



AGENDA FOR ORDINARY COUNCIL MEETING

19 December 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council** on **19 December 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time:\_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from \_\_\_\_\_are accepted and a leave of absence granted.

**Moved:** Clr

**Seconded:** Clr

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### 5.1 GRANT LESLIE GENERAL MANAGER AUSTRALIA BALMORAL GROUP

**5.2 LETTER DATED 7/12/2017 FROM MARGARET MANSFIELD**

**5.3 LETTER DATED 27/11/2017 FROM RICHARD BUCKLEY**

*The Lightning Ridge*

## **“PROSPECTOR”**

PO Box 833  
Lightning Ridge 2834

Ph 03 9216 1632  
Mb 0428 291 081  
email:mansfieldopal@lightningridge.org

The Manager and Councillors  
Walgett Shire Council  
Fox St  
Walgett 2832  
7/12/17

Dear Mr Ramsland and Shire Councillors,

The Lightning Ridge Prospector has for 20 years been providing the opportunity for business to advertise and make known the services they can provide for the community each of these pay a fee to advertise, this is the only way the Prospector pays for costs of publishing and raising money for buildings for the Lightning Ridge Community Church.

As a service to the community much of the book is free where we can advise of a service that is needed in the community that in itself is non-profit. The Shire has been the recipient of some of this free advertising. Some years ago we asked the Shire to pay for a Shire notice and it was refused. I believe that was on the grounds of “if you support one church you will have to support the lot” I hope we are past that attitude and you are aware of the respect and value the Prospector has in the community.

I am putting it to you once again, now that there is no newspaper to advertise in, that the Shire advertises all the services available in the Shire in a full page of the Prospector. For many years we have been providing all the Councillors contact details for free, and will continue to do so. But you have so much on offer that is not readily known that should be out there in the public domain.

We print 3000 copies of the Prospector all are distributed for free. Every household gets a copy, Motel rooms caravan parks and cabins are regularly supplied, copies go out to Sheepyard, Grawin, Hebel & Goodooga, some to tourist office in Dirrinbandi.

We would give you page one, at a cost of \$800.00 plus gst. A conservative cost for 12 months advertising.

Please let me know at the earliest opportunity if you would agree to this. If the answer is in the affirmative then please advise who I could liaise with for the copy.

Please find enclosed several books for consideration.

Yours Sincerely Margaret Mansfield



Richard Buckley  
Ned's Puddling Dam Inc.  
PO Box 1539  
Lightning Ridge NSW 2834

02 6829 2456

27 November 2017

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Sir,

**Re: Artesian Water for Mining Purposes**

Ned's Puddling Dam Inc. are seeking Walgett Shire Council's consent to extract water from the artesian bore at Glengarry to use for opal processing.

We understand from information provided by NSW Water that Walgett Shire Council has an 85 mega litre water allocation which can be used for industrial purposes including mining.

Water is a key element in opal mining and it would be of great benefit to the industry to drought proof Ned's Puddling Dam Inc. To date since Ned's Puddling Dam was built over eight years ago it has only run out of water once. Therefore the dam would not need water very often.

Naturally Ned's Puddling Dam Inc would pay for any necessary infrastructure and bury pipes.

We do not believe extraction of water will impact on the domestic use. As you are aware the peak domestic usage would be in summer and the majority of the population leaves the area over the summer months.

This matter is urgent as our dam has very little water and a number of miners shall need to stop work until either it rains or we can come to an arrangement with Walgett Shire Council.

Ned's Puddling Dam Inc are seeking Walgett Shire Council's consent in principal and would like to discuss the conditions of use at your earliest convenience.

Yours sincerely,



Richard Buckley

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 NOVEMBER 2017**

| <b>Minutes of Ordinary Council Meeting – 28 November 2017</b>                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 28 November 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 28 November 2017



# MINUTES FOR ORDINARY COUNCIL MEETING

28 November 2017

**ADOPTED: 19 December 2017**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE BURREN JUNCTION HALL ON TUESDAY 28 NOVEMBER 2017 AT 10:05AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
Clr M Martinez (Deputy Mayor)  
Clr L Walford  
Clr G Murray  
Clr R Turnbull  
Clr M Taylor  
Clr K Smith  
Clr T Cameron  
Don Ramsland (General Manager)  
Bob Harris (Relieving Director Environmental Services)  
Michael Urquhart (Chief Financial Officer)  
Sylvester Otieno (Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**Public Forum Presentations**

*Andy Turner raised the following issues;*

- *Poor drainage especially around the Burren Junction Hotel*
- *Moss on the steps of the Burren Junction Bore Bath creating a unsafe situation*
- *Illegal dumping around the tip area and excess tyres being dumped from elsewhere*

*Brett Stevens requested an update on the following;*

- *Brett requested an update on the Burren Junction to Pilliga Road Project and was advised by the General Manager that Council has not yet received the funding agreement.*

*Kate Polsoni raised the following issues;*

- *The need for a shade sail over the Collarenebri swimming pool*
- *The preference for a community park located in Lions Park rather than the Skate Park*
- *The poor conditions of the Shire Roads*

**11/2017/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Clr Keir be accepted and a leave of absence granted.

**Moved: Clr Walford**

**Seconded: Clr Taylor**

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests – Nil**

**11/2017/2 Minutes of Ordinary Council Meeting – 24 October 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 24 October 2017, having been circulated be confirmed as a true and accurate record of that meeting and endorse the final amendments.

**Moved: Clr Cameron**  
**Seconded: Clr Murray**  
**CARRIED**

**11/2017/3 BROC Minutes – 17<sup>th</sup> November 2017**

**Resolved:**

That the minutes of Border Regional Organisation of Councils meeting held on 17 November 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Turnbull**  
**Seconded: Clr Walford**  
**CARRIED**

**11/2017/4 Mayoral Report**

**Resolved:**

That Council receive and note the Mayoral report.

**Moved: Clr Woodcock**  
**Seconded: Clr Walford**  
**CARRIED**

**11/2017/5 Notice of Motion – Clr Murray**

*Notice of Motion held over.*

The grading and road forming for SR92 Strathmore Road be transferred to the Kigwigil Road on the Cumborah – Walgett Road. This road services three properties; Kigwigil, Guiseley and Avon.

**11/2017/6 Council's Decision Action Report**

**Resolved:**

That the Resolution Register for November 2017 be received and noted.

**Moved: Clr Cameron**  
**Seconded: Clr Murray**  
**CARRIED**

**11/2017/7 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 41-45 from the Local Government NSW be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Smith

**CARRIED**

**11/2017/8 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 30-37 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Martinez

**Seconded:** Cllr Murray

**CARRIED**

**11/2017/9 Monthly Calendar November - January 2018**

**Resolved:**

That Council receive & note the regular monthly calendar for the period Nov – Jan 2018.

**Moved:** Cllr Taylor

**Seconded:** Cllr Smith

**CARRIED**

**11/2017/10 Draft Regional NSW – Services and Infrastructure Plan**

**Resolved:**

That Councillors review the draft documentation and raise issues for a formal submission should be made.

**Moved:** Cllr Taylor

**Seconded:** Cllr Cameron

**CARRIED**

**11/2017/11 Lightning Ridge Tourism Association – “Stanley” Ratability**

**Resolved:**

That Council does not take on the liability associated with “Stanley” and instead Council make provision annually to reimburse the LRTA for the rates levied on Assessment 58974 and further that annually, the LRTA provide a copy of their public liability insurance which extends to ‘Stanley’.

**Moved:** Clr Walford  
**Seconded:** Clr Turnbull  
**CARRIED**

**11/2017/12 Draft Revised Model Code of Conduct and Procedures Review**

**Resolved:**

That Council review the draft legislation and identify any aspects which should then be addressed in a formal submission.

**Moved:** Clr Martinez  
**Seconded:** Clr Taylor  
**CARRIED**

**11/2017/13 Special Rate Variation - Update**

**Resolved:**

1. That Council formally notify IPART of its intention to seek a special rate variation for 2018/19 and beyond.
2. That Council's IP&R documentation clearly reflects the issues raised and adopted during the round of public consultations held in May/June, 2017
3. Note the need to engage additional professional services to assist with the preparation of the SRV application and make due provision for this in the September QBRS.
4. Put a range of scenarios to further round of community consultations in December, 2017/February, 2018

**Moved:** Clr Cameron  
**Seconded:** Clr Murray  
**CARRIED**

**11/2017/14 Local Government Reform – Proposed Joint Organisation – Strategic Initiatives – Western Division Group of Councils**

**Resolved:**

That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.

**Moved:** Clr Cameron  
**Seconded:** Clr Walford  
**CARRIED**

**11/2017/12 Waste Management Strategy – Meetings**

**Resolved:**

That Council arrange for the Waste Management Strategy meeting to be held on Monday 4<sup>th</sup> December 2017 and advertise the community engagement opportunities through the school newsletters, Facebook, radio, Council's website and local newspapers.



Moved: Clr Martinez  
Seconded: Clr Turnbull  
CARRIED

*Clr Martinez declared a pecuniary interest in point 7 of Report 11.1.10 Matters for brief mention or information only from General Manager – November 2017 and left the meeting room at 12:10pm.*

*Clr Turnbull left the meeting at 12:10pm*

**11/2017/13 Matters for Brief Mention or Information Only from General Manager**

**Resolved:**

1. That the above matters listed for brief mention or information only provided by the General Manager be received and noted and action taken endorsed where appropriate.
2. Council request the Balmoral Group to address the next Council Meeting on the 19<sup>th</sup> December 2017.

Moved: Clr Smith  
Seconded: Clr Cameron  
CARRIED

*Clr Martinez and Clr Turnbull returned to the meeting room at 12:20pm*

**11/2017/14 Cash and Investment Report as at 31<sup>st</sup> October 2017**

**Resolved:**

That the Investment report as at 31<sup>st</sup> October 2017 be received and noted.

Moved: Clr  
Seconded: Clr  
CARRIED

**11/2017/15 Monthly Outstanding Rates Report – October 2017**

**Resolved:**

The October 2017 outstanding rates report to received and noted

Moved: Clr Martinez  
Seconded: Clr Turnbull  
CARRIED

**11/2017/16 Pecuniary Interest Returns**

**Resolved:**

That the Annual Pecuniary Interest returns report be received and noted.

Moved: Clr Smith  
Seconded: Clr Turnbull  
CARRIED

*The Meeting adjourned for Lunch at 12:20pm*

*The Meeting resumed at 1:15pm*

**11/2017/17 Procurement & Disposal Policy & Procedure**

**Resolved:**

The Walgett Shire Council Procurement & Disposal Policy and Procedure as presented be adopted.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Cameron**  
**CARRIED**

**11/2017/18 Draft Annual Financial Statements 2016/2017**

**Resolved:**

1. The Draft Annual Financial Reports for 2016/2017 be referred to Council's Auditor.
2. The Mayor, another Councillor, the General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

**Moved:**        **Clr Martinez**  
**Seconded:**   **Clr Smith**  
**CARRIED**

**11/2017/19 Government Information Public Access Act – Annual Report**

**Resolved:**

1. That the Chief Financial Officers report be received
2. Council adopt the attached GIPA Annual Report for 2016/2017
3. The Information Commissioner be sent a link to Council's 2016/2017 Annual Report

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Murray**  
**CARRIED**

**11/2017/20 PID Annual Report**

**Resolved:**

That Council adopt the 2016/2017 Public Interest Disclosures Annual Report

**Moved:**        **Clr Cameron**  
**Seconded:**   **Clr Turnbull**  
**CARRIED**

**11/2017/21 First Quarter Operational Plan**

**Resolved:**

Council accept the progress made on the 2017/2018 Operational Plan as at 30<sup>th</sup> September 2017.

**Moved:**        **Clr Martinez**  
**Seconded:**   **Clr Taylor**  
**CARRIED**

**11/2017/22 Walgett Shire Council – Draft Annual Report 2016/2017**

**Resolved:**

1. That the Chief Financial Officers report be received and noted
2. The NSW office of Local Government be sent a link to Council's 2016/2017 Draft Annual Report

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Smith**  
**CARRIED**

**11/2017/23 Quarterly Budget Review Statement for 30<sup>th</sup> November 2017**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2017 as tabled.

**Moved:**        **Clr Cameron**  
**Seconded:**   **Clr Martinez**  
**CARRIED**

**11/2017/24 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for November 2017 be received and noted.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Smith**  
**CARRIED**

**11/2017/25 Development Application 2017/026 – 20 Arthur St Walgett**

**Resolved:**

That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.

**Moved:** Cllr Cameron

**Seconded:** Cllr Martinez

**CARRIED**

**DIVISION**

**For**

Cllr Cameron

Cllr Turnbull

Cllr Martinez

Cllr Smith

Cllr Walford

**Against**

Cllr Murray

Cllr Taylor

**Absent**

Cllr Keir

**11/2017/26 Development Application 2017/027 61 Namoi St, Walgett**

**Resolved:**

That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**DIVISION**

**For**

Cllr Cameron

Cllr Turnbull

Cllr Smith

Cllr Walford

Cllr Taylor

Cllr Martinez

Cllr Murray

**Against**

Nil

**Absent**

Cllr Keir

**11/2017/27 Grants from the Walgett Shire Local Heritage Fund**

**Resolved:**

Disperse \$5,000 from the Walgett Shire Council Local Heritage Fund 2017-2018 to Neil Fletcher to upgrade the kitchen of Tattersalls Hotel, Collarenebri.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**CARRIED**

*Cllr Taylor requested his vote be recorded against the motion*

**11/2017/28 Matters Generally for Brief Mention or Information Only**

**Resolved:**

That the Matters Generally for Brief mention or Information Only from the Relieving Director of Environmental Services listed for November 2017 be received and noted.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Cameron**  
**CARRIED**

**11/2017/29 Monthly RMCC works Report from Director Engineering / Technical Services**

**Resolved:**

That Council receive and note the monthly RMCC works report.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Walford**  
**CARRIED**

**11/2017/30 Monthly Progress report from Director Engineering Technical Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for September 2017.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Martinez**  
**CARRIED**

**11/2017/31 Monthly Maintenance Grading Report**

**Resolved:**

That Council receive and note the monthly maintenance grading works report.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Smith**  
**CARRIED**

**11/2017/32 Request for Transfer of Grading Work on Strathmore Road/ Notice of motion**

**Resolved:**

That Council declines the request and continue with the existing grading plan for the road.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Walford**  
**CARRIED**

**11/2017/33 Walgett Levee Section Adjacent to Bate Street – November 2017**

**Resolved:**

That Council receives and notes the report and endorse allocation of additional \$48,048 to cover the cost of Option 6.

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

**11/2017/34 Correspondences Received by Engineering Services – November 2017**

**Resolved:**

That Council receives and notes this report and the action being taken be endorsed.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Smith  
**CARRIED**

**11/2017/35 Matters generally for brief mention or information only – November 2017**

**Resolved:**

That Council receives and notes this report and the action taken be endorsed.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Turnbull  
**CARRIED**

**Cllr Martinez**

**Q1:** Can Council investigate the commercial aspect of dog boarding with new pound facility?

**Cllr Murray**

**Q1:** Update on the Lake tower (Telstra)

**Q2:** Update on the container deposit scheme

**Cllr Taylor**

**Q1:** Pilliga Road – Where are we up to with regards to accommodation for the workforce? Or is Council going to go to tender on this job?

**Q2:** Air service – any progress made towards funding an air service operator?

**Q3:** Carp virus – has Council supported the introduction of the carp virus?

**Q4:** Banner adjacent to Opal FM has not been repaired.

**Q5:** Bridge on the Collarenebri/ Angeldool Road - the tree obstructing side-track has not been removed nor has the gravel been placed on side-track.

**11/2017/36 Move into Closed Session at 3:10pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Martinez  
**Seconded:** Clr Smith  
**CARRIED**

**11/2017/37 Waiver of Fees - Impounded Dog**

**Resolved:**

That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.

**Moved:** Clr Taylor  
**Seconded:** Clr Smith  
**CARRIED**

**11/2017/38 Lightning Ridge Airport Upgrade**

**Resolved:**

1. That Council receive and note this report and
  - a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.

And/or

- b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.
  - c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.

**Moved:** Clr Smith  
**Seconded:** Clr Turnbull  
**CARRIED**

**11/2017/39 RFT10011781 Lightning Ridge Water Supply- D&C Cooling Tower & Associated Works**

**Resolved:**

1. Receive and note the report
2. That Council rejects all tenders submitted for RFT10011781 Lightning Ridge Water Supply- D&C Cooling Tower & Associated Works.
3. That Council call fresh tenders with tendering period of minimum three weeks.

**Moved:** Clr Martinez  
**Seconded:** Clr Cameron  
**CARRIED**

**11/2017/40 Return to Open Session at 3.20pm**

**Resolved:**

That Council return to open session.

**Moved:       Clr Turnbull**

**Seconded:   Clr Taylor**

**CARRIED**

**11/2017/41 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:       Clr Murray**

**Seconded:   Clr Cameron**

**CARRIED**

**Close of Meeting**

The meeting closed at 3:30pm

To be confirmed at the meeting of Council to be held on 19<sup>th</sup> December 2017.

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Mayor

---

General Manager



## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 OROC MINUTES – 1 DECEMBER 2017

#### OROC Minutes – 1 December 2017

**Recommendation:**

That the minutes of the OROC meeting held on 1 December 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting

Council should note item 5 of the GMAC Recommendation on page 27 adopting schedule 1 of the code of Conduct Panel Membership as the OROC Regional Code of Conduct Panel.

The Panel is as follows:

Schedule 1

|    | First Name<br>Contact | Last Name<br>Contact | Company Name                                    |
|----|-----------------------|----------------------|-------------------------------------------------|
| 1  | Aimee                 | Saib                 | O'Connell Workplace Relations                   |
| 2  | Eden                  | Elliott              | Wise Workplace                                  |
| 3  | Rochelle              | Luhr                 | Nemisis Consultancy Group                       |
| 4  | Peta                  | Tumpey               | Tress Cox Lawyers                               |
| 5  | Robert                | Lopich               | Mediate Today                                   |
| 6  | Phil                  | O'Toole              | Centium                                         |
| 7  | Kath                  | Roach                | Sinc Solutions                                  |
| 8  | Andrew                | Klein                | Russell Kennedy Pty Ltd                         |
| 9  | Chris                 | Stratten             | Quadrant Management Systems P/L                 |
| 10 | Viv                   | Mercer               | PKF Foresensic and Risk Services                |
| 11 | Phil                  | O'Brien              | Australian Workplace Training and Investigation |
| 12 | Greg                  | Waters               | MSM Loss Management                             |
| 13 | John                  | Renshaw              | O'Connor Marsden & Associates                   |

**Minutes of the OROC Board Meeting**  
held at  
**NSW DPI – Trangie Agricultural Research Centre**  
**Mitchell Highway Trangie**  
on Friday 1<sup>st</sup> December 2017  
at 9.05 am

**1. Meeting Open**

**Chair:** Cllr Doug Batten, OROC Chair

**Present:** Cllr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; Cllr Ian Woodcock Mayor Walgett Shire Council; Don Ramsland, General Manager Walgett Shire Council; Leeanne Ryan, Acting General Manager Warrumbungle Shire Council; Cllr Peter Shinton, Mayor Warrumbungle Shire; Cllr Ben Shields, Mayor Dubbo Regional Council; David Neeves, General Manager Gilgandra Shire Council; Brad Cam General Manager Mid-Western Regional; Cllr Ray Donald, Mayor Bogan Shire; Cllr Glen Neill, Deputy Mayor Bogan Shire; Jeff Sowiak, General Manager Brewarrina Shire General Manager; Cllr Phillip O'Connor, Brewarrina Shire; Cllr Barry Holman, Mayor Bourke Shire; Ross Earl, General Manager Bourke Shire; Jane Redden, General Manager Narromine Shire; Cllr Craig Davies, Mayor Narromine Shire; Peter Vlatko, General Manager, Cobar Shire; Cllr Peter Abbott, Deputy Mayor Cobar Shire; Cllr Doug Batten, Mayor Gilgandra Shire; David Neeves, General Manager Gilgandra Shire and Belinda Barlow OROC Executive Officer.

**Guests:** The Hon Rick Colless, MLC Parliamentary Secretary for Natural Resources and Western NSW; Mr Kevin Humphries, Member for Barwon; Ashley Albury, NSW Department Premier and Cabinet Director Western NSW Regional Coordination Branch; Don Murray Regional Infrastructure Coordinator's Office; Nick White, Regional Infrastructure Coordinator's Office; Daryl McGregor, LMWUA; David Swann, LMWUA; Melissa Gibbs, NSW Office of Local Government.

**Apologies:** Cllr Des Kennedy, Mayor Mid-Western Regional; Cllr Lilliane Brady, Mayor Cobar Shire; Derek Francis, General Manager Bogan Shire and Central Darling Shire Council.

Cllr Doug Batten acknowledged and warmly welcomed Cllr Ben Shields Mayor Dubbo Regional Council to the OROC Board Meeting.

**Welcome to Narromine Shire Council**

Cllr Craig Davies, Mayor Narromine Shire Council warmly welcomed the OROC Board Members and guests to Trangie Agricultural Research Centre and to the Narromine Shire.

