



AGENDA FOR ORDINARY COUNCIL MEETING

Thursday 26th October 2023

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **26 October 2023** commencing at **9:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are live streamed and recorded.

Hugh Percy
ACTING GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter.

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (e.g., Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## **STATEMENT OF ETHICAL OBLIGATIONS**

### **Oath or Affirmation of Office**

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of Councillor in the best interests of the people of Walgett Shire Local Government Area and Walgett Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

### **Conflicts of Interest**

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

### **Meeting Recordings**

Walgett Shire Council takes an audio recording of all public meetings, which is then uploaded to Council's website at [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) for public record.

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER           | TOPIC                                          |
|-------------------|------------------------------------------------|
| Josh Eagleton     | Planning Proposal – Intensive Agriculture      |
| Jim Sarantzouklis | Planning Proposal – Rural Residential Strategy |



## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire, and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

| Leave of Absence                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the leave of absence received from _____ is accepted and leave of absence granted; and</li><li>2. That the request to attend this meeting of Council via audio-visual link received from _____ is accepted and approval granted.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **4. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **4.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 SEPTEMBER 2023**

| <b>Minutes of Ordinary Council Meeting – 26 September 2023</b>                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 26 September 2023, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 26 September 2023



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 26<sup>th</sup> September 2023**

Hugh Percy  
ACTING GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE CHAMBERS ON TUESDAY 26 SEPTEMBER 2023 AT 9:00AM**

*The Deputy Mayor declared the meeting open at 9.20am*

**PRESENT**

Deputy Mayor Colin Hundy  
 Cllr Alf Seaton  
 Cllr Ian Woodcock  
 Cllr Jasen Ramien  
 Cllr Daniel Walford  
 Cllr Michael Cooke  
 Cllr Greg Rummery  
 Cllr Sue Currey  
 Cllr Jane Keir  
 Hugh Percy (Acting General Manager)  
 Kimley Talbert (Director Environmental Services)  
 Hafiz Malik (Director Corporate Services)  
 Tim McLoughlin (Acting Director Engineering/Technical Services)  
 Kazi Mahmud (Director Engineering/Technical Services)  
 Sharon Smith (Minute Secretary)

**ABSENT**

Cllr Jasen Ramien Mayor  
 Megan Dixon (General Manager)

**10/2023/1 Leave of Absence**

**Resolved** on the motion of Councillor Cooke and Councillor Walford that the leave of absence received from Mayor Jasen Ramien is accepted and a leave of absence granted.

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor     | Item No. | Report title/ Subject matter                            | Pecuniary/Non - Pecuniary | Reason                   |
|----------------|----------|---------------------------------------------------------|---------------------------|--------------------------|
| Cllr Jane Keir | 9.3.1    | Monthly Maintenance Grading Report as at 31 August 2023 | Pecuniary                 | Family Business interest |
| Cllr Jane Keir | 9.3.3    | Monthly Major Project Report as at 31 August 2023       | Non-Pecuniary             | Family Business interest |

**10/2023/2 Minutes of Ordinary Council Meeting – 30 August 2023**

**Resolved** on the motion of Councillor Cooke and Councillor Rummery that the Minutes of the meeting held 30 August 2023 as itemised in Minute Numbers 9/2023/1 to 9/2023/19 pages 2 to 6, be confirmed.

**10/2023/3 Minutes of Extraordinary Council Meeting – 14 September 2023**

**Resolved** on the motion of Councillor Cooke and Councillor Woodcock that the Minutes of the meeting held 30 August 2023 as itemised in Minute Numbers 10C/2023/1 to 10C/2023/1 pages 2 to 3, be confirmed.

**10/2023/4 Mayoral Minute**

**Resolved** on the motion of Councillor Cooke and Councillor Rummery that council support the Mobile CT Scanning van to visit Lightning Ridge and that Mayor Ramien to follow up this matter.

**10/2023/5 Circulars Received from the NSW Office of Local Government**

**Resolved** on the motion of Councillor Seaton and Councillor Cooke that the information contained in Departmental Circulars 23-10 through to 23-11 from the office of Local Government Division, Department of Premier and Cabinet, be received and noted.

**10/2023/6 Important Dates for Councillors – Upcoming Meeting and Events**

**Resolved** on the motion of Councillor Rummery and Councillor Cooke that Council receive and note the list of upcoming meetings and events.

**10/2023/6a Change of Meeting Date**

**Resolved** on the motion of Councillor Keir and Councillor Rummery that the next Council meeting be moved to Thursday 26<sup>th</sup> October 2023 to allow the General Manager to attend.

**10/2023/7 Sale of Unpaid Rates**

**Resolved** on the motion of Councillor Cooke and Councillor Seaton that the Council's determination on whether buyers of the Residential Western Lands Leases can build on vacant lots in the Opal Preserved Zone be the subject of further report to council.

**10/2023/8 Lightning Ridge Easter Festival 2024**

**Resolved** on the motion of Councillor Seaton and Councillor Cooke that Council defer this report until the October meeting

**10/2023/9 Monthly Outstanding Rates as at 31 August 2023**

**Resolved** on the motion of Councillor Hundy and Councillor Seaton that Council receive and note the Monthly Outstanding Rates report as of 31 August 2023.

**10/2023/10 Cash and Investment as of 31 July 2023**

**Resolved** on the motion of Councillor Keir and Councillor Seaton that Council receive and note the Monthly Outstanding Cash and Investment Report as of 31 July 2023.

**10/2023/11 Community Development & Services Information Report April – August 2023**

**Resolved** on the motion of Councillor Keir and Councillor Seaton that Council receive and note the Community Development & Services Information Report April – August 2023.

*At this stage Councillor Keir declared a Pecuniary Interest and left the meeting at 9.43am*

**10/2023/12 Monthly Maintenance Grading Report as of 31 August 2023**

**Resolved** on the motion of Councillor Cooke and Councillor Currey that Council receive and note the Monthly Maintenance Grading Report as of 31 August 2023

*Councillor Keir returned to the meeting at 9.56am*

**10/2023/13 Service Progress Report as of 31 August 2023**

**Resolved** on the motion of Councillor Cooke and Councillor Rummery that Council receive and note the Service Progress Report as of 31 August 2023

**10/2023/14 Monthly Major Projects Report as of 31 August 2023**

**Resolved** on the motion of Councillor Woodcock and Councillor Cooke that Council receive and note the Monthly Major Projects Report as of 31 August 2023

**10/2023/15 Report to Provide Update on Lightning Ridge Bore Line Project**

**Resolved** on the motion of Councillor Woodcock and Councillor Cooke that Council:

1. canvassing to the minister for funding in relation to Lightning Ridge Bore No 1 pipeline replacement project as a first option, or
2. In the event that, a grant fund is not forthcoming, Council considers a low interest loan as second option, or
3. Council considers funding the project from water reserve as a third option.

**10/2023/15 An Amendment was moved by** Councillor Cooke and Councillor Seaton that the Council call for Tenders for the Lightning Ridge Bore Line Project.

The Amendment on being put to the vote was declared carried.

For

Councillor Cooke

Councillor Seaton

Councillor Rummery

Councillor Woodcock

Councillor Walford

Councillor Hundy (Deputy Mayor)

Against

Councillor Keir

Councillor Currey

**10/2023/16 Development Approvals 31 August 2023**

**Resolved** on the motion of Councillor Rummery and Councillor Cooke that Council receive and note the Development Approvals as of 31 August 2023

**10/2023/17 NBN Upgrade – Lightning Ridge**

**Resolved** on the motion of Councillor Seaton and Councillor Keir that Council receive and note the NBN Upgrade – Lightning Ridge

**10/2023/18 Matters Generally for Brief Mention or Information Only**

**Resolved** on the motion of Councillor Woodcock and Councillor Walford that the Council report on Matters Generally for Brief Mention or Information Only be received and noted.

**10/2023/19 Matters Generally for Brief Mention or Information Only From Bob Harris**

**Resolved** on the motion of Councillor Seaton and Councillor Cooke that the Council report of Matters Generally for Brief Mention or Information Only from Bob Harris be received and noted.

**10/2023/20 Update NSW Flood Management Guidelines**

**Resolved** on the motion of Councillor Woodcock and Councillor Keir that the Council report - Update NSW Flood Management Guidelines be received and noted.

**10/2023/21 Draft Fire Safety Policy – Walgett Shire Caravan Parks**

**Resolved** on the motion of Councillor Woodcock and Councillor Keir that the Council report - Fire Safety Policy – Walgett Shire Caravan Parks be deferred to the October meeting pending further information from the insurance company.

**Notice of Motion Cr Woodcock and Cr Ramien**

That a full report of all funds be brought to Council on the Lightning Ridge water fund.

Resolved on the motion of Councillor Woodcock and Councillor Seaton that a full report of all funds relating to the Lightning Ridge water fund be brought to the Council at its next meeting including historical information relating to the transfer of funds across the respective towns. During the discussion the Director of Corporate Services enquired about the level of reporting that is being requested referring to a previous report was done by the Luka Group. Councillor Woodcock also requested a full investigation in the water fund in Collarenebri.

**Meeting adjourned 11.20am****10/2023/22 Move into Closed Session****Time:11.49am**

Resolved on the motion of Councillor Cooke and Councillor Hundy that the council move into Closed Session and that the public be excluded from the meeting pursuant to Sections 10A 2 (a) & (b) of the Local Government Act 1993 on the basis that the items deal with;

- (a) personnel matters concerning particular individuals (other than Councillors)
- (b) the personal hardship of any resident or ratepayer

**10/2023/23 Return to Open Session****Time:12.23pm**

Resolved on the motion of Councillor Cooke and Councillor Walford that the Council return to open session

*Deputy Mayor Hundy read the resolutions passed in the closed session meeting.*

**10C/2023/1 Minutes of the Closed Meeting – 22<sup>nd</sup> August 2023**

Resolved on the motion of Councillor Seaton and Councillor Cooke that the minutes of the Closed Council meeting held 22 August 2023 as itemised in minute numbers 9C/2023/1 to 9C/2023/4, pages 2 to 4 be confirmed.

**10C/2023/2 Flamingo Street – Lightning Ridge**

Resolved on the motion of Councillor Cooke and Councillor Walford that Council:

1. Confirm that in its view the matter of pouring the concrete slab at 6 Flamingo Street Lightning Ridge has been satisfactorily resolved and that the construction of the dwelling may proceed without any further obstruction of the Owner/Builder.
2. That it is in the Council's view that the Owner/Builder incurred the cost of obtaining the Structural Engineer's Certificate because of the circumstances set out in the Report and reimbursement of the amount of \$860 be authorized from Inspection Fees already paid to Council.

The motion was carried with the Councillors voting unanimously

**10C/2023/3 Reconnecting Regional Grant Variation**

Resolved on the motion of Councillor Keir and Councillor Rummery that Council endorse the action for the Reconnecting Regional Grant variation and that *Come-by-Chance Picnic Race Committee be granted the amount of \$2,000 for the Come-by-Chance Race Day under the 365 Community Assistance Fund.*

With no further business the meeting was closed by Deputy Mayor Hundy at 12.23 pm

To be confirmed at the next meeting of Council.

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 Mayor

26 September 2023

---

 General Manager

Ordinary Council Meeting

Council Minutes

## 5. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |



## 6. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jasen Ramien  
**FILE NUMBER:** 23/11/0298

### Mayoral Monthly Report

**Recommendation:**

That the Mayoral report for July 2023 be received and noted.

**Moved:**

**Seconded:**

**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

I value the two years of work Jane Keir and Greg Rummery have put into Council and I am honoured that the Council chose me to be Mayor for the next 12 months.

I attended a meeting with several stake holders including the LRMA and Mining Trust Committees, on September 20 at the Lightning Ridge Bowling Club. I'm hoping that the mining sector in Lightning Ridge can overcome certain challenges in the foreseeable future.

The youth centre in Collarenebri uses to be located in the town hall. On September 21st, I met with Kazi, the Director of Engineering, about this facility and the plans for renovating the Town Hall and Supper Room. It was proposed that the supper room be the first area to be rebuilt from the money allocation so that the kids can enjoy this space once again. As it is now the youth centre is located at the Red Shed, with no lawn and open access to the road which is not ideal.

I then travelled to the Gold Coast for a much-needed holiday and to complete in the Gold Coast Flathead Classic competition.

Following on from Councillor Keir's attempts and effort to assist to get funding for the repair work, I spoke with John Clement from Roy Buttler's office while on vacation about the Walgett pool. I learned the fantastic news that the premier had approved the funding on October 4th. John told me of the announcement and media release on October 5<sup>th</sup> 2023, which was wonderful and welcome news. On the 18th September I spoke with the Premier's Office and asked for the verification to be forwarded to our GM they also told me they had notified public works.

I like to thank deputy Mayor Hundy for filling for me while I was on leave.

## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 LOCAL AREA TRAFFIC COMMITTEE MEETING MINUTES**

#### **Local Area Traffic Committee Meeting – 4<sup>th</sup> October 2023**

**Recommendation:**

That the minutes of the Local Area Traffic Committee Meeting held 4<sup>th</sup> October 2023 having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:**

**Seconded:**



## **MINUTES**

### **LOCAL AREA TRAFFIC COMMITTEE MEETING**

**4<sup>th</sup> October 2023**

**10:00 AM**

**Held at Walgett Shire Council Chambers**

**Delegation to Councils – Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act, 1993 such as carrying out work on a road, etc. whereas the RMS can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act, 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RMS's "Delegation to Councils – Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RMS to delegate the following Traffic Regulation responsibilities to Council:

- (1) **Section 50 to Section 55 (inclusive)** of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices
- (2) **Section 122** of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road
- (3) **Section 116 to 119 (inclusive)** of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115)

**115 Roads authority may regulate traffic in connection with road work etc.**

- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by the RMS for any purpose but may not be exercised by any other roads authority otherwise than:
  - (a) For the purpose of enabling the roads authority to exercise its functions under This Act with respect to the carrying out of road work or other work on a public road, or
  - (b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - (c) For the purpose of protecting earth roads from damage caused by heavy vehicles or by animals, or
  - (d) For the purpose of protecting members of the public from any hazards on the public road, or
  - (e) For the purpose of protecting vehicles and other property on the public road from damage, or
  - (f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
  - (g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for items 1 and 2 above.

The Council may not sub-delegate item 3.

For further information please refer to the following document

**"A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic committees)" RMS – 2007**

**Advice to Councils – Regulation of Traffic**

Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following

- 1. Unanimous support
- 2. Majority support;
- 3. Split vote;
- 4. Minority support; or
- 5. Unanimous decline.

## MINUTES

### Attendees

|                 |                                                             |
|-----------------|-------------------------------------------------------------|
| Kazi Mahmud     | (Director of Engineering – Walgett Shire Council)           |
| David Vant      | (Road Safety & Traffic, Western Region, Transport NSW)      |
| Kayla Cohen     | (Associate Community and Safety Partner, Transport for NSW) |
| Colin Hundy     | (Deputy Mayor - Walgett Shire Council)                      |
| Greg Rummery    | (Councillor – Walgett Shire Council)                        |
| Michael Cooke   | (Councillor - Walgett Shire Council)                        |
| Tim McLoughlin  | (Roads Manager – Walgett Shire Council)                     |
| Adam MacCarthur | (NSW Police)                                                |
| Sherisse Fensom | (Secretary)                                                 |

The meeting was opened at 10:09 am

- Discussion regarding the chair of the meeting. It was confirmed the chair should remain the Director of Engineering.

### 1. APOLOGIES

#### Apologies – 4<sup>th</sup> October 2023

##### Resolved:

Apologies received from the following to be accepted:

|              |                                                                          |
|--------------|--------------------------------------------------------------------------|
| Megan Dixon  | (General Manager - Walgett Shire Council)                                |
| Jane Keir    | (Councillor) – Walgett Shire Council)                                    |
| Jasen Ramien | (Mayor – Walgett Shire Council)                                          |
| Kevin Day.   | (Inspector – NSW Police) – <i>Adam MacCarthur attended on his behalf</i> |

Moved: Kayla Cohen

Seconded: Michael Cooke

*Note: David Sullivan's apology was received before the meeting but not realised until after.*

### 2. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

NIL

### 3. CONFIRMATION OF MINUTES

#### Minutes of Local Area Traffic Committee Meeting – 9<sup>th</sup> August 2023

##### Resolved:

That the minutes of the Local Area Traffic Committee meeting held 9<sup>th</sup> August 2023, have been circulated and be confirmed as a true and accurate record of that meeting.

Moved: Kayla Cohen

Seconded: Michael Cooke

#### 4. MATTERS ARISING FROM PREVIOUS MEETING

- **Peel Street Bypass** – Council needs to acquire funding for this project and the feasibility study and prepare a report for Council. Community Consultation is necessary. Council to contact Moree and Gunnedah to source information on their bypass funding and how they addressed issues such as a schools and churches on the bypass road.
- **40kms Zone Extension Walgett** - Council to locate and circulate the new extension footprint. Community Consultation required. Transport NSW has funding for signage and gateway entry. (Do Walgett first before Lightning Ridge or Collarenebri. Need to be scoped for funding)
- **Fred Reece Way** – There is a dirt track on the Lorne Road and Fred Reece Way Intersection that locals have created to short cut the road. Council to investigate.
- **Cumborah Traffic** – has not progressed due to staffing. Council to follow up and have data ready for next meeting. There is a dirt track that bypasses the town but the area is overgrown. Transport NSW will commit to visit Cumborah by next meeting.
- **Toilet Block on Kamilaroi Hwy** – There is a rest area near the Brewarrina boundary that can be converted to a designated rest area. Investigate who owns the area and who is servicing the bin there. Transport NSW can provide funding for signage. Another potential place is on the Big Warrambool however flooding will impact toilet facilities.
- **Permanent Stock Zones** – Needs to be a meeting with the General Manager as this issue must be addressed. Everyone but one person has agreed to remove their grids and use fencing.
- **Lightning Ridge Bus Zone** – Quotes from consultants and submissions are in. In progress.
- **50km signage on Bill O'Brien Way** – Road numerals have been placed but are already fading. A thermal 80km to be used. Council to order size C 80km signs and Transport NSW will pay the cost.
- **Reverse Parking** – If the bypass reduces the need for reverse parking, consideration could be given to changing the angle of the parking to ensure better vision. This should tie into the main street beautification project (for traffic and sidewalk furniture) and be part of community consultation.

**5. AGENDA ITEMS****5.1 Better “No Parking” signage on Opal Street near Morilla St Intersection**

| RECOMMENDATION:                                                                                                                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Turn templates for the largest combination expected (triple) and where the turn can be completed go another five meters on. Paint out the road, also a blister so it is also a visual cue.</li> <li>2. Reduce the nose of the pedestrian refuge and paint it on instead.</li> </ol> |
| ACTION:                                                                                                                                                                                                                                                                                                                       |
| <ol style="list-style-type: none"> <li>1. Turning templates</li> <li>2. Create a report and update for the next meeting</li> </ol>                                                                                                                                                                                            |

**6. GENERAL BUSINESS**

- **Speed zone near childcare center in Lightning Ridge** – The childcare center operates as a private business and requires each child be escorted by an adult. A designated walkway with adequate fencing separates the facility from the road. No further action recommended.
- **Line of sight on the Kamilaroi Highway** – Transport NSW need to follow a process. An environmental study needs to be conducted on disturbed and undisturbed land. Culvert expansions and edge treatment may have this already in a program of works.
- **The ‘Get NSW Active’ grant** will open early this year. The Collarenebri footpath project or Opal Centre paths may be eligible projects. Strategic plan will need to be done first.
- **Blackspot funding** open until the 14<sup>th</sup> of October

**7. CONFIRMATION OF NEXT MEETING**

- The next meeting will take place on 6<sup>th</sup> December at 10am at the Walgett Shire Council Chambers on 77 Fox Street, Walgett.

**8. MEETING CLOSED: 11:45**

## **8. CORRESPONDENCE AND PETITIONS**

Nil

## 9. REPORTS FROM OFFICERS

### 9.1 GENERAL MANAGER

#### 9.1.1 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Hugh Percy – Acting General Manager  
**FILE NUMBER:** 12/14-03

##### Circulars Received from the NSW Office of Local Government

**Recommendation:**

That the information contained in the following Department circular 23-12 from the Local Government Division Department of Premier and Cabinet, be received and noted.

**Moved:**

**Seconded:**

**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 23-11 Effect of the NSW Government's policy on executive office holders' and senior executives' remuneration on general managers', executive officers' and senior staff remuneration

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Financial Implications:**

Obviously, some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**Attachments:**

Circulars





Office of  
Local Government

## Circular to Councils

|                             |                                                                                       |
|-----------------------------|---------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 23-12 / 5 October 2023 / A871143                                                      |
| <b>Previous Circular</b>    | <i>Not applicable</i>                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / Planning staff                                       |
| <b>Contact</b>              | Policy Team 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                  |

### Guidelines on the withdrawal of development applications

#### What's new or changing

- The Office of Local Government (OLG), with the concurrence of the Minister for Planning and Public Spaces, the Hon. Paul Scully MP, has released the Guidelines on the Withdrawal of Development Applications (the Guidelines).

#### What this will mean for your council

- The Guidelines have been issued under section 23A of the *Local Government Act 1993* and councils are required to consider the Guidelines in exercising their development application (DA) assessment functions.
- The Guidelines include a policy statement that encourages councils to contribute to providing more appropriate housing to address the State's housing shortfall through the expeditious assessment and determination of DAs.
- The Guidelines require councils to allocate appropriate resources to their planning and assessment teams to ensure development applications are assessed and determined expeditiously.
- The Guidelines strongly encourage councils to avoid practices that delay DA assessment within reasonable timeframes.

