



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 22nd August 2023

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **22 August 2023** commencing at **9:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are live streamed and recorded

Megan Dixon
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (e.g. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## **STATEMENT OF ETHICAL OBLIGATIONS**

### **Oath or Affirmation of Office**

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of Councillor in the best interests of the people of Walgett Shire Local Government Area and Walgett Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

### **Conflicts of Interest**

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

### **Meeting Recordings**

Walgett Shire Council takes an audio recording of all public meetings, which is then uploaded to Council's website at [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) for public record.

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     | Nil   |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

| Leave of Absence                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the leave of absence received from _____ is accepted and leave of absence granted; and</li><li>2. That the request to attend this meeting of Council via audio-visual link received from _____ is accepted and approval granted.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **4. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **4.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 31 JULY 2023**

| <b>Minutes of Ordinary Council Meeting – 31 July 2023</b>                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 31 July 2023, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 31 July 2023



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Monday 31 July 2023**

Megan Dixon  
GENERAL MANAGER

|                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT<br/>THE WALGETT SHIRE CHAMBERS ON MONDAY 31<sup>st</sup> JULY AT 9:00AM</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:**

*Mr. Scott Bailey – CEO of Lightning Ridge Bowling Club spoke in favour of the Draft Caravan Park Fire Compliance Policy.*

*Inspector Keven Day – Spoke about the motorized scooters and motorbikes around Walgett township*

*Mr Christopher Hunt, Ms Carol Clarke & Mr Ben Hawke – Spoke about the importance of the Walgett Memorial Swimming Pool*

*The Mayor declared the meeting open at 10.00am*

**PRESENT**

Mayor Jane Keir

Deputy Mayor Greg Rummery

Clr Alf Seaton

Clr Colin Hundy

Clr Sue Currey

Clr Ian Woodcock

Clr Jasen Ramien

Clr Daniel Walford

Clr Michael Cooke

Megan Dixon (General Manager)

Kimley Talbert (Director Environmental Services)

Hafiz Malik (Director Corporate Services)

Tim McLoughlin (Acting Director Engineering/Technical Services)

Sharon Smith (Minute Secretary)

**ABSENT**

Colin Hundy (Councillor)

|                                   |
|-----------------------------------|
| <b>08/2023/1 Leave of Absence</b> |
|-----------------------------------|

|                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved</b> on the motion of Councillor Rummery and Walford that the leave of absence received from Clr Hundy is accepted and a leave of absence granted.</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                    |
|--------------------------------------------------------------------|
| <b>08/2023/2 Minutes of Ordinary Council Meeting – 5 July 2023</b> |
|--------------------------------------------------------------------|

**Recommendation:**

That the minutes of the meeting held 5<sup>th</sup> July 2023 as itemised in minute numbers 7/2023/1 to 7/2023/31 pages 2 to 20, be confirmed.

**Moved:****Seconded:**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor       | Item No. | Report title/ Subject matter                          | Pecuniary/Non-Pecuniary | Reason                         |
|------------------|----------|-------------------------------------------------------|-------------------------|--------------------------------|
| Mayor Jane Keir  | 9.3.1    | Monthly Maintenance Grading Report as at 30 June 2023 | Pecuniary               | Family Business interest       |
| Mayor Jane Keir  | 9.3.3    | Major Projects Report as at 30 June 2023              | Pecuniary               | Family Business interest       |
| Mayor Jane Keir  | 9.3.6    | Service Progress Report as at 30 June 2023            | Pecuniary               | Family Business interest       |
| Clr Jasen Ramien | 9.3.1    | Monthly Maintenance Grading Report as at 30 June 2023 | Pecuniary               | Family Business interest       |
| Clr Ian Woodcock | 13.1.2   | Lightning Ridge Swimming Pool Complex                 | Non - Pecuniary         | Involved in Original Committee |

**08/2023/4 Monthly Mayoral Report**

**Resolved** on motion that Mayor Keir and Clr Currey that the Mayoral Report for July 2023 be received and noted.

**08/2023/4 Council's Decision Action Report – February 2023**

**Resolved** on the motion of Clr Seaton and Clr Rummery that the Resolution Register for July 2023 be received and noted.

Clr Keir asked about items from 2017 be investigated and removed from the list if no action is being taken

**08/2023/5 Circulars Received from the NSW Office of Local Government**

**Resolved** on the motion of Councillors Woodcock and Rummery that the information contained in the following Department circulars 23-04 through to 23-08 from the office of Local Government Division Department of Premier and Cabinet, be received and noted.

**08/2023/5 Lightning Ridge Opal and Fossil Centre Inc**

**Resolved** on the motion Clr Cooke and Clr Rummery that as the contract for construction of the Australian Opal Centre has been signed that Council agree to funding agreement being amended to reflect the remaining milestone (Milestone 4) being tied to lodgement of the private certifier's Certificate of Occupancy.

**08/2023/6 Important Dates for Councillors – Upcoming Meetings & Events**

**Resolved** on the motion of Clr Rummery and Clr Curry that Council receive and note the list of upcoming meetings and events.

Clr Keir noted that the Country Majoy Association Meeting is in Sydney, and the Western Division Council NSW Annual Conference is being held 9 – 11 August 2023

**08/2023/7 Monthly Outstanding Rates Report as at 30 June 2023**

**Resolved** on the motion of Clr Woodcock and Clr Cooke that the 30 June 2023 outstanding rates report be received and noted.

**08/2023/8 Cash and Investment Report as at 30 June 2023**

**Resolved** on the motion of Clr Ramien and Clr Seaton that the Investment report for June 2023 be received and noted.

*At 10:14am Mayor Keir declared a pecuniary interest and exited the Chamber.*

*Deputy Mayor Greg Rummery took the Chair.*

*At 10:15am Clr Ramien declared a pecuniary interest and exited the Chamber*

**08/2023/9 Monthly Maintenance Grading Report – June 2023**

**Resolved** on the motion of Clr Woodcock and Clr Seaton that Council receive and note the monthly maintenance grading works report for February 2023.

Acting Director Engineering/Technical Services stated that 50% of the cost of the grading budget came out of grant funding.

*At 10:17am Clr Ramien returned to the Chamber.*

**08/2023/10 Monthly Major Projects Report as at 30 June 2023**

**Resolved** on the motion of Clr Curry and Clr Walford that Council receive and note the Monthly Major Projects Report for June 2023.

Acting Director Engineering/Technical Services stated that Lorne Road is open to traffic just needing road furniture to be installed. There was general discussion regarding the status of the Goangra Bridge and Burrenbaa Road projects.

*At 10:23am Mayor Keir returned to the Chamber and resumed the chair.*

**08/2023/11 RFT23-002– Supply & Delivery of CCF Class 15 Grader**

**Resolved** on the motion of Clr Ramien and Clr Cooke that Council accepts the tender of WESTRAC in the amount of \$ 495,673.31 for the supply & delivery of One (1) Caterpillar 140 Grader.

**08/2023/12 RFT23-003– Supply & Delivery of CCF Class 15 Grader**

**Resolved** on the motion of Cllr Ramien and Cllr Cooke that Council accepts the tender of WESTRAC in the amount of \$ 495,673.31 for the supply & delivery of One (1) Caterpillar 140 Grader.

*At 10:25am Mayor Keir declared a pecuniary interest and exited the Chamber.*

*Deputy Mayor Rummery took the Chair.*

**08/2023/13 Engineering Service Progress Report as at 30 June 2023**

**Resolved** on the motion of Cllr Seaton and Cllr Cooke that Council receive and note the Engineering Service monthly service report as at 30 June 2023.

*At 10:29am Mayor Keir returned to the Chamber and resumed the chair.*

**08/2023/14 Development Approvals June 2023**

**Resolved** on the motion of Cllr Woodcock and Cllr Rummery that Council receive and note the Development Approvals report as at June 2023.

**08/2023/15 Matters Generally for Brief Mention or Information from the Director Environmental Services**

**Resolved** on the motion of Cllr Wood and Cllr Ramien that the matters generally for brief mention or information only from the Director Environmental Services be received and noted.

Director Environmental Services informed the Council that the Splashpark foundations have been laid, Contractors will be back in a month to continue work.

**08/2023/16 Draft – Fire Safety Policy – Walgett Shire Caravan Parks**

**Resolved** on the motion of Cllr Woodcock and Cllr Ramien that Council;

1. That Council adopt the following draft policy and advertise the policy for a period of 21 days and further consider any submissions at a future meeting of Council.
2. Draft Fire Safety Policy – Walgett Shire Caravan Parks
  - a) In granting approval for the continued operation of existing Caravan Parks within the Walgett Shire conditions of approval may allow a maximum period of five years for completion of a fire safety upgrading program.
  - b) Caravan Park owners operating under a Council approved fire safety upgrading program are required to make annual progress towards completion of the upgrading program.
  - c) Failure to make annual progress on fire safety upgrading will result in lapsing of Council approval and commencement of action to close the Caravan Park.

Clr Rummary questioned whether while the draft policy out where the liability stands, the General Manager agreed to investigate this with Council's insurance company.

**08/2023/17 Mayoral Minute - Councillor Fees, Local Government Remuneration Tribunal**

**Resolved** on the motion of Clr Woodcock and Clr Walford that Council;

That the Councillor fees be set at the maximum level set by the Local Government Remuneration Tribunal for a Rural Category.

1. The Councillor fee for 2023/2024 be \$13,030
2. The Mayoral fee for 2022/2023 be set at \$28,430
3. Makes a superannuation contribution payment to its Councillors in accordance with section 254B of the Local Government Act 1993
4. 25% of the Mayoral fee be allocated to the Councillor occupying the position of Deputy Mayor

**Questions on Notice**

**Cr Currey**

1. What is the status of the fencing project for the Carinda Sports Oval? Have quotations been received?

**Comment:**

*Acting Director Engineering/Technical Services to look into this*

2. Is there plans to seal the road between the Carinda Tip and Cemetery?

**Comment:**

*There are currently no plans to seal this road, Acting Director Engineering/Technical Services will look into this.*

3. On the Councillor bus trip of the Shire in early March 2023, there was discussion regarding the sealing of Wanourie Road.

**Comment:**

*Acting Director Engineering/Technical Services to investigate and assess the road, a scope of works to be done.*

**Cr Hundy**

Why was the Director of Engineering, a senior appointment, appointed on a Contract without consultation with all Councillors.

**Comment:**

*The General Manager stated that consultation did occur with 3 Councillors attending the interviews as observers. A report was provided to the Mayor which she distributed to all Councillors and the formal letter of offer was not issued to the preferred applicant until after all Councillors had been consulted personally.*

**08/2023/17 Motion to Move into Closed Session****Time: 11:10am**

**Resolved** on the motion of Cllr Currey and Cllr Rummery that the public be excluded from the meeting pursuant to Sections 10A 2 (a) & (b) of the Local Government Act 1993 on the basis that the items deal with;

- (a) personnel matters concerning particular individuals (other than Councillors)
- (b) the personal hardship of any resident or ratepayer

**8/2023/18 Return to Open Session****Time: 11:55am**

**Resolved** on the motion of Cllr Rummery and Cllr Ramien that the Council return to open session

Mayor Keir read the resolutions passed in the closed session meeting.

**8C/2023/1 Minutes of the Closed Council Meeting – 5<sup>th</sup> July 2023**

**Resolved** on the motion of Cllr Rummery and Cllr Ramien that the minutes of the Closed Council meeting held 5 July 2023 as itemised in minute numbers 7C/2023/1 to 7C/2023/5, pages 2 to 4 be confirmed.

**8C/2023/2 Lightning Ridge Swimming Pool Complex**

**Resolved** on the motion of Cllr Rummery and Cllr Ramien that:

1. The Council lodge a submission based on this report with the Department of Lands at Dubbo and confirm the Department of Lands Council's desire to meet with the Lands Department and Reserve Trust Managers in Lightning Ridge prior to the Agreement with the Lightning Ridge Olympic Pool Association expiring in 2026.
2. A further report be brought back to Council regarding the status of Lightning Ridge Swimming Pool Complex.

**8C/2023/3 Lease on Lightning Ridge Council Office**

**Resolved** on the motion of Cllr Ramien and Cllr Rummery that a further report be provided by the General Manager after undertaking investigation on space, costing.

**8C/2023/4 Community Assistance Scheme – 2022/23 Applications**

**Resolved** on motion of Cllr Cooke and Cllr Woodcock that the following eligible applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round One of the 2023/2024 Community Assistance Scheme.

|                                           |        |
|-------------------------------------------|--------|
| Walgett Isolated Children's Parents Assoc | \$3000 |
| Burren Junction Progress Committee        | \$2035 |
| Walgett Amateur Swimming Club             | \$3000 |
| Burren Junction CWA                       | \$3000 |
| Lightning Ridge Community Radio           | \$3000 |

**8C/2023/5 Write of Bad Debts**

**Resolved** on the motion of Cllr Walford and Cllr Seaton that Council write off outstanding amounts to

- Assessments 18689
- Assessment 58248
- Sundry debtor number 2197

With no further business the meeting was closed by Mayor Keir at 12:00pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 6. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jane Keir OAM  
**FILE NUMBER:** 23/11/0245

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### Monthly Mayoral Report August 2023

#### Recommendation:

That the Mayoral report for August 2023 be received and noted.

#### Moved:

#### Seconded:

#### Summary:

This report provides Council with information regarding the activities of the Mayor for the past month.

#### Background:

Last week it was a pleasure to attend the Western Division Conference in Cobar.

I met with the Minister for Local Government, Ron Hoenig & our Member for Barwon, Roy Butler, both were in attendance for the 2-day conference.

It was very pleasing to hear the Minister reiterate that all communities "deserve stable governance, democratic representation and access to sustainable local government services and infrastructure".

I also met with Gavin Prestley, Regional Director, Public Works Regional NSW & had a discussion with him about the Walgett pool repairs, he is very supportive & is aware that time is ticking to get this project before the summer for our community.

On 27.7.23 I travelled to Bourke for the Barwon Darling Customer Advisory Group Meeting, there was much discussion about the flood plain harvesting issues & water metering in general, it was good to hear that most water users along our rivers are compliant & do their best to comply at all times.

I had the pleasure of opening the annual Lightning Ridge Opal Festival on Wednesday 26.7.23 another huge tourist attraction for the Ridge, the place was jam packed & congratulations to the organisers on a job well done.

Very saddened to hear the news this morning that Walgett township is in the news again for all the wrong reasons with the fire that has destroyed the preschool & hall on the Walgett Community College grounds, I inspected the sites today, another senseless act with huge ramifications for our children.

## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 MINING & ENERGY RELATED COUNCIL NSW – ORDINARY MEETING 3 AUGUST 2023**



# **BUSINESS PAPER**

## **ORDINARY MEETING**

### **Association of Mining & Energy Related Councils (NSW) Inc.**

**Meeting commences at 9am on Thursday 3<sup>rd</sup>  
August 2023, Jubilee Room, NSW Parliament  
House, Macquarie St, Sydney**

## **IMPORTANT NOTICES TO READ BEFORE THE MEETING**

*Note 1: Delegates are reminded that the provisions of the NSW Local Government Model Code of Conduct and Model Code of Meeting Practice apply to meetings of the Association of Mining & Energy Related Councils (NSW) Inc.*

*Note 2: The Association's constitution requires the Executive Committee to meet at least four times a year (Clause 7.4) and to have at least one Ordinary General Meeting per year (Clause 11.1), which is at least the Annual General meeting. The practice at MERC has been to have an Ordinary General meeting after each Executive Committee meeting and an Annual General Meeting in November each year after Council elections and appointments.*

*Note 3: Details for delegates/speakers (if needed) to be part of the meeting via zoom.com Video Conferencing Meeting information-click on the meeting link below:*

## **NO ZOOM FACILITY AVAILABLE FOR THIS MEETING**

**AGENDA – ORDINARY MEETING**  
**Association of Mining & Energy Related Councils (NSW) Inc.**

**1. Open and Welcome by Chair**

(Note:- Cr Lauren Trembath & GM Gary Wallace, Oberon Shire Council, will be attending the meeting as observers)

**2. Acknowledgement of Country**

“I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging”.

**3. Apologies.**

Any apologies should now be submitted and recorded by the Executive Officer. Received to date of business paper: Cr Aniello Iannuzzi, Warrumbungle Shire Council; Heather Nicholls, Cabonne Shire Council; Mark Dicker, Blayney Shire Council; Cr Mathew Dickerson & Murray Wood, Dubbo Regional Council; Cr Michael Banasik, Wollondilly Shire Council; Cr Des Kennedy, Mid Western Regional Council; Gary Woodman, Crs Katrina Walker & Ros Jackson

**Recommendation:**

That the apologies submitted by the delegates be received and noted.

**4. Disclosures of Interest.**

Any disclosures of interest (pecuniary or non-pecuniary) should now be made and recorded by the Executive Officer.

**Recommendation:**

That the disclosures of interest and reasons for them be received and noted.

**5. Adoption of Minutes of the Ordinary meeting held on 9<sup>th</sup> June 2023 - Refer Attachment A**

**Recommendation**

That the minutes of the Ordinary meeting held on 9<sup>th</sup> June 2023 be received and noted.

**6. Business Arising from Minutes of Ordinary meeting held on 9<sup>th</sup> June 2023**

**7. Adoption of Minutes of Executive Committee meetings held on 28<sup>th</sup> June 2023 & 14<sup>th</sup> July 2023 – Refer Attachments B & C**

It is MERC practice that consideration of the minutes of the Executive Committee meeting held on 28<sup>th</sup> June 2023 & 14<sup>th</sup> July 2023 be deferred until after the Executive Officer provides a background report on the items & decisions.

**Recommendation**

That the Executive Officer provide a background report on the items and recommendations in the minutes of the Executive Committee meetings held on 28<sup>th</sup> June 2023 & 14<sup>th</sup> July 2023 prior to the minutes being adopted.

### **Recommendation**

That the minutes of the Executive Committee meeting held on 28<sup>th</sup> June 2023 & 14<sup>th</sup> July 2023 be received and noted.

### **8. Business Arising from Minutes of Executive Committee meeting held on 28<sup>th</sup> June 2023& 14<sup>th</sup> July 2023.**

#### **9. Delegates Reports - Nil**

#### **10. Speakers (Note question time is 11am -12pm, before this time hard for Ministers)**

- Amer Hussein & Martin Rush, Future Together Group – confirmed to speak.
- Roy Butler, MP Barwon, Independent – invited – confirmed to drop in as our host.
- Robert Parker, Nuclear for Climate Australia – confirmed to speak.
- Hon Courtney Houssos, Minister for Resources or Executive Dir – invited to speak.
- Hon Ron Hoenig, Minister for Local Government – invited to drop in.
- Hon Penny Sharpe, Minister for Climate Change & Energy – invited to speak.

#### **11. Executive Officer's Report – Refer Attachment D and Attachments E-G**

(a) For information:

- i. Correspondence – Attach E
- ii. Finance Report – Attach F
- iii. Meetings with Ministers & Senior Government Staff Update
- iv. Submissions Update
- v. Progress Report Outstanding decisions of Association – Nil
- vi. Progress Report Strategic Plan 2023 – 2026 Actions – Attach G
- vii. Renewable Energy Zones Update
- viii. Orana Opportunity Network (ON2) Update
- ix. Resources for Regions Update

(b) For decision:

1. Future Together Group
2. Resources, Energy, Industry & Innovation Forum 2024

#### **12. General Business**

(a) Location & Venue for Next meeting for November 2023.

(b) Parliamentary Enquiry into the Effects of Pollution from Mining on Health – see link.

<https://www.smh.com.au/environment/climate-change/mining-inquiry-to-examine-pollution-impacts-on-health-20230725-p5dr0c.html>

**Close**

**Greg Lamont,  
Executive Officer  
25th July 2023**

## **ATTACHMENT A**

### **MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD DUBBO RSL, STARLIGHT ROOM, BRISBANE ST, DUBBO ON 9<sup>TH</sup> JUNE 2023**

#### **Present in person.**

Cr Kevin Duffy (Chair)  
 Cr Dennis Brady (Deputy Chair)  
 Cr Liz McGlynn (Ex Comm)  
 Cr Mathew Deeth  
 Gary Woodman  
 Steve Loane OAM  
 Cr Peter Batten  
 Cr Jim Hickey  
 Cr Mathew Dickerson  
 Murray Wood  
 Cr Jason Hamling  
 Brad Cam  
 Ron Zwicker  
 Carly Hunter

Orange City Council  
 Lachlan Shire Council  
 Bland Shire Council  
 Wollondilly Shire Council  
 Warren Shire Council  
 Forbes Shire Council  
 Cabonne Shire Council  
 Broken Hill City Council  
 Dubbo Regional Council  
 Dubbo Regional Council  
 Orange City Council  
 Mid-Western Regional Council  
 Wollongong City Council  
 Cobar Shire Council

#### **By Zoom**

Cr Denis Todd (Ex Comm)  
 Cr Michael Banasik

Warrumbungle Shire Council  
 Wollondilly Shire Council

#### **Apologies**

Cr Dom Figliomeni  
 Cr Cath Blakey  
 Heather Nicholls  
 Cr Phyllis Miller OAM (Dep Chair)  
 Cr Scott Ferguson (Ex Comm)  
 Mark Dicker  
 Kent Boyd  
 Peter Vlatko  
 Cr Peter Abbott  
 Cr Jarrod Marsden  
 Cr Des Kennedy  
 Cath Blakey  
 Greg Tory  
 Cr Jane Keir  
 Hugh Percy  
 Cr Ros Jackson  
 Cr Katrina Walker  
 Cr Pam Kensit  
 Alex Waldron  
 Cr Aneillo Iannuzzi  
 Hon Ron Hoenig  
 Hon Courtney Houssos  
 Hon Penny Sharpe  
 Roy Butler

Wollongong City Council  
 Wollongong City Council  
 Cabonne Shire Council  
 Forbes Shire Council  
 Blayney Shire Council  
 Blayney Shire Council  
 Parkes Shire Council  
 Cobar Shire Council  
 Cobar Shire Council  
 Cobar Shire Council  
 Mid-Western Regional Council  
 Wollongong City Council  
 Lachlan Shire Council  
 Walgett Shire Council  
 Walgett Shire Council  
 Warren Shire Council  
 Warren Shire Council  
 Upper Lachlan Shire Council  
 Upper Lachlan Shire Council  
 Warrumbungle Shire Council  
 Minister for Local Government  
 Minister for Natural Resources  
 Minister for Climate Change, Energy  
 MP Barwon, Independent

**In attendance**

Greg Lamont, Executive Officer (Minute Taker), Liza Schiff (Melting Pot Planning), Megan Dixon, (RDA Orana), Georgia Sellings (Evolution Mining), Rachel Nicholl (Dept Regional NSW), Jennifer White, Michael Kniepp and Mary Murray (The Stable Group). Luke Goudge, (Service NSW for Business), Amer Hussein and Martin Rush, (Future Together Group), Peter & Julie Shinton, and Dugald Saunders, MP Dubbo, Leader NSW Nationals.

**1. Welcome.**

(i) The Chair, Councillor Kevin Duffy, welcomed members (in person and by zoom) to the meeting and declared the meeting open at 9.05am. Chair also acknowledged the presence of Dugald Saunders, MP Dubbo, Leader of NSW National Party; Brad Cam as Chair RDA Orana & Housing Plus; Megan Dixon, CEO RDA Orana; observers plus former Chair Peter Shinton and wife Julie.

(ii) Mayor of Dubbo Regional Council, Cr Mathew Dickerson, addressed delegates and welcomed them into the Dubbo regional area outlining the growth and advancement of the mining & renewable energy developments that are underway.

(iii) Local Member for Dubbo, Leader of Nationals, Dugald Saunders, addressed delegates and spoke on the growth of mining & energy in the Central west region and the Critical Minerals Hub set up by the previous government and welcomed delegates to the region.

**2. Acknowledgement of Country by Chair**

“I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging”.

**3. Apologies.**

**OM 7/2023** Resolved (Cr Brady/Cr McGlynn) that the apologies as per the above list be received and noted.

**4. Disclosures of Interest.**

Ron Zwicker declared a non-significant pecuniary interest with his shares in AGL.

