

# **BUSINESS PAPER**

## **ORDINARY MEETING OF COUNCIL**



**Council Chambers | Walgett Shire Council**  
**77 Fox Street, Walgett**

**On Tuesday 26<sup>th</sup> March 2024 at 9.00am**

**Notice is hereby given**, in accordance with the provisions of the Local Government Act 1993, that an Ordinary Meeting of the Walgett Shire Council will be held in the Council Chambers on Tuesday 26th March 2024 commencing at 9.00 am to consider the following business:

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**Megan Dixon**  
**GENERAL MANAGER**

## **1. MEETING OPEN**

## **2. ACKNOWLEDGEMENT OF COUNTRY**

### **Acknowledgement of Country**

WALGETT SHIRE COUNCIL

Ordinary Council Meeting

26<sup>th</sup> March 2024

In the spirit of reconciliation Walgett Shire Council acknowledges the Traditional Custodians of country in Walgett Shire and their connections to land, water and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today

### **Declaration of Webcasting**

I inform all those in attendance at this meeting, that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements concerning any person, Councillor or employee, and refrain from discussing those matters subject to Closed Council proceedings as indicated in clause 14.1 of the code of meeting practice.

It is requested that Councillors within the duration of the Meeting, limit discussions to only the business on the agenda and what is permissible under our Code of Meeting Practice. As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be permitted without specific approval by resolution of the relevant Council Meeting.

## **3. INTRODUCTION OF MEMBERS PRESENT**

### **Our Councillors**

Mayor Jasen Ramien  
Deputy Mayor Colin Hundy  
Councillor Jane Keir  
Councillor Greg Rummery  
Councillor Michael Cooke  
Councillor Ian Woodcock  
Councillor Sue Currey  
Councillor Alf Seaton  
Councillor Daniel Walford

### **Staff**

General Manager	Megan Dixon
Director Engineering & Technical Services	Kazi Mahmud
Director Environmental Services	Kimley Talbert
Executive Assistant to the General Manager & Mayor	Sherisse Fensom

## 4. APOLOGIES

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**Recommendation:**

That the apology from ----- be accepted.

**Moved:**

**Seconded:**

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## 5. DECLARATION OF INTEREST

**Ethical Decision Making and Conflicts of Interest**

*A guiding checklist for Councillors, officers and community committees*

### Oath or Affirmation of Office

Councillors are reminded of the Oath or Affirmation taken of office, made under section 233A of the Local Government Act 1993 when elected.

### Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### Conflict of interest

A conflict of interest is a clash between private interest and public duty. The test for conflict of interest:

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### There are two types of conflict:

- **Pecuniary** – regulated by the Local Government Act 1993 and Office of Local Government. A person with a pecuniary interest should at least disclose and not vote, but it would also in these cases be appropriate to leave the chamber.
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, a person with a non-pecuniary interest can choose to either disclose and vote, disclose and not vote or leave the Chamber.
- Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to the Local Government Act 1993, Chapter 14 Honesty and Disclosure of Interest and adopted Code of Conduct.

### Identifying problems

**1st** Do I have private interests affected by a matter I am officially involved in?

**2nd** Is my official role one of influence or perceived influence over the matter?

**3rd** Do my private interests conflict with my official role?

### Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 440AAA(3) of the Local Government Act 1993 (pecuniary interests) and the Model Code of Conduct it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

**A Declaration form should be completed and handed to the General Manager** as soon as practicable once the interest is identified. Declarations are made at Item 4 of the Agenda: Declarations of Interest - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed.

*Councillors must state their reasons in declaring any type of interest.*

Councillor	Item No.	Pecuniary/Non-Pecuniary	Reason

## 6. PUBLIC FORUM

The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).

Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.

The General Manager or their delegate may refuse to allow such material to be presented.

A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.

The General Manager or their delegate may refuse an application to speak at a public forum.

No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.

## **7. ADOPTION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **7.1 MINUTES OF COUNCIL MEETING 27<sup>th</sup> FEBRUARY 2024**

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**Recommendation:**

**That the minutes from the Ordinary Council meeting held the 27<sup>th</sup> February 2024 having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on these meetings.**

**Moved:**

**Seconded:**

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**Attachments:**

Minutes of Ordinary Meeting held 27 February 2024

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## **8. REPORTS OF COMMITTEE/DELEGATES**

### **8.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING 14<sup>TH</sup> FEBRAURY 2024**

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**Recommendation:**

**That the minutes from the Local Emergency Management Committee held 14<sup>th</sup> February 2024 having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings of these meetings.**

**Moved:**

**Seconded:**

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# LOCAL EMERGENCY MANAGEMENT COMMITTEE

## MINUTES

Minutes of the Local Emergency Management Committee Meeting held in the Walgett Shire Council Chambers on 14<sup>th</sup> February 2024 at 11.30am.

### 1. WELCOME AND INTRODUCTIONS

#### ATTENDEES:

Chris Waters (REMO) – NSW Police  
 Kazi Mahmud (Acting LEMO) – Walgett Shire Council  
 Kevin Day – NSW Police  
 Emma Crowley – Department of Community Justice  
 Giselle Taunten - Department of Regional NSW  
 Jed Gollan – NSW Ambulance  
 Suzanne Mahoney – Western Health Services  
 Michael Harvey – Fire and Rescue NSW  
 Greg Cassidy – Rural Fire Service  
 Seven Smulders – NSW SES  
 Jack Tecile – NSW SES  
 Stephen Gardner – VRA Rescue NSW  
 Rebecca Trindall – NSW SES

*The following attended via Teams video link:*

Lyn Dunn – NSW Reconstruction Authority  
 Kevin Jenkins for Transport NSW  
 Claire Bergin – Local Land Services  
 Colin Jones – SES NSW

#### APOLOGIES:

Megan Dixon – Chair – General Manager, Walgett Shire Council  
 David Minehan – Department of Communities and Justice  
 Jayne Humphreys – Regional NSW

*The apologies were accepted.*

### 2. CONFIRMATION OF MINUTES – MEETING 8<sup>TH</sup> November 2023

**Moved:** Stephen Gardner  
**Seconded:** Suzanne Mahoney

The minutes were accepted.

### 3. BUSINESS ARISING FROM PREVIOUS MINUTES

**EMPLAN:** Health Services numbers to be updated. Generic email addresses will be sent post-meeting to be updated.

**SES** – Need to meet with the WSC General Manager regarding Namoi Flooding issues, especially with the power boxes.

#### 4. REMO REPORT (Attachment 2)

**Moved:** Kevin Day

**Seconded:** Kazi Mahmud

#### 5. ITEMS FROM AGENCIES

##### 5.1 NSW Reconstruction Authority (Attachment 3)

The Reconstruction Authority has been assisting Council with the Hudson Fire Committee. They are currently creating a Draft Pre-Event Plan to be endorsed.

##### 5.2 WSFA & DCJ Report (Attachment 4)

The Lightning Ridge District Bowling Club was activated as an evacuation centre during the Hudson Bushfires last quarter. There were 20 registrations with 10 provided emergency accommodation. There were some miscommunication issues on the number of expected evacuees.

There is an evacuation centre training session in Cowra next week with all agencies involved.

**Tabled:** Transport NSW Report

**Moved:** Kazi Mahmud

**Seconded:** Suzanne Mahoney

These reports were accepted.

#### 6. AGENDA ITEMS

##### 6.1 EMPLAN Final Review

Incorrect phone numbers on all three health services to be updated.

##### 6.2 Evacuation Centre Audits

Megan Dixon and David Minehan have conducted evacuation centre audits and identified two new locations in Lightning Ridge, being the Multipurpose Centre which is Council owned and in Walgett the PCYC.

As Megan and David were apologises for the meeting, this agenda item has been held to be discussed at the next meeting. Kevin Day will meet with Megan prior for a more in depth discussion.

There were concerns there is no secondary evacuation centre choice in Collarenebri, with the Red Shed being suggested.

The biggest issue with evacuation is accommodation. FRNSW & RFS have temporary accommodation facilities, however, the logistics of this can take time to set up.

