



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 30th August 2022

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **30 August 2022** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person’s spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person’s spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b> | <b>TOPIC</b> |
|----------------|--------------|
| <b>Nil</b>     | <b>Nil</b>   |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from \_\_\_\_\_ is accepted and leave of absence granted.

**Moved:**

**Seconded:**

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 JULY 2022**

| <b>Minutes of Ordinary Council Meeting – 26 July 2022</b>                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 26 July 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 26 July 2022



**MINUTES FOR THE  
ORDINARY COUNCIL  
MEETING**

**Tuesday 26<sup>th</sup> July 2022**

Michael Urquhart  
GENERAL MANAGER

|                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 26<sup>TH</sup> JULY 2022 AT 11:00AM</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:**

Nil

*The Mayor declared the meeting open at 11:20AM***PRESENT**

Mayor Jane Keir

Deputy Mayor Greg Rummery

Clr Alf Seaton

Clr Colin Hundy

Clr Daniel Walford

Clr Ian Woodcock

Clr Jasen Ramien

Clr Michael Cooke

Clr Sue Currey

Michael Urquhart (General Manager)

Tony Hughes (Chief Financial Officer)

Ramesh Selliah (Acting Director Engineering/Technical Services)

Kimley Talbert (Director Environmental Services)

Belinda Petersons (Minute Secretary)

**Leave of Absence:**

Nil

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor | Item No. | Report title/ Subject matter                            | Pecuniary/Non-Pecuniary | Reason                   |
|------------|----------|---------------------------------------------------------|-------------------------|--------------------------|
| Mayor Keir | 10.3.1   | Monthly Maintenance Grading Report – as at 30 June 2022 | Pecuniary               | Family Business interest |
| Clr Ramien | 10.3.1   | Monthly Maintenance Grading Report – as at 30 June 2022 | Pecuniary               | Family Business interest |

**8/2022/1 Minutes of Ordinary Council Meeting – 28 June 2022****Resolved:**

That the minutes of the Ordinary Council meeting held 28 June 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Cooke**Seconded:** Clr Rummery**CARRIED**

**8/2022/2 Monthly Mayoral Report**

**Resolved:**

That the Mayoral report for July 2022 be received and noted.

**Moved:** Clr Currey  
**Seconded:** Clr Rummery  
**CARRIED**

**8/2022/3 Council's Decision Action Report – June 2022**

**Resolved:**

That the Resolution Register as at June 2022 be received and noted.

**Moved:** Clr Ramien  
**Seconded:** Clr Woodcock  
**CARRIED**

**8/2022/4 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Department circular 22-19 through to 22-21 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Rummery  
**Seconded:** Clr Seaton  
**CARRIED**

**8/2022/5 Important Dates for Councillors – Upcoming Meetings & Events**

**Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Woodcock  
**Seconded:** Clr Cooke  
**CARRIED**

*At 11:30am Clr Woodcock asked to be excused from the remainder of the meeting due to a prior engagement.*

*The General Manager was requested to formally write to Gary Barnes, Secretary, Department of Regional NSW, to follow up on prior commitments to the Walgett Shire regarding Western Lands Leases.*

**8/2022/6 Section 355 Progress and Development Committees**

**Resolved:**

That:

1. The General Manager's report be received.
2. Council formally adopts the objectives of the Burren Junction Progress Committee.
3. Council formally adopts the objectives of the Walgett Community Development Committee.
4. Council advertise, requesting interested community members nominate for membership to the abovementioned 355 committees of Council

**Moved:** Cllr Seaton  
**Seconded:** Cllr Rummery  
**CARRIED**

**8/2022/7 Multi-Sport Community Facility Fund – “Conversion of Netball Courts to a Multi-Sport Complex” (Jenny Wright Netball Courts)**

**Resolved:**

That:

1. Council endorse the action of the General Manager in submitting the grant application.
2. The General Manager be authorised to execute the grant funding agreement with the Office of Sport.
3. Council approve a contribution of \$500,000.00 toward the cost of the project and this be included in the September 2022 Quarterly Budget Review.

**Moved:** Cllr Walford  
**Seconded:** Cllr Currey  
**CARRIED**

**8/2022/8 Service NSW Renewal of Agreement**

**Resolved:**

That:

1. The General Managers report be received;
2. Council authorise the General Manager to execute the agreement between Service NSW and Walgett Shire Council; and
3. The Common Seal of Council be affixed to the necessary documents.

**Moved:** Cllr Ramien  
**Seconded:** Cllr Seaton  
**CARRIED**

The General Manager was requested to formally write to Service NSW about extending hours of operation at the Roads and Maritime Services (RMS) office.

#### 8/2022/9 Council Policy and Procedure Review

**Resolved:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  - i) Smoke Free Workplace
  - ii) Sharps Collection & Disposal
  - iii) Emergency Management
  - iv) Asbestos
  - v) First Aid

**Moved:** Clr Hundy

**Seconded:** Clr Cooke

**CARRIED**

The Mayor requested that a report be brought forward to Council regarding the recent Environmental Protection Agency (EPA) inspection and the work which has been done regarding environmental matters; specifically in reference to asbestos and Council's sewer treatment plant.

#### 8/2022/10 Fourth Quarter Operational Plan & Yearly Delivery Program for 2021/2022

**Resolved:**

That Council accept the progress made on the 2021/2022 Operational Plan and Delivery Program as at 30<sup>th</sup> June 2022.

**Moved:** Clr Cooke

**Seconded:** Clr Rummery

**CARRIED**

#### 8/2022/11 Section 356 Community Assistance Scheme 2022/2023 – Round 1 Applications

**Resolved:**

That the following eligible applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round One of the 2022/2023 Community Assistance Scheme.

|                                    |                |
|------------------------------------|----------------|
| Walgett Charity Bushmans Carnival  | \$1,500        |
| Lightning Ridge Community Radio    | \$1,368        |
| Walgett Amateur Swim Club          | \$2,000        |
| Walgett District Pony Club         | \$2,000        |
| SI Lightning Ridge                 | \$1,000        |
| Balonne Barwon Junior Rugby League | \$2,000        |
| <b>Total</b>                       | <b>\$9,868</b> |

**Moved:** Clr Currey

**Seconded:** Clr Walford

**CARRIED**

**8/2022/12 LGNSW Annual Conference 2022**

**Resolved:**

1. The General Managers report be received.
2. The Mayor and General Manager be delegated authority to submit a conference motion, should the need arise.
3. Council nominate delegates to attend the annual conference, along with the Mayor and General Manager.

**Moved:** Cllr Currey  
**Seconded:** Cllr Ramien  
**CARRIED**

*Note: Councillor Cooke and Councillor Ramien expressed an interest in attending the Conference.*

*The General Manager has been requested to work with the Councillors in developing a motion regarding 'affordable housing' to put forward to the LGNSW Annual Conference 2022.*

**8/2022/13 Monthly Outstanding Rates Report as at 30 June 2022**

**Resolved:**

The 30 June 2022 outstanding rates report be received and noted.

**Moved:** Cllr Ramien  
**Seconded:** Cllr Hundy  
**CARRIED**

**8/2022/14 Cash and Investments as at 30 June 2022**

**Resolved:**

That the Investment report be received and noted.

**Moved:** Cllr Ramien  
**Seconded:** Cllr Currey  
**CARRIED**

*At 12:11pm Mayor Keir and Cllr Ramien declared a pecuniary interest and exited the Chamber. Deputy Mayor Rummery then presided over the meeting.*

**8/2022/15 Monthly Maintenance Grading Report – June 2022****Resolved:**

That Council receive and note the monthly maintenance grading works report for June 2022.

**Moved:** Cllr Cooke  
**Seconded:** Cllr Hundy  
**CARRIED**

*At 12:16pm Mayor Keir and Cllr Ramien returned to the Chamber.  
 Mayor Keir resumed the chair.*

**8/2022/16 Service Progress Report as at 30 June 2022****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for June 2022.

**Moved:** Cllr Hundy  
**Seconded:** Cllr Rummery  
**CARRIED**

*The Mayor requested a report be tendered to Council regarding the Goangra Bridge reconstruction issues and restoration of access prior to 2022 summer harvest.*

**8/2022/17 Development Approvals June 2022****Resolved:**

That Council receive and note the Development Approvals Report for June 2022.

**Moved:** Cllr Currey  
**Seconded:** Cllr Rummery  
**CARRIED**

**8/2022/18 Move into Closed Session**

**Time: 12:45pm**

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Currey  
**Seconded:** Cllr Cooke  
**CARRIED**

**8/2022/19 Confidential - Purchase of Property at Carinda**

**Resolved:**

1. The General Manager's report be received.
2. Council approves the purchase of 23 Colin Street, Carinda; being described as Lot 2 DP309612 having a purchase price of \$15,000.
3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.
4. The property be classified as operational.

**Moved:** Cllr Hundy  
**Seconded:** Cllr Rummery  
**CARRIED**

**8/2022/20 Confidential – Tenders for the Management and Operation of Walgett Memorial and Collarenebri Swimming Pools – RFT22/007**

**Resolved:**

That Council accepts the tender for the Management and Operation of Walgett memorial and Collarenebri Swimming Pools from Riley Aquatic Management Pty Ltd, in the sum of \$406,531 per annum including GST, for a period of 36 months with provision for two (2) by twelve (12) month extensions based on satisfactory performance.

**Moved:** Cllr Ramien  
**Seconded:** Cllr Walford  
**CARRIED**

*Emergency Item considered by Mayor.*

| 8/2022/21 Lightning Ridge Mega Park – Everyone Can Play |                                                                                                                                                                                 |
|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved:</b>                                        |                                                                                                                                                                                 |
| That:                                                   |                                                                                                                                                                                 |
| 1.                                                      | Council approves the purchase of Lot 102 DP11165265 from the Lightning Ridge Aboriginal Land Council, for a purchase price of \$53,900, being the recognised value of the land. |
| 2.                                                      | The "Everyone Can Play Park" be now located on Lot 10 DP11165265 Harlequin Street, Lightning Ridge.                                                                             |
| 3.                                                      | Council to pay all legal and Native Title costs associated with the transfer of the abovementioned land.                                                                        |
| 4.                                                      | The Mayor and General Manager be authorised to execute the necessary documents to finalise the transfer.                                                                        |
| 5.                                                      | The property be classified as operational.                                                                                                                                      |
| 6.                                                      | The Council Seal be affixed to these documents, as required.                                                                                                                    |
| <b>Moved:</b>                                           | Clr Seaton                                                                                                                                                                      |
| <b>Seconded:</b>                                        | Clr Cooke                                                                                                                                                                       |
| <b>CARRIED</b>                                          |                                                                                                                                                                                 |

| 8/2022/22 Return to open session     | Time: 1:07pm |
|--------------------------------------|--------------|
| <b>Resolved:</b>                     |              |
| That Council return to open session. |              |
| <b>Moved:</b>                        | Clr Currey   |
| <b>Seconded:</b>                     | Clr Hundy    |
| <b>CARRIED</b>                       |              |

| 8/2022/23 Adoption of closed session reports                           |            |
|------------------------------------------------------------------------|------------|
| <b>Resolved:</b>                                                       |            |
| That Council adopt the recommendations of the Closed Committee Reports |            |
| <b>Moved:</b>                                                          | Clr Ramien |
| <b>Seconded:</b>                                                       | Clr Hundy  |
| <b>CARRIED</b>                                                         |            |

**Close of Meeting** - The meeting closed at 1:10pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 6. REPORTS OF COMMITTEES/DELEGATES

### 6.1 BORDER REGIONAL ORGANISATION OF COUNCILS DRAFT MINUTES OF MEETING HELD 6 MAY 2022



## MINUTES

### 6 May 2022 – Moree

(Moree Plains Shire Council)

|                   |                                                                                                |                                                              |                    |
|-------------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------------------|
| <b>Venue:</b>     | <b>Moree Plains Shire Council<br/>Level 1<br/>The Max Centre<br/>30 Heber Street<br/>Moree</b> | <b>Date:</b>                                                 | <b>6 May, 2022</b> |
| <b>Chair:</b>     | <b>Cr Kate Dight, - Inverell<br/>Shire Council</b>                                             | <b>Time:</b>                                                 | <b>10am</b>        |
| <b>Invitees:</b>  | Mark Connelly                                                                                  | Moree Plains Shire Council                                   |                    |
|                   | Tammy Elbourne                                                                                 | Moree Visitor Information Centre                             |                    |
|                   | Snr Sgt Chris Mitchell                                                                         | QLD Police                                                   |                    |
|                   | Philippe Benoliel                                                                              | Field Solutions Group                                        |                    |
|                   | Hon Adam Marshall MP                                                                           | Member Northern Tablelands                                   |                    |
| <b>Attendees:</b> | Cr Samantha O'Toole (Teams)<br>Matthew Magin                                                   | Balonne Shire Council                                        |                    |
|                   | Cr Kate Dight<br>Sharon Stafford                                                               | Inverell Shire Council                                       |                    |
|                   | Cr Bronwyn Petrie<br>Darryl Buckingham                                                         | Tenterfield Shire Council                                    |                    |
|                   | Cr Andrew Gale                                                                                 | Southern Downs Regional Council                              |                    |
|                   | Cr John Coulton                                                                                | Gwydir Shire Council                                         |                    |
|                   | Cr Lisa Orchin<br>Cr Mark Johnson<br>Scott Macdonald                                           | Moree Plains Shire Council                                   |                    |
|                   | Donna Hobbs (Teams)                                                                            | Bulloo Shire Council                                         |                    |
|                   | Cr Jane Keir (Teams)<br>Michael Urquhart (Teams)                                               | Walgett Shire Council                                        |                    |
|                   | Cr Barry Hollman (Teams)<br>(observer)                                                         | Bourke Shire Council                                         |                    |
|                   | <b>Also in Attendance:</b>                                                                     |                                                              |                    |
|                   | James McTavish                                                                                 | Cross Border Commissioner                                    |                    |
|                   | Jenny Rix                                                                                      | Regional Development Australia<br>Darling Downs & South West |                    |
|                   | Russell Stewart                                                                                | Regional Development Australia<br>Northern Inland            |                    |
|                   | Bill Lansbury (Teams)                                                                          | Department Transport & Main Roads                            |                    |

|                  |                         |                                                   |
|------------------|-------------------------|---------------------------------------------------|
|                  | Katie Williams (Teams)  | Premier & Cabinet QLD                             |
|                  | Angela Doering (Teams)  | Inland Rail (Dept Infrastructure)                 |
|                  | Jo Tait                 | ARTC                                              |
|                  | Andrew Langford (Teams) | Dept Ag & Fisheries QLD                           |
|                  | Damon Meadows (Teams)   | Dept Local Govt<br>Racing & Multicultural Affairs |
| <b>File Ref:</b> |                         |                                                   |

|           |                                                                                                                                                                                                                                                                      |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1.</b> | <b>Meeting Open</b>                                                                                                                                                                                                                                                  |
| <b>2.</b> | <b>Apologies</b>                                                                                                                                                                                                                                                     |
|           | Max Eastcott<br>Anne Leahy MP                                                                                                                                                                                                                                        |
|           | Gwydir Shire Council<br>Member for Warrego                                                                                                                                                                                                                           |
|           | Cr Suzette Beresford<br>Cassie White                                                                                                                                                                                                                                 |
|           | Paroo Shire Council                                                                                                                                                                                                                                                  |
|           | Cr Rob Mackenzie                                                                                                                                                                                                                                                     |
|           | Goondiwindi Regional Council                                                                                                                                                                                                                                         |
|           | Janelle Saffin MP                                                                                                                                                                                                                                                    |
|           | Member for Lismore                                                                                                                                                                                                                                                   |
|           | <b>Moved: Southern Downs</b><br>That the apologies be accepted.<br><b>Seconded: Gwydir</b>                                                                                                                                                                           |
| <b>3.</b> | <b>Minutes of Meeting – 11 February 2022</b>                                                                                                                                                                                                                         |
| 3.1       | <b>Matters Arising from the Minutes</b>                                                                                                                                                                                                                              |
|           | Nil                                                                                                                                                                                                                                                                  |
|           | <b>Moved: Southern Downs</b><br>That the Minutes be accepted.<br><b>Seconded: Gwydir</b>                                                                                                                                                                             |
| <b>4.</b> | <b>Correspondence</b>                                                                                                                                                                                                                                                |
| 4.1       | <b>Inwards:</b>                                                                                                                                                                                                                                                      |
|           | <ul style="list-style-type: none"> <li>Bank Statements and Fixed Term Certificate - National Australia Bank &amp; Credit Union</li> <li>Response from Bourke Shire Council re: invitation to join BROC</li> <li>List of Priorities – Bulloo Shire Council</li> </ul> |
| 4.2       | <b>Outwards:</b>                                                                                                                                                                                                                                                     |
|           | <ul style="list-style-type: none"> <li>Letter of Appreciation to Cr Peter Petty, former Chairperson</li> <li>Letters inviting Bourke &amp; Brewarrina Shire Councils to join BROC</li> </ul>                                                                         |
| 4.3       | <b>Matters arising from Correspondence</b>                                                                                                                                                                                                                           |
|           | Nil                                                                                                                                                                                                                                                                  |
|           | <b>Moved: Tenterfield</b><br>That the correspondence be received and noted.                                                                                                                                                                                          |

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------|----------|-------------|-----------------------|---------------|-----------------------------|--------------------|-----------------------------------------------|--------------------|----------------------------------|--|---------------------------------------|---------------------|--------------------|-----------------|-----------------------------------|---------------------|-------------------------------|--|
|                                               | <b>Seconded: Moree</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| <b>5.</b>                                     | <b>Financial Report as at 11 April 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| 5.1                                           | <p><b>Transactions:</b></p> <table border="1"> <tr> <td>Opening Balance as at 12 January 2022</td> <td><b>\$15,478.11</b></td> </tr> <tr> <td>Interest</td> <td><b>0.39</b></td> </tr> <tr> <td>Membership - Inverell</td> <td><b>500.00</b></td> </tr> <tr> <td>Balance as at 11 April 2022</td> <td><b>\$16,280.50</b></td> </tr> </table> <p><b><u>National Australia Bank – Term Deposit 42-388-8697</u></b></p> <table border="1"> <tr> <td>Lodged 27 December 2021 for 12 months @ 0.45%</td> <td><b>\$10,536.57</b></td> </tr> <tr> <td>Maturity Date – 27 December 2022</td> <td></td> </tr> </table> <p><b><u>Warwick Credit Union – Fixed Term Deposit 100005924</u></b></p> <table border="1"> <tr> <td>Opening Balance as at 31 January 2022</td> <td><b>\$ 11,401.10</b></td> </tr> <tr> <td>Interest Paid 0.4%</td> <td><b>\$ 11.49</b></td> </tr> <tr> <td>Reinvested 22 January 2022 @ 0.4%</td> <td><b>\$ 11,412.59</b></td> </tr> <tr> <td>Maturity Date – 22 April 2022</td> <td></td> </tr> </table>                                                               | Opening Balance as at 12 January 2022 | <b>\$15,478.11</b> | Interest | <b>0.39</b> | Membership - Inverell | <b>500.00</b> | Balance as at 11 April 2022 | <b>\$16,280.50</b> | Lodged 27 December 2021 for 12 months @ 0.45% | <b>\$10,536.57</b> | Maturity Date – 27 December 2022 |  | Opening Balance as at 31 January 2022 | <b>\$ 11,401.10</b> | Interest Paid 0.4% | <b>\$ 11.49</b> | Reinvested 22 January 2022 @ 0.4% | <b>\$ 11,412.59</b> | Maturity Date – 22 April 2022 |  |
| Opening Balance as at 12 January 2022         | <b>\$15,478.11</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Interest                                      | <b>0.39</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Membership - Inverell                         | <b>500.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Balance as at 11 April 2022                   | <b>\$16,280.50</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Lodged 27 December 2021 for 12 months @ 0.45% | <b>\$10,536.57</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Maturity Date – 27 December 2022              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Opening Balance as at 31 January 2022         | <b>\$ 11,401.10</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Interest Paid 0.4%                            | <b>\$ 11.49</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Reinvested 22 January 2022 @ 0.4%             | <b>\$ 11,412.59</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| Maturity Date – 22 April 2022                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| 5.2                                           | <p><b>Matters arising from Financial Report</b></p> <p>Noted that the Warwick Credit Union Fixed Term Deposit has since been reinvested.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|                                               | <p><b>Moved: Gwydir</b><br/>That the Financial Report be accepted.<br/><b>Seconded: Balonne</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
| <b>6.</b>                                     | <b>Guest Speakers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |
|                                               | <p><b>10.30am</b><br/>James McTavish, Cross Border Commissioner (CBC)</p> <ul style="list-style-type: none"> <li>The CBC is currently re-negotiating with the Government on Cross Border Commissioner’s role for NSW &amp; QLD and it will be finalised by the end of this financial year. The CBC is looking to include a higher level of coordination with Local Government and other peak organisations. The extreme weather event in the Northern Rivers has highlighted the need for cross-border management and the recovery going forward will depend on this. It is recognised that there are some huge legacy infrastructure issues which are very difficult to untangle and engagement with the Commonwealth is required. The SA government has just tabled their Cross Border Commissioner Bill to parliament which offers a great blue print for other Commissioner Border roles and how they operate.</li> <li>The CBC is investigating their management of COVID, in particular, with respect to health, education and transport. A community survey has been</li> </ul> |                                       |                    |          |             |                       |               |                             |                    |                                               |                    |                                  |  |                                       |                     |                    |                 |                                   |                     |                               |  |

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|  | <p>undertaken as part of the review and 3000 responses have been received to date. The findings of the review will subsequently be tabled to BROCC.</p> <ul style="list-style-type: none"> <li>• The Cross Border Infrastructure Fund is in the process of final assessments with decisions expected on the 19 May 2022 and final announcements in June/July 2022. The full \$10M allocation is expected to be made.</li> <li>• The Commission has received ongoing funding allocation for another 4 years with \$13.3M enabling 14 staff to be retained. It is expected another \$20M will be available in the next round of the Infrastructure Growth Fund.</li> <li>• The Commission recognises the huge toll on well-being and mental health on the community from the recent extreme weather events and that it is critical that this be a part of any recovery process that the Commission implements.</li> </ul> <p><b>Moved: Gwydir</b><br/>That BROCC write to Damien Walker, Director General, Department of State Development, Infrastructure, Local Government and Planning urging the QLD Department to support the appointment of a Queensland Cross Border Commissioner.</p> <p><b>Seconded: Southern Downs</b></p>                                                                                                                                                                                          |
|  | <p><b>11.00 am</b><br/>Snr Sgt Chris Mitchell, District Disaster Management Coordinator – Cross Border Disaster Management (proposal to establish a formal group covering the cross border region).</p> <ul style="list-style-type: none"> <li>• Snr Sgt Mitchell presented on the disaster management processes currently in place in Qld. There are 3 tiers of response; Local (LG Government Councils), District Disaster Management and State Disaster Management (national &amp; defense asset response) and matters get escalated depending on the event. The border creates confusion which is why a relationship with BROCC is ideal.</li> <li>• The Coordinator would like to implement a workshop/forum to analyse NSW &amp; QLD disaster management functionality and response with a view to shared learning. While we are sitting outside a disaster event, it is time to come up with a disaster management framework specific to the border organisations.</li> <li>• The BROCC organisation unanimously agreed to support/auspice this forum in any way required and the matter is to proceed.</li> </ul> <p><b>Moved: Moree</b><br/>That BROCC support and be represented in the initiative of the District Disaster Management Coordinator to hold a Disaster Management Workshop in which all relevant cross border agencies would be invited to participate.</p> <p><b>Seconded: Southern Downs</b></p> |
|  | <p><b>11.30 am</b><br/>Philippe Benoliel, Field Solutions Group (a challenger telecommunications carrier) – Regional Connectivity Project.</p> <ul style="list-style-type: none"> <li>• Field Solutions Group (FSG) is a telco challenger organisation building infrastructure. They are the 4th mobile network with massive project activities (\$196M) currently in the build throughout all the border regions; Paroo, Bulloo, Balonne, Goondiwindi and Moree. Their mission is "Coverage</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|  | <p>should not be a factor”.</p> <ul style="list-style-type: none"> <li>• They are the first network to showcase the neutral host model where multiple services can be built on the same infrastructure. This carrier diversity allows for additional connectivity and builds resilience capacity. They are government funded and currently they have an agreement with Optus but are looking to host all carriers to be asset sharing.</li> <li>• FSG own all the infrastructure and maintain it. They are currently negotiating with many telcos (ie Starlink, One web, LEO Technology) and legislation is to be finalised by September 2023.</li> </ul> <p><b>Copy of presentation kindly provided and will be distributed with minutes.</b></p> <p><b>Moved: Tenterfield</b><br/>That BROC make representations to the Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts, in support of neutral hosting of communication infrastructure particularly for rural, regional and remote areas.</p> <p><b>Seconded: Moree</b></p> |
|  | <p><b>11.45 am</b><br/>Mark Connelly, Moree Plains Shire Council, Overview of Moree’s Special Activation Precinct.</p> <ul style="list-style-type: none"> <li>• The SAP in Moree is a huge infrastructure opportunity in the region with a 40 year vision statement.</li> <li>• In conjunction with the SAP, the MPSC are coordinating the Moree Hospital redevelopment, the UNE Smart Regulator Incubator, Inland Rail and the Inter-Modal Overpass, some huge infrastructure items for the future.</li> <li>• The SAP is a NSW government program funded by Snowy 2.0 allowing developments to be fast tracked and the approval process to be within 30 days. It enables developers to value add bringing opportunities to the local economy and surrounds. 800 new housing structures need to be strategised by 2026 to account for the economic and social growth brought about by the SAP.</li> </ul> <p><b>Copy of presentation kindly provided and will be distributed with minutes.</b></p>                                                                        |
|  | <p><b>12.10 pm</b><br/>The Hon Adam Marshall MP, Member for Northern Tablelands.</p> <ul style="list-style-type: none"> <li>• The SAP will transform the entire North West of NSW and is the biggest infrastructure project since the 1970’s. Traditionally the North/South connectors have been the priority but now this development makes the east/west connector corridor (ie Gwydir Hwy) the next opportunity of significant infrastructure upgrade.</li> <li>• Health Services are also a huge priority. The State government has been very good building the infrastructure but needs to ensure delivery of service. Health Services and attracting GP’s to rural, regional and remote areas is a really big issue.</li> <li>• The State budget is in June which is always a critical time.</li> </ul>                                                                                                                                                                                                                                                              |