**OM 8/2023** Resolved (Cr McGlynn/Cr Hickey) that the disclosures of interest be received and noted.

**5. Adoption of the Minutes of the Ordinary Meeting held on 22<sup>nd</sup> Feb 2023**

**OM 9/2023** Resolved (Cr Brady/Cr Hickey) that the minutes of the Ordinary meeting held on 22<sup>nd</sup> February 2023 be received and noted.

**6. Business Arising from Minutes of the Ordinary meeting held on 22<sup>nd</sup> February 2023 – Nil**

**SUSPENSION OF STANDING ORDERS AT 9.20am**

**OM 10/2023** Resolved (Cr Brady/Cam) that the meeting be suspended at 9.20am to conduct the life membership ceremony for former Chair of MERC, ex councillor Peter Shinton, to undertake a de-brief on the Resources, Energy, Industry & Innovation Forum.

**(1) Life Membership – Peter Shinton OAM.**

The Chair assisted by local MP for Dubbo, Dugald Saunders presented Peter with a Life Membership plaque and badge for his years as delegate to the Association from Warrumbungle Shire Council and the Coonabarabran Shire Council.

The Chair had this to say:

*“It is indeed a privilege for me today, as Chair of the Association Mining & Energy Related Councils in NSW, to acknowledge the outstanding service to the Association of the former Chair of this Association, Peter Shinton from Coonabarabran.*

*Peter is here with us today, accompanied by his lovely wife and sometimes advisor Julie. Welcome to you both.*

*Peter has served his community for over 26 years, as a Councillor, and a Mayor for 16 years of them, which is an eternity in any profession and a very long time to be in Local Government. No doubt he has some stories to tell.*

*He was a Councillor on Coonabarabran Shire Council from 1995 to 2004 and it's last Mayor in 2004, when it amalgamated with Coolah Shire Council to form the current Warrumbungle Shire Council. He remained on Council until the Covid delayed December elections in 2021.*

*During these years, Peter became the delegate to the Association of Mining Related Councils from 2011 to 2021 and its chairman from 2014 to 2021 when its first Three Year Strategic Plan was adopted, and name changed during the period to Association of Mining & Energy Related Councils in NSW.*

*What is unique about Warrumbungle Shire Council's membership of the Association is that it has no mining or renewable energy developments operating but has coal mining offsets in its boundaries and is gearing up for the installation of hundreds of wind turbines in the Coolah Tops area that has been in the planning system for many years. Peter's main strength was his level-headed demeanour and wily leadership as the Chair of MERC for 6 years and a delegate for over 20 years. His background as a geologist was a big asset to assist in providing advice to delegates at meetings and for their Councils.*

*His specific interests as a Chair and delegate to MERC where he participated in leading discussions with government officials in workshops and meetings, were:*

- As a participant in the VPA Working Party with NSW Minerals Council members and their consultants that developed a template for Councils when negotiating VPA's to be compensated for effects of mining on a community.*
- Attending meetings with senior government officials to develop criteria for the current rounds of Resources/Royalties for Regions to realize and compensate for the mismatch between where the resource is extracted and where the royalties are expended.*
- Representations to government officials and leaders on the disparity of rate pegging and the mining rate which prevented any reward being gained for consumption of local assets by resource companies to local government.*

*Peter always said the best assets for the Association are the delegates, their interest in and understanding of the mining and energy resource sectors, the array of guest speakers, the management of finances and the site visits organized by the Executive Officer. These are the core values of our Association that has held MERC in good stead over the test of time. Delegates have recognized the efforts and leadership of Peter on behalf of the Association and endorsed his nomination for Life Membership in September 2022.*

*This Life Membership award is in recognition of Peter's service in making a significant contribution to the success of the Association, as the peak body in NSW, empowering, resourcing and advocating on behalf of Councils in NSW that are impacted by mining and energy.*

*Delegates, in closing, it is an honour for me today to be able to bestow this Life Membership on the former Chair, Peter Shinton on behalf of our Association by pinning the Life Membership badge on his lapel and providing a plaque which can be displayed at home on his mantelpiece or office to remind him of this day.*

Response from Peter: *'I am delighted, honoured, and humbled to accept this life membership today for something that I enjoyed being part of. My interest in MERC started back in 2011 when I attended a meeting of the Association in Newcastle. Before that our Shire was involved with a poor thermal coal deposit that was to be mined near Dunedoo and belonged to the NSW State Government - the Cobborah Coal Deposit. Even with the negotiation skills of our General Manager Steve Loane with us, we failed to have a worthwhile voluntary agreement and it never progressed. However, back in 2011, I met the Executive Officer of this Association at the time, (Margaret McDonald-Hill) and I have kept that association going since then. I remember Margaret was working on a submission to the NSW State Government on 'Royalties to be returned to Regions' and of the 25 delegates present on that day only one (Wincen Guy, then Mayor of Broken Hill) was not in favour because he thought that more would be lost than gained by this provocative move!!!! Over the years, Warrumbungle Shire did not miss a meeting and we used the expertise of mentors such as Margaret, former Mayors Neville Castle (Lithgow), John Martin (Singleton) and Lilliane Brady (Cobar) to help promote our cause and the understanding of mining in NSW. Through the tutelage of Greg Lamont, we took to alternate energies to increase membership and understanding of where the future would be for Local Government. It was there that I met Owen Hasler from Gunnedah Shire with his fierce union acquired negotiation skills and he was always willing to attend meetings, gatherings and represent the MERC cause when I or Greg could not attend. It has been a great group of delegates over the years and as such I have made some strong relationships that I will ensure continue. Thank you for your life membership recognition'.*

(2) Megan Dixon/Brad Cam- RDA Orana De-brief on REIIF. A brief discussion was held on the recent REIIF, held in Dubbo from 6<sup>th</sup> to 9<sup>th</sup> June 2023, culminating in the MERC meeting. There were 64 speakers on and off site at Rhino Lodge, Dubbo and utilised 15 different local regional vendors for the staging of the event in concert with MERC, 600 tickets sold. It was agreed that the full statistics be provided to MERC to

distribute to delegates when a report is to hand from RDA Orana. Other comments were:

- Need to start marketing at least 6 months out, lock in dates, don't change them if can be helped, however process is all set up now and planning started already, so should not be a major issue in the future.
- Could be an annual conference, shorter and more specific to MERC/Councils.
- Have the MERC meeting on the day before the conference to encourage more delegates to attend the sessions next day to learn more about energy & resources changes.
- Ministers invited to be programmed to stay to hear experts and comments.
- Transport to/from venues contacts, directions/times on daily programs would assist.
- Overall, very well done by Megan, Kate, Kelly & Zannat – well received by all who attended for the sessions.
- A Report will be provided to MERC from RDA Orana on the event.

#### **RESUMPTION OF STANDING ORDERS AT 10.15am**

**OM 11/2023** Resolved (Cr Batten/Loane) that the meeting be resumed at 10.15am to continue with the meeting items.

#### **7. Adoption of the Minutes of the Executive Committee Meeting held on 9th June 2023**

**OM 12/2023** Resolved (Cr McGlynn/Cr Brady) that adoption of the minutes of the Executive Committee meeting held on 9<sup>th</sup> June 2023 be deferred until after the Executive Officer provides a background report on the items & recommendations.

#### **Executive Officer's Report**

The Executive Officer went through the items in the Executive Officer's report that related to matters on the Agenda for this meeting prior to the adoption of them.

**OM 13/2023** Resolved (Cr Todd/Cr Brady) that the minutes of the Executive Committee meeting held on 9<sup>th</sup> June 2023 be received and noted.

#### **8. Business Arising from the Minutes of Executive Committee Meeting held on 9<sup>th</sup> June 2023 – Nil**

#### **SUSPENSION OF STANDING ORDERS AT 10.35am**

**OM 14/2023** Resolved (Cr Brady/Cam) that the meeting be suspended at 10.35am for morning tea with speakers, life membership recipient and wife plus observers and to receive the presentation from the Future Together Group speakers.

Amer Hussein & Martin Rush – Future Together Group (FTG) Amer Hussein, contacted the Executive Officer on Friday 2<sup>nd</sup> June 2023 (after the business paper had been issued) requesting an opportunity to address MERC on work they had been doing with Lithgow City Council in relation to Royalties for Rejuvenation Grant Program. The FTG were engaged by Lithgow City Council to:

1. projects manage the development of Council's transition and emerging economies plan – partly funded by the State Government,
2. review Council's financial sustainability and transition preparedness,
3. review Council's quarrying, mining, and energy impacted road network,
4. develop Council's transition policy framework and next steps for Government.

Part of their brief is to share learnings with other NSW councils likely to be impacted by the de-carbonisation of the economy and energy transition.

They have been working with Lithgow City Council (and Muswellbrook Shire Council) in relation to the opportunities that exist with Royalties for Rejuvenation and the Expert Panels appointed under the Mining Act in some of the four regions of NSW – Hunter, Central West, Northwest & Illawarra.

Consequently, the main speaker for FTG was Martin Rush (he is the former Mayor of Muswellbrook Shire Council, Barrister, and legal expert on Mining and Local Government matters such as Planning Agreements, Royalties for Regions and Rates). He had this to say:

“The new NSW Government is planning to review what is in place and develop Transition Authorities which will be independent of State and Federal Governments. There is no alignment of the State and Federal Governments with this and there must be a whole of government process with Planning & Resources Ministers involved and a “White Paper” developed for Government to legislate changes is needed as facts and evidence matter, backed by technical reports that MERC has done in the past with the working parties.

MERC can be part of this process for councils by addressing the ‘Policy Gaps’ and offer a better value proposition for membership.

Muswellbrook has already set up a Standing Committee on the Transition.to address what is before them with relevant unions, businesses and community groups involved to work with transferring skills once the mines close, to renewable energy developments and other value-added industries.

Lithgow is waiting on FTG to report back to determine what they do as per the brief above. Details are in the slides that he spoke to using Muswellbrook Shire Council as an example of what can be done. The slides had these comments:

Transition Management:

- Transition is well underway in NSW coal communities – even where there is little apparent change in key economic indicia.
- Changes in forward capital investment and ownership are leading indicators of structural adjustment.
- Economic transitions management is notoriously difficult. There are many more examples of failure than success.
- Successful transitions require:
  - shared accountability and governance,
  - early and robust identification of relative strengths,
  - strategic and sustainable investments, and
  - adequate and well-sequenced funding.

- Expert opinion suggest the Hunter will require ~\$650M to \$1B to achieve a successful economic and social transition. In Lithgow that figure is between \$150M to \$400M.
- Early intervention and coordination significantly reduce investments required.

Transition Authorities:

- A leading practice authority will have a governance structure and area of operation that matches the economic catchment.
- Although structural adjustment is a State Government responsibility, it requires actors and resources that reach beyond the State Government.
- Business and unions working collaboratively on whole-of-family support and adjustment programs, and worker transfer schemes.
- Schools, VET sector, universities, industry, and government collaborating on building the regional workforce's adaptive capacity.

Financial Sustainability & Transitional Preparedness:

- All levels of government supporting new industry growth with well-planned and sequenced infrastructure.
- Industry, knowledge providers and government collaboratively building a region-wide culture of innovation, investment, acceleration, and scaling.
- Lithgow had ongoing structural deficits at existing agreed levels of service.
- Inter-category rating analysis revealed significant cross-subsidies of and between industries and opportunities for a substantial realignment of the rating burden.
- Mining related councils in NSW, by mine rating, fall into one of two categories because of the practical application of a High Court decision.
- Levying of similar rates to those levied by councils in the higher category was justifiable. That finding proceeded from a rational analysis of the consumption of Council resources by the mining industry.
- Workforce and community adaptability plans should be undertaken early, and key findings implemented. This yields the highest return on investment.

Policy Gaps:

- Clarity is required in the governance framework.
- Current legislative framework only covers mining activities and does not extend to power stations which are likely to close much earlier.
- State and Federal frameworks are not aligned.
- Vertical misalignment within the State government on transitions.
- Present framework promotes a fragmentation of accountabilities rather than a focus for shared accountability.
- Evidence-based decision-making is not embedded in the framework.

(Slides will be distributed to delegates. Note the background notes to what speaker talking about, following)

*Background - Royalties for Rejuvenation In March 2021, the Government established the **\$300.million** Royalties for Rejuvenation Fund with the Mining Amendment (Royalties for Rejuvenation Fund) Regulation 2021 under the Mining Act 1992. These funds will be available on a basis of \$25m pa to help regional coal mining communities' transition as the global economy moves away from carbon-based energy*

*options for these 14 coal mining areas: - City of Cessnock, Gunnedah, City of Lake Macquarie, City of Lithgow, Liverpool Plains, City of Maitland, Mid-Western Regional, Muswellbrook, Narrabri, City of Newcastle, Singleton, Upper Hunter Shire, Wollondilly and City of Wollongong.*

*An expert panel covering each of the regions has been established following a recruitment process, where existing councillors cannot sit on the panel and the Minister appoints the Chair, the organisation structure is as follows:*

- Northwest (Gunnedah, Narrabri & Liverpool Plains Shires, Chair is Andrew Johns).*
- Central West (Mid-Western & Lithgow, Chair is Brad Cam).*
- Illawarra (Wollongong & Wollondilly, Chair is Bianca Perry).*
- Hunter (Newcastle, Cessnock, Singleton, Muswellbrook, Lake Macquarie, Upper Hunter and Maitland, Chair is Bob Hawes).*

*The expert panels have already had several meetings and will consider business cases for investments that will benefit coal mining and their functions under the Mining Act 1992, section 292X(4)(b), of advising the Minister about the following matters: -*

*(a) the consequences and opportunities associated with moving away from coal mining, particularly in relation to the impact on employment and economic activity in the affected coal mining region,*

*(b) alternative land uses of coal mining sites,*

*(c) the outcome of public consultation about—*

*(i) options to support the economic diversification of the affected coal mining region in alternative industries, and*

*(ii) the affected coal mining region's reliance on coal mining for employment and economic activity.*

*(Further details on the functions and governance of each of these panels is on the web page for [www.nsw.gov.au/regional-nsw/...../royalties-for-rejuvenation-fund](http://www.nsw.gov.au/regional-nsw/...../royalties-for-rejuvenation-fund))*

## **RESUMPTION OF STANDING ORDERS AT 11.25am**

**OM 15/2023** Resolved (Cr Deeth/Loane) that the meeting be resumed at 11.25am to continue with the meeting items.

### **9. Delegates Reports – Nil.**

### **10. Speakers - As above**

### **11. Executive Officer's Report – Dealt with in Item 7**

### **12. General Business**

- (a)** Next Meeting Cr Hambling raised the need for next MERC meeting in August to be held in Parliament House during sitting times, to attract Ministers to address delegates on critical issues. Executive Officer to arrange.

**OM 16/2023** Resolved (Cr Hambling/Deeth) that the next meeting of MERC be held in NSW Parliament House during sitting times in August, on a date as determined by the Executive Committee.

- (b) Resources for Regions Program. Cr Deeth proposed that a motion be considered by MERC to have the Minister for Resources retain and improve the Resources for Regions Program.

**OM 17/2023** Resolved (Cr Deeth/Hambling) that MERC:

- (1) Jointly writes (with the mayors of all member councils) to the Minister for Resources, Hon Courtney Houssos, the Premier, Treasurer and other relevant Ministers and Shadow Opposition members, in strongly recommending that the current Resources for Regions Program be retained at current funding levels, and it be improved to include other mining affected LGA's and communities.
  - (2). Writes to the Minister for Resources, requesting a meeting with the Chair & Executive Officer of MERC to discuss the issues in (1).
  - (3). Invite the Minister to attend our next meeting (at her convenience) to further update member Councils on proposed changes being made by the Government.
  - (4). Request that MERC to "have a seat at the table" in relation to the Resources for Regions Program review.
  - (5). A copy of the letter be sent to local Members of Parliament, Roy Butler, Phil Donato, Dugald Saunders, Jenny Aitcheson and Minister for Energy, Climate Change, Environment & Heritage, Hon Penny Sharpe.
- (c) MERC Strategic Direction. Cr McGlynn raised concerns with MERC's direction, with the inclusion of renewable energy in its Strategic Plan 2023-26. Cr McGlynn felt that former members, may have the wrong impression of what MERC is about, given that it commenced looking after "coal" affected LGA communities and had embraced minerals and renewables vigorously in recent times. Perhaps there is a misconception of its representation as an Association of Mining & Energy Related Councils not just renewables which could be affecting membership levels..

**OM 18/2023** Resolved (Cr McGlynn/Loane) that MERC:

- (1) Write to all coal mining affected councils in NSW to outline MERC's position 'that whilst MERC as an evolving entity is addressing the needs of local council members for mining & energy, as they arise, it has included renewable energy in its current Three-Year Strategic Plan 2023-2026 actions, that there may be a misconception that MERC doesn't embrace coal mining LGA's anymore, which is incorrect",
  - (2) When undertaking (1), ensure that the letter outlines the benefits of being a member of MERC and requesting that they consider joining or re-joining to ensure a stronger voice for all mining councils in NSW. The MERC Executive Officer and Chair will visit where necessary.
- (d) RDA Orana REIIF Event

**OM 19/2023** Resolved (Cr Duffy/Brady) that the Executive Officer organise a thank you gift for the event planning staff at RDA Orana and thank them for their assistance in conducting the inaugural Resources and Energy Forum for MERC.

**Close – the meeting closed at 12.35pm**

The minutes (pages 1-8) were confirmed at a meeting of the Ordinary Meeting held on the 3<sup>rd</sup> August 2023 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 9<sup>th</sup> June 2023.

.....  
Cr Kevin Duffy  
Chairperson

**ATTACHMENT B – MINUTES EXECUTIVE COMMITTEE MEETING 28th JUNE 2023**

**Present**

|                                   |                            |
|-----------------------------------|----------------------------|
| Cr Kevin Duffy (Chair)            | Orange City Council        |
| Cr Dennis Brady (Dep Chair)       | Lachlan Shire Council      |
| Cr Phyllis Miller OAM             | Forbes Shire Council       |
| Cr Denis Todd                     | Warrumbungle Shire Council |
| Cr Liz McGlynn                    | Bland Shire Council        |
| Cr Scott Ferguson                 | Blayney Shire Council      |
| Greg Lamont (as the minute taker) | MERC - Executive Officer   |

**1. Welcome**

The Chair, Councillor Kevin Duffy welcomed Executive Committee members and opened the meeting at 4.32pm

**2. Acknowledgement of Country**

The Chair acknowledged the traditional owners of the land that the meeting was held on and paid his respects to the Elders past, present & emerging.

**3. Apologies – Nil**

**4. Disclosure of Pecuniary Interests – Nil**

**5. Executive Officer's Report**

(i) Executive Officer Replacement Process

**EM 12/2023 Resolved** (Cr Miller/Cr Ferguson) that LGNSW Management Solutions proposal be distributed (when received) to Executive Committee for consideration and the position description and package be reviewed as soon as possible to expedite the recruitment of a replacement Executive Officer.

(ii) Next meeting NSW Parliament House Speakers

**EM 13/2023 Resolved** (Cr Brady/Cr Todd) that the item be noted.

(iii) Review Resources Energy Industry & Innovation Forum (REIIF)

**EM 14/2023 Resolved** (Cr Brady/Cr McGlynn) that a report be submitted to Executive Committee to consider when review from RDA Orana is received.

(iv) Engagement of FTG

**EM 15/2023 Resolved** (Cr Miller/Cr Ferguson) that the proposal be submitted to Executive Committee to further consider in due course.

**6. Close** – the meeting closed at 4.55pm.

The Executive Committee minutes (pages 1-2) were confirmed at the Ordinary General Meeting held on the 3<sup>rd</sup> August 2023 and are a full and accurate record of proceedings of the meeting held on 28<sup>th</sup> June 2023

.....Cr Kevin Duffy

Chairperson

**ATTACHMENT C-MINUTES OF EXECUTIVE COMMITTEE MEETING 14th JULY 2023**

**Present**

|                                   |                            |
|-----------------------------------|----------------------------|
| Cr Kevin Duffy (Chair)            | Orange City Council        |
| Cr Denis Todd                     | Warrumbungle Shire Council |
| Cr Liz McGlynn                    | Bland Shire Council        |
| Greg Lamont (as the minute taker) | MERC - Executive Officer   |

**6. Welcome**

The Chair, Councillor Kevin Duffy welcomed Executive Committee members and opened the meeting at 4.34pm

**7. Acknowledgement of Country**

The Chair acknowledged the traditional owners of the land that the meeting was held on and paid his respects to the Elders past, present & emerging.

**8. Apologies**

**EM 16/2023 Resolved** (Cr McGlynn/Cr Todd) that the apologies of Crs Miller, Ferguson & Brady be received and noted.

**9. Disclosure of Pecuniary Interests – Nil**

**10. Executive Officer's Report**

(i) Executive Officer Replacement Process

**EM 17/2023 Resolved** (Cr Todd/Cr McGlynn) that:

(1) MERC engage LGNSW Management Solutions to seek an appropriate entity to provide Executive Officer Services to MERC, as an independent contractor, the cost not to exceed \$10,000 plus GST.

(2) If LGNSW Management Solutions is not able to do so, Chair and Executive Officer to seek alternate options for report back to the Executive Committee

**6. Close** – the meeting closed at 4.45pm.

The Executive Committee minutes (pages 1-2) were confirmed at the Ordinary General Meeting held on the 3<sup>rd</sup> of August 2023 and are a full and accurate record of proceedings of the meeting held on 14<sup>th</sup> June 2023

.....Cr Kevin Duffy Chairperson

**ATTACHMENT D - EXECUTIVE OFFICER'S REPORT**

**Executive Officers Report:**

(a) For Information – Items (a) i-viii

**i. Correspondence – Attachment E**

The attached list of inwards and outwards correspondence/emails and their status is submitted as information and for decision where required.

**ii. Finance Report as of 30th June 2023 – Attachment F**

The details of the Finance Report consisting of the Balance Sheet, Profit and Loss Statement as at 30<sup>th</sup> JUNE 2023 and Budget for 1/7/23 -30/6/24. MERC has funds under investment of \$46,121.29 to 30<sup>th</sup> June 2023 on a low fixed interest rate. Overall MERC is in a sound financial position, refer Balance Sheet, with cash on hand as of 26th July 2023 of \$45,765.90, invoices for membership fees of \$8271.71, have just been sent out, so this will improve further. Refer notes the bottom of Profit & Loss small surplus of \$944 when REIF profit considered.

**iii. Meetings with Ministers & Senior Government Staff Update**

Efforts continue to line up meetings with Ministers/Shadows and senior bureaucrats, for delegates to have meetings with them when in Sydney or regions. The meeting in Parliament House should enable more Ministers to attend either to speak or drop in and still awaiting confirmations.

**iv. Submissions Update - Nil outstanding.**

**v. Outstanding Decisions**

The only outstanding decision is:

**OM 18/2023** Resolved (Cr McGlynn/Loane) that MERC:

- (1) Write to all coal mining affected councils in NSW to outline MERC's position 'that whilst MERC as an evolving entity is addressing the needs of local council members for mining & energy, as they arise, it has included renewable energy in its current Three-Year Strategic Plan 2023-2026 actions, that there may be a misconception that MERC doesn't embrace coal mining LGA's anymore, which is incorrect",
- (2) When undertaking (1), ensure that the letter outlines the benefits of being a member of MERC and requesting that they consider joining or re-joining to ensure a stronger voice for all mining councils in NSW. The MERC Executive Officer and Chair will visit where necessary.

This decision has not been actioned, after consultation with Chair it was considered timely to wait until after the consideration of the Future Together Group presentation and item on 3<sup>rd</sup> August in view of the value proposition ideas to be discussed.

**vi. Progress Report Strategic Plan 2020-2023 – Attachment G**

Attached is a schedule on the progress of actions from the Strategic Plan, for the information of the delegates. Additional comment on the relevant actions taken to date and progress with incomplete actions, are as outlined in the attachment.

