



# **AGENDA FOR ORDINARY COUNCIL MEETING**

## **28 November 2017**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Burren Junction Hall** on **28 November 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## **CONFLICT OF INTERESTS**

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

## Table of Contents

|                                                                                                                                        |     |
|----------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1. OPENING OF MEETING .....                                                                                                            | 6   |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS .....                                                                                         | 6   |
| 3. LEAVE OF ABSENCE .....                                                                                                              | 6   |
| 4. WELCOME TO VISITORS .....                                                                                                           | 6   |
| 5. PUBLIC FORUM PRESENTATIONS .....                                                                                                    | 6   |
| 5.1 Local Residents of the Burren Junction .....                                                                                       | 6   |
| 5.2 Cllr Tanya Cameron Presentation- “Gloucester Independent Legacy Fund” .....                                                        | 6   |
| 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS.....                                                                               | 7   |
| 7. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                                                       | 8   |
| 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 24 OCTOBER 2017 .....                                                                     | 8   |
| 8. REPORTS OF COMMITTEES/DELEGATES.....                                                                                                | 20  |
| 8.1 BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MINUTES – 17<br>NOVEMBER 2017 .....                                                | 20  |
| 9. MAYORAL MINUTES.....                                                                                                                | 27  |
| 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....                                                                                       | 28  |
| 11. REPORTS FROM OFFICERS .....                                                                                                        | 29  |
| 11.1 GENERAL MANAGER.....                                                                                                              | 29  |
| 11.1.1 COUNCIL’S DECISION ACTION REPORT – NOVEMBER 2017 .....                                                                          | 29  |
| 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW.....                                                                            | 40  |
| 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT..                                                                    | 42  |
| 11.1.4 MONTHLY CALENDAR NOVEMBER–JANUARY 2018 .....                                                                                    | 54  |
| 11.1.5 DRAFT REGIONAL NSW – SERVICES AND INFRASTRUCTURE PLAN .....                                                                     | 58  |
| 11.1.6 LIGHTNING RIDGE TOURISM ASSOCIATION – “STANLEY” RATABILITY .....                                                                | 65  |
| 11.1.7 REVISED DRAFT MODEL CODE OF CONDUCT AND PROCEDURES - REVIEW                                                                     | 68  |
| 11.1.8 SPECIAL RATE VARIATION - UPDATE.....                                                                                            | 70  |
| 11.1.9 LOCAL GOVERNMENT – PROPOSED JOINT ORGANISATION LEGISLATION –<br>STRATEGIC INITIATIVE - WESTERN DIVISION GROUP OF COUNCILS ..... | 75  |
| 11.1 .10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY<br>FROM GENERAL MANAGER – NOVEMBER 2017 .....                         | 86  |
| 11.2 CHIEF FINANCIAL OFFICER .....                                                                                                     | 91  |
| 11.2.1 CASH ON HAND & INVESTMENT AS AT 31 <sup>st</sup> OCTOBER 2017 .....                                                             | 91  |
| 11.2.2 MONTHLY OUTSTANDING RATES REPORT .....                                                                                          | 95  |
| 11.2.3 PECUNIARY INTEREST RETURNS.....                                                                                                 | 98  |
| 11.2.4 PROCUREMENT & DISPOSAL POLICY & PROCEDURE.....                                                                                  | 100 |
| 11.2.5 DRAFT ANNUAL FINANCIAL STATEMENTS 2016/2017 .....                                                                               | 101 |

|                                                                                                              |     |
|--------------------------------------------------------------------------------------------------------------|-----|
| 11.2.6 GOVERNMENT INFORMATION PUBLIC ACCESS ACT (GIPA) – ANNUAL REPORT 16/17 .....                           | 105 |
| 11.2.7 PUBLIC INTEREST DISCLOSURE – ANNUAL REPORT .....                                                      | 107 |
| 11.2.8 FIRST QUARTER OPERATIONAL PLAN 17/18 .....                                                            | 109 |
| 11.2.9 WALGETT SHIRE COUNCIL –DRAFT ANNUAL REPORT 2016/2017 .....                                            | 110 |
| 11.2.10 QUARTERLY BUDGET REVIEW STATEMENT – SEPTEMBER 2017 .....                                             | 111 |
| 11.2.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER .....                | 113 |
| 11.3 ENVIRONMENTAL SERVICES .....                                                                            | 115 |
| 11.3.1 DEVELOPMENT APPLICATION 2017/026 – 20 ARTHUR ST WALGETT .....                                         | 115 |
| 11.3.2 DEVELOPMENT APPLICATION 2017/027 – 61 NAMOI ST, WALGETT .....                                         | 117 |
| 11.3.3 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS .....                                                        | 119 |
| 11.3.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES .....         | 121 |
| 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES .....                                                            | 126 |
| 11.4.1 MONTHLY RMCC WORKS REPORT .....                                                                       | 126 |
| 11.4.2 MONTHLY SERVICE PROGRESS REPORT.....                                                                  | 127 |
| 11.4.3 MONTHLY MAINTENANCE GRADING REPORT.....                                                               | 129 |
| 11.4.4 REQUEST FOR TRANSFER OF GRADING WORK ON STRATHMORE ROAD....                                           | 138 |
| 11.4.5 WALGETT LEVEE SECTION ADJACENT TO BATE STREET .....                                                   | 141 |
| 11.4.6 CORRESPONDENCE RECEIVED BY ENGINEERING SERVICES.....                                                  | 144 |
| 11.4.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES ..... | 158 |
| 12. QUESTIONS FOR THE NEXT MEETING .....                                                                     | 162 |

## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                           |            |
|--------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                     |            |
| That the leave of absence received from _____ are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                              | <b>Clr</b> |
| <b>Seconded:</b>                                                                           | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### 5.1 Local Residents of the Burren Junction

### 5.2 Clr Tanya Cameron Presentation- “Gloucester Independent Legacy Fund”

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 24 OCTOBER 2017**

| <b>Minutes of Ordinary Council Meeting – 24 October 2017</b>                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 24 October 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 24 October 2017

# **MINUTES FOR ORDINARY COUNCIL MEETING**

**24 October 2017**

**ADOPTED: 28 November 2017**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 24 OCTOBER 2017 AT 10:05AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
Clr L Walford  
Clr G Murray  
Clr R Turnbull  
Clr M Taylor  
Clr K Smith  
Clr J Keir  
Clr T Cameron  
Clr M Martinez  
Don Ramsland (General Manager)  
Bob Harris (Relieving Director Environmental Services)  
Michael Urquhart (Chief Financial Officer)  
Sylvester Otieno (Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**Public Forum Presentations**

**Jenni Brammall – Australian Opal Centre** – provided an update on the project and the consultant Jamie Young from Case Analytix also spoke in relation to the studies that were undertake to produce the documents for grant funding.

**Jessica Picton from Epuron** – provided an update on the Solar Farm Project in Walgett  
**Josephine Kirchner, Jason Vidler and Michael Marom** (via Teleconference) representing Telstra discussed the mobile blackspot program, Parkes Electorate NSW Infrastructure update, 4G rollout, NBN, ADSL upgrades and ways to enhance mobile coverage data.

**Penny Magann Jones - Walgett Netball Association**– Proposal for ClubGRANTS Category 3 – discussed a proposal regarding to construct the Jenny Wright Netball Complex that would have the following facilities: Six (6) all weather netball courts, Clubhouse with canteen, storeroom, office, toilets, Covered Outdoor Learning Area over 2 courts, Spectator seating and lighting. The current location of the Jenny Wright Netball Courts is not viable due to size restrictions. The courts are located too close to each other which is a safety issue for players, umpires and spectators. After scouting for possible locations, the preferred site to construct the complex at the eastern end of Number 3 Oval near the old Vet Clinic. This would give easy access to the electricity grid, the sewage system and also has a carpark established.

**Brian Lees** – Collarenebri to Lightning Ridge Road Realignment proposed options

**Bob Harris** – Director of Environmental Services - Waste Management Strategy

**10/2017/1 Australia Opal Centre – Request for Financial Assistance**

**Resolved:**

1. That Council provide financial assistance to the Lightning Ridge Opal Fossil Centre to enable AOC personnel to attend meetings with NSW and Federal Government representative.
2. Council allocate \$6000 from Council Economic Development ledger.

**Moved: Clr Martinez**

**Seconded: Clr Taylor**

**CARRIED**

Council note the letter received on the 18<sup>th</sup> of October from Marilyn Collins and respond accordingly.

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item No.                   | Pecuniary/Non-<br>Pecuniary | Reason                                    |
|----------------------|----------------------------|-----------------------------|-------------------------------------------|
| Keir                 | 11.4.2<br>11.4.3<br>11.4.5 | Pec                         | Related to field of work/ family business |

*Morning Tea – 11:20am to 11:40am*

*Lunch – 1:00pm to 1:30pm*

**10/2017/2 Minutes of Ordinary Council Meeting – 26 September 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 26 September 2017, having been circulated be confirmed as a true and accurate record of that meeting and endorse the final amendments.

**Moved: Clr Murray**

**Seconded: Clr Keir**

**CARRIED**

**10/2017/3 Local Area Traffic Committee Meeting Minutes (LATC) – 5<sup>th</sup> October 2017**

**Resolved:**

That the minutes of LATC held on 5<sup>th</sup> October 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Martinez**

**Seconded: Clr Walford**

**CARRIED**

**10/2017/4 Council's Decision Action Report**

**Resolved:**

That the Resolution Register for October 2017 be received and noted.

**Moved: Clr Turnbull**

**Seconded: Clr Taylor**

**CARRIED**

**10/2017/5 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 36-40 from the Local Government NSW be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Turnbull  
**CARRIED**

#### **10/2017/6 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 27-29 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Smith  
**Seconded:** Clr Turnbull  
**CARRIED**

#### **10/2017/7 Monthly Calendar Oct – Dec 2017**

**Resolved:**

That Council receive & note the regular monthly calendar for the period Oct-Dec 2017.

**Moved:** Clr Turnbull  
**Seconded:** Clr Martinez  
**CARRIED**

#### **10/2017/8 Local Government NSW – Annual Conference**

**Resolved:**

That the attendance of the Mayor and General Manager at the LGNSW Annual Conference in Sydney between 4-6<sup>th</sup> December 2017 be confirmed.

**Moved:** Clr Murray  
**Seconded:** Clr Keir  
**CARRIED**

#### **10/2017/9 Payment of Expenses and Provision of Facilities for Councillors**

**Resolved:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.
2. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited.

**Moved:** Clr Martinez  
**Seconded:** Clr Keir  
**CARRIED**

**10/2017/10 Ordinary Council Meetings – Time, Dates and Venues for 2018**

**Resolved:**

That Council endorse the below time, dates and venues for the 2018 Ordinary Council Meetings.

13 February – Walgett – Council Chambers  
27 March – Rowena – Hall  
24 April – Walgett – Council Chambers  
22 May – Collarenebri - Hall  
26 June – Walgett – Council Chambers  
24 July – Lightning Ridge – Bowling Club  
28 August – Walgett – Council Chambers  
25 September – Carinda - Hall  
23 October – Walgett – Council Chambers  
27 November – Burren Junction – Hall  
18 December – Walgett – Council Chambers

**Moved:** Clr Keir  
**Seconded:** Clr Turnbull  
**CARRIED**

**10/2017/11 Ambassadors – Australia Day 2018**

**Resolved:**

That Council participates in the Australia Day Program in 2018 hosting an Ambassador from the Australia Day Council.

**Moved:** Clr Keir  
**Seconded:** Clr Walford  
**CARRIED**

**10/2017/12 2017 Australia Day Judging Panel**

**Resolved:**

1. The Mayor and the following Councillors be members of the 2018 Australia Day Awards Judging panel Clr Taylor and Clr Murray
2. The Mayor be the chairperson of the Judging panel.
3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.

**Moved:** Clr Taylor  
**Seconded:** Clr Turnbull  
**CARRIED**

**10/2017/13 Tourism Development – Information Only**

**Resolved:**

That the matters listed by the Senior Visitor Information Officer for information is received, noted and endorsed.

**Moved:** Cllr Martinez

**Seconded:** Cllr Turnbull

**CARRIED**

**10/2017/14 Matters for Brief Mention or Information Only from General Manager**

**Resolved:**

That the above matters listed for brief mention or information only provided by the General Manager be received and noted and action taken endorsed where appropriate.

**Moved:** Cllr Keir

**Seconded:** Cllr Murray

**CARRIED**

**10/2017/15 Cash and Investment Report as at 30 September 2017**

**Resolved:**

That the Investment report as at 30<sup>th</sup> September 2017 be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Smith

**CARRIED**

**10/2017/16 Monthly Outstanding Rates Report – September 2017**

**Resolved:**

The 30<sup>th</sup> September 2017 outstanding rates report be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Keir

**CARRIED**

**10/2017/17 Community Development Report July - September 2017**

**Resolved:**

That the report for community development: July – September 2017 be received.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

*Clr Cameron returned to the meeting room at 2.20pm*

**10/2017/18 Response to Clr Murray: Notice of motion – youth development and services in the Walgett Shire**

**Resolved:**

That the report on youth and services to young people within the Walgett Shire be received.

**Moved:** Clr Walford

**Seconded:** Clr Martinez

**CARRIED**

**10/2017/19 Matters Generally for Brief Mention or Information Only – From CFO**

**Resolved:**

That the matters generally for brief mention or information only from the Chief Financial Officer be received and noted.

**Moved:** Clr Turnbull

**Seconded:** Clr Keir

**CARRIED**

**10/2017/20 Grants from the Walgett Shire Local Heritage Fund**

**Resolved:**

1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:

- a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.
  - b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.
  - c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.
  - d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.
2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri.

**Moved:** Clr Keir

**Seconded:** Clr Cameron

**CARRIED**

*Teacher Housing Authority – Development Applications – Dual Occupancy – 20 Arthur St & 61 Namoi St, Walgett 2832 – Report held over to November Council Meeting*

**10/2017/21 Matters Generally for Brief Mention or Information Only – From Director of Environmental Services**

**Resolved:**

1. That the Matters Generally for Brief Mention or Information Only from the Director of Environmental Services listed for October 2017 be received and noted.
2. Request more information from Cobar Shire Council in relation to the proposed alternative route for the Western slopes pipeline.

**Moved:** Clr Murray  
**Seconded:** Clr Martinez  
**CARRIED**

**10/2017/22 Monthly RMCC Works Report**

**Resolved:**

That Council receive and note the monthly RMCC works report for August 2017.

**Moved:** Clr Turnbull  
**Seconded:** Clr Cameron  
**CARRIED**

*Clr Keir left the meeting room at 2.52pm*

**10/2017/23 Monthly Service Progress Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for September 2017.

**Moved:** Clr Taylor  
**Seconded:** Clr Turnbull  
**CARRIED**

**10/2017/24 Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for September 2017.

**Moved:** Clr Turnbull  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Keir return to the meeting room at 2:59pm*

**10/2017/25 Additional funding request for urgent regional road maintenance works for 2017/2018**

**Resolved:**

1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras
2. Seek support from local operators/land owners for this approach
2. Place road counters on Carinda Rd and Merrywinebone Rd
3. Erect signs on dangerous road sections and carry out regular inspections

**Moved:**           **Clr Cameron**

**Seconded:**   **Clr Keir**

**CARRIED**

*Keir left the meeting at 3.15pm*

**10/2017/26 Matters Generally For Brief Mention or Information Only From Director of Engineering/Technical Services**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Director of Engineering/Technical Services listed for October 2017 be received and noted.

**Moved:**           **Clr Murray**

**Seconded:**   **Clr Turnbull**

**CARRIED**

*Clr Keir returned to the meeting at 3.2pm*

**Clr Taylor**

**Q1:** Can the approach to Walgett through 50k zone to the Walgett Bridge be kept mowed.

**Q2:** Can garden beds in front of the Lightning Ridge VIC can this be cleaned up and made presentable?

**Q3:** Guttering at front of Lightning Ridge VIC needs to have leaves cleaned out?

**Q4:** Banner in front of Opal FM needs to be untangled?

**Comments**

“Appreciation and thanks be passed onto Council staff who participated in the clean-up of Lions Park for Sunrise TV session in Lightning Ridge”.

“Well done to Councillor Martinez who worked on the footpath in Collarenebri”.

**Clr Turnbull**

**Q1:** I requested a skip bin to be put at the bore baths Lightning Ridge yet to be installed.

**Q2:** Storm water pipes are still blocked in Earl Street Collarenebri.

**Clr Cameron**

**Q1:** Can a presentation be made by me to the next Council meeting as chair on “Gloucester independent Legacy Fund” – over 70 jobs created with \$2m from AGL

**Q2:** “Farmer’s Hall of Fame” – can this be investigated as a project for Walgett Shire

**10/2017/26 Move into Closed Session at 3.32pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Murray**

**Seconded: Clr Smith**

**CARRIED**

**10/2017/27 Mayoral Report**

**Resolved:**

Council receive and note the report from the Mayor including the emails from Lucy Di Paolo, Kelly Smith and Manuel Martinez.

**Moved: Clr Murray**

**Seconded: Clr Turnbull**

**CARRIED**

*Clr Keir left the meeting room at 4:06pm*

**10/2017/28 Re-advertise Tender – Gravel sheeting on Lorne, Billybingone, Cryon, Mercadool, Angeldool & Wilga Road**

**Resolved:**

That Council call for fresh tenders for Gravel sheeting on Lorne, Billybingone, Cryon, Mercadool, Angeldool & Wilga Road.

**Moved: Clr Martinez**

**Seconded: Clr Smith**

**CARRIED**

*Clr Keir returned to the meeting room at 4:17pm*

**10/2017/29 Collarenebri Police Station**

**Resolved:**

1. That Council apply for an interim heritage order
2. Seek clarification on the situation on the Minister's office and from LAC
3. Request a copy of the report from the Police property branch in relation to the building

**Moved: Clr Martinez**

**Seconded: Clr Murray**

**CARRIED**

**10/2017/30 Return to Open Session at 4.30pm**

**Resolved:**

That Council return to open session.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Cameron**  
**CARRIED**

**10/2017/31 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:**        **Clr Cameron**  
**Seconded:**   **Clr Martinez**  
**CAARIED**

**Close of Meeting**

The meeting closed at 4.35pm

To be confirmed at the meeting of Council to be held on 28<sup>th</sup> November 2017.

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Mayor

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General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 BORDER REGIONAL ORGANISATION OF COUNCILS (BROC) MINUTES – 17 NOVEMBER 2017

| BROC Minutes – 17 <sup>th</sup> November 2017                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of Border Regional Organisation of Councils meeting held on 17 November 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting



## MINUTES – Ordinary BROC Meeting 17 November 2017 – Moree

|            |                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |                              |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------------------------------|
| Venue:     | Council Chambers, Level 2, 30 Heber St<br>Moree                                                                                                                                                                                                                                                                                                                                                                                                         | Date: | 17 November 2017             |
| Chair:     | Cr John Coulton, Gwydir                                                                                                                                                                                                                                                                                                                                                                                                                                 | Time: | 11.30am DST<br>(10.30am Qld) |
| Attendees: | Cr K Dight (Inverell), Cr Frances Young, Richard Jane [Director Technical Services], Alex Eddy [Manager Design and Assets], R Phillips (Gwydir), Cr J McNally (SDRC), M Magin [CEO] (Balonne), Cr Ian Woodcock, D Ramsland [GM] (Walgett), Cr Joan White (Goondiwindi RC), Cr B Murray, Cr D Forbes (Tenterfield), Cr S Ritchie, Cr G Chiu, Angus Witherby [Director Planning and Community Development] and Libby Carter [A/GM] (MPSC), guest speakers |       |                              |
| File ref:  | S1242                                                                                                                                                                                                                                                                                                                                                                                                                                                   |       |                              |

|          |                                                                                                                                                                                                                                                                                                                                                                           |                                             |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| <b>1</b> | <b>Meeting Opened at 11:20am following conclusion of the AGM</b>                                                                                                                                                                                                                                                                                                          |                                             |
| <b>2</b> | <b>Apologies</b>                                                                                                                                                                                                                                                                                                                                                          |                                             |
|          | Max Eastcott                                                                                                                                                                                                                                                                                                                                                              | Gwydir Shire Council                        |
|          | Cr Peter Petty                                                                                                                                                                                                                                                                                                                                                            | Tenterfield Shire Council                   |
|          | Cr Richard Marsh                                                                                                                                                                                                                                                                                                                                                          | Balonne Shire Council                       |
|          | Paul Henry                                                                                                                                                                                                                                                                                                                                                                | Inverell Shire Council                      |
|          | David Keenan CEO                                                                                                                                                                                                                                                                                                                                                          | Sthn Downs Regional Council                 |
|          | Lester Rodgers                                                                                                                                                                                                                                                                                                                                                            | Moree Plains Shire Council                  |
|          | Bryan Gray                                                                                                                                                                                                                                                                                                                                                                | RDA Darling Downs and SW                    |
|          | Damon Meadows and Jim Grassick                                                                                                                                                                                                                                                                                                                                            | QLD Dept of Infrastructure, LG and Planning |
|          | James McTavish                                                                                                                                                                                                                                                                                                                                                            | Cross Border Commissioner                   |
| <b>3</b> | <b>Minutes of Meeting 25 August 2017 (Walgett)</b>                                                                                                                                                                                                                                                                                                                        |                                             |
| 3.1      | <b>Matters arising from the Minutes:</b> <ul style="list-style-type: none"> <li>Chairman reiterated the offer from Prof Paul Martin at UNE – collaboration with UNE - ideas for review of Murray Darling Basin Plan</li> <li>Cr Ritchie noted he had not received maps of land leases as discussed with Peter Dawson, LLS Tamworth. RP will follow up with LLS</li> </ul> |                                             |

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                            |             |                                 |  |                                       |             |                              |        |                  |  |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------|---------------------------------|--|---------------------------------------|-------------|------------------------------|--------|------------------|--|
|                                       | <ul style="list-style-type: none"> <li>Cr Dight noted that the response from QLD Minister for Agriculture regarding 'Mimosa' was referred to Local Land Services when dealing with the mimosa problem in the regeneration of the riverbank at Yetman</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                          |                            |             |                                 |  |                                       |             |                              |        |                  |  |
|                                       | <b>Moved</b> that the minutes of meeting 25 August be accepted: Moree<br><b>Seconded:</b> Tenterfield <b>Carried</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| <b>4</b>                              | <b>Correspondence</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| 4.1                                   | <b>Inwards:</b> <ul style="list-style-type: none"> <li>Murray Darling Basin Authority Fact Sheet, Basin Plan Evaluation sent by Prof Paul Martin, UNE</li> <li>Request from the Committee on Community Services for BROCC to make submission by 17 November – inquiry into support for new parents and babies</li> <li>Invitation to attend Recover Natural Disaster Management Solution Information days in October/November 2017</li> <li>Warwick Credit Union statements 31 August, 30 Sept and 31 Oct 2017</li> <li>NAB statements 11 August, 11 September and 11 October 2017</li> <li>Response from QLD Minister for Agriculture and Fisheries (Mimosa)</li> </ul> |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| 4.2                                   | <b>Outwards:</b> <ul style="list-style-type: none"> <li>Letter to Federal Minister Environment and Energy (request to declare Vachellia Farnesiana [Mimosa] noxious or priority weed) + copies to NSW and QLD Ministers for environment</li> <li>Invitation to Tim Hansen, National Heavy Vehicle Regulator to attend as guest presenter</li> <li>Invitation to ARTC Inland Rail to attend next meeting</li> <li>Notice of BROCC attendance Recover Natural Disaster Management Solution information day in Dubbo 21 November 2017 (Walgett and Moree Plains Shire Councils)</li> </ul>                                                                                  |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| 4.3                                   | <b>Correspondence received since Agenda sent</b> <ul style="list-style-type: none"> <li>Request for letter of support for Russell Stewart, re-application for Chairperson of RDANI</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                            |             |                                 |  |                                       |             |                              |        |                  |  |
|                                       | <b>Moved</b> that the correspondence be accepted: Inverell <b>Seconded:</b> Moree<br><b>Carried</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| <b>5</b>                              | <b>Financial Report as at November 2017</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                            |             |                                 |  |                                       |             |                              |        |                  |  |
|                                       | <u>Warwick Credit Union</u><br><b>Term Deposit</b> due 22 January 2018 – 100005924-I2 <table border="1"> <tr> <td>Balance as at 31 July 2017</td><td>\$26,908.64</td></tr> <tr> <td>Reinvested for 6 months at 2.6%</td><td></td></tr> <tr> <td>Closing balance as at 31 October 2017</td><td>\$26,908.64</td></tr> </table> <b>Account 400379187 – S6</b> <table border="1"> <tr> <td>Opening balance 31 July 2017</td><td>\$0.18</td></tr> <tr> <td>Nil transactions</td><td></td></tr> </table>                                                                                                                                                                       | Balance as at 31 July 2017 | \$26,908.64 | Reinvested for 6 months at 2.6% |  | Closing balance as at 31 October 2017 | \$26,908.64 | Opening balance 31 July 2017 | \$0.18 | Nil transactions |  |
| Balance as at 31 July 2017            | \$26,908.64                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| Reinvested for 6 months at 2.6%       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| Closing balance as at 31 October 2017 | \$26,908.64                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| Opening balance 31 July 2017          | \$0.18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |             |                                 |  |                                       |             |                              |        |                  |  |
| Nil transactions                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                            |             |                                 |  |                                       |             |                              |        |                  |  |

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|          | Balance as at 31 October 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$0.18</b>     |
|          | <u>National Australia Bank</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |
|          | Opening balance 12 August 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$5,895.45        |
|          | Less chq 00036 (Accommodation Prof Martin UNE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$124.00          |
|          | Balance as at 06 September 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$5,771.45        |
|          | Interest paid 29 September 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 0.22              |
|          | Balance as at 10 November 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$5,771.67</b> |
|          | <b>Moved</b> that the financial report be accepted: Inverell <b>Seconded:</b> Moree<br><b>Carried</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |
| <b>6</b> | <b>Guest Speakers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |
| 11.20am  | Tim Hansen, National Heavy Vehicle Regulator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
|          | <p>Tim gave a presentation (attached) that shows the changes to Safety Management Systems and Chain of Responsibility that will come into effect in mid-2018.</p> <p>Discussed the recently launched portal for road managers to process heavy vehicle access permit applications and gave an overview of how the NHVR operates in the BROCC area.</p> <p>Tim also distributed information on funding initiatives.</p> <p><u>Questions:</u></p> <p>Cr Dight (Inverell) asked about road train access on the Bruxner Highway</p> <p>RJ (Gwydir) noted that the Bruxner Hwy from Boggabilla to Ottley Creek was one of the first five roads approved in Gwydir for road train access – the section east of Ottley Creek is in Inverell Shire Council and therefore requires approval by Inverell Shire Council.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                   |
| 11.50am  | <p>Member for Northern Tablelands Adam Marshall briefly discussed funding opportunities that will be available between now and March 2019 across all categories including arts, infrastructure, culture, sporting.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• (IW Walgett) – what’s happening with tourism in regional NSW?</li> </ul> <p>AM - major tourism reform about to occur with a review of the NSW Tourism Strategic Plan currently being undertaken. Specific regional targets will be set to drive further investment.</p> <p>Need to address dispersal of overseas visitors, a campaign has been started to attract overseas visitors. Expect announcement of initiatives in early 2018 – currently Dubbo and Mudgee are pilot areas.</p> <ul style="list-style-type: none"> <li>• (BM Tenterfield) - how can TAFE courses retain integrity?</li> </ul> <p>AM – all courses need to be accredited by ASQA (Australian Skills Quality Authority) for delivery by any Registered Training Organisation (RTO). There is also a check that all finance is delivered by Training Services NSW – contracts need to be signed to ensure RTOs are delivering KPIs in order to retain funding.</p> <p>Both federal and state checks are carried out and some private RTOs have</p> |                   |

|         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         | <p>been deregistered as a result of not meeting requirements.</p> <p>TAFE is competing with private RTOs and is paid on enrolments so works very closely with business and industry to ensure the courses reflect the skills needed.</p> <ul style="list-style-type: none"> <li>• (FY Gwydir) – how does one go about requesting transfer of land between state and local government/community</li> </ul> <p>AM – there is a process to follow with other government agencies being consulted; once land is declared surplus it is advertised, there may be an opportunity for councils to obtain a peppercorn rent arrangement, or the land may become available for community use.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12.00pm | <p>ARTC (inland Rail) - Mitch Carr, Michael Clancy, Simon Eldridge, Naomi Cavanagh and Helena Orel</p> <p>Overview was given of the (ARTC) Melbourne to Brisbane inland rail project – presentation attached.</p> <p>A pilot program exists to study commodity flows through NSW including road and rail; where do councils want freight corridors; consideration will be given to industrial zones</p> <p>Currently fast moving consumer goods are predominately road based</p> <p>From regional perspective 80% of imports into Brisbane, Melbourne and Sydney are consumed in that region; whereas it is the opposite in export with 80% of export items coming from regional areas</p> <p>EIS for Narrabri to North Star went on exhibition on 15 November (close 15 December)</p> <p><u>Questions:</u></p> <p>(JC Gwydir) – how do grain trains slot into the plan for Melbourne to Brisbane rail?</p> <p>MC – schedule needs to be flexible, specifications can mean a sudden change, rule of thumb for preferences is “two legs, four legs, no legs, coal” – therefore wheat trains have precedence over coal trains.</p> <p>(SR Moree) – where will the intermodal hubs be located?</p> <p>ARTC – demand will determine.</p> <p>(JW Goondiwindi) – where is the track going to cross the QLD border?</p> <p>MC – recommendations have been made, expect an announcement from the Minister soon. North Star to border State Significant Infrastructure</p> <p>Application is ready to be submitted to NSW Govnt in Feb/March with study area determined – the line will cross the border somewhere within the study area which is currently east of Boggabilla.</p> <p>(MM Balonne) – how will ARTC handle the difference in track gauge?</p> <p>SE – QLD section will be dual gauge providing standard gauge connectivity.</p> <p>(AW Moree) – the inland rail project and associated ‘gate to plate’ logistics will have substantial impacts on local governments. In particular a complete re-think of local road networks will be required as they re-orientate to take best advantage of inland rail, and also the need for local roads to provide the missing “last mile” link. This is a particular issue for black soil shires.</p> |
| 12.30pm | <p>Duncan Taylor from Country Universities Centre (CUC) gave a presentation (attached).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <p>Duncan is from Cooma and has been involved in developing a model to address the delivery of higher education in regional areas.</p> <p>Higher education is a regional problem and therefore requires a regional solution</p> <p>74% of regional students remain in cities after graduation</p> <p>University Centre Model was set up in Cooma in 2013 with great success – fee share arrangements with Uni</p> <p>Centres on track for Goulburn and Broken Hill in 2018 with another five potential regional locations for CUC</p> <p>Currently negotiating with University of Southern Queensland, University of New England and Seek for partnerships in other areas/centres</p> <p>Online education students miss out on networks – these centres provide tutorials in every subject every week by local teachers with Masters qualifications</p> <p>Looking at combining Moree and Narrabri as a location for CUC</p> <p><u>Questions:</u></p> <p>(MM Balonne) – is there a minimum size demographic?</p> <p>DT – want to provide the best opportunities in different sized towns – keen to explore opportunities</p> <p>Website <a href="http://www.cuc.org.au">www.cuc.org.au</a></p> |
| <b>7</b> | <b>General Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 7.1      | <p>AW, MPSC spoke of Transport NSW Regional NSW Services and Infrastructure Plan Future Transport 2056 – providing a transport strategy for next 40 yrs</p> <p>This Plan is seeking an explicit focus on regional and cross border transport issues. Individual councils should be encouraged to make submissions – due 03 December 2017 – website <a href="https://future.transport.nsw.gov.au/">https://future.transport.nsw.gov.au/</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7.2      | <p>RS RDANI sought support of BROCC in his quest for reapplication for position of Chairperson of RDANI – the Committee agreed to provide a letter of support</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 7.3      | <p>RJ Gwydir noted that he was on a Transport Advisory Group that produced a BROCC Transport Plan. Suggested that now would be an ideal time to liaise with ARTC and review/update the BROCC Transport Plan.</p> <p>Need to develop evidence based objective plan on future BROCC Transport Plan considering impacts of inland rail on roads.</p> <p>(Noted that quote for CSIRO to prepare a model transport plan for Namoi JO was K\$48 and could take 6 months.)</p> <p>AW and RJ will liaise and come back to BROCC with suggestions.</p> <p>BROCC Secretary to distribute to members prior to 09 Feb meeting for discussion at that meeting.</p> <p>JMcN SDRC advised that Southern Downs Regional Council is currently working with neighbouring councils to develop a transport plan.</p>                                                                                                                                                                                                                                                                                                                                                                                               |
| 7.4      | <p>MPSC sought clarification on protocol regarding obtaining speakers for BROCC meetings. Was advised that current executive council arranges 2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|     |                                                                                                                                                                                                                     |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | speakers with host council to provide 1 presentation/speaker.                                                                                                                                                       |
| 7.5 | Cr McN (SDRC) noted that should the Liberal/NP win the Queensland elections they have announced they will establish a Queensland Cross Border Commissioner.                                                         |
| 7.6 | It was agreed that members meet on the eve of meetings where possible providing a networking opportunity; this may also allow earlier commencement of meeting. Secretary to send reminder 2 weeks prior to meeting. |
| 8   | <b>Next Meeting</b> – 09 February 2018 - Balonne<br>(followed by Gwydir, Goondiwindi, Tenterfield)                                                                                                                  |
| 9   | <b>Meeting Closed</b> – 2.30pm                                                                                                                                                                                      |

| Action Item Log: |                                                                        |          |           |
|------------------|------------------------------------------------------------------------|----------|-----------|
| Officer          | Item                                                                   | Listed   | Outcome   |
| All Members      | Consider UNE offer – provide ideas for next BROCC meeting              | 25/08/17 | Closed    |
| Exec             | Letter to Minister for Environment and Energy - mimosa                 | 25/08/17 | Completed |
| Exec             | 3.1 - LLS to liaise with MPSC re provision of land lease maps          | 25/08/16 |           |
| Exec             | Letter of Support for RDANI                                            | 17/11/17 |           |
| RJ & AW          | Suggestions for review of BROCC Transport Plan                         | 17/11/17 |           |
| Exec             | Distribute suggestions for Transport Plan prior to 09 Feb 2018 meeting | 17/11/17 |           |
| Exec             | Notify members 2 weeks prior re accommodation arrangements             | 17/11/17 |           |

