



AGENDA FOR ORDINARY COUNCIL MEETING

13 February 2018

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council** on **13 February 2018** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## Local Government Act 1993

### Chapter 3 section 8A

#### GUIDING PRINCIPLES FOR COUNCILS

##### (1) **Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

##### (2) **Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

##### (3) **Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

## **Table of Contents**

|                                                                                                                |    |
|----------------------------------------------------------------------------------------------------------------|----|
| 1. OPENING OF MEETING .....                                                                                    | 6  |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS .....                                                                 | 6  |
| 3. LEAVE OF ABSENCE .....                                                                                      | 6  |
| 4. WELCOME TO VISITORS .....                                                                                   | 6  |
| 5. PUBLIC FORUM PRESENTATIONS .....                                                                            | 6  |
| 5.1 SUPERINTENDENT GARY MOORE AND INSPECTOR DAVID CHECKLEY .....                                               | 6  |
| 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS.....                                                       | 7  |
| 7. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                               | 8  |
| 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 19 DECEMBER 2017.....                                             | 8  |
| 8. REPORTS OF COMMITTEES/DELEGATES.....                                                                        | 20 |
| 8.1 LOCAL AREA TRAFFIC COMMITTEE MEETING MINUTES – 1 FEBRUARY 2018 .....                                       | 20 |
| 9. MAYORAL MINUTES.....                                                                                        | 25 |
| 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil .....                                                         | 26 |
| 11. REPORTS FROM OFFICERS .....                                                                                | 27 |
| 11.1 GENERAL MANAGER.....                                                                                      | 27 |
| 11.1.1 COUNCIL’S DECISION ACTION REPORT .....                                                                  | 27 |
| 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW.....                                                    | 37 |
| 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT..                                            | 39 |
| 11.1.4 MONTHLY CALENDAR FEBRUARY – APRIL 2018 .....                                                            | 46 |
| 11.1.5 MONTHLY REPORT - VISITOR INFORMATION CENTRES.....                                                       | 50 |
| 11.1.6 ECONOMIC DEVELOPMENT ACTIVITIES – FIRST QUARTER .....                                                   | 53 |
| 11.1.7 APPOINTMENT OF WALGETT SHIRE SECTION 355 TOURISM COMMITTEE ....                                         | 55 |
| 11.1.8 APPOINTMENT OF WALGETT SHIRE SECTION 355 ECONOMIC DEVELOPMENT<br>COMMITTEE.....                         | 57 |
| 11.1.9 WESTERN DIVISION COUNCILS OF NSW – 2018 ANNUAL CONFERENCE -<br>MOTIONS FOR CONSIDERATION .....          | 59 |
| 11.1.10 LOCAL GOVERNMENT – JOINT ORGANISATION ANNOUNCEMENTS .....                                              | 64 |
| 11.1.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY<br>FROM GENERAL MANAGER – FEBRUARY, 2018 ..... | 65 |
| 11.2 CHIEF FINANCIAL OFFICER .....                                                                             | 66 |
| 11.2.1 CASH ON HAND & INVESTMENT AS AT 31 JANUARY .....                                                        | 66 |
| 11.2.2 MONTHLY OUTSTANDING RATES REPORT AS AT 31 <sup>ST</sup> DECEMBER 2017 .....                             | 70 |
| 11.2.3 MONTHLY OUTSTANDING RATES REPORT AS AT 31 <sup>ST</sup> JANUARY 2018 .....                              | 73 |
| 11.2.4 SECTION 356 COMMUNITY ASSISTANCE SCHEME ROUND 2 2017-2018.....                                          | 76 |
| 12.2.5 BURREN JUNCTION TOILET FACILITY .....                                                                   | 79 |

|                                                                                                            |     |
|------------------------------------------------------------------------------------------------------------|-----|
| 12.2.6 SECOND QUARTER OPERATIONAL PLAN & HALF YEARLY DELIVERY PROGRAM FOR 17/18.....                       | 81  |
| 15.2.7 QUARTERLY BUDGET REVIEW STATEMENT – DECEMBER 2017 .....                                             | 83  |
| 11.3 ENVIRONMENTAL SERVICES .....                                                                          | 85  |
| 11.3.1 RFS BUSHFIRE PRONE MAPS .....                                                                       | 85  |
| 11.3.2 PLACE NAMING REQUEST – BURREN JUNCTION PARK .....                                                   | 89  |
| 11.3.3 DEVELOPMENT APPLICATION, JENNIFER BRAMMALL LIGHTNING RIDGE FIELD STUDY CENTER 31 POTCH STREET ..... | 92  |
| 11.3.4 MATTERS FOR BRIEF MENTION, OR INFORMATION ONLY, ENVIRONMENTAL SERVICES.....                         | 125 |
| 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES .....                                                          | 131 |
| 11.4.1 MONTHLY RMCC WORKS REPORT .....                                                                     | 131 |
| 11.4.2 MONTHLY SERVICE PROGRESS REPORT.....                                                                | 132 |
| 11.4.3 MONTHLY MAINTENANCE GRADING REPORT .....                                                            | 134 |
| 11.4.4 REQUEST FOR WAIVER OF PAYMENT FOR GRID REPLACEMENT – JANUARY 2018.....                              | 146 |

## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                           |            |
|--------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                     |            |
| That the leave of absence received from _____ are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                              | <b>Clr</b> |
| <b>Seconded:</b>                                                                           | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### 5.1 SUPERINTENDENT GARY MOORE AND INSPECTOR DAVID CHECKLEY

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 19 DECEMBER 2017

| Minutes of Ordinary Council Meeting – 19 December 2017                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 19 December 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 19 December 2017



# **MINUTES FOR ORDINARY COUNCIL MEETING**

**19 December 2017**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 19 DECEMBER 2017 AT 10:06AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
Clr Manuel Martinez (Deputy Mayor)  
Clr Tanya Cameron  
Clr Jane Keir  
Clr Bill Murray  
Clr Kelly Smith  
Clr Michael Taylor  
Clr Robert Turnbull  
Clr Lawrence Walford  
Don Ramsland (General Manager)  
Jessica McDonald (Director Environmental Services)  
Michael Urquhart (Chief Financial Officer)  
Sylvester Otieno (Director Engineering/Technical Services)  
Peta Schiller (Minute Secretary)

**Leave of Absence**

Nil

**Public Forum Presentations**

**Grant Leslie – The Balmoral Group**

- *As part of the NSW Governments Growing Local Economies Fund - Cobar, Bogan, Bourke, Brewarrina, Coonamble, Warren and Walgett Councils are working with the NSW Government to develop the Western Plains Regional Economic Development Strategy.*
- *The Balmoral Group have been engaged to conduct the Western Plains Economic Development Region Business Survey which will be used to understand the business needs of the region.*
- *All businesses within the region are encouraged to participate in the survey.*

**(Late Inclusion) James Stewart and Greg Moore – NSW Police Force**

- *James Stewart informed that he will be leaving the Walgett District and thanked Council for its ongoing partnership with local Police.*
- *Due to a reshuffle of the current Administration Model, Greg Moore of Bourke has been appointed as the new Commander with the restructure to take place in March 2018.*
- *Inspector David Checkley will be the Officer in Charge based at Walgett.*
- *More frontline Police will be on the beat, small villages will have manned Stations and Greg Moore stated that there will be no closures or reduced hours.*
- *Castlereagh Area Command will be renamed as Central North Area Command and the main base for the region will be based at Bourke.*
- *Greg Moore and David Checkley are to be invited to the next Council Meeting and annual “Meet and Greet Nights” arranged by Council which will be held in late February 2018.*

**12/2017/1 Margaret Mansfield – Lightning Ridge Prospector (Letter received)**

**Resolved:**

That Council make an allocation of \$800.00 plus GST in the 2017/2018 budget to the Lightning Ridge Prospector.

**Moved: Clr Smith**  
**Seconded: Clr Walford**  
**CARRIED**

**12/2017/2 Richard Buckley of Ned's Puddling Dam Inc. – Letter received**

**Resolved:**

Council deferred for consideration at the next Council Meeting in February 2018.

**Moved: Clr Smith**  
**Seconded: Clr Walford**  
**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item<br>No. | Pecuniary/<br>Non-Pecuniary | Reason                                   |
|----------------------|-------------|-----------------------------|------------------------------------------|
| Clr J Keir           | 11.4.2      | Pecuniary                   | Related to field of work/family business |
| Clr J Keir           | 11.4.3      | Pecuniary                   | Related to field of work/family business |
| Clr J Keir           | 14.3.2      | Pecuniary                   | Related to field of work/family business |
| Clr J Keir           | 14.3.3      | Pecuniary                   | Related to field of work/family business |
| Clr M Martinez       | 11.4.4      | Pecuniary                   | Related to field of work/family business |
| Clr M Martinez       | 14.4.1      | Pecuniary                   | Related to field of work/family business |
| Clr M Martinez       | 14.4.2      | Pecuniary                   | Related to field of work/family business |
| Clr M Martinez       | 14.4.3      | Pecuniary                   | Related to field of work/family business |
| Clr M Martinez       | 14.4.4      | Pecuniary                   | Related to field of work/family business |
| Clr R Turnbull       | 11.4.4      | Pecuniary                   | Relationship to Clr Martinez             |
| Clr R Turnbull       | 14.4.1      | Pecuniary                   | Relationship to Clr Martinez             |
| Clr R Turnbull       | 14.4.2      | Pecuniary                   | Relationship to Clr Martinez             |
| Clr R Turnbull       | 14.4.3      | Pecuniary                   | Relationship to Clr Martinez             |
| Clr R Turnbull       | 14.4.4      | Pecuniary                   | Relationship to Clr Martinez             |

**12/2017/3 Minutes of Ordinary Council Meeting – 28 November 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 28 November 2017, having been circulated be confirmed as a true and accurate record of that meeting and endorse the final amendments.

**Moved: Clr Murray**  
**Seconded: Clr Keir**  
**CARRIED**

**12/2017/4 OROC Minutes – 1 December 2017**

**Resolved:**

That the minutes of OROC meeting held on 1 December 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Cameron**

**Seconded: Clr Murray**

**CARRIED**

**11/2017/5 Local Area Traffic Committee Meeting Minutes – 29 November 2017**

**Resolved:**

That the minutes of the LATC meeting held on 29 November having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Move: Clr Martinez**

**Seconded: Clr Turnbull**

**CARRIED**

**12/2017/6 Mayoral Minute**

**Resolved:**

That Council receive and note the Mayoral report.

**Moved: Clr Woodcock**

**Seconded: Clr Walford**

**CARRIED**

**12/2017/7 Council's Decision Action Report**

**Resolved:**

That the Resolution Register for December 2017 be received and noted.

**Moved: Clr Keir**

**Seconded: Clr Cameron**

**CARRIED**

**12/2017/8 Local Government Weekly received from the LGNSW**

**Resolved:**

That the information contained in the weekly circulars numbers 46-48 from the Local Government NSW be received and noted.

**Moved: Clr Cameron**

**Seconded: Clr Turnbull**

**CARRIED**

**12/2017/9 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 38-40 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Murray  
**Seconded:** Clr Cameron  
**CARRIED**

**12/2017/10 Monthly Calendar December - February 2018**

**Resolved:**

That Council receive & note the regular monthly calendar for the period Dec – Feb 2018.  
*Traffic Committee Meeting for February be amended to Thursday 1/2/2018.*

**Moved:** Clr Martinez  
**Seconded:** Clr Walford  
**CARRIED**

**12/2017/11 Local Government Reform – Joint Organisation Announcements**

**Resolved:**

That Walgett Shire Council consider joining a Joint Organisation once it has had the opportunity to review both the new legislation and supporting regulations and had discussions with surrounding Councils.

**Moved:** Clr Murray  
**Seconded:** Clr Cameron  
**CARRIED**

**12/2017/12 Matters Generally for Brief Mention or Information Only from General Manager**

**Resolved:**

That the matters listed by the General Manager for brief mention or information only be received and noted.

**Moved:** Clr Murray  
**Seconded:** Clr Taylor  
**CARRIED**

**12/2017/13 Cash on Hand and Investment Report as at 30th November 2017**

**Resolved:**

That the Investment Report as at 30<sup>th</sup> November 2017 be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Martinez  
**CARRIED**

**12/2017/14 Monthly Outstanding Rates Report**

**Resolved:**

The November 2017 outstanding rates report to received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Cameron  
**CARRIED**

**12/2017/15 Matters Generally for Brief Mention or Information Only from Chief Financial Officer**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer be received and noted.

**Moved:** Clr Turnbull  
**Seconded:** Clr Smith  
**CARRIED**

**12/2017/16 Place Naming Request Burren Junction Park – Item Deferred**

That the Place Naming Request Burren Junction Park report be deferred until the next Council Meeting in February 2018.

**Moved:** Clr Martinez  
**Seconded:** Clr Murray  
**CARRIED**

**12/2017/17 Matters for Brief Mention Only from Director of Environmental Services**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Director of Environmental Services be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Smith  
**CARRIED**

*Clr Martinez and Clr Turnbull declared a pecuniary interest in Item No's. 14.4.1 – 14.4.4 and left the meeting room at 12:10pm.*

**12/2017/18 Monthly RMCC Works Report**

**Resolved:**

That Council receive and note the monthly RMCC works report for November 2017.

**Moved:** Clr Turnbull  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Keir declared a pecuniary interest for Item No's. 11.4.2 and 11.4.3 and left the meeting room at 12:15pm.*

**12/2017/19 Monthly Service Progress Report**

**Resolved:**

That Council receive and note the Engineering Services Monthly Works Progress Report for November 2017.

**Moved:**       Clr Smith  
**Seconded:**   Clr Turnbull  
**CARRIED**

*Clr Walford left the meeting room at 12:20pm.*

**12/2017/20 Monthly Maintenance Grading Report**

**Resolved:**

That Council receive and note the monthly maintenance grading works report.

**Moved:**       Clr Cameron  
**Seconded:**   Clr Murray  
**CARRIED**

**12/2017/21 Options to Seal 400m of Lorne Road**

**Resolved:**

That Council in respect of the Lorne Road, reduce the gravelling scope from 4kms to 3kms and use the resulting saving to seal the 400km section at Kangaroo Hill.

**Moved:**       Clr Smith  
**Seconded:**   Clr Murray  
**CARRIED**

*Clr Walford and Clr Keir returned to the meeting room at 12:23pm.*

**12/2017/22 Matters for Brief Mention Only from Director Engineering/Technical Services**

**Resolved:**

That the matters listed by the Director of Engineering/Technical Services for brief mention or information only be received and noted.

**Moved:**       Clr Keir  
**Seconded:**   Clr Walford  
**CARRIED**

*Clr Martinez and Clr Turnbull returned to the meeting room at 12:35pm.*

**Questions for Next Meeting**

**Clr Keir: Nil**

*Comment: Thanked the Director of Engineering/Technical Services and Parks and Gardens Staff for the planting of flowers and shrubs in Fox Street Walgett.*

**Clr Cameron: Nil**

**Clr Murray:**

*Q1: Request that signage for the School Bus Pickup Sites located on the Cryon Road (SR5) and at the T Intersection of the Cryon Road and Pian Creek Road be reviewed by the Traffic Committee as local residents have expressed their concern.*

**Clr Martinez: Nil**

**Clr Turnbull: Nil**

**Clr Walford: Nil**

**Clr Taylor:**

*Q1: Requested an update about the installation of a toilet block on the border of Brewarrina and Walgett Shires? Is Council progressing with this issue?*

*Q2: Requested that Council reassess the operations of the Collarenebri Rural Transaction Centre (Collarenebri Agency) at the February 2018 Council Meeting as it runs at a loss.*

**Clr Smith: Nil**

*Q1: Are we any closer to conducting Drug Testing in the work place?*

*Q2: Gundabloui Road (Mungindi – Collarenebri), has been granted \$1.2 million for another 6kms. Could we please look into this as I feel it would be an asset as it would only be fair to all Rate Payers on the northern end?*

*Q3: Have been approached by locals in regards to the Lawn Cemetery (eg) Preparation to establish for clearing in 2018.*

**12/2017/23 Move into Closed Session at 12:40pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Keir**

**Seconded: Clr Cameron**

**CARRIED**



**12/2017/24 Expression of Interest – Walgett CBD Car Park**

**Resolved:**

That the General Manager's report be received and noted and the action proposed of drafting a memorandum of understanding be endorsed.

**Moved:** Clr Murray  
**Seconded:** Clr Martinez  
**CARRIED**

**12/2017/25 Collarenebri Sportsground Amenities Building**

**Resolved:**

That Council endorse the actions of the Chief Financial Officer in advising Murdi Paaki Regional Rugby League Council Inc, that Council will accept a new amenities building asset for the Collarenebri Sportsground as per its concept proposal, and Council shall accept liability for on-going future maintenance of the facility.

**Moved:** Clr Walford  
**Seconded:** Clr Turnbull  
**CARRIED**

**12/2017/26 RFT17/041 Gravel Sheetting of 4kms of Billybingbone Road**

**Resolved:**

1. That Council accepts the tender for RFT17/041 from Batterline Earthmoving in the sum of \$149,944.30 in accordance with the specifications forming part of the tender document. This acceptance is subject to background checks and negotiation with the recommended tenderer.
2. That Council resolves to \$400,000 from 15/16 and 16/17 Local Unsealed Roads Maintenance budget to implement these works.

**Moved:** Clr Taylor  
**Seconded:** Clr Smith  
**CARRIED**

*Clr Keir declared a pecuniary interest for Item No's. 14.3.2 and 14.3.3 and left the meeting room at 12:52pm.*

**12/2017/27 RFT17/042 Gravel Sheetting of 3kms of Cryon Road**

**Resolved:**

That Council accepts the tender for RFT17/042 from Batterline Earthmoving in the sum of \$117,714.00 in accordance with the specifications forming part of the tender document. This acceptance is subject to background checks and negotiation with the recommended tenderer.

**Moved:** Clr Taylor  
**Seconded:** Clr Cameron  
**CARRIED**

**12/2017/28 RFT17/043 Gravel Sheeting of 3kms of Mercadool Road**

**Resolved:**

That Council accepts the tender for RFT17/043 from Batterline Earthmoving in the sum of \$115,895.00 in accordance with the specifications forming part of the tender document. This acceptance is subject to background checks and negotiation with the recommended tenderer.

**Moved:** Clr Smith  
**Seconded:** Clr Walford  
**CARRIED**

*Clr Keir returned to the meeting room at 12:58pm.*

**12/2017/29 RFT17/044 Gravel Sheeting of 3kms of Angledool Road**

**Resolved:**

That Council accepts the tender for RFT17/044 from Ridgerock Earthmoving in the sum of \$128,260.00 in accordance with the specifications forming part of the tender document. This acceptance is subject to background checks and negotiation with the recommended tenderer.

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

**12/2017/30 RFT17/046 Gravel Sheeting of 4kms of Lorne Road**

**Recommendation:**

That Council accepts the tender for RFT17/046 from Ridgerock Earthmoving in the sum of \$169,180.00 in accordance with the specifications forming part of the tender document. This acceptance is subject to background checks and negotiation with the recommended tenderer.

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

*Clr Martinez and Clr Turnbull returned to the meeting room at 1.00pm*

**12/2017/31 Return to Open Session at 1.00pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Walford  
**Seconded:** Clr Taylor  
**CARRIED**

**12/2017/32 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Cllr Smith

**Seconded:** Cllr Taylor

**CARRIED**

**12/2017/33 Matters for Brief Mention Only from Economic Development Officer – Supplementary Report**

**Resolved:**

That the matters listed for brief mention or information only from the Economic Development Officer be received and noted.

**Moved:** Cllr Murray

**Seconded:** Cllr Cameron

**CARRIED**

**Close of Meeting**

The meeting closed at 1:10pm

To be confirmed at the meeting of Council to be held on 13<sup>th</sup> February 2018.

---

Mayor

---

General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 LOCAL AREA TRAFFIC COMMITTEE MEETING MINUTES – 1 FEBRUARY 2018

| Local Area Traffic Committee Minutes – 1 February 2018                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the LATC meeting held on 1<sup>st</sup> February 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below.

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT  
WALGETT COUNCIL MEETING ROOM ON THURSDAY 1<sup>ST</sup> FEBRUARY 2018**

**PRESENT**

|                  |                                                  |
|------------------|--------------------------------------------------|
| David Vant       | (Road Safety & Traffic, Western Region, RMS NSW) |
| Sylvester Otieno | (Director Engineering/Technical Services)        |
| Bruce Gregory    | (NSW Police)                                     |
| Ian Woodcock     | (Mayor – Walgett Shire Council)                  |
| Michael Taylor   | (Councillor- Walgett Shire Council)              |
| Manuel Martinez  | (Councillor- Walgett Shire Council)              |
| Ali Colless      | (Council Administrative Officer)                 |

**1. APOLOGIES**

**Apologies – 1<sup>ST</sup> FEBRUARY 2018**

**Recommendation:**

Apologies received from the following to be accepted:

Kelly Smith                      (Councillor – Walgett Shire Council)

**Moved:**              Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 29<sup>th</sup> November 2017**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 29<sup>th</sup> November 2017, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:**              David Vant

#### 4 MATTERS ARISING FROM PREVIOUS MEETING

##### 4.1 Lorne Road

###### RECOMMENDATION:

1. Posted speed limits in the reports are incorrect – should be 80km/h instead of 50km/h.
2. Data shows speeds of over 100km/h – could be an error.

###### ACTION:

1. Sylvester to send raw data through to David Vant for review.

##### 4.2 Rowena Public School Bus Zone

###### RECOMMENDATION:

1. Property "Nearo" does qualify for a "Bus Stop Ahead" sign on the south side.

###### ACTION:

1. David Vant to send through sign design to Sylvester.
2. Sylvester to organise installation of signs.

##### 4.3 CCTV Signs in Walgett Main Street

###### RECOMMENDATION:

1. Specific wording for signs to come out of the Policy.
2. Direction of signs needs to be facing pedestrians not traffic

###### ACTION:

1. Sylvester to investigate wording and have signs installed.

#### 5 PILLIGA BUS RUN ROUTE

###### RECOMMENDATION:

1. Extension of Pilliga Bus route to property "Bexley" has been approved by Sylvester after carrying out satisfactory route risk assessment and consulting with Committee via email.

###### ACTION:

1. Committee endorses approval.

**6 SLOW DOWN SIGNS CARINDA**

Email from GH & LL Robinson asking for "slow down children crossing" signs be erected at the approach to the Carinda Pub.

**RECOMMENDATION:**

1. Committee approves installation of signs.

**ACTION:**

1. David Vant to send through sign design to Sylvester.
2. Sylvester to organise installation of signs.

**7 ROAD OCCUPANCY LICENCE APPLICATION – LIGHTNING RIDGE EASTER FESTIVAL**

**RECOMMENDATION:**

1. Committee approves the ROL application with no changes.

**ACTION:**

1. Inform Gini Gatgens of approval and Sylvester to organise staff to put TCP in place over the Easter Festival.

**8 STOCK WARINING SIGNS – GINGIE ROAD**

Email from Charlie Pye wanting to put permanent "Stock Warning" signs on the Gingie Road.

**RECOMMENDATION:**

1. Committee decides that the issue is not a Council issue.

**ACTION:**

1. Response letter to be sent to Mr Pye informing him of the matter

**9 GENERAL BUSINESS**

**9.1 Cryon Road & Pian Creek Intersection**

- Cllr Murray asked at Council Meeting for the School Bus Route Signs be reviewed.
- RMS are doing a full review of the signs at the intersection, if there was a problem with the School Bus Route Signs it would have been pick up.
- Sylvester / Don to check with Bill to make sure of location.

**9.2 Merrywinebone / Kamilaroi Highway Intersection**

- Sign audit has been done on the intersection – no issues were found
- Council to write letter to RMS to request rumble strips be put on both sides of intersection.

**9 CONFIRMATION OF NEXT MEETING – Thursday 5<sup>th</sup> April 2018 at 10am**

**10 CLOSE OF MEETING – 10:45am**



## 9. MAYORAL MINUTES

The mayoral report will be tabled at the meeting.

| Mayoral Report                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 00/00

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at February 2018 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Dpt</b>              | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received<br>27.6.17 In progress |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.                                                                                                             | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up<br>21.7.17 arranging to meet early August 2017<br>16.10.17 again requested meeting<br>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.<br>19.12.17 The action proposed of drafting a memorandum of understanding be endorsed.                                                                                                                                                                                                                                                                                                      |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.                                                                                                                                                                                                                                                                                                                                                                                                                                         | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget<br>27.6.17 In Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands. | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.<br>31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate<br>16.10.17 awaiting ministerial appointments                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                        |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 24.03.15 | 2/2015/38  | <p>1. That Council receive and note the report</p> <p>2. That Council endorse the action taken by General Manager to commence the weir raising project</p> <p>3. Resolve the issue of ownership of the weir and approve to raise the weir height.</p>                                                                                                                                                                                                                                                                                                                                                                             | Director Engineering/ Technical Services | <p>Consultant engaged</p> <p>Site investigation is scheduled on 25-26th June 2015</p> <p>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.</p> <p>14.09.15 Detail design of weir is progressing.</p> <p>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.</p> <p>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.</p> <p>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.</p> <p>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.</p> <p>20.10.2017 Council applied for additional funding under SSWP and received invitation for a detailed application.</p> <p>23.11.17 Meeting scheduled for December 2017 to discuss ownership</p> <p>24.1.18 Business case submitted for SSWP funding.</p> |  |
| 24.04.16 | 26/2016/3  | <p>1. That the content of the report be noted</p> <p>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</p>                                                                                                                                                                                                                                                                                                                                                                                              | Chief Financial Officer                  | <p>27.05.16 Nil</p> <p>20.10.16 Town Planner developing on master plan for facility</p> <p>27.6.17 In progress</p> <p>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful</p> <p>13.12.17 CFO to investigate alternative funding &amp; design</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 24.04.16 | 29/2016/3  | <p>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</p> <p>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</p> <p>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p>                            | Director Environmental Services          | <p>Council adopted a resolution to support this proposal at its August 2017 meeting and Council staff are currently working with DoPE staff to finalise legal requirements.</p> <p>7.02.18 Planning proposal has been accepted by the Dept. Planning conditionally. Some conditions must be met and proven to the NSW Planning prior to any public consultations occurring.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 31.05.16 | 4/2016/29  | <p>Resolved:</p> <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p>                                                                                                                                                                                                        | Director Environmental Services          | <p>Discussions and written advice from Mr Mulder indicate the premises are no longer occupied. Council is currently negotiating with Mr Mulder in relation to the enforcement of legal provisions.</p> <p>7.2.18 An inspection will take place at Mr. Mulder's premises in February 2018 for an update of this situation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager                          | <p>14.7.16 EOI called</p> <p>31.1.17 fresh EOI's to be invited April/May 2017</p> <p>9.8.17 EOI's Readvertised</p> <p>30.9.17 EOI's closed</p> <p>23.11.17 First Meeting scheduled for 14 December 2017</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 26.07.16 | 14/2016/8  | <p>That the General Manager's report with regards the Fixing Country Roads Programme:</p> <p>1. Be received and noted.</p> <p>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.</p> <p>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.</p> <p>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.</p> | General Manager                          | <p>30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103</p> <p>18.4.17 Councils bid for SR103 on short list for funding</p> <p>1.8.17 5.4 million approved awaiting funding agreement before proceeding</p> <p>16.10.17 Awaiting funding agreement</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 25.10.16 | 11/2016/18 | <p>1. That Council receive and note the Collarenebri Cricket Pitch Report.</p> <p>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri</p>                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                  | <p>2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.</p> <p>27.6.17 In progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering/                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |                                                                                                                                                                                                                                                                                                                                                   |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Technical Services                 |                                                                                                                                                                                                                                                                                                                                                   |  |
| 22.11.16 | 12/2016/11 | Moved Cllr Murray and Seconded Cllr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                    | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting<br>9.8.17 Advice Council's EOI has been short listed formal application due<br>16.10.17 concept design prepared, applications close 31.10.17                                                                                                                         |  |
| 22.11.16 | 12/2016/24 | 1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.<br>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.<br>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.<br>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.                                                                                                                                                                                                                                                                 | Director of Environmental Services | August 2017 – Grant application submitted under stronger communities program.<br>2.7.18 Commencement of Lightning Ridge works February 2018. Walgett CBD concept to be reconsidered.                                                                                                                                                              |  |
| 13.12.16 | 13/2016/07 | That Council:<br>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.<br>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.<br>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing<br>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.<br>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.<br>6. Consider conducting a community survey to gauge community support for the stand alone council approach.<br>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative. | General Manager                    | Council's Submission submitted to OLG 16 December 2017<br>30.01.17 arranging meeting with New minister of LG<br>28.3.17 FWI concept now uncertain to proceed<br>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference<br>31.7.17 still awaiting formal advice<br>16.10.17 still no advice from OLG |  |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Environmental Service     | Review of current practices distributed to Councillors and questions and discussions scheduled for Council Meeting November 2017.<br>7.2.18 Community Survey to commence Late Feb/March to collect community input.                                                                                                                               |  |
| 28.03.17 | 1/2017/19  | Lightning Ridge Improvement and Beautification Section 355 Committee<br>1. That the General Manager's report be received and noted.<br>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.<br>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                    | 12.4.17 Meeting of committee to be held may to finalise membership and works programme<br>9.8.17 Report to Council August S355 Committee appointed<br>16.10.17 grant applied - SCCP                                                                                                                                                               |  |
| 28.03.17 | 1/2017/23  | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Chief Financial Officer            | 18.4.17 In Progress<br>27.6.17 In Progress<br>18.9.17 Waiting on quotation<br>22.11.17 Order issued for construction<br>13.12.17 Matter awaiting info from building contractor<br>5.2.18 Waiting info from show society regarding new quotation                                                                                                   |  |
| 28.03.17 | 1/2017/27  | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Environmental Service     | Council officers have reached agreement with the NSW RFS in regards to the map criteria and a new bushfire mapping is currently being prepared by the RFS.                                                                                                                                                                                        |  |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          |           | proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                          | 8.2.18 Proposed Maps anticipated to be adopted early 2018 for implementation                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |
| 28.03.17 | 1/2017/28 | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | Council has lodged a grant for the proposed works under Stronger Country Communities Program.<br>8.2.18 Works to commence Feb 2018.                                                                                                                                                                                                                                                                                                                                                                                                                        |          |
| 28.04.17 | 3//2017/5 | Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                                          | General Manager                          | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Regional Growth Funding proposal                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |
| 28.04.17 | 3/2017/22 | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | Director Engineering/ Technical Services | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.<br>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.<br>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.<br>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's. |          |
| 28.04.17 | 3/2017/25 | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Chief Financial Officer                  | 27.6.17 In Progress – Request for Engineers Report<br>13.12.17 Engineers report required<br>5.2.18 waiting on information from structural engineer                                                                                                                                                                                                                                                                                                                                                                                                         |          |
| 23.5.17  | 4/2017/18 | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |
| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                               | Director Environmental Services          | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress<br>8.2.18 On-going, however little response. Council may reconsider the concept.                                                                                                                                                                                                                                         |          |
| 23.5.17  | 4/2017/29 | Authorise Acquisition by Compulsory Process<br>That Council authorise acquisition of the road corridor through Lot 7303 DP1160968 by the compulsory acquisition process<br>That Council make an application to the Minister/Governor to the Minister to approve the compulsory acquisition process and to allow the acquisition process to be expedited ahead of the coming 2017 'flood season'                                                                                                                                                                                                                  | Director Engineering/ Technical Services | Application lodged for consent to Crown Lands, NSW Aboriginal Land Council. Local Land Services, Walgett Aboriginal Land Council Survey has been completed.<br>6.9.17 Application for 12 month temporary license lodged.<br>14.9.17 Consent received from Crown Lands<br>5.10.17 Crown Lands advises Council to withdraw application as long as all works are within the road reserve. Application withdrawn                                                                                                                                               | Complete |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                | General Manager                          | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                         | Chief Financial Officer                  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan                                                                                                                                                                                              |          |
| 29.06.17 | 6/2017/7  | That Council investigate and report to Council to the July 2017 Council Meeting on the following:<br>1. The options of increasing the proposed special rate variation (SRV) from 5% to 10% and 15% and consider accessing additional loan funds with a view to commencing further community consultation in August 2017.<br>2. Explore the introduction of rebates for irrigation systems and supply of tap timers.<br>3. If the Burren Junction airport turn around apron is required at an estimated cost of \$75,000.<br>4. The option of sealing Wilga Street in Carinda at an estimated cost of \$180,000.  | CFO/GM                                   | 18.8.17 Council staff attending (SRV) workshop in Dubbo on 18.8.17<br>16.10.17 application being prepared<br>23.11.17 Report for the November Meeting                                                                                                                                                                                                                                                                                                                                                                                                      |          |



