



AGENDA FOR ORDINARY COUNCIL MEETING

22 May 2018

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Collarenebri Hall** on **22 May 2018** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

### **GUIDING PRINCIPLES FOR COUNCILS**

#### **(1) Exercise of Functions Generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

#### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

#### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                          |            |
|-------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                    |            |
| That the leave of absence received from _____are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                             | <b>Clr</b> |
| <b>Seconded:</b>                                                                          | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS – Nil

## 6. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
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## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF EXTRA - ORDINARY COUNCIL MEETING HELD – 10 APRIL 2018

| Minutes of Extra - Ordinary Council Meeting – 10 April 2018                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extra- Ordinary Council meeting held 10 April 2018 having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 10 April 2018





## **MINUTES FOR EXTRA-ORDINARY COUNCIL MEETING**

**10 April 2018**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL  
HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 10<sup>TH</sup> APRIL 2018 AT  
5.12PM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
Clr Manuel Martinez  
Clr Bill Murray  
Clr Kelly Smith  
Clr Michael Taylor  
Clr Robert Turnbull  
Clr Tanya Cameron  
Clr Lawrence Walford  
Don Ramsland (General Manager)

**4/2018/1 Move into Closed Session at 5.13pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business).
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Murray  
**Seconded:** Clr Cameron  
**CARRIED**

**4/2018/2 General Manager Position - Recruitment**

**Resolved:**

That Local Government Management Solutions be engaged to conduct the recruitment process for a new General Manager and be invited to attend a briefing session with Council on 24 April, 2018.

**Moved:** Clr Murray  
**Seconded:** Clr Keir  
**CARRIED**

**4/2018/3 Organisational Structure**

**Resolved:**

That a review of Council's organisational structure be discussed with the recruitment consultant.

**Moved:** Clr Keir  
**Seconded:** Clr Cameron  
**CARRIED**

**4/2018/4 Return to Open Session at 5.44pm**

**Resolved:**

That Council return to open session.

**Moved:** Cllr Taylor

**Seconded:** Cllr Keir

**CARRIED**

**4/2018/5 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendations of the Closed Committee Reports;

1. That Local Government Management Solutions be engaged to conduct the recruitment process for a new General Manager and be invited to attend a briefing session with Council on 24 April, 2018.
2. That a review of Council's organisational structure be discussed with the recruitment consultant.

**Moved:** Cllr Keir

**Seconded:** Cllr Taylor

**CARRIED**

**Close of Meeting**

The meeting closed at 5.46pm

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 7.2 MINUTES OF ORDINARY COUNCIL MEETING HELD – 1 MAY 2018

| Minutes of Ordinary Council Meeting – 1 May 2018                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 1 May 2018 having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 1 May 2018



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**1 May 2018  
(Postponed 24 April 2018)**

Don Ramsland  
**GENERAL MANAGER**

1 May 2018

Ordinary Council Meeting

Council Minutes

**Note: The meeting originally scheduled for 24 April, 2018 was postponed to Tuesday 1<sup>st</sup> May 2018 when a quorum was not present at 10:30am**

**PRESENT**

Clr Ian Woodcock  
 Clr Manuel Martinez  
 Clr Bill Murray  
 Clr Tanya Cameron

**ABSENT**

Clr Jane Keir  
 Clr Robert Turnbull  
 Clr Michael Taylor  
 Clr Kelly Smith  
 Clr Lawrence Walford

**MINUTES OF THE POSTPONED ORDINARY MEETING OF THE WALGETT SHIRE  
 COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON  
 TUESDAY 1 MAY 2018 AT 10:15AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Manuel Martinez (Deputy Mayor)  
 Clr Bill Murray  
 Clr Jane Keir  
 Clr Kelly Smith  
 Clr Robert Turnbull  
 Clr Lawrence Walford  
 Don Ramsland (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Leave of Absence****5/2018/1 Leave of absence****Resolved:**

That leave of absence received from Clr Taylor and Clr Cameron be accepted and leave of absence be granted.

**Moved: Clr Walford**

**Seconded: Clr Martinez**

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item<br>No.      | Pecuniary/<br>Non-Pecuniary | Reason                                   |
|----------------------|------------------|-----------------------------|------------------------------------------|
| Clr J Keir           | 11.4.2<br>15.2.1 | Pecuniary                   | Related to field of work/family business |
| Clr M Martinez       | 11.4.4           | Pecuniary                   | Related to field of work/family business |
| Clr R Turnbull       | 11.4.4           | Pecuniary                   | Relationship to Clr Martinez             |

**5/2018/2 Minutes of Ordinary Council Meeting – 27<sup>th</sup> March 2018****Resolved:**

That the minutes of the Ordinary Council meeting held 27<sup>th</sup> March 2018, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Murray

**Seconded:** Cllr Smith

**CARRIED**

**5/2018/3 Local Area Traffic Committee Minutes – 5<sup>th</sup> April 2018****Resolved:**

That the minutes of the LATC meeting held on 5<sup>th</sup> April 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Smith

**Seconded:** Cllr Turnbull

**CARRIED**

**5/2018/4 Walgett Level Crossing Meeting Minutes – 5<sup>th</sup> April 2018****Resolved:**

That the minutes of the Walgett Level Crossing meeting held on 5<sup>th</sup> April 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Smith

**Seconded:** Cllr Turnbull

**CARRIED**

**5/2018/5 OROC Meeting Minutes – 16<sup>th</sup> March 2018****Resolved:**

That the minutes of the OROC meeting held on 16<sup>th</sup> March 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**



**5/2018/6 Mayoral Report****Resolved:**

1. That Council receive and note the Mayoral report.
2. Council review the policy of providing water to both town properties and areas outside town areas.

**Moved:** Cllr Walford  
**Seconded:** Cllr Martinez  
**CARRIED**

**5/2018/7 Notice of Motion – Walgett Community College****Resolved:**

Can a feasibility study be undertaken into the provision, by Council, of a bus to transport high school students on a daily basis from Walgett to Lightning Ridge High School.

**Moved:** Cllr Murray  
**Seconded:** Cllr Keir  
**CARRIED**

**5/2018/8 Notice of Motion – Walgett/ Collarenebri Swimming Pool****Resolved:**

That the contract for the Walgett/Collarenebri Swimming Pool be extended to include school holidays eg. Easter, End of Term I and term III and also investigate the option of including the Walgett Bore baths into the contract during the winter season.

**Moved:** Cllr Murray  
**Seconded:** Cllr Martinez  
**CARRIED**

**5/2018/9 Council's Decision Action Report****Resolved:**

That the Resolution Register as at April 2018 be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Keir  
**CARRIED**

*Cllr Smith left the meeting at 11:24am*



**5/2018/10 Weekly's received from the Local Government NSW****Resolved:**

That the information contained in the weekly circulars dated 23/03/18, 29/03/18, 6/04/18 & 13/04/18 from the Local Government NSW be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Martinez

**CARRIED**

*Cllr Smith returned to the meeting at 11:28am*

**5/2018/11 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular No 18-09 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**5/2018/12 Monthly Calendar April – June 2018****Resolved:**

That Council receive and note the regular monthly calendar for the period April – June 2018.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**5/2018/13 Office of Local Government – Financial and Asset Management Reports****Resolved:**

Council receive and note the General Manager's Report in respect of reports prepared by T-Corp and Morrison Low.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Keir

**CARRIED**

**5/2018/14 Round 2 Stronger Country Communities Fund – Determination of Priorities for Projects for Submitted for Consideration****Resolved:**

The following projects be made under Round 2 of the Stronger Country Communities Fund in the following prioritised ranking:

1. Lightning Ridge Sporting Precinct Multi-Purpose Facility
2. Upgrade of the Come By Chance Community Hall
3. Collarenebri Recreational Project
4. Enhancing Parks and Playgrounds Project - Stage 2
5. Walgett Cemetery Upgrade - Stage 2
6. Walgett Bore Bath Upgrade
7. Walgett Aero Club Training Accommodation Block

**Moved:** Walford

**Seconded:** Murray

**CARRIED**

**5/2018/15 Matters for Brief Mention or Information Only – April 2018****Resolved:**

That the above matters listed for brief mention or information only be received and noted.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**CARRIED**

**5/2018/16 Cash and Investment Report as at 31<sup>st</sup> March 2018****Resolved:**

That the Investment report as at 31<sup>st</sup> March 2018 be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Murray

**CARRIED**

**5/2018/17 Monthly Outstanding Rates Report as at 31st March 2018****Resolved:**

The March 2018 outstanding rates report be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**5/2018/18 Revised Investment Policy****Resolved:**

That the report be received and Council adopt the revised Investment policy as presented.

**Moved:** Cllr Smith  
**Seconded:** Cllr Turnbull  
**CARRIED**

**5/2018/19 Matters Generally for Brief Mention or Information Only from Chief Financial Officer****Resolved:**

That the matters generally for brief mention or information only from the Chief Financial Officer be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**5/2018/20 Animals and Regulatory Matters – Trial with North West Vets - Euthanasia****Resolved:**

Council note the above report in relation to a three month trial with North West Vets to provide euthanasia services to Council and anticipate a summary of the trial to be tabled in a full report to Council.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Walford  
**CARRIED**

**5/2018/21 Place Naming Request – Burren Junction Park****Resolved:**

Rename the Burren Junction Park to 'Coronation Park' as it is the most frequently suggested name by the community and include the words 'kindly donated by Bill Finley' on the plaque.

**Moved:** Cllr Smith  
**Seconded:** Cllr Murray

**5/2018/22 Matters Generally for Brief Mention or Information only from Director of Environmental Services****Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Walford  
**Seconded:** Cllr Turnbull  
**CARRIED**

**5/2018/23 Monthly RMCC works Report from Director Engineering / Technical Services****Resolved:**

That Council receive and note the monthly RMCC works report for March 2018.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Martinez  
**CARRIED**

*Cllr Keir left the meeting room at 12:01pm*

**5/2018/24 Monthly Maintenance Grading Report from Director Technical / Engineering Services****Resolved:**

That Council receive and note the monthly maintenance grading works report for March 2018.

**Moved:** Cllr Smith  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Keir returned to the meeting room at 12.07pm*

**5/2018/25 Western Division Roads Closure****Resolved:**

That Council endorses action taken to consent to NSW Department of Industry's proposal to close WDR network within Walgett Shire Council Local Government Area.

**Moved:** Cllr Murray  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Martinez and Turnbull left the meeting room at 12.15pm*

**5/2018/26 Matters Generally For Brief Mention or Information Only – Engineering/Technical Services****Resolved:**

That Council receive and notes items 1-6 in the report and that item 7 be deferred until the May meeting (no quorum present).

**Moved:** Cllr Walford

**Seconded:** Cllr Keir

**CARRIED**

*Cllr Martinez and Turnbull returned to the meeting room at 12:25pm*

**Questions for Next Meeting*****Cllr Murray***

*Q1: Can Council provide an update on the Burren Junction – Pilliga Road?*

*Q2: Can Council investigate the duck problem at the Walgett Bore Bath?*

*Q3: Can Council inspect the patching works on the Walgett to Carinda Road?*

***Cllr Turnbull***

*Q1: Can Council talk to Telstra about boosting phone signal in the Shire?*

*Q2: The grids on the Burranbaa Road need fixing?*

**5/2018/27 Move into Closed Session at 12.45pm****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Murray

**Seconded:** Cllr Turnbull

**CARRIED**

**5/2018/28 Legal Advice – Lightning Ridge Car Door Tours****Resolved:**

It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the "car door tours" operate or alternatively take the necessary steps to dedicate them as public roads.

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**



**5/2018/29 Legal Advice – Status of Opal Field Tracks****Resolved:**

That Council commence a dialog in relation to the dedication of "backbone" tracks on the opal fields as public roads by DoI under the care and control of Walgett Shire Council with funding sourced by Department of Resources and Energy through mineral claims/licences be made available to Walgett Shire Council for routine maintenance.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Keir left the meeting room at 12:55pm*

**5/2018/30 RFT18/003 Design and Construction of Goangra Bridge****Resolved:**

1. That Council accepts the revised tender for RFT18/003 from Murray Constructions in the sum of \$1,590,256 including GST to design and construct an 80m long bridge, in accordance with the specifications forming part of the tender document, AND
2. That Council resolves to allocate an additional \$760,000 from loan funds to complete the project.
3. Council borrow the difference between unspent loan funds and the Council contribution required as a new loan.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Keir returned to the meeting room at 1:07pm*

*Meeting adjourned for lunch at 1.08pm*

*Meeting resumed at 1.45pm*

**5/2018/31 Landfill Management & Operations - Walgett & Lightning Ridge****Resolved:**

That Council defer the matter to allow negotiations to be undertaken with the existing contractor with regards an extension to the present contract and possible acquisition of plant and equipment and prepare a report to the May 2018 meeting.

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

**5/2018/32 Review of Drug and Alcohol Policy****Resolved:**

That the Draft Walgett Shire Council Drug and Alcohol Policy be adopted in principle by Council.

**Moved:** Cllr Smith

**Seconded:** Cllr Keir

**CARRIED**

**5/2018/33 Return to Open Session at 2.30pm****Resolved:**

That Council return to open session.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**CARRIED**

**5/2018/34 Adoption of Closed Session Reports****Resolved:**

That Council adopt the following recommendations of the Closed Committee Reports:

**1. Legal Advice – Lightning Ridge Car Door Tours**

It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the "car door tours" operate or alternatively take the necessary steps to dedicate them as public roads.

**2. Legal Advice – Status of Opal Field Tracks**

That Council commence a dialog in relation to the dedication of "backbone" tracks on the opal fields as public roads by DoL under the care and control of Walgett Shire Council with funding sourced by Department of Resources and Energy through mineral claims/licences be made available to Walgett Shire Council for routine maintenance.

**3. RFT18/003 Design and Construction of Goangra Bridge**

- a. That Council accepts the revised tender for RFT18/003 from Murray Constructions in the sum of \$1,590,256 including GST to design and construct an 80m long bridge, in accordance with the specifications forming part of the tender document, AND
- b. That Council resolves to allocate an additional \$760,000 from loan funds to complete the project.
- c. Council borrow the difference between unspent loan funds and the Council contribution required as a new loan.

**4. Landfill Management & Operations - Walgett & Lightning Ridge**

That Council defer the matter to allow negotiations to be undertaken with the existing contractor with regards an extension to the present contract and possible acquisition of plant and equipment and prepare a report to the May 2018 meeting.

**5. Review of Drug and Alcohol Policy**

That the Draft Walgett Shire Council Drug and Alcohol Policy be adopted in principle by Council.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**Close of Meeting**

The meeting closed at 2.31pm

To be confirmed at the meeting of Council to be held on 22 May 2018

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager



### 7.3 MINUTES OF EXTRA - ORDINARY COUNCIL MEETING HELD – 1 MAY 2018

|                                                                 |
|-----------------------------------------------------------------|
| <b>Minutes of Extra - Ordinary Council Meeting – 1 May 2018</b> |
|-----------------------------------------------------------------|

**Recommendation:**

That the minutes of the Extra - Ordinary Council meeting held 1 May 2018 having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 1 May 2018



## **MINUTES FOR EXTRA-ORDINARY COUNCIL MEETING**

**1 May 2018  
(Postponed 24 April 2018)**

*Commenced at the conclusion of the Ordinary Council Meeting for the purpose of considering the Draft 2018/2019 Budget and associated documents.*

Don Ramsland  
**GENERAL MANAGER**

1 May 2018

Extra - Ordinary Council Meeting

Council Minutes

**MINUTES OF THE EXTRA-ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL  
HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 1 MAY 2018 AT 2.31PM**

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Bill Murray  
 Cllr Jane Keir  
 Cllr Kelly Smith  
 Cllr Robert Turnbull  
 Cllr Lawrence Walford  
 Don Ramsland (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Leave of Absence**

**6/2018/1 Leave of absence**

**Resolved:**

That leave of absence received from Cllr Taylor and Cllr Cameron be accepted and leave of absence be granted.

**Moved: Cllr Walford**

**Seconded: Cllr Martinez**

**CARRIED**

**Reporting Documentation – General Manager's Overview**

**Resolved:**

That the General Manager's Report in relation to the 2018/19 Draft Budget and Operational Plan and Integrated Planning and Reporting documentation be received and noted and the 2018/19 Budget and Operating Plan and associated documentation adopted by Council in principle and placed on Public Exhibition for 28 days and public comment invited.

**Moved: Cllr Walford**

**Seconded: Cllr Turnbull**

**CARRIED**

**6/2018/3 2018/2019 Budget Background Paper - Chief Financial Officer**

**Resolved:**

That the report be received and noted provided by the Chief Financial Officer.

**Moved: Cllr Martinez**

**Seconded: Cllr Walford**

**CARRIED**

**6/2018/4 Summary of Operational and Capital Projects Budget 2018/19**

**Resolved:**

That Council receives and notes the report provided by the Director of Engineering/Technical Services on planned tasks, projects and budget for 2018/19.

**Moved:**

**Seconded:**

**6/2018/5 Environmental Services Budget & Operations 2018/2019**

**Resolved:**

Council Note the report provided by the Director Environmental Services on planned tasks, projects and budget for 2018-2019.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**CARRIED**

**Close of Meeting**

The meeting closed at 3.30pm

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 PLANT COMMITTEE MEETING MINUTES – 8<sup>th</sup> MAY 2018

| Plant Committee Minutes – 8 <sup>th</sup> May 2018                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Plant meeting held on 8<sup>th</sup> May 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below.

**PLANT COMMITTEE MINUTES**

MINUTES OF THE MEETING OF THE **WALGETT SHIRE COUNCIL PLANT COMMITTEE**  
HELD IN THE **WALGETT SHIRE COUNCIL CHAMBERS** ON **TUESDAY 8 MAY 2018**  
COMMENCING AT **2:30PM**

**PRESENT**

|                     |                                               |
|---------------------|-----------------------------------------------|
| Mr Don Ramsland     | (General Manager)                             |
| Mr Ian Woodcock     | (Mayor)                                       |
| Mr Bill Murray      | (Councillor)                                  |
| Mr Sylvester Otieno | (Director Engineering and Technical Services) |
| Mr Greg Leersen     | (Fleet Superintendent)                        |
| Ann-Maree Ritchie   | (Records Administration Officer)              |

**Welcome**

The Director Engineering/Technical Services, Sylvester Otieno welcomed everyone to the meeting.

**APOLOGIES**

**Resolved:**

That Apologies received from Cllr Rob Turnbull and Cllr Michael Taylor received and leave of absence granted.

**Moved:** Greg Leersen  
**Seconded:** Ian Woodcock  
**CARRIED**

**MINUTES 6TH JUNE 2017**

**Resolved:**

That the minutes of the Plant Committee Meeting held 6th June 2017, have been circulated and be confirmed as a true and accurate record of that meeting.

**Moved:** Bill Murray  
**Seconded:** Ian Woodcock  
**CARRIED**

**Matters Arising:**

It was noted that the following plant purchases for 2016/17 were still outstanding:

- Lightning Ridge Backhoe loader (on order)
- Forklift (tendered)
- And that tenders had not yet been called for the following items:
- Water Jetter
- Skid Steer Loader
- Front End Loader
- Camp site equipment

**PROPOSED PLANT PURCHASES 2018/19****Resolved:**

That the Plant Committee approve the proposed list of plant to be purchased in the 2018/19 financial year.

**Proposed 2018-2019 Plant Replacement**

| No.  | Make         | Description                     | Est. Replacement<br>\$ex Gst |
|------|--------------|---------------------------------|------------------------------|
| 5009 | HINO         | Truck with Crane and Cabinets   | \$105,000                    |
| 121  | Komatsu      | Grader 14ft Blade, rear rippers | \$350,000                    |
| 5355 | Hino         | Truck with Tipping Tray, Crane  | \$100,000                    |
| 1251 | A1 Roadlines | Line Marker                     | \$20,000                     |
| 1003 | A1 Roadlines | Traffic Lights                  | \$30,000                     |
| 1004 | A1 Roadlines | Traffic Lights                  | \$30,000                     |
| 5272 | Isuzu        | Truck with Tipping Body         | \$70,000                     |
| 965  | Moore        | Tri Axle Widening Trailer       | \$160,000                    |
|      |              | Tilt Deck Trailer for mowers    | \$8,000                      |
|      |              |                                 | <b>\$873,000.00</b>          |

Moved: **Bill Murray**  
 Seconded: **Ian Woodcock**  
**CARRIED**

**PURCHASE OF ROAD RECLAIMER & TRUCK MOUNTED SPREADER UNIT****Resolved:**

Sylvester Otieno to reassess future needs for Council and to approach RMS regarding projected future rehabilitation works within Walgett Shire Council.

Moved: **Ian Woodcock**  
 Seconded: **Bill Murray**  
**CARRIED**

**REQUIREMENTS FOR NEXT MEETING****Resolved:**

1. A list of each plant and their income, expenditure, plant profit and the hours of each plant
2. Operations of the Plant Reserve – Balance at the end of June 2017, the profits and sale of plant amounts, what has been purchased and the depreciation
3. Insurance Reports and Report of all 'in-house' incidents

Moved: **Ian Woodcock**  
 Seconded: **Bill Murray**  
**CARRIED**

**NEXT MEETING: 13th June, 2018**

**Close of Meeting**

**The meeting closed: 3:35pm**

## 8.2 TOURISM ADVISORY COMMITTEE MEETING MINUTES – 14<sup>th</sup> FEBRUARY 2018

### Tourism Advisory Committee Meeting Minutes – 14 February 2018

**Recommendation:**

That the minutes of the Tourism Advisory Committee meeting held on 14<sup>th</sup> February 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting below.



MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT COUNCIL CHAMBERS  
ON 14 FEBRUARY, 2018 AT 5:30PM



**PRESENT**

Don Ramsland  
Alana Copelin  
Alan Douglas  
Erin McGrath  
Jo Coleman  
Kristie Bouffler  
Kirsty Witts  
Jude Regan  
Paul Regan  
Cathie Colless  
Cllr Jane Keir

**APOLOGIES**

Peta Schiller (Walgett Shire Council EDO)  
Joy Dare (Let's Dance Carinda Festival Committee)

**1. Solar Farm Update**

- Nothing new to report, all systems are go.

**2. Weir Update**

- Fish Way is going to cost 3.1million. Council is ready to invite tenders but has been held up for over 12months. DPI want to know who will own the weir after the project is complete. Native Title Issue Pending

**3. Draft Walgett Shire Tourism Plan**

- The Committee have asked for an extension on providing comment on the Draft Tourism Plan

**Action:**

*Feedback on the Draft Tourism Plan is required via email by Wednesday 7<sup>th</sup> March 5pm.*

**4. Senior VIC Officer Report**

- Senior VIC Officer ran through a number of projects that are currently being completed including:
  - Employ new casual for Walgett VIC, Review Kamilaroi Highway Destination Management Plan – March,
  - Review Country and Outback NSW Destination Management Plan – March, Bore Bath Logo, Bore Bath Signage and Selfie Boards for Kamilaroi Highway

**5. 12 Month Action Plan for T.A. Committee**

- The 12 month action plan for the committee will be derived from the outcomes of the Walgett Shire Tourism Plan

**Action:**

*The Committee will develop an action plan at the next meeting on Wednesday 14<sup>th</sup> March.*

**6. Walgett Shire Bore Baths**

- The Committee were all sent the reports and information on introducing a fee for the Pilliga Bore Baths and camping ground prior to the previous meeting.
- Narrabri Shire Council charge for the camping rather than the use of the Bore Baths
- Some of the Committee thought that with the cost of keeping the Bore Baths running there should be a way of introducing a fee for use.
- Two different issues: Use of the Bore Baths and Use of primitive camping grounds.