**Apologies**

**Motion:** *That the apologies be accepted by the OROC Board.*

**Moved:** Cllr Doug Batten

**Seconded:** Cllr Peter Abbott

**CARRIED**

**2. Guests**

**2.1 Jim Fjeldsoe APA Access and Approvals Manager  
Western Slopes Pipeline Project**

An update of the Western Slopes Pipeline Project was provided to the OROC Board.  
A copy of this presentation is to be supplied to each OROC Member Council.

**Motion:** *That the Mr Fjeldsoe be thanked for attending the OROC Board Meeting.*

**Moved:** Cllr Doug Batten

**Seconded:** Cllr Ray Donald

**CARRIED**

At this juncture Mr Fjeldsoe left the meeting.

|                                                                      |
|----------------------------------------------------------------------|
| <b>2.2 Inland Rail</b><br><b>Olivia Newman and Mitch Carr - ARTC</b> |
|----------------------------------------------------------------------|

A comprehensive overview of the Inland Rail project was provided to the OROC Board.  
A copy of the presentation is to be supplied to each OROC Member Council.

**Motion:** That Ms Newman and Mr Carr be thanked for attending the OROC Board Meeting.

**Moved:** Cllr Doug Batten

**Seconded:** Jane Redden

**CARRIED**

At this juncture Olivia Newman and Mitch Carr left the meeting.

|                                       |
|---------------------------------------|
| <b>3 Regional Joint Organisations</b> |
|---------------------------------------|

The OROC Board had before it a report supplied by OROC Executive Officer examining matters in respect to the recent Local Government Amendment (Regional Joint Organisations) Bill 2017. This Bill was passed by the NSW Parliament on Wednesday 22<sup>nd</sup> November 2017.

Melissa Gibbs from Office of Local Government, Member for Barwon Kevin Humphries and Ashley Albury NSW Department of Premier and Cabinet led discussions in respect to Joint Organisations. Key points of interest are listed below:

- There has been strong support from the Local Government sector in the establishment of Joint Organisations.
- The 3 core functions of a Joint Organisation have now been legislated - Joint Organisations will be able to undertake expanded and additional activities as required. Councils will be able to devolve responsibilities to a JO; however this must be agreed by the JO and members.
- Office of Local Government (OLG) and NSW Premier and Cabinet have been working closely together during the local government reform process and both agencies will have an intrinsic role in establishing Joint Organisations across regional NSW.
- A JO will be an entity in its own right (body corporate under the LG Act) therefore it will require an ABN, it will need to appoint an Executive Officer and be declared as non-national employer, any additional employees (of a JO) will be engaged under the Local Government Award.
- \$3.3 Million contribution from State Government will be split across regional NSW to assist the establishment of JOs.
- The Local Government (Regional JO) Amendment Bill allows Councils to voluntarily join a Joint Organisation. The process involves a Council to make a resolution to join as a member of a Joint Organisation; the Minister for Local Government can only assign a Council to a JO if such Council has passed a resolution.
- Far West Councils have been invited to join a JO of their choice or form their own JO.
- There are a number of phases to come before Joint Organisations are operational by 1<sup>st</sup> July 2018:
  - Correspondence has been sent to all Far West Councils inviting them to join as a full member of a JO.
  - Remaining Mayors (outside of Far West) will all receive correspondence from Minister for Local Government and Deputy Premier inviting them to join a JO.
  - Correspondence will be sent to each General Manager Chief Executive Office of Local Government that will provide guidance and support (Starter Pack) in respect to making a decision/resolution to join a Joint Organisation.
  - Staff from Office of Local Government can attend council workshops and assist with facilitation and guidance in respect to Councils' determining a position to join a Joint Organisation.



**Motion:** That OROC supports to form a Regional Joint Organisation with the current OROC membership and that each Council resolve their own position by way of a Council resolution prior to the next OROC meeting.

**Moved:** Cllr Ray Donald

**Seconded:** Cllr Peter Shinton

**CARRIED**

That Office of Local Government be contacted if there is any further clarification required in respect to Joint Organisations

At this juncture Melissa Gibbs, Kevin Humphries, Ashley Albury, Don Murray and Nick White left the meeting.

**4 Minutes of previous OROC Board Meeting held 4<sup>th</sup> August 2017**

**Motion:** That the minutes of the meeting of OROC Board held in Mudgee on Friday 4<sup>th</sup> August 2017 be accepted.

**Moved:** Cllr Michael Webb

**Seconded:** Cllr Ray Donald

**CARRIED**

**4.1 Business arising from previous OROC Board Meeting held 4<sup>th</sup> August 2017  
LED Street Lighting**

**Motion:** That the report in respect to sustainable LED Street Lighting strategy be noted by the OROC Board.

**Moved:** Cllr Barry Holman

**Seconded:** Cllr Glenn Neil

**CARRIED**

**5 Minutes of previous GMAC Minutes held 6<sup>th</sup> October 2017**

**Motion:** That the minutes of the meeting of GMAC held in Dubbo on Friday 6<sup>th</sup> October 2017 be accepted as a true and accurate record of that meeting.

**Moved:** Jane Redden

**Seconded:** Brad Cam

**CARRIED**

**Motion:** That the 9 recommendations and 19 determinations emanating from GMAC be adopted by the OROC Board.

**Moved:** Jane Redden

**Seconded:** Brad Cam

**CARRIED**

**Recommendations:**

- 1: The OROC acknowledge Steve Loane's contribution and friendship to the OROC Member Councils and to the region.
- 2: The OROC acknowledge Michael Kneipp's contribution and friendship to the OROC Member Councils and to the region.
- 3: That GMAC acknowledge and warmly welcome Glenn Wilcox to his first GMAC meeting as General Manager Warren Shire Council.
- 4: That the minutes of the GMAC Meeting held on 7<sup>th</sup> July 2017 be adopted.
- 5: That the persons listed in Schedule 1 of the Code of Conduct Panel Membership report be accepted as the OROC Regional Code of Conduct Panel and that each member council reports this as the adopted Panel Membership to their council.
- 6: That GMAC conceptually support the development of the four (4) proposed Expressions of Interest projects to be submitted by LMWUA/OROC to NSW Safe and Secure Water Program, pending the support of the LMWUA Technical Committee and the OROC Board –
  - i) OROC Weather Radar Project
  - ii) LMWUA Water Loss Project
  - iii) LMWUA Bore Condition Assessments
  - iv) LMWUA Telemetry and SCADA upgrade

- 7: That the OROC Chair and Deputy Chair further progress the necessary action to meet with The Hon John Barilaro NSW Deputy Premier to discuss the matter of street lighting ownership in the OROC region.
- 8: That OROC Executive Officer extends an invitation to NSW Crown Lands to provide an update to OROC Board Members in respect to the key changes to the Crown Lands Management Act 2016.
- 9: That GMAC support Cobar Shire Council and Mid-Western Regional Council to represent OROC Members to the LGNSW/RMS RMCC Steering Committee.

**Determinations:**

- 1: That the apologies be accepted.
- 2: That the presentation supplied by Linda Bostock CEO of StateCover be noted.
- 3: That the information supplied by Peter Christie NSW Office of Environment be noted.
- 4: That the information supplied by Natalie Forsyth-Stock NSW Office of Regional Development be noted.
- 5: That the information supplied by Mark Coulton Federal Member for Parkes be noted.
- 6: That the report supplied in respect to the NSW Office of Sport 'planning for regional service delivery' be noted.
- 7: That the report supplied in respect to the Expressions of Interest received for the OROC Regional Code of Conduct Panel Members be noted.
- 8: That the LMWUA Asset Management Group Progress Report be noted.
- 9: That the Orana Region Road Hierarchy and Functional Road Classification Report (V3) be noted as the final version.
- 10: That the report supplied in respect to the finalisation of the Far West Regional Plan be noted by GMAC.
- 11: That the information supplied by LMWUA Project Officer in respect to the Productivity Commission's National Water Reform Draft Report be noted.
- 12: That the OROC Correspondence be noted.
- 13: That the OROC Financial report for period ending 30th September 2017 be noted.
- 14: That the Executive Officer's report be noted.
- 15: That the OROC HR & LD Team report supplied by Derek Francis Sponsoring General Manager be noted.
- 16: That the OROC HR & LD Meeting minutes 3 August 2017 be noted.
- 17: That the LMWUA Asset Management Group Meeting minutes 7 September 2017 be noted.
- 18: That the LMWUA Asset Management Group Meeting minutes 18 July 2017 be noted.
- 19: That the Regional Organisation of Councils Executive Officer Meeting minutes 26 September 2017 be noted.

**OROC Board Regional Issues**

**5.1 OROC Regional Code of Conduct Panel**

**Motion:** That the OROC Regional Code of Conduct Panel report be noted.

**Moved:** Cllr Michael Webb

**Seconded:** Cllr Barry Halman

**CARRIED**

**6. OROC Correspondence**

**Motion:** That the OROC correspondence be accepted.

**Moved:** Cllr Craig Davies

**Seconded:** Cllr Ian Woodcock

**CARRIED**

**7. OROC Financial Report**

**Motion:** That the OROC financial report for the period ending 30<sup>th</sup> September 2017 be accepted by the OROC Board.

**Moved:** Cllr Peter Shinton

**Seconded:** Cllr Philip O'Connor

**CARRIED**

## 8. OROC Executive Officer's Report

**Motion:** That the OROC Executive Officer's Report be accepted by the OROC Board.

**Moved:** Jane Redden

**Seconded:** Cllr Michael Webb

**CARRIED**

## 9 Lower Macquarie Water Utilities Alliance

### 9.1 Project Officer's Report

**Motion:** That the LMWUA Project Officer's report be accepted by the OROC Board.

**Moved:** Don Ramsland

**Seconded:** Glenn Wilcox

**CARRIED**

### 9.2 Safe and Secure Funding Applications

**Motion:** i) That the OROC Board supports a Sub-Committee to be established for the purposes of reviewing LMWUA Project Officer's Safe and Secure Water Program Funding applications.

ii) That the OROC Board supports the LMWUA Project Officer to submit applications to the NSW Safe and Secure Water Program once the Sub-Committee has finalised the review process.

**Moved:** Jane Redden

**Seconded:** Don Ramsland

**CARRIED**

### 9.3 Drinking Water Quality Committees

The OROC Board had before it information in respect to Drinking Water Quality Committees. Bogan Shire Council requested that this matter be addressed by GMAC at its next meeting.

The OROC Board noted the report.

### 9.4 LMWUA Financial Report

**Motion:** That the LMWUA Financial report be accepted by the OROC Board.

**Moved:** Ross Earl

**Seconded:** Cllr Ian Woodcock

**CARRIED**

### 9.5 Minutes of LMWUA Technical and Asset Management Group meetings

**Motion:** That the LMUWA Technical Meeting Minutes and Asset Management Group minutes be noted by the OROC Board.

**Moved:** Glenn Wilcox

**Seconded:** Cllr Ian Woodcock

**CARRIED**

### 9.6 Air Freight Services in Western NSW

Walgett Shire Council advised the OROC Board that Toll Air is no longer servicing western ports as a courier of water samples for testing. LMWUA Project Officer is to investigate this issue further.

## 10. General Business

### 10.1 Future Transport 2056

**Motion:** That the Future Transport 2056 Plan reported be noted.

**Moved:** Don Ramsland

**Seconded:** Cllr Craig Davies

**CARRIED**

**10.2 Central West Councils Environment and Waterways Alliance**

**Motion:** *That the Central West Councils Environment and Waterways Alliance information be noted.*

**Moved:** Don Ramsland

**Seconded:** Cllr Craig Davies

**CARRIED**

**10.3 Local Government Awards**

**Motion:** *That the report recognising Local Government Achievement in the OROC region to be considered by GMAC at its next meeting.*

**Moved:** Glenn Wilcox

**Seconded:** Cllr Peter Shinton

**CARRIED**

**10.4 Electricity Contracts – large contestable sites and street lighting**

**Motion:** *That the electricity reports supplied by Energy and Management Services be addressed and considered by General Managers Advisory Committee and advice be shared between member councils.*

**Moved:** Brad Cam

**Seconded:** Jane Redden

**CARRIED**

**10.5 Recognition of Mark Riley former General Manager Dubbo Regional Council**

**Motion:** *That the OROC Board acknowledge Mark Riley's significant and invaluable contribution all OROC Member Councils and the OROC Board express much gratification to Mark's leadership and service to local government.*

**Moved:** Cllr Doug Batten

**Seconded:** Brad Cam

**CARRIED**

**10.6 Container Deposit Scheme**

OROC Member Councils discussed the lack of flexibility and convenience in respect to the Container Deposit Scheme, particularly in rural areas.

|                                 |
|---------------------------------|
| <b>11. Close / Next Meeting</b> |
|---------------------------------|

The meeting closed at 12.45 pm.

The next OROC Board Meeting is to be held on Friday 9<sup>th</sup> March 2018.



## 8.2 LOCAL AREA TRAFFIC COMMITTEE MEETING MINUTES – 29 NOVEMBER 2017

### LATC Minutes – 29 November 2017

**Recommendation:**

That the minutes of the LATC meeting held on 29 November 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting below.

# MINUTES

## LOCAL AREA TRAFFIC COMMITTEE MEETING

### 29<sup>TH</sup> NOVEMBER 2017

### 3PM

#### Advice to Councils – Regulation of Traffic

Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following

1. Unanimous support;
2. Majority support;
3. Split vote;
4. Minority support; or
5. Unanimous decline.



### 3. CONFIRMATION OF MINUTES

|                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT<br/>WALGETT COUNCIL MEETING ROOM ON THURSDAY 29<sup>TH</sup> NOVEMBER 2017</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------------|

**PRESENT**

|                          |                                                  |
|--------------------------|--------------------------------------------------|
| David Vant               | (Road Safety & Traffic, Western Region, RMS NSW) |
| Sylvester Otieno         | (Director Engineering/Technical Services)        |
| Snr Con. Gavin Partridge | (NSW Police)                                     |
| Ian Woodcock             | (Mayor – Walgett Shire Council)                  |
| Kelly Smith              | (Councillor- Walgett Shire Council)              |
| Manuel Martinez          | (Councillor- Walgett Shire Council)              |
| Ashleigh Carraro         | (Council Administrative Officer)                 |

### 1. APOLOGIES

|                                                  |
|--------------------------------------------------|
| <b>Apologies – 29<sup>th</sup> November 2017</b> |
|--------------------------------------------------|

**Recommendation:**

Apologies received from the following to be accepted:

|              |                                                  |
|--------------|--------------------------------------------------|
| Don Ramsland | (General Manager- Walgett Shire Council)         |
| Ali Colless  | (Administrative Service Coordinator Engineering) |

**Moved:** Consensus

**Seconded:**

### 2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Nil

### 3. CONFIRMATION OF MINUTES

|                                                                                      |
|--------------------------------------------------------------------------------------|
| <b>Minutes of Local Area Traffic Committee Meeting – 5<sup>th</sup> October 2017</b> |
|--------------------------------------------------------------------------------------|

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 5<sup>th</sup> October 2017, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** David Vant

**Second:** Manuel Martinez

#### 4 MATTERS ARISING FROM PREVIOUS MEETING

##### 4.3 Lorne Road

**RECOMMENDATION:**

1. Sylvester to provide costings for options to seal 400m long section on Kangaroo Hill area of Lorne Road at next Council meeting.
2. Sylvester to provide a speed data report to next meeting.

**ACTION:**

1. Sylvester to provide costings information at next Council Meeting, and speed data at next LATC Meeting.

#### 5 ROWENA PUBLIC SCHOOL BUS ZONE

**RECOMMENDATION:**

1. Police to increase patrols to enforce the law of the Bus Zone
2. David Vant to look into sight distance along the section of Merrywinebone Road near *Nearo* property

**ACTION:**

1. Gavin to organise extra patrols in Bus Zone with Burren and Collarenebri officers.
2. David to measure the sight distance at “Nearo”

#### 6 CCTV SIGNS IN WALGETT MAIN STREET

**RECOMMENDATION:**

1. Signs indicating that there is CCTV in play in the Main Street.
2. Michael’s argument is that it will reduce crime in the main street.
3. Gavin recommend erecting signs on the side of Wee Waa Street near Stones Throw and the Bottle Shop and side of Bank and Vinnies.

**ACTION:**

1. Sylvester to investigate the best position for signs.

#### 7 SPEED LIMIT CHANGES KAMILAROI HIGHWAY & CRYON ROAD

**RECOMMENDATION:**

1. RMS has presented a draft speed review of the Kamilaroi Highway near Cryon. It proposes that speed zone be reduced from 110km to 80km 550m south of Cryon Road to 400m east of Cryon Road.

**ACTION:**

1. Information was noted by the committee

**8 GENERAL BUSINESS**

**8.1 Stanley the Emu Rest Area**

- Manuel queried what would need to be done to turn the rest area into a truck stop.
- Information from David Vant was that I would need to be sealed and big enough for 6-12 trucks and then an application to the RMS

**8.2 Burren Junction Crossing**

- RMS submission at railway crossing at the silos to put in advance warning lights at the southern end of the Kamilaroi Highway.

**8.3 All Weather Signs**

- Green/white finger signs to point to Walgett, white/black finger signs to point to Lightning Ridge at Herbert/Wilson St in Collarenebri.
- Narran / Herbert to be changed to white/black finger signs, from Green/White ones.

**9 CONFIRMATION OF NEXT MEETING – Thursday 1<sup>st</sup> February 2017 at 10:00am**

**10 CLOSE OF MEETING – 4:06pm**

## 9. MAYORAL MINUTES

### MAYORAL MINUTE.

Well here we are at the end of another busy year with a number of projects still on hold because of one reason or another, but we will get there.

We attended the Annual Local Government NSW conference in Sydney last week and we had a very busy few days with meetings with Dept. Heads and our local polly Kevin Humphries.

We did enquire about the reserve trust that was formed around 18 months ago, but they were unable to find a suitable Chairman so I believe it is still in limbo.

There was movement again about the Western Division after telling us the day before that it was dead and buried, Don will give a complete rundown on meetings with Tim Hurst who seems to have a great deal of power and respect with the politicians.

It was good to see the water slowly running over the weir near the bridge at Walgett and no doubt will help to top up the weir pool for the Walgett water supply. I have a few comments already from people about the water supply when the town was on bore water. We do not have near the trouble that the people in Walgett experienced when they were on treated bore water.

I hope that we hear soon about the water supply at Cumborah and what are the next steps that are in place for the township. One of the promises that was made after the sinking of the original bore was stage two would see the water reticulated to the residences which would make it a lot easier for the elderly folk who live there.

I would like to take this opportunity to thank each and every one of our Councilors and staff for their efforts throughout the year and wish you all a Very Merry Christmas and wet and prosperous New Year.

Thanking you and all the best,

Ian Woodcock, OAM.



#### **Mayoral Report**

##### **Recommendation:**

That Council receive and note the Mayoral report.