There is also the suggestion to change the name of the Lightning Ridge Multi-Purpose Centre or MPC to avoid confusion with the MPS. One suggestion is to name it the Lightning Ridge Community Centre. (This will be raised with the WSC GM).

## **7. GENERAL BUSINESS**

### **Gingie and Namoi Villages:**

Last year, the Fire and Rescue NSW (FRNSW) visited Gingie and Namoi villages due to concerns about local contractors paving over fire hydrants, resulting in limited access, with only two out of four hydrants accessible.

Members of the LEMC committee believe restricted access caused by road upgrades have implications for emergency management procedures.

The Council was not involved in the project and has no authority over it.

It was proposed that the LEMC draft a letter to the responsible parties, expressing concerns about the design particularly regarding emergency situations and access.

Council to have an internal discussion.

### **Flood classifications for Collarenebri:**

During a recent REMO meeting, Collarenebri was categorised as a "minor" flooding zone. However, concerns were raised regarding this classification, as the area experiences isolation during flood events.

### **RFS Update:**

David Nicholson is on leave and Jillian Butler is assuming the role of Acting Operations Manager. Additionally, we welcome Anthony Macalif as the new OPO 1 in the district, who has commenced recruitment duties.

During a declared emergency, the RFS is no longer required to apply for travel permits under the Bushfire Emergency Act. However, this exemption does not override local regulations. Additionally, there is a digital map available for reference.

### **Heavy Vehicles Bypass:**

Concerns were raised regarding heavy vehicles in Fox Street. Council are working on a bypass, however, this may take a few years to achieve. All heavy vehicles requesting permits are now being directed to use Peel Street.

**Airports:**

Air transport governance underwent changes last year. These changes have impacted the ability to utilise smaller airstrips such as the one at Collarenebri. To address these challenges, airport extensions and upgrades may be needed.

Council stated CASA audits are currently being conducted. A broader discussion is needed as well as funding for operations and maintenance, this will be a long-term issue. As part of the asset review the relevant stakeholders will be contacted.

**Dry Grass in Collarenebri:**

There is a significant fire risk between the Barwon River area and the golf course in Collarenebri due to extensive dry grass and dead trees.

**MEETING CLOSED: 12.37pm**

**9. NEXT MEETING: 8<sup>th</sup> May 2024**

DRAFT

## 9. MAYORAL MINUTE

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Nil

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## 10. MAYORAL MINUTE - MONTHLY REPORT

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## 11. CORRESPONDENCE AND PETITIONS

NIL

## 12. REPORTS FROM OFFICERS

### 12.1 GENERAL MANAGER

#### 12.1.1 MATTERS IN PROGRESS

<b>RESPONSIBLE OFFICER:</b>	General Manager
<b>REPORT AUTHOR:</b>	Executive Assistant
<b>FILE NUMBER:</b>	12/14-03
<b>PURPOSE:</b>	For Noting

#### RECOMMENDATION

**That the Matters in Progress up until January 2024 be received and noted.**

**Moved:**

**Seconded:**

#### Summary:

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council.

#### Background:

Attached is the Matters in Progress previously titled the Resolution Register which summaries progress in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

#### Current Position:

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

#### Relevant Reference Documents/Policies:

Matters in Progress/ Resolution Register.

#### Governance Issues:

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

#### Environmental Issues:

Nil.

#### Stakeholders:

Council

#### Conclusion:

That the Matters in Progress be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

#### Link to Attachment:

[Action Resolution Register - until July 2023.docx](#)  
[Matters in Progress July 2023 onwards.docx](#)

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**12.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT**

**RESPONSIBLE OFFICER:** General Manager  
**REPORT AUTHOR:** Executive Assistant  
**FILE NUMBER:** 12/14-03  
**PURPOSE:** For Information

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**RECOMMENDATION**

That the information contained in the following Department circular 23-15 through to 23-02 from the Local Government Division Department of Premier and Cabinet, be received and noted.

**Moved:**

**Seconded:**

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**Summary**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

24-03 Minor Works contract form for infrastructure delivery for councils

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Attachments:**

Circulars

<b>Circular Details</b>	24-03 / 27 February 2024 / A889340
<b>Who should read this</b>	Councillors / General Managers
<b>Contact</b>	Investigations Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information

**Subject*****Performance and suspension orders*****What's new or changing**

- The Office of Local Government (OLG) has published a revised framework for issuing performance and suspension orders
- The revised framework has been updated so that it is consistent with current statutory requirements

**What this will mean for your council**

- The framework provides information for councils on the process that will be followed when performance improvement orders and/or suspension orders are being considered or issued.
- The information provided includes details in relation to the appointment of temporary advisors, financial controllers and interim administrators.

**Key points**

- The revised framework, and information sheets for councils and members of the public are available on OLG's website [here](#).
- Councils are responsible for their own performance.
- The Minister for Local Government and OLG continues to encourage and support councils to voluntarily take actions to improve.
- Performance improvement, compliance, and suspension orders may be used to ensure councils and individual councillors take the actions required to address the performance issues.
- Decision on what action should be taken will be based on the nature and seriousness of the performance issue and the response of the council.

**Where to go for further information**

- For further information please contact the Investigations Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Brett Whitworth**  
Deputy Secretary, Local Government

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### 12.1.3 IMPORTANT DATES – UPCOMING MEETING AND EVENTS

**RESPONSIBLE OFFICER:** General Manager  
**REPORT AUTHOR:** Executive Assistant  
**FILE NUMBER:** 12/14-03  
**PURPOSE:** For Information

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#### RECOMMENDATION

That Council receive and note the list of upcoming meetings and events

**Moved:**

**Seconded:**

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#### Summary:

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

#### Discussion (including issues and background):

This report enables councillors and senior management personnel to organise their tasks and distribute their workload effectively in light of upcoming commitments. It serves to prevent instances where councillors may inadvertently miss meetings or remain unaware of their scheduling. Additionally, external organisations have been asked to directly forward meeting notices and minutes to the council's representatives. Upon receiving notifications, meeting dates will be included in the strategic tasks, events, and meetings calendar, with the respective representative(s) clearly identified.

#### Current Position:

Councillors are requested to raise any queries prior to the meetings listed.

#### Governance Issues:

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

#### Environmental Issues:

Not applicable.

#### Stakeholders:

Councillors and Walgett Shire Council staff.

#### Alternative Solutions/Options:

Not applicable.

#### Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

#### Attachments:

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

<b>DATE</b>	<b>MEETING/FUNCTION</b>	<b>LOCATION</b>	<b>NOTES</b>
26 March 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
4 April 2024	Local Area Traffic Committee	Walgett Chambers	Councillors, GM and Elected Members
23 April 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
6 June 2024	Local Area Traffic Committee	Walgett Chambers	Councillors, GM and Elected Members
28 May 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
25 June 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
23 July 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
1 August 2024	Local Area Traffic Committee	Walgett Chambers	Councillors, GM and Elected Members
14 August 2024	12 noon: Close of nominations and close of registration of candidates and groups	NSW Local Government Elections	
27 August 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
14 September	Election Day	NSW Local Government Elections	
3 October 2024	Local Area Traffic Committee	Walgett Chambers	Councillors, GM and Elected Members
22 October 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
17 – 19 November 2024	LGNSW Annual Conference	Tamworth	Mayor, GM and Councillors
26 November 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend
6 December 2024	Local Area Traffic Committee	Walgett Chambers	Councillors, GM and Elected Members
17 December 2024	Council Meeting	Walgett Chambers	Councillors, GM and Executive Staff to attend

**Sherisse Fenson**  
**EXECUTIVE ASSISTANT**

**APPROVED FOR SUBMISSION**

**Megan Dixon**  
**GENERAL MANAGER**

### 12.1.4 PROJECTS UPDATE

**RESPONSIBLE OFFICER:** General Manager  
**REPORT AUTHOR:** Executive Assistant  
**FILE NUMBER:** 24/9/0039  
**PURPOSE:** For Decision

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### RECOMMENDATION

**That Council receive and note this report.**

**Moved:**

**Seconded:**

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#### **Summary:**

This report is to provide a brief summary of the current community projects undertaken by Council. Please note this is not an extensive list.