**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                               |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | 5. Differential rating structure review be undertaken prior to 2018/19 budget.<br>6. Review the operating hours and fees of the swimming pools throughout the Shire.<br>7. Review the operating hours of the youth centres in conjunction with the libraries and PCYC<br>8. The options of a compliant pound facility at a reduced cost<br>9. The options for the Collarenebri to Ridge Road diversion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                           |                                                                                                                                                                                                                                                                                                                               |  |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager                           | 7.8.17 EOI's invited for S355 Committee<br>16.10.17 EOI's now closed                                                                                                                                                                                                                                                          |  |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM                                        | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                                                                                                                                                                                                                                 |  |
| 29.06.17 | 6/2017/25 | That the Chief Financial Officer report be received.<br>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.<br>2. Council advertise the new Committees and call for nominations.<br>3. Council investigate a system for the Burren Junction Bore Baths.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                   | Advertising for members underway<br>18.9.17 Report to Council October meeting 17 with application for members<br>22.11.17 Three (3) applications received, report to Dec 17 meeting                                                                                                                                           |  |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering / Technical Services | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.                                                                                                                                                                                                                   |  |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br>And further that<br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | Chief Financial Officer                   | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements<br>22.11.17 In progress<br>5.2.18 Representatives from WDSC met with Council staff                                                                                                                                          |  |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                           | 22.8.17 Advised GrowerCo of Council's approval – requested invoice<br>23.11.17 awaiting invoice for payment                                                                                                                                                                                                                   |  |
| 22.08.17 | 8/2017/29 | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering / Technical Services | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.<br>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property.<br>7.12.17 Discussion with Brian, Nathan & Sue Lees |  |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                                          |  |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 22.08.17 | 8/2017/32  | <p>1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.</p> <p>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.</p> <p>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".</p> <p>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.</p> <p>5. LG Solutions provide training to all Councillors prior on the same day as the review.</p> | General Manager                           | <p>16.10.17 LG Solutions contacted – performance review scheduled for 27 November 2017</p> <p>23.11.17 Scheduled for Monday 27 November 2017</p>         |  |
| 22.08.17 | 8/2017/33  | <p>That Council:</p> <p>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;</p> <p>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;</p> <p>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and</p> <p>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.</p> <p>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.</p>                                                                      | General Manager                           | <p>22.8.17 Documents adopted</p> <p>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator</p> <p>30.09.2017 \$10k allocation in QBRS review</p> |  |
| 26.09.17 | 9/2017/25  | That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering / Technical Services | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p>   |  |
| 26.09.17 | 9/2017/26  | <p>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p> <p>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Engineering / Technical Services | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p>                                                                         |  |
| 26.09.17 | 9/2017/27  | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering / Technical Services | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p>                                                      |  |
| 26.09.17 | 9/2017/29  | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chief Financial Officer                   | <p>18.10.17 Quotations underway</p> <p>13.12.17 Waiting on engineers specifications</p> <p>5.2.18 New quotations underway</p>                            |  |
| 26.09.17 | 9/2017/31  | <p>1. That the General Manager's report be received and noted and the General Manager's actions in making an offer on the property endorsed.</p> <p>2. Council agrees to the purchase of lot 1 DP 348070 Neilly Street Walgett for the sum of \$30,000 and the contract documentation be executed under the Common Seal of Council.</p> <p>3. The land be classified as "operational land" pursuant to Section 31 LGA.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager                           | <p>16.10.17 awaiting details of vendors solicitors</p> <p>22.11.17 Order issued, included in Sept QBR</p> <p>23.11.17 Contracts received 23.11.17</p>    |  |
| 24.10.17 | 10/2017/20 | <p>1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:</p> <p>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.</p> <p>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.</p> <p>c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.</p> <p>d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.</p>                                                                                                                                                                                                                                                                                                                                                                     | Director Environmental Services           | Report to November 2017 Council Meeting.                                                                                                                 |  |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                           |                                                                                                                                                                                                                         |  |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | 2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri.                                                                                                                                                                                                                                                                                                                                                                                                                         |                                           |                                                                                                                                                                                                                         |  |
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections                                                                                                                                                            | Director Engineering / Technical Services | 8.11.17 Traffic counters installed on Carinda Road.<br>13.12.17 Signs are currently being installed on the Carinda road, will be complete by Christmas.                                                                 |  |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                                                                                                                                                                             | Director Environmental Services           | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing.<br>8.2.18 Works have been stopped. Advice to be received from NSW Police. |  |
| 28.11.17 | 11/2017/11 | That Council does not take on the liability associated with "Stanley" and instead Council make provision annually to reimburse the LRTA for the rates levied on Assessment 58974 and further that annually, the LRTA provide a copy of their public liability insurance which extends to 'Stanley'.                                                                                                                                                                                                                                                            | General Manager                           |                                                                                                                                                                                                                         |  |
| 28.11.17 | 11/2017/13 | 1. That Council formally notify IPART of its intention to seek a special rate variation for 2018/19 and beyond.<br>2. That Council's IP&R documentation clearly reflects the issues raised and adopted during the round of public consultations held in May/June, 2017<br>3. Note the need to engage additional professional services to assist with the preparation of the SRV application and make due provision for this in the September QBRs.<br>4. Put a range of scenarios to further round of community consultations in December, 2017/February, 2018 | General Manager                           | Extra-ordinary Council meeting 8 February 2018 to discuss                                                                                                                                                               |  |
| 28.11.17 | 11/2017/14 | That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.                                                                                                                                                                                                                                                                                    | General Manager                           |                                                                                                                                                                                                                         |  |
| 28.11.17 | 11/2017/25 | That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                            | Director Environmental Services           | 8.2.18 Deferred conditions have been met by the applicant. Construction certificates for both premises are lodged.                                                                                                      |  |
| 28.11.17 | 11/2017/26 | That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                            | Director Environmental Services           | 8.2.18 Deferred Conditions have been met. Consents are now in force.                                                                                                                                                    |  |
| 28.11.17 | 11/2017/37 | That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.                                                                                                                                                                                                                                                                                                                                                                                      | Director Environmental Services           | 12.12.17 Crown Lands notified Council that license not likely before end of 2017. Council applied for EOF to Restart NSW.                                                                                               |  |
| 28.11.17 | 11/2017/3  | 1. That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                           | Director Engineering / Technical Services | 4.12.17 Safety case lodged with CASA                                                                                                                                                                                    |  |
| 19.12.17 | 12/2017/2  | Richard Buckley of Nes's Puddling Dam inc – letter received<br>Council deferred for consideration at the February meeting                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering / Technical Services |                                                                                                                                                                                                                         |  |
| 19.12.17 | 12/2017/11 | Local Government Refroms – Joint Organisation Announcements<br>WSC consider joining a Joint Organisation once it has the opportunity to review both the new legislation and supporting regulations and had discussion with surrounding Councils                                                                                                                                                                                                                                                                                                                | General Manager                           | Report to February Meeting                                                                                                                                                                                              |  |
| 19.12.17 | 12/2017/16 | Place naming request Burren Junction Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering / Technical Services |                                                                                                                                                                                                                         |  |
| 19.12.17 | 12/2017/24 | Walgett CBD Car Park – From the GM report – action proposed of drafting a memorandum of understanding be endorsed                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                           | MOU being drafted                                                                                                                                                                                                       |  |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                   |                                           |                                       |          |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------|----------|
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance        | Chief Financial Officer                   | 5.2.18 Proposal in the planning phase |          |
| 19.12.17 | 12/2017/26 | RFT17/041 Gravel Sheeting of 4kms of Billybingbone Road<br>1. Council accept the tender from Batterline Earthmoving in the sum of \$149,944.30 in accordance with the specifications forming part of the tender document.<br>2. The Council resolves to \$400,000 from 15/16 and 16/17 Local Unsealed Roads Maintenance budget to implement works | Director Engineering / Technical Services |                                       | Complete |
| 19.12.17 | 12/2017/27 | RFT17/042 Gravel Sheeting of 3kms of Cryon Road<br>Council accepts the tender for RFT17/042 from Batterline Earthmoving in the sum of \$117,714.00 in accordance with the specifications forming part of the tender document.                                                                                                                     | Director Engineering / Technical Services |                                       | Complete |
| 19.12.17 | 12/2017/28 | RFT17/043 Gravel Sheeting of 3kms of Mercadool Road<br>from Batterline Earthmoving in the sum of \$115,895.00 in accordance with the specifications forming part of the tender document.                                                                                                                                                          | Director Engineering / Technical Services |                                       | Complete |
| 19.12.17 | 12/2017/29 | RFT17/044 Gravel Sheeting of 3kms of Angledool Road<br>Council accepts the tender for RFT17/044 from Ridgerock Earthmoving in the sum of \$128,260.00 in accordance with the specifications forming part of the tender document.                                                                                                                  | Director Engineering / Technical Services |                                       | Complete |
| 19.12.17 | 12/2017/30 | RFT17/046 Gravel Sheeting of 4kms of Lorne Road<br>Council accepts the tender for RFT17/046 from Ridgerock Earthmoving in the sum of \$169,180.00 in accordance with the specifications forming part of the tender document.                                                                                                                      | Director Engineering / Technical Services |                                       | Complete |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00

---

### Summary:

Copies of weekly circulars published in January and February 2018 received from Local Government NSW since the last Council meeting have been distributed to Councillors. The Local Government weeklies are emailed to Councillors when published from LGNSW.

### Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 12/1/2018

- New Guide to Support Settlement in Regional Australia
- Mentoring for Councillors and Mayors
- LGNSW/AICD Programs

#### Issue 19/1/2018

- Regional Joint Organisations
- Public Reserves Funding
- LGNSW Board Post-election Report

#### Issue 25/1/2018

- Community Sharps Guidelines Updated
- Agricultural Land Use Survey

#### Issue 2/2/2018

- New Code of Meeting Practice Model for Councils
- New Round of Circulate Grants – Now Open
- Asbestos Blueprint Update
- Biodiversity Reforms Workshops
- Drone Operations Mentoring

### Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### Environmental issues:

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars dated 12/01/2018, 19/01/2018, 25/01/2018 and 02/02/2018 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00

---

**Summary:**

Copies of circular received Circular No 41-43 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 17-41 2017-18 Draft Code of Accounting Practice and Financial Reporting (update No.26)
- 17-42 Changes to Crown reserve management under the *Crown Land Management Act 2016*
- 17-43 Boat Trailer Impounding Guidelines for Councils

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                   |
|-------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b> |
|-------------------------------------------------------------------|

**Recommendation:**

That the information contained in the following Departmental circulars No 41-43 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars 41-43



Office of  
Local Government

## Circular to Councils

|                      |                                                                                                    |
|----------------------|----------------------------------------------------------------------------------------------------|
| Circular Details     | Circular No 17-41 / 14 December 2017 / A574975                                                     |
| Previous Circular    | N/A                                                                                                |
| Who should read this | General Managers / Financial accounting business areas                                             |
| Contact              | Laura Love / (02)4428 4178 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a>          |
| Action required      | Feedback to OLG at <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> by 2 February 2018 |

### 2017-18 draft Code of Accounting Practice and Financial Reporting (Update No. 26)

#### What's new or changing

- The draft 2017-18 Code of Accounting Practice and Financial Reporting has been released for comment.

#### What this will mean for your council

- Councils are invited to provide feedback on the draft Code (Update No. 26) by Friday 2 February 2018 to: [code@olg.nsw.gov.au](mailto:code@olg.nsw.gov.au).
- The key documents are available on the Office of Local Government (OLG) website at <http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/accounting-practice>.

#### Key points

- OLG has prepared draft Accounting Code (update 26) for consultation in response to sector feedback, policy changes and changes to the Australian Accounting Standards.
- Due to the significant number of changes proposed in this year's draft, it is recommended that councils carefully review the *Summary of proposed changes* document accompanying the draft Code.
- The draft Code has been prepared and released earlier this financial reporting cycle following sector feedback.
- New changes for this year are highlighted in yellow. Commentary in red relates to OLG requirements and commentary in blue relates to the Australian Accounting Standards.
- To support understanding of the proposed changes to the Code will be made available on OLG Website shortly via a web video and a Questions and Answers material.
- Any questions or further clarifications relating to the draft Code and other documentation can be submitted to [code@olg.nsw.gov.au](mailto:code@olg.nsw.gov.au).

**Penny Holloway**  
Acting Chief Executive  
Office of Local Government

Office of Local Government  
5 O'Keeffe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

Office of  
Local Government

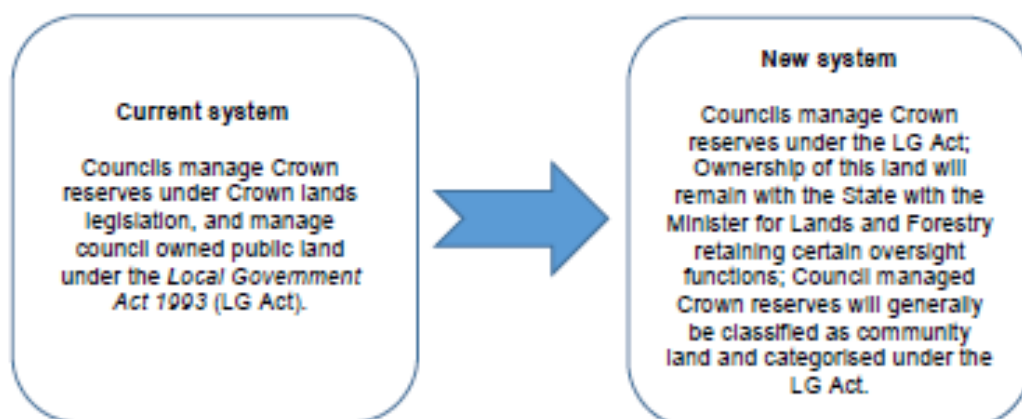
## Circular to Councils

|                      |                                                                                         |
|----------------------|-----------------------------------------------------------------------------------------|
| Circular Details     | Circular No 17-42 / 14 December 2017 / A575423                                          |
| Previous Circular    | N/A                                                                                     |
| Who should read this | Councillors / General Managers / Land management staff                                  |
| Contact              | Policy Team / 02 4428 4100 / <a href="mailto:ola@ola.nsw.gov.au">ola@ola.nsw.gov.au</a> |
| Action required      | Information                                                                             |

### Changes to Crown reserve management under the *Crown Land Management Act 2016*

#### What's new or changing

- The Office of Local Government (OLG) is partnering with the Department of Industry (DOI) – Crown Land to ensure councils are prepared for commencement of the *Crown Land Management Act 2016* (CLM Act), in 2018.
- The CLM Act will introduce changes to the way Crown reserves are managed by councils. It is crucial that councils understand these changes and are ready for the transition.



- Until the CLM Act commences, Crown reserves continue to be administered in accordance with existing legislation – *Crown Lands Act 1989*, with no changes for existing reserve trusts, lessees, licence holders or others with an interest in Crown land.
- OLG is leading the development of guidance materials and training programs to support councils through the transition, which will also roll out in 2018. A council reference group, including representation from Local Government NSW will be established to ensure this material meets the needs of councils.
- DOI - Crown Land continues to be the key contact for councils on broader aspects of the reforms including: native title, the Land Negotiation Program, the Crown Reserves Improvement Fund and Crown roads.

Office of Local Government  
 5 O'Keeffe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 e [ola@ola.nsw.gov.au](mailto:ola@ola.nsw.gov.au) w [www.ola.nsw.gov.au](http://www.ola.nsw.gov.au) ABN 44 913 630 046

**What this will mean for your council**

- The way councils administer the management of their Crown reserves will change.
- Councils will manage Crown reserves as public land under the LG Act with the Minister for Lands and Forestry retaining certain oversight functions.

**Plans of management**

- The majority of Council managed Crown reserves will be classified as community land, meaning that councils will be required to have plans of management (POMs) under the LG Act for most Crown reserves that they manage.
- In order to make implementation as straightforward as possible:
  - the requirement to have POMs will be phased in over three years from the time the CLM Act commences
  - councils can amend existing POMs so that they apply to Crown reserves, where this is appropriate given the use of the Crown reserve
  - where new POMs are required, councils will be able to follow a simplified process (for example, councils will not be required to hold public hearings for the first POM)
  - financial assistance, administered by OLG, will be available to help with the costs of preparing POMs.
- In the short-term councils should begin considering categorisation of the Crown reserves they currently manage and identify where leases and licences apply to the reserves, to inform the POM planning process.
- OLG will provide more information and guidance to councils on the requirements for POMs and available funding, in the coming months.

**Native title**

- An important change in the new legislation is the requirement for Council Crown land managers to employ or engage trained native title managers who will be responsible for providing advice on certain dealings for land that may be affected by native title.
- DOI – Crown Land has commenced delivering Native Title Manager training to councils with further training planned in 2018.

**Public Reserves Management Fund**

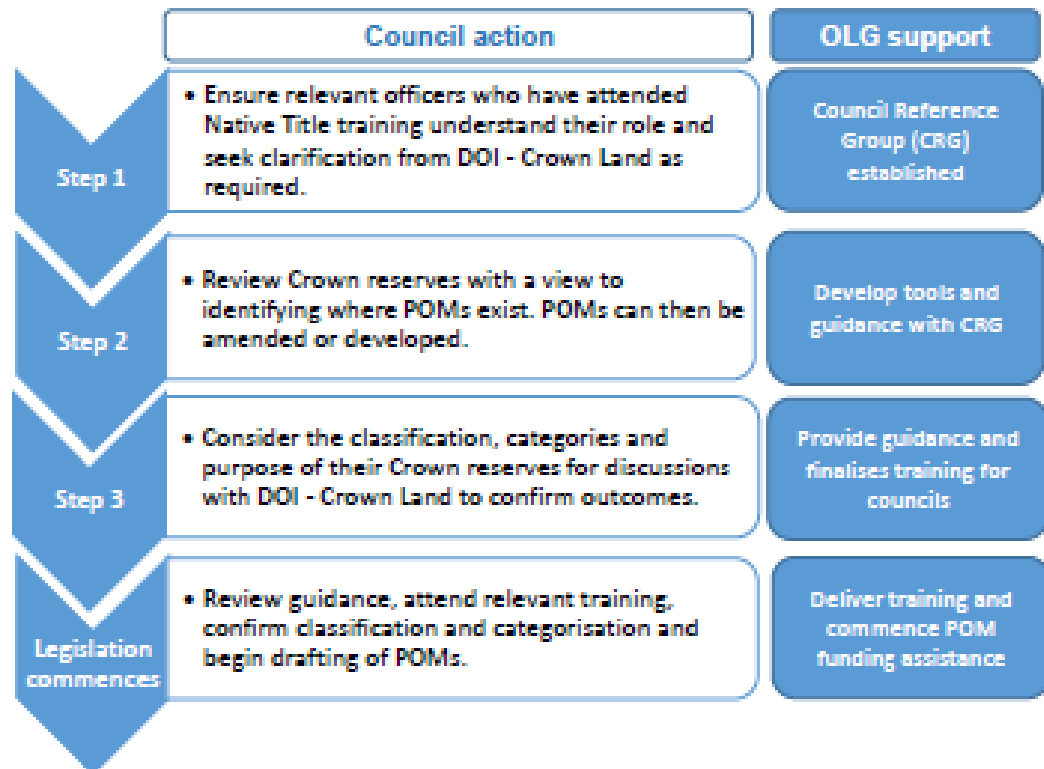
- The Public Reserves Management Fund will be known as the Crown Reserves Improvement Fund.
- Councils will continue to be eligible to apply for grants from the Crown Reserves Improvement Fund to support the management of Crown reserves.

**Land Negotiation Program**

- The CLM Act includes provisions for the transfer of specified local lands to councils under the Land Negotiation Program which is being rolled out by DOI – Crown Land. All transfers of local land to local councils will be voluntary and there will be no forced transfers.
- Crown land that is identified as State land, being land that is of significance to all the peoples of NSW, will not be available for transfer under this program. The negotiation process will be run in partnership with both local councils and Aboriginal Land Councils.

### Key points

- The following diagram provides an overview of the key steps for councils in the lead up to the commencement of the legislation. Further information will be provided to councils from January 2018.



### Where to go for further information

- OLG's website [www.olg.nsw.gov.au/crownland](http://www.olg.nsw.gov.au/crownland) will be Council's access point for information on the reforms. Frequently Asked Questions, other guidance materials and further resources will be progressively made available throughout 2018.
- Enquiries about the management of Crown reserves under the LG Act and the forthcoming support material should be directed to OLG's Crown Land Project Officer, Glen Colley on 0419 002 541 or [glen.colley@olg.nsw.gov.au](mailto:glen.colley@olg.nsw.gov.au).
- Enquiries about the broader Crown land reforms, including native title, the Land Negotiation Program, the Crown Reserves Improvement Fund and Crown Roads should continue to be directed to the DOI - Crown Land on 1300 886 235 or by email at [legislation@crowland.nsw.gov.au](mailto:legislation@crowland.nsw.gov.au).



Penny Holloway  
Acting Chief Executive

Office of  
Local Government

## Circular to Councils

|                      |                                                                                         |
|----------------------|-----------------------------------------------------------------------------------------|
| Circular Details     | Circular No 17-43 / 21 December 2017 / A570745                                          |
| Previous Circular    | 16-09                                                                                   |
| Who should read this | General Managers / Regulatory and enforcement staff                                     |
| Contact              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| Action required      | Information                                                                             |

## Boat Trailer Impounding Guidelines for councils

## What's new or changing

- The *Boat Trailer Impounding Guidelines* (the Guidelines) provide information for authorised impounding officers about the exercise of functions under the *Impounding Act 1993* regarding the enforcement of provisions relating to impounding unattended boat trailers.

## What this will mean for your council

- The Guidelines only apply to those councils that have declared boat trailer impounding areas, the details of which can found at [www.olg.nsw.gov.au/boattrailers](http://www.olg.nsw.gov.au/boattrailers).
- Other councils considering adopting the powers are encouraged to review the Guidelines, which describe the Government's expectations regarding community consultation prior to adopting the powers and provide an overview of the process for declaring areas.

## Key points

- The Guidelines:
  - provide further clarification on the intent of the legislation with respect to the movement of boat trailers;
  - reinforce that a council's approach to enforcement of the powers should be fair and reasonable, and in-line with specified enforcement principles;
  - encourage all councils to have a publicly available boat trailer impounding policy to increase transparency in enforcement, and
  - encourage the use of signage to inform members of the public of the existence of declared areas and the legislative requirements.

## Where to go for further information

- Councils should contact the Policy Team, Office of Local Government on 02 4428 4100 for further information.

