



AGENDA FOR ORDINARY COUNCIL MEETING

24 July 2018

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **24 July 2018** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

### **GUIDING PRINCIPLES FOR COUNCILS**

#### **(1) Exercise of Functions Generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

#### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

#### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

## Contents

|                                                                                                |    |
|------------------------------------------------------------------------------------------------|----|
| 1. OPENING OF MEETING.....                                                                     | 6  |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....                                                  | 6  |
| 3. LEAVE OF ABSENCE .....                                                                      | 6  |
| 4. WELCOME TO VISITORS .....                                                                   | 6  |
| 5. PUBLIC FORUM PRESENTATIONS.....                                                             | 6  |
| 5.1 BEN LUFFMAN FROM GHD .....                                                                 | 6  |
| 6. DECLARATION OF PRECUNIARY/NON-PECUNIARY INTERESTS.....                                      | 7  |
| 7. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                               | 8  |
| 7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD – 26 JUNE 2018 .....                          | 8  |
| 8. REPORTS OF COMMITTEES/DELEGATES – Nil .....                                                 | 21 |
| 9. MAYORAL MINUTES.....                                                                        | 22 |
| 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....                                               | 23 |
| 11. REPORTS FROM OFFICERS.....                                                                 | 24 |
| 11.1 GENERAL MANGER.....                                                                       | 24 |
| 11.1.1 COUNCIL’S DECISION ACTION REPORT .....                                                  | 24 |
| 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW .....                                   | 33 |
| 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT .....                        | 35 |
| 11.1.4 MONTHLY CALENDAR JULY - SEPTEMBER 2018.....                                             | 38 |
| 11.1.5 FAR NORTH WEST JOINT ORGANISATION REQUEST – COONAMBLE SHIRE .....                       | 42 |
| 11.1.6 REQUEST FOR FURTHER DROUGHT RELIEF EMPLOYMENT SCHEMES.....                              | 45 |
| 11.1.7 REVISED HOUSING POLICY AND PROCEDURE.....                                               | 49 |
| 11.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL<br>MANAGER .....   | 51 |
| 11.2 CHIEF FINANCIAL OFFICER .....                                                             | 54 |
| 11.2.1 CASH ON HAND AND INVESTMENT AS AT 30 <sup>th</sup> JUNE 2018.....                       | 54 |
| 11.2.2 MONTHLY OUTSTANDING RATES REPORT – JUNE 2018.....                                       | 58 |
| 11.2.3 RATES & CHARGES WRITTEN OFF DURING THE YEAR 2017-2018 .....                             | 61 |
| 11.2.4 SECTION 356 - REBATES CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS.....              | 63 |
| 11.2.3 QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018.....                                      | 67 |
| 11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL<br>OFFICER..... | 69 |
| 11.3 ENVIRONMENTAL SERVICES .....                                                              | 72 |
| 11.3.1 HERITAGE ACTIVITIES 2017/2018 .....                                                     | 72 |
| 11.3.2 RURAL RESIDENTIAL STRATEGY - REVIEW .....                                               | 83 |

|                                                                                                              |                                     |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 11.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES ..... | 87                                  |
| 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES.....                                                            | 88                                  |
| 11.4.1 MONTHLY RMCC WORKS REPORT .....                                                                       | 88                                  |
| 11.4.2 MONTHLY MAINTENANCE GRADING REPORT.....                                                               | 90                                  |
| 12. RESPONSES TO QUESTIONS FROM THE LAST MEETING .....                                                       | 96                                  |
| 13. QUESTIONS FOR THE NEXT MEETING .....                                                                     | 97                                  |
| 14. MOVE INTO CLOSED SESSION .....                                                                           | 99                                  |
| 15. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING.....                                                         | 99                                  |
| 15.1 DIRECTOR ENVIRONMENTAL SERVICES .....                                                                   | <b>Error! Bookmark not defined.</b> |
| 15.1.1 LETTER FROM MRS SUE COX – REQUEST FOR MONUMENT ....                                                   | <b>Error! Bookmark not defined.</b> |
| 16. RETURN TO OPEN SESSION .....                                                                             | 101                                 |
| 17. ADOPTION OF CLOSED SESSION REPORTS.....                                                                  | 101                                 |
| 18. CLOSE OF MEETING.....                                                                                    | 101                                 |

## 1. OPENING OF MEETING

Time: \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                          |            |
|-------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                    |            |
| That the leave of absence received from _____are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                             | <b>Clr</b> |
| <b>Seconded:</b>                                                                          | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

### 5.1 BEN LUFFMAN FROM GHD

## 6. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
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## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD – 26 JUNE 2018

| Minutes of Ordinary Council Meeting – 26 June 2018                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 26 June 2018 having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 26 June 2018





## **MINUTES FOR ORDINARY COUNCIL MEETING**

**26 June 2018**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE COUNCIL CHAMBERS HALL ON TUESDAY 26 JUNE 2018 AT  
10:20AM**

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Bill Murray  
 Cllr Jane Keir  
 Cllr Michael Taylor  
 Cllr Lawrence Walford  
 Cllr Kelly Smith  
 Cllr Robert Turnbull  
 Cllr Tanya Cameron  
 Don Ramsland (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Public Presentations:**

*The Mayor presided over the Citizenship Ceremony.*  
*The Mayor presented the Dick Colless Scholarships Awards*  
*The NSW Police – Inspector David Checkley provided an update on the re-structure of the organisation*  
*Representatives from Impact Environmental presented a summary to Council of the information collected through Shire wide waste strategy surveys.*

**Leave of Absence – Nil****Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item No.                                                                       | Pecuniary/<br>Non-Pecuniary | Reason                                                        |
|----------------------|--------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------|
| Cllr Turnbull        | 15.3.1<br><i>Supplementary Report –<br/>Walgett Main Street Beautification</i> | Pecuniary                   | Related field of work<br>and relationship to<br>Cllr Martinez |
| Cllr Martinez        | 15.3.1<br><i>Supplementary Report – Walgett<br/>Main Street Beautification</i> | Pecuniary                   | Related field of work<br>and relationship to<br>Cllr Turnbull |
| Cllr Keir            | 15.3.1<br>15.2.2                                                               | Pecuniary                   | Related field of work                                         |

**10/2018/1 Minutes of Extra Ordinary Council Meeting – 18 May 2018****Resolved:**

That the minutes of the Extra Ordinary Council meeting held 18 May 2018, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Turnbull  
**CARRIED**

**10/2018/2 Minutes of Ordinary Council Meeting – 22 May 2018****Resolved:**

That the minutes of the Ordinary Council meeting held 22 May 2018, having been circulated be confirmed as a true and accurate record of that meeting and amendments endorsed.

Moved: Cllr Smith  
 Seconded: Cllr Turnbull  
**CARRIED**

**10/2018/3 Minutes of Extra Ordinary Council Meeting – 15 June 2018****Resolved:**

That the minutes of the Extra Ordinary Council meeting held 15 June 2018, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Cllr Smith  
 Seconded: Cllr Turnbull  
**CARRIED**

**10/2018/4 Mayoral Report****Resolved:**

That Council receive and note the verbal Mayoral report.

Moved: Cllr Walford  
 Seconded: Cllr Smith  
**CARRIED**

**10/2018/5 Monthly RMCC works Report from Director Engineering / Technical Services****Resolved:**

That Council receive and note the monthly RMCC works report for May 2018.

Moved: Cllr Smith  
 Seconded: Cllr Cameron  
**CARRIED**

**10/2018/6 Monthly Maintenance Grading Report from Director Technical / Engineering Services****Resolved:**

That Council receive and note the monthly maintenance grading works report for May 2018.

Moved: Cllr Turnbull  
 Seconded: Cllr Walford  
**CARRIED**

**10/2018/7 Matters Generally For Brief Mention or Information Only – Engineering/ Technical Services****Resolved:**

That Council receives and notes this report from the Director of Engineering and Technical Services.

**Moved:** Cllr Martinez

**Seconded:** Cllr Cameron

**CARRIED**

**10/2018/8 Council's Decision Action Report****Resolved:**

That the Resolution Register as at June 2018 be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Martinez

**CARRIED**

**10/2018/9 Weekly's received from the Local Government NSW****Resolved:**

That the information contained in the weekly circulars dated 18/05/18, 25/05/18, 1/06/18, 8/06/18 & 25/06/18 from the Local Government NSW be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Murray

**CARRIED**

**10/2018/10 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars No 18-18, 18-17, 18-16, 18-15, 18-14 and 18-13 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Cameron

**Seconded:** Cllr Walford

**CARRIED**

**10/2018/11 Monthly Calendar June – August 2018****Resolved:**

That Council receive and note the regular monthly calendar for the period June – August 2018.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

**10/2018/12 Fees for Mayor and Councillors 2018/2019****Resolved:**

That the Council fees be set at the maximum level set by the Local Government Remuneration Tribunal;

1. The Councillor fee for 2018/19 be \$11,860
2. The Mayoral fee for 2018/19 be \$25,880
3. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**

**10/2018/13 CMCC – Administration Function****Resolved:**

That the General Manager's Report be received and note and Council continue to provide the administrative function for the Castlereagh Macquarie County Council on a cost recovery basis.

**Moved:** Cllr Cameron

**Seconded:** Cllr Keir

**CARRIED**

**10/2018/14 Organisational Structure – Additional Positions****Resolved:**

That the General Manager's Report be received and noted and the creation of eight new positions on Council's organisational structure, four landfill operators and one street sweeper operator and three engineering project officers be endorsed.

**Moved:** Cllr Martinez

**Seconded:** Cllr Turnbull

**CARRIED**



| 10/2018/15 Northern Joint Organisations – Formation Update                                          |                   |
|-----------------------------------------------------------------------------------------------------|-------------------|
| <b>Resolved:</b>                                                                                    |                   |
| That Council endorse the action taken to commence the formation of the Far West Joint Organisation. |                   |
| <b>Moved:</b>                                                                                       | <b>Clr Taylor</b> |
| <b>Seconded:</b>                                                                                    | <b>Clr Keir</b>   |
| <b>CARRIED</b>                                                                                      |                   |

| 10/2018/16 Cross Border Tourism Concept                                                                                                                   |                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Resolved:</b>                                                                                                                                          |                     |
| That the General Manager's report be received and noted and the action taken be endorsed with seed funding of \$5,000 being included in Council's 2018/19 |                     |
| <b>Moved:</b>                                                                                                                                             | <b>Clr Martinez</b> |
| <b>Seconded:</b>                                                                                                                                          | <b>Clr Turnbull</b> |
| <b>CARRIED</b>                                                                                                                                            |                     |

| 10/2018/17 Joint Project – Human Resources Management – with Bourke and Brewarrina Shires       |                    |
|-------------------------------------------------------------------------------------------------|--------------------|
| <b>Resolved:</b>                                                                                |                    |
| That Council receive and note the General's Managers report and endorse the action being taken. |                    |
| <b>Moved:</b>                                                                                   | <b>Clr Cameron</b> |
| <b>Seconded:</b>                                                                                | <b>Clr Keir</b>    |
| <b>CARRIED</b>                                                                                  |                    |

*Clr Martinez left the meeting at 12.24pm*

| 10/2018/18 Economic Development Report                      |                     |
|-------------------------------------------------------------|---------------------|
| <b>Resolved:</b>                                            |                     |
| That the Economic Development report be received and noted. |                     |
| <b>Moved:</b>                                               | <b>Clr Turnbull</b> |
| <b>Seconded:</b>                                            | <b>Clr Keir</b>     |
| <b>CARRIED</b>                                              |                     |

*Clr Martinez returned to the meeting at 12.28pm*

**10/2018/19 Matters Generally for Brief Mention or Information Only – From General Manager****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Cameron  
**CARRIED**

*The meeting adjourned for lunch at 12.34pm*

*The meeting resumed at 1.21pm, Cllr Keir was not present at this point in time.*

**10/2018/20 Cash and Investment Report as at 31<sup>st</sup> May 2018****Resolved:**

That the Investment report as at 31<sup>st</sup> May 2018 be received and noted.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Smith  
**CARRIED**

**10/2018/21 Monthly Outstanding Rates Report****Resolved:**

The May 2018 outstanding rates report be received and noted.

**Moved:** Cllr Cameron  
**Seconded:** Cllr Turnbull  
**CARRIED**

**10/2018/22 Fence around Playground Equipment at Len Cram Park****Resolved:**

That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.

**Moved:** Cllr Smith  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Keir returned to the meeting at 1:41pm*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>10/2018/23 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer</b></p> <p><b>Resolved:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance &amp; Administration and Community Services be received and noted.</p> <p><b>Moved:</b> Cllr Martinez<br/> <b>Seconded:</b> Cllr Walford<br/> <b>CARRIED</b></p> |
| <p><b>10/2018/24 Refund of Activity Application Fees - Review</b></p> <p><b>Resolved:</b></p> <p>That Council refund Mr John McGovern a total \$100.00 for fees paid for his application to Council under the Local Government Act to hold a BBQ on Council's footpath</p> <p><b>Moved:</b> Cllr Smith<br/> <b>Seconded:</b> Cllr Walford<br/> <b>CARRIED</b></p>                                                                                               |
| <p><b>10/2018/25 Biodiversity Conservation Act 2016</b></p> <p><b>Resolved:</b></p> <p>That Council note the above in relation to the <i>Biodiversity Conservation Act 2016</i> and how it impacts on development.</p> <p><b>Moved:</b> Cllr Turnbull<br/> <b>Seconded:</b> Cllr Taylor<br/> <b>CARRIED</b></p>                                                                                                                                                 |
| <p><b>10/2018/26 Matters for Brief Mention, Environmental Services</b></p> <p><b>Resolved:</b></p> <p>Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b> Cllr Smith<br/> <b>Seconded:</b> Cllr Keir<br/> <b>CARRIED</b></p>                                                                                                                                  |

#### Questions for Next Meeting

##### **Cllr Taylor**

Q1: Can 2 signs advertising the weekend markets at Lightning Ridge be placed on the Highway to Walgett, from Hebel way?



**Clr Keir**

Q1: The Office of Environment and Heritage is requesting information from local Councils in relation to land clearing, they are asking for information such as DA for the land clearing in the form of an affidavit which is not appropriate as Local Government does not have anything to do with land clearing. Moree Council has already declines the requests.

Q2: A local business in Peel Street has asked will there be a chiller installed on a block of land? Will this be a change of use application and will the application be on public exhibition?

**10/2018/27 Move into Closed Session at 2:14pm****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Smith

**Seconded:** Clr Taylor

**CARRIED**

**10/2018/28 Northern Basin Review – Impact on Collarenebri****Resolved:**

That the General Manager's Report be received and noted and the action being taken be endorsed and further that a small working party be established to identify and investigate possible projects for Collarenebri.

**Moved:** Clr Smith

**Seconded:** Clr Cameron

**CARRIED**

**10/2018/29 Air Services Update****Recommendation:**

That Council's information.

**Moved:** Clr Turnbull

**Seconded:** Clr Keir

**CARRIED**

**10/2018/30 Future of Colless Grandstand at Walgett Showground****Resolved:**

That Council (a) Conduct a broad community consultation meeting with local community and showground user groups to determine if users would like the grandstand replaced, and if community support is for a new grandstand Councils proceeds with (b) (c) and (d),  
 (b) Council call for quotations to demolish the existing Colless grandstand  
 (c) Council acquire quotations for the construction of 3 X 5 Tier X 6 m wide prefabricated grandstand system to be erected on the site of the old Colless grandstand.  
 (d) The new structure be called the "Colless Grandstand".

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

*Cllr Keir left the meeting room at 2:35pm*

**10/2018/31 Loan Borrowing for Construction of Goangra Bridge****Resolved:**

That Council accepts the proposal from the Commonwealth Bank for the borrowing of \$700,000 for a period of 16 years with quarterly principal repayments at an indicative interest rate of 4.03% pa.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Smith  
**CARRIED**

*Cllr Turnbull and Cllr Martinez left the meeting room at 2:37pm*

**10/2018/32 Casual Plant Hire Tenders – 2018/2019****Resolved:**

That Council accepts tenders from the following businesses for RFQ18/014 Request for Quotation: Casual Plant Hire, subject to further compliance checks.

Rollers Australia Pty Ltd  
 Newbold Bulk Haulage Pty Ltd  
 Manuel Martinez  
 Hiway Stabilizers Australia  
 Hill Earthmoving  
 Stabilco Pty Ltd  
 MAAS Plant Hire  
 Barrocloud Pty Ltd  
 Thurston's Transport  
 A1 Tree Services Pty Ltd  
 Wax Grading  
 PR & JA Cochrane  
 Bow's Sand & Gravel  
 Michael Hughes Transport  
 JR Weate Pty Ltd

Coates Hire Operations  
 Earth Plant Hire Pty Ltd  
 Western Plant Hire  
 Neil Earthmoving Pty Ltd  
 Hunters Ag Services  
 Sherrin Rentals  
 Carbon Farming Pty Ltd  
 RGT Cochrane  
 Conplant Pty Ltd  
 Wintergreen Investments Pty Ltd  
 PG & ME Stewart  
 Robert Lloyd Lewis  
 Batterline Earthmoving Pty Ltd  
 Ridgerock Earthmoving & Mining  
 Doncorp Pty Ltd  
 Robert Rubie  
 The Mining Pty Ltd  
 PremiAir Services Pty Ltd

**Moved:** Clr Smith  
**Seconded:** Clr Cameron  
**CARRIED**

*Clr Keir returned to the meeting room at 2:42pm*

#### 10/2018/33 RFT18/015 and RFT18/016 Walgett Main Street Beautification

##### **Resolved:**

1. That Council accepts the tender for Replacement of Kerb and Gutter in Fox St (Euroka – Wee Waa) RFT18/015 from *Allkerb* in the sum of \$187,306.68 including GST, in accordance with the specifications forming part of the tender document, AND
2. That Council accepts the tender for Replacement of Footpath in Fox St (Euroka – Wee Waa) RFT18/016 from *Paul Weeks* in the sum of \$498,500.00 including GST, in accordance with the specifications forming part of the tender document,

Subject to *Allkerb* and *Paul Weeks* using local labour during the works.

**Moved:** Clr Keir  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Turnbull and Clr Martinez returned to the meeting room at 2:53pm*

#### 10/2018/34 Senior Staff - Contract Renewal Procedure

##### **Resolved:**

Deferred for the consideration of the new General Manager.

**Moved:** Clr Keir  
**Seconded:** Clr Taylor  
**CARRIED**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>10/2018/35 Interim General Manager/Selection Panel</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That Council delegate authority to the General Manager and Mayor to appoint an interim General Manager.</li> <li>2. The selection panel for the interviews to shortlist applicants for the position of General Manager consist of Councillors; Woodcock, Martinez, Taylor, Murray and Keir and the interviews for shortlisting be held in Dubbo on the 12/13 July 2018.</li> </ol> <p><b>Moved:</b> Cllr Walford<br/> <b>Seconded:</b> Cllr Taylor<br/> <b>CARRIED</b></p> |
| <b>10/2018/36 Return to Open Session at 3.04pm</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b> Cllr Walford<br/> <b>Seconded:</b> Cllr Turnbull<br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                |
| <b>10/2018/37 Adoption of Closed Session Reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <p><b>Resolved:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p><b>Moved:</b> Cllr Taylor<br/> <b>Seconded:</b> Cllr Cameron<br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                               |

**Close of Meeting**

The meeting closed at 3:05pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **8. REPORTS OF COMMITTEES/DELEGATES – Nil**

## 9. MAYORAL MINUTES

The mayoral report will be tabled at the meeting.

