



AGENDA FOR ORDINARY COUNCIL MEETING

13 December 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **13 December 2016** commencing at 10.00am to discuss the items listed in the Agenda.

Please Note: Citizenship Ceremony – 9.30am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time:\_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                          |            |
|-------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                    |            |
| That the leave of absence received from _____are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                             | <b>Clr</b> |
| <b>Seconded:</b>                                                                          | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS – Nil Requests

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 22 NOVEMBER 2016**

| <b>Minutes of Ordinary Council Meeting – 22 November 2016</b>                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 22 November 2016, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 22 November 2016





# **MINUTES FOR ORDINARY COUNCIL MEETING**

## **22 November 2016**

**ADOPTED: 13 December 2016**

George Cowan  
**ACTING GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE BURREN JUNCTION HALL ON TUESDAY 22 NOVEMBER 2016 AT 10:07 AM**

**PRESENT**

|                  |                                                         |
|------------------|---------------------------------------------------------|
| Clr Ian Woodcock | (Mayor)                                                 |
| Clr M Martinez   | (Deputy Mayor)                                          |
| Clr L Walford    |                                                         |
| Clr G Murray     |                                                         |
| Clr R Turnbull   |                                                         |
| Clr T Cameron    |                                                         |
| Clr M Taylor     |                                                         |
| George Cowan     | (Acting General Manager)                                |
| Prafulla KC      | (Acting Deputy Director Engineering/Technical Services) |
| Dilip Tiwari     | (Works Engineer – Maintenance)                          |
| Jess McDonald    | (Director Environmental Services)                       |
| Michael Urquhart | (Chief Financial Officer)                               |
| Bronte Kerr      | (Minute Secretary)                                      |

**12/2016/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Councillor Smith and Councillor Keir are accepted and a leave of absence granted.

|                  |            |                |
|------------------|------------|----------------|
| <b>Moved:</b>    | <b>Clr</b> | <b>Taylor</b>  |
| <b>Seconded:</b> | <b>Clr</b> | <b>Walford</b> |

**CARRIED**

**Public Forum Presentations**

**Burren Junction Hall Committee – Lucinda Stump**

1. Request to become a section 355 Committee of Council.
2. Clarify Walgett Shire Council's input into ongoing restoration and upkeep of the Hall.
3. Apply for the school to have long-term access to the hall perhaps 1 or 2 days a week for a year, through payment of an annual fee.

**Brett Stevens**

The Burren Junction RSL and Sporting Club has gone into voluntary liquidation and we are concerned that the community has lost a valuable asset. Would the Council be able to facilitate a community centre, using the club building? The Burren Junction community has a lot of seniors and quite a large number of school based families and kids. A community centre could and would provide a venue and facility for a number of services. The RSL would consider gifting the asset to Council for this purpose.

**Auditors Presentation**

Jeff Shanks from Luka Group presented Council's audit report.

**12/2016/2 Audit Report**

**Resolved:**

That Council receive and note the Audit Report presented by Jeff Shanks from Luka Group.

**Moved:** Clr Murray  
**Seconded:** Clr Cameron

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason                       |
|------------------|----------|-------------------------|------------------------------|
| Clr Martinez     | 12.4.1   | Pecuniary               | Plant Hire                   |
| Clr Martinez     | 12.4.2   | Pecuniary               | Plant Hire                   |
| Clr Turnbull     | 12.4.1   | Pecuniary               | Relationship to Clr Martinez |
| Clr Turnbull     | 12.4.2   | Pecuniary               | Relationship to Clr Martinez |

**Confirmation of Minutes**

**12/2016/3 Minutes of Ordinary Council Meeting – 25<sup>th</sup> October 2016**

**Resolved:**

That the minutes of the Ordinary Council meeting held 25<sup>th</sup> October 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Murray  
**Seconded:** Clr Turnbull

**CARRIED**

**12/2016/4 Motions of which Notice has been given – Clr Murray**

**Resolved:**

Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.

**Moved:** Clr Murray  
**Seconded:** Clr Martinez

**CARRIED**

**12/2016/5 Council's Decision Action Report – October 2016**

**Resolved:**

That the Resolution Register for October 2016 be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Martinez

**CARRIED**

**12/2016/6 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 41-45 from the Local Government NSW be received and noted.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Turnbull**

**CARRIED**

**12/2016/7 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 16-39 to 16-43 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**        **Clr Cameron**  
**Seconded:**   **Clr Murray**

**CARRIED**

**12/2016/8 Monthly Calendar November – January 2016**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period November – January 2016.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Taylor**

**CARRIED**

**12/2016/9 Land Classification – Council Carpark Walgett – Lot 105 DP 878781**

**Recommendation:**

That Council resolve to classify Lot 105 DP 878481 in Walgett Shire as operational.

**Seconded:**   **Clr Martinez**  
**Moved:**        **Clr Murray**

**CARRIED**

**12/2016/10 December Council Meeting – Change of Date**

**Resolved:**

That the December Council meeting be held on Tuesday 13 December in Walgett.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**12/2016/11 Matters Generally for Brief Mention or Information only from the General Manager**

**Resolved:**

1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.

2. That the General Manager be authorised to engage Hugh Percy as a consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .

**Moved:** Cllr Taylor

**Seconded:** Cllr Walford

**An amendment was Moved Cllr Murray and Seconded Cllr Cameron**

1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.

2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .

On being put the amendment was carried and the amendment then became the motion.

On being put was carried.

**CARRIED**

**12/2016/12 Cash and Investment Report as at 31 October 2016**

**Resolved:**

That the Investment report as at 31 October 2016 be received and noted.

**Moved:** Cllr Cameron

**Seconded:** Cllr Murray

**CARRIED**

**12/2016/13 Monthly Outstanding Rates Report – October 2016**

**Resolved:**

The October 2016 outstanding rates report be received and noted.

**Moved:** Clr Martinez

**Seconded:** Clr Turnbull

**CARRIED**

**12/2016/14 Waive Temporary Licence Fee – Collarenebri Lions Club Park**

**Recommendation:**

1. That report be received and noted in regards to the Temporary Licence fee (\$150) for Collarenebri Lions Club Park (R230021), payable by Collarenebri Lions Club be waived for the coming 12 month period (4/12/16 - 4/12/17) and the cost be charged to Councils Section 356 Community Assistance budget allocation.
2. That Council approves the recommendation and Collarenebri Lions Club is advised in writing of the outcome.

**Moved:** Clr Martinez

**Seconded:** Clr Walford

**CARRIED**

**12/2016/15 Third Quarter Operational Plan 2016/2017**

**Resolved:**

That the content of the report be noted and accept the progress made on the 2016/2017 Operational Plan as at 30<sup>th</sup> September 2016.

**Moved:** Clr Turnbull

**Seconded:** Clr Cameron

**CARRIED**

**12/2016/16 Government Information Public Access Act (GIPA) – Annual report 2015-2016**

**Resolved:**

1. That Council receive and note GIPA Annual Report for 2015/2016.
2. Council adopt the attached GIPA Annual Report for 2015/2016.
3. The Information Commissioner be sent a link to Council's 2015/2016 Annual Report.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

**12/2016/17 Public Interest Disclosure – Annual Report 2015/2016**

**Resolved:**

1. That the Chief Financial Officers report be received and noted.
2. Council adopt the 2015/2016 Public Interest Disclosures Annual Report

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**12/2016/18 Walgett Shire Council - Annual Report 2015/2016**

**Resolved:**

1. That the Chief Financial Officers report be received and noted.
2. The NSW Office of Local Government be sent a link to Council's 2015/2016 Annual Report.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

**12/2016/19 2015-2016 Audited Financial Statements and Audit Report**

**Resolved:**

That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2015 to 30 June 2016.

**Moved:** Cllr Martinez

**Seconded:** Cllr Taylor

**CARRIED**

**12/2016/20 Quarterly budget review statement 2015/2016**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2016 as tabled.

**Moved:** Cllr Martinez

**Seconded:** Cllr Turnbull

**CARRIED**

**12/2016/21 Lightning Ridge Sporting Ground – Bar and Kitchen Facility Upgrade**

**Resolved:**

1. That Council allocate \$25,000 to the Lightning Ridge sporting ground bar and kitchen facility for the purpose of building maintenance and facility upgrades from the building and maintenance reserve.
2. That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in relation to Spider Brown Oval Facilities, Lightning Ridge Bore Baths , Walgett Shire Disability Inclusion Action Plan, Temporary Relocation- Youth Centre and Services – Lightning Ridge and Walgett Youth and Community Team Award.

**Moved: Cllr Walford**

**Seconded: Cllr Taylor**

**CARRIED**

*The meeting adjourned at 12.37pm for lunch*

*The meeting resumed at 1:45pm with those previously present again present excluding Councillor Turnbull.*

**12/2016/22 Amendment of the Walgett Local Environmental Plan 2013 (Planning Proposal)**

**Resolved:**

That Walgett Shire Council resolve to submit the Planning Proposal (WSC TRIM record 15/115/0001) to the Department of Planning and Environment for a Gateway determination.

**Moved: Cllr Murray**

**Seconded: Cllr Martinez**

**PLANNING DIVISION**

**For**

Murray  
Cameron  
Walford  
Taylor  
Woodcock  
Martinez

**Against**

Nil

**Absent**

Smith  
Keir  
Turnbull

**CARRIED**



**12/2016/23 Fire Damaged Dwelling, 73 Peel St, Walgett (Emergency Order- Non-Compliance)**

**Resolved:**

1. Note the order 2 under section 121B of the Environmental Planning and Assessment Act 1979 issued by Walgett Shire Council on 3 August 2016 to the landowners requiring the demolition of the dwelling, remediation of the land and disconnection of services on lot B, DP 440817, at 73 Peel Street, Walgett.
2. Engage Council's Solicitor to review the Emergency Order & Compliance Cost Notice and commence recovery costs associated with the compliance cost notice, in accordance with Section 121CA of the Environmental Planning and Assessment Act 1979.
3. Establish a new budget expenditure line item for \$40,000 titled "Demolition – 73 Peel Street".
4. Authorise the General Manager to arrange for the demolition of the dwelling, remediation of the land and disconnection of services on lot B, DP 440817, at 73 Peel Street, Walgett by a suitably experienced and insured party.

**Moved:** Cllr Martinez

**Seconded:** Cllr Walford

**CARRIED**

**12/2016/24 CBD Upgrade Works**

**Resolved:**

1. Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.
2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.
3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.
4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:
  - Advertising the strategy in the Walgett Spectator.
  - Making the strategy available as a pdf file via Council's web site.
5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.

**Moved:** Cllr Walford

**Seconded:** Cllr Murray

**CARRIED**

**12/2016/25 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

Receive and note the report by the Director of Environmental Services on the following matters; Update on Walgett Pound and Animal issues, Dog Attacks (since 8 August 2016), 50% discounted registration fee for desexed animals sold by an eligible pound or shelter, Temporary Ranger, Development & Building Advice sessions, Voluntary Surrender Scheme – Opal Fields south west of Lightning Ridge, Draft Planning Proposal for the Rural Residential Strategy, Grant Funding and Development of Council's Awning Policy.

**Moved:** Clr Walford

**Seconded:** Clr Taylor

**CARRIED**

*Clr Martinez left the Meeting room at 2:27pm.*

**12/2016/26 Monthly Progress report from Acting Director Engineering Technical Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for October 2016.

**Moved:** Clr Murray

**Seconded:** Clr Cameron

**CARRIED**

**12/2016/27 Monthly RMCC works Report from Acting Director Engineering/Technical Services – October 2016**

**Resolved:**

That Council receive and note the monthly RMCC works report for October 2016.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

**12/2016/28 Monthly Maintenance Grading Report from Director Technical/Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for October 2016.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

*Clr Martinez returned to the meeting at 2:36pm*

## QUESTIONS FOR THE MEETING

### **Councillor Walford and Taylor**

1. Can the ADETS present a report to the December meeting to allow discussion on;
  - a. Sealing the bore baths road in Lightning Ridge
  - b. Re-allocation of funds from the proposed Pandora Road project to Lorne Road.

### **Councillor Cameron**

1. Has Council considered doing or done a cost/benefit analysis on installing solar panels on the Walgett Shire Council Buildings? If not could we? Reasoning – potential cost saving long term
2. How many traffic counters does Council own and how often are they deployed on regional & local roads?

### **Councillor Murray**

1. Fencing around the tips at Rowena, Carinda, Burren Junction and Come-By-Chance under the Drought Relief Scheme – What's happening?

**Response:** The Director of Environmental Services advised that Council is re-tendering the project to meet the guidelines of the grant.

### **Councillor Martinez**

1. Can the funds from the 15/16 financial year of \$290,000 for maintenance grading works be depicted in each zone so that 15/16 fund can be differentiated from 16/17 allocated funds?

### **Councillor Taylor**

1. Lions Park Lightning Ridge sails were ordered for the children's playground. Are they still available and can they be erected?
2. 10 year plan – When do we initiate new changes and add-ons to this plan?
3. Carinda – Has Council checked on the 3 important issues?
  - a. Mrs Regan's driveway – which is in need of drainage
  - b. Sealing of Wilkinson Street
  - c. Graveling of 4km Billybingbone Rd
4. Mowing of areas near the race course Lightning Ridge?

### **Councillor Walford**

1. Can the potholes on George Sands way be repaired?

### **Councillor Woodcock**

1. Could Council inquire with the mineral rec. about the fees collected for mining roads or whatever department collects the fees?
2. Plant committee – when?
3. Street sweeper - update?

### **Close of Meeting**

The meeting closed at 3:00pm

To be confirmed at the meeting of Council to be held on 13 December 2016.

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Mayor

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General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES - Nil

### 8.1 Minutes of the Local Area Traffic Committee held 8<sup>th</sup> December 2016

| Minutes of the Local Area Traffic Committee– 8 December 2016                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 8 December 2016, having been circulated be received and noted and endorse the recommendation there within.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 8 December 2016

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC  
COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON  
THURSDAY 8<sup>th</sup> DECEMBER 2016 AT 10:00 AM**

**PRESENT**

|                  |                                                          |
|------------------|----------------------------------------------------------|
| Don Ramsland     | (General Manager Walgett Shire Council)                  |
| David Vant       | (Road Safety & Traffic, Western Region, RMS NSW)         |
| Nathan Skelly    | (Director Engineering Services- Walgett Shire Council)   |
| Snr Con. Lockett | (NSW Police)                                             |
| Ian Woodcock     | (Mayor – Walgett Shire Council)                          |
| Manuel Martinez  | (Councillor- Walgett Shire Council)                      |
| Donna Ruttley    | (CSO Urban Infrastructure Services)                      |
| Ali Colless      | (Administrative Service Officer – Walgett Shire Council) |

**1. APOLOGIES**

**Apologies – 8<sup>th</sup> December 2016**

**Recommendation:**

Apologies received from the following to be accepted:

Snr Con. Gavin Partridge (NSW Police)

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 13<sup>th</sup> October 2016**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 13<sup>th</sup> October 2016, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES**

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

**4.1 Line Markings - Agate Street Lightning Ridge**

**ACTION:**

1. The new line markings are wrong at the cross section, they need to be repainted.

**RECOMMENDATION:**

2. Director Engineering Services to follow up

**4.2 Parking Bays - Lightning Ridge Main Street**

**ACTION:**

1. The parking bay lines need to be repainted on Morilla Street between Opal and Brilliant Street

**RECOMMENDATION:**

2. Director Engineering Services to follow up

**5. INCOMING CORRESPONDENCE**

**5.1 Truck Exhaust Braking in Walgett**

Council have had a lot of complaints about the trucks using exhaust brakes and dropping dust through the town centre.

**ACTION:**

1. Possibility to have signs erected on each entrance to Walgett - "Dust Drop Zone" and "Minimise Exhaust Braking".

**RECOMMENDATION:**

2. David to email Nathan to permit "Minimise Exhaust Braking" sign with a design, Council to erect sign once received. There is no stand pad to permit a "Drop Dust Sign".

**5.2 Pick Up & drop off zone at Walgett Primary School**

**ACTION:**

1. Letter from Walgett Community Collage P&C dated 29/11/2016

**RECOMMENDATION:**

2. David Vant to organise as Safety Around Schools meeting with the school, including Lightning Ridge to investigate and create a design for the schools.

