report**

**Resolved:**

The 28th February 2021 outstanding rates report be received and noted.

**Moved:** Clr Taylor  
**Seconded:** Clr Keir  
**CARRIED**

**3/2021/8 Cash and Investment Report as at 28<sup>th</sup> February 2021**

**Resolved:**

That the Investment report be received and noted.

**Moved:** Clr Martinez  
**Seconded:** Clr Walford  
**CARRIED**

**3/2021/9 Community Development Report November 2020 – February 2021.**

**Resolved:**

That the report for Community Development: *Nov 2020 – Feb 2021* be received.

**Moved:** Clr Keir  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Keir left the meeting room at 11:40am*

**3/2021/10 Monthly Maintenance Grading Report as at 28<sup>th</sup> February 2021.**

**Resolved:**

That Council receive and note the monthly maintenance grading works report as at 28<sup>th</sup> February 2021.

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

*Clr Keir returned to the meeting room at 11:42am.*

**3/2021/11 Monthly Progress Report as at 28<sup>th</sup> February 2021**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for March 2021.

**Moved:** Clr Taylor  
**Seconded:** Clr Martinez  
**CARRIED**

**3/2021/12 Removal of Fourteen trees in Euroka Street, Walgett**

**Resolved:**

- That the Council approves the proposal to remove the fourteen trees located on Euroka Street between Namoi and Pitt Street.
- That Council accept the proposal to replant suitable trees on the nature strip (both sides of the Euroka Street).

**Moved:** Clr Keir  
**Seconded:** Clr Martinez  
**CARRIED**

*Clr Taylor requested his vote be recorded against the motion.*

**3/2021/13 Matters Generally For Brief Mention or Information Only**

**Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Keir  
**CARRIED**

**3/2021/14 Policies on Partnering and Relationship Management, Environmental and Quality Control Policy**

**Resolved:**

That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.

**Moved:** Clr Taylor  
**Seconded:** Clr Keir  
**CARRIED**

| <b>3/2021/15 2020 – 2021 Plant Replacement Updates – March 2021</b>                                       |
|-----------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br>That Council receive and note the 2020/2021 Plant Replacement updates for March 2021. |
| <b>Moved:</b> Clr Walford<br><b>Seconded:</b> Clr Taylor<br><b>CARRIED</b>                                |

*Clr Turnbull and Clr Martinez left the meeting at 11:51am.*

| <b>3/2021/16 Development Approvals February 2021</b>                                |
|-------------------------------------------------------------------------------------|
| <b>Resolved:</b><br>That Council note the information contained within this report. |
| <b>Moved:</b> Clr Walford<br><b>Seconded:</b> Clr Keir<br><b>CARRIED</b>            |

*Clr Turnbull and Clr Martinez returned to the meeting at 11:53am.*

| <b>3/2021/17 ePlanning Implementation of Online Lodgement of Applications and Relative Information in the NSW Planning Portal</b> |
|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br>That Council note the information contained in the above report.                                              |
| <b>Moved:</b> Clr Cameron<br><b>Seconded:</b> Clr Taylor<br><b>CARRIED</b>                                                        |

| <b>3/2021/18 Matters for Brief Mention or Information Only, Environmental Services</b>                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only. |
| <b>Moved:</b> Clr Keir<br><b>Seconded:</b> Clr Walford<br><b>CARRIED</b>                                                                     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <p><b>3/2021/19 Move into Closed Session</b></p> <p><b>Time: 11:55am</b></p> <p>That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) &amp; (d) of the Local Government Act 1993 on the basis that the items deal with:</p> <p>(a) Personnel matters concerning particular individuals (other than Councillors)</p> <p>(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)</p> <p>(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.</p> <p><b>Moved: Clr Taylor</b><br/> <b>Seconded: Clr Walford</b><br/> <b>CARRIED</b></p> |
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| <p><b>3/2021/20 NRMA – Licence to Occupy Neilly Street Carpark - Electric Vehicle Fast Charging Station</b></p> <p><b>Resolved:</b></p> <p>1. Council authorise the General Manager to sign the Licence to Occupy the Neilly Street site, described as Lot 105 DP 878481.</p> <p>2. The "Licence to Occupy" shall be for an initial period of five (5) years commencing 1<sup>st</sup> May 2021, terminating 1<sup>st</sup> May 2026, with an option for a further five (5) year period, commencing on the day after the initial terminating date</p> <p><b>Moved: Clr Taylor</b><br/> <b>Seconded: Clr Keir</b><br/> <b>CARRIED</b></p> |
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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>3/2021/21 Write-Off Various Sundry Debtor Amounts</b></p> <p><b>Resolved:</b></p> <p>Walgett Shire Council approve the write off of various sundry debtor balances as detailed in the table above in this report totalling \$104,868.68.</p> <p><b>Moved: Clr Taylor</b><br/> <b>Seconded: Clr Walford</b><br/> <b>CARRIED</b></p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>3/2021/22 Return to open session</b> <span style="float: right;"><b>Time: 11:58am</b></span></p> <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved: Clr Keir</b><br/> <b>Seconded: Clr Taylor</b><br/> <b>CARRIED</b></p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**3/2021/23 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved: Cllr Martinez**

**Seconded: Cllr Walford**

**CARRIED**

**Close of Meeting**

The meeting closed at 12:00pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

- Conducted interview on 2WEB general matters Council update.
- Chaired the FNW Jo meeting via zoom on the 24th March.
- 31st March attended via zoom the Fly pelican JO meeting.
- Met with a number of constituents to discuss various matters.
- On the 1st April travelled to Walgett for the Traffic Committee meeting.
- Councillor Walford, the General Manager and I met with Sam Farraway MLC.
- Councillor Walford and I attended the Walgett PCYC sod turning ceremony 7th April.
- On the 13th April the General Manager, Councillor Walford and I met with the Member for Barwon Roy Butler.
- Travelled to Walgett for the WAMS opening of new centre, accompanied by Councillor Walford 14th April.
- Attended the Domestic Violence Group meeting at WAMS in Walgett on the 14th April along with Councillor Walford.
- Met with General Manager and visited the Ovals Multi Purpose Centre in Lightning Ridge.
- Gave Councillor Shinton from Warrumbungle Shire Council (Chair of CMCC) a tour of the Lightning Ridge area showing him the Hudson Pear problem.
- Have received many phone calls about road issues which I have forwarded onto the General Manager.

| Mayoral Report                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for March/April 2021 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – APRIL 2021**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register as at April 2021 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 27 APRIL 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 28.04.17 | 3/2017/25 | That Council using the “Open Tendering” method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                       | CFO  | 27.6.17 In Progress – Request for Engineers Report<br>13.12.17 Engineers report required<br>5.2.18 waiting on information from structural engineer<br>18.4.18 Engineer inspected facility, costing and report underway<br>21.8.18 Costing for refurbishment underway<br>12.12.18 Report to December Council Meeting<br>17.04.19 March 2019 Council approved funding, RFT underway<br>20.08.19 RFT to be advertised<br>15.11.2019 RFT document under external audit<br>16.09.20 Waiting notification of funding. Tender ready for issue<br>09.12.20 Funding approved, tender to be issued<br>18.03.21 tender closing 19 March 2021 |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                   | CFO  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan<br>18.4.18 Project postponed until November 2018.<br>18.4.18 RFQ to be issued and contractor engaged prior to October 2018<br>17.4.19 RFT Underway for October March 19/20<br>12.12.19 RFQ document under external review<br>18.03.21 Options being investigated    |
| 26.09.17 | 9/2017/25 | That Council resolve to acquire Mr. and Mrs Raymond Pike’s land within which the current Council-maintained section of O’Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                            | DETS | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey<br>30.03.18 Cadastral survey completed<br>16.06.19 Work in Progress<br>22.10.2019 Work in progress<br>14.02.2020 Work in progress<br>17.03.2020 Work in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress<br>22/7/2020 work in progress<br>16/9/2020 collected all the information required and the process in completion stage.<br>21/10/2020 Council’s crown land manager is working on it.<br>16/11/2020 “ “                                                    |
| 26.09.17 | 9/2017/26 | 1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process. | DETS | 5.11.17 Quote received for cadastral survey<br>10.1.18 Quote accepted<br>16.08.18 Survey ongoing<br>16.06.19 Work in progress<br>9.09.2019 work in progress<br>22.10.019 Work in progress<br>14.02.2020 Work in progress<br>17.03.2020 Received survey plan<br>20.04.2020 Registration is in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress<br>22/7/2020 work in progress<br>16/9/2020 work in hold at this stage as the related staff has other important other commitments<br>18.03.21 Crown Lands to authorise licence                                                                                   |
|          | 1/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                 | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months.<br>16.09.20 Purchase orders issued for works.<br>09.12.20 waiting on contractor to complete                                                                                                                                                                                                                                                |

WALGETT SHIRE COUNCIL AGENDA – 27 APRIL 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <p>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</p> <p>6. Investigate the re-establishment of precinct committees.</p> <p>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</p>                                                                                            | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p> <p>16.09.20 Survey complete. Report to Oct 2020 meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Partly completed |
| 27.03.18 | 3/2018/25  | <p>1. That Council receives and notes the report.</p> <p>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.</p>                                                                                                            | DETS | <p>12.12.18 Not yet commenced</p> <p>22.10.019 Not yet commenced</p> <p>17.03.2020 not yet commenced</p> <p>15/4/2020 not yet commenced</p> <p>20.05.2020 work in process</p> <p>9/6/2020 work in process</p> <p>22/7/2020 Investigation Work in progress</p> <p>16/9/2020 Contacted to Resource and Energy Department and waiting for response.</p> <p>21/10/2020 Resource and Energy Department is working on it.</p> <p>16/11/2020 Could not get any information from the department.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |
| 25.9.18  | 14/2018/17 | <p>That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future</p>                                                                                                                                                                            | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p> <p>16.09.20 Audit recommended</p> <p>18.03.21 Underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |
| 18.03.19 | 1/2019/11  | <p>That Council</p> <p>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"</p> <p>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"</p>                                                                                                                                                                       | CFO  | <p>17.419 Council have approved name change. Application to be submitted.</p> <p>16.09.20 Application October 2020</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                  |
| 18.03.19 | 1/2019/25  | <p>That Council adopt the alternative solution 4, as outlined in the report.</p>                                                                                                                                                                                                                                                                                               | DETS | <p>19.03.2019 Further report will be submitted for council Consideration.</p> <p>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,</p> <p>11.7.19 Council is planning to carry out second community consultation</p> <p>20.08.19 Deed agreement is in progress</p> <p>9.09.2019 Physical works will be commenced from Jan 2020</p> <p>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.</p> <p>14.02.20 Bridge construct starts March 2020</p> <p>17.03.2020 Project is on hold due to weather</p> <p>20.04.2020 work in progress</p> <p>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.</p> <p>9.6.2020 Waiting for contractors' new schedule.</p> <p>22/7/2020 Report will be tabled on July 2020 Council meeting</p> <p>16/9/2020 awaiting a response from legal advisor</p> <p>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.</p> <p>16/11/2020 Resolved to build a 80m bridge in the existing alignment</p> |                  |
| 03.04.19 | 2/2019/23  | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".</p>                                         | DES  | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  |
| 17.12.19 | 12/2019/4  | <p>Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information</p>                                                                                                                                                                                 | GM   | <p>GM investigating tourist possibilities</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |
| 25.02.20 | 1/2020/12  | <p>1. Council participate in the Museums &amp; Galleries of NSW – Museum Advisors Program.</p> <p>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.</p> <p>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program</p> | GM   | <p>Awaiting information for advisors</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  |

