



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 28 July 2020**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **28 July 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**ACTING GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## 1. PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b>        | <b>TOPIC</b>                      |
|-----------------------|-----------------------------------|
| <b>Sonya Marshall</b> | <b>Narrabri Gas Project</b>       |
| <b>Brendan Moylan</b> | <b>NSW Native Vegetation Laws</b> |

## 2. OPENING OF MEETING

Proceedings of the meeting commenced at \_\_\_\_\_am

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23 JUNE 2020**

#### **Minutes of Ordinary Council Meeting – 23 June 2020**

**Recommendation:**

That the minutes of the ordinary Council meeting held 23 June 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**

**Attachments:**

Minutes of Ordinary Meeting held 23 June 2020.



**MINUTES FOR THE  
ORDINARY COUNCIL MEETING**

**Tuesday 23 June 2020**

Michael Urquhart  
**ACTING GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE CHAMBERS ON  
TUESDAY 23 JUNE 2020 AT 11.41am**

**OPEN FORUM**

**Public Presentations:**

Mr Peter Rufford - PEECE Consulting discussing the Draft Road Network Strategic Plan

*The Mayor declared the meeting open at 11.41am*

**PRESENT**

Clr Manuel Martinez (Mayor)  
 Clr Ian Woodcock (Deputy Mayor)  
 Clr Robert Turnbull  
 Clr Kelly Smith  
 Clr Michael Taylor  
 Clr Jane Keir  
 Clr Tanya Cameron  
 Clr Bill Murray  
 Clr Lawrence Walford  
 Michael Urquhart (Acting General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Clr Cameron, Clr Smith and Clr Murray attended the meeting via teleconference**

**ABSENT – Nil**

**Leave of Absence – Nil**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor   | Item No.                          | Report title                                                                            | Pecuniary/<br>Non-<br>Pecuniary | Reason                    |
|--------------|-----------------------------------|-----------------------------------------------------------------------------------------|---------------------------------|---------------------------|
| Clr Martinez | 12.1.1                            | Tenders – Provision of tenders hired plant and minor works on a casual basis RFQ 20/004 | Pecuniary                       | Business interest related |
| Clr Martinez | Supplementary confidential Report | Centrelink Agency Agreement                                                             | Pecuniary                       | Business interest related |
| Clr Turnbull | 12.1.1                            | Tenders – Provision of tenders hired plant and minor works on a casual basis RFQ 20/004 | Pecuniary                       | Business interest related |
| Clr Turnbull | Supplementary confidential Report | Council Office & Centrelink Agency In Lightning Ridge                                   | Pecuniary                       | Business interest related |
| Clr Keir     | 12.1.1                            | Tenders – Provision of tenders hired plant and minor works on a casual basis RFQ 20/004 | Pecuniary                       | Business interest related |
| Clr Keir     | Supplementary confidential Report | Deed Of Amendment To Pensar Contract For Walgett Weir                                   | Pecuniary                       | Business interest related |
| Clr Keir     | Supplementary confidential Report | Goangra Bridge Location For Construction                                                | Non-Pecuniary                   | Supply of quote           |

**5/2020/1 Minutes of Ordinary Council Meeting – 26 May 2020****Resolved:**

That the minutes of the ordinary Council meeting held 26 May 2020, having been circulated be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

**5/2020/2 Mayoral Report****Resolved:**

That Council receive and note the verbal Mayoral report.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Keir  
**CARRIED**

**5/2020/3 Council's Decision Action Report****Resolved:**

That the Resolution Register as at May 2020 be received and noted.

**Moved:** Cllr Walford  
**Seconded:** Cllr Woodcock  
**CARRIED**

**5/2020/4 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 20-19 to 20-20 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Woodcock  
**CARRIED**

**5/2020/5 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Keir  
**Seconded:** Cllr Walford  
**CARRIED**

|                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>5/2020/6 Monthly Outstanding Rates Report</b></p> <p><b>Resolved:</b></p> <p>The 31<sup>st</sup> May 2020 outstanding rates report be received and noted.</p> <p><b>Moved:</b> Clr Woodcock<br/> <b>Seconded:</b> Clr Turnbull<br/> <b>CARRIED</b></p>                                                                                                                                    |
| <p><b>5/2020/7 Cash and Investment Report as at 31<sup>st</sup> May 2020</b></p> <p><b>Resolved:</b></p> <p>That the Investment report as at 31<sup>st</sup> May 2020 be received and noted.</p> <p><b>Moved:</b> Clr Keir<br/> <b>Seconded:</b> Clr Taylor<br/> <b>CARRIED</b></p>                                                                                                             |
| <p><b>5/2020/8 Revised Investment Report</b></p> <p><b>Resolved:</b></p> <p>That the report be received and Council adopt the revised investment policy.</p> <p><b>Moved:</b> Clr Woodcock<br/> <b>Seconded:</b> Clr Walford<br/> <b>CARRIED</b></p>                                                                                                                                            |
| <p><b>5/2020/9 Tourism/Visitor Information Section Report - June 2020</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note this report.</p> <p><b>Moved:</b> Clr Turnbull<br/> <b>Seconded:</b> Clr Woodcock<br/> <b>CARRIED</b></p>                                                                                                                                                |
| <p><b>5/2020/10 Letter of support – Cancellation of the Walgett Show</b></p> <p><b>Resolved:</b></p> <p>Council provide a letter of support to the Walgett Show Society President regarding the cancellation of this year's show as the risks to the community far outweigh the potential benefits.</p> <p><b>Moved:</b> Clr Woodcock<br/> <b>Seconded:</b> Clr Walford<br/> <b>CARRIED</b></p> |

**5/2020/11 2020/2021 Draft Operational Plan**

**Resolved:**

That the Draft Operational Plan for 2020/2021 be placed on public exhibition for a period of 28 days from the 26th June 2020 until 4.30pm on the 23rd July 2020, inviting submissions from the public during this time.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

*Cllr Keir left the meeting room at 11.58am*

**5/2020/12 Monthly Maintenance Grading Report – June 2020**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for June 2020.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Keir returned to the meeting room at 11.59am.*

**5/2020/13 Monthly Progress Report – June 2020**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for June 2020.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

*Cllr Keir disconnected from the meeting at 11.56am*

**5/2020/14 Flood works Report from Director Engineering / Technical Services**

**Resolved:**

That Council receive and note the flood restoration works report for June 2020.

**Moved:** Cllr Walford  
**Seconded:** Cllr Turnbull  
**CARRIED**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>5/2020/15 Walgett Road Network Strategic Plan</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the Walgett Road Network Strategic Plan.</p> <p><b>Moved: Clr Turnbull</b><br/> <b>Seconded: Clr Taylor</b><br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <p><b>5/2020/16 Matters Generally For Brief Mention or Information Only by the Director of Engineering/Technical Services</b></p> <p><b>Resolved:</b></p> <p>That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.</p> <p><b>Moved: Clr Keir</b><br/> <b>Seconded: Clr Turnbull</b><br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>5/2020/17 Draft Community Participation Plan</b></p> <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to adopt the Walgett Shire Community Participation Plan 2020.</p> <p><b>Moved: Clr Keir</b><br/> <b>Seconded: Clr Woodcock</b><br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>5/2020/18 Planning Proposal – Lot 1 DP 1153975 – Additional Permitted Use of A Dwelling</b></p> <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;</li> <li>2. Forward the Planning Proposal to NSW Planning, Industry &amp; Environment with a request for a Gateway Determination;</li> <li>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;</li> <li>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</li> <li>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979</li> </ol> |

|                          |                |               |
|--------------------------|----------------|---------------|
| <b>Moved: Woodcock</b>   |                |               |
| <b>Seconded: Walford</b> |                |               |
| <b>CARRIED</b>           |                |               |
| <b>PLANNING DIVISION</b> |                |               |
| <b>For</b>               | <b>Against</b> | <b>Absent</b> |
| Clr Manuel Martinez      | Nil            | Nil           |
| Clr Ian Woodcock         |                |               |
| Clr Robert Turnbull      |                |               |
| Clr Kelly Smith          |                |               |
| Clr Michael Taylor       |                |               |
| Clr Jane Keir            |                |               |
| Clr Tanya Cameron        |                |               |
| Clr Bill Murray          |                |               |
| Clr Lawrence Walford     |                |               |

| <b>5/2020/19 Matters Generally For Brief Mention or Information Only from the Environmental Services Department.</b>                  |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------|--|--|
| <b>Resolved:</b>                                                                                                                      |  |  |
| That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only. |  |  |
| <b>Moved: Clr Keir</b>                                                                                                                |  |  |
| <b>Seconded: Clr Turnbull</b>                                                                                                         |  |  |
| <b>CARRIED</b>                                                                                                                        |  |  |

| <b>5/2020/20 Councillors Fees, Local Government Remuneration Tribunal</b>                                                    |                                                                                              |  |
|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--|
| <b>Resolved:</b>                                                                                                             |                                                                                              |  |
| That the Councillor fees be set at the maximum level set by the Local Government Remuneration Tribunal for a Rural Category. |                                                                                              |  |
| a)                                                                                                                           | The Councillor fee for 2020/2021 be \$12,160                                                 |  |
| b)                                                                                                                           | The Mayoral fee for 2020/2021 be set at \$26,530                                             |  |
| c)                                                                                                                           | 25% of the Mayoral fee be allocated to the Councillor occupying the position of Deputy Mayor |  |
| <b>Moved: Clr Turnbull</b>                                                                                                   |                                                                                              |  |
| <b>Seconded: Clr Woodcock</b>                                                                                                |                                                                                              |  |
| <b>CARRIED</b>                                                                                                               |                                                                                              |  |

| <b>5/2020/21 Move into Closed Session</b>                                                                                                                              |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| <b>Time: 12.17pm</b>                                                                                                                                                   |  |  |
| That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:        |  |  |
| (a) Personnel matters concerning particular individuals (other than Councillors)                                                                                       |  |  |
| (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business) |  |  |

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

*Mayor Manuel, Cllr Turnbull and Cllr Keir left the meeting room at 12:18pm  
 Deputy Mayor Woodcock chaired the meeting at 12.18pm*

**5/2020/22 Tenders – Provision of Tenders Hired Plant and Minor Works on a Casual Basis- RFQ20/004**

**Resolved:**

That Council accept tenders from the following businesses for RFQ20/004 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW - for 1st July 2020 to 30th June 2021:

| S.No. | Company Name                   |
|-------|--------------------------------|
| 1     | A Plant Equipment              |
| 2     | A1 Tree Services NSW Pty Ltd   |
| 3     | Barrocloud Pty Ltd             |
| 4     | Batterline Earthmoving         |
| 5     | Bow's sand and Gravel          |
| 6     | Brooks Hire Service P/L        |
| 7     | Carbon Farming Pty Ltd         |
| 8     | Coates Hire                    |
| 9     | Connollys Liquid Waste         |
| 10    | Conplant P/L                   |
| 11    | Ellis Profiling Qld P/L        |
| 12    | Hill Earth Moving              |
| 13    | Hunters Agricultural Services  |
| 14    | Hyroll Hire                    |
| 15    | JR Richards & Sons             |
| 16    | Manuel Martinez                |
| 17    | Michael J & Kerry F Brady      |
| 18    | Namoi Waste Corp               |
| 19    | Newbold Bulk Haulage Pty Ltd   |
| 20    | Phils Grader Hire              |
| 21    | RA & JM Ramien/Doncorp         |
| 22    | RGT Cochrane                   |
| 23    | Ridgerock Earthmoving          |
| 24    | Rob Rubie & Rubie Bros Pty Ltd |
| 25    | Robert Llyod Lewis             |
| 26    | Rollers Australia              |
| 27    | Sharpe Bros Aust. P/L          |
| 28    | Stabilised Pavements Aust.     |
| 29    | Thurston's Transport           |
| 30    | Wintergreen Investments P/L    |
| 31    | GIG Contracting Pty Ltd        |

**Moved:** Cllr Taylor  
**Seconded:** Cllr Smith  
**CARRIED**

*Clr Keir returns to the meeting room at 12.21pm.*

**5/2020/23 Renewal Centrelink Agency Agreement**

**Resolved:**

That Council renew its contract (to host a Centrelink Agency in Lightning Ridge) with the Department of Human Services, and the Acting General Manager be authorised to execute the document on Council's behalf.

