



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 27 July 2021

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **27 July 2021** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

(a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.

(b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b> | <b>TOPIC</b> |
|----------------|--------------|
| Nil            |              |

## 1. OPENING OF MEETING

Proceedings of the meeting commenced at \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
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|            |          |                         |        |
|            |          |                         |        |
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## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 29 JUNE 2021**

#### **Minutes of Ordinary Council Meeting – 29 June 2021**

**Recommendation:**

That the minutes of the ordinary Council meeting held 29 June 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**

**Attachments:**

Minutes of Ordinary Meeting held 29 June 2021.



**MINUTES FOR THE  
ORDINARY COUNCIL MEETING**

**Tuesday 29 June 2021**

Michael Urquhart  
**GENERAL MANAGER**

|                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 29 JUNE 2021 AT 10:59AM</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:**

Nil

The Mayor declared the meeting open at 10:59AM**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Manuel Martinez (Deputy Mayor)  
 Clr Jane Keir  
 Clr Lawrence Walford  
 Clr Bill Murray  
 Clr Robert Turnbull  
 Clr Michael Taylor  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Kobus Nieuwoudt (Director Environmental Services)  
 Bob Stephen (Acting Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Bob Stephen attended the meeting via zoom****Leave of Absence:**

Nil

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor   | Item No. | Report title/ Subject matter       | Pecuniary/Non-Pecuniary | Reason                   |
|--------------|----------|------------------------------------|-------------------------|--------------------------|
| Clr Keir     | 10.3.1   | Monthly Maintenance Grading Report | Pecuniary               | Family business interest |
|              | 12.2.1   | Casual Plant Hire Tenders          |                         |                          |
| Clr Martinez | 12.2.1   | Casual Plant Hire Tenders          | Pecuniary               | Family Business interest |
| Clr Turnbull | 12.2.1   | Casual Plant Hire Tenders          | Pecuniary               | Family Business interest |

**6/2021/1 Move into Closed Session****Time: 10:59am**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Smith**  
**Seconded: Clr Taylor**  
**CARRIED**

*Clr Keir and Clr Martinez left the meeting room at 11:00am*

| <b>6/2021/2 Casual Plant Hire Tenders</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Resolved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |
| That Council accepts 28 listed contractors for appointment to the panel of Provision of Plant Hire to Walgett Shire Council for the contract term of 3 years (3 x 12 months, option extended by Council).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |
| A1 Tree Service Nsw Pty Ltd<br>Advance Sweepers<br>A-Plant Equipment<br>Batterline Earthmoving<br>Bow's Sand & Gravel<br>Brooks Hire Service Pty Ltd<br>Byrnesy's A1 Excavations Pty Ltd<br>COATES HIRE<br>Connollys Liquid Waste Pty Ltd<br>Conplant Pty Ltd<br>DONCORP PTY/LTD<br>Ellis Consolidated<br>Farmtrans Pty Ltd<br>Hunter's Agricultural Services Pty Ltd<br>Hyroll<br>JR Richards & Sons<br>MANUEL MARTINEZ<br>Michael Hughes Transport<br>Phil's Grader Hire Pty Ltd<br>RGT COCHRANE<br>Robert Lewis<br>Rollers Australia Pty Ltd<br>Rubie Bros PTY LTD<br>Stabilco<br>Stabilised Pavements of Australia<br>Thurston's Transport<br>Tutt Bryant Hire Pty Ltd<br>Wintergreen Investments PL |                    |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Clr Walford</b> |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Clr Murray</b>  |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |

*Clr Keir and Clr Martinez returned to the meeting room at 11:01am.*

| <b>6/2021/3 Walgett Aero Club Proposal for Lightning Ridge Airport</b>                                                                                       |  |
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| <b>Resolved:</b>                                                                                                                                             |  |
| A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport. |  |
| B. The General Manager report back to Council on the outcome of investigations.                                                                              |  |

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| <p><b>Moved:</b> Clr Murray<br/> <b>Seconded:</b> Clr Walford<br/> <b>CARRIED</b></p> |
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| <b>6/2021/4 Return to open session</b> | <b>Time: 11:05am</b> |
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|                                                                                                                                                        |
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| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b> Clr Keir<br/> <b>Seconded:</b> Clr Murray<br/> <b>CARRIED</b></p> |
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| <b>6/2021/5 Adoption of closed session reports</b> |
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|                                                                                                                                                                                           |
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| <p><b>Resolved:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p><b>Moved:</b> Clr Keir<br/> <b>Seconded:</b> Clr Murray<br/> <b>CARRIED</b></p> |
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*Council adjourned the meeting for morning tea at 11:06am. The meeting resumed at 11:21am.*

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| <b>6/2021/6 Minutes of Ordinary Council Meeting – 25 May 2021</b> |
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|                                                                                                                                                                                                                                                                                                              |
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| <p><b>Resolved:</b></p> <p>That the minutes of the ordinary Council meeting held 25 May 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b> Clr Keir<br/> <b>Seconded:</b> Clr Taylor<br/> <b>CARRIED</b></p> |
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| <b>6/2021/7 Mayoral Report</b> |
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|                                                                                                                                                                                        |
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| <p><b>Resolved:</b></p> <p>That the Mayor report for May/June 2021 be received and noted.</p> <p><b>Moved:</b> Clr Woodcock<br/> <b>Seconded:</b> Clr Martinez<br/> <b>CARRIED</b></p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**6/2021/8 Council's Decision Action Report**

**Resolved:**

That the Resolution Register as at June 2021 be received and noted.

**Moved: Clr Walford**  
**Seconded: Clr Murray**  
**CARRIED**

**6/2021/9 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circular 21-07 – 21-12 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved: Clr Martinez**  
**Seconded: Clr Keir**  
**CARRIED**

**6/2021/10 Important Dates For Councillors - Upcoming Meetings & Events**

**Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved: Clr Murray**  
**Seconded: Clr Walford**  
**CARRIED**

**6/2021/11 Councillor Fees, Local Government Remuneration Tribunal**

**Resolved:**

That the Councillor fees be set at the maximum level set by the Local Government Remuneration Tribunal for a Rural Category.

- A. The Councillor fee for 2021/2022 be \$12,400
- B. The Mayoral fee for 2021/2022 be set at \$27,060
- C. 25% of the Mayoral fee be allocated to the Councillor occupying the position of Deputy Mayor

**Moved: Clr Taylor**  
**Seconded: Clr Murray**  
**CARRIED**

**6/2021/12 Monthly Outstanding Rates Report**

**Resolved:**

The 31 May 2021 outstanding rates report be received and noted.

**Moved: Clr Keir**  
**Seconded: Clr Walford**  
**CARRIED**

**6/2021/13 Cash and Investment Report as at 31<sup>st</sup> May 2021**

**Resolved:**

That the Investment report be received and noted.

**Moved: Clr Murray**  
**Seconded: Clr Martinez**  
**CARRIED**

**6/2021/14 Revised Investment Policy**

**Resolved:**

Council adopt the revised Investment policy as presented.

**Moved: Clr Walford**  
**Seconded: Clr Keir**  
**CARRIED**

**6/2021/15 Adoption 2021/2022 Operational Plan and Long Term Financial Plan Including Fees and Charges**

**Resolved:**

That Council after having considered any submissions received by the 23rd June 2021:

1. Adopts the 2021/2022 Operational Plan and Budget, and Long Term Ten (10) Year Financial Plan.
2. Adopts Fees and Charges for 2021/2022 as listed in the Schedule of Fees and Charges 2021/2022 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Waste Management, Water and Sewer Pricing Structure as set out in the Schedule of Fees and Charges

**Moved: Clr Taylor**  
**Seconded: Clr Keir**  
**CARRIED**

**6/2021/16 Section 356 - Rebates to Churches and Other Not For Profit Organisations**

**Resolved:**

That the applications for a donation received/due to be received from eligible churches and not-for-profit organisations as per the attached list are approved and the rebates on annual service charges as detailed therein be granted for 2021-2022.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Taylor

Cllr Turnbull entered the meeting room at 11:31am.

**6/2021/17 Making of the Ordinary Rates for the 2021/2022 Year**

**Resolved:**

That Council:

- Resolves in accordance with sections 534 and 535 of the *NSW Local Government Act 1993*, to make the Ordinary Rates for the 2021/2022 rating year commencing 1st July 2021 as set out in **Table 1** below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the *NSW Local Government Act 1993*.