**vii. Renewable Energy Zones (REZ) Update**

With the roll out of the REZ's is that there are a lot of concerns being raised by communities in these Regional Energy Zones with the location of transmission lines & impacts of them on property values, compensation, land use conflicts and the consultation process, etc.

This has resulted in the formation of various Local Government Groups concerned about these issues e.g. Alliance of Mayors and General Managers (some meeting in same room as MERC in the afternoon) and I understand the new State Government is reviewing the roll out of the Rez's, but not stopping them.

**viii. RDA Orana & Inland NSW Growth Alliance (INGA) Update**

Regular newsletters are received from Orana RDA and NSW Growth Alliance and any information of interest is relayed to delegates. Inland NSW Growth Alliance (INGA) and RDA Orana are on the sponsorship logos of the REIIF in Dubbo 6-9<sup>th</sup> June 2023.

**ix. Resources for Regions Update**

Efforts have been made to have Minister for Natural Resources to attend meeting 3<sup>rd</sup> August or a Senior Executive for the Department to meet with delegates to discuss Resources for Regions program as per Association's letter. Refer minutes 9<sup>th</sup> June 2023.

**Recommendation**

That the information in items (a) i–ix be noted.

**(b) For decision**

**1. Future Together Group (FTG)**

Speakers from the Future Together Group addressed delegates at the June 9<sup>th</sup> Meeting in Dubbo, as part of their brief with Lithgow City Council (see minutes attached to this business paper), in relation to the further work that must happen with the Royalties for Rejuvenation four panels, by the new State Government.

Subsequently, the Executive Officer requested a proposal from them if MERC wished to engage FTG to assist with the development of MERC's value proposition to assist with attracting more members given the formation of various groups that is unfolding in Local Government with mining & renewables sector.

Originally the proposal was sought for them to do an analysis of MERC and submit a report for this meeting, but after consideration by the Executive Committee it was determined that would be best if they addressed delegates with their proposal in person for MERC to consider. Their proposal was:

*"Future Together Group (FTG) specialises in delivering strategic planning advisory services, with a focus on helping our clients connect and create new ways of working in a changing world.*

*Our boutique advisory draws on a network of experts who support government, industry, and local organisations across several disciplines, including public policy, energy, planning and environment, economics, public affairs, transitions, and sustainability.*

*We outline a condensed scope of services to allow delivery by 1 August 2023. FTG proposes the scope of services will be delivered in the form of a written report that makes approximately 20 recommendations with accompanying reasons that enhance/broaden MERC's objectives and evolve its organisational effectiveness. The Report will also set out a reviewed financial and resourcing plan.*

*FTG sees long-term benefits and value it can contribute to MERC's impact agenda by delivering this project. As such, we are offering our discounted rates totalling \$7,500 (exc. GST) to deliver this work in a four-week period.*

*A breakup of the project proposal is:*

- 1. Review and refresh of MERC value proposition - sharpen future strategic planning review processes and member-derived value.*
- 2. Review of Constitution to*
  - a. support organisational effectiveness,*
  - b. facilitate greater membership & external cut through.*
  - c. enhance direct and in-kind resourcing.*
- 3. Develop a policy platform structure plan*
  - a. a policy gap analysis – Local Government interest in mining and energy,*
  - b. prioritisation of policy - relevance to current and/or prospective members,*
  - c. a policy and position paper roadmap - short – medium term)*
- 4. Update MERC financial and resourcing plan*

*Please advise us by Monday 3 July if this proposal is acceptable to you and your Board to enable a swift delivery, and completion by 1 August 2023”.*

This is a very competitive offer and worthy of serious consideration by MERC to have an entity working on the transition to renewable energy to review MERC's Strategic Plan, membership structure, what local councillors are looking for, what is the policy gap etc., even before a new Executive Officer is engaged. Hear what they have to say.

### **Recommendation**

For consideration

## **2. Resources Energy Industry & Innovation Forum (REIIF)**

MERC partnered with RDA Orana to conduct the REIIF event at a fee of \$20,000 to run the event, tagged onto their Industry and Innovation event, with a 50:50 share of profits, which were \$12697, ie \$6348.50 as MERC share. This share can be reduced from future forum or request payment now.

This was a tremendous result considering the issues encountered with the late change to the dates, short time frame to market the forum and program scheduling with the Resources and Energy Day for Councils and Minister being on third day, with site visits day before etc. Properly done can be an money spinner that MERC can put back into members.

To overcome these issues, in discussions with RDA Orana at our debrief we have agreed that the program be reduced to 3 days with schedule reversed and MERC meeting in the morning on the first day; industry, politicians and project updates in the afternoon from relevant experts – topics sourced from Councils; formal network dinner in evening; next day is the conference day with concurrent sessions conducted by more experts and relevant politicians to hear what they have to say and what matters most to business, local government, communities and industry; and finally tours on day 3. With some fine tuning this should work.

The REIF, as an inaugural forum for MERC was a success which no doubt will be supported by those Council representatives that attended at various times and should be continued. Accordingly, June 5-7<sup>th</sup> 2024 has been earmarked to work with RDA Orana to do this again in 2024 where we can iron out the issues.

The report on the event is below with a video showing the statistics soft and hard backing this up. The fact that a profit was made with limited marketing is a credit to the CEO, RDA Orana staff and the event planner Kate Wade plus MERC's involvement along the way.



REIF Event Report  
for MERC.pdf

Full report is attached

Video of event <https://youtu.be/OpE8nSBpvjo>

MERC has an opportunity to offer more value to attract members with this annual event and consideration of what the Future Together Group is offering to review MERC's structure, membership platform, policies and Strategic Plan plus a change of Executive Officer imminent.

### **Recommendation**

1. That MERC write to the Chair RDA Orana thanking them for the opportunity to partnering with MERC to conduct its inaugural Resources & Energy Forum and congratulate the CEO, staff and event planner for their involvement.
2. That MERC advise RDA Orana MERC is interested in partnering with them to run a similar event in 5<sup>th</sup>-7<sup>th</sup> June 2024.

### **General Business**

- (a) Location/Dates for meetings in 2023 August & November 2023 - for determination

**Greg Lamont,**

**Executive Officer, 25th July 2023**

### **ATTACHMENT E– CORRESPONDENCE June – July 2023**

| Month    | From/to                    | Subject                                                    | Action                                                   | Status          |
|----------|----------------------------|------------------------------------------------------------|----------------------------------------------------------|-----------------|
| Jun/Jul  | CIBIS                      | Web page Updates                                           | Newsletters/on webpage.                                  | Information     |
| Jun/Jul  | EO to/from MERC delegates. | Newsletters, emails, information, meeting attendances, etc | Seeking responses or providing information.              | For information |
| Jun/July | CRC TiME                   | Being kept informed of progress                            | Information received                                     | For information |
| Jun/July | RDA Orana Events Team      | Arranging REIF 6-9 <sup>th</sup> June 2023 in Dubbo        | Booked Dubbo RSL for Ex Comm & Ord meeting 9th June 2023 | For information |

|          |                                                                                   |                                                                                                          |                                                                                                            |                                                                             |
|----------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Jun/Jul  | CEC, Indust<br>Careers &<br>Renew Econ                                            | Daily emails on coal &<br>renewable energy<br>matters of interest                                        | Reported matters that are<br>relevant to delegates in<br>monthly newsletters                               | For information                                                             |
| Jun/July | Megan Dixon-<br>CEO Orana<br>RDA                                                  | Newsletters Orana<br>RDA/O2N & REIIF                                                                     | Information received                                                                                       | Information                                                                 |
| Jun/July | LGNSW                                                                             | Weekly Newsletters                                                                                       | Information received                                                                                       | For Information                                                             |
| Jun/July | CEO RE -<br>Alliance                                                              | Re-Alliance<br>Newsletters                                                                               | RE-Alliance working closely<br>with communities on<br>renewables                                           | For Information                                                             |
| July     | NSW<br>Parliament                                                                 | Book Jubilee room 3 <sup>rd</sup><br>August                                                              | Booked                                                                                                     | For Information                                                             |
| July     | Courtney<br>Houssos<br>Ron Hoenig<br>Roy Butler<br>Dugald<br>Saunders<br>NSW Govt | Invitations to speak at<br>REIIF – Premier,<br>Minister for Energy and<br>Minister for LGov              | Penny Sharpe acceptance<br>only. Roy Butler, Dugald<br>Saunders all to speak                               | For information                                                             |
| Jun/July | FTG                                                                               | Proposal for Ex Comm                                                                                     | To address MERC 3 <sup>rd</sup> Aug                                                                        | For information                                                             |
| July     | Robert Parker<br>Nuclear Assoc                                                    | Thank you for REIIF<br>presentation                                                                      | Email sent and invited to 3 <sup>rd</sup><br>August, confirmed<br>attendance.                              | For information                                                             |
| Jun/July | Andrew<br>Grogan EGN<br>Gas Economist                                             | Speak on Gas at REIIF<br>when Santos didn't<br>respond                                                   | Thank you email sent for<br>speaking at REIIF                                                              | For Information                                                             |
| Jun/July | Courtney<br>Houssos<br>Penny Sharpe<br>Ron Hoenig<br>Roy Butler -<br>host         | Invitations to speak<br>Resources for Regions<br>or drop in 3 <sup>rd</sup> August to<br>meet delegates. | Emails sent to contacts in<br>respective offices                                                           | For Information                                                             |
| July     | Christian<br>Morris LGMgt<br>Solutions                                            | Seek proposal to<br>recruit EO for MERC                                                                  | Original proposal was for a<br>staff member not an entity.<br>See Ex Comm minutes 14 <sup>th</sup><br>July | Chair to report to<br>delegates on<br>progress with EO<br>engagement 3/8/23 |

**ATTACHMENT F - FINANCIAL REPORT 30<sup>th</sup> June 2023****BALANCE SHEET – 30/06/23**

|                                           |             |             |             |  |
|-------------------------------------------|-------------|-------------|-------------|--|
| <b>Assets</b>                             |             |             |             |  |
| <b>Current Assets</b>                     |             |             |             |  |
| <b>Bank Accounts</b>                      |             |             |             |  |
| <b>Business Bank Account -CBA</b>         | \$37,297.01 |             |             |  |
| <b>Credit Card</b>                        | \$4,502.73  |             |             |  |
| <b>Term Deposit</b>                       | \$45,952.96 |             |             |  |
| <b>Total Bank Accounts</b>                |             | \$87,752.70 |             |  |
| <b>Other Current Assets</b>               |             |             |             |  |
| <b>Trade Debtors – Outstanding Levies</b> | \$0.00      |             |             |  |
| <b>Total Other Current Assets</b>         |             | \$0.00      |             |  |
| <b>Total Current Assets</b>               |             |             | \$87,752.70 |  |
| <b>Non-Current Assets</b>                 |             |             |             |  |

|                           |               |              |          |              |
|---------------------------|---------------|--------------|----------|--------------|
| Office Equipment          |               |              |          |              |
| Office Equipment @ Cost   | \$976.00      |              |          |              |
| Accum. Depr. Office Equip | \$0.00        |              |          |              |
| Total Office Equipment    |               | \$976.00     |          |              |
| Total Non-Current Assets  |               |              | \$976.00 |              |
| Total Assets              |               |              |          | \$88,728.70  |
| <b>Liabilities</b>        |               |              |          |              |
| Current Liabilities       |               |              |          |              |
| GST Liabilities           |               |              |          |              |
| GST Collected             | \$13,290.89   |              |          |              |
| GST Paid                  | (\$18,465.43) |              |          |              |
| GST Adj                   | \$0.54        |              |          |              |
|                           | (\$5,174.00)  |              |          |              |
| Total GST Liabilities     |               | (\$5,174.00) |          |              |
| Total Current Liabilities |               |              |          |              |
| Trade Creditors           | \$0.00        |              |          |              |
|                           |               | \$0.00       |          |              |
| Total Liabilities         |               |              |          | (\$5,174.00) |
| Net Assets                |               |              |          | \$83,554.70  |
|                           |               |              |          |              |

### **PROFIT & LOSS 30<sup>th</sup> June 2023**

|                                        |            |              |                |              |
|----------------------------------------|------------|--------------|----------------|--------------|
| <b>Income</b>                          |            |              |                |              |
| Membership Fees                        |            |              | \$144,543.78   |              |
| Reimburse from Term deposit            |            |              | \$0.00         |              |
| ATO Refund                             |            |              | \$1,656.00     |              |
| General Meetings                       |            |              | \$0.00         |              |
| Total Income                           |            |              |                | \$146,199.78 |
| Gross Profit                           |            |              |                | \$146,199.78 |
| <b>Expenses</b>                        |            |              |                |              |
| General Expenses                       |            |              |                |              |
| Exec Officer Contract inc GST          |            | \$136,441.07 | *See Note 1    |              |
| Reimbursement of Credit Card           |            | \$7,498.75   |                |              |
| Expenses paid on Credit Card:          |            |              |                |              |
| Travel Expenses                        | \$1,120.00 |              |                |              |
| Office Expenses                        | \$182.98   |              |                |              |
| Fair Trading                           | \$0.00     | \$1,302.98   |                |              |
| Exec Officer – Expenses Reimbursement: |            |              |                |              |
| Office Expenses                        | \$216.23   |              |                |              |
| Telephone                              | \$346.50   |              |                |              |
| Travel Expenses                        | \$412.50   | \$975.23     |                |              |
| Bank Fees                              |            | \$13.20      |                |              |
| Insurance                              |            | \$2,575.00   |                |              |
| Conference Expenses                    |            | \$24,205.97  | *See Notes 2-4 |              |

|                        |  |            |                |               |
|------------------------|--|------------|----------------|---------------|
| Meeting Expenses       |  | \$2,020.50 |                |               |
| Consultant's fees      |  | \$0.00     |                |               |
| Web Page Expenses      |  | \$1,112.38 |                |               |
| Total General Expenses |  |            | \$176,145.08   |               |
| Total Expenses         |  |            |                | \$176,145.08  |
| Operating Profit       |  |            |                | (\$29,945.30) |
| Other Income           |  |            |                |               |
| Interest Income        |  |            | \$134.34       |               |
| Total Other Income     |  |            |                | \$134.34      |
| Total Other Expenses   |  |            |                | \$0.00        |
| Net Profit/(Loss)      |  |            | *See Notes 3/4 | (\$29,810.96) |

## \*Notes:

- 1.Ex Off contract increased by CPI 7% from Nov 2023, previously was nil CPI, will reduce 2023/4
- 2.Conference Exp: - LGNSW Conference \$4000 & REIF Dubbo \$20,000, Sundries \$206 + GST
3. REIF event profit was \$12697 (half to MERC to come in 2023/24 year = \$6349)
4. Loss of \$29,810.96 due to cost of items in 2, part of MERC campaign to attract new members.
5. Loss of \$29,811 - \$24206 campaign = \$5605, offset by profit of \$6349 = \$944 surplus 2023.

**BUDGET 1/7/23-30/6/23**

| <b><u>Operating Expenditure</u></b> | <b><u>Estimate</u></b> | <b><u>Expend to Date</u></b> | <b><u>Expenditure Remaining</u></b> |
|-------------------------------------|------------------------|------------------------------|-------------------------------------|
| Audit Fees                          | 0.00                   | 0.00                         | 0.00                                |
| Legal Expenses                      | 0.00                   | 0.00                         | 0.00                                |
| Equipment purchases and repairs     | 1,000.00               | 0.00                         | 1,000.00                            |
| General Meetings                    | 3,000.00               | 0.00                         | 3,000.00                            |
| Insurances                          | 3,000.00               | 0.00                         | 3,000.00                            |
| Travel & Accom - Chairman           | 2,000.00               | 0.00                         | 2,000.00                            |
| Travel & Accom - Other              | 2,000.00               | 0.00                         | 2,000.00                            |
| Web Page & Computer                 | 2,000.00               | 0.00                         | 2,000.00                            |
| Executive Officer Contract          | 130,000.00             | 0.00                         | 130,000.00                          |
| Executive Officer Expenses          | 4,000.00               | 0.00                         | 4,000.00                            |
| Conference Expenses - REIF 2024     | 20,000.00              | 0.00                         | 20,000.00                           |
| Advertising                         | 1,000.00               | 0.00                         | 1,000.00                            |
| Consultants - Other                 | 5,000.00               | 0.00                         | 5,000.00                            |
| Credit Card Reimbursement           | 5,000.00               | 0.00                         | 5,000.00                            |
| Bank Fees                           | 100.00                 | 0.00                         | 100.00                              |
|                                     | <b>178,100.00</b>      | <b>0.00</b>                  | <b>178,000.00</b>                   |
| GST Liabilities                     | 1,000.00               | 0.00                         | 1,000.00                            |
| Total Operating Expenditure         | <b>179,000.00</b>      | <b>0.00</b>                  | <b>179,000.00</b>                   |

| <b><u>Operating Revenues</u></b>             | <b><u>Estimate</u></b> | <b><u>Revenue to Date</u></b> | <b><u>Revenue Remaining</u></b> |
|----------------------------------------------|------------------------|-------------------------------|---------------------------------|
| Membership fees                              | 150,000.00             | 0.00                          | 150,000.00                      |
| General Meetings                             | 2,500.00               | 0.00                          | 2,500.00                        |
| ATO Refund / Payable                         | 0.00                   | 0.00                          | 0.00                            |
| Profit from REIF 2023                        | 6,349.00               | 0.00                          | 6,349.00                        |
| Transfer from Reserves                       | 20,000.00              | 0.00                          | 20,000.00                       |
| Interest on Investments                      | 151.00                 | 0.00                          | 151.00                          |
|                                              | <b>179,000.00</b>      | <b>0.00</b>                   | <b>179,000.00</b>               |
| <b>Operating result - Surplus/(-Deficit)</b> | <b>00</b>              | <b>0.00</b>                   | <b>00</b>                       |

### **ATTACHMENT G**

#### **QUARTERLY REVIEW OF 2023 – 2026 STRATEGIC PLAN As at 30/6/23**

##### **STRATEGIC DIRECTION 1 – ADVOCACY**

1. To ensure member Councils are heard.
2. Generating a dynamic and respected voice, effectively representing member Councils.

| <b><u>Deliverables</u></b>                           | <b><u>Actions</u></b>                                                                                                                                                         | <b><u>Outcomes</u></b>                                                           | <b><u>Performance Measure</u></b>                                                                                                                              | <b><u>Milestone – 2020/23</u></b>                                                                                                         | <b><u>Key Performance Indicators</u></b>                                                                              | <b><u>Status</u></b>                                                                                |
|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Foster positive government & industry relationships. | Invitations issued to Ministers/Shadow Ministers, other political parties and relevant senior staff and industry leaders to attend meetings, & to meet with MERC delegations. | An ongoing dialogue built on mutual trust and bi partisanship                    | Number of Ministers, Shadow Ministers & Senior government officials attending MERC quarterly meetings & level/ number of delegations to govt                   | 1. The no of ministers, senior officers & Shadow Ministers attend MERC meetings.<br>2. Number of reports to govt on delegations per year. | At least one high level Government or Industry presenter to address priority issues of MERC at each Quarterly meeting | Speakers at every meeting.                                                                          |
| Communicate with councils and media                  | Remind, promote & position councils as key to representing communities on mining & energy developments to add value to their communities.                                     | The promotion of LGA's as the key to equitable representing of their communities | 1.Number of events/ workshops conducted on best practice for DA assessments, policy development & processes.<br>2. Contacts with renewable energy peak bodies. | Meetings are held during the year with members and industry entities. Conduct events/workshops with members.                              | Evidence of events held for member councils and renewable Energy sector peak bodies meetings & correspondence.        | Delegates informed at Meetings on contacts with members, workshops held and industry participation. |

|                                                                                                                                                                                                                                                                                                                 |                                                                                                              |                                                                                                                                                                |                                                                                                                              |                                          |                                            |                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------|
| Representation on government committee's and taskforces.                                                                                                                                                                                                                                                        | Encourage MERC delegates to be part of relevant government and industry working parties, forums and panels.. | Ongoing positive relationships with working groups to ensure member Councils receive strong representation and a fair hearing for their projects and concerns. | No of entities that MERC is a delegate to. Reports by delegates on government working parties to MERC at Quarterly meetings. | Delegates to report to MERC as required. | No of delegates reports presented to MERC. | Where MERC has delegated their reports are provided to each MERC meeting |
| <b>Comments:</b> Ongoing. Invitations issued to Ministers/Shadows/Senior Officers to attend meetings. Workshops and events yet to be planned. Site tours by host Council used to inform delegates of industry changes. Resources, Energy, Industry & Innovation Forum 6-9 <sup>th</sup> June 2023 held in Dubbo |                                                                                                              |                                                                                                                                                                |                                                                                                                              |                                          |                                            |                                                                          |

## STRATEGIC DIRECTION 2 - RESOURCING

1. Resourcing to support member Councils.
2. Strengthening local capacity of member Councils through the sharing of expert knowledge and skills.

| Deliverables                                              | Actions                                                                                                                   | Outcomes                                                                                                                            | Performance Measure                                                                                    | Milestone – 2020-23                                                                                                                    | Key Performance Indicators                                                                                                    | Status                                                                                                                          |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Closer Collaboration with members & their technical staff | Expand the influence of MERC members with relevant council staff to “share lessons learnt” on DA’s and council processes. | A sound working relationship is established with member council staff on knowledge sharing, policy development & planning processes | The conduct of events/workshop s with member technical staff on best practice with planning processes. | Arrange for events and workshops with member staff. Develop a culture of “lessons learnt” with council staff. Organise event workshops | No of events/ and workshops held.<br><br>No of Technical staff involved in “lessons learnt” & presentations to MERC delegates | Planned for 2023                                                                                                                |
| Sponsor, showcase and share MERC expertise                | Sponsor and showcase an event to demonstrate a culture of resource sharing across the Association members.                | Member Council are more informed on best practice in the assessment of DA’s, policy development and planning processes.             | The development of a strategy to showcase an event to Local Government                                 | Showcase an event to Local Government and MERC members                                                                                 | No of events showcased.                                                                                                       | REIIF on 6-9 <sup>th</sup> June in Dubbo                                                                                        |
| Marketing the benefits of MERC membership                 | Develop and implement a marketing campaign for the branding and ongoing growth of MERC                                    | A revised and revitalised campaign will drive council enquiries and increased membership .                                          | Marketing campaign developed and implemented.                                                          | Undertake and implement a marketing campaign to attract members.                                                                       | No of new members attracted. Assessment of marketing strategies annually                                                      | Marketing campaign developed. Attendance at LGNSW Conference March 2022, REIIF Dubbo 6-9 <sup>th</sup> June 2023 with RDA Orana |

**Comments:** More to be done in these areas in approaching members interest, however with the participation in the REZ Review should expose MERC to more potential members than in the past. Tours by host council sustainability staff organised for each meeting where possible. Consideration of REIF underway for 6-9<sup>th</sup> June 2023 in Dubbo

### STRATEGIC DIRECTION 3 - EMPOWERING

1. Develop position statements to empower member Councils.
2. Empowering member Councils with the tools to design, plan and negotiate for the benefit of their communities.

| Deliverables         | Actions                                                                                                                                      | Outcomes                                                                                                                | Performance Measure                                                                                                    | Milestone – 2020/23                                                         | Key Performance Indicators                                                                                                                                     | Status                                                                                                                                         |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Renewable Energy     | Review NSW Govt policies and plans on Renewable Energy to inform members of the issues for their determination and actions.                  | MERC will have provided members with relevant information on Renewable Energy for their individual policy consideration | Level of involvement of MERC with government agencies and entities involved with Renewable Energy policy and processes | Renewable Energy production information available.                          | 1. Attendance at REZ Reference Group mtgs and distribution of minutes to members.<br>2. No of submissions pa to government on Renewable Energy issues.         | Review of Social Licence by EnergyCo                                                                                                           |
| Emerging Issues      | Provide members with relevant information on mining & energy production emerging issues.                                                     | Members will have up to date information on emerging issues as they evolve for informed decision making.                | Presentation of information to members on emerging issues via newsletters, emails and submissions to government        | Information and position statements on emerging issues provided to members. | 1.Regular distribution of relevant information on emerging issues provided to members.                                                                         | The provision of the Monthly Newsletter to keep MERC abreast of emerging issues is occurring                                                   |
| Research Sponsorship | Research fellowships will be offered to inform MERC on relevant areas of concern – socio economic impacts, consultation, rehabilitation. etc | Member Councils will have the benefit of expert advice and MOU'S with relevant major universities.                      | Research proposals presented to MERC.                                                                                  | Proposals presented for consideration to MERC as they evolve.               | 1.No of PhD research students engaged.<br>2.No that present to MERC meetings each year.<br>3.No of MOU's signed with Universities to research specific issues. | Ongoing see reports in Business paper on status with RDA Orana plus the CRC TIME with UWA & QU. Speakers at REIF from Uni Newcastle, NSW & UTS |

**Comments:** Trial bronze membership with ON2 linkage to UNSW with usage of automation in mining and impacts of this on communities and CRC TIME partnership. CEO RDA Orana spoke on O2N Grant application Zero Business Incubator & Innovation Fund & Transport Study for Golden Hwy. RDA Orana to assist with Mini Conference. (REIF FTG addressing MERC 3<sup>rd</sup> August 2023 re membership.