#### **Background:**

Council is actively engaged in the delivery of numerous projects, encompassing areas such as roads, infrastructure and community events. While several projects have reached completion there are outstanding milestones yet to be claimed. With over 70 projects underway, Council is prioritising the competition of those whose funding deadlines are close.

#### **Current**

Council is progressing with numerous projects ensuring efficient delivery and adherence to deadlines.

**Position:**

#### **Relevant Reference Documents/Policies:**

Local Government Act 1993

#### **Governance Issues:**

None identified at present.

#### **Environmental Issues:**

None identified at present

#### **Stakeholders:**

Walgett Shire Council  
Walgett Shire rate payers  
NSW Government

#### **Financial Implications:**

Timely completion and acquittal of projects are crucial to avoid financial losses or jeopardising future funding opportunities.

#### **Alternative Solutions/Options:**

Nil.

**Conclusion:**

This report serves as an update for Councillors, providing a brief overview of ongoing projects being undertaken. More projects will be added in subsequent reports.

**Attachments:**

Please refer to the table below outlining some of the projects currently underway.

**Sherisse Fenson**  
**EXECUTIVE ASSISTANT**

**APPROVED FOR SUBMISSION**

**Megan Dixon**  
**GENERAL MANAGER**

PROJECT TITLE	COMPLETION DATE	GRANT TOTAL	STATUS	NOTES
Walgett Cemetery Upgrade	31.5.2024	\$329,701	In progress	Awaiting contractor to complete footpath, then only planting of garden remains for completion.
Enhancing Gray Park	30.11.2024	\$72,822	In progress	Contractor engaged for removal of existing furniture and installation of new. Awaiting furniture to be delivered.
Fencing of Lightning Ridge Sporting Field	16.11.2024	\$84,153	In progress	Underspent on project in 2022. Now seeking quotes for fencing on drain side of oval.
Collarenebri Female Amenities at Racecourse	31.5.2025	\$77,168	In progress	Investigating building options.
Revitalising Norman Tracker Walford Walkway	16.11.2024	\$95,661	Just started	Determining if work can be done in-house. Requires new bitumen path, replacement bin and signage for completion.
Pandora St, Playspace	30.6.2024	\$511,952	In progress	Out to tender (will update next week as tender closes)
Refurbishment Collarenebri Hall	31.05.2024	\$248,314	In progress	Rescope request in progress for: <ul style="list-style-type: none"> <li>1. Asbestos removal</li> <li>2. Make safe and secure to prevent further deterioration (include fence across the front)</li> <li>3. Install a demountable, so the "hall" can be reinstated</li> <li>4. Develop a restoration plan that includes QS, so we can seek further funding.</li> </ul>
Fencing of Collarenebri Sport fields	7.6.2025	\$138,000	In progress	In discussion regarding type of fencing required.
Collarenebri Main Street Beautification Project	7.6.2025	\$205,000	In progress	This project is with the engineering team for design and planning.
Walgett Skate Park Precinct	7.6.2025	\$169,000	In progress	Insufficient funding. Project to be staged: design underway. Expecting to have Stage 1 completed with this funding. The park will be <u>usable</u> but it will be open for expansion later with additional funds.
Collarenebri Primitive Campground		\$274,950	In progress	In planning stage.

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### 12.1.5 CASH AND INVESTMENT AS AT 29<sup>th</sup> FEBRUARY 2024

**RESPONSIBLE OFFICER:** General Manager  
**REPORT AUTHOR:** Finance Manager  
**FILE NUMBER:** 24/9/0051  
**PURPOSE:** For Noting

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#### RECOMMENDATION

**That the Investment report be received and noted.**

**Moved:**

**Seconded:**

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#### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 29<sup>th</sup> February 2024.

#### Background:

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

#### Current Position:

Council at month end held a total of \$42,419,347 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

Council's investment portfolio continues to perform well in comparison with other LGAs in NSW being one of the best performing councils in the state.

Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993

Local Government (General) Regulation 2021

Ministerial Investment Order 5<sup>th</sup> January 2016

Investment Policy (Revised and adopted in October 2023)

#### Governance issues:

Nil

#### Environmental issues:

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 29th February 2024 Walgett Shire Council's total cash and invested funds totalled \$42,419,347 increasing the portfolio by \$1,251,724 from the previous month of \$41,167,623

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio reports from Arlo Advisory (previously known as Imperium Markets).

[Walgett Monthly Report February 2024.pdf](#)

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.

I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

**Shirley Burraston CPA (B. Bus (Acc))**

**Management Accountant**

**Peter Gumbleton**  
**FINANCE MANAGER**

**APPROVED FOR SUBMISSION**

**Megan Dixon**  
**GENERAL MANAGER**

## 12.1.6 OUTSTANDING RATES AND CHARGES AS AT 29 FEBRUARY 2024

<b>RESPONSIBLE OFFICER:</b>	General Manager
<b>REPORT AUTHOR:</b>	Acting Rates Clerk
<b>FILE NUMBER:</b>	24/9/0052
<b>PURPOSE:</b>	For Noting

---

### RECOMMENDATION

**The 29 February 2024 Outstanding Rates & Charges Report be received and noted.**

**Moved:**

**Seconded:**

---

#### Summary

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

#### Background

Council is obliged to report on several Key Performance Indicators (KPIs) as part of its statutory reporting requirements. One of these KPIs is the outstanding percentage of Rates, Annual Charges & Extra Charges. The purpose of this KPI is 'to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.'

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% outstanding for Rates, Annual Charges, Interest & Extra Charges as at the end of the financial year.

#### Current Position

Collection of the current year's levy and arrears as at month ended February 2024 was 67.8% which is 3.1% better than the previous year's collection of 64.7%. It should also be noted that rate collections since COVID-19 have been poor and the collections are starting to return to pre COVID conditions.

The improvement in collections can be largely attributed to Council's successful Sale of Land for unpaid rates during September 2023 & February 2024 together with the 3<sup>rd</sup> rate instalment monies due 29<sup>th</sup> February. The rates collections will continue to improve as proceeds of the S713 Sales are distributed and finalised over the ensuing months.

#### Relevant Reference Documents/Policies

Outstanding Rates Report.

Councils Debt Recovery Policy.

#### Governance issues

Council attempts to achieve the benchmark collection rate set by the Office of Local Government (OLG) for rural councils. The OLG's benchmark is 5% for city and coastal councils and less than 10% arrears for rural and regional councils.

#### Environmental issues

Nil

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**Stakeholders**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options**

There are no alternative solutions or options.

**Conclusion**

The report recommends that Council note the outstanding rates and annual charges percentage.

**Attachments**

Monthly Report - Outstanding Rates Report

**Michael Stenmark**

**ACTING RATES CLERK**

**APPROVED FOR SUBMISSION**

**Megan Dixon**

**GENERAL MANAGER**

### Monthly Report - Outstanding Rates & Charges as at 29 February 2024

	29 February 2024	28 February 2023
Arrears of Rates & Charges as at 30th June	1,804,132.15	1,571,511.85
Adjustments		
Sub Total	1,804,132.15	1,571,511.85
<b>Current Year Activity</b>		
Legal fees (Including Write Offs)	7,044.45	500.00
Levies	11,152,969.48	10,511,917.92
Interest (Including Write Offs)	90,738.46	64,929.02
Adjustments (Including Write Offs)	(106,280.41)	(3,071.79)
Sub Total	11,144,471.98	10,574,275.15
<b>Total Arrears and Adjusted Levies</b>	<b>12,948,604.13</b>	<b>12,145,787.00</b>
Payments	(8,599,384.20)	(7,668,780.55)
Pensioner Rebates - Government	(99,132.92)	(96,650.07)
Pensioner Rebates - Council	(81,013.58)	(79,080.80)
Special Rebates - Council	0.00	(15,313.00)
Sub Total	(8,779,530.70)	(7,859,824.42)
<b>Total Remaining Levy</b>	<b>\$4,169,073.43</b>	<b>\$4,285,962.58</b>
Current Rates	2,959,179.11	3,018,896.84
Arrears Rates	944,938.23	888,839.39
Interest brought forward from previous year	115,525.66	205,087.91
Current year interest	74,374.76	54,637.90
Legals	75,055.67	118,500.54
<b>Total Remaining Levy</b>	<b>\$4,169,073.43</b>	<b>\$4,285,962.58</b>
<b>Variance</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total YTD Collected</b>		
% of Levy, Arrears, Interest & Legal Fees	67.80%	64.71%
% of Levy	77.16%	72.52%

### 12.1.7 COMMUNITY ASSISTANCE SCHEME ROUND 2 - 2023/2024

<b>RESPONSIBLE OFFICER:</b>	General Manager
<b>REPORT AUTHOR:</b>	Executive Assistant
<b>FILE NUMBER:</b>	24/9/0042
<b>PURPOSE:</b>	For Decision

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#### RECOMMENDATION

That the following eligible applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round Two of the 2023/2024 Community Assistance Scheme.