**TABLE 1**

| Walgett Shire Council - General Income - Ordinary Rates Forecast - 2021/2022                                     |                       |                                 |             |                      |                   |                      |                       |                   |                                    |                   |                         |                    |
|------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------|-------------|----------------------|-------------------|----------------------|-----------------------|-------------------|------------------------------------|-------------------|-------------------------|--------------------|
| Ordinary Rates - Depicting 2.0% Rates Pegging Increase (Valuations as per VG Supplementary List as at 30.5.2021) |                       |                                 |             |                      |                   |                      |                       |                   |                                    | SCENARIO 3 (2.0%) |                         |                    |
| Description                                                                                                      | Number of Assessments | Ad Valorem Amount in the Dollar | Base Amount | Land Value           | 2021/2022 Minimum | 2021/2022 Ad Valorem | 2021/2022 Base Amount | 2021/2022 Minimum | 2021/2022 Above Minimum Ad Valorem | 2021/2022 Totals  | 2021/2022 Base Amount % | Avg Per Assessment |
| Walgett Residential                                                                                              | 631                   | 0.02075736                      | 205.00      | 10,404,340           | 0                 | 215,962              | 129,355.00            |                   |                                    | 345,317           | 37%                     | 547.25             |
| Lightning Ridge Residential                                                                                      | 443                   | 0.01123224                      | 205.00      | 19,703,800           | 0                 | 221,318              | 131,405.00            |                   |                                    | 352,723           | 37%                     | 550.27             |
| Collareanabri Residential                                                                                        | 238                   | 0.1392987                       | 180.00      | 452,110              | 0                 | 62,893               | 37,800.00             |                   |                                    | 100,693           | 38%                     | 479.49             |
| Burren Junction Residential                                                                                      | 92                    | 0.07121322                      | 140.00      | 405,340              | 0                 | 28,851               | 12,880.00             |                   |                                    | 41,731            | 31%                     | 453.60             |
| Carinda Residential                                                                                              | 66                    | 0.0695810                       | 80.00       | 122,530              | 0                 | 8,529                | 5,280.00              |                   |                                    | 13,809            | 38%                     | 209.23             |
| Cumbarrah Residential                                                                                            | 57                    | 0.00967258                      | 80.00       | 673,500              | 0                 | 6,534                | 4,560.00              |                   |                                    | 11,074            | 41%                     | 194.29             |
| Rowena/Come-By-Chance Residential                                                                                | 37                    | 0.03443725                      | 80.00       | 117,700              | 0                 | 4,653                | 2,860.00              |                   |                                    | 7,013             | 42%                     | 189.55             |
| Residential - Preserved Opal Fields                                                                              | 1753                  | 0.11272097                      | 305.00      | 3,576,100            | 0                 | 403,101              | 184,065.00            |                   |                                    | 587,166           | 31%                     | 334.95             |
| Residential - Mineral Claim                                                                                      | 0                     | 0.11272097                      | 305.00      |                      |                   |                      |                       |                   |                                    |                   |                         |                    |
| Residential                                                                                                      | 84                    | 0.00944381                      | 355.00      | 5,018,950            | 0                 | 29,340               | 13,020.00             |                   |                                    | 42,360            | 31%                     | 504.28             |
| Walgett Business                                                                                                 | 134                   | 0.02968030                      | 305.00      | 3,319,720            | 0                 | 98,530               | 37,820.00             |                   |                                    | 136,350           | 28%                     | 1,099.60           |
| Lightning Ridge Business                                                                                         | 119                   | 0.01344607                      | 305.00      | 8,158,360            | 0                 | 92,565               | 36,295.00             |                   |                                    | 128,860           | 28%                     | 1,082.86           |
| Collareanabri Business                                                                                           | 30                    | 0.13376170                      | 305.00      | 115,770              | 0                 | 15,479               | 9,130.00              |                   |                                    | 24,629            | 37%                     | 820.95             |
| Burren Junction Business                                                                                         | 22                    | 0.04478511                      | 255.00      | 246,940              | 0                 | 11,059               | 5,810.00              |                   |                                    | 16,669            | 34%                     | 757.69             |
| Carinda Business                                                                                                 | 14                    | 0.01637761                      | 120.00      | 153,150              | 0                 | 2,467                | 1,680.00              |                   |                                    | 4,147             | 41%                     | 296.21             |
| Cumbarrah Business                                                                                               | 0                     | 0.00970000                      | 305.00      |                      |                   |                      | 0.00                  |                   |                                    |                   |                         |                    |
| Rowena/Come-By-Chance Business                                                                                   | 8                     | 0.02245832                      | 125.00      | 75,800               | 0                 | 1,702                | 1,000.00              |                   |                                    | 2,702             | 37%                     | 337.79             |
| Business - Preserved Opal Fields                                                                                 | 46                    | 0.06129490                      | 235.00      | 278,550              | 0                 | 17,074               | 10,810.00             |                   |                                    | 27,884            | 39%                     | 606.17             |
| Business - Mineral Claim                                                                                         | 0                     | 0.06129490                      | 235.00      |                      |                   |                      |                       |                   |                                    |                   |                         |                    |
| Business                                                                                                         | 301                   | 0.00917232                      | 355.00      | 3,248,270            | 0                 | 29,794               | 15,655.00             |                   |                                    | 45,449            | 34%                     | 449.99             |
| Rural (Farmland)                                                                                                 | 833                   | 0.00230806                      | 125.00      | 1,705,229,310        | 0.00              | 3,935,772            | 104,125.00            |                   |                                    | 4,039,897         | 3%                      | 4,849.82           |
| Rural Ineligible (Farmland)                                                                                      | 0                     | 0.00230806                      | 125.00      |                      |                   |                      | 0.00                  |                   |                                    |                   |                         |                    |
| <b>Totals</b>                                                                                                    | <b>4802</b>           |                                 |             | <b>1,761,299,930</b> |                   | <b>5,185,065</b>     | <b>743,470</b>        |                   |                                    | <b>5,928,475</b>  |                         |                    |

**1. Walgett Residential Rate**

A Walgett Residential Ordinary Ad Valorem Amount of 0.02075736 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$205.00 representing 37% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**2. Lightning Ridge Residential Rate**

A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.01123224 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$205.00 representing 37% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**3. Collarenebri Residential Rate**

A Collarenebri Residential Ordinary Ad Valorem Amount of 0.13910987 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$180.00 representing 38% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**4. Burren Junction Residential Rate**

A Burren Junction Residential Ordinary Ad Valorem Amount of 0.07121322 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$140.00 representing 31% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**5. Carinda Residential Rate**

A Carinda Residential Ordinary Ad Valorem Amount of 0.06958510 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$80.00 representing 38% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**6. Cumborah Residential Rate**

A Cumborah Residential Ordinary Ad Valorem Amount of 0.00967258 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$80.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**7. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.03443725 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$80.00 representing 42% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**8. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.11272097 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$105.00 representing 31% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**9. Residential – Mineral Claim Rate**

A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.11272097 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$105.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**10. Residential Rate**

A Residential Ordinary Ad Valorem Amount of 0.00584583 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$155.00 representing 31% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**11. Walgett Business Rate**

A Walgett Business Ordinary Ad Valorem Amount of 0.02968030 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$305.00 representing 28% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.01134607 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$305.00 representing 28% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Ad Valorem Amount of 0.13370170 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$305.00 representing 37% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Ad Valorem Amount of 0.04478511 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$255.00 representing 34% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**15. Carinda Business Rate**

A Carinda Business Ordinary Ad Valorem Amount of 0.01610763 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$120.00 representing 41% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**16. Cumborah Business Rate**

A Cumborah Business Ordinary Ad Valorem Amount of 0.00970000 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$105.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**17. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.02245832 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$125.00 representing 37% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**18. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.06129490 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$235.00 representing 39% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**19. Business – Mineral Claim Rate**

A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.06129490 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$235.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**20. Business Rate**

A Business Ordinary Ad Valorem Amount of 0.00917232 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *NSW Local Government Act 1993* and having a Base Amount per assessment of \$155.00 representing 34% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**21. Rural (Farmland)**

A Rural (Farmland) Ordinary Ad Valorem Amount of 0.00230806 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the *NSW Local Government Act 1993*, and having a Base Amount per assessment of \$125.00 representing 3% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**22. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Ad Valorem Amount of 0.00230806 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the *NSW Local Government Act 1993*, and having a Base Amount per assessment of \$125.00 representing 0% of the total yield in accordance with section 500 of the *NSW Local Government Act 1993*.

**23. Resolves in accordance with section 496 (1) of the *NSW Local Government Act 1993*, Council make an annual charge of \$535.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2021/2022 rating year commencing on 1<sup>st</sup> July 2021.**

24. Resolves in accordance with section 496 (2) of the *NSW Local Government Act 1993*, Council make an annual charge of \$535.00 per service to non-rateable residential properties for the 2021/2022 rating year commencing on 1<sup>st</sup> July 2021.
25. Resolves in accordance with section 501 of the *NSW Local Government Act 1993*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2021/2022 rating year commencing on 1<sup>st</sup> July 2021. These charges are set out in Council's *Operational Plan – Statement of Revenue Policy and Schedule of Fees and Charges 2021/2022* under the headings Waste Management, Commercial Waste Management, Water Supply and Sewerage and are included in **Table 2**.

**TABLE 2**

*Waste Management Charges*

| SERVICE PROVIDED                                      | DOMESTIC WASTE MANAGEMENT | 2021/2022 |
|-------------------------------------------------------|---------------------------|-----------|
| Domestic Waste Collection Charge (s496) per occupancy | <i>per bin per annum</i>  | \$535.00  |

| SERVICE PROVIDED                              | COMMERCIAL WASTE MANAGEMENT | 2021/2022  |
|-----------------------------------------------|-----------------------------|------------|
| 240L MGB Collection – weekly collection       | <i>per bin per annum</i>    | \$535.00   |
| 360L MGB Collection – twice weekly collection | <i>per bin per annum</i>    | \$1,527.00 |
| 360L MGB – weekly service                     | <i>per bin per annum</i>    | \$764.00   |

| SERVICE PROVIDED               | WASTE MANAGEMENT | 2021/2022 |
|--------------------------------|------------------|-----------|
| Waste Management Charge (s501) | <i>per annum</i> | \$62.70   |

*Water Supply Charges*

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

| ACCESS CHARGES                                   |                        |                               |
|--------------------------------------------------|------------------------|-------------------------------|
| Bore Water – Lightning Ridge, Carinda and Rowena |                        | 2021/2022                     |
| 20mm Connection                                  | <i>Residential</i>     | \$390.00                      |
| 20mm Connection                                  | <i>Non Residential</i> | \$390.00                      |
| 25mm Connection                                  | <i>Residential</i>     | \$390.00                      |
| 25mm Connection                                  | <i>Non Residential</i> | \$580.00                      |
| 32mm Connection                                  | <i>Residential</i>     | \$390.00                      |
| 32mm Connection                                  | <i>Non Residential</i> | \$920.00                      |
| 40mm Connection                                  | <i>Residential</i>     | \$390.00                      |
| 40mm Connection                                  | <i>Non Residential</i> | \$1,425.00                    |
| 50mm Connection                                  | <i>Residential</i>     | \$390.00                      |
| 50mm Connection                                  | <i>Non Residential</i> | \$2,227.00                    |
| 75mm Connection                                  | <i>Residential</i>     | \$390.00                      |
| 75mm Connection                                  | <i>Non Residential</i> | \$4,864.00                    |
| 100mm Connection                                 | <i>Residential</i>     | \$390.00                      |
| 100mm Connection                                 | <i>Non Residential</i> | \$8,642.00                    |
| Unmetered                                        | <i>Residential</i>     | <i>As per applicable size</i> |
| Unmetered                                        | <i>Non Residential</i> | <i>As per applicable size</i> |

| CONSUMPTION CHARGES |  |  |
|---------------------|--|--|
|---------------------|--|--|

| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                                |        |
|---------------------------------------------------------|--------------------------------|--------|
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | \$0.34 |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | \$0.50 |

| <b>Recreation and Sporting Facilities Water Usage</b> |                      |        |
|-------------------------------------------------------|----------------------|--------|
| Usage Charge                                          | <i>per kilolitre</i> | \$0.34 |

| <b>ACCESS CHARGES</b>                         |                        |                               |
|-----------------------------------------------|------------------------|-------------------------------|
| <b>River Water – Walgett and Collarenebri</b> |                        |                               |
|                                               |                        | <b>2021/2022</b>              |
| 20mm Connection                               | <i>Residential</i>     | \$541.00                      |
| 20mm Connection                               | <i>Non Residential</i> | \$541.00                      |
| 25mm Connection                               | <i>Residential</i>     | \$541.00                      |
| 25mm Connection                               | <i>Non Residential</i> | \$844.00                      |
| 32mm Connection                               | <i>Residential</i>     | \$541.00                      |
| 32mm Connection                               | <i>Non Residential</i> | \$1,383.00                    |
| 40mm Connection                               | <i>Residential</i>     | \$541.00                      |
| 40mm Connection                               | <i>Non Residential</i> | \$2,161.00                    |
| 50mm Connection                               | <i>Residential</i>     | \$541.00                      |
| 50mm Connection                               | <i>Non Residential</i> | \$3,378.00                    |
| 75mm Connection                               | <i>Residential</i>     | \$541.00                      |
| 75mm Connection                               | <i>Non Residential</i> | \$7,412.00                    |
| 100mm Connection                              | <i>Residential</i>     | \$541.00                      |
| 100mm Connection                              | <i>Non Residential</i> | \$13,178.00                   |
| Unmetered                                     | <i>Residential</i>     | <i>As per applicable size</i> |
| Unmetered                                     | <i>Non Residential</i> | <i>As per applicable size</i> |

| <b>CONSUMPTION CHARGES</b>                    |                                |                  |
|-----------------------------------------------|--------------------------------|------------------|
| <b>River Water – Walgett and Collarenebri</b> |                                |                  |
|                                               |                                | <b>2021/2022</b> |
| Filtered Usage Charge                         | <i>per kilolitre &lt;600kl</i> | \$1.00           |
| Filtered Usage Charge                         | <i>per kilolitre &gt;600kl</i> | \$1.53           |
| Raw Usage Charge                              | <i>per kilolitre &lt;600kl</i> | \$0.34           |
| Raw Usage Charge                              | <i>per kilolitre &gt;600kl</i> | \$0.50           |