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES**

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

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**ACTION:**

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**RECOMMENDATION:**

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**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES**

**6. GENERAL BUSINESS**

**6.1 Log Books for Council Heavy Vehicles**

**ACTION:**

1. Can the Police and the RMS confirm the rules for Councils Heavy Vehicles Log Books? There is some confusion with what the Police say and what is written on the RMS website.

**RECOMMENDATION:**

2. Clarified with Constable Chris Lockett that Council does not need to carry log book according to Heavy Vehicle National Law – Council timesheets satisfy requirements.

**6.2 Gwydir Highway**

**ACTION:**

1. Can Council please update the Police on the status on repairs to the Gwydir Highway near Schmalkuche Road

**RECOMMENDATION:**

2. Funding was only recently confirmed, it should be completed by the end of the financial year. Culverts will be replaced before Christmas and major works will start in the New Year.

**6.3 Signage Collarenebri**

**ACTION:**

1. Police have advised that there is no signage at the intersection of Walgett Street & Barwon Street in Collarenebri.

**RECOMMENDATION:**

2. Three way intersection – needs a giveaway sign.
3. Nathan to investigate and install appropriate signage
4. Reinforce with a holding line.

**6.4 Merrywinebone Road**

**ACTION:**

1. Can Council please update the Police on the status on repairs to Merrywinebone Road, Collarenebri to Burren Junction

**RECOMMENDATION:**

2. Starting next week with heavy patching



**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES**

**6.5 Wilson & Herbert Street Intersection Collarenebri**

Problems with Caravans trying to get to Lightning Ridge on the unsealed route in the wet weather.

**ACTION:**

1. Needs some signs to show that it is an unsealed road and direct them on the sealed road.

**RECOMMENDATION:**

2. Nathan to look into "Dry Weather Road Only" signs.

**6.6 Merrywinebone Road**

**ACTION:**

1. Investigation into the trees along the side of the road needs to be done. Drivers are having trouble with blind spots.

**RECOMMENDATION:**

2. Nathan to investigate Environmental Considerations.

**6.7 Car Accidents in the Shire**

**ACTION:**

1. Council would like to receive information on any car accidents in the local Shire.

**RECOMMENDATION:**

2. Council to get in contact with Lisa Jones at the Police Station to discuss the matter.

**6.8 Rowena Sign**

Possibility of getting a sign to Rowena on the Highway to bring travellers into the town.

**ACTION:**

1. Cllr Kelly Smith to email David Vant with details on the town, what is has, when it's available.

**RECOMMENDATION:**

2. Once it goes through RMS it will need a support letter from Council.

**6.9 T-Section Burren Junction**

There is a problem with people ignoring the giveaway sign at the T-Section on the Collarenebri Burren Road.

**ACTION:**

1. Investigate into a Symbolic Advance Warning sign

**RECOMMENDATION:**

- 2.

**5. CLOSE OF MEETING – 10:55am**

**6. CONFIRMATION OF NEXT MEETING – Thursday 9<sup>th</sup> February 2016**

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES**

| <b>WALGETT LOCAL AREA TRAFFIC COMMITTEE</b>              |                                               |                                     |                 |                       |                                                                                                                                         |
|----------------------------------------------------------|-----------------------------------------------|-------------------------------------|-----------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Actions carried forward from the previous minutes</b> |                                               |                                     |                 |                       |                                                                                                                                         |
| <b>Last Meeting Date: 13 October 2016</b>                |                                               |                                     |                 |                       |                                                                                                                                         |
| <b>Action No.</b>                                        | <b>Actions</b>                                | <b>Responsible Person</b>           | <b>Due Date</b> | <b>Completed Date</b> | <b>Notes / Comments</b>                                                                                                                 |
| 4.1                                                      | Line Markings Agate Street<br>Lightning Ridge | Director<br>Engineering<br>Services |                 | In Progress           | The ling markings are wrong, they follow the old line marking, need to be repainted.<br>Nathan to organise with Nick to get these done. |
| 4.2                                                      | Parking Bays Lightning Ridge<br>Main Street   | Director<br>Engineering<br>Services |                 | In Progress           | The lines need to be repainted on Morilla Street between Opal and Brilliant Street.<br>Nathan to organise with Nick to get these done.  |

**9. MAYORAL MINUTES- Nil**

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN -Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT – NOVEMBER 2016

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for December 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

**RESOLUTION ACTION LIST**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Department</b>       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment. |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>2.11.16 In progress of finding class action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 26.08.15    | 11/2014/35 | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                     | General Manager         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                               | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 10.02.15 | 1/2015/26 | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                           | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.<br>- grant offers made 26.4.16 |  |
| 24.03.15 | 2/2015/4  | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.                                                                                                                                            |  |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Engineering/Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                               |  |
| 22.09.15 | 8/2015/33 | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                 | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.<br>19.7.16 CFO to review arrangement                                                                                                                                                                                                             |  |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                 | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility                                                                                                                                                                                                                                                                                                                                  |  |
| 24.04.16 | 28/2016/3 | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                                                                                                                                                                                                  | Director Environmental Services         | Council's Town Planner is currently preparing a 'housekeeping' Planning Proposal which will incorporate the rezoning.                                                                                                                                                                                                                                                                                         |  |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the                                                                                                                                                                                                                                        | Director Environmental Services         | GHD and Council's Town Planner are currently preparing a draft Planning Proposal, which is expected to be completed by 30 June.<br>21.10.2016 Draft planning proposal received.                                                                                                                                                                                                                               |  |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                |                                                                                                                                                                                 |  |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |                                                                                                                                                                                 |  |
| 31.05.16 | 4/2016/29  | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir                                                                                                                                                                        | Director Environmental Services                |                                                                                                                                                                                 |  |
| 28.06.16 | 2/2016/6   | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.                                                                                                                                                                                                                                                                                                                                                                                                                | Acting Director Engineering/Technical Services | 20.10.16 Quotes for feasibility Study will be called for at the end of October<br>2.11.16 Quotes have been called for                                                           |  |
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                            | General Manager                                | 14.7.16 EOI called                                                                                                                                                              |  |
| 28.06.16 | 23/2016/6  | 1. Note the grant applications and quotes from Diane Kelly.<br>2. Reimburse \$3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.<br>Moved: Clr Keir<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                            | Director of Environmental Services             | 2.11.16 Request for extension received 21.10.2016                                                                                                                               |  |
| 26.07.16 | 4/2016/8   | That the Mayor and General Manager investigate the proposed formation and operation of the Lightning Ridge Reserve Trust Management Committee.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                                |                                                                                                                                                                                 |  |
| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced. | General Manager                                |                                                                                                                                                                                 |  |
| 26.07.16 | 22/2016/8  | a) That Council receive the Chief Financial Officers report.<br>b) The Chief Financial Officer arrange for valuations of the three (3) properties:<br>46 Euroka Street Walgett<br>32 Namoi Street Walgett<br>45 Pitt Street Walgett;<br>c) Council engage a local auctioneer and proceed to auction all three (3) properties.<br>d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.                                                          | Chief Financial Officer                        | 20.10.16 Awaiting valuator report from local valuer                                                                                                                             |  |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                   | Director of Environmental Services             | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016. |  |
| 27.09.16 | 10/2016/20 | 1. That a budget adjustment of \$2,823 increasing the budget from \$17,086 to \$19,909 be approved.<br>2. That the applications for a donation received from eligible not-for-profit organisations as per the attached list be approved and the rebates on annual service charges as detailed therein be granted and any interest raised because of the lateness of the report be written off.<br>3. Three properties be reviewed for eligibility:<br>- 14 Shaw St Walgett – Trustee of Diocese Armidale                                                                                                                | Chief Financial Officer                        | 20.10.16 September QBR for adoption November 16 Council Meeting                                                                                                                 |  |



**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                                                                                         |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------|--|
|          |            | - 47 Namoi St Walgett – Australian Indigenous Ministries<br>- 35 Sutherland St Walgett – Australian Indigenous Ministries                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |                                                                                                         |  |
| 27.09.16 | 10/2016/23 | 1. That Council note the letter from the Keith Whiteman dated 22 August 2016 and quote from Matthew Wilson dated 16 August 2016.<br>2. That Council Reimburse \$5,000 to Keith Whiteman upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 January 2017.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                 | 20.10.16 Nil reimbursement                                                                              |  |
| 27.09.16 | 10/2016/32 | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                         |                                                                                                         |  |
| 25.10.16 | 11/2016/11 | 1. The Mayor and the following Councillors be members of the 2017 Australia Day Awards Judging panel Clr Taylor and Clr Smith.<br>2. The Mayor be the chairperson of the Judging panel.<br>3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                         |                                                                                                         |  |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Chief Financial Officer                 | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program. |  |
| 25.10.16 | 11/2016/22 | 1. Note the letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning.<br>2. Note the letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel.<br>3. Select new nominees for the Western Region Joint Regional Planning panel in line with published guidelines.                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Environmental Services         | 2.11.16 Jessica McDonald, Matt Clarkson & Andrew Wilson Nominated. Letter to JRPP to confirm this.      |  |
| 25.10.16 | 11/2016/31 | 1. Demolish the awning as a matter of priority. Council should engage a suitably qualified person to demolish the awning and a structural engineer for specification on the façade remediation works at 9 Wilson Street and follow the appropriate legal process of charging the works to the land.<br>2. Fine the property owner for not complying with an Order 27 from the Local Government Act being failure to remove an object or matter from a public place or prevent any object or matter being deposited there.<br>3. That Council give the owners the option to remediate the awning where works are to occur quickly. Where the owners fail to remediate the awning within a suitable timeframe, Council is to carry out remediation works to the awning and charge the costs back to the owner. | Director Engineering/Technical Services | 16.11.16 temporary propping carried out by Council                                                      |  |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.<br>Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering/Technical Services |                                                                                                         |  |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                                                                                                                                                                                                                | General Manager                         |                                                                                                         |  |
| 22.11.16 | 12/2016/21 | 1. That Council allocate \$25,000 to the Lightning Ridge sporting ground bar and kitchen facility for the purpose of building maintenance and facility upgrades from the building and maintenance reserve.<br>2. That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in relation to Spider Brown Oval Facilities, Lightning Ridge Bore Baths , Walgett Shire Disability Inclusion Action Plan, Temporary Relocation- Youth Centre and Services –Lightning Ridge and Walgett Youth and Community Team Award.                                                                                                                                                                                                                                                    | Chief Financial Officer                 |                                                                                                         |  |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                    |  |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--|--|
|          |            | Moved: Clr Walford<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                    |  |  |
| 22.11.16 | 12/2016/23 | <p>1. Note the order 2 under section 121B of the Environmental Planning and Assessment Act 1979 issued by Walgett Shire Council on 3 August 2016 to the landowners requiring the demolition of the dwelling, remediation of the land and disconnection of services on lot B, DP 440817, at 73 Peel Street, Walgett.</p> <p>2. Engage Council's Solicitor to review the Emergency Order &amp; Compliance Cost Notice and commence recovery costs associated with the compliance cost notice, in accordance with Section 121CA of the Environmental Planning and Assessment Act 1979.</p> <p>3. Establish a new budget expenditure line item for \$40,000 titled "Demolition – 73 Peel Street".</p> <p>4. Authorise the General Manager to arrange for the demolition of the dwelling, remediation of the land and disconnection of services on lot B, DP 440817, at 73 Peel Street, Walgett by a suitably experienced and insured party.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Walford</p> | Director of Environmental Services |  |  |
| 22.11.16 | 12/2016/24 | <p>1. Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p> <p>4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:</p> <ul style="list-style-type: none"> <li>- Advertising the strategy in the Walgett Spectator.</li> <li>- Making the strategy available as a pdf file via Council's web site.</li> </ul> <p>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Murray</p>                                                                        | Director of Environmental Services |  |  |