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>General Manager</b>               |
| <b>AUTHOR:</b>            | <b>Don Ramsland- General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.



| Council's Decision Action Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at July 2018 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Dpt</b> | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Status</b> |
|-------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 11.02.14    | 2/2014/39  | <p>1. That the content of the report be noted.</p> <p>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock</p> <p>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO        | <p>11.03.14 Matter ongoing.</p> <p>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.</p> <p>20.05.14 Proof of claim lodged with liquidators by lawyers.</p> <p>14.07.14 Proof of claim admitted by liquidators.</p> <p>12.08.14 Awaiting further update.</p> <p>01.12.14 Ongoing.</p> <p>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.</p> <p>24.03.15 Matter ongoing no further update.</p> <p>28.04.15 Matter ongoing – no further update</p> <p>26.05.15 \$200,000 in draft 2015/16 budget</p> <p>23.06.15 Advice received that payment of interim dividend will be made around mid-July.</p> <p>28.07.15 no further update received</p> <p>18.8.15 payment authority provided</p> <p>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.</p> <p>27.10.15 \$19,974.19 received as initial dividend</p> <p>24.11.15 Matter in progress</p> <p>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.</p> <p>18.4.17 Further payment received</p> <p>27.6.17 In progress</p> |               |
| 27.05.14    | 8/2014/21  | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>That the General Manager</p> <p>1. Invite expressions of interest for the development of all or part of the CBD parking area</p> <p>2. Consider submitting a tender price for land adjoining the CBD car park.</p> <p>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.</p>                                                                                                                                                           | GM         | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p> <p>1.06.15 MOU being delayed because of ongoing drought conditions</p> <p>18.11.15 Report to November Meeting</p> <p>31.5.16 Report to May Meeting 2016</p> <p>19.07.16 EOI called closing 25 July 2016</p> <p>25.1.16 EOI lodged</p> <p>5.1.17 applicant drafting up detailed proposal for consideration</p> <p>18.4.17 applicant followed up</p> <p>21.7.17 arranging to meet early August 2017</p> <p>16.10.17 again requested meeting</p> <p>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.</p> <p>19.12.17 The action proposed of drafting a memorandum of understanding be endorsed.</p>                                                                                                                                                                                                                                                                                                                              |               |
| 10.02.15    | 1/2015/11  | <p>That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO        | <p>10.6.15 referred to DCS to undertaken review</p> <p>28.07.15 project yet to commence</p> <p>18.8.15 information to be available for December Meeting</p> <p>24.11.15 Matter not progressed</p> <p>1.4.16 Report to May meeting</p> <p>27.05.16 DA adopted by Council April 2016</p> <p>20.10.16 CFO to review all facility contribution for 17/18 budget</p> <p>27.6.17 In Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |
| 24.03.15    | 2/2015/4   | <p>That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:</p> <p>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.</p> <p>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources &amp; Energy.</p> <p>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.</p> | GM         | <p>20.4.15 Letter to New Minister</p> <p>10.06.15 issue raised with new Minister</p> <p>06.08.15 meeting held with new minister in Sydney</p> <p>18.8.15 Report to August Meeting</p> <p>31.10.15 Trust being established</p> <p>19.07.16 awaiting appointment of industrial chairperson.</p> <p>31.1.17 Crown Lands representatives to address council February council meeting</p> <p>28.2.17 Awaiting Ministerial announcement</p> <p>5.4.17 GM nominate as additional Council delegate</p> <p>16.10.17 awaiting ministerial appointments</p> <p>19.3.18 Appointments gazetted</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 24.03.15 | 2/2015/38  | <p>1. That Council receive and note the report</p> <p>2. That Council endorse the action taken by General Manager to commence the weir raising project</p> <p>3. Resolve the issue of ownership of the weir and approve to raise the weir height.</p>                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>Consultant engaged</p> <p>Site investigation is scheduled on 25-26th June 2015</p> <p>Site investigation for, geotech, REF and Heritage and historical items completed.</p> <p>Detail design is progressing.</p> <p>14.09.15 Detail design of weir is progressing.</p> <p>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.</p> <p>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.</p> <p>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.</p> <p>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.</p> <p>20.10.2017 Council applied for additional funding under SSWP and received invitation for a detailed application.</p> <p>23.11.17 Meeting scheduled for December 2017 to discuss ownership</p> <p>24.1.18 Business case submitted for SSWP funding.</p> |  |
| 24.04.16 | 26/2016/3  | <p>1. That the content of the report be noted</p> <p>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</p>                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | <p>27.05.16 Nil</p> <p>20.10.16 Town Planner developing on master plan for facility</p> <p>27.6.17 In progress</p> <p>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful</p> <p>13.12.17 CFO to investigate alternative funding &amp; design</p> <p>19.4.18 New grant application SCC Round 2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 24.04.16 | 29/2016/3  | <p>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</p> <p>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</p> <p>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p>                            | DES  | <p>7.06.2018. Council received \$30,000 towards strategy review. DES met with DoPE for inception meeting and inception report due to DoPE by 8.07.2018. DoPE will attend Walgett to hold a planning workshop for Councillors in due course.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 31.05.16 | 4/2016/29  | <p>Resolved:</p> <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p>                                                                                                                                                                                                        | DES  | <p>18/02/2018. Legal advice (verbal) has been obtained as to how to proceed with this matter, given the costs involved in resolving the issue. A further report is required to Council for action.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 26.07.16 | 14/2016/8  | <p>That the General Manager's report with regards the Fixing Country Roads Programme:</p> <p>1. Be received and noted.</p> <p>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.</p> <p>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.</p> <p>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.</p> | GM   | <p>30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103</p> <p>18.4.17 Councils bid for SR103 on short list for funding</p> <p>1.8.17 5.4 million approved awaiting funding agreement before proceeding</p> <p>16.10.17 Awaiting funding agreement</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 25.10.16 | 11/2016/18 | <p>1. That Council receive and note the Collarenebri Cricket Pitch Report.</p> <p>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri</p>                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | <p>2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.</p> <p>27.6.17 In progress</p> <p>18.4.18 Investigations under way to place new pitch at School Oval</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 22.11.16 | 12/2016/4  | <p>Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 22.11.16 | 12/2016/24 | <p>1. Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p>                                                                                                                                                                       | DES  | <p>7.06.2018 New Concept Report for Walgett CBD upgrade report currently being developed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

WALGETT SHIRE COUNCIL AGENDA – 24 July 2018 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | 4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.                                                                                                                                                                                                                                                                       |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                               | DES  | 7.06.2018 – Public consultation period complete. Impact Enviro. To present results to Council on 26.06.2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.03.17 | 1/2017/27  | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                              | DES  | 7.06.2018 – Council at the May meeting agreed to attend a Skype meeting with RFS. DES awaiting confirmation from RFS as to a suitable date for the meeting to occur.                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 28.03.17 | 1/2017/28  | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street<br>Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                           | DES  | Council has lodged a grant for the proposed works under Stronger Country Communities Program.<br>8.2.18 Works to commence Feb 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 28.04.17 | 3//2017/5  | Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                                          | GM   | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Regional Growth Funding proposal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 28.04.17 | 3/2017/22  | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | DETS | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.<br>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.<br>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.<br>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.<br>12.04.18 DETS meets Lees's and all agree on Option 2. |  |
| 28.04.17 | 3/2017/25  | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO  | 27.6.17 In Progress – Request for Engineers Report<br>13.12.17 Engineers report required<br>5.2.18 waiting on information from structural engineer<br>18.4.18 Engineer inspected facility, costing and report underway                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 23.5.17  | 4/2017/18  | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                          | CFO  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed<br>18.4.18 Report due for May 2018 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 23.5.17  | 4/2017/23  | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                               | DES  | 7.06.2018 – New concept under consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 23.5.17  | 4/2017/31  | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                | GM   | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG<br>28.02.18 no decision by Western Division                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 23.5.17  | 4/2017/34  | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                         | CFO  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan<br>18.4.18 Project postponed until November 2018.<br>18.4.18 RFQ to be issued and contractor engaged prior to October 2018                                                                                                                            |  |
| 29.06.17 | 6/2017/19  | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees                                                                                                                                                                                                                                                                                                                                                                                       | GM   | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | 5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.                                                                                                                                                                                                                                                                            |  |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br>And further that<br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | CFO  | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements<br>22.11.17 In progress<br>5.2.18 Representatives from WDSC met with Council staff & Environmental Services                                                                                                                                                                          |  |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM   | 22.8.17 Advised GrowerCo of Council's approval – requested invoice<br>23.11.17 Awaiting invoice for payment                                                                                                                                                                                                                                                                            |  |
| 22.08.17 | 8/2017/29 | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.<br>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property.<br>7.12.17 Discussion with Brian, Nathan & Sue Lees<br>12.04.18 DETS meets Lees's and all agree on Option 2. |  |
| 22.08.17 | 8/2017/33 | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;<br>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and<br>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.<br>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM   | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRs review<br>20.03.18 Review to be tabled at March 2018 Meeting                                                                                                                                                                                        |  |
| 26.09.17 | 9/2017/25 | That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey<br>30.03.18 Cadastral survey completed                                                                                                                                                                                                     |  |
| 26.09.17 | 9/2017/26 | 1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 5.11.17 Quote received for cadastral survey<br>10.1.18 Quote accepted                                                                                                                                                                                                                                                                                                                  |  |

WALGETT SHIRE COUNCIL AGENDA – 24 July 2018 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |                                                                                                                                                                                                                         |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme.                                                                                                                                                                                                                                                       | DETS       | 8.10.17 Council lodges EOI under SSWP<br>9.1.18 Council invited for detailed application<br>26/02/2018 Detailed application submitted.                                                                                  |  |
| 26.09.17 | 9/2017/29  | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO        | 18.10.17 Quotations underway<br>13.12.17 Waiting on engineers specifications<br>5.2.18 New quotations underway<br>18.4.18 Existing shade to be removed and a purchase order to be issued to contractor for construction |  |
| 24.10.17 | 10/2017/20 | 1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:<br>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.<br>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.<br>c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.<br>d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.<br>2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri. | DES        | 7.06.2018 – acquittals submitted to OEH and finalised.                                                                                                                                                                  |  |
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections                                                                                                                                                                                                                                                                             | DETS       | 8.11.17 Traffic counters installed on Carinda Road.<br>13.12.17 Signs are currently being installed on the Carinda road, will be complete by Christmas.<br>15/12/2017 Traffic counter's installed on both roads.        |  |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                                                                                                                                                                                                                                                                                              | DES        | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing.<br>8.2.18 Works have been stopped. Advice to be received from NSW Police. |  |
| 28.11.17 | 11/2017/14 | That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.                                                                                                                                                                                                                                                                                                                                                                                                     | GM         |                                                                                                                                                                                                                         |  |
| 28.11.17 | 11/2017/37 | That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES        | 12.12.17 Crown Lands notified Council that license not likely before end of 2017.<br>Council applied for EOF to Restart NSW.                                                                                            |  |
| 28.11.17 | 11/2017/3  | 1. That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                                                                                                                                            | DETS       | Safety case lodged with CASA<br>28/02/2018 Crownlands license received.<br>30.03.18 IWI installed                                                                                                                       |  |
| 19.12.17 | 12/2017/2  | Richard Buckley of Nes's Puddling Dam inc – letter received<br>Council deferred for consideration at the February meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES        | 7.06.2018 – to be referred to DETS for action.                                                                                                                                                                          |  |
| 19.12.17 | 12/2017/11 | Local Government Refroms – Joint Organisation Announcements<br>WSC consider joining a Joint Organisation once it has the opportunity to review both the new legislation and supporting regulations and had discussion with surrounding Councils                                                                                                                                                                                                                                                                                                                                                                                                                                 | GM         | Report to February Meeting                                                                                                                                                                                              |  |
| 19.12.17 | 12/2017/16 | Place naming request Burren Junction Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES        | 7.06.2018 – GNB advised initial approval of the park naming, subject to their own consultation. TBA further.                                                                                                            |  |
| 19.12.17 | 12/2017/24 | Walgett CBD Car Park – From the GM report – action proposed of drafting a memorandum of understanding be endorsed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM         | MOU being drafted                                                                                                                                                                                                       |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                      | CFO        | 5.2.18 Proposal in the planning phase                                                                                                                                                                                   |  |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM/<br>CFO | 19.03.18 ongoing                                                                                                                                                                                                        |  |

WALGETT SHIRE COUNCIL AGENDA – 24 July 2018 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |                                                                                                                                               |  |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | 2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. |              |                                                                                                                                               |  |
| 13.02.18 | 2/2018/20 | That Council transfer \$20,000 from the Burren Junction Hall capital allocation in 17/18 to the Burren Junction Hall Toilet project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO          | 18.4.18 to be transferred at 31 <sup>st</sup> March 2018                                                                                      |  |
| 13.02.18 | 2/2018/32 | That the report on the Glengarry, Grawin, Sheeppark Miners Association Inc be deferred till March 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | CFO          | 18.4.18 GM to report to April 2018 meeting                                                                                                    |  |
| 13.02.18 | 2/2018/33 | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council.                                                                                                                                                                                                               | DETS/<br>DES | 15.02.18 Applicant advised of resolution<br>7.06.2018 – GIS Continuing to map illegal water connections to be provided to DETS in due course. |  |
| 27.03.18 | 3/2018/16 | 1. That Council formally agree to the membership of Mr. Owen Hardy, Ms. Angie Kersten and Mr Brett Stevens to the Burren Junction Bore Bath 355 Committee.<br>2. A report on fee collection to be prepared for April, 2018 meeting.                                                                                                                                                                                                                                                                                                                                                                                                              | CFO          |                                                                                                                                               |  |
| 27.03.18 | 3/2018/23 | 1. That Council endorses decision to move kerb and gutter work from Opal Street (Kaolin – Morilla St) to Brilliant Street (Kaolin – Morilla St).<br>2. That Council endorses decision to replace kerb and gutter with spoon drain for Morilla Street (Brilliant – Gem St).                                                                                                                                                                                                                                                                                                                                                                       | DETS         |                                                                                                                                               |  |
| 27.03.18 | 3/2018/25 | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                                                                                                                                                                                                                                         | DETS         |                                                                                                                                               |  |
| 01.05.18 | 5/2018/7  | Can a feasibility study be undertaken into the provision, by Council, of a bus to transport high school students on a daily basis from Walgett to Lightning Ridge High School.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | GM           |                                                                                                                                               |  |
| 01.05.18 | 5/2018/8  | That the contract for the Walgett/Collarenebri Swimming Pool be extended to include school holidays eg. Easter, End of Term I and term III and also investigate the option of including the Walgett Bore baths into the contract during the winter season.                                                                                                                                                                                                                                                                                                                                                                                       | CFO          |                                                                                                                                               |  |
| 01.05.18 | 5/2018/20 | Council note the above report in relation to a three month trial with North West Vets to provide euthanasia services to Council and anticipate a summary of the trial to be tabled in a full report to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES          | 7.06.2018 – trial still under way.                                                                                                            |  |
| 01.05.18 | 5/2018/21 | Rename the Burren Junction Park to 'Coronation Park' as it is the most frequently suggested name by the community and include the words 'kindly donated by Bill Finley' on the plaque.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DES          | 7.06.2018 – Awaiting final response from GNB.                                                                                                 |  |
| 01.05.18 | 5/2018/28 | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the "car door tours" operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                                                                                                                                                                                                                         | GM           |                                                                                                                                               |  |
| 01.05.18 | 5/2018/29 | That Council commence a dialog in relation to the dedication of "backbone" tracks on the opal fields as public roads by DoL under the care and control of Walgett Shire Council with funding sourced by Department of Resources and Energy through mineral claims/licences be made available to Walgett Shire Council for routine maintenance.                                                                                                                                                                                                                                                                                                   | GM           |                                                                                                                                               |  |
| 01.05.18 | 5/2018/30 | 1. That Council accepts the revised tender for RFT18/003 from Murray Constructions in the sum of \$1,590,256 including GST to design and construct an 80m long bridge, in accordance with the specifications forming part of the tender document, AND<br>2. That Council resolves to allocate an additional \$760,000 from loan funds to complete the project.<br>3. Council borrow the difference between unspent loan funds and the Council contribution required as a new loan.                                                                                                                                                               | DETS         |                                                                                                                                               |  |
| 22.05.18 | 8/2018/9  | That Council development of a footpath policy for all towns and villages in the Shire.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DES          | 7.06.2018 – DES currently developing footpath policy to embody a number of footpath issues.                                                   |  |
| 22.05.18 | 8/218/14  | That Council agree to partner in the State Government's proposal to re-introduce RPT air services to the Shires of Walgett, Bourke and Cobar.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM           |                                                                                                                                               |  |

WALGETT SHIRE COUNCIL AGENDA – 24 July 2018 – ORDINARY COUNCIL MEETING

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| 22.05.18 | 8/2018/15  | That Walgett Shire consider accepting the offer to join the Association of Mining and Energy Related Councils (NSW) Incorporated at an annual cost of \$7,630.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM   |                                                                                          |  |
| 22.05.18 | 8/2018/16  | Northern Joint Organisation – Membership<br>Refer To Minutes For Full Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | GM   |                                                                                          |  |
| 22.05.18 | 8/2018/27  | That Council conduct the appropriate public consultation regarding the naming of the access road in compliance with NSW Addressing User Manual – September 2016 and the Roads Regulation Act 2008.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DES  | 7.06.2018 – public consultation process underway.                                        |  |
| 22.05.18 | 8/2018/32  | 1. Extend the existing contracts separately for Landfill Operations & Maintenance of Walgett & Lightning Ridge by five (5) months for completion on 31 <sup>st</sup> November 2018 with an option for further extensions to occur and incorporating the phase out and take over period in accordance with the above report and in accordance with the relevant Acts & Guidelines.<br>2. That Council consider the offer to purchase plant and equipment from David & Greg Lane in accordance with Council's Procurement Policy. That Council staff undertake inspections of the plant and equipment available for purchase and seek information in relation to any upgrades or repairs required prior to making any counter offer. | DES  | 7.06.2018 – LR and Walgett contracts have been extended with D & G Lane for five months. |  |
| 26.06.18 | 10/2018/16 | Cross Border Tourism Concept- That the General Manager's report be received and noted and the action taken be endorsed with seed funding of \$5,000 being included in Council's 2018/19.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM   |                                                                                          |  |
| 26.06.18 | 10/2018/22 | That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM   |                                                                                          |  |
| 26.06.18 | 10/2018/28 | That the General Manager's Report be received and noted and the action being taken be endorsed and further that a small working party be established to identify and investigate possible projects for Collarenebri.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM   |                                                                                          |  |
| 26.06.18 | 10/2018/30 | That Council (a) Conduct a broad community consultation meeting with local community and showground user groups to determine if users would like the grandstand replaced, and if community support is for a new grandstand Councils proceeds with (b) (c) and (d),<br>(b) Council call for quotations to demolish the existing Colless grandstand<br>(c) Council acquire quotations for the construction of 3 X 5 Tier X 6 m wide prefabricated grandstand system to be erected on the site of the old Colless grandstand.<br>(d) The new structure be called the "Colless Grandstand".                                                                                                                                            | CFO  |                                                                                          |  |
| 26.06.18 | 10/2018/33 | 1. That Council accepts the tender for Replacement of Kerb and Gutter in Fox St (Euroka – Wee Waa) RFT18/015 from Allkerb in the sum of \$187,306.68 including GST, in accordance with the specifications forming part of the tender document, AND<br>2. That Council accepts the tender for Replacement of Footpath in Fox St (Euroka – Wee Waa) RFT18/016 from Paul Weeks in the sum of \$498,500.00 including GST, in accordance with the specifications forming part of the tender document,<br>Subject to Allkerb and Paul Weeks using local labour during the works.                                                                                                                                                         | DETS |                                                                                          |  |



## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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### **Summary:**

Copies of weekly circulars published in 2018 received from Local Government NSW since the last Council meeting have been distributed to Councillors. The Local Government weeklies are emailed to Councillors when published from LGNSW.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### 22 June 2018

Motion submission for LGNSW annual conference opens July  
Wildlife Licencing changes public consultation  
Board of LGNSW Election – vice president (Rural/Regional Councils)

#### 29 June 2018

- Australasian Weeds Conference

#### 6 July 2018

- Crown Land Management Act 2016
- Regional Cultural Fund
- Water Safety fund Community Grants
- Community Infrastructure Grants
- Mobile Phone Base Station Deployment Industry Code

#### 13 July 2018

- Moving on from the National Sword
- Contaminated Land Regional Capacity Building Grants
- Have your say on exploration and Mining project website
- LGNSW Planning Lunch – Transport in Regional areas
- Grants to combat Local crime
- My health record

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### **Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars dated 22/06/18, 29/06/18, 06/07/18 &amp; 13/07/18 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Copies of circular received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

27 Jun 2018: 18-19 Changes relating to the publication of notices

21 Jun 2018: GC -147 2018-19 Financial Assistance Grants (FAGs) – advance payment and transition to implement improvements to the existing allocation model

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars published 21 and 27 June 2018 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circulars



Local Government  
Grants Commission

## Circular to Councils

|                             |                                                           |
|-----------------------------|-----------------------------------------------------------|
| <b>Circular Details</b>     | GC 147 / 21 June 2018 / A591375                           |
| <b>Who should read this</b> | Councillors / General Managers / Finance Managers         |
| <b>Contact</b>              | Helen Pearce – 02 4428 4131 / helen.pearce@olg.nsw.gov.au |
| <b>Action required</b>      | Information                                               |

### 2018-19 Financial Assistance Grants (FAGs) – advance payment and transition to implement improvements to the existing allocation model

- The Minister for Regional Development, Territories and Local Government, The. Hon Dr John McVeigh MP, has announced that the Australian Government will again bring forward the first two instalments of the estimated 2018-19 FAGs.
- The advance payment will represent approximately 50% of the amount council is entitled to. Further adjustments will need to be made to take into account:
  - the determination by the Commonwealth Treasurer of the final adjustments for 2017-18
  - the Grants Commission's recommendations for 2018-19.
- The Commission is reviewing the model to consider ways the General Purpose Component of the grants can be directed towards councils with the greatest relative need and implement transition arrangements.
- The 2018-19 grants will be calculated using the 2017-18 year's allocation. No council will receive less than in 2017-18.
- The Commission is currently finalising the 2018-19 FAGs and will advise councils of the outcome when the grant recommendations have been adopted.