## 9. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

| <b>Notice of Motion – Cllr Murray</b>                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>The grading and road forming for SR92 Strathmore Road be transferred to the Kigwigil Road on the Cumborah – Walgett Road. This road services three properties; Kigwigil, Guiseley and Avon.</b></p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT – NOVEMBER 2017

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for November 2017 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Dpt</b>              | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received<br>27.6.17 In progress |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up<br>21.7.17 arranging to meet early August 2017<br>16.10.17 again requested meeting<br>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.                                                                                                                                                                                                                                                                                                                                                                                             |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.                                                                                                                                                                                                                                                                                                                             | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget<br>27.6.17 In Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.                                                                                                              | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

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|          |           | 3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.                                                                                                                                                                                                                                                                                                                                                                                |                                          | 31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate<br>16.10.17 awaiting ministerial appointments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 24.03.15 | 2/2015/38 | 1.That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.                                                                                                                                                                                                                                                                                                                                                                | Director Engineering/ Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.<br>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.<br>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.<br>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.<br>20.10.2017 Council applied for additional funding under SSWP and revived invitation for a detailed application.<br>23.11.17 Meeting scheduled for December 2017 to discuss ownership |  |
| 24.04.16 | 26/2016/3 | 1.That the content of the report be noted<br>2.That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                              | Chief Financial Officer                  | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility<br>27.6.17 In progress<br>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental Services          | Council adopted a resolution to support this proposal at its August 2017 meeting and Council staff are currently working with DoPE staff to finalise legal requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 31.05.16 | 4/2016/29 | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir                                                                                                                                                     | Director Environmental Services          | Discussions and written advice from Mr Mulder indicate the premises are no longer occupied. Council is currently negotiating with Mr Mulder in relation to the enforcement of legal provisions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 28.06.16 | 12/2016/6 | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                         | General Manager                          | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017<br>9.8.17 EOI's Readvertised<br>30.9.17 EOI's closed<br>23.11.17 First Meeting scheduled for 14 December 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 26.07.16 | 14/2016/8 | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                          | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

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|          |            | <p>1. Be received and noted.</p> <p>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.</p> <p>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.</p> <p>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.</p>                                                                                                                                                                                                                                                                                                                                                                                  |                                          | <p>18.4.17 Councils bid for SR103 on short list for funding</p> <p>1.8.17 5.4 million approved awaiting funding agreement before proceeding</p> <p>16.10.17 Awaiting funding agreement</p>                                                                                                                                                                                   |  |
| 23.08.16 | 9/2016/18  | <p>1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.</p> <p>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director of Environmental Services       | <p>2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.</p> <p>23.11.17 Grant application unsuccessful</p>                                                                                                                                        |  |
| 25.10.16 | 11/2016/18 | <p>1. That Council receive and note the Collarenebri Cricket Pitch Report.</p> <p>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Chief Financial Officer                  | <p>2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.</p> <p>27.6.17 In progress</p>                                                                                                                                                                                                                                    |  |
| 22.11.16 | 12/2016/4  | <p>Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.</p> <p>Moved: Clr Murray</p> <p>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering/ Technical Services |                                                                                                                                                                                                                                                                                                                                                                              |  |
| 22.11.16 | 12/2016/11 | <p>Moved Clr Murray and Seconded Clr Cameron</p> <p>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.</p> <p>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve.</p>                                                                                                                                                                                                                                                                                                                                              | General Manager                          | <p>31.1.17 EOI's to be invited February 2017</p> <p>28.3.17 Report to April Meeting</p> <p>9.8.17 Advice Council's EOI has been short listed formal application due</p> <p>16.10.17 concept design prepared, applications close 31.10.17</p>                                                                                                                                 |  |
| 22.11.16 | 12/2016/24 | <p>1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p> <p>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:</p> <ul style="list-style-type: none"> <li>- Advertising the strategy in the Walgett Spectator.</li> <li>- Making the strategy available as a pdf file via Council's web site.</li> </ul> <p>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.</p> <p>Moved: Clr Walford</p> <p>Seconded: Clr Murray</p> | Director of Environmental Services       | <p>August 2017 – Grant application submitted under stronger communities program.</p>                                                                                                                                                                                                                                                                                         |  |
| 13.12.16 | 13/2016/07 | <p>That Council:</p> <p>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.</p> <p>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.</p> <p>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing</p> <p>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.</p> <p>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.</p>                                                                                                                                                 | General Manager                          | <p>Council's Submission submitted to OLG 16 December 2017</p> <p>30.01.17 arranging meeting with New minister of LG</p> <p>28.3.17 FWI concept now uncertain to proceed</p> <p>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference</p> <p>31.7.17 still awaiting formal advice</p> <p>16.10.17 still no advice from OLG</p> |  |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

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|          |            | 6. Consider conducting a community survey to gauge community support for the stand alone council approach.<br>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.                                                                                                                                                                                                                                                                                                            |                                          |                                                                                                                                                                                                                                                                                                                                                                                           |          |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                               | Director Environmental Service           | Review of current practices distributed to Councillors and questions and discussions scheduled for Council Meeting November 2017.                                                                                                                                                                                                                                                         |          |
| 28.03.17 | 1/2017/19  | Lightning Ridge Improvement and Beautification Section 355 Committee<br>1. That the General Manager's report be received and noted.<br>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.<br>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest                                              | General Manager                          | 12.4.17 Meeting of committee to be held may to finalise membership and works programme<br>9.8.17 Report to Council August S355 Committee appointed<br>16.10.17 grant applied - SCCP                                                                                                                                                                                                       |          |
| 28.03.17 | 1/2017/23  | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                        | Chief Financial Officer                  | 18.4.17 In Progress<br>27.6.17 In Progress<br>18.9.17 Waiting on quotation<br>22.11.17 Order issued for construction                                                                                                                                                                                                                                                                      |          |
| 28.03.17 | 1/2017/26  | That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:<br>1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.<br>2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508                                                                                                                                                                                                                               | Director Environmental Services          | Completed.                                                                                                                                                                                                                                                                                                                                                                                | 20/10/17 |
| 28.03.17 | 1/2017/27  | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | Council officers have reached agreement with the NSW RFS in regards to the map criteria and a new bushfire mapping is currently being prepared by the RFS.                                                                                                                                                                                                                                |          |
| 28.03.17 | 1/2017/28  | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | Council has lodged a grant for the proposed works under Stronger Country Communities Program.                                                                                                                                                                                                                                                                                             |          |
| 28.04.17 | 3/2017/5   | Resolved:<br><br>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                         | General Manager                          | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Reginal Growth Funding proposal                                                                                                                                                                                                                                                                             |          |
| 28.04.17 | 3/2017/22  | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | Director Engineering/ Technical Services | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.<br>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.<br>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection. |          |
| 28.04.17 | 3/2017/25  | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Chief Financial Officer                  | 27.6.17 In Progress – Request for Engineers Report                                                                                                                                                                                                                                                                                                                                        |          |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

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| 23.5.17  | 4/2017/18 | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Chief Financial Officer                  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed                                                                                                                                                                                                                              |          |
| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Environmental Services          | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress                                                                               |          |
| 23.5.17  | 4/2017/29 | Authorise Acquisition by Compulsory Process<br>That Council authorise acquisition of the road corridor through Lot 7303 DP1160968 by the compulsory acquisition process<br>That Council make an application to the Minister/Governor to the Minister to approve the compulsory acquisition process and to allow the acquisition process to be expedited ahead of the coming 2017 'flood season'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering/ Technical Services | Application lodged for consent to Crown Lands, NSW Aboriginal Land Council. Local Land Services, Walgett Aboriginal Land Council Survey has been completed.<br>6.9.17 Application for 12 month temporary license lodged.<br>14.9.17 Consent received from Crown Lands                                           |          |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                          | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG                                                                                                                                                                                         |          |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Chief Financial Officer                  | 27.6.17 Quotation for design & construction to be called in coming months.<br>Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued |          |
| 29.06.17 | 6/2017/7  | That Council investigate and report to Council to the July 2017 Council Meeting on the following:<br>1. The options of increasing the proposed special rate variation (SRV) from 5% to 10% and 15% and consider accessing additional loan funds with a view to commencing further community consultation in August 2017.<br>2. Explore the introduction of rebates for irrigation systems and supply of tap timers.<br>3. If the Burren Junction airport turn around apron is required at an estimated cost of \$75,000.<br>4. The option of sealing Wilga Street in Carinda at an estimated cost of \$180,000.<br>5. Differential rating structure review be undertaken prior to 2018/19 budget.<br>6. Review the operating hours and fees of the swimming pools throughout the Shire.<br>7. Review the operating hours of the youth centres in conjunction with the libraries and PCYC<br>8. The options of a compliant pound facility at a reduced cost<br>9. The options for the Collarenebri to Ridge Road diversion | CFO/GM                                   | 18.8.17 Council staff attending (SRV) workshop in Dubbo on 18.8.17<br>16.10.17 application being prepared<br>23.11.17 Report for the November Meeting                                                                                                                                                           |          |
| 29.06.17 | 6/2017/8  | Note and resolve to publicly exhibit the Walgett Shire State of the Environment Report for 2013 - 2017, as prepared by Council's Town Planner with further amendments to be included by the Director of Environmental Services prior to public exhibition and a further report to Council for its adoption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Environmental Services          | Completed document to be distributed with Councils Annual Report.                                                                                                                                                                                                                                               | 22/11/17 |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                          | 7.8.17 EOI's invited for S355 Committee<br>16.10.17 EOI's now closed                                                                                                                                                                                                                                            |          |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;<br>1. Development facilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM                                       | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                                                                                                                                                                                                                   |          |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

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|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|          |           | 2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                           |                                                                                                                                                                                     |             |
| 29.06.17 | 6/2017/25 | That the Chief Financial Officer report be received.<br><br>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.<br><br>2. Council advertise the new Committees and call for nominations.<br><br>3. Council investigate a system for the Burren Junction Bore Baths.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                   | Advertising for members underway<br>18.9.17 Report to Council October meeting 17 with application for members<br>22.11.17 Three (3) applications received, report to Dec 17 meeting | In progress |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br><br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering / Technical Services | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.                                                                         |             |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br><br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br><br>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br><br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br><br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br><br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br><br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br><br>And further that<br><br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | Chief Financial Officer                   | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements<br>22.11.17 In progress                                                           |             |
| 25.07.17 | 7/2017/30 | That Council transfer \$176,000 from the reserve fund (footpath replacement) to the Lightning Ridge CBD beautification budget for 17/18 to fund the footpath proposal (from Opal Street to Onyx Street – both sides)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                   | 22.11.17 Included in Sept 17 QBR                                                                                                                                                    | Complete    |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |                                                                                                                                                                                                                                                                           |          |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 25.07.17 | 7/2017/31 | 1. That Council allocate \$80,000 to fund the supply, installation and irrigation of Buffalo grass on Morilla Street as proposed in the report.<br>2. Council review funds available for the proposed project at the September quarterly budget review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Chief Financial Officer                   | 22.11.17 Included in Sept 17 QBR                                                                                                                                                                                                                                          | Complete |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .<br>Moved: Clr Taylor<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                           | 22.8.17 Advised GrowerCo of Council's approval – requested invoice<br>23.11.17 awaiting invoice for payment                                                                                                                                                               |          |
| 22.08.17 | 8/2017/26 | That the following report be deferred to the September 2017 Meeting; O'Neils Road Corridor Running through Freehold land<br>Moved: Clr Murray<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering / Technical Services | 8.9.17 Meeting held between DETS and Mr & Mrs Raymond Pike who agree to the land swap.                                                                                                                                                                                    | Complete |
| 22.08.17 | 8/2017/29 | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.<br>Moved: Clr Smith<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering / Technical Services | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.<br>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property. |          |
| 22.08.17 | 8/2017/30 | 1. Council offer compensation at market value for the land (Lot 120 DP 750291, approx. 860m <sup>2</sup> ) required for construction of a flood levy bank.<br>2. Council seek legal advice relating to swapping of land for access to filtered water.<br>3. Council express concerns over the long term maintenance of water quality for this type of water mains extension.<br>Moved: Clr Keir<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Engineering / Technical Services | 25.8.17 Council offers \$20k compensation<br>22.8.17 Solicitor advisors against compensation with water – has to be monetary per legislation<br>5.9.17 Campbell's response letter received<br>26.10.17 Council decides against this approach                              | Complete |
| 22.08.17 | 8/2017/32 | 1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.<br>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.<br>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".<br>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.<br>5. LG Solutions provide training to all Councillors prior on the same day as the review.<br>Moved: Clr Keir<br>Seconded: Clr Murray | General Manager                           | 16.10.17 LG Solutions contacted – performance review scheduled for 27 November 2017<br>23.11.17 Scheduled for Monday 27 November 2017                                                                                                                                     |          |
| 22.08.17 | 8/2017/33 | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                           | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRs review                                                                                                                                 |          |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                                                                                    |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | <p>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and</p> <p>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.</p> <p>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.</p> <p>Moved: Clr Martinez</p> <p>Seconded: Clr Murray</p>                                                                                                                                                                                                                                                                                                               |                                           |                                                                                                                                                                                                    |  |
| 26.09.17 | 9/2017/24  | <p>That Council approves signing of the Electric Line Agreement between Walgett Shire Council and Walgett Solar Farm on the following basis.</p> <p>1. The agreement shall have a term of three (3) years</p> <p>2. In consideration of grant of the easement, the Solar Farm shall pay Council \$30,000 per kilometre plus an additional charge on a pro-rata basis for any distance over and above a kilometre.</p> <p>3. The Solar Farm has agreed to pay all legal costs and disbursements associated with negotiation, preparation and completion of the agreement (no monetary limit).</p> <p>4. The Solar Farm will not grant the easement to a third party without Council's prior approval and disclosure as to who that party may be.</p> | Director Engineering / Technical Services | <p>6.10.17 Changes presented to Solicitor for redrafting and Solar Farm notified of the changes.</p> <p>8.11.12 Solar Farm makes further change and the draft is sent to solicitor for review.</p> |  |
| 26.09.17 | 9/2017/25  | <p>That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Engineering / Technical Services | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p>                                                                                                 |  |
| 26.09.17 | 9/2017/26  | <p>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p> <p>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</p>                                                                                                                                                                                                                                                                               | Director Engineering / Technical Services | <p>5.11.17 Quoted received for cadastral survey</p>                                                                                                                                                |  |
| 26.09.17 | 9/2017/27  | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p>                                                                                                                                                                                                                                                                                                        | Director Engineering / Technical Services | <p>8.10.17 Council lodges EOI under SSWP</p>                                                                                                                                                       |  |
| 26.09.17 | 9/2017/29  | <p>Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                   | <p>18.10.17 Quotations underway</p>                                                                                                                                                                |  |
| 26.09.17 | 9/2017/31  | <p>1. That the General Manager's report be received and noted and the General Manager's actions in making an offer on the property endorsed.</p> <p>2. Council agrees to the purchase of lot 1 DP 348070 Neilly Street Walgett for the sum of \$30,000 and the contract documentation be executed under the Common Seal of Council.</p> <p>3. The land be classified as "operational land" pursuant to Section 31 LGA.</p>                                                                                                                                                                                                                                                                                                                          | General Manager                           | <p>16.10.17 awaiting details of vendors solicitors</p> <p>22.11.17 Order issued, included in Sept QBR</p> <p>23.11.17 Contracts received 23.11.17</p>                                              |  |
| 26.09.17 | 9/2017/34  | <p>The Director of Engineering/Technical Services Sylvester Otumbo to provide a report to Council in relation to the cost of moving the levee to the opposite side of Bates Street.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Engineering / Technical Services |                                                                                                                                                                                                    |  |
| 24.10.17 | 10/2017/20 | <p>1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:</p> <p>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.</p> <p>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.</p> <p>c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.</p>                                                                                                                                                                                                                                                                                                                                      | Director Environmental Services           | <p>Report to November 2017 Council Meeting.</p>                                                                                                                                                    |  |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                               |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.<br>2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri.                                                                                                                    |                                           |                                                                                                                                               |  |
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections | Director Engineering / Technical Services | 8.11.17 Traffic counters installed on Carinda Road.                                                                                           |  |
| 24.10.17 | 10/2017/28 | That Council call for fresh tenders for Gravel sheeting on Lorne, Billybingone, Cryon, Mercadool, Angeldool & Wilga Road.                                                                                                                                                                                                                                                                           | Director Engineering / Technical Services | 17.11.17 Tender sent to Contractors, uploaded on Councils website and Tenderlink.                                                             |  |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                  | Director Environmental Services           | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing. |  |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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### **Summary:**

Copies of weekly circulars numbers 41-45 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 41

- Item 4: Community Engagement Strategy for Crown Land Management
- Item 6: LGNSW Annual Conference 2017 – Voting Delegates
- Item 7: NSW Critical Infrastructure Resilience Strategy – Open for Comment
- Item 9: Public Courses for Elected Members
- Item 10: Upcoming Courses for Staff
- Item 11: Planning Amendment Bill Introduced to NSW Parliament
- Item 13: New Office of Housing Coordination Established

#### Issue 42

- Item 3: Financial Statements due by 31 October 2017
- Item 4: LGNSW's Remuneration Survey
- Item 7: Litter Prevention Grants
- Item 9: Exhibition of New Model Code of Conduct for Local Government
- Item 10: Draft Planning and Transport Strategies for Sydney
- Item 11: Public Exhibition of EIE on Primary Production and Rural Development SEPP
- Item 13: NSW Draft Future Transport Strategy and Plans
- Item 16: Working Together to Deliver – A Program for Council Leaders

#### Issue 43

- Item 4: Specialist HR Services
- Item 11: State Wage Case 2017
- Item 15: Resilience and Wellbeing Workshop

#### Issue 44

- Item 3: LGNSW Career Planning Webinar
- Item 4: Local Sport Defibrillator Grant Program
- Item 6: Minimum Standards for Managing Construction Waste in NSW
- Item 8: Resource Recovery Facility Expansion and Enhancement Grants
- Item 11: Draft Model Code of Conduct for Local Government Open for Comment
- Item 17: LGNSW partners with Australian Institute of Company Directors

#### Issue 45

- Item: 4: Joint Organisations Bill Introduced
- Item 5: Audit of Member Value
- Item 6: LGNSW's 2017 Remuneration Survey

Item 7: New Standard for Inclusive Playgrounds  
Item 9: Planning for Active and Healthy Communities  
Item 10: Easy to do Business and Small Business Friendly Councils programs  
Item 12: Stormwater NSW Technical Seminar  
Item 13: Contract Management Essentials Training

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 41-45 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Copies of circular received Circular No 30-37 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 17-37 Local Sport Defibrillator Grant Program
- 17-36 Annual Code of Conduct Complaints Reporting
- 17-35 Special Variation and Minimum Rate Variation Guidelines and Process for 2018/19
- 17-34 GIPA Contracts Register
- 17-33 GIPA Annual Reporting Obligations
- 17-32 2017 Edition of the Councillor Handbook
- 17-31 Updated Practice Note 15 – Water Safety
- 17-30 Consultation on drafts of the new Model Code of Conduct for Local Councils in NSW and associated Procedures

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| <b>Circulars Received From the NSW Office of Local Government</b>                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars No 30-37 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars 30-37

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-30 / 23 October 2017 / A565071                                                                                  |
| <b>Previous Circular</b>    | 16-42 Review of the Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct – 3 November 2016 |
| <b>Who should read this</b> | Councillors / General Managers / Complaints Coordinators / Conduct Reviewers                                                   |
| <b>Contact</b>              | Council Governance Team – (02) 4428 4100                                                                                       |
| <b>Action required</b>      | Response to OLG                                                                                                                |

### Consultation on drafts of the new Model Code of Conduct for Local Councils in NSW and associated Procedures

#### What's new or changing

- The Office of Local Government (OLG) is consulting with councils and other stakeholders on changes to the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct) and the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW* (the Procedures).
- The Phase 1 amendments made to the *Local Government Act 1993* (the Act) last year will see the pecuniary interest provisions of the Act and the *Local Government (General) Regulation 2005* incorporated into the Model Code of Conduct.
- Once commenced, these reforms will consolidate the prescription of all ethical standards for council officials into a single statutory instrument. They will also mean that breaches of pecuniary interest obligations by councillors are treated as misconduct under the Act and will be subject to the "three strikes" misconduct rules.
- As part of the process of implementing the Phase 1 amendments, OLG has undertaken a review of the Model Code of Conduct and the Procedures. In doing so, OLG has sought the views of councils and other stakeholders on the ethical standards prescribed under the Model Code of Conduct, the operation of the Procedures and the current regime for disclosure of interests under section 449 of the Act.
- Having considered submissions, OLG has prepared consultation drafts of the new Model Code of Conduct and Procedures. OLG is seeking the views of councils and other stakeholders on the consultation drafts prior to finalising the new Model Code of Conduct and Procedures.
- The proposed amendments to the Model Code of Conduct and Procedures are highlighted in **bold type** in the consultation drafts. These amendments are designed to update, clarify and enhance prescribed ethical standards, to address issues identified in the four years the current versions of the Model Code of Conduct and Procedures have been in force and to improve their operation.
- The new Model Code of Conduct and Procedures will also contain new provisions that are designed to improve ethical standards, more effectively deter non-compliance and lead to improved transparency and accountability.

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- Once finalised, councils will be given a 6-month transitional period in which to adopt the new Model Code of Conduct and Procedures and to update their systems to align with the new requirements.

**What this will mean for your council**

- OLG is inviting submissions from councils and other stakeholders on the consultation drafts of the new Model Code of Conduct and Procedures.
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled "Code of Conduct Consultation" and marked to the attention of OLG's Council Governance Team.
- Council complaints coordinators should bring this circular to the attention of their council's conduct reviewers so that they may make submissions.
- Submissions should be made before **Monday 4 December 2017**.

**Key points**

- The consultation drafts are available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- The proposed amendments have been highlighted in **bold font**.

**Where to go for further information**

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.



**Tim Hurst**  
**Acting Chief Executive**

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Local Government

## Circular to Councils

|                             |                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-31 / 24 October 2017 / A564510                                             |
| <b>Previous Circular</b>    | 12-24                                                                                     |
| <b>Who should read this</b> | General Managers / Water Safety staff                                                     |
| <b>Contact</b>              | Policy Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                               |

### Updated Practice Note 15 – Water Safety

#### What's new or changing

- Coinciding with the beginning of the 2017/18 swimming season, Practice Note 15 – Water Safety (the Practice Note) has been updated to reflect key legislative changes and the latest best practice advice. Key updates include:
  - the national vocational education and training framework
  - risk management categories for public pools and other still water environment
  - resources to assist councils with their water safety awareness promotional activities
  - rock fishing safety legislation
  - updated signage and risk management information.

#### What this will mean for your council

- Councils should now refer to this latest version of the Practice Note for guidance on carrying out water safety functions.
- Councils are encouraged to promote water safety awareness at key times during the swimming season to help reduce drowning risks in backyard swimming pools, public pools, beaches and other waterways.
- Information about initiatives that councils have used to successfully raise awareness about water safety, water safety key messages to promote and links to useful water safety resources are now in the Practice Note.

#### Key points

- Councils play a crucial role in promoting water safety and ensuring the risks associated with aquatic locations under their care and control are minimised.
- The Practice Note is widely recognised as an industry standard that helps councils take a risk management approach and make informed decisions about how they manage their water safety responsibilities.

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Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 17-32 / 30 October 2017 / A568728                                                                   |
| <b>Previous Circular</b>    | 16-39 2016 edition of the Councillor Handbook                                                       |
| <b>Who should read this</b> | Councillors / General Managers / Governance staff                                                   |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                         |

**2017 edition of the Councillor Handbook****What's new or changing**

- The Office of Local Government has issued an updated edition of the Councillor Handbook.

**What this will mean for your council**

- General Managers and council governance staff should ensure councillors are aware of the availability of the Councillor Handbook on the Office of Local Government's website.

**Key points**

- The Councillor Handbook is designed to help new and returning councillors to be effective in their role.
- The handbook is the go-to resource for all councillors during their electoral term and includes links to other useful resources.
- The handbook provides more detail on the topics covered in the "Hit the Ground Running" Councillor Workshops.

**Where to go for further information**

- The Councillor Handbook is available on the Office of Local Government's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- For further information, contact the Council Governance Team on 4428 4100.

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## Circular to Councils

|                             |                                               |
|-----------------------------|-----------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-33 / 30 October 2017 / A569169 |
| <b>Previous Circular</b>    | N/A                                           |
| <b>Who should read this</b> | General Managers and relevant council staff   |
| <b>Contact</b>              | Council Governance Team - 02 4428 4100        |
| <b>Action required</b>      | Information                                   |

**GIPA Annual Reporting Obligations****What's new or changing**

- Councils are reminded of the requirement to submit their annual report to the Information and Privacy Commission NSW (IPC) on the council's obligations under the *Government Information (Public Access) Act 2009* (GIPA Act).

**What this will mean for your council**

- Councils are required to submit their annual reports to the IPC by **31 October 2017**, in order to meet requirements under section 125 of the GIPA Act and Clause 7 of the GIPA Regulation.

**Key points**

- Early submission of reports is encouraged wherever possible to enable the timely preparation of the Information Commissioner's statutory report to Parliament on the operation of the GIPA Act.
- All agencies are encouraged to use the [IPC GIPA Tool](#) to submit annual GIPA reports even if they choose not to use the GIPA Tool to manage applications. Using the GIPA Tool will help ensure the data reported to Parliament is of high quality and is comprehensive.
- To assist Councils to use the GIPA Tool to submit their annual GIPA reports, IPC has published two resources:
  - [IPC GIPA Tool Interactive User Manual](#)
  - [Agency guide on annual GIPA reporting for 2016 – 2017](#)

**Where to go for further information**

- To register for the GIPA Tool, please visit the IPC website: <http://www.ipc.nsw.gov.au/ipc-gipa-tool>.
- Contact the Information and Privacy Commission at 1800 472 679 or email [ipcinfo@ipc.nsw.gov.au](mailto:ipcinfo@ipc.nsw.gov.au).
- Contact the Office of Local Government's Council Governance Team on 4428 4100.

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## Circular to Councils

|                             |                                               |
|-----------------------------|-----------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-34 / 31 October 2017 / A569168 |
| <b>Previous Circular</b>    | N/A                                           |
| <b>Who should read this</b> | General Managers and relevant council staff   |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100        |
| <b>Action required</b>      | Information                                   |

**GIPA Contracts Register****What's new or changing**

- Councils are reminded of requirements under Division 5 of the *Government Information (Public Access) Act 2009* in relation to maintaining a register of government contracts.