<b>Lightning Ridge Rotary Club</b>	<b>\$3,000</b>
<b>Carinda Race Club Meet</b>	<b>\$3,000</b>
<b>Grawin Opal Miners Sports &amp; Recreation Club</b>	<b>\$3,000</b>
<b>Let's Dance Carinda</b>	<b>\$3,000</b>
<b>Walgett Jockey Club</b>	<b>\$3,000</b>

**Moved:**

**Seconded:**

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#### Summary:

This report relates to the assessment of applications for financial assistance through the Community Assistance Scheme 2023/2024 (Round 2). Council has received a total of 3 applications, with 3 organisations being recommended to receive financial assistance.

#### Background:

Applications for Round 2 of the 2023/2024 Community Assistance Scheme were invited from community organisations. The scheme was advertised via Council's Website, social media page and included in the Council Column weekly in both the Western Herald and The Spectator. Applications closed on 11<sup>th</sup> March 2024.

Applicants must be incorporated entities and/or registered not-for-profit organisations and based in, or affiliated with, Walgett Shire. The maximum amount per project is \$3,000 and is limited to one donation per organisation per year.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;

- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

Council reserves the right to part fund applications or deny funding if previous grants have not been used and/or acquitted within the parameters of the scheme funding or the application does not align with the scheme objectives.

**Current Position:**

An amount of \$30,000 has been provided for in the 2023/2024 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993. Currently there is \$11,873 available on this budget line. However, this has not taken into consideration the expenditure from the \$10,000 sponsorship of the Walgett Show Society or the \$10,000 provided to the Lightning Ridge Race Club for track repairs.

**Relevant Reference Documents/Policies:**

Section 356 Local Government Act 1993  
Local Government (General) Regulation 2021

**Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Community organisation applicants  
Walgett Shire Community

**Financial Implications:**

A total of \$30,000 is budgeted for the Community Assistance Scheme in 2023/2024.

**Alternative Solutions/Options:**

That Council does not approve the recommended allocations.

**Conclusion:**

Council to decide where financial assistance should be allocated All applicants will be written to advising of Council's decision. Refer to attachment for more information.

Council will also monitor the progress of the projects/activities through the acquittal process ensure the project objectives are met and Council is satisfied with the outcomes.

**Attachments:**

Applications list.

**Sherisse Fensom**

**EXECUTIVE ASSISTANT**

**APPROVED FOR SUBMISSION**

**Megan Dixon**

**GENERAL MANAGER**

WALGETT SHIRE COUNCIL

Ordinary Council Meeting

26<sup>th</sup> March 2024



Community Assistance Scheme 2023/2024 – Round Two – Application Summary						
Organisation	Project	Cost of Project/Activity	Amount Requested	Council Recommended Amount Max \$3,000	Previous Funding	Comment
<b>ROUND 2 APPLICANTS:</b>						
<b>Lightning Ridge Rotary Club</b>	Community garden upgrade for soil + construction of beds.	\$4,471	\$3,000		Yes	
<b>Carinda Race Club</b>	Upgraded surveillance tower to meet WHS standards or next race meet will be forced to cancel.	\$3,500	\$3,000		Yes	
<b>Grawin Opal Miners Sports and Recreation Club</b>	Grawin Show - free jumping castle, face painting, entertainer. Portaloos and advertising.	\$5,000	\$3,000		No	
<b>Let's Dance Cardina</b>	Purchase of a marquee with signage for Let's Dance to be used a festival and at other events for promotion. Will also have "proudly sponsored by the Walgett Shire Council"	\$3,795	\$3,000		Yes	
<b>Walgett Jockey Club</b>	Hire of a professional photography for race day.	\$5,000	\$3,000		Yes	Council will have full rights to use photos for promotional purposes
<b>Walgett Fitness Group</b>	Purchase of Mats & Trampolines	\$3,000	\$3,000	\$0	No	Ineligible for Community Assistance as it does not meet the requirements of incorporation.
<b>Collarenebri Lions Club</b>	Painting of Collarenebri Water Tower	\$3,000	\$3,000	\$0	No	This project needs to be considered in the upcoming Place Planning with community consultation. Other funding sources may be available to assist.

## 12.1.8 ADVERTISING POLICY

**RESPONSIBLE OFFICER:** General Manager  
**REPORT AUTHOR:** Executive Assistant  
**FILE NUMBER:** 24/9/0041  
**PURPOSE:** For Decision

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### RECOMMENDATION

**That Council adopts the 2024 Advertising Policy**

**Moved:**

**Seconded:**

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#### **Summary:**

In August 2023, a report was delivered to the Council, highlighting the necessity of a revised advertising strategy across different media platforms, taking into account readership, reach, and associated costs.

#### **Background:**

The draft advertising policy was on public exhibition for 28 days from 24<sup>th</sup> August 2023, through to 20<sup>th</sup> September 2023. No official submissions were received by the Council during this period.

#### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Participation Plan 2020  
Office of Local Government – Circular to Councils – 20-12/17 April 2020 / A696830

#### **Stakeholders:**

Walgett Shire Council  
Regional media  
Community Members

#### **Financial Implications:**

Implementing the policy will grant the Council greater oversight of expenditures and how information is disseminated to the community.

#### **Alternative Solutions/Options:**

Council chose not to adopt the policy and offer amendments

#### **Attachments:**

Draft Advertising Policy

**Sherisse Fensom**

**EXECUTIVE ASSISTANT**

**APPROVED FOR SUBMISSION**

**Megan Dixon**

**GENERAL MANAGER**

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### 12.1.9 LIGHTNING RIDGE OPAL QUEEN

**RESPONSIBLE OFFICER:** General Manager  
**REPORT AUTHOR:** Executive Assistant  
**FILE NUMBER:** 24/9/0040  
**PURPOSE:** For Decision

---

#### RECOMMENDATION

1. That Council do not approve the sponsorship of the Opal Queen Ball for \$5,000 for the period 2022/2023 financial year as this has already been written off.
2. That Council approves the sponsorship of the Opal Queen Ball for \$5,000 for the period 2023/2024 financial year.
3. That Council approves the sponsorship of the Opal Queen Ball for \$5,000 for the period 2024/2025 financial year.
4. That the sponsorship agreement with the Opal and Gem Festivals be reviewed annually to ensure transparency and appropriate allocation of funds.

**Moved:**

**Seconded:**

---

#### Summary:

The Opal and Gem Festival Inc. have requested funding for the previous and future Opal Queen Ball. They have submitted invoices for monies not claimed in previous financial years and for the upcoming financial year. This money is budgeted for.

#### Background:

The Opal and Gem Festivals have historically received sponsorship from Walgett Shire Council for the Opal Queen Ball, held annually during the Opal and Gem Festival in July. The council has reserved a budget line of \$5,000 to support this initiative for a number of years, with only \$10,000 having been claimed since 2018, most likely due to Covid.

#### Current Position:

As part of the council's ongoing financial review and commitment to transparency, we are ensuring each ongoing sponsorship agreement has a Council resolution and the organisation provides relevant documentation. Council seeks to implement measures to verify that the organisation meets certain criteria, including proper insurance coverage and recognition as a legitimate entity or incorporation, as well as the appropriate financial information or reporting standards.