#### Key points

- The NSW Government recognises the importance of providing more housing opportunities for people to help drive down the cost of housing and boost the economic productivity of the State.
- NSW councils have an important role to play in housing delivery through their planning and approval process.
- Many councils across the State, particularly in regional areas, have identified the need to urgently address growing unaffordability of housing.
- The NSW Government will continue to develop a range of policies to address NSW's shortfall in housing.

#### Where to go for further information

- The Guidelines on the Withdrawal of Development Applications are available on the OLG website.

**Brett Whitworth**  
Deputy Secretary, Local Government

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## 9.1.2 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Hugh Percy – Acting General Manager  
**FILE NUMBER:** 12/14-03

---

### Important Dates for Councillors – Upcoming Meetings & Events

**Recommendation:**

That Council receive and note the list of upcoming meetings and events.

**Moved:**

**Seconded:**

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their workload having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**Attachments:**

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

| DATE                  | MEETING/FUNCTION                   | LOCATION         | NOTES                                         |
|-----------------------|------------------------------------|------------------|-----------------------------------------------|
| 26 October 2023       | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 3 November 2023       | Country Mayors Assoc. Meeting      | Sydney           | Mayor and General Manager                     |
| 8 November 2023       | LEMC Meeting                       | Walgett          | Mayor and General Manager                     |
| 12 – 14 November 2022 | Local Government Annual Conference | Sydney           | Mayor, General Manager and Councillors        |
| 28 November 2023      | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 19 December 2023      | Council Meeting                    | Walgett Chambers | Councillors, GM and Executive Staff to attend |

### 9.1.3 LIGHTNING RIDGE EASTER FESTIVAL 2024

**REPORTING SECTION:** Executive

**AUTHOR:** Sherisse Fensom – Administrative Services Officer

**FILE NUMBER:** 23/11/0260

#### Lightning Ridge Easter Festival 2024

**Recommendation:**

That Council determine their 2024 sponsorship of the Lightning Ridge Easter Festival.

**Moved:**

**Seconded:**

**Summary:**

The purpose of this report is to provide an overview of the requests made to Council by the Lightning Ridge Easter Festival Committee for 2024.

**Background:**

The committee has formally submitted a request for the following financial commitments from the Council:

1. An allocation of \$11,000.00 designated for the annual fireworks display.
2. An allocation of \$1,800.00 designated for the live reptile display.

This results in a combined total of \$12,800.00.

Furthermore, the committee has made a request for the payment of 2WEB outside broadcast fees, which would cover a two-day period at a cost of \$5,500.

In addition to the financial matters, the committee would like to initiate a discussion regarding the potential establishment of a permanent Council-funded coordinator position starting in 2024 and continuing thereafter. This proposition stems from the acknowledgment that the current volunteers involved in event planning, leadership, and organization have concurrent commitments and responsibilities that render it unsustainable for them to continue performing these roles. However, they have expressed their willingness to continue volunteering during the event weekend.

**Current Position:**

There is an allocation of \$10,000 in the budget for the 2024 event.

Presently, there is no Tourism Coordinator within the Council. The position of Event Manager, which played a supportive role in this year's festival, was entirely funded through the Reconnecting Regional grant. Should the Council decide to take on this responsibility, it has the potential to impact sponsorships, grants allocated to incorporated committees, and other funding streams. This could, in turn, lead to increased financial commitments and liabilities for the Council.

**Relevant Reference Documents/Policies:**

Nil

**Stakeholders:**

Walgett Shire Council  
 Lightning Ridge Easter Festival Committee  
 Businesses in Lightning Ridge

**Financial Implications:**

| Item                      | Cost     | Comments                   |
|---------------------------|----------|----------------------------|
| Fireworks Display         | \$11,000 |                            |
| Live Reptile Display      | \$1,800  |                            |
| 2WEB Broadcast for 2 days | \$5,500  |                            |
| Event Manager             | Unknown  | Cost of wages, travel etc. |

**Alternative Solutions/Options:**

Council considers increasing the funding to cover the extra expenses for one or all of the requests.

Council hires staff to coordinate these events for the foreseeable future.

Council keeps the budgeted \$10,000 and suggest the committee apply for the Community Assistance Grant in January.

Council remains as an event sponsor and not an organiser.

**Conclusion:**

Council has the opportunity to determine the 2024 sponsorship of the Lightning Ridge Easter Festival.

**Attachments:**

Nil

#### 9.1.4 SAFETY SUMMIT CONFERENCE - SYDNEY

**REPORTING SECTION:** Executive  
**AUTHOR:** Hugh Percy – Acting General Manager  
**FILE NUMBER:** 23/11/273

##### **Safety Summit Conference - Sydney**

##### **Recommendation:**

1. That Council acknowledge the seriousness of this major incident by conducting a one-day safe work seminar for all Council staff & Council's main contractors (some of whom were involved with the work site at Cryon) with an invitation to conduct such seminar to be given to Lisa Moore, Transport for NSW, and that the presenters at this seminar include:
  - Transport for NSW
  - Greg Wear – Traffic Control Management Consultant
  - Patrizia Cassantiti – Work Health & Safety Advocate,
2. Attendance at such seminar be compulsory for staff and that Council business be suspended for the day to facilitate the conduct of the seminar,
3. And further that David Callander, Council's WHS Officer, Rehabilitation Coordinator be authorized to co-ordinate this proposed seminar with Transport for NSW.

**Moved:**

**Seconded:**

##### **Summary**

The Court Order made in connection with the Cryon Case which involved the fatality of a Council employee required, inter alia, that a series of Safety Leadership meetings be held throughout the State culminating with an Executive Leadership Summit in Sydney.

##### **Background**

This Summit was conducted in Sydney recently to provide an event with all 93 regional NSW councils in attendance to learn together, work together and create a common commitment to safety that everyone can contribute to and endorse.

Walgett was required to have its most senior people attend this Summit and the delegates were:

- Hugh Percy – Acting General Manager.
- Kazi Mahmud – Director of Engineering Services.
- GERVAIS Murphy – Solicitor.
- Greg Wear – Traffic Control Management Consultant.

The Summit was conducted over 2 days and exposed participants to the need for a safe working environment to protect both workers and their employers, Councils.

A Booklet – Due Diligence Series – Persons Conducting a Business or Undertaking – was distributed and copies are available for the information of Councillors and staff.

A presentation by Patrizia Cassaniti/Work Health and Safety Advocate and Founder and Director of the Touched by Christopher Foundation was very moving and most relevant to the Cryon Case.

### **Current Position**

At the conclusion of the Summit the Acting General Manager, Walgett Council was invited to be the first Council representative to sign the Common Commitment by Councils.

This was done and a copy of the *Common Commitment to Work, Health and Safety for Transport for NSW and NSW Regional Councils* is attached.

### **Relevant Reference Documents**

The council has extensive files on this matter.

### **Governance Issues**

The way this was handled needs to be reviewed to ensure that proper processes are in place for any future serious incidents.

### **Stakeholders**

This has been a most traumatic experience for the council employees directly and indirectly affected, family members of the person deceased and the community.

### **Financial Implications**

This matter has been a substantial drain on Council resources. Solicitors' costs of about \$1.5m, prosecutors' costs of \$380,000, Traffic Consultants costs, and other administrative costs have totaled about \$2m.

### **Alternative Solutions/Options**

The Court Orders issued because of this case have been complied with.

### **Conclusion**

The costs incurred by Council in dealing with this matter confirms the statement made at the Summit – *if you think safety is expensive then try a major incident*””.

Council cannot risk another major incident that puts it before the Court as leniency will not be applied.

Transport for NSW have been exemplary in the way they have assisted Council with complying with Court Orders as they were implicated as well.

Barristers who represented the Council at the Court made a presentation to the Summit and their considerable fees for that presentation were met by Transport for NSW.

## **Common Commitment to Work, Health and Safety for Transport for NSW and NSW Regional Councils**

### **Purpose:**

In line with the expectations of our communities, this is a common commitment to work together to build a safer workplace environment. This commitment is a foundation to build on together with the aim of improving safe work practices and leadership particularly in relation to temporary works on NSW roads and bridges. This document compliments our individual legal obligations – it does not extend or replace them.

The common commitment helps us support each other to enhance our health and safety systems, build trust between organisations and upskill our workers by sharing information and having genuine safety conversations.

This is in line with the NSW Work Health and Safety Act, Regulations, specified Australian Standards and Codes of Practice and industry best practice.

Through making this commitment, senior leadership in all organisations are making a tangible commitment to safety excellence and leadership.

### **Our common commitment:**

Together we will take reasonable steps to provide a healthy and safe workplace for all workers, contractors, suppliers and visitors involved in our work sites across NSW.

We will deliver our common commitment by:

- Fostering a positive, no blame, safety culture across our organisations through pro-active safety leadership
- Building collaboration between our organisations by being willing to share safety knowledge, systems and experiences
- Promoting continuous improvement in our operations through constructive review of safety performance
- Enhancing safety maturity and capability across regional NSW by creating and sharing training resources that enhance safety standards, safe work practices and upskill our workers.

We look forward to working together to achieve a positive safety culture.



### 9.1.5 LIGHTNING RIDGE WELCOME SIGN

**REPORTING SECTION:** Executive  
**AUTHOR:** Hugh Percy – Acting General Manager  
**FILE NUMBER:** 23/11/282

#### Lightning Ridge Easter Festival 2024

##### Recommendation:

That John Murray be engaged to undertake the refurbishment of the welcome sign at the corner of Bill O'Brien Way and the Castlereagh Highway in accordance with the proposal lodged for the work at a cost of \$10,200 and that such cost be funded from the Marketing and Promotion Account – 11.3763.2250

**Moved:**

**Seconded:**

##### Summary

The Welcome sign at the corner of Bill O'Brien Way & the Castlereagh Highway was installed 18 years ago is a big attraction to visitors but the signage is in urgent need of rejuvenation.

##### Background

John Murray has lodged a proposal to bring this landmark back to original condition with:

- New signage (old signage is damaged)
- Repainting the agitator.

The proposal, with costs, is attached.

##### Current Position

The signage is quite damaged from age and vandalism & the agitator needs to be refreshed as the original paint has faded.

This welcoming area is heavily used and attracts many visitors for photo opportunities.

The attached Table clearly demonstrates the number of people viewing this area albeit that this is a record of visitors attending the LR Visitors Centre. Not everyone visits the Centre and the numbers in the Table do not account for the many thousands passing through who do not clock into the Centre.

Recently Council agreed to paint the car doors on the respective Car Door driving tours in Lightning Ridge, but nothing was started so John Murray painted them himself saving Council a considerable amount.

##### Relevant Reference Documents

Proposal submitted by John Murray which is attached.

##### Governance Issues

None

## Stakeholders

Community generally

## Alternative Solutions/Options

None as this proposal is from the person who originally installed the agitator and welcome area. He is local as are the other contributors and the proposal has been costed at the minimum.

## Conclusion

Refreshing this welcome area demonstrates to the community, and visitors, that the community cares how the image of Lightning Ridge is portrayed.

Lightning Ridge Visitor Numbers

| Year                                                              | Jan  | Feb  | Mar  | Apr  | May  | Jun  | Jul  | Aug  | Sep  | Oct  | Nov  | Dec  | Total         |
|-------------------------------------------------------------------|------|------|------|------|------|------|------|------|------|------|------|------|---------------|
| 2020                                                              | 1067 | 865  | 1068 | 53   | 39   | 2221 | 6552 | 4479 | 6270 | 6503 | 2647 | 1682 | 33446         |
| 2021                                                              | 2447 | 1087 | 2767 | 6354 | 5881 | 6792 | 4878 | 1045 | 52   | 987  | 1529 | 866  | 34685         |
| 2022                                                              | 1307 | 1003 | 2205 | 6697 | 4470 | 6392 | 8571 | 6203 | 6311 | 2922 | 590  | 1274 | 47945         |
| 2023                                                              | 1411 | 862  | 2142 | 7438 | 4938 | 6595 | 6247 | 6164 | 7015 | 2377 |      |      | 45189         |
| 2024                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2025                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2026                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2027                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2028                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2029                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2030                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2031                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2032                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2033                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2034                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| 2035                                                              |      |      |      |      |      |      |      |      |      |      |      |      | 0             |
| Visitors numbers low due to fl COVID-19 Lockdown                  |      |      |      |      |      |      |      |      |      |      |      |      | 161265        |
| Green figures are highest visitor numbers recorded for that month |      |      |      |      |      |      |      |      |      |      |      |      |               |
| Flooding within the Shire                                         |      |      |      |      |      |      |      |      |      |      |      |      |               |
| TOTAL NUMBERS                                                     |      |      |      |      |      |      |      |      |      |      |      |      | 461753 623018 |

John Murray  
P: 0428 176 180  
E: info@johnmurryart.com.au

Walgett Shire Council  
77 Fox Street  
Walgett NSW 2832

ATT: Hugh Percy

### *Project Scope:*

---

*Revamping the welcome sign at the corner of Bill O'Brien Way & the Castlereagh Highway.*

The existing signs and agitator have been in place for 18 years and are showing signs of wear and tear. This is not a good impression for tourists visiting Lightning Ridge.

Work required to bring the landmark back to original condition includes:

- New signage (old signage damaged)
- Repainting the agitator

### *Quote for Repairs:*

---

*New frames made up for three signs, sign construction includes:*

- Steel for sign frames
- 13 galvanised poles to support sign frames
- Welding and construction
- Cementing and fixing signs into the ground
- Labour for 2 men

**COST: \$5,000.00 plus GST**

*Signwriting:*

- Supply and sign writing on 10 2400mm x 1200mm steel sheets
- Fitting sheets/signs to frames

**COST: \$4,200.00 plus GST**

*Painting and repair of agitator:*

**COST: \$1,000.00 plus GST**

**TOTAL COST: \$10,200.00 plus GST**

### *Suppliers:*

---

Frames - Tony Turk  
Signwriting - Geoff's Glass (Geoff Chaffey)  
Painting Barrel - John Murray

*Three (3) Signs to be Made:*

1. 

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |

 1200
  
2. 

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|  |  |  |  |

 1200
  
3. 

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |

 1200

*Photos:*



### 9.1.6 COLLARENEBRI WATER METERS

**REPORTING SECTION:** Executive  
**AUTHOR:** Hugh Percy – Acting General Manager  
**FILE NUMBER:** 23/11/283

#### Collarenebri Water Meters

##### Recommendation:

That the General Manager continue endeavours to:

1. Obtain copies of the documents committing the Council to this Project,
2. To clarify the ongoing costs of the project and
3. To Report these matters to the Council for consideration of what may be done to limit those costs.
4. and review Council's delegation to the General Manager in the amount of \$1m.

**Moved:**

**Seconded:**

##### Summary

An Agreement to install electronic water meters at Collarenebri was signed by the General Manager, Michael Urquhart on 18 July 2023 – Any information on the question of how the project came to be initiated or what happened before Telstra submitted its Proposal cannot be located.

##### Background

Apparently, this project arose from a presentation made by Telstra at a Joint Organisation Meeting at which Walgett and Narrabri expressed interest.

The Agreements signed for the supply, delivery and installation of the electronic water meters were in 2 parts:

1. IoT Digital Water Meter Solution, Phase 1 – Statement of Work – July 2022:
  - ✓ Customer Contact – Michael Urquhart,
  - ✓ Key Personnel – Bob Stephen.
2. Telstra Industrial & IoT Solutions:
  - ✓ Primary Contact Details – Michael Urquhart,
  - ✓ Signed – Michael Urquhart – 18 July 2022.

Included in these documents are the charges for the project:

- a) Upfront charges for Hardware and Prof Services/set up - \$165,360,
  - Ongoing for services – 400 units with platform fee of \$1,50 each per month (\$600),
  - Data plans @ \$0.50 a month (\$200),
 a total of \$800 per month.
- b) An initial cost - \$76,000 ex GST as well as the change requested,
- c) Potable Water Meter Couplings and Consumables - \$14,000 Ex GST.

It has been suggested that the Collarenebri project was thought to be a template to be extended to the whole of Walgett Shire.

If Council wishes the Sim cards can be removed from the meters and revert to the old system of manual reading of meters.

Prior to the project being undertaken Collarenebri properties had two meters nearing the end of their life – one for mains water and one for wastewater. Both meters were replaced the Council paying the Telstra Contractor extra money for removal and replacement of the waste meters.

Inquiries are being made from the Telstra Contractor as to what happened to the meters which were removed.

### **Current Position**

When the Council adopted its Budget for 2022/2023 it included a Vote of \$165,000 for an item described as “Water Supply Infrastructure”. The adopted Budget for the current year includes a Vote of \$100,000 also for “Water Supply Infrastructure”.

These were the Votes utilised for payment of the installation costs of the water meters in Collarenebri.

400 Electronic Water Meters have been installed at Collarenebri.

### **Financial Implications**

In each of the two financial years amounts of \$89,000 were charged against the above Votes so that it appears that total installation costs were \$170,000.

Internal Memos seem to show that this amount was for the purchase and installation of 400 meters.

The first payment is said to be due by 2<sup>nd</sup> August 2023 and was authorised for payment on 26<sup>th</sup> September 2023 - \$44,972. Approximately \$20 was itemised as for various “Rentals” but the major item of \$41,000 was described as “IOT Professional Services @ \$42 per unit.

The second payment was also authorised for payment on 26<sup>th</sup> September 2023 in the amount of \$63,612 – it also included various relatively small amounts for “Rentals” but the major item was “IOT Professional Services @ \$57 per unit - \$56,000.

### **Relevant Reference Documents**

See attachments.

### **Governance Issues**

There appears to be no Council consideration or decision on this matter.

For reasons which are unclear this Project, quite improperly, was implemented surreptitiously, the General Manager at the time failing in his duty to report to the Council for its consideration a major upgrade of Collarenebri Water Supply facilities.

The capital cost of the work was disguised in the Budget being described as “Water Supply Infrastructure” so that the majority of newly elected and first time Councillors did not understand the implications. The General Manager neglected to explain to those Councillors what was proposed.

There was also a failure to disclose the ongoing costs of the installations and now the Council is still in the dark as to what those costs are likely to be.

The failures of the former General Manager are particularly irresponsible having regard for the fact that in the Council's Accounts show that Collarenebri Water Supply is "in Deficit to the extent of some \$2.9m".

However, Councillors should be aware that the former General Manager was holding a Delegation from the Council authorising him to commit up to \$1m of Council funds for works or services for which the Council had authorised a Vote for Expenditure and if challenged may have relied on that seemingly excessive Delegation.

That Delegation is still on the record of the Council for the General Manager and its extent was questioned by the Acting General Manager on his appointment.

### **Environmental Issues**

#### **Stakeholders**

Walgett ratepayers  
Community generally

#### **Alternative Solutions/Options**

Council to resolve.

#### **Conclusion**

It appears that this project was approved at an administrative level with no recourse to Council.

Adobe Acrobat Sign Transaction Number: CSJCHBCAABAAJg\_BolGUml60NH9Tfqtnt6So3SyoqMu8

Application Form



# Telstra Industrial and IoT Solutions

## Customer Details

Customer Identification Number (CIDN)

3101283631

Company Name

Walgett Shire Council

ACN/ABN/ARBN

88769076385

Trading/Business Name (if applicable)

Walgett Shire Council

Registered Address

72 Fox Street

City/Suburb

Walgett

State

NSW

Postcode

2832

## Primary Contact Details

Contact Name

Michael Urquhart

Ph (work)

(0268) 96152

Ph (mobile)

Email

murquhart@walgett.nsw.gov.au

Registered Address

72 Fox Street

City/Suburb

Walgett

State

NSW

Postcode

2832

## Additional Contact Details (if relevant eg. Project lead)

Name

Ph (work)

( )

Ph (mobile)

Email

Registered Address

City/Suburb

State

Postcode

Company Name should be the name of the legal entity to which the service will be provided. In this Application Form, references to "you" or "I" refer to this entity.

ACN/ABN/ARBN is Australian Company Number or Australian Business Number or Australian Registered Business Number.

Trading/Business Name is not a legal entity but is the name under which your business trades.

Primary Contact name is the person representing the Customer for billing and contract administration (authorised representative)

Additional Contact Name should also be an authorised representative to your Telstra account (eg. your technical or project lead representative)

You must notify Telstra of any changes to your contact details.



Adobe Acrobat Sign Transaction Number: CBJCH9CA8AAJg\_BolGUmL60NH9TFqnt8Se35yqoMuB



## Telstra use only

### Billing Details

Please provide billing account number for invoicing:

Billing Account Number

8629664000

If known, please specify the account type : ☐ Mica ☒ Flexcab

This application form assumes a billing account (MICA/Flexcab) is existing for the customer. If no account exists, ensure an account is created prior to completing and submitting this form.

### Delivery Details

☒ Same as Primary ☐ Same as Additional ☐ Alternate Instructions (See attached)

Delivery Contact Name

Michael Urquhart

Delivery Address

72 Fox Street

Delivery details may include goods being sent directly to external vendors or 3rd party suppliers. On these occasions, please select 'alternate instructions' and attach a document outlining the specific details.