WALGETT SHIRE COUNCIL AGENDA – 27 APRIL 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                                                                                                                                                                                                                                                                                                                                            |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |            | 4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                                                                                                                                                                                                                                                                                                                                            |
| 24.03.20 | 2/2020/11  | (1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width                                                                                            | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress<br>16.9/2020 Work on hold due to some other urgent commitments<br>16.11.2016 "                                                                              |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DES  | Delayed pending appointment of new DES.                                                                                                                                                                                                                                                                                                    |
| 23/06/20 | 5/2020/18  | 1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;<br>2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979 | DES  | Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.                                                                                                                                               |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,                                           | DES  | Work on this project is suspended due to high number of development applications and enquiries.                                                                                                                                                                                                                                            |
| 22/09/20 | 11/2020/18 | Council conduct the appropriate public consultation regarding the renaming of Hare Street, Carinda to Patty Cake Street, Carinda in compliance with NSW Address Policy and User Manual October 2019 and report back to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | 21/10/2020 Consultation in progress<br>16.11.2020 Analysis of the comments in progress                                                                                                                                                                                                                                                     |
| 27/10/20 | 12/2020/23 | That Council renew the Memorandum of Understanding between the NSW Police Force and Walgett Shire Council to facilitate the implementation of Crime Prevention through Environmental Design principles in the review and assessment of Development Applications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | Signed By General Manager                                                                                                                                                                                                                                                                                                                  |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DETS |                                                                                                                                                                                                                                                                                                                                            |
| 24.11.20 | 13/2020/15 | That Council note and authorise Engineering department to apply for the Fixing Local Roads Program Round 2 for following projects on the priority basis:<br>Road name Priority<br>Burranbaa Road 1<br>Lorne Road 2<br>Cryon Road 3<br>Angledool Road 4<br>Mercadool Road 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS | 18.03.21 Applications submitted                                                                                                                                                                                                                                                                                                            |

WALGETT SHIRE COUNCIL AGENDA – 27 APRIL 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                                                               |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------|
|          |            | Brewon Road 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |                                                               |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppyard.<br>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DES  | Negotiations with stakeholders has commenced.                 |
| 23.02.21 | 2/2021/18  | That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):<br>1.Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.<br>2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.<br>3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000. | DETS |                                                               |
| 23.03.21 | 3/2021/6   | That;<br>1. Council Endorse the actions of the General Manager in signing the grant funding agreement with the Department of Infrastructure, Transport, Regional Development & Communication.<br>2. Council lodge the following projects with the Department of Infrastructure, Transport, Regional Development & Communication:<br>a) Drainage works in Collarenebri \$130,000<br>b) Drainage works Kaolin Street Lightning Ridge \$113,000<br>c) Sealing of the Ovals Multi Purpose Centre Car park Lightning Ridge \$121,000<br>d) Drainage works and sealing Fox Street Walgett \$370,000<br>e) Rehabilitation and heavy patching RR329 Merrywinebone Road \$246,229                                                                                                                                                                                                                                                                                                                                                                    | GM   | 20.04.21 Project nomination forms submitted to the Department |
| 23.03.21 | 3/2021/12  | •That the Council approves the proposal to remove the fourteen trees located on Euroka Street between Namoi and Pitt Street.<br>•That Council accept the proposal to replant suitable trees in the nature strip ( both sides of the Euroka Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS | Tree removed and resealing of Euroka street completed.        |
| 23.03.21 | 3/2021/14  | That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS |                                                               |
| 23.03.21 | 3/2021/20  | 1. Council authorise the General Manager to sign the Licence to Occupy the Neilly Street site, described as Lot 105 DP 878481.<br>2. The "Licence to Occupy" shall be for an initial period of five (5) years commencing 1st May 2021, terminating 1st May 2026, with an option for a further five (5) year period, commencing on the day after the initial terminating date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM   | 20.04.21 Licence agreement signed and submitted               |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-02 Temporary exemption from the requirement for councillors to attend meetings in person
- 21-03 Additional functionality and improvements to the NSW Companion Animals Register and Pet Registry
- 21-04 Information about Rating 2021-22

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 21-02, 21-03 and 21-04 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                                         |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-02 / 1 April 2021 / A765862                                                                                                                          |
| <b>Previous Circular</b>    | 21-01 <i>Transitioning back to in-person council and committee meetings and consultation on proposed changes allowing remote attendance at meetings</i> |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                                                                      |
| <b>Contact</b>              | Council Governance / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                                          |
| <b>Action required</b>      | Information / Council to Implement                                                                                                                      |

### Temporary exemption from the requirement for councillors to attend meetings in person

#### What's new or changing

- The Office of Local Government (OLG) is currently consulting with councils and others on proposed amendments to the *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) allowing councillors to attend meetings remotely using audio-visual links. A [discussion paper](#) has been issued and submissions are due on **3 May 2021**.
- The *Local Government (General) Regulation 2005* (the Regulation) has been amended to temporarily exempt councils from complying with the requirement under their codes of meeting practice for councillors to be personally present at meetings to participate in them. The exemption expires on **31 December 2021**.
- The Regulation amendment will operate to allow councils to permit councillors to attend meetings remotely by audio-visual link while OLG consults on the new provisions of the Model Meeting Code and until such time as councils are able to adopt them.

#### What this will mean for your council

- As of **26 March 2021**, councils are now required under section 10 of the *Local Government Act 1993* to hold meetings of the council and committees comprising only of councillors in physical venues and to permit members of the public to attend meetings in person, subject to the requirements of any Public Health Order in force at the time and social distancing requirements.
- The Regulation amendment operates to exempt councils from the requirement under clause 5.2 of the Model Meeting Code for councillors to be personally present at a meeting in order to participate in it.
- For the period in which the Regulation amendment is in force, councils have the option to permit councillors to attend and participate in meetings remotely by audio-visual link should councils choose to do so.
- Councils are not required to amend their codes of meeting practice to allow councillors to attend meetings remotely by audio-visual link while the Regulation amendment is in force but should adopt procedures governing attendance by councillors at meetings by audio-visual link to supplement their codes of meeting practice. Suggested procedures are attached to this circular.

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5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

- The Regulation amendment does not apply to joint organisations of councils or county councils. The regulation making power under which the Regulation has been amended only allows exemptions to be made for “areas” constituted under Part 1 of Chapter 9 of the Act. These provisions do not apply to joint organisations of councils or county councils.
- Joint organisations are already permitted to meet by telephone or other electronic means under clause 397G of the Regulation and the Model Meeting Code. However, it is not possible to exempt county councils by regulation and members of county councils will need to continue to attend meetings in person to participate in them until amendments are made to the Model Meeting Code permitting attendance at meetings by audio-visual link.
- In dealing with requests by councillors to attend meetings by audio-visual link on grounds of illness, disability or caring responsibilities, councils must ensure they comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002*.

**Where to go for further information**

- Suggested procedures for attendance by councillors at meetings using audio-visual link are attached to this circular.
- The *Remote Attendance by Councillors at Council Meetings* consultation paper is available on OLG’s website [here](#).
- Guidance on the Health Privacy Principles is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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## ATTACHMENT

### Procedures for attendance by councillors at meetings by audio-visual link

#### What is an “audio visual link”

- For the purposes of these procedures, an audio-visual link is a facility that enables audio and visual communication between persons at different places.

#### Approval for councillors to attend meetings by audio visual link

- The council and committees of the council comprising wholly of councillors may, in response to a request made by a councillor, resolve to permit the councillor to attend one or more meetings of the council or committee remotely by audio visual link where it is satisfied that the councillor will be prevented from attending the meeting/s in person because of illness, disability, caring responsibilities, or such other reason that is acceptable to the council or committee.
- Requests by councillors to attend meetings remotely by audio-visual link must be made in writing to the General Manager at least *[council to specify a timeframe that is consistent with the timeframe for lodging notices of motion]* business days before a meeting, and must provide information about the meetings the councillor will be prevented from attending in person and the reason why the councillor will be prevented from attending the meeting/s in person.
- A resolution by the council or a committee of the council permitting a councillor to attend one or more meetings by audio-visual link must provide the following information:
  - the grounds on which the councillor is being permitted to attend meetings remotely by audio visual link, but not where those grounds relate to illness, disability or caring responsibilities, and
  - details of the meetings the resolution applies to.
- The council or committee of the council may permit more than one councillor to attend a meeting by audio-visual link but must not permit all councillors to attend a meeting by audio-visual link.
- A decision to permit a councillor to attend a meeting remotely by audio-visual link is at the council's or the committee's discretion. The council and its committees must act reasonably when considering requests by councillors to attend meetings remotely by audio-visual link.
- The council and its committees are under no obligation to permit a councillor to attend a meeting remotely by audio-visual link where the technical capacity does not exist to allow the councillor to attend a meeting by these means.
- The council and its committees may refuse a councillor's request to attend a meeting remotely by audio-visual link where the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or comply with the council's code of meeting practice on one or more previous occasions when they have attended a meeting of the council or its committees by audio-visual link.

4

**Attendance by councillors at meetings by audio visual link**

- Where a councillor attends a meeting by audio-visual link with the approval of the council or a committee of the council they are to be taken as attending the meeting in person for the purposes of the council's code of meeting practice and will have the same voting rights as if they were attending the meeting in person.
- The council's code of meeting practice will apply to a councillor attending a meeting remotely by audio-visual link, in the same way it would if the councillor was attending the meeting in person.
- Councillors must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link.
- Councillors must be appropriately dressed when attending meetings by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.
- Where a councillor attends a meeting of the council or a committee of the council by audio-visual link, the minutes of the meeting must record that they attended the meeting by audio-visual link.

**Conflicts of interest**

- Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct.
- Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

**Confidentiality**

- Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting has been closed to the public under section 10A of the *Local Government Act 1993*.

**Maintenance of order**

- Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with the council's code of meeting practice.
- If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

5

**Compliance with the Health Privacy Principles**

- The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting remotely by audio-visual link.



Office of  
Local Government

## Circular to Councils

|                             |                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-03 / 8 April 2021 / A765663                                                  |
| <b>Previous Circular</b>    |                                                                                 |
| <b>Who should read this</b> | Companion Animals Teams / Ranger Services                                       |
| <b>Contact</b>              | Program Delivery Team / (02) 4428 4100 or 1300 134 460 /<br>pets@olg.nsw.gov.au |
| <b>Action required</b>      | Information                                                                     |

### Additional functionality and improvements to the NSW Companion Animals Register and Pet Registry

#### What's new or changing

- A second round of improvements and additional functionality for the NSW Companion Animals Register (CAR) will be released on 12 April 2021.
- OLG has sought clarification on a number of regulatory issues that arose from the introduction of the desexing date requirement in the Companion Animals Register (CAR) following the start of annual permits on 1 July 2020

#### What this will mean for your council

- From 12 April 2021, councils will have the ability in the CAR to charge a late fee for lifetime registration payments made more than 28 days after the animal turns six months old.
- Further clarification is now available regarding the operation of annual permits as well as various implementation issues that councils have raised since the introduction of annual permits and the date of desexing requirement in the CAR.

#### Key points

##### Late Fees for lifetime registration payments

- Councils will now have the option to apply a late fee to lifetime registration payments that are made more than 28 days after a companion animal turns six months old.
- Late fees cannot be applied to the registration of animals sold by a pound or approved rehoming organisation, animals from interstate or certain categories of dogs (as outlined below).
- Those councils that have already been collecting late fees will need to apply those late fees in the CAR via the correct registration function.

##### Additional CAR Functionality

- Since 1 July 2020, the date of desexing is a required field in the CAR. This desexing date now appears on all relevant screens and certificates. In addition to this, the desexing document type will auto populate in the registration screen if this has already been recorded previously.
- If an animal has been flagged by a vet as temporarily not recommended for desexing, the date this exemption to the desexing requirement expires is now displayed on all relevant screens and certificates.