#### Relevant Reference Documents/Policies:

Section 356 Local Government Act 1993

#### Governance Issues:

Ensuring accountability and transparency in the allocation of sponsorship funds is crucial to mitigate risks associated with financial fraud and mismanagement.

#### Environmental Issues:

Not applicable.

#### Stakeholders:

Walgett Shire Council

WALGETT SHIRE COUNCIL

Ordinary Council Meeting

26<sup>th</sup> March 2024

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Opal and Gem Festivals organisation  
Walgett Shire rate payers  
Walgett Shire tourists

**Financial Implications:**

The request for the 2022/2023 period that was not claimed was not carried over and is no longer available.

The 2023/2024 amount already exists as a budget item.

The 2024/2025 amount will be available during the next financial year.

**Alternative Solutions/Options:**

- 1) Remove the sponsorship from the budget entirely
- 2) Agree to pay a reduced amount
- 3) Agree to only pay for the current and future year, but not the 2022/2023 year.

**Conclusion:**

Granting sponsorship to the Opal and Gem Festivals for the Opal Queen Ball aligns with the council's commitment to supporting community events. However, implementing accountability measures is essential to ensure the responsible use of public funds.

**Attachments:**

Invoice 2024-01

Invoice 2023-01

Invoice 2022-01

**Sherisse Fensom**

**EXECUTIVE ASSISTANT**

**APPROVED FOR SUBMISSION**

**Megan Dixon**

**GENERAL MANAGER**

# Invoice



PO Box 83  
 Lightning Ridge NSW 2834  
 Email: [event.manager@lightningridgeopalfestival.com.au](mailto:event.manager@lightningridgeopalfestival.com.au)  
 Ph: 0417 07 0305  
 ABN 68 766 117 501

**Invoice Date:** 19 February 2024  
**Invoice Number:** 2024-01

**Invoice To:**  
 Walgett Shire Council  
 PO Box 31  
 Walgett NSW 2832

**PO/Reference#:**

Item:	Quantity	Amount (\$)
Opal Festival grant funding 2024/ Opal Queen Ball	1	5000.00
<b>Total</b>		<b>\$5 000.00</b>

Please arrange for direct deposit, details are as follows:

# Invoice



PO Box 83  
 Lightning Ridge NSW 2834  
 Email: event.manager@lightningridgeopalfestival.com.au  
 Ph: 0417 07 0305  
 ABN 68 766 117 501

**Invoice Date:** 19 February 2023  
**Invoice Number:** 2023-01

**Invoice To:**  
 Walgett Shire Council  
 PO Box 31  
 Walgett NSW 2832

**PO/Reference#:**

Item:	Quantity	Amount (\$)
Opal Festival grant funding 2023/ Opal Queen Ball	1	5000.00
	1	
<b>Total</b>		<b>\$5000.00</b>

Please arrange for direct deposit, details are as follows:

# Invoice



PO Box 83  
 Lightning Ridge NSW 2834  
 Email: [event.manager@lightningridgeopalfestival.com.au](mailto:event.manager@lightningridgeopalfestival.com.au)  
 Ph: 0417 07 0305  
 ABN 68 766 117 501

**Invoice Date:** 19 February 2022  
**Invoice Number:** 2022-01

**Invoice To:**  
 Walgett Shire Council  
 PO Box 31  
 Walgett NSW 2832

**PO/Reference#:**

Item:	Quantity	Amount (\$)
Opal Festival grant funding 2022/ Opal Queen Ball	1	5000.00
	1	
<b>Total</b>		<b>\$5000.00</b>

Please arrange for direct deposit, details are as follows:

## 12.2 DIRECTOR ENGINEERING / TECHNICAL SERVICES

### 12.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 29<sup>th</sup> FEBRUARY 2024

**RESPONSIBLE OFFICER:** Director of Engineering and Technical Services  
**REPORT AUTHOR:** Manager Infrastructure (Roads)  
**FILE NUMBER:** 24/9/0048  
**PURPOSE:** For Noting

#### RECOMMENDATION

**That Council receive and note the monthly maintenance grading works report for February 2024**

**Moved:**

**Seconded:**

#### Summary:

This report provides the Council with the status of the road maintenance programme on Shire Roads for the period ending **29<sup>th</sup> February 2024**.

#### Background:

The maintenance budget was prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget is used to maintain the roads as per demand and road best practice manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

Significant rain events over the last three months have required additional grading works. Council is seeking additional funding to cover this extra work.

#### Current Status:

Council have spent **\$502,890** which is **67.7%** of the Annual Budget

#### Relevant Reference Documents/Policies:

Council's approved 2023/2024 Shire Roads Maintenance Grading Works schedule

#### Stakeholders:

Walgett Shire Council  
 Walgett Residents  
 Tourists

#### Financial Implications:

As of 29<sup>th</sup> January, actual spend is **\$502,890**

#### Alternative Solutions/Options:

Nil

#### Conclusion:

Council has established a system to monitor progress continually to keep within the approved budget.

**Tim McLoughlin**  
**MANAGER URBAN (ROADS)**

**APPROVED FOR SUBMISSION**  
**Megan Dixon**  
**GENERAL MANAGER**

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For Jan. 2024	Expenditure For Feb. 2024	Expenditure For March 2024	Expenditure For April 2024	Expenditure For May 2024	Expenditure For June 2024	Total Cost to Date
<b>Zone 1</b>										
Bowra Road SR34	3.95	\$ 4,278.00	F							\$ -
Wanourie Road SR38	6.5	\$ 4,278.00	E							\$ -
Green and Branders Road SR41	11.3	\$ 7,006.00	F							\$ -
Regans Road SR58	3.2	\$ 4,278.00	F							\$ -
Marra Creek Road SR60	17.5	\$ 10,650.00	E							\$ -
Lochlomond Road SR74	8.4	\$ 5,208.00	E		\$ 3,402.16					\$ 3,402.16
Maroubra Road SR76	8.3	\$ 5,146.00	E							\$ 4,391.21
Nedgara Road SR77	10.7	\$ 6,634.00	F							\$ -
Mac Masman Road SR81	8	\$ 4,960.00	E							\$ -
Binghi Road SR113	20.1	\$ 12,462.00	E							\$ -
Aberfoyle Road SR115	26.2	\$ 16,244.00	D							\$ -
Gungalman Road SR31	43.7	\$ 27,094.00	D							\$ 33,914.42
Gilwamy Road SR32	7.9	\$ 4,898.00	F							\$ 2,470.00
Teranyan Road SR33	13.7	\$ 8,494.00	D	\$ 1,710.00						\$ 14,498.41
Bogewong Road SR114	48.7	\$ 30,194.00	D							\$ -
Ginghet Road SR40	47.6	\$ 29,512.00	D							\$ -
Bushs Road SR43	8.7	\$ 5,394.00	D							\$ -
Miralwyn Road SR73	17.9	\$ 11,098.00	D							\$ -
Brewon Road SR112	54.7	\$ 33,914.00	C	\$ 2,442.57	\$ 4,703.56					\$ 7,146.13
Billybingbone Road RR7516	18.67	\$ 11,532.00	C							\$ -
Merri Merri Road RR202	6.57	\$ 7,166.00	C							\$ 4,319.28
<b>Sub total Zone 1</b>	<b>392.29</b>	<b>\$ 250,640.00</b>		<b>\$ 4,152.57</b>	<b>\$ 8,105.72</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,141.61</b>