##### **Moved:**

##### **Seconded:**

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for December 2017 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Dpt</b>              | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Completion date</b> |
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| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received<br>27.6.17 In progress |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up<br>21.7.17 arranging to meet early August 2017<br>16.10.17 again requested meeting<br>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.                                                                                                                                                                                                                                                                                                                                                                                             |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.                                                                                                                                                                                                                                                                                                                             | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget<br>27.6.17 In Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.                                                                                                              | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |



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|          |           | 3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.                                                                                                                                                                                                                                                                                                                                                                                |                                          | 31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate<br>16.10.17 awaiting ministerial appointments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.                                                                                                                                                                                                                                                                                                                                                               | Director Engineering/ Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.<br>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.<br>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.<br>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.<br>20.10.2017 Council applied for additional funding under SSWP and received invitation for a detailed application.<br>23.11.17 Meeting scheduled for December 2017 to discuss ownership |  |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                  | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility<br>27.6.17 In progress<br>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful<br>13.12.17 CFO to investigate alternative funding & design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental Services          | Council adopted a resolution to support this proposal at its August 2017 meeting and Council staff are currently working with DoPE staff to finalise legal requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 31.05.16 | 4/2016/29 | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Cllr Martinez<br>Seconded: Cllr Keir                                                                                                                                                   | Director Environmental Services          | Discussions and written advice from Mr Mulder indicate the premises are no longer occupied. Council is currently negotiating with Mr Mulder in relation to the enforcement of legal provisions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 28.06.16 | 12/2016/6 | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Cllr Cooper<br>Seconded: Cllr Murray                                                                                                                                                                                                                                                                                                                                       | General Manager                          | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017<br>9.8.17 EOI's Readvertised<br>30.9.17 EOI's closed<br>23.11.17 First Meeting scheduled for 14 December 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |

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| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.                                                                                                                                                                                                              | General Manager                          | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103<br>18.4.17 Councils bid for SR103 on short list for funding<br>1.8.17 5.4 million approved awaiting funding agreement before proceeding<br>16.10.17 Awaiting funding agreement                                                                               |  |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director of Environmental Services       | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.<br>23.11.17 Grant application unsuccessful                                                                                                                        |  |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Chief Financial Officer                  | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.<br>27.6.17 In progress                                                                                                                                                                                                                    |  |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.<br>Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering/ Technical Services |                                                                                                                                                                                                                                                                                                                                                   |  |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                                                                                                                                                                                                                                        | General Manager                          | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting<br>9.8.17 Advice Council's EOI has been short listed formal application due<br>16.10.17 concept design prepared, applications close 31.10.17                                                                                                                         |  |
| 22.11.16 | 12/2016/24 | 1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.<br>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.<br>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.<br>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.<br>Moved: Clr Walford<br>Seconded: Clr Murray | Director of Environmental Services       | August 2017 – Grant application submitted under stronger communities program.                                                                                                                                                                                                                                                                     |  |
| 13.12.16 | 13/2016/07 | That Council:<br>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.<br>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.<br>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing<br>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.                                                                                                                                                                                                                          | General Manager                          | Council's Submission submitted to OLG 16 December 2017<br>30.01.17 arranging meeting with New minister of LG<br>28.3.17 FWI concept now uncertain to proceed<br>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference<br>31.7.17 still awaiting formal advice<br>16.10.17 still no advice from OLG |  |

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|          |            | <p>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.</p> <p>6. Consider conducting a community survey to gauge community support for the stand alone council approach.</p> <p>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.</p>                                                                                                                                                                          |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 13.12.16 | 13/2016/16 | <p>1. Develop a vision for the Walgett Shire Council Waste Management Strategy;</p> <p>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.</p>                                                                                                                                                                                                                                                                                                                                                   | Director Environmental Service           | Review of current practices distributed to Councillors and questions and discussions scheduled for Council Meeting November 2017.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.03.17 | 1/2017/19  | <p>Lightning Ridge Improvement and Beautification Section 355 Committee</p> <p>1. That the General Manager's report be received and noted.</p> <p>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.</p> <p>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest</p>                                          | General Manager                          | <p>12.4.17 Meeting of committee to be held may to finalise membership and works programme</p> <p>9.8.17 Report to Council August S355 Committee appointed</p> <p>16.10.17 grant applied - SCCP</p>                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 28.03.17 | 1/2017/23  | <p>Gordon Pavilion Walgett Showground</p> <p>1. That the Chief financial Officers report be received.</p> <p>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.</p> <p>3. Three quotes to be obtained for the works</p>                                                                                                                                                                                                                                                                                    | Chief Financial Officer                  | <p>18.4.17 In Progress</p> <p>27.6.17 In Progress</p> <p>18.9.17 Waiting on quotation</p> <p>22.11.17 Order issued for construction</p> <p>13.12.17 Matter awaiting info from building contractor</p>                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 28.03.17 | 1/2017/27  | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                                             | Director Environmental Service           | Council officers have reached agreement with the NSW RFS in regards to the map criteria and a new bushfire mapping is currently being prepared by the RFS.                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 28.03.17 | 1/2017/28  | <p>Lightning Ridge CBD Upgrade</p> <p>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Environmental Service           | Council has lodged a grant for the proposed works under Stronger Country Communities Program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 28.04.17 | 3//2017/5  | <p>Resolved:</p> <p>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History &amp; Agricultural progression of the Shire</p>                                                                                                                                                                                                                             | General Manager                          | <p>23.5.17 to be investigated July 2017</p> <p>31.7.17 Being investigated as part of Regional Growth Funding proposal</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 28.04.17 | 3/2017/22  | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | Director Engineering/ Technical Services | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary.</p> <p>Three options selected. DETS to cost options and hold further consultation with Lees's.</p> |  |
| 28.04.17 | 3/2017/25  | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 23.5.17  | 4/2017/18  | <p>That the report regarding the Collarenebri Agency be received</p> <p>That a Business Plan be completed for the Agency options</p> <p>The Agency residence be made available for immediate lease</p>                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

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| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director<br>Environment<br>al Services            | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress                                                                                                                         |  |
| 23.5.17  | 4/2017/29 | Authorise Acquisition by Compulsory Process<br>That Council authorise acquisition of the road corridor through Lot 7303 DP1160968 by the compulsory acquisition process<br>That Council make an application to the Minister/Governor to the Minister to approve the compulsory acquisition process and to allow the acquisition process to be expedited ahead of the coming 2017 'flood season'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director<br>Engineering/<br>Technical<br>Services | Application lodged for consent to Crown Lands, NSW Aboriginal Land Council. Local Land Services, Walgett Aboriginal Land Council Survey has been completed.<br>6.9.17 Application for 12 month temporary license lodged.<br>14.9.17 Consent received from Crown Lands                                                                                     |  |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General<br>Manager                                | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG                                                                                                                                                                                                                                   |  |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Chief<br>Financial<br>Officer                     | 27.6.17 Quotation for design & construction to be called in coming months.<br>Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications |  |
| 29.06.17 | 6/2017/7  | That Council investigate and report to Council to the July 2017 Council Meeting on the following:<br>1. The options of increasing the proposed special rate variation (SRV) from 5% to 10% and 15% and consider accessing additional loan funds with a view to commencing further community consultation in August 2017.<br>2. Explore the introduction of rebates for irrigation systems and supply of tap timers.<br>3. If the Burren Junction airport turn around apron is required at an estimated cost of \$75,000.<br>4. The option of sealing Wilga Street in Carinda at an estimated cost of \$180,000.<br>5. Differential rating structure review be undertaken prior to 2018/19 budget.<br>6. Review the operating hours and fees of the swimming pools throughout the Shire.<br>7. Review the operating hours of the youth centres in conjunction with the libraries and PCYC<br>8. The options of a compliant pound facility at a reduced cost<br>9. The options for the Collarenebri to Ridge Road diversion | CFO/GM                                            | 18.8.17 Council staff attending (SRV) workshop in Dubbo on 18.8.17<br>16.10.17 application being prepared<br>23.11.17 Report for the November Meeting                                                                                                                                                                                                     |  |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General<br>Manager                                | 7.8.17 EOI's invited for S355 Committee<br>16.10.17 EOI's now closed                                                                                                                                                                                                                                                                                      |  |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM                                                | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                                                                                                                                                                                                                                                             |  |

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| 29.06.17 | 6/2017/25 | <p>That the Chief Financial Officer report be received.</p> <p>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.</p> <p>2. Council advertise the new Committees and call for nominations.</p> <p>3. Council investigate a system for the Burren Junction Bore Baths.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                   | <p>Advertising for members underway</p> <p>18.9.17 Report to Council October meeting 17 with application for members</p> <p>22.11.17 Three (3) applications received, report to Dec 17 meeting</p>                                                                                       | In progress |
| 29.06.17 | 6/2017/32 | <p>1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.</p> <p>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering / Technical Services | <p>Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.</p>                                                                                                                                                                       |             |
| 29.06.17 | 6/2017/36 | <p>1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.</p> <p>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.</p> <p>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.</p> <p>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.</p> <p>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.</p> <p>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.</p> <p>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.</p> <p>And further that</p> <p>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged.</p> | Chief Financial Officer                   | <p>Letter written to WDSC</p> <p>18.9.17 WDSC has met with WSC representatives to establish requirements</p> <p>22.11.17 In progress</p>                                                                                                                                                 |             |
| 22.08.17 | 8/2017/11 | <p>That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .</p> <p>Moved: Clr Taylor</p> <p>Seconded: Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager                           | <p>22.8.17 Advised GrowerCo of Council's approval – requested invoice</p> <p>23.11.17 awaiting invoice for payment</p>                                                                                                                                                                   |             |
| 22.08.17 | 8/2017/29 | <p>1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;</p> <p>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering / Technical Services | <p>5.9.17 GM &amp; DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property.</p> |             |

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |                                                                                                                                                                                                                                                               |          |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          |           | 3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.<br>Moved: Clr Smith<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           | 7.12.17 Discussion with Brian, Nathan & Sue Lees                                                                                                                                                                                                              |          |
| 22.08.17 | 8/2017/32 | 1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.<br>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.<br>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".<br>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.<br>5. LG Solutions provide training to all Councillors prior on the same day as the review.<br>Moved: Clr Keir<br>Seconded: Clr Murray | General Manager                           | 16.10.17 LG Solutions contacted – performance review scheduled for 27 November 2017<br>23.11.17 Scheduled for Monday 27 November 2017                                                                                                                         |          |
| 22.08.17 | 8/2017/33 | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;<br>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and<br>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.<br>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                      | General Manager                           | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRs review                                                                                                                     |          |
| 26.09.17 | 9/2017/24 | That Council approves signing of the Electric Line Agreement between Walgett Shire Council and Walgett Solar Farm on the following basis.<br>1. The agreement shall have a term of three (3) years<br>2. In consideration of grant of the easement, the Solar Farm shall pay Council \$30,000 per kilometre plus an additional charge on a pro-rata basis for any distance over and above a kilometre.<br>3. The Solar Farm has agreed to pay all legal costs and disbursements associated with negotiation, preparation and completion of the agreement (no monetary limit).<br>4. The Solar Farm will not grant the easement to a third party without Council's prior approval and disclosure as to who that party may be.                                                                                                                                                                                                                         | Director Engineering / Technical Services | 6.10.17 Changes presented to Solicitor for redrafting and Solar Farm notified of the changes.<br>8.11.12 Solar Farm makes further change and the draft is sent to solicitor for review.<br>GM and Mayor to sign agreement and send to the solar farm company. | Complete |
| 26.09.17 | 9/2017/25 | That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering / Technical Services | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey                                                                                                                   |          |
| 26.09.17 | 9/2017/26 | 1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Engineering / Technical Services | 5.11.17 Quoted received for cadastral survey                                                                                                                                                                                                                  |          |

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                           |                                                                                                                                                         |          |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          |            | 2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                                         |          |
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme.                                                                                                                                                                                                                                                       | Director Engineering / Technical Services | 8.10.17 Council lodges EOI under SSWP                                                                                                                   |          |
| 26.09.17 | 9/2017/29  | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer                   | 18.10.17 Quotations underway<br>13.12.17 Waiting on engineers specifications                                                                            |          |
| 26.09.17 | 9/2017/31  | 1. That the General Manager's report be received and noted and the General Manager's actions in making an offer on the property endorsed.<br>2. Council agrees to the purchase of lot 1 DP 348070 Neilly Street Walgett for the sum of \$30,000 and the contract documentation be executed under the Common Seal of Council.<br>3. The land be classified as "operational land" pursuant to Section 31 LGA.                                                                                                                                                                                                                                                                     | General Manager                           | 16.10.17 awaiting details of vendors solicitors<br>22.11.17 Order issued, included in Sept QBR<br>23.11.17 Contracts received 23.11.17                  |          |
| 26.09.17 | 9/2017/34  | The Director of Engineering/Technical Services Sylvester Otumbo to provide a report to Council in relation to the cost of moving the levee to the opposite side of Bates Street.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering / Technical Services | 28.11.17 Report presents at meeting in Burren Junction                                                                                                  | Complete |
| 24.10.17 | 10/2017/20 | 1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:<br>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.<br>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.<br>c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.<br>d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.<br>2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri. | Director Environmental Services           | Report to November 2017 Council Meeting.                                                                                                                |          |
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections                                                                                                                                                                                                                                                                             | Director Engineering / Technical Services | 8.11.17 Traffic counters installed on Carinda Road.<br>13.12.17 Signs are currently being installed on the Carinda road, will be complete by Christmas. |          |
| 24.10.17 | 10/2017/28 | That Council call for fresh tenders for Gravel sheeting on Lorne, Billybingone, Cryon, Mercadool, Angeldool & Wilga Road.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering / Technical Services | 17.11.17 Tender sent to Contractors, uploaded on Councils website and Tenderlink.                                                                       | Complete |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Services           | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing.           |          |
| 28.11.17 | 11/2017/11 | That Council does not take on the liability associated with "Stanley" and instead Council make provision annually to reimburse the LRTA for the rates levied on Assessment 58974 and further that annually, the LRTA provide a copy of their public liability insurance which extends to 'Stanley'.                                                                                                                                                                                                                                                                                                                                                                             | General Manager                           |                                                                                                                                                         |          |
| 28.11.17 | 11/2017/13 | 1. That Council formally notify IPART of its intention to seek a special rate variation for 2018/19 and beyond.<br>2. That Council's IP&R documentation clearly reflects the issues raised and adopted during the round of public consultations held in May/June, 2017<br>3. Note the need to engage additional professional services to assist with the preparation of                                                                                                                                                                                                                                                                                                         | General Manager                           |                                                                                                                                                         |          |

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                           |                                                                                                                           |          |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|----------|
|          |            | the SRV application and make due provision for this in the September QBRS.<br>4. Put a range of scenarios to further round of community consultations in December, 2017/February, 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                           |          |
| 28.11.17 | 11/2017/14 | That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                           |                                                                                                                           |          |
| 28.11.17 | 11/2017/18 | 1.The Draft Annual Financial Reports for 2016/2017 be referred to Council's Auditor.<br>2.The Mayor, another Councillor, the General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.<br>3.On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.<br>4.Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements. | Chief Financial Officer                   |                                                                                                                           | Complete |
| 28.11.17 | 11/2017/25 | That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Environmental Services           |                                                                                                                           |          |
| 28.11.17 | 11/2017/26 | That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Environmental Services           |                                                                                                                           |          |
| 28.11.17 | 11/2017/27 | Disperse \$5,000 from the Walgett Shire Council Local Heritage Fund 2017-2018 to Neil Fletcher to upgrade the kitchen of Tattersalls Hotel, Collarenebri.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Environmental Services           |                                                                                                                           |          |
| 28.11.17 | 11/2017/33 | That Council receives and notes the report and endorse allocation of additional \$48,048 to cover the cost of Option 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering / Technical Services |                                                                                                                           | Complete |
| 28.11.17 | 11/2017/37 | That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Environmental Services           | 12.12.17 Crown Lands notified Council that license not likely before end of 2017. Council applied for EOF to Restart NSW. |          |
| 28.11.17 | 11/2017/3  | 1.That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                                                                                                                                                     | Director Engineering / Technical Services |                                                                                                                           |          |
| 28.11.17 | 11/2017/39 | 1. Receive and note the report<br>2. That Council rejects all tenders submitted for RFT10011781 Lightning Ridge Water Supply- D&C Cooling Tower & Associated Works.<br>3. That Council call fresh tenders with tendering period of minimum three weeks.                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering / Technical Services |                                                                                                                           |          |



## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Copies of weekly circulars numbers 46-48 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

**Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

**Issue 46**

- Item 4: Grants available to combat local crime
- Item 7: Short Courses for Elected members and staff

**Issue 47**

- Item 3: 2016 LGNSW annual conference action report
- Item 4: Social Housing community improvement fund – round 4 open
- Item 5: Smart skilled and hired program
- Item 6: Easy to do business outdoor dining trial commences
- Item 7: Best practice asbestos management for Councils
- Item 8: Container deposit scheme launches in NSW
- Item 9: Extension to transitional arrangements for the biodiversity conservation act 2016
- Item 11: Rate peg for NSW Councils
- Item 12: Local Government Remuneration tribunal
- Item 13: Exhibition of SEPP's extended
- Item 14: New Drone operations in Local Government program
- Item 16: 2018 LGNSW Learning Solutions training calendar now available

**Issue 48**

- Item 3: Get ready for a new look weekly
- Item 5: Community votes 'yes' for Local Government
- Item 6: LGNSW's 2017 remuneration survey
- Item 7: Cemeteries regulation consultation
- Item 8: New Legionella control requirement for building occupiers
- Item 9: Australian institute of company directors courses for Councils
- Item 10: Programs for elected members

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 46-48 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Copies of circular received Circular No 38-40 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 17-40 Consultation on the draft Model Code of Meeting Practice for Local Councils in NSW
- 17-39 Consultation on the Proposed Councillor Induction and Professional Development Guidelines

Council should note the new requirements in this regard.

- 17-38 Update on implementation of the Biodiversity Conservation Act 2016

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b>                                                                                                                                                                                             |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars No 38-40 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars 38-40



Office of  
Local Government

## Circular to Councils

|                             |                                                  |
|-----------------------------|--------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-38 / 24 November 2017 / A572139   |
| <b>Previous Circular</b>    | N/A                                              |
| <b>Who should read this</b> | General Managers / Planning and Assessment Staff |
| <b>Contact</b>              | Development Team - 02 4428 4183                  |
| <b>Action required</b>      | Information                                      |

### Update on implementation of the Biodiversity Conservation Act 2016

#### What's new or changing

- New applications for development consent or modifications to an approved development under Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) (not including State Significant Development) will continue to be assessed under former planning provisions until 25 February 2018 in most local government areas.
- In the seven local government areas identified as Interim Designated Areas – Camden, City of Campbelltown, City of Fairfield, City of Hawkesbury, City of Liverpool, City of Penrith and Wollondilly – new applications for development consent, or modifications to an approved development, under Part 4 of the EP&A Act will continue to be assessed under the former planning provisions until 25 August 2018.
- The Minister for the Environment will have until 25 February 2018 to declare additional Interim Designated Areas.
- In response to concerns around the status of some existing biodiversity impact arrangements, an amendment to the *Biodiversity Conservation (Savings and Transitional) Regulation 2017* Regulation (BC Regulation) is proposed to confirm the intended policy that biodiversity impacts are only offset once. OEH will keep stakeholders informed of the timing of this amendment.
- Transitional arrangements will continue to apply to activities under Part 5 of the EP&A Act, major projects and mining projects as outlined in the BC Regulation.
- The Native Vegetation Panel is in the process of being established. Local Land Services offices are located in many regional areas and will accept applications for clearing of native vegetation under Division 6 of Part 5A of the *Local Land Services Act 2013* and Part 4 of the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*.

#### What this will mean for your council

##### Former planning provisions continue to apply

- To support transition to the *Biodiversity Conservation Act 2016* (the BC Act), the Minister for the Environment has agreed to the making of an amendment to the BC Regulation which will extend to 6 months the period for which former planning provisions apply to local developments across the State.
- New development applications or modifications to an approved development under Part 4 of the EP&A Act will continue to be assessed under former planning provisions until 25 February 2018.

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- The BC Regulation identifies seven local government areas as Interim Designated Areas. The Minister has agreed to the making of an amendment to the Regulation to extend to 6 months the period within which additional local government areas may be declared as Interim Designated Areas.
- In Interim Designated Areas, development applications or modifications to an approved development under Part 4 of the EP&A Act will continue to be assessed under former planning provisions until 25 August 2018.

*Biodiversity impacts should not be offset twice*

- Some projects which have assessed biodiversity impacts and committed to biodiversity offsets are not currently captured by the BC Regulation.
- A regulation amendment is proposed which will seek to recognise existing conservation commitments, for example those associated with a Part 3A concept plan approval that are secured by a Voluntary Planning Agreement.
- The regulation amendment is proposed for early 2018.

*Strategy for supporting councils in implementation*

- An online resource with information and links specific to Local Government can be accessed at <http://www.environment.nsw.gov.au/biodiversity/localgovernment.htm>. OEH is continuing to build this resource and publish products to assist local government staff to build knowledge of the new biodiversity assessment and approval framework.
- Training sessions targeted at local government approvers will continue to roll out over 2018. For information on upcoming training sessions and to register your interest visit: <https://www.greencap.com.au/training/biodiversity-offsets-scheme-training-nsw>.
- OEH is initially sponsoring three training places for each council. There is no limit to the number of staff that a council may seek to have trained at their own cost. The allocation of sponsored training places will be periodically reviewed. Announcements of additional funded places will be made on the OEH website, at the above link and advertised through program partners and the regional support network.
- OEH has entered partnerships with eight local government organisations to employ regional support officers to assist with the reform transition. Further announcements and introductions will be made as positions are advertised and recruited. The partners and the areas they service are:

| Host Organisation                               | Region                                             |
|-------------------------------------------------|----------------------------------------------------|
| The Hills Shire Council                         | Metropolitan Sydney North                          |
| City of Canterbury Bankstown Council            | Metropolitan Sydney South                          |
| Hunter Councils                                 | Hunter and Central Coast                           |
| Bellingen Shire Council                         | North Coast                                        |
| Gwydir Shire Council                            | New England North West and northern Far West       |
| Cowra Shire Council                             | Central West and Orana and central Far West        |
| Queanbeyan-Palerang Regional Council            | South East and Tablelands and Illawarra Shoalhaven |
| Riverina East Regional Organisation of Councils | Riverina and Murray and southern Far West          |

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## Circular to Councils

|                             |                                                                                |
|-----------------------------|--------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-39 / 6 December 2017 / A573908                                  |
| <b>Previous Circular</b>    | 16-52 <i>Induction and Professional Development for Mayors and Councillors</i> |
| <b>Who should read this</b> | Mayors / Councillors / General Managers / Council governance staff             |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100                                         |
| <b>Action required</b>      | Response to OLG                                                                |

### Consultation on the Proposed Councillor Induction and Professional Development Guidelines

#### What's new or changing

- Amendments made to the *Local Government Act 1993* (the Act) by the *Local Government Amendment (Governance and Planning) Act 2016* in August 2016 saw the inclusion in the prescribed role of councillors under section 232 a responsibility "to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor".
- In support of this, the amendments allow regulations to be made for induction and other professional development for mayors and councillors. The proposed regulations are described in the attachment to this circular.
- The Office of Local Government (OLG) has prepared guidelines to assist councils to develop and deliver induction and ongoing professional development activities for their mayor and councillors in compliance with the proposed regulations. These will be issued under section 23A of the Act.
- OLG has issued a consultation draft of the proposed guidelines for comment prior to their being finalised.