Penny Holloway  
Acting Chief Executive

Office of Local Government  
5 O'Keeffe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

### 11.1.4 MONTHLY CALENDAR FEBRUARY – APRIL 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 00/00

---

**Summary:**

Councillor's monthly calendar from February to April 2018 is provided.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meetings listed.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar February - April 2018                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period December - February 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**February 2018**

| Date      |           | Time    | What                                                 | Who                           |
|-----------|-----------|---------|------------------------------------------------------|-------------------------------|
| Thursday  | 1/2/2018  |         |                                                      |                               |
| Friday    | 2/2/2018  |         |                                                      |                               |
| Saturday  | 3/2/2018  |         |                                                      |                               |
| Sunday    | 4/2/2018  |         |                                                      |                               |
| Monday    | 5/2/2018  |         | 2018-19 Public Reserves Management Fund Program open |                               |
| Tuesday   | 6/2/2018  |         | Drinking Water Meeting                               | Sylvester Otieno              |
| Wednesday | 7/2/2018  |         |                                                      |                               |
| Thursday  | 8/2/2018  | 6:00pm  | Extra Ordinary Meeting SRV                           | All Directors and Councillors |
| Friday    | 9/2/2018  |         |                                                      |                               |
| Saturday  | 10/2/2018 |         |                                                      |                               |
| Sunday    | 11/2/2018 |         |                                                      |                               |
| Monday    | 12/2/2018 |         | SRV Due with IPART                                   |                               |
| Tuesday   | 13/2/2018 | 10:00am | Council Meeting - Walgett                            | All Directors and Councillors |
| Wednesday | 14/2/2018 |         | Tourism Advisory Meeting                             | General Manager               |
| Thursday  | 15/2/2018 |         |                                                      |                               |
| Friday    | 16/2/2018 |         |                                                      |                               |
| Saturday  | 17/2/2018 |         |                                                      |                               |
| Sunday    | 18/2/2018 |         |                                                      |                               |
| Monday    | 19/2/2018 |         |                                                      |                               |
| Tuesday   | 20/2/2018 | 2:00pm  | Workshop – Codes MTG Practice/Conduct                | All Councillors               |
| Wednesday | 21/2/2018 |         |                                                      |                               |
| Thursday  | 22/2/2018 |         |                                                      |                               |
| Friday    | 23/2/2018 |         |                                                      |                               |
| Saturday  | 24/2/2018 |         |                                                      |                               |
| Sunday    | 25/2/2018 |         | Western Division Council of NSW Annual Conference    | Mayor and GM                  |
| Monday    | 26/2/2018 |         | Western Division Council of NSW Annual Conference    | Mayor and GM                  |
| Tuesday   | 27/2/2018 |         | Western Division Council of NSW Annual Conference    | Mayor and GM                  |
| Wednesday | 28/2/2018 |         | Joint Organisation Applications Due                  |                               |

## March 2018

| Date      |           | Time   | What                                                  | Who                         |
|-----------|-----------|--------|-------------------------------------------------------|-----------------------------|
| Thursday  | 1/3/2018  |        |                                                       |                             |
| Friday    | 2/3/2018  |        |                                                       |                             |
| Saturday  | 3/3/2018  |        |                                                       |                             |
| Sunday    | 4/3/2018  |        |                                                       |                             |
| Monday    | 5/3/2018  |        | 2018-19 Public Reserves Management Fund Program close |                             |
| Tuesday   | 6/3/2018  |        |                                                       |                             |
| Wednesday | 7/3/2018  |        |                                                       |                             |
| Thursday  | 8/3/2018  |        |                                                       |                             |
| Friday    | 9/3/2018  |        |                                                       |                             |
| Saturday  | 10/3/2018 |        |                                                       |                             |
| Sunday    | 11/3/2018 |        |                                                       |                             |
| Monday    | 12/3/2018 |        |                                                       |                             |
| Tuesday   | 13/3/2018 | 2:00pm | Preliminary Budget Workshop                           | All Councillors & Directors |
| Wednesday | 14/3/2018 |        |                                                       |                             |
| Thursday  | 15/3/2018 |        |                                                       |                             |
| Friday    | 16/3/2018 |        |                                                       |                             |
| Saturday  | 17/3/2018 |        |                                                       |                             |
| Sunday    | 18/3/2018 |        |                                                       |                             |
| Monday    | 19/3/2018 |        | CMCC Management – Warren                              | Mayor, Deputy Mayor & GM    |
| Tuesday   | 20/3/2018 |        |                                                       |                             |
| Wednesday | 21/3/2018 |        |                                                       |                             |
| Thursday  | 22/3/2018 |        |                                                       |                             |
| Friday    | 23/3/2018 |        |                                                       |                             |
| Saturday  | 24/3/2018 |        |                                                       |                             |
| Sunday    | 25/3/2018 |        |                                                       |                             |
| Monday    | 26/3/2018 |        |                                                       |                             |
| Tuesday   | 27/3/2018 |        | Council Meeting – Rowena                              | All Councillors & Directors |
| Wednesday | 28/3/2018 |        |                                                       |                             |
| Thursday  | 29/3/2018 |        |                                                       |                             |
| Friday    | 30/3/2018 |        | Good Friday                                           |                             |
| Saturday  | 31/3/2018 |        | Easter Saturday                                       |                             |



## April 2018

| Date      |           | Time | What                      | Who                         |
|-----------|-----------|------|---------------------------|-----------------------------|
| Sunday    | 1/4/2018  |      | Easter Sunday             |                             |
| Monday    | 2/4/2018  |      | Easter Monday             |                             |
| Tuesday   | 3/4/2018  |      |                           |                             |
| Wednesday | 4/4/2018  |      |                           |                             |
| Thursday  | 5/4/2018  |      |                           |                             |
| Friday    | 6/4/2018  |      |                           |                             |
| Saturday  | 7/4/2018  |      |                           |                             |
| Sunday    | 8/4/2018  |      |                           |                             |
| Monday    | 9/4/2018  |      |                           |                             |
| Tuesday   | 10/4/2018 |      |                           |                             |
| Wednesday | 11/4/2018 |      |                           |                             |
| Thursday  | 12/4/2018 |      |                           |                             |
| Friday    | 13/4/2018 |      |                           |                             |
| Saturday  | 14/4/2018 |      |                           |                             |
| Sunday    | 15/4/2018 |      |                           |                             |
| Monday    | 16/4/2018 |      |                           |                             |
| Tuesday   | 17/4/2018 |      |                           |                             |
| Wednesday | 18/4/2018 |      |                           |                             |
| Thursday  | 19/4/2018 |      |                           |                             |
| Friday    | 20/4/2018 |      |                           |                             |
| Saturday  | 21/4/2018 |      |                           |                             |
| Sunday    | 22/4/2018 |      |                           |                             |
| Monday    | 23/4/2018 |      |                           |                             |
| Tuesday   | 24/4/2018 |      | Council Meeting – Walgett | All Councillors & Directors |
| Wednesday | 25/4/2018 |      | Anzac Day                 |                             |
| Thursday  | 26/4/2018 |      |                           |                             |
| Friday    | 27/4/2018 |      |                           |                             |
| Saturday  | 28/4/2018 |      |                           |                             |
| Sunday    | 29/4/2018 |      |                           |                             |
| Monday    | 30/4/2018 |      |                           |                             |

## 11.1.5 MONTHLY REPORT - VISITOR INFORMATION CENTRES

**REPORTING SECTION:** Executive  
**AUTHOR:** Alana Copelin – Senior Visitor Information Centre Officer  
**FILE NUMBER:** 17/21/0069

---

### Weekly Bulletin

Successful deliveries 549: 99.5%  
 Total opens 347  
 Forwarded 0  
 Clicks per unique opens 24.2%  
 Total clicks 75

### Walgett Shire Council Website Statistics 2017

| Month          | Visitors | Page views | Pages per visit | Conversions |
|----------------|----------|------------|-----------------|-------------|
| January 2018   | 4,764    | 14,772     | 3.1             | 20          |
| December 2017  | 4,143    | 15,489     | 3.74            | 7           |
| November 2017  | 4,920    | 11,137     | 2.26            | 11          |
| October 2017   | 5,086    | 14,925     | 2.93            | 22          |
| September 2017 | 6,338    | 16,095     | 2.54            | 13          |
| August 2017    | 6,358    | 13,759     | 2.16            | 20          |
| July 2017      | 5,191    | 19,005     | 3.66            | 8           |
| June 2017      | 5,571    | 27,005     | 4.85            | 14          |
| May 2017       | 5,763    | 18,250     | 3.17            | 11          |
| April 2017     | 6,008    | 21,606     | 3.6             | 7           |
| March 2017     | 6,077    | 17,013     | 2.8             | 9           |
| February 2017  | 21,837   | 56,044     | 2.57            | 13          |
| January 2017   | 4,523    | 16,635     | 3.68            | 18          |

### Tourism Advisory Committee

The Tourism Advisory Committee met for the first time on the 20<sup>th</sup> December, 7 members attended. The Committee is now actively further members from Burren Junction, Rowena and Come By Chance communities. The Walgett Shire Council Tourism Advisory Committee will meet on Wednesday 14<sup>th</sup> February at 5:30pm.

### Destination Management Plan

Destination NSW have created a framework from the key out takes and discussion points from the 11 Destination Planning Workshops in 2017. We are anticipating a draft destination management plan for Country and Outback NSW by late January. Feedback on the draft will be required by mid-February with completion of the DMP planned within the first quarter of 2018.

### Advertising

Australian Traveller

Central West Magazine  
The Grey Nomad Times e-newsletter

**AVIC Network Update (The Tourism Group)**

On the 17th November we sent a survey link to gather information regarding staff and volunteers working at AVIC. To date 51% of AVICs have responded telling us there are 96 fulltime, 116 part time and 570 volunteers in the network speaking a total of 16 different languages.

**Kamilaroi Highway Committee Update**

The Committee will meet in Quirindi on 1<sup>st</sup> & 2<sup>nd</sup> February to discuss the following items:

- Kamilaroi Highway DMP – Jenny Rand
- Kamilaroi Highway Trails
- Kamilaroi Highway newsletter
- Country & Outback update – Nicola Chandler
- Caravan & Camping Shows
- Sydney Film Festival
- Re print of z cards or similar
- Kamilaroi Pens
- Membership + financials
- Advertising in the North West Cartoscope map
- Selfie boards
- Website & App

The Kamilaroi Highway will host a stand at the Newcastle Caravan & Camping Show from Thursday, 8th February – Sunday, 11th February, 2018. Walgett will have a representative at the trade show this year.

**2018 Walgett Shire Event Calendar**

Staff from Walgett Visitor Information Centre are currently updating information for the 2018 Events Calendar. Each event is also listed on the Walgett Shire Council Website and Australian Tourism Data Warehouse Website (Destination NSW).

**Lightning Ridge Visitor Information Centre Report**

December: To finish the year, December numbers had a slight increase of 8, totalling 1151. December started slowly with a lot of overseas visitors then finished strongly with visitors travelling between Christmas & New Year Years. We had inquiries regarding attractions & businesses opening between the holidays. Lastly, families have started arriving in their camper trailers & vans. Sales - locals came in to purchases Christmas presents this year, it was nice to see that our products have been noticed. 2017 Visitor numbers total – 49,662 an increase of 49% - (2016 total 33460).

January: Starting a new year January 2018 will be another record month. Attached is the total visitor numbers week ending 28/1/2018. Every January is a goal to beat 1200 visitors from 2012. Money taken in the VIC has increased this year – January 2017 total \$3063.05 compared to January 2018 to date \$5869.94. The month started strongly with overseas visitors & ending with the majority from Queensland. Also visitors continuing west from Tamworth after the Country Music Festival.

| <b>Lightning Ridge Visitor Numbers</b>                            |      |     |      |      |      |      |      |      |      |      |      |       |        |
|-------------------------------------------------------------------|------|-----|------|------|------|------|------|------|------|------|------|-------|--------|
| Year                                                              | Jan  | Feb | Mar  | Apr  | May  | Jun  | Jul  | Aug  | Sep  | Oct  | Nov  | Dec   | Total  |
| 2003                                                              | na   | na  | na   | 1257 | 1535 | 1082 | 2027 | 1586 | 1442 | 1280 | 566  | 301   | 11076  |
| 2004                                                              | 290  | 233 | 517  | 1351 | 1421 | 1709 | 2527 | 1603 | 2292 | 1570 | 762  | 849   | 15124  |
| 2005                                                              | 969  | 534 | 1680 | 2126 | 1858 | 2311 | 2846 | 2441 | 2629 | 2058 | 907  | 680   | 21039  |
| 2006                                                              | 970  | 465 | 1057 | 2642 | 1877 | 2422 | 3016 | 2174 | 2240 | 2206 | 811  | 714   | 20594  |
| 2007                                                              | 840  | 476 | 782  | 2807 | 1961 | 2201 | 3146 | 2708 | 2677 | 2222 | 848  | 801   | 21469  |
| 2008                                                              | 995  | 637 | 1640 | 2185 | 1826 | 2153 | 2959 | 2242 | 2360 | 2031 | 801  | 975   | 20804  |
| 2009                                                              | 1058 | 486 | 1157 | 2915 | 2300 | 2175 | 3202 | 2412 | 2481 | 2763 | 919  | 817   | 22685  |
| 2010                                                              | 926  | 565 | 981  | 2704 | 2705 | 3080 | 4060 | 3109 | 3615 | 2649 | 1317 | 699   | 26410  |
| 2011                                                              | 552  | 364 | 1125 | 2925 | 2623 | 2551 | 3359 | 2477 | 3392 | 2629 | 1321 | 947   | 24265  |
| 2012                                                              | 1200 | 88  | 1044 | 2681 | 2399 | 2904 | 3353 | 2777 | 3390 | 2797 | 1103 | 899   | 24635  |
| 2013                                                              | 867  | 604 | 1773 | 2783 | 2692 | 2970 | 4043 | 3035 | 3577 | 2537 | 986  | 822   | 26689  |
| 2014                                                              | 751  | 414 | 1156 | 3075 | 2176 | 3127 | 3855 | 3145 | 3762 | 2552 | 905  | 831   | 25749  |
| 2015                                                              | 891  | 607 | 1323 | 3674 | 2981 | 3422 | 4237 | 3449 | 4093 | 2485 | 799  | 938   | 29387  |
| 2016                                                              | 1069 | 556 | 2405 | 3356 | 2991 | 3613 | 5659 | 4348 | 3936 | 3012 | 1372 | 1143  | 33460  |
| 2017                                                              | 1091 | 411 | 1598 | 7042 | 6729 | 5561 | 6315 | 7409 | 6956 | 4241 | 1581 | 1151  | 49662  |
| 2018                                                              | 1169 |     |      |      |      |      |      |      |      |      |      |       | 1169   |
| Visitors numbers low due to flooding in the Lightning Ridge area  |      |     |      |      |      |      |      |      |      |      |      | TOTAL | 374217 |
| Green figures are highest visitor numbers recorded for that month |      |     |      |      |      |      |      |      |      |      |      |       |        |

**Conclusion:**

If there are no other queries, the above matters should be received and noted.

**Monthly Report - Visitor Information Centres**

**Recommendation:**

Council receive and note the information provided in report.

**Moved:**

**Seconded:**

## 11.1.6 ECONOMIC DEVELOPMENT ACTIVITIES – FIRST QUARTER

**REPORTING SECTION:** Executive  
**AUTHOR:** Peta Schiller – Economic Development Officer  
**FILE NUMBER:** 00/00

---

### **Australia Day Awards**

A crowd of some 200 people attended the Walgett Shire 2018 Australia Day Celebrations held at the Walgett District Sporting Club. The morning commenced with a full buffet breakfast, a presentation by Australia Day Ambassador, Sam Bailey followed by the Award Ceremony. Nominees and Winners were presented with their Appreciation Certificates and Awards by Mayor Ian Woodcock and Ambassador Sam Bailey.

This year's Walgett Shire's Australia Day Award recipients were as follows:

Sports Achievement of the Year - Carinda Public School Relay Team.

Nominees: Arabella McKenzie, Blair Douglas, Charlotte Ricardo and the Walgett Rams Rugby Union – First Grade Team.

Community Event of the Year – Collarenebri 150 Years Celebration.

Nominees: Come By Chance Picnic Race Club, Coolibah Kids Long Lunch, Hogs for the Homeless – No.1 Oval Project, Lightning Ridge Easter Race Meeting, National Aboriginal Children's Day and the Whiddon Group – Kookaburra Court Art Exhibition

2018 Young Citizen of the Year - Sarah Dugan

Nominee: Laura Pymble

2018 Citizen of the Year – Barry McKenzie.

Nominees: Alice Thorn, Anthony Dowton, Ben Pak, Bernice Brogan and Gaye Davidson, Brennan O'Keeffe, Brett Smith, Clare Cherry, Gary Eason, Lawrence Hutchinson, Lyn Harding, Miriam Middleton, Rebecca Yeomans and Russell Hiscox.

Mayor Ian Woodcock extended a thank you to Sam and his wife Jenny and presented them with a gift. The Judging Panel consisting of Cllr Bill Murray, Cllr Michael Taylor, Jennifer Colless, John Bevan and Julie Casey were also thanked for their time.

### **Walgett Solar Farm**

The Walgett Solar Farm team continues to prepare for the construction of the project.

The team is actively working on design and procurement for the solar farm as well as design certifications for the access road and intersection.

### **Western Plains Economic Development Business Survey**

The Balmoral Group continues to work on the REDS project for Western Plains. The 2016 Census data has been evaluated along with the results of the Western Plains Economic Development Business Survey. The next stage of the project is to engage with the local business community where evening workshops will be conducted in each major town during March 2018. Each Council are required provide a list of Infrastructure Projects to Balmoral Group by early February.

### **Stronger Country Communities Fund – Applications submitted**

Successful applications under the Stronger Country Communities Fund (SCCF) are expected to be announced in mid-February 2018.

### **Buy Local Christmas Events**

In relation to events arranged for Collarenebri and Walgett the response and support from local businesses and residents was very poor. Admittedly, the weather was extremely hot and both events are best described as total flops.

Unfortunately, most businesses who have participated over the past few years have stated that they really don't benefit from being involved but appreciate Council trying having a go.

Lightning Ridge on the other hand was very open to a festive event and local businesses, residents and community groups participated in what was a great family event.

It should be noted that the introduction of Christmas Decorating Competitions wasn't well supported either, this idea came about as many have commented that the Walgett Shire looks quite drab during the Christmas period compared to other regions.

**Conclusion:**

If there are no other queries, the above matters should be received and noted.

| <b>Economic Development Activities – First Quarter</b>                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the information provided in report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 11.1.7 APPOINTMENT OF WALGETT SHIRE SECTION 355 TOURISM COMMITTEE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/133/0004

---

**Summary:**

To formally appoint members to the Walgett Shire Section 355 Tourism Committee.

**Background:**

In June, 2017 Council resolved to form the Walgett Shire Section 355 Tourism Committee.

**Current Position:**

Subsequently, expressions of interest were called for membership of the committee and the following local residents have expressed interest in joining the inaugural committee:

- Joanne Coleman
- Scott Franklin
- Alan Douglas
- Erin McGrath
- Kristie Murray
- Sue Cummins
- Jared Harmston

**Relevant Reference Documents:**

Draft Walgett Shire Tourism Plan 2017 – 2021

**Stakeholders:**

Walgett Shire Council  
Community representatives

**Governance issues:**

It is proposed that the committee be established as a Section 355 Committee under the provisions of the Local Government Act to give committee members an appropriate legal standing.

**Environmental issues:**

None identified at this stage

**Financial Implications:**

It is believed the propose Committee's activities would be funded from existing Council allocations.

**Legal Issues:**

The requirements of the Local Government Act and Regulations would apply.

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

As Council's long term strategic goals and objectives are currently being reviewed it is timely to formally appoint members to the Section 355 Committee.

**Appointment of Walgett Shire Section 355 Tourism Committee**

**Recommendation:**

That the following residents;

Joanne Coleman

Scott Franklin

Alan Douglas

Erin McGrath

Kristie Murray

Sue Cummins

Jared Harmston

be appointed as members of the Walgett Shire Section 355 Tourism Committee.

**Moved:**

**Seconded:**

**Attachments:**

Nil



### **11.1.8 APPOINTMENT OF WALGETT SHIRE SECTION 355 ECONOMIC DEVELOPMENT COMMITTEE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00

---

**Summary:**

To formally appoint members to the Walgett Shire Section 355 Economic Development Committee.

**Background:**

In June, 2017 Council resolved to form the Walgett Shire Section 355 Economic Development Committee.

**Current Position:**

Subsequently, expressions of interest were called for membership of the committee and the following local residents have expressed interest in joining the inaugural committee:

- Cameron Rowntree
- Bill Murray
- Rod White
- Mark Evans
- Greg Rummery
- Peter Bruce
- Paul Duncan
- Andrew Kennedy
- Keith Whiteman

**Relevant Reference Documents:**

Draft Walgett Shire Economic Development Plan 2017 – 2021

**Stakeholders:**

Walgett Shire Council  
Community representatives

**Governance issues:**

It is proposed that the committee be established as a Section 355 Committee under the provisions of the Local Government Act to give committee members an appropriate legal standing.

**Environmental issues:**

None identified at this stage

**Financial Implications:**

It is believed the propose Committee's activities would be funded from existing Council allocations

**Legal Issues:**

The requirements of the Local Government Act and Regulations would apply

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

As Council's long term strategic goals and objectives are currently being reviewed it is timely to formally appoint members to the Section 355 Committee

**Appointment of Walgett Shire Section 355 Economic Development Committee**

**Recommendation:**

That the following residents;

Cameron Rowntree

Bill Murray

Rod White

Mark Evans

Greg Rummery

Peter Bruce

Paul Duncan

Andrew Kennedy

Keith Whiteman

be appointed as members of the Walgett Shire Section 355 Economic Development Committee.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.1.9 WESTERN DIVISION COUNCILS OF NSW – 2018 ANNUAL CONFERENCE - MOTIONS FOR CONSIDERATION

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00

---

**Summary:**

To confirm Council's attendance and consider motions to submit to the 2018 Annual Conference of the Western Division Group of Shires.

**Background:**

The Annual Conference of the Western Division group of Shires will be held at Balranald on 25/27 February, 2018. The opportunity exists to raise issues for discussion affecting the industry either locally or regionally and which could be submitted to the Annual Conference of LGNSW scheduled for Albury later this year.

A copy of the programme is attached for information

**Current Position:**

Consideration could be given to submitting motions dealing with the following issues. As far as possible issues raised should be of regional or state wide significance.

1. Betterment funding
2. Disaster funding
3. Joint Organisation process
4. Regular Meetings with major state/federal agencies
5. Water issues

There may be other issues that Councillors believe should also be raised.

**Relevant Reference Documents:**

Council's Community Strategic Plan

**Stakeholders:**

Western Division Group of Councils

**Governance Issues:**

None identified

**Environmental Issues:**

None identified

**Financial Implications:**

Cost of attending will be funded from the existing budget allocation.

**Legal Issues:**

None identified

**Alternatives/Options:**

Not to submit any motions

**Conclusion:**

The Annual Conferences of this organisation provides the opportunity for Council to raise various issues that are impacting on local government and local communities in the Western Division that may also have relevance in other parts of NSW

**Western Division Councils of NSW – 2018 Annual Conference - Motions**

**Recommendation:**

That the Mayor and General Manager attend the 2018 Annual Conference of the Western Division Group of Shires being held at Balranald between 25/27 February, 2018, that expenses be paid and suitable motions be prepared and submitted for consideration at the conference.

**Moved:**

**Seconded:**

**Attachment:**

Annual Conference of the Western Division Councils of NSW programme.



## Annual Conference 2018 25 – 27 February

Postal: PO Box 120 BALRANALD NSW 2715

Mobile: 0428 201301

Email: [mayer@balranald.nsw.gov.au](mailto:mayer@balranald.nsw.gov.au)

## Conference Program 2018 Theme: Challenges & Opportunities

Please note this is a Draft Program and may be subject to change prior to the Conference date.

### SUNDAY February 25, 2018

- 3.00pm** Conference Registration open @ Theatre Royal, Market Street, Balranald
- 4.00pm – 6.00pm** Bus Departing Discovery Centre to GoFarm for a tour
- 6.30pm – 9.00pm** **WELCOME RECEPTION –**  
Sponsored By Balmoral Group  
Dinner
- 9.30pm** Bus Departing for Balranald

**VENUE**  
Kyalite Pub, Talbot Road Kyallite

### MONDAY February 26, 2018

**VENUE**  
Theatre Royal, Market Street, Balranald

- 7.30am** Conference Registration Opens

#### Session 1 – Opening Proceedings

- 8.00am** Call to order - Welcome
- 8.10am** Welcome to Country
- 8.30am** Rural Health Design & Workforce Development
- 9.00am** Opening Address
- 9.50am** Member for Murray
- 10.00am** Communications

- Chair**  
Cr Leigh Byron, President Western Division Councils of NSW
- Patsy Kelly**
- Dr Deb Jones**, Director Primary Health Care, Broken Hill University, Department Rural Health Services
- The Hon Niall Blair LC**  
Minister for Primary Industries, Minister for Regional Water and Minister for Trade & Industry
- The Hon. Austin Evans MP**
- Neville Brady – Brady Promotions**



## Annual Conference 2018 25 – 27 February

Postalt: PO Box 120 BALRANALD NSW 2715  
Mobile: 0428 201301  
Email: [mayor@balranald.nsw.gov.au](mailto:mayor@balranald.nsw.gov.au)

**10.30am** Morning Tea – *Sponsored by Cadia Group*

Nominations open for Executive positions  
President  
Vice President  
Executive x 2

### Session 2

**MC – Cr Leigh Byron**

**11.20am** GoFarm Australia – Development on Agricultural Enterprise

Liam Leneghan, Managing Director, GoFarm Australia

**11.40am** REDS Program

Grant Leslie, General Manager Balmoral Group

**12.00pm** NSW Shadow Minister for Local Government

Peter Primrose, MLC

**12.30pm** **Lunch – *Sponsored by Cadia Group***

*Nominations for Executive Positions close at 1pm. Vote depending on nominations*

**VENUE**  
**Balranald Theatre Royal**

### Session 3

**1.00pm** Snowy Hydro2

Speaker to be confirmed

**1.30pm** Rural Planning Infrastructure

Department Planning Speaker to be confirmed

**2.00pm** Opportunities & Challenges

Margaret O'Dwyer, Regional Director Regional Development Organisation & Ashley Albury, Director Greater Western NSW Regional Coordination Group

**3.00pm** Local Government NSW

Donna Rygate, Chief Executive Office LGNSW

**3.30pm** Afternoon tea – *Sponsored by Cadia Group*



## Annual Conference 2018 25 – 27 February

Postal: PO Box 120 BALRANALD NSW 2715  
Mobile: 0428 201301  
Email: [mayer@balranald.nsw.gov.au](mailto:mayer@balranald.nsw.gov.au)

### Business Agenda

- Consideration of Motions
- Declaration of Office Bearers for 2018

5.30pm Day one closed, final remarks by MC to Close  
Chairman

### 7.00pm Conference Gala Dinner

Venue : Balranald District Ex-Servicemen's Club Auditorium

## TUESDAY February 27, 2017

### Session 4

|         |                               |                                                                      |
|---------|-------------------------------|----------------------------------------------------------------------|
| 8.00am  | Call to order                 | Cr Leigh Byron, President Western Division Councils of NSW           |
| 8.15am  | NSW Police Barrier Local Area | Commander LAC, Superintendent Paul Smith and Inspector Stuart Gordon |
| 8.45am  | Office Local Government       | Speaker to be confirmed                                              |
| 9.45am  | RMS                           | Lindsay Tanner/Johnathon Tasker                                      |
| 10.15am | Local Government NSW          | Linda Scott – President Local Government & Shires Association        |
| 11.00am | Business Agenda continues     | Cr Leigh Byron, President Western Division Councils of NSW           |
| 12.00pm | Conference wrap up            |                                                                      |
| 12.30pm | Lunch – Royal Theatre         |                                                                      |

### **11.1.10 LOCAL GOVERNMENT – JOINT ORGANISATION ANNOUNCEMENTS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00

---

**Summary:**

A supplementary report is being prepared in relation to this matter and will be tabled at the meeting.



### 11.1.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – FEBRUARY, 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

#### **Workshops – Draft Codes of Conduct and Meeting Practice**

The Office of Local Government has recently produce draft Codes of Conduct and Meeting Practice and it is proposed to hold a workshop with Council on Tuesday 20 February, 2018 to review the propose changes in these documents.

#### **Lease of 45 Fox Street**

A lease has now been negotiated to lease Council's premises at 45 Fox Street. Replacement of the shop front will be undertaken shortly as part of an insurance claim. It is also planned to replace the fence at the rear and the premises and pave the rear area.

#### **EOI –CBD Draft MOU**

Council's solicitors are in the process of drawing up an MOU in respect of the proposed transfer/sale of land in the Walgett CBD

#### **Stronger Country Communities Programme**

Council understands that an announcement in respect of the Stronger Countries Community Programme will be made in early February, 2018. It would be appropriate for Council to call for Expressions of Interest to be included in round 2 of this programme later this month.

#### **Conclusion:**

If there are no other queries that the above matters should be received and noted.

#### **Matters for Brief Mention or Information Only from General Manager– February, 2018**

##### **Recommendation:**

That the above matters listed for brief mention or information only be received and noted.

##### **Moved:**

##### **Seconded:**

#### **Attachments:**

Nil

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 31 JANUARY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

---

**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> January 2018.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> January 2018 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

**Current Position:**

Council at the end of January 2018 held a total of \$27,137,992.70 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of January 2018 Council had earned \$ 443,335.19 in interest including accrued interest to 31<sup>st</sup> January 2018. This result is in excess of the current budget of \$394,358 for the period and validates Council's current investing strategy.