Zone 2										
Boorooma Creek Road SR48	19.1	\$	11,842.00	E						\$ -
Wimbledon Road SR64	3.4	\$	4,278.00	E		\$ 1,614.43				\$ 1,614.43
Tungra Road SR85	12.7	\$	7,874.00	F						\$ -
Strathmore Road SR92	16.42	\$	11,904.00	E						\$ -
Narran Lake Road SR111	61	\$	37,820.00	D	\$ 10,013.53					\$ 22,423.53
Lone Pine Road SR70	9.6	\$	5,952.00	D						\$ 3,586.00
Kurrajong Road SR110	27.8	\$	17,236.00	D	\$ 2,749.21	\$ 5,926.53				\$ 17,828.79
Wilby Wilby Road SR101	28.7	\$	17,794.00	D						\$ 7,560.84
Grawin Opal Fields Road	0.9	\$	557.00	C						\$ 6,559.10
Woodlands Road SR 130	2.33	\$	1,445.00	D						\$ -
Cumborah Town Roads				E						\$ -
<b>Sub total Zone 2</b>	<b>181.95</b>	<b>\$</b>	<b>116,702.00</b>		<b>\$ 12,762.74</b>	<b>\$ 7,540.96</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 59,572.69</b>

Zone 3										
Springs Road SR19	2.7	\$	4,278.00	E						\$ -
Bonanza Road SR46	16.9	\$	10,478.00	E	\$ 7,988.02	\$ 4,652.57				\$ 12,640.59
Schmalkuche Road SR47	14.4	\$	8,928.00	E						\$ -
Millencowbah Road SR51	27.7	\$	17,174.00	E						\$ -
Willis Road SR52	14.5	\$	8,990.00	F						\$ -
Koomalah Road SR53	28.4	\$	17,608.00	E						\$ 8,371.72
Burrabaa Road SR55	18.1	\$	11,222.00	E		\$ 1,610.92				\$ 5,180.92
Cambo Road SR61	21.1	\$	13,092.00	E		\$ 7,117.00				\$ 7,117.00
Woolaroo Road SR69	1	\$	4,278.00	E						\$ 1,391.26
Kia-Ora Road SR86	6.8	\$	4,278.00	F						\$ -
Fabians Road SR88	24.8	\$	15,376.00	E	\$ 9,860.00					\$ 9,860.00
Banarway Road SR95	1.2	\$	4,278.00	D						\$ -
Purtle Road SR126	26.8	\$	16,616.00	E						\$ 4,752.00
Boora Road SR127	63.8	\$	39,556.00	D		\$ 1,491.00				\$ 14,267.50
Bore Head Road SR45	5.1	\$	4,278.00	D						\$ 3,221.44
Lome Road SR98	6.9	\$	4,278.00	D						\$ -
Angledool Road SR102	49.3	\$	30,566.00	C	\$ 16,324.00					\$ 16,324.00
Ridge/Sherman Way RR426	70.1	\$	68,275.00	C	\$ 9,217.00	\$ 10,617.75				\$ 40,199.34
Gundabloui Road RR457	40.9	\$	32,798.00	C		\$ 3,575.00				\$ 3,575.00
<b>Sub total Zone 3</b>	<b>440.5</b>	<b>\$</b>	<b>316,337.00</b>		<b>\$ 43,389.02</b>	<b>\$ 29,064.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 126,900.77</b>

Road Name	Total Length of Road	Budget Required for Entire Road	Road Category	Expenditure For Jan. 2024	Expenditure For Feb. 2024	Expenditure For March 2024	Expenditure For April 2024	Expenditure For May 2024	Expenditure For June 2024	Total Cost to Date
Franxton Road SR1	19	\$ 11,780.00	E							\$ -
Bellara Road SR2	21.4	\$ 13,268.00	D							\$ -
Clarkes Road SR3	6	\$ 4,278.00	E							\$ -
Cryon Road SR5	56.75	\$ 35,185.00	C	\$ 11,222.75						\$ 11,222.75
Woodvale Road SR13	8.96	\$ 8,556.00	E	\$ 3,420.00						\$ 3,420.00
Baroona Road SR14	11.1	\$ 6,882.00	E							\$ -
Pokataroo Road SR15	8.1	\$ 5,022.00	E	\$ 7,988.75	\$ 1,013.93					\$ 9,002.68
Perrottets Road SR66	5.9	\$ 3,658.00	F							\$ -
Pagan Creek Road SR79	1.3	\$ 4,278.00	F							\$ -
Fairview Road SR90	12.6	\$ 7,612.00	F	\$ 3,990.00						\$ 3,990.00
Dundee Road SR124	13.9	\$ 8,618.00	F							\$ -
Glen Eden Road SR125	24.6	\$ 15,252.00	E							\$ -
Millie Road SR12	9.1	\$ 5,642.00	C	\$ 3,420.00						\$ 3,420.00
Rossmore Road SR71	10.7	\$ 6,634.00	C	\$ 4,275.00						\$ 4,275.00
Rowena Road SR123	34.5	\$ 21,390.00	E	\$ 9,500.00						\$ 9,500.00
Cameron's Road SR128	15.2	\$ 9,424.00	D	\$ 3,990.00						\$ 3,990.00
Mercadool Road SR16	57.7	\$ 35,774.00	C		\$ 1,635.15					\$ 23,881.96
Moomin Road SR59	31	\$ 19,220.00	D	\$ 6,270.00						\$ 6,270.00
Beanbri Road SR117	4.9	\$ 4,278.00	C							\$ -
Pian Creek Road SR121	41.7	\$ 25,654.00	C							\$ 272.73
Old Burren Road SR122	33.9	\$ 21,018.00	D							\$ -
Collarenebri Mission Road SR67	4.6	\$ 4,278.00	C							\$ -
Rowena Town Roads		\$ 4,278.00	D							\$ -
<b>Sub total Zone 4</b>	<b>432.91</b>	<b>\$ 282,379.00</b>		<b>\$ 54,076.50</b>	<b>\$ 2,649.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,245.12</b>

<b>Zone 5</b>										
Pampas Road SR7	16.3	\$ 10,106.00	E							\$ -
Wombo Road SR25	17.7	\$ 10,974.00	E							\$ 16,150.00
Hardys Lease Road SR26	16	\$ 9,920.00	E							\$ 7,505.00
Colrose Road SR27	20.6	\$ 12,772.00	E							\$ -
Wingadee Road SR28	11.8	\$ 7,316.00	E							\$ 6,474.15
Epping Road SR57	15.4	\$ 9,548.00	E							\$ -
Middle Route Road SR72	9.8	\$ 5,952.00	E							\$ -
Gidginbilla Road SR75	7.4	\$ 4,588.00	E		\$ 5,345.73					\$ 5,345.73
Proctors Road SR82	4.4	\$ 4,278.00	F							\$ -
Drilldool Road SR83	5.1	\$ 4,278.00	F							\$ 1,045.00
Belaba Road SR89	11.2	\$ 6,944.00	F							\$ -
Hollywood Lane SR119	29.9	\$ 18,538.00	E							\$ 28,284.36
O'Niels Road SR131	31.1	\$ 19,282.00	D							\$ -
Tareela Road SR17	19.4	\$ 12,028.00	D	\$ 6,745.00						\$ 9,025.00
Meadow Plains Road SR21	23.9	\$ 14,618.00	D							\$ -
Marlbone Road SR24	28.4	\$ 17,608.00	D	\$ 9,595.00						\$ 9,595.00
Nilma Road SR30	37.8	\$ 23,436.00	D		\$ 4,440.00					\$ 47,095.00
Bugilbone Road SR103	28.7	\$ 32,725.00	C							\$ -
Goangra Road SR116	16.4	\$ 10,168.00	D							\$ -
Yarraldool Road SR118	41.3	\$ 25,606.00	C	\$ 15,865.00						\$ 25,923.50
Haynes Hut SR68	4.5	\$ 2,790.00	E							\$ -
Come By Chance Road RR7716	60.9	\$ 65,450.00	C	\$ 10,587.50						\$ 10,587.50
<b>Sub total Zone 5</b>	<b>457.8</b>	<b>\$ 329,125.00</b>		<b>\$ 42,792.50</b>	<b>\$ 9,785.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 167,030.24</b>
<b>Total</b>	<b>1905.45</b>	<b>1,295,183.00</b>		<b>\$157,173.33</b>	<b>\$ 57,145.73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 502,890.43</b>

## 12.3.2 REPORT TO PROVIDE UPDATE ON MAJOR PROJECTS AS AT 29<sup>th</sup> FEBRUARY 2024

<b>RESPONSIBLE OFFICER:</b>	<b>Director of Engineering and Technical Services</b>
<b>REPORT AUTHOR:</b>	Manager Infrastructure (Roads)
<b>FILE NUMBER:</b>	24/9/0049
<b>PURPOSE:</b>	For Noting

### RECOMMENDATION

**That Council receive and note the monthly major projects report for February 2024.**

**Moved:**

**Seconded:**

#### Summary:

This report provides the Council with the current status of major projects within the shire as at the 29<sup>th</sup> February 2024

#### Background and status:

The shire currently has several major projects in progress being:

**Goangra Bridge** – Bridge is complete. Seal approaches will be installed by 18th March 2024 the next sealing program.

**Come by Chance Road Reconstruction and seal** – The Contractor recommenced drainage works in February on the first 14km at the western end of the project. The Contractor has completed approx. 40% of the drainage work in the first 14km of the project. The Contractor continued to haul gravel during February. Variations to the work scope have been quantified and include modifications to the drainage, pavement specifications, length of road and schedule. Scheduled completion August 2024. Council is in discussion with funding providers for a revised scope that will enable delivery of the project within the approved grant funds. Additional funding from the HSVPP funding stream is not available.