**What this will mean for your council**

- The Information and Privacy Commission (IPC) has revised the e-learning resource on contract registers to assist agencies in understanding how to comply with their contracts register obligations under the GIPA Act.
- Councils are encouraged to ensure relevant staff members are aware of the e-learning resource.

**Key points**

- Following the IPC's audit of universities' compliance with contract registers in 2015, a regulatory risk with contract reporting was identified and the IPC committed to providing guidance to assist all regulated entities to comply with the requirements under the GIPA Act. A copy of the IPC's University Audit reports for 2015 and 2016 are available at [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).
- The IPC's reports were followed in 2016 with the NSW Audit Office's *Special Report: Agency Compliance with the GIPA Act* which recommended that the IPC's support and guidance to help agencies' understanding of the GIPA Act requirements is necessary and should continue.

**Where to go for further information**

- The e-learning module is free and can be accessed by registering with the IPC's e-learning portal at <http://www.ipc.nsw.gov.au/e-learning>. The current suite of GIPA fact sheets and other e-learning modules can be accessed on the IPC website [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).
- Contact the Information and Privacy Commission at 1800 472 679.
- Contact the Office of Local Government's Council Governance Team on 02 4428 4100.

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## Circular to Councils

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-35 / 9 November 2017 / A566474                                           |
| <b>Previous Circular</b>    | Circular No 16-48                                                                       |
| <b>Who should read this</b> | Councillors / General Managers / Council Finance and IP&R staff                         |
| <b>Contact</b>              | Policy Team - 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                             |

### Special Variation and Minimum Rate Variation Guidelines and Process for 2018/19

#### What's new or changing

- The timetables for 2018/19 Special Variation and Minimum Rate Variation applications have been released.
- The Guidelines that apply to 2018/19 Special Variation and Minimum Rate Variation applications have been published.

#### What this will mean for your council

- New councils (except for Mid-Coast Council) will not be eligible to apply for a special or minimum rate variation for the 2018/19 rating year.
- The Guidelines outline the process for all other councils seeking to apply for a special or minimum rate variation for 2018/19.

#### Key points

- Councils should assume the rate peg for 2019/20 and in future years is 2.5%. IPART has advised that the rate peg for 2018/19 may be below 2.5% based on current information. When IPART releases the rate peg for 2018/19, councils should update their applications to reflect the actual 2018/19 rate peg.
- New councils (except for Mid-Coast Council) are not eligible for a special or minimum rate variation.
- Councils are to submit a request for a Crown Land Adjustment to the Office of Local Government.
- The timetable published in the Guidelines applies to Special Variation and Minimum Rate Variation applications for 2017-18. In future years this timetable will not be included in the Guidelines and will only be communicated via circular.

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**2018/19 Application Timetable**

| Date             | Outcome                                                                                 |
|------------------|-----------------------------------------------------------------------------------------|
| 15 December 2017 | Notifications for Special Variation or Minimum Rate variation applications due to IPART |
| 12 February 2018 | Special Variation applications due to IPART                                             |
| 12 March 2018    | Minimum Rate Variation applications due to IPART                                        |
| 15 May 2018      | Determinations announced for Special Variations and Minimum Rate Variations             |

**Where to go for further information**

- The Special Variation and Minimum Rate Variation Guidelines are available on the Office's website at Rating and Special Variations.
- All eligible councils intending to apply for a Special Variation or Minimum Rate Variation in 2018/19 should contact IPART well in advance of submitting an application.
- Any inquiries regarding the application process should be directed to an IPART staff member:
  - Anthony Rush (02) 9113 7790
  - Derek Francis (02) 9290 8421or by email to [localgovernment@ipart.nsw.gov.au](mailto:localgovernment@ipart.nsw.gov.au)



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## Circular to Councils

|                             |                                               |
|-----------------------------|-----------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-36 / 9 November 2017 / A569234 |
| <b>Previous Circular</b>    | 16-41                                         |
| <b>Who should read this</b> | General Managers / Complaints Coordinators    |
| <b>Contact</b>              | Performance Team / 02 4428 4100               |
| <b>Action required</b>      | Council to Implement                          |

### Annual Code of Conduct Complaints Reporting

#### What's new or changing

- Under the Model Code of Conduct Procedures, each council's complaints coordinator must report annually on a range of complaint statistics to their council and to the Office of Local Government within three months of the end of September.

#### What this will mean for your council

- To assist with the compilation of the Time Series Data Publication, councils are asked to **return the collection form by 30 November 2017**.

#### Key points

- The updated collection form has been emailed to all General Managers for completion by the complaints coordinator.
- The collection form should be returned electronically to the Office of Local Government at [codeofconduct@olg.nsw.gov.au](mailto:codeofconduct@olg.nsw.gov.au). Instructions are included in an email to General Managers.
- The Office intends to publish this data.

#### Where to go for further information

- The Model Code of Conduct Procedures is available on the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- For further information, contact the Office's Performance Team on (02) 4428 4100.

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## Circular to Councils

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-37 / 20 November 2017 / A571321                                                       |
| <b>Previous Circular</b>    | N/A                                                                                                  |
| <b>Who should read this</b> | General Managers / Specific business areas managing Sporting facilities                              |
| <b>Contact</b>              | Office of Sport - <a href="http://sport.nsw.gov.au/defibrillator">sport.nsw.gov.au/defibrillator</a> |
| <b>Action required</b>      | Information                                                                                          |

## Local Sport Defibrillator Grant Program

## What's new or changing

- The Office of Sport has allocated \$4 million over four years for the provision of Automatic External Defibrillators (AEDs) through the NSW Government Local Sport Defibrillator Grant Program.
- Grants are available for up to 50% of the AED package.
- Successful applicants will be provided the opportunity to receive an AED, a familiarisation induction and a minimum of six years' essential defibrillator maintenance.
- Applications opened on the **1 November 2017** and will close **20 December 2017**.
- The Program is available to:
  - incorporated, not-for-profit grassroots sports clubs in NSW
  - councils on behalf of several eligible sports clubs may be considered, if they currently share facilities based in NSW and will be involved as partners in any project to acquire one or more AEDs for the shared facilities
  - licensed sporting clubs may be considered providing the project directly benefits the sport and not the licensed premises
  - sport clubs may be considered if associated with a school, church or university providing they are an incorporated not for profit club.

## What this will mean for your council

- Councils can expect to receive requests for letters of support from sports clubs.
- Councils should encourage clubs to apply, especially in cases where numerous sports stand to benefit from a successful application (e.g. multi-sport facilities).
- Councils should attempt to influence the placement of the AED to ensure broad access.
- Councils may apply on behalf of a number of eligible sports clubs that share facilities and may be involved as partners in any project to acquire one or more AEDs for the shared facilities.

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### 11.1.4 MONTHLY CALENDAR NOVEMBER–JANUARY 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar November – January 2018                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period November- January 2018.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                                   |                            |
|---------------|----------|-------------|-----------------------------------|----------------------------|
| <b>Nov-17</b> |          |             |                                   |                            |
|               |          |             |                                   |                            |
|               |          |             |                                   |                            |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                       | <b>Who</b>                 |
| Wednesday     | 01-11-17 |             |                                   |                            |
| Thursday      | 02-11-17 |             |                                   |                            |
| Friday        | 03-11-17 |             | Picnic Day                        | All Staff                  |
| Saturday      | 04-11-17 |             |                                   |                            |
| Sunday        | 05-11-17 |             |                                   |                            |
| Monday        | 06-11-17 |             |                                   |                            |
| Tuesday       | 07-11-17 |             |                                   |                            |
| Wednesday     | 08-11-17 |             |                                   |                            |
| Thursday      | 09-11-17 |             |                                   |                            |
| Friday        | 10-11-17 |             |                                   |                            |
| Saturday      | 11-11-17 |             |                                   |                            |
| Sunday        | 12-11-17 |             |                                   |                            |
| Monday        | 13-11-17 |             |                                   |                            |
| Tuesday       | 14-11-17 | 10.00am     | Waste Strategy Meeting            | Councillors                |
| Wednesday     | 15-11-17 | 11:30am     | LEMC Meeting                      | GM                         |
| Thursday      | 16-11-17 | 10:00am     | Hudson Pear Taskforce Mtg         | Clr Martinez, Mayor and GM |
| Friday        | 17-11-17 |             | BROC                              | Mayor and GM               |
| Saturday      | 18-11-17 |             |                                   |                            |
| Sunday        | 19-11-17 |             |                                   |                            |
| Monday        | 20-11-17 | 10:00am     | CMCC - Gilgandra                  | Clr Martinez, Mayor and GM |
| Tuesday       | 21-11-17 |             |                                   |                            |
| Wednesday     | 22-11-17 |             |                                   |                            |
| Thursday      | 23-11-17 |             |                                   |                            |
| Friday        | 24-11-17 |             |                                   |                            |
| Saturday      | 25-11-17 |             |                                   |                            |
| Sunday        | 26-11-17 |             |                                   |                            |
| Monday        | 27-11-17 |             | GM Performance Review             | GM and Councillors         |
| Tuesday       | 28-11-17 | 10:00am     | Council meeting - Burren Junction | Councillors and Directors  |
| Wednesday     | 29-11-17 | 3.00pm      | Local Area Traffic Committee      |                            |
|               |          |             | REMC Meeting                      | GM                         |
| Thursday      | 30-11-17 |             | OROC Dinner - Narromine           | Mayor and GM               |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                                                           |                               |
|---------------|----------|-------------|-----------------------------------------------------------|-------------------------------|
| <b>Dec-17</b> |          |             |                                                           |                               |
|               |          |             |                                                           |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                                               | <b>Who</b>                    |
| Friday        | 01-12-17 | 9:30am      | OROC Meeting - Narromine                                  | Mayor and GM                  |
| Saturday      | 02-12-17 |             |                                                           |                               |
| Sunday        | 03-12-17 |             |                                                           |                               |
| Monday        | 04-12-17 |             | Waste Management Strategy Meeting<br>LG Annual Conference | Councillors<br>Mayor and GM   |
| Tuesday       | 05-12-17 |             | LG Annual Conference                                      | Mayor and GM                  |
| Wednesday     | 06-12-17 |             | LG Annual Conference                                      | Mayor and GM                  |
| Thursday      | 07-12-17 |             | LG Annual Conference                                      | Mayor and GM                  |
| Friday        | 08-12-17 |             |                                                           |                               |
| Saturday      | 09-12-17 |             |                                                           |                               |
| Sunday        | 10-12-17 |             |                                                           |                               |
| Monday        | 11-12-17 |             |                                                           |                               |
| Tuesday       | 12-12-17 |             |                                                           |                               |
| Wednesday     | 13-12-17 | TBA         | Toursim - Sect 355 C'tte                                  |                               |
| Thursday      | 14-12-17 | TBA         | Economic Dev Sec 355 C'tte                                |                               |
| Friday        | 15-12-17 |             |                                                           |                               |
| Saturday      | 16-12-17 |             |                                                           |                               |
| Sunday        | 17-12-17 |             |                                                           |                               |
| Monday        | 18-12-17 |             |                                                           |                               |
| Tuesday       | 19-12-17 | 10:00am     | Council Meeting (Walgett)                                 | All Directors and Councillors |
| Wednesday     | 20-12-17 |             |                                                           |                               |
| Thursday      | 21-12-17 |             |                                                           |                               |
| Friday        | 22-12-17 |             |                                                           |                               |
| Saturday      | 23-12-17 |             | Close Down Period commences                               |                               |
| Sunday        | 24-12-17 |             |                                                           |                               |
| Monday        | 25-12-17 |             | Xmas                                                      |                               |
| Tuesday       | 26-12-17 |             | Boxing Day                                                |                               |
| Wednesday     | 27-12-17 |             |                                                           |                               |
| Thursday      | 28-12-17 |             |                                                           |                               |
| Friday        | 29-12-17 |             |                                                           |                               |
| Saturday      | 30-12-17 |             |                                                           |                               |
| Sunday        | 31-12-17 |             |                                                           |                               |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                             |               |
|---------------|----------|-------------|-----------------------------|---------------|
| <b>Jan-18</b> |          |             |                             |               |
|               |          |             |                             |               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                 | <b>Who</b>    |
| Monday        | 01-01-18 |             |                             |               |
| Tuesday       | 02-01-18 |             | Public Holiday              |               |
| Wednesday     | 03-01-18 |             |                             |               |
| Thursday      | 04-01-18 |             |                             |               |
| Friday        | 05-01-18 | 10:00am     | Traffic Committee Mtg       |               |
| Saturday      | 06-01-18 |             |                             |               |
| Sunday        | 07-01-18 |             |                             |               |
| Monday        | 08-01-18 | 10:00am     | Australia Day Judging Panel | Panel Members |
| Tuesday       | 09-01-18 |             |                             |               |
| Wednesday     | 10-01-18 |             |                             |               |
| Thursday      | 11-01-18 |             |                             |               |
| Friday        | 12-01-18 |             |                             |               |
| Saturday      | 13-01-18 |             |                             |               |
| Sunday        | 14-01-18 |             |                             |               |
| Monday        | 15-01-18 |             |                             |               |
| Tuesday       | 16-01-18 |             |                             |               |
| Wednesday     | 17-01-18 |             |                             |               |
| Thursday      | 18-01-18 |             |                             |               |
| Friday        | 19-01-18 |             |                             |               |
| Saturday      | 20-01-18 |             |                             |               |
| Sunday        | 21-01-18 |             |                             |               |
| Monday        | 22-01-18 |             |                             |               |
| Tuesday       | 23-01-18 |             |                             |               |
| Wednesday     | 24-01-18 |             |                             |               |
| Thursday      | 25-01-18 |             | RFS Zone Meeting            | GM, CFO, DETS |
| Friday        | 26-01-18 |             | Australia Day               |               |
| Saturday      | 27-01-18 |             |                             |               |
| Sunday        | 28-01-18 |             |                             |               |
| Monday        | 29-01-18 |             |                             |               |
| Tuesday       | 30-01-18 |             |                             |               |
| Wednesday     | 31-01-18 |             |                             |               |

### 11.1.5 DRAFT REGIONAL NSW – SERVICES AND INFRASTRUCTURE PLAN

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

To consider the Draft Regional NSW – Services and Infrastructure Plan and provide reactions, comment and formal submissions by Sunday 3 December, 2017

**Background:**

Draft Future Transport 2056 Strategy – is Transport for NSW’s ground breaking new 40 year vision-led approach to planning transport that focuses on the decisions we need to make now, to help us to prepare for the big changes across NSW over the next 40 years.

It builds on the 2012 NSW Long Term Transport Master Plan.

The Draft Future Transport 2056 Strategy comprises the following elements:

- Greater Sydney – Services and Infrastructure Plan
- Regional NSW – Services and Infrastructure Plan

and will be supported shortly by the following plans:

- Freight and Ports Draft Plan
- Road Safety Draft Plan
- Maritime Safety Plan
- Tourism and Transport Plan
- Disability and Inclusion Action plan

A summary of the Regional NSW – Services and Infrastructure Plan is attached and the full plan, which is a volume of 131 pages, can be accessed at [www.future.transport.nsw.gov.au](http://www.future.transport.nsw.gov.au) website.

**Current Position:**

The Mayor and General Manager attended a briefing session by a representative from the Future Transport team at Cobar on Monday 13 November, 2017.

Several issues became apparent during the presentation briefing including:

- Planning for international airports in Newcastle and Canberra
- Limited recognition of future road transport needs of centres North West of Dubbo
- Suggested linkages to Moree rather than Dubbo
- Rushed consultation phase

**Relevant Reference Documents/Policies:**

Draft Future Transport 2056 Strategy - Regional NSW – Services and Infrastructure Plan

**Governance issues:**

Submissions in respect of the Regional NSW – Services and Infrastructure Plan element close on Sunday 3 December, 2017 at 10 pm and will be used to inform the final strategy.

**Environmental issues:**

Nothing identified at this stage

**Stakeholders:**

Transport NSW

NSW Councils

Regional NSW residents and ratepayers

**Financial Implications:**

The financial impacts are yet to be quantified

**Legal Issues:**

Legal issues have not been addressed in the draft strategy

**Alternative Solutions/Options:**

Council needs to identify what other issues need to be specifically addressed in the various draft strategy plans

**Conclusion:**

Councillors need to review the draft documentation and determine whether or not a formal submission should be made.

| <b>Draft Regional NSW – Services and Infrastructure Plan</b>                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Councillors review the draft documentation and determine whether or not a formal submission should be made.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Draft Regional NSW – Services and Infrastructure Plan summary document

### The Draft Future Transport Strategy and Plans

Future Transport is an update of NSW's Long Term Transport Master Plan. It is a suite of strategies and plans for transport developed in concert with the Greater Sydney Commission's [Sydney Region Plan](#), [Infrastructure NSW's State Infrastructure Strategy](#), and the [Department of Planning and Environment's regional plans](#), to provide an integrated vision for the state.

**The Draft Future Transport Strategy** sets the 40 year vision, directions and outcomes framework for customer mobility in NSW, which will guide transport investment over the longer term. It will be delivered through a series of supporting plans.

**The [Draft Services and Infrastructure Plans](#)** set the customer outcomes for Greater Sydney and Regional NSW for the movement of people and freight to meet customer needs and deliver responsive, innovative services. The plans will define the network required to achieve the service outcomes.

**The [Draft Supporting Plans](#)** are more detailed issues-based or place-based planning documents that help to implement the Strategy across NSW.



Figure 2 Suite of Draft Future Transport 2056 documents

## What Is Future Transport 2056?

**An update of the 2012 Long Term Transport Master Plan that responds to rapid change**

Future Transport 2056 is the 2017 update of the NSW Long Term Transport Master Plan. It is a 40 year vision for mobility in NSW being developed with the Greater Sydney Commission, the Department of Planning and Environment, and Infrastructure NSW.

The draft Future Transport Strategy sets out a vision, strategic directions and customer outcomes, with infrastructure and services plans for Greater Sydney and Regional NSW to deliver these directions across the state.

Future Transport also sets out a series of issue-specific and place-based plans. These plans help us move away from looking at the network in terms of individual modes of transport, towards more integrated solutions. We will work closely with land use agencies on the place-based plans to ensure the transport system can effectively serve new growth areas.

Like the 2012 Plan, Future Transport firmly places the customer at the centre of everything we do. New technology and innovative service models are providing opportunities to change the way we travel. We want to make sure these changes empower customers to better plan and personalise their journeys.

Today, four in every five public transport customers use online resources and apps to plan their travel, and 37 per cent of customers reported using a rideshare service in the past six months – a service type that did not exist in Australia five years ago.

Future Transport 2056 is the first plan of its kind to look at ways we can harness the rapid advancement of technology and innovation across our transport system to transform the customer experience, improve communities, and boost our economic performance.

Planning ahead for 40 years is a bold undertaking when rapid technological innovation is the new norm in transport as in other sectors. With NSW set to grow to more than 11 million people by 2056, freight volumes estimated to double in the Greater Sydney area and grow by a quarter in Regional NSW, and the network preparing for 28 million trips a day, planning for future mobility has never been more important.

Long term planning for an uncertain future needs both vision and agility. The draft Future Transport Strategy focuses on the quality and character of places and communities we want for the future – on the fundamental way transport supports both movement and place outcomes.

We want to hear from you, our customers, as we plan for the future transport system our communities and businesses need. We've already had contributions from more than 43,000 people across NSW and urge you to get involved through the [Future Transport website](#).

## **Growing the network in Regional NSW**

### **Staged investments that develop economic centres and corridors in Regional NSW**

Regional NSW has 19 Regional Cities and 27 Regional Centres. The 19 Regional Cities include two Global Gateway Cities (Greater Newcastle and Canberra), which serve extended catchments around Canberra-Queanbeyan and the Hunter, New England, North-West, Central West, Orana and mid-North Coast areas. Regional Cities also include two Satellite Cities (Gosford and Wollongong, which will become Satellite Cities in Greater Sydney as the outer metropolitan area continues to grow.

Investment priorities in Regional NSW are guided by a vision for the growth and vibrancy of the regional cities and centres, with a focus on road upgrades and bypasses to improve liveability and road safety, and expand the regional public transport network.

Regional precincts will be first candidates for technology roll out, with a focus on CAV readiness in the first decade. Major road corridors will be upgraded in stages, with emphasis transitioning from high volume north-south corridors towards improving critical east-west movements. In the medium term, a corridor will be secured for the development of high speed travel on the eastern seaboard.

Road and rail network improvement and development to serve Global Gateways in Newcastle and Port Kembla will be linked to anticipated freight growth and the need for an overflow port once Port Botany reaches capacity. On a range of scenarios, Future Transport expects this will occur between the early 2030s and mid-2040s, depending on rates of trade growth and the productivity of the Port Botany interface and supply chains.

## The Regional NSW network – a 'hub and spoke' network radiating from Cities and Centres

The future regional transport network will be planned around a 'hub and spoke' model within a strategic framework of servicing principles allowing for local adaptation and interpretation. Servicing principles include connectivity, flexibility and efficiency, access and equity, legibility and timeliness, provision of accurate information and safety. The network will support local towns and Regional Cities and Centres and help make them better places to live, visit and do business.



Figure 64 Regional NSW network

## **How you can help shape Future Transport**

### **Have your say on the future of transport**

The draft Future Transport Strategy is a new approach to planning transport and engaging with our customers. It has been developed through an extensive program of multichannel digital and face-to-face consultations to ensure that our draft plans have the support of customers and will meet their future needs.

The staged release of the draft Future Transport Strategy, Plans and supporting plans, aims to maximize the opportunities we have to talk to the community and to industry. In addition, Transport for NSW is working with the Greater Sydney Commission and Infrastructure NSW to integrate our engagement and to coordinate the release of the state's three draft strategic plans later in 2017.

Our first phase of engagement raised awareness and began a discussion about what communities and businesses value from transport and how we can make mobility more customer-focused, efficient and accessible.

Our engagement program has allowed us to hear and respond to thousands of customers in regional and metropolitan areas:

- 27 engagement sessions with councils, business associations and community groups in rural and regional NSW including Inverell, Wauchope, Griffith and Cobar
- Regional and community forums in Sydney, North Sydney, Rooty Hill, Parramatta, Gosford and Wollongong
- Business and industry roundtables, to discuss the future of connected and automated vehicles and placemaking

More than 5,000 people have responded to our online surveys since May 2017, including over 1,300 people in regional communities. To date, more than 43,000 people have been involved in digital or face-to-face consultations. In addition, our engagement efforts have trialled innovative ways of engaging young people, including a social media campaign that reached 1.2 million people.

Our website at [future.transport.nsw.gov.au](http://future.transport.nsw.gov.au) contains a range of information and data on the performance of the current transport system, discussion starters on important topics for consideration, a Future Transport Technology Roadmap update, an engagement survey and a mapping tool, which highlights the 700 or so projects underway or complete since the NSW Long Term Transport Master Plan was launched in 2012.

**We invite you to explore the website and provide your feedback to help us plan the transport network of the future.**

### 11.1.6 LIGHTNING RIDGE TOURISM ASSOCIATION – “STANLEY” RATABILITY

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00

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**Summary:**

To consider a request from the Lightning Ridge Tourism Association for Council to accept responsibility for the rates payable on Western Lands Licence LI 480868 issued on 17 June, 2011 in respect of the site adjacent to the Castlereagh Highway at Lightning Ridge where the sculpture “Stanley” has been erected and to also accept the transfer of the said licence.

**Background:**

The sculpture “Stanley” was erected by local resident Mr John Murray as a gift to the Lightning Ridge Community through the Lightning Ridge Tourism Association. It is located on a 2500 square metre area of Lot 6543 DP 769347 and subsequently licenced to the Lightning Ridge Tourism Association as LI 489868.

**Current Position:**

Council’s Rates Clerk has reported as follows:

The following information and comments are based on research in regards to the ‘Stanley Sculpture’ - Assessment 58974. I have attached some background information as a PDF.

Rates & Charges have been levied with payments being received since 2011/2012. Under the provisions of the Local Government Act 1993 Crown land that is leased for private purposes is rateable to applicable person(s)/entity unless otherwise exempt. Council may be able to consider assisting through donations but it needs to be mindful that such action may set a precedent for other requests and the implications as a consequent of projected greater levels of scrutiny by the Audit Office of local government administration of publically accountable monies.

The sculpture is located on crown land being Lot 6543 DP 769347 which has been perpetually leased as a Western Land Lease No: 3140 to Edward Damien Waterford. A 2,500 square metre area of Lot 6543 DP 769347 has subsequently been licensed to the Lightning Ridge Tourism Association as LI 480868 which commenced on 17th June 2011. Council appears not to be a member of the Lightning Ridge Tourism Association. Council is unable to find an ABN registration listing for Lightning Ridge Tourism Association though a listing for Lightning Ridge Tourist Association Incorporation (ABN 45628230109) does exist.

For the license to be cancelled the following procedure would need to be followed:

The Lightning Ridge Tourism Association or Council (if the entity no longer exists) would need to contact the Department of Industry – Lands [Vanessa P: 6883 5433] requesting a form in effect to “transfer” the leasehold-ship into the name of the Walgett Shire Council. As the sculpture is located on a Western Land Perpetual Lease No: 3140, Mr Waterford’s consent would also be required. Mr Waterford has veto power and if he does not give his consent the matter cannot be proceeded with. The land is zoned RU1 - Primary Production under Walgett Shire Council’s LEP 2013.

Should Council consider acquiring a license over the sculpture the following are matters that it would be advisable to assess:

- The land would mostly likely need to be classified as community land with a Plan of Management needing to be developed. However in regards to lease hold land as opposed to freehold land, there may be an argument for classification as operational land because the land is crown land to which various terms and conditions would be attached to a license, in other words, Council is not the final decision-maker the Department of Industry is.
- Clarifying of the ownership and Copyright ownership of the artistic work: Council would need to investigate and clarify this status and either obtain written permission to use (including paying royalties if applicable) from the “owner” or facilitate the acquisition of “ownership”.
- If acquired, Council assumes the sculpture as an Asset which has to be valued and depreciated (within Council financial records) and be maintained. An Asset Management Plan would mostly likely need to be developed inclusive of demolition and removal scenarios. As Council was not involved in the erection of the sculpture, it is would be prudent that a qualified assessment of the structural integrity be undertaken inclusive of recommended maintenance schedules before acquisition even if a DA had previously been approved. Due to the height of the sculpture, a crane or elevated platform would need to be hired/acquired (if not already available to Council) operated by a Work Cover accredited person in order to perform periodic checks and maintenance.
- If acquired, Council assumes the liabilities associated, needing to take out appropriate insurance such as public liability and paying applicable annual premiums. As the sculpture is arguably “unique” (with a tourism destination profile) other insurance coverage may also be applicable to address potential vandalism and other damage.
- Payment of annual crown land rental fee would apply
- Payment of annual local government rates and charges would apply
- Budgetary provisions would need to be provided to facilitate applicable expenditure requirements. It is uncertain if any revenue from grants may be available in this particular case.

Note from the CFO:

The CFO recommends Council does not take on the liability associated with “Stanley” instead Council make provision annually to reimburse the LRTA for the rates levied on Assessment 58974 and further that annually, the LRTA provide a copy of their public liability insurance which extends to ‘Stanley’.

**Relevant Reference Documents/Policies:**

Western Lands Licence LI 480868

**Governance issues:**

Council needs to consider whether or not the sculpture should remain the property of the Lightning Ridge Tourism Association

**Environmental issues:**

Nothing identified at this stage

**Stakeholders:**

Walgett Shire Council

Lightning Ridge Tourism Association  
Local residents

**Financial Implications:**

Relative financial issues are addressed in the Rates Clerk's report above.

**Legal Issues**

Appropriate legal issues are addressed in the Rates Clerk's report above.

**Alternative Solutions/Options:**

Alternative solutions are addressed in the Rates Clerk's report above.

**Conclusion:**

Council's CFO's recommendation referred to in the Rates Clerk's report above seems the most appropriate way forward. Therefore it is recommended that Council does not take on the liability associated with "Stanley" instead Council make provision annually to reimburse the LRTA for the rates levied on Assessment 58974 and further that annually, the LRTA provide a copy of their public liability insurance which extends to 'Stanley'.

| Lightning Ridge Tourism Association – "Stanley" Ratability                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council does not take on the liability associated with "Stanley" and instead Council make provision annually to reimburse the LRTA for the rates levied on Assessment 58974 and further that annually, the LRTA provide a copy of their public liability insurance which extends to 'Stanley'.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **11.1.7 REVISED DRAFT MODEL CODE OF CONDUCT AND PROCEDURES - REVIEW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00

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**Summary:**

OLG is inviting submissions from councils and other stakeholders on the consultation drafts of the new Model Code of Conduct and Procedures. Submissions should be made before Monday 4 December 2017.

**Background:**

The Office of Local Government (OLG) is consulting with councils and other stakeholders on changes to the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct) and the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (the Procedures).

The Phase 1 amendments made to the Local Government Act 1993 (the Act) last year will see the pecuniary interest provisions of the Act and the Local Government (General) Regulation 2005 incorporated into the Model Code of Conduct.

Once commenced, these reforms will consolidate the prescription of all ethical standards for council officials into a single statutory instrument. They will also mean that breaches of pecuniary interest obligations by councillors are treated as misconduct under the Act and will be subject to the “three strikes” misconduct rules.

As part of the process of implementing the Phase 1 amendments, OLG has undertaken a review of the Model Code of Conduct and the Procedures. In doing so, OLG has sought the views of councils and other stakeholders on the ethical standards prescribed under the Model Code of Conduct, the operation of the Procedures and the current regime for disclosure of interests under section 449 of the Act.

Having considered submissions, OLG has prepared consultation drafts of the new Model Code of Conduct and Procedures. OLG is seeking the views of councils and other stakeholders on the consultation drafts prior to finalising the new Model Code of Conduct and Procedures.

The proposed amendments to the Model Code of Conduct and Procedures are highlighted in bold type in the consultation drafts which have been circulated under separate cover. These amendments are designed to update, clarify and enhance prescribed ethical standards, to address issues identified in the four years the current versions of the Model Code of Conduct and Procedures have been in force and to improve their operation.

The new Model Code of Conduct and Procedures will also contain new provisions that are designed to improve ethical standards, more effectively deter non-compliance and lead to improved transparency and accountability.

Once finalised, councils will be given a 6-month transitional period in which to adopt the new Model Code of Conduct and Procedures and to update their systems to align with the new requirements.

**Current Position:**

OLG is currently inviting submissions from councils and other stakeholders on the consultation drafts of the new Model Code of Conduct and Procedures.

Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

Submissions should be labelled “Code of Conduct Consultation” and marked to the attention of OLG’s Council Governance Team.

**Relevant Reference Documents/Policies:**

Draft Model Code of Conduct and Procedures

**Governance issues:**

Council complaints coordinators should bring this circular to the attention of their council’s conduct reviewers so that they may make submissions.

**Environmental issues:**

Nothing identified at this stage

**Stakeholders:**

NSW OLG

NSW Councils

NSW Residents and Ratepayers

**Financial Implications:**

Nothing identified at this stage

**Legal Issues:**

The draft legislation, once finalised, will replace the existing legislation and NSW Councils will have six months in which to adopt the new legislation and update their systems

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Council needs to consider the draft legislation and determine whether or not there are any aspects which should be addressed in a formal submission.

| Draft Revised Model Code of Conduct and Procedures Review                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council review the draft legislation and identify any aspects which should then be addressed in a formal submission.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments**

Draft Revised Model Code of Conduct and Procedures have been circulated under separate cover.

### 11.1.8 SPECIAL RATE VARIATION - UPDATE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

To consider what type and percentage level of Special Rate Variation Council should be seeking in its application for 2018/19 and where the funds to be raised will be spent.

**Background:**

Vide Circular No 17/35/ 9 November, 2017 the Office of Local Government (OLG) advised the following timetable for 2018/19 Special Rate Variation applications:

|                   |                                                                                        |
|-------------------|----------------------------------------------------------------------------------------|
| 15 December, 2017 | Notification for Special Variation or Minimum Rate variation applications due to IPART |
| 12 February, 2018 | Special Rate Variation applications due to IPART                                       |
| 12 March, 2018    | Minimum Rate Variation applications due to IPART                                       |
| 15 May, 2018      | Determinations announced for Special Variations and Minimum Rate Variations            |

OLG have advised that Councils should assume the rate peg for 2019/20 and in future years is 2.5%. IPART has advised that the rate peg for 2018/19 may be below 2.5% based on current information. When IPART releases the rate peg for 2018/19 councils should update their applications to reflect the actual 2018/19 rate peg.

Councils are to submit a request for a Crown Land Adjustment to the Office of Local Government.

All eligible council intending to apply for a Special Variation or Minimum Rate Variation should contact IPART well in advance of submitting an application.

There are two special rate variations under the Local Government Act 1993. When making an application Council may apply under:

- Under Section 508A – successive annual percentage increases over a period of between 2 and 7 years. These may be either permanent or temporary.
- Under Section 508 (2) – a single year percentage that may be either permanent or temporary.

The type of special rate variation that is appropriate for each Council will be determined by the General Fund revenue requirements of the Council, as outlined in the adopted Long Term Financial Plan. As a rule of thumb a 1% rate increase in Walgett Shire's case will yield around \$50,000.

The Council's general rate income path could follow one of the five scenarios outlined on page 13 of the attached Special Rate variation guidelines. Councillors should refer to these guidelines to gain a better understanding of what will be required in each instance.

**Current Position:**

During the Integrated Planning and Reporting process leading up to the adoption of Council's Budget and Operational Plan for 2017/18 the need to consider a Special Rate Variation (SRV)

of between five and fifteen percent to fund a major roads reconstruction and sealing programme was identified.

Councils wishing to apply for a special rate variation for the financial years 2018/19 and beyond must go through an intensive preparation and application process before submitting their applications which must be lodged by 12 February, 2018

Council's Director of Engineering/Technical Services and General Manager attended a workshop in Dubbo on 18 August, 2017 to gain a comprehensive understanding of the application process. The process is comprehensive and drills down deep in a number of specific areas and is best explained by highlighting these in point form as set out below.

The process is based around Council's Integrated Planning and Reporting Framework and in particular the following elements:

- Community Strategic Plan  
What we value – communities are healthy and prosperous
- Delivery Programme  
Strategically planning for and securing effective and efficient services
- Resourcing Strategy  
Provide the best possible value for money
- Annual Operational Plan  
What Council is going to achieve within the next 12 months
- Integration of other Plans  
Integration of plans including asset management plans, long term financial plan etc.
- Consultation  
Reaching as many people as possible within time and funding constraints to get their feedback and input into Councils' final decision

Council also needs to consider the following issues in determining why an SRV is needed:

- Inability to realistically balance its budget
- Operational costs continue to increase including electricity, material and labour costs
- Cost shifting from other levels of government e.g. health services, community services
- Rate pegging and limited opportunities to raise other income
- Annual shortfall in asset lifecycle costs within the Council's Asset Management Plans
- Whether Council's Auditor says we need to increase income and reduce expenses
- Whether Council is truly financially sustainable
- Is the proposed SRV in Council's Financial Sustainability Plan
- Is the proposed SRV in Council's Long Term Financial Plan
- Is it the case that it is unlikely that Council will have a significant increase in grant income in the foreseeable future

More specifically what actions Council has already taken or plans to take to reduce costs and increase income:

- Have all budgets been tightened
- Have staffing costs been controlled
- Have community donations been reassessed

- Have all Council services been reassessed
- What assets have been sold or put on the market
- Develop VPAs, S94, S94A and S64 Plans
- Increased plant hire rate
- Has Council critically assessed all fees and charges
- Does Council believe that there are no other income raising opportunities

Other measures Council needs to investigate:

- Improved financial reporting processes and systems
- Critically analyse project costings, such as RMCC works
- Writing of bad debts, chasing up of money owing
- Reducing outstanding staff leave entitlements to reduce the liability to Council

Other issues/questions that are relevant to the SRV application process include:

- How much additional income does Council need to be sustainable
- How long can Council afford to wait to receive this income
- How likely is it for IPART to grant the ask
- What are the criteria (and what emphasis is placed on each) and how do they affect the options available
- Level of Service desired and/or set by Council/Community
- At the end of preparing the SRV application, how do Council's rates compare to similar Councils
- Can the community afford the SRV
- Is Council willing to ask for the SRV

From the above it can be readily seen that a huge amount of work will go into preparing the SRV in the coming months, and in November through to January in particular. Quite obviously some of the skills involved in the preparation of the application are not readily available house.

Whilst it is proposed to set up a small in-house team to work on the application and this can only commence once Council's statements for 2016/17 have been finalised and audited, there will need to be additional resources brought in from outside in the form of suitably qualified and experienced consultants/local government practitioners to prepare an application that will meet the various IPART criteria.

Council's existing finance staff will also need to be able to keep the ball rolling with regards the ongoing reviewing of day to day capital and revenue expenditure and preparing the required Quarterly Budget Revenue Statements on time as required under the Act and Regulations.

Also involved will be the need to undertake an extensive community consultation process targeted at all sectors of the community – aged, youth, landowners, indigenous – and this will necessitate a different approach to community consultation to that used in the past and one that includes community surveys and contact through traditional media as well as social media outlets. This consultation will need to be undertaken in the third quarter of 2017 and early 2018 and specific details will be circulated to all concerned once they have been identified and schedules set.

However, whereas previously Council had to demonstrate community support and it could be difficult to overcome community opposition Council now need to show demonstrated

community awareness by showing that a variety of methods have been used to engage with the community and that there has been honest and open dialogue with the community.

**Relevant Reference Documents:**

Guidelines for the Preparation of an Application for a Special Variation to General Income

**Community Strategic Plan Link:**

Refer to Section 5 Infrastructure:

Goal I 5.1 – Provide and maintain an effective road network that meets the community needs and expectations

Goal I 5.2 – A Regional and State Road network that is appropriately supported and resourced by the Government

**Delivery Plan/Operational Plan/Budget Links:**

Refer to Infrastructure Section:

Goal I 5.1.1 – Manage road network to respond to community needs, growth in the Shire, improving road safety and improving transport choices

Goal I 5.2.1 – Ensure that the road network is maintained to a standard that is achievable within the resources available

**Stakeholders:**

OLG

Walgett Shire Council

Local ratepayers and residents

**Governance Issues:**

Council is required to follow the guidelines strictly in preparing its application for a special rate variation. Council's Integrated Planning and Reporting Documentation should reflect the level of community engagement in the special rate application process.

**Environmental Issues:**

Not identified at this time

**Financial Implications:**

The financial implications of the requested variation should be clearly reflected in the Long Term (ten year) Financial Plan remembering that 1% variation would yield approximately \$50,000 and the reconstruction and sealing of 1 km of roads costs in the vicinity of \$250,000.

Council needs to develop an innovative approach using revenue, grant and loan funds couple with user contributions to make a major impact on the unsealed roads network in the shire.

**Legal Issues:**

Not identified at this time

**Alternatives/Options:**

Do nothing

Consider various combinations of SRV

**Conclusion:**

Council needs to resolve its intention to seek a special rating variation ahead of the formal notification to IPART. There is also a need to ensure that Council's IP&R documentation clearly reflects the issues raised and adopted during the round of public consultations held in

May/June, 2017. IPART has already been informally notified of the pending special rate variation application.

|                                        |
|----------------------------------------|
| <b>Special Rate Variation - Update</b> |
|----------------------------------------|

**Recommendation:**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. That Council formally notify IPART of its intention to seek a special rate variation for 2018/19 and beyond.</li><li>2. That Council's IP&amp;R documentation clearly reflects the issues raised and adopted during the round of public consultations held in May/June, 2017</li><li>3. Note the need to engage additional professional services to assist with the preparation of the SRV application and make due provision for this in the September QBRS.</li><li>4. Put a range of scenarios to further round of community consultations in December, 2017/February, 2018</li></ol> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Moved:**

**Seconded:**

**Attachments:**

Guidelines for the Preparation of an Application for a Special Variation to General Income have been circulated under separate cover.



It is understood that the consideration of applying to form a joint organisation will be discussed at the OROC meeting being held at Trangie on 1 December, 2017. There will also be an opportunity for Western Division Councils to consider their position during the coming LGNSW conference in Sydney.

**Relevant Reference Documents:**

Two extracts from Hansard

Bourke Shire Council correspondence – seeking clarification as to the future of the Far West Initiative

Response letter from Chief of Staff – Kevin Wilde

**Stakeholders:**

Walgett Shire community,

Walgett Shire Councillors and staff

Western Division Group of Councils

**Governance issues:**

It would appear that the Western Division Initiative is still on the table and the Minister is still inviting solutions from Councils

**Environmental issues:**

Nothing identified at this stage

**Financial Implications:**

The western division Councils would still be seeking financial assistance for any new initiative that could be introduced.

**Legal Issues:**

The Bill currently before the House specifically excludes western Division Councils from joining in a joint organisation such as OROC.

**Alternative Solutions/Options:**

1. Do nothing
2. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
4. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
5. Should the opportunity arise, seek approval to remain a stand-alone Council. Where appropriate seek further legal advice from LGNSW and/or legal practitioners with regards the local government reform process.

**Conclusion:**

Walgett Shire Council should have the opportunity to have input into any approach that may well satisfy the State Government's desires for local government reform in far western NSW and the Orana region as well.

**Local Government Reform – Proposed Joint Organisation – Strategic Initiatives – Western Division Group of Councils**

**Recommendation:**

That Walgett Shire Council continue to push to be allowed to join in an OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.

**Moved:**

**Seconded:**

**Attachments:**

1. Extract from Hansard
2. Extract from Hansard
3. Bourke Shire Council correspondence – seeking clarification as to the future of the Far West Initiative

<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardFull.aspx#/DateDisplay/HANSARD-1820781676-75022/HANSARD-1820781676-75041>

**LOCAL GOVERNMENT AMENDMENT (REGIONAL JOINT ORGANISATIONS) BILL  
2017**

**First Reading**

**Bill introduced, and read a first time and ordered to be printed on motion by the Hon. Bronnie Taylor , on behalf of the Hon. Niall Blair .**

**The Hon. BRONNIE TAYLOR:** According to sessional order, I declare the bill to be an urgent bill.

**The DEPUTY PRESIDENT ( The Hon. Shayne Mallard ):** The question is that the bill be considered an urgent bill.

**Declaration of urgency agreed to.**

*Second Reading Speech*

**The Hon. BRONNIE TAYLOR ( 17:26 :14 ):** On behalf of the Hon. Niall Blair: I move:

That this bill be now read a second time.

It gives me great pleasure to introduce the Local Government Amendment (Regional Joint Organisations) Bill 2017. Joint organisations are a major part of the Government's plan to revitalise regional New South Wales and provide the governance structures and funding to allow communities across the State to grow to their full potential. Feedback has informed this bill. The Minister for Local Government and the Deputy Premier have worked together with councils and communities across regional New South Wales through the pilot joint organisation period and listened to their feedback. The lessons learnt are reflected in this bill.

This bill also captures work with the Premier and other Ministers to deliver a brand-new model of collaboration that will strengthen our regional councils and communities. I also mention the strong support and advocacy of the Hon. Paul Green and Reverend the Hon. Fred Nile from the Christian Democratic Party. The Hon. Paul Green has long campaigned for the introduction of joint organisations and has made representations to the Premier, the Deputy Premier and the Minister for Local Government to bring forward the introduction of the legislation. Reverend Fred Nile has also been active in this area, introducing his own private members' bill last year that proposed regional joint authorities.

The Government commends the Christian Democratic Party's keen interest and work on issues that affect regional New South Wales.

The passage of this bill is a key plank of our reforms and investment to ensure regional New South Wales continues to be a great place to live, work and invest. It delivers on our vision of a strengthened and transformational model of collaboration for councils—regional joint organisations. This is an Australian-first reform that will benefit regional centres, towns and villages across New South Wales. It will allow local government to voluntarily create a network of innovative joint organisations to help them better deliver on the ambitions and priorities of their regional communities.

Regional joint organisations will provide a forum for councils, the State Government and other partners to work together on the issues that matter most for regional communities: boosting regional economies, providing more jobs and improving regional transport, community infrastructure and services. Once-in-a-generation investment needs the right organisations in place to ensure effective delivery. The timely passage of this bill is crucial to ensure that flexible, innovative and regionally relevant governance structures are in place so councils have the opportunity—along with the State Government and other stakeholders in regional development—to most effectively deliver the services, infrastructure, strategies and investments that will support the people of regional New South Wales.

In November last year, the Government delivered a new regional development framework to drive investment across the State. That framework sets out a new model of investment that will provide quality services and infrastructure, align efforts to support growing regional centres and activate local economies. The improved regional governance structures joint organisations can provide will facilitate the effective delivery of this framework and our commitments to improving local amenity, supporting growth in regional centres and unlocking potential across the State.

The regional development framework and delivery of regional economic development strategies calls for us to have the right governance structures in place to ensure a truly regional perspective. Effective region-wide delivery is possible—regional joint organisations can help deliver that for the people of New South Wales. A once-in-a-generation period of investment is currently underway in regional New South Wales through the recently announced \$1.3 billion Regional Growth Fund and the long-term investments the Government is making into regional New South Wales through Restart and Rebuilding New South Wales. We are in the unique position of simultaneously updating the Government's key strategic documents for planning and investment decisions, including regional plans under the Environmental Planning and Assessment Act, State Infrastructure Strategy and Future Transport Plan. All of these strategies emphasise the importance of taking a regional perspectives approach understanding, developing and delivering on the priorities of communities across this State.

We know that these new joint organisations can deliver for regional communities and the Government has been listening to councils in developing the final model and how it will be implemented. Councils have freedom to choose—there is no compulsion to join. The joint organisation model proposed in this bill gives councils the flexibility they need to design a joint organisation that will really work for their region. We have listened to what councils have told us about the different needs of their communities. They want the freedom to choose the membership of their joint organisation and the certainty of a long-term commitment to regional collaboration with State agencies. The Government will help them to achieve both outcomes. Those councils that choose to take up this option will get a seat at the table in planning infrastructure and investment for their region, as well as access to better ways for getting things done, in partnership with State agencies and other key regional stakeholders. It is about helping councils to make sure they are getting the best possible value for local ratepayers.

Importantly, I make it clear that this Government will not compel any council to join a joint organisation. It will be voluntary and a matter for each council to determine in consultation with its neighbours. Once councils have become a member of a particular joint organisation they will be bound to that decision to make sure the other members of their joint organisation are not disadvantaged. I am confident that all councils in regional New South Wales will see the great benefits of being involved in a joint organisation. To ensure that local government and the State can work together for the benefit of regional communities, it is the Government's intention that joint organisations only be established within State regional planning boundaries. Councils are already working with these boundaries and, through three years of consultation, councils have told us how important it is that both State and local governments work within a common set of regional boundaries.

Joint organisations will give councils the changes they have been asking for to make regional collaboration stronger and more effective. These changes will give them a seat at the table in planning their region's future as well as removing the barriers to successful regional initiatives and projects. The Government has made its support for and long-term commitment to joint organisations clear, while working with councils over the past three years to get the model right. The Government is reinforcing its financial commitment to joint organisations with funding of \$3.3 million to help establish the joint organisations across rural and regional New South Wales, with a proposed start date of 1 July 2018. There will be a range of financial and other incentives available to councils which further demonstrate this Government's commitment to growing regional economies and supporting regional communities. Those councils that choose not to participate will not be able to take advantage of the investment opportunities delivered through joint organisations. To make sure each joint organisation has the best chance of success, the Government will also be providing hands-on support to participating councils as joint organisations are established and begin working together.

This bill benefits from a collaborative design approach and the learnings from the successful pilot program. It is the outcome of a process of collaborative design and consultation with the local government sector. That process began in 2014, when the Independent Local Government Review Panel advocated new options for local government structures in New South Wales, including regional joint organisations. In response, the Government established a pilot program that explored ways to strengthen regional planning and service delivery. The pilot program was conducted across five regions in 2015 and was an outstanding success. It has shown that joint organisations can work for regional communities and will deliver real benefits for regional New South Wales. Successful outcomes from the joint organisation pilot program have included the development and delivery of an economic investment strategy focusing on new agricultural export markets in the Namoi region, and a regional youth employment strategy in the Illawarra.

Specifically, an independent evaluation of the joint organisation pilots showed that 84 per cent of participants across different levels of government agreed there was better alignment of State, regional and local priorities through the joint organisation pilots, and a stronger focus on outcomes; 82 per cent of participants agreed the joint organisation pilots improved collaboration between councils and provided better working relationships with State agencies; and 76 per cent of participants agreed the joint organisation pilots improved the ability of councils to be effective regional leaders, with many acknowledging that the joint organisation pilots increased recognition of the role and value of local government in helping to drive better planning, stronger economies and quality services.

We know that joint organisations will work. Councils have been strongly supportive of the concept and the Government has carefully considered their feedback in refining the model proposed in this bill and how it will be implemented. It builds on the successes achieved by many voluntary regional organisations of councils. It will allow those groups that choose to boost their joint work program to do so and enable regions without a strong history of collaboration to gain the same benefits for their ratepayers. This is a fresh start that will require new relationships, new ways of working together and a real commitment to change from everyone involved. The Government is delivering on its commitments to rural and regional New South Wales and encourages local councils to be part of this exciting future by actively participating in the opportunities joint organisations will present. I turn now to the details of the bill.

The bill establishes a model that will give joint organisations considerable flexibility to meet the differing needs of each region, within a sensible governance framework based on the existing legislative provisions under which councils operate. Importantly, the bill ensures that joint organisations will only be established where the relevant councils agree to join a joint organisation. New section 400P requires where the Minister wishes to recommend the proclamation of a joint organisation, the Minister must certify the relevant council has passed a resolution approving inclusion of the council's area in the joint organisation's area. Further, new section 400P also requires that the council resolution must have been passed at least 28 days before certification and must not have been rescinded at the time of certification.

At the heart of this new legislative framework the principal functions of a joint organisation are found in new section 400R (1). These principal functions focus on effective strategic planning and project delivery across regions. The bill provides that a joint organisation must not only identify what the region's strategic priorities are but also develop a plan on how to deliver them. The bill also recognises that a joint organisation has an important leadership role. It will perform this role through talking to and

consulting with communities in its region, as well as other agencies and stakeholders about its priorities and plans. In new section 400R (1) (c) a joint organisation must also focus on opportunities available to it for collaborating with other agencies and taking up those opportunities. This proposed joint organisation model will make it easier to deliver important projects across council boundaries to achieve the things that communities need such as jobs, education, transport, secure water supplies, roads, bridges, other vital services and infrastructure. Joint organisations will bring the changes for which councils, business and ratepayers across the State have been asking.

To support collaboration that works, the bill will establish links between strategic planning by local councils, joint organisations and State agencies. In new section 400R (2) the bill provides that a joint organisation's strategic regional priorities need to be set by reference to the relevant strategic plans of member councils and the State Government. The bill does not require consistency between the three areas of strategic planning, but it does ensure that they will not exist in isolation from each other.

New section 400S extends the potential role of each joint organisation beyond its core strategic planning and regional leadership functions. It confers on joint organisations the ability, with the agreement of member councils, to engage in service delivery to or on behalf of councils, including capacity building for councils themselves. This gives joint organisations the option of providing councils with a more efficient mechanism for shared services where councils choose to assign those services to the joint organisation. This might capture services like information technology, human resources management, waste services management, library services and community strategic planning. This creates exciting potential for better services as well as efficiencies that will have a positive impact on ratepayers.

These are only examples and there will no doubt be other areas in which participating councils can decide to collaborate, including with State agencies, to improve the quality of services and infrastructure in regional communities and to achieve cost savings for ratepayers. Items [4] to [7] of schedule 1 to the bill will also allow member and neighbouring councils to delegate functions to a joint organisation if agreed to by the joint organisation. This is necessary to facilitate more efficient service delivery and regulation across regions. The bill also provides structural mechanisms to support strong governance and good decision-making by joint organisations.

In new section 400T the bill provides that each joint organisation will be governed by a board. Based on extensive public and local government sector consultation, the Government believes that mayoral commitment to joint organisations is crucial for success. That is why the bill provides that mayors of member councils are all ex officio representatives on the board of the joint organisation. For joint organisations to be effective, the voting representatives on the board must have authority as local leaders within their own communities. Their mayoral status will permit them to focus on the interests of the whole region while still being clear spokespersons for their own communities.

New section 400T (1) (b) also provides that each joint organisation has the option to include a further councillor from each member council on the board who will each have an additional equal vote. It is not anticipated that this will be used by most joint organisations but it may be useful in some circumstances. Non-voting representatives of other organisations, such as New South Wales and interstate agencies, neighbouring councils and non-government organisations, may also be invited to be on the board of a joint organisation. Each joint organisation will also have a nominee of the Secretary of the Department of Premier and Cabinet as a non-voting representative on the board under new section 400T (2) (a) to facilitate whole-of-government engagement with the joint organisation and ensure that there is a clear mechanism to support ongoing dialogue and collaboration between the joint organisation and the State Government.

New section 400U (3) requires each joint organisation's board to develop and adopt a charter to guide the governance and operation of the organisation. This charter is intended to be the guiding document both for the joint organisation and the communities it serves. In the absence of any more stringent requirement adopted by the board in its charter, decisions of a joint organisation will be determined by a simple majority of voting representatives on the board. Each joint organisation will elect a chairperson under new section 400V who must be one of the mayoral voting representatives of the board.

The chairperson will have an important role in facilitating the progress of the joint organisation and encouraging collaboration across the region. Importantly, however, the chairperson will not have a casting vote. This is consistent with the general principle underpinning joint organisations that all

communities in the region should have equal representation. Joint organisations, once established by proclamation, will be statutory corporations that do not represent the Crown. They will have all the usual powers of bodies corporate so they can operate flexibly and meet the service delivery and regulatory needs of local government in regional areas. To protect the public interest, the bill will generally require joint organisations to meet the standards of conduct and good governance, transparent reporting, accountability and oversight expected of councils, councillors and council staff.

In new subsections 400ZH (1) and (2), the bill provides that most provisions in the Local Government Act apply to joint organisations and their office holders and staff in the same way as it applies to local councils. In relation to staff, the Government has made a clear commitment that joint organisations are intended to remain within the New South Wales industrial relations system. To that end, the Government will be seeking the necessary endorsement from the Commonwealth that joint organisations, once established by proclamation, are not national system employers under the Commonwealth Fair Work Act. To provide certainty around the Government's position, new section 400ZG prevents joint organisations from employing staff, other than their executive officer, unless the joint organisation is not a national system employer for the purposes of the Commonwealth Fair Work Act.

Where particular provisions of the Local Government Act that apply to councils are not appropriate to be applied to a joint organisation they are explicitly excluded by new section 400ZH (3). There is also a regulation-making power to prescribe further provisions of the Local Government Act as either applying or not applying to joint organisations. This allows for some flexibility if it becomes apparent that further or fewer provisions of the Act should apply as joint organisations' governance and operations are further developed and become more complex over time. Joint organisations are also intended to operate with minimal cost and red tape. For that reason there is a broad regulation-making power that will allow adjustments to be made to a range of standard governance requirements, including planning and reporting requirements that would apply to councils. This will help to make sure that joint organisations remain lean and effective.

Schedule 2 to the bill inserts references to joint organisations in a range of New South Wales legislation. These changes have been made where it was consequentially necessary to do so because there were existing references to councils and county councils. Schedule 2 is not intended to confer a broader role for, or powers on, joint organisations than is set out in new sections 400R and 400S or that might be acquired through delegations by councils. It makes necessary consequential amendments only, including to privacy, integrity, data management, land management and revenue laws, among others.

The bill provides that a joint organisation is established by proclamation and will encompass all of the areas of its member councils. Once councils have advised the Government that they wish to participate in a joint organisation, the intention is to proceed to arrange for the establishment of those joint organisations so they can be ready to operate from July 2018. However, the Government's intent is there should be at least three councils wishing to participate in a joint organisation and they should all be within an existing regional planning area. The formation of a joint organisation should also not have boundaries that adversely impact other councils or potential joint organisations.

At this stage the option to participate in a joint organisation will be available in regional planning areas outside of the far west, where the Government continues to work with communities on future options, and the Central Coast, which is now served by a single new council. To support the rollout of joint organisations, the Government will invest funding of \$3.3 million. Funding will be available to each region whether or not they participated in the pilot process to develop the models set out in this bill. The final allocation of funds to joint organisations will be dependent on the number of joint organisations to be formed and the extent of membership within those regions. The Government will ensure support is available to councils to facilitate these discussions and to support each region through the nomination process.

The establishment of joint organisations is a key part of the Government's commitment to both strengthen local government and improve service delivery and infrastructure across rural and regional New South Wales. The Government will also support joint organisations as they are established. There are a number of State agencies which are ready to work with joint organisations and this will be facilitated through a State agency working group and regional leadership groups across New South Wales. These forums will help new joint organisations connect and collaborate with State agencies,

bringing projects and funding operations directly to local government. My thanks go to the many councils across the State that helped to develop this model through their feedback and, in particular, their participation in the pilot process.

I acknowledge those peak bodies and members of the community that provided extremely constructive feedback on the proposal and approach to implementing joint organisations. The Government is committed to the bright future of regional New South Wales and to a long-term, collaborative and mutually beneficial relationship with local councils through regional joint organisations. We have taken the time to listen to councils and to get the final model right. Joint organisations can and will make a positive difference for regional communities. Now it is time to start making it happen. I commend the bill to the House.

**Debate adjourned.**

<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardFull.aspx#/DateDisplay/HANSARD-1820781676-75022/HANSARD-1820781676-75068>

The Hon. Peter Primrose pointed out, in his argument, that ..."On 19 May this year the Riverina Eastern Regional Organisation of Councils [REROC] wrote to the Minister for Local Government about the introduction of joint organisations. REROC was one of the five organisations selected by the Government to be involved in the pilot of the new joint organisation model. Therefore, and not without reason, it believed that its members were well placed to make an informed assessment of the benefits likely to be derived from the introduction of a joint organisation model. The REROC wrote:

Our experience has reinforced our belief that the establishment of a JO in the Riverina will not deliver outcomes that are substantially or significantly greater than the outcomes that are currently being achieved by our Regional Organisation of Councils.

REROC continued:

Our board has reviewed the likely budget for a joint organisation [JO] and we believe it could cost up to twice as much to fund a joint organisation as what is currently expended on the operation of our regional organisation of councils. We are concerned that the return on investment for the joint organisation is not sufficient to justify the move from the incorporated regional organisation of councils structure we currently have to the legislated joint organisation structure, particularly given that we already enjoy very positive and productive relationships with virtually all State Government agencies that operate in our region."

NB The Hon. Peter Primrose later moved the amendment mentioned above and The Hon. Bronnie Taylor (on behalf of Nial Blair) gave the following responses;

"Councils in Far West New South Wales have been working with the Government to develop options to address their own unique circumstances. The Government has undertaken significant consultation with communities across the Far West to discuss these options. We are currently considering this feedback before deciding on next steps. In the meantime, councils in the Far West will be free to participate as non-voting members of neighbouring joint organisations, if they are invited to do so."

Further

"The Government does not support the amendment. The amendment is not required and serves no purpose. While the Government has specified its intention that joint organisations are for regional areas, there is nothing in the bill to prevent a joint organisation from being constituted in any part of the State."

## The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W 2840  
P.O. Box 21, Bourke, N.S.W 2840  
Telephone (02) 6830 8000 Fax (02) 6872 3030  
Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)  
Web: <http://www.bourke.nsw.gov.au>



Our Ref: BH-17-KHO-1.8.33

11<sup>th</sup> October 2017

The Hon. Gabrielle Upton MP  
Minister for the Environment,  
Minister for Local Government, and  
Minister for Heritage  
GPO Box 5341  
SYDNEY NSW 2001

Dear Minister

*Re: Previous Correspondence – Clarity as to the Future of the Far West Initiative*

I refer to the attached letter from the Mayor of Bourke Councillor Barry Hollman which was also written on behalf of the Mayors of Walgett, Cobar and Brewarrina which was sent to your office on Monday 27<sup>th</sup> March 2017 via email and a hardcopy sent by mail on Wednesday, 29<sup>th</sup> March 2017.

Council has yet to receive an acknowledgement or response to that letter and it would appreciate if you could follow the matter up and provide a response at your early convenience.

Kind regards

  
Ross Earl  
General Manager

## The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W 2840  
P.O. Box 21, Bourke, N.S.W 2840  
Telephone (02) 6830 8000 Fax (02) 6872 3030  
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Web: <http://www.bourke.nsw.gov.au>



Please address all  
communications to  
the General Manager

Our Ref: BH-KSH-LA.33

## Office of the Mayor

27<sup>th</sup> March 2017

The Hon. Gabrielle Upton MP  
Minister for the Environment, Local Government and Heritage  
GPO Box 5341  
SYDNEY NSW 2001

Fax 02 9339 5546

Dear Minister,

*Re: Clarity as to the Future of the Far West Initiative*

I join with my colleagues, Councillor Phillip O'Connor, Mayor of Brewarrina Shire Council, Councillor Ian Woodcock, Mayor of Walgett Shire and Councillor Lillian Brady, Mayor of Cobar Shire in seeking a meeting with you to discuss the future of the Far West Initiative.