**Moved: Clr Keir**  
**Seconded: Clr Taylor**  
**CARRIED**

*Mayor Martinez and Clr Turnbull returned to the meeting at 12.23pm and Mayor Martinez resumed the position of chair.*

*Clr Keir left the meeting room at 12.23pm.*

**5/2020/24 Deed of Amendment to Pensar Contract for Walgett Weir**

**Resolved:**

That Council:  
 1. Agree to the amendments as listed above  
 2. Authorise the Acting General Manager to execute the Deed of Amendment.  
 3. Credit rate assessments 27987 \$3,806.89 and 28019 \$3,833.23 being the estimated two (2) years rates.

**Moved: Clr Woodcock**  
**Seconded: Clr Turnbull**  
**CARRIED**

*Clr Keir returned to the meeting room at 12.25pm.*

**5/2020/25 Goangra Bridge - Location for Construction**

**Resolved:**

Council make arrangements for a site visit for Councillors in early July in preparation for a report to be presented to Council's July meeting.

**Moved: Clr Keir**  
**Seconded: Clr Walford**  
**CARRIED**

**5/2020/26 Return to open session**

**Resolved:**

That Council return to open session.

**Moved:** Clr Woodcock

**Seconded:** Clr Walford

**CARRIED**

**5/2020/27 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Clr Woodcock

**Seconded:** Clr Turnbull

**CARRIED**

**Close of Meeting**

The meeting closed at 12.44pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting General Manager

## **6.2 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD 23 JUNE 2020**

### **Minutes of Extra Ordinary Council Meeting – 7 July 2020**

**Recommendation:**

That the minutes of the Extra ordinary Council meeting held 7 July 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**

**Attachments:**

Minutes of Ordinary Meeting held 7 July 2020.



**MINUTES FOR THE EXTRA  
ORDINARY COUNCIL MEETING**

**Tuesday 7 July 2020**

Michael Urquhart  
**ACTING GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 7 JULY 2020 AT 8.45am**

**OPEN FORUM**

**Public Presentations:**

Nil

*The Mayor declared the meeting open at 8.45am*

**PRESENT**

- Clr Manuel Martinez (Mayor)
- Clr Ian Woodcock (Deputy Mayor)
- Clr Robert Turnbull
- Clr Michael Taylor
- Clr Jane Keir
- Clr Tanya Cameron
- Clr Bill Murray
- Clr Lawrence Walford
- Michael Urquhart (Acting General Manager)
- Jessica McDonald (Director Environmental Services)
- Raju Ranjit (Director Engineering/Technical Services)
- Bronte Kerr (Minute Secretary)

**Note: Clr Cameron and Clr Keir attended the meeting via teleconference**

**Declaration of Pecuniary/Non-Pecuniary Interests – Nil**

**6/2020/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Clr Smith is accepted and leave of absence granted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Turnbull

**6/2020/2 Development Application 2020/004 – Subdivision– Walgett Aboriginal Medical Service Amendment**

**Resolved:**

That Walgett Shire Council resolve to:

a) Modify Development Application 2020/004 Condition 7 to read:

*Condition 7*

Kerb and guttering is to be constructed along the Dundas Street frontage at the developers cost. The new kerb and gutter is to be constructed to meet the profile of the existing kerb and gutter and shall be bitumen sealed from the edge of the bitumen to the kerb and guttering to a standard approved by Council's Director of Engineering. Full construction is

required of the road edge from the back face of the kerb for a distance of a minimum of 2.2m towards the centre of Dundas Street.

b) Include the following condition.

*Condition 7a*

Council undertake a Memorandum of Understanding with the Walgett Aboriginal Medical Service that it will contribute to the development, being the road works in Dundas Street to the value of 50% of the work at a total cost of \$52,000, Council cost being \$26,000, prior to issuing the occupation certificate for DA 2019/007.

**Moved: C/r Woodcock**  
**Seconded: C/r Walford**  
**CARRIED**

**Close of Meeting**

The meeting closed at 9.12am.  
To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting General Manager

## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 Nil**

## 8. MAYORAL MINUTES

Verbal Report

| Mayoral Report                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the verbal Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 9. CORRESPONDENCE AND PETITIONS

### 9.1 LETTER FROM ROBERT TURNBULL SENIOR REGARDING EXCLUSION FENCING

To the Walgett Shire General Manager and Councillors,

I would like to put a proposal to the Walgett Shire Council in regard for an upgrade of the existing fence to an exclusion fence along the Castlereagh Highway, between the Barwon River North East of Walgett, to Angledool (Rural Road SH-18) then work with the Brewarrina Shire to continue an exclusion fence to the new Queensland Border fences.

Landholders East of this fence would then be able to control wild dogs and feral animals East of the Castlereagh Highway. This area then could be referred to as Zone One.

Another fence could be upgraded to exclusion fence between Brewarrina via Goodooga to Hebel. This could be known as Zone Two within the Brewarrina Shire.

A third fence could be upgraded to an exclusion fence along the highway from North Bourke to Hungerford. This area could be known as Zone Three.

The areas which would be protected within Zone One and Zone Two of the Walgett Shire represents the most productive farming and grazing in the Western Division. Let us capitalise on this!

Flow on benefits include:

- Work for local contractors / clearing and fencing
- Sales of fencing materials local businesses
- Having these exclusion fences would slow down the impact of native animals e.g. kangaroos destroying our farming crops
- Prevention of kangaroos eating out our grazing land after storm activity
- Competition for water with many areas that are unable to source water from the Artesian Basin. During drought conditions this could save many people having to cart water
- To stop the spread of wild dogs entering each zone with smaller zone areas the dogs can be controlled
- Safer biosecurity areas
- Safer driving conditions
- More productivity means more profitability which will flow on through our local shires and communities this will encourage families back to the bush

- With these fences in place productivity will increase dramatically with extra yields from our farming country now being lost through feral and native animals
- Lambing percentages will rise with more control over wild dogs and pigs
- Local businesses to benefit – shearing contractors, grain haulers, harvest contractors, workers at silos
- Increased sales of chemicals for farming and livestock
- More wool and lambs will be produced within these three zones
- We don't need individual landholders building exclusion fences within these zones as this puts extra pressure on their neighbours having to put up with the influx of animals being forced onto their land, adding to the grazing pressure of their properties and water supplies
- If individual landholders building exclusion fences happen, you will see people leaving our area. They will not be viable to stay on the land.

This proposal will flow positively through our local communities.

Refer to map indicating the proposed three fenced zones.

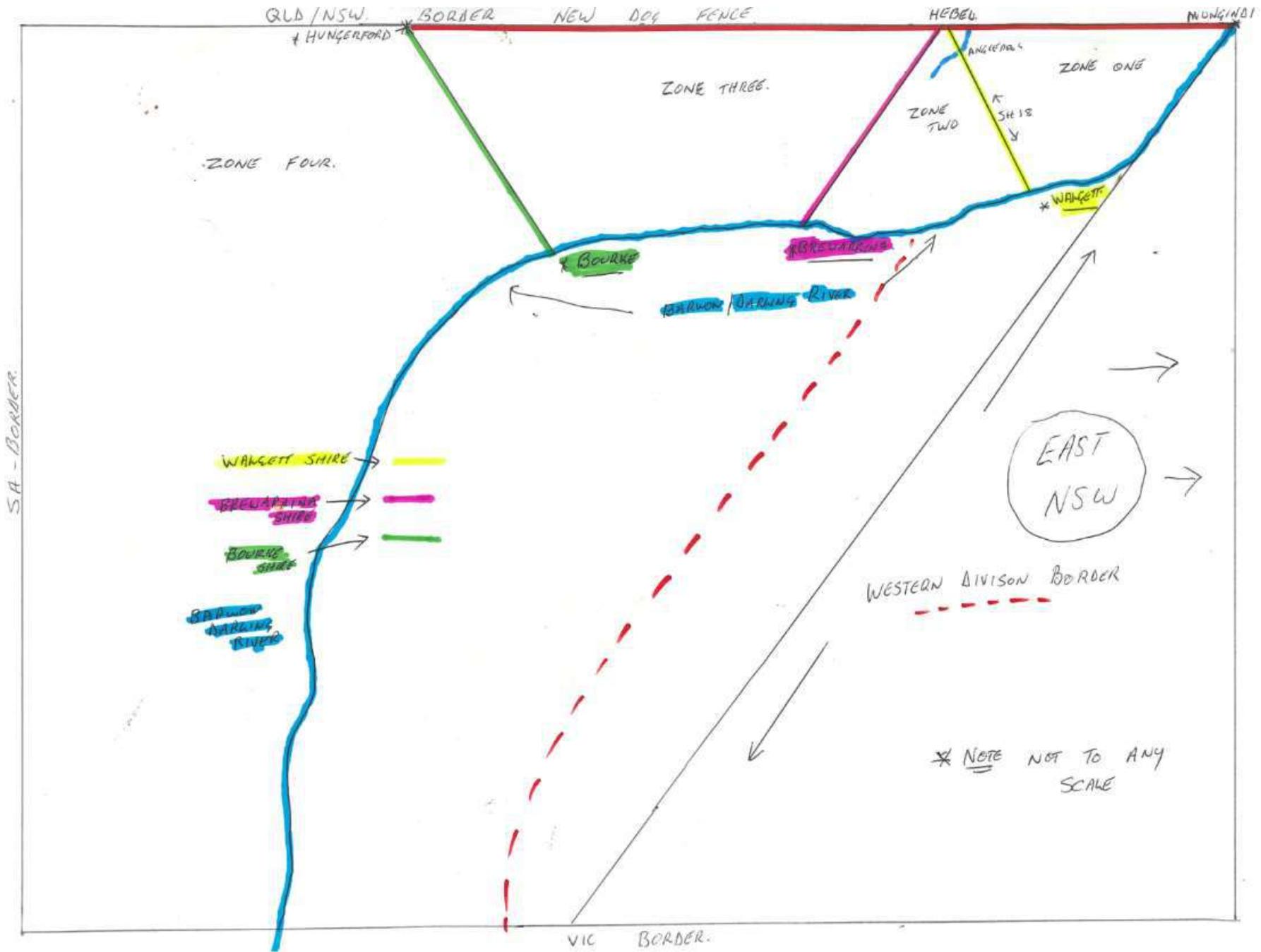
Thank you for your time, looking forward to your response.

Regards



Robert Turnbull Senior

23-6-2020



SA - BORDER.

ZONE FOUR.

ZONE THREE.

ZONE ONE

ZONE TWO

\* BOURKE

\* BREDARTINE

\* WANGETT

GARRONG GARRONG RIVER

WANGETT SHIRE

BREDARTINE SHIRE

BOURKE SHIRE

GARRONG GARRONG RIVER

EAST  
NSW

WESTERN DIVISION BORDER

\* NOTE NOT TO ANY  
SCALE

VIC BORDER.

GLD/NSW

BORDER

NEW DOG FENCE

HEBEL

MUNGINDI

HUNGERFORD

ANGLEDON

SHIRE

## 9.2 LETTER FROM DHARRIWAA ELDERS GROUP REGARDING THE PREVENTION OF COAL SEAM GAS EXPLORATION AND DEVELOPMENT

Dharriwaa Elders Group ABN: 26 795 248 948  
a tax-deductible gift recipient

To: The Mayor and Councillors  
Walgett Shire Council  
PO Box 399  
Walgett NSW 2832

10 October 2019

Dear Mayor and Councillors

On behalf of the Board of Directors ("The Elders Council") of the Dharriwaa Elders Group (DEG) I am writing to request that you pass a resolution in your next Council meeting that ***"Walgett Shire Council rejects, and will use all means at its disposal to prevent the exploration and development of Coal Seam Gas (CSG) within the Walgett Shire"***. We are informed that Council can prohibit vehicles from accessing roads, and has other ways to prevent this industry entering the Shire. We look to you, in your role of local government leaders, to take this important initiative on behalf of all residents and species within your custodianship.