**Burransbaa Road Reconstruction and reseal** – The road is almost complete. Line marking will take place in the 3rd week of March. Responsibility for a Non-Conformance of the Seal has been taken by the Contractor and will be rectified in March 2024.

**Lorne Road Reconstruction and reseal** – Lorne road is open to traffic. Due to existence of significant mining cavities in Fred Reece Way and the northern end of Lorne Road, Transport for NSW through the Traffic Committee require that the road will be closed at Kangaroo Hill until the cavity issue can be fixed. Council have an alternative route to the airport and are preparing a budget for the installation

**Cryon Road** – Contract documents are in preparation

#### Relevant Reference Documents/Policies:

Project Funding Deeds  
Project contracts

#### Stakeholders:

Walgett Shire Council  
Walgett Residents  
Funding bodies

Contractors  
Financial Implications:

**Alternative Solutions/Options:**  
Nil

**Conclusion:**  
Council has established a system to monitor progress continually to keep within the approved budget

**Attachments:**  
240229 Major Project Report attachment

**Tim McLoughlin**  
**MANAGER URBAN (ROADS)**

**APPROVED FOR SUBMISSION**  
**Megan Dixon**  
**GENERAL MANAGER**







### Lorne Road @ 29th Feb 2024

% of Project	Task	Units	Contracty Quantity	% Complete	Quantity Complete	CH 0	CH 500	CH 1000	CH 1500	CH 2000	CH 2500	CH 3000	CH 3500	CH 4000	CH 4500	CH 5000	CH 5500	CH 6000	CH 6500			
0.3%	Road Furniture - Sign Posts	item	10	80.0%	8	4														4		
0.3%	Road Furniture - Guide Posts	item	80	49.0%	39	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8	2.8		
0.3%	Road Furniture - Line Marking	m	5,100	0.0%	-																	
19.0%	Sealing	M <sup>2</sup>	40,748	100.0%	40,742	1567	3134	3134	3134	3134	3134	3134	3134	3134	3134	3134	3134	3134	3134	1567		
31.0%	Placement of Gravel	M <sup>3</sup>	11,676	100.0%	11,676	834	834	834	834	834	834	834	834	834	834	834	834	834	834	834		
21.0%	Stabilisation	M <sup>2</sup>	51,975	100.0%	51,975	3713	3713	3713	3713	3713	3713	3713	3713	3713	3713	3713	3713	3713	3713	3713		
4.0%	Placement of Bulk fill Cut	M <sup>3</sup>	4,164	107.6%	4,480	320	320	320	320	320	320	320	320	320	320	320	320	320	320	320		
1.0%	Proof roll and removal of Unsuitable	M <sup>2</sup>	56,100	100.0%	56,100	4000	4100	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000		
5.0%	Clearing of Vegetation	M <sup>2</sup>	204,000	100.0%	204,000		16000	16000	16000	16000	16000	16000	16000	16000	16000	16000	16000	16000	16000	12000		
3.5%	Preliminary - Site oncosts	item	1	100.0%	1	0.5														0.5		
3.5%	Preliminary - Traffic control	item	1	100.0%	1	0.5														0.5		
7.0%	Preliminary - Site establishment	item	1	100.0%	1	0.5														0.5		
3.5%	Project Management	item	1	100.0%	1	0.07	0.09	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07		

99.4%

Project status            99.19%

Lorne road is open to traffic. Due to existence of significant mining cavities in Fred Reece Way and the northern end of Lorne Road, Transport for NSW through the Traffic Committee require that the road will be closed at Kangaroo Hill until the cavity issue can be fixed. Council have an alternative route to the airport and are preparing a budget for the installation and maintenance of a bypass to the airport. Line marking is scheduled for third week in March.



### 12.3.3 REPORT TO PROVIDE UPDATE ON TECHNICAL SERVICES PROGRESS AS AT 29<sup>th</sup> FEBRUARY 2024

**RESPONSIBLE OFFICER:** Director of Engineering and Technical Services  
**REPORT AUTHOR:** Manager Infrastructure (Roads)  
**FILE NUMBER:** 24/9/0047  
**PURPOSE:** For Noting

#### RECOMMENDATION

**That Council receive and note the Engineering Services monthly works progress report for February 2024.**

**Moved:**

**Seconded:**

#### Summary:

The purpose of this report is to update Council with regards to the Engineering Services progress works up to 29<sup>th</sup> February 2024

#### Background:

The revised budget of the Engineering and Technical Services Department for Capital & Maintenance Works, Quarry Management, Fleet Management, Water & Sewerage works, Parks & Garden and Engineering Administration for 2023/2024 is \$51,134,806

The breakdown of the budget is as follows:

Items	Revised Budget	Expenditure up to 29 <sup>th</sup> February 2024	%
Engineering Technical Services including RMCC Works	\$45,114,111	\$30,163,562	66.9%
Water - Maintenance	\$3,484,869	\$1,162,985	33.4%
Water - Capital	\$1,052,665	\$415,824	39.5%
Sewer - Maintenance	\$1,083,161	\$354,980	32.8%
Sewer - Capital	\$400,000	\$0	0.0%
<b>Total</b>	<b>\$51,134,806</b>	<b>\$32,097,351</b>	<b>62.8%</b>

#### Relevant Reference Documents/Policies:

2023/24 Operational Plan and Budget

#### Governance Issues

Due Processes are followed on a routine basis i.e. procurement and tendering.

#### Environmental issues:

Various environmental issues are assessed on a project-by-project basis to ensure any environmental legislation is complied with.

#### Stakeholders:

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> January 2024, \$29,436,752 expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Attachments:**

Nil

**Tim McLoughlin**

**MANAGER URBAN (ROADS)**

**APPROVED FOR SUBMISSION**

**Megan Dixon**

**GENERAL MANAGER**

## 12.3 DIRECTOR ENVIRONMENTAL SERVICES

### 12.3.1 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION

<b>RESPONSIBLE OFFICER:</b>	Director Environmental Services
<b>REPORT AUTHOR:</b>	Director Environmental Services
<b>FILE NUMBER:</b>	24/9/0045
<b>PURPOSE:</b>	For Information

#### RECOMMENDATION

**That Council receive and note this report.**

**Moved:**

**Seconded:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes, the following applications were received during February 2024

#### **Outstanding Notice Certificate**

3 approved

#### **Construction Certificate**

2 approved

#### **Complying Development Certificate**

1

#### **Activity Approvals**

Three Activity Approval application received for new project.

