



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday, 17th December 2019

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **17th December 2019** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
ACTING GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **1. PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER                   | TOPIC                                                                                                                                                                                                                      |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1.1 DENIELLE SMITH</b> | NWPSG/CRDC Resilience Committee; Presenting actions regarding the Walgett Cotton Research and Development Corporation Resilience Project and to request council action towards creating a community grant writer position. |

December 2, 2019

Greg Ingham  
General Manager  
Walgett Shire Council  
77 Fox St  
Walgett, NSW, 2832

**RE: Presenting actions regarding the Walgett Cotton Research and Development Corporation Resilience Project and to request council action towards creating a community grant writer position.**

Dear Greg,

The Cotton Research and Development Corporation (CRDC) with the assistance of The University of Melbourne facilitated two workshops, taking place on April 10 and November 7. The workshops brought together appropriate stakeholders to develop short and long-term action plans for fostering resilience in our community. Community-based indicators of success were also highlighted.

The culmination of the meetings was this: The Walgett Shire is home to many and varied, VERY successful volunteer community groups. However, their ability to access and use grant funding is becoming increasingly limited. Limiting factors include; volunteer fatigue, inadequate budgeting and writing skills, compliance issues, multiple groups competing for the same funds and being time poor.

As a result, stakeholders at the November meeting compiled a strategy to overcome these issues.

1. Host 'satellite' meetings in four locations, annually. Locations to rotate through Walgett, Lighting Ridge, Collarenebri, Carinda, Come By Chance, Burren Junction and Cumborah. These meetings used to improve connection and coordination of local community groups and align their needs with the Councils strategic plan. The group suggest the first four of these satellite meetings could be used to design a grant writing position and to distinguish it from the Economic Development officer.

2. Council to assist with hosting or host a paid Grant Writing position. Or assist with creating a 3 year pilot program.

3. The Grant Writer along with the information from the Satellite meetings will help the community groups to create a 'shelf of ideas'. This is a catalogue of projects that require funding. Each will have a partial budget, letters of support and strategic plans pre-compiled. Ready to make grant writing efficient once appropriate funding becomes available. This position is not designed to manage projects, only assist existing groups to source funding.

This letter and our attendance at the Walgett Shire Council Meeting on December 17 is aimed at starting a discussion around this request. We believe there is an opportunity available with Round 2 of the Murray-Darling Basin Economic Development Plan to source funding for this. The grant writing position and facilitation of the satellite meetings are actions that will benefit both the Shire and our community. It is our people that make our Shire liveable and they should be supported in their efforts of building a resilient community.

Sincerely,

Denielle Smith  
Bill Murray  
Cameron Rowntree  
Toby Moore  
Scott White  
James Moore  
Amanda Glasson  
Chris Ford  
Jo Coleman  
Stacey Vogel  
Alec Macintosh  
Elsie Hudson



## 2. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is/are accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 NOVEMBER 2019**

| <b>Minutes of Ordinary Council Meeting – 26 November 2019</b>                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 26 November 2019, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Ordinary Meeting held 26 November 2019.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 26<sup>th</sup> November 2019**

Greg Ingham  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE BURREN JUNCTION HALL ON  
TUESDAY 26 NOVEMBER 2019 AT 10:20am**

**OPEN FORUM****Public Presentations:**

David Cameron  
Elizabeth Powell  
Connie Wood

*The Mayor declared the meeting open at 10:20 am*

**PRESENT**

Clr Manuel Martinez (Mayor)  
Clr Ian Woodcock (Deputy Mayor)  
Clr Bill Murray  
Clr Robert Turnbull  
Clr Kelly Smith  
Clr Lawrence Walford  
Clr Jane Keir  
Clr Michael Taylor  
Greg Ingham (General Manager)  
Michael Urquhart (Chief Financial Officer)  
Jessica McDonald (Director Environmental Services)  
Raju Ranjit (Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**ABSENT**

Clr Tanya Cameron

**Leave of Absence****11/2019/1 Leave of Absence****Resolved:**

That the leave of absence received from Clr Cameron is accepted and leave of absence is granted.

**Moved:** Clr Murray

**Seconded:** Clr Kei

**CARRIED**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor   | Item No.   | Pecuniary/Non-Pecuniary |
|--------------|------------|-------------------------|
| Clr Martinez | 11.3.1     | Non-Pecuniary           |
| Clr Martinez | 11.3.2     | Non-Pecuniary           |
| Clr Martinez | 11.3.5     | Non-Pecuniary           |
| Clr Martinez | 11.3.7 (4) | Non-Pecuniary           |
| Clr Turnbull | 11.3.1     | Non-Pecuniary           |
| Clr Turnbull | 11.3.2     | Non-Pecuniary           |
| Clr Turnbull | 11.3.5     | Non-Pecuniary           |

|              |            |               |
|--------------|------------|---------------|
| Clr Turnbull | 11.3.7 (4) | Non-Pecuniary |
| Clr Keir     | 11.3.1     | Non-Pecuniary |
| Clr Keir     | 11.3.2     | Non-Pecuniary |
| Clr Keir     | 11.3.7 (e) | Non-Pecuniary |

**11/2019/2 Minutes of Ordinary Council Meeting – 29 October 2019****Resolved:**

That the minutes of the ordinary Council meeting held 29 October 2019, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Taylor

**Seconded:** Clr Turnbull

**CARRIED**

**11/2019/3 Minutes of Local Area Traffic Committee Meeting – 23/10/2019****Resolved:**

That the minutes of the Local Area Traffic Committee Meeting held 23 October 2019, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Clr Woodcock

**Seconded:** Clr Smith

**CARRIED**

**11/2019/4 Minutes of the work health and safety meeting 23rd October 2019****Resolved:**

That the minutes of the work health and safety meeting held 23 October 2019, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Clr Woodcock

**Seconded:** Clr Taylor

**CARRIED**

**11/2019/5 Mayoral Report****Resolved:**

That the Council receive and note the Mayoral Report.

**Moved:** Clr Turnbull

**Seconded:** Clr Smith

**CARRIED**

|                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>11/2019/6 Council's Decision Action Report</b><br><br><b>Resolved:</b><br><br>That the Resolution Register as at November 2019 be received and noted.<br><br><b>Moved:</b> Cllr Keir<br><b>Seconded:</b> Cllr Walford<br><b>CARRIED</b>                                                                                                                               |
| <b>11/2019/7 Circulars Received from the NSW Office of Local Government</b><br><br><b>Resolved:</b><br><br>That the information contained in the following Departmental circulars 19-28 from the Local Government Division Department of Premier and Cabinet be received and noted.<br><br><b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Taylor<br><b>CARRIED</b> |
| <b>11/2019/8 Important Dates for Councillors - Upcoming Meetings and Events</b><br><br><b>Resolved:</b><br><br>That Council receive and note the list of upcoming meetings and events.<br><br><b>Moved:</b> Cllr Smith<br><b>Seconded:</b> Cllr Turnbull<br><b>CARRIED</b>                                                                                               |
| <b>11/2019/9 General Manager Activities/Meetings for November 2019</b><br><br><b>Resolved:</b><br><br>That that General Manager Activity report for November 2019 be received.<br><br><b>Moved:</b> Cllr Keir<br><b>Seconded:</b> Cllr Murray<br><b>CARRIED</b>                                                                                                          |
| <b>11/2019/10 Monthly Outstanding Rates Report</b><br><br><b>Resolved:</b><br><br>The outstanding rates report be received and noted.<br><br><b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Taylor<br><b>CARRIED</b>                                                                                                                                               |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>11/2019/11 PID annual report</b><br><br><b>Resolved:</b><br><ul style="list-style-type: none"> <li>That the Chief financial Officers report be received.</li> <li>Council adopt the 2018/2019 Public Interest Disclosures Annual Report.</li> </ul> <b>Moved:</b> Cllr Turnbull<br><b>Seconded:</b> Cllr Taylor<br><b>CARRIED</b>                                                                                                                                 |
| <b>11/2019/12 First Quarter Operational Plan</b><br><br><b>Resolved:</b><br><p>That the Chief Financial Officers report be received and Council accept the progress made on the 2019/2020 Operational Plan as at 30<sup>th</sup> September 2019.</p> <b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Turnbull<br><b>CARRIED</b>                                                                                                                                 |
| <b>11/2019/13 Fees &amp; Charges Correction</b><br><br><b>Resolved:</b><br><p>That Council formally adopt the above mentioned amended fees and charges for 2019/2020.</p> <b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Turnbull<br><b>CARRIED</b>                                                                                                                                                                                                            |
| <b>11/2019/14 Pecuniary Interest Returns</b><br><br><b>Resolved:</b><br><p>That the Chief Financial Officers report be received and noted.</p> <b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Keir<br><b>CARRIED</b>                                                                                                                                                                                                                                           |
| <b>11/2019/15 Government Information Public Access Act (GIPA) – Annual Report 18-19</b><br><br><b>Resolved:</b><br><ul style="list-style-type: none"> <li>That the Chief financial Officers report be received</li> <li>Council adopt the attached GIPA Annual Report for 2018/2019.</li> <li>The Information Commissioner be sent a link to Council's 2018/2019 Annual Report.</li> </ul> <b>Moved:</b> Cllr Taylor<br><b>Seconded:</b> Cllr Keir<br><b>CARRIED</b> |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>11/2019/16 Cash and Investment Report as at 31st October 2019</b><br><br><b>Resolved:</b><br><br>That the Investment report as at 31st October 2019 be received and noted.<br><br><b>Moved:</b> Cllr Smith<br><b>Seconded:</b> Cllr Taylor<br><b>CARRIED</b>                                                                                                                                                                                                                         |
| <b>11/2019/17 Manager Community Development Report –August – October 2019</b><br><br><b>Resolved:</b><br><br>That the quarterly report for August – October on Community Development be received.<br><br><b>Moved:</b> Cllr Smith<br><b>Seconded:</b> Cllr Taylor<br><b>CARRIED</b>                                                                                                                                                                                                     |
| <b>11/2019/18 Quarterly budget review statement 2019/2020</b><br><br><b>Resolved:</b><br><br>That Council adopt the attached Quarterly Budget Review Statement for 30 <sup>th</sup> September 2019 as tabled.<br><br><b>Moved:</b> Cllr Turnbull<br><b>Seconded:</b> Cllr Walford<br><b>CARRIED</b>                                                                                                                                                                                     |
| <b>11/2019/19 Payment of Expenses &amp; Provision of Facilities to Councillors - Policy</b><br><br><b>Resolved:</b><br><br>1. That the Chief Financial Officers Report be received.<br>2. Council adopt the "Payment of Expenses & Provision of Facilities to Councillors" policy as tabled.<br>3. The policy be placed on public exhibition for a period of 28 days and public submissions be invited.<br><b>Moved:</b> Cllr Walford<br><b>Seconded:</b> Cllr Taylor<br><b>CARRIED</b> |

**11/2019/20 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**
**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Murray

**CARRIED**

*Mayor Martinez, Cllr Turnbull and Cllr Keir declared a pecuniary interest and left the room at 12.20pm. Deputy Mayor Woodcock assumed the chair.*

**11/2019/21 Monthly Maintenance Grading Report from Director Technical / Engineering Services**
**Resolved:**

That Council receive and note the monthly maintenance grading works report for October 2019.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**CARRIED**

**11/2019/22 Monthly Maintenance Grading Report from Director Technical / Engineering Services**
**Resolved:**

That Council receive and note the monthly maintenance grading works report for November 2019.