Dharriwaa Elders Group is deeply concerned about the possible impacts of CSG mining and its associated activities on the environment including surface and ground waters; on public health for the region and on the world's climate.

Other Councils, including Walgett Shire Council in 2011, have passed motions outlining their concerns regarding coal seam gas exploration and mining in the past<sup>1</sup>, but we urge Walgett Shire Council to renew its opposition now in as strong a language as possible. It will be particularly important that the Independent Planning Commission and NSW Minister for Planning are made aware that Walgett Shire Council is prepared to block access to the use of its roads and other services by this extremely risky industry.

I write to request a strong resolution from the Walgett Shire Councillors, and that you promote this resolution as widely as possible including in social and mainstream media, with the NSW Government and other NSW Councils.

Yours sincerely,



Clem Dodd

**Speaker for and on behalf of the Dharriwaa Elders Group**

---

<sup>1</sup> [https://www.lockthegate.org.au/lock\\_your\\_council](https://www.lockthegate.org.au/lock_your_council)

### 9.3 LETTER FROM SONYA MARSHALL – SUBMISSION TO THE IPC FOR THE NARRABRI GAS PROJECT DECISION

9/7/2020

Acting GM Michael Urquhart

Walgett Shire Council

77 Fox Street

Walgett 2832

Dear Sir,

Re: Submission to the IPC for the Narrabri Gas Project Decision

We ask that Walgett Shire Council lodges a submission opposing the Narrabri Gas Project (NGP) to the Independent Planning Commission (IPC).

Whilst the NGP may not be within the Walgett Shire Council boundary, there are Petroleum Exploration Licences within the Shire. The western most boundary of PEL 428 is within a kilometre of Dundee Lane SR 124.



Follow this link to zoom in and see how much of the Walgett LGA is covered by PEL 428. You may need to add the LGA boundary using the map layers drop down box.

<http://www.commonground.nsw.gov.au/#!/title-map/Petroleum%20and%20Gas/Show%20All%20Stages/Standard?z=8&lat=-29.659416054912384&lng=148.16436767578128>

Santos proposed 850 well Narrabri Gas Project (NGP) is years behind schedule and still under assessment. Delays have resulted from Santos's failure to provide information to address serious issues regarding the nature and impacts of the project as requested by multiple government agencies. (see attachment)

I personally coordinated local surveys that asked ‘Do you want your land/road gasfield free?’ These three surveys totalled 437,500 hectares and achieved results of 99%, 100% and 98.3% yes to the question. We had no one wanting to live in a gasfield and 1%, 0% and 1.7% of respondents were unsure. These surveys were undertaken along roads and did not stop at shire boundaries so these results are from both Walgett and Narrabri LGAs. Another survey totalling 168,500 hectares was conducted around the Spring Plains area which also included some of Walgett LGA. 94.5% of respondents want to live in a gasfield free area. 0% want to live in a gasfield and 5.5% were unsure. Pilliga township and surrounds have also been done but I am unaware of these results. 96% of people surveyed over 3.2 million hectares of north west NSW want their roads/land gas-field free. (attachments included)

We also draw your attention to the fact that Santos has not yet found a site for the dumping of the annual salt waste, an average of around 35,000 tonnes per year, (850,000 tonne over the life of the project) with its associated toxic burden of BTEXs and heavy metals. This warrants special mention as it must be transported no more than 150 kilometres from the NGP, and our LGA falls within this radius. This waste project may be presented to Council as an attractive business proposal. However, accepting any waste also “enables” the project and transfers a very long-term problem, requiring maintenance and monitoring, into our Shire. If the salt were to leach into our underground aquifers it would have dire consequences.

Chief Scientists Recommendations - A NSW Legislative Council inquiry in 2020 found that only two of sixteen recommendations made by the NSW Chief Scientist’s Independent Review of Coal Seam Gas Activities in New South Wales have been implemented. Five have been partly implemented and nine have not been addressed at all.  
<https://www.parliament.nsw.gov.au/lcdocs/inquiries/2557/Final%20Report%20-%20Implementation%20of%20the%20recommendations%20of%20the%20NSW%20Chief%20Scientist%20on%20CSG%20activities%20-%2027%20February%202020.pdf>

If this project is approved and the industry progresses, our local economy and community health may be impacted by:

- Lower water tables, drops in bore water levels and falling artesian water pressure
- Increased traffic
- Short term accommodation shortages
- Increased cost of living and social impacts from boom-bust economics
- Disruptions to farm management as infrastructure, such as pipelines, are built.
- Inability for farmers with CSG infrastructure (wanted or forced) to get public liability insurance <https://www.abc.net.au/news/2020-06-10/coal-seam-gas-farmers-queensland-insurance-pull-out-iag/12337156>
- Finance - All commercial bank loans require Public Liability insurance. If you cannot get public liability insurance due to hosting CSG activities or infrastructure going under your property you will not get a bank loan.
- No environmental insurance for any damage caused to aquifers, land or air.
- Damage can be permanent. Who carries the liability when the CSG industry has packed up and left?

- National Vendor Declarations – Farmers sign NVD’s legally stating their produce is not contaminated by any chemicals. This can not be signed when you do not know what chemicals are or have been in use.
- Jobs - The CSG industry does not create jobs. They do not take people from the dole queue. They take employees from the local mechanic, farm etc.
- Contamination - can include foreign matter being added to the aquifers on purpose such as drilling fluids, fracking fluids etc. Santos say they do not ‘plan’ to frack but have not committed to never do so. Contamination also includes unintended but foreseen consequences such as inter aquifer leakage and aquifer collapse due to emptying of aquifers. Well integrity will be a problem forever.

I have included the motion passed in 2011 (as an attachment) which I believe was before your time to show the council has previously been aware of the threat posed by CSG to our shire with respect to agriculture and our underground aquifers.

Once approved it will be hard to stop the spread of the gas industry in NSW. Coal seam gas wells deplete quickly and ongoing expansion will be necessary to capitalise on the infrastructure investment needed for this project. There are seven gasfields already mapped for North West NSW. The NGP is only the start.

The IPC assessment process will be our last opportunity to influence the decision regarding the Narrabri Gas Project and to push for it to be stopped. If allowed to proceed we must ensure stringent protections for the groundwater, farmland, cultural heritage and communities of NSW from the risks and impacts of coal seam gas.

The past three years of drought have made it abundantly clear that water resources available to western NSW are scarce and precious. Jeopardising them by a questionably economic, short term project, with its associated multi-faceted problems, is unacceptable to our Shire. Without water and a robust agricultural industry there will be no Walgett Shire.

**Information regarding the IPC process and how to speak to the IPC panel, lodge a submission or both is available on**

**<https://www.lpcn.nsw.gov.au/projects/2020/03/narrabri-gas-project>**

**Applications to speak are due COB Friday 10<sup>th</sup> July and written submissions by July 31.**

Further information is available on <https://www.csgfreenorthwest.org.au/>.

Yours Faithfully,

Sonya Marshall

“Teranna”

Burren Junction 2386

0428 961 424

**The key issues Santos has so far failed to address are:**

- Santos refused to comply with DOI Water's proposed expanded groundwater monitoring program and instead proposed a program suggested by GISERA (an industry/ CSIRO partnership).
- Refusing to upgrade the groundwater model as recommended by DOI, saying it is not "technically feasible".
- Refused the EPA's request that they undertake a capacity assessment of landfills within 200km of the project to accept the quantities and types of waste the project will generate, particularly the 430,000 tonnes + of contaminated salts waste.
- Refused the EPA request for further information about drill cuttings nature and disposal and for ongoing monitoring.
- Refused the EPA request about soil surveys and ongoing monitoring if wastewater irrigation is used.
- Refused the EPA request for monitoring and trigger warnings for treated wastewater releases into Bohena Creek.
- Refused the EPA request for further information regarding fugitive methane, VOCs (volatile organic compounds) and air toxics, including project specific gas composition data and demonstration that their the leak detection and repair program adequately minimises potential for fugitive methane and VOCs.
- Refused the OEH's request for site surveys to verify plant community type mapping.
- Refused the OEH's request for further information regarding infrastructure citing where Endangered Ecological Communities (EEC) may occur.
- Reject the Rural Fire Service's (RFS's) concern regarding coal seam ignition, simply stating: "it is not possible for underground coal ignition to occur as a result of development of natural gas from coal seams".
- Refuses the RFS request that gas flaring not occur during times of extreme or catastrophic bushfire risk.
- Refused to commit to Narrabri Councils request for indefinite independent third-party monitoring of decommissioned wells.
- Ignored Council's request for pollution liability insurance for on and off-site damage.
- Ignored Council's request to contribute to an environment fund to off-site remediation and rehabilitation (which is recommended by the Chief Scientist).

WALGETT SHIRE COUNCIL MINUTES

**Reserve Trust Management Committee Reports**

| 7/2011/3 Lightning Ridge Park Reserve Gem Gardens – Crown Reserve R230076                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolution:</b></p> <ol style="list-style-type: none"><li>1. That Council reimburse Lightning Ridge IBC the \$150 fee, for the Lightning Ridge Gem Gardens Temporary Licence Agreement as a charge against Section 356 donations.</li><li>2. That Council in future donate the \$150 fee annually for Lightning Ridge IBC.</li><li>3. That Council advise officially the Lightning Ridge IBC of this decision.</li></ol> <p><b>Moved:</b> Clr Keir<br/><b>Seconded:</b> Clr Walford</p> <p><b>CARRIED</b></p> |

**Mayoral Minutes**

Nil

**Motions of which Notice has been given**

| 7/2011/4 Notice of Motion – Coal Seam Gas Moratorium                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Motion:</b></p> <ol style="list-style-type: none"><li>1. That Walgett Shire Council impose a moratorium for an indefinite period on any future seismic surveys, drilling or exploration for Coal Seam Gas on property under the ownership or care, control and management of the Walgett Shire Council.</li><li>2. The Walgett Shire Council requests that the relevant State Government Agency fund and undertake a full assessment of the impact of Coal Seam Gas Extraction on the sustainability of agricultural production and damage to underground aquifers within the shire area during this period.</li></ol> <p><b>Moved:</b> Clr Greenaway<br/><b>Seconded:</b> Clr Keir</p> <p><b>CARRIED</b></p> |

# Community declared 'gas free'

THE far north west is the latest area in the North West region of NSW to declare their communities 'gasfield free'.

The Junction City Hotel was the venue for a community celebration proudly attended by a large number of local landowners and residents.

People from further afield in both shires also attended as they believe this invasive industry must be halted until it can be independently proven to be safe.

Declarations for each of the CSG free roads in the Narrabri Shire stating, "This road is gasfield free. Protected by the will of the community" were presented by a resident from each road to Narrabri.

Councillor Bevan O'Regan, and his attendance was appreciated by the community.

The Walgett declarations will be presented to Walgett Council at a later date.

Jeff Carolan said the people of the broader Burren Junction community, which covers more than 400,000 hectares of land in the Walgett and Narrabri shires, have overwhelmingly rejected any plan or proposal to mine, drill or frack for coal seam gas in their area.

"The Burren Junction community request and demand their elected representatives, local, state and federal, to heed the result of this survey as it sends a clear and decisive message, from the concerned people of this



The community celebrates being 'gasfield free' at The Junction City Hotel.

district," Mr Carolan said.

"The Burren Junction community stands united and motivated to protect their sustainable land-use and water resources from invasive industrial gasfields for current and future generations. We will no longer be ignored or dismissed," he said.

"What a fantastic feeling within our community as a result of this survey process," Sonya Marshall said.

"Knowing 98.9 per cent support being gasfield free confirms we are a united farming community and reaffirms our determination to support each other," she said.

