



AGENDA FOR ORDINARY COUNCIL MEETING

26 June 2018

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **26 June 2018** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

### **GUIDING PRINCIPLES FOR COUNCILS**

#### **(1) Exercise of Functions Generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

#### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

#### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____are accepted and a leave of absence granted.</p> <p><b>Moved:</b>                      <b>Clr</b><br/><b>Seconded:</b>                  <b>Clr</b></p> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

### 5.1 DICK COLLESS SCHOLARSHIP AWARDS PRESENTATION BY THE MAYOR

### 5.2 CITIZENSHIP CEREMONY

### 5.3 NSW POLICE

### 5.4 KATIE MURRAY

### 5.5 IMPACT ENVIRONMENTAL

## 6. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
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## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD – 18 MAY 2018

| Minutes of Extra Ordinary Council Meeting – 18 May 2018                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extra Ordinary Council meeting held 18 May 2018 having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 18 May 2018





## **MINUTES FOR EXTRA ORDINARY COUNCIL MEETING**

**18<sup>th</sup> May 2018**

Don Ramsland  
**GENERAL MANAGER**

18 May 2018

Extra Ordinary Council Meeting

Council Minutes

**MINUTES OF THE POSTPONED ORDINARY MEETING OF THE WALGETT SHIRE  
COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON  
FRIDAY 18 MAY 2018 AT 11:15AM**

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Bill Murray  
 Cllr Jane Keir  
 Cllr Kelly Smith  
 Cllr Lawrence Walford  
 Cllr Michael Taylor  
 Cllr Tanya Cameron  
 Don Ramsland (General Manager)

**Leave of Absence****7/2018/1 Leave of absence****Resolved:**

That leave of absence received from Cllr Turnbull and Cllr Martinez be accepted and leave of absence be granted.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

**CARRIED**

**7/2018/2 Move into Closed Session****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Cameron

**Seconded:** Cllr Keir

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests - Nil**

**7/2018/3 General Manager - Recruitment Schedule****Resolved:**

That Council;

1. Note the recruitment timetable
2. Note the proposed dates for shortlisting
3. Position Description to be approved by the Mayor
4. Note the contract terms – 5 years

**Moved: Cllr Walford**

**Seconded: Cllr Smith**

**CARRIED**

**7/2018/4 Return to Open Session at 12.24pm****Resolved:**

That Council return to open session;

**Moved: Cllr Cameron**

**Seconded: Cllr Keir**

**CARRIED**

**7/2018/5 Adoption of Closed Session Reports****Resolved:**

That Council adopt the following recommendations of the Closed Committee Reports;

That Council;

1. Note the recruitment timetable
2. Note the proposed dates for shortlisting
3. Position Description to be approved by the Mayor
4. Note the contract terms – 5 years

**Moved: Cllr Cameron**

**Seconded: Cllr Keir**

**CARRIED**

**Close of Meeting**

The meeting closed at 12.25pm

To be confirmed at the meeting of Council to be held on 26 June 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 7.2 MINUTES OF ORDINARY COUNCIL MEETING HELD – 22 MAY 2018

| Minutes of Ordinary Council Meeting – 22 May 2018                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 22 May 2018 having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 22 May 2018



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**22 MAY 2018**

Don Ramsland  
**GENERAL MANAGER**

22 May 2018

Ordinary Council Meeting

Council Minutes

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE COLLARENEBRI HALL ON TUESDAY 22 MAY 2018 AT 10:05AM**

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Bill Murray  
 Cllr Jane Keir  
 Cllr Kelly Smith  
 Cllr Tanya Cameron  
 Cllr Lawrence Walford  
 Don Ramsland (General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Leave of Absence****8/2018/1 Leave of absence****Resolved:**

That leave of absence received from Cllr Taylor and Cllr Turnbull be accepted and leave of absence be granted.

**Moved:** Cllr Walford

**Seconded:** Cllr Martinez

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item<br>No. | Pecuniary/<br>Non-Pecuniary | Reason                       |
|----------------------|-------------|-----------------------------|------------------------------|
| Cllr Smith           | 11.2.3      | Pecuniary                   | Relationship to staff member |
| Cllr Martinez        | 11.4.3      | Pecuniary                   | Related to field of work     |
| Cllr Murray          | 11.3.2      | Pecuniary                   | Owner of adjacent land       |

**8/2018/2 Minutes of Extra-ordinary Council Meeting – 10 April 2018****Resolved:**

That the minutes of the extra-ordinary Council meeting held 10 April 2018, having been circulated be confirmed as a true and accurate record of that meeting subject to including Cllr Keir in the attendance list.

**Moved:** Cllr Keir

**Seconded:** Cllr Cameron

**CARRIED**

**Public Presentations:**

*NSW Police - Detective Inspector Paul Stephens discussed a range of policing matters within the Shire and provided crime statistics.*

Consultant Brad ..... - provided a brief presentation to Councillors in relation to the services his business can provide to Council through the negotiation stages of the State Government's proposal relating to the Joint Organisations.

#### **8/2018/3 Minutes of Ordinary Council Meeting – 1 May 2018**

**Resolved:**

That the minutes of the Ordinary Council meeting held 1 May 2018 having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Murray

**Seconded:** Cllr Smith

**CARRIED**

#### **8/2018/4 Minutes of Extra - Ordinary Council Meeting – 1 May 2018**

**Resolved:**

That the minutes of the Extra - Ordinary Council meeting held 1 May 2018 having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Keir

**Seconded:** Cllr Cameron

**CARRIED**

#### **8/2018/5 Plant Committee Minutes – 8<sup>th</sup> May 2018**

**Resolved:**

That the minutes of the Plant meeting held on 8<sup>th</sup> May 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Murray

**Seconded:** Cllr Woodcock

**CARRIED**

#### **8/2018/6 Tourism Advisory Committee Meeting Minutes – 14 February 2018**

**Resolved:**

That the minutes of the Tourism Advisory Committee meeting held on 14<sup>th</sup> February 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Smith

**Seconded:** Cllr Keir

**CARRIED**



|                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>8/2018/7 BROCC Meeting Minutes – 4<sup>th</sup> May 2018</b><br><br><b>Resolved:</b><br><br>That the minutes of the BROCC meeting held on 4 <sup>th</sup> May 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.<br><br><b>Moved: Cllr Keir</b><br><b>Seconded: Cllr Smith</b><br><b>CARRIED</b> |
| <b>8/2018/8 Mayoral Report</b><br><br><b>Resolved:</b><br><br>That Council receive and note the Mayoral report.<br><br><b>Moved: Cllr Walford</b><br><b>Seconded: Cllr Martinez</b><br><b>CARRIED</b>                                                                                                                                                                               |
| <b>8/2018/9 Footpath Policy</b><br><br><b>Resolved:</b><br><br>That Council development of a footpath policy for all towns and villages in the Shire.<br><br><b>Moved: Cllr Smith</b><br><b>Seconded: Cllr Martinez</b><br><b>CARRIED</b>                                                                                                                                           |
| <b>8/2018/10 Council's Decision Action Report</b><br><br><b>Resolved:</b><br><br>That the Resolution Register as at May 2018 be received and noted.<br><br><b>Moved: Cllr Murray</b><br><b>Seconded: Cllr Cameron</b><br><b>CARRIED</b>                                                                                                                                             |
| <b>8/2018/11 Weekly's received from the Local Government NSW</b><br><br><b>Resolved:</b><br><br>That the information contained in the weekly circulars dated 11/05/18, 04/05/18, 27/04/18 & 20/04/18 from the Local Government NSW be received and noted.<br><br><b>Moved: Cllr Cameron</b><br><b>Seconded: Cllr Walford</b><br><b>CARRIED</b>                                      |



**8/2018/12 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular No 18-10, 18-11, 18-12 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**8/2018/13 Monthly Calendar May - July 2018****Resolved:**

That Council receive and note the regular monthly calendar for the period May- July 2018.

**Moved:** Cllr Cameron  
**Seconded:** Cllr Keir  
**CARRIED**

**8/2018/14 Re-Introduction of RPT Air Services - Update****Resolved:**

That Council agree to partner in the State Government's proposal to re-introduce RPT air services to the Shires of Walgett, Bourke and Cobar.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**8/2018/15 Association of Mining and Energy Related Councils (NSW) Incorporated – Membership****Resolved:**

That Walgett Shire consider accepting the offer to join the Association of Mining and Energy Related Councils (NSW) Incorporated at an annual cost of \$7,630.

**Moved:** Cllr Keir  
**Seconded:** Cllr Cameron  
**CARRIED**

**8/2018/16 Far West Initiative - Joint Organisations Update****Resolved:**

1. Council become a member of the Northern Joint Organisation subject to the clarification of the following:
  - a. Whether or not the offer includes \$5M for tourism and cultural funding for each JO or is to be shared between them and when the guidelines for this funding will be available.
  - b. The issue of ongoing funding for the JO secretariat over and above the initial establishment funding of \$500,000.
  - c. The procurement process to secure an appropriate air services provider for the next four years.
  - d. Whether there will be a need for an Expression of Interest process for contracting Public Works planning support and the updating of Western roads plans recognised by the RMS.
  - e. Clarification of the procurement process for Cobar, Bourke, and Walgett/Lightning Ridge to re-establish air services and, once the cost of providing these services over a four year period is known, splitting any remaining funding between the two JOs to administer for upgrading airport infrastructure.
2. Further that Council's request for clarification of the above issues be provided within the 28 days "cooling off" period provided by the JO regulations.
3. Council take the opportunity during the current round of community forums to consult with the community and gain their views with regards the proposal.
4. Council approach the Shires of Brewarrina, Bourke and Cobar to prepare a list of priority projects for future discussions with the State Government with a view to attracting funding.
5. That the Council inform the Minister for Local Government (Hon Gabrielle Upton MP) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Northern Joint Organisation in accordance with this resolution.
6. To approve the inclusion of the Council's area in the Northern Joint Organisation's area.
7. That the Northern Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
  - a. Bourke Shire Council
  - b. Cobar Shire Council
  - c. Brewarrina Shire Council
8. That the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**8/2018/17 Matters for Brief Mention or Information Only from General Manager****Resolved:**

That the above matters listed for brief mention or information only be received and noted.

**Moved:** Cllr Walford  
**Seconded:** Cllr Murray  
**CARRIED**

**8/2018/18 2018 Dick Colless Memorial Scholarship Awards****Resolved:**

That Council adopt the following recommendations for the awarding of the 2018 Dick Colless Memorial Scholarships:

|                   |                                         |        |
|-------------------|-----------------------------------------|--------|
| Sidney Pye        | Medicine                                | \$2000 |
| Oliver Stump      | Bachelor of Commerce/Engineering        | \$2000 |
| Dale Griffiths    | Certificate III Agricultural Technology | \$2000 |
| Thomas Rummery    | Bachelor of Science in Agriculture      | \$2000 |
| Brent Richards    | Certificate III Plumbing                | \$2000 |
| Cody-Lee Hatch    | Bachelor of Nursing                     | \$2000 |
| Bronte Hiscox     | Bachelor of Nursing                     | \$2000 |
| Michael Batchelor | Certificate III Carpentry               | \$2000 |

and an appropriate presentation ceremony be arranged to co-incide with university vacations.

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford  
**CARRIED**

**8/2018/19 Cash and Investment Report as at 30<sup>th</sup> April 2018****Resolved:**

That the Investment report as at 30<sup>th</sup> April 2018 be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**8/2018/20 Monthly Outstanding Rates Report****Resolved:**

The April 2018 outstanding rates report be received and noted.

**Moved:** Cllr Cameron  
**Seconded:** Cllr Smith  
**CARRIED**

**8/2018/21 Collarenebri Agency – Report deferred****Resolved:**

That the Chief Financial Officer's report be deferred to the budget meeting on the 15<sup>th</sup> June 2018.

**Moved:** Cllr Keir  
**Seconded:** Cllr Cameron  
**CARRIED**

**8/2018/22 Third Quarter Operational Plan 17/18****Resolved:**

That the content of the report be noted and accept the progress made on the 2017/2018 Operational Plan as at 31<sup>st</sup> March 2018.

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford  
**CARRIED**

**8/2018/23 Quarterly budget review statement 2017/2018 – Report deferred****Resolved:**

That the Chief Financial Officer's report be deferred to the budget meeting on 15<sup>th</sup> June 2018.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**8/2018/24 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Cllr Walford  
**Seconded:** Cllr Martinez  
**CARRIED**

**8/2018/25 Walgett Rural Residential Land Use Strategy - Review****Resolved:**

Council note the above in relation to the review of the Walgett Rural Residential Land use Strategy and anticipate a report to Council in the near future.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Smith  
**CARRIED**

*Clr Murray declared a pecuniary interest and left the meeting at 1:01pm*

**8/2018/26 Naming Of Access Road to Solar Farm**

**Resolved:**

That Council conduct the appropriate public consultation regarding the naming of the access road in compliance with NSW Addressing User Manual – September 2016 and the Roads Regulation Act 2008.

**Moved:** Clr Walford  
**Seconded:** Clr Cameron  
**CARRIED**

*Clr Murray returned to the meeting at 1:04pm*

**8/2018/27 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

That the report by the Director of Environmental Services on matters for brief mention, or information only be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Smith  
**CARRIED**

**8/2018/28 Monthly RMCC works Report from Director Engineering / Technical Services**

**Resolved:**

That Council receive and note the monthly RMCC works report for April 2018.

**Moved:** Clr Martinez  
**Seconded:** Clr Walford  
**CARRIED**

**8/2018/29 Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for April 2018

**Moved:** Clr Smith  
**Seconded:** Clr Martinez  
**CARRIED**

*Clr Martinez left the meeting room at 1:14pm*



**8/2018/30 Matters Generally For Brief Mention or Information Only – Engineering/Technical Services**
**Resolved:**

That Council receives and notes the report for matters generally for Brief Mention or Information Only from the Director of Engineering/Technical Services.

2. Council approve the allocation of funds (\$4620.00) for the completion of the survey for the Shermans Way Realignment from 11.03148.1063.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

**CARRIED**

*Cllr Martinez returned to the meeting room at 1:17pm*

**Questions for Next Meeting**
**Cllr Smith**

Q1: When will the works begin on the Walgett Cemetery (lawn cemetery)? Who will do the planning? – Before any work commences, could we have the local undertaker Mick Ford review plan as well as Councillors?

Q2: Could Shire give a timeframe for work to commence on Collarenebri Lawn Cemetery preparation – e.g. Local community members assisting with removal of shrubs and trees.

Q3: Earl Street maintenance in need of desperate repair from corner of Hebert Street to Queen Street.

**Cllr Murray**

Q1: Can Council investigate the removal of the two permanently parked vehicles on Wee Waa Street in Walgett?

**Cllr Woodcock**

Q1: If there are left over funds from the Lightning Ridge Main Street Beautification project can Council allocate them to works on Opal Street in Lightning Ridge?

**8/2018/31 Move into Closed Session at 1.32pm**
**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Keir

**Seconded:** Cllr Walford

**CARRIED**

#### 8/2018/32 Landfill Management and Operations, Tender Process and Contracts Extensions – Walgett and Lightning Ridge

**Resolved:**

That Council:

1. Extend the existing contracts separately for Landfill Operations & Maintenance of Walgett & Lightning Ridge by five (5) months for completion on 31<sup>st</sup> October 2018 with an option for further extensions to occur and incorporating the phase out and take over period in accordance with the above report and in accordance with the relevant Acts & Guidelines.
2. That Council consider the offer to purchase plant and equipment from David & Greg Lane in accordance with Council's Procurement Policy. That Council staff undertake inspections of the plant and equipment available for purchase and seek information in relation to any upgrades or repairs required prior to making any counter offer.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

**CARRIED**

#### 8/2018/33 Return to Open Session at 1.39pm

**Resolved:**

That Council return to open session.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**CARRIED**

#### 8/2018/34 Adoption of Closed Session Reports

**Resolved:**

That Council adopt the following recommendations of the Closed Committee Reports;

1. Council extend the existing contracts separately for Landfill Operations & Maintenance of Walgett & Lightning Ridge by five (5) months for completion on 31<sup>st</sup> October 2018 with an option for further extensions to occur and incorporating the phase out and take over period in accordance with the above report and in accordance with the relevant Acts & Guidelines.
2. That Council consider the offer to purchase plant and equipment from David & Greg Lane in accordance with Council's Procurement Policy. That Council staff undertake inspections of the plant and equipment available for purchase and seek information in relation to any upgrades or repairs required prior to making any counter offer.

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**

**Close of Meeting**

The meeting closed at 1.39pm

To be confirmed at the meeting of Council to be held on 26 June 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager



### 7.3 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD – 15 JUNE 2018

|                                                                 |
|-----------------------------------------------------------------|
| <b>Minutes of Extra Ordinary Council Meeting – 15 June 2018</b> |
|-----------------------------------------------------------------|

**Recommendation:**

That the minutes of the Extra Ordinary Council meeting held 15 June 2018 having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 15 June 2018



**MINUTES FOR  
EXTRA ORDINARY COUNCIL  
MEETING**

**15<sup>TH</sup> JUNE 2018**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE EXTRA ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL  
HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 15<sup>th</sup> JUNE 2018  
AT 11:05AM**

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Bill Murray  
 Cllr Kelly Smith  
 Cllr Tanya Cameron  
 Cllr Lawrence Walford  
 Don Ramsland (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Bronte Kerr (Minute Secretary)

**9/2018/1 Leave of Absence****Resolved:**

That the leave of absence received from Cllr Turnbull, Cllr Keir and Cllr Taylor are accepted and leave of absence granted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item<br>No. | Pecuniary/<br>Non-Pecuniary | Reason                                             |
|----------------------|-------------|-----------------------------|----------------------------------------------------|
| Cllr K Smith         | 5.2.1       | Pecuniary                   | Relationship to Staff Member – Collarenebri Agency |

**9/2018/2 Outcomes of Community Budget Forums****Resolved:**

That the General Manager's report be received and noted and the integrated planning and reporting documentation as revised be adopted.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Walford  
**CARRIED**

**9/2018/3 Adoption 2018/19 – 2020/21 Delivery Program, 2018/19 Operational Plan And Long-term Financial Plan Including Fees and Charges**

**Resolved:**

1. Adopts the 2018/2019 – 2020/21 Delivery Program, 2018/19 Operational Plan and Budget (as amended), and Long Term Ten (10) Year Financial Plan (As Amended).
2. Adopts Fees and Charges 2018/19 as listed in the Schedule of Fees and Charges with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Waste Management, Water and Sewer Pricing Structure as set out in the Schedule of Fees and Charges

**Moved:** Cllr Cameron

**Seconded:** Cllr Walford

**CARRIED**

**9/2018/4 Making Of the Ordinary Rates for the 2018/2019 Year**

**Resolved:**

That Council resolves in accordance with sections 534 and 535 of the *Local Government Act 1993 NSW*, to make the Ordinary Rates for the 2018/2019 rating year commencing 1st July 2018 as set out in **Table 1** below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the *Local Government Act 1993 NSW*.

**TABLE 1**

| Rates                                                                                                                                                                               |                                        |             |                                   |             |                      |                               |                       |                     |                         |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------|-----------------------------------|-------------|----------------------|-------------------------------|-----------------------|---------------------|-------------------------|----------------------------------------------------------|
| Walgett Shire Council – General Purpose Rates Forecast 2018/2019                                                                                                                    |                                        |             |                                   |             |                      |                               |                       |                     |                         |                                                          |
| Ordinary Rates - Depicting 2.5% General Rate Popping Increase                                                                                                                       |                                        |             |                                   |             |                      |                               |                       |                     |                         |                                                          |
| Order                                                                                                                                                                               | Description                            | No. Areas   | Ad Valorem Amount/Lin for Dollars | Base Amount | Land Value           | 2018/2019 Ad Valorem          | 2018/2019 Base Amount | 2018/2019 Totals    | 2018/2019 Base Amount % | 2018/2019 Average Per Assessment For Rate Popping (2.5%) |
| 1                                                                                                                                                                                   | Walgett Residential                    | 1634        | 0.0188986                         | 205.00      | 10,584,580           | 200,093.15                    | 130,140.00            | 330,233.15          | 39%                     | 510.51                                                   |
| 2                                                                                                                                                                                   | Lightning Ridge Residential            | 943         | 0.0099298                         | 205.00      | 19,704,310           | 195,059.98                    | 131,620.00            | 326,680.00          | 40%                     | 380.77                                                   |
| 3                                                                                                                                                                                   | Collarenebri Residential               | 210         | 0.1150000                         | 205.00      | 451,130              | 51,877.80                     | 40,080.00             | 91,957.80           | 40%                     | 852.04                                                   |
| 4                                                                                                                                                                                   | Burren Junction Residential            | 92          | 0.0428900                         | 205.00      | 179,100              | 24,817.00                     | 14,300.00             | 39,117.00           | 36%                     | 424.97                                                   |
| 5                                                                                                                                                                                   | Centrose Residential                   | 68          | 0.0143000                         | 80.00       | 103,090              | 7,572.11                      | 5,340.00              | 12,912.11           | 41%                     | 184.79                                                   |
| 6                                                                                                                                                                                   | Gambroon Residential                   | 56          | 0.0098000                         | 80.00       | 102,100              | 3,603.72                      | 4,480.00              | 7,133.72            | 44%                     | 180.39                                                   |
| 7                                                                                                                                                                                   | Reservoir/Centre-By-Choice Residential | 37          | 0.1727000                         | 80.00       | 20,300               | 3,485.51                      | 3,480.00              | 6,965.51            | 46%                     | 274.30                                                   |
| 8                                                                                                                                                                                   | Residential - Processed Coal Fields    | 1700        | 0.0053000                         | 300.00      | 4,136,450            | 57,868.40                     | 185,600.00            | 243,468.40          | 34%                     | 390.38                                                   |
| 9                                                                                                                                                                                   | Residential - Mineral Claim            | 0           | 0.0053000                         | 300.00      |                      |                               | 0.00                  |                     |                         |                                                          |
| 10                                                                                                                                                                                  | Residential                            | 83          | 0.0098000                         | 133.00      | 3,940,600            | 27,688.00                     | 13,500.00             | 41,188.00           | 32%                     | 468.39                                                   |
| 11                                                                                                                                                                                  | Walgett Business                       | 173         | 0.0080500                         | 90.00       | 3,001,380            | 34,249.30                     | 37,535.00             | 71,784.30           | 31%                     | 499.95                                                   |
| 12                                                                                                                                                                                  | Lightning Ridge Business               | 110         | 0.0033400                         | 90.00       | 5,800,000            | 45,660.40                     | 36,290.00             | 81,950.40           | 30%                     | 1,158.00                                                 |
| 13                                                                                                                                                                                  | Collarenebri Business                  | 30          | 0.1250000                         | 300.00      | 111,700              | 13,896.14                     | 9,150.00              | 23,046.14           | 40%                     | 790.35                                                   |
| 14                                                                                                                                                                                  | Burren Junction Business               | 23          | 0.0060000                         | 200.00      | 367,150              | 10,418.69                     | 5,865.00              | 16,283.69           | 36%                     | 797.95                                                   |
| 15                                                                                                                                                                                  | Centrose Business                      | 15          | 0.0100000                         | 120.00      | 140,000              | 3,260.20                      | 3,175.00              | 6,435.20            | 40%                     | 276.00                                                   |
| 16                                                                                                                                                                                  | Reservoir/Centre-By-Choice Business    | 3           | 0.0080000                         | 120.00      | 10,000               | 3,121.50                      | 3,080.00              | 6,201.50            | 40%                     | 350.09                                                   |
| 17                                                                                                                                                                                  | Business - Processed Coal Fields       | 44          | 0.0050000                         | 250.00      | 280,880              | 54,982.17                     | 32,740.00             | 87,722.17           | 40%                     | 360.88                                                   |
| 18                                                                                                                                                                                  | Business - Mineral Claim               | 0           | 0.0050000                         | 250.00      |                      |                               | 0.00                  |                     |                         |                                                          |
| 19                                                                                                                                                                                  | Business                               | 105         | 0.0097000                         | 150.00      | 3,675,410            | 24,236.79                     | 10,860.00             | 35,096.79           | 30%                     | 466.77                                                   |
| 20                                                                                                                                                                                  | Rural (Farmstead)                      | 320         | 0.0030770                         | 110.00      | 1,087,316,623        | 3,985,077.59                  | 81,680.00             | 4,066,757.59        | 2%                      | 4,405.30                                                 |
| 21                                                                                                                                                                                  | Rural (pasture) (Farmstead) **         | 0           | 0.0030770                         | 110.00      |                      | 0.00                          | 0.00                  |                     |                         |                                                          |
| <b>Totals</b>                                                                                                                                                                       |                                        | <b>4984</b> |                                   |             | <b>1,249,321,995</b> | <b>4,777,854.13</b>           | <b>795,780.00</b>     | <b>5,573,634.13</b> |                         |                                                          |
| ** Land previously categorised as Rural (pasture) (Farmstead) has been re-categorised as Rural (Farmstead) for 2018/19 in accordance with Council's notification of land transfers. |                                        |             |                                   |             |                      | National Yield                | 5,685,390.43          |                     |                         |                                                          |
|                                                                                                                                                                                     |                                        |             |                                   |             |                      | General Rate Popping Increase | 1,227,564.00          |                     |                         |                                                          |
|                                                                                                                                                                                     |                                        |             |                                   |             |                      | Add Catch-Up Amounts For      | 5,558,281.10          |                     |                         |                                                          |
|                                                                                                                                                                                     |                                        |             |                                   |             |                      | Alternative Yield             | 4,350,125.00          |                     |                         |                                                          |
|                                                                                                                                                                                     |                                        |             |                                   |             |                      | Variation                     | 0                     |                     |                         |                                                          |

### 1. Walgett Residential Rate

A Walgett Residential Ordinary Ad Valorem Amount of 0.0188986 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$205.00 representing 39% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

### 2. Lightning Ridge Residential Rate

A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.0099298 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$205.00 representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

### 3. Collarenebri Residential Rate

A Collarenebri Residential Ordinary Ad Valorem Amount of 0.115 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$205.00 representing 45% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

### 4. Burren Junction Residential Rate

A Burren Junction Residential Ordinary Ad Valorem Amount of 0.04289cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential



within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of \$155.00 representing 36% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

**5. Carinda Residential Rate**

A Carinda Residential Ordinary Ad Valorem Amount of 0.0742 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of \$80.00 representing 41% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

**6. Cumborah Residential Rate**

A Cumborah Residential Ordinary Ad Valorem Amount of 0.00939 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of \$80.00 representing 44% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

**7. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.1717 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the Local Government Act 1993 NSW and having a Base Amount per assessment of \$80.00 representing 46% of the total yield in accordance with section 500 of the Local Government Act 1993 NSW.