## **7.1.2 LOCAL AREA TRAFFIC COMMITTEE MEETING**



# **MINUTES**

## **LOCAL AREA TRAFFIC COMMITTEE MEETING**

**9<sup>th</sup> August 2023**

**10:00AM**

**Held at Walgett Shire Council Chambers**

**Delegation to Councils – Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act, 1993 such as carrying out work on a road, etc. whereas the RMS can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act, 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RMS's "Delegation to Councils – Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RMS to delegate the following Traffic Regulation responsibilities to Council;

- (1) **Section 50 to Section 55 (Inclusive)** of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices
- (2) **Section 122** of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road
- (3) **Section 116 to 119 (Inclusive)** of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115)

**115 Roads authority may regulate traffic in connection with road work etc.**

- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by the RMS for any purpose but may not be exercised by any other roads authority otherwise than:
  - (a) For the purpose of enabling the roads authority to exercise its functions under This Act with respect to the carrying out of road work or other work on a public road, or
  - (b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - (c) For the purpose of protecting earth roads from damage caused by heavy vehicles Or by animals, or
  - (d) For the purpose of protecting members of the public from any hazards on the public road, or
  - (e) For the purpose of protecting vehicles and other property on the public road From damage, or
  - (f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
  - (g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for Items 1 and 2 above.

The Council may not sub-delegate Item 3.

For further information please refer to the following document

**"A Guide to the Delegation to Councils for the Regulation of Traffic (Including the operation of Traffic committees)" RMS – 2007**

*WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023*

**Advice to Councils – Regulation of Traffic**

Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following

1. Unanimous support;
2. Majority support;
3. Split vote;
4. Minority support; or
5. Unanimous decline.

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023**

## MINUTES

### Attendees

|                 |                                                             |
|-----------------|-------------------------------------------------------------|
| David Vant      | (Road Safety & Traffic, Western Region, Transport NSW)      |
| Kayla Cohen     | (Associate Community and Safety Partner, Transport for NSW) |
| Kevin Day       | (Inspector – Central North Police District)                 |
| Colin Hundy     | (Councillor - Walgett Shire Council)                        |
| Michael Cooke   | (Councillor - Walgett Shire Council)                        |
| Tim McLoughlin  | (Roads Manager – Walgett Shire Council)                     |
| David Sullivan  | (Elected Member)                                            |
| Sherisse Fensom | (Secretary)                                                 |

The meeting was opened at 10:06 am

### 1. APOLOGIES

#### Apologies – 8<sup>th</sup> June 2023

##### Resolved:

Apologies received from the following to be accepted:

Megan Dixon (General Manager - Walgett Shire Council)  
 Jane Keir (Mayor – Walgett Shire Council)  
 Greg Rummery (Deputy Mayor – Walgett Shire Council)

**Moved:** Michael Cooke

**Seconded:** Kayla Cohen

### 2. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

NIL

### 3. CONFIRMATION OF MINUTES

#### Minutes of Local Area Traffic Committee Meeting – 8<sup>th</sup> June 2023

##### Resolved:

That the minutes of the Local Area Traffic Committee meeting held 8<sup>th</sup> June 2023, have been circulated and be confirmed as a true and accurate record of that meeting.

**Moved:** Kayla Cohen

**Seconded:** Kevin Day

*WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023*

**4. MATTERS ARISING FROM PREVIOUS MEETING**

• **CUMBORAH TRAFFIC CONTROL**

The Council's immediate plan involves setting up traffic counters at both ends of Cumborah village to gather data for a speed profile and to track trends. Repeat measurements might be needed during harvest to ensure accuracy in addressing speeding concerns.

Transport NSW could potentially support a speed campaign with a VMS board during harvest. It should be noted some VMS boards lack speed reporting and do not share vehicle classifications; therefore, traffic counters are a more reliable data source.

David Sullivan suggested additional speed limit signage throughout the village and speed sign road painting.

Michael Cooke has expressed the need for a similar speed counter as you approach Lightning Ridge from the Walgett Direction as there are issues in speeding there as well.

Tim McLoughlin will forward photographic data of the area to David Vant for further evaluation.

• **CAVITIES UNDER FRED REECE WAY**

Michael Cooke knows someone who could assist with the cavity issue. Tim McLoughlin has talked to this person and is waiting for more details from them. Tim also reached out to the Mines Department and is liaising with them; he is hoping they can offer technical and financial solutions.

• **POOR LINE OF SIGHT KAMILAROI HWY & GWYDIR HWY**

Greg Rummery requested an update via email on the Kamilaroi Highway, Burren Junction and Gwydir Highway near Collarenebri issues with line of sight. Tim McLoughlin replied that Transport NSW are reviewing both sites.

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023****5. AGENDA ITEMS****5.1 TELEGRAPH POLE OUTSIDE BUSY BEE CAFÉ, OPAL ST, LIGHTNING RIDGE**

This matter was raised by Colin Hundy, concerning drivers backing into the telegraph pole. It has been an ongoing issue for over a decade according to locals.

|                                                                                                            |
|------------------------------------------------------------------------------------------------------------|
| <b>RECOMMENDATION:</b>                                                                                     |
| 1. Install a blister similar to the one in front of the local bank, with a painted visual cue for drivers. |
| <b>ACTION:</b>                                                                                             |
| 1. Tim McLoughlin to design a concept drawing.                                                             |
| 2. Sherisse Fensom to send an email to the committee with the proposed design for feedback.                |

**5.2 FRED REECE WAY AND LORNE ROAD INTERSECTION**

The committee reviewed the concept plan and report (Attachment One) for the Fred Reece Way and Lorne Road Intersection.

David Vant suggested a directional sign, which the committee agreed would be helpful. He also mentioned a future speed zone review after the road works are complete, with a minimum speed of 60km/h.

|                                                                                                       |
|-------------------------------------------------------------------------------------------------------|
| <b>RECOMMENDATION:</b>                                                                                |
| 1. The committee review and approve the design.                                                       |
| <b>ACTION:</b>                                                                                        |
| 1. The committee accepted the design of the intersection. Council to proceed with the proposed works. |

**5.3 ROAD CLOSURE – BURREN JUNCTION CWA FLOWER SHOW**

The Burren Junction CWA requested a road closure on Waterloo Street, Burren Junction from Hastings Street and half a block towards Alma Street for the flower show on the 24<sup>th</sup> of September 2023.

David Vant pointed out the importance of considering insurance for road closures and whether it would be up to the organiser or council to take on the liability.

|                                                                            |
|----------------------------------------------------------------------------|
| <b>RECOMMENDATION:</b>                                                     |
| 1. The committee accepted the proposed road closure for the event.         |
| <b>ACTION:</b>                                                             |
| 2. Tim McLoughlin to complete traffic control and management plans.        |
| 3. Sherisse Fensom to send completed plans to Transport NSW for reviewing. |

*WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023*

**6. GENERAL BUSINESS**

**6.1 EVENTS AND ROAD CLOSURES**

We need a more efficient process and adherence to legislation and guidelines, as well as community notification. Sherisse Fensom will present new event forms for feedback at the next meeting. Transport NSW will provide further details on special events to assist with this.

**6.2 AGENDA ITEM REPORTS**

Council will generate reports for traffic committee meetings in the future to ensure compliance with guidelines and to maintain a documented record of decisions.

**6.3 COLLARENEBRI 'NO PARKING' OPPOSITE POST OFFICE**

The Collarenebri Post Office informed Colin Hundy about a faded 'No Parking' sign across the road. Council can replace the sign as it's a maintenance issue. There are also concerns tourists are parking in a bus zone. Signage to be reviewed to see if it is adequate.

**6.4 BURREN JUNCTION – WALKING TRACK FROM TOWN TO BORE BATH**

The Burren Junction progress committee approached the Council regarding pedestrians walking on the highway between town and the bore bath, often with strollers. They have proposed a designated path between the highway and railway line.

Transport NSW offers a "Get NSW Active" Grant, with applications open in the upcoming months. This is a highly recommended funding opportunity for this project.

The short-term plan will be to mow the area for the proposed path.

**7. CONFIRMATION OF NEXT MEETING**

- The next meeting will take place on Wednesday 11<sup>th</sup> October at 10am at the Walgett Shire Council Chambers on 77 Fox Street, Walgett.

**8. MEETING CLOSED: 11:07 am**

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023**

**Attachment One**

**PROPOSE REDESIGN OF FRED REECE WAY AND LORNE ROAD**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Tim McLoughlin  
**FILE NUMBER:**

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**Summary:**

The existing geometry of the intersection of Fred Reece Way and Lorne Road is dangerous. Council have redesigned the intersection and submit the design for approval and or comment prior to commencing construction work

**Background:**

**Current Position:**

**Relevant Reference Documents/Policies:**  
Submitted Intersection Design

**Governance issues:**

**Environmental issues:**  
The objective is to minimise the whole of life environmental impact of the plant operations.

**Stakeholders:**  
Lightning Ridge Community  
Walgett Shire Council  
Visitors to Lightning Ridge

**Financial Implications:**  
Council has funds allocated to this project

**Alternative Solutions/Options:**

**Recommendation:**  
That the LATC approve and/or advise modifications to allow construction to commence

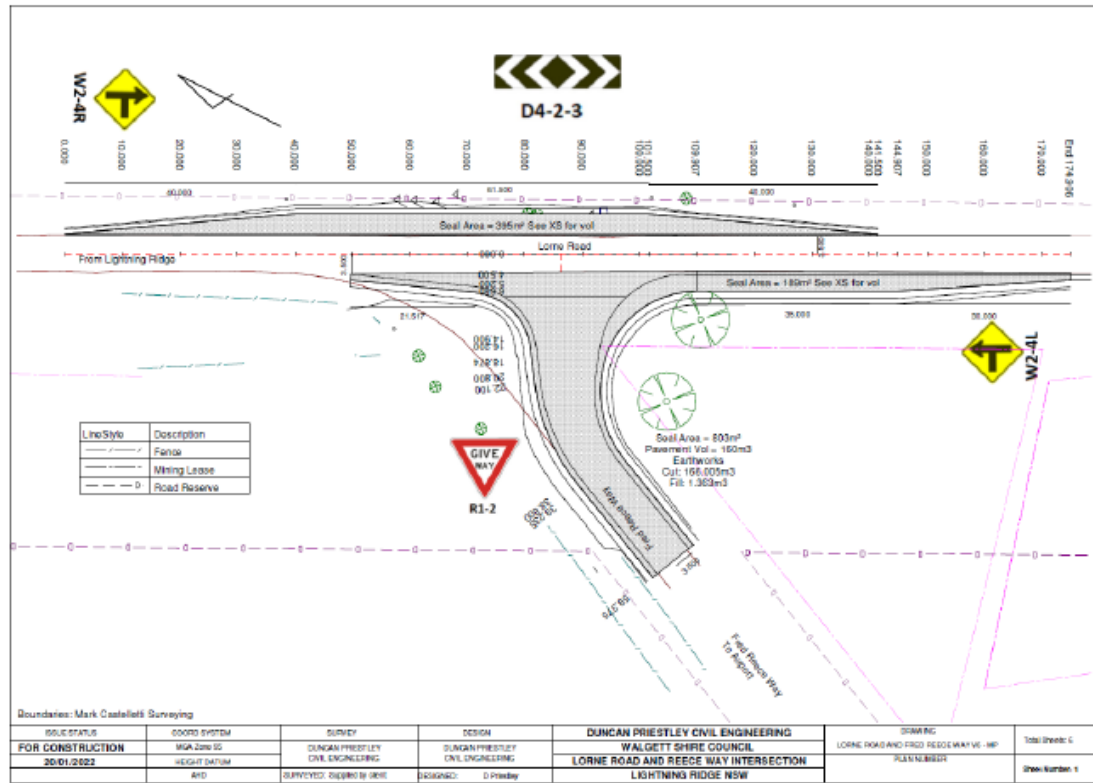
**Redesign of Intersection of Lorne and Fred Reece way**

**Recommendation:**

That the LATC approve and/or advise modifications to allow construction to commence

**Moved:**  
**Seconded:**

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES - 9<sup>th</sup> AUGUST 2023



## **8. CORRESPONDENCE AND PETITIONS**

NIL

## 9. REPORTS FROM OFFICERS

### 9.1 GENERAL MANAGER

#### 9.1.1 COUNCIL'S DECISION ACTION REPORT – AUGUST 2023

REPORTING SECTION: Executive  
 AUTHOR: Megan Dixon - General Manager  
 FILE NUMBER: 12/14-03

#### Council's Decision Action Report – August 2023

##### Recommendation:

That the Resolution Register for August 2023 be received and noted.

##### Moved:

##### Seconded:

##### Summary:

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### Background:

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### Current Position:

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register become3s the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### Relevant Reference Documents/Policies:

Resolution Register.

##### Governance Issues:

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### Environmental Issues:

Nil.

**Stakeholders:**

Council and Manex Team.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

**Attachment:**

Action Resolution Register.

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                      |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 14.02.17 | 1/2017/15 | <p>Loan to Lightning Ridge Opal &amp; Fossil Centre Inc.</p> <p>(a) That the Chief Financial Officers report be received.</p> <p>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc. for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.</p> <p>(c) The loan be repaid over five (5) years as follows; 9/01/18 - \$10,000, 9/1/2019 - \$10,000, 9/1/20 - \$10000, 9/1/21 - \$10,000, 9/1/22 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a Board Member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> | GM   | 30/05/22 Items (a) to (d) have been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM to report to Council              |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>15.11.2021 GM to call tender for new pool when additional grant funds become available</p>         | In progress                          |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 "</p> <p>14/02/2022 GM to follow up as current status</p> <p>14.09.2022 Waiting on transfer of ownership</p> <p>20.03.2023 No status change - ongoing</p> | In progress                          |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Waiting on approval from crown lands |

## WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |             |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     | <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p> <p>20.03.2023 No Status change - ongoing</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |             |
| 03.04.19 | 2/2019/23  | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.</p> <p>Cityplan's name has changed to "Gyde"</p> <ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul> <p>09/02/2022 – TEAMS meeting with Gyde Planning and DPIE representatives on Friday 4/02/2022 to discuss recommendations of Bridging Report.</p> <p>15/02/2022 – Further technical analysis required by Gyde Planning.</p> <p>14.09.2022 Waiting on response from consultant</p> <p>10.10.2022 Director seeking to obtain support from DPE (formally DPIE).</p> <p>15.02.2023 Waiting on response from NSW Planning to progress the matter</p> <p>07.06.2023 Council Consultant Allan Wiebe is seeking quotes from planning consultants to progress the matter.</p> | In progress |
| 17.12.19 | 12/2019/4  | <p>Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM  | <p>GM investigating tourist possibilities</p> <p>Rural Aid project</p> <p>11.07.2022 Signage wording underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | In Progress |
| 28.04.20 | 3/2020/15  | <p>That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DES | <p>Delayed pending appointment of new DES.</p> <p>15.11.2021 To be followed up by DES in early 2022.</p> <p>15.02.2022 – Consultation with business owners to commence in March '22.</p> <p>19.04.2022 Acting Director Environmental Services to investigate</p> <p>14.09.2022 Health &amp; Building Surveyor to commence notifications</p> <p>21.03.2023 See Assistant Director Report to March 2023 Council Meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Ongoing     |
| 25/08/20 | 9/2020/23  | <p>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.</p> <p>2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;</p> <p>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;</p> <p>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</p> <p>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979,</p> | DES | <p>Work on this project is suspended due to high number of development applications and enquiries.</p> <p>15.02.2022 – No change</p> <p>14.09.2022 DES to apply for grant</p> <p>10.11.2022 Project did not meet requirements for grant. Now applying to Western Region Planning for assistance to progress project.</p> <p>15.02.2023 Waiting on response from NSW Planning to progress the matter</p> <p>07.06.2023 Council consultant Allan Wiebe is seeking quotes from planning consultants and/or NSW Agriculture to workshop the issues and advise Council.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | In progress |
| 15.12.20 | 15/2020/17 | <p>That Walgett Shire Council resolve to:</p> <p>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppark.</p> <p>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES | <p>Negotiations with stakeholders has commenced.</p> <p>19.04.2022 Acting Director Environmental Services to investigate</p> <p>18.05.2022 Acting Director Environmental Services to investigating relevant licenses for land at Glangarry and Grawin</p> <p>27.07.2022 DES has been in contact with land holder at proposed site and awaiting his return to discuss further.</p> <p>14.09.2022 Health and Building Surveyor to progress in October 2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | In progress |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                 |
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|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     | 10.11.2022 DES has spoken with owner and confirmed location of bins.<br>Roadworks and site set-up for bins to be carried out in 2023<br>15.02.2023 Waiting on Crown Land for licensing                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                 |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO | 22.07.21 Project underway<br>15.11.21 Bar area 95% complete, main steel supports are in place, holes for foundations being prepared<br>20.06.22 Gletan Group submitted a claim for extras which has been referred to the project manager at Barnson's<br>11.07.22 Gletan Group are continuing to drill holes for foundations and are anticipating a completion date of 12 August 2022<br>14.09.2022 Health & Building Surveyor to inspect and sign off.<br>15.02.2023 Waiting on structural engineer (Barson's) to come back with report.<br>21.03.2023 Builder to rectify defects in bar area of refurbishment | In progress                                     |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM  | 15.11.2021 The General Manager has spoken to Committee members and is waiting on financial information.<br>19.04.2022 GM to report to May 2022 meeting re tender option for provision of fuelling station.<br>20.06.2022 Airport Manager preparing scope of works<br>27.07.2022 Draft Scope of Works has been received and is in editing process                                                                                                                                                                                                                                                                | In progress                                     |
| 22.02.22 | 3/2022/22 | b) That Council agree to sell both Lot 156 and Lot 157 DP 882747 Duff Street Walgett to Michael Hughes Transport for \$85,000 (GST exclusive).<br>c) A condition of sale being, the blocks are land locked and Council is not obligated to provide access via Duff Street, with connection to water/septic services, power, and Council's half share of fencing, and removal of soiled fill, and relocation of the septic main to allow development be at the expense of Michael Hughes Transport.<br>d) The General Manager and Mayor be authorised to execute the sale of documents and the Council's Seal be affixed accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM  | 19.04.22 GM wrote to interested parties and has, so far, not received a response.<br>10/11/22 Waiting on response                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Waiting on response from prospective purchasers |
| 28.06.22 | 7/2022/8  | Audit, Risk and Improvement Committee<br>1. Council join with the Far North West Joint Organisation (FNWJO) and all member Councils in establishing a Shared Audit, Risk and Improvement Committee (ARIC) in accordance with section 428B of the Local Government Act 19333<br>2. Council delegate authority to the FNWJO to appoint the chair and 2 independent members to form the ARIC to serve the FNWJO and all 3 member Councils.<br>4. Council adopt the Draft Terms of Reference developed for the operation of the ARIC, noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.<br>6. Applications, as detailed in the Expression of Interest document, be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area, together with the websites of each of the member Councils, to provide local residents the opportunity to apply to become a member of the shared committee, if they are suitably qualified and wish to apply. | GM  | 11.07.2022 Deputy Mayor is Council delegate to ARIC. FNWJO recruiting the chair and independent members.<br>12.12.2022 Advertising for Chairperson & Committee Members to commence early February 2023                                                                                                                                                                                                                                                                                                                                                                                                          | In progress                                     |
| 26.07.22 | 8/2022/6  | Section 355 Progress and Development Committees – Burren Junction Progress Committee and Walgett Community Development Committee:<br>4. Council advertise, requesting interested community members nominate for membership to the abovementioned 355 committees of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM  | 27.07.2022 Advertising for committee members to commence August 2022<br>14.09.2022 Advertising complete. Report to September 2022 Ordinary Meeting<br>10.10.2022 Re-advertising of Walgett Community Development Committee commencing as there were not enough EOI's received to form the committee.<br>Report to October 2022 Ordinary Meeting for Burren Junction Progress Committee<br>10.11.22 Burren Junction Progress Committee selected by Council on 27/10/22 and have been advised in writing.                                                                                                         | Partially Complete                              |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 |                                                                                                                                                                                                                                                                                                                        |             |
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| 26.07.22 | 8/2022/19  | Purchase of Property at Carinda:<br>2. Council approves the purchase of 23 Colin St, Carinda; being described as Lot 2 DP309612 having a purchase price of \$15,000<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.<br>4. The property be classified as operational                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM/<br>DES      | 22.08.2022 Council's solicitor has commenced purchase process                                                                                                                                                                                                                                                          | In progress |
| 30.08.22 | 10/2022/24 | Long-Term Strategy for Lots 1 to 75 DP838673<br>1. Call for Expressions of Interest for the grazing rights to Lots 1 to 75 DP838673 for an initial two (2) year period<br>2. develop a proposal for the staged development of the subdivision to be full costed to include all services; power, water, effluent, sealed internal roads and high speed NBN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM              | 10.11.2022 Basic investigation commenced in terms of land categorisations                                                                                                                                                                                                                                              | In progress |
| 30.08.22 | 10/2022/26 | Fixing Local Roads Program – Lorne Road Reconstruction and Sealing of 5.79kms<br>1. Decline to accept the variation proposal submitted by McMahon Services Australia Pty Ltd<br>2. Enter into a deed of mutual termination with McMahon Services Australia Pty Ltd to bring responsibilities and obligations of both parties, under the contract, to an end<br>3. Immediately commence reconstruction and sealing of 5.79kms of Lorne Road, Lightning Ridge, using Council day labour and local sub-contractors<br>4. Immediately commence formal discussion with TfNSW regarding possible cost overrun of all TfNSW projects due to price escalations in fuel, road construction materials and sub-contractor rates.                                                                                                                                                                                                                                                                                                                                                                                                        | DETS            | 14.09.2022 Deed of release executed. Subcontractors to commence work in October 2022<br>10.10.2022 Works scheduled to commence late October 2022 (weather permitting)<br>20.03.2023 Work Commenced 2023                                                                                                                | In progress |
| 27.09.22 | 11/2022/12 | Partial Road Closure – Bill O'Brien Way, Lightning Ridge<br>1. The partial closure of Bill O'Brien Way from Lot 79 to the western end of Lot 78 DP820469, being Crown Reserve 230076, as proposed in the above report.<br>2. Council approve construction of 'Anyone Can Play Park' on that part of the partially closed road (Bill O'Brien Way) and Lot 78 DP820469 (being Crown Reserve 230076).<br>3. Council construct a small toilet facility with one (1) unisex ambulant and one (1) accessible toilet, if required by DPIE recommendations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DETS/<br>Ramesh | 10.10.2022 Road closure process has commenced<br>12.12.2022 DPIE has approved new site in Rotary Park<br>20.03.2023 No Status change - ongoing                                                                                                                                                                         | In progress |
| 27.09.22 | 11/2022/23 | Lease of space on Collarenebri Water Tower<br>2. That Council enter into a lease with Field Solutions Group P/L for lease of part Lot 1462 DP862540; being approximately 8m x 4m in size, for a period of five (5) years, with an option of a further 5 x 5 term options.<br>4. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the lease documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM              | 10.10.2022 Lease documents requested<br>12.12.2022 GM Reviewing Lease Agreement                                                                                                                                                                                                                                        | In progress |
| 27.09.22 | 11/2022/24 | Lease to Graincorp Operations Ltd – Part road reserve adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council enter into a lease with Graincorp Operations Limited for lease of part Road Reserve, described as; the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its South, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary for a period of Five (5) years with an option to renew for a further Five (5) years.<br>4. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the Lease documents.<br>5. Council formally contact adjoining landowners, advising of the lease arrangement of the public road corridor.<br>6. Council place the lease arrangement on Public Display, for a period of 28 days, calling for submissions from the public. | GM/<br>DETS     | 04.10.2022 Lease arrangement placed on public exhibition, closing 1 <sup>st</sup> Nov. 2022.<br>20.10.2022 New report to Council requesting further 5x5 year extension options.<br>10.11.2022 Legal issues being reviewed by Solicitors from both parties<br>15.02.2023 Waiting on further information from Graincorp. | In progress |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