City/Suburb

Walgett

State

NSW

Postcode

2832



## Industrial IoT Order Selection

### ☐ Hardware (Upfront Payment)

#### Digital Integrated Water Meters Selection

| Order Selection          | Product                               | Quantity | Cost per unit (ex GST) | Total cost (ex GST) |
|--------------------------|---------------------------------------|----------|------------------------|---------------------|
| <input type="checkbox"/> | EDMI - DN20mm without pressure sensor |          | \$290.00               |                     |

\$0.00

\*Standard lead times can vary and is subject to availability. Approx ETA:

#### Data Loggers Selection

| Order Selection          | Product                            | Quantity | Cost per unit (ex GST) | Total cost (ex GST) |
|--------------------------|------------------------------------|----------|------------------------|---------------------|
| <input type="checkbox"/> | Captis Multi                       |          | \$576.00               |                     |
| <input type="checkbox"/> | Captis Pulse Lite                  |          | \$262.00               |                     |
| <input type="checkbox"/> | Captis Power+                      |          | \$893.00               |                     |
| <input type="checkbox"/> | Captis Solar                       |          | \$776.00               |                     |
| <input type="checkbox"/> | Captis Metrum V100                 |          | \$254.00               |                     |
| <input type="checkbox"/> | Captis Metrum TD8                  |          | \$337.00               |                     |
| <input type="checkbox"/> | Captis Multi External Antenna      |          | \$576.00               |                     |
| <input type="checkbox"/> | Captis Pulse Lite External Antenna |          | \$294.00               |                     |

\$0.00

\*Standard lead times can vary and is subject to availability. Approx ETA:

#### Accessories

| Order Selection          | Product                              | Quantity | Cost per unit (ex GST) | Total cost (ex GST) |
|--------------------------|--------------------------------------|----------|------------------------|---------------------|
| <input type="checkbox"/> | Verge Float Switch - USA 6M Cable    |          | \$112.20               |                     |
| <input type="checkbox"/> | Verge Rain Gauge - 0.2MM Tipping Buc |          | \$443.00               |                     |
| <input type="checkbox"/> | Verge 1M External Antenna            |          | \$127.30               |                     |
| <input type="checkbox"/> | Verge 62M External Antenna           |          | \$30.40                |                     |

\$0.00

\*Standard lead times can vary and is subject to availability. Approx ETA:

INB. You can review all hardware related terms and conditions [here](#)

### ☒ Connectivity (Monthly Payment)

#### LPWAN Annual Plans

| Order Selection                     | Type | Number of Plans | Monthly Service Fee | Fee for eligible data usage exceeding monthly data allowance (per MB) | Total Cost Monthly (ex GST) |
|-------------------------------------|------|-----------------|---------------------|-----------------------------------------------------------------------|-----------------------------|
| <input checked="" type="checkbox"/> | 1MB  | 400             | \$0.50              | \$6.00                                                                | \$200.00                    |
| <input type="checkbox"/>            | 3MB  |                 | \$0.75              | \$3.00                                                                |                             |
| <input type="checkbox"/>            | 5MB  |                 | \$0.84              | \$2.00                                                                |                             |
| <input type="checkbox"/>            | 9MB  |                 | \$1.00              | \$1.34                                                                | \$0.00                      |
| <input type="checkbox"/>            | 12MB |                 | \$1.25              | \$1.25                                                                | \$0.00                      |
| <input type="checkbox"/>            | 18MB |                 | \$1.50              | \$1.00                                                                |                             |
| <input type="checkbox"/>            | 36MB |                 | \$1.75              | \$0.58                                                                |                             |
| <input type="checkbox"/>            | -    |                 | \$0.00              | \$0.00                                                                |                             |

\$200.00

Partnering with Telstra means customers can get access to:

- a range of options so you can implement a cost effective and scalable solution that works for you
- connectivity on Australia's best mobile network to help ensure your IoT Solution is connected
- integrated data and network security options for peace of mind
- an end to end partner eco-system delivering a seamless IoT experience
- a range of Telstra approved IoT devices allowing for optimised coverage and performance
- leading-edge platforms to simplify connected SIM and device management (Telstra IoT Platform and Telstra Wireless M2M Control Centre) and data management
- IoT professional services specific to your business
- highly skilled resources in IoT design, execution and implementation

**LPWAN Plans** Unless otherwise notified by us, these plans allow data connectivity for NB IoT and Cat M1 devices only. They do not allow you to establish SMS or voice connectivity. These plans are all 'group' plans, and so pricing – and usage – is calculated across a pool of SIMs rather than a per-SIM basis.

NB. You can review all connectivity related terms and conditions [here](#)

## Telstra use only

### Ordering Account Details

For New Accounts, please specify which type of account needs to be created:

☒ Control Centre Essentials (NB-IoT only)

For Existing Accounts, please provide details:

Please provide details for all accounts that customer wishes to include below:

|   | Account Type | Account Name          | Control Centre Account Number |
|---|--------------|-----------------------|-------------------------------|
| 1 | Essentials   | Walgett Shire Council | TBA                           |
| 2 |              |                       |                               |
| 3 |              |                       |                               |

### COMMUNICATION PLAN

Communication Plan Name

Walgett TDWM

List APN(s)

tdwm.telstra.iot for water meters

Enable Data

☒ Yes ☐ No

Enable SMS-MO (Device to send SMS)

☒ Yes ☐ No

Enable SMS-MT (Device to receive SMS)

☒ Yes ☐ No

Enable Voice-MO (Device to make a call)

☒ Yes ☐ No

Enable Voice-MT (Device to receive a call)

☒ Yes ☐ No

Enable International Voice

☐ Yes ☒ No

Enable International Roaming

☐ Yes ☒ No

Block Premium Numbers

☒ Yes ☐ No

Enable Fixed IP

☒ Yes ☐ No

Enable Location Service PAYG

☒ Yes ☐ No

Enable Location Service AYCE

☐ Yes ☒ No

Control Centre allows you to self manage your IoT solutions Telstra connectivity. This includes purchasing of SIM cards.

which will be applied to every service. The

The communication plan will determine what capability and access point nodes the customer's service can use ie. data, sms, voice, roaming, APN(s). The customer can have more than one communication plan. In this case, the customer will need to nominate a default communication plan which will be applied to every service. The customer can then allocate the other communication plan to their services as required.

APN NOTE:

Dedicated APNs would be requested as part of an M2M VPN or an IP Wireless iPort/iPWWAN order.

Adobe Acrobat Sign Transaction Number: CBJCHBCA8AAJg\_BolGUmL60NH9TFqnt85o35yqoMuB


☒ **IoT Platform (Monthly Payment)**

| Order Selection                     | Number of services | Cost per service per month (ex GST) | Term |
|-------------------------------------|--------------------|-------------------------------------|------|
| <input checked="" type="checkbox"/> | 400                | \$1.50                              | 12   |

\*MB &amp; API included with each device: 10 MB Storage / 4,000 API Calls

\*\*Additional Monthly Usage Charge on all tiers: \$0.35 per GB storage / \$0.33 million API calls

**Tenancy Details**

To create new/add to an existing tenancy, please provide the following details:

Tenancy URL: [Walgett.iot.telstra.com](https://Walgett.iot.telstra.com)

Business Account Number: 8629664000

NB. You can review all platform related terms and conditions [here](#)

**IoT Platform** is an Internet-of-Things cloud solution that enables you to manage, track and control remote assets equipped with sensors and actuators. This "IoT Service" is provisioned through a cloud-based self-service platform

**Note:**

1. Customer commits to activating all devices within the agreed time period.
2. Monthly billing dependent on number of devices registered on the platform.

☒ **Professional Services (Upfront Payment)**
☐ Details outlined below
 ☒ Statement of Work attached
 

|                     |                    |            |
|---------------------|--------------------|------------|
| Scope of work       | Per attached SOW.  |            |
| Service Term        | Commencement Date: | 19/07/2022 |
|                     | Service Term:      | 6 Months   |
| Total Cost (ex GST) | \$165,360.00       |            |

**IoT Professional Services** can include everything from IoT consulting services, IoT system design and integration services, IoT infrastructure services, support and maintenance services, education and training services and more.

To be included in this section are details of key objectives and deliverables, scope of work, any exclusions, timeframes, costs and any other important project-related information.

NB. You can review all professional services related terms and conditions [here](#)

Adobe Acrobat Sign Transaction Number: CBJCHBCA8AAJg\_BolGUml80NH9TFqnt8So35yqoMuB

## Order Summary



### UPFRONT COSTS

| Component             | Description | Monthly Total cost (ex GST) |
|-----------------------|-------------|-----------------------------|
| Hardware              | As Per SOW  | \$0.00                      |
| Connectivity          |             | 0                           |
| Professional Services | As Per SOW  | \$165,360.00                |
|                       |             | \$165,360.00                |

### MONTHLY COSTS

| Component    | Description | Monthly Total cost (ex GST) |
|--------------|-------------|-----------------------------|
| Connectivity |             | \$200.00                    |
| IoT Platform |             | \$1.50                      |

### Terms and conditions

#### Continuous and fault free

You agree, and must ensure that your Authorised Users are aware that:

- (a) while we will provide the Service consistent with prevailing industry standards in a manner that endeavours to minimise errors and interruptions in the Service, it may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by us or by our suppliers, or because of other causes beyond our reasonable control, so you and, where applicable, your Authorised Users should have a business continuity plan; and
- (b) subject to non-excludable statutory guarantees, we do not warrant that use of the Service will be uninterrupted or error free, and as such, for any application that requires fail-safe or uninterrupted operation or connectivity, you and, where applicable, your Authorised Users, must establish separate backup services or arrangements to provide coverage during any interruption.

#### 3G Exit

Telstra has announced that it will be switching off its 3G (850 MHz) service on 30 June 2024. If you use 3G only devices, the services and related products you acquire in connection with this service will be impacted and will no longer work from 30 June 2024. For further information please visit: [tel.st/3g](http://tel.st/3g) (Network Closure Notice).

#### Migration to the digital stack

We will notify you if we have to migrate you to a similar service and it is materially detrimental to you.

#### Location Tracking

Some of our Services include location tracking capabilities. You must not use the Service to determine or track the location of a person or an object in that person's possession without their express consent or other than as permitted by all relevant laws.

It is solely your responsibility to ensure that you use the Service as permitted by all relevant laws. Where necessary, you warrant that you and any Authorised Users have made appropriate disclosures and obtained any required consents from the owner or users of the device for the collection, use and disclosure of the data obtained from that device, in accordance with the applicable state and territory legislation.

You indemnify us against any loss or damage we suffer or incur in relation to a claim against us arising from your breach of any law in connection with the Service. We may suspend or cancel your Service without liability to you if you breach your obligations.

#### Privacy Policy

You agree, and will ensure that any of your related bodies corporate which receive services connected with this application form and your representatives are aware, that Telstra may:

- (a) collect, use and disclose information about us and our related bodies corporate (including for marketing purposes) in accordance with Telstra's Privacy Statement (as amended from time to time) which you can obtain via our [website here](#) or by calling us on 1800 039 059; and
- (b) give to, seek and obtain from, a credit reporting agency, information (including personal and credit information) about us and our personnel to assess our credit worthiness.



# Customer Agreement

Please return a signed and completed copy to your Telstra representative

## Your Application

I apply for the service(s) described in this form and acknowledge that if my application is accepted it will be provided on the terms and conditions:

- in my separate agreement with Telstra;
- of any [applicable sections of Our Customer Terms](#) (including the general terms unless my separate agreement excludes their application as specified in my separate agreement with Telstra); and
- set out in this Application Form (or in the relevant Statement of Work, as applicable).

If there is any conflict or inconsistency between the documents listed above, the document listed higher on the list above will prevail.

I acknowledge that any recommendations made to me by Telstra concerning the suitability of a package in this application form to meet my specific performance requirements have been made based on the information provided by me. I'm satisfied that the products provided under my chosen package meet my requirements.

I've either received or had the opportunity to review a copy of [Our Customer Terms](#).

## Placing orders using Order Express

I acknowledge that Order Express will be configured to allow me to order the service(s) in accordance with my selections in this Application Form.

☐ I authorise Telstra to place the order on my behalf via Order Express based on the selections in this Application Form.

## Privacy

I agree, and will ensure that any of our related bodies corporate which receive services connected with this application form and our representatives are aware, that Telstra may:

- collect, use and disclose information about us and our related bodies corporate (including for marketing purposes) in accordance with Telstra's Privacy Statement (as amended from time to time); and
- give to, seek and obtain from, a credit reporting agency, information (including personal and credit information) about us and our personnel to assess our credit worthiness.

**Our Customer Terms** means the standard form of agreement formulated by us for the purposes of Part 23 of the Telecommunications Act 1997 (Cth), as amended by us from time to time.

You can view Our Customer Terms at <http://www.telstra.com.au/customerterms/> or obtain a copy from us. Information about detrimental changes to Our Customer Terms before they take effect is also available on the above website.

## Privacy

Telstra's Privacy Statement, as amended by us from time to time, is available at <http://www.telstra.com.au/privacy/> or by calling us on 1800 039 059.

By signing you warrant that you have the authority to make this application on behalf of the customer named above.

## AGREED BY YOU AS CUSTOMER

|            |                                                                  |          |                        |
|------------|------------------------------------------------------------------|----------|------------------------|
| Signature  | <u><i>murquhart</i></u><br>murquhart (Jul 18, 2022 17:24 GMT+10) | Date     | <u>Jul 18, 2022</u>    |
| Print Name | <u>murquhart</u>                                                 | Position | <u>General Manager</u> |

## AGREED BY US AS TELSTRA REPRESENTATIVE

|            |                                                                        |          |                       |
|------------|------------------------------------------------------------------------|----------|-----------------------|
| Signature  | <u><i>Daniel Hearn</i></u><br>Daniel Hearn (Jul 18, 2022 15:19 GMT+10) | Date     | <u>Jul 18, 2022</u>   |
| Print Name | <u>Daniel Hearn</u>                                                    | Position | <u>Client Partner</u> |

**9.1.7 EVERYONE CAN PLAY PARK – LIGHTNING RIDGE**

**REPORTING SECTION:** Executive  
**AUTHOR:** Sherisse Fensom – Administrative Services Officer  
**FILE NUMBER:** 23/11/271

| Everyone Can Play Park – Lightning Ridge                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council determines whether to proceed with the development or terminate the funding for the Everyone Can Play Park</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

**Summary:**

The Everyone Can Play project in Lightning Ridge, granted in March 2021, has faced significant delays and concerns. We have until June 2024 to complete it and little progress has been made over the past two years. Recently, issues with power lines, road reserves, and crown land have only just started to be addressed despite being flagged over a year ago.

The Council's primary concern is the projected budget overspend. Moir Landscape Architecture's cost estimates are only indicative, and further research revealed potential cost issues, including those related to regional delivery expenses. Notably, the costs for Cultural Artwork were omitted from the initial calculations, making the Council liable. Fencing costs are also not included and being on a road with high volumes of traffic, this will also need to be a consideration.

To proceed, we must swiftly move towards the tendering process and community notification though with the current costings the Council may need to be prepared to contribute further funding.

**Background:**

Everyone can play 2020 – 2021 Bushfire and Drought Recovery Demonstration Project Program allocated funds totalling \$431,952.50 to create an inclusive playspace in Lightning Ridge.

Council have also agreed to contribute \$79,975.00 toward the cost of the project in the Ordinary Council Meeting 25<sup>th</sup> of May 2021 which was included in the 2021/2022 Operation Plan.

A total of \$511,952.50 has been allocated towards the project.

**Current Position:**

The project has seen no progress for over a year, and it has now reached a point where it must either advance rapidly or be terminated.

Lyons Project Management has recently been assigned this project and believe the timeframe can be met if we act immediately, though they are concerned of the extra costs that will arise, including the extra's such as the artwork and future ongoing maintenance projections.

**Relevant Reference Documents/Policies:**

Ordinary Council Meeting 25<sup>th</sup> of May 2021

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community  
New South Wales State Government

**Financial Implications:**

The true financial impact is unclear at this time. Lyons Project Management estimates the Council's Contribution will be around \$200,000.00. However, this projection considered ongoing maintenance costs of \$33,000.00 and insurance fees at \$3,000. These fees are future projections not tied to the immediate project. At a minimum there will be additional expenses of approximately \$80,000.00 which include project management, cultural artwork, surveying, and the tender process.

The cost of the fencing at other Council parks has come in above \$40,000.00 so this will also need to be taken into consideration.

**Alternative solutions/options:**

1. The Council proceeds with the project, initiates the tendering process, and addresses additional costs as they emerge.
2. The Council opts to terminate the project and returns the allocated funding.
3. The Council decides to halt the project and return the funding, utilising the Council Contribution of \$79,975.00 to offset expenses already accrued for the project. Any remaining funds could be redirected towards a more modest endeavour, such as a BBQ facility or recreation area.

**Conclusion:**

The Council must assess the foreseeable financial ramifications, encompassing immediate concerns and long-term maintenance requirements for the park. They should deliberate on whether to advance with the tendering process or opt to terminate the funding agreement and revisit alternative options at a later date.

**Attachments:**

Concept Design of Park

Moir Landscape Architecture – Opinion of probable costs (Edited by Lyons Project Management – Changes in yellow)



## Artist Visualisation 03



The above image is an artistic representation only. Final product may vary.

**2099 LIGHTNING RIDGE - OPINION OF PROBABLE COSTS**

The following figures provide an indication of the probable order of costs for the specified works as described in the Moir LA 100% Concept Plans dated 08/09/2023. This is not an estimate and is intended to give an indication of the probable costs. Should a detailed accurate estimate be required, it is recommended that the services of a qualified quantity surveyor be engaged.



| Item No.   | Description (Supply and install unless noted otherwise)                                                                                                                                                       | Quantity | Unit           | Rate (\$/unit) | Amount (\$)        |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------|----------------|--------------------|
| <b>1.0</b> | <b>PRELIMINARIES</b>                                                                                                                                                                                          |          |                |                |                    |
| 1.1        | Site mobilisation and establishment including but not limited to erosion and sedimentation control, temporary fencing, environmental and tree protection measures and traffic and pedestrian control measures | 1        | item           | \$40,000.00    | \$40,000.00        |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$40,000.00</b> |
|            | <b>PROJECT FOOTPRINT: APPROX. 695m2</b>                                                                                                                                                                       |          |                |                |                    |
| <b>2.0</b> | <b>DEMOLITION</b>                                                                                                                                                                                             |          |                |                |                    |
| 2.1        | Relocate existing boulder bollards                                                                                                                                                                            | 1        | item           | \$5,000.00     | \$5,000.00         |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$5,000.00</b>  |
| <b>3.0</b> | <b>EARTHWORKS</b>                                                                                                                                                                                             |          |                |                |                    |
| 3.1        | Grading and levelling across the site (balancing cut and fill)                                                                                                                                                | 695      | m <sup>2</sup> | \$5.00         | \$3,475.00         |
|            | Float                                                                                                                                                                                                         |          |                |                | \$1,525.00         |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$5,000.00</b>  |
| <b>4.0</b> | <b>STORMWATER &amp; DRAINAGE</b>                                                                                                                                                                              |          |                |                |                    |
| 4.1        | Allowance for drainage to playspace                                                                                                                                                                           | 1        | item           | \$10,000.00    | \$10,000.00        |
| 4.2        | Allowance for pit installation                                                                                                                                                                                | 1        | item           | \$5,000.00     | \$5,000.00         |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$15,000.00</b> |
| <b>5.0</b> | <b>SERVICES &amp; UTILITIES</b>                                                                                                                                                                               |          |                |                |                    |
| 5.1        | Allowance for connection to Potable Water service                                                                                                                                                             | 1        | item           | \$10,000.00    | \$10,000.00        |
| 5.2        | Allowance for external tap                                                                                                                                                                                    | 1        | item           | \$2,500.00     | \$2,500.00         |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$12,500.00</b> |
| <b>6.0</b> | <b>BOLLARDS &amp; FENCING</b>                                                                                                                                                                                 |          |                |                |                    |
| 6.1        | Existing to be retained                                                                                                                                                                                       |          |                |                |                    |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$0.00</b>      |
| <b>7.0</b> | <b>HARDSCAPE</b>                                                                                                                                                                                              |          |                |                |                    |
| 7.1        | Supply and install crazy paving to water play area                                                                                                                                                            | 30       | m <sup>2</sup> | \$300.00       | \$9,000.00         |
| 7.2        | Supply and install stepper                                                                                                                                                                                    | 3        | items          | \$250.00       | \$750.00           |
| 7.3        | Supply and install decomposed granite                                                                                                                                                                         | 58       | m <sup>2</sup> | \$80.00        | \$4,640.00         |
| 7.4        | Supply and install pedestrian concrete pavement                                                                                                                                                               | 52       | m <sup>2</sup> | \$200.00       | \$10,400.00        |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$24,790.00</b> |
| <b>8.0</b> | <b>SOFTSCAPE</b>                                                                                                                                                                                              |          |                |                |                    |
| 8.1        | Incorporate compost to garden bed                                                                                                                                                                             | 185      | m <sup>2</sup> | \$9.00         | \$1,665.00         |
| 8.2        | Supply and install 75L tree with stakes                                                                                                                                                                       | 26       | each           | \$500.00       | \$13,000.00        |
| 8.3        | Mass planting (4x tubestock/m <sup>2</sup> )                                                                                                                                                                  | 185      | m <sup>2</sup> | \$15.00        | \$2,775.00         |
| 8.4        | Supply and install turf ('make good')                                                                                                                                                                         | 50       | m <sup>2</sup> | \$8.00         | \$400.00           |
|            | Turf delivery                                                                                                                                                                                                 |          |                |                | \$1,000.00         |
|            | <b>SUBTOTAL</b>                                                                                                                                                                                               |          |                |                | <b>\$18,840.00</b> |
| <b>9.0</b> | <b>FURNITURE &amp; STRUCTURE</b>                                                                                                                                                                              |          |                |                |                    |
| 9.1        | Supply and install park signage                                                                                                                                                                               | 1        | item           | \$2,500.00     | \$2,500.00         |
| 9.2        | Supply and install sandstone log seating/barrier to roadway                                                                                                                                                   | 18       | lin. m         | \$500.00       | \$9,000.00         |
| 9.3        | Supply and install deck level to play tower                                                                                                                                                                   | 20       | m <sup>2</sup> | \$1,000.00     | \$20,000.00        |
| 9.4        | Supply and install balustrade                                                                                                                                                                                 | 62       | lin. m         | \$300.00       | \$18,600.00        |
| 9.5        | Supply and install cooling tower posts (including footings)                                                                                                                                                   | 72       | lin. m         | \$150.00       | \$10,800.00        |
| 9.6        | Supply and install cooling tower cladding                                                                                                                                                                     | 96       | m <sup>2</sup> | \$100.00       | \$9,600.00         |
| 9.7        | Supply and install terracotta pipe to cooling wall with metal mesh encasement                                                                                                                                 | 24       | m <sup>2</sup> | \$200.00       | \$4,800.00         |