**8. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.0851 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$105.00 representing 34% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**9. Residential – Mineral Claim Rate**

A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.0851 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$105.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**10. Residential Rate**

A Residential Ordinary Ad Valorem Amount of 0.0076 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$155.00 representing 32% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**11. Walgett Business Rate**

A Walgett Business Ordinary Ad Valorem Amount of 0.02807 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$305.00 representing 31% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.01224 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$305.00 representing 30% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Ad Valorem Amount of 0.1236 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$305.00 representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Ad Valorem Amount of 0.039 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$255.00 representing 36% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**15. Carinda Business Rate**

A Carinda Business Ordinary Ad Valorem Amount of 0.01618 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$125.00 representing 45% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**16. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.0836 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$125.00 representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**17. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.05557 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$255.00 representing 45% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**18. Business – Mineral Claim Rate**

A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.05557 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$255.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**19. Business Rate**

A Business Ordinary Ad Valorem Amount of 0.00977 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *Local Government Act 1993 NSW* and having a Base Amount per

assessment of \$155.00 representing 38% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**20. Rural (Farmland)**

A Rural (Farmland) Ordinary Ad Valorem Amount of 0.0030877 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the *Local Government Act 1993 NSW*, and having a Base Amount per assessment of \$110.00 representing 2% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**21. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Ad Valorem Amount of 0.0030877 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the *Local Government Act 1993 NSW*, and having a Base Amount per assessment of \$110.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**22.** Resolves in accordance with section 496 (1) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$485.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2018/2019 rating year commencing on 1st July 2018.

**23.** Resolves in accordance with section 496 (2) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$485.00 per service for the provision of domestic waste management services requested to non-rateable residential properties for the 2018/2019 rating year commencing on 1st July 2018.

**24.** Resolves in accordance with section 501 of the *Local Government Act 1993 NSW*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2018/2019 rating year commencing on 1st July 2018. These charges are set out in Council's *Operational Plan – Schedule of Fees and Charges 2018/2019* under the headings Waste Management, Trade Waste Management, Water Supply and Sewerage and are included in **Table 2**.

**TABLE 2**

*Waste Management Charge*

| SERVICE PROVIDED                |           | WASTE MANAGEMENT |
|---------------------------------|-----------|------------------|
|                                 |           | 2018/2019        |
| Waste Management Charge (\$501) | per annum | \$55.00          |

| SERVICE PROVIDED                                       |                   | DOMESTIC WASTE MANAGEMENT |
|--------------------------------------------------------|-------------------|---------------------------|
|                                                        |                   | 2018/2019                 |
| Domestic Waste Collection Charge (\$496) per occupancy | per bin per annum | \$485.00                  |



| SERVICE PROVIDED                              |                   | TRADE WASTE MANAGEMENT |
|-----------------------------------------------|-------------------|------------------------|
|                                               |                   | 2018/2019              |
| 240L MGB Collection - weekly collection       | per bin per annum | \$485.00               |
| 360L MGB Collection - twice weekly collection | per bin per annum | \$1,384.00             |
| 360L MGB weekly Service                       | per bin per annum | \$692.00               |

#### Water Supply Charges

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

| Access Charges                         |                 | 2.50%     |
|----------------------------------------|-----------------|-----------|
| River Water - Walgett and Collarenebri |                 | 2018-2019 |
| 20mm Connection                        | Residential     | 491       |
| 20mm Connection                        | Non Residential | 491       |
| 25mm Connection                        | Residential     | 491       |
| 25mm Connection                        | Non Residential | 766       |
| 32mm Connection                        | Residential     | 491       |
| 32mm Connection                        | Non Residential | 1,236.00  |
| 40mm Connection                        | Residential     | 491       |
| 40mm Connection                        | Non Residential | 1,962.00  |
| 50mm Connection                        | Residential     | 491       |
| 50mm Connection                        | Non Residential | 3,068.00  |
| 75mm Connection                        | Residential     | 491       |
| 75mm Connection                        | Non Residential | 6,730.00  |
| 100mm Connection                       | Residential     | 491       |
| 100mm Connection                       | Non Residential | 11,964.00 |

| Access Charges                                   |                 | 2.50%     |
|--------------------------------------------------|-----------------|-----------|
| Bore Water - Lightning Ridge, Carinda and Rowena |                 | 2018-2019 |
| 20mm Connection                                  | Residential     | 324       |
| 20mm Connection                                  | Non Residential | 324       |
| 25mm Connection                                  | Residential     | 324       |
| 25mm Connection                                  | Non Residential | 504       |
| 32mm Connection                                  | Residential     | 324       |
| 32mm Connection                                  | Non Residential | 828       |
| 40mm Connection                                  | Residential     | 324       |
| 40mm Connection                                  | Non Residential | 1,294.00  |
| 50mm Connection                                  | Residential     | 324       |
| 50mm Connection                                  | Non Residential | 3,021.00  |
| 75mm Connection                                  | Residential     | 324       |
| 75mm Connection                                  | Non Residential | 4,416.00  |
| 100mm Connection                                 | Residential     | 324       |
| 100mm Connection                                 | Non Residential | 7,846.00  |

**Water Consumption Charges**

| USAGE                                            |                      | 5.00%     |
|--------------------------------------------------|----------------------|-----------|
| River Water - Walgett and Collarenebri           |                      | 2018-2019 |
| Filtered Usage Charge                            | per kilolitre >600kl | 0.86      |
| Filtered Usage Charge                            | per kilolitre >600kl | 1.26      |
| Raw Usage Charge                                 | per kilolitre >600kl | 0.29      |
| Raw Usage Charge                                 | per kilolitre >600kl | 0.42      |
|                                                  |                      |           |
| Bore Water - Lightning Ridge, Carinda and Rowena |                      | 2018-2019 |
| Usage Charge                                     | per kilolitre >600kl | 0.29      |
| Usage Charge                                     | per kilolitre >600kl | 0.42      |

**Sewerage Charges**

| SERVICE PROVIDED                                                                                                | SEWERAGE    |           |
|-----------------------------------------------------------------------------------------------------------------|-------------|-----------|
|                                                                                                                 |             | 2018/2019 |
| All properties either connected to or within 75 metres of a Council sewer main and able to connect are charged: |             |           |
| Walgett                                                                                                         | per annum   | \$489.00  |
| Lightning Ridge                                                                                                 | per annum   | \$436.00  |
| Collarenebri                                                                                                    | per annum   | \$520.00  |
| Additional Sewer Connections (per connection)                                                                   |             |           |
| Walgett                                                                                                         | per annum   | \$489.00  |
| Lightning Ridge                                                                                                 | per annum   | \$436.00  |
| Collarenebri                                                                                                    | per annum   | \$520.00  |
| Cistern charges - Applicable to Business categories (per toilet/urinal)                                         |             |           |
| Walgett                                                                                                         | per cistern | \$76.00   |
| Lightning Ridge                                                                                                 | per cistern | \$69.00   |
| Collarenebri                                                                                                    | per cistern | \$69.00   |

**25.** Resolves in accordance with Section 566 of the *Local Government Act 1993 NSW*, to adopt an interest rate on overdue rates and charges for the 2018/2019 rating year commencing on 1st July 2018 of 7.5%, being the maximum rate set by the Office of Local Government.

**Moved:** Cllr Walford  
**Seconded:** Cllr Cameron  
**CARRIED**

*Cllr Smith left the meeting room at 12:08pm*

**9/2018/5 Collarenebri Agency**

**Resolved:**

That the Chief Financial Officers report be received and noted.

**Moved:** Cllr Martinez

**Seconded:** Cllr Walford

**CARRIED**

*Cllr Smith returned to the meeting room at 12:15pm*

**9/2018/6 Quarterly budget review statement 2017/2018**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2018.

**Moved:** Cllr Cameron

**Seconded:** Cllr Martinez

**CARRIED**

**9/2018/7 Collarenebri Swimming Pool: EPA Compliance Issues**

**Resolved:**

That Council notes this report, and resolves to allocate \$45,000 to implement the corrective works.

**Moved:** Cllr Martinez

**Seconded:** Cllr Walford

**CARRIED**

**9/2018/8 Feasibility Study – Roads**

**Resolved:**

That Council engage a consultant to undertake a feasibility study for the Collarenebri – Lightning Ridge Road and investigate other roads to be included in such a proposal.

**Moved:** Cllr Martinez

**Seconded:** Cllr Walford

**CARRIED**

**Close of Meeting**

The meeting closed at 12:25pm

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **8. REPORTS OF COMMITTEES/DELEGATES – Nil**

## 9. MAYORAL MINUTES

The mayoral report will be tabled at the meeting.

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>General Manager</b>               |
| <b>AUTHOR:</b>            | <b>Don Ramsland- General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

| Council's Decision Action Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at June 2018 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register



| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Dpt</b> | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Status</b> |
|-------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 11.02.14    | 2/2014/39  | <p>1. That the content of the report be noted.</p> <p>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock</p> <p>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO        | <p>11.03.14 Matter ongoing.</p> <p>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.</p> <p>20.05.14 Proof of claim lodged with liquidators by lawyers.</p> <p>14.07.14 Proof of claim admitted by liquidators.</p> <p>12.08.14 Awaiting further update.</p> <p>01.12.14 Ongoing.</p> <p>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.</p> <p>24.03.15 Matter ongoing no further update.</p> <p>28.04.15 Matter ongoing – no further update</p> <p>26.05.15 \$200,000 in draft 2015/16 budget</p> <p>23.06.15 Advice received that payment of interim dividend will be made around mid-July.</p> <p>28.07.15 no further update received</p> <p>18.8.15 payment authority provided</p> <p>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.</p> <p>27.10.15 \$19,974.19 received as initial dividend</p> <p>24.11.15 Matter in progress</p> <p>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.</p> <p>18.4.17 Further payment received</p> <p>27.6.17 In progress</p> |               |
| 27.05.14    | 8/2014/21  | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>That the General Manager</p> <p>1. Invite expressions of interest for the development of all or part of the CBD parking area</p> <p>2. Consider submitting a tender price for land adjoining the CBD car park.</p> <p>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.</p>                                                                                                                                                           | GM         | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p> <p>1.06.15 MOU being delayed because of ongoing drought conditions</p> <p>18.11.15 Report to November Meeting</p> <p>31.5.16 Report to May Meeting 2016</p> <p>19.07.16 EOI called closing 25 July 2016</p> <p>25.1.16 EOI lodged</p> <p>5.1.17 applicant drafting up detailed proposal for consideration</p> <p>18.4.17 applicant followed up</p> <p>21.7.17 arranging to meet early August 2017</p> <p>16.10.17 again requested meeting</p> <p>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.</p> <p>19.12.17 The action proposed of drafting a memorandum of understanding be endorsed.</p>                                                                                                                                                                                                                                                                                                                              |               |
| 10.02.15    | 1/2015/11  | <p>That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO        | <p>10.6.15 referred to DCS to undertaken review</p> <p>28.07.15 project yet to commence</p> <p>18.8.15 information to be available for December Meeting</p> <p>24.11.15 Matter not progressed</p> <p>1.4.16 Report to May meeting</p> <p>27.05.16 DA adopted by Council April 2016</p> <p>20.10.16 CFO to review all facility contribution for 17/18 budget</p> <p>27.6.17 In Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |
| 24.03.15    | 2/2015/4   | <p>That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:</p> <p>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.</p> <p>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources &amp; Energy.</p> <p>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.</p> | GM         | <p>20.4.15 Letter to New Minister</p> <p>10.06.15 issue raised with new Minister</p> <p>06.08.15 meeting held with new minister in Sydney</p> <p>18.8.15 Report to August Meeting</p> <p>31.10.15 Trust being established</p> <p>19.07.16 awaiting appointment of industrial chairperson.</p> <p>31.1.17 Crown Lands representatives to address council February council meeting</p> <p>28.2.17 Awaiting Ministerial announcement</p> <p>5.4.17 GM nominate as additional Council delegate</p> <p>16.10.17 awaiting ministerial appointments</p> <p>19.3.18 Appointments gazetted</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 24.03.15 | 2/2015/38  | <p>1. That Council receive and note the report</p> <p>2. That Council endorse the action taken by General Manager to commence the weir raising project</p> <p>3. Resolve the issue of ownership of the weir and approve to raise the weir height.</p>                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>Consultant engaged</p> <p>Site investigation is scheduled on 25-26th June 2015</p> <p>Site investigation for, geotech, REF and Heritage and historical items completed.</p> <p>Detail design is progressing.</p> <p>14.09.15 Detail design of weir is progressing.</p> <p>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.</p> <p>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.</p> <p>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.</p> <p>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.</p> <p>20.10.2017 Council applied for additional funding under SSWP and received invitation for a detailed application.</p> <p>23.11.17 Meeting scheduled for December 2017 to discuss ownership</p> <p>24.1.18 Business case submitted for SSWP funding.</p> |  |
| 24.04.16 | 26/2016/3  | <p>1. That the content of the report be noted</p> <p>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</p>                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | <p>27.05.16 Nil</p> <p>20.10.16 Town Planner developing on master plan for facility</p> <p>27.6.17 In progress</p> <p>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful</p> <p>13.12.17 CFO to investigate alternative funding &amp; design</p> <p>19.4.18 New grant application SCC Round 2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 24.04.16 | 29/2016/3  | <p>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</p> <p>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</p> <p>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p>                            | DES  | <p>7.06.2018. Council received \$30,000 towards strategy review. DES met with DoPE for inception meeting and inception report due to DoPE by 8.07.2018. DoPE will attend Walgett to hold a planning workshop for Councillors in due course.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 31.05.16 | 4/2016/29  | <p>Resolved:</p> <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p>                                                                                                                                                                                                        | DES  | <p>18/02/2018. Legal advice (verbal) has been obtained as to how to proceed with this matter, given the costs involved in resolving the issue. A further report is required to Council for action.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 26.07.16 | 14/2016/8  | <p>That the General Manager's report with regards the Fixing Country Roads Programme:</p> <p>1. Be received and noted.</p> <p>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.</p> <p>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.</p> <p>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.</p> | GM   | <p>30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103</p> <p>18.4.17 Councils bid for SR103 on short list for funding</p> <p>1.8.17 5.4 million approved awaiting funding agreement before proceeding</p> <p>16.10.17 Awaiting funding agreement</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 25.10.16 | 11/2016/18 | <p>1. That Council receive and note the Collarenebri Cricket Pitch Report.</p> <p>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri</p>                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | <p>2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.</p> <p>27.6.17 In progress</p> <p>18.4.18 Investigations under way to place new pitch at School Oval</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 22.11.16 | 12/2016/24 | <p>1. Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p>                                                                                                                                                                       | DES  | <p>7.06.2018 New Concept Report for Walgett CBD upgrade report currently being developed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

WALGETT SHIRE COUNCIL AGENDA – 26 June 2018 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | 4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.                                                                                                                                                                                                                                                                       |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                               | DES  | 7.06.2018 – Public consultation period complete. Impact Enviro. To present results to Council on 26.06.2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.03.17 | 1/2017/27  | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                              | DES  | 7.06.2018 – Council at the May meeting agreed to attend a Skype meeting with RFS. DES awaiting confirmation from RFS as to a suitable date for the meeting to occur.                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 28.03.17 | 1/2017/28  | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street<br>Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                           | DES  | Council has lodged a grant for the proposed works under Stronger Country Communities Program.<br>8.2.18 Works to commence Feb 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 28.04.17 | 3//2017/5  | Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                                          | GM   | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Regional Growth Funding proposal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 28.04.17 | 3/2017/22  | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | DETS | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.<br>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.<br>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.<br>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.<br>12.04.18 DETS meets Lees's and all agree on Option 2. |  |
| 28.04.17 | 3/2017/25  | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO  | 27.6.17 In Progress – Request for Engineers Report<br>13.12.17 Engineers report required<br>5.2.18 waiting on information from structural engineer<br>18.4.18 Engineer inspected facility, costing and report underway                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 23.5.17  | 4/2017/18  | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                          | CFO  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed<br>18.4.18 Report due for May 2018 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 23.5.17  | 4/2017/23  | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                               | DES  | 7.06.2018 – New concept under consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 23.5.17  | 4/2017/31  | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                | GM   | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG<br>28.02.18 no decision by Western Division                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 23.5.17  | 4/2017/34  | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                         | CFO  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan<br>18.4.18 Project postponed until November 2018.<br>18.4.18 RFQ to be issued and contractor engaged prior to October 2018                                                                                                                            |  |
| 29.06.17 | 6/2017/19  | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees                                                                                                                                                                                                                                                                                                                                                                                       | GM   | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | 5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.                                                                                                                                                                                                                                                                            |  |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br>And further that<br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | CFO  | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements<br>22.11.17 In progress<br>5.2.18 Representatives from WDSC met with Council staff & Environmental Services                                                                                                                                                                          |  |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM   | 22.8.17 Advised GrowerCo of Council's approval – requested invoice<br>23.11.17 Awaiting invoice for payment                                                                                                                                                                                                                                                                            |  |
| 22.08.17 | 8/2017/29 | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.<br>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property.<br>7.12.17 Discussion with Brian, Nathan & Sue Lees<br>12.04.18 DETS meets Lees's and all agree on Option 2. |  |
| 22.08.17 | 8/2017/33 | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;<br>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and<br>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.<br>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM   | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRs review<br>20.03.18 Review to be tabled at March 2018 Meeting                                                                                                                                                                                        |  |
| 26.09.17 | 9/2017/25 | That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey<br>30.03.18 Cadastral survey completed                                                                                                                                                                                                     |  |
| 26.09.17 | 9/2017/26 | 1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 5.11.17 Quote received for cadastral survey<br>10.1.18 Quote accepted                                                                                                                                                                                                                                                                                                                  |  |

WALGETT SHIRE COUNCIL AGENDA – 26 June 2018 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                |          |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme.                                                                                                                                                                                                                                                       | DETS | 8.10.17 Council lodges EOI under SSWP<br>9.1.18 Council invited for detailed application<br>26/02/2018 Detailed application submitted.                                                                                                                         |          |
| 26.09.17 | 9/2017/29  | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO  | 18.10.17 Quotations underway<br>13.12.17 Waiting on engineers specifications<br>5.2.18 New quotations underway<br>18.4.18 Existing shade to be removed and a purchase order to be issued to contractor for construction                                        |          |
| 24.10.17 | 10/2017/20 | 1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:<br>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.<br>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.<br>c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.<br>d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.<br>2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri. | DES  | 7.06.2018 – acquittals submitted to OEH and finalised.                                                                                                                                                                                                         |          |
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections                                                                                                                                                                                                                                                                             | DETS | 8.11.17 Traffic counters installed on Carinda Road.<br>13.12.17 Signs are currently being installed on the Carinda road, will be complete by Christmas.<br>15/12/2017 Traffic counter's installed on both roads.                                               |          |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                                                                                                                                                                                                                                                                                              | DES  | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing.<br>8.2.18 Works have been stopped. Advice to be received from NSW Police.                                        |          |
| 28.11.17 | 11/2017/14 | That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.                                                                                                                                                                                                                                                                                                                                                                                                     | GM   |                                                                                                                                                                                                                                                                |          |
| 28.11.17 | 11/2017/25 | That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                             | DES  | 8.2.18 Deferred conditions have been met by the applicant. Construction certificates for both premises are lodged.<br>18.04.2018 – deferred conditions have been complied with and CC's for both applications issued, Works have commenced and well under way. | COMPLETE |
| 28.11.17 | 11/2017/26 | That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                             | DES  | 8.2.18 Deferred Conditions have been met. Consents are now in force.<br>18.04.2018 – deferred conditions have been complied with and CC's for both applications issued, Works have commenced and well under way.                                               | COMPLETE |
| 28.11.17 | 11/2017/37 | That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES  | 12.12.17 Crown Lands notified Council that license not likely before end of 2017.<br>Council applied for EOF to Restart NSW.                                                                                                                                   |          |
| 28.11.17 | 11/2017/3  | 1. That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                                                                                                                                            | DETS | Safety case lodged with CASA<br>28/02/2018 Crownlands license received.<br>30.03.18 IWI installed                                                                                                                                                              |          |
| 19.12.17 | 12/2017/2  | Richard Buckley of Nes's Pudding Dam inc – letter received<br>Council deferred for consideration at the February meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DES  | 7.06.2018 – to be referred to DETS for action.                                                                                                                                                                                                                 |          |
| 19.12.17 | 12/2017/11 | Local Government Refroms – Joint Organisation Announcements<br>WSC consider joining a Joint Organisation once it has the opportunity to review both the new legislation and supporting regulations and had discussion with surrounding Councils                                                                                                                                                                                                                                                                                                                                                                                                                                 | GM   | Report to February Meeting                                                                                                                                                                                                                                     |          |
| 19.12.17 | 12/2017/16 | Place naming request Burren Junction Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES  | 7.06.2018 – GNB advised initial approval of the park naming, subject to their own consultation. TBA further.                                                                                                                                                   |          |
| 19.12.17 | 12/2017/24 | Walgett CBD Car Park – From the GM report – action proposed of drafting a memorandum of understanding be endorsed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM   | MOU being drafted                                                                                                                                                                                                                                              |          |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |                                                                                                                                               |          |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO          | 5.2.18 Proposal in the planning phase                                                                                                         |          |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.<br>2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. | GM/<br>CFO   | 19.03.18 ongoing                                                                                                                              |          |
| 13.02.18 | 2/2018/20  | That Council transfer \$20,000 from the Burren Junction Hall capital allocation in 17/18 to the Burren Junction Hall Toilet project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | CFO          | 18.4.18 to be transferred at 31 <sup>st</sup> March 2018                                                                                      |          |
| 13.02.18 | 2/2018/25  | That Council approve Development Application 2017/033 for a field study centre with short term accommodation and associated infrastructure on Lot 2, Section 40, DP 758612 subject to the conditions detailed in the Director of Environmental Services report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DES          |                                                                                                                                               | COMPLETE |
| 13.02.18 | 2/2018/26  | Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information and<br>1. Council invite a representative from the Department of Planning to address Council on future requirements<br>2. That a report be prepared for Council's March, 2018 meeting in respect of scavenger rights at the landfill areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES          | 18.04.2018 DoPE to advise further on planned information session.<br>18.04.2018 Report for scavenging presented to March meeting for noting.  | COMPLETE |
| 13.02.18 | 2/2018/32  | That the report on the Glengarry, Grawin, Sheeppark Miners Association Inc be deferred till March 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | CFO          | 18.4.18 GM to report to April 2018 meeting                                                                                                    |          |
| 13.02.18 | 2/2018/33  | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council.                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS/<br>DES | 15.02.18 Applicant advised of resolution<br>7.06.2018 – GIS Continuing to map illegal water connections to be provided to DETS in due course. |          |
| 27.03.18 | 3/2018/16  | 1. That Council formally agree to the membership of Mr. Owen Hardy, Ms. Angie Kersten and Mr Brett Stevens to the Burren Junction Bore Bath 355 Committee.<br>2. A report on fee collection to be prepared for April, 2018 meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO          |                                                                                                                                               |          |
| 27.03.18 | 3/2018/23  | 1. That Council endorses decision to move kerb and gutter work from Opal Street (Kaolin – Morilla St) to Brilliant Street (Kaolin – Morilla St).<br>2. That Council endorses decision to replace kerb and gutter with spoon drain for Morilla Street (Brilliant – Gem St).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS         |                                                                                                                                               |          |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS         |                                                                                                                                               |          |
| 01.05.18 | 5/2018/7   | Can a feasibility study be undertaken into the provision, by Council, of a bus to transport high school students on a daily basis from Walgett to Lightning Ridge High School.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM           |                                                                                                                                               |          |
| 01.05.18 | 5/2018/8   | That the contract for the Walgett/Collarenebri Swimming Pool be extended to include school holidays eg. Easter, End of Term I and term III and also investigate the option of including the Walgett Bore baths into the contract during the winter season.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO          |                                                                                                                                               |          |
| 01.05.18 | 5/2018/20  | Council note the above report in relation to a three month trial with North West Vets to provide euthanasia services to Council and anticipate a summary of the trial to be tabled in a full report to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DES          | 7.06.2018 – trial still under way.                                                                                                            |          |
| 01.05.18 | 5/2018/21  | Rename the Burren Junction Park to 'Coronation Park' as it is the most frequently suggested name by the community and include the words 'kindly donated by Bill Finley' on the plaque.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES          | 7.06.2018 – Awaiting final response from GNB.                                                                                                 |          |