Council's investments at 31<sup>st</sup> January 2018 had an average interest rate of 2.65% per annum and a weighted average interest rate of 2.48%, both of which are higher than the 3 and 6 months BBSW rates of 1.7750% and 1.9300% respectively as at 31<sup>st</sup> January 2018.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| Overall Portfolio Maturity as at 31st January 2018 |                       |                       |                        |                    |
|----------------------------------------------------|-----------------------|-----------------------|------------------------|--------------------|
| <i>Maturity Periods</i>                            | <i>Policy Minimum</i> | <i>Policy Maximum</i> | <i>% of Money held</i> | <i>Amount held</i> |
| Portfolio % < 1 year                               | 40%                   | 100%                  | 64.99%                 | \$ 17,637,992.70   |
| Portfolio % > 1 year, < 3 years                    | 0%                    | 60%                   | 20.27%                 | \$ 5,500,000.00    |
| Portfolio % > 3 year, < 5 years                    | 0%                    | 40%                   | 14.74%                 | \$ 4,000,000.00    |
| Portfolio % > 5 years                              | 0%                    | 10%                   | 0.00%                  | \$ -               |
|                                                    |                       |                       | 100%                   | \$ 27,137,992.70   |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| Attachment One                                        |                                         |                             |                       |                    |                                  |                                                |
|-------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 31st January 2018 |                                         |                             |                       |                    |                                  |                                                |
| Investment                                            | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                               |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                     | On Call                                 | 0.90%                       | Monthly               | EOM                | 2,330,832                        | Pd Monthly                                     |
| Commonwealth Bank                                     | On Call                                 | 1.10%                       | Monthly               | EOM                | 1,807,161                        | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                         |                                         |                             |                       |                    | <b>4,137,993</b>                 |                                                |
| <u>Term Deposits</u>                                  |                                         |                             |                       |                    |                                  |                                                |
| Bendigo and Adelaide Bank                             | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | \$8,620.55                                     |
| Bendigo and Adelaide Bank                             | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | \$8,342.47                                     |
| Newcastle Permanent Building Society                  | 21/08/2019                              | 3.00%                       | Maturity              | 17/02/2018         | 500,000                          | \$3,082.19                                     |
| Newcastle Permanent Building Society                  | 15/08/2018                              | 2.90%                       | Maturity              | 17/02/2018         | 500,000                          | \$2,979.45                                     |
| Westpac                                               | 11/04/2018                              | 2.49%                       | Maturity              | 11/04/2018         | 1,000,000                        | \$1,432.60                                     |
| ING                                                   | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | \$5,940.82                                     |
| Bank of Queensland                                    | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2018         | 1,000,000                        | \$6,871.23                                     |
| ME Bank                                               | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | \$25,288.22                                    |
| AMP Bank                                              | 30/05/2018                              | 2.60%                       | Maturity              | 30/05/2018         | 1,000,000                        | \$10,969.87                                    |
| Bank Australia                                        | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | \$10,739.73                                    |
| ME Bank                                               | 21/02/2018                              | 2.45%                       | Maturity              | 21/02/2018         | 1,000,000                        | \$5,168.49                                     |
| National Australia Bank                               | 2/05/2018                               | 2.48%                       | Maturity              | 2/05/2018          | 1,000,000                        | \$1,902.47                                     |
| Westpac                                               | 21/03/2018                              | 2.40%                       | Maturity              | 21/03/2018         | 1,000,000                        | \$920.55                                       |
| National Australia Bank                               | 24/01/2018                              | 2.51%                       | Maturity              | 24/01/2018         | 1,000,000                        | \$8,183.29                                     |
| National Australia Bank                               | 4/03/2018                               | 2.55%                       | Maturity              | 4/03/2018          | 1,000,000                        | \$8,313.70                                     |
| Bank of Queensland                                    | 4/04/2018                               | 2.60%                       | Maturity              | 4/04/2018          | 1,000,000                        | \$8,476.71                                     |
| Westpac                                               | 14/02/2018                              | 2.56%                       | Maturity              | 14/02/2018         | 1,000,000                        | \$7,855.34                                     |
| Westpac                                               | 17/10/2018                              | 2.67%                       | Maturity              | 17/10/2018         | 1,000,000                        | \$8,192.88                                     |
| Bank of Queensland                                    | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2018         | 1,000,000                        | \$9,665.75                                     |
| Westpac                                               | 14/03/2018                              | 2.51%                       | Maturity              | 14/03/2018         | 1,000,000                        | \$3,369.59                                     |
| <b>Total Term Deposits</b>                            |                                         |                             |                       |                    | <b>17,500,000</b>                | <b>\$146,315.89</b>                            |
| <u>Variable Rate Deposits</u>                         |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                   | 29/07/2020                              | 2.54%                       | Quarterly             | 24/04/2018         | 500,000                          | \$278.36                                       |
| IMB                                                   | 14/02/2018                              | 2.52%                       | Quarterly             | 14/02/2018         | 500,000                          | \$2,692.60                                     |
| Commonwealth Bank                                     | 20/04/2021                              | 3.03%                       | Quarterly             | 20/04/2018         | 500,000                          | \$455.82                                       |
| Commonwealth Bank                                     | 23/08/2021                              | 2.83%                       | Quarterly             | 24/02/2018         | 500,000                          | \$2,636.17                                     |
| Commonwealth Bank                                     | 31/08/2021                              | 2.78%                       | Quarterly             | 28/02/2018         | 500,000                          | \$2,437.26                                     |
| National Australia Bank                               | 4/11/2019                               | 2.59%                       | Quarterly             | 5/02/2018          | 1,000,000                        | \$6,315.35                                     |
| Westpac                                               | 16/11/2021                              | 2.89%                       | Quarterly             | 16/02/2018         | 1,000,000                        | \$6,017.53                                     |
| Newcastle Permanent Building Society                  | 2/09/2020                               | 2.71%                       | Quarterly             | 28/02/2018         | 1,000,000                        | \$4,603.29                                     |
| <b>Total Floating Rate Deposits</b>                   |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$25,436.37</b>                             |
| <b>Total Cash and Investments</b>                     |                                         |                             |                       |                    | <b>27,137,993</b>                | <b>\$171,752.26</b>                            |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

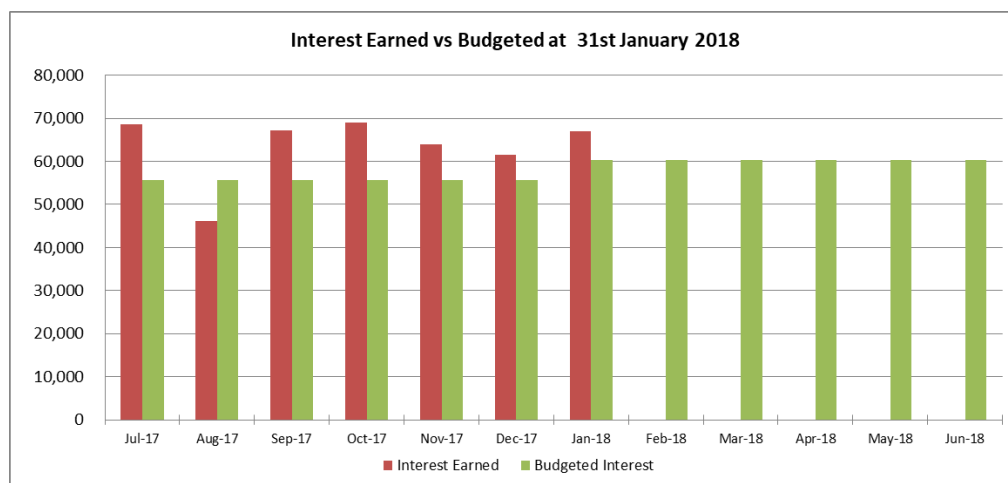
| Percentage invested in each institution as at 31st January 2018 |                                 |                               |                           |
|-----------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                  | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| AMP                                                             | AMP                             | 3.68%                         | \$1,000,000.00            |
| Bank of Queensland                                              | BOQ                             | 11.05%                        | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                       | BAB                             | 3.68%                         | \$1,000,000.00            |
| Commonwealth Bank                                               | CBA                             | 20.78%                        | \$5,637,992.70            |
| IMB                                                             | IMB                             | 3.68%                         | \$1,000,000.00            |
| ING                                                             | ING                             | 1.84%                         | \$500,000.00              |
| Members Equity Bank                                             | ME                              | 7.37%                         | \$2,000,000.00            |
| National Australia Bank                                         | NAB                             | 14.74%                        | \$4,000,000.00            |
| Newcastle Permanent Building Society                            | NPBS                            | 7.37%                         | \$2,000,000.00            |
| Bank Australia                                                  | BA                              | 3.68%                         | \$1,000,000.00            |
| Westpac                                                         | W                               | 22.11%                        | \$6,000,000.00            |
|                                                                 |                                 | 100%                          | \$27,137,992.70           |

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31<sup>st</sup> January 2018 Walgett Shire Council's total available cash and invested funds totalled \$27,137,992.70, a slight decrease of \$447,594.52 from 31<sup>st</sup> December 2017. This decrease in the total portfolio can be attributed to the expenditure related to the ongoing capital projects and fleet related purchases. Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



## General Fund Bank Account Reconciliation

| Bank Account no. 273228000051 |                     |        |                                                           |  |  |  |  |
|-------------------------------|---------------------|--------|-----------------------------------------------------------|--|--|--|--|
| Bank account Closing Balance  | 2,330,831.86        |        | As per Bank Statement dated <u>31-01-2018</u>             |  |  |  |  |
| Less Unpresented Cheques      | (171,855.84)        |        | As per Bank Reconciliation Report dated <u>31-01-2018</u> |  |  |  |  |
| Plus Unpresented Deposits     | 2,394.00            |        | As per Bank Reconciliation Report dated <u>31-01-2018</u> |  |  |  |  |
|                               | <b>2,161,370.02</b> |        |                                                           |  |  |  |  |
| General Ledger Balance        | 1,549,334.31        | 2017FY |                                                           |  |  |  |  |
|                               | 612,035.71          | 2018FY |                                                           |  |  |  |  |
|                               | <b>2,161,370.02</b> |        |                                                           |  |  |  |  |

## Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> January 2018.

Michael J Urquhart

Chief Financial Officer – Responsible Accounting Officer

Cash and Investment Report as at 31<sup>st</sup> January 2018

## Recommendation:

That the Investment report as at 31<sup>st</sup> January 2018 be received and noted.

Moved:

Seconded:

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT AS AT 31<sup>ST</sup> DECEMBER 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

---

### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The un-audited result of 10.38% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position

Collection of the current years levy and arrears as at 31<sup>st</sup> December 2017 is 58.96% down from 60.35% at the 31<sup>st</sup> December 2016. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date. It is pleasing to see the recovery as at the 18<sup>th</sup> January 2018 has reached 60.23%. The on-going drought conditions is having an adverse effect on rate recovery with 315 ratepayers make alternative arrangements for the payment of current years and arrears of rates.

### Relevant Reference Documents/Policies:

Outstanding Rates Report as at 31<sup>st</sup> December 2017.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Stakeholders:

Walgett Shire Council community

Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator. Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| <b>Monthly Outstanding Rates Report as at 31<sup>st</sup> December 2017</b>                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>The December 2017 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 31st December 2017.

Monthly Report - Outstanding Rates & Annual Charges as at 31 December 2017

Report on Rates and Annual Charges - 31 December 2017

Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017

|                                                         | 18 January 2018       | 31 December 2017      | 31 December 2016      |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40            | 729,437.40            | 840,548.35            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 729,437.40            | 729,437.40            | 840,548.35            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 36,816.40             | 33,246.40             | 28,134.20             |
| Adjusted Levy                                           | 9,158,166.57          | 9,158,166.57          | 8,956,953.02          |
| Interest (Including write off's)                        | 26,708.65             | 25,087.24             | 31,672.18             |
| Adjustments (Including Write Off's)                     | (13,023.88)           | (13,023.88)           | (7,744.43)            |
| Sub Total                                               | 9,208,667.74          | 9,203,476.33          | 9,009,014.97          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>9,938,105.14</b>   | <b>9,932,913.73</b>   | <b>9,849,563.32</b>   |
| <b>Payments</b>                                         | <b>(5,807,802.25)</b> | <b>(5,677,608.55)</b> | <b>(5,651,216.93)</b> |
| Pensioner Concessions - Govt                            | (98,025.08)           | (98,141.95)           | (97,908.62)           |
| Pensioner Concessions - Council                         | (80,206.34)           | (80,301.97)           | (80,111.09)           |
| Discount                                                | 15.81                 | 15.81                 | (98,813.63)           |
| Special Rebate Council                                  | 0.00                  | 0.00                  | (15,880.75)           |
| Sub Total                                               | (5,986,017.86)        | (5,856,036.66)        | (5,943,931.02)        |
| <b>Total Remaining Levy</b>                             | <b>\$3,952,087.28</b> | <b>\$4,076,877.07</b> | <b>\$3,905,632.30</b> |
| <b>Current</b>                                          | <b>3,311,756.61</b>   | <b>3,368,684.33</b>   | <b>3,276,912.09</b>   |
| <b>Arrears</b>                                          | <b>409,812.44</b>     | <b>453,312.13</b>     | <b>453,634.90</b>     |
| <b>Interest b/f from previous years</b>                 | <b>34,488.94</b>      | <b>55,727.01</b>      | <b>34,797.79</b>      |
| <b>Current year interest</b>                            | <b>22,100.90</b>      | <b>22,543.77</b>      | <b>25,545.15</b>      |
| <b>Legals</b>                                           | <b>173,928.39</b>     | <b>176,609.83</b>     | <b>114,742.37</b>     |
| <b>Total Remaining Levy</b>                             | <b>\$3,952,087.28</b> | <b>\$4,076,877.07</b> | <b>\$3,905,632.30</b> |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>-\$0.00</b>        | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 60.23%                | 58.96%                | 60.35%                |
| Collected YTD % of Levy                                 | 63.07%                | 61.69%                | 62.73%                |



## 11.2.3 MONTHLY OUTSTANDING RATES REPORT AS AT 31<sup>st</sup> JANUARY 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

---

### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The un-audited result of 10.38% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position

Collection of the current years levy and arrears as at 31<sup>st</sup> January 2018 is 64.11% down from 65.97% at the 31<sup>st</sup> January 2017. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date. The debt recovery process will continue with another round of follow up after the February 18 deadline for the third instalment for 2017/18.

The on-going drought conditions is having an adverse effect on rate recovery with 315 ratepayers make alternative arrangements for the payment of current years and arrears of rates.

### Relevant Reference Documents/Policies:

Outstanding Rates Report as at 31<sup>st</sup> January 2018.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator. Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| <b>Monthly Outstanding Rates Report as at 31<sup>st</sup> January 218</b>                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>The January 2018 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 31st January 2018.

Monthly Report - Outstanding Rates & Annual Charges as at 31 January 2018

Report on Rates and Annual Charges - 31 January 2018

Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017

|                                                         | 5 February 2018 | 31 January 2018 | 31 January 2017 |
|---------------------------------------------------------|-----------------|-----------------|-----------------|
| Arrears from previous year                              | 729,437.40      | 729,437.40      | 840,548.35      |
| Adjustment                                              |                 |                 |                 |
| Sub Total                                               | 729,437.40      | 729,437.40      | 840,548.35      |
| Current Year Activity                                   |                 |                 |                 |
| Legal fees (including write off's)                      | 56,363.20       | 36,816.40       | 28,384.20       |
| Adjusted Levy                                           | 9,158,166.57    | 9,158,166.57    | 8956593.08      |
| Interest (Including write off's)                        | 29,434.98       | 29,430.63       | 36,781.40       |
| Adjustments (Including Write Off's)                     | (13,023.88)     | (13,023.88)     | (7,746.41)      |
| Sub Total                                               | 9,230,960.87    | 9,211,389.72    | 9,014,012.27    |
| Total Arrears and Adjusted Levy                         | 9,960,398.27    | 9,940,827.12    | 9,854,560.62    |
| Payments                                                | (5,918,848.23)  | (5,905,340.33)  | (5,946,155.47)  |
| Pensioner Concessions - Govt                            | (98,134.52)     | (98,134.52)     | (97,930.39)     |
| Pensioner Concessions - Council                         | (80,295.88)     | (80,295.88)     | (80,128.89)     |
| Discount                                                | 15.81           | 15.81           | (98,813.63)     |
| Special Rebate Council                                  | 0.00            | 0.00            | (15,880.75)     |
| Sub Total                                               | (6,097,262.82)  | (6,083,754.92)  | (6,238,909.13)  |
| Total Remaining Levy                                    | \$3,863,135.45  | \$3,857,072.20  | \$3,615,651.49  |
| Current                                                 | 3,218,524.31    | 3,230,051.45    | 3,036,767.57    |
| Arrears                                                 | 402,030.92      | 402,290.92      | 438,281.31      |
| Interest b/f from previous years                        | 28,273.48       | 28,781.29       |                 |
| Current year interest                                   | 24,455.23       | 24,459.42       | 27,247.64       |
| Legals                                                  | 189,851.51      | 171,489.12      | 113,354.97      |
| Total Remaining Levy                                    | \$3,863,135.45  | \$3,857,072.20  | \$3,615,651.49  |
| Variance                                                | \$0.00          | -\$0.00         | \$0.00          |
| Total YTD Collected                                     |                 |                 |                 |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 61.22%          | 61.20%          | 63.31%          |
| Collected YTD % of Levy                                 | 64.12%          | 64.11%          | 65.97%          |

## 11.2.4 SECTION 356 COMMUNITY ASSISTANCE SCHEME ROUND 2 2017-2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Sharon Girling – Administration Services Officer  
**FILE NUMBER:** 17/57

---

### **Summary:**

This report relates to the assessment of applications for financial assistance through the Community Assistance Scheme 2017/2018. This is the second round of requests for financial assistance for the 2017/2018 financial year with five (5) organisations being recommended to receive financial assistance totalling \$4,500.

### **Background:**

Applications were invited from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 31<sup>st</sup> January 2018.

Applicants must be non-profit organisations and based in, or affiliated with, Walgett Shire. The maximum amount per project is \$3,000 and is limited to one donation per organisation per year. The Council reserves the right to part fund applications.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

### **Current Position:**

An amount of \$16,500 has been provided for in the 2017/2018 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993. In round one Six (6) organisations were endorsed for part funding of their projects, totalling \$2,900.00.

In addition to the advertised round, an amount of \$6500.00 has been provided to the Collarenebri 150 Year Celebrations and \$150.00 to Collarenebri Lions Club for waiving of temporary license fees for Lions Park

A total of five (5) Community organisations submitted applications to be considered for funding in the second round of the 2017/2018 Community Assistance Scheme. Five (5) organisations have been recommended for funding totalling \$4,500. The details of the applications received and recommendations for funding are provided in the attached schedule.

### **Relevant Reference Documents/Policies:**

WSC Procedures – AFM – Requests for Assistance  
Section 356 Local Government Act 1993  
Local Government (General) Regulation 2005

### **Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Community organisation applicants  
Walgett Shire Community

**Financial Implications:**

A total of \$16,500 is budgeted for the Community Assistance Scheme in 2017/2018. Round 1 application funding totalled \$2,900.00, leaving a balance of \$6950.00 remaining for Round 2 applications and miscellaneous donations approved by Council.

**Alternative Solutions/Options:**

That Council resolve to approve or disapprove applications on a different basis to that recommended.

**Conclusion:**

A total of five (5) applications for funding were received under Round 2 of the Community Assistance Scheme. The report recommends that all funding be provided to all five (5) of the applicants as per the recommended amounts as per the table below.

| Community Assistance Scheme Donations – Round 1 2017/2018 Applications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2017/2018;</p> <ol style="list-style-type: none"><li>1. CWA Goodooga Lightning Ridge Branch for their 2018 Wool Day - \$1,000</li><li>2. Carinda Race Day for the Hire of toilets for race day - \$2,000</li><li>3. Lightning Ridge Pony Club for Repairs to Chutes &amp; Canteen - \$1,000</li><li>4. Walgett Branch Isolated Children Parents Association for the Community cricket day to raise funds for federal conference - \$250</li><li>5. Barwon District Anglican Churches for a Portable PA system for funerals - \$250</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

2017/2018 Community Assistance Scheme Schedules

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| Organisation                                         | Project                                                     | Cost of Project/<br>Activity | Requested<br>Amount | Recommended<br>Amount | Program/ Activity Outcomes                                                                                                                                                 | Additional Notes                                      |
|------------------------------------------------------|-------------------------------------------------------------|------------------------------|---------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| CWA Goodooga Lightning Ridge Branch                  | 2018 Wool Day                                               | \$1,800                      | \$1,000             | \$1,000               | A local wool day to highlight the local sheep and wool industry. Provides a form of interaction during times of drought                                                    | Funds raised from the day goes back into scholarships |
| Carinda Race Day                                     | Hire of toilets for race day                                | \$3,400                      | \$3,000             | \$2,000               | Hiring of toilets for local race day so that there are adequate facilities for the day                                                                                     |                                                       |
| Lightning Ridge Pony Club                            | Repairs to Chutes & Canteen                                 | \$5,000                      | \$2,500             | \$1,000               | To repair & paint the chutes so that they are fully functioning for the annual Easter event and to fix out the canteen with stainless steel benchtops                      |                                                       |
| Walgett Branch Isolated Children Parents Association | Community cricket day to raise funds for federal conference | \$1,800                      | \$1,000/<br>\$2000  | \$250                 | Host a community cricket event 20/20 to raise funds to attend the federal ICPA conference in Canberra                                                                      |                                                       |
| Barwon District Anglican Churches                    | Portable PA system for funeral                              | \$1,600                      | \$600               | \$250                 | Project aims to improve funeral services in Collarenebri & Walgett by having an outdoor speaker so that people to hear clearly without the music or voices being distorted |                                                       |

**Summary**

|                           |         |
|---------------------------|---------|
| Annual Budgets            | \$16500 |
| Allocated Round 1         | \$2900  |
| Collarenebri 150 years    | \$6500  |
| Donations                 | \$150   |
| Balance Available Round 2 | \$6950  |
| Total allocation Round 2  | \$4,500 |
| Total Budget Left         | \$2,450 |

## 12.2.5 BURREN JUNCTION TOILET FACILITY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/138

---

**Summary:**

The report aims to assist Council in making a decision regarding acceptance of a request for reallocating \$20,000 from the 17/18 budget allocation of \$30,000 towards a new toilet facility.

**Background:**

In 2017 Council made available funds for the internal painting, floor sanding and repair of the toilets at the Hall. The Burren Junction Hall allocation of \$30,000 in 16/17 was offset with a grant of \$30,000.

**Current Position:**

The Burren Junction Hall Committee has agreed to change the scope of works for the project to construction of a freestanding toilet block (male, female & disable), as the existing toilets may need to be removed as part of another refurbishment project, funded under the Drought Communities Program. Under the revised proposal Council has to install 2 septic tanks at a cost of \$8,700 which was not anticipated in the original scope of works.

Council has made a budget allocation of \$30,000 in 17/18 and this was to assist with painting of the hall, however this will not be needed as the cost of painting is included in the new refurbishment grant.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Operational Plan 2017/2018.  
Local Government Act 1993  
Local Government Regulation 2005  
Walgett Shire Council Procurement Policy

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Burren Junction Community  
Burren Junction Hall Committee

**Financial Implications:**

The writer is requesting a transfer of available monies (\$20,000) from the Burren Junction Hall 17/18 painting vote to the Burren junction Hall toilet facility project. The transfer does not impact the planned financial result for 17/18.

**Alternative Solutions/Options:**

Council not allocate the funding, resulting in the construction of a smaller toilet facility or, alternatively cancel the project.

**Conclusion:**

The existing project has a lot of merit with the construction of a toilet facility servicing the hall, local community and visitors to Burren Junction.

| <b>Burren Junction Toilet Facility</b>                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council transfer \$20,000 from the Burren Junction Hall capital allocation in 17/18 to the Burren Junction Hall Toilet project.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 12.2.6 SECOND QUARTER OPERATIONAL PLAN & HALF YEARLY DELIVERY PROGRAM FOR 17/18

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/110/0005

---

**Summary:**

This report provides Council with the status of the second quarter Operational Plan and half yearly Delivery Program Targets for 2017/2018.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and Section 404 requires Council to adopt a Delivery Program. This report comments on the status of the Operational Plan and Delivery Program as at 31<sup>st</sup> December 2017 and the extent to which the performance targets have been achieved.

**Current Position:**

The second quarter Operational Plan & half year end Delivery Program Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Governance issues:**

Nil

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council should note the progress made during the second quarter of the Operational Plan and the half yearly Delivery Program for 2017/2018.

**Second Quarter Operational Plan & Year End Delivery Program 17/18**

**Recommendation:**

1. That the content of the report be noted.
2. Council accept the progress made on the 2017/2018 Operational Plan and Delivery Program as at 31st December 2017.

**Moved:**

**Seconded:**

**Attachments:**

Second Quarter Operational Plan & half yearly Delivery Program for 17/18 Status Report  
***\*Refer to Ordinary Attachment Document\****

## 15.2.7 QUARTERLY BUDGET REVIEW STATEMENT – DECEMBER 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer – Michael Urquhart  
**FILE NUMBER:** 14/12-03

---

### Summary:

The Chief Financial Officer (CFO) reports to Council on the status of the December 2017 Quarterly Budget Review (QBR) Statement. The report outlines the second quarter operations against the adopted 2017-2018 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### Background:

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### Current Position:

The current position is detailed in the attached Quarter 2 (period ending 31<sup>st</sup> December 2017) Quarterly Budget Review Statement report.

Generally the majority of income and expenditure estimates for 2017/18 are on track, however there is a number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2016-2017 or the availability of known actual figures. There has also been quite a few line item changes due to the new numbering of the budget document, however these are revenue neutral and do not affect the year end result.

Council's General Fund operations at September 17 recorded a surplus of \$133,591 and the December 17 variation is another surplus of \$106,436. The combined surplus for the first two (2) quarters is \$240,027 and this will reduced the forecast year end deficit to \$192,876. This is a good outcome with savings and additional incomes further decreasing the drawdown of funds from the accumulated working capital account.

Domestic Waste Services – The combined waste fund has recorded a small surplus for the December quarter of \$2,251. In September 17 the fund registered a deficit of \$526,273 which related to the introduction of capital expenditure associated with the landfill consolidation. The variations are being funded from the reserve, while the forecast cash result for the year remains unchanged, a surplus of \$58,646.

Water funds – Water supplies for the December quarter recorded a net variation of \$239,272 which is being funded from the long-term reserve. Adjustments include:

- Walgett
  - This quarter the major change was additional expenditure of \$10,000 for repairs to the filtration plant and this will be financed from the long-term reserve.
- Lightning Ridge
  - During the last quarter it was necessary to increase expenditure by \$25,000 for the installation of Avdata billing hardware at the standpipes, and repairs to reservoir.

- Collarenebri
  - An additional \$152,000 was required for the Collarenebri supply with \$50,000 needed for the repair of the filtration plant and a further \$215,000 for switchboard repairs.
- Villages
  - The major changes for the village's funds included \$2,000 for mains maintenance and \$2,000 for meter readings.

Sewer Services - The combined Sewer Services Fund variations are small in number with the net adjustment surplus of \$14,097 being funded from the long-term reserve, therefore the forecast end of year cash surplus result of \$119,792 remains unchanged.

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2005

Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2017/2018 fiscal year as at the quarter ending 31<sup>st</sup> December 2017.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 31<sup>st</sup> December 2017 provides council with information relating to the status of the budget after six (6) months of operation. The movement of rollover grants and their related expenditure and the requests for revotes of 2017/2018 budgeted capital works this financial year has impacted upon the various fund results.

| Quarterly Budget Review Statement 2017/2018                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> December 2017 as tabled.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

31<sup>st</sup> December 2017. Quarterly Budget Review Statement

***\*Refer to Ordinary Attachment Document\****

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 RFS BUSHFIRE PRONE MAPS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jessica McDonald  
**FILE NUMBER:** 09/1238-03

---

**Summary:**

This report provides information in regards to new Bush Fire Prone Land mapping for the Walgett Shire. In 2017 Council received concept plans from the NSW Rural Fire Service demonstrating dramatically different Bush Fire Prone (BFP) Land mapping in comparison to our existing BFP Mapping. An original report went to Council in early 2017 for information and consideration.

**Background:**

On 1 August 2002, the Rural Fires and Environmental Assessment Legislation Amendment Act 2002 amended the Rural Fires Act 1997 and the Environmental Planning and Assessment Act 1979 (EP&A Act) to provide significant improvements in bush fire safety. This included a requirement for the preparation of a bush fire prone land map identifying vegetation within LGAs that has the potential to support a bush fire.

The bush fire prone land map is the trigger for the consideration of bush fire protection measures for new development (Planning for Bush Fire Protection and Australian Standard 3959-2009 – Construction of buildings in bush fire prone areas).

On 1 March 2013, the *EP&A Act* was amended allowing the NSW Rural Fire Service (NSW RFS) to update bush fire prone land maps for urban release areas.

Section 146 of the *EP&A Act* requires councils, where a Bush Fire Risk Management Plan applies, to record a bush fire prone land map after consulting with the Commissioner of the NSW RFS. The Commissioner will designate lands to be bush fire prone within an area and, when satisfied that the lands have been recorded on a map, certify the map as the Bush Fire Prone Land map. Councils are required to make these maps available for public inspection.

Section 149 of the *EP&A Act* requires that a council will, in the planning certificate, include advice on relevant matters affecting a parcel of land of which it may be aware. This includes Bush Fire Prone Land, as specified in Schedule 4 of *Environmental Planning and Assessment Regulation 2000*. The section 149 certificate is an important mechanism for councils to inform people living in or looking to purchase into a bush fire prone area, that bush fire is a consideration.

Section 79BA of the *EP&A Act* requires that where development of bush fire prone land occurs, the consent authority must be satisfied that the development complies with *Planning for Bush Fire Protection* 2006 or has consulted with the Commissioner of the NSW RFS.

Complying development is permitted on bush fire prone land for the lower **risk bush fire attack** levels (Australian Standard 3959 **BAL** levels 12.5, 19, and 29). Such development is required to meet development standards complying with *Planning for Bush Fire Protection* 2006.

Section 100B of the *Rural Fires Act 1997* requires that a Bush Fire Safety Authority is issued by the Commissioner of the NSW RFS for all residential subdivision or special fire protection purpose developments on Bush Fire Prone Land. A Bush Fire Safety Authority is issued where

the Commissioner believes that the development complies with standards that provide the development with appropriate protection measures against bush fire.

**Current position:**

The new map shows a dramatically different outlook to the existing BFP Land map (attached). The map demonstrates that the majority of Council's LGA is identified as Vegetation Category 3 which is as follows:

Vegetation Category 3 is considered to be medium bush fire risk vegetation. It is higher in bush fire risk than category 2 but lower than Category 1. This category consists of:

- Grasslands, freshwater wetlands, semi-arid woodlands, alpine complex and arid scrublands.

Vegetation excluded from being mapped as bush fire prone includes:

- Single areas of vegetation less than 1 hectare in area and greater than 100 metres separation from other areas of Category 1, 2 or 3 vegetation;
- Multiple areas of vegetation less than 0.25 hectares in area and not within 30 metres of each other;
- Strips of vegetation less than 20 metres in width, regardless of length and not within 20 metres of other areas of Category 1, 2 or 3 vegetation;
- Areas of "managed grassland" including grassland on, but not limited to, recreational areas, commercial/industrial land, residential land, airports/airstrips, maintained public reserves and parklands, commercial nurseries and the like;
- Areas of managed gardens and lawns within curtilage of buildings;
- Non-vegetated areas, including waterways, roads, footpaths, buildings and rocky outcrops.
- Managed botanical gardens;
- Agricultural lands used for annual and/or perennial cropping, orchard, market gardens, nurseries and the likes are excluded;
- Saline wetlands including mangroves.
- Other areas that, due to their size, shape and overall risk are not considered Category 1, 2 or 3 vegetation.