The concept has been around for some time now, however, little has progressed and the initial concept of a Whole of Government approach to improve service delivery within the area covered by the Far West initiative seems to have been lost and the focus been solely on Local Government reform which falls well short of what has been intended initially.

The Councils of Bourke, Brewarrina, Walgett and Cobar have for some time been saying the community of interest for the four (4) communities is strongly orientated towards the Orana Region and would see that strong affiliation continuing into the future.

The Councils welcomed your announcement, together with Deputy Premier, the Hon. John Barilaro MP, reconfirming the advice of the previous Minister for Local Government, the Hon. Paul Toole MP that there would be no mergers in the eight (8) Councils in the Far West of the State.

Equally welcomed was the confirmation of the NSW Government's ongoing commitment to supporting the Councils and communities of Far Western NSW.

Over the recent weeks, however, the Councils proposed for membership of the Far West Initiative have received mixed messages as to whether the development of the Far West Initiative will in fact continue. However, at the same time it is understood that representatives from both the Department of Premier and Cabinet (DPC) and Office of Local Government (OLG) are continuing to embark on further consultation, this time with State Agencies.

This lack of clarity makes it difficult for Councils to plan.

There has been an inordinate amount of work go into the Far West Initiative to date and this work by Councils and attendance at meetings has come at a cost both in terms of actual financial cost and the allocation of scarce staff resources which could have been utilised elsewhere.

The four (4) Councils feel that a meeting with you and the Deputy Premier will provide an opportunity to get a better understanding of your thoughts and those of the Deputy Premier in relation to the future of the Far West Initiative and to provide some clarity to the situation.

All eight (8) Councils proposed for the Far West Initiative are genuine in their attempts to improve service delivery and all aspects of social amenity for their communities. Equally, each of the Councils is conscious of the existing communities of interest and established relationships.

Could you please confirm days and times that you would be available to meet with representatives of each of the four (4) councils?

Should you wish to discuss the matter further please contact Bourke Shire Council General Manager, Ross Earl by calling 02683005.

Yours sincerely

Councillor Barry Hollman  
Mayor



cc: Hon John Barilaro MP  
Deputy Premier  
GPO BOX 5341  
SYDNEY 2001

## **11.1 .10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – NOVEMBER 2017**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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### **1. Grawin Bore – Lighting Ridge Miners’ Association Access**

A verbal approach has been made by the Lightning Ridge Miners’ Association to access portion of their ground water allocation through Council’s Grawin Bore. The legality of this is being followed up with DPI Water along with a review of various Council allocations.

The matter will be further investigated once a formal written approach is received from the Lightning Ridge Miners’ Association.

### **2. Hudson pear Taskforce Update**

The Hudson pear Taskforce met in Lightning Ridge on Thursday 16 November, 2017 and a copy of the minutes of that meeting have been circulated under separate cover.

Following that meeting and in an endeavour to tighten up the coordination of the weeds eradication task, the Castlereagh Macquarie County Council resolved at its meeting on Monday 20 November, 2017 to make an application to the DPI/NW LLS for a grant of \$150,000 a year for three years to fund the position of a Hudson pear Coordinator to oversight and coordinate the actions of the various stakeholders who are engaged in eradication.

### **3. Disaster Readiness**

Disaster after disaster in NSW had seen local Councils take a leading role in assisting their communities to recover from these events. Improving corporate planning for disaster preparedness across the full range of functions and services will assist Councils to more confidently and effectively “weather the storm” when disaster hits, and improve the success and efficiency of recovery efforts so both Council and the community can get back to normal as soon as possible.

Improving resilience in this way not only enables Councils and their communities to better bounce back from disasters, but also makes good financial sense.

Natural disasters directly and significantly impact Councils in a number of ways:

- Damage to infrastructure – roads bridges, buildings, parks sporting fields and street trees
- Diversion of staff – from normal work programmes to implement local emergency response and clean up and recovery activities, often for considerable periods of time
- Increased staff absenteeism – during and after a disaster event
- Significant additional tasks – waste collection and processing
- Customer and community services staff – needing to support often stressed and exhausted local communities to get their lives back to normal
- Costs – increased insurance costs and potential liability claims against Council

Every Council should regularly review a checklist to:

- Make sure the Council, and its workforce are aware of disaster risks
- Ensure staff are trained to be disaster ready
- Have clearly defined disaster preparedness in its Community Strategic Plan, Delivery Programme and Operational Plan
- Have a Business Continuity Plan in place that is regularly tested
- Involve the local community in response and recovery planning
- Embed disaster preparedness across all functions and services

Council's recently completed EM Plan has been held up as an example for other Councils to follow.

Over the last ten years, Councils in NSW have experienced more than 1000 Natural Disaster Declarations, affecting nearly every Local Government Area across the State.

#### **4. New Lightning Ridge Information Centre - Business Plan**

As part of Council's application for the funding the new Lightning Ridge Information Centre Project, Council's staff prepared and lodged a detailed Business Plan on 31 October, 2017. Included with the plan were:

- Appendix "A" – Barnson Project Concept Plans
- Appendix "B" – Barnson Feasibility Cost Estimate
- Appendix "C" – Project Milestones and GANTT Chart
- Appendix "D" – Risk Management Plan incorporating Risk Register

Council has now been requested to submit a Microsoft Excel datasheet to progress the assessment of the application.

A copy of the Business Plan will be tabled at the meeting.

#### **5. 2036 Far West Regional Plan and Implementation Plan 2017-2019**

Copies of the 2036 Far West Regional Plan and Implementation Plan 2017-2019 have now been forwarded to all Councillors for their information.

These documents, along with Council's own Integrated Planning and Reporting documents, will form the basis for many grant applications in the coming years.

#### **6. Functional Economic Regions- Survey of Business Undertakings**

The Department of Premier and Cabinet (DPC) is funding the Regional Economic Development Strategy (REDS) programme.

The Centre for Economic and Regional Development (CERD) is part of the DPC and has identified 32 Functional Economic Regions (FER) across NSW that will receive funding support in this programme. The Western Plains region, which includes Bogan, Bourke, Brewarrina, Cobar, Coonamble, Walgett and Warren Shire Councils, has been identified as a Functional Economic Region for the purposes of the REDS project.

The CERD has engaged Balmoral Group Australia to assist the Western Plains FER to develop a new strategy as part of its new approach to regional development under the recently launched Regional Development Framework [www.nsw.gov.au/regional](http://www.nsw.gov.au/regional).

The program will be based on a uniform economic development methodology that is evidence based, formed on a defensible statistical foundation and will be tailored to each FER as it is recognised that each region will have unique characteristics.

The program objectives are to:

1. Build on existing strengths in the region and enhance those strengths
2. Identify new opportunities to enhance the development, performance and competitiveness of the region;
3. Assist the region on the path towards its sustainable economic development; and
4. Help prepare LGAs to access the unprecedented investment the NSW Government is making in regional NSW

It is intended that Balmoral Group and its staff will work closely with Walgett Shire in developing the REDS in the coming months. Key aspects of the process will include

- Panels of representatives (Agents of Change such as the Economic Think Tank) formed who are;
  - Representatives from the private sector, the public sectors, and the community from the region
- Balmoral Group will facilitate a survey and workshops that;
  - Identifying regional core competencies and competitiveness
  - Identifying opportunities for stretching and leveraging the development of the industry clusters and links between them
  - Evaluating regional risks, and identifying economic opportunities
  - Identifying strategic infrastructure priorities
  - Setting strategic direction (framework, enablers, & action plans)
- Balmoral Group and CERD will undertake supporting analysis, including
  - regional demographic, socio-economic & institutional audits (benchmark v NSW)
  - Input/output analysis
  - Shift/share analysis
  - Industry cluster analysis
  - Other data gathering and analysis as needed

The next steps of the project should Walgett Shire be supportive, will be for Balmoral Group to engage with all Councils to develop a contact database for a business survey, locations for workshops, establish communication and branding protocols and general communications.

The group would be happy to make a more formal presentation to Council should this be required. They are looking forward to working with Council on this project. A sample of the survey will be tabled at the meeting. Council is endeavouring to obtain details of local business houses who may be prepared to participate in the proposed survey through ABS data.

## **7. Main Street Beautification projects – Collarenebri and Lightning Ridge**

The Main Street paving beautification project at Collarenebri has now been completed with the exception of the Telstra trenching. Final cost will be in the vicinity of \$ 262,000 which is well over the budgeted figure of \$160,000 and an adjustment is being made in the September, 2017 QBRS.

With regards the Lightning Ridge project, the proposed street paving was inspected with the Mayor and a number of addition section of the CBD included. The revised budget for both paving and turfing was in the order of \$363,000 but because the paving elements of the project will exceed \$150,000, procurement must be by way of tender so this will delay the start of the work.

However, it also allows time for the additional paving areas in the CBD to be included in a further revision of the project costs which are preliminarily estimated to be in the vicinity of \$400,000. It is proposed that a report be prepared for the December meeting with final details and tender recommendations. It is anticipated any extra cost will be funded from reserves.

#### **8. Expression of Interest – Section 355 Tourism Committee**

It is proposed to hold the first meeting of this Committee on Wednesday 13 December, 2017 commencing at 5.30 pm

#### **9. Expression of Interest – Section 355 Economic Development Committee**

It is proposed to hold the first meeting of this Committee on Thursday 14 December, 2017 commencing at 5.30 pm

#### **10. Collarenebri Police Station – Interim Heritage Order**

Following the October, 2017 meeting Council wrote to the Castlereagh Local Area Commander requesting advice as to what was being proposed in relation to the existing police station building and also seeking a copy of the building report which would form the basis of any interim development order.

As a result, an onsite meeting was held on Monday 6 November, 2017 with Supt J. Stewart, Council's Acting Director of Environment Services, the General Manager and Cllr Kelly Smith. Supt Stewart advised that the Police Properties Branch had ruled the premise were unsafe from a Work Health and Safety perspective and not economical to repair. Instead, action was being taken to place a temporary demountable building on site pending the demolition of the existing building and replacement with a new structure. It was agreed that the existing building should be offered for sale by public tender and only demolished if no interest was shown in removal.

It was also agreed that the new premises should include the "heritage" aspects of the existing building, namely a verandah and sloping roof. This issue was also taken up with Assistant Commissioner McKecknie during discussion on other issues on 22 November, 2017 and he indicated support for this approach.

#### **11. Changes to Police LAC Structures**

Council met with Assistant Commissioner Geoff McKecknie and Castlereagh LAC Commander Supt Jim Stewart on Wednesday 22 November, 2017 when an insight into how LACs in the western part of NSW will be re-engineered in line with the current restructure of the NSW Police Force was given.

It appears that Coonamble and Galargumbone, along with Warren, will move into the enlarged command based on Dubbo which will amalgamate both the old Orana and Mudgee LACs from 10 December, 2017. The remaining parts of the Castlereagh and Darling River LACs will be

amalgamated to form a Central Western new command based in Bourke starting from April, 2018.

From a staffing view point the main changes will be at a senior level with the LAC Commander's position and two Inspectors' positions being made redundant at Walgett. However, these positions will be replaced at a lower level. Day to day operations at Bourke, Nyngan and Walgett would be supervised by an Inspector, smaller stations such as Lightning Ridge, Cobar and Collarenebri by a senior sergeant. One man stations would remain at Carinda and Burren Junction

**Conclusion:**

If there are no other queries that the above matters should be received and noted.

|                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention or Information Only – November 2017</b>                                                                                                                                    |
| <p><b>Recommendation:</b></p> <p>That the following matters listed by the General Manager for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments**

Nil

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 31<sup>st</sup> OCTOBER 2017

REPORTING SECTION: Corporate Services  
AUTHOR: Shirley Burraston – Management Accountant  
FILE NUMBER: 09/1460-03

#### Summary:

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> October 2017.

#### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> October 2017 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

#### Current Position:

Council at the end of October 2017 held a total of \$30,915,268.26 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of October 2017 Council had earned \$250,928.98 in interest including accrued interest to 31<sup>st</sup> October 2017. This result is in excess of the current budget of \$222,707 for the period and validates Council's current investing strategy.

Council's investments at 31<sup>st</sup> October 2017 had an average interest rate of 2.59% per annum and a weighted average interest rate of 2.63%, both of which are higher than the 3 and 6 months BBSW rates of 1.6900% and 1.8750% respectively as at 31<sup>st</sup> October 2017.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| Overall Portfolio Maturity as at 31st October 2017 |                       |                       |                        |                    |
|----------------------------------------------------|-----------------------|-----------------------|------------------------|--------------------|
| <i>Maturity Periods</i>                            | <i>Policy Minimum</i> | <i>Policy Maximum</i> | <i>% of Money held</i> | <i>Amount held</i> |
| Portfolio % < 1 year                               | 40%                   | 100%                  | 70.89%                 | \$ 21,915,268.26   |
| Portfolio % > 1 year, < 3 years                    | 0%                    | 60%                   | 16.17%                 | \$ 5,000,000.00    |
| Portfolio % > 3 year, < 5 years                    | 0%                    | 40%                   | 12.94%                 | \$ 4,000,000.00    |
| Portfolio % > 5 years                              | 0%                    | 10%                   | 0.00%                  | \$ -               |
|                                                    |                       |                       | 100%                   | \$ 30,915,268.26   |

#### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

| Attachment One<br>Cash and Investments Holdings as at 31st October 2017 |                                         |                             |                       |                    |                                  |                                                |
|-------------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Investment                                                              | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                                 |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                                       | On Call                                 | 0.90%                       | Monthly               | EOM                | 1,361,361                        | Pd Monthly                                     |
| Commonwealth Bank                                                       | On Call                                 | 1.10%                       | Monthly               | EOM                | 53,903                           | Pd Monthly                                     |
| Commonwealth Bank                                                       | On Call                                 | 0.90%                       | Monthly               | EOM                | 0                                | Pd Monthly                                     |
| Suncorp                                                                 | On Call                                 | 0.00%                       | Monthly               | EOM                | 4                                | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                                           |                                         |                             |                       |                    | <b>1,415,268</b>                 |                                                |
| <u>Term Deposits</u>                                                    |                                         |                             |                       |                    |                                  |                                                |
| Bendigo and Adelaide Bank                                               | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | \$4,713.70                                     |
| Bendigo and Adelaide Bank                                               | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | \$4,561.64                                     |
| Newcastle Permanent Building Society                                    | 21/08/2019                              | 3.00%                       | Maturity              | 17/11/2017         | 500,000                          | \$3,082.19                                     |
| Newcastle Permanent Building Society                                    | 15/08/2018                              | 2.90%                       | Maturity              | 17/11/2017         | 500,000                          | \$2,979.45                                     |
| Westpac                                                                 | 10/01/2018                              | 2.60%                       | Maturity              | 10/01/2018         | 1,000,000                        | \$4,843.84                                     |
| ING                                                                     | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | \$2,008.77                                     |
| National Australia Bank                                                 | 17/01/2018                              | 2.56%                       | Maturity              | 17/01/2018         | 1,000,000                        | \$3,226.30                                     |
| Bank of Queensland                                                      | 16/03/2020                              | 3.30%                       | Maturity              | 16/11/2017         | 1,000,000                        | \$32,186.30                                    |
| Bank of Queensland                                                      | 8/11/2017                               | 2.45%                       | Maturity              | 8/11/2017          | 1,000,000                        | \$6,443.83                                     |
| ME Bank                                                                 | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | \$16,541.92                                    |
| ME Bank                                                                 | 13/12/2017                              | 2.65%                       | Maturity              | 13/12/2017         | 1,000,000                        | \$10,600.00                                    |
| AMP Bank                                                                | 30/05/2018                              | 2.60%                       | Maturity              | 30/05/2018         | 1,000,000                        | \$4,416.44                                     |
| Bank Australia                                                          | 31/01/2018                              | 2.30%                       | Maturity              | 31/01/2018         | 1,000,000                        | \$2,142.47                                     |
| My State Bank                                                           | 6/12/2017                               | 2.70%                       | Maturity              | 6/12/2017          | 1,000,000                        | \$10,873.98                                    |
| Bank Australia                                                          | 20/12/2017                              | 2.80%                       | Maturity              | 20/12/2017         | 1,000,000                        | \$11,200.00                                    |
| Bank Australia                                                          | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | \$3,682.19                                     |
| ME Bank                                                                 | 1/11/2017                               | 2.45%                       | Maturity              | 1/11/2017          | 500,000                          | \$3,255.48                                     |
| ME Bank                                                                 | 15/11/2017                              | 2.45%                       | Maturity              | 15/11/2017         | 1,000,000                        | \$6,041.10                                     |
| ME Bank                                                                 | 22/11/2017                              | 2.45%                       | Maturity              | 22/11/2017         | 1,000,000                        | \$5,101.37                                     |
| National Australia Bank                                                 | 3/01/2018                               | 2.49%                       | Maturity              | 3/01/2018          | 1,000,000                        | \$4,638.90                                     |
| Westpac                                                                 | 17/01/2018                              | 2.59%                       | Maturity              | 17/01/2018         | 1,000,000                        | \$3,902.74                                     |
| National Australia Bank                                                 | 24/01/2018                              | 2.51%                       | Maturity              | 24/01/2018         | 1,000,000                        | \$1,856.71                                     |
| National Australia Bank                                                 | 4/03/2018                               | 2.55%                       | Maturity              | 4/03/2018          | 1,000,000                        | \$1,886.30                                     |
| Bank of Queensland                                                      | 4/04/2018                               | 2.60%                       | Maturity              | 4/04/2018          | 1,000,000                        | \$1,923.29                                     |
| Westpac                                                                 | 14/02/2018                              | 2.56%                       | Maturity              | 14/02/2018         | 1,000,000                        | \$1,402.74                                     |
| Westpac                                                                 | 17/10/2018                              | 2.67%                       | Maturity              | 17/10/2018         | 1,000,000                        | \$1,463.01                                     |
| Bank of Queensland                                                      | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2018         | 1,000,000                        | \$1,726.03                                     |
|                                                                         |                                         |                             |                       |                    |                                  |                                                |
|                                                                         |                                         |                             |                       |                    |                                  |                                                |
| <b>Total Term Deposits</b>                                              |                                         |                             |                       |                    | <b>24,000,000</b>                | <b>\$156,700.69</b>                            |
| <u>Variable Rate Deposits</u>                                           |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                                     | 24/01/2018                              | 2.49%                       | Quarterly             | 24/01/2018         | 500,000                          | \$136.44                                       |
| IMB                                                                     | 14/02/2018                              | 2.50%                       | Quarterly             | 17/11/2017         | 500,000                          | \$2,568.49                                     |
| Commonwealth Bank                                                       | 20/04/2021                              | 2.93%                       | Quarterly             | 22/01/2018         | 500,000                          | \$361.23                                       |
| Commonwealth Bank                                                       | 23/08/2021                              | 2.82%                       | Quarterly             | 24/11/2017         | 500,000                          | \$2,622.19                                     |
| Commonwealth Bank                                                       | 31/08/2021                              | 2.76%                       | Quarterly             | 28/11/2017         | 500,000                          | \$2,419.73                                     |
| National Australia Bank                                                 | 4/11/2019                               | 2.78%                       | Quarterly             | 3/11/2017          | 1,000,000                        | \$6,778.63                                     |
| Westpac                                                                 | 16/11/2021                              | 2.89%                       | Quarterly             | 16/11/2017         | 1,000,000                        | \$6,017.53                                     |
| Newcastle Permanent Building Society                                    | 2/09/2020                               | 2.71%                       | Quarterly             | 30/11/2017         | 1,000,000                        | \$4,603.28                                     |
| <b>Total Floating Rate Deposits</b>                                     |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$25,507.52</b>                             |
|                                                                         |                                         |                             |                       |                    |                                  |                                                |
| <b>Total Cash and Investments</b>                                       |                                         |                             |                       |                    | <b>30,915,268</b>                | <b>\$182,208.21</b>                            |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 31st October 2017 |                          |                        |                    |
|-----------------------------------------------------------------|--------------------------|------------------------|--------------------|
| <i>Institution Name</i>                                         | <i>Institution Codes</i> | <i>% of Money held</i> | <i>Amount Held</i> |
| AMP                                                             | AMP                      | 3.23%                  | \$1,000,000.00     |
| Bank of Queensland                                              | BOQ                      | 12.94%                 | \$4,000,000.00     |
| Bendigo and Adelaide Bank                                       | BAB                      | 3.23%                  | \$1,000,000.00     |
| Commonwealth Bank                                               | CBA                      | 9.43%                  | \$2,915,264.33     |
| IMB                                                             | IMB                      | 3.23%                  | \$1,000,000.00     |
| ING                                                             | ING                      | 1.62%                  | \$500,000.00       |
| Members Equity Bank                                             | ME                       | 14.56%                 | \$4,500,000.00     |
| My State Bank                                                   | MSB                      | 3.23%                  | \$1,000,000.00     |
| National Australia Bank                                         | NAB                      | 16.17%                 | \$5,000,000.00     |
| Newcastle Permanent Building Society                            | NPBS                     | 6.47%                  | \$2,000,000.00     |
| Bank Australia                                                  | BA                       | 9.70%                  | \$3,000,000.00     |
| Westpac                                                         | W                        | 16.17%                 | \$5,000,000.00     |
| Suncorp                                                         | SC                       | 0.00%                  | \$3.93             |
|                                                                 |                          | 100%                   | \$30,915,268.26    |

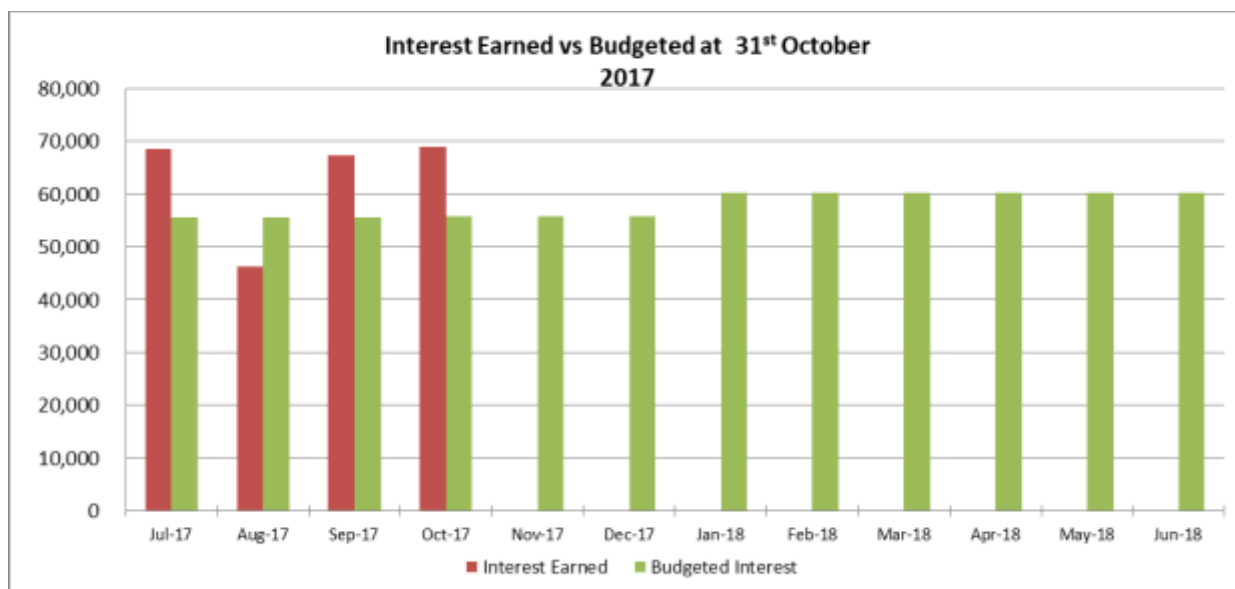
**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31<sup>st</sup> October 2017 Walgett Shire Council's total available cash and invested funds totalled \$30,915,268.26, a slight increase of \$292,813.30 from 30<sup>th</sup> September 2017. This increase in the total portfolio can be attributed to the receipt of RMS grants during the month.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> October 2017.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

### Cash and Investment Report as at 31<sup>st</sup> October 2017

#### Recommendation:

That the Investment report as at 31<sup>st</sup> October 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The un-audited result of 10.38% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position

Collection of the current years levy and arrears as at 31<sup>st</sup> October 2017 is 45.68% down from 46.59% at the 31<sup>st</sup> October 2016. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date. Collections to the 8<sup>th</sup> November 17 show a promising trend with 47.04% recovered.

### Relevant Reference Documents/Policies:

Outstanding Rates Report as at 31<sup>st</sup> October 2017.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Stakeholders:

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report – October 2017                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The October 2017 outstanding rates report to received and noted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 31<sup>st</sup> October 2017.

**Monthly Report - Outstanding Rates & Annual Charges as at 31 October 2017**

**Report on Rates and Annual Charges - 31 October 2017**

*Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017*

|                                                         | 8 November 2017       | 31 October 2017       | 31 October 2016       |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40            | 729,437.40            | 840,548.35            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 729,437.40            | 729,437.40            | 840,548.35            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (including write off's)                      | 21,741.60             | 21,741.60             | 22,504.80             |
| Adjusted Levy                                           | 9,160,611.93          | 9,160,611.93          | 8,951,345.04          |
| Interest (including write off's)                        | 16,459.26             | 16,384.98             | 20,892.86             |
| Adjustments (including Write Off's)                     | (13,017.94)           | (13,117.94)           | (7,596.10)            |
| Sub Total                                               | 9,185,794.85          | 9,185,620.57          | 8,987,146.60          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>9,915,232.25</b>   | <b>9,915,057.97</b>   | <b>9,827,694.95</b>   |
| <b>Payments</b>                                         | <b>(4,485,365.88)</b> | <b>(4,350,346.30)</b> | <b>(4,286,866.96)</b> |
| Pensioner Concessions - Govt                            | (98,177.31)           | (98,177.31)           | (97,281.92)           |
| Pensioner Concessions - Council                         | (80,330.90)           | (80,330.90)           | (79,598.32)           |
| Discount                                                | 15.81                 | 15.81                 | (98,620.39)           |
| Special Rebate Council                                  | 0.00                  | 0.00                  | (15,880.75)           |
| Sub Total                                               | (4,663,858.28)        | (4,528,838.70)        | (4,578,248.34)        |
| <b>Total Remaining Levy</b>                             | <b>\$5,251,373.97</b> | <b>\$5,386,219.27</b> | <b>\$5,249,446.61</b> |
| <b>Current</b>                                          | <b>4,503,680.49</b>   | <b>4,630,427.63</b>   | <b>4,538,233.50</b>   |
| Arrears                                                 | 489,794.28            | 493,328.98            | 522,230.84            |
| Interest b/f from previous years                        | 68,535.22             | 71,713.48             | 59,202.28             |
| Current year interest                                   | 15,253.12             | 15,526.47             | 17,847.41             |
| Legals                                                  | 174,110.86            | 175,222.71            | 111,932.58            |
| <b>Total Remaining Levy</b>                             | <b>\$5,251,373.97</b> | <b>\$5,386,219.27</b> | <b>\$5,249,446.61</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>-\$0.00</b>        | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 47.04%                | 45.68%                | 46.59%                |
| Collected YTD % of Levy                                 | 48.83%                | 47.36%                | 47.70%                |

### 11.2.3 PECUNIARY INTEREST RETURNS

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

In accordance with section 449 of the Local Government Act 1993 all Councillors, General Manager and other designated persons must complete the ordinary return each year.

**Background:**

Section 449 (3) states “A Councillor or designated person holding that position as at 30 June in any year must complete and lodge with the General Manager within 3 months after that date a return in the form prescribed by the regulations”.

**Current Position:**

The information collected is for compliance with the Local Government Act 1993 and the completed returns must be lodged with the General Manager by the 30<sup>th</sup> September 2012.

New Councillors and designated persons must complete and lodge with the General Manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations (Section 449(1) of the Local Government Act 1993).

In accordance with Section 450A the register of completed returns is tabled for information.

**Governance issues:**

Local Government Act 1993

**Stakeholders:**

Walgett Shire Council Councillors  
Walgett Shire Council Designated Staff

**Conclusion:**

The pecuniary interest returns will be tabled on the day.

| Pecuniary Interest Returns                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Annual Pecuniary Interest returns report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:** The annual pecuniary interest returns will be tabled at the November 2017 Ordinary meeting.

## 11.2.4 PROCUREMENT & DISPOSAL POLICY & PROCEDURE

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 09/1409

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**Summary:**

In accordance with ‘Best Practice’ principles, Council should provide staff with a Procurement & Disposal policy that gives clear direction for the procurement of goods and services and disposal of assets. The attached policy and procedure is a revamp of the existing Walgett Shire Council procurement and tendering policy with a number of minor changes to the advertising procedure and lower purchasing limit.

**Background:**

The current “Procurement and Tendering” policy/procedure was last revised in February 17. A recent advertising glitch with a tender has prompted Council staff to undertake a further review of the advertising procedure for tenders and quotations. The lower end purchasing limits was also increased from \$5,000 to \$7,500 and this shall further streamline the process of optimising best value for money purchasing.

**Current Position:**

Council’s current procurement and tendering policy/procedure, while very comprehensive had several shortcomings in the advertising procedures, and this required further refinement with specific actions being incorporated into the procedure.

**Governance issues:**

Local Government regulation

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council Staff  
Providers of goods and services

**Conclusion:**

The revised purchasing policy and procedure provides Council staff with a means to more effectively procure goods and services. The improved purchasing provisions aim to reduce purchasing transaction costs (time), reduce the down time for plant and equipment and will expedite day to day operations throughout the many functional areas of Council, while achieving best value for money.

| Procurement & Disposal Policy & Procedure                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The Walgett Shire Council Procurement &amp; Disposal Policy and Procedure as presented be adopted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Procurement & Disposal Policy & Procedure. Refer to attachment document.

## 11.2.5 DRAFT ANNUAL FINANCIAL STATEMENTS 2016/2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/47

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### **Summary:**

This report recommends the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2017 be referred for audit.

### **Background:**

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2017 to be prepared, referred to audit and audited by 31 October 2017.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

### **Current Position:**

The writer reported to Council in October 17 advising that the General Manager had written to the Office of Local Government requesting requested additional time of one (1) month for the lodgement of Council's 16/17 Financial Statements. The Office of Local Government has subsequently approved the extension.