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| 27.10.22 | 12/2022/15 | Rebates to Churches and other Not-For-Profit Organisations (Section 356)<br>2. A review be conducted of Council's Rebates to Churches and other Not-For-Profit Organisations Policy and the list of recipients for the 2023/204 financial year.                                                                                                                                                                                                                                                                                                                                                                                                                 | CFO  | 10.11.2022 A review to be conducted by Rates officer for February 2023.                                                                                              | Not yet commenced |
| 27.10.22 | 12/2022/27 | Lease to Graincorp – Part Road Reserve Adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council offer Graincorp Operations Limited a further two (2), five (5) year lease options in the lease document for the land described as: "the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its south, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary". | GM   | 10.11.2022 Legal issues being reviewed by Solicitors from both parties                                                                                               | In progress       |
| 22.11.22 | 13/2022/16 | That Council approve the additional plant purchases as detailed in Table 6.0 and these be allocated to the long-term financial plan for the financial years as allotted in Table 6.0                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | CFO  | 12.12.2022 To be included in the draft LTFP in January 2023<br>15.02.2023 Report to 28 March 2023 meeting.                                                           | In progress       |
| 20.12.22 | 14/2022/20 | That Council approve the Walgett CBD 40KPH Zone as per the proposed area sketches contained in the report tabled (Items 9.2.4)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | 15.02.2023 Preliminary information is with Transport for NSW for approval. TfNSW will also assist with pushing for funding<br>20.03.2023 Tf NSW doing concept design | In progress       |
| 20.12.22 | 14/2022/23 | That Walgett Shire Council resolve to disperse a grant of \$3,905.00 from the Walgett Shire Council Local Heritage Fund 2022-023, in accordance with the recommendations of the Council's Heritage Advisor. (Applicant: Dale Bowden – 152-156 Fox Street, Walgett)                                                                                                                                                                                                                                                                                                                                                                                              | DES  | 15.02.2023 Applicant has been notified and we are now waiting on works to be completed before funds can be remitted.                                                 | In progress       |
| 20.12.22 | 14/2022/26 | Lease to Services NSW – Walgett Services Agency (RMS)<br>2. Renew the lease of the Walgett Motor Registry with Service NSW for a further three (3) years with a commencing rental of \$35,778.28 (excl. GST) per annum, with an option for a further three (3) years with a fixed 3% increase on the option in 2026<br>3. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the Lease Agreement                                                                                                                                                                                                     | GM   | 15.02.2023 Waiting on lease documents from Service NSW                                                                                                               | In progress       |
| 28.02.23 | 1/2023/25  | Collarenebri Artesian Hot Spring<br>a) That Council accepts the revised quotation from Lukas Building and Excavation at a price of \$1,493,846 (excluding GST);<br>b) That Council amends the contract for the construction of the Collarenebri Artesian Hot Spring as per the revised quotation from Lukas Building and Excavation to \$1,493,846 (excluding GST); and<br>c) That the Council Seal be affixed to the contract.                                                                                                                                                                                                                                 | GM   | 21.03.2023 Contract is in readiness for signing                                                                                                                      | In Progress       |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

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| 26.04.23 | 4/2023/7  | <p>Council's Decision Action Report – February 2023</p> <ol style="list-style-type: none"> <li>That the Resolution Register for February 2023 be received and noted</li> <li>That the Acting General Manager investigate the legal structure and financial implications for Council, if a Council Officer became a Board member of the Lightning Ridge Opal and Fossil Centre Inc and report to the May 2023 Council Meeting</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                               | GM  |                                                                                                                                                                              |             |
| 26.04.23 | 4/2023/9  | <p>Cryon Court Case- Financial Implications</p> <ol style="list-style-type: none"> <li>That Council approves an increase to the vote for Legal Expenses by \$400,000 of untied funds, resulting in a revised vote with a total sum of \$1,163,030 for (estimated) legal expenses.</li> <li>That Mr Greg Wear of GJ Wear Pty Ltd who has completed the development of a training package be approached to provide presentations to the Safety Summit in Tamworth and/or Dubbo as per the Court Order.</li> <li>That the Acting General Manager provide a report to the May 2023 Council meeting detailing the full and entire costs of the Cryon Court Case matter, also detailing as estimated amount that Council can recover from insurance.</li> </ol>                                                                             | GM  |                                                                                                                                                                              |             |
| 26.04.23 | 4/2023/13 | <p>Motion</p> <ol style="list-style-type: none"> <li>investigate the option to purchase the block of land next to the proposed Collarenebri Bore Bath site and submit a report to the May 2023 Council meeting;</li> <li>submit a report to the May 2023 Council meeting, updating Council on the progress of the Collarenebri Showground upgrade works, and providing alternative arrangements for female jockey changerooms should the upgrade works not be completed before the annual racing meeting in September 2023.</li> </ol>                                                                                                                                                                                                                                                                                                | GM  |                                                                                                                                                                              |             |
| 26.04.23 | 4/2023/27 | <p>Return and Earn Subsidies</p> <ol style="list-style-type: none"> <li>Council's Director of Environmental Services be authorised to arrange collection and transport of recyclable containers collected on behalf of schools and non-profit organisations for processing in central locations. Support to be provided only when and where operationally feasible.</li> <li>Authorise a refund on annual waste charge for servicing a 240L waste bin for an authorised Return and Earn premises contracted to Tomra Cleanaway (\$535.00 in 2022-23).</li> <li>Return and Earn operators be required to purchase their own 240L Bin to receive a credit on annual waste charges.</li> </ol>                                                                                                                                           | DES | <p>15.05.2023</p> <ol style="list-style-type: none"> <li>To be actioned</li> <li>Return and Earn operators advised of Council decision</li> <li>Operators advised</li> </ol> | In progress |
| 26.04.23 | 4/2023/28 | <p>Annual Fire Safety Statements</p> <ol style="list-style-type: none"> <li>Adopt the following priorities in implementation of a building fire safety program. <ol style="list-style-type: none"> <li>Priority 1 – Premises accommodating unrelated persons e.g Caravan Parks, motels and boarding houses etc</li> <li>Priority 2 – Premises considered essential to local community functions e.g Council chambers, supermarkets, doctors, rural pubs etc</li> <li>Priority 3 – Other premises with statutory fire safety equipment.</li> </ol> </li> <li> <ol style="list-style-type: none"> <li>Contact owners of non-government premises identified under Priority 1 offering to make an offset payment for travel and accommodation costs to contract fire safety services on a dollar for dollar basis.</li> </ol> </li> </ol> | DES | <p>15.05.2023 Resolution to be actioned</p>                                                                                                                                  | In Progress |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

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|          |           | <p>(b) That each year a maximum payment of \$250.00 be made to any ratepayer.</p> <p>3. Delegate authority to the General Manger to endorse an offset payment for accommodation and travel costs for statutory fire safety compliance and non-government premises listed under Priority 1.</p> <p>4. Allocate an additional expenditure item of \$5,000 in the 2023-2024 budget for non-government Priority 1 premises and a further report be provided to Council.</p> <p>5. Council owned premises be brought into compliance with the requirement for installation and maintenance of Fire Safety Systems.</p> |            |                                                                                     |             |
| 26.04.23 | 4/2023/36 | <p>Landfill Fees- Roads to Home Project</p> <p>That the landfill fees for the disposal of asbestos, contaminated soil and general waste for the Roads to Home Project be quoted as \$70/m3.</p>                                                                                                                                                                                                                                                                                                                                                                                                                   | DES        | 15.05.2023 Roads to Home assisting with preparation of landfill plans and approvals | In Progress |
| 26.04.23 | 4/2023/37 | <p>Motion</p> <p>that part of the approx. \$3.2 m of Lightning Ridge Water Funds be used to replace the collapsing water supply within the township of Lightning Ridge, and that a further report concerning design and costing be submitted to the Council.</p>                                                                                                                                                                                                                                                                                                                                                  | DETS & DCS |                                                                                     |             |
| 26.04.23 | 4/2023/38 | <p>Motion</p> <p>that Council obtain fresh tenders for fencing the Collarenebri Cemetery.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS       |                                                                                     |             |
| 26.04.23 | 4/2023/39 | <p>Motion</p> <p>that Council endorse the proposals of the Traffic Committee Meeting held on 12<sup>th</sup> April 2023.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS       |                                                                                     |             |
| 26.04.23 | 4/2023/40 | <p>Motion</p> <p>Council commence arrangements to acquire the 3 Mile Road at Lightning Ridge.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | GM & DCS   |                                                                                     |             |
| 26.04.23 | 4/2023/41 | <p>Motion</p> <p>that Council undertake a study for establishment and design of bore.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS       |                                                                                     |             |
| 26.04.23 | 4/2023/42 | <p>Motion</p> <p>that Council;</p> <ul style="list-style-type: none"> <li>Relocate the existing gates on the Eastern boundary to south of the new multipurpose courts.</li> <li>Delete the Futsal courts and retain tennis courts due to construction costs.</li> <li>Keep the spectator seating as per the attached court layout plan / use existing stands in the complex next to the proposed Courts to reduce costs.</li> <li>Relocate the new gates on Fox street to the south end of the courts / relocate the existing bollard fence to allow additional parking / remove trees to suit.</li> </ul>        | DETS       |                                                                                     |             |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

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|          |             | <ul style="list-style-type: none"> <li>Reduce the Netball / Basketball courts to three to eliminate moving the existing sewer main.</li> <li>Prepare a new draft plan to be drawn with agreed options for review /discussion.</li> <li>Call for Tenders on the design and construction of new multi-purpose courts.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |     |  |  |
| 26.04.23 | 4C/2023/2   | <p>Sale of Land for Unpaid Rates</p> <ol style="list-style-type: none"> <li>Council list for sale under Section 713 of the Local Government Act 1993 the 27 properties listed.</li> <li>The Sale be held in Lightning Ridge Community Centre on Saturday 2<sup>nd</sup> September 2023 at 10:00am</li> <li>The Acting General Manager in consultation with the Crown Lands be authorised to set a reserve.</li> <li>The Acting General Manager be authorised to accept an arrangement that is made where the total debt is extinguished within a reasonable time. The written arrangement may include a clause whereby the property be sold if undertakings are not complied with.</li> </ol>                                                                                                     | DCS |  |  |
| 23.05.23 | 05/2023/8   | <p>Webcasting of Council Meetings</p> <ol style="list-style-type: none"> <li>Recording of meetings be streamed live (at the same time as the meeting is taking place) subject to complying with the current provisions of the Council's Code of Meeting Practice.</li> <li>Closed Session meetings be recorded, but not streamed, for the purpose only of preparing the report of the Closed Session meeting, noting that confidentiality be maintained as it is an offence to disclose the proceedings of closed session except to bring forward to the open meeting 'resolutions passed in closed session'</li> </ol>                                                                                                                                                                           | DCS |  |  |
| 23.05.23 | 05/2023/9   | <p>Lightning Ridge Opal and Fossil Centre Inc</p> <ol style="list-style-type: none"> <li>The subject to the Opal Centre confirming that it has in place Director's Insurance that extends to a Council representative, that Council requests the Opal Centre Board to accept the nomination of a Councillor to represent Council on such Board and that such representative report monthly to Council on progress being made with the construction of the Opal Centre.</li> <li>That Council nominates a Councillors to represent on the Opal Centre Board.</li> <li>That Clr Michael Cooke, be the nominated Walgett Shire Council representative on the Opal Centre Board, having completed the Australian Institute of Company Director's Course and holds a current Director's ID.</li> </ol> | GM  |  |  |
| 23.05.23 | 05/2023/10q | <p>Lightning Ridge Opal Fossil Centre</p> <ol style="list-style-type: none"> <li>That the Australian Opal Centre be advised that no further payment will be made to the Centre until the Council clarifies the matter of what constitutes 'eligible project activities'.</li> <li>That the Council requires from the Opal Centre a more transparent explanation of how Milestone 2 was satisfied including details of 'Milestone 1 Commonwealth Funding Deed'</li> </ol>                                                                                                                                                                                                                                                                                                                          | GM  |  |  |
| 23.05.23 | 05/2023/11  | License Agreement with PCYC Walgett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM  |  |  |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |                                                                                                                                                                                                                                |  |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | <p>1. That Council invites representatives from PCYC and Council Youth Development Team/Council to discuss alleged issues regarding space, facility usage time etc.</p> <p>2. A report be put to Council identifying a scope of works with costings, to repair the old youth centre with the view of reopening it for youth activities.</p>                                                                                                                                                          |      |                                                                                                                                                                                                                                |  |
| 23.05.23 | 05/2023/12 | <p>Request for Sponsorship Walgett Jockey Club</p> <p>1. That Council, award \$1,400 sponsorship for the services of a professional photographer at the Walgett Races on Saturday 17<sup>th</sup> June 2023 from the Community Assistance Scheme Budget 2022/2023.</p> <p>2. Obtain access to the photos (when available) for future promotional purposes.</p> <p>3. Advise Walgett Jockey that any future requests for sponsorship are to be applied for under the Community Assistance Scheme.</p> | GM   | <p>- Letter sent to Walgett Jockey (Social) Club, requesting a tax invoice for sponsorship to the sum of \$1,400. Letter also advise future requests for sponsorship need to be made under the Community Assistance Scheme</p> |  |
| 23.05.23 | 05/2023/18 | <p>Service Progress Report as at 30<sup>th</sup> April 2023</p> <p>1. That Council receive and note the Engineering Services monthly works progress report for April 2023.</p> <p>2. That a report detailing the damage to the Llanillo Road and costs for rectifications works be put to Council once all gravel haulage is completed for Lorne Road project.</p>                                                                                                                                   | DETS |                                                                                                                                                                                                                                |  |
| 23.05.23 | 05/2023/21 | <p>Collarenebri Race Meeting 2023 Female Jockey Changing Room</p> <p>That Council accept the proposal for temporary facilities to be provided for the 2023 Collarenebri Race Meeting.</p>                                                                                                                                                                                                                                                                                                            | DETS |                                                                                                                                                                                                                                |  |
| 23.05.23 | 05/2023/23 | <p>Comparison Costs Between Contract Grader and Council Owned Graders</p> <p>1. That Council accept the report for information purposes only.</p> <p>2. A comprehensive report, detailing comparisons costs and hours between Council graders and contact graders be submitted to the next Council meeting.</p>                                                                                                                                                                                      | DETS |                                                                                                                                                                                                                                |  |
| 23.05.23 | 05/2023/24 | <p>3 Mile Road Lightning Ridge</p> <p>that Council as a first step in this process, proceed to negotiate with Crown Lands to have the 3 Mile Road transferred to Councils control.</p>                                                                                                                                                                                                                                                                                                               | DETS |                                                                                                                                                                                                                                |  |
| 23.05.23 | 05/2023/27 | <p>New Animal Pound Walgett – Lot 7013 DP 103416 Duff Street Walgett Shire Council</p> <p>1. Approve the transfer of \$200,000 from Economic Development Reserve to Walgett Shire Council Animal Pound Reserve to fund stage 1 of the construction.</p> <p>2. Approve the transfer of \$60,000 to Walgett Animal Pound Reserve from Council's own revenue.</p> <p>3. Seek grant opportunities when they become available to fund Stage 2 of the construction.</p>                                    | DES  | 23.05.23 Approval for the transfer of funds approved by Council                                                                                                                                                                |  |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |                                                                                              |             |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------|-------------|
| 23.05.23 | 05/2023/28 | Development Application 2023/14 – Alterations and Renovations to Walgett RSL Memorial Club Ltd<br><br>that Council approve the Development Application 2023/14 for the alterations and renovation of the Walgett RSL Memorial Club at 71 Fox Street, Walgett as per recommendation of the Development Assessment report.                                                                                                                                                                                | DES          | 23.05.23 DA Approved by Council                                                              |             |
| 23.05.23 | 05/2023/31 | Notice of Motion<br><br>that a report be put to the June 2023 Council meeting in relation to formalising legal public access to the Walgett Weir.                                                                                                                                                                                                                                                                                                                                                       | DETS/<br>DES |                                                                                              | In progress |
| 23.05.23 | 05/2023/32 | Notice of Motion<br><br>that a report be put to Council in relation to the feasibility of the rail trail concept.                                                                                                                                                                                                                                                                                                                                                                                       | DETS         |                                                                                              |             |
| 23.05.23 | 05/2023/33 | Notice of Motion<br><br>that Council apply for funding, (following appropriate investigation, testing and design consultations) to install a causeway on the northern approaches to the Goangra Bridge consisting of low/medium flow box or pipe culverts such that the level of the norther approaches remains consistent with that of the bridge deck and further that application be made to fund the sealing of the Goangra Road which connects the Come by Chance Road with the Kamilaroi Highway. | DETS         |                                                                                              |             |
| 23.05.23 | 05/2023/34 | Notice of Motion<br><br>1. a report be put to Council detailing the progress of Kookaburra Court, in relation to proposed use for suitable activities, including health services.<br><br>2. Council organise a public meeting, to allow community involvement and input to the facility's purpose/use.                                                                                                                                                                                                  | GM           | 26.06.2023 Report to July 2023 Council Meeting drafted                                       | In Progress |
| 23.05.23 | 05/2023/35 | Notice of Motion<br><br>that Council's Manager Infrastructure Roads – Tim McLoughlin investigate the situation, including contacting CASA in relation to the no existent fire hydrants at the Lightning Ridge Airport.                                                                                                                                                                                                                                                                                  | DETS         |                                                                                              |             |
| 23.05.23 | 05/2023/36 | Notice of Motion<br><br>1. Councillors Hundy, Ramien and the acting General Manager arrange to inspect the mobile stage condition and aging prior to Council purchasing the mobile stage.<br><br>2. a report be put to Council, in relation to hire fees that can be recouped through the hiring out of the mobile stage.                                                                                                                                                                               | DCS          |                                                                                              |             |
| 23.05.23 | 05/2023/38 | Notice of Motion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM           | - 24.05.2023 Letter sent to CMCC GM advising of Council's decision to terminate the contract |             |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |             |                                                                                                                                                       |             |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|          |            | that the Acting General Manager negotiates the administration hours currently undertaken by Walgett Shire Council with Castlereagh Macquarie County Council with the view that Walgett Shire Council withdraw its administration support to Castlereagh Macquarie County Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |             | - 05.06.2023 Letter sent to CMCC GM advising that a further reduction to a maximum of 5hrs per week of admin support would be provided until 30.06.23 |             |
| 23.05.23 | 05/2023/39 | Notice of Motion<br><br>that Council's Manager Infrastructure Roads – Tim McLoughlin investigates the situation and put a report to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS        |                                                                                                                                                       |             |
| 23.05.23 | 05/2023/40 | Mayoral Minute<br><br>the Acting General Manager, action motion 2/2023/4, resolved by Council at the March 2023 meeting, that the Office of Local be requested to conduct enquiry into the conduct of the Walgett Shire Council and Councillors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM          | 06.06.2023 Matter to investigate on hold following motion to rescind.<br>26.06.2023 Motion to rescind to be put to July 2023 Council Meeting          |             |
| 23.05.23 | 05C/2023/2 | Recruitment of Director Engineering and Technical Services<br><br>1. Local Government NSW be engaged to undertake the Recruitment of Director Engineering and Technical Services at a fee of \$10,000 plus GST in accord with the fee proposal circulated to Councillors.<br><br>2. A selection panel be established, comprising the Mayor and Councillors, to assist the General Manager in the selection process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM          | 25.05.2023 LG NSW appointed to undertake recruitment<br>26.06.2023 Interviews of prospective candidates scheduled for July 2023.                      | In Progress |
| 23.05.23 | 05C/2023/3 | Quotation for Construction of Collarenebri Artesian Hot Spring<br><br>1. Accept the quotation of Lukas Building and Excavation at a price of \$1,599,300 less the provisional item of \$50,000 to reduce the pool diameter and include a ramp (ex GST)<br><br>2. Enter into a contract with Lukas building and Excavation for Construction of a 10m circular pool, balance tanks, pump shed and equipment, electrical, park furniture, bbq shelter and x2 shelters and seating, concrete paths and concourse, fencing, lighting as per quotation IV 698 at a price of \$1,599,300 less the provisional item of \$50,000 to reduce the pool diameter and include a ramp(ex GST), and the Acting General manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council.<br><br>3. Affix the Council Seal to the contract.<br><br>4. Approve allocation of \$473,800 (ex GST) from The Economic Development Funds Reserve for construction of Collarenebri Artesian Hot Spring Bath and associated facilities. | GM/<br>DETS |                                                                                                                                                       |             |
| 23.05.23 | 05C/2023/4 | Amended Sale of Land for Unpaid Rates<br><br>1. That Council list for sale under Section 713 of the Local Government Act 1993 the 28 properties listed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DCS         |                                                                                                                                                       |             |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |  |  |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--|--|
|          |            | <p>2. That the Sale be held in the Lightning Ridge Community Centre on Saturday 2<sup>nd</sup> September 2023 at 10:00am</p> <p>3. That the Acting General Manager in consultation with the Crown Lands be authorised to set a reserve.</p> <p>4. That the Acting General Manager be authorised to accept an arrangement that is made where the total debt is extinguished within a reasonable time. The written arrangement may include a clause whereby the property be sold if undertakings are not complied with.</p>                                                                                                                                                                                                                                                                                                        |      |  |  |
| 23.05.23 | 05C/2023/5 | <p>Supply and Delivery of Bulk Fuel</p> <p>1. That the 'Supply and Delivery of Bulk Fuel Evaluation Report T042324OROC' be received and noted</p> <p>2. Based on the best value on Bulk Fuel Evaluation Matrix from Regional Procurement, Council accepts the tender from Woodham Petroleum for 24 months from 1 July 2023 to 30 June 2025 for the delivery of Bulk Fuel.</p> <p>3. That Council gives a delegation to the General Manager to accept or reject an additional 12 month contract extension based on satisfactory supplier performance, which may take this contract through to 30 June 2026.</p>                                                                                                                                                                                                                   | DCS  |  |  |
| 23.05.23 | 05C/2023/6 | <p>Collarenebri Cemetery Fencing</p> <p>1. Accept the quote for \$92,346.30 including GST from Douglas Bros Fencing.</p> <p>2. That \$53,400 be transferred from the Cemetery Road Fund to the Cemetery Fencing Fund to increase the vote to \$93,400.00.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS |  |  |
| 06.06.23 | 06/2023/2  | <p>Quarterly Budget Review Statement – March 2023</p> <p>1. Council adopts the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2023 as tabled.</p> <p>2. Council approves to put the FAG (Federal Assistance Grant) monies received for 2023/2024 financial year in reserve as at 30.06.2023.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DCS  |  |  |
| 06.06.23 | 06/2023/3  | <p>Operational Plan 2023/24, Delivery Program 2023/24 to 2024/25, Long Term Financial Plan 2023/24 to 2032/33, Workforce Plan 2022/23 to 2024/25 and Asset Management Plan</p> <p>1. Operational Plan 2023/24, Delivery Program 2023/24 to 2024/25, Long Term Financial Plan 2023/24 to 2032/33, Workforce Plan 2022/23 to 2024/25 and Asset Management Plan be placed on public exhibition for a period of 28 days from the 6<sup>th</sup> June 2023 until 4:00pm the 4<sup>th</sup> July 2023, inviting submissions from the public during this time.</p> <p>2. Council approves to move the Ordinary Council meeting scheduled for Tuesday 27<sup>th</sup> June 2023, to Wednesday 5<sup>th</sup> July 2023 to allow for the public exhibition period of 28 days, prior to adoption of the 2023/2024 financial documents.</p> | DCS  |  |  |
| 05.07.23 | 07/2023/19 | Lightning Ridge Bore Line                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS |  |  |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |  |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--|--|
|          |            | 1. that the existing bore line, be replaced with 200mm poly welded pipeline at a minimum depth of one (1) meter, approximately 5.1kms in length at a cost of \$2.3million plus management costs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                     |  |  |
| 05.07.23 | 07/2023/27 | Notice of Motion<br>1. that the red/blue/green/yellow – coloured door trails in Lightning Ridge be repainted in their existing colours by Council and that John Murray be asked to repaint the numbers on each door and further that Council staff ensure the site of each door is tidy & free from weeds and debris. To be taken out of GGSMA Budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS                |  |  |
| 05.07.23 | 07C/2023/4 | Western Heral Sponsorship<br>1. the General Manager prepare a report to Council on advertising and sponsorship of all print media, which details the full costs of advertising and sponsorship (of each media outlet) fees incurred by Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | GM                  |  |  |
| 05.07.23 | 07C/2023/5 | Walgett Memorial Swimming Pool<br>1. The Walgett Memorial Swimming Pool be decommissioned, and that Council immediately have plans prepared to replace the pool and then urgently source funding for such replacement.<br><br>2. The local swimming club and community be consulted on whether there is interest in transporting swimmers to the Lightning Ridge Pool on a regular basis.<br><br>3. That local member for Barwon Mr Roy Butler MP and The Hon Chris Minns MP be invited to Council to discuss funding options with Council.                                                                                                                                                                                                                                                                                                                                                                  | DETS/<br>DCS/<br>GM |  |  |
| 05.07.23 | 07C2023/6  | Kookaburra Court<br>1. Council consider re-activating the use of this building to accommodate for, but not limited to;<br><br><ul style="list-style-type: none"> <li>- Contractors – generally – minimal cost</li> <li>- Contractors – Council – minimal cost</li> <li>- First responders – minimal cost</li> <li>- RFS Training programs – minimal cost</li> </ul><br>2. The re-activation be stages with Stage 1 being the 4 rooms and caretakers' accommodation be prepared for use.<br><br>3. Council's Property Officer be authorised to prepare the facility for use and seek suitable caretaker(s) from within the community to manage the facility.<br><br>4. Prior to any costs being incurred that a schedule of work/costs/fees be report to Council for approval.<br><br>5. The matter be put out to public consultation and a further report be put to Council, summarising community feedback. | DCS                 |  |  |

## 9.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Megan Dixon – General Manager  
**FILE NUMBER:** 12/14-03

### Circulars Received From the NSW Office of Local Government

**Recommendation:**

That the information contained in the following Department circular 22-39 through to 22-42 from the Local Government Division Department of Premier and Cabinet, be received and noted.