"This process to protect our water, land, health and business can't be accomplished by a few people. It requires the whole community to stand

together and fight, which they have proudly done."

Ms Marshall went on to say it also required all levels of government to ignore the spin of the CSG industry and learn from the facts.

"It is a dangerous industry that has proven in many areas of the world that it does damage water resources and health," Ms Marshall said.

"Our decision makers must stop ignoring this evidence which is as close as Queensland. This needs to become a federal issue as what they do in Queensland will affect the Great Artesian Basin. It is our GAB recharge area they are experimenting with in the Pilliga."

Megan Kuhn, North West Regional Gasfield Free coordinator said this gasfield free

survey area joined many other areas in the North West region undertaking the community survey, adding it was a wonderful expression that communities were also becoming united beyond their immediate area.

"It clearly shows Santos do not have a social licence to operate in this region," Ms Kuhn said. "It is obviously critical that we need to respond to the invasion of our region now, as Santos have not been truthful about their long term plans for this region," she said.

"This community has displayed, via their results, that they are concerned about the long term consequence of allowing invasive industrialised gasfields to proceed and that Santos are clearly not welcome here."

# Residents call for protection of land, water and community health

THIRTY residents, including Narrabri business owners, farmers from the surrounding area and several local Aboriginal Elders have taken to the streets of Narrabri in the first march of its kind to take place in the town.

The diverse group is calling for the protection of land, water and community health in the face of the imminent coal seam gas drilling in the region by Santos.

Hugh Barrett, Narrabri resident and president of the local group 'People for the Plains' said, "Today is a historic moment, with this diverse group of Narrabri people coming together to walk down our main street to request our community is protected the onslaught of invasive industrial coal seam gas fields."

"Landholders across the NSW North West region have overwhelmingly stated their opposition to coal seam gas industrialisation and are voting to be gasfield free. Santos has no social licence to begin drilling in our region.

"People here are rightly feeling duped. This month the NSW Government stopped any coal seam gas drilling in Sydney water catchments until further science is complete. We deserve the same protection for our water supplies.

"Against the formal objections of thousands of people, including a range of expert scientists, Santos will tomorrow drill through the recharge beds of our Great Artesian Basin.

"We are demanding the same protections as Sydney residents, and that Santos operations halt until the NSW Chief Scientist's report is released.

"The march also comes as Santos CEO David Knox admitted to Gurrley farmer Penny Blanchford that the company would force access to land for gas pipelines and other infrastructure needed for coal seam gas expansion across the North West."

25/11/13

The Northwest Celebrates as Burren Junction, Cryon and Merah North Declare themselves Gasfield Free Communities.

#### **MEDIA RELEASE 18 November 2013**

The Northwest of NSW has joined the Liverpool Plains and the Northern Rivers to demand that we be declared a Gasfield Free Community.

Burren Junction declares itself a Gasfield Free Community with 99% of people saying YES we demand that we can live in a Gasfield free community. 1% were unsure and not a single person said no to living in a Gasfield free community.

Merah North declares itself a Gasfield Free Community with 97.9% Support. 2.1% were unsure and 0% said no.

Cryon declares itself a Gasfield Free Community with 100% of people saying yes to living in a Gasfield free community.

The Junction City Hotel was the venue for Friday evening's Community Celebration proudly attended by a large number of local landowners and residents. People from further afield in both shires also attended as they, like us, also believe this industry must be halted until it can be independently proven safe.

Declarations for each of the CSG Free Roads stating " .... This road is gasfield free. Protected by the will of the community" were presented by a resident of each Narrabri Shire road to Councillor O'Regan. The community appreciated his attendance. The Walgett declarations will be presented to Walgett Council at a later date.

**"It was an ideal opportunity for the Councillors to witness the broad based knowledge locals have on this issue, and our strength to stand together and support each other as we Declare Our Area 'CSG Free'. It was abundantly clear that Santos have neither a moral nor social licence to operate in the broader Burren Community and we are clearly 'Not For Sale'." stated community member ??**

"The people of the broader Burren Junction Community, which covers more than 400,000 hectares of land in the Walgett and Narrabri Shires, have overwhelmingly rejected any plan or proposal to mine, drill or frack for coal seam gas in their area. They request and demand their elected representatives, Local, State and Federal, to heed the result of this survey as it sends a clear and decisive message, from the concerned people of this district. The Burren Junction Community stands united and motivated to protect their sustainable land-use and water resources for current and future generations.

We will no longer be ignored or dismissed." said Jeff Carolan.

Megan Kuhn said "This survey joins the ones completed in the Liverpool Plains and this is a wonderful expression that communities are also becoming united beyond their immediate area. It shows this process building and spreading from community to community, as we stand together against this invasion which also "poses health risks and property devaluation", as pointed out by Deputy Prime Minister Andrew Stoner himself."

Sonya Marshall acknowledged "What a fantastic feeling within our community as a result of this survey process. Knowing 98.9% support being Gasfield Free confirms we are a united farming community and

reaffirms our determination to support each other. This process to protect our water, land, health and business can't be accomplished by a few people. It requires the whole community to stand together and fight. It also requires all levels of Government to ignore the spin of the CSG industry and learn from the facts. It is a dangerous industry that has proven in many areas of the world that it does damage our water and health. Our decision makers must stop ignoring this evidence which is as close as Queensland. This needs to become a Federal issue as what they do in Queensland will affect the Great Artesian Basin. It is our recharge they are experimenting with in the Pilliga."

"Gasfield industrialisation of the land cannot coexist with our farming businesses, and is clearly not welcome here!" Megan Kuhn said.

Local residents left the celebration focused and positive, with their '..... Gasfield Free, Protected by Community ...' road signs which will now be erected on each of the roads surveyed.

Information or comment: Sonya Marshall 02 6796 1424

Megan Kuhn 02 6747 6232

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **11. REPORTS FROM OFFICERS**

### **11.1 ACTING GENERAL MANAGER**

#### **11.1.1 COUNCIL'S DECISION ACTION REPORT**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register as at July 2020 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 grant application has been lodged</p> <p>17.03.2020 waiting for results of grant application</p> <p>20.05.2020 Waiting for results of grant application</p> <p>9/6/2020 Waiting for results of grant application</p> <p>22/7/2020 Waiting for results of grant application</p> |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 26.09.17 | 9/2017/26 | <p>1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p>                                                                                                                                                                                                                                                                                  | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
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|          |            | 2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                            |      | 9.09.2019 work in progress<br>22.10.019 Work in progress<br>14.02.2020 Work in progress<br>17.03.2020 Received survey plan<br>20.04.2020 Registration is in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress<br>22/7/2020 work in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme. | DETS | 8.10.17 Council lodges EOI under SSWP<br>9.1.18 Council invited for detailed application<br>26/02/2018 Detailed application submitted.<br>12.12.18 Funding received – development of RFQ for study underway<br>16.06.19 Work in progress<br>20.08.19 RFQ for sludge study has been closed<br>9.09.2019 RFQ assessment is in process.<br>22.10.019 Contract has been awarded and study is in progress<br>14.02.2020 conducted site visit and waiting for report<br>17.03.2020 Waiting for report<br>20.04.2020 Waiting for report from Consultant that is due June 2020<br>20.05.2020 completed the new bore drilling<br>9/6/2020 Cooling tower and fencing completed. Power upgrade work in process.<br>22/7/2020 Power upgrade in progress |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 8.02.18  | 1/2018/2   | That Council:<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                                                                                                          | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date<br>15/4/20 ratepayer survey to be undertaken July 2020                                                                                                                                                                                                                                                                                    |  |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                  | DETS | 12.12.18 Not yet commenced<br>22.10.019 Not yet commenced<br>17.03.2020 not yet commenced<br>15/4/2020 not yet commenced<br>20.05.2020 work in process<br>9/6/2020 work in process<br>22/7/2020 Investigation Work in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                  | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.<br>17.06.2019 see 1/2018/2 Above<br>21.05.20 Opal trust reserve meeting, sub-committee formed to investigate funding sources to maintain roads. Council should allocate \$30,000 in 20/21 budget                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                              | GM   | 17.06.19 Initial investigations complete. Complex issues. On the ‘to do’ list<br>25.02.20 Audit commenced December 2019 to be completed August 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                                                                                                    | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                       |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
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| 18.03.19 | 1/2019/11 | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                             | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 18.03.19 | 1/2019/18 | That Council<br>(a) Receive and note the Lightning Ridge Feasibility Study<br>(b) That Council consider its options, for adoption at the March 2019 meeting                                                           | DETS | 16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club<br>20.08.19 Report for the other option in progress<br>9.09.2019 work in progress<br>22.09.2019 funding application is in progress<br>14.02.20 waiting for funding application results<br>17.03.2020 waiting for the funding application results<br>20.04.2020 " " "<br>20.05.2020 Waiting for the funding application results<br>9/6/2020 Waiting for the funding application results<br>22/7/2020 Waiting for the funding application results                                                                                                                                                                                                                                                                                                                                                                             |  |
| 18.03.19 | 1/2019/23 | That Council;<br>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project<br>2. Continues to investigate options for providing improved water supply security for Walgett. | DETS | 19.03.2019 Tender document preparation being finalised<br>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget<br>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19 <sup>th</sup> July 2019.<br>9.09.2019 An additional funding application has been lodged.<br>22.10.019 Contract will be awarded after October 2019 Council meeting<br>12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document<br>14.02.20 work in progress<br>17.03.2020 work in progress<br>20.05.2020 Construction works in progress<br>9/6/2020 about 40 % work completed<br>22.7/2020 80 % work completed                                                                                                                                            |  |
| 18.03.19 | 1/2019/25 | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                             | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractors' new schedule.<br>22/7/2020 Report will be tabled on July 2020 Council meeting |  |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Anglgedool Road (SR102 the Ridge Road (RR426) to Collarenebri).           | DETS | 16.06.19 Community Consultation in progress<br>11.07.2019 Documentation for second community consultation is in progress<br>20.08.19 Revised report in progress<br>9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019<br>14.02.20 Grant application in progress<br>17.03.2020 Waiting for the grant application result                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            |                                                                                                                                                                                                                                                                                                                                 |      | 20.04.2020 Waiting for the grant application result<br>20.05.2020 Waiting for the grant application result<br>9.6.2020 Waiting for the grant application result<br>22.7.2020 Waiting for the grant application result                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 03.04.19 | 2/2019/23  | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C". | DES  | November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 30.04.19 | 3/2019/26  | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                     | DETS | 16.06.19 Waiting on license.<br>11.07.19 works will commence from 22 <sup>nd</sup> July 2019.<br>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019<br>9.09.2019 Stage 1 as plan has been completed. Stage 2 i.e Pumping and water quality test is process.<br>22.10.019 waiting a proposal for second stage.<br>14.02.20 PWA is working on it<br>17.03.2020 work in progress<br>20.04.2020 Bore installation completed. Reticulation system design in progress<br>20.05.2020 Received a scope of works and will be submitted to May Council meeting for Council's approval.<br>9.6.2020 Preparation of documents for community consultation in process<br>22.7.2020 Pump and 22000 litre tank installed. Connection with old tanks will be connected by the end of July. Estimation for operation cost in progress. Council will conduct community consultation with Cumbora residents mid of August 2020. |  |
| 25.06.19 | 5/2019/29  | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                                            | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement<br>9.09.2019 Construction will be started from Jan 2020.<br>11.12.2019 Contractor has confirmed that the project will be commenced from March 2020<br>14.02.20 Construction starts from March 2020<br>17.03.2020 work is on hold due to river water<br>20.04.2020 work is on hold due to river water<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractor's updated schedule<br>22.7.2020 Supplementary report will be tabled on July 2020 Council Meeting.                                                                                                                                                                                         |  |
| 30.07.19 | 6/2019/23  | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council                             | DES  | Nov 19 – Request to EPA regarding this matter. Response from EPA required. It is understood a response will be received in December 2019. The building has been fenced off by Outdoor staff.<br>June 2020 – Further advice received by EPA in relation to the disposal of contaminated soil. Further testing to the site is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 29.10.19 | 10/2019/16 | 1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.<br>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.                                              | DETS | 12.11.2019 waiting for comments from Cumborah community<br>11.12.2019 meeting with Cumborah community on 9/12/2019. The community wants to use the remaining budget for infrastructure not for the further drilling.<br>14.02.20 waiting for proposal<br>17.03.2020 Waiting for design for pipe work<br>20.04.2020 Pump installation is in progress<br>9.6.2020 Pump installation in process<br>20.05.2020 no further drilling of the Cumborah bore. Received a scope of works for reticulation system and will be submitted the proposal in May 2020 Council meeting<br>9.6.2020 No further drilling will be done. Installation of a new pump in process<br>22.7.2020 Pump and 22 Kl tank installed.                                                                                                                                                                                                                                             |  |
| 29.10.19 | 10/2019/21 | That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.                                                                                                                                                              | DETS | 12.11.2019 Offer letter has been sent out and waiting for agreement and works program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