WALGETT SHIRE COUNCIL AGENDA – 26 June 2018 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                             |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------|--|
| 01.05.18 | 5/2018/28 | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                                                                                                                                                                                                                                                                                                           | GM   |                                                                                             |  |
| 01.05.18 | 5/2018/29 | That Council commence a dialog in relation to the dedication of “backbone” tracks on the opal fields as public roads by DoL under the care and control of Walgett Shire Council with funding sourced by Department of Resources and Energy through mineral claims/licences be made available to Walgett Shire Council for routine maintenance.                                                                                                                                                                                                                                                                                                                                                                                     | GM   |                                                                                             |  |
| 01.05.18 | 5/2018/30 | 1. That Council accepts the revised tender for RFT18/003 from Murray Constructions in the sum of \$1,590,256 including GST to design and construct an 80m long bridge, in accordance with the specifications forming part of the tender document, AND<br>2. That Council resolves to allocate an additional \$760,000 from loan funds to complete the project.<br>3. Council borrow the difference between unspent loan funds and the Council contribution required as a new loan.                                                                                                                                                                                                                                                 | DETS |                                                                                             |  |
| 22.05.18 | 8/2018/9  | That Council development of a footpath policy for all towns and villages in the Shire.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DES  | 7.06.2018 – DES currently developing footpath policy to embody a number of footpath issues. |  |
| 22.05.18 | 8/218/14  | That Council agree to partner in the State Government’s proposal to re-introduce RPT air services to the Shires of Walgett, Bourke and Cobar.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GM   |                                                                                             |  |
| 22.05.18 | 8/2018/15 | That Walgett Shire consider accepting the offer to join the Association of Mining and Energy Related Councils (NSW) Incorporated at an annual cost of \$7,630.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM   |                                                                                             |  |
| 22.05.18 | 8/2018/16 | Northern Joint Organisation – Membership<br>Refer To Minutes For Full Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | GM   |                                                                                             |  |
| 22.05.18 | 8/2018/27 | That Council conduct the appropriate public consultation regarding the naming of the access road in compliance with NSW Addressing User Manual – September 2016 and the Roads Regulation Act 2008.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DES  | 7.06.2018 – public consultation process underway.                                           |  |
| 22.05.18 | 8/2018/32 | 1. Extend the existing contracts separately for Landfill Operations & Maintenance of Walgett & Lightning Ridge by five (5) months for completion on 31 <sup>st</sup> November 2018 with an option for further extensions to occur and incorporating the phase out and take over period in accordance with the above report and in accordance with the relevant Acts & Guidelines.<br>2. That Council consider the offer to purchase plant and equipment from David & Greg Lane in accordance with Council’s Procurement Policy. That Council staff undertake inspections of the plant and equipment available for purchase and seek information in relation to any upgrades or repairs required prior to making any counter offer. | DES  | 7.06.2018 – LR and Walgett contracts have been extended with D & G Lane for five months.    |  |



## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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### **Summary:**

Copies of weekly circulars published in 2018 received from Local Government NSW since the last Council meeting have been distributed to Councillors. The Local Government weeklies are emailed to Councillors when published from LGNSW.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### 18 May 2018

- RH Dougherty Awards
- NSW Local Roads Congress
- Local Government Aboriginal Network Conference

#### 25 May 2018

- Cladding Taskforce Update
- Motor Vehicle Costs

#### 1 June 2018

- New National B-double Notice
- Cricket Legacy Fund
- Variation to the Local Government (state) Award 2017

#### 8 June 2018

- Local Government Week Awards Evening 2018
- Get Ready for NAIDOC Week

#### 25 June 2018

- New Rules for Short- Term letting
- Litter Congress 2018

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Weekly's received from the Local Government NSW                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars dated 18/05/18, 25/05/18, 1/06/18, 8/06/18 &amp; 25/06/18 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Copies of circular received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 18-18 2018/19 Determination of the Local Government Remuneration Tribunal
- 18-17 End of Year Financial Reporting 2017-18
- 18-16 Increase to companion animal registration fees in line with CPI
- 18-15 Commencement of the Crown Land Management Act 2016
- 18-14 Auditor General's report to Parliament on the 2016-17 financial audits of NSW Councils
- 18-13 Local Government Skills Strategy

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular No 18-18, 18-17, 18-16, 18-15, 18-14 and 18-13 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                               |
|-----------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-13 / 18 May 2018 / A591748                                                                     |
| <b>Previous Circular</b>    | n/a                                                                                                           |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Specific business areas                                  |
| <b>Contact</b>              | Jaleen Caples - 0472 817 148 / <a href="mailto:jaleen.caples@olg.nsw.gov.au">jaleen.caples@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                            |

### Local Government Skills Strategy

- The Local Government Skills Strategy (LGSS) is being rolled out to councils across the State following a successful pilot program.
- The program provides local councils with better access to quality professional training to help them meet the demands of a modern local government environment.
- Councils can now access funding and participate in the program as part of the NSW Government's commitment to support local councils to enhance their workforce capability.
- The LGSS was developed by Training Services NSW (TSNSW) within the NSW Department of Industry and the Office of Local Government (OLG).
- The objectives of the LGSS are:
  - to facilitate pre vocational training programs targeting local government skill priorities;
  - to encourage and support councils to increase their intake of apprentices and trainees, including upskilling their supervisors and managers; and
  - to facilitate training in skill priority areas for existing local government employees.

#### What's new or changing

- The LGSS is being expanded across the state following a successful pilot program in five regions (Central West, Illawarra, Namoi, Northern Rivers, Western Sydney).
- A total of \$4.6 million is available to councils across the state.
- The program supports councils to deliver vocational training to prospective, new and existing employees.
- The training will be delivered under the [Smart and Skilled](#) program.

#### What this will mean for your council

- Councils should strongly consider participation in the LGSS especially in pre vocational programs such as work experience opportunities, leading to apprentices and trainees.
- Councils need to have documented the capability need and the funds required as well as the expected benefits.

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- Councils need to identify a relevant Smart and Skilled training provider who can deliver the desired training. Regional TSNSW managers can assist in situations where an appropriate approved provider cannot be found.
- Councils are encouraged to talk regionally about development needs to promote economies of scale and collaboration and work through their regional TSNSW manager.
- Councils should seek advice from OLG and TSNSW to support optional outcomes. OLG and TSNSW will share best practice models and learnings from the pilot and across the State.

**Key points**

- Councils can enhance their workforce capabilities and ensure the needs of the community are better served through this program.
- Councils should consider current and future skills gaps as well as new and emerging job functions when applying for funding under the LGSS.
- Councils should collaborate, wherever possible, to ensure optimal outcomes for every development opportunity.

**Where to go for further information**

- OLG project coordinator Jaleen Caples ([Jaleen.caples@olg.nsw.gov.au](mailto:Jaleen.caples@olg.nsw.gov.au) 0472 817 148) will be in contact with councils shortly to determine interest in participating in the program.
- Further information is available on the [NSW Department of Industry](#) website.



**Tim Hurst**  
**Acting Chief Executive**





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## Circular to Councils

|                             |                                              |
|-----------------------------|----------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-14 / 22 May 2018 / A588684    |
| <b>Previous Circular</b>    | NA                                           |
| <b>Who should read this</b> | General Managers / All Council finance staff |
| <b>Contact</b>              | Performance Team / 02 4428 4100              |
| <b>Action required</b>      | Information                                  |

### Auditor General's report to Parliament on the 2016-17 financial audits of NSW Councils

#### What's new or changing

- The Auditor-General for NSW has tabled a report to Parliament commenting on the audit of NSW councils' 2016-17 financial statements.

#### What this will mean for your council

- Councils are encouraged to review the report and continue working towards strengthening governance, financial management and reporting in the local government sector.
- Councils are also encouraged to engage early and work with their auditors to continue to improve the quality and timeliness of financial reporting.

#### Key points

- The report provides an independent assessment of the financial health of the Local Government sector. It identifies the common challenges that councils face and the opportunities to improve financial management and reporting.
- Key findings and recommendations within the report include the need for the sector to:
  - improve the overall quality and timeliness of financial reporting;
  - improve the accuracy of asset management and accounting practices and conduct asset valuations earlier; and
  - improve its governance and internal control mechanisms.
- The Office of Local Government has noted the Auditor-General's findings and recommendations and will continue to work with councils, the Auditor-General and the Audit Office of NSW.

#### Where to go for further information

- A copy of the Auditor-General's report on Local Government 2017 is available on the Audit Office of NSW website at: [www.audit.nsw.gov.au/news/report-on-local-government-2017-and-data-visualisation](http://www.audit.nsw.gov.au/news/report-on-local-government-2017-and-data-visualisation).
- The Code of Accounting Practice and Financial Reporting (Code) (Update 26) was issued on 18 April 2018.
- The code is available at: [www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/accounting-practice](http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/accounting-practice).

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## Circular to Councils

|                             |                                                                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-15 / 1 June 2018 / A590823                                                                                           |
| <b>Previous Circular</b>    | N/A                                                                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / Crown Land Management staff                                                                        |
| <b>Contact</b>              | Mr Glen Colley / Policy Team - 1300 117 784<br><a href="mailto:councilcrownland@olg.nsw.gov.au">councilcrownland@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information and Implementation                                                                                                      |

**Commencement of the *Crown Land Management Act 2016*****What is new or changing?**

- The Minister for Lands and Forestry, the Hon. Paul Toole MP today announced that the *Crown Land Management Act 2016* (CLM Act) will commence on **1 July 2018**.

**What this will mean for your council**

- Local councils will commence management of Crown reserves under the *Local Government Act 1993* from 1 July, and must be ready to start the transition to the new requirements from that date.

***Resources and support material are being provided to councils***

- In recent months, the Office of Local Government (OLG) and Department of Industry have produced a range of materials to support councils in their preparations, including newsletters, webinars and FAQs.
- Two important resources were recently provided to councils:
  - An Interim Schedule of Crown Reserves was distributed to each council to help complete the preparatory work of classifying and categorising Crown Reserves; and
  - A webcast on the Classification and Categorisation of Crown Reserves by councils was hosted by OLG and the Department of Industry on 29 May 2018. A recording of the webcast is now available on OLG's Crown Lands page: [www.olg.nsw.gov.au/content/council-crown-land-managers-resources](http://www.olg.nsw.gov.au/content/council-crown-land-managers-resources). The Guidelines discussed in the webcast and a Question and Answer document will be uploaded in the near future.
- Further key support materials for councils will be rolled-out over the coming months, as set out in the table below:

|                  |                                                                                                                                                                                                                                                                                                                                                     |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>June 2018</b> | <ul style="list-style-type: none"> <li>Release of Classification and Categorisation of Crown Reserves guidelines and webcast Q&amp;As.</li> <li>Release of guidance material on plans of management (PoM) preparation under the <i>Local Government Act 1993</i>.</li> <li>Webinar on PoM framework, funding and transition preparation.</li> </ul> |
| <b>July 2018</b> | <ul style="list-style-type: none"> <li><b>Commencement of CLM Act (1 July)</b></li> <li>Release of Crown land reserve manager portal (phase 1) for councils for formal use in management of Crown reserves.</li> </ul>                                                                                                                              |



|                    |                                                                                                                                                                                                                  |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>August 2018</b> | <ul style="list-style-type: none"> <li>• Distribution of PoM funding to councils.</li> <li>• OLG to host regional, face-to-face training sessions for council Crown land managers on PoM development.</li> </ul> |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

- It is very important that council staff engage with the materials provided, to ensure councils meet their legislative requirements. Details of upcoming resources will be made available on the OLG Crown land webpage ([www.olg.nsw.gov.au/crownland](http://www.olg.nsw.gov.au/crownland)) in the coming days and weeks.
- Until the CLM Act commences on 1 July, Crown reserves continue to be administered in accordance with existing legislation - *Crown Lands Act 1989* - with no changes for existing reserve trusts, lessees, licence holders or others with an interest in Crown land.

#### ***Native title manager training***

- A key change to the way councils manage Crown land under the CLM Act will be the requirement for each council to employ or engage a trained native title manager who will be responsible for providing advice on certain dealings for land that may be affected by native title.
- An initial round of NSW Government-funded native title training was delivered by the Crown Solicitors Office in November 2017 and a further round of training was delivered in May 2018. Participants have been provided with a tailored training package and handbook to support compliance with the CLM Act and native title legislation.
- Following satisfactory completion of the training, those participants are now qualified as native title managers for the purposes of the CLM Act.
- Planning is underway to make further native title manager training available following commencement of the CLM Act. More details will be provided soon.

#### ***Plans of management (PoM) funding***

- The NSW Government has allocated \$7 million in funding to support councils prepare PoMs for Crown land.
- Council Crown land managers must ensure that a compliant PoM is adopted for all Crown land that they manage as community land within three years of the commencement of Part 3 of the CLM Act on 1 July 2018.
- All councils are eligible for the funding, which will be distributed by OLG after the CLM Act commences.
- Funding will be delivered using an equitable and relative-needs-based apportionment methodology, developed in consultation with the Council Reference Group. The methodology will be based on each council's resourcing requirements and capacity to deliver PoMs.
- To support equitable distribution of the funds, there is a base level of funding set at \$30,000 and a funding cap of \$100,000.
- The funding is intended to help councils fund preparation of legally compliant plans of management. Councils can also draw on other resources to fund the preparation of PoMs (e.g. through general revenue, Crown reserve proceeds and by applying for grants under the Crown Reserves Improvement Fund Program—formerly the Public Reserves Management Fund).
- From June 2018, OLG and Department of Industry will provide other resources to assist councils develop PoMs within the statutory period, including guidance, templates and training.
- Councils will be informed of the allocation prior to commencement of the CLM Act on 1 July 2018. Funding is expected to be allocated in August 2018.

**New transitional arrangements announced**

- The Government is providing an additional 12-month transition period for councils and corporate entities managing Crown reserves. This recognises that these organisations may need additional time to make the necessary operational changes, such as updating financial, banking, tax and insurance details associated with their reserve trusts.
- The existing reserve trust structure will therefore be kept in place until 1 July 2019.
- The transition period only applies to the reserve trust layer for council and corporate entities.
- The transition period does not delay the requirement to comply with all other provisions of the CLM Act, which will commence on 1 July 2018.
- To assist with monitoring and implementing the new framework for the management of Crown lands, the first Crown Land Commissioner (the Commissioner) will be appointed under the CLM Act.
- The Commissioner will play a key role in maintaining transparency and open communication regarding the management of Crown land.
- Once appointed, the Commissioner will work with the Government and stakeholders, providing independent advice to support the successful implementation and transition to the CLM Act.

**Where to go for further information**

- For further information about the impending legislation, including support materials and details of upcoming training and events visit OLG's Crown Land webpage [www.olg.nsw.gov.au/crownland](http://www.olg.nsw.gov.au/crownland).
- General enquiries about OLG's Crown Land support project should be directed to 1300 117 784 or by email to [councilcrownland@olg.nsw.gov.au](mailto:councilcrownland@olg.nsw.gov.au).
- Council Crown land management staff are also strongly encouraged to sign-up to OLG's eNewsletter and closed Facebook group to keep up to date with the latest information regarding support and events. Council staff can sign up for these resources at <http://www.olg.nsw.gov.au/content/council-crown-land-managers-enewsletter-and-facebook-page-registration>.



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## Circular to Councils

|                             |                                                                                                                        |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 18-16 / 7 June 2018 / A587284                                                                                          |
| <b>Previous Circular</b>    | 13-54                                                                                                                  |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Companion Animal Enforcement and Administration Officers          |
| <b>Contact</b>              | Program Delivery Team – (02) 4428 4100 or 1300 134 460<br><a href="mailto:pets@olg.nsw.gov.au">pets@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                                   |

**Increase to companion animal registration fees in line with CPI****What's new or changing**

- From 1 July 2018 cat and dog lifetime registration fees will increase in line with the Consumer Price Index as required by the *Companion Animals Regulation 2008* and outlined in Circular to Councils 13-54.

**What this will mean for your council**

- The new fees are:
  - Desexed animal: **\$57** (from \$55)
  - Animal under 6 months not desexed: **\$57** (from \$55)
  - Non-desexed animal: **\$207** (from \$201)
  - Breeder (Recognised) concession: **\$57** (from \$55)
  - Pensioner concession (desexed animal only): **\$24** (from \$23)
  - Pound/Shelter animal 50% discount (desexed): **\$28.50** (from \$27.50)

**Key points**

- A notice under the *Companion Animals Regulation 2008* specifying the new fees has been issued – see the Notification-Gazette for the week beginning 28 May 2018.
- The Companion Animals Register has been modified to allow councils to apply the new lifetime registration fees from 1 July 2018.
- The NSW Pet Registry has also been updated to include the new fees for online registration fee payments made by pet owners from 1 July 2018.
- Both the old and new fee structures will be maintained on the Companion Animals Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (i.e. where fees have been receipted before 1 July 2018 but not entered on the Register).
- The current R2 – Lifetime Registration form can still be used as the references to the fee amounts were previously removed.





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## Circular to Councils

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-17 / 8 June 2018 / A588980                                                            |
| <b>Previous Circular</b>    | 17-27                                                                                                |
| <b>Who should read this</b> | General Managers / Finance & Rating Staff                                                            |
| <b>Contact</b>              | Performance Team / 02 4428 4100 / <a href="mailto:finance@olg.nsw.gov.au">finance@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Councils to apply the 2017-18 end of year financial reporting arrangements.                          |

### End of Year Financial Reporting 2017-18

#### What's new or changing

- End of year financial reporting information has been updated for 2017-18.

#### What this will mean for your council

- Councils need to review the attached end of year financial reporting information and apply it when completing their Financial Statements and their Financial Data Return (FDR).

#### Key points

- Annexure 1 provides information to assist councils prepare their 2017-18 Financial Statements.
- The Office of Local Government (OLG) will issue the FDR worksheets in the new financial year.
- The Financial Statements and FDR are to be sent electronically to OLG by **31 October 2018**. Detailed instructions on how and where to email these are included in the Annexure.
- GST certificates should be emailed to [finance@olg.nsw.gov.au](mailto:finance@olg.nsw.gov.au) (see Circular 11-23).

#### Where to go for further information

- The *Code of Accounting Practice and Financial Reporting* (Update No. 26) is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Code of Accounting Practice and Financial Reporting Circular 18-10, issued 18 April 2018.

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## Annexure 1

### 1. Submission of Financial Statements

- The General Purpose Financial Reports, Special Purpose Financial Reports, Special Schedules and the Auditor's Report to be formatted into a single PDF document, titled using the format: "Council name – Financial Statements – 2017-18".
- Submit by **31 October 2018** to [finance@olg.nsw.gov.au](mailto:finance@olg.nsw.gov.au).
- Extension requests need to be from the General Manager and addressed to the Acting Chief Executive, Office of Local Government. These are due by COB 17 October 2018. These may be emailed to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

### 2. Code of Accounting Practice and Financial Reporting (Code) – Update No. 26

- The Code must be used to prepare annual financial statements in accordance with the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2005*.
- The Code and supporting materials are available on the Office of Local Government (OLG) website at <http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/accounting-practice>.
- Contact Performance Team on 02 4428 4100 for a Microsoft Word version.

### 3. Financial Data Return (FDR)

- The 2017-18 FDR will be emailed separately to Finance Managers early in the new financial year.
- Submit by **31 October 2018** to [fdr@olg.nsw.gov.au](mailto:fdr@olg.nsw.gov.au).
- The FDR should be accurate and align with the audited financial statements.
- Information from the FDR will be used in the published Time Series Data.

### 4. Statement by Councillors and Management

- The Code requires a Statement by Councillors and Management.
- The Statement in the approved form is in the Code.
- Councils' auditors may require the Statement to be re-signed closer to the date the audit opinion is issued, where there have been significant changes to the financial statements approved for submission to audit.

### 5. Quality and Timeliness of Financial Reporting

- Councils are encouraged to improve the overall quality and timeliness of financial reporting by engaging early with their auditors to establish an agreed audit timetable. This process should identify areas that need to be considered and resolved before the end of year process.
- Councils' should ensure early commencement and completion of asset revaluations.

### 6. New Accounting Standards and the impact for Councils

- Councils are encouraged to familiarise themselves and be prepared for the introduction of new Australian Accounting Standards.
- Information relating to forthcoming changes to AASB 9 Financial Instruments, AASB 16 Leases, AASB15 Revenue from Contracts with

Customers and AASB 1058 Income for Not-for-Profit entities was included in OLG's 2018 Financial Reporting Roadshow.

- Additional information is available from the Australian Accounting Standards Board at [www.aasb.gov.au](http://www.aasb.gov.au).
- Guidance on the adoption of AASB124 Related Party Disclosures is provided within Appendix I of the Code.

#### **7. Fair Value**

- Fair value assessments need to be conducted annually.
- Adequate documentation needs to be available the auditors.
- The necessary documentation should be agreed with the auditor prior to year-end.
- Restrictions on asset use, especially for community land and land under roads, should be taken into account when assessing valuation.
- NSW Valuer General's valuations may be used to represent fair value of community land. Councils will then need to separately consider any improvements made to community land in the overall fair value assessment.

#### **8. Indicative Rates for the Purpose of Discounting Cash Flows (Employee Benefits)**

- Employee benefit liabilities expected to be settled more than 12 months after the reporting date must be measured using market yields of Government Bonds - AASB 119 (Employee Benefits).
- Indicative rates of National Government Bonds (Treasury Bonds) are provided on the Reserve Bank website [www.rba.gov.au](http://www.rba.gov.au) by searching "indicative rates".