|             |                                                                                      |     |                |                                                     |                     |
|-------------|--------------------------------------------------------------------------------------|-----|----------------|-----------------------------------------------------|---------------------|
| 9.8         | Supply and install fixings                                                           | 50  | items          | \$20.00                                             | \$1,000.00          |
| 9.9         | Supply and install seat with back/arm rest                                           | 2   | items          | \$2,500.00                                          | \$5,000.00          |
| 9.10        | Supply and install access ramp to northern play tower                                | 47  | m <sup>2</sup> | \$700.00                                            | \$32,900.00         |
| 9.11        | Supply and install drinking fountain                                                 | 1   | item           | \$3,000.00                                          | \$3,000.00          |
|             |                                                                                      |     |                | <b>SUBTOTAL</b>                                     | <b>\$117,200.00</b> |
| <b>10.0</b> | <b>PLAY ELEMENT &amp; SOFT FALL</b>                                                  |     |                |                                                     |                     |
| 10.1        | Supply and install mulch                                                             | 81  | m <sup>2</sup> | \$80.00                                             | \$6,480.00          |
| 10.2        | Supply and install Play Matta playground surfacing                                   | 118 | m <sup>2</sup> | \$400.00                                            | \$47,200.00         |
| 10.3        | Supply and install custom kinetic play element to play tower                         | 2   | set            | \$5,000.00                                          | \$10,000.00         |
| 10.4        | Supply and install misting boulder                                                   | 5   | item           | \$5,000.00                                          | \$25,000.00         |
| 10.5        | Supply and install nature play balance trail                                         | 1   | item           | \$7,000.00                                          | \$7,000.00          |
| 10.6        | Supply and install informal boulder seat                                             | 2   | item           | \$300.00                                            | \$600.00            |
| 10.7        | Supply and install wind play hand crank fan on plinth                                | 1   | item           | \$2,000.00                                          | \$2,000.00          |
| 10.8        | Supply and install local art to play area/tower                                      | 1   | item           | \$10,000.00                                         | \$10,000.00         |
| 10.9        | Supply and install musical play element                                              | 3   | item           | \$5,000.00                                          | \$15,000.00         |
| 10.10       | Supply and install play sand                                                         | 11  | m <sup>2</sup> | \$200.00                                            | \$2,200.00          |
| 10.11       | Supply and install slide                                                             | 1   | item           | \$10,000.00                                         | \$10,000.00         |
| 10.12       | Supply and install ladder                                                            | 1   | item           | \$750.00                                            | \$750.00            |
| 10.13       | Supply and install climbing rope                                                     | 1   | item           | \$4,500.00                                          | \$4,500.00          |
| 10.14       | Supply and install voice tube                                                        | 2   | item           | \$5,000.00                                          | \$10,000.00         |
|             |                                                                                      |     |                | <b>SUBTOTAL</b>                                     | <b>\$150,730.00</b> |
| <b>11.0</b> | <b>IRRIGATION</b>                                                                    |     |                |                                                     |                     |
| 11.1        | Supply and install drip irrigation line to cooling wall                              | 20  | lin. m         | \$15.00                                             | \$300.00            |
| 11.2        | Supply and install irrigation system including timer, backflow prevention device etc | 1   | item           | \$5,000.00                                          | \$5,000.00          |
|             | scissor hire                                                                         |     |                |                                                     | \$1,000.00          |
|             |                                                                                      |     |                | <b>SUBTOTAL</b>                                     | <b>\$6,300.00</b>   |
| <b>12.0</b> | <b>PROJECT COMPLETION</b>                                                            |     |                |                                                     |                     |
| 12.1        | Site clean up and dis-establishment                                                  | 1   | item           | \$5,000.00                                          | \$5,000.00          |
|             |                                                                                      |     |                | <b>SUBTOTAL</b>                                     | <b>\$5,000.00</b>   |
| <b>13.0</b> | <b>MAINTENANCE PERIOD</b>                                                            |     |                |                                                     |                     |
| 13.1        | Maintenance period (10 weeks)                                                        | 1   | item           | \$10,000.00                                         | \$10,000.00         |
| 13.2        | Submit electronic survey of completed works                                          | 1   | item           | \$500.00                                            | \$500.00            |
|             |                                                                                      |     |                | <b>SUBTOTAL</b>                                     | <b>\$10,500.00</b>  |
| <b>14.0</b> | <b>SUGGESTED CONTINGENCIES PROVIDED BY WSC</b>                                       |     |                |                                                     |                     |
| 14.1        | Transport                                                                            | 1   | item           | \$15,000.00                                         | \$15,000.00         |
| 14.2        | Mitigate soil condition                                                              | 1   | item           | \$15,000.00                                         | \$15,000.00         |
| 14.3        | Contractor travel and accommodation                                                  | 3   | weeks          | \$6,000.00                                          | \$18,000.00         |
|             | Power line underground                                                               |     |                |                                                     | \$0.00              |
|             | Contingency - Design & Construction                                                  |     |                |                                                     | \$50,000.00         |
|             |                                                                                      |     |                | <b>SUBTOTAL</b>                                     | <b>\$98,000.00</b>  |
|             |                                                                                      |     |                | <b>SUBTOTAL FOR WORKS INCLUDED IN GRANT FUNDING</b> | <b>\$508,860.00</b> |
| <b>15.0</b> | <b>OTHER COSTS NOT INCLUDED IN GRANT FUNDING</b>                                     |     |                |                                                     |                     |
| 15.1        | Detailed survey                                                                      | 1   | item           | \$5,000.00                                          | \$5,000.00          |
| 15.2        | ASP Reporting for power lines                                                        | 1   | item           | \$5,000.00                                          | \$5,000.00          |
| 15.3        | Cultural Artwork                                                                     | 1   | item           | \$15,000.00                                         | \$15,000.00         |
| 15.4        | Lot consolidation & Registration                                                     | 1   | item           | \$5,000.00                                          | \$5,000.00          |
| 15.5        | Maintenance (per annum)                                                              | 1   | item           | \$33,238.46                                         | \$33,238.46         |
| 15.6        | Insurance Premium Budget Estimate (per annum)                                        | 1   | item           | \$3,000.00                                          | \$3,000.00          |
| 15.7        | Internal WSC Hours                                                                   | 100 | hrs            | \$185.00                                            | \$18,500.00         |
| 15.8        | Project Management                                                                   | 200 | hrs            | \$185.00                                            | \$37,000.00         |
|             |                                                                                      |     |                | <b>SUBTOTAL OTHER COSTS EXCLUDED FROM GRANT</b>     | <b>\$119,738.46</b> |
|             |                                                                                      |     |                | <b>TOTAL ESTIMATED COST EXC. GST</b>                | <b>\$628,598.46</b> |
|             |                                                                                      |     |                | 10% GST                                             | \$62,859.85         |
|             |                                                                                      |     |                | <b>TOTAL ESTIMATED COST INC. GST</b>                | <b>\$691,458.31</b> |
|             |                                                                                      |     |                | <b>GRANT FUNDING</b>                                | <b>\$431,952.50</b> |
|             |                                                                                      |     |                | <b>COUNCIL CONTRIBUTION</b>                         | <b>\$196,645.96</b> |

## 9.2 DIRECTOR CORPORATE & COMMUNITY SERVICES

### 9.2.1 MONTHLY OUTSTANDING RATES AS AT 30 SEPTEMBER 2023

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Stenmark – Acting Rates Clerk  
**FILE NUMBER:** 23/11/0296

#### Monthly Outstanding Rates Report – September 2023

##### Recommendation

The 30 September 2023 outstanding rates report be received and noted.

**Moved:**

**Seconded:**

##### Summary

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

##### Background

Council is obliged to report on several Key Performance Indicators (KPIs) as part of its statutory reporting requirements. One of these KPIs is the outstanding percentage of Rates, Annual Charges & Extra Charges. The purpose of this KPI is 'to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.'

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% outstanding for Rates, Annual Charges, Interest & Extra Charges as at the end of the financial year.

##### Current Position

Collection of the current year's levy and arrears as of 30 September 2023 was 39.4% which is 6.8% better than the previous year's collection of 32.6%. The favourable turnaround in collections can be mainly attributed to Council's successful Section 713 Sale of Land for unpaid rates during September 2023. The rates collections figures will continue to improve as proceeds of the S713 Sale are distributed and finalised over the ensuing months.

##### Relevant Reference Documents/Policies

Outstanding Rates Report.

Councils Debt Recovery Policy.

##### Governance issues

Council attempts to achieve the benchmark collection rate set by the Office of Local Government (OLG) for rural councils. The OLG's benchmark is 5% for city and coastal councils and less than 10% arrears for rural and regional councils.

##### Environmental issues

Nil

**Stakeholders**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options**

There are no alternative solutions or options.

**Conclusion**

The report recommends that Council note the outstanding rates and annual charges percentage.

**Attachments**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Charges as at 30 September 2023**

|                                             | 30 September 2023     | 30 September 2022     |
|---------------------------------------------|-----------------------|-----------------------|
| Arrears of Rates & Charges as at 30-6-2023  | 1,804,132.15          | 1,571,511.85          |
| Adjustments                                 |                       |                       |
| Sub Total                                   | 1,804,132.15          | 1,571,511.85          |
| <b>Current Year Activity</b>                |                       |                       |
| Legal fees (Including Write Offs)           | 0.00                  | 500.00                |
| Levies                                      | 11,153,150.43         | 10,547,703.73         |
| Interest (Including Write Offs)             | 40,721.61             | 24,988.93             |
| Adjustments (Including Write Offs)          | (86,392.79)           | (194.23)              |
| Sub Total                                   | 11,107,479.25         | 10,572,998.43         |
| Total Arrears and Adjusted Levies           | 12,911,611.40         | 12,144,510.28         |
| Payments                                    | (4,907,006.05)        | (3,783,398.51)        |
| Pensioner Rebates - Government              | (96,313.39)           | (96,395.70)           |
| Pensioner Rebates - Council                 | (78,805.16)           | (78,872.67)           |
| Special Rebates Council                     | 0.00                  | 0.00                  |
| Sub Total                                   | (5,082,124.60)        | (3,958,666.88)        |
| <b>Total Remaining Levy</b>                 | <b>\$7,829,486.80</b> | <b>\$8,185,843.40</b> |
| Current                                     | 6,317,004.59          | 6,601,547.33          |
| Arrears                                     | 1,233,686.85          | 1,196,881.49          |
| Interest brought forward from previous year | 156,452.99            | 243,004.29            |
| Current year interest                       | 35,636.89             | 23,291.37             |
| Legals                                      | 86,705.48             | 121,118.92            |
| <b>Total Remaining Levy</b>                 | <b>\$7,829,486.80</b> | <b>\$8,185,843.40</b> |
| <b>Variance</b>                             | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                  |                       |                       |
| % of Levy, Arrears, Interest & Legal Fees   | 39.36%                | 32.60%                |
| % of Levy                                   | 44.18%                | 35.78%                |

**9.2.2 CASH AND INVESTMENT AS AT 30 SEPTEMBER 2023**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Hafiz Malik – Director Corporate Services  
**FILE NUMBER:** 23/11/0295

**Cash and Investment Report as of 30<sup>th</sup> September 2023.****Recommendation:**

That the Investment report be received and noted.

**Moved:****Seconded:****Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> September 2023.

**Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

**Current Position:**

Council at month end held a total of \$40,139,094.54 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

Council's investment portfolio continues to perform well in comparison with other LGAs in NSW being one of the best performing councils in the state.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in August 2022)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

Financial Institutions

**Conclusion:**

As of 30<sup>th</sup> September 2023, Walgett Shire Council's total cash and invested funds totalled \$40,139,094.54 decreasing the portfolio by \$1,925,611 from the previous month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Hafiz Malik

**Director Corporate and Community Services**



**9.2.3 INVESTMENT POLICY AND PROCEDURE REVIEWED 2023**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Hafiz Malik – Director Corporate Services  
**FILE NUMBER:** 23/11/0257

**Investment Policy and Procedure Reviewed October 2023****Recommendation:**

That Council adopts the revised Investment policy and procedure.

**Moved:****Seconded:**

Approval Date: 30 August 2022  
 Review Date: September 2023  
 Responsible Officer: Director Corporate Services

**History of Policy review**

| Version | Adoption Date  | Minute No  | Details of Review |
|---------|----------------|------------|-------------------|
| 6       | 30 August 2022 | 10/2022/14 | Complete review   |
| 5       | 29 June 2021   | 6/2021/14  | Complete review   |
| 4       | 23 June 2020   | 5/2020/8   | Complete review   |
| 3       | 18 April 2018  | 5/2018/18  | Complete review   |
| 2       | 23 May 2017    |            | Complete review   |
| 1       | 24 May 2016    |            | Complete review   |

**Objective**

- 1.0 To provide a framework for the investing of surplus Council funds at the most favourable rate of interest available, whilst having due consideration of risk and security for investments, ensuring Council's liquidity requirements are being met.
- 2.0 Whilst exercising the power to invest, consideration must be given to the preservation of capital, liquidity, and the return on investment.  
**Preservation of capital is the principal objective of the investment portfolio.**  
 Investments are to be placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

- a) Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of an investment.
- b) Investments are expected to achieve a market average rate of return in line with Council's risk management guidelines.

### **Council Policy Reference**

AFM – Investment Policy

### **Statutory Requirements**

[Local Government Act 1993](#)

Local [Government Act 1993](#) – Investment Order dated 12 Jan 2011

[Local Government \(General\) Regulation 2005](#)

[Trustee Act 1925 \(NSW\)](#)

[Australian Accounting Standards](#) issued by the Australian Accounting Standards Board.

### **Government References**

[NSW OLG Investment Policy Guidelines – May 2010](#)

Local Government Code of Accounting Practice and Financial Reporting

OLG Circulars relating to Investments.

### **Related Policy/Procedure**

AFM – Financial Management and Control

### **Investment**

#### **1. Authority for Investment**

All investments are to be made in accordance with:

- Local Government Act 1993 – Section 625, Section 413, and Section 12
- Local Government Act 1993 – Investment Order (of the Minister) dated 12<sup>th</sup> January 2011.
- Local Government (General) Regulation 2005 – Clause 212
- Australian Accounting Standards issued by the Australian Accounting Standards Board.
- Trustee Act 1925 (NSW) – Section 14

#### **2. Delegation of Authority**

The General Manager has the authority to invest surplus funds and may delegate this function to the Chief Financial Officer and/or Finance Manager/Management Accountant. All investments must be signed by two (2) signatories. The following officers have the authority to sign investments:

- General Manager
- Director Corporate Services
- Director Environmental Services
- Director Engineering Services
- Finance Manager/Management Accountant

#### **3. Ministerial Order**

The Minister for Local Government issued a revised order pursuant to [Section 625 of the Local Government Act 1993](#). The Minister signed the amended Order on 12 January 2011, and it was gazetted on 11 February 2011. It replaces the order dated 31 July 2008.

#### 4. Prudent person standard

Council investments will be managed with the care, diligence, and skill that a prudent person would exercise. As Trustees of public monies, Officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this investment Policy, **and not for speculative purposes.**

#### 5. Ethics and conflicts of interest

Council Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires Officers to disclose any conflict of interest to the General Manager.

Independent advisors are also required to declare that they have no actual or perceived conflicts of interest.

#### Investment Guidelines

#### 6. Forms of Investment

All forms of Investment for the purposes of [section 625 \(2\) of the Local Government Act 1993](#) are by Order of the Minister notifying forms of investment. A copy of the Investment Order is attached as "Annexure A".

#### 7. Legislative Obligations

All investments are to be made exercising the care, diligence, and skill that a prudent person of business would exercise in managing the affairs of another person. ***Investments that are high risk, speculative or hazardous in nature are to be avoided.***

#### 8. Legislative Requirements

All investments are to be made in accordance with the provisions of the Local Government Act 1993, with particular regard to the following:

- The purpose of the investment;
- The desirability of diversifying council investments;
- The nature of and risk associated with council investments;
- The desirability of maintaining the real value of the capital and income of the investment;
- The risk of capital or income loss or depreciation;
- The potential for capital appreciation;
- The likely income return and the timing of income return;
- The length of the term of the proposed investment;
- The period for which the investment is likely to be required.
- The probable duration of the investment;
- The liquidity and marketability of a proposed investment during, and on the determination of, the term of the investment;
- The aggregate value of the assets of the council;
- The effect of the proposed investment in relation to any tax liability;
- The likelihood of inflation affecting the value of the proposed investment;
- The costs (including commission, fees and charges) of making a proposed investment;
- The results of any review of existing council investments;
- Other matters as appropriate.

## 9. Prohibited Investments

In accordance with the Ministerial Investment Order, this investment policy prohibits but is not limited to any investment carried out for speculative purposes including:

- a) Derivative based instruments;
- b) Principal only investments or securities that provide potentially NIL or negative cash flow; and
- c) Standalone securities issued that have underlying, options, forward contracts and swaps of any kind

## 10. Operational Requirements

- a. The working account balance of Council is to be kept at a level no greater than is required to meet Council's immediate working operational requirements except where the rate of return is comparable to the rate of return of other investments.
- b. A delegated Finance Officer will notify the Management Accountant that excess funds exist in the working account or that an existing investment is due for maturity and funds are not required to meet Council's immediate working operational requirements.
- c. The Management Accountant will authorise the Finance Officer to investigate investment options.

## Quotations

- a. Three (3) quotations will be obtained from authorised institutions before making an investment.
- b. The Code of Accounting Practice and Financial Reporting require that Council maintains a separate record of these quotations.
- c. All quotes are to be attached to the investment authorisation to be signed by the authorised signatories and filed in the Financial Investment Voucher Folder.

## 10 Risk Management Guidelines

Investments are to comply with the following criteria:

**Preservation of capital – the requirement for preventing losses in an investment portfolio's total value (considering the time value of money);**

### (a) Credit Quality Limits

The portfolio credit guidelines to be adopted will reference the Standard & Poor's (S&P) ratings system criteria and format - however, references in the previous Minister's Orders also recognised Moody's and Fitch Ratings and any of the three ratings may be used where available.

While the ratings system criteria are used as a reference, the primary control of credit quality is the prudential supervision and government support and explicit guarantees of the Authorised Deposit-Taking Institution (ADI) sector, not ratings.

The maximum holding limit in each rating category for Council's portfolio shall be:

| Long Term Rating Range<br>(or Moody's equivalent) | Maximum Holding |
|---------------------------------------------------|-----------------|
| AAA Category                                      | 100%            |

|                                    |      |
|------------------------------------|------|
| AA+ to AA- Category or Major Bank* | 100% |
| A+ to A- Category                  | 80%  |
| BBB+ Category                      | 70%  |
| BBB and BBB- Category              | 70%  |
| Unrated ADIs                       | 10%  |

\*For the purposes of this Policy, “Major Banks” are currently defined as:

*The ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:*

- *Australia and New Zealand Banking Group Limited*
- *Commonwealth Bank of Australia*
- *National Australia Bank Limited*
- *Westpac Banking Corporation*

*including ADI subsidiaries whether or not explicitly guaranteed, and brands (such as St George).*

Council may ratify an alternative definition from time to time.

Standard & Poor’s ratings attributed to each individual institution will be used to determine maximum holdings.

In the event of disagreement between agencies as to the rating band (“split ratings”) Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases.

(b) Institutional Diversification –

1. Not less than three (3) quotations shall be obtained from authorised institutions when an investment is made.
2. Individual investments shall not exceed \$1,000,000.

**(b) Counterparty Limits**

Exposure to individual counterparties/financial institutions will be restricted by their rating so that single entity exposure is limited, as detailed in the table below.