#### **Final Occupation Certificate**

1

#### **Fire Safety Schedule**

1

#### **Current Building Project Under Construction**

Shop/Office and five cabins at 20 Morilla Street Lightning Ridge  
 Private garage @ 38 Warrena Street Walgett  
 Storage Units @ 40 Nobby Road Lightning Ridge  
 99 Wee Waa Street Walgett Multi Unit housing project  
 88 Pandora Street Lightning Ridge Dual Occupancy – Manufactured Home  
 6560 Castlereagh Highway Walgett – Large Rural metal shed  
 62 Walgett Street Collarenebri Hospital Staff Multi unit Housing accommodation  
 141- 159 Fox Street Walgett Hospital Staff Multi Unit Housing Accommodation  
 1360 Wilby Wilby Road Cumborah Rural Property Garage and dwelling  
 23 Chrystal Street Lightning Ridge Golf Club Storm Damaged New Roof construction  
 398 Bowra Lane Carinda Inground Fibreglass Swimming Pool  
 110 Fox Street Walgett new aboveground Diesel Fuel Tank installation  
 41 Namoi Street Walgett new Dwelling  
 225 Woodlands Road Walgett Inground Fibreglass Swimming Pool  
 37 Morilla Street Lightning Ridge new underground fuel tank

23 Pandora Street Lightning Ridge New manufactured home staff accommodation  
142 Pandora Street Lightning Ridge – Mini Observatory  
9906 Castlereagh Highway Walgett – Manufactured Home

### **Other Activity**

Walgett Waste Depot Waste Licence Variation: Currently awaiting for consultancy companies to supply information to council for a submission to the Environment Protection Authority for the Licence Variation to activate the projects.

### Hudson Fire Incident - Walgett Recovery Committee

Up to date: The last meeting held on 29<sup>th</sup> February 2024, the last committee meeting was held, allocating Walgett Shire Council to organise the Dwelling Friable Asbestos clean-up and transportation to Walgett Shire Council Landfill.

The clean-up and transportation was commenced on Monday 4 March 2024 and completed on Wednesday 6 March 2024 at (Walgett Waste Depot).

The committee and the Environment Protection Authority has been informed so that they can now sign-off on the disaster event.

### Clean-up Notices Issued

1 site at Carinda and two sites at Walgett wastes issue

1 Site issue with pigeon health nuisance

### Abandoned Vehicles

Currently council has just removed two known abandoned motor vehicles within the shire area and Council's costs.

### **PLANNING CERTIFICATES:**

February 2024 – Twelve (12) 10.7 Planning Certificates has been issued.

### **OTHER ENVIRONMENTAL SERVICES ACTIVITIES**

#### February 2024 Animal Impounding Records

Month of February 2024

4 dogs were impounded

4 dogs were seized,

1 dog surrendered now rehomed with Mornington Peninsula Dog Rescue

3 micro-chipped and registered working dogs returned to owner.

19 feral cats trapped Not suitable for re-homing euthanised

**Kimley Talbert**

**DIRECTOR ENVIROMENTAL SERVICES**

**APPROVED FOR SUBMISSION**

**Megan Dixon**

**GENERAL MANAGER**

### 12.3.2 DEVELOPMENT APPROVALS FEBRAURY 2024

**RESPONSIBLE OFFICER:** Director Environmental Services  
**REPORT AUTHOR:** Director Environmental Services  
**FILE NUMBER:** 24/9/0044  
**PURPOSE:** For Information

#### RECOMMENDATION

**That Council note the information contained within this report.**

**Moved:**

**Seconded:**

#### Summary:

This report is to advise the February 2024 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 February –1 March 2024.**

Appl. No	Address	Title	Development	Status
DA2024/1	18 Wilson Street Collarenebri	Lot 3 Section 4 DP 758262	Two sheds Demolition & Removal	Approved
S68/2024/1	2123 Cumberland Way Carinda	Lot 25 DP 754262	Manufactured Home	Approved
DA2024/3	1667 Binghi Road Carinda	Lot 30 DP 132651	Aircraft Hangar	Assessment
DA2024/5	46 Barwon Street Collarenebri	Lot 2 Section 16 DP 758262	New Manufacture Home	Assessment
S68//2024/5	46 Barwon Street Collarenebri	Lot 2 Section 16 DP 758262	Manufactured Home	Assessment
DA2024/6	85 Pitt Street Walgett	Lot 20 Section 41 DP 759036	Demolition/removal old Scout Hall	Assessment
DA2024/2	2123 Cumberland Way Carinda	Lot 25 DP 754262	Manufactured Home	Approved
CC2024/01	37 Morilla Street Lightning Ridge	Lot 153 DP 720085	Underground Fuel Tank	Approved

CDC2023/9	16597 Castlereagh Highway Walgett	Lot 8 DP 752700	Communication Tower	Approved
S68/2024/3	99 Wee Waa Street Walgett	Lot 1 DP 1271598	Plumbing & Drainage Multi Housing Project	Approved
S68/2023/2	5 Morilla Street LIGHTNING RIDGE	Lots 1 section 9, lot 1 DP 623130 & Lot 2 DP 40628	Caravan Park License	Assessment awaiting application covering Fire safety Statement covering Fire Hose reels
DA2023/44	19 Wee Waa corner Namoi Street Walgett	Lot 2 DP 35671	New single storey Hebel rendered wall panels metal colorbond roof, garage under main roof- dual Occupancy	Deferred to Commencement-contaminated site issue
DA2023/48	39 Gem Street Lightning Ridge	Lot 2 DP 1271292	Allotment Consolidation and Re-zoning	Referred to NSW Planning Housing & Infrastructure
AA2023/28	19 Wee Waa Street Walgett	Lot 2 DP 35671	Activity Approval Plumbing & Drainage	Assessment
DA2023/50	Chambers of Black Hand Mine Three Mile Road Lightning Ridge	Lot 510 DP1201786 WLL 15150	Two new Metal colorbond Sheds	Assessment
DA2023/51	Graincorp Operations 1 Slack-Smith Street Burren Junction	Lot 1 DP 1090146 & Lot 10 DP 1067218	Construction of 10 individual bunkers to 300,000 tonnes capacity, two truck marshalling areas, internal driveways two weigh bridges and a sampling stand	Subject to Council Report
CC2023/17	Chambers of Black Hand Mine Three Mile Road Lightning Ridge	Lot 510 DP 1201786 WLL 15150	Two new Metal colorbond Sheds	Assessment
CDC2023/9	16597 Castlereagh Highway Walgett	Lot 8 DP 752700	Communication Tower	Approved

**Governance issues:**

Nil

**Environmental issues:**

Nil.

**Stakeholders:**

- Walgett Shire Council
- Developer
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Kimley Talbert  
DIRECTOR ENVIROMENTAL SERVICES**

**APPROVED FOR SUBMISSION  
Megan Dixon  
GENERAL MANAGER**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 26<sup>TH</sup> March 2024**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on Tuesday 26<sup>th</sup> March 2024 to discuss the items listed in the Agenda.

Megan Dixon  
**GENERAL MANAGER**

## AGENDA

### 14. MOVE INTO CLOSED SESSION

<b>MOVE INTO CLOSED SESSION</b>	
<b>Time:</b> .....	
That the public be excluded from the meeting pursuant to Sections 10A (1) (a) (b) & (2) (a) (b) & (c) the Local Government Act 1993 on the basis that the items deal with:	
<ol style="list-style-type: none"> <li>1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises--               <ol style="list-style-type: none"> <li>a) the discussion of any of the matters listed in subclause (2), or</li> <li>b) the receipt or discussion of any of the information so listed.</li> </ol> </li>   <li>2) The matters and information are the following--               <ol style="list-style-type: none"> <li>a) personnel matters concerning particular individuals (other than councillors),</li> <li>b) the personal hardship of any resident or ratepayer,</li> <li>c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,</li> </ol> </li> </ol>	
<b>Moved:</b>	<b>Seconded:</b>

### 15. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 15.1            **Mayoral Minute – Everyone Can Play Park, Lightning Ridge**

**16. RETURN TO OPEN SESSION**

<b>Return to open session</b>	
<b>Recommendation:</b> That Council return to open session.	
<b>Moved:</b>	<b>Seconded:</b>

**17. ADOPTION OF CLOSED SESSION REPORTS**

<b>Adoption of closed session reports</b>	
<b>Recommendation:</b> That Council adopt the recommendations of the Closed Committee Reports	
<b>Moved:</b>	<b>Seconded:</b>

**18. CLOSE OF MEETING**

**Time:** .....