A small area of Category 1 vegetation exists (current) which is considered the highest risk for bush fire.

There is a process for Amendments and Certification of a Bush Fire Prone Land Map, which includes a 3 year transition period of Category 3 into the Bush Fire Prone Land System.

At the March 2017 meeting, it was resolved that Council should investigate the matter and negotiate with the NSW Rural Fire Service in relation to the large majority of farmland within the Council area and that this area should be considered not to have a bushfire risk as it is 'managed land'.

The NSW Rural Fire Service considers that as the farmland is private, individual land owners are required to submit Bushfire Management Plans for their individual properties to the NSW Rural Fire Service for consideration and if accepted, these plans would be subject to reviews and conditions. Once a property owner submits a management plan, the risk for that property can then be updated. This process occurs between the NSW Fire Service and the property owner.

The requirements for management plans are in accordance with the guidelines and a new map for the shire not including the towns as bushfire prone was forwarded to Council in August 2017.

Council would then be required to actively update our current mapping systems, rating systems, property information systems and advise property owners of the changes.

The Shire's towns and villages are not considered bushfire prone.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter.

This map has been based on the changing environment in the far west, including longer, dryer seasons mixed with heavy winds. The map is based largely on the existence of grasslands and unmanaged lands. Any new development is proposed to be designed and constructed in accordance with the Guidelines for Bushfire Protection and would take into consideration the Bush fire risk attached to the land. Requirements for construction depend on the level of the threat of fire and are listed in the Guidelines and also the AS for structures.

**Stakeholders:**

Public, Walgett Shire Council, land owners, NSW RFS.

**Financial Implications:**

Nil

**Alternative solutions/options:**

Do nothing:- This option has not been recommended as Council has an obligation to respond to the request in writing and advise of Council's decision.

**Conclusion:**

Council's property, mapping and information systems are required to be updated to reflect the new changes to bush fire prone lands.

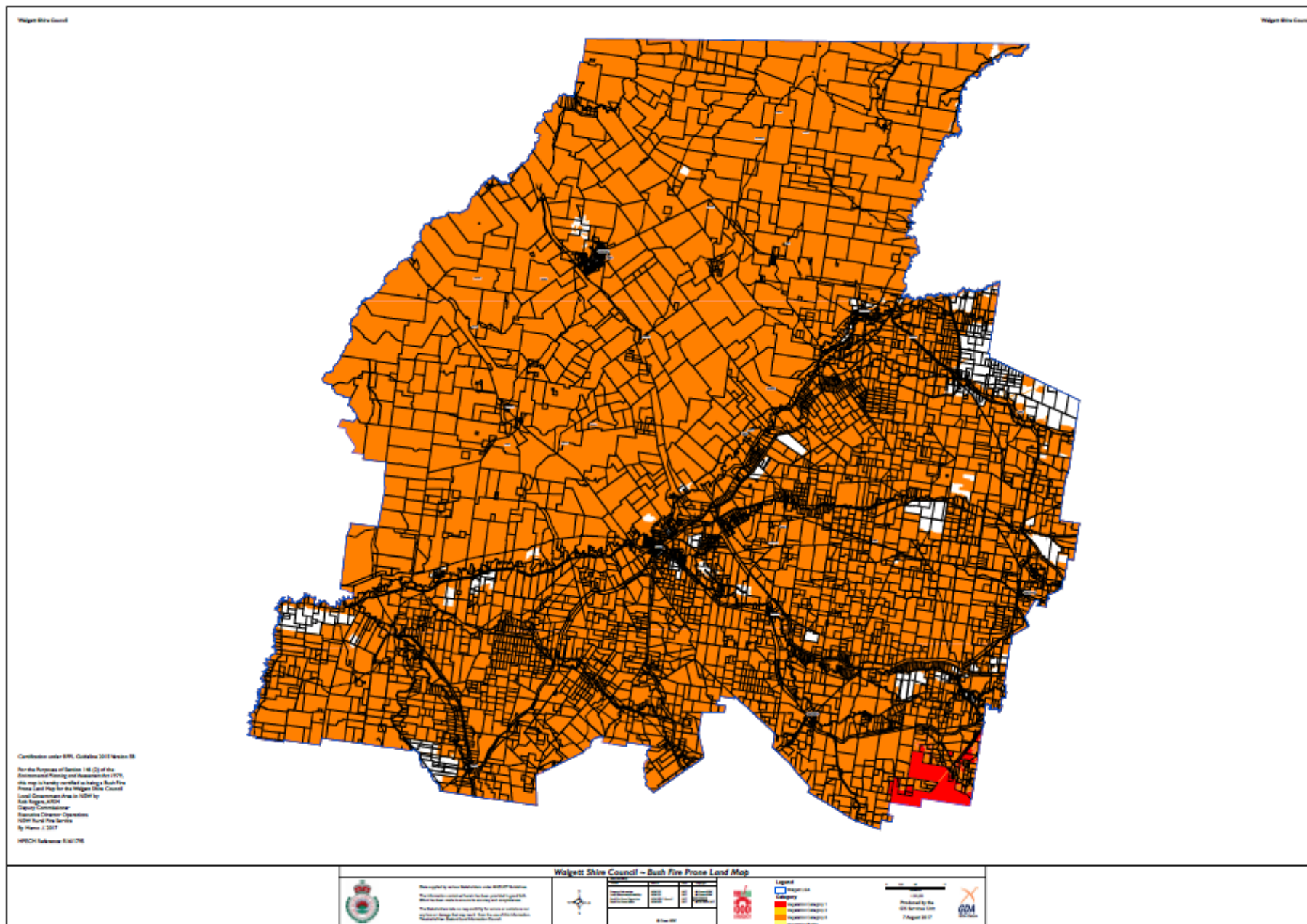
NSW Rural Fire Service do not conduct any public consultations or notifications for this process. Council will be required to notify property owners of the proposed changes.

| <b>RFS Bushfire Prone Maps</b>                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council accept the changes as most recently proposed by the NSW Rural Fire Service and update Council property systems, mapping and rating. Affected landowners will be notified of the new changes.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Proposed Bush Fire Prone Land Mapping

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**





### 11.3.2 PLACE NAMING REQUEST – BURREN JUNCTION PARK

|                           |                                                |
|---------------------------|------------------------------------------------|
| <b>REPORTING SECTION:</b> | Environmental Services                         |
| <b>AUTHOR:</b>            | Director Environmental Services, Jess McDonald |
| <b>FILE NUMBER:</b>       | 00/00                                          |

---

**Summary:**

This report is in relation to a request from Jude Retford to name a park in Burren Junction. The subject park is located adjacent to the pool and has play equipment installed. The park is currently owned by Council.

**Background:**

It was resolved at the December 2017 meeting to consider this request at the February 2018 meeting to ensure public consultation processes occurred at a reasonable time within the community.

In 2014 Council received a written proposal from Jude Retford requesting the above mentioned park be named 'Bill Findley Memorial Park'.

The park is not currently named.

Jude states in her email that Bill Findley has now passed away and that the request would be a fitting gesture to a person who had involvement in the Burren Junction community. Bill Findley is remembered in the community as a prominent figure who owned the original pub in the town and volunteered within the community. Bill Findley is known to have owned land within the town which he sold on at an extremely affordable rate for community use and enjoyment.

**Current Position:**

The proposal, if agreed to by Council, would then be subject to the following processes:

- 1) Public Consultation – Council would be required to extensively advertise its intent to name the road and request submissions for any alternate names or objection from the general public. This process runs for 28 days.
- 2) Endorse selected name – At the completion of the consultation periods, Council would need to endorse the selected name if it is found to be valid in preparedness for submission to the Geographical Names Board of NSW for approval.
- 3) Submit proposed name to the Geographical Names Board of NSW – The proposed name would need to be submitted to the GNB to enable them verify/check for conformity with AS/NZS 4819:2011 and for their approval. GNB may carry out their own consultancies prior to providing any approval.

Once consultations are complete, depending on the outcome of those consultations. The GNB will then assign the name. Council can then erect the sign at the park.

It is possible that the GNB may wish to modify the name as requested, such as shortening the name to 'Findley Park'. This will be advised in due course.

**Issues:**

None identified.

**Governance issues:**

Surveying & Spatial Information Act  
Geographical Names Act  
Environmental Planning & Assessment Act'  
Residential Parks Act  
Local Government Act

**Environmental issues:**

Minimal

**Stakeholders:**

Walgett Shire Council, Community, Landowners

**Financial Implications:**

It is anticipated that the total cost of renaming the park and installing a sign would cost \$1300.00.

**Alternative Solutions/Options:**

Do Nothing – This is not recommended as a local community member has requested Council's consideration into the matter.

| Place Naming Request – Burren Junction Park                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council agree to rename the Burren Junction Park to 'Bill Findley Memorial Park' as requested by Jude Retford.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Email from Jude Retford dated 23 September 2014

**From:** "Jude retford" <jude.r50@bigpond.com>  
**Sent:** Tue, 23 Sep 2014 21:38:41 +1100  
**To:** "Admin" <Admin@walgett.nsw.gov.au>  
**Subject:** Naming a park in Burren Junction

To Whom It May Concern,

I would like to submit a proposal to name a park in Burren Junction.

It is the park adjacent to the pool with the play equipment.

Believe you need to know the story of this particular park....

In 1996 the Burren Junction Community Pool Committee purchased two blocks of land from Robin Findley for a nominal amount, with a request from Robin that if we ever developed the non-pool block into a park area that it be named after his father, Bill Findley. It took a few years before we did something with the unsightly piece of land – planted trees and attempted to grow a lawn!!

It was an eyesore but it is now quite an asset for the town, especially now that there is a playground on it.

Bill Findley recently passed away and I would like to submit a proposal that this park be named in his memory.

**BILL FINDLEY MEMORIAL PARK**

It has been a long time (18 years) and I thought it would be a fitting gesture to a person who had involvement in the Burren community.

If there is some other process/procedure that needs to be followed would you please advise asap

I have previously spoken to people at the Council and they were going to get back to me ....never heard back.

Hopefully I will receive a reply to this!

Regards

Jude Retford

### 11.3.3 DEVELOPMENT APPLICATION, JENNIFER BRAMMALL LIGHTNING RIDGE FIELD STUDY CENTER 31 POTCH STREET

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Andrew Wilson, Senior Environmental Health and Building Surveyor  
**FILE NUMBER:** DA2017/033

---

**Summary:**

A Development Application has been lodged for a field study centre, which is an initiative of the Australian Opal Centre. The facility will provide short-term dormitory-style accommodation for School/tertiary student groups and other visiting the Lightning Ridge. Two objections were received from Danielle King and Tomas Baker, regarding stormwater impacts, which has been addressed under key issues. It is recommended that Council resolve to approve the application.

**Background:**

Walgett Shire Council has received a Development Application from Jennifer Brammall for a field study centre on Lot 2, Section 40, DP 758612, 31 Potch Street Lightning Ridge.

Current position:

**A development** assessment report has been prepared and is included as Attachment A.

**Relevant reference documents/policies:**

Application documents for DA2017/033.  
Environmental Planning & Assessment Act 1979.  
Environmental Planning & Assessment Regulation 2000.  
Walgett Development Control Plan 2016.  
Walgett Local Environmental Plan 2013.

**Governance issues:**

Guiding principles for Council's:- Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

Reportable political donations or gifts:- Sub-section 147(5) of the Environmental Planning and Assessment Act 1979 requires parties making submissions regarding the draft LEP to disclose any reportable political donations or gifts made to a Councillor or Council employee within the previous 2 years. If the donation or gift is made after the submission, a disclosure statement must be sent to the relevant consent or approval authority within 7 days after the donation or gift is made.

Conflicts of interest:- Part 2 of the Local Government Act 1993 includes requirements for Councillors and staff to disclose pecuniary and non-pecuniary interests in matters being considered by the Council.

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

**Environmental issues:**

See the attached Development Application assessment report.

**Stakeholders:**

Walgett Shire Council, community, applicant and neighbours.

**Financial Implications:**

Nil

**Alternative solutions/options:**

Refuse the application: - This has not been recommended, as it is reasonable that the applicant propose to enhance the site while promoting education, tourism, employment and providing short-term accommodation within Lightning Ridge.

**Conclusion:**

It is appropriate to approve the application subject to conditions of consent.

|                                                                                                      |
|------------------------------------------------------------------------------------------------------|
| <b>Development Application, Jennifer Brammall Lightning Ridge Field Study Center 31 Potch Street</b> |
|------------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Council Approve Development Application 2017/033 for a field study centre with short term accommodation and associated infrastructure on Lot 2, Section 40, DP 758612.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachments:**

A – Development Assessment Report – DA2017/033

Attachment A – Development Application assessment report

**DEVELOPMENT APPLICATION ASSESSMENT REPORT**

**APPLICATION DETAILS**

|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |             |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------|
| <b>Application number</b>       | DA2017/033                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Lodgement date</b>       | 22/11/2017  |
| <b>Application is for</b>       | Field study centre which is an initiative of the Australian Opal Centre. The facility will provide short-term dormitory-style accommodation for school and tertiary student groups and other visiting the Lightning Ridge area on excursions .The development will include teaching, dinning, recreation areas, a self-contained kitchen, BBQ facilities, laundry, storage and supporting facilities situated around a court yard. A 1 bedroom standalone caretakers residence, for an on-site caretaker is proposed, along with coach parking on the road reserve, car parking, fencing, rainwater tanks and associated infrastructure | <b>Value of development</b> | \$2,406,300 |
| <b>Land address</b>             | 31 Potch Street Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Lot/Sec/DP</b>           | 2/40/758612 |
| <b>Applicant name</b>           | Jennifer Brammall on behalf of the Australian Opal Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Ass</b>                  | 19455       |
| <b>Owner name</b>               | Lightning Ridge Opal and Fossil Centre Incorporated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                             |             |
| <b>Land zoning</b>              | SP3 - Tourist                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |             |
| <b>Current use /development</b> | Commercial Tourism                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |             |
| <b>Assessment report author</b> | Andrew Wilson, Senior Environmental Health and Building Surveyor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |             |
| <b>Statutory days</b>           | Deemed refusal after 40 days (Cl. 113 EPAR2000)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |             |

**PROPOSAL**

Demolition of existing structures and construct a short-term dormitory-style accommodation which incorporates a relocated train carriage, along with the installation of a 1 bedroom transportable standalone caretakers residence, with coach/car (overflow) parking on the road reserve, onsite car parking (5 spaces) fencing, rainwater tanks and associated infrastructure. (Concept plans attached – except for floor plan as commercially sensitive) Within the application it refers to two existing train carriages to remain on site, with one being re-proposed for use with the new field studies centre and the other as a studio used by the on-site caretaker.

**SUBJECT SITE AND LOCALITY**

An inspection of the site and surrounding area was undertaken on 10 January 2018.

The site has a total area of 3938m<sup>2</sup>, and currently contains a series of train carriages one currently being used as residence, storage buildings, caretaker's residence and a commercial building used as a shop. Dominant land use in the area is residential and tourism facilities.





**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**



© 2005 Blackwell Publishing Ltd, *Journal of Internal Medicine* 258: 105–112

Correspondence: Dr M. J. Griffin, Department of Health, Behavior and Society, Johns Hopkins University, 615 North Wolfe Street, Baltimore, MD 21205, USA (fax: +1 410 514 2800; e-mail: mjohns@hsph.jhu.edu).

Accepted 12 May 2005

© 2005 Blackwell Publishing Ltd

**ALBERTIAN OPAL CENTRE  
(AOPC Inc)**  
31 POTCH STREET,  
LIGHTNING RIDGE

[illegible]

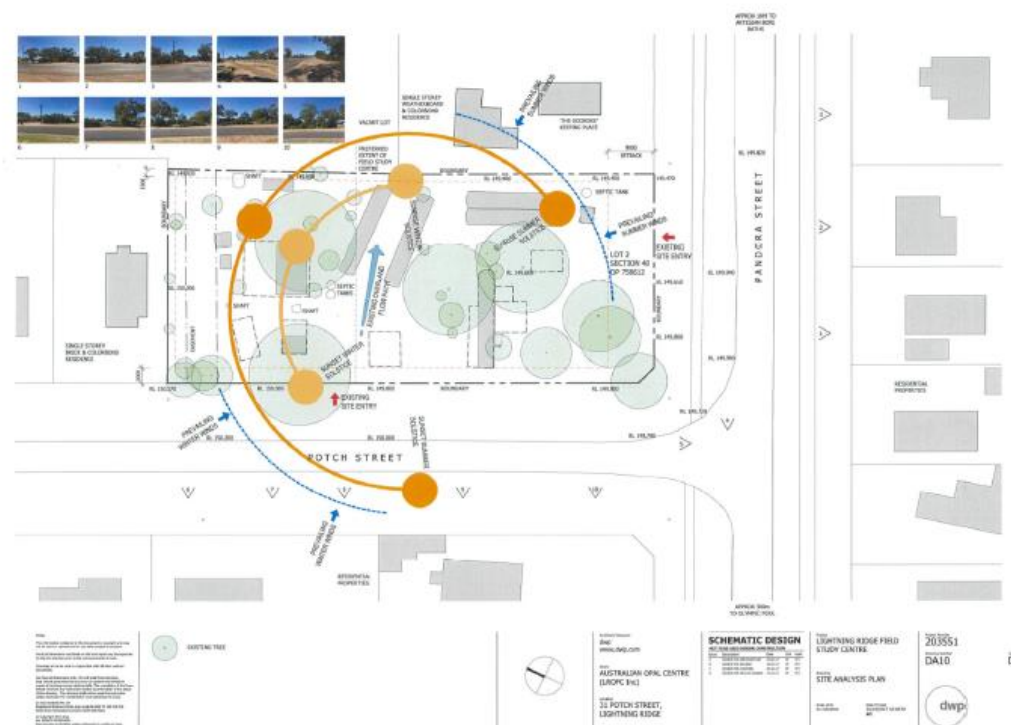
View  
LIGHTNING RIDGE FIELD  
STUDY CENTRE

View  
VIEW TOWARDS REAR OF  
COMMUNAL AREA

Scale 1:500 Date Plotted 21/06/2017 10:42:33



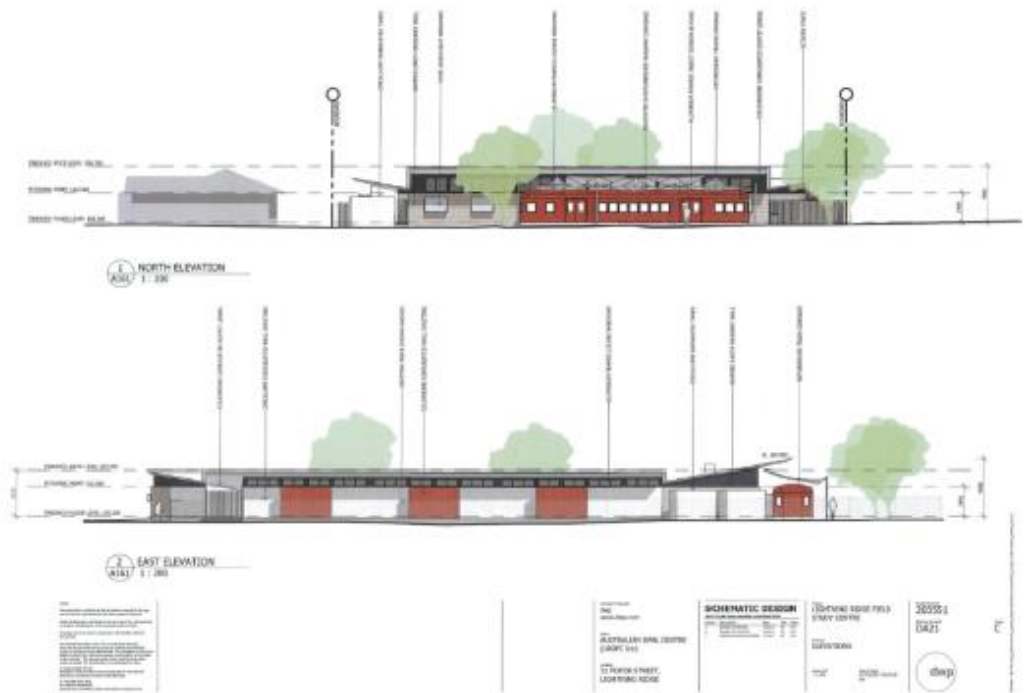
2

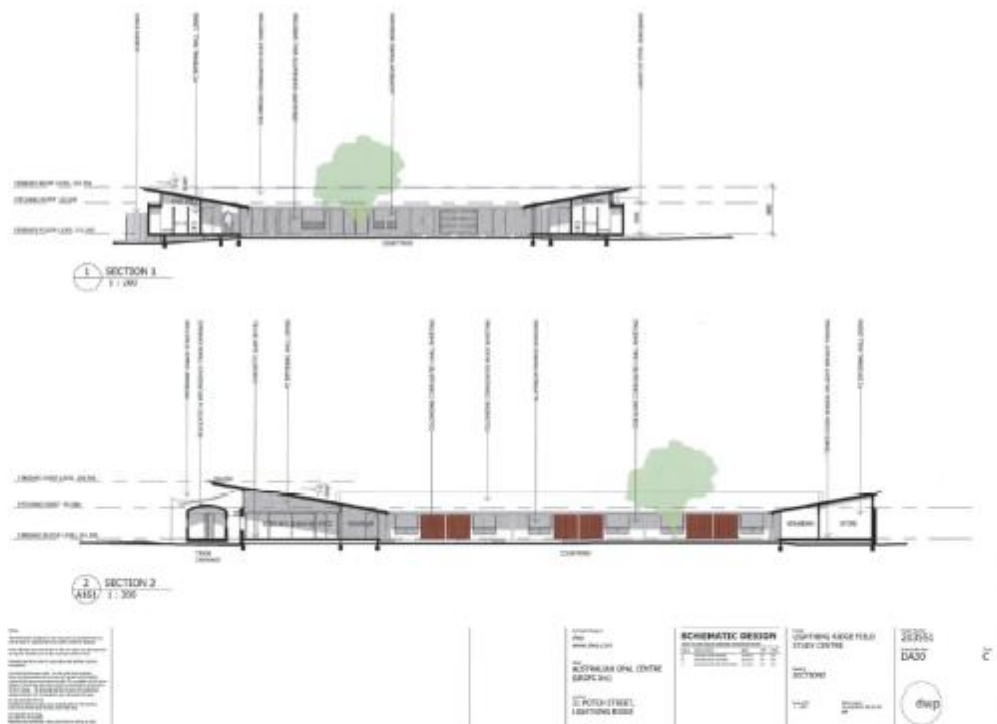


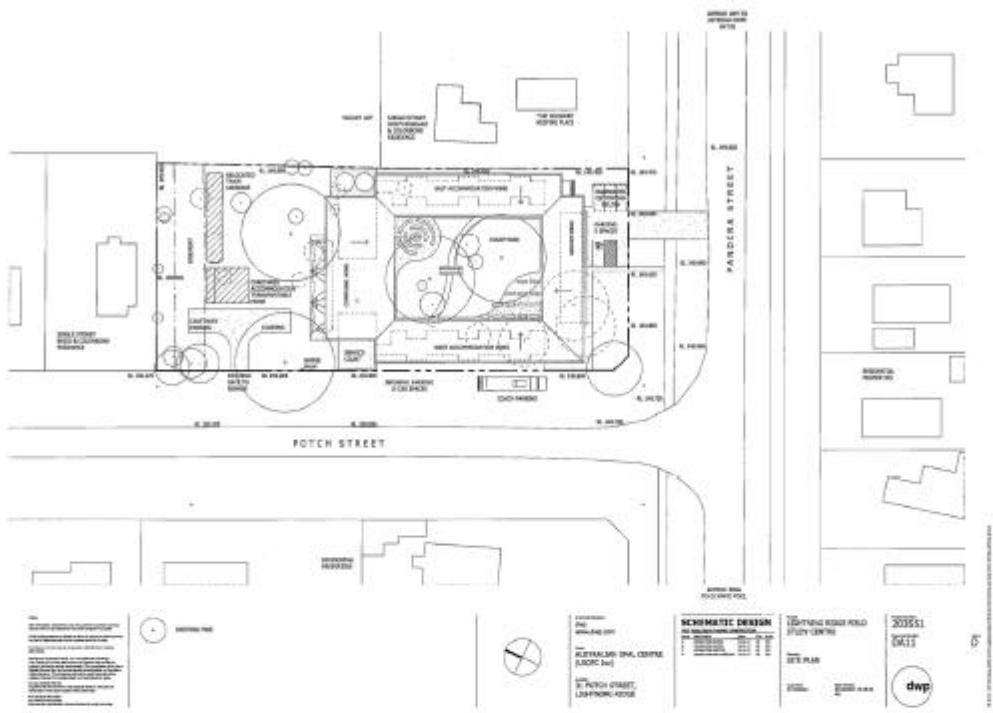
3











## **DEVELOPMENT APPLICATION AND SITE HISTORY**

### **Previous consents:**

As search of Council's records indicated no approvals since 1968.

### **Previous use/development:**

Commercial with residential caretakers residence associated with tourism.

### **Previous enforcement action:**

None known.

## **REFERRALS**

NSW Police – Safer by design (see key issues)

NSW Population Health - (see key issues)

## **SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

### **79C(1)(a)(i) the provisions of any environmental planning instrument**

|                                                                    | Applicable Clauses                                                                                                                                                             | Compliance                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State Environmental Planning Policies (SEPPs)                      |                                                                                                                                                                                |                                                                                                                                                                                                                                                     |
| Nil                                                                | Nil                                                                                                                                                                            | N/A                                                                                                                                                                                                                                                 |
| Regional Environmental Planning Policies (deemed SEPPs)            |                                                                                                                                                                                |                                                                                                                                                                                                                                                     |
| State Environmental Planning Policy No 44—Koala Habitat Protection | Clause 5 & 6 – LGAs & Minimum area                                                                                                                                             | The Walgett LGA is listed in Schedule 1 of the SEPP as an LGA where the SEPP applies and applies to land with a minimum area of 1 hectare = 10,000m <sup>2</sup> , thus is not applicable to this site as the site is under 1 hectare               |
| Local Environmental Plans (LEPs)                                   |                                                                                                                                                                                |                                                                                                                                                                                                                                                     |
| Walgett Local Environmental Plan 2013                              | Part 2 Permitted or prohibited development and the land use table for SP3 Tourist                                                                                              | The proposed land use (Information and education facilities) requires development consent.                                                                                                                                                          |
|                                                                    | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | The proposed development is compatible with the general tourist character of the area, and is unlikely to adversely affect the amenity of development within the zone. In that context it is compliant with the objectives for an SP3 tourist zone. |

**79C(1)(a)(ii) the provisions of any draft environmental planning instrument**

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil                | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

**79C(1)(a)(iii) any development control plan**

|                                       | Applicable Clauses                      | Compliance                                                                             |
|---------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------|
| Walgett Development Control Plan 2016 | 4.3.1 Building setbacks                 | See key issue.                                                                         |
|                                       | 3.4 Opal mining                         | Addressed via recommended advisory note                                                |
|                                       | 4.9.2 Fencing                           | See key issue                                                                          |
|                                       | 4.9.3 Outdoor lighting                  | See key issue                                                                          |
|                                       | 4.9.4 Signage                           | Signage shown on plans and light spill is addressed under key issue (outdoor lighting) |
|                                       | 4.9.5 Design                            | See key issues under safer by design                                                   |
|                                       | 4.9.7 Services                          | Consultation undertaken with Council and services address under conditions             |
|                                       | 4.9.9 Traffic and Access                | Addressed via coach parking condition (see key issue parking)                          |
|                                       | 4.9.10 Parking                          | See key issue                                                                          |
|                                       | 4.9.12 Landscaping                      | See key issue                                                                          |
|                                       | 6.7 Stormwater                          | See key issue                                                                          |
|                                       | 6.8.3 Effluent disposal                 | See key issue                                                                          |
|                                       | 6.9 On site sewerage management systems | See key issues under                                                                   |

**79C(1)(a)(iv) any matters prescribed by the regulations**

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses  | Compliance                                                                                                                                               |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition | Yes, demolition must be conducted in a manner consistent with Australian Standard 2601 and associated standards (see recommended conditions Dem 21- 25). |

| Applicable Clauses                                                        | Compliance                                                                                  |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 93 Fire safety and other considerations                                   | N/A – No change of building use for an existing building proposed.                          |
| 94 Consent authority may require buildings to be upgraded                 | N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed. |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.                                                      |
| 95 Deferred commencement consent                                          | N/A – Not proposed or required.                                                             |
| 97A Fulfilment of BASIX commitments                                       | N/A - Not required for a manufactured home (caretaker residence) and commercial building.   |

**79C(1)(b) the likely impacts of that development**

|                |                                                                                                                      |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
|----------------|----------------------------------------------------------------------------------------------------------------------|

**79C(1)(c) the suitability of the site for the development**

|                                                       | Summary of site suitability issues                                                            |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | Yes. The proposed development is consistent with surrounding land use.                        |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development. |

**79C(1)(d) any submissions made in accordance with this Act or the Regulations**

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

**79C(1)(e) the public interest**

|                                              | Summary of any detrimental impacts                                                                                         |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Federal, state or local government interests | None known or expected.                                                                                                    |
| Community interests                          | None known or expected, with the no public submissions received from the Lightning Ridge working party/precinct committee. |

**PUBLIC PARTICIPATION**

Public notification for the proposal is required under Clause 2.6 of the Walgett Development Control Plan 2016, and was undertaken in accordance with this part.