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|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 11.12.2019 works will commence from January<br>14.2.20 work in progress<br>17.03.2020 work in progress<br>20.04.2020 Work in progress<br>20.05.2020 Work in progress<br>9.6.2020 Work in progress<br>22.7.2020 70 % work completed. |  |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO  | CFO investigating                                                                                                                                                                                                                   |  |
| 17.12.19 | 12/2019/18 | 1. Council make an application under the Building Better Regions Fund – Infrastructure Projects Stream Round 4 – Drought Support for the new build of a Lightning Ridge Visitor Information Centre<br>2. Council fund its 25% contribution of \$598,228 from the unallocated loan borrowings.                                                                                                                                                                                                                                                                                                                                                                                                                                                       | CFO  | 20.01.20 grant application lodged<br>Application not approved                                                                                                                                                                       |  |
| 17.12.19 | 12/2019/19 | Walgett Shire Council allocate \$5000.00 total from the reserves for the Walgett Memorial Wall towards the construction of the Cumborah Memorial Wall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DES  | The appropriate contact has been advised of the allocation of funds.                                                                                                                                                                |  |
| 17.12.19 | 12/2019/23 | That Council investigate the suitability of block of land near the racecourse in Lightning Ridge for the establishment of a recycling facility in Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES  | 9.06.2020 – land survey report and filling plan including geotech results expected June 2020.                                                                                                                                       |  |
| 25.02.20 | 1/2020/12  | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                 | GM   | Awaiting information for advisors                                                                                                                                                                                                   |  |
| 25.02.20 | 1/2020/20  | Approve a new budget line for \$30,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the bulky waste collection event in the Shire.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | Bulky Waste Collection Event has been postponed.                                                                                                                                                                                    |  |
| 25.02.20 | 1/2020/21  | 1. Accept the Draft Walgett Community Participation Plan<br>2. Place the Draft Walgett Community Strategic Plan on public exhibition for a period of 28 days, and<br>3. Send to NSW Planning & Environment for comment during the Public Exhibition period.<br>4. Amend the Walgett Development Control Plan 2016 by removing clauses 2.6.1 and 2.6.2.                                                                                                                                                                                                                                                                                                                                                                                              | DES  | Plan is currently on public exhibition for comment.                                                                                                                                                                                 |  |
| 24.03.20 | 2/2020/11  | (1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress                                                      |  |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | In action.                                                                                                                                                                                                                          |  |
| 28.04.20 | 3/2020/17  | Council defer the report till the May Council Meeting to consider a Shire wide landfill strategy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                     |  |
| 28.04.20 | 3/2020/24  | That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS | 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Work in process<br>22.7.2020 Waiting for response from Crown land                          |  |
| 26.05.20 | 4/2020/11  | 1. The report be received and noted.<br>2. A further report be presented to the next Council meeting and Council arrange for the stakeholders to make a presentation to Council on the 23 June 2020.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | AGM  |                                                                                                                                                                                                                                     |  |
| 26.05.20 | 4/2020/24  | 1.Council exercise its option to renew agreement with the owner of Shop 4, 12 Opal Street Lightning Ridge, Lot 111, DP 778049 being Opal Court, for a further 3 year period, (with a further 3 year option).<br>2. Council investigate the feasibility of leasing additional office space and report back to the next Council meeting.                                                                                                                                                                                                                                                                                                                                                                                                              | AGM  | Investigating                                                                                                                                                                                                                       |  |
| 23/06/20 | 5/2020/18  | 1.Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DES  |                                                                                                                                                                                                                                     |  |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |                                                                        |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------|--|
|          |           | <p>2. Forward the Planning Proposal to NSW Planning, Industry &amp; Environment with a request for a Gateway Determination;</p> <p>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;</p> <p>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</p> <p>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979</p> |      |                                                                        |  |
| 23/06/20 | 5/2020/25 | Council make arrangements for a site visit for Councillors in early July in preparation for a report to be presented to Council’s July meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 22.7.2020 Visited the Goangra Bridge site on 7 <sup>th</sup> July 2020 |  |

## 11.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-25 The date of the next ordinary local government elections is 4 September 2021
- 20-26 New guidelines for registration agents
- 20-27 Amendments to the Companion Animals Regulation 2018
- 20-28 Rules on attendance at council and committee meetings during the COVID-19 pandemic as of 1 July 2020

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

### Circulars Received From the NSW Office of Local Government

#### Recommendation:

That the information contained in the following Departmental circulars 20-25 – 20-28 from the Local Government Division Department of Premier and Cabinet be received and noted.

#### Moved:

#### Seconded:

### Attachments:

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-25 / 29 June 2020 / A706318                                                                    |
| <b>Previous Circular</b>    | 20-10 <i>Postponement of the September 2020 Local Government Elections</i>                        |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                       |

**The date of the next ordinary local government elections is 4 September 2021**

### What's new or changing

- The Minister for Local Government has published orders in the Gazette under section 318B of the *Local Government Act 1993* (the Act) postponing the next ordinary local government elections in response to the COVID-19 pandemic.
- The next local government elections will be held on 4 September 2021.
- The decision to postpone the elections until September 2021 has been made in consultation with and on the advice of the NSW Electoral Commissioner.

### What this will mean for your council

- The orders made under section 318B suspend the election requirements of the Act including the requirement to hold by-elections to fill vacancies for the period specified in the orders.
- Current councillors and popularly elected mayors will continue to hold their civic offices until council elections are held on 4 September 2021.
- Councils will not be required to hold by-elections to fill vacancies or to apply to the Minister to dispense with the requirement to hold a by-election during the period specified in the orders.
- The making of the orders will not affect the requirement to hold mayoral elections. Mayoral elections must be held for mayors elected in September 2018 when their two year-terms expire in September 2020.
- Mayors elected in September 2019 will continue to hold office until council elections are held on 4 September 2021.
- The composition of joint organisation boards may need to change in September 2020 if mayors of member councils elected by councillors are not re-elected.
- The postponement of the next ordinary local government elections will not affect the timing of future council elections, and the subsequent ordinary local government elections will still proceed in September 2024.

### Key points

- The Act was amended in March 2020 to confer on the Minister for Local Government a time-limited power to postpone council elections in response to the COVID-19 pandemic.
- The amendment allows the Minister by an order published in the Gazette, to postpone elections for 12 months from the date of the order. The order may be extended for an additional period to 31 December in the year after the order is made.

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Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-26 / 30 June 2020/ A637765                                                                     |
| <b>Previous Circular</b>    | Circular 18-26                                                                                    |
| <b>Who should read this</b> | General Managers / Rangers / Pounds / Finance                                                     |
| <b>Contact</b>              | Program Delivery Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                              |

### New guidelines for registration agents

#### What's new or changing?

- New *Guidelines for Registration Agents* have been issued and partially replace the *Guidelines on the Exercise of Functions under the Companion Animals Act*.
- The Guidelines, issued under clause 13 of the *Companion Animals Regulation 2018*, outline the mandatory roles and responsibilities of registration agents appointed under the *Companion Animals Act 1998*.
- From 1 July 2020 the NSW Government will introduce annual permits for owners of non-desexed cats, restricted dog breeds, and dogs declared to be dangerous.

#### Key points

- The new Guidelines partially replace the Guidelines on the Exercise of Functions Guidelines in relation to:
  - identification information (Chapter 4)
  - registration information and fees (Chapter 5)
  - changing the Register (part of Chapter 8)
  - greyhounds and dingoes (part of Chapter 14), and
  - paying and reconciling fees (Chapter 15).
- The attached table shows which chapters from the Exercise of Functions Guidelines have been replaced by the new Guidelines.
- The Guidelines reflect the NSW Pet Registry and legislative changes made since 2018.
- In 2018, the *Companion Animals Act 1998* and the *Prevention of Cruelty to Animals Act 1979* were amended by the *Companion Animals and Other Legislation Amendment Act 2018*.
- Circular 18-26 advised councils about amendments that took effect in 2018.
- A new requirement for vets to ear-mark or tattoo desexed female cats and dogs took effect on 1 July 2019.
- The remaining amendments will come into effect from 1 July 2020, including:
  - requiring annual permits for cats that are not de-sexed
  - requiring annual permits for restricted and dangerous dogs.
- Also from 1 July 2020, a one-off \$10 reduction in registration fees for cats will be made together with annual adjustments to reflect the Consumer Price Index.
- The Guidelines (at 5.5.28) advise that eligible pensioners that buy a pet from an eligible pound or shelter are entitled to access the cheapest registration fee.
- To the extent that the new Guidelines are inconsistent with the Exercise of Functions Guidelines, registration agents should apply the new Guidelines.

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**Attachment**

**Exercise of Functions Guidelines replaced by new Guidelines for Registration Agents**

| Reference         | Title                                                                             |
|-------------------|-----------------------------------------------------------------------------------|
| <b>Chapter 4</b>  | <b>Handling identification information</b>                                        |
| 4.1               | Identification information (in part)                                              |
| 4.4               | Inconsistent records (in part)                                                    |
| 4.5               | Animals with pre-existing microchips (in part)                                    |
| 4.6               | Animals with more than one microchip (in part)                                    |
| 4.7               | Microchips that cannot be read (in part)                                          |
| 4.8               | Incorrect 'duplicate' microchip numbers (in part)                                 |
| 4.9               | Removing an incorrect record (in part)                                            |
| <b>Chapter 5</b>  | <b>Dealing with registrations</b>                                                 |
| 5.1               | <i>Companion Animals Amendment Act 2013 - Registrations</i>                       |
| 5.2               | Council responsibilities                                                          |
| 5.3               | Registration categories                                                           |
| 5.4               | De-sexed animals                                                                  |
| 5.5               | De-sexed animals sold by an eligible pound or shelter - 50% discount              |
| 5.6               | When to flag an animal as eligible for pound/shelter discount registration...     |
| 5.7               | Pensioner discounts                                                               |
| 5.8               | Recognised breeders                                                               |
| 5.9               | Assistance animals                                                                |
| 5.10              | Working dogs                                                                      |
| 5.11              | Loss of registration exemption                                                    |
| 5.12              | Processing registration information                                               |
| 5.13              | Correcting or removing a registration                                             |
| 5.14              | Registration tags                                                                 |
| 5.16              | Request for refunds                                                               |
| <b>Chapter 8</b>  | <b>Changing information on the Register</b>                                       |
| 8.1               | Possible reasons to change information                                            |
| 8.2               | Who is responsible for changing information?                                      |
| 8.4               | Receiving and processing requests                                                 |
| 8.5               | Correcting minor errors                                                           |
| 8.6               | Change of ownership or contact details                                            |
| 8.7               | Deleting records                                                                  |
| 8.8               | Missing and found animals                                                         |
| 8.9               | Notifications of dangerous or menacing dog declaration and death of animal        |
| 8.10              | The recorded owner has not notified change of contact details                     |
| 8.11              | Change of ownership is not notified and recorded owner does not know new owner... |
| <b>Chapter 14</b> | <b>Other dog management issues</b>                                                |
| 14.1              | Greyhound micro-chipping                                                          |
| 14.3              | Dingoes                                                                           |
| <b>Chapter 15</b> | <b>Paying and reconciling registration fees</b>                                   |
| 15.1              | Overview                                                                          |
| 15.2              | What are councils required to do?                                                 |
| 15.3              | The reconciliation process                                                        |
| 15.4              | Reimbursing fees to councils                                                      |
| 15.5              | Audit process                                                                     |



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                               |
|-----------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-27 / 1 July 2020/ A708906                                                                                  |
| <b>Previous Circular</b>    | <i>Not applicable</i>                                                                                         |
| <b>Who should read this</b> | General Managers / Companion Animals Compliance and Enforcement Officers / Pounds / Customer Service Officers |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                       |
| <b>Action required</b>      | For Information                                                                                               |

### Amendments to the *Companion Animals Regulation 2018*

#### What's new or changing

- The NSW Government is introducing annual permits for non-desexed cats and restricted and dangerous dogs as part of its commitment to promoting responsible pet ownership and improving animal welfare standards.
- From 1 July 2020 cat and dog lifetime registration fees increased in line with the Consumer Price Index (CPI).
- The *Companion Animals Regulation 2018* (the Regulation) has been amended to clarify certain aspects of these changes.
- Further changes to the Regulation also came into effect from 1 July 2020 as indicated below.

