



Community Assistance Scheme 2023/2024 – Round One
Application Form

Applications for Community Assistance should be completed after having read the *Community Assistance Scheme Guidelines*. Completed application forms must be lodged by 5:00pm on **Monday 17th July 2022**. All completed forms must be returned to:

Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Please Note: Late applications will not be considered

Name of Organisation.....

Name of Contact Person.....

Position in Organisation.....

Postal Address.....

Phone..... **Email**.....

Eligibility for Financial Assistance

Is your organisation/community group:

Community based and non profit?	Yes	No
Based in, or affiliated with Walgett Shire?	Yes	No
An incorporated body?	Yes	No
Able to complete the project/activity within 12 months?	Yes	No
Have you received any previous grants from Council?	Yes	No

If yes, when was it received? _____

(please ensure that a financial acquittal has been completed and submitted to Council or attached to this form).

Do you currently have public liability cover in the sum of \$20 million? Yes No
(Please provide copy of current certificate of insurance).

Has your project already commenced? Yes No
(Please provide details of alternative sources of funding investigated).

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GST Information

Please provide your ABN.....

Are you registered for GST? Yes No

Privacy Statement

*Information supplied in this application will only be used by the Walgett Shire Council for the purpose of assessing the application and for statistical reporting purposes in respect of the Community Assistance Scheme.
I certify that the information given in this document is true and accurate, and that if the organisation receives financial assistance from Walgett Shire Council the WSC Procedures – AFM – Requests for Assistance.*

Name of Authorised Officer

Position Held

Signature of Authorised Officer

Date

Objectives of Your Organisation/Community Group

Please provide details of your organisation/community group including the overall objectives and the types of services/support it provides to Walgett Shire Council

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Your request for a Donation

Amount of requested from Council \$ _____

Total cost of the project/activity \$ _____

Please provide a breakdown of the budget for the project.

Please describe the project/activity for which you are seeking financial assistance

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How will the project/activity benefit the Walgett Shire community and what are the main target groups (e.g. disabled, youth)

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Additional Information

Please provide ***copies*** of the following supporting documentation (DO NOT SUPPLY ORIGINALS):

1. **Financial Statements** – Please provide a copy of your organisations latest audited financial statements
2. **Time Schedule** – a brief timetable detailing project start and finish dates
3. **Insurance Policy** – copies of relevant insurance policies covering the project/activity
4. **Other Information** – Please provide details of other information or attach copies of other supporting documentation which will support your application for financial assistance.

Lodging an Application

By Post: The General Manager
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

By Email: admin@walgett.nsw.gov.au

By Hand: 77 Fox Street, Walgett

For Further Information

Contact Rebecca Wilson on (02) 6828 6100 or by email admin@walgett.nsw.gov.au.