A public submission was received from Danielle king and Thomas Barker (see extract 3) and there objection is addressed under key issues.



**ASSESSMENT – KEY ISSUES**

**1. Safer by Design (See extract 1, meeting notes and recommended conditions)**

Council staff along with NSW Police Officer, Sergeant Tuckett, assessed the proposal against safer by design principles, given the premises is being proposed to accommodate (short term) students. The outcome of the assessment process and associated meeting recommend conditions (Safe 1- 4) be incorporated.

**2. NSW Population Health (see extract 2 e-mail response)**

NSW Environmental Health Officer, Jason Harwood from the NSW Public Health Unit recommend that “In urban areas NSW Health that people use the public water supply for drinking and cooking because it is filtered, disinfected and generally fluoridated. The quality of public water supplies is regularly monitored”. The outcome of the assessment process is that recommend conditions (Water 10) be incorporated.

**3. Set back variation (DCP)**

Council’s (former) Town Planner, Matt Clarkson and Senior Environmental Health and Building Surveyor, Andrew Wilson, meet with the design team and advised/discussed/agreed on the following:

- a) The applicant’s aim for the Pandora Street setback is to correspond to the neighbouring dwellings and general street setback and as such have provided a 9.0m setback. The car parking and associated infrastructure forward of the building line was acceptable, based on the concept plans provided at that time.
- b) The corner site and civic nature of the development has resulted in the applicant providing a 2.2m setback to Potch Street. Noting a minimum two metre set back on Potch Street was considered on site by Council staff and was deemed acceptable, following a merit based discussion relating to the built environment. The applicant proposes a three metre setback, which is greater than the agreed minimum setback distance.

**4. Stormwater - Objections from Danielle king and Thomas Barker.**

Council received on objection letter from Danielle king and Thomas Barker, which outlines their concerns about stormwater affecting their land, along with their neighbour’s lot, which abuts the proposed development. In their letter they request “We would like the problems of the stormwater being addressed before any further applications are considered by Council and your Departments’

Council’s Director of Environmental Services, Jess McDonald meet with Danielle king on site on the 22 December 2017 and then discussed the matter with Council’s Director of Engineering/Technical Services, Sylvester Otieno, with variations to the stormwater system being granted, given the nature and scale of the development based on the following:

- Design of the building incorporates a central courtyard, hardstand areas and a stand-alone caretaker’s residences and a “dry creek bed” in the courtyard which shall capture and direct overland flow to Pandora Street.
- The assessment included reviewing the existing stormwater drainage servicing the lot, overland natural stormwater flow and the downhill effects on neighbouring lots.
- Council’s existing stormwater system incorporates a formed earth drain, which directs stormwater from Potch Street to Pandora Street and is considered not to impact on neighbouring properties in a 1 in 20 year ARI.
- The applicant propose provision of significant stormwater retention on site via above ground rainwater tanks.



- Additional stormwater outlets from the lot, to Council's stormwater system were considered necessary to address the objections received relating to stormwater. Therefore two additional 100mm discharge lines from the stormwater system on lot are allowable to reduce the downhill flow on effects from the proposed development.
- The outcome of the assessment process relating to stormwater recommends conditions (Plu 11-13) be incorporated.

#### **5. Coach parking**

The applicant proposes a coach parking bay on the road reserve in Potch Street. Council's Director of Engineering/Technical Services, advised that Council would have no objection to a single coach parking space on the secondary road as long as the proposed development complied with recommends conditions (Coach/car parking).

#### **6. On-site sewerage management system**

The applicant has indicated that an on-site sewerage management system incorporating a pump out system is proposed, along with a grey water system for site irrigation. Council notes, the site is serviced by Council's effluent system, thus the proposed development must comply with recommended conditions (Drainage 10 - 12).

#### **7. Parking**

The applicant has proposed five on-site parking spaces, with one being defined as a disabled accessible parking space accessed from Pandora Street. In addition, a secure parking space for the caretaker's residence and a loading area have been defined on the lot being assessable from Potch Street. The application has indicated generally the facility will house student groups transported in by coach, however when the facility is used to accommodate tourists, there would be the need for 14 car parking spaces to be provided (one per room) with adequate area for informal parking on Potch Street road reserve. This approach appears reasonable, based on Potch Street being a secondary road with adequate space for car parking along the side boundary of the lot as long as the proposed development complied with recommends conditions (Coach/car parking).

#### **8. Commercial kitchen**

The applicant proposes a food preparation/kitchen, thus must be designed and fitted out in accordance with the NSW Food Act, relevant Australian Standards, as required under the National Construction Code in force at time of issue of Construction Certificate. The proposed development must therefore comply with recommends conditions (Food premises 10).

#### **9. Fencing**

The proposed higher fencing, shown on the plans (max allowable height 2.1m) has been assessed under the safer by design principles referenced in point 1 above. The variation from the DCP is considered necessary for protection of the occupants, based on school children shall be accessing and sleeping in the dormitory style accommodation. Fencing has been addressed by recommended condition (Safe 1)

#### **10. Outdoor lighting**

The DA application makes reference to "External pathways, entries and service areas will be lit at night, with due consideration of lighting spill to neighbouring properties and energy conservation". Light spill and external lighting has been assessed under the safer by design principles, referenced in point 1 above. The DCP requirements have been considered, as lighting is necessary for protection of the occupants, based on school children shall be accessing and sleeping in the dormitory style accommodation. Lighting spill, however is to be controlled by recommended condition (Safe 2).

### **11. Refurbished two (2) train carriage**

Two train carriages are proposed to be incorporated into design and retained on site. The application indicates, the two train carriages will have the exterior refurbished and repainted, with one being used by the proposed field study centre and the other as a studio occupied by the caretaker (application indicates ongoing use). However, Council records failed to locate any approval for the existing train carriage being utilised on site as a studio. The train carriages, thus shall be required to be upgraded to comply with the Building Code of Australia (BCA) in force at time of application for a Construction Certificate in accordance with their use/classification and shall be sited on foundations certified by a Structural Engineer. The train carriages shall only be relocated on site, once a Construction Certificate has been issued to ensure compliance with the BCA and not be occupied until an Occupation Certificate has been issued by the Principle certifying Authority (PCA). The proposed studio train carriage shall not be used as an additional accommodation/caretaker/staff accommodation unit or dwelling. The above is proposed to be addressed by recommended condition (Train carriage 10 - 11)

### **12. Landscaping**

The application indicates that about ten (10) of the existing trees on the site shall be removed, with the proposed building sited to minimise the removal of the trees with a number of mature trees, being primarily bumble box retained on the site. The applicants statement of environmental effects makes reference that 'the proponents are not aware of any endangered flora or fauna on the site or nearby sites' however the State Environmental Planning Policy No 44—Koala Habitat Protection indicates that Walgett LGA is listed in Schedule 1 of the SEPP as an LGA where the SEPP applies, however given the lot is under 1 hectare the SEPP does not apply.

The majority of the larger trees with significant canopy are proposed to be retained, which are listed as a feed tree species for Koala's. The smaller trees proposed to be removed have a reduced canopy and are located within three (3) meters of the proposed building. The applicant's site plan indicates specific trees are to be retained and a statement that an arborist advice be sought.

It is a recommended condition 'Landscaping 10', that the trees shown on the site plan (drawing DA11, project 203551, issue D, dated 31.10.17), being a stamped approved plan be maintained throughout the construction stage. If the trees are damaged, die off or removed, that the same species of Koala feed tree be re-established in the same location (being a mature tree), prior to the issue of an occupation certificate.

The application indicates that landscaping would 'the planting species will focus on use of endemic species with appropriate low water usage requirements and be frost tolerance'. The proposed landscaping was considered under safer by design principles with recommended condition (Safe 3).

### **Conclusion**

The proposal presents as a good example of infill development, and will make a positive contribution to tourism and education in Lightning Ridge. No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the approving the application. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

**RECOMMENDATION**

Approval



Andrew Wilson Senior Environmental Health and Building Surveyor, Date 15 January 2017

**INTERNAL REFERRALS**

Summary of responses from Council staff referrals, where applicable.

**DIRECTOR ENGINEERING SERVICES**

Comments \_\_\_\_\_

Recommendation  Approval with attached conditions.

Signature  Date 16/01/2018

**REFERRAL**

This application is referred to Walgett Shire Council for determination as two objections have been received. It is recommended that Council approve the development subject to the attached conditions of development consent.



Director Planning & Regulatory Services

Date 15.01.18.

**ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS**

**CONDITIONS IMPOSED BY COUNCIL**

**The following development consent conditions are imposed by Council as the consent authority.**

**GENERAL**

**Gen 10**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

***Reason:*** To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

**Gen 11**

Occupation of the completed manufactured home is not to take place until Walgett Shire Council has issued a Certificate of Completion.

***Reason:*** To ensure compliance with the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the structure.

**ACCESS**

**Acc 12**

Any new concrete driveway within the public road corridor is to be constructed in accordance with Walgett Shire Council specifications:

WSC 271 Minor Concrete Works (revision 1).

Standard Drawings – Domestic Driveways – S271-001 and S271-003 (revision 0)

***Reason:*** To provide appropriate access to the site and facilitate maintenance of Council's water and sewer/effluent mains.

**Acc 13**

All boundary gates must not swing over Council property or public roads.

***Reason:*** Gates which swing over public land may interfere with pedestrian and vehicle traffic.

**WATER, SEWER, AND STORMWATER**

**Plu 10.**

Provision shall be made for a water meter upstand within the confines of the property to be accessible to Council staff at all times.

*Reason: To provide access for periodic water meter reading by Council staff.*

**Plu 11**

The land surrounding the completed building is to have a drainage system so that:-

- (a) It is graded to divert surface water to the street, and clear of existing and proposed structures and adjoining premises, or;
- (b) It is to be collected and drained via a gravity system to a Council stormwater line, and not create any additional nuisance to adjoining properties.

*Reason: To minimise the potential for detrimental impacts to buildings or neighbouring properties.*

**Plu 12**

Roof water and handstand stormwater overflow is to be disposed in a manner the does not cause a nuisance for neighbouring properties, by one of the following methods:

- (a) By piping to the street gutter or drain via not more than 2 x 100mm diameter pipes for the study centre main building to Pandora Street and not more than 1 x 100mm diameter pipe from the caretakers flat to Potch Street .
- (b) May incorporating rainwater tank/s and any overflow must be connected to the street as specified in point (a) above.
- (c) Stormwater from the roof areas, centre court area and any other handstand areas shall be directed into a stormwater detention system designed for a 1 in 20 ARI event and discharged to the street in accordance with point (a) above.
- (d) Stormwater pipes crossing the road reserve shall be galvanised pipe & fittings.

*Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.*

**Plu 13**

Any rainwater tank must be installed so that it is:-

- (a) Not interconnected in any way with Council's water supply without a backflow prevention device.
- (b) If it is connected with Council's water supply, then it must have a backflow prevention device that is compliant with AS 3500 National Plumbing and Drainage Code - Compendium
- (c) The overflow is to be connected to the stormwater system.

*Reason: To prevent structural damage to buildings and protect public health.*



**Plu 14**

The ground beneath suspended floors must be graded so that the area beneath the building is above the adjacent external finished ground level.

*Reason: To ensure surface water is prevented from ponding under the building.*

**Plu 20**

Where the proposed building works necessitate the cutting-in of new stormwater outlets into the existing street kerb, the Applicant and plumbing/drainage contractor shall ensure that the following procedures are adopted.

- (a) A kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicular loadings is to be utilised,
- (b) Create the opening in the kerb by use of either a saw cut or bored hole only – breaking out the kerb by impact methods is not permitted,
- (c) The kerb adaptor is to be kept flush with the top and outside face of the kerb, and
- (d) The fixing of the kerb adaptor and filling in of side gaps is to be undertaken by the use of an epoxy resin – mortar or concrete is not to be used.

*Reason: Requirement of Council as the Road Authority.*

**Water 10**

The building must be connected to the Lightning Ridge potable water supply for drinking and cooking purposes, rainwater can be used for toilet flushing, landscaping or laundering, however cannot be interconnected with the potable water supply.

*Reason: In urban areas NSW Health recommends that people use the public water supply for drinking and cooking because it is filtered, disinfected and generally fluoridated. The quality of public water supplies is regularly monitored.*

**Drainage 10**

A Septic tank/pump out tank that will be subjected to top loading from vehicular traffic (such as parking areas, or other trafficable locations) shall be designed to carry the expected loads.

*Reason: To minimise serious health and environmental hazard.*

**Drainage 11**

An onsite sewerage treatment system shall be design by a Hydraulic Engineer, incorporating any Liquid Trade Waste pre-treatment requirements (commercial kitchen/BBQ) and include all calculations. The maximum discharge rate into Walgett Shire Council's effluent system via a pressure pump with a maximum connection size of 25mm, if it cannot be gravity feed is 0.1L/S.

The onsite sewerage system, must be designed to hold 75% of the peak discharge rate on site for a maximum period of time of 24 hours allowing for any system failures (power/pump).

The on-site sewerage system must be approved by Walgett Shire Council via an Activity Application, prior to any construction works commencing on site.

*Reason: to comply with Australian Standards, NSW Health and Walgett Shire Council as the water and Sewer Authority.*

**Drainage 12**

Installation of the septic tank and holding tank must be designed and installed in accordance with Walgett Shire Council's 'Building Near or Over Council Water, Sewer or Stormwater Lines and Easements Policy'

*Reason: To minimise the potential for detrimental impacts to neighbouring properties and Walgett Shire Councils effluent system.*

**SITING/SETOUT**

**Set 20**

The owner of the property is to ensure that any structure is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any buildings being erected in a location where it would be inappropriate.*

*Work is undertaken in a manner that is safe and minimises environmental disturbance.*

**CONSTRUCTION**

**Con 20**

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

Monday to Saturday                      7.00 AM to 5.00 PM

Sunday & public holidays              No construction activities are to take place.

*Reason: To ensure that public amenity is not unduly affected by noise.*

**Con 21**

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

*Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*

**Con 22**

The builder shall provide a temporary sanitary service to the building site before building operations are commenced.

*Reason: To provide effective sanitation of the site during building construction.*

**Con 24**

Temporary kerb and gutter crossings shall be installed to protect existing kerbs, channels and/or laybacks. Such protection shall consist of timber, concrete, steel or the like and shall not cause any diversion or build-up of drainage flow. Materials that could cause interference with council's drainage system shall not be used.

*Reason: To ensure that Council's stormwater system is protected.*

**Con 25**

All glass installation shall comply with the requirements of AS 1288 *Glass in buildings*, and AS 2047 *Windows in buildings*, as applicable. The installer shall provide certification that the glazing complies with the requirements of AS 1288 and AS 2047 immediately following installation.

*Reason: To ensure compliance with appropriate standards.*

**Demolition**

**Dem 21**

All demolition works must be carried out in accordance with AS 2601—2001, “The demolition of structures”. The demolition of structures shall be performed in accordance with SafeWork (Workcover) guidelines.

*Reason: to ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.*

**Dem 22**

A temporary hoarding or temporary construction site fence must be erected between the work site and adjoining lands before the works begin, and must be kept in place until after the completion of works, if the works:

- (a) Could cause a danger, obstruction or inconvenience to pedestrian or vehicular traffic, or
- (b) Could cause damage to adjoining lands by falling objects, or
- (c) Involve the enclosure of a public place or part of a public place.

*Reason: to ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.*

**Dem 23**

Waste management

The waste management plan for the work must be followed at all times and

- (1) A garbage receptacle must be provided at the work site before works begin and must be maintained until the works are completed.
- (2) The garbage receptacle must have a tight fitting lid and be suitable for the reception of food scraps and papers.

*Reason: to ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.*

**Dem 24**

Maintenance of site

- (1) All materials and equipment must be stored wholly within the work site unless an approval to store them elsewhere is held.
- (2) Waste materials (including excavation, demolition and construction waste materials) must be managed on the site and then disposed of at a waste management facility.
- (3) Copies of receipts stating the following must be given to the principal certifying authority:
  - (a) the place to which waste materials were transported,
  - (b) the name of the contractor transporting the materials,



- (c) the quantity of materials transported off-site and recycled or disposed of.
- (4) Any run-off and erosion control measures required must be maintained within their operating capacity until the completion of the works to prevent debris escaping from the site into drainage systems, waterways, adjoining properties and roads.
- (5) During construction:
  - (a) all vehicles entering or leaving the site must have their loads covered, and
  - (b) all vehicles, before leaving the site, must be cleaned of dirt, sand and other materials, to avoid tracking these materials onto public roads.
- (6) At the completion of the works, the work site must be left clear of waste and debris.

**Reason:** *to ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.*

#### **Dem 25**

##### **Asbestos**

A NSW Safe Work licensed asbestos assessor must provide a clearance certification that the lot is clear of asbestos once demolition works are completed and prior to any construction works commencing on site, or a report from an accredited person that the site does not contain ACM, including any sample test results.

#### **SITE MANAGEMENT**

##### **Sim 20**

Run-off and erosion controls must be implemented before construction, and maintained to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:

- (a) Divert uncontaminated run-off around cleared or disturbed areas,
- (b) Erect a silt fence to prevent debris escaping into drainage systems or waterways,
- (c) Prevent tracking of sediment by vehicles onto roads,
- (d) Stock pile topsoil, excavated material, construction and landscaping supplies and debris within the site.

**Reason:** *To prevent pollution from detrimentally affecting the public or environment.*

#### **ACCESS**

##### **Acc 11**

All loading and unloading activities relating to the use of the premises are to be carried out wholly within the site.

**Reason:** *To ensure the amenity of the area is maintained and minimise the potential for interference with traffic flow on public streets.*

##### **Acc 30**

Any damage caused to kerb, guttering crossovers and/or footpaths during building operations shall be rectified by the developer to the satisfaction of Walgett Shire Council's Director of Engineering Services.

**Reason:** *To ensure that public infrastructure is maintained.*

**Acc 31**

The developer is to meet the cost of and be responsible for the construction of vehicular entrances, exits and works associated with the coach and car parking on the road reserve, in accordance with Council's requirements.

*Reason: To provide appropriate access to the site.*

**STREET NUMBERING**

**Num 30**

A street number must be displayed on each dwelling/premises in a position clearly visible from the street, using numbers having a height of not less than 80 mm. Council has allocated the following street number for the proposed site:

"31" Potch Street.

*Reason: To enable each dwelling/premise to be identified by a location based address.*

**IDENTIFICATION SURVEY**

**Surv 10**

An identification survey by a registered surveyor is required to be provided to Walgett Shire Council prior to issue of an occupation certificate.

*Reason: to ensure all structures comply with the approved plans*

**COACH/CARPARKING**

Where the applicant wishes to provide a bus and car parking on the side of Potch Street, the applicant shall ensure that the following are adhered to;

- (a) A minimum 1.5m wide footpath is maintained.
- (b) The parking shall be made of hardstand material i.e. compacted gravel with seal or concrete
- (c) The parking area shall be constructed to drain freely with minimum grades of 2.5% into Council's drainage system and be maintained to prevent erosion of the road reserve.
- (d) Set-back distances shall be 10m from the nearest driveway, 20m from edge of Pandora Street, 4m from edge of Potch Street and not impede any neighboring properties access.
- (e) Any signage associated with the parking shall be pre-approved by Council's Local Area Traffic committee.
- (f) Works on the road reserve can only occur once a traffic management plan is in place and has been approved by the Council's Director of Engineering/Technical Services.

*Reason: Requirement of Council as the Road Authority.*

**SAFER BY DESIGN**

**Safe 1**

The proposed higher fencing shown on the plans (max allowable height 2.1m) is allowable for increased protection of the occupants, based on school children shall be accessing and sleeping in the dormitory style accommodation.

***Reason:** To assist with maintaining Health, Safety and Surveillance in accordance with safer by design principles.*

**Safe 2**

Lighting be incorporated into the design, allowing for coverage of the court yard, car parking and external perimeter during the hours of darkness, with light spill devices installed to prevent neighbour intrusion by light. The lighting shall need to demonstrate compliance with Australian Standard 4282 'Control of obtrusive effects of outdoor lighting'.

***Reason:** To assist with maintaining Health, Safety and Surveillance in accordance with safer by design principles.*

**Safe 3**

The applicant shall ensure that low level, drought tolerant native vegetation to be incorporated into design allowing clear surveillance of the building at all times and be maintained.

***Reason:** To assist with maintaining Health, Safety and Surveillance in accordance with safer by design principles.*

**Safe 4**

The property owner shall arrange for an access card or key to the common areas, under an agreement with NSW Police (access key/device) to be stored in a secure key store at the Lightning Ridge Police Station prior to the Occupation Certificate being issued. (Council shall require written correspondence from NSW Police that the access key has been provided)

***Reason:** Allow urgent police response to enclosed areas during an emergency situation.*

**COMMERCIAL PREMISES**

Disability (Access to Premises — Buildings)

The commercial premises shall comply with the Disability (Access to Premises –Buildings) Standards 2010.

***Reason:** To ensure compliance with the Disability Discrimination Act 1992 and the Building Code of Australia.*

## **ENVIRONMENTAL MANAGEMENT**

### **Env 14**

No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

*Reason: To prevent pollution from detrimentally affecting the public or environment.*

### **Env 15**

If, during the course of any activities conducted under this consent, the Applicant becomes aware of any heritage or archaeological sites not previously identified, all work likely to affect the site shall cease immediately. The Applicant shall then consult with relevant authorities and decide on an appropriate course of action prior to recommencement of work. The relevant authorities may include NSW Environment, Climate Change & Water and the relevant local Aboriginal community. Any necessary permits or consents shall be obtained and complied with prior to recommencement of work.

*Reason: To avoid unnecessary impacts on heritage items and ensure compliance with relevant regulatory requirements.*

### **Env 17**

Drainage from evaporative air conditioners is to be directed onto lawn and garden areas only. It is not to be disposed of into Council's storm water or sewerage systems.

*Reason: To ensure that Council's stormwater and effluent systems are free of contamination and unnecessary load.*

### **Env 17**

Drainage from evaporative air conditioners is to be directed onto lawn and garden areas only. It is not to be disposed of into Council's storm water or sewerage systems.

*Reason: To ensure that Council's stormwater and effluent systems are free of contamination and unnecessary load.*

## **FOOD PREMISES**

### **Foo 10**

Fit out and operations

The fit out and operations of the food premises must comply with the requirements of:

- (a) Food Safety Standards.
- (b) Australian Standards.
- (c) The NSW Food Act.
- (d) Liquid Trade Waste Regulation

*Reason: To ensure that the building conforms to the relevant performance requirements of the National Construction Code, the NSW Food Act and protecting Council's effluent (sewerage) network.*

### **Foo 11**

Arrangements are to be put in place by the applicant for the collection, storage, and removal of garbage and unwanted materials from site on a regular basis. All garbage is to be stored in animal proof containers screened from public view and situated so as not to cause a nuisance to the occupants of the building or neighbouring properties.

*Reason: To maintain the amenity of the site and surrounds.*

### **TRAIN CARRIAGE**

#### **Train 10**

The train carriages shall to be upgrade to comply with the Building Code of Australia (BCA) in force at time of application for a Construction Certificate and shall be sited on foundations certified by a Structural Engineer. The train carriages shall only be relocated on site, once a Construction Certificate has been issued and not be occupied until an Occupation Certificate has been by the Principle certifying Authority (PCA).

*Reason: To ensure compliance with the BCA and protect the occupants.*

#### **Train carriage 11**

The proposed studio (train carriage) shall not be used as an additional accommodation/caretaker/staff accommodation unit/dwelling or as a bedroom/dormitory.

*Reason: To ensure compliance with consent conditions and protect the occupants from unauthorised use as an accommodation/caretaker/staff accommodation unit or dwelling*

### **LANDSCAPING**

#### **Landscaping 10**

Trees shown on the site plan (drawing DA11, project 203551, issue D, dated 31.10.17, stamped approved plan) be maintained throughout the construction stage. If the trees are damaged, die off or removed, that the same species of Koala feed tree be re-establish in the same location (mature tree), prior to the issue of an occupation certificate.

*Reason: To ensure Koala feed trees are retained on the lot.*

### **FIRE SAFETY**

#### **Fir 70**

##### **FIRE SAFETY SCHEDULES (PRIOR TO OCCUPATION)**

Prior to the issue of Occupation Certificate, the building must comply with the Fire Safety Schedule, attached to the Construction Certificate.

NOTE: The Fire Safety Schedule supersedes any earlier Fire Safety Schedule and will cease to have effect when any subsequent Fire Safety Schedule is issued.

*Reason: It is in the public interest that the building provides an adequate level of fire protection. Section 79C (1)(e) of the Environmental Planning and Assessment Act 1979, as amended.*

#### **Fir 80**

##### **FIRE SAFETY CERTIFICATES (PRIOR TO OCCUPATION CERTIFICATE)**

Prior to the issue of an Occupation Certificate, the owner must submit to Council a final Fire Safety Certificate stating that each essential fire safety measure specified in the current Fire Safety Schedule for the building to which the certificate relates:

- a) Has been assessed by a properly qualified person; and was found, when it was assessed, to be capable of performing to a standard not less than that required by the current Fire Safety Schedule for the building.



- b) Further, the assessment must be carried out within a period of three (3) months of the date on which the final Fire Safety certificate was issued. The owner of the building must forward a copy of the certificate to the New South Wales Fire Brigades and must prominently display a copy in the building.

**NOTE:** A final Fire Safety Certificate must be provided before a final Occupation Certificate can be issued for the building and must be provided if a Fire Safety Order is made in relation to the building premises.

**Reason:** *To ensure the development complies with the requirements imposed under clause 153 of the Environmental Planning and Assessment Regulation 2000, as amended. Section 80A(11) of the Environmental Planning and Assessment Act 1979, as amended.*

**Fir 90**

**ANNUAL FIRE SAFETY STATEMENT (GENERAL)**

The owner must submit to Council an Annual Fire Safety Statement, each 12 months after the final Safety Certificate is issued. The certificate must be on, or to the effect of, Council's Fire Safety Statement (copy attached).

**Reason:** *It is in the public interest that the development provides an Annual Fire Safety Statement. Section 79C (1)(e) of the Environmental Planning and Assessment Act 1979, as amended.*

## **PRESCRIBED CONDITIONS**

### **Environmental Planning and Assessment Act 1979**

#### **ERECTION OF BUILDINGS**

Sub-section 81A of the Environmental Planning and Assessment Act 1979 provides that:

(1) **Erection of buildings**

A development consent that enables the erection of a building is sufficient to authorise the use of the building when erected for the purpose for which it was erected if that purpose is specified in the development application, subject to section 109M.

**Note.** Section 109M prohibits the occupation or use of a new building unless an occupation certificate has been issued for the building.

(2) The erection of a building in accordance with a development consent must not be commenced until:

- (a) a construction certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
  - (b) the person having the benefit of the development consent has:
    - (i) appointed a principal certifying authority for the building work, and
    - (ii) notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and
  - (b1) the principal certifying authority has, no later than 2 days before the building work commences:
    - (i) notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
    - (ii) notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and
  - (b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:
    - (i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
    - (ii) notified the principal certifying authority of any such appointment, and
    - (iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and
  - (c) the person having the benefit of the development consent has given at least 2 days' notice to the council, and the principal certifying authority if that is not the council, of the person's intention to commence the erection of the building.
-

## **Environmental Planning and Assessment Regulation 2000**

### **BUILDING CODE OF AUSTRALIA**

Sub-clause 98(1)(a) of the Environmental Planning and Assessment Regulation 2000 makes the following mandatory condition of development consent.

- (1) For the purposes of section 80A (11) of the Act, the following conditions are prescribed in relation to a development consent for development that involves any building work:
    - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*,
    - (b) in the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
- 

### **ERECTION OF SIGNS**

Clause 98A of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:

- (1) For the purposes of section 80A (11) of the Act, the requirements of subclauses (2) and (3) are prescribed as conditions of a development consent for development that involves any building work, subdivision work or demolition work.
- (2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the work site is prohibited.
- (3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
- (4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.
- (5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.
- (6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

**Note.** Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).



**CONDITIONS RELATING TO SHORING AND ADEQUACY OF ADJOINING PROPERTY**

Clause 98E of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:

- (1) For the purposes of section 80A (11) of the Act, it is a prescribed condition of development consent that if the development involves an excavation that extends below the level of the base of the footings of a building, structure or work (including any structure or work within a road or rail corridor) on adjoining land, the person having the benefit of the development consent must, at the person's own expense:
    - (a) protect and support the building, structure or work from possible damage from the excavation, and
    - (b) where necessary, underpin the building, structure or work to prevent any such damage.
  - (2) The condition referred to in subclause (1) does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.
- 

**ADVISORY NOTES – General**

**PLUMBING, STORMWATER AND SEWER DRAINAGE WORKS**

Section 68 of the Local Government Act 1993 requires that any plumbing, stormwater or sewer drainage works require prior approval from Council via an Activity Application.