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|  | <ul style="list-style-type: none"> <li>• The next election is in March 2023 and the strong recommendation is to advocate for issues and projects now for the remainder of this term. Road grant funding is always a huge item. The Bruxner Way is a part of the proposed hand back of roads of major significance to the state government. While this hasn't happened with the Bruxner as yet, it is still included in the proposal for Stage 2.</li> <li>• Request from Balonne Shire Council for communication between the NSW &amp; QLD Transport Department to bitumen seal the gap in the highway which runs between Bourke and Hebel.</li> <li>• RFS Assets being forced onto Councils.</li> <li>• RDA success of Shearing School at Glen Innes.</li> <li>• Housing Shortage – Does the State Government have any means to support developers re labour shortage, supply shortages, access to kit homes, opening up Crown Land for housing development etc.</li> <li>• Road Funding – threat of depreciation stopping road progress.</li> </ul>                                                                                                                                                                                                                                                                                     |
|  | <p>At this juncture, the time being 12.45pm Cr Mark Johnson, Mayor of Moree Plains Shire Council welcomed delegates to Moree and wished BROCC every success with their endeavours on behalf of the border communities.</p> <p>Damon Meadows QLD Department Local Government, Racing &amp; Multicultural Affairs advised that he was moving on and wished BROCC every success moving forward.</p> <p>The Chairperson thanked Damon for his input and wished him well in his new role.</p> <p>At this juncture, the time being 12.50pm, Damon Meadows, Cr Jane Weir, Michael Urquhart and Cr John Coulton departed the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|  | <p><b>12.55 pm</b><br/>         Tammy Elbourne, Moree Plains Shire Council, The Wonders of Moree Plains and Working Together as a Region on Tourism.</p> <ul style="list-style-type: none"> <li>• The Moree Tourism Board is strongly supported by MPSC (provides 80% of funding) but is actually an industry based, non-profit organisation relying on community for volunteers and support. It employs 4 personnel and Tammy is the CEO. She works to seek tourism opportunities and products for the area. While Moree is one of the most agriculturally productive shires, it is all about arts and culture and the visitor economy is worth \$80M to the Shire. The priority is to increase the yield per stay which has increased from \$66/night to \$120/night over the last few years. New visitors are looking for connections to the community. They want back yard visits to green open spaces promoting health and well-being. The food weekend, "Moree on a Plate" has been a huge marketing/tourism success for the last 10 years and brings huge visitation to town. They run the community services directory for the region which is a great opportunity for promotion.</li> </ul> <p><b>Copy of presentation kindly provided and will be distributed with minutes.</b></p> <p><a href="#">Border Tourism Trail</a></p> |

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|           | <p><b>Moved: Balonne</b><br/>That BROCC encourage Visitor Information Centre Tourism Managers to collaborate and formulate a position on the merits of establishing a focused Tourism Trail (eg geographic features/arts &amp; culture) throughout the BROCC local government areas.</p> <p><b>Seconded: Moree</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|           | At this juncture, the time being 1.30pm, Russell Stewart departed the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|           | <p><b>1.40pm</b><br/>Jenny Rix, Interim Director, Regional Development Australia, Darling Downs and South West.</p> <p>Jenny briefed the group on important work that is currently underway to plan for the water needs of the future. The QLD Regional Water Assessment team continues to engage with the NSW Dept of Planning &amp; Environment as they continue to work on their Border Rivers Regional Water Strategy which has both a similar focus and stakeholders. It was noted that there may be cross border water supply options along the Border Rivers that need to be looked at. RDA suggested that both these agencies along with additional speakers be brought together to conduct a Cross Border Workshop.</p> <p><u>Cross Border Water Workshop</u></p> <p><b>Moved: Tenterfield</b><br/>That BROCC:</p> <ol style="list-style-type: none"> <li>Encourage Regional Development Australia, Darling Downs and South West to engage and collaborate with relevant water agencies with a view of holding a Cross Border Water Forum;</li> <li>BROCC members, agencies and organisations from both QLD and NSW be invited and encouraged to participate; and</li> <li>It was noted that Moree Plains Shire Council offered for the Workshop to be held in Moree.</li> </ol> <p><b>Seconded: Balonne</b></p> |
| <b>7.</b> | <b>Items Listed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|           | <p><b>Water Forum Idea</b></p> <p>Dealt with in conjunction with Cross Border Water Forum above.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|           | <p><b>Advocacy Opportunities - List of Priorities from Individual Councils</b></p> <p>To be held over to next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|           | <p><b>Bursary Suggestion (Tenterfield Shire Council)</b></p> <p>Additional information provided by Tenterfield Shire Council was received and noted. No further action.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|           | <p><b>QLD Cross Border Commissioner (Balonne Shire Council)</b></p> <p>Copy of letter requesting reconsideration of decision to not support creation of</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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|            | <p>QLD Cross Border Commissioner role received and noted.</p> <p>Dealt with in conjunction with address by Cross Border Commissioner, James McTavish earlier in the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|            | <p><b>Carbon Farming (Balonne Shire Council)</b></p> <p>To be held over to next meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|            | <p><b>Cross Border Disaster Management (Balonne Shire Council)</b></p> <p>Presentation by District Disaster Management Coordinator, Snr Sgt Chris Mitchell received and noted.</p> <p>Dealt with in conjunction with address by Snr Sgt Chris Mitchell earlier in the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                 |
| <b>8.</b>  | <b>Action Log</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|            | <p><b>Moved: Inverell</b><br/>That:</p> <p>a) the Action Log be received and noted; and<br/>b) the following items, which have been actioned, be removed from the Action Log:</p> <ul style="list-style-type: none"> <li>- Reinvite Bindaree Beef to a future meeting</li> <li>- Exclusion Fencing</li> <li>- The Coffey Scheme</li> <li>- Engagement with NSW and Queensland State Government</li> <li>- Fast Internet Connectivity</li> <li>- Bursary Suggestion</li> <li>- Chairpersons Report AGM</li> <li>- Presence at BROCC meetings</li> <li>- Invitation to Join BROCC (Bourke &amp; Brewarrina)</li> </ul> <p><b>Seconded: Moree</b></p> |
| <b>9.</b>  | <b>Next Meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|            | <p><b>12 August, 2022 Thargomindah (Bulloo Shire Council) commencing at 9am.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>10.</b> | <b>General Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|            | <p><b>Road Classification Review and Regional Road Transfer – Bruxner Way</b></p> <p><b>Moved: Tenterfield</b><br/>That BROCC provide a letter supporting the application made by Tenterfield, Inverell, Gwydir and Moree Plains Shire Council to transfer the Bruxner Way to the NSW Government as part of the Road Classification Review and Regional Road Transfer.</p> <p><b>Seconded: Southern Downs</b></p>                                                                                                                                                                                                                                  |
| <b>11.</b> | <b>Meeting Closed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|  |                                                                                    |
|--|------------------------------------------------------------------------------------|
|  | <b>There being no further business, the meeting was declared closed at 2.19pm.</b> |
|  |                                                                                    |

## 7. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jane Keir OAM  
**FILE NUMBER:** 22/10/0106

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

Met with Her Excellency the Honourable Margaret Beazley AC QC, Governor of NSW on 29.7.22 at Council for morning tea with Councillor Rummery & Councillor Currey.

Her Excellency spent most of the day in Walgett visiting the schools & PCYC, she has a keen interest in the education of our children.

Met with The Hon Mark Coulton, MP Parkes at Council on 20.7.22, he has a very busy schedule but always finds time to see his constituents as he travels around his electorate.

Meeting with GM Mike Urquhart held 20.7.22 with Domenica Kekic, Senior Advisor Customer Service NSW Telco Authority via Teams, we highlighted the deteriorating & non-existent telco services across the Shire, a report will come back to Council re proposals & possible solutions.

Attended the Western NSW Business Awards at the Dubbo Zoo function centre with GM, Mike Urquhart on 22.7.22, Down to Earth Opals nominated & were a finalist in their category at the event. The only organisation representing the far west, a huge congratulations to them was conveyed across the room.

Councillors Rummery, Seaton, Cooke & myself together with GM Mike Urquhart met with the Hon Minister for Education, Sarah Mitchell on 4.8.22 at the CWA rooms, Walgett.

We had a very informative hour with the Minister & highlighted the problems that we face in our schools within the Shire.

Minister Mitchell met with all the stake holders in Walgett over a 2 day period, hopefully we will see some new directives & outcomes from her visit.

The Dick Colless Memorial Scholarships were awarded to 6 recipients at the Council Chamber on 16.8.22 followed by morning tea, it was good to meet these young people from all corners of our Shire pursuing their goals & professions in life. Councillor Dick Colless would certainly have been proud to have his name sponsor these young citizens.

Teams meeting with GM Mike Urquhart on 17.8.22 organised by the Alliance of Western Councils & NSW Govt Biodiversity Offsets Scheme, it was a very vocal meeting with Councillors & GMs from across the Western NSW speaking about the disadvantages this scheme has created for small Councils.

| Monthly Mayoral Report                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayoral report for August 2022 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

## **9. REPORTS FROM OFFICERS**

### **9.1 GENERAL MANAGER**

#### **9.1.1 COUNCIL'S DECISION ACTION REPORT – JULY 2022**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register become3s the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register.

**Governance Issues:**

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental Issues:**

Nil.

**Stakeholders:**

Council and Manex Team.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Council's Decision Action Report – July 2022**

**Recommendation:**

That the Resolution Register July 2022 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register.

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                    |
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| 14.02.17 | 1/2017/15 | <p>Loan to Lightning Ridge Opal &amp; Fossil Centre Inc.</p> <p>(a) That the Chief Financial Officers report be received.</p> <p>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc. for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.</p> <p>(c) The loan be repaid over five (5) years as follows; 9/01/18 - \$10,000, 9/1/2019 - \$10,000, 9/1/20 - \$10000, 9/1/21 - \$10,000, 9/1/22 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightening Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a Board Member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> | GM   | 30/05/22 Items (a) to (d) have been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM to report to Council                                            |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>15.11.2021 GM to call tender for new pool when additional grant funds become available</p> | In progress                                                        |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 " "</p> <p>14/02/2022 GM to follow up as current status</p>                                                                                       | This is still in progress delay due to change of ownership of land |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p>                                                                                                                                                                      | Waiting on approval from crown lands                               |

WALGETT SHIRE COUNCIL AGENDA – 30 AUGUST 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 8.02.18  | 1/2018/2  | <p>That Council:</p> <p>6. Investigate the re-establishment of precinct committees.<br/>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</p>                                                                                                                                                                                                                                                                                                  | GM   | <p>19.03.18 ongoing<br/>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br/>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br/>6.Work in progress – Collarenebri established under Economic Development<br/>7. No progress to date<br/>15/4/20 ratepayer survey to be undertaken July 2020<br/>16.09.20 Survey complete. Report to Oct 2020 meeting<br/>15.11.2021 The General Manager is participating in Minerals Environment and Geoscience community consultation process for opening up of OPA4.<br/>15.11.2021 The General Manager in the forthcoming year to investigate precinct committees.<br/>15.03.2022 Precinct committee to be established for Walgett &amp; Burren Junction, at request of community. GM attended Walgett meeting.<br/>20.06.2022 Committee for Walgett in progress<br/>27.07.2022 Burren Junction Progress Committee and Walgett Community Development Committee have been formalised by Council on 26/07/22 (Minute reference 8/2022/6).<br/>Advertising for members to commence early August 2022.</p> | Partly completed            |
| 03.04.19 | 2/2019/23 | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect “Lightning Ridge Candidate Area B” is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for “Lightning Ridge Candidate Area C”.</p>                                                                                                                            | DES  | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br/>Cityplan’s name has changed to “Gyde”</p> <ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council’s DES for review. Gyde will then amend the report as required.</li> </ul> <p>09/02/2022 – TEAMS meeting with Gyde Planning and DPIE representatives on Friday<br/>4/02/2022 to discuss recommendations of Bridging Report.<br/>15/02/2022 – Further technical analysis required by Gyde Planning.</p>                                                                                                                                                                                                                                                                                                             | In progress                 |
| 17.12.19 | 12/2019/4 | <p>Council investigate the options of highlighting Mr Frederick York Wolseley’s contribution towards the shearing industry in the form of a monument and associated historical information</p>                                                                                                                                                                                                                                                                    | GM   | <p>GM investigating tourist possibilities<br/>Rural Aid project<br/>11.07.2022 Signage wording underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | In Progress                 |
| 25.02.20 | 1/2020/12 | <p>1. Council participate in the Museums &amp; Galleries of NSW – Museum Advisors Program.<br/>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br/>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br/>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.</p> | GM   | <p>15.11.2021 Awaiting information for advisors<br/>18.05.2022 GM has again contacted Museum &amp; Galleries requesting a list of advisors for engagement.<br/>20.06.2022 Waiting on contact from Museum and Galleries NSW<br/>11.07.2022 General Manager has advised M&amp;G NSW of preferred advisor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | In progress                 |
| 28.04.20 | 3/2020/15 | <p>That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.</p>                                                                                                                      | DES  | <p>Delayed pending appointment of new DES.<br/>15.11.2021 To be followed up by DES in early 2022.<br/>15.02.2022 – Consultation with business owners to commence in March '22.<br/>19.04.2022 Acting Director Environmental Services to investigate</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Ongoing                     |
| 25/08/20 | 9/2020/19 | <p>That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br/>i. Fox street between Euroka Street and Warrena Street<br/>ii. Wee Waa Street between Peel Street and Pit Street</p>                                                                                                                                                                                                      | DETS | <p>16.9.2020 discussed in Traffic Committee meeting held on 10<sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br/>21.10.2020 Engineering department in process for community consultation<br/>16.11.2020 Community consultation is progress<br/>18.03.21 Funding being sought for signage<br/>20.06.2022 Submitting grant application July 2022 – Collarenebri, Lightning Ridge &amp; Walgett</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Waiting on funds from TfNSW |

WALGETT SHIRE COUNCIL AGENDA – 30 AUGUST 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |             |                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                      |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| 25/08/20 | 9/2020/23  | <ol style="list-style-type: none"> <li>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.</li> <li>2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;</li> <li>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;</li> <li>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</li> <li>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979.</li> </ol> | DES         | <p>Work on this project is suspended due to high number of development applications and enquiries.<br/>15.02.2022 – No change</p>                                                                                                                                                                                                                                                               | <p>Planning consultant to progress actions for planning proposal</p> |
| 15.12.20 | 15/2020/17 | <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppark.</li> <li>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES         | <p>Negotiations with stakeholders has commenced.<br/>19.04.2022 Acting Director Environmental Services to investigate<br/>18.05.2022 Acting Director Environmental Services to investigating relevant licenses for land at Glengarry and Grawin<br/>27.07.2022 DES has been in contact with land holder at proposed site and awaiting his return to discuss further.</p>                        | <p>Ongoing</p>                                                       |
| 27.04.21 | 4/2021/15  | <p>Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO         | <p>22.07.21 Project underway<br/>15.11.21 Bar area 95% complete, main steel supports are in place, holes for foundations being prepared<br/>20.06.22 Gletan Group submitted a claim for extras which has been referred to the project manager at Barnson's<br/>11.07.22 Gletan Group are continuing to drill holes for foundations and are anticipating a completion date of 12 August 2022</p> | <p>In progress</p>                                                   |
| 29.06.21 | 6/2021/3   | <ol style="list-style-type: none"> <li>A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.</li> <li>B. The General Manager report back to Council on the outcome of investigations.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM          | <p>15.11.2021 The General Manager has spoken to Committee members and is waiting on financial information.<br/>19.04.2022 GM to report to May 2022 meeting re tender option for provision of fuelling station.<br/>20.06.2022 Airport Manager preparing scope of works<br/>27.07.2022 Draft Scope of Works has been received and is in editing process</p>                                      | <p>In progress</p>                                                   |
| 22.02.22 | 3/2022/22  | <ol style="list-style-type: none"> <li>b) That Council agree to sell both Lot 156 and Lot 157 DP 882747 Duff Street Walgett to Michael Hughes Transport for \$85,000 (GST exclusive).</li> <li>c) A condition of sale being, the blocks are land locked and Council is not obligated to provide access via Duff Street, with connection to water/septic services, power, and Council's half share of fencing, and removal of soiled fill, and relocation of the septic main to allow development be at the expense of Michael Hughes Transport.</li> <li>d) The General Manager and Mayor be authorised to execute the sale of documents and the Council's Seal be affixed accordingly.</li> </ol>                                                                                                                                                                                         | GM          | <p>19.04.22 GM wrote to interested parties and has, so far, not received a response.</p>                                                                                                                                                                                                                                                                                                        | <p>Waiting on response from prospective purchasers</p>               |
| 29.03.22 | 4/2022/14  | <ol style="list-style-type: none"> <li>1. Reconstruction and Sealing of 54.96kms of Come by Chance Road</li> <li>2. Council accept Batterline Earthmoving Pty Ltd's submission for the reconstruction and sealing of 54.96kms of Come by Chance Road.</li> <li>3. That the General Manager be authorised to sign the contract.</li> <li>4. A dedicated project officer be assigned to the project and report to Council on a monthly basis.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS/<br>GM | <p>05.04.2022 – Letter of Award for Batterline, signed and returned to ArcBlue<br/>18.05.2022 – Contract signed – work to commence June 2022<br/>27.07.2022 – With items 1-4 being completed, this is now being moved to operational monthly reporting</p>                                                                                                                                      | <p>COMPLETE</p>                                                      |
| 29.03.22 | 4/2022/15  | <ol style="list-style-type: none"> <li>1. Burranbaa Road Reconstruction and Sealing of 10.6 kms</li> <li>2. Council accept accept Batterline Earthmoving Pty Ltd's submission for the reconstruction and sealing of 10.6kms of the Burranbaa Road between Collarenebri and Lightning Ridge.</li> <li>3. That the General Manager be authorised to sign the contract.</li> <li>4. A dedicated project officer be assigned to the project and report to Council on a monthly basis.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                               | DETS/<br>GM | <p>05.04.2022 – Letter of Award for Batterline, signed and returned to ArcBlue<br/>18.05.2022 – Contract signed – work to commence June 2022<br/>27.07.2022 – With items 1-4 being completed, this is now being moved to operational monthly reporting</p>                                                                                                                                      | <p>COMPLETE</p>                                                      |

WALGETT SHIRE COUNCIL AGENDA – 30 AUGUST 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                                                                                                                                                                                                                                                                                  |             |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 30.05.22 | 6/2022/6  | Reconnecting Regional NSW – Community Events Program<br>(a) Participate in the Community Events Program and submit a grant application for \$301,807<br>(b) Engage a part-time Community Events Co-ordinator for a fixed term nine (9) month contract, which is funded from the grant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | GM         | 20.06.2022 Program underway with events<br>11.07.2022 PD to be assessed by Council's Consultative Committee July 22 with recruitment to also commence July 22<br>27.07.2022 Advertising for commenced to Events Officer<br>22.08.2022 Report to Council for allocation to events | In progress |
| 30.05.22 | 6/2022/17 | Construction Collarenebri Artesian Hot Spring<br>(b) Enter into a contract with Lukas Building and Excavation for the construction of a 15m circular pool, associated amenities, park furniture, BBQ with shelter and seating, concrete paths, concourse and stormwater drainage, as per Quotation No. 264, at a price of \$1,127,400 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council<br>(c) The Council Seal be affixed to the Contract.<br>(d) Allocate \$170,000 for the piping and pumping of water to and from the artesian hot spring pool.<br>(e) Allocate \$205,876 additional funding for the construction of the pool and amenities.                                                                                                                                                                                                                                                                                                                                                                                                                  | GM/<br>CFO | 20.06.2022 Design in progress<br>27.07.2022 GM waiting on design of circular pool and children's pool<br>22.08.2022 Design complete. Engineers design in progress                                                                                                                | In progress |
| 28.06.22 | 7/2022/8  | Audit, Risk and Improvement Committee<br>1. Council join with the Far North West Joint Organisation (FNWJO) and all member Councils in establishing a Shared Audit, Risk and Improvement Committee (ARIC) in accordance with section 428B of the Local Government Act 19333<br>2. Council delegate authority to the FNWJO to appoint the chair and 2 independent members to form the ARIC to serve the FNWJO and all 3 member Councils.<br>4. Council adopt the Draft Terms of Reference developed for the operation of the ARIC, noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.<br>6. Applications, as detailed in the Expression of Interest document, be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area, together with the websites of each of the member Councils, to provide local residents the opportunity to apply to become a member of the shared committee, if they are suitably qualified and wish to apply. | GM         | 11.07.2022 Deputy Mayor is Council delegate to ARIC. FNWJO recruiting the chair and independent members.                                                                                                                                                                         | In progress |
| 28.06.22 | 7/2022/20 | Transfer of Kookaburra Court to Walgett Shire Council<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the transfer.<br>5. The property be classified as operational.<br>6. The Council Seal be affixed to these documents as required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM         | 11.07.2022 Council solicitor working on transfer from Whiddon to Walgett Shire Council<br>27.07.2022 Contract of transfer signed                                                                                                                                                 | Complete    |
| 28.06.22 | 7/2022/21 | Lightning Ridge Mega Park – Everyone Can Play<br>1. That the Everyone Can Play Park be located on Council land in Pandora St, Lightning Ridge, being Lot 7 & 8 DP846336.<br>2. Funding be allocated for a new toilet facility at the Pandora St Anyone Can Play Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM/<br>CFO | 11/07/2022 General Manager has advised DPIE of change of location. Awaiting on approval of variation.<br>27.06.2022 New site approved by Council 26.07.22 – Refer resolution Minute note 8/2022/21                                                                               | COMPLETE    |
| 26.07.22 | 8/2022/6  | Section 355 Progress and Development Committees – Burren Junction Progress Committee and Walgett Community Development Committee:<br>4. Council advertise, requesting interested community members nominate for membership to the abovementioned 355 committees of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM         | 27.07.2022 Advertising for committee members to commence August 2022                                                                                                                                                                                                             | In progress |

WALGETT SHIRE COUNCIL AGENDA – 30 AUGUST 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                                                 |             |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------------------------------------------------|-------------|
| 26.07.22 | 8/2022/7  | Multi-Sport Community Facility Fund – Conversion of Jenny Wright Netball Courts to a Multi-Sport Complex:<br>2. The General Manager be authorised to execute the grant funding agreement with the Office of Sport.<br>3. Council approve a contribution of \$500,000 toward the cost of the project and this be included in the September 2022 Quarterly Budget Review                                                                                                                                                                                                                                                                | GM/<br>CFO | 22.08.2022 Waiting on funding deed                              | In progress |
| 26.07.22 | 8/2022/8  | Service NSW Renewal of Agreement:<br>2. Council authorise the General Manager to execute the agreement between Service NSW and Walgett Shire Council; and<br>3. The Common Seal of Council be affixed to the necessary documents.                                                                                                                                                                                                                                                                                                                                                                                                     | GM         | 22.08.2022 Service agreement signed and returned to Service NSW | Complete    |
| 26.07.22 | 8/2022/19 | Purchase of Property at Carinda:<br>2. Council approves the purchase of 23 Colin St, Carinda; being described as Lot 2 DP309612 having a purchase price of \$15,000<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.<br>4. The property be classified as operational                                                                                                                                                                                                                                                                                                    | GM/<br>DES | 22.08.2022 Council's solicitor has commenced purchase process   | In progress |
| 26.07.22 | 8/2022/20 | Tenders for the Management and operation of Walgett Memorial and Collarenebri Swimming Pools:<br>That Council accepts the tender for the Management and Operation of Walgett memorial and Collarenebri Swimming Pools from Riley Aquatic Management Pty Ltd, in the sum of \$406,531 per annum including GST, for a period of 36 months with provision for two (2) by twelve (12) month extensions based on satisfactory performance.                                                                                                                                                                                                 | CFO        | 22.08.2022 lease executed                                       | Complete    |
| 26.07.22 | 8/2022/21 | Lightning Ridge Mega Park – “Everyone Can Play”:<br>1. Council approves the purchase of Lot 102 DP11165265 from the Lightning Ridge Aboriginal Land Council, for a purchase price of \$53,900.<br>2. The “Everyone Can Play Park” be located on Lot 10 DP11165265 Harlequin St, Lightning Ridge.<br>3. Council to pay all legal and Native Title costs associated with the transfer of the property.<br>4. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.<br>5. The property be classified as operational<br>6. The Council Seal be affixed to these documents, as required | GM         | 22.08.2022 Council solicitor has commenced purchase proces      | In progress |

## 9.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### **Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 22-22 / The development of guidelines and a model policy on the lobbying of Councillors

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### **Stakeholders:**

Councillors and Walgett Shire Council staff.

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### **Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

### **Circulars Received From the NSW Office of Local Government**

#### **Recommendation:**

That the information contained in the following Department circular 22-22, from the Local Government Division Department of Premier and Cabinet, be received and noted.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-22 / 8 August 2022 / A731312                                                      |
| <b>Previous Circular</b>    | N/A                                                                                              |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                               |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                  |

The development of guidelines and a model policy on the lobbying of councillors.