#### **9. Index Rates for Water and Sewer**

- Councils should use the most current index rates for water and sewer assets.
- DPI Water releases index rates for water and sewer assets at [www.water.nsw.gov.au](http://www.water.nsw.gov.au).

#### **10. Domestic Waste Management (DWM) – Audit of Reasonable Costs**

- Will not be audited for the 2017-18 year, however councils are required to calculate the reasonable costs charges for domestic waste.
- When this reporting requirement is reviewed, OLG will develop specific guidance for calculating and reporting the charges.

#### **11. Note for merged councils**

- Merged councils are required to comply with Code 26 for the year ended 30 June 2018.
- Comparative figures are required (except for related party disclosures).
- Further information is included on page A-5 of the Code.

#### **12. Infrastructure ratios**

- Building and Infrastructure Renewal Ratio (BIRR) is calculated based on renewal expenditure on specific infrastructure assets identified in Special Schedule 7 (SS7) – Report on infrastructure assets as documented in the Code.
- Other assets classes, including Work in Progress (WIP) should not be included in the infrastructure ratio calculations.



**13. Restricted funds**

- Section 409 (3) of the Act states that money received as a result of the levying of a special rate or charge may not be used for purposes other than for which the rate or charge was levied. In this case, money received for water or sewer purposes cannot be used within the General Fund.
- Section 410 of the Act requires Ministerial approval to lend (by way of an internal loan) money that is not yet required for the purpose for which it was received.

**14. Council entities**

- Section 358 of the Act requires councils to obtain Ministerial consent before forming or participating in the formation of a corporation or other entity, or acquire a controlling interest in a corporation or other entity.
- In this section of the Act, entity means any partnership, trust, joint venture, syndicate or other body (whether or not incorporated).





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## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 18-18 / 13 June 2018 / A597665                                                                   |
| <b>Previous Circular</b>    | 17-08                                                                                            |
| <b>Who should read this</b> | Councillors / General Managers                                                                   |
| <b>Contact</b>              | Council Governance Team – 4428 4100 – <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                             |

### 2018/19 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2.5% to mayoral and councillor fees for the 2018/19 financial year, with effect from 1 July 2018.
- The Tribunal also reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The categories enable the Tribunal to determine the maximum and minimum amounts of fees to be paid to mayors and councillors in each of the categories.
- The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time.

#### What this will mean for your council

- Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2018/19 financial year.

#### Key points

- The level of fees paid will depend on what category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

#### Where to go for further information

- The Tribunal's report and determination is available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) and on the NSW Remuneration Tribunal's website [www.remtribunals.nsw.gov.au](http://www.remtribunals.nsw.gov.au).

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#### 11.1.4 MONTHLY CALENDAR JUNE – AUGUST 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Councillor's monthly calendar from June - August 2018 is provided.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meetings listed.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar June – August 2018                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period June - August 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

2018

JUNE

| SUN                                                             | MON                                                               | TUE                                                             | WED                                                   | THU               | FRI                                    | SAT |
|-----------------------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------|-------------------|----------------------------------------|-----|
| 27                                                              | 28                                                                | 29                                                              | 30                                                    | 31                | 1                                      | 2   |
| 3                                                               | 4<br>budget Forum<br>Burren Junction<br>Hall 5.30pm               | 5<br>Budget Forum<br>Come by<br>Chance Hall<br>5.30pm           | 6                                                     | 7                 | 8<br>REMC Meeting<br>GM - Dubbo        | 9   |
| 10                                                              | 11<br>Queens B'Day<br>Holiday                                     | 12<br>Special Council<br>Budget Meeting                         | 13                                                    | 14<br>WHS Meeting | 15                                     | 16  |
| 17<br>National General<br>Assembly of LG<br>(17 - 20 June 2018) | 18<br>National General<br>Assembly of LG<br>(17 - 20 June 2018)   | 19<br>National General<br>Assembly of LG<br>(17 - 20 June 2018) | 20<br>National General<br>Assembly of LG<br>concludes | 21                | 22                                     | 23  |
| 24                                                              | 25<br>GM Applications<br>Close<br>CMCC Meeting -<br>Coonabarabran | 26<br>Council Meeting<br>Walgett                                | 27                                                    | 28                | 29<br>Short Listing of<br>Applications | 30  |
| 1                                                               | 2                                                                 | NOTES:<br><br>64                                                |                                                       |                   |                                        |     |

2018

JULY

| SUN | MON                                                           | TUE                                        | WED                        | THU                        | FRI                        | SAT |
|-----|---------------------------------------------------------------|--------------------------------------------|----------------------------|----------------------------|----------------------------|-----|
| 1   | 2                                                             | 3                                          | 4                          | 5                          | 6                          | 7   |
| 8   | 9<br>GM Interviews<br>TBA                                     | 10<br>GM interviews<br>TBA                 | 11<br>GM Interviews<br>TBA | 12<br>GM Interviews<br>TBA | 13<br>GM Interviews<br>TBA | 14  |
| 15  | 16                                                            | 17                                         | 18                         | 19                         | 20                         | 21  |
| 22  | 23<br>Final Interviews -<br>Extra Ordinary<br>Council Meeting | 24<br>Council Meeting -<br>Lightning Ridge | 25                         | 26                         | 27                         | 28  |
| 29  | 30                                                            | 31                                         | 1                          | 2                          | 3                          | 4   |
| 5   | 6                                                             | NOTES:<br><br>65                           |                            |                            |                            |     |

2018

AUGUST

| SUN | MON                            | TUE                              | WED | THU | FRI | SAT |
|-----|--------------------------------|----------------------------------|-----|-----|-----|-----|
| 29  | 30                             | 31                               | 1   | 2   | 3   | 4   |
| 5   | 6                              | 7                                | 8   | 9   | 10  | 11  |
| 12  | 13                             | 14                               | 15  | 16  | 17  | 18  |
| 19  | 20<br>CMCC Meeting -<br>Warren | 21                               | 22  | 23  | 24  | 25  |
| 26  | 27                             | 28<br>Council Meeting<br>Walgett | 29  | 30  | 31  | 1   |
| 2   | 3                              | NOTES:<br><br>66                 |     |     |     |     |

### 11.1.5 FEES FOR MAYOR AND COUNCILLORS 2018/2019

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

Pursuant to Section 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal determines the categories for Councils and the maximum and minimum fees to be paid during the forthcoming Financial Year to Mayors and Councillors within each category.

The Tribunal released its determinations for the 2018/19 Financial Year in April 2018.

**Discussion (including issues and background):**

Attached is the page from the Tribunal determination which contains the Categories into which Councils and County Councils have been placed along with the range of fees that may be paid to Mayors and Councillors.

Vide Minute 09/2011/12 Council adopted as Policy that from 2011/2012 Councillor fees in future be set at the maximum level set by the Local Government Remuneration Tribunal annually subject to 25% of the Mayoral fee being allocated to the Councillor who occupies the position of Deputy Mayor.

Walgett Shire Council is categorised as Rural. It is considered appropriate that the maximum Councillor fee be adopted and that the additional fee to be applied to the position of Mayor also be the maximum permitted.

It is recommended that 25% of the Mayor's fee be allocated to the Councillor occupying the position of Deputy Mayor. Note that the fee for the Deputy Mayor must be allocated from the Mayoral fee.

**Relevant Reference Documents:**

Local Government Act 1993  
Report and Determinations of the Local Government Remuneration Tribunal

**Stakeholders:**

Councillors  
Walgett Shire Council  
Ratepayers

**Financial Implications:**

Provision for the fees has been made in the Draft Budget 2018/2019.

There is already provision in the budget for travel and accommodation for conferences and/or Meetings - \$25,000.

**Fees for Mayor and Councillors 2018/2019****Recommendation:**

That the Council fees be set at the maximum level set by the Local Government Remuneration Tribunal;

1. The Councillor fee for 2018/19 be \$11,860
2. The Mayoral fee for 2018/19 be \$25,880
3. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor

**Moved:**

**Seconded:**

**Attachments:**

Determination pursuant to section 241 of Fees for Councillors and Mayors – *Category - Rural*

**Local Government Remuneration Tribunal**

**Determination No. 2- Determination Pursuant to Section 241 of Fees  
for Councillors and Mayors**

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2018 are determined as follows:

**Table 4: Fees for General Purpose and County Councils**

| Category                                          |                         | Councillor/Member<br>Annual Fee |         | Mayor/Chairperson<br>Additional Fee* |         |
|---------------------------------------------------|-------------------------|---------------------------------|---------|--------------------------------------|---------|
|                                                   |                         | Minimum                         | Maximum | Minimum                              | Maximum |
| General Purpose<br>Councils –<br>Metropolitan     | Principal CBD           | 26,970                          | 39,540  | 164,980                              | 217,080 |
|                                                   | Major CBD               | 17,980                          | 33,310  | 38,200                               | 107,620 |
|                                                   | Metropolitan Large      | 17,980                          | 29,670  | 38,200                               | 86,440  |
|                                                   | Metropolitan Medium     | 13,480                          | 25,160  | 28,640                               | 66,860  |
|                                                   | Metropolitan Small      | 8,970                           | 19,790  | 19,100                               | 43,150  |
| General Purpose<br>Councils –<br>Non-metropolitan | Regional City           | 17,980                          | 31,260  | 38,200                               | 97,370  |
|                                                   | Regional Strategic Area | 17,980                          | 29,670  | 38,200                               | 86,440  |
|                                                   | Regional Rural          | 8,970                           | 19,790  | 19,100                               | 43,170  |
|                                                   | Rural                   | 8,970                           | 11,860  | 9,540                                | 25,880  |
| County Councils                                   | Water                   | 1,780                           | 9,890   | 3,820                                | 16,250  |
|                                                   | Other                   | 1,780                           | 5,910   | 3,820                                | 10,790  |

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

**The Local Government Remuneration Tribunal**

**Signed**

**Dr Robert Lang**

**Dated:** 17 April 2018



### 11.1.6 CMCC ADMINISTRATION FUNCTION

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

To confirm Council's willingness to continue to provide the administrative function for the Castlereagh Macquarie County Council on a cost recovery basis.

**Background:**

Council currently provides the administrative function for the Castlereagh Macquarie County Council on a cost recovery basis and has done so for a number of years. The function is overseen by the General Manager who also hold the position of part-time General Manager for the County Council.

**Current Position:**

With the General Manager's pending retirement from his position with Walgett Shire the issue of continuation of the existing administrative support function has come under review.

The General Manager has been approached by the County Council to continue in the part time General Manager's role for a further twelve months pending the outcome of the ongoing local government reform process.

It is proposed to continue to provide the administrative function for the Castlereagh Macquarie County Council on a cost recovery basis pending the impact of future local government reform.

**Relevant Reference Documents:**

Agreement with Castlereagh Macquarie County Council to provide administrative support.

**Stakeholders:**

Walgett Shire  
Castlereagh Macquarie County Council

**Governance issues:**

It is proposed that the existing agreement be extended pending the outcome of local government reform negotiations.

**Environmental issues:**

Nothing identified at this stage.

**Financial Implications:**

The administrative support provide for the provision of one staff member for up to 21 hours per week in addition to other minor support.

**Legal Issues:**

Nothing identified at this stage.

**Alternative Solutions/Options:**

Transfer the function to one of the other constituent councils.

**Conclusion:**

The provision of the administration function for the County Council has worked well for many years and there seems to be no reason at this stage to vary the present arrangement.

**CMCC – Administration Function**

**Recommendation:**

That the General Manager's Report be received and note and Council continue to provide the administrative function for the Castlereagh Macquarie County Council on a cost recovery basis.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.1.7 ORGANISATIONAL STRUCTURE – ADDITIONAL POSITIONS

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

To vary Council's current organisational structure to allow the addition of new positions for additional functions being undertaken by Council.

**Background:**

Council recently resolved to undertake the operation of the Landfills at Walgett and Lightning Ridge on an in-house, day labour basis. It has also taken delivery of its own street sweeper which it will operate on a day labour basis.

**Current Position:**

These changes will see the creation of eight new positions on Council's organizational structure, four landfill operators, one street sweeper operator and three engineering project officers.

Position description for the new positions are currently being prepared and evaluated before being placed before the Award Consultative Committee for consideration

**Relevant Reference Documents:**

Five new position descriptions

**Stakeholders:**

Walgett Shire and Walgett Shire staff

**Governance issues:**

Due process needs to be followed in preparing and evaluating the new position descriptions.

**Financial Implications:**

The cost of the new positions is included in the appropriate functional areas/votes

**Alternative Solutions/Options:**

Nothing identified

**Conclusion:**

The amendments to the organisational structure are necessary to reflect new functions being carried out by Council in-house in the future.

| Organisational Structure – Additional Positions                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the General Manager's Report be received and noted and the creation of eight new positions on Council's organisational structure, four landfill operators and one street sweeper operator and three engineering project officers be endorsed.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### 11.1.8 NORTHERN JOINT ORGANISATION – FORMATION UPDATE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

To update Council with progress in the formation of the Northern Joint Organisation.

**Background:**

On Wednesday 16 May, 2018 the Mayors and General Managers of the eight Councils involved with the Far Western Initiative were invited to attend a presentation and workshop by the Deputy Premier, Hon John Barilaro to discuss improving regional governance and service delivery. At the meeting the offer following was made by the Deputy Premier.

In essence the offer involves the establishment of two joint organisations covering the Western Division:

- The Northern Joint Organisation (JO) to comprise Brewarrina, Bourke, Cobar and Walgett
- The Southern Joint Organisation (JO) to comprise Balranald, Broken Hill, Central Darling and Wentworth

These two Joint Organisations will replace the State Government's Far West Initiative and the decision by any Council to become members of these Joint Organisations remains entirely voluntary.

The State Government will partner Councils to establish each of these Joint Organisations and provide the following additional support:

- A "one off" grant of \$750,000 for each JO made up of \$500,000 to fund the cost of an executive officer and other support staff with each JO deciding who the executive officer will be, the terms of their employment and location;
- \$250,000 in financial assistance towards contracting Public Works for planning support.
- Funding of \$250,000 to each JO to update existing Western roads plans which are recognized by RMS
- \$5 Million tourism and culture funding under guidelines yet to be determined by the Deputy Premier. Each JO will administer, with support from member Councils, a programme which aims to build infrastructure that will drive growth in the visitor economy. Each JO will make the decisions about the allocation of funding within their region.
- Funding to Cobar, Bourke, and Walgett/Lightning Ridge to re-establish air services and , once the cost of providing these services over a four year period is known, splitting any remaining funding between the two Jos to administer for upgrading airport infrastructure.

Councils needed to consider the proposal and advise the NSW Government of their position by the end of May, 2018.

Each Council needed to formally resolve to become a member of the respective JO and a "cooling off" period of 28 days applies before the Deputy Premier approves the JOs. Each JO will need to prepare a business plan setting out their key priorities within 30 days of the JO proclamation. Assistance is available from the Office of Local Government to do this.

Council took the opportunity during the recent round of community forums to consult with the community and gain their views with regards the proposal.

**Current Position:**

Walgett, Cobar and Bourke shire have all considered the offer made and agreed to make applications to form the Northern Joint Organisation.

Following a teleconference between the three Councils on Friday 15 June, 2018 it was agreed As follows:

- That Mr Peter Vlatko, General Manager, Cobar Shire be appointed as the Returning Officer for the first meeting of the Joint Organisation
- The new Joint Organisation be called the Far North West Joint Organisation
- The first meeting of the Far West Joint Organisation be held at the Bourke Shire Council Chambers, Bourke on 25 July, 2018 commencing at 10 am
- That Leonie Brown, Peter Vlatko and Don Ramsland jointly prepare draft delegations for an executive officer, Charter, Code of Conduct and panel, Code of Meeting Practice and other relevant policies for the first Joint Organisation meeting.
- That as per the JO Implementation Guide the following items be listed for consideration on the agenda for the first meeting:
  - Method of voting for the Chairperson
  - Election of Chairperson
  - Appointment of Interim Executive Officer
  - Adoption of relevant codes and policies for consultation with member councils
- Appointment of additional Board member from each Council
- A Clear direction be sought from the OLG in respect of Coonamble Shire's request to join the joint organisation.

**Relevant Reference Documents:**

- Joint Organisation Implementation Guide
- JO Regulations

**Stakeholders:**

The Walgett Community  
Office of Local Government  
Department of Premier and Cabinet  
Walgett Shire Council  
OROC member Councils  
Far West Councils

**Governance issues:**

Each Council will need to follow the JO regulations with regards the process to formalise the establishment of a JO. This process sets out the need for a formal Council resolution and also provides for a "cooling off" period of 28 days before the Minister gives his approval leading to the making of a proclamation for the establishment of a Northern JO.

**Environmental issues:**

The NSW Government offer includes \$250,000 in financial assistance towards having Public Works contract to supply planning support for capital works.

Similarly, there is an amount of \$250,000 provided for each JO to update existing Western Roads plans which are recognized by RMS.

**Financial Implications:**

Whilst on the surface the Government offer appears to be very attractive, a number of aspects still need to be clarified including the roles and responsibilities of each JO. Like other JOs formed across NSW there is concern about the cost of the funding the day to day operations of them which includes not only the salaries of the staff employed but also other running expenses such as office equipment and facilities, staff transport and insurances and the like.

**Legal Issues:**

The Amendment Act 2017 establishes that the formation of a Joint Organisation is Voluntary. Even though this is a voluntary process, it would appear that Councils that are not members of a JO will not be able to access State Government benefits such as any of the investment and loan funding opportunities that will be available through JOs.

**Alternative Solutions/Options:**

- Do nothing.
- Seek clarification of the offer where appropriate and negotiate with the State Government for additional incentives to join the Northern JO over and above those already identified such as a provision for ongoing funding for the JO secretariat.

**Conclusion:**

The process for establishing the Far North West Joint Organisation has now commenced and the action taken to date needs to be endorsed.

| Northern Joint Organisations – Formation Update                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council endorse the action taken to commence the formation of the Far West Joint Organisation.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Letter dated 18 June 2018 – Cobar Shire Council

PO Box 223  
COBAR NSW 2835

Telephone: (02) 6836 5888  
Facsimile: (02) 6836 3964

Email: [mail@cobar.nsw.gov.au](mailto:mail@cobar.nsw.gov.au)  
Web site: [www.cobar.nsw.gov.au](http://www.cobar.nsw.gov.au)

In your reply please quote:  
Ref: LS-24  
PV/PV



Cobar Shire Council Offices  
36 Underly Street  
COBAR NSW 2835  
Phone: 71 579 717 155

*"Regional Centre in Western NSW"*

Monday, 18 June 2018

Mr Tim Hurst  
Chief Executive Officer  
Office of Local Government  
320 Pitt Street  
SYDNEY NSW 2000

Email: [Tim.Hurst@olg.nsw.gov.au](mailto:Tim.Hurst@olg.nsw.gov.au)

Dear Sir,

**RE: FAR NORTH WEST JOINT ORGANISATION – RETURNING OFFICER, DATE,  
TIME, LOCATION OF FIRST MEETING AND NAME**

In line with advice provided by the Office of Local Government to call the first meeting of the Far North West Joint Organisation, I provide the following requests:

1. Mr Peter Vlatko, General Manager of Cobar Shire Council be nominated as the Returning Officer for the election of Chairperson of the Far North West Joint Organisation. Mr Vlatko has advised that he will accept the role.
2. The first meeting of the Far North West Joint Organisation is to be held at 10:00am, 25 July 2018 at Bourke Shire Council Chambers, Bourke.
3. The three Mayors of Bourke, Cobar and Walgett have agreed to call the Joint Organisation the Far North West Joint Organisation.

In accordance with the Regulations, we seek the approval of the Office of Local Government to call the first meeting of the new body.

If you have any questions or enquiries regarding the above matters please contact me on the above details.

Yours faithfully,

Peter Vlatko  
**GENERAL MANAGER**

---

*Cobar – On the crossroads of the Kidman Way and the Barrier Highway*



### 11.1.9 CROSS BORDER TOURISM CONCEPT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

To consider a proposal to establish a “cross border” approach to tourism promotion in Far North Western NSW and South Western Queensland

**Background:**

Following informal discussions at a staff level, Bourke Shire Council invited the Mayors and General Managers from Councils from Far North Western NSW and South Western Queensland to attend a meeting at Bourke on Tuesday, 29 May, 2018 to gauge the interest in identifying and developing a number of cross border tourism and promotional opportunities.

The meeting was also attended by the Member for Barwon, Mr. Kevin Humphries MP, and the NSW Minister for Tourism, Hon Adam Marshall MP, The NSW Cross Border Commissioner Mr. James McTavish and the General Manager of Destination Country and Outback NSW M/s Rhonda Taylor. Representatives from the Far North Western NSW Councils of Bourke, Brewarrina, Cobar and Walgett and South Western Queensland Councils of Balonne, Paroo and Bulloo Shires also attended the meeting.

**Current Position:**

At the meeting there was an overwhelming agreement that the Councils should join together to promote tourism opportunities that exist both sides of the border. It was highlighted that the border should not be an impediment to an increased level of cross border collaboration.

Minister Marshall indicated his support of the initiative commenting that it was well overdue and that the travelling public were not constrained by borders or lines on a map. He emphasized the importance for towns on both sides of the border to work together to develop a tourism product and to ensure that the area becomes a distinct tourism destination. He also indicated that he would shortly be meeting with his Queensland counterpart the Hon. Kate Jones MP to gain support at a cross border ministerial level.

M/s Rhonda Taylor and Mr James McTavish were equally supportive and indicated that a similar initiative was already in place along the Murray River and there were aspects of that initiative that could be transferred to our area.

All the Councils acknowledged the role that they play in tourism activities within their respective areas and sought to process the concept as a collective.

The Meeting considered a motion to ensure the processing of the concept which included:

- The undertaking of a product audit using a template to be developed Destination Country and Outback NSW detailing what each local government area has to offer by way of tourist facilities and attractions
- The provision of seed funding by each Council of \$5,000
- The need to obtain the “buy in” of all local tourism operators
- The development of a Memorandum of Understanding (MOU) amongst the Councils involved to assist in the recognition of an ongoing commitment
- The development of a framework centred around how the operating entity should be structured with the framework to include a brief strategic plan

- Issue a press release across the area to be covered by the group detailing its plan for the cross border initiative.

The motion was carried unanimously.

In the interim, Bourke Shire is to progress some of the issues to allow further development in establishing the Cross Border Tourism Promotion Group. The importance of tourism to the economies of each of the Shires involved was acknowledged and also agreed that it was important that the concept be progressed as soon as practical, in order to capitalize on the obvious support by also all Councils, Minister Marshall, Kevin Humphries and Destination Country and Outback NSW.

**Relevant Reference Documents:**

Press Release issued by Bourke Shire Council on 31 May, 2018

**Stakeholders:**

Councils of Paroo, Balonne, Bulloo, Bourke, Brewarrina, Cobar and Walgett, Destination Country and Outback NSW, residents and tourism operators in the local government areas identifies

**Governance issues:**

An appropriate structure for the Cross Border Tourism Promotion Group is to be developed along with a Memorandum of Understanding.

**Financial Implications:**

Each Council is to provide seed funding of \$5,000

**Legal Issues:**

Appropriate legal documentation need to be prepared and signed by all parties

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

The concept is being seen as a much needed initiative which should result in increased visitation, the length of visits and most importantly be of considerable economic benefit to all the local government areas involved.

| Cross Border Tourism Concept                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the General Manager's report be received and noted and the action taken be endorsed with seed funding of \$5,000 being included in Council's 2018/19</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Press release from Bourke Shire Council dated 31 May, 2018.



## Press Release Cross Border Tourism Promotion

---

31<sup>st</sup> May 2018

The Mayors and General Managers of the North West New South Wales Councils of Bourke, Cobar, Brewarrina and Walgett and South West Queensland Councils of Balonne, Paroo and Bulloo Shires met on Tuesday, 29th May 2018 to gauge the interest in identifying and developing a number of cross border tourism and promotional opportunities.