*Sewerage Charges*

All properties either, connected to or within 75 metres of a Council sewer main and able to be connected are charged.

| <b>SERVICE PROVIDED</b>                                                        | <b>SEWERAGE</b>  | <b>2021/2022</b> |
|--------------------------------------------------------------------------------|------------------|------------------|
| Walgett                                                                        | <i>per annum</i> | \$529.00         |
| Lightning Ridge                                                                | <i>per annum</i> | \$457.00         |
| Collarenebri                                                                   | <i>per annum</i> | \$440.00         |
| <b>Additional Sewer Connections (per connection)</b>                           |                  |                  |
| Walgett                                                                        | <i>per annum</i> | \$529.00         |
| Lightning Ridge                                                                | <i>per annum</i> | \$457.00         |
| Collarenebri                                                                   | <i>per annum</i> | \$440.00         |
| <b>Cistern Charges – Applicable to Business Categories (per toilet/urinal)</b> |                  |                  |
| Walgett                                                                        | <i>per annum</i> | \$82.00          |
| Lightning Ridge                                                                | <i>per annum</i> | \$71.00          |
| Collarenebri                                                                   | <i>per annum</i> | \$64.00          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>26. Resolves in accordance with Section 566 of the <i>NSW Local Government Act 1993</i>, to adopt an interest rate on overdue rates and charges for the 2021/2022 rating year commencing on 1<sup>st</sup> July 2021 for the period 1 July 2021 to 30 June 2022 (inclusive) of 6.0%, being the maximum rates set by the NSW Office of Local Government.</p> <p><b>Moved: Clr Turnbull</b><br/><b>Seconded: Clr Taylor</b><br/><b>CARRIED</b></p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*Clr Keir left the meeting at 11:31am.*

|                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2021/18 Monthly Maintenance Grading Report as at May 2021</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the monthly maintenance grading works report as at May 2021.</p> <p><b>Moved: Clr Murray</b><br/><b>Seconded: Clr Martinez</b><br/><b>CARRIED</b></p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*Clr Keir returned to the meeting room at 11:32am*

|                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2021/19 Monthly Progress Report – May 2021</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for May 2021.</p> <p><b>Moved: Clr Taylor</b><br/><b>Seconded: Clr Turnbull</b><br/><b>CARRIED</b></p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2021/20 Flood Restoration Works - Update</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the flood restoration works report for May 2021.</p> <p><b>Moved: Clr Walford</b><br/><b>Seconded: Clr Murray</b><br/><b>CARRIED</b></p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**6/2021/21 Matters for Brief Mention or Information Only, Environmental Services**

**Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Keir  
**Seconded:** Cllr Taylor  
**CARRIED**

**6/2021/22 Alliance of Western Councils.**

**Resolved:**

That Council join the Alliance of Western Councils.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**Close of Meeting**

The meeting closed at 11:38am.

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

- Conducted interview on 2WEB general matters Council update.
- Councillor Smith and I met with Minister Pitt and Federal Member Mark Coulton at Collarenebri Sportsground where the new bore bath will be located. Also visited the RARMS medical centre that is to be renovated under the MDBA economic funding round 3.
- Met with General Manager, Community Services Manager and representatives from Lightning Ridge Soccer, Lightning Ridge Jockey Club regarding a proposal to construct a Mega Park at the soccer fields in Lightning Ridge.
- Attended the candidate information session in Lightning Ridge.
- Met with General Manager at Ovals Multi-Purpose Centre for inspection of facility.
- Have received many phone calls about road issues which I have forwarded onto the General Manager.

| Mayoral Report                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for June/July 2021 be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – JULY 2021**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register as at July 2021 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 27 JULY 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 23.5.17  | 4/2017/34  | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> |                  |
| 26.09.17 | 9/2017/25  | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                              | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 " " "</p>                                           |                  |
| 26.09.17 | 9/2017/26  | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol> | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p>                                                                        |                  |
|          | 1/2017/25  | <p>Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance</p>                                                                                                                                                                  | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months.</p> <p>16.09.20 Purchase orders issued for works.</p> <p>09.12.20 waiting on contractor to complete</p>                                                                                                                                                                                                                                                                 |                  |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <ol style="list-style-type: none"> <li>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</li> <li>6. Investigate the re-establishment of precinct committees.</li> <li>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</li> </ol>                                                                                                                                                                                 | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p> <p>16.09.20 Survey complete. Report to Oct 2020 meeting</p>                                                                                                                                   | Partly completed |
| 25.9.18  | 14/2018/17 | <p>That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future</p>                                                                                                                                                                                                                                                                                                                | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p> <p>16.09.20 Audit recommended</p> <p>18.03.21 Underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  |



WALGETT SHIRE COUNCIL AGENDA – 27 JULY 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                                                                                                                                                                                                                                                                                                                                            |           |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|          |            | 4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                            |           |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pitt Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage |           |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979.                                                                                                                                                                                                                                         | DES  | Work on this project is suspended due to high number of development applications and enquiries.                                                                                                                                                                                                                                            |           |
| 22/09/20 | 11/2020/18 | Council conduct the appropriate public consultation regarding the renaming of Hare Street, Carinda to Patty Cake Street, Carinda in compliance with NSW Address Policy and User Manual October 2019 and report back to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS | 21/10/2020 Consultation in progress<br>16.11.2020 Analysis of the comments in progress                                                                                                                                                                                                                                                     | Completed |
| 27/10/20 | 12/2020/23 | That Council renew the Memorandum of Understanding between the NSW Police Force and Walgett Shire Council to facilitate the implementation of Crime Prevention through Environmental Design principles in the review and assessment of Development Applications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DES  | Signed By General Manager                                                                                                                                                                                                                                                                                                                  |           |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS |                                                                                                                                                                                                                                                                                                                                            |           |
| 24.11.20 | 13/2020/15 | That Council note and authorise Engineering department to apply for the Fixing Local Roads Program Round 2 for following projects on the priority basis:<br>Road name Priority<br>Burranbaa Road 1<br>Lorne Road 2<br>Cryon Road 3<br>Angledool Road 4<br>Mercadool Road 5<br>Brewon Road 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | 18.03.21 Applications submitted<br>Successful – Lorne Road                                                                                                                                                                                                                                                                                 | Completed |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppard.<br>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | DES  | Negotiations with stakeholders has commenced.                                                                                                                                                                                                                                                                                              |           |
| 23.02.21 | 2/2021/18  | That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):<br>1. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.<br>2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.<br>3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000. | DETS | Applications submitted                                                                                                                                                                                                                                                                                                                     |           |
| 23.03.21 | 3/2021/12  | •That the Council approves the proposal to remove the fourteen trees located on Euroka Street between Namoi and Pitt Street.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | Tree removed and resealing of Euroka street completed.                                                                                                                                                                                                                                                                                     |           |

WALGETT SHIRE COUNCIL AGENDA – 27 JULY 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |                                                                                                            |           |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------|-----------|
|          |           | •That Council accept the proposal to replant suitable trees in the nature strip ( both sides of the Euroka Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                            |           |
| 23.03.21 | 3/2021/14 | That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                                                                            |           |
| 27.04.21 | 4/2021/7  | (a) Supports the introduction of a heavy vehicle permit system for opal mining in New South Wales.<br>(b) Council write to both State and Federal Members seeking their backing for the introduction of a heavy vehicle permit system for opal miners in New South Wales, and other legislative change as necessary to facilitate the use of heavy motor vehicles by miners in the opal fields                                                                                                                                                                                                                                                                                                                           | GM   | 23.06.21 Letter written to local member                                                                    | Complete  |
| 27.04.21 | 4/2021/13 | Having not received any tenders for Refurbishment of the Colless Grandstand, now, in accordance with Section 178 (3) (e) of the Local Government (General) Regulation 2005, enter into negotiations with both (a) David Payne Construction (Dubbo), and (b) GBC Building & Hardware (Walgett), with the view of entering into a contract with the contractor identified as best value.                                                                                                                                                                                                                                                                                                                                   | GM   | 23.06.21 One quotation received 22/6/2021<br>22.07.21 Negotiations underway with David Payne Constructions |           |
| 27.04.21 | 4/2020/14 | That Council accepts the tender for the installation of solar systems at the Council Administration building and Walgett water treatment works for a price of \$85,500.00 excluding GST, and provision be made in the 31st March Quarterly Budget Review (2020/2021) for funding the purchase and installation of the systems.                                                                                                                                                                                                                                                                                                                                                                                           | CFO  |                                                                                                            | Completed |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO  | 22.07.21 Project underway                                                                                  |           |
| 27.04.21 | 4/2021/16 | Council enters into a contract with ORANA RDA for consultancy services to fulfil the Murray Darling Basin Authority project scope of works, at a price of \$380,070 (ex GST)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM   | 23.06.21 Contract signed by ORANA RDA                                                                      | Completed |
| 27.04.21 | 4/2021/17 | Council enters into a contract with PW Concrete for the Construction of footpaths, kerb /gutter and concrete island in Walgett, at a price of \$601,809.82 (ex GST) and the General Manager be authorised to execute the contract and other relevant documents on behalf of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS |                                                                                                            | Completed |
| 25.05.21 | 5/2021/7  | 1. Council endorse the action of the General Manager in executing the grant funding agreement with the Department of Planning, Industry and Environment.<br>2. A contribution of \$79,975.00 toward the cost of the project be approved and included in the 2021/2022 Operational Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM   | 23.06.21 Contribution included in budget                                                                   | Completed |
| 25.05.21 | 5/2021/17 | Disperse from the Walgett Shire Council Local Heritage Fund 2019-2020 upon proof of payment receipts in the following manner:<br>(a) \$4,400 to the Lightning Ridge Historical Society for the installation of a termite protection system for Spicer's Hut and the Bush Nurse Association Cottage at 7 Morilla Street, Lightning Ridge;                                                                                                                                                                                                                                                                                                                                                                                 | DES  |                                                                                                            | Completed |
| 25.05.21 | 5/2021/18 | That Walgett Shire Council resolve to;<br><br>1.Acknowledge the outcomes of the public exhibition process<br>2.Grant delegation to the General Manager to:<br>a) Write to DPIE and request that it prepares LEP amendments maps, and to review and approve those maps.<br>b) Write to Parliamentary Counsel and request drafting of an amendment to the WLEP to give effect to the Planning proposal, and to review and approve that amendment.<br>c) Make any minor alterations to the mapping and LEP amendment required to give effect to the planning proposal.<br>d) Write to the Department of Planning, Industry and Environment to request that they publish the final plan, thereby making it part of the WLEP. | DES  |                                                                                                            |           |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM   |                                                                                                            |           |
| 29.06.21 | 6/2021/22 | That Council join the Alliance of Western Councils.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GM   |                                                                                                            |           |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-13 Review of general manager and senior staff remuneration
- 21-14 COVID-19 restrictions and council meetings
- 21-15 Introduction of free lifetime registration for rescued pets and increases to companion animal fees for 2021/22
- 21-16 Annual Report and Annual Performance Statement Checklists
- 21-17 Council decision-making prior to the September 2021 local government elections
- 21-18 Calendar of Compliance and Reporting Requirements 2021-22
- 21-19 Joint Organisation Calendar of Compliance and Reporting Requirements 2021-22

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

### Circulars Received From the NSW Office of Local Government

#### Recommendation:

That the information contained in the following Departmental circular 21-13 - 21-19 from the Local Government Division Department of Premier and Cabinet be received and noted.

