



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 31 August 2021

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **31 August 2021** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

(a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.

(b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b> | <b>TOPIC</b> |
|----------------|--------------|
| Nil            |              |

## 1. OPENING OF MEETING

Proceedings of the meeting commenced at \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 27 JULY 2021**

#### **Minutes of Ordinary Council Meeting – 27 July 2021**

**Recommendation:**

That the minutes of the ordinary Council meeting held 27 July 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**

**Attachments:**

Minutes of Ordinary Meeting held 27 July 2021.



**MINUTES FOR THE  
ORDINARY COUNCIL MEETING**

**Tuesday 27 July 2021**

Michael Urquhart  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 27 JULY 2021 AT 11:59AM**

**OPEN FORUM**

**Public Presentations:**

*Nil*

*The Mayor declared the meeting open at 11:59AM*

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Manuel Martinez (Deputy Mayor)  
 Clr Jane Keir  
 Clr Bill Murray  
 Clr Robert Turnbull  
 Clr Michael Taylor  
 Clr Kelly Smith  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Kobus Nieuwoudt (Director Environmental Services)  
 Bob Stephen (Acting Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Clr Martinez and Clr Turnbull attended the meeting via zoom**

**Leave of Absence:**

Clr Lawrence Walford

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor | Item No. | Report title/ Subject matter       | Pecuniary/Non-Pecuniary | Reason                   |
|------------|----------|------------------------------------|-------------------------|--------------------------|
| Clr Keir   | 10.3.1   | Monthly Maintenance Grading Report | Pecuniary               | Family business interest |

**7/2021/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Clr Walford is accepted and leave of absence granted.

**Moved: Clr Murray**

**Seconded: Clr Smith**

**CARRIED**

| <b>7/2021/2 Minutes of Ordinary Council Meeting – 29 June 2021</b>                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br><br>That the minutes of the ordinary Council meeting held 29 June 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.<br><br><b>Moved: Clr Taylor</b><br><b>Seconded: Clr Keir</b><br><b>CARRIED</b> |

| <b>7/2021/3 Mayoral Report</b>                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br><br>That the Mayor report for June/July 2021 be received and noted.<br><br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Keir</b><br><b>CARRIED</b> |

| <b>7/2021/4 Council's Decision Action Report</b>                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br><br>That the Resolution Register as at July 2021 be received and noted.<br><br><b>Moved: Clr Murray</b><br><b>Seconded: Clr Taylor</b><br><b>CARRIED</b> |

| <b>7/2021/5 Circulars Received From the NSW Office of Local Government</b>                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br><br>That the information contained in the following Departmental circular 21-13 - 21-19 from the Local Government Division Department of Premier and Cabinet be received and noted.<br><br><b>Moved: Clr Taylor</b><br><b>Seconded: Clr Smith</b><br><b>CARRIED</b> |

| <b>7/2021/6 Important Dates For Councillors - Upcoming Meetings &amp; Events</b>                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b><br><br>That Council receive and note the list of upcoming meetings and events.<br><br><b>Moved: Clr Keir</b><br><b>Seconded: Clr Martinez</b><br><b>CARRIED</b> |

| <b>7/2021/7 Fourth Quarter Operational Plan &amp; Yearly Delivery Program 20/21</b>                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>Council accept the progress made on the 2020/21 Operational Plan and Delivery Program as at 30<sup>th</sup> June 2021.</p> <p><b>Moved: Clr Murray</b><br/> <b>Seconded: Clr Martinez</b><br/> <b>CARRIED</b></p> |

| <b>7/2021/8 Monthly Outstanding Rates Report</b>                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>The 30 June 2021 outstanding rates report be received and noted.</p> <p><b>Moved: Clr Smith</b><br/> <b>Seconded: Clr Keir</b><br/> <b>CARRIED</b></p> |

| <b>7/2021/9 Cash and Investment Report as at 30<sup>th</sup> June 2021</b>                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved: Clr Murray</b><br/> <b>Seconded: Clr Taylor</b><br/> <b>CARRIED</b></p> |

| <b>7/2021/10 Rates &amp; Charges Written Off During the Year 2020-2021</b>                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council writes-off \$200,508.43 as per the Abandonments Register as at 30<sup>th</sup> June 2021.</p> <p><b>Moved: Clr Smith</b><br/> <b>Seconded: Clr Keir</b><br/> <b>CARRIED</b></p> |

*Clr Keir left the meeting room at 12:08pm.*

| <b>7/2021/11 Monthly Maintenance Grading Report as at 30<sup>th</sup> June 2021</b>                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council receive and note the monthly maintenance grading works report for June 2021.</p> <p><b>Moved: Clr Smith</b><br/> <b>Seconded: Clr Murray</b><br/> <b>CARRIED</b></p> |

Clr Keir returned to the meeting room at 12:09pm.

**7/2021/12 Monthly Progress Report June 2021**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for June 2021.

**Moved: Clr Smith**  
**Seconded: Clr Murray**  
**CARRIED**

**7/2021/13 Flood Restoration Works - Update**

**Resolved:**

That Council receive and note the flood restoration works report for June 2021.

**Moved: Clr Murray**  
**Seconded: Clr Smith**  
**CARRIED**

**7/2021/14 Development Approvals June 2021**

**Resolved:**

That Council note the information contained within this report.

**Moved: Clr Keir**  
**Seconded: Clr Martinez**  
**CARRIED**

**7/2021/15 Application for Consent to Carry Out Development – Proposed Extension to Current Walgett Newsagent Located At Lot A (#81) Fox Street, Walgett**

**Resolved:**

That Council, with respect to Development Application 2021/28, grants consent to carry out development at Lot A on DP 373261 (81 Fox Street) in Walgett in accordance with the plans that formed the subject of Attachment 1 to the report, and as per the recommendation of the Development Assessment Report that formed the subject of Attachment 2 to the report.

**Moved: Clr Keir**  
**Seconded: Clr Martinez**  
**CARRIED**

**7/2021/16 Move into Closed Session**

**Time: 12:33pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:  
 (a) Personnel matters concerning particular individuals (other than Councillors)

- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)  
 (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** C/r Taylor  
**Seconded:** C/r Martinez  
**CARRIED**

**7/2021/17 Service NSW for Business – Agreement**

**Resolved:**

1. That Walgett Shire Council resolve to:
1. Council delegates authority to the General Manager to enter into an agreement with Service NSW; and
  2. Any necessary documents be authorised for execution under the Common Seal of Council.

**Moved:** C/r Martinez  
**Seconded:** C/r Taylor  
**CARRIED**

**7/2021/18 Lease to Rural Financial Counselling Service NSW – Southern Division**

**Resolved:**

1. That the Acting Chief Financial Officers report be received.
2. That Council lease the office space to the Rural Financial Counselling Service NSW Southern Division for a one (1) year period with a rental of \$7,650 per annum plus GST.
3. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the lease agreement.

**Moved:** C/r Keir  
**Seconded:** C/r Murray  
**CARRIED**

**7/2021/19 Lease to Bureau of Meteorology at Walgett Airport**

**Resolved:**

1. That the Acting Chief Financial Officers report be received.
2. That Council leases the area of 256m<sup>2</sup> of land within Lot 11 DP851116 to the Commonwealth Bureau of Meteorology
3. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the lease agreement.

**Moved:** C/r Smith  
**Seconded:** C/r Taylor  
**CARRIED**

**7/2021/20 Return to open session**

**Time: 12:25pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Martinez

**Seconded:** Clr Taylor

**CARRIED**

**7/2021/21 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Clr Keir

**Seconded:** Clr Martinez

**CARRIED**

**Close of Meeting**

The meeting closed at 12:26pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

With the outbreak of the Covid scare for the Shire we were inundated with requests from nearly all TV Media outlets, Radio stations, and newspaper outlets for information regarding the position that the Shire was in.

There was a lot of interest from the numerous inquiries that I received and the Governor General and Mrs Hurley were on the phone on Monday for around 20 minutes, asking if everything was in place and if there was anything that they may be able to help us with.