### What's new or changing

- In recent investigations, (Operation Dasha, Operation Eclipse and Operation Witney), the Independent Commission Against Corruption (ICAC) has considered the corruption risks associated with the lobbying of councillors and made corruption prevention recommendations.
- Among other things, ICAC has recommended:
  - that the Office of Local Government (OLG), in consultation with the local government sector, develop guidelines to enhance transparency around the lobbying of councillors (ICAC has also made recommendations about the content of the guidelines), and
  - that the *Lobbying of Government Officials Act 2011* (the LOGO Act) is amended to ensure all provisions apply to local government.
- In response to ICAC's recommendations, OLG is proposing to develop guidelines to enhance transparency around the lobbying of councillors. The guidelines will be issued under s 23A of the *Local Government Act 1993*.
- OLG is also developing a model policy on lobbying to support councils to implement the guidelines. If adopted by councils, the policy will operate to supplement the provisions of their adopted codes of conduct.

### What this will mean for your council

- OLG is undertaking consultation with councils to seek their views on what should be included in the proposed guidelines and to identify existing best practice in the local government sector in managing corruption risks associated with the lobbying of councillors.
- OLG is also seeking the views of councils on whether the LOGO Act should apply to local government.
- To assist with the development of the guidelines and model policy, OLG is seeking the following from councils:
  - councils' views and suggestions on ICAC's recommendations on the content of the proposed guidelines (set out in the attachment to this circular)
  - suggestions on what issues, behaviours and risks need to be addressed in the guidelines and model policy
  - information about what measures councils currently take to enhance transparency and promote honesty around the lobbying of councillors, and
  - copies of or links to councils' existing lobbying policies.
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled '*Lobbying Guidelines*' and marked to the attention of OLG's Council Governance Team.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

- Submissions should be made by COB **Monday 5 September 2022**.

**Where to go for further information**

- Information about ICAC's corruption prevention recommendations in relation to the lobbying of councillors is provided in the attachment to this circular.
- ICAC's report on Operation Dasha is available [here](#).
- ICAC's report on Operation Eclipse is available [here](#).
- ICAC's report on Operation Witney is available [here](#).
- Information on the operation of the LOGO Act is available [here](#).
- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)

**Michelle Wood**  
**A/Deputy Secretary, Crown Lands and Local Government**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
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T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

3

**ATTACHMENT**

**ICAC recommendations in relation to section 23A guidelines on the lobbying of councillors**

**Operation Dasha**

Recommendation 8

That the Department of Planning and Environment (DPE), following a reasonable period of consultation, issues guidelines under section 23A of the *Local Government Act 1993* (LGA) to introduce measures to enhance transparency around the lobbying of councillors. The guidelines should require that:

- councils provide meeting facilities to councillors (where practical) so that they may meet in a formal setting with parties who have an interest in a development matter
- councils make available a member of council staff to be present at such a meeting and to prepare an official file note of that meeting to be kept on the council's files (any additional notes made by the member of council staff and/or the councillor should also be kept as part of the council's records)
- all councillors be invited when a council conducts formal onsite meetings for controversial re-zonings and developments, and
- council officers disclose in writing to the general manager any attempts by councillors to influence them over the contents or recommendations contained in any report to council and/or relating to planning and development in the local government area.

**Operation Witney**

Recommendation 9

That DPE ensures any guidelines issued pursuant to section 23A of the LGA regarding the lobbying of councillors (see Operation Dasha recommendation 8 above) include advice about:

- the nature and frequency of meetings between councillors and interested parties, including the need to ensure transparency around these interactions
- how and where to report concerns about lobbying practices
- the receipt of submissions outside of formal processes, including the transmission of material to specific councillors in a way that excludes other councillors and staff
- councillors' attendance at staff meetings with parties interested in an outcome
- councillor representations to staff arising from lobbying interactions, and
- the lobbying of councillors by interested parties with whom they have a pre-existing relationship.

Recommendation 10

That DPE updates the *Model Code of Conduct for Local Councils in NSW* to refer to any councillor lobbying guidelines and to reflect the substantive advice contained in the guidelines.

4

**ICAC recommendations and findings on the extension of the *Lobbying of Government Officials Act 2011* (the LOGO Act) to local government**

**Operation Dasha**

*Recommendation 7*

That the NSW Government amends the LOGO Act to ensure all provisions apply to local government.

**Operation Eclipse**

*Key finding 5*

The local government sector faces considerable risk of undue influence and should be regulated by the LOGO Act.

Investigations conducted by ICAC and interstate anti-corruption commissions indicate that local councils are often the target of improper lobbying. However, local government officials are not “government officials” as defined by, and for the purposes of, the LOGO Act. The *Model Code of Conduct for Local Councils in NSW* does not explicitly refer to lobbying; however, it does contain general obligations in relation to ethical and honest conduct, as well as more detailed material covering:

- improper and undue influence
- inappropriate interactions
- use and security of confidential information
- recordkeeping.

Extending the provisions of the LOGO Act to local government would, among other matters, allow the lobbying regulator to provide guidance about the appropriate policies and procedures that would best suit the circumstances of local councils, particularly regarding matters about planning, land use, the environment and community amenities.

### 9.1.3 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and not the information.

| <b>Important Dates For Councillors – Upcoming Meetings &amp; Events</b>                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

| <b>DATE</b>          | <b>MEETING/FUNCTION</b>                       | <b>LOCATION</b>                  | <b>NOTES</b>                                  |
|----------------------|-----------------------------------------------|----------------------------------|-----------------------------------------------|
| 31 August 2022       | Youth Careers Day                             | Walgett Showground               | Councillors and Executive who wish to attend  |
| 2 September 2022     | MERC General Meeting                          | York St, Sydney                  | Mayor and GM                                  |
| 3 September 2022     | NAIDOC 2022 Awards                            | Walgett Sporto                   | Councillors and Executive who have RSVP'd     |
| 27 September 2022    | Council Meeting                               | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 14 October 2022      | Western Alliance of Councils Ordinary Meeting | Bourke                           | Mayor and General Manager                     |
| 23 – 25 October 2022 | LGNSW Annual Conference                       | Crowne Plaza Hunter Valley       | Mayor, Councillor Cooke and GM                |
| 31 October 2022      | Castlereagh Macquarie County Council Meeting  | Coonamble Shire Council Chambers | Clr Woodcock, Clr Cooke and General Manager   |
| 27 October 2022      | Council Meeting                               | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 9 November 2022      | LEMC Meeting                                  | Walgett Police Station           | General Manager                               |
| 22 November 2022     | Council Meeting                               | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |
| 23 November 2022     | Cross Border Disaster Management Conference   | Goondiwindi /Zoom                | Mayor, Deputy Mayor and General Manager       |
| 24 November 2022     | BROC General Meeting                          | Goondiwindi                      | Mayor & GM                                    |
| 8 December 2022      | Barwon Darling CAG Ordinary Meeting           | Bourke                           | Mayor and Deputy Mayor                        |
| 19 December 2022     | Castlereagh Macquarie County Council Meeting  | Coonamble Shire Council Chambers | Clr Woodcock, Clr Cooke and General Manager   |
| 20 December 2022     | Council Meeting                               | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |

## 9.1.4 2022 COUNCIL POLICY AND PROCEDURE REVIEW

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0107

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### **Summary:**

The attached policies are presented to Council for consideration and adoption.

1. Advertising Vacant Positions
2. Professional Institute Memberships & Accreditation

### **Background:**

Council from time to time Council must regularly review its various policies and procedures to ensure compliance with current legislation and relevant procedures applying at the time.

### **Current Position:**

The following policies have been reviewed by senior management and a number of cosmetic changes have been made to the documents.

### **Governance issues:**

As per the various policies  
Local Government Act 1993  
Local Government (General) Regulation 2005

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire Council  
Walgett Community  
Walgett Shire Council Staff

### **Financial Implications:**

The revised policies do not present any financial issues for Council.

### **Alternative Solutions/Options:**

N/A

### **Conclusion:**

The writer is recommending Council adopts the revised policies as presented.

**Council Policy and Procedure Review**

**Recommendation:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  - i) Advertising Vacant Positions
  - ii) Professional Institute Memberships & Accreditation

**Moved:**

**Seconded:**

**Attachments:**

The abovementioned policies and procedures.



## ADVERTISING VACANT POSITIONS

Adopted Date:

Next Review Date: January 2024

Responsible: Human Resources Manager

---

### POLICY STATEMENT

WSC will ensure that all vacant positions within Council are advertised in a manner sufficient to encourage and enable suitably qualified persons to apply.

### OBJECTIVES:

- To ensure that Council complies with the New South Wales Local Government Act 1993, relevant industrial requirements and the Anti-Discrimination Act 1977.
- To ensure that the recruitment and selection of staff is based on merit with proper regard for the principles and objectives of Equal Employment Opportunity.
- To ensure that Council's advertising practices and procedures clearly define the method of advertising for recruiting vacant positions which ensure that the recruitment process is fair and transparent.

### Objective

To advertise vacant staff positions in a manner designed to attract suitably qualified persons to apply and that the relevant information is made available to all potential applicants.

### Council Policy Reference

Advertising Vacant Positions Policy

### Statutory Requirements

Local Government Act 1993  
Local Government (State) Award  
Anti-Discrimination Act 1977

### Related Policy/Procedure

Equal Employment Opportunity

|

## 1. Advertising

### a) Internal Advertising

All positions vacant will be advertised internally via email and employee notice boards. Generally, all positions will be advertised both internally and externally. A position may only be advertised internally where Human Resources and the relevant Director deem it appropriate that there are two or more suitably qualified current employees to apply for the position, and there is no likelihood of attracting external applicants suitably qualified.

### b) External Local Advertising

Vacant positions will be advertised locally in the Walgett Spectator, Council's website, Local Government job boards, Local Radio stations (2WEB and 2VM) and on social media platforms. Information will also be supplied to local employment agencies located in Walgett and Lightning Ridge.

### c) External Regional Advertising

If a position requires specialist expertise that is not likely to be available locally, the position may be additionally advertised in the following methods (but not limited to):

- Internet
- Social Media
- Other Regional Newspapers e.g. Daily Liberal
- Seek , Employment Office, Careers at Council

### d) External National Advertising

If a position requires senior/specialist expertise the position may be advertised in the following (but not limited to):

- Local Government Job Directory
- Sydney Morning Herald
- Internet
- Career specific publications
- State Daily Newspapers

Advertisement in the above publications is subject to approval by the General Manager and budgetary constraints. All vacant positions will be advertised for a minimum of two (2) weeks or ten (10) working days with some senior positions being advertised up to four (4) weeks.

Vacant Positions will be posted on Council's website [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) where all relevant information can be accessed.

## 2. Information required for a Recruitment Advertisement

Vacant staff positions will be authorised by the General Manager for advertising.

Human Resources will place advertisements in the required publications. This advertisement will contain the following information in the WSC template *Positions Vacant Advertisement*;

- Job Title
- A short description of the position and associated duties
- Key selection criteria to be addressed by the applicant (if applicable)
- Closing date for applications
- How to apply lodgement will be via online portal (SCOUT) unless otherwise advised
- Key attraction statements (if applicable)
- Special conditions, if applicable to the position eg designated housing
- Salary range and employment status (Permanent, part time)
- Council Logo

The following information will be made available to applicants online for Vacant Positions:

- Application for Employment
- Position Description
- Walgett Shire Council overview (if required)

The following wording must be placed at the bottom of each advertisement:

*Council is an Equal Opportunity Employer and has a smoke free work environment.*

The following wording must be placed in an advertisement for positions within child related areas of Council:

*It is an offence under the NSW Child Protection (Prohibited Employment) Act 1998 for a person convicted of a serious sex offence to apply for this position. A current Working with Children Checks must be included with the application.*

## 3. Advertisement Cost Allocation

All advertising for vacant positions should be costed to Human Resources – Staff Replacement unless otherwise specified by the General Manager or Chief Financial Officer. Advertisements in excess of \$2000 for individual campaigns must have a purchase order raised.

**Procedure Review History**

| Date         | Changes Made                                 | Approved By                        |
|--------------|----------------------------------------------|------------------------------------|
|              | Procedure Developed                          | Ray Kent - General Manager         |
| 19 July 2022 | Reviewed by WSC Staff Consultative Committee | Michael Urquhart – General Manager |
|              |                                              |                                    |



# PROFESSIONAL INSTITUTE MEMBERSHIPS & ACCREDITATION POLICY AND PROCEDURE

Adoption Date:

Next Review Date: June 2024

Responsible Officer: Human Resources Manager

---

## POLICY STATEMENT

Walgett Shire Council is committed to supporting the costs of accreditation and membership for employees to be members of professional institutes where the membership is directly related to the employee's position within Council.

### OBJECTIVES:

- To ensure that Council complies with relevant industrial requirements.
- To ensure staff meet the membership standards specified by the relevant organisations which are typically based on qualifications and experience.
- To enable staff access to structured professional development programs that encourage specialised staff to maintain and enhance their skills through their membership of relevant professional associations.
- To ensure that Council and staff are well informed of legislative changes, examples of best practice and innovation through the attendance at relevant training sessions, receipt of newsletters and specialised journals.

### Objective

To encourage staff to undertake ongoing professional development through their membership of relevant professional associations.

### Statutory Requirements

Local Government Act 1993

Local Government (State) Award

### Related Policy/Procedure

Conditions of Employment

### **Approval**

The General Manager is responsible for the authorisation of payment of reasonable costs, in accordance with the award, for professional institute membership and accreditation fees for Council staff.

### **Reimbursement**

Staff must make written application to the General Manager for the reimbursement of membership and accreditation fees and supply copies of any relevant supporting documents.

The General Manager must determine that the accreditation or membership with an institute is directly relevant to the employee's role with the Council and such accreditation or membership is beneficial for Council.

Unless the General Manager is satisfied that there is a genuine need to do otherwise, Council's contributions to any staff member will be restricted to membership and / or accreditation with a single professional institute.

### **Creditors Notification**

Once the General Manager has approved reimbursement of professional institute membership and accreditation, the General Manager will notify the applicant (in writing) that approval for reimbursement has been granted.

The relevant staff member will then be responsible for providing a copy of the approval from the General Manager, receipts of payment and any other relevant documentation to Accounts Payable (Creditors) for processing.

**Procedure Review History**

| Date         | Changes Made                                 | Approved By                        |
|--------------|----------------------------------------------|------------------------------------|
| 9 Feb 2009   | Procedure Developed                          | Ray Kent - General Manager         |
| 19 July 2022 | Reviewed by WSC Staff Consultative Committee | Michael Urquhart – General Manager |
|              |                                              |                                    |

## **9.1.5 2022 RECONNECTING REGIONAL NSW – COMMUNITY EVENTS PROGRAM**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0108

---

### **Summary:**

This report is presented to Council for confirmation of the proposed events under the NSW State Governments community events program.

### **Background:**

In June 2022 the writer tabled a report advising the Hon. Paul Toole MP. Deputy Premier and Minister for Regional New South Wales and Police had written to Council advising of the Regional Recovery Package for support of community events to boost the tourism industry across the state. A dedicated allocation of \$301,708 was made to Walgett Shire Council to apply for funding towards these events and it is requested Council employ a local external events co-ordinator to support the program.

Council formally resolved to participate in the events program.

### **Current Position:**

The Council committee have proposed the following events funding which includes a component for the Event Co-ordinators wages.

- Event 1 Walgett Markets Budget \$8,800
- Event 2 Bulldust to Bitumen - Budget \$36,000 (Walgett)
- Event 3 Jimmy Little Cultural Festivals x 2 – Budget \$131,500 (Walgett and Lightning Ridge)
- Event 4 Lightning Ridge Markets – Budget \$8,800
- Event 5 Colly Fishing Festival – Budget \$17,500
- Event 6 Burren Flower Show – Budget \$6,000
- Event 7 End of Year Celebrations – Budget \$17,350 (Shire wide community services)
- Event 8 Beat the Heat – Budget \$11,000 (Includes all three (3) major centres)
- Event 9 Grawin Show – Budget \$10,000
- Event 10 Lightning Ridge Easter Festival Budget \$13,000
- Event 11 Burren Junction Photography Comp Budget \$4,400
- Event 12 Burren Harvest Festival Budget \$4,400
- Event 13 The Edge Fest Budget \$10,000
- Event 14 Collarenebri CWA Ball Budget \$4,458
- Event 15 Carinda Lets Dance festival \$18,500

Most of the event organisers have been contacted to establish whether or not they would be interested in a contribution toward their events and organisers are thrilled by the opportunity of assistance to strengthen their events with more entertainment and activity options for their communities.

Council is in the process of engaging a part-time events co-ordinator and this should be finalised in the coming weeks.

### **Relevant Reference Documents:**

Local Government Act 1993

Local Government Regulation (2005)  
Walgett Shire Council Procurement & Asset disposal Policy.  
Walgett Shire Council Local Preference Purchasing Policy.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community  
New South Wales State Government

**Governance issues:**

Council compliance with the abovementioned policies and legislation.

**Environmental issues:**

NIL

**Financial Implications:**

The NSW State Government has allocated \$301,708 for funding of events such as shows and festivals to boost tourism. It is not intended Council make a financial contribution to the events program at this point in time.

**Legal issues:**

No legal issues have been identified.

**Alternative solutions:**

N/A

**Conclusion:**

The committee are pleased to present a comprehensive list of events that are worthy of assistance to generate a degree of on-going sustainability and creativity for local events. This is a great opportunity for Council to assist the shire business community with an economic stimulus package through increased tourism events whilst also providing for social recovery across the shire.

| <b>Reconnecting Regional NSW – Community Events Program</b>                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council allocate the recommended funding to the abovementioned events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

NIL

## 9.1.6 2022 STRONGER COUNTRY COMMUNITIES FUND ROUND 5

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0109

---

This report is presented to Council advising of the NSW State Governments announcement of a further stimulus funding initiative Round 5 of the Stronger Country Communities Grants.

### **Background:**

The Stronger Country Communities Fund Round 5 aims to boost the wellbeing of communities in regional areas by providing new or upgraded social and sporting infrastructure, or community programs.

Projects must be for infrastructure or community programs that boost the wellbeing of regional areas through improved amenity and positive social outcomes. Funding is available for local community and sporting infrastructure, street beautification, projects enhancing accessibility and inclusion for people with disability, projects improving outcomes for Aboriginal people, and community programs and local events.

Council has received advice from Regional NSW the Council allocation is \$921,000 with a community allocation of \$409,000.

### **Current Position:**

The program is all about improving the liveability of our shire and projects must be for infrastructure or community programs that boost the wellbeing of regional areas through improved amenity and positive social outcomes. Community amenity projects must be for either:

- construction of new, or upgrades to existing, local community infrastructure
- construction of new, or upgrades to existing, local sporting infrastructure
- capital works related to street beautification and other public places that promote the health, happiness and wellbeing of the community
- delivering programs that benefit the local community and provide public benefit
- infrastructure to assist the delivery of general community programs
- infrastructure or community projects or programs which improve and promote accessibility and inclusion.

Estimates for each of the recommended projects are based upon previous quotations quantity rates and include a contingency for market increase. Projects must have a value greater than \$100,000,

Table 1.0

| Project No | Project                                                              | Est Value   | Project Ranking |
|------------|----------------------------------------------------------------------|-------------|-----------------|
| 1          | Collarenebri Sportsground fence                                      | \$138,000   | 1               |
| 2          | Lighting Ovals 2 and 3 Walgett                                       | \$156,000   | 2               |
| 3          | Footpath cycle ways & K&G Onyx Street Lightning Ridge (200)          | \$228,000   | 3               |
| 4          | Skate park in Gray Park Walgett                                      | \$169,000   | 6               |
| 5          | Collarenebri K&G Wilson Street(Main street) Beautification (200)     | \$205,000   | 4               |
| 6          | Walgett Footpath Cycle way Dewhurst Street & K&G (Stage 1) (160)     | \$240,000   | 7               |
| 7          | Lightning Ridge Footpath Cycle way Pandora Street continuation (155) | \$194,000   | 5               |
|            | Total                                                                | \$1,330,000 |                 |

**Relevant Reference Documents/Policies:**

Walgett Shire Council Procurement & Asset disposal Policy.  
 Walgett Shire Council Local Preference Purchasing Policy.  
 Local Government Act 1993.  
 Local Government Regulation 2021.

**Governance issues:**

Council is to comply with the abovementioned policies and procedures.

**Environmental issues:**

NIL

**Stakeholders:**

Walgett Shire Council community  
 Walgett Shire Council  
 NSW State Government

**Financial Implications:**

Council's bottom line for 2022/2023 will be improved by \$120,000 with the inclusion of Project 2 in the approved selection, as this project is revenue funded in the 2022/2023 Operational Plan.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Councils Management Executive have reviewed the proposed projects and ranked them accordingly.

**STRONGER COUNTRY COMMUNITIES FUND ROUND 5**

**Recommendation**

That applications be made for the abovementioned projects in order of ranking 1 to 7 (Table 1.0) be submitted to the Stronger Country Communities Fund Round 5 program.

**Moved:**

**Seconded:**

**Attachments:**

NIL

## 9.2 CHIEF FINANCIAL OFFICER

### 9.2.1 MONTHLY OUTSTANDING RATES AS AT 31 JULY 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0110

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#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 31 July 2022 is 2.47% which is 1.24% less than the previous year collection at 31 July 2021 of 3.71%. Collections have increased in the first week of August with a total of 7.73% collected.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

#### **Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts

to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council’s long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| <b>Monthly Outstanding Rates Report as at 31 July 2022</b>                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The 31 July 2022 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report – Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 31 July 2022**

**Report on Rates and Annual Charges - 31 July 2022**

|                                                         | <b>8 August 2021</b>   | <b>31 July 2022</b>    | <b>31 July 2021</b>    |
|---------------------------------------------------------|------------------------|------------------------|------------------------|
| Arrears from previous year                              | 1,571,511.85           | 1,571,511.85           | 1,178,458.83           |
| Adjustment                                              |                        |                        |                        |
| Sub Total                                               | 1,571,511.85           | 1,571,511.85           | 1,178,458.83           |
| <b>Current Year Activity</b>                            |                        |                        |                        |
| Legal fees (Including write off's)                      | 0.00                   | 0.00                   | (11,278.00)            |
| Adjusted Levy                                           | 10,555,131.19          | 10,555,131.19          | 10,153,606.27          |
| Interest (Including write off's)                        | 7,937.81               | 7,871.69               | 5,219.26               |
| Adjustments (Including Write Off's)                     | 0.00                   | 0.00                   | 0.00                   |
| Sub Total                                               | 10,563,069.00          | 10,563,002.88          | 10,147,547.53          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>12,134,580.85</b>   | <b>12,134,514.73</b>   | <b>11,326,006.36</b>   |
| <b>Payments</b>                                         | <b>(816,892.86)</b>    | <b>(260,461.20)</b>    | <b>(376,036.71)</b>    |
| Pensioner Concessions - Govt                            | (94,425.61)            | (94,191.87)            | (94,760.96)            |
| Pensioner Concessions - Council                         | (77,260.78)            | (77,069.52)            | (77,535.65)            |
| Discount                                                | 0.00                   | 0.00                   | 0.00                   |
| Special Rebate Council                                  | 0.00                   | 0.00                   | (22,487.25)            |
| Sub Total                                               | (988,579.25)           | (431,722.59)           | (570,820.57)           |
| <b>Total Remaining Levy</b>                             | <b>\$11,146,001.60</b> | <b>\$11,702,792.14</b> | <b>\$10,755,185.79</b> |
| Current                                                 | 9,404,116.75           | 9,932,140.94           | 9,370,892.14           |
| Arrears                                                 | 1,367,549.12           | 1,395,953.64           | 1,048,380.81           |
| Interest b/f from previous years                        | 245,220.99             | 245,556.63             | 202,357.05             |
| Current year interest                                   | 7,761.09               | 7,787.28               | 5,831.09               |
| Legals                                                  | 121,353.65             | 121,353.65             | 127,724.70             |
| <b>Total Remaining Levy</b>                             | <b>\$11,146,001.60</b> | <b>\$11,702,792.14</b> | <b>\$10,755,185.79</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          |
| <b>Total YTD Collected</b>                              |                        |                        |                        |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 8.15%                  | 3.56%                  | 5.04%                  |
| Collected YTD % of Levy                                 | 7.73%                  | 2.47%                  | 3.71%                  |

## 9.2.2 CASH & INVESTMENTS AS AT 31 JULY 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0111

---

### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> July 2022.