**Action:**

*Senior VIC Officer to find out more information and look at putting a report together for the committee by the next meeting Wednesday 14<sup>th</sup> March.*

**MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT COUNCIL CHAMBERS  
ON 14 FEBRUARY, 2018 AT 5:30PM**

**7. Committee Structure**

- Council approved the Tourism Advisory Committee as a Section 355 Committee of Council.
- 355 Committees assist Council to ensure mechanisms are in place to secure appropriate community participation at all levels of the consultation process and to ensure that community needs are recognised in all aspects of service planning and delivery.
- The TAC is now made up of representatives from Walgett, Collarenebri, Carinda and Come By Chance.
- Representatives from Lightning Ridge and The Opal Fields have not yet attended a meeting.
- Burren Junction CWA and Rowena Cracker Night Committee were both considering the invitation to attend.

**Action:**

1. *The Committee will continue with monthly meetings for the foreseeable future.*
2. *Alana to follow up with both Burren Junction CWA and Rowena Cracker Night Committee before the next meeting.*
3. *Alana to follow up with members from Lightning Ridge and The Opal Fields about attending TAC meetings.*

**8. Tourism Memberships**

- Kristie asked about the possibility of introducing a membership fee for promotion within the Visitor Information Centres and other promotional opportunities as a way to bring in money for tourism development.
- Don said that the current rate structure for Walgett Shire was made up of different elements and residents paid different amounts for different services and he felt that tourism membership was built into those rates.
- Businesses, attractions, accommodation etc. that are promoted by Council are required to have all the insurances and business registrations relevant for their individual business activity.

**9. General Business**

- Jo made a recommendation that Walgett Shire erect Event Boards at the entrances to each town in an effort to promote local events.
- Jo made a recommendation that Walgett Visitor Information Centre move into the Old Council Chambers which would enable the Historical Society to be more accessible to visitors.
- Jude and Paul Regan have spoken to Rural Resilience Officer Amanda Glasson from North West Department of Primary Industries about hosting the Art 4 Ag Photography Exhibition at the Opening of their new business the Far West Store (Carinda).
- Destination NSW very keen for events in regional and outback areas to piggy back on each other, The Bowie Festival happens October long weekend which coincides with the National Parks and Wildlife's annual Macquarie Marshes Discovery Tour. Promote the two events together.
- Jude is very keen to increase numbers to the Bowie Festival, the Committee is looking to partner with Terry Wilcher Designs (who does the ABBA Festival at Trundle). He will design a website and sell tickets for the event. The Committee is looking into a tent city for the festival which will be a huge drawcard with limited accommodation options at Carinda.
- Is Cuddie Springs accessible it had potential to bring in niche markets? Alana thought that Brewarrina Shire Council were looking into potentially reopening this.
- Alan asked if we had teams using the Lightning Ridge Diving Pool in the lead up to the Commonwealth Games – good opportunity to promote the area and the Olympic quality facility. It was believed that no teams were intending to use the facility at this time.

**Action:**

1. *The above recommendations to be considered as potential projects for the TAC at the next meeting.*
2. *Once the new Bowie Festival Website is live, Alana to link it to the Walgett Shire Council Bowie Event Listing to drive website visitation between the two.*
3. *Alana to find out from Brewarrina what, if anything is happening with Cuddie Springs.*

Proposed meeting date for the next meeting is Wednesday 14<sup>th</sup> March 2018 at 5:30pm

*The Meeting closed at 6:28pm.*

### 8.3 BROCC MEETING MINUTES – 4<sup>th</sup> MAY 2018

|                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>BROC Meeting Minutes – 4<sup>th</sup> May 2018</b>                                                                                                                                                                                                                                |
| <p><b>Recommendation:</b></p> <p>That the minutes of the BROC meeting held on 4<sup>th</sup> May 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below.



## MINUTES

### 04 May 2018 – Gwydir, Bingara

|            |                                                                                          |                                                 |             |
|------------|------------------------------------------------------------------------------------------|-------------------------------------------------|-------------|
| Venue:     | The Living Classroom, 1A Killarney Gap Road, Bingara                                     | Date:                                           | 04 May 2018 |
| Chair:     | Cr John Coulton, Gwydir                                                                  | Time:                                           | 10am        |
| Attendees: | Cr F Young, Cr Catherine Egan, Max Eastcott (GM), Alex Eddy, Robyn Phillips              | Gwydir Shire Council                            |             |
|            | Cr Peter Petty, Cr Brian Murray, CE Terry Dodds                                          | Tenterfield Shire Council                       |             |
|            | Cr Richard Marsh                                                                         | Balonne Shire Council                           |             |
|            | Cr Kate Dight, Cr Stewart Berryman                                                       | Inverell Shire Council                          |             |
|            | Cr Stephen Ritchie , Angus Witherby                                                      | Moree Plains Shire Council                      |             |
|            | Cr I Woodcock and Don Ramsland (GM)                                                      | Walgett Shire Council                           |             |
|            | Russell Stewart, Chair, RDANI                                                            | Regional Development Australia, Northern Inland |             |
|            | Guests James McTavish CBC, Derek Baker UNE, Adam Marshall Member for Northern Tablelands |                                                 |             |
| File ref:  | S1242                                                                                    |                                                 |             |

|          |                                                                                                                                                                  |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Meeting Opened 10.05am</b>                                                                                                                                    |
| <b>2</b> | <b>Apologies</b>                                                                                                                                                 |
| 2.1      | Cr J White and K Parker (GRC), Matthew Magin (Balonne), Cr J McNally and Cr Rod Kelly (SDRC), Bryan Grey (RDA Darling Downs and South West), Cr Sue Price (MPSC) |
| 2.2      | Cr Coulton welcomed special guests James McTavish (Cross Border Commissioner) and Derek Baker from UNE                                                           |
| 2.3      | <b>Moved</b> Tenterfield that the Order of the Meeting be changed to allow guest presenters to catch flights, <b>Seconded</b> Moree. <b>Carried</b>              |
| <b>3</b> | <b>Guest presenters</b>                                                                                                                                          |
| 3.1      | James McTavish, Cross Border Commissioner (presentation attached)<br>Provided a list of identified issues and requested feedback from regional                   |



|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | <p>councils for identified issues - worklist revision by 26 May (refer Page 13 of presentation)</p> <p>Comments</p> <p><u>Macropod harvesting and processing</u><br/>JMcT advised there has been an increase in licences issued in NSW, hope to progress the industry, improvements needed to allow movement of bodies and hides – a Draft code has been agreed to by a National body</p> <p><u>Vertebrate Pest Management and Cluster Fencing</u><br/>Cr Marsh (Balonne) advised funding is available for cluster fencing in QLD; 25% of Balonne SC has cluster fencing. BSC is working with adjacent shires and seeking more funding for fencing program.</p> <p><u>Emergency Management across the border</u><br/>Cr Dight queried the working of emergency management processes across the border - JMcT responded that MOUs exist - funding has been made available for radios in vehicles assisting cross border communication, believes payments for ambulance service has now been addressed.<br/>Noted the protocol e.g. ambulance is to go to the nearest trauma centre</p> <p><u>Biosecurity</u><br/>RDANI advised of biosecurity training program in existence at DPI, Glen Innes and suggested this could be utilised by councils</p> <p><u>Public Transport</u><br/>GSC queried the cross border use of public transport cards such as the Opal Card currently used in NSW. JMcT advised discussions are currently taking place – issue with concessions, working towards a data sharing agreement with other states.</p> |
| 3.2 | <p>Adam Marshall, Minister for Tourism and Major Events, Member for Northern Tablelands</p> <p>Advised currently working on the integration of tourism across the border</p> <p>Keen to work with Bruxner Way group for reclassification as a Highway, noting there will be an impact on east west roads (Bruxner and Gwydir Hwy) with the inland rail project</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 3.3 | <p>Derek Baker, Centre for Agribusiness, UNE (Rural Roads) – presentation attached</p> <p>A study was instigated by the Rural Industries Research and Development Corporation (RIRDC) now trading as AgriFutures and the Australian Rural Road Group (ARRG) in partnership with University of New England to examine the cost benefit analysis (CBA) on upgrading of different types of rural roads – noting that past studies have focused on urban areas</p> <p>The research focused on direct and indirect variables, namely agricultural production and social benefits, as part of the CBA.</p> <p>Because of the rural and regional localities' low populations, their roads have lower traffic volumes than urban roads and impact investment decisions around upgrading roads. It is hoped that the findings in this study will inform decision makers at local, state and national levels when making decisions on upgrading roads in rural and regional Australia.</p> <p>Cr Ritchie (MPSC) asked about local landholders self-help program, Derek advised this wasn't considered in the study.</p> <p>GSC advised Gwydir has had great results with their self-help program over many years with up to 40% saving.</p>                                                                                                                                                                                                                                                                                                       |

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | During discussion, it was pointed out that one issue with self-help program is landowner/contributor feeling they have ownership of the road<br>Balonne also has had great results using self-help without ownership issues.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3.4      | Max Eastcott presented Gwydir Shire's Circular Economy initiative (presentation attached)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3.5      | Russel Stewart (RDANI) – has been re-elected as Chair for the next 3 years, thanked BROCC for their support. <ul style="list-style-type: none"> <li>presented councils present with individual figures on employment, wages and salaries, regional exports and imports, and local expenditure within their council areas</li> <li>RDANI is now 70% self-funded and covers a large number of local government areas</li> <li>Requested member councils to liaise with the Armidale office re funding opportunities as outlined in the Cross Border Commissioner's presentation</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>4</b> | <b>Minutes of Meeting 09 February 2018 (Balonne)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4.1      | <b>Matters arising from the Minutes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 4.1.1    | Review of BROCC Transport Plan – listed on Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4.1.2    | Bruxner Way matter – consider Cunningham's weir – listed on Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 4.2      | <b>Moved</b> that the minutes from February meeting be accepted Moree,<br><b>Seconded</b> Walgett <b>Carried</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>5</b> | <b>Correspondence</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5.1      | <b>Inwards:</b> <ul style="list-style-type: none"> <li>Responses from Senators Barry O'Sullivan, Jane Hume, Rex Patrick – Northern Basin Review MDBP</li> <li>Copy of letters to Attorneys General and Ministers from Southern Downs Regional Council – Bullying</li> <li>Copy of notification from Tenterfield Shire Council to James McTavish, Cross Border Commissioner of Council Resolution 28/02/18 – noting also a container deposit facility was installed at Tenterfield and operational from 27/02/18 (Return and Earn)</li> <li>Request from Australian Road Research Board (ARRB) for BROCC participation in updating a National Transport Research Plan</li> <li>Tenterfield Draft Terms of reference - Bruxner Way (Joint Committee)</li> <li>Invoice for design, development and registration of BROCC website – includes 2 years' registration of domain <a href="http://www.borderroc.com">www.borderroc.com</a> \$25 + one year hosting fee \$119.40, preparation of site \$55 and 6 hours' design and setting up website \$330</li> </ul> |
| 5.2      | <b>Outwards:</b> <ul style="list-style-type: none"> <li>Letter to all Members and all Senators – Northern Basin Review Murray Darling Basin Plan</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 5.3      | <b>Matters arising from Correspondence</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5.3.1    | Return and Earn – James McTavish advised that a return and earn scheme will be introduced in QLD on 1 November 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------|-----------------|--|----------------------------------------|--------------------|---------------------------------|-------------|------------------|--|----------------------------------------|-------------|---------------------------------------|-------------------|-----------------------------------------|--------|------------------------------------------------------------------|--------|-------------------------------------------|--------|----------------------------------------------|--------|-----------------------------------|--------|-------------------------------------------|--------|------------------------------------|--------|-------------------------------|--------|--------------------------------|-------------------|-------------------------------------------------------------|--------|-------------------------------------|--------|-------------------------------------|--------|----------------------------|-------------------|
| 5.3.2                                                            | BROC website now operational and includes a link to each member council – it was suggested that member councils may wish to include a link to the BROC website on their Council websites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 5.4                                                              | <b>Moved</b> Inverell that the correspondence be accepted, <b>Seconded</b> Walgett<br><b>Carried</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| <b>6</b>                                                         | <b>Financial Report as at 31 January 2018</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 6.1                                                              | <p><u>Warwick Credit Union</u></p> <p><b>Term Deposit</b> renewed for six months to 22 July 2018 – 100005924-12</p> <table> <tr> <td>Balance as at 31 January 2018</td><td><b>\$27,261.33</b></td></tr> <tr> <td>Nil transaction</td><td></td></tr> <tr> <td>Closing balance as at 28 February 2018</td><td><b>\$27,261.33</b></td></tr> </table> <p><b>Account 400379167 – S6</b></p> <table> <tr> <td>Opening balance 31 January 2018</td><td><b>0.18</b></td></tr> <tr> <td>Nil transactions</td><td></td></tr> <tr> <td>Closing balance as at 28 February 2018</td><td><b>0.18</b></td></tr> </table> <p><u>National Australia Bank</u> (since presented to the last meeting)</p> <table> <tr> <td>Opening balance as at 12 January 2018</td><td><b>\$5,771.81</b></td></tr> <tr> <td>18/01/18 Membership fees paid Gwydir SC</td><td>500.00</td></tr> <tr> <td>24/01/18 Travel and vehicle hire MDA + one night's accommodation</td><td>780.15</td></tr> <tr> <td>25/01/18 Membership fees paid Inverell SC</td><td>500.00</td></tr> <tr> <td>25/01/18 Membership fees paid Tenterfield SC</td><td>500.00</td></tr> <tr> <td>31/01/18 Hamper for Alice Colbran</td><td>100.00</td></tr> <tr> <td>01/02/18 Membership fees paid Goondiwindi</td><td>500.00</td></tr> <tr> <td>05/02/18 membership fees paid MPSC</td><td>500.00</td></tr> <tr> <td>08/02/18 Membership fees SDRC</td><td>500.00</td></tr> <tr> <td>Balance as at 09 February 2018</td><td><b>\$7,891.66</b></td></tr> <tr> <td>12/02/18 Accommodation and meal MDA - E Bradbury in Balonne</td><td>201.00</td></tr> <tr> <td>15/02/18 Membership fees Walgett SC</td><td>500.00</td></tr> <tr> <td>23/02/18 Membership fees Balonne SC</td><td>500.00</td></tr> <tr> <td>Balance as at 9 March 2018</td><td><b>\$8,690.66</b></td></tr> </table> | Balance as at 31 January 2018 | <b>\$27,261.33</b> | Nil transaction |  | Closing balance as at 28 February 2018 | <b>\$27,261.33</b> | Opening balance 31 January 2018 | <b>0.18</b> | Nil transactions |  | Closing balance as at 28 February 2018 | <b>0.18</b> | Opening balance as at 12 January 2018 | <b>\$5,771.81</b> | 18/01/18 Membership fees paid Gwydir SC | 500.00 | 24/01/18 Travel and vehicle hire MDA + one night's accommodation | 780.15 | 25/01/18 Membership fees paid Inverell SC | 500.00 | 25/01/18 Membership fees paid Tenterfield SC | 500.00 | 31/01/18 Hamper for Alice Colbran | 100.00 | 01/02/18 Membership fees paid Goondiwindi | 500.00 | 05/02/18 membership fees paid MPSC | 500.00 | 08/02/18 Membership fees SDRC | 500.00 | Balance as at 09 February 2018 | <b>\$7,891.66</b> | 12/02/18 Accommodation and meal MDA - E Bradbury in Balonne | 201.00 | 15/02/18 Membership fees Walgett SC | 500.00 | 23/02/18 Membership fees Balonne SC | 500.00 | Balance as at 9 March 2018 | <b>\$8,690.66</b> |
| Balance as at 31 January 2018                                    | <b>\$27,261.33</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Nil transaction                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Closing balance as at 28 February 2018                           | <b>\$27,261.33</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Opening balance 31 January 2018                                  | <b>0.18</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Nil transactions                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Closing balance as at 28 February 2018                           | <b>0.18</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Opening balance as at 12 January 2018                            | <b>\$5,771.81</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 18/01/18 Membership fees paid Gwydir SC                          | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 24/01/18 Travel and vehicle hire MDA + one night's accommodation | 780.15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 25/01/18 Membership fees paid Inverell SC                        | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 25/01/18 Membership fees paid Tenterfield SC                     | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 31/01/18 Hamper for Alice Colbran                                | 100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 01/02/18 Membership fees paid Goondiwindi                        | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 05/02/18 membership fees paid MPSC                               | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 08/02/18 Membership fees SDRC                                    | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Balance as at 09 February 2018                                   | <b>\$7,891.66</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 12/02/18 Accommodation and meal MDA - E Bradbury in Balonne      | 201.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 15/02/18 Membership fees Walgett SC                              | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 23/02/18 Membership fees Balonne SC                              | 500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| Balance as at 9 March 2018                                       | <b>\$8,690.66</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 6.2                                                              | <p><b>Moved</b> Tenterfield that the finance report be accepted including payment of the outstanding account for website and that an allocation of a maximum of \$10,000 of BROC funding be made available for further research on rural roads</p> <p><b>Seconded</b> Walgett<br/><b>Carried</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| <b>7</b>                                                         | <b>Items listed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |
| 7.1                                                              | <p>Review of BROC Transport Plan</p> <p>AW (MPSC) has been in touch with CSIRO and will come back to BROC with</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                               |                    |                 |  |                                        |                    |                                 |             |                  |  |                                        |             |                                       |                   |                                         |        |                                                                  |        |                                           |        |                                              |        |                                   |        |                                           |        |                                    |        |                               |        |                                |                   |                                                             |        |                                     |        |                                     |        |                            |                   |



|           |                                                                                                                                                                              |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | a proposal                                                                                                                                                                   |
| 7.2       | Bruxner Way (including Cunningham's weir)<br>A sub committee consisting of Tenterfield, Inverell, Gwydir and Moree Plains Councils met after the meeting.                    |
| <b>8</b>  | <b>General Business</b>                                                                                                                                                      |
| 8.1       | Cr Coulton advised that the Australian Rural Road Group (ARRG) will be holding their Annual General Meeting in June 2018 and a motion will be put forward to close the ARRG. |
| <b>9</b>  | <b>Next Meeting – 10 August 2018 – Goondiwindi</b><br>(followed by AGM and ordinary meeting on 09 November in Tenterfield and Feb 2019 SDRC Warwick)                         |
| <b>10</b> | <b>Meeting Closed – 12.30pm</b>                                                                                                                                              |

| <b>Action Item Log:</b> |                                                                                       |               |                |
|-------------------------|---------------------------------------------------------------------------------------|---------------|----------------|
| <b>Officer</b>          | <b>Item</b>                                                                           | <b>Listed</b> | <b>Outcome</b> |
| RJ & AW                 | Report – Review of BROCC Transport Plan to be submitted to May meeting                | 09/02/18      |                |
| Exec                    | Return and Earn issues to be referred to Cross Border Commissioner                    | 09/02/18      | Completed      |
| Exec                    | List Bruxner Way matter for May 2018 meeting                                          | 09/02/18      | ✓              |
| Affected councils       | Consider Cunningham's weir matter with Bruxner Way issue                              | 09/02/18      | Listed         |
| Exec                    | Provide submission to Members and Senators by 12/02/18 – Northern Basin Review (MDBP) | 09/02/18      | Completed      |
| Exec                    | Commission further research on rural roads                                            | 04/05/18      |                |



## 9. MAYORAL MINUTES

The mayoral report will be tabled at the meeting.

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

### ***Motion of which notice has been given – Cllr Smith***

That Council consider the development of a footpath policy for Collarenebri that prohibits seating in the CBD as historically, the use of seating in the the CBD promotes unhygienic behaviour from locals which leads to unsanitary and unsightly conditions for the community, creates litter and requires constant attention from Council for cleaning and maintenance.

**Moved:**

**Seconded:**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>General Manager</b>               |
| <b>AUTHOR:</b>            | <b>Don Ramsland- General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at May 2018 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Dpt</b> | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Status</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO        | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received<br>27.6.17 In progress |               |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.                                                                                                             | GM         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up<br>21.7.17 arranging to meet early August 2017<br>16.10.17 again requested meeting<br>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.<br>19.12.17 The action proposed of drafting a memorandum of understanding be endorsed.                                                                                                                                                                                                                                                                                                      |               |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO        | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget<br>27.6.17 In Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |               |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands. | GM         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.<br>31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate<br>16.10.17 awaiting ministerial appointments<br>19.3.18 Appointments gazetted                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |
| 24.03.15    | 2/2015/38  | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS       | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
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|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | <p>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.</p> <p>14.09.15 Detail design of weir is progressing.</p> <p>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.</p> <p>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.</p> <p>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.</p> <p>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.</p> <p>20.10.2017 Council applied for additional funding under SSWP and received invitation for a detailed application.</p> <p>23.11.17 Meeting scheduled for December 2017 to discuss ownership</p> <p>24.1.18 Business case submitted for SSWP funding.</p> |  |
| 24.04.16 | 26/2016/3  | <p>1. That the content of the report be noted</p> <p>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</p>                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | <p>27.05.16 Nil</p> <p>20.10.16 Town Planner developing on master plan for facility</p> <p>27.6.17 In progress</p> <p>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful</p> <p>13.12.17 CFO to investigate alternative funding &amp; design</p> <p>19.4.18 New grant application SCC Round 2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 24.04.16 | 29/2016/3  | <p>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</p> <p>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</p> <p>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p>                            | DES  | <p>Council received advice in December 2017 that the Draft Walgett RR Land Use Strategy was not endorsed by DoPE. DoPE are planning to attend Walgett to discuss the strategy and other planning matters. Council staff will continue to work with DoPE to progress the strategy.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 31.05.16 | 4/2016/29  | <p>Resolved:</p> <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p>                                                                                                                                                                                                        | DES  | <p>Discussions and written advice from Mr Mulder indicate the premises are no longer occupied. Council is currently negotiating with Mr Mulder in relation to the enforcement of legal provisions.</p> <p>7.2.18 An inspection will take place at Mr. Mulder's premises in February 2018 for an update of this situation.</p> <p>18/02/2018. Legal advice (verbal) has been obtained as to how to proceed with this matter, given the costs involved in resolving the issue. A further report is required to Council for action.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 26.07.16 | 14/2016/8  | <p>That the General Manager's report with regards the Fixing Country Roads Programme:</p> <p>1. Be received and noted.</p> <p>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.</p> <p>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.</p> <p>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.</p> | GM   | <p>30.1.17 awaiting calling of EO's for Round 3 of programme and Councils bid on SR103</p> <p>18.4.17 Councils bid for SR103 on short list for funding</p> <p>1.8.17 5.4 million approved awaiting funding agreement before proceeding</p> <p>16.10.17 Awaiting funding agreement</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 25.10.16 | 11/2016/18 | <p>1. That Council receive and note the Collarenebri Cricket Pitch Report.</p> <p>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri</p>                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | <p>2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.</p> <p>27.6.17 In progress</p> <p>18.4.18 Investigations under way to place new pitch at School Oval</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 22.11.16 | 12/2016/4  | <p>Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 22.11.16 | 12/2016/24 | <p>1. Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p>                                                                                                                                                                       | DES  | <p>August 2017 – Grant application submitted under stronger communities program.</p> <p>2.7.18 Commencement of Lightning Ridge works February 2018. Walgett CBD concept to be reconsidered.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