#### Moved:

#### Seconded:

### Attachments:

Circulars

|                             |                                                                                                |
|-----------------------------|------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-19 / 19 July 2021 / A779633                                                                 |
| <b>Previous Circular</b>    | 20-34                                                                                          |
| <b>Who should read this</b> | Joint Executive Officers / Councillors / General Managers                                      |
| <b>Contact</b>              | Performance Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Joint Organisation to Implement                                                  |

### Joint Organisation Calendar of Compliance and Reporting Requirements 2021-22

#### What's new or changing

The Joint Organisation Calendar of Compliance and Reporting Requirements has been updated for the 2021-22 financial year.

#### What this will mean for your council

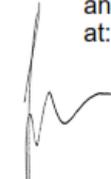
Joint Organisations should use the Joint Organisations Calendar of Compliance and Reporting Requirements 2021-22 to assist in planning strategic and operational tasks throughout the year.

#### Key points

- The Joint Organisations Calendar of Compliance and Reporting Requirements 2021-22 includes key statutory and other reporting deadlines for Joint Organisations.
- Joint Organisations' statutory and other reporting deadlines are not limited to those included in the Joint Organisations Calendar of Compliance and Reporting Requirements 2021-22.
- The online Calendar of Compliance and Reporting, developed by the Office of Local Government (OLG), will be updated to reflect the Joint Organisation Calendar of Compliance and Reporting Requirements 2021-22.

#### Where to go for further information

- The Joint Organisation Calendar of Compliance and Reporting Requirements 2021-22 is available on OLG's website at: <https://www.olg.nsw.gov.au/councils/policy-and-legislation/guidelines-and-policy-information-resources-for-councils/council-annual-reporting-requirements/>
- A Calendar of Compliance and Reporting Requirements 2021-22 for councils and county councils has been prepared (Circular 21-18) and can be located at: <https://www.olg.nsw.gov.au/circulars/>



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Coordinator General – Planning Delivery and Local Government

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|                             |                                                                                                |
|-----------------------------|------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-18 / 19 July 2021 / A779633                                                                 |
| <b>Previous Circular</b>    | 20-33                                                                                          |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                             |
| <b>Contact</b>              | Performance Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                             |

### Calendar of Compliance and Reporting Requirements 2021-22

#### What's new or changing

The Calendar of Compliance and Reporting Requirements for councils and county councils has been updated for the 2021-22 financial year.

#### What this will mean for your council

Councils and county councils should use the Calendar of Compliance and Reporting Requirements 2021-22 to assist in planning strategic and operational tasks throughout the year.

#### Key points

- The Calendar of Compliance and Reporting Requirements 2021-22 includes key statutory and other reporting deadlines for councils and county councils.
- Councils' and county councils' statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance and Reporting Requirements 2021-22.
- The online Calendar of Compliance and Reporting, developed by the Office of Local Government (OLG), will be updated to reflect the Calendar of Compliance and Reporting Requirements 2021-22.

#### Where to go for further information

- The Calendar of Compliance and Reporting Requirements 2021-22 is available on OLG's website at <https://www.olg.nsw.gov.au/councils/policy-and-legislation/guidelines-and-policy-information-resources-for-councils/council-annual-reporting-requirements/>
- A Joint Organisation Calendar of Compliance and Reporting Requirements 2021-22 has been prepared (Circular 21-19) and can be located at: <https://www.olg.nsw.gov.au/circulars/>



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|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-17 / 8 July 2021 / A755930                                                                       |
| <b>Previous Circular</b>    | 21-12 "Electoral matter" and use of council resources prior to local government elections           |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                  |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                  |

### Council decision-making prior to the September 2021 local government elections

#### What's new or changing

- Councils are expected to assume a "caretaker" role during election periods to ensure that major decisions are not made which would limit the actions of an incoming council.
- Councils, general managers and other delegates of councils (other than a joint regional planning panel, a local planning panel or the Central Sydney Planning Committee) must not exercise the following functions during the caretaker period:
  - entering into any contract or undertaking involving an expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger)
  - determining a "controversial development application", except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period
  - appointing or reappointing the council's general manager (except for temporary appointments).
- In certain circumstances, these functions may be exercised with the approval of the Minister.

#### Key points

- "Controversial development application" means a development application for designated development under section 4.10 of the *Environmental Planning and Assessment Act 1979* for which at least 25 persons have made submissions during community consultation.
- The caretaker period for the September 2021 local government elections commences on Friday 6 August 2021 and ends on Saturday 4 September 2021.

#### Where to go for further information

- For further information, contact the OLG's Council Governance Team on 4428 4100.

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-16 / 30 June 2021 / A773314                                                              |
| <b>Previous Circular</b>    | 19/28                                                                                       |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Joint Organisations/Executive Officers |
| <b>Contact</b>              | Performance Team / (02) 44284100 <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council and Joint Organisations to Implement                                                |

### Annual Report and Annual Performance Statement Checklists

#### What's new or changing

- An annual report checklist has been drafted for councils.
- An annual performance statement checklist has been drafted for Joint Organisations (JOs)

#### What this will mean for your council

- Councils can use the annual report checklist and JOs can use the annual performance statement checklist to ensure that all the information required under the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2005* and other relevant legislation and guidelines is included within their annual report and annual performance statement.

#### Key points

- Under the Act, councils must prepare an annual report and JOs an annual performance statement within five months after the end of the financial year.
- Councils and JOs must upload a copy of the annual report to their website and provide a copy to the Minister for Local Government and such other persons and bodies as regulations require. Councils and JOs should notify the Minister by providing a URL link to the Office of Local Government (OLG) ([olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)).
- Councils should ensure they report performance against targets, outcomes, efficiency and cost effectiveness over time.
- JOs should ensure they report as to their progress in implementing strategies and plans for delivering strategic regional priorities.

#### Where to go for further information

- The annual report and annual performance statement checklists are available on OLG's website at <https://www.olg.nsw.gov.au/councils/policy-and-legislation/guidelines-and-policy-information-resources-for-councils/council-annual-reporting-requirements/>

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|                             |                                                                                                                        |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-15 / 30 June 2021 / A779149                                                                                         |
| <b>Previous Circular</b>    | 20-27 / 13-54                                                                                                          |
| <b>Who should read this</b> | Councillors / General Managers / Council finance staff / Companion Animal Enforcement and Administration Officers      |
| <b>Contact</b>              | Program Delivery Team – (02) 4428 4100 or 1300 134 460<br><a href="mailto:pets@olg.nsw.gov.au">pets@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                                   |

### Introduction of free lifetime registration for rescued pets and increases to companion animal fees for 2021/22

#### What's new or changing

- From 1 July 2021, the NSW Government is introducing free lifetime registration for people who adopt a rescue pet from council pounds and animal shelters, and rehoming organisations.
- All registration and annual permit fees have been adjusted for 2021/22.
- The 2021-22 registration and permit fees effective from 1 July 2021 are prescribed below:

| Registration Category                              | New fee amount |
|----------------------------------------------------|----------------|
| Dog – Desexed (by relevant age)                    | \$66           |
| Dog – Desexed (by relevant age eligible pensioner) | \$27           |
| Dog – Desexed (sold by pound/shelter)              | \$0            |
| Dog – Not Desexed or Desexed (after relevant age)  | \$224          |
| Dog – Not Desexed (not recommended)                | \$66           |
| Dog – Not Desexed (recognised breeder)             | \$66           |
| Dog – Working                                      | \$0            |
| Dog – Service of the State                         | \$0            |
| Assistance Animal                                  | \$0            |
| Cat – Desexed or Not Desexed                       | \$56           |
| Cat – Eligible Pensioner                           | \$27           |
| Cat – Desexed (sold by pound/shelter)              | \$0            |
| Cat – Not Desexed (not recommended)                | \$56           |
| Cat – Not Desexed (recognised breeder)             | \$56           |
| Registration late fee                              | \$18           |
| Annual permit category                             | New fee amount |
| Cat not desexed by four months of age              | \$81           |
| Dangerous dog                                      | \$197          |
| Restricted dog                                     | \$197          |
| Permit late fee                                    | \$18           |

- Councils must continue to register eligible pound/shelter animals through the NSW Companion Animals Register. Free registration for these animals does not mean that registration is not required. The established process of ‘flagging’ an animal as being purchased from an eligible pound/shelter is required to validate a free registration.
- When processing a registration for an eligible pensioner whose pet has been recommended by a vet to not undergo desexing (either temporarily or permanently), select the new “not desexed (not recommended – pensioner)” category. This will allow the eligible pensioner to claim the discounted registration.

#### Key points

- The *Companion Animals Regulation 2018* has been amended so that
  - cl.18(2)(a) sets the baseline registration fee for a dog at \$66; and
  - cl.18(2)(c) has been removed and replaced by a new clause under section 18(4) to prescribe that no registration fee is payable for a companion animal that is desexed and sold to the owner by a rehoming organisation.
- Clause 18(2)(b) is unchanged in that the registration fee for a cat would remain at \$10 less than the registration fee for a dog (\$56). However, to avoid doubt, a new clause prescribed as 18(6C) sets out the registration fee for a dog and cat at \$66 and \$56. The amounts include the CPI adjustment.
- The regulation amendments override the registration fee for a dog notified in the [Companion Animals \(Adjustable Fee Amounts\) Notice 2021](#) that was gazetted on 3 June 2021.
- The CPI adjusted registration fee for pensioners, the additional fee for a non-desexed dog, late fee and permit fees remain as per the notice (as outlined in the table above).
- The Companion Animals Register will be modified to allow councils to apply the new lifetime registration and permit fees from 1 July 2021, including the use of the existing pound/shelter registration categories that will now have a \$0 fee.
- The NSW Pet Registry will be updated to include the new fees for online registration and permit payments made by pet owners from 1 July 2021.
- Both the old and new fee structures will be maintained on the Companion Animals Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (i.e. where fees have been received before 1 July 2021 but not entered on the Register).
- As advised in [Circular to Councils 21-03](#), the annual permit fee (cats) or the additional registration fee (dogs) does not apply if the new owner purchases the animal from a pound/shelter/approved rehoming organisation. A late fee also cannot be applied.

#### Where to go for further information

- A list of registration categories, current fees and the new fees for 2021/22 is provided on the Office of Local Government’s (OLG) website at [www.olg.nsw.gov.au/public/dogs-cats/nsw-pet-registry/microchipping-and-registration](http://www.olg.nsw.gov.au/public/dogs-cats/nsw-pet-registry/microchipping-and-registration).
- Information relating to the processing of registration fees is available in *Companion Animals Guideline 1 – Registration Agents*, available on OLG’s website at [www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/the-cat-and-dog-register](http://www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/the-cat-and-dog-register).