### **Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$33,206,975 in on-call and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

The official cash rate was raised by the RBA a further 0.50% in July 2022 to 1.35%, flagging further rate increases over coming months. Markets have begun to factor in the possibility of a global recession in the latter half of the 2023 calendar year. The RBA has indicated they are looking forward to reaching their neutral setting of 2.5% by the end of December 2022, stating *"the timing of future interest rate increases will be guided by the incoming data and the Board's assessment of the outlook for inflation and the labour market"*.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in June 2021)

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At 31<sup>st</sup> July 2022 Walgett Shire Council's total cash and invested funds totalled \$33,206,975 decreasing the portfolio by \$2,865,846 from the previous month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio reports from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Shirley Burraston

**Management Accountant – Acting Responsible Accounting Officer**

| Cash and Investment Report as at 31 <sup>st</sup> July 2022                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets



# Investment Report

01/07/2022 to 31/07/2022



## Portfolio Valuation as at 31/07/2022

| Issuer              | Rating | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Capital Value | Accrued  | Accrued MTD |
|---------------------|--------|------|---------|-------------|------------|------------|--------|---------------|----------|-------------|
| JUDO BANK           | BBB-   | TD   | GENERAL | At Maturity | 25/02/2022 | 24/08/2022 | 0,8500 | 1,000,000,00  | 3,656,16 | 721,92      |
| JUDO BANK           | BBB-   | TD   | GENERAL | At Maturity | 26/08/2021 | 31/08/2022 | 0,9000 | 1,000,000,00  | 8,383,56 | 764,38      |
| AMP Bank            | BBB    | TD   | GENERAL | Annual      | 10/03/2021 | 07/09/2022 | 0,7500 | 1,000,000,00  | 2,958,90 | 636,99      |
| Members Equity Bank | BBB+   | TD   | GENERAL | At Maturity | 22/06/2022 | 21/09/2022 | 2,2000 | 1,000,000,00  | 2,410,96 | 1,868,49    |
| NAB                 | AA+    | TD   | GENERAL | At Maturity | 23/06/2022 | 28/09/2022 | 2,2800 | 1,000,000,00  | 2,436,16 | 1,936,44    |
| Suncorp             | A+     | TD   | GENERAL | At Maturity | 23/08/2022 | 28/09/2022 | 2,2900 | 1,000,000,00  | 2,446,85 | 1,944,93    |
| AMP Bank            | BBB    | TD   | GENERAL | At Maturity | 28/09/2021 | 28/09/2022 | 0,8000 | 1,000,000,00  | 6,706,85 | 679,45      |
| JUDO BANK           | BBB-   | TD   | GENERAL | Annual      | 22/10/2021 | 26/10/2022 | 0,9000 | 1,000,000,00  | 6,978,08 | 764,38      |
| JUDO BANK           | BBB-   | TD   | GENERAL | At Maturity | 24/11/2021 | 23/11/2022 | 1,0100 | 1,000,000,00  | 6,917,81 | 857,81      |
| JUDO BANK           | BBB-   | TD   | GENERAL | At Maturity | 28/02/2022 | 30/11/2022 | 0,9000 | 1,000,000,00  | 3,797,26 | 764,38      |
| MyState Bank        | BBB    | TD   | GENERAL | At Maturity | 09/03/2022 | 15/03/2023 | 1,0700 | 1,000,000,00  | 4,250,68 | 906,77      |
| Members Equity Bank | BBB+   | TD   | GENERAL | At Maturity | 13/07/2022 | 20/04/2023 | 3,8200 | 1,000,000,00  | 1,988,49 | 1,988,49    |
| Commonwealth Bank   | AA+    | TD   | GENERAL | Semi-Annual | 20/04/2022 | 26/04/2023 | 2,2200 | 1,000,000,00  | 1,885,48 | 1,885,48    |
| Commonwealth Bank   | AA+    | TD   | GENERAL | Semi-Annual | 20/04/2022 | 26/04/2023 | 2,2200 | 1,000,000,00  | 1,885,48 | 1,885,48    |
| Commonwealth Bank   | AA+    | TD   | GENERAL | Semi-Annual | 20/04/2022 | 03/05/2023 | 2,2500 | 1,000,000,00  | 1,910,96 | 1,910,96    |
| Commonwealth Bank   | AA-    | TD   | GENERAL | Semi-Annual | 06/05/2022 | 10/05/2023 | 3,1900 | 1,000,000,00  | 2,709,32 | 2,709,32    |
| Commonwealth Bank   | AA-    | TD   | GENERAL | Semi-Annual | 20/04/2022 | 10/05/2023 | 2,2600 | 1,000,000,00  | 1,919,45 | 1,919,45    |
| NAB                 | AA+    | TD   | GENERAL | Annual      | 11/08/2021 | 16/08/2023 | 0,6000 | 1,000,000,00  | 5,835,62 | 509,59      |



| Issuer            | Rating | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Capital Value        | Accrued           | Accrued MTD      |
|-------------------|--------|------|---------|-------------|------------|------------|--------|----------------------|-------------------|------------------|
| AMP Bank          | BBB    | TD   | GENERAL | Annual      | 01/02/2019 | 31/01/2024 | 3,1500 | 1,000,000,00         | 15,620,55         | 2,675,34         |
| ING Direct        | A      | TD   | GENERAL | At Maturity | 27/04/2022 | 01/05/2024 | 3,2800 | 1,000,000,00         | 8,626,85          | 2,785,75         |
| BOQ               | BBB+   | TD   | GENERAL | Annual      | 12/06/2019 | 12/06/2024 | 2,5500 | 1,000,000,00         | 3,353,42          | 2,165,75         |
| Suncorp           | A+     | TD   | GENERAL | At Maturity | 13/07/2022 | 17/07/2024 | 4,2000 | 1,000,000,00         | 2,186,30          | 2,186,30         |
| AMP Bank          | BBB    | TD   | GENERAL | Annual      | 07/08/2019 | 07/08/2024 | 2,0000 | 1,000,000,10         | 19,561,65         | 1,698,63         |
| MyState Bank      | BBB    | TD   | GENERAL | Annual      | 04/03/2022 | 05/03/2025 | 2,2200 | 1,000,000,00         | 9,123,29          | 1,885,48         |
| BOQ               | BBB+   | TD   | GENERAL | Annual      | 27/04/2022 | 30/04/2025 | 3,7500 | 1,000,000,00         | 9,863,01          | 3,184,93         |
| BOQ               | BBB+   | TD   | GENERAL | Annual      | 06/08/2020 | 06/08/2025 | 1,3000 | 1,000,000,00         | 12,821,92         | 1,104,11         |
| Westpac           | AA•    | TD   | GENERAL | Annual      | 21/02/2022 | 24/02/2027 | 2,4600 | 1,000,000,00         | 10,850,96         | 2,089,32         |
| Macquarie Bank    | A+     | CASH | GENERAL | Monthly     | 31/07/2022 | 31/07/2022 | 1,0000 | 4,548,274,88         | 3,859,38          | 3,859,38         |
| Commonwealth Bank | AA-    | CASH | GENERAL | Monthly     | 31/07/2022 | 31/07/2022 | 0,4000 | 773,023,15           | 736,75            | 736,75           |
| Commonwealth Bank | AA•    | CASH | GENERAL | Monthly     | 31/07/2022 | 31/07/2022 | 0,1000 | 885,587,77           | 2,43              | 2,43             |
| Macquarie Bank    | A+     | CASH | GENERAL | Monthly     | 31/07/2022 | 31/07/2022 | 0,2500 | 89,05                | 205,49            | 205,49           |
| <b>TOTALS</b>     |        |      |         |             |            |            |        | <b>33,206,974,95</b> | <b>165,890,08</b> | <b>49,236,38</b> |



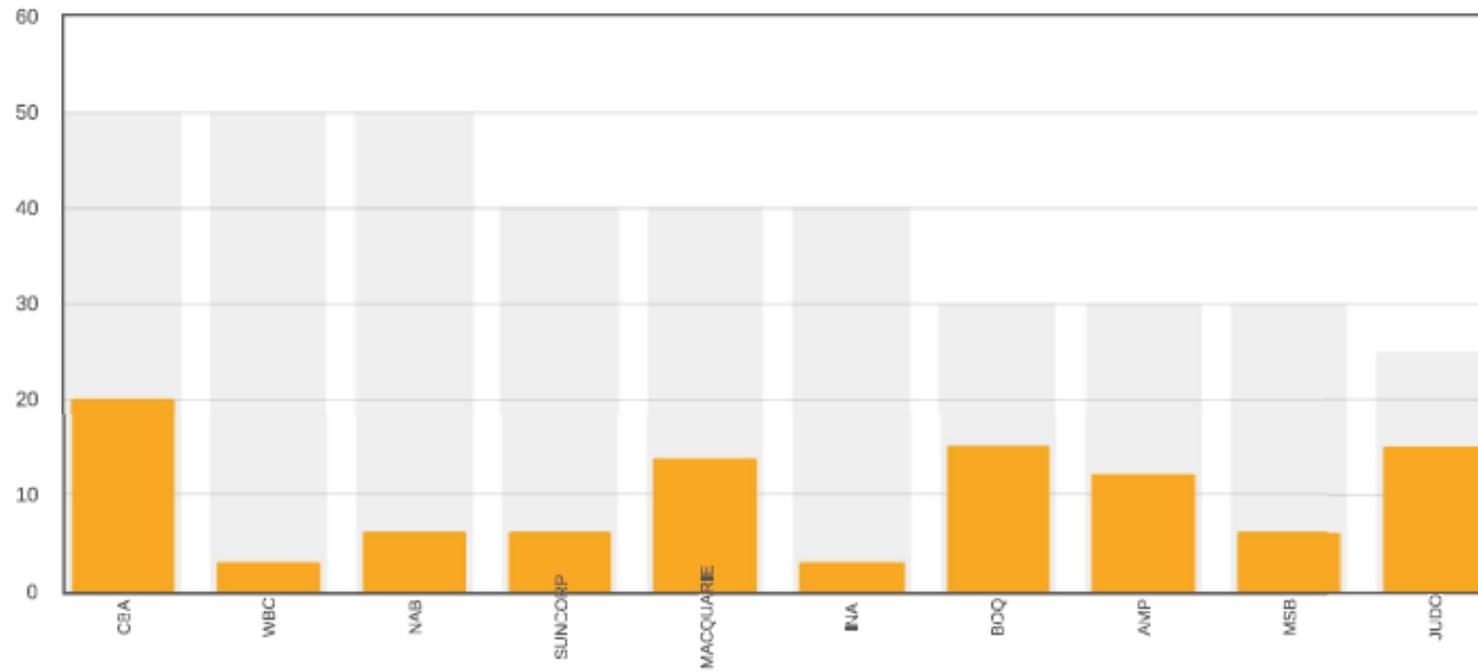
## Counterparty Compliance as at 31/07/2022

### Long Term Investments

| Compliant     | Bank Group        | Term | Rating | Invested             | Invested (%)  | Limit (%) | Limit (\$) | Available     |
|---------------|-------------------|------|--------|----------------------|---------------|-----------|------------|---------------|
| ✓             | Commonwealth Bank | Long | AA-    | 6,658,610.92         | 20.05         | 50.00     | -          | 9,944,876.56  |
| ✓             | Westpac           | Long | AA+    | 1,000,000.00         | 3.01          | 50.00     | •          | 15,603,487.48 |
| ✓             | NAB               | Long | AA+    | 2,000,000.00         | 6.02          | 50.00     | •          | 14,603,487.48 |
| ✓             | Suncorp           | Long | A+     | 2,000,000.00         | 6.02          | 40.00     | -          | 11,282,789.98 |
| ✓             | Macquarie Bank    | Long | A+     | 4,548,363.93         | 13.70         | 40.00     | •          | 8,734,426.05  |
| ✓             | ING Direct        | Long | A      | 1,000,000.00         | 3.01          | 40.00     | •          | 12,282,789.98 |
| ✓             | BOQ               | Long | BBB+   | 5,000,000.00         | 15.06         | 30.00     | •          | 4,962,092.49  |
| ✓             | AMP Bank          | Long | BBB    | 4,000,000.10         | 12.05         | 30.00     | •          | 5,962,092.39  |
| ✓             | MyState Bank      | Long | BBB    | 2,000,000.00         | 6.02          | 30.00     | -          | 7,962,092.49  |
| ✓             | JUDO              | Long | BBB+   | 5,000,000.00         | 15.06         | 25.00     | •          | 3,301,743.74  |
| <b>TOTALS</b> |                   |      |        | <b>33,206,974.95</b> | <b>100.00</b> |           |            |               |



### Counterparty Compliance - Long Term Investments



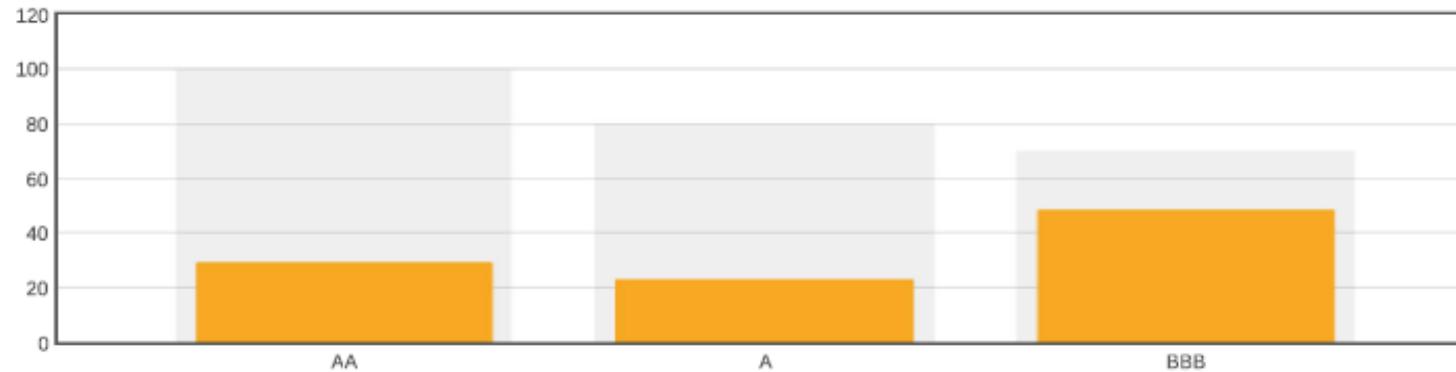


## Credit Quality Compliance as at 31/07/2022

### Long Term Investments

| Compliant     | Rating | Invested (\$)        | Invested (%)  | Limit (%) | Available     |
|---------------|--------|----------------------|---------------|-----------|---------------|
| ✓             | AA     | 9,658,610,92         | 29,09         | 100,00    | 23,548,364,03 |
| ✓             | A      | 7,548,363,03         | 22,73         | 80,00     | 19,017,216,03 |
| ✓             | BBB    | 16,000,000,10        | 48,18         | 70,00     | 7,244,882,37  |
| <b>TOTALS</b> |        | <b>33,206,974,95</b> | <b>100,00</b> |           |               |

### Credit Quality Compliance - Long Term Investments

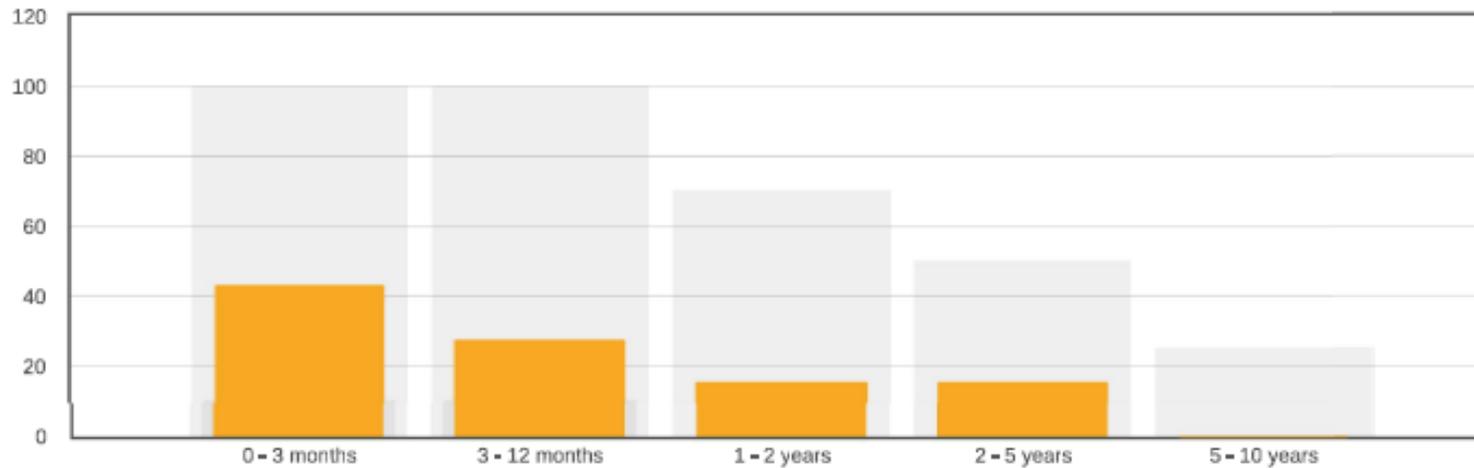




### Maturity Compliance as at 31/07/2022

| Compliant     | Term          | Invested             | Invested (%)  | Min Limit (%) | Max Limit (%) | Available     |
|---------------|---------------|----------------------|---------------|---------------|---------------|---------------|
| ✓             | 0 - 3 months  | 14,206,974,85        | 42,78         | 10,00         | 100,00        | 19,000,000,10 |
| ✓             | 3 - 12 months | 9,000,000,00         | 27,10         | 10,00         | 100,00        | 24,206,974,95 |
| ✓             | 1 - 2 years   | 5,000,000,00         | 15,06         | 0,00          | 70,00         | 18,244,882,47 |
| ✓             | 2 - 5 years   | 5,000,000,10         | 15,06         | 0,00          | 50,00         | 11,603,487,38 |
| ✓             | 5 - 10 years  | .                    | 0,00          | 0,00          | 25,00         | 8,301,743,74  |
| <b>TOTALS</b> |               | <b>33,206,974,95</b> | <b>100,00</b> |               |               |               |

### Maturity Compliance



### 9.2.3 PUBLIC INTEREST DISCLOSURE – ANNUAL REPORT 2021/2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0113

---

**Summary:**

This report provides Council with information for the adoption of the 2021/2022 Annual Public Interest Disclosure report.

**Background:**

In March 2011 amendments were made to the Public Interest Act 1994 and Council is required to report annually on its obligations under the PID Act. This report must be in accordance with the requirements of section 31 of the PID Act and clause 4 of the Public Interest Regulation.

**Current Position:**

**Commentary on PID obligations**

***Walgett Shire Council has an internal reporting policy that was adopted on the 15<sup>th</sup> July 2010.***

*What actions the head of the public authority has taken to ensure his or her staff awareness responsibilities under section 6E(1)(b) of the PID Act have been met.*

### Statistical information on PIDs (clause 4(a)-(c)-PID Regulations)

|                                                   | Made by public officials performing their day to day functions | Under a statutory or other legal obligation | All other PIDs |
|---------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|----------------|
| Number of public officials who made PIDs directly | 0                                                              | 0                                           | 0              |
| Number of PIDs received                           | 0                                                              | 0                                           | 0              |
| Of PIDs received, number primarily about:         |                                                                |                                             |                |
| Corrupt conduct                                   | 0                                                              | 0                                           | 0              |
| Maladministration                                 | 0                                                              | 0                                           | 0              |
| Serious and substantial waste                     | 0                                                              | 0                                           | 0              |
| Government information contravention              | 0                                                              | 0                                           | 0              |
| Local government pecuniary interest contravention | 0                                                              | 0                                           | 0              |
| Number of PIDs finalised                          | 0                                                              |                                             |                |

**Governance issues:**

Council as an agency has obligations under the Public Interest Disclosures Act and Regulation.

**Environmental issues:**

NIL.

**Stakeholders:**

Walgett Shire Council

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

NIL

**Conclusion:**

The 2021/2022 Public Interest Disclosures Annual Report as detailed above is tabled for adoption.

**Public Interest Disclosure – Annual Report 2021/2022**

**Recommendation:**

1. That the Chief Financial Officer's report be received.
2. That Council adopt the 2021/2022 Public Interest Disclosures Annual Report.

**Moved:**

**Seconded:**

**Attachment:**

Nil.

## 9.2.4 ANNUAL FINANCIAL STATEMENTS 2021/2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0114

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### **Summary:**

This report recommends that the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2022 be referred for audit.

### **Background:**

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2022 to be prepared, referred to audit and audited by 31 October 2022.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

### **Current Position:**

Council staff have completed a draft set of financial statements and they are currently being audited by the independent contractor engaged by the NSW Audit Office. The recommendation below formally refers these draft financials to audit by the NSW Audit Office as the nominated external independent auditing body.

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

The report recommends that the General Manager be delegated the authority to authorise the Financial Statements for issue to the Office of Local Government, and to the public, before formal adoption at the next available Council meeting.

### **Relevant Reference Documents/Policies:**

Local Government Act (1993)  
Local government Regulation

### **Governance issues:**

Full disclosure and transparency in activities relating to financial management will be met by provision of final financial statements to be tabled at a later meeting of Council.

**Environmental issues:**

There are no identified environmental issues.

**Stakeholders:**

Councillors of Walgett Shire Council  
Office of Local Government  
NSW Audit Office

**Financial Implications:**

The Financial Reports represent Council's financial position as at 30 June 2022.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2021/2022 Financial Reports.

**Annual Financial Statements 2021/2022**

**Recommendation:**

That:

1. The Draft Annual Financial Reports for 2021/2022 be referred to Council's Auditor;
2. The Mayor, Deputy Mayor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements;
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body;
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public; and
5. The Financial Statements be reviewed / adopted by Council formally when completed, subject to Section 418 of the Local Government Act 1993 and its requirements.

**Moved:**

**Seconded:**

**Attachments:**

Section 413 Statements for signature

## Walgett Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2022

### Statement by Councillors and Management

---

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993 (NSW)*

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 30 August 2022.

---

Jane Keir  
Mayor  
30 August 2022

---

Greg Rummery  
Deputy Mayor  
30 August 2022

---

Michael Urquhart  
General Manager  
30 August 2022

---

Tony Hughes  
Responsible Accounting Officer  
12 September 2022

## Walgett Shire Council

### Special Purpose Financial Statements

for the year ended 30 June 2022

### Statement by Councillors and Management

---

#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 30 August 2022.

---

Jane Keir  
Mayor  
30 August 2022

---

Greg Rummery  
Deputy Mayor  
30 August 2022

---

Michael Urquhart  
General Manager  
30 August 2022

---

Tony Hughes  
Responsible Accounting Officer  
12 September 2022

## 9.2.5 REVISED INVESTMENT POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 22/10/0115

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### **Summary:**

Council must review its Investment Policy each year in accordance with the provisions of its policy.

### **Background:**

Each year Council must review its Investment Policy. The writer has examined the policy to ensure it meets current legislation and the Office of Local Government guidelines and now submits a revised policy for Council's consideration.

### **Current Position:**

The June 2021 review of the adopted policy addressed some relatively minor changes to procedural matters and, due to the downgrading of certain Authorised Deposit-Taking Institutions (ADIs), the BBB+ to BBB- Category was split into two (2) separate compliance lines in the Long-Term Rating Maximum Holdings and Counterparty Limits as advised by Imperium Markets.

This current review has made one change to the maximum amount to be invested in any term deposit, reducing the maximum amount from \$2,000,000 to \$1,000,000 in line with management's current practice.

### **Governance Issues:**

Council's compliance with current legislation.

### **Environmental Issues:**

N/A

### **Stakeholders:**

Walgett Shire Council  
Walgett Community

### **Financial Implications:**

The revised policy better reflects current practice within Council's investment portfolio and reduces risk.

### **Alternative Solutions/Options:**

N/A

### **Conclusion:**

The changes to the current policy address procedural matters and the Chief Financial Officer recommends the adoption of the revised Investment Policy.

**Revised Investment Policy**

**Recommendation:**

- That the report be received.
- Council adopts the revised Investment policy as presented.

**Moved:**

**Seconded:**

**Attachments:**

Investment Policy



Approval Date:

Review Date: July 2022

Responsible Officer: Chief Financial Officer

**History of Policy review**

| Version | Adoption Date | Minute No | Details of Review |
|---------|---------------|-----------|-------------------|
| 5       | 29 June 2021  | 6/2021/14 | Complete review   |
| 4       | 23 June 2020  | 5/2020/8  | Complete review   |
| 3       | 18 April 2018 | 5/2018/18 | Complete review   |
| 2       | 23 May 2017   |           | Complete review   |
| 1       | 24 May 2016   |           | Complete review   |

**Objective**

- 1.0 To provide a framework for the investing of surplus Council funds at the most favourable rate of interest available, whilst having due consideration of risk and security for investments, ensuring Council’s liquidity requirements are being met.
- 2.0 Whilst exercising the power to invest, consideration must be given to the preservation of capital, liquidity, and the return on investment.
  - a) **Preservation of capital is the principal objective of the investment portfolio.** Investments are to be placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.
  - b) Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of an investment.
  - c) Investments are expected to achieve a market average rate of return in line with Council’s risk management guidelines.

**Council Policy Reference**

AFM – Investment Policy

**Statutory Requirements**

[Local Government Act 1993](#)

Local Government Act 1993 – Investment Order dated 31 July 2008

Local [Government](#) Act 1993 – Investment Order dated 12 Jan 2011

[Local Government \(General\) Regulation 2005](#)

[Trustee Act 1925 \(NSW\)](#)

[Australian Accounting Standards](#) issued by the Australian Accounting Standards Board.

**Government References**

[NSW OLG Investment Policy Guidelines – May 2010](#)

Local Government Code of Accounting Practice and Financial Reporting

OLG Circulars relating to Investments

**Related Policy/Procedure**

AFM – Financial Management and Control

**Investment**

**1. Authority for Investment**

All investments are to be made in accordance with:

- Local Government Act 1993 – Section 625, Section 413, and Section 12
- Local Government Act 1993 – Investment Order (of the Minister) dated 12<sup>th</sup> January 2011.
- Local Government (General) Regulation 2005 – Clause 212
- Australian Accounting Standards issued by the Australian Accounting Standards Board.
- Trustee Act 1925 (NSW) – Section 14

**2. Delegation of Authority**

The General Manager has the authority to invest surplus funds and may delegate this function to the Chief Financial Officer and/or Management Accountant. All investments must be signed by two (2) signatories. The following officers have the authority to sign investments:

- General Manager
- Chief Financial Officer
- Director Environmental Services
- Director Engineering Services
- Management Accountant

**3. Ministerial Order**

The Minister for Local Government issued a revised order pursuant to [Section 625 of the Local Government Act 1993](#). The Minister signed the amended Order on 12 January 2011, and it was gazetted on 11 February 2011. It replaces the order dated 31 July 2008.