**COUNCILLOR QUESTIONS FOR NEXT MEETING**

| <b>Department</b> | <b>Date</b> | <b>QUESTIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Updates</b>                                                                                          | <b>Completion date</b> |
|-------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|------------------------|
| General Manager   | 27.09.16    | <p>Clr Taylor:<br/>Road improvements between tourist icons within the Shire. This road improvement would enhance the travel of essential service vehicles e.g. Police, Fire, Ambulance, tourists and folk who live along this road network. Council should be able to undertake this task by going for a grant and council should go for this grant as a matter of urgency or by levy of \$10 per lease.</p>                                                                                                                                                                                                                       | 16.11.16 The future director of Engineering will report to council in the new year with cost estimates. |                        |
|                   | 27.09.16    | <p>Clr Martinez:<br/>Contractor list reviewed twice yearly. Requested that the process for Expression of Interest for Contractors be reviewed and General Manager matter reviewed in conjunction</p>                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                         |                        |
|                   | 27.09.16    | <p>Clr Murray:<br/>Council letter to SES. David Monk or higher.<br/>That a letter be sent to the SES (high up the food chain) i.e. potential flood in this area and the possible use of helicopters for stock retrieval and or stock inspection. In the 2012 flood farms wanted to use the SES chopper for stock inspection, but needed to have a 2 day induction course to ride in the helicopter. These farmers had to use the pilots to check their stock, and through no experience looked at the wrong stock and wrong paddocks. Also need to embed a local to direct the choppers delivering supplies to the properties.</p> | The General Manager will draft an appropriate letter to Macquarie SES                                   |                        |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|                                 |          |                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|---------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                 | 27.09.16 | Clr Cameron:<br>Can Council follow up with the NSW Ambulance Service regarding the possibility of the provision of aero medical response or retrieval (helicopter) services during times when black soil roads are closed or impassable during wet weather? |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|                                 | 27.09.16 | Clr Woodcock:<br>That the use of microphones at meetings be re-introduced if they are still operational.                                                                                                                                                    | 16.11.16 the acting GM has commenced a process of instigating a recording system and a report will be presented to a future meeting                                                                                                                                                                                                                                                                                                                                 |  |
|                                 | 22.11.16 | Councillor Woodcock<br>1. Could Council inquire with the mineral rec. about the fees collected for mining roads or whatever department collects the fees?                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Chief Financial Officer         | 31.05.16 | Clr Taylor<br>Can Council's Regulatory Officer ensure insurance checks are carried out on market day in Lightning Ridge?                                                                                                                                    | CFO arranging EOI for management of markets. EOI closes 18 <sup>th</sup> January 17. It will be a condition of market management that organisations ensure all stallholders have public liability insurance.                                                                                                                                                                                                                                                        |  |
|                                 | 23.08.16 | Q2. What is the progress with the Collarenebri Bank House/Agency?<br>Response: The Chief Financial Officer to investigate and report accordingly.                                                                                                           | 20.10.16 EOI commenced ready for distribution in January 2017.                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|                                 | 23.08.16 | Q1.Can Council review the water rating system?<br>Response: The Chief Financial Officer to investigate and report accordingly.                                                                                                                              | 20.10.16 To be reviewed for 2017/2018 pricing policy in April 2017.                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|                                 | 23.08.16 | Q2. What is the progress on the solar power proposal?<br>Response: The Chief Financial Officer to investigate and report accordingly.                                                                                                                       | 20.10.16 Awaiting report from solar power company. Company is collating data from Administration Centre readings.                                                                                                                                                                                                                                                                                                                                                   |  |
|                                 | 27.09.16 | Clr Martinez:<br>Can Council fund the supply of notice boards throughout the Shire?                                                                                                                                                                         | 20.10.16 CFO Investigating. Seeking quotations                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|                                 | 25.10.16 | Clr Taylor<br>Can council repair the problems causing the overflow of water into the car park of the Lightning Ridge bore baths?                                                                                                                            | The Chief Financial Officer advised that the site has been inspected and a plan of attack is being established to address the drainage and structural issues of the building. Building inspector to draw up scope of works to allow EOI.                                                                                                                                                                                                                            |  |
|                                 | 25.10.16 | Clr Taylor<br>Can Council install a power point at the BBQ area in Lions Park in Lightning Ridge?                                                                                                                                                           | 19.7.16 CFO to meet with Clr Taylor on site for location of power points.<br>20.10.16 Meeting scheduled – 24/10/16<br>2.11.16 CFO met with Cr Taylor – CFO obtaining costing for purchase of much needed equipment 2.11.16 CFO investigating equipment purchase and arranging for power points to be installed. \$25,000 vote approved November 16 and scope of works to be finalised and work to be completed by end of February 2017 in time for Easter Festival. |  |
|                                 | 22.11.16 | Councillor Cameron<br>1. Has Council considered doing or done a cost/benefit analysis on installing solar panels on the Walgett Shire Council Buildings? If not could we? Reasoning – potential cost saving long term                                       | CFO has requested the solar representative to provide a report on the possibility of other Council buildings to be connected to solar. CFO to report to February 17 Council meeting on solar options.                                                                                                                                                                                                                                                               |  |
| Director Environmental Services | 22.11.16 | Councillor Taylor<br>10 year plan – When do we initiate new changes and add-ons to this plan?                                                                                                                                                               | This will be part of the IPR process commencing in the new year.                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|                                 | 28.07.15 | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western                | 18.8.15 revision of subdivision plan and costing in progress<br>26.4.16- Report to April Meeting<br>Crown Lands advised February 2016 that a private treaty for the sale of the land is unlikely given the declining population of Lightning Ridge.<br>The recently released Crown Land Management Bill 2016 may provide the opportunity to revisit the proposal, as it generally signals that Crown land needed for urban uses should be sold.                     |  |
|                                 | 28.07.15 | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential | 18.8.15 research of previous reports in progress<br>26.4.16- Report to April Meeting<br>Research has been completed and Planning Proposal in drafting stage                                                                                                                                                                                                                                                                                                         |  |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|                                         |          |                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |
|-----------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|                                         |          | subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                                                                                                                                          | 21.10.2016 Draft planning proposal received.<br>15.11.2016 Proposal rejected for amendments. Note: this proposal cannot be submitted prior to gazettal of the 'housekeeping' LEP which is currently being assessed by the Department of Planning & Environment. \$30,000 allocated in 16/17 budget for anticipated costs to assess environmental impacts on both candidate areas.                                                                                                                                                                                                                               |          |
|                                         | 31.05.16 | Clr Greenaway<br>Can Council inform Peter Harrison of possible approval requirements to reopen the silo at Rowena?<br>Response<br>The Director of Environmental Services will investigate and take appropriate action.                                                        | Notified that no development consent required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Complete |
|                                         | 22.11.16 | Councillor Murray<br>1. Fencing around the tips at Rowena, Carinda, Burren Junction and Come-By-Chance under the Drought Relief Scheme – What's happening?                                                                                                                    | Response: The Director of Environmental Services advised that Council is re-tendering the project to meet the guidelines of the grant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
| Director Engineering/Technical Services | 28.4.15  | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                  | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather and scared tree issues.<br>26.5.16 Being delayed LALC issues<br>20.10.16 Land matter still unresolved |          |
|                                         | 28.07.15 | Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?                                                                                                                                      | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |
|                                         | 25.08.15 | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?                                                                                                                                             | 14.10.2015 Action is in progress<br>20.10.16 Action in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |
|                                         | 31.05.16 | Clr Woodcock<br>Can Council investigate install irrigation for the trees in Lightning Ridge?                                                                                                                                                                                  | 20.10.16 Ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |
|                                         | 28.06.16 | Can Council inspect Pandora Street and the corner of Potch and Pandora Street with regards to drainage?<br>Clr Woodcock                                                                                                                                                       | 20.10.16 Planned for November                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |
|                                         | 26.07.16 | Clr Martinez<br>Can Council change the 'closed during cleaning times' sign at bore baths in Lightning Ridge because tourist are driving away when they see the word 'closed'?                                                                                                 | 20.10.16 In process                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |
|                                         | 23.08.16 | Q1.What is the progress on the submission for the Grawin Bridge at Collarenebri to be renamed the 'J.H. Tomkins Bridge'?<br>Response: The Acting Director Engineering/Technical Services to investigate and report accordingly.                                               | 20.10.16 Letter has been sent to RMS – waiting on response                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |
|                                         | 23.08.16 | Q1.Can Council provide an update on the rectification works for the Walgett levee bank?<br>Response: The Acting Director Engineering/Technical Services advised that the company is committed to rectifying the problem areas and has held off due to the recent wet weather. | 20.10.16 Ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |
|                                         | 23.08.16 | Q1. Can a sign be placed in Cumborah advising where the local toilets are located?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                | 20.10.16 Sign has been ordered                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|          |                                                                                                                                                                                                                                                             |                                                                                                                                            |  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|
| 23.08.16 | Q2. Can Council arrange for the road team to return to the Lightning Ridge Bowling Club to complete the top sheeting of the carpark?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.            | 20.10.16 Pot Holes filled in<br>2.11.16 Hot sheeting quote has been sent to the Bowling Club, Council is waiting on a response.            |  |
| 27.09.16 | Clr Smith:<br>Drainage of streets in Collarenebri and Rowena.                                                                                                                                                                                               | 20.10.16 Council used additional pump to dispose rain water in Rowena                                                                      |  |
| 27.09.16 | Clr Smith:<br>No L/Ridge sign or kms on Gwydir Hwy cnr of Herbert & Wilson St.                                                                                                                                                                              | 20.10.16 In Progress                                                                                                                       |  |
| 27.09.16 | Clr Smith:<br>Merrywinebone Road (RR329) in state of disrepair (Dangerous).                                                                                                                                                                                 | 20.10.16 Temporary repair work was carried out last week.<br>2.11.16 More work has been done, we will be heavy patching soon.              |  |
| 27.09.16 | Clr Smith:<br>Remove young trees in table drains on road (RR329).                                                                                                                                                                                           | 20.10.16 Council is seeking quotes                                                                                                         |  |
| 27.09.16 | Clr Martinez:<br>Can Council arrange a cost estimate for the maintenance of roads in the opal fields based on two grades a year for each road?                                                                                                              | 20.10.16 In Progress                                                                                                                       |  |
| 27.09.16 | Clr Cameron:<br>KC - add flooding issues @ Rowena tip to waste problems of the village                                                                                                                                                                      |                                                                                                                                            |  |
| 25.10.16 | Clr Turnbull<br>RR426 (Shermans Way and Ridge Road) SR55, SR51, SR102 roads have been graded but are unsatisfactory. Need to be regraded and formed up.                                                                                                     | 2.11.16 Council is working on getting all the roads fixed after the recent flood damage for harvest and after harvest they will be redone. |  |
| 25.10.16 | Clr Turnbull<br>Can a couple of bins be put at the vacant block, corner of Onyx Street, Morilla Street and Three Mile Road?                                                                                                                                 | Staff has been instructed to come up with report regarding feasibility of placing bins on these locations. Expected date 08/11/16          |  |
| 22.11.16 | Councillor Walford and Taylor<br>1. Can the ADETS present a report to the December meeting to allow discussion on;<br>a. Sealing the bore baths road in Lightning Ridge<br>b. Re-allocation of funds from the proposed Pandora Road project to Lorne Road.  |                                                                                                                                            |  |
| 22.11.16 | Councillor Cameron<br>How many traffic counters does Council own and how often are they deployed on regional & local roads?                                                                                                                                 |                                                                                                                                            |  |
| 22.11.16 | Councillor Martinez<br>1. Can the funds from the 15/16 financial year of \$290,000 for maintenance grading works be depicted in each zone so that 15/16 fund can be differentiated from 16/17 allocated funds?                                              |                                                                                                                                            |  |
| 22.11.16 | Councillor Taylor<br>1. Lions Park Lightning Ridge sails were ordered for the children's playground. Are they still available and can they be erected?                                                                                                      |                                                                                                                                            |  |
| 22.11.16 | Clr Taylor<br>Carinda – Has Council checked on the 3 important issues?<br>Mrs Regan's driveway – which is in need of drainage<br>Sealing of Wilkinson Street<br>gravelling of 4km Billybingbone Rd<br>Mowing of areas near the race course Lightning Ridge? |                                                                                                                                            |  |
| 22.11.16 | Councillor Walford<br>1. Can the potholes on George Sands way be repaired?                                                                                                                                                                                  |                                                                                                                                            |  |
| 22.11.16 | Clr Woodcock<br>Plant committee – when?                                                                                                                                                                                                                     |                                                                                                                                            |  |
| 22.11.16 | Clr Woodcock<br>Street sweeper - update?                                                                                                                                                                                                                    |                                                                                                                                            |  |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Copies of weekly circulars numbers 46-48 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 46

Item 4: Biosecurity Regulation consultation

Item 7: National local Roads and Transport Congress Outcomes

#### Issue 47

Item 8: Proposed Biosecurity Regulations for comment

Item 9: Container Deposit Scheme – Tender Process Open

Item 10: review of SEPP 44 – Koala Habitat Protection

Item 11: Container Deposit Scheme and Extenuating Circumstances

#### Issue 48

Item 4: LGNSW's 2016-2017 Remuneration Survey

Item 5: Report from Review of NSW Public Health act 2010

Item 11: Last Chance to nominate for the young achiever award

Item 13: Rate Pegging Limit for 17/18

Item 14: Code of Meeting Practice

Item 15: Financial Controllers

Item 16: Statutory Review of the work health and safety act 2011

Item 17: Consultation guidelines for major projects

Item 18: Road freight network connectivity sub-committee and survey

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

### **Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Council has notified IPART of a pending application to raise general rates in 2017/18 above the 1.5% rate pegging limit. This advice had to be lodged by 9 December 2016.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 46-48 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Copies of circular received Circular No 16-44 - 16-47 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 16-47 Update of Parking Area Agreement Guidelines and release of fact sheets on free parking area and strata/community parking area agreements
- 16-46 Development of a Model Code of Meeting Practice for Local Councils in NSW
- 16-45 NSW Government response to the Independent Review of Swimming Pool Regulation
- 16-44 Election Timing and Cycle of Council Elections

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil



**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                   |
|-------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b> |
|-------------------------------------------------------------------|

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| <p><b>Recommendation:</b></p> |
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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>That the information contained in the following Departmental circulars No 16-44 to 16-47 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> |
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| <p><b>Moved:</b></p> |
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| <p><b>Seconded:</b></p> |
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**Attachments:**

Circular 16-44

Circular 16-45

Circular 16-46

Circular 16-47

Office of  
Local Government

## Circular to Councils

|                             |                                                                     |
|-----------------------------|---------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16 - 44/ 18 November 2016 / A523093                     |
| <b>Previous Circular</b>    | 16-26 Voting at the Upcoming Council Elections on 10 September 2016 |
| <b>Who should read this</b> | Councillors / General Managers / All Council staff                  |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100                              |
| <b>Action required</b>      | Information / Council to Implement                                  |

## Election Timing and Cycle of Council Elections

## What's new or changing

- The NSW Government is seeking to clarify the timing of electoral cycles given the 'pending' status of a number of merger proposals as a consequence of legal action taken by councils covered by these proposals. The information provided in this circular is based on advice received from the NSW Electoral Commissioner.

## What this will mean for your council

- Councils that held elections on 10 September 2016 were elected for a four year term and will hold elections again in 2020.
- Already established merged councils will hold elections on 9 September 2017 for a three year term, and will hold elections again in 2020.
- Under the *Local Government Act 1993* (the Act) any council subject to a pending merger proposal that has not been merged by 10 April 2017 will need to have an election date set (likely to be 9 September 2017) and the election conducted. The election will only be conducted if the merger does not proceed prior to the election date. If the election is conducted this will have no bearing on the status of the merger proposal.
- The NSW Electoral Commissioner has advised that:
  - For any council created after the end of November 2016, the earliest an election may be held is **March 2018**;
  - For any council created after 1 August 2017, an election date will need to be set that does not interfere with the conduct of the 2019 NSW state election. The earliest date this can occur is **September 2019**. To reduce the potential for voter confusion and additional cost it may be preferable to combine these elections with the next ordinary local government elections in **September 2020**.

## Key points

- The Act provides that the NSW Electoral Commission is to conduct the first elections for new councils following amalgamations. The Electoral Commission requires sufficient time to make the necessary arrangements for council elections following any mergers.

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Local Government

## Circular to Councils

|                             |                                                                                          |
|-----------------------------|------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-45 / 24 November 2016 / A524268                                           |
| <b>Previous Circular</b>    | 12-40, 13-53, 14-07, 15-27, 15-33, 16-05, 16-12, 16-37                                   |
| <b>Who should read this</b> | Councillors / General Managers / Staff responsible for swimming pool inspection programs |
| <b>Contact</b>              | Policy Team - 02 4428 4100 or <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                              |

## NSW Government response to the *Independent Review of Swimming Pool Regulation*

### What's new or changing

- The NSW Government has released the Final Report of Mr Michael Lambert's *Independent Review of Swimming Pool Regulation*, along with its response.

### What this will mean for your council

- An amendment to the *Swimming Pools Regulation 2008* will be made, which will maintain the fee cap of \$150 for an initial swimming pool inspection but allow councils to charge pool owners up to \$100 for each subsequent inspection, if and as required, until a certificate of compliance is issued.
- New guidance material will be developed to assist council certifiers with their legislative and regulatory responsibilities.
- An increased public education campaign will be delivered in partnership with the Royal Life Saving Society, focussing on active adult supervision and promoting the concept of a 'designated supervisor'.

### Key points

- Councils will be able to charge pool owners up to \$100 for the third and any subsequent inspections required until a certificate of compliance is issued.
- Councils are encouraged to actively promote swimming pool safety awareness within their local government areas.
- The response reinforces the Government's long-held position that responsible adult supervision of young children in and around backyard pools at all times is the first line of defence against drownings and near drownings.

### Where to go for further information

- The Final Report, the Government response and supporting documentation is available from the Office of Local Government's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

**Tim Hurst**  
Acting Chief Executive

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## Circular to Councils

|                             |                                                                     |
|-----------------------------|---------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-46 / 28 November 2016 / A515616                      |
| <b>Previous Circular</b>    | 16/30 Local Government Amendment (Governance and Planning) Act 2016 |
| <b>Who should read this</b> | Mayors / Councillors / General Managers / Council governance staff  |
| <b>Contact</b>              | Council Governance Team - 02 4428 4100                              |
| <b>Action required</b>      | Response to OLG                                                     |

## Development of a Model Code of Meeting Practice for Local Councils in NSW

### What's new or changing

- The recent amendments to the *Local Government Act 1993* (the Act) provide for a model code of meeting practice (model meeting code) to be prescribed by regulation.
- Work on developing the model meeting code has now commenced. The code will contain both mandatory and non-mandatory provisions. Once the model meeting code is finalised, and prescribed by regulation, councils will be required to adopt a code of meeting practice that incorporates its mandatory provisions. Councils' codes of meeting practice must not contain provisions that are inconsistent with the mandatory provisions of the model meeting code.
- It is anticipated that the mandatory provisions of the model meeting code will incorporate the meeting rules currently prescribed under the *Local Government (General) Regulation 2005* (the Regulation).
- Councils' adopted codes of meeting practice may also incorporate the non-mandatory provisions of the model meeting code and any other provisions. It is anticipated that the non-mandatory provisions of the model meeting code will contain better practice meeting rules.

### What this will mean for your council

- The Office of Local Government has commenced the process of developing a model meeting code. As part of this process, the Office is:
  - undertaking a review of the existing meeting rules prescribed by the Regulation, and
  - seeking to identify examples of better practice meeting rules contained in councils' adopted codes of meeting practice.
- The Office is seeking the assistance of councils in developing the model meeting code. In particular the Office is seeking submissions on the following:
  - how the current meeting rules prescribed by the Regulation can be improved,
  - any areas of meeting practice that are not currently prescribed that should be prescribed, and

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                          |
|-----------------------------|------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-47 / 07 December 2016 / A522103                                           |
| <b>Previous Circular</b>    | 98/68                                                                                    |
| <b>Who should read this</b> | General Managers / Council enforcement staff                                             |
| <b>Contact</b>              | Policy Team / 02 4428 4100 or <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                              |

### Update of Parking Area Agreement Guidelines and release of fact sheets on free parking area and strata/community parking area agreements

#### What's new or changing

- The *Strata Schemes Management Act 2015* commenced on 30 November 2016, allowing strata and community schemes to apply to their local council to enter into an agreement to enforce parking restrictions in a scheme.
- This complements long-standing powers under the *Local Government Act 1993* (the Act), allowing private landowners to apply to their local council to enter into a free parking area agreement.
- The *Free Parking Area Guidelines* for councils, which were first issued in 1998, have been updated to reflect the new strata/community agreement provisions.
- A number of other documents have also been issued for the information of landowners and strata/community schemes, including:
  - an updated version of the 1998 publication *Dealing with vehicle trespass and driveway obstruction*;
  - a new *Free Parking Area Agreement Fact Sheet*; and
  - a new *Strata/Community Parking Area Agreement Fact Sheet*.
- New penalty notices offences relating to strata/community parking agreements will be introduced via an amendment to the Road Transport (General) Regulation 2013 in the near future.
- A forthcoming legislative amendment will also give effect to council powers to issue penalty infringement notices with respect to offences relating to disability parking spaces in strata and community parking areas.