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

The report recommends that the General Manager be delegated the authority to authorise the Financial Statements for issue to the Office of Local Government, and to the public before formal adoption at the next available Council meeting. Council staff have completed the draft financial statements and they have been referred to audit by the NSW Audit Office as the nominated external independent auditing body.

### **Relevant Reference Documents/Policies:**

Local Government Act (1993)  
Local government Regulation

### **Governance issues:**

Full disclosure and transparency in activities relating to financial management will be met by provision of final financial statements to be tabled at a later meeting of Council.

**Environmental issues:**

There are no identified environmental issues.

**Stakeholders:**

Councillors of Walgett Shire Council  
Office of Local Government  
NSW Audit Office

**Financial Implications:**

The Financial Reports represent Council's financial position as at 30 June 2017.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2016/2017 Financial Reports.

| <b>Draft Annual Financial Statements 2016/2017</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. The Draft Annual Financial Reports for 2016/2017 be referred to Council's Auditor.</li><li>2. The Mayor, another Councillor, the General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.</li><li>3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.</li><li>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Section 413 statements for signature.

## Walgett Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2017

### Statement by Councillors and Management

made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on dd/mm/yy.

---

Ian Woodcock  
Mayor

---

Manuel Martinez  
Councillor

---

Donald Ramsland  
General manager

---

Michael Urquhart  
Responsible accounting officer

**Walgett Shire Council**

**Special Purpose Financial Statements**

for the year ended 30 June 2017

**Statement by Councillors and Management**

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

**The attached Special Purpose Financial Statements have been prepared in accordance with:**

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

**To the best of our knowledge and belief, these financial statements:**

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

**We are not aware of any matter that would render these statements false or misleading in any way.**

**Signed in accordance with a resolution of Council made on dd/mm/yy.**

\_\_\_\_\_  
Ian Woodcock  
Mayor

\_\_\_\_\_  
Manuel Martinez  
Councillor

\_\_\_\_\_  
Donald Ramsland  
General Manager

\_\_\_\_\_  
Michael Urquhart  
Responsible Accounting Officer

## 11.2.6 GOVERNMENT INFORMATION PUBLIC ACCESS ACT (GIPA) – ANNUAL REPORT 16/17

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 10/625

---

**Summary:**

This report is provided to Council for adoption of its annual GIPA return.

**Background:**

On the 1<sup>st</sup> July 2010 the Government Information (Public Access) Act 2009 (GIPA Act) came into effect.

**Current Position:**

Council is required to prepare an annual report in accordance with the requirements of section 125 of the GIPA Act and clause 7 of the GIPA Regulation. The annual report is also required to include statistical information on formal access applications in the form required by Schedule 2 of the GIPA Regulation.

Upon adoption of the attached annual report Council shall forward a Web link to the Information Commissioner.

**Governance issues:**

GIPA Act  
GIPA Regulation

**Stakeholders:**

Walgett Shire Council

**Conclusion:**

Council adopt the attached Annual Report.

| Government Information Public Access Act – Annual Report                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the Chief Financial Officers report be received</li><li>2. Council adopt the attached GIPA Annual Report for 2016/2017</li><li>3. The Information Commissioner be sent a link to Council's 2016/2017 Annual Report</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

GIPA Annual Report

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

Government Information (Public Access) Act – Annual Report for Agency Walgett Shire Council

---

Clause 7A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

| Reviews carried out by the agency | Information made publicly available by the agency |
|-----------------------------------|---------------------------------------------------|
| No                                | No                                                |

Clause 7B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

| Total number of applications received |
|---------------------------------------|
| 1                                     |

Clause 7C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

| Number of Applications Refused | Wholly | Partly | Total |
|--------------------------------|--------|--------|-------|
|                                | 0      | 0      | 0     |
| % of Total                     | 0%     | 0%     |       |

## 11.2.7 PUBLIC INTEREST DISCLOSURE – ANNUAL REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/182

---

### Summary:

This report provides Council with information for the adoption of the 2016/2017 Annual Public Interest Disclosure report.

### Background:

In March 2011 amendments were made to the Public Interest Act 1994 and Council is required to report annually on its obligations under the PID Act. This report must be in accordance with the requirements of section 31 of the PID Act and clause 4 of the Public Interest Regulation.

### Current Position:

Commentary on PID obligations

*Walgett Shire Council has an internal reporting policy that was adopted on the 15<sup>th</sup> July 2010.*

What actions the head of the public authority has taken to ensure his or her staff awareness responsibilities under section 6E(1)(b) of the PID Act have been met.

- *The Internal reporting Policy was available on Council's website.*
- *PID newsletter issued to Council staff.*
- *Copy of the Internal Reporting Policy provided to new staff at time of induction.*

Statistical information on PIDs (clause 4(a)-(c)-PID Regulations)

|                                                   | Made by public officials performing their day to day functions | Under a statutory or other legal obligation | All other PIDs |
|---------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|----------------|
| Number of public officials who made PIDs directly | 0                                                              | 0                                           | 0              |
| Number of PIDs received                           | 0                                                              | 0                                           | 0              |
| Of PIDs received, number primarily about:         |                                                                |                                             |                |
| Corrupt conduct                                   | 0                                                              | 0                                           | 0              |
| Maladministration                                 | 0                                                              | 0                                           | 0              |
| Serious and substantial waste                     | 0                                                              | 0                                           | 0              |
| Government information contravention              | 0                                                              | 0                                           | 0              |
| Local government pecuniary interest contravention | 0                                                              | 0                                           | 0              |
| Number of PIDs finalised                          | 0                                                              |                                             |                |

### Governance issues:

Public Interest Disclosures Act and Regulation

**Stakeholders:**

Walgett Shire Council

**Conclusion:**

The 2016/2017 Public Interest Disclosures Annual Report as detailed above is tabled for adoption.

**PID Annual Report**

**Recommendation:**

That Council adopt the 2016/2017 Public Interest Disclosures Annual Report

**Moved:**

**Seconded:**

**Attachments:**

Walgett Shire Council's – PID Report

Walgett Shire Council

**Public Interest Disclosures Annual Report 2016/2017.**

**1.Commentary on PID obligations**

Under the PID Regulation, public authorities are required to report on:

- 1.1.** Whether the public authority has an internal reporting policy in place. *Walgett Shire Council has an internal reporting policy.*
- 1.2.** What actions the head of the public authority has taken to ensure his or her staff awareness responsibilities under section 6E(1)(b) of the PID Act have been met. *Council has notified staff by way of newsletter of their responsibilities.*

**Statistical information on PIDs**

Public authorities may wish to include the following table in their annual reports:

|                                                   | Made by public officials performing their day to day functions | Under a statutory or other legal obligation | All other PIDs |
|---------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|----------------|
| Number of public officials who made PIDs directly | 0                                                              | 0                                           | 0              |
| Number of PIDs received                           | 0                                                              | 0                                           | 0              |
| Of PIDs received, number primarily about:         |                                                                |                                             |                |
| Corrupt conduct                                   | 0                                                              | 0                                           | 0              |
| Maladministration                                 | 0                                                              | 0                                           | 0              |
| Serious and substantial waste                     | 0                                                              | 0                                           | 0              |
| Government information contravention              | 0                                                              | 0                                           | 0              |
| Local government pecuniary interest contravention | 0                                                              | 0                                           | 0              |
| Number of PIDs finalised                          | 0                                                              | 0                                           | 0              |

### 11.2.8 FIRST QUARTER OPERATIONAL PLAN 17/18

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/110

---

**Summary:**

This report provides Council with the status of the First Quarter Operational Plan Targets for 2017/18.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 30<sup>th</sup> September 2017 and the extent to which the performance targets have been achieved.

**Current Position:**

The First Quarter Operational Plan Status Report is attached for Council's information.

At this time a majority of the performance targets are generally incomplete while a number of projects that are on-going or in progress are expected to be completed at the 30<sup>th</sup> June 2018.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

Actions in the 17/18 Operational Plan have appropriate budget allocations to facilitate the desired outcomes.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council should note the progress made during the first quarter of the Operational Plan 2017/2018.

| Third Quarter Operational Plan                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council accept the progress made on the 2017/2018 Operational Plan as at 30<sup>th</sup> September 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

First Quarter Operational Plan Status Report. Refer to Attachment Document.

## 11.2.9 WALGETT SHIRE COUNCIL –DRAFT ANNUAL REPORT 2016/2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 09/884

---

**Summary:**

This report is provided to Council for adoption of its 2016/2017 annual report.

**Background:**

Council has a statutory obligation to prepare and table its annual report.

**Current Position:**

In accordance with Section 426 of the Local Government Act 1993, Council must within five (5) months after the end of year, prepare an annual report. The annual report must contain a copy of Council's audited financial reports and any such other information as required under the Act or Regulations. As the NSW Audit Office is yet to finalise the 16/17 audit, a draft set of financials has been included in the annual report.

**Governance issues:**

Council has prepared its 2016/2017 annual report, meeting its statutory obligations.

**Stakeholders:**

Walgett Shire Council

**Conclusion:**

The Walgett Shire Council Draft Annual report for 2016/2017 is tabled for Council's information.

| Walgett Shire Council – Draft Annual Report 2016/2017                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the Chief Financial Officers report be received and noted</li><li>2. The NSW office of Local Government be sent a link to Council's 2016/2017 Draft Annual Report</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Walgett Shire Council Draft Annual report 2016/2017. Refer to tabled Documents.

## 11.2.10 QUARTERLY BUDGET REVIEW STATEMENT – SEPTEMBER 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer – Michael Urquhart  
**FILE NUMBER:** 00/00/00

---

### **Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the September 2017 Quarterly Budget Review (QBR) Statement. The report outlines the first quarter operations against the adopted 2017-2018 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### **Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### **Current Position:**

The current position is detailed in the attached Quarter 1 (period ending 30<sup>th</sup> September 2017) Quarterly Budget Review Statement report.

Generally the majority of income and expenditure estimates for 2017/18 are on track, however there is a number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2016-2017 or the availability of known actual figures.

Council's General Fund operations after capital expenditure has recorded a quarterly cash surplus result of \$133,591 which reduces the forecast end of year result to a deficit of \$332,903. The major variations for the September 2017 quarter are attached along with the budget review.

**Domestic Waste Services** has recorded a number of variations including new projects such as the NSW Environmental Trust "Waste Less Recycle More" project which is partially grant funded with the remaining funds coming from the waste reserve. Rollover projects for tip fencing have also been brought to account. The deficit for this quarter is funded from the waste reserve.

### **Water funds** adjustments include:

- Walgett
  - Essentially all the adjustments for capital expenditure associated with Emergency Water & Drought Program and Water Security Weir projects are all grant funded and are rollover projects. The Telemetry upgrade of \$147,500 and Asset renewal \$45,000 are rollover projects funded from the water reserve.
- Lightning Ridge
  - The cooling tower project (\$631,517) is also a rollover project from 16/17 and this too, is funded from the accumulated working capital which is held in reserve.

- Collarenebri
  - The water treatment upgrade project costing \$64,969 is also funded from the consolidated water reserve.

### **Sewer Services**

The combined Sewer Services Fund variations are small in number with a revised year end transfer from the accumulation reserve of \$654,435. While the new CCTV projects are funded from savings in other areas, the lightning Ridge “Telemetry” project (\$75,000) and Walgett “Treatment Plant” renewal are financed from the accumulation reserve account.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2005

Integrated Planning and Reporting Framework

### **Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

### **Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2017/2018 fiscal year as at the quarter ending 30th September 2017.

### **Alternative Solutions/Options:**

Not Applicable

### **Conclusion:**

The QBRS as at 30<sup>th</sup> September 2017 provides council with information relating to the status of the budget after three (3) months of operation. The movement of rollover grants and their related expenditure and the requests for revotes of 2017/2018 budgeted capital works this financial year has impacted upon the result, with a revised general fund cash deficit of \$332,903.

### **Quarterly Budget Review Statement for 30<sup>th</sup> November 2017**

#### **Recommendation:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2017 as tabled.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

September 2017. Quarterly Budget Review Statement. Refer to Attachment Document.

## 11.2.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate Services  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 17/18

---

### 1. Lightning Ridge Bore Baths

The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building which has been reported to Council. The Chief Financial Officer has placed an order with GHD for development of engineer's plans for the construction of a new tank. The plans should be available for the November 17 Council meeting.

### 2. Audit 2016-2017 Financial Statements

The Audit Office of NSW Contract Audit Agent Luka Group were on-site w/c 11<sup>th</sup> September conducting the 2016-2017 end of year financial audit.

While it is planned to table the financials at the October 17 meeting, a number of issues has arisen with the new assets program, and the lack of reporting functionality to produce a number of notes and Special Schedules, and this may place lodgement with the Audit Office behind Schedule. The new Audit Office requirements for Local Government audit has also stretched the resources of the sub-contractors. To ensure compliance with the end of year reporting provisions, the General Manager requested an extension of time for lodgement of the financials. The Office of Local Government has approved an extension to the 30<sup>th</sup> November 17.

### 3. Property Matters

- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been ordered for the walkways.
- The CFO and Property Officer have met with **Burren Junction Hall** committee members and heritage adviser Mr Ray Christison regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the "Drought Communities Program". A local builder has provided a scope of works and Tenders will be called after quotations for painting and electrical work are received.
- Quotations have been received for the **Burren Junction toilet facility**.
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the "Drought Communities program". A scope of works is also under development.
- Quotations are being sought for the installation of a new shop front to Council properties in **Fox Street Walgett** that have been the subject of vandalism.
- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed.
- **Len Cram Park** disabled toilet and shade shelter plans are underway and quotations have been finalised.
- Quotations are being sought for two (2) sheds for the **Collarenebri Showground** that will double as dorms during events such as "Pony Club".

- Quotations are being finalised for the new roof on the **Gordon Pavilion** at the Walgett Showground.
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council.
- Quotations are being sought for the air-conditioning and replacement of entry and emergency doors at the **Lightning Ridge Arts & Crafts Centre**.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for November 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 DEVELOPMENT APPLICATION 2017/026 – 20 ARTHUR ST WALGETT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris  
**FILE NUMBER:** DA2017/026

---

**Summary:**

A development application has been received from the teacher housing authority (THA) to construct a dual occupancy dwelling incorporating four bedrooms in a “flexible” design.

The time period allowed for submission of objections expired on monday 23rd october 2017, three objections were received.

It is recommended that Council issue a deferred commencement consent subject to the attached conditions.

**Background:**

The teacher housing authority has purchased the land at 20 arthur st, walgett and carried out demolition of the existing dwelling previously constructed on the land. A copy of the development application assessment report has been provided in councillors business paper.

Plans of the proposal have previously been circulated to Councillors.

**Current position:**

The application has been advertised for community submissions in accordance with councils’ development control plan. The THA has taken the opportunity to provide two submissions addressing the issues raised in the submissions.

**Relevant reference documents/policies:**

Environmental planning & assessment act 1979  
Environmental planning & assessment regulation 2000  
Walgett local environmental plan 2013  
Walgett development control plan 2016

**Governance issues:**

Council’s charter:- section 8 of the local government act 1993 establishes council’s charter.  
Voting:- section 375a of the local government act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the council, and the names of councillors voting for and against the motion must be recorded.

**Environmental issues:**

No significant environmental issues involved.

**Stakeholders:**

The applicant, submitters, public, and Walgett Shire Council.

**Financial implications:**

None known or expected.

**Alternative solutions/options:**

Refuse development application:- this option has not been recommended as a formal assessment of the proposal attached indicates the development should proceed subject to the conditions of development consent.

|                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Development Application 2017/026 – 20 Arthur St Walgett</b>                                                                                                                                                                                                                                                                     |
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

1. Development Application Assessment Report DA2017/026. Refer to Attachment Document.
2. Letters of Objection. Refer to Closed Attachment Document
3. Letters from THA in response to the objections. Refer to Closed Attachment Document

### 11.3.2 DEVELOPMENT APPLICATION 2017/027 – 61 NAMOI ST, WALGETT

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Bob Harris  
**FILE NUMBER:** DA2017/027

---

**Summary:**

A Development Application has been received from the Teacher Housing Authority (THA) to construct a dual occupancy dwelling incorporating four bedrooms in a “flexible” design.

The time period allowed for submission of objections expired on Monday 23<sup>rd</sup> October 2017, no objections were received.

It is recommended that Council issue a deferred commencement consent subject to the attached conditions.

**Background:**

The Teacher Housing Authority has purchased the land at 61 Namoi St, Walgett and carried out demolition of the existing dwelling previously constructed on the land.

A copy of the Development Application Assessment Report has been provided in Councillors business paper.

**Current Position:**

The application has been advertised for community submissions in accordance with Councils’ development control plan. The opportunity has been provided to the THA to address the issues raised in the submissions.

**Relevant Reference Documents/Policies:**

Environmental Planning & Assessment Act 1979  
Environmental Planning & Assessment Regulation 2000  
Walgett Local Environmental Plan 2013  
Walgett Development Control Plan 2015

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council’s charter.

Voting:- section 375a of the local government act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the council, and the names of councillors voting for and against the motion must be recorded.

**Environmental issues:**

No significant environmental issues involved.

**Stakeholders:**

The applicant, public, and Walgett Shire Council.

**Financial Implications:**

None known or expected.

**Alternative Solutions/Options:**

Refuse Development Application: - This option has not been recommended as a formal assessment of the proposal attached indicates the development should proceed subject to the conditions of development consent.

|                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Development Application 2017/027 61 Namoi St, Walgett</b>                                                                                                                                                                                                                                                                       |
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

A - Development Application Assessment Report DA2017/027. Refer to Attachment Document.

### 11.3.3 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Ray Christison, Heritage Advisor & Bob Harris Relieving Director  
**FILE NUMBER:** 00/00/00

---

**Summary:**

A previous report in this matter was provided to Councils meeting on 24 October 2017 at that time further information was requested in relation to the proposal for Collarenebri Hotel.

Recently a letter was sent to the owners/managers of local heritage items inviting applications for a grant from Council's Local Heritage Fund. It is recommended that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

**Background:**

In a letter dated 19 July 2017 Walgett Shire Council wrote to 57 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (e.g. State Government, Council).

The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2017-2018 to assist with conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council's contribution.

**Current position:**

Six applications for grants were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, five where approved at the previous Council meeting.

Additional information was requested regarding the application for Collarenebri Hotel.

| Applicant     | Address                         | Proposed works        | Cost of Works      | Requested          | Recommended Grant  |
|---------------|---------------------------------|-----------------------|--------------------|--------------------|--------------------|
| Neil Fletcher | Tattersalls Hotel, Collarenebri | Upgrade hotel kitchen | \$10,000.00        | \$5,000.00         | \$5,000.00         |
| TOTAL         |                                 |                       | <b>\$52,403.80</b> | <b>\$18,000.00</b> | <b>\$18,000.00</b> |

Under a "Local Heritage Places Development Grant", the NSW Office of Environment & Heritage (now known as NSW Department of Planning & Environment [DoPE]) will reimburse Council one third (33%) of the grants that it distributes, up to a maximum of \$3,500. Council must submit a claim at the end of the financial year to obtain the DoPE funding. A key requirement of the funding agreement is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

**Comments from Heritage Advisor – Collarenebri Hotel**

The Local Heritage Fund Guidelines only exclude government owned premises and it is entirely consistent with the objectives of the program to support privately owned business premises. Personally it's a little disappointing as I was under the impression that Council wish to support the retention of businesses in Collarenebri.

I have spent a lot of time in recent years providing advice to the operators of the Tattersalls Hotel to assist in ensuring the viability of the building. The Local Heritage Fund should be about the building, and not whether a business is involved. One could draw a parallel with homesteads and other buildings associated with commercial farming enterprises.

**Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008.  
Heritage schedule in the Walgett Local Environmental Plan 2013.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter.

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners, Walgett Shire.

**Financial implications:**

Council has established a \$18,000 budget for 2017-2018 expenditure associated with the operation of the local heritage fund. A grant of up to \$3,500 will be available from DoPE if Council complies with the terms of the grant offer. An unallocated amount of \$1,350.00 will remain available if Council proceeds with the distribution recommended for the Walgett Shire Council Local Heritage Fund Grant.

**Alternative solutions/options:**

Decline to offer grants: - Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts: - Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- There is a limited amount of funding available to Council from DoPE.
- The amounts have been recommended by Council's Heritage Advisor with regard for the heritage merits of the respective applications.

**Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

| <b>Grants from the Walgett Shire Local Heritage Fund</b>                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Disperse \$5,000 from the Walgett Shire Council Local Heritage Fund 2017-2018 to Neil Fletcher to upgrade the kitchen of Tattersalls Hotel, Collarenebri.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 11.3.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Bob Harris, Acting Director Planning and Regulatory Services  
**FILE NUMBER:** 00/00/00

---

#### A. Landscaping Management Plan – Walgett Solar Farm

This Landscape Management Plan (LMP) for the Walgett Solar Farm project has been prepared by the Armidale Tree Group for EMM Consulting. This LMP has addressed the Conditions of Approval from the NSW Department of Planning and Environment. Council has issued concurrence for the landscaping plan under staff delegations. The LMP is required to address consent conditions as specified by the Department of Planning and Environment.

##### Vegetation Buffer:

The Applicant must establish and maintain a mature vegetation buffer around the site at the locations outlined in the figure in Appendix 1, to the satisfaction of the Secretary. This buffer must:

- (a) be comprised of species that make up the Coolabah – River Coolabah – Lignum woodland wetland of frequently flooded floodplains mainly in the Darling Riverine Plains Bioregion (PCT 39) community;
- (b) be at least 5m deep, comprising at least 2 rows of staggered trees;
- (c) be effective at screening views of the solar panels and ancillary infrastructure on site from surrounding residences, and minimising the glare from the solar panels; and
- (d) be properly maintained and kept free of weeds.

##### Extract of Landscaping Plan



## Landscaping Management Schedule

Armistead Tree Group | Walgett Solar Farm Landscaping Plan

| Three Year Management Schedule    |                                                                                        |
|-----------------------------------|----------------------------------------------------------------------------------------|
| Date                              | Activity                                                                               |
| Year 1                            |                                                                                        |
| September                         | Spray out rows with Glyphosate                                                         |
| September 2 weeks post weed spray | Ripping of rows                                                                        |
| March – April                     | Follow up spray of rows if needed                                                      |
| April – May                       | Planting works                                                                         |
| 2 weeks post planting works       | Follow up inspection including watering if necessary                                   |
| June – July                       | Follow up inspection, including watering/weed control if necessary                     |
| September                         | Site inspection, including watering/weed control if necessary                          |
| Year 2                            |                                                                                        |
| January                           | Site inspection, reapplication of fertiliser, watering/weed control if necessary       |
| March – April                     | Site inspection, including watering/weed control/replacement of losses if necessary    |
| September - October               | Site inspections, including watering/weed control if necessary                         |
| Year 3                            |                                                                                        |
| January                           | Site inspection, reapplication of fertiliser, watering/weed control if necessary       |
| March – April                     | Site inspection, including watering/weed control/ replacement of losses if necessary   |
| September – October               | Site inspection, including watering/weed control if necessary. Removal of tree guards. |

## Appendix B – Consultation

| Council Response |          |          |
|------------------|----------|----------|
| Date             | Comments | Response |
|                  |          |          |
| OEH Response     |          |          |
|                  |          |          |

### B. Ranger Services

Council is currently without a permanent Ranger and recent advertisements to fill the position have been unsuccessful in attracting any applicants. Since the close of advertisements several potential candidates were vetted but no appointment was made. Interim arrangements with a contract Ranger are continuing on a five days per month basis.

All avenues are currently being investigated to fill the position and advertisements are continuing, an update will be provided at the Council meeting.

### C. Waste Strategy

Consultants Impact Environmental have provided Council with a draft Review of current practices and this document was circulated to Councillors on 15 November 2017.

The proposed timetable for completion of the strategy will be discussed at Council's meeting on 28 November 2017 at Burren Junction. Impact Waste will dial in on the day to answer any questions.

- 4 December 2017 - Impact Waste will visit Walgett and maybe Collarenebri for meetings and public consultation. Note: On this date GM & Mayor will be in Sydney at LG Conference
- 13 February 2018 - Impact Waste Present Final report at Council Meeting.

Advertisements have been placed in local newspapers encouraging residents to register their interest in participating in the Waste Strategy. A further update will be provided at the Council meeting.

### D. Commercial release of cotton genetically modified for insect resistance (COT102) Introduction

The Gene Technology Regulator (the Regulator) has received a licence application (DIR 157) for the intentional, commercial scale release of genetically modified (GM) cotton in Australia.

The Regulator has prepared a Risk Assessment and Risk Management Plan (RARMP) for this application, which concludes that the proposed release poses negligible risks to human health and safety and the environment.

Licence conditions have been drafted for the proposed release. The Regulator invites submissions on the RARMP, including draft licence conditions, to inform the decision on whether or not to issue a licence.

|                                    |                                                                                                                                                                                         |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application number                 | DIR 157                                                                                                                                                                                 |
| Applicant                          | Syngenta Australia Pty Ltd (Syngenta)                                                                                                                                                   |
| Project title                      | Commercial release of cotton genetically modified for insect resistance (COT102)                                                                                                        |
| Parent organism                    | Gossypium hirsutum L. (cotton)                                                                                                                                                          |
| Introduced gene and modified trait | One insect resistance gene:<br>vip3Aa19 gene from <i>Bacillus thuringiensis</i> (Bt)<br>One selectable marker gene:<br>aph4 from <i>Escherichia coli</i> for resistance to hygromycin B |
| Proposed locations                 | Australia wide                                                                                                                                                                          |
| Primary purpose                    | Commercial release of the GM cotton                                                                                                                                                     |

#### Risk assessment

The risk assessment concludes that risks to the health and safety of people or the environment from the proposed dealings, either in the short or long term, are negligible. No specific risk treatment measures are required to manage these negligible risks.

The risk assessment process considers how the genetic modification and activities conducted with the GMO might lead to harm to people or the environment. Risks are characterised in relation to both the seriousness and likelihood of harm, taking into account information in the application, relevant previous approvals, current scientific knowledge and advice received

from a wide range of experts, agencies and authorities consulted on the preparation of the RARMP. Both the short and long term risks are considered.

Credible pathways to potential harm that were considered included: toxic and allergenic properties of the GM cotton; potential for increased weediness of the GM cotton relative to unmodified plants; and vertical transfer of the introduced genetic material to other sexually compatible plants.

The principal reasons for the conclusion of negligible risks are: the introduced proteins are not considered toxic or allergenic to people or toxic to other desirable organisms; proteins similar to the introduced proteins are widespread in the environment; the GM cotton was licenced for field trials in Australia between 2002 and 2010, with no reported adverse or unexpected effects; and the GM cotton has limited capacity to survive in natural habitats. In addition, food made from the GM cotton has been assessed and approved by Food Standards Australia New Zealand as safe for human consumption.

#### *Risk management*

The risk management plan concludes that risks from the proposed dealings can be managed so as to protect people and the environment by imposing general conditions to ensure that there is ongoing oversight of the release.

Risk management is used to protect the health and safety of people and to protect the environment by controlling or mitigating risk. The risk management plan evaluates and treats identified risks and considers general risk management measures. The risk management plan is given effect through licence conditions.

As the level of risk is assessed as negligible, specific risk treatment is not required. However, the Regulator has drafted licence conditions regarding post-release review (PRR) to ensure that there is ongoing oversight of the release and to allow the collection of information to verify the findings of the RARMP. The draft licence, detailed in Chapter 4 of the consultation RARMP, also contains a number of general conditions relating to ongoing licence holder suitability, auditing and monitoring, and reporting requirements, which include an obligation to report any unintended effects.

#### *How can I comment on this application?*

You are invited to submit your comments on the consultation version of the Risk Assessment and Risk Management Plan (RARMP) that has been prepared for application DIR 157. The full consultation RARMP and a summary are available on the what's new page of the OGTR website or via the Free call number below. Your advice would be appreciated on any risks to the health and safety of people or to the environment that may be posed by the proposed release. Please note that the consultation period closes on 10 January 2018 and written submissions are required by that date.

#### *What are the next steps in the evaluation process?*

Submissions relating to the protection of people or the environment in connection with the proposed release are taken into account in finalising the RARMP, which will then inform the Regulator's decision on whether or not to issue a licence.

The Office of the Gene Technology Regulator (OGTR Website)

Tel: 1800 181 030

E-mail: [ogtr@health.gov.au](mailto:ogtr@health.gov.au)

|                                                                                                          |
|----------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From Director of Environmental Services</b> |
|----------------------------------------------------------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief mention or Information Only from the Director of Environmental Services listed for November 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31<sup>st</sup> October 2017.

**Background:**

The RMS has approved a contract of \$3,811,000 for 2017/2018 financial year which are made up of \$910,000 and \$2,901,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> October 2017, \$995,487 (34%) from Ordered Works and \$295,577 (32%) for Routine Services for 2016/2017 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

| Monthly RMCC works Report from Acting Director Engineering / Technical Services |
|---------------------------------------------------------------------------------|
|---------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the monthly RMCC works report.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description                             | Physical status |
|----|-----------------------------------------|-----------------|
| 1  | SH12 Dundalla Widening                  | Complete        |
| 2  | Routine Services                        | Ongoing         |
| 3  | Wellwood widening & culvert replacement | Ongoing         |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> October 2017.

**Background:**

A budget of \$26.07 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2017/2018.

**Current Position:**

The status of work progress is as follows;

| In Progress                                     | Comments |
|-------------------------------------------------|----------|
| Dundalla Widening                               | Compete  |
| Kerb & Gutting Walgett                          | Ongoing  |
| Routine Services                                | Ongoing  |
| Wellwood widening and culvert replacement       | Ongoing  |
| RR457 Construction                              | Ongoing  |
| Wilga Street Graveling                          | Ongoing  |
| Flood Damage Works                              | Ongoing  |
| Replacement of Wanourie, Blacks & Harris Bridge | Ongoing  |

**Relevant Reference Documents/Policies:**

2017/18 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire and Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> October 2017, \$9,475,112 (36%) has been spent from a total amount of \$26,070,161 allocated for the 2017/2018 budget. See attached table for details.

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for September 2017.