WALGETT SHIRE COUNCIL AGENDA – 22 May 2018 – ORDINARY COUNCIL MEETING

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|          |            | 4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 13.12.16 | 13/2016/07 | That Council:<br>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.<br>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.<br>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing<br>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.<br>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.<br>6. Consider conducting a community survey to gauge community support for the stand alone council approach.<br>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative. | GM   | Council's Submission submitted to OLG 16 December 2017<br>30.01.17 arranging meeting with New minister of LG<br>28.3.17 FWI concept now uncertain to proceed<br>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference<br>31.7.17 still awaiting formal advice<br>16.10.17 still no advice from OLG<br>20.03.18 JO decision by Council                                                                                                                                                                                                                                |  |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES  | Review of current practices distributed to Councillors and questions and discussions scheduled for Council Meeting November 2017.<br>7.2.18 Community Survey to commence Late Feb/March to collect community input<br>18.04.2018 – community consultation to commence April 2018.                                                                                                                                                                                                                                                                                                                                   |  |
| 28.03.17 | 1/2017/23  | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 18.4.17 In Progress<br>27.6.17 In Progress<br>18.9.17 Waiting on quotation<br>22.11.17 Order issued for construction<br>13.12.17 Matter awaiting info from building contractor<br>5.2.18 Waiting info from show society regarding new quotation<br>18.4.18 Job is 90% complete                                                                                                                                                                                                                                                                                                                                      |  |
| 28.03.17 | 1/2017/27  | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DES  | Council officers have reached agreement with the NSW RFS in regards to the map criteria and a new bushfire mapping is currently being prepared by the RFS.<br>8.2.18 Proposed Maps anticipated to be adopted early 2018 for implementation<br>18.04.2018 – NSW RFS to hold a meeting with Council in late April to discuss the new mapping.                                                                                                                                                                                                                                                                         |  |
| 28.03.17 | 1/2017/28  | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DES  | Council has lodged a grant for the proposed works under Stronger Country Communities Program.<br>8.2.18 Works to commence Feb 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 28.04.17 | 3//2017/5  | Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM   | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Regional Growth Funding proposal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 28.04.17 | 3/2017/22  | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.                                                                                                                                                                                                                                                                                                                                                                                                                                       | DETS | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.<br>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.<br>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.<br>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.<br>12.04.18 DETS meets Lees's and all agree on Option 2. |  |
| 28.04.17 | 3/2017/25  | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | CFO  | 27.6.17 In Progress – Request for Engineers Report<br>13.12.17 Engineers report required<br>5.2.18 waiting on information from structural engineer<br>18.4.18 Engineer inspected facility, costing and report underway                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 23.5.17  | 4/2017/18  | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

WALGETT SHIRE COUNCIL AGENDA – 22 May 2018 – ORDINARY COUNCIL MEETING

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|          |           | The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      | 18.4.18 Report due for May 2018 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |
| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe" mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DES  | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress<br>8.2.18 On-going, however little response. Council may reconsider the concept.<br>18.04.2018 – concept to be reconsidered.                                                                                                                           |          |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM   | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG<br>28.02.18 no decision by Western Division                                                                                                                                                                                                                                                                                                                      |          |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | CFO  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan<br>18.4.18 Project postponed until November 2018.<br>18.4.18 RFQ to be issued and contractor engaged prior to October 2018 |          |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM   | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 Packages in draft                                                                                                                                                                                                                                                                                                                                                                                            |          |
| 29.06.17 | 6/2017/25 | That the Chief Financial Officer report be received.<br>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.<br>2. Council advertise the new Committees and call for nominations.<br>3. Council investigate a system for the Burren Junction Bore Baths.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | CFO  | Advertising for members underway<br>18.9.17 Report to Council October meeting 17 with application for members<br>22.11.17 Three (3) applications received, report to Dec 17 meeting<br>20.03.18 Committee Meeting Monthly<br>18.4.18 Council approved Burren Bore Bath Committee at the February 18 meeting                                                                                                                                                                              | Complete |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.                                                                                                                                                                                                                                                                                                                                                                              |          |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br>3.WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br>And further that<br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | CFO  | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements<br>22.11.17 In progress<br>5.2.18 Representatives from WDSC met with Council staff & Environmental Services                                                                                                                                                                                                                                                                            |          |



WALGETT SHIRE COUNCIL AGENDA – 22 May 2018 – ORDINARY COUNCIL MEETING

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| 22.08.17 | 8/2017/11  | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM   | 22.8.17 Advised GrowerCo of Council's approval – requested invoice<br>23.11.17 awaiting invoice for payment                                                                                                                                                                                                                                                                            |          |
| 22.08.17 | 8/2017/29  | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.<br>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property.<br>7.12.17 Discussion with Brian, Nathan & Sue Lees<br>12.04.18 DETS meets Lees's and all agree on Option 2. |          |
| 22.08.17 | 8/2017/32  | 1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.<br>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.<br>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".<br>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.<br>5. LG Solutions provide training to all Councillors prior on the same day as the review. | GM   | 16.10.17 LG Solutions contacted – performance review scheduled for 27 November 2017<br>23.11.17 Scheduled for Monday 27 November 2017<br>18.04.18 Council received and noted the outcome of the General Manager's Performance Appraisal – March 2018.                                                                                                                                  | Complete |
| 22.08.17 | 8/2017/33  | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;<br>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and<br>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.<br>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.                                                                          | GM   | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRS review<br>20.03.18 Review to be tabled at March 2018 Meeting                                                                                                                                                                                        |          |
| 26.09.17 | 9/2017/25  | That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey<br>30.03.18 Cadastral survey completed                                                                                                                                                                                                     |          |
| 26.09.17 | 9/2017/26  | 1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | 5.11.17 Quote received for cadastral survey<br>10.1.18 Quote accepted                                                                                                                                                                                                                                                                                                                  |          |
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 8.10.17 Council lodges EOI under SSWP<br>9.1.18 Council invited for detailed application<br>26/02/2018 Detailed application submitted.                                                                                                                                                                                                                                                 |          |
| 26.09.17 | 9/2017/29  | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO  | 18.10.17 Quotations underway<br>13.12.17 Waiting on engineers specifications<br>5.2.18 New quotations underway<br>18.4.18 Existing shade to be removed and a purchase order to be issued to contractor for construction                                                                                                                                                                |          |
| 24.10.17 | 10/2017/20 | 1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:<br>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.<br>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | Report to November 2017 Council Meeting.<br>18.04.2018 – funds to be acquitted.                                                                                                                                                                                                                                                                                                        |          |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |                                                                                                                                                                                                                                                                |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.<br>d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.<br>2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |                                                                                                                                                                                                                                                                |  |
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS       | 8.11.17 Traffic counters installed on Carinda Road.<br>13.12.17 Signs are currently being installed on the Carinda road, will be complete by Christmas.<br>15/12/2017 Traffic counter's installed on both roads.                                               |  |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES        | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing.<br>8.2.18 Works have been stopped. Advice to be received from NSW Police.                                        |  |
| 28.11.17 | 11/2017/14 | That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM         |                                                                                                                                                                                                                                                                |  |
| 28.11.17 | 11/2017/25 | That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES        | 8.2.18 Deferred conditions have been met by the applicant. Construction certificates for both premises are lodged.<br>18.04.2018 – deferred conditions have been complied with and CC's for both applications issued, Works have commenced and well under way. |  |
| 28.11.17 | 11/2017/26 | That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES        | 8.2.18 Deferred Conditions have been met. Consents are now in force.<br>18.04.2018 – deferred conditions have been complied with and CC's for both applications issued, Works have commenced and well under way.                                               |  |
| 28.11.17 | 11/2017/37 | That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES        | 12.12.17 Crown Lands notified Council that license not likely before end of 2017.<br>Council applied for EOF to Restart NSW.                                                                                                                                   |  |
| 28.11.17 | 11/2017/3  | 1. That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS       | Safety case lodged with CASA<br>28/02/2018 Crownlands license received.<br>30.03.18 IWI installed                                                                                                                                                              |  |
| 19.12.17 | 12/2017/2  | Richard Buckley of Nes's Pudding Dam inc – letter received<br>Council deferred for consideration at the February meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DES        |                                                                                                                                                                                                                                                                |  |
| 19.12.17 | 12/2017/16 | Place naming request Burren Junction Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES        | 18.04.2018 Report to April meeting for consideration.                                                                                                                                                                                                          |  |
| 19.12.17 | 12/2017/24 | Walgett CBD Car Park – From the GM report – action proposed of drafting a memorandum of understanding be endorsed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GM         | MOU being drafted                                                                                                                                                                                                                                              |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO        | 5.2.18 Proposal in the planning phase                                                                                                                                                                                                                          |  |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.<br>2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. | GM/<br>CFO | 19.03.18 ongoing                                                                                                                                                                                                                                               |  |
| 13.02.18 | 2/2018/15  | 1. Council intends to remain a standalone Council<br>2. Seek further information in relation to Joint Organisations so that Council can make an informed decision including why it is necessary to lodge a JO application by the 28th February 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM         | 19.03.18 ongoing                                                                                                                                                                                                                                               |  |

WALGETT SHIRE COUNCIL AGENDA – 22 May 2018 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |                                                                                                                                              |          |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          |           | 3. Discuss the position of other Council's at the OROC meeting on the 16th March and the Western Division of Councils on the 26th -27th February 2018.                                                                                                                                                                                                                                                                             |              |                                                                                                                                              |          |
| 13.02.18 | 2/2018/20 | That Council transfer \$20,000 from the Burren Junction Hall capital allocation in 17/18 to the Burren Junction Hall Toilet project.                                                                                                                                                                                                                                                                                               | CFO          | 18.4.18 to be transferred at 31 <sup>st</sup> March 2018                                                                                     |          |
| 13.02.18 | 2/2018/23 | That this matter be deferred to allow the present approach to be queried through OROC and the Local Emergency Management Committee (LEMC).                                                                                                                                                                                                                                                                                         | DES          |                                                                                                                                              |          |
| 13.02.18 | 2/2018/24 | 1. Council extensively advertise for 28 Days, Jude Retford's request to name the Park at Burren Junction the 'Bill Findley Memorial Park' and seek feedback and submissions from the general public.<br>2. The matter be brought back to Council for consideration following public consultation.                                                                                                                                  | DES          | 18.04.2018 Report to Council meeting for consideration.                                                                                      |          |
| 13.02.18 | 2/2018/25 | That Council approve Development Application 2017/033 for a field study centre with short term accommodation and associated infrastructure on Lot 2, Section 40, DP 758612 subject to the conditions detailed in the Director of Environmental Services report.                                                                                                                                                                    | DES          |                                                                                                                                              |          |
| 13.02.18 | 2/2018/26 | Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information and<br>1. Council invite a representative from the Department of Planning to address Council on future requirements<br>2. That a report be prepared for Council's March, 2018 meeting in respect of scavenger rights at the landfill areas.                                                             | DES          | 18.04.2018 DoPE to advise further on planned information session.<br>18.04.2018 Report for scavenging presented to March meeting for noting. |          |
| 13.02.18 | 2/2018/30 | That Council rejects the request for waiver of cost of a 4m grid (\$4,858 ex GST) from Peter and Diane Radford.                                                                                                                                                                                                                                                                                                                    | DETS         | 15.02.18 Peter & Diane Radford invoiced for the grid.                                                                                        | Complete |
| 13.02.18 | 2/2018/32 | That the report on the Glengarry, Grawin, Sheeppark Miners Association Inc be deferred till March 2018.                                                                                                                                                                                                                                                                                                                            | CFO          | 18.4.18 GM to report to April 2018 meeting                                                                                                   |          |
| 13.02.18 | 2/2018/33 | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council. | DETS/<br>DES | 15.02.18 Applicant advised of resolution                                                                                                     |          |
| 27.03.18 |           | That Council continue to seek input from the community to identify possible projects, then review possible funding sources to determine the best fit and at the April Council meeting, consider the level of cross community support for the various projects put forward and allocate each project a priority accordingly.                                                                                                        | GM           | Report to the April Meeting for consideration                                                                                                |          |
| 27.03.18 |           | 1. That Council formally agree to the membership of Mr. Owen Hardy, Ms. Angie Kersten and Mr Brett Stevens to the Burren Junction Bore Bath 355 Committee.<br>2. A report on fee collection to be prepared for April, 2018 meeting.                                                                                                                                                                                                | CFO          |                                                                                                                                              |          |
| 27.03.18 |           | 1. That Council endorses decision to move kerb and gutter work from Opal Street (Kaolin – Morilla St) to Brilliant Street (Kaolin – Morilla St).<br>2. That Council endorses decision to replace kerb and gutter with spoon drain for Morilla Street (Brilliant – Gem St).                                                                                                                                                         | DETS         |                                                                                                                                              |          |
| 27.03.18 |           | That a report be prepared for the April, 2018 meeting outlining the operation of landfills at Walgett and Lightning Ridge under Council management and include all operational and capital costs, income and expenditure and a cost comparison with the current contract operation.                                                                                                                                                | DES          | Report to be tabled                                                                                                                          |          |
| 27.03.18 |           | 1. Receive and note the outcome of the General Manager's Performance appraisal.<br>2. Invite quotations from at least three employment consultants to run the recruitment process for the appointment of a new General Manager.<br>3. The General Manager prepare a report for the Extra- Ordinary Meeting on the 10 April, 2018 in respect of the recruitment process.                                                            | GM           |                                                                                                                                              |          |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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### **Summary:**

Copies of weekly circulars published in 2018 received from Local Government NSW since the last Council meeting have been distributed to Councillors. The Local Government weeklies are emailed to Councillors when published from LGNSW.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### May 2018

LGNSW Weekly 11 May 2018

- Inland rail community consultative committees
- Community Road safety grants

LGNSW Weekly 4 May 2018

- Community Building partnerships grants
- Mercury management
- Water Recycling survey

#### March 2018

LGNSW Weekly 27 April 2018

- Disaster Recovery funding Arrangements
- Companion animals Regulation

LGNSW Weekly 20 April 2018

- Asbestos Management Forum
- Review of EPA operations guides for local government
- Small Business Friendly Councils Workshops

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

|                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                                                          |
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars dated 11/05/18, 04/05/18, 27/04/18 &amp; 20/04/18 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Copies of circular received Circular No 18-10, 18-11, 18-12 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 18-12 Management of unsolicited proposals received by councils
- 18-11 Companion Animals Regulation 2008 Review
- 18-10 Final Code of Accounting Practice and Financial Reporting (update 26)

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular No 18-10, 18-11, 18-12 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                            |
|-----------------------------|--------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-10/ 18 April 2018 / A587032                                                 |
| <b>Previous Circular</b>    | Circular No 17-41 / 14 December 2017 / A574975                                             |
| <b>Who should read this</b> | General Managers / Financial accounting business areas                                     |
| <b>Contact</b>              | Laura Love / (02) 4428 4178 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                       |

### Final Code of Accounting Practice and Financial Reporting (update 26)

#### What's new or changing

- The final Code of Accounting Practice and Financial Reporting (Code) (Update 26) is available for preparing councils' 2017/18 financial statements.
- Council staff should note key changes made to this year's Code.

#### What this will mean for your council

- The Code must be used by councils to prepare their annual financial statements in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*.

#### Key points

- Changes highlighted in yellow are new for this year. Commentary in red relates to Office of Local Government (OLG) requirements and commentary in blue relates to the Australian Accounting Standards.
- Key changes in this year's draft Code were highlighted in Circular 17-41.
- Due to the extensive feedback received from the Audit Office, sector and other stakeholders, a significant number of changes have occurred between the draft and the final Code.
- It is recommended that councils carefully review the *Summary of changes to the Code* (Update 26) document in conjunction with the Code available on OLG's website.

#### Where to go for further information

- The Code (Update 26) comprising of four documents:
  1. General Purpose Financial Statements
  2. Special Purpose Financial Statements
  3. Special Schedules
  4. Appendixes
- The summary of changes document is available at: <http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/accounting-practice>

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## Circular to Councils

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-11/ 23 April 2018 / A585581                                              |
| <b>Previous Circular</b>    | N/A                                                                                     |
| <b>Who should read this</b> | General Managers / Rangers / Pounds                                                     |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                         |

### *Companion Animals Regulation 2008 Review*

#### What's new or changing

- The *Companion Animals Regulation 2008* (the Regulation) is undergoing statutory review by the NSW Government. The Regulation, which is made under the *Companion Animals Act 1998*, provides key information about how companion animals (pet cats and dogs) are identified, registered and managed in NSW.

#### What this will mean for your council

- In accordance with requirements for the making and review of subordinate legislation, a Draft Regulation and Regulatory Impact Statement have been prepared for public consultation and comment.
- The preparation of these documents was informed by responses to the *Companion Animals Regulation Discussion Paper* consultation in 2017.

#### Key points

- The documents are available on the Office of Local Government website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Submissions are now invited and may be submitted online via the website or by posting to Locked Bag 3015 Nowra NSW 2541.
- Submissions may be submitted until **5.00pm Tuesday 22 May 2018**.

**Tim Hurst**  
Acting Chief Executive

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-12 / 30 April 2018 / A586188                                                         |
| <b>Previous Circular</b>    | N/A                                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / All council staff who may deal with unsolicited proposals          |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                         |

## Management of unsolicited proposals received by councils

## What's new or changing

- The NSW Department of Premier and Cabinet (DPC) has recently updated its *Unsolicited Proposals Guide for Submission and Assessment* (the Guide) for NSW Government agencies.
- The Guide defines an unsolicited proposal as "an approach to Government from a proponent with a proposal to deal directly with the Government over a commercial proposition, where the Government has not requested the proposal". This may include proposals to build and/or finance infrastructure, provide goods or services, or undertake a major commercial transaction.

## What this will mean for your council

- Councils seeking to adopt their own unsolicited proposal guidelines should consider utilising the Guide as a model framework.

## Key points

- In developing guidelines and considering unsolicited proposals, councils must also comply with the relevant provisions of the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and any guidelines issued by the Chief Executive of the Office of Local Government (OLG). In particular, council guidelines on unsolicited proposals must be consistent with and reflect statutory requirements relating to tendering and public private partnerships and associated guidelines.
- Unsolicited proposals considered by councils must also align with the objectives articulated in their delivery programs and other associated integrated planning and reporting documents.

## Where to go for further information

- The Guide is available at <https://www.nsw.gov.au/contact-us/unsolicited-proposals/>.
- The State Economy Branch of DPC has offered to assist any council wishing to develop its own unsolicited proposal guideline. For assistance, contact [unsolicitedproposals@dpc.nsw.gov.au](mailto:unsolicitedproposals@dpc.nsw.gov.au).

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#### 11.1.4 MONTHLY CALENDAR MAY - JULY 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Councillor's monthly calendar from May- July 2018 is provided.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meetings listed.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar May - July 2018                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period May- July 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

WALGETT SHIRE COUNCIL AGENDA – 22 May 2018 – ORDINARY COUNCIL MEETING

2018

MAY

| SUN | MON                                      | TUE                                                                                                | WED                                                                           | THU                                             | FRI                                                                | SAT |
|-----|------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------|-----|
| 29  | 30                                       | 1                                                                                                  | 2                                                                             | 3                                               | 4<br>1. BROC Meeting 2. Stronger Country Communities Grant - Close | 5   |
| 6   | 7                                        | 8                                                                                                  | 9                                                                             | 10<br>Mine Related Councils - Cobar             | 11                                                                 | 12  |
| 13  | 14                                       | 15                                                                                                 | 16                                                                            | 17<br>WHS Committee Meeting                     | 18                                                                 | 19  |
| 20  | 21<br>Budget Forum Rowena Hall 5.30pm    | 22<br>Council Meeting - Collarenebri / Budget Forum - Walgett 5.30pm / Economic Development 7.00pm | 23<br>Budget Forum collarenebri Hall 5.30pm                                   | 24<br>budget Forum Carinda Hall 5.30pm          | 25<br>GMAC Mudgee Meeting                                          | 26  |
| 27  | 28<br>Minister for Toursim Adam Marshall | 29<br>Toursim Meeting bourke With Enviro Water Holder                                              | 30<br>ALC Training Walgett / LEMC Meeting 1.00pm / Budget Forum Garwin 5.30pm | 31<br>budget Forum Lightning Ridge SES - 5.30pm | 1                                                                  | 2   |
| 3   | 4                                        | 59                                                                                                 |                                                                               |                                                 |                                                                    |     |

2018

JUNE

| SUN                                                             | MON                                                             | TUE                                                             | WED                                                   | THU               | FRI                             | SAT |
|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------|-------------------|---------------------------------|-----|
| 27                                                              | 28                                                              | 29                                                              | 30                                                    | 31                | 1                               | 2   |
| 3                                                               | 4<br>budget Forum<br>Burren Junction<br>Hall 5.30pm             | 5<br>Budget Forum<br>Come by<br>Chance Hall<br>5.30pm           | 6                                                     | 7                 | 8<br>REMC Meeting<br>GM - Dubbo | 9   |
| 10                                                              | 11<br>Queens B'Day<br>Holiday                                   | 12<br>Special Council<br>Budget Meeting                         | 13                                                    | 14<br>WHS Meeting | 15                              | 16  |
| 17<br>National General<br>Assembly of LG<br>(17 - 20 June 2018) | 18<br>National General<br>Assembly of LG<br>(17 - 20 June 2018) | 19<br>National General<br>Assembly of LG<br>(17 - 20 June 2018) | 20<br>National General<br>Assembly of LG<br>concludes | 21                | 22                              | 23  |
| 24                                                              | 25<br>CMCC Meeting -<br>Coonabarabran                           | 26<br>Council Meeting<br>Walgett                                | 27                                                    | 28                | 29                              | 30  |
| 1                                                               | 2                                                               | NOTES:<br><br>60                                                |                                                       |                   |                                 |     |

2018

JULY

| SUN | MON | TUE                                        | WED | THU | FRI | SAT |
|-----|-----|--------------------------------------------|-----|-----|-----|-----|
| 1   | 2   | 3                                          | 4   | 5   | 6   | 7   |
| 8   | 9   | 10                                         | 11  | 12  | 13  | 14  |
| 15  | 16  | 17                                         | 18  | 19  | 20  | 21  |
| 22  | 23  | 24<br>Council Meeting -<br>Lightning Ridge | 25  | 26  | 27  | 28  |
| 29  | 30  | 31                                         | 1   | 2   | 3   | 4   |
| 5   | 6   | NOTES:<br><br>61                           |     |     |     |     |

### 11.1.5 RE-INTRODUCTION OF RPT AIR SERVICES - UPDATE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

To advise the outcome of a meeting to discuss the way forward for the reintroduction of RPT air services into western NSW.

**Background:**

RPT air services to western NSW were essentially discontinued in December, 2008 although there has been services to Cobar established by various carriers but these have also been withdrawn. Over the intervening period there has been ongoing discussions with the State Government, various prospective carriers and neighbouring Councils, all to no avail.

**Current Position:**

On Tuesday 15 May, 2018 Cobar Shire organised a meeting with the Member for Barwon Mr Kevin Humphries and following that with a prospective operator to discuss the issue of Western NSW air services.

As part of the State Government's proposal to establish two Joint Organisations in Western NSW replacing the Far West Initiative the State Government has undertaken to provide funding to Cobar, Bourke, and Walgett/Lightning Ridge to re-establish air services and, once the cost of providing these services over a four year period is known, splitting any remaining funding between the two JOs to administer for upgrading airport infrastructure.

**Relevant Reference Documents:**

State Government's Joint Organisation Proposal for Western NSW

**Stakeholders:**

Walgett Shire community,  
Councillors and staff  
NSW State Government agencies  
RPT air service operators

**Governance issues:**

The Councils will need to partner with the State Government in undertaking an appropriate Procurement process

**Environmental issues:**

Each Council will need to identify any environmental issues which arise from the re-introduction of RPT services in their areas.

**Financial Implications:**

The process will be underwritten by the State Government but Councils will need to identify what their contributions to the process will be in respect of such issues as waiving landing and terminal fees, local booking agencies and the like

**Legal Issues:**

Councils will possibly need to contract with possible carriers to reach agreement as to the type, timing and cost of RPT services.

**Alternative Solutions/Options:**

1. Do nothing
2. Seek out alternative solutions

**Conclusion:**

The NSW Government's offer as part of the Western NSW Joint Organisation proposal is seen as a positive step in the re-introduction of RPT air services to Western NSW.

**Re-Introduction of RPT Air Services - Update**

**Recommendation:**

That Council agree to partner in the State Government's proposal to re-introduce RPT air services to the Shires of Walgett, Bourke and Cobar.

**Moved:**

**Seconded:**



### 11.1.6 ASSOCIATION OF MINING AND ENERGY RELATED COUNCILS (NSW) INCORPORATED – MEMBERSHIP

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

To consider membership of the Association of Mining and Energy Related Councils (NSW) Incorporated.

**Background:**

In March, 2018 Council resolved to accept an invitation for the Mayor and General Manager to attend a Solar Farming workshop at Cobar on 10 May, 2018 and attend the Association's General Meeting the following morning.

The attached membership proposal sets out in detail the background of the Association as well as the perceived benefits that would flow from membership and a cost benefit analysis.