#### What this will mean for your council

- Under the guidelines, councils' induction and professional development programs are to consist of three elements:
  - *Pre-election candidate sessions* – these are to ensure prospective candidates are aware of what will be expected of them if elected (these are not mandatory but are encouraged)
  - *Induction program* – this aims to equip mayors and councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between councillors and with staff
  - *Professional development program* – this is to be developed in consultation with all councillors and delivered over the term of the council to build the skills, knowledge and personal attributes necessary to be an effective mayor or councillor.
- Councils will be required to report to the council on the induction and ongoing professional development activities offered to the mayor and each councillor and whether they participated in them and to make this information publicly available on their websites.

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Locked Bag 3015 NOWRA NSW 2541  
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E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



**Attachment**

**Proposed Amendments to the Local Government (General) Regulation 2005**

**Councillor Induction and Professional Development Programs**

- The general manager is to ensure an induction program is delivered for newly elected and returning councillors and a specialised supplementary induction program for the mayor within six months of their election.
- The general manager is to ensure an ongoing professional development program is delivered for the mayor and each councillor over the term of the council for the purposes of assisting them to acquire and maintain the knowledge and skills necessary to perform their roles.
- The content of the ongoing professional development program to be delivered to the mayor and councillors is to be determined in consultation with the mayor and each councillor and is to have regard to the specific knowledge and skills required by the mayor, each individual councillor and the governing body as a whole to perform their roles.
- Mayors and councillors must make all reasonable efforts to participate in the activities offered to them as part of an induction or ongoing professional development program.
- The general manager is to report to the first council meeting held following the completion of the delivery of the induction program identifying the activities offered to the mayor and each councillor as part of the induction program, and whether or not the mayor and each councillor participated in the activities offered to them.
- The general manager is to report to the first council meeting held following 30 June in each year identifying the ongoing professional development activities offered to the mayor and each councillor in the year to 30 June as part of the professional development program, and whether or not the mayor and each councillor participated in the activities offered to them under the program.
- The general manager is to ensure these reports are published on the council's website.
- The Chief Executive of the Office of Local Government may, at the request of a general manager, exempt the council from the requirement to publish details of induction and ongoing professional development activities offered to the mayor or an individual councillor where he or she is satisfied that there are exceptional circumstances.



Office of  
Local Government

## Circular to Councils

|                             |                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-40 / 6 December 2017 / A573892                                   |
| <b>Previous Circular</b>    | 16-46 Development of a Model Code of Meeting Practice for Local Councils in NSW |
| <b>Who should read this</b> | Mayors / Councillors / General Managers / Council governance staff              |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100                                          |
| <b>Action required</b>      | Response to OLG                                                                 |

### Consultation on the draft Model Code of Meeting Practice for Local Councils in NSW

#### What's new or changing

- Amendments made to the *Local Government Act 1993* (the Act) in August last year by the *Local Government Amendment (Governance and Planning) Act 2016* provide for a model code of meeting practice (Model Meeting Code) to be prescribed by regulation.
- The Office of Local Government (OLG), in consultation with councils, has prepared a consultation draft of the proposed Model Meeting Code. Once this is finalised, it will replace the meeting rules currently prescribed in the *Local Government (General) Regulation 2005* (the Regulation).
- Once the Model Meeting Code is finalised, councils will be given a period of 6 months in which to adopt a code of meeting practice based on the Model Meeting Code.

#### What this will mean for your council

- OLG is inviting submissions from councils and other stakeholders on the consultation draft of the Model Meeting Code.
- The consultation draft of the Model Meeting Code is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled "Model Meeting Code Consultation" and marked to the attention of OLG's Council Governance Team.
- Submissions should be made by COB **Friday 16 March 2018**.

#### Key points

- The Model Meeting Code has two elements:
  - It contains mandatory provisions (indicated in black font) that reflect the existing meetings provisions of the Act and adapt those currently contained in the Regulation. The existing meetings provisions of the Regulation have been updated and supplemented to reflect contemporary meetings practice by councils and to address ambiguities and areas of confusion in the existing provisions based on feedback from councils.
  - It contains non-mandatory provisions (indicated in red font) that cover areas of meetings practice that are common to most councils but where

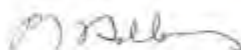
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there may be a need for some variation in practice between councils based on local circumstances. The non-mandatory provisions will also operate to set a benchmark based on what OLG sees as being best practice for the relevant area of practice.

- In making submissions on the draft Model Meeting Code, OLG would welcome feedback from councils on whether any of the proposed non-mandatory provisions should be mandated. If there is a sufficient body of support for these from councils, these may be made mandatory in the final version of the Model Meeting Code.

**Where to go for further information**

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.



**Penny Holloway  
Acting Chief Executive**

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### 11.1.4 MONTHLY CALENDAR DECEMBER – FEBRUARY 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar December - February 2018                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period December - February 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                                                           |                               |
|---------------|----------|-------------|-----------------------------------------------------------|-------------------------------|
| <b>Dec-17</b> |          |             |                                                           |                               |
|               |          |             |                                                           |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                                               | <b>Who</b>                    |
| Friday        | 01-12-17 | 9:30am      | OROC Meeting - Narromine                                  | Mayor and GM                  |
| Saturday      | 02-12-17 |             |                                                           |                               |
| Sunday        | 03-12-17 |             |                                                           |                               |
| Monday        | 04-12-17 |             | Waste Management Strategy Meeting<br>LG Annual Conference | Councillors<br>Mayor and GM   |
| Tuesday       | 05-12-17 |             | LG Annual Conference                                      | Mayor and GM                  |
| Wednesday     | 06-12-17 |             | LG Annual Conference                                      | Mayor and GM                  |
| Thursday      | 07-12-17 |             | LG Annual Conference                                      | Mayor and GM                  |
| Friday        | 08-12-17 |             |                                                           |                               |
| Saturday      | 09-12-17 |             |                                                           |                               |
| Sunday        | 10-12-17 |             |                                                           |                               |
| Monday        | 11-12-17 |             |                                                           |                               |
| Tuesday       | 12-12-17 |             |                                                           |                               |
| Wednesday     | 13-12-17 | TBA         | Toursim - Sect 355 C'tte                                  |                               |
| Thursday      | 14-12-17 | TBA         | Economic Dev Sec 355 C'tte                                |                               |
| Friday        | 15-12-17 |             |                                                           |                               |
| Saturday      | 16-12-17 |             |                                                           |                               |
| Sunday        | 17-12-17 |             |                                                           |                               |
| Monday        | 18-12-17 |             |                                                           |                               |
| Tuesday       | 19-12-17 | 10:00am     | Council Meeting (Walgett)                                 | All Directors and Councillors |
| Wednesday     | 20-12-17 |             |                                                           |                               |
| Thursday      | 21-12-17 |             |                                                           |                               |
| Friday        | 22-12-17 |             |                                                           |                               |
| Saturday      | 23-12-17 |             | Close Down Period commences                               |                               |
| Sunday        | 24-12-17 |             |                                                           |                               |
| Monday        | 25-12-17 |             | Xmas                                                      |                               |
| Tuesday       | 26-12-17 |             | Boxing Day                                                |                               |
| Wednesday     | 27-12-17 |             |                                                           |                               |
| Thursday      | 28-12-17 |             |                                                           |                               |
| Friday        | 29-12-17 |             |                                                           |                               |
| Saturday      | 30-12-17 |             |                                                           |                               |
| Sunday        | 31-12-17 |             |                                                           |                               |

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                             |               |
|---------------|----------|-------------|-----------------------------|---------------|
| <b>Jan-18</b> |          |             |                             |               |
|               |          |             |                             |               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                 | <b>Who</b>    |
| Monday        | 01-01-18 |             |                             |               |
| Tuesday       | 02-01-18 |             | Public Holiday              |               |
| Wednesday     | 03-01-18 |             |                             |               |
| Thursday      | 04-01-18 |             |                             |               |
| Friday        | 05-01-18 | 10:00am     | Traffic Committee Mtg       |               |
| Saturday      | 06-01-18 |             |                             |               |
| Sunday        | 07-01-18 |             |                             |               |
| Monday        | 08-01-18 | 10:00am     | Australia Day Judging Panel | Panel Members |
| Tuesday       | 09-01-18 |             |                             |               |
| Wednesday     | 10-01-18 |             |                             |               |
| Thursday      | 11-01-18 |             |                             |               |
| Friday        | 12-01-18 |             |                             |               |
| Saturday      | 13-01-18 |             |                             |               |
| Sunday        | 14-01-18 |             |                             |               |
| Monday        | 15-01-18 |             |                             |               |
| Tuesday       | 16-01-18 |             |                             |               |
| Wednesday     | 17-01-18 |             |                             |               |
| Thursday      | 18-01-18 |             |                             |               |
| Friday        | 19-01-18 |             |                             |               |
| Saturday      | 20-01-18 |             |                             |               |
| Sunday        | 21-01-18 |             |                             |               |
| Monday        | 22-01-18 |             |                             |               |
| Tuesday       | 23-01-18 |             |                             |               |
| Wednesday     | 24-01-18 |             |                             |               |
| Thursday      | 25-01-18 |             | RFS Zone Meeting            | GM, CFO, DETS |
| Friday        | 26-01-18 |             | Australia Day 2018          |               |
| Saturday      | 27-01-18 |             |                             |               |
| Sunday        | 28-01-18 |             |                             |               |
| Monday        | 29-01-18 |             |                             |               |
| Tuesday       | 30-01-18 |             |                             |               |
| Wednesday     | 31-01-18 |             |                             |               |

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                           |                               |
|---------------|----------|-------------|---------------------------|-------------------------------|
| <b>Feb-18</b> |          |             |                           |                               |
|               |          |             |                           |                               |
|               |          |             |                           |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>               | <b>Who</b>                    |
| Thursday      | 01-02-18 |             |                           |                               |
| Friday        | 02-02-18 |             |                           |                               |
| Saturday      | 03-02-18 |             |                           |                               |
| Sunday        | 04-02-18 |             |                           |                               |
| Monday        | 05-02-18 |             |                           |                               |
| Tuesday       | 06-02-18 |             |                           |                               |
| Wednesday     | 07-02-18 |             |                           |                               |
| Thursday      | 08-02-18 |             |                           |                               |
| Friday        | 09-02-18 |             |                           |                               |
| Saturday      | 10-02-18 |             |                           |                               |
| Sunday        | 11-02-18 |             |                           |                               |
| Monday        | 12-02-18 |             | SRV Due with IPART        |                               |
| Tuesday       | 13-02-18 | 10:00am     | Council Meeting - Walgett | All Directors and Councillors |
| Wednesday     | 14-02-18 |             |                           |                               |
| Thursday      | 15-02-18 |             |                           |                               |
| Friday        | 16-02-18 |             |                           |                               |
| Saturday      | 17-02-18 |             |                           |                               |
| Sunday        | 18-02-18 |             |                           |                               |
| Monday        | 19-02-18 |             |                           |                               |
| Tuesday       | 20-02-18 |             |                           |                               |
| Wednesday     | 21-02-18 |             |                           |                               |
| Thursday      | 22-02-18 |             |                           |                               |
| Friday        | 23-02-18 |             |                           |                               |
| Saturday      | 24-02-18 |             |                           |                               |
| Sunday        | 25-02-18 |             |                           |                               |
| Monday        | 26-02-18 |             |                           |                               |
| Tuesday       | 27-02-18 |             |                           |                               |
| Wednesday     | 28-02-18 |             | JO Applications Due       |                               |

## 11.1.5 LOCAL GOVERNMENT – JOINT ORGANISATION ANNOUNCEMENTS

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

To consider recent announcements with regards the establishment of Joint Organisations (JO) with local government.

**Background:**

As advised at the November Council meeting legislation to establish Joint Organisations in local government has now been passed by State Parliament.

**Current Position:**

A letter dated from the Acting Chief Executive Officer, Mr. Tim Hurst, Office of Local Government is attached.

Meetings were held with Mr. Hurst while Council representatives were in Sydney at the LGNSW annual conference last week when the following issues were discussed/determined:

- Western Division Councils can now be part of a Joint Organisation of Councils
- There is no need for any further legislative changes to allow the Far West Western Councils to participate in a JO with Cabinet being the determining body
- The Far West Councils can elect to join another JO e.g. RAMROC or OROC as full members despite the previously announcement that the JO a Council could join needed to be nested within the Planning Region of that Council i.e. Far West
- Part of the criteria for a western division JO is that it would need to be based on a regional centre and as such a JO in the far West would need to include Broken Hill
- The money to establish a JO in the Far West would be funded from additional funding and not come out of the 3.3 million dollars allocated to JOs across the State
- Consideration may be given to the establishment of a Far West Secretariat with funding from OLG although this “was a matter for the Minister”
- Similarly the possibility of some recurrent funding was raised for either a JO or a Secretariat and again the answer was that “this was also an issue for the Minister”
- Councils in the Far West could be Full Members of a JO outside the Far West and
- Associate Members of a Far West JO
- The Regulations have not yet been written but will not provide any significant variances to the legislation
- Councils should be aware of the voluntary nature of the membership of a JO but also mindful once you are in you are in “unless the Minister proclaims otherwise”
- The service delivery aspects of the old Far West Initiative are still being pursued by both State and Federal Governments but how this will occur and what local Governments’ role could be was not identified
- Councils’ involvement in the FWI concept as it was is essentially finished
- The Assessment of Councils eligibility for T-Corp funding will need to be reviewed as the Far west Councils were not previously included in the assessment process
- The functions of a JO are limited to the three (3) functions identified in the legislation unless additional functions are delegated by the Councils.



**Relevant Reference Documents:**

Letter from OLG dated 1 December 2017

**Stakeholders:**

Walgett Shire community  
Councillors and staff  
Western Division Group of Councils  
OROC

**Governance issues:**

The process required to establish joint organisations has now been mapped out by the OLG.

**Environmental issues:**

Nothing identified at this stage.

**Financial Implications:**

Funding provisions contained in the new legislation and regulations are detailed above.

**Legal Issues:**

This is a fresh approach to dealing with local government reform. However it is necessary to be able to review both the legislation and supporting regulations before making a decision with regards joining a joint organisation.

However, the issues identified in the Local Government Reform process in respect of service delivery by the State and Federal Governments are yet to be addressed.

**Alternative Solutions/Options:**

1. Consider joining a Joint Organisation established in the Western Division based on Broken Hill.
2. Consider joining a Joint Organisation Based on Dubbo.
3. Do nothing
4. Continue to work with the far western division councils to devise, develop and consider alternate model(s) for service delivery by the higher tiers of government.
5. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
6. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
7. Continue to seek approval to remain a stand-alone Council. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards appropriate local government reform initiatives.

**Conclusion:**

Walgett Shire Council, through joining a Joint Organisation, has the opportunity to have input into an approach that may well satisfy the State Government's desires for local government reform in far western NSW.



|                                                                   |
|-------------------------------------------------------------------|
| <b>Local Government Reform – Joint Organisation Announcements</b> |
|-------------------------------------------------------------------|

**Recommendation:**

That Walgett Shire Council consider joining a Joint Organisation once it has had the opportunity to review both the new legislation and supporting regulations and had discussions with surrounding Councils.

**Moved:**

**Seconded:**

**Attachments:**

OLG letter dated 1 December 2017.



Office of  
Local Government

5 O'Keeffe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

Our Reference:  
Your Reference:  
Contact:  
Phone:

A573390

Chris Presland  
02 4428 4100

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

1 December 2017

[dramsland@walgett.nsw.gov.au](mailto:dramsland@walgett.nsw.gov.au)

Dear Mr Ramsland

I am pleased to be writing to you following the recent passage by the NSW Parliament of the *Local Government Amendment (Regional Joint Organisations) Bill 2017*. This legislation allows for councils to voluntarily join new Joint Organisations (JOs) to strengthen regional coordination and improve the delivery of important infrastructure and services for communities through strategic planning, collaboration and shared leadership and advocacy.

While the Far West was not initially included in the original JO consultation, your Council has been provided the opportunity to consider being part of a JO, and we would like to hear from your Council about what its preferences are.

To assist Council in considering to form a JO, enclosed is an information pack that includes the following resources:

- Guidance information on how to submit a nomination to form a JO
- Frequently Asked Questions
- Office of Local Government contacts for support.

In addition to the design criteria set for other councils, the Government has provided some further criteria below in regards to the Far West councils:

- Far West Councils will be given the option to be full voting members of JOs within their own or across different State Government planning boundaries
- Seed funding will be provided to any newly created JO in the Far West consistent with the funding being provided to establish other new JOs.

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The Office of Local Government will be working with Far West councils in the coming months to address the findings of their asset management and financial sustainability reviews. This work will inform consideration of providing access to the NSW Treasury Corporation local government borrowing facility to Far West Councils.

Please contact Mr Chris Presland, Director Reform Implementation on (02) 4428 4100 or [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) if you have any further enquiries.

Yours sincerely



**Tim Hurst**  
**Acting Chief Executive**  
**Office of Local Government**

## Joint Organisation nomination



Councils that are interested in becoming a member of a Joint Organisation have been invited to submit their nomination to the Minister for Local Government.  
To nominate each council should:

- Write to the Minister for Local Government stating that they have resolved to be a member of a Joint Organisation
- Attach the council resolution in relation to joining a Joint Organisation
- Complete the *Forming a Joint Organisation – checklist* below

### Forming a Joint Organisation – Checklist

Please complete the checklist below:

An optional text box is provided if you wish to provide further information to support the Joint Organisation nomination:

1. Please list each council that is nominating to be a member of the Joint Organisation.

2. Please confirm that your proposal aligns with, or "nests" within one of the NSW planning regions:

☒ Yes ☐ No

3. Do you have a preferred name for the Joint Organisation for the Government's consideration?

4. Please confirm that the Joint Organisation membership proposed demonstrates a community of interest between councils:

☒ Yes ☐ No

5. If your proposal results in a small number of councils in your planning region not being included in a Joint Organisation, have you discussed options with them and what are the views of those councils?

☒ Yes ☐ No

## Joint Organisation nomination



6. Please confirm that your nomination is based around a strong regional centre or centres.

☒ Yes ☐ No

7. Please confirm that the proposed Joint Organisation will be an appropriate size and have capacity to partner with the NSW Government, the Commonwealth Government and other organisations.

☒ Yes ☐ No

8. Please specify any non-financial support required to ensure your Joint Organisation proposal is implemented successfully.

---

Nominations should be submitted to [jointorganisations@oplg.nsw.gov.au](mailto:jointorganisations@oplg.nsw.gov.au) and marked 'Nomination for Joint Organisation'. Councils are required to submit their nomination by **28 February 2018**.

**The Joint Organisation Network will be finalised in March 2018. Joint Organisations will be proclaimed to enable commencement in July 2018.**

## Proposed JO resolution for councils



**The council resolutions are a critical input in the process of getting Joint Organisation areas recommended to the Governor by the Minister. It is important these resolutions align for groups of councils that wish to form a Joint Organisation.**

Once the resolutions have been made by councils the Minister must wait at least 28 days before recommending the Joint Organisation to the Governor.