**Moved:** Cllr Smith

**Seconded:** Cllr Taylor

**CARRIED**

**11/2019/23 Monthly Progress Report – November 2019**
**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for November 2019.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

*Mayor Martinez, Cllr Turnbull and Cllr Keir returned to the meeting at 12.30pm and Mayor Martinez resumed the chair.*

*The meeting adjourned for lunch at 12:55pm*

The meeting resumed at 1.20pm

#### 11/2019/24 Gundabloui Road (RR457) Project Status – November 2019

**Resolved:**

1. That Council receive and note the report
2. That Council source from the Roads to Recovery Funding (\$556,415) required to complete the project.
3. The General Manager investigate and provide a cost analysis between in-house and contractor work.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Smith

**CARRIED**

Mayor Martinez and Cllr Turnbull declared a pecuniary interest and left the room at 1.38pm.  
Deputy Mayor Woodcock assumed the chair.

#### 11/2019/25 Applications for Fixing Country Roads 2019

**Resolved:**

That Council note the applications for funding of the projects:

Reconstruction and sealing with 200 mm thick road base overlay for 5 km in length x 8 m seal width and 9 m formation width on Ridge road (RR426) starts from the existing end of seal section (Collarenebri end). The estimated total cost is \$ 1,500,000

Reconstruction and sealing with 200 mm thick road base overlay for 18.1 km in length x 8 m seal width and 9 m formation width on Burranbaa Road (SR 55) starts from the Ridge Road. The estimated total cost is \$ 5,430,000

Reconstruction and sealing with 200 mm thick road base overlay for 15 km in length x 8 m seal width and 9 m formation width on Gundabloui Road (RR457). The estimated total cost is \$ 4,500,000.

Reconstruction and sealing with 200 mm thick road base overlay for 5.8 km in length x 8 m seal width and 9 m formation width on Lorne Road (SR98). The estimated total cost is \$ 1,740,000.

Reconstruction and sealing with 200 mm thick road base overlay for 27.4 km in length x 8 m seal width and 9 m formation width on Come By Chance Road (RR7716). The estimated total cost is \$ 8,220,000.

**Moved:** Cllr Keir

**Seconded:** Cllr Murray

**CARRIED**

**11/2019/26 Matters Generally for Brief Mention or Information Only – Director of Engineering/Technical Services**
**Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering/ Technical Services be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

**CARRIED**

*Mayor Martinez and Cllr Turnbull returned to the meeting at 1.50pm and Mayor Martinez resumed the chair.*

**11/2019/27 Applications for Fixing Local Roads 2019**
**Resolved:**

That Council note the applications for funding of the projects;

Heavy patching works on Cumberland way (RR333) 30 km in length x 4 m seal width. The estimated total cost is \$ 6,000,000

Heavy patching works on Merrywinebone Road (RR329) 40 km in length x 3 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000

Heavy patching works on Euroka Street 900 m in length x 21 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 945,000

Heavy patching works on Fox street (between fog ling and kerb) 2.3 km in length x 20 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 1,150,000

Heavy patching works on Montkeila Street between Peel Street and Fox Street. 215m in length x 20 m seal width. The estimated total cost is \$ 215,000.

Heavy patching works on Peel Street between Montkeila Street and Bate Street. The length is 1.85 km x 16 m. The estimated cost is \$1,480,000.

Heavy patching works on Herbert Street between Wilson Street and Albert Street. The length is 690 m and width is 21 m. The estimated total cost is \$ 724,500

Heavy patching works on Wilson Street starts from Herbert Street. The length is 216 m and width is 21 m. The estimated total cost is \$ 226,800.

**Moved:** Cllr Keir

**Seconded:** Cllr Smith

**CARRIED**



**11/2019/28 Monthly Progress Report – October 2019****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for October 2019.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Woodcock  
**CARRIED**

**11/2019/29 Revised Opening Hours – Burren Junction and Collarenebri****Resolved:**

That Walgett Shire Council resolve to:

1. Adopt opening hours for Burren Junction Landfill - Monday, Wednesday & Friday from 8am to 4pm.
2. Adopt opening hours for Collarenebri Landfill – Monday - Friday from 8am to 4pm and 7am to 12pm for Saturdays and Sundays.

**Moved:** Cllr Walford  
**Seconded:** Cllr Woodcock  
**CARRIED**

**11/2019/30 Opal Mining Related Policies – Policy Review****Resolved:**

That Walgett Shire Council resolve to:

Remove Point 2.b: The granted lease is no larger than 2,500m sq in area, from the policy OPAL MINING RELATED POLICIES and adopt the amended policy in November 2019.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Keir  
**CARRIED**

**11/2019/31 Matters for Brief Mention of Information Only from Director Environmental Services****Resolved:**

That Walgett Shire Council resolve to receive and note the report by the Director of Environmental Services on matter for brief mention, or information only.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Walford  
**CARRIED**

**11/2019/31 Move into Closed Session***Time: 3.02pm*

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Cllr Walford****Seconded: Cllr Taylor****CARRIED***Cllr Murray declared a pecuniary interest and left the meeting room at 3.03pm*

*Motion was put: That Council endorse an offer of \$50,000 as the tender purchase of land at 64 Fox Street Walgett described as Lot 25 DP 577201 and that once the offer has been accepted, that contracts be drawn up and exchanged and that the land is to be classified as operational land pursuant to Section 31 (2) of the Local Government Act 1993 once the sale is finalised.*

*Motion was lost.**For:*

*Cllr Keir  
Cllr Walford  
Cllr Smith*

*Against:*

*Cllr Woodcock  
Cllr Turnbull  
Cllr Taylor  
Cllr Martinez*

*Absent:*

*Cllr Cameron  
Cllr Murray*

*Cllr Murray returned to the meeting room at 3.25pm.***11/2019/32 Purchase of Land for Walgett Weir Access Road****Resolved:**

1. That Council receive and accept the offer from GS & LM Schmetzer to purchase the lot 63 DP 650476 (8.22 hec) at the cost of \$ 60,000 to create permanent and secure access to the Walgett Weir
2. That once the offer has been accepted, a contacts be drawn up and exchanged
3. That the land is to be classified as operational land pursuant to Section 31(2) of the Local Government Act 1993 once the sale is finalised

**Moved: Cllr Woodcock****Seconded: Cllr Murray****CARRIED**

**11/2019/33 Return to Open Session****Resolved:**

That Council return to open session.

**Moved:** Cllr Keir  
**Seconded:** Cllr Taylor  
**CARRIED**

**11/2019/34 Adoption of closed session reports****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Cllr Walford  
**Seconded:** Cllr Murray  
**CARRIED**

**11/2019/35 AOC, PCYC and Multi-purpose Hall in Lightning Ridge****Resolved:**

1. Council receive and note the update given by the CFO on the Australian Opal Centre (AOC) funding proposal, advising that Council had received formal advice from the Department of Premier and Cabinet confirming the AOC project was a conforming proposal, which had unanimous support from the Far North West Joint Organisation.

2. Council receive and note Council's CFO verbal report on the outcome of the public meeting held on 19th November regarding a location for the new PCYC facility in Walgett. The CFO advised a number of locations were considered, however the preferred location was at No 1 Oval, Fox Street Walgett. The no 1 Oval site is highly visible and would complement the sporting precinct facilities.

3. Council approve in Principle the location of the PCYC at No 1 Oval Walgett, and the CFO provide a further report on the proposal to the December 19 meeting.

4. Council receive and note the CFO's tabled concept drawings for the new multi-purpose hall in Lightning Ridge. The hall has a 120 person function room that will double as the youth centre during the week, a commercial kitchen, bar, office storage area and alfresco dining area. The CFO advised the initial estimates for the building would exceed the approved grant funding and asked Council to consider releasing a number of reserve funds to finance the project.

5. Council make available additional funding with the allocation of the following reserves to the project

1. Lightning ridge VIC toilet upgrade reserve \$145,630
2. Asset renewal reserve \$392,703

**Moved:** Cllr Walford  
**Seconded:** Cllr Murray  
**CARRIED**



**Questions for Next Meeting**

**Clr Smith**

Q1: Julia Telford email 25.11.19 at 5.12pm. Re: MBD Grants. After speaking with Mark Coulton he reassured me that Collarenebri would be still eligible for this grant. Spoke with Michael ask if we had anything in place at the time he said we had not. This email was also sent to the G.M 22.1.19. We need to act on this granting asap as we only have 7 and half weeks to receive grant for Collarenebri (Close date: 20.01.20)

Q2: I believe there has been a code of conduct on two Councillors. I would like a full report on the costing of this event and hopefully this was not a reckless action at rate payers' expenses?

Q3: WSC Mayor Martinez has requested a report regarding the Goangra Bridge on 3 separate occasions and as yet no report has been presented by the GM. Is it true that the Goangra Bridge is being or about to be demolished? Why has the GM ignored the repeated request of the Mayor? If the GM cannot give a valid reason for ignoring the Mayor's request for the report on this matter, or provides an unsatisfactory answer, then I question the validity of the KPR for the GM that was put together by him and ticked off by him.

**Clr Woodcock**

Q1: Can a report be presented to Council on the Lightning Ridge Water Fund.

Q2: Can Council allocate funds to support the Lightning Ridge men's shed.

**Clr Turnbull**

Q1: Trees on Pandora Street need trimming?

**Clr Walford**

Q1: Can Council investigate Gan Bruce's swimming pool fence as it presents a safety issue with children?

**Clr Keir**

Q1: Can Council look at acquiring funding to put playground equipment at Come By Chance?

Q2: Who is responsible for the memorial park in Fox Street in Walgett, it is always locked. Visitors would like to visit it and perhaps it could be opened in morning and closed at night.

**Clr Murray**

Q1: The last 1million what was it spent on? Could you provide a list and report to Council?

Q2: Coonamble Shire master plan, maybe Walgett Shire could do along similar lines?

Q3: Mobile phone tower at the Lake, what's happening?

**Close of Meeting**

The meeting closed at 4.15pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Deputy Mayor

\_\_\_\_\_  
General Manager



## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 Nil**

## 8. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Robbie Turnbull

'Marlow'  
Collarenebri NSW 2833  
0447725908

10 December 2019

Walgett Shire Council  
77 Fox St  
Walgett NSW 2832

To the General Manager and fellow Councillors,

I would like my fellow councillors to consider the construction of a parking bay at Wolsley on the Coonamble road to highlight the importance of Wolsley in the early Pioneer days of this Council.

The huge impact he contributed towards the shearing industry needs to be recognised.

To have such a rich history will help promote the Walgett Shire through tourism.

A monument needs to be built in the shape of his original handpiece along with the written history of Wolsley and the Walgett Shire to showcase our Shire and welcome tourists and travellers to our area of New South Wales.

An undercover rest area and seating would allow travellers to reminisce on the story behind this great man and history of the Walgett Shire.

This proposed parking bay would also allow weary travellers and truck drivers wishing to pull over for a rest break or maybe for tyre repairs an area out of harms way on this very busy highway.