Limits do not apply to Federal or NSW-guaranteed investments, which are uncapped. It should be noted that the NSW government does not guarantee the capital value or unit price of the TCorp IM Funds.

| Individual Institution or Counterparty Limits     |       |
|---------------------------------------------------|-------|
| Long Term Rating Range<br>(or Moody’s equivalent) | Limit |
| AAA Category <sup>1</sup>                         | 50%   |

<sup>1</sup> AAA Category includes *TCorpIM Cash Fund*, which typically maintains a credit score consistent with a AAA<sup>f</sup> rating.

|                                                 |     |
|-------------------------------------------------|-----|
| AA+ to AA- Category or Major Bank* <sup>2</sup> | 50% |
| A+ to A- Category                               | 40% |
| BBB+ to BBB Category                            | 30% |
| BBB- Category                                   | 25% |
| Unrated Category                                | 5%  |

- a) All term deposit investments are to be made with Authorised Deposit-Taking Institutions covered under the Australian Government Guarantee.
- b) Maturity Risk – The investment portfolio shall be invested within the following maturity constraints.

| OVERALL PORTFOLIO MATURITY       |             |              |
|----------------------------------|-------------|--------------|
| Portfolio % < 3 months           | Minimum 10% | Maximum 100% |
| Portfolio % 3-12 months          | Minimum 10% | Maximum 100% |
| Portfolio % > 1 year, < 2 years  | Minimum 0%  | Maximum 70%  |
| Portfolio % > 2 years, < 5 years | Minimum 0%  | Maximum 50%  |
| Portfolio % > 5 -10 years        | Minimum 0%  | Maximum 25%  |

- c) Market/Credit Risk – consideration shall be given to the risk that the fair value or the future cash flows of an investment will fluctuate due to changes in market prices, or the risk of failure to repay principal or pay interest of an investment.
- d) Liquidity Risk –
- Investment maturity shall correspond with cash flow requirements.
  - Access to a minimum \$1,000,000 or 5% of the investment portfolio is available within seven (7) days.

## 11. Investments Register

The Code of Accounting Practice requires Council to maintain a separate record of money it has invested under [section 625 \(2\) of the Local Government Act 1993](#). The record must specify:

- date the investment is made;
- the amount of money invested;
- particulars of the security or form the money is invested;
- name of the institution;
- due date and term of the investment;
- if available, the rate of interest to be paid;

<sup>2</sup> AA Category also includes *TCorpIM Strategic Income Fund*, which typically maintains a credit score consistent with a AA<sup>f</sup> rating.

- g) the amount of money that the council has earned, in respect to the money invested;
- h) investment number consisting of three digits/financial year (e.g. 123/09);
- i) When being rolled over, the investment being closed should refer to the new investment number. When the new investment is being made the investment number of the closed investment should be recorded.

An Investment Register is held by Council both in hard copy and electronically. The Investment Register held in hard copy contains all information as above and any documentation relating to the investment and is maintained by a delegated Finance Officer. An electronic copy of all investment information is to be filed in Council's Electronic Document Management System (EDMS also known as Trim) in Financial Management – Investments.

## **12. Financial Investment Voucher Folder**

- The *Financial Investment Voucher Folder* is maintained and updated by a delegated Finance Officer with all correspondence both inward and outward relating to the investment.
- All correspondence must be filed in TRIM in Financial Management – Investments.

## **13. Maturity**

Once an investment has matured the following may occur:

- a) Rollover the investment – if it is determined that the investment will be rolled over (taking into account Part 7 of this procedure), then the investment will be rolled over and issued with a new investment number. The interest paid and the new investment number will be recorded in the investment register under the number of the investment being rolled over. The new investment number will refer to the previous investment number.
- b) Redeem the investment – Interest paid; principle repaid will be recorded in the investments register.

## **14. Reports on Council Investments**

The Responsible Accounting Officer (RAO) must provide Council with a written report detailing all money that Council has invested. The report must be made up to the last day of the month immediately preceding the meeting. This information must be presented in accordance with [section 625 \(2\) of the Local Government Act 1993](#) and must be presented at each monthly ordinary meeting under the provisions of [Clause 212 of the Local Government \(General\) Regulation 2005](#). This report *must include a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and Council's investment policy*.

## **15. Independent Investment Advisors**

- Any investment advisor or investment dealer acting on behalf of Council must be licensed with the Australian Securities and Investment Commission.
- These third parties are expected to exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of another person.
- This procedure is to be presented to all third parties to ensure that they are delivering appropriately and complying with Council's requirements, including the Ministerial Investment Order.
- The RAO should obtain written confirmation from independent financial advisors that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing including that they are not receiving any commissions or other benefits in relation to the investments they are recommending or reviewing.

- Product manufacturers/distributors should be excluded from being appointed investment advisors to Council.

#### **16. Withdrawal of Investments**

- In the event that a credit rating of a security, company or body issuing the security falls below the minimum requirement, as set out in the Minister's Order, Council must make all the necessary arrangements to withdraw the deposit as soon as practicable.
- In the case of existing securities (as tabled Part 4) excluded by the recently revised Investment Order, they are to be grandfathered. These investments become ultra vires under the new Investment Order and can continue to be held to maturity, or until redeemed or sold. Before disposing of these investments Council will seek independent financial advice by an independent investment advisor or dealer licensed by the Australian Securities and Investment Commission (ASIC)([www.asic.gov.au](http://www.asic.gov.au)).

#### **17. Annual Review**

Investment performance will be reviewed monthly, and the outcomes will be reported to Council. The investment policy and procedures will be reviewed annually, or immediately following the release of any OLG Guidelines or Circulars aimed at assisting Councils in Developing investment Policy or Procedures.



## LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Paul Lynch MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act, 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- (c) mortgage of land in any State or Territory of the Commonwealth (restricted to first mortgages over land with a Loan to Value ratio of no greater than 60%);
- (d) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
- (e) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (f) a deposit with the Local Government Financial Services Pty Ltd
- (g) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass Investment facility of the New South Wales Treasury Corporation.

**All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.**

### Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Order dated 15 July 2005, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Dated this 31<sup>st</sup> day of July

2008

  
Hon PAUL LYNCH MP

Minister for Local Government

“Appendix B” – Investment Register

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |
|                   |               |           |             |                  |      |          |             |

| Investment Number | Date Invested | Amount \$ | Lodged With | Rate % per annum | Term | Due Date | Interest \$ |
|-------------------|---------------|-----------|-------------|------------------|------|----------|-------------|
|                   |               |           |             |                  |      |          |             |
| Details           |               |           |             |                  |      |          |             |

**9.2.4 ANNUAL FINANCIAL STATEMENTS 2022-2023**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Hafiz Malik – Director Corporate Services  
**FILE NUMBER:** 23/11/\*\*\*

**Annual Financial Statements 2022 - 2023****Recommendation:**

1. The Draft Annual Financial Reports for 2022/2023 be referred to Council's Auditor;
2. The Mayor, Deputy Mayor, General Manager and Director Corporate Services be authorised to sign the necessary Financial Statements;
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body;
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public;
5. The Financial Statements be reviewed / adopted by Council formally when completed subject to Section 418 of the Local Government Act 1993 and its requirements.

**Moved:****Seconded:****Summary:**

This report recommends that the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2023 be referred for audit.

**Background:**

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2023 to be prepared, referred to audit and audited by 30 November 2023.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

**Current Position:**

Council has requested OLG to give extension till 30<sup>th</sup> November 2023 to lodge Annual Financial Statements 2022/2023 due to delays in revaluation of assets by valuation firm and due to shortage and turnover of finance staff. Council has completed a draft set of financial statements and they are currently being audited by the independent contractor engaged by the NSW Audit Office. The recommendation below formally refers these draft financials to audit by the NSW Audit Office as the nominated external independent auditing body.

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

The report recommends that the General Manager be delegated the authority to authorise the Financial Statements for issue to the Office of Local Government, and to the public, before formal adoption at the next available Council meeting.

**Relevant Reference Documents/Policies:**

Local Government Act (1993)  
Local government Regulation

**Governance issues:**

Full disclosure and transparency in activities relating to financial management will be met by provision of final financial statements to be tabled at a later meeting of Council.

**Environmental issues:**

There are no identified environmental issues.

**Stakeholders:**

Councillors of Walgett Shire Council  
Office of Local Government  
NSW Audit Office

**Financial Implications:**

The Financial Reports represent Council's financial position as at 30 June 2023.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2022/2023 Financial Reports.

## Walgett Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2023

### Statement by Councillors and Management

---

#### Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 26 October 2023.

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Jasen Ramien  
Mayor  
26 October 2023

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Colin Hundy  
Deputy Mayor  
26 October 2023

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Megan Dixon  
General Manager  
26 October 2023

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Hafiz Malik  
Responsible Accounting Officer  
26 October 2023

## Walgett Shire Council

### Special Purpose Financial Statements

for the year ended 30 June 2023

### Statement by Councillors and Management

---

#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached special purpose financial statements have been prepared in accordance with:

- NSW Government Policy Statement, *Application of National Competition Policy to Local Government*
- Division of Local Government Guidelines, *Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*
- The Local Government Code of Accounting Practice and Financial Reporting
- Sections 3 and 4 of the NSW Department of Planning and Environment, *Water's Regulatory and assurance framework for local water utilities*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records; and
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 26 October 2023.

---

Jasen Ramien  
**Mayor**  
26 October 2023

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Colin Hundy  
**Deputy Mayor**  
26 October 2023

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Megan Dixon  
**General Manager**  
26 October 2023

---

Hafiz Malik  
**Responsible Accounting Officer**  
26 October 2023

### **9.2.5 WALGETT SHIRE COUNCIL WATER FUNDS**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Hafiz Malik – Director Cooperate Services  
**FILE NUMBER:** 23/11/\*\*\*

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**TO BE TABLED**

## 9.3 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 9.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 30 SEPTEMBER 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Kazi Mahmud – Director of Engineering and Technical Services  
**FILE NUMBER:** 23/11/0276

#### Monthly Maintenance Grading Report – September 2023

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for September 2023

**Moved:**

**Seconded:**

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30th September 2023.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road best practice manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2023/2024 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council

Walgett Residents

Tourists

**Financial Implications:**

As of 30<sup>th</sup> September 2023, actual spend is **\$171,384.30**.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Attachments:**

*Maintenance grading locations report.*



[illegible][illegible]

WALGETT SHIRE COUNCIL AGENDA – 26 October 2023 – ORDINARY COUNCIL MEETING

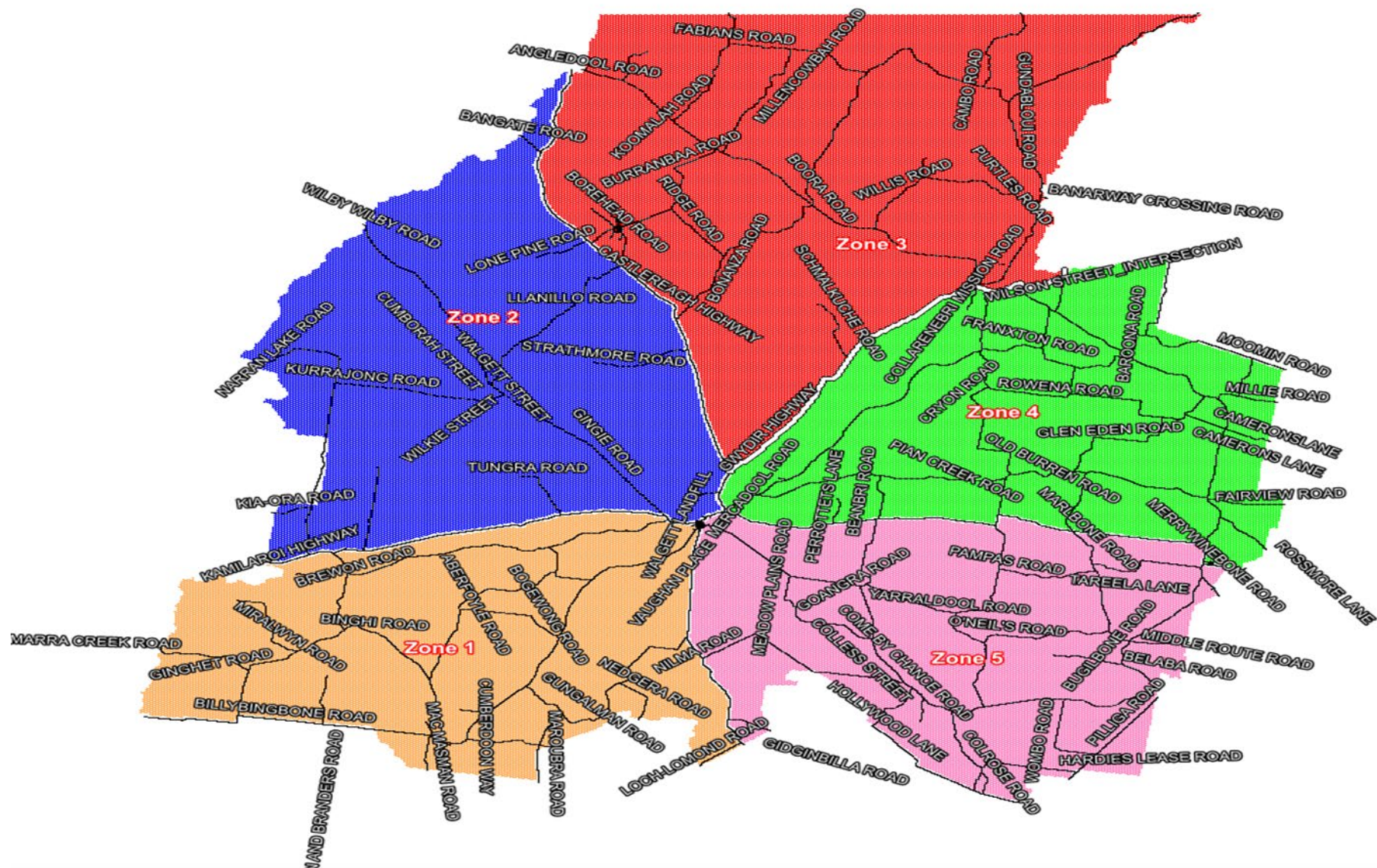
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2023 | Expenditure For August 2023 | Expenditure For Sept. 2023 | Expenditure For Oct. 2023 | Expenditure For Nov. 2023 | Expenditure For Dec. 2023 | Expenditure For Jan. 2024 | Expenditure For Feb. 2024 | Expenditure For March 2024 | Expenditure For April 2024 | Expenditure For May 2024 | Expenditure For June 2024 | Total Cost to Date  |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Frankton Road SR1              | 19                   | \$ 11,780.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Clarks Road SR3                | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Perrotts Road SR66             | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cameron Road SR128             | 15.2                 | \$ 9,424.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             | \$ 11,294.82              | \$ 10,951.99                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 22,246.81        |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                             | \$ 272.73                  |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 272.73           |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 4</b>        | <b>482.81</b>        | <b>\$ 282,878.00</b>            |               | <b>\$ 11,284.82</b>       | <b>\$ 10,961.89</b>         | <b>\$ 272.73</b>           | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 22,619.64</b> |

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2023 | Expenditure For August 2023 | Expenditure For Sept. 2023 | Expenditure For Oct. 2023 | Expenditure For Nov. 2023 | Expenditure For Dec. 2023 | Expenditure For Jan. 2024 | Expenditure For Feb. 2024 | Expenditure For March 2024 | Expenditure For April 2024 | Expenditure For May 2024 | Expenditure For June 2024 | Total Cost to Date   |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|----------------------|
| <b>Zone 6</b>              |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           |                             | \$ 6,474.15                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,474.15          |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Orildool Road SR83         | 5.1                  | \$ 4,278.00                     | F             |                           |                             | \$ 1,045.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,045.00          |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           |                             | \$ 2,280.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 2,280.00          |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Nima Road SR30             | 37.8                 | \$ 23,436.00                    | D             |                           | \$ 17,480.00                | \$ 25,175.00               |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 42,655.00         |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,430.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| <b>Sub total Zone 6</b>    | <b>467.8</b>         | <b>\$ 329,126.00</b>            |               | <b>\$ -</b>               | <b>\$ 17,480.00</b>         | <b>\$ 34,974.15</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 52,454.15</b>  |
| <b>Total</b>               | <b>1,806.46</b>      | <b>1,286,183.00</b>             |               | <b>\$ 11,804.82</b>       | <b>\$ 80,821.89</b>         | <b>\$ 88,867.49</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 171,384.30</b> |

Actual Budget

Month Total \$ 88,967.48





## 9.3.2 SERVICE PROGRESS REPORT AS AT 30 SEPTEMBER 2023

**REPORTING SECTION:** Engineering / Technical Services

**AUTHOR:** Kazi Mahmud – Director of Engineering and Technical Services

**FILE NUMBER:** 23/11/0277

### Monthly Progress Report September 2023

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for September 2023

**Moved:**

**Seconded:**

**Summary:**

The purpose of this report is to update Council with regards to the Engineering Services progress works up to 30<sup>th</sup> September 2023.

**Background:**

The revised budget of the Engineering and Technical Services Department for Capital & Maintenance Works, Quarry Management, Fleet Management, Water & Sewerage works, Parks & Garden and Engineering Administration for 2023/2024 is \$47,709,376

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                                               | Budget              | Expenditure Up to 31 <sup>st</sup> July 2023 | Percentage (%) |
|-----------------------------------------------------|---------------------|----------------------------------------------|----------------|
| Engineering Technical Services including RMCC Works | \$43,119,820        | \$27,382,347<br>Incl committed               | 63             |
| Water - Maintenance                                 | \$2,448,400         | \$348,159                                    | 14             |
| Water - Capital                                     | \$1,000,000         | \$205,134                                    | 20             |
| Sewer - Maintenance                                 | \$747,461           | \$81,878                                     | 11             |
| Sewer - Capital                                     | \$400,000           | \$0                                          | 0              |
| <b>TOTAL</b>                                        | <b>\$47,709,376</b> | <b>\$28,017,518</b>                          | <b>58</b>      |

**Relevant Reference Documents/Policies:**

2023/24 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e., procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project-by-project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30<sup>th</sup> September 2023, \$28,017,518 expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Attachment:**

Nil

### 9.3.3 MONTHLY MAJOR PROJECTS REPORT AS AT 30 SEPTEMBER 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Kazi Mahmud – Director of Engineering and Technical Services  
**FILE NUMBER:** 23/11/0249

#### Monthly Major Project Progress Report– September 2023

##### Recommendation:

That Council receive and note the Monthly Major Projects Report for September 2023.

##### Moved:

##### Seconded:

##### Summary:

The purpose of this report is to update Council about the Major Projects programme in the Shire for the period ending 30<sup>th</sup> September 2023.

##### Background:

The shire currently has several major projects in progress being:

- **Goangra Bridge** – Bridge is complete. Seal will be installed in the next sealing program
- **Come by Chance Road Reconstruction and seal** – Proof roll and Bulk Earthworks complete for first 25 km from Walgett. New Project Manager appointed
- **Burrumbidgee Road Reconstruction and reseal** – Estimated Time of Completion of Project 6 weeks. New Project Manager appointed
- **Lorne Road Reconstruction and reseal** – Lorne road is open to traffic. Line marking and some road furniture yet to be installed.
- **Cryon Road**- Geometric Design - Field work is complete, preliminary geometric design is with council for review. Geotechnical Design - Field work is complete, Laboratory work complete. Initial report received. Pavement design details in progress, Environmental Factors review has been received. Update as of 30th Sept 2023. New Project Manager appointed.

##### Relevant Reference Documents/Policies:

Nil

##### Stakeholders:

Walgett Shire Council

Walgett Residents

Funding Bodies

##### Alternative Solutions/Options:

Nil

##### Conclusion:

Council has established a system to monitor progress continually to keep within the approved budget.