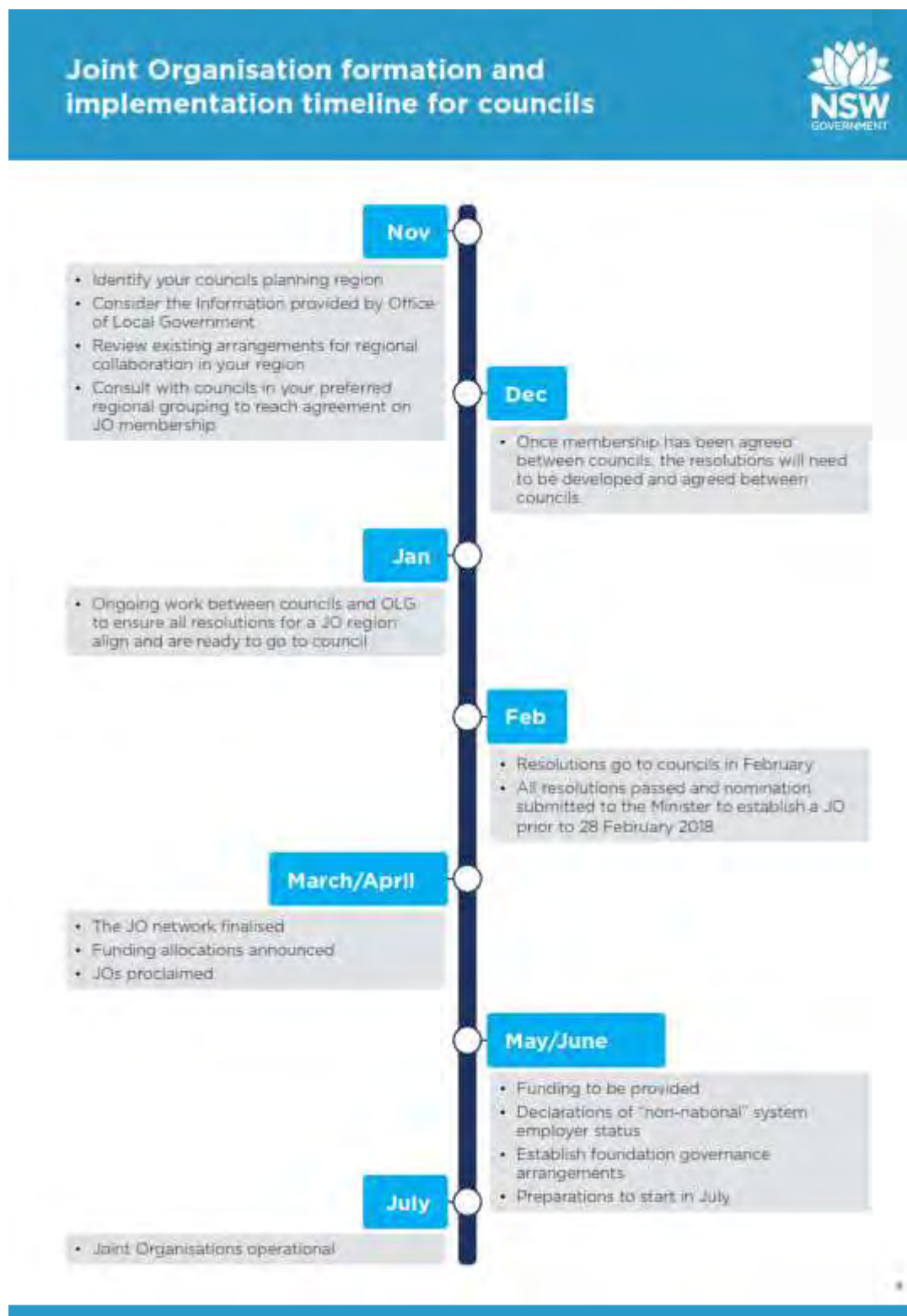
The resolutions must be worded in a way that will allow for any changes in proposed membership that could potentially occur within the 28 days (e.g. a council rescinds the decision to join the Joint Organisation) without compromising the ability of the remaining councils to still form the Joint Organisation.

Below is a suggested Joint Organisation Resolution for councils. It is advisable any resolution is made following commencement of the legislation (to be advised by the Office of Local Government).

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (**Act**), the (NAME OF COUNCIL) (**Council**) resolves:

1. That the council inform the Minister for Local Government (**Minister**) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (**Joint Organisation**) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.
3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:  
*3) (INSERT A LIST OF ALL RELEVANT COUNCIL AREAS WITHIN THE RELEVANT STATE PLANNING REGIONS)*
4. That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.
5. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.









## Distribution of councils in NSW planning regions



### Central West and Orana

|                           |                        |                            |                              |
|---------------------------|------------------------|----------------------------|------------------------------|
| Bogan Shire Council       | Lachlan Shire Council  | Warren Shire Council       | Narramine Shire Council      |
| Parkes Shire Council      | Forbes Shire Council   | Weddin Shire Council       | Coonamble Shire Council      |
| Gilgandra Shire Council   | Dubbo Regional Council | Cabarne Shire Council      | Cowra Shire Council          |
| Orange Shire Council      | Blayney Shire Council  | Warrumbungle Shire Council | Mid-Western Regional Council |
| Bathurst Regional Council | Lithgow City Council   | Oberon Council             |                              |

### Hunter

|                            |                             |                         |                       |
|----------------------------|-----------------------------|-------------------------|-----------------------|
| Upper Hunter Shire Council | Muswellbrook Shire Council  | Singleton Shire Council | Mid-Coast Council     |
| Dungog Shire Council       | Maitland City Council       | Cessnock City Council   | Port Stephens Council |
| Newcastle City Council     | Lake Macquarie City Council |                         |                       |

### New England North West

|                            |                                 |                           |                                |
|----------------------------|---------------------------------|---------------------------|--------------------------------|
| Moree Plains Shire Council | Narrabri Shire Council          | Gunnedah Shire Council    | Liverpool Plains Shire Council |
| Gwydir Shire Council       | Tamworth Regional Council       | Inverell Shire Council    | Uralla Shire Council           |
| Tenterfield Shire Council  | Glen Innes Severn Shire Council | Armidale Regional Council | Walcha Council                 |

### North Coast

|                         |                         |                         |                                 |
|-------------------------|-------------------------|-------------------------|---------------------------------|
| Tweed Shire Council     | Kyogle Council          | Lismore City Council    | Byron Shire Council             |
| Ballina Shire Council   | Richmond Valley Council | Clarence Valley Council | Coffs Harbour City Council      |
| Bellingen Shire Council | Nambucca Shire Council  | Kempsey Shire Council   | Port Macquarie-Hastings Council |

### Riverina Murray

|                            |                          |                                       |                          |
|----------------------------|--------------------------|---------------------------------------|--------------------------|
| Hay Shire Council          | Edward River Council     | Murray River Council                  | Carrathool Shire Council |
| Griffith City Council      | Murrumbidgee Council     | Berrigan Shire Council                | Bland Shire Council      |
| Leeton Shire Council       | Narrandera Shire Council | Federation Council                    | Temora Shire Council     |
| Coolamon Shire Council     | Junee Shire Council      | Wagga Wagga City Council              | Lockhart Shire Council   |
| Greater Hume Shire Council | Aldbury City Council     | Cootamundra-Gundagai Regional Council | Snowy Valleys Council    |

### South East and Tablelands

|                                      |                               |                             |                           |
|--------------------------------------|-------------------------------|-----------------------------|---------------------------|
| Hilltops Council                     | Yass Valley Council           | Upper Lachlan Shire Council | Goulburn Mulwaree Council |
| Queanbeyan-Palerang Regional Council | Snowy Monaro Regional Council | Wingecambee Shire Council   | Eurobodalla Shire Council |
| Bega Valley Shire Council            |                               |                             |                           |

### Illawarra Shoalhaven

|                         |                         |                           |                         |
|-------------------------|-------------------------|---------------------------|-------------------------|
| Shoalhaven City Council | Kiama Municipal Council | Shellharbour City Council | Wollongong City Council |
|-------------------------|-------------------------|---------------------------|-------------------------|

## Joint Organisation Frequently Asked Questions



### **Q1: What is a Joint Organisation?**

**A:** A Joint Organisation is a new entity under the Local Government Act comprising member councils in regional NSW to provide a stronger voice for the communities they represent.

Each Joint Organisation will comprise at least three member councils and align with one of the State's strategic growth planning regions. One of the member council's mayors will be elected chairperson and an Executive Officer may be appointed.

### **Q2: How will Joint Organisations benefit councils and communities in regional NSW?**

**A:** Joint Organisations will transform the way that the NSW Government and local councils collaborate, plan, set priorities and deliver important projects on a regional scale. These new partnerships will benefit local communities across regional NSW by working across traditional council boundaries.

### **Q3: How do we know Joint Organisations will work?**

**A:** The Joint Organisation model has been developed in close consultation with councils and the NSW Government has listened to regional councils to get the model right. This included a pilot program for five groups of councils to test a range of options, which involved the participation of 43 councils and delivered a range of initiatives and projects to those regions.

An independent evaluation of the pilot program found Joint Organisations bring benefits to regional communities in delivering on-the-ground projects and attracting more investment to regional communities.

### **Q4: Why should councils choose to form a Joint Organisation?**

**A:** Joint Organisations will provide a forum for councils, agencies and others to come together and focus on their regional priorities – the things that matter for that region. Joint Organisations will help drive the delivery of important regional projects – the infrastructure and services that local communities need and deserve.

Joint Organisations will also provide councils with a more efficient way to deliver shared services for members and the region. Where member councils agree, they can choose to share a common approach to services such as information technology, water management services and community strategic planning. The NSW Government will provide \$3.3 million to support councils to establish Joint Organisations.

### **Q5: Can councils determine their own regional boundaries?**

**A:** While the choice to join, and composition of a Joint Organisation is voluntary, the NSW Government will only support the creation of Joint Organisations within existing State planning regions and in regional NSW. Councils have told us that effective collaboration will only be realised when State and local government boundaries are aligned.

To aid this process the NSW Government has consulted the sector on boundary criteria which they can take into account when determining the membership of their Joint Organisation.

Joint Organisation boundaries should:

- align with, or 'nest' within one of the State's planning regions
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, for example, leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of an appropriate size to partner with State, Commonwealth and other partners
- Consistent with previous Government decisions, Joint Organisations will not be considered for metropolitan Sydney and the Central Coast at this time.



**Q6: Are Far West Councils able to form a JO?**

**A:** The Government will be writing to Far West councils to advise them of their opportunity to form or join a JO. This will include specific guidance applicable to Far West councils only.

**Q7: What are the next steps for interested councils?**

**A:** Councils are invited to nominate to form a Joint Organisation in their region. Councils are encouraged to open discussions with their neighbours as soon as possible.

The Office of Local Government is available to facilitate these discussions and provide support to councils through the nomination process. Specific requirements to form a Joint Organisation will be provided to councils shortly.

Each Joint Organisation will be created by a proclamation and the NSW Government will then ask the Commonwealth to endorse each Joint Organisation as a non-national system employer to ensure that any staff of a Joint Organisation, with the exception of the Executive Officer, are employed under the State local government award.

**Q8: What support will be provided to councils and Joint Organisations once established?**

**A:** The Office of Local Government will work with Joint Organisations to support their establishment and ensure they have the necessary systems and governance in place for the Joint Organisations to deliver results for regional communities.

The Office of Local Government and the Department of Premier and Cabinet will foster collaboration between Joint Organisations and State agencies to identify and act on opportunities to benefit regional communities.

**Q9: Can councils choose not to participate?**

**A:** Councils can choose not to become a member of a Joint Organisation. The Government strongly encourages all councils in regional NSW to consider the benefits and opportunities offered by Joint Organisations.

Councils that are members of Joint Organisations will be able to take advantage of investment opportunities that are delivered through the Joint Organisation.

**Q10: What funding is available to Joint Organisations?**

**A:** The Government will provide up to \$5.3 million in seed funding to Joint Organisations to support their establishment. The Government will identify opportunities for additional investment through Joint Organisations in regional economies.

Funding for each Joint Organisation will be based on the number of councils that choose to form a Joint Organisation, with maximum funding provided to regions where all councils in a region choose to be members of the new regional body.

All Joint Organisations, whether they were pilot regions or not, will be provided with seed funding.

Further details on funding arrangements will be provided to councils.

**Q11: Will this funding be enough to help councils establish a JO?**

**A:** The NSW Government is providing significant funding and support to help those councils that choose to establish a Joint Organisation. The pilot program demonstrated that groups of councils can achieve substantial benefits for their communities and significant cost savings by working together through a Joint Organisation.

**Q12: How are Joint Organisations different to Regional Organisations of Councils?**

**A:** The Joint Organisation model provides for greater certainty and continuity as well as recognising the unique differences in the many regions of NSW. While some ROCs have been effective, they have varied functions, membership, and governance structures which often makes collaboration more difficult.



## Joint Organisation Resource List



### Website

[www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

### OLG key contacts

|                                                      |              |
|------------------------------------------------------|--------------|
| Chris Presland, Director of Reform Implementation    | 0413 274 882 |
| Meissa Gibbs, Director Policy and Sector Development | 0491 225 904 |
| Office of Local Government, Development Team         | 02 4428 4100 |

### Secure Stronger Councils Portal

A secure portal is available for councils to access information and share resources on Joint Organisations. To access the portal go to <https://portal.strongercouncils.nsw.gov.au>

You will need to login and register with your council email address.

OLG will use the portal to provide up to date information and share best practice between councils and Joint Organisations during the formation and implementation phase.

### Department of Premier and Cabinet Regional contacts

|                                                            |                                                     |
|------------------------------------------------------------|-----------------------------------------------------|
| Hunter<br>0418406733   02 49212603                         | Aaron Spadaro, Senior Coordination Officer          |
| Northern NSW (Tamworth)<br>0477316 189   0267602671        | Alison McGarrin, Director, Northern NSW             |
| Northern NSW (Coffs Harbour)<br>0481 919 697   02 66598651 | Andrew Hegedus, Director, North Coast               |
| Southern NSW (Wollongong)<br>0477 320 822   0242536301     | Anthony Body, Director Southern Region              |
| Southern NSW (Queanbeyan)<br>0427 454 375   02 92283296    | Heidi Stratford, Director South East and Tablelands |
| Western NSW (Dubbo)<br>0400 364 960   02 68267801          | Ashley Albury, Director, Western NSW                |
| Western NSW (Wagga)<br>0417947976                          | Trudi McDonald, Director Riverina Murray            |

### 11.1.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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#### **1. Expression of Interest - Safe and Secure Water Program (SSWP) funding – Grawin Pipeline**

Council received the attached letter dated 11 December 2017 in relation to the expression of interest outcome. Unfortunately Council's application has been assessed as not eligible to proceed to detailed application stage by the SSWP Technical Review Panel.

The SSWP Technical Review Panel is an independent panel comprising of 6 voting members from 5 separate government agencies (NSW Health, DPC, OLG, EPA, and DoI Water). The Panel also invites input from observers including other government agencies, a Probity consultant, economists and subject matter experts.

The Technical Review Panel considers that this project does not meet SSWP's funding guidelines as this project does not appear to solve water security or water quality issues.

#### **2. Application for funding under the 17-18 Floodplain Management Program Design and construction of levee in Rowena**

Council received the attached letter dated 24 November December 2017 in relation to the outcome of the application.

Unfortunately the project did not receive grant funding under this program. It is stated in the letter that a flood study and floodplain risk management study and plan must be completed prior to funding being made available for investigation and design and construction projects.

#### **3. Draft Code of Meeting Practice**

A draft code has now been released and is on public exhibition until Friday 18 March, 2018. Council will need to consider lodging a submission.

#### **Matters for Brief Mention or Information Only**

##### **Recommendation:**

That the following matters listed by the General Manager for brief mention or information only be received and noted.

##### **Moved:**

##### **Seconded:**

##### **Attachments:**

1. Letter from Department of Industry – Water
2. Letter from Office of Environmental and Heritage



**Department  
of Industry**

**Department of Industry – Water**

OUT17/49206

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Ramsland

**Safe and Secure Water Program – Grawin Pipeline (SSWP043)**

Thank you for your expression of interest for NSW Government co-funding for construction of the Grawin Pipeline through the Safe and Secure Water Program (SSWP).

Unfortunately this project was assessed as not eligible to proceed to Stage 2 (detailed application) at the SSWP Technical Review Panel (TRP) meeting held on 8 December 2017.

Based on the information provided in the EOI, the TRP considers that this project does not meet SSWP's funding guidelines as this project does not appear to solve water security or water quality issues. Additional scoping work is considered warranted to explore all options that could address the issues identified.

The TRP has also suggested that Council contact the Department of Industry - Water (DoI Water) and the Department of Health to seek technical assistance preparing the options study.

If you require additional information or wish to discuss this matter further, please contact the SSWP Manager, Vince Keogh on 0438 150 884 or via email at [vince.keogh@dpi.nsw.gov.au](mailto:vince.keogh@dpi.nsw.gov.au)

Yours sincerely

Vince Keogh - on behalf of

**Frank Garofalow**  
**Technical Review Panel Chair - Safe and Secure Water Program**  
**Group Director Water Regulation**  
**Department of Industry – Water**

11 December 2017



Office of  
Environment  
& Heritage

DOC17/575520

RECEIVED 01 DEC 2017

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Attention: Don Ramsland

Dear Mr Ramsland

**RE: Application for funding under the 2017-18 Floodplain Management Program**  
**Design and construction of levee in Rowena NSW**  
**Grant Reference Number: 2017-18-FM-0131**

Thank you for your application for financial assistance under the 2017-18 Floodplain Management Program.

The Minister for the Environment has announced the successful grants for 2017-18. Unfortunately, the above project did not receive grant funding under the 2017-18 program. A flood study and floodplain risk management study and plan must be completed prior to funding being made available for investigation and design and construction projects. Council is encouraged to reapply in a future funding round to undertake a combined flood study and floodplain risk management study and plan for this area.

If you have any queries regarding the above, please contact me on 02 9895 6533 or at [coastalestuary.floodgrants@environment.nsw.gov.au](mailto:coastalestuary.floodgrants@environment.nsw.gov.au)

Thank you for your interest in this Program and I encourage you to submit further or redeveloped projects under future funding rounds.

Yours sincerely

 24 NOV 2017

**LEAH ANDREWS**  
**Senior Team Leader, Contestable Grants – Coast, Estuary and Flood**  
**Regional Operations**

Contact officer: Ivan Rivas  
02 6883 5352

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PO Box 644, Parramatta NSW 2124  
Level 4, 10 Valentine Ave, Parramatta NSW 2150  
Tel: (02) 9995 5000 Fax: (02) 9995 6900  
ABN 30 841 387 271  
[www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 30 NOVEMBER 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> November 2017.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 30<sup>th</sup> November 2017 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

**Current Position:**

Council at the end of November 2017 held a total of \$29,481,641.33 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of November 2017 Council had earned \$314,839.50 in interest including accrued interest to 30<sup>th</sup> November 2017. This result is in excess of the current budget of \$278,428 for the period and validates Council's current investing strategy.

Council's investments at 30<sup>th</sup> November 2017 had an average interest rate of 2.60% per annum and a weighted average interest rate of 2.59%, both of which are higher than the 3 and 6 months BBSW rates of 1.7400% and 1.9150% respectively as at 30<sup>th</sup> November 2017.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| Overall Portfolio Maturity as at 30th November 2017 |                       |                       |                        |                    |
|-----------------------------------------------------|-----------------------|-----------------------|------------------------|--------------------|
| <i>Maturity Periods</i>                             | <i>Policy Minimum</i> | <i>Policy Maximum</i> | <i>% of Money held</i> | <i>Amount held</i> |
| Portfolio % < 1 year                                | 40%                   | 100%                  | 69.47%                 | \$ 20,481,641.33   |
| Portfolio % > 1 year, < 3 years                     | 0%                    | 60%                   | 16.96%                 | \$ 5,000,000.00    |
| Portfolio % > 3 year, < 5 years                     | 0%                    | 40%                   | 13.57%                 | \$ 4,000,000.00    |
| Portfolio % > 5 years                               | 0%                    | 10%                   | 0.00%                  | \$ -               |
|                                                     |                       |                       | 100%                   | \$ 29,481,641.33   |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)