#### What this will mean for your council

- Annual permit requirements for dangerous and restricted dogs and for cats not desexed by four months of age commenced on 1 July 2020. Transitional arrangements provide pet owners with additional time to comply.
- The new lifetime registration fees are listed in the attached summary of amendments. This includes changes to registration categories as well as to the registration fees that apply from 1 July 2020.
- Councils should update their systems to accommodate the new registration, annual permit and penalty fees and categories.

#### Key points

- Changes to the Regulation, which are set out in more detail in the attachment, include:
  1. a 21-day transition period within which pet owners can comply with new annual permit requirements after 1 July 2020
  2. an annual permit exemption for recognised breeders for cats kept for breeding purposes
  3. a definition of "recognised breeder" for annual permit purposes
  4. an annual permit exemption for cats that cannot be de-sexed, either temporarily or permanently, until they can be de-sexed, where a vet has certified that in writing before the cat is four months of age
  5. abolishing the additional fee payable when registering a dog de-sexed after the age of six months if the dog was adopted from a rehoming organisation

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6. enabling notices for the seizure or surrender of animals to be served by email where an email address was provided upon registration
  7. changing the registration fee category for cats so that the additional registration fee for cats not de-sexed by the age of four months is removed, to reflect the introduction of annual permits
  8. reducing registration fees for all cats by \$10 from 1 July 2020
  9. prescribing fees payable for the 2020-21 year, and
  10. creating new penalty notices for offences that relate to annual permits.
- The Companion Animals Register and NSW Pet Registry have been modified to allow councils to apply the new lifetime registration fees from 1 July 2020 and to incorporate the other changes to the Regulation.
  - Both the old and new registration fee structures will be maintained on the Companion Animals Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (i.e. where fees have been received before 1 July 2020 but not entered on the Register).
  - The current R2 – Lifetime Registration form can continue to be used.

**Where to go for further information**

- Further information about annual permits is available on the Annual Permits page of OLG's website at <https://www.olg.nsw.gov.au/councils/responsible-pet-ownership/nsw-pet-registry/annual-permits/>.
- While the Pet Registry and Companion Animals Register are temporarily unavailable to allow urgent maintenance and upgrading work, councils should process any applications by way of paper forms and hold on to these forms until further notice. Further advice on processing of companion animal matters will be issued shortly.
- Further information will also be provided directly to councils and other registration agents about registration and annual permit processes.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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|                             |                                                                                                                              |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-28 / 3 July 2020 / A709308                                                                                                |
| <b>Previous Circular</b>    | 20-21 <i>Further relaxation of restrictions on attendance at council and committee meetings during the COVID-19 pandemic</i> |
| <b>Who should read this</b> | Councillors / General Managers / Council governance staff                                                                    |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                            |
| <b>Action required</b>      | Council to implement                                                                                                         |

### Rules on attendance at council and committee meetings during the COVID-19 pandemic as of 1 July 2020

#### What's new or changing

- The Minister for Health and Medical Research, the Hon. Brad Hazzard MP (the Minister), made the *Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 4) 2020* on 30 June 2020.
- The new Public Health Order further relaxes restrictions on attendance at meetings by persons other than councillors and staff.

#### What this will mean for your council

- Councillors and council staff may attend council and committee meetings in person. However, councils must continue to allow councillors and staff to attend and participate in meetings by audio visual links where it is reasonably practicable to do so.
- Members of the public are permitted to attend meetings. However, councils must not allow persons to attend a meeting if the size of the meeting venue is insufficient to ensure there is 4 square metres of space for each person attending the meeting.
- Councillors and council staff are not to be counted when calculating the space available for each person at the meeting venue and the number of persons who are attending a meeting.
- Where councils exclude members of the public from meetings, they must livestream their meetings using audio-visual links to satisfy the requirement under section 10 of the *Local Government Act 1993* for members of the public to be permitted to "attend" meetings.

#### Key points

- A failure to comply with a direction in a Public Health Order is an offence under Section 10 of the *Public Health Act 2010* that carries a maximum penalty of imprisonment for 6 months or a fine of up to \$11,000 (or both) plus a further \$5,500 fine each day the offence continues.

### 11.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>                  | <b>MEETING/FUNCTION</b> | <b>LOCATION</b> | <b>NOTES</b>                                  |
|------------------------------|-------------------------|-----------------|-----------------------------------------------|
| 29 <sup>th</sup> July 2020   | JO Meeting              | Zoom            | Council delegates                             |
| 17 <sup>th</sup> August 2020 | CMCC Meeting            | Zoom            | Council delegates                             |
| 25 August 2020               | Council Meeting         | Chambers        | Councillors, GM and Executive Staff to attend |

## **11.1.4 ADOPTION 2020/2021 OPERATIONAL PLAN AND LONG-TERM FINANCIAL PLAN INCLUDING FEES AND CHARGES**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart – Acting General Manager  
**FILE NUMBER:** 12/14-03

---

### **Summary**

This report recommends the 2020/2021 Operational Plan and Long Term Financial Plan and Fees and Charges be formally made and adopted as required under the Local Government Act (1993) for the 2020/2021 financial year.

### **Background**

The 2020/2021 Operational Plan and Budget including all section 356 donations and the Schedule of Fees and Charges for the 2019/2020 year, the Long Term Financial Plan for the 10 year period starting 2020/2021 were placed on exhibition on 25<sup>th</sup> June 2020, and public comment invited with submissions closing at 4.00pm on Wednesday 22<sup>nd</sup> July 2020.

### **Current Position**

Submissions will be tabled on the day.

### **2020-2021 Fees and Charges,**

The fees and charges have been reviewed and increased by 2.5% on average.

### **Relevant Reference Documents/Policies**

Local Government Act 1993 and Integrated Planning and Reporting legislation.

### **Governance issues**

Council must comply with the Local Government Act 1993 and Integrated Planning and Reporting legislation.

### **Stakeholders**

Walgett Shire Community, Walgett Shire Council and Office of Local Government.

### **Financial Implications**

The respective financial details relating to the components of this report are detailed in the Operational Plan and long-term budget.

**Adoption 2020/2021 Operational Plan and Long-term Financial Plan  
Including Fees and Charges**

**Recommendation:**

1. Adopts the 2020/2021 Operational Plan and Budget, and Long Term Ten (10) Year Financial Plan.
2. Adopts Fees and Charges for 2020/2021 as listed in the Schedule of Fees and Charges 2020/2021 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Waste Management, Water and Sewer Pricing Structure as set out in the Schedule of Fees and Charges

**Moved:**

**Seconded:**

## 11.1.5 CASH AND INVESTMENTS FOR THE PERIOD ENDING 30 JUNE 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

---

### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> June 2020.

### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### Current Position:

Council at this month end held a total of \$33,774,682.22 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

### Maturity Compliance as at 30/06/2020

| Compliant     | Term         | Invested             | Invested (%)  | Min Limit (%) | Max Limit (%) | Available     |
|---------------|--------------|----------------------|---------------|---------------|---------------|---------------|
| ✓             | 0 - 365 days | 22,274,682.12        | 65.95         | 40.00         | 100.00        | 11,500,000.10 |
| ✓             | 1 - 3 years  | 8,500,000.00         | 25.17         | 0.00          | 60.00         | 11,764,809.33 |
| ✓             | 3 - 5 years  | 3,000,000.10         | 8.88          | 0.00          | 40.00         | 10,509,872.79 |
| ✓             | 5 - 10 years | -                    | 0.00          | 0.00          | 10.00         | 3,377,468.22  |
| ✓             | +10 years    | -                    | 0.00          | 0.00          | 0.00          | -             |
| <b>TOTALS</b> |              | <b>33,774,682.22</b> | <b>100.00</b> |               |               |               |

### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

| Attachment One                                     |                         |                                         |                             |                       |                    |                               |                                                |
|----------------------------------------------------|-------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|-------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 30th June 2020 |                         |                                         |                             |                       |                    |                               |                                                |
| Investment                                         | S&P/<br>Fitch<br>Rating | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <i>On-Call Accounts</i>                            |                         |                                         |                             |                       |                    |                               |                                                |
| Commonwealth Bank                                  | A-1+                    | On Call                                 | 0.035%                      | Monthly               | EOM                | 8,511,620                     | Pd Monthly                                     |
| Commonwealth Bank                                  | A-1+                    | On Call                                 | 0.000%                      | Monthly               | EOM                | 1,263,062                     | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                      |                         |                                         |                             |                       |                    | <b>9,774,682</b>              |                                                |
| <i>Term Deposits</i>                               |                         |                                         |                             |                       |                    |                               |                                                |
| Bank of Queensland                                 | BBB+                    | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2020          | 1,000,000                     | \$34,904.11                                    |
| Bank of Queensland                                 | BBB+                    | 7/07/2021                               | 3.15%                       | Maturity              | 2/07/2020          | 1,000,000                     | \$31,413.70                                    |
| Bank of Queensland                                 | A-2                     | 14/10/2020                              | 3.15%                       | Maturity              | 12/10/2020         | 1,000,000                     | \$22,697.26                                    |
| Members Equity Bank                                | BBB                     | 11/05/2022                              | 3.47%                       | Maturity              | 15/02/2021         | 1,000,000                     | \$12,929.32                                    |
| ING Direct                                         | A                       | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2020         | 500,000                       | \$12,351.78                                    |
| National Australia Bank                            | AA-                     | 22/11/2021                              | 3.00%                       | Maturity              | 23/11/2020         | 1,000,000                     | \$18,000.00                                    |
| Newcastle Permanent Building Society               | BBB                     | 16/02/2022                              | 3.05%                       | Maturity              | 16/02/2021         | 1,000,000                     | \$11,698.63                                    |
| AMP Bank                                           | BBB+                    | 31/01/2024                              | 3.15%                       | Maturity              | 1/02/2021          | 1,000,000                     | \$44,445.20                                    |
| Newcastle Permanent Building Society               | BBB                     | 13/04/2022                              | 2.70%                       | Maturity              | 10/07/2020         | 1,000,000                     | \$5,695.89                                     |
| Bank of Queensland                                 | BBB+                    | 12/06/2024                              | 2.55%                       | Maturity              | 15/06/2021         | 1,000,000                     | \$1,047.95                                     |
| AMP Bank                                           | BBB+                    | 7/08/2024                               | 2.00%                       | Maturity              | 7/08/2020          | 1,000,000                     | \$17,972.60                                    |
| AMP Bank                                           | A-2                     | 26/08/2020                              | 1.85%                       | Maturity              | 26/08/2020         | 1,000,000                     | \$6,335.62                                     |
| AMP Bank                                           | A-2                     | 10/09/2020                              | 1.55%                       | Maturity              | 10/09/2020         | 1,000,000                     | \$4,713.70                                     |
| AMP Bank                                           | A-2                     | 7/10/2020                               | 1.85%                       | Maturity              | 7/10/2020          | 1,000,000                     | \$4,206.85                                     |
| MyState                                            | A-2                     | 8/07/2020                               | 1.65%                       | Maturity              | 8/07/2020          | 1,000,000                     | \$3,752.06                                     |
| AMP Bank                                           | A-2                     | 15/07/2020                              | 1.20%                       | Maturity              | 15/07/2020         | 1,000,000                     | \$1,578.08                                     |
| Members Equity Bank                                | A-2                     | 19/08/2020                              | 1.25%                       | Maturity              | 19/08/2020         | 1,000,000                     | \$1,404.11                                     |
| Bank of Queensland                                 | A-2                     | 16/09/2020                              | 1.10%                       | Maturity              | 16/09/2020         | 1,000,000                     | \$1,024.66                                     |
| Bank of Queensland                                 | A-2                     | 16/09/2020                              | 1.10%                       | Maturity              | 16/09/2020         | 1,000,000                     | \$1,024.66                                     |
| AMP Bank                                           | A-2                     | 25/11/2020                              | 1.65%                       | Maturity              | 25/11/2020         | 1,000,000                     | \$1,536.99                                     |
| <b>Variable Rate Deposits</b>                      |                         |                                         |                             |                       |                    |                               |                                                |
| Commonwealth Bank                                  | A-1+                    | 20/04/2021                              | 1.36%                       | Maturity              | 20/07/2020         | 500,000                       | \$1,317.88                                     |
| Commonwealth Bank                                  | AA-                     | 23/08/2021                              | 1.20%                       | Maturity              | 24/08/2020         | 500,000                       | \$607.51                                       |
| Commonwealth Bank                                  | AA-                     | 31/08/2021                              | 1.15%                       | Maturity              | 28/08/2020         | 500,000                       | \$520.59                                       |
| Westpac                                            | AA-                     | 16/11/2021                              | 1.30%                       | Maturity              | 17/08/2020         | 1,000,000                     | \$1,528.91                                     |
| IMB Bank                                           | A-2                     | 24/07/2020                              | 0.87%                       | Maturity              | 24/07/2020         | 500,000                       | \$798.49                                       |
| IMB Bank                                           | A-2                     | 11/02/2021                              | 0.89%                       | Maturity              | 14/08/2020         | 500,000                       | \$573.01                                       |
| Newcastle Permanent Building Society               | A-2                     | 2/09/2020                               | 1.10%                       | Maturity              | 2/09/2020          | 1,000,000                     | \$870.00                                       |
| <b>Total Term Deposits</b>                         |                         |                                         |                             |                       |                    | <b>24,000,000</b>             | <b>244,950</b>                                 |
| <b>Total Cash and Investments</b>                  |                         |                                         |                             |                       |                    | <b>33,774,682</b>             | <b>\$244,949.54</b>                            |