The Member of Barwon, Kevin Humphries, MP has been supportive of the concept and had been able to coordinate a visit to the area by the New South Wales Minister for Tourism, the Hon. Adam Marshall, MP who was able to attend the meeting along with the General Manager of Destination Country and Outback New South Wales, Rhonda Taylor and The New South Wales Cross Border Commissioner, James McTavish.

The meeting was held at the Back O' Bourke Exhibition Centre and there was an overwhelming agreement that the Councils should join together to promote the tourism opportunities that exist on both sides of the border. Those present highlighted the fact that the border should not be an impediment to an increased level of cross border collaboration.

Minister Marshall indicated his support of the initiative indicating that it was well overdue and the travelling public are not constrained by borders or lines on maps. He also emphasised that it was important that the towns on both sides of the border work together to develop a tourist product and ensure that the area becomes a destination.

Both Rhonda Taylor and James McTavish were equally supportive noting that a similar initiative was already in place along the Murray. Whilst acknowledging that the Murray area had a much higher population base and was much more closely settled than the area proposed for this initiative there were probably some things that could be readily transferred.

Minister Marshall in his support for the initiative said that he would be meeting with his Queensland counterpart the Hon. Kate Jones MP and would look to gain support at a cross border ministerial level.

All Councils acknowledged the role that they play in tourism activities within their respective areas and as a collective sought to progress the concept. A motion put to the meeting detailing the actions to be undertaken to ensure this progression including:-

- The undertaking of a product audit utilising a template to be developed by Destination Country and Outback NSW detailing what Local Government Area has to offer in the way of tourist facilities and attractions

- The provision of seed funding by each Council of \$5,000.00
- The need to obtain the "buy-in" of all local tourism operators
- Develop a Memorandum of Understanding (MOU) amongst the Councils involved to assist in recognition of the ongoing commitment
- Develop a framework around how the operating entity should be structured with the framework to include a brief strategic plan
- Issue a press release across the area to be covered by the group detailing the plans for the cross-border initiative.

The motion was carried unanimously.

In the interim the General Manager of Bourke Shire, Ross Earl indicated that Bourke Shire would progress some of the issues to allow the further development of establishing the Cross Border Tourism Promotion Group.

The importance of tourism to the economies of each of the Shires involved was acknowledged and it was important that the concept was progressed as soon as practical, capitalising on the obvious support by all Councils, Minister Marshall and Destination Country and Outback NSW.

The support from Minister Marshall will hopefully be replicated by Minister Jones once she has had the opportunity to gain an overview of what is being proposed.

The concept is being seen as a much needed initiative which should result in increased visitation, the length of visits and importantly considerable economic benefit.

---

END

Contact Ross Earl, General Manager at Bourke Shire Council on 02 68 308000 or 0409 362 307 for further information

### **11.1.10 SUPPLEMENTARY REPORTS**

A supplementary reports are being prepared in respect of the following and will circulated prior to the meeting;

*11.1.10 Joint Harminisation Project*

*11.1.11 Matters Generally For Brief Mention or Information Only From General Manager – June, 2018*

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND AND INVESTMENT AS AT 31<sup>st</sup> MAY 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

---

**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> May 2018.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines. All investments at 31<sup>st</sup> May 2018 are compliant with the Relevant Reference Documents/Policies listed later in this report.

**Current Position:**

Council at 31<sup>st</sup> May 2018 held a total of \$28,708,541.78 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the close of the reporting period Council had earned \$700,796.43 in interest including interest accrued to 31<sup>st</sup> May 2018. This result is in excess of the current budget of \$644,452 for the financial year and validates Council's current investing strategy.

Council's investments had an average interest rate of 2.72% per annum and a weighted average interest rate of 2.44%, both of which are higher than the 3 and 6 months BBSW rates of 1.9798% and 2.0904% respectively as at 31<sup>st</sup> May 2018.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| <b>Overall Portfolio Maturity as at 31<sup>st</sup> May 2018</b> |                              |                              |                               |                           |
|------------------------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <b><u>Maturity Periods</u></b>                                   | <b><u>Policy Minimum</u></b> | <b><u>Policy Maximum</u></b> | <b><u>% of Money held</u></b> | <b><u>Amount held</u></b> |
| Portfolio % < 1 year                                             | 40%                          | 100%                         | 65.17%                        | \$18,708,541.78           |
| Portfolio % > 1 year, < 3 years                                  | 0%                           | 60%                          | 22.64%                        | \$6,500,000.00            |
| Portfolio % > 3 year, < 5 years                                  | 0%                           | 40%                          | 12.19%                        | \$3,500,000.00            |
| Portfolio % > 5 years                                            | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                                  |                              |                              | 100%                          | \$28,708,541.78           |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

| Attachment One<br>Cash and Investments Holdings as at 31st May 2018 |                                         |                             |                       |                    |                                  |                                                |
|---------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Investment                                                          | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                             |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                                   | On Call                                 | 0.90%                       | Monthly               | EOM                | 2,945,284                        | Pd<br>Monthly                                  |
| Commonwealth Bank                                                   | On Call                                 | 1.00%                       | Monthly               | EOM                | 2,763,258                        | Pd<br>Monthly                                  |
| <b>Total On-Call Accounts</b>                                       |                                         |                             |                       |                    | <b>5,708,542</b>                 |                                                |
| <u>Term Deposits</u>                                                |                                         |                             |                       |                    |                                  |                                                |
| Bendigo and Adelaide Bank                                           | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | \$13,716.44                                    |
| Bendigo and Adelaide Bank                                           | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | \$13,273.97                                    |
| Newcastle Permanent<br>Building Society                             | 21/08/2019                              | 3.00%                       | Maturity              | 17/08/2018         | 500,000                          | \$616.44                                       |
| Newcastle Permanent<br>Building Society                             | 15/08/2018                              | 2.90%                       | Maturity              | 15/08/2018         | 500,000                          | \$595.89                                       |
| ING                                                                 | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | \$11,069.59                                    |
| Bank of Queensland                                                  | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2018         | 1,000,000                        | \$17,720.55                                    |
| ME Bank                                                             | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | \$36,696.44                                    |
| Bank Australia                                                      | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | \$19,945.21                                    |
| National Australia Bank                                             | 02/08/2018                              | 2.62%                       | Maturity              | 02/08/2018         | 1,000,000                        | \$2,081.65                                     |
| Westpac                                                             | 20/06/2018                              | 2.50%                       | Maturity              | 20/06/2018         | 1,000,000                        | \$4,863.02                                     |
| National Australia Bank                                             | 29/08/2018                              | 2.60%                       | Maturity              | 29/08/2018         | 1,000,000                        | \$1,567.12                                     |
| National Australia Bank                                             | 06/06/2018                              | 2.54%                       | Maturity              | 06/06/2018         | 1,000,000                        | \$6,123.84                                     |
| Westpac                                                             | 22/08/2018                              | 2.55%                       | Maturity              | 22/08/2018         | 1,000,000                        | \$1,047.95                                     |
| Bank of Queensland                                                  | 04/07/2018                              | 2.55%                       | Maturity              | 04/07/2018         | 1,000,000                        | \$3,982.19                                     |
| Westpac                                                             | 17/10/2018                              | 2.67%                       | Maturity              | 17/10/2018         | 1,000,000                        | \$16,970.96                                    |
| Bank of Queensland                                                  | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2018         | 1,000,000                        | \$20,021.92                                    |
| Westpac                                                             | 18/07/2018                              | 2.55%                       | Maturity              | 18/07/2018         | 1,000,000                        | \$5,449.32                                     |
| Bankwest                                                            | 25/07/2018                              | 2.40%                       | Maturity              | 25/07/2018         | 1,000,000                        | \$526.03                                       |
| Bankwest                                                            | 13/06/2018                              | 2.50%                       | Maturity              | 13/06/2018         | 1,000,000                        | \$6,712.33                                     |
| Defence Bank                                                        | 26/09/2018                              | 2.72%                       | Maturity              | 26/09/2018         | 1,000,000                        | \$1,117.81                                     |
| <b>Total Term Deposits</b>                                          |                                         |                             |                       |                    | <b>17,500,000</b>                | <b>\$184,098.63</b>                            |
| <u>Variable Rate Deposits</u>                                       |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                                 | 29/07/2020                              | 2.81%                       | Quarterly             | 24/07/2018         | 500,000                          | \$1,424.25                                     |
| IMB                                                                 | 18/02/2021                              | 2.72%                       | Quarterly             | 14/08/2018         | 500,000                          | \$633.43                                       |
| Commonwealth Bank                                                   | 20/04/2021                              | 3.30%                       | Quarterly             | 20/07/2018         | 500,000                          | \$1,850.62                                     |
| Commonwealth Bank                                                   | 23/08/2021                              | 3.04%                       | Quarterly             | 24/08/2018         | 500,000                          | \$291.51                                       |
| Commonwealth Bank                                                   | 31/08/2021                              | 2.99%                       | Quarterly             | 28/08/2018         | 500,000                          | \$0.00                                         |
| National Australia Bank                                             | 04/11/2019                              | 2.91%                       | Quarterly             | 03/08/2018         | 1,000,000                        | \$2,232.33                                     |
| Westpac                                                             | 16/11/2021                              | 3.10%                       | Quarterly             | 16/08/2018         | 1,000,000                        | \$1,273.97                                     |
| Newcastle Permanent<br>Building Society                             | 02/09/2020                              | 2.79%                       | Quarterly             | 30/05/2018         | 1,000,000                        | \$7,019.72                                     |
| <b>Total Floating Rate Deposits</b>                                 |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$14,725.82</b>                             |
| <b>Total Cash and Investments</b>                                   |                                         |                             |                       |                    | <b>28,708,542</b>                | <b>\$198,824.45</b>                            |

**Governance issues:**

Nil



**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

| <b>Percentage invested in each institution as at 31st May 2018</b> |                               |                           |
|--------------------------------------------------------------------|-------------------------------|---------------------------|
| <b><u>Institution Name</u></b>                                     | <b><u>% of Money held</u></b> | <b><u>Amount Held</u></b> |
| AMP                                                                | 3.48%                         | \$1,000,000.00            |
| Bank of Queensland                                                 | 10.45%                        | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                          | 3.48%                         | \$1,000,000.00            |
| Commonwealth Bank                                                  | 25.11%                        | \$7,208,541.78            |
| Defence Bank                                                       | 3.48%                         | \$1,000,000.00            |
| IMB                                                                | 3.48%                         | \$1,000,000.00            |
| ING                                                                | 1.74%                         | \$500,000.00              |
| Members Equity Bank                                                | 3.48%                         | \$1,000,000.00            |
| National Australia Bank                                            | 10.45%                        | \$3,000,000.00            |
| Newcastle Permanent Building Society                               | 6.97%                         | \$2,000,000.00            |
| Bank Australia                                                     | 3.48%                         | \$1,000,000.00            |
| Bank West                                                          | 6.97%                         | \$2,000,000.00            |
| Westpac                                                            | 17.42%                        | \$5,000,000.00            |
|                                                                    | 100%                          | <b>\$28,708,541.78</b>    |

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

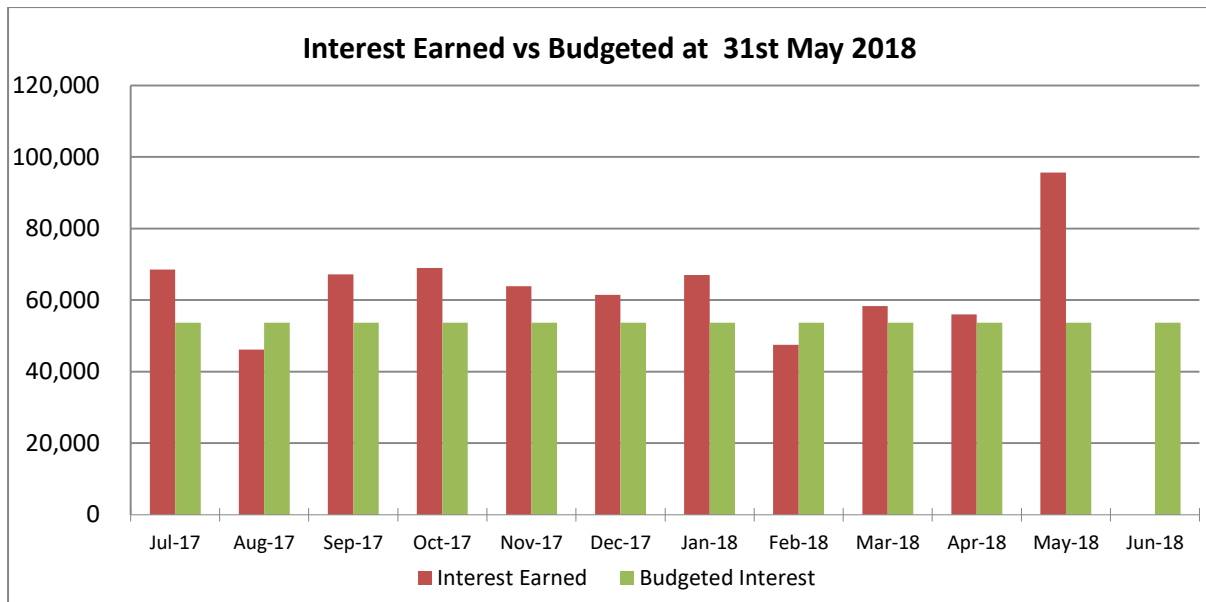
Nil

**Conclusion:**

As at 31st May 2018 Walgett Shire Council's total available cash and invested funds totalled \$28,708,541.78, an increase of \$2,232,205.55 from 30<sup>th</sup> April 2018. This increase in the total portfolio can be largely attributed to the receipt of nearly \$2 million in grant funding in addition to the final quarterly rates instalment payments during the month.

With the end of financial year approaching Council's cash and investment position should continue to improve due to expectations of final grant claims being paid and the announcement of the advance of half of the 2018/19 FAG to be paid in June 2018.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products. Two long term investments matured during May 2018 accounting for the variation to the previous months' interest received in the following graph. In the last month interest rates for term deposits have improved noticeably also contributing to the improved investment performance.



### General Fund Bank Account Reconciliation as at 31 May 2018

| <b>Walgett Shire Working Account</b> |                     |
|--------------------------------------|---------------------|
| Bank account Closing Balance         | 2,945,283.88        |
| Less Unpresented Withdrawals         | (671,049.31)        |
| Plus Unpresented Deposits            | 28,284.10           |
|                                      | <b>2,302,518.67</b> |
| General Ledger Balance               | 2,302,518.67        |

### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> May 2018.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

### Cash and Investment Report as at 31<sup>st</sup> May 2018

#### Recommendation:

That the Investment report as at 31<sup>st</sup> May 2018 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT – MAY 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 31<sup>st</sup> May 2018 is 88.19% which is exactly the same as May 2017. It is pleasing to see the rate payments to the 5<sup>th</sup> June 18 have increased to 89.25%.

The on-going drought conditions is having an adverse effect on rate recovery with 315 ratepayers make alternative arrangements for the payment of current years and arrears of rates.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 31<sup>st</sup> May 2018.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator. Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The May 2018 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 31 May 2018****Report on Rates and Annual Charges - 31 May 2018***Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017*

|                                                         | 5 June 2018           | 31 May 2018           | 31 May 2017           |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40            | 729,437.40            | 840,548.35            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 729,437.40            | 729,437.40            | 840,548.35            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 90,444.58             | 62,255.58             | 126,148.02            |
| Adjusted Levy                                           | 9,150,396.76          | 9,150,396.76          | 8942842.17            |
| Interest (Including write off's)                        | 45,732.22             | 45,673.17             | 56,994.08             |
| Adjustments (Including Write Off's)                     | (13,692.75)           | (13,050.75)           | (9,374.62)            |
| Sub Total                                               | 9,272,880.81          | 9,245,274.76          | 9,116,609.65          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,002,318.21</b>  | <b>9,974,712.16</b>   | <b>9,957,158.00</b>   |
| Payments                                                | (8,747,653.79)        | (8,617,639.38)        | (8,485,625.20)        |
| Pensioner Concessions - Govt                            | (98,709.63)           | (98,709.63)           | (99,476.66)           |
| Pensioner Concessions - Council                         | (80,766.46)           | (80,766.46)           | (81,394.11)           |
| Discount                                                | 15.81                 | 15.81                 | (98,605.99)           |
| Special Rebate Council                                  | 0.00                  | 0.00                  | (15,880.75)           |
| Sub Total                                               | (8,927,114.07)        | (8,797,099.66)        | (8,780,986.71)        |
| <b>Total Remaining Levy</b>                             | <b>\$1,075,204.14</b> | <b>\$1,177,612.50</b> | <b>\$1,176,171.29</b> |
| Current                                                 | 596,538.58            | 722,366.68            | 692,797.60            |
| Arrears                                                 | 331,412.75            | 332,254.94            | 324,425.08            |
| Interest b/f from previous years                        | (75,807.13)           | (74,658.90)           | (54,012.86)           |
| Current year interest                                   | 35,427.96             | 35,509.96             | 38,110.53             |
| Legals                                                  | 187,631.98            | 162,139.82            | 174,850.94            |
| <b>Total Remaining Levy</b>                             | <b>\$1,075,204.14</b> | <b>\$1,177,612.50</b> | <b>\$1,176,171.29</b> |
| <b>Variance</b>                                         | <b>-50.00</b>         | <b>\$0.00</b>         | <b>-50.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 89.25%                | 88.19%                | 88.19%                |
| Collected YTD % of Levy                                 | 94.34%                | 93.21%                | 93.08%                |

### 11.2.3 FENCE AROUND PLAY EQUIPMENT AT LEN CRAM PARK LIGHTNING RIDGE

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

The report is seeking Council approval to fund a fence around the new play equipment at Len Cram Park Lightning Ridge.

**Background:**

Council has an approved grant under the “Stronger Country Communities” fund for the construction of new play equipment at Len Cram Park Lightning Ridge. The grant proposal did not include a fence around the perimeter of the playground equipment.

**Current Position:**

Councillors have received requests from parents using the Len Cram Park facility, for the construction of a fence around the new play equipment. The fence will provide a barrier, preventing the children from exiting the playground without parental supervision. This is a safety measure that makes the playground more user friendly especially for parents with more than one child.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government Regulation 2005  
Walgett Shire Council Procurement Policy

**Stakeholders:**

Walgett Shire Council  
Walgett Shire community

**Financial Implications:**

Council is asked to finance the fence construction from a transfer of \$20,000 from the Lightning Ridge toilet upgrade reserve. The funds will not be spent prior to 30<sup>th</sup> June 18, however the monies should be rolled into a “Len Cram Park Fence” reserve at year end.

**Alternative Solutions/Options:**

- a) Council not approve the transfer from the Lightning Ridge toilet upgrade reserve, effectively cancelling the project.
- b) Council fund the project from the accumulated working capital in 18/19 and the \$20,000 be placed into the Len Cram park fence reserve at the 30<sup>th</sup> June 2018.

**Conclusion:**

The fencing project has a lot of merit, it’s important for families especially those with small children and children with special needs to be able to play in a safe and secure environment. A fence will no doubt allow parents to relax and enjoy the social interaction with other families, without the constant fear of small children escaping and entering the carpark or busy roadway.

It is recommended that Council the project be funded from the Lightning Ridge toilet reserve.



**Fence Around Playground Equipment at Len Cram Park**

**Recommendation:**

That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.

**Moved:**

**Seconded:**

## 11.2.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
 AUTHOR: Michael Urquhart – Chief Financial Officer  
 FILE NUMBER: 00/00/00

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### 1. Property Matters

- **Grey Park Walgett** shade sail. Council staff to demolish existing sail and purchase order to be issued for new shade shelter. **Estimated Completion Date 31<sup>st</sup> July 2018.**
- Another quotation has been requested for the **Collarenebri Swimming Pool** shade sail and a purchase order has been issued with work to start prior to 30<sup>th</sup> June 18.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. The plans made available in November were changed because of risk issues with the disable ramp. It is proposed to call expressions of interest as soon as the plans and scope of works is available. **To be rolled over to 18/19. Estimated completion date December 2018.**
- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold. Updated quotations will be sought in new-year with work to be carried out prior to 31<sup>st</sup> December 2018. **On-hold development of refurbishment strategy.**
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been installed in the walkways. **Estimated Completion Date 30<sup>th</sup> June 2018.**
- **Burren Junction Hall** grant application approved. Tenders and quotations to be called immediately for painting, electrical work and demolition of additions and refurbishment. **Estimated Completion Date 5<sup>th</sup> October 2018.**
- Purchase Order issued for the **Burren Junction toilet facility**. Purchase order issued. **Estimated Completion Date 31<sup>st</sup> July 2018.**
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the “Drought Communities program”. A scope of works is also under development. Completion date depends on approval of grant application. **Project withdrawn due to changes in priority of possible program projects.**
- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed. **Estimated Completion Date Timeframe not available. SEE CFO Report to June Council meeting.**
- **Len Cram Park** disabled toilet. Purchase order issued. **Estimated Completion Date 31<sup>st</sup> July 2018.**
- Grant application submitted for two (2) sheds for the **Collarenebri Showground** that will double as dorms during events such as “Pony Club”. Grant approved. As the approved agreement has not yet been executed the completion date will need to be extended. **Estimated Completion Date 30<sup>th</sup> September 2018.**
- A new roof on the **Gordon Pavilion** at the Walgett Showground. **Complete.**
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council. Discussions to be held with Director Engineering to assess scope of works and completion date.

- Quotations are being sought for the air-conditioning and replacement of entry and emergency doors at the **Lightning Ridge Arts & Crafts Centre**. *Estimated Completion Date 31<sup>st</sup> July 2018.*
- Council has received a quotation for the Collarenebri Golf Club replacement as this is an insurance matter. *Timeframe not available.*
- Quotations are being sought for the upgrade of toilet facilities at Burren Junction Bore Baths, Carinda Pool, Walgett Showground and new kitchen and dining facilities for the Collarenebri Showground with funding from the ‘Drought Communities fund’. *Project withdrawn due to changes in priority of possible program projects.*
- Burren junction bore baths maintenance of gate and shower in progress. *Complete.*
- Renewal of sign at Burren Junction bore baths, quotations to be sought. Other signs completed by 355 Committee.
- Signs for Burren Junction pool, NO smoking, quotation to be sought. *Complete.*
- Walgett Youth Centre maintenance on kitchen to prevent vermin entering building, plus additional sink installation. *Estimated Completion Date 30<sup>th</sup> June 2018.*

**Note from CFO.**

The timeframe for the abovementioned works are estimates only and will be updated monthly as work progresses.

**2. Finance & Administration**

- New fuel issue and recording process to commence for diesel issue to fuel trailers.
- LG Solutions have been contacted regarding the process to prepare budget papers in a line item format. They are contacting Council on the 23<sup>rd</sup> to arrange training and review of program.
- Staff will be attending Statewide Mutual Mock Trial at Moree on the 21<sup>st</sup> June 2018.
- Water standpipe testing continuing with Info Services Co-ordinator to prepare for training of staff and issue of information brochure.
- Tip and Quarry remediation costs underway with two consultants commencing the work. Necessary for completion of 17/18 financial statements.
- CFO to check with Audit Office if on-site for interim audit and possible meeting with Council. AO no response to date.
- NQF Accreditation being sought for Manager Community Services.
- Advice sent to Big Sky Library of Council resolution to sign off on Service Agreement.
- FBT Policy to be developed.
- FBT Return completed. Lodged with ATO.
- RSD sub-contract auditor visited site on the 9<sup>th</sup> May 18 to review interim audit client assistance schedule and meet with finance staff.
- Staff appraisals to be completed by 30<sup>th</sup> June 2018.
- Email sent to OLG regarding special rates for water access by ratepayers outside reticulation system. No response as yet.
- 1<sup>st</sup> July 18 implementation of new capital works suspense ledgers with asset sub-accounts for assets system integration.
- Statewide account manager visited 22<sup>nd</sup> May to 24<sup>th</sup> May – Inspections of all playgrounds, swimming pools, bore baths and river banks for signage as remote supervision. Also mud trial grounds.
- Development of WH & S Strategy.
- CIP review with Statewide Manager scheduled for May 18. Complete.
- Council to look at Statewide Airport management system.
- CFO presentation to community forums to include Council initiative for placing defibrillators in shire villages and towns.