**Current Position:**

After having attended both the solar farming workshop and general meeting Council has been invited to join the Association. It is believed that Council would benefit from membership in being able to draw on policy and direction issues related to renewable energy production in particular.

**Relevant Reference Documents:**

Proposal dated 22 March, 2018 from the Association of Mining and Energy Related Councils (NSW) Incorporated.

**Stakeholders:**

Walgett Shire community,  
Councillors and staff  
Renewable Energy consumers  
Renewable Energy producers

**Governance issues:**

Membership of the Association would provide Council with access to a range of advice, particularly in respect of broad socio-politically based issues.

**Environmental issues:**

The Association is currently well advanced in preparing a template for use in preparing and negotiating Voluntary Planning Agreements (VPAs). This would be a difficult and costly process were a Council to have to prepare one using its own resources.

**Financial Implications:**

It is proposed that membership of the group attract a fee of \$7,630 per Annum including GST.

**Legal Issues:**

The Association is incorporated in NSW

**Alternative Solutions/Options:**

1. Do nothing

**Conclusion:**

Walgett Shire Council has the opportunity to have input into an association that may well satisfy the future requirements of the local community in establishing local renewable energy resources.

**Association of Mining and Energy Related Councils (NSW) Incorporated – Membership**

**Recommendation:**

That Walgett Shire consider accepting the offer to join the Association of Mining and Energy Related Councils (NSW) Incorporated at an annual cost of \$7,630.

**Moved:**

**Seconded:**

**Attachments:**

Proposal dated 22 March, 2018 from the Association of Mining and Energy Related Councils (NSW) Incorporated.

**ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED**

The Mayor  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

22nd March 2018  
PO Box 871  
TAMWORTH  
NSW 2340

Dear Cr Woodcock,

**Re: Proposal for Membership of the Association of Mining & Energy Related Councils.**

In view of the proposed renewable energy developments in your Council area (announced on 8<sup>th</sup> February 2018 by the Minister for Planning, Minister for Housing and Special Minister of State, the Hon Anthony Roberts that a Solar Farm at Walgett (30MW) in the Walgett Shire Council area has been approved by the NSW State Government), our Executive would like to invite your Council to consider becoming a member of our Association, the merits of doing so are outlined in this proposal.

I would appreciate it if you would take the time to read this proposal, discuss it with your Council and the General Manager to consider joining the Association of Mining & Energy Related Councils (MERC). I had submitted a proposal to your Council last year, however given the respective changes, I have amended the proposal to provide additional information for your consideration.

Our Association has expanded its scope, adopted a new Strategic Direction, we are redesigning our website and logo, in order to be the voice for mining and energy related activities in NSW for Councils affected by the developments as the renewable energy debate unfolds.

*Introduction*

Firstly, I will outline the long history and growth of the Association in dealing with the State Government and development proponents, on behalf of our communities, on issues relating to mining and energy through extensive consultation and research processes. I will then outline the changes underway in strategic direction, the benefits of being a member and provide an analysis of the cost/benefits to assist your Council in its deliberations.

*Background*

The Association of Mining Related Councils of NSW was formed in 1982 as an alliance of Councils in NSW focussing on presenting a comprehensive, co-ordinated and co-operative approach to State and Federal Government on issues associated with coal production.

In 1993, the Association was approached to represent a metalliferous Council and it became apparent that the AMRC could equally represent both interests and subsequently became the Association of Mining Related Councils NSW. In 1999, the Association expanded its base once again to represent Local Government in all aspects of mining, including extractive industries, gas exploration, quarries and minerals.

By 2013, a new Strategic Framework was developed to guide the growth and direction of the Association. During 2014, in response to State Government policy related to Coal Seam Gas, the Association developed a comprehensive position paper which outlined the merits and concerns around this industry for members to consider and use to suit their own positions.

In 2017, the Association adopted a new direction embracing the necessity and opportunities surrounding the growing renewable energy sector in the form of its Strategic Plan for 2017 – 2020.

## ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED

with a new Vision and Strategic Direction and proposed name change to embrace the diversification – Association of Mining and Energy Related Councils. It was finally adopted on 23<sup>rd</sup> February 2018 as a two year plan for 2018 – 2020 with a new logo and acronym of MERC.

The new two year Strategic Plan 2018 – 2020 has the following features, which can easily dovetail into your 2017 - 2021 Community Strategic Plan, Delivery Program and Resourcing Strategies:-

- Vision – As the peak body in NSW empowering and resourcing local Councils and their communities, to address the challenges and opportunities created by mining, energy production and related infrastructure;
- Strategic Direction 1 - “Advocacy so that member Councils are heard” the purpose is to generate a dynamic and respected voice, representing member Councils and their communities affected by Mining and Energy production;
- Strategic Direction 2 - “Resourcing to support member Councils” the purpose is to strengthen the local capacity of member Councils through the sharing of expert knowledge and skills to protect the interests of their communities;
- Strategic Direction 3 - “Policy to empower member Councils” the purpose is to empower member Councils with the tools to design, plan and negotiate for the benefit of their communities;
- Key Performance Indicators and Performance Measures. Each Strategic Direction is split into three components (People, Processes, Products/ Practices) with Key Performance Indicators and Performance Measures to be aligned to the Executive Officer role and direction for the Executive Committee to take to ensure the Association achieves what it says it will.

(A copy of the Association’s Strategic Plan 2018-2020 is attached for your information)

### *Consultation*

The MERC through its strong network of member Council’s, has developed a broad socio – political base, where it is “apolitical” and works closely with the State and Federal Governments of the day. Member Councils in the Association represent the large regional Councils through to small Country Shires, all with the same interest of addressing the challenges and opportunities mining and energy developments bring to their local communities.

The MERC consults widely through a variety of channels within and across local government such as - Local Government NSW, Local Members of Parliament (State and Federal), Regional Organisations of Council/Joint Organisations, General Manager and Council senior staff professional associations.

The MERC has, over time also developed productive relationships with the peak mining group (NSW Minerals Council) and NSW Government departments (Planning, Energy, Resources, Environment, Regional Development, Local Government, etc.).

The MERC has also canvassed the opinion and support of Ministers and Shadow Ministers, Environment groups, Unions, University and Research entities and at its quarterly meetings arranges speakers on relevant topics and matters of interest to ensure delegates are well informed and able to relay information to their member Councils.

## ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED

Some delegates to the Association represent local government and have been appointed by their peers such as the Mines Subsidence Board (Subsidence Advisory NSW), Western Mining Taskforce, Regional Independent Assessment Panel for Resources for Regions and the Resources Advisory Forum, to name a few.

Our experienced delegates are often called upon to assist the State Government with input on its policy and direction on mining related matters and no doubt in time this will embrace emerging renewable energy issues eg we have delegates on the Joint Working Party on Voluntary Planning Agreements with the NSW Minerals Council, overseen by the Department of Planning & Environment senior staff. These Guidelines will be able to be used for all developments not just mining.

### *Benefits*

The Association believes that member Councils benefit enormously from being part of the Association in many ways as they endeavour to do what is best for their communities and to encourage economic development with environmental protection. Below are some of them:-

- Long History: With over 35 years as an Association and with a dearth of experienced Councillors and senior staff involved, the Association is used as an advocate and is an entity with a “seat at the table” with Ministers and Shadow Ministers, Departmental staff and the NSW Minerals Council. This long history is invaluable in providing peer support.
- A Strong Apolitical Voice: A united “apolitical voice” consisting of large regional Councils and small Shire Councils at Regional, State and Federal level, on important mining and energy related issues which is listened to by politicians and developers.
- Meet the Decision Makers: Raise specific issues with the higher level decision makers, whereby two meetings a year are held regionally and two in Sydney to enable Members of Parliament and relevant Department Staff and other key note speakers to address delegates.
- Networking Opportunities: Collaborate with experienced Councillors and staff, to discuss matters of specific interest holistically and investigate and solve mining and energy related issues with other delegates, who as peers have mining and energy as part of their portfolios, areas of expertise and interest.
- Delegates on Government Working Parties: Delegates in working parties set up by the MERC on specific matters to assist members, for instance from the Voluntary Planning Agreement Working Party (VPAWP) with the NSW Minerals Council (it has the financial support from the Department of Planning), plus from delegates on Resources for Regions Panel, Resources Advisory Forum, Mines Subsidence/Rehabilitation and Western Mining issues as I have already outlined.
- Experienced Leadership: The structure of the MERC Executive is lean, flexible and diverse. It consists of a Chair (currently Mayor Warrumbungle Shire, Cllr Peter Shinton) and two Deputy Chairs (currently Mayor Cobar Shire Council, Cllr Lilliane Brady OAM and former Deputy Mayor Wollongong City Council, Cllr Chris Connor), plus three other delegates (currently Cllr Owen Hasler –former Mayor Gunnedah Shire Council, Cllr Michael Banasik – former Mayor Wollondilly Shire Council and Cllr Sue Moore, Mayor – Singleton Shire Council and an Executive Officer (currently Greg Lamont) as a contractor. There are no employees or any remuneration paid to the delegates.
- Diverse Membership: Our nineteen Council members are very diverse, which is a positive feature, coming from large regional cities of Newcastle and Wollongong on the east coast, the



## ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED

Hunter Valley, the Central West, the North West, Far West and down to Wentworth Shire Council on the Murray River. Two other Councils have indicated their intention to join – one for Mid Coast and the other Warren Shire Councils;

- **Members Kept Informed:** The Association is very consultative and keeps its members informed through a monthly Newsletter, its web site and regular media releases when warranted. Refer details on our website [www.miningrelatedcouncils.asn.au](http://www.miningrelatedcouncils.asn.au);
- **Financially Sound:** MERC has ample funds invested to cover contingencies and to engage consultants and research agencies to undertake studies or prepare submissions on behalf of delegates, if they are pertinent to mining and energy related matters that affect our member Councils. For example preparing submissions for EPA Act review, the Large Scale Solar Farm Development Guidelines, the Mines Rehabilitation Discussion paper, the Social Impact Assessment Guidelines put on exhibition by the Department Planning, a “cost per tonne of production” model for Social and Economic Impact of mining in Council areas as part of the Joint VPAWP to ensure a better deal for the community from the proponent and to better serve the community;
- **Use of Panel of Experts:** The Association has developed a panel of environmental, planning, mining, social and economic development impact consultants for access by member Councils (at their cost). The panel has been assessed by the MERC as having relevant qualifications and experience to refer to when a development is presented to Council and the Council doesn't know where to start or doesn't have the resources to help with the stringent assessment process and negotiations with the developers.;
- **Flexible and Change Oriented:** The local Council is the voice of the people and to be effective, it has to sensibly deal with change such as “Fit for the Future” assessments, changes in planning legislation, a changing political landscape, the debate on climate change and the provision of reliable energy options, which are even further complicated when dealing with the impacts of mining and energy related developments. The results of such vary with how they affect our communities, so your Council needs a support and a capable Association membership to provide assistance. We can provide that.

### Testimonial

Delegate to the Association, Councillor Jim Nolan, Broken Hill City Council had this to say recently in May 2017, about his Councils membership of the Association:

*“Broken Hill City Council recently signed its first Voluntary Planning Agreement (VPA), after 130 years of mining activity without one. The work undertaken by the Voluntary Planning Agreement Working Party and the peer and professional assistance received from the Association, all contributed toward our Council being more informed on our options, which resulted in obtaining an excellent VPA contribution arrangement for our community from the proposed mine expansion.*

*Also, Council received peer support and ideas from members and their professional staff for our Resources for Regions application and subsequent allocation in excess of \$5m. The \$5,843,000 received from both sources will more than cover our membership fees for the next 800 years!”*

### Cost

Cost of membership of the Association is currently \$7630 pa inclusive of GST, set at each Annual General Meeting held in November, applicable from 1<sup>st</sup> July to 30<sup>th</sup> June each year. This has been maintained for the last several years.

## ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED

### *Cost Benefit Analysis*

To undertake a “cost benefit analysis on whether membership is worthwhile or not” is a very difficult task to do, due to the intangible benefits to be received, which are often unable to be put into pure income terms, unless a grant is received for Resources for Regions and/or a VPA contribution for mining or energy development is received, that adequately compensates the Council for the impact of the development on infrastructure and the community. For example the earlier Broken Hill City Council case history.

However, the critical point of difference in the assessment of a Cost Benefit Analysis, is to focus on what the real purpose of a Council is – to represent the best interests of the wider community, not to sponsor any individual opinions or be influenced by developers or minority groups. The constituents rely on the local Council to ensure they have a voice, cost effective services and a good quality of life that is not unduly affected by any new development. How does one measure this intangible responsibility placed on the local Council?

When a Council is making the difficult decision to join or leave an entity it is a member of, it needs to take the core role of the Council into account. For example joining or leaving a resource sharing entity such as an Audit and Risk Committee or a Weeds County Council or the Flood Plain Management Association or the Murray Darling Association or NetWaste or a Weight of Loads Group or a Regional Joint Organisation of Councils or a state focussed entity like Local Government NSW. It is always hard to get a Cost Benefit Analysis that is measured in real tangible figures.

If a member Council of the Association or a Council contemplating joining the Association has or is about to finalise a Voluntary Planning Agreement, it can be set it up so that the developer pays the Association membership and delegate costs as a contribution. This is a major point of difference.

In this way, the decision to join is a “cost positive” one and a most beneficial decision for your community using the new money from the developers, who are the ones who benefit the most financially and pay a contribution to the Council to assist the residents and ratepayers who are affected by the impacts of the development.

### *Conclusion*

In view of the benefits outlined, to ensure all avenues for assistance are provided to the community and from a pure risk assessment point of view, if a Council has a mining and/or energy related development emerging, in action, concluded or in the rehabilitation stage, the Council can't afford not to be part of an entity like the Association. After all, it is the Council's responsibility to protect the community from the impacts of the development over and above what the government and Council planning processes have in place, hence the need for the Voluntary Planning Agreement.

Councils are always keen to work with developers to ensure jobs and economic benefits are maximised, however it is a very restricted, difficult and costly process to endeavour to do it alone. There are many experienced peer support Councillors and staff that can help when part of an entity like the Association of Mining and Energy Related Councils and the peers within.

In addition, the membership of the Association will help your Council and other Councils that have specific interests in mining and energy developments in their Local Government Areas by liaising with other members and the government through the Association. Other entities deal with matters on a



## **ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED**

broader platform, whereas the MERC hones in on specific areas of interest in relation to mining and energy on behalf of its member Councils. This is what makes the Association unique and worthy of joining.

The Association would welcome your Council as a member, to increase our voice and to achieve the Vision and Strategic Directions proposed to make mining and energy related local government areas better places to live and grow in.

The Chair of the Association and the Executive Officer would welcome the opportunity to meet with Council or your representatives, to clarify any issues that may need consideration, prior to making a decision to join the Association.

To assist Council in making this important decision, our next regional meeting is at nearby Cobar Shire Council on 10<sup>th</sup> /11<sup>th</sup> May 2018 where we have our Executive Committee meeting in the morning on Thursday 10<sup>th</sup> May 2018, then we are having a workshop on Solar Farming from 1pm in the afternoon with speakers from Councils that have been through the development and construction phase, senior government officials and experts all aiming to better inform delegates about the pitfalls, issues, lessons learnt and requirements.

Accordingly, I would like to invite you or your nominees to attend the workshop as observers and participants if you wish, then to join us for our networking dinner that evening and to attend our General Meeting next morning from 9am to 1pm on Friday 11<sup>th</sup> May 2018 as observers to see how we operate and our effectiveness as a voice for the community. Your early indication for this workshop is recommended as accommodation in Cobar is limited.

We look forward to your favourable decision to join us on 10/11<sup>th</sup> May 2018 at Cobar and thereafter to resolve to join the Association in due course.

If you have any enquiries please submit them to the undersigned.

Yours sincerely,

Greg Lamont  
Executive Officer  
Association of Mining Related Councils  
0407937636 or email [info@miningrelatedcouncils.asn.au](mailto:info@miningrelatedcouncils.asn.au)

### 11.1.7 FAR WEST INITIATIVE - JOINT ORGANISATIONS UPDATE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

To consider a proposal made to Councils involved with the Far Western Initiative by the Deputy Premier on Wednesday 16 May, 2018.

**Background:**

On Wednesday 16 May, 2018 the Mayors and General Managers of the eight Councils involved with the Far Western Initiative were invited to attend a presentation and workshop by the Deputy Premier, Hon John Barilaro to discuss improving regional governance and service delivery. A copy of the power point presentation is attached to this report.

**Current Position:**

Following the PowerPoint presentation there was a question and answer session at which the various council representatives raised a range of issues to better understand the offer being made by the Deputy Premier which is aimed at building capacity and delivering better services to Western Division councils.

In essence the offer involves the establishment of two joint organisations covering the Western Division:

- The Northern Joint Organisation (JO) to comprise Brewarrina, Bourke, Cobar and Walgett
- The Southern Joint Organisation (JO) to comprise Balranald, Broken Hill, Central Darling and Wentworth

These two Joint Organisations will replace the State Government's Far West Initiative and the decision by any Council to become members of these Joint Organisations remains entirely voluntary.

The State Government will partner Councils to establish each of these Joint Organisations and provide the following additional support:

- A "one off" grant of \$750,000 for each JO made up of \$500,000 to fund the cost of an executive officer and other support staff with each JO deciding who the executive officer will be, the terms of their employment and location;
- \$250,000 in financial assistance towards contracting Public Works for planning support.
- Funding of \$250,000 to each JO to update existing Western roads plans which are recognized by RMS
- \$5 Million tourism and culture funding under guidelines yet to be determined by the Deputy Premier. Each JO will administer, with support from member Councils, a programme which aims to build infrastructure that will drive growth in the visitor economy. Each JO will make the decisions about the allocation of funding within their region.
- Funding to Cobar, Bourke, and Walgett/Lightning Ridge to re-establish air services and , once the cost of providing these services over a four year period is known, splitting any remaining funding between the two Jos to administer for upgrading airport infrastructure.

Councils will need to consider the proposal and advise the NSW Government of their position by the end of May, 2018.

Each Council will need to formally resolve to become a member of the respective JO and a “cooling off” period of 28 days will apply before the Deputy Premier approves the JOs. Each JO will need to prepare a business plan setting out their key priorities within 30 days of the JO proclamation. Assistance is available from the Office of Local Government to do this.

Council should take the opportunity during the current round of community forums to consult with the community and gain their views with regards the proposal.

**Relevant Reference Documents:**

- A letter from the Deputy Premier to the Mayor extending an invitation to a meeting in Sydney on Wednesday 16 May, 2018 to discuss improving regional governance and service delivery.
- Power point presentation made to Far West Councils in Sydney on 16 May, 2018
- Media release made by the Deputy Premier on 16 May, 2018
- Publication - Joint Organisations “Working together for Regional Communities”
- A publication - Joint Organisation - Frequently Asked Questions.
- JO Regulations

**Stakeholders:**

The Walgett Community  
Office of Local Government  
Department of Premier and Cabinet  
Walgett Shire Council  
OROC member Councils  
Far West Councils

**Governance issues:**

Each Council will need to follow the JO regulations with regards the process to formalise the establishment of a JO. This process sets out the need for a formal Council resolution and also provides for a “cooling off” period of 28 days before the Minister gives his approval leading to the making of a proclamation for the establishment of a Northern JO.

**Environmental issues:**

The NSW Government offer includes \$250,000 in financial assistance towards having Public Works contract to supply planning support for capital works.

Similarly, there is an amount of \$250,000 provided for each JO to update existing Western Roads plans which are recognized by RMS.

**Financial Implications:**

Whilst on the surface the offer appears to be very attractive, a number of aspects still need to be clarified including the roles and responsibilities of each JO. Like other JOs formed across NSW there is concern about the cost of the funding the day to day operations of them which includes not only the salaries of the staff employed but also other running expenses such as office equipment and facilities, staff transport and insurances and the like.

**Legal Issues:**

The Amendment Act 2017 establishes that the formation of a Joint Organisation is Voluntary. Even though this is a voluntary process, it would appear that Councils that are not members

of a JO will not be able to access State Government benefits such as any of the investment and loan funding opportunities that will be available through JOs.

**Alternative Solutions/Options:**

- Do nothing.
- Continue as a member council of the Orana Regional Organisation of Councils only.
- Apply to join a JO based on the current OROC boundary with associate membership with the Northern JO.
- Apply to join the proposed Northern JO with associate membership with an Orana JO.
- Consider what other options are available for JO membership/associate membership.
- Request an extension of time beyond the end of May to allow the various proposals being put forward to be examined in detail with neighbouring councils before making any decision.
- Seek clarification of the offer where appropriate and negotiate with the State Government for additional incentives to join the Northern JO over and above those already identified such as a provision for ongoing funding for the JO secretariat.

**Conclusion:**

The State Government offer to form and fund Northern and Southern JOs in the Far West of NSW replaces the Far West Initiative concept that the eight Councils were not comfortable with.

As with any type of offer the devil lies in the detail and, as such, there is need to clarify certain aspects before making a firm commitment. This includes confirming whether or not the offer includes \$5M for tourism and cultural funding for each JO or is to be shared between them and when the guidelines for this funding will be available.

There is also the issues of ongoing funding for the JO secretariat over and above the initial establishment funding of \$500,000, the procurement process to secure an appropriate air services provider for the next four years and whether there will be a need for and Expression of Interest process for contracting Public Works planning support and the updating of Western roads plans recognised by the RMS.

Clarification of the procurement process for Cobar, Bourke, and Walgett/Lightning Ridge to re-establish air services and, once the cost of providing these services over a four year period is known, splitting any remaining funding between the two JOs to administer for upgrading airport infrastructure

Council should take the opportunity during the current round of community forums to consult with the community and gain their views with regards the proposal.

## **Far West Initiative - Joint Organisations Update**

### **Recommendation:**

1. That Council consider applying for membership of the Northern JO by the end of May, 2018 subject to the clarification of the following:
  - a. Whether or not the offer includes \$5M for tourism and cultural funding for each JO or is to be shared between them and when the guidelines for this funding will be available.
  - b. The issue of ongoing funding for the JO secretariat over and above the initial establishment funding of \$500,000.
  - c. The procurement process to secure an appropriate air services provider for the next four years.
  - d. Whether there will be a need for an Expression of Interest process for contracting Public Works planning support and the updating of Western roads plans recognised by the RMS.
  - e. Clarification of the procurement process for Cobar, Bourke, and Walgett/Lightning Ridge to re-establish air services and, once the cost of providing these services over a four year period is known, splitting any remaining funding between the two JOs to administer for upgrading airport infrastructure
2. Further that Council's request for clarification of the above issues be provided within the 28 days "cooling off" period provided by the JO regulations.
3. Council take the opportunity during the current round of community forums to consult with the community and gain their views with regards the proposal.
4. That Walgett Shire Council nominate to join the proposed Northern Organisation which would include the Councils of Bourke Brewarrina, Cobar and Walgett being part of that organization and Council later consider associate membership with an OROC JO if appropriate
5. Further that the Minister for Local Government be informed of Council's decision in this regard and Council also inform the Minister, upon the expiry of a period of 28 days from the making of this resolution, that this resolution has not been rescinded.

### **Moved:**

### **Seconded:**

### **Attachments:**

- A letter from the Deputy Premier to the Mayor extending an invitation to a meeting in Sydney on Wednesday 16 May, 2018 to discuss improving regional governance and service delivery.
- Power point presentation made to Far West Councils in Sydney on 16 May, 2018
- Media release made by the Deputy Premier on 16 May, 2018.



RECEIVED 07 MAY 2018

**John Barilaro MP**

Deputy Premier, Minister for Regional New South Wales,  
Minister for Skills, Minister for Small Business

Ref: 18/20#1

Clr Ian Woodcock  
PO Box 31  
Walgett NSW 2832

Dear Clr Woodcock

As discussed previously, Far West councils have distinct challenges when it comes to large geographic areas and low populations when compared to other Local Government Areas across the NSW.

I'm writing to invite you and all councils of the Far West to meet with me to further discuss regional governance and service delivery in your LGAs.