**4. Prudent person standard**

Council investments will be managed with the care, diligence, and skill that a prudent person would exercise. As Trustees of public monies, Officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this investment Policy, **and not for speculative purposes**.

**5. Ethics and conflicts of interest**

Council Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires Officers to disclose any conflict of interest to the General Manager.

Independent advisors are also required to declare that they have no actual or perceived conflicts of interest.

**Investment Guidelines**

**6. Forms of Investment**

All forms of Investment for the purposes of [section 625 \(2\) of the Local Government Act 1993](#) are by Order of the Minister notifying forms of investment. A copy of the Investment Order is attached as "Annexure A".

**7. Legislative Obligations**

All investments are to be made exercising the care, diligence, and skill that a prudent person of business would exercise in managing the affairs of another person. ***Investments that are high risk, speculative or hazardous in nature are to be avoided.***

### **1. Legislative Requirements**

All investments are to be made in accordance with the provisions of the Local Government Act 1993, with particular regard to the following:

- The purpose of the investment;
- The desirability of diversifying council investments;
- The nature of and risk associated with council investments;
- The desirability of maintaining the real value of the capital and income of the investment;
- The risk of capital or income loss or depreciation;
- The potential for capital appreciation;
- The likely income return and the timing of income return;
- The length of the term of the proposed investment;
- The period for which the investment is likely to be required ;
- The probable duration of the investment;
- The liquidity and marketability of a proposed investment during, and on the determination of, the term of the investment;
- The aggregate value of the assets of the council;
- The effect of the proposed investment in relation to any tax liability;
- The likelihood of inflation affecting the value of the proposed investment;
- The costs (including commission, fees and charges) of making a proposed investment;
- The results of any review of existing council investments;
- Other matters as appropriate.

### **2. Prohibited investments**

In accordance with the Ministerial Investment Order, this investment policy prohibits but is not limited to any investment carried out for speculative purposes including:

- a) Derivative based instruments;
- b) Principal only investments or securities that provide potentially NIL or negative cash flow; and
- c) Standalone securities issued that have underlying, options, forward contracts and swaps of any kind

### **3. Operational Requirements**

- a. The working account balance of Council is to be kept at a level no greater than is required to meet Council's immediate working operational requirements except where the rate of return is comparable to the rate of return of other investments.
- b. A delegated Finance Officer will notify the Management Accountant that excess funds exist in the working account or that an existing investment is due for maturity and funds are not required to meet Council's immediate working operational requirements.
- c. The Management Accountant will authorise the Finance Officer to investigate investment options.

**1. Quotations**

- a. Three (3) quotations will be obtained from authorised institutions before making an investment.
- b. The Code of Accounting Practice and Financial Reporting require that Council maintains a separate record of these quotations.
- c. All quotes are to be attached to the investment authorisation to be signed by the authorised signatories and filed in the Financial Investment Voucher Folder.

**2. Risk Management Guidelines**

Investments are to comply with the following criteria:

***Preservation of capital – the requirement for preventing losses in an investment portfolio’s total value (considering the time value of money);***

**(a) Credit Quality Limits**

The portfolio credit guidelines to be adopted will reference the Standard & Poor’s (S&P) ratings system criteria and format - however, references in the previous Minister’s Orders also recognised Moody’s and Fitch Ratings and any of the three ratings may be used where available.

While the ratings system criteria are used as a reference, the primary control of credit quality is the prudential supervision and government support and explicit guarantees of the Authorised Deposit-Taking Institution (ADI) sector, not ratings.

The maximum holding limit in each rating category for Council’s portfolio shall be:

| <b>Long Term Rating Range<br/>(or Moody’s equivalent)</b> | <b>Maximum Holding</b> |
|-----------------------------------------------------------|------------------------|
| AAA Category                                              | 100%                   |
| AA+ to AA- Category or Major Bank*                        | 100%                   |
| A+ to A- Category                                         | 80%                    |
| BBB+ Category                                             | 70%                    |
| BBB and BBB- Category                                     | 70%                    |
| Unrated ADIs                                              | 10%                    |

\*For the purposes of this Policy, “Major Banks” are currently defined as:

*The ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:*

- *Australia and New Zealand Banking Group Limited*
- *Commonwealth Bank of Australia*
- *National Australia Bank Limited*
- *Westpac Banking Corporation*

*including ADI subsidiaries whether or not explicitly guaranteed, and brands (such as St George).*

Council may ratify an alternative definition from time to time.

Standard & Poor’s ratings attributed to each individual institution will be used to determine maximum holdings.

In the event of disagreement between agencies as to the rating band (“split ratings”) Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases.

**(a) Institutional Diversification –**

1. Not less than three (3) quotations shall be obtained from authorised institutions when an investment is made.
2. Individual investments shall not exceed \$1,000,000.

**(b) Counterparty Limits**

Exposure to individual counterparties/financial institutions will be restricted by their rating so that single entity exposure is limited, as detailed in the table below.

Limits do not apply to Federal or NSW guaranteed investments which are uncapped. It should be noted that the NSW government does not guarantee the capital value or unit price of the TCorpIM Funds.

| <b>Individual Institution or Counterparty Limits</b>      |              |
|-----------------------------------------------------------|--------------|
| <b>Long Term Rating Range<br/>(or Moody's equivalent)</b> | <b>Limit</b> |
| AAA Category <sup>1</sup>                                 | 50%          |
| AA+ to AA- Category or Major Bank* <sup>2</sup>           | 50%          |
| A+ to A- Category                                         | 40%          |
| BBB+ to BBB Category                                      | 30%          |
| BBB- Category                                             | 25%          |
| Unrated Category                                          | 5%           |

1. All term deposit investments are to be made with Authorised Deposit-Taking Institutions covered under the Australian Government Guarantee.
2. Maturity Risk – The investment portfolio shall be invested within the following maturity constraints;

| <b>OVERALL PORTFOLIO MATURITY</b> |             |              |
|-----------------------------------|-------------|--------------|
| Portfolio % < 3 months            | Minimum 10% | Maximum 100% |
| Portfolio % 3-12 months           | Minimum 10% | Maximum 100% |
| Portfolio % > 1 year, < 2 years   | Minimum 0%  | Maximum 70%  |
| Portfolio % > 2 years, < 5 years  | Minimum 0%  | Maximum 50%  |
| Portfolio % > 5 -10 years         | Minimum 0%  | Maximum 25%  |

3. Market/Credit Risk – consideration shall be given to the risk that the fair value or the future cash flows of an investment will fluctuate due to changes in market prices, or the risk of failure to repay principal or pay interest of an investment.
4. Liquidity Risk –

<sup>1</sup> AAA Category includes *TCorpIM Cash Fund*, which typically maintains a credit score consistent with a AAA<sup>f</sup> rating.

<sup>2</sup> AA Category also includes *TCorpIM Strategic Income Fund*, which typically maintains a credit score consistent with a AA<sup>f</sup> rating.

- a) Investment maturity shall correspond with cash flow requirements.
- b) Access to a minimum \$1,000,000 or 5% of the investment portfolio is available within seven (7) days.

### 1. Investments Register

The Code of Accounting Practice requires Council to maintain a separate record of money it has invested under [section 625 \(2\) of the Local Government Act 1993](#). The record must specify:

- a) date the investment is made;
- b) the amount of money invested;
- c) particulars of the security or form the money is invested;
- d) name of the institution;
- e) due date and term of the investment;
- f) if available, the rate of interest to be paid;
- g) the amount of money that the council has earned, in respect to the money invested;
- h) investment number consisting of three digits/financial year (e.g. 123/09);
- i) When being rolled over, the investment being closed should refer to the new investment number. When the new investment is being made the investment number of the closed investment should be recorded.

An Investment Register is held by Council both in hard copy and electronically. The Investment Register held in hard copy contains all information as above and any documentation relating to the investment and is maintained by a delegated Finance Officer. An electronic copy of all investment information is to be filed in Council's Electronic Document Management System (EDMS also known as Trim) in Financial Management – Investments.

### 2. Financial Investment Voucher Folder

- The *Financial Investment Voucher Folder* is maintained and updated by a delegated Finance Officer with all correspondence both inward and outward relating to the investment.
- All correspondence must be filed in TRIM in Financial Management – Investments.

### 3. Maturity

Once an investment has matured the following may occur:

- a) Rollover the investment – if it is determined that the investment will be rolled over (taking into account Part 7 of this procedure), then the investment will be rolled over and issued with a new investment number. The interest paid and the new investment number will be recorded in the investment register under the number of the investment being rolled over. The new investment number will refer to the previous investment number.
- b) Redeem the investment – Interest paid, principle repaid will be recorded in the investments register.

### 4. Reports on Council Investments

The Responsible Accounting Officer (RAO) must provide Council with a written report detailing all money that Council has invested. The report must be made up to the last day of the month immediately preceding the meeting. This information must be presented in accordance with [section 625 \(2\) of the Local Government Act 1993](#) and must be presented at each monthly ordinary meeting under the provisions of [Clause 212 of the Local Government \(General\) Regulation 2005](#). This report *must include a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and Council's investment policy.*

### **1. Independent Investment Advisors**

- Any investment advisor or investment dealer acting on behalf of Council must be licensed with the Australian Securities and Investment Commission.
- These third parties are expected to exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of another person.
- This procedure is to be presented to all third parties to ensure that they are delivering appropriately and complying with Council's requirements, including the Ministerial Investment Order.
- The RAO should obtain written confirmation from independent financial advisors that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing including that they are not receiving any commissions or other benefits in relation to the investments they are recommending or reviewing.
- Product manufacturers / distributors should be excluded from being appointed investment advisors to Council.

### **2. Withdrawal of Investments**

- In the event that a credit rating of a security, company or body issuing the security falls below the minimum requirement, as set out in the Minister's Order, Council must make all the necessary arrangements to withdraw the deposit as soon as practicable.
- In the case of existing securities (as tabled Part 4) excluded by the recently revised Investment Order, they are to be grandfathered. These investments become ultra vires under the new Investment Order and can continue to be held to maturity, redeemed or sold. Before disposing of these investments Council will seek independent financial advice by an independent investment advisor or dealer licensed by the Australian Securities and Investment Commission (ASIC) ([www.asic.gov.au](http://www.asic.gov.au)).

### **3. Annual Review**

Investment performance will be reviewed monthly and the outcomes will be reported to Council. The investment policy and procedures will be reviewed annually, or immediately following the release of any OLG Guidelines or Circulars aimed at assisting Councils in Developing investment Policy or Procedures.

## LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Paul Lynch MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act, 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993 (NSW)*);
- (c) mortgage of land in any State or Territory of the Commonwealth (restricted to first mortgages over land with a Loan to Value ratio of no greater than 60%);
- (d) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959 (Cwth)*), but excluding subordinated debt obligations;
- (e) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (f) a deposit with the Local Government Financial Services Pty Ltd
- (g) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

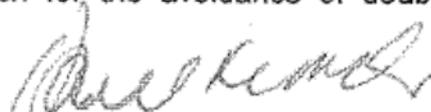
**All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.**

### Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Order dated 15 July 2005, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Dated this 31<sup>st</sup> day of July

2008

  
Hon PAUL LYNCH MP

Minister for Local Government

“Appendix B” – Investment Register

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |

## **9.2.6 COMMUNITY DEVELOPMENT AND CAPACITY BUILDING APRIL 2022 – AUGUST 2022**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 22/10/0112

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### **Summary:**

#### **Summary:**

During the reporting period Councils community services and development teams managed projects related and targeted community engagement, community consultations, cultural development and recognition, group capacity building, Aboriginal affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives..

#### **Background:**

This report summarises project progress and outcomes of our community and youth development teams, libraries and Aboriginal and Multi-Cultural Affairs, community capacity building supported by delivery to community during the reporting period, April 2022 – August 2022.

#### **Current Position:**

During the reporting period Councils community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with community targeted plans and strategies all underpinned by *Council's Community Strategic Plan 2017-2022*.

Councils role and position in advocating, developing, supporting and empowering its communities has never been more at the forefront with research and evidence highlighting the fact that Council's across the nation cannot be just focused on roads, rates and rubbish. The importance of social opportunities, social capital building, the living environment, spaces & places and supporting residents is essentially why people choose to live where they live. Council's community development team work with community- for community .The team continue to be focused on community engagement, awareness, community capacity building, initiated and supported projects and have partnering in programs, working with service providers and community alike as outlined below.

### **COMMUNITY CAPACITY BUILDING / COMMUNITY INFORMATION.**

#### **Child Safety Restraints – Education and awareness community day:**

Transport for NSW recently partnered with Walgett Shire Council and the Aboriginal Medical Service to carry out a child restraint checking day in Walgett where the community were invited to have a free inspection by an Authorised Restraint Fitter. The free child safety seat inspections, education and community BBQ witnessed 13 vehicles and around 20 seats checked. The partnership was developed between the services in a bid to address the recent alarming statistics and research that 2 in 3 car seats are not being used properly. The initiative supported by Council and the Aboriginal Medical Service witnessed the highest number for a "day program" of vehicles inspected across all towns in the North West for several years. Representatives from Transport for NSW thanked Council and AMS for their support in providing such invaluable opportunities to their community. Council's partnership with Walgett Aboriginal Medical Service has again proved that strong relationships with organisations and

agencies is vital in achieving best practices outcomes for the community. The local Council initiative was an important and integral element of the NSW Local Government Road Safety Program.

#### Local Government Week 2022

NSW Local Government Week 2022 promotes the fact that councils continue to be closely connected to their communities, and they deliver support and services every day that are important to peoples' lives. NSW councils provide invaluable services to local communities, 365 days a year. Council's commitment of keeping its residents informed of Council services and processes was showcased at the annual Local Government Week information event on Tuesday 9<sup>th</sup> August. The event took place on the corner Opal and Morilla St, Lightning Ridge. Residents from within the Local Government Area attended in large numbers with the event being hailed as the most successful to date. Ratepayers took the opportunity to ask questions and seek information around all Council business while enjoying a sausage sizzle /hot dog and a cool drink. The Shire Ranger service conducted micro chipping and distributed info on animal registrations and other programs upcoming to community members. Representatives of infrastructure, tourism, libraries, youth and culture and community development staff distributed information and support material around a range of subjects and areas of connection and wellbeing. The location of this information sharing opportunity alternates each year with the previous activity hosted in Walgett and next year's event to be rolled out to the community of Collarenebri.

#### Community Drug Action Teams (CDAT)

In early 2007 Walgett Shire Council were successful in applying for funding to initiate Community Drug Action Teams (CDATS) within the three larger communities of Walgett, Lightning Ridge and Collarenebri. Community Drug Action Teams (CDATs) are informal groups of community members, Local Health Districts, and representatives from other government and non-government agencies who volunteer to work together on alcohol and other drugs issues affecting their local community.

There are more than 70 CDATs across NSW. NSW Health has supported the CDAT Program since its creation in 1999. Over the years Council has acted as auspice body for the community driven groups. No other local organizations wanted or were willing to accept the role of auspice and without a committed auspice body the funding available to educate and support community's around drugs and alcohol would not be available.

Through this program many good things have happened ,community art projects, collaborative support for existing programs, educational opportunities, youth & sporting groups education and community promotions has proven invaluable to community as a whole over many years.

Each community team works to reduce the local impact of alcohol and other drug problems by identifying gaps in services and working with organisations and other community groups on local projects. Common types of CDAT activities include identifying drug and alcohol-related problems in the local community ,creation of leaflets listing local drug and alcohol services, drug information and education sessions - community forums and information expos, organising drug and alcohol-free events for young people, encouraging service/community partnerships (example: a local retailers' voluntary code of conduct restricting the sale of solvents) and working with organisations and other community members to meet community needs.

Alongside the auspice role, council community development staff have held executive positions on each of the community committees to ensure the continuation of the groups and the succession of education and awareness opportunities around the effects of drugs and alcohol and education in an intervention model of delivery. Following a meeting in Early August with heads of the CDAT group, and Australian Drug Foundation Council has finally been able to relinquish the auspice roles to other local organizations across communities.

The new auspice bodies will be Royal Flying Doctors Service, Walgett Aboriginal Medical Service and the Collarenebri Community Working Party.

This will minimize the reporting and financial commitments of Council staff and allow council staff to focus more on delivery and support, building capacity of others.

### **NATIONAL RECONCILIATION WEEK / SORRY DAY 2022**

The 2022 National Sorry Day & National Reconciliation Week programs and events across our Local Government Area have witnessed tremendous community participation and involvement.

Throughout the Shire recognition events were staged in all larger communities and supported by opportunities for our broader community and the young people who participated in Movie Nights and other activities at the Walgett Shire Youth Centres. The support and strengthened relationships with services and agencies across the Shire contributed to outstanding outcomes of engagement and education

Walgett Shire Council in partnership with local organizations joined together on the Council chamber lawn with support of community to acknowledge all those affected by the past wrongs. Council conducted a Sorry Day Acknowledgment Ceremony event on the Council lawns with many residents, service providers and dignitaries in attendance to remember and acknowledge what this day means for so many Aboriginal and non-Aboriginal people across our LGA.

During the week following Council community development staff worked alongside other organisations staff members delivering programs to community members. Events took place in Lightning Ridge with a BBQ breakfast / morning tea at *Walanbaa Dhurrali Aboriginal Child and Family Centre* in which Council staff assisted and facilitated a “remembering & connecting” event for those present. The Central School at Collarenebri staged a significant event with school children and community members participating in a day of recognition and acknowledgment.

Reconciliation Week saw a series of free movie nights and BBQ’s at all communities with an average of 70 young people at each of the events staged along with Mums and Dad’s. Youth centres in communities also focused on Reconciliation activities throughout each afternoon session during the week.

### **NSW YOUTH WEEK AWARDS 2022**

Walgett Shire Council Youth & Community Development staff along with youth representatives Grace McBride and Markel McBride travelled to Sydney to attend the NSW 2022 Local Government Awards.

The gala event was attended by representatives of Councils, Mayors and Ministers from across New South Wales and held at the Fullerton Hotel in Sydney. Walgett Shire Council attended the event as top 5 finalists against 128 other councils within the state for the fifteenth consecutive year and as current 2021 title holders as the “Best Small Council Youth Week Program”.

Council were this year named as finalists in two categories being *-Most Innovative Youth Week Program & Best Small Council with Most Outstanding Youth Week Program* Grace McBride (Youth Council representative) said: She was very honoured to represent the Walgett Shire youth at the awards and placed the experience of the trip to Sydney as one of the best few days she has ever had.

As this was the first year for the past 15 years our teams never claimed a winner's trophy our young people and Council, with support of local services and agencies are geared up to reclaim the title and are already planning a ramped up program to deliver in 2023.

### **NAIDOC CELEBRATIONS & AWARENESS 2022**

NAIDOC Week 2022 has been delivered across our Shire with successful outcomes regardless of the many hurdles of wet weather and postponed events. In all three larger communities Council invited all local services to play a part and contribute to festivities.

Council staged several planning meetings offering ample opportunities for organisations that wanted to be involved to come along and share their ideas and plans in making NAIDOC 2022 a week to enjoy. The planning groups representing separate communities, worked on offering engaging opportunities for all ages with the success a direct outcome of group decisions from each communities NAIDOC planning committees.

The week kick started with Council supporting the Lightning Ridge Hospital opening ceremony on the Sunday with many locals attending, the following Monday the official opening was conducted with dignitaries, local guest speakers and cake cutting ceremony. All communities offered a series of Community Celebration Days with live entertainment, lunch and refreshments, guest speakers, prizes and giveaways, popcorn, PCYC games, Dance Group performances and service provider information for attendee's and more. Youth focused events included Discos, Movie Nights and a Feel Good Friday event across the Shire. The community events witnessed encouraging participation of residents coming together to celebrate the oldest living continuous culture on our planet.

As a sign of appreciation Council is designing a certificate of appreciation with pictures of NAIDOC 2022 from around the Shire for those supporting services, organisations and agencies to display.

Council wishes to extend a sincere thanks to the following organisations and agencies who worked in collaboration across communities to deliver a memorable program. Walgett Aboriginal Medical Service, Mission Australia, Police & ACLO's, Mackillop Services, Fire Brigade, Lightning Ridge Local Aboriginal Land Council, TAFE, Collarenebri Aboriginal Community Working Party, Royal Flying Doctors, Wellways, Lightning Ridge Aboriginal Community Working Party, Collarenebri Land Council, Dunns Ice-cream, Live Better, RARAMS, Lightning Ridge Hospital, Bi-Rite, Walgett Newsagency, Masons Productions, PCYC Walgett, Lightning Ridge Community Church, Storm Co, Just-Us Band, Ducky Dennis Entertainment and Walanbaa Dhurruli- Aboriginal Child & Family Centre.

It's these services and agencies that partnered together for the betterment of community and celebrated and acknowledged NAIDOC in the Walgett Shire.

## **YOUTH & YOUNG PEOPLE SERVICES**

### **Walgett Youth Centre:**

Walgett Youth Centre has now moved into the Youth Development space within the PCYC building.

Young people from the ages of 5 to 12 (Primary school ages) are the priority target group with PCYC providing activities for the older youth. Walgett Youth Development have a variety of activities within the centre as well as taking advantage to of the close vicinity of the football fields.

After school attendance have climbed from 15 to 30 young people attending activities on most afternoons. Holiday attendance have also risen with 30 to 40 young people participating in activities.

Youth and young people are all enjoying the new space and the extra activities that we are now able to deliver. Recent purchases of new furniture have made the Youth space more inviting and welcoming for all attending.

### **Lightning Ridge Centre:**

Lightning Ridge youth center is fully functional and now operating from the newly built multipurpose center delivering after-school and holiday programs. As we now have more space to deliver programs young people have been very vocal in the input into the programs, some programs delivered have been science experiments, obstacle courses, arts and craft, life skills cooking programs.

Since the move youth participation and enrolment numbers have increased. After school programs are seeing a significant increase with 20 to 35 young people attending and engaging in afternoon programs from 3pm to 6pm. We are also fortunate to be able to have direct access the football oval- tennis, netball and basketball courts which creates more activities for young people to be engaged in.

Of late quite a few parents and careers are spending some time at the centre with their children which is a positive outcome and may be attributed to the comfortable spaces and places.

Holiday programs have also seen an increase in young people's numbers with an average of 25 to 40 young people accessing the service from 9am-2pm.

All young people are encouraged to have input in the programs that they are wanting to participate in. Youth/young people have a sense pride when other services visit the center. Service and agency collaboration and partnerships has been key to supporting the programs and initiatives delivered to our young people.

### **Collarenebri Youth Services**

Collarenebri youth centre continues to provide engaging activities for young people from the Red shed with thanks to Murdi Paaki for their continued support in providing the space to facilitate programs for our young people.

Many new programs have been implemented with the new Team leader on board, who has been working closely with the staff and young people to deliver programs that directly relate to the young people of Collarenebri Utilising the use of all facilities (Skate Park, football ovals) as well as partnering with other services to deliver meaningful programs.

Youth numbers are stable with 15 to 20 young people attending afterschool programs. Collarenebri is seeing a lot of regulars attend as well as more new comers enrolling and being involved.

Holiday activities see an average of 25 to 40 young people attending.

### **EXTERNAL FUNDED INITIATIVES:**

#### **“Flix in da Stix”**

The successful youth participation grant submission through the NSW Regional Youth stream has seen the youth development teams program “*Flix in da Stix*” delivered to three communities. The initiative enabled youth/young people that live in the communities of Lightning Ridge, Collarenebri and Walgett the opportunity to hang out socially with their peers whilst kicking back to watch a movie, enjoy some healthy snacks while supervised by youth workers at each centre. Many youth/young people have not had the opportunity to see a movie on the big screen as living 3 plus hours away from the nearest movie theatre, is a barrier for some youth/young people 'Flix in the Stix' enabled the youth team to 'Bring the movie to them',. Support from the Walgett Police and Aboriginal Community Liaison Officers movie resources ensured the movies were delivered to the young people with the best available equipment. Many adults also attended the Movie Nights” and all events were incident free.

#### **“Bouncing in the Outback” – Spring Break Program**

Successful funding submissions will see this initiative roll out to communities during late September - October for three days each week -over two week holiday program, in each community of Walgett- Lightning Ridge and Collarenebri. Our youth development team will facilitate open pool days. (15 events across the LGA) The events will be supported, supervised, delivered by qualified youth development team staff in each community. The events will include free entry, refreshments, food and prizes for those young people participating and engaging in set games and activities. Live music, supporting services stalls and other local agencies have committed to utilizing these *bouncing in the Outback* events to capture and educate young people around life skills, health issues, mental health and issues that relate to young people.

These series of Bounce in the Outback sessions will highlight collaboration and demonstrate partnerships from community services and organizations. The second stage will incorporate a trip across LGA boundaries to the big screen for the young people who have demonstrated connection and participation in the programs. We commit to identifying the most disengaged young people in a bid to assist and empower them to make friends and connect with us, local services and transform into young connected people. Support can be identified in many ways however what we as a youth development team have learnt over many years is that a simple smile and pat on the back can change people’s lives. Experiences like this initiative will offer, are sure to make a positive impact on those involved.

#### **Walgett Support Services**

The Department of Communities & Justice (part funder: YDO & MCD positions) Council staff in the roles of Manager Community Development and Youth Development Officer have recently undergone the six month review and report with representatives of the Department of

Communities & Justice. Walgett Support Services undertook this review and evidenced programs, initiatives, partnerships and outcomes to the funder and received a tick of approval and congratulations in meeting and in some particular areas exceeding outcomes in service delivery and support to the Walgett LGA.