**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

| Attachment One<br>Cash and Investments Holdings as at 30th November 2017 |                                         |                             |                       |                    |                                  |                                                |
|--------------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Investment                                                               | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                                  |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                                        | On Call                                 | 0.90%                       | Monthly               | EOM                | 926,651                          | Pd Monthly                                     |
| Commonwealth Bank                                                        | On Call                                 | 1.10%                       | Monthly               | EOM                | 1,554,987                        | Pd Monthly                                     |
| Commonwealth Bank                                                        | On Call                                 | 0.90%                       | Monthly               | EOM                | 0                                | Pd Monthly                                     |
| Suncorp                                                                  | On Call                                 | 0.00%                       | Monthly               | EOM                | 4                                | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                                            |                                         |                             |                       |                    | <b>2,481,641</b>                 |                                                |
| <u>Term Deposits</u>                                                     |                                         |                             |                       |                    |                                  |                                                |
| Bendigo and Adelaide Bank                                                | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | \$5,987.67                                     |
| Bendigo and Adelaide Bank                                                | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | \$5,794.52                                     |
| Newcastle Permanent Building Society                                     | 21/08/2019                              | 3.00%                       | Maturity              | 17/02/2018         | 500,000                          | \$534.25                                       |
| Newcastle Permanent Building Society                                     | 15/08/2018                              | 2.90%                       | Maturity              | 17/02/2018         | 500,000                          | \$516.44                                       |
| Westpac                                                                  | 10/01/2018                              | 2.60%                       | Maturity              | 10/01/2018         | 1,000,000                        | \$6,980.82                                     |
| ING                                                                      | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | \$3,290.96                                     |
| National Australia Bank                                                  | 17/01/2018                              | 2.56%                       | Maturity              | 17/01/2018         | 1,000,000                        | \$5,330.41                                     |
| Bank of Queensland                                                       | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2018         | 1,000,000                        | \$1,265.75                                     |
| ME Bank                                                                  | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | \$8,457.53                                     |
| ME Bank                                                                  | 13/12/2017                              | 2.65%                       | Maturity              | 13/12/2017         | 1,000,000                        | \$19,393.97                                    |
| AMP Bank                                                                 | 30/05/2018                              | 2.60%                       | Maturity              | 30/05/2018         | 1,000,000                        | \$12,778.08                                    |
| Bank Australia                                                           | 31/01/2018                              | 2.30%                       | Maturity              | 31/01/2018         | 1,000,000                        | \$6,553.43                                     |
| My State Bank                                                            | 6/12/2017                               | 2.70%                       | Maturity              | 6/12/2017          | 1,000,000                        | \$4,032.88                                     |
| Bank Australia                                                           | 20/12/2017                              | 2.80%                       | Maturity              | 20/12/2017         | 1,000,000                        | \$13,093.15                                    |
| Bank Australia                                                           | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | \$13,501.37                                    |
| ME Bank                                                                  | 21/02/2018                              | 2.45%                       | Maturity              | 21/02/2018         | 1,000,000                        | \$5,983.56                                     |
| National Australia Bank                                                  | 3/01/2018                               | 2.49%                       | Maturity              | 3/01/2018          | 1,000,000                        | \$4,262.33                                     |
| Westpac                                                                  | 17/01/2018                              | 2.59%                       | Maturity              | 17/01/2018         | 1,000,000                        | \$1,006.85                                     |
| National Australia Bank                                                  | 24/01/2018                              | 2.51%                       | Maturity              | 24/01/2018         | 1,000,000                        | \$7,115.07                                     |
| National Australia Bank                                                  | 4/03/2018                               | 2.55%                       | Maturity              | 4/03/2018          | 1,000,000                        | \$6,685.48                                     |
| Bank of Queensland                                                       | 4/04/2018                               | 2.60%                       | Maturity              | 4/04/2018          | 1,000,000                        | \$6,031.50                                     |
| Westpac                                                                  | 14/02/2018                              | 2.56%                       | Maturity              | 14/02/2018         | 1,000,000                        | \$3,919.73                                     |
| Westpac                                                                  | 17/10/2018                              | 2.67%                       | Maturity              | 17/10/2018         | 1,000,000                        | \$3,982.19                                     |
| Bank of Queensland                                                       | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2018         | 1,000,000                        | \$4,060.27                                     |
| <b>Total Term Deposits</b>                                               |                                         |                             |                       |                    | <b>21,500,000</b>                | <b>\$150,558.23</b>                            |
| <u>Variable Rate Deposits</u>                                            |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                                      | 24/01/2018                              | 2.49%                       | Quarterly             | 24/01/2018         | 500,000                          | \$1,159.72                                     |
| IMB                                                                      | 14/02/2018                              | 2.52%                       | Quarterly             | 14/02/2018         | 500,000                          | \$552.33                                       |
| Commonwealth Bank                                                        | 20/04/2021                              | 2.93%                       | Quarterly             | 22/01/2018         | 500,000                          | \$1,565.34                                     |
| Commonwealth Bank                                                        | 23/08/2021                              | 2.83%                       | Quarterly             | 24/02/2018         | 500,000                          | \$232.60                                       |
| Commonwealth Bank                                                        | 31/08/2021                              | 2.78%                       | Quarterly             | 28/02/2018         | 500,000                          | \$76.16                                        |
| National Australia Bank                                                  | 4/11/2019                               | 2.59%                       | Quarterly             | 5/02/2018          | 1,000,000                        | \$1,915.89                                     |
| Westpac                                                                  | 16/11/2021                              | 2.89%                       | Quarterly             | 16/02/2018         | 1,000,000                        | \$1,108.49                                     |
| Newcastle Permanent Building Society                                     | 2/09/2020                               | 2.71%                       | Quarterly             | 28/02/2018         | 1,000,000                        | \$0.00                                         |
| <b>Total Floating Rate Deposits</b>                                      |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$6,610.55</b>                              |
| <b>Total Cash and Investments</b>                                        |                                         |                             |                       |                    | <b>29,481,641</b>                | <b>\$157,168.77</b>                            |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 30th November 2017 |                                 |                               |                           |
|------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                   | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| AMP                                                              | AMP                             | 3.39%                         | \$1,000,000.00            |
| Bank of Queensland                                               | BOQ                             | 10.18%                        | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                        | BAB                             | 3.39%                         | \$1,000,000.00            |
| Commonwealth Bank                                                | CBA                             | 13.51%                        | \$3,981,637.40            |
| IMB                                                              | IMB                             | 3.39%                         | \$1,000,000.00            |
| ING                                                              | ING                             | 1.70%                         | \$500,000.00              |
| Members Equity Bank                                              | ME                              | 10.18%                        | \$3,000,000.00            |
| My State Bank                                                    | MSB                             | 3.39%                         | \$1,000,000.00            |
| National Australia Bank                                          | NAB                             | 16.96%                        | \$5,000,000.00            |
| Newcastle Permanent Building Society                             | NPBS                            | 6.78%                         | \$2,000,000.00            |
| Bank Australia                                                   | BA                              | 10.18%                        | \$3,000,000.00            |
| Westpac                                                          | W                               | 16.96%                        | \$5,000,000.00            |
| Suncorp                                                          | SC                              | 0.00%                         | \$3.93                    |
|                                                                  |                                 | 100%                          | \$29,481,641.33           |

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30<sup>th</sup> November 2017 Walgett Shire Council's total available cash and invested funds totalled \$29,481,641.33, a decrease of \$1,433,626.93 from 31<sup>st</sup> October 2017. This decrease in the total portfolio can be attributed to the expenditure related to the ongoing capital projects during the month in particular the replacement of timber bridges and the Walgett Levee Upgrade projects.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



### General Fund Bank Account Reconciliation

|                                      |                   |        |                                                    |  |  |  |  |
|--------------------------------------|-------------------|--------|----------------------------------------------------|--|--|--|--|
| <u>Bank Account no. 273228000051</u> |                   |        |                                                    |  |  |  |  |
| Bank account Closing Balance         | 926,650.78        |        | As per Bank Statement dated 30-11-2017             |  |  |  |  |
| Less Unpresented Cheques             | (13,965.00)       |        | As per Bank Reconciliation Report dated 30-11-2017 |  |  |  |  |
| Plus Unpresented Deposits            | 19,890.84         |        | As per Bank Reconciliation Report dated 30-11-2017 |  |  |  |  |
|                                      | <b>932,576.62</b> |        |                                                    |  |  |  |  |
| General Ledger Balance               | 1,549,334.31      | 2017FY |                                                    |  |  |  |  |
|                                      | (616,757.69)      | 2018FY |                                                    |  |  |  |  |
|                                      | <b>932,576.62</b> |        |                                                    |  |  |  |  |

### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> November 2017.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

### Cash and Investment Report as at 30<sup>th</sup> November 2017

#### Recommendation:

That the Investment report as at 30<sup>th</sup> November 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The un-audited result of 10.38% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position**

Collection of the current years levy and arrears as at 30<sup>th</sup> November 2017 is 55.56% down from 58.39% at the 30<sup>th</sup> November 2016. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30<sup>th</sup> November 2017.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| <b>Monthly Outstanding Rates Report</b>                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>The Monthly Outstanding Rates Report be received and noted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 30<sup>th</sup> November 2017.

## Monthly Report - Outstanding Rates & Annual Charges as at 30 November 2017

### Report on Rates and Annual Charges - 30 November 2017

*Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017*

|                                                         | 5 December 2017       | 30 November 2017      | 30 November 2016      |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40            | 729,437.40            | 774,770.67            |
| Adjustment                                              |                       |                       | (5.59)                |
| Sub Total                                               | 729,437.40            | 729,437.40            | 774,765.08            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 33,246.40             | 33,246.40             | 2,097.20              |
| Adjusted Levy                                           | 9,158,421.09          | 9,158,421.09          | 8,761,746.99          |
| Interest (Including write off's)                        | 20,036.44             | 20,015.63             | 25,734.02             |
| Adjustments (Including Write Off's)                     | (13,023.44)           | (13,023.44)           | (729.34)              |
| Sub Total                                               | 9,198,680.49          | 9,198,659.68          | 8,788,848.87          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>9,928,117.89</b>   | <b>9,928,097.08</b>   | <b>9,563,613.95</b>   |
| Payments                                                | (5,500,520.13)        | (5,337,171.09)        | (5,292,728.13)        |
| Pensioner Concessions - Govt                            | (98,141.95)           | (98,141.95)           | (97,773.41)           |
| Pensioner Concessions - Council                         | (80,301.97)           | (80,301.97)           | (80,000.38)           |
| Discount                                                | 15.81                 | 15.81                 | (96,979.59)           |
| Special Rebate Council                                  | 0.00                  | 0.00                  | (16,785.30)           |
| Sub Total                                               | (5,678,948.24)        | (5,515,599.20)        | (5,584,266.81)        |
| <b>Total Remaining Levy</b>                             | <b>\$4,249,169.65</b> | <b>\$4,412,497.88</b> | <b>\$3,979,347.14</b> |
| Current                                                 | 3,517,270.43          | 3,677,177.06          | 3,409,663.65          |
| Arrears                                                 | 464,600.60            | 467,476.16            | 413,230.70            |
| Interest b/f from previous years                        | 66,306.54             | 66,063.32             | 61,205.63             |
| Current year interest                                   | 18,290.62             | 18,418.88             | 19,307.43             |
| Legals                                                  | 182,701.46            | 183,362.46            | 75,939.73             |
| <b>Total Remaining Levy</b>                             | <b>\$4,249,169.65</b> | <b>\$4,412,497.88</b> | <b>\$3,979,347.14</b> |
| Variance                                                | \$0.00                | -\$0.00               | \$0.00                |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 57.20%                | 55.56%                | 58.39%                |
| Collected YTD % of Levy                                 | 59.80%                | 58.02%                | 60.22%                |

## 11.2.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 00/00/00

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### 1. Lightning Ridge Bore Baths

The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building which has been reported to Council. The Chief Financial Officer has placed an order with GHD for development of engineer's plans for the construction of a new tank. The plans should be available for the November 17 Council meeting. It is proposed to call expressions of interest as soon as the plans and scope of works is available. *Estimated Completion Date 30<sup>th</sup> March 2018.*

### 2. Property Matters

- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been installed in the walkways. *Estimated Completion Date 30<sup>th</sup> June 2018.*
- The CFO and Property Officer have met with **Burren Junction Hall** committee members and heritage adviser Mr Ray Christison regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the "Drought Communities Program". A local builder has provided a scope of works and Tenders will be called after quotations for painting and electrical work are received. Grant application completed and submitted prior to the December 17 Council meeting. *Estimated Completion Date 30<sup>th</sup> June 2018.*
- Quotations have been received for the **Burren Junction toilet facility**. *Estimated Completion Date 31<sup>st</sup> March 2018.*
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the "Drought Communities program". A scope of works is also under development. *Estimated Completion Date 30<sup>th</sup> June 2018.*
- Quotations are being sought for the installation of a new shop front to Council properties in **Fox Street Walgett** that have been the subject of vandalism. Estimate lodged with insurer. *Estimated Completion date 31<sup>st</sup> January 2018.*
- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed. *Estimated Completion Date 30<sup>th</sup> April 2018.*
- **Len Cram Park** disabled toilet and shade shelter plans are underway and quotations have been finalised. *Estimated Completion Date 31<sup>st</sup> March 2018.*
- Quotations are being sought for two (2) sheds for the **Collarenebri Showground** that will double as dorms during events such as "Pony Club". *Estimated Completion Date 31<sup>st</sup> March 2018.*
- Quotations are being finalised for the new roof on the **Gordon Pavilion** at the Walgett Showground. *Estimated Completion Date 31<sup>st</sup> January 2018.*



- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council. Discussions to be held with Director Engineering to assess scope of works and completion date.
- Quotations are being sought for the air-conditioning and replacement of entry and emergency doors at the **Lightning Ridge Arts & Crafts Centre**. *Estimated Completion Date 28<sup>th</sup> February 2018.*
- Quotations to be sought for the Collarenebri Golf Club replacement as this is an insurance matter. *Timeframe not available.*

*Note from CFO.*

The time frame for the abovementioned works are estimates only and will be updated monthly as work progresses.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer be received and noted.

**Moved:**

**Seconded:**



## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 PLACE NAMING REQUEST – BURREN JUNCTION PARK

|                           |                                                |
|---------------------------|------------------------------------------------|
| <b>REPORTING SECTION:</b> | Environmental Services                         |
| <b>AUTHOR:</b>            | Director Environmental Services, Jess McDonald |
| <b>FILE NUMBER:</b>       | 00/00/00                                       |

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**Summary:**

This report is in relation to a request from Jude Retford to name a park in Burren Junction. The subject park is located adjacent to the pool and has play equipment installed.

**Background:**

In 2014 Council received a written proposal from Jude Retford requesting the above mentioned park be named 'Bill Findley Memorial Park'. The park is not currently named.

Jude states in her email that Bill Findley has now passed away and that the request would be a fitting gesture to a person who had involvement in the Burren Junction community.

**Current Position:**

The proposal, if agreed to by Council, would then be placed on public exhibition for 28 days for any comments from the public for Council's consideration.

If the Council decides to agree to the naming of the park as is, after taking into consideration any comments from the public, the request will then be forwarded onto the Geographical Names Board for consideration and processing.

Once the GNB has the proposal, they then review the proposal and conduct their own public consultations.

Once consultations are complete, depending on the outcome of those consultations. The GNB will then assign the name.

It is possible that the GNB may wish to modify the name as requested, such as shortening the name to 'Findley Park'. This will be advised in due course.

**Governance issues**

- Surveying & Spatial Information Act
- Geographical Names Act
- Environmental Planning & Assessment Act'
- Residential Parks Act
- Local Government Act

**Environmental issues**

Minimal

**Stakeholders**

Walgett Shire Council, Community, Landowners

**Financial Implications**

It is anticipated that the total cost of renaming the park and installing a sign would cost \$1300.00.

**Alternative Solutions/Options**

Do Nothing – This is not recommended as a local community member has requested Council's consideration into the matter.

**Place Naming Request – Burren Junction Park**

**Recommendation:**

That Council agree to rename the Burren Junction Park to 'Bill Findley Memorial Park' as requested by Jude Retford.

**Moved:**

**Seconded:**

**Attachments:**

Email from Jude Retford dated 23 September 2014

**From:** "Jude retford" <jude.r50@bigpond.com>  
**Sent:** Tue, 23 Sep 2014 21:38:41 +1100  
**To:** "Admin" <Admin@walgett.nsw.gov.au>  
**Subject:** Naming a park in Burren Junction

To Whom It May Concern,

I would like to submit a proposal to name a park in Burren Junction.

It is the park adjacent to the pool with the play equipment.

Believe you need to know the story of this particular park....

In 1996 the Burren Junction Community Pool Committee purchased two blocks of land from Robin Findley for a nominal amount, with a request from Robin that if we ever developed the non-pool block into a park area that it be named after his father, Bill Findley. It took a few years before we did something with the unsightly piece of land -- planted trees and attempted to grow a lawn!!

It was an eyesore but it is now quite an asset for the town, especially now that there is a playground on it.

Bill Findley recently passed away and I would like to submit a proposal that this park be named in his memory.

**BILL FINDLEY MEMORIAL PARK**

It has been a long time (18 years) and I thought it would be a fitting gesture to a person who had involvement in the Burren community.

If there is some other process/procedure that needs to be followed would you please advise asap

I have previously spoken to people at the Council and they were going to get back to me ....never heard back.

Hopefully I will receive a reply to this!

Regards

Jude Retford

### 11.3.2 MATTERS FOR BRIEF MENTION, ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- a. Walgett Shire Waste Management Strategy**  
On Monday 4<sup>th</sup> December 2017 meetings were held in both Walgett & Lightning Ridge to discuss the new document for the Review of Current Practice in waste management. The Review of Current Practices document discusses current waste management practices, council contracts, landfill life and new opportunities.
- b. Container Deposit Scheme**  
The EPA's NSW Container Deposit Scheme rolled out on 1<sup>st</sup> December 2017. There are various points for disposal across NSW and at present one of those points is located in Lightning Ridge. Council is currently investigating options for a Walgett location.
- c. Regulatory Officer**  
Council's new Regulatory officer, Phil Durrant will commence with Walgett Shire on Monday 18<sup>th</sup> December 2017.

| Matters Generally for Brief Mention or Information only from Director of Environmental Services                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30<sup>th</sup> November 2017.

**Background:**

The RMS has approved a contract of \$3,879,324 for 2017/2018 financial year which are made up of \$910,000 and \$2,901,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 30<sup>th</sup> November 2017, \$1,106,353 (38%) from Ordered Works and \$384,958 (42%) for Routine Services for 2016/2017 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Acting Director Engineering / Technical Services – November 2017**

**Recommendation:**

That Council receive and note the monthly RMCC works report for November 2017.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description                             | Physical status |
|----|-----------------------------------------|-----------------|
| 1  | SH12 Dundalla Widening                  | Complete        |
| 2  | Routine Services                        | Ongoing         |
| 3  | Wellwood widening & culvert replacement | Ongoing         |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> November 2017.

**Background:**

A budget of \$26.07 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2017/2018.

**Current Position:**

The status of work progress is as follows;

| In Progress                                     | Comments |
|-------------------------------------------------|----------|
| Dundalla Widening                               | Compete  |
| Kerb & Gutting Walgett                          | Ongoing  |
| Routine Services                                | Ongoing  |
| Wellwood widening and culvert replacement       | Ongoing  |
| RR457 Construction                              | Ongoing  |
| Wilga Street Gravelling                         | Compete  |
| Flood Damage Works                              | Ongoing  |
| Replacement of Wanourie, Blacks & Harris Bridge | Ongoing  |

**Relevant Reference Documents/Policies:**

2017/18 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30<sup>th</sup> November 2017, \$10,395,114 (39%) has been spent from a total amount of \$26,070,161 allocated for the 2017/2018 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for November 2017.

**Moved:**

**Seconded:**

**Attachment:**

2017/2018 Budget vs Expenditure spread sheet up the 30<sup>th</sup> November 2017.

| Ledger Item                               | Actual,<br>Committed and<br>On Cost up to 31 <sup>st</sup><br>October 2017 | Budget                 | %          |
|-------------------------------------------|----------------------------------------------------------------------------|------------------------|------------|
| Engineering Administration                | \$245,588.00                                                               | \$607,070.00           | 40%        |
| Depot Operation                           | \$4,913.00                                                                 | \$25,857.00            | 19%        |
| Emergency Services (RFS*SES)              | \$3,585.00                                                                 | \$341,565.00           | 1%         |
| Emergency Services                        | \$2,131.00                                                                 | \$25,511.00            | 8%         |
| Fleet Operations & Workshop               | \$709,535.00                                                               | \$4,016,423.00         | 18%        |
| Emergency Works Flood Damage              | \$0.00                                                                     | \$0.00                 |            |
| Regional Road Flood Damage                | \$212,081.00                                                               | \$0.00                 |            |
| Urban Road Operation                      | \$215,575.00                                                               | \$591,916.00           | 36%        |
| Local Roads Operations                    | \$4,280.00                                                                 | \$0.00                 |            |
| Local Roads Maintenance                   | \$370,179.00                                                               | \$1,338,463.00         | 28%        |
| Regional Roads Operations and Maintenance | \$1,664,691.00                                                             | \$2,116,183.00         | 79%        |
| RMCC                                      | \$1,491,311.00                                                             | \$3,879,324.00         | 38%        |
| Private Works                             | \$118,238.00                                                               | \$132,210.00           | 89%        |
| Walgett Depot Renewal and Improvements    | \$1.00                                                                     | \$2,400,000.00         | 0%         |
| Fleet Renewal and Improvements            | \$986,269.00                                                               | \$2,303,542.00         | 43%        |
| Local Roads Renewal                       | \$4,366,830.00                                                             | \$6,011,052.00         | 73%        |
| Regional Road Renewal                     | \$0.00                                                                     | \$2,281,000.00         | 0%         |
| Regional Road Improvement                 | \$0.00                                                                     | \$0.00                 |            |
| <b>Total</b>                              | <b>\$10,395,144.00</b>                                                     | <b>\$26,070,116.00</b> | <b>473</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo - Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 30<sup>th</sup> November 2017.

**Background:**

Council has allocated amounts of \$1,324,495 and \$58,990 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As at 30<sup>th</sup> November 2017, \$316,638.27 (23%) has been spent from a total amount of \$1,383,485 provided in the 2017/2018 budget and operational plan.