Sincerely,

Clr Robbie Turnbull

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT –DECEMBER 2019**

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>                     |
| <b>AUTHOR:</b>            | <b>Greg Ingham - General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                        |
| <b>Recommendation:</b><br><br>That the Resolution Register as at December 2019 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p>                                                                                                                                                                                                                                                                                                                                          |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                             |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 26.09.17 | 9/2017/26 | <p>1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p> <p>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</p>                                                                                                                                                            | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 26.09.17 | 9/2017/27 | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p>                                                                                                                                                                                    | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p> <p>20.08.19 RFQ for sludge study has been closed</p> <p>9.09.2019 RFQ assessment is in process.</p> <p>22.10.019 Contract has been awarded and study is in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                            |  |

WALGETT SHIRE COUNCIL AGENDA – 17 DECEMBER 2019 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months                                                                                                                                                                                                                                                                                                                   |           |
| 8.02.18  | 1/2018/2   | That Council:<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                           | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date                                                                                                                                                                                                           |           |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                   | DETS | 12.12.18 Not yet commenced<br>22.10.019 Not yet commenced                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                   | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.<br>17.06.2019 see 1/2018/2 Above                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |
| 26.06.18 | 10/2018/22 | That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.                                                                                                                                 | CFO  | 17.4.19 CFO to arrange RFQ<br>Property Officer and CFO developing an RFQ<br>22.10.19 Quotations received, order to be issued October 2019<br>15.11.2019 RFQ to be advertised November 2019.                                                                                                                                                                                                                                                                                                                                                                                                                 | Completed |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                               | GM   | 17.06.19 Initial investigations complete. Complex issues. On the ‘to do’ list                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                     | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, “Opal Park”<br>(b) Application be made to the Geographical Names Board for registration of the parks name, “Opal Park”                                                                                                                                                  | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| 18.03.19 | 1/2019/18  | That Council<br>(a) Receive and note the Lightning Ridge Feasibility Study<br>(b) That Council consider its options, for adoption at the March 2019 meeting                                                                                                                                                                                | DETS | 16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club<br>20.08.19 Report for the other option in progress<br>9.09.2019 work in progress<br>22.09.2019 funding application is in progress                                                                                                                                                                                                                                                                                                                                                               |           |
| 18.03.19 | 1/2019/23  | That Council;<br>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project<br>2. Continues to investigate options for providing improved water supply security for Walgett.                                                                                                                      | DETS | 19.03.2019 Tender document preparation being finalised<br>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget<br>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19 <sup>th</sup> July 2019.<br>9.09.2019 An additional funding application has been lodged.<br>22.10.019 Contract will be awarded after October 2019 Council meeting<br>12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document |           |
| 18.03.19 | 1/2019/25  | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                                  | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress                                                                                                                                                                                                                                                               |           |

WALGETT SHIRE COUNCIL AGENDA – 17 DECEMBER 2019 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                     |          |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                 |      | 9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.                                                                                                                                                |          |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102) the Ridge Road (RR426) to Collarenebri).                                                                                                                                                                     | DETS | 16.06.19 Community Consultation in progress<br>11.07.2019 Documentation for second community consultation is in progress<br>20.08.19 Revised report in progress<br>9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019                                                                                   |          |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                 | DES  | November 2019 Final DRAFT to be reviewed by DoPE.                                                                                                                                                                                                                                                                                                   |          |
| 30.04.19 | 3/2019/26 | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                                                                     | DETS | 16.06.19 Waiting on license.<br>11.07.19 works will commence from 22 <sup>nd</sup> July 2019.<br>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019<br>9.09.2019 Stage 1 as plan has been completed. Stage 2 i.e Pumping and water quality test is process.<br>22.10.019 waiting a proposal for second stage. |          |
| 21.05.19 | 4/2019/6  | That Council register an interest in purchasing 64 Fox Street, Walgett described as Lot 25, DP 577201 and that the General Manager be authorised to enter into negotiations with the vendors.                                                                                                                                                                                   | GM   | 11.07.19 No progress to date<br>23.10.19 Report included on 29 October 2019 Council Business Paper                                                                                                                                                                                                                                                  |          |
| 25.06.19 | 5/2019/29 | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                                                                                            | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement<br>9.09.2019 Construction will be started from Jan 2020.<br>11.12.2019 Contractor has confirmed that the project will be commenced from March 2020                  |          |
| 30.07.19 | 6/2019/11 | That Council place the amended fees and charges, with the exemption of the Truck Wash Fee, which is to remain at \$11.00 per half hour, on display for a period of 28 days, calling for public comment.                                                                                                                                                                         | CFO  | 19.08.19 To be advertised along with other new fees after August 2019 meeting<br>22.10.19 Currently on display<br>15.11.2019 To be tabled November 2019                                                                                                                                                                                             | Complete |
| 30.07.19 | 6/2019/17 | That Council note and approve the option of installation of 100mm outlet on the old town bore line with a double check valve pipe water to its processing tanks to supplement the flow from the bore baths at the LRMA's cost                                                                                                                                                   | DETS | 20.08.19 Sent approval letter<br>09.09.2019 waiting for a report on completion of the work.<br>22.10.019 waiting for a report from Lightning Ridge Mining association<br>11.12.2019 Proposal for pipe line from new bore has been submitted for Council for information.                                                                            |          |
| 30.07.19 | 6/2019/22 | That Walgett Shire Council resolve to;<br>Approve a new budget line for \$220,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the purchase of recyclables storage shed in Lightning Ridge and the installation of a recycling collection area at the Lightning Ridge Landfill.                                                     | DES  | 13.08.19 DES to work with GM in regards to the purchase of a facility. In action                                                                                                                                                                                                                                                                    |          |
| 30.07.19 | 6/2019/23 | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council                                                                             | DES  | Nov 19 – Request to EPA regarding this matter. Response from EPA required. It is understood a response will be received in December 2019. The building has been fenced off by Outdoor staff.                                                                                                                                                        |          |
| 27.08.19 | 7/2019/11 | 1. That Council place the new fees and charges on display for a period of 28 days calling for public comment.<br>2. Council note the amendment in the report in relation to the Walgett Showground Pavilion Bond refundable from \$320.00 to \$330.00.                                                                                                                          | CFO  | 04.09.19 To be advertised w/e 9/9/2019<br>22.10.19 Currently on display<br>15.11.2019 To be tabled November 2019                                                                                                                                                                                                                                    | Complete |
| 27.08.19 | 7/2019/15 | That Council make a contribution of \$25,000 towards the installation of an automatic water system at the Walgett Showground including the pavilion, stable and arena areas of the complex.                                                                                                                                                                                     | CFO  | 04.09.19 Underway. Council assessing quotations & scope of works.<br>12.12.19 PO Issued                                                                                                                                                                                                                                                             |          |
| 27.08.19 | 7/2019/22 | 1. Keep the alcohol free zones in Walgett, Collarenebri and Lightning Ridge for four years over the same areas as the existing zones.<br>2. Undertaken notification that alcohol free zones have been established in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones via;<br>(a) Public Notice in the Walgett Spectator and | DES  | New signage is to be arranged.                                                                                                                                                                                                                                                                                                                      |          |



WALGETT SHIRE COUNCIL AGENDA – 17 DECEMBER 2019 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |                                                                                                                                                                                                                                    |  |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | (b) Public notice on the Walgett Shire Council website and Facebook page<br>3. Update alcohol free zone signage in Walgett, Collarenebri and Lightning Ridge in accordance with the relevant legislations.                                                                                                                                                                                                                             |             |                                                                                                                                                                                                                                    |  |
| 27.08.19 | 7/2019/23  | Write to Mr Mulder and advise that he should engage the appropriately quailed person/s to prepare a planning proposal for the rezoning of the affected land for submission to Department of Planning and Environment.                                                                                                                                                                                                                  | DES         | In action.                                                                                                                                                                                                                         |  |
| 27.08.19 | 7/2019/26  | That Council commence legal action to extinguish the mortgage held over Lot 3 DP 751556 with the cost being met by the Carinda Golf Club Committee.                                                                                                                                                                                                                                                                                    | CFO         | 04.09.19 Council solicitor contacted to commence process<br>15.11.2019 In progress                                                                                                                                                 |  |
| 27.08.19 | 7/2019/28  | That Council accepts the tender for Reconstruction and Sealing of 5km of RR103 Gundabloui Road RFT 19/024 from Country Wide Asphalt in the sum of \$1,166,000.00 including GST                                                                                                                                                                                                                                                         | DETS        | 09.09.2019 Contract has been awarded. Physical works will be commenced from 16 the September 2019.<br>22.10.019 works in progress<br>11.12.2019 Project completed.                                                                 |  |
| 27.08.19 | 7/2019/29  | 1. That the tender submitted by Countrywide Asphalt P/L be passed over as late and<br>2. The tender submitted by Batterline Earthmoving P/L, in the recommendation Tender Amount \$363,630 (including GST) be accepted for Contract No. RFT 10024531 for Walgett Levee Stage 4- Non Compliance Rectification Works subject to funding approval.                                                                                        | DETS        | 09.09.2019 Contract has been awarded. Physical works will be commenced from 16 the September 2019.<br>22.10.019 works in progress<br>12.11.2019 works will be completed by 15/11/2019<br>11.12.2019 Works commenced from 9/12/2019 |  |
| 24.09.19 | 9/2019/20  | That Council note and refuse the proposed road disposal by making a submissions to Department of Industry - Lands & Water.                                                                                                                                                                                                                                                                                                             | DETS        | 09.09.2019 an additional funding application has been lodged. Contractor has been notified.<br>22.10.019 Contract has been awarded to Batter line Earthmoving<br>12.11.2019 waiting for an agreement and works program             |  |
| 29.10.19 | 10/2019/16 | 1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.<br>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.                                                                                                                                                     | DETS        | 12.11.2019 waiting for comments from Cumborah community<br>11.12.2019 meeting with Comborah community on 9/12/2019. The community wants to use the remaining budget for infrastructure not for the further drilling.               |  |
| 29.10.19 | 10/2019/21 | That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.                                                                                                                                                                                                                                                                     | DETS        | 12.11.2019 Offer letter has been sent out and waiting for agreement and works program<br>11.12.2019 works will commence from January                                                                                               |  |
| 26.11.19 | 11/2019/24 | 1. That Council receive and note the report<br>2. That Council source from the Roads to Recovery Funding (\$556,415) required to complete the project.<br>3. The General Manager investigate and provide a cost analysis between in-house and contractor work.                                                                                                                                                                         | GM/<br>DETS | 11.12.2019 the project will be completed by 16/12/2019.                                                                                                                                                                            |  |
| 26.11.19 | 11/2019/32 | 1. That Council receive and accept the offer from GS & LM Schmetzer to purchase the lot 63 DP 650476 (8.22 hec) at the cost of \$ 60,000 to create permanent and secure access to the Walgett Weir<br>2. That once the offer has been accepted, a contacts be drawn up and exchanged<br>3. That the land is to be classified as operational land pursuant to Section 31(2) of the Local Government Act 1993 once the sale is finalised | DETS        | 11.12.2019 Acceptance letter has been sent out and legal activities in progress.                                                                                                                                                   |  |

## 10.1.2 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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### Summary:

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

### Discussion (including issues and background):

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### Current Position:

Councillors are requested to raise any queries prior to the meetings listed.

### Governance issues:

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

### Environmental issues:

Not applicable

### Stakeholders:

Councillors and Walgett Shire Council staff

### Alternative Solutions/Options:

Not applicable

### Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE                              | MEETING/FUNCTION     | LOCATION                  | NOTES                                            |
|-----------------------------------|----------------------|---------------------------|--------------------------------------------------|
| 26 <sup>th</sup> January<br>2020  | Australia Day Awards | Lightning<br>Ridge        | All Welcome                                      |
| 11 <sup>th</sup> February<br>2020 | Council Meeting      | Walgett Shire<br>Chambers | Councillors, GM and<br>Executive Staff to attend |

### 10.1.3 GENERAL MANAGER ACTIVITIES/MEETINGS – DECEMBER 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

The purpose of this report is to keep Council informed of the more pertinent General Manager activities for the previous month. This report covers activities and meetings attended by the General Manager.