## **2. Community Services**

- ARAP ready for review and tabling at the July 2018 Council meeting for adoption.
- Reconciliation week scheduled for July 2018.
- NAIDOC week scheduled for July 2018.
- Local Government Week July/August 2018 – Theme “The Power of People”. Main Street BBQ meet and greet event to be held in Lightning Ridge.
- School to work program underway and in place.

### **Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

#### **Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:**

**Seconded:**

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 REFUND OF ACTIVITY APPLICATION FEES - REVIEW

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jessica McDonald  
**FILE NUMBER:** 00/00/00

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**Summary:**

This report requests that fees be refunded to John McGovern for an Activity Application to hold a BBQ to raise monies for Cancer Council.

**Background:**

In May 2018 Council received an application from John McGovern to hold a BBQ on the footpath in Fox Street to raise monies for Cancer Council.

**Current Position:**

The application has been approved with a fee of \$100 paid upon lodgement. Given that the purpose of the BBQ event was to raise money for charity and the function is not-for-profit, the applicant wishes to have this fee reimbursed.

**Governance issues:**

Local Government Act 1993.

**Environmental issues:**

Safety issues in the built environment and food safety issues were addressed as part of the conditions of the approval issued in May.

**Stakeholders:**

Walgett Shire Council, Community, Applicant, Community.

**Financial Implications:**

The fee of \$100 may be reimbursed to John McGovern for his Activity Application.

| Refund of Activity Application Fees - Review                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council refund Mr John McGovern a total \$100.00 for fees paid for his application to Council under the Local Government Act to hold a BBQ on Council's footpath</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 11.3.2 BIODIVERSITY CONSERVATION ACT 2016

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Glenn Petersen  
**FILE NUMBER:** 00/00/00

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**Summary:**

This report is in relation to the *Biodiversity Conservation Act 2016*, how it will affect stakeholders and the way biodiversity impacts are assessed and approved in NSW.

**Background:**

The *Biodiversity Conservation Act 2016* (BC Act) provides support for ecologically sustainable development, delivering targeted investment whilst ensuring strong protections for plants and animals. It further aims to address the limitations of the *Native Vegetation Act 2003*. While the BC Act commenced on the 25 August 2017, transitional arrangements allowed for development applications to be assessed under previous legislation until 25 February 2018.

A major component of the BC Act is the Biodiversity Offset Scheme. The Offset scheme applies to development that proposes clearing of native vegetation that exceeds an area threshold, is identified on the *Biodiversity Values Map*, or is likely to significantly affect a threatened species or their habitat. The scheme is intended to facilitate 'no net loss' to biodiversity with impacts of development offset by improvements to *Biodiversity Stewardship Sites*. The scheme requires an accredited assessor to apply the Biodiversity Assessment Method (BAM).

The BC Act also aims to address the 'lock up and leave' ideology of the *Native Vegetation Act 2003*. Instead, landowners can apply for funds to maintain *Biodiversity Stewardship Sites*. The BC Act along with the *Land Management (Native Vegetation) Code* will support landholders to manage their land to ensure more productive farming methods and systems, while responding to environmental risks. Some clearing under the Land Management Code will require land to be set aside, which will be listed in a new public register. Clearing of some native vegetation may be carried out without approval for the purposes of allowable activities. See attached documents for information on the land management code and allowable activities.

**Biodiversity Offsets Scheme:**

The Biodiversity Offset Scheme establishes a framework to avoid, minimise and offset impacts on biodiversity from development. It is designed to create a transparent, consistent and scientifically based approach to biodiversity assessment and offsetting for all types of development that are likely to have a significant impact on biodiversity. Below are the thresholds for triggering the offset scheme.

Area clearing threshold

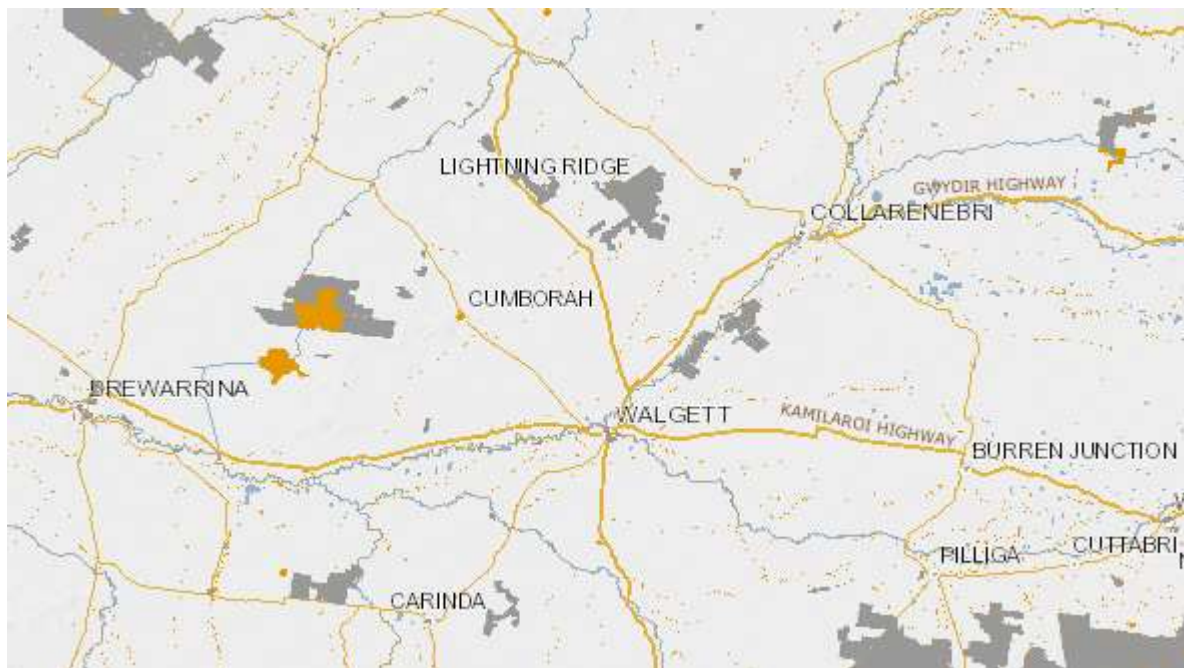
The area threshold varies depending on the minimum lot size (shown in the Lot Size Maps made under the relevant Local Environmental Plan (LEP)), or actual lot size (where there is no minimum lot size provided for the relevant land under the LEP).



| Minimum lot size associated with the property | Threshold for clearing, above which the BAM and offsets scheme apply |
|-----------------------------------------------|----------------------------------------------------------------------|
| Less than 1 ha                                | 0.25 ha or more                                                      |
| 1 ha to less than 40 ha                       | 0.5 ha or more                                                       |
| 40 ha to less than 1000 ha                    | 1 ha or more                                                         |
| 1000 ha or more                               | 2 ha or more                                                         |

#### Biodiversity Values Map Threshold

The Biodiversity Offsets Scheme applies to all clearing of native vegetation and other biodiversity impacts prescribed by clause 6.1 of the Biodiversity Regulation 2017 on land identified on the map. Areas are identified in orange.



#### Test of Significance threshold

The test of significance is intended to provide standardised and transparent consideration of threatened species, ecological communities, and their habitats, through the development assessment process.

In the context of a Part 4 development (not including major projects) if the 'test of significance' assessment indicates that there will be a significant impact, the proponent must carry out a BAM assessment.

Guidelines for how to apply the test of significance are currently being developed.

**Note:** Any development proposals cannot be approved if a serious and irreversible impact is identified at any stage of the assessment. The Office of Environment and Heritage (OEH) has published guidelines which list serious and irreversible impacts. They may also be determined by an accredited assessor during the BAM.

### Biodiversity Stewardship Sites:

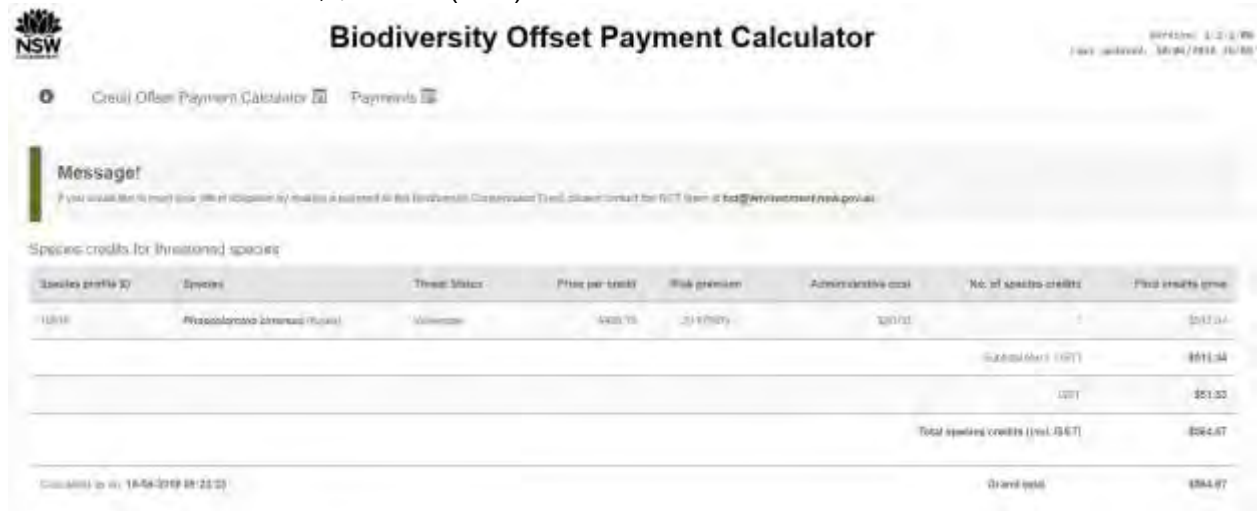
Biodiversity Stewardship Agreements are used for landholders wishing to generate and sell biodiversity credits under the Biodiversity Offsets Scheme. They provide permanent conservation and management of the biodiversity values on the land. The establishment of a stewardship site must also be done through an accredited assessor.

A landholder, company or council, may enter into a biodiversity stewardship agreement to generate and sell biodiversity credits. This is a voluntary agreement between the NSW Biodiversity Conservation Trust (BCT) and a landholder to permanently manage an area of land to improve its biodiversity values.

The resulting stewardship site generates biodiversity credits which represent the expected improvement in biodiversity that will result from the protection and management of the site. A landholder can sell the biodiversity credits to a developer, the BCT or other interested parties. The landholder will receive annual payments in return for undertaking conservation management actions on the property and may earn a profit from selling the biodiversity credits.

Below are examples of the market based biodiversity credit prices at the time of this report.

Price for 1 'Koala' credit, \$564.67 (total).



**Biodiversity Offset Payment Calculator**

Version: 1.2.1.00  
(last updated: 10/01/2018 10:00)

Create Offset Payment Calculator Payments

**Message!**  
If you would like to meet with an accredited biodiversity assessor, please contact the BCT team at [bct@environment.nsw.gov.au](mailto:bct@environment.nsw.gov.au)

Species credits for threatened species

| Species profile ID                 | Species                         | Threat status | Price per credit | Risk premium | Administrative cost | No. of species credits | Final credits price |
|------------------------------------|---------------------------------|---------------|------------------|--------------|---------------------|------------------------|---------------------|
| 10516                              | Microgalea (threatened) (Koala) | Endangered    | \$564.67         | 20.00%       | \$20.00             | 1                      | \$564.67            |
| Subtotal (incl. GST)               |                                 |               |                  |              |                     |                        | \$611.34            |
| GST                                |                                 |               |                  |              |                     |                        | \$51.33             |
| Total species credits (incl. GST)  |                                 |               |                  |              |                     |                        | \$662.67            |
| Calculated on: 18-06-2018 09:23:22 |                                 |               |                  |              |                     |                        |                     |
| Grand total                        |                                 |               |                  |              |                     |                        | \$662.67            |

Price for 1 Silver-leaved Ironbark credit, \$2663.90 (total).

| BSRA sub-region                       | PCT common name                                                                                                                                                                                                               | Baseline price per credit | Dynamic coefficient | Market coefficient | Risk premium | Administrative cost | Methodology adjustment factor | Price per credit | No. of ecosystem credits | Final credits price |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------|--------------------|--------------|---------------------|-------------------------------|------------------|--------------------------|---------------------|
| Pdga                                  | 117 - Black Spinifex shrubby hummock grassland / Coastally Apple - Silver-leaved ironbark open woodland on deep sand in the Enggibah to Cumbrae regions, north western NSW<br><i>Warning: This PCT has NO trades recorded</i> | \$1,363.08                | 0.983286            | 0.4280727          | 20.00%       | \$20.00             | 1.0000                        | \$2,394.45       | 1                        | \$2,394.45          |
| Subtotal (incl. GST)                  |                                                                                                                                                                                                                               |                           |                     |                    |              |                     |                               |                  |                          | \$2,394.45          |
| GST                                   |                                                                                                                                                                                                                               |                           |                     |                    |              |                     |                               |                  |                          | \$239.44            |
| Total ecosystem credits (incl. GST)   |                                                                                                                                                                                                                               |                           |                     |                    |              |                     |                               |                  |                          | \$2,633.90          |
| Calculated as on: 18-06-2018 09:27:57 |                                                                                                                                                                                                                               |                           |                     |                    |              |                     |                               |                  |                          |                     |
| Grand total                           |                                                                                                                                                                                                                               |                           |                     |                    |              |                     |                               |                  |                          | \$2,633.90          |

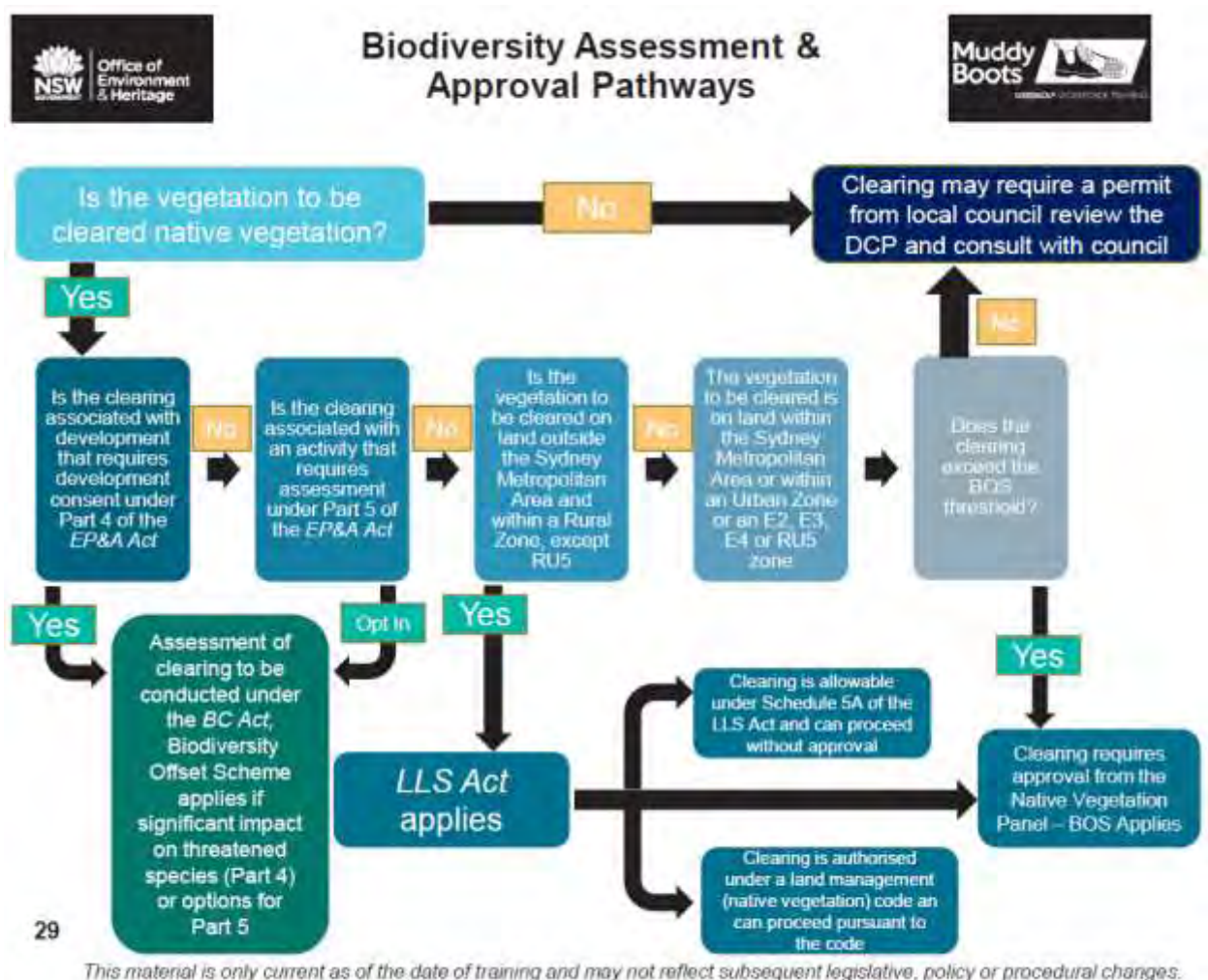
### Governance issues:

- Environmental Planning and Assessment Act, 1979
- Biodiversity Conservation Act 2016
- Biodiversity Conservation Regulation 2017
- Biodiversity Conservation (Savings and Transitional) Regulation 2017
- Local Land Services Act 2013

### Repealed legislation:

- Native Vegetation Act 2003
- Threatened Species Conservation Act 1995
- Nature Conservation Trust Act 2001
- Parts 7 – 9 of the National Parks and Wildlife Act 1974

Below is a flowchart illustrating approval pathways for development that involves clearing of native vegetation and the various legislation that may be involved.



Note: At the time of writing this report, the Native Vegetation Panel had not been formed with approvals under Division 6 or 5A of the *Local Land Services Act 2013* being the responsibility of the determining authority (Local Council) until its formation.

### Environmental issues:

The BC Act aims to provide 'no net loss' to biodiversity by offsetting any impacts by development.

- If the Biodiversity Offset Scheme is triggered, impacts must first be avoided, then mitigated, only then can the purchase of offset credits be used.
- Serious and Irreversible impacts trigger a refusal of development consent for local approvals.
- Certain clearing can be done under the *Local Land Services Act 2013* without the need for approvals.
- Stewardship Sites are established in perpetuity, cannot be relinquished and will be attached to the land title.

**Stakeholders:**

Walgett Shire Council, Community, Landowners, Local Land Services, DoPE, OEH, NSW Biodiversity Conservation Trust.

**Financial Implications:**

Any development applications that trigger the offset scheme will require an assessment and report from an accredited assessor. Given Walgett Shire Council's remoteness, this will incur a significant monetary burden on such proponents.

An application for a Biodiversity Stewardship Agreement will also require an accredited assessor and application fees. The amount of credits and the ongoing management payments are also determined by the assessor.

| <b>Biodiversity Conservation Act 2016</b>                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>That Council note the above in relation to the <i>Biodiversity Conservation Act 2016</i> and how it impacts on development.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Allowable Activities for Landholders

Land Management, Native vegetation Code





Allowable activities cover a range of routine land management activities associated with agriculture and other common practices in rural areas. Clearing for allowable activities does not require approval under the *Local Land Services Act 2013*.

## Overview

Allowable activities consolidate, simplify and expand on the routine agricultural management activities (RAMAs) that were part of the *Native Vegetation Act 2003*.

Under the new land management framework, greater flexibility and discretion is provided to landholders enabling them to efficiently undertake low risk routine land management activities.

Clearing undertaken for allowable activities on a landholding must only be carried out by, or on behalf of, the landholder unless specifically stated otherwise. All other required statutory approvals must be obtained before clearing for a work, building or structure.

There are three (3) Allowable Activity Zones in NSW, the Western, Central and Coastal Zones. The maximum clearing distances for allowable activities are different for each zone.

Where land is classed as Category 2 – vulnerable regulated land or Category 2 – regulated sensitive land, allowable activities are limited and reduced maximum clearing distance applies.

## Allowable activities for landholders

The *Local Land Services Act 2013* supports landholders undertaking day-to-day land management activities associated with agriculture and other common practices in rural areas. Allowable activities enable clearing for the following on Category 2 – regulated land.

Clearing may also be carried out by a person who is acting on behalf of the landholder, such as a contractor or employee.

### Imminent risk

Landholders can clear native vegetation considered reasonably necessary to remove or reduce an imminent risk of serious personal injury or damage to property.

### Traditional Aboriginal cultural activities

Landholders can clear native vegetation for traditional Aboriginal cultural activities provided the clearing is not for commercial purposes.

### Collection of firewood

Landholders can clear native vegetation for firewood for use on the same land or other land owned by the landholder.

However, the clearing must not occur if the firewood could be obtained from other allowable activities or from clearing associated with the Land Management (Native Vegetation) Code. Native vegetation to be cleared must not be a threatened species, or be part of a TEC, or be the habitat of a threatened species.

### Construction timber

Landholders can clear native vegetation to obtain timber for the purpose, or for use in, the construction, operation or maintenance of rural infrastructure on the same land.

However, the clearing must not cause land degradation or any processes likely to result in a decline in water quality. The native vegetation to be cleared must not be a threatened species, or be part of a Threatened Ecological Community (TEC), or be the habitat of a threatened species.

In addition, clearing is not allowed if the timber could be obtained from other allowable activities or from clearing under the Land Management (Native Vegetation) Code.

### Planted native vegetation

Allows landholders to clear planted native vegetation provided it has not been planted with the assistance of public funds.

### Private power lines

Allows clearing that is reasonably necessary for the construction, operation or maintenance of privately owned power lines on private land.

Want to know more? Visit [www.lls.nsw.gov.au](http://www.lls.nsw.gov.au)

1/2

### Environmental protection works

Allows clearing of native vegetation for environmental protection works (i.e. works associated with the rehabilitation of land towards a natural state or works to protect land from environmental degradation including re-vegetation, bush regeneration, wetland protection works, erosion protection works, dune restoration).

However, clearing under this allowable activity does not extend to coastal protection works as defined by the *Coastal Protection Act 1979*.

### Sustainable grazing

Landholders may clear native vegetation for sustainable grazing provided this clearing does not result in the long-term decline in the structure and composition of native vegetation. Sustainable grazing also extends to over-sowing or fertilisation of grasslands used for grazing.

### Mulga Species for stock fodder on a landholding

Allows clearing of native vegetation (comprising mulga - *acacia aneura*) for stock fodder on the same landholding from which the native vegetation is cleared. Under this allowable activity clearing must:

- not exceed 50% of the total area of mulga on the land holding in any 10 year period,
- cleared mulga remains on the ground where it is cleared or is windrowed along a contour on the landholding,
- clearing does not result in remaining mulga plants being over 20 metres apart, and
- clearing does not cause land degradation or the introduction of non-native vegetation.

However, clearing under this allowable activity is not authorised on small holdings, in the Coastal Zone, on Category 2 - vulnerable regulated land, or within 20 metres of an estuary, wetland or watercourse.

### Further information

To find out more about the native vegetation reforms and how they affect you, contact Local Land Services on 1 300 778 080, email [slm.info@lls.nsw.gov.au](mailto:slm.info@lls.nsw.gov.au) or call in to your nearest Local Land Services office.

### Airstrips

Landholders may clear native vegetation for the construction, operation or maintenance of an airstrip provided the clearing is limited to the minimum required to meet civil aviation standards.

### Firebreaks

Landholders in the Western Zone may clear native vegetation to a distance of 100 metres where the vegetation is predominantly a mallee species.

### Additional considerations

Clearing for an allowable activity should be undertaken to the minimum extent necessary and certain allowable activities, such as Firebreaks and Gravel Pits, are limited or prohibited outside of the Western Zone.

### Maximum clearing distances for rural infrastructure

Clearing for rural infrastructure **must** be undertaken to the **minimum** extent necessary to build and maintain rural infrastructure.