I thought it was very good of them to take the time to show that they were interested in what was going on in the bush. I had a great conversation with them both and to top it off Mrs Hurley sang a song for us about sunshine.

I also had a call from the NSW Governor and she showed a great deal of interest as well and wished us all the best for what is ahead of us and that their thoughts were with us.

It was very hectic for a few hours and days but it was great that we were mentioned on all media and print and there was a gentleman who did an interview for the Washington Post.

- The General Manager and I attended the Lightning Ridge Arts and Crafts Special meeting on 4th August 2021. The Committee has gone into recess for six (6) months waiting on the outcome of options from General Manager on operation of the Arts & Crafts facility.
- On the 5th August I attended the Local Traffic Committee meeting at Walgett.
- Met with General Manager at Ovals Multi-Purpose Centre for inspection of facility and sealing of carpark.
- Have received many phone calls about Covid issues which I have forwarded onto the General Manager.

| Mayoral Report                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for July/August 2021 be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

Nil

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – JULY 2021**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report**

**Recommendation:**

That the Resolution Register as at August 2021 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 31 AUGUST 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 23.5.17  | 4/2017/34  | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> |                  |
| 26.09.17 | 9/2017/25  | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                              | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 " " "</p>                                           |                  |
| 26.09.17 | 9/2017/26  | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol> | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p>                                                                        |                  |
|          | 1/2017/25  | <p>Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance</p>                                                                                                                                                                  | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months.</p> <p>16.09.20 Purchase orders issued for works.</p> <p>09.12.20 waiting on contractor to complete</p> <p>24.08.21 project complete</p>                                                                                                                                                                                                                                |                  |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <ol style="list-style-type: none"> <li>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</li> <li>6. Investigate the re-establishment of precinct committees.</li> <li>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</li> </ol>                                                                                                                                                                                 | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p> <p>16.09.20 Survey complete. Report to Oct 2020 meeting</p>                                                                                                                                   | Partly completed |
| 25.9.18  | 14/2018/17 | <p>That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future</p>                                                                                                                                                                                                                                                                                                                | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p> <p>16.09.20 Audit recommended</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |

WALGETT SHIRE COUNCIL AGENDA – 31 AUGUST 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 18.03.21 Underway<br>23.06.21 in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |
| 18.03.19 | 1/2019/11 | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | 17.419 Council have approved name change. Application to be submitted.<br>16.09.20 Application October 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| 18.03.19 | 1/2019/25 | That Council adopt the alternative solution 4, as outlined in the report. (Goangra Bridge Project)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractors' new schedule.<br>22/7/2020 Report will be tabled on July 2020 Council meeting<br>16/9/2020 awaiting a response from legal advisor<br>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.<br>16/11/2020 Resolved to build a 80m bridge in the existing alignment |         |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                                                                                                                                                                                                                                                                                     | DES  | Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br>Cityplan's name has changed to "Gyde"<br><ul style="list-style-type: none"><li>• Gyde has received a draft servicing report from SMEC and are working through it with them;</li><li>• The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li><li>• The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |
| 17.12.19 | 12/2019/4 | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM   | GM investigating tourist possibilities<br>Rural Aid project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| 25.02.20 | 1/2020/12 | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                 | GM   | Awaiting information for advisors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |
| 24.03.20 | 2/2020/11 | (1)Council includes the road corridor (known as "Mission Road" – Wimbleton Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbleton Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress<br>16.9/2020 Work on hold due to some other urgent commitments<br>16.11.2016 " " " " " "<br>Gazetted to Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |
| 28.04.20 | 3/2020/15 | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | Delayed pending appointment of new DES.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Ongoing |

WALGETT SHIRE COUNCIL AGENDA – 31 AUGUST 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                              |           |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 23/06/20 | 5/2020/18  | <p>1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;</p> <p>2. Forward the Planning Proposal to NSW Planning, Industry &amp; Environment with a request for a Gateway Determination;</p> <p>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;</p> <p>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</p> <p>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979</p>                                                                                                                                                                               | DES  | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.</p>                                                                                                                                                          | Completed |
| 25/08/20 | 9/2020/19  | <p>That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:</p> <p>i. Fox street between Euroka Street and Warrena Street</p> <p>ii. Wee Waa Street between Peel Street and Pit Street</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS | <p>16.9.2020 discussed in Traffic Committee meeting held on 10<sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.</p> <p>21/10/2020 Engineering department in process for community consultation</p> <p>16.11.2020 Community consultation is progress</p> <p>18.03.21 Funding being sought for signage</p> |           |
| 25/08/20 | 9/2020/23  | <p>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating “intensive plant agriculture” from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.</p> <p>2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;</p> <p>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;</p> <p>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</p> <p>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979,</p>                                                                                                                                                                                                                         | DES  | <p>Work on this project is suspended due to high number of development applications and enquiries.</p>                                                                                                                                                                                                                                                       | No change |
| 27/10/20 | 12/2020/23 | <p>That Council renew the Memorandum of Understanding between the NSW Police Force and Walgett Shire Council to facilitate the implementation of Crime Prevention through Environmental Design principles in the review and assessment of Development Applications.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DES  | <p>Signed By General Manager</p>                                                                                                                                                                                                                                                                                                                             | Completed |
| 24.11.20 | 13/2020/13 | <p>1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.</p> <p>2. Council install three (3) fire hydrants in the town of Rowena.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS |                                                                                                                                                                                                                                                                                                                                                              |           |
| 15.12.20 | 15/2020/17 | <p>That Walgett Shire Council resolve to:</p> <p>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppyard.</p> <p>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | <p>Negotiations with stakeholders has commenced.</p>                                                                                                                                                                                                                                                                                                         | Ongoing   |
| 23.02.21 | 2/2021/18  | <p>That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):</p> <p>1. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.</p> <p>2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.</p> <p>3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000.</p> | DETS | <p>Applications submitted</p>                                                                                                                                                                                                                                                                                                                                |           |
| 23.03.21 | 3/2021/12  | <p>•That the Council approves the proposal to remove the fourteen trees located on Euroka Street between Namoi and Pitt Street.</p> <p>•That Council accept the proposal to replant suitable trees in the nature strip ( both sides of the Euroka Street</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS | <p>Tree removed and resealing of Euroka street completed.</p>                                                                                                                                                                                                                                                                                                |           |
| 23.03.21 | 3/2021/14  | <p>That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                                                                                                                                                                                                                                                                                                                              |           |

WALGETT SHIRE COUNCIL AGENDA – 31 AUGUST 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |     |                                                                                                            |                                             |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| 27.04.21 | 4/2021/13 | Having not received any tenders for Refurbishment of the Colless Grandstand, now, in accordance with Section 178 (3) (e) of the Local Government (General) Regulation 2005, enter into negotiations with both (a) David Payne Construction (Dubbo), and (b) GBC Building & Hardware (Walgett), with the view of entering into a contract with the contractor identified as best value.                                                                                                                                                                                                                                                                                                                                   | GM  | 23.06.21 One quotation received 22/6/2021<br>22.07.21 Negotiations underway with David Payne Constructions |                                             |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO | 22.07.21 Project underway                                                                                  |                                             |
| 25.05.21 | 5/2021/18 | That Walgett Shire Council resolve to;<br><br>1.Acknowledge the outcomes of the public exhibition process<br>2.Grant delegation to the General Manager to:<br>a) Write to DPIE and request that it prepares LEP amendments maps, and to review and approve those maps.<br>b) Write to Parliamentary Counsel and request drafting of an amendment to the WLEP to give effect to the Planning proposal, and to review and approve that amendment.<br>c) Make any minor alterations to the mapping and LEP amendment required to give effect to the planning proposal.<br>d) Write to the Department of Planning, Industry and Environment to request that they publish the final plan, thereby making it part of the WLEP. | DES |                                                                                                            | Completed                                   |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM  |                                                                                                            |                                             |
| 29.06.21 | 6/2021/22 | That Council join the Alliance of Western Councils.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GM  |                                                                                                            |                                             |
| 27.07.21 | 7/2021/15 | That Council, with respect to Development Application 2021/28, grants consent to carry out development at Lot A on DP 373261 (81 Fox Street) in Walgett in accordance with the plans that formed the subject of Attachment 1 to the report, and as per the recommendation of the Development Assessment Report that formed the subject of Attachment 2 to the report.                                                                                                                                                                                                                                                                                                                                                    | DES |                                                                                                            | Approval documents issued.<br><br>Completed |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-20 Postponement of the local government elections to 4 December 2021
- 21-21 Accounting and Financial Reporting Fundamentals – Information session
- 21-22 Updated guidance on the appointment and dismissal of senior staff
- 21-23 End of Year Financial Reporting 2020-21
- 21-24 September 2021 mayoral elections
- 21-25 Job Retention Allowance 2021-22
- 21-26 New risk management and internal audit framework for councils and joint organisations

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

### Circulars Received From the NSW Office of Local Government

#### Recommendation:

That the information contained in the following Departmental circular 21-20 - 21-26 from the Local Government Division Department of Premier and Cabinet be received and noted.