#### What this will mean for your council

- The advance payment amount, as set out in the indicative table (attached), is expected to be paid to councils on 21 June 2018.
- The balance of the grant will be paid with a corresponding reduction to the quarterly instalments during 2018-19.
- The first quarterly instalment is expected to be paid to councils in mid-August 2018, with subsequent instalments in November 2018; February 2019; and May 2019.
- All councils will be advised by letter of individual council's estimated entitlements for 2018-19 FAGs.

#### Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 18-19 / 27 June 2018 / A598910                                                                   |
| <b>Previous Circular</b>    | N/A                                                                                              |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                               |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                               |

### Changes relating to the publication of notices

#### What's new or changing

- The NSW Parliament has passed the *Statute Law (Miscellaneous Provisions) Bill 2018*, which contains a number of amendments to the *Local Government Act 1993* (the Act).
- These amendments relate to the publication of notices, and enhance efficiency and flexibility for councils by:
  - removing the requirement for certain notices to be published in newspapers
  - allowing councils to determine the method of publication they will use to best bring a notice to the public's attention.

#### What this will mean for your council

- The changes will affect the following matters within the Act:
  - leases, licences and other estates in respect of community land (for terms of more than 5 years), section 47
  - advertising of senior staff positions, section 348
  - the alternative use of money raised by special rates or charges, section 410
  - public consultation on proposals to establish alcohol free zones, section 644A
  - the establishment, suspension or cancellation of alcohol free zones, section 644B and 645
  - the publication of notices in the Gazette and elsewhere, section 707
  - the service of notices on persons, section 710
  - a notice of proposal to sell land, section 715.

#### Key points

- The changes take effect from 1 August 2018.
- Any requirement in the *Local Government (General) Regulation 2005* to publish a notice in a newspaper continues to apply.
- Councils will be advised of any changes to the Regulation when they occur.

#### 11.1.4 MONTHLY CALENDAR JULY - SEPTEMBER 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Councillor's monthly calendar from July - September 2018 is provided.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar July - September 2018                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period July – September 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

2018

JULY

| SUN | MON                                     | TUE                                        | WED                                                      | THU | FRI | SAT |
|-----|-----------------------------------------|--------------------------------------------|----------------------------------------------------------|-----|-----|-----|
| 1   | 2                                       | 3                                          | 4                                                        | 5   | 6   | 7   |
| 8   | 9                                       | 10                                         | 11                                                       | 12  | 13  | 14  |
| 15  | 16                                      | 17                                         | 18                                                       | 19  | 20  | 21  |
| 22  | 23<br>Extra Ordinary<br>Council Meeting | 24<br>Council Meeting -<br>Lightning Ridge | 25<br>Far North West -<br>JO Meeting -<br>Bourke 10:00am | 26  | 27  | 28  |
| 29  | 30                                      | 31                                         | 1                                                        | 2   | 3   | 4   |
| 5   | 6                                       | NOTES:<br>39                               |                                                          |     |     |     |



2018

AUGUST

| SUN | MON | TUE                           | WED | THU                                                       | FRI | SAT |
|-----|-----|-------------------------------|-----|-----------------------------------------------------------|-----|-----|
| 29  | 30  | 31                            | 1   | 2<br>Local Area Traffic Meeting / Youth Week Awards Night | 3   | 4   |
| 5   | 6   | 7                             | 8   | 9                                                         | 10  | 11  |
| 12  | 13  | 14                            | 15  | 16                                                        | 17  | 18  |
| 19  | 20  | 21                            | 22  | 23                                                        | 24  | 25  |
| 26  | 27  | 28<br>Council Meeting Walgett | 29  | 30                                                        | 31  | 1   |
| 2   | 3   | NOTES:<br>40                  |     |                                                           |     |     |



2018

SEPTEMBER

| SUN | MON                            | TUE                                                         | WED | THU | FRI | SAT |
|-----|--------------------------------|-------------------------------------------------------------|-----|-----|-----|-----|
| 26  | 27                             | 28                                                          | 29  | 30  | 31  | 1   |
| 2   | 3                              | 4                                                           | 5   | 6   | 7   | 8   |
| 9   | 10                             | 11                                                          | 12  | 13  | 14  | 15  |
| 16  | 17<br>CMCC Meeting -<br>Warren | 18                                                          | 19  | 20  | 21  | 22  |
| 23  | 24                             | 25<br>Council Meeting<br>& Mayoral<br>Election -<br>Carinda | 26  | 27  | 28  | 29  |
| 30  | 1                              | NOTES: 41                                                   |     |     |     |     |

### 11.1.5 FAR NORTH WEST JOINT ORGANISATION REQUEST – COONAMBLE SHIRE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

To consider a request from the Coonamble Shire to become a member of the Far West Joint Organisation.

**Background:**

As part of the Local Government Reform process the Deputy Premier announced that the eight Councils involved with the Far West Initiative would be offered the opportunity to become members of a North and South Joint Organisations respectively along with a series of incentives. This matter has been reported to Council previously following which Council resolved to join what is now known as the Far West Joint Organisation. Other members include Bourke and Cobar Shires with Brewarrina Shire opting not to join any joint organisation at this stage.

**Current Position:**

Coonamble Shire, as a member of the former OROC, initially opted not to join the Orana Joint Organisation and stand alone. However, since the Ministerial announcement of the two Joint Organisations being created to accommodate the eight Western Division Councils, Coonamble Shire has resolved to approach the councils in the Far West Joint Organisation seeking their support to become a member of that Joint Organisation. A copy of Coonamble Shire's letter, which is self-explanatory is attached for Council's information.

One of the requirements for Joint Organisation membership is that the councils are all in the same NSW Government Planning Zone – in this case the Far West Region. However, Coonamble Shire lies in the Central West/Orana NSW Planning Region and would need Office of Local Government approval to switch zones.

It is not known at this stage what impact the addition of Coonamble Shire to the Far West Joint Organisation would have on the funding announcements made earlier by the Deputy Premier. This aspect should be clarified, along with Walgett Shire Council's earlier request to the OLG for additional funding to operate the Far West JO secretariat.

**Relevant Reference Documents/Policies:**

Letter from Coonamble Shire Date 5 June, 2018

**Governance issues:**

It would be appropriate for Walgett Council to be aware of the attitude of the OLG to the approach by Coonamble before making a decision in this matter.

Coonamble is one of seven western NSW shire in the Western Plains Functional Economic Region as determined by the NSW Government.

**Environmental issues:**

Nothing identified at this stage

**Stakeholders:**

Member Councils of the Far West Joint Organisation

## Coonamble Shire

### **Financial Implications:**

Financial issues would need to be quantified by the OLG as part of their decision whether or not to allow Coonamble to join the Far West Joint Organisation

### **Legal Issues:**

The Joint organisation legislation has a provision to allow further councils to become members of a joint organisation after the initial proclamation of a joint organisation has been made.

### **Alternative Solutions/Options:**

Nothing identified at this stage

### **Conclusion:**

Council needs to consider the Coonamble Shire's request and what support is being offered by other member councils. At this stage Bourke Shire has resolved to strongly support the application of Coonamble shire and to seek clarification of the view of the OLG with regards the cross regional planning boundary issue.

| <b>Far North West Joint Organisation Request – Coonamble Shire</b>                                                    |
|-----------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p><b>For Council's consideration.</b></p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Letter date 5 June, 2018 from Coonamble Shire.

Our Ref:

L10-2  
MW JM

Your Ref:

5 June 2018



## Office of the Mayor

Cr Ian Woodcock  
Mayor  
Walgett Shire Council  
Post Office Box 31  
WALGETT NSW 2832

Dear Cr Woodcock

### FAR WEST JOINT ORGANISATION

I write seeking the support of your Council for Coonamble to be a potential member of the Far West Joint Organisation (JO) that would presumably consist of Bourke, Walgett, Cobar and, eventually, Brewarrina.

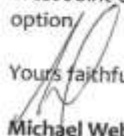
As you are aware I raised the issue prior to Christmas and again in Bourke at the RFS consultation meeting in January 2018.

Coonamble Shire believes its future lies with the western councils as there is an affinity with this group. Council also believes that as an association or JO each council can maintain its identity and achieve results based on the natural geographic area and functional economic similarity of the above LGAs.

It is plainly obvious that Council does not "fit" with the Eastern Council Block that will form an ORANA Joint Organisation regardless of an artificial line drawn on a map to suit NSW Government planning zones. The functionality of these zones simply does not work for councils misaligned, as is the case with Coonamble Shire.

I ask that you support the acceptance of Coonamble Shire as a member of the Far West Joint Organisation, should the Office of Local Government consider it a feasible option.

Yours faithfully

  
Michael Webb  
Mayor

All communications to be addressed to:  
THE GENERAL MANAGER

Post Office Box 249  
COONAMBLE NSW 2829

Telephone: (02) 6827 1900  
Facsimile: (02) 6822 1626  
Email: [council@coonambleshire.nsw.gov.au](mailto:council@coonambleshire.nsw.gov.au)

### 11.1.6 REQUEST FOR FURTHER DROUGHT RELIEF EMPLOYMENT SCHEMES

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

To gauge Council interest in applying for an extension of the Drought Communities Programme in light of the continuing drought being experienced in Council's area.

**Background:**

In June, 2015 the Hon. Warren Truss MP, the then Deputy Prime Minister and Minister for Infrastructure and Regional Development wrote advising Council of a grant of \$1.5M under the new Drought Communities Programme (DCP).

That grant has now been fully allocated but with the drought continuing it is appropriate that the Federal Government be approached to provide an extension of the special economic stimulus package aimed at driving employment, growth and population stability in the drought ravaged communities in Western NSW and far western Queensland.

As previously advised it is believed that temporary employment schemes should cover a range of infrastructure projects including main street upgrades, new and replacement of footpaths and kerb and gutter, stormwater/drainage construction and community facilities to name but a few.

**Current Position:**

As an example, Council should now be planning along the following lines:

1. Further main street upgrades in the towns of Walgett, Lightning Ridge and Collarenebri involving labour intensive activities including irrigation, paving and tree planting
2. A rural roads betterment concept aimed at upgrading black soil roads so that they are less likely to close following periods of rain
3. Replacement of kerb and gutter and footpaths in the three main towns of Walgett, Collarenebri and Lightning Ridge
4. Fencing of the Walgett town levee

There are obviously other areas that could also be included such as the renovation of community halls or the replacement/repair of grids on country roads.

A number of enquires have also been received from community organisations seeking to put forward proposals as well.

A series of proposals are currently being worked up for submission for consideration and approval.

Detailed cost estimates and risk management plans are required for each proposal.

**Relevant Reference Documents:**

Walgett Shire Drought Issues – Place Based Solutions 2014  
Drought Communities Programme (DCP) June, 2015

**Stakeholders:**

Walgett Shire Council  
Walgett Shire residents and ratepayers  
Local landholders and commercial operators  
Federal and State Governments

**Governance issues:**

Projects undertaken need to be over and above projects already planned in the current operational budget using existing day labour resources

**Environmental issues:**

Quite a few environmental issues could be addressed through strategically selected projects.

**Financial Implications:**

Undertaking a series of projects as part of a major drought employment scheme would be financially taxing on Council if not fully funded by the higher tiers of government.

**Legal Issues:**

Ideally, recruitment should be through Council's own recruitment processes in order to be able to target those in most need.

There will be a need to be able to vary Council's Organisational Structure for the duration of any scheme in order to provide the flexibility to achieve appropriate levels of productivity and effectiveness.

**Alternative Solutions/Options:**

Not to pursue this approach could have a lasting impact of the future sustainability of the local community

**Conclusion:**

That Council receive and note the General Manager's report and approach the Federal Government for an extension of the Drought Communities Programme in light of the continuing drought being experienced, not only in Council's area, but across inland NSW and Southern Queensland as well

**Request for Further Drought Relief Employment Schemes**

**Recommendation:**

That Council receive and note the General Manager's report, approach the Federal Government for an extension of the Drought Communities Programme in light of the continuing drought being experienced, not only in Council's area, but across inland NSW and Southern Queensland as well and delegate authority to vary Council's Organisational Structure should the need arise to engage additional staff.

**Moved:**

**Seconded:**

**Attachments:**

Letter dated 30 June, 2015 from Hon Warren Truss MP, Deputy Prime Minister.



RECEIVED 07 JUL 2015

**The Hon Warren Truss MP**

Deputy Prime Minister  
Minister for Infrastructure and Regional Development  
Leader of The Nationals  
Member for Wide Bay

30 JUN 2015

PDR ID: MS15-000876

Cr David Lane  
Mayor  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mayor

I am writing to you to invite your Council to submit proposals for funding under the Australian Government's new Drought Communities Programme (DCP).

On 9 May 2015, the Prime Minister, the Hon Tony Abbott MP, the Hon Barnaby Joyce MP, Minister for Agriculture, and I announced the new \$35 million DCP for 'shovel ready' infrastructure initiatives to provide employment options for people whose work opportunities have been adversely impacted by drought.

Walgett Shire Council has been designated as a Declared Council for the purposes of the DCP and is therefore eligible to submit proposals seeking funding of up to \$1.5 million to the Department of Infrastructure and Regional Development.

Eligible projects must relate to economic, social and cultural infrastructure, safety and accessibility upgrades, and/or town facility developments and upgrades. Funding will be targeted at infrastructure projects that provide employment for people whose work opportunities have been impacted by drought; stimulate local community spending; use local resources, businesses and suppliers; and/or provide a long-lasting benefit to communities and the agricultural industries on which they depend.

Projects proposed by declared Councils will be assessed by the Department against the eligibility criteria and funding approvals will be made by an authorised Departmental officer. Council will be required to enter into a funding agreement covering its approved projects, provide information at the completion of individual projects to assist with evaluation of the outcomes of the programme and provide an audited financial statement to acquit the funding at the completion of all projects.

Suite MG 41, Parliament House  
CANBERRA ACT 2600

Phone: 02 6277 7680  
Fax: 02 6273 4163

DCP funding will be available from 1 July 2015. Council may submit an initial group of projects and then submit as many further projects as it wishes at any time up to its total funding amount of \$1.5 million. A declared Council must seek DCP funding of at least \$25,000 per project and the DCP funded component of the project(s) must be scheduled to be completed on or before 30 June 2019.

I have attached copies of the Grant Programme Guidelines and the Project Proposal Form for the DCP to assist with the preparation of proposals for funding. Further information, including electronic copies of these documents, is available from my Department via email to <[dcp@infrastructure.gov.au](mailto:dcp@infrastructure.gov.au)>.

I look forward to working with you and your Council on this important initiative.

Yours sincerely



**WARREN TRUSS**

Enc



### 11.1.7 REVISED HOUSING POLICY AND PROCEDURE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

This report recommends that a revised Walgett Shire Council Housing Policy be adopted.

**Background:**

Council purchases, upgrades and maintains as necessary, adequate housing stock to provide rental housing to designated positions.

Such housing is to be offered to the successful applicant of the designated position, at the discretion of the General Manager. This arrangement contributes to a range of incentives designed to attract and retain appropriate skilled and experienced staff to the Walgett Shire.

**Current Position:**

The policy and procedure was due for review and subsequently has been updated to reflect Council updated organisational structure. Council housing is managed and administered under the control of the General Manager.

The revised policy contains the updated Council housing list and the updated eligibility for housing – designated positions list.

This policy and procedure applies to Council staff, medical and dental practitioners and any other persons occupying Council housing.

**Relevant Reference Documents:**

Housing Policy  
Housing Procedure  
Residential Tenancies Act 1987

**Stakeholders:**

Council Employees  
Walgett Shire Council  
Medical and dental practitioners

**Financial Implications:**

Rent charged to designated positions is 30% (unfurnished residences) of equivalent market rental value as independently assessed.

All proceeds from rental received are to be deposited in the Council Housing Internally Restricted Funding Reserve to be expended on rates, insurance, maintenance and upgrading works associated with the Council's housing stock. Additional funding where required, will be made available in accordance with the annual budget process.

|                                             |
|---------------------------------------------|
| <b>Revised Housing Policy and Procedure</b> |
|---------------------------------------------|

**Recommendation:**

That Council receive and note the General Manager's report and adopt the revised housing policy and procedure.

**Moved:**

**Seconded:**

**Attachments:**

Housing Policy

Housing Procedure

**\*Refer to Ordinary Attachment Document\***

### 11.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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#### **1. Motions for Annual Conference – LGNSW**

The 2018 Annual Conference of LGNSW will be held in Albury on 21-23 October, 2018. Motions to be considered at the conference will close on 26 August, 2018. Councillors are requested to raise the topics for submission as soon as possible to allow drafting and review.

#### **2. Office of Environment and Heritage – Provision of Affidavits**

Moree Plains have confirmed that they had provided one affidavit in the routine course of business but when further affidavits were requested legal advice was sought and a determination made not to issue any further affidavits.