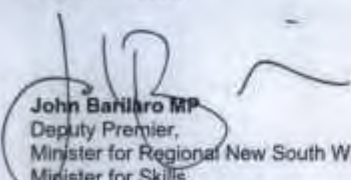
**When:** Wednesday 16 May, 9-10am

**Where:** McKell Room, Parliament House, Sydney

Please contact my Private Secretary, Victoria Dawson on 02 8574 5162 or [Victoria.Dawson@deputypremier.nsw.gov.au](mailto:Victoria.Dawson@deputypremier.nsw.gov.au) with your availability to join me for the meeting.

I welcome the opportunity to confer with you and your inter-council colleagues on ways we might work together to address those above challenges and move forward for the benefit of the Far West communities you represent.

Yours sincerely

  
**John Barilaro MP**  
Deputy Premier,  
Minister for Regional New South Wales,  
Minister for Skills,  
Minister for Small Business

02 MAY 2018



# Far West NSW



## Background



- NSW Government is committed to strengthening the councils and communities of the Far West of NSW.
- We understand the unique challenges that exist in your region, and learning from the Far West Initiative, want to invest and support an approach that will build capacity and deliver better services to your communities.
- We want to make sure the Far West receives its fair share and that we unlock long lasting economic potential along the way.
- Strong regional governance is key to supporting this. Recently Far West Councils had the opportunity to take part in Joint Organisations. So far:
  - Balranald, Broken Hill, Central Darling and Wentworth have decided to form a Joint Organisation.
  - Brewarrina, Bourke and Walgett have decided not to join a Joint Organisation yet.
  - Cobar has decided to be part of a Joint Organisation along with Narromine, Gilgandra, Warrumbungle and Mid-Western.



## What is being proposed for the Far West



- Formation of two Joint Organisations for the Far West.
  - Northern – Brewarrina, Bourke, Cobar and Walgett
  - Southern – Balranald, Broken Hill, Central Darling and Wentworth
- The NSW Government will partner with you to establish each Joint Organisation, and will provide additional financial support.
- Public Works to play a key role with each Joint Organisation. This will support current and future infrastructure roll outs and help build capacity and capability across Far West Councils to be better placed to receive NSW and Commonwealth infrastructure grants.
- The decision by any council to become members of these Joint Organisations remains entirely voluntary.
- The Joint Organisations will replace the Far West Initiative.

## Financial Support



The NSW Government will provide:

- One off grant of \$750,000 to each JO:
  - \$500 000 establishing Executive Officer and other support staff that are required. It will be up to each Joint Organisation to decide who their Executive Officer will be, the terms of their employment as well as their location.
  - \$250 000 financial assistance towards contracting Public Works for planning support.
- \$250 000 to each Joint Organisation to update existing Western roads plans which is recognised by RMS.
- \$5 million tourism and culture funding. The guidelines for the use of this funding will be developed by the Deputy Premier. Each Joint Organisation will administer (through support from member councils) the program which aims to build infrastructure that will drive growth in the visitor economy. The Joint Organisation will make decisions about the allocation of funding within their region.

## Air services and supporting infrastructure



- The NSW Government will also provide funding to re-establish air services to Cobar, Bourke and Walgett/Lightning Ridge.
- Bourke and Walgett lost their air services a number of years ago, and more recently Cobar lost its air service at the end of 2017.
- This impacts on how services can be delivered to these communities as well as the ability of people in these areas to travel to regional centres for business, recreation and health care.
- The primary focus of this funding is on the re-establishment of air services. The NSW Government will work closely with the Northern Joint Organisation to run an appropriate procurement process to secure an air services provider for the next four years.
- Once the cost of establishing the air service is known there may be further funding available to split between the two Joint Organisations to administer for upgrading airport infrastructure.

## What happens next



- Each council will need to consider what is being proposed and advise the NSW Government of their position by the end of May.
- Then need a business plan (key priorities) for each Joint Organisation, 30 days post commencement.
- Expect Joint Organisations to meet together and discuss business plans ahead of Deputy Premier approval. DPC Regional and Office of Local Government can assist with the development of business plans.
- For any point of clarification please contact Laura Clarke in the Deputy Premier's office.

### 11.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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#### **1. Collarenebri Street Seating**

The installation of seating in Wilson Street Collarenebri has been deferred to allow Council to inspect the proposed locations and make any necessary amendments. It is proposed that an inspection be held in conjunction with the May meeting which is being held in Collarenebri.

#### **2. Community Forum Date Changes**

Recent meetings called by the State Government and visits by the Tourism Minister and Commonwealth Environmental Water Holder have necessitated late changes to the scheduled Community Forums being held in late May, 2018. A copy of the revised schedule is attached.

#### **3. Tourism Minister's Visit**

Council has been advised that the Minister for Tourism, Adam Marshall PM will be visiting Walgett Shire on Monday 28 May, 2018. Further details will be provided once they are to hand. Bourke Shire has invited local councils to a meeting on Tuesday 29 May, 2018 to discuss a proposal for cross border tourism with NSW/QLD Councils that the Minister will also be attending.

#### **4. Commonwealth Environmental Water Holder Visit**

Council has been invited to a function at Bourke on Tuesday 29 May, 2018 to meet with the Commonwealth Environmental Water Holder Jody Swirepik, along with officers from various government Agencies, involved in the coordination of the environmental flow which should have reached Bourke by that time.

#### **5. Walgett Community College**

A meeting has now been arranged with Mr Chris Shaw, Regional Director of Educational Leadership and Mr Frank Potter, Executive Officer on Tuesday 22 May, 2018 at 4pm to discuss issues in relation to the Walgett Community Campus

#### **6. Walgett LEMC Desktop Exercise**

A desktop exercise titled "LEMC Starship Enterprise" is being planned for Saturday 11 August, 2018 to Test local emergency organisations' preparedness to respond in the event of a major emergency. The exercise has been prepared by the Central West REMOs and will be used throughout the region.

#### **7. RFDS Shed Proposal**

An approach has been received from the RFDS to secure land at Lightning Ridge Airport for the erection of a shed to house two RFDS vehicles on a permanent basis. The most appropriate manner to provide access to the land is currently being investigated. Council's support of the proposal is now sought

#### **Conclusion:**

If there are no other queries that the above matters should be received and noted.

|                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention or Information Only from General Manager</b>                                                                                                    |
| <p><b>Recommendation:</b></p> <p>That the above matters listed for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments**

1. Revised Community Forum schedule
2. Letter dated 9 May, 2018 from Bourke Shire Council in relation to a Cross Border tourism promotion proposal





## DRAFT DELIVERY PROGRAM 2017/18-2020/21 DRAFT OPERATIONAL PLAN & BUDGET 2018-2019 PUBLIC NOTICE

Council hereby gives notice that its **Draft Operational Plan 2018-2019/ Delivery Program 2017/18-2020/21** incorporating the 2018/19 Budget is on public exhibition for a period of thirty five (35) days, from **Thursday 3<sup>rd</sup> May, 2018 until 4:30pm Thursday 7<sup>th</sup> June, 2018**.

The **Draft Operational Plan 2018-2019/ Delivery Program 2017/18-2020/21** incorporating the Budget will be available on Council's website at [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) and at the following locations:

Walgett Shire Council Chambers  
Collarenebri Agency  
Lightning Ridge Neighbourhood Centre  
Burren Junction Pub  
Rowena Pub

Walgett Library  
Carinda Post Office  
Lightning Ridge Library  
Grawin Club in the Scrub

Details of the dates, times and places of the community forums are as follows;

| Date                                       | Venue                           | Time          |
|--------------------------------------------|---------------------------------|---------------|
| Thursday 17 <sup>th</sup> May, 2018        | Cumborah Hall                   | 5:30pm        |
| Monday 21 <sup>st</sup> May, 2018          | Rowena Hall                     | 5:30pm        |
| Tuesday 22 <sup>nd</sup> May, 2018         | Walgett Shire Council Chambers  | 5:30pm        |
| Wednesday 23 <sup>rd</sup> May, 2018       | Collarenebri Hall               | 5:30pm        |
| <b>*Thursday 24<sup>th</sup> May, 2018</b> | <b>Carinda Hall</b>             | <b>5:30pm</b> |
| Wednesday 30 <sup>th</sup> May, 2018       | Grawin - Club in the Scrub      | 5:30pm        |
| <b>*Thursday 31<sup>st</sup> May, 2018</b> | <b>Lightning Ridge SES Shed</b> | <b>5:30pm</b> |
| <b>*Monday 4<sup>th</sup> June, 2018</b>   | <b>Burren Junction Hall</b>     | <b>5.30pm</b> |
| <b>*Tuesday 5<sup>th</sup> June, 2018</b>  | <b>Come by Chance Hall</b>      | <b>5.30pm</b> |

\*Please note change of date

Council invites submission on the **Draft Operational Plan 2018-2019/ Delivery Program 2017/18-2020/21** incorporating the 2018/19 Budget and these submission can be made to the Council at any time during the above period of public exhibition, noting that the closing date for receipt of submissions will be 4:30pm on **4:30pm Thursday 7<sup>th</sup> June, 2018**

Council proposes to consider all submissions received and to adopt it's **Draft Operational Plan 2018-2019/ Delivery Program 2017/18-2020/21** incorporating the 2018/19 Budget at a meeting to be held on **Tuesday 12<sup>th</sup> June, 2018**.

Any enquiries should be directed to the Chief Financial Officer – Michael Urquhart on (02) 6828 6152.

**Don Ramsland**  
General Manager

## The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W. 2840  
P.O. Box 21, Bourke, N.S.W. 2840  
Telephone (02) 6830 8000 Fax (02) 6872 3030  
Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)  
Web: <http://www.bourke.nsw.gov.au>



Our Ref: BH-17-00-M22-14.1

### Office of the Mayor

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8th May 2018

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Don

*Re: Cross Border Tourism Initiatives*

For some time now, the possibility of cross border tourism initiatives has been discussed focussing on those Councils in the Far North West of New South Wales and those in South West Queensland.

The Councils in Western New South Wales which have been considered to date in discussions are Bourke, Walgett and Brewarrina Shires whilst in Queensland it has been have been Paroo, Bulloo and Balonne Shires. Whilst these have been the Councils mentioned the inclusion of Cobar would also seem logical.

At the moment the composition of the Councils that could participate is very fluid with no definitive make up being determined, however, I think we should bear in mind the phrase "from little things big things grow".

The Councils of Bulloo and Bourke have a Memorandum of Understanding (MOU) in relation to the cooperation between the Councils in the promotion of tourism initiatives. This MOU was signed during a visit to Bourke by a delegation of Councillors, Staff and Tourism Operators of

Bulloo Shire when they undertook a review of the Bourke Tourism product and the ability to transfer some of the successes to their community.

Our Local Member, Kevin Humphries, MP has arranged for the Minister for Tourism in New South Wales, the Hon. Adam Marshall, MP to visit Bourke on the morning of the 29<sup>th</sup> May 2018 for a meeting with the Councils to see how this Cross Border cooperation can be further progressed. The meeting is planned for 9.00am and should go for approximately two (2) hours.

At this stage it will be held at the Back O' Bourke Exhibition Centre Café with the opportunity available to everyone to visit this remarkable tourism facility at the end of the meeting.

Minister Marshall will be accompanied by representatives of Destination Network Country and Outback NSW which is the body responsible for tourism promotion in New South Wales.

Our tourists to this part of Australia are not constrained by state borders and the ability to encourage people to visit and extend their stay in the Outback will not only give them a much better taste of Outback Australia, but will at the same time result in a significant and positive impact on the economies of the towns within each of the Local Government areas to be part of the initiative.

I would like to invite representatives of your Shire to attend the meeting to determine their support of the proposed initiative and the best way forward, with what I feel, will be a very beneficial tourism strategy for all concerned.

It will provide the opportunity for an excellent example of cross border collaboration and cooperation, (although this may be tested during the Rugby League State of Origin Series)

Should you have any queries please don't hesitate to contact me.

Yours faithfully



Councillor Barry Hollman  
Mayor

cc:  
Brewarrina Shire  
Walgett Shire  
Bulloo Shire  
Paroo Shire  
Balonne Shire  
Bourke Shire Councillors  
Tourism Staff at Bourke for their Info  
James McTavish, NSW Cross Borders Commission  
Gerry Crawley, DPC Western



### 11.1.9 SUPPLEMENTARY REPORTS

*Reports to be tabled;*

- *Economic Development Report*
- *2018 Dick Colless Scholarship*

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND AND INVESTMENT AS AT 30<sup>th</sup> APRIL 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
 Hafiz Malik - Graduate Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> April 2018.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 30<sup>th</sup> April 2018 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

**Current Position:**

Council at the end of April 2018 held a total of \$26,476,336.23 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of April 2018 Council had earned \$ 605,168.24 in interest including accrued interest to 30<sup>th</sup> April 2018. This result is in excess of the current budget of \$537,043 for the period and validates Council's current investing strategy.

Council's investments at 30<sup>th</sup> April 2018 had an average interest rate of 2.68% per annum and a weighted average interest rate of 2.53%, both of which are higher than the 3 and 6 months BBSW rates of 2.0350% and 2.1500% respectively as at 30<sup>th</sup> April 2018.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| Overall Portfolio Maturity as at 30th April 2018 |                       |                       |                        |                    |
|--------------------------------------------------|-----------------------|-----------------------|------------------------|--------------------|
| <i>Maturity Periods</i>                          | <i>Policy Minimum</i> | <i>Policy Maximum</i> | <i>% of Money held</i> | <i>Amount held</i> |
| Portfolio % < 1 year                             | 40%                   | 100%                  | 62.23%                 | \$ 16,476,336.23   |
| Portfolio % > 1 year, < 3 years                  | 0%                    | 60%                   | 24.55%                 | \$ 6,500,000.00    |
| Portfolio % > 3 year, < 5 years                  | 0%                    | 40%                   | 13.22%                 | \$ 3,500,000.00    |
| Portfolio % > 5 years                            | 0%                    | 10%                   | 0.00%                  | \$ -               |
|                                                  |                       |                       | 100%                   | \$ 26,476,336.23   |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

| Attachment One                                      |                                |                       |                    |                 |                            |                                       |
|-----------------------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|---------------------------------------|
| Cash and Investments Holdings as at 30th April 2018 |                                |                       |                    |                 |                            |                                       |
| Investment                                          | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | Accrued Interest to End of Month (\$) |
| <u>On-Call Accounts</u>                             |                                |                       |                    |                 |                            |                                       |
| Commonwealth Bank                                   | On Call                        | 0.90%                 | Monthly            | EOM             | 2,214,387                  | Pd Monthly                            |
| Commonwealth Bank                                   | On Call                        | 1.00%                 | Monthly            | EOM             | 1,261,949                  | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                       |                                |                       |                    |                 | <b>3,476,336</b>           |                                       |
| <u>Term Deposits</u>                                |                                |                       |                    |                 |                            |                                       |
| Bendigo and Adelaide Bank                           | 10/07/2019                     | 3.10%                 | Maturity           | 12/07/2018      | 500,000                    | \$12,400.00                           |
| Bendigo and Adelaide Bank                           | 11/07/2018                     | 3.00%                 | Maturity           | 12/07/2018      | 500,000                    | \$12,000.00                           |
| Newcastle Permanent Building Society                | 21/08/2019                     | 3.00%                 | Maturity           | 17/05/2018      | 500,000                    | \$2,958.90                            |
| Newcastle Permanent Building Society                | 15/08/2018                     | 2.90%                 | Maturity           | 17/05/2018      | 500,000                    | \$2,860.28                            |
| ING                                                 | 14/09/2021                     | 3.12%                 | Maturity           | 14/09/2018      | 500,000                    | \$9,744.66                            |
| Bank of Queensland                                  | 20/03/2020                     | 3.30%                 | Maturity           | 16/11/2018      | 1,000,000                  | \$14,917.81                           |
| ME Bank                                             | 11/05/2022                     | 3.47%                 | Maturity           | 10/05/2018      | 1,000,000                  | \$33,749.32                           |
| AMP Bank                                            | 30/05/2018                     | 2.60%                 | Maturity           | 30/05/2018      | 1,000,000                  | \$17,309.59                           |
| Bank Australia                                      | 12/09/2018                     | 2.80%                 | Maturity           | 12/09/2018      | 1,000,000                  | \$17,567.12                           |
| National Australia Bank                             | 2/05/2018                      | 2.48%                 | Maturity           | 2/05/2018       | 1,000,000                  | \$7,949.59                            |
| Westpac                                             | 20/06/2018                     | 2.50%                 | Maturity           | 20/06/2018      | 1,000,000                  | \$2,739.73                            |
| National Australia Bank                             | 9/05/2018                      | 2.47%                 | Maturity           | 9/05/2018       | 1,000,000                  | \$6,496.44                            |
| National Australia Bank                             | 6/06/2018                      | 2.54%                 | Maturity           | 6/06/2018       | 1,000,000                  | \$3,966.58                            |
| Bank of Queensland                                  | 4/07/2018                      | 2.55%                 | Maturity           | 4/07/2018       | 1,000,000                  | \$1,816.44                            |
| Westpac                                             | 16/05/2018                     | 2.46%                 | Maturity           | 16/05/2018      | 1,000,000                  | \$5,054.79                            |
| Westpac                                             | 17/10/2018                     | 2.67%                 | Maturity           | 17/10/2018      | 1,000,000                  | \$14,703.29                           |
| Bank of Queensland                                  | 20/10/2020                     | 3.15%                 | Maturity           | 11/10/2018      | 1,000,000                  | \$17,346.58                           |
| Westpac                                             | 18/07/2018                     | 2.55%                 | Maturity           | 18/07/2018      | 1,000,000                  | \$3,283.56                            |
| Bankwest                                            | 23/05/2018                     | 2.50%                 | Maturity           | 23/05/2018      | 1,000,000                  | \$5,136.99                            |
| Bankwest                                            | 13/06/2018                     | 2.50%                 | Maturity           | 13/06/2018      | 1,000,000                  | \$4,589.04                            |
|                                                     |                                |                       |                    |                 |                            |                                       |
|                                                     |                                |                       |                    |                 |                            |                                       |
| <b>Total Term Deposits</b>                          |                                |                       |                    |                 | <b>17,500,000</b>          | <b>\$196,590.69</b>                   |
| <u>Variable Rate Deposits</u>                       |                                |                       |                    |                 |                            |                                       |
| IMB                                                 | 29/07/2020                     | 2.81%                 | Quarterly          | 24/07/2018      | 500,000                    | \$230.96                              |
| IMB                                                 | 18/02/2021                     | 2.56%                 | Quarterly          | 17/05/2018      | 500,000                    | \$2,630.14                            |
| Commonwealth Bank                                   | 20/04/2021                     | 3.30%                 | Quarterly          | 20/07/2018      | 500,000                    | \$451.37                              |
| Commonwealth Bank                                   | 23/08/2021                     | 2.88%                 | Quarterly          | 24/05/2018      | 500,000                    | \$2,564.38                            |
| Commonwealth Bank                                   | 31/08/2021                     | 2.78%                 | Quarterly          | 28/02/2018      | 500,000                    | \$5,826.57                            |
| National Australia Bank                             | 4/11/2019                      | 2.66%                 | Quarterly          | 3/05/2018       | 1,000,000                  | \$6,121.64                            |
| Westpac                                             | 16/11/2021                     | 2.97%                 | Quarterly          | 16/05/2018      | 1,000,000                  | \$5,930.00                            |
| Newcastle Permanent Building Society                | 2/09/2020                      | 2.79%                 | Quarterly          | 30/05/2018      | 1,000,000                  | \$4,654.38                            |
| <b>Total Floating Rate Deposits</b>                 |                                |                       |                    |                 | <b>5,500,000</b>           | <b>\$28,409.44</b>                    |
|                                                     |                                |                       |                    |                 |                            |                                       |
| <b>Total Cash and Investments</b>                   |                                |                       |                    |                 | <b>26,476,336</b>          | <b>\$225,000.13</b>                   |

**Governance issues:**

Local Government (General) Regulation 2005 Section 212

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 30th April 2018 |                                 |                               |                           |
|---------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| AMP                                                           | AMP                             | 3.78%                         | \$1,000,000.00            |
| Bank of Queensland                                            | BOQ                             | 11.33%                        | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                     | BAB                             | 3.78%                         | \$1,000,000.00            |
| Commonwealth Bank                                             | CBA                             | 18.80%                        | \$4,976,336.23            |
| IMB                                                           | IMB                             | 3.78%                         | \$1,000,000.00            |
| ING                                                           | ING                             | 1.89%                         | \$500,000.00              |
| Members Equity Bank                                           | ME                              | 3.78%                         | \$1,000,000.00            |
| National Australia Bank                                       | NAB                             | 15.11%                        | \$4,000,000.00            |
| Newcastle Permanent Building Society                          | NPBS                            | 7.55%                         | \$2,000,000.00            |
| Bank Australia                                                | BA                              | 3.78%                         | \$1,000,000.00            |
| Bank West                                                     | BW                              | 7.55%                         | \$2,000,000.00            |
| Westpac                                                       | W                               | 18.88%                        | \$5,000,000.00            |
|                                                               |                                 | 100%                          | \$26,476,336.23           |

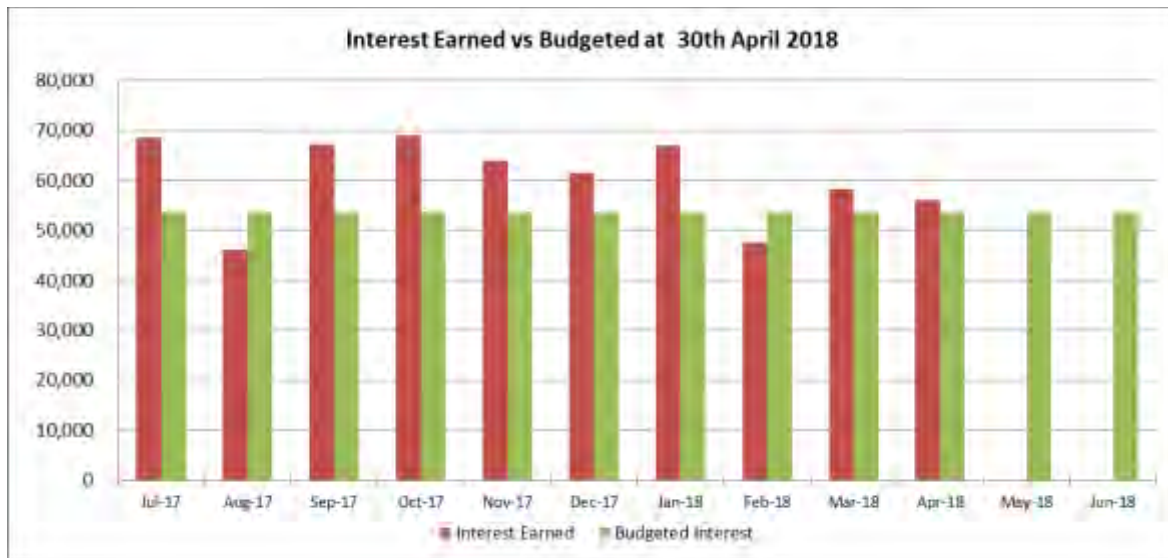
**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30<sup>th</sup> April 2018 Walgett Shire Council's total available cash and invested funds totalled \$26,476,336.23, a decrease of \$722,993.24 from 31<sup>st</sup> March 2018. This decrease in the total portfolio can be attributed to the ongoing capital expenditure and purchase of new plant during the month.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



**General Fund Bank Account Reconciliation**

|                                                       |                     |        |                                                                  |  |  |  |
|-------------------------------------------------------|---------------------|--------|------------------------------------------------------------------|--|--|--|
| <b>Bank Account no.</b><br><b><u>273228000051</u></b> |                     |        |                                                                  |  |  |  |
| <b>Bank account Closing Balance</b>                   | 2,214,387.03        |        | <i>As per Bank Statement dated <u>30-04-2018</u></i>             |  |  |  |
| <b>Less Unpresented Cheques</b>                       | (6,132.10)          |        | <i>As per Bank Reconciliation Report dated <u>30-04-2018</u></i> |  |  |  |
| <b>Plus Unpresented Deposits</b>                      | 2,376.03            |        | <i>As per Bank Reconciliation Report dated <u>30-04-2018</u></i> |  |  |  |
|                                                       | <b>2,210,630.96</b> |        |                                                                  |  |  |  |
| <b>General Ledger Balance</b>                         | 2,210,630.96        | 2018FY |                                                                  |  |  |  |

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> April 2018.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer****Cash and Investment Report as at 30<sup>th</sup> April 2018****Recommendation:**That the Investment report as at 30<sup>th</sup> April 2018 be received and noted.**Moved:****Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

---

### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, and Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position**

Collection of the current years levy and arrears as at 30<sup>th</sup> April 2018 is 76.60% down from 78.00% at the 30<sup>th</sup> April 2017. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date. It is pleasing to see the rate payments to the 9<sup>th</sup> May 18 have increased to 77.51%.