#### Moved:

#### Seconded:

### Attachments:

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-20/ 25 July 2021                                                                               |
| <b>Previous Circular</b>    | 20-25 <i>The date of the next ordinary local government elections is 4 September 2021</i>         |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                       |

### Postponement of the local government elections to 4 December 2021

#### What's new or changing

- The Minister for Local Government has published an order in the Gazette under section 318C of the *Local Government Act 1993* (the Act) postponing all council elections to **4 December 2021**.
- The decision to postpone all council elections has been made in response to the escalating outbreak of the Delta variant of the COVID-19 virus in Greater Sydney and the potential for further outbreaks in regional areas.
- The decision has been made in consultation with and on the advice of the NSW Electoral Commissioner and NSW Health

#### What this will mean for your council

- Current councillors and popularly elected mayors will continue to hold their civic offices until council elections are held on 4 December 2021.
- The order made under section 318C continues the suspension of the requirement to hold by-elections to fill vacancies for the period specified in the order.
- Councils will not be required to hold by-elections to fill vacancies or to apply to the Minister to dispense with the requirement to hold a by-election before ordinary council elections are held on 4 December 2021.
- The making of the order will not affect the requirement to hold mayoral elections.
- Mayoral elections must be held for mayors elected in September 2019 when their two year-terms expire in September 2021.
- Mayors elected in September 2020 will continue to hold office until council elections are held on 4 December 2021.
- Chairpersons of county councils now hold office for two years.
- Chairpersons of county councils elected in September 2020 will continue to hold office until council elections are held on 4 December 2021.
- The composition of joint organisation boards may need to change in September 2021 if mayors of member councils elected by councillors are not re-elected.
- The postponement of the next ordinary local government elections will not affect the timing of future council elections, and the subsequent ordinary local government elections will still proceed in September 2024.

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**Key points**

- The local government elections were previously postponed to 4 September 2021 by orders made under section 318B of the Act.
- The order made under section 318C revokes the previous order and appoints 4 December 2021 as the day on which all council elections will be held.

**Where to go for further information**

- Further information is provided in the FAQ which is available on the Office of Local Government's website [here](#).
- For further information, please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Kiersten Fishburn**  
**Coordinator General, Planning Delivery and Local Government**

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|                             |                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-21 / 6 August 2021 / A773025                                                             |
| <b>Previous Circular</b>    | N/A                                                                                         |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                          |
| <b>Contact</b>              | Policy Team / (02) 4428 4100 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                 |

### Accounting and Financial Reporting Fundamentals – Information session

#### What's new or changing

- The Office of Local Government (OLG) has developed a 1-hour information session about the fundamental aspects of accounting and financial reporting.
- The recording is available on [OLG's Council Portal](#) and on OLG's [YouTube channel](#).
- OLG encourages councils to widely circulate this recording to councillors and staff.

#### What this will mean for your council

- Councils manage significant finances on behalf of their communities.
- Many staff and all councillors play a key role in council financial decision making and it is vital decision makers hold an adequate level of financial literacy.
- To support this, OLG has developed a 1-hour information session on the fundamental aspects of accounting and financial reporting.
- The information session is delivered via an audio recording and PowerPoint presentation.
- This back to basics financial information session adds to OLG's growing suite of financial and accounting resources.

#### Where to go for further information

- The recording is available on [OLG's Council Portal](#) and on OLG's [YouTube channel](#).
- Further financial guidance for councils is available on [OLG's website](#) and [OLG's Council Portal](#).
- OLG will provide additional, more detailed training sessions for general managers and councillors during 2021-22.



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## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-22 / 10 August 2021 / A774699                                                                    |
| <b>Previous Circular</b>    | 19-17 <i>The appointment and dismissal of senior staff</i>                                          |
| <b>Who should read this</b> | General Managers/Councillors                                                                        |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                         |

### Updated guidance on the appointment and dismissal of senior staff

#### What's new or changing

- The purpose of this Circular is to provide updated guidance to councils on the requirements of the *Local Government Act 1993* (the Act) relating to the appointment and dismissal of senior staff other than the general manager.
- The updated guidance is informed by the recommendations of the Independent Commission Against Corruption (ICAC) arising from its investigation and inquiry into the former Canterbury City Council (Operation Dasha).

#### What this will mean for your council

- Under section 338 of the Act only general managers and the holders of positions determined by the council by resolution to be "senior staff" positions may be employed under fixed term contracts of employment based on those approved by the "Departmental Chief Executive" of the Office of Local Government.
- Council staff must not be employed under a senior staff contract unless the council has first determined by resolution that the position the staff member has been appointed to, is a "senior staff" position for the purposes of section 332 of the Act.
- Under section 337 of the Act general managers must consult with the governing body of the council before appointing or dismissing the holders of "senior staff" positions. It is important to note that section 337 requires this consultation to occur **before** a decision on appointment or dismissal has been made. The requirement to consult with the governing body under section 337 will not be satisfied where a general manager informs councillors of their decision after it has been made.
- Consultation with the governing body of the council on the appointment and dismissal of senior staff need not necessarily occur at a formal council meeting. For example, consultation can occur at a councillor briefing, an informal workshop or with each councillor individually by telephone or email.
- Where consultation occurs outside of a council meeting, the requirement to consult with the "council" under section 337 necessarily requires that this be undertaken in a way that ensures that **all** members of the governing body are informed of the proposed decision and are given the opportunity to provide comment to the general manager.
- When consulting with councillors on decisions to appoint or dismiss senior staff, the general manager should inform them of their proposed decision and provide sufficient information to allow councillors to understand the reasons for the decision and to allow them to provide input into the decision.

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- When consulting councillors on a decision to appoint or terminate the employment of a senior staff member, the general manager should consider the views of councillors. However, the ultimate decision to appoint or dismiss senior staff rests with the general manager and not the governing body. It is therefore not open to the governing body of the council to direct the general manager on the appointment or dismissal of senior (and any other) staff.
- The requirement to consult with councillors on the appointment of senior staff under section 337 of the Act is not satisfied by including councillors on recruitment panels for senior staff. Section 335 of the Act expressly confers on the general manager responsibility for the appointment of staff, and councillors should not, as a rule, be included on recruitment panels for staff. As ICAC has noted, the inclusion of councillors on recruitment panels has the potential to create confusion about who is responsible for the appointment of the successful candidate. It may also send the wrong message to the employee as to who may give directions about the exercise of their functions. Under the Act senior and other staff are subject to direction by the general manager and not councillors.
- The only circumstances where it would be appropriate for councillors to participate in recruitment panels for staff is where the role involves the provision of administrative or other support directly to councillors. When recruiting for such roles, councillors should only comprise a minority of panel members.