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for November 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

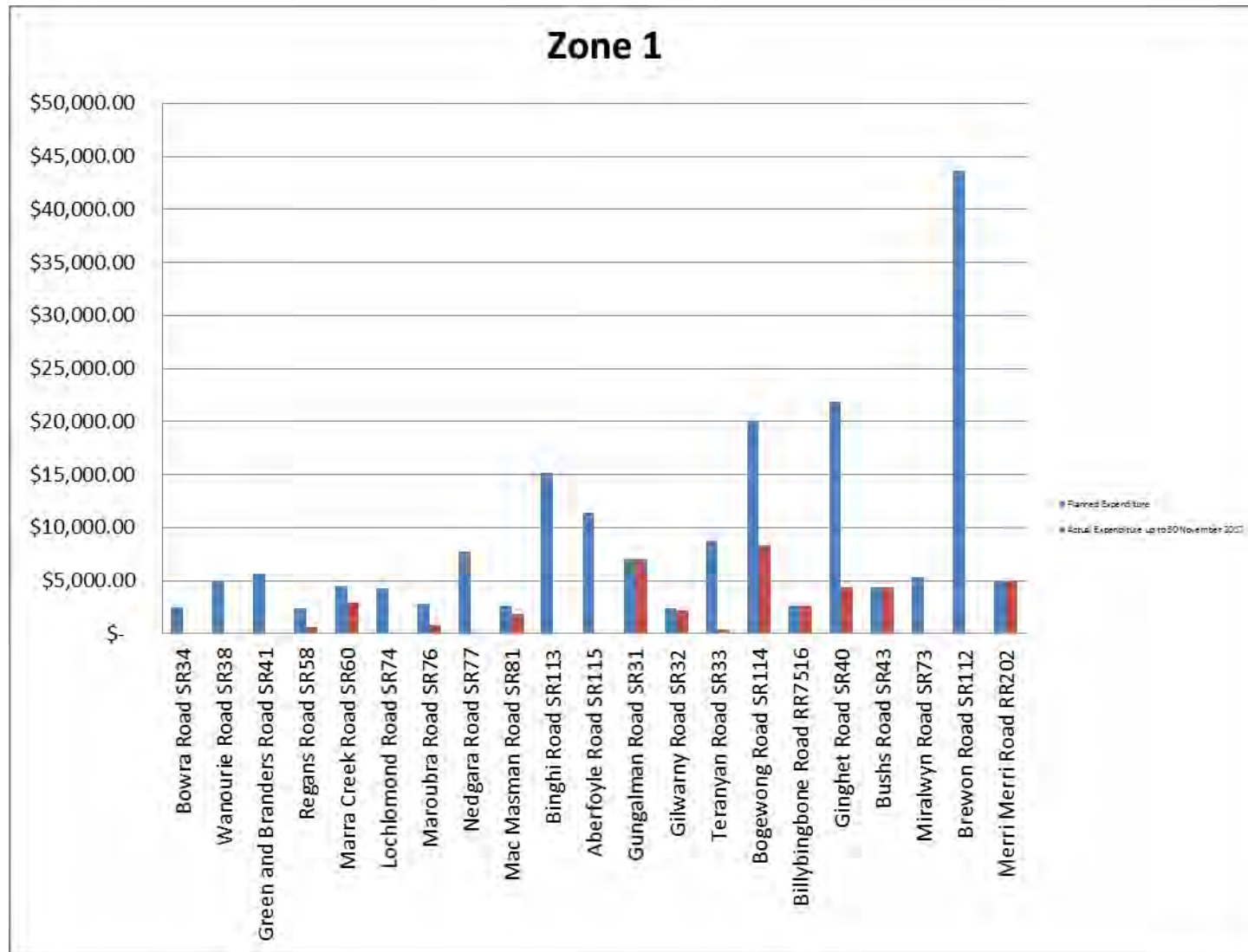
**Attachments:**

Maintenance works progress summary.

**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

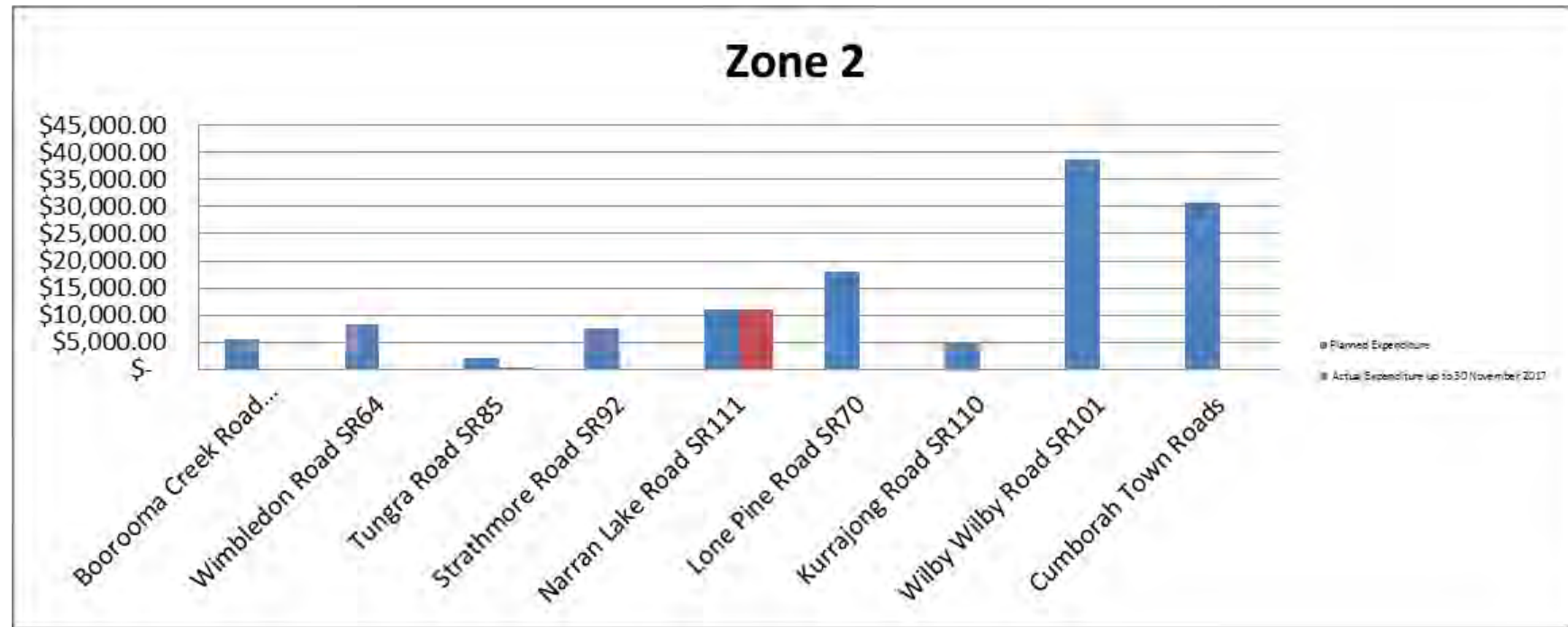
| Road Name                    | Total Length of Road | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 November 2017 | %          |
|------------------------------|----------------------|----------------------|---------------|-----------------|-------------------------------------------|------------|
| <b>Zone 1</b>                |                      |                      |               |                 |                                           |            |
| Bowra Road SR34              | 3.95                 | \$ 2,514.59          | F             |                 |                                           | 0%         |
| Wanourie Road SR38           | 6.5                  | \$ 4,964.62          | E             |                 |                                           | 0%         |
| Green and Branders Road SR41 | 11.3                 | \$ 5,674.71          | F             |                 |                                           | 0%         |
| Regans Road SR58             | 3.2                  | \$ 2,412.50          | F             | 13-11-17        | \$560.00                                  | 23%        |
| Marra Creek Road SR60        | 17.5                 | \$ 4,503.74          | E             | 28-07-17        | \$2,940.00                                | 65%        |
| Lochlomond Road SR74         | 8.4                  | \$ 4,307.07          | E             |                 |                                           | 0%         |
| Maroubra Road SR76           | 8.3                  | \$ 2,817.84          | E             | 15-11-17        | \$840.00                                  | 30%        |
| Nedgara Road SR77            | 10.7                 | \$ 7,708.90          | F             |                 |                                           | 0%         |
| Mac Masman Road SR81         | 8                    | \$ 2,634.69          | E             | 23-11-17        | \$1,890.00                                | 72%        |
| Binghi Road SR113            | 20.1                 | \$ 15,200.11         | E             |                 |                                           | 0%         |
| Aberfoyle Road SR115         | 26.2                 | \$ 11,349.42         | D             |                 |                                           | 0%         |
| Gungalman Road SR31          | 43.7                 | \$ 7,000.00          | D             | 02-10-17        | \$7,000.00                                | 100%       |
| Gilwamy Road SR32            | 7.9                  | \$ 2,432.02          | F             | 15-10-17        | \$2,205.00                                | 91%        |
| Teranyan Road SR33           | 13.7                 | \$ 8,768.78          | D             | 17-10-17        | \$350.00                                  | 4%         |
| Bogewong Road SR114          | 48.7                 | \$ 20,000.00         | D             | 25-09-17        | \$8,330.00                                | 42%        |
| Billybingbone Road RR7516    | 18.67                | \$ 2,578.25          | C             | 23-08-17        | \$2,578.25                                | 100%       |
| Ginghet Road SR40            | 47.6                 | \$ 21,820.61         | D             | 23-07-17        | \$4,410.00                                | 20%        |
| Bushs Road SR43              | 8.7                  | \$ 4,410.00          | D             | 25-10-17        | \$4,410.00                                | 100%       |
| Miralwyn Road SR73           | 17.9                 | \$ 5,369.96          | D             |                 |                                           | 0%         |
| Brewon Road SR112            | 54.7                 | \$ 43,635.21         | C             |                 |                                           | 0%         |
| Merri Merri Road RR202       | 6.57                 | \$ 5,040.00          | C             | 23-08-17        | \$5,040.00                                | 100%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 185,142.99</b> |               |                 | <b>\$ 40,553.25</b>                       | <b>22%</b> |





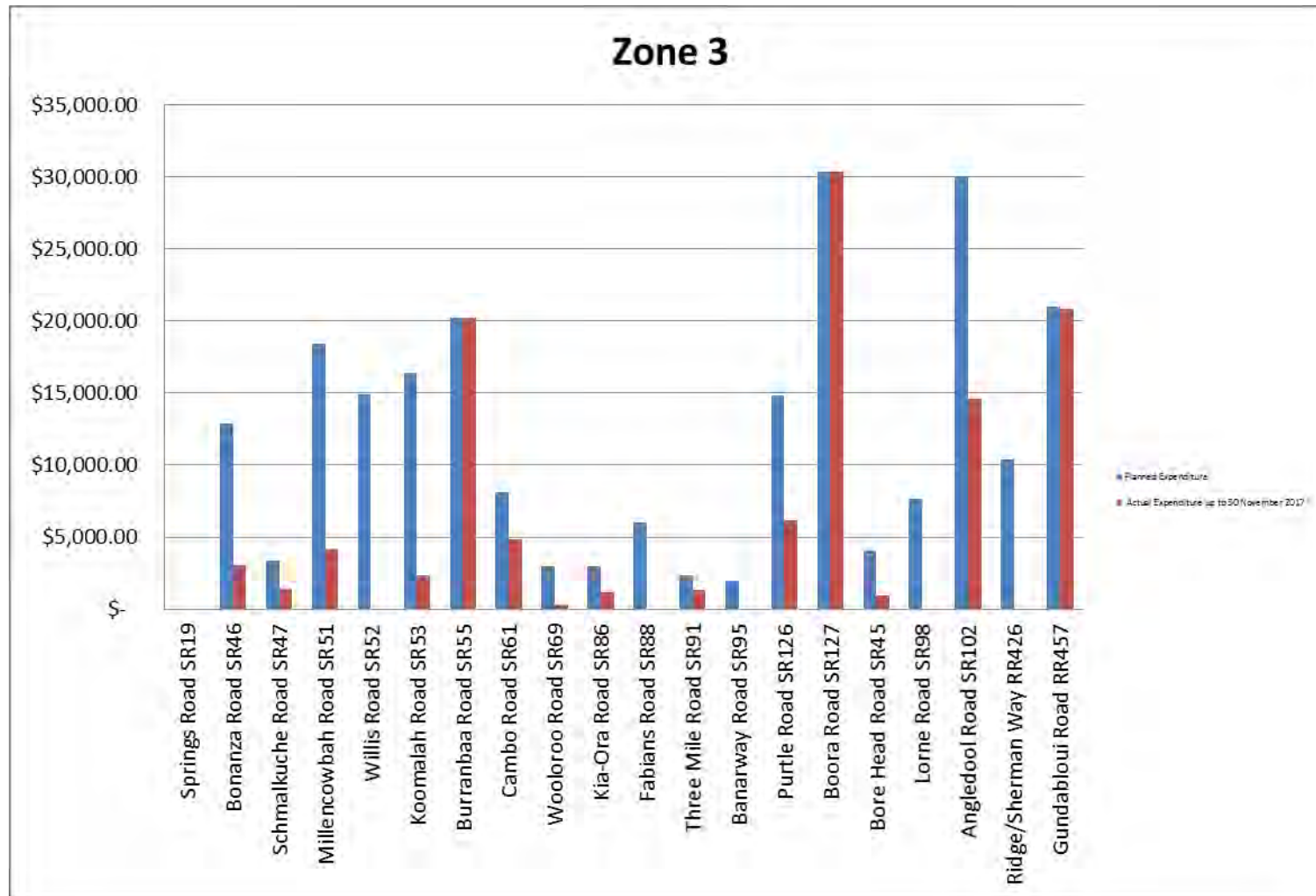
**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

| Road Name                | Total Length of Road | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 November 2017 |           |
|--------------------------|----------------------|----------------------|---------------|-----------------|-------------------------------------------|-----------|
| <b>Zone 2</b>            |                      |                      |               |                 |                                           |           |
| Boorooma Creek Road SR48 | 19.1                 | \$ 5,515.00          | E             |                 |                                           | 0%        |
| Wimbledon Road SR64      | 3.4                  | \$ 8,279.37          | E             |                 |                                           | 0%        |
| Tungra Road SR85         | 12.7                 | \$ 1,963.63          | F             | 05-12-17        | \$28.60                                   | 1%        |
| Strathmore Road SR92     | 16.42                | \$ 7,506.23          | E             |                 |                                           | 0%        |
| Narran Lake Road SR111   | 61                   | \$ 10,935.00         | D             | 14-07-17        | \$10,935.00                               | 100%      |
| Lone Pine Road SR70      | 9.6                  | \$ 18,014.95         | D             |                 |                                           | 0%        |
| Kurrajong Road SR110     | 27.8                 | \$ 4,999.15          | D             |                 |                                           | 0%        |
| Wilby Wilby Road SR101   | 28.7                 | \$ 38,673.59         | D             |                 |                                           | 0%        |
| Cumborah Town Roads      |                      | \$ 30,694.47         | E             |                 |                                           |           |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>\$ 126,581.38</b> |               |                 | <b>\$ 10,963.60</b>                       | <b>9%</b> |



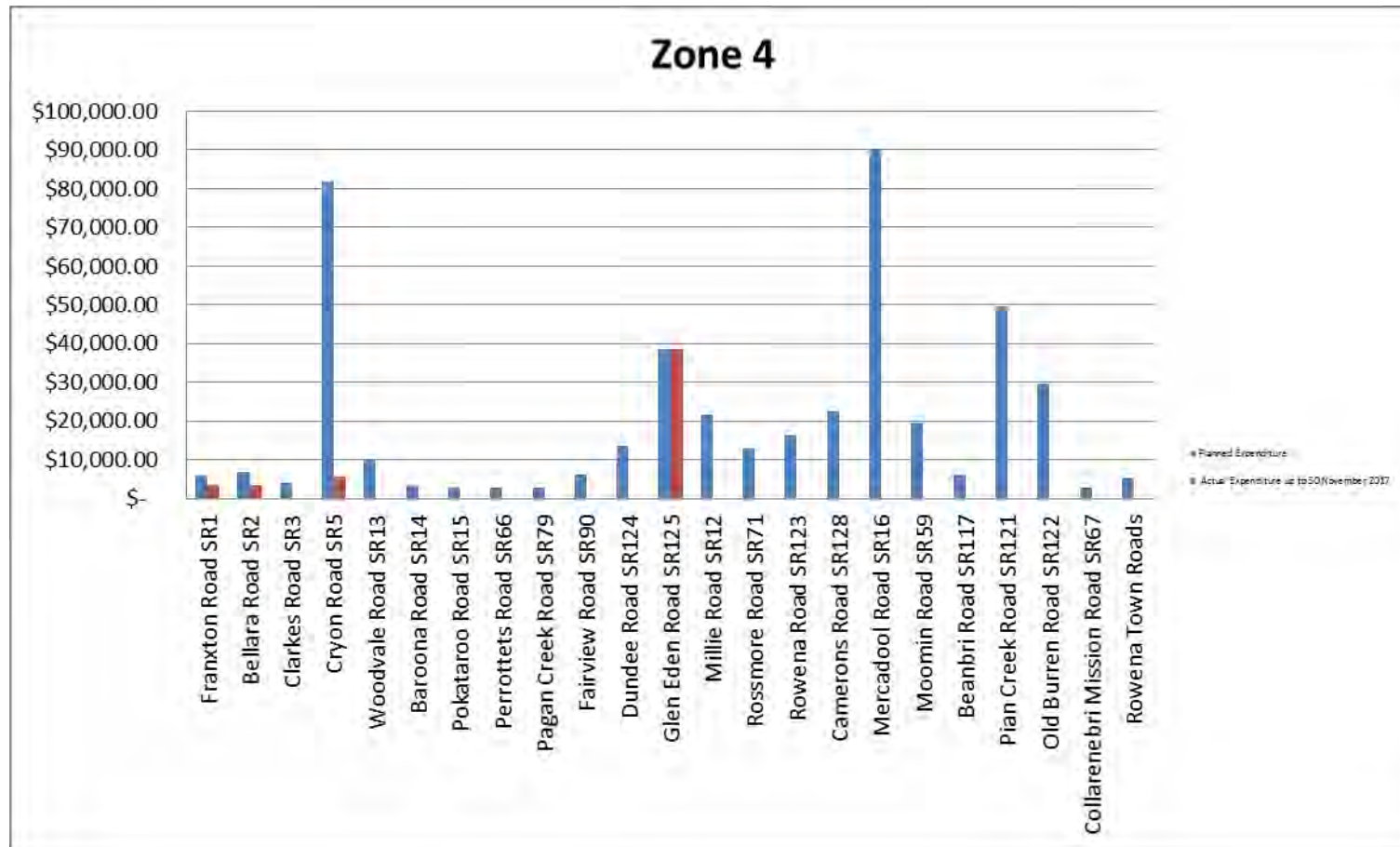
**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

| Road Name               | Total Length of Road | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 November 2017 |            |
|-------------------------|----------------------|----------------------|---------------|-----------------|-------------------------------------------|------------|
| <b>Zone 3</b>           |                      |                      |               |                 |                                           |            |
| Springs Road SR19       | 2.7                  | \$ -                 | E             |                 |                                           |            |
| Bonanza Road SR46       | 16.9                 | \$ 12,880.69         | E             | 04-07-17        | \$3,080.00                                | 24%        |
| Schmalkuche Road SR47   | 14.4                 | \$ 3,340.27          | E             | 26-07-17        | \$1,431.87                                | 43%        |
| Millencowbah Road SR51  | 27.7                 | \$ 18,420.28         | E             | 10-10-17        | \$4,180.00                                | 23%        |
| Willis Road SR52        | 14.5                 | \$ 14,934.39         | F             |                 |                                           | 0%         |
| Koomalah Road SR53      | 28.4                 | \$ 16,363.58         | E             | 09-10-17        | \$2,325.06                                | 14%        |
| Burrnbaa Road SR55      | 18.1                 | \$ 20,240.00         | E             | 29-07-17        | \$20,240.00                               | 100%       |
| Cambo Road SR61         | 21.1                 | \$ 8,096.22          | E             | 27-04-17        | \$4,820.40                                | 60%        |
| Woolaroo Road SR69      | 1                    | \$ 3,002.49          | E             | 10-10-17        | \$350.00                                  | 12%        |
| Kia-Ora Road SR86       | 6.8                  | \$ 3,002.49          | F             | 21-07-17        | \$1,147.50                                | 38%        |
| Fabians Road SR88       | 24.8                 | \$ 5,989.97          | E             |                 |                                           | 0%         |
| Three Mile Road SR91    | 0.2                  | \$ 2,374.97          | E             | 19-10-17        | \$1,302.14                                | 55%        |
| Banarway Road SR95      | 1.2                  | \$ 1,926.10          | D             |                 |                                           | 0%         |
| Purtle Road SR126       | 26.8                 | \$ 14,808.29         | E             | 13-09-17        | \$6,155.31                                | 42%        |
| Boora Road SR127        | 63.8                 | \$ 30,378.10         | D             | 03-08-17        | \$30,378.10                               | 100%       |
| Bore Head Road SR45     | 5.1                  | \$ 4,068.38          | D             | 10-10-17        | \$910.00                                  | 22%        |
| Lorne Road SR98         | 6.9                  | \$ 7,686.38          | D             |                 |                                           | 0%         |
| Angledool Road SR102    | 49.3                 | \$ 30,000.00         | C             | 12-11-17        | \$14,607.00                               | 49%        |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 10,371.75         | C             |                 |                                           | 0%         |
| Gundabloui Road RR457   | 40.9                 | \$ 21,000.00         | C             | 07-08-17        | \$20,888.29                               | 99%        |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>\$ 228,884.34</b> |               |                 | <b>\$ 111,815.67</b>                      | <b>49%</b> |