Staff at Walgett Shire also provided information as per the statutory requirements of the OEH Orders requests. Should any further requests be received, Council staff have now been advised to refer the matter to the General Manager who will determine whether to seek legal advice before Council responds to any such requests for further information.

#### **3. 2018/19 Financial Assistance Grants (FAGs) – Advance Payment and Allocation Model Review**

Advice has been received that the Minister for Regional Development, Territories and Local Government will bring forward the first two instalments for 2018/19. This will mean that payment of \$3,102, 889 will be/was made by 21 June, 2018. Quarterly Instalments, reduced accordingly will be made in August, November, February and May. The Grants Commission is reviewing the existing allocation model to consider ways that the General Purpose Component of the grants can be directed towards councils with the greatest relative needs and implement transition arrangements.

#### **4. First Far North West Joint Organisation Meeting – 25 June, 2018**

The first meeting of the recently proclaimed Far North West Joint Organisation will be held in Bourke on Wednesday, 25 July, 2018 commencing at 10 am.

A copy of the agenda will be distributed when received.

We are still waiting on the Department of Premier and Cabinet to send details of air services expression of interest documentation. One of the first tasks of the new JO will be to identify the funding required for priority works projects to be undertaken by the three member councils through the JO.

#### **5. Internal Audit Committee**

Council has not had an active internal Audit Committee since the joint arrangement with several other OROC councils was suspended pending the outcomes of Local Government Reform. New legislation requires councils to establish an internal audit process by 2020 and Council is advised to commence planning for the process now so as to be ahead of the game.

#### **6. IBC Gardens**

Correspondence received from the former President of the IBC gardens Mrs Margaret Mansfield is currently being investigated and will be the subject of a further report to the August meeting.

## 7. Footpath Policy

M/s.G. Polsoni has again written to Council, this time enclosing a petition she has been organising. A copy of the email is attached. The petition can be tabled in the confidential section of the meeting if required as the names of the persons signing the petition haven't been verified.

It would be inappropriate to deal with M/s Polsoni's latest letter until the policy in relation to the provision of footpath seating for all towns and villages in the Shire has been formulated and put out for community consultation.

## 8. Building Better Regions Fund – Infrastructure Projects – Regional Roads Projects – Round 2

Council has been advised that the two project submitted for funding under the Building Better Regions Fund – Infrastructure Projects have been unsuccessful.

The projects concerned are:

- Reconstruction & Sealing of 6km section of Come By Chance Road RR7716
- Reconstruction and sealing of 6km section of Gundabloui Road RR457

Some 567 applications were received under Round 2. For applications to be successful they must rate highly against all merit criteria as well as other applications in the round, taking into consideration the project size, complexity, grant amount requested, and the risks associated with the project.

A list of funded projects and general feedback for applicants is available at [www.business.gov.au/bbrf](http://www.business.gov.au/bbrf). Arrangements are being made to receive feedback specific to Council's application in order to increase the opportunity for future applications to be successful.

### Conclusion:

If there are no other queries that the above matters should be received and noted.

### Matters for Brief Mention or Information Only – July, 2018

#### Recommendation:

That the above matters listed for brief mention or information only be received and noted

#### Moved:

#### Seconded:

### Attachments

Email dated 14 July, 2018 from M/s G Polsoni

**Email dated 14 July, 2018 from M/s G Polsoni**

To Walgett Shire Council, Mr Ramsland, Mayor Ian Woodcock,

Here is a petition from the people of Collarenebri that want seating in Wilson Street, there are 124 signatures thus far, this petition is still on going and numbers in favor of the seats being placed in the main street ( Wilson Street) is growing.

These seats were promised, purchased, and received for placement in Wilson street between the post office and the pub by both of the heads of the Walgett Shire council being the managing director Mr Don Ramsland, and the Mayor Mr Ian Woodcock.

These seats as advised by the mayor and Mr Ramsland, were due for installation in November 2017, February 2018, April 2018 and May 2018, on each occasion council failed to meet their obligation and promises forcing sick, elderly, handicapped and disabled residents to sit in the gutter or on the footpath to rest. The councils failure to install the seats that have been sitting in the Collarenebri council depot for at least 8 months, has also forced some residents to become isolated and in turn increasing these residents risk of mental health issues arising or escalating.

We the people peremptory request that the six promised bench seats be placed in Wilson Street without any further delay.

This Email is being sent in three parts due to the Walgett Shire Councils Server not being capable of receiving a large email with the complete attachments. An Acknowledgement to this email is expected.

Kind regards

Mrs Kate Polsoni

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND AND INVESTMENT AS AT 30<sup>th</sup> JUNE 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

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#### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> June 2018.

#### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 30<sup>th</sup> June 2018 are compliant with the Relevant Reference Documents/ Policies listed later in this report.

#### Current Position:

Council at 30<sup>th</sup> June 2018 held a total of \$34,478,400.61 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the close of the reporting period Council had earned \$718,167.01 in interest including interest accrued to 30<sup>th</sup> June 2018. This result is in excess of the current budget of \$644,452 for the financial year and validates Council's current investing strategy.

Council's investments had an average interest rate of 2.77% per annum and a weighted average interest rate of 2.40%, both of which are higher than the 3 and 6 months BBSW rates of 2.1105% and 2.2215% respectively as at 30<sup>th</sup> June 2018.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| Overall Portfolio Maturity as at 30th June 2018 |                              |                              |                               |                           |
|-------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><b>Maturity Periods</b></i>                  | <i><b>Policy Minimum</b></i> | <i><b>Policy Maximum</b></i> | <i><b>% of Money held</b></i> | <i><b>Amount held</b></i> |
| Portfolio % < 1 year                            | 40%                          | 100%                         | 71.00%                        | \$ 24,478,400.61          |
| Portfolio % > 1 year, < 3 years                 | 0%                           | 60%                          | 18.85%                        | \$ 6,500,000.00           |
| Portfolio % > 3 year, < 5 years                 | 0%                           | 40%                          | 10.15%                        | \$ 3,500,000.00           |
| Portfolio % > 5 years                           | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                 |                              |                              | 100%                          | \$ 34,478,400.61          |

#### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016

## Investment Policy (Revised and adopted in May 2016)

| Attachment One<br>Cash and Investments Holdings as at 30th June 2018 |                                         |                             |                       |                    |                                  |                                                |
|----------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Investment                                                           | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                              |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                                    | On Call                                 | 0.90%                       | Monthly               | EOM                | 3,713,385                        | Pd<br>Monthly                                  |
| Commonwealth Bank                                                    | On Call                                 | 1.00%                       | Monthly               | EOM                | 4,765,016                        | Pd<br>Monthly                                  |
| <b>Total On-Call Accounts</b>                                        |                                         |                             |                       |                    | <b>8,478,401</b>                 |                                                |
| <u>Term Deposits</u>                                                 |                                         |                             |                       |                    |                                  |                                                |
| Bendigo and Adelaide Bank                                            | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | \$15,032.88                                    |
| Bendigo and Adelaide Bank                                            | 11/07/2018                              | 3.00%                       | Maturity              | 11/07/2018         | 500,000                          | \$14,547.95                                    |
| Newcastle Permanent Building Society                                 | 21/08/2019                              | 3.00%                       | Maturity              | 17/08/2018         | 500,000                          | \$1,849.32                                     |
| Newcastle Permanent Building Society                                 | 15/08/2018                              | 2.90%                       | Maturity              | 15/08/2018         | 500,000                          | \$1,787.67                                     |
| ING                                                                  | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | \$12,351.78                                    |
| Bank of Queensland                                                   | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2018         | 1,000,000                        | \$20,432.88                                    |
| ME Bank                                                              | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2019         | 1,000,000                        | \$4,848.49                                     |
| Bank Australia                                                       | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | \$22,246.58                                    |
| National Australia Bank                                              | 2/08/2018                               | 2.62%                       | Maturity              | 2/08/2018          | 1,000,000                        | \$4,235.07                                     |
| Westpac                                                              | 31/10/2018                              | 2.90%                       | Maturity              | 31/10/2018         | 1,000,000                        | \$794.52                                       |
| National Australia Bank                                              | 29/08/2018                              | 2.60%                       | Maturity              | 29/08/2018         | 1,000,000                        | \$3,704.11                                     |
| National Australia Bank                                              | 5/09/2018                               | 2.70%                       | Maturity              | 5/09/2018          | 1,000,000                        | \$1,775.34                                     |
| Westpac                                                              | 22/08/2018                              | 2.55%                       | Maturity              | 22/08/2018         | 1,000,000                        | \$3,143.84                                     |
| Bank of Queensland                                                   | 4/07/2018                               | 2.55%                       | Maturity              | 4/07/2018          | 1,000,000                        | \$6,078.08                                     |
| Westpac                                                              | 17/10/2018                              | 2.67%                       | Maturity              | 17/10/2018         | 1,000,000                        | \$19,165.48                                    |
| Bank of Queensland                                                   | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2018         | 1,000,000                        | \$22,610.96                                    |
| Westpac                                                              | 18/07/2018                              | 2.55%                       | Maturity              | 18/07/2018         | 1,000,000                        | \$7,545.21                                     |
| Bankwest                                                             | 25/07/2018                              | 2.40%                       | Maturity              | 25/07/2018         | 1,000,000                        | \$2,498.63                                     |
| Defence Bank                                                         | 26/09/2018                              | 2.72%                       | Maturity              | 26/09/2018         | 1,000,000                        | \$3,353.42                                     |
| Westpac                                                              | 24/10/2018                              | 2.90%                       | Maturity              | 24/10/2018         | 1,000,000                        | \$1,350.68                                     |
| Heritage Bank                                                        | 19/09/2018                              | 2.80%                       | Maturity              | 19/09/2018         | 1,000,000                        | \$690.41                                       |
| Westpac                                                              | 7/11/2018                               | 3.00%                       | Maturity              | 7/11/2018          | 1,000,000                        | \$410.96                                       |
| Westpac                                                              | 14/11/2018                              | 3.00%                       | Maturity              | 14/11/2018         | 1,000,000                        | \$410.96                                       |
| <b>Total Term Deposits</b>                                           |                                         |                             |                       |                    | <b>17,500,000</b>                | <b>\$169,352.88</b>                            |
| <u>Variable Rate Deposits</u>                                        |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                                  | 29/07/2020                              | 2.81%                       | Quarterly             | 24/07/2018         | 500,000                          | \$2,579.04                                     |
| IMB                                                                  | 18/02/2021                              | 2.72%                       | Quarterly             | 14/08/2018         | 500,000                          | \$1,751.24                                     |
| Commonwealth Bank                                                    | 20/04/2021                              | 3.30%                       | Quarterly             | 20/07/2018         | 500,000                          | \$3,204.73                                     |
| Commonwealth Bank                                                    | 23/08/2021                              | 3.04%                       | Quarterly             | 24/08/2018         | 500,000                          | \$1,540.82                                     |
| Commonwealth Bank                                                    | 31/08/2021                              | 2.99%                       | Quarterly             | 28/08/2018         | 500,000                          | \$1,226.71                                     |
| National Australia Bank                                              | 4/11/2019                               | 2.91%                       | Quarterly             | 3/08/2018          | 1,000,000                        | \$4,624.11                                     |
| Westpac                                                              | 16/11/2021                              | 3.10%                       | Quarterly             | 16/08/2018         | 1,000,000                        | \$3,821.92                                     |
| Newcastle Permanent Building Society                                 | 2/09/2020                               | 2.97%                       | Quarterly             | 30/08/2018         | 1,000,000                        | \$2,444.55                                     |
| <b>Total Floating Rate Deposits</b>                                  |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$21,193.12</b>                             |
| <b>Total Cash and Investments</b>                                    |                                         |                             |                       |                    | <b>34,478,401</b>                | <b>\$190,546.00</b>                            |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

| Percentage invested in each institution as at 30th June 2018 |                               |                           |
|--------------------------------------------------------------|-------------------------------|---------------------------|
| <u><i>Institution Name</i></u>                               | <u><i>% of Money held</i></u> | <u><i>Amount Held</i></u> |
| Heritage Bank                                                | 2.90%                         | \$1,000,000.00            |
| Bank of Queensland                                           | 8.70%                         | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                    | 2.90%                         | \$1,000,000.00            |
| Commonwealth Bank                                            | 28.94%                        | \$9,978,400.61            |
| Defence Bank                                                 | 2.90%                         | \$1,000,000.00            |
| IMB                                                          | 2.90%                         | \$1,000,000.00            |
| ING                                                          | 1.45%                         | \$500,000.00              |
| Members Equity Bank                                          | 2.90%                         | \$1,000,000.00            |
| National Australia Bank                                      | 11.60%                        | \$4,000,000.00            |
| Newcastle Permanent Building Society                         | 5.80%                         | \$2,000,000.00            |
| Bank Australia                                               | 2.90%                         | \$1,000,000.00            |
| Bank West                                                    | 2.90%                         | \$1,000,000.00            |
| Westpac                                                      | 23.20%                        | \$8,000,000.00            |
|                                                              | 100%                          | \$34,478,400.61           |

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

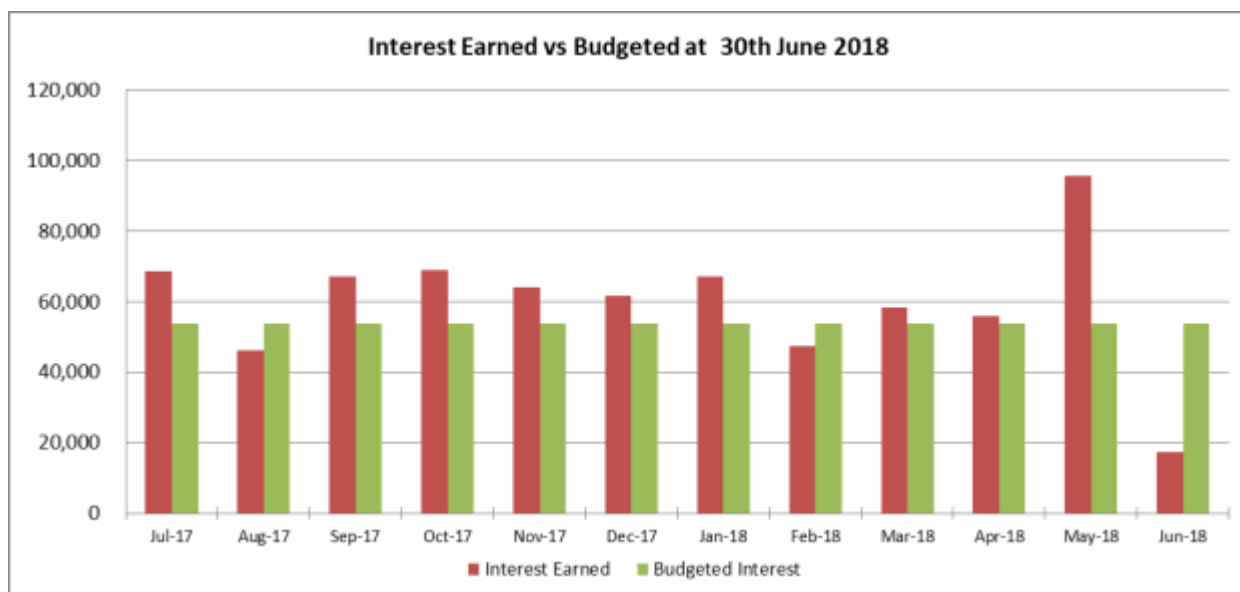
Nil

**Conclusion:**

As at 30th June 2018 Walgett Shire Council's total available cash and invested funds totalled \$34,478,400.61, an increase of \$5,769,858.83 from 31st May 2018. This increase in the total portfolio can be largely attributed to the receipt of the 2018/19 FAG grant advance, RMCC claims and the drawdown of the Goangra Bridge loan monies during the month.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products. Two long term investments matured during May 2018 accounting for the variation to the previous months' interest received in the following graph. In the last month interest rates for term deposits have improved noticeably also contributing to the improved investment performance.





**General Fund Bank Account Reconciliation as at 30<sup>th</sup> June 2018**

| <b>Walgett Shire Working Account</b> |                     |
|--------------------------------------|---------------------|
| <b>Bank account Closing Balance</b>  | 3,713,384.87        |
| <b>Less Unpresented Withdrawals</b>  | (9,260.85)          |
| <b>Plus Unpresented Deposits</b>     | 4,898.29            |
|                                      | <b>3,709,022.31</b> |
| <b>General Ledger Balance</b>        | 3,709,022.31        |

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> June 2018.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 30th June 2018**

**Recommendation:**

That the Investment report as at 30th June 2018 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT – JUNE 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 30<sup>th</sup> June 2018 is 91.68% which is 1.01% less than the previous year's collection of 92.69%.

The on-going drought conditions is having an adverse effect on rate recovery with 315 ratepayers make alternative arrangements for the payment of current years and arrears of rates.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30<sup>th</sup> June 2018.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The June 2018 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

## Monthly Report - Outstanding Rates &amp; Annual Charges as at 30 June 2018

## Report on Rates and Annual Charges - 30 June 2018

|                                                         | 30 June 2018         | 30 June 2017        |
|---------------------------------------------------------|----------------------|---------------------|
| Arrears from previous year                              | 729,437.40           | 840,548.35          |
| Adjustment                                              |                      |                     |
| Sub Total                                               | 729,437.40           | 840,548.35          |
| <b>Current Year Activity</b>                            |                      |                     |
| Legal fees (including write off's)                      | 91,031.58            | 136,809.62          |
| Adjusted Levy                                           | 9,150,185.35         | 8,942,842.17        |
| Interest (including write off's)                        | 50,910.65            | 62,421.12           |
| Adjustments (including Write Off's)                     | (11,692.75)          | (9,172.73)          |
| Sub Total                                               | 9,278,434.83         | 9,132,900.18        |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,007,872.23</b> | <b>9,973,448.53</b> |
| Payments                                                | (8,996,088.99)       | (8,948,103.04)      |
| Pensioner Concessions - Govt                            | (98,751.76)          | (99,746.48)         |
| Pensioner Concessions - Council                         | (80,800.93)          | (81,014.87)         |
| Discount                                                | 15.81                | (98,005.99)         |
| Special Rebate Council                                  | 0.00                 | (15,880.75)         |
| Sub Total                                               | (9,175,025.87)       | (9,244,011.13)      |
| <b>Total Remaining Levy</b>                             | <b>\$832,246.36</b>  | <b>\$729,437.40</b> |
| Current                                                 | 430,894.00           | 436,139.38          |
| Arrears                                                 | 311,577.18           | 309,339.24          |
| Interest b/f from previous years                        | (127,136.35)         | (232,248.08)        |
| Current year interest                                   | 39,143.87            | 41,426.88           |
| Legals                                                  | 177,767.66           | 174,779.98          |
| <b>Total Remaining Levy</b>                             | <b>\$832,246.36</b>  | <b>\$729,437.40</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>        | <b>\$0.00</b>       |
| <b>Total YTD Collected</b>                              |                      |                     |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 91.08%               | 92.69%              |
| Collected YTD % of Levy                                 | 96.90%               | 97.98%              |

**11.2.3 RATES & CHARGES WRITTEN OFF DURING THE YEAR 2017-2018**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

The report provides Council with information for a decision regarding the formal write off of rates and charges for 2017-2018.

**Background:**

Each year Council writes off rates and charges for a number of reasons, including pensioner rebates and donations. In accordance with Clause 131 of the Local Government (General) Regulations 2005, Council needs to resolve to write-off applicable rates and charges amounts which occurred during the 2017-2018 financial year.

**Current Position:**

The “Abandonments Register” as at the 30<sup>th</sup> June 2018 total \$196,101.44 and the write-offs consist of the following.