The on-going drought conditions is having an adverse effect on rate recovery with 315 ratepayers make alternative arrangements for the payment of current years and arrears of rates.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30<sup>th</sup> April 2018.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The April 2018 outstanding rates report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report



## Monthly Report - Outstanding Rates &amp; Annual Charges as at 30 April 2018

## Report on Rates and Annual Charges - 30 April 2018

Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017

|                                                         | 9 May 2018            | 30 April 2018         | 30 April 2017         |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40            | 729,437.40            | 840,548.35            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 729,437.40            | 729,437.40            | 840,548.35            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 81,156.38             | 81,156.38             | 89,375.02             |
| Adjusted Levy                                           | 9,151,942.47          | 9,151,942.47          | 8942009.99            |
| Interest (Including write off's)                        | 41,727.96             | 41,837.36             | 52,762.29             |
| Adjustments (Including Write Off's)                     | (13,050.75)           | (13,050.75)           | (5,319.39)            |
| Sub Total                                               | 9,241,779.06          | 9,241,885.46          | 9,077,827.91          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>9,971,216.46</b>   | <b>9,971,322.86</b>   | <b>9,918,376.26</b>   |
| Payments:                                               | (7,549,442.80)        | (7,459,450.19)        | (7,440,094.97)        |
| Pensioner Concessions - Govt                            | (98,709.63)           | (98,290.27)           | (98,389.84)           |
| Pensioner Concessions - Council                         | (90,700.49)           | (90,423.32)           | (87,119.16)           |
| Discount                                                | 15.81                 | 15.81                 | (98,003.99)           |
| Special Rebate Council                                  | 0.00                  | 0.00                  | (15,880.73)           |
| Sub Total                                               | (7,798,808.16)        | (7,638,948.17)        | (7,730,289.71)        |
| <b>Total Remaining Levy</b>                             | <b>\$2,242,310.28</b> | <b>\$2,332,974.69</b> | <b>\$2,182,092.55</b> |
| Current:                                                | 1,724,959.87          | 1,802,984.57          | 1,671,591.10          |
| Arrears                                                 | 348,637.00            | 351,622.42            | 349,047.84            |
| Interest b/f from previous years                        | (30,424.09)           | (33,273.80)           | (23,784.08)           |
| Current year interest                                   | 32,875.58             | 33,269.32             | 35,624.11             |
| Legals                                                  | 108,261.31            | 108,278.24            | 151,613.50            |
| <b>Total Remaining Levy</b>                             | <b>\$2,242,310.28</b> | <b>\$2,332,974.69</b> | <b>\$2,182,092.55</b> |
| <b>Variance</b>                                         | <b>-50.00</b>         | <b>-50.00</b>         | <b>50.00</b>          |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 77.51%                | 76.00%                | 78.00%                |
| Collected YTD % of Levy                                 | 81.09%                | 80.72%                | 81.57%                |

### 11.2.3 COLLARENEBRI AGENCY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 10/194/0035

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**Summary:**

This report provides Council with information regarding the operations of the Collarenebri Agency, a Council owned and operated business, providing essential postal and Council administrative support services to the Collarenebri community. The Agency also provides tourist information to the many tourists travelling to Collarenebri.

**Background:**

Council has been operating the Collarenebri Agency for approximately 20 years and in 2016, Council requested the Chief Financial Officer prepare an “Expression of Interest” (EOI) for the lease or sale of the Agency. The EOI was completed in late 2016.

It was then decided, before the EOI was advertised, to hold a community consultation meeting with residents of Collarenebri, and this was aimed at establishing the community’s thoughts and possible impacts the proposal may have on the residents of Collarenebri.

The General Manager, Cr. Smith and the CFO attended a Q&A forum at the Collarenebri Hall on the 27<sup>th</sup> April 2017, which was attended by 23 local residents. The residents understood why Council had chosen to consider the EOI, but nonetheless, they remained deeply concerned about a loss of jobs and reduction in services should a new owner, close the Agency in the future.

The residents were unanimously in favour of Council retaining the Agency operations, with the aim of finalising a business plan, leasing the Agency residence and introducing new retail lines, in an effort to reduce the on-going deficit.

At the May 2017 Ordinary meeting Council agreed to proceed with the recommendations of the community meeting.

**Current Position:**

The Agency is currently operating largely as an Australia Post Agency with a number of small third party arrangements such as rail bookings. In 2017/2018 Council commenced a lease of the Agency house and introduced new lines of merchandise to its retail section.

It is proposed in 2018/2019 to commence reimbursement of the Agency for its valuable contribution made each year towards the tourism of the area, and its administrative assistance to the receipting of Council monies.

**Governance issues:**

NIL

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council  
Collarenebri Residents  
Agency Staff

**Financial Implications:**

The Agency for the 12 years ended 2016 operated at an average annual loss of \$107,000 and this deficit was funded from Councils surplus general purpose revenues.

In 2017/2018 Council leased out the Agency residence and introduced new retail lines to the existing small products line. The deficit this financial year is estimated to be in the order of \$79,000.

In the forthcoming year 2018/2019, it is proposed the Agency be paid for its contribution to tourism and Administration services. The internal contributions include \$20,000 from the Tourism function and \$10,000 from Administrative Services. It is envisaged the operations will record a deficit of \$66,000, however, this result may be further improved with increased sales from new retail lines.

**Alternative Solutions/Options:**

Continue with the "Expression of Interest" for the sale or lease of the Agency.

**Conclusion:**

It is recommended Council retain the Agency, and the CFO complete the draft business plan, which includes introduction of additional third party arrangements and increased retail merchandise to the Agency operations.

| <b>Collarenebri Agency</b>                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Chief Financial Officers report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### 11.2.4 THIRD QUARTERLY OPERATIONAL PLAN FOR 17/18

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/110/0006

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**Summary:**

This report provides Council with the status of the third quarter Operational Plan for 2017/2018.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 31<sup>st</sup> March 2018 and the extent to which the performance targets have been achieved.

**Current Position:**

The second quarter Operational Plan Status Report is attached for Council's information. At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Governance issues:**

Local Government Act 1993 – Section 405

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council should note the progress made during the second quarter of the Operational Plan for 2017/2018.

| Third Quarter Operational Plan 17/18                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the content of the report be noted and accept the progress made on the 2017/2018 Operational Plan as at 31<sup>st</sup> March 2018.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Second Quarter Operational Plan 17/18 Status Report. (*Refer to Attachment Document*)

## 11.2.5 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer – Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### **Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the March 2018 Quarterly Budget Review (QBR) Statement. The report outlines the third quarter operations against the adopted 2017-2018 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### **Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### **Current Position:**

The current position is detailed in the attached Quarter 2 (period ending 31<sup>st</sup> March 2018) Quarterly Budget Review Statement report.

Generally the majority of income and expenditure estimates for 2017/18 are on track, however there is a number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2016-2017 or the availability of known actual figures. There has also been quite a few line item changes due to the new numbering of the budget document, however these are revenue neutral and do not affect the year end result. Other changes include transfer to reserves for those projects postponed and not to be commenced in 17/18.

Council's General Fund operations at September 17 recorded a surplus of \$133,591 and the December 17 variation is another surplus of \$106,436. March quarter has resulted in a deficit of \$282,263. The combined results for the first three quarters is a deficit of \$42,236 and this will increase the forecast year end deficit to \$475,139. This is a good outcome considering the additional works to regional roads funded from Council's accumulated working capital.

**Domestic Waste Services** – The combined waste fund has recorded a small operational surplus for the March 18 quarter of \$36,223 before capital movements. In September 17 the fund registered a deficit of \$526,273 which related to the introduction of capital expenditure associated with the landfill consolidation. The variations are being funded from the reserve.

**Water funds** – Water supplies for the March 18 quarter recorded a net variation of \$66,981 which is being funded from the long-term reserve. Adjustments include:

- Walgett
  - This quarter the major change was a further expense of \$44,500 for repairs to the filtration plant and pumping, this will be financed from the long-term reserve.
- Lightning Ridge
  - During the last quarter it was necessary to increase expenditure by \$27,000 for additional mains repairs.
- Collarenebri
  - A saving of \$10,000 was registered for the Collarenebri supply.

- Villages
  - The major changes for the village's funds included \$2,000 for mains maintenance and \$3,000 for reservoir repairs.

**Sewer Services**

The combined Sewer Services Fund variations are small in number with the net adjustment deficit of \$17,036 being funded from the long-term reserve. The net change is a result of increased relining operations.

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2005

Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2017/2018 fiscal year as at the quarter ending 31<sup>st</sup> March 2018.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 31<sup>st</sup> March 2018 provides council with information relating to the status of the budget after nine (9) months of operation. The movement of rollover grants and their related expenditure and the requests for revotes of 2017/2018 budgeted capital works this financial year has impacted upon the various fund results. A good result, given the extent of emergency works for regional roads funded from Council's accumulated working capital.

| Quarterly budget review statement 2017/2018                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

31<sup>st</sup> March 2018. Quarterly Budget Review Statement (*Refer to Ordinary Attachment Document*)

## 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
 AUTHOR: Michael Urquhart – Chief Financial Officer  
 FILE NUMBER: 17/18/0011

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### 1. Property Matters

- **Grey Park Walgett** shade sail. Council staff to demolish existing sail and purchase order to be issued for new shade shelter. **Estimated Completion Date 30<sup>th</sup> June 2018.**
- Another quotation has been requested for the **Collarenebri Swimming Pool** shade sail and it is envisaged this will be in place in June / July 2018. **Waiting on second quote.**
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. The plans made available in November were changed because of risk issues with the disable ramp. It is proposed to call expressions of interest as soon as the plans and scope of works is available. **To be rolled over to 18/19. Estimated completion date December 2018.**
- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold. Updated quotations will be sought in new-year with work to be carried out prior to 31<sup>st</sup> December 2018. **On-hold development of refurbishment strategy.**
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been installed in the walkways. **Estimated Completion Date 30<sup>th</sup> June 2018.**
- **Burren Junction Hall** grant application approved. Tenders and quotations to be called immediately for painting, electrical work and demolition of additions and refurbishment. **Estimated Completion Date 5<sup>th</sup> October 2018.**
- Purchase Order issued for the **Burren Junction toilet facility.** **Estimated Completion Date 31<sup>st</sup> July 2018.**
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the “Drought Communities program”. A scope of works is also under development. Completion date depends on approval of grant application. **Project withdrawn due to changes in priority of possible program projects.**
- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed. **Estimated Completion Date Timeframe not available.**
- **Len Cram Park** disabled toilet. Purchase order issued. **Estimated Completion Date 31<sup>st</sup> July 2018.**
- Grant application submitted for two (2) sheds for the **Collarenebri Showground** that will double as dorms during events such as “Pony Club”. Grant approved. As the approved agreement has not yet been executed the completion date will need to be extended. **Estimated Completion Date 30<sup>th</sup> June 2018.**
- A new roof on the **Gordon Pavilion** at the Walgett Showground. **Complete.**
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council. Discussions to be held with Director Engineering to assess scope of works and completion date.



- Quotations are being sought for the air-conditioning and replacement of entry and emergency doors at the **Lightning Ridge Arts & Crafts Centre**. *Estimated Completion Date 30<sup>th</sup> June 2018.*
- Council has received a quotation for the Collarenebri Golf Club replacement as this is an insurance matter. *Timeframe not available.*
- Quotations are being sought for the upgrade of toilet facilities at Burren Junction Bore Baths, Carinda Pool, Walgett Showground and new kitchen and dining facilities for the Collarenebri Showground with funding from the 'Drought Communities fund'. *Project withdrawn due to changes in priority of possible program projects.*
- Burren Junction bore baths maintenance of gate and shower in progress. *Completion 14<sup>th</sup> May 2018.*
- Renewal of sign at Burren Junction bore baths, quotations to be sought. Other signs completed by 355 Committee.
- Signs for Burren Junction pool, NO smoking, quotation to be sought. *Completion 30<sup>th</sup> June 18.*
- Walgett Youth Centre maintenance on kitchen to prevent vermin entering building, plus additional sink installation. *Estimated Completion Date 31<sup>st</sup> May 2018.*

**Note from CFO.**

The time frame for the abovementioned works are estimates only and will be updated monthly as work progresses.

**2. Finance & Administration**

- New fuel issue and recording process to commence for diesel issue to fuel trailers.
- LG Solutions have been contacted regarding the process to prepare budget papers in a line item format. They are contacting Council on the 23<sup>rd</sup> May to arrange training and review of program.
- Staff will be attending Statewide Mutual Mock Trial at Moree on the 21<sup>st</sup> June 2018.
- Water standpipe testing continuing with Info Services Co-ordinator to prepare for training of staff and issue of information brochure.
- Waiting on quotations from consultants to undertake Tip and Quarry remediation costs necessary for completion of 17/18 financial statements.
- CFO to check with Audit Office if on-site for interim audit and possible meeting with Council.
- NQF Accreditation being sought for Manager Community Services.
- Advice sent to Big Sky Library of Council resolution to sign off on Service Agreement.
- FBT Policy to be developed.
- FBT Return completed.
- RSD sub-contract auditor visited site on the 9<sup>th</sup> May 2018 to review interim audit client assistance schedule and meet with finance staff.
- Staff appraisals to be completed by 30<sup>th</sup> June 2018.
- Email sent to OLG regarding special rates for water access by ratepayers outside reticulation system. No response as yet.
- 1<sup>st</sup> July 18 implementation of new capital works suspense ledgers with asset sub-accounts for assets system integration.
- Statewide account manager visit 22<sup>nd</sup> May to 24<sup>th</sup> May 2018 – Inspections of all playgrounds, swimming pools, bore baths and river banks for signage as remote supervision. Also mud trial grounds.
- Development of WH & S Strategy.
- CIP review with Statewide Manager scheduled for May 18.
- Council to look at Statewide Airport management system.

- CFO presentation to community forums to include Council initiative for placing defibrillators in Shire villages and towns.

## **2. Community Services**

- ARAP ready for review and tabling at the June 2018 Council meeting for adoption.
- Volunteer's week scheduled for May 2018.
- Reconciliation week scheduled for July 2018.
- NAIDOC week scheduled for July 2018.
- Local Government Week July/August 2018 – Theme "The Power of People". Main Street BBQ meet and greet event to be held in Lightning Ridge.
- School to work program underway and in place.

### **Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

#### **Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for; Property Matters, Finance & Administration and Community Services.

**Moved:**

**Seconded:**

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 WALGETT RURAL RESIDENTIAL LAND USE STRATEGY - REVIEW

|                           |                                                       |
|---------------------------|-------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>                         |
| <b>AUTHOR:</b>            | <b>Director Environmental Services, Jess McDonald</b> |
| <b>FILE NUMBER:</b>       | <b>12/256</b>                                         |

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**Summary:**

This report is in relation to the review of the Walgett Rural Residential Land use Strategy with a view for final endorsement to occur by October 2018.

**Background:**

The Draft Strategy was originally drafted and adopted by Council in 2015. Council did not submit the draft Strategy to the Department OF Planning & Environment (DoPE) at that time to seek endorsement.

In 2017 Council submitted the strategy to DoPE for endorsement with amendments, however received notification in December 2017 that the strategy was not endorsed, but with further work could be reviewed.

**Current Position:**

Since the Draft Strategy was adopted by Council in 2015, changes in the local community including population demographics, the supply and demand for rural residential land and release of the Far West Regional Plan 2036 has resulted in the need for additional work to be completed.

The key unresolved issues include:

- The statistics require an update to reflect the latest ABS demographic data.
- Population projections applied to the Strategy are not consistent with the Department of Planning and Environment's projections.
- Large lot residential demand and supply statistics are outdated.
- Bill O'Brian Way rural residential area is to be included (requires revised maps) as per the 22 August 2017 Council Resolution.
- The Strategy is required to address the Far West Regional Plan 2036.

Walgett Shire Council was notified in May 2018 that we have been successful in receiving a generous sum of \$30,000 in total from DoPE in order to finalise the review of the strategy for endorsement.

As part of the conditions of funding, DoPE has proposed the following timeline be implemented in order to finalise the strategy:

**TIMETABLE**

The following table outlines the target dates for each key output:

|                                                                  |                                                                  |
|------------------------------------------------------------------|------------------------------------------------------------------|
| <b>Deliverable 2</b><br>Inception report                         | Delivered within 1 week of the inception meeting.<br>31 May 2018 |
| <b>Deliverable 3</b><br>Draft Amended Rural Residential Strategy | 29 June 2018                                                     |

|                                                                              |                   |
|------------------------------------------------------------------------------|-------------------|
| <b>Deliverable 4</b><br>Draft Amended Rural Residential Strategy Endorsement | 24 July 2018      |
| <b>Deliverable 5</b><br>Community Consultation                               | 24 August 2018    |
| <b>Deliverable 6</b><br>Final Strategy                                       | 14 September 2018 |
| <b>Deliverable 7</b><br>Strategy Endorsement                                 | 31 October 2018   |

It is proposed at this stage that the Strategy will be presented to Council at the July meeting for consideration and adoption, however at the time of writing this report the timeline is subject to minor changes.

**Governance issues:**

- Environmental Planning and Assessment Act, 1979
- Far West Regional Plan 2036 & Implementation Plan 2017 – 2019

**Environmental issues:**

Nil identified as part of this project.

**Stakeholders:**

Walgett Shire Council, Community, Landowners, DoPE

**Financial Implications:**

It is considered that the \$30,000 grant supplied by DoPE will cover the costs of the review of the strategy in accordance with the requirements of DoPE.

**Walgett Rural Residential Land Use Strategy - Review**

**Recommendation:**

Council note Note the above in relation to the review of the Walgett Rural Residential Land use Strategy and anticipate a report to Council in the near future.

**Moved:**

**Seconded:**

### 11.3.2 NAMING OF ACCESS ROAD TO SOLAR FARM

|                           |                                                       |
|---------------------------|-------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>                         |
| <b>AUTHOR:</b>            | <b>Director Environmental Services, Jess McDonald</b> |
| <b>FILE NUMBER:</b>       | <b>18/266</b>                                         |

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**Summary:**

Council has received a request from Mr Farr to name the access road that connects from Castlereagh Highway to the proposed Solar Farm. The proposed name is WOODLANDS ROAD, taken from a historical property name.

This road is the only one with the right of access for the Solar Farm and adjacent properties. Naming of the access road is for the provision of address numbers to these properties. It is recommended that Council conduct public consultation with regard to naming the road and approach the Geographical Names Board (GNB) of New South Wales to request that the name be formalised.

**Background:**

Access to these properties has traditionally been the unnamed road joining onto George Sands Way. Parts of this road run north through state rail land.

There is no right of access on this portion of land. No new development is permitted where the land parcels are considered landlocked.

Land owners established new access from Castlereagh Highway, around the access restricted state rail land, providing them the right to access their properties. As these properties are now administratively disconnected from George Sands Way it is no longer appropriate to address them from George Sands Way.

Mr Farr consulted with Council's GIS Coordinator for assignment of an address number to his property for access to utilities and emergency services. Two options were available that could satisfy NSW Government requirements for addressing.

The first option was to assign an address number from Castlereagh Highway. The second option was to name the access road and assign an address number from this road.

During consultation with Mr Farr it was suggested this road be named WOODLANDS ROAD. "Woodlands," being the name of a property that existed in the area around the time of federation. A search of the GNB road name directory showed no existing roads with this name.

**Current Position:**

Naming the access road provides several benefits. All addresses would be accurate, easy to locate and in sequence. Any new development that needed an address would also retain sequential numbering without the having to change adjacent properties' address number.

If Council chose to facilitate the request for the name of this access road, the following processes would need to be followed as outlined within the NSW GNB - NSW Addressing User Manual – September 2016 and as per the "*Roads Regulation 2008*". The NSW Addressing User Manual is a comprehensive guide which has been assembled to assist with all aspects of addressing including the naming and renaming of roads.

- a) Public Consultation – Council would be required to extensively advertise its intent to name the road and request submissions for any alternate names or objection from the general public.

- b) Affected residence consultation – Chapter 7.1.3 of the NSW Addressing User Manual outlines that Council would need to:

“Consult with the immediate community who directly utilise the road names assigned to sites affected by a name change or addition. This includes, but is not limited to residents, ratepayers and businesses”.

Those affected would need to be notified in writing of Council’s intentions and allowed 15 business days to provide feedback regarding the proposal.

- c) Endorse selected name – At the completion of the consultation periods, Council would need to endorse the selected name if it is found to be valid in preparedness for submission to the Geographical Names Board of NSW for approval.
- d) Submit proposed name to the Geographical Names Board of NSW – The proposed name would need to be submitted to the GNB to enable them verify/check for conformity with AS/NZS 4819:2011 and for their approval.
- e) Notify intent to establish road name – Once conformity is established, as per the “*Roads Regulation Act 2008*”, Council as the road naming Authority must then;
- Publish notice of its proposal in a local newspaper
  - Serve notice of its proposal on the prescribed authorities listed in Regulation 7.1 of the act. The list of prescribed authorities includes;
    - Australia Post
    - Registrar-General
    - Surveyor-General
    - Chief Executive of the Ambulance Service of NSW
    - Fire and Rescue NSW
    - NSW Rural Fire Service
    - NSW Police Service
    - State Emergency Service
    - New South Wales Volunteer Rescue Association Incorporated

Prescribed authorities need to be given time (15 business days) to comment on any proposed name prior to gazettal.

- f) Submit name for gazettal – Council would be required to;
- Publish notice of the name in the NSW Government gazette.
  - Advertise the name extensively in local newspapers.
  - Notify affected residents of the road name and their change of address if applicable.
  - Notify prescribed authorities listed in Regulation 7.1 of the “*Roads Regulation Act 2008*” of the finalised name and subsequent gazettal.
- g) Erect signage – Council would need to install road signage displaying the name. Council would need to install rural address number posts.

- h) Update corporate records – Council would be required to apply updates to all records pertaining to the newly named road within Council's corporate database, "Authority" including addressing and parcel location records.
- i) Update Council's Geographic Information System – Council would need to apply updates to all records pertaining to the newly named road within Council's Geographical Information System (GIS), including addressing and all road related data and mapping.

**Governance issues:**

Council's charter: Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

None

**Stakeholders:**

The public, residents of adjacent lots, Epuron Solar Farm, Walgett Shire Council, Emergency Services, Service Providers

**Financial Implications:**

Cost to Council include the parts and labour for the erection of a street sign and parts and labour to erect new rural address number posts.

**Alternative Solutions/Options**

- a) The road to remain an unnamed access road. This is not recommended as all addresses will use the same location on Castlereagh Highway as their base address. Having multiple addresses from the single point of reference could force addresses out of sequence or require a suffix, potentially making property location difficult for utilities and emergency services.
- b) Retain addressing from George Sands Way. Current homesteads would retain their current address, new addresses would be assigned as per the rural addressing standard. This is not recommended for the reasons given in option a). Additionally the access road runs through land without right of access so it is inappropriate to continue using the George Sands Way point of reference to create new addresses.

**Conclusion:**

To provide clear, easily locatable addresses that would not require alteration in the event of new dwelling installations it is necessary to formally name the access road for the supply of address numbers.