- 2<sup>nd</sup> December 19 – CMCC Council Meeting
- 9<sup>th</sup> December 19– Walgett Depot Meeting
- 10<sup>th</sup> December 19 – Lightning Ridge Depot Meeting
- 11<sup>th</sup> December 19 – Far North West Joint Organisation Meeting Bourke
- 12<sup>th</sup> December 19 – Collarenebri Depot Meeting
- 16<sup>th</sup> December 19 – MANEX Meeting
- 17<sup>th</sup> December 19 – Council Meeting
- 19<sup>th</sup> December 19 – Council Staff Christmas Party

| General Manager Activities/Meetings for December 2019                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That that General Manager Activity report for December 2019 be received.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES REPORT AS AT 30<sup>th</sup> NOVEMBER 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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#### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

#### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

#### Current Position:

Collection of the current years levy and arrears as at 30<sup>th</sup> November 2019 is 52.62% which is 1.79% less than the previous year's collection of 54.41%. Collections have increased in the first nine days of December with a total of 54.49% collected.

#### Relevant Reference Documents/Policies:

Outstanding Rates Report.

#### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

## Monthly Report - Outstanding Rates &amp; Annual Charges as at 30 November 2019

## Report on Rates and Annual Charges - 30 November 2019

|                                                         | 9 December 2019       | 30 November 2019      | 30 November 2018     |
|---------------------------------------------------------|-----------------------|-----------------------|----------------------|
| Arrears from previous year                              | 905,134.18            | 905,134.18            | 832,246.36           |
| Adjustment                                              |                       |                       |                      |
| Sub Total                                               | 905,134.18            | 905,134.18            | 832,246.36           |
| <b>Current Year Activity</b>                            |                       |                       |                      |
| Legal fees (Including write off's)                      | 18,035.20             | 17,663.20             | 30,486.80            |
| Adjusted Levy                                           | 9,671,631.17          | 9,672,870.73          | 9,358,469.57         |
| Interest (Including write off's)                        | 22,806.27             | 22,674.90             | 21,834.02            |
| Adjustments (Including Write Off's)                     | 1,334.00              | 1,334.00              | (765.20)             |
| Sub Total                                               | 9,713,806.64          | 9,714,542.83          | 9,410,025.19         |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,618,940.82</b>  | <b>10,619,677.01</b>  | <b>10,242,271.55</b> |
| Payments                                                | (5,595,527.07)        | (5,397,138.61)        | (5,376,664.16)       |
| Pensioner Concessions - Govt                            | (94,455.25)           | (94,455.25)           | (97,973.87)          |
| Pensioner Concessions - Council                         | (77,285.59)           | (77,285.59)           | (80,164.99)          |
| Discount                                                | 0.00                  | 0.00                  | 0.00                 |
| Special Rebate Council                                  | (18,806.00)           | (18,806.00)           | (18,357.50)          |
| Sub Total                                               | (5,786,073.91)        | (5,587,685.45)        | (5,573,160.52)       |
| <b>Total Remaining Levy</b>                             | <b>\$4,832,866.91</b> | <b>\$5,031,991.56</b> | <b>4,669,111.03</b>  |
| Current                                                 | 4,065,164.70          | 4,247,836.69          | 3,971,181.54         |
| Arrears                                                 | 526,674.73            | 543,340.61            | 456,657.35           |
| Interest b/f from previous years                        | 57,320.82             | 56,873.59             | 55,269.89            |
| Current year interest                                   | 20,932.77             | 21,057.22             | 17,763.72            |
| Legals                                                  | 162,773.89            | 162,883.45            | 168,238.53           |
| <b>Total Remaining Levy</b>                             | <b>\$4,832,866.91</b> | <b>\$5,031,991.56</b> | <b>4,669,111.03</b>  |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>(0.00)</b>        |
| <b>Total YTD Collected</b>                              |                       |                       |                      |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 54.49%                | 52.62%                | 54.41%               |
| Collected YTD % of Levy                                 | 57.60%                | 55.56%                | 57.14%               |

## 11.2.2 CASH & INVESTMENT REPORT AS AT 30<sup>TH</sup> NOVEMBER 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Hafiz Malik – Graduate Accountant  
**FILE NUMBER:** 09/1460

### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> November 2019.

### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 30<sup>th</sup> November 2019 are compliant with the Relevant Reference Documents and Policies listed later in this report.

### Current Position:

Council at 30<sup>th</sup> November 2019 held a total of \$31,956,098.43 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

### Maturity Compliance as at 30/11/2019

| Compliant     | Term         | Invested             | Invested (%)  | Min Limit (%) | Max Limit (%) | Available     |
|---------------|--------------|----------------------|---------------|---------------|---------------|---------------|
| ✓             | 0 - 365 days | 19,456,098.33        | 60.88         | 40.00         | 100.00        | 12,500,000.10 |
| ✓             | 1 - 3 years  | 9,500,000.00         | 29.73         | 0.00          | 60.00         | 9,673,659.06  |
| ✓             | 3 - 5 years  | 3,000,000.10         | 9.39          | 0.00          | 40.00         | 9,782,439.27  |
| ✓             | 5 - 10 years | -                    | 0.00          | 0.00          | 10.00         | 3,195,609.84  |
| ✓             | +10 years    | -                    | 0.00          | 0.00          | 0.00          | -             |
| <b>TOTALS</b> |              | <b>31,956,098.43</b> | <b>100.00</b> |               |               |               |

### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

### Governance issues:

Nil



| Attachment One<br>Cash and Investments Holdings as at 30th November 2019 |                                         |                             |                       |                    |                               |                                        |                                                |
|--------------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|-------------------------------|----------------------------------------|------------------------------------------------|
| Investment                                                               | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount Invested<br>Value (\$) | % of Total<br>Funds<br>(Face<br>Value) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                                  |                                         |                             |                       |                    |                               |                                        |                                                |
| Commonwealth Bank                                                        | On Call                                 | 0.15%                       | Monthly               | EOM                | 1,683,397                     | 5.27%                                  | Pd Monthly                                     |
| Commonwealth Bank                                                        | On Call                                 | 0.90%                       | Monthly               | EOM                | 1,255,887                     | 3.93%                                  | Pd Monthly                                     |
| Bankwest                                                                 | On Call                                 | 1.00%                       | Monthly               | EOM                | 2,016,814                     | 6.31%                                  | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                                            |                                         |                             |                       |                    | <b>4,956,098</b>              | <b>15.51%</b>                          |                                                |
| <u>Term Deposits</u>                                                     |                                         |                             |                       |                    |                               |                                        |                                                |
| ING                                                                      | 14/09/2021                              | 3.12%                       | Maturity              | 16/09/2020         | 500,000                       | 1.56%                                  | \$3,162.74                                     |
| Bank of Queensland                                                       | 20/03/2020                              | 3.30%                       | Maturity              | 20/03/2020         | 1,000,000                     | 3.13%                                  | \$1,175.34                                     |
| ME Bank                                                                  | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2020         | 1,000,000                     | 3.13%                                  | \$19,393.97                                    |
| Bank of Queensland                                                       | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2020         | 1,000,000                     | 3.13%                                  | \$4,315.07                                     |
| Bank of Queensland                                                       | 7/07/2021                               | 3.15%                       | Maturity              | 2/07/2020          | 1,000,000                     | 3.13%                                  | \$13,031.51                                    |
| Bank of Queensland                                                       | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2020          | 1,000,000                     | 3.13%                                  | \$14,479.45                                    |
| AMP                                                                      | 7/08/2024                               | 2.00%                       | Maturity              | 7/08/2020          | 1,000,000                     | 3.13%                                  | \$6,301.37                                     |
| AMP                                                                      | 26/02/2020                              | 2.00%                       | Maturity              | 26/02/2020         | 1,000,000                     | 3.13%                                  | \$5,205.48                                     |
| National Australia Bank                                                  | 22/11/2021                              | 3.00%                       | Maturity              | 21/11/2020         | 1,000,000                     | 3.13%                                  | \$657.53                                       |
| Newcastle Permanent Building Society                                     | 16/02/2022                              | 3.05%                       | Maturity              | 11/02/2020         | 1,000,000                     | 3.13%                                  | \$24,400.00                                    |
| AMP                                                                      | 1/02/2024                               | 3.15%                       | Maturity              | 1/02/2020          | 1,000,000                     | 3.13%                                  | \$26,063.01                                    |
| Westpac                                                                  | 19/02/2020                              | 1.70%                       | Maturity              | 19/02/2020         | 1,000,000                     | 3.13%                                  | \$4,052.06                                     |
| AMP                                                                      | 11/03/2020                              | 1.90%                       | Maturity              | 11/03/2020         | 1,000,000                     | 3.13%                                  | \$4,060.27                                     |
| Bank of Queensland                                                       | 12/06/2024                              | 2.55%                       | Maturity              | 12/06/2020         | 1,000,000                     | 3.13%                                  | \$11,946.57                                    |
| Newcastle Permanent Building Society                                     | 13/04/2022                              | 2.70%                       | Maturity              | 10/01/2020         | 1,000,000                     | 3.13%                                  | \$3,772.60                                     |
| AMP                                                                      | 13/05/2020                              | 1.80%                       | Maturity              | 13/05/2020         | 1,000,000                     | 3.13%                                  | \$838.36                                       |
| Westpac                                                                  | 13/05/2020                              | 1.95%                       | Maturity              | 13/05/2020         | 1,000,000                     | 3.13%                                  | \$5,769.86                                     |
| Westpac                                                                  | 15/04/2020                              | 1.60%                       | Maturity              | 15/04/2020         | 1,000,000                     | 3.13%                                  | \$1,972.60                                     |
| Westpac                                                                  | 18/12/2019                              | 2.25%                       | Maturity              | 18/12/2019         | 1,000,000                     | 3.13%                                  | \$9,616.44                                     |
| BankVic                                                                  | 15/01/2020                              | 2.10%                       | Maturity              | 15/01/2020         | 1,000,000                     | 3.13%                                  | \$8,630.14                                     |
| Westpac                                                                  | 4/12/2019                               | 2.10%                       | Maturity              | 4/12/2019          | 1,000,000                     | 3.13%                                  | \$6,904.11                                     |
| Westpac                                                                  | 8/01/2020                               | 1.82%                       | Maturity              | 8/01/2020          | 1,000,000                     | 3.13%                                  | \$5,036.16                                     |
| MyState                                                                  | 12/02/2020                              | 1.74%                       | Maturity              | 12/02/2020         | 1,000,000                     | 3.13%                                  | \$1,144.11                                     |
| <b>Total Term Deposits</b>                                               |                                         |                             |                       |                    | <b>22,500,000</b>             | <b>70.41%</b>                          | <b>181,929</b>                                 |
| <u>Variable Rate Deposits</u>                                            |                                         |                             |                       |                    |                               |                                        |                                                |
| IMB                                                                      | 29/07/2020                              | 1.63%                       | Quarterly             | 24/01/2020         | 500,000                       | 1.56%                                  | \$826.17                                       |
| IMB                                                                      | 18/02/2021                              | 1.78%                       | Quarterly             | 13/02/2020         | 500,000                       | 1.56%                                  | \$414.37                                       |
| Commonwealth Bank                                                        | 20/04/2021                              | 2.13%                       | Quarterly             | 20/01/2020         | 500,000                       | 1.56%                                  | \$1,193.49                                     |
| Commonwealth Bank                                                        | 23/08/2021                              | 1.98%                       | Quarterly             | 21/02/2020         | 500,000                       | 1.56%                                  | \$190.28                                       |
| Commonwealth Bank                                                        | 31/08/2021                              | 1.94%                       | Quarterly             | 28/02/2020         | 500,000                       | 1.56%                                  | \$53.07                                        |
| Westpac                                                                  | 16/11/2021                              | 2.19%                       | Quarterly             | 16/02/2020         | 1,000,000                     | 3.13%                                  | \$839.35                                       |
| Newcastle Permanent Building Society                                     | 2/09/2020                               | 1.97%                       | Quarterly             | 2/12/2019          | 1,000,000                     | 3.13%                                  | \$4,972.54                                     |
| <b>Total Floating Rate Deposits</b>                                      |                                         |                             |                       |                    | <b>4,500,000</b>              | <b>14.08%</b>                          | <b>\$8,489.26</b>                              |
| <b>Total Cash and Investments</b>                                        |                                         |                             |                       |                    | <b>31,956,098</b>             | <b>100.00%</b>                         | <b>\$190,418.03</b>                            |

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 30<sup>th</sup> November 2019, Walgett Shire Council's total available cash and invested funds totalled \$31,956,098.43. There is an increase of \$2,252,376.42 from 31<sup>st</sup> October 2019. This increase in the portfolio can be attributed largely to the receipt of FAG grant and rates monies during the month.