| Percentage invested in each institution as at 30th June 2020 |                                   |                                |                    |
|--------------------------------------------------------------|-----------------------------------|--------------------------------|--------------------|
| <i>Institution Name</i>                                      | <i>Instituti<br/>on<br/>Codes</i> | <i>% of<br/>Money<br/>held</i> | <i>Amount Held</i> |
| AMP                                                          | AMP                               | 20.73%                         | \$7,000,000.10     |
| Bank of Queensland                                           | BOQ                               | 17.76%                         | \$6,000,000.00     |
| Commonwealth Bank                                            | CBA                               | 33.38%                         | \$11,274,682.12    |
| IMB                                                          | IMB                               | 2.96%                          | \$1,000,000.00     |
| My State                                                     | MyS                               | 2.96%                          | \$1,000,000.00     |
| ING                                                          | ING                               | 1.48%                          | \$500,000.00       |
| Members Equity Bank                                          | ME                                | 5.92%                          | \$2,000,000.00     |
| National Australia Bank                                      | NAB                               | 2.96%                          | \$1,000,000.00     |
| Newcastle Permanent Building Society                         | NPBS                              | 8.88%                          | \$3,000,000.00     |
| Westpac                                                      | W                                 | 2.96%                          | \$1,000,000.00     |
|                                                              |                                   | 100%                           | \$33,774,682.22    |

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at the 30<sup>th</sup> June 2020, Walgett Shire Council's total cash and invested funds totalled \$33,774,682.22. There is a decrease of \$483,053.85 from the previous month. This decrease in the portfolio can be attributed to the Council's ongoing commitment to high value capital work.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

M J Urquhart

**Acting General Manager – Responsible Accounting Officer**

**Cash and Investment Report as at 30th June, 2020.**

**Recommendation:**

That the Investment report as at 30 June 2020 be received and noted.

**Moved:**

**Seconded:**

## 11.1.6 RATES & CHARGES WRITTEN OFF DURING THE YEAR 2019-2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Acting General Manager  
**FILE NUMBER:** 12/14-03

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### Summary:

The report provides Council with information for a decision regarding the formal write off of rates and charges for 2019-2020.

### Background:

Each year Council writes off rates and charges for a number of reasons, including pensioner rebates and donations. In accordance with Clause 131 of the Local Government (General) Regulations 2005, Council needs to resolve to write-off applicable rates and charges amounts which occurred during the 2019-2020 financial year.

### Current Position:

The “Abandonments Register” as at the 30<sup>th</sup> June 2020 total \$191,708.16 and the write-offs consist of the following.

In accordance with Clause 131 of the Local Government (General) Regulations 2005, Council needs to resolve to write-off applicable rates and charges amounts which occurred during the 2019-2020 financial year where Council has not otherwise done so during the year. Summarised details appear below:

| <b>ABANDONMENTS REGISTER as at 30-6-2020</b>                                                                         |                     |
|----------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>AMOUNTS OF RATES AND CHARGES WRITTEN OFF DURING THE YEAR [2019-2020]</b>                                          |                     |
| Pensioner rates and charges abandoned under Section 583 of the Local Government Act 1993**                           | \$172,902.16        |
| Donations made under Section 356 of the Local Government Act 1993 to Churches and Other Not-For-Profit Organisations | \$18,806.00         |
| <b>Total</b>                                                                                                         | <b>\$191,708.16</b> |

### Notes

\*\* Council is obliged to write-off rates and charges in accordance with Section 583 of the Local Government Act 1993

### Governance issues:

The rate write-off is made in accordance with Section 583 and 356 of the Local Government Act 1993.

### Stakeholders:

Walgett Shire Council.  
 Walgett Shire Ratepayers.

### Financial Implications:

The write-offs totalling \$191,708.16 have been processed throughout the year to the rates sub-ledger and general ledger.

### Conclusion:

Council is obliged to write-off rates and charges in accordance with Section 583 of the Local Government Act 1993.

**Rates & Charges Written Off During the Year 2019-2020**

**Recommendation:**

That the Council write-offs \$191,708.16 as per Council's Abandonments Register as at 30th June 2020.

**Moved:**

**Seconded:**

## 11.1.7 MONTHLY OUTSTANDING RATES REPORT – AS AT 30<sup>th</sup> JUNE 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/14-03

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 30<sup>th</sup> June 20 is 89.92% which is 1.31% less than the previous year's collection of 91.23%.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community

Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council’s long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

**Monthly Outstanding Rates Report**

**Recommendation**

The 30<sup>th</sup> June 2020 outstanding rates report be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 30 June 2020**

**Report on Rates and Annual Charges - 30 June 2020**

|                                                         | 30 June 2020          | 30 June 2019      |
|---------------------------------------------------------|-----------------------|-------------------|
| Arrears from previous year                              | 905,134.18            | 832,246.36        |
| Adjustment                                              |                       |                   |
| Sub Total                                               | 905,134.18            | 832,246.36        |
| <b>Current Year Activity</b>                            |                       |                   |
| Legal fees (Including write off's)                      | 27,541.80             | 70,008.00         |
| Adjusted Levy                                           | 9,658,712.33          | 9,360,709.99      |
| Interest (Including write off's)                        | 60,216.63             | 56,299.43         |
| Adjustments (Including Write Off's)                     | (6,809.76)            | (2,953.47)        |
| Sub Total                                               | 9,739,661.00          | 9,484,063.95      |
| <i>Total Arrears and Adjusted Levy</i>                  | 10,644,795.18         | 10,316,310.31     |
| Payments                                                | (9,379,964.00)        | (9,210,435.52)    |
| Pensioner Concessions - Govt                            | (95,093.96)           | (100,308.15)      |
| Pensioner Concessions - Council                         | (77,808.20)           | (82,074.96)       |
| Discount                                                | 0.00                  | 0.00              |
| Special Rebate Council                                  | (18,806.00)           | (18,357.50)       |
| Sub Total                                               | (9,571,672.16)        | (9,411,176.13)    |
| <b>Total Remaining Levy</b>                             | <b>\$1,073,123.02</b> | <b>905,134.18</b> |
| Current                                                 | 593,621.35            | 483,972.44        |
| Arrears                                                 | 420,616.64            | 353,677.18        |
| Interest b/f from previous years                        | (139,110.80)          | (133,069.92)      |
| Current year interest                                   | 48,415.14             | 40,477.06         |
| Legals                                                  | 149,580.69            | 160,077.42        |
| <b>Total Remaining Levy</b>                             | <b>\$1,073,123.02</b> | <b>905,134.18</b> |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>0.00</b>       |
| <b>Total YTD Collected</b>                              |                       |                   |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 89.92%                | 91.23%            |
| Collected YTD % of Levy                                 | 96.31%                | 97.11%            |

*Special Note: COVID-19 Pandemic Crisis*

## **11.1.8 SECTION 356 - REBATES CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS**

**REPORTING SECTION:** Chief Financial Officer  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 09/1115

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### **Summary:**

This report provides details of eligible organisations that have made application to Council for a rebate on 2020/2021 water, sewer and waste management charges. The report recommends that the applications be approved and that rebates be granted in line with Council's Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy.

### **Background:**

For a number of years Council has granted rebates on annual service charges applied to rate assessments for a number of Churches and Not for Profit Organisations (NFP). It should be noted that the listed entities are already exempt from ordinary rates under the provisions of Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993 and therefore receiving a benefit.

Council adopted the Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy on 23<sup>rd</sup> April 2013.

*It is important note that any organisation that meets the definition of a Not for Profit Organisation (NFP) may apply for this rebate concession at any time under the policy.*

Each year there is a specific provision made within the budget for rebates to eligible organisations that have applied for a donation under Council's policy.

### **Current Position:**

To date Council has received/due to receive twenty-four (24) applications from applicable entities for rebates on their water, sewer and waste service charges amounting to \$21,212.50. Applications received to date have been assessed against the policy criteria and are eligible to be granted rebates on their service charges. The 2020/2021 budget provision provides an amount of \$18,806 for rebate applications, with the attached list detailing the organisations that have applied for a rebate under Council's policy and the amount applicable to each.

### **Relevant Reference Documents/Policies:**

Chapter 12, Part 1, Section 356 of the Local Government Act 1993

Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993

Council Policy - Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA.

### **Governance issues:**

Council must comply with the provisions of section 356 of the LGA 1993 with a decision to grant a rebate in these cases needing to be by way of Council resolution.

### **Environmental issues:**

N/A

**Stakeholders:**

Not for Profit Entities within Walgett Shire Council  
Walgett Shire Council

**Financial Implications:**

Applications received to date have been evaluated against the policy criteria and are eligible for a rebate in accordance with Council's policy. The total of the rebates across water, sewer, and waste management is \$21,212.50 against the 2020-2021 budget of \$18,806 for the year.

**Alternative Solutions/Options:**

That the applications be refused or granted at a lower level of rebate however this is not able to be supported given that a policy has been adopted.

**Conclusion:**

It is recommended that Council provide rebates to the organisations on the attached list in line with criteria set out within its Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy.