**Kiersten Fishburn**  
Coordinator General  
Planning Delivery and Local Government



|                             |                                                                                                                                                         |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-14 / 28 June 2021 / A779737                                                                                                                          |
| <b>Previous Circular</b>    | 21-01 <i>Transitioning back to in-person council and committee meetings and consultation on proposed changes allowing remote attendance at meetings</i> |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                                                                      |
| <b>Contact</b>              | Council Governance / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                                          |
| <b>Action required</b>      | Council to Implement                                                                                                                                    |

### COVID-19 restrictions and council meetings

#### What's new or changing

- In response to the current Sydney COVID-19 outbreak, the Minister for Health and Medical Research, the Hon. Brad Hazzard MP has issued the *Public Health (COVID-19 Temporary Movement and Gathering Restrictions) Order 2021* (the Public Health Order). The Public Health Order took effect from 26 June 2021 and expires on 10 July 2021, unless extended.
- Under the Public Health Order, Greater Sydney, the Blue Mountains, Central Coast, Wollongong and Shellharbour are subject to a "stay at home" order. Other restrictions apply to other parts of NSW.
- The new restrictions will impact on councils' ability to hold council and committee meetings during the period in which the restrictions are in force. Guidance is provided below on how councils can comply with the Public Health Order when holding meetings.

#### What this will mean for councils in areas subject to the "stay at home" order

- All councillors and staff may attend and participate in meetings by audio-visual link.
- As advised in [Circular 21-02](#) issued on 1 April 2021, the *Local Government (General) Regulation 2005* has been amended to temporarily exempt councils from the requirement under clause 5.2 of the *Model Code of Meeting Practice for Local Councils in NSW* and the equivalent provision in each council's code of meeting practice for councillors to be personally present at a meeting in order to participate in it.
- This means that there is currently nothing to prevent any and all councillors from participating in meetings by audio-visual link. There is also nothing to prevent staff from attending meetings by audio-visual link.
- If councils have formally adopted procedures to supplement their codes of meeting practice that restrict the numbers of councillors who are permitted to attend meetings by audio visual link or that require the prior approval of the council for attendance at meetings by audio-visual link as suggested by Circular 21-02, it is open to the Mayor to use their powers under section 226 of the *Local Government Act 1993* (the Act) to suspend the procedures while the restrictions under the Public Health Order are in force to allow all councillors to participate in meetings by audio-visual link without the prior approval of the council. Section 226 confers on mayors the power to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council.
- The Regulation amendment does not apply to county councils and any county councils in areas subject to the "stay at home" order may need to consider cancelling meetings while the Public Health Order is in force.

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- While councils are required under section 10 of the Act to permit members of the public to attend meetings in person, in areas subject to the “stay at home” order, members of the public are not permitted to leave their homes for the purposes of attending council and committee meetings. Councils may wish to seek their own legal advice on their obligations under section 10 of the Act in circumstances where members of the public are not permitted to attend meetings under the “stay at home” order.
- Councils in areas affected by the “stay at home” order should consider livestreaming their meetings if they do not already do so, so members of the public can observe them in real time.

#### **What this will mean for councils in other parts of NSW**

- There is currently nothing preventing councils in other parts of NSW from meeting in person. However, the restrictions under the Public Health Order will affect how meetings are conducted.
- Under the Public Health Order, people who have been in Greater Sydney or the Blue Mountains, Central Coast, Wollongong and Shellharbour local government areas on or after June 21, must follow the “stay at home” order for a period of 14 days after they left those areas. Any councillors, staff or members of the public subject to the “stay at home” order must not attend meetings in person. In the case of councillors and staff, consideration should be given to allowing them to attend meetings instead by audio-visual link.
- As noted above, councils are required under section 10 of the Act to permit members of the public to attend meetings in person, subject to the requirements of the Public Health Order and social distancing requirements. Councils can limit the number of members of the public attending meetings to comply with the Public Health Order and to ensure appropriate social distancing.
- Under the Public Health Order, up to 25 persons may attend meetings. Councils can permit more than 25 persons to attend meetings provided the size of the meeting venue is sufficient to ensure there is at least 4 square metres of space for each person at the meeting venue. Councillors and council staff are not to be counted when calculating the space available for each person at the meeting venue and the number of persons who are attending a meeting. Guidance on calculating the number of person permitted to attend meetings is available [here](#).
- The number of persons permitted to attend meeting venues under the Public Health Order is the maximum permissible. Councils should continue to ensure appropriate social distancing is practiced at meetings and should undertake their own risk assessment of meeting venues and apply whatever COVID mitigation strategies may be necessary to ensure appropriate social distancing is practiced at meetings. Guidance on practicing social distancing is available [here](#).
- Where councils are required to limit the number of members of the public attending meetings, they should consider livestreaming their meetings to ensure excluded members of the public can view them in real time.
- All persons attending meetings are required to wear face masks. It is permissible under the Public Health Order for councillors, staff and others to remove their masks for the purposes of addressing the meeting but must wear masks at all other times. Guidance on wearing face masks is available [here](#).

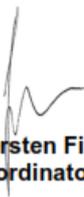
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**Key points**

- Under the Public Health Order, everyone in Greater Sydney and the Blue Mountains, Central Coast, Wollongong and Shellharbour local government areas must stay at home unless it is for an essential reason.
- In other parts of NSW, key restrictions relevant to the holding of council and committee meetings include the following:
  - people who have been in Greater Sydney or the Blue Mountains, Central Coast, Wollongong or Shellharbour local government areas on or after June 21 must follow the stay-at-home orders for a period of 14 days after they left those areas,
  - face masks are compulsory in all indoor non-residential settings, and
  - the one person per four square metre rule has been re-introduced for all indoor settings.

**Where to go for further information**

- More information on the Public Health Order is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-13 / 21 June 2021 / A772309                                                                       |
| <b>Previous Circular</b>    | N/A                                                                                                  |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                   |
| <b>Contact</b>              | Council Governance Team / (02) 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                      |

### Review of general manager and senior staff remuneration

#### What's new or changing

- The Minister for Local Government has announced a review of general manager and senior staff remuneration.
- A consultation paper has been issued to seek the views of the local government sector, other stakeholders and the broader community. The consultation paper is available on the Office of Local Government's (OLG) website at [here](#).

#### What this will mean for your council

- Submissions on the consultation paper may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled 'Review of General Manager and Senior Staff Remuneration' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before 9 August 2021.

#### Key points

- Currently, councils are free to determine the remuneration they pay to their general managers and senior staff based on a range of considerations including the skills and experience applicants bring to the role, the size and operational complexity of the council, market conditions and industry benchmarks.
- Councils are required to publicly report on the remuneration they pay to their general managers and senior staff in their annual reports.
- The consultation paper examines how executive remuneration is set in other jurisdictions and at other levels of government. It considers a range of options from maintaining the status quo through to introducing greater regulation of the remuneration councils may pay to their general managers and senior staff.

#### Where to go for further information

- For further information please contact the Council Governance team on (02) 4428 4100.

**Luke Walton**  
**Acting Deputy Secretary**  
**Local Government, Planning and Policy**

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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>    | <b>MEETING/FUNCTION</b> | <b>LOCATION</b>  | <b>NOTES</b>                                  |
|----------------|-------------------------|------------------|-----------------------------------------------|
| 13 August 2021 | BROC Meeting            | Walgett Chambers | Councillors & GM                              |
| 18 August 2021 | FNWJO Meeting           | Bourke Chamber   | Mayor and GM                                  |
| 24 August 2021 | Council Meeting         | Walgett Chambers | Councillors, GM and Executive Staff to attend |

## **10.1.4 FOURTH QUARTER OPERATIONAL PLAN & YEARLY DELIVERY PROGRAM FOR 20/21**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/183

---

### **Summary:**

This report provides Council with the status of the fourth quarter Operational Plan and yearly Delivery Program Targets for 2020/2021.

### **Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and Section 404 requires Council to adopt a Delivery Program. This report comments on the status of the Operational Plan and Delivery Program as at 30<sup>th</sup> June 2021 and the extent to which the performance targets have been achieved.

### **Current Position:**

The fourth quarter Operational Plan & Delivery Program Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

### **Governance issues:**

Local Government Act 1993  
Local Government regulation (2005)

### **Stakeholders:**

Walgett Shire Council and the Walgett Shire Community

### **Financial Implications:**

All matters arising from the operational plan are accordingly covered by budget allocations or variation in the Quarterly Budget Reviews.

### **Conclusion:**

Council should note the progress made during the fourth quarter of the Operational Plan 20/21 and yearly Delivery Program.

### **Fourth Quarter Operational Plan & Yearly Delivery Program 20/21**

#### **Recommendation:**

Council accept the progress made on the 2020/21 Operational Plan and Delivery Program as at 30<sup>th</sup> June 2021.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Fourth Quarter Operational Plan & yearly Delivery Program for 20/21 Status Report. (Refer to Attachment Document).

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 30 JUNE 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

---

#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 30 June 2021 is 89.13% which is 0.79% less than the previous year's collection at 30 June 2020 of 89.92%.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

#### **Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

**Monthly Outstanding Rates Report**

**Recommendation**

The 30 June 2021 outstanding rates report be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Monthly Report - Outstanding Rates Report

## Monthly Report - Outstanding Rates & Annual Charges as at 30 June 2021

### Report on Rates and Annual Charges - 30 June 2021

|                                                         | 30 June 2021          | 30 June 2020          |
|---------------------------------------------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,073,123.02          | 905,134.18            |
| Adjustment                                              |                       |                       |
| Sub Total                                               | 1,073,123.02          | 905,134.18            |
| <b>Current Year Activity</b>                            |                       |                       |
| Legal fees (Including write off's)                      | (647.00)              | 27,541.80             |
| Adjusted Levy                                           | 9,819,560.94          | 9,658,712.33          |
| Interest (Including write off's)                        | 38,640.22             | 60,216.63             |
| Adjustments (Including Write Off's)                     | (89,213.38)           | (6,809.76)            |
| Sub Total                                               | 9,768,340.78          | 9,739,661.00          |
| <i>Total Arrears and Adjusted Levy</i>                  | 10,841,463.80         | 10,644,795.18         |
| Payments                                                | (9,465,239.99)        | (9,379,964.00)        |
| Pensioner Concessions - Govt                            | (97,101.57)           | (95,093.96)           |
| Pensioner Concessions - Council                         | (79,450.91)           | (77,808.20)           |
| Discount                                                | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (21,212.50)           | (18,806.00)           |
| Sub Total                                               | (9,663,004.97)        | (9,571,672.16)        |
| <b>Total Remaining Levy</b>                             | <b>\$1,178,458.83</b> | <b>\$1,073,123.02</b> |
| Current                                                 | 666,547.85            | 593,621.35            |
| Arrears                                                 | 171,942.54            | 420,616.64            |
| Interest b/f from previous years                        | 172,665.34            | (139,110.80)          |
| Current year interest                                   | 30,886.03             | 48,415.14             |
| Legals                                                  | 136,417.07            | 149,580.69            |
| <b>Total Remaining Levy</b>                             | <b>\$1,178,458.83</b> | <b>\$1,073,123.02</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>-\$0.00</b>        |
| <b>Total YTD Collected</b>                              |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 89.13%                | 89.92%                |
| Collected YTD % of Levy                                 | 96.90%                | 96.31%                |

\*\*\* COVID-19 Pandemic Crisis \*\*\*  
(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)

Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 (Re: OLG Circular 20-19/ 26 May 2020)

Note (3) 7.00% p.a. statutory interest from 1 January 2021 to 30 June 2021 (Re: OLG Circular 20-19/ 26 May 2020)

## 10.2.2 CASH & INVESTMENTS AS AT 30 JUNE 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

---

### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> June 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing term deposits and floating rate interest bearing deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio and that meet Council policy guidelines. A comparison of Council's investment portfolio results is made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio investment policy continue to show a favourable result.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$33,504,288.24 in on-call and interest-bearing deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information are shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy. Interest rates continue to be low with no projected improvement for the next two years.