The **maximum** distance of clearing for rural infrastructure in each zone and on small landholding is as follows:

| Zone                                    | Clearing distance |
|-----------------------------------------|-------------------|
| Western zone                            | 40 metres         |
| Central zone                            | 30 metres         |
| Coastal zone                            | 15 metres         |
| Small holdings (in any zone)            | 12 metres         |
| Vulnerable and sensitive regulated land | 6 metres          |



### Allowable activities for landholders





**NSW GOVERNMENT** Local Land Services

## The land management (native vegetation) code

The land management (native vegetation) code 2018 (the code) provides landholders with more choices to better manage native vegetation on their property. The code helps landholders to improve agricultural productivity and biodiversity outcomes across NSW.

The code supports landholders in using best practice land management activities. The land management code:

- is simple to use,
- improves agricultural productivity,
- includes important environmental protections,
- provides certainty and clarity for the landholder.

### Code options for landholders

The code supports landholders undertaking productive and sustainable farming practices, while managing environmental risk.

The code enables the following clearing on **Category 2 – regulated land**:

#### Invasive Native Species

Enables the removal of invasive native species that have reached unnatural densities and dominate an area. These activities are to promote the regeneration and regrowth of native vegetation.

#### Pasture expansion

Enables the removal of woody native vegetation by uniform or mosaic thinning to promote native pastures and increase farm efficiency and productivity.

#### Continuing use

Enables the continuation of lawful land management activities that had been in place between 1990 and the commencement of the new land management framework.

#### Equity

Enables the removal of paddock trees, compromised native groundcover, and native vegetation from small areas in exchange for set aside areas containing remnant vegetation.

#### Farm plan

Enables the removal of paddock tree areas and clearing regulated rural land in exchange for set aside areas containing remnant vegetation or set aside areas where revegetation will be required.

### Additional considerations

Landholders may be required to notify Local Land Services for low impact land management activities. Activities with a high risk of adversely impacting on the environment may require certification by Local Land Services.

### Did you know?

- Local Land Services has trained staff in your area ready to discuss how the land management and biodiversity reforms can help you?
- Local Land Services staff can also visit your property to better understand your goals and provide expert tailored advice.

**Why not give us a call on 1300 778 080?**

**Want to know more? Visit [www.lls.nsw.gov.au](http://www.lls.nsw.gov.au)**

## Set asides

In some cases, the code may require the establishment of a set aside in exchange for the removal of native vegetation. Set asides will be listed on a public register and must be actively managed to promote vegetation integrity in perpetuity.

The code outlines the extent of clearing possible and any set-aside requirements to offset the environmental impacts of clearing.

Set aside ratios identify how much land must be set aside in exchange for clearing in another area of the property. All set-asides must be managed along with any current publicly funded initiative, offset or existing set-aside and will run with land in perpetuity.

Set-aside certificates may include details such as the type of vegetation contained in the set-aside areas. Landholders are required to undertake reasonable efforts to promote vegetation integrity in the set-aside area.

Local Land Services will work with landholders on a case-by-case basis to identify the management interventions likely to deliver the best environmental outcomes in a set-aside area.

## Treatment of threatened ecological communities

The land management code does not authorise the clearing of native vegetation that is part of a critically endangered ecological community (CEEC). Where clearing is proposed under the Equity Part for a Vulnerable ecological community (VEC) or Endangered Ecological Community (EEC) the offset must be of the same VEC or EEC.

Clearing an EEC or VEC incurs a set aside loading of 50 per cent for VEC and 100 per cent for an EEC. The Code also provides a discount of 50 per cent on the set aside requirements for landholders willing to set aside areas containing an EEC.

## Land on which the code does not apply

There are categories of land where clearing under the land management code is not permitted, including coastal wetlands, old growth forests, littoral rainforests, core koala habitat and critically endangered ecological communities.

On commencement, three categories of land will be available on the Office of Environment and Heritage mapping portal:

1. Vulnerable regulated land
2. Sensitive regulated land
3. Excluded land

Limited application of the codes apply in the following circumstances:

- Vulnerable land and riparian buffer zones,
- Areas containing threatened species and communities,
- Small holdings,
- Landholders with low levels of remnant vegetation.



## Further information

To find out more about the native vegetation reforms and how they affect you, contact Local Land Services on 1300 778 080, email [slm.info@lls.nsw.gov.au](mailto:slm.info@lls.nsw.gov.au), visit [www.lls.nsw.gov.au](http://www.lls.nsw.gov.au) or call in to your nearest Local Land Services office.

The land management (native vegetation) code

### 11.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### **Landfill Signage**

New, up to date information and safety signage is currently being developed for each Landfill in the shire. The design of the signs is currently being finalised to suit the needs of each landfill with an installation date of approximately late June/early August. Proof of the signs will be forwarded to Councillors and other senior staff for any comment prior to final adoption.

#### **Collarenebri Ablutions Building**

Construction of a new amenities building has commenced at the Collarenebri Sports Oval. The building will provide canteen, change rooms and toilet amenities for sporting teams at local events. The project is an initiative of the Office of Sport & Recreation – Western Division with local support and is being constructed under grant monies from FaCS SHIF Funds (Social Housing Investment Fund) which provides about 50% of materials. Murdi Paaki Regional Rugby League Council has provided my time as has Sport and Recreation and the funding of design and engineers reports (about \$12000) and \$7000 for Supervision/builders fees over and above. Joblink has provided supervision fees and about an additional 25% of materials costs from Work For the Dole Participation agreement.

TAFE has offered to donate tools for metal work, proving they can get 8 participants to enrol, in welding training.

#### **Pollution Incidence Response Management Plan Training - Landfills**

On the 19<sup>th</sup> and 20<sup>th</sup> of June Council staff attended training in relation to the PIRMPs of Council including the Landfill Management Plan. The training was conducted by Logicus and included staff from the current Landfill Contractors. The training includes a response exercise, steps to take and how to manage a variety of pollution incidents that may occur and how the PIRMP should be applied.

#### **Walgett Rural Residential Strategy – Inception Meeting**

On 31<sup>st</sup> May 2018 DES travelled to Dubbo for an inception meeting with DoPE (Department of Planning & Environment) in relation to the review of the Walgett Rural Residential Strategy. It is anticipated a draft strategy will be presented to Council in July for endorsement. The review will include the initial candidate areas and two additional candidate areas for consideration, the additional candidate areas being located in the Walgett area.

#### **Western Slopes Pipeline**

In late May 2018 DES received information from the NSW DoPE that the EIS for the Western Slopes Pipeline would potentially be submitted shortly. A public consultation phase will follow the formal submission of the EIS and Council will likely be invited to make comment in relation to the EIS. Further information will be made available as this matter develops.

|                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention, Environmental Services</b>                                                                                                                                               |
| <b>Recommendation</b><br><br>Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.<br><br><b>Moved:</b><br><b>Seconded:</b> |



## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards to the RMCC works till 31st May 2018.

**Background:**

The RMS has approved a contract of \$5,175,449,000 for the 2017/2018 financial year which are made up of \$910,000 and \$4,265,449 for Routine and Ordered Works respectively. List of ordered works are given in Table 1 and Table 2.

**Current Position:**

Routine maintenance works is ongoing along with Ordered Works. As such, as indicated below expenditure is on track to allow completion of all works by 30<sup>th</sup> June, 2018.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> May 2018, \$3,665,966 (86%) from Ordered Works and \$767,392 (84%) for Routine Services for 2017/2018 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works are complete within the guidelines.

|                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Director Engineering / Technical Services – May 2018.</b>                                                                 |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for May 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

Table 2 – 2017/2018 RMCC Routine Services

**Table 1 – 2017/2018 RMCC Ordered Works**

| SN | Description                                            | Physical Status | Expenditure           |
|----|--------------------------------------------------------|-----------------|-----------------------|
| 1  | Cryon Speed Signs Upgrade                              | Ongoing         | \$3,788.22            |
| 2  | Cryon Rehabilitation No. 2 – SH29                      | Ongoing         | \$8,742.79            |
| 3  | Reseals 2017/2018 – SH12                               | Ongoing         | \$453,966.20          |
| 4  | Reseals 2017/2018 – SH29                               | Ongoing         | \$87,550.13           |
| 5  | Reseals 2017/2018 – SH18                               | Ongoing         | \$205,548.36          |
| 6  | Yallambie Rehabilitation - SH29                        | Ongoing         | \$891,378.27          |
| 7  | Heavy Patch - SH29 East                                | Ongoing         | \$170,748.63          |
| 8  | Wellwood Widening & Culvert Replacement – SH18         | Complete        | \$524,361.49          |
| 9  | Wellwood Install Culverts & Concrete Pipe Walls- SH18  | Ongoing         | \$258,823.56          |
| 10 | Supply & Delivery of Fencing Materials – SH18          | Ongoing         | \$57,632.30           |
| 11 | Installation of HVSP Signs – SH12 & SH29E              | Ongoing         | \$1,687.84            |
| 12 | Supply, Delivery & Installation of RCP Culverts – SH18 | Complete        | \$30,927.65           |
| 13 | Culvert works for Wellwood Widening - SH18             | Ongoing         | \$84,325.00           |
| 14 | Dundalla Widening – SH12                               | Complete        | \$514,977.46          |
| 15 | Jim Harper Rehab – SH18                                | Complete        | \$267,669.46          |
| 16 | SH29 West – Green Reflector                            | Complete        | \$37,088.32           |
| 17 | Wellwood Geotechnical Investigations – SH18            | Complete        | \$5,281.82            |
| 18 | SH29 – Reseals (2016-2017)                             | Complete        | \$24,141.60           |
| 19 | Drainage Upgrade Project SH18S                         | Complete        | \$5047.85             |
| 20 | Big Warrambool Shoulder Widening – SH12                | Complete        | \$28,052.50           |
| 21 | Incident Call Out for Highways                         | Ongoing         | \$4,226.60            |
|    |                                                        | <b>TOTAL</b>    | <b>\$3,665,966.05</b> |

**Table 2 – 2017/2018 RMCC Routine Services**

| SN | Description                              | Physical Status | Expenditure         |
|----|------------------------------------------|-----------------|---------------------|
| 1  | SH12 Gwydir Highway - Routine            | Ongoing         | \$213,202.34        |
| 2  | SH18 Castlereagh Highway North - Routine | Ongoing         | \$124,610.00        |
| 3  | SH18 Castlereagh Highway South - Routine | Ongoing         | \$161,106.53        |
| 4  | SH29 Kamilaroi Highway - Routine         | Ongoing         | \$254,953.28        |
| 5  | Training & Meeting Costs                 | Ongoing         | \$13,520.32         |
|    |                                          | <b>TOTAL</b>    | <b>\$767,392.47</b> |

## 11.4.2 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering /Technical Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 31<sup>st</sup> May 2018.

### **Background:**

Council has allocated amounts of \$1,074,495 and \$75,865 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been notionally distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year and this may give rise to vary the notional allocation in the various zones based on actual road conditions.

### **Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule  
Roads & Bridges Best Practices Management Plan  
Roads, Bridges & Footpaths Assets Management Plan

### **Environmental issues:**

Environmental management will be undertaken on a case-by-case basis.

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Residents  
Tourists

### **Financial Implications:**

As of 31<sup>st</sup> May 2018, \$583,764 (51%) has been spent from a total amount of \$1,150,360 provided in the 2017/2018 budget and operational plan. This lower expenditure is attributable to the current dry conditions throughout the Shire.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.



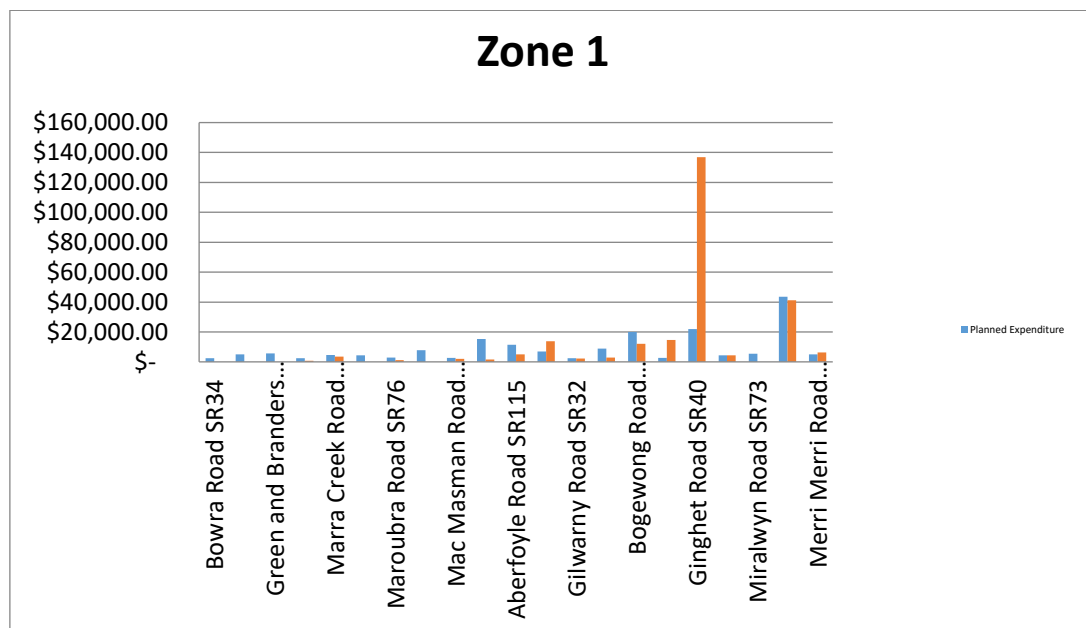
**Monthly Maintenance Grading Report from Director Technical / Engineering Services****Recommendation:**

That Council receive and note the monthly maintenance grading works report for May 2018.

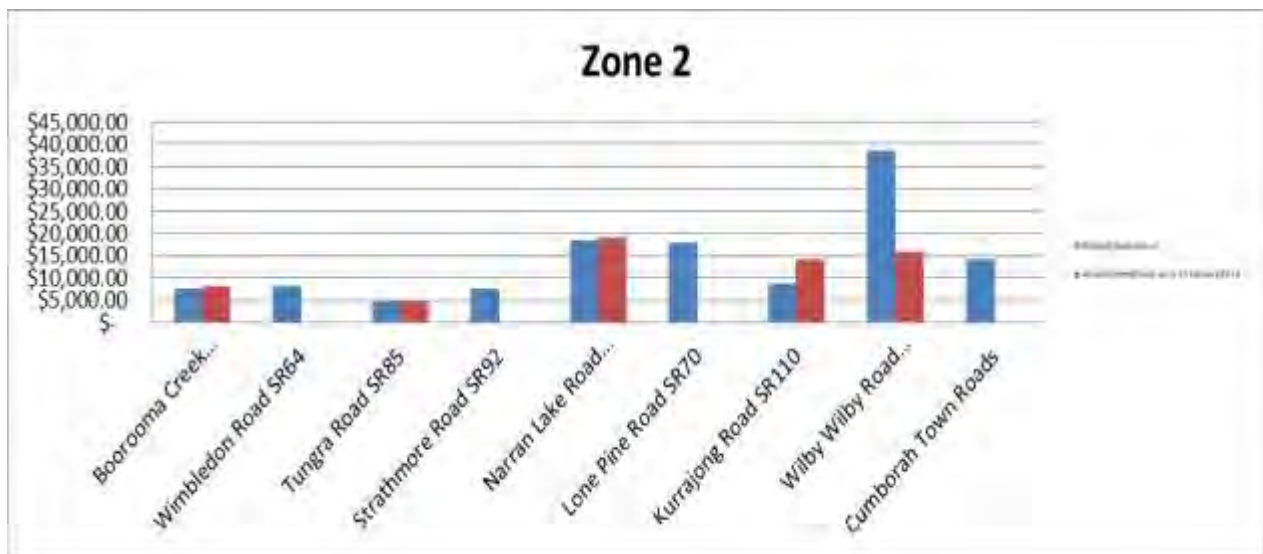
**Moved:****Seconded:****Attachments:**

Maintenance works progress summary.

| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 May 2018 | %          |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------|------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                      |            |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 2,514.59          | F             |                 |                                      | 0%         |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 4,964.62          | E             |                 |                                      | 0%         |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 5,674.71          | F             |                 |                                      | 0%         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 2,412.50          | F             | 13-11-17        | \$1,560.00                           | 65%        |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 4,503.74          | E             | 28-07-17        | \$2,940.00                           | 65%        |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 4,307.07          | E             |                 |                                      | 0%         |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 2,817.84          | E             | 15-11-17        | \$840.00                             | 30%        |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 7,708.90          | F             |                 |                                      | 0%         |
| Mac Masman Road SR81         | 8                    | 8              | \$ 2,634.69          | E             | 23-11-17        | \$1,890.00                           | 72%        |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 15,200.11         | E             | 20-01-18        | \$377.57                             | 2%         |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 11,349.42         | D             | 30-01-18        | \$2,094.72                           | 18%        |
| Gungahman Road SR31          | 43.7                 | 43.7           | \$ 13,284.97         | D             | 02-10-17        | \$7,000.00                           | 53%        |
| Gilwarry Road SR32           | 7.9                  | 7.9            | \$ 2,432.02          | F             | 15-10-17        | \$2,205.00                           | 91%        |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 8,768.78          | D             | 17-10-17        | \$1,430.30                           | 16%        |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 20,000.00         | D             | 25-09-17        | \$10,220.00                          | 51%        |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,578.25          | C             | 23-08-17        | \$2,578.25                           | 100%       |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 15,535.64         | D             | 23-07-17        | \$15,500.00                          | 100%       |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 4,410.00          | D             | 25-10-17        |                                      | 0%         |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 5,369.96          | D             |                 |                                      | 0%         |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 43,635.21         | C             | 20-01-18        | \$14,980.00                          | 34%        |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 5,040.00          | C             | 23-08-17        | \$5,040.00                           | 100%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 185,142.99</b> |               |                 | <b>\$ 68,655.84</b>                  | <b>37%</b> |

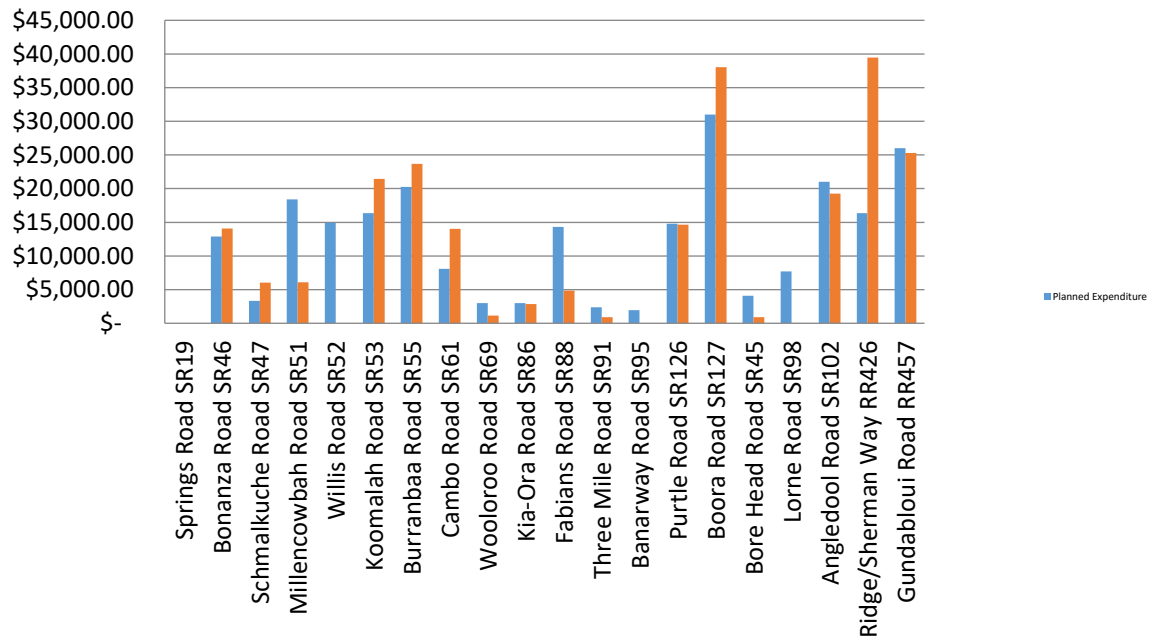


| Road Name                | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 May 2018 |            |
|--------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------|------------|
| <b>Zone 2</b>            |                      |                |                      |               |                 |                                      |            |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 7,738.26          | E             | 15-01-18        | \$7,738.26                           | 100%       |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 8,279.37          | E             |                 |                                      | 0%         |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 4,802.12          | F             |                 | \$4,802.12                           | 100%       |
| Strathmore Road SR92     | 16.42                | 16.42          | \$ 7,186.14          | E             |                 | \$7,117.49                           | 99%        |
| Narran Lake Road SR111   | 61                   | 61             | \$ 18,978.79         | D             | 14-07-17        | \$18,932.13                          | 100%       |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 18,014.95         | D             |                 |                                      | 0%         |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 8,726.80          | D             | 15-01-18        | \$8,720.80                           | 100%       |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 38,673.59         | D             | 30-01-18        | \$15,055.33                          | 39%        |
| Cumborah Town Roads      |                      |                | \$ 14,181.36         | E             |                 |                                      |            |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>178.72</b>  | <b>\$ 126,581.38</b> |               |                 | <b>\$ 62,366.13</b>                  | <b>49%</b> |



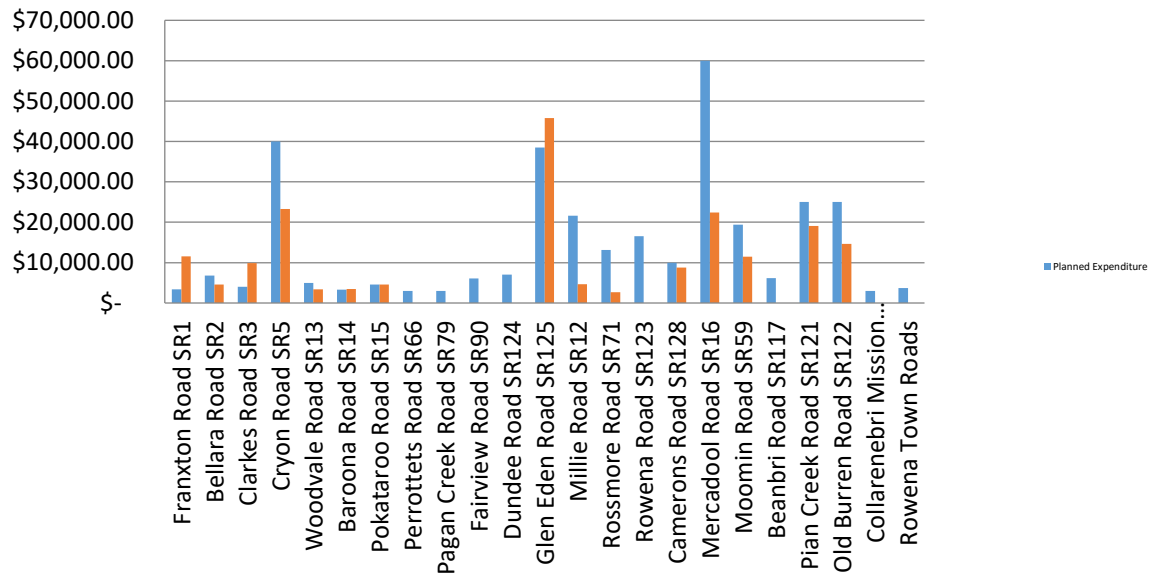
| Road Name               | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 May 2018 |            |
|-------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------|------------|
| <b>Zone 3</b>           |                      |                |                      |               |                 |                                      |            |
| Springs Road SR19       | 2.7                  | 2.7            | \$ 2,000.00          | E             |                 |                                      | 0%         |
| Bonanza Road SR46       | 16.9                 | 16.9           | \$ 12,880.69         | E             | 04-07-17        | \$11,759.46                          | 91%        |
| Schmalkuche Road SR47   | 14.4                 | 14.4           | \$ 2,398.87          | E             | 26-07-17        | \$2,308.87                           | 96%        |
| Millencowbah Road SR51  | 27.7                 | 27.7           | \$ 16,682.27         | E             | 08-11-17        | \$4,180.00                           | 25%        |
| Willis Road SR52        | 14.5                 | 14.5           | \$ 10,934.39         | F             |                 |                                      | 0%         |
| Koomalah Road SR53      | 28.4                 | 28.4           | \$ 4,440.00          | E             | 28-11-17        | \$4,440.00                           | 100%       |
| Burrumbidgee Road SR55  | 18.1                 | 18.1           | \$ 23,618.42         | E             | 29-07-17        | \$20,240.00                          | 86%        |
| Cambo Road SR61         | 21.1                 | 21.1           | \$ 14,038.24         | E             | 27-04-17        | \$7,898.39                           | 56%        |
| Woolaroo Road SR69      | 1                    | 1              | \$ 3,002.49          | E             | 10-10-17        | \$350.00                             | 12%        |
| Kia-Ora Road SR86       | 6.8                  | 6.8            | \$ 3,002.49          | F             | 21-07-17        | \$2,595.68                           | 86%        |
| Fabians Road SR88       | 24.8                 | 24.8           | \$ 14,999.24         | E             | 22-12-17        | \$14,320.33                          | 95%        |
| Three Mile Road SR91    | 0.2                  | 0.2            | \$ 2,075.13          | E             | 19-10-17        | \$1,302.14                           | 63%        |
| Banarway Road SR95      | 1.2                  | 1.2            | \$ 1,926.10          | D             |                 |                                      | 0%         |
| Purtle Road SR126       | 26.8                 | 26.8           | \$ 14,808.29         | E             | 13-09-17        | \$6,155.31                           | 42%        |
| Boora Road SR127        | 63.8                 | 63.8           | \$ 37,234.21         | D             | 03-08-17        | \$31,008.10                          | 83%        |
| Bore Head Road SR45     | 5.1                  | 5.1            | \$ 5,667.44          | D             | 10-10-17        | \$1,960.00                           | 35%        |
| Lorne Road SR98         | 6.9                  | 6.9            | \$ 7,686.38          | D             | 09-03-18        | \$1,680.00                           | 22%        |
| Angledool Road SR102    | 49.3                 | 49.3           | \$ 20,117.96         | C             | 11-03-18        | \$14,340.00                          | 71%        |
| Ridge/Sherman Way RR426 | 70.1                 | 70.1           | \$ 16,371.75         | C             | 13-01-18        | \$1,200.00                           | 7%         |
| Gundabloui Road RR457   | 40.9                 | 40.9           | \$ 26,000.00         | C             | 07-08-17        | \$21,098.29                          | 81%        |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>440.7</b>   | <b>\$ 239,884.35</b> |               |                 | <b>\$ 146,836.57</b>                 | <b>61%</b> |