#### Key points

- Under section 332 of the Act, the governing body of a council may, in consultation with the general manager, determine positions within a council's organisation structure to be "senior staff" positions.
- Under section 332, a council may not determine a position to be a "senior staff" position unless:
  - the responsibilities, skills and accountabilities of the position are generally equivalent to those applicable to the Executive Band of the *Local Government (State) Award*, and
  - the total remuneration package payable with respect to the position is equal to or greater than the minimum remuneration package (within the meaning of Part 3B of the *Statutory and Other Offices Remuneration Act 1975*) payable with respect to senior executives whose positions are graded Band 1 under the *Government Sector Employment Act 2013*. As of 2020/21 this is \$192,600.

#### Where to go for further information

- For more information, contact the Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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## Circular to Councils

|                             |                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-23 / 10 August 2021 / A782839                                                          |
| <b>Previous Circular</b>    | 20-36                                                                                     |
| <b>Who should read this</b> | Finance Staff / General Managers                                                          |
| <b>Contact</b>              | Performance Team / 4482 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information /Council to Implement                                                         |

### End of Year Financial Reporting 2020-21

#### What's new or changing

- End of year financial reporting information for 2020/21.

#### What this will mean for your council

- Councils and Joint Organisations need to review the attached end of year financial reporting information when completing their 2020/21 Financial Statements and Financial Data Return (FDR) (yet to be issued).

#### Key points

- Annexure 1 provides information to assist councils prepare their 2020/21 Financial Statements.
- Annexure 2 provides information to assist joint organisations (JO) prepare their 2020/21 Financial Statements.
- The Financial Data Return (FDR) will be sent under separate cover with an explanatory email and will be available on the OLG Council Portal, in due course.
- The Financial Statements and FDR are to be sent electronically to OLG by 31 October 2021.
- Detailed instructions on how and where to email these are included in the Annexures.
- GST certificates should be emailed to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) (see Circular 05-26 & 11-23).

#### Where to go for further information

- The Local Government Code of Accounting Practice and Financial Reporting (Code) for 2020/21 is available on OLG's website at [www.olg.nsw.gov.au/councils/council-finances/financial-reporting/local-government-code-of-accounting-practice-and-financial-reporting/](http://www.olg.nsw.gov.au/councils/council-finances/financial-reporting/local-government-code-of-accounting-practice-and-financial-reporting/)
- Circular to Councils 20-40, issued 11 December 2020 is available on OLG's website at [www.olg.nsw.gov.au/council-circulars/20-40-local-government-code-of-accounting-practice-and-financial-reporting-2020-21/](http://www.olg.nsw.gov.au/council-circulars/20-40-local-government-code-of-accounting-practice-and-financial-reporting-2020-21/)

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|                             |                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-24 / 13 August 2021 / A784280                                                                   |
| <b>Previous Circular</b>    | 21-20 Postponement of the local government elections to 4 December 2021                            |
| <b>Who should read this</b> | Councillors / General Managers / Governance staff                                                  |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                               |

## September 2021 mayoral elections

### What's new or changing

- Mayoral elections must be held in September 2021 for mayors elected in September 2019 when their two year-terms expire (see sections 230(1) and 290(1)(b) of the *Local Government Act 1993*).
- Mayors elected in September 2020 will continue to hold office until council elections are held on 4 December 2021.
- The civic offices of all mayors elected by councillors will expire on election day on 4 December 2021.
- Deputy mayors hold their office for the term specified by the council's resolution. If a deputy mayor's term expires before election day on 4 December 2021, an election may need to be held for deputy mayor. It should be noted however, that councils are not required to have a deputy mayor.

### What this will mean for your council

- Mayoral elections must be conducted in accordance with Schedule 7 of the *Local Government (General) Regulation 2005*.
- Schedule 7 prescribes three methods of election of mayors:
  - open ballot (eg a show of hands)
  - ordinary ballot, or
  - preferential ballot.
- Open ballots can be undertaken remotely where a council is conducting its meetings by audio visual link.
- Ordinary and preferential ballots are secret ballots and councillors will need to attend the meeting in person if the election is to be held by way of an ordinary or preferential ballot.

### Key points

- In deciding which voting method to use for the mayoral election, councils should consider the personal circumstances of their councillors to ensure that all councillors can participate in the mayoral election.
- Councillors may attend council meetings in person under the *Public Health (COVID-19 Gathering Restrictions) Order (No 2) 2021* and the *Public Health (COVID-19 Additional Restrictions for Delta Outbreak) Order 2021* (Public Health Orders) for the purposes of participating in a mayoral election and staff may attend for the purposes of conducting the election.

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- In areas subject to stay at home restrictions under the Public Health Orders a person may leave their home for the purpose of undertaking any legal obligations and a person engaged in local government elections is an “authorised worker” for the purpose of the Public Health Orders.
- Councils must comply with the Public Health Orders when holding a Mayoral election and should observe appropriate social distancing and take any other steps necessary to minimise the risk of infection by the COVID-19 virus and to ensure the health and safety of all attendees.

**Where to go for further information**

- The Office of Local Government has issued a fact sheet on conducting mayoral elections which is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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## Circular to Councils

|                             |                                                                                                                          |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-25 / 20 August 2021 / A782524                                                                                         |
| <b>Previous Circular</b>    | 20-30                                                                                                                    |
| <b>Who should read this</b> | General Managers and Responsible Accounting Officer                                                                      |
| <b>Contact</b>              | Performance Team and Council Engagement Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                                       |

### Job Retention Allowance 2021-22

#### What's new or changing

- The Office of Local Government (OLG) has released updated resources that will assist councils to apply for the *Council Job Retention Allowance Subsidy* for the first quarter 2021-22 (Q1).

#### What this will mean for your council

- The following documents are now available on OLG's website under COVID 19 – information and resources:
  - Guidelines for the Council Job Retention Allowance Subsidy (JRA Guidelines)
  - JRA Eligibility Criteria (Eligibility Criteria) 2021-22;
  - JRA Eligibility Return – Quarter 1 – 2021-22 (FSER), and
  - Council JRA subsidy variation template letter (JRA Variation)
- The JRA Guidelines, Eligibility Criteria and FSER provide detailed guidance to assist councils determine their eligibility for the JRA Subsidy for Q1.
- In order to apply for JRA Subsidy eligibility, Councils are required to:
  1. Submit an FSER return for assessment;
  2. Notify OLG by email ([olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) Attn: Stephen Walker Manager, Program Delivery) when staff reach three weeks special leave to access funding; and
  3. Provide ongoing weekly reporting when staff are on JRA to same email.
- OLG will inform councils of the outcome of its assessment of the FSER.
- The JRA Variation template letter should be requested from OLG once Council has been deemed eligible. The variation refers to changes made to original Funding Agreement Council signed in 2020 as part of the Economic Stimulus Package.

#### Key points

- All councils are required to submit the JRA Variation to original funding agreement to benefit from the JRA Subsidy.
- The JRA Guidelines, Eligibility Criteria and FSER are available for download from the COVID-19 page on OLG's website and the Council Portal page.
- A council's FSER and the Demand Management section in the JRA Guidelines will be the two application components for the JRA Subsidy.
- The FSER should be completed and emailed to [FSER@olg.nsw.gov.au](mailto:FSER@olg.nsw.gov.au) by 10 September 2021. Late submissions will be considered but may delay payment of the JRA Subsidy.
- Councils who do not wish to access the JRA do not need to submit a FSER.

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## Circular to Councils

|                             |                                                                                                                                        |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-26 / 24 August 2021 / A572161                                                                                                       |
| <b>Previous Circular</b>    | 19-20 A new internal audit and risk management framework for local councils in NSW – release of discussion paper                       |
| <b>Who should read this</b> | General Managers / Councillors / Council governance staff / Audit, risk and improvement committee members and internal audit personnel |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                       |
| <b>Action required</b>      | Response to OLG                                                                                                                        |

### New risk management and internal audit framework for councils and joint organisations

#### What's new or changing

- Sections 428A and 428B of the *Local Government Act 1993* (the Act) have been commenced. Under section 428A, all councils (including county councils) and joint organisations are required to have an audit risk and improvement committee (ARIC). Councils and joint organisations are permitted under section 428B to enter into arrangements with other councils or joint organisations to share ARICs.
- Under the transitional provisions of the Act, all councils (including county councils) and joint organisations must have either appointed an ARIC or entered into an arrangement with another council or joint organisation to share an ARIC before **4 June 2022**.
- The Office of Local Government (OLG) will be issuing *Guidelines for Risk Management and Internal Audit for Local Councils in NSW* to guide the operations of ARICs and to require councils to have a risk management framework and internal audit function to support and inform their operations.
- OLG has issued a draft of the Guidelines for a three-month consultation period. These have been developed based on the feedback received in response to OLG's *New Risk Management and Internal Audit Framework for Local Councils in NSW* discussion paper issued in September 2019.
- Councils, ARIC members and internal audit practitioners are encouraged to provide comment on the draft Guidelines.