**Moved:**

**Seconded:**

**Attachment:**

2017/2018 Budget vs Expenditure spread sheet up the 31<sup>st</sup> October 2017.

| Ledger Item                               | Actual, Committed and On Cost up to 31 <sup>st</sup> October 2017 | Budget                 | %          |
|-------------------------------------------|-------------------------------------------------------------------|------------------------|------------|
| Engineering Administration                | \$201,502.00                                                      | \$607,070.00           | 33%        |
| Depot Operation                           | \$4,093.00                                                        | \$25,857.00            | 16%        |
| Emergency Services (RFS*SES)              | \$2,805.00                                                        | \$341,565.00           | 1%         |
| Emergency Services                        | \$2,131.00                                                        | \$25,511.00            | 8%         |
| Fleet Operations & Workshop               | \$480,487.00                                                      | \$4,016,423.00         | 12%        |
| Emergency Works Flood Damage              | \$0.00                                                            | \$0.00                 |            |
| Regional Road Flood Damage                | \$231,923.00                                                      | \$0.00                 |            |
| Urban Road Operation                      | \$154,676.00                                                      | \$591,916.00           | 26%        |
| Local Roads Operations                    | \$3,097.00                                                        | \$0.00                 |            |
| Local Roads Maintenance                   | \$250,013.00                                                      | \$1,338,463.00         | 19%        |
| Regional Roads Operations and Maintenance | \$1,597,878.00                                                    | \$2,116,183.00         | 76%        |
| RMCC                                      | \$1,291,064.00                                                    | \$3,879,324.00         | 33%        |
| Private Works                             | \$116,135.00                                                      | \$132,210.00           | 88%        |
| Walgett Depot Renewal and Improvements    | \$1.00                                                            | \$2,400,000.00         | 0%         |
| Fleet Renewal and Improvements            | \$986,269.00                                                      | \$2,303,542.00         | 43%        |
| Local Roads Renewal                       | \$4,153,038.00                                                    | \$6,011,052.00         | 69%        |
| Regional Road Renewal                     | \$0.00                                                            | \$2,281,000.00         | 0%         |
| Regional Road Improvement                 | \$0.00                                                            | \$0.00                 |            |
| <b>Total</b>                              | <b>\$9,475,112.00</b>                                             | <b>\$26,070,116.00</b> | <b>36%</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo - Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 30<sup>th</sup> September 2017.

**Background:**

Council has allocated amounts of \$534,656 and \$349,990 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As at 31<sup>st</sup> October 2017, \$198,987.11 (17%) has been spent from a total amount of \$884,646 provided in the 2017/2018 budget and operational plan.

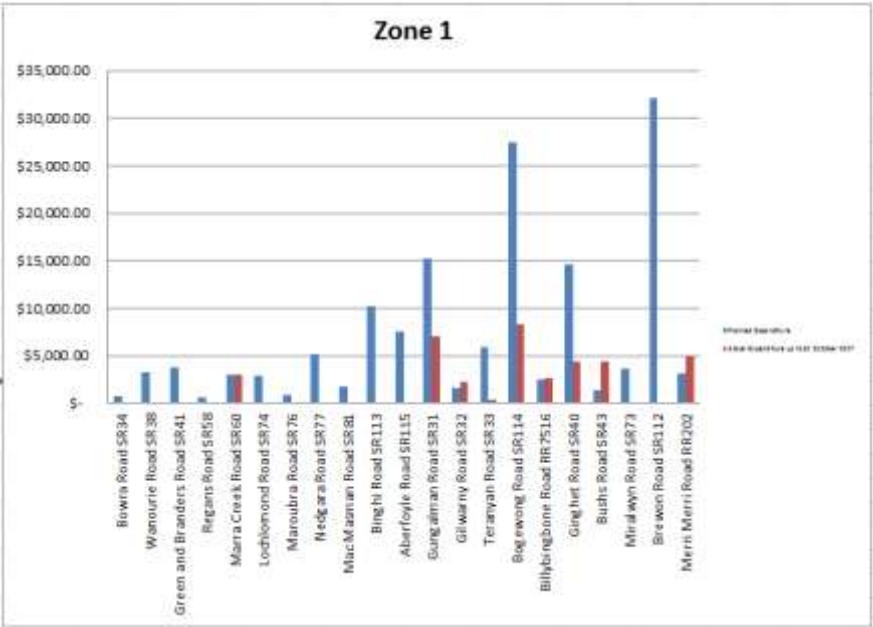
**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

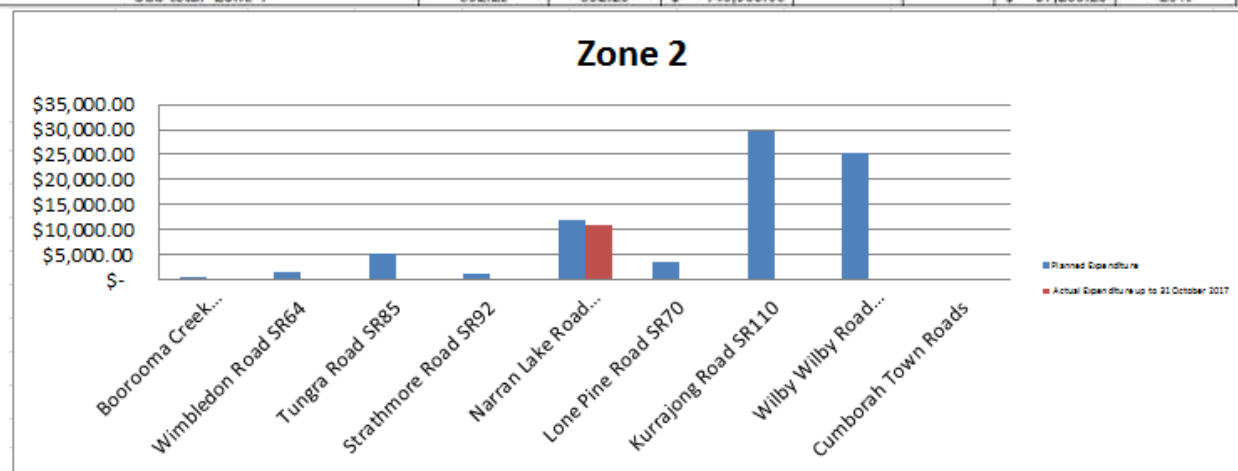
**Attachments:**

Maintenance works progress summary



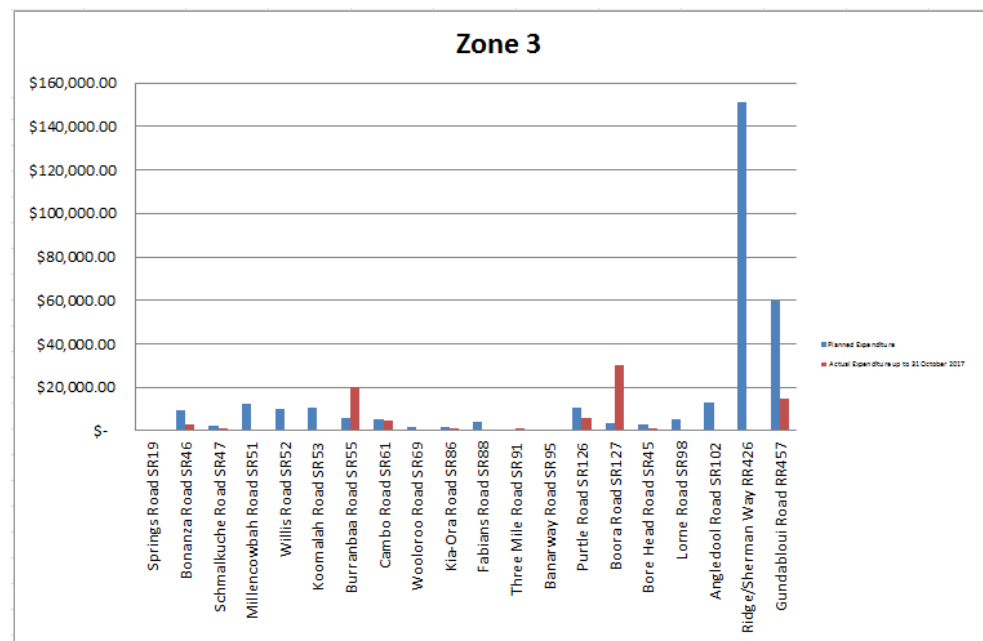
**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 October 2017 | %          |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                          |            |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 1,675.00          | F             |                 |                                          | 0%         |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 3,307.00          | E             |                 |                                          | 0%         |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 3,780.00          | F             |                 |                                          | 0%         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 1,607.00          | F             |                 |                                          | 0%         |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 3,000.00          | E             | 28-07-17        | \$2,940.00                               | 98%        |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 2,869.00          | E             |                 |                                          | 0%         |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 1,877.00          | E             |                 |                                          | 0%         |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 5,135.00          | F             |                 |                                          | 0%         |
| Mac Masman Road SR81         | 8                    | 8              | \$ 1,755.00          | E             |                 |                                          | 0%         |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 10,125.00         | E             |                 |                                          | 0%         |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 7,560.00          | D             |                 |                                          | 0%         |
| Gungahman Road SR31          | 43.7                 | 43.7           | \$ 15,211.00         | D             | 02-10-17        | \$7,000.00                               | 46%        |
| Gilwamy Road SR32            | 7.9                  | 7.9            | \$ 1,620.00          | F             | 15-10-17        | \$2,205.00                               | 136%       |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 5,841.00          | D             | 17-10-17        | \$350.00                                 | 6%         |
| Bogawong Road SR114          | 48.7                 | 48.7           | \$ 27,412.00         | D             | 25-09-17        | \$8,330.00                               | 30%        |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,487.00          | C             | 23-08-17        | \$2,578.25                               | 104%       |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 14,535.00         | D             | 23-07-17        | \$4,410.00                               | 30%        |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 1,350.00          | D             | 25-10-17        | \$4,410.00                               | 327%       |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 3,577.00          | D             |                 |                                          | 0%         |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 29,066.00         | C             |                 |                                          | 0%         |
| Mem Mem Road RR202           | 6.57                 | 6.57           | \$ 3,119.00          | C             | 23-08-17        | \$5,040.00                               | 162%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 146,908.00</b> |               |                 | <b>\$ 37,263.25</b>                      | <b>25%</b> |



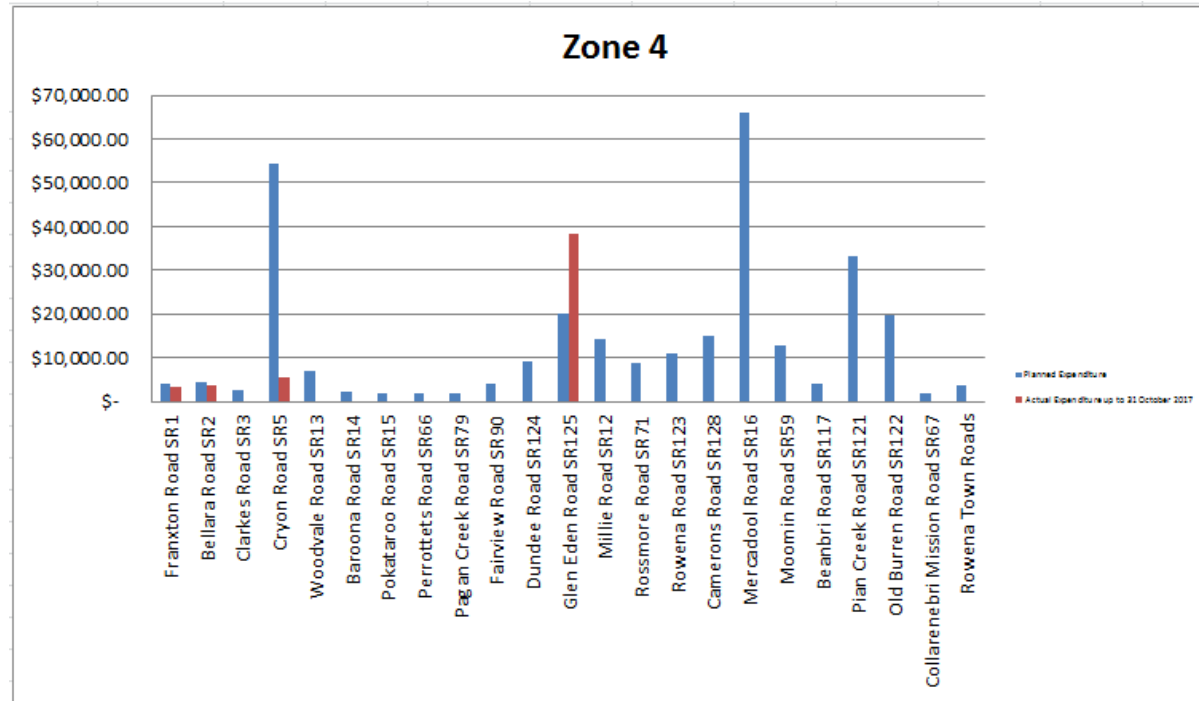
**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

| Road Name                | Total Length of Road | Planned Length | Planned Expenditure | Road Category | Actual End date | Actual Expenditure up to 31 October 2017 |            |
|--------------------------|----------------------|----------------|---------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 2</b>            |                      |                |                     |               |                 |                                          |            |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 5,515.00         | E             |                 |                                          | 0%         |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 1,308.00         | E             |                 |                                          | 0%         |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 5,000.00         | F             |                 |                                          | 0%         |
| Strathmore Road SR92     | 16.42                | 16.42          | \$ 5,172.00         | E             |                 |                                          | 0%         |
| Narran Lake Road SR111   | 61                   | 61             | \$ 12,000.00        | D             | 14-07-17        | \$10,935.00                              | 91%        |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 3,330.00         | D             |                 |                                          | 0%         |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 25,761.00        | D             |                 |                                          | 0%         |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 20,446.00        | D             |                 |                                          | 0%         |
| Cumborah Town Roads      |                      |                | \$ -                | E             |                 |                                          |            |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>178.72</b>  | <b>\$ 78,532.00</b> |               |                 | <b>\$ 10,935.00</b>                      | <b>14%</b> |



**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

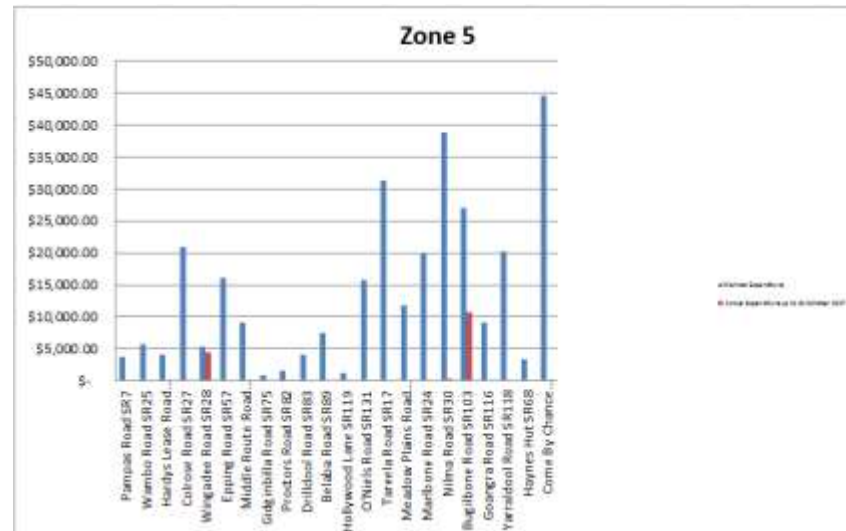
| Road Name               | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 October 2017 |            |
|-------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 3</b>           |                      |                |                      |               |                 |                                          |            |
| Springs Road SR19       | 2.7                  | 2.7            |                      | E             |                 |                                          |            |
| Bonanza Road SR46       | 16.9                 | 16.9           | \$ 8,580.00          | E             | 04-07-17        | \$3,080.00                               | 36%        |
| Schmalkuche Road SR47   | 14.4                 | 14.4           | \$ 2,225.00          | E             | 26-07-17        | \$1,431.87                               | 64%        |
| Millencowbah Road SR51  | 27.7                 | 27.7           | \$ 12,270.00         | E             |                 |                                          | 0%         |
| Willis Road SR52        | 14.5                 | 14.5           | \$ 9,948.00          | F             |                 |                                          | 0%         |
| Koomalah Road SR53      | 28.4                 | 28.4           | \$ 10,900.00         | E             |                 |                                          | 0%         |
| Burranbaa Road SR55     | 18.1                 | 18.1           | \$ 6,000.00          | E             | 29-07-17        | \$20,240.00                              | 337%       |
| Cambo Road SR61         | 21.1                 | 21.1           | \$ 5,393.00          | E             | 27-04-17        | \$4,820.40                               | 89%        |
| Woolaroo Road SR69      | 1                    | 1              | \$ 2,000.00          | E             | 10-10-17        | \$350.00                                 | 18%        |
| Kia-Ora Road SR86       | 6.8                  | 6.8            | \$ 2,000.00          | F             | 21-07-17        | \$1,147.50                               | 57%        |
| Fabians Road SR88       | 24.8                 | 24.8           | \$ 3,990.00          | E             |                 |                                          | 0%         |
| Three Mile Road SR91    | 0.2                  | 0.2            | \$ 1,582.00          | E             | 19-10-17        | \$1,302.14                               | 82%        |
| Banarway Road SR95      | 1.2                  | 1.2            | \$ 1,283.00          | D             |                 |                                          | 0%         |
| Purtle Road SR126       | 26.8                 | 26.8           | \$ 9,864.00          | E             | 13-09-17        | \$6,155.31                               | 62%        |
| Boora Road SR127        | 63.8                 | 63.8           | \$ 3,653.00          | D             | 03-08-17        | \$30,378.10                              | 832%       |
| Bore Head Road SR45     | 5.1                  | 5.1            | \$ 2,710.00          | D             | 10-10-17        | \$910.00                                 | 34%        |
| Lorne Road SR98         | 6.9                  | 6.9            | \$ 5,120.00          | D             |                 |                                          | 0%         |
| Angledool Road SR102    | 49.3                 | 49.3           | \$ 13,210.00         | C             |                 |                                          | 0%         |
| Ridge/Sherman Way RR426 | 70.1                 | 70.1           | \$ 151,100.00        | C             |                 |                                          | 0%         |
| Gundabloui Road RR457   | 40.9                 | 40.9           | \$ 59,772.00         | C             | 07-08-17        | \$14,565.79                              | 24%        |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>440.7</b>   | <b>\$ 311,600.00</b> |               |                 | <b>\$ 84,381.11</b>                      | <b>27%</b> |



**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 October 2017 |            |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                          |            |
| Fraxton Road SR1               | 19                   | 19             | \$ 3,992.00          | E             | 03-08-17        | \$3,403.40                               | 85%        |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 4,500.00          | D             | 23-07-17        | \$3,534.30                               | 79%        |
| Clarkes Road SR3               | 6                    | 6              | \$ 2,683.00          | E             |                 |                                          | 0%         |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 54,523.00         | C             | 31/7/2017       | \$5,563.25                               | 10%        |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 6,893.00          | E             |                 |                                          | 0%         |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 2,225.00          | E             |                 |                                          | 0%         |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 1,963.00          | E             |                 |                                          | 0%         |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 2,000.00          | F             |                 |                                          | 0%         |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 2,000.00          | F             |                 |                                          | 0%         |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 4,060.00          | F             |                 |                                          | 0%         |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 9,100.00          | F             |                 |                                          | 0%         |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 20,000.00         | E             | 30-09-17        | \$38,470.54                              | 192%       |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 14,401.00         | C             |                 |                                          | 0%         |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 8,750.00          | C             |                 |                                          | 0%         |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 11,004.00         | E             |                 |                                          | 0%         |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 15,120.00         | D             |                 |                                          | 0%         |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 66,197.00         | C             |                 |                                          | 0%         |
| Moomin Road SR59               | 31                   | 31             | \$ 12,899.00         | D             |                 |                                          | 0%         |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 4,086.00          | C             |                 |                                          | 0%         |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 33,107.00         | C             |                 |                                          | 0%         |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 19,740.00         | D             |                 |                                          | 0%         |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 2,000.00          | C             |                 |                                          | 0%         |
| Rowena Town Roads              |                      |                | \$ 3,600.00          | D             |                 |                                          | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 304,843.00</b> |               |                 | <b>\$ 50,971.49</b>                      | <b>17%</b> |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

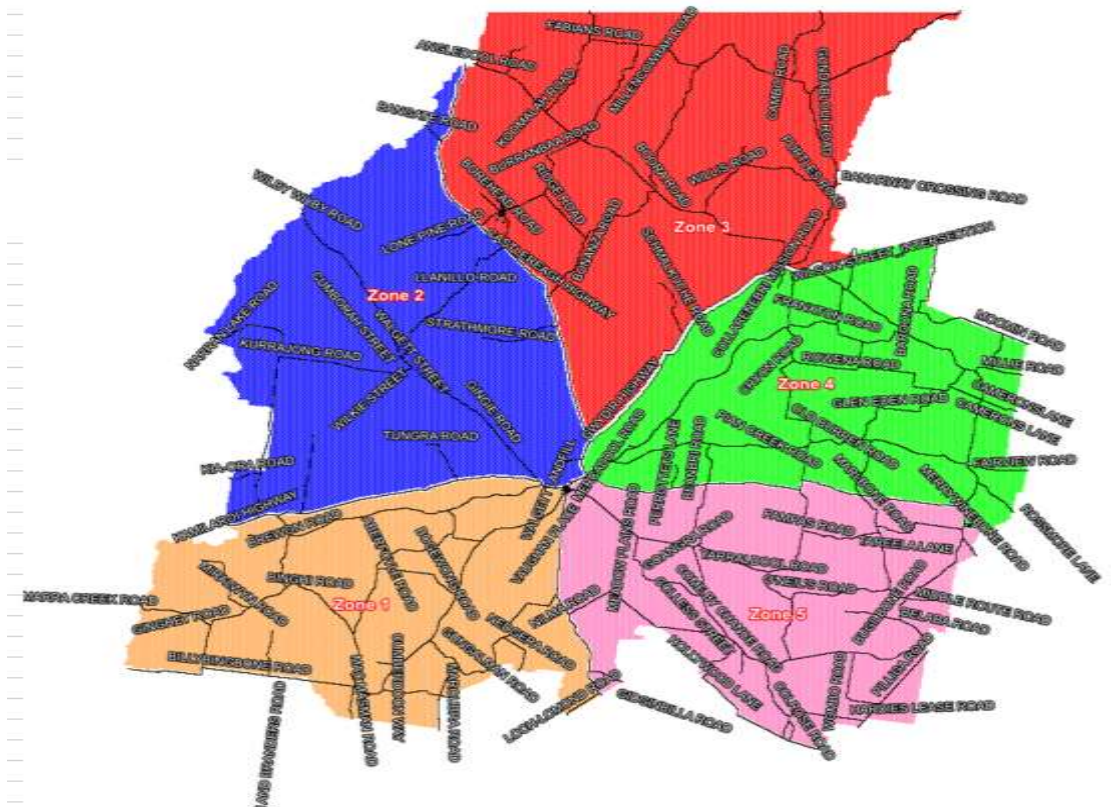


| Road Name                  | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 October 2017 |           |
|----------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|-----------|
| <b>Zone 5</b>              |                      |                |                      |               |                 |                                          |           |
| Pampas Road SR7            | 16.3                 | 16.3           | \$ 3,640.00          | E             |                 |                                          | 0%        |
| Wombo Road SR25            | 17.7                 | 17.7           | \$ 5,625.00          | E             |                 |                                          | 0%        |
| Hardys Lease Road SR26     | 16                   | 16             | \$ 3,992.00          | E             |                 |                                          | 0%        |
| Colrose Road SR27          | 20.6                 | 20.6           | \$ 10,867.00         | E             |                 |                                          | 0%        |
| Wingadee Road SR28         | 11.8                 | 11.8           | \$ 5,292.00          | E             |                 | \$4,370.00                               | 83%       |
| Epping Road SR57           | 15.4                 | 15.4           | \$ 16,080.00         | E             |                 |                                          | 0%        |
| Middle Route Road SR72     | 9.6                  | 9.6            | \$ 5,030.00          | E             |                 |                                          | 0%        |
| Gidginbilla Road SR75      | 7.4                  | 7.4            | \$ 4,770.00          | E             |                 |                                          | 0%        |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 1,500.00          | F             |                 |                                          | 0%        |
| Drilldool Road SR83        | 5.1                  | 5.1            | \$ 4,130.00          | F             |                 |                                          | 0%        |
| Belaba Road SR89           | 11.2                 | 11.2           | \$ 7,490.00          | F             |                 |                                          | 0%        |
| Hollywood Lane SR119       | 29.9                 | 29.9           | \$ 11,210.00         | E             |                 |                                          | 0%        |
| O'Niels Road SR131         | 31.1                 | 31.1           | \$ 15,784.00         | D             |                 |                                          | 0%        |
| Tareela Road SR17          | 19.4                 | 19.4           | \$ 31,290.00         | D             |                 |                                          | 0%        |
| Meadow Plains Road SR21    | 23.9                 | 23.9           | \$ 11,867.00         | D             |                 |                                          | 0%        |
| Marlbone Road SR24         | 28.4                 | 28.4           | \$ 19,880.00         | D             |                 |                                          | 0%        |
| Nilma Road SR30            | 37.8                 | 37.8           | \$ 38,800.00         | D             | 05-08-17        | \$358.76                                 | 1%        |
| Bugilbone Road SR103       | 28.7                 | 28.7           | \$ 27,020.00         | C             | 10-09-17        | \$10,657.50                              | 39%       |
| Goangra Road SR116         | 16.4                 | 16.4           | \$ 9,062.00          | D             |                 |                                          | 0%        |
| Yaraldool Road SR118       | 41.3                 | 41.3           | \$ 20,160.00         | C             |                 |                                          | 0%        |
| Haynes Hut SR68            | 4.5                  | 4.5            | \$ 3,370.00          | E             |                 |                                          | 0%        |
| Come By Chance Road RR7716 | 60.9                 | 60.9           | \$ 44,583.69         | C             |                 |                                          | 0%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>457.8</b>   | <b>\$ 301,442.69</b> |               |                 | <b>\$ 15,386.26</b>                      | <b>5%</b> |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**

| SUMMARY      |                           |                         |                      |                           |                     |                                          |            |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|------------------------------------------|------------|
| Zones        | Total Length of Road (km) | Carried Forward FY16/17 | FY17/18 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 31 October 2017 | %          |
| Zone 1       | 392.29                    | \$ 75,465.74            | \$ 71,442.26         | \$ 146,908.00             | 392.29              | \$ 37,263.25                             | 52%        |
| Zone 2       | 178.72                    | \$ 15,270.49            | \$ 63,261.51         | \$ 78,532.00              | 178.72              | \$ 10,935.00                             | 17%        |
| Zone 3       | 440.7                     | \$ 46,470.99            | \$ 265,129.01        | \$ 311,600.00             | 440.70              | \$ 84,381.11                             | 32%        |
| Zone 4       | 432.91                    | \$ 4,197.65             | \$ 300,645.35        | \$ 304,843.00             | 432.91              | \$ 50,971.49                             | 17%        |
| Zone 5       | 457.8                     | \$ 87,487.82            | \$ 213,954.87        | \$ 301,442.69             | 457.80              | \$ 15,386.26                             | 7%         |
| <b>Total</b> | <b>1902.42</b>            | <b>\$ 228,892.69</b>    | <b>\$ 914,433.00</b> | <b>\$ 1,143,325.69</b>    | <b>1902.42</b>      | <b>\$ 198,937.11</b>                     | <b>22%</b> |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |



### 11.4.4 REQUEST FOR TRANSFER OF GRADING WORK ON STRATHMORE ROAD

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

This report recommends that Council approves or declines request by William Lawrence to transfer grading work from a portion of Strathmore Road to his main access road.

**Background:**

Council maintains 2,376km of roads comprising 1817km local and 559km regional roads. 1692km and 203km of local and regional roads respectively are unsealed roads.

Strathmore Road (SR92) is a 16.4km unsealed road that runs west from Castlereagh Highway north of Walgett. Council grades 9.9km of the road while the rest of the road 5.5km, is often not graded due to access issues.

**Current Position:**

William Lawrence has approached the General Manager with a request to Council, to transfer the grading work from the shown portion of Strathmore Road to his main access road 2606 Gingie Road to Guiseley and Avon shown on the attached map.

The proposed section is 10km long, and 4.5km longer than the section that would be subject to the transfer.

**Relevant Reference Documents/Policies:**

Council 2017/18 Grading Program

**Governance issues:**

Council's approval of the recommendation must be obtained before proceeding with the request.

**Environmental issues:**

Various environmental issues will be assessed on a case by case basis to ensure all environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
William Lawrence  
Avon  
Strathmore  
Brigalow  
Walgett Ratepayers

**Financial Implications:**

Strathmore Road is currently planned for a once in year grading. Should this request be accepted, there is probability of the users demanding more regular grading of the proposed section. That being the case, allocation for Strathmore Road would need to be increased by at least 50%.