A further problem that currently affects the market is the availability of investment opportunities, with many Authorised Deposit-Taking Institutions not offering term deposits on a regular basis. Longer term investments and cash accounts are proving more beneficial to Council at this time and Council has maintained a reasonable return in the current investment climate through these longer term investment deposits taken out in prior years. These deposits are starting to mature and Council is seeking to maximise the return on investments when they do so.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in June 2021)

### **Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$33,504,288.24. There has been an increase in the portfolio from the previous month due to the receipt of the advance payment for the Financial Assistance Grant in June.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

| <b>Cash and Investment Report as at 30<sup>th</sup> June 2021</b>                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document*).

### 10.2.3 RATES & CHARGES WRITTEN OFF DURING THE YEAR 2020-2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

---

**Summary:**

This report provides Council with information for decision regarding the formal write off of rates and charges for 2020-2021.

**Background:**

Each year Council writes off rates and charges for a number of reasons including pensioner rebates, donations and errors. In accordance with various clauses of the Local Government Act 1993 and Local Government (General) Regulations 2005, Council must resolve to write-off these applicable rates and charges amounts which occurred during the financial year.

**Current Position:**

In accordance with Clause 131 of the Local Government (General) Regulations 2005, Council must resolve to write-off applicable rates and charges amounts which occurred during the 2020-2021 financial year where Council has not otherwise done so during the year. Under Section 583 of the Local Government Act 1993 council is obliged to write-off rates and charges that are waived or reduced (abandoned pensioner rates & charges) under Section 582 of the Local Government Act 1993. Under Section 356 of the Local Government Act 1993 council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions provided that the recipient does not act for private gain.

The “Abandonments Register” as at the 30<sup>th</sup> June 2021 totals \$281,678.76 of which \$81,170.33 has already been written off by council resolution. The remaining amount of \$200,508.43 is summarised below:

**ABANDONMENTS REGISTER as at 30-6-2021**  
**AMOUNTS OF RATES AND CHARGES WRITTEN OFF DURING THE YEAR [2020-2021]**

|                                                                                                                                                    |                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Pensioner rates and charges abandoned under Section 583 of the Local Government Act 1993                                                           | \$176,552.48        |
| Donations made under Section 356 of the Local Government Act 1993 to Churches and Other Not-For-Profit Organisations                               | \$21,212.50         |
| Sundry charges abandonments under the Local Government (General) Regulation 2005, Clause 131 that have not previously been written off by Council. | \$2,743.45          |
| <b>Total</b>                                                                                                                                       | <b>\$200,508.43</b> |

**Governance issues:**

The rate write-off is made in accordance with Section 583 and 356 of the Local Government Act 1993.

**Stakeholders:**

Walgett Shire Council.  
 Walgett Shire Ratepayers.

**Financial Implications:**

The write-offs totalling \$200,508.43 have been processed throughout the year to the rates sub-ledger and general ledger.

**Conclusion:**

Council is obliged to write-off rates and charges in accordance with Sections 356 and 583 of the Local Government Act 1993 and clause 131 of the Local Government (General) Regulation 2005.

**Rates & Charges Written Off During the Year 2020-2021**

**Recommendation:**

That Council writes-off \$200,508.43 as per the Abandonments Register as at 30th June 2021.

**Moved:**

**Seconded:**

## 10.3 ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 30 JUNE 2021

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30<sup>th</sup> June 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road best practice manual.

**Current Position:**

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council, Walgett Residents, Tourists.

**Financial Implications:**

As of 30<sup>th</sup> June 2021 - \$485,460.59 has been spent.

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report as at 30 <sup>th</sup> June 2021                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for June 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly maintenance grading works.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For June 2021 | Actual Expenditure up to 30 June 2021 |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                                       |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           | \$ 2,680.52                           |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             | \$ 1,286.00               | \$ 39,086.00                          |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                                       |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                                       |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           |                                       |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                                       |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                                       |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                                       |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                                       |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                                       |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             | \$ 5,040.00               | \$ 5,040.00                           |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             | \$ 4,175.00               | \$ 15,068.69                          |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                           |                                       |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           | \$ 8,734.88                           |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             | \$ 10,575.00              | \$ 38,006.16                          |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           |                                       |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                                       |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           |                                       |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             | \$ 1,286.00               | \$ 1,286.00                           |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           | \$ 7,485.04                           |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           | \$ 3,824.73                           |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ 22,362.00</b>       | <b>\$ 121,212.02</b>                  |

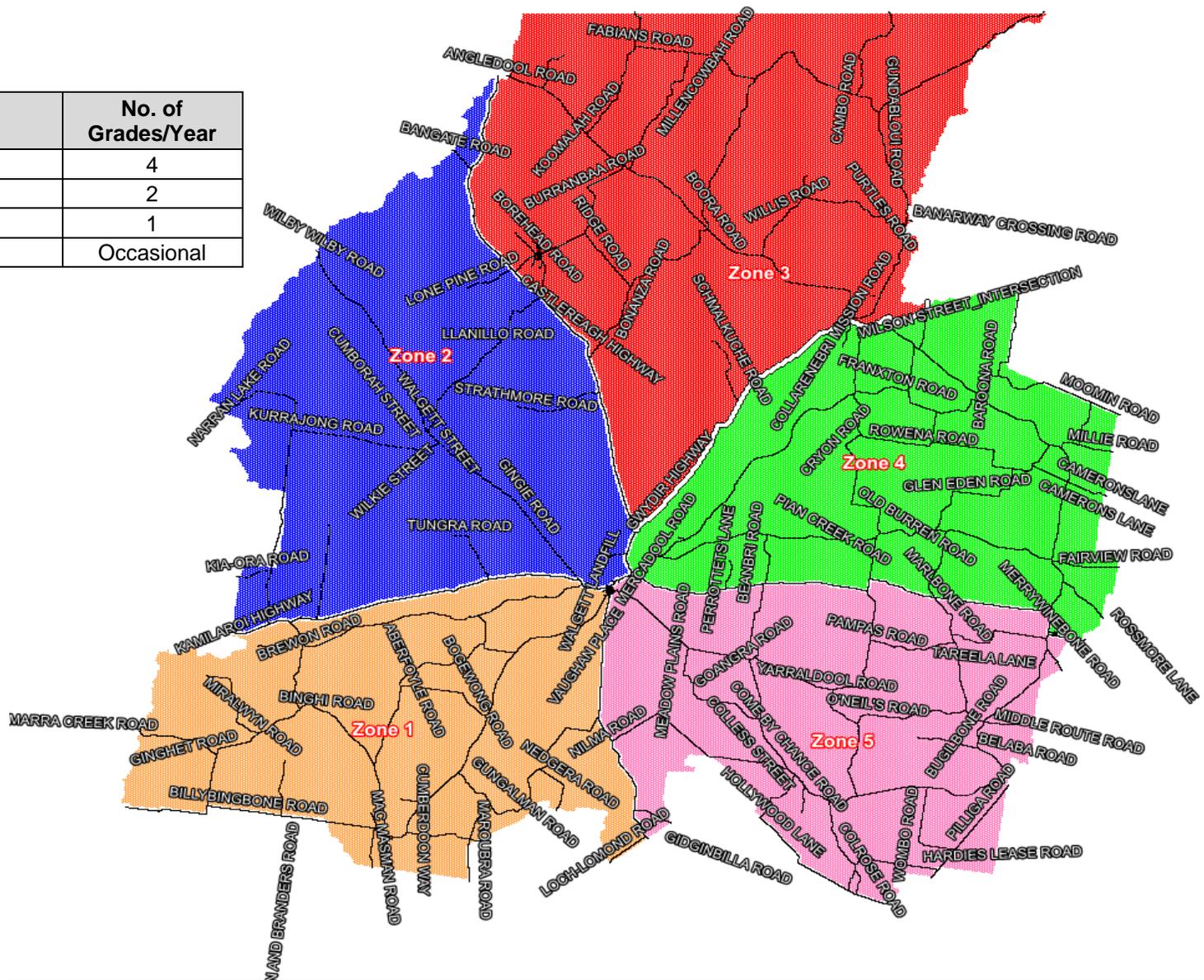
| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For June 2021 | Actual Expenditure up to 30 June 2021 |
|--------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                           |                                       |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                           | \$ 3,299.51                           |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                           |                                       |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                           | \$ 10,234.83                          |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                           | \$ 4,188.80                           |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                           | \$ 20,352.58                          |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                           |                                       |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                           | \$ 8,530.08                           |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             | \$ 6,533.99               | \$ 7,569.52                           |
| Grawin Opal Fields Road  | 0.9                  | \$ 557.00                       | C             |                           | \$ 4,097.13                           |
| Woodlands Road SR 130    | 2.33                 | \$ 1,445.00                     | D             | \$ 302.59                 | \$ 2,005.09                           |
| Cumborah Town Roads      |                      |                                 | E             |                           |                                       |
| <b>Sub total Zone 2</b>  | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 6,836.58</b>        | <b>\$ 60,277.54</b>                   |

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For June 2021 | Actual Expenditure up to 30 June 2021 |
|-------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                           |                                       |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                           |                                       |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E             |                           | \$ 4,585.56                           |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E             |                           |                                       |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E             |                           | \$ 6,610.45                           |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             | \$ 7,400.00               | \$ 7,400.00                           |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E             | \$ 9,787.50               | \$ 19,670.45                          |
| Burransbaa Road SR55    | 18.1                 | \$ 11,222.00                    | E             |                           | \$ 9,176.39                           |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E             |                           |                                       |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                           |                                       |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F             |                           |                                       |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E             |                           | \$ 1,178.10                           |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D             | \$ 600.00                 | \$ 2,035.00                           |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E             | \$ 10,700.00              | \$ 14,986.11                          |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D             |                           |                                       |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D             |                           |                                       |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             |                           | \$ 775.00                             |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C             | \$ 1,971.89               | \$ 1,971.89                           |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C             | \$ 8,000.00               | \$ 50,873.80                          |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C             | \$ 12,900.00              | \$ 20,916.74                          |
| <b>Sub total Zone 3</b> | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ 51,359.39</b>       | <b>\$ 140,179.49</b>                  |

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For June 2021 | Actual Expenditure up to 30 June 2021 |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                           |                                       |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                           |                                       |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             | \$ 3,450.00               | \$ 3,450.00                           |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                           |                                       |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           | \$ 1,900.00                           |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           | \$ 5,810.00                           |
| Barooka Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                                       |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                                       |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                           |                                       |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                                       |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             | \$ 4,500.00               | \$ 7,500.00                           |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           | \$ 13,930.00                          |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           |                                       |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           |                                       |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           | \$ 6,225.00                           |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                                       |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                           |                                       |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                           | \$ 7,484.11                           |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                                       |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                                       |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                                       |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           | \$ 10,050.00                          |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                                       |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                                       |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ 7,950.00</b>        | <b>\$ 56,349.11</b>                   |

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For June 2021 | Actual Expenditure up to 30 June 2021 |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                           |                                       |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             | \$ 5,775.00               | \$ 5,775.00                           |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             | \$ 4,425.00               | \$ 4,425.00                           |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           | \$ 3,850.00                           |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           | \$ 5,060.00                           |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           | \$ 5,590.00                           |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                                       |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             | \$ 3,600.00               | \$ 3,600.00                           |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                                       |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                                       |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                           | \$ 7,048.29                           |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                                       |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                                       |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           |                                       |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           | \$ 3,150.00                           |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           | \$ 990.00                             |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           | \$ 9,600.00                           |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                           | \$ 6,090.00                           |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                                       |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           | \$ 14,690.93                          |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                                       |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                           | \$ 2,415.00                           |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                           | \$ 35,158.21                          |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               | <b>\$ 13,800.00</b>       | <b>\$ 107,442.43</b>                  |
| <b>Total</b>               | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               | <b>\$102,307.97</b>       | <b>\$ 485,460.59</b>                  |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



**10.3.2 SERVICE PROGRESS REPORT – AS AT 30 JUNE 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> June 2021.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2020/2021 is \$ \$42,972,430 excluding depreciations (\$5,022,185).