#### What this will mean for your council

- As of **4 June 2022**, all councils (including county councils) and joint organisations must have an ARIC. As noted above, councils and joint organisations may enter into arrangements to share ARICs.
- Most councils already have an ARIC and will not need to take any further action to comply with section 428A.
- Councils or joint organisations that do not currently have an ARIC should take immediate steps to ensure they have one before 4 June 2022. This may include talking to a neighbouring council or their joint organisation about entering into an arrangement to share an ARIC.

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- Under the proposed Guidelines, councils and joint organisations are not required to establish a risk management framework and internal audit function that complies with the Guidelines until 30 June 2024. However, councils and joint organisations should start taking steps to establish a risk management framework and internal audit function or to transition their existing risk management and internal audit arrangements to comply with the Guidelines.
- The proposed Guidelines set out membership requirements for ARICs. Councils and joint organisations are not required to comply with these requirements until June 2027. This will allow councils and joint organisations five years to transition the membership of their existing ARICs to comply with the new requirements.
- The proposed Guidelines are available on OLG's website at [here](#). Information about the changes to the original model proposed in the discussion paper is also available on OLG's website.
- OLG is seeking the views of councils and others on the proposed Guidelines. Councils should inform their ARICs about the draft Guidelines to give ARIC members the opportunity to provide comment or to have input into the council's comment on the draft Guidelines.
- Submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), labelled 'Draft risk management and internal audit guidelines' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before COB **26 November 2021**.

#### Key points

- Under section 428A of the Act, councils and joint organisations must appoint an ARIC to keep under review the following aspects of their operations:
  - compliance,
  - risk management,
  - fraud control,
  - financial management,
  - governance,
  - implementation of the community strategic plan, delivery program and strategies,
  - service reviews,
  - collection of performance measurement data by the council,
  - any other matters prescribed by the regulations.
- ARICs must also provide information to councils and joint organisations for the purpose of improving their performance.

#### Where to go for further information

- The draft Guidelines and a summary of the changes to the previously proposed model are available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>       | <b>MEETING/FUNCTION</b> | <b>LOCATION</b>  | <b>NOTES</b>                                  |
|-------------------|-------------------------|------------------|-----------------------------------------------|
| 28 September 2021 | Council Meeting         | Walgett Chambers | Councillors, GM and Executive Staff to attend |

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 31 JULY 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

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#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 31 July 2021 is 5.04% which is unable to be compared to the previous year's collection at 31 July 2020 as the Rates and Charges for last year were not levied until August 2020 as per OLG Circular 20/12 - COVID-19. Collections have increased in the first week of August with a total of 8.73% collected.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

#### **Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts

to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| <b>Monthly Outstanding Rates Report</b>                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 31 July 2021 outstanding rates report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

## Monthly Report - Outstanding Rates & Annual Charges as at 31 July 2021

### Report on Rates and Annual Charges - 31 July 2021

|                                                         | 8 August 2021          | 31 July 2021           | 31 July 2020        |
|---------------------------------------------------------|------------------------|------------------------|---------------------|
| Arrears from previous year                              | 1,178,458.83           | 1,178,458.83           | 1,073,123.02        |
| Adjustment                                              |                        |                        |                     |
| Sub Total                                               | 1,178,458.83           | 1,178,458.83           | 1,073,123.02        |
| <b>Current Year Activity</b>                            |                        |                        |                     |
| Legal fees (Including write off's)                      | (11,278.00)            | (11,278.00)            | 0.00                |
| Adjusted Levy                                           | 10,153,606.27          | 10,153,606.27          | -                   |
| Interest (Including write off's)                        | 5,293.10               | 5,219.26               | (284.76)            |
| Adjustments (Including Write Off's)                     | 0.00                   | 0.00                   | 23.31               |
| Sub Total                                               | 10,147,621.37          | 10,147,547.53          | (261.45)            |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>11,326,080.20</b>   | <b>11,326,006.36</b>   | <b>1,072,861.57</b> |
| Payments                                                | (793,433.44)           | (376,036.71)           | (164,636.79)        |
| Pensioner Concessions - Govt                            | (94,807.27)            | (94,760.96)            | (69.30)             |
| Pensioner Concessions - Council                         | (77,573.54)            | (77,535.65)            | (56.70)             |
| Discount                                                | 0.00                   | 0.00                   | 0.00                |
| Special Rebate Council                                  | (22,487.25)            | (22,487.25)            | (6,922.00)          |
| Sub Total                                               | (988,301.50)           | (570,820.57)           | (171,684.79)        |
| <b>Total Remaining Levy</b>                             | <b>\$10,337,778.70</b> | <b>\$10,755,185.79</b> | <b>\$901,176.78</b> |
| Current                                                 | 8,996,341.48           | 9,370,892.14           | 23.31               |
| Arrears                                                 | 1,006,082.72           | 1,048,380.81           | 899,474.52          |
| Interest b/f from previous years                        | 202,149.05             | 202,357.05             | (146,738.47)        |
| Current year interest                                   | 5,768.87               | 5,831.09               | 0.00                |
| Legals                                                  | 127,436.58             | 127,724.70             | 148,417.42          |
| <b>Total Remaining Levy</b>                             | <b>\$10,337,778.70</b> | <b>\$10,755,185.79</b> | <b>\$901,176.78</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>       |
| <b>Total YTD Collected</b>                              |                        |                        |                     |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 8.73%                  | 5.04%                  | N/A - Before Levy   |
| Collected YTD % of Levy                                 | 7.82%                  | 3.71%                  | N/A - Before Levy   |

Note: 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment / Payment in Full - Due Date 30 September 2020)

## 10.2.2 CASH & INVESTMENTS AS AT 31 JULY 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

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### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31st July 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing term deposits and floating rate interest bearing deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to show a favourable result.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$31,079,447.15 in on-call and interest-bearing deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information are shown on Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy. Interest rates continue to be low with no projected improvement for the next two years. The market is also affected by the availability of investment opportunities with many Authorised Deposit-Taking Institutions not offering term deposits on a regular basis. Longer term investments taken out in prior years and the use of cash accounts are providing Council with a reasonable return in the current investment climate. These longer term deposits are maturing and Council is reviewing investment options each month with a view to maximising returns.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in June 2021)

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$31,079,447.15. There has been a decrease in the portfolio from the previous month due to the ongoing capital works and flood damage programs.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 31<sup>st</sup> July 2021.**

**Recommendation:**

That the Investment report be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document – PART A*).

### 10.2.3 PUBLIC INTEREST DISCLOSURE – ANNUAL REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

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**Summary:**

This report provides Council with information for the adoption of the 2020/2021 Annual Public Interest Disclosure report.

**Background:**

In March 2011 amendments were made to the Public Interest Act 1994 and Council is required to report annually on its obligations under the PID Act. This report must be in accordance with the requirements of section 31 of the PID Act and clause 4 of the Public Interest Regulation.

**Current Position:**

Commentary on PID obligations

*Walgett Shire Council has an internal reporting policy that was adopted on the 15<sup>th</sup> July 2010.*

What actions the head of the public authority has taken to ensure his or her staff awareness responsibilities under section 6E(1)(b) of the PID Act have been met.