Attachments:  
Major Project Report



**Come by Chance**  
**@ 30th September 2023**

| % of Project | Task                                 | Units          | Contract Quantity | % Complete | Quantity Complete | Off site activity | 0     | CH 2000 | CH 4000 | CH 6000 | CH 8000 | CH 10000 | CH 12000 | CH 14000 | CH 16000 | CH 18000 | CH 20000 | CH 22000 | CH 24000 | CH 26000 | CH 28000 | CH 30000 | CH 32000 | CH 34000 | CH 36000 | CH 38000 | CH 40000 | CH 42000 | CH 44000 | CH 46000 | CH 48000 | CH 50000 | CH 52000 | CH 54000 | CH 56000 | CH 58000 | CH 60000 | CH 62000 |       |  |
|--------------|--------------------------------------|----------------|-------------------|------------|-------------------|-------------------|-------|---------|---------|---------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-------|--|
| 2.5%         | Road Furniture - Sign Posts          | item           | 10,000            | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 2.5%         | Road Furniture - Guide Posts         | item           | 408               | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 20.0%        | Sealing                              | M <sup>2</sup> | 10,000            | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 20.0%        | Placement of Gravel                  | tonne          | 220,000           | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 20.0%        | Stabilisation                        | M <sup>2</sup> | 10,000            | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 10.0%        | Placement of Bulk fill Cut           | M <sup>3</sup> | 27,847            | 38.8%      | 10,800            |                   | 0     | 900     | 900     | 900     | 900     | 900      | 900      | 900      | 900      | 900      | 900      | 900      | 900      |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 10.0%        | Placement of Bulk fill Fill          | M <sup>3</sup> | 33,662            | 35.6%      | 12,000            |                   | 0     | 1000    | 1000    | 1000    | 1000    | 1000     | 1000     | 1000     | 1000     | 1000     | 1000     | 1000     | 1000     |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 5.0%         | Proof roll and removal of Unsuitable | M <sup>2</sup> | 787,500           | 38.7%      | 304,800           |                   | 0     | 25400   | 25400   | 25400   | 25400   | 25400    | 25400    | 25400    | 25400    | 25400    | 25400    | 25400    | 25400    |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 4.0%         | Installation of Culverts and pipes   | EA             | 35                | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 4.0%         | Clearing of Vegetation               | M <sup>2</sup> | 1,089,820         | 30.0%      | 326,946           |                   | 10217 | 10217   | 10217   | 10217   | 10217   | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217    | 10217 |  |
| 1.0%         | Transport Gravel to Stockpiles       | tonne          | 10,000            | 0.0%       | -                 |                   |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |
| 1.0%         | Winning of Gravel                    | tonne          | 220,000           | 18.2%      | 40,000            | 40000             |       |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |       |  |

100.0%

Project status            10.76%

Contractor on site. Grass clearing of road and temporary Bypass Roads complete. Proof roll and Bulk Earthworks complete for first 25 km from Walgett. New Project Manager appointed



**Burrnbaa Road  
@ 30th September 2023**

| Year of Project | Task                                 | Units          | Contract Quantity | % Complete | Quantity Complete | 8800   | 9000   | 9400   | 9800   | 10200  | 10600  | 11000  | 11400  | 11800  | 12200  | 12600  | 13000  | 13400  | 13800  | 14200 | 14600 | 15000 | 15400 | 15800 | 16200 | 16600 | 17000 | 17400 | 17800 | 18200 |
|-----------------|--------------------------------------|----------------|-------------------|------------|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 2.5%            | Road Furniture - Sign Posts          | Item           | 10,000            | 0.0%       | 0                 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |       |       |       |       |       |       |       |       |       |       |       |
| 2.5%            | Road Furniture - Guide Posts         | Item           | 408               | 0.0%       | 0                 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |       |       |       |       |       |       |       |       |       |       |       |
| 20.0%           | Sealing                              | M <sup>2</sup> | 10,000            | 0.0%       | 0                 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |       |       |       |       |       |       |       |       |       |       |       |
| 20.0%           | Placement of Gravel                  | m <sup>3</sup> | 20,106            | 78.0%      | 15682             | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 804.32 | 402   | 402   | 402   | 402   | 402   | 402   | 402   | 402   | 402   | 402   | 402   |
| 20.0%           | Stabilisation                        | M <sup>3</sup> | 21,610            | 100.0%     | 21610             | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4  | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 | 864.4 |
| 10.0%           | Placement of Bulk fill Cut           | M <sup>3</sup> | 27,847            | 100.0%     | 26680             |        | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160   | 1160  | 1160  | 1160  | 1160  | 1160  | 1160  | 1160  | 1160  | 1160  | 1160  | 1160  |
| 5.0%            | Proof roll and removal of Unsuitable | M <sup>3</sup> | 377,200           | 100.0%     | 377190            | 7921   | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842  | 15842 | 15842 | 15842 | 15842 | 15842 | 15842 | 15842 | 15842 | 12824 | 7921  |       |
| 5.0%            | Installation of Culverts and pipes   | EA             | 35                | 100.0%     | 33                |        |        |        | 33     |        |        |        |        |        |        |        |        |        |        |       |       |       |       |       |       |       |       |       |       |       |
| 5.0%            | Clearing of Vegetation               | M <sup>2</sup> | 377,200           | 105.4%     | 397500            | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900  | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 | 15900 |
| 90.0%           |                                      |                |                   |            |                   |        |        |        |        |        |        |        |        |        |        |        |        |        |        |       |       |       |       |       |       |       |       |       |       |       |

Project status                      60.87%

PROGRESS

Contractor placing gravel. Estimated Time of Completion of Project 6 weeks. New Project Manager appointed

### Lorne Road @ 30th September 2023

| % of Project | Task                                 | Units          | Contract Quantity | % Complete | Quantity Complete | CH 0 | CH 500 | CH 1000 | CH 1500 | CH 2000 | CH 2500 | CH 3000 | CH 3500 | CH 4000 | CH 4500 | CH 5000 | CH 5500 | CH 6000 | CH 6500 |  |  |
|--------------|--------------------------------------|----------------|-------------------|------------|-------------------|------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|--|--|
| 0.3%         | Road Furniture - Sign Posts          | item           | 10                | 80.0%      | 8                 | 4    |        |         |         |         |         |         |         |         |         |         |         |         | 4       |  |  |
| 0.3%         | Road Furniture - Guide Posts         | item           | 80                | 49.0%      | 39                | 2.8  | 2.8    | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     | 2.8     |  |  |
| 0.3%         | Road Furniture - Line Marking        | m              | 5,100             | 0.0%       | -                 |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |
| 19.0%        | Sealing                              | M <sup>2</sup> | 40,748            | 100.0%     | 40,742            | 1567 | 3134   | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 3134    | 1567    |  |  |
| 31.0%        | Placement of Gravel                  | M <sup>3</sup> | 11,676            | 100.0%     | 11,676            | 834  | 834    | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     | 834     |  |  |
| 21.0%        | Stabilisation                        | M <sup>2</sup> | 51,975            | 100.0%     | 51,975            | 3713 | 3713   | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    | 3713    |  |  |
| 4.0%         | Placement of Bulk fill Cut           | M <sup>3</sup> | 4,164             | 107.6%     | 4,480             | 320  | 320    | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     | 320     |  |  |
| 1.0%         | Proof roll and removal of Unsuitable | M <sup>2</sup> | 56,100            | 100.0%     | 56,100            | 4000 | 4100   | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    | 4000    |  |  |
| 5.0%         | Clearing of Vegetation               | M <sup>2</sup> | 204,000           | 100.0%     | 204,000           |      | 16000  | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 16000   | 12000   |  |  |
| 3.5%         | Preliminary - Site oncosts           | item           | 1                 | 100.0%     | 1                 | 0.5  |        |         |         |         |         |         |         |         |         |         |         |         | 0.5     |  |  |
| 3.5%         | Preliminary - Traffic control        | item           | 1                 | 100.0%     | 1                 | 0.5  |        |         |         |         |         |         |         |         |         |         |         |         | 0.5     |  |  |
| 7.0%         | Preliminary - Site establishment     | item           | 1                 | 100.0%     | 1                 | 0.5  |        |         |         |         |         |         |         |         |         |         |         |         | 0.5     |  |  |
| 3.5%         | Project Management                   | item           | 1                 | 100.0%     | 1                 | 0.07 | 0.09   | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    | 0.07    |  |  |
| 99.4%        |                                      |                |                   |            |                   |      |        |         |         |         |         |         |         |         |         |         |         |         |         |  |  |

Project status                      99.19%

Lorne road is open to traffic. Line marking and some road furniture yet to be installed

**Goangra Bridge  
@ 30th September 2023**

[illegible]

Project Status 96.18%

Bridge complete. Sealing to be placed during the next round of sealing works

## Cryon Road @ 30th September 23

| % of Project | Task                           | Units | Contracty Quantity | % Complete | Quantity Complete | 28-Feb-23 | 04-Mar-23 | 11-Apr-23 | 18-Apr-23 | 25-Apr-23 | 02-May-23 | 09-May-23 | 16-May-23 | 23-May-23 | 30-May-23 | 06-Jun-23 | 13-Jun-23 | 20-Jun-23 | 27-Jun-23 | 04-Jul-23 | 11-Jul-23 | 18-Jul-23 | 25-Jul-23 | 01-Aug-23 |
|--------------|--------------------------------|-------|--------------------|------------|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|              | Preliminary                    |       |                    |            |                   |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Geometric Design               | ITEM  | 1                  | 70%        | 0.700             |           |           |           |           | 1         |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Geotechnical                   | ITEM  | 1                  | 50%        | 0.500             |           |           |           |           | 1         |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Environmental Factors Review   | ITEM  | 1                  | 100%       | 1.000             |           |           |           |           | 1         |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 1            | Procurement                    | ITEM  | 1                  | 0%         | 0.000             |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
|              | Construction                   |       |                    |            |                   |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Site Preparation               | ITEM  | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Removable of unsuitables       | M3    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Bulk Earthworks (Cut to Fill)  | M3    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Stabilisation                  | M2    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Mass Haul Gravel               | M3    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | 10mm-14mm Spray Seal           | M2    | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Road Furniture - Traffic Signs | ITEM  | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |
| 0%           | Road Furniture - Guide Posts   | ITEM  | 1                  | 0%         | 0                 |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |           |

### PROJECT STATUS

Geometric Design - Field work is complete, preliminary geometric design is with council for review. Geotechnical Design - Field work is complete, Laboratory work complete. Initial report recieved. Pavement design details in progress, Environmental Factors review has been recieved Early stages of project implementation. Update as of 30th Sept 2023. New Project Manager appointed

### 9.3.4 VARIOUS MATTERS COME BY CHANCE ROAD RECONSTRUCTION – AS OF 30<sup>TH</sup> SEPTEMBER 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin – Manager Infrastructure Roads  
**FILE NUMBER:** 23/11/0278

#### Various Matters Come-By-Chance Road Reconstruction – as of 30<sup>th</sup> September 2023

##### Recommendation:

That Council receive and note this report.

##### Moved:

##### Seconded:

##### Summary:

The purpose of this report is to address matters of concern raised by councillors at last council meeting.

##### Background:

At the Council Meeting dated 26<sup>th</sup> September 2023 Councillors raised the follow matters:

1. The finish on the surface of the road thus far completed is incredibly rough
2. No height left on road
3. Gravel just sitting in stockpiles on the side of the road
4. Water carts not being used after being instructed to do so

##### Answers and Options:

1. The finish spoken of is not the finished running surface. The surface spoken of is the rough finish of the subgrade layer. That surface will be stabilised and place to specification prior to the gravel layer being placed.
2. The design levels on the road are purposefully low to minimise cut to fill. Increasing the average levels of the road will significantly increase the cost of the road. The real enemy to the durability of the road is ensuring that the table drains do not hold water for any significant length of time. Council have instigated a review of the table drain levels to ensure that the table drains do conduct water away from the road formation.
3. Gravel sitting in stockpiles is the preferred method of operation of the contractor. Council is not at liberty contractually to direct the contractor's chosen method of operation unless there extenuating circumstances. Having said that hauling gravel with road trains may not match the rate of placement of the gravel. The contractor obviously wants to keep his placement crew busy.
4. Water cart not being used after being instructed to do so. When the issue was raised the contractor was contacted and Come by Chance is a dirt road and dust is a fact of life. Having said that the contractor has a responsibility to respect the environment and minimise the contractor's impact on the community at large. The contractor has opted to cease construction in the short term for reasons other than this issue. Council have had discussions with the contractor and various management strategies are being considered. These include:

- a. Putting the public onto the side tracks and contractor managing the dust on the construction site
- b. Consider not hauling gravel at sunrise and sunset.
- c. Keeping the work area as small as possible and getting the seal in place as soon as possible to minimise the area generating dust.
- d. A formal strategy is yet to be adopted but will be in place before construction recommences.

**Relevant Reference Documents/Policies:**

Funding Deeds  
Contract Document

**Governance issues:**

Due processes are followed on a routine basis i.e., procurement and tendering.

**Environmental issues:**

Drainage and Dust.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

Contract sum of \$13.3m is very tight.

**Conclusion:**

The issues raised have merit, the explanations stand as written.

### 9.3.5 REPORT TO PROVIDE UPDATE ON ADDITIONAL WORKS REQUIRED TO OPEN WALGETT SPLASH PARK PROJECT AND ACTIONS TAKEN BY COUNCIL STAFF

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Kazi Mahmud – Director of Engineering and Technical Services  
**FILE NUMBER:** 23/11/0274

#### Report to Provide Update on Additional Works Required to Open Walgett Splash Park

##### Recommendation:

That the actions of Walgett Shire Council staff in finalising works to enable Walgett Splash Park to open be endorsed by Council

##### Moved:

##### Seconded:

##### Summary:

This report presents an update to the Council regarding the progress made and additional work requirements for the opening of the Walgett Splash Park. It also outlines the actions taken by council staff up to this point.

##### Background:

In early 2022, the Council secured a \$1,000,000 grant under the Local Roads Community Infrastructure (LRCI) Program for the construction of a Splash Park at the Walgett Swimming Pool complex. The project was approved by the Council in November 2022, with an initial budget of \$1,073,899. In March 2023, the Council approved an additional budget of \$155,165, bringing the total project budget to \$1,229,064.

The contract for constructing the splash park was awarded to Parkequip. Construction reached practical completion in October 2023. On 11 October 2023, Council staff underwent training on the operational aspects of the Splash Park, and a final inspection for commissioning was conducted on the same day.

For the Walgett Splash Park to be open to the public, the Council needs to undertake the following additional works, which were not part of the original contract:

1. **Fencing:** Initially, temporary fencing was suggested to barricade off the splash park area from the rest of the pool. However, upon further investigation, it was deemed necessary to install proper fencing. This decision was made to prevent incidents and accidents, especially involving children and infants who could easily crawl under temporary fencing, potentially leading to drowning incidents in the pool.

2. Turfing: The area surrounding the splash park concrete pad needs to be turfed. The initial estimate for turfing is approximately 1000m<sup>2</sup>. Site preparation works are required for the turfing.

Council staff have already engaged contractors to expedite the opening of the splash park by undertaking the above-mentioned works. The estimated cost for these additional works, including staff training and managing the commissioning of the Splash Park, is approximately \$75,000.

The current budget status for the Walgett Splash Park project shows an overspend of \$4,000. Consequently, there will be a shortfall of approximately \$79,000.

The Walgett Pool is currently not in operation and is expected to operate for half of the season once rectification works are completed. The Walgett Pool has an operational budget of \$169,000. To address the shortfall in the budget for the Walgett Splash Park project, it is proposed to transfer \$79,000 from the Walgett Pool operational budget. This transfer will be facilitated through the September Quarterly Budget Review (QBR).

**Relevant Reference Documents/Policies:**

Procurement & Disposal Policy and Procedure – July 2019, Walgett Shire Council

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists  
Funding Authority

**Financial Implications:**

Transferring \$79,000 from the Walgett Pool operational budget to Splash Park Project

Alternative Solutions/Options:

None identified.

**Conclusion:**

The additional works will enable speedy opening of Walgett Splash Park to the public.



## 9.4 DIRECTOR ENVIRONMENTAL SERVICES

### 9.4.1 DEVELOPMENT APPROVALS SEPTEMBER 2023

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 23/11/0281

#### Development Approvals September 2023

##### Recommendation:

That Council receive and note the Development Approvals Report for September 2023.

##### Moved:

##### Seconded:

##### Summary:

This report is to advise the September 2023 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

##### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

##### Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as of 1 September –1 October**

| Appl. No  | Address                                 | Title                     | Development                                                                       | Status                                  |
|-----------|-----------------------------------------|---------------------------|-----------------------------------------------------------------------------------|-----------------------------------------|
| DA2023/31 | 24 Euroka Street<br>Walgett             | Lot 22 DP<br>253488       | Rural Fire Shed 4x<br>bay, 1 x Multi<br>function area, 3x<br>toilet, 1x storeroom | Assessment<br>Neighbour<br>Notification |
| DA2023/32 | 25 Bugilbone<br>Road Burren<br>Junction | Lot 10 & 11<br>DP 1067218 | Construction<br>30,000 tonnes new<br>bunkers grain<br>storage two                 | Awaiting<br>information                 |

|            |                                                          |                                                    |                                                                                                                  |                                                                                                |
|------------|----------------------------------------------------------|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
|            |                                                          |                                                    | weighbridges and sample stand                                                                                    |                                                                                                |
| DA2023/38  | 2604 Cryon Road Collarenebri                             | Lot 57 DP 752265                                   | Manufactured Dwelling double carport and office                                                                  | Awaiting information                                                                           |
| AA2023/21  | 2604 Cryon Road Collarenebri                             | Lot 57 DP 752265                                   | Manufactured Home                                                                                                | Awaiting Information                                                                           |
| DA2023/42  | 225 Woodlands Road Walgett                               | Lot B DP 418888                                    | Construction of inground fibreglass swimming pool and perimeter pool fence                                       | Awaiting Information                                                                           |
| CC2023/16  | 225 Woodlands Road Walgett                               | Lot B DP 418888                                    | Construction of Inground Fibreglass swimming pool and pool fence                                                 | Awaiting Information                                                                           |
| DA2023/43  | Lot 574 DP 1206881<br><br>Woolooroo Road Lightning Ridge | Lot 574 DP 1206881                                 | Construction of Dwelling using geodesic 3 x Domes with raised deck with shade sails on existing opal mining site | Awaiting additional information                                                                |
| S68/2023/2 | 5 Morilla Street LIGHTNING RIDGE                         | Lots 1 section 9, lot 1 DP 623130 & Lot 2 DP 40628 | Caravan Park License                                                                                             | Assessment awaiting application covering<br><br>Fire safety Statement covering Fire Hose reels |
| CC/2023/6  | 142-186 Pandora Street Lightning Ridge                   | Lot 2 DP1079966                                    | Caravan park Mini Observatory                                                                                    | Approved                                                                                       |
| DA2023/44  | 19 Wee Waa corner Namoi Street Walgett                   | Lot 2 DP 35671                                     | New single storey Hebel rendered wall panels metal colorbond roof, garage under main roof- dual Occupancy        | Under Neighbour Notification                                                                   |

|           |                                       |                  |                                                              |            |
|-----------|---------------------------------------|------------------|--------------------------------------------------------------|------------|
| DA2023/39 | 68 Black Prince Drive Lightning Ridge | Lot 119 DP 45077 | Detached Single storey brick veneer color-bond roof Dwelling | Assessment |
|-----------|---------------------------------------|------------------|--------------------------------------------------------------|------------|

**Governance issues:**

Nil

**Environmental issues:**

Nil.

**Stakeholders:**

- Walgett Shire Council
- Developer
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

## 9.4.2 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 23/11/0279

### Matters Generally for Brief Mention or Information Only – Director Environmental Services

**Recommendation:**

That Council receive and note this report.

**Moved:**

**Seconded:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes, the following applications were received during September 2023

**Outstanding Notice Certificate**

3

**Construction Certificate**

2 approved

**Food Shop Inspections**

1

**Swimming Pool Compliance Certificates**

3

**Activity Approvals**

One Activity Approval applications received for various new projects.

**Final Occupation Certificate**

12

**Sub-Division Certificate**

1

**Current Building Project Under Construction**

Shop/Office and five cabins at 20 Morilla Street Lightning Ridge

Private garage @ 38 Warrena Street Walgett

Storage Units @ 40 Nobby Road Lightning Ridge

99 Wee Waa Street Walgett Multi Unit housing project

88 Pandora Street Lightning Ridge Dual Occupancy – Manufactured Home

2441 Pian Creek Road Walgett - Rural workers dwelling – Manufactured Home

6560 Castlereagh Highway Walgett – Large Rural metal shed

24-58 Montkeila Street Walgett – Splash Park

403 Come By Chance Road inground swimming pool

62 Walgett Street Collarenebri Hospital Staff Multi unit Housing accommodation

141- 159 Fox Street Walgett Hospital Staff Multi Unit Housing Accommodation

1360 Wilby Wilby Road Cumborah Rural Property Garage and dwelling

3/26 Morilla Street Lightning Ridge Beautician shop conversion

43 Opal Street Lightning Ridge Jewel Shop Conversion

23 Chrystal Street Lightning Ridge Golf Club Storm Damaged New Roof construction

18 Grawin Street Cumborah New metal shed

**Other Activity**

EPA License issue concerning contaminated concrete, response was received, and a further submission has been dispatched, now awaiting the response. Current enquiry concerning costing of recycling of clean waste concrete.

Roads To Home have stated that they are cleaning-up non-friable asbestos wastes at Namoi and Gingie Villages, to the extent of approximately 40,000 cubic metres of material, this is meant to happen during the month of March 2023, to be disposed of at Walgett Waste Depot. Application has been submitted to EPA for the License extension covering the quantity of contaminated asbestos waste, now waiting EPA response. Response received requesting additional information to be provided.

Two house fires have occurred with aboriginal housing, one at Walgett and the other occurring at Collarenebri both buildings have had emergency demolition orders issued. Recently a new arson attack on two Walgett Primary School buildings one classroom and a storage shed both had emergency demolition orders issued. The house fire damaged in Walgett has been demolished and removed along with the two Walgett Primary School Buildings.

The services from a new Heritage Advisor Contractor Peter Kabala, Peter commenced work in September 2023, carrying out consultation with local heritage people to facilitate the local heritage grant program.

**Planning Certificates:**

September 2023- Thirteen (13) 10.7 Planning Certificates has been issued.

## **OTHER ENVIRONMENTAL SERVICES ACTIVITIES**

### **MOSQUITO TRAPS PROGRESS**

Council has received from NSW Western Health a grant \$32,200 covering mosquito control, advertising along with offering mosquito prevention products to local communities, staff are now progressing the expenditure of the funds, with the purchase of signs and personal insect protection.

A response from NSW Government Infrastructure Betterment Fund Application BO-0282 Betterment of Walgett Animal Pound Facility, offering a letter advising that to regret to inform council that the application was unsuccessful on this occasion.

### **September 2023 Animal Impounding Records**

Month of September- 8 dogs, 2 seized and 6 dogs surrendered, the break-up of animals is 7 dogs rehomed, 1 one dog unsuitable for re-homing was euthanised.

Most animals coming Lightning Ridge, this is the reason for the De-sexing program that was conducted for the first time on 13<sup>th</sup> September 2023 in the Opal Field area, the outcome was extremely positive.

### **Grawin Waste Bin Location**

Crown License was issued covering the two waste cells and not including the Bin bank. The Bin bank proposed location is to be within the Crown Road “track”, covering public road track area where the new wheelie bins waste collection point and installation is to be located.

Council has now submitted an application to Crown Lands covering the installation of the Bin Bank.

### **New Animal Pound Construction**

Has now been placed out for Tender.

### 9.4.3 WALGETT DERELICT DWELLING DEMOLITION – 85 NEILLY STREET LOT 27 DP 238035 WALGETT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert –Director Environmental Services  
**FILE NUMBER:** 23/11/0284

#### Walgett Derelict Dwelling Demolition – 85 Neilly Street Walgett

**Recommendation:**

That Council approve the funding for the demolition of dwelling clean-up and removal of wastes of the vacant property at 85 Neilly Street Walgett.