### **Naming Of Access Road to Solar Farm**

#### **Recommendation:**

That Walgett Shire Council resolve to:

1. Conduct the appropriate public consultation regarding the naming of the access road in compliance with NSW Addressing User Manual – September 2016 and the Roads Regulation Act 2008.
2. If no objections are received during the public consultation period
  - a) Council to endorse the naming of the access road WOODLANDS ROAD
  - b) Submit a request to the Geographical Names Board of New South Wales to have the access road formally named WOODLANDS ROAD.
  - c) Update all Council records and mapping pertaining to WOODLANDS ROAD and inform land holders of their new address.
  - d) Install signage and rural address number posts.

**Moved:**

**Seconded:**

#### **Attachments:**

- A – Map showing proposed alignment of WOODLANDS ROAD
- B – Email response from Epuron Solar Farm Project Manager Jessica Picton, approving the establishment of a named road connecting the Solar Farm to the Castlereagh Highway.
- C – Email from Luke Farr regarding the willingness of directly affected parties to endorse the naming of the road and the historical relevance of the name WOODLANDS.

# ATTACHMENT A – MAP SHOWING PROPOSED ROAD NAME ALIGNMENT



ATTACHMENT B – EMAIL RESPONSE FROM EPURON SOLAR FARM MANAGEMENT

Lee Crosby

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**From:** Jessica Picton <j.picton@epuron.com.au>  
**Sent:** Monday, 22 January 2018 2:26 PM  
**To:** Lee Crosby  
**Subject:** Fwd: New Form Submission From Your Website

Hi Lee,

That sounds like a good plan. We don't have any objection to this.

Kind regards,

Jessica Picton

From: Your Website  
Sent: Monday, 22 January, 1:15 pm  
Subject: New Form Submission From Your Website  
To: Jessica Picton

Lee

Crosby

GIS@walgett.nsw.gov.au

02 6828 6147

77 Fox Street, Walgett NSW 2832

Hi, I am the GIS coordinator for Walgett Shire Council. I am responsible for assigning street addresses for properties. The Walgett Solar Farm is currently on an unnamed access road. We are looking at naming this road so the adjacent properties may have a better street address. Do you have any objections/opinions for this? Kind regards, Lee Crosby



ATTACHMENT C – EMAIL RESPONSE FROM LUKE FARR

Lee Crosby

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**From:** Walgett Shire Council <admin@walgett.nsw.gov.au>  
**Sent:** Friday, 19 January 2018 5:05 PM  
**To:** admin Walgett  
**Subject:** New Contact Enquiry submitted on Walgett Shire Council

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Log in as an administrator, then follow this link to view all details:

<http://www.walgett.nsw.gov.au/1468/819309.ashx>

The following details were supplied:

Your Name: Luke Farr  
Phone Number: 0432250760  
Email Address: cazfarr@hotmail.com: mailto:cazfarr@hotmail.com  
Comments: Could this email enquiry please be brought to the attention of Mr Lee(?) Crosby

Dear Mr Crosby,

In regards to phone conversation earlier today in regards to the road which is the legal and rightful access to my property "Muddy Waters" and other adjacent blocks situated along the same road.

After consultation with other land owners including Peter Coleman (0428629639) and Matthew Pearson (0419944778) and Environmental Manager of proposed solar company Geolyse Pty Ltd, Andrew Brownlow (0417210253) on the name of the road, we propose the road be named "Woodlands Rd". This name has significant historical meaning as follows:

1. In Cobb & Co. Coach days all the lots adjoining this road were part of the greater property known as "Woodlands", including the Cobb & Co depot itself.
2. In paddle steamer times "Woodlands" wharf was situated on the Barwon river and was the farthest port North along the Barwon Darling run. Historical records even show a river barge was sunk in the waterhole at "Woodlands" homestead.
3. The old "Woodlands" homestead cornices are held at the Walgett Historical Society.
4. During a significant drought in the 1900's a well was sunk in the "Woodlands" homestead waterhole which inevitably saved the township of Walgett from possible thirst/dehydration.
5. The Local Lands Service still refers to each LOT number along the access road as "via Woodlands Walgett".
6. Lot 22 now referred to as "Muddy Waters" was the original homestead site of "Woodlands" homestead and deeds for this site pre-date Walgett Shire Council itself.

Regards,

Luke Farr  
0432250760

### 11.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Environmental Services Division.

#### **Desexing program – Walgett Shire Council & Northwest Vet**

The 2018 desexing program run in conjunction with North West Vets for low income earners in the shire is underway again with a good response from the local community. Figures and data from the entire round will be shared with Council upon the completion of the program.

#### **NSW Rural Fire Service – Visit to Walgett**

NSW Rural Fire Service earlier this year had planned to visit Council to discuss the amended bushfire maps and legislation at the April meeting. As yet staff from the Service have been unable to attend a Council meeting however in may advised that they would plan a visit within the next few months to make a presentation, answer questions and discuss the amendments in person. DES will advise when further information is received in relation to this matter.

#### **Heritage Near Me**

The Heritage Near me incentive program has been developed to complement current State Heritage funding programs. It provides funding opportunities directly to owners and managers of local heritage items.

The current program runs from 2016-2019 with \$16 Million available over the life of the program. Grants from \$10,000 to \$100,000 are available per project are are 100% funded. It is anticipated that the next opportunity for funding will open up around August to October for the final round although exact dates are not yet known. Information regarding the grants will be shared locally with anticipation that various local heritage items will be the subject of applications in the next round.

#### **Walgett Landfill, EPL 12466 three yearly inspection 2018**

On 22<sup>nd</sup> February 2018 the EPA (Dubbo Office) visited Walgett Landfill for a routine three yearly inspection as part of our EPL (Environmental Protection License). Some of the issues raised at the inspection were that the license requires specific leachate measures however previously there was no particular data or written measures to demonstrate compliance with conditions O6.8 and O6.9.

Soil tests carried out in February 2018 indicate that the soil at the site, when compacted, meet the EPAs permeability liner requirements. Council's LMP will be reviewed and updated to reflect this data and demonstrate a leachate control system.

The EPA also discussed asbestos management with Council and contractors and as per advice of DES to Council recently, EPA recommend an asbestos management plan be reviewed as part of LMP or a new plan put into place as part of Council's Operations.

**Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards to the RMCC works till 30th April 2018.

**Background:**

The RMS has approved a contract of \$3,811,000 for the 2017/2018 financial year which are made up of \$910,000 and \$2,901,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1 and Table 2.

**Current Position:**

Routine maintenance works is ongoing along with Ordered Works. As such, as indicated below expenditure is on track to allow completion of all works by 30<sup>th</sup> June, 2018.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30th April 2018, \$2,479,112 (103% - Adjustment March 2018 QBR) from Ordered Works and \$727,706 (96%) for Routine Services for 2017/2018 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

| Monthly RMCC works Report from Director Engineering / Technical Services                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for April 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

Table 2 – 2017/2018 RMCC Routine Services



**Table 1 – 2017/2018 RMCC Ordered Works**

| SN | Description                                            | Physical Status | Expenditure           |
|----|--------------------------------------------------------|-----------------|-----------------------|
| 1  | Yallambie Rehabilitation - SH29                        | Ongoing         | \$550,025.65          |
| 2  | Heavy Patch - SH29 East                                | Ongoing         | \$97,034.77           |
| 3  | Wellwood Widening & Culvert Replacement – SH18         | Complete        | \$524,361.49          |
| 4  | Wellwood Install Culverts & Concrete Pipe Walls- SH18  | Ongoing         | \$250,871.72          |
| 5  | Supply & Delivery of Fencing Materials – SH18          | Ongoing         | \$57,632.30           |
| 6  | Installation of HVSPS Signs – SH12 & SH29E             | Ongoing         | \$1,687.84            |
| 7  | Supply, Delivery & Installation of RCP Culverts – SH18 | Complete        | \$30,927.65           |
| 8  | Culvert works for Wellwood Widening - SH18             | Ongoing         | \$84,325.00           |
| 9  | Dundalla Widening – SH12                               | Complete        | \$514,977.46          |
| 10 | Jim Harper Rehab – SH18                                | Complete        | \$267,669.46          |
| 11 | SH29 West – Green Reflector                            | Complete        | \$37,088.32           |
| 12 | Wellwood Geotechnical Investigations – SH18            | Complete        | \$5,281.82            |
| 13 | SH29 – Reseals (2016-2017)                             | Complete        | \$24,141.60           |
| 14 | Drainage Upgrade Project SH18S                         | Complete        | \$807.94              |
| 15 | Big Warambool Shoulder Widening – SH12                 | Complete        | \$28,052.50           |
| 16 | Incident Call Out for Highways                         | Ongoing         | \$4,226.60            |
|    |                                                        |                 | <b>\$2,479,112.12</b> |

**Table 2 – 2017/2018 RMCC Routine Services**

| SN | Description                              | Physical Status | Expenditure         |
|----|------------------------------------------|-----------------|---------------------|
| 1  | SH12 Gwydir Highway - Routine            | Ongoing         | \$198,729.96        |
| 2  | SH18 Castlereagh Highway North - Routine | Ongoing         | \$123,319.54        |
| 3  | SH18 Castlereagh Highway South - Routine | Ongoing         | \$154,752.72        |
| 4  | SH29 Kamilaroi Highway - Routine         | Ongoing         | \$238,706.11        |
| 5  | Training & Meeting Costs                 | Ongoing         | \$12,197.31         |
|    |                                          |                 | <b>\$727,705.64</b> |

## 11.4.2 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering /Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 30<sup>th</sup> April 2018.

**Background:**

Council has allocated amounts of \$1,074,495 and \$75,865 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been notionally distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year and this may give rise to vary the notional allocation in the various zones based on actual road conditions.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule  
Roads & Bridges Best Practices Management Plan  
Roads, Bridges & Footpaths Assets Management Plan

**Governance issues:**

Nil

**Environmental issues:**

Environmental management will be undertaken on a case-by-case basis.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Residents  
Tourists

**Financial Implications:**

As of 30th April 2018, \$541,729 (47%) has been spent from a total amount of \$1,150,360 provided in the 2017/2018 budget and operational plan. This lower expenditure is attributable to the current dry conditions throughout the Shire.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

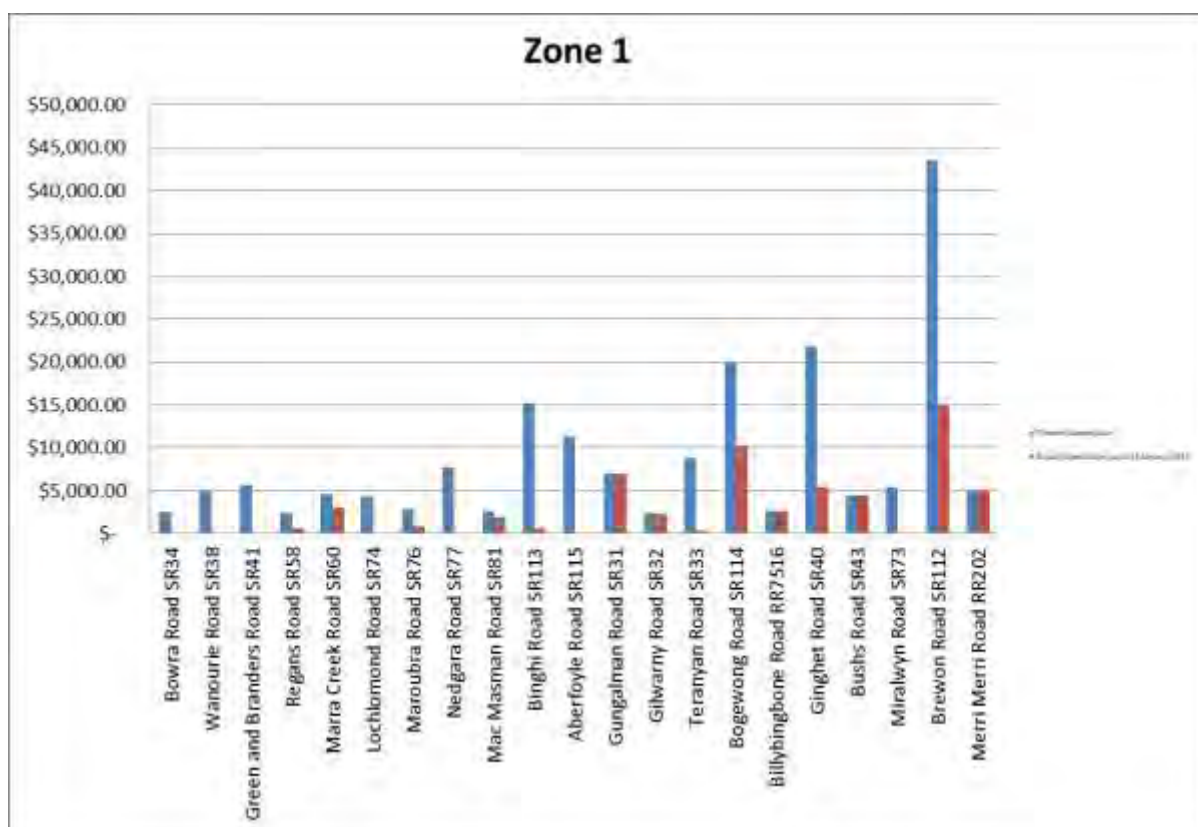
**Monthly Maintenance Grading Report from Director Technical / Engineering Services****Recommendation:**

That Council receive and note the monthly maintenance grading works report for April 2018

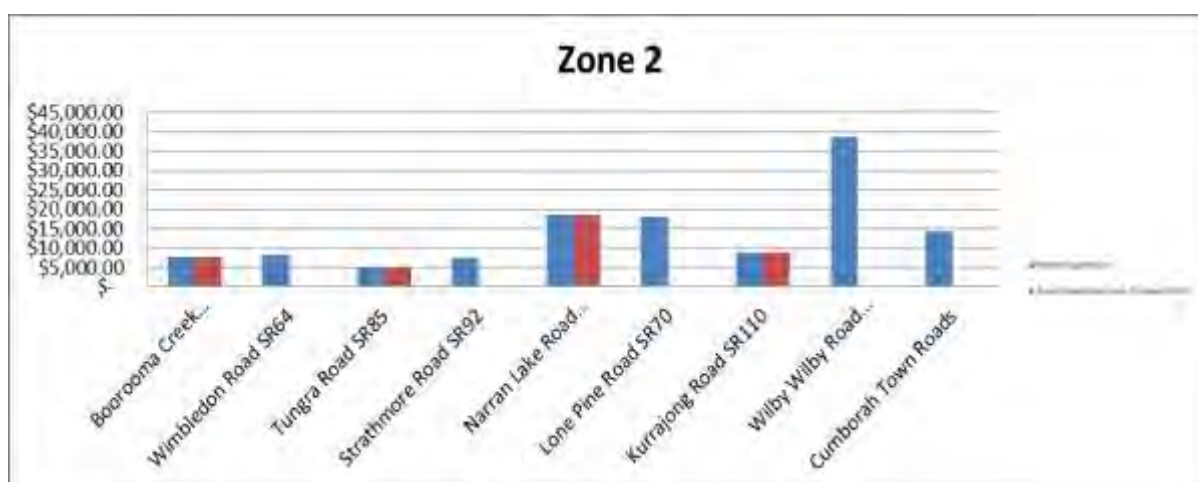
**Moved:****Seconded:****Attachments:**

Maintenance works progress summary.

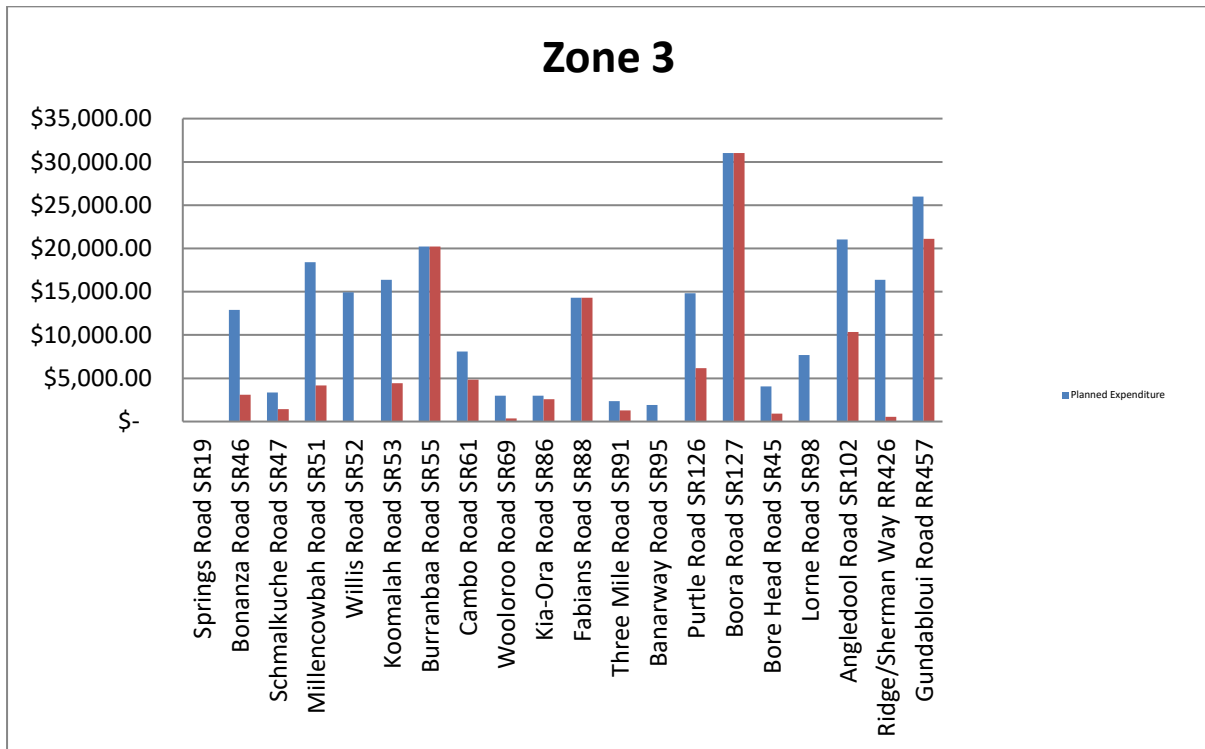
| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2018 | %          |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                        |            |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 2,514.59          | F             |                 |                                        | 0%         |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 4,964.62          | E             |                 |                                        | 0%         |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 5,674.71          | F             |                 |                                        | 0%         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 2,412.50          | F             | 13-11-17        | \$560.00                               | 23%        |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 4,503.74          | E             | 28-07-17        | \$3,275.59                             | 73%        |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 4,307.07          | E             |                 |                                        | 0%         |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 2,817.84          | E             | 15-11-17        | \$990.52                               | 35%        |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 7,708.90          | F             |                 |                                        | 0%         |
| Mac Masman Road SR81         | 8                    | 8              | \$ 2,634.69          | E             | 23-11-17        | \$1,890.00                             | 72%        |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 15,200.11         | E             | 20-01-18        | \$1,457.72                             | 10%        |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 11,349.42         | D             | 30-01-18        | \$4,470.62                             | 39%        |
| Gungalman Road SR31          | 43.7                 | 43.7           | \$ 13,284.97         | D             | 02-10-17        | \$13,284.97                            | 100%       |
| Gilwarry Road SR32           | 7.9                  | 7.9            | \$ 2,432.02          | F             | 15-10-17        | \$2,205.00                             | 91%        |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 8,768.78          | D             | 17-10-17        | \$2,492.06                             | 28%        |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 20,000.00         | D             | 25-09-17        | \$11,312.44                            | 57%        |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,578.25          | C             | 23-08-17        | \$2,578.25                             | 100%       |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 15,535.64         | D             | 23-07-17        | \$5,460.00                             | 35%        |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 4,410.00          | D             | 25-10-17        | \$4,410.00                             | 100%       |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 5,369.96          | D             |                 |                                        | 0%         |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 43,635.21         | C             | 20-01-18        | \$35,140.55                            | 81%        |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 5,040.00          | C             | 23-08-17        | \$5,040.00                             | 100%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 185,142.99</b> |               |                 | <b>\$ 94,567.72</b>                    | <b>51%</b> |



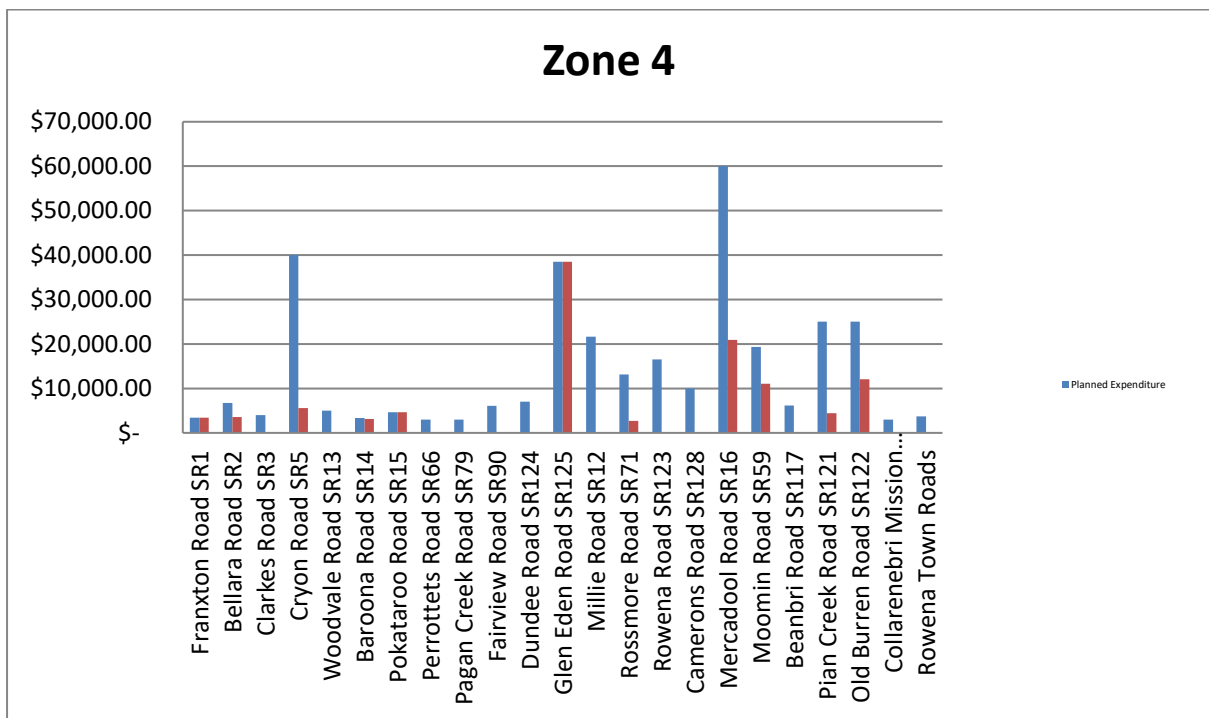
| Road Name                | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2018 |            |
|--------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|------------|
| <b>Zone 2</b>            |                      |                |                      |               |                 |                                        |            |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 7,738.26          | E             | 15-01-18        | \$7,738.26                             | 100%       |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 8,279.37          | E             |                 | \$276.61                               | 3%         |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 4,802.12          | F             |                 | \$4,600.69                             | 96%        |
| Strathmore Road SR92     | 16.42                | 16.42          | \$ 7,186.14          | E             |                 |                                        | 0%         |
| Narran Lake Road SR111   | 61                   | 61             | \$ 18,978.79         | D             | 14-07-17        | \$18,978.79                            | 100%       |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 18,014.95         | D             |                 |                                        | 0%         |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 8,726.80          | D             | 15-01-18        | \$8,103.56                             | 93%        |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 38,673.59         | D             | 30-01-18        | \$15,357.55                            | 40%        |
| Cumbarah Town Roads      |                      |                | \$ 14,181.36         | E             |                 |                                        |            |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>178.72</b>  | <b>\$ 126,581.38</b> |               |                 | <b>\$ 55,054.77</b>                    | <b>43%</b> |