Statistical information on PIDs (clause 4(a)-(c)-PID Regulations)

|                                                   | Made by public officials performing their day to day functions | Under a statutory or other legal obligation | All other PIDs |
|---------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|----------------|
| Number of public officials who made PIDs directly | 0                                                              | 0                                           | 0              |
| Number of PIDs received                           | 0                                                              | 0                                           | 0              |
| Of PIDs received, number primarily about:         |                                                                |                                             |                |
| Corrupt conduct                                   | 0                                                              | 0                                           | 0              |
| Maladministration                                 | 0                                                              | 0                                           | 0              |
| Serious and substantial waste                     | 0                                                              | 0                                           | 0              |
| Government information contravention              | 0                                                              | 0                                           | 0              |
| Local government pecuniary interest contravention | 0                                                              | 0                                           | 0              |
| Number of PIDs finalised                          | 0                                                              |                                             |                |

**Governance issues:**

Council as an agency has obligations under the Public Interest Disclosures Act and Regulation.

**Environmental issues:**

NIL.

**Stakeholders:**

Walgett Shire Council

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

NIL

**Conclusion:**

The 2020/2021 Public Interest Disclosures Annual Report as detailed above is tabled for adoption.

**Public Interest Disclosure – Annual Report**

**Recommendation:**

- That the Acting Chief Financial Officer's report be received.
- Council adopt the 2020/2021 Public Interest Disclosures Annual Report.

**Moved:**

**Seconded:**

**Attachments:** NSW Ombudsman Public Interest Disclosure Report 2020/2021 for Walgett Shire Council.

**WALGETT SHIRE COUNCIL**

**Report to the NSW Ombudsman**

*Submitted On: 29 Jul 2021*

*Reporting Period: January to June 2021*

|                                                                                                                 | Made by public officials performing their day to day functions | Under a statutory or other legal obligation | All other PIDs |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|----------------|
| No of public officials who made public interest disclosures to your public authority                            | 0                                                              | 0                                           | 0              |
| No of public interest disclosure received by your public authority                                              | 0                                                              | 0                                           | 0              |
| Of public interest disclosures received, how many were primarily about:                                         | 0                                                              | 0                                           | 0              |
| Corrupt conduct                                                                                                 | 0                                                              | 0                                           | 0              |
| Maladministration                                                                                               | 0                                                              | 0                                           | 0              |
| Serious and substantial waste                                                                                   | 0                                                              | 0                                           | 0              |
| Government information contravention                                                                            | 0                                                              | 0                                           | 0              |
| Local government pecuniary interest contravention                                                               | 0                                                              | 0                                           | 0              |
| No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period |                                                                | 0                                           |                |
| Have you established an internal reporting policy?                                                              |                                                                |                                             | Yes            |
| Has the head of your public authority taken action to meet their staff awareness obligations?                   |                                                                |                                             | Yes            |
| If so, please select how staff have been made aware                                                             |                                                                |                                             |                |
| Policy briefing from senior managers                                                                            |                                                                |                                             |                |

## 10.2.4 QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Acting Chief Financial Officer – Tony Hughes  
**FILE NUMBER:** TBA

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### Summary:

The Acting Chief Financial Officer (CFO) reports to Council on the status of the June 2021 Quarterly Budget Review (QBR) Statement. The report outlines the fourth quarter operations against the adopted 2020-2021 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### Background:

For the first three (3) quarters of the financial year the Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. This 4th Quarter Budget Review is not mandatory however it is presented to council in order report the current status and detail the proposed transfers to and from reserves at 30 June 2021.

### Current Position:

The current position is detailed in the attached Quarter 4 (period ending 30 June 2021) Quarterly Budget Review Statement report.

The anticipated general fund cash result for 2020/2021 after transfer to and from reserves is a cash deficit of \$548,298, I would remind Council the forecast surplus/deficit as presented, is an un-audited result and may be subject to change as a consequence of the end of year and audit processes.

For those capital projects not finalised or not yet commenced, funds have been transferred to reserve for completion in 2021/2022. Where grants were received and unspent, these funds have been transferred to an unspent grants reserve or liability accounts.

All other adjustments are netted off for the overall deficit of \$548,298.

**Domestic Waste Services** – The combined waste fund has recorded an operating cash surplus of \$141,582 excluding depreciation with the Domestic Waste share of the surplus being \$113,266. Capital works totalled \$247,409 and these were funded by grant, revenue and reserve funds. The Domestic waste fund is in a good financial position at year end, with a forecast reserve balance of \$2,593,318 including unexpended grant funds of \$38,480.

**Water funds** – The combined water supplies have recorded an operating cash surplus of \$666,058 excluding depreciation. Capital works to the value of \$850,859 have been carried out during the year (this figure does not include the Walgett Weir as this is not council's asset). Combined reserve funds at year-end are estimated to be \$2,196,945.

### Sewer Services

The combined Sewer Services Fund has recorded a cash operating surplus of \$96,115 before depreciation. Capital works to the value of \$252,128 were carried out during the year and funded from reserves. Reserve funds at year-end are estimated to be \$6,652,605 and present a very solid financial position.

### Relevant Reference Documents/Policies:

Local Government Act 1993  
Local Government (General) Regulation 2005

## Integrated Planning and Reporting Framework

### **Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

### **Financial Implications:**

The Quarterly Budget Review details an un-audited result for 2020/2021 with actual to date expenditures showing all variances to the revised budget allocations.

### **Alternative Solutions/Options:**

Not Applicable

### **Conclusion:**

The QBRS as at 30 June 21 provides council with information relating to the status of the budget at year end. The funds each have incomplete projects and where this is the case, it is requested these funds (both revenue & grant) be placed into a reserve for expenditure in 2021/2022 or future years.

## **Quarterly budget review statement 2020/2021**

### **Recommendation:**

That Council adopt the attached Quarterly Budget Review Statement for 30 June 2021 as tabled, also noting the transfers to and from reserves for 2020/2021.

### **Moved:**

### **Seconded:**

### **Attachments:**

30 June 21 Quarterly Budget Review Statement. (Refer to Attachment Document – PART B).

## 10.3 ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 JULY 2021

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31st July 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road best practice manual.

**Current Position:**

Maintenance grading expenditure for the month of April only includes works carried out on the Grawin Opal Fields Shire Road. All other works carried out on Council's Shire Roads have been repairs under ongoing flood works. Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2021/2022 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council, Walgett residents and tourists

**Financial Implications:**

As of 31<sup>st</sup> July 2021 - \$12,966.22 has been spent.

We have \$84,560.00, committed for July 2021.

Flood work costs up to 31<sup>st</sup> July 2021 \$1,539,374.43 including works in 2020/21 financial year

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report as at 30 <sup>th</sup> June 2021                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for July 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly maintenance grading works.

WALGETT SHIRE COUNCIL AGENDA – 31 AUGUST 2021 – ORDINARY COUNCIL MEETING

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|--------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cunggalman Road SR31         | 43.7                 | \$ 27,094.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Gilwamy Road SR32            | 7.9                  | \$ 4,898.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>        |
| <b>Zone 2</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Boorooma Creek Road SR48     | 19.1                 | \$ 11,842.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wimbledon Road SR64          | 3.4                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Tungra Road SR85             | 12.7                 | \$ 7,874.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Strathmore Road SR92         | 16.42                | \$ 11,904.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Narran Lake Road SR111       | 61                   | \$ 37,820.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lone Pine Road SR70          | 9.6                  | \$ 5,952.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Kurrajong Road SR110         | 27.8                 | \$ 17,236.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wilby Wilby Road SR101       | 28.7                 | \$ 17,794.00                    | D             | \$ 7,526.60               |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 7,526.60        |
| Grawin Opal Fields Road      | 0.9                  | \$ 557.00                       | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woodlands Road SR 130        | 2.33                 | \$ 1,445.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cumborah Town Roads          |                      |                                 | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 2</b>      | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 7,526.60</b>        | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 7,526.60</b> |