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> June 2021 | (%)        |
|-------------------------------------|---------------------|----------------------------------------------|------------|
| Transportation including RMCC works | \$30,914,016        | \$18,946,091                                 | 62%        |
| Water works ( maintenance)          | \$3,252,202         | \$1,625,691                                  | 50%        |
| Water works ( Capital)              | \$6,624,191         | \$4,661,123                                  | 70%        |
| Sewer works ( Maintenance works)    | \$1,431,645         | \$800,857                                    | 56%        |
| Sewer works (Capital works)         | \$750,376           | \$252,129                                    | 34%        |
| <b>TOTAL</b>                        | <b>\$42,972,430</b> | <b>\$26,285,891</b>                          | <b>61%</b> |

**Current Position:**

The status of work progress is as follows;

| Items                                                                   | Status                                                                                            | Remarks                            |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------|
| Walgett Weir                                                            | Completed                                                                                         |                                    |
| Grawin Access Road                                                      | Completed ( except 10 m sealing work either side of the grid)                                     |                                    |
| Water system upgrade project in Rowena                                  | Two Tanks of 150,000 litre capacity installed .Work in progress                                   | ongoing                            |
| Gundabloui Road Reconstruction and sealing                              | Works have been ceased on this project as we have spent funding, we are 1.6 KM short of programme | Investigating spend and allocation |
| Walgett additional new bore                                             | Lot number , DP number have been provided to RMS                                                  |                                    |
| Cycle way between in Fox street between Euroka and Alex Trevallion Park | Contract has been awarded and will be completed by June 2021                                      | Completed                          |

**Relevant Reference Documents/Policies:**

2020/21 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30th June 2021, \$26,285,891 has been spent.

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress Report June 2021**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for June 2021.

**Moved:**

**Seconded:**

### 10.3.3 FLOOD RESTORATION WORKS – UPDATE

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Bob Stephen – (Acting) Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the March 2021 flood restoration works as of 30<sup>th</sup> June 2021.

**Background:**

In March 2021, Walgett Shire suffered major flood disasters and significantly affected Shire Roads and Regional roads. The people of the Walgett Shire were particularly affected and the Shire’s infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

All the flood restoration works in progress

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
 Walgett Resident/tourist

**Financial Implications:**

As at 30<sup>th</sup> June 2021, \$1,347,257.26, has been spent on the flood restoration works.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The March 2021 flood works repairs will be ongoing for several months

**Flood Restoration Works - Update**

**Recommendation:**

That Council receive and note the flood restoration works report for June 2021.

**Moved:**

**Seconded:**

**Attachments:**

| Expenditure to Date - June 2021 Flood Works |                        |
|---------------------------------------------|------------------------|
| Rowena Village                              | \$ 40,827.21           |
| Collarenebri                                | \$ 10,305.21           |
| Walgett                                     | \$ 46,810.81           |
| Shire Roads                                 | \$ 597,330.79          |
| Regional Roads                              | \$ 651,983.24          |
| <b>Total</b>                                | <b>\$ 1,347,257.26</b> |

## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS JUNE 2021

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** 10/434

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**Summary:**

This report is to advise the June 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following development was approved during June 2021.

Development Applications

| Applic. No | Address                         | Title            | Development                             | Determination          |
|------------|---------------------------------|------------------|-----------------------------------------|------------------------|
| DA2021/12  | Not Defined**<br>Come by Chance | Lot 20 DP 750265 | Installation of<br>Manufactured<br>Home | Delegated<br>Authority |

There was no refused development during June 2021

Complying Development

Nil

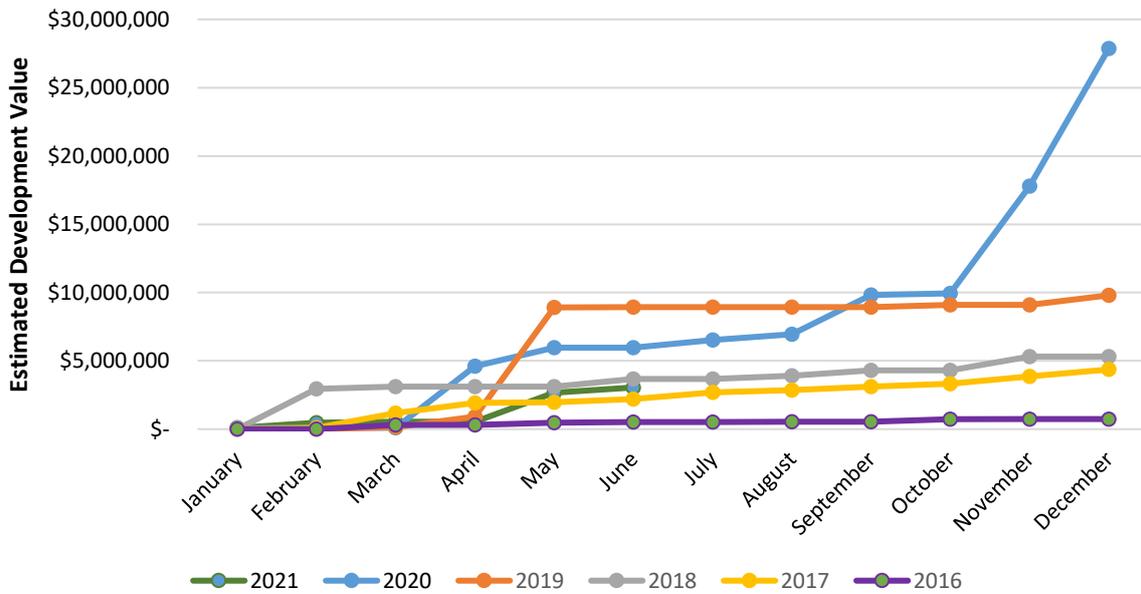
Estimated Development Value Comparison to Same Period Last Year

|                         | June 2021 | June 2020 | May 2021    | May 2020    | April 2021 | April 2020  |
|-------------------------|-----------|-----------|-------------|-------------|------------|-------------|
| Application Number      | 1         | 0         | 8           | 6           | 0          | 2           |
| Estimated Project Value | \$389,384 | Nil       | \$2,112,035 | \$4,618,000 | Nil        | \$4,528,000 |

Estimated Development Value Comparison from 2016 until 2021

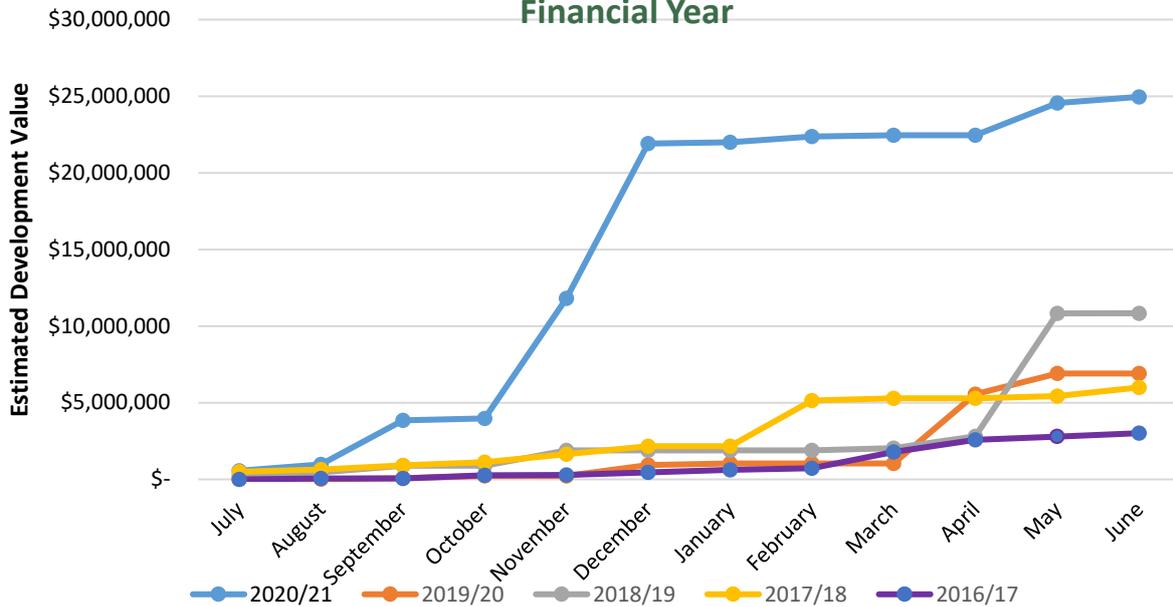
For Councillor information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. **Please note, this is only current until 1 July 2021.**

**Walgett LGA Approved Estimated Development Value Comparison Calendar Year**



| 2021        | 2020         | 2019        | 2018        | 2017        | 2016      |
|-------------|--------------|-------------|-------------|-------------|-----------|
| \$3,048,299 | \$27,877,440 | \$9,089,425 | \$5,312,593 | \$3,847,658 | \$735,970 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year



| 2020/21      | 2019/20   | 2018/19     | 2017/18     | 2016/17   |
|--------------|-----------|-------------|-------------|-----------|
| \$24,957,739 | \$213,457 | \$1,903,423 | \$1,650,960 | \$285,540 |

For Councillor information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 July 2021.**