**General Fund Bank Account Reconciliation as at 30<sup>th</sup> November 2019**

| <b>Walgett Shire Working Account</b> |                        |
|--------------------------------------|------------------------|
| <b>Bank account Closing Balance</b>  | 1,683,560.02           |
| <b>Less Un-presented Cheques</b>     | (4,120.24)             |
| <b>Plus Un-presented Deposits</b>    | 23,196.20              |
|                                      | <b>1,702,635.98 30</b> |
| <b>General Ledger Balance (2019)</b> | 1,372,460.29           |
| <b>General Ledger Balance (2020)</b> | 330,175.69             |
|                                      | <b>1,702,635.98</b>    |

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> November 2019.

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer****Cash on Hand & Investment Report as at 30<sup>th</sup> November 2019.****Recommendation**

That the Investment Report as at 30<sup>th</sup> November 2019 be received and noted.

**Moved:****Seconded:**

## 11.2.3 2018-2019 AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 10/178

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### Summary:

This report is to recommend that Council formally receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2018 to 30 June 2019.

### Background:

Council in accordance with Section 419 (1) of the Local Government Act 1993 must present its audited financial accounts together with the auditor's report at a meeting of Council.

### Current Position:

Council's Auditor will be making a presentation by video link. Copies of Council's Audited Financial Reports and Auditor's Report are provided under separate cover.

### NET OPERATING RESULT

For the year ended 30<sup>th</sup> June 2019 Council's consolidated activities (including Water and Sewer Services) has recorded a net operating surplus of \$11,336,000 after capital grants and contributions. The original budget forecast was an operating surplus of \$9,354,000 which included a number of capital grants that came to fruition during 18-19.

Individual fund results for the year are as follows:

- General Fund                \$11,415,000 surplus (includes DWM)
- Water Services Fund    \$435,000 deficit
- Sewer Services Fund    \$356,000 surplus

### WORKING CAPITAL

The "Working Capital" approach is another financial indicator that identifies Council's liquidity or capacity to fund the day to day general purpose operations and delivery of services to the community in the short to medium term. It's also a measure of an organisations operational efficiency and short-term health. For the year ended 30<sup>th</sup> June 2019 Council's general purpose operations has recorded a working capital surplus of \$537,000 which increased the accumulation account leaving a year-end balance of \$7,018,000

A working capital ratio of 2 is excellent, and this translates to a balance of around \$5,000,000 in this instance. It is recommended the accumulated balance be reduced in time to around \$6,000,000 and the funds be allocated to the refurbishment of existing properties and infrastructure. A write down of the working capital should be considered as part of the annual budget process, with funds assigned and prioritised in accordance with the asset management plans.

At years end the "working capital" consisted of cash, inventories (stores & gravel) and net sundry creditors/debtors.

|                     |                     |
|---------------------|---------------------|
| Stores & Gravel     | \$825,000           |
| Unrestricted Cash   | \$5,889,000         |
| Net creditor/debtor | \$304,000           |
| <b>Total</b>        | <b>\$ 7,018,000</b> |

**WATER & SEWER FUNDS - LIQUIDITY**

The combined water supply fund has this past financial year recorded a small cash surplus of \$175,000, with reserves of \$2,949,000 and working capital of \$442,000.

Sewer fund has generated a working capital surplus of \$56,000 with a closing balance of \$6,897,000 in restricted reserves and \$129,000 in working capital, overall and excellent financial position.

**CASH AND INVESTMENTS**

Council's overall cash position has declined throughout the year with a decrease of \$501,000 and a year-end closing balance of \$33,941,000. The cash and investments are held for the following purposes.

**External Restrictions**

|                           |                     |
|---------------------------|---------------------|
| Unexpended loan funds     | 1,337,000           |
| Domestic Waste Management | 2,517,000           |
| Unexpended Grants         | 1,666,000           |
| Water Services            | 2,949,000           |
| Sewer Services            | 6,897,000           |
| Other                     | 2,000               |
| <b>Sub Total</b>          | <b>\$15,368,000</b> |

**Internal Restrictions**

|                                 |                     |
|---------------------------------|---------------------|
| Long-term and Rollover Reserves | \$12,684,000        |
| Unrestricted Cash               | \$5,889,000         |
| <b>Total</b>                    | <b>\$33,941,000</b> |

**Local Government Industry Financial Performance Indicators – Consolidated.****1. Operating Performance Ratio**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Benchmark  $\geq 0.00\%$ . Council result **-3.58%**. The negative result has occurred due to carryover grant works and expenditure of reserve funds. (-3.88% in 17/18)

**2. Own Source Operating revenue Ratio**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Benchmark  $\geq 60.00\%$ . Council result **42.5%**. This a good result and will vary from year to year depending on the amount of grants received. (42.54% in 17/18)

**3. Unrestricted Current Ratio**

This ratio assesses the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Benchmark  $\geq 1.5$ . Council result **3.2**. (5.15% in 17/18)

**4. Debt Service Cover Ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Benchmark  $\geq 2.00$ . Council result **7.1%**. (7.73% in 17/18).

**5. Rate, Annual Charges, Interest & Extra Charges Outstanding Percentage**

This ratio assesses the impact of uncollected rate and annual charges on Council's liquidity and the adequacy of recovery efforts.

Benchmark  $< 10.00\%$ . Council result **8.4%**. (9.48% in 17/18)

## 6. Cash Expense Cover Ratio

This ratio measures the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Benchmark  $\geq 3.00$ . Council result **19.1** months. (17.03 months in 17/18)

Council is in a very sound financial position having met four of the six performance indicators in 2018-2019. The “Own Source Operating Revenue Ratio” can be particularly difficult to achieve when the allocation and timing of grant and contribution receipts, is out of Council’s control. Most medium sized rural Council’s that rely upon grants and contributions for roadworks and a growing number of community service activities, find it challenging to successfully meet and maintain this KPI.

The Office of Local Government is also placing particular emphasis upon asset maintenance and Council’s capacity to address infrastructure maintenance and the backlog of infrastructure renewal. General fund has by far the largest asset base of all funds with roads making up 59% of Council’s total carrying value of all asset categories.

Walgett Shire Council’s performance for 2018-2019 is as follows:

## 7. Building, Infrastructure & Other Structures Renewals Ratio

This ratio assesses the rate at which assets are being renewed relative to the rate at which they are depreciating.

Benchmark  $\geq 100.00\%$ . Council result **80.13%**. (59.64% in 17/18)

## 8. Infrastructure Backlog Ratio

This ratio shows what proportion the backlog is against the total value of a Council’s infrastructure.

Benchmark  $< 0.02\%$ . Council result **6.42%**. (6.47% in 17/18)

## 9. Asset Maintenance Ratio

Compares actual maintenance to the required annual asset maintenance. A ratio above 1.0 indicates Council is investing sufficient funds to stop the infrastructure Backlog growing.

Benchmark  $> 100.00$ . Council result **110.06%**. (75.49% in 17/18)

## 10. Cost to bring assets to agreed service level

This ratio measures the cost of asset renewal (elected service level) required against the total value of all assets (excluding tips, quarries, land and WIP).

Council result 4.22%. (4.10% in 17/18).

In 2018/2019 Council has met only one (1) of the infrastructure performance benchmarks. A great deal of work is needed in this area with a review of road depreciation rates high on the agenda and an objective linkage of asset management plans to the long-term financial plan.

## Conclusion.

Council’s overall working capital position has improved over the past four (4) years with the accumulation account at \$7,018,000 This level of working capital when considered in conjunction with the long term internal reserves is an excellent financial position.

## Relevant Reference Documents/Policies:

Local Government Act (1993)

Financial Reports and Auditors Report to 30 June 2019

**Governance issues:**

Presentation to Council of the Annual Financial Statements is a key governance requirement and forms part of Council's reporting to the community.

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Alternative Solutions/Options:**

There are no alternative solutions / options.

**Stakeholders:**

Office of Local Government  
RSD Audit  
NSW Audit Office  
Walgett Shire Council

**Financial Implications:**

The Financial implications for Council are detailed in the auditor's report and the supporting ratios.

| 2017-2018 Audited financial statements and audit report                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2018 to 30 June 2019.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Audited Primary Financial Statements for year ended 30 June 2019.

## Walgett Shire Council

Financial Statements 2019

**Income Statement**  
 for the year ended 30 June 2019

| Original<br>unaudited<br>budget<br>2019<br>\$ '000 |                                                                                                        | Notes | Actual<br>2019<br>\$ '000 | Actual<br>2018 <sup>(1)</sup><br>\$ '000 |
|----------------------------------------------------|--------------------------------------------------------------------------------------------------------|-------|---------------------------|------------------------------------------|
| <b>Income from continuing operations</b>           |                                                                                                        |       |                           |                                          |
| <u>Revenue:</u>                                    |                                                                                                        |       |                           |                                          |
| 8,929                                              | Rates and annual charges                                                                               | 3a    | 9,001                     | 8,779                                    |
| 4,800                                              | User charges and fees                                                                                  | 3b    | 3,819                     | 6,879                                    |
| 785                                                | Interest and investment revenue                                                                        | 3c    | 956                       | 777                                      |
| 2,406                                              | Other revenues                                                                                         | 3d    | 1,131                     | 783                                      |
| 9,724                                              | Grants and contributions provided for operating purposes                                               | 3e,3f | 11,051                    | 12,543                                   |
| 8,155                                              | Grants and contributions provided for capital purposes                                                 | 3e,3f | 8,808                     | 4,493                                    |
| <u>Other income:</u>                               |                                                                                                        |       |                           |                                          |
| –                                                  | Net gains from the disposal of assets                                                                  | 5     | –                         | 39                                       |
| –                                                  | Net share of interests in joint ventures and associates using the equity method                        | 14    | 3,733                     | –                                        |
| 34,799                                             | <b>Total income from continuing operations</b>                                                         |       | 38,499                    | 34,293                                   |
| <b>Expenses from continuing operations</b>         |                                                                                                        |       |                           |                                          |
| 8,470                                              | Employee benefits and on-costs                                                                         | 4a    | 8,072                     | 8,273                                    |
| 288                                                | Borrowing costs                                                                                        | 4b    | 206                       | 260                                      |
| 9,070                                              | Materials and contracts                                                                                | 4c    | 7,780                     | 11,539                                   |
| 4,696                                              | Depreciation and amortisation                                                                          | 4d    | 7,032                     | 7,610                                    |
| 2,921                                              | Other expenses                                                                                         | 4e    | 3,797                     | 3,235                                    |
| –                                                  | Net losses from the disposal of assets                                                                 | 5     | 276                       | –                                        |
| 25,445                                             | <b>Total expenses from continuing operations</b>                                                       |       | 27,163                    | 30,917                                   |
| 9,354                                              | <b>Operating result from continuing operations</b>                                                     |       | 11,336                    | 3,376                                    |
| 9,354                                              | <b>Net operating result for the year</b>                                                               |       | 11,336                    | 3,376                                    |
| 9,354                                              | Net operating result attributable to council                                                           |       | 11,336                    | 3,376                                    |
| 1,199                                              | <b>Net operating result for the year before grants and contributions provided for capital purposes</b> |       | 2,528                     | (1,117)                                  |

<sup>(1)</sup> The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 *Financial Instruments: Recognition and Measurement*

The above Income Statement should be read in conjunction with the accompanying notes.