**Section 356 - Rebates Churches and Other Not For Profit Organisations**

**Recommendation:**

1. That a budget adjustment of \$2,406.50 increasing the 2020-2021 budget from \$18,806 to \$21,212.50 be approved.
2. That the applications for a donation received and due to be received from eligible churches and not-for-profit organisations as per the attached list are approved and the rebates on annual service charges as detailed therein be granted for 2020-2021

**Moved:**

**Seconded:**

**Attachments:**

Section 356 Donations – 2020/2021 Rating Year

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

| Section 356 Donations - 2020/2021 Rating Year                                                                   |        |                                             |                   |                                         |                         |                              |                             |                        |                                 |                                |                                |                                         |                                        |  |
|-----------------------------------------------------------------------------------------------------------------|--------|---------------------------------------------|-------------------|-----------------------------------------|-------------------------|------------------------------|-----------------------------|------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------------------|----------------------------------------|--|
| CHURCHES & NOT FOR PROFIT ORGANISATIONS - DONATIONS                                                             |        |                                             |                   |                                         | Annual Charges Break Up |                              |                             |                        |                                 |                                |                                |                                         |                                        |  |
| Applicant                                                                                                       | Ass No | Property Address                            | Water Connection  | Total Annual Charge Donations 2020/2021 | Water Charge (100%)     | Water Charge (100% Donation) | Water Charge (75% Donation) | Sewerage Charge (100%) | Sewerage Charge (100% Donation) | Sewerage Charge (75% Donation) | Waste Management Charge (100%) | Waste Management Charge (100% Donation) | Waste Management Charge (50% Donation) |  |
| Country Women's Association of NSW (Walgett)                                                                    | 7260   | 32 Pitt St WALGETT NSW 2832                 | 20mm R + F        | \$ 1,443.00                             | \$ 1,032.00             |                              | \$ 774.00                   | \$ 514.00              |                                 | \$ 385.50                      | \$ 567.00                      |                                         | \$ 283.50                              |  |
| Country Women's Association of NSW (Burren Junction)                                                            | 7773   | 13 Waterloo Street BURREN JUNCTION NSW 2386 | No Water or Sewer | \$ 283.50                               |                         |                              | \$ -                        |                        |                                 | \$ -                           | \$ 567.00                      |                                         | \$ 283.50                              |  |
| Country Women's Association of NSW (Collarenebri) [100% Donation - re: provision of library services agreement] | 11593  | 13 Wilson St Collarenebri NSW 2833          | 20mm R + F        | \$ 2,026.00                             | \$ 1,032.00             | \$ 1,032.00                  |                             | \$ 427.00              | \$ 427.00                       |                                | \$ 567.00                      | \$ 567.00                               |                                        |  |
| Cumborah Community Inc                                                                                          | 12187  | 16 Grawin St CUMBORAH NSW 2832              | No Water or Sewer | \$ 283.50                               |                         |                              | \$ -                        |                        |                                 | \$ -                           | \$ 567.00                      |                                         | \$ 283.50                              |  |
| Australian Indigenous Ministries                                                                                | 30726  | 35 Sutherland St WALGETT NSW 2832           | 20mm R + F        | \$ 1,443.00                             | \$ 1,032.00             |                              | \$ 774.00                   | \$ 514.00              |                                 | \$ 385.50                      | \$ 567.00                      |                                         | \$ 283.50                              |  |
| Australian Indigenous Ministries                                                                                | 30866  | 47 Namoi St WALGETT NSW 2832                | 20mm R + F        | \$ 1,443.00                             | \$ 1,032.00             |                              | \$ 774.00                   | \$ 514.00              |                                 | \$ 385.50                      | \$ 567.00                      |                                         | \$ 283.50                              |  |
| Roman Catholic Church                                                                                           | 30882  | 89 Arthur St Walgett NSW 2832               | 20mm R + F        | \$ 1,443.00                             | \$ 1,032.00             |                              | \$ 774.00                   | \$ 514.00              |                                 | \$ 385.50                      | \$ 567.00                      |                                         | \$ 283.50                              |  |
| Anglican Diocese of Armidale                                                                                    | 30916  | 19 Pitt St WALGETT NSW 2832                 | 20mm [R x2] + F   | \$ 1,830.00                             | \$ 1,548.00             |                              | \$ 1,161.00                 | \$ 514.00              |                                 | \$ 385.50                      | \$ 567.00                      |                                         | \$ 283.50                              |  |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|                                                   |       |                                             |                   |             |             |  |           |           |  |           |           |  |           |
|---------------------------------------------------|-------|---------------------------------------------|-------------------|-------------|-------------|--|-----------|-----------|--|-----------|-----------|--|-----------|
| Anglican Diocese of Armidale                      | 31054 | 15 Hastings Street BURREN JUNCTION NSW 2386 | No Water or Sewer | \$ 28.50    |             |  |           |           |  | \$ -      | \$ 57.00  |  | \$ 28.50  |
| Anglican Property Trust Diocese of Bathurst       | 31096 | 45-47 Colin Street CARINDA NSW 2831         | 20mm              | \$ 538.50   | \$ 340.00   |  | \$ 255.00 |           |  | \$ -      | \$ 567.00 |  | \$ 283.50 |
| Roman Catholic Church                             | 31104 | 9 Colin St Carinda NSW 2831                 | 20mm              | \$ 538.50   | \$ 340.00   |  | \$ 255.00 |           |  | \$ -      | \$ 567.00 |  | \$ 283.50 |
| Roman Catholic Church for the Diocese of Armidale | 31237 | 2-4 High St Collarenebri NSW 2833           | 20mm R + F        | \$ 1,377.75 | \$ 1,032.00 |  | \$ 774.00 | \$ 427.00 |  | \$ 320.25 | \$ 567.00 |  | \$ 283.50 |
| Church of England Diocese of Armidale             | 31310 | 58-60 Wilson St COLLARENEBRI                | 20mm R + F        | \$ 1,377.75 | \$ 1,032.00 |  | \$ 774.00 | \$ 427.00 |  | \$ 320.25 | \$ 567.00 |  | \$ 283.50 |
| Church of England Property Trust                  | 31377 | 1 Cumborah St CUMBORAH NSW 2832             | No Water or Sewer | \$ 283.50   |             |  | \$ -      |           |  | \$ -      | \$ 567.00 |  | \$ 283.50 |
| Church of England Property Trust                  | 31492 | Kaolin St LIGHTNING                         | 20mm              | \$ 871.50   | \$ 340.00   |  | \$ 255.00 | \$ 444.00 |  | \$ 333.00 | \$ 567.00 |  | \$ 283.50 |
| Jehovah's Witnesses Congregations                 | 31526 | 8 Kopi Street LIGHTNING RIDGE NSW           | 20mm              | \$ 871.50   | \$ 340.00   |  | \$ 255.00 | \$ 444.00 |  | \$ 333.00 | \$ 567.00 |  | \$ 283.50 |

WALGETT SHIRE COUNCIL AGENDA – 28 JULY 2020 – ORDINARY COUNCIL MEETING

|                                                                 |       |                                         |                      |                     |                     |                    |                    |                    |                  |                    |                     |                  |                    |
|-----------------------------------------------------------------|-------|-----------------------------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|------------------|--------------------|---------------------|------------------|--------------------|
| Roman Catholic Church                                           | 31559 | 31 Morilla St<br>Lightning<br>Ridge NSW | 20mm                 | \$ 871.50           | \$ 340.00           |                    | \$ 255.00          | \$ 444.00          |                  | \$ 333.00          | \$ 567.00           |                  | \$ 283.50          |
| Anglican Diocese of<br>Armidale                                 | 31567 | 13 Morilla St<br>LIGHTNING<br>RIDGE NSW | 20mm                 | \$ 871.50           | \$ 340.00           |                    | \$ 255.00          | \$ 444.00          |                  | \$ 333.00          | \$ 567.00           |                  | \$ 283.50          |
| Lightning Ridge<br>Historical Society                           | 31575 | 7 Morilla<br>Street<br>LIGHTNING        | 20mm                 | \$ 871.50           | \$ 340.00           |                    | \$ 255.00          | \$ 444.00          |                  | \$ 333.00          | \$ 567.00           |                  | \$ 283.50          |
| Australian Conference<br>Association (Seventh Day<br>Adventist) | 31708 | 12 Silica<br>Street<br>LIGHTNING        | 20mm (x 2)           | \$ 1,126.50         | \$ 680.00           |                    | \$ 510.00          | \$ 444.00          |                  | \$ 333.00          | \$ 567.00           |                  | \$ 283.50          |
| Roman Catholic Church                                           | 31740 | 18 Middle St<br>Rowena NSW              | 20mm                 | \$ 538.50           | \$ 340.00           |                    | \$ 255.00          |                    |                  | \$ -               | \$ 567.00           |                  | \$ 283.50          |
| Roman Catholic Church                                           | 31757 | 4 Middle St<br>Rowena NSW               | 20mm                 | \$ 283.50           | \$ 340.00           |                    | \$ 255.00          |                    |                  | \$ -               | \$ 57.00            |                  | \$ 28.50           |
| Corporate Trustees of the<br>Diocese of Armidale                | 31773 | 14 Shaw St<br>ROWENA NSW                | 20mm                 | \$ 538.50           | \$ 340.00           |                    | \$ 255.00          |                    |                  | \$ -               | \$ 567.00           |                  | \$ 283.50          |
| Grawin Glengarry<br>Sheepyard Opal Field's<br>Men's Shed        | 36970 | Mineral Claim<br>11572                  | No Water or<br>Sewer | \$ 28.50            |                     |                    | \$ -               |                    |                  | \$ -               | \$ 57.00            |                  | \$ 28.50           |
| <b>Total</b>                                                    |       |                                         |                      | <b>\$ 21,212.50</b> | <b>\$ 12,852.00</b> | <b>\$ 1,032.00</b> | <b>\$ 8,865.00</b> | <b>\$ 6,515.00</b> | <b>\$ 427.00</b> | <b>\$ 4,566.00</b> | <b>\$ 12,078.00</b> | <b>\$ 567.00</b> | <b>\$ 5,755.50</b> |

## **11.1.9 LOCAL ROAD & COMMUNITY INFRASTRUCTURE GRANT (LRCI)**

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – Acting General Manager  
**FILE NUMBER:** 12/14-03

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### **Summary:**

This report is presented to Council advising of the Federal Government's announcement of a further stimulus funding initiative to assist with recovery of the local economy from the Covid pandemic.

### **Background:**

Council has received advice from the Department of Infrastructure, Transport, Regional Development & Communication regarding a grant of \$1,235,615 under the LRCI program. The program aims to assist local economies recover from the Covid-19 pandemic by supporting local business and employment. The Department expect Council to engage local business to deliver the projects by the 30<sup>th</sup> June 2021.

### **Current Position:**

The scope of projects is wide ranging, including construction of new roads, reconstruction, rehabilitation re-sheeting, resealing, bridgeworks, drainage, traffic improvement, CCTV, cycleway footpaths, street lighting, painting of community facilities, landscaping, carparks and playgrounds.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Procurement & Asset disposal Policy.  
Walgett Shire Council Local Preference Purchasing Policy.

### **Governance issues:**

Council is to execute the program grant agreement.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council  
Commonwealth Government

### **Financial Implications:**

The projects considered will be 100% grant funded and not impact upon Council's budget bottom line for 2020-2021.

### **Alternative Solutions/Options:**

Council not accept the grant.

### **Conclusion:**

The writer recommends Council enter into the grant agreement, with the Department of Infrastructure, Transport, Regional Development and Communication, and a further report be tabled at the August 20 Council meeting outlining the recommended projects.

**Local Road & Community Infrastructure Grant (LRCI)**

**Recommendation:**

1. Council enter into the grant funding agreement with the Department of Infrastructure, Transport, Regional Development & Communication, and the General Manager be authorised to sign the funding agreement and the seal of Council be affixed to the agreement.
2. A further report be presented to the August 2020 Council meeting listing the eligible projects for Council consideration.

**Moved:**

**Seconded:**