#### Development Applications

| Applic. No | Address                             | Title                     | Development                         | Status                          |
|------------|-------------------------------------|---------------------------|-------------------------------------|---------------------------------|
| DA2021/18  | Dewhurst Street, Walgett            | Lot 4 Sec 40<br>DP 759036 | Consolidation of 4 Lots into 2 Lots | Additional Information Required |
| DA2021/19  | 12 Duff Street, Walgett             | Lot 192<br>DP 601988      | Dwelling house – Podular Design     | Additional Information Required |
| DA2021/20  | 46 Duff Street, Walgett             | Lot 27<br>DP 261671       | Dwelling house – Podular Design     | Additional Information Required |
| DA2021/21  | 79 Duff Street, Walgett             | Lot 12<br>DP 236733       | Dwelling house – Podular Design     | Additional Information Required |
| DA2021/23  | 11 Matrix Street, Lightning Ridge   | Lot 13 Sec 4<br>DP 758612 | Detached Dual Occupancy             | Additional Information Required |
| DA2021/24  | 49 Fantasia Street, Lightning Ridge | Lot 24<br>DP 837866       | Detached Dual Occupancy             | Additional Information Required |

|           |                                         |                                  |                                                         |                                     |
|-----------|-----------------------------------------|----------------------------------|---------------------------------------------------------|-------------------------------------|
| DA2021/25 | 54 Black Prince Drive, Lightning Ridge  | Lot 112<br>DP 45077              | Secondary Dwelling & Carport                            | Additional Information Required     |
| DA2021/27 | 75 Fox Street, Walgett                  | Lot 35<br>DP 527729              | Alterations & Additions to the Office Building          | Under Assessment                    |
| DA2021/28 | 81 Fox Street, Walgett                  | Lot A<br>DP 373261               | Modification To Structure – Enclosed Carpark & Storage  | Under Assessment                    |
| DA2021/30 | 115-121 Pandora Street, Lightning Ridge | Lot 95<br>DP 47951               | Concrete Carpark, Stormwater & Crossover                | Under Assessment                    |
| DA2021/31 | NOT DEFINED**<br>Carinda                | Lot 3<br>DP 754193               | Consolidation of Rural Allotments – 21 Lots into 2 Lots | Under Assessment                    |
| DA2021/32 | 23 Morilla Street, Lightning Ridge      | Lot 11 Sec 10<br>DP 758612       | Replacement of 2 LED Signs                              | Under Assessment                    |
| DA2021/33 | Racecourse<br>UNKOWN                    | Lot 2<br>DP 1106775<br>PR 630054 | Refurbishment of Collarenebri Grandstand                | Notification & Referred to Heritage |

Complying Development

Nil

**Relevant reference document/policies:**

Environmental Planning & Assessment Act 1979 & Regulations

**Stakeholders:**

Walgett Shire Council  
Developer  
Residents of Walgett Shire Council

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for June 2021 has been presented for Councillor Information purposes.

**Development Approvals June 2021****Recommendation:**

That Council note the information contained within this report.

**Moved:****Seconded:**

## **10.4.2 APPLICATION FOR CONSENT TO CARRY OUT DEVELOPMENT – PROPOSED EXTENSION TO CURRENT WALGETT NEWSAGENT LOCATED AT LOT A (#81) FOX STREET, WALGETT**

**REPORTING SECTION:** Planning  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** DA2021/28  
**APPLICANT:** David Thwaites  
**OWNER(S):** D & N Thwaites

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### **Summary:**

Council is requested to consider an application for consent to carry out development at Lot A on DP 373261 (#81 Fox Street) in Walgett.

The application proposes to enclose an open storage area and carpark to provide for a secure storage solution, and secure parking area in accordance with the plans that form the subject of Attachment 1 to the report.

The application requires Council's determination as it is a requirement of planning delegations that development proposals that seek to vary a development standard in the *Walgett Shire Development Control Plan 2016* (WSDCP), are presented to Council for determination.

The application has been recommended for conditional approval.

### **Background:**

Council recently received an application for development consent to construct an extension to the current Walgett Newsagent located on the south-eastern corner of Fox Street and Euroka Street in Walgett.

The proposed extension will increase the existing footprint of the newsagency by 194.04m<sup>2</sup>.

The scope of works include –

- demolition of the existing carport;
- removal of the current concrete hardstand area;
- removal of the existing boundary fence and gate on Euroka Street; and
- construction of new masonry/concrete and steel structure (nil setback to Euroka Street) to include 117.6m<sup>2</sup> retail floor area, and 76.44m<sup>2</sup> garage/storage space.

The exterior wall of the new structure will be designed to match the existing shopfront. The wall is proposed to have an Indigenous mural located on it, as well as Rustic Metal Art located on this span of the wall.

Plans of the proposed development, including a site plan, elevation and floor plan are attached (refer Attachment 1).

Under the *Walgett Local Environmental Plan 2013* (WLEP), the property is zoned 'B2 – Local Centre' where these modifications to the premises are permitted with consent.

The proposal was notified as per the provisions of the *Walgett Community Participation Plan 2020* (WCPP 2020) for a period of 14 days from the 8<sup>th</sup> of June 2021 till the 22<sup>nd</sup> of June 2021. No submissions were received during the notification period.

### **Relevant reference document/policies:**

- *Local Government Act (NSW) 1993 & Regulations*

- *Environmental Planning & Assessment Act 1979 & Regulations*
- *Walgett Local Environmental Plan 2013*
- *Walgett Development Control Plan 2016*

**Stakeholders:**

- Walgett Shire Council
- Developer
- Residents of Walgett Shire Council

**Alternative solutions:**

Nil

**Conclusion:**

Under the *Environmental Planning & Assessment Act 1979*, Development Control Plans (DCP) are required to be applied flexibly and consent authorities are required to allow for alternate solutions to DCP requirements so that otherwise permissible development may be carried out. The role of DCPs is to give effect to Local Environmental Plans (LEP) by supporting the aims of the instrument, the range of permitted development under a LEP, and the objectives of applicable land use zones.

Planning staff have assessed the development proposal against the relevant development requirements listed under section 4.9 (Commercial and Retail Development) of the WSDCP. It is considered the proposal is consistent with all of the relevant requirements except one (1) element under subsection 4.9.5 (Design – large expansive blank walls), one (1) element under subsection 4.9.9 (Traffic and Access – all vehicles must be able to enter and exit the site in a forward direction), and the parking requirements for ‘retail premises’ shops under subsection 4.9.10 of the WSDCP.

Each of these development requirements is outlined and discussed below, under appropriate subheadings.

**1. Blank unarticulated walls (subsection 4.9.5)**

a) Control being varied:

*Large expansive blank walls not permitted unless abutting a building on an adjoining allotment.*

b) Extent of proposed variation:

There will be a 12m wall that will not be articulated as a result of this application.

c) Demonstrating no adverse impacts:

The wall is proposed to have an Indigenous mural located on it, as well as Rustic Metal Art located on this span of the wall. Having these items and artworks on this area of the wall will create visual interest and will deter vandalism in the local area.

**2. Traffic and Access (subsection 4.9.9)**

a) Control being varied:

*All vehicles must be able to enter and exit the site in a forward direction.*

b) Extent of proposed variation:

There is one ingress and egress point. Vehicles will have to reverse from the site to Euroka Street, and therefore not able to enter and exit the site in a forward direction.

c) Demonstrating no adverse impacts:

The road of Euroka Street is a very generous 23m wide, and is largely cleared of vegetation, which results in adequate sightlines without obstruction from large trees or established on-street car parking spaces.

**3. Parking (subsection 4.9.10)**

a) Control being varied:

| <i>Land Use</i>                                               | <i>Parking Requirements</i>             |
|---------------------------------------------------------------|-----------------------------------------|
| <i>Retail Premises shops<br/>&lt; 1,000 m<sup>2</sup> GFA</i> | <i>1 space per 20 m<sup>2</sup> GFA</i> |

b) Extent of proposed variation:

194.04 m<sup>2</sup> Gross Floor Area (GFA) / 20 m<sup>2</sup> GFA = 9.7 (9.7) parking spaces required.

2 parking spaces provided. Shortfall = 8 parking spaces.

c) Demonstrating no adverse impacts:

Essentially, there are three options for addressing the issue –

- (i) Via an increase in on-site carparking provision such that levels of carparking provision are brought into consistency with WSDCP standards; or
- (ii) Via a variation of WSDCP standards; or
- (iii) Via off-site carparking provision.

Each of the above options is outlined and discussed below.

(i) Increase in on-site carparking provision

The simplest way to achieve the required number of parking spaces would be to provide carparking in a different location on the premises. The siting of existing structures on the premises (refer Attachment 2 – Location Plan), however, would disqualify this option from further consideration.

(ii) Variation of WSDCP standards (recommended option)

If Council were to vary the parking standards under subsection 4.9.10 of the WSDCP, it should first be satisfied that –

- the proposed development will not generate the level of peak carparking demand predicted by the WSDCP; and/or
- for the foreseeable future, existing public carparking provision in the locality is sufficient to make up for any shortfall in on-site carparking provision.

With respect to the level of peak carparking demand that may be generated by the development, planning staff, having looked at this issue, are of the view that the level predicted by the WSDCP is reasonable.

With respect to whether or not, for the foreseeable future, existing public carparking provision in the locality is sufficient to make up for any shortfall in on-site carparking provision, it is clear that sufficient spare on-street carparking capacity (on both Fox Street and Euroka Street) exists to accommodate the demands of the development for the foreseeable future.

(iii) Off-site carparking provision

The carparking shortfall could be addressed through off-site provision by providing carparking on another, nearby site. However, there are not considered to be any

other opportunities for addressing the carparking shortfall via providing carparking on another, nearby site.

Finally, whereas the proposed development does not fully comply with the development controls contained within the WSDCP, staff consider that the variations will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.

Consequently, it is recommended that Council grants its consent to carry out the proposed development in accordance with the plans that form the subject of Attachment 1 to the report.

**Application for Consent to Carry Out Development – Proposed Extension to Current Walgett Newsagent Located At Lot A (#81) Fox Street, Walgett**

**Recommendation:**

That Council, with respect to Development Application 2021/28, grants consent to carry out development at Lot A on DP 373261 (81 Fox Street) in Walgett in accordance with the plans that formed the subject of Attachment 1 to the report, and as per the recommendation of the Development Assessment Report that formed the subject of Attachment 2 to the report.

**Moved:**

**Seconded:**

**Attachments:**

1. Plans of the proposed development
2. Development Assessment Report
3. Site Plan

*(Refer to Attachment Document).*



# **AGENDA FOR CLOSED COUNCIL MEETING**

## **27 July 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **27 July 2021** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1            **GENERAL MANAGER**

##### **12.1.1 SERVICE NSW FOR BUSINESS – AGREEMENT**

#### 12.2            **ACTING CHIEF FINANCIAL OFFICER**

##### **12.2.1 LEASE TO RURAL FINANCIAL COUNSELLING SERVICE NSW – SOUTHERN DIVISION**

##### **12.2.2 LEASE TO BUREAU OF METEOROLOGY AT WALGETT AIRPORT**

### 13. RETURN TO OPEN SESSION

| Return to open session                                         | Time: ..... |
|----------------------------------------------------------------|-------------|
| <b>Recommendation:</b><br>That Council return to open session. |             |
| <b>Moved:</b><br><b>Seconded:</b>                              |             |

### 14. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                |
|---------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b><br>That Council adopt the recommendations of the Closed Committee Reports. |
| <b>Moved:</b><br><b>Seconded:</b>                                                                 |

## 15. CLOSE OF MEETING

**Time:** .....