## Walgett Shire Council

Financial Statements 2019

# Statement of Comprehensive Income

for the year ended 30 June 2019

|                                                                                        | Notes | 2019<br>\$ '000 | 2018 <sup>1</sup><br>\$ '000 |
|----------------------------------------------------------------------------------------|-------|-----------------|------------------------------|
| <b>Net operating result for the year (as per Income Statement)</b>                     |       | <b>11,336</b>   | <b>3,376</b>                 |
| <b>Other comprehensive income:</b>                                                     |       |                 |                              |
| Amounts which will not be reclassified subsequently to the operating result            |       |                 |                              |
| Gain (loss) on revaluation of IPP&E                                                    | 9(a)  | 3,467           | 2,104                        |
| <b>Total items which will not be reclassified subsequently to the operating result</b> |       | <b>3,467</b>    | <b>2,104</b>                 |
| <b>Total other comprehensive income for the year</b>                                   |       | <b>3,467</b>    | <b>2,104</b>                 |
| <b>Total comprehensive income for the year</b>                                         |       | <b>14,803</b>   | <b>5,480</b>                 |
| <br>Total comprehensive income attributable to Council                                 |       | <br>14,803      | <br>5,480                    |

<sup>(1)</sup> The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 *Financial Instruments: Recognition and Measurement*

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



## Walgett Shire Council

Financial Statements 2019

## Statement of Financial Position

as at 30 June 2019

|                                                   | Notes | 2019<br>\$ '000 | 2018 <sup>1</sup><br>\$ '000 |
|---------------------------------------------------|-------|-----------------|------------------------------|
| <b>ASSETS</b>                                     |       |                 |                              |
| <b>Current assets</b>                             |       |                 |                              |
| Cash and cash equivalent assets                   | 6(a)  | 8,941           | 19,442                       |
| Investments                                       | 6(b)  | 11,000          | 5,000                        |
| Receivables                                       | 7     | 6,014           | 2,800                        |
| Inventories                                       | 8a    | 957             | 881                          |
| Other                                             | 8b    | 125             | –                            |
| <b>Total current assets</b>                       |       | <b>27,037</b> ✓ | <b>28,103</b>                |
| <b>Non-current assets</b>                         |       |                 |                              |
| Investments                                       | 6(b)  | 14,000 ✓        | 10,000                       |
| Receivables                                       | 7     | 153 ✓           | 184                          |
| Infrastructure, property, plant and equipment     | 9(a)  | 284,297         | 274,024                      |
| Investments accounted for using the equity method | 14    | 3,733           | –                            |
| <b>Total non-current assets</b>                   |       | <b>302,183</b>  | <b>284,208</b>               |
| <b>TOTAL ASSETS</b>                               |       | <b>329,220</b>  | <b>312,311</b>               |
| <b>LIABILITIES</b>                                |       |                 |                              |
| <b>Current liabilities</b>                        |       |                 |                              |
| Payables                                          | 10    | 4,281           | 2,251                        |
| Income received in advance                        | 10    | –               | 238                          |
| Borrowings                                        | 10    | 707             | 617                          |
| Provisions                                        | 11    | 2,018 ✓         | 2,215                        |
| <b>Total current liabilities</b>                  |       | <b>7,006</b> ✓  | <b>5,321</b>                 |
| <b>Non-current liabilities</b>                    |       |                 |                              |
| Borrowings                                        | 10    | 2,606           | 3,379                        |
| Provisions                                        | 11    | 4,492           | 3,298                        |
| <b>Total non-current liabilities</b>              |       | <b>7,098</b>    | <b>6,677</b>                 |
| <b>TOTAL LIABILITIES</b>                          |       | <b>14,104</b>   | <b>11,998</b>                |
| <b>Net assets</b>                                 |       | <b>315,116</b>  | <b>300,313</b>               |
| <b>EQUITY</b>                                     |       |                 |                              |
| Accumulated surplus                               | 12a   | 121,279         | 109,943                      |
| Revaluation reserves                              | 12a   | 193,837         | 190,370                      |
| <b>Council equity interest</b>                    |       | <b>315,116</b>  | <b>300,313</b>               |
| <b>Total equity</b>                               |       | <b>315,116</b>  | <b>300,313</b>               |

(1) The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 Financial Instruments: Recognition and Measurement

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Financial Statements 2019

**Walgett Shire Council**  
**Statement of Changes in Equity**  
for the year ended 30 June 2019

|                                                        | 2019                |                           |                | 2018 <sup>(1)</sup> |                           |                |
|--------------------------------------------------------|---------------------|---------------------------|----------------|---------------------|---------------------------|----------------|
|                                                        | Accumulated surplus | IPP&E revaluation reserve | Total equity   | Accumulated surplus | IPP&E revaluation reserve | Total equity   |
|                                                        | \$ '000             | \$ '000                   | \$ '000        | \$ '000             | \$ '000                   | \$ '000        |
| Opening balance                                        | 109,943             | 190,370                   | 300,313        | 106,567             | 188,266                   | 294,833        |
| <b>Restated opening balance</b>                        | <b>109,943</b>      | <b>190,370</b>            | <b>300,313</b> | <b>106,567</b>      | <b>188,266</b>            | <b>294,833</b> |
| Net operating result for the year                      | 11,336              | -                         | 11,336         | 3,376               | -                         | 3,376          |
| <b>Restated net operating result for the period</b>    | <b>11,336</b>       | <b>-</b>                  | <b>11,336</b>  | <b>3,376</b>        | <b>-</b>                  | <b>3,376</b>   |
| <b>Other comprehensive income</b>                      |                     |                           |                |                     |                           |                |
| - Gain (loss) on revaluation of IPP&E                  | -                   | 3,467                     | 3,467          | -                   | 2,104                     | 2,104          |
| <b>Other comprehensive income</b>                      | <b>-</b>            | <b>3,467</b>              | <b>3,467</b>   | <b>-</b>            | <b>2,104</b>              | <b>2,104</b>   |
| <b>Total comprehensive income</b>                      | <b>11,336</b>       | <b>3,467</b>              | <b>14,803</b>  | <b>3,376</b>        | <b>2,104</b>              | <b>5,480</b>   |
| <b>Equity – balance at end of the reporting period</b> | <b>121,279</b>      | <b>193,837</b>            | <b>315,116</b> | <b>109,943</b>      | <b>190,370</b>            | <b>300,313</b> |

(1) The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 Financial Instruments: Recognition and Measurement

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Walgett Shire Council

Financial Statements 2019

## Statement of Cash Flows

for the year ended 30 June 2019

| Original<br>unaudited<br>budget<br>2019<br>\$ '000 |                                                              | Notes | Actual<br>2019<br>\$ '000 | Actual<br>2018<br>\$ '000 |
|----------------------------------------------------|--------------------------------------------------------------|-------|---------------------------|---------------------------|
| <b>Cash flows from operating activities</b>        |                                                              |       |                           |                           |
|                                                    | <u>Receipts</u>                                              |       |                           |                           |
| 8,932                                              | Rates and annual charges                                     |       | 9,148                     | 8,841                     |
| 4,746                                              | User charges and fees                                        |       | 4,060                     | 8,228                     |
| 768                                                | Investment and interest revenue received                     |       | 816                       | 829                       |
| 17,886                                             | Grants and contributions                                     |       | 16,818                    | 18,661                    |
| –                                                  | Bonds, deposits and retention amounts received               |       | 19                        | 81                        |
| 2,424                                              | Other                                                        |       | 2,579                     | 3,004                     |
|                                                    | <u>Payments</u>                                              |       |                           |                           |
| (8,409)                                            | Employee benefits and on-costs                               |       | (8,563)                   | (9,215)                   |
| (8,996)                                            | Materials and contracts                                      |       | (7,818)                   | (13,675)                  |
| (291)                                              | Borrowing costs                                              |       | (177)                     | (179)                     |
| –                                                  | Bonds, deposits and retention amounts refunded               |       | (17)                      | (20)                      |
| (2,944)                                            | Other                                                        |       | (4,062)                   | (572)                     |
| 14,116                                             | <b>Net cash provided (or used in) operating activities</b>   | 13b   | 12,803                    | 15,983                    |
| <b>Cash flows from investing activities</b>        |                                                              |       |                           |                           |
|                                                    | <u>Receipts</u>                                              |       |                           |                           |
| 220                                                | Sale of investment securities                                |       | 71,500                    | 75,000                    |
| 390                                                | Sale of infrastructure, property, plant and equipment        |       | 194                       | 354                       |
| –                                                  | Deferred debtors receipts                                    |       | 30                        | 30                        |
|                                                    | <u>Payments</u>                                              |       |                           |                           |
| (750)                                              | Purchase of investment securities                            |       | (81,500)                  | (67,500)                  |
| (13,091)                                           | Purchase of infrastructure, property, plant and equipment    |       | (12,845)                  | (15,367)                  |
| (13,231)                                           | <b>Net cash provided (or used in) investing activities</b>   |       | (22,621)                  | (7,483)                   |
| <b>Cash flows from financing activities</b>        |                                                              |       |                           |                           |
|                                                    | <u>Receipts</u>                                              |       |                           |                           |
| –                                                  | Proceeds from borrowings and advances                        |       | –                         | 700                       |
|                                                    | <u>Payments</u>                                              |       |                           |                           |
| (780)                                              | Repayment of borrowings and advances                         |       | (683)                     | (609)                     |
| (780)                                              | <b>Net cash flow provided (used in) financing activities</b> |       | (683)                     | 91                        |
| 105                                                | <b>Net increase/(decrease) in cash and cash equivalents</b>  |       | (10,501)                  | 8,591                     |
| –                                                  | Plus: cash and cash equivalents – beginning of year          | 13a   | 19,442                    | 10,851                    |
| 105                                                | <b>Cash and cash equivalents – end of the year</b>           | 13a   | 8,941                     | 19,442                    |
| <b>Additional Information:</b>                     |                                                              |       |                           |                           |
| –                                                  | plus: Investments on hand – end of year                      | 6(b)  | 25,000                    | 15,000                    |
| 105                                                | <b>Total cash, cash equivalents and investments</b>          |       | 33,941                    | 34,442                    |

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## 11.2.4 DRUG AND ALCOHOL POLICY - REVIEW

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 16/147

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### Summary:

This report provides Council with information to consider a number of small changes to the Drug and Alcohol policy.

### Background:

The revised policy was adopted at the December 2019 Ordinary meeting.

### Current Position:

The adopted policy is in operation and contractors have carried out a number of testing days at all three (3) of the depots and Administration Centre. The General Manager has requested a number of small cosmetic changes be made to the policy and these are highlighted for Councils information.

### Governance issues:

Council has an obligation (A Duty of Care) under the Workplace Health and Safety Act 2011 and associated regulations to ensure a safe work place is provided to its employees, contractors and the general public.

### Environmental issues:

N/A

### Stakeholders:

Walgett Shire Council  
 Walgett Shire Council Staff

### Financial Implications:

Council makes provision in the annual operational plan for testing of staff.

### Conclusion:

The Chief Financial Officer recommends to Council the changes highlighted be adopted and put on display for a period of 28 days at Council work centres. During this time staff can make comment on the changes.