**Moved:**

**Seconded:**

**Summary:** Existing abandoned derelict non friable asbestos clad dwelling with overgrown vegetation on land area.

History: Council has issued an Order under the Environment Planning & Assessment Act 1979 for the demolition and removal of an abandoned derelict asbestos clad dwelling, of which no response has been forth coming from the owner.

Council has conducted a skip-chase, not just for this reason also for outstanding rates, the report received advised that the person in question was not able to be located and was wanted by the police for outstanding warrants.

In order to expedite this matter a request with a number of demolition companies had been notified and requested to offer quotes covering the demolition and removal of wastes and the clean-up of the block of land.

Only one company has offered council a quote covering the demolition costs; however, it does not cover waste tipping fees.

This report is to consider council to support the costs of payment to a contractor covering the demolition and removal of the wastes and clean-up of the allotment. The quote stated is: \$29,700 including GST, however, does not cover waste tipping fees.

The reason behind this request is that health situation for the neighbouring property occupier along fire and vermin risks is impacted by the current unhealthy situation and the other point of view is that council, within the next couple of years will inherent the property for outstanding rates.

**Background:**

Council is aware of the current situation of the state of the property and the issue of not likely to be able to contact the current property owner and the current impact of the environmental issues.

**Current Position:**

Council has a derelict dwelling in an unsafe hazardous state with a demolition order being issued on the owner over the past two years, with no way of contacting the owner or likelihood of contacting the owner to progress the matter.

**Relevant reference's document/policies:**

Environment Planning & Assessment Act 1979 & Regulations  
Work Health & Safety Act 2011 & Regulation  
NSW Safe Work Regulations

**Governance issues:**

Yes: Council's costs covering the employment of the demolition contractor to demolish, remove the wastes and to clean the block of land costs: \$29,700 and demolition wastes deposited at Walgett Waste Depot tipping fees: estimated \$1,200 = Total \$30,900.00 governance issues.

**Environment Issues:**

Potential impacts on adjoining neighbours from noise and other possible community issues are covered during construction works condition and the other is controlled by civil law requirements.

**Stakeholder:**

Walgett Shire Council & residents

**Financial Implications:**

\$30,900.00

**Alternative solutions:**

The alternative option is to refuse the application for request costs covering the demolition and removal of derelict asbestos clad dwelling.

**Conclusion:**

The demolition works covering the Derelict Non-friable Asbestos clad dwelling are subject to conditions imposed by Australian Standard AS2601 2001 and NSW Safe Work Guidelines will permit the works to be carried out under the control and regulation set-out within the legislation guidelines. The demolition works would offer significant improvement towards persons health occupying the residential area along with improving council's community image of the existing residential area.

**Governance issues:**

\$30,900.00

**Environmental issues:**

Health, Fire Risk and Vermin.

**Stakeholders:**

- Walgett Shire Council
- Residents of Walgett Shire Council

**Financial implications:**

\$30,900.00

Council do have the rights under the provisions of The Environmental Planning & Assessment Act 1979 under section 34 to recover expenses relevant to the enforcement authority for the works carried out.

**Alternative solutions:**

To refuse the request for costs covering demolition and removal of derelict dwelling.



**85 Neilly Street Walgett**



### 9.4.4 LOCAL HERITAGE ASSISTANCE FUND – GRANT RECOMMENDATIONS 2023-2024

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert –Director Environmental Services  
**FILE NUMBER:** 23/11/0286

#### Local Heritage Assistance Fund – Grants Recommendations 2023-2024

**Recommendation:**

That Council disperse a maximum of \$5,000 from the Walgett Shire Council Local Heritage Fund 2023-2024 in accordance with the recommendations of Council's Heritage Advisor.

**Moved:**

**Seconded:**

Applications for Council's annual Local Heritage Grants closed on 28 September 2023, following Council's written notification of the funding program to the owners of all heritage listed properties. A number of potential applicants contacted Council's Heritage Advisor about potential grants, however only two applications were received. These have been assessed by Council's Heritage Advisor. This report details the applications received and recommends that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

#### 2. Background:

Council has agreed a budget of \$5,500 for the 2023-24 Local Heritage Grants program. Owners of properties that are included in Schedule 5 (the Heritage Schedule) of the Walgett Local Environmental Plan 2013 were advised by mail of the current heritage grant program in Council letters mailed in October 2023. (Private owners only were notified; public authorities are not eligible for the grants).

This program is run under the auspices of Heritage NSW which contributes a proportion of funding, and which sets broad guidelines for its operation that Councils adopt. The Heritage NSW grant to Council for the 2023-24 program is \$5,500 (ex GST) for to Council for the program. The grants program is fully funded by Heritage NSW for this calendar year.

Eligible projects must generally be:

- Aimed at maintaining, preserving or restoring the heritage values of a place;
- Generally approved on a dollar-for-dollar basis. Contributions in the form of labour and/or materials can be considered;
- Subject to an upper funding limit by Council of \$5000. This can be varied depending on the number of applications received;
- Not used for improvements, such as new kitchens or bathrooms; and
- Not available to public organisations like Council or State Government agencies.

Property owners/applicants were advised of these guidelines in the letter Council sent. Applications for grant funding closed on 28 September 2023, although the deadline was extended to the end of September to accommodate any late applications. Three applications were received and projects are recommended for funding.

### 3. Current position:

Applications for funding under the Local Government Heritage Grant program

Walgett Shire Council's Heritage Advisor evaluated the received applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                                            | Address                                                        | Project description                         | Project cost | Grant requested | Grant recommended | Applicant contribution |
|------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|--------------|-----------------|-------------------|------------------------|
| Dale Bowden                                          | 152 Fox Street<br>WALGETT                                      | Repairs to timberwork<br>Repainting.        | \$2,000.00   | \$1,000.00      | \$1,000.00        | \$1,000.00             |
| Barbara Moritz.<br>Heritage Cottage Hospital Gallery | Bush Cottage Hospital,<br>7 Morilla Street,<br>LIGHTNING RIDGE | Repairs to exterior of building<br>Painting | \$2,000.00   | \$1000.00       | \$1000.00         | \$1000.00              |
| Christine Dugan<br>District Historical Society       | 78 Fox Street<br>Walgett                                       | Secure the Museum Collection                | \$3,000.00   | \$1500.00       | \$1500.00         | \$1500.00              |
| Christine Dugan<br>District Historical Society       | 72 Euroka Street<br>Walgett                                    | Secure the Mosonic Lodge Building           | \$3,000.00   | \$1500.00       | \$1500.00         | \$1500.00              |
| Totals                                               |                                                                |                                             | \$10,000.00  | \$5,000.00      | \$5,000.0         | \$5,000.00             |

The total of funds sought is \$5,000.00. All recommended grants are dollar-for dollar and are equal to or less than the nominated maximum of \$5,000 under the fund's guidelines.

The applications received are discussed below.

- The house at 152 Fox Street, Walgett, old Nurses Home
- The Heritage Cottage Hospital Gallery is seeking to repaint exterior of building. The museum is a key tourism activity for Lightning Ridge.

- The old Council Chambers, now museum, check/rectify locks, provide at least four mobile Wi-Fi connected security cameras and one distractor “dummy” camera.
- The old Masonic Lodge building- check security/rectify locks. Provide at least four mobile Wi-Fi connected security cameras and one distractor “dummy” camera.

The Heritage Advisor’s full assessment is included at Attachment 1 to this Report.

#### **4. Relevant Reference Documents:**

Heritage schedule in the Walgett Local Environmental Plan 2013.

Walgett Shire Council Guidelines: Local Heritage Fund 2023-2024

#### **5. Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council’s charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights.

#### **6. Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

#### **7. Stakeholders:**

Rate Payers

Affected landowners.

Walgett Shire Council

Heritage NSW

#### **8. Financial implications:**

Council has budgeted \$5,500 for local heritage grant projects in 2022-23, which is equal to the amount of funding received from Heritage NSW under its Local Heritage programs. A claim for funds from the Heritage NSW must be made by Council at the end of the 2023-24 financial year and on successful completion of the agreed projects. A requirement of the Heritage NSW funding is that the fund be dispersed with regard for the recommendations of Council’s Heritage Advisor.

#### **9. Alternative solutions/options:**

Decline to offer grants: - Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts: - Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- There is a limited amount of funding available to Council from Heritage NSW
- The amounts have been recommended by Council’s Heritage Advisor with regard for the heritage merits of the respective applications.

- Variations have been proposed where considered appropriate.

**10. Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Attachments:**

1. Heritage Advisor's assessment of the Local Government Heritage Grant applications for 2023-2024



BLACK MOUNTAIN PROJECTS  
HERITAGE CONSULTANTS



Walgett Shire  
Heritage Adviser's Assessment and Recommendations for Small  
Heritage Grants 2023-2024 F/Y

Report to Walgett Shire Council  
October 2023

|                        |                    |             |                  |
|------------------------|--------------------|-------------|------------------|
| <b>HERITAGE REPORT</b> |                    |             |                  |
| <b>ISSUE</b>           | <b>DESCRIPTION</b> | <b>DATE</b> | <b>ISSUED BY</b> |
| A                      | Draft for Review   | 28.09.2023  | PK               |

| ISSUE | DESCRIPTION      | DATE       | ISSUED BY |
|-------|------------------|------------|-----------|
| A     | Draft for Review | 28.09.2023 | PK        |

## Walgett Shire Council - Small Heritage Grants 2023-4 financial year

**RECOMMENDATIONS SUMMARY**

| Heritage item<br>Address        | Applicant<br>Contact details                                                                                          | Project description<br>Heritage specification                                                                              | Total project<br>value<br>(estimate) | Applicant<br>contribution<br>(in-kind) | Small<br>Heritage<br>Grant |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------|----------------------------|
| Nurses Home<br>("Pink House")   | Dale Bowden                                                                                                           | Internal painting and glazing repairs.                                                                                     | <b>\$2,000</b>                       | <b>\$1,000</b>                         | <b>\$1,000</b>             |
| 152 Fox St Walgett              | 0477771056<br><a href="mailto:thepinkhousewalgett@outlook.com">thepinkhousewalgett@outlook.com</a>                    | Follow the glazing options discussed on site. Document square metres of paint coverage and reglazing by completion photos. |                                      |                                        |                            |
| Cottage Hospital<br>Museum      | Barbara Moritz                                                                                                        | External painting.                                                                                                         | <b>\$2,000</b>                       | <b>\$1,000</b>                         | <b>\$1,000</b>             |
| 7 Morilla St Lightning<br>Ridge | (Lightning Ridge<br>Hist. Soc.)<br><br>0419639120<br><br><a href="mailto:barbmiz@lrhs.org.au">barbmiz@lrhs.org.au</a> | 2 coats of external grade paint, colour matched to original (cut off a painted sample and scan at paint shop)              |                                      |                                        |                            |
| Original Council<br>Chambers    | Christine Dugan<br>(Walgett District<br>Hist. Soc.)                                                                   | Secure the museum collection.                                                                                              | <b>\$3,000</b>                       | <b>\$1,500</b>                         | <b>\$1,500</b>             |
| 78 Fox St Walgett               | 68289316<br><a href="mailto:Christinedugan48@gmail.com">Christinedugan48@gmail.com</a>                                | Check/rectify locks. Provide at least 4 mobile Wi-Fi connected security cameras and 1 distractor "dummy" camera.           |                                      |                                        |                            |
| Masonic Hall                    | Christine Dugan<br>(Walgett District<br>Hist. Soc.)                                                                   | Secure the museum collection.                                                                                              | <b>\$3,000</b>                       | <b>\$1,500</b>                         | <b>\$1,500</b>             |
| 72 Euroka St Walgett            | 68289316<br><a href="mailto:Christinedugan48@gmail.com">Christinedugan48@gmail.com</a>                                | Check/rectify locks. Provide at least 4 mobile Wi-Fi connected security cameras and 1 distractor "dummy" camera.           |                                      |                                        |                            |
| <b>TOTALS</b>                   |                                                                                                                       |                                                                                                                            | <b>\$10,000</b>                      | <b>\$5,000</b>                         | <b>\$5,000</b>             |



Walgett Shire Council - Small Heritage Grants 2023-4 financial year

## DETAILS OF RECOMMENDED PROJECTS

### NURSES HOME – INTERNAL PAINTING, GLAZING REPAIR

Heritage item. Address Nurses Home (“The Pink House”) 152 Fox St Walgett

Project description. Follow the glazing options discussed on site. Document square metres of  
Heritage advice. paint coverage and reglazing by completion photos.

Reason for the project Maintain and protect interior from dust and water penetration.

Applicant Dale Bowden  
0477771056 [thepinkhousewalgett@outlook.com](mailto:thepinkhousewalgett@outlook.com)

Date commenced 15 October 2023

Date completed 31 March 2024

Total project cost \$2,000 (est.)

Applicant contribution \$1,000 (in-kind)

Local heritage funding \$1,000

Before photo



After photo

*Insert here after completion*

## Walgett Shire Council - Small Heritage Grants 2023-4 financial year

**COTTAGE HOSPITAL MUSEUM - PAINTING**

|                        |                                                       |
|------------------------|-------------------------------------------------------|
| Heritage item. Address | Cottage Hospital Museum, 7 Morilla St Lightning Ridge |
|------------------------|-------------------------------------------------------|

|                      |                                                                                                                                  |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Project description. | External painting. 2 coats of external grade paint, colour matched to original (cut off a painted sample and scan at paint shop) |
| Heritage advice.     |                                                                                                                                  |

|                        |                          |
|------------------------|--------------------------|
| Reason for the project | Protect building fabric. |
|------------------------|--------------------------|

|           |                                                                                                                        |
|-----------|------------------------------------------------------------------------------------------------------------------------|
| Applicant | Barbara Moritz (Lightning Ridge Hist. Soc.)<br>0419639120 <a href="mailto:barbmiz@lrhs.org.au">barbmiz@lrhs.org.au</a> |
|-----------|------------------------------------------------------------------------------------------------------------------------|

|                |                 |
|----------------|-----------------|
| Date commenced | 15 October 2023 |
|----------------|-----------------|

|                |               |
|----------------|---------------|
| Date completed | 31 March 2024 |
|----------------|---------------|

|                    |                |
|--------------------|----------------|
| Total project cost | \$2,000 (est.) |
|--------------------|----------------|

|                        |                   |
|------------------------|-------------------|
| Applicant contribution | \$1,000 (in-kind) |
|------------------------|-------------------|

|                        |         |
|------------------------|---------|
| Local heritage funding | \$1,000 |
|------------------------|---------|

|              |  |
|--------------|--|
| Before photo |  |
|--------------|--|



|             |  |
|-------------|--|
| After photo |  |
|-------------|--|

|  |                                     |
|--|-------------------------------------|
|  | <i>Insert here after completion</i> |
|--|-------------------------------------|

## Walgett Shire Council - Small Heritage Grants 2023-4 financial year

**ORIGINAL COUNCIL CHAMBERS – IMPROVE SECURITY**

|                        |                                              |
|------------------------|----------------------------------------------|
| Heritage item. Address | Original Council Chambers, 78 Fox St Walgett |
|------------------------|----------------------------------------------|

|                                          |                                                                                                                                              |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Project description.<br>Heritage advice. | Secure the museum. Check/rectify locks. Provide at least 4 mobile Wi-Fi connected security cameras and 1 decoy camera. (See attached advice) |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|

|                        |                                                          |
|------------------------|----------------------------------------------------------|
| Reason for the project | Improve protection of building interior and collections. |
|------------------------|----------------------------------------------------------|

|           |                                                                                                                                      |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------|
| Applicant | Christine Dugan (Walgett District Hist. Soc.)<br>68289316 <a href="mailto:Christinedugan48@gmail.com">Christinedugan48@gmail.com</a> |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------|

|                |                 |
|----------------|-----------------|
| Date commenced | 15 October 2023 |
|----------------|-----------------|

|                |               |
|----------------|---------------|
| Date completed | 31 March 2024 |
|----------------|---------------|

|                    |                |
|--------------------|----------------|
| Total project cost | \$3,000 (est.) |
|--------------------|----------------|

|                        |                   |
|------------------------|-------------------|
| Applicant contribution | \$1,500 (in-kind) |
|------------------------|-------------------|

|                        |         |
|------------------------|---------|
| Local heritage funding | \$1,500 |
|------------------------|---------|

Before photo



After photo

*Insert here after completion*

## Walgett Shire Council - Small Heritage Grants 2023-4 financial year

**MASONIC HALL – IMPROVE SECURITY**

|                        |                                    |
|------------------------|------------------------------------|
| Heritage item. Address | Masonic Hall, 72 Euroka St Walgett |
|------------------------|------------------------------------|

|                      |                                                                                                                                              |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Project description. | Secure the museum. Check/rectify locks. Provide at least 4 mobile Wi-Fi connected security cameras and 1 decoy camera. (See attached advice) |
| Heritage advice.     |                                                                                                                                              |

|                        |                                                          |
|------------------------|----------------------------------------------------------|
| Reason for the project | Improve protection of building interior and collections. |
|------------------------|----------------------------------------------------------|

|           |                                                                                                                                      |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------|
| Applicant | Christine Dugan (Walgett District Hist. Soc.)<br>68289316 <a href="mailto:Christinedugan48@gmail.com">Christinedugan48@gmail.com</a> |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------|

|                |                 |
|----------------|-----------------|
| Date commenced | 15 October 2023 |
|----------------|-----------------|

|                |               |
|----------------|---------------|
| Date completed | 31 March 2024 |
|----------------|---------------|

|                    |                |
|--------------------|----------------|
| Total project cost | \$3,000 (est.) |
|--------------------|----------------|

|                        |                   |
|------------------------|-------------------|
| Applicant contribution | \$1,500 (in-kind) |
|------------------------|-------------------|

|                        |         |
|------------------------|---------|
| Local heritage funding | \$1,500 |
|------------------------|---------|

Before photo



After photo

*Insert here after completion*





### 9.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris – Assistant Director Environmental Services  
**FILE NUMBER:** 23/11/0289

| Matters Generally for Brief Mention or Information Only – From Director Environmental Services |
|------------------------------------------------------------------------------------------------|
|------------------------------------------------------------------------------------------------|

**Recommendation:**  
 That Council receive and note this report.

**Moved:**  
**Seconded:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes.

#### **Exempt Development**

#### **Development Applications & Approvals**

PAN-370518 - DA2023/41 – Dual Occupancy – Aboriginal Housing – 19 Wee Waa St Walgett – Is currently being assessed by the Regional Housing Flying Squad on behalf of Walgett Shire Council.

#### **Planning Proposals – Walgett LEP 2013 Amendment**

Rural Residential subdivision – See separate report.

“Intensive Agriculture” – See separate report.

PP 2023/2 - Gingie-Namoi-Walli – LEP lot size amendments – Department of Planning, Industry and Environment in Dubbo have completed gateway determination. The applicant has been required to provide amended documentation and Council will then be responsible for exhibition of the Planning Proposal. A final report will then be submitted to NSW Planning for finalisation.

#### **Return & Earn – Walgett - Collarenebri - Lightning Ridge**

A report is being prepared to consider options for improvements and expansion of the program into the smaller villages.

#### **Fire Safety Upgrades**

Discussions with various owners over the last few weeks regarding compliance with fire safety provisions. Correspondence sent to approximately 10 property owners.

Advertisements have been placed in local media promoting \$250 reimbursement by Council for expenditure on fire safety reports.

A fire services contractor has been engaged to undertake inspections of Council owned buildings.

**Activity Applications and Approvals**

Nil

**Asbestos removal – Gingie, Namoi and Walli Villages**

Consultants from Roads to Home are liaising with NSW Environment Protection Authority and preparing a detailed analysis of sites and filling plans for Walgett Landfill.

Efforts to contact the Roads to Home are continuing.

**Walgett Animal Pound Replacement**

A report regarding funding options is being prepared for the General Manager.

**Pet Care and Education**

See separate report to Council.

**Notices and Orders**

Overgrown Vegetation and Fire Hazards – An order has been issued and compliance action commenced in relation to a property in Gem St, Lightning Ridge.

## 9.4.6 PET CARE AND EDUCATION

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris - Assistant Director Environmental Services  
**FILE NUMBER:** 23/11/0290

### Pet Care and Education

#### Recommendation:

That Council receive a further report to consider options for additional Pet Care and Education resources to further promote responsible pet ownership within the community.

#### Moved:

#### Seconded:

#### Summary:

Walgett Shire Rangers Services, in partnership with the Animal Welfare League (AWL), hosted a highly successful Pet Care Day and education day on the 13th of September 2023. The event aimed to provide essential care for pets and promote responsible pet ownership within the community.

The success of this event provides a great example of how Council can work co-operatively with pet owners in the future.

#### Background:

The Animal Welfare League NSW (AWL) have approached Council to assist in its Companion Animals program which targets lower socioeconomic groups.

The AWL Animal Care Truck and AWL staff attended Lightning Ridge on 13 September 2023. Walgett & Collarenebri have previously received a similar service over the last few years with annual RSPCA Pet Care Days funded by NSW Health.

Council staff worked in conjunction with the AWL and funded a desexing program for those in need attending the event.

#### Event Success:

The event witnessed impressive attendance numbers and remarkable cooperation from both pet owners and their four-legged companions. The atmosphere was characterised by orderly behaviour and exceptional patience exhibited by all.

Here are the highlights from the Pet Care Day and De-Sexing Event

- 65 dogs received thorough veterinary check-ups and vaccinations.
- 30 dogs were microchipped to enhance their identification and safety.
- 31 dogs are scheduled for de-sexing, with 25 females and 6 males benefiting from this vital procedure.