#### What this will mean for your council

- Sections 650 and 650A of the Act require councils to follow the guidelines with respect to free parking area and strata/community parking area agreements.
- Councils should also make interested landowners and strata/community schemes aware of the related fact sheets and document.

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### 11.1.4 MONTHLY CALENDAR: NOVEMBER – JANUARY 2016

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar for the months of September - November 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                      |
|------------------------------------------------------|
| <b>Monthly Calendar December 2016– February 2017</b> |
|------------------------------------------------------|

**Recommendation:**

That Council receive and note the regular monthly calendar for the period December 2016– February 2017.

**Moved:**

**Seconded:**

**Attachment:**

Calendar December 2016-February 2017.

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|               |          |             |                                    |                             |
|---------------|----------|-------------|------------------------------------|-----------------------------|
| <b>Dec-16</b> |          |             |                                    |                             |
|               |          |             |                                    |                             |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                        | <b>Who</b>                  |
| Thursday      | 01-12-16 |             |                                    |                             |
| Friday        | 02-12-16 |             | OROC Meeting - Bourke              | Mayor and GM                |
| Saturday      | 03-12-16 |             |                                    |                             |
| Sunday        | 04-12-16 |             |                                    |                             |
| Monday        | 05-12-16 |             |                                    |                             |
| Tuesday       | 06-12-16 |             |                                    |                             |
| Wednesday     | 07-12-16 |             |                                    |                             |
| Thursday      | 08-12-16 |             |                                    |                             |
| Friday        | 09-12-16 |             |                                    |                             |
| Saturday      | 10-12-16 |             |                                    |                             |
| Sunday        | 11-12-16 |             |                                    |                             |
| Monday        | 12-12-16 | 10:00AM     | CMCC Meeting - Gilgandra           | Woodcock, Martinez & GM     |
| Tuesday       | 13-12-16 | 10:00AM     | Council Meeting - Walgett          | All Directors & Councillors |
| Wednesday     | 14-12-16 |             |                                    |                             |
| Thursday      | 15-12-16 |             |                                    |                             |
| Friday        | 16-12-16 |             |                                    |                             |
| Saturday      | 17-12-16 |             |                                    |                             |
| Sunday        | 18-12-16 |             |                                    |                             |
| Monday        | 19-12-16 |             | Australia Day - Nominations Close  |                             |
| Tuesday       | 20-12-16 |             |                                    |                             |
| Wednesday     | 21-12-16 |             |                                    |                             |
| Thursday      | 22-12-16 |             |                                    |                             |
| Friday        | 23-12-16 |             |                                    |                             |
| Saturday      | 24-12-16 |             |                                    |                             |
| Sunday        | 25-12-16 |             | Christmas                          |                             |
| Monday        | 26-12-16 |             | Shut-Down Period 26 Dec till 2 Jan |                             |
| Tuesday       | 27-12-16 |             |                                    |                             |
| Wednesday     | 28-12-16 |             |                                    |                             |
| Thursday      | 29-12-16 |             |                                    |                             |
| Friday        | 30-12-16 |             |                                    |                             |
| Saturday      | 31-12-16 |             |                                    |                             |



**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|               |          |             |                                        |            |
|---------------|----------|-------------|----------------------------------------|------------|
| <b>Jan-17</b> |          |             |                                        |            |
|               |          |             |                                        |            |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                            | <b>Who</b> |
| Sunday        | 01-01-17 |             |                                        |            |
| Monday        | 02-01-17 |             | Shut-Down Period 26 Dec till 2 Jan     |            |
| Tuesday       | 03-01-17 |             |                                        |            |
| Wednesday     | 04-01-17 |             |                                        |            |
| Thursday      | 05-01-17 |             |                                        |            |
| Friday        | 06-01-17 |             |                                        |            |
| Saturday      | 07-01-17 |             |                                        |            |
| Sunday        | 08-01-17 |             |                                        |            |
| Monday        | 09-01-17 |             |                                        |            |
| Tuesday       | 10-01-17 |             |                                        |            |
| Wednesday     | 11-01-17 |             |                                        |            |
| Thursday      | 12-01-17 |             |                                        |            |
| Friday        | 13-01-17 |             |                                        |            |
| Saturday      | 14-01-17 |             |                                        |            |
| Sunday        | 15-01-17 |             |                                        |            |
| Monday        | 16-01-17 |             |                                        |            |
| Tuesday       | 17-01-17 |             |                                        |            |
| Wednesday     | 18-01-17 |             |                                        |            |
| Thursday      | 19-01-17 |             |                                        |            |
| Friday        | 20-01-17 |             |                                        |            |
| Saturday      | 21-01-17 |             |                                        |            |
| Sunday        | 22-01-17 |             |                                        |            |
| Monday        | 23-01-17 |             |                                        |            |
| Tuesday       | 24-01-17 |             |                                        |            |
| Wednesday     | 25-01-17 |             |                                        |            |
| Thursday      | 26-01-17 |             | Australia Day Awards - Lightning Ridge |            |
| Friday        | 27-01-17 |             |                                        |            |
| Saturday      | 28-01-17 |             |                                        |            |
| Sunday        | 29-01-17 |             |                                        |            |
| Monday        | 30-01-17 |             |                                        |            |
| Tuesday       | 31-01-17 |             |                                        |            |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

|               |          |             |                                 |                               |
|---------------|----------|-------------|---------------------------------|-------------------------------|
| <b>Feb-17</b> |          |             |                                 |                               |
|               |          |             |                                 |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                     | <b>Who</b>                    |
| Wednesday     | 01-02-17 |             |                                 |                               |
| Thursday      | 02-02-17 |             |                                 |                               |
| Friday        | 03-02-17 |             |                                 |                               |
| Saturday      | 04-02-17 |             |                                 |                               |
| Sunday        | 05-02-17 |             |                                 |                               |
| Monday        | 06-02-17 |             |                                 |                               |
| Tuesday       | 07-02-17 |             |                                 |                               |
| Wednesday     | 08-02-17 |             |                                 |                               |
| Thursday      | 09-02-17 |             |                                 |                               |
| Friday        | 10-02-17 |             |                                 |                               |
| Saturday      | 11-02-17 |             |                                 |                               |
| Sunday        | 12-02-17 |             |                                 |                               |
| Monday        | 13-02-17 |             | CMCC Meeting- Warren            | Woodcock, Martinez & GM       |
| Tuesday       | 14-02-17 |             | Council Meeting - Walgett       | All Directors and Councillors |
| Wednesday     | 15-02-17 |             |                                 |                               |
| Thursday      | 16-02-17 |             |                                 |                               |
| Friday        | 17-02-17 |             |                                 |                               |
| Saturday      | 18-02-17 |             |                                 |                               |
| Sunday        | 19-02-17 |             |                                 |                               |
| Monday        | 20-02-17 |             |                                 |                               |
| Tuesday       | 21-02-17 |             | Proposed Extra-ordinary Meeting | All Directors and Councillors |
| Wednesday     | 22-02-17 |             |                                 |                               |
| Thursday      | 23-02-17 |             |                                 |                               |
| Friday        | 24-02-17 |             |                                 |                               |
| Saturday      | 25-02-17 |             |                                 |                               |
| Sunday        | 26-02-17 |             |                                 |                               |
| Monday        | 27-02-17 |             |                                 |                               |
| Tuesday       | 28-02-17 |             |                                 |                               |

### ***11.1.5 SUPPLEMENTARY REPORT – FAR WEST INITIATIVE***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don- Ramsland -General Manager  
**FILE NUMBER:** 16/39

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A supplementary report and draft submission will be tabled at the meeting.

### 11.1.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM THE GENERAL MANAGER

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland - General Manager  
**FILE NUMBER:** 16/39

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#### 1. Murray Darling Basin Authority

The authority held public consultation meetings throughout the region and in Walgett on 30 November 2016. The meeting was attended by Councillors W Murray, M Taylor and J Keir and P Schiller and G Cowan

The authority presented the outcomes of their review into the Basin Plan and in particular how that related to the northern part of the basin. They announced that they intend to recommend to the government that the planned recovery rate for that section be reduced from 390GI to 320GI. Of particular interest to Walgett was the advice that no further recovery was necessary in this area.

The authority recommendation is premised on a toolkit of measures including;

- Targeted water recovery
- Protection of environmental flows
- Improved management of environmental flows
- Recognition of the importance of the Gwydir Wetlands
- Cold water pollution mitigation
- Further comment was provided in respect to Walgett Township;
- The economic profile is on the authority website
- Very little further water recovery is expected
- It is likely that further impacts of the recent drought would continue to be reflected in data over time
- Most of the economic profile is affected by the long term impacts of the millennium drought
- 2016 census data will have a positive impact

The authority also advised that ongoing support for communities was available and there are targeted programs available

No immediate impacts are expected on groundwater

Submissions are welcome and can be made up to 10/2/2017.

#### 2. Proposed - Extra-Ordinary meeting

It is proposed to hold an Extra-Ordinary meeting of Council on 21<sup>st</sup> February 2017 to review the draft updated Community Strategic Plan.

| Matters Generally for Brief Mention or Information only from the General Manager                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the report by the General Manager in relation to Murray Darling Basin Authority Presentation held on 30 November 2016 and the proposed Council Meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 30th November 2016.

**Background:**

The investment portfolio consists of on call bank accounts, fixed interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility. Comparisons are often made between existing investments with available products that are not part of Council's portfolio. All investments at 30th November 2016 are in compliance with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's investment policy.

**Current Position:**

Council at the end of the November 2016 held a total of \$29,623,339.15 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with limited exposure to unrated institutions.

The only unrated institution is IMB; it has a reputable history in the financial institutions market. Investments in unrated institutions are grandfathered, are being reviewed upon maturity and reinvested in compliance with Council's current investment policy. At the end of November 2016 Council had earned \$339,885.37 in interest including accrued interest to 30 November 2016. This result compares favourably with the current budget.

Council's investments at 30 November 2016 had an average interest rate of 2.79% per annum which is higher than the 3 and 6 months BBSW rates of 1.76% and 2.01% respectively as at 30 November 2016.

| <b>Overall Portfolio Maturity</b> |                              |                              |                               |                           |
|-----------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <b><i>Maturity Periods</i></b>    | <b><i>Policy Minimum</i></b> | <b><i>Policy Maximum</i></b> | <b><i>% of Money held</i></b> | <b><i>Amount held</i></b> |
| Portfolio % < 1 year              | 40%                          | 100%                         | 72.99%                        | \$ 21,623,339.15          |
| Portfolio % > 1 year, < 3 years   | 0%                           | 60%                          | 13.50%                        | \$ 4,000,000.00           |
| Portfolio % > 3 year, < 5 years   | 0%                           | 40%                          | 13.50%                        | \$ 4,000,000.00           |
| Portfolio % > 5 years             | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                   |                              |                              | 100%                          | \$ 29,623,339.15          |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