**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

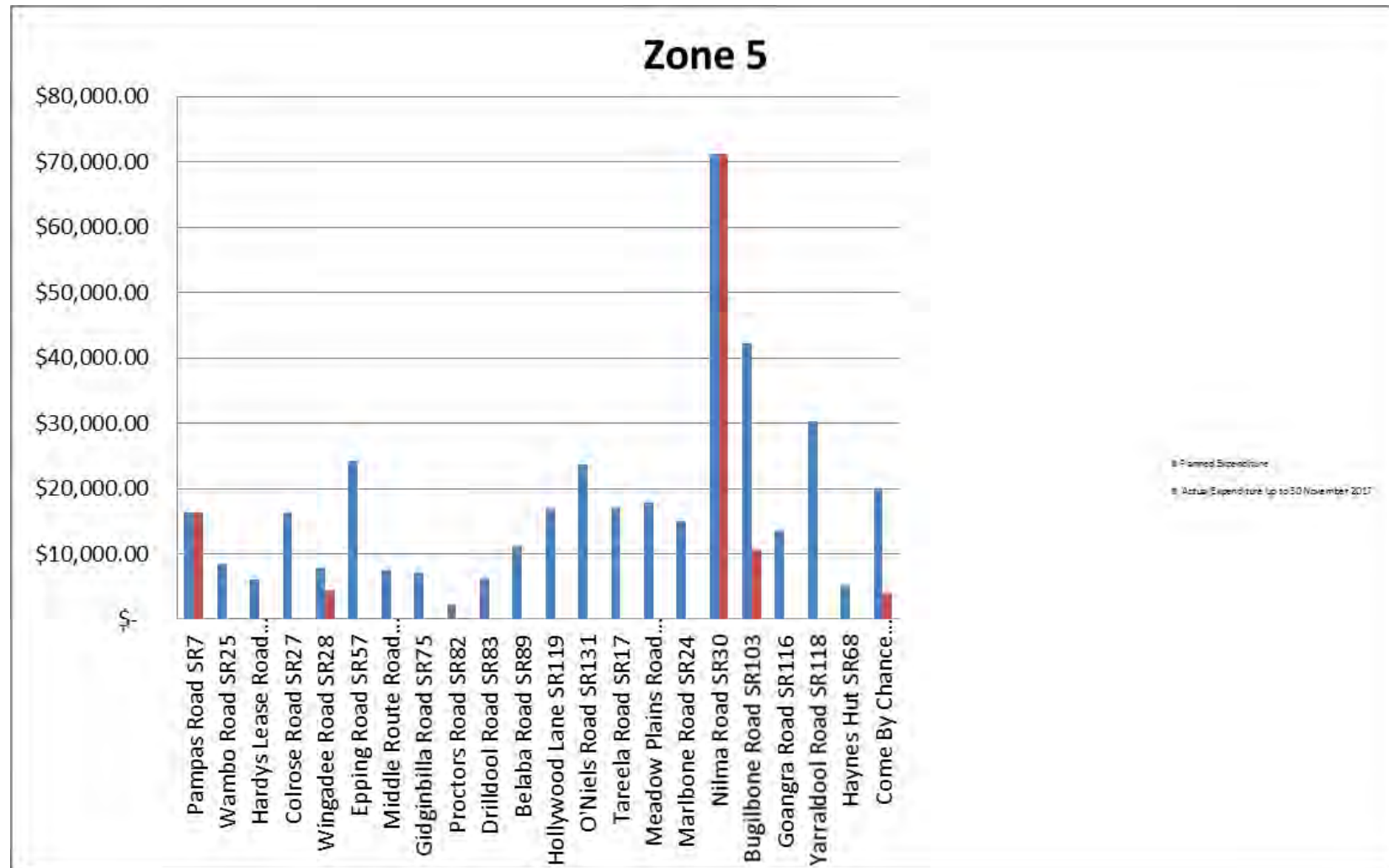
| Road Name                      | Total Length of Road | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 November 2017 |            |
|--------------------------------|----------------------|----------------------|---------------|-----------------|-------------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                      |               |                 |                                           |            |
| Franxton Road SR1              | 19                   | \$ 5,992.97          | E             | 03-08-17        | \$3,403.40                                | 57%        |
| Bellara Road SR2               | 21.4                 | \$ 6,755.61          | D             | 23-07-17        | \$3,534.30                                | 52%        |
| Clarkes Road SR3               | 6                    | \$ 4,027.84          | E             |                 |                                           | 0%         |
| Cryon Road SR5                 | 56.75                | \$ 81,852.42         | C             | 31/7/2017       | \$5,563.25                                | 7%         |
| Woodvale Road SR13             | 8.96                 | \$ 10,348.09         | E             |                 |                                           | 0%         |
| Baroona Road SR14              | 11.1                 | \$ 3,340.27          | E             |                 |                                           | 0%         |
| Pokataroo Road SR15            | 8.1                  | \$ 2,946.95          | E             |                 |                                           | 0%         |
| Perrottets Road SR66           | 5.9                  | \$ 3,002.49          | F             |                 |                                           | 0%         |
| Pagan Creek Road SR79          | 1.3                  | \$ 3,002.49          | F             |                 |                                           | 0%         |
| Fairview Road SR90             | 12.6                 | \$ 6,095.06          | F             |                 |                                           | 0%         |
| Dundee Road SR124              | 13.9                 | \$ 13,661.34         | F             |                 |                                           | 0%         |
| Glen Eden Road SR125           | 24.6                 | \$ 38,470.54         | E             | 30-09-17        | \$38,470.54                               | 100%       |
| Millie Road SR12               | 9.1                  | \$ 21,619.44         | C             |                 |                                           | 0%         |
| Rossmore Road SR71             | 10.7                 | \$ 13,135.90         | C             |                 |                                           | 0%         |
| Rowena Road SR123              | 34.5                 | \$ 16,519.71         | E             |                 |                                           | 0%         |
| Camerons Road SR128            | 15.2                 | \$ 22,698.83         | D             |                 |                                           | 0%         |
| Mercadool Road SR16            | 57.7                 | \$ 90,000.00         | C             |                 |                                           | 0%         |
| Moomin Road SR59               | 31                   | \$ 19,364.57         | D             |                 |                                           | 0%         |
| Beanbri Road SR117             | 4.9                  | \$ 6,134.09          | C             |                 |                                           | 0%         |
| Pian Creek Road SR121          | 41.7                 | \$ 49,701.74         | C             |                 |                                           | 0%         |
| Old Burren Road SR122          | 33.9                 | \$ 29,634.59         | D             |                 |                                           | 0%         |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 3,002.49          | C             |                 |                                           | 0%         |
| Rowena Town Roads              |                      | \$ 5,404.48          | D             |                 |                                           | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 456,711.90</b> |               |                 | <b>\$ 50,971.49</b>                       | <b>11%</b> |



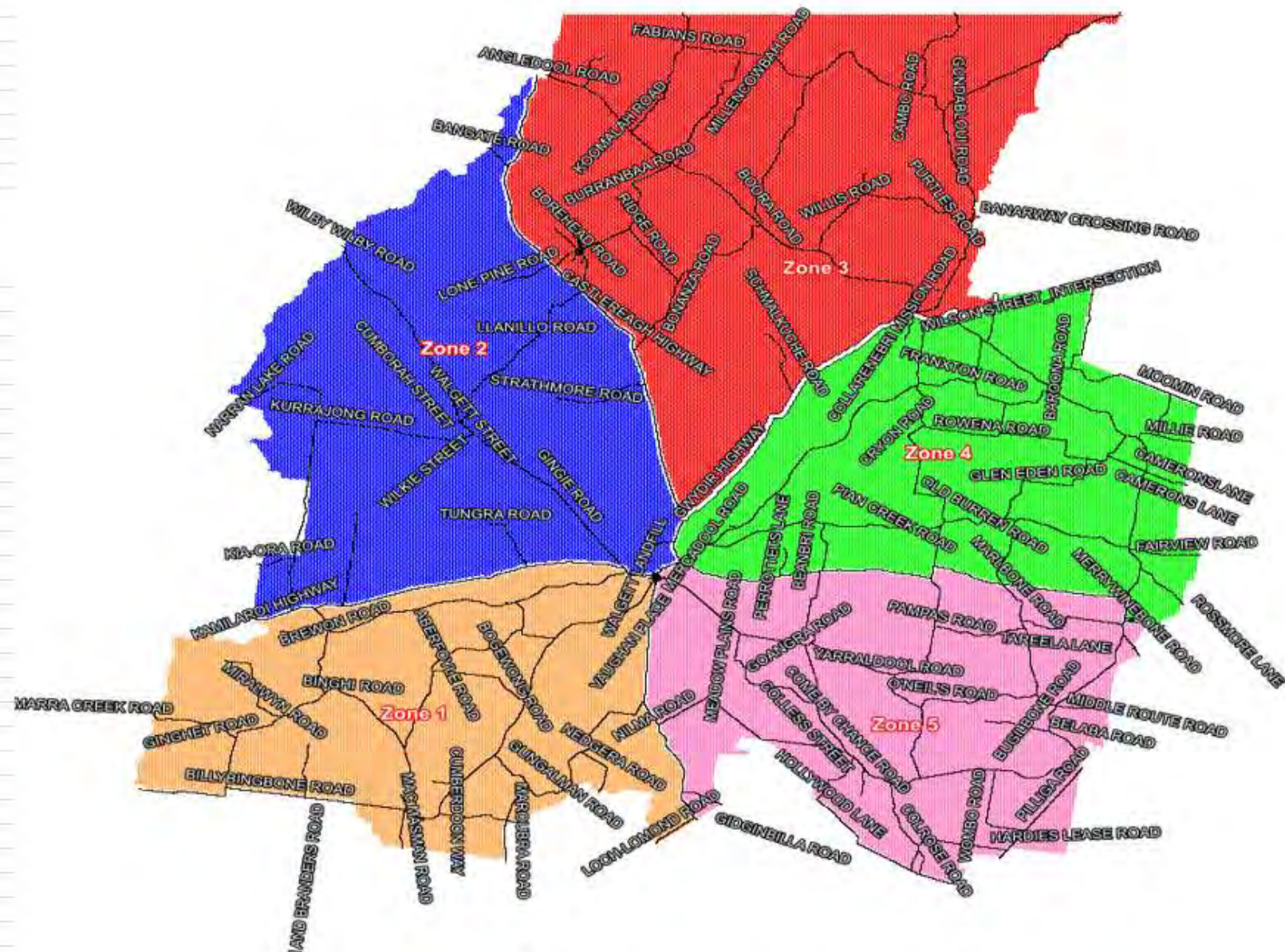
**WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING**

| Road Name                  | Total Length of Road | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 November 2017 |            |
|----------------------------|----------------------|----------------------|---------------|-----------------|-------------------------------------------|------------|
| <b>Zone 5</b>              |                      |                      |               |                 |                                           |            |
| Pampas Road SR7            | 16.3                 | \$ 16,385.00         | E             | 01-12-17        | \$16,385.00                               | 100%       |
| Wombo Road SR25            | 17.7                 | \$ 8,444.51          | E             |                 |                                           | 0%         |
| Hardys Lease Road SR26     | 16                   | \$ 5,992.97          | E             |                 |                                           | 0%         |
| Colrose Road SR27          | 20.6                 | \$ 16,314.04         | E             |                 |                                           | 0%         |
| Wingadee Road SR28         | 11.8                 | \$ 7,944.59          | E             |                 | \$4,370.00                                | 55%        |
| Epping Road SR57           | 15.4                 | \$ 24,140.03         | E             |                 |                                           | 0%         |
| Middle Route Road SR72     | 9.6                  | \$ 7,551.27          | E             |                 |                                           | 0%         |
| Gidginbilla Road SR75      | 7.4                  | \$ 7,160.94          | E             |                 |                                           | 0%         |
| Proctors Road SR82         | 4.4                  | \$ 2,251.87          | F             |                 |                                           | 0%         |
| Drilldool Road SR83        | 5.1                  | \$ 6,200.14          | F             |                 |                                           | 0%         |
| Belaba Road SR89           | 11.2                 | \$ 11,244.33         | F             |                 |                                           | 0%         |
| Hollywood Lane SR119       | 29.9                 | \$ 16,828.96         | E             |                 |                                           | 0%         |
| O'Niels Road SR131         | 31.1                 | \$ 23,695.66         | D             |                 |                                           | 0%         |
| Tareela Road SR17          | 19.4                 | \$ 17,000.00         | D             |                 |                                           | 0%         |
| Meadow Plains Road SR21    | 23.9                 | \$ 17,815.28         | D             |                 |                                           | 0%         |
| Marlbone Road SR24         | 28.4                 | \$ 15,000.00         | D             |                 |                                           | 0%         |
| Nilma Road SR30            | 37.8                 | \$ 71,128.76         | D             | 23-11-17        | \$71,128.76                               | 100%       |
| Bugilbone Road SR103       | 28.7                 | \$ 42,137.43         | C             | 10-09-17        | \$10,657.50                               | 25%        |
| Goangra Road SR116         | 16.4                 | \$ 13,604.29         | D             |                 |                                           | 0%         |
| Yarraldool Road SR118      | 41.3                 | \$ 30,265.11         | C             |                 |                                           | 0%         |
| Haynes Hut SR68            | 4.5                  | \$ 5,059.20          | E             |                 |                                           | 0%         |
| Come By Chance Road RR7716 | 60.9                 | \$ 20,000.00         | C             | 17-11-17        | \$4,060.00                                | 20%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 386,164.38</b> |               |                 | <b>\$ 106,601.26</b>                      | <b>28%</b> |
| Total                      | 1,902.42             | \$ 1,383,485.00      |               |                 | 320,905.27                                | 23%        |





WALGETT SHIRE COUNCIL AGENDA –19 December 2017 – ORDINARY COUNCIL MEETING



### 11.4.4 OPTIONS TO SEAL 400M OF LORNE ROAD

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

This report presents to Council options to seal 400m of Lorne Road.

**Background:**

Lorne Road SR98 (7km) runs from its intersection with Fred Reece Way and Aerodrome Road in Lightning Ridge in a south-easterly direction for 1.2km before turning south westerly for 5.8km to its intersection with Castlereagh Highway.

A resident of the Kangaroo Hill area along the road has expressed concern with dust generated by traffic on the road, and hierarchy/priority at the intersection. These concerns were discussed at the past two Local Area Traffic Committee meetings.

The committee has resolved to look into options to minimise dust. One option was to incorporate an additive such as *Polycom* into the upcoming graveling works. This option is not suitable since the product does not work well with sandy/rocky material.

The other option was to seal 400m section at Kangaroo Hill area.

**Current Position:**

Council has planned to gravel-sheet 4km of the road from the Fred Reece Way intersection. Tendering is ongoing.

An estimate has been prepared for sealing 400m section. Taking into consideration the already planned gravel work, sealing 400m will cost an extra \$70,000.

**Relevant Reference Documents/Policies:**

Council's 2017/ 18 capital and maintenance road work program  
10 Year Longterm Financial Plan 2017/18 – 2027/28

**Governance issues:**

Due processes are followed on a routine basis i.e procurement and tendering

**Environmental issues:**

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents  
Tourist

**Financial Implications:**

Sealing the 400m section would cost an extra \$70,000, and increase Lorne Road's maintenance budget by an estimated \$1,000 per annum. On the other hand, it would create benefits as outlined below in the Conclusion.

**Alternative Solutions/Options:**

Continue with the graveling plan only

**Conclusion:**

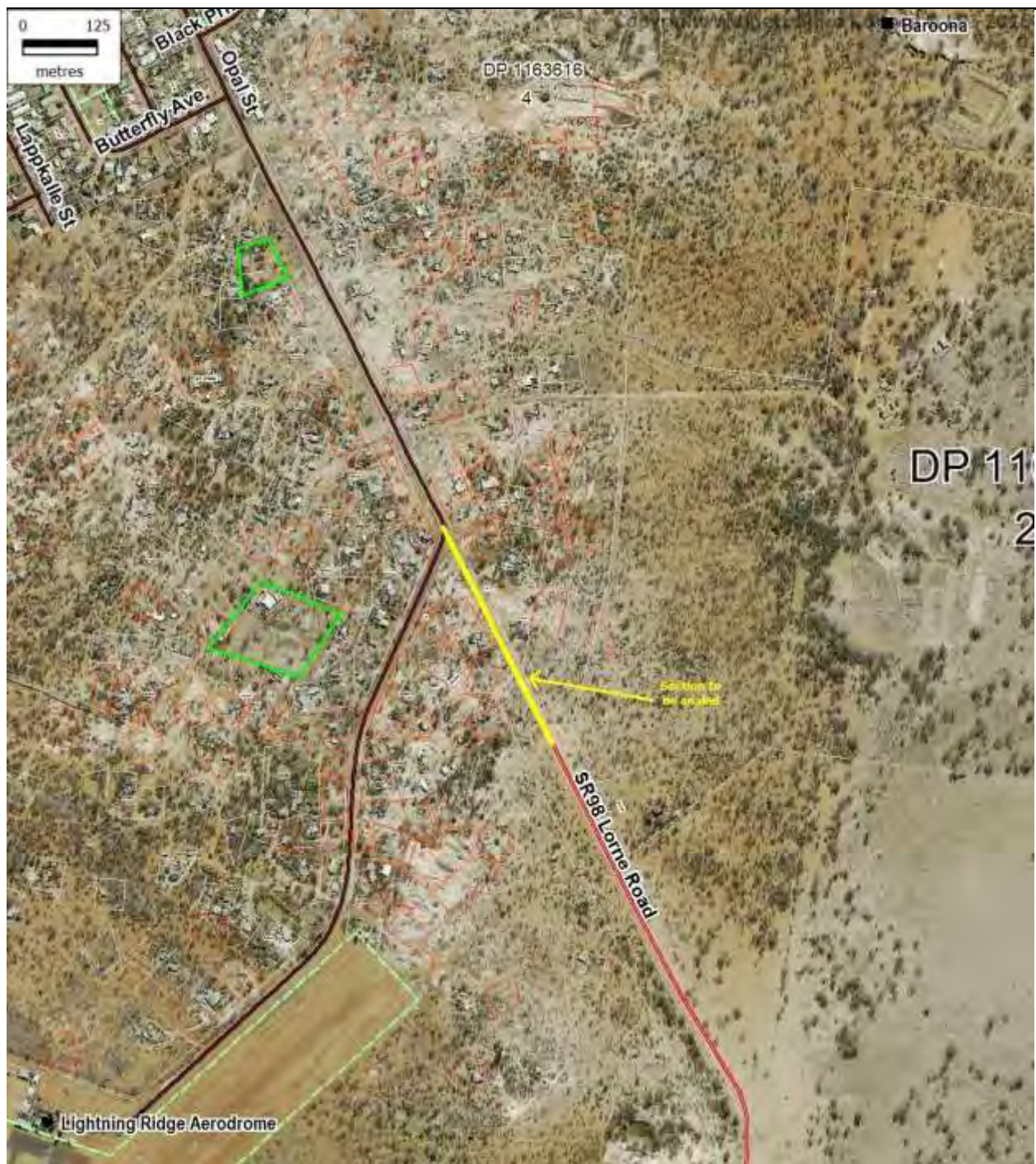
Sealing the 400m section would eliminate dust generated by traffic around the Kangaroo Hill area. The dust currently adversely affects residents of the adjoining area by exposing them to communicable airborne diseases.

The seal could also reduce probability of pavement roughness and visibility-related crashes at the Fred Reece/Aerodrome Road intersection. Currently dust obscures the Give-Way sign on the Lorne Road approach.

The above benefits can positively impact Council's bottom line and overall economy of the Shire.

| <b>Options to Seal 400m of Lorne Road</b>                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>2. That Council resolves to allocate an extra \$70,000 to seal the 400m section, or</li><li>3. That Council resolves to reduce graveling scope from 4km to 3km, then use the resulting saving to seal the 400m section.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |





### **14.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno - Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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#### **1. Walgett Weir Raising Project**

The EOI submitted for the fishway component of the Walgett Weir Raising Project has been successful for first stage and is invited for second stage, which is submission of detailed application.

WaterNSW are the owner of the weir and their concurrence will be required to undertake the project. WaterNSW have sent email to Council requesting the teleconference with Council to discuss the potential option of transferring the ownership of asset to Council. Once ownership is transferred, Council will need to meet ongoing operation & maintenance for fishway & weir. Some typical activities required for ongoing operation & maintenance are placing board at inlet of fishway when water level is low, cleaning fishway etc. Major cleaning including inspection by divers may be required after flood event. For budgetary purpose, it will be desirable to allocate \$15-20K per annum for normal operation & maintenance in future years.

#### **2. Grawin Bore**

The Grawin Bore was successfully commissioned in August 2017 and has been successfully running since then. Water flows under artesian pressure into the 200KL tank which operates on float system for filling water in tank. Water is then pumped into the stand pipe from tank by surface pump which operates when valves in stand pipe are open. Due to lack of staff in Grawin Opal Fields, one set of key is being handed to Glengarry, Grawin, Sheeppyard Miners Association Inc. for fault reporting this means town water supply is the use of water for the purposes of supply to communities for domestic consumption & commercial activities excluding mining activities.

Water Access Licence for the Grawin Bore held by Council is specific purpose licence which allows water use for Town Water Supply only.

#### **3. Shermans Way Realignment**

Council staff held consultations with Peter Scoles of Rugby on 21<sup>st</sup> November 2017. He verbally indicated no objection to the proposed realignment.

Further consultations were held with Brian, Sue and Nathan Lees of Tipperary. They agreed on three options that will be costed by Council, and then presented for further consultation.











## Matters Generally for Brief Mention or Information Only – December 2017

**Recommendation:**

That Council receives and notes this report and the action taken be endorsed.

**Moved:**

**Seconded:**

## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*