**AMOUNTS OF RATES AND CHARGES WRITTEN OFF DURING THE YEAR [2017-2018]**

|                                                                                            |                     |
|--------------------------------------------------------------------------------------------|---------------------|
| Pensioner rates and charges abandoned under Section 583 of the Local Government Act 1993 * | \$179,552.69        |
| Donations made under Section 356 of the Local Government Act 1993                          | \$16,548.75         |
|                                                                                            |                     |
| <b>Total</b>                                                                               | <b>\$196,101.44</b> |

**Governance issues:**

The rate write-off is made in accordance with Section 583 and 356 of the Local Government Act 1993.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council.  
 Walgett Shire Ratepayers.

**Financial Implications:**

The write-offs totalling \$196,101.44 have been processed throughout the year to the rates sub-ledger and general ledger.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council is obliged to write-off rates and charges in accordance with Section 583 of the Local Government Act 1993.

|                                                                  |
|------------------------------------------------------------------|
| <b>Rates &amp; Charges Written Off During The Year 2017-2018</b> |
|------------------------------------------------------------------|

**Recommendation:**

That the Council write-offs \$196,101.44 as per Council's Abandonments Register as at 30th June 2018.

**Moved:**

**Seconded:**

## 11.2.4 SECTION 356 - REBATES CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 09/1115

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### **Summary:**

This report provides details of eligible organisations that have made application to Council for a rebate on 2018/2019 water, sewer and waste management charges. The report recommends that the applications be approved and that rebates be granted in line with Council's Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy.

### **Background:**

For a number of years Council has granted rebates on annual service charges applied to rate assessments for a number of Churches and Not for Profit Organisations (NFP). It should be noted that these entities are already exempt from ordinary rates under the provisions of Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993.

Council adopted the Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy on 23<sup>rd</sup> April 2013.

Each year there is a specific provision made within the budget for rebates to eligible organisations that have applied for a donation under Council's policy.

### **Current Position:**

To date Council has received twenty-four (24) applications from applicable entities for rebates on their water, sewer and waste service charges amounting to \$18,357.50. Applications received to date have been assessed against the policy criteria and are eligible to be granted rebates on their service charges. The 2018/2019 budget provision provides an amount of \$16,847 for rebate applications, with the attached list detailing the organisations that have applied for a rebate under Council's policy and the amount applicable to each.

### **Relevant Reference Documents/Policies:**

Chapter 12, Part 1, Section 356 of the Local Government Act 1993

Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993

Council Policy - Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA.

### **Governance issues:**

Council must comply with the provisions of section 356 of the LGA 1993 with a decision to grant a rebate in these cases needing to be by way of Council resolution.

### **Environmental issues:**

N/A

### **Stakeholders:**

Not for Profit Entities within Walgett Shire Council  
Walgett Shire Council

**Financial Implications:**

Applications received to date have been evaluated against the policy criteria and are eligible for a rebate in accordance with Council's policy. The total of the rebates across water, sewer, and waste management is \$18,357.50 against the 2018-2019 budget of \$16,847 for the year.

**Alternative Solutions/Options:**

That the applications be refused or granted at a lower level of rebate however this is not able to be supported given that a policy has been adopted.

**Conclusion:**

It is recommended that Council provide rebates to the organisations on the attached list in line with criteria set out within its Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA.

| Section 356 - Rebates Churches and Other Not For Profit Organisations                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That a budget adjustment of \$1,511 increasing the 2018-2019 budget from \$16,847 to \$18,358 be approved.</li><li>2. That the applications for a donation received and due to be received from eligible churches and not-for-profit organisations as per the attached list are approved and the rebates on annual service charges as detailed therein be granted for 2018-2019</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Section 356 Donations – 2018/2019 Rating Year



WALGETT SHIRE COUNCIL AGENDA – 24 July 2018 – ORDINARY COUNCIL MEETING

| Section 356 Donations - 2018/2019 Rating Year                                                                   |        |                                             |                  |                 |                                         |                         |                              |                             |                        |                                 |                                |                                |                                         |                                        |
|-----------------------------------------------------------------------------------------------------------------|--------|---------------------------------------------|------------------|-----------------|-----------------------------------------|-------------------------|------------------------------|-----------------------------|------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------------------|----------------------------------------|
| CHURCHES & NOT FOR PROFIT ORGANISATIONS - DONATIONS                                                             |        |                                             |                  |                 |                                         | Annual Charges Break Up |                              |                             |                        |                                 |                                |                                |                                         |                                        |
| Applicant                                                                                                       | Ass No | Property Address                            | Water Connection | Approved Yes/No | Total Annual Charge Donations 2018/2019 | Water Charge (100%)     | Water Charge (100% Donation) | Water Charge (75% Donation) | Sewerage Charge (100%) | Sewerage Charge (100% Donation) | Sewerage Charge (75% Donation) | Waste Management Charge (100%) | Waste Management Charge (100% Donation) | Waste Management Charge (50% Donation) |
| Country Women's Association of NSW (Walgett)                                                                    | 7280   | 32 Pitt St WALGETT NSW 2832                 | 20mm R + F       | Y               | \$ 1,373.25                             | \$ 982.00               |                              | \$ 736.50                   | \$ 489.00              |                                 | \$ 366.75                      | \$ 340.00                      |                                         | \$ 270.00                              |
| Country Women's Association of NSW (Burren Junction)                                                            | 7773   | 13 Waterloo Street BURREN JUNCTION NSW 2386 | No Water         | Y               | \$ 270.00                               | \$ -                    |                              | \$ -                        | \$ -                   |                                 | \$ -                           | \$ 340.00                      |                                         | \$ 270.00                              |
| Country Women's Association of NSW (Collarenebri) (100% Donation - re: provision of library services agreement) | 11593  | 13 Wilson St Collarenebri NSW 2833          | 20mm R + F       | Y               | \$ 2,042.00                             | \$ 982.00               | \$ 982.00                    |                             | \$ 520.00              | \$ 520.00                       |                                | \$ 340.00                      | \$ 540.00                               |                                        |
| Cumborah Community Inc                                                                                          | 12187  | 16 Grawin St CUMBORAH NSW 2832              | No Water         | Y               | \$ 27.50                                |                         |                              | \$ -                        |                        |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Australian Indigenous Ministries                                                                                | 30726  | 35 Sutherland St WALGETT NSW 2832           | 20mm R + F       | Y               | \$ 1,373.25                             | \$ 982.00               |                              | \$ 736.50                   | \$ 489.00              |                                 | \$ 366.75                      | \$ 340.00                      |                                         | \$ 270.00                              |
| Australian Indigenous Ministries                                                                                | 30806  | 47 Namoi St WALGETT NSW 2832                | 20mm R + F       | Y               | \$ 1,373.25                             | \$ 982.00               |                              | \$ 736.50                   | \$ 489.00              |                                 | \$ 366.75                      | \$ 340.00                      |                                         | \$ 270.00                              |
| Roman Catholic Church                                                                                           | 30882  | 89 Arthur St Walgett NSW 2832               | 20mm R + F       | Y               | \$ 1,373.25                             | \$ 982.00               |                              | \$ 736.50                   | \$ 489.00              |                                 | \$ 366.75                      | \$ 340.00                      |                                         | \$ 270.00                              |
| Anglican Diocese of Armidale                                                                                    | 30916  | 19 Pitt St WALGETT NSW 2832                 | 20mm [R x2] + F  | Y               | \$ 1,741.50                             | \$ 1,473.00             |                              | \$ 1,104.75                 | \$ 489.00              |                                 | \$ 366.75                      | \$ 340.00                      |                                         | \$ 270.00                              |
| Anglican Diocese of Armidale                                                                                    | 31054  | 15 Hastings Street BURREN JUNCTION NSW 2386 | No Water         | Y               | \$ 27.50                                |                         |                              |                             |                        |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Anglican Property Trust Diocese of Bathurst                                                                     | 31096  | 45-47 Colin Street CARINDA NSW 2831         | 20mm             | Y               | \$ 270.50                               | \$ 324.00               |                              | \$ 243.00                   | \$ -                   |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Roman Catholic Church                                                                                           | 31104  | 9 Colin St Carinda NSW 2831                 | 20mm             | Y               | \$ 270.50                               | \$ 324.00               |                              | \$ 243.00                   |                        |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Roman Catholic Church for the Diocese of Armidale                                                               | 31237  | 2-4 High St Collarenebri NSW 2833           | 20mm R + F       | Y               | \$ 1,154.00                             | \$ 982.00               |                              | \$ 736.50                   | \$ 320.00              |                                 | \$ 390.00                      | \$ 55.00                       |                                         | \$ 27.50                               |
| Church of England Diocese of Armidale                                                                           | 31310  | 58-60 Wilson St COLLARENEBRI NSW 2833       | 20mm R + F       | Y               | \$ 1,396.50                             | \$ 982.00               |                              | \$ 736.50                   | \$ 320.00              |                                 | \$ 390.00                      | \$ 340.00                      |                                         | \$ 270.00                              |
| Church of England Property Trust                                                                                | 31377  | 1 Cumborah St CUMBORAH NSW 2832             | No Water         | Y               | \$ 27.50                                |                         |                              | \$ -                        |                        |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Church of England Property Trust                                                                                | 31492  | Koolin St LIGHTNING RIDGE NSW 2834          | 20mm             | Y               | \$ 840.00                               | \$ 324.00               |                              | \$ 243.00                   | \$ 436.00              |                                 | \$ 327.00                      | \$ 340.00                      |                                         | \$ 270.00                              |

| Section 356 Donations - 2018/2019 Rating Year             |        |                                           |                  |                 |                                         |                         |                              |                             |                        |                                 |                                |                                |                                         |                                        |
|-----------------------------------------------------------|--------|-------------------------------------------|------------------|-----------------|-----------------------------------------|-------------------------|------------------------------|-----------------------------|------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------------------|----------------------------------------|
| CHURCHES & NOT FOR PROFIT ORGANISATIONS - DONATIONS       |        |                                           |                  |                 |                                         | Annual Charges Break Up |                              |                             |                        |                                 |                                |                                |                                         |                                        |
| Applicant                                                 | Ass No | Property Address                          | Water Connection | Approved Yes/No | Total Annual Charge Donations 2018/2019 | Water Charge (100%)     | Water Charge (100% Donation) | Water Charge (75% Donation) | Sewerage Charge (100%) | Sewerage Charge (100% Donation) | Sewerage Charge (75% Donation) | Waste Management Charge (100%) | Waste Management Charge (100% Donation) | Waste Management Charge (50% Donation) |
| Jehovah's Witnesses Congregations                         | 31528  | 8 Kapi Street LIGHTNING RIDGE NSW 2834    | 20mm             | Y               | \$ 840.00                               | \$ 324.00               |                              | \$ 243.00                   | \$ 436.00              |                                 | \$ 327.00                      | \$ 540.00                      |                                         | \$ 270.00                              |
| Roman Catholic Church                                     | 31559  | 31 Morilla St Lightning Ridge NSW 2834    | 20mm             | Y               | \$ 840.00                               | \$ 324.00               |                              | \$ 243.00                   | \$ 436.00              |                                 | \$ 327.00                      | \$ 540.00                      |                                         | \$ 270.00                              |
| Anglican Diocese of Armidale                              | 31567  | 13 Morilla St LIGHTNING RIDGE NSW 2834    | 20mm             | Y               | \$ 597.50                               | \$ 324.00               |                              | \$ 243.00                   | \$ 436.00              |                                 | \$ 327.00                      | \$ 55.00                       |                                         | \$ 27.50                               |
| Lightning Ridge Historical Society                        | 31575  | 7 Morilla Street LIGHTNING RIDGE NSW 2834 | 20mm             | Y               | \$ 597.50                               | \$ 324.00               |                              | \$ 243.00                   | \$ 436.00              |                                 | \$ 327.00                      | \$ 55.00                       |                                         | \$ 27.50                               |
| Australian Conference Association (Seventh Day Adventist) | 31708  | 12 Silca Street LIGHTNING RIDGE NSW 2834  | 20mm (x 2)       | Y               | \$ 1,083.00                             | \$ 648.00               |                              | \$ 486.00                   | \$ 436.00              |                                 | \$ 327.00                      | \$ 540.00                      |                                         | \$ 270.00                              |
| Roman Catholic Church                                     | 31740  | 18 Middle St Rowena NSW 2387              | 20mm             | Y               | \$ 270.50                               | \$ 324.00               |                              | \$ 243.00                   |                        |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Roman Catholic Church                                     | 31737  | 4 Middle St Rowena NSW 2387               | 20mm             | Y               | \$ 270.50                               | \$ 324.00               |                              | \$ 243.00                   |                        |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Corporate Trustees of the Diocese of Armidale             | 31773  | 14 Shaw St ROWENA NSW 2837                | 20mm             | Y               | \$ 270.50                               | \$ 324.00               |                              | \$ 243.00                   | \$ -                   |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| Grawin Glergerry Sheeppark Opal Field's Men's Shed        | 30970  | Mineral Claim 11372                       | No Water         | Y               | \$ 27.50                                | \$ -                    |                              | \$ -                        | \$ -                   |                                 | \$ -                           | \$ 55.00                       |                                         | \$ 27.50                               |
| <b>Total</b>                                              |        |                                           |                  |                 | <b>\$ 18,357.50</b>                     | <b>\$ 12,235.00</b>     | <b>\$ 982.00</b>             | <b>\$ 8,439.75</b>          | <b>\$ 8,621.00</b>     | <b>\$ 529.00</b>                | <b>\$ 4,575.75</b>             | <b>\$ 7,140.00</b>             | <b>\$ 540.00</b>                        | <b>\$ 3,300.00</b>                     |

### 11.2.3 QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer – Michael Urquhart  
**FILE NUMBER:** 00/00/00

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**Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the June 2018 Quarterly Budget Review (QBR) Statement. The report outlines the fourth quarter operations against the adopted 2017-2018 budget estimates, with income and expenditure variations made because of actual differences or known trends.

**Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

**Current Position:**

The current position is detailed in the attached Quarter 4 (period ending 30<sup>th</sup> June 2018) Quarterly Budget Review Statement report.

The general fund cash result for 2017/18 after transfer to and from reserves is a small surplus of \$177,833. I would remind Council the forecast surplus as presented, is an un-audited result and may be subject to change as a consequence of the end of year processes and audit process.

For those capital projects not finalised or not yet commenced, funds have been transferred to reserve for completion in 2018/19. A number of projects have had purchase orders issued and works commenced in early July 18. Where grants were received and unspent, these funds too have been transferred to reserve.

This financial year the shire roads program while under spent in some areas, the savings have been utilised on regional roads recurrent and capital projects that required urgent attention during the year. This was a one off allocation of revenue monies to regional road maintenance. All other adjustments are netted off for the overall surplus of \$177,833.

**Domestic Waste Services** – The combined waste fund has recorded a surplus of \$368,424 for the year. Capital works totalled \$125,828 and these were funded by both grant and revenue funds. The Domestic waste fund is in a good financial position at year end, with a forecast cash balance of \$2,481,000.

**Water funds** – The water supplies have recoded the following un-audited operational results for 2017/18:

- Walgett
  - A surplus of \$422,896 before capital expenditures of \$355,408. There is a number of projects continuing into the forthcoming financial year.
- Lightning Ridge
  - The result this financial year is a surplus of \$74,923 with \$46,917 of capital works completed. Projects such as the LMWUA are continuing and these will be funded from the consolidated water fund reserve.
- Collarenebri

- The service has recorded an operating deficit of \$191,977 after depreciation of \$180,000 and before capital expenditures totalling \$116,565. A number of unfinished capital projects such as the chlorine shed will be rolled into 2018/19.
- Villages
  - In 2017/18 this service continues to make an operating deficit after depreciation with no capital expenditures recorded.

### **Sewer Services**

The combined Sewer Services Fund has recorded an un-audited operating surplus of \$257,544 after depreciation with only a small number of capital works projects totalling \$34,215 were completed for the year.

#### **Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2005

Integrated Planning and Reporting Framework

#### **Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

#### **Financial Implications:**

The Quarterly Budget Review details an un-audited result for 2017/18 with actual to date expenditures showing all variances to the revised budget allocations.

#### **Alternative Solutions/Options:**

Not Applicable

#### **Conclusion:**

The QBRS as at 30<sup>th</sup> June 18 provides council with information relating to the status of the budget at year end. The funds each have incomplete projects and where this is the case, it is requested these funds (both revenue & Grant) be placed into a reserve for expenditure in 2018/19 or future years.

#### **Quarterly budget review statement 2017/2018**

##### **Recommendation:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> June 2018 as tabled.

##### **Moved:**

##### **Seconded:**

#### **Attachments:**

30<sup>th</sup> June 18 Quarterly Budget Review Statement and major variation explanation statement.

**\*Refer to Ordinary Attachment Document\***

## 11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
 AUTHOR: Michael Urquhart – Chief Financial Officer  
 FILE NUMBER: 00/00/00

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### 1. Property Matters

- **Grey Park Walgett** shade sail. Contractor to remove existing sail and construct. Purchase order issued for new shade shelter. **Estimated Completion Date 31<sup>st</sup> August 2018.**
- **Collarenebri Swimming Pool** shade sail construction work to commence on Monday 16<sup>th</sup> July 2018.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. The plans made available in November were changed because of risk issues with the disable ramp. It is proposed to call expressions of interest as soon as the plans and scope of works is available. **To be rolled over to 18/19. Estimated completion date December 2018.**
- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold. Updated quotations will be sought in new-year with work to be carried out prior to 31<sup>st</sup> December 2018. **On-hold development of refurbishment strategy.**
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been installed in the walkways. Painting of the pool will commence in late July 18. **Estimated Completion Date 31<sup>st</sup> July 2018.**
- **Burren Junction Hall** grant application approved. Tenders and quotations have been issued for painting, electrical work and demolition of additions and refurbishment. **Estimated Completion Date 30<sup>th</sup> November 2018.**
- Purchase Order issued for the **Burren Junction toilet facility**. Purchase order issued. **Estimated Completion Date 31<sup>st</sup> August 2018.**
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the “Drought Communities program”. A scope of works is also under development. Completion date depends on approval of grant application. **Project withdrawn due to changes in priority of possible program projects.**
- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed. **Estimated Completion Date Timeframe not available. SEE CFO Report to June Council meeting.**
- **Len Cram Park** disabled toilet. Purchase order issued. **Estimated Completion Date 31<sup>st</sup> August 2018.**
- Grant application submitted for two (2) sheds for the **Collarenebri Showground** that will double as dorms during events such as “Pony Club”. Grant approved. As the approved agreement has not yet been executed the completion date will need to be extended. **Estimated Completion Date 30<sup>th</sup> October 2018.**
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council. Discussions to be held with Director Engineering to assess scope of works and completion date.

- Council has received a quotation for the Collarenebri Golf Club replacement as this is an insurance matter. *Timeframe not available.*
- Quotations are being sought for the upgrade of toilet facilities at Burren Junction Bore Baths, Carinda Pool, Walgett Showground and new kitchen and dining facilities for the Collarenebri Showground with funding from the 'Drought Communities fund'. *Project withdrawn due to changes in priority of possible program projects.*
- Renewal of sign at Burren Junction bore baths, quotations to be sought. Other signs completed by 355 Committee.
- Walgett Youth Centre maintenance on kitchen to prevent vermin entering building, plus additional sink installation. **Estimated Completion Date 31<sup>st</sup> July 2018.**

**Note from CFO.**

The time frame for the abovementioned works are estimates only and will be updated monthly as work progresses.