### Drug and Alcohol Policy - Review

#### Recommendation:

- That the Chief Financial Officer's report be received.
- The Walgett Shire Council Drug & Alcohol Policy as presented be adopted
- The policy be placed on display at Council work sites for a period of 28 days, and during this time staff can make submission regarding the changes.

#### Moved:

#### Seconded:

### Attachments:

Walgett Shire Council – Drug & Alcohol Policy (Refer to Attachment Document).

## 11.2.5 LOCAL PREFERENCE PURCHASING POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

### **Summary:**

This report provides Council with information for the consideration of a Local Purchasing policy.

### **Background/Current Position**

The “Local Preference Purchasing” policy should be read in conjunction with the “Procurement of Goods & Services” policy, “Tendering Procedure” and “Tendering Guidelines for NSW Local Government”.

The new “Local Preference Purchasing” policy is a wide ranging policy which includes such provisions as “Definition of Local Supplier”, “Non-price value for money considerations”, and “Procedural Matters”. Local supplier discount shall apply to those registered suppliers who respond to Council’s procurement requests, having their net cost bid reduced by 5% with a maximum of \$15,000.

In cases where the “Local Preference” policy is applied, Council shall post details of all discounts above \$5,000 on its web site. In addition, Council shall include in its annual report details (as per policy) of all discounts applied above \$5,000.

### **Current Position:**

At present local business competes with non-local suppliers in accordance with Councils Procurement Policy.

### **Governance issues:**

Council has an obligation to ensure policy is consistent and compliant with legislation. This policy is to be read and implemented in conjunction with the following Council policies and procedures:

Procurement of Goods & Services Policy  
Tendering Procedure  
Tendering Guidelines for NSW Local Government

The Council’s Local Preference Purchasing Policy recognises that overall value for money is about the broader economic benefits to the Shire, and not just the lowest price. The Council acknowledges that economic benefits flow to all local businesses where Council maximises opportunities for local suppliers to compete for Council’s business on the basis of value for money.

The Council’s Local Preference Purchasing policy aims to use Council’s procurement actions to encourage and support local suppliers, and support economic activity within the Shire, where it is efficient to do so, while achieving the Council’s overall value for money objectives. This approach seeks to maximise overall community benefit for the Shire.

### **Stakeholders:**

Walgett Shire Council  
Tenderers (Businesses / Contractors)  
Walgett Shire community

**Financial Implications:**

A possible increase in expenditure for goods and services from Walgett Shire businesses/contractors and increased administrative costs associated with monitoring and assessing procurement and reporting to Council and the general public.

**Alternative Solutions/Options:**

Council not adopt the Local Preference Purchasing Policy.

**Conclusion:**

The Chief Financial Officer recommends the “Local Preference Purchasing” policy be adopted.

| Local Preference Purchasing Policy                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Chief Financial Officer’s report be tabled for consideration.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Local Preference Purchasing Policy

Local Preference Purchasing Package (Refer to attachment Document).

## 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate Services  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 12/14-03

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### 1. Property Matters

- Grant applications are being submitted for Building Better Regions – VIC at Lightning Ridge, Drought Communities Program – Turfing Collarenebri Sportsground, Footpaths in Lightning Ridge and Walgett, and Murray Darling Basin – Contribution to the PCYC project. Details have been Emailed to Councillors
- Investigation underway for commencement of a shire wide ratepayer satisfaction survey for New Year.
- CFO has held preliminary discussions with a local artist for painting of the **Walgett Water Towers**. Artist is developing options for consideration.
- Investigation underway for painting of the **Burren Junction** grain silo's. Permission to be sought from owners.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey's Room**. Final plans and budgets have been lodged with the Department of Agriculture.
- **Collarenebri Sportsground Amenities shed**. The shed proposal has been completed with the lining and fitout scheduled for coming months after the golf club project is completed.
- **Collarenebri Golf Club**. The new clubhouse has been erected and the kitchen fitout, electricity and water connection to be completed.
- **Lightning Ridge Multi-purpose Centre**, purchase order has been issued for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. Property has been surveyed and Barnsons have developed the draft concept plans, and these have been approved by the Community and Council.
- **Walgett PCYC** A further report will be tabled when more information is available.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A request for Quotation to be issued upon completion of an external audit of Council's tender and quotation documentation.
- Refurbishment of the bathroom facilities at the **Walgett Administration Centre** is underway with the breeze way and storage area works now complete. In order to reduce disruption the works are being staged over the coming months.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities and will be completed in the off season 2020.

- Tourism signage at **Burren Junction**. A purchase order has been issued
- A new **Burren Junction Bore Bath toilet facility** is being investigated, and quotations are being sought.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" will be issued upon completion of an external audit of Council's. The CFO will report back to Council with the tenders in December 2019.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:**

**Seconded:**



## 11.3 ENGINEERING / TECHNICAL SERVICES

### 11.3.1 MONTHLY MAINTENANCE GRADING REPORT – DECEMBER 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 00/00/00

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30<sup>th</sup> November 2019.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
 Walgett Residents  
 Tourists

**Financial Implications:**

As of 30<sup>th</sup> November 2019, \$ 378,996.32 has been spent.

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for December 2019.</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Status In November 2019 |
|------------------------------|----------------------|---------------------------------|---------------|-------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                         |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                         |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                         |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             | Completed               |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                         |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                         |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                         |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                         |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                         |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                         |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                         |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             | Completed               |
| Gungahman Road SR31          | 43.7                 | \$ 27,094.00                    | D             | Completed               |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             | Completed               |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             | Completed               |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             | Completed               |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             | completed               |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             | Completed               |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                         |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                         |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             | Completed               |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                         |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               |                         |

| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Status in November 2019 |
|--------------------------|----------------------|---------------------------------|---------------|-------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                         |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                         |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                         |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                         |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                         |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             | Completed               |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                         |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             | Completed               |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                         |
| Cumborah Town Roads      |                      |                                 | E             |                         |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>\$ 114,700.00</b>            |               |                         |

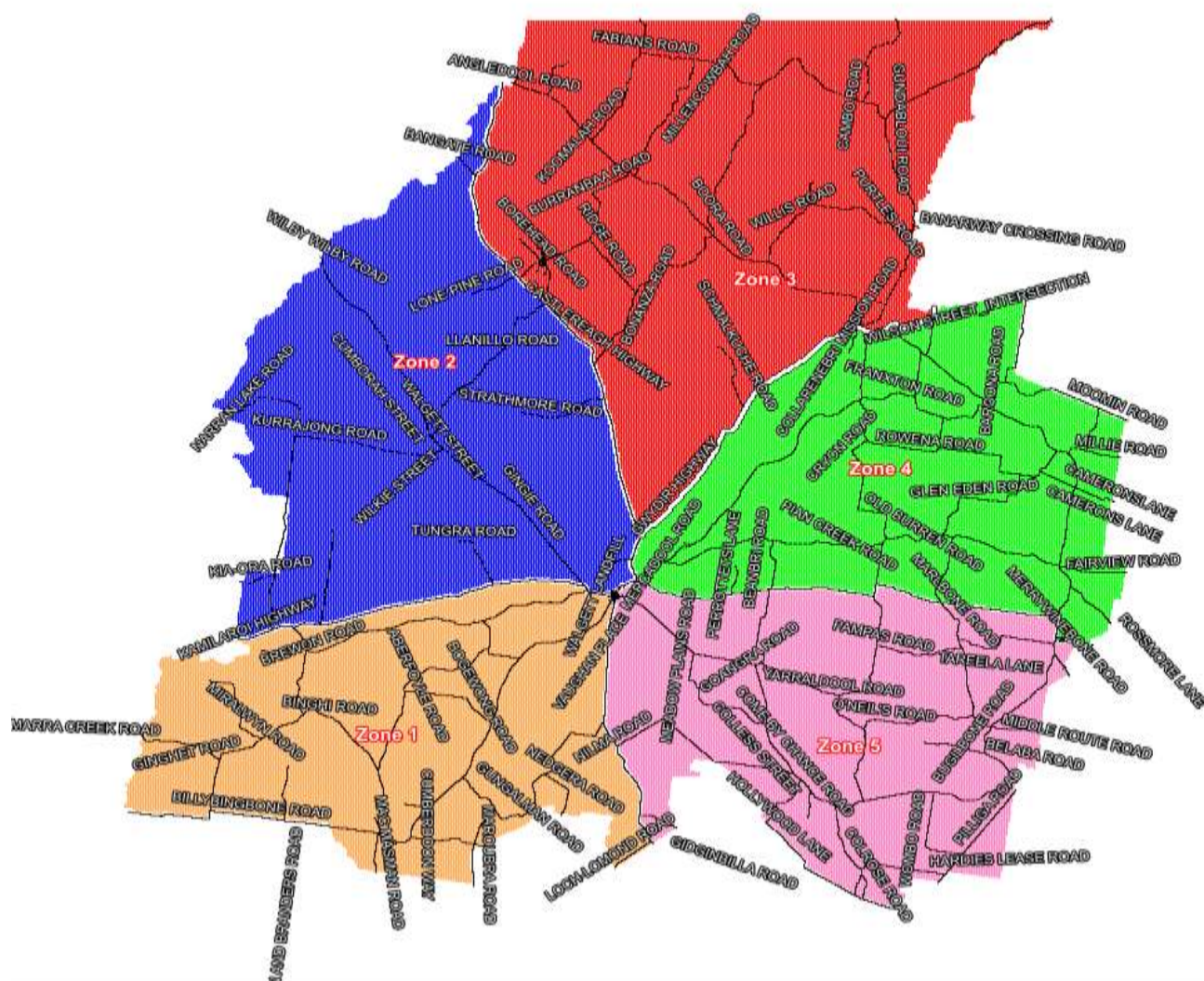
| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Status in November 2019 |
|-------------------------|----------------------|---------------------------------|---------------|-------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                         |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                         |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E             | Completed               |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E             |                         |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E             | Completed               |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             |                         |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E             |                         |
| Burranbaa Road SR55     | 18.1                 | \$ 11,222.00                    | E             |                         |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E             |                         |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                         |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F             |                         |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E             |                         |
| Three Mile Road SR91    | 0.2                  | \$ 4,278.00                     | E             |                         |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D             |                         |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E             |                         |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D             |                         |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D             | Completed               |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             | Completed               |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C             |                         |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C             | Completed               |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C             | Completed               |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>\$ 320,615.00</b>            |               |                         |

| Road Name             | Total Length of Road | Budget Required for Entire Road | Road Category | Status in November 2019 |
|-----------------------|----------------------|---------------------------------|---------------|-------------------------|
| <b>Zone 4</b>         |                      |                                 |               |                         |
| Franxton Road SR1     | 19                   | \$ 11,780.00                    | E             |                         |
| Bellara Road SR2      | 21.4                 | \$ 13,268.00                    | D             |                         |
| Clarkes Road SR3      | 6                    | \$ 4,278.00                     | E             |                         |
| Cryon Road SR5        | 56.75                | \$ 35,185.00                    | C             |                         |
| Woodvale Road SR13    | 8.96                 | \$ 8,556.00                     | E             |                         |
| Baroona Road SR14     | 11.1                 | \$ 6,882.00                     | E             |                         |
| Pokataroo Road SR15   | 8.1                  | \$ 5,022.00                     | E             | Completed               |
| Perrottets Road SR66  | 5.9                  | \$ 3,658.00                     | F             |                         |
| Pagan Creek Road SR79 | 1.3                  | \$ 4,278.00                     | F             |                         |
| Fairview Road SR90    | 12.6                 | \$ 7,812.00                     | F             |                         |
| Dundee Road SR124     | 13.9                 | \$ 8,618.00                     | F             |                         |
| Glen Eden Road SR125  | 24.6                 | \$ 15,252.00                    | E             |                         |
| Millie Road SR12      | 9.1                  | \$ 5,642.00                     | C             |                         |
| Rossmore Road SR71    | 10.7                 | \$ 6,634.00                     | C             |                         |
| Rowena Road SR123     | 34.5                 | \$ 21,390.00                    | E             | Completed               |

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Status in November 2019 |
|--------------------------------|----------------------|---------------------------------|---------------|-------------------------|
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                         |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             | In progress             |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                         |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                         |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                         |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                         |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                         |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               |                         |

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Status in November 2019 |
|----------------------------|----------------------|---------------------------------|---------------|-------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                         |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             | Completed               |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                         |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                         |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                         |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                         |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                         |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             | Completed               |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                         |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                         |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             | completed               |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                         |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                         |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                         |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             | Completed               |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                         |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             | completed               |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                         |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                         |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                         |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                         |
| Haynes Hut SR68            | 4.5                  |                                 | E             |                         |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             | completed               |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>326335</b>                   |               |                         |
| <b>Total</b>               | <b>1,902.42</b>      | <b>1,294,669.00</b>             |               |                         |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



### **11.3.2 INSTALLATION OF PIPE SYSTEM FOR LRMA - REPORT FROM DIRECTOR ENGINEERING / TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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#### **Summary: JULY 2019**

The purpose of this report is to update Council regarding current situation of the pumps in the old bore and to inform about the proposed pipe installation from the new bore for LRMA's processing dams in Lightning Ridge.