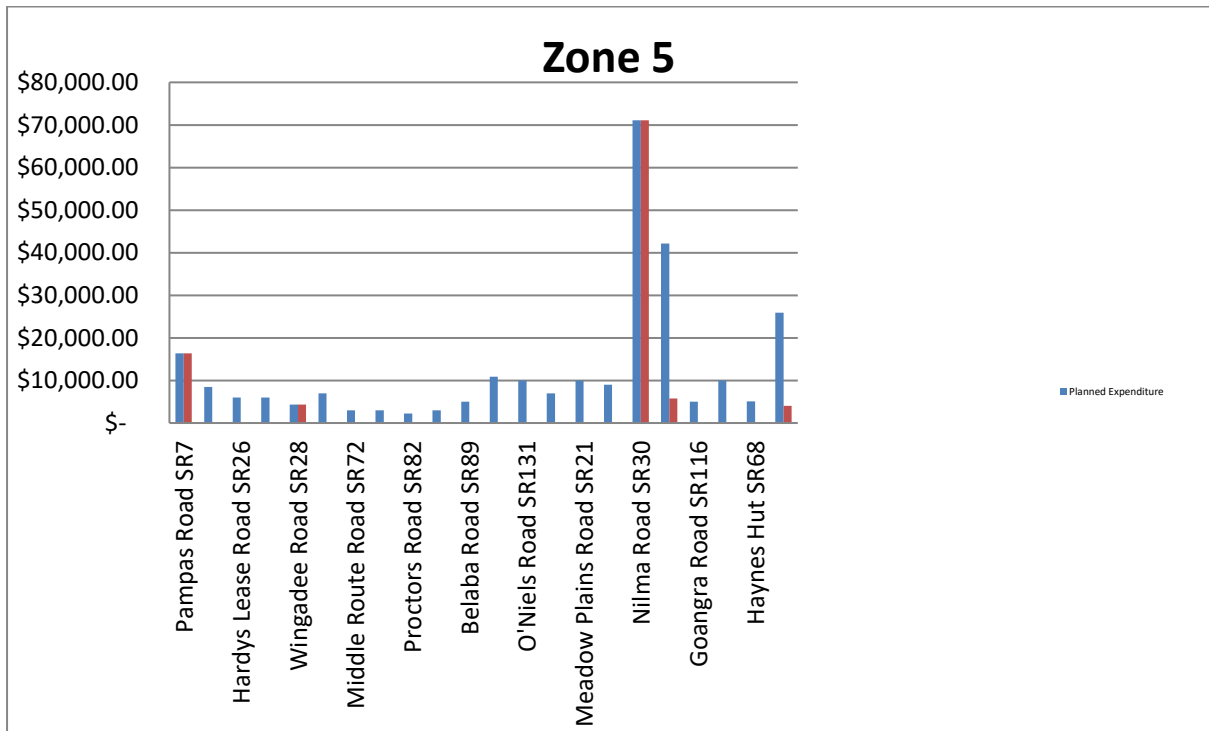
| Road Name               | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2018 |            |
|-------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|------------|
| <b>Zone 3</b>           |                      |                |                      |               |                 |                                        |            |
| Springs Road SR19       | 2.7                  | 2.7            | \$ 2,000.00          | E             |                 |                                        | 0%         |
| Bonanza Road SR46       | 16.9                 | 16.9           | \$ 12,880.69         | E             | 04-07-17        | \$3,846.99                             | 30%        |
| Schmalkuche Road SR47   | 14.4                 | 14.4           | \$ 2,398.87          | E             | 26-07-17        | \$2,398.87                             | 100%       |
| Millencowbah Road SR51  | 27.7                 | 27.7           | \$ 16,682.27         | E             | 08-11-17        | \$16,682.27                            | 100%       |
| Willis Road SR52        | 14.5                 | 14.5           | \$ 10,934.39         | F             |                 | \$783.14                               | 7%         |
| Koomalah Road SR53      | 28.4                 | 28.4           | \$ 4,440.00          | E             | 28-11-17        | \$4,440.00                             | 100%       |
| Burranbaa Road SR55     | 18.1                 | 18.1           | \$ 23,618.42         | E             | 29-07-17        | \$23,618.42                            | 100%       |
| Cambo Road SR61         | 21.1                 | 21.1           | \$ 14,038.24         | E             | 27-04-17        | \$14,038.23                            | 100%       |
| Woolaroo Road SR69      | 1                    | 1              | \$ 3,002.49          | E             | 10-10-17        | \$992.08                               | 33%        |
| Kia-Ora Road SR86       | 6.8                  | 6.8            | \$ 3,002.49          | F             | 21-07-17        | \$2,834.24                             | 94%        |
| Fabians Road SR88       | 24.8                 | 24.8           | \$ 14,999.24         | E             | 22-12-17        | \$14,999.24                            | 100%       |
| Three Mile Road SR91    | 0.2                  | 0.2            | \$ 2,075.13          | E             | 19-10-17        | \$936.18                               | 45%        |
| Banarway Road SR95      | 1.2                  | 1.2            | \$ 1,926.10          | D             |                 |                                        | 0%         |
| Purtle Road SR126       | 26.8                 | 26.8           | \$ 14,808.29         | E             | 13-09-17        | \$14,492.19                            | 98%        |
| Boora Road SR127        | 63.8                 | 63.8           | \$ 37,234.21         | D             | 03-08-17        | \$37,234.21                            | 100%       |
| Bore Head Road SR45     | 5.1                  | 5.1            | \$ 5,667.44          | D             | 10-10-17        | \$5,667.44                             | 100%       |
| Lorne Road SR98         | 6.9                  | 6.9            | \$ 7,686.38          | D             | 09-03-18        | \$2,463.21                             | 32%        |
| Angledool Road SR102    | 49.3                 | 49.3           | \$ 20,117.96         | C             | 11-03-18        | \$19,077.06                            | 95%        |
| Ridge/Sherman Way RR426 | 70.1                 | 70.1           | \$ 16,371.75         | C             | 13-01-18        | \$560.00                               | 3%         |
| Gundabloui Road RR457   | 40.9                 | 40.9           | \$ 26,000.00         | C             | 07-08-17        | \$21,098.29                            | 81%        |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>440.7</b>   | <b>\$ 239,884.35</b> |               |                 | <b>\$ 186,162.06</b>                   | <b>78%</b> |



| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2018 |            |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                        |            |
| Franxton Road SR1              | 19                   | 19             | \$ 4,401.23          | E             | 03-08-17        | \$4,228.77                             | 96%        |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 6,755.61          | D             | 23-07-17        | \$4,267.15                             | 63%        |
| Clarkes Road SR3               | 6                    | 6              | \$ 5,738.98          | E             |                 | \$5,738.98                             | 100%       |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 29,445.59         | C             | 31/7/2017       | \$12,523.00                            | 43%        |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 5,000.00          | E             |                 | \$3,190.17                             | 64%        |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 3,340.27          | E             | 28-12-17        | \$3,166.70                             | 95%        |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 7,862.36          | E             | 11-12-17        | \$7,862.36                             | 100%       |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 3,002.48          | F             |                 |                                        | 0%         |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 3,002.49          | F             |                 |                                        | 0%         |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 6,095.06          | F             |                 |                                        | 0%         |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 7,000.00          | F             |                 |                                        | 0%         |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 43,173.98         | E             | 30-09-17        | \$43,173.98                            | 100%       |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 21,510.73         | C             |                 |                                        | 0%         |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 13,135.90         | C             | 14-12-17        | \$2,682.50                             | 20%        |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 16,519.71         | E             |                 | \$4,820.92                             | 29%        |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 10,000.00         | D             |                 |                                        | 0%         |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 60,000.00         | C             | 22-12-17        | \$22,127.82                            | 37%        |
| Moomin Road SR59               | 31                   | 31             | \$ 19,364.57         | D             | 05-01-18        | \$11,301.45                            | 58%        |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 6,134.09          | C             |                 |                                        | 0%         |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 25,000.00         | C             | 15-01-18        | \$16,190.32                            | 65%        |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 25,000.00         | D             | 12-12-17        | \$13,714.63                            | 55%        |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 3,002.49          | C             |                 |                                        | 0%         |
| Rowena Town Roads              |                      |                | \$ 3,739.38          | D             |                 |                                        | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 328,224.91</b> |               |                 | <b>\$ 154,988.75</b>                   | <b>47%</b> |



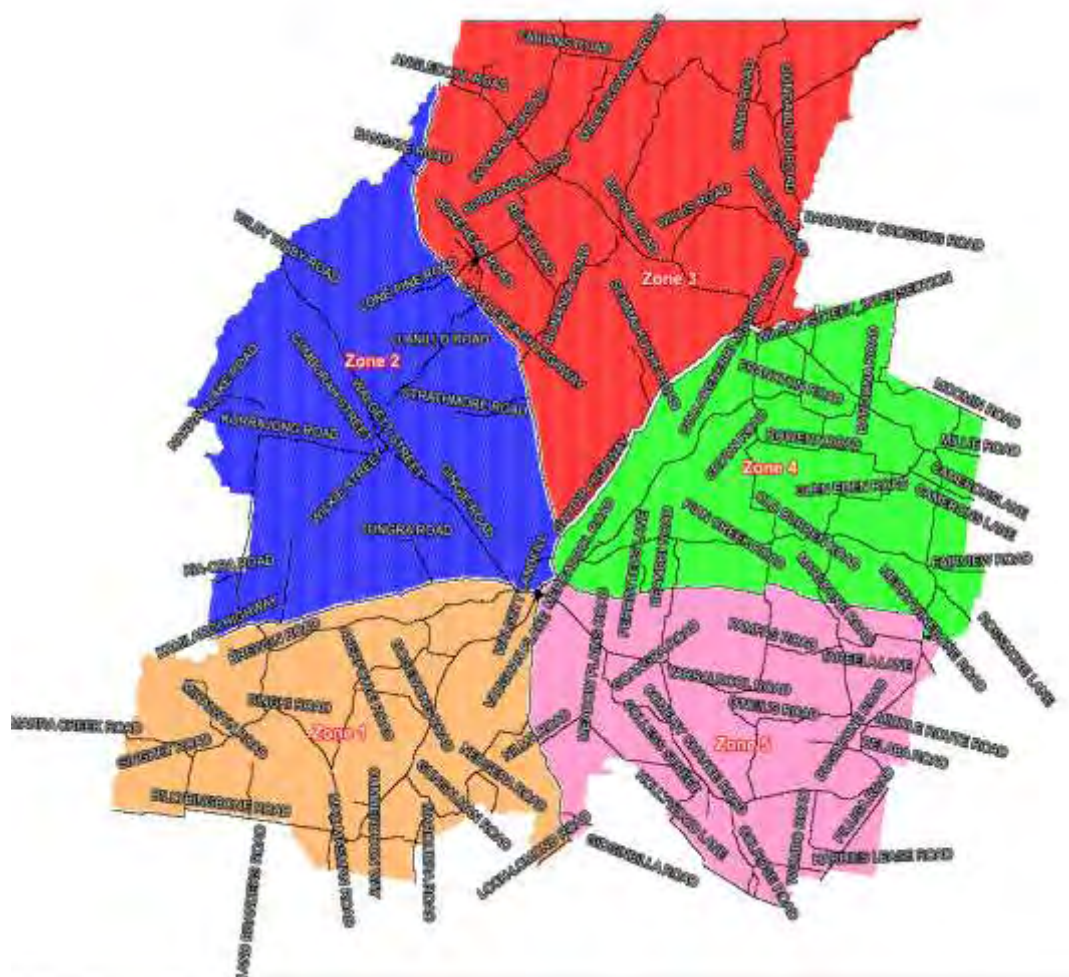
| Road Name                  | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 April 2018 |            |
|----------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|------------|
| <b>Zone 5</b>              |                      |                |                      |               |                 |                                        |            |
| Pampas Road SR7            | 16.3                 | 16.3           | \$ 16,684.57         | E             | 01-12-17        | \$16,684.57                            | 100%       |
| Wombo Road SR25            | 17.7                 | 17.7           | \$ 8,444.51          | E             |                 |                                        | 0%         |
| Hardys Lease Road SR26     | 16                   | 16             | \$ 5,992.97          | E             |                 |                                        | 0%         |
| Colrose Road SR27          | 20.6                 | 20.6           | \$ 6,000.00          | E             |                 |                                        | 0%         |
| Wingadee Road SR28         | 11.8                 | 11.8           | \$ 4,788.00          | E             | 20-01-18        | \$4,788.00                             | 100%       |
| Epping Road SR57           | 15.4                 | 15.4           | \$ 7,000.00          | E             |                 |                                        | 0%         |
| Middle Route Road SR72     | 9.6                  | 9.6            | \$ 3,000.00          | E             |                 |                                        | 0%         |
| Gidginbilla Road SR75      | 7.4                  | 7.4            | \$ 3,000.00          | E             |                 |                                        | 0%         |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 2,251.87          | F             |                 |                                        | 0%         |
| Drilldool Road SR83        | 5.1                  | 5.1            | \$ 3,000.00          | F             |                 |                                        | 0%         |
| Belaba Road SR89           | 11.2                 | 11.2           | \$ 5,000.00          | F             |                 |                                        | 0%         |
| Hollywood Lane SR119       | 29.9                 | 29.9           | \$ 10,164.06         | E             |                 |                                        | 0%         |
| O'Niels Road SR131         | 31.1                 | 31.1           | \$ 10,000.00         | D             |                 | \$3,845.44                             | 38%        |
| Tareela Road SR17          | 19.4                 | 19.4           | \$ 7,000.00          | D             |                 |                                        | 0%         |
| Meadow Plains Road SR21    | 23.9                 | 23.9           | \$ 10,000.00         | D             |                 |                                        | 0%         |
| Marlbone Road SR24         | 28.4                 | 28.4           | \$ 9,000.00          | D             |                 | \$1,525.60                             | 17%        |
| Nilma Road SR30            | 37.8                 | 37.8           | \$ 71,128.76         | D             | 23-11-17        | \$13,284.97                            | 19%        |
| Bugilbone Road SR103       | 28.7                 | 28.7           | \$ 42,137.43         | C             | 12-08-17        | \$8,619.68                             | 20%        |
| Goangra Road SR116         | 16.4                 | 16.4           | \$ 5,000.00          | D             |                 |                                        | 0%         |
| Yarraldool Road SR118      | 41.3                 | 41.3           | \$ 10,000.00         | C             |                 |                                        | 0%         |
| Haynes Hut SR68            | 4.5                  | 4.5            | \$ 5,059.20          | E             |                 |                                        | 0%         |
| Come By Chance Road RR7716 | 60.9                 | 60.9           | \$ 25,875.00         | C             | 17-11-17        | \$4,060.00                             | 16%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>457.8</b>   | <b>\$ 270,526.37</b> |               |                 | <b>\$ 52,808.26</b>                    | <b>20%</b> |





|                      |                           |
|----------------------|---------------------------|
| Road Category        |                           |
| <b>Road Category</b> | <b>No. of Grades/Year</b> |
| C                    | 4                         |
| D                    | 2                         |
| E                    | 1                         |
| F                    | Occassional               |

| Zones        | Total Length of Road (km) | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 30 April 2018 | %          |
|--------------|---------------------------|---------------------------|---------------------|----------------------------------------|------------|
| Zone 1       | 392.29                    | \$ 185,142.99             | 392.29              | \$ 94,567.72                           | 51%        |
| Zone 2       | 178.72                    | \$ 126,581.38             | 178.72              | \$ 55,054.77                           | 43%        |
| Zone 3       | 440.7                     | \$ 239,884.35             | 440.70              | \$ 186,162.06                          | 78%        |
| Zone 4       | 432.91                    | \$ 328,224.91             | 432.91              | \$ 154,988.75                          | 47%        |
| Zone 5       | 457.8                     | \$ 270,526.37             | 457.80              | \$ 52,808.26                           | 20%        |
| <b>Total</b> | <b>1902.42</b>            | <b>\$ 1,150,360.00</b>    | <b>1902.42</b>      | <b>\$ 543,581.56</b>                   | <b>47%</b> |



### 11.4.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno-Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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#### **Block Grant Allocation 2017/18**

RMS has confirmed 2017/18 Regional Road Block Grant allocation to be \$2,391,000. This comprises the following components;

- Roads - \$2,187,000
- Traffic facilities - \$59,000
- Supplementary - \$145,000

Payment of the allocation is by four quarterly instalments to Council. To date, RMS has made all the payments.

#### **Shermans Way Realignment**

The preferred acquisition process is by agreement between Council and the land title holders. This process involves the following;

- i. Completion of the cadastral survey
- ii. Whilst there appears to be no Aboriginal Land Claims registered (in accordance with the *NSW Aboriginal Land Rights Act 1983*) over the lands along the proposed route, this needs to be confirmed by referencing the *Aboriginal Land Claims Register*
- iii. Address Native Title – though it is deemed extinguished by perpetual western Lands leases.
- iv. Discussion of the purchase with the land titleholders
- v. Arrange for valuer to carry out valuation of the land. Land titleholders can also obtain their independent valuation.
- vi. Agree on compensation amount with the landholders.
- vii. Exchange the sale contract, agree settlement date, and pay compensation while the property is transferred to Council.

Note that land acquisition is a long process.

Current budget is not sufficient to complete the survey (\$4,620 including GST), so it will be carried over to 2018/19.

Upon acquisition, the corridor will be gazetted as a public road. Once this is done, Council may form the road and fence off affected properties as agreed with the land titleholders.

Council will then approach RMS to classify the road as a regional road, being part of Shermons Way (RR426).

#### **Bugilbone Road Upgrade**

Work has commenced on this project utilising funds from RTR Program. The funds had been allocated as matching funds for the yet to be confirmed \$5.44 million from Restart NSW. The RTR funds have to be expended by 30 June 2018. The work is being carried out by Council staff.

#### **Collarenebri Water Treatment Plant – Evaporation Ponds**

\$30,947 was spent for de-sludging evaporation ponds at the plant. EPA had written to Council expressing concern about the unlicensed discharge of backwash water into the Barwon River.

They were particularly impressed with the de-sludging measure undertaken by Council as a short-term measure in preventing the unlicensed flow.

Council is exploring more short-term measures including pumping the backwash into neighbouring paddock and obtaining an Environmental Protection License (EPL) to legally discharge into the River. The long-term plan is to incorporate pre-treatment of raw river water. A funding application has been submitted to Safe and Secure Water Program (SSWP) for a pre-treatment options study.

### **Projects Status**

| No. | Project                              | Scope                           | Status      |
|-----|--------------------------------------|---------------------------------|-------------|
| 1   | Wanourie, Blacks and Harris Bridges  | Replacement                     | Complete    |
| 2   | Gundabloui Road 6km                  | Upgrade                         | Complete    |
| 3   | Shermans Way 2.2km                   | Upgrade                         | Complete    |
| 4   | Hastings St, Burren Junction         | Heavy-patching                  | Complete    |
| 5   | Slacksmith St, Burren Junction       | Heavy-patching                  | Complete    |
| 6   | Carinda Road                         | Heavy-patching                  | Complete    |
| 7   | Merrywinebone Road                   | Heavy-patching                  | Complete    |
| 8   | Gingie Road                          | Heavy-patching                  | Complete    |
| 9   | Wilga St, Carinda                    | Graveling                       | Complete    |
| 10  | Cumborah St, Cumborah                | Upgrade                         | Complete    |
| 11  | George Sands Way                     | Heavy-patching                  | Complete    |
| 12  | Morilla St, Lightning Ridge          | Drainage                        | Complete    |
| 13  | Opal St, Lightning Ridge             | Footpath                        | Complete    |
| 14  | Brilliant St, Lightning Ridge        | Footpath                        | Complete    |
| 15  | Brilliant St, Lightning Ridge        | Drainage                        | Complete    |
| 16  | Opal and Morilla St, Lightning Ridge | Footpaths, turfing and drainage | Complete    |
| 17  | Angeldool Road 3km                   | Graveling                       | Complete    |
| 18  | Wilson St, Collarenebri              | Footpath                        | Complete    |
| 19  | Peel St, Walgett                     | Drainage                        | Complete    |
| 20  | Neilly St, Walgett                   | Drainage                        | Complete    |
| 21  | Duff St, Walgett                     | Drainage                        | Complete    |
| 22  | Euroka St, Walgett                   | Drainage                        | Complete    |
| 23  | Pitt St, Walgett                     | Heavy-patching                  | Complete    |
| 24  | Dundalla Widening, SH12              | Widening                        | Complete    |
| 25  | Jim Harper Widening, SH18            | Widening                        | Complete    |
| 26  | Walgett Levee Upgrade                | Upgrade                         | Complete    |
| 27  | Wellwood Widening, SH18              | Widening                        | Complete    |
| 28  | Yalambie Widening, SH29              | Widening                        | Complete    |
| 29  | Cryon Rehab, SH29                    | Rehabilitation                  | Complete    |
| 30  | SH29E Repairs                        | Heavy-patching                  | Ongoing     |
| 31  | Dewhurst St, Walgett                 | Drainage                        | Ongoing     |
| 32  | Warrena St, Walgett                  | Drainage                        | Ongoing     |
| 33  | Lorne Road 3km                       | Graveling                       | Ongoing     |
| 34  | Mercadool Road, 3km                  | Graveling                       | Ongoing     |
| 35  | Cryon Road, 3km                      | Graveling                       | Ongoing     |
| 36  | Billybingbone Road, 4km              | Graveling                       | Ongoing     |
| 37  | Walgett Saleyrd Facility             | New                             | Ongoing     |
| 38  | Goangra Bridge                       | Replacement                     | Ongoing     |
| 39  | Raw Water Pump Station, Collarenebri | Switchboard Replacement         | Ongoing     |
| 40  | Standby Clearwater Pump, Walgett WTP | New                             | Ongoing     |
| 41  | Water Supply Systems Telemetry       | Upgrade                         | Not started |

| No. | Project                                   | Scope                            | Status      |
|-----|-------------------------------------------|----------------------------------|-------------|
| 42  | Cooling Tower. Lightning Ridge            | New                              | Not Started |
| 43  | Trickling Filter repair, Walgett STP      | Renewal                          | Ongoing     |
| 44  | Switchboard Design, Walgett STP           | Renewal                          | Ongoing     |
| 45  | Lightning Ridge Aerodrome Upgrade         | RNAV, runway Extension & Fencing | Ongoing     |
| 46  | Grawin Bore                               | New                              | Complete    |
| 47  | Cumborah Bore                             | Upgrade                          | Ongoing     |
| 48  | Walgett Weir                              | Upgrade                          | Ongoing     |
| 49  | Burren Junction Bores                     | Upgrade                          | Ongoing     |
| 50  | Sewer Conduits, Walgett & Lightning Ridge | CCTV Inspections                 | Complete    |
| 51  | Bugilbone Road, 25km                      | Upgrade                          | Not started |
| 52  | Pump Station Upgrade, Namoi Village       | Upgrade                          | Ongoing     |
| 53  | Sewer Conduits, Walgett & Lightning Ridge | Cleaning and lining              | Complete    |
| 54  | Bugilbone Road                            | Upgrade                          | Ongoing     |

#### **Matters Generally For Brief Mention or Information Only – Engineering/Technical Services**

##### **Recommendation:**

That Council receives and notes the report for //matters Generally For Brief Mention or Information Only from the Director of Engineering/Technical Services

##### **Moved:**

##### **Seconded:**

## 12. RESPONSES TO QUESTIONS FROM THE LAST MEETING

### **Clr Murray**

Q1: Can Council provide an update on the Burren Junction – Pilliga Road? *WSC has commenced work for the \$800k RTR funding. Restart NSW Funding has not yet been confirmed.*

Q2: Can Council investigate the duck problem at the Walgett Bore Bath?

Q3: Can Council inspect the patching works on the Walgett to Carinda Road? *Speed zone signs are still in place on the damaged sections.*

### **Clr Turnbull**

Q1: Can Council talk to Telstra about boosting phone signal in the Shire?

Q2: The grids on the Burranbaa Road need fixing? *Council has completed shire wide grids inspection and will write to owners in due course.*

### **13. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*