| Attachment One                                         |                                |                       |                    |                 |                            |                               |                                       |
|--------------------------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|-------------------------------|---------------------------------------|
| Cash and Investments Holdings as at 30th November 2016 |                                |                       |                    |                 |                            |                               |                                       |
| Investment                                             | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
| <u>On-Call Accounts</u>                                |                                |                       |                    |                 |                            |                               |                                       |
| Commonwealth Bank                                      | On Call                        | 1.15%                 | Monthly            | EOM             | 1,085,714                  | 3.67%                         | Pd Monthly                            |
| Commonwealth Bank                                      | On Call                        | 1.20%                 | Monthly            | EOM             | 537,625                    | 1.81%                         | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                          |                                |                       |                    |                 | <b>1,623,339</b>           | <b>5.48%</b>                  |                                       |
| <u>Term Deposits</u>                                   |                                |                       |                    |                 |                            |                               |                                       |
| Members Equity Bank                                    | 20/09/2017                     | 2.85%                 | Maturity           | 20/09/2017      | 500,000                    | 1.69%                         | \$13,043.72                           |
| Bank of Queensland                                     | 8/03/2017                      | 2.61%                 | Maturity           | 8/03/2017       | 500,000                    | 1.69%                         | \$9,754.10                            |
| National Australia Bank                                | 1/03/2017                      | 2.72%                 | Maturity           | 1/03/2017       | 500,000                    | 1.69%                         | \$18,083.33                           |
| Bankwest                                               | 1/03/2017                      | 2.60%                 | Maturity           | 1/03/2017       | 500,000                    | 1.69%                         | \$0.00                                |
| Bank of Queensland                                     | 7/12/2016                      | 3.00%                 | Maturity           | 7/12/2016       | 1,000,000                  | 3.38%                         | \$0.00                                |
| Suncorp                                                | 11/01/2017                     | 3.00%                 | Maturity           | 11/01/2017      | 500,000                    | 1.69%                         | \$12,240.44                           |
| National Australia Bank                                | 18/01/2017                     | 2.93%                 | Maturity           | 18/01/2017      | 1,000,000                  | 3.38%                         | \$0.00                                |
| Bendigo and Adelaide Bank                              | 10/07/2019                     | 3.10%                 | Maturity           | 10/07/2019      | 500,000                    | 1.69%                         | \$0.00                                |
| Bendigo and Adelaide Bank                              | 11/07/2018                     | 3.00%                 | Maturity           | 11/07/2018      | 500,000                    | 1.69%                         | \$11,002.05                           |
| National Australia Bank                                | 15/02/2017                     | 2.90%                 | Maturity           | 15/02/2017      | 500,000                    | 1.69%                         | \$25,409.84                           |
| Bank of Queensland                                     | 25/01/2017                     | 2.90%                 | Maturity           | 25/01/2017      | 1,000,000                  | 3.38%                         | \$12,450.82                           |
| Bank of Queensland                                     | 25/01/2017                     | 2.85%                 | Maturity           | 25/01/2017      | 500,000                    | 1.69%                         | \$10,040.98                           |
| AMP                                                    | 1/02/2017                      | 2.85%                 | Maturity           | 1/02/2017       | 1,000,000                  | 3.38%                         | \$7,631.15                            |
| Bank of Queensland                                     | 1/02/2017                      | 2.75%                 | Maturity           | 1/02/2017       | 1,000,000                  | 3.38%                         | \$7,497.27                            |
| AMP                                                    | 8/03/2017                      | 2.95%                 | Maturity           | 8/03/2017       | 500,000                    | 1.69%                         | \$22,106.56                           |
| Bank of Queensland                                     | 15/02/2017                     | 2.80%                 | Maturity           | 15/02/2017      | 500,000                    | 1.69%                         | \$0.00                                |
| Newcastle Permanent Building Society                   | 21/08/2019                     | 3.00%                 | Maturity           | 17/02/2017      | 500,000                    | 1.69%                         | \$0.00                                |
| Newcastle Permanent Building Society                   | 15/08/2018                     | 2.90%                 | Maturity           | 17/02/2017      | 500,000                    | 1.69%                         | \$0.00                                |
| Bank of Queensland                                     | 22/02/2017                     | 2.80%                 | Maturity           | 22/02/2017      | 1,000,000                  | 3.38%                         | \$15,017.49                           |
| AMP                                                    | 22/03/2017                     | 2.95%                 | Maturity           | 22/03/2017      | 1,000,000                  | 3.38%                         | \$10,538.25                           |
| Westpac                                                | 24/08/2017                     | 3.00%                 | Maturity           | 24/08/2017      | 1,000,000                  | 3.38%                         | \$6,933.06                            |
| IMB                                                    | 8/02/2017                      | 2.60%                 | Maturity           | 8/02/2017       | 500,000                    | 1.69%                         | \$10,901.64                           |
| Bankwest                                               | 4/01/2017                      | 2.55%                 | Maturity           | 4/01/2017       | 1,000,000                  | 3.38%                         | \$10,791.67                           |
| ING                                                    | 14/09/2021                     | 3.12%                 | Maturity           | 14/09/2021      | 500,000                    | 1.69%                         | \$9,425.14                            |
| Suncorp                                                | 8/02/2017                      | 2.50%                 | Maturity           | 8/02/2017       | 500,000                    | 1.69%                         | \$10,308.74                           |
| National Australia Bank                                | 21/12/2016                     | 2.63%                 | Maturity           | 21/12/2016      | 1,000,000                  | 3.38%                         | \$11,781.42                           |
| National Australia Bank                                | 7/06/2017                      | 2.80%                 | Maturity           | 7/06/2017       | 500,000                    | 1.69%                         | \$0.00                                |
| Commonwealth Bank                                      | 15/02/2017                     | 2.59%                 | Maturity           | 15/02/2017      | 1,000,000                  | 3.38%                         | \$0.00                                |
| National Australia Bank                                | 17/05/2017                     | 2.71%                 | Maturity           | 17/05/2017      | 1,000,000                  | 3.38%                         | \$0.00                                |
| My State Bank                                          | 26/04/2017                     | 2.75%                 | Maturity           | 26/04/2017      | 500,000                    | 1.69%                         | \$0.00                                |
| Auswide Bank                                           | 26/07/2017                     | 2.75%                 | Maturity           | 26/07/2017      | 500,000                    | 1.69%                         | \$8,751.91                            |
| Bank of Queensland                                     | 16/03/2020                     | 3.30%                 | Maturity           | 16/11/2017      | 1,000,000                  | 3.38%                         | \$7,137.98                            |
| <b>Total Term Deposits</b>                             |                                |                       |                    |                 | <b>22,500,000</b>          | <b>75.95%</b>                 | <b>\$250,847.54</b>                   |
| <u>Floating Rate Deposits</u>                          |                                |                       |                    |                 |                            |                               |                                       |
| IMB                                                    | 24/01/2018                     | 2.56%                 | Maturity           | 27/01/2017      | 500,000                    | 1.69%                         | \$3,182.51                            |
| IMB                                                    | 14/02/2018                     | 2.56%                 | Maturity           | 17/02/2017      | 500,000                    | 1.69%                         | \$6,889.62                            |
| ING                                                    | 1/03/2017                      | 2.76%                 | Maturity           | 1/12/2016       | 1,000,000                  | 3.38%                         | \$6,786.89                            |
| Commonwealth Bank                                      | 20/04/2021                     | 2.98%                 | Maturity           | 20/01/2017      | 500,000                    | 1.69%                         | \$5,414.48                            |
| Commonwealth Bank                                      | 23/08/2021                     | 3.21%                 | Maturity           | 24/02/2017      | 500,000                    | 1.69%                         | \$4,297.54                            |
| Commonwealth Bank                                      | 31/08/2021                     | 4.10%                 | Maturity           | 28/02/2017      | 500,000                    | 1.69%                         | \$5,096.99                            |
| National Australia Bank                                | 4/11/2019                      | 2.78%                 | Maturity           | 3/02/2017       | 1,000,000                  | 3.38%                         | \$2,050.82                            |
| Westpac                                                | 16/11/2021                     | 2.96%                 | Maturity           | 16/02/2017      | 1,000,000                  | 3.38%                         | \$1,132.24                            |
| <b>Total Floating Rate Deposits</b>                    |                                |                       |                    |                 | <b>5,500,000</b>           | <b>18.57%</b>                 | <b>\$34,851.09</b>                    |
| <b>Total Cash and Investments</b>                      |                                |                       |                    |                 | <b>29,623,339</b>          | <b>100.00%</b>                | <b>\$285,698.63</b>                   |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 30th November 2016 |                                 |                               |                           |
|------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                   | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| Commonwealth Bank                                                | CBA                             | 13.92%                        | \$4,123,339.15            |
| Members Equity Bank                                              | ME                              | 1.69%                         | \$500,000.00              |
| Bank of Queensland                                               | BOQ                             | 21.94%                        | \$6,500,000.00            |
| National Australia Bank                                          | NAB                             | 18.57%                        | \$5,500,000.00            |
| Newcastle Permanent Building Society                             | NPBS                            | 3.38%                         | \$1,000,000.00            |
| Bankwest                                                         | BW                              | 5.06%                         | \$1,500,000.00            |
| Suncorp                                                          | SC                              | 3.38%                         | \$1,000,000.00            |
| Bendigo and Adelaide Bank                                        | BAB                             | 3.38%                         | \$1,000,000.00            |
| Auswide Bank                                                     | AB                              | 1.69%                         | \$500,000.00              |
| Westpac                                                          | W                               | 6.75%                         | \$2,000,000.00            |
| My State Bank                                                    | MSB                             | 1.69%                         | \$500,000.00              |
| AMP                                                              | AMP                             | 8.44%                         | \$2,500,000.00            |
| IMB                                                              | IMB                             | 5.06%                         | \$1,500,000.00            |
| ING                                                              | ING                             | 5.06%                         | \$1,500,000.00            |
|                                                                  |                                 | 100%                          | \$29,623,339.15           |

**Alternative Solutions/Options:**

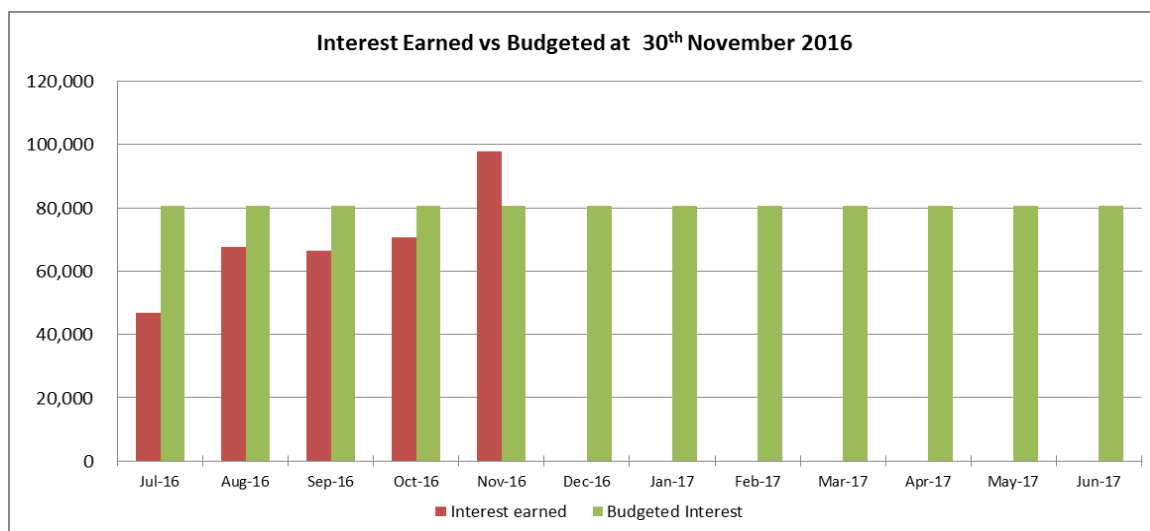
Nil

**Conclusion:**

As at 30 November 2016 Walgett Shire Council's total available cash and invested funds totalled \$29,632,339.15, an increase of \$1,004,057.32 from 31<sup>st</sup> October 2016. This net increase in the portfolio is mainly due to the receipt of Financial Assistance Grant. RBA has also kept the cash rate unchanged at 1.5%.

Latest reports indicate the Australian economy has slowed with below average growth and inflation at an all-time low of 1.3%, for the September 16 quarter. Economists also believe there may be further interest rate cuts in the coming year as the RBA tries to kick start the economy into a growth pattern.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products. Forecast lower interest rates in 2017 will impact upon Council's budgeted investment return for 2016/17.



**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30 November 2016.

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 30 November 2016**

**Recommendation:**

That the Investment report as at 30 November 2016 be received and noted.

**Moved:**

**Seconded:**



## 11.2.2 REPORT ON 2016/17 RATING AND WATER CHARGES

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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### Summary:

The Chief Financial Officer (CFO) reports to Council on the General Fund rating for 2016/17 and the transfer of rating yield from Lightning Ridge Residential to the Residential - Preserved Opal Fields category and the water usage charges.

### Background:

Councillors advise they have been inundated with ratepayer requests for an explanation of the increase in general rating categories for 2016/17 and the increase in water usage charges for Lightning Ridge Residents commencing 2015/16.

### Current Position:

#### 1. General rates category transfer 2016/17 rating.

Council approved the installation of a new bore at Grawin with estimated annual recurrent and annual capita contribution totalling \$30,000 pa to be funded from the general fund rating category, Residential – Preserved opal Fields. This commenced in 2016/17 with the transfer of \$30,000 rating yield from Lightning Ridge – Residential to Residential – Preserved Opal Fields.

General rates are generally increased in accordance with the limit set by IPART which was 1.8% for 2016/17. The allowable increase is applied to the total rateable yield for all categories, not a 1.8% increase on individual ratepayer assessments.

Rate increases for individual rate assessments can vary from the allowable IPART increase, particularly when a new general valuation is applied and this is what happened with the 16/17 rate levy or; a shift in rating income between categories and again this is what happened with the 16/17 rate levy. The transferring of income yields between rating categories is not uncommon as Council's continue to massage their rating strategies to apply a fair and equitable rating structure to all category of ratepayers.

At the time of preparing the 16/17 rating strategy (May 16) the writer examined all available options including:

- **A Special Rate Variation (SRV) for \$30,000 or an equivalent 0.55% rate increase.**  
Reason for not choosing this option: Time frame did NOT allow submission of a SRV and chances were, IPART would reject such a small SRV.
- **Making & Levying a Special Rate.**  
Reason for not choosing this option: The writer considered a Special Rate in accordance with Section 495 of the Local Government Act, however the following MUST be considered.  
*"With respect to local rates, Council is required to form a certain "opinion" as a necessary precondition to making and levying of a special rate. It is the land which will benefit from, contribute to the need for, or have access to the particular works, services, facilities or activities the subject of the rate. Council must define, with some precision, the work, service, facility or activity in question which will benefit, etc., the land."*

The writer was unable to accurately define which ratepayers would have unfettered access to the Grawin bore or stand pipe in Lightning Ridge. Non-compliance with the Local Government Act may result in the levy of the Special Rate becoming null and void.

- **Transfer of income yield between categories, Lightning Ridge Residential and Residential Preserved Opal Fields.**

A transfer of \$30,000 rating yield from Lightning Ridge – Residential to Residential – Preserved Opal Fields. This option didn't present any compliance issues with the 16/17 levy and appears to be fair and equitable in light of the constraints in charging for water consumption at Lightning Ridge and in the Opal Fields.

The transfer of rating yield resulted in the following movements for the two (2) categories.

| Category & Year                          | Rating Yield \$ | Average Levy per assessment \$ | Average Increase/Decrease per assessment \$ | Base Amount \$ | Ad valorem \$ |
|------------------------------------------|-----------------|--------------------------------|---------------------------------------------|----------------|---------------|
| <b>Lightning Ridge Residential</b>       |                 |                                |                                             |                |               |
| 15/16                                    | 340,387         | 522.07                         |                                             | 156.62         | 0.01495604    |
| 16/17                                    | 319,598         | 487.15                         | \$34.92 decrease                            | 200.00         | 0.01185969    |
|                                          | 20,789-         | Decrease                       |                                             |                |               |
| <b>Residential Preserved Opal Fields</b> |                 |                                |                                             |                |               |
| 15/16                                    | 488,949         | 276.56                         |                                             | 129.98         | 0.04415840    |
| 16/17                                    | 523,984         | 296.37                         | \$19.81 increase                            | 100.00         | 0.08230154    |
|                                          | 35,035+         | Increase                       |                                             |                |               |

## 2. Water usage charges commencing 2015/16.

In 2015/16 Council increased its water usage charges in an effort to move towards best practice pricing as detailed by the NSW Governments Office of Water. The following is an extract from the Best Practice guidelines.

*"The NSW Government encourages best-practice by all NSW Local Water Utilities (LWUs). The purpose of best-practice management is:*

- *to encourage the effective and efficient delivery of water supply and sewerage services; and*
- *to promote sustainable water conservation practices and water demand management throughout NSW.*

*The NSW Government is required to demonstrate compliance with the Australian Government's National Competition Policy and National Water Initiative. The approach adopted since 1995 is to progressively encourage best-practice management by LWUs to ensure effective, efficient and sustainable water supply and sewerage businesses.*

***Demonstrated best-practice management is therefore a pre-requisite for payment of a dividend from the surplus of a local government LWU's water supply and sewerage businesses and for financial assistance under the CTWS&S Program.***

There are six (6) criteria, each of which must be complied with to qualify for a dividend payment. These are:

1. Strategic Business Planning
2. Pricing (including Developer Charges, Liquid Trade Waste Policy and Approvals)
3. Water Conservation
4. Drought Management
5. Performance Reporting
6. Integrated Water Cycle Management”

The primary objective of the National Water Initiative and NCP is full cost recovery of expenditure, management, administration and depreciation.

The table below shows a comparison of access charges and water consumption charges for a number of neighbouring Councils.

| <b>Town or Village</b>                      | <b>Access Charge</b> | <b>Consumption Charge per kilolitre</b> |
|---------------------------------------------|----------------------|-----------------------------------------|
| Mendooran                                   | 816.00               | 1.90                                    |
| Other Warrumbungle Towns and Villages       | 364.00               | 1.90                                    |
| Bourke – filtered 20mm                      | 185.00               | 2.16                                    |
| Bourke – filtered tanker sales              | NIL                  | 4.10                                    |
| Narrabri                                    | 343.00               | 0.92                                    |
| Boggabri                                    | 367.00               | 1.06                                    |
| Pilliga                                     | 557.00               | 1.22                                    |
| Wee Waa                                     | 337.00               | 0.93                                    |
| Quirindi/Werris Creek <300kl (Bore/Ground)) | 710.00               | 1.31                                    |
| Quirindi/Werris Creek >300kl (Bore/Ground)  | NIL                  | 2.13                                    |
| <b>Lightning Ridge &lt;600kl</b>            | <b>300.35</b>        | <b>0.26</b>                             |
| <b>Lightning Ridge &gt;600kl</b>            | <b>NIL</b>           | <b>0.36</b>                             |
| <b>Walgett – Filtered &lt;500kl</b>         | <b>467.00</b>        | <b>0.78</b>                             |
| <b>Walgett – Filtered &gt;500kl</b>         | <b>NIL</b>           | <b>1.09</b>                             |

Walgett Shire Council approved a significant increase to its water consumption charges (126%) commencing 2015/16, a move towards compliance with the principles of Best Practice Pricing. Best practice water pricing requires LWU's to raise at least 75% of revenue from water consumption charges to better manage water resources.

The increase overall in user charges for all water funds after raising the consumption charges in 15/16 is 9.35%, giving a combined total of 24.81%. This result falls short of the Best Practice water pricing benchmark, however, Council is making an effort towards compliance in the long-term with other elements of Best Practice pricing.

| <b>Income Type</b> | <b>Gross Income all Water Funds 2015 \$</b> | <b>% of total income</b> | <b>Gross Income all Water Funds 2016 \$</b> | <b>% of total income</b> |
|--------------------|---------------------------------------------|--------------------------|---------------------------------------------|--------------------------|
| Access Charges     | 1,290,000                                   | 84.54%                   | 1,412,000                                   | 75.19%                   |
| User Charges       | 236,000                                     | 15.46%                   | 466,000                                     | 24.81%                   |

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2005

Water NSW Best-Practice Management of Water Supply and Sewerage Guidelines

Walgett Shire Council Operational Plan 2016/2017 - "Statement of Revenue" Policy.

**Governance issues:**

Council is moving towards compliance with "Best Practice Guidelines".