### **WALGETT SHIRE COUNCIL STRATEGIC PLANNING**

Planning has begun in relation to reviews of the Walgett Shire Council Youth Strategy and Councils Disability Inclusion Action Plan.

The Youth Development Strategy must now, through newly introduced legislation include a separate Child Safe Policy.

The Royal Commission into Institutional Responses to Child Sexual Abuse recommended 10 Child Safe Standards, drawing on its findings, research and consultation about what makes organisations child safe.

The Child Safe Standards provide a benchmark against which organisations can assess their child safe capacity and set performance targets. The Standards provide tangible guidance for organisations to drive a child safe culture, adopt strategies and act to put the interests of children first, to keep them safe from harm. The standards are:

- Child safety is embedded in organisational leadership, governance and culture
- Children participate in decisions affecting them and are taken seriously
- Families and communities are informed and involved
- Equity is upheld and diverse needs are taken into account
- People working with children are suitable and supported
- Processes to respond to complaints of child abuse are child-focused
- Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training
- Physical and online environments minimise the opportunity for abuse to occur
- Implementation of the Child Safe Standards is continuously reviewed and improved
- Policies and procedures document how the organisation is child safe

Staff are continuing to develop the Child Safe Policy to draft form and following adoption by Council this policy will be incorporated within the updated Youth Strategy.

#### **Disability Inclusion Action Plan:**

- The NSW Disability Inclusion Amendment Act 2022 passed both Houses of Parliament and commenced **on 1 July 2022**. Changes to Disability Inclusion Action Planning includes:
  - DIAPs must now be **remade** (not just reviewed) every four years
  - New DIAPs are due **12 months after the review**
  - DIAPs must be made available in one or more **formats accessible** to people with disability (e.g., audio, auslan, Easy English, Braille, large print)
  - The Act now requires supports to **LGBTIQ+ people** with disability in a way that addresses their specific needs, informed by consultation. This is in addition to the other groups which already require their disability needs to be specifically addressed (i.e. Aboriginal and Torres Strait Islander people, women, children and people from culturally and linguistically diverse **LGNSW Annual Conference**)

**Council's community development staff will work with community and ensure guidelines and timeframes are in line with the release of our new DIAP.**

## **LIBRARIES- SERVICES, CONNECTION & PROMOTION**

### **Walgett:**

#### *Patrons and usage*

Public libraries play an important role in their respective communities, and are fundamentally important informational, educational, cultural, and social institutions offering a highly personalised service to their patrons. Our libraries offer a range of materials that you can access free of charge including books, newspapers and magazines, DVD's, audio books and ebooks. We also offer free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for all ages.

You can use our computers to access the internet and Microsoft Office, plus printing and scanning facilities. Free wifi is available at both of our branches. We provide free 24/7 access to our eResources including eBooks, eMagazines via an internet connection. New members for the reporting period totalled (35) boosted by (9) members re-registering giving a total of 649 current members. During this three month reporting period 1320 items were borrowed from the Library and 130 computer bookings were placed.

#### *Preschool literacy*

Bulk borrowing to all preschools takes place each term as this helps build children's early literacy skills that help them go on to read successfully later in childhood.

Every term picture books are delivered to the three preschools in Walgett that are relevant to their current learning topics.

#### *Dolly Patrons Imagination Library*

United Way Australia is a non-profit organisation and licence holder of Dolly Parton's Imagination Library, working to ensure every Australian child has access to books in their homes and the chance to reach their full potential. Each month a new book is posted to the child free of charge until the child starts school. To be eligible the child must have been born after 1 January 2022. To date Walgett Shire Council have 40 babies enrolled in this program.

#### *Library programs:*

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. Currently the group are busy hand knitting warm blankets and beanies for local community in need.

The local painting group use the Library on Thursdays with painting and art activities. They are working towards a Retrospective Exhibition in memory of Deb Murray including work from the local Art Group opening on Friday 7<sup>th</sup> October.

Fridays we host a babies and toddlers rhyme time playgroup. Which has been very popular with the Mums and bubs enjoying books, music and craft. Technology awareness continues being promoted through our e-platforms to Library members helping them download eBooks, eMovies, eMagazines and eAudio on their own devices.

#### *Deposit stations*

Both deposit stations at Mason's Collarenebri and The Post Office Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks. We have continued weeding books from the library and delivering them to Burren Junction Bore Baths and our libraries as free books and swapping stations for locals and visiting tourists.

#### *Book Club*

Book club members continue to grow with 15 members that meet once a month to discuss the book of the month and enjoy morning tea. Book clubs are a great way to establish a sense of community with other readers. You can make new friends — not just the fictional ones

#### *Homebound*

The library provides a free books on wheels delivery service to housebound members of the local community who are physically unable to visit the library.

#### **Lightning Ridge:**

##### *Patrons and usage*

Lightning Ridge offers a range of materials that you can access free of charge including books, newspapers and magazines, DVD's and audio books as well as ebooks. Also available are free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for everyone within our local community.

New members for the reporting period totalled (20) plus (7) members re-registering giving a total of 555 members. During this reporting period 1423 items were borrowed from the Library and 160 computer bookings were placed.

Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

##### *Preschool literacy*

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. Using stories, songs, rhymes, dancing and music which will provide you with the tools and resources to nurture your child's love of reading.

##### *School Holiday & After School Programs*

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities offered at the library including board games, craft activities and computer workshops. This program is offered Wednesday and Thursday afternoons and continues to be popular during this quarter we have had over 150 youth and young people attending this program.

#### *Book Club*

Book Club is still very popular with the community. Book clubs are great social forums and provide many opportunities to meet new people as well as providing an enjoyable and meaningful addition to your social calendar. We currently have 12 members involved in the

Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together.

**Up-coming events and celebrations:**

Council community development staff work continuously with local and regional peak bodies, agencies organisations, community groups and individuals in advocating, forming and planning “working groups” for each event, program, initiative or external service delivery across communities. This method allows for community ownership and makes provision for community buy in and promotes collaboration of responsibility and commitment in service delivery.

- Youth Careers Day – Open day 31<sup>st</sup> August –Walgett Showgrounds
- NAIDOC Awards event: Walgett 3<sup>rd</sup> September –Walgett Sporto
- Insight Exchange 13<sup>th</sup> September Walgett RSL
- R U Ok Day; Events in three communities: Goojarun Festival, 8<sup>th</sup>/14<sup>th</sup>15<sup>th</sup> September.
- School Holiday –Holiday programs 26<sup>th</sup> Sep- 9<sup>th</sup> October
- National Children’s Week 22<sup>nd</sup> October
- National Domestic Violence Week, October
- Beat The Heat Pool programs November

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 – 2027,  
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2020-2025,  
Walgett Shire Council Disability and Inclusion Plan 2017-2021,  
Walgett Shire Community Safety & Crime Prevention Plan 2016-2020,  
Walgett Shire Youth Development Youth Strategy 2009 – 2014.

**Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents. Larger scale programs and initiatives are developed to target all larger communities with a focus on inclusivity for all residents

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this period in accordance with The Walgett Shire Council Community Strategic Plan 2017 – 2027 , Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2020 – 2025,

Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

**COMMUNITY DEVELOPMENT REPORT – April 2022 - August 2022**

**Recommendation:**

That the report for Community Development: April 2022 - August 2022 be received.

**Moved:**

**Seconded:**

## 9.3 DIRECTOR ENGINEERING / TECHNICAL SERVICES

### 9.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 JULY 2022

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Director Engineering / Technical Services  
**FILE NUMBER:** 22/10/0116

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> July 2022.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road Best Practice Manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2022/2023 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents

**Financial Implications:**

As of 31<sup>st</sup> July 2022, actual spend is **\$47,524.49**.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – July 2022                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for July 2022.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly maintenance grading works.





WALGETT SHIRE COUNCIL AGENDA – 30 AUGUST 2022 – ORDINARY COUNCIL MEETING

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Expenditure For Feb. 2023 | Expenditure For March 2023 | Expenditure For April 2023 | Expenditure For May 2023 | Expenditure For June 2023 | Total Cost to Date |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|--------------------|
| <b>Zone 5</b>              |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                           | \$ -                        | \$ -                       | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                       | \$ -                       | \$ -                     | \$ -                      | \$ -               |
| <b>Total</b>               | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               | \$ 47,524.49              | \$ -                        | \$ -                       | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                       | \$ -                       | \$ -                     | \$ -                      | \$ 47,524.49       |
|                            | <b>Actual Budget</b> |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            |                      |                                 |               |                           |                             |                            |                           |                           | Month total               | \$ 47,524.49              |                           |                            |                            |                          |                           |                    |



## 9.3.2 SERVICE PROGRESS REPORT AS AT 31 JULY 2022

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0117

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### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> July 2022.

### Background:

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2022/2023 is \$25,077,615.

The breakdown of the budget is as follows:

### Breakdown of budgets:

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> June 2022 | (%)       |
|-------------------------------------|---------------------|----------------------------------------------|-----------|
| Transportation including RMCC works | \$18,195,500        | \$3,033,399                                  | 18        |
| Water works ( maintenance)          | \$3,379,772         | \$142,414                                    | 4         |
| Water works ( Capital)              | \$1,925,765         | \$31,270                                     | 2         |
| Sewer works ( Maintenance works)    | \$1,06,578          | \$48,925                                     | 5         |
| Sewer works (Capital works)         | \$500,000           | \$66,810                                     | 13        |
| <b>TOTAL</b>                        | <b>\$25,077,615</b> | <b>\$3,332,818</b>                           | <b>13</b> |

### Current Position:

The status of work progress is as follows:

| Items            | Status                                                        |                                                      |
|------------------|---------------------------------------------------------------|------------------------------------------------------|
| Goangra Bridge   | Work ongoing – see Monthly Major Projects Report              |                                                      |
| Come By Chance   | Work ongoing – see Monthly Major Projects Report              |                                                      |
| Lorne Road       | Contract awarded and signed. Work to commence early July 2022 |                                                      |
| Burransbaa Road  | Work ongoing – see Monthly Major Projects Report              |                                                      |
| Hollywood Bridge | Construction completed, project in defects liability period   | Project closeout report completed with reimbursement |

### Relevant Reference Documents/Policies:

2022/23 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project-by-project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers  
Contractors

**Financial Implications:**

As of 31<sup>st</sup> July 2022, \$3,332,818 expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Service Progress Report – As at 31 July 2022**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for July 2022.

**Moved:**

**Seconded:**

**Attachment:**

Nil

### **9.3.3 MONTHLY MAJOR PROJECTS REPORT AS AT 31ST JULY 2022**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin – Project Manager/Technical Services  
**FILE NUMBER:** 22/10/0118

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**Summary:**

The purpose of this report is to update Council about the Major Projects programme in the Shire for the period ending 31<sup>st</sup> July 2022.

**Background:**

The shire currently has several major projects in progress being:

- Goangra Bridge – Progressing well
- Hollywood Bridge – Practical Completion issued 27<sup>th</sup> June 22
- Come by Chance Road reconstruction and seal – Borrow pit developed. Wet road conditions hampering the start of works.
- Burranbaa Road reconstruction and reseal – approx. 60% of bulk earthworks are done. Wet conditions are hampering further progress.
- Lorne Road reconstruction and reseal – contractual negotiations in progress - no physical work undertaken at present.

Details of project progress are detailed in the attached report.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Funding Bodies

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| <b>Monthly Major Project Progress Report – July 2022</b>                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Monthly Major Projects Report for July 2022.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Major Project Report

# GOANGRA BRIDGE

| % of Project | Task                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Units | Contract Quantity | Task % Complete | Quantity Complete | 01-May-22 | 08-May-22                   | 15-May-22 | 22-May-22 | 29-May-22 | 05-Jun-22 | 12-Jun-22 | 19-Jun-22 | 26-Jun-22 | 03-Jul-22 | 10-Jul-22 | 17-Jul-22 | 24-Jul-22 | 31-Jul-22 | 07-Aug-22 | 14-Aug-22 | 21-Aug-22 | 28-Aug-22 | 04-Sep-22 | 11-Sep-22 | 18-Sep-22 | 25-Sep-22 | 02-Oct-22 | 09-Oct-22 | 16-Oct-22 | 23-Oct-22 | 30-Oct-22 | 06-Nov-22 | 13-Nov-22 |  |  |  |  |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------------------|-----------------|-------------------|-----------|-----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|--|--|--|
|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |                   |                 |                   | 1.0%      | Road Furniture - Sign Posts | item      | 1         | 0.0%      | 0.0%      |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 1.0%         | Road Furniture - Guide Posts                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 1.0%         | Sealing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 2.0%         | Placement of Gravel                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 2.0%         | Stabilisation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 2.0%         | Placement of Bulk fill Cut                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 3.0%         | Install Guard Rails and approach Guard Ra                                                                                                                                                                                                                                                                                                                                                                                                                                                       | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Form and Pour Bridge Deck                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 22.0%        | Install Bridge Girders                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Item  | 12                | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Install Headstock North                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Install Headstock South                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | item  | 1                 | 20.0%           | 20.0%             |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           | 0.2       |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Form and Pour Cross Beam North                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Form and Pour Cross Beam South                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | item  | 1                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Install Concrete Pile Group North                                                                                                                                                                                                                                                                                                                                                                                                                                                               | item  | 4                 | 0.0%            | 0.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 4.0%         | Install Concrete Pile Group South                                                                                                                                                                                                                                                                                                                                                                                                                                                               | item  | 4                 | 25.0%           | 100.0%            |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           | 1         |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 3.5%         | Install Abutment North                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Item  | 1                 | 70.0%           | 70.0%             |           |                             | 0.3       | 0.4       |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 3.5%         | Install Abutment South                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Item  | 1                 | 70.0%           | 70.0%             |           |                             | 0.3       | 0.4       |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 3.0%         | Demolish existing Bridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Item  | 1                 | 2.0%            | 2.0%              |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           | 0         |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 22.0%        | Fabricate Precast Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Item  | 1                 | 100.0%          | 100.0%            | 1         |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 5.0%         | Complete Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Item  | 1                 | 100.0%          | 100.0%            | 1         |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 1.0%         | Award Contract                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Item  | 1                 | 100.0%          | 100.0%            | 1         |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
| 100.0%       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |                   |                 |                   |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
|              | <b>Project Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       | <b>34.76%</b>     |                 |                   |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |
|              | <p>The Contractor has devised a new method of construction which can proceed until river levels exceed existing bridge deck level. Work recommenced on 8th August and thus far the southern pile group have been installed and tested with a good result. The top of the piles are currently being prepared to take the headstock. Contractor is confident of completion by last week in October. Council are preparing to have road works in place to match this date as near as possible.</p> |       |                   |                 |                   |           |                             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |  |  |  |  |



## BURRABAA ROAD

| % of Project | Task                                                                                                                                                     | Units          | Contract Quantity | % Complete | Quantity Complete | 8600  | 9000  | 9400  | 9800  | 10200 | 10600 | 11000 | 11400 | 11800 | 12200 | 12600 | 13000 | 13400 | 13800 | 14200 | 14600 | 15000 | 15400 | 15800 | 16200 | 16600 | 17000 | 17400 | 17800 | 18200 |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|------------|-------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 2.5%         | Road Furniture - Sign Posts                                                                                                                              | item           | 10000             | 0.0%       | 0                 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| 2.5%         | Road Furniture - Guide Posts                                                                                                                             | item           | 408               | 0.0%       | 0                 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| 20.0%        | Sealing                                                                                                                                                  | M <sup>2</sup> | 10000             | 0.0%       | 0                 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| 20.0%        | Placement of Gravel                                                                                                                                      | tonne          | 10000             | 0.0%       | 0                 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| 20.0%        | Stabilisation                                                                                                                                            | M <sup>2</sup> | 10000             | 0.0%       | 0                 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| 10.0%        | Placement of Bulk fill Cut                                                                                                                               | M <sup>3</sup> | 27846.94          | 47.4%      | 13200             |       |       |       |       |       |       |       |       |       |       |       | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  | 1100  |       |       |
| 5.0%         | Proof roll and removal of Unsuitable                                                                                                                     | M <sup>2</sup> | 377200            | 54.8%      | 206700            |       |       |       |       |       |       |       |       |       |       |       | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 |       |
| 5.0%         | Installation of Culverts and pipes                                                                                                                       | EA             | 35                | 0.0%       | 0                 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| 5.0%         | Clearing of Vegetation                                                                                                                                   | M <sup>2</sup> | 377200            | 105.4%     | 397500            | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 |       |
| 90.0%        |                                                                                                                                                          |                |                   |            |                   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|              | Project status                                                                                                                                           |                | 12.75%            |            |                   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|              | Burrabaa Road work has commenced with Earthworks to subgrade level for approximately 60 % of the Job. Wet weather has stopped work since 1st August 2022 |                |                   |            |                   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |

**LORNE ROAD**

| % of Project                                                                                                                                                                       | Task                                 | Units          | Contracty Quantity | % Complete | Quantity Complete | CH 0 | CH 500 | CH 1000 | CH 1500 | CH 2000 | CH 2500 | CH 3000 | CH 3500 | CH 4000 | CH 4500 | CH 5000 | CH 5500 | CH 6000 | CH 6500 |  |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------|--------------------|------------|-------------------|------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--|--|--|
| 0.3%                                                                                                                                                                               | Road Furniture - Sign Posts          | item           | 10                 | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 0.3%                                                                                                                                                                               | Road Furniture - Guide Posts         | item           | 80                 | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 0.3%                                                                                                                                                                               | Road Furniture - Line Marking        | m              | 5100               | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 19.0%                                                                                                                                                                              | Sealing                              | M <sup>2</sup> | 40748              | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 31.0%                                                                                                                                                                              | Placement of Gravel                  | tonne          | 23350              | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 21.0%                                                                                                                                                                              | Stabilisation                        | M <sup>2</sup> | 51000              | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 4.0%                                                                                                                                                                               | Placement of Bulk fill Cut           | M <sup>3</sup> | 4164               | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 1.0%                                                                                                                                                                               | Proof roll and removal of Unsuitable | M <sup>2</sup> | 56100              | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 0.6%                                                                                                                                                                               | Installation of Culverts and pipes   | EA             | 1                  | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 5.0%                                                                                                                                                                               | Clearing of Vegetation               | M <sup>2</sup> | 204000             | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 3.5%                                                                                                                                                                               | Preliminary - Site oncosts           | item           | 1                  | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 3.5%                                                                                                                                                                               | Preliminary - Traffic control        | item           | 1                  | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 7.0%                                                                                                                                                                               | Preliminary - Site establishment     | item           | 1                  | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 3.5%                                                                                                                                                                               | Project Management                   | item           | 1                  | 0.0%       | 0                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| 100.0%                                                                                                                                                                             |                                      |                |                    |            |                   |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
|                                                                                                                                                                                    | Project status                       | 0.00%          |                    |            |                   |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |
| <p>Contractor has not commenced work. Contractor has submitted a claim for additional costs due to Unforeseen costs of Gravel, Fuel, Bitumen, Lime. Council are in negotiation</p> |                                      |                |                    |            |                   |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |  |

## **9.3.4 APPLICATIONS FOR FIXING LOCAL ROADS PROGRAM – ROUND 4**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0119

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### **Summary:**

This report details the criteria and proposed projects to be submitted for the Local Roads Program Round 4 which is open till 9 September 2022.

### **Background:**

Council has been advised that applications for Round 4 of Fixing Country Roads will be received up to 9 September 2022. The criteria for the applications are:

- The program is for local roads only;
- The maximum funding limit is \$3M;
- Projects will be selected for funding based on the ability to deliver the following objectives:
  - i. Promotes regional economic activity;
  - ii. Enhances regional connectivity and sustainability; and
  - iii. Enables a safer regional road network.
- The program is merit based with some of the attributes that prioritises assessment being:
  - i. Job creation and local investment;
  - ii. Road condition and function;
  - iii. Road Infrastructure Risk Rating; and frequency of closures due to weather/heavy haulage damage.

Ineligible projects are those on State and Regional Roads, new roads, shoulder widening projects and projects on private roads.

Round 3 of Fixing Local Roads with a funding limit of \$3M, a grant of \$2.87M was obtained for the reconstruction and sealing of SR55 - Burransbaa Road at Lightning Ridge (Council's priority No 1) with the following projects also submitted:

***SR5 – Cryon Road – Reconstruction and Sealing;***

***SR16 – Mercadool Road – Reconstruction and Sealing;***

***SR112 – Brewon Road – Reconstruction and Sealing; and***

***SR102 – Angledool Road – Reconstruction and Sealing.***

The following roads identified and proposed with priorities for the funding application of Round 4 of Fixing Local Roads Program:

| Road Name      | Road # | Start                 | Length | Total Cost  | Priority |
|----------------|--------|-----------------------|--------|-------------|----------|
| Cryon Road     | SR5    | Gwydir Highway        | 6.6km  | \$3,000,000 | 1        |
| Mercadool Road | SR16   | Cryon Road            | 6.6km  | \$3,000,000 | 2        |
| Wanourie Road  | SR38   | RRR333 Cumberdoon Way | 6.5km  | \$2,925,000 | 3        |
| Brewon Road    | SR112  | End of Bitumen        | 6.6km  | \$3,000,000 | 4        |
| Angledool Road | SR102  | Castlereagh Highway   | 6.6km  | \$3,000,000 | 5        |

**Current Position:**

Council has limited funding to maintain and seal local roads, therefore it's imperative Council access these grant programs to enhance and further the sealed road network.

**Relevant Reference Documents/Policies:**

Circular of Transport for NSW – July 2022

**Governance issues:**

Compliance with the provision of a funding deed.

**Environmental issues:**

Road Safety

**Financial Implications:**

Management Plan 2022/23

**Alternative Solutions/Options:**

Do nothing.

**Conclusion:**

Grants that provide 100% funding for road rehabilitation should always be applied for and Council will be applying for 100 per cent of the value of the project.

**Applications for Fixing Local Roads Program – Round 4**

**Recommendation:**

That Council note and authorise the three funding applications for the **Fixing Local Roads Program – Round 4** for the top three roads on priority basis from the following projects:

| <u>Road Name</u> | <u>Priority</u> |
|------------------|-----------------|
| Cryon Road       | 1               |
| Mercadool Road   | 2               |
| Wanourie Road    | 3               |
| Brewon Road      | 4               |
| Angledool Road   | 5               |

**Moved:**

**Seconded:**

## **9.4 DIRECTOR ENVIRONMENTAL SERVICES**

### **9.4.1 DEVELOPMENT APPROVALS JULY 2022**

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0022

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#### **Summary:**

This report is to advise the July 2022 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### **Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### **Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following development was approved during July 2022

#### **Complying Development Certificate**

Nil

#### **Construction Certificate**

CC2022/31 to CC2022/31 Carports

CC2022/32 Shade structure covering Lightning Ridge Club Bowling green

#### **Food Shop Inspections**

Four food shop inspections carried out

Food Authority Annual Return Data: a total of 46 Food premises being carried out over the previous financial year.

#### **Swimming Pool Compliance Certificates**

Nil

#### **Activity Approvals**

Three activity approval applications received, now all approved

**Current Building Project Under Construction**

Shop/Office and five cabins at 20 Morilla Street Lightning Ridge

Private garage @ 38 Warrena Street Walgett

99 Wee Waaa Street Walgett – Multi-unit housing project (Safe House type development).

Three new houses installed in Duff Street Walgett

New Rural dwellings at Come By Chance, Strathmore Road Walgett, Kamilaroi Highway Walgett.

New Storage Units at Lightning Ridge Industrial area.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 August 2022.**

Development Applications

| Appl. No  | Address                                                         | Title                                          | Development                                  | Status                                   |
|-----------|-----------------------------------------------------------------|------------------------------------------------|----------------------------------------------|------------------------------------------|
| DA2021/46 | 110 George Sands Way, WALGETT.                                  | Lot 43<br>DP 752271                            | Torrens title subdivision at Namoi Reserve.  | On hold                                  |
| DA2021/54 | Kamilaroi Highway, WALGETT.                                     | Lot 2 & lot 34<br>DP 752697                    | Torrens title subdivision at Gingie Reserve. | On hold                                  |
| DA2022/48 | 16599 Castlereagh Highway Walgett                               | Lot 437<br>DP761273 &<br>Lot 1970 DP<br>763798 | Torrens Title Subdivision                    | Awaiting assessment                      |
| DA2022/49 | 1-3 Waterloo Street Burren Junction                             | Lots 1 & 2<br>DP16819                          | Change of use to a general store & takeaway  | Awaiting additional information response |
| DA2022/50 | Castlereagh Highway Walgett                                     | Lot 1 DP<br>819858 & Lot<br>98 DP 720283       | Additional Grain Bunkers                     | Awaiting Assessment                      |
| DA2022/51 | 28525 Kamilaroi Highway Burren Junction ( of 25 Bugilbone Road) | Lot 102 DP<br>707804                           | Burren Junction new grain bunkers            | Awaiting Assessment                      |
| DA2022/52 | 32562 Kamilaroi Highway                                         | Lot 8 DP<br>752264                             | Cryon                                        | Inground Fibreglass Swimming Pool        |

|           |                                       |                      |                                                      |                                                  |
|-----------|---------------------------------------|----------------------|------------------------------------------------------|--------------------------------------------------|
| DA2022/30 | 2422 Gingie Road Walgett              | Lot 5 DP 752646      | Intensive 999 livestock cattle development (Feedlot) | Now approved                                     |
| DA2022/47 | 28 Warrena Street Walgett             | Lots D & A DP 392928 | Nursery, Bed & Breakfast multi-unit cabins and shop  | On hold awaiting information                     |
| DA2022/43 | “Bando” Koomalah Road Lightning Ridge | Lot 3189 DP 765394   | Extension and Operation of an Existing quarry        | Awaiting approval subject to a report to council |

**Enquiries: from the persons interested in starting a food premises or alternative shop in the Lightning Ridge area, wishes to establish a restaurant, now awaiting the development application.**

**CEO Walgett RSL Club- proposal a new front façade and internal refurbishment**

**Governance issues:**

Nil

**Environmental issues:**

Burren Junction waste depot fire reported to Environment Protection Authority.