**Moved:**

**Seconded:**

**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 23-09 / Release of Cyber Security Guidelines for NSW Local Government.

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Attachments:**

Circulars

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 23-09 / 01 August 2023 / A869189                                                                   |
| <b>Previous Circular</b>    | 21-24 September 2021 Mayoral elections                                                             |
| <b>Who should read this</b> | Councillors / General Managers / Governance staff                                                  |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                               |

**September 2023 mayoral elections****What's new or changing**

- Councils that elect their mayors are required under section 290(1)(b) of the *Local Government Act 1993* (the Act) to hold mid-term mayoral elections in September 2023.
- Mayors elected in September 2023 will hold their office until council elections are held on 14 September 2024.
- Deputy mayors hold their office for the term specified by the council's resolution. An election for deputy mayor should be held when the deputy mayor's term expires.

**What this will mean for your council**

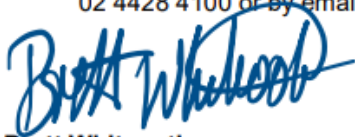
- Mayoral elections must be conducted in accordance with Schedule 7 of the *Local Government (General) Regulation 2021*.
- Schedule 7 prescribes three methods of election of mayors:
  - open ballot (eg a show of hands)
  - ordinary ballot, or
  - preferential ballot.
- Councillors can participate in mayoral elections using an open ballot by audio visual link but not where the other two methods of election are used.
- Ordinary and preferential ballots are secret ballots and councillors will need to attend the meeting in person to vote if the mayoral election is held using either of these methods.

**Key points**

- Mayors elected by councillors normally hold their office for two years (unless a casual vacancy occurs). Because of the postponement of the last ordinary council elections to 4 December 2021, mayors elected by councillors during this term will have a shorter term than the usual two years.
- Councils that elect their mayors are required under the Act to hold mid-term mayoral elections in the month of September. This means that the mid-term mayoral elections will need to be held in September 2023.
- The term of office of mayors elected in September 2023 will automatically expire on 14 September 2024, when their term as a councillor expires.

**Where to go for further information**

- The Office of Local Government has issued a fact sheet on conducting mayoral elections, which is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)



**Brett Whitworth**  
Deputy Secretary, Local Government

### 9.1.3 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Megan Dixon – General Manager  
**FILE NUMBER:** 12/14-03

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#### Important Dates For Councillors – Upcoming Meetings & Events

**Recommendation:**

That Council receive and note the list of upcoming meetings and events.

**Moved:**

**Seconded:**

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and not the information.

**Attachments:**

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

| DATE                  | MEETING/FUNCTION                   | LOCATION         | NOTES                                         |
|-----------------------|------------------------------------|------------------|-----------------------------------------------|
| 16 August 2023        | LEMC Meeting                       | Walgett          | Mayor and General Manager                     |
| 22 August 2023        | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 26 September 2023     | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 24 October 2023       | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 3 November 2023       | Country Mayors Assoc. Meeting      | Sydney           | Mayor and General Manager                     |
| 8 November 2023       | LEMC Meeting                       | Walgett          | Mayor and General Manager                     |
| 12 – 14 November 2022 | Local Government Annual Conference | Sydney           | Mayor, General Manager and Councillors        |
| 28 November 2023      | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 19 December 2023      | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

**9.1.4 2023 DRAFT ADVERTISING POLICY**

**REPORTING SECTION:** Executive  
**AUTHOR:** Sherisse Fensom – Administrative Services Officer  
**FILE NUMBER:** 23/11/0243

**Draft Advertising Policy****Recommendation:**

That Council

1. Receive the report by General Manager on print media expenditure
2. The draft Advertising Policy, attached as Appendix 1, be placed on public exhibition for a period of 28 days, inviting the public to make submissions.
3. That a further report be provided to Council following the public exhibition period.

**Moved:**

**Seconded:**

**Summary:**

Council has an obligation to provide information to its community and our stakeholders.

The community and our stakeholders can receive information from Council via the following mediums:

| Medium                                              | Pros                                                                                                                            | Cons                                                                                                                                                                | Costs                                                              |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Word of mouth                                       | <ul style="list-style-type: none"> <li>Maintains personal relationships</li> </ul>                                              | <ul style="list-style-type: none"> <li>Risk of inconsistent messaging</li> </ul>                                                                                    | <ul style="list-style-type: none"> <li>Nil</li> </ul>              |
| Printed council communications, usually a hard copy | <ul style="list-style-type: none"> <li>Controlled messaging</li> <li>Good for program messaging that is standard</li> </ul>     | <ul style="list-style-type: none"> <li>Costly to print</li> <li>Dated, as soon as print occurs</li> <li>Usually involves some form of distribution costs</li> </ul> | <ul style="list-style-type: none"> <li>High</li> </ul>             |
| Council website                                     | <ul style="list-style-type: none"> <li>Council controlled content</li> <li>Accessible to all</li> <li>Free of charge</li> </ul> | <ul style="list-style-type: none"> <li>Council controlled</li> <li>Meets community expectations</li> </ul>                                                          | <ul style="list-style-type: none"> <li>Cost of business</li> </ul> |
| Council social media                                | <ul style="list-style-type: none"> <li>Council controlled</li> <li>Directs online traffic to the website</li> </ul>             | <ul style="list-style-type: none"> <li>Only accessible to those that use social media</li> </ul>                                                                    | <ul style="list-style-type: none"> <li>Cost of business</li> </ul> |

|                                                                             |                                                                                                                                                                                                                                                                                    |                                                                                                 |                                                                                      |
|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Council e-newsletter                                                        | <ul style="list-style-type: none"> <li>• Council controlled</li> <li>• Current version is tourism orientated</li> </ul>                                                                                                                                                            | <ul style="list-style-type: none"> <li>• There is no version of a council newsletter</li> </ul> | <ul style="list-style-type: none"> <li>• Depends on number of subscribers</li> </ul> |
| Paid advertisements<br>(Print, radio, TV)<br>(Local, regional and national) | <ul style="list-style-type: none"> <li>• Reaches readers and listeners of various media</li> <li>• Greater reach than just our local community</li> <li>• Can target specific audiences</li> <li>• Appropriate for special advertisements such as recruitment vacancies</li> </ul> | <ul style="list-style-type: none"> <li>• Cost to advertise</li> </ul>                           | <ul style="list-style-type: none"> <li>• High</li> </ul>                             |

**Background:**

On the 17 April 2020, the Office of Local Government issued 20-12 Modification of statutory requirements in response to the Covid-19 pandemic.

The circular included the following update:

***Removal of newspaper advertising requirements under the Regulation***

- *To alleviate the red tape burden on councils and to reduce their costs, amendments have also been made to the Regulation to remove remaining requirements for notices to be published in newspapers.*
- *Councils are now instead required to publish notices on their websites and in such other manner that they consider necessary to bring it to the notice of the local community or other interested persons.*

Despite this circular, Council has continued to use paid advertising to communicate with its community and has recorded approximately \$77,000 in advertising spend with across local media include the Western Herald, The Spectator and the Western Plains App.

A review of the advertising spend by Council, shows that the spend does not meet best practice or value for money however, none of Council's existing policies or procedures address advertising.

For this reason, a Draft Advertising Policy has been prepared that draws upon industry best practice and legislation, to ensure that Council is undertaking advertising for the right reasons. The policy aims to provide a framework to ensure a coordinated, consistent and accurate approach to managing advertising needs across Council, while enhancing the Council's reputation and mitigating communications risks.

The Draft Advertising Policy takes into account changes in technology and the importance of access to accurate information to be provided through media to our No mancommunity and stakeholders.

**Consultation**

Following adoption of the recommendations of this report the draft policy will be presented to Council with a recommendation to go on public exhibition for a period of 28 days.

Any public submissions will then be address before a final version of the policy is presented to the Council for adoption.

Pending a further report to Council and the adoption of the policy, the community will be made aware of the outcome with the final version of the policy uploaded to [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) and any submitters to the public exhibition period being acknowledged and made aware of the outcome.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Participation Plan 2020

**Stakeholders:**

Walgett Shire Council  
Regional media  
The community  
Stakeholders

**Financial Implications:**

The adoption of the policy should lead to savings to the Council.

**Alternative Solutions/Options:**

Council considers strategies for public relations including website, e-newsletters, community forums, radio and digital media.

Council removes ongoing advertising and pay on an as-needed basis.

**Attachments:**

2308 Draft Advertising Policy  
20-12/ 17<sup>th</sup> April 2020 / A696830

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**



## DRAFT ADVERTISING POLICY

|                     |                                                                                                        |
|---------------------|--------------------------------------------------------------------------------------------------------|
| Approval date       |                                                                                                        |
| Review date:        | Council will review this policy on a biennial basis or in response to changes in law or best practice. |
| Responsible Officer | Communications Coordinator                                                                             |
| Division            | Executive                                                                                              |

### OBJECTIVE

The purpose of this policy is to establish principles about Council's spending on advertising.

### POLICY STATEMENT

Council may place paid advertisements in various media to promote, inform and educate the public about its services and programs.

Council must ensure that expenditure on advertising is appropriate, sustainable and in the interest of the public.

### PRINCIPLES

Advertising should be used where the purposes of Council or the benefit of the community is advanced.

It should not be used to promote the achievements or plans of particular Councillors or groups of councillors. Advertising that is paid for by the Council should not be used to influence the voters in an election.

### SCOPE

The Communications Coordinator is responsible for the procuring and placement of all approved marketing advertising for the Council.

This policy does not apply to:

- advertising for recruitment purposes.
- advertising for the acquisition or disposal of property, plant and equipment used or to be used by the Council in its business.
- the advertising of statutory public notices.
- advertisements for tenders or expressions of interest under Council's Procurement Policy.
- reports published in the media where no payment is made for the report.
- free of charge publicity for the promotion of ideas, goods and services provided by Council.
- 

### RESPONSIBILITY

Managers are responsible for ensuring the policy contained herein is understood and adhered to by all workers.

### POLICY

1. Council may incur expenditure for advertising only where:
  - 1.1. The advertising is for the purpose of providing information or education to the public;
  - 1.2. the information or education is provided in the *public interest*; and
  - 1.3. the advertising falls into one of the categories set out in Clause 2.
2. Council considers advertising for the following purposes appropriate:
  1. to advise the public about new or existing services, programs, facilities or activities;

2. to advise the public about changes to existing services, programs, facilities or activities;
  3. to increase the use of a service or facility provided by the Council on a commercial basis with a view to profit;
  4. to increase the use of a service, program or facility provided by Council free of charge for a community benefit;
  5. to change the behaviour of people in the Council's area for the benefit of all or some of the community or to achieve the objectives of Council;
  6. to promote a Council sponsored or organised event;
  7. to achieve Council's plans, goals and objectives;
  8. to advise the public of Council Meetings, outcomes, legislation and proposed policies;
  9. to advise the public of decisions made by Council at its meetings;
  10. to seek public feedback or comment Council's business or proposed policies or activities of Council;
  11. to advertise matters required by legislation to be advertised; or
  12. where the advertisement facilitates the administration of the Council.
3. Council employees shall ensure that advertising is accessible, timely, targeted and easily understood.
  4. Council shall not place advertisements which seek to influence support for particular candidates or groups at any time.
  5. Promotion of the particular achievements or plans of individual Councillors or groups of Councillors is prohibited.

### ***Caretaker period***

Council must not during the period of preceding an election of the local government other than a by-election; or during the period after the date of a by-election is advertised until the day of the election:

- place advertisements relating to future plans unless, and only to the extent that, those plans have been formally adopted by the council.
- advertise the activities of the Council otherwise than in the manner and form it is customary for the council to advertise its activities;
- place advertisements which seek to influence support for particular candidates, groups of candidates or potential candidates in the election; and
- must not bear the cost of advertisements featuring one or more Councillors or containing quotations attributed to individual Councillors.

Note: this does not preclude Councillors appearing in unpaid publicity or other publicity where the cost is not borne by the Council.

### **APPROVAL**

All advertising must be approved by the General Manager.

The Communications Coordinator will monitor the appropriateness and cost effectiveness of advertising undertaken and report to the General Manager when concerns arise.

The Communications Coordinator must ensure that:

- the expenditure is in accordance with this policy; and
- the cost of the advertisement is appropriate for the number of people it is intended to inform and provides a commensurate benefit to the Council or to the public; and
- the procurement of advertising meets Council policies; and
- the cost is available in the relevant budget item and meets the usual requirements for expenditure approval.

## LEGAL PARAMETERS

Local Government Act 1993  
Local Government General Regulation 2005  
Information Privacy Act 2009  
Right to Information Act 2009

## ASSOCIATED DOCUMENTS

Walgett Shire Community Participation Plan 2020  
Code of Conduct

## DEFINITIONS

**Advertising** refers to “promoting an idea, goods or services to the public for which a fee is paid.”

**Council** refers to the Walgett Shire Council.

**Councillors** refers to all Councillors including the Mayor of the Walgett Shire.

**Caretaker Period** refers to the period during an election for the Council that starts on the day when the public notice of the holding of the election is given and ends at the conclusion of the election, namely the day on which the last declaration of a poll conducted in the election is displayed in the office of the Returning Officer.

**Employee** refers to any employee, contractor, volunteer etc. of the Council.

**GM** refers to the General Manager of the Walgett Shire Council appointed in accordance with the *Local Government Act 1993*.

**Public interest** refers to the creation and maintenance of public confidence and trust in the credibility, integrity and stability of Council's operations.

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-12/ 17 April 2020 / A696830                                                                       |
| <b>Previous Circular</b>    | 20-06 Novel Coronavirus (COVID-19) Development Updates                                               |
| <b>Who should read this</b> | General Managers / Finance, Governance and Integrated Planning and Reporting staff                   |
| <b>Contact</b>              | Council Performance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                 |

## Modification of statutory requirements in response to the COVID-19 pandemic

## What's new or changing

- Regulations have been made under section 747B of the *Local Government Act 1993* to temporarily modify the application of the Act in response to the COVID-19 pandemic. The regulations made under section 747B modify the Act as follows:
- Councils have been provided with a one-month extension:
  - to adopt their 2020-21 Operational Plan (including Revenue Policy, Statement of Fees and Charges and annual budget) before 31 July 2020;
  - to submit audited financial reports by 30 November 2020; and
  - for the preparation and publishing of annual reports by 31 December 2020.
- Councils have the option to delay issuing rates notices to ratepayers until 1 September 2020, and the collection of the first quarter rates instalment until 30 September 2020.
- Councils may immediately waive or reduce fees under a new "COVID-19" category.
- The requirement for councils to make certain documents available for physical inspection at their offices has been modified to allow access to the documents to be provided remotely.
- In addition to these temporary measures, in response to the closure of some local newspapers and to assist councils to reduce their costs, the *Local Government (General) Regulation 2005* (the Regulation) has been amended to remove requirements for newspaper advertising. This amendment is not temporary and will continue to apply after the COVID-19 pandemic passes.

## What this will mean for your council

- The COVID-19 pandemic has caused an exceptional set of circumstances with unprecedented impacts. The NSW Government is committed to supporting local councils and their communities during this period of uncertainty.
- To provide NSW councils with flexibility to adjust to the rapidly shifting circumstances and to allow them to provide appropriate financial support to their local communities, a number of statutory deadlines for 2019-20 and 2020-21 have been modified. These are set out in the table below:

| Section of LG Act                                  | Prior deadline   | New deadline            |
|----------------------------------------------------|------------------|-------------------------|
| Submission of audited Financial Reports – 416(1)   | 31 October 2020  | <b>30 November 2020</b> |
| Preparation and publish of Annual Reports – 428(1) | 30 November 2020 | <b>31 December 2020</b> |

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| Section of LG Act                                            | Prior deadline                                          | New deadline                                                                             |
|--------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------|
| Adoption of Operational Plan - 405(1)                        | By 1 July 2020                                          | <b>By 1 August 2020</b>                                                                  |
| Making of a rate or charge - 533                             | By 1 August 2020                                        | <b>By 1 September 2020</b>                                                               |
| Date by which quarterly rates are payable - 562(3)(a)        | 31 August 2020                                          | <b>30 September 2020</b>                                                                 |
| Quarterly review statements (QBRS) - Cl 203(1) of Regulation | The third quarter 2019-20 QBRS (currently due May 2020) | Third quarter QBRS - <b>June 2020</b> .<br>All future QBRS remain due as per Regulation. |

- In exercising discretion to extend the making of a rate or charge under section 533 or the collection of rates under 562(3)(a) of the Act, each Council must consider both the financial circumstances of local ratepayers and the potential impact such actions would have on the general cashflow of Council.
- The Government recognises that there may be circumstances where adopting such extensions may not be appropriate or desirable for councils.
- Councils do not need to resolve to extend the date to adopt its Operational Plan, issue rates notices or collect the first rates instalment. A council may, however, choose to direct its General Manager to submit an Operational Plan for adoption prior to 1 July 2020 and to ensure that its rates and charges notices are served by 1 August 2020 (as is normally the case under legislation).
- Councils should also note that there are no changes to the provisions in the following table at this time. However, the Government is continuing to monitor the broader strategic and operating environment for local councils.

| Section | Ongoing requirement                                                                                  |
|---------|------------------------------------------------------------------------------------------------------|
| 405(2)  | Councils Operational Plan must include a statement of a council's revenue policy                     |
| 405(3)  | Council must give public notice of draft Operational Plan for not less than 28 days                  |
| 405(6)  | Council must post a copy of its Operational Plan on website within 28 days after the plan is adopted |

#### Extension of the ability of councils to waive or reduce fees

- The application of section 610E of the Act has been broadened to allow councils to waive or reduce fees under a newly established "COVID-19" category, which has been added to the Regulation.
- This means that councils can immediately apply the waiver or reduction without establishing a new category or going through the normal public notice requirements of section 610E(2) for adding new categories.
- Councils may choose to apply such a waiver or reduction, for example, in cases where a business has seen significantly reduced income as a result of COVID-19. The application of any such waiver or reduction of fees is voluntary and is decision for each council based on local circumstances.
- Councils do not need to resolve to waive or reduce fees under the "COVID-19" category if the existing powers delegated to the General Manager include the power to determine a new category in which a council may waive or reduce fees.

#### Modification of requirements for councils to make certain documents available for inspection

- Under the regulations, the requirements under the Act for councils to make documents physically available for inspection will be satisfied if:

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- in the case of a document that is “open access information” for the purposes of the *Government Information (Public Access) Act 2009* (the GIPA Act), the information contained in the document is published on the council’s website and is made available on request in an electronic form or in such other manner determined by the council.
- in the case of a document that is not “open access information” for the purposes of the GIPA Act, the information contained in the document is made available on request in an electronic form or in such other manner determined by the council.

#### **Removal of newspaper advertising requirements under the Regulation**

- To alleviate the red tape burden on councils and to reduce their costs, amendments have also been made to the Regulation to remove remaining requirements for notices to be published in newspapers.
- Councils are now instead required to publish notices on their websites and in such other manner that they consider necessary to bring it to the notice of the local community or other interested persons.

#### **Key points**

- Regulations may be made under section 747B to modify the application of the Act for the purposes of responding to the public health emergency caused by the COVID-19 pandemic.
- Regulations may only be made under section 747B if:
  - Parliament is not currently sitting and is not likely to sit within 2 weeks after the day the regulations are made, and
  - the arrangements made by the provisions of the regulations are in accordance with advice issued by the Minister for Health and Medical Research or the Chief Health Officer, and
  - the regulations are reasonable to protect the health, safety and welfare of persons.
- Regulations made under section 747B automatically expire after 6 months or earlier if decided by the Parliament.

#### **Where to go for further information**

- For further information please contact the Council Performance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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## 9.1.5 LOCAL GOVERNEMENT NSW ANNUAL CONFERENCE

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Megan Dixon - General Manager  
**FILE NUMBER:** 23/11/0242

### Local Government NSW Annual Conference

#### RECOMMENDATION

That Council:

1. receive the report by the General Manager on the Local Government NSW Annual Conference;
2. nominate a voting delegate for the Local Government NSW Annual Conference; and
3. forward proposed motions to the September Council meeting for endorsement for inclusion at the Local Government NSW Annual Conference.

**Moved:**

**Seconded:**

#### Summary:

The 2023 Local Government NSW (LGNSW) Annual Conference will be held from 12-14 November. Registrations for this conference close on 27 October 2023 and motions must be submitted by 15 September 2023.

#### Background:

The LGNSW Annual Conference will be held from Sunday, 12 to Tuesday, 14 November 2023 at Rosehill Gardens Racecourse.

Registrations will open Monday 24 July 2023 with discounted early bird prices available until Thursday, September 2023.

Standard registrations close Friday, 27 October 2023.

The conference is an opportunity for Councils to help set the strategic direction and policy position of LGNSW.

Walgett Shire Council has a voting entitlement of 1 voter for voting on motions and 1 voter for voting in the Board election and must advise LGNSW of the names of our nominated voting delegates by Friday, 27 October.