**Financial Implications:**

The adopted 2016/2017 Operational Plan – Revenue Policy details the transfer of rating revenue between general rating categories and the indexation of water access and usage charges.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Transfer of general rating income yield between rating categories presents as a fair and equitable option. Walgett Shire Council water charges on the other hand need to be revisited as part of an overall rating, fees and charges review, to be conducted in early 2017.

| <b>Report on 2016/17 Rating and Water Charges</b>                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Chief financial Officers report on 2016/17 rating and water charges be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 11.2.3 MONTHLY OUTSTANDING RATES REPORT – NOVEMBER 2016

**REPORTING SECTION:** Finance Department  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%, however, in 2016 the unrecovered balance increased to 9.58%, a consequence of reduced debt recovery, due to vacancies in the rating area.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is *"to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."*

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 30<sup>th</sup> November 2016 is 56.69%, compared to 58.39% for the same time last year, a reduction of 1.70%. This is a decline on the previous month collection data (0.56%). Debt recovery will be ramped up in the coming months, with reminder letters being issued to those ratepayers with outstanding rates and charges.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30<sup>th</sup> November 2016

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

| <b>Monthly Outstanding Rates Report – November 2016</b>                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The November 2016 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 30<sup>th</sup> November 2016

**Monthly Report - Outstanding Rates & Annual Charges as at 30 November 2016**

**Report on Rates and Annual Charges - 30 November 2016**

|                                                         | <b>1st December 2016</b> | <b>30th November 2016</b> | <b>30th November 2015</b> |
|---------------------------------------------------------|--------------------------|---------------------------|---------------------------|
| Arrears from previous year                              | 840,548.35               | 840,548.35                | 774,770.67                |
| Adjustment                                              |                          |                           | (5.59)                    |
| Sub Total                                               | <u>840,548.35</u>        | <u>840,548.35</u>         | <u>774,765.08</u>         |
| <b>Current Year Activity</b>                            |                          |                           |                           |
| Legal fees (Including write off's)                      | 27,884.20                | 27,884.20                 | 2,097.20                  |
| Adjusted Levy                                           | 8,957,196.47             | 8,957,196.47              | 8,761,746.99              |
| Interest (Including write off's)                        | 25,386.25                | 25,386.23                 | 25,734.02                 |
| Adjustments (Including Write Off's)                     | (7,774.47)               | (7,774.47)                | (729.34)                  |
| Sub Total                                               | <u>9,002,692.45</u>      | <u>9,002,692.43</u>       | <u>8,788,848.87</u>       |
| <b>Total Arrears and Adjusted Levy</b>                  | <u>9,843,240.80</u>      | <u>9,843,240.78</u>       | <u>9,563,613.95</u>       |
| Payments                                                | (5,291,687.42)           | (5,287,657.77)            | (5,292,728.13)            |
| Pensioner Concessions - Govt                            | (97,908.62)              | (97,908.62)               | (97,773.41)               |
| Pensioner Concessions - Council                         | (80,111.09)              | (80,111.09)               | (80,000.38)               |
| Discount                                                | (98,753.28)              | (98,753.28)               | (96,979.59)               |
| Special Rebate Council                                  | (15,880.75)              | (15,880.75)               | (16,785.30)               |
| Sub Total                                               | <u>(5,584,341.16)</u>    | <u>(5,580,311.51)</u>     | <u>(5,584,266.81)</u>     |
| <b>Total Remaining Levy</b>                             | <u>\$4,258,899.64</u>    | <u>\$4,262,929.27</u>     | <u>\$3,979,347.14</u>     |
| Current                                                 | 3,590,200.02             | 3,594,227.40              | 3,409,663.65              |
| Arrears                                                 | 483,604.51               | 483,604.51                | 413,230.70                |
| Interest b/f from previous years                        | 47,402.80                | 47,402.83                 | 61,205.63                 |
| Current year interest                                   | 21,207.73                | 21,209.95                 | 19,307.43                 |
| Legals                                                  | 116,484.58               | 116,484.58                | 75,939.73                 |
| <b>Total Remaining Levy</b>                             | <u>\$4,258,899.64</u>    | <u>\$4,262,929.27</u>     | <u>\$3,979,347.14</u>     |
| <b>Variance</b>                                         | <u>\$0.00</u>            | <u>\$0.00</u>             | <u>\$0.00</u>             |
| <b>Total YTD Collected</b>                              |                          |                           |                           |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 56.73%                   | 56.69%                    | 58.39%                    |
| Collected YTD % of Levy                                 | 58.78%                   | 58.73%                    | 60.22%                    |

## 11.2.4 PECUNIARY INTEREST RETURNS

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/0

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**Summary:**

In accordance with section 449 of the Local Government Act 1993 all Councillors, General Manager and other designated persons must complete the ordinary return each year.

**Background:**

Section 449 (3) states “A Councillor or designated person holding that position as at 30 June in any year must complete and lodge with the General Manager within 3 months after that date a return in the form prescribed by the regulations”.

The information collected is for compliance with the Local Government Act 1993 and the completed returns must be lodged with the General Manager by the 30<sup>th</sup> September 2016.

New Councillors and designated persons must complete and lodge with the General Manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations (Section 449(1) of the Local Government Act 1993).

In accordance with Section 450A the register of completed returns is tabled for information.

**Governance:**

Council’s principal objectives in the management Plan:

“To be satisfied that Council’s stewardship of the area is in the best public interest through leadership, care and responsibility, efficiency in service delivery and proper custody of public assets in conjunction with processes of consultation.”

“To ensure the good management and governance of the Shire and the well-being of its residents and to develop and apply model policies for the effective delivery of core business activities.”

Council’s key strategies in the Strategic Plan:

“Observe the statutory requirements of the Local Government Act and other relevant legislation.”

| Pecuniary Interest Returns                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>That the Pecuniary Interest Return Report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 11.2.5 TENDER FOR SUPPLY AND DELIVERY OF INDUSTRIAL HARDWARE

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Gary Cameron, Finance Officer-Stores  
**FILE NUMBER:** 00/00/00

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### Summary:

Council from time to time participates in tendering for compliance with the Local Government (general) Regulation 2005. It is proposed that Council select the best fit for purpose/value tenderer source as a panel for the supply of Industrial Hardware for the period 1 January 2017 to 30 December 2018 and that provision be made for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 30 December 2019

### Background:

Council is a member of Regional Procurement, which has undertaken an evaluation process for a single source tender for Supply and Delivery of Industrial Hardware.

The tender has been evaluated by Regional Procurement.

### Current position:

Two (2) tenders in total were received from:

- J. Blackwood & Son Pty Limited
- Tecorp Pty Limited - Direct Sales

Following the tender evaluation and after consultation with the Chief Financial Officer it is recommended that the tender from J. Blackwood and Son Pty Ltd be accepted

### Relevant Reference Documents/Policies:

Evaluation Report: Supply and Delivery of Industrial Hardware

### Governance issues:

In accordance with the Local Government (General) Regulation 2005 – Part 7 Tendering, where expenditure on a tender exceeds \$150,000 over the term of the contract a council must, by resolution, adopt a report accepting the tender recommendation. Where expenditure is less than \$150,000 over the term of the contract, acceptance of the tender recommendation may be undertaken by the responsible officer (subject to internal delegations).

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council

### Financial Implications:

Cost was allocated a weighting of 55% in the tender evaluation, which significantly affects the outcome for best fit.

### Alternative Solutions/Options:

No alternative if Council is to comply with the tender regulations.

**Conclusion:**

That J. Blackwood & Son Pty Limited be selected as the preferred tender based on the evaluation by Regional Procurement.

|                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Acceptance of contract for Supply and Delivery of Industrial Hardware</b>                                                                                                                                                                                                                                          |
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. Accept the tender from J. Blackwood and Son Pty Ltd for supply and deliver of Industrial Hardware.</li><li>2. Make provision for a 12 month extension after the initial 24 month contract.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/0

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### 1. Spider Brown Oval Facilities

Town Planner is preparing a “Master Plan” for the complex and has submitted a grant application for the construction of a ‘Multi-Purpose’ facility. In the meantime the Chief Financial Officer (CFO) has commenced preliminary works for the purchase of equipment and internal fittings as approved by Council at its November 16 meeting (vote \$25,000).

1. Additional power points.
2. Installation of long shank ceiling fans.
3. Purchase of drinks fridges.
4. Installation of stainless steel sinks.
5. Purchase of stainless steel benches.
6. Installation of small hot water systems.
7. Purchase of gas BBQ.
8. Purchase of drink fridges.
9. Purchase and installation of a cool room.

### 2. Lightning Ridge Bore Baths

Councils Building Inspector is drafting a plan to develop a scope of works that will be issued to contractors in the coming weeks. The structural issues of the amenities building can then be assessed when the said area has dried out.

### 3. Walgett Shire Disability Inclusion Action Plan:

Community Development Staff are continuing to consult with community and stakeholders in development of Councils *Disability Inclusion Action Plan (DIAP)*. Council has available an on line survey tool, and access on website, to allow for community input. The four focus areas of the *Disability Inclusion Access Plan* are:

- Developing positive community attitudes and behaviours
- Creating Liveable communities
- Supporting access to meaningful employment
- Improving access to services through better systems and processes.

It is expected the *Draft Plan* will be completed and available for Council in February 2017.

### 4. Walgett Library Disability Access Ramp

Council has engaged a local firm for the construction of the disability access ramp to the Walgett library, construction will commence in the new year.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in relation to Spider Brown Oval Facilities, Lightning Ridge Bore Baths , Walgett Shire Disability Inclusion Action Plan and Walgett Library Disability Access Ramp.

**Moved:**

**Seconded:**

## 11.3 DIRECTOR ENVIRONMENTAL SERVICES

### 11.3.1 ABORIGINAL COMMUNITY BASED ENVIRONMENTAL AND WASTE MANAGEMENT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jessica McDonald  
**FILE NUMBER:** 00/00/00

**Summary:**

In early 2016 WasteAid in conjunction with Bourke Shire Council submitted an application for Innovation Funding through the Fit For The Future Government Program, a combined application which includes the three Council areas of Bourke, Brewarrina and Walgett. A report was written for the May 2016 Council meeting describing the application and recommending Council support the program and approve such an application. Council resolved to support the program and as a result, was successful to the shared amount of \$380,000.00.

The below table is a breakdown of the OLG funding available to the project for Bourke, Brewarrina & Walgett.

| Activity                                                                                                | Costs        | Total            |
|---------------------------------------------------------------------------------------------------------|--------------|------------------|
| Netwaste coordinators (Local Government Aboriginal Staff)                                               | 2 x \$80 000 | \$160 000        |
| Clean-up funds self-service communities                                                                 | 5 x \$30 000 | \$150 000        |
| Support Regional technical panel and training and support and travel for Community Environment Advisors | 1 x \$20 000 | \$20 000         |
| Project management                                                                                      |              | \$50 000         |
| <b>Total funding required<br/>Per year<br/>(NB Program proposed to run for 2 years)</b>                 |              | <b>\$380 000</b> |

This funding is designed as a clean-up and employment opportunity for Aboriginal communities, where individuals in Aboriginal communities are provided with training and employment with the sole purpose of cleaning up the communities of which they live.

**Background:**

The NSW Government and the packaging industry's Australian Packaging Covenant have already funded this project in Bourke and Enngonia.

In 2016 the NSW Government and the Australian Packaging Covenant funded additional work in three more communities including Walgett.

The Waste Aid model consists of two parts, Aboriginal community clean up and waste management infrastructure supply, and establishing Aboriginal Community-based Environmental Management (ACBEM). The program is dependent on integration between Aboriginal community governance and local government, and relies on innovative and cooperative problem solving between the Aboriginal community and its local government authority.

Bourke Shire Council has piloted the approach with success in Bourke and Enngonia and NetWaste now intends to embed the work in Bourke Shire and expand it into Brewarrina and Walgett Shires.

**Current position:**

The program is due to commence in January 2016 with Mark Conlon and Kate Brown from WasteAid as Project Managers. Council staffed involved in the project include Steven Ruttley as the Aboriginal Liaisons Officer, Director Environmental Services, Jessica McDonald, Council's Regulatory Officer Louise Fowler & Council's Environmental Health & Building Surveyor Justin Bruvel.

Council will be following the same project plan and model previously applied to Bourke, which has proven to so far be successful and well received in the community.

To commence the project, and to introduce staff and the plan into the Aboriginal communities, Council and WasteAid will be presenting new household bins to residents in the three Reserves being Wolli, Gingi and Namoi in early 2016. Part of the presentation will be to host a BBQ in each reserve, present residents with the new bins, host a bin painting day and discuss the project and the program with residents.

This will also be an opportune time for residents to have their say on the program, outlay ideas and concerns and nominate a community member to join the program as an employee of WasteAid who will help implement the program in the communities and provide on-going monitoring to the project managers. This person will receive a small wage from WasteAid as part of the funding and will be a prominent figure in the success of the project as the project is run and provide on-going monitoring and reporting back to WasteAid.

A skip trailer will also be purchased by WasteAid and will be made available to the Reserves for use. This trailer allows residents to dispose of bulk waste into the skip trailer which can then be easily removed from the site and disposed of at landfill.

Over the course of the project, which is identified in the plan as Stage One, the following approach is being followed:

- Identification and management of illegal dumping hotspots;
- Continuous bulky waste and litter to be removed from open spaces and yards, and assist in data gathering and monitoring;
- Undertake community conversations to inform the development of culturally appropriate educational materials and messaging to support a behaviour change program;
- Initiate and deliver community education;
- Identification of current and future waste infrastructure needs and services;
- Implementation of community appropriate infrastructure;
- Development of a service agreement with Council.

Benefits of this program would include:

- Clean up of built-up historical waste and illegal dumping in Aboriginal communities;
- Provide appropriate waste management infrastructure to communities;
- Develop educational and change management materials for use by communities;
- Employ Community Environment Advisors (CEA);
- Improved communication, coordination and technical and material support in local government to enhance the waste management and environmental health outcomes in Aboriginal communities in their local government areas.

**Governance issues:**

Section 8a of the Local Government Act 1993 establishes Council's charter.

**Environmental issues:**

Nil – this program is designed to improve Environmental matters for Aboriginal people, increase awareness and education and the overall environment.

**Stakeholders:**

Public, Walgett Shire Council, ratepayers and the Aboriginal Community.

**Financial Implications:**

No significant expenditure is expected for the purposes of adopting this policy. However Council may choose to offer support to the Reserves by way of extra garbage pick-up and assistance as part of the service agreement with Councils.

Alternative solutions/options:

Do nothing: - This option has not been recommended as Council is experiencing an increase in illegal dumping and littering in the community.

Conclusion:

By participating in this project, Council may potentially improve Council-Community relationships, boost employment opportunities, provide training to members of the community, increase education regarding the environment and improve Environmental Conditions overall in the community. This project has benefits that directly correspond with other programs in the works in the Shire.

| <b>Aboriginal Community Based Environmental and Waste Management</b>                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the Aboriginal Community Based Environmental and Waste Management report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Waste Management Project Plan for Walgett Shire

## 11.3.2 WALGETT SHIRE COUNCIL WASTE MANAGEMENT STRATEGY

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jess McDonald  
**FILE NUMBER:** 00/00/00

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### **Summary:**

This report provides discusses the development and implementation of the new Walgett Shire Council Waste Management Strategy and calls for recommendations and ideas from Council in regards to how the community would be better serviced by a new waste management strategy which will meet community expectations and needs aimed at the improvement and optimum utilisation of existing facilities and resources, potential new facilities and services as well as a long term view of reduction of waste disposed of at landfill.

### **Background:**

There are currently five unlicensed landfills within the Walgett Shire being Lightning Ridge, Burren Junction, Collarenebri, Rowena and Carinda and One licensed landfill located at Walgett.

It is understood the landfill at Lightning Ridge has an approximate five year life expectancy with Walgett's expectancy being around eight years. At present both tips are run by a contractor and disposal of most waste is free. Fees apply to some waste disposal such as tyres. At present, the tips close for a period of time during lunch each day and in that time, a skip bin is placed at the front gate of the tip. An issue currently experienced by tip contractors and Council is that many tyres are dropped into these bins during tip closing times. No fees are collected for these tyres and Council will generally bear the costs of disposing of these.

The tips are also experiencing a build-up of waste, including a large pile of mattresses at the Lightning Ridge Tip.

The landfills that service the small villages are unmanned and open 24/7 and regularly experience illegal dumping including loads of waste bought in from other shires, asbestos not being controlled correctly, environmental risks and safety concerns for users.