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- The pound/shelter function is now also available within the registration function.
- Two new search functions are available that enable users to search for recognised breeders and approved rehoming organisations. Previously this information was limited to the NSW Pet Registry.
- Council managers (level 3 access) now have the ability to remove a notice of intention.
- Where relevant, these changes are reflected in the NSW Pet Registry.

Clarification of annual permit implementation issues

- Since the introduction of annual permits on 1 July 2020, councils have sought guidance on several implementation issues, which are now clarified as follows:

*Pensioners*

- Eligible pensioners whose pet cat or dog is desexed at the time of registration are not required to pay for an annual permit (cat) or the additional registration fee (dog) even if they had the animal desexed after the relevant desexing age.
- Accordingly, the requirement to enter a desexing date will no longer apply for pensioners in the CAR in order to process an eligible pensioner registration. However, councils are recommended to still enter this date, where it is known. Staff will be able to apply the pensioner discount even when a pensioner's pet is desexed after the relevant desexing age.
- When processing a registration for an eligible pensioner whose pet has been recommended by a vet to not undergo desexing (either temporarily or permanently), select the new "not desexed (not recommended - pensioner)" category. This will allow the eligible pensioner to claim the discounted registration.

*Exemptions from the additional registration fee and late fee for certain dogs:*

- Interstate Animals
  - If the animal is desexed but was desexed interstate after the relevant desexing age for NSW, then the owner is not liable for the additional fee / annual permit when they register the animal in NSW because they were not subject to NSW legislation at the time.
  - An animal can now be marked by a vet / authorised identifier / council officer as having come from interstate. If marked as such then relevant messaging will appear in the CAR when it comes to processing lifetime registration.
- New owners of the following categories of dogs are not required to pay the additional registration fee (as long as the dog is desexed at the time of registration by the new owner) because they did not own the animal until after the relevant desexing age had been reached and therefore were unable to comply with the desexing requirement. Often these dogs are not desexed by six months of age.
  - Ex-service of state dogs (police and correctional dogs)
  - Ex-racing greyhounds rehomed outside the racing industry
  - Ex-working dogs
  - Ex-assistance animals
  - Ex-breeding dogs kept by recognised breeders.

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*Cats desexed prior to 1 July 2020*

If a cat was desexed prior to 1 July 2020 then an annual permit is not required, even if the desexing procedure took place after the cat turned four months old.

*Animals sold by pounds/shelters/approved rehoming organisations*

To encourage the adoption of pet cats and dogs, the annual permit fee (cats) or the additional registration fee (dogs) does not apply if the new owner purchases the animal from a pound/shelter/approved rehoming organisation. A late fee also cannot be applied.

**Where to go for further information**

- Refer to the below information in the PDF version of this circular.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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|                             |                                                                                              |
|-----------------------------|----------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-04 / 16 April 2021 / A758690                                                              |
| <b>Previous Circular</b>    | 20-19 – Information about Ratings 2020-21                                                    |
| <b>Who should read this</b> | Councillors / General Managers / Council staff                                               |
| <b>Contact</b>              | Performance Team (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                           |

### Information about Rating 2021-22

#### What's new or changing

- The maximum boarding house tariffs for 2021-22 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2021-22 has been determined.
- The section 603 certificate fee for 2021-22 has been determined.
- The statutory limit on the maximum amount of minimum interest rates for 2021-22 has been determined for commencement on 1 July 2021.

#### What this will mean for your council

Councils should incorporate these determinations into their 2021-22 rating structures and Operational Plan Statement of Revenue Policies.

#### Key points

##### Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- Where **full board and lodging** is provided:  
**\$401** per week for single accommodation; or  
**\$663** per week for a family or shared accommodation
- Where **less than full board or lodging** is provided:  
**\$270** per week for single accommodation; or  
**\$446** per week for family or shared accommodation

##### Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2021 to 30 June 2022 (inclusive) will be **6.0% per annum**.

The methodology used to calculate the interest rate is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate as at 2 December 2020.

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Notice giving effect to these decisions has been published in the NSW Government Gazette.

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2021-22 is determined to be **\$85**. This is unchanged from the 2020-21 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2005* will be amended on 1 July 2021 by the *Local Government (General) Amendment (Minimum Rates) Regulation 2020* so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate to be **\$565** for 2021-22.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at **\$2**.

**Where to go for further information**

The NSW Legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>   | <b>MEETING/FUNCTION</b> | <b>LOCATION</b> | <b>NOTES</b>                                         |
|---------------|-------------------------|-----------------|------------------------------------------------------|
| 6 April 2021  | Council Meeting         | Chambers        | Mayor and GM                                         |
| 26 April 2021 | CMCC Meeting            | Coonamble       | Delegates and GM                                     |
| 25 May 2021   | Council Meeting         | Chambers        | Councillors, GM and Executive Staff to attend        |
| 3 June 2021   | LG Excellence Awards    | Sydney          | Mayor, GM, Community Service Manager and WHS Officer |
| 28 June 2021  | CMCC Meeting            | Coonamble       | Delegates and GM                                     |
| 29 June 2021  | Council Meeting         | Chambers        | Councillors, GM and Executive Staff to attend        |

## **10.1.4 SUPPORT FOR OPAL INDUSTRY HEAVY VEHICLE PERMIT SYSTEM**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

### **Summary:**

The report provides Council with information for consideration to support opal miners and the introduction of a vehicle permit system similar to that operating in South Australia.

### **Background:**

Local miners have for many years have sought support from Government for the introduction of a permit system for the use of their heavy equipment on public roads.

Miners have machinery commonly known as blowers, noodling machines, elevators and prospecting drills used for opal mining, all of which can exceed allowable height and width of ordinary machinery.

The “tracks in use” throughout the opal fields are on Crown Land managed by the Lightning Ridge Area Opal Reserve Trust in accordance with the Western Lands Act 1901, they are unnamed, unmapped and unsealed tracks. A “track in use” is essentially classified as a public road under the Roads Act 1993 and this was clarified by legal advice in 2018.

The tracks are used regularly by Opal miners as a thoroughfare or route between mining sites, residences and the classified Walgett Shire gazetted public road network.

### **Current Position:**

Exemptions similar to what the local opal miners are requesting for NSW, was achieved for the opal industry in South Australia when the Commonwealth Government legislated an exemption under the “Heavy Vehicle National Law” identified as “South Australia Class 1 Opal Mining Vehicle Dimension Exemption Notice 2019 (No 1).

The Commonwealth Gazette published on the 4<sup>th</sup> February 2019 states the purpose of the notice;

*“This notice provides road network access for vehicles or machines commonly known as blowers, noodling machines, elevators and prospecting drills used for opal mining that exceed regulation heights and widths. Access is provided under specific conditions, and only in areas specified in this notice”.*

The attached Commonwealth Gazette outlines areas of operation, general conditions and this particular notice replaced the former Notice of Approval and Exemption; Operation of Opal Mining Vehicles, published in the South Australian Government Gazette.

The local opal miners continue to lobby for a number of exemptions for their vehicles, and the South Australian legislation may be a starting point to discuss change for New South Wales. Support from Council, State and Federal Members is paramount to the success of necessary legislative change that is needed, if we are going to retain a successful and sustainable opal mining industry in Walgett Shire.

### **Relevant Reference Documents/Policies:**

Commonwealth Government Gazette

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

- Walgett Shire Council
- Walgett Shire Community
- NSW State Government
- Opal Miners

**Financial Implications:**

Support of a heavy vehicle permit system for opal miners incurs no cost, however, loss of the opal industry will have huge financial and social ramifications for the Walgett Shire and its community.

**Alternative Solutions/Options:**

Do not lobby the NSW Government for the introduction of a permit system.

**Conclusion:**

That Council write to both State and Federal Members expressing Council's concern for the local opal industry, should a heavy vehicle permit system and other legislative change not be introduced into New South Wales.

**Support for Opal Industry Heavy Vehicle Permit System**

**Recommendation**

That Council;

(a) Supports the introduction of a heavy vehicle permit system for opal mining in New South Wales.

(b) Council write to both State and Federal Members seeking their backing for the introduction of a heavy vehicle permit system for opal miners in New South Wales, and other legislative change as necessary to facilitate the use of heavy motor vehicles by miners in the opal fields.

**Moved:**

**Seconded:**

**Attachment:**

Commonwealth of Australia Gazette – Heavy Vehicle National Law



Commonwealth  
of Australia

Gazette

Published by the Commonwealth of Australia

GOVERNMENT NOTICES

## HEAVY VEHICLE NATIONAL LAW

### South Australia Class 1 Opal Mining Vehicle Dimension Exemption Notice 2019 (No.1)

#### 1. Purpose

- 1) This Notice provides road network access for vehicles or machines commonly known as blowers, noodling machines, elevators and prospecting drills used for opal mining that exceed regulation heights and widths. Access is provided under specific conditions, and only in areas specified in this Notice.

*Note: This notice replaces the Notice of Approval and Exemption; Operation of Opal Mining Vehicles, published in the South Australian Government Gazette.*

*The previous Notice of Approval contained detailed instructions for warning signs and travel requirement. Schedule 8 of the Heavy Vehicle (Mass Dimension and Loading) National Regulation now applies requirements for these matters to Class 1 vehicles.*

#### 2. Authorising Provision

- 1) This notice is made under:
  - a) Sections 61 and 117 of the Heavy Vehicle National Law (HVNL), and
  - b) Section 69 of the Heavy Vehicle (General) National Regulation.

#### 3. Commencement

- 1) This Notice commences on the date of its publication.

#### 4. Expiry

- 1) This Notice expires on 31 December 2023.

#### 5. Title

- 1) This Notice may be cited as the *South Australia Class 1 Opal Mining Vehicle Dimension Exemption Notice 2019*.

South Australia Class 1 Opal Mining Vehicle Dimension Exemption Notice 2019 (No.1)

Page 1 of 3

Government Notices Gazette C2019G00115 04/02/2019

**6. Definitions**

1) Unless otherwise stated, words and expressions used in this Notice have the same meanings as those defined in the HVNL.

2) In this Notice:-

**Eligible vehicle** means heavy vehicles that exceed 4.3m in height and 2.5m in width used solely for the purpose of mining opal, including vehicles or machines commonly known as blowers, noodling machines, elevators and prospecting drills used for opal mining.

**7. Application**

1) This Notice applies to eligible vehicles operating in South Australia.

**8. Exemptions - Dimension**

1) Eligible vehicles operating under this notice are exempt from the following dimension requirements in Schedule 6 of the Heavy Vehicle (Mass Dimension and Loading) National Regulation (MDL Regulation)

- a) Section 8 – Width
- b) Section 9 – Height

**9. Conditions - Dimensions (Width)**

1) An eligible vehicle operating under this Notice must not exceed 4m in width.

**10. Conditions - Height restrictions in Coober Pedy**

- 1) An operator of an eligible vehicle that is higher than 4.3m or wider than 2.5m:
  - a) must comply with the specified route, area and structure restrictions published on the 'Approved Areas or Routes' section on the DPTI website, and
  - b) may be required to consult and obtain consent from third party entities who manage utilities which may be impacted by over height vehicles.

*Note: Some routes in the Adelaide Metropolitan Area have height restrictions less than 4.3m.*

*Contact details for SAPN, Telstra and Optus are available on the NHVR website.*

**11. Condition - General Conditions**

- 1) Travel under this Notice is only permitted in daylight.
- 2) Travel is not permitted during periods of low visibility
- 3) Vehicles shall only operate in dry conditions and where the road surface is not wet and holding pooled surface water.

*Note: Sub-section 1) replaces the general restrictions about night travel in s7 of Schedule 8 in the MDL Regulation. Other requirements under Schedule 8 of the MDL Regulation apply to eligible vehicles operating under this Notice, including assessing routes before travel.*

**12. Conditions - Stated areas of operation**

- 1) Travel under this Notice is only permitted in the areas specified in this section.
- 2) Travel is permitted on roads within a 150 km radius of Coober Pedy, a 30 km radius of Andamooka and a 150 km radius of Marla.