Delegates must register twice, once as attending the conference but also separately as voting delegates.

Any proposed motions to be put forward to the conference for consideration must go to the August Council meeting for endorsement. LGNSW encourages Council to submit motions by Friday, 15 September for inclusion in the conference business paper.

#### Relevant Reference Documents/Policies:

Nil

#### Financial Implications

Cost of attending the conference which is to be advised as well as accommodation. LGNSW member special rates are being offered at several hotels at up to \$250 per night.

#### Governance Issues:

Local Government Act 1991

**Environmental Issues:**

Nil

**Stakeholders:**

- Council
- Community

**Risks:**

Not attending the conference could mean that issues that impact our Council may not be raised. We would also miss the opportunity to engage in discussions with other Councils and provide input into a range of local government issues.

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

### 9.1.6 MAYOR AND DEPUTY MAYOR ELECTIONS

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Megan Dixon – General Manager  
**FILE NUMBER:** 23/11/0241

#### Mayor and Deputy Mayor Elections

##### Recommendation:

That Council:

1. receive the report by the General Manager on the Mayoral and Deputy Mayoral Elections;
2. note Circular to Councils 23-09 received from the Office of Local Government advising that Mayoral elections are to be held in September 2023 for the final year of the Council term; and
3. determine to hold an Extraordinary meeting of Council on 26 September 2023 for the purposes of holding elections for the Mayor and Deputy Mayor.

**Moved:**

**Seconded:**

##### Summary:

This report provides Council and the community with information received via a circular from the Office of Local Government relating to the timing of elections for the Mayor. This circular was received on 2 August 2023 and requires Council to hold Mayoral elections in September 2023.

##### Background:

Council has received Circular 23-09 from the Office of Local Government stating that elections for the Mayor will need to be held in September 2023.

Council had previously resolved in January 2022 to elect the Mayor and Deputy Mayor for a period of two years.

It is noted that there are two somewhat contradictory clauses within the Local Government Act relating to Mayor elections:

- Clause 230(1) states: A mayor elected by the councillors holds the office of mayor for 2 years, subject to this Act.
- Clause 290(1) states: The election of the mayor by the councillors is to be held—
  - (a) if it is the first election after an ordinary election of councillors—within 3 weeks after the ordinary election, or
  - (b) if it is not that first election or an election to fill a casual vacancy—during the month of September, or
  - (c) if it is the first election after the constitution of an area—within 14 days after the appointment of a provisional council or the first election of the council if a provisional council is not appointed, or
  - (d) if the relevant council is a non-functioning council, or a council of which all civic offices have been declared vacant, and the election is the first to be held after the appointment or election of the councillors—within 14 days after the appointment or election of the councillors.

In January 2022, Council resolved to

- elect the Mayor for the two-year term as per Clause 230 (1)
- elect the position of Deputy Mayor for the duration of the Mayoral term.

This recent advice means that an election for the office of Mayor will need to be held at some point during September 2023, noting that the next term will expire on 14 September 2024.

This Mayoral election could be held at an extraordinary meeting like the extraordinary meeting held in January 2022.

It is recommended that an Extraordinary meeting be held on Tuesday 26 September at 9.00am.

As per the motion for the Election of the Deputy Mayor at the January 2022 Extraordinary Council Meeting, the Deputy Mayoral term was to run concurrently with the Mayoral term. Therefore, it is recommended that an election for the Deputy Mayor will also be held at the same meeting following the election of the Mayor.

**Relevant Reference Documents/Policies:**

Circular 23-09 /01 August 2023 / A869189  
Election of Mayor and Deputy Mayor Fact Sheet

**Financial Implications**

Nil

**Governance Issues:**

Local Government Act 1991

**Environmental Issues:**

Nil

**Stakeholders:**

- Council
- Community

**Alternative Solutions/Options:**

NA

**Risks:**

Nil.

**Attachments:**

Nil.

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

### 9.1.7 APPOINTMENT OF ACTING GENERAL MANAGER 28 AUGUST 2023 TO 20 OCTOBER 2023

**REPORTING SECTION:** Executive  
**AUTHOR:** Megan Dixon – General Manager  
**FILE NUMBER:** 23/11/0244

#### Appointment of Acting General Manager 28 August 2023 to 20 October 2023

##### Recommendation:

That Council:

1. Receive the report by the General Manager on appoint of an Acting General Manager.
2. Appoint Hugh Percy as Acting General Manager for the period 28 August 2023 to 20 October 2023 inclusive.
3. Delegate to the Acting General Manager the same terms as the Council's delegations to the General Manager.

**Moved:**

**Seconded:**

##### Summary:

The General Manager is on leave without pay for the period 28 August 2023 to 20 October 2023 and it a requirement of the Local Government Act that Council appoint a person to the position temporarily.

##### Background:

Section 351 of the Local Government Act 1993 holds that if the position of General Manager of the Council is vacant or the holder of such a position is suspended from duty, sick or absent, Council may appoint a person to the position temporarily.

As negotiated and agreed the General Manager is on leave without pay for the period 28 August 2023 to 20 October 2023.

Accordingly, Council is asked to appoint Mr Hugh Percy to the role of Acting General Manager commencing Monday, 28 August 2023, until 20 October 2023.

Mr Percy is known to the Walgett Shire, having previously performed the role of Acting General Manager in early 2023. Mr Percy has had a long career in local government. Mr Percy previously held the position of General Manager in several councils.

##### Relevant Reference Documents/Policies:

Nil

##### Financial Implications

Nil

##### Governance Issues

Local Government Act 1993

##### Environmental Issues:

Nil

**Stakeholders:**

- Council
- Community

**Risks:**

Nil.

**Attachments:**

Nil.

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

## 9.2 DIRECTOR CORPORATE & COMMUNITY SERVICES

### 9.2.1 MONTHLY OUTSTANDING RATES AS AT 31 JULY 2023

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Stenmark – Acting Rates Clerk  
**FILE NUMBER:** 23/11/0233

---

#### Monthly Outstanding Rates Report – July 2023

##### Recommendation

The 31 July 2023 outstanding rates report be received and noted.

**Moved:**

**Seconded:**

##### Summary

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

##### Background

Council is obliged to report on several Key Performance Indicators (KPIs) as part of its statutory reporting requirements. One of these KPIs is the outstanding percentage of Rates, Annual Charges & Extra Charges. The purpose of this KPI is 'to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.'

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% outstanding for Rates, Annual Charges, Interest & Extra Charges as at the end of the financial year.

##### Current Position

Collection of the current year's levy and arrears at 31 July 2023 was 4.06% which is 0.5% higher than the previous year's collection of 3.56% at the corresponding period in 31 July 2022. These percentages are understandably low given that the annual rates & charges are generally levied during July each year.

Council will be aware that recovery of rates & charges was suspended during COVID19. Collections of overdue rates & charges is expected to improve, especially during the second quarter of 2023/24 when Council's Rating officers re-institute debt recovery processes in accordance with Council's Debt Recovery Policy.

##### Relevant Reference Documents/Policies

Outstanding Rates Report.

##### Governance issues

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates & charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked level each year.

**Environmental issues**

Nil

**Stakeholders**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options**

There are no alternative solutions or options.

**Conclusion**

The report recommends that Council note the outstanding rates and annual charges percentage.

**Attachments**

Monthly Report - Outstanding Rates Report

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

| <b>Monthly Report - Outstanding Rates &amp; Annual Charges as at 31 July 2023</b> |  |                        |                        |  |  |
|-----------------------------------------------------------------------------------|--|------------------------|------------------------|--|--|
|                                                                                   |  | <b>31 July 2023</b>    | <b>31 July 2022</b>    |  |  |
| Arrears from previous year                                                        |  | 1,883,704.01           | 1,571,511.85           |  |  |
| Adjustments                                                                       |  |                        |                        |  |  |
| Sub Total                                                                         |  | 1,883,704.01           | 1,571,511.85           |  |  |
| <b>Current Year Activity</b>                                                      |  |                        |                        |  |  |
| Legal fees (Including Write Offs)                                                 |  | 0.00                   | 0.00                   |  |  |
| Levies                                                                            |  | 11,009,045.42          | 10,555,131.19          |  |  |
| Interest (Including Write Offs)                                                   |  | 3,131.06               | 7,871.69               |  |  |
| Adjustments (Including Write Offs)                                                |  | 0.00                   | 0.00                   |  |  |
| Sub Total                                                                         |  | 11,012,176.48          | 10,563,002.88          |  |  |
| Total Arrears and Adjusted Levies                                                 |  | 12,895,880.49          | 12,134,514.73          |  |  |
| Payments                                                                          |  | (352,071.46)           | (260,461.20)           |  |  |
| Pensioner Rebates - Government                                                    |  | (94,433.85)            | (94,191.87)            |  |  |
| Pensioner Rebates - Council                                                       |  | (77,267.33)            | (77,069.52)            |  |  |
| Special Rebates Council                                                           |  | 0.00                   | 0.00                   |  |  |
| Sub Total                                                                         |  | (523,772.64)           | (431,722.59)           |  |  |
| <b>Total Remaining Levy</b>                                                       |  | <b>\$12,372,107.85</b> | <b>\$11,702,792.14</b> |  |  |
| Current                                                                           |  | 10,392,859.38          | 9,932,140.94           |  |  |
| Arrears                                                                           |  | 1,691,954.92           | 1,395,953.64           |  |  |
| Interest brought forward from previous year                                       |  | 191,749.09             | 245,556.63             |  |  |
| Current year interest                                                             |  | 1,838.95               | 7,787.28               |  |  |
| Legals                                                                            |  | 93,705.51              | 121,353.65             |  |  |
| <b>Total Remaining Levy</b>                                                       |  | <b>\$12,372,107.85</b> | <b>\$11,702,792.14</b> |  |  |
| Variance                                                                          |  | \$0.00                 | \$0.00                 |  |  |
| <b>Total YTD Collected</b>                                                        |  |                        |                        |  |  |
| % of Levy, Arrears, Interest & Legal Fees                                         |  | 4.06%                  | 3.56%                  |  |  |
| % of Levy                                                                         |  | 3.20%                  | 2.47%                  |  |  |

## 9.2.2 CASH AND INVESTMENT AS AT 31 JULY 2023

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 23/11/0232

### Cash and Investment Report as at 31<sup>st</sup> July 2023.

**Recommendation:**

That the Investment report be received and noted.

**Moved:**

**Seconded:**

**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> July 2023.

**Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

**Current Position:**

Council at month end held a total of \$43,458,715 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

Council's investment portfolio continues to perform well in comparison with other LGAs in NSW being one of the best performing councils in the state.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in August 2022)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 31<sup>st</sup> July 2023 Walgett Shire Council's total cash and invested funds totalled \$43,458,715 increasing the portfolio by \$2,467,696 from the previous month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio reports from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Hafiz Malik  
**Director Corporate Services**

**APPROVED FOR SUBMISSION:**

Megan Dixon  
**General Manager**



# Investment Report

01/07/2023 to 31/07/2023



| Issuer            | Rating | Type | Alloc   | Interest | Purchase   | Maturity   | Rate   | Capital Value        | Face Value           | Accrued           | Accrued MTD       |
|-------------------|--------|------|---------|----------|------------|------------|--------|----------------------|----------------------|-------------------|-------------------|
| MyState Bank      | BBB    | TD   | GENERAL | Annual   | 04/03/2022 | 05/03/2025 | 2.2200 | 1,000,000.00         | 1,000,000.00         | 9,001.64          | 1,885.48          |
| BOQ               | BBB+   | TD   | GENERAL | Annual   | 27/04/2022 | 30/04/2025 | 3.7500 | 1,000,000.00         | 1,000,000.00         | 9,863.01          | 3,184.93          |
| BOQ               | BBB+   | TD   | GENERAL | Annual   | 06/08/2020 | 06/08/2025 | 1.3000 | 1,000,000.00         | 1,000,000.00         | 12,750.68         | 1,104.11          |
| Westpac           | AA-    | TD   | GENERAL | Annual   | 21/02/2022 | 24/02/2027 | 2.4600 | 1,000,000.00         | 1,000,000.00         | 10,850.96         | 2,089.32          |
| AMP Bank          | BBB    | TD   | GENERAL | Annual   | 28/09/2022 | 28/09/2027 | 5.1000 | 1,000,000.00         | 1,000,000.00         | 42,895.89         | 4,331.51          |
| BOQ               | BBB+   | TD   | GENERAL | Annual   | 01/03/2023 | 01/03/2028 | 5.1500 | 1,000,000.00         | 1,000,000.00         | 21,587.67         | 4,373.97          |
| Macquarie Bank    | A+     | CASH | GENERAL | Monthly  | 31/07/2023 | 31/07/2023 | 4.1000 | 1,602,679.10         | 1,602,679.10         | 5,233.92          | 5,233.92          |
| Commonwealth Bank | AA-    | CASH | GENERAL | Monthly  | 31/07/2023 | 31/07/2023 | 3.5000 | 128,793.33           | 128,793.33           | 356.39            | 356.39            |
| Macquarie Bank    | A+     | CASH | GENERAL | Monthly  | 31/07/2023 | 31/07/2023 | 2.7500 | 1,021,099.75         | 1,021,099.75         | 2,379.52          | 2,379.52          |
| Commonwealth Bank | AA-    | CASH | GENERAL | Monthly  | 31/07/2023 | 31/07/2023 | 4.1500 | 11,362,173.98        | 11,362,173.98        | 22,923.00         | 22,923.00         |
| Commonwealth Bank | AA-    | CASH | GENERAL | Monthly  | 31/07/2023 | 31/07/2023 | 3.5000 | 5,343,969.14         | 5,343,969.14         | 23,252.07         | 23,252.07         |
| <b>TOTALS</b>     |        |      |         |          |            |            |        | <b>43,458,715.40</b> | <b>43,458,715.40</b> | <b>626,690.92</b> | <b>132,052.29</b> |

## 9.3 DIRECTOR ENGINEERING / TECHNICAL SERVICES

### 9.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 JULY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin - Acting Director Engineering / Technical Services  
**FILE NUMBER:** 23/11/0008

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#### Monthly Maintenance Grading Report – July 2023

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for July 2023.

**Moved:**

**Seconded:**

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31st July 2023.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road best practice manual.

Details of maintenance grading and flood work locations are detailed in the attached report.  
 Relevant Reference

**Documents/Policies:**

Council's approved 2022/2023 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
 Walgett Residents Tourists

**Financial Implications:**

As of 31st July, actual spend is \$11,804

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Attachments:**

Monthly maintenance grading

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

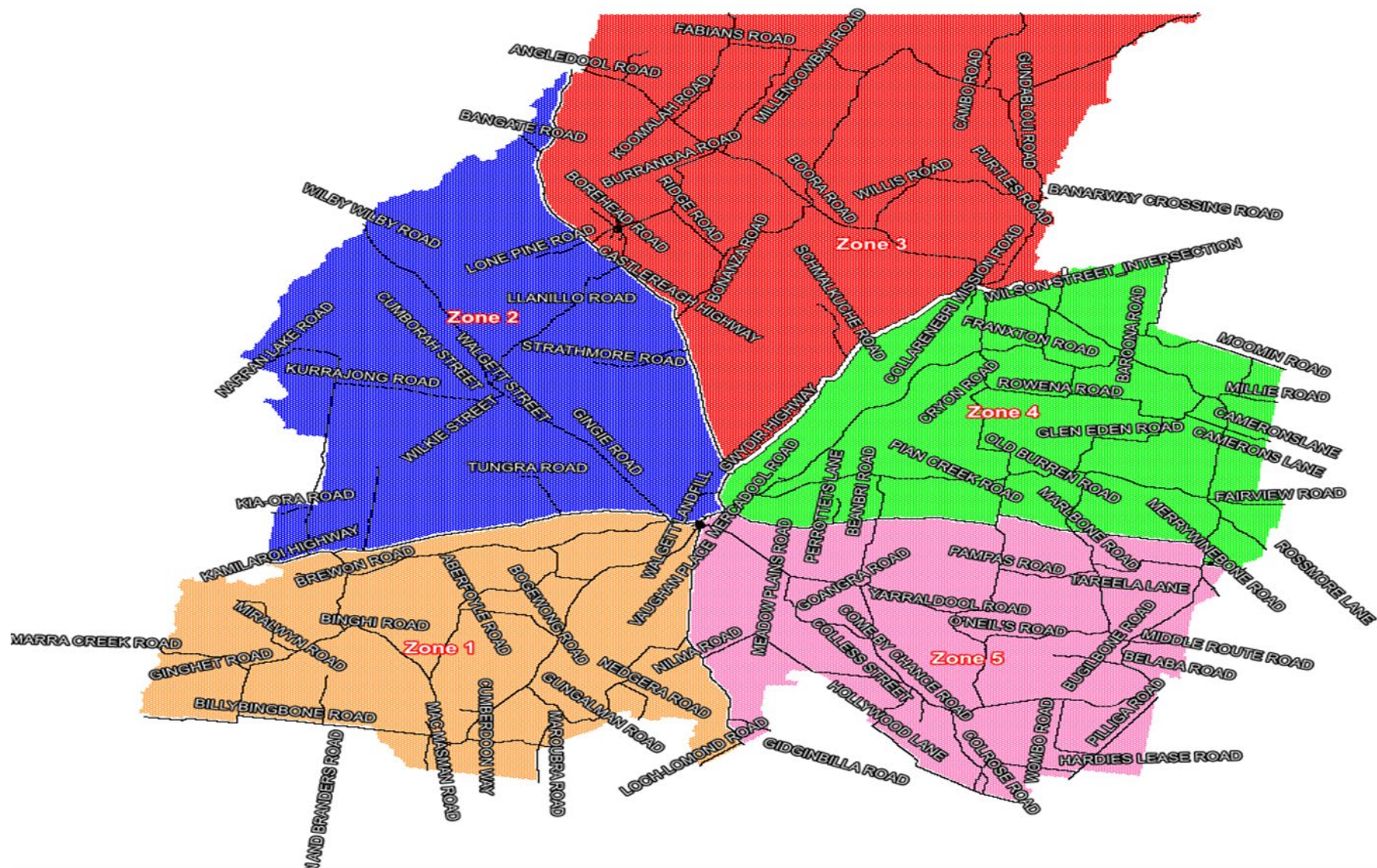
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2023 | Expenditure For August 2023 | Expenditure For Sept. 2023 | Expenditure For Oct. 2023 | Expenditure For Nov. 2023 | Expenditure For Dec. 2023 | Expenditure For Jan. 2024 | Expenditure For Feb. 2024 | Expenditure For March 2024 | Expenditure For April 2024 | Expenditure For May 2024 | Expenditure For June 2024 | Total Cost to Date |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|--------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Warcourie Road SR38          | 6.5                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Mama Creek Road SR60         | 17.5                 | \$ 10,850.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Marcubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Gungahman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Gilwary Road SR32            | 7.9                  | \$ 4,896.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bogawong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Buaha Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Minalwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>        |
| <b>Zone 2</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Boorooma Creek Road SR48     | 19.1                 | \$ 11,842.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wimbledon Road SR64          | 3.4                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Tungra Road SR65             | 12.7                 | \$ 7,874.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Strathmore Road SR92         | 16.42                | \$ 11,904.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Narman Lake Road SR111       | 61                   | \$ 37,820.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lone Pine Road SR70          | 9.6                  | \$ 5,952.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Kumajong Road SR110          | 27.8                 | \$ 17,236.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wilby Wilby Road SR101       | 28.7                 | \$ 17,794.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Grawin Opal Fields Road      | 0.9                  | \$ 557.00                       | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woodlands Road SR 130        | 2.33                 | \$ 1,445.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cumborah Town Roads          |                      |                                 | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 2</b>      | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>        |
| <b>Zone 3</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Springs Road SR19            | 2.7                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bonanza Road SR46            | 16.9                 | \$ 10,478.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Schmalkuche Road SR47        | 14.4                 | \$ 8,928.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Millencowbah Road SR51       | 27.7                 | \$ 17,174.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Willis Road SR52             | 14.5                 | \$ 8,990.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Koomalah Road SR53           | 28.4                 | \$ 17,608.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Burnabaa Road SR55           | 18.1                 | \$ 11,222.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cambo Road SR61              | 21.1                 | \$ 13,082.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woolaroo Road SR69           | 1                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Kia-Ona Road SR66            | 6.8                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Fablers Road SR68            | 24.8                 | \$ 15,376.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bananway Road SR65           | 1.2                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Purtie Road SR126            | 26.8                 | \$ 16,616.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Boora Road SR127             | 63.8                 | \$ 39,556.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bore Head Road SR45          | 5.1                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lome Road SR68               | 6.9                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Angledool Road SR102         | 49.3                 | \$ 30,566.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Ridge/Sherman Way RR426      | 70.1                 | \$ 68,275.00                    | C             | \$ 510.00                 |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 510.00          |
| Gundabloui Road RR457        | 40.9                 | \$ 32,798.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| <b>Sub total Zone 3</b>      | <b>446.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ 510.00</b>          | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 510.00</b>   |

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

| Road Name                     | Total Length of Road | Budget Required For Entire Road | Road Category | Expenditure For July 2023 | Expenditure For August 2023 | Expenditure For Sept. 2023 | Expenditure For Oct. 2023 | Expenditure For Nov. 2023 | Expenditure For Dec. 2023 | Expenditure For Jan. 2024 | Expenditure For Feb. 2024 | Expenditure For March 2024 | Expenditure For April 2024 | Expenditure For May 2024 | Expenditure For June 2024 | Total Cost to Date  |
|-------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 4</b>                 |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Frankton Road SR1             | 19                   | \$ 11,780.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bellara Road SR2              | 21.4                 | \$ 13,268.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Charles Road SR3              | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cryon Road SR5                | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woodvale Road SR13            | 8.96                 | \$ 8,556.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Baroonia Road SR14            | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pokataroo Road SR15           | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Perrotts Road SR66            | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pagan Creek Road SR79         | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Fairview Road SR90            | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Dundee Road SR124             | 13.9                 | \$ 8,618.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Glen Eden Road SR125          | 24.6                 | \$ 15,252.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Millie Road SR12              | 9.1                  | \$ 5,642.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rossmore Road SR71            | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rowena Road SR123             | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cameron Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Mercadool Road SR16           | 57.7                 | \$ 35,774.00                    | C             | \$ 11,294.82              |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 11,294.82        |
| Moomin Road SR59              | 31                   | \$ 19,220.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Beambri Road SR117            | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Plan Creek Road SR121         | 41.7                 | \$ 25,854.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Old Burnen Road SR122         | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Collanembri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rowena Town Roads             |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 4</b>       | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ 11,294.82</b>       | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 11,294.82</b> |
| <b>Zone 5</b>                 |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Pampas Road SR7               | 16.3                 | \$ 10,106.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wombo Road SR25               | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Hardys Lease Road SR26        | 16                   | \$ 9,920.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Colrose Road SR27             | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wingadee Road SR28            | 11.8                 | \$ 7,316.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Epping Road SR57              | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Middle Route Road SR72        | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Gidginbilla Road SR75         | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Proctors Road SR82            | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Drilldool Road SR83           | 5.1                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Belaba Road SR89              | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Hollywood Lane SR119          | 29.9                 | \$ 18,538.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| O'Neils Road SR131            | 31.1                 | \$ 19,282.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Tareela Road SR17             | 19.4                 | \$ 12,028.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Meadow Plains Road SR21       | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Maribone Road SR24            | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Nilma Road SR30               | 37.8                 | \$ 23,436.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bugilbone Road SR103          | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Goangra Road SR116            | 16.4                 | \$ 10,168.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Yarraldool Road SR118         | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Haynes Hut SR68               | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Come By Chance Road RR7716    | 60.9                 | \$ 65,450.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 5</b>       | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>         |
| <b>Total</b>                  | <b>1,905.45</b>      | <b>1,295,193.00</b>             |               | <b>\$ 11,804.82</b>       | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 11,804.82</b> |

Actual Budget

Month total \$ 3,740.00



### 9.3.2 SERVICE PROGRESS REPORT AS AT 31 JULY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin - Acting Director Engineering / Technical Services  
**FILE NUMBER:** 23/11/0234

#### Service Progress Report – July 2023

##### Recommendation:

That Council receive and note the Engineering Service Monthly Works Progress Report for July 2023.