**Alternative Solutions/Options:**

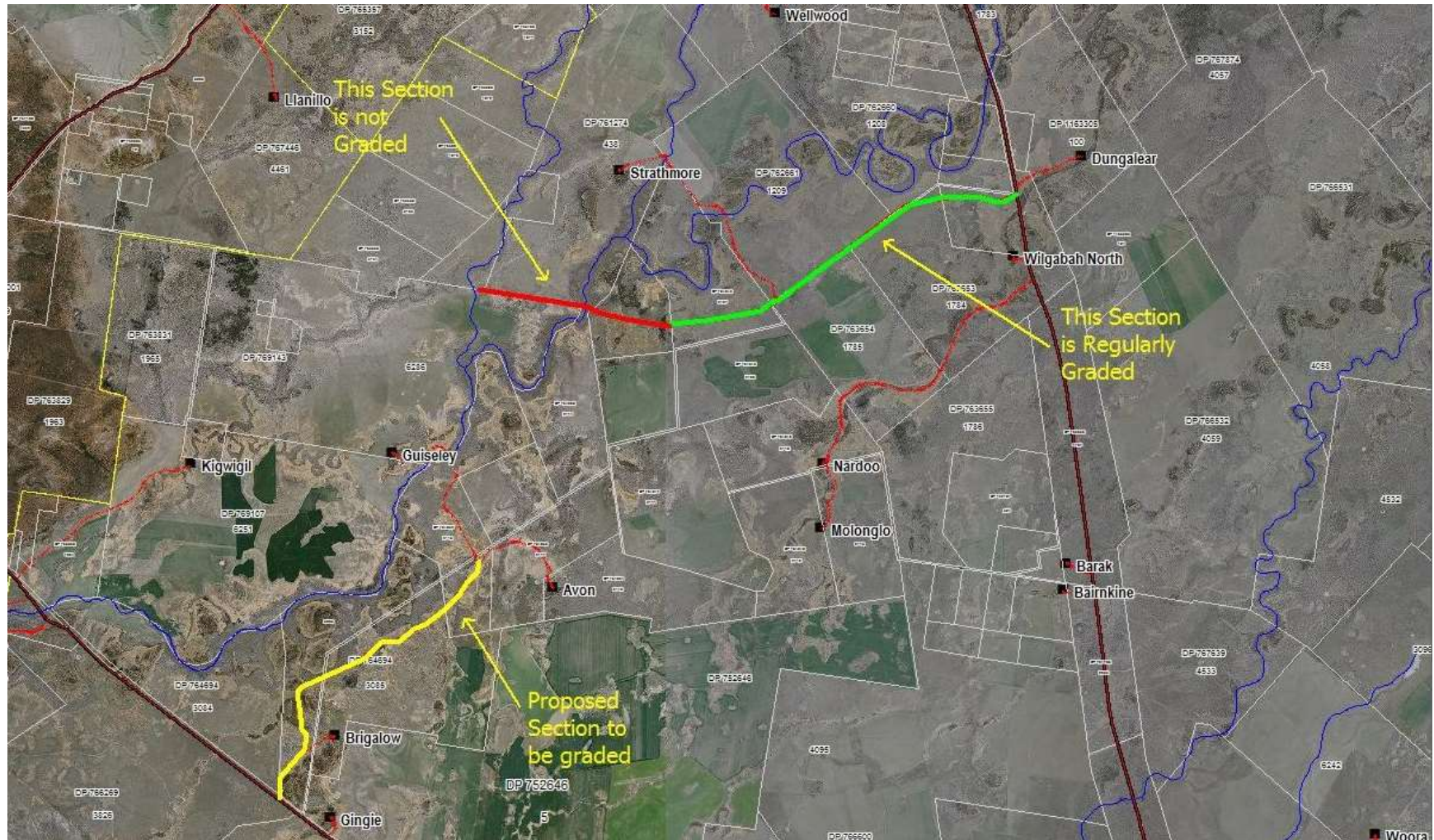
Do nothing.

**Conclusion:**

Council's consent is needed before proceeding with implementation of the request.

| <b>Request for Transfer of Grading Work on Strathmore Road</b>                                                                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council approves the request to transfer grading of 5.5km section of Strathmore Road to the 10km access off Gingie Road to Avon and Guiseley properties,</p> <p>OR</p> <p>2. That Council declines the request and continue with the existing grading plan for the road.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –28 November 2017 – ORDINARY COUNCIL MEETING**



### 11.4.5 WALGETT LEVEE SECTION ADJACENT TO BATE STREET

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

This report informs Council of the option that has been selected regarding the subject to implement the levee project.

**Background:**

Walgett Levee Stage 5 is designed to run from the end of Stage 4 at Bate Street in a generally westerly direction along Bate Street, across Carinda Road before turning north-westerly just behind the Walgett Waste Facility. It then takes a northerly direction up to just after the northern end of the Waste facility, before turning north-easterly to join Euroka Street.

During setting out, it was established that part of the proposed levee near Bate Street encroaches on Lot 120 DP 750291 by 4m.

Council staff contacted the land owner (David & Judy Campbell) to discuss the issue. They expressed their desire to have access to filtered water as compensation for the land. A report was presented in Council's meeting on 22nd August 2017 recommending that Council approves provision of Walgett Town's filtered water to David & Judy Campbells' rural property as compensation for part of Lot 120 DP 750291, for purposes of constructing part of the new levee.

The recommendation was not accepted. Further advice from Council's solicitor indicated that in accordance with *Land Acquisition (Just Terms) Act 1991*, compensation for acquisition of land must only be in the form of money. The exception is that by agreement between concerned parties, compensation may be in the form of land, or carrying out of works.

Council staff then offered \$20,000 as compensation for the 860m<sup>2</sup> land. The Campbells responded with an asking price of \$200,000.

The following options were explored;

1. Accept Campbells' offer and proceed on this basis – but the offer of \$200K is completely unrealistic.
2. Reject Campbells' offer and shift levee to opposite side of Bates Street either on road reserve or Council land – this involved extra design works and REF amendments and delay works about to start unless the new alignment could be completed quickly
3. Refurbish levee on existing alignment and forget proposal to include tip and STP inside levee – but this will defeat the purpose of providing protection for and access to these vital facilities during times of flooding.
4. Proceed with compulsory acquisition of Campbell's land – but this could be a drawn out process that could take up to 12/18 months.
5. Defer construction of the section through Campbells' land and make it a separate contract. Proceed with construction of the remainder of levy and negotiate a variation with contractor. – This implies that Council would pay the entire cost of the separate contract.
6. Build the levee on Bate St and have the street running on top of the levee. The flipside of this option is that the levee will have to be designed stronger in order to withstand 1:100 years flood event. Also there would be additional earthworks since top of levee would be much wider.

7. Reconsider the decision made at the July 2017 meeting no to allow a filtered water supply connection to the Campbell's property.

Option 2 was the preferred way. Additional Crown Lands Act/Licences would be required for Lot 7301 DP1155276 and Lot 7013 DP1030416. In addition there will be cost of having Public Works Department prepare amended drawings and estimates for the amended location of the levee and a REF addendum.

The full requirements, costs and timelines for this option were explored.

**Current Position:**

Options 2 and 6 were explored further and costings were obtained from the contractor.

In Option 2, cost to construct the levee was estimated to be a saving of \$11,000. However, there would be additional cost of environmental assessment (\$20,000), relocation of services (\$100,000) and design (\$20,000). This nets to \$129,000, in addition to time delay resulting from relocation of services and associated delay costs. With this option, Walgett STP and Stockpile Site will not be available during floods.

In Option 6, only cost of constructing levee was identified as \$48,048 and Option 6 became the preferred option.

**Relevant Reference Documents/Policies:**

Council's 2017/ 2018 Capital and Maintenance Work Program  
Land Acquisition (Just Terms Compensation) Act 1991  
Council Policy on Water Supply in Non-Urban Areas  
Solicitor's Advice Regarding Compensation for Acquired Land  
Procurement and Disposal Policy Procedure

**Governance issues:**

All Council policies and procedures shall be complied with.

**Environmental issues:**

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents  
NSW Department of Industry – Lands  
NSW Office of Environment and Heritage (OEH)

**Financial Implications:**

Any additional costs will have to be met by Council as OEH have advised they will not consider any more variations to the funding agreement.

**Alternative Solutions/Options:**

As noted above.

**Conclusion:**

Council needs to formally adopt option 6 and reallocate an additional \$48,048 to meet the cost of this option.

**Walgett Levee Section Adjacent to Bate Street – November 2017**

**Recommendation:**

That Council receives and notes the report and endorse allocation of additional \$48,048 to cover the cost of Option 6.

**Moved:**

**Seconded:**

## 11.4.6 CORRESPONDENCE RECEIVED BY ENGINEERING SERVICES

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

Copies of correspondence received by Engineering/Technical Services section are attached for councillors' information.

**Background:**

The following correspondence requires the particular attention of councillors;

1. Gwydir Highway Corridor Strategy
2. Kamilaroi Highway Corridor Strategy

The following correspondence is for councillor's information only.

3. Letter and email from Infrastructure Australia regarding Statement of Expectations for Roads to Recovery (RTR) program
4. Letter from Arden Law Solicitors regarding Legal Status of vehicle tracks on Opal Mining Leases near Cumborah
5. Letter from Walgett Local Aboriginal Land Council raising complaint about culture and heritage at the ongoing Walgett Levee Upgrade

**Actions taken:**

*Gwydir and Kamilaroi Highway Strategies (Point 1 &2)*

Copies of the correspondences have been forwarded to Councillors. Local Traffic Committee and staff for feedback. A formal response to then be prepared for the RMS.

*Statement of Expectations for RTR Program (Point 3)*

Clarification was sought regarding weighting and merits of the changes. Response is contained in the attached email.

*Letter from Arden Law Solicitors (Point 4)*

Council issued a statement to Walgett Police regarding Council's contribution to maintenance of tracks and tourist activities promoted in Grawin area.

*Letter from Walgett Local Aboriginal Land Council (Point 5)*

Council issued a response letter stating that environmental assessment was conducted and WLALC was consulted as required, and that safeguards are in place for scarred trees identified on site. A copy of this response was also sent to the Office of Environment and Heritage.

**Relevant Reference Documents/Policies:**

As attached

**Governance issues:**

The issues raised will be reported on as required.

**Environmental issues:**

Each item may have specific environmental issues which are addressed as required.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents

**Financial Implications:**

Each item of correspondence may have future specific financial implications.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Appropriation responses have been initiated.

| Correspondences Received by Engineering Services – November 2017                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receives and notes this report and the action being taken be endorsed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

1. Gwydir Highway Corridor Strategy
2. Kamlaroi Highway Corridor Strategy
3. Letter and email from Infrastructure Australia regarding Statement of Expectations for Roads to Recovery (RTR) program
4. Letter from Arden Law Solicitors regarding Legal Status of vehicle tracks on Opal Mining Leases near Cumborah – To be tabled
5. Letter received from Walgett Local Aboriginal Land Council raising complaint about culture and heritage at the ongoing Walgett Levee Upgrade
6. Response Letter to WLALC from Walgett Shire Council

## Gwydir Highway Corridor Strategy



Mr Don Ramsland  
The General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Mr Ramsland

### Gwydir Highway Corridor Strategy

Transport for NSW and Roads and Maritime Services are currently preparing the Gwydir Highway Corridor Strategy. These strategies are a document that will detail the vision and objectives for each highway. The corridor strategies will provide a guide to prioritise future investment for road maintenance, operation, safety, traffic and development.

Local government are key partners in the operation, management and maintenance of the road network and we are seeking input and local knowledge that will help to make this strategy a valuable planning resource.

The attached document provides an overview of the corridor strategies, information about the process involved in preparing them and an issues feedback form.

We are now asking each local government along the Gwydir Highway to identify any issues or road deficiencies, and areas of expected growth that may impact on the performance of each the highway in the future.

We would appreciate your assistance in completing the issues feedback form for each highway as soon as possible. Members of the project team will be in contact with Council to arrange a meeting to discuss the process and information needed to develop the strategies and to identify challenges.

If you would like to discuss the corridor strategies further, please contact Amy Stacey or Brad Simmons at the Grafton Regional Office on 02 6640 1300 or Chantelle Elsley at the Parkes Regional Office on 02 6861 1685.

Yours sincerely

A handwritten signature in blue ink, appearing to read "P. Standen".


Phil Standen  
Director Western Region 24.10.17

Roads and Maritime Services

55 Currajong Street, Parkes NSW 2870 |  
PO Box 576 Grafton NSW 2460 |

[www.rms.nsw.gov.au](http://www.rms.nsw.gov.au) | 13 17 82

## Kamilaroi Highway Corridor Strategy

|                                                                                                                                          |  |
|------------------------------------------------------------------------------------------------------------------------------------------|--|
|  <b>Transport<br/>Roads &amp; Maritime<br/>Services</b> |  |
|------------------------------------------------------------------------------------------------------------------------------------------|--|

Mr Donald Ramsland  
The General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Ramsland

**Kamilaroi Highway Corridor Strategy**

Transport for NSW and Roads and Maritime Services are currently preparing the Kamilaroi Highway Corridor Strategy. This strategy is a document that will detail the vision and objectives for the Kamilaroi Highway. It will provide a guide to prioritise future investment for road maintenance, operation, safety, traffic and development of the highway.

Local government are key partners in the operation, management and maintenance of the road network and we are seeking input and local knowledge that will help to make this strategy a valuable planning resource.

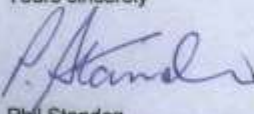
The attached document provides an overview of the corridor strategies, information about the process involved in preparing them and an issues feedback form.

We are now asking each local government along the Kamilaroi Highway to identify any issues or road deficiencies, and areas of expected growth that may impact on the performance of the highway in the future.

We would appreciate your assistance in completing the issues feedback form as soon as possible. Members of the project team will be in contact with Council to arrange a meeting to discuss the process and information needed to develop the strategy and to identify challenges.

If you would like to discuss the Kamilaroi Highway Corridor Strategy further, please contact Brad Simmons at the Grafton Regional Office on 02 6640 1300 or Chantelle Elsley at the Parkes Regional Office on 02 6861 1685.

Yours sincerely

  
Phil Standen  
Director, Western Region

5.10.17

---

Roads and Maritime Services

---

55 Currajong Street, Parkes NSW 2870 |  
PO Box 334 Parkes NSW 2870 |

www.rms.nsw.gov.au | 13 17 82



Transport  
Roads & Maritime  
Services

## Kamilaroi Highway Corridor Strategy: Feedback

### Council feedback

#### Background:

This strategy is aimed at identifying current and future issues on the Kamilaroi Highway. This will involve the current performance and forecast growth pressures/land use changes etc. that will impact on the sections of the highway.

The following categories are generic and aim to capture input from councils in key assessment areas. Input from councils will be a valuable source of local knowledge and will help to ensure that the performance assessment is informed and robust, and that the strategic plan for the future management of this nationally important route is as complete as possible.

(Need to separate categories so that it is easy to use, councils can put as many issues in as they like and send back electronically).

### **Traffic information**

*This may relate to traffic efficiency or congestion, industry trends, other road users and previous significant projects or projects in the pipeline.*

- 
- 

### **Safety information**

*This may relate to crash cluster sites, contributing factors, previous significant projects or projects in the pipeline.*

- 
- 

### **Pavement information**

*Consider pavement age and condition data.*

- 
- 

### **Road design and geometry information**

*Is there consistent or concerning alignment conditions related to horizontal and vertical alignments, width, edge lines, structures, intersections, railway level crossing points?*

- 
- 

### **Future changes**

*What local changes will occur in your area, such as land release areas, that will impact on the operation of this corridor?*

- 
- 

### **General information**

*Is there any other information you can share?*

- 
-

## Letter from Infrastructure Australia regarding Statement of Expectations for Roads to Recovery (RTR) program



**The Hon Darren Chester MP**  
Minister for Infrastructure and Transport  
A/g Minister for Regional Development  
A/g Minister for Local Government and Territories  
*Deputy Leader of the House*  
*Member for Gippsland*

### ROADS TO RECOVERY STATEMENT OF EXPECTATIONS

The Roads to Recovery (R2R) Program makes a valuable contribution to safety, economic and social outcomes in communities through supporting maintenance of the nation's local roads.

In the 2016-17 Budget, the Australian Government took a decision to provide an additional \$50 million on an ongoing basis to the R2R Program from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia.

The Government also ensured that the R2R Program did not contain a sunset clause under the *National Land Transport Act 2014*, safeguarding the continuation of this important program.

1,300 people died on Australian roads last year and the Australian Government has been working closely with all levels of government to develop a strategy to reduce fatalities and serious injuries on our roads.

The current National Road Safety Strategy 2011-2020 sets out a plan using the safe system approach, safer vehicles, safer speeds, safer people and safer roads to reduce fatal and serious injury crashes by at least 30 per cent. This approach calls for a holistic view of the road transport system and the interactions among roads and roadsides, travel speeds, vehicles and road users.

Unfortunately, after a decade of good results, the trend over the last two years has been going in the wrong direction.

In reviewing the outcomes of the R2R Program, I am pleased to see that 27 per cent of funding received by councils has been spent on road safety across the life of the current program. A further 34 per cent of spending has been to maintain the road asset, which also has safety benefits.

There is a considerable body of knowledge that indicates that well-designed road improvements reduce the rate of road crashes and serious injuries.

A study of the Australian Government's Black Spot Program in 2012 examined the crash reduction benefits of a variety of road treatments based on a sample of 1,599 projects across the country.

The Bureau of Infrastructure, Transport and Regional Economics estimated that the Black Spot Program is reducing fatal and casualty crashes in total at treated sites by 30 per cent.

The study found that roundabouts are the most effective treatment, reducing casualty crashes by over 70 per cent. Providing new traffic signals and altering the traffic flow direction are the next most highly effective treatments for most severity levels, reducing crashes by more than 50 per cent.

We do not have the same level of information to be able to assess the benefits of the R2R Program.

I would like to work with local councils to ensure that the R2R Program is delivering the best possible outcomes in the area of road safety. When selecting projects, I would urge councils to consider the likelihood that the selected project will reduce fatalities and serious injuries in crashes.

It may be that projects that may not have been able to be funded under State or Federal Black Spot programs could be delivered under the R2R Program.

In terms of road maintenance projects, improving the quality of the road asset through re-sheeting and resealing will have stronger safety outcomes than simply maintaining the quality through routine road maintenance.

I note that pedestrian and cycling facilities associated with a road can be funded under R2R. I do not propose to change the eligibility criteria, but ask that such projects are only prioritised if their specific aim is to improve safety for vulnerable road users.

Councils could consider pooling R2R funding or Financial Assistance Grants to prioritise and jointly improve the quality of roads in a region with a known crash record. Similar to the greater adoption of asset management plans, councils could draw up road safety plans on a network basis in conjunction with neighbouring councils.

I have asked my Department to improve the reporting of safety and other outcomes from the R2R Program and I would like councils to provide additional information on the benefits and outcomes of each project. I encourage you to evaluate the projects completed and how they have benefitted the local network and community (for example, crash reductions or travel efficiencies), to assist us to better monitor and evaluate the program. I ask that this information be provided as part of the annual reporting from councils. My Department will inform councils of new reporting templates that will need to be completed as a condition of funding release for future years.

I am also requesting councils provide the Department with more regular updates on the status of projects which are receiving funding under R2R. I know previously some councils have informed us once works have been completed rather than before they have begun. I would like councils to inform us of every project which will receive R2R funding before they commence work on them and update us on their progress each quarter. A higher level of engagement than we have previously requested will allow both of us to benefit by keeping the local community informed of works underway.

The Commonwealth Government is committed to using Federal funding to improve employment opportunities for Indigenous Australians and I ask for this consideration to be applied to projects using R2R funding.

Lastly, I invite councils to write to me with ideas of how all levels of government could be improving road safety and the outcomes from the considerable investment we all make in the country's roads.

**DARREN CHESTER**

7 November 2017

## E-mail from Infrastructure Australia regarding Statement of Expectations for Roads to Recovery (RTR) program

*Email - Friday 10 November 2017*

Good morning Sylvester,

Thank you for your email about the Roads to Recovery Statement of Expectations.

The Statement does not change the funding conditions for the Roads to Recovery Program, but it does encourage councils to consider road safety benefits when nominating projects. As such, it will be a matter for individual councils to decide what criteria to apply when nominating road safety projects in their Roads to Recovery work schedules. If councils require further guidance on criteria and design, they may wish to refer to the [Austroads Guide to Road Safety](#).

Additional fields in the IMS system that ask councils to report on road safety benefits will be implemented from 2018, and more information on this will be circulated ahead of implementation. In the meantime, councils wanting to identify road safety benefits can do so in the 'Problem being addressed'/'Work proposed' fields when nominating new projects.

The focus on road safety benefits and the additional reporting will help the Government to be better able to assess the Roads to Recovery Program's effectiveness.

I hope this is of assistance. Unfortunately, we are unable to attend your meeting on 28 November.

Regards

**Sylvia Vincent**  
Assistant Director  
National Subprograms  
South East Infrastructure Investment  
Department of Infrastructure and Regional Development  
Ph: 02 6274 7387

**From:** Sylvester Otieno [<mailto:sotumbo@walgett.nsw.gov.au>]  
**Sent:** Thursday, 9 November 2017 7:57 AM  
**To:** Don Ramsland <[dramslan@walgett.nsw.gov.au](mailto:dramslan@walgett.nsw.gov.au)>; Tanya Cameron <[tcameron6189@gmail.com](mailto:tcameron6189@gmail.com)>; VINCENT Sylvia <[Sylvia.Vincent@infrastructure.gov.au](mailto:Sylvia.Vincent@infrastructure.gov.au)>  
**Subject:** Statement of Expectations for Roads to Recovery Program [SEC=UNCLASSIFIED]

Hi Sylvia,

Thank you for the advice in regards to the Statement of Expectations for RTR Program.  
Is it possible to have someone to present on the Expectations at our November 28<sup>th</sup> 2017 Council Meeting in Burren Junction NSW? Alternatively you could respond to the following concerns;

1. Is weighting applied to actual crashes vs no crashes or crashes vs efficiencies or even weighting for remote councils over regional/urban councils?
2. What are the pros and cons of this directive?

*Regards,*  
Sylvester Otumbo  
Director of Engineering/Technical Services  
Walgett Shire Council  
T:02 68286132  
M:0409616343

**From:** Roads toRecovery [<mailto:Roads.toRecovery@infrastructure.gov.au>]  
**Sent:** Tuesday, November 7, 2017 2:24 PM  
**Subject:** Statement of Expectations for Roads to Recovery Program [SEC=UNCLASSIFIED]



The Hon Darren Chester MP  
Minister for Infrastructure and Transport  
A/g Minister for Regional Development  
A/g Minister for Local Government and Territories  
*Deputy Leader of the House*  
*Member for Gippsland*

Dear Mayor

I am writing to advise you that I have issued a Statement of Expectations for the Roads to Recovery (R2R) Program. This statement is to bring R2R in line with other Australian Government programs where funding is issued with a set of expectations. This statement is the first one for the R2R Program and it aims to improve road safety for all Australians.

I am constantly reminded of the good use to which councils have put their R2R money, but I believe that more needs to be done to encourage more road safety outcomes from the funding.

The statement asks councils to consider directing more of their R2R funding to projects that are likely to reduce fatalities and serious injuries in crashes and to work with my Department to improve the reporting of safety and other outcomes from the R2R Program. A more formal evaluation by councils of their R2R projects will also make it easier for us to show how they have benefitted the local network and the community.

Reducing road trauma is a responsibility for us all. It's about safer drivers, safer cars and safer roads. Your support to help save lives and reduce the economic burden of road trauma will be greatly appreciated by your community.

The Australian Government has demonstrated its firm commitment to the R2R Program by providing an additional \$50 million on an ongoing basis from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia, and by ensuring that the program did not contain a sunset clause under the *National Land Transport Act 2014*, meaning no new legislation is required for the continuation of the program.

I would be grateful if you would ensure that the Statement of Expectations is circulated to elected members and to council officers involved in selecting and administering R2R projects within your council.

The contact officer in my Department on this matter is Ms Sylvia Vincent at [sylvia.vincent@infrastructure.gov.au](mailto:sylvia.vincent@infrastructure.gov.au) or 02 6274 7387.

I look forward to continuing the successful relationship between the Australian Government and local councils through the R2R Program. By working together, we can make a difference to improve road safety.

Yours sincerely  
DARREN CHESTER  
7 November 2017

Letter from Walgett Local Aboriginal Land Council raising complaint about culture and heritage at the ongoing Walgett Levee Upgrade

## Walgett Local Aboriginal Land Council

87 Fox Street  
WALGETT NSW 2832  
PO Box 459  
WALGETT NSW 2832



Phone: 02 6828 2426  
Email: WalgettLALC@outlook.com  
ABN: 11 339 249 064

06 November 2017

Sylvester Ontumbo  
Director of Engineering/Technical Services  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Sylvester

**Re: Letter of Complaint and request for Levy Extension Works to be put on hold**

It has come to the attention of the Walgett Local Aboriginal Land Council (Walgett LALC) that the Walgett Shire Council may not have followed due diligence when conducting the community consultation process as prescribed by Part 6 National Parks & Wildlife Act 1993 (Cth) (NPW Act) in relation to the construction works being conducted for the extension of the Walgett Levy.

At no point in time has the Walgett Shire Council contacted the Walgett LALC, before and/or during the commencement of the works on the levy, to discuss the cultural and heritage issues and/or significance pertaining the lands in question.

Therefore, we hereby lodge this complaint and request that Walgett Shire Council cease all works on the levy extension until it has provided the Walgett LALC with an outline of the culture & heritage community consultation process carried out for this project.

You must be aware that we are extremely annoyed, particularly given the fact that our Culture & Heritage/Land Management officer, Mr Shane Boney, conducted an assessment of a small area of the site and found a scar tree unmarked and in the path of a bull-dozer to be destroyed.

Please contact me immediately regarding this matter.

Yours sincerely

Kelli Randell  
CEO

Response Letter to WLALC from Walgett Shire Council



**Shire of Walgett**  
ABN 88 769 576 355

Reference: DR: SO 14/72

Your Reference:

Contact: Mr. Don Ramsland

8<sup>th</sup> November 2017

Kelli Randell - Chief Executive Officer  
Walgett Local Aboriginal Land Council  
P O Box 459  
WALGETT NSW 2832

Dear Ms Randell,

**Walgett Levee Upgrade Stage 5 – Aboriginal Cultural Heritage**

Your letter to Council dated 6<sup>th</sup> November 2017 and addressed to Sylvester Otieno refers.

Council reaffirms its commitment to recognition of the rights and interest of Aboriginal People in their cultural heritage. We have acknowledged, accepted and acted upon the principles that the Aboriginal People are the primary source of information about the value of their heritage and how it is protected and conserved, and that they must have an active role in any Aboriginal Heritage planning process.

In acting upon those principles in the early stages of the Walgett Levee Upgrade project, Council engaged an environmental consultant, OzArk, to conduct Review of Environmental Factors (REF). This involved consultation with various stakeholders including Walgett Aboriginal Land Council. Ted Russell was contacted in 2015 as shown on the attached logs, which also indicates that OzArk's Nick Harrop in the company of Mr. Russell carried out a site inspection on 21<sup>st</sup> July 2015. Earlier consultations were conducted in 2008 as shown on the log.

It should be noted that the consultation process under Part 6 of NPW Act only applies in the event that an Aboriginal Heritage Impact Permit (AHIP) under the Act is required (it is noted that this requirement was enacted in 2010, after the July 2008 AHIP). As the realignment works do not require an AHIP, the consultation process under Part 6 is not applicable.

Also note that the REF has clearly spelt out the standard safeguards to Aboriginal Cultural Heritage items including scarred trees, and a protocol for unanticipated finds. See attached photos of fenced off scarred trees as a demonstration of the standard safeguards.

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All communication to be addressed to the General Manager PO Box 31, Walgett NSW 2832  
Telephone: (02) 6828 1399 Facsimile: (02) 6828 1606 Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

Should you have any queries, please contact the undersigned.

Yours faithfully

Don Ramsland  
General Manager

## **11.4.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno - Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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### **1. Collarenebri Filtered Water**

Following failure at the Collarenebri Water Treatment Plant in September 2017, filtered water was carted from Walgett to keep up with filtered water demand in Collarenebri. At the end of the activity, \$10,998 was spent.

Repair to offline membranes and routine servicing of treatment plant was carried out by the service contractor Global Water on 6<sup>th</sup> November 2017. This repair has brought operation of Collarenebri water treatment plant to the full design capacity of 0.7ML/Day. The treatment plant will be serviced every 6 months.

To prevent future delay whenever a membrane fails, 9 membranes (half the capacity of treatment plant) were ordered on 16<sup>th</sup> November 2017 to keep as spare parts for future replacement. The membrane supplier advised that the lead time for procuring replacement membranes is 12-16 weeks. This is because membranes are sourced from USA.

### **2. Collarenebri Raw Water Pump Station**

Tender was called for Collarenebri Raw Water Pump Station Electrical Upgrade (RFT2017/060) for replacing aged switchboard & motor. Due to failure of motors before evaluating the tender, emergency repair need to be carried out to replace motors. Also float system, to start & stop pumps automatically, was repaired which resolved issue of frequent overflowing of raw water reservoir into river. Non-confirming tendering is being liaised with tenderers to exclude the amount of work completed under this repair from original scope of tender RFT2017/060.

### **3. Cumborah Water Supply Upgrade**

Option of installing pump deeper into existing Cumborah bore to obtain higher flow rate is being investigated. This option can be achieved if there is no Carbonate build-up or corrosion in existing casing of the Cumborah bore as clearance between outside diameter of the proposed motor & inner diameter of the existing casing is only 9mm. CCTV inspection will be done before further moving with this option.

The hydrogeological investigation was recently completed where various regional bores were studied to provide viability of drilling new bore. Based on the study of the regional bores, it is predicted that thickness of Pilliga Sandstone (PS) shall extend beyond 773m, where the existing Cumborah bore is drilled up to. If new bore is to be drilled, it is advised to drill deeper into PS (up to 900m or bedrock) with a larger hole size. Drilling a large hole size will allow pump to be installed deeper into well which yields higher pumping rate.

#### **4. Deliberate Damage of Dewhurst St, Walgett**

A resident reported on 13th November 2017 that certain kids had deliberately dug up a section of the street and were hurling debris at adjacent houses. She added that the kids' parents were playing Bingo at the time of the damage. This matter has been reported to Walgett Police. See photos below.



## 5. Safe & Secure Water Program

The Safe and Secure Water Program is a \$1 billion NSW Government co-funding program that will target water and sewerage projects in regional NSW to ensure infrastructure meets contemporary standards for water security, public health, environmental and safety outcomes into the future. Walgett Shire Council will be eligible for 75% of total project cost.

Council has submitted following applications;

- Investigation & Concept Design for Collarenebri Pre-treatment & Sludge Handling with total project cost of \$80K. (Council Contribution – 25% - 20K)
- Lightning Ridge Water Supply Upgrade - Cooling Tower & Disinfection with total project cost of \$983K. (Council Contribution – 25% - \$292k)
- Walgett Weir Fishway - \$5,484,905 (Council contribution will come from Restart NSW fund)
- Grawin pipeline - \$1,105,000 (Council contribution- 25%- \$276K)

## 6. Sewer mains CCTV & Relining

A contract was awarded through Lower Macquarie Water Utility Alliance (LMWUA) for CCTV inspection & relining of sewer mains. This project will be carried out in 2 stages; first stage of cleaning & CCTV inspection and second stage of relining where identified. A condition assessment report would be prepared which then feeds into Asset Management System for developing long term capital works asset renewal program.

Under this project, 3km of sewer mains in Lightning Ridge have been cleaned & CCTV inspected. Some 5km have been programmed for Walgett but have been postponed for 2 weeks to use alternate methods as the sewer pipes were found to be heavily silted. Collarenebri, being closed sewer system (no manholes for access), will be renewed based on past records of breaks & chokes. A Budget of \$200K has been allocated in 2017/18 for Walgett & Lightning Ridge and \$100K for Collarenebri for Sewer Asset Replacement.

### Matters generally for brief mention or information only – November 2017

#### Recommendation:

That Council receives and notes this report and the action taken be endorsed.

#### Moved:

#### Seconded:



## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