**COVENANTS**

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

**DIAL BEFORE YOU DIG**

Underground infrastructure may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures.

**OPAL MINING DISTURBANCE**

Opal mining and prospecting operations may have been previously carried out on, or below, the land, which is the subject of this consent, or on adjoining lands. There are no official records of the extent of opal mining workings within the Lightning Ridge area. The developer should make their own enquiries to determine whether the land being developed might be adversely affected by such activities, prior to proceeding with the development.

**Extract 1**

(Safer by Design - e-mail address of NSW Police Office blacked out)

**Andrew Wilson**

---

**From:** Andrew Wilson  
**Sent:** Thursday, November 30, 2017 2:16 PM  
**To:** Lyn Douglas; George McCormick; Sergeant Benjamin Tuckett  
[Redacted]  
**Cc:** Peta Schiller; Don Ramsland; Bob Harris; Bronte Kerr  
**Subject:** Safer by design meeting conditions recommendations for DA2017/033

G'day all,

Thank you for your attendance today, in relation to DA2017/033, safer by design meeting.

The outcome of the meeting is that recommended conditions/inclusions shall include based on the following:

1. Allow the proposed higher open style fencing on the plans (max 2.1m) to allow for increased protection of the occupants, based on school children shall be accessing and sleeping in the dormitory style accommodation. (Health and safety by design and Surveillance principles)
2. Lighting be incorporated into the design, allowing for coverage of the court yard, car parking and external perimeter during the hours of darkness, with light spill devices installed to prevent neighbour intrusion by light. (Surveillance principles)
3. Low level, drought tolerant native vegetation to be incorporated into design allowing clear surveillance of the building at all times (Surveillance principles)
4. The property owner shall arrange for an access card or key to the common areas, under an agreement with NSW Police (access key/device) to be stored in a secure key store at the Lightning Ridge police station.  
(Access control Reason: allow urgent police response to enclosed areas during an emergency situation)

If you have any concerns or amendments please advise.

Regards

Andrew Wilson, BBldgSurvCert (Hons)  
Senior Environmental Health & Building Surveyor  
Walgett Shire Council  
PO Box 31  
77 Fox Street  
Walgett NSW 2832  
Ph(02) 6828 1399, Fax (02)6828 1608  
Direct line (02) 6828 6128  
Mobile 0419 412 415  
awilson@walgett.nsw.gov.au

This e-mail, together with any attachments, is for the exclusive and confidential use of the addressee(s). Any other distribution, use of, or reproduction without prior written consent is strictly prohibited. Views expressed in this e-mail are those of the individual, except where specifically stated otherwise. Walgett Shire Council does not warrant or guarantee this message to be free of errors, interference or viruses.  
Please consider the environment before printing this email.

## Extract 2 NSW Health

Andrew Wilson

---

**From:** Jason Harwood <Jason.Harwood@health.nsw.gov.au>  
**Sent:** Thursday, December 7, 2017 9:24 AM  
**To:** Andrew Wilson  
**Subject:** LR DA assessment

Hi Andrew,

Through the local Walgett newsletter I get emailed, I noticed there is a DA on notification for a Field Study Centre in Lightning Ridge. I also notice after looking at the DA that they intend to supplement the town drinking water with rain water for drinking. NSW Health's advice is:

"In urban areas the public water supply remains the most reliable source of good quality drinking water for the community. In these areas NSW Health supports the use of rainwater tanks for non-drinking uses, such as toilet flushing, washing clothes or in water heating systems, and outdoors for uses such as garden watering, car washing, filling swimming pools, spas and ornamental ponds, and fire fighting. Use of rainwater conserves the public water supply and helps to reduce stormwater impacts. In urban areas NSW Health recommends that people use the public water supply for drinking and cooking because it is filtered, disinfected and generally fluoridated. The quality of public water supplies is regularly monitored.

People who choose to use rainwater for drinking and cooking should be aware of potential risks associated with microbiological and chemical contamination. Rainwater tanks in urban areas can be contaminated with air borne contaminants from heavy traffic, smelters and heavy industry. Rainwater tanks can also be contaminated from roof or plumbing materials or with bacteria from bird or animal droppings."

It would be advisable for the applicant to use only the town water for drinking and food preparation and the rainwater for toilet flushing, landscaping or laundering. Should the applicant still then intend to use rainwater to supplement the town supply for drinking, they will need to submit a Quality Assurance Plan for the supply as they will be a Private Water Supplier. More info on Private Water Suppliers can be found here <http://www.health.nsw.gov.au/environment/water/Pages/private-supplies.aspx>.

If you have any questions let me know.

Cheers,  
Jason

Jason Harwood

Environmental Health Officer | **Public Health Unit**  
Kincumber House, Morgan St, Broken Hill, NSW, 2880  
Tel (08) 8080 1486 | Fax (08) 8080 1196 | Mob 0409 746 311 | [jason.harwood@health.nsw.gov.au](mailto:jason.harwood@health.nsw.gov.au)  
[www.health.nsw.gov.au](http://www.health.nsw.gov.au)



Health  
Far West  
Local Health District

*Servicing the Western NSW and Far West Local Health Districts*

**Extract 3**

**Objections from Danielle king and Thomas Barker.**

15<sup>th</sup> December 2017.

Bob Harris,  
Acting Director Environmental Services,  
Walgett Shire Council,  
32 Fox St.  
Lightning Ridge. 2834.

Dear Mr Harris

Re: Developmental Proposal App. #DA2017/033 Jennifer Brammel

\_\_We are writing to you with regards to the abovementioned DA. We have expressed our concerns regarding the storm water on our Lot 951 DP872184 and the adjacent block of the Barker family (Goondi Aboriginal Artifacts) to both Jessica McDonald and Sylvester Otieno . We have sent photos of our block taken after the rains of December 2nd, 2017 and have requested a meeting with them to discuss this problem.

We would like the problems of the storm water being addressed before any further applications are considered by Council and your Departments.

Yours Sincerely

Danielle King

Thomas Barker.

### 11.3.4 MATTERS FOR BRIEF MENTION, OR INFORMATION ONLY, ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- a. Gateway Determination – Proposed Amendment to Walgett LEP 2013 for Rezoning of Land For Large Lot Residential Purposes.**  
On 19<sup>th</sup> December 2017 Council received a letter from Katrine O'Flaherty from the NSW Department of Planning & Environment stating that the planning proposal should proceed conditionally. This letter is attached including the schedule of conditions. Council is now working with the Department of Primary Industries to address the lot size and water issue supply issues in order for this matter to proceed.
- b. Walgett Draft Rural Residential Land Use Strategy**  
On 12 December 2017 Council received a letter from the Department of Planning advising that they are unable to formally endorse the Strategy. This letter is attached to the report. Council is now working with the Department of Planning to further progress this matter and advice will be provided to Council in the future.
- c. Illegal Dumping Grant Successfully Completed**  
In January Council received a letter from the NSW EPA confirming the successful completing of Council's RID Illegal Dumping Clean Up & Prevention Project. The project has been acquitted. Council may now be considered for further funding opportunities once they arise.
- d. Walgett & Lightning Ridge Landfill Contracts**  
The contracts for the Operation & Management of the Walgett & Lightning Ridge Landfill Operations are due for renewal in August 2018. Council will in February commence the process of issuing calls for tenders, conduct internal reviews. More information, reports and presentations will be put forward to Council shortly for consideration in relation to this matter.

| Matters Generally for Brief Mention or Information only from Director of Environmental Services                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

- 1. Katrine O'Flaherty from the NSW Department of Planning & Environment 19.12.17
- 2. Katrine O'Flaherty from the NSW Department of Planning & Environment 12.1.18



Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

IRF17/361

Attention: Bob Harris, Acting Director Environmental Services

Dear Mr Ramsland,

Planning proposal (PP\_2017\_WALGE\_002\_00)– Rural Residential to amend Walgett Local Environmental Plan 2013

I am writing in response to your Council's email dated 23 November 2017 requesting a Gateway determination under section 56 of the *Environmental Planning and Assessment Act, 1979* in respect of the planning proposal to rezone land at Lightning Ridge and Walgett to zone R5 Large Lot Residential to facilitate rural residential development.

As delegate of the Minister for Planning, I have now determined the planning proposal should proceed subject to the conditions in the attached Gateway determination. (Attachment 1)

In relation to section 117 Direction 4.3 Flood Prone Land, consultation is required with NSW Office of Environment and Heritage regarding the potential impacts of flooding on the subject lands. Council should ensure this occurs during public exhibition and is addressed in the section 59 submission.

The proposal is inconsistent with section 117 Directions 1.2 Rural Zones, 1.5 Rural Lands and 5.10 Regional Plans however, it has been justified as minor significance and supported by the work undertaken in the draft Walgett Rural Residential Land Use Strategy 2017. No further work is required in regard to this Direction.

The Minister delegated plan making powers to Councils in October 2012. It is noted that Council has accepted this delegation. I have considered the nature of Council's planning proposal and have decided not to issue an authorisation for Council to exercise delegation to make this plan given the Lightning Ridge site is in Council ownership.

The amending Local Environmental Plan (LEP) is to be finalised within 12 months of the week following the date of the Gateway determination. Council should aim to commence the exhibition of the planning proposal as soon as possible. Council's request for the Department of Planning and Environment to draft and finalise the LEP should be made 10 weeks prior to the projected publication date. Council's request to finalise the LEP should be made to the Department of Planning and Environment ([westernregion@planning.nsw.gov.au](mailto:westernregion@planning.nsw.gov.au)).

The State Government is committed to reducing the time taken to complete LEPs by tailoring the steps in the process to the complexity of the proposal, and by providing clear and publicly available justification for each plan at an early stage. In order to meet these commitments, the Minister may take action under section 54(2)(d) of the *Environmental Planning & Assessment Act, 1979* if the time frames outlined in this determination are not met.

Should you have any queries regarding this matter, I have arranged for Tim Collins of the Departments Western Region office to assist you. Mr Collins can be contacted on 6841 2180.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K O'Flaherty', is written over a thick black horizontal line.

Katrina O'Flaherty  
Director Regions, Western  
Planning Services

End:  
Attachment 1 – Gateway determination

19/12/2017



## Gateway Determination

***Planning proposal (Department Ref: PP\_2017\_WALGE\_002\_00): to rezone land at Lightning Ridge and Walgett to zone R5 Large lot residential to facilitate rural residential development.***

I, the Director Regions, Western at the Department of Planning and Environment as delegate of the Minister for Planning, have determined under section 56(2) of the *Environmental Planning and Assessment Act, 1979* that an amendment to the Walgett Local Environmental Plan (LEP) 2013 to rezone land at Lightning Ridge and Walgett to zone R5 Large lot residential to facilitate rural residential development should proceed subject to the following conditions:

1. Prior to community consultation the planning proposal is to be amended to address section 117 Direction 5.10 – Implementation of Regional Plans. This work is to address the Far West Regional Plan 2036 that was released on 22 August 2017.
2. Prior to undertaking community consultation Council is to consult with the Department of Primary Industries Water to determine a suitable lot size to facilitate adequate water supply.

The planning proposal is not to be placed on exhibition until the Department of Planning and Environment is satisfied and approves that the water supply matters have been adequately addressed.

3. Community consultation is required under sections 56(2)(c) and 57 of the *Environmental Planning and Assessment Act 1979* as follows:
  - (a) the planning proposal must be made publicly available for a minimum of 28 days; and
  - (b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of *A Guide to Preparing LEPs (Department of Planning and Environment 2016)*.
4. Consultation is required with the following public authorities under section 56(2)(d) of the *Environmental Planning and Assessment Act, 1979* and/or to comply with the requirements of relevant section 117 Directions:
  - Department of Primary Industries - Water,
  - Civil Aviation Safety Authority,
  - Department of Industry - Lands and Water,
  - Office of Environment and Heritage, and
  - Department of Planning & Environment – Resources and Geoscience.

Each public authority is to be provided with a copy of the planning proposal and any relevant supporting material, and given at least 21 days to comment on the proposal.

5. A public hearing is not required to be held into the matter by any person or body under section 56(2)(e) of the *Environmental Planning and Assessment Act, 1979*. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).



6. The timeframe for completing the LEP is to be 12 months from the week following the date of the Gateway determination.

Dated 19th day of December 2017.

A handwritten signature in black ink, appearing to read 'K O'Flaherty', written over a horizontal line.

Katrina O'Flaherty  
Director Regions, Western  
Planning Services  
Department of Planning and Environment  
  
Delegate of the Minister for Planning



IRF17/541

Mr Donald Ramsland  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Attention: Jess McDonald, Director Environmental Services

Dear Mr Ramsland

**Walgett Draft Rural Residential Land Use Strategy**

Thank you for your email on 23 November 2017 regarding the Draft Walgett Rural Residential Land Use Strategy 2015.

I understand that Council is seeking endorsement of the draft Strategy to facilitate proceeding with the rural residential planning proposal also submitted with your correspondence.

The methods used in the Draft Strategy are commended and provide a sound basis for the selection of suitable rural residential lands. The draft strategy has been considered by the Department as a supporting document for the rural residential planning proposal and a gateway determination for this proposal was issued on 19 December 2017.

I note that the Department has previously endorsed the Draft Strategy for exhibition in May 2015. I also understand that the Strategy has not been updated since that time to reflect both the outcomes of exhibition and more up to date statistics and relevant information. As such the Department is unable to formally endorse the current draft Strategy until further work is undertaken. This work would be required if additional planning proposals are proposed.

Should you have any further questions in relation to this matter, please contact Mr Tim Collins, Planning Officer, at the Department on 6841 2180.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K O'Flaherty', written over a light blue rectangular background.

**Katrine O'Flaherty**  
Director Regions, Western  
Planning Services  
12.01.2018

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31<sup>st</sup> January 2018.

**Background:**

The RMS has approved a contract of \$4,162,500 for 2017/2018 financial year which are made up of \$825,000 and \$3,337,500 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works along Castlereagh Highway.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> January 2018, \$1,584,832 (47%) from Ordered Works and \$498,098 (60%) for Routine Services for 2017/2018 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Director Engineering / Technical Services – January 2018.**

**Recommendation:**

That Council receive and note the monthly RMCC works report for January 2018.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description                             | Physical status | Expenditure | %    |
|----|-----------------------------------------|-----------------|-------------|------|
| 1  | SH12 Dundalla Widening                  | Complete        | \$198,413   | 100% |
| 2  | Routine Services                        | Ongoing         | \$515,819   | 63%  |
| 3  | Wellwood widening & culvert replacement | Ongoing         | \$396,150   |      |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> January 2018.

**Background:**

A budget of \$32.75 Million including RMCC work has been allocated to the Engineering Services for capital & maintenance works, fleet management and engineering administration for 2017/2018.

**Current Position:**

The status of work progress is as follows;

| In Progress                                     | Comments |
|-------------------------------------------------|----------|
| Dundalla Widening                               | Complete |
| K&G Walgett                                     | Ongoing  |
| Routine Services                                | Ongoing  |
| Wellwood widening and culvert replacement       | Complete |
| RR457 Construction                              | Complete |
| Wilga Street Gravelling                         | Complete |
| Flood Damage Works                              | Ongoing  |
| Replacement of Wanourie, Blacks & Harris Bridge | Ongoing  |
| Lightning Ridge Footpaths and K&G               | Ongoing  |
| Shermans Way Upgrade                            | Ongoing  |

The budget is currently under review for the quarter ending December 2017. Any over-expenditures will be adjusted accordingly.

**Relevant Reference Documents/Policies:**

2017/18 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> January 2018, \$14,154,092 (43%) has been spent from a total amount of \$32,747,298 allocated for the 2017/2018 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Director Engineering/Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for January 2018.

**Moved:**

**Seconded:**

**Attachment:**

2017/2018 Budget vs Expenditure spread sheet up the 31<sup>st</sup> January 2018

| Ledger Item                                  | Actual,<br>Committed and<br>On Cost up to<br>31 <sup>st</sup> January 2018 | Budget                 | %          |
|----------------------------------------------|----------------------------------------------------------------------------|------------------------|------------|
| Engineering Administration                   | \$555,440.00                                                               | \$1,162,663            | 48%        |
| Depot Operation                              | \$42,406.00                                                                | \$67,056.00            | 63%        |
| Emergency Services (RFS*SES)                 | \$143,845.00                                                               | \$350,416.00           | 41%        |
| Emergency Services                           | \$4,183.00                                                                 | \$25,511.00            | 16%        |
| Fleet Operations & Workshop                  | \$1,027,257.00                                                             | \$3,113,570.00         | 33%        |
| Emergency Works Flood Damage                 | \$0.00                                                                     | \$0.00                 |            |
| Regional Road Flood Damage                   | \$508,102.00                                                               | \$606,671.00           | 84%        |
| Local Roads – Urban                          | \$311,928.00                                                               | \$497,418.00           | 63%        |
| Local Road – Rural                           | \$591,306.00                                                               | \$2,221,669.00         | 27%        |
| Regional Roads Operations and<br>Maintenance | \$1,800,507.00                                                             | \$2,320,738.00         | 78%        |
| RMCC                                         | \$2,169,286.00                                                             | \$4,162,500.00         | 50%        |
| Private Works                                | \$139,921.00                                                               | \$229,703.00           | 61%        |
| Walgett Depot Renewal and<br>Improvements    | \$0.00                                                                     | \$2,400,000.00         | 0%         |
| Fleet Renewal and Improvements               | \$1,371,007.00                                                             | \$2,650,042.00         | 52%        |
| Local Roads Renewal                          | \$3,968,750.00                                                             | \$11,477,341.00        | 35%        |
| Regional Road Renewal                        | \$1,520,154.00                                                             | \$1,462,000.00         | 104%       |
| <b>Total</b>                                 | <b>\$14,154,092.00</b>                                                     | <b>\$32,747,298.00</b> | <b>43%</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo - Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 31<sup>st</sup> January 2018.

**Background:**

Council has allocated amounts of \$1,383,485 to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to monitor the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council, Walgett Residents and Tourists.

**Financial Implications:**

As of 31<sup>st</sup> January 2018, \$437,485.84 (32%) has been spent from a total amount of \$1,383,485 provided in the 2017/2018 budget and operational plan.

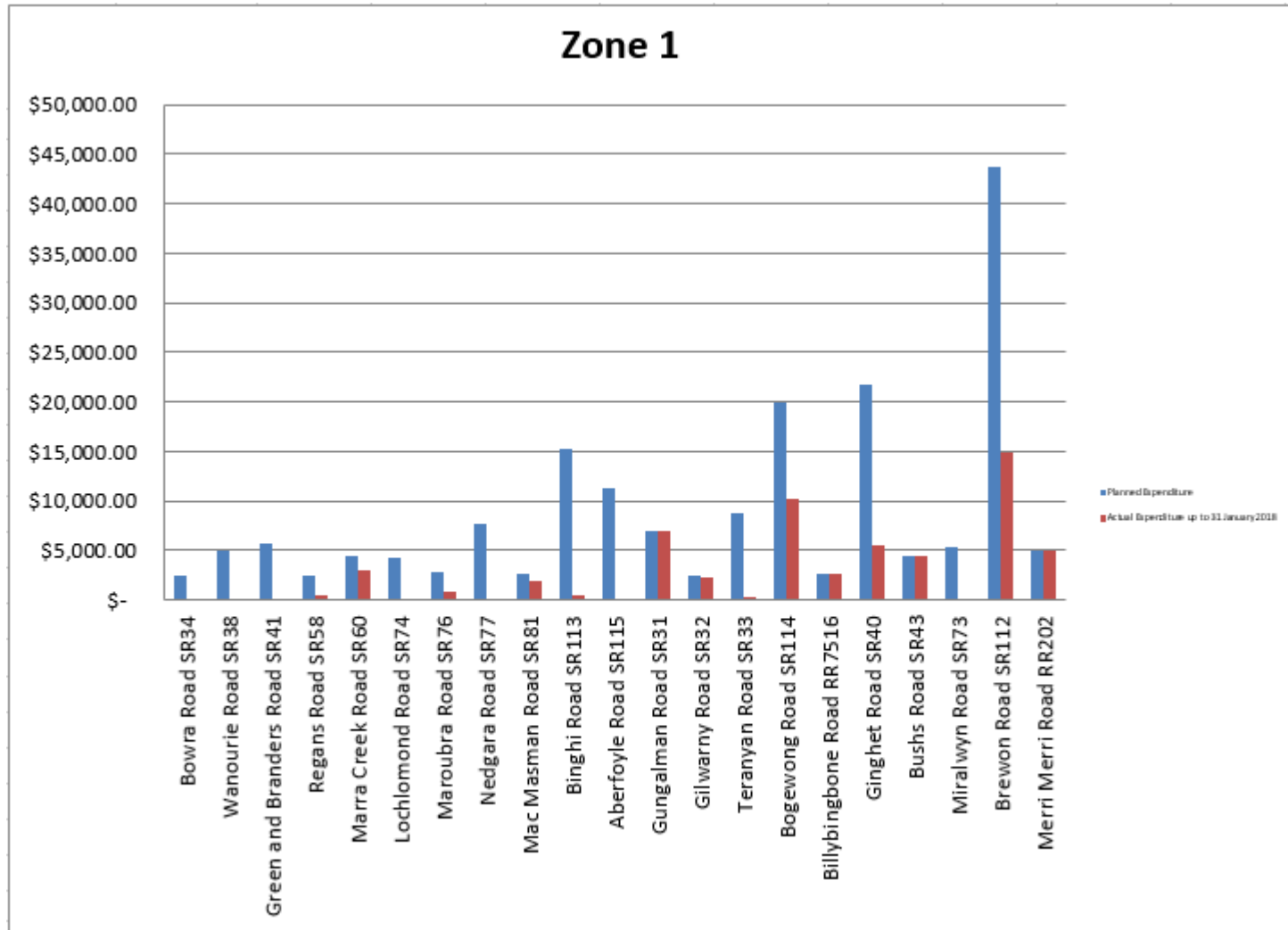
**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for January 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

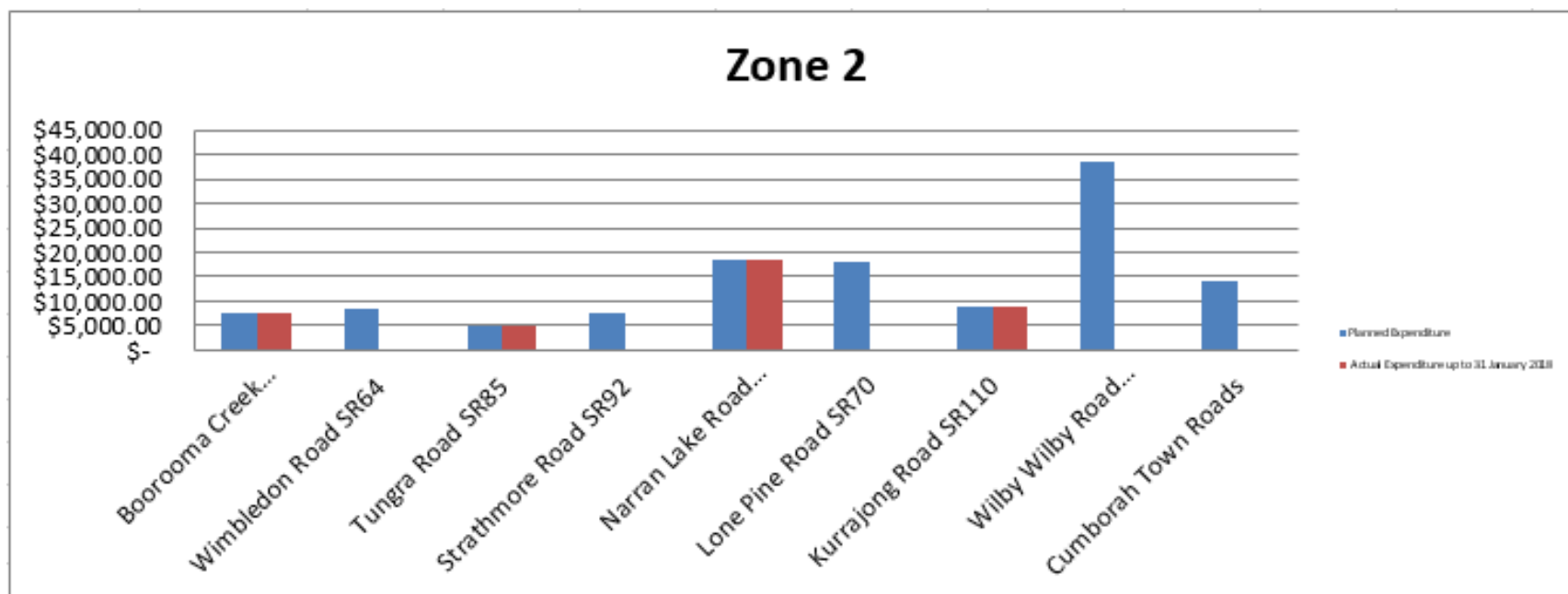
Maintenance works progress summary.