WALGETT SHIRE COUNCIL AGENDA – 31 AUGUST 2021 – ORDINARY COUNCIL MEETING

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|--------------------|
| <b>Zone 3</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Springs Road SR19              | 2.7                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bonanza Road SR46              | 16.9                 | \$ 10,478.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Schmalkuche Road SR47          | 14.4                 | \$ 8,928.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Millencowbah Road SR51         | 27.7                 | \$ 17,174.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Willis Road SR52               | 14.5                 | \$ 8,990.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Koomalah Road SR53             | 28.4                 | \$ 17,608.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Burrnbaa Road SR55             | 18.1                 | \$ 11,222.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cambo Road SR61                | 21.1                 | \$ 13,082.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woolaroo Road SR69             | 1                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Kia-Ora Road SR86              | 6.8                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Fabians Road SR88              | 24.8                 | \$ 15,376.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Banarway Road SR95             | 1.2                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Purtle Road SR126              | 26.8                 | \$ 16,616.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Boora Road SR127               | 63.8                 | \$ 39,556.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bore Head Road SR45            | 5.1                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lorne Road SR98                | 6.9                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Angledool Road SR102           | 49.3                 | \$ 30,566.00                    | C             | \$ 5,469.62               |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 5,469.62        |
| Ridge/Sherman Way RR426        | 70.1                 | \$ 68,275.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Gundabloui Road RR457          | 40.9                 | \$ 32,798.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 3</b>        | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ 5,469.62</b>        | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 5,469.62</b> |
| <b>Zone 4</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Fraxton Road SR1               | 19                   | \$ 11,780.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cameron Road SR128             | 15.2                 | \$ 9,424.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>        |





**10.3.2 SERVICE PROGRESS REPORT – AS AT 31 JULY 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> July 2021.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2021/2022 is \$35,456,416.

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 31 <sup>st</sup> May 2021 | (%)        |
|-------------------------------------|---------------------|---------------------------------------------|------------|
| Transportation including RMCC works | \$30,645,480        | \$2,831,826                                 | 9.2        |
| Water works ( maintenance)          | \$3,195,109         | \$157,799                                   | 5          |
| Water works ( Capital)              | \$189,789           |                                             | 0          |
| Sewer works ( Maintenance works)    | \$861,573           | \$152,961                                   | 18         |
| Sewer works (Capital works)         | \$564,465           | \$0.00                                      | 0          |
| <b>TOTAL</b>                        | <b>\$35,456,416</b> | <b>\$3,145,586</b>                          | <b>8.9</b> |

**Current Position:**

The status of work progress is as follows;

| Items                         | Status                                                                       |
|-------------------------------|------------------------------------------------------------------------------|
| Flood damage repairs March 21 | ongoing                                                                      |
| Goangra Bridge                | Waiting on approval of EOT on Grant                                          |
| Come By Chance                | Waiting on information from old survey company to pass on to new survey team |

**Relevant Reference Documents/Policies:**

2021/22 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
 Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> July 2021, \$3,145,586 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Service Progress Report July 2021**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for July 2021.

**Moved:**

**Seconded:**

**Attachment:**

Nil

**10.3.3 FLOOD RESTORATION WORKS – UPDATE**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Bob Stephen – (Acting) Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the March 2021 flood restoration works as of 31<sup>st</sup> July 2021.

**Background:**

In March 2021, Walgett Shire suffered major flood disasters and significantly affected Shire Roads and Regional roads. The people of the Walgett Shire were particularly affected and the Shire's infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

All the flood restoration works in progress

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
 Walgett Resident/tourist

**Financial Implications:**

As at 31<sup>st</sup> July 2021, \$1,539,374.31 has been spent on the flood restoration works.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The March 2021 flood works repairs will be ongoing for several months.

**Flood Restoration Works - Update****Recommendation:**

That Council receive and note the flood restoration works report for July 2021.

**Moved:**

**Seconded:**

**Attachments:**

| Expenditure to Date – up to end June 2021 Flood Works |                        | July 2021            |
|-------------------------------------------------------|------------------------|----------------------|
| Rowena Village                                        | \$ 40,827.21           | \$ -                 |
| Collarenebri                                          | \$ 10,305.21           | \$ -                 |
| Walgett                                               | \$ 46,810.81           | \$ -                 |
| Shire Roads                                           | \$ 597,330.79          | \$ 445.19            |
| Regional Roads                                        | \$ 651,983.24          | \$ 191,671.86        |
|                                                       | <b>\$ 1,347,257.26</b> | <b>\$ 192,117.05</b> |

## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS JULY 2021

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** 10/434

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**Summary:**

This report is to advise the July 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following development was approved during July 2021.

Development Applications

| Applic. No | Address                             | Title                     | Development                         | Determination        |
|------------|-------------------------------------|---------------------------|-------------------------------------|----------------------|
| DA2021/14  | 97 Wimbledon Road, Walgett          | Lot 1468<br>DP 763406     | Consolidation of 6 Lots into 5 Lots | Delegated Authority. |
| DA2021/18  | Dewhurst Street, Walgett            | Lot 4 Sec 40<br>DP 759036 | Consolidation of 4 Lots into 2 Lots | Delegated Authority. |
| DA2021/19  | 12 Duff Street, Walgett             | Lot 192<br>DP 601988      | Dwelling house – Podular Design     | Delegated Authority. |
| DA2021/20  | 46 Duff Street, Walgett             | Lot 27<br>DP 261671       | Dwelling house – Podular Design     | Delegated Authority. |
| DA2021/21  | 79 Duff Street, Walgett             | Lot 12<br>DP 236733       | Dwelling house – Podular Design     | Delegated Authority. |
| DA2021/23  | 11 Matrix Street, Lightning Ridge   | Lot 13 Sec 4<br>DP 758612 | Detached Dual Occupancy             | Delegated Authority. |
| DA2021/24  | 49 Fantasia Street, Lightning Ridge | Lot 24<br>DP 837866       | Detached Dual Occupancy             | Delegated Authority. |

|           |                                         |                            |                                                         |                      |
|-----------|-----------------------------------------|----------------------------|---------------------------------------------------------|----------------------|
| DA2021/25 | 54 Black Prince Drive, Lightning Ridge  | Lot 112<br>DP 45077        | Secondary Dwelling & Carport                            | Delegated Authority. |
| DA2021/27 | 75 Fox Street, Walgett                  | Lot 35<br>DP 527729        | Alterations & Additions to the Office Building          | Council Resolution.  |
| DA2021/28 | 81 Fox Street, Walgett                  | Lot A<br>DP 373261         | Modification To Structure – Enclosed Carpark & Storage  | Delegated Authority. |
| DA2021/30 | 115-121 Pandora Street, Lightning Ridge | Lot 95<br>DP 47951         | Concrete Carpark, Stormwater & Crossover                | Delegated Authority. |
| DA2021/31 | NOT DEFINED**<br>Carinda                | Lot 3<br>DP 754193         | Consolidation of Rural Allotments – 21 Lots into 2 Lots | Delegated Authority. |
| DA2021/32 | 23 Morilla Street, Lightning Ridge      | Lot 11 Sec 10<br>DP 758612 | Replacement of 2 LED Signs                              | Delegated Authority. |

There was no refused development during July 2021

Complying Development

Nil

Estimated Development Value Comparison to Same Period Last Year

|                         | July 2021   | July 2020 | June 2021 | June 2020 | May 2021    | May 2020    |
|-------------------------|-------------|-----------|-----------|-----------|-------------|-------------|
| Application Number      | 13          | 1         | 1         | 0         | 8           | 6           |
| Estimated Project Value | \$2,823,150 | \$563,120 | \$389,384 | Nil       | \$2,112,035 | \$4,618,000 |