**2. Finance & Administration**

- New fuel issue and recording process to commence for diesel issue to fuel trailers. Complete.
- LG Solutions have been contacted regarding the process to prepare budget papers in a line item format. They are contacting Council on the 23<sup>rd</sup> to arrange training and review of program. Underway.
- Staff will be attending Statewide Mutual Mock Trial at Moree on the 21<sup>st</sup> June 2018. Complete.
- Water standpipe testing continuing with Info Services Co-ordinator to prepare for training of staff and issue of information brochure. Underway.
- Tip and Quarry remediation costs underway with two consultants commencing the work. Necessary for completion of 17/18 financial statements. Complete.
- CFO to check with Audit Office if on-site for interim audit and possible meeting with Council. AO no response to date.
- NQF Accreditation being sought for Manager Community Services.
- Advice sent to Big Sky Library of Council resolution to sign off on Service Agreement.
- FBT Policy to be developed. Underway.
- FBT Return completed. Lodged with ATO. Complete.
- RSD sub-contract auditor visited site on the 9<sup>th</sup> May 18 to review interim audit client assistance schedule and meet with finance staff. Complete.
- Staff appraisals to be completed by 31<sup>st</sup> July 2018. Underway.
- Email sent to OLG regarding special rates for water access by ratepayers outside reticulation system. No response as yet.
- 1<sup>st</sup> July 18 implementation of new capital works suspense ledgers with asset sub-accounts for assets system integration. Underway.
- Statewide account manager visited 22<sup>nd</sup> May to 24<sup>th</sup> May – Inspections of all playgrounds, swimming pools, bore baths and river banks for signage as remote supervision. Also mud trial grounds. Complete.
- Development of WH & S Strategy.
- CIP review with Statewide Manager scheduled for May 18. Complete.
- Council to look at Statewide Airport management system.
- CFO presentation to community forums to include Council initiative for placing defibrillators in shire villages and towns.

**2. Community Services**

- ARAP ready for review and tabling at the August 2018 Council meeting for adoption.
- Reconciliation week scheduled for July 2018.

- NAIDOC week was held within the Shire between 9<sup>th</sup>–13<sup>th</sup> July with a great turn out in each town.
- Local Government Week July/August 2018 – Theme “The Power of People”. Main Street BBQ meet and greet event to be held in Lightning Ridge.
- School to work program underway and in place.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:**

**Seconded:**



## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 HERITAGE ACTIVITIES 2017/2018

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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**Summary:**

Council's Heritage Advisor has recently prepared heritage related reports for 2017-2018 on behalf of Walgett Shire Council. It is recommended that Council note and endorse the respective reports.

**Background:**

Council has two ongoing local heritage programs, as follows:

- **Heritage advisory services** – Ray Christison of High Ground Consulting visits the Shire periodically and provides technical assistance to Council and the community on heritage matters. This includes advice for people considering, or undertaking, work on items proposed for listing as local heritage items.
- **Local heritage fund** – Small grants are provided to owners of items proposed for listing a local heritage items to assist with the maintenance of those items.

Both programs are partially funded by grants from the Heritage Branch of NSW Department of Planning & Environment. A condition of each grant requires that annual reports be prepared and submitted to the Office prior to payment.

**Current position:**

**Heritage Advisor Activities:** Ray Christison is engaged to implement Council's Heritage Strategy and to provide advice to owners of heritage properties. During the year he worked with owners of heritage buildings to ensure good outcomes for their properties and provided advice to Council on development applications affecting heritage items. Achievements in 2017/2018 form Attachment A.

**Heritage Reports:** The Heritage Branch requires annual reports to be prepared by council's Heritage Advisor as follows:

- Walgett Shire Local Heritage Fund Annual Report 2017-2018 (Attachment B).
- Walgett Shire Council Heritage Strategic Plan 2018-2021 (Attachment C).

**Relevant reference documents/policies:**

- Report of the Community Based Heritage Study of Walgett Shire, 2008 (TRIM record 09/1165/013).
- Heritage schedule within the Walgett Local Environmental Plan 2013.
- Heritage Information Series - How to Establish a Heritage Advisor Service, published by Heritage Branch, NSW Office of Environment & Heritage, July 2011.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter.

**Environmental issues:**

Local heritage grants and heritage advisory services are a positive demonstration of Council's commitment to assisting land owners with the maintenance of local heritage items and assisting to improve the build environment within the shire.



**Stakeholders:**

Owners of items listed as local heritage items within the LEP, Walgett Shire Council, public, NSW Department of Planning & Environment.

**Financial Implications:**

Some support from the heritage advisor and local heritage fund is provided by Heritage Branch grants funded at the rate of \$1 for every \$2 spent by Council. Receipt of the heritage advisor grant and the local heritage fund grant is conditional upon Council submitting the appropriate reports and plan.

**Alternative solutions/options:**

Do nothing: - Council could choose not to endorse the documents that are required by the Heritage Branch. This option has not been recommended as it may result in the Office withdrawing the offer of heritage grant funds.

**Conclusion:**

Heritage grants and advice services provided by Walgett Shire Council with the financial assistance of the NSW Department of Planning & Environment are important tools to facilitate heritage conservation and awareness within the local community.

| Heritage Activities 2017/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2017-2018.</li><li>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:<ol style="list-style-type: none"><li>(a) Walgett Shire Local Heritage Fund Annual Report 2017-2018.</li><li>(b) Walgett Shire Council Heritage Strategic Plan 2018-2021.</li></ol></li><li>3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning &amp; Environment.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

A - Achievements 2017/2018.

B - Walgett Shire Local Heritage Fund Annual Report 2017-2018

B - Walgett Shire Council Heritage Strategic Plan 2018-2021.

**Walgett Shire Council  
Report on Heritage Strategy 2017/2018**

**Report on Strategy 2017/2018**

**Background**

Council's Heritage Advisor Ray Christison is engaged to implement Council's Heritage Strategy and to provide advice to owners of heritage properties. During 2017-2018 Ray has been working with owners of heritage places to ensure good outcomes for their properties and providing advice to Council on development applications affecting heritage items. Particular attention has been paid to assisting community projects in Burren Junction and Collarenebri.

**Achievements**

The following has been achieved in 2017/2018.

- Provision of advice on the management of heritage items within the shire, including:
  - Bush Nurse Cottage, Lightning Ridge,
  - Burren Junction CWA Rooms,
  - Burren Junction School of Arts,
  - Collarenebri Aboriginal Cemetery,
  - Collarenebri Police Station,
  - St John's Anglican Church, Collarenebri,
  - Tattersalls Hotel, Collarenebri,
- Advice provided on developments potentially affecting heritage places, including:
  - Amigo's Castle, Lightning Ridge.
- Archaeological supervision of excavations for construction of a toilet at the Collarenebri Aboriginal Cemetery and reporting to NSW Heritage Council.
- Provision of small grants through the Local Heritage Fund to assist owners of heritage properties:
  - Burren Junction CWA Rooms,
  - Bush Nurse Cottage, Lightning Ridge,
  - St John's Anglican Church, Collarenebri,
  - Tattersalls Hotel, Collarenebri.
- Development of a 2018/2021 Heritage Strategy.

**Recommendation**

It is recommended that Council adopt the report on the Heritage Advisory Service for 2017/2018 and adopt the 2018/2021 draft Heritage Strategy.

**Ray Christison  
10 May 2018**



### Summary Local Heritage Fund Annual Report

These reporting requirements must be completed to claim funds for your local heritage fund.

The Heritage Branch will reimburse our funding share according to the funding agreement with council for that financial year.

- STEP 1. Council issues project Funding Agreement offers to successful applicants specifying the exact work to be funded, required supervision and completion date.
- STEP 2. Prior to the project commencing, Council (and/or applicant) should take photographs for use in the Council final report to the Heritage Branch.
- STEP 3. Once the project is completed, the Council heritage officer or heritage advisor will inspect the project and take a photo of the project.
- STEP 4. The council heritage officer or heritage advisor (or heritage specialist) will also complete and sign off a **Project Compliance Certification Form** for the project. This form must be submitted to Council before the project funding can be paid.
- STEP 5. Complete Templates A and B and email to the Heritage Branch by 15 May each year as your claim for your Local heritage fund reimbursement. (DO NOT post as we have a paperless office).
- **Template A** - A one page summary report on all completed projects
  - **Template B** - A one page final project report for each project

Note: Information included in this summary report can also be used to complete your local Council Heritage Strategy annual report.

**Walgett Shire Council Local Heritage Fund for 2017-18 financial year****SUMMARY REPORT ON ALL COMPLETED PROJECTS**

| <b>Applicant</b>                           | <b>Heritage item address</b>                               | <b>Project description</b>             | <b>Total project cost</b> | <b>Applicant's contribution</b> | <b>Local heritage funding</b> |
|--------------------------------------------|------------------------------------------------------------|----------------------------------------|---------------------------|---------------------------------|-------------------------------|
| Burren Junction CWA                        | CWA Rooms, Cnr. Alma & Waterloo Sts.                       | Repaint interior walls                 | \$1,100.00                | \$550.00                        | \$550.00                      |
| Lightning Ridge Historical Society         | Bush Nurse Cottage, 7 Morilla St, Lightning Ridge          | Upgrade termite protection             | \$1,086.00                | \$543.00                        | \$543.00                      |
| Special District of Walgett & Collarenebri | St Johns Anglican Church, 21 Pitt St, Walgett              | Air conditioning & switchboard upgrade | \$10,391.61               | \$5,391.61                      | \$5,000.00                    |
| Neil Fletcher                              | Tattersalls Hotel, Cnr. Wilson & Walgett Sts, Collarenebri | Upgrade kitchen                        | \$12,008.39               | \$7,008.39                      | \$5,000.00                    |
| <b>TOTAL</b>                               |                                                            |                                        | <b>\$24,586.00</b>        | <b>\$13,493.00</b>              | <b>**\$11,093.00</b>          |

Based on the approved funding agreement for 2017-18 financial year and the local heritage funding expenditure of \$11,093.00, the Heritage Branch will reimburse \$5,042.27

*\*\* Council can claim reimbursement on this amount from the Heritage Branch, according to the approved Council funding agreement.*

## Walgett Shire Council Local Heritage Fund for 2017-18

### FINAL PROJECT REPORT

|                        |                                                                      |
|------------------------|----------------------------------------------------------------------|
| Heritage item address  | Burren Junction CWA Rooms, Cnr. Alma & Waterloo Sts, Burren Junction |
| Project description    | Repaint interior                                                     |
| Reason for the project | Repainting required                                                  |
| Heritage item listing  | Walgett Shire LEP Heritage Schedule                                  |
| Applicant              | Burren Junction CWA                                                  |
| Date commenced         | 1 November 2017                                                      |
| Date completed         | 28 February 2018                                                     |
| Total project cost     | \$1,100.00                                                           |
| Applicant contribution | \$550.00                                                             |
| Local heritage funding | \$550.00                                                             |

Before photo



After photo



## Walgett Shire Council Local Heritage Fund for 2017-18

### FINAL PROJECT REPORT

|                               |                                                       |
|-------------------------------|-------------------------------------------------------|
| <b>Heritage item address</b>  | Bush Nurse Cottage, 7 Morilla Street, Lightning Ridge |
| <b>Project description</b>    | Upgrade termite protection                            |
| <b>Reason for the project</b> | Termite protection urgently required                  |
| <b>Heritage item listing</b>  | Walgett Shire LEP Heritage Schedule                   |
| <b>Applicant</b>              | Lightning Ridge Historical Society                    |
| <b>Date commenced</b>         | 1 February 2018                                       |
| <b>Date completed</b>         | 31 March 2018                                         |
| <b>Total project cost</b>     | \$1,086.00                                            |
| <b>Applicant contribution</b> | \$543.00                                              |
| <b>Local heritage funding</b> | \$543.00                                              |

Before photo



After photo





## Walgett Shire Council Local Heritage Fund for 2017-18

### FINAL PROJECT REPORT

|                               |                                                      |
|-------------------------------|------------------------------------------------------|
| <b>Heritage item address</b>  | St Johns Anglican Church, 58 Wilson St, Collarenebri |
| <b>Project description</b>    | Air conditioning and switchboard upgrade             |
| <b>Reason for the project</b> | Required for ongoing use of the building             |
| <b>Heritage item listing</b>  | Walgett Shire LEP Heritage Schedule                  |
| <b>Applicant</b>              | Special District of Walgett & Collarenebri           |
| <b>Date commenced</b>         | 1 February 2018                                      |
| <b>Date completed</b>         | 31 March 2018                                        |
| <b>Total project cost</b>     | \$10,391.61                                          |
| <b>Applicant contribution</b> | \$5,391.61                                           |
| <b>Local heritage funding</b> | \$5,000.00                                           |

Before photo



After photo



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**Walgett Shire Council Local Heritage Fund for 2017-18**

**FINAL PROJECT REPORT**

|                        |                                     |
|------------------------|-------------------------------------|
| Heritage item address  |                                     |
| Project description    | Upgrade kitchen                     |
| Reason for the project | Works urgently required             |
| Heritage item listing  | Walgett Shire LEP Heritage Schedule |
| Applicant              | Neil Fletcher                       |
| Date commenced         | 30 November 2016                    |
| Date completed         | 15 April 2017                       |
| Total project cost     | \$12,008.39                         |
| Applicant contribution | \$7,008.39                          |
| Local heritage funding | \$5,000.00                          |

Before photo



After photo





## **WALGETT SHIRE COUNCIL HERITAGE STRATEGIC PLAN 2018-21**

### **VISION**

That the Shire's heritage be identified, conserved and appreciated.

### **STRATEGIES**

#### **1. Identify items of local and state significance**

##### **Actions**

- List the items identified by the Community-Based Heritage Study in the Local Environmental Plan.
- Complete an Archaeological Management Plan of the Preserved Opal Fields with assistance from the Heritage Branch, Office of Environment & Heritage during 2018-2021.
- Review the 2008 Community-Based Heritage Study to review items and develop more robust statements of significance.
- Continue to identify and record heritage items within the shire.
- Facilitate State Heritage Register listing of sites that qualify.

#### **2. Promote the appreciation of the Shire's heritage**

##### **Actions**

- Continue ongoing liaison with local communities and community representatives regarding heritage matters.
- Identify and record places associated with the important stories of the region.
- Heritage Advisor to brief the Council on heritage and local government.
- Liaise with local media, provide material as relevant.
- Liaise with schools.
- Liaise with tourism organisations.
- Consider interpretive and heritage trail programs.

#### **3. Encourage conservation of the Shire's heritage**

##### **Actions**

- Inform owners that the Heritage Adviser can provide advice to owners of heritage items on heritage conservation, proposals for sympathetic alterations or extensions, and adaptive re-use of heritage items.
- Use the Local Heritage Fund judiciously to ensure and encourage heritage conservation.
- Assist owners in obtaining other funding that may be available.
- Support the establishment of a regional network of owners of historic homesteads and woolsheds.

#### **4. Protect the Shire's heritage**

##### **Actions**

- Follow procedures for assessing Development Applications with heritage implications.
- Assist applicants submitting Development Application affecting heritage items.
- Liaise with State/Commonwealth agencies about heritage items they control within

the Shire.

- Implement appropriate measures to protect Aboriginal, natural and moveable items not protected through the Local Environmental Plan.

**5. Council to lead by example in implementing strategies 1-4.**

**Actions**

- Prepare and implement Conservation Management Strategies for heritage items owned by Walgett Shire Council.
- Establish maintenance budgets for significant places owned by Walgett Shire Council.
- Conduct formal heritage training for Council planning and environmental staff.

### 11.3.2 RURAL RESIDENTIAL STRATEGY - REVIEW

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jess McDonald  
**FILE NUMBER:** 00/00/00

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*Meeting of Tuesday 24 July 2018 Report drafted for Walgett Shire Council by GHD*

**Summary:**

The Walgett Rural Residential Strategy (2015) has been updated in order to receive endorsement from the NSW Planning and Environment. It is recommended that Council resolve to endorse the updated strategy for public exhibition.

**Background:**

The purpose of the Rural Residential Strategy is to guide future rural residential development in the Walgett Shire up to 2036. The Strategy does not itself rezone land for development but identifies broad areas for consideration and sets clear principles and recommendations to guide future development.

The draft Strategy was originally prepared and adopted by Council in 2015. Council did not submit the draft Strategy to the Department of Planning & Environment (DoPE) at that time to seek its endorsement.

In 2017 Council submitted the draft Strategy to DoPE for endorsement with amendments, however received notification in December 2017 that the Strategy, in its present form, would not be endorsed, without further work. The further work related to the following:

- Update of statistics to reflect latest ABS demographic data (Census 2016)
- Update population projections to reflect DoPE data
- Update large lot residential supply and demand statistics
- Include proposed Bill O'Brien Way rural residential area as per Council's resolution of 22 August 2017
- Address the Far West Regional Plan 2036

Council was advised by the DoPE in May 2018 that \$30,000 of funding had been made available to Council to undertake the review.

**Current position:**

The draft amended Rural Residential Strategy Review is provided as Attachment A. The 2015 Strategy has been updated to incorporate the changes required by the DoPE, particularly the requirement to address the Far West Regional Plan 2036. The Regional Plan is an important policy consideration given the Strategy is now legally required to be compliant with the vision, land use strategy, goals, directions and actions contained within in the Regional Plan.

The review also considered all existing candidate areas on their suitability for rural residential development in the context of additional policy requirements arising from the Regional Plan, revised population projections and forecast demand for rural residential housing. The review also considered additional investigation areas from landowners arising since the preparation of the 2015 Strategy.

The draft amended Strategy proposes three candidate areas in Lightning Ridge and two in Walgett. The candidate areas have the potential to provide up to 95 rural residential lots to

2036, and will meet the anticipated projected demand for this type of housing within the Walgett Shire.

Key changes made to the 2015 Strategy include:

- Removal of Cumberland Way (former Walgett candidate area 1) and Euroka Street (former Walgett candidate area 1) and inclusion of a new Come By Chance Road (north) candidate area in Walgett.
- Removal of Lone Pine Road candidate area and inclusion of Bill O'Brien Way candidate area in Lightning Ridge.
- Removal of the two identified candidate areas in Collarenebri.

## **Explanation of key changes**

### **1. Walgett**

#### Candidate area 1

The former Walgett candidate area 1, on Cumberland Way, has been removed given it is Crown land and the leaseholder has no interest in pursuing future development. Given the site is surrounded by productive agricultural land, development is likely to result in adverse land use conflicts.

#### Candidate area 2

The former Walgett candidate area 2, south of Come By Chance Road, has also been removed from the draft Strategy. This area had previously been included in a planning proposal for rezoning.

The review process has established that the area is not the most appropriate or efficient location for rural residential development, particularly when considered against the Far West Regional Plan 2036 criteria and policy objectives. Development of the site for rural residential development will result in the fragmentation of agricultural land and result in future land use conflict which can inhibit farming practices over time and affect productivity and economies of scale.

In addition development of the land will require significant extension of services and infrastructure including new road access over adjoining land which is in a different ownership. This will add further complexities, uncertainties and costs to any future development. The site is also affected by biodiversity (endangered ecological communities (EEC's) and a Property Vegetation Plan applies to most of the area which will constrain any future development given there may be potential obligations to maintain offset areas on the site.

The area is therefore inconsistent with Direction 29 - Action 29.3 of the Regional Plan, which promotes locating rural residential areas:

- Close to existing urban settlements to maximise the efficient use of existing infrastructure and services, including roads, water, sewer and waste services, and social and community infrastructure;
- To avoid and minimise the potential for land use conflicts with productive, zoned agricultural land and natural resources; and
- To avoid areas of high environmental, cultural and heritage significance, important agricultural land or areas affected by natural hazards.
- It is therefore recommended that Council no longer seek to pursue the rezoning of this land and seek to amend the planning proposal to remove this land.