There is currently no recycling service in the Shire.

Council wished to develop a new strategy to improve existing services and to introduce new infrastructure to ensure long term sustainability and services to the community.

Earlier in 2016 Council applied to the NSW EPA for provision of free advice on Waste & Recycling Infrastructure. GHD was appointed by the EPA to provide the sought after advice to Council, which included visits to and inspections of the respective sites and a summary report detailing the existing facilities and services.

GHD made a number of recommendations including the rationalisation of sites, improving the operations of retained facilities, providing greater control/supervision of sites, addressing WH&S, increasing resource recovery and addressing a range of risks.

### **Current position:**

Having conducted an initial assessment, Council is now in a position to discuss ideas surrounding the Waste Management Plan and go through the process of engaging a suitably



qualified consultant to guide Council through the process and ultimately develop a new Waste Management Strategy for the Walgett Shire.

There are a number of potential grants offered to Council under the EPA Waste Less Recycle More Program which could be incorporated into the strategy, depending on what concepts are followed and timeframes. There are grants available to assist Council with the process of closing tips and remediation of sites where required and to assist with Environmental Improvements.

In order to develop the Waste Management Strategy, the following process would be followed using the guidance of Council's chosen consultant:

- **Conduct project inception meeting**, confirm/amend proposed methodologies, re-affirm "deliverables", examine Council's relevant supporting waste documentation, inspect the waste facilities, develop a familiarity with current waste services, establish Council's vision for waste management for the intermediate term and long term, determine the framework of the strategic review, evaluate Council's resources in the delivery of actions
- **Examine current waste services and standards** that should be considered in the strategic review. Establish the ambitions that Council considers relevant in the delivery of the waste strategic review. Collate existing statistical information on waste types, volumes, diversion
- **Undertake a performance audit** of the Walgett Waste Facility and the Lightning Ridge Waste Facility and examine plant and waste placement activities in relation to filling plans and final landform design. Write Waste Facility Improvement Plan/Long Term Plan of Management.
- **Inspect waste facilities at Burren Junction, Collarenebri, Rowena and Carinda** as part of a rationalisation plan. Prepare operations improvement plans for retained facilities.
- **Explore the need for additional infrastructure** for waste recovery and processing. Consider markets for recovered materials. Develop financial modelling for expanded/contracted works. Consider the longer term feasibility of resource recovery
- **Establish baseline performance** in the current delivery of waste services. Model improved practices and services that would deliver elevated performance.
- **Prepare a community engagement plan** that would be applicable to the rationalisation of waste services and infrastructure. Write media releases, newsletters, surveys, forum agendas (remember engagement is not engagement if decisions have already been made) Implement community engagement through Council staff.
- **Prepare a risk management plan**. Consider all risk categories, establish likelihood and consequence develop risk mitigation measures, and relate mitigation to established processes, procedures and plans.
- **Prepare action table** that identifies actions required to deliver the desired outcomes, apportions responsibility for delivery that estimates the likely costs of implementation and establishes delivery timelines.
- **Consider monitoring, review and reporting criteria** for the strategic review, including the preparation of KPIs, reporting protocols, benefits realisation.
- **Link the strategy goals** with Councils broader Community Strategic Plan and the NetWaste Regional Waste Group strategy.
- **Prepare the draft and final strategic review documents**, collate the developed parts, review documents, implement document control, sign off, print, bind and deliver hard copies. Prepare electronic versions on CD.

Council can request the consultant to prepare a number of practical models for consideration, comparing wants and needs as well as total costs of those models. Council can then choose the appropriate model with which to move forward.

**Conclusion:**

Council should consider the wants and needs of the community and begin to develop a vision for the Waste Management Strategy. This vision will then be presented to the successful consultant for consideration and assessment. Council should also advertise an RFQ for the proposed Strategy with a view to begin the process in early 2017.

|                                                        |
|--------------------------------------------------------|
| <b>Walgett Shire Council Waste Management Strategy</b> |
|--------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

- |                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. Develop a vision for the Walgett Shire Council Waste Management Strategy;</li><li>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.</li></ol> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachments:**

Nil

### 11.3.3 DEVELOPMENT APPLICATION 2016/020 – KOALA HABITAT ASSESSMENT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** DA2016/020

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**Summary:**

Council has received a Development Application for a commercial shed in Lightning Ridge. It is recommended that an information request is sent to the applicant for a koala habitat assessment from a person with appropriate qualifications and experience in biological science and fauna survey and management.

**Background:**

Development Application 2016/020 was received by Council 1 December 2016.

**Current Position:**

State Environmental Planning Policy No 44 - Koala Habitat Protection (the SEPP) applies to land with a minimum area of one hectare, with the proposed development site being 3.3 hectares. Clause 4 of the SEPP defines “potential koala habitat” as “areas of native vegetation where the trees of the types listed in Schedule 2 constitute at least 15% of the total number of trees in the upper or lower strata of the tree component”. Clause 7 requires Council to satisfy itself whether the land is potential koala habitat.

2012 mapping data supplied by the Office of Environment and Heritage (OEH) classifies the north western portion of the lot as poplar box (*Eucalyptus populnea*) woodland, and this species is listed as a koala feed tree species in Schedule 2 of the SEPP (see attachment A). This satisfies the Clause 7 requirement that Council may satisfy itself as to whether or not land is a potential koala habitat only on information obtained by it, or by the applicant, from a person who is qualified and experienced in tree identification (OEH staff in this instance). Inspection of the site by Council staff indicated that the mapping data was correct, and that at least 15% of the total number of trees in the upper strata of the tree component were trees of the types listed in Schedule 2. Council was also informed on 7 December 2016 by a tenant on the site that koalas have been seen within the confines of the lot. In this context the land is potential koala habitat, therefore Clause 8 of the SEPP applies.

Before a council may grant consent to an application for consent to carry out development on land to which Clause 8 applies, it must satisfy itself whether or not the land is core koala habitat (“core koala habitat” is defined as “an area of land with a resident population of koalas, evidenced by attributes such as breeding females (that is, females with young) and recent sightings of and historical records of a population”). A council may satisfy itself as to whether or not land is a core koala habitat only on information obtained by it, or by the applicant, from a person with appropriate qualifications and experience in biological science and fauna survey and management.

Before a council may grant consent to a development application for consent to carry out development on land which is a core koala habitat, there must be a plan of management prepared.

**Relevant Reference Documents:**

State Environmental Planning Policy No 44—Koala Habitat Protection.

**Stakeholders:**

The applicant, Council and the community.

**Governance issues:**

Guiding principles for councils:- Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

**Environmental issues:**

Proper conservation and management of areas of natural vegetation that provide habitat for koalas ensure a permanent free-living population and help reverse the current trend of koala population decline.

**Financial Implications:**

The applicant will need to engage a suitably qualified consultant to prepare a koala habitat assessment, and possibly a plan of management.

**Legal Issues:**

Application of the SEPP is a statutory requirement of Council.

**Alternative Solutions/Options:**

Council could resolve to write to the applicant requesting a vegetation assessment from a person who is qualified and experienced in tree identification to challenge OEH and Council's vegetation assessment: this has not been recommended as it presents as an unnecessary cost to the applicant in addition to the koala habitat assessment, which is almost certainly necessary.

**Conclusion:**

Council cannot conduct a merit assessment of Development Application 2016/020 until the applicant provides a koala habitat assessment.

**Development Application 2016/020 – Koala Habitat Assessment**

**Recommendation:**

That Council resolve to write to the applicant requesting a koala habitat assessment from a person with appropriate qualifications and experience in biological science and fauna survey and management.

**Seconded:**

**Moved:**

**Planning Division**

**For:**

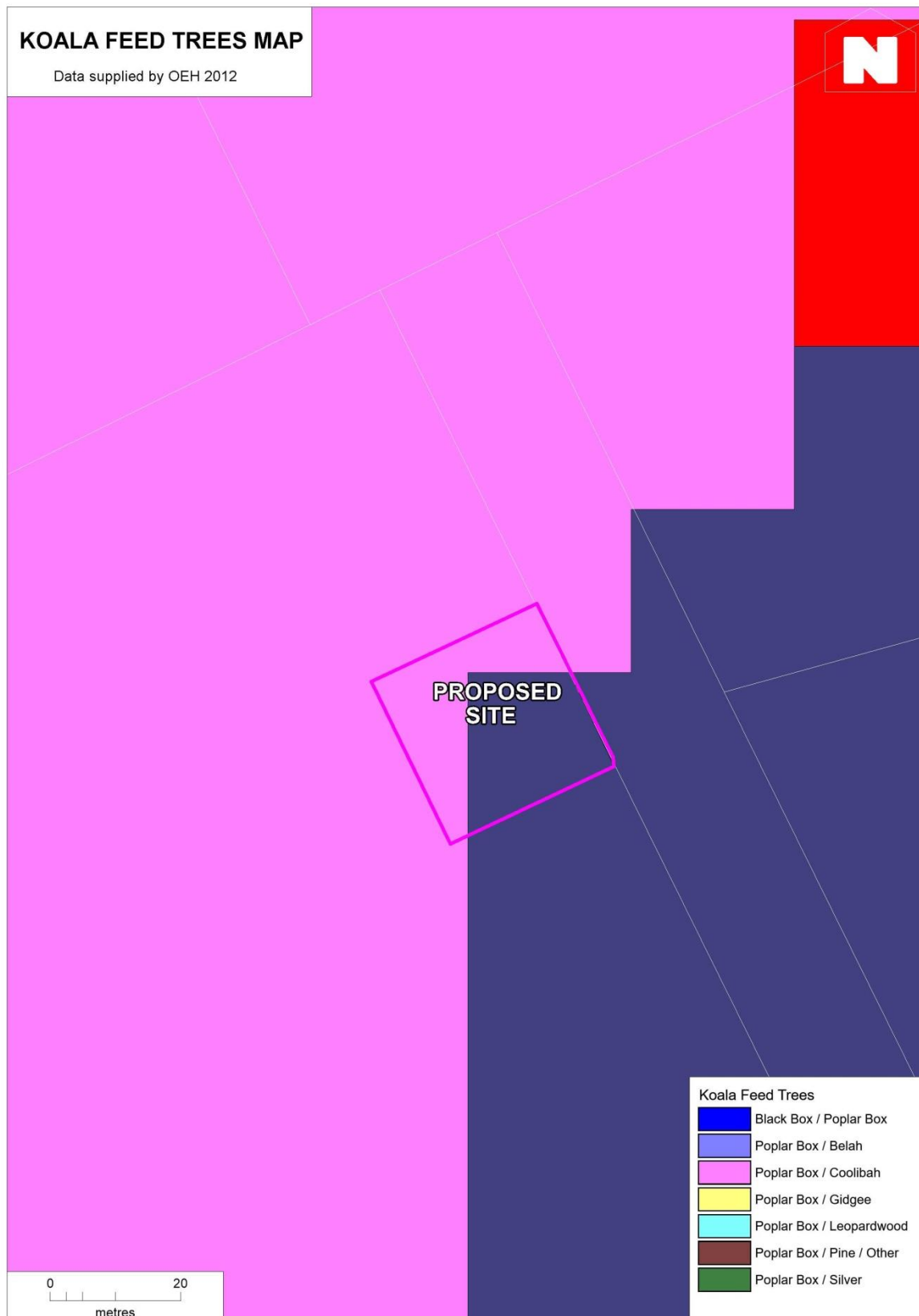
**Against:**

**Absent:**

**Attachments:**

Map showing koala feed tree species classification in relation to the proposed development site.

Map showing koala feed tree species classification in relation to the proposed development site.



### 11.3.4 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

**a. Responsible pet Ownership Grant**

In Mid 2016 Council staff made application to the Office of Local Government for funding under the Responsible Pet Ownership Program for \$15,000.

Council has been offered a grant totalling \$14,900 under the program. Council's program of works targeted de-sexing, vaccinations, media and micro-chipping. The program titled 'Mirra Health' is aimed at the local Aboriginal Community and the objectives of the program include increasing awareness and education and boosting de-sexing and micro-chipping figures in the Shire.

**b. Walgett Solar Farm**

Epuron Energy are proposing to construct a large scale solar farm on the Kulleen and Nameloc holdings around 5km north of Walgett. Council staff has had initial meetings with the project manager, construction manager, and RMS in relation to infrastructure and service provision for the development. As the project will be in excess of \$30,000,000, it is considered State Significant Development.

A briefing session for the proposed Walgett Solar Farm will occur in March 2017.

The briefing will discuss:

- The proposed solar farm, approximately 30MW in size which will export electricity to the national electricity market
- The solar farm is proposed approximately 5km north of the Walgett township and will be connected to the essential energy Walgett substation
- Development studies are in progress with the development application expected to be submitted to NSW DPI by April 2017
- Community consultation phase commenced late 2016.

**c. Tip Fencing**

The RFQ's for the Walgett & Lightning Ridge fencing contracts have been advertised closing 9<sup>th</sup> December 2016.

The RFQ for the Come-By-Chance, Collarenebri, Carinda and Rowena Tips is currently advertised with a closing date of 23<sup>rd</sup> December 2016. The funding for this project has been done under the drought relief fund. These projects are anticipated to begin early 2017.

**d. Main Street Beautification Fund – Lightning Ridge & Walgett**

The DES met with Councillors Woodcock & Martinez on 7<sup>th</sup> December 2017 to discuss ideas for the Lightning Ridge Main Street Upgrade. A number of ideas were discussed including installing new turf along Bill O'Brien Way & Morilla Street, adding a new, attractive metal fence to the VIC Centre and negotiating new paving for a number of shops in Opal Street. The DES and Town Planner will now look into the long term sustainability of the program and confirm costs of the above works and provide a

program plan and cost figures to the February meeting for discussion. It is anticipated this project will commence early 2017.

**e. Mosquito Workshop**

Council's Environmental Services Department staff attended a Mosquito workshop in Dubbo on 6 December, run by the NSW Health with information provided on Arboviral Diseases, Mosquito Ecology, Surveillance and Control. Current statics show 1 in 8 residents in the Walgett Shire have contacting Ross River Virus in their life time. Council staff are assisting NSW Health in monitoring Mosquito's (as required), and are providing information to the public via media outlets. It is expected that Mosquito's numbers will higher during the months of January and February, with floodwaters in the Western parts of the state expected to not dry out until 2018.

|                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b>                                                                                                                                                                                                                                  |
| <p><b>Recommendation:</b></p> <p>Receive and note the report by the Director of Environmental Services on the following matters; Responsible pet Ownership Grant, Walgett Solar Farm, Tip Fencing, Main Street Beautification Fund – Lightning Ridge &amp; Walgett and Mosquito Workshop.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 11.4 ACTING DIRECTOR ENGINEERING/TECHNICALSERVICES

### 11.4.1 MONTHLY REPORT SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Acting Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30 November 2016.

**Background:**

A budget of \$23.68 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2016/2017.

**Current Position:**

The status of work progress is as follows;

| In Progress                       | Comments  |
|-----------------------------------|-----------|
| RR426 Ridge Road                  | Ongoing   |
| Heavy patching on SH18N           | Completed |
| Bill O'Brien Way – Heavy Patch    | Completed |
| Box Culvert Replacement SH18N     | Ongoing   |
| Wee Waa Street (Kerb and Gutter)  | Ongoing   |
| L. Ridge Airport Runway extension | Ongoing   |
| Collarenebri Streets - Repair     | Completed |
| Sherman's Way                     | Completed |

**Relevant Reference Documents/Policies:**

2016/17 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire and Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 30 November 2016, \$4,592,418 has been spent from a total amount of \$23,679,061 allocated for the 2016/2017 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.



**Monthly Progress report from Acting Director Engineering Technical Services – November 2016**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for November 2016.