**13. Exemptions - Vehicle Standards**

- 1) Eligible vehicles operating under this notice are exempt from the following vehicle standards requirements in Schedule 2 of the Heavy Vehicle (Vehicle Standards) National Regulation (VS Regulation):
  - a) Sections relating to compliance with Australian Design Rules Second and Third editions
  - b) Part 2 - General Safety Requirements
    - i. Section 5 Turning Ability
    - ii. Section 7 Protrusions
    - iii. Section 10 Mudguards
    - iv. Section 14 Automatic Transmission
    - v. Section 22 Windscreen wipers and washers
  - c) Part 6 - Lights and Reflectors  
All sections
  - d) Part 8 - Control of emissions
    - i. All sections.

Peter Caprioli  
*Executive Director (Freight and Supply Chain Productivity)*  
**National Heavy Vehicle Regulator**

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 31 MARCH 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

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**Summary:**

Council’s debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is “to assess the impact of uncollected rates and annual charges on Council’s liquidity and the adequacy of recovery efforts.”

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 31 March 2021 is 73.04% which is 0.38% less than the previous year’s collection at 31 March 2020 of 73.42%. Collections have increased in the first week of April with a total of 73.16% collected.

In the report presented to the March meeting I incorrectly used the percentages relating to the current year rates only (Arrears, Interest & Legal Fees not included) and you will notice that the correct percentages used in this report are lower than the previous report.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community’s best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| <b>Monthly Outstanding Rates Report</b>                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 31 March 2021 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

Monthly Report - Outstanding Rates & Annual Charges as at 31 March 2021

Report on Rates and Annual Charges - 31 March 2021

|                                                         | 5 April 2021          | 31 March 2021         | 31 March 2020         |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,073,123.02          | 1,073,123.02          | 905,134.18            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,073,123.02          | 1,073,123.02          | 905,134.18            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | (647.00)              | (647.00)              | 25,073.80             |
| Adjusted Levy                                           | 9,814,045.49          | 9,814,045.49          | 9,660,078.53          |
| Interest (Including write off's)                        | 19,625.77             | 19,619.73             | 43,975.08             |
| Adjustments (Including Write Off's)                     | (89,068.38)           | (89,068.38)           | 1,351.86              |
| Sub Total                                               | 9,743,955.88          | 9,743,949.84          | 9,730,479.27          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,817,078.90</b>  | <b>10,817,072.86</b>  | <b>10,635,613.45</b>  |
| Payments                                                | (7,715,378.39)        | (7,702,983.99)        | (7,617,214.44)        |
| Pensioner Concessions - Govt                            | (97,335.30)           | (97,335.30)           | (94,943.36)           |
| Pensioner Concessions - Council                         | (79,642.16)           | (79,642.16)           | (77,684.98)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (21,212.50)           | (21,212.50)           | (18,806.00)           |
| Sub Total                                               | (7,913,568.35)        | (7,901,173.95)        | (7,808,648.78)        |
| <b>Total Remaining Levy</b>                             | <b>\$2,903,510.55</b> | <b>\$2,915,898.91</b> | <b>\$2,826,964.67</b> |
| Current                                                 | 2,230,914.15          | 2,236,850.10          | 2,195,468.87          |
| Arrears                                                 | 338,663.02            | 343,055.76            | 463,915.72            |
| Interest b/f from previous years                        | 179,286.74            | 181,098.21            | (28,770.22)           |
| Current year interest                                   | 15,377.77             | 15,509.94             | 37,110.08             |
| Legals                                                  | 139,268.87            | 139,384.90            | 159,240.22            |
| <b>Total Remaining Levy</b>                             | <b>\$2,903,510.55</b> | <b>\$2,915,898.91</b> | <b>\$2,826,964.67</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 73.16%                | 73.04%                | 73.42%                |
| Collected YTD % of Levy                                 | 79.18%                | 79.05%                | 78.28%                |

\*\*\* COVID-19 Pandemic Crisis \*\*\*  
(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)  
Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 (Re: OLG Circular 20-19/ 26 May 2020)  
Note (3) 7.00% p.a. statutory interest from 1 January 2021 to 30 June 2021 (Re: OLG Circular 20-19/ 26 May 2020)

## 10.2.2 CASH & INVESTMENTS AS AT 31 MARCH 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

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### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> March 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio but meets Council policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$31,353,149.39 in on-call and interest bearing deposits with financial institutions in Australia. All investments are held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

Council's investment portfolio is detailed on Attachment 1 to this report Pages 2 to 3.

The portfolio maturity compliance information is also detailed on Attachment 1 to this report Pages 4 to 10. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

Interest rates continue to be low with no projected improvement for the next two years. A further problem that currently affects the market is the availability of investment opportunities, with many banks not offering term deposits on a regular basis. Longer term investments and cash accounts are proving more beneficial to Council at this time and Council has maintained a reasonable return in the current investment climate through longer term investment deposits taken out in prior years. These deposits are starting to mature and Council is seeking to maximise the return on investments when they do so.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2019)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$31,353,149.39. There is a decrease of \$1,081,478.06 from the previous month. This decrease in the portfolio can be attributed to the ongoing capital expenditure programme during the month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 31<sup>ST</sup> March 2021**

**Recommendation:**

That the Investment report be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document*).

## 10.3 ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 MARCH 2021

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> March 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> March 2021 2021, \$374,013.04 has been spent.

**Conclusion:**

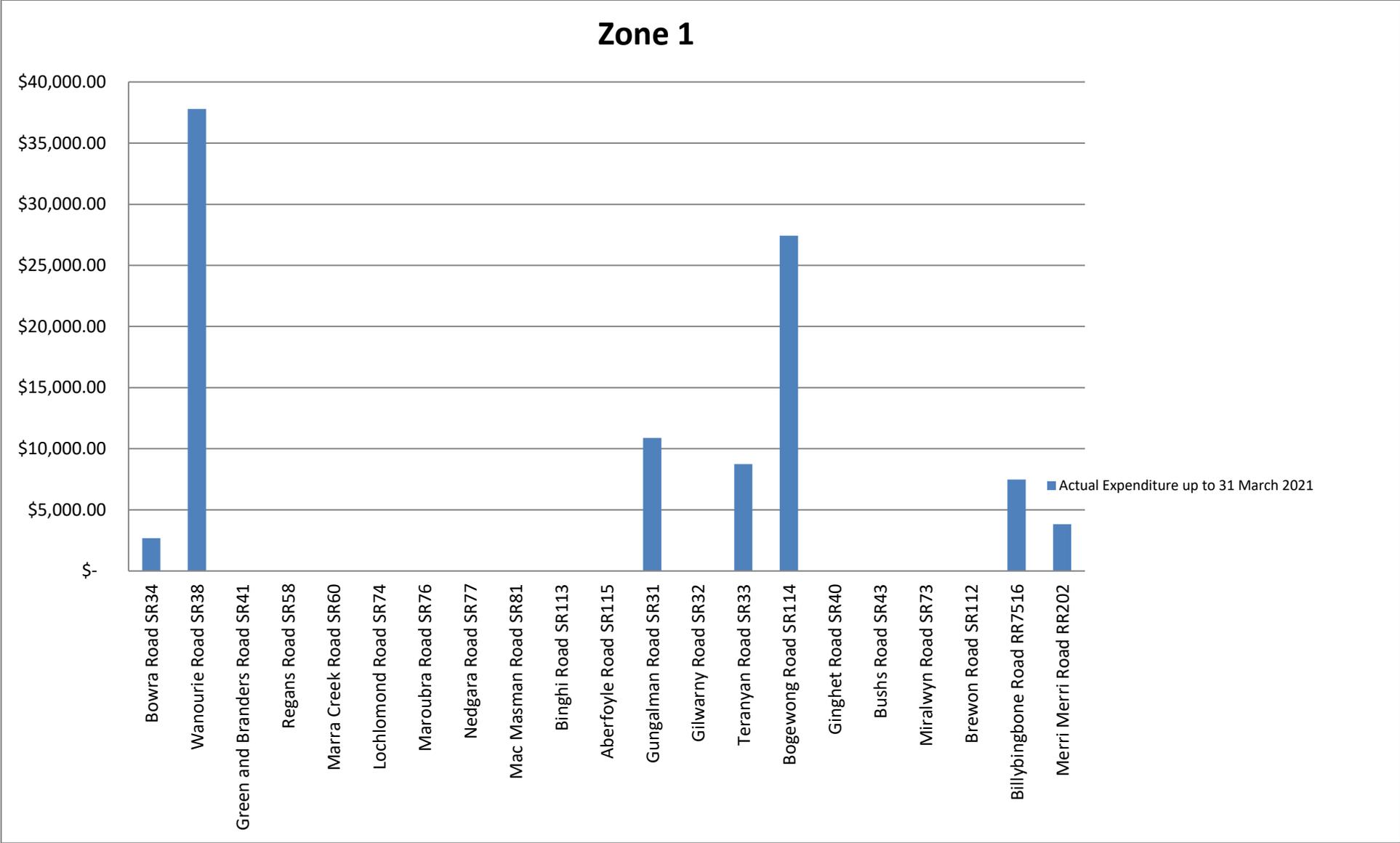
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – April 2021                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report –April 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

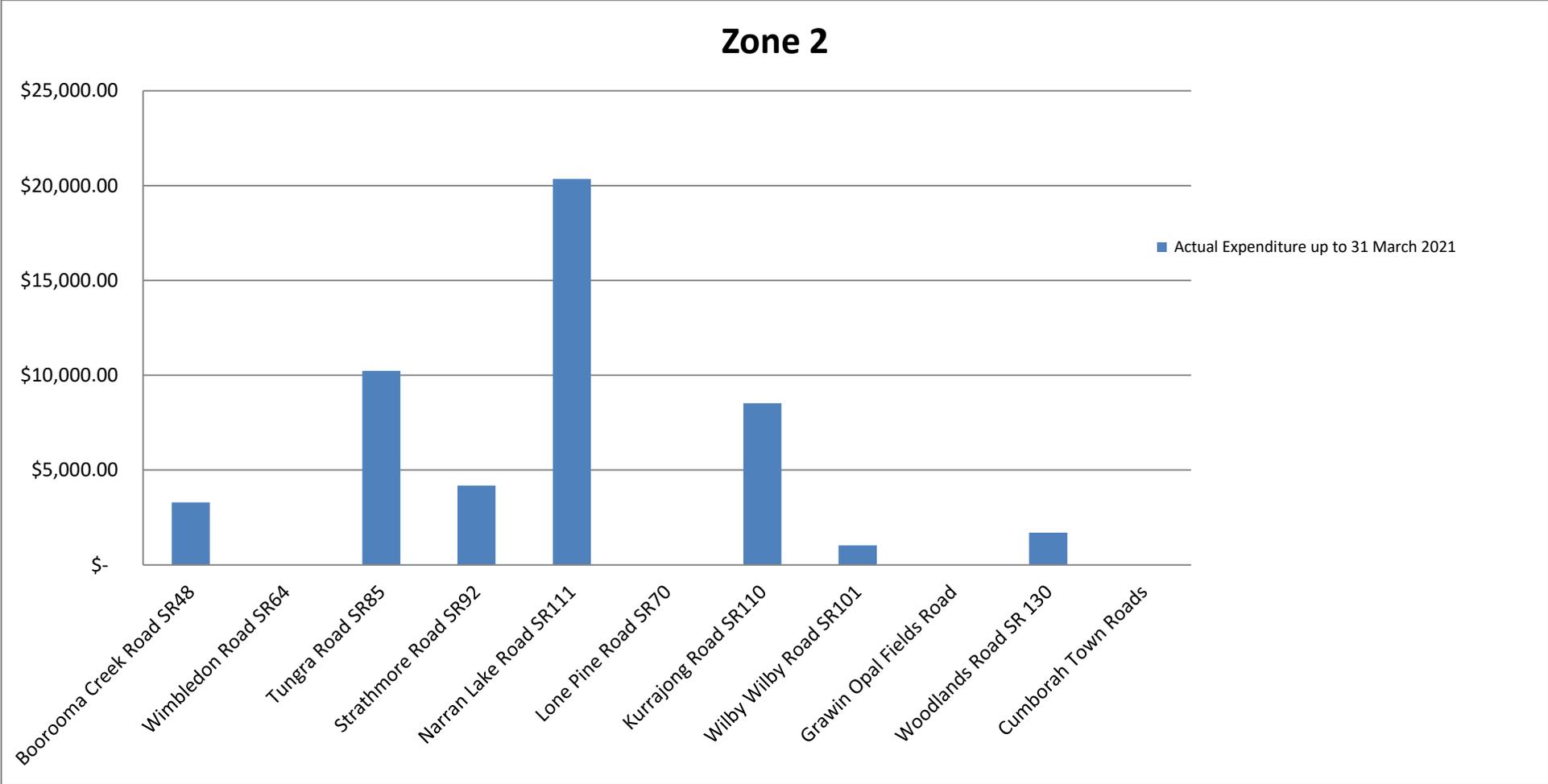
**Attachments:**

Monthly maintenance grading works.