**Stakeholders:**

- Walgett Shire Council
- Developer
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Development Approvals July 2022**

**Recommendation:**

That Council receive and note the Development Approvals Report for July 2022.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 9.4 DIRECTOR ENVIRONMENTAL SERVICES

### 9.4.2 DEVELOPMENT APPLICATION NO DA2022/43

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/01220

---

#### Summary:

This report has been presented to Council as two objection letters have been received concerning the following issues:

- Site amenities
- Site Safety
- Quantity of annual quarried material being taken from the site
- Soil testing
- Inspection process
- Environmental Impact Study
- Aboriginal study
- Inconclusive Map (Not Clear)
- Claim of sub-standard road based material used on the Angledool/Collarenebri Roads was condemned, and suggested collusion of Walgett Shire Council.

#### Strategic Link

Service Objective – To ensure that all development is carried out in a manner that is in compliance with all statutory and policy requirements, and to coordinate the orderly and acceptable use and development of land for the enhancement of built and natural environment.

Activity – To ensure that all development meets the State legislative provisions and complies with all planning instruments of Council

Activity – The effective and efficient assessment and determination of development applications

#### Background

#### Proposal

Council has received an application for the extension and operation of an existing quarry providing road base material being permissible subject to consent being obtained.

The relevant statutory provisions are:

- 1 Environmental Planning & Assessment Act, 1979 – Section 4.15
- 2 Local Government Act 1993 – Section 89
- 3 Walgett Shire Council Local Environmental Plan 2013 – RU1 Primary Production Rural Lands

The key issues are the:

- 1 Objectives of Zone
- 2 Public Submissions

### **Consultation**

Adjoining owners were notified and two submissions were received

### **Discussion**

The issue of an existing quarry site and whether any raised issues offer any substance towards the refusal of the development consent, pertaining towards with an existing used quarry site.

### **Proposal**

To approve the extension and operation of an existing quarry providing road base material

### **Assessment**

This application has been assessed using heads of consideration specified under Section 4.15 of the Environmental Planning Act 1979, Council policies and adopted Management Plans. The assessment supports approval of the application and has identified the following key issues which are elaborated upon for Council,s information.

Walgett Local Environmental Plan 2013- Local Environment Plan RU1 Primary Production Rural Lands

### **Objectives of Zone**

Walgett Local Environmental Plan 2013 –I Primary Production Rural Lands, stipulates that consent must not be granted for the carrying out of development on land within a prescribed zone, unless the development is consistent with the objectives of the zone.

In this instance, it is considered that the proposal is consistent with the stated objectives of the RU1 Primary Production Rural Land Zone.

### **Public Submissions**

The application was notified to the owners of those properties in the area likely to be impacted by the development in accordance with Walgett Shire Development Control Plan 2016- Advertising and Notification Policy. Two public submission were received in relation to the application.

The existing quarry on the site as pictured on the attached map has been constructed excavated over a number of years prior on the stated lot and has been supplying road base material in the area over a number of years.

### **Conclusion**

It is proposed to extend and operate the existing quarry to provide road base material, objections or concerns were received by Council as a result of the neighbour notification of the proposal.

The issues raised will be addressed by the following:

- Site amenities- will be provided as a condition of development consent
- Site Safety – will be provided as a condition of development consent
- Quantity of annual quarried material being taken from the site, proposal does not exceed 30,000 cubic metres which does not require Environmental Protection Authority Licensing requirements.

- Soil testing – Sale of product will warrant geological assessment of the product for sale which will be provided by the property owner.
- Inspection process- will require an inspection by council of the site prior to the quarry operation commencing extraction work
- Environmental Impact Study- the proposed quarry does not exceed the 30,000 cubic meters of extraction which does not require an Environmental Impact Statement, the Statement of Environmental Effects is appropriate covering this type of development application.
- Aboriginal study- no known Aboriginal archives have been excavated retrieved from the current quarry site to date, however a condition will be provided covering this specific issue.
- Inconclusive Map (Not Clear)- ample mapping was provided covering the location of the existing quarry and the extended quarry area.(copy of map included within the report).
- Claim of sub-standard road based material used on the Angledool/Collarenebri Roads was condemned, and suggested collusion of Walgett Shire Council. – an extensive search of council’s records/documents covering this claim has been carried out and not substantiated.

**Development Application NO. DA2022/43**

**Recommendation:**

Council as a whole to approve Development Application No. DA-2022/43 being for the Extension and Operation of an existing quarry providing road base material, on Lot 3189 DP 765394, (Komalah) Millencowbah Road Lightning Ridge Along with the normal conditions placed on such a development.

**Moved:**

**Seconded:**

**Planning Division:**

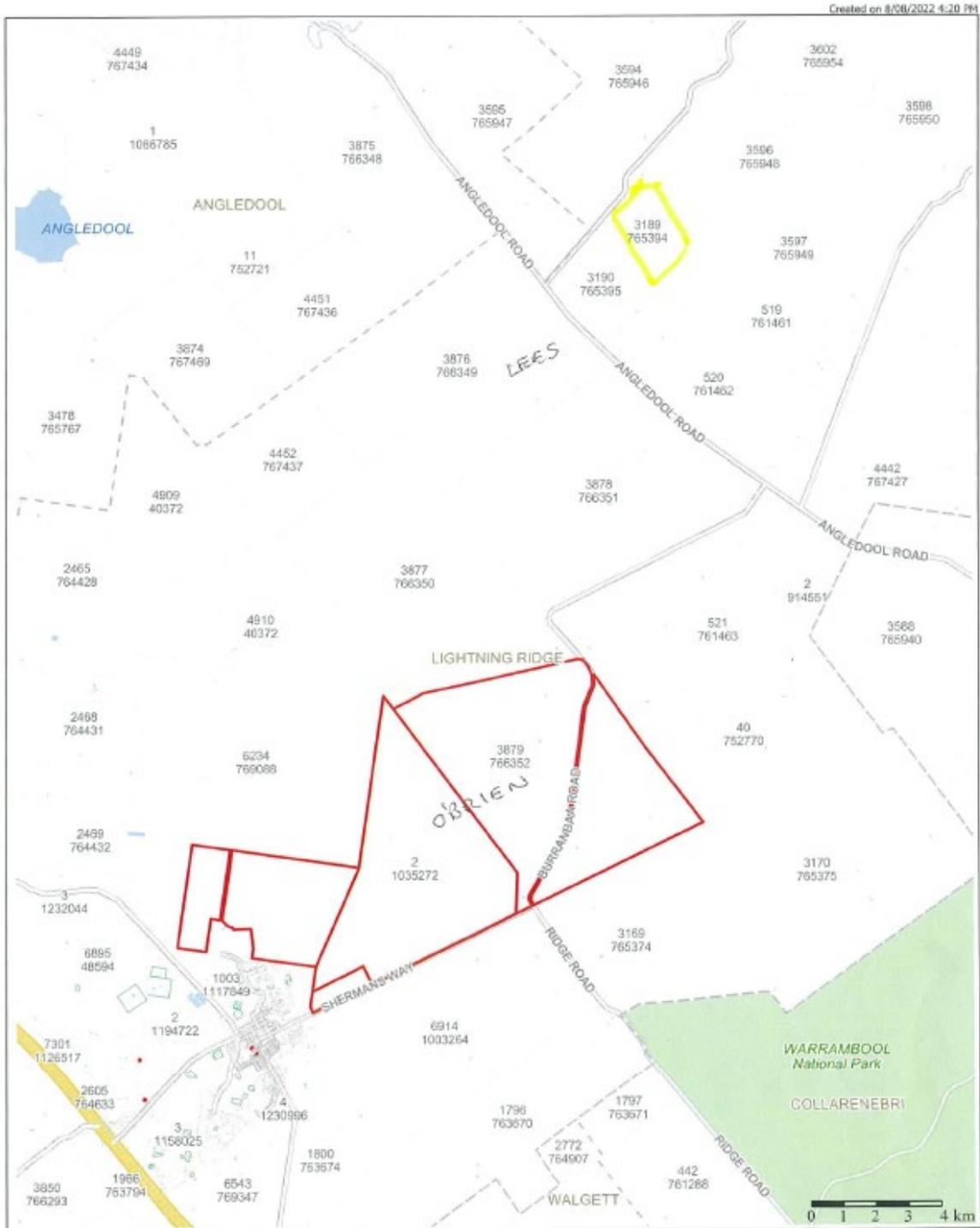
**For**

**Against**

**Absent**

**Attachments:**

Quarry Plans – DA 2022/43





Walgett Shire Council  
77 Fox Street  
Walgett NSW 2882  
Telephone: 81 6828 6100  
Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

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|             |                     |
|-------------|---------------------|
| Drawn by:   | Jessie Dale         |
| Projection: | GDA94 / MGA zone 56 |
| Date:       | 6/08/2022 4:20 PM   |

**Map Scale: 1:159666 at A4**

Created on 27/06/2022 11:46 AM



|                        |              |
|------------------------|--------------|
| <b>Parcel</b>          | 3189         |
| <b>Lot Number</b>      |              |
| <b>Section Number</b>  | DP765394     |
| <b>Plan Label</b>      | 1            |
| <b>Title Code</b>      | Open plan    |
| <b>Survey Plan</b>     | 4447230.0710 |
| <b>Area Sq Metres</b>  | 444.7230     |
| <b>Area Hectares</b>   | 1098.9350    |
| <b>Area Acres</b>      |              |
| <b>Owner</b>           |              |
| <b>First Name</b>      | Robert       |
| <b>Second Name</b>     | Bruce        |
| <b>Surname</b>         | Tumbull      |
| <b>Application</b>     | No           |
| <b>DAS</b>             | No           |
| <b>Planning</b>        | Yes (6)      |
| <b>Attributes</b>      |              |
| <b>Aboriginal Land</b> | No           |
| <b>Claims</b>          |              |

**Walgett Shire Council**  
 77 FOX STREET  
 WALGETT NSW 2832  
 Telephone: 02 6828 6300  
 Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)



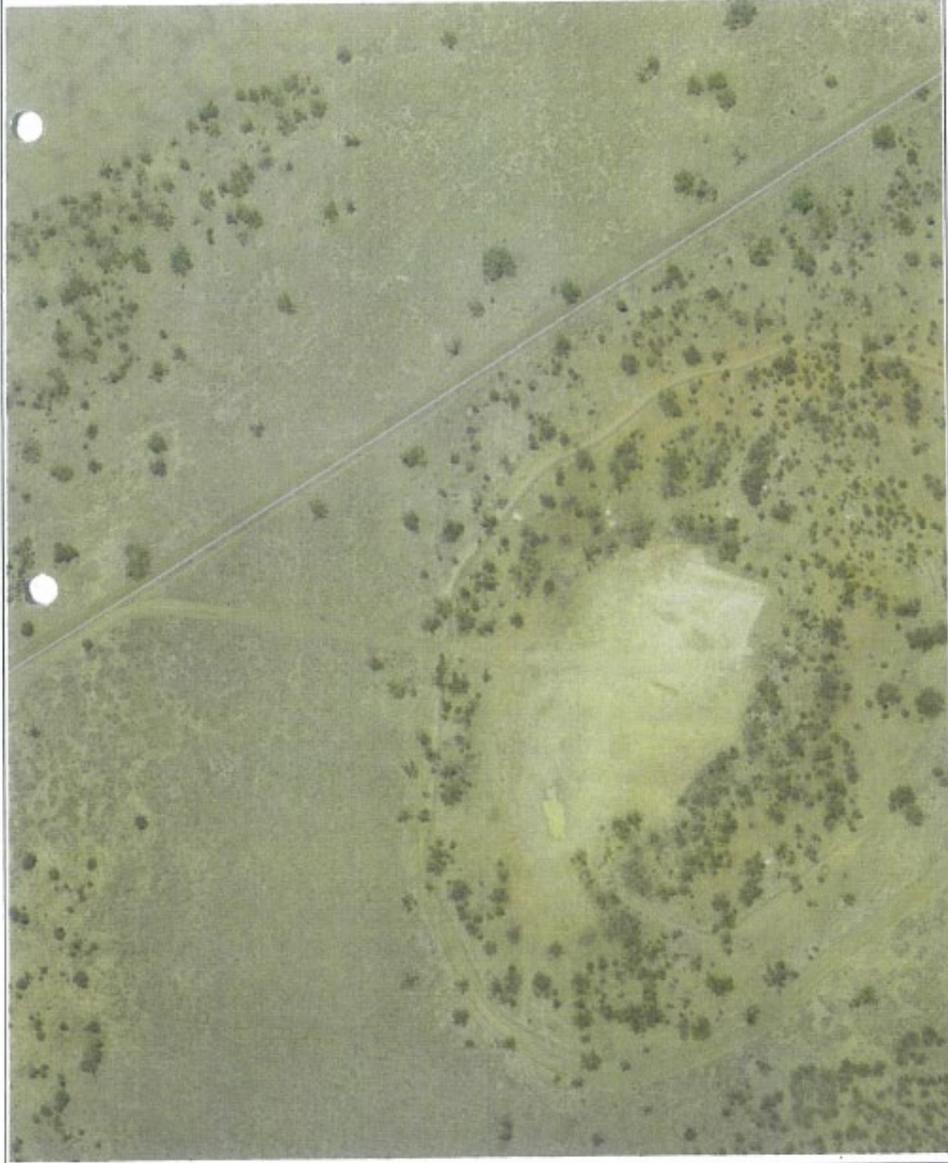
**Projectfile:** G0094 / MGA zme 35  
**Date:** 27/06/2022  
**Drawn By:** Janet Ralic



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 ground.  
 Disclaimer: Robert Bruce Tumbull is responsible for any errors  
 or omissions in this document. The information contained herein is derived from data  
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 Date: 27/06/2022

Map Scale: 1:104511 at A4

Created on 6/03/2022 11:15 AM



|                                 |                           |
|---------------------------------|---------------------------|
| <b>Parcel</b>                   | 3189                      |
| <b>Lot Number</b>               | DP765394                  |
| <b>Section Number</b>           | 1                         |
| <b>Plan Label</b>               | <a href="#">Open plan</a> |
| <b>Title Code</b>               | 444.7230.0710             |
| <b>Survey Plan</b>              | 444.7230                  |
| <b>Area Sq Metres</b>           | 1098.9350                 |
| <b>Area Hectares</b>            | NO                        |
| <b>Area Acres</b>               | K                         |
| <b>Bushfire Prone</b>           | RU1 - Primary Production  |
| <b>Land</b>                     | 400Ha ( AF )              |
| <b>Height Of Building (HOB)</b> | Yes                       |
| <b>Land Zoning (LZN)</b>        | Vegetation Category 3     |
| <b>Lot Size (LSZ)</b>           | 12579                     |
| <b>Flood Prone</b>              | 27839                     |
| <b>BFPV 2017</b>                | Lot: 3189 DP: 765394      |
| <b>Category</b>                 | R                         |
| <b>Property</b>                 |                           |
| <b>Parcel</b>                   |                           |
| <b>Assessment</b>               |                           |
| <b>Parcel Title</b>             |                           |
| <b>Parcel Flag</b>              |                           |
| <b>Property Name</b>            | LIGHTNING RIDGE           |
| <b>Property Address</b>         | Mr R B & Mrs T M          |
| <b>Locality</b>                 | Turnbull                  |
| <b>Owners</b>                   | Bando                     |
| <b>Address Line 1</b>           | COLLARENEBRI              |
| <b>Address Line 2</b>           | NSW 2833                  |
| <b>Address Line 3</b>           |                           |

**Walgett Shire Council**  
 77 Fox Street  
 Walgett NSW 2832  
 Telephone: 02 6828 6100  
 Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

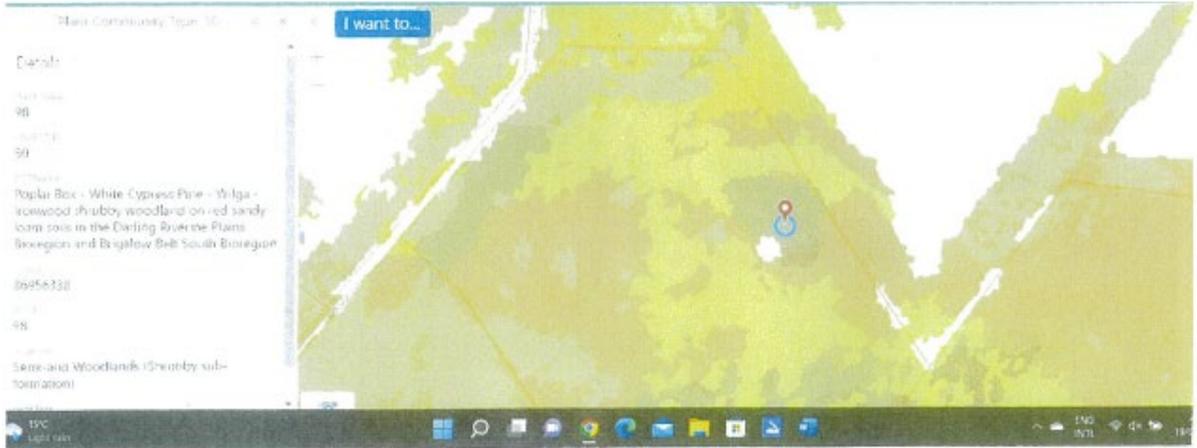


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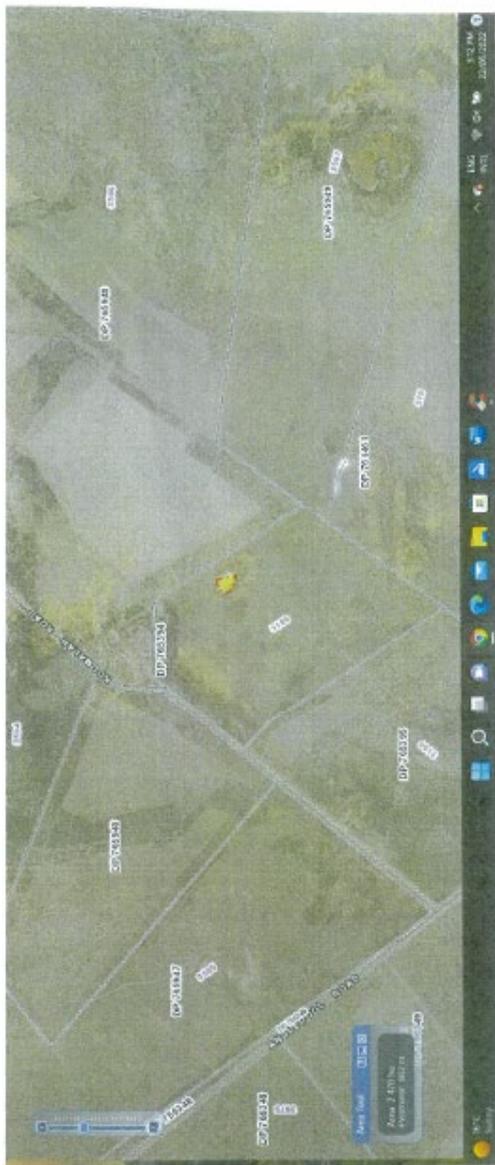


**Projection:** GDA94 / MGA zone 55  
**Date:** 6/03/2022  
**Drawn By:** Jarek Dabek

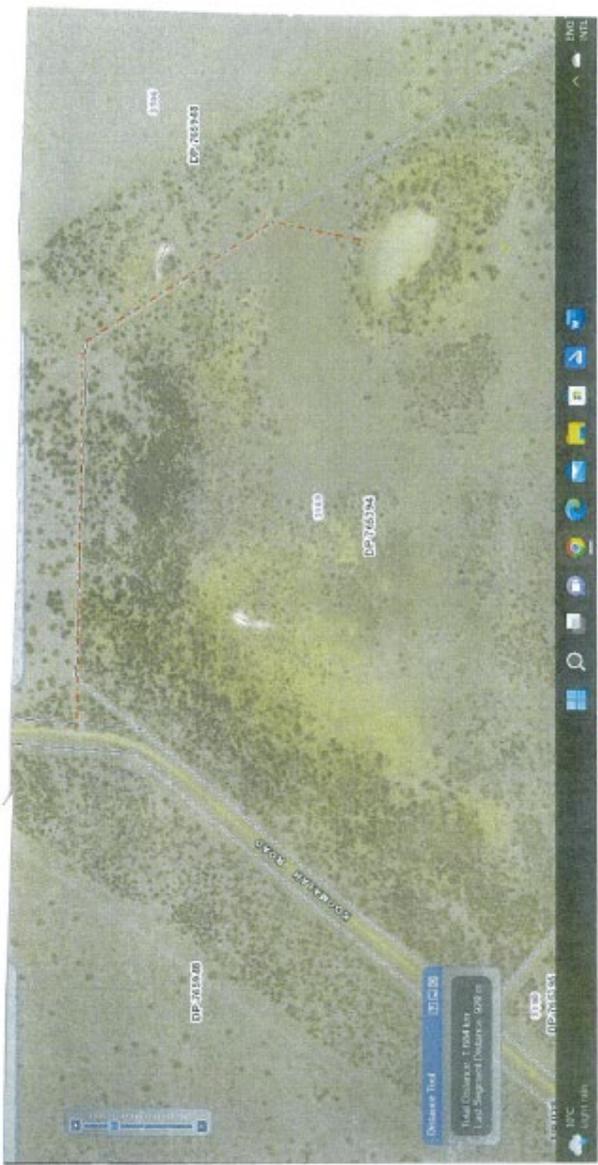
Map Scale: 1:6688 at A4



AP 4 Vegetation map of quarry extension locality .



location of Extension to quarry DA (yellow) on lot 3189 DP 765394



MAP 3 Location of existing track into site from Koomalah Road

## 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

### 10.1 MOTION RECEIVED FROM COUNCILLOR COLIN HUNDY DATED 15 AUGUST 2022

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0121

---

**Summary:**

This report is presented to Council for consideration.

**Background:**

Councillor Colin Hundy has given due notice of his intention to move the following notice of motion Councilors Ordinary Council meeting to be held on the 30<sup>th</sup> August 2022.

That Council invite expression of interest from suitably qualified and professional consultants to undertake and report on an audit of Council's policies, procedures and finances and that:

1. Councillors appoint a representation of two (2) Councillors to manage the recruitment, appointment & reporting of such consultancy.
2. Funding for this project be obtained from Council's contingency fund or make provision for required funding.

**Comment from the General Manager:**

I refer to the notice of motion and provide the following information on the two (2) matters raised concerning policies/procedures and auditing of Council finances.

1. **The review of Council policies and procedures is essentially an operational matter and Council has already engaged a consultant who is working with the General Manager and staff on the review of all policies and procedures.**

The review process is a requirement in accordance with Section 165 of the Local Government Act 1993.

***165 Amendment and revocation of local policy***

- (1) A council may amend a local policy adopted under this Part by means only of a local policy so adopted.*
- (2) An amending local policy may deal with the whole or part of the local policy amended.*
- (3) A council may at any time revoke a local policy adopted under this Part.*
- (4) A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.*

All Council policies and procedures will be reviewed and tabled at Council meetings prior to the end of December 2022 where Councillors will have the opportunity to assess and make comment.

**2. The audit of Council finances is already carried out in accordance with Section 422 of the Local Government Act 1993,**

***422 Auditor-General to be council auditor***

- (1) The Auditor-General is to be the auditor for a council.  
(2) The Auditor-General may appoint, in writing, a person (whether or not that person is employed in the Public Service) or a firm to be an auditor for the purposes of this Act.*

External audit, or financial audit, is an independent examination and opinion of a council's financial statements, and whether the council is complying with accounting standards, laws and regulations.

The *Local Government Act 1993* requires each council to have their annual financial reports externally audited by the NSW Auditor-General so that the community and Councillors have access to an independent opinion on its' validity. The NSW Audit Office conducts these audits on behalf of the NSW Auditor-General.

Since 2017, the NSW Auditor-General has also reported to the NSW Parliament each year on local government sector-wide matters arising from the examination of financial statements of councils and any other issues that the Auditor-General has identified.

The NSW Auditor General has appointed Nexia Sydney as its agent to conduct the annual audit of Walgett Shire Councils financial operations and compliance with legislation.

Nexia Sydney representatives will present the 2021/22 audited financial reports to Council at its November 2022 Ordinary meeting.

The writer is of the opinion the proposed motion is essentially in breach of the Local Government Act 1993, this being the case the writer has contacted Local Government NSW for a legal opinion on the validity of the motion.