**Moved:**

**Seconded:**

**Attachment:**

2016/2017 Budget vs Expenditure spread sheet up the 30 November 2016.

| Ledger Item                            | Actual, Committed and On Cost up to 30 November 2016 | Budget                 |
|----------------------------------------|------------------------------------------------------|------------------------|
| Engineering Administration             | \$139,159.00                                         | \$620,144.00           |
| Depot Operation                        | \$24,594.00                                          | \$47,799.00            |
| Emergency Services (RFS*SES)           | \$79,846.00                                          | \$295,780.00           |
| Emergency Services                     | \$914.00                                             | \$25,085.00            |
| Fleet Operations & Workshop            | \$732,515.00                                         | \$3,650,722.00         |
| Regional Road Flood Damage             | \$0.00                                               | \$0.00                 |
| Urban Road Operation                   | \$0.00                                               | \$318,404.00           |
| Local Roads Operations                 | \$77,308.00                                          | \$682,196.00           |
| Local Roads Maintenance                | \$505,667.00                                         | \$1,516,043.00         |
| Regional Roads Operations              | \$55,721.00                                          | \$720,853.00           |
| Regional Roads Maintenance             | \$522,861.00                                         | \$1,348,051.00         |
| RMCC                                   | \$976,100.00                                         | \$2,931,172.00         |
| Private Works                          | \$57,837.00                                          | \$30,000.00            |
| Walgett Depot Renewal and Improvements | \$0.00                                               | \$0.00                 |
| Fleet Renewal and Improvements         | \$177,461.00                                         | \$1,886,683.00         |
| Local Roads Renewal                    | \$452,006.00                                         | \$8,100,563.00         |
| Regional Road Renewal                  | \$0.00                                               | \$250,471.00           |
| Regional Road Improvement              | \$790,429.00                                         | \$1,255,095.00         |
| <b>Total</b>                           | <b>\$4,592,418.00</b>                                | <b>\$23,679,061.00</b> |

## 11.4.2 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Acting Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30 November 2016.

**Background:**

The RMS has approved a contract of \$ 4,775,000 for 2016/2017 financial year which are made up of \$980,000 and \$3,795,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30 November 2016, \$593,167 from Ordered Works and \$382,933 for Routine Services for 2016/2017 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

| Monthly RMCC works Report from Acting Director Engineering/Technical Services – November 2016                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for November 2016.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

**Table 1 – 2016/2017 RMCC Ordered Works**

| SN | Description                                           | Physical status                             |
|----|-------------------------------------------------------|---------------------------------------------|
| 1  | Fox street rehabilitation works (in front of Chemist) | Completed shire part (Waiting for AC works) |
| 2  | Heavy Patching                                        | (SH18N completed) On Going                  |
| 3  | Namoi Bridge Approach Shoulder Widening               | Completed                                   |
| 4  | Walgett Town Street Shoulder Widening HW18S           | Completed                                   |
| 5  | SH12 & HW18 Intersection Shoulder Widening            | Completed                                   |
| 6  | Culverts Replacement, SH29W                           | Completed                                   |
| 7  | Culverts Replacement, SH18N and SH18S                 | On going                                    |
| 8  | Resealing                                             | Not Commenced                               |
| 9  | Lightning Ridge Rehabilitation Final Seal             | Not Commenced                               |
| 10 | SH12 Warrambool Widening Phase 3                      | Not Commenced                               |
| 11 | BJ Railway Crossing Approach Work                     | Not Commenced                               |

### 11.4.3 MONTHLY MAINTENANCE GRADING

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2016/2017 Maintenance Road Works Programme on Shire Roads for the period ending 30 November 2016.

**Background:**

Council has allocated amounts of \$962,488 and \$290,000 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council has completed top grading on most Shire Roads over the harvest period. With no recent rainfall resulting in lack of moisture this has caused a reduction in the maintenance grading works.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2016/2017 Shire Roads Maintenance Grading Works schedule

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As at 30 November 2016, \$441,990.44 has been spent from a total amount of \$1,252,488 provided in the 2016/2017 budget and operational plan.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

|                                                                                                               |
|---------------------------------------------------------------------------------------------------------------|
| <b>Monthly Maintenance Grading Report from Acting Director Technical/Engineering Services – November 2016</b> |
|---------------------------------------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for November 2016.

**Moved:**

**Seconded:**

**Attachments:**

Maintenance works progress summary Zone 1 – Zone 5

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Actual Start Date | Actual End date | Actual Expenditure up to 30 November 2016 |
|------------------------------|----------------------|----------------|----------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 1</b>                |                      |                |                      |                   |                 |                                           |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 3,600.00          | 17/07/16          | 17/07/16        | \$675                                     |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 3,600.00          |                   |                 |                                           |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 7,006.00          | 14/07/16          | 14/07/16        | \$1,367.72                                |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 4,278.00          | 15/07/16          | 15/07/16        | \$607.50                                  |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 7,000.00          |                   |                 |                                           |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 3,600.00          |                   |                 |                                           |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 3,600.00          | 26/07/16          | 26/07/16        | \$1,328.18                                |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 4,600.00          |                   |                 |                                           |
| Mac Masman Road SR81         | 8                    | 8              | \$ 3,600.00          | 16/07/16          | 18/07/16        | \$1,755                                   |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 9,000.00          |                   |                 | \$901                                     |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 10,000.00         |                   |                 |                                           |
| Gungalman Road SR31          | 43.7                 | 43.7           | \$ 16,000.00         |                   |                 |                                           |
| Gilwarny Road SR32           | 7.9                  | 7.9            | \$ 3,600.00          | 25/07/16          | 26/08/16        | \$1,620                                   |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 6,500.00          | 07-10-16          | 24/07/16        | \$3,344.07                                |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 30,194.00         | 28/07/16          | 30/08/16        | \$18,098                                  |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 6,500.00          | 20/07/2016        | 20/07/2016      | \$1,501.10                                |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 17,500.00         | 09-02-16          | 09-02-16        | \$1,170                                   |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 3,600.00          |                   |                 |                                           |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 11,098.00         |                   |                 |                                           |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 30,000.00         | 08-08-16          | 08-11-16        | \$20,835.30                               |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 5,500.00          | 01-07-16          | 01-07-16        | \$2,456.66                                |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 190,376.00</b> |                   |                 | <b>\$ 55,659.03</b>                       |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

| Road Name                            | Total Length of Road | Planned Length | Planned Expenditure  | Actual Start Date | Actual End date | Actual Expenditure up to 30 November 2016 |
|--------------------------------------|----------------------|----------------|----------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 2</b>                        |                      |                |                      |                   |                 |                                           |
| Boorooma Creek Road SR48             | 19.1                 | 19.1           | \$ 11,842.00         |                   |                 |                                           |
| Wimbledon Road SR64                  | 3.4                  | 3.4            | \$ 3,600.00          |                   |                 | \$1,526.84                                |
| Tungra Road SR85                     | 12.7                 | 12.7           | \$ 7,874.00          |                   |                 |                                           |
| Strathmore Road SR92                 | 19.2                 | 19.2           | \$ 11,904.00         |                   |                 |                                           |
| Narran Lake Road SR111               | 61                   | 61             | \$ 15,000.00         |                   |                 | \$2,713.55                                |
| Lone Pine Road SR70                  | 9.6                  | 9.6            | \$ 3,600.00          | 08-09-16          | 08-12-16        | \$3,330                                   |
| Kurrajong Road SR110                 | 27.8                 | 27.8           | \$ 17,236.00         |                   |                 | \$18,245.99                               |
| Wilby Wilby Road SR101               | 28.7                 | 28.7           | \$ 17,794.00         |                   |                 | \$16,994.92                               |
| Cumborah Town Roads                  |                      |                | \$ -                 |                   |                 |                                           |
| <b>Sub total Zone 2</b>              | <b>181.5</b>         | <b>181.5</b>   | <b>\$ 88,850.00</b>  |                   |                 | <b>\$ 42,811.30</b>                       |
| <b>Zone 3</b>                        |                      |                |                      |                   |                 |                                           |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 4,278.00          |                   |                 |                                           |
| Bonanza Road SR46                    | 16.9                 | 16.9           | \$ 10,478.00         | 18/10/2016        | 19/10/2016      | \$5,191                                   |
| Schmalkuche Road SR47                | 14.4                 | 14.4           | \$ 8,928.00          | 12//11/2016       | 14/11/2016      | \$2,225.53                                |
| Millencowbah Road SR51               | 27.7                 | 27.7           | \$ 17,174.00         | 08-01-16          | 20/10/2016      | \$12,270                                  |
| Willis Road SR52                     | 14.5                 | 14.5           | \$ 11,478.00         | 11-01-16          | 15/11/2016      | \$9,948.30                                |
| Koomalah Road SR53                   | 28.4                 | 28.4           | \$ 17,608.00         | 26/07/16          | 30/07/16        | \$5,490                                   |
| Burranbaa Road SR55                  | 18.1                 | 18.1           | \$ 11,222.00         | 15/08/16          | 15/08/16        | \$5,203.07                                |
| Cambo Road SR61                      | 21.1                 | 21.1           | \$ 13,082.00         | 16/08/16          | 19/08/16        | \$5,380                                   |
| Woolaroo Road SR69                   | 1                    | 1              | \$ 5,063.00          |                   |                 |                                           |
| Kia-Ora Road SR86                    | 6.8                  | 6.8            | \$ 5,770.00          |                   |                 |                                           |
| Fabians Road SR88                    | 24.8                 | 24.8           | \$ 15,376.00         | 21/10/2016        | 26/10/2016      | \$4,506                                   |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 9,152.00          |                   |                 | \$582.80                                  |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 4,720.00          |                   |                 |                                           |
| Purtle Road SR126                    | 26.8                 | 26.8           | \$ 23,780.00         | 16/11/2016        | 18/11/2016      | \$4,210.07                                |
| Boora Road SR127                     | 63.8                 | 63.8           | \$ 39,556.00         |                   |                 | \$4,138.12                                |
| Bore Head Road SR45                  | 5.1                  | 5.1            | \$ 4,278.00          | 08-12-16          | 11-11-16        | \$3,542                                   |
| Lorne Road SR98                      | 6.9                  | 6.9            | \$ 4,278.00          | 15/08/16          | 17/08/16        | \$2,050                                   |
| Angledool Road SR102                 | 49.3                 | 49.3           | \$ 30,566.00         | 28/10/2016        | 11-04-16        | \$13,945                                  |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 74.1           | \$ 68,275.00         | 14/08/2016        | 17/08/2016      | \$10,573.81                               |
| Gundabloui Road RR457                | 46.9                 | 46.9           | \$ 38,600.00         | 28/07/2016        | 28/10/2016      | \$18,995.55                               |
| <b>Sub total Zone 3</b>              | <b>450.7</b>         | <b>450.7</b>   | <b>\$ 343,662.00</b> |                   |                 | <b>\$108,250.29</b>                       |

**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Actual Start Date | Actual End date | Actual Expenditure up to 30 November 2016 |
|--------------------------------|----------------------|----------------|----------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 4</b>                  |                      |                |                      |                   |                 |                                           |
| Franxton Road SR1              | 19                   | 19             | \$ 11,780.00         |                   |                 |                                           |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 13,268.00         |                   |                 |                                           |
| Clarkes Road SR3               | 6                    | 6              | \$ 5,700.00          |                   |                 |                                           |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 35,185.00         | 09-01-16          | 30/09/2016      | \$25,932.78                               |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 8,556.00          | 11-09-16          | 14/11/2016      | \$4,270                                   |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 6,882.00          |                   |                 |                                           |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 3,600.00          |                   |                 |                                           |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 3,600.00          |                   |                 |                                           |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 3,600.00          |                   |                 |                                           |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 13,300.00         |                   |                 |                                           |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 8,618.00          |                   |                 |                                           |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 15,252.00         | 17/10/2016        | 27/10/2016      | \$9,781                                   |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 5,642.00          | 11-04-16          | 13/11/2016      | \$5,516.20                                |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 10,220.00         | 14/07/16          | 17/07/16        | \$3,305                                   |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 37,730.00         |                   |                 |                                           |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 9,424.00          | 15/08/2016        | 16/11/2016      | \$17,214                                  |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 35,774.00         |                   | 16/08/16        | \$27,431.80                               |
| Moomin Road SR59               | 31                   | 31             | \$ 19,220.00         | 14/11/2016        | 15/11/2016      | \$2,100                                   |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 3,600.00          | 10-07-16          | 10-10-16        | \$2,472.05                                |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 25,854.00         | 17/10/2016        | 11-03-16        | \$7,786.92                                |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 21,018.00         | 29/07/16          | 08-08-16        | \$8,470                                   |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 3,600.00          |                   |                 |                                           |
| Rowena Town Roads              |                      |                | \$ 3,600.00          |                   |                 |                                           |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 305,023.00</b> |                   |                 | <b>\$ 114,279.54</b>                      |



**WALGETT SHIRE COUNCIL AGENDA –13 DECEMBER 2016 – ORDINARY COUNCIL MEETING**

| Road Name                  | Total Length of Road | Planned Length  | Planned Expenditure    | Actual Start Date | Actual End date | Actual Expenditure up to 30 November 2016 |
|----------------------------|----------------------|-----------------|------------------------|-------------------|-----------------|-------------------------------------------|
| <b>Zone 5</b>              |                      |                 |                        |                   |                 |                                           |
| Pampas Road SR7            | 16.3                 | 16.3            | \$ 10,106.00           | 19/10/2016        | 19/10/2016      | \$3,640                                   |
| Wambo Road SR25            | 17.7                 | 17.7            | \$ 10,974.00           |                   |                 |                                           |
| Hardys Lease Road SR26     | 16                   | 16              | \$ 9,920.00            |                   |                 |                                           |
| Colrose Road SR27          | 20.6                 | 20.6            | \$ 12,772.00           | 16/08/2016        | 20/08/2016      | \$10,928                                  |
| Wingadee Road SR28         | 11.8                 | 11.8            | \$ 7,316.00            | 29/08/2016        | 27/09/16        | \$1,933                                   |
| Epping Road SR57           | 15.4                 | 15.4            | \$ 9,548.00            | 08-01-16          | 08-05-16        | \$6,712.55                                |
| Middle Route Road SR72     | 9.6                  | 9.6             | \$ 5,952.00            |                   |                 |                                           |
| Gidginbilla Road SR75      | 7.4                  | 7.4             | \$ 3,600.00            |                   |                 |                                           |
| Proctors Road SR82         | 4.4                  | 4.4             | \$ 3,600.00            |                   |                 |                                           |
| Drilldool Road SR83        | 5.1                  | 5.1             | \$ 3,600.00            |                   |                 |                                           |
| Belaba Road SR89           | 11.2                 | 11.2            | \$ 6,944.00            |                   |                 |                                           |
| Hollywood Lane SR119       | 29.9                 | 29.9            | \$ 18,538.00           | 29/08/2016        |                 | \$1,479                                   |
| O'Niels Road SR131         | 31.1                 | 31.1            | \$ 19,282.00           |                   |                 |                                           |
| Tareela Road SR17          | 19.4                 | 19.4            | \$ 12,028.00           |                   | 08-10-16        | \$11,181                                  |
| Meadow Plains Road SR21    | 23.9                 | 23.9            | \$ 14,818.00           | 11-11-16          | 11-04-16        | \$12,111.56                               |
| Marlbone Road SR24         | 28.4                 | 28.4            | \$ 17,608.00           |                   | 16/08/16        | \$11,130                                  |
| Nilma Road SR30            | 37.8                 | 37.8            | \$ 23,436.00           | 28/09/2016        | 28/09/2016      | \$13,160.82                               |
| Bugilbone Road SR103       | 28.7                 | 28.7            | \$ 32,725.00           | 08-02-16          | 09-07-16        | \$13,052                                  |
| Goangra Road SR116         | 16.4                 | 16.4            | \$ 10,168.00           | 11-07-16          | 11-07-16        | \$7,099                                   |
| Yarraldool Road SR118      | 41.3                 | 41.3            | \$ 28,000.00           |                   |                 |                                           |
| Haynes Hut SR68            | 4.5                  | 4.5             | \$ 3,600.00            | 30/08/16          | 31/08/16        | \$3,707.81                                |
| Come By Chance Road RR7716 | 69.7                 | 69.7            | \$ 63,642.00           | 20/09/2016        | 23/09/2016      | \$24,856.55                               |
| <b>Sub total Zone 5</b>    | <b>466.6</b>         | <b>466.6</b>    | <b>\$ 328,177.00</b>   |                   |                 | <b>\$120,990.28</b>                       |
| <b>Total</b>               | <b>1,924.00</b>      | <b>1,924.00</b> | <b>\$ 1,256,088.00</b> |                   |                 | <b>441,990.44</b>                         |

## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*