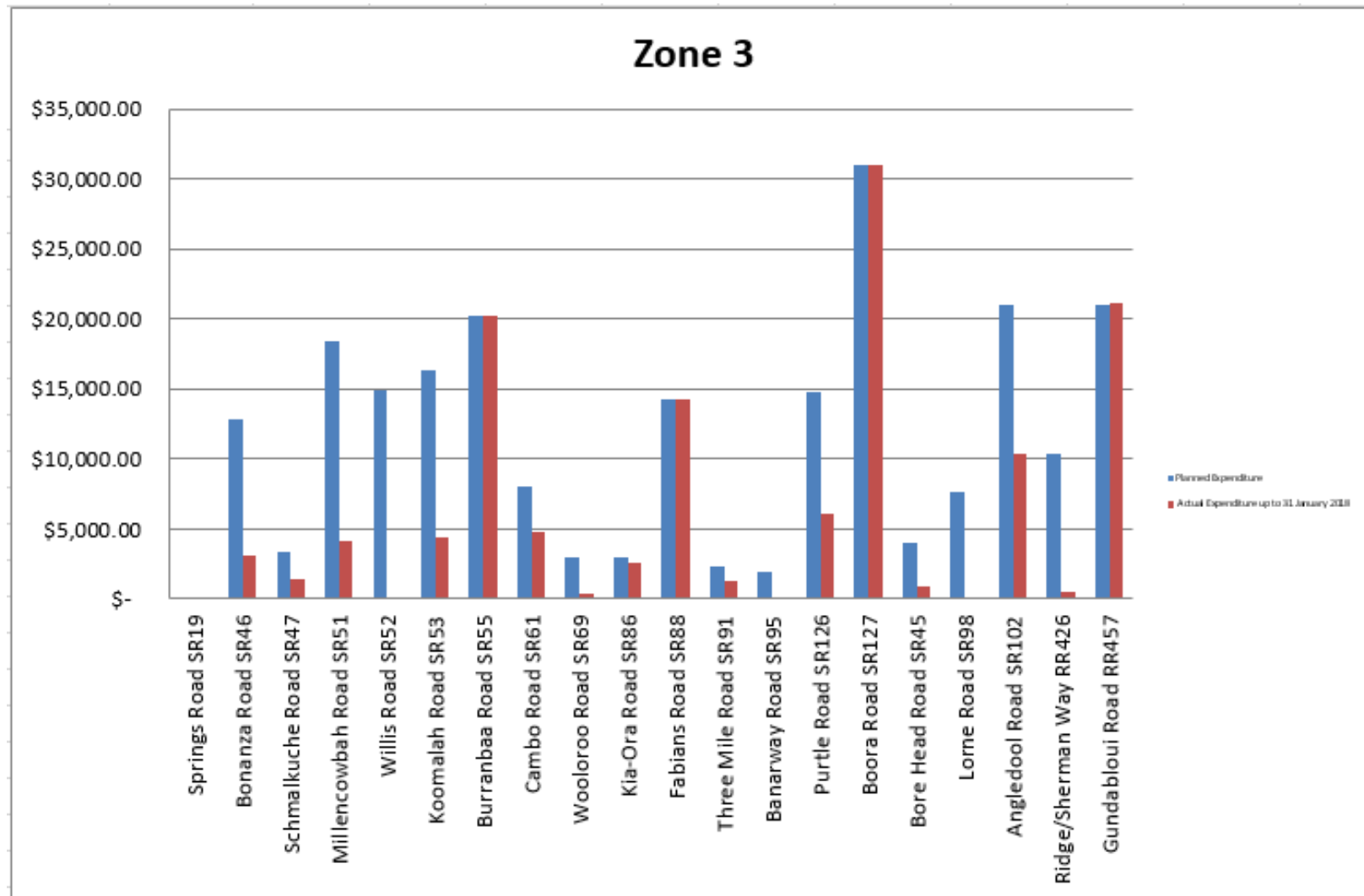
**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 January 2018 | %          |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                          |            |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 2,514.59          | F             |                 |                                          | 0%         |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 4,964.62          | E             |                 |                                          | 0%         |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 5,674.71          | F             |                 |                                          | 0%         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 2,412.50          | F             | 13-11-17        | \$560.00                                 | 23%        |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 4,503.74          | E             | 28-07-17        | \$2,940.00                               | 65%        |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 4,307.07          | E             |                 |                                          | 0%         |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 2,817.84          | E             | 15-11-17        | \$840.00                                 | 30%        |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 7,708.90          | F             |                 |                                          | 0%         |
| Mac Masman Road SR81         | 8                    | 8              | \$ 2,634.69          | E             | 23-11-17        | \$1,890.00                               | 72%        |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 15,200.11         | E             | 20-01-18        | \$560.00                                 | 4%         |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 11,349.42         | D             | 30-01-18        | \$95.68                                  | 1%         |
| Gungalman Road SR31          | 43.7                 | 43.7           | \$ 7,000.00          | D             | 02-10-17        | \$7,000.00                               | 100%       |
| Gilwarny Road SR32           | 7.9                  | 7.9            | \$ 2,432.02          | F             | 15-10-17        | \$2,205.00                               | 91%        |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 8,768.78          | D             | 17-10-17        | \$350.00                                 | 4%         |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 20,000.00         | D             | 25-09-17        | \$10,220.00                              | 51%        |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,578.25          | C             | 23-08-17        | \$2,578.25                               | 100%       |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 21,820.61         | D             | 23-07-17        | \$5,460.00                               | 25%        |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 4,410.00          | D             | 25-10-17        | \$4,410.00                               | 100%       |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 5,369.96          | D             |                 |                                          | 0%         |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 43,635.21         | C             | 20-01-18        | \$14,980.00                              | 34%        |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 5,040.00          | C             | 23-08-17        | \$5,040.00                               | 100%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 185,142.99</b> |               |                 | <b>\$ 59,128.93</b>                      | <b>32%</b> |



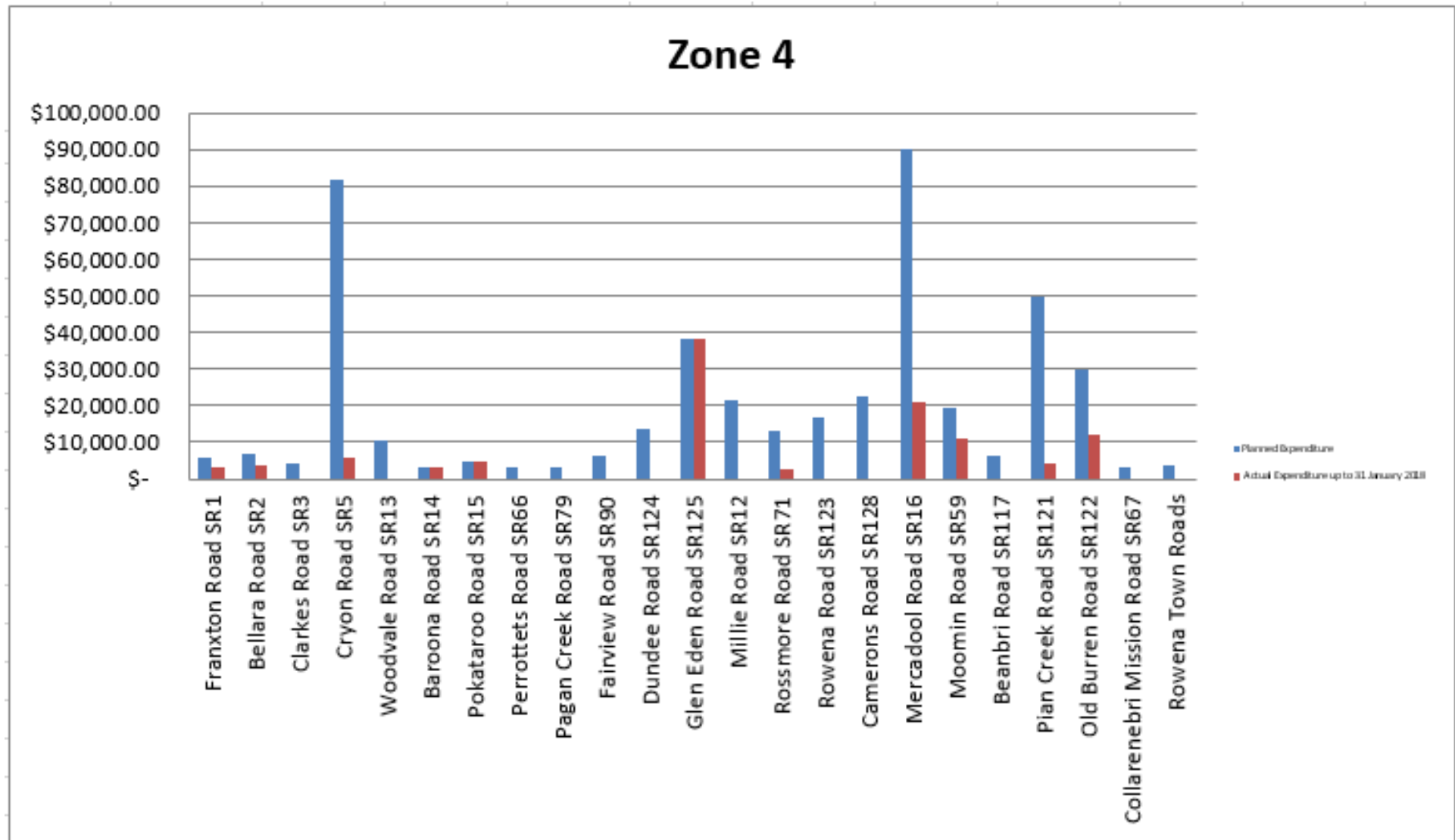


| Road Name                | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 January 2018 |            |
|--------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 2</b>            |                      |                |                      |               |                 |                                          |            |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 7,738.26          | E             | 15-01-18        | \$7,738.26                               | 100%       |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 8,279.37          | E             |                 |                                          | 0%         |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 4,802.12          | F             | 05-12-17        | \$4,802.12                               | 100%       |
| Strathmore Road SR92     | 16.42                | 16.42          | \$ 7,506.23          | E             |                 |                                          | 0%         |
| Narran Lake Road SR111   | 61                   | 61             | \$ 18,658.70         | D             | 14-07-17        | \$18,658.70                              | 100%       |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 18,014.95         | D             |                 |                                          | 0%         |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 8,726.80          | D             | 15-01-18        | \$8,726.80                               | 100%       |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 38,673.59         | D             | 30-01-18        |                                          | 0%         |
| Cumborah Town Roads      |                      |                | \$ 14,181.36         | E             |                 |                                          |            |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>178.72</b>  | <b>\$ 126,581.38</b> |               |                 | <b>\$ 39,925.88</b>                      | <b>32%</b> |



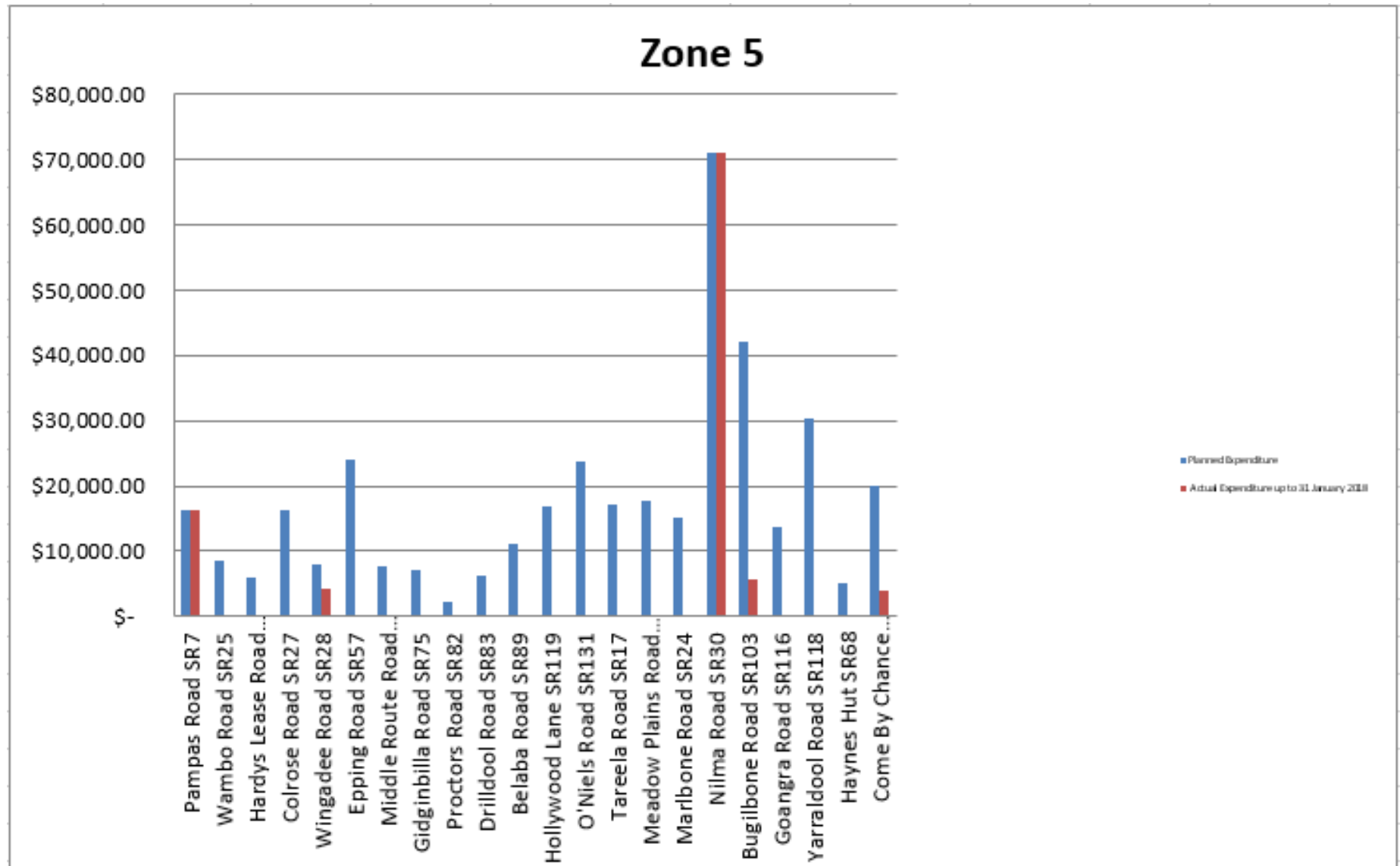
**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>        | <b>Total Length of Road</b> | <b>Planned Length</b> | <b>Planned Expenditure</b> | <b>Road Category</b> | <b>Actual End date</b> | <b>Actual Expenditure up to 31 January 2018</b> |            |
|-------------------------|-----------------------------|-----------------------|----------------------------|----------------------|------------------------|-------------------------------------------------|------------|
| <b>Zone 3</b>           |                             |                       |                            |                      |                        |                                                 |            |
| Springs Road SR19       | 2.7                         | 2.7                   | \$ -                       | E                    |                        |                                                 |            |
| Bonanza Road SR46       | 16.9                        | 16.9                  | \$ 12,880.69               | E                    | 04-07-17               | \$3,080.00                                      | 24%        |
| Schmalkuche Road SR47   | 14.4                        | 14.4                  | \$ 3,340.27                | E                    | 26-07-17               | \$1,431.87                                      | 43%        |
| Millencowbah Road SR51  | 27.7                        | 27.7                  | \$ 18,420.28               | E                    | 08-11-17               | \$4,180.00                                      | 23%        |
| Willis Road SR52        | 14.5                        | 14.5                  | \$ 14,934.39               | F                    |                        |                                                 | 0%         |
| Koomalah Road SR53      | 28.4                        | 28.4                  | \$ 16,363.58               | E                    | 28-11-17               | \$4,440.00                                      | 27%        |
| Burransbaa Road SR55    | 18.1                        | 18.1                  | \$ 20,240.00               | E                    | 29-07-17               | \$20,240.00                                     | 100%       |
| Cambo Road SR61         | 21.1                        | 21.1                  | \$ 8,096.22                | E                    | 27-04-17               | \$4,820.40                                      | 60%        |
| Woolaroo Road SR69      | 1                           | 1                     | \$ 3,002.49                | E                    | 10-10-17               | \$350.00                                        | 12%        |
| Kia-Ora Road SR86       | 6.8                         | 6.8                   | \$ 3,002.49                | F                    | 21-07-17               | \$2,595.68                                      | 86%        |
| Fabians Road SR88       | 24.8                        | 24.8                  | \$ 14,320.00               | E                    | 01-12-17               | \$14,320.00                                     | 100%       |
| Three Mile Road SR91    | 0.2                         | 0.2                   | \$ 2,374.97                | E                    | 19-10-17               | \$1,302.14                                      | 55%        |
| Banarway Road SR95      | 1.2                         | 1.2                   | \$ 1,926.10                | D                    |                        |                                                 | 0%         |
| Purtle Road SR126       | 26.8                        | 26.8                  | \$ 14,808.29               | E                    | 13-09-17               | \$6,155.31                                      | 42%        |
| Boora Road SR127        | 63.8                        | 63.8                  | \$ 31,008.10               | D                    | 03-08-17               | \$31,008.10                                     | 100%       |
| Bore Head Road SR45     | 5.1                         | 5.1                   | \$ 4,068.38                | D                    | 10-10-17               | \$910.00                                        | 22%        |
| Lorne Road SR98         | 6.9                         | 6.9                   | \$ 7,686.38                | D                    |                        |                                                 | 0%         |
| Angledool Road SR102    | 49.3                        | 49.3                  | \$ 21,039.97               | C                    | 12-11-17               | \$10,340.00                                     | 49%        |
| Ridge/Sherman Way RR426 | 70.1                        | 70.1                  | \$ 10,371.75               | C                    | 13-01-18               | \$560.00                                        | 5%         |
| Gundabloui Road RR457   | 40.9                        | 40.9                  | \$ 21,000.00               | C                    | 07-08-17               | \$21,098.29                                     | 100%       |
| <b>Sub total Zone 3</b> | <b>440.7</b>                | <b>440.7</b>          | <b>\$ 228,884.34</b>       |                      |                        | <b>\$ 126,831.79</b>                            | <b>55%</b> |



**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 January 2018 |            |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                          |            |
| Franxton Road SR1              | 19                   | 19             | \$ 5,992.97          | E             | 03-08-17        | \$3,403.40                               | 57%        |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 6,755.61          | D             | 23-07-17        | \$3,534.30                               | 52%        |
| Clarkes Road SR3               | 6                    | 6              | \$ 4,027.84          | E             |                 |                                          | 0%         |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 81,852.42         | C             | 31/7/2017       | \$5,563.25                               | 7%         |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 10,348.09         | E             |                 |                                          | 0%         |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 3,340.27          | E             | 28-12-17        | \$3,166.70                               | 95%        |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 4,612.05          | E             | 11-12-17        | \$4,612.05                               | 100%       |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 3,002.49          | F             |                 |                                          | 0%         |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 3,002.49          | F             |                 |                                          | 0%         |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 6,095.06          | F             |                 |                                          | 0%         |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 13,661.34         | F             |                 |                                          | 0%         |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 38,470.54         | E             | 30-09-17        | \$38,470.54                              | 100%       |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 21,619.44         | C             |                 |                                          | 0%         |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 13,135.90         | C             | 14-12-17        | \$2,682.50                               | 20%        |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 16,519.71         | E             |                 |                                          | 0%         |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 22,698.83         | D             |                 |                                          | 0%         |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 90,000.00         | C             | 22-12-17        | \$20,950.85                              | 23%        |
| Moomin Road SR59               | 31                   | 31             | \$ 19,364.57         | D             | 05-01-18        | \$11,034.90                              | 57%        |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 6,134.09          | C             |                 |                                          | 0%         |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 49,701.74         | C             | 15-01-18        | \$4,397.45                               | 9%         |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 29,634.59         | D             | 12-12-17        | \$12,035.00                              | 41%        |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 3,002.49          | C             |                 |                                          | 0%         |
| Rowena Town Roads              |                      |                | \$ 3,739.38          | D             |                 |                                          | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 456,711.90</b> |               |                 | <b>\$ 109,850.94</b>                     | <b>24%</b> |



**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| Road Name                  | Total Length of Road | Planned Length  | Planned Expenditure    | Road Category | Actual End date | Actual Expenditure up to 31 January 2018 |            |
|----------------------------|----------------------|-----------------|------------------------|---------------|-----------------|------------------------------------------|------------|
| <b>Zone 5</b>              |                      |                 |                        |               |                 |                                          |            |
| Pampas Road SR7            | 16.3                 | 16.3            | \$ 16,385.00           | E             | 01-12-17        | \$16,385.00                              | 100%       |
| Wombo Road SR25            | 17.7                 | 17.7            | \$ 8,444.51            | E             |                 |                                          | 0%         |
| Hardys Lease Road SR26     | 16                   | 16              | \$ 5,992.97            | E             |                 |                                          | 0%         |
| Colrose Road SR27          | 20.6                 | 20.6            | \$ 16,314.04           | E             |                 |                                          | 0%         |
| Wingadee Road SR28         | 11.8                 | 11.8            | \$ 7,944.59            | E             | 20-01-18        | \$4,370.00                               | 55%        |
| Epping Road SR57           | 15.4                 | 15.4            | \$ 24,140.03           | E             |                 |                                          | 0%         |
| Middle Route Road SR72     | 9.6                  | 9.6             | \$ 7,551.27            | E             |                 |                                          | 0%         |
| Gidginbilla Road SR75      | 7.4                  | 7.4             | \$ 7,160.94            | E             |                 |                                          | 0%         |
| Proctors Road SR82         | 4.4                  | 4.4             | \$ 2,251.87            | F             |                 |                                          | 0%         |
| Drilldool Road SR83        | 5.1                  | 5.1             | \$ 6,200.14            | F             |                 |                                          | 0%         |
| Belaba Road SR89           | 11.2                 | 11.2            | \$ 11,244.33           | F             |                 |                                          | 0%         |
| Hollywood Lane SR119       | 29.9                 | 29.9            | \$ 16,828.96           | E             |                 |                                          | 0%         |
| O'Niels Road SR131         | 31.1                 | 31.1            | \$ 23,695.66           | D             |                 |                                          | 0%         |
| Tareela Road SR17          | 19.4                 | 19.4            | \$ 17,000.00           | D             |                 |                                          | 0%         |
| Meadow Plains Road SR21    | 23.9                 | 23.9            | \$ 17,815.28           | D             |                 |                                          | 0%         |
| Marlbone Road SR24         | 28.4                 | 28.4            | \$ 15,000.00           | D             |                 |                                          | 0%         |
| Nilma Road SR30            | 37.8                 | 37.8            | \$ 71,128.76           | D             | 23-11-17        | \$71,128.76                              | 100%       |
| Bugilbone Road SR103       | 28.7                 | 28.7            | \$ 42,137.43           | C             | 12-08-17        | \$5,800.00                               | 14%        |
| Goangra Road SR116         | 16.4                 | 16.4            | \$ 13,604.29           | D             |                 |                                          | 0%         |
| Yarraldool Road SR118      | 41.3                 | 41.3            | \$ 30,265.11           | C             |                 |                                          | 0%         |
| Haynes Hut SR68            | 4.5                  | 4.5             | \$ 5,059.20            | E             |                 |                                          | 0%         |
| Come By Chance Road RR7716 | 60.9                 | 60.9            | \$ 20,000.00           | C             | 17-11-17        | \$4,060.00                               | 20%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>457.8</b>    | <b>\$ 386,164.38</b>   |               |                 | <b>\$ 101,743.76</b>                     | <b>26%</b> |
| <b>Total</b>               | <b>1,902.42</b>      | <b>1,902.42</b> | <b>\$ 1,383,484.99</b> |               |                 | <b>437,481.30</b>                        | <b>32%</b> |

**WALGETT SHIRE COUNCIL AGENDA –13 February 2018 – ORDINARY COUNCIL MEETING**

| SUMMARY      |                           |                         |                      |                           |                     |                                          |            |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|------------------------------------------|------------|
| Zones        | Total Length of Road (km) | Carried Forward FY16/17 | FY17/18 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 31 January 2018 | %          |
| Zone 1       | 392.29                    | \$ 279,178.08           | \$ (94,035.10)       | \$ 185,142.99             | 392.29              | \$ 59,128.93                             | 32%        |
| Zone 2       | 178.72                    | \$ 56,491.68            | \$ 70,089.70         | \$ 126,581.38             | 178.72              | \$ 39,925.88                             | 32%        |
| Zone 3       | 440.7                     | \$ 171,914.86           | \$ 56,969.48         | \$ 228,884.34             | 440.70              | \$ 126,831.79                            | 55%        |
| Zone 4       | 432.91                    | \$ 15,528.79            | \$ 441,183.11        | \$ 456,711.90             | 432.91              | \$ 109,850.94                            | 24%        |
| Zone 5       | 457.8                     | \$ 323,652.59           | \$ 62,511.80         | \$ 386,164.38             | 457.80              | \$ 101,743.76                            | 26%        |
| <b>Total</b> | <b>1902.42</b>            | <b>\$ 846,766.00</b>    | <b>\$ 536,718.99</b> | <b>\$ 1,383,484.99</b>    | <b>1902.42</b>      | <b>\$ 437,481.30</b>                     | <b>32%</b> |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |





#### 11.4.4 REQUEST FOR WAIVER OF PAYMENT FOR GRID REPLACEMENT – JANUARY 2018

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

This report brings to Council's attention requests from Peter Radford of Wedonga that Council meets all costs of replacing the boundary ramp on his property along Gundabloui Road.

**Background:**

The grid appears to serve freehold land Lot 2515 DP 764478 owned by Peter Radford and Western lands Lease Lot 6231 DP 769083 leased to Raymond Coleman. However, the grid is entirely located on Mr. Radford's land.

Council staff inspected the grid and determined that it was in a poor condition and needed replacement. It was decided that it was prudent to carry out the work as part of the 6km road upgrade works since the grid lies within the project area. The grid was replaced on this basis.

Prior to replacement of the grid, Council staff held a meeting with Peter Radford and Raymond Coleman of Longswamp at the grid on 23<sup>rd</sup> September 2017 to discuss the proposal. During the consultation, Peter indicated that he would be unwilling to pay for the grid because of the following reasons;

1. He had met all cost for supply and installing the old (removed) grid;
2. He has maintained the grid for twenty (20) years;
3. He has cleared trees on both sides of the road thus saving Council money.

Peter was advised of policy provisions and was given a copy of the *Gates and Grids on Public Roads Policy*.

**Current Position:**

Council's **Gates and Grids of Public Roads Policy** states that for *any existing grid requiring replacement, it shall be replaced with a grid of a minimum eight (8) meters width. The fence owner will be requested to pay for supply of one four (4) meter grid unit and shall be responsible for making good the adjoining fence. The grid shall be installed by Council or Council-approved contractors.*

Consequently, Mr. Radford should be billed for the grid as per the policy. He has since written the attached letter to Council.

**Relevant Reference Documents/Policies:**

Council's Gates and Grids of Public Roads Policy

**Governance issues:**

Current policy requires landholder to pay for cost of supplying one 4m grid when his grid is replaced.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Walgett Shire Council residents  
Peter Radford

**Financial Implications:**

The 8m grid cost \$9,716 excluding GST to purchase and deliver to site. The policy requires Mr. Radford to pay \$4,858 excluding GST for a 4m grid.

**Alternative Solutions/Options:**

Waive payment of cost for supply of one 4m grid.

**Conclusion:**

Granting waiver of payment for the 4m grid will set a precedence and trigger more similar requests.

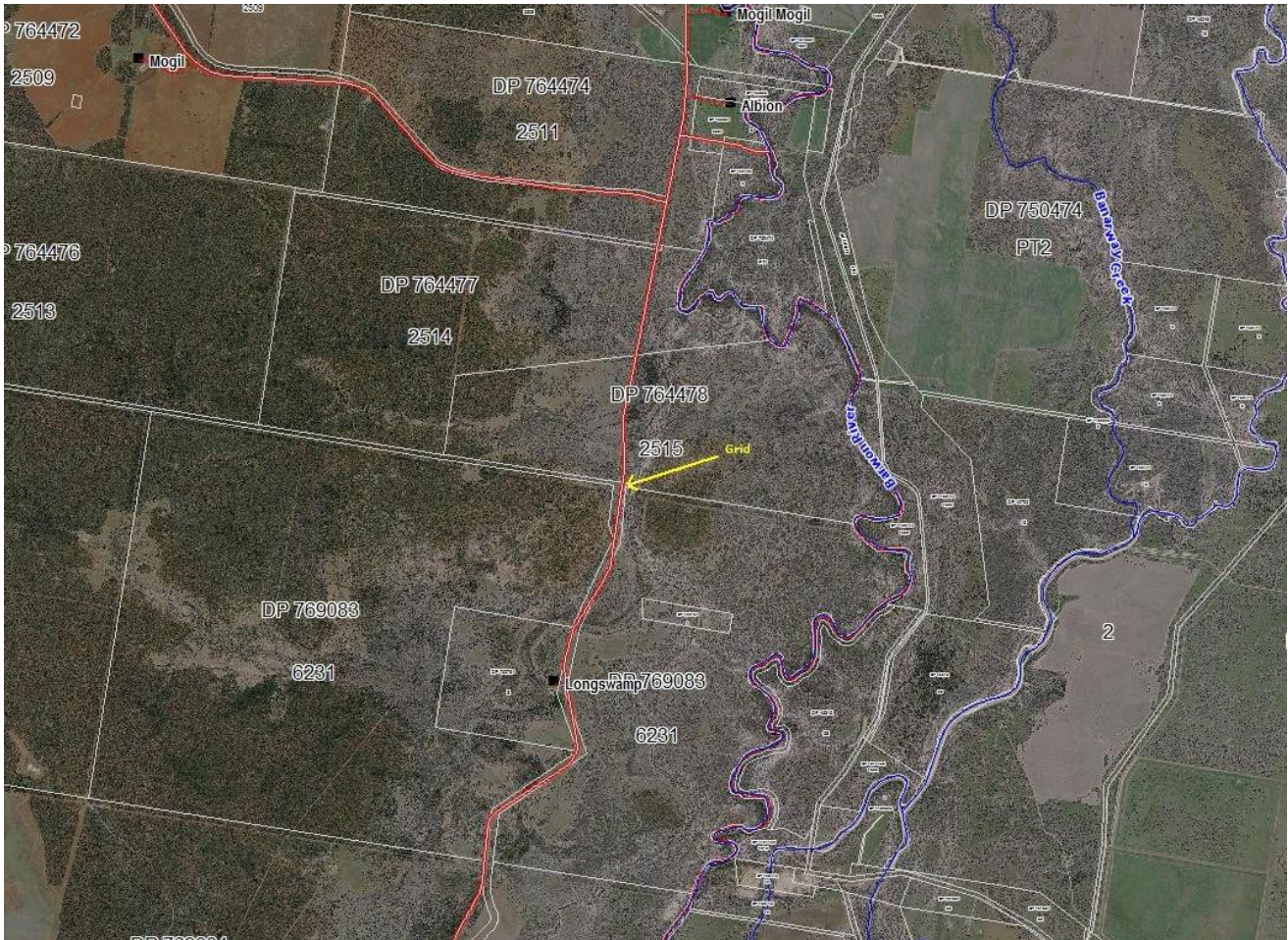
Mr. Radford has not been invoiced yet, this will be taken up upon Council's decision.

| <b>Request for Waiver of Cost of Grid Replacement</b>                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council rejects the request for waiver of cost of a 4m grid (\$4,858 ex GST).</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

1. Map
2. Letter from Peter and Diane Radford





P.R. & D.E. Radford

"Wedonga"

Gundabluie Rd.,

Collarenebri 2833

To Mr Sylvester Otieno

Sylvester

At our meeting on site on the Gundabluie Rd on 23/9/17 you advised me to write a letter to council to state my case on payment of our share of new ramp, to replace existing double eight metre ramp on the road between the twelve and thirteen mile culverts.

The existing eight metre double ramp was fully paid for by the landholder. For the past twenty years we, the land holders, have every twelve months maintained, cleaned out, repaired, kept tidy and levelled approaches. The council is responsible for all these jobs on eight metre grids.

We have also cleared trees on the both sides of road on next section to have bitumen layed, which will be a big saving for council.

My proposal to council is that with all costs I have covered over the years, that Walgett Shire Council meets all costs of removing old ramp (Which remains property of the landholder) and putting in new ramp (Which council fully owns). We cover all cost of fencing road off.

I believe Boundary ramps are very important between property's. Already with the lane way system, now that ramps are being removed, stock can wander for kilometre's in any direction. In particular lousy sheep can cause major problems.

COSTS:

Supply of frontend loader/ backhoe

Fuel, Welder

Steel ( for repairs to actual ramp and sides)

Tools, Labour

\$500.00 for every 12 months x 20 years : \$10,000.00

Clearing of timber both sides of road : \$3,000.00

Total : \$13,000.00

Regards

Peter Radford