### Zone 3

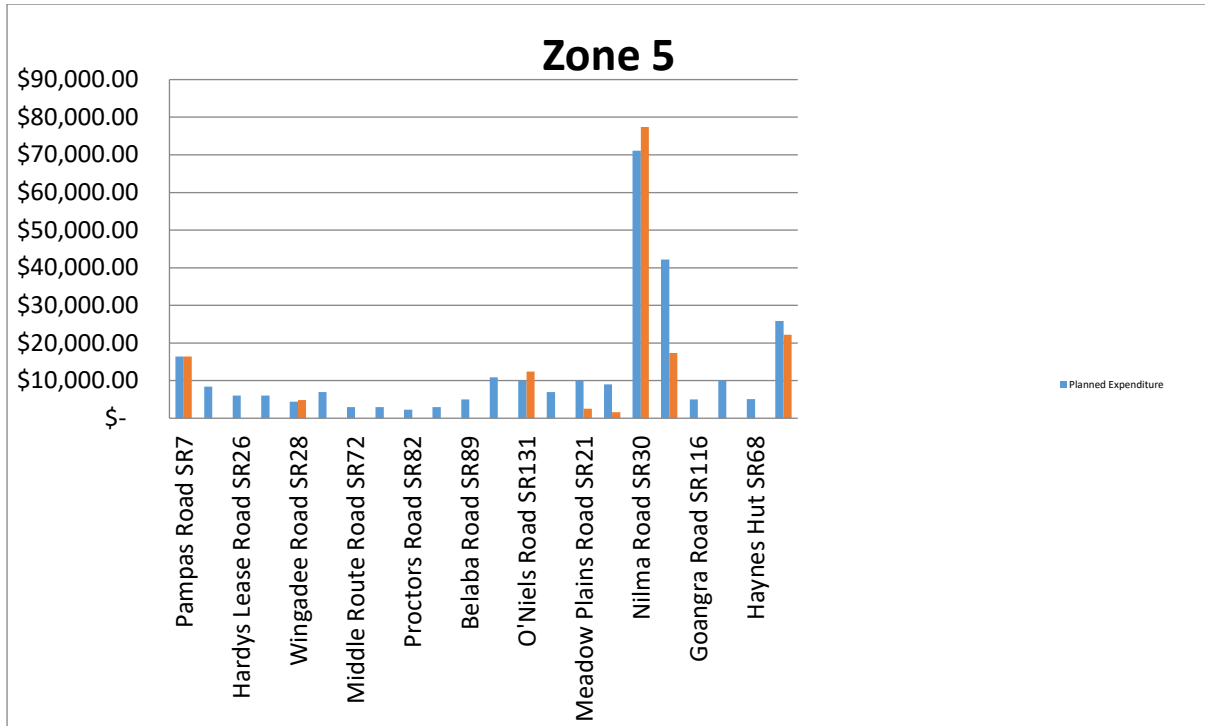


| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 May 2018 |            |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                      |            |
| Franxton Road SR1              | 19                   | 19             | \$ 4,401.23          | E             | 03-08-17        | \$4,400.23                           | 100%       |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 6,755.61          | D             | 23-07-17        | \$3,534.30                           | 52%        |
| Clarkes Road SR3               | 6                    | 6              | \$ 5,738.98          | E             |                 | \$5,708.98                           | 99%        |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 29,445.59         | C             | 31/7/2017       | \$22,408.44                          | 76%        |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 5,000.00          | E             |                 | \$3,207.40                           | 64%        |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 3,340.27          | E             | 28-12-17        | \$3,166.70                           | 95%        |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 7,753.65          | E             | 11-12-17        | \$7,753.65                           | 100%       |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 3,002.48          | F             |                 |                                      | 0%         |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 3,002.49          | F             |                 |                                      | 0%         |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 6,095.06          | F             |                 |                                      | 0%         |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 7,000.00          | F             |                 |                                      | 0%         |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 43,173.98         | E             | 30-09-17        | \$39,911.88                          | 92%        |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 21,510.73         | C             |                 | \$11,761.61                          | 55%        |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 13,135.90         | C             | 14-12-17        | \$7,511.76                           | 57%        |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 16,519.71         | E             |                 | \$4,977.55                           | 30%        |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 10,000.00         | D             |                 | \$9,053.72                           | 91%        |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 60,000.00         | C             | 22-12-17        | \$22,849.28                          | 38%        |
| Moomin Road SR59               | 31                   | 31             | \$ 19,364.57         | D             | 05-01-18        | \$11,034.90                          | 57%        |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 6,134.09          | C             |                 |                                      | 0%         |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 25,000.00         | C             | 15-01-18        | \$18,712.22                          | 75%        |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 25,000.00         | D             | 12-12-17        | \$12,250.90                          | 49%        |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 3,002.49          | C             |                 |                                      | 0%         |
| Rowena Town Roads              |                      |                | \$ 3,739.38          | D             |                 |                                      | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 328,116.20</b> |               |                 | <b>\$ 188,243.52</b>                 | <b>57%</b> |

## Zone 4

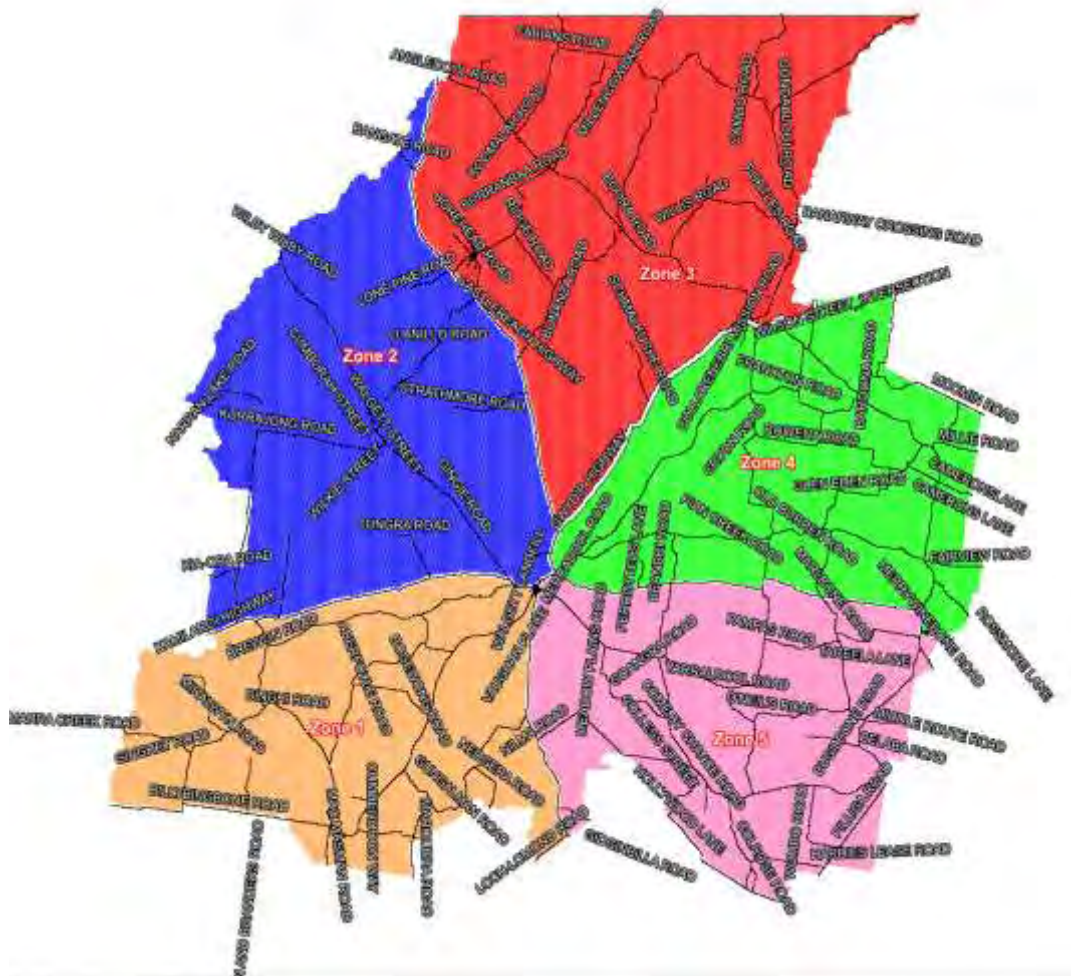


| Road Name                  | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 May 2018 |            |
|----------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------|------------|
| <b>Zone 5</b>              |                      |                |                      |               |                 |                                      |            |
| Pampas Road SR7            | 16.3                 | 16.3           | \$ 16,684.57         | E             | 01-12-17        | \$16,604.57                          | 100%       |
| Wombo Road SR25            | 17.7                 | 17.7           | \$ 8,444.51          | E             |                 |                                      | 0%         |
| Hardys Lease Road SR26     | 16                   | 16             | \$ 5,992.97          | E             |                 |                                      | 0%         |
| Colrose Road SR27          | 20.6                 | 20.6           | \$ 6,000.00          | E             |                 |                                      | 0%         |
| Wingadee Road SR28         | 11.8                 | 11.8           | \$ 4,788.00          | E             | 20-01-18        | \$4,370.00                           | 91%        |
| Epping Road SR57           | 15.4                 | 15.4           | \$ 7,000.00          | E             |                 |                                      | 0%         |
| Middle Route Road SR72     | 9.6                  | 9.6            | \$ 3,000.00          | E             |                 |                                      | 0%         |
| Gidginbilla Road SR75      | 7.4                  | 7.4            | \$ 3,000.00          | E             |                 |                                      | 0%         |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 2,251.87          | F             |                 |                                      | 0%         |
| Drilldool Road SR83        | 5.1                  | 5.1            | \$ 3,000.00          | F             |                 |                                      | 0%         |
| Belaba Road SR89           | 11.2                 | 11.2           | \$ 5,000.00          | F             |                 |                                      | 0%         |
| Hollywood Lane SR119       | 29.9                 | 29.9           | \$ 10,164.06         | E             |                 |                                      | 0%         |
| O'Niels Road SR131         | 31.1                 | 31.1           | \$ 10,000.00         | D             |                 | \$3,625.00                           | 36%        |
| Tareela Road SR17          | 19.4                 | 19.4           | \$ 7,000.00          | D             |                 |                                      | 0%         |
| Meadow Plains Road SR21    | 23.9                 | 23.9           | \$ 10,000.00         | D             |                 | \$485.41                             | 5%         |
| Marlbone Road SR24         | 28.4                 | 28.4           | \$ 9,000.00          | D             |                 | \$1,377.50                           | 15%        |
| Nilma Road SR30            | 37.8                 | 37.8           | \$ 71,128.76         | D             | 23-11-17        | \$71,128.76                          | 100%       |
| Bugilbone Road SR103       | 28.7                 | 28.7           | \$ 42,137.43         | C             | 12-08-17        | \$16,010.68                          | 38%        |
| Goangra Road SR116         | 16.4                 | 16.4           | \$ 5,000.00          | D             |                 |                                      | 0%         |
| Yarraldool Road SR118      | 41.3                 | 41.3           | \$ 10,000.00         | C             |                 |                                      | 0%         |
| Haynes Hut SR68            | 4.5                  | 4.5            | \$ 5,059.20          | E             |                 |                                      | 0%         |
| Come By Chance Road RR7716 | 60.9                 | 60.9           | \$ 25,875.00         | C             | 17-11-17        | \$4,060.00                           | 16%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>457.8</b>   | <b>\$ 270,526.37</b> |               |                 | <b>\$ 117,661.92</b>                 | <b>43%</b> |



| Zones        | Total Length of Road (km) | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 31 May 2018 | %          |
|--------------|---------------------------|---------------------------|---------------------|--------------------------------------|------------|
| Zone 1       | 392.29                    | \$ 185,142.99             | 392.29              | \$ 68,655.84                         | 37%        |
| Zone 2       | 178.72                    | \$ 126,581.38             | 178.72              | \$ 62,366.13                         | 49%        |
| Zone 3       | 440.7                     | \$ 239,884.35             | 440.70              | \$ 146,836.57                        | 61%        |
| Zone 4       | 432.91                    | \$ 328,116.20             | 432.91              | \$ 188,243.52                        | 57%        |
| Zone 5       | 457.8                     | \$ 270,526.37             | 457.80              | \$ 117,661.92                        | 43%        |
| <b>Total</b> | <b>1902.42</b>            | <b>\$ 1,150,251.29</b>    | <b>1902.42</b>      | <b>\$ 583,763.98</b>                 | <b>51%</b> |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |



### 11.4.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno-Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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#### 1. National B-Double Notice

Consent has been granted for the establishment of existing B-double networks under the updated notice. The notice covers the following B-Double;

- 19m (general access)
- 23m
- 25/26m

The updated notice does not amend masses or dimensions of B-Doubles already operating on our roads. Please refer to attachment for more information.

#### 2. Emergency Work on Merrywinebone Road

Emergency slashing and pothole filling have been undertaken on Merrywinebone Road. At the time of this report, \$15,400. More preventive pothole patching is ongoing.

#### 3. Projects Status

| No. | Project                              | Scope                           | Status   |
|-----|--------------------------------------|---------------------------------|----------|
| 1   | Wanourie, Blacks and Harris Bridges  | Replacement                     | Complete |
| 2   | Gundabloui Road 6km                  | Upgrade                         | Complete |
| 3   | Shermans Way 2.2km                   | Upgrade                         | Complete |
| 4   | Hastings St, Burren Junction         | Heavy-patching                  | Complete |
| 5   | Slacksmith St, Burren Junction       | Heavy-patching                  | Complete |
| 6   | Carinda Road                         | Heavy-patching                  | Complete |
| 7   | Merrywinebone Road                   | Heavy-patching                  | Complete |
| 8   | Gingie Road                          | Heavy-patching                  | Complete |
| 9   | Wilga St, Carinda                    | Graveling                       | Complete |
| 10  | Cumborah St, Cumborah                | Upgrade                         | Complete |
| 11  | George Sands Way                     | Heavy-patching                  | Complete |
| 12  | Morilla St, Lightning Ridge          | Drainage                        | Complete |
| 13  | Opal St, Lightning Ridge             | Footpath                        | Complete |
| 14  | Brilliant St, Lightning Ridge        | Footpath                        | Complete |
| 15  | Brilliant St, Lightning Ridge        | Drainage                        | Complete |
| 16  | Opal and Morilla St, Lightning Ridge | Footpaths, turfing and drainage | Complete |
| 17  | Angeldool Road 3km                   | Graveling                       | Complete |
| 18  | Wilson St, Collarenebri              | Footpath                        | Complete |
| 19  | Peel St, Walgett                     | Drainage                        | Complete |
| 20  | Neilly St, Walgett                   | Drainage                        | Complete |
| 21  | Duff St, Walgett                     | Drainage                        | Complete |
| 22  | Euroka St, Walgett                   | Drainage                        | Complete |
| 23  | Pitt St, Walgett                     | Heavy-patching                  | Complete |
| 24  | Dundalla Widening, SH12              | Widening                        | Complete |
| 25  | Jim Harper Widening, SH18            | Widening                        | Complete |
| 26  | Walgett Levee Upgrade                | Upgrade                         | Complete |
| 27  | Wellwood Widening, SH18              | Widening                        | Complete |
| 28  | Yalambie Widening, SH29              | Widening                        | Complete |
| 29  | Cryon Rehab, SH29                    | Rehabilitation                  | Complete |
| 30  | SH29E Repairs                        | Heavy-patching                  | Ongoing  |



| No. | Project                                         | Scope                              | Status      |
|-----|-------------------------------------------------|------------------------------------|-------------|
| 31  | Dewhurst St, Walgett                            | Drainage                           | Ongoing     |
| 32  | Warrena St, Walgett                             | Drainage                           | Ongoing     |
| 33  | Lorne Road 3km                                  | Graveling                          | Ongoing     |
| 34  | Mercadool Road, 3km                             | Graveling                          | Ongoing     |
| 35  | Cryon Road, 3km                                 | Graveling                          | Ongoing     |
| 36  | Billybingbone Road, 4km                         | Graveling                          | Ongoing     |
| 37  | Walgett Saleyard Facility                       | New                                | Ongoing     |
| 38  | Goangra Bridge                                  | Replacement                        | Ongoing     |
| 39  | Raw Water Pump Station, Collarenebri            | Switchboard Replacement            | Ongoing     |
| 40  | Standby Clearwater Pump, Walgett WTP            | New                                | Ongoing     |
| 41  | Water Supply Systems Telemetry                  | Upgrade                            | Not started |
| 42  | Cooling Tower. Lightning Ridge                  | New                                | Not Started |
| 43  | Trickling Filter repair, Walgett STP            | Renewal                            | Ongoing     |
| 44  | Switchboard Design, Walgett STP                 | Renewal                            | Ongoing     |
| 45  | Lightning Ridge Aerodrome Upgrade               | RNAV, runway Extension and Fencing | Ongoing     |
| 46  | Grawin Bore                                     | New                                | Complete    |
| 47  | Cumborah Bore                                   | Upgrade                            | Ongoing     |
| 48  | Walgett Weir                                    | Upgrade                            | Ongoing     |
| 49  | Burren Junction Bores                           | Upgrade                            | Complete    |
| 50  | Sewer Conduits, Walgett & Lightning Ridge       | CCTV Inspections                   | Complete    |
| 51  | Bugilbone Road, 25km                            | Upgrade                            | Ongoing     |
| 52  | Pump Station Upgrade, Namoi Village             | Upgrade                            | Ongoing     |
| 53  | Sewer Conduits, Walgett & Lightning Ridge       | Cleaning and lining                | Complete    |
| 54  | Burren Junction Aerodrome Access Road and Apron | Graveling                          | Complete    |

#### Matters Generally For Brief Mention or Information Only – Engineering/Technical Services

##### Recommendation:

That Council receives and notes this report from the Director of Engineering and Technical Services.

##### Moved:

##### Seconded:

##### Attachments:

NHVR National Heavy Vehicle Regular -12 June 2018 Road Manager Engagement Information



12 June 2018

## Road Manager Engagement – New South Wales

### Road Manager Consent for National Class 2 B-double Authorisation Notice 2018

#### Purpose

The purpose of this document is to provide you with information about the upcoming National Class 2 B-double Authorisation Notice 2018 (*B-double Notice 2018*), and to seek consent for the establishment of existing B-double networks under the updated notice.

The notice covers the following types of B-doubles:

- 19 metres (general access)
- 23 metres
- 25/26 metres

This redesigned notice does **not** amend masses or dimensions of B-doubles currently operating on your roads.

#### What's changing with B-doubles in New South Wales?

Following a review of the current *National Class 2 Heavy Vehicle B-double Authorisation (Notice) 2014*, the NHVR will be introducing the *B-double Notice 2018* that will improve the consistency of B-double access and conditions nationally.

The updated notice has been reviewed and simplified so that transport operators experience consistent conditions when crossing state and territory borders. Key changes include:

- alignment of general access requirements across states and territories
- general access bridge formulae to be applied nationally to all general access B-double operations up to a total combination mass of 50 tonnes
- removal of redundant conditions legislated through other law – for example the current notice lists the requirement for "long vehicle" signs. This requirement is also listed in the Heavy Vehicle (Vehicle Standards) National Regulation. The redesign notice removes the duplication of this condition.

#### What's not changing?

**Same vehicles:** Under the Heavy Vehicle National Law (HVNL), a B-double is a class 2 heavy vehicle that meets the mass and dimension requirements set out in the *Heavy Vehicle (Mass, Dimension and Loading) Regulation*. The

updated national notice will apply to the same B-double combinations as the current one.

**Same networks:** The updated national notice will carry over the same networks as those included in the current notice.

#### What do we require from you?

The National Class 2 B-double Authorisation Notice 2018 will provide access for existing B-doubles on existing networks.

However, because this is an updated notice, Part 4.7 of the HVNL requires that the NHVR obtains consent from all affected Road Managers for the continuation of the current networks for B-doubles under the updated national notice.

You will find a consent form attached for you to sign and return via the same email that is contained in this information sheet.

Please note that this consent request simply seeks to re-establish the existing network under the updated notice and to satisfy the requirements of the HVNL.

If you are happy to continue with existing B-double access under the *B-double Notice 2018*, please simply tick the consent box on the attached form and return it to the NHVR via reply email.

If upon review of your networks you would like to amend your B-double networks, it is recommended that you still grant consent under this request. You may then initiate a standard request for a route amendment.

Either way, a response to this request for consent is required under the HVNL.

**The HVNL requires road managers to respond to this request for consent within 28 days from the day of the NHVR's request.**

#### Contact the NHVR

Please direct any enquiries to [RMconsent@nhvr.gov.au](mailto:RMconsent@nhvr.gov.au) or call the road manager hotline on 1300 880 493.

## 12. RESPONSES TO QUESTIONS FROM THE LAST MEETING

### **Clr Smith**

Q1: *When will the works begin on the Walgett Cemetery (lawn cemetery)? Who will do the planning? – Before any work commences, could we have the local undertaker Mick Ford review plan as well as Councillors? RFTs have been advertised by Engineering/Technical Services. Mick Ford has been engaged throughout.*

Q2: *Could Shire give a timeframe for work to commence on Collarenebri Lawn Cemetery preparation – e.g. Local community members assisting with removal of shrubs and trees.*

Q3: *Earl Street maintenance in need of desperate repair from corner of Hebert Street to Queen Street. Engineering will inspect and assess best approach.*

### **Clr Murray**

Q1: *Can Council investigate the removal of the two permanently parked vehicles on Wee Waa Street in Walgett?*

### **Clr Woodcock**

Q1: *If there are left over funds from the Lightning Ridge Main Street Beautification project can Council allocate them to works on Opal Street in Lightning Ridge?*

### **13. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*