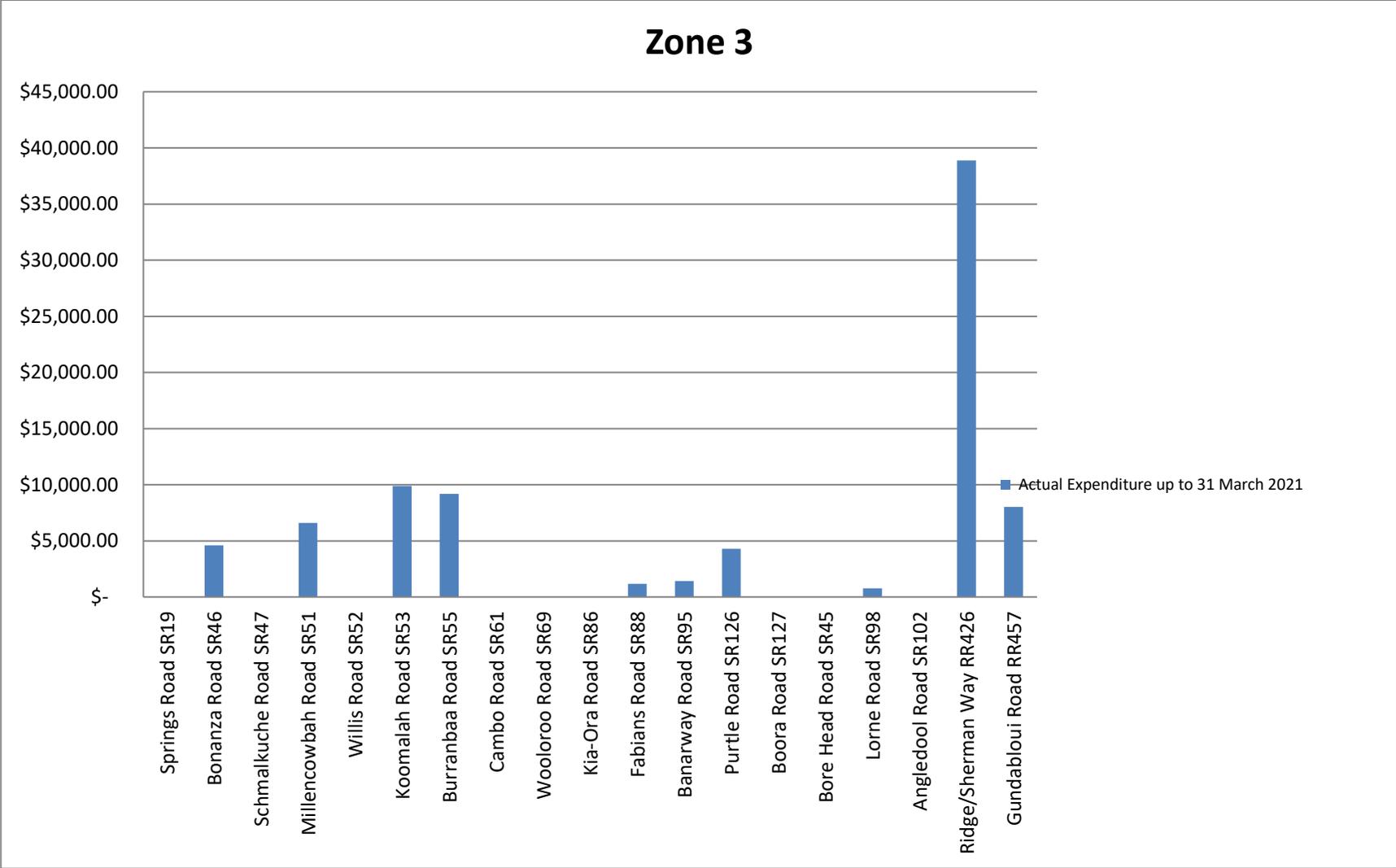
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For March 2021 | Actual Expenditure up to 31st March 2021 | Activities carried in March 2021 |
|------------------------------|----------------------|---------------------------------|---------------|----------------------------|------------------------------------------|----------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                            |                                          |                                  |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                            | \$ 2,680.52                              |                                  |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                            | \$37,800.00 (Polycom)                    |                                  |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                            |                                          |                                  |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                            |                                          |                                  |
| Marra Creek Road SR60        | 17.5                 | \$10,850.00                     | E             |                            |                                          |                                  |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                            |                                          |                                  |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                            |                                          |                                  |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                            |                                          |                                  |
| Mac Masman Road SR81         | 8                    | \$4,960.00                      | E             |                            |                                          |                                  |
| Binghi Road SR113            | 20.1                 | \$12,462.00                     | E             |                            |                                          |                                  |
| Aberfoyle Road SR115         | 26.2                 | \$16,244.00                     | D             |                            |                                          |                                  |
| Gungalman Road SR31          | 43.7                 | \$27,094.00                     | D             | 696.42                     | \$10,893.69                              | Grading works in damaged section |
| Gilwary Road SR32            | 7.9                  | \$ 4,898.00                     | F             |                            |                                          |                                  |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                            | \$ 8,734.88                              |                                  |
| Bogewong Road SR114          | 48.7                 | \$30,194.00                     | D             | \$ 3,121.29                | \$27,431.16                              | Grade full length                |
| Ginghet Road SR40            | 47.6                 | \$29,512.00                     | D             |                            |                                          |                                  |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                            |                                          |                                  |
| Miralwyn Road SR73           | 17.9                 | \$11,098.00                     | D             |                            |                                          |                                  |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                            |                                          |                                  |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             | 5682.93                    | 7,485.04                                 | Grade full length                |
| Merri Merri Road RR202       | 6.57                 | \$7,166.00                      | C             |                            | \$3,824.73                               |                                  |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>\$250,640.00</b>             |               | <b>\$9,500.64</b>          | <b>\$98,850.02</b>                       |                                  |



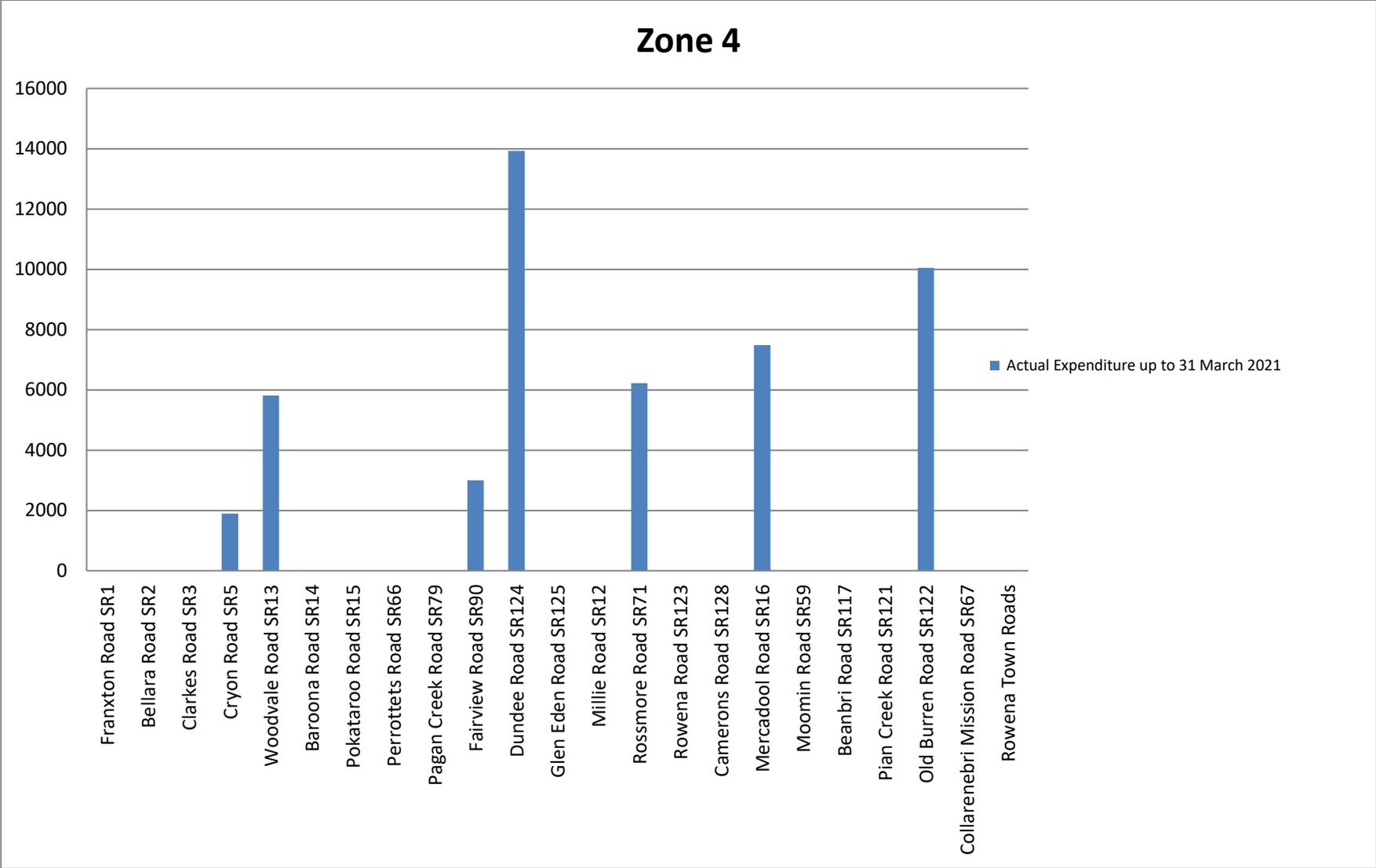
| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For March 2021 | Actual Expenditure up to 31 <sup>st</sup> March 2021 | Activities carried in March 021                    |
|--------------------------|----------------------|---------------------------------|---------------|----------------------------|------------------------------------------------------|----------------------------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                            |                                                      |                                                    |
| Boorooma Creek Road SR48 | 19.1                 | \$11,842.00                     | E             |                            | \$3,299.51                                           |                                                    |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                            |                                                      |                                                    |
| Tungra Road SR85         | 12.7                 | \$7,874.00                      | F             |                            | \$10,234.83                                          |                                                    |
| Strathmore Road SR92     | 16.42                | \$11,904.00                     | E             | \$4,188.80                 | \$4,188.80                                           | Grade full length                                  |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             | \$3,447.50                 | \$ 20,352.58                                         | Grade from Brewarrina boundary to Kuranjong Road   |
| Lone Pine Road SR70      | 9.6                  | \$5,952.00                      | D             |                            |                                                      |                                                    |
| Kurrajong Road SR110     | 27.8                 | \$17,236.00                     | D             |                            | \$8,530.08                                           |                                                    |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                            | \$1,035.53                                           |                                                    |
| Grawin Opal Fields Road  | 0.9                  | \$ 557.00                       | C             |                            |                                                      |                                                    |
| Woodlands Road SR 130    | 2.33                 | \$1,445.00                      | D             | \$303.17                   | \$1,702.25                                           | Formation works at 1.2 km from Castlereagh Highway |
| Cumborah Town Roads      |                      |                                 | E             |                            |                                                      |                                                    |
| <b>Subtotal Zone 2</b>   | <b>181.95</b>        | <b>\$116,702.00</b>             |               | <b>\$7,939.47</b> -        | <b>\$49,343.83</b>                                   |                                                    |