**Moved:**

**Seconded:**

##### Summary:

The purpose of this report is to update Council with regards to the Engineering Services progress works up to 31<sup>st</sup> July 2023.

##### Background:

The revised budget of the Engineering and Technical Services Department for Capital & Maintenance Works, Quarry Management, Fleet Management, Water & Sewerage works, Parks & Garden and Engineering Administration for 2023/2024 is \$47,715,681

The breakdown of the budget is as follows.

##### Breakdown of budgets:

| Items                                               | Budget              | Expenditure Up to 31 <sup>st</sup> July 2023 | Percentage (%) |
|-----------------------------------------------------|---------------------|----------------------------------------------|----------------|
| Engineering Technical Services including RMCC Works | \$43,119,820        | \$16,750,648                                 | 39             |
| Water - Maintenance                                 | \$2,448,400         | \$144,308                                    | 6              |
| Water - Capital                                     | \$1,000,000         | \$119,094                                    | 12             |
| Sewer - Maintenance                                 | \$747,461           | \$29,002                                     | 4              |
| Sewer - Capital                                     | \$400,000           | \$0                                          | 0              |
| <b>TOTAL</b>                                        | <b>\$47,715,681</b> | <b>\$17,043,052</b>                          | <b>35</b>      |

**Current Position:**

The status of work progress is as follows;

| Items          | Status                                                                                      | Remarks                                               |
|----------------|---------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Goangra Bridge | Bridge open to public. Approach guard rails and sealing of bridge approaches yet to be done | Approach guard rails in August 23, seal after harvest |
| Come By Chance | Works ongoing see Project report                                                            | See Major Projects Report                             |
| Lorne Road     | Lorne road open to public. Line marking yet to be installed                                 | Works completion end of July 23                       |
| Burranbaa Road | Works ongoing see Project report                                                            | See Major Projects Report                             |

**Relevant Reference Documents/Policies:**

2023/24 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31st July 2023, \$17,043,052 expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Attachment:**

Nil

**APPROVED FOR SUBMISSION:**

Megan Dixon

General Manager

### 9.3.3 MONTHLY MAJOR PROJECTS REPORT AS AT 31 JANUARY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin - Acting Director Engineering / Technical Services  
**FILE NUMBER:** 23/11/0235

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#### Monthly Major Project Progress Report– July 2023

**Recommendation:**

That Council receive and note the Monthly Major Projects Report for July 2023.

**Moved:****Seconded:****Summary:**

The purpose of this report is to update Council about the Major Projects programme in the Shire for the period ending 31<sup>st</sup> January 2023.

**Background:**

The shire currently has several major projects in progress being:

- Goangra Bridge – Progressing well with decking to be formed and placed by the middle of March 2023.
- Come by Chance Road reconstruction and seal – Borrow pit developed. Batterline will move to site after completing Burranbaa Road.
- Burranbaa Road reconstruction and reseal – approx. 90% of bulk earthworks are done. Wet conditions stopped works before Christmas 2022 but are now progressing well.
- Lorne Road reconstruction and reseal – works have commenced.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Funding Bodies

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Attachments:**

Nil

**APPROVED FOR SUBMISSION:**

Megan Dixon  
General Manager

**Come by Chance  
@ 31st Jul 2023**

| % of Project | Task                                 | Units | Contract Quantity | % Complete | Quantity Complete | Offsite activity | 0     | CH 2000 | CH 4000 | CH 6000 | CH 8000 | CH 10000 | CH 12000 | CH 14000 | CH 16000 | CH 18000 | CH 20000 | CH 22000 | CH 24000 | CH 26000 | CH 28000 | CH 30000 | CH 32000 | CH 34000 | CH 36000 | CH 38000 | CH 40000 | CH 42000 | CH 44000 | CH 46000 | CH 48000 | CH 50000 | CH 52000 | CH 54000 | CH 56000 | CH 58000 | CH 60000 | CH 62000 |  |  |
|--------------|--------------------------------------|-------|-------------------|------------|-------------------|------------------|-------|---------|---------|---------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--|--|
| 2.5%         | Road Furniture - Sign Posts          | Item  | 10,000            | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 2.5%         | Road Furniture - Guide Posts         | Item  | 408               | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 20.0%        | Sealing                              | M²    | 10,000            | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 20.0%        | Placement of Gravel                  | tonne | 220,000           | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 20.0%        | Stabilisation                        | M²    | 10,000            | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 10.0%        | Placement of Bulk fill Cut           | M³    | 27,847            | 35.6%      | 9,900             | 0                | 900   | 900     | 900     | 900     | 900     | 900      | 900      | 900      | 900      | 900      | 900      | 900      |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 10.0%        | Placement of Bulk fill Fill          | M³    | 33,662            | 32.7%      | 11,000            | 0                | 1000  | 1000    | 1000    | 1000    | 1000    | 1000     | 1000     | 1000     | 1000     | 1000     | 1000     | 1000     |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 5.0%         | Proof roll and removal of Unsuitable | M²    | 787,500           | 36.5%      | 279,400           | 0                | 25400 | 25400   | 25400   | 25400   | 25400   | 25400    | 25400    | 25400    | 25400    | 25400    | 25400    | 25400    |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 4.0%         | Installation of Culverts and pipes   | EA    | 35                | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 4.0%         | Clearing of Vegetation               | M²    | 1,089,820         | 30.0%      | 326,946           | 10217            | 10217 | 10217   | 10217   | 10217   | 10217   | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    |  |  |
| 1.0%         | Transport Gravel to Stockpiles       | tonne | 10,000            | 0.0%       | -                 |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 1.0%         | Winning of Gravel                    | tonne | 220,000           | 18.2%      | 40,000            | 40000            |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 100.0%       |                                      |       |                   |            |                   |                  |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |

Project status 9.98%

Contractor on site. Grass clearing of road and temporary Bypass Roads complete. Proof roll and Bulk Earthworks complete for first 22 km from Walgett

WALGETT SHIRE COUNCIL AGENDA – 22 AUGUST 2023 – ORDINARY COUNCIL MEETING

Goangra Bridge  
@ 31st Jul 2023

[illegible]

Project Status 93.41%

Bridge is open to traffic. Guards Rails are in place on the bridge deck. Guard rails on approaches to be installed. Sealing to be placed after harvest traffic

**Burrnbaa Road  
@ 31st Jul 2023**

| % of Project | Task                                 | Units          | Contract Quantity | % Complete | Quantity Complete | 86.00  | 90.00  | 94.00  | 98.00  | 102.00 | 106.00 | 110.00 | 114.00 | 118.00 | 122.00 | 126.00 | 130.00 | 134.00 | 138.00 | 142.00 | 146.00 | 150.00 | 154.00 | 158.00 | 162.00 | 166.00 | 170.00 | 174.00 | 178.00 | 182.00 |
|--------------|--------------------------------------|----------------|-------------------|------------|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2.5%         | Road Furniture - Sign Posts          | Item           | 10,000            | 0.0%       | 0                 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| 2.5%         | Road Furniture - Guide Posts         | Item           | 408               | 0.0%       | 0                 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| 20.0%        | Sealing                              | M <sup>2</sup> | 10,000            | 0.0%       | 0                 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| 20.0%        | Placement of Gravel                  | m <sup>3</sup> | 20,108            | 78.0%      | 15682             | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 402    | 402    | 402    | 402    | 402    | 402    | 402    | 402    | 402    | 402    | 402    |
| 20.0%        | Stabilisation                        | M <sup>3</sup> | 21,610            | 100.0%     | 21610             | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  |
| 10.0%        | Placement of Bulk fill Cut           | M <sup>3</sup> | 27,847            | 100.0%     | 26680             |        | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   |
| 5.0%         | Proof roll and removal of Unsuitable | M <sup>3</sup> | 377,200           | 100.0%     | 377190            | 7921   | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  |
| 5.0%         | Installation of Culverts and pipes   | EA             | 35                | 100.0%     | 33                |        |        |        | 33     |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| 5.0%         | Clearing of Vegetation               | M <sup>2</sup> | 377,200           | 105.4%     | 397500            | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  |
| 90.0%        |                                      |                |                   |            |                   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |

Project status      60.87%

PROGRESS

Contractor will recommence gravel haulage and placement next week. Estimated Time of Completion of Project 6 weeks

## Lorne Road @ 31st Jul 2023

| % of Project | Task                                 | Units          | Contracty Quantity | % Complete | Quantity Complete | CH 0 | CH 500 | CH 1000 | CH 1500 | CH 2000 | CH 2500 | CH 3000 | CH 3500 | CH 4000 | CH 4500 | CH 5000 | CH 5500 | CH 6000 | CH 6500 |  |  |
|--------------|--------------------------------------|----------------|--------------------|------------|-------------------|------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--|--|
| 0.3%         | Road Furniture - Sign Posts          | item           | 10                 | 80.0%      | 8                 | 4    |        |         |         |         |         |         |         |         |         |         |         |         | 4       |  |  |
| 0.3%         | Road Furniture - Guide Posts         | item           | 80                 | 49.0%      | 39                | 2.8  | 2.8    | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     |  |  |
| 0.3%         | Road Furniture - Line Marking        | m              | 5,100              | 0.0%       | -                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |
| 19.0%        | Sealing                              | M <sup>2</sup> | 40,748             | 100.0%     | 40,742            | 1567 | 3134   | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 1567    |  |  |
| 31.0%        | Placement of Gravel                  | M <sup>3</sup> | 11,676             | 75.0%      | 11,676            | 834  | 834    | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     |  |  |
| 21.0%        | Stabilisation                        | M <sup>2</sup> | 51,975             | 100.0%     | 51,975            | 3713 | 3713   | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    |  |  |
| 4.0%         | Placement of Bulk fill Cut           | M <sup>3</sup> | 4,164              | 100.0%     | 4,480             | 320  | 320    | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     |  |  |
| 1.0%         | Proof roll and removal of Unsuitable | M <sup>2</sup> | 56,100             | 100.0%     | 56,100            | 4000 | 4100   | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    |  |  |
| 5.0%         | Clearing of Vegetation               | M <sup>2</sup> | 204,000            | 100.0%     | 204,000           |      | 16000  | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 12000   |  |  |
| 3.5%         | Preliminary - Site oncosts           | item           | 1                  | 100.0%     | 1                 | 0.5  |        |         |         |         |         |         |         |         |         |         |         |         | 0.5     |  |  |
| 3.5%         | Preliminary - Traffic control        | item           | 1                  | 100.0%     | 1                 | 0.5  |        |         |         |         |         |         |         |         |         |         |         |         | 0.5     |  |  |
| 7.0%         | Preliminary - Site establishment     | item           | 1                  | 100.0%     | 1                 | 0.5  |        |         |         |         |         |         |         |         |         |         |         |         | 0.5     |  |  |
| 3.5%         | Project Management                   | item           | 1                  | 100.0%     | 1                 | 0.07 | 0.09   | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    |  |  |
| 99.4%        |                                      |                |                    |            |                   |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |

Project status                      91.13%

Lorne road is open to traffic. Line marking and some road furniture yet to be installed

## Cryon Road @ 31st Jul 23

| % of Project | Task                           | Units | Contracty Quantity | % Complete | Quantity Complete | 28-Feb-23 | 04-Mar-23 | 11-Apr-23 | 18-Apr-23 | 25-Apr-23 | 02-May-23 | 09-May-23 | 16-May-23 | 23-May-23 | 30-May-23 | 06-Jun-23 | 13-Jun-23 | 20-Jun-23 | 27-Jun-23 | 04-Jul-23 | 11-Jul-23 | 18-Jul-23 | 25-Jul-23 | 01-Aug-23 |
|--------------|--------------------------------|-------|--------------------|------------|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|              | Preliminary                    |       |                    |            |                   |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Geometric Design               | ITEM  | 1                  | 50%        | 0.500             |           |           |           |           | 1         |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Geotechnical                   | ITEM  | 1                  | 50%        | 0.500             |           |           |           |           | 1         |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Environmental Factors Review   | ITEM  | 1                  | 1%         | 0.010             |           |           |           |           | 0         |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Procurement                    | ITEM  | 1                  | 0%         | 0.000             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
|              | Construction                   |       |                    |            |                   |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Site Preperation               | ITEM  | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Removable of unsuitables       | M3    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Bulk Earthworks (Cut to Fill)  | M3    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Stabilisation                  | M2    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Mass Haul Gravel               | M3    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | 10mm-14mm Spray Seal           | M2    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Road Furnitire - Traffic Signs | ITEM  | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Road Furnitire - Guide Posts   | ITEM  | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |

### PROJECT STATUS

Field work for Geometric Design is complete, Office design in progress. Field work for geotechnical design is complete, Laboratory work and report in progress, Environmental Factors review are in progress. Early stages of project implementation. Update as of 31/07/23

## 9.4 DIRECTOR ENVIRONMENTAL SERVICES

### 9.4.1 DEVELOPMENT APPROVALS JULY 2023

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 23/11/0238

#### Development Approvals July 2023

**Recommendation:**

That Council receive and note the Development Approvals Report for July 2023.

**Moved:**

**Seconded:**

**Summary:**

This report is to advise the July 2023 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 August–1 July**

| Appl. No  | Address                                 | Title                     | Development                                                                                        | Status                    |
|-----------|-----------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------|---------------------------|
| DA2023/31 | 24 Euroka Street<br>Walgett             | Lot 22 DP<br>253488       | Rural Fire Shed 4x<br>bay, 1 x Multi<br>function area, 3x<br>toilet, 1x storeroom                  | Awaiting<br>information   |
| DA2023/32 | 25 Bugilbone<br>Road<br>Burren Junction | Lot 10 & 11 DP<br>1067218 | Construction 30,000<br>tonnes new bunkers<br>grain storage two<br>weighbridges and<br>sample stand | Awaiting<br>information   |
| DA2023/20 | 26 Pandora Street<br>Lightning Ridge    | Lot 1 DP<br>125775        | Construction of new<br>dwelling workers                                                            | Neighbour<br>notification |

|            |                                               |                                                             |                                                                             |                                                                                                  |
|------------|-----------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
|            |                                               |                                                             | accommodation<br>manufactured home                                          |                                                                                                  |
| CC2023/12  | 43 Opal Street<br>Lightning Ridge             | Lot 41 DP<br>752756                                         | Building conversion<br>to a shop upgrade<br>change of use                   | Approved                                                                                         |
| DA2023/25  | 2 Pandora Street<br>Lightning Ridge           | Lot 1 section 25<br>DP 758612                               | Demolish existing<br>derelict preschool<br>and construct a new<br>Preschool | Assessment                                                                                       |
| S682023/14 | 26 pandora Street<br>Lightning Ridge          | Lot 1<br>DP1257775                                          | Hospital workers<br>accommodation<br>manufactured home                      | Awaiting<br>development<br>consent                                                               |
| CDC2023/5  | 152-156 Fox Street<br>Walgett<br>“Pink House” | Lot 4 DP<br>803866                                          | Knock-down existing<br>carports & construct<br>New double garage            | Approved                                                                                         |
| S68/2023/2 | 5 Morilla Street<br>Lightning Ridge           | Lots 1 section 9,<br>lot 1 DP 623130<br>& Lot 2 DP<br>40628 | Caravan Park<br>License                                                     | Assessment<br>awaiting<br>application<br>Fire safety<br>Statement<br>covering Fire<br>Hose reels |
| CC/2023/6  | 142-186 Pandora<br>Street<br>Lightning Ridge  | Lot 2<br>DP1079966                                          | Caravan park Mini<br>Observatory                                            | Awaiting<br>Additional<br>information                                                            |
| CC2023/13  | 7993 Come By<br>Chance Road<br>Pilliga        | Lot 23 DP<br>750258                                         | Large Rural Shed                                                            | Awaiting<br>additional<br>information                                                            |
| DA2023/37  | 126 Belarra Road<br>Rowena                    | Lot 1 DP<br>819394                                          | Workers<br>Accommodation<br>units staged<br>development                     | Awaiting<br>additional<br>information                                                            |
| S682023/20 | 126 Belarra Road<br>Rowena                    | Lot 1 DP<br>819394                                          | Workers<br>accommodation units<br>Staged development                        | Awaiting<br>additional<br>information                                                            |
| S682023/18 | Walgett Shire area                            |                                                             | Approval to conduct<br>a septic tank<br>pumping service                     | Awaiting<br>information                                                                          |

**Governance issues:**

Nil

**Environmental issues:**

Nil.

**Stakeholders:**

- Walgett Shire Council
- Developers
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Attachments:**

Nil

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

## 9.4.2 WALGETT RSL CLUB – 73 FOX STREET WALGETT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** DA2023/14.0

### Walgett RSL Club – 73 Fox Street WALGETT

#### Recommendation:

That Council approve the modification and removal of DA2023/14.0 condition 21 of development consent, for the Alterations and additions to registered club including new street façade, upgraded entry, new outdoor gaming terrace & related indoor planning adjustments or the development. Walgett RSL Club Ltd.

#### Moved:

#### Seconded:

#### Summary: Existing approval with Council's meeting held on 23 May 2023.

This report is to consider the removal of condition 21 of development consent, the reason behind this request is that a number of allotments cover of the club property area, which are owned by a number of different owners listed below:

Lots 9, 10, & 14 Section 15 DP 759036 are crown land allotments, the club has a long-term lease over the land usage. The club believes that it has no jurisdiction to consolidate Crown Land allotments, and therefore cannot comply with condition 21 of development consent.

The club own Lot 11 DP759038 Freehold land of which cannot consolidate with the land with the crown owned allotment land area.

The architect raised the issue with a Native Title Claim. The Native Title claim was acted upon on 21<sup>st</sup> June 2010 and was refused by the NSW Crown Land Minister 31<sup>st</sup> May 2016, however, land claims can be made at any time, it was checked on 7<sup>th</sup> July 2023 with no new claim being registered.

Lot 9 Section 15 DP 759036 Crown Reserve Memorial, crown land manager is Walgett RSL Club Ltd.

Lot 37 DP 236258 Existing encroachment which is in the entitlement of Walgett Shire Council, where in 2012 at a council meeting was requested to remove any unauthorised structures from the land area. In 2013 at a Council meeting was given an extension of time to remove all illegal improvements.

#### Background:

Council is aware of the current issues that face any commercial development constructed with non-fire rated building materials, under the National Building Code is that commercial building line set back is required to be a minimum of 3 metres from property boundaries, not including frontage towards roads or streets, so as the multiple lots cover the building envelope area condition 21 was imposed to cover this situation, not realising the complexity of this development location.

#### Current Position:

Council approved the development application DA2023/14 on 23 May 2023 subject to a number of conditions of development consent, the applicant has submitted a modification to

the development application requesting the removal of condition 21 of development consent, as the condition is impracticable to achieve.

**Relevant reference's document/policies:**

Environment Planning & Assessment Act 1979 & Regulations  
Walgett Local Environment Plan 2013  
Walgett Development control Plan 2016  
National Building Code

**Governance issues:**

No governance issues.

**Environment Issues:**

Potential impacts on adjoining neighbours from noise and other possible community issues are covered during construction works condition and the other is controlled by civil law requirements.

**Stakeholder:**

Walgett Shire Council & residents

**Financial Implications:**

Nil

**Alternative solutions:**

The alternative option is to refuse the removal of development application condition of consent.

**Conclusion:**

The construction works covering the Walgett RSL Club are subject to conditions of development consent that will permit the works to transpire under the control and regulation set-out within the legislation guidelines. The construction works would offer significant improvement to its current operation, having a suitably designed and built club premises facility.

**Governance issues:**

Nil

**Environmental issues:**

Nil.

**Stakeholders:**

- Walgett Shire Council
- Developer
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

To refuse the removal of development application condition.

**Attachments:**

1. Approved Plans.

Refer to attachment document - Attachments

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

### 9.4.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

REPORTING SECTION: Environmental Services  
 AUTHOR: Kimley Talbert - Director Environmental Services  
 FILE NUMBER: 23/11/0237

#### Matters Generally for Brief Mention or Information Only – Director Environmental Services

##### Recommendation:

That Council receive and note this report.

##### Moved:

##### Seconded:

##### Summary:

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes, the following applications were received during July 2023

Council has employed a new casually employed Lady Ranger (Kiralee Furner), she has been employed to support the current full time Ranger to pull the animal control and other regulation activities in order.

#### Outstanding Notice Certificate

1.

#### Development Application

6

#### Construction Certificate

2 issued

#### Food Shop Inspections

1 inspection carried out covering the regional area, conducted by myself.

#### Swimming Pool Compliance Certificates

0

#### Activity Approvals

Three activity approval applications received covering various building projects.

### **Current Building Project Under Construction**

Shop/Office and five cabins at 20 Morilla Street Lightning Ridge

Private garage @ 38 Warrena Street Walgett

Storage Units @ 40 Nobby Road Lightning Ridge

99 Wee Waa Street Walgett Multi Unit housing project

New dwelling and garage 1360 Wilby Wilby Road Cumborah

New dwelling 1060 Moomin Road Rowena

New rural shed 6560 Castlereagh Highway Walgett

New dwelling 2441 Pian Creek Road Walgett

Walgett Splash Park Montkeila Street Walgett

New workers accommodation units Walgett Hospital and Collarenebri Hospital

New dwelling 6 Flamingo Street Lightning Ridge

### **Other Activity**

.

#### **PLANNING CERTIFICATES:**

July- twelve (12) 10.7 Planning Certificates has been issued.

### **OTHER ENVIRONMENTAL SERVICES ACTIVITIES**

The Environmental Protection Agency (EPA) the matter concerning the Notice of Variation of Environment Protection licence and an action plan covering the methodology of disposal of contaminated concrete waste and the time frame involved with it's disposal. The amended Response sent to the (EPA). Acknowledged receipt of document, now awaiting the response.

### **MOSQUITO TRAPS PROGRESS**

Due to the seasonal change and drying conditions to Walgett and the regional areas available, mosquito trapping has been put on-hold. Council has received a generous amount of money from NSW Health to facilitate promotional program for the fourth-coming season covering mosquito control and preventative measures.

### **GRAWIN & SHEEPYARDS WASTE DEPOTS**

Currently obtaining fencing quotes covering the EPA required security fencing for both waste depots.

### **July 2023 Animal Impounding Records**

Month of July- impounded 28 dogs 15 dogs were surrendered and 13 seized, with five dangerous dogs euthanized, 20 dogs re-homed and three dogs returned to owners.

During the month, a dangerous dog order was served with successful outcomes by the surrendering of two dogs. A number of incident cow and calves killed, both dogs seized and

euthanized, pedestrian attacks, where an Order was issued and dogs seized, dogs attacking a cat where 2 dogs were seized, a child attacked and bitten where a dog was seized, dogs attacked owner dog on the property, from which 4 dogs were impounded, over last month an average of three complaints were received generated from dog control and feral cat problems.

**APPROVED FOR SUBMISSION:**

**Megan Dixon**  
**General Manager**

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

NIL

## **11. QUESTIONS WITH NOTICE**

NIL



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 22<sup>nd</sup> August 2023**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **22<sup>nd</sup> August 2023** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## **AGENDA**

### **12. MOVE INTO CLOSED SESSION**

#### **MOVE INTO CLOSED SESSION**

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### **13. NOTICE OF MOTION OR RESCISSION**

**13.1 Walgett Memorial Swimming Pool**

### **14. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING**

#### **14.1 GENERAL MANAGER**

**14.1.1 Minutes of the Closed Meeting – Wednesday 31<sup>st</sup> July 2023**

**14.1.2 Walgett Swimming Pool**

**14.1.3 Lightning Ridge Commercial Property Review**

## 14. RETURN TO OPEN SESSION

### Return to open session

**Recommendation:**

That Council return to open session.

**Moved:**

**Seconded:**

## 15. ADOPTION OF CLOSED SESSION REPORTS

### Adoption of closed session reports

**Recommendation:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:**

**Seconded:**

## 16. CLOSE OF MEETING

**Time:** .....