#### **Background:**

Council approved in July 2019 Council meeting to install an additional 100mm outlet on the old town bore line with a double check valve to deliver water to LRMA (Lightening Ridge Miners Association) Ltd's dam at the LRMA's cost. The aim of the additional outlet is to supply water if the Llanillo artesian bore located at the bore baths is insufficient.

By considering the current situation of the pump performance, It has been revealed that the additional 100mm outlet will not keep up with requirements during high demand (summer). To overcome this issue, a pipe system from the new bore to the dam will be the best option to keep the town in better and safer position in relation to the water situation.

The LRMA has already ordered works to install 1 km pipe of 100mm diameter (OD 110 mm) starts from the approved outlet point. Due to the present situation of the pumps in old bore, Council has decided to install a pipe line from the new bore instead of the old bore line. To connect to the processing dam, the total length required is 2.7 km from the new bore pump station and Council requires to contribute for 1.7 km. The estimated cost for supply and installation of the 1.7 km is \$33,000 (excl GST).

#### **Current Position:**

The outlet installation project has not been commenced yet. A quotation from local contractor who is supplying and installing the 1 km pipe for LRMA has been received. A quotation to supply and install for another 1.7 km long section of pipe with 100 mm diameter of polyethylene pipe has been obtained.

#### **Relevant Reference Documents/Policies:**

Agreement

#### **Governance issues:**

Nil

#### **Environmental issues:**

Assist to reduce Pump pressure on old bore line and utilise water from new bore.

#### **Stakeholders:**

Walgett Shire  
LRMA

#### **Financial Implications:**

Council requires making a provision for extra cost of \$ 33,000 (excl. GST) for the pipe work and future power expenses.



**Alternative Solutions/Options:**

Use the approved option

**Conclusion**

After considering the possible impacts on the existing pumps in old bore system, the proposed system will keep the town in better and safer position in terms of water issues.

**Report from Director Engineering / Technical Services**

**Recommendation:**

1. That Council receive and note the report.
2. That Council source from the water funding for \$33,000 excl GST to complete the pipe work including a flow meter. The length of the pipe work is 1.7 km and diameter is 100mm (ID).

**Moved:**

**Seconded:**

**Attachment:**

Map



### 11.3.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES

REPORTING SECTION: Engineering/Technical Services  
AUTHOR: Raju Ranjit - Director Engineering Technical Services  
FILE NUMBER: 00/00/00

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#### 1. Walgett

##### a. Bore bath

Scope of works changed to Beautification and enhancement as per agreement – Quotation for footpath and concreting of bore bath have been requested by four contractors. Furniture needs ordering depending on need. Works to commence in March 2020

##### b. Cemetery

Sprinkle system installation in the Walgett Cemetery will be commenced from 9<sup>th</sup> December 2019. Searching for additional funding for pump station and pipe work from the Effluent pond is in process.

c. **Laneway** opposite of Neilly Street besides Wong's Café, "No Stopping signs" installation is in progress.

##### d. Brewon Road:

Widening of road from chainage 0+954 km to 1+954 km measured from Kamilaroi Highway under Roads to Recovery fund has been completed (Ref photo1). The new width of the road is 8 metre seal and the formation width is 9 m



Photo 1

- Gravelling work from Chainage 2+106 km to 3+106 km measured from Kamilaroi Highway under
- Roads to Recovery fund has been completed (Ref photo 2). The formation width of the road is 9 m and gravel thickness is 200 mm.





Photo 2

**e. Mercadool Road :**

Reconstruction and sealing works from chainage 1+116 km to 3+116 km measured from Castlereagh Highway under Roads to Recovery fund has been completed. The formation width of the road is 9 m and the seal width is 8 m with gravel thickness is 200 mm.

Gravelling work from Chainage 8+610 km to 10+610 km measured from Castlereagh Highway under Roads to Recovery fund has been completed (Ref photo). The formation width of the road is 9 m and gravel thickness is 200 mm.

**f. Walgett Weir Raising Project**

The Public Works has conducted a GC21 workshop for Walgett Weir 11 A- Weir Raising & Fishway in Walgett on 4<sup>th</sup> December 2019. The attendees were DPI- Fisheries, Water NSW, Pensar and DPI Water and Walgett Shire Council. Project perspective by stakeholders, Evaluation & Monitoring Process, Communication framework, Emergency Contacts, identification of key concerns were discussed in the workshop.

**g. Walgett Levee Extension project**

Work has commenced.

**h. Walgett Water Treatment Plant (WTP) Reverse Osmosis (RO) Plant**

Tender evaluation is progress. Transformer has been installed.

**i. Fox Street –**

More plants being ordered.

Pressure washer clearing is in progress (Ref. Photo 3 & 4)



Photo: 3



Photo: 4

## 2. Rowena

### a. Rowena Flood Study

Council has successfully applied for financial assistance from the Office of Environment and Heritage (OEH) under the 2018-19 Floodplain Management Program for Rowena Village Flood Study Project Grant Reference Number: 2018-19-FM-0072. With the funding ratio agreement of 6:1 Council was granted maximum funding amount of \$150,000.00 while the council contributed \$25,000.00. Therefore the budget for the project is \$175,000.00. As a result, Council has advertised an open RFQ to qualified Flood modelling consultants to submit quotations for Flood study and floodplain risk management study and plan for Rowena village. Waiting for the report from Consultant.

### 3. Collarenebri

#### a. Sludge study is in progress.

- b. **Collarenebri Bore** – Work in progress. As of 11<sup>th</sup> December 2019, the depth of drill has been reached up to 1000 m, it is expected to be completed by Wednesday 18<sup>th</sup> December 2019 at a depth of around 1200m.  
Design of headworks in progress.

#### c. **Gundabloui Road (RR457)** – 10.8 km completed.

- d. **Bridge approach on Cryon Road** – Work commenced from 4<sup>th</sup> November 2019 and in progress



### 4. Lightning Ridge

- Quotation for 3 phase power system installation has been requested. The closing date will be 19<sup>th</sup> December 2019.
- Vertical perforated pipes will be installed in each trees along the Pandora Street in Jan 2020.
- Pandora Road extension – documents for land acquisition is in process.
- Opal Street Park Lightning Ridge – Turf completed.
- Lightning Ridge Chlorination / Aeration: - design work is in progress
- Bill O'Brian way shoulder widening completed.
- Top dressing of all sporting fields has been completed.
- Bore bath pumped out and cleaned out.

### 5. Carinda

- Bush's bridge widening project: Level 3 Investigation (structural investigation) is in progress.
- Gravel on side track near the bridge over Castlereagh River on Gungahman Road is completed.

Hare Street -Gravelling work completed



#### 6. RMCC

Maintenance works on Highways have been commenced from 2<sup>nd</sup> October 2019. The total expenditure as of 30<sup>th</sup> November 2019 is \$ 69,763. Regarding the Ordered works, the ordered works will be commenced from January 2020.

|                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally For Brief Mention or Information Only by Director of Engineering/Technical Services – December 2019</b>                                                                                     |
| <b>Recommendation:</b><br><br>That the Matters Generally for Brief mention or Information only from the Director engineering/ Technical Services be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |



## **AGENDA FOR CLOSED COUNCIL MEETING**

**17<sup>th</sup> December 2019**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **17<sup>th</sup> December 2019** to discuss the items listed in the Agenda.

Greg Ingham  
**GENERAL MANAGER**



## 16. RESPONSE TO QUESTIONS FROM LAST MEETING

### Clr Smith

Q1: Julia Telford email 25.11.19 at 5.12pm. Re: MBD Grants. After speaking with Mark Coulton he reassured me that Collarenebri would be still eligible for this grant. Spoke with Michael ask if we had anything in place at the time he said we had not. This email was also sent to the G.M 22.1.19. We need to act on this granting asap as we only have 7 and half weeks to receive grant for Collarenebri (Close date: 20.01.20) Funds are for the Walgett community as previously explained and a grant application for a Walgett Youth Centre in the PCYC is underway.

Q2: I believe there has been a code of conduct on two Councillors. I would like a full report on the costing of this event and hopefully this was not a reckless action at rate payers' expenses? The cost to Council was \$1,890 (ex GST) A full report was submitted to each of the parties detailing the reviewers' recommendations.

Q3. WSC Mayor Martinez has requested a report regarding the Goangra Bridge on 3 separate occasions and as yet no report has been presented by the GM. Is it true that the Goangra Bridge is being or about to be demolished? Why has the GM ignored the repeated request of the Mayor? If the GM cannot give a valid reason for ignoring the Mayor's request for the report on this matter, or provides an unsatisfactory answer, then I question the validity of the KPR for the GM that was put together by him and ticked off by him.

### Clr Woodcock

Q1: Can a report be presented to Council on the Lightning Ridge Water Fund. Reported tabled at the September 2019 Ordinary meeting.

Q2: Can Council allocate funds to support the Lightning Ridge men's shed. CFO suggests they make application under the Community Assistance Scheme.

### Clr Turnbull

Q1: Trees on Pandora Street need trimming? Cherry Picker has been organized and will be trimmed soon.

### Clr Walford

Q1: Can Council investigate Gan Bruce's swimming pool fence as it presents a safety issue with children? The pool has been subject to communications between Mr. Bruce & Council. Council has sought legal advice in regards to this matter and will take appropriate enforcement action as necessary.

### Clr Keir

Q1: Can Council look at acquiring funding to put playground equipment at Come By Chance? Application for funding to be sought or provision made in the 2020/21 operational plan.

Q2: Who is responsible for the memorial park in Fox Street in Walgett, it is always locked. Visitors would like to visit it and perhaps it could be opened in morning and closed at night. Walgett Shire maintains the park and its kept locked because of vandalism.

### Clr Murray

Q1: The last 1million what was it spent on? Could you provide a list and report to Council? Walgett CBD \$350K, Lightning Ridge CBD \$350K, Rowena Drainage \$60K, Collarenebri Boat Ramp \$150K and Burren junction tip fencing \$90K.

Q2: Coonamble Shire master plan, maybe Walgett Shire could do along similar lines? Council has a draft master plan for its CBD that was developed in 2009.

Q3: Mobile phone tower at the Lake, what's happening? Waiting on update from Telstra Country Wide

## **17. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

## 18. CLOSE OF MEETING

Time: .....