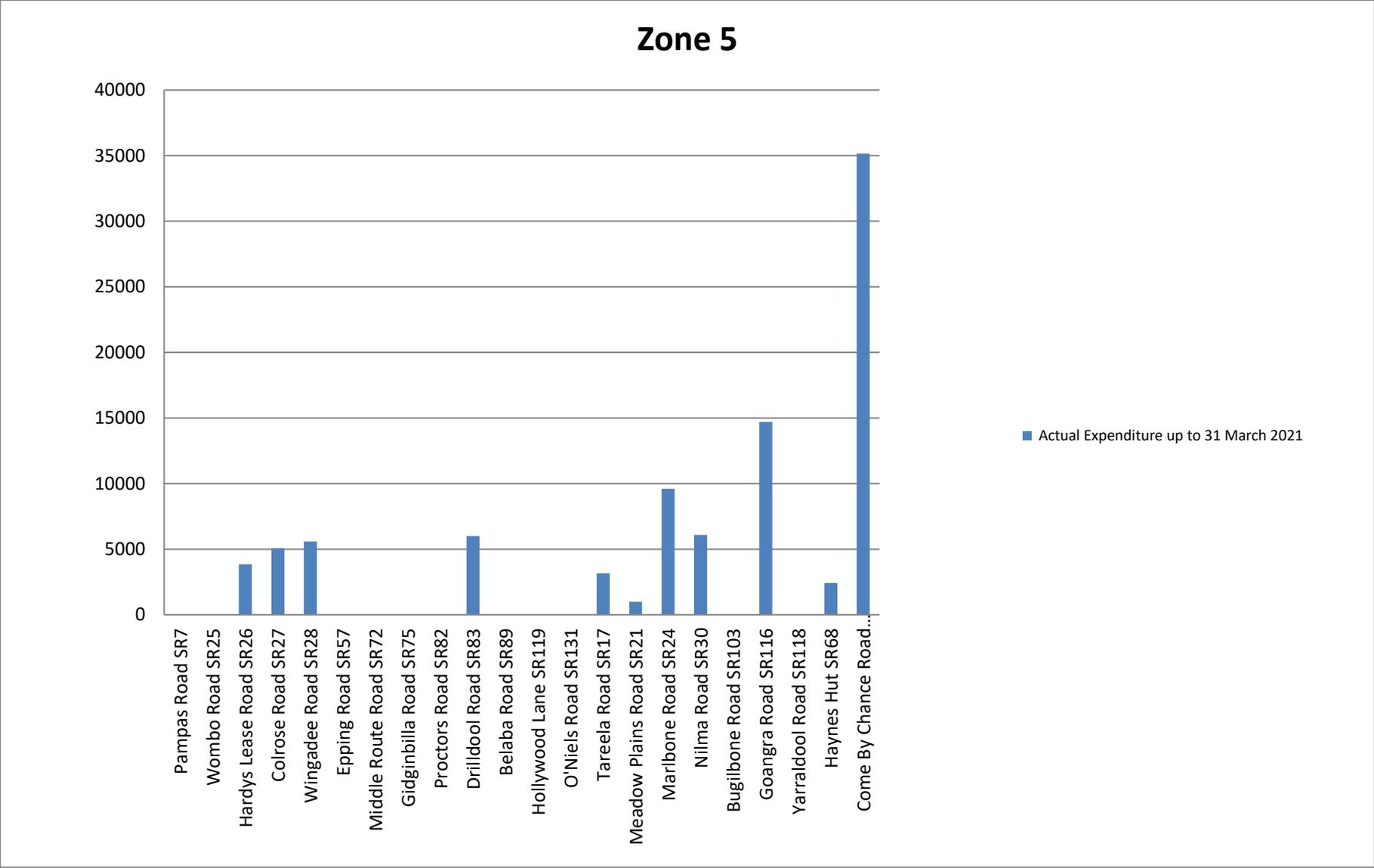
| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For March 2021 | Actual Expenditure up to 31 <sup>st</sup> March 2021 | Activities carried in March 021 |
|-------------------------|----------------------|---------------------------------|---------------|----------------------------|------------------------------------------------------|---------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                            |                                                      |                                 |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                            |                                                      |                                 |
| Bonanza Road SR46       | 16.9                 | \$10,478.00                     | E             |                            | \$4,585.56                                           |                                 |
| Schmalkuche Road SR47   | 14.4                 | \$8,928.00                      | E             |                            |                                                      |                                 |
| Millencowbah Road SR51  | 27.7                 | \$17,174.00                     | E             |                            | \$6,610.45                                           |                                 |
| Willis Road SR52        | 14.5                 | \$8,990.00                      | F             |                            |                                                      |                                 |
| Koomalah Road SR53      | 28.4                 | \$17,608.00                     | E             |                            | \$9,882.95                                           |                                 |
| Burrans Road SR55       | 18.1                 | \$11,222.00                     | E             |                            | \$,176.39                                            |                                 |
| Cambo Road SR61         | 21.1                 | \$13,082.00                     | E             |                            |                                                      |                                 |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                            |                                                      |                                 |
| Kia-Ora Road SR86       | 6.8                  | \$4,278.00                      | F             |                            |                                                      |                                 |
| Fabians Road SR88       | 24.8                 | \$15,376.00                     | E             |                            | \$1,78.10                                            |                                 |
| Banarway Road SR95      | 1.2                  | \$4,278.00                      | D             |                            | \$1,435.00                                           |                                 |
| Purtle Road SR126       | 26.8                 | \$16,616.00                     | E             |                            | \$ 4,286.11                                          |                                 |
| Boora Road SR127        | 63.8                 | \$39,556.00                     | D             |                            |                                                      |                                 |
| Bore Head Road SR45     | 5.1                  | \$4,278.00                      | D             |                            |                                                      |                                 |
| Lorne Road SR98         | 6.9                  | \$4,278.00                      | D             |                            | \$775.00                                             |                                 |
| Angledool Road SR102    | 49.3                 | \$30,566.00                     | C             |                            |                                                      |                                 |
| Ridge/Sherman Way RR426 | 70.1                 | \$68,275.00                     | C             |                            | \$38881.35                                           |                                 |
| Gundabloui Road RR457   | 40.9                 | \$32,798.00                     | C             |                            | \$ 8016.74                                           |                                 |
| <b>Subtotal Zone 3</b>  | <b>440.5</b>         | <b>\$316,337.00</b>             |               |                            | <b>\$ 84,827.65</b>                                  |                                 |



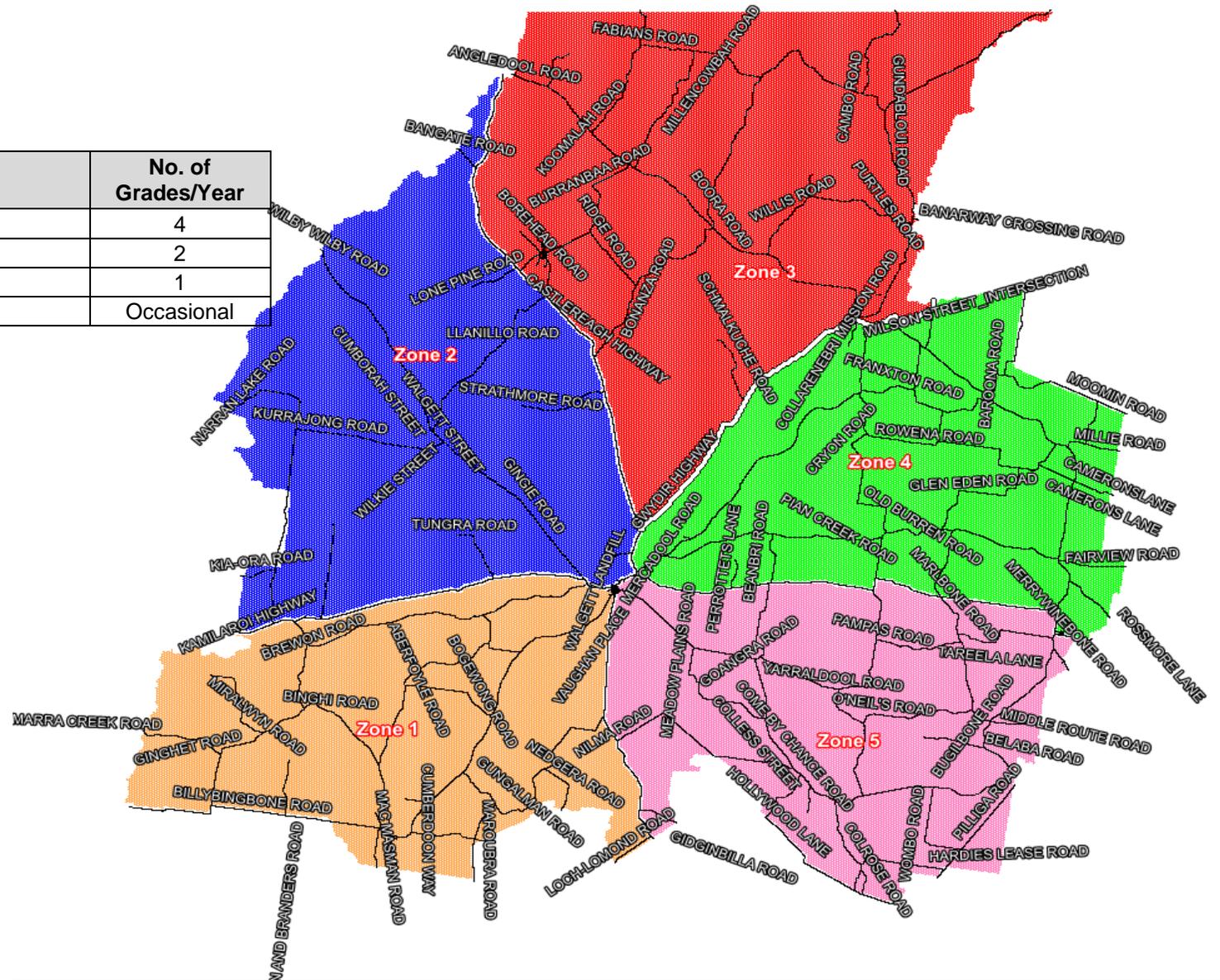
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For March 2021 | Actual Expenditure up to 31 <sup>st</sup> March 2021 | Activities carried in March 2021     |
|--------------------------------|----------------------|---------------------------------|---------------|----------------------------|------------------------------------------------------|--------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                            |                                                      |                                      |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                            |                                                      |                                      |
| Bellara Road SR2               | 21.4                 | \$13,268.00                     | D             |                            |                                                      |                                      |
| Clarkes Road SR3               | 6                    | \$4,278.00                      | E             |                            |                                                      |                                      |
| Cryon Road SR5                 | 56.75                | \$35,185.00                     | C             | \$700                      | \$1,900.00                                           | Grade from Silo white gravel section |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             | \$5,810                    | \$5,810                                              | Grade full length                    |
| Barooka Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                            |                                                      |                                      |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                            |                                                      |                                      |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                            |                                                      |                                      |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                            |                                                      |                                      |
| Fairview Road SR90             | 12.6                 | \$7,812.00                      | F             |                            | \$3,000.00                                           |                                      |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             | \$13,930                   | \$13,930                                             | Grade full length                    |
| Glen Eden Road SR125           | 24.6                 | \$15,252.00                     | E             |                            |                                                      |                                      |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                            |                                                      |                                      |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             | \$2,550                    | \$ 6,225                                             | Grade full length                    |
| Rowena Road SR123              | 34.5                 | \$21,390.00                     | E             |                            |                                                      |                                      |
| Camerons Road SR128            | 15.2                 | \$9,424.00                      | D             |                            |                                                      |                                      |
| Mercadool Road SR16            | 57.7                 | \$35,774.00                     | C             |                            | \$ 7,484.11                                          |                                      |
| Moomin Road SR59               | 31                   | \$19,220.00                     | D             |                            |                                                      |                                      |
| Beanbri Road SR117             | 4.9                  | \$4,278.00                      | C             |                            |                                                      |                                      |
| Pian Creek Road SR121          | 41.7                 | \$25,854.00                     | C             |                            |                                                      |                                      |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                            | \$10,050.00                                          |                                      |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                            |                                                      |                                      |
| Rowena Town Roads              |                      | \$4,278.00                      | D             |                            |                                                      |                                      |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>\$282,379.00</b>             |               | <b>\$22,990</b>            | <b>\$ 48,399.11</b>                                  |                                      |



| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For March 2021 | Actual Expenditure up to 31 <sup>st</sup> March 2021 | Activities carried in March 2021 |
|----------------------------|----------------------|---------------------------------|---------------|----------------------------|------------------------------------------------------|----------------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                            |                                                      |                                  |
| Pampas Road SR7            | 16.3                 | \$10,106.00                     | E             |                            |                                                      |                                  |
| Wombo Road SR25            | 17.7                 | \$10,974.00                     | E             |                            |                                                      |                                  |
| Hardys Lease Road SR26     | 16                   | \$9,920.00                      | E             |                            | \$3,850                                              |                                  |
| Colrose Road SR27          | 20.6                 | \$12,772.00                     | E             | \$5,060                    | \$5,060                                              | Grade full length                |
| Wingadee Road SR28         | 11.8                 | \$7,316.00                      | E             |                            | \$ 5,590.00                                          |                                  |
| Epping Road SR57           | 15.4                 | \$9,548.00                      | E             |                            |                                                      |                                  |
| Middle Route Road SR72     | 9.6                  | \$5,952.00                      | E             |                            |                                                      |                                  |
| Gidginbilla Road SR75      | 7.4                  | \$4,588.00                      | E             |                            |                                                      |                                  |
| Proctors Road SR82         | 4.4                  | \$4,278.00                      | F             |                            |                                                      |                                  |
| Drilldool Road SR83        | 5.1                  | \$4,278.00                      | F             |                            | \$ 5,998.29                                          |                                  |
| Belaba Road SR89           | 11.2                 | \$6,944.00                      | F             |                            |                                                      |                                  |
| Hollywood Lane SR119       | 29.9                 | \$18,538.00                     | E             |                            |                                                      |                                  |
| O'Niels Road SR131         | 31.1                 | \$19,282.00                     | D             |                            |                                                      |                                  |
| Tareela Road SR17          | 19.4                 | \$12,028.00                     | D             |                            | \$ 3,150.00                                          |                                  |
| Meadow Plains Road SR21    | 23.9                 | \$14,818.00                     | D             |                            | \$ \$990                                             |                                  |
| Marlbone Road SR24         | 28.4                 | \$17,608.00                     | D             | \$9,000                    | \$9, 600.00                                          | Grade full length                |
| Nilma Road SR30            | 37.8                 | \$23,436.00                     | D             |                            | \$6,090.00                                           |                                  |
| Bugilbone Road SR103       | 28.7                 | \$32,725.00                     | C             |                            |                                                      |                                  |
| Goangra Road SR116         | 16.4                 | \$10,168.00                     | D             | \$7,260                    | 14,690.93                                            | Grade full length                |
| Yarraldool Road SR118      | 41.3                 | \$25,606.00                     | C             |                            |                                                      |                                  |
| Haynes Hut SR68            | 4.5                  | \$2,790.00                      | E             |                            | \$ 2,415.00                                          |                                  |
| Come By Chance Road RR7716 | 60.9                 | \$65,450.00                     | C             | \$7,253.21                 | \$ 35,158.21                                         | Grade full length                |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>         | <b>\$329,125.00</b>             |               | <b>\$ 28,573.21</b>        | <b>\$ 92,592.43</b>                                  |                                  |
| <b>Total</b>               | <b>1,905.45</b>      | <b>\$1,295,183.00</b>           |               | <b>\$ 69,003.32</b>        | <b>\$ 374,013.04</b>                                 |                                  |



| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



## 10.3.2 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

### 1. Walgett Cemetery

- Pipe from STP to tank in cemetery completed.
- Waiting for pumps.
- Toilet blocks will be completed by end of June 2021.
- Gathering space- waiting for costing from Dharriwaa Elders Group

### 2. Walgett Desalination Plant

- The RO Plant operation is on hold due to the sewerage treatment effluent pond capacity

### 3. Walgett Bore (New)

- Waiting response from RMS regarding the location of the bore

### 4. Come By Chance

- Installation of table and chair completed

### 5. Walgett Sewer Treatment Plant

- Trickle Filter Tank 1 - Large Vertical Crack
  - Initial CRRS (Concrete Remedial Repair Specifications) for temporary repair - completed
  - Assessment, detailed design, document CRRS completed)
  - Waiting for quotation to repair the tank
- Sewer main relining
  - Sewer mains relining – completed.
  - Junction sealing is in progress. The work progress has been delayed by recent rain event.

### 6. Rowena fire storage upgrade

- Pipe works connecting 2 x 150,000 L tanks has been laid out.
- Pipe installation in progress

### 7. Rowena Borehead

- Installation of SCADA – in progress

### 8. Rowena Drainage

- Grant application under Flood Mitigation has been lodged. Waiting for the results.

### 9. Collarenebri

- Sludge study - DPIE is reviewing the final report.
- No work has been carried on March due to wet weather
- Did not do pot holes repair (Black jack) in Merrywinebone Road due to the wet weather
- Repair Fire Hydrants – in progress.
- Engineering surveying for storm water drainage work in progress
- A site meeting in the Lawn Cemetery had been conducted on 22/03/2021 to discuss about the tree issues. The meeting was held between Mayor Ian Woodcock,

Councillor Kelly Smith, and General Manager Michael Urquhart, Director Engineering / Technical Services Raju Ranjit, Tree expert Darryl Ferguson and key local community stakeholders and agreed to remove all the trees except three marked trees located north side of the old access road.

- First stage of the drainage works has been scheduled

#### **10. Lightning Ridge**

- Line marking on Bill'O Brian Way, Morella Street, Opal Street, and Harlequin Street completed.
- Pandora Road extension – Community Consultation completed. Geophysics test for mining shaft issue completed.
- DPIE is reviewing the tendering documents for water supply upgrade project.
- Opal Street between Morella and Kaolin Street - Box culvert extension project completed. Sealing work will be carried out soon.
- The Heavy patching work between Opal Street and Gems Street to be done.
- LR Race Track now completed with sand and lawn preparation
- 3 Mile Road Box Culverts & Ramps reconstructed after flood
- Gem Garden, clean away dead bush and now ready for mulch from s/pile in car park
- Fred Reece Way Pipe Instalment Project now ready to go ahead waiting on order from Orange to be delivered
- Bore Baths LR now ready for swap over pump waiting on new pump to arrive
- Lorne Station Road has been re-compacted & graded since heavy rains
- Matrix/Gem St Road all debris removed from area now waiting on PW Concrete to carry out completion of Water Spoon Drains each side of damaged road edges and surface (100m)
- Stormwater Catchment Dams 300m west of Three Mile Road Culverts drain now has overflow exit channels unlike before when there was no overflow and the stormwater banked up and up until it found its way back to the road and inundated the 3Mile Road culvert overpass
- More trees planted around town
- Underground water mains pressure & recording plus cleaning still in progress
- Private houses complaints from flooding some have been addressed others on going
- Private broken water meters detected in LR are being replaced as they are found
- Pot Holes being filled with black jack but many more pot holes to be done yet

#### **11. Burren Junction**

- Inspection storm drainage completed and major works (first stage) in completion stage.
- Engineering survey for Kerb extension and concrete blister in North side of the Waterloo Street between Hall and Park completed and design completed and will be tabled to LATC for comments

#### **12. Grawin**

- Additional works between the first grid and second grid completed. Sealing of 10 m either side of the new grid to be done.

#### **13. Come By Chance Road**

- Drainage and road works will be carried out in March 2021
- REF study for the Come By Chance Road (54.9 Km) completed,
- Soil Investigation - completed
- Engineering survey / design – in Progress (95 %).
- Preparation of tender document (By Arc Blue) in progress.

#### **14. Carinda Borehead**

- Installation of SCADA – waiting for quotation

**15. Cumborah**

- New fencing around the new bore is in progress. Will be completed by 6th May 2021.

**16. RMCC**

- Completed 8KM of seal
- 2km ready for lime
- 6km ready to import gravel
- No work has been carried on March due to flooding

**Matters Generally For Brief Mention or Information Only**

**Recommendation:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:**

**Seconded:**

## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS MARCH 2021

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** 10/434

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#### Summary:

This report is to advise the March 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor information purposes, the following development was approved during March 2020.

#### Development Applications

| Applic. No | Address                              | Title                           | Development                                                                                                        | Determination       |
|------------|--------------------------------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------|
| DA2021/2   | 12 Opal Street<br>Lightning Ridge    | Lot 111<br>DP778049             | Shop Renovate to accommodate cafe including small commercial kitchen, update external facade to include an awning. | Delegated Authority |
| DA2021/3   | Three Mile Road<br>Lightning Ridge   | Lot 49<br>DP752756<br>WLL 12289 | Annual Rodeo                                                                                                       | Delegated Authority |
| DA2021/4   | 31 Morilla Street<br>Lightning Ridge | Lot 7 Sec 10<br>DP758612        | Free Standing Business Identification Sign                                                                         | Delegated Authority |
| DA2021/6   | 13 Wilson Street<br>Collarenebri     | Lot B<br>DP101967               | Temporary Medical Centre                                                                                           | Delegated Authority |
| DA2021/7   | 56 Fox Street<br>Walgett             | Lot 37<br>DP613418              | Temporary Medical Centre                                                                                           | Delegated Authority |

There was no refused development during March 2021.