The LGNSW Legal Officer has provided the following comment:

*You have asked for my thoughts on a motion that has been put forward by a councillor to engage a consultancy to "...undertake and report on an audit of council's policies, procedures and finances" and that two councillors be appointed to manage the process.*

*Just to address the more straightforward matter first. As you correctly point out in your email to councillors, section 422 of the Local Government Act 1993 (LG Act) provides that the Auditor-General is to be the auditor for a council. The A-G may then appoint a firm to be an auditor for the purposes of LG Act.*

*As for the engagement of consultants to "the undertake and report on an audit of council's policies and procedures", in my view it not the role of councillors to recruit and engage consultants. The role of a councillor as a member of the governing body is to provide strong and effective representation, leadership, planning and decision-making. Whereas, it is the role of the general manager to conduct the day-to-day management of the council. Further to this, the work that the consultants would be engaged on, is work that is ordinarily done by the staff according to the requirements of the legislation (e.g. several policies must be reviewed within 12 months of an election). Unless your council was suffering from a shortage of staff to*

*do this work, I can see no reason to engage consultants to do the work your staff does. In any event, it would be your role as the general manager to manage the process.*

*In my view the motion is unlawful, as the motion cannot be implemented in accordance with the LG Act as the role of a councillor (s232) and the role of the governing body (s223) does not include managing consultants engaged on behalf of a council.*

**Relevant Reference Documents/Policies:**

Local Government Act 1993.  
Local Government Regulation 2021.  
Councils Code of Conduct  
Council's Code of Meeting Practice

**Governance issues:**

Council is to comply with the abovementioned legislation and codes. It is the opinion of the General Manager the motion is unlawful and can't be enacted.

**Environmental issues:**

NIL

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council  
Office of Local Government  
Local Government New South Wales (LGNSW)

**Financial Implications:**

The annual cost of auditing is currently in the order of \$80,000 per annum with provision made in the current Operational Plan for an internal audit program with an estimated expenditure item of \$45,000. The Internal Audit program is currently under development with appointment of the Chair and committee members.

Walgett Shire Council has appointed Councillor Rummery as its delegate to the regional audit & risk committee.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

As explained in the above report, the two (2) elements of the motion are essentially embraced by provisions in the Local Government Act 1993 and point 1 is fundamentally an operational matter in terms of implementation.

**NOTICE OF MOTION – COUNCILLOR HUNDY**

**Recommendation**

That Council invite Expression Of Interest from suitably Qualified and Professional Consultants to undertake and report on an Audit of Council's Policies, Procedures and Finances and that:

1 Councillors appoint a representation of two (2) Councillors to manage the Recruitment, Appointment & Reporting of such Consultancy.

2 Funding for this project be obtained from Council's Contingency Fund or make provision for required funding.

**Moved:**

**Seconded:**

**Attachments:**

Notice of Motion from Councillor Colin Hundy

Councillor Colin Hundy  
PO Box 144 Lightning Ridge.NSW 2834  
0428306436  
15th August 2022

Walgett Shire General Manager  
Mr Michael Urquart

Michael,

I wish to submit a Notice Of Motion for the Ordinary Council Meeting 30<sup>th</sup> August 2022

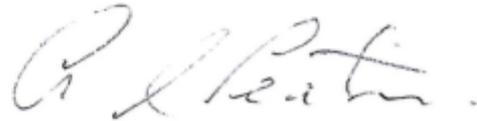
That Council invite Expression Of Interest from suitably Qualified and Professional Consultants to undertake and report on an Audit of Councils Policies,Procedures and Finances and that :

- (1) Councillors appoint a representation of two (2) Councillors to manage the Recruitment,Appointment & Reporting of such Consultancy.
- (2) Funding for this project be obtained from Council's Contingency Fund or make provision for required funding

Regards  
Clr Colin Hundy

Seconded

ALF SEATON.



## **11. QUESTIONS WITH NOTICE**

### **11.1 QUESTIONS RECEIVED FROM COUNCILLOR COLIN HUNDY, DATED 17 AUGUST 2022**

Councillor Colin Hundy  
PO Box 1444  
Lightning Ridge NSW 2834  
email: colhundy@yahoo.com.au  
mobile: 0428 306 436  
16<sup>th</sup> August 2022

Walgett Shire General Manager  
Mr Michael Urquart

Mike,

Questions On Notice

I wish to forward these questions to be on the agenda for the ordinary meeting 30<sup>th</sup> August 2022

- (1) Making provision for the ability to allow a Walgett Shire ratepayer the provision to discuss any item listed on the agenda
- (2) Making provision for a compost toilet on the Walgett to Brewarrina Rd
- (3) Discussion on lifting the ground height or run off where horses are located at the Pony Club ( photo's supplied )
- (4) Replacement of wood chips at play park in Opal Street ( accident photo supplied )
- (5) Financial Relief support regarding usage of access to the cooking facilities of the Multi Centre by the Rugby League

Regards  
Col Hundy



# **AGENDA FOR CLOSED COUNCIL MEETING**

## **Tuesday 30<sup>th</sup> August 2022**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **30<sup>th</sup> August 2022** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## **AGENDA**

### **12. MOVE INTO CLOSED SESSION**

#### **MOVE INTO CLOSED SESSION**

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### **13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING**

#### **13.1 GENERAL MANAGER**

**13.1.1 Long Term Strategy for Lots 1 to 75 DP838673**

#### **13.2 CHIEF FINANCIAL OFFICER**

**13.2.1 Sec 713 Sale of Land for Unpaid Rates**

#### **13.3 DIRECTOR ENGINEERING / TECHNICAL SERVICES**

**13.3.1 Fixing Local Roads Program – Lorne Road Reconstruction and Sealing of 5.79kms**

## **13.1 GENERAL MANAGER**

### **13.1.1 LONG TERM STRATEGY FOR LOTS 1 to 75 DP 838673**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0XXX

---

#### **Summary:**

The General Manager is reporting to Council on a matter of determining the long-term strategy for the 75 Lot residential subdivision on the corner of Bill O'Brien Way and the Castlereagh Highway at Lightning Ridge.

#### **Background:**

Council in 1990's purchased the parcel of land on the corner Bill O'Brien Way and the Castlereagh Highway at Lightning Ridge from Crown Lands and subdivided it into a 75 small lot rural residential estate. (see attached plan). The property is being described as Lots 1 to 75 DP 838673 that has direct access to Bill O'Brien Way with **no** power, water and sewage connected to the property and an area of 49.7277h.a.

With freehold land a scarce commodity in the Lightning Ridge area it was Councils long-term strategy to eventually develop the small lot rural residential estate away from the mining areas surrounding Lightning Ridge. Thirty years have lapsed with no development.

#### **Current Position:**

The writer has been approached by a local resident wanting to purchase the land for agricultural purposes.

The property is unfenced and has been unused for the past thirty years.

With the current 2013 Local Environmental Plan the subdivided land was rezoned to RU1 Primary Production rural Lands. Should Council wish to open up the original 2004 subdivision, it would need to rezone the land for residential purposes, this is possible to carry out through the "Gateway Process" system at the NSW Regional Planning Office located at Dubbo.

#### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government Regulation (2005)  
Environment Planning & Assessment Act 1979 No 203  
Walgett Local Environmental Plan 2013  
Walgett Shire Development Control Plan 2016  
WSC Procurement and Disposal Policy  
Walgett Shire Council Asset Management Plan

#### **Governance issues:**

Council has a responsibility to comply with the abovementioned legislation and policies.

#### **Environmental issues:**

Lots 1 – 75 DP838673 Bill O'Brien Way, Lightning Ridge – Zoned RU1: Primary Production. There are no heritage items impact the site. The minimum Lot Size for the site is 700m<sup>2</sup>, of which the site exceeds. The site does have environmental concerns such as flood, bushfire and biodiversity.

Council does not have an up-to-date record of contaminated land within the Shire. Therefore, from a desktop assessment of the sites above, they do not appear to be contaminated. From a preliminary Environmental Planning Assessment, all of the abovementioned sites do not appear to have any environmental concerns that would otherwise result in the land not being fit for sale.

**Financial Implications:**

Council needs to carefully consider all its options when dealing with this matter for the long-term financial and social benefits of the community.

A short term option would be to sell the subdivision which has an unimproved land value of \$168,000. A similar sized block in the area is on the market for \$163,000.

A long term alternative may be for the staged development of the subdivision, however, the provision of services to the estate could be a prohibitive factor with cost in the order of \$4 to \$5 million dollars. At present the writer is unable to assess the current or future demand for small lot rural residential land in Lightning Ridge.

In the interim it may more advantageous to run with a grazing licence while staff undertake a proper costing and feasibility study for the estate development.

A grazing licence fee is going to depend on the applicant and their ability to pay and annual return from the property. Grazing land around the area is currently realising \$61 per hectare/annum, this would equate to an annual fee of \$3,033. Given there is no fencing infrastructure on the property, one can only image the lease fee would be much less.

Annual rates for the property 2022/23 is \$1,213.49.

**Alternative Solutions/Options:**

1. Council call for Expression of Interest (EOI) for the sale of Lots 1 to 75 DP 838673.
2. Council NOT call for EOI for a grazing licence over the property.

**Legal issues:**

NIL

**Conclusion:**

That Council agree in principal to the calling of EOI for the grazing licence for a two (2) year term and during this time, a properly costed proposal for the staged development of the subdivision be undertaken to include all services sealed internal road, power, water, effluent and high speed NBN.

**LONGTERM STRATEGY FOR LOTS 1 TO 75 DP 838673**

**Recommendation:**

That Council

1 call for Expressions of Interest for the grazing rights to Lots 1 to 75 DP 838673 for an initial two (2) year period.

2 develop a proposal for the staged development of the subdivision to be fully costed to include all services power, water, effluent, sealed internal roads and high speed NBN.

**Moved:**

**Seconded:**

**Attachments:**  
Plan of residential subdivision DP 838673



|                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                    |                                        |                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------|
|                                                                                                                                                                                   | <p><b>Important Notice!</b><br/>This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground.</p>                                                                                                                                                                |                                        | <p>Drawn By: Michael Urquhart</p> |
| <p>Walgett Shire Council<br/>77 Fox Street<br/>Walgett NSW 2832<br/>Telephone: 02 6828 6100<br/>Email: <a href="mailto:admin@walgett.nsw.gov.au">admin@walgett.nsw.gov.au</a></p> | <p><small>Disclaimer: Walgett Shire Council accepts no responsibility for any errors, omissions or inaccuracies whatsoever contained within or arising from this map. © New South Wales Government (Spatial Services) 2022, © Walgett Shire Council 2022. Satellite Imagery © 2018 Digital Globe, Inc.</small></p> | <p>Projection: GDA94 / MGA zone 55</p> | <p>Date: 22/08/2022 5:40 PM</p>   |
|                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                    |                                        | <p>Map Scale: 1:13208 at A4</p>   |

## **13.2 CHIEF FINANCIAL OFFICER**

### **13.2.1 SEC 713 SALE OF LAND FOR UNPAID RATES**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 22/10/0110

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**Summary:**

This report provides a summary and analysis of Council's proposed Section 713 of the Local Government Act 1993 sale of land for unpaid rates and charges.

**Background:**

Section 713 of the Local Government Act 1993 provides Council another avenue to recover overdue rates and charges.

The purpose of this provision is that Council may sell vacant land if rates and charges remain overdue for more than one year, and for all other properties overdue for more than five years

The process requires the General Manager to certify;-

1. Total rates and charges which are overdue
2. When Council resolved to make a rate and when the rates and charges were levied
3. When rates and charges became due and payable
4. Rates and charges overdue to comply with Section 713 of the Local Government Act 1993.
5. Current rates and charges due.

To comply with the Division of the Local Government Act, Council must appoint an Auctioneer and sell the properties via a public auction at a location, date and time not less than 3 months nor more than 6 months of placing an advertisement in the Government Gazette.

The sale being by public auction, is open to anyone including Councillors and staff, their spouse and relatives. If a lot is not sold in the public auction, then it may be sold by negotiation through a private treaty. However, Councillors and Staff including spouse and relatives are excluded from this process.

If before the sale time the owner pays the full rates and charges (plus proportionate costs for the Section 713 sale) or makes an arrangement suitable to Council for the full payment then the lot must be withdrawn.

Once the auction concludes, Council may offer a lot if it remain unsold to an adjoining owner.

The sale price gained for lots sold shall be disbursed firstly to pay off rates and charges and then if a surplus remain it shall be placed in trust for disbursement to those holding an interest in the property.

At the conclusion of the sale Council shall arrange conveyancing of the title in fee simple to the new owner. The assessment will then have all rates and charges satisfied irrespective of whether the sale price met the outstanding total.

**Current Position:**

Twenty properties have been identified where an amount of \$365,737.44 remained outstanding as of 5th August 2022, and should be placed for sale under Section 713 of the Local Government Act 1993. Debt recovery action has failed in all cases.

See Attachment for a list of proposed properties to be sold.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

Walgett Shire Council is classified as a Regional and Rural Council and is obliged to report on the adequacy of the impact of unpaid rates recovery efforts. As part of Council's this a sale of land for unpaid rates enables Council's to enforce its debt recovery measures. Properties carrying large debt for unpaid rates hinder the work that Council is able to achieve with its resources.

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At 5<sup>th</sup> August 2022, unpaid rates 5 years or more, totalling \$365,737.44 on 20 properties were identified as being suitable for submission to a Section 713 Sale of Land for Unpaid Rates.

**Attachment:** Attachment 1 Details of Properties proposed to be sold under Section 713.

Shirley Burraston

**Management Accountant – Management Accountant**

**Section 713 Sale of Land for Unpaid Rates.**

**Recommendation:**

That the properties listed in Attachment 1 be approved for sale under Section 713 of the Local Government Act.

**Moved:**

**Seconded:**

**Attachments:**

List of Sale of Land for Unpaid Rates

## WALGETT SHIRE COUNCIL

### Sale of Land for Unpaid rates under Section 713 of LGA

NOTICE is hereby given to the persons named hereunder that the Walgett Shire Council has resolved pursuant to Section 713 of the Local Government Act 1993 to sell the land described hereunder (of which the persons listed are owners or appear to have an interest) and of which rates and charges remain outstanding as of 9th August 2022.

| Assess no | owner or person having interest in land                                                          | Property Description                                             | rates & charges outstanding over 5 years | interest/legal outstanding over 5 years | Total rates & charges outstanding | total legal & interest outstanding | water consumption outstanding | Total amount Due |
|-----------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------|-----------------------------------------|-----------------------------------|------------------------------------|-------------------------------|------------------|
| 1         | 11726 Peter Brian BROWN<br>Leslie Rhonda BROWN                                                   | 50 Wilson Street COLLARENEBRI<br>Lot 2 DP 450053                 | \$7,518.12                               | \$8,070.75                              | \$17,976.03                       | \$12,682.31                        | \$0.18                        | \$30,658.52      |
| 2         | 11718 Peter Brian & Leslie Rhoda BROWN                                                           | 46-48 Wilson St. Collarenebri<br>Lot 2 Sec 13 DP 758262          | \$5,241.04                               | \$11,560.56                             | \$18,308.07                       | \$13,544.64                        | \$0.00                        | \$31,852.71      |
| 3         | 2162 ESTATE of Keith Patrick BRADLEY                                                             | 76 Euroka Street WALGETT<br>Lots 32 & 35 DP 807917               | \$5,804.38                               | \$1,087.87                              | \$18,163.99                       | \$4,782.48                         | \$231.18                      | \$23,177.65      |
| 4         | 2196 ESTATE of Keith Patrick BRADLEY                                                             | 45 Duff Street WALGETT<br>Lots 27/27 DP264538                    | \$5,211.62                               | \$1,038.69                              | \$16,172.21                       | \$4,341.05                         | \$0.35                        | \$20,513.61      |
| 5         | 5298 Jean TYSON                                                                                  | 73 Peel Street WALGETT<br>Lot B DP 440817                        | \$5,434.89                               | \$619.10                                | \$14,757.76                       | \$3,750.44                         | \$300.78                      | \$18,808.98      |
| 6         | 58206 Robert Angus KELLY<br>Ernest ATKINSON<br>Ernest Oscar EVANS                                | Meadow Plains Road<br>COME BY CHANCE<br>Lot 7A DP 316821         | \$1,451.77                               | \$356.57                                | \$2,311.33                        | \$951.79                           |                               | \$3,263.12       |
| 7         | 5918 Bianca Jean JACKY<br>National Australia Bank Limited                                        | 27 Sutherland Street WALGETT<br>Lot 7 Section 46 DP 759036       | \$8,950.29                               | \$4,712.74                              | \$20,695.08                       | \$9,937.92                         | \$6,556.89                    | \$37,189.89      |
| 8         | 5983 Tanya Marie MORGAN<br>Peter John WINTERS<br>Aboriginal & Torres Strait Islanders Commission | 9 Sutherland Street WALGETT<br>Lot 3 Section 47 DP 759036        | \$4,904.98                               | \$3,463.02                              | \$16,727.45                       | \$7,527.13                         | \$19,416.31                   | \$43,670.89      |
| 9         | 6353 ESTATE of Donald HUGHES<br>Avco Financial Services Limited                                  | 86 Warrena Street WALGETT<br>Lot 11 DP 1100332                   | \$1,295.37                               | \$136.96                                | \$11,927.22                       | \$2,127.40                         | \$1,628.59                    | \$15,683.21      |
| 10        | 8383 Ricky John ALSOP                                                                            | 15 Inkermann St BURREN JUNCTION<br>Lots 9-10 Section 4 DP 758199 | \$282.29                                 |                                         | \$5,061.89                        | \$1,869.16                         | \$0.00                        | \$6,931.05       |

WALGETT SHIRE COUNCIL AGENDA – 30 AUGUST 2022 – ORDINARY COUNCIL MEETING

|    |                                                                                                                     |                                                              |             |             |              |              |             |              |
|----|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|-------------|-------------|--------------|--------------|-------------|--------------|
| 11 | 8896 The National Trading Corp Pty Ltd<br>Bartercard Exchange Ltd                                                   | Colin Street CARINDA<br>Lot 7 Section 17 DP 758227           | \$734.97    | \$2,915.17  | \$1,778.83   | \$3,309.54   | \$0.00      | \$5,088.37   |
| 12 | 9423 The National Trading Corp Pty Ltd<br>Bartercard Exchange Ltd                                                   | Wilga Street CARINDA<br>Lot 10 Section 17 DP 758227          | \$686.38    | \$2,240.38  | \$1,730.24   | \$2,618.92   | \$0.00      | \$4,349.16   |
| 13 | 9209 Kit Wit CHONG<br>Caveat-Australian Mineral & Energy Pty Ltd<br>Caveat- Official Trustee in Bankruptcy          | 18-20 McNamara St. CARINDA<br>Lot 1 Section 14 DP 758227     | \$2,817.13  | \$2,683.36  | \$5,562.99   | \$4,248.99   | \$0.00      | \$9,811.98   |
| 14 | 9225 Paul James GAKOWSKI<br>Jayne Michelle THOMAS                                                                   | Shakespeare Street CARINDA<br>Lot 30 DP 751556               | \$1,128.23  | \$1,811.97  | \$3,529.91   | \$3,970.30   | \$0.00      | \$7,500.21   |
| 15 | 9316 ESTATE of Ernest Frederick AMIET<br>Commonwealth Bank of Australia<br>Caveat-State Bank of New South Wales Ltd | 19 Warren Street CARINDA<br>Lot 5 Section 1 DP758227         | \$4,168.84  | \$1,614.52  | \$9,414.70   | \$3,734.56   | \$0.00      | \$13,149.26  |
| 16 | 11783 ESTATE of John Walford                                                                                        | 72 Wilson St. COLLARENEBRI<br>Lot 1 DP 508211                | \$7,703.36  | \$1,827.06  | \$20,232.92  | \$6,184.61   | \$37.68     | \$26,455.21  |
| 17 | 11882 TCB ALWAYS AUSTRALA MONITORING PTY<br>LIMITED                                                                 | Colless Street COME BY CHANCE<br>Lot 1 DP 226811             | \$649.29    | \$105.02    | \$1,466.53   | \$441.89     | \$0.00      | \$1,908.42   |
| 18 | 20305 ESTATE of Douglas William TURNER                                                                              | 12 Middle Street ROWENA<br>Lot A DP 410823                   | \$5,090.81  | \$1,196.55  | \$10,556.56  | \$3,630.67   | \$3.13      | \$14,190.36  |
| 19 | 901 Estate Ida Gertrude MOHI                                                                                        | 15 Cedar Street WALGETT<br>Lot 32 DP 230360                  | \$8,169.06  | \$4,679.47  | \$22,339.23  | \$10,047.00  | \$6,556.23  | \$38,942.46  |
| 20 | 844 Kris ALLEN                                                                                                      | 125 Euroka Styreet WALGETT<br>1/504050,22/587336,7/23/759036 | \$463.71    | \$1,347.12  | \$9,640.19   | \$2,938.83   | \$13.36     | \$12,592.38  |
|    |                                                                                                                     |                                                              | \$77,706.53 | \$51,466.88 | \$228,353.13 | \$102,639.63 | \$34,744.68 | \$365,737.44 |

## **13.3 DIRECTOR ENGINEERING / TECHNICAL SERVICES**

### **13.3.1 FIXING LOCAL ROADS PROGRAM – LORNE ROAD RECONSTRUCTION AND SEALING OF 5.79KMS**

**REPORTING SECTION:** Engineering / Technical  
**AUTHOR:** Bob Stephen – Director Engineering / Technical Services  
**FILE NUMBER:** 22/10/0124

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#### **Summary:**

This report relates to the executed contract between Walgett Shire Council and McMahon Services Australia Pty Ltd for the Reconstruction and Sealing of 5.79kms of Lorne Road between Walgett and Lightning Ridge.

#### **Background:**

Walgett Shire Council invited tender submissions from suitably qualified contractors for the provision of Road Reconstruction and Sealing of Lorne Road for 5.79km. The proposed work includes the supply of all labour, materials and plant to reconstruct and seal the Lorne Road including culverts, guideposts, line marking, signage, etc in accordance with the Specifications and Drawings.

#### **Current Position:**

At the 22 February 2022 Council meeting, it was recommended to award the contract to McMahon Services Australia Pty Ltd. Accordingly on 1<sup>st</sup> March 2022 Australian Standard AS2124-1992 General Conditions of Contract was executed between Walgett Shire Council and McMahon Services Australia Pty Ltd to the contract value of \$1,945,513.81 excl GST.

McMahon Services Australia Pty Ltd (MSA) submitted their construction program with work commencement date of 1st July 2022. However, MSA advised Council on 5th June 2022 at the Project Progress Meeting of significant increase in the cost of gravel delivered to the project.

On 20th July 2022, MSA formally advised of their inability to commence work for the contracted sum of \$1,945,513.81 excl GST highlighting quarry material sourcing issues and their key subcontractors and suppliers advising of delayed starts also of considerable cost increases (hyper escalation) across the industry for the materials.

Council offered alternate quarry supply and advised MSA to provide a detailed summary of its claim for escalation in costs and also to provide an updated program with a revised commencement date.

On 12<sup>th</sup> August 2022, MSA submitted their variation cost proposal to the sum of \$1,401,226.93 excl GST increasing the total contract value to \$3,346,740.74 excl GST.

On Monday 29<sup>th</sup> August 2022 the General Manager, Director Engineering Technical Services, Council Project Managers met with representatives of MSA to discuss the situation with the aim of developing a way forward for the project.

After lengthy discussion both parties agreed to a mutual termination of the contract.

#### **Relevant Reference Documents/Policies:**

- Council Procurement and Disposal Policy Procedure
- Local Preference Purchase Policy

**Governance issues:**

Contract negotiations were conducted in accordance with Council’s policy and complying with conflict of interest and confidentiality requirements and meeting all probity and good governance principles.

This report is presented to Council in Committee as it relates to;

(d) Commercial information of a confidential nature that would, if disclosed:

(i) Prejudice the commercial position of the person who supplied it,

In accordance with Section 10A (2) (d) of the Local Government Act 1993, Council can consider this matter in a closed meeting.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council and Road Users

Residents

Commonwealth Government

NSW State Government

**Financial Implications:**

The project will be funded by NSW State Government under the Fixing Local Roads Program. The grant for the project totals \$2,070,000 less the original contract price of \$1,945,513.81 resulted in a small surplus of \$124,487 available for possible overrun of the original tender amount due to price rises or delay from weather events.

The DETS believes the project can be completed within the original grant allocation of \$2,070,000, however cost escalations for fuel, materials and sub-contractor rates are unknown at this early stage. The original budget has provision for a price rise contingency. CPI increase for June 2022 year on year was 5.6%.

The General Manager has negotiated a mutual termination of the contract with MSA at no cost to Council.

**Alternative Solutions/Options:**

**Do nothing and return the grant.**

**Conclusion:**

The General Manager recommends Council decline to accept the variation cost proposal submitted by McMahon Services Australia Pty Ltd and proceed with Reconstruction and Sealing of 5.79kms of Lorne Road between Walgett and Lightning Ridge using day labour and local contractors. Council agrees to mutually terminate the contract with MSA.

The Mayor and General Manager previously met with the Minister for Regional Transport and Roads along with the Director Transport for NSW in Cobar, where an undertaking was given from the Minister that any shortfall in funding for this and other WSC road projects would receive favourable consideration for additional funding from the NSW State Government.

**Fixing Local Roads Program – Lorne Road Reconstruction and Sealing of 5.79kms**

**Recommendation:**

That Council:

1. Decline to accept the variation proposal submitted by McMahon Services Australia Pty Ltd;
2. Enter into a deed of mutual termination with McMahon Services Australia Pty Ltd to bring responsibilities and obligations of both parties under the contract, to an end;
3. Immediately commence reconstruction and sealing of 5.79kms of Lorne Road, Lightning Ridge, using Council day labour and local sub-contractors;
4. Immediately commence formal discussion with TfNSW regarding possible cost overrun of all TfNSW projects due to price escalations in fuel, road construction materials and sub-contractor rates.

**Moved:**

**Seconded:**

## 14. RETURN TO OPEN SESSION

### Return to open session

**Recommendation:**

That Council return to open session.

**Moved:**

**Seconded:**

## 15. ADOPTION OF CLOSED SESSION REPORTS

### Adoption of closed session reports

**Recommendation:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:**

**Seconded:**

## **16. CLOSE OF MEETING**

**Time: .....**