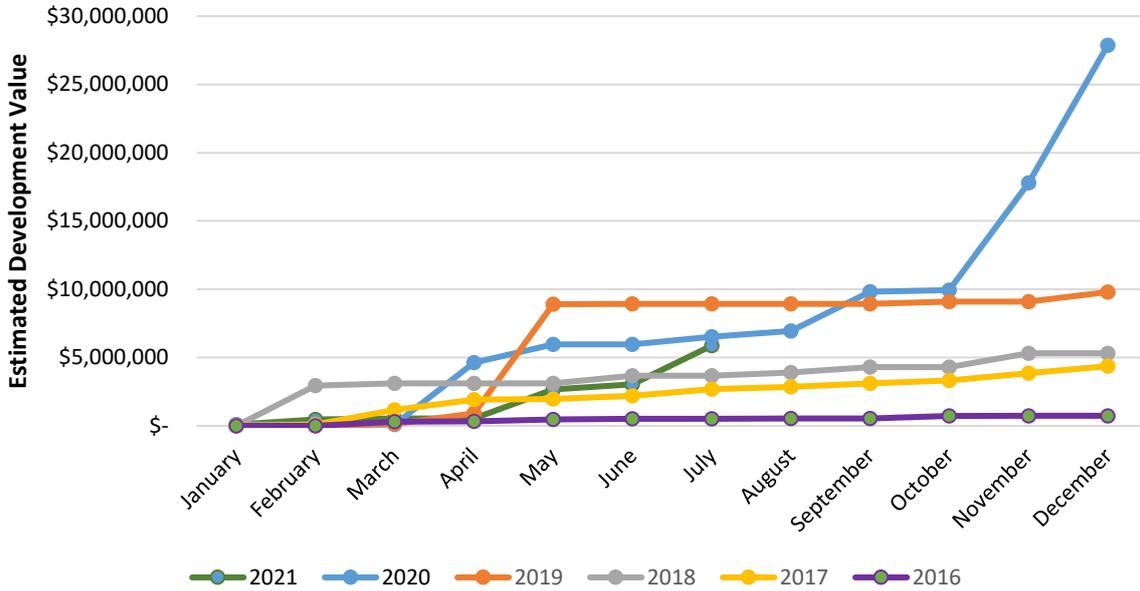
Estimated Development Value Comparison from 2016 until 2021

For Councillor information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. **Please note, this is only current until 1 August 2021.**

Estimated Development Value Comparison – Calendar Year

| 2021        | 2020        | 2019        | 2018        | 2017        | 2016      |
|-------------|-------------|-------------|-------------|-------------|-----------|
| \$5,871,449 | \$6,531,120 | \$8,939,425 | \$3,680,830 | \$2,695,640 | \$507,430 |

### Walgett LGA Approved Estimated Development Value Comparison Calendar Year



#### Estimated Development Value Comparison – Financial Year

| 2021/22     | 2020/21   | 2019/20   | 2018/19   | 2017/18   | 2016/17 |
|-------------|-----------|-----------|-----------|-----------|---------|
| \$2,823,150 | \$563,120 | \$12,8330 | \$231,660 | \$498,942 | Nil.    |

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 August 2021.**

#### Development Applications

| Applic. No | Address              | Title                            | Development                                    | Status              |
|------------|----------------------|----------------------------------|------------------------------------------------|---------------------|
| DA2021/33  | Racecourse<br>UNKOWN | Lot 2<br>DP 1106775<br>PR 630054 | Refurbishment of<br>Collarenebri<br>Grandstand | Under<br>Assessment |

#### Complying Development

Nil

#### **Relevant reference document/policies:**

Environmental Planning & Assessment Act 1979 & Regulations

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Developer  
Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for July 2021 has been presented for Councillor Information purposes.

**Development Approvals July 2021**

**Recommendation:**

That Council note the information contained within this report.

**Moved:**

**Seconded:**

## 10.4.2 DEVELOPMENT APPLICATION 2021/50 – MULTI-USE COMMUNITY WELLBEING AND EDUCATIONAL FACILITY

**REPORTING SECTION:** Planning  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** DA2021/50/0011  
**OWNER:** Rural and Remote Medical Services  
**APPLICANT:** Jeremy Goff

---

### Summary:

This report is to consider Development Application 2021/50 to create a multi-use Community Wellbeing and Educational facility at 11 Wilson Street, Collarenebri.

### Background:

The proposed development is at the rear of the property owned by Rural and Remote Medical Services (RARMS). RARMS is currently renovating an existing shop front, at the front of the site, into a Medical clinic (DA2021/5 approved 3<sup>rd</sup> of March 2021).

The property is legally described as Lot C on Deposited Plan 101967.

### Current Position:

This report is to consider Development Application 2021/50 and the physical development that is proposed at the rear of the property.

The following documents accompany this report (refer Attachment 1):

- Cover Sheet;
- Site Analysis;
- Site Plan;
- Stormwater Management Plan;
- Floor Plan;
- Roof Plan;
- Elevations;
- Elevations;
- 3D View; and
- Development Assessment Report (refer Attachment 2)

The land is zoned 'RU5 – Village', and under the *Walgett Local Environmental Plan 2016* (WLEP), the proposed development is permitted with consent under 'Community Facility'. The WLEP defines Community Facility as –

*“...a building or place –  
(a) owned or controlled by a public authority or non-profit community organisation, and  
(b) used for the physical, social, cultural or intellectual development or welfare of the community  
but does not include an educational establishment, hospital, retail premises, place of public worship or residential accommodation.”*

This development also largely aligns with the *Walgett Development Control Plan 2016* (WDCP).

This application was notified as per the provisions of the *Walgett Community Participation Plan 2020* (WCPP) from the 10<sup>th</sup> of August 2021 until the 24<sup>th</sup> of August 2021.

Whilst the development generally complies with the WDCP, the following variation is sought:

### 1. Variation to Development Standard 4.3.5 – Site Coverage.

#### **Variation to Development Standard 4.3.5 – Site Coverage.**

The following variation is requested to the development standards in the WDCP:

#### **Control Being Varied:**

- Clause 4.3.5 – Site coverage - The maximum site coverage for all buildings is set out in the following table: Village (RU5) - 40%

#### **Extent of Variation:**

- An additional 129.4m<sup>2</sup> or 20.2%.

#### **Demonstrate no adverse impacts:**

- The proposed development is at the rear of the existing shop front, and therefore will not be able to be seen from Wilson Street.
- The proposed development will positively impact the local town of Collarenebri as it will encourage a greater sense of community.
- The development will create a virtuous cycle of health, education, training, and direct financial injection into the local economy. It will attract more local and "visiting" salaried professionals into the community.
- The proposed development will help create the conditions for local people to up-skill and take positions currently held by "visiting" professions due to local skills shortages.
- The proposed development will attract more patients from surrounding regions where primary and allied health services are not sufficiently available
- The proposed development will attract more tourists to Collarenebri.
- The multi-use wellbeing and educational facility will assist in making Collarenebri a healthier, better educated, wealthier community better equipped to change with the times.

Staff recommend Council accepts this variation.

#### **Relevant Reference Documents:**

- *Local Government Act (NSW) 1993 & Regulations*
- *Environmental Planning & Assessment Act 1979 & Regulations*
- *Walgett Local Environmental Plan 2013*
- *Walgett Development Control Plan 2016*

#### **Governance Issues:**

Nil

#### **Stakeholders:**

Nil

#### **Financial Implications:**

Nil

#### **Alternative Solutions / Options:**

Nil

#### **Conclusion:**

There are no issues that have been raised that cannot be dealt with by way of appropriate conditioning. Consequently, it is recommended Council approves the variation as requested.

**Development Application 2021/50 – Multi-Use Community Wellbeing and Educational Facility**

**Recommendation:**

That Council approves Development Application 2021/50 for the construction of a single-storey multi-use community wellbeing facility At Lot C DP 101967 – 11 Wilson Street, Collarenebri, in accordance with the plans that formed the subject of Attachment 1 to the report, and subject to the conditions as outlined in the Development Assessment Report that formed the subject of Attachment 2 to the report.

**Moved:**

**Seconded:**

**Attachments:**

Attachment 1: Plans of the proposed development

Attachment 2: Development Assessment Report

*(Refer to Attachment Document – PART A).*



## **AGENDA FOR CLOSED COUNCIL MEETING**

**31 August 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **31 August 2021** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1            **GENERAL MANAGER**

##### **12.1.1 SUPPLEMENTARY REPORT – COLLESS GRANSTAND REFURBISHMENT**

## 15. CLOSE OF MEETING

**Time:** .....