### New candidate areas

A new 694 hectare candidate area (Candidate area A) located north of Come By Chance Road has been identified and is considered the most suitable area for future rural residential development in Walgett.

## **2. Lightning Ridge**

### Candidate area 3

The former Lone Pine Road candidate area has been removed in order to limit potential future rural residential development to the most suitable and appropriate areas. This area is located outside the 5km radius and does not meet accessibility criteria. Future rural residential development would also result in fragmentation of agricultural land and create adverse land use conflicts.

### New candidate areas

Former candidate areas 1 and 2 (now referred to as A and B) have been retained in the draft Strategy, whilst the Bill O'Brien Way candidate area (Candidate area A) has been included in line with Council's resolution of 22 August 2017.

## **3. Collarenebri**

Further consideration of the former candidate areas within Collarenebri has revealed that these areas should not be pursued. The Strategy must focus on locating rural residential development in limited, appropriate areas close to the identified district centres of the Shire, being Walgett and Lightning Ridge.

This will ensure consistency with the Direction 29 - Action 29.3 of the Regional Plan, particularly to maximise the efficient use of existing infrastructure and services, including roads, water, sewer and waste services, and access to social and community infrastructure. In addition, pursuant to Council's resolution of 26 April 2016, there is an adequate existing land supply and dwelling entitlements within a 5km radius of the town centre, and limited development interest.

### **Consideration of additional areas not pursued**

An 835 hectare of landholding to the west of Walgett, north of the Kamilaroi Highway was considered against the strategy criteria. This land was considered unsuitable for the following reasons:

- OEH mapping (2012) indicates significant presence of Endangered Ecological Communities (EEC's) on the land;
- Medium/high velocity flooding occurs on the site with, approximately 50% of the site subject to total inundation during flood events and;
- Development in the vicinity of the existing Kangaroo meat processing facility on the land would be in direct conflict with strategic economic policy directions and actions contained within the Far West Regional Plan 2036, which seek to limit land use conflict, urban encroachment and competing land use demands affecting the agricultural produce industry (referred to in Goal 1 and Directions 1 and 2 and Actions 1.6 and 2.6).

### **Next steps:**

The draft amended Strategy will be placed on public exhibition to allow for community and government agency input into the revisions made since the 2015 Strategy was prepared. Following the public exhibition period Council will review the matters raised in submissions

and a final draft Strategy will be prepared and considered by Council for adoption. The adopted Rural Residential Strategy would then be forwarded to the DoPE for endorsement.

**Governance issues:**

Environmental Planning and Assessment Act, 1979

Far West Regional Plan 2036 & Implementation Plan 2017 – 2019

**Environmental issues:**

The Strategy identifies some environmental constraints affecting the Candidate Areas. Detailed consideration of environmental issues would be a consideration as part of any future zoning changes.

**Stakeholders:**

Walgett Shire Council, Community, Landowners, DoPE, NSW Government agencies

**Financial Implications:**

It is considered that the \$30,000 grant supplied by DoPE will cover the costs of the review of the Strategy in accordance with the requirements of DoPE.

| Walgett Rural Residential Strategy - Review                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council endorse the draft amended Rural Residential Strategy for public exhibition.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 11.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### **a. 2017 Landfill Consolidation & Environmental Improvement Grants**

In June 2018 it was announced Walgett Shire Council was successful to the amount of \$200,000 for the development of a transfer station at the Lightning Ridge. Council is yet to receive any formal paperwork regarding the grant from the Environmental Trust for this project.

Council's DES is working with staff from other Council's to set up a day visit to a nearby Transfer Station so that Councillors may view the set-up and operations of a transfer station and ask questions prior to committing to the grant funding or any other matters regarding a transfer station as part of the Waste Management Strategy.

#### **b. Walgett Pound Facility – Statistics April – June 2018**

During the months of April to June 2018 Council impounded a total of 78 Dogs and puppies, with a total of 74 of those rehomed either direct to owner or via a rescue organization.

Council also received a total of 22 Cats, all which were euthanased.

#### **c. Food Shop Inspections 2017/2018**

Local Food Shop Inspections for 2018 have been completed and the annual report submitted to the Food Authority on 16/07/2018. Council staff completed 41 inspections for the year including six high risk premises, 36 medium risk premises and 24 low risk premises.

There was a requirement for one reinspection of a food premises. No improvement notices were issued however staff issued various verbal warnings.

#### **d. BPB Reporting**

On 1<sup>st</sup> July 2018 new mandatory reporting requirements commenced with the NSW Department of Fair Trading. Council's software provider Civica will finalise software updates that can manage these reporting requirements by December 2018 and in the meantime, Council and other LGA's will be using applications such as CertAbility to complete their reporting requirements. Councils are required to report on all new issued CC's and CDC's issued after the 1<sup>st</sup> July from the Notice of Commencement Stage until Occupation Stage.

#### **Matters for Brief Mention, Environmental Services**

##### **Recommendation**

Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards to the RMCC works till 30th June 2018.

**Background:**

The RMS has approved a contract of \$5,175,449 for the 2017/2018 financial year which are made up of \$910,000 and \$4,265,449 for Routine and Ordered Works respectively. List of ordered works are given in Table 1 and Table 2.

**Current Position:**

Routine maintenance works is ongoing along with Ordered Works. As such, as indicated below expenditure is on track to allow completion of all works by 30<sup>th</sup> June, 2018.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30th June 2018, \$4,207,208 (99%) from Ordered Works and \$802,068 (88%) for Routine Services for 2017/2018 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works are complete within the guidelines.

| Monthly RMCC works Report from Director Engineering / Technical Services – June 2018                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for June 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

Table 2 – 2017/2018 RMCC Routine Services



**Table 1 – 2017/2018 RMCC Ordered Works**

| SN | Description                                            | Physical Status | Expenditure           |
|----|--------------------------------------------------------|-----------------|-----------------------|
| 1  | Collarenebri Truck Stop – SH12                         | Complete        | \$15,799.62           |
| 2  | Tungra Widening – SH29                                 | Ongoing         | \$68,872.99           |
| 3  | Cryon Speed Signs Upgrade                              | Complete        | \$8,799.15            |
| 4  | Cryon Rehabilitation No. 2 – SH29                      | Ongoing         | \$210,181.85          |
| 5  | Reseals 2017/2018 – SH12                               | Complete        | \$489,813.99          |
| 6  | Reseals 2017/2018 – SH29                               | Complete        | \$132,065.69          |
| 7  | Reseals 2017/2018 – SH18                               | Complete        | \$236,686.41          |
| 8  | Yallambie Rehabilitation - SH29                        | Complete        | \$893,608.05          |
| 9  | Heavy Patch - SH29 East                                | Ongoing         | \$298,247.88          |
| 10 | Wellwood Widening & Culvert Replacement – SH18         | Complete        | \$524,361.49          |
| 11 | Wellwood Install Culverts & Concrete Pipe Walls- SH18  | Complete        | \$259,552.28          |
| 12 | Supply & Delivery of Fencing Materials – SH18          | Complete        | \$57,176.30           |
| 13 | Installation of HVSP Signs – SH12 & SH29E              | Complete        | \$1,687.84            |
| 14 | Supply, Delivery & Installation of RCP Culverts – SH18 | Complete        | \$30,927.65           |
| 15 | Culvert works for Wellwood Widening - SH18             | Complete        | \$84,325.00           |
| 16 | Dundalla Widening – SH12                               | Complete        | \$514,977.46          |
| 17 | Jim Harper Rehab – SH18                                | Complete        | \$267,669.46          |
| 18 | SH29 West – Green Reflector                            | Complete        | \$37,088.32           |
| 19 | Wellwood Geotechnical Investigations – SH18            | Complete        | \$2100.00             |
| 20 | SH29 – Reseals (2016-2017)                             | Complete        | \$24,141.60           |
| 21 | Drainage Upgrade Project SH18S                         | Complete        | \$16,845.66           |
| 22 | Big Warrambool Shoulder Widening – SH12                | Complete        | \$28,052.50           |
| 23 | Incident Call Out for Highways                         | Complete        | \$4,226.60            |
|    |                                                        | <b>TOTAL</b>    | <b>\$4,207,207.79</b> |

**Table 2 – 2017/2018 RMCC Routine Services**

| SN | Description                              | Physical Status | Expenditure         |
|----|------------------------------------------|-----------------|---------------------|
| 1  | SH12 Gwydir Highway - Routine            | Ongoing         | \$235,482.95        |
| 2  | SH18 Castlereagh Highway North - Routine | Ongoing         | \$126,635.27        |
| 3  | SH18 Castlereagh Highway South - Routine | Ongoing         | \$164,744.03        |
| 4  | SH29 Kamilaroi Highway - Routine         | Ongoing         | \$260,730.12        |
| 5  | Training & Meeting Costs                 | Ongoing         | \$14,475.20         |
|    |                                          |                 | <b>\$802,067.57</b> |

## 11.4.2 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering /Technical Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 30<sup>th</sup> June 2018.

### **Background:**

Council has allocated amounts of \$1,074,495 and \$75,865 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been notionally distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year and this may give rise to vary the notional allocation in the various zones based on actual road conditions.

### **Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule  
Roads & Bridges Best Practices Management Plan  
Roads, Bridges & Footpaths Assets Management Plan

### **Governance issues:**

Nil

### **Environmental issues:**

Environmental management will be undertaken on a case-by-case basis.

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Residents  
Tourists

### **Financial Implications:**

As of 30<sup>th</sup> June 2018, \$599,970 (52%) has been spent from a total amount of \$1,150,360 provided in the 2017/2018 budget and operational plan. This lower expenditure is attributable to the current dry conditions throughout the Shire.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

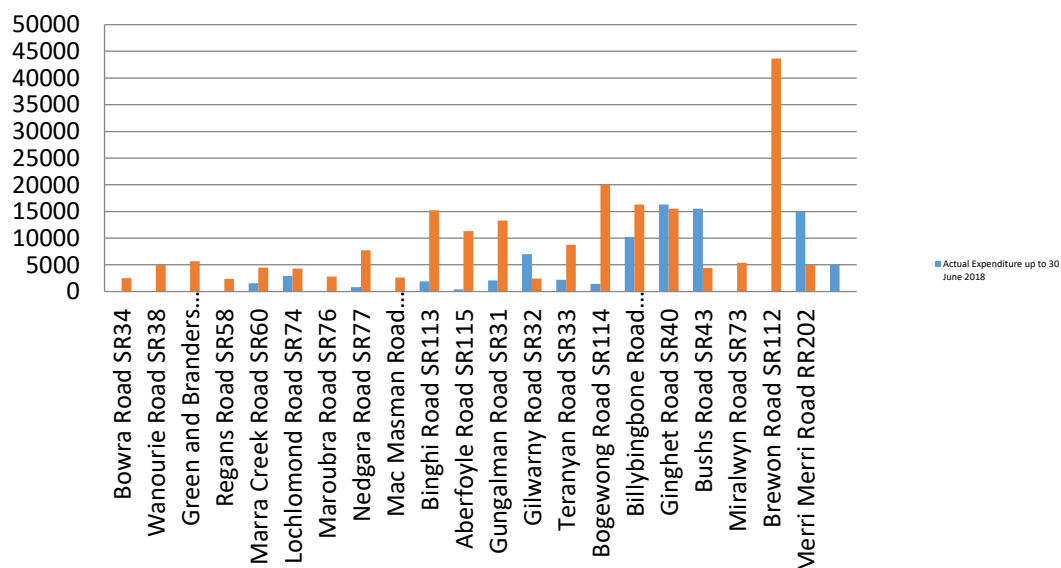
**Monthly Maintenance Grading Report from Director Technical / Engineering Services****Recommendation:**

That Council receive and note the monthly maintenance grading works report for June 2018.

**Moved:****Seconded:****Attachments:**

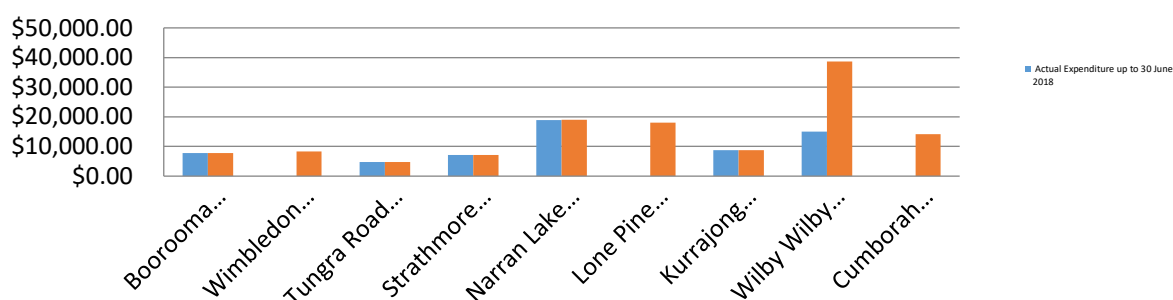
Maintenance works progress summary.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 June 2018 | %          |
|------------------------------|----------------------|---------------------------------|----------------|----------------------|---------------|-----------------|---------------------------------------|------------|
| <b>Zone 1</b>                |                      |                                 |                |                      |               |                 |                                       |            |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | 3.95           | \$ 2,514.59          | F             |                 |                                       | 0%         |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | 6.5            | \$ 4,964.62          | E             |                 |                                       | 0%         |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | 11.3           | \$ 5,674.71          | F             |                 |                                       | 0%         |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | 3.2            | \$ 2,412.50          | F             | 13/11/2017      | \$1,560.00                            | 65%        |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | 17.5           | \$ 4,503.74          | E             | 26/07/2017      | \$2,940.00                            | 65%        |
| Lochmond Road SR74           | 8.4                  | \$ 5,208.00                     | 8.4            | \$ 4,307.07          | E             |                 |                                       | 0%         |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | 8.3            | \$ 2,817.84          | E             | 15/11/2017      | \$840.00                              | 30%        |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | 10.7           | \$ 7,708.90          | F             |                 |                                       | 0%         |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | 8              | \$ 2,634.69          | E             | 23/11/2017      | \$1,890.00                            | 72%        |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | 20.1           | \$ 15,200.11         | E             | 20/01/2018      | \$377.57                              | 2%         |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | 26.2           | \$ 11,349.42         | D             | 30/01/2018      | \$2,094.72                            | 18%        |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | 43.7           | \$ 13,284.97         | D             | 2/10/2017       | \$7,000.00                            | 53%        |
| Gilwary Road SR32            | 7.9                  | \$ 4,898.00                     | 7.9            | \$ 2,432.02          | F             | 15/10/2017      | \$2,205.00                            | 91%        |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | 13.7           | \$ 8,768.78          | D             | 17/10/2017      | \$1,430.30                            | 16%        |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | 48.7           | \$ 20,000.00         | D             | 25/09/2017      | \$10,220.00                           | 51%        |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | 18.67          | \$ 16,323.38         | C             | 23/08/2017      | \$16,323.38                           | 100%       |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | 47.6           | \$ 15,535.64         | D             | 23/07/2017      | \$15,500.00                           | 100%       |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | 8.7            | \$ 4,410.00          | D             | 25/10/2017      |                                       | 0%         |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | 17.9           | \$ 5,369.96          | D             | *               |                                       | 0%         |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | 54.7           | \$ 43,635.21         | C             | 20/01/2018      | \$14,980.00                           | 34%        |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | 6.57           | \$ 5,040.00          | C             | 23/08/2017      | \$5,040.00                            | 100%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            | <b>392.29</b>  | <b>\$ 198,888.12</b> |               |                 | <b>\$ 82,400.97</b>                   | <b>41%</b> |

**Zone 1**

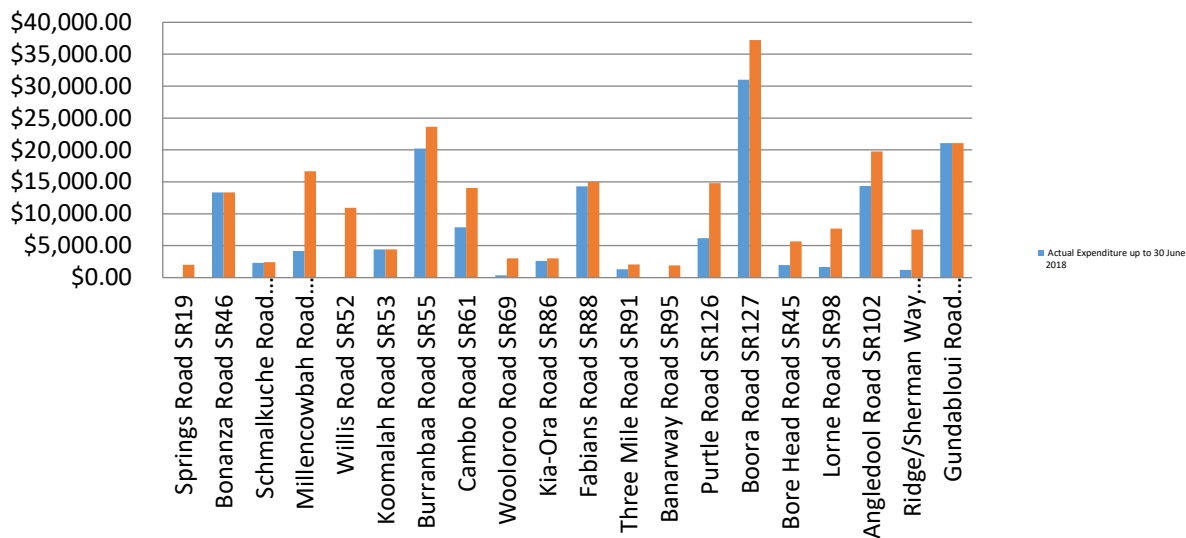
| Road Name                | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 June 2018 |            |
|--------------------------|----------------------|---------------------------------|----------------|----------------------|---------------|-----------------|---------------------------------------|------------|
| <b>Zone 2</b>            |                      |                                 |                |                      |               |                 |                                       |            |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | 19.1           | \$ 7,738.26          | E             | 15/01/2018      | \$7,738.26                            | 100%       |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | 3.4            | \$ 8,279.37          | E             |                 |                                       | 0%         |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | 12.7           | \$ 4,802.12          | F             |                 | \$4,802.12                            | 100%       |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | 16.42          | \$ 7,186.14          | E             |                 | \$7,117.49                            | 99%        |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | 61             | \$ 18,976.79         | D             | 14/07/2017      | \$18,932.13                           | 100%       |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | 9.6            | \$ 18,014.95         | D             |                 |                                       | 0%         |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | 27.8           | \$ 8,726.80          | D             | 15/01/2018      | \$8,720.80                            | 100%       |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | 28.7           | \$ 38,673.59         | D             | 30/01/2018      | \$15,055.33                           | 39%        |
| Cumberah Town Roads      |                      |                                 |                | \$ 14,181.36         | E             |                 |                                       |            |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>\$ 114,700.00</b>            | <b>178.72</b>  | <b>\$ 126,581.38</b> |               |                 | <b>\$ 62,366.13</b>                   | <b>49%</b> |