Council Rangers Paul Flint and Kirralee Furner provided advice, support and assistance.



The day's success was a testament to the incredible support received from various organisations and individuals. In particular, the Rural Fire Service (RFS), Council Youth Development services, Flying Doctors, and the Animal Welfare League.

**Relevant reference document/policies:**

Local Government Act (NSW) 1993 & Regulations  
Impounding Act and Regulations

**Governance issues:**

No governance issues have been identified.

**Environmental issues:**

Potential impacts are likely to be positive due to reduced numbers of unwanted pets.

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council

**Financial implications:**

The program was carried out within budget.

**Alternative solutions:**

None identified.

**Conclusion:**

The Pet Care & Education initiative is expected to make a substantial contribution toward lowering the incidence of unwanted puppies in our community.

The success of this year's event underscores the importance of community collaboration in promoting responsible pet ownership and ensuring the well-being of our furry companions.

**Attachments: Nil**

### 9.4.7 DRAFT FIRE SAFETY POLICY – WALGETT SHIRE CARAVAN PARKS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Assistant Director Environmental Services  
**FILE NUMBER:** 23/11/0254

#### Fire Safety Policy – Walgett Shire Caravan Parks

**Recommendation:**

1. That Council adopt the following policy.

Fire Safety Policy – Walgett Shire Caravan Parks

a) In granting approval for the continued operation of existing Caravan Parks within the Walgett Shire conditions of approval may allow a maximum period of five years for completion of a fire safety upgrading program.

b) Caravan Park owners operating under a Council approved fire safety upgrading program are required to make annual progress towards completion of the upgrading program.

c) Failure to make annual progress on fire safety upgrading will result in lapsing of Council approval and commencement of action by Council to close the Caravan Park.

d) Walgett Shire Council will carry out annual inspections to determine compliance with Fire Safety Upgrading Programs.

**Moved:**

**Seconded:**

**Summary:**

Advice has been received (see attached) from Council's Insurers confirming their requirements in relation to the Fire Safety Policy. The requirements of Council's insurers are reflected in the above recommendations.

Council resolved at its meeting in July 2023 to adopt a draft policy allowing the opportunity for Caravan Parks with non-compliant fire safety equipment to upgrade over an agreed period of time.

The draft policy was advertised for public comment and no submissions have been received prior to adoption of the policy Council has sought advice from its insurers (attached).

**Background:**

The NSW Local Government Act 1993 and NSW Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 provide the statutory framework for all of NSW.

Fire safety standards in Caravan Parks have continued to evolve over many years and all of the existing regulated parks now have issues with fire safety compliance. The issue of Council approvals has in some cases been delayed due to non-compliance with fire safety standards.

These Caravan Parks are currently operating without Council approval.

All of the existing Caravan Parks have fire safety compliance issues to varying degrees, compliance issues in one case goes back to 2015. Delays in finalising compliance issues has occurred for a number of reasons. Owners and fire safety consultants causing delays, council staff turnover, complexity of issues and availability of time and money.

The cost of upgrading works varies but in some cases will be quite significant and compliance would mean closing of some Caravan Parks. Council officers have been working with owners to resolve these issues, but progress has been slow.

There are a number of unregulated private and public camping grounds and overnight stopovers that are not considered in this report. These sites are generally of a smaller nature and less densely occupied.

**Current Position:**

Council staff have been in discussions with Caravan Park owners regarding a request to allow an upgrade of fire safety equipment over a period of up to 7 years in order to achieve compliance.

Rather than consider the fire safety issues and installation details of individual caravan parks it is recommended that Council consider a policy for fire safety upgrading works that would apply to all caravan parks.

As Council approvals can apply for a period of up to five years it is problematic to extend a fire safety program for a longer period. In most cases a shorter time frame would be suitable for completion of fire safety upgrading work.

**Relevant reference document/policies:**

Local Government Act (NSW) 1993 & Regulations  
NSW Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021

**Governance issues:**

Attached is advice from the Department of Planning and Industry confirming discussions regarding the fire safety issues.

As indicated in the attachment there is currently no statewide policy in relation to this matter and different Councils are approaching the matter differently.

**Environmental issues:**

Potential impacts on fire safety for Caravan Park residents

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Tourists and Caravan Park owners

**Financial implications:**

Council insurers have advised there are no additional insurance costs.

**Alternative solutions:**

The alternative solution is to require closure of non-compliant Caravan Parks.

Closure of Caravan Park would likely have adverse economic consequences for local tourism operators and on housing affordability.

**Conclusion:**

Independent advice has been sought from the NSW Department of Local Government and Councils Insurers.

The draft policy was advertised for a period of 21 days and at the time of writing one submission has been received in support of the proposal.

Caravan Parks are often used for long-term accommodation and due to current housing shortages, it is incumbent on Council to find a solution that will not result in a reduction of available housing.

**Attachments: Email from Council Insurers****Bob Harris**

---

**From:** De Witt, Mathew R <Mathew.DeWitt@jlta.com.au>  
**Sent:** Wednesday, 4 October 2023 3:58 PM  
**To:** Bob Harris  
**Cc:** Hafiz Malik; Thompson, Rachel; Megan Dixon; Hugh Percy  
**Subject:** RE: Walgett Shire Council - Draft Report to Council - September 2023 - Policy Fire Safety in Caravan Parks

Afternoon all,

I have been advised Statewide Mutual can confirm cover under the Public Liability Scheme subject to the full terms, conditions, extensions, and exclusions of the Public Liability Scheme Protection Wording, and with the provision that Council undertakes measures noted below to ensure fire safety requirements are met.

If anything does deviate from the advised plan moving forward would you please advise to ensure cover is not prejudiced.

Kind regards.

**Mathew de Witt** | Account Manager - JLT Public Sector - NSW  
JLT Risk Solutions Pty Ltd | One International Towers Sydney, 100 Barangaroo Avenue, Sydney NSW 2000

m: +61 417 898 185 | e: [mathew.dewitt@jlta.com.au](mailto:mathew.dewitt@jlta.com.au) | w: [www.jltpublicsector.com](http://www.jltpublicsector.com)

Follow us on [LinkedIn](#)



Statewide Mutual is managed by JLT Public Sector, a division of JLT Risk Solutions Pty Ltd (ABN 69 009 098 864 AFS Licence No: 226827), a business of Marsh McLennan.

**9.4.8 PLANNING PROPOSAL – RURAL RESIDENTIAL STRATEGY****REPORTING SECTION:** Environmental Services**AUTHOR:** Bob Harris, Assistant Director Environmental Services**FILE NUMBER:** 23/11/0291**PLANNING PROPOSAL – RURAL RESIDENTIAL STRATEGY****Recommendation:**

1. That Council receive and note a preliminary presentation from senior planner Mr Josh Eagleton of Barnson PL in relation to the planning proposal for a Rural Residential Strategy.
2. That Council adopt the draft bridging report and delegate authority to the General Manager to exhibit the proposal in accordance with Environmental Planning and Assessment Act 1979 and a further report be provided to Council.

**Moved:****Seconded:****Summary:**

The original planning proposal for preparation of a Rural Residential Strategy was adopted by resolution of Council in March 2019 and advice has been updated monthly within the General Managers Decision Action Report.

Council identified the need for an integrated long-term plan to manage rural residential land use within the shire.

Consultants GHD, Gyde Planning and SMEC consulting engineers in consultation with Council staff have prepared the attached draft Bridging Report and water servicing reports.

**Background:**

Council received initial funding from Department of Planning Industry and Environment to undertake completion of the planning proposal.

This *Walgett Shire Rural Residential Strategy* (Strategy) was prepared to guide decisions on the future use and development of rural residential land in the shire. This followed preparation of the Walgett Shire Rural Residential Strategy Discussion Paper (GHD, November 2013).

Following consideration by the NSW Department of Infrastructure and Planning it was determined that further analysis of the servicing constraints was required to determine a minimum lot size.

Council then engaged Gyde Planning and SMEC engineers to consider the candidate areas in more detail. The draft Strategy identifies four candidate areas surrounding Lightning Ridge and Walgett suitable for rural residential development.

The council has maintained regular communication with the Department of Planning and Environment regarding the impending Bridging Report. Due to the significant time lapse between the request for the Bridging Report and its provision, it may be prudent to review both the Strategy and the Bridging Report to assess their ongoing relevance following the completion of an exhibition period.

Following receipt of quotations Council have recently engaged Barnson PL as strategic planning consultants to advise on options for a further course of actions.

**Engineers Comments**

None received.

**Relevant reference document/policies:**

Environmental Planning and Assessment Act 1979

**Governance issues:**

No governance issues have been identified.

**Environmental issues:**

Potential impacts are outlined in the attachment documents.

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

**Financial implications:**

The extent of Councils potential financial commitment is outlined in the report.

**Alternative solutions:**

Council could resolve not to proceed with the planning proposal.

**Conclusion:**

Council has the option to undertake another review of the draft bridging report prior to adoption.

Alternatively, adoption of the current resolution will allow public consultation to proceed immediately and allow time for a review following receipt of any submissions.

**Attachment are available for viewing:**

PP Rural Residential Strategy - GHD Report - May 2019

PP Rural Residential Strategy - Draft Bridging Report – Gyde Planning - Nov 2021

PP Rural Residential Strategy - Walgett Water Master planning – SMEC 2021

**9.4.9 PLANNING PROPOSAL – INTENSIVE AGRICULTURE****REPORTING SECTION:** Environmental Services**AUTHOR:** Bob Harris, Assistant Director Environmental Services**FILE NUMBER:** 23/11/292**PLANNING PROPOSAL – INTENSIVE AGRICULTURE****Recommendation:**

1. That Council receive and note a preliminary presentation from senior planner Mr Josh Eagleton of Barnson PL in relation to the planning proposal for Intensive Agriculture.

2. That Council adopt the following resolution.

That Walgett Shire Council resolves to:

1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating “intensive plant agriculture” from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.
2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination.
3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013.
4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and
5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979.

**Moved:****Seconded:****Summary:**

The original planning proposal was adopted by resolution of Council in August 2020 and advice has been updated monthly within the General Managers Decision Action Report.

The objective of the Planning Proposal is to amend *Walgett Local Environmental Plan 2013* in order to relocating “**intensive plant agriculture**” from **Permitted with consent** to **Permitted without consent** in the RU1 Primary Production zone. It is intended to amend the RU1 Land Use Table accordingly.

The intended outcome is to enable intensive plant agriculture to be undertaken within the shire without development consent being required. Similar provisions have been supported by the Department of Agriculture and adopted by other NSW Councils.

**Background:**

The Walgett LEP 2013 defines “**intensive plant agriculture**” as *being any of the following—*

- a) *the cultivation of irrigated crops for commercial purposes (other than irrigated pasture or fodder crops),*
- b) *horticulture,*
- c) *turf farming,*
- d) *viticulture.*

A more detailed explanation of the proposal is provided in the attachment which describes the outcomes from the original report to Council in August 2020 and details of the decision made at the time.

Following requests for quotations Council have recently engaged Barnson PL as strategic planning consultants to advise on options for a future course of action.

**Relevant reference document/policies:**

Environmental Planning and Assessment Act 1979 and regulations.

**Governance issues:**

No governance issues have been identified.

**Environmental issues:**

Potential impacts from vegetation removal and habitat degradation would be considered as a separate issue.

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council

**Financial implications:**

None identified.

**Alternative solutions:**

None identified.

**Conclusion:**

Following preliminary discussions with NSW Dept of Agriculture and NSW Dept of Planning it has been confirmed that similar amendments have been supported in other NSW Councils to allow an LEP Amendment for intensive agriculture.

In adopting the current recommendations, the matter would next be tabled at a Council meeting following a period of consultation and exhibition, Council can then make an informed decision to support or not support the proposal.

**Attachments: Draft Planning Proposal prepared by New England, Northwest Planning Services on behalf of Walgett Shire Council**



**9.4.10 STREET DINING EXTENSION OF HOURS**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Assistant Director Environmental Services  
**FILE NUMBER:** AA2022/58

**PLANNING PROPOSAL – INTENSIVE AGRICULTURE****Recommendation:**

To approve the modification of AA2022/56 extension of operating hours from 6.30am to 10.00pm from Monday to Sunday at 58 Fox Street Walgett (Stone's Throw café) for a trial period of three months, following the expiry of this time period, should no issues transpire from the operation, then the approval can be extended until expiry of the Local Activity approval for street dining until 8 November 2027.

**Moved:****Seconded:****Summary**

Application has been received from the owner Katie Murray on 15<sup>th</sup> September 2023 for the extension of operating hours of “Stones Throw Café” at 58 Fox Street Walgett, 6.30am until 10.00pm Monday until Sunday. The lease of the café has also contacted council to inform council that they have obtained a license from Liquor & Gaming, so that can sell alcoholic beverages from the premises.

Council has previously approved the use of the street dining for the purpose of selling food and drink at a public place from 7.0am to 8.0pm daily.

The owner now wishes to modify the existing approval to extend the operating hours for street dining time by 30 minutes from 6.30am to 7.0am in the morning and two hours at night from 8.0pm until 10.0pm.

**Background**

The Use of the Street Dining Activity Approval application was approved in November 2022, no complaints or issues have been raised following the approval given within that time-period up to the present date.

The NSW State Government has current (Out-door Dining Policy) that support such practices covering street dining and encourage small businesses to get on with doing business.

The owner suggests that by extending the operating hours for street dining will offer flexibility to enable the business to cater for community and travellers and will offer greater inviting atmosphere towards the town centre.

**Current position**

Business is currently operating within the hours approved by Walgett Shire Council's Activity Approval allocated time guidelines 7.00am to 8.00pm daily.

**Relevant Reference Documents**

Walgett Local Environmental Plan 2013.

Walgett Shire Council Guidelines

Environment Planning & Assessment Act 1979

2008 State Environmental Planning Policy. (Exempt & Complying Development)

**Governance issues**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

#### **Environmental issues**

Amenity: Ensure that the management of outdoor dining activities avoids nuisance, endangerment or inconvenience to neighbours and the general public. To address public liability and manage risks and ensure compliance with state legislation including liquor law

#### **Stakeholders**

Public, affected land owners, Walgett Shire.

#### **Financial implications**

Nil.

#### **Alternative solutions/options**

Decline to modify activity approval times of street dining:- Council could decline to offer to approve the variation of street dining usage/time. This has not been recommended as owners/operators of the cafe and people concerned about food premises would probably perceive this as an adverse outcome.

To trial the additional hours variation on the current activity approval for the next three months  
This would offer council's confidence of the ability of the proprietor covering food and liquor sales with good management practises within the street dining area.

#### **Conclusion**

Activity Application are an important mechanism for Council to facilitate the operation of various type activities within the shire.

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

### **1. Notice of Motion – Cr Seaton & Cr Hundy**

That Council form working parties in Lightning Ridge, Walgett and Collarenebri. Working in conjunction with senior staff when required and overseeing progress throughout the Shire with outgoing through the General Manager and tabled at ongoing Council meetings.

### **2. Notice of Motion – Cr Cooke & Cr Hundy**

That Council adopt a policy providing for appropriate interaction between senior staff and Councillors.

### **3. Notice of Motion – Cr Hundy & Cr Cooke**

Roads Contracts

That a full review of the contracts for the

- (a) Come by Chance Road
- (b) Burrembaa Road
- (c) Lorne Road

Be undertaken by the Director of Engineering Services, such report to include but not limited to;

- i. Original contract cost
- ii. Project or total cost of each project (road)
- iii. Any and all alterations (additions) to the original contract including the manner of authorisation
- iv. Cost to Council to meet the commitment made by Council to provide gravel to the contractor at no cost to the contractor
- v. Who made the commitment to provide gravel at no cost
- vi. Manner of recording the amount of gravel being supplied by Council
- vii. Who is responsible for winning and transporting Council gravel for these projects including costs

And further, that this review be reported to Council at the earliest opportunity and if necessary to an extraordinary meeting of Council.

### **4. Notice of Motion – Cr Hundy & Cr Seaton**

That a review panel be formed, and a performance agreement be signed by the General Manager regarding a performance review in December 2023.

## **5. Notice of Motion – Cr Keir & Cr Rummary**

That Council:

Due to the emergency nature and extenuating circumstances surrounding the repairs to the Walgett Memorial Swimming Pool, Council shall:

- a. Immediately engage the services of Facility Design Group PL & Hydrocare Pool Services PL to investigate the repairs required of the Walgett Memorial Swimming Pool and supply a quotation.
- b. When the quotation is available and before proceeding to contract as detailed in (C) below, the General Manager shall immediately advise all Councillors by email of the cost of repairs, seeking final approval and confirmation to proceed with repairs.
- c. In accordance with Section 55 3 (k) of the Local Government Act 1993, enter into a contract with the above named for repair of the Walgett pool subject to cost & availability of funds.
- d. The Council Seal be affixed to the contract and the Mayor and General Manager be authorised to execute the contract documents.

Because of the emergency nature of the pool repair, Council will not enter into the tender process as required by Section 55 of the Local Government Act 1993 before entering into a contract for the following reasons, which are described below.

Section 55 3 (i) a contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenders, a council decides by resolution (which states the reasons for that decision) that a satisfactory result would not be achieved by inviting tenders.

Section 55 3 (k) a contract is made in a case of emergency.

### Background

Management had planned to carry out major repairs to the Walgett Memorial Swimming Pool during the winter of 2023, and have it fully operational by 1<sup>st</sup> October 2023 along with the new splash park.

This project has fallen by the wayside for many reasons.

With time running out for the pool repairs for the 23/24 season it is imperative that emergency repairs be made to the pool, to allow patrons access during the hottest part of the 23/24 swim season.

We all understand the swimming pool is a hub for the Walgett youth during the summer where Council and other support agencies conduct a large number of diversionary programs to keep young children and the youth occupied in an effort reduce youth crime in the town.

Police statistics have in the past shown these programs to be effective tool in this regard.

The Facility Design Group & Hydrocare Pool Services PL have advised they are able to carry out the necessary repairs to the Walgett pool & both Directors of the companies were in Walgett on 17.10.23 to meet with Council staff & briefly inspect the pool. Theses 2 companies have worked together repairing pools for 25 years & most recently the Bourke &

Coonamble pools, their track record is proven & Councillors are welcome to speak to GM or Mayor at Bourke re their recent extensive pool repairs.

Council does not have the luxury of time on its side to complete these works in a reasonable time frame for the community to enjoy the 23/24 summer should Council proceed with a tender process for repair of the pool.

This being the case, we present this notice of Motion to Council for its immediate & urgent consideration.

This is an extract FYI of an email I received from the Director of Facility Design Group after I had spoken to the GM at Bourke Shire –

*Facility Design Group have completed the majority of NSW country pools over the last 25 years including Cobar, Broken Hill, Parkes, Forbes, West Wyalong, Narrabri, Muswellbrook, Singleton, Griffith Regional outdoor pool, Corowa, Picton, Blayney, Casino, Grenfell, Coffs Harbour, Toronto, and many Sydney pools.*

*We are the only consultants that have completed reuse and upgrade of old gravity sand filters into fully compliant, robust and simple filtration plants that will provide a further 50 years of duty (at least).*

*This strategy of approach eliminates the more technical and expensive filtration systems often promoted by consultants.*

*It is very cost effective and highly sustainable and simple to operate! It will provide savings of around 40% to that of a new sand filter plant typically with no major concrete demolition.*

*These pools have had re vamped gravity sand filters – Bourke 50m pool, Leeton 50m pool, Mittagong 50m pool, Lithgow 50m pool, Lawson pool, Coonamble, Port Macquarie, Woolgoolga, Sans Souci – this is tried and proven – a new concrete hybrid sand filter in Casino based on the revamped gravity sand,*

*We believe council requires an immediate emergency repair to nurse the Walgett Pool over the summer – thus allowing for considered and knowledgeable design to be undertaken targeting a realistic budget.*

*The water loss issue is of major concern and expense – we have a solution that we provided on another project with Hydrocare – sink a large diameter pipe – well below floor level of pool, put a pump in it to pump the collected water back to balance tank, thus re-entering the filtration cycle prior to being returned to pool as clean filtered water. This can possibly save the majority of water leakage.*

*The current leak is of such significance that it may well be undermining structures including the pool!*

*The most experienced contractor is Hydrocare they has done all of these filter conversions and would be available for a critical site visit asap.*

## **11. QUESTIONS WITH NOTICE**

NIL



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 26<sup>th</sup> September 2023**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **26<sup>th</sup> September 2023** to discuss the items listed in the Agenda.

Hugh Percy  
**ACTING GENERAL MANAGER**

## **AGENDA**

### **12. MOVE INTO CLOSED SESSION**

#### **MOVE INTO CLOSED SESSION**

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### **13. CONFIDENTIAL REPORTS CLOSED COUNCIL MEETING**

#### **13.1 GENERAL MANAGER**

13.1.1 Minutes of the Closed Meeting – 26 September 2023

13.1.2 Sale of Land Unpaid Rates Stage 2

13.1.3 Possible Purchase of Land Adjacent to the Collarenebri Bore Bath

13.1.4 Headstone in the Presbyterian Lawn Section

#### **13.2 DIRECTOR CORPORATE & COMMUNITY SERVICES**

13.2.1 Lightning Ridge HACC Centre Lease of Space

13.2.2 Walgett Splash Park

### **14. CORRESPONDENCE AND PETITIONS**

Legal advice regarding Residences at Lightning Ridge



## 15. RETURN TO OPEN SESSION

| Return to open session                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 16. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 17. CLOSE OF MEETING

Time: .....