Complying Development

Nil

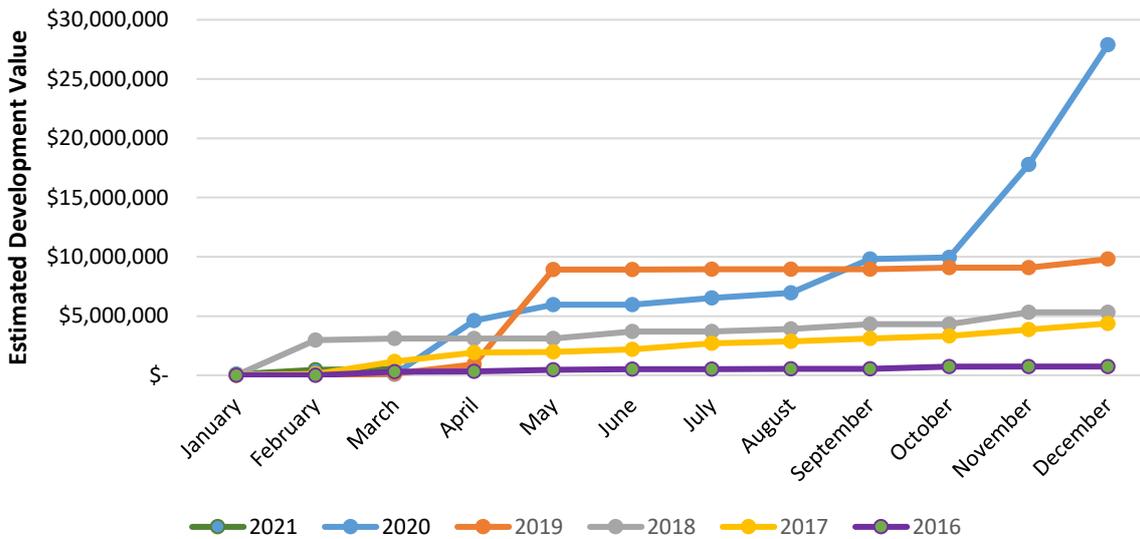
Estimated Development Value Comparison to Same Period Last Year

|                         | March 2021 | March 2020 | February 2021 | February 2020 | 2021 Year to 1 Apr 21 | 2020 Year to 1 Apr 21 |
|-------------------------|------------|------------|---------------|---------------|-----------------------|-----------------------|
| Application Number      | 5          | 1          | 4             | 0             | 12                    | 4                     |
| Estimated Project Value | \$74,880   | Nil        | \$382,000     | Nil           | \$543,880             | \$90,000              |

Estimated Development Value Comparison from 2016 until 2021

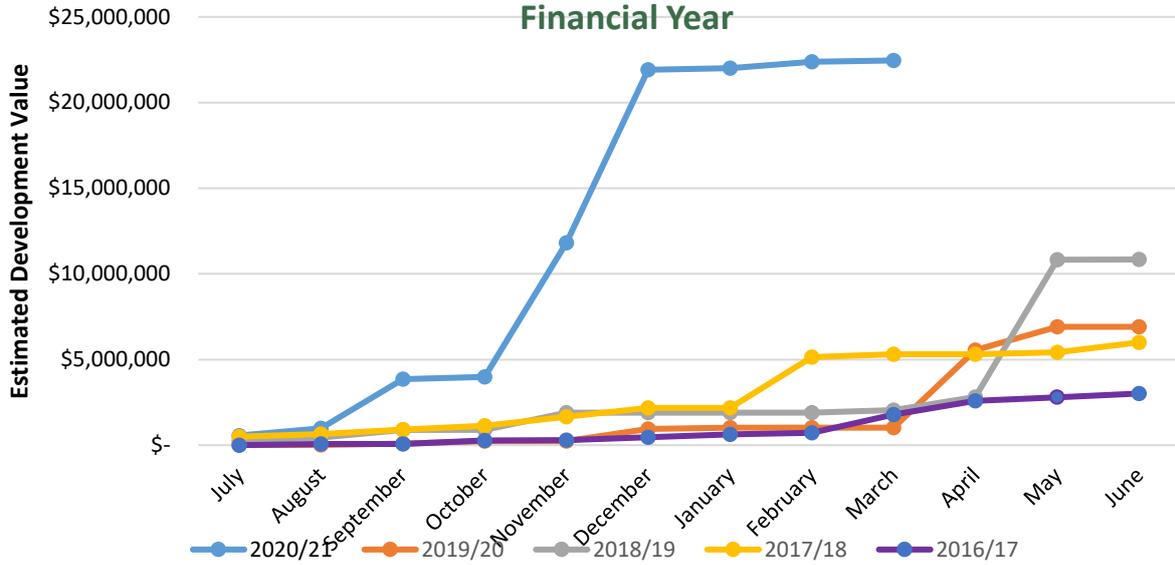
For Councillor information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. **Please note, this is only current until 1 April 2021.**

**Walgett LGA Approved Estimated Development Value Comparison Calendar Year**



| 2021      | 2020         | 2019        | 2018        | 2017        | 2016      |
|-----------|--------------|-------------|-------------|-------------|-----------|
| \$543,880 | \$27,877,440 | \$9,089,425 | \$5,312,593 | \$3,847,658 | \$735,970 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year



| 2020/21      | 2019/20   | 2018/19     | 2017/18     | 2016/17   |
|--------------|-----------|-------------|-------------|-----------|
| \$22,456,320 | \$213,457 | \$1,903,423 | \$1,650,960 | \$285,540 |

For Councillor information purposes, the following developments have been lodged and are currently waiting a determination. Please note, this is only current as at 1 April 2020.

#### Development Applications

| Applic. No | Address                               | Title                                                                            | Development                          | Status                          |
|------------|---------------------------------------|----------------------------------------------------------------------------------|--------------------------------------|---------------------------------|
| DA2021/8   | 1858 Gungahman Road, Carinda          | Lots 40 & 41 DP754193, Lots 1, 2, 7, 8 & 10 DP754202 & Lots 25, 26 & 32 DP754221 | Rural Subdivision                    | RFS Referral                    |
| DA2021/9   | 25-29 Morilla Street, Lightning Ridge | Lot 13 DP39979                                                                   | All Weather Cover Over Bowling Green | Additional Information Required |
| DA2021/14  | 97 Wimbleton Road, Walgett            | Lot 523 DP761510                                                                 | Subdivision & Consolidation          | Awaiting NSW RFS                |
| DA2021/12  | Come By Chance Road, Come By Chance   | Lot 20 DO750265                                                                  | Dwelling                             | Additional Information Required |

#### Complying Development

Nil

#### **Relevant reference document/policies:**

Environmental Planning & Assessment Act 1979 & Regulations

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Developer  
Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for March 2021 has been presented for Councillor information purposes.

**Development Approvals - March 2021**

**Recommendation:**

That Council note the information contained within this report.

**Moved:**

**Seconded:**

## 10.4.2 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Acting Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes from the Director of Environmental Services (DES) on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### **Regional NSW Planning Portal Grant - \$50,000**

The NSW Planning Portal is a digital space where community, industry and government can access a range of services and information that supports effective planning and decision making in NSW. In November 2019 the Premier mandated that ePlanning Digital Services (NSW Planning Portal) would become mandatory for councils to process all their planning applications by 1 July 2021.

All 95 regional councils can now apply for a one-off grant payment of \$50,000 to support their transition to the portal. The funding will help regional councils to improve their digital infrastructure and provide council staff the resources and knowledge needed to use the system. Walgett Shire Council has lodged an application to register our interest in receiving this grant.

### **Liquor license: Walgett Annual Agricultural Show**

Advice has been received from Liquor & Gaming NSW regarding an application for a Liquor - limited licence Single-function.

Application details

Liquor licence: Walgett Annual Agricultural Show

Application: Liquor - limited licence Single-function

Application number: APP-0008624181

Application date: 18 April 2021

Proposed Licensee: Brennan Lockyer O'Keeffe

Premises Address: Walgett Racecourse and Showground 1 Pilliga Road WALGETT NSW 2832 Australia

### **Mulder & Large Lot Residential Strategy**

To assist Council, the NSW Department of Planning, Industry and Employment has at its own cost engaged the services of CityPlan planning consultancy to progress and finalise the Mulder planning proposal and the large lot residential strategy work. CityPlan have commenced work on an agreed brief to prepare the required documentation. It is hoped to complete the work in the current financial year.

### **Dilapidated and Dangerous Building - Ass 111924 – Come By Chance**

Council has received a call from the contractor, who are undertaking the demolition work. It was confirmed in the phone conversation that work is due to commence as soon as safe road access is available.

### **Employment Zones Initiative – NSW Department of Planning Industry & Environment**

The intent of the employment zones reform is to develop a fit for purpose employment zones framework that can be more consistently applied throughout NSW. The new employment zones should be clear in strategic intent, clarity on how and when they are to be applied and to increase flexibility of land uses.

The reform is not intended to trigger the need to review existing or undertake additional strategic planning. Zoning is a statutory tool and the new framework will provide a contemporary framework that better delivers the strategic outcomes within existing state and local strategic plans for centres, employment lands, retail, freight and logistics, creative industries and urban services.

The reforms are not likely to have an impact on strategic planning assessment within the Walgett Shire until such time as the Walgett LEP is reviewed.

### **Proposed amendments to NSW Planning Regulations**

The NSW Department of Planning, Industry and Environment is proposing to simplify the planning process and approval pathways for those who wish to do small business activities, such as agritourism, and low-impact agricultural development on NSW farms. The department is seeking feedback on proposed amendments to the:

- Standard Instrument (Local Environmental Plans) Order 2006 (Standard Instrument LEP Order),
- State Environmental Planning Policy (Primary Production and Rural Development) 2019 (PPRD SEPP), and
- State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (Codes SEPP).

The proposed amendments will make it easier for farmers and graziers to establish new complementary businesses on their land, including:

- supporting more farm stays by:
  - amending the existing definition of ‘farm stay accommodation’ in the Standard Instrument LEP Order, and
  - introducing an optional clause that councils can choose to adopt in their local plans to manage any impacts
- enabling events on farms by introducing a new definition for ‘farm events’
- facilitating farm gate businesses by introducing:
  - a new definition for ‘farm gate activities’, and
  - an optional clause that councils can choose to adopt in their local plans
- introducing fast-track approval pathways, known as exempt and complying development, for these types of agritourism, provided certain development standards are met
- allowing other low impact agricultural activities as exempt or complying development, such as small processing plants where certain development standards are met
- making minor changes to existing planning controls to make them more effective, such as increasing the separation required for rural dwellings from intensive livestock agriculture, if carried out as complying development.

The amendments were developed in response to recommendations from stakeholders, including the NSW Department of Primary Industries (DPI). The agritourism amendments were developed in collaboration with the NSW Small Business Commission.

### **Village Landfills**

Quotes are being obtained for flood damage at Rowena and Carinda Landfills. A survey was also conducted in Grawin and Sheepyards and survey pegs were also marked around the boundary.

Recycling facilities (pods) and additional signage are currently being rolled out to all Landfills. Preliminary discussions have occurred with stakeholders in relation to installation of bin banks at Grawin and Sheepyard.

**Return and Earn – Cleanaway Tomra  
Lightning Ridge**

Greg Mackay from Return and Earn Lightning Ridge has previously addressed Council to request assistance in relation to operational costs of the facility. As a result of negotiations agreement has reached for a rent subsidy to be paid monthly in arrears.

**Walgett**

Council has been advised informally that a contract has been agreed for Trevor Murray of Gilgandra Return and Earn to open a facility in Walgett. It is hoped further details will be available at the meeting.

**Impounding Matters**

Council's Ranger has recently notified owners of Councils' intention to make a dangerous dog declaration following a serious dog attack on a resident in Lightning Ridge.

**Matters for Brief Mention or Information Only, Environmental Services**

**Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**27 April 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **27 April 2021** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1 GENERAL MANAGER

*12.1.1 TENDER FOR REFURBISHMENT OF THE COLLESS GRANDSTAND WALGETT SHOWGROUND*

#### 12.2 CHIEF FINANCIAL OFFICER

*12.2.1 PURCHASE OF SOLAR SYSTEMS FOR INSTALLATION AT THE COUNCIL ADMINISTRATION BUILDING AND WALGETT WATER TREATMENT WORKS*

### 13. RETURN TO OPEN SESSION

| Return to open session                                                                                                 | Time: ..... |
|------------------------------------------------------------------------------------------------------------------------|-------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |             |

### 14. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 15. CLOSE OF MEETING

**Time:** .....