## Zone 2



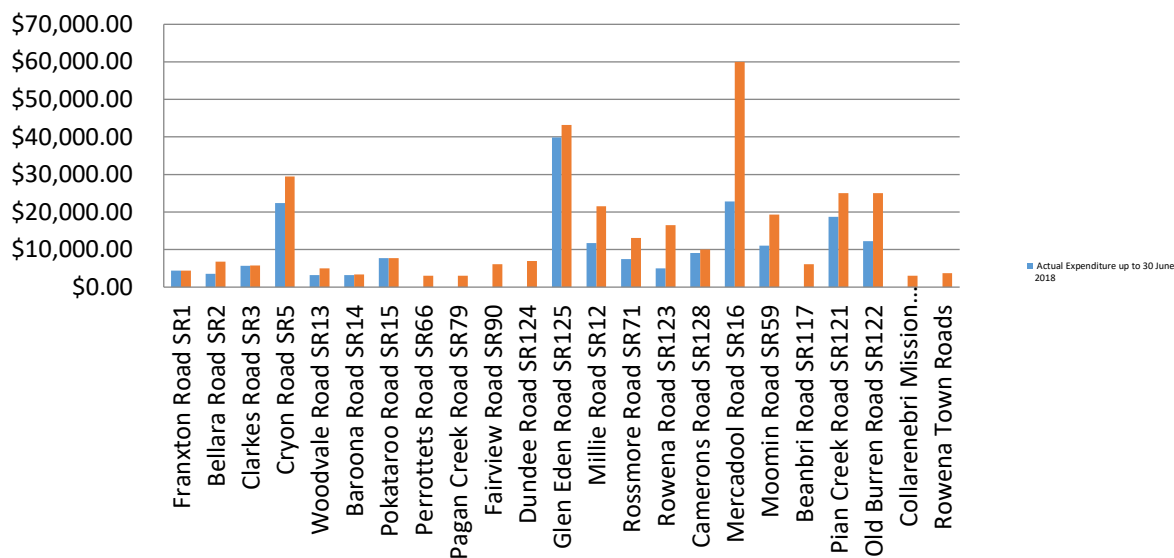
| Road Name               | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 June 2018 |            |
|-------------------------|----------------------|---------------------------------|----------------|----------------------|---------------|-----------------|---------------------------------------|------------|
| <b>Zone 3</b>           |                      |                                 |                |                      |               |                 |                                       |            |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | 2.7            | \$ 2,000.00          | E             |                 |                                       | 0%         |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | 16.9           | \$ 13,350.39         | E             | 30/06/2018      | \$13,350.39                           | 100%       |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | 14.4           | \$ 2,398.87          | E             | 26/07/2017      | \$2,388.87                            | 96%        |
| Millencowah Road SR51   | 27.7                 | \$ 17,174.00                    | 27.7           | \$ 16,682.27         | E             | 8/11/2017       | \$4,180.00                            | 25%        |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | 14.5           | \$ 10,934.39         | F             |                 |                                       | 0%         |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | 28.4           | \$ 4,440.00          | E             | 28/11/2017      | \$4,440.00                            | 100%       |
| Buranbaa Road SR55      | 18.1                 | \$ 11,222.00                    | 18.1           | \$ 23,618.42         | E             | 29/07/2017      | \$20,240.00                           | 86%        |
| Cambe Road SR61         | 21.1                 | \$ 13,082.00                    | 21.1           | \$ 14,038.24         | E             | 27/04/2017      | \$7,898.39                            | 56%        |
| Woolroo Road SR69       | 1                    | \$ 4,278.00                     | 1              | \$ 3,002.49          | E             | 10/10/2017      | \$360.00                              | 12%        |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | 6.8            | \$ 3,002.49          | F             | 21/07/2017      | \$2,595.68                            | 86%        |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | 24.8           | \$ 14,999.24         | E             | 22/12/2017      | \$14,328.33                           | 95%        |
| Three Mile Road SR91    | 0.2                  | \$ 4,278.00                     | 0.2            | \$ 2,075.13          | E             | 19/10/2017      | \$1,302.14                            | 63%        |
| Banaway Road SR95       | 1.2                  | \$ 4,278.00                     | 1.2            | \$ 1,926.10          | D             |                 |                                       | 0%         |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | 26.8           | \$ 14,808.29         | E             | 13/09/2017      | \$6,155.31                            | 42%        |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | 63.8           | \$ 37,234.21         | D             | 3/08/2017       | \$31,008.10                           | 83%        |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | 5.1            | \$ 5,667.44          | D             | 10/10/2017      | \$1,960.00                            | 35%        |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | 6.9            | \$ 7,686.38          | D             | 9/03/2018       | \$1,680.00                            | 22%        |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | 49.3           | \$ 19,756.97         | C             | 11/03/2018      | \$14,348.00                           | 73%        |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | 70.1           | \$ 7,528.33          | C             | 13/01/2018      | \$1,200.00                            | 16%        |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | 40.9           | \$ 21,098.29         | C             | 7/08/2017       | \$21,098.29                           | 100%       |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>\$ 320,615.00</b>            | <b>440.7</b>   | <b>\$ 226,247.94</b> |               |                 | <b>\$ 148,427.58</b>                  | <b>66%</b> |

## Zone 3



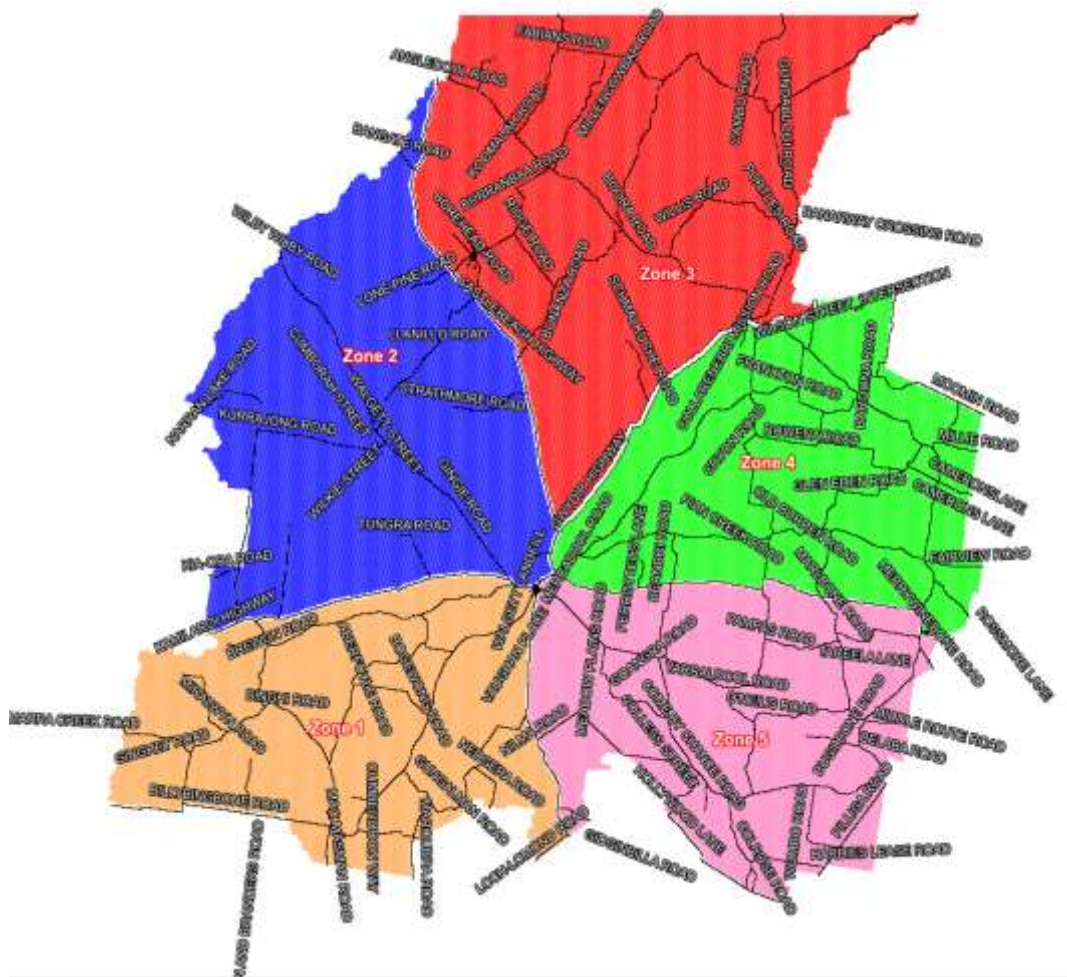
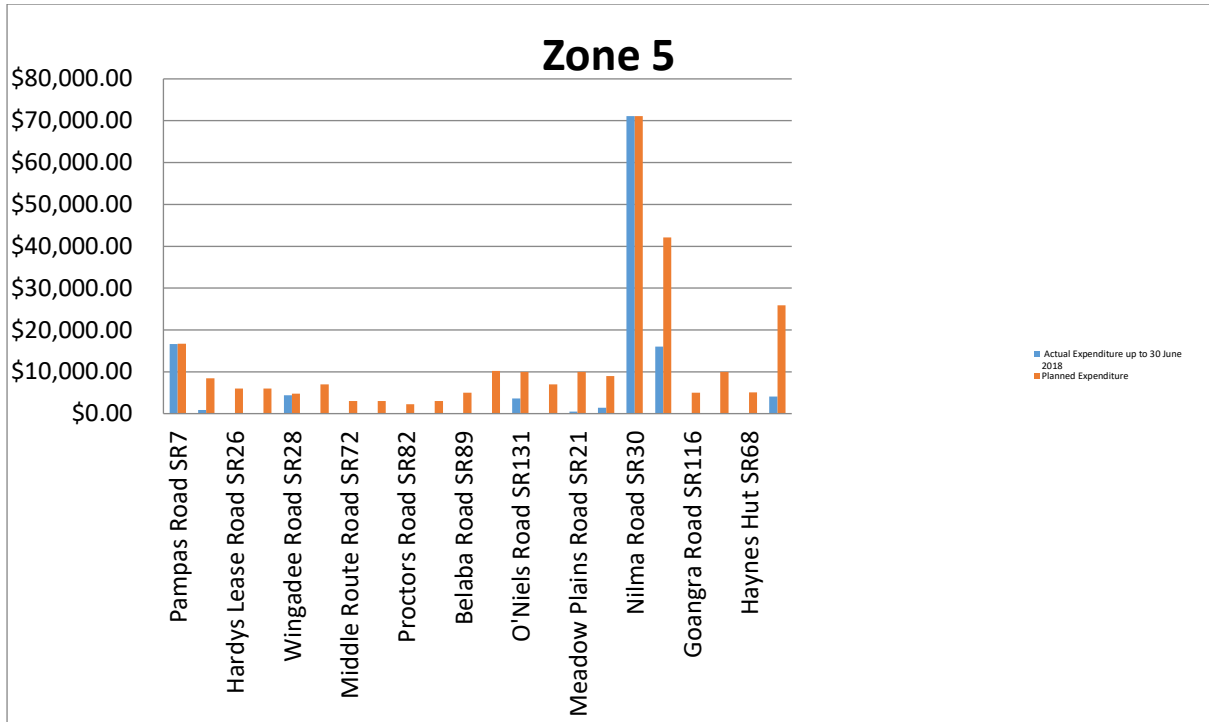
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 June 2018 |            |
|--------------------------------|----------------------|---------------------------------|----------------|----------------------|---------------|-----------------|---------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                                 |                |                      |               |                 |                                       |            |
| Frankton Road SR1              | 19                   | \$ 11,780.00                    | 19             | \$ 4,401.23          | E             | 3/08/2017       | \$4,400.23                            | 100%       |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | 21.4           | \$ 6,755.61          | D             | 23/07/2017      | \$3,534.30                            | 52%        |
| Clarks Road SR3                | 6                    | \$ 4,278.00                     | 6              | \$ 5,738.98          | E             |                 | \$5,708.98                            | 99%        |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | 56.75          | \$ 29,445.59         | C             | 31/7/2017       | \$22,408.44                           | 76%        |
| Woodale Road SR13              | 8.96                 | \$ 8,556.00                     | 8.96           | \$ 5,000.00          | E             |                 | \$3,207.40                            | 64%        |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | 11.1           | \$ 3,340.27          | E             | 28/12/2017      | \$3,166.70                            | 95%        |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | 8.1            | \$ 7,753.65          | E             | 11/12/2017      | \$7,753.65                            | 100%       |
| Perrotts Road SR66             | 5.9                  | \$ 3,658.00                     | 5.9            | \$ 3,002.48          | F             |                 |                                       | 0%         |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | 1.3            | \$ 3,002.49          | F             |                 |                                       | 0%         |
| Faintew Road SR90              | 12.6                 | \$ 7,812.00                     | 12.6           | \$ 6,095.06          | F             |                 |                                       | 0%         |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | 13.9           | \$ 7,000.00          | F             |                 |                                       | 0%         |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | 24.6           | \$ 43,173.98         | E             | 30/09/2017      | \$39,911.88                           | 92%        |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | 9.1            | \$ 21,510.73         | C             |                 | \$11,761.61                           | 55%        |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | 10.7           | \$ 13,135.90         | C             | 14/12/2017      | \$7,511.76                            | 57%        |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | 34.5           | \$ 16,519.71         | E             |                 | \$4,977.55                            | 30%        |
| Cameron Road SR128             | 15.2                 | \$ 9,424.00                     | 15.2           | \$ 10,000.00         | D             |                 | \$9,053.72                            | 91%        |
| Mercadool Road SR15            | 57.7                 | \$ 35,774.00                    | 57.7           | \$ 60,000.00         | C             | 22/12/2017      | \$22,849.28                           | 38%        |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | 31             | \$ 19,364.57         | D             | 5/01/2018       | \$11,034.90                           | 57%        |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | 4.9            | \$ 6,134.09          | C             |                 |                                       | 0%         |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | 41.7           | \$ 25,000.00         | C             | 15/01/2018      | \$18,712.22                           | 75%        |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | 33.9           | \$ 25,000.00         | D             | 12/12/2017      | \$12,250.90                           | 49%        |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | 4.6            | \$ 3,002.49          | C             |                 |                                       | 0%         |
| Rowena Town Roads              |                      | \$ 4,278.00                     |                | \$ 3,739.38          | D             |                 |                                       | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            | <b>432.91</b>  | <b>\$ 328,116.20</b> |               |                 | <b>\$ 188,243.52</b>                  | <b>57%</b> |

## Zone 4



| Road Name                  | Total Length of Road | Budget Required for Entire Road | Planned Length  | Planned Expenditure    | Road Category | Actual End date | Actual Expenditure up to 30 June 2018 |            |
|----------------------------|----------------------|---------------------------------|-----------------|------------------------|---------------|-----------------|---------------------------------------|------------|
| <b>Zone 5</b>              |                      |                                 |                 |                        |               |                 |                                       |            |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | 16.3            | \$ 16,684.57           | E             | 1/12/2017       | \$16,684.57                           | 100%       |
| Wombo Road SR26            | 17.7                 | \$ 10,974.00                    | 17.7            | \$ 8,444.51            | E             | 30/06/2018      | \$870.00                              | 10%        |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | 16              | \$ 5,992.97            | E             |                 |                                       | 0%         |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | 20.6            | \$ 6,000.00            | E             |                 |                                       | 0%         |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | 11.8            | \$ 4,788.00            | E             | 20/01/2018      | \$4,370.00                            | 91%        |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | 15.4            | \$ 7,000.00            | E             |                 |                                       | 0%         |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | 9.6             | \$ 3,000.00            | E             |                 |                                       | 0%         |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | 7.4             | \$ 3,000.00            | E             |                 |                                       | 0%         |
| Plectors Road SR82         | 4.4                  | \$ 4,278.00                     | 4.4             | \$ 2,251.87            | F             |                 |                                       | 0%         |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | 5.1             | \$ 3,000.00            | F             |                 |                                       | 0%         |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | 11.2            | \$ 5,000.00            | F             |                 |                                       | 0%         |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | 29.9            | \$ 10,164.06           | E             |                 |                                       | 0%         |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | 31.1            | \$ 10,000.00           | D             |                 | \$3,625.00                            | 36%        |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | 19.4            | \$ 7,000.00            | D             |                 |                                       | 0%         |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | 23.9            | \$ 10,000.00           | D             |                 | \$485.41                              | 5%         |
| Maribone Road SR24         | 28.4                 | \$ 17,608.00                    | 28.4            | \$ 9,000.00            | D             |                 | \$1,377.50                            | 15%        |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | 37.8            | \$ 71,128.76           | D             | 23/11/2017      | \$71,128.76                           | 100%       |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | 28.7            | \$ 42,137.43           | C             | 12/08/2017      | \$16,010.68                           | 38%        |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | 16.4            | \$ 5,000.00            | D             |                 |                                       | 0%         |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | 41.3            | \$ 10,000.00           | C             |                 |                                       | 0%         |
| Haynes Hut SR68            | 4.5                  |                                 | 4.5             | \$ 5,059.20            | E             |                 |                                       | 0%         |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | 60.9            | \$ 25,875.00           | C             | 17/11/2017      | \$4,060.00                            | 16%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>326,335</b>                  | <b>457.8</b>    | <b>\$ 278,526.37</b>   |               |                 | <b>\$ 118,531.92</b>                  | <b>44%</b> |
| <b>Total</b>               | <b>1,902.42</b>      | <b>1,294,669.00</b>             | <b>1,902.42</b> | <b>\$ 1,150,360.00</b> |               |                 | <b>599,970.04</b>                     | <b>52%</b> |
| Road Category              |                      |                                 |                 |                        |               |                 |                                       |            |
| Road Category              |                      |                                 |                 |                        |               |                 |                                       |            |
| No. of Grades/Year         |                      |                                 |                 |                        |               |                 |                                       |            |
| C                          |                      |                                 |                 |                        |               |                 |                                       |            |
| D                          |                      |                                 |                 |                        |               |                 |                                       |            |
| E                          |                      |                                 |                 |                        |               |                 |                                       |            |
| F                          |                      |                                 |                 |                        |               |                 |                                       |            |
| Occasional                 |                      |                                 |                 |                        |               |                 |                                       |            |





## 12. RESPONSES TO QUESTIONS FROM THE LAST MEETING

### **Clr Taylor**

Q1: Can 2 signs advertising the weekend markets at Lightning Ridge be placed on the Highway to Walgett, from Hebel way? *Signs can be considered exempt where size allows. DES to work with DETS on statutory req.*

### **Clr Keir**

Q1: The Office of Environment and Heritage is requesting information from local Councils in relation to land clearing, they are asking for information such as DA for the land clearing in the form of an affidavit which is not appropriate as Local Government does not have anything to do with land clearing. Moree Council has already declines the requests. *Upon speaking to staff at Moree (Senior Planner), the staff advised DES that they had responded to the statutory requirements as requested by the official OEH Orders and one staff member provided one Affidavit in the first instance as per OEH requests. When further requests for information come through, the matter was referred to the Council's Public officer who handles the requests and obtains appropriate legal advice.*

*Walgett Council staff provided information as per the statutory requirements of the OEH Orders requests and it is considered that legal advice should be obtained in the future upon any further requests for information to assist staff in responding.*

Q2: A local business in Peel Street has asked will there be a chiller installed on a block of land? Will this be a change of use application and will the application be on public exhibition? *Council has been working with an applicant who is close to making application for the said chiller. The applicant has been advised no further works may occur and the site must not be used until such time the proper application is made and approved. The applicant is cooperating and working with Council to provide adequate information. The application will be notified to affected landowners.*



### **13. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*



## **AGENDA FOR CLOSED COUNCIL MEETING**

**24 JULY 2018**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **Tuesday 24 July 2018** following the Ordinary meeting of Council, commencing at 10:00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## Agenda

### 14. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(a) Personnel matters concerning particular individuals (other than Councillors)

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### 15. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 15.1 Director of Environmental Services

15.1.1 LETTER FROM MRS SUE COX – REQUEST FOR  
MONUMENT

### 16. Return to Open Session

### 17. Adoption of Closed Session Reports

### 18. Close of Meeting



## 16. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

## 17. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports:<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 18. CLOSE